

DATE: July 6, 1993
TO: All Departments
FROM: City Clerk
RE: PLEASE POST FOR THE INFORMATION OF EMPLOYEES

SUMMARY OF DECISIONS

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,
JULY 5, 1993,
COMMENCING AT **4:30 P.M.**

- (1) Confirmation of the Minutes of the Regular Meeting of June 21, 1993.

DECISION - MINUTES CONFIRMED

PAGE

(2) **UNFINISHED BUSINESS**

- 1) City Clerk - Re: Sign Bylaw Amendment 2996/A-93/A-Board Signs in I1
and I2 Districts . . . 1

DECISION - APPROVED AMENDMENTS TO SIGN BYLAW

- 2) City Clerk - Re: Harold S. Jackson/Inflatable Signs . . . 4

DECISION - DENIED REQUEST FOR INFLATABLE SIGNS

- 3) Red Deer Strategic Marketing Task Force - Re: Report of the Task Force . . 18

DECISION - RECEIVED AS INFORMATION. LAND & ECONOMIC DEVELOPMENT MANAGER TO BRING BACK ACTION PLAN

- 4) City Clerk - Re: North Hill Inn/7150 Gaetz Avenue/Noise Problems . . 20

DECISION - AGREED TO ENFORCE THE NOISE BYLAW UPON COMPLAINT

- 5) City Clerk - Re: Land Use Bylaw Amendment 2672/HH-92/Lot 4, Blk. A, Plan 977 R.S./Penreal Advisors Limited/Bower Business Centre . . 39

DECISION - AGREED TO FILE

- 6) City Clerk - Re: Dangerous Goods Route Bylaw Amendment 2942/A-93 . . 52

DECISION - AGREED TO FILE

(3) **PUBLIC HEARINGS**

- 1) City Clerk - Re: Land Use Bylaw Amendments:

- A) 2672/H-93 - A-Board Signage in I-1 and I-2 areas
- B) 2672/I-93 - Hair Salon Operation at 4407 - 48 Avenue
- C) 2672/J-93 - Dangerous Goods Route Definition and Sideyard Requirements in a C-4 District . . 55

(4) **REPORTS**

- 1) City Clerk - Re: Alberta Electric Energy Marketing Act/City of Red Deer 1994 Transmission Compensation . . 61

DECISION - APPROVED THE 1994 COMPENSATION FIGURE IN THE AMOUNT OF \$130,125.00 PER MONTH

- 2) Engineering Department Manager - Re: Amendment to the Off-Site Levy Policy 555 . . 66

DECISION - APPROVED REVISED OFF-SITE LEVY POLICY 555

- 3) Land and Economic Development Manager - Re: Lot 15, Blk. 3, Plan 922-0308/Use of Site/Hearing Centre/Beltone Hearing Aid Centre . . 69

DECISION - APPROVED USE OF SITE BY BELTONE HEARING AID CENTRE

- 4) Engineering Department Manager - Re: Uniform Rate Bylaw Amendment 2865/B-93/Residential Gravel Lanes . . 74

DECISION - AGREED TO FILE

- 5) City Solicitor - Re: Dog Bylaw Amendment 2943/A-93 . . 79
- No pages 77 & 78

DECISION - AGREED TO FILE

- 6) Transit Manager - Re: 1993 Transit Review Report . . 80

DECISION - TABLED TO JULY 19 MEETING OF COUNCIL

- 7) Land and Economic Development Manager - Re: Request from Westerner Exposition for Street Name Change/17 Street to Westerner Drive . . 81

DECISION - APPROVED NAME CHANGE TO WESTERNER DRIVE (17 STREET)

(5) **CORRESPONDENCE**

- 1) Town of Ponoka - Re: Disposal of Municipal Solid Waste . . 86

DECISION - DENIED REQUEST FOR USE OF RED DEER'S SOLID WASTE DISPOSAL SITE

- 2) Canadian Physicians for the Prevention of Nuclear War - Re: The World Court Project . . 89

DECISION - DID NOT ENDORSE AS A COUNCIL, HOWEVER WELCOMED CPPNW TO APPROACH EACH INDIVIDUAL ALDERMAN

- 3) Red Deer Public Library - Re: 1992 Annual Report . . 91

DECISION - AGREED TO FILE

- 4) Alberta Municipal Affairs - Re: Access to Information and Protection of Privacy Act . . 92

DECISION - EXPRESSED FEELING THAT THE ADMINISTRATION OF THE PROVISION OF INFORMATION RE: ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT REGARDING MUNICIPALITIES WOULD BE MORE EFFICIENTLY HANDLED AT THE LOCAL LEVEL AND FURTHER THAT EACH PROVINCIAL DEPARTMENT SHOULD CONFORM TO THE BILL AS PART OF THEIR NORMAL OPERATING PROCEDURES

- 5) Sisson, Warren & Sinclair - Re: City of Red Deer Taxi Bylaw and City Cabs Ltd./Associated Cabs . . 102

DECISION - TABLED TO JULY 19, 1993 MEETING OF COUNCIL

(6) **PETITIONS & DELEGATIONS**

(7) **NOTICES OF MOTION**

ALDERMAN PIMM - INSTALLATION OF A WHEELCHAIR RAMP AT THE CORNER OF 53 STREET AND 46 AVENUE, SAME TO BE INCLUDED ON THE LIST OF PRIORITIES FOR SIDEWALK REPLACEMENT/CURB & GUTTER

(8) **WRITTEN ENQUIRIES**

(9) **BYLAWS**

- 1) 2672/H-93 - Re: Land Use Bylaw Amendment/A-Board Signage in I-1 and I-2 Areas - 2nd & 3rd readings . . 55

DECISION - BYLAW GIVEN 2ND & 3RD READINGS

- 2) 2672/I-93 - Re: Land Use Bylaw Amendment/Hair Salon Operation at 4407 - 48 Avenue - 2nd & 3rd readings . . 55

DECISION - BYLAW GIVEN 2ND & 3RD READINGS

- 3) 2672/J-93 - Re: Land Use Bylaw Amendment/Dangerous Goods Route Definition and Sideyard Requirements in a C-4 District - 2nd & 3rd readings . . 55

DECISION - BYLAW GIVEN 2ND & 3RD READINGS

- 4) 2672/HH-92 - Re: Land Use Bylaw Amendment/Lot 4, Block A, Plan 977 R.S./Penreal Advisors Limited/Bower Business Centre - 3rd reading. . 39

DECISION - TABLED 3RD READING

- 5) 2865/B-93 - Re: Uniform Rate Bylaw Amendment/Residential Gravel Lanes - 3 readings . . 74

DECISION - BYLAW GIVEN 3 READINGS

- 6) 2942/A-93 - Re: Dangerous Goods Route Bylaw Amendment - 2nd & 3rd readings . . 52

DECISION - BYLAW GIVEN 2ND & 3RD READINGS

- 7) 2943/A-93 - Re: Dog Bylaw Amendment - 3 readings . . 79

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FILE

A G E N D A

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL

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MONDAY, JULY 5, 1993,

COMMENCING AT 4:30 P.M.

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| 6) | City Clerk - Re: Dangerous Goods Route Bylaw Amendment 2942/A-93 | .. 52 |
| 7) | Taylor Bridge Safety Concern - Chain Link Fence | |

(3) **PUBLIC HEARINGS**

- | | | |
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Committee of the Whole

- 1) Legal Opinion
- 2) Legal Opinion

UNFINISHED BUSINESSNO. 1

DATE: June 11, 1993
TO: City Council
FROM: City Clerk
RE: SIGN BYLAW AMENDMENT 2996/A-93
A-BOARD SIGNS IN I1 AND I2 DISTRICTS

At the Council Meeting of June 7, 1993, Council gave first and second readings to Bylaw 2996/A-93, being a bylaw to amend the Sign Bylaw of the City of Red Deer. Third reading of the bylaw was withheld due to lack of unanimous consent.

Bylaw 2996/A-93 provides for the location of A-Board Signs within the boundaries of Lots in I1 and I2 districts. However, such signs may not be placed on any portion of a lot which abuts an arterial road. Arterial road means any roadway listed in Schedule B of the City of Red Deer Transportation System Bylaw 3031/91.

Third reading of said Bylaw is being placed on the Council Agenda of July 5 to coincide with the Public Hearing of Land Use Bylaw Amendment 2672/H-93 which also deals with A-Board signs in industrial areas.



G. Sevcik
City Clerk

CS/ds

DATE: June 24, 1993

FILE NO. 93-1610



TO: City Clerk

FROM: Bylaws & Inspections Manager

RE: **INFLATABLE SIGNS**

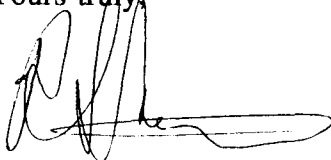
Council has directed that we review the Sign Bylaw in reference to the above type of signs. These signs are not usually permanently affixed at a location, either on a building or the ground. Currently, the City Sign Bylaw does not permit portable signs such as these.

Council, at a recent meeting, allowed portable signs in industrial areas providing they are not located adjacent to arterial roads. We did not support that application as, in our opinion, these type of signs detract from any site they are located on. From the attached letter, it appears the sign industry is requesting Council to expand the use of portable signs in commercial areas and that the signs be illuminated. We include this comment because, in our opinion, the two issues, portable signs and inflatable signs, are linked very closely. The letter also suggests a system of permits, etc. similar to the one that the cities of Edmonton and Calgary use for portable and inflatable signs.

 Our position on portable signs of any nature has not changed; we do not support their use on any basis. However, if Council wishes to approve these signs, then we suggest that the use of permits, etc. not be a condition of approval. In order to operate a system of permits based on a specific time limit, approved site plans, etc. is beyond the time and staff available at present for the Inspection Department. Further, we recommend the removal of the requirement for permits for A-board signs in the Downtown area, so that this area is handled in the same manner as the industrial zones. Also, the amount of time spent on reviewing our records concerning these signs is excessive when considering the fees for permits. 

Council may also want to note that if approval is granted for portable/inflatable signs, it would be very difficult or impossible to change the policy as sign companies would expand into this, either selling or leasing signs. To revoke approval would be very expensive to both the sign companies and to City businesses purchasing same.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

Commissioners' Comments

Attached is a report from the Bylaws & Inspections Manager dated June 24, 1993. Within this letter, he recommends that in order to further reduce the time dealing with A-Board Sign Permits, that in addition to not requiring permits for A-Board Signs in the I-1 & I-2 areas, same be expanded to the C1 and C1A areas. We would recommend that Council amend Bylaw 2996/A-93 prior to 3rd reading to reflect this change.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

DATE: JULY 6, 1993
TO: BYLAWS AND INSPECTIONS MANAGER
FROM: ASSISTANT CITY CLERK
RE: SIGN BYLAW AMENDMENT 2996/A-93

At the Council Meeting of July 5, 1993, consideration was again given to Sign Bylaw Amendment 2996/A-93. Prior to consideration of third reading of this bylaw, the following resolution was passed:

"RESOLVED that Council of The City of Red Deer hereby agrees that Sign Bylaw Amendment No. 2996/A-93 be amended as follows:

1. As to Section 2, that the words and numbers "I1 and I2" be deleted therefrom and substituted therefor with the words and numbers "I1, I2, C1 and C1A.
2. As to Section 2, that the words "with the exception of such signs located in C1 and C1A land use districts" be added following the word "road" in Clause (m) ii)."

Following the passing of this resolution, third reading was given to Bylaw 2996/A-93 as amended.

This office will now proceed with updating the consolidated copy of the Sign Bylaw and forwarding those amended pages to the appropriate departments in due course.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

D & M Align and Brake
#4, 6874 - 52 Avenue
Red Deer, Alberta
T4N 4L1

ATTENTION: MR. MIKE RYAN

Dear Sir,

RE: A-BOARD SIGNS/LAND USE BYLAW AMENDMENT 2672/H-93
SIGN BYLAW AMENDMENT 2996/A-93

Further to our letter of June 8, 1993, wherein we advised of a Public Hearing in regard to the above noted Land Use Bylaw Amendment, I wish to advise as follows:

At the Council Meeting of July 5, 1993, Land Use Bylaw Amendment 2672/H-93 was given second and third reading by Council following the Public Hearing. In addition, at this Council Meeting, third and final reading was given to Sign Bylaw Amendment 2996/A-93. Enclosed herewith, is a copy of the aforementioned amendments as finally approved by Council.

The decision of Council in this instance is submitted for your information and I trust you will find same satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

Encl.

cc: Bylaws and Inspections Manager

*a delight
to discover!*

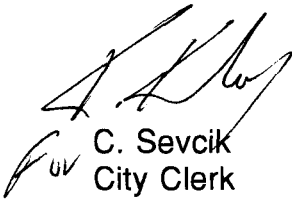
NO. 2

DATE: June 28, 1993
TO: City Council
FROM: City Clerk
RE: HAROLD S. (BUD) JACKSON - INFLATABLE SIGNS

The enclosed application from Harold Jackson requesting the use of inflatable signs in the City of Red Deer was placed on the Council agenda of June 7, 1993.

At the aforesaid meeting, Council agreed that this request be tabled to enable the administration an opportunity to bring back recommendations to Council, as to how such signs might be accommodated within the City.

Also enclosed herewith is a report from the Bylaws & Inspections Manager, along with the draft bylaw for Council's consideration. In addition, we would draw to Council's attention the letter received from Red Deer Neon Signs Ltd. which appears elsewhere on the agenda (Public Hearing for Land Use Bylaw Amendment 2672/H-93).



C. Sevcik
City Clerk

CS/ds

DATE: June 24, 1993

FILE NO. 93-1610

TO: City Clerk

FROM: Bylaws & Inspections Manager

RE: **INFLATABLE SIGNS**

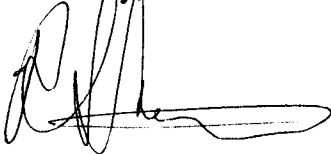
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Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

Harold S. (Bud) Jackson

148 McKenzie Street East
Listowel, Ontario
N4W 3S1

May 10, 1993

The City of Red Deer

P.O. Box 5008
Red Deer, Alberta
T4N 3T4

RE: LAND USE BYLAW

Thank you for your response of March 22, 1993 to my wife's request for a copy of your bylaw respecting the use of signage in the City of Red Deer.

As native westerners, my wife and I, with our family, want to return to the west and have targeted Red Deer as the city to live. My business is the rental of portable, inflatable signs which do much to attract attention to whichever business or event they are advertising. The signs are attractive, eye catching and are illuminated as well. They definitely make a statement. In my present inventory, they vary in size from eight to twenty-seven feet in height. They are definitely temporary with the average rental being from three days to a week. The initial expense of these signs as well as their relatively short lifetime compared to signs made of hard materials also makes them quite expensive to rent. This prevents long term applications.

The erection of these signs is done with safety in mind. They are securely anchored with ground stakes for ground applications or with heavy eye bolts in rooftop applications. As a result, they are able to withstand high winds and weather. Our objective in our operation is to provide exciting and attractive advertising to our customers while in no way compromising public safety. With this in mind, we also insure the signs as well as carry liability insurance against unforeseen circumstances.

My problem arises with the application of your by-laws in that there does not seem to be allowance for their use in Red Deer. Under the provisions of your sign bylaw NO. 2996/89, paragraph 3.1.3, please accept this letter as a request to allow the use of these signs in the City of Red Deer. I have enclosed some colour copies of photographs of some typical signs and their application. If you have any questions or require further information, please do not hesitate to contact me.

I am looking forward to your early response. Thank you for your consideration.

Yours truly



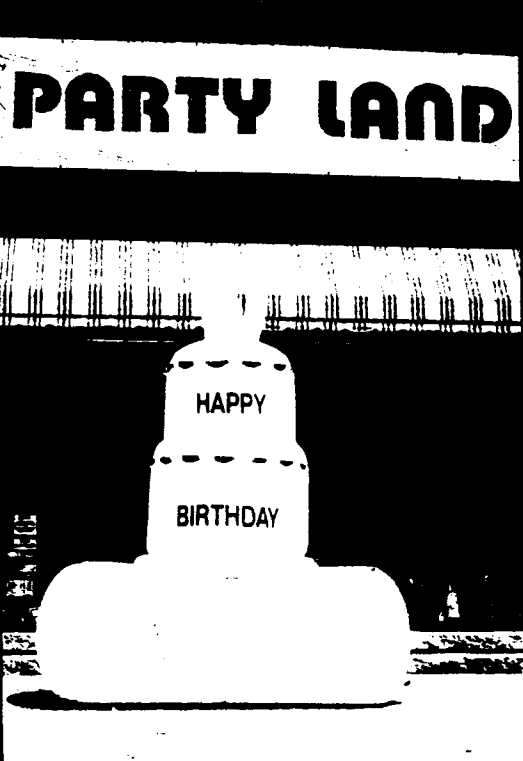
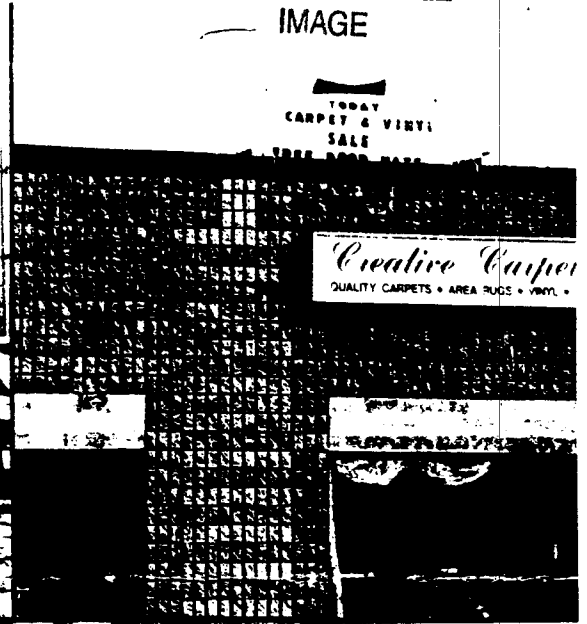
Harold S. (Bud) Jackson

MAY 17 1993

BEST ATTAINABLE
IMAGE

TODAY
CARPET & VINYL
SALE

Creative Carpet
QUALITY CARPETS • AREA RUGS • VINYL •

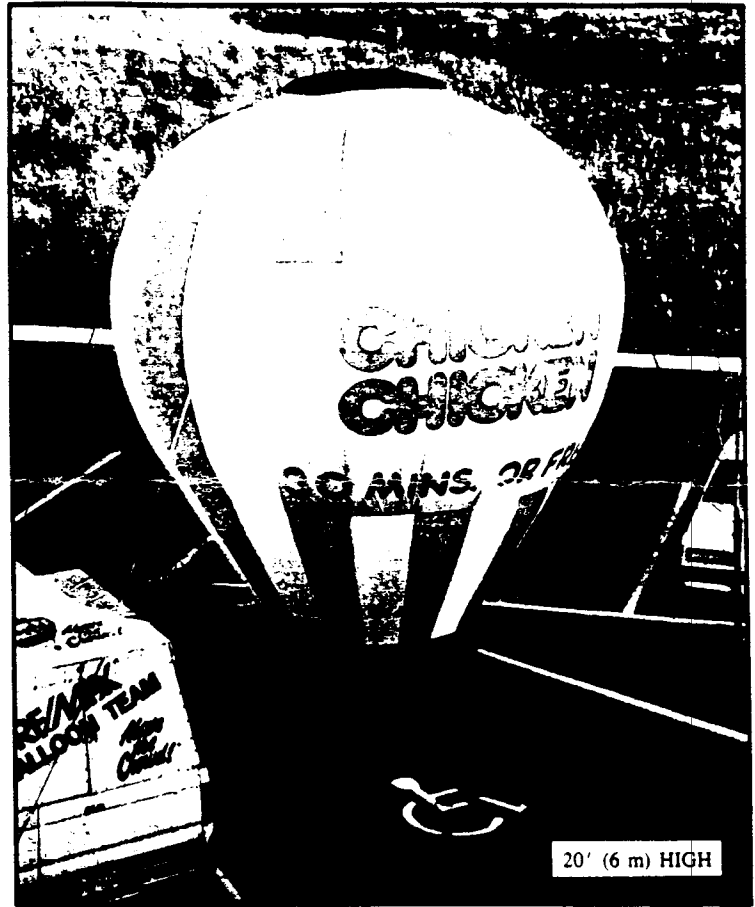


COMBINATION INFLATABLES BEST ATTAINABLE IMAGE

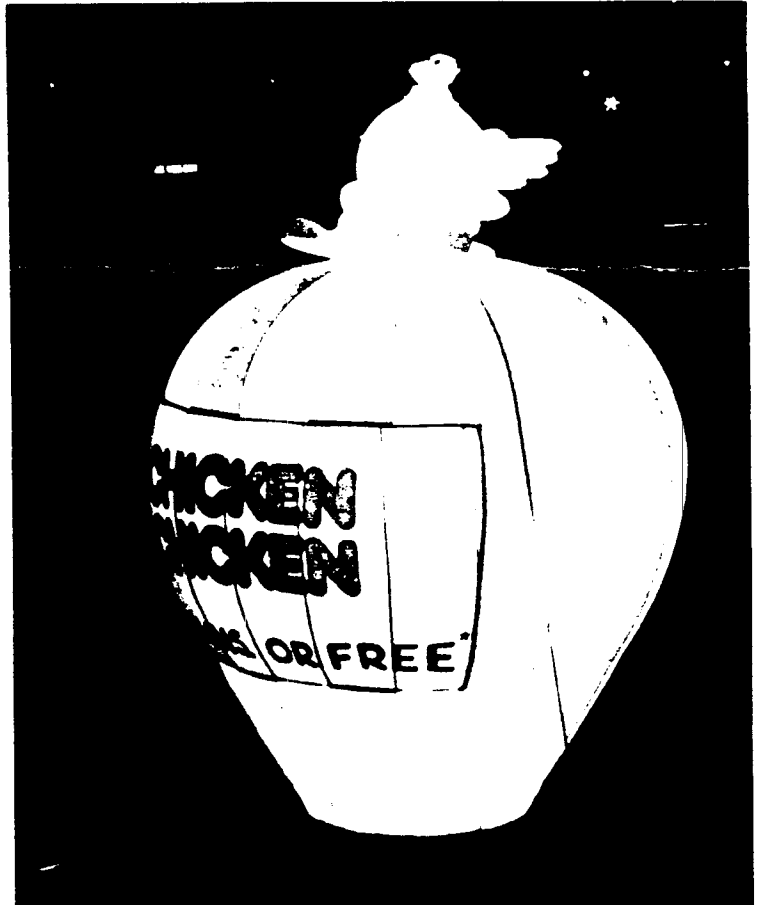
Pat. Pend. World-Wide



Zip-on top can be used separately



Balloon can be used separately





Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification / Designation
Classification / Désignation sécuritaire

May 20, 1993

Your file Votre référence

City of Red Deer
City Clerk
4914 - 48th Avenue
Box 5008
Red Deer, Alberta
T4N 3T4

Our file Notre référence

Dear Sir/Madam:

RE: Harold JACKSON - Inflatable Signs

The obvious concern I would have in the placement of these signs would be in relation to their proximity to the street.

This is spelled out clearly in the present bylaw as to safety to traffic and distances from the street.

Yours truly,

(R.L. BEATON) Insp.
O.i/c Red Deer City Detachment

/le

Red Deer City Detachment
Bag 5033
Red Deer, Alberta
T4N 6A1

DATE: May 19, 1993
TO: Charlie Sevcik, City Clerk
FROM: Alan Scott, Manager Land and Economic Development
RE: **HAROLD JACKSON - INFLATABLE SIGNS**

The Land and Economic Development Department would have no objection to the use of inflatable signs within the City of Red Deer, based on the proposal as outlined in Mr. Jackson's letter. Clearly, the signs are temporary in nature and would be used for special promotions.



Alan V. Scott

AVS/mm

DATE: May 19, 1993
TO: City Clerk
FROM: E. L. & P. Manager
RE: Harold Jackson - Inflatable Signs

The signs being proposed are portable and up to 27 feet in height. These two factors can create an extreme safety hazard with respect to contact with overhead high voltage power lines.

Permanent signs do not result in the same hazard as requests for such signs are normally forwarded to the E. L. & P. Department for comment prior to erection. Through the referral process we are able to control the location and height to ensure public safety.

Recommendation

If such signs are permitted, the location of the sign should be referred to the E. L. & P. Department for approval prior to sign placement to ensure safe placement relative to overhead high voltage power lines.

A. Roth,
Manager

AR/jjd



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

May 31, 1993

Mr. C. Sevcik,
City Clerk
City of Red Deer
Box 5008
Red Deer, Alta.
T4N 3T4

Dear Sir:

Re: Harold Jackson - Inflatable Signs

Mr Harold Jackson is planning to move to Red Deer and establish a business of advertising through the rental of inflatable, portable signs.

The control of signs in the City is excersized through the Sign Bylaw and the Land Use Bylaw. The Sign Bylaw defines the signs, and the Land Use Bylaw indicates in which district they are permitted. There is no provision in the Sign Bylaw or Land Use Bylaw for "inflatable, portable" signs and therefore, it cannot be permitted without amending the above two documents.

The inflatable signs may not be displayed in the parking lot, sidewalk, road right-of-way (city boulevard), landscaped area, top of a truck, top of the building or suspended in the air. In considering any new type of signs, consideration must be given to safety and aesthetics.

A sign should not:

- obstruct the view of, or otherwise pose a potential obstruction to vehicle or pedestrian traffic;
- unduly distract the attention of pedestrians, cyclists, or persons operating vehicles on the a roadway facility;
- a sign should not interfere with scenic viewpoints, scenic vistas and parkland character of the area.

A sign should complement the general character of the surrounding streetscape or architecture of any nearby buildings.

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTERTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTH • VILLAGE OF CAROLINE • VILLAGE OF CLIVE VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLLENWOLD SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS
SUMMER VILLAGE OF BURNSTICK LAKE

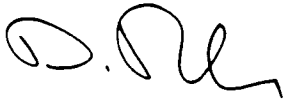
Re: Inflatable Signs

Pg. 2

We feel the inflatable, portable signs obstruct the view of pedestrians and distract the attention of persons operating motor vehicles. Aesthetically, they are not pleasing and do not blend into the streetscape, especially on the main entrances to the City.

For the reasons mentioned above, we recommend the request to allow inflatable, portable signs in the City be **denied**.

Yours truly,



D. Rouhi, ACP, MCIP
SENIOR PLANNER, CITY SECTION
DR/cc

- c.c.
- Director of Community Services
 - Director of Engineering Services
 - Bylaws & Inspection Manager
 - E.L. & P. Manager
 - Economic Development Manager

DATE: 31 May 1993
TO: City Clerk
FROM: Bylaws and Inspections Manager
RE: **HAROLD JACKSON - INFLATABLE SIGNS**

In response to your memo regarding the above, we have the following comments for Council's consideration.

The Section quoted by Mr. Jackson does not appear to be related to the type of signs his company deals with, as these signs are temporary signs, as defined in the Sign Bylaw. Mr. Jackson is quoting a section dealing with relaxations for location, size, etc.

Our concern with temporary signs, of any type, is that it is impossible to control where they locate, possibly on medians, boulevards, park areas, etc.

Recommendation: If Mr. Jackson would restrict these signs to location on buildings, we would not be concerned, provided he was willing to take out a sign permit for a specific period of time, as a temporary sign.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: May 31, 1993
TO: CITY CLERK
FROM: DON BATCHELOR
Acting Director of Community Services
RE: HAROLD JACKSON - INFLATABLE SIGNS

I have discussed Mr. Jackson's proposal with the Social Planning and the Recreation & Culture Department Managers. Our concerns are similar to those of the Red Deer Regional Planning Commission; that is these signs not be considered and that an amendment to the Sign Bylaw not be considered at this time.

With the passing of the Building and Landscape Design Standards for Development on Major Entry Areas Bylaw (2672/W-92), a concern for aesthetics on our major approaches into the city has been addressed. The intent of this bylaw should not be jeopardized by the placement of large, inflatable signs. Although Mr. Jackson has not been specific on where these signs should be considered, the Community Services Division does not support this type of signage as it would detract from the overall aesthetics of the city.

RECOMMENDATION

That City Council concur with the recommendation of the Red Deer Regional Planning Commission and deny the request for inflatable signs.



DON BATCHELOR

:ad

- c. Ryan Strader, Bylaws/Inspection Manager
Paul Meyette, Principal Planner, R.D.R.P.C.

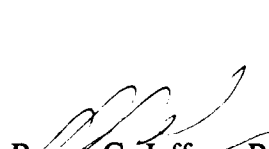
660-099

DATE: May 31, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: **INFLATABLE SIGNS - HAROLD JACKSON**

Engineering Services has reviewed the material submitted from Mr. Jackson regarding the inflatable signs.

We would presume the applicable departments, such as By-laws and Inspections and the Planning Commission, will comment on such issues as they may relate to existing land use issues and signage.

If the signs were confined to private property, the comments from this Department are limited. We would have serious concerns should it be the intent to place the signs on public rights of way.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg

Commissioners' Comments

We regard this as a very fundamental policy decision for Council.

Council has identified the aesthetic quality of the City to be a critical component of the community's quality of life, and a characteristic which distinguishes Red Deer from others. The community has endorsed this concept through the Vision 2020 process.

Council now must decide what standards must be set to maintain those essential aesthetic qualities. We have many policies which already work to this end. These include landscaping standards, building design and setback requirements, entry way standards, etc.

We regard signage policy as a critical element in this overall strategy, particularly given the current trend in the sign industry to increasingly larger and more visually compelling sign design. We would strongly recommend that Council support their current strategy which requires businesses to rely primarily on permanent

rather than temporary signage and sets reasonable and enforceable limits on the size, design and location of that signage. We believe that once temporary signage is introduced to the community, it will be virtually impossible to limit its growth. (as reflected by the request on this agenda to extend A-Board signage into all commercial zones). We recognize that this will establish for Red Deer a more restrictive signage policy than that in many other communities and we recommend that this be a conscious policy choice which serves the longer term objectives of the community as a whole. It is our view that the existing bylaw which deals with permanent signage allows ample opportunity for businesses to inform and attract customers. Inflatable signage is acceptable within these same guidelines and need not be assigned any special conditions or relaxations.

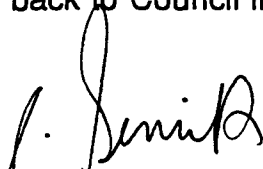
"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

Urf. Bus

DATE: JUNE 8, 1993
TO: BYLAWS INSPECTIONS MANAGER
FROM: CITY CLERK
RE: INFLATABLE SIGNS

At the Council Meeting of June 7, 1993, a request from Harold Jackson, allowing the use of inflatable signs in The City of Red Deer, received consideration. At the aforesaid meeting, Council agreed that this request be tabled in order to allow the Administration an opportunity to bring recommendations back to Council, as to how such signs might be accommodated within The City. Would you please prepare a coordinated report to come back to Council in this regard, at your earliest convenience?


C. SEVCIK
City Clerk

CS/cjd

cc: Director of Community Services
Director of Engineering Services
Land and Economic Development Manager
E. L. & P. Manager
Fire Chief
Inspector Beaton
Parks Manager
Recreation and Culture Manager
Principal Planner
City Solicitor
City Commissioner

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 348-6195

City Clerk's Department 342-8132

June 8, 1993

Harold (S. Bud) Jackson
148 McKenzie Street East
Listowel, Ontario
N4W 3S1

Dear Mr. Jackson,

RE: CITY OF RED DEER BYLAWS - INFLATABLE SIGNS

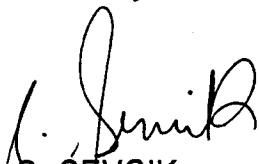
Your letter of May 10, 1993, pertaining to the above topic, appeared on the Council Agenda of June 7, 1993, along with reports from the Administration, a copy of which is enclosed herewith, (pages 59 - 66).

At the aforesaid meeting, Council agreed to table the matter in order to give the Administration an opportunity to submit recommendations back to Council, as to how the bylaws might be amended to accommodate such signs, as inflatable signs within our City.

The decision of Council in this instance is submitted for your information and once the report is received back from the Administration we will advise you of the date it is presented to Council and of Council's decision.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,


G. SEVCIK
City Clerk

CS/cjd
Encl.

cc: Bylaws and Inspections Manager

*a delight
to discover!**Kelly
Note*

BY-LAW NO. 2996/A-93

BEING a By-law to amend By-law Number 2996/89, the Sign Bylaw of the City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

That By-law No. 2996/89 is hereby amended as follows:

1 To amend section 2.0 by adding thereto the following:

"2.1.56 Arterial Road" means any roadway listed in Schedule B of the City of Red Deer Transportation System Bylaw No. 3031/91 and any amendments thereto."

2 To amend section 3.3.1 by adding thereto the following:

"(m) A-Board Signs located within the boundaries of lots in I1 and I2 land use districts provided that:

i) such signs may advertise only the businesses situate on such lot; and

ii) such signs may not be placed on any portion of a lot which abuts an arterial road."

3 In all other respects, By-law No. 2996/89 is ratified and confirmed.

4 This by-law shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 DAY OF June , A.D. 1993

READ A SECOND TIME IN OPEN COUNCIL this 7 DAY OF June , A.D. 1993

READ A THIRD TIME IN OPEN COUNCIL this DAY OF , A.D. 19

MAYOR

CITY CLERK

amended by Council resol. July 5/93

BYLAW NO. 2996/B-93

Being a Bylaw to amend Bylaw No. 2996/89, The Sign Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1 Bylaw No. 2996/89 is hereby amended as follows:

(a) by adding to Section 3.3.1 the following:

"n) Inflatable Signs"

(b) by deleting Section 5.1.3.

(c) by adding to Section 2.0 the following:

"2.1.57 "Inflatable Signs" means any sign made of a material or fabric, designed to be inflated with air or gaseous substance and placed upon land, or tethered from land".

2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993.

MAYOR

CITY CLERK

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Harold (S. Bud) Jackson
148 McKenzie Street East
Listowel, Ontario
N4W 3S1

Dear Mr. Jackson,

RE: CITY OF RED DEER BYLAWS - INFLATABLE SIGNS

Further to our letter of June 8, 1993, concerning the above topic, I would advise that your request concerning inflatable signs, was again presented on the Council Agenda of July 5, 1993, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from Harold S. (Bud) Jackson dated May 10, 1993, re: Request that the Sign Bylaw be amended to allow large inflatable signs, hereby agrees that said request be denied and as recommended to Council July 5, 1993."

Attached for your information are the additional Administrative reports which appeared on the July 5, 1993 Agenda. I have also included a copy of The City of Red Deer's Sign Bylaw which although, does not allow for inflatable signs as a temporary use, would allow for inflatable if they met the size requirements under the current bylaws and were of a permanent nature.

The decision of Council in this instance is submitted for your information. If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk
KK/cjd
Encl.

cc: Bylaws and Inspections Manager

**RED DEER***a delight
to discover!*


DATE: JULY 6, 1993
TO: BYLAWS & INSPECTIONS MANAGER
FROM: ASSISTANT CITY CLERK
RE: INFLATABLE SIGNS

At the Council Meeting of July 5, 1993, consideration was again given to Harold Jackson's request relative to inflatable signs, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from Harold S. (Bud) Jackson dated May 10, 1993, re: Request that the Sign Bylaw be amended to allow large inflatable signs, hereby agrees that said request be denied and as recommended to Council July 5, 1993."

The decision of Council in this instance is submitted for your information.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Land and Economic Development Manager
E. L. & P. Manager
Principal Planner
Director of Community Services
Parks Manager
Director of Engineering Services

NO. 3

June 23, 1993

The City of Red Deer
Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Mayor Gail Surkan

Dear Mayor Surkan,

It is with pleasure that we submit the report of the Red Deer Strategic Marketing Task Force.

The Task Force was established by resolution of City Council in June 1992. Task Force members were selected over the summer, and commenced meetings in September 1992. The group met on a regular basis throughout the winter, and split into a number of sub-committees in order to produce more detailed data for inclusion in the final report.

The report is divided into several sections and includes the Purpose and Goal of the Task Force, the Background and Methodology, Sub-Committee Findings, Conclusions and Recommendations.

The Committee would suggest that an approach be made, as outlined in the Recommendations, to other municipalities to determine the degree of interest in a Regional approach.

It was an honor to be part of this important initiative. Hopefully, you and members of Council will find the report represents a focused, fresh approach to economic development for The City of Red Deer and indeed, our region.

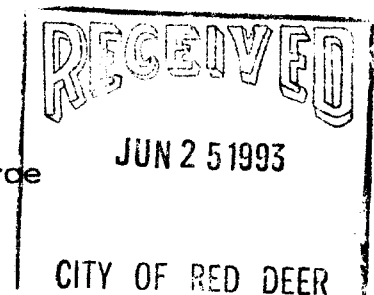
I would like to take this opportunity of expressing my appreciation to members of the Task Force for the untold hours they contributed to the completion of this project. I would also like to express the appreciation of the Task Force to Mr. Michael Knopp, Director of the Management Development Centre at Red Deer College, who was responsible for producing the final copy of the report.

Yours truly,



Jack C. Donald
Chairman, Red Deer Strategic Marketing Task Force

JCD/pmh



Commissioners' Comments

Attached is the final report from the Strategic Marketing Task Force struck by Council in June of 1992 to review the Economic Development Strategy for the City. The report makes a number of recommendations that will require a significant change in the way we approach economic development.

We would recommend that Council receive the attached report for information at this time subject to a further review and discussion of our total economic development strategy as part of the Strategic Planning process. As an interim step, we would recommend that the Land & Economic Manager bring back an action plan for implementation of those recommendations in the report which can be undertaken within our existing structure.

"G. SURKAN"

Mayor

"M.C. DAY"

City Commissioner

Strategic Marketing Task Force

**A Research Report Prepared for the
City Council of Red Deer**

June 1993

Strategic Marketing Task Force

**A Research Report Prepared for the
City Council of Red Deer**

June 1993

STRATEGIC MARKETING TASK FORCE

Executive Summary

The increasing integration of the North American marketplace has significantly increased the level of competition between regions hoping to attract and maintain industries which provide sustainable economic development activities.

The Strategic Marketing Task Force was established by Red Deer City Council for the purpose of conducting an in-depth study on how to more effectively market the economic advantages of the Red Deer community, as well as recommend an effective strategy for addressing the future challenges of economic development in the area.

Members of the Task Force included representatives from the business community, the City of Red Deer, the County of Red Deer, the Red Deer Public School System and Red Deer College. The Task Force met regularly and frequently over the past year to address its mandate, but most of the report's recommendations resulted from the individual research and analysis conducted by various subcommittees. The subcommittees were structured from a listing of "problem areas" identified by the Task Force members.

The subcommittees of the Task Force generated over 50 independently identified recommendations designed to either improve the attractiveness of the Red Deer community to external industries or groups, or to improve the effectiveness of the economic development function.

While many areas were identified, a key concern of the Task Force is the effectiveness of the City of Red Deer Economic Development Department, particularly with respect to current funding levels and the absence of a regional focus.

A primary recommendation arising from the Task Force study is to dissolve the City of Red Deer's Economic Development Department and replace it with a Regional Economic Development Commission. Members of a Regional Commission could include the City of Red Deer, the Counties of Red Deer and Lacombe, and the Towns of Lacombe, Blackfalds, Sylvan Lake, Penhold and Innisfail. It would be operated by an independent Board of Directors and would be funded by a per capita annual contribution from each of the member communities, as well as from other levels of government, private sector contributions, commissions from joint ventures and other self-generation activities.

The Task Force concluded its report by outlining the steps required for implementing an effective, pro-active strategy for the purpose of attracting new economic development activity to the region. The report also outlines a private sector driven program currently underway in the State of Washington that could serve as an effective model in the Red Deer region for augmenting the economic development function.

STRATEGIC MARKETING TASK FORCE

Prologue

Municipal and regional economic development is far more competitive that it was a few years ago, and with increasing movement towards a North American marketplace, it can be expected to become even more so. Consequently, how effectively a community markets itself is becoming an extremely important issue, not only for attracting new economic development activity, but also to maintain existing businesses and industries.

To illustrate, take the hypothetical example of a small, Manitoba-based light manufacturing company that employs fifty people and is considering re-locating its operation to Central Alberta:

The owner of the firm spots an attractive advertisement in a trade magazine that encourages businesses to phone a toll-free number for information concerning the economic advantages of re-locating operations to Alabama. The owner really has no intention of moving his operation that far away but is nonetheless curious and speculates that he may be able to obtain some valuable market information.

One week after making the call and leaving his address with a pleasant and helpful receptionist, the owner receives a professionally prepared package of material that contains the following:

- 1) a personally signed letter from a representative of International Development (on the Governor of Alabama's letterhead) thanking the owner for his interest in business re-location opportunities in Alabama;*
- 2) a recent copy of the Alabama Development Office Annual Report which, among other things, outlines various services and programs available to new and existing businesses, as well as a variety of important business and market area statistics;*
- 3) a listing of transportation and distribution systems, including a complete report on the state's seaway access through its Gulf of Mexico port system;*
- 4) a recent newsletter outlining major development projects, including a listing of companies that have recently re-located operations from Canada;*
- 5) a complimentary road map of Alabama;*

- 6) *an easy-to-complete application for a comprehensive directory of Alabama industries and businesses;*
- 7) *an easy-to-complete questionnaire that will enable the Alabama Development Office to provide even more detailed information pertaining to the owner's situation; and*
- 8) *an attractive and easy-to-read brochure that succinctly outlines some of the state's advantages, including quality of life issues, "right-to-work" employment laws, one-stop environmental permitting, the positive attitude of the state government towards new and existing business development, flexible plant site and equipment financing options available, low-cost employee training programs, and various tax saving and tax deferment programs.*

Despite his original intentions, the owner re-evaluates his situation and decides to take a very hard look at how and where he operates his business.

This situation is taking place throughout a number of regions of North America, and as our hypothetical case clearly illustrates, it is simply no longer good enough (if ever it was good enough) to hang out a "land for sale" sign and wait for business and industry to come knocking at a community's doorstep.

STRATEGIC MARKETING TASK FORCE

Acknowledgements

The Strategic Marketing Task Force report was made possible by the joint efforts of a number of individuals. Appreciation and acknowledgement are expressed to the following:

A. Task Force Members:

Mr. Jack Donald, President and C.E.O.,
Parkland Industries Ltd. (Chairman)
Mr. John Hylton, Dean, Business, Trades & Technology,
Red Deer College (Vice-Chairman)
Hon. Gail Surkan, Mayor,
City of Red Deer
Mr. Dave Blacker, Superintendent,
Red Deer Public School District #104
Mr. Herb Der, General Manager
Parkland Savings and Credit Union
Mr. Howard Janzen, Publisher
Red Deer Advocate
Mr. Gary Harris, President,
Westward Parts Services Ltd.
Mr. Pat Kennedy, Coordinator,
Red Deer Agri-Trade
Mr. Bill Olafson, President and General Manager,
Earl's Restaurant - Red Deer
Mr. Graeme Leadbeater, Partner,
Group 2 Architects
Mr. Ken Mandrusiak, General Manager,
Black Knight Inn
Mr. Norm Nielsen, President,
Peavey Industries Ltd.
Mr. Murray Mehling, Senior Partner,
Weddell Mehling Pander & Associates Realty Ltd.
Mr. Blake Pearson, Senior Account Manager,
Royal Bank
Mr. Vic Walls, Business Representative,
County of Red Deer
Mr. Elmer Stoyberg, Councillor Representative,
County of Red Deer

B. Resource Personnel:

Mr. Alan Scott, Manager, Economic Development
City of Red Deer

Ms. C. Adams, Council and Committee Secretary,
City of Red Deer

Mr. Don Sylvester, President and General Manager,
Sylvester Publications

Ms. Hielkje Tirrell, Divisional Secretary,
Business, Trades & Technology, Red Deer College

Mr. Michael Knopp, Director, Management Development Center,
Red Deer College

RED DEER STRATEGIC MARKETING TASK FORCE

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STRATEGIC MARKETING TASK FORCE

I INTRODUCTION: Presenting the Challenge

The economic environment of our local community is being subjected to complex changes of such magnitude that one is justified in using the word "profound" to describe them.

The rapid pace of changing technology, the increasing inability of governments alone to solve regional economic problems, the problems of unemployment, heightened concern about our environment, and our desire to at least maintain if not improve upon our quality of life is indeed having a profound effect on the way we view and approach economic development issues in our community.

However, as important as these issues are, they pale in comparison to the biggest challenge impacting our community's ability to foster economic growth, increase local employment, create wealth and improve the community's prosperity. Increasing integration of the North American marketplace coupled with the emergence of a true global economy has significantly increased the level of competition between regions hoping to attract and maintain industries which provide sustainable economic development activities.

Even without the North American Free Trade Agreement (NAFTA), increasing economic interdependence is dramatically changing the rules of the economic development game. The playing field is more complex and certainly more competitive than it was twenty, ten or even five years ago.

In order to fully understand just how competitive regional economic development has become, one only needs to look at how other regions of North America have responded to the economic development challenge. A multitude of glossy brochures and slickly packaged promotional materials are readily available from a number of regions, particularly American states and cities.

When perusing this material, it is evident that special effort has been made to streamline and refine regional government policies and procedures in order to improve the climate for investment and entrepreneurial initiative. Greater effort is being made to ensure that neighboring cities, towns and communities work cooperatively on the economic development front rather than compete directly with each other.

In addition to outlining a variety of carefully developed and implemented business support programs and services, this material also usually includes detailed information about the local economy, community infrastructure, and external market access. The community's *quality of life* is almost always predominately highlighted, and a message from senior elected officials that the community is "business friendly" is clearly communicated.

When all these aspects are combined into a well planned and aggressively executed marketing campaign, a significant economic development competitor emerges, even though they may be over a thousand kilometers away and appear of little consequence to the functioning of the local economy.

II PURPOSE AND GOAL OF THE TASK FORCE

Recognizing these changes and the apparent need for a revitalized economic development thrust, the Red Deer City Council moved in June, 1992, to establish a special committee to conduct an in-depth study on how to more effectively market the economic advantages of the Red Deer community and recommend an effective strategy for addressing the future challenge of economic development in the area.

Originally referred to as the Economic Development Strategy Steering Committee, the Committee's name was changed at its inaugural meeting to the **Strategic Marketing Task Force** in order to more accurately reflect its primary goal of designing and implementing a ten-year strategic marketing plan that addresses the dramatic changes facing the future growth of the local economy.

III BACKGROUND AND METHODOLOGY

A. Background:

In April of 1990, the Red Deer Chamber of Commerce formed an "Industrial Recruitment Committee" with the expressed purpose of assisting efforts to attract ten new businesses to Red Deer during 1990. It was later agreed that the mandate of the committee should be expanded to examine the entire scope of business growth in Red Deer and the surrounding area.

One of the four primary objectives of this committee was to develop a business recruitment action plan which, among other things, recommend that "... a Task Force be developed with strong representation from City Council, Economic Development, land developers, special interest groups and related business people".

Based upon the work of this committee, a report was presented to the City of Red Deer Economic Development Board with an "industrial recruitment" proposal in the fall of 1991. However, at about the same time Council decided to disband the Economic Development Board since it was felt that most of its activities duplicated those of the City's Economic Development Department. Consequently, the proposal was not acted upon.

Given these circumstances, the City of Red Deer Department of Economic Development recommended that City Council establish a committee to review the City's economic development strategic plan.

Council agreed to this recommendation in June of 1992, and directed the department to establish a committee that consisted of four representatives from the Red Deer Chamber of Commerce and eight or nine representatives from the community at large. City Council was responsible for approving the committee members recommended by the Department of Economic Development and the Chamber of Commerce.

B. Steering Committee/Task Force:

The inaugural meeting of the steering committee proved to be quite productive. In addition to changing its name to the **Strategic Marketing Task Force** in order to more vibrantly represent its primary goal, the members articulated their objectives, established desired time lines, identified potential problem areas, and proceeded to give the group a more regional focus by moving to invite two representatives from the County of Red Deer.

The original members of the Task Force included:

Ms. Gail Surkan, Alderman, City of Red Deer
Mr. Dave Blacker, Superintendent, Red Deer Public School District
Mr. Herb Der, General Manager, Parkland Savings and Credit Union
Mr. Jack Donald, President and C.E.O., Parkland Industries Ltd.
Mr. Gary Harris, President, Westward Parts Services Ltd.
Mr. John Hylton, Dean, Business, Trades & Technology, Red Deer College
Mr. Howard Janzen, Publisher, Red Deer Advocate
Mr. Pat Kennedy, Coordinator, Red Deer Agri-Trade
Mr. Graeme Leadbeater, Partner, Group 2 Architects
Mr. Ken Mandrusiak, General Manager, Black Knight Inn
Mr. Norm Nielsen, President, Peavey Industries Ltd.
Mr. Bill Olafson, General Manager, Earl's Restaurant
Mr. Blake Pearson, Senior Account Manager, Royal Bank
Mr. Murray Mehling, Senior Partner, Weddell Mehling
Pander & Associated Realty Ltd.

Subsequent appointments to the Task Force included:

Mr. Vic Walls, Business Representative, County of Red Deer, and Mr. Elmer Stoyberg, Councillor, County of Red Deer.

Mr. Alan Scott attended meetings as a resource person from the City of Red Deer Department of Economic Development and chaired the first few meetings of the group.

Mr. Jack Donald was unanimously chosen as Task Force Chairman at their November 4, 1993 meeting.

Mr. Nielsen resigned from his position on the Task Force in January, 1993.

The final report was compiled and written by Mr. Michael Knopp of the Red Deer College Management Development Center.

C. Methodology:

The Task Force held regular bi-weekly meetings from September 1992 to March 1993. During these meetings a wide range of economic issues were examined and discussed.

Guest speakers representing various industries and economic sectors provided valuable information and input related to a number of agenda items.

Printed and video material used to promote Red Deer was thoroughly examined, as were a variety of previous economic development strategies, studies and reports.

Representatives from other local communities were also invited to attend some meetings in order for the Task Force to determine the interest from outlying areas regarding the possible establishment of a regional economic authority.

However, most of the Task Force's conclusions and recommendations were based upon the individual research and analysis of the various subcommittees. The subcommittees were established in December based upon a previously determined list of economic development concerns. Each subcommittee was comprised of three or four representatives of the Task Force.

While each of the subcommittee reports differ with respect to their research approach and organizational structure, all include recommendations based on the analysis of real or potential problems experienced by new and/or expanding businesses.

Where appropriate, relevant statistical comparisons between the City of Red Deer and other Canadian and American communities have been used to support subcommittee findings.

IV SUBCOMMITTEE FINDINGS

1. QUALITY OF LIFE:

Subcommittee Members: Hon. Gail Surkan
Mr. Dave Blacker
Mr. Bill Olafson

The subcommittee on Quality of Life approached their task by identifying the strengths and weaknesses of eight key issues, including:

- a. the *cost of living* in Red Deer relative to other Alberta cities,
- b. the full range of *educational opportunities* available in the City, as well as the local school taxation rates used to fund these opportunities,
- c. the availability of *recreational opportunities* as well as the corresponding impact this has on *tourism*,
- d. the strengths and weaknesses of Red Deer's *geographics location* in the province,
- e. the *employment opportunities* available,
- f. the full range of *professional and retail* services available to city residents,
- g. the overall quality of the community's *environment* particularly with respect to the health and safety of raising a family, and
- h. the diversity of *business opportunities* available to new or established residents.

The summary findings and recommendations of each of these areas were as follows:

Cost of Living

At issue is whether or not the cost of living in Red Deer is higher than other Alberta cities and, equally important, whether or not there is a perception that the cost of living in Red Deer is higher than in other provincial cities.

Generally speaking, the subcommittee's research found that the cost of living is no higher in Red Deer than in other major Alberta Cities, including Edmonton and Calgary. In fact, grocery prices and consumer goods may actually be lower than other cities due to the competitive effects of having a relatively large number of shopping centers and retail outlets.

Lumber costs appear to be on par with other areas and housing prices tend to be lower than in Edmonton or Calgary (but higher than surrounding communities such as Innisfail and Lacombe). On the other hand, gasoline prices and day care fees tend to be higher than in other cities.

The subcommittee made two recommendations related to this matter:

- 1.1) Economic development promotional material should provide more direct City of Red Deer cost of living comparisons with other communities.
- 1.2) Determine whether or not a public awareness campaign is needed to change perceptions that the cost of living in Red Deer is high.

Education

The subcommittee examined both post-secondary and primary/secondary educational opportunities in the community. The latter primarily focused on the availability of special needs programs and local taxation rates used to fund the two local primary and secondary educational systems.

The subcommittee concluded that while the lack of a degree granting institution is a serious drawback for the advancement of the community's labor force and the attraction of new business, Red Deer College does provide an impressive range of other post-secondary educational opportunities including university transfer programs, diploma and certificate programs, apprenticeship training, and an extensive variety of extension and community service programs.

The subcommittee also concluded that Red Deer is well serviced by two excellent school systems; students from both the Red Deer Public and Catholic systems consistently achieve above average results on standardized provincial and international examinations. In addition, the Red Deer Public School District offers the widest range of special needs programs outside of the province's two major cities.

A good news/bad news situation exists with respect to the funding of the City's primary and secondary systems. On the positive side, Red Deer's per pupil school system expenditures are the second lowest in the province to that of any community of comparable or larger size. Conversely, a weak non-residential assessment base has resulted in a lower than provincial average industrial-commercial assessment. This, in turn, further highlights the need for more commercial and industrial development in the region.

Three recommendations related to education were advanced:

- 1.3) Community stakeholders aggressively support degree granting or degree brokerage initiatives in Red Deer.
- 1.4) That we aggressively pursue some form of "equity funding" for education that shares corporate taxation more equally across Alberta school jurisdictions, providing a sounder base for quality education in communities such as Red Deer that have a weaker corporate assessment base.
- 1.5) That we regard corporate recruitment as an integral part of our strategy to strengthen our assessment as well as our employment base.

Recreation

People very much value their leisure time, and consequently an extremely important contributing factor of a community's quality of life is its availability of a full range of recreational opportunities. Red Deer is very much in an enviable position in this regard. As detailed in the subcommittee report, the City's outstanding natural setting coupled with a wide range of public and private recreation facilities is one of the community's strongest assets.

First-rate biking and hiking trails, fitness centres, sports fields, arenas, swimming pools and golf courses are located within and adjacent to the City. Canyon Ski Area, located ten minutes east of the City, is Alberta's largest non-mountain ski resort. Three fresh water lakes are located within a 20 minute drive, and the eastern slopes of the Rocky Mountains are little more than an hour's drive away.

Red Deer's recently constructed Centrium has enabled the City to secure a Western Hockey League team franchise as well as successfully bid on a number of provincial and national sports competitions. The City also has a vibrant cultural community. The City boasts a very fine museum, local theatre and choral groups, and its very own symphony.

Because of the increasing value that organizations place on the leisure and recreation opportunities available for its employees, the subcommittee recommends the following:

- 1.6) All economic development promotional material should highlight recreational opportunities as an important part of Red Deer's outstanding quality of life.

Tourism

The subcommittee addressed tourism as an outgrowth of Red Deer's quality of life, particularly its recreational assets.

Not surprisingly, the subcommittee concluded that Red Deer's aforementioned range of recreational and cultural amenities coupled with its central location in an outstanding natural setting provides a sound base for a growing tourism industry.

The Centrium and Westerner Exhibition facilities provides a solid opportunity to significantly expand the City's hosting of provincial and national meetings, conventions and trade shows.

The subcommittee also noted that Red Deer has significant potential to expand its visitor industry in the "short getaway" market of Edmonton and Calgary who's residents may wish to find short vacation opportunities within a two hour drive.

The subcommittee identified that a key weakness of the region's tourism industry is the general lack of awareness in key market areas of the facilities and opportunities offered by Red Deer and surrounding communities. The lack of a high profile "destination attraction" places a greater need to creatively market and package all of its tourism-related assets. This in-turn requires a very high degree of cooperation between the City, private businesses and community organizations.

The subcommittee therefore recommends that the community:

- 1.7) Encourage effective public-private partnerships to aggressively market Red Deer's wide range of facilities, amenities and opportunities to key tourism markets, particularly the visitor markets of Edmonton and Calgary, and provincial and national convention markets.

Location

One of Red Deer's major strengths is its mid-way location between the province's two major cities. Edmonton and Calgary are within an easy 90 minute drive on an excellent four-lane highway, and each of those city's international airports are located on the Red Deer side. However, despite good access to these airports, lack of scheduled local air service is still a perceived disadvantage. The subcommittee recommends:

- 1.8) Examine ways to enhance the profile and effectiveness of the Calgary and/or Edmonton International Airports as "Red Deer's Airport", through vehicles such as intermodal (bus/plane) ticketing, baggage handling and integrated scheduling.

Employment Opportunities

Employment opportunities are generally considered to be more limited in a city the size of Red Deer compared to larger centres.

Despite not having a wide range of large employers, one of Red Deer's strengths is that, as a service centre with a strong regional market and a good distribution network, the City provides an excellent environment for small business development. Consequently, Red Deer boasts a higher than average number of businesses per capita, diversity in manufacturing activities, and a higher rate of new business formation than elsewhere in Western Canada.

A weakness, however, is that Red Deer's historic reliance on agriculture and oil-related industries has resulted in some weakening and instability in its employment base as these industries experience global rationalization and market fluctuations. Local unemployment rates have tended to be slightly above average Alberta rates as a result.

As a means to overcome this situation, the subcommittee recommends:

- 1.9) Place a priority on attracting a more diverse range of businesses to the City (ie. distribution operations, tourism-related businesses), and ensure that the local business and regulatory climate provides a welcome environment for small business growth, particularly in growth areas such as home-based businesses.

Professional and Retail Services

The subcommittee was concerned that a community the size of Red Deer may be perceived as not having a full range of professional and retail services.

In reviewing the services available, the subcommittee concluded that not only are Red Deer residents adequately served in this regard, but in fact have access to a wide range of professional and retail services in excess of what one might expect of a city of 60,000 (primarily due to the City's strategic location as a regional service centre).

Whether or not residents of distant centres perceive Red Deer as not having a full range of professional and retail services could not be addressed by the subcommittee. However, to counteract this possible erroneous perception, the subcommittee recommends that:

- 1.10) Economic development promotional material should emphasize that Red Deer residents have access to a full range of major urban services.

Environment

The subcommittee concluded that Red Deer's natural setting and very low levels of urban pollution make it a safe and healthy place to raise a family. No recommendations on this matter were presented.

Business Opportunities

As mentioned earlier, Red Deer has more businesses per capita than any other city in Western Canada. This indicates a strong entrepreneurial spirit in the community and a willingness to take advantage of new opportunities. The home-based business atmosphere is also very positive and is very much encouraged by City authorities.

In addition to these strengths, the City has a good labor supply to provide a sound base for business growth. Central Alberta residents have a very strong work ethic and labor unrest and work stoppages are very rare. While there may be some skill shortages in certain specialized areas, the community does have a fairly strong training culture and a variety of effective training institutions.

Potential weaknesses identified by the subcommittee include the lack of immediate access to a large consumer market, and a "sometimes noted reputation" that the City of Red Deer is "hard to do business with".

The subcommittee recommends the following:

- 1.11) Place a marketing emphasis on the strong entrepreneurial base and work ethic of the local population.
- 1.12) Institute specific steps to overcome any real or perceived ideas that the City of Red Deer is hard to work with when developing or expanding a business, and encourage Council and City representatives to be more positive in their attitudes towards business, and through that "attitude change", change the perceptions of our citizens.

The subcommittee concluded that the quality of life in Red Deer is outstanding and improving annually. The quality of life that Red Deer provides must be highlighted in any promotional material being used to attract businesses to the area.

2. MUNICIPAL SERVICES:

Subcommittee Members: Mr. Graeme Leadbeater
Mr. Blake Pearson
Mr. Ken Mandrusiak

The subcommittee on Municipal Services examined three major areas, including:

- a) "red tape" and the development process,
- b) zoning, and
- c) Industrial/commercial utility rates and taxes.

Development Process

The subcommittee examined in detail the steps involved in the going through the business development process in Red Deer. While agreeing with City administrators that the process is relatively straight forward and free of an inordinate amount of "red tape" a number of areas that could be improved were identified.

The subcommittee also recognized that recently proposed updating of the commercial land use zoning guidelines should result in fewer requests for zoning changes and this should inevitably lead to a more streamlined development process for commercial projects. On this note, the subcommittee feels that industrial and residential land uses will also require overhauling in order to be more responsive to societal and economic trends.

The subcommittee is concerned about the number of development and other permits required after a project has conformed with zoning regulations. Indeed, upwards of eleven types of "permitting" stages must be completed, including: development, building, gas, heating, plumbing, occupancy, signage, ditching, moving, demolition and fireplace.

The subcommittee credits the City for having all of these permits available through a single office and also favourably notes that the processing time for these permits is not unreasonable. The "one stop shopping" approach is also enhanced by the fact that the City Building Department issues all Business Licences and has direct liaison with the Fire Department, Health Unit and Electrical Branch.

Despite these positive aspects, and to even better strengthen the Department's "open-for-business/how-may-we-help-you" attitude, the subcommittee recommends the following:

- 2.1 Reduce the numbers and consolidate or eliminate some permit types.
- 2.2) Reinforce the customer service approach by setting up semi-private booths for Department service agents to sit down with clients.
- 2.3) Empower service agents to make decisions and commitments.
- 2.4) Present development guidelines that are left open ended, such as "to approval of the Development Officer" or "to the approval of Parks /or Engineering Department", must be more specific to eliminate arbitrariness and bias. Simultaneously, the concepts of "EQUIVALENCY" should be used in all areas requiring approvals to provide flexibility without diminishing the importance of needing some rules to create a level playing field.
- 2.5) Update the present booklet outlining the development process using typical examples.
- 2.6) Keep department statistics on approval times, project status, etc. Turned down or delayed applications should be reviewed for reasons and possible trends.
- 2.7) Sewer and/or water hook-up and curb cut charges are comparable to other jurisdictions. However, many developers would like the option to hire a private contractor to make these connections at competitive costs, and this option should be permitted.
- 2.8) City Electric, Light & Power hook-up charges in downtown "C-1" areas are the highest in the province. This is a definite dis-incentive for downtown development and should at least be reviewed.
- 2.9) Department staff should investigate a mechanism to provide impromptu "round table" access for personnel in parks, engineering, public works, fire, etc. to meet with applicants. These staff should be empowered to grant approvals and review equivalencies.

Zoning

Upon reviewing the situation, the subcommittee commented that "the zoning regulations covering the City of Red Deer are seen to be restrictive and cumbersome. The appearance of the Land Use Bylaw would appear to support these concerns." Red Tape was also identified as a major concern when trying to resolve problems encountered by developers over zoning issues.

The subcommittee was impressed by the Red Deer Regional Planning Commission's (R.D.R.P.C.) open and customer-focused attitude, as well as the efforts being undertaken to streamline their processes.

As mentioned earlier, the proposed revised guidelines with respect to commercial zoning are positive changes that will broaden the uses and more accurately define standards.

Concern has been raised with respect to the time it takes for the Commission to deal with zoning relaxations and amendments. The subcommittee hopes that the focus on re-evaluating existing bylaws will result in a shortening of these delays even though it recognizes that the major reason behind these delays relates to Provincial regulations.

The subcommittee also recognizes that the Commission is currently in process of a complete review of the Land Use Bylaw, and to that end a major positive step has been undertaken.

The subcommittee feels that the following recommendations will help further improve a positive situation and significantly reduce any criticism of the Commission and concerns about red tape:

- 2.10) Similar to the aforementioned development recommendation, more authority should be given to the R.D.R.P.C. to be able to be more flexible when dealing with relaxation requests. The possibility of EQUIVALENCY being an acceptable way to deal with land use issues may be feasible.
- 2.11) An aggressive move to a full review of all commercial and industrial land use bylaws is a positive step for the Commission and its continuation is recommended and encouraged.
- 2.12) Continue implementing efforts designed to enhance the Commission's "customer service attitude" with developers.

Industrial/Commercial Utility Rates and Taxes

The subcommittee engaged in a fairly detailed comparison of utility and taxation rates between Red Deer and the municipalities of Lethbridge, Grande Prairie, Edmonton and Calgary.

Based on this comparison, it appears that tax and utility costs for commercial and industrial properties are not a significant barrier to those firms wishing to locate to Red Deer. Inducements of a tax or utility credit would likely only be an incentive for the largest of corporations.

The subcommittee also feels that residential tax and utility costs are reasonably placed within the competitive bracket of comparable cities in the province.

However, and as mentioned earlier, the Downtown C-1 Grid System hook up and development costs currently represent a major dis-incentive to city centre development. While the subcommittee is not in a position to propose a solution, at the very least this situation should be pro-actively examined.

3. INCENTIVES:

Subcommittee Members: Mr. Murray Mehling
Mr. Vic Walls
Mr. Elmer Stoyberg

The Incentives subcommittee specifically addressed the following areas:

- a) flexibility of land purchases,
- b) municipal capital expenditures,
- c) zoning, and
- d) subsidies.

While presenting a number of recommendations and alternative approaches, the subcommittee recognized that the limitations of their investigation require policy makers to do additional market research to better understand what other municipalities offer as incentives to attract new business and industry. As mentioned in their report, it's imperative to "... know what your competition has and what they offer before you can fully develop a game plan".

The Incentives subcommittee agreed with the Municipal Services subcommittee that proposed changes to commercial land use zoning guidelines should prove to have a positive impact. The subcommittee did not make any recommendations on this matter.

A cautious note was raised with respect to both municipal capital expenditure incentives and other types of subsidies. In most cases, faster response times in the decision making process and reduced bureaucracy will likely prove to be more effective for encouraging economic development over the long run than a comprehensive array of these types of incentives. Indeed, the subcommittee felt that "... we should not necessarily promote incentives (but) instead promote advantages".

However, the subcommittee did acknowledge that some types of fiscal incentives may be appropriate, including:

- a) relief in hook-up service charges or tap-in fees, and
- b) use heavy industrial park as a low priced land incentive to compete with other communities.

Concern was also expressed that the City of Red Deer Economic Development Department has evolved into a land department, and is not sufficiently funded to adequately market the city. Furthermore, the subcommittee felt that more economies could be realized if a regional vis-a-vis municipal approach was undertaken with respect to economic development activities.

The following represents the most important recommendations of the Incentives subcommittee:

- 3.1) Replace the existing Economic Development Department with a Regional Economic Development Commission, which in addition to including the City of Red Deer, would also include other local municipalities and counties.
- 3.2) The City of Red Deer should direct all efforts into disposing of their Industrial Land Bank. The City's Land Bank is presently a costly asset and in the immediate future should be used in pro-active ways to entice economic development activity to the region as well as provide funding for further economic development activity.
- 3.3) Either reduce land prices or explore other means to create more interest and more sales; the end result will be a larger tax base and greater economic development activity. [Refer to recommendation 7.4) as detailed on Page 30.]
- 3.4) Allow land purchases without development agreements, also as a means to increase the tax base.
- 3.5) Set up a "one stop shop" with both the County and City of Red Deer so that potential developers receive the same information and experience the same development process. This recommendation implies that the City and County should work in closer partnership on land sale and development issues, (ie a "regional" concept).

4. MARKETING:

Subcommittee Members: Mr. Howard Janzen
Mr. John Hylton
Mr. Bill Olafson
Mr. Pat Kennedy

The Marketing subcommittee addressed a number of pertinent issues, many of which impact directly on the operation of the Department of Economic Development.

Marketing Budget

The subcommittee compared the City of Red Deer Economic Development Department's marketing budget with other similar size cities throughout Western Canada. This examination revealed that our community's promotion and advertising budget is significantly below the average funding allotment for this vital activity.

For example:

Brandon	\$20,000.00
Lethbridge	\$50,000.00
Kamloops	\$78,000.00
Medicine Hat	\$50,000.00

Currently, the City's Economic Development Department budgets \$14,000.00 for this activity.

The subcommittee strongly feels that "... we do indeed have a very exciting product to sell in Red Deer as a location for economic expansion and growth relocation. To simply respond to enquiries is not enough... (instead) we must become pro-active and more responsive in our attitude to the opportunities that are out there to be discovered." It therefore recommends:

- 4.1) Upwardly revise the funds available for pro-active marketing efforts designed to attract economic development activity.

Marketing Focus

What the City markets is just as important as how it markets. The City must be poised with a well directed and focused marketing campaign in order to effectively attract interest in our community. The subcommittee feels that often there is a "... humbler than thou, hat-in-hand attitude that exists when Red Deer is presented. We have everything to be proud of and this must be conveyed in a stronger and more aggressive fashion."

It is imperative that promotional efforts focus on Red Deer's unique strengths rather than "present a potpourri of all the considerations we feel represent our community..." which ultimately "... dilutes our stronger points and makes us an average consideration at best." The subcommittee notes that by strategically recognizing and promoting the City's stronger points, a more focused and organized marketing activity will ensue.

Event Highlighting

A multitude of events take place in Red Deer on a weekly, monthly and annual basis. Just as it's important to make industries feel valued when enquiring about business development opportunities, effort must also be made to ensure that special event organizers feel welcome to our city.

Special attention should be paid to the associations and industries who have selected Red Deer to host annual meetings, conferences, etc. It is imperative that the organizers of special events are recognized and are aware that the community is proud of the fact that they chose Red Deer for their activity.

The subcommittee believes that the Chamber of Commerce and the Red Deer Visitor and Convention Bureau are ideal sources for coordinating event information. Networking with David Thompson Country, The Westerner, hotels and convention facilities, and other special event venues would keep both organizations abreast of developments well in advance of activity dates.

- 4.2) More attention should be paid to the associations and industries who host special events in the City in order to ensure that they feel welcome and appreciated, and are therefore encouraged to return as well as promote their positive experience to others.

Business Leads and Business Ambassadors

The subcommittee feels it is very important that the "... essential personality for our Economic Development team must start at the very top. From the Mayor down, we must reflect a positive and aggressive attitude to the future development of industry and events in Red Deer."

Business leads must be handled in an efficient, timely and personal manner. The subcommittee recommends that:

- 4.3) A personally signed letter from the City's Mayor should be used to respond to business leads and development enquiries.

Related to the above recommendation, the subcommittee feels that "... a contact to the prospective business by one of our local business owners/managers in a similar industry, or a customer/user of that industry, would go a long way in establishing a sincere and potential bond with the enquiree."

The subcommittee noted that a "comfort zone" is established quickly with a business development contact when they are given the opportunity to communicate with someone in a related industry that understands the unique nature of their business. An energetic networking team of "business ambassadors" working in close liaison with the Mayor's office and City Hall administration could go a long way in turning an enquiry into a "live" lead.

- 4.4) A team of "business ambassadors" should be appointed by the Mayor's office to help represent the City and respond to future business development enquiries and leads.

Finders Incentive

While not providing a specific approach on this issue, the subcommittee noted that if a "finders fee" program was established to reward individuals who forward business development opportunities to the City, it would result in a broader coverage of the message that Red Deer is sincerely interested in attracting new industries. Such a program would likely place Red Deer on various businesses "consideration list" quicker and more effectively than present prospecting programs.

Resource Base Development

As mentioned earlier, the subcommittee strongly feels that there is a serious lack of funding provided by the City for pro-active marketing activities. Concern has been expressed that City administrators do not feel that this type of support funding is necessary to keep Red Deer's economic development efforts competitive and attractive to businesses and event organizers. A greater financial commitment by the City and/or region for this vital activity is strongly recommended.

However, the subcommittee also recognized that existing city businesses obviously benefit from additional economic development activity, and that they also have a role to play in this matter. The subcommittee therefore recommends the following:

- 4.5) An association comprised of representatives of local businesses should be struck with the expressed purpose of generating and managing funds designed to support and attract new businesses and events to the region. [Refer to recommendation 8.5) and the Epilogue.]

The subcommittee feels that this separate fund should be generated by local, independent businesses through regular, annual contributions. The fund could be administered by the Red Deer Chamber of Commerce and controlled by an appointed board.

However, before establishing such a fund, the subcommittee first recommends that this proposal be tested by surveying local business owners for their reaction. It is essential that the precise reasons and objectives of the fund are clearly communicated to the potential contributors. As noted by the subcommittee, the success of this proposal rests on establishing "... the credibility of this idea in the contributors minds. It must be presented factually and honestly."

The subcommittee concludes that this rather innovative proposal, (which implies a public/private sector partnership approach towards economic development), would help establish Red Deer as a strong competitor for attracting new business ventures, as well as major national and international events.

5. DISTRIBUTION AND TRANSPORTATION:

Subcommittee Members: Mr. John Hylton
Mr. Jack Donald
Mr. Murray Mehling

This subcommittee approached their task by conducting extensive personal interviews with representatives of organizations significantly involved in the areas of transportation and distribution. An examination of freight rates from Red Deer to other centres was also undertaken.

The primary intent of the subcommittee was to identify the key issues and problems associated with Red Deer's geographic location and transportation/distribution infrastructure.

Organizations interviewed included: Greyhound Canada Limited, Ford Motor Company of Canada, Chrysler Canada, Drummond Brewery Company, and Peavey Mart Ltd. Details of those interviews appear in the subcommittee's report located in the appendices.

Passenger Transportation

As might be expected, with two major international airports within an hour's driving distance, it is highly unlikely that Red Deer's airport will be able to provide a profitable scheduled air service for the foreseeable future. As indicated in the *Quality of Life* subcommittee report, lack of immediate scheduled air service is perhaps more of a perceived problem than a real problem. Indeed, the ground travel time from Red Deer to either the Edmonton or Calgary international airports is roughly the same as the ground time experienced by many residents of large cities such as Toronto, Montreal and Vancouver.

A more pressing concern is the lack of conveniently scheduled surface transportation from Red Deer to the Calgary and Edmonton airports. Greyhound does have two morning coach services which stop directly at the Calgary airport, but no direct service to Edmonton's airport. Red Arrow coaches have a stop at the Calgary Travel Lodge which is ten minutes from the airport but no direct service. Red Arrow also does not drop-off or pick-up passengers at Edmonton International Airport. According to Greyhound Canada, a major marketing campaign would be required to convince airline travellers to use bus transportation to and from an airport.

Perhaps the major disadvantage to Red Deer of not having either scheduled air service or regularly scheduled ground transportation to the province's major airports is the impact it has on developing additional conference, business meeting and special events activities. This problem is further complicated by the fact that Red Deer is not formally associated to a passenger-serving airport. For example, international tourism marketing campaigns often refer to the "Calgary/Banff International Airport".

The subcommittee recommends the following:

- 5.1) The need and feasibility of improved regularly scheduled passenger ground transportation from Red Deer to the Edmonton and Calgary airports should be more thoroughly investigated.
- 5.2) Efforts should be undertaken to encourage the renaming of Edmonton's International Airport to the "Edmonton/Red Deer International Airport".

The subcommittee also briefly examined the issue of a high speed rail link running through the Edmonton-Calgary corridor. They noted that such a project may be feasible in the future with further population growth and as traffic between these two centres expands.

- 5.3) Red Deer should be pro-active where possible in supporting a high speed rail link through the Edmonton-Calgary corridor.

Freight Transportation and Distribution

Red Deer is very well serviced with respect to rail and trucking freight services. However, lack of direct, regularly scheduled cargo flight service was identified as problem by some of the businesses interviewed.

Freight rail services are primarily limited to large bulk commodities and large equipment items.

A large and competitive trucking and courier industry in Red Deer results in fairly inexpensive back-haul rates. This is an important point worth promoting since actual truck freight costs are usually lower than published trucking rates. Another important point worth promoting is that the excellent highway infrastructure servicing Central Alberta seldom closes due to environmental or other factors - transportation delivery delays are thus very infrequent.

Red Deer's geographic effectiveness as a distribution center is somewhat contingent on the type of industry under consideration. As implied in the Drummond and Peavey Mart interviews, Red Deer is well located to serve as a Western Canada consumer goods distribution hub, particularly for products manufactured locally. However, not being located on a direct shipping line usually raises distribution costs for imported retail items that must first be off-loaded at Calgary or Edmonton.

It was interesting to note the difference of opinion between Ford of Canada and Chrysler Canada with respect to Red Deer's effectiveness (or potential effectiveness) as a distribution center for the automotive industry. A representative from Ford feels that Red Deer's distance from an international airport seriously effects its suitability as a major distribution point. Chrysler, on the other hand, feels that this is not an issue since both Edmonton's and Calgary's airports are located on the Red Deer side. Indeed, the representative from Chrysler believes that "nowhere else in Alberta or even the Prairies would make more sense as a distribution centre than Red Deer".

As a final point, the subcommittee recommends that:

- 5.4) The Economic Development Department should ensure that it is knowledgeable and current with respect to distribution and transportation facts, issues and costs.
- 5.5) Red Deer's strengths at serving as a distribution hub for Western Canadian markets should be highlighted in economic development promotional material.

6. INDUSTRIAL RECRUITMENT:

Subcommittee Members: Hon. Gail Surkan
Mr. Vic Walls
Mr. Pat Kennedy

The Industrial Recruitment subcommittee approached its task by selectively targeting industries to which the Red Deer region can offer a variety of natural advantages, such as a good supply of raw resources, above average distribution capabilities, down stream markets, etc.

It was generally agreed that the recruitment exercise itself would entail the following:

- 1) identification of specific industries to target;
- 2) identification of existing companies within those industries that may be considering a change of operation and/or location;
- 3) establishing direct contact with "qualified" prospects through the City of Red Deer's Department of Economic Development;
- 4) following up those contacts which demonstrate an expressed interest in Red Deer with "peer contacts" - business contacts from the community;
- 5) establish a "lead" list that would encourage Red Deer business citizens to notify the Economic Development Department of any potential new business that they may be aware of through their normal course of activities. Examples might include suppliers, clients, customers, associates and other areas of their own corporation.

Rather than just research the issue, the subcommittee decided to undertake an actual project with at least one industry.

The subcommittee decided to target the agricultural processing industry following a presentation by Alberta Agriculture which outlined a number of significant advantages that the Central Alberta region can offer in this area.

The Regional Director for Alberta Agriculture, Mr. Alan Hall, agreed to develop a list of firms which were considered possible targets based upon their current activity in the industry.

In the meantime, the subcommittee met with a number of local processors to identify the main opportunities and constraints that they faced in "growing" their local operation. Opportunities and constraints were identified related to vegetable processing and packaging, and red meat processing, particularly pork meat processing.

The subcommittee continued the targeting process by sending three members to the Red Deer "Creating Tomorrow" Agricultural Conference in order to seek out industry contacts and learn more about the industry.

Time limitations prevented the subcommittee from carrying the process on to the next step. However, based on the results of the activities that were undertaken, the members agreed that the essential strategy was correct. As noted in their report, "the principal challenge lies in finding the resources to carry out the research and establish the network to identify and qualify target companies." The subcommittee therefore recommends the following:

- 6.1) The City of Red Deer Economic Development Department should explore ways and means in which to implement a systematic industrial recruitment strategy that would include the following components:
 - 1) identification of specific industries to target;
 - 2) identification of existing companies within those industries that may be considering a change of operation and/or location;
 - 3) establishing direct contact with "qualified" prospects through the Economic Development Department (or a future Regional Economic Development Commission);
 - 4) following up those contacts which demonstrate an expressed interest in Red Deer with "peer contacts" - business contacts from the community; and
 - 5) establish a "lead" list that would encourage Red Deer business citizens to notify the Economic Development Department (or a future Regional Economic Development Commission), of any potential new business that they may be aware of through their normal course of activities.

7. FINANCE:

Subcommittee Members: Mr. Jack Donald
Mr. Gary Harris
Mr. Herb Der

Many of the recommendations of the Finance subcommittee were also generated by other subcommittees, despite the fact that the subcommittees worked independent from each other. Five major areas were examined, including the City of Red Deer Economic Development Department, the Edgar Industrial Lands, Electric Light & Power charges, Red Deer Industrial Airport uses, and downtown issues.

The subcommittee notes at the beginning of their report that the Red Deer business community would like to see a more pro-active approach in the area of economic development, and that citizens in general expect "more bang for their buck" in this area. Emphasis needs to be placed on attracting quality businesses to the community which provide a lasting "multiplier" effect rather than "part time service type jobs" which do little for helping build a long-term economic base.

The subcommittee also feels that more emphasis needs to be placed on attracting and supporting "cottage industries", and that creative means for providing incentives need to be explored rather than providing outright grants.

Economic Development Department

A number of operating principles and suggested changes were identified to make the Economic Development Department more effective at fulfilling its core mission.

As mentioned earlier in this report, the City, the County of Red Deer and the community at large must be prepared to make a larger financial commitment towards economic development initiatives. As previously recommended by the Incentives subcommittee, the establishment of a Regional Economic Development Commission should be seriously considered.

Regardless of whether economic development is administered on a regional or municipal basis, the subcommittee strongly feels that a "rifle" approach vis-a-vis a "shotgun" approach must be undertaken. In other words, and in accordance to the viewpoints of other Task Force members, economic development strategies and initiatives need to specifically zero-in on identified industries and businesses that Red Deer has a realistic opportunity of attracting "rather than attempting to target everyone". In addition, a more aggressive pro-active stance should be undertaken by the Department to lure businesses, perhaps with a specific geographical focus.

The subcommittee also initially felt that the Economic Development Department and the Red Deer Visitor and Convention Bureau could be amalgamated as a means to eliminate duplication and reduce administrative costs. However, after further research and discussion this suggestion was rejected.

The Department was also encouraged to work more closely with local hoteliers, the Westerner and Chamber of Commerce "in a concentrated effort towards attracting new business to Red Deer". A co-sponsored convention or trade fair for entrepreneurs was presented as an example of a partnership project that would help build Red Deer's reputation as a "business friendly" city.

Returning to the issue of funding, the subcommittee stated that it would be better for the community not to function with an Economic Development Department rather than try to operate one with inadequate funds. Of course the preferred option is to have the City and other key players commit sufficient funding and resources for economic development purposes. Failing that, another alternative is to have the operation contracted out to a third party on a fee-for-service basis, with incentives based on performance.

To summarize, the subcommittee recommends the following:

- 7.1) Seriously explore creating a Regional Economic Development Commission.
- 7.2) Ensure that the Economic Development Department (or future Commission) is adequately funded in order to ensure that a targeted, pro-active and aggressive approach towards economic development is undertaken.
- 7.3) Ensure that the Economic Development Department (or future Commission) has in place policies and procedures that are customer oriented and provide better value for community stakeholders.

Edgar Industrial Lands

The Edgar Park industrial lands were discussed at length by the subcommittee members, resulting in a unanimous conclusion that if the City ever hopes to market these lands in the current economy, creative approaches will need to be explored and implemented.

The subcommittee generated a variety of creative options, including:

- a) Provide an extremely attractive leasing package tied to building stipulations. The initial annual lease payment would be extremely low (perhaps \$1.00) and would escalate yearly. After a designated period of time, all or part of the lease payments could be applied to the land's purchase price.
- b) Relax some building requirements to provide more flexibility to potential tenants/purchasers.
- c) Consider implementing "business partnerships" between conventional lenders, government and the City. For example, the Alberta Opportunity Company could be approached to provide guarantee of upwards to 50% of a project cost and the City puts up a guarantee of the remaining 50% but retains ownership of the land. Conventional lenders would provide the actual capital for the project based on the guarantees as security. In the event of business failure, the City retains title to the lands plus 50% of the building, with a solid opportunity to attract new clients to the location.
- d) While the Municipal Services subcommittee concluded that current utility charges do not appear to be a barrier for attracting new business, the City should nonetheless examine providing some incentives through Electric Light & Power. Because many other North American communities are providing utility subsidies to attract new industries, this incentive option should not be ignored. In particular, a continued monitoring of the electrical hook-up and on-going rate charges of municipalities in British Columbia and the Northwestern American states should be undertaken.

While on the surface these recommendations may appear costly, the subcommittee strongly believes that future economic spin offs rather than just the immediate potential loss of cash flow needs to be considered. Idle, vacant land does not generate any additional wealth, whereas developed land increases the City's tax base and ultimately enhances the community's prosperity.

The summary recommendations are as follows:

- 7.4) Explore and implement a variety of "creative" leasing, purchasing and development options that will assist in the development of Edgar Park industrial lands.
- 7.5) Monitor the utility charges of other communities competing for sustainable economic development initiatives and, if appropriate, implement comparable incentive programs.
- 7.6) The City should commit a certain portion of the sales revenue and/or lease revenue generated from the Edgar Park industrial lands over the next ten years toward improving and enhancing the effectiveness of the Economic Development Department.

Industrial Airport Uses

The subcommittee maintains that the Red Deer Industrial Airport is an under-used facility that should be more aggressively marketed. More effort needs to be made at attracting aviation and non-aviation related industries to this facility. Potential opportunities include aircraft repair and refurbishing industries, as well as training-related operations.

- 7.7) The Red Deer Industrial Airport should be more aggressively marketed as a suitable facility for both aviation and non-aviation related industries.

Downtown Issues

On a final note, the subcommittee commented that it is vitally important to preserve the integrity of the downtown area. As numerous previous studies have indicated, the Central Business District showcases the social and cultural heart of the city and significantly contributes to the community's *quality of life*. The Finance subcommittee therefore concludes its report with the following recommendations:

- 7.8) As previously recommended by the Municipal Service subcommittee, address the disparity of the downtown electrical grid hook-up charges which have been identified as a dis-incentive for downtown development.
- 7.9) The City should commit the necessary resources to revive the Downtown Concept Plan.

8. STRUCTURES FOR ECONOMIC DEVELOPMENT:

Subcommittee Members: Mr. Elmer Stoyberg
Mr. Jack Donald
Mr. Graeme Leadbeater

This subcommittee report identifies four types of structural models available to address the economic development function, outlines four important operative goals necessary for an effective structure, and presents a proposed structure which the Strategic Marketing Task Force feels would be of the greatest benefit to Red Deer and its surrounding area.

Economic Development can be organized in four distinct structures:

1) Municipal Department

This is how the present Economic Development Office functions in Red Deer. The Department formerly operated with an advisory board. It is funded entirely by the City and is directly accountable to City Council. The Department occupies space in City Hall and management and support staff are City employees.

2) Commission/Board/Authority

This type of operation is organized with an independent Board and operates at arms length from funding agencies. Funding comes from more than once source and one level of government. The office is normally located outside of City Hall.

3) Regional Cooperation

In this situation, various communities, municipal departments and other agencies form strategic alliances for undertaking a specific initiative. The funded groups maintain independent operations, but come together to work on joint projects, trade shows, promotions, advertising campaigns, etc.

4) Private Corporation

There are very few examples of this type of structure in Canada, but it is more common in the United States, particularly in "one company towns". Normally such corporations are funded by large private sector interests such as railroads, utilities, etc. with partners from municipalities and/or chambers of commerce. This type of operation is very independent of government and is directly responsive to its members.

The subcommittee has identified the following "operative goals" under which a revised economic development structure must operate:

- 1) Flexibility - the structure must have the ability to change and be responsive to change.
 - the structure must allow initiatives to be acted upon with both speed and accountability.
- 2) Entrepreneurial - the structure should not stifle creative, dynamic action, nor should it limit the leadership of decision makers or prevent them from taking calculated risks.
- 3) Pro-Active - the structure must enable key players to pursue new opportunities and actively recruit new business rather than simply respond to enquiries.
 - the ability to anticipate and respond to changing trends is of paramount importance.
- 4) Responsive - to the needs and aspirations of member groups, regional businesses, and other key stakeholders.

The subcommittee strongly believes that a regional orientation for future economic development efforts is the most effective organizational structure for responding to today's competitive challenges. This proposed structure is based on the premise that "what's good for Sylvan Lake or Blackfalds is also good for Red Deer and the rest of the region". As recognized in the report, "competition between member communities is inevitable but can also be healthy and focused using this new organization for the exchange of information and the facilitation of decisions".

Other subcommittees have also identified a regional structure as being the most effective approach for addressing the economic development function. Accordingly, the primary recommendation of the Strategic Marketing Task Force is as follows:

- 8.1) The present City of Red Deer Department of Economic Development should be permanently dissolved and replaced with a Regional Economic Development Commission operated by an independent Board of Directors representing member groups on a proportional basis.
- 8.2) Potential members of the proposed Regional Economic Development Commission should include (but not necessarily limited to) the City of Red Deer, the Counties of Red Deer and Lacombe, and the Towns of Lacombe, Blackfalds, Sylvan Lake, Penhold and Innisfail. [The total population base of all possible member groups is approximately 100,000.]
- 8.3) A possible primary funding source for the Regional Commission could be a per capita contribution from each member group. Secondary funding sources should come from other levels of government, private sector contributions, memberships commissions from joint ventures and other self-generation activities.
- 8.4) The Regional Commission should be centrally located in the region but outside of any City Hall or government facility. In addition, staff members should be directly employed by the Regional Commission.
- 8.5) The Regional Commission should examine the Spokane Momentum Strategy as a possible model for addressing the economic development function of the region. [Refer to Epilogue.]

The proposed Regional Economic Development Commission would serve to aid all member groups in developing their own community economic development strategies which in turn would be incorporated into the Commission's overall strategy. This would be an essential element to ensure that the Commission functions on behalf of all members without bias.

The Regional Commission should be in a stronger position to take advantage and act upon all upcoming global, national, provincial and regional trends. For example, the Commission could facilitate an increased availability of investment capital as provincial Community Development bonds become available.

The Strategic Marketing Task Force feels that an important role of the Regional Commission should be to actively represent the entire region throughout Canada when opportunities arise as a result of politics or economics.

And finally, in order to be truly effective, the Regional Commission must be grounded in a sincere service orientation towards all member groups, with special attention given to facilitating the special economic development goals of all these groups.

V CONCLUSION

As a committee appointed by the City Council of Red Deer, the Strategic Marketing Task Force was primarily mandated to address municipal economic development issues.

Consequently, many of the over 50 recommendations contained in this report focus specifically on the City of Red Deer, particularly those recommendations arising from the *Quality of Life*, *Municipal Services*, and *Marketing* subcommittee reports. Some of the report's recommendations encourage a continuation of current practices while many others provide concrete suggestions on how to better streamline administrative aspects of the City's economic development function and improve external marketing activities.

However, the most important recommendation generated by the Strategic Marketing Task Force concerns the need to address economic development on a regional basis. The Task Force strongly believes that a ten year economic development strategy based solely on a municipal focus would not be effective for addressing current trends and future challenges.

A pro-active approach towards economic development is imperative in today's highly competitive environment. Such an approach is significantly more effective when neighboring communities work cooperatively on the economic development front rather than in isolation from or in competition with each other.

The Strategic Marketing Task Force concludes its report by recommending the following:

- 1) The City of Red Deer Economic Development Department should develop an Action Plan for implementing the Task Force recommendations that focus exclusively on the City of Red Deer. The Action Plan should include a listing of specific actions required to implement each of the recommendations, desired implementation time lines, and identification of individuals and/or groups responsible for implementation.
- 2) The importance and practical implementation issues of a Regional Economic Development Commission needs to be discussed further with regional community stakeholders. City Council should play a leading role in bringing these stakeholders together to further address the issue.
- 3) Should regional stakeholders endorse the concept of a Regional Economic Development Commission, these stakeholders should then develop a Business Plan that outlines the mission, goals, operational plan, marketing plan and financing plan for the future Commission.

VI RECOMMENDATIONS

The recommendations contained throughout this report are organized based on the numerical designation of the subcommittees.

A summary of those recommendations are as follows:

1. QUALITY OF LIFE:

- 1.1) Economic development promotional material should provide more direct City of Red Deer cost of living comparisons with other communities.
- 1.2) Determine whether or not a public awareness campaign is needed to change perceptions that the cost of living in Red Deer is high.
- 1.3) Community stakeholders aggressively support degree granting or degree brokerage initiatives in Red Deer.
- 1.4) That we aggressively pursue some form of "equity funding" for education that shares corporate taxation more equally across Alberta school jurisdictions, providing a sounder base for quality education in communities such as Red Deer that have a weaker corporate assessment base.
- 1.5) That we regard corporate recruitment as an integral part of our strategy to strengthen our assessment as well as our employment base.
- 1.6) All economic development promotional material should highlight recreational opportunities as an important part of Red Deer's outstanding quality of life.
- 1.7) Encourage effective public-private partnerships to aggressively market Red Deer's wide range of facilities, amenities and opportunities to key tourism markets, particularly the visitor markets of Edmonton and Calgary, and provincial and national convention markets.

- 1.8) Examine ways to enhance the profile and effectiveness of the Calgary and/or Edmonton International Airports as "Red Deer's Airport", through vehicles such as intermodal (bus/plane) ticketing, baggage handling and integrated scheduling.
- 1.9) Place a priority on attracting a more diverse range of businesses to the City (ie. distribution operations, tourism-related businesses), and ensure that the local business and regulatory climate provides a welcome environment for small business growth, particularly in growth areas such as home-based businesses.
- 1.10) Economic development promotional material should emphasize that Red Deer residents have access to a full range of major urban services.
- 1.11) Place a marketing emphasis on the strong entrepreneurial base and work ethic of the local population.
- 1.12) Institute specific steps to overcome any real or perceived ideas that the City of Red Deer is hard to work with when developing or expanding a business, and encourage Council and City representatives to be more positive in their attitude towards business, and through that "attitude change", change the perception of our citizens.

2. MUNICIPAL SERVICES:

- 2.1) Reduce the numbers and consolidate or eliminate some permit types.
- 2.2) Reinforce the customer service approach by setting up semi-private booths for Department service agents to sit down with clients.
- 2.3) Empower service agents to make decisions and commitments.
- 2.4) Present development guidelines that are left open-ended, such as "to the approval of the Development Officer" or "to the approval of Parks /or Engineering Department", must be more specific to eliminate arbitrariness and bias. Simultaneously, the concept of "EQUIVALENCY" should be used in all areas requiring approvals to provide flexibility without diminishing the importance of needing some rules to create a level playing field.
- 2.5) Update the present booklet outlining the development process using typical examples.

- 2.6) Keep department statistics on approval times, project status, etc. Turned down or delayed applications should be reviewed for reasons and possible trends.
- 2.7) Sewer, and/or water hook-up and curb cut charges are comparable to other jurisdictions. However, many developers would like the option to hire a private contractor to make these connections at competitive costs, and this option should be permitted.
- 2.8) City Electric, Light & Power hook-up charges in downtown "C-1" areas are the highest in the province. This is a definite dis-incentive for downtown development and should at least be reviewed.
- 2.9) Department staff should investigate a mechanism to provide impromptu "round table" access for personnel in parks, engineering, public works, fire, etc. to meet with applicants. These staff should be empowered to grant approvals and review equivalencies.
- 2.10) Similar to the aforementioned development recommendation, more authority should be given to the R.D.R.P.C. to be able to be more flexible when dealing with relaxation requests. The possibility of EQUIVALENCY being an acceptable way to deal with land use issues may be feasible.
- 2.11) An aggressive move to a full review of all commercial and industrial land use bylaws is a positive step for the Commission and its continuation is recommended and encouraged.
- 2.12) Continue implementing efforts designed to enhance the Commission's "customer service attitude" with developers.

3. INCENTIVES:

- 3.1) Replace the existing Economic Development Department with a Regional Economic Development Commission, which in addition to including the City of Red Deer, would also include other local municipalities and counties.
- 3.2) The City of Red Deer should direct all efforts into disposing of their Industrial Land Bank. The City's Land Bank is presently a costly asset and in the immediate future should be used in pro-active ways to entice economic development activity to the region as well as provide funding for further economic development activity.
- 3.3) Either reduce land prices or explore other means to create more interest and more sales; the end result will be a larger tax base, and greater economic development activity. [Refer to recommendation 7.4) as detailed on Page 30.]
- 3.4) Allow land purchases without development agreements, also as a means to increase the tax base.
- 3.5) Set up a "one stop shop" with both the County and City of Red Deer so that potential developers receive the same information and experience the same development process. This recommendation implies that the City and County should work in closer partnership on land sale and development issues. (ie. a "regional" concept).

4. MARKETING:

- 4.1) Upwardly revise the funds available for pro-active marketing efforts designed to attract economic development activity.
- 4.2) More attention should be paid to the associations and industries who host special events in the City in order to ensure that they feel welcome and appreciated, and are therefore encouraged to return as well as promote their positive experience to others.
- 4.3) A personally signed letter from the City's Mayor should be used to respond to business leads and development enquiries.
- 4.4) A team of "business ambassadors" should be appointed by the Mayor's office to help represent the City and respond to future business development enquiries and leads.
- 4.5) An association comprised of representatives of local businesses should be struck with the expressed purpose of generating and managing funds designed to support and attract new businesses and events to the region. [Refer to recommendation 8.5) and the Epilogue.]

5. DISTRIBUTION AND TRANSPORTATION:

- 5.1) The need and feasibility of improved regularly scheduled passenger ground transportation from Red Deer to the Edmonton and Calgary airports should be more thoroughly investigated.
- 5.2) Efforts should be undertaken to encourage the renaming of Edmonton's International Airport to the "Edmonton/Red Deer International Airport".
- 5.3) Red Deer should be pro-active where possible in supporting a high speed rail link through the Edmonton-Calgary corridor.
- 5.4) The Economic Development Department should ensure that it is knowledgeable and current with respect to distribution and transportation facts, issues and costs.
- 5.5) Red Deer's strengths at serving as a distribution hub for Western Canadian markets should be highlighted in economic development promotional material.

6. INDUSTRIAL RECRUITMENT:

- 6.1) The City of Red Deer Economic Development Department should explore ways and means in which to implement a systematic industrial recruitment strategy that would include the following components:
 - 1) identification of specific industries to target;
 - 2) identification of existing companies within those industries that may be considering a change of operation and/or location;
 - 3) establishing direct contact with "qualified" prospects through the Economic Development Department (or a future Regional Economic Development Commission);
 - 4) following up those contacts which demonstrate an expressed interest in Red Deer with "peer contacts" - business contacts from the community; and
 - 5) establish a "lead" list that would encourage Red Deer business citizens to notify the Economic Development Department (or a future Regional Economic Development Commission), of any potential new business that they may be aware of through their normal course of activities.

7. FINANCE:

- 7.1) Seriously explore creating a Regional Economic Development Commission.
- 7.2) Ensure that the Economic Development Department (or future Commission) is adequately funded in order to ensure that a targeted, pro-active and aggressive approach towards economic development is undertaken.
- 7.3) Ensure that the Economic Development Department (or future Commission) has in place policies and procedures that are more customer oriented and provide better value for community stakeholders.
- 7.4) Explore and implement a variety of "creative" leasing, purchasing and development options that will assist in the development of Edgar Park industrial lands.
- 7.5) Monitor the utility charges of other communities competing for sustainable economic develop initiatives and, if appropriate, implement comparable incentive programs.
- 7.6) The City should commit a certain portion of the sales revenue and/or lease revenue generated from the Edgar Park industrial lands over the next ten years toward improving and enhancing the effectiveness of the Economic Development Department.
- 7.7) The Red Deer Industrial Airport should be more aggressively marketed as a suitable facility for both aviation and non-aviation related industries.
- 7.8) As previously recommended by the Municipal Service subcommittee, address the disparity of the downtown electrical grid hook-up charges which have been identified as a dis-incentive for downtown development.
- 7.9) The city should commit the necessary resources to revive the Downtown Concept Plan.

8. STRUCTURES OF ECONOMIC DEVELOPMENT:

- 8.1) The present City of Red Deer Department of Economic Development should be permanently dissolved and replaced with a Regional Economic Development Commission operated by an independent Board of Directors representing member groups on a proportional basis.
- 8.2) Potential members of the proposed Regional Economic Development Commission should include (but not necessarily limited to) the City of Red Deer, the Counties of Red Deer and Lacombe, and the Towns of Lacombe, Blackfalds, Sylvan Lake, Penhold and Innisfail. [The total population base of all possible member groups is approximately 100,000.]
- 8.3) A possible primary funding source for the Regional Commission could be a per capita contribution from each member group. Secondary funding sources should come from other levels of government, private sector contributions, memberships, commissions from joint ventures and other self-generation activities.
- 8.4) The Regional Commission should be centrally located in the region but outside of any City Hall or governmental facility. In addition, staff members should be directly employed by the Regional Commission.
- 8.5) The Regional Commission should examine the Spokane Momentum Strategy as a possible model for addressing the economic development function of the region. [Refer to Epilogue.]

VII EPILOGUE: The Spokane Momentum Strategy

Subsequent to the final subcommittee meetings of the Strategic Marketing Task Force, an investigation was undertaken of an innovative economic development program currently taking place in the state of Washington.

The **Spokane Momentum Strategy** is a private-sector driven program designed to improve the prosperity and quality of life of the Spokane region through economic development initiatives that attract business, create new jobs and increase median household incomes.

The program was created in 1987 by a concerned group of citizens who recognized that the business community has an important role to play in nurturing local economic development. Created around the theme "we have the power to shape our future", and recognizing the limited and apparent diminishing ability of municipal, county, state and federal governments to effectively stimulate increased economic growth and development, the group established a five-year plan that included a concrete set of strategies for achieving a variety of measurable goals.

A very important aspect of the **Spokane Momentum Strategy** is that its operations are entirely financed through private sector contributions, or more correctly, private sector investments. Investments usually take the form of pledges (payable over the group's five-year operating plan) from companies, individuals and professional groups. Pledges sometimes also includes securities, real property and in-kind donations.

An independent board of directors, who operate at arms length from the member investors, re-directs pledged funds towards a variety of projects that enhance economic growth. This sometimes includes making direct investments in business initiatives with an expectation of earning a reasonable rate of return for **Momentum's** other on-going operations. By all accounts, the first five year plan was a huge success.

For the second five-year plan that commenced in 1992, **Momentum** expects to generate \$5,000,000 from investor contributions. Its annual operating budget of \$1,000,000 will be used to achieve its goal of attracting 70 new businesses and 93 new conventions, create 1,582 new jobs, and have an overall positive economic impact of \$66.7 million. **Momentums** current five year goal is to see the creation of over 14,000 new jobs and increase total personal income by over \$2.9 billion.

A few recent specific strategies of **Momentum** include:

1) Recruiting New Business and Industry

- special efforts that focus on "targeting" high growth industries that are good "matches" for Spokane.
- targeting of high growth companies in overcrowded markets.
- aggressive advertising and generation of leads through direct mail, public relations, community referrals and other promotions.
- travelling to areas where prospects have been identified and bringing prospects on visiting tours of Spokane.

2) Local Business Support Programs

- establishing a buyer-seller network aimed at keeping business local.
- implementation of a special program that help small businesses win contracts with the government and other large contractors.
- compiling and disseminating important business information, including local economic statistics, employment and wage forecasts, changing trends, etc.

3) Tourism/Entertainment/Recreation Initiatives

- undertaking of a major convention sales effort for the Washington International Agricultural Trade Center, Spokane Interstate Fairgrounds and the city's proposed new arena.
- a television, newspaper and radio advertising campaign specifically aimed at the four northwestern states and southwest Canada.
- a specially designed program that provides "Canada-friendly" information on daily exchange rates at stores, restaurants and hotels.
- a campaign focused on promoting Spokane as a national and international sports center.

4) Local Government Streamlining

- facilitation of a regional public/private cooperation effort that addresses issues relating to development, zoning and planning with Spokane's City and County governments.
- supporting the efforts of the Citizen's League of Greater Spokane which promotes a unified and more efficient approach towards regional government.

Other projects recently undertaken or currently being planned by **Spokane Momentum** include efforts to revitalize the urban downtown core, improvements to the transportation infrastructure, projects aimed at improving education and training opportunities, and a number of community relations efforts, including town hall meetings for the two-way exchange of economic development information and ideas, and a regularly produced newsletter to investors that reports the goals, programs and accomplishments of the **Momentum** group.

According to statistics provided by the Spokane Area Economic Development Council, **Momentum** has been very effective at addressing its mission and has had a considerable impact on the development and growth of the local economy. Consider the following:

- 1) 1992 appears to have been a "banner year" for Spokane's economy, with the creation of over 4,800 new jobs from the year before (a 3% improvement). The Spokane region has seen the creation of 11,400 new jobs since 1987, just 786 jobs shy of **Momentum's** original five year target of 12,186.
- 2) Total gains in personal income for 1992 are estimated at 7.2% over 1991 figures. (The rise from 1986 to 1992, even after adjusting for inflation, was nearly 16%).
- 3) The unemployment rate in Spokane in 1992 was roughly 6.5% compared to 8.2% in 1986.

Part of the reason behind **Momentum's** success has to do with the attitude of the 145 business and community leaders who actively support the program. As noted by a former **Momentum** Campaign Chairman, "**Momentum** is a frame of mind, an inspiration, a sense of direction."

The Spokane business community seems to be very aware of the fact that over 22,000 economic development agencies in the United States are currently locked in a struggle for new jobs and economic growth. Consequently, there appears to be strong agreement among business and community leaders with the current Chairman's opinion that "no community can ever really maintain the status quo, it either stagnates or progresses." But largely due to the efforts of the **Momentum** program "...we now have the power to shape our future".



RECYCLABLE

Produced through the facilities of the Red Deer College Reprographics Department

rdc

DATE: JULY 6, 1993
TO: LAND AND ECONOMIC DEVELOPMENT MANAGER
FROM: ASSISTANT CITY CLERK
RE: STRATEGIC MARKETING TASK FORCE REPORT

At the Council Meeting of July 5, 1993, consideration was given to the report of the Strategic Marketing Task Force dated June 1993, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from the Red Deer Strategic Marketing Task Force dated June 23, 1993, re: Report of the Task Force hereby agrees that said report be received as information at this time and that the Land & Economic Development Manager be directed to bring back an action plan for implementation for those recommendations in the Strategic Marketing Task Force Report, which can be undertaken within our existing structure, and as recommended to Council July 5, 1993."

The decision of Council in this instance is submitted for your information and appropriate action. I trust that you will now be proceeding with developing the necessary action plan as outlined in the above motion, with same be presented back to Council in due course.



KELLY KLOSS
Assistant City Clerk

KK/cjd

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Jack Donald
Parkland Industries
236 Riverside Office Plaza
Red Deer, Alberta
T4N 6C9

Dear Sir:

At the City of Red Deer Council Meeting held on July 5, 1993, consideration was given to the report of the Red Deer Strategic Marketing Task Force and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from the Red Deer Strategic Marketing Task Force dated June 23, 1993, re: Report of the Task Force hereby agrees that said report be received as information at this time and that the Land & Economic Development Manager be directed to bring back an action plan for implementation for those recommendations in the Strategic Marketing Task Force Report, which can be undertaken within our existing structure, and as recommended to Council July 5, 1993."

As outlined in the above motion, our Land and Economic Development Manager will be developing an action plan for many of the recommendations outlined in the report. It was noted at City Council that although some of the more major recommendations will not be implemented immediately, the report has set out a clear guideline for the City now to work towards in developing a more efficient and proactive economic development strategy.

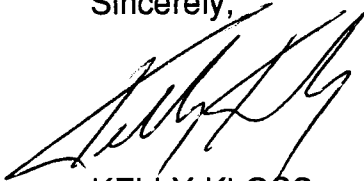
*a delight
to discover!*

Jack Donald
Page 2
July 6, 1993

I would like to take this opportunity to convey to you and the Strategic Marketing Task Force, Council's appreciation for such a high quality report and the time you have committed to its development.

If you have any questions or require additional information, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written over a horizontal line.

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Strategic Marketing Task Force Members
Land and Economic Development Manager

NO. 4

DATE: MAY 14, 1993
TO: CITY COUNCIL
FROM: CITY CLERK
RE: NORTH HILL INN - 7150 GAETZ AVENUE/NOISE PROBLEMS

At the Council Meeting of May 10, 1993, the above matter was considered, however, said matter was tabled in order that Mr. Will and his consultant could meet with the Engineering Department to discuss alternatives available and to bring back additional information to the next meeting of Council,

Enclosed, hereafter, is a further report on this matter as requested by Council.



C. SEVCIK
City Clerk

CS/cjd
Encl.

DATE: June 24, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: NORTH HILL INN - 7150 GAETZ AVENUE

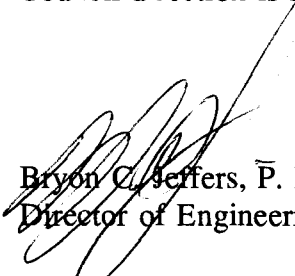
Attached for the information of Council is correspondence from Mr. D. Will of the North Hill Inn, and from Mr. Ryan Strader, the By-laws and Inspections Manager. Mr. Strader has attached correspondence from the neighbours behind Mr. Will's establishment.

When this matter was last discussed at Council, Council directed the writer to continue to work with Mr. Will toward a mutually acceptable solution. The initial idea of a noise wall voiced at the meeting caused considerable concern to the Engineering Department and we believe to Council. Mr. Will's consultant subsequently confirmed the wall was not a viable option.

In the intervening period of time, Mr. Will has continued to work with his consultant on a series of internal changes within his establishment. He has kept in touch with me during the course of these activities.

Mr. Will has now stated that he has done all he can reasonably do. In a recent discussion with Mr. Will, I indicated the matter would be going back to Council. I recommended that he attend the Council meeting to present his viewpoint. It would appear from the attached correspondence that the neighbours are not yet satisfied.

Council direction is requested.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg

c.c. By-laws and Inspections Manager



Head Office - 300, 4406 - 50 Avenue
Red Deer, Alberta T4N 3Z5
Telephone (403) 343-7401
Fax (403) 346-8690

June 14, 1993

JUN 16 1993

Bryon

**CITY OF RED DEER
P.O. BOX 5008
RED DEER, ALBERTA
T4N 3T4**

ATTENTION: MR. BRYON JEFFERS

Dear Bryon;

We have made numerous changes in the Silver Buckle after meeting with our sound expert, including re-insulating all exit doors and service doors at back.

The sound burm he feels will not work and the current changes should solve the problem.

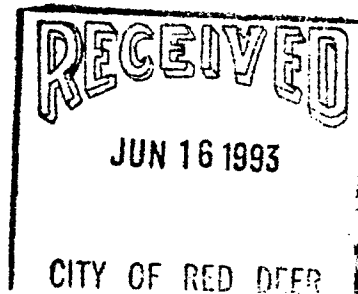
Our company has completed all the changes we are planning on making and consider this item closed. The neighbours seem to be relatively satisfied.

I hope this is the information required to council. If anything further is required please feel free to contact me.

Yours truly,

**DAVID J. WILL
PRESIDENT
WILL INNS LTD.**

DJW/mt



**MacKenzie
Park Inn**

424 Gregoire Drive, Fort McMurray, Alberta
Phone (403) 791-7200 T9H 3R2
Fax (403) 790-1658



3680 - 2 Avenue West
Prince Albert, Sask
Phone (306) 922-5000 S6V 5G2
Fax (403) 922-2224



North Hill Inn

7150 - 50 Avenue, Red Deer, Alberta
Phone (403) 343-8800 T4N 6A5
Fax (403) 342-2334

DATE: June 22, 1993 JUN 23 1993

FILE NO. 93-1610

TO: Director of Engineering Services

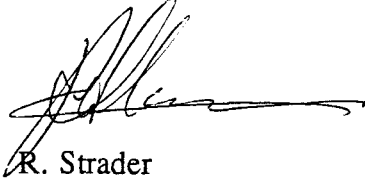
FROM: Bylaws & Inspections Manager

RE: NORTH HILL INN
7150 GAETZ AVENUE

We have received the attached letters from the residents of Nyman Crescent. From these letters, it is apparent that the noise problem is still a major concern to them.

It appears the situation has not changed for the better and that the City will probably have to lay appropriate charges, under the Noise Bylaw, to deal with the situation.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

1-2

ATT Ryan Straden

Here is a letter from Nyman Crescent in which we are willing to act upon. Lets Get some serious positive results under way. I have letters to and from the city of Red Deer acknowledging a noise problem dating back to 1978 - 15 years. (As I write this I do hear the bass from the Inn. JUNE 21 - ^{up}at 11:00 PM)

Lets Keep the Ball
Rolling

Any Questions Please
Call

Dale Ozga

1

346-7992 Phone

340-1395 Fax

350-6478 Cell/Mor

City of Red Deer

Re: Nyman Cres. on going complaints of noise from the Northhill Inn's Silver Buckle.

Our lives are disrupted everytime we hear the noise from our neighbour the Northhill Inn. Bar base and parking lot customer noise can be heard till 3:00 a.m. The booming base and loud fights, events held by the buckle etc. can be heard in our homes alerting our sense of security.

We as voters and taxpayers of Nyman Cres., to this date still have not seen any solutions to our problem. Neighbours as well as the R.C.M.P. have noted this has been an ongoing problem for over 10 years.

We ask for you assistance to be a problem solver for our community. Only two solutions for our neighbourhood are available. The first being through the City Counsel looking after the best of our community. The second a more costly and time consuming being through the courts.

In conclusion we ask of the City of Red Deer to make a decision as to which solution route we should be taking. Please consider that Nyman Cres. residents deserve to live in a quiet and peaceful environment as do other communities of Red Deer.

Respectfully,
The Neighbours of Nyman Cres.



DATE: APRIL 29, 1993
TO: CITY COUNCIL
FROM: CITY CLERK
RE: NORTH HILL INN - 7150 GAETZ AVENUE/NOISE PROBLEMS

At the Council Meeting of April 13, 1993, the following material pertaining to a noise problem at the North Inn, 7150 Gaetz Avenue, appeared on the agenda. At the aforesaid meeting a motion was passed agreeing to table said matter to allow a representative from the North Hill Inn to be present at the Council Meeting.

The matter is placed on this agenda and we will arrange for a representative from the North Hill Inn to be present at said meeting.



C. SEVCIK
City Clerk

CS/cjd

DATE: March 23, 1993

FILE NO, 93-1610

TO: City Clerk

FROM: Bylaws & Inspections Manager

RE: **NORTH HILL INN**
7150 GAE1Z AVENUE

Could the following be placed before City Council for their consideration?

During the summer of 1992, complaints about noise from the above hotel were received by this department. Eventually, charges under the City Noise Bylaw were laid; however, these charges were never heard by the Courts, as a permanent solution to the problem was being discussed. The residents who were affected by the noise were quite satisfied with the charges being withdrawn, provided a permanent solution was found. Mr. Will, the owner of the hotel, spent considerable effort, including obtaining an engineer's services to make recommendations concerning the problem. One of the solutions was to build a sound barrier, which should be built on a berm, approximately 5 feet high, located in a City utility lot, immediately adjacent to the Inn.

Comments from the various utility companies was requested and it was determined that the Engineering Department had concerns regarding the project because of utilities located in this property.

The cost of building a berm is estimated to be approximately \$25,000, which Mr. Will is requesting the City construct. Council is also requested to consider whether or not a berm should be built in this location. The Engineering Department has requested they be contacted directly for their comments.

The alternatives to this proposal appear to be:

1. Locate a structure on the North Hill Inn property.
2. Reduce the noise levels emanating from the Inn. The actual method of doing this should be reviewed by an engineer, specializing in this work.

Yours truly,



R. Strader

Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: April 1, 1993

TO: CHARLIE SEVCIK
City Clerk

FROM: DON BATCHELOR
Parks Manager

RE: NORTH HILL INN
Your memo of March 23, 1993 refers.

I have considered the alternatives as outlined in Mr. Strader's letter of March 23, 1993, with regard to resolving the noise problem associated with the activities at the North Hill Inn.

The public utility lot (Lot U1) on the west side of the North Hill Inn is 33 meters wide and contains a berm and mature willow hedge. The existing berm and hedge is located in alignment 10 meters east of the lane, adjacent to the residences (see attached plan).

I concur with the comments of the Engineering Department Manager and the Principal Planner, that consideration for a noise attenuation device in this instance is clearly the responsibility of the North Hill Inn and not The City of Red Deer.

The North Hill Inn should consider options of internally redesigning the location of the bar within the hotel, and/or consider constructing an effective noise attenuation wall/fence within the property line of the North Hill Inn. The City of Red Deer should not consider undertaking capital or maintenance costs for a noise attenuation device.

RECOMMENDATION

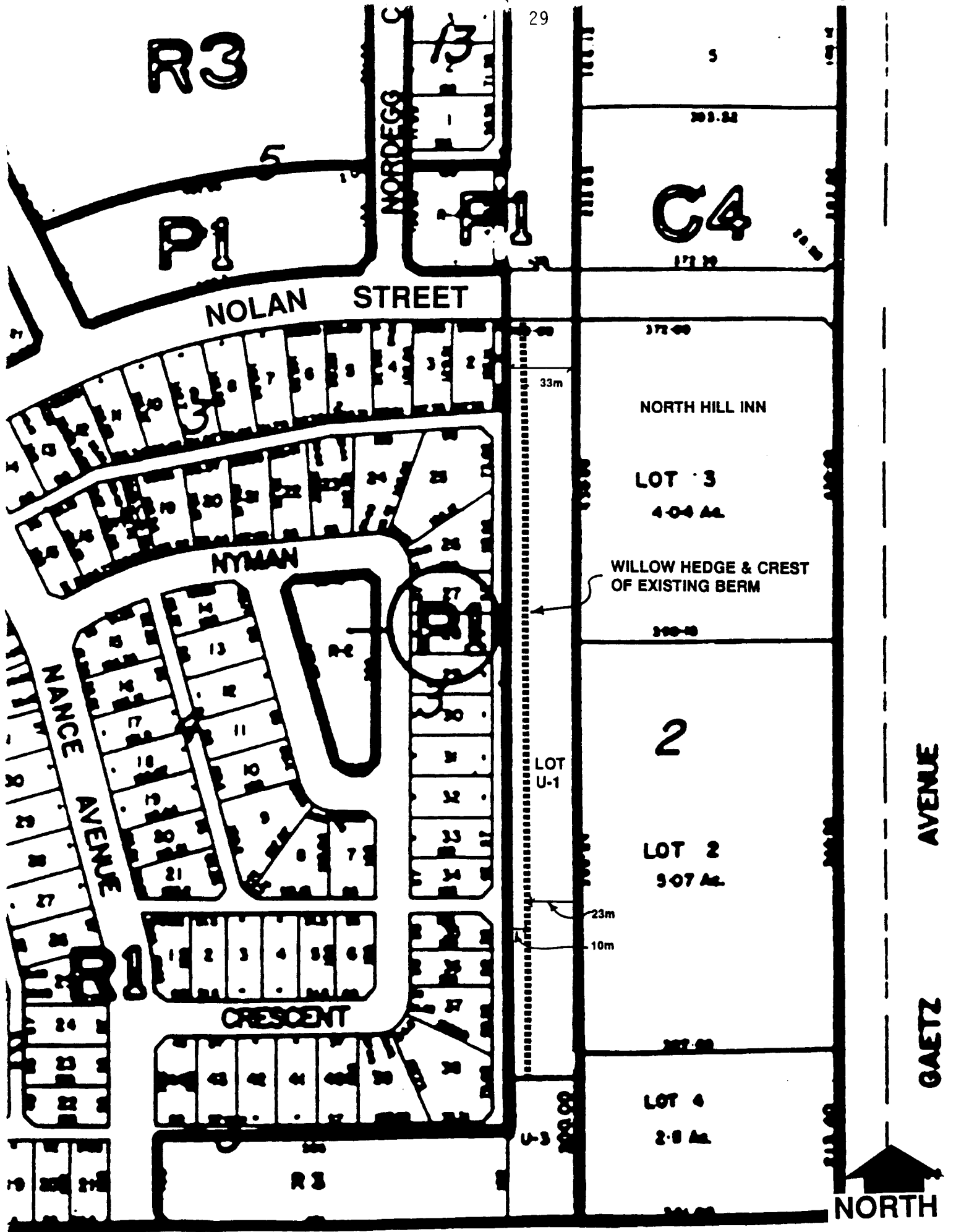
That the North Hill Inn, in consultation with their engineer, consider the construction of an effective noise attenuation wall/fence within their property lines.



DON BATCHELOR

:ad
Att.

- c. Ken Haslop, Engineering Manager
Paul Meyette, Principal Planner, R.D.R.P.C.
Craig Curtis, Director of Community Services



DATE: April 5, 1993

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS, Director
Community Services Division

RE: NORTH HILL INN
Your memo of March 23, 1993 refers.

With respect to the a/n issue, I support the comments of the Parks Manager.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Paul Meyette, Principal Planner, R.D.R.P.C.
Ken Haslop, Engineering Manager

DATE: March 31, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: NORTH HILL INN

In response to the complaints received by the By-laws and Inspections Department regarding noise from the hotel, we are attaching our previous comments that were prepared December 10, 1992 and addressed to the By-laws and Inspections Manager.

Basically, the Engineering Department does not support the placement of additional earth cover over the existing utilities. We also do not support the construction of a small 1.5 m high earth berm due to its limited effectiveness and the requested use of City funds for this work.

RECOMMENDATION

As we understand that the noise is generated from the south end of the hotel, and as there appears to be room for an acoustical fence on private property, we are suggesting that the hotel owner investigate an alternative (complete with an acceptable method of predicting noise levels both before and after) that will reduce the noise level and remain on private property.



Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/cy
Att.

c.c. RDRPC - Principal Planner
c.c. Parks Manager
c.c. Public Works Manager
c.c. Fire Chief
c.c. City Assessor
c.c. Director of Community Services
c.c. E.L. and P. Department Manager

DATE: December 10, 1992

TO: By-laws and Inspections Manager

FROM: Engineering Department Manager

RE: **NORTH HILL INN (GAETZ AVENUE/NOLAN STREET)
PROPOSED BERM AND FENCE IN LOT U1**

As you requested, we have reviewed Mr. Will's letter of November 27, 1992 regarding the construction of a berm and fence in Lot U1, adjacent to the North Hill Inn. We have the following comments:

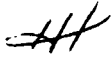
1. Lot U1 is a utility corridor containing large diameter water, sanitary, and storm mains.
2. Additional earth cover over any of the mains is undesirable because it would increase the cost of excavating the lines if/when required for maintenance.
3. Additional cover over the storm line is unacceptable because of loading considerations. Its current depth is approximately 5.0 m, which is all the earth loading that this type of pipe (Class III Concrete) was intended to take.
4. To construct a 1.5 m high berm with 3:1 side slopes and a 1.0 m top would require a 10 m right of way. Therefore, a 1.5 m berm could be built but would have to be immediately east of the existing gravel lane.
5. The cost of berm construction is estimated to be in the order of \$25,000 including re-seeding. We would not support the use of City funds for this work.
6. Thin metal is not generally considered to be a good noise attenuation material, and is subject to considerable vandalism.. The proponent should consider other materials if noise reduction is the main objective.
7. Electric, Light, and Power, AGT Limited, Northwestern Utilities Ltd., and Shaw Cable should be consulted to determine if they have any facilities in this area.

By-laws and Inspections Manager
December 10, 1992
Page Two

8. A combination 1.5 m berm plus a 2.5 m fence would be 4.0 m (13 ft) high, which would be a substantial visual intrusion to the private residences.

RECOMMENDATION:

As an alternate, we suggest that a more substantial fence (either precast concrete or rough timber) be considered on the property line immediately adjacent to the area creating the noise. This fence would then be on private property and maintained by the owner.



Ken G. Haslop, P. Eng.
Engineering Department Manager

TCW/cy

c.c. Director of Engineering Services

DATE: May 5, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: **NORTH HILL INN PROPOSED BERM AND FENCE**

Further to the previous Engineering Department comments dated December 10, 1992 and March 31, 1993, we have recently had the opportunity to review two reports dated April 16, 1992 and August 8, 1992, by noise specialist - Patching Associates Acoustical Engineering Ltd.

Based on the new information, further comment and clarification is in order for Council consideration.

The Patching information can be summarized as follows:

1. A reduction in noise levels of 5 - 10 dBA must occur to have any significant and perceptible impact.
 2. Considering the locations and heights of the houses and the hotel, the noise wall heights would have to be
 - a. 5.8 m (19 ft) for a 5.0 dBA noise reduction and
 - b. 8.0 m (26 ft) for a 10.0 dBA noise reduction.
 3. Noise levels were measured and related in the report.
 - a. Based on measurements inside the Silver Buckle, a 9 hr L_{eq} of 93.9 dBA was calculated (exceeds Occupational Health Act limits).
 - b. The maximum noise level measured at the houses at the same time was 52.5 dBA with notice made of the characteristic thumping of base/drums (within Energy Resources Conservation Board Guidelines*).
- * It should be noted that this guideline is primarily intended to apply to energy recovery industries.

City Clerk
Page 2
May 5, 1993

4. The noise emission path appears to be through the roof and soffits of the building rather than through the walls or doors.
5. The noise levels are noticeably elevated within the Silver Buckle between the hours of 8:30 p.m. and 2:30 p.m. (a period of 6 hours).

Three modifications to our previous comments are required:

- 1) The 1.5 m high berm construction estimate of \$25,000 was based on a berm length of \pm 150 m. The Patching report indicates approximately one-half the length; therefore, the construction cost would reduce accordingly.
- 2) The Patching report does not acknowledge the possible construction of a 1.5 m high earth berm, but appears to utilize the small berm or existing ground levels.
- 3) A wall on the North Hill Inn's property would likely have no effect on noise reduction because the noise is emitted from the roof.

SUMMARY

There is a 10 m wide area immediately adjacent to the gravel lane that would support the construction of a 1.5 m (5 ft) high earth berm without undue conflict or hazard to existing underground utilities subject to the conditions stipulated by AGT, Shaw Cablesystems, and NUL.

The effective berm or wall heights are extremely high and would present a significant visual intrusion to the area. No mention is made of wind loading design or of construction cost for such a massive structure.

The structure would represent a significant initial cost as well as ongoing maintenance costs.

RECOMMENDATION

It is very clear, based on the information received from Mr. Will's consultant, that anything less than a 5.8 m to 8.0 m noise abutment wall would be ineffective and would not warrant the capital expenditure.

As an alternate, we suggest that the owner investigate possible ways of reducing the noise levels emerging from the building's roof and soffits.

In any event, we see no reason for the City to allocate funds to solve this problem.



Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/emg



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: March 25, 1993

FROM: Paul Meyette, Principal Planner

RE: NORTH HILL INN

In his letter of March 23, 1993, the Bylaws and Inspections Manager indicates that The North Hill Inn is requesting that the City construct a \$25,000.00 berm to mitigate noise problems caused by the Hotel. The Bylaws and Inspections Manager indicates that the engineering department has concerns regarding the location of the berm.

PLANNING STAFF COMMENTS

1. The noise problem at The North Hill Inn is caused by the hotel itself. As such, planning staff cannot support any expenditure of City funds to resolve the problem.
2. Planning staff prefer that the noise levels be addressed within the Hotel through sound insulation, moving the location of the bar, or other methods as recommended by a sound engineer. Any and all mitigative measures should be taken at the North Hill Inn's expense.

Paul Meyette, ACP, MCIP
PRINCIPAL PLANNER, CITY SECTION

PM/eam

cc. Director of Community Services
City Assessor
Fire Chief
Public Works Manager

Director of Engineering Services
E.L. & P. Manager
Parks Manager

MUNICIPALITIES WITHIN COMMISSION AREA

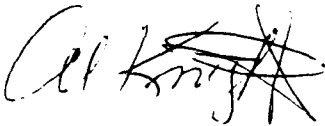
CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF
PAINTERTON No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF
DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTTLER
TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE
VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALD • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE
OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLAND
SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS
SUMMER VILLAGE OF BURNSTICK LAKE

DATE: 1 April 1993
TO: City Clerk
FROM: City Assessor
RE: NORTH HILL INN

We have no objection to the construction of a berm on the City utility lot, subject to:

1. Engineer's approval;
2. Cost of berm and extra maintenance, if any, to be paid by North Hill Inn;
3. Access to utilities for repair/maintenance not being hampered or inconvenienced in any way by construction of the berm.

If the above, in our opinion, is not acceptable to the North Hill Inn, then they should solve their problem internally as it is not a City problem or issue.



Al Knight, A.M.A.A.
City Assessor

AK/ngl

Commissioners' Comments - April 13, 1993

We concur with the comments of the Administration.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

Commissioners' Comments

Originally, this item came to Council as a result of a request from Mr. Will to access City property and financial assistance to construct a noise barrier between the North Hill Inn and the abutting neighbourhood. As outlined in the attached material the noise barrier has been determined not to be a solution. As a result, Mr. Will now has no formal request before Council and technically no further action is required by Council at this time.

The provisions of the current Noise Bylaw will continue to prevail. As noted Mr. Will has made renovations to limit noise from his establishment. We trust Mr. Will will operate within the provisions of the bylaw and normal enforcement procedures would apply.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

Unf. Bear
FILE No.

May 11, 1993

North Hill Inn
300, 4406 - 50 Avenue
Red Deer, Alberta
T4N 3Z5

ATTENTION: DAVE WILL

Dear Sir:

RE: NORTH HILL INN - 7150 GAETZ AVENUE/NOISE PROBLEMS

Further consideration was given to the above matter at the Council Meeting of May 10, 1993. Enclosed herewith, are the reports which were presented on the Council Agenda (pages 6 - 17).

As you are aware considerable discussion took place at the Council Meeting regarding the remedies suggested by your Consultant and the effectiveness thereof. In the end it was agreed by Council that the matter be tabled in order that you might meet with your Consultant and the Engineering Department to discuss various alternatives available and to bring back additional information to the next meeting of Council. Accordingly, I trust you will arrange for this meeting and we look forward to receipt of a further report for inclusion on the May 25 Agenda. The deadline for receipt of said report is Monday, May 17, 1993.



*a delight
to discover!*

North Hill Inn
Page 2
May 11, 1993

The decision of Council in this instance is submitted for your information and I trust you will take appropriate action. If I can be of further assistance, please advise.

Sincerely,



C. SEVCIK
City Clerk

CS/cjd
Encl.

cc: Director of Engineering Services
Bylaws and Inspections Manger
Parks Manager
Director of Community Services
Principal Planner
City Assessor
Inspector Beaton



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Will Inns Limited
Head Office - 300, 4406 - 50 Avenue
Red Deer, Alberta
T4N 3Z5

ATTENTION: DAVID A. WILL - PRESIDENT

Dear Sir,

At The City of Red Deer Council Meeting held on July 5, 1993, consideration was again given to the issue concerning the North Hill Inn noise problems, and further to your letter of June 14, 1993, also dealing with this topic.

At the above noted meeting, Council passed the following resolution:

"RESOLVED that Council of The City of Red Deer having considered correspondence from Will Inns Ltd. (North Hill Inn) dated June 14, 1993, re: North Hill Inn/7150 Gaetz Avenue/Noise Problems hereby agrees to enforce the Noise Bylaw upon complaint."

Council's decisions in this instance is submitted for your information. I would like to take this opportunity on behalf of Council to thank you for the work that you have undertaken in order to alleviate the noise problem.

Trusting you will find this satisfactory. If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Engineering Services
Bylaws and Inspections Manager
Roy Beaton
Director Community Services
Parks Manager



RED DEER

*a delight
to discover!*

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Dale Ozga
59 Nyman Crescent
Red Deer, Alberta
T4P 1Z5

Dear Sir,

At The City of Red Deer Council Meeting held on July 5, 1993, consideration was again given to noise problems at the North Hill Inn and in addition to your letter representing the residents of Nyman Crescent concerning this issue. At the above noted meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from Will Inns Ltd. (North Hill Inn) dated June 14, 1993, re: North Hill Inn/7150 Gaetz Avenue/Noise Problems hereby agrees to enforce the Noise Bylaw upon complaint."

The decision of Council in this instance is submitted for your information.

If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Engineering Services
Bylaws and Inspections Manager
Roy Beaton

**RED DEER***a delight
to discover!*

DATE: JUNE 11, 1993
TO: CITY COUNCIL
FROM: CITY CLERK
RE: LOT 4, BLOCK A, PLAN 977R.S. - LAND USE BYLAW AMENDMENT 2672/HH-92

As a result of an application from Penreal Advisors Limited, Council at its meeting of December 21, 1992, gave first reading to Land Use Bylaw Amendment 2672/HH-92 to redesignate the west half of Lot 4, Block A, Plan 977RS from I1 to C4.

In addition, at the aforesaid Council Meeting, the following motion was passed approving the application in principle, subject to certain conditions:

"RESOLVED that Council of The City of Red Deer having considered request from Penreal Advisors to rezone Lot 4, Block A, Plan 977 R.S. from I1 to C4, hereby supports the application in principle, subject to the following:

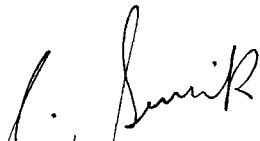
1. Direct access to the Major Continuous Corridor will not be available.
2. The Applicant submitting to The City, landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads.
3. The applicant agreeing to negotiate with the new owner of the Peavey Mart Site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke.
4. The dangerous goods which are currently stored in the industrial area to be phased out within two years following the introductions of the commercial zoning."

At January 18, 1993, Council Meeting, following the Public Hearing for Bylaw 2672/HH-92, second was given to the bylaw. Third reading was deferred with the following motion being passed:

"RESOLVED that Council of The City of Red Deer hereby agrees that third reading of Bylaw 2672/HH-92, be deferred pending a response back from the Province and until the applicant has met the conditions as outlined in the Council resolution of December 21, 1992."

City Council
Page 2
June 11, 1993

Enclosed hereafter, is correspondence from M. A. Charleton and Associates Inc., requesting Council to proceed with the third reading of the bylaw. The Engineering Department received a verbal response back from the Province indicating that the Province had no problems with the passage of this bylaw amendment.



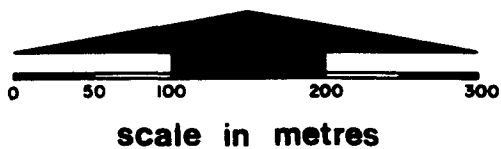
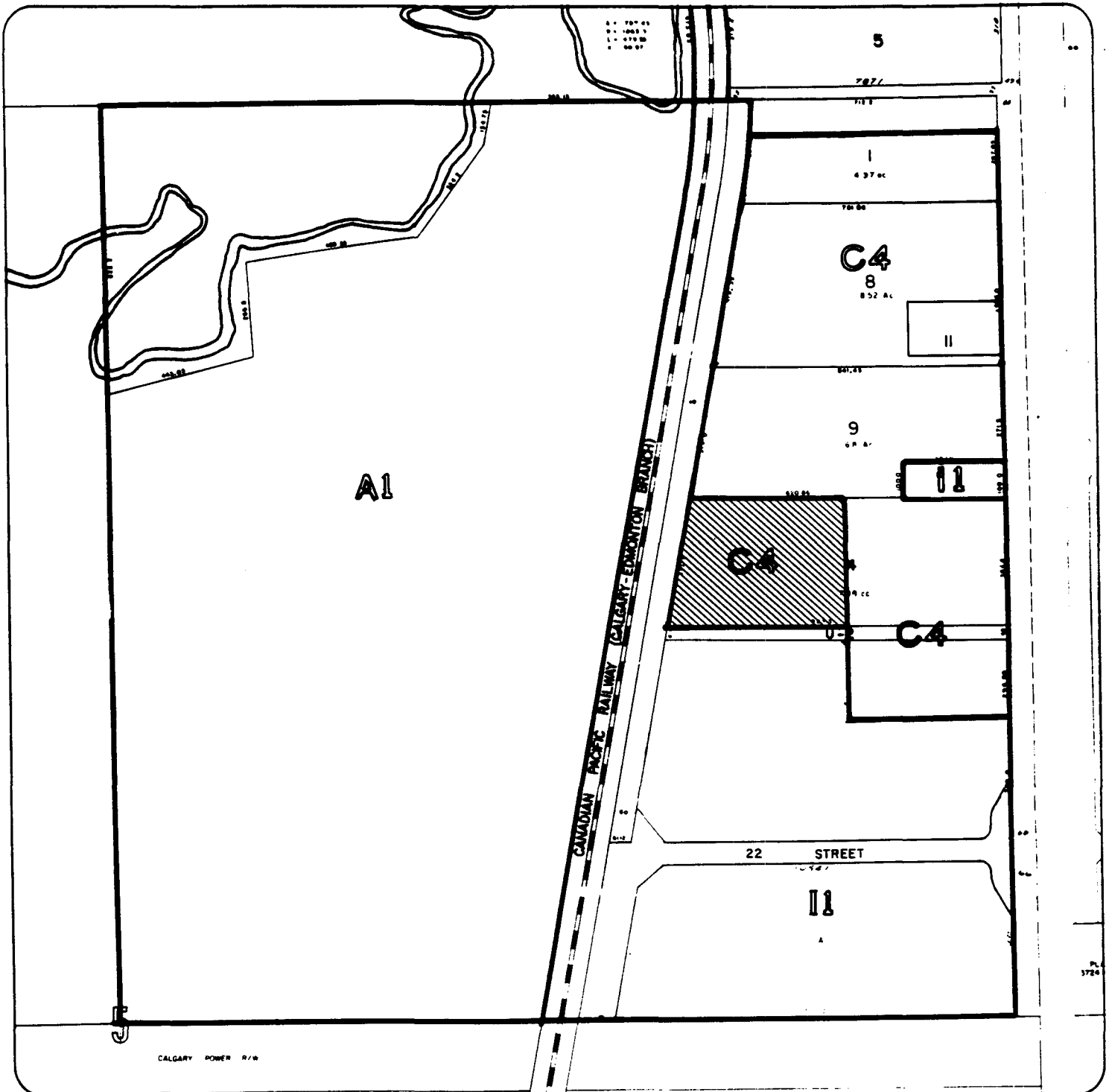
C. SEVCIK
City Clerk

CS/cjd

City of Red Deer --- Land Use Bylaw

Land Use Districts

F5



Revisions :

MAP NO. 20/92
BYLAW NO. 2672 / HH-92

Change from I1 to C4



**Charlton**
& ASSOCIATES INC.

P.O. Box 117, 490 - 580 Hornby St.

Vancouver, B.C. V6C 3B6

Phone: (604) 683-5564 Fax: (604) 681-1759

June 4, 1993


The City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Mr. C. Sevcik, City Clerk

Dear Mr. Sevcik;

RE: Lot 4 Block A Plan 977 R.S.
By Law Amendment 2672/HH - 92

Further to our telephone conversation of June 3, this letter confirms our request to proceed with the Second Reading of the Bylaw to rezone the west portion of Bower Business Centre from the I1 zone to the I2 zone.


Investments Ltd.

BOWER CENTRE INVESTMENTS LTD.

P.O. Box 117
490 - 580 Hornby Street
Vancouver, B.C. V6C 3B6

June 23, 1993

The City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Mr. C. Sevcik, City Clerk

Dear Mr. Sevcik:

Re: Lot 4 Block A, Plan 977 R.S., Land Use Bylaw Amendment 2672/HH-92

Further to our telephone conversation of yesterday's date, this letter confirms our request to proceed with the Third Reading of the Bylaw to re-zone the west portion of the Bower Business Centre from the I1 zone to C4. As discussed on the telephone, we have recently purchased the property from Penreal Advisors and are still learning the issues affecting the property. Prior to our purchase on June 2, 1993, we were under the impression that the requirements of the re-zoning application had been met and, in addition, a Karate School is most anxious to open for business and has been waiting on the finalization of the re-zoning in order to meet the requirements of the bylaw.

We acknowledge the conditions of the Council resolution of December 21st, 1992, and will endeavor to fulfill the requirements of the application as quickly as possible. While the requirements of the Karate School are described as urgent by Weddell Mehling Pender & Associates Realty Ltd. they are consistent with our plans to market the vacant units to the types of tenants which are permitted within the C4 zone.

For your information, we have initiated contact with the owner of the Peavey Mart who indicates a willingness to speak with us, however, has asked that we approach him again when he has the time available to discuss the requested cross agreement. In addition, we have been in contact with Drummond Brewery and expect to work with them in the future.

The landscaping plans have recently been located and we will be addressing this requirement once we have the opportunity to review the plans which have been submitted by Penreal. We are planning to make several improvements to the property which will reflect the change in the project's focus from industrial to commercial and prefer to integrate the landscaping plans with our overall plans for the centre. As you can imagine, we have a number of issues to deal with and it will take us a few months to become completely familiar with both the project and the City of Red Deer bylaws.

Contracts have already been let for the replacement of one roof, the upgrading of the pavement throughout the project as well as the completion of the changes effected by the realignment of the service road off Gaetz Avenue, and we are finalizing a contract for the tenant improvements required of a new regional distribution centre for Domino's Pizza.

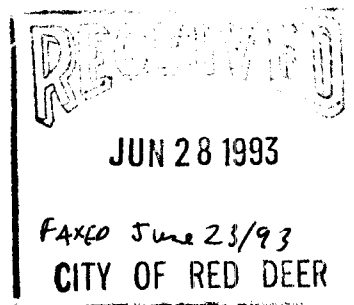
We look forward to working in the City of Red Deer and thank you for your expeditious treatment of this matter.

Yours truly,

BOWER CENTRE INVESTMENTS LTD.

Michelle Charlton

Michelle Charlton





MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: June 28, 1993

FROM: Paul Meyette, Principal Planner

RE: Lot 4, Block A, Plan 977 RS
Redesignation from I1 to C4

This property consists of four warehouses located south of the Peavey Mart site. The two warehouses located on the eastern side of the site are already designated C4 (Arterial Commercial); the remaining two warehouses are designated I1 (Industrial). The redesignation of the site will allow the landowner to take full advantage of the visibility offered through the recent construction of Taylor Drive on the west side of the site.

On December 21, 1992 Council gave first reading to the proposed redesignation of this site subject to the following:

1. Direct Access to the Major Continuous Corridor(Taylor Drive) will not be available.
2. The applicant submitting to the City landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads.
3. The applicant agreeing to negotiate with the new owner of the Peavey Mart Site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke.
4. The dangerous goods which are currently stored in the industrial area to be phased out within two years following the introduction of the commercial zoning.

In their letter of June 23, 1993, Bower Centre Investments Limited indicated that they are aware of the conditions contained in the December 21 Council resolution and indicate that they have initiated contact with the adjacent property owners and will pursue an agreement related to a cross agreement. The letter was not clear in terms of the company's commitment to provide landscaping on the site. Conditions one and four were not addressed in the June 23 letter.

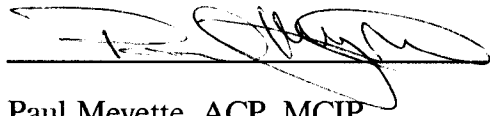
MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTERTON No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLENWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS • SUMMER VILLAGE OF BURNSTICK LAKE

Following receipt of the letter, I spoke with Ms. Charlton, representing Bower Centre Investments Limited. She has indicated that the storage of dangerous goods related to the Alberta Wheat Pool site will be phased out over the next few months. She has also indicated an awareness of the City's condition that no access be provided from Taylor Drive. In terms of Condition #2 (Landscaping), Bower Centre Investments Limited have provided a letter indicating that they are prepared to undertake the same landscaping as proposed by Penreal Advisors or the equivalent as mutually agreed upon by the City and Bower Centre Investments Limited (letter is attached).

RECOMMENDATION

Based upon the commitments by Bower Centre Investments Limited related to the four City Council conditions, Planning staff are prepared to support the redesignation of the property from I1 to C4.



Paul Meyette, ACP, MCIP
PRINCIPAL PLANNER, CITY SECTION

PM/pm

cc Don Batchelor
Bryon Jeffers
Ryan Strader

What is the World Court Project?

Several hundred groups around the world seek an advisory opinion from the World Court on the legality of nuclear weapons.

Why are we still concerned about nuclear weapons?

Nothing is more destructive than a nuclear bomb.

The Cold War is over, but about 50,000 nuclear weapons remain deployed or in storage. Even after the START II reductions are completed in 2003, the US and Russian nuclear arsenals will still contain the destructive power of more than 300,000 Hiroshima bombs.

Development of new nuclear weapons continues.

The risk of nuclear war between the US and Russia has declined, but the use of nuclear weapons in other regions remains a threat.

Canada, like others, still assumes the legitimacy of nuclear weapons in its foreign policy.

What does international law have to say about nuclear weapons?

Although nuclear weapons are not specifically banned, international conventions include prohibitions on the use of weapons or tactics that:

- cause "unnecessary or aggravated devastation or suffering",
- cause "widespread, long-term, and severe damage to the natural environment", and
- do not discriminate between attacks on civilian and military targets.

We believe that the principles of customary international law, as reflected in many international agreements, would make use of nuclear weapons illegal.

What would be the result of a decision by the World Court making nuclear weapons illegal?

A favourable decision by the World Court would be a crucial step toward the complete abolition of nuclear weapons. It would:

- allow your voice to be heard at all levels of government;
- make nuclear states accountable;
- assist legal challenges to nuclear weapons within individual nations; and
- involve millions of people in the next stage of the movement for general and complete disarmament.

Why should I make a Declaration of Conscience?

Declarations are crucial. They ensure that the voices of millions of people world-wide will be heard at every stage of this new challenge to rid the world of nuclear weapons.

The Hague and Geneva Conventions both state that, where weapons are not specifically prohibited, the "dictates of public conscience" will apply.

Making a personal declaration allows you to express your moral view on nuclear weapons and to provide important evidence of support to the World Court.

The declarations will show the Canadian government that thousands are resolved to end the nuclear threat.

After a nuclear war "famine and diseases would be widespread; social, communication, and economic systems around the world would be disrupted. . . It is obvious that the health services in the world could not alleviate the situation in any significant way."

World Health Organization, 1987

Declaration of Conscience

Please Print

Name _____

Address _____

Signature _____

Date _____

Please
Note

If you have already signed this Declaration, please do not sign again. We need to make certain that we do not inflate our count of Declarations.

If you wish to make a tax-creditable contribution to support this project, please send a cheque made payable to CPPNW.

*"It is my deeply held conscientious belief
that nuclear weapons are abhorrent
and morally wrong.*

*I therefore support the initiative to
request an advisory opinion from the
World Court on the legality
of nuclear weapons."*



The World Court Project
c/o Canadian Physicians for the Prevention of Nuclear War
170A Booth Street
Ottawa, Ontario
K1R 7W1

Who are the international sponsors of the World Court Project?

- International Association of Lawyers Against Nuclear Arms
- International Peace Bureau
- International Physicians for the Prevention of Nuclear War

Who are the Canadian sponsors of the Project?

- Canadian Peace Alliance
- Canadian Physicians for the Prevention of Nuclear War
- Lawyers for Social Responsibility
- Project Ploughshares
- Science for Peace
- United Church of Canada
- Veterans Against Nuclear Arms
- World Federalists of Canada

Things you can do:

- Photocopy and share this brochure with your friends.
- Contact us for information on letter-writing and organizing a meeting about the World Court Project.
- Join one of the national or local sponsors.
- Make a donation to support the World Court Project.

CPPNW
170A Booth Street
Ottawa, Ontario
K1R 7W1
Phone: (613) 233-1982
Fax: (613) 233-9028

Pamphlet Design and Illustration: Malcolm MacPhail
Ottawa, Ontario (613) 745-5370

The World Court Project and International Campaign



Join the world-wide
movement to declare
nuclear weapons
illegal.

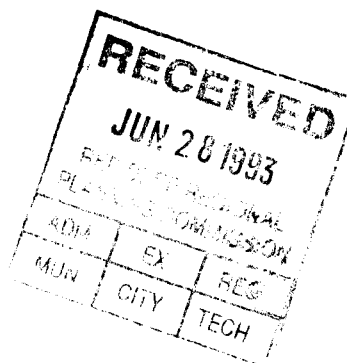
BOWER CENTRE INVESTMENTS LTD.

June 25, 1993

Red Deer Regional Planning Commission
2830 Bremner Avenue
Red Deer, Alberta
T4R 1M9

Attention: Paul Meyette, Principal Planner

Dear Mr. Meyette



RE: Lot 4, Block A, Plan 977 R.S. (City of Red Deer)
Redesignation from I1 to C4

Further to our discussion of June 25, 1993 and our letter to the City of Red Deer dated June 23, 1993 we hereby agree that we are willing to undertake the landscaping as previously proposed by Penreal Advisors, or an equivalent amount of landscaping to our mutual agreement.

As discussed on the telephone we are not entirely familiar with the landscaping plans submitted by Penreal and, furthermore, intend to make additional improvements to the western portion of the property. We would sincerely appreciate the opportunity to consider the landscaping commitments as they relate to our plans for the property.

Yours truly,

BOWER CENTRE INVESTMENTS LTD.

Michelle Charlton

Michelle Charlton

DATE: June 25, 1993

FILE NO. R-40490

**TO: Charlie Sevcik
City Clerk**

**FROM: Lowell R. Hodgson
Acting Community Services Director**

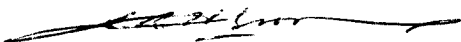
RE: BOWER CENTRE INVESTMENTS LTD/BYLAW 2672/HH-92

This memo is in response to yours dated June 24, asking for a comment on the proposal of Bower Centre Investments Ltd.

Bower Centre Investments Ltd. acknowledges the conditions of the City Council Resolution December 21, 1992, and they indicate they will endeavour to fulfil the requirements of the application as quickly as possible. Subject to Bower Centre Investments Ltd.'s adhering to the landscaping plan that was prepared for Penreal Advisers Ltd. and which was earlier reviewed and approved by the Parks Department and Community Services, then we recommend support for the third reading of this bylaw. This condition commits Bower Centre Investments Ltd. to adhere to Bylaw 2672/W-92--the Landscaping Specifications for Major Entry Arterial Roads.

RECOMMENDATION

That City Council proceed with the third reading of Bylaw 2672/HH-92 on the condition that Bower Centre Investments Ltd. adhere to the Landscaping Plan earlier presented and approved for Penreal Advisers Ltd, and in compliance with the Landscaping Specifications for Major Entry Arterial Roads.



LOWELL R. HODGSON

/mm

c Don Batchelor, Parks Manager

DATE: June 25, 1993
TO: Charlie Sevcik, City Clerk
FROM: Alan Scott, Manager Land and Economic Development
RE: **APPLICATION BY BOWER CENTRE INVESTMENTS LTD.
FOR REZONING**

The Land and Economic Development Department has no objection to the granting of a Third Reading of the Bylaw to rezone the west portion of the Bower Business Centre from I-4 zoning to C-4 zoning. The conditions under which the Third Reading would be given are outlined in the Council resolution of December 21, 1992.



Alan V. Scott

AVS/mm

DATE: June 28, 1993

FILE NO. 93-1610

TO: City Clerk

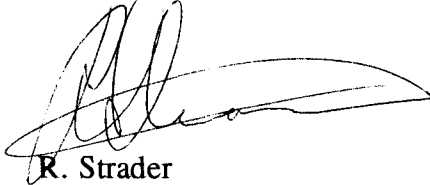
FROM: Bylaws & Inspections Manager

RE: **BOWER CENTRE INVESTMENTS
LOT 4, BLOCK A, PLAN 977 R.S.**

In response to your memo regarding the above site, we have the following comments for Council's consideration.

We have no objections to the rezoning receiving third reading; however, the applicant should be required to have the landscaping installed by a specific date, perhaps the end of July.

Yours truly,

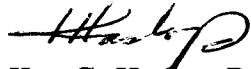
A handwritten signature in black ink, appearing to read 'R. Strader', with a long horizontal flourish extending to the right.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: June 25, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: **LOT 4, BLOCK A, PLAN 977 R.S.
BOWER CENTRE INVESTMENTS LTD.**

Please be advised that the Engineering Department has no further comments to those previously submitted on December 15, 1993, with respect to the above noted.



Ken G. Haslop, P. Eng.
Engineering Department Manager

/emg

DATE: December 15, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **PENREAL ADVISORS LTD. - REZONING
2310 GAETZ AVENUE**

Engineering Services has reviewed the request from Penreal Advisors Ltd. for rezoning. Our observation, with respect to the third point in this correspondence which states

"With the new major arterial roadway completed, rezoning this parcel would be consistent to the intent of the C4 district, specifically as to exposure and location adjacent to a major roadway."

is that while the development may have "exposure and location adjacent to a major roadway", direct access to the Major Continuous Corridor would not be available.

With respect to the fourth point raised, is it the intent to upgrade the landscaping both on Gaetz Avenue and on the Major Continuous Corridor?

Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg
c.c. Director of Community Services
c.c. By-laws and Inspections Manager
c.c. City Assessor
c.c. Economic Development Manager
c.c. E. L. & P. Manager
c.c. Fire Chief
c.c. Public Works Manager
c.c. Urban Planning Section Manager

Commissioners' Comments

We would recommend that Council proceed with third reading of Bylaw 2672/HH-92.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

DATE June 24, 1993

TO:

- ☒ DIRECTOR OF COMMUNITY SERVICES
☒ DIRECTOR OF ENGINEERING SERVICES
☐ DIRECTOR OF FINANCIAL SERVICES
☒ BYLAWS & INSPECTIONS MANAGER
☒ CITY ASSESSOR
☐ COMPUTER SERVICES MANAGER
☒ ECONOMIC DEVELOPMENT MANAGER
☐ E.L. & P. MANAGER
☐ ENGINEERING DEPARTMENT MANAGER
☐ FIRE CHIEF
☒ PARKS MANAGER
☐ PERSONNEL MANAGER
☐ PUBLIC WORKS MANAGER
☐ R.C.M.P. INSPECTOR
☐ RECREATION & CULTURE MANAGER
☐ SOCIAL PLANNING MANAGER
☐ TRANSIT MANAGER
☐ TREASURY SERVICES MANAGER
☒ PRINCIPAL PLANNER
☐ CITY SOLICITOR
☐ _____

Cliff. Bus.

FROM:

CITY CLERK

RE: BOWER CENTRE INVESTMENTS LTD./ BYLAW 2672/HH-92

Please submit comments on the attached to this office by June 28

for the Council Agenda of July 5/93 .

C. Sevcik
C. SEVCIK
City Clerk

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

June 25, 1993

Ms. Michelle Charlton
Bower Centre Investments Ltd.
P.O. Box 117
490 - 580 Hornby Street
Vancouver, B.C.
V6C 3B6

Dear Ms. Charlton:

I acknowledge receipt of your letter dated June 23, 1993, re: Land Use Bylaw Amendment 2672/HH-92.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, July 5, 1993. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, July 2, 1993, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, July 2, 1993.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

A. Sevcik
City Clerk
CS/ds

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to discover!*

DATE: 28 June 1993

TO: City Clerk

FROM: City Assessor

RE: BOWER CENTRE INVESTMENTS LTD./BYLAW 2672/HH-92

The Assessment and Tax Department has no comment regarding the above.

A handwritten signature in cursive script, appearing to read "Al Knight".

(for) Al Knight, A.M.A.A.
City Assessor

MC/AK/ngl

M.A. CHARLTON & ASSOCIATES INC.
P.O. Box 117
#490 - 580 Hornby Street
Vancouver, B.C.
V6C 3B6
TEL: (604) 683-5584
FAX: (604) 681-1759

DATE: June 7/93

TO: Mr. Sencik.

FAX: 403 - 346 - 6195.

FR: Michelle Charlton

RE: Bower Centre Investments Ltd.

NO. OF PAGES (including cover sheet): 2.

MESSAGE:

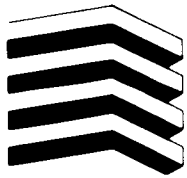
Please call me if you require anything further.

I will call you on Thursday to confirm
the Council meeting events.

Thank-you,

Michelle

If you do not receive all of the pages, please contact:



PENREAL
ADVISORS
LTD.

February 3, 1993

The City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Mr. C. Sevcik, City Clerk

Dear Sir:

RE: LOT 4, BLOCK A, PLAN 977 R.S.
LAND USE BYLAW AMENDMENT 2675/HH92

Pursuant to your letter of January 19, 1993 regarding the Land Use Bylaw Amendment, we understand that a review of the current C4 Zoning is being undertaken and there may be changes to the permitted uses, etc. that may effect our final decision in this application.

We therefore request a postponement of our third reading until such time that we can participate in the public hearing and review the changes in the C4 Zoning. We understand that this process may take until late March, 1993.

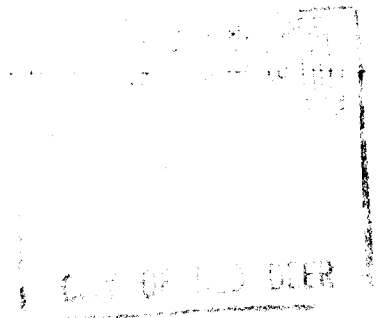
We look forward to re-examining this at that time.

Yours truly,
PENREAL ADVISORS LTD.

Melvin Foht
Vice President, Development
Alberta

MF/cg

cc: Paul Meyette, Red Deer Regional Planning
(10.337.55.Re-Zoning)



**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 19, 1993

Penreal Advisors Ltd.
1040, 633 - 6th Avenue, S.W.
Calgary, Alberta
T2P 2Y5

Att: Mr. Melvin Foht
Vice-President, Development

Dear Sir:

**RE: LOT 4, BLOCK A, PLAN 977 R.S.
LAND USE BYLAW AMENDMENT 2672/HH-92**

Further to our letter of December 23, 1992 wherein we advised of a Public Hearing in regard to a Land Use Bylaw Amendment, I wish to advise as follows:

At the Council Meeting of January 18, 1993, Land Use Bylaw Amendment 2672/HH-92 was given second reading by Council following the Public Hearing. Bylaw 2672/HH-92 provides for the rezoning of the West half of Lot 4, Block A, Plan 977 R.S. from I1 to C4 designation.

Third reading of the Bylaw was deferred with the following motion being passed in this regard:

"RESOLVED that Council of The City of Red Deer hereby agrees that the third reading of Bylaw 2672/HH-92 be deferred pending a response back from the Province and until the applicant has met the conditions as outlined in the Council Resolution of December 21, 1992."

It is my understanding that the Engineering Department received a verbal response back from the Province indicating they had no problems with the passage of this bylaw amendment. As noted in the above resolution, prior to third reading Council requires that you meet the conditions as outlined in the resolution of December 21, 1992. For your convenience, I am quoting hereunder, once again, the December 21st resolution:

... / 2

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Penreal Advisors Ltd.
Page 2
January 19, 1993

"RESOLVED that Council of The City of Red Deer having considered request from Penreal Advisors to rezone Lot 4, Block A, Plan 977 R.S. from I1 to C4 hereby supports the application in principle subject to the following:

1. Direct access to the Major Continuous Corridor will not be available.
2. The applicant submitting to the City, landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads.
3. The applicant agreeing to negotiate with the new owner of the Peavey Mart Site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke.
4. The dangerous goods which are currently stored in the industrial area to be phased out within two years following the introduction of the commercial zoning.

The decision of Council in this instance is submitted for your information and appropriate action. Upon receipt of a further report from you in writing indicating compliance with the Council resolution of December 21st, we will place the Bylaw on a future Council Agenda for third reading.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CC/clr

cc: Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Land & Economic Development Manager
E. L. & P. Manager
Fire Chief
Principal Planner
Public Works Manager
Parks Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132
December 23, 1992

ORIGINAL FAXED 92 12 23 @ 2:00 p.m.
ORIGINAL SENT BY MAIL 92 12 23 /clr

Penreal Advisors Ltd.
1040, 633 - 6th Avenue, S.W.
Calgary, Alberta
T2P 2Y5

Att: Mr. Melvin Foht
Vice President, Development

Dear Sir:

**RE: LOT 4, BLOCK A, PLAN 977 R.S.
LAND USE BYLAW AMENDMENT 2672/HH-92**

I would advise that your letter of November 23, 1992 requesting Council to rezone the West half of the above noted property from I1 to C4, received consideration at the Council Meeting of December 21, 1992.

At the aforementioned meeting, Council gave first reading to Land Use Bylaw Amendment 2672/HH-92, a copy of which is enclosed herewith. In addition, the following motion was passed supporting the application in principle subject to certain conditions:

"RESOLVED that Council of The City of Red Deer having considered request from Penreal Advisors to rezone Lot 4, Block A, Plan 977 R.S. from I1 to C4 hereby supports the application in principle subject to the following:

1. Direct access to the Major Continuous Corridor will not be available;
2. The applicant submitting to the City, landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads;
3. The applicant agreeing to negotiate with the new owner of the Peavey Mart Site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke;
4. The dangerous goods which are currently stored in the industrial area to be phased out within two years following the introduction of the commercial zoning,

and as recommended to Council December 21, 1992."



RED DEER

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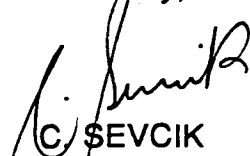
Penreal Advisors Ltd.
Page 2
December 23, 1992

This office will now proceed with preparation of advertising for a Public Hearing to be held on Monday, January 18, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Red Deer Advocate on Thursday, December 31, 1992 and Friday, January 8, 1993. In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk prior to public advertising, an amount equal to the estimated cost of said advertising, which in this instance is \$500.00. We will require this deposit by no later than Tuesday, December 29, 1992 to proceed with the advertising as scheduled above. Once the actual costs are known, you will either be invoiced for or refunded the balance.

In regard to the conditions outlined in the resolution, we should receive a commitment from you in writing agreeing to same, for presentation on the Council Agenda of January 18, 1993. This is the proposed date for the Public Hearing pertaining to Bylaw 2672/HH-92.

Trusting you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/clr

cc: Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Economic Development Manager
Parks Manager
Public Works Manager
Fire Chief
Principal Planner
Council & Committee Secretary - Sandra

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

DATE: June 10 1993

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: 5FAX TO: Bower Centre Investments Ltd.ATTENTION: Michelle CharltonTHEIR FAX NO: (604) 681-1759FROM: Charlie SivikDEPARTMENT: City Clerks

MESSAGE AREA (if required):

Attached are letters dated Dec 23 '92 and
Jan. 19 '93.

Please note conditions to be complied with
prior to 3rd reading of Bylaw 2672/HH-92

15.

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THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 348-6195

City Clerk's Department 342-8132

January 19, 1993

Penreal Advisors Ltd.
1040, 633 - 6th Avenue, S.W.
Calgary, Alberta
T2P 2Y5

Att: Mr. Melvin Foht
Vice-President, Development

Dear Sir:

**RE: LOT 4, BLOCK A, PLAN 977 R.S.
LAND USE BYLAW AMENDMENT 2672/HH-92**

Further to our letter of December 23, 1992 wherein we advised of a Public Hearing in regard to a Land Use Bylaw Amendment, I wish to advise as follows:

At the Council Meeting of January 18, 1993, Land Use Bylaw Amendment 2672/HH-92 was given second reading by Council following the Public Hearing. Bylaw 2672/HH-92 provides for the rezoning of the West half of Lot 4, Block A, Plan 977 R.S. from I1 to C4 designation.

Third reading of the Bylaw was deferred with the following motion being passed in this regard:

"RESOLVED that Council of The City of Red Deer hereby agrees that the third reading of Bylaw 2672/HH-92 be deferred pending a response back from the Province and until the applicant has met the conditions as outlined in the Council Resolution of December 21, 1992."



It is my understanding that the Engineering Department received a verbal response back from the Province indicating they had no problems with the passage of this bylaw amendment. As noted in the above resolution, prior to third reading Council requires that you meet the conditions as outlined in the resolution of December 21, 1992. For your convenience, I am quoting hereunder, once again, the December 21st resolution:

... / 2



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to discover!*

Penreal Advisors Ltd.

Page 2

January 19, 1993

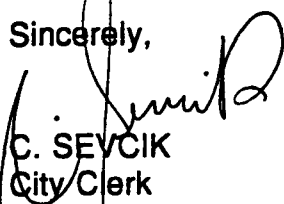
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The decision of Council in this instance is submitted for your information and appropriate action. Upon receipt of a further report from you in writing indicating compliance with the Council resolution of December 21st, we will place the Bylaw on a future Council Agenda for third reading.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CC/clr

cc: Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Land & Economic Development Manager
E. L. & P. Manager
Fire Chief
Principal Planner
Public Works Manager
Parks Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132
December 23, 1992

ORIGINAL FAXED 92 12 23 @ 2:00 p.m.
ORIGINAL SENT BY MAIL 92 12 23 /clr

Penreal Advisors Ltd.
1040, 633 - 6th Avenue, S.W.
Calgary, Alberta
T2P 2Y5

Att: Mr. Melvin Foht
Vice President, Development

Dear Sir:

**RE: LOT 4, BLOCK A, PLAN 977 R.S.
LAND USE BYLAW AMENDMENT 2672/HH-92**

I would advise that your letter of November 23, 1992 requesting Council to rezone the West half of the above noted property from I1 to C4, received consideration at the Council Meeting of December 21, 1992.

At the aforementioned meeting, Council gave first reading to Land Use Bylaw Amendment 2672/HH-92, a copy of which is enclosed herewith. In addition, the following motion was passed supporting the application in principle subject to certain conditions:

"RESOLVED that Council of The City of Red Deer having considered request from Penreal Advisors to rezone Lot 4, Block A, Plan 977 R.S. from I1 to C4 hereby supports the application in principle subject to the following:

1. Direct access to the Major Continuous Corridor will not be available;
2. The applicant submitting to the City, landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads;
3. The applicant agreeing to negotiate with the new owner of the Peavey Mart Site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke;
4. The dangerous goods which are currently stored in the industrial area to be phased out within two years following the introduction of the commercial zoning,

and as recommended to Council December 21, 1992."



RED DEER

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to discover!*

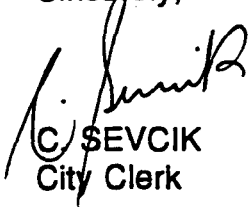
Penreal Advisors Ltd.
Page 2
December 23, 1992

This office will now proceed with preparation of advertising for a Public Hearing to be held on Monday, January 18, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Red Deer Advocate on Thursday, December 31, 1992 and Friday, January 8, 1993. In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk prior to public advertising, an amount equal to the estimated cost of said advertising, which in this instance is \$500.00. We will require this deposit by no later than Tuesday, December 29, 1992 to proceed with the advertising as scheduled above. Once the actual costs are known, you will either be invoiced for or refunded the balance.

In regard to the conditions outlined in the resolution, we should receive a commitment from you in writing agreeing to same, for presentation on the Council Agenda of January 18, 1993. This is the proposed date for the Public Hearing pertaining to Bylaw 2672/HH-92.

Trusting you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/clr

cc: Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Economic Development Manager
Parks Manager
Public Works Manager
Fire Chief
Principal Planner
Council & Committee Secretary - Sandra

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 19, 1993

Penreal Advisors Ltd.
1040, 633 - 6th Avenue, S.W.
Calgary, Alberta
T2P 2Y5

Att: Mr. Melvin Foht
Vice-President, Development

Dear Sir:

**RE: LOT 4, BLOCK A, PLAN 977 R.S.
LAND USE BYLAW AMENDMENT 2672/HH-92**

Further to our letter of December 23, 1992 wherein we advised of a Public Hearing in regard to a Land Use Bylaw Amendment, I wish to advise as follows:

At the Council Meeting of January 18, 1993, Land Use Bylaw Amendment 2672/HH-92 was given second reading by Council following the Public Hearing. Bylaw 2672/HH-92 provides for the rezoning of the West half of Lot 4, Block A, Plan 977 R.S. from I1 to C4 designation.

Third reading of the Bylaw was deferred with the following motion being passed in this regard:

"RESOLVED that Council of The City of Red Deer hereby agrees that the third reading of Bylaw 2672/HH-92 be deferred pending a response back from the Province and until the applicant has met the conditions as outlined in the Council Resolution of December 21, 1992."

It is my understanding that the Engineering Department received a verbal response back from the Province indicating they had no problems with the passage of this bylaw amendment. As noted in the above resolution, prior to third reading Council requires that you meet the conditions as outlined in the resolution of December 21, 1992. For your convenience, I am quoting hereunder, once again, the December 21st resolution:

... / 2

*a delight
to discover!*

Penreal Advisors Ltd.
Page 2
January 19, 1993

"RESOLVED that Council of The City of Red Deer having considered request from Penreal Advisors to rezone Lot 4, Block A, Plan 977 R.S. from I1 to C4 hereby supports the application in principle subject to the following:

1. Direct access to the Major Continuous Corridor will not be available.
2. The applicant submitting to the City, landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads.
3. The applicant agreeing to negotiate with the new owner of the Peavey Mart Site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke.
4. The dangerous goods which are currently stored in the industrial area to be phased out within two years following the introduction of the commercial zoning.

The decision of Council in this instance is submitted for your information and appropriate action. Upon receipt of a further report from you in writing indicating compliance with the Council resolution of December 21st, we will place the Bylaw on a future Council Agenda for third reading.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CC/clr

cc: Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Land & Economic Development Manager
E. L. & P. Manager
Fire Chief
Principal Planner
Public Works Manager
Parks Manager

BYLAW NO. 2672/HH-92

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 The "Use District Map" as referred to in Section 1.4 is hereby amended in accordance with the Use District Map No. 20/92 attached hereto and forming part of the Bylaw.
- 2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 21 day of December A.D. 1992.

READ A SECOND TIME IN OPEN COUNCIL this 18 day of January A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993.

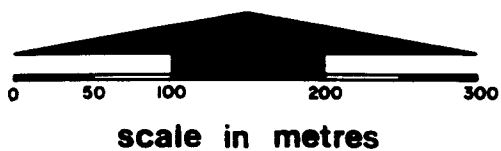
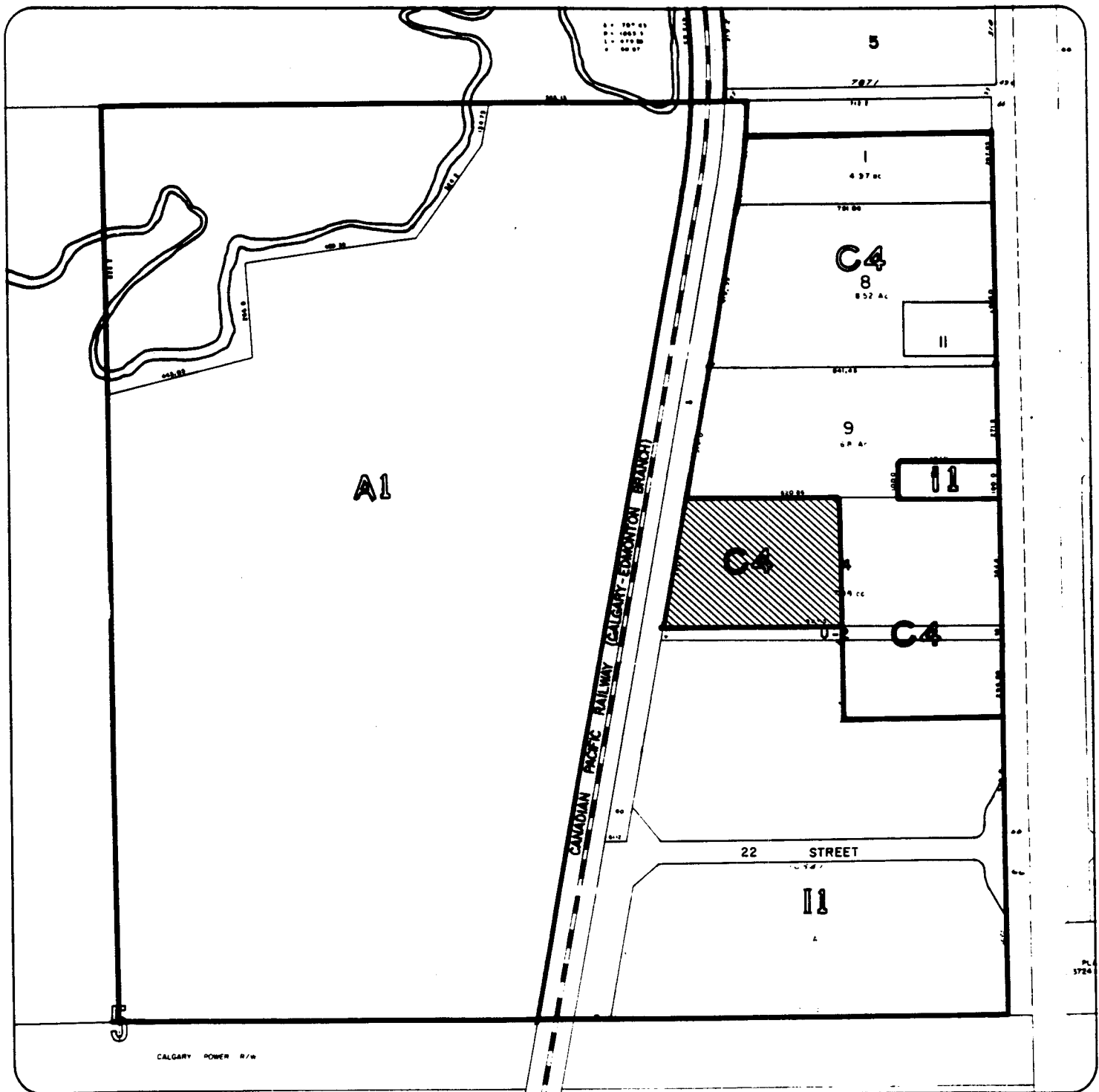
MAYOR

CITY CLERK

City of Red Deer --- Land Use Bylaw

Land Use Districts

F5



Revisions :

MAP NO. 20/92
BYLAW NO. 2672/HH-92

Change from I1 to C4



**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 7, 1993

Bower Centre Investments Limited
P. O. Box 117
490 - 580 Hornby Street
Vancouver, B. C.
V6C 3B6

ATTENTION: MICHELLE CARLTON

Dear Ms. Carlton,

RE: LOT 4, BLOCK 8, PLAN 977RS, CITY OF RED DEER LAND USE BYLAW
AMENDMENT 2672/HH-92

I would advise that at the Meeting of Red Deer City Council on July 5, 1993, consideration was given to your letter dated June 4, 1993, requesting that third reading of the above noted bylaw be given.

As I had indicated to you verbally, the Administration had recommended that Council proceed with third reading, however, Council did not agree and tabled consideration of third reading until two conditions have been met:

1. that the applicant submit to The City, detailed landscaping plans meeting the guidelines outlined in the landscaping specifications for major entry arterial roads within The City of Red Deer as well as an assurance that these landscaping plans will be completed,
2. that the applicant undertake to negotiate with the new owner of the Peavy Mart site in terms of a cross agreement on parking similar to that which exists between Canadian Tire and Revelstoke.

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to discover!*

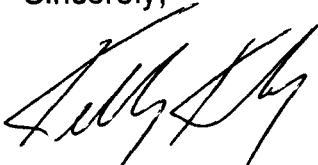
Bower Centre Investments Limited
Page 2
July 7, 1993

For your information, Council expressed its greatest concern with regard to condition #1, whereas, if The City proceeded with third reading of Land Use Bylaw Amendment 2672/HH-92, The City would have little recourse to enforce that the landscaping plans were followed through on. One avenue that could be followed to ensure the landscaping takes place is providing an irrevocable letter of credit in the amount equal to the cost of said landscaping. You may wish to give this more consideration, however, I would ask that once you have your landscaping plans in place, same should be submitted to Don Bachelor, City Parks Manager, (342-8165).

With regard to the second condition, Council's preference was that a cross agreement be in place prior to third reading of said bylaw, however, recognizes that there may be limitations in getting agreement from the other party. It is my understanding that if the landscaping plan was in place, and you had endeavoured to obtain a cross agreement but at such date were still not successful, Council may deem that this would have complied enough with the condition to allow third reading of the bylaw to go through.

If you have any questions or require additional information, please do not hesitate to contact the undersigned. Once we have received the required information from your Company we will again present this matter to City Council.

Sincerely,



KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Community Services
Parks Manager
Principal Planner
Land and Economic Development Manager
Bylaws and Inspections Manager
Director of Engineering Services
City Assessor

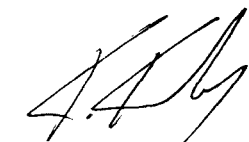
NO. 6

DATE: June 28, 1993
TO: City Council
FROM: City Clerk
RE: DANGEROUS GOODS ROUTE BYLAW AMENDMENT 2942/A-93

At the Council Meeting of June 7, 1993, Council gave first reading to Bylaw 2942/A-93, being a Bylaw to amend the Dangerous Goods Route Bylaw. The attached report from the Fire Marshall dated May 25, 1993, explains the reasons for the Bylaw amendment.

Second and third readings of the Bylaw were withheld to enable the Fire Department to notify those affected by the amendments and to give them ample opportunity to provide us with any necessary feedback.

The Bylaw is being placed on the Council Agenda of July 5 to coincide with the Public Hearing of Land Use Bylaw Amendment 2672/J-93 which also deals with the inclusion of a definition in the Land Use Bylaw for "Dangerous Goods Occupancy".



For C. Sevcik
City Clerk

CS/ds

DATE: May 25, 1993
TO: City Clerk
FROM: Fire Marshal
RE: DANGEROUS GOODS ROUTE BYLAW AMENDMENTS

The amending bylaw is required for the following reasons:

- a) because of changes in the municipal boundaries resulting from annexation, and completion of the Major Continuous Corridor;
- b) Section 9 has been added to require carriers to remove placards when they are not transporting dangerous goods;
- c) Sections 13.(1), (2) and (3) have been added so that the Fire Prevention Bureau is in a position to be in control of and regulate the locations at which carrier vehicles can be repaired and to require carrier vehicles to be purged of their hazardous material so that they are, in effect, no longer dangerous goods carriers during the time of repair. This will enable the continued repair of vehicles by businesses even though they may be within 150 meters of places of public assembly, institutions or residential development;
- d) the remaining amendments to the bylaw are for the purposes of achieving more consistency in language.
- e) the above changes will allow the bylaw to be current with changes that have occurred over the years and remain consistent with other bylaws throughout the province.

I will be in attendance at council meeting to answer any questions.



Cliff Robson
Fire Marshal

CR/cj

DATE: June 29, 1993
TO: Kelly Kloss
Assistant City Clerk
FROM: Fire Marshal
RE: Dangerous Goods Route Bylaw

Changes to the D.G.R. bylaw will require certain businesses that are within 150 meters of residential or assembly occupancies to require a permit to have repair work on Dangerous Good carriers.

I personally contacted the businesses involved and explained the changes to the bylaw and what effect it would have on their operations.

There appeared to be no complaints from the following businesses that I contacted:

Waterous Power Products	6734 - 65 Ave.
Al Glover Trucks Ltd.	6444 - 67 St.
Heavy Duty Repairs	6660 - 64 Ave.
Festival Ford	7130 - 50 Ave.
Kipp Scotts	6801 - 50 Ave.
Civic Tire & Spring	6719 - 52 Ave.
Ladwigs Automotive	5910 - 54 Ave.
Don's Tire	1975 - 50 Ave.
Westock Wheel & Frame	6439 - 67 St.
Pacific Radiators	6660 - 64 Ave.



Cliff Robson
Fire Marshal

Cliff Robson

Exc. Dir.
Dangerous Goods Control
Shown Hammond
10320-146 St.
Edm.
TSN 3A2

Dangerous Goods Dylon for approval

Has gone back to Cliff Robson and
Solicitor to redraft. April 28/93.

DATE: JUNE 8, 1993
TO: FIRE CHIEF
FROM: CITY CLERK
**RE: DANGEROUS GOODS ROUTE BYLAW AMENDMENTS 2942/A-93 AND
LAND USE BYLAW AMENDMENT 2672/J-93**

At the Council Meeting of June 7, 1993, amending bylaws 2942/A-93 and 2672/J-93 received first reading. Enclosed herewith, is a copy of the bylaws referred to in this instance.

This office will now proceed with advertising of the Land Use Bylaw Amendment in accordance with requirements of the Planning Act for a Public Hearing to be held on Monday, July 5, commencing at 7:00 p.m. or as soon thereafter as Council may determine.

You will notice that the amendment to the Dangerous Goods Route Bylaw received only first reading at the recommendation of The Commissioners, in order that the Fire department would have ample opportunity to notify those affected by the amendments and to give those affected time to provide us with any necessary feedback. }

The decision of Council in this instance is submitted for your information and appropriate action. I trust that you will individually notifying all those affected so that we might have their comments back in time for the Council Meeting of July 5, 1993.


C. SEVCIK
City Clerk

CS/cjd

Encl.

cc: Principal Planner
Council and Committee Secretary - Sandra

OFFICE CONSOLIDATION

BYLAW 2942/87

DANGEROUS GOODS ROUTE BYLAW

BYLAW #2942/87

DANGEROUS GOODS ROUTE BY-LAW

WHEREAS the Transportation of Dangerous Goods Control Act, S.A. 1982, c. T-6.5, authorizes a municipality to make by-laws designating routes and the time of travel of vehicles transporting dangerous goods and prohibiting the carriage of Dangerous Goods on specified highways within the municipality;

AND WHEREAS the Council of the City of Red Deer deems it desirable for the safety and security of its citizens and their property that the transportation of Dangerous Goods within the boundaries of the City of Red Deer be regulated;

NOW THEREFORE Council for the City of Red Deer, in the Province of Alberta, duly assembled, enacts pursuant to the authority vested in it by Section 17 of the Transportation of Dangerous Goods Control Act, S.A. 1982, c. T-6.5, as follows:

SHORT TITLE

1. This by-law shall be known as the Dangerous Goods Route By-law.

DEFINITIONS

2. Definitions contained in Section 1 of the Transportation of Dangerous Goods Control Act, S.A. 1982, c. T-6.5, as applicable, are adopted for the purposes of interpretation and application of this by-law.

3. In this by-law, the following words shall have the following meanings:

(a) "assembly", "institutional" and "residential occupancy" shall have the meanings assigned to those words in the Alberta Building Code;

2942/B-88 (aa) "By-law Officer" shall mean a by-law officer appointed by the City;

(b) "carrier" means any person, firm or corporation conveying Dangerous Goods in, into, through or out of the City by any vehicle;

transportation of Dangerous Goods on a highway in the City other than a Designated or a Supplemental Route where for any reason the Designated or Supplemental routes cannot be used by the carrier or do not reach the destination of the carrier and provided that such transportation may, in the opinion of the Fire Chief or his authorized designate, be conducted safely.

(3) It shall be a condition of all such permits that the carrier shall keep the City fully indemnified in respect of any losses, damages or expenses which the City may suffer or for which the City may become liable as a result of such transport of Dangerous Goods on other than a Designated or a Supplemental Route.

(4) As a condition of issuing such permit, the Fire Chief for the City or his designate may impose any or all of the following requirements:

(a) that a copy of the permit or, where a permit is issued by telephone, the permit number, shall be carried in the vehicle or vehicles affected at all times;

(b) that the applicant shall take every precaution necessary to prevent damage to property or injury to persons as a result of the transportation of such Dangerous Goods;

(c) such other conditions as the Fire Chief for the City or his designate may deem necessary restricting the gross vehicle weight, numbers of trailers and times and dates on which such routes may be used.

(5) It shall be an offence under this by-law for any person to breach any of the requirements or conditions of an Off-Route permit."

6. No carrier shall enter or leave the City on other than a Designated Route.

7. If a carrier is conveying Dangerous Goods through the City from a location outside the City to a location outside the City such carrier shall:

(a) proceed on the shortest combination of Designated Routes between the location where the carrier enters the City and the location where the carrier proposes to leave the City; and

(b) remain at all times on a Designated Route.

8. No carrier shall travel on a Supplemental Route within the City except for the purpose of making a pick-up or delivery of Dangerous Goods.

15. Particulars obtained by a peace officer from a bill of lading produced to him under Section 14 and submitted by him in evidence in Court shall be prima facie proof of the particulars thereon without proof of the signature or official capacity of the person signing the bills of lading.

16. A carrier shall when requested by a peace officer to do so, produce for such person's inspection a copy of a special permit he has received or identify the number of such special permit.

17. A carrier whose vehicle requires emergency repairs shall immediately notify the City Detachment of the Red Deer R.C.M.P. and the Fire Prevention Bureau.

SIGNAGE OF DANGEROUS GOODS ROUTES

18. The Director of Engineering Services for the City may cause Dangerous Goods Routes Signs as set forth in Schedule "A" or other traffic control devices to be erected along highways within the City of Red Deer to identify a Dangerous Goods Route.

LIABILITY OF OWNER

19. Where a vehicle is driven, used, parked or left in contravention of any of the provisions of this Bylaw, the owner of the vehicle and the carrier are jointly and severally liable for the contravention and subject to the penalty provided in this Bylaw unless either establishes to the satisfaction of the Court trying the case that at the time of the contravention the vehicle was not driven, used, parked or left by him or by any other person with his consent, expressed or implied.

OFFENCE AND PENALTY

3067/92 20. (1) Any person who contravenes any of the provisions of this Bylaw is guilty of an offence and is liable to a penalty of Five Hundred and Ten (\$510.00) Dollars.

(2) Any person who being guilty of a first breach of this Bylaw contravenes any of the provisions of this Bylaw a second time with the same breach is guilty of an offence and is liable to a penalty of One Thousand and Ten (\$1,010.00) Dollars.

3067/92 DELETED

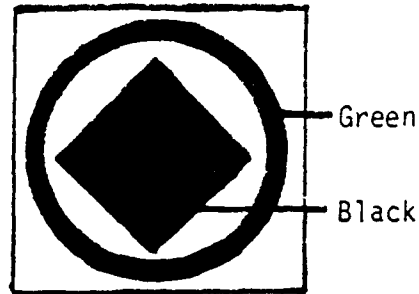
CONSEQUENTIAL AMENDMENTS

25. Traffic Bylaw 2800/82 is hereby amended by deleting Sections 4 (f.3), 61, 77 and 78.

2942/87

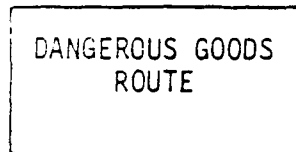
SIGNAGE

The Uniform Traffic Control Manual of Canada sets out design standards and specifications for both dangerous goods route signs and dangerous goods prohibition signs. Examples as follows:

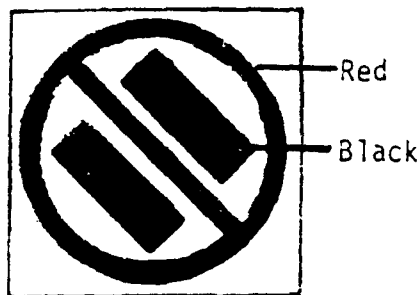


60 x 60 cm

Sign may be supplemented with proper advance and directional arrows to indicate a turn or a change in the direction of a route.



60 x 30 cm



60 x 60 cm



Educational
or
Information
Sign

60 x 30 cm

The signs shall be reflectorized or illuminated to show the same colour and shape by night as by day.

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132
July 6, 1993

Dangerous Goods Control
Executive Director - Shawn Hammond
10320 - 146 Street
Edmonton, Alberta
T5N 3A2

Dear Sir,

RE: CITY OF RED DEER DANGEROUS GOOD ROUTE
BYLAW AMENDMENT 2942/A-93

At The City of Red Deer Council Meeting held on July 5, 1993, final reading was given to the above noted bylaw amendment.

It is our understanding that it is a requirement that the Minister of Public Safety Services and Dangerous Good approves any amendments to our Dangerous Goods Route Bylaw and in this regard I have attached our original Dangerous Goods Route Bylaw 2942/A-93 for The Minister's consideration and approval. I would ask that once this been reviewed, you return the original to my attention.

If you have any questions or require any additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

Encl.

cc: Fire Chief
Fire Marshall
Director of Engineering Services
Principal Planner

**RED DEER**

*a delight
to discover!*

DATE: JULY 6, 1993
TO: DIRECTOR OF ENGINEERING SERVICES
FROM: ASSISTANT CITY CLERK
RE: TAYLOR BRIDGE SAFETY CONCERN - CHAIN LINK FENCE


At the Council Meeting of July 5, 1993, consideration was given to the above noted item, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer hereby agrees as follows:

1. that the resolution passed at the June 21, 1993, Council Meeting , re: Taylor Bridge, installation of vertical chain link fence be rescinded,
2. that a horizontal fence be installed in the space between the two bridges on Taylor Drive, said cost to be accommodated within the major continuous corridor budget."

The decision of Council in this instance is submitted for your information and appropriate action. As noted, Council agreed that a horizontal fence as apposed to a vertical fence should now be installed.

Trusting you will find this satisfactory.


KELLY KLOSS
Assistant City Clerk

KK/cjd
cc: Public Works Manager
Director of Financial Services
Director of Community Services

PUBLIC HEARINGSNO. 1

DATE: June 28, 1993
TO: City Council
FROM: City Clerk
RE: PUBLIC HEARINGS/LAND USE BYLAW AMENDMENTS 2672/H-93, 2672/I-93 AND 2672/J-93

A Public Hearing has been advertised in regard to each of the above noted Land Use Bylaw Amendments to be held in the Council Chambers of City Hall on Monday, July 5, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine.

Bylaw 2672/H-93 pertains to A-Board Signage in I-1 and I-2 areas.

Bylaw 2672/I-93 provides for a Hair Salon Operation at 4407 - 48 Avenue

Bylaw 2672/J-93 provides for a Dangerous Goods Route Definition and Sideyard Requirements in a C-4 District.

Enclosed hereafter are three letters which were received, one pertaining to Bylaw 2672/H-93 from Red Deer Neon Signs Ltd., one pertaining to Bylaw 2672/I-93 from the Red Deer Regional Planning Commission, and one pertaining to Bylaw 2672/J-93 from K. Gerry Phillips.

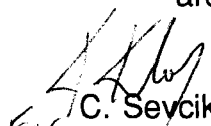
If Council agrees with the recommendation of the Senior Planner, Bylaw 2672/I-93 may be amended by resolution prior to second and third readings.

With regard to the letter from G. Phillips, he is recommending that the existing definition for Dangerous Goods Occupancy which reads:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods are unloaded, loaded, stored, processed or otherwise handled; excluding service stations, that exceed the amounts specified in Table 3.3.6.A. of Alberta Fire Code.

be changed to read:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods in quantities that exceed the amounts specified in Table 3.3.6.A. of the Alberta Fire Code (1992) are unloaded, loaded, stored, processed, or otherwise handled. Service stations dispensing refined petroleum products are excluded.


C. Sevcik
City Clerk



RED DEER NEON SIGNS LTD.

#8, BLDG. C, 2310 - 50 AVENUE
RED DEER, ALBERTA T4R 1C5
TELEPHONE (403) 342-4414
FAX (403) 346-5551

June 14, 1993

The City Of Red Deer
P.O. Box 5008,
Red Deer, Alberta.

ATTN: MAYOR -GAIL SURKAN

RE: TEMPORARY SIGNAGE BYLAW

We at Red Deer Neon Signs Ltd. are in favor of a bylaw allowing temporary signage in Red Deer. However, we feel it would be more effective if the following elements were included:

- Illumination of temporary signs be allowed
- Area of usage be expanded from industrial only to include all commercial business areas.
- Controls be implimented by the City in terms of length of permit [30 days], exact location of signs, size, appearance, and construction of signs.

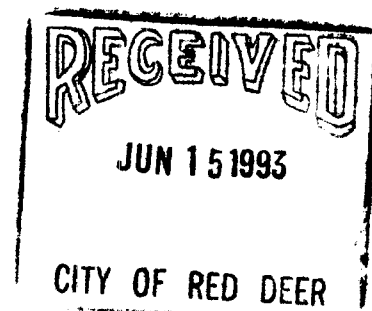
Thank you for considering the points above. If you have any questions or concerns, please call.

Sincerely,

Jack Mullaney
Jack Mullaney
President

cc: Bill Hull
Jason Volk
Bob Schnell

Larry Pimm
Dan Lawrence
Ryan Strader





**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394

Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

June 21, 1993

Mr. C. Sevcik
City Clerk
City of Red Deer
Red Deer, Alberta

Dear Sir:

RE: BYLAW 2672/I-93

The above Bylaw permitting a hair salon on Lot 9, Block 43, Plan 157 H.W. (4407 - 48 Avenue) was given the first reading on June 7, 1993 by City Council. This means that if the site is developed for multiple family housing, the use could continue which is not the intent of City Council.

To limit the use of the existing building, we are recommending that the following be added to Bylaw 2672/I-93 before second and third reading:

"in the existing structure"

Yours truly,

D. ROUHI, ACP, MCIP
SENIOR PLANNER

DR/js

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF
PAINTERTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF
DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE
TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE
VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE
OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLENWOLD
SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS
SUMMER VILLAGE OF BURNSTICK LAKE



Red Deer Safe Community

ours to enjoy, ours to protect

Box 5008, Red Deer, Alberta T4N 3T4

June 28, 1993

City of Red Deer
PO Box 5008
Red Deer, Alberta
T4N 3T4

Attn: Mr. C. Sevcik
City Clerk

Re: Bylaw 2672/J-93

Dear Mr. Sevcik,

I will be unable to attend the meeting of City Council on July 5th at which time this Bylaw will be subject to a public hearing. Please pass my comments on to City Council or others as you see appropriate.

The purpose of including 'Dangerous Goods Occupancy' in the original zoning bylaw was to protect the public from the source of the hazard, regardless where it occurred. It is my understanding from talking with the Fire Department that this is happening, so much so that there is a need to better define such an occupancy to eliminate the need to deal with very low risk situations. The change in the definition is meant to bring the bylaw in line with the latest issue of the Alberta Fire Code.

As a member of the original task force that developed the concept, and as a representative of the Safe Community Project, I support the changes to the bylaw; however, it appears the present wording of the bylaw does not reflect the intent of the change. I believe the correct wording should be:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods in quantities that exceed the amounts specified in Table 3.3.6.A. of the Alberta Fire Code (1992) are unloaded, loaded, stored, processed, or otherwise handled. Service stations dispensing refined petroleum products are excluded."

With the previous wording, the Alberta Fire Code applied only to service stations. The exclusion of service stations is acceptable providing there are zoning regulations specifically relating to them. I have categorized the type of

service station which is excluded although this may be unnecessary if the definition of service station appears elsewhere in the zoning regulations.

In reviewing this bylaw change, I became aware that the Alberta Fire Code Table 3.3.6.A. includes many substances which are not necessarily flammable but may be toxic, corrosive, or even radioactive. The fact that the Fire Department takes responsibility for these materials makes them much more than a group which fights fires. With their changing role to a comprehensive emergency response organization, the designation as the 'Fire Department' may be outdated. I would suggest that it might be time to look at changing the department name to better reflect their present responsibilities.

I hope you find these comments useful.

Sincerely,



K. Gerry Phillips
Red Deer Safe Community

Commissioners' Comments

We would concur with the recommendation of the Senior Planner relative to the change concerning Bylaw 2672/I-93.

With regard to the Dangerous Goods Occupancy definition in Bylaw 2672/J-93, Mr. Gerry Phillips has recommended that a more precise definition be used. We would agree with the proposed revision and recommend Council amend the bylaw to reflect same.

"G. SURKAN"

Mayor

"M.C. DAY"

City Commissioner

Public H.

DATE: JUNE 8, 1993

TO: RED DEER REGIONAL PLANNING COMMISSION

FROM: CITY CLERK

RE: LAND USE BYLAW AMENDMENTS 2672/H-93, 2672/I-93, 2672/J-93

This is to advise that Council of The City of Red Deer gave first reading to the above noted bylaw amendments at its Council Meeting of June 7, 1993.

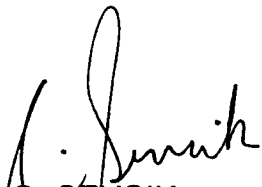
Bylaw 2672/H-93 pertains to A-Board signage in I-1 and I-2 areas.

Bylaw 2672/I-93 provides for a hair salon operation at 4407 - 48 Avenue.

Bylaw 2672/J-93 provides for a dangerous goods route definition and side yard requirements in a C-4 district.

This office will now proceed with advertising for Public Hearings to be held on Monday, July 5, 1993. The advertising is scheduled to appear in the Advocate on June 18 and 25.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

**note the
memo to
Fire
Chief
because
of concurrent
changes to the
Dangerous Goods
Route Bylaw
(2942/A-93)*

CS/cjd

cc: Director of Community Services
Director of Engineering Services
Bylaws and Inspections Manager
City Assessor
Land and Economic Development Manager
Fire Chief
Council and Committee Secretary - Sandra

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

June 15, 1993

D & M Align and Brake
#4, 6874 - 52 Avenue
Red Deer, Alberta
T4N 4L1

ATTENTION: MR. MIKE RYAN - OWNER

Dear Sir,

RE: LAND USE BYLAW AMENDMENT 2672/H-93

This is to confirm our telephone conversation of today's date, June 15, 1993, pertaining to the above noted Land Use Bylaw Amendment.

At the Committee of Whole of Council Meeting held on June 14, 1993, Council agreed that The City would pay for the advertising pertaining to Land Use Bylaw Amendment 2672/H-93 on the basis that the bylaw prepared, if passed in its present state, applies to all industrial areas except for sites along major arteries. Accordingly, it was felt that even though you were the applicant for this particular request, you should not have to pay for the advertising.

The decision of Council in this instance is submitted for your information and I trust you will find same satisfactory.

Sincerely,



C. SEVCIK
City Clerk

CS/cjd

cc: Council and Committee Secretary - Sandra

*a delight
to discover!*

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

June 8, 1993

D & M Align and Brake
#4, 6874 - 52 Avenue
Red Deer, Alberta
T4N 4L1

ATTENTION: MR. MIKE RYAN - OWNER

Dear Sir,

RE: A-BOARD SIGNS/LAND USE BYLAW AMENDMENT 2672/H-93

At the Council Meeting of June 7, 1993, the above matter received further consideration with the following motion being passed:

"RESOLVED that Council of The City of Red Deer hereby agrees that A-Board signage be not allowed on major arterials; that they be allowed, only on private property in industrial areas; and that signage in any other zone, particularly commercial zones, should be adequately dealt with, by permanent signage."

In addition, Council gave first reading to Bylaw Amendment 2672/H-93, a copy of which is enclosed herewith.

This office will now proceed with preparation of advertising for a Public Hearing to be held on Monday, July, 5, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear June 18 and 25.

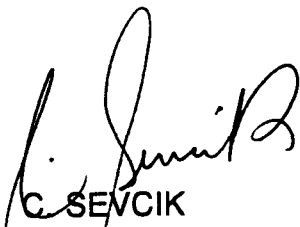
In accordance with the Land Use Bylaw you are required to deposit with the City Clerk, prior to public advertising, an amount equal to the estimated cost of said advertising which in this instance is \$500.00. We will require this deposit by no later than Tuesday, June 15, 1993, in order to proceed with advertising scheduled above. Once the actual costs are known, you will be either invoiced for or refunded the balance.

*a delight
to discover!*

D & M Align and Brake
Page 2
June 8, 1993

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/cjd

cc: Director of Engineering Services
Director of Community Services
Bylaws and Inspections Manager
Principal Planner
Council and Committee Secretary - Sandra



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 348-6195

City Clerk's Department 342-8132

June 8, 1993

Trent Harris and Carol Antony
4407 - 48 Avenue
Red Deer, Alberta
T4N 3S4

Dear Mr. Harris and Ms. Antony,

RE: HAIR SALON BUSINESS - 4407 - 48 AVENUE - LAND USE BYLAW 2672/I-93

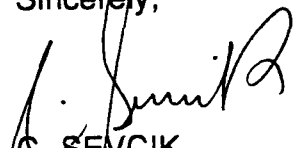
Your letter of May 25, 1993, requesting Council to allow the operation of a hair salon at 4407 - 48 Avenue (Lot 9, Block 43, Plan 157HW), received consideration at the Council Meeting of June 7, 1993. At the aforesaid meeting Council gave first reading to Land Use Bylaw Amendment 2672/I-93, a copy of which is enclosed herewith.

This office will now proceed with preparation of advertising for a Public Hearing to be held on Monday, July 5, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Advocate on June 18 and 25.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk, prior to Pubic advertising, an amount equal to the estimated cost of said advertising, which is this instance is \$400.00. We will require this deposit by no later than Tuesday, June 15, in order to proceed with the advertising scheduled above. Once the actual costs are known, you will be either invoiced for or refunded the balance.

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/cjd

cc: Bylaws and Inspections Manager
City Assessor
Land and Economic Development Manager
Fire Chief
Principal Planner
Council and Committee Secretary - Sandra



RED DEER

*a delight
to discover!*

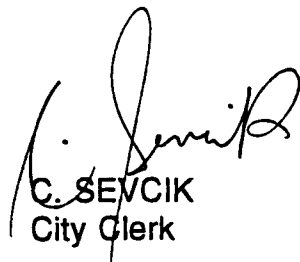
DATE: JUNE 8, 1993
TO: FIRE CHIEF
FROM: CITY CLERK
**RE: DANGEROUS GOODS ROUTE BYLAW AMENDMENTS 2942/A-93 AND
LAND USE BYLAW AMENDMENT 2672/J-93**

At the Council Meeting of June 7, 1993, amending bylaws 2942/A-93 and 2672/J-93 received first reading. Enclosed herewith, is a copy of the bylaws referred to in this instance.

This office will now proceed with advertising of the Land Use Bylaw Amendment in accordance with requirements of the Planning Act for a Public Hearing to be held on Monday, July 5, commencing at 7:00 p.m. or as soon thereafter as Council may determine.

You will notice that the amendment to the Dangerous Goods Route Bylaw received only first reading at the recommendation of The Commissioners, in order that the Fire department would have ample opportunity to notify those affected by the amendments and to give those affected time to provide us with any necessary feedback.

The decision of Council in this instance is submitted for your information and appropriate action. I trust that you will individually notifying all those affected so that we might have their comments back in time for the Council Meeting of July 5, 1993.



C. SEVCIK
City Clerk

CS/cjd
Encl.

cc: Principal Planner
Council and Committee Secretary - Sandra



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

LAND USE BYLAW AMENDMENT

1. The Council of The City of Red Deer propose to pass Bylaw 2672/J-93, being an amendment to the Land Use Bylaw of The City of Red Deer.
2. The purpose of the proposed amending Bylaw 2672/J-93 is to amend Land Use classifications as follows:

1) 1.2 DEFINITIONS

Section 1.2 is amended by repealing the Dangerous Goods occupancy definition and replacing it with the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods are unloaded, loaded, stored, processed or otherwise handled; excluding service stations, that exceed the amounts specified in Table 3.3.6.A. of Alberta Fire Code.

2) 6.2.4 C4 COMMERCIAL (MAJOR ARTERIAL) DISTRICT

Section 6.2.4.4 (4) is amended by replacing it with the following:

"(4) Side Yard:
Minimum - Nil, when there is a constructed lane
- 3.8 m on one side when there is no constructed lane
- 3.0 m when it abuts a street."

3. A copy of the proposed amending Bylaw may be inspected by the public at the office of the City Clerk, City Hall, Red Deer, between the hours of 8:00 o'clock in the forenoon and 4:30 o'clock in the afternoon Mondays to Fridays inclusive.
4. The Council of The City of Red Deer will hold a Public Hearing in the Council Chambers of City Hall, Red Deer, on **Monday, July 5, 1993, at 7:00 p.m.**, or as soon thereafter as Council may determine, for the purpose of hearing presentations for or against the proposed amending Bylaw.
5. Any person claiming to be affected by the proposed bylaw shall be heard. Any other interested party may be heard if Council agrees.
6. To ensure the Public Hearing is conducted in an orderly manner, each speaker shall be limited to a maximum of 10 minutes, exclusive of questions put to the speaker by Council. Speakers must direct their remarks to the advisability of the bylaw under consideration and should not repeat at length points made by other speakers.



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to discover!*

7. No written representation or petition shall be heard by Council of The City of Red Deer unless:
- (a) such representation or petition is filed with the City Clerk no later than 4:30 p.m. on the Monday prior to the date of the Public Hearing, and
 - (b) it contains the names and addresses of all persons making the representation, and
 - (c) it states the names and addresses of all persons authorized to represent a group of persons or the public at large.

DATE OF FIRST PUBLICATION of this Notice: JUNE 18, 1993.

DATE OF LAST PUBLICATION of this Notice: JUNE 25, 1993.

C. SEVCIK
CITY CLERK

BYLAW NO. 2672/J-93

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 Section 1.2 is amended by repealing the Dangerous Goods occupancy definition and replacing it with the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods are unloaded, loaded, stored, processed or otherwise handled; excluding service stations, that exceed the amounts specified in Table 3.3.6.A. of Alberta Fire Code.

- 2 Section 6.2.4 is amended by replacing it with the following:

"6.2.4.4(4) Side Yard:

- Minimum - Nil, when there is a constructed lane
- 3.8m on one side when there is no constructed lane
- 3.0m when it abuts a street

- 3 This Bylaw shall come into full force and effect upon the passing of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 day of June A.D. 1993.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993.

MAYOR

CITY CLERK

6.2.4.4 Regulations

- (1) Floor Area: Maximum - One third of site area
- (2) Building Height: Maximum - Three storeys.
- (3) Front Yard: Minimum - 15.0 m
- (4) Side Yard: Minimum - Nil, except where it abuts a street, in which case it shall be not less than 3.0 m
- (5) Rear Yard: Minimum - 3.0 m
- (6) Landscape Area: Minimum - 40% of the minimum front yard, however, if it is determined by the MPC or the Development Officer that landscaping is required elsewhere on the site, then 15% of the site area may be required to be provided
- (7) Parking: Subject to Section 4.10
- (8) Loading Space: Minimum - One space opposite each loading door with a minimum of one per building (Subject to Section 4.11)
- (9) Site Area: Minimum - 1,393 m²
Maximum - 4.0 ha
- (10) Frontage: Minimum - 30.0 m

6.2.4.5 Site Development

- (1) The site plan, the relationship between buildings, structures and open space, the architectural treatment of buildings, the provision and architecture of landscaped open space, and the parking layout shall be subject to approval by the Development Officer or Municipal Planning Commission.
- (2) If strict adherence to Section 6.2.4.4 prohibits an effective relationship between buildings, structures and open space on the site and adjoining property the Municipal Planning Commission may relax the requirements of Section 6.2.4.4.

BY-LAW NO. 2672/H-93

BEING a By-law to amend By-law Number 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

That By-law No. 2672/80 is hereby amended as follows:

1. To amend section 1.2.2. by adding the following:

"Arterial Road" means any roadway listed in Schedule B of the City of Red Deer Transportation System Bylaw No. 3031/91 and any amendments thereto".

- 2 To amend section 6.3.1.2 by adding thereto the following:

"(12) A-Board Signs located within the boundaries of the lot, provided that:

- i) such signs may advertise only the businesses situate on such lot; and
- ii) such signs may not be placed on any portion of a lot which abuts an arterial road."

- 3 To amend section 6.3.2.2 by adding thereto the following:

"(3) A-Board Signs located within the boundaries of the lot provided that:

- i) such signs may advertise only the businesses situate on such lot; and
- ii) such signs may not be placed on any portion of a lot which abuts an arterial road."

- 4 In all other respects, By-law No. 2672/80 is ratified and confirmed.

- 5 This by-law shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 DAY OF June , A.D. 1993

READ A SECOND TIME IN OPEN COUNCIL this DAY OF , A.D. 19

READ A THIRD TIME IN OPEN COUNCIL this DAY OF , A.D. 19

MAYOR

CITY CLERK

Amended by resol. of Council July 5/93

BYLAW NO.2672/I-93

Being a Bylaw to amend Bylaw No.2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 Section 4.13.1 is amended by adding the following:
 - (50) On those sites, or portions thereof, hereinafter listed, a "Hair Salon" is a permitted use
 - (a) Lot 9 Block 43 Plan 157 H.W.
- 2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 day of June A.D. 1993.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993.

MAYOR

CITY CLERK

amended by Council Resol July 5/93

BYLAW NO. 2672/J-93

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 Section 1.2 is amended by repealing the Dangerous Goods occupancy definition and replacing it with the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods are unloaded, loaded, stored, processed or otherwise handled; excluding service stations, that exceed the amounts specified in Table 3.3.6.A. of Alberta Fire Code.

- 2 Section 6.2.4.4(4) is amended by replacing it with the following:

"6.2.4.4(4) Side Yard:

- Minimum - Nil, when there is a constructed lane
- 3.8m on one side when there is no constructed lane
- 3.0m when it abuts a street

- 3 This Bylaw shall come into full force and effect upon the passing of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 day of June A.D. 1993.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993.

MAYOR

CITY CLERK

Amended by Council resol. of July 5/93



Red Deer Safe Community

ours to enjoy, ours to protect

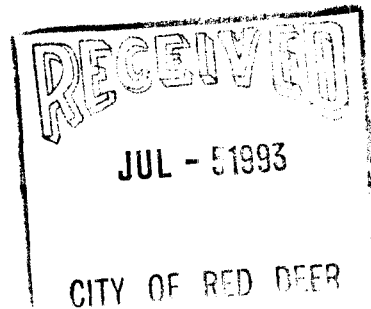
Box 5008, Red Deer, Alberta T4N 3T4

June 28, 1993

City of Red Deer
PO Box 5008
Red Deer, Alberta
T4N 3T4

Attn: Mr. C. Sevcik
City Clerk

Re: Bylaw 2672/J-93



Dear Mr. Sevcik,

I will be unable to attend the meeting of City Council on July 5th at which time this Bylaw will be subject to a public hearing. Please pass my comments on to City Council or others as you see appropriate.

The purpose of including 'Dangerous Goods Occupancy' in the original zoning bylaw was to protect the public from the source of the hazard, regardless where it occurred. It is my understanding from talking with the Fire Department that this is happening, so much so that there is a need to better define such an occupancy to eliminate the need to deal with very low risk situations. The change in the definition is meant to bring the bylaw in line with the latest issue of the Alberta Fire Code.

As a member of the original task force that developed the concept, and as a representative of the Safe Community Project, I support the changes to the bylaw; however, it appears the present wording of the bylaw does not reflect the intent of the change. I believe the correct wording should be:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods in quantities that exceed the amounts specified in Table 3.3.6.A. of the Alberta Fire Code (1992) are unloaded, loaded, stored, processed, or otherwise handled. Service stations dispensing refined petroleum products are excluded."

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service station which is excluded although this may be unnecessary if the definition of service station appears elsewhere in the zoning regulations.

In reviewing this bylaw change, I became aware that the Alberta Fire Code Table 3.3.6.A. includes many substances which are not necessarily flammable but may be toxic, corrosive, or even radioactive. The fact that the Fire Department takes responsibility for these materials makes them much more than a group which fights fires. With their changing role to a comprehensive emergency response organization, the designation as the 'Fire Department' may be outdated. I would suggest that it might be time to look at changing the department name to better reflect their present responsibilities.

I hope you find these comments useful.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Gerry Phillips'.

K. Gerry Phillips
Red Deer Safe Community

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 7, 1993

Novacor Chemicals Limited
Risk Control Department
P. O. Box 5006
Red Deer, Alberta
T4N 6A1

ATTENTION: K. GERRY PHILLIPS

Dear Sir,

RE: DANGEROUS GOODS ROUTE DEFINITION - BYLAW 2672/J-93

At The City of Red Deer Council Meeting held on July 5, 1993, consideration was given to the above noted bylaw and your letter dated June 28, 1993, concerning this topic. At the above noted meeting, the following motion to amend Bylaw 2672/J-93 was passed:

"RESOLVED that Council of The City of Red Deer hereby agrees that Land Use Bylaw Amendment 2672/J-93 be amended by deleting therefrom the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods are unloaded, loaded, stored, processed or otherwise handled; excluding service stations, that exceed the amounts specified in Table 3.3.6.A of Alberta Fire Code."

and substituting therefor the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods in quantities that exceed the amounts specified in Table 3.3.6.A of the Alberta Fire Code (1992) are unloaded, loaded, stored, processed, or otherwise handled. Service stations dispensing refined petroleum products are excluded".

*a delight
to discover!*

Novacor Chemicals Limited

Page 2

July 7, 1993

Following the passing of the above resolution, the above noted bylaw was given second and third reading as amended. I would like to take this opportunity to thank you for submitting your suggestion to Council regarding the definition of "Dangerous Goods Occupancy".

Trusting you will find this satisfactory.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', with a stylized, cursive script.

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Fire Marshall
Fire Chief

DATE: JULY 6, 1993

TO: RED DEER REGIONAL PLANNING COMMISSION

FROM: ASSISTANT CITY CLERK

RE: LAND USE BYLAW AMENDMENTS 2672/H-93, 2672/I-93 2672/J-93

This is to advise that Council of The City of Red Deer at its meeting of July 5, 1993, passed the following resolutions relative to the above noted bylaw amendments:

"RESOLVED that Council of The City of Red Deer hereby agrees that Land Use Bylaw Amendment No. 2672/H-93 be amended as follows:

1. By adding to Clause (12) ii) the words "with the exception of such signs located in C1 and C1A land use districts" immediately after the word "road".
2. By adding to Clause (3) ii) the words "with the exception of such signs located in C1 and C1A land use districts" immediately following the word "road".

"RESOLVED that Council of The City of Red Deer hereby agrees that Land Use Bylaw Amendment 2672/I-93 be amended by adding the words "in the existing structure" immediately following the words "permitted use".

"RESOLVED that Council of The City of Red Deer hereby agrees that Land Use Bylaw Amendment 2672/J-93 be amended by deleting therefrom the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods are unloaded, loaded, stored, processed or otherwise handled; excluding service stations, that exceed the amounts specified in Table 3.3.6.A of Alberta Fire Code."

and substituting therefor the following:

"Dangerous Goods Occupancy" means any occupancy where dangerous goods in quantities that exceed the amounts specified in Table 3.3.6.A of the Alberta Fire Code (1992) are unloaded, loaded, stored, processed, or otherwise handled. Service stations dispensing refined petroleum products are excluded".

Red Deer Regional Planning Commission
July 6, 1993
Page 2

Following the passage of the above noted resolutions, second and third reading were given to each of the said bylaw amendments, as amended by the above noted resolutions.

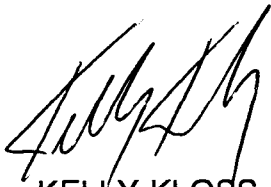
Bylaw 2672/H-93 pertains to A-Board signage in I1, I2, C1 and C1A land use districts.

Bylaw 2672/I-93 provides for a hair salon operation at 4407 - 48 Avenue in the existing structure only.

Bylaw 2672/J-93 provides for a dangerous goods route definition and sideyard requirement in a C4 district.

I trust that you will now proceed with providing this office with the necessary update pages for the Land Use Bylaw.

Trust you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Community Services
Director of Engineering Services
Bylaws and Inspections Manager
City Assessor
Land and Economic Development Manager
Fire Chief
Fire Marshall
Council and Committee Secretary - Sandra

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132
July 7, 1993

Trent Harris and Carol Antony
4407 - 48 Avenue
Red Deer, Alberta
T4N 3S4

Dear Mr. Harris and Ms. Antony,

RE: HAIR SALON BUSINESS - 4407 - 48 AVENUE - LAND USE BYLAW 2672/I-93

Further to our letter of June 8, 1993, wherein we advised of a Public Hearing in regard to the above noted bylaw amendment, I wish to advise as follows:

At the Council Meeting of July 5, 1993, Land Use Bylaw Amendment 2672/I-93 was given second and third reading by Council following the Public Hearing and following the resolution as set out under being passed:

"RESOLVED that Council of The City of Red Deer hereby agrees that Land Use Bylaw Amendment 2672/I-93 be amended by adding the words "in the existing structure" immediately following the words "permitted use"."

Enclosed herewith, is a copy of the aforementioned bylaw amendment as approved by Council.

The decision of Council in this instance is submitted for your information and I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Bylaws and Inspections Manager
Urban Planning Section Manager
City Assessor
Director of Engineering Services



*a delight
to discover!*

BYLAW NO. 2672/I-93

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 Section 4.13.1 is amended by adding the following:

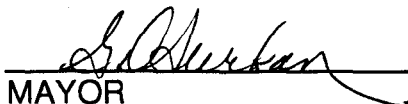
"(50) On those sites, or portions thereof, hereinafter listed, a "Hair Salon" is a permitted use in the existing structure

(a) Lot 9, Block 43, Plan 157 H.W."
- 2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 day of June A.D. 1993.

READ A SECOND TIME IN OPEN COUNCIL this 5 day of July A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this 5 day of July A.D. 1993.


MAYOR


A/ CITY CLERK

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

D & M Align and Brake
#4, 6874 - 52 Avenue
Red Deer, Alberta
T4N 4L1

ATTENTION: MR. MIKE RYAN

Dear Sir,

RE: A-BOARD SIGNS/LAND USE BYLAW AMENDMENT 2672/H-93
SIGN BYLAW AMENDMENT 2996/A-93

Further to our letter of June 8, 1993, wherein we advised of a Public Hearing in regard to the above noted Land Use Bylaw Amendment, I wish to advise as follows:

At the Council Meeting of July 5, 1993, Land Use Bylaw Amendment 2672/H-93 was given second and third reading by Council following the Public Hearing. In addition, at this Council Meeting, third and final reading was given to Sign Bylaw Amendment 2996/A-93. Enclosed herewith, is a copy of the aforementioned amendments as finally approved by Council.

The decision of Council in this instance is submitted for your information and I trust you will find same satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd
Encl.

cc: Bylaws and Inspections Manager

*a delight
to discover!*

REPORTSNO. 1

DATE: June 22, 1993

TO: City Clerk

FROM: E. L. & P. Manager

**RE: ALBERTA ELECTRIC ENERGY MARKETING ACT
CITY OF RED DEER 1994 TRANSMISSION COMPENSATION**

The Alberta Electric Energy Marketing Act and Regulations make provision for a compensation payment to the non-generating municipalities who own transmission facilities. This payment is an amount equivalent to each municipality's cost of owning and operating its transmission facilities. The provincially averaged cost for the generation and transmission of electrical power is determined by adding the municipalities' transmission compensation payments to the generation and transmission costs of the generating utilities.

The amount of the annual municipal compensation payment is based on a submission of costs by the municipality and a review by the Alberta Electric Energy Marketing Agency. Attached is a letter from the Agency which sets the compensation payment to The City of Red Deer at \$130,125 per month for the period of January 1, 1994 to December 31, 1994 and requests approval of the figure by The City.

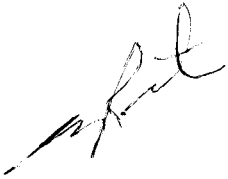
The corresponding 1993 payment was \$88,366 per month. The reason for the increase is that The City's new 138/25 kV substation in southeast Red Deer, which will be commissioned in early 1994, is included in The City's rate base and operating costs in 1994.

The negotiation process with the Agency resulted in no change to the amount requested in The City's submission. As indicated in the Agency's letter, all three cities who receive compensation payments used the deemed capital structure as recommended by The City of Calgary for purposes of determining return on equity and cost of capital.

City Clerk
Page 2
June 22, 1993

RECOMMENDATION

It is respectfully requested that Council approve the above 1994 compensation figure and authorize the Mayor and City Clerk to sign the agreement document with the Alberta Electric Energy Marketing Agency.

A handwritten signature in dark ink, appearing to read 'A. Roth', is written over the printed name.

A. Roth,
Manager

AR/jjd
Attachment

June 16, 1993

Mr. Al Roth, Manager
Red Deer Electric Light
and Power Department
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mr. Roth:

Re: City of Red Deer Compensation Payment for 1994

I am pleased to advise that a payment of \$130,125.00 per month has been determined as compensation for your upstream transmission facilities for the fiscal year January 1, 1994 to December 31, 1994.

The amount of cities compensation is based on the deemed capital structure recommended by the City of Calgary. We have reached an agreement with the City of Calgary that the appropriate deemed capital structure for 1995 cities compensation will be determined by a consultant jointly retained by the City of Calgary and the Electric Energy Marketing Agency. The determination of 1994 cities compensation in no way prejudices the right of the City of Red Deer or the Electric Energy Marketing Agency with respect to future negotiations or with regard to the position either party may take in any arbitration of future compensation.

The compensation determined by the Electric Energy Marketing Agency as being payable to the City of Red Deer (\$1,561,500.00 for fiscal year 1994) requires the approval of your City Council before being accepted by the Electric Energy Marketing Agency. For your convenience, I have set out below a brief form which can be completed and returned to me without the actual wording of your Council Motion being included. I would appreciate receiving your Council's decision as soon as possible.

.../2

- 2 -

The cities compensation is based on Section 15 (attached) of the Electric Energy Marketing Act General Regulation.

On behalf of Pat Black, Minister of Energy, I express appreciation for the City of Red Deer's cooperation in determining the compensation for the upstream component of your electric system.

Yours truly,



Larry Charach
Senior Director
Electricity Policy

cc: Honourable Pat Black
M.F. Kanik

City of Red Deer

Date _____

1. Approved: per: _____

per: _____

Dated at the City of Red Deer this _____ day of _____, 1993

per: _____

Section 15 of the Electric Energy Marketing Act General Regulation states in part:

15(1) If the Agency resells electric energy at pooling interfaces to an owner that sells the electric energy to a municipality, the Agency shall pay to the municipality an amount equivalent to the cost to the municipality of supplying electric energy that relates to its ownership and operation of those of its facilities that, if owned and operated by the owner, would have been included in determining the cost to the owner of supplying electric energy upstream from a pooling interface.

(2) The Agency may enter into an agreement with the municipality with respect to the payment under subsection (1) for a year.

(3) Subject to subsection (4), if the Agency and the municipality have not entered into an agreement under subsection (2) in respect of a year before September 15 of the preceding year, the Agency or the municipality may apply to the Board before September 25 of that preceding year for an order of the Board respecting the payment under subsection (1).

Commissioners' Comments

We concur with the recommendations of the E.L. & P. Manager.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

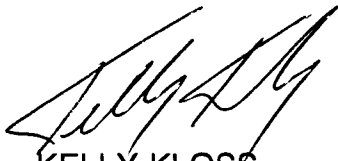
DATE: JULY 6, 1993
TO: E. L. & P. MANAGER
FROM: ASSISTANT CITY CLERK
RE: ALBERTA ELECTRIC ENERGY MARKETING ACT - CITY OF RED DEER
1994 TRANSMISSION COMPENSATION

At the Council Meeting of July 5, 1993, consideration was given to your report dated June 22, 1993, concerning the above topic and at which the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered report from the E.L. & P. Manager dated June 22, 1993, re: Alberta Electric Energy Marketing Act, City of Red Deer 1994 Transmission Compensation hereby approves the 1994 Compensation figure in the amount of \$130,125.00 per month for the period of January 1, 1994, to December 31, 1994 and hereby authorizes the Mayor and City Clerk to sign the agreement document with Alberta Electric Energy Marketing Agency in this regard, and as recommended to Council July 5, 1993."

The decision of Council in this instance is submitted for your information. Attached is the agreement document with the Alberta Electric Energy Marketing Agency, duly signed by the Mayor and City Clerk. In addition, attached is a certified copy of the above noted resolution. I would ask that you now forward the agreement and the resolutions on to the Electric Energy Marketing Agency for their record.

Trusting you will find this satisfactory.



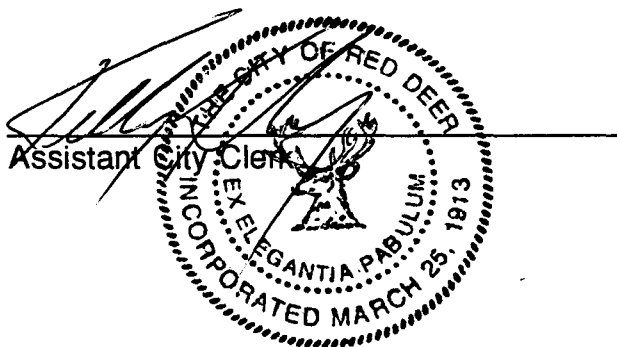
KELLY KLOSS
Assistant City Clerk

KK/cjd
Encl.

cc: Director of Financial Services

"RESOLVED that Council of The City of Red Deer having considered report from the E.L. & P. Manager dated June 22, 1993, re: Alberta Electric Energy Marketing Act, City of Red Deer 1994 Transmission Compensation hereby approves the 1994 Compensation figure in the amount of \$130,125.00 per month for the period of January 1, 1994, to December 31, 1994 and hereby authorizes the Mayor and City Clerk to sign the agreement document with Alberta Electric Energy Marketing Agency in this regard, and as recommended to Council July 5, 1993."

Certified to be a true and correct copy of the resolution of Council of The City of Red Deer passed on July 5, 1993.



June 16, 1993

Mr. Al Roth, Manager
Red Deer Electric Light
and Power Department
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mr. Roth:

Re: City of Red Deer Compensation Payment for 1994

I am pleased to advise that a payment of \$130,125.00 per month has been determined as compensation for your upstream transmission facilities for the fiscal year January 1, 1994 to December 31, 1994.

The amount of cities compensation is based on the deemed capital structure recommended by the City of Calgary. We have reached an agreement with the City of Calgary that the appropriate deemed capital structure for 1995 cities compensation will be determined by a consultant jointly retained by the City of Calgary and the Electric Energy Marketing Agency. The determination of 1994 cities compensation in no way prejudices the right of the City of Red Deer or the Electric Energy Marketing Agency with respect to future negotiations or with regard to the position either party may take in any arbitration of future compensation.

The compensation determined by the Electric Energy Marketing Agency as being payable to the City of Red Deer (\$1,561,500.00 for fiscal year 1994) requires the approval of your City Council before being accepted by the Electric Energy Marketing Agency. For your convenience, I have set out below a brief form which can be completed and returned to me without the actual wording of your Council Motion being included. I would appreciate receiving your Council's decision as soon as possible.

.../2

- 2 -

The cities compensation is based on Section 15 (attached) of the Electric Energy Marketing Act General Regulation.

On behalf of Pat Black, Minister of Energy, I express appreciation for the City of Red Deer's cooperation in determining the compensation for the upstream component of your electric system.

Yours truly,



Larry Charach
Senior Director
Electricity Policy

cc: Honourable Pat Black
M.F. Kanik

City of Red Deer

Date

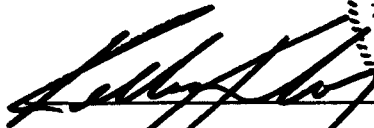
July 6, 1993

1. Approved: per:

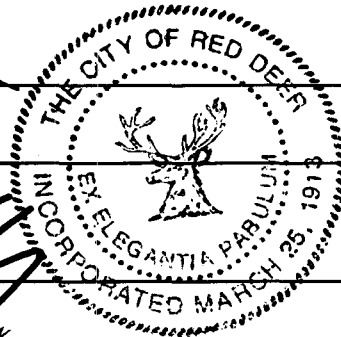


MAYOR

per:

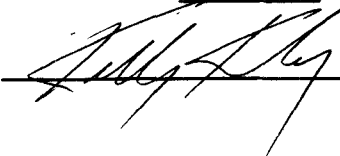


A/CITY CLERK



Dated at the City of Red Deer this 6 day of July, 1993

per:



NO. 2

0150

DATE: June 23, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: **OFF-SITE LEVY POLICY 555**

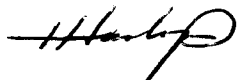
On April 13, 1993, Council approved new Off-site Levy Policy 555. This policy was intended to clarify the administration and application of the Off-site Levy By-law and the numerous inquiries as to when off-site levies apply.

We have since found that one clause of this policy is in conflict with the Sewer Improvement By-law #2594/78 which is administered by the By-laws and Inspections Department. Accordingly, we have revised the policy to remove the conflict.

The additions to the policy are in bold print and the deletions are (in brackets and underscored). This action does not represent any change to the administration procedures that have been followed in the past.

RECOMMENDATION

We would respectfully recommend this revised policy to Council for consideration and approval.



Ken G. Haslop, P. Eng.
Engineering Department Manager

NPA/emg
Att.

Commissioners' Comments

We concur with the recommendations of the Engineering Department Manager.

"G. S URKAN"
Mayor

"M.C. DAY"
City Commissioner

THE CITY OF RED DEER

COUNCIL POLICY MANUAL

 Policy Section:
 Engineering

 Page:
 1 of 2

 Policy Subject
 Off-site Levies

 Policy Reference:
 555

 Lead Role:
 Engineering Department Manager

Resolution/Bylaw:

PURPOSE

To define the administration and application of off-site levies.

POLICY STATEMENT

1. Off-site levies are defined as those charges payable to the City by the developer or owner of a property, based on the net area of the development or property, for the use of and benefit received from the existing or proposed major roadways, trunk water mains, trunk sanitary mains, and trunk storm mains.
2. Authority to implement off-site levies for subdivisions and developments is covered in the City's Off-site Levy By-law No. 3068/92 and Section 76 of the Provincial Planning Act.
3. Off-site levies must be paid by the owner or developer of any parcel of land involving subdivision or development where there is no record that off-site levies have been paid. This may involve subdivision or consolidation of one or more lots into duplex, single family, or other types of lots, for example:
 - a. Upon subdivision, if the parcel had previously been serviced, off-site levies will be required on all the new lots created, except the one new lot that was originally serviced. **The original lot may be subject to a redevelopment levy.**

 Cross Reference
 Policy 510, 549

 Remarks

Also refer to Sewer Improvement By-law No. 2594/78

 Date of Approval:
 April 13, 1993

Effective Date:

Date of Revision:

THE CITY OF RED DEER

COUNCIL POLICY MANUAL

Policy Section:
Engineering

Page:
2 of 2

Policy Subject
Off-site Levies

Policy Reference:
555

Lead Role:
Engineering Department Manager

Resolution/Bylaw:

POLICY STATEMENT

(b. Upon redevelopment, where a number of units (e.g. duplexes, apartments, townhouses, etc.) are to be developed on a parcel that was originally serviced; then off-site levies shall be paid on a portion of the site area calculated as follows:

Area to pay off-sites = total site area x (# of units-1)
of units

For example, if four units are developed, off-site levies will apply to 3/4 of the site.)

b. Upon subdivision or redevelopment, where the parcel was not previously serviced, off-site levies must be paid on the entire development area.

4. Where an existing duplex (semi-detached) dwelling on a single lot has been serviced with a single service or two individual services and no further development is contemplated other than subdivision, no off-sites will be levied.

Cross Reference
Policy 510, 549

Remarks

Also refer to Sewer Improvement By-law No. 2594/78

Date of Approval:
April 13, 1993

Effective Date:

Date of Revision:

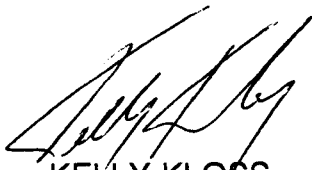
DATE: JULY 6, 1993
TO: ENGINEERING DEPARTMENT MANAGER
FROM: ASSISTANT CITY CLERK
RE: OFFSITE LEVY POLICY #555

At the Council Meeting of July 5, 1993, consideration was given to your report dated June 23, 1993, concerning the above topic, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered report from the Engineering Department Manager dated June 23, 1993, re: Offsite Levy Policy 555 hereby approves the revised Policy 555 as submitted to Council July 5, 1993."

The decision of Council in this instance is submitted for your information. This office will now proceed to update the Council Policy Manual in accordance with said change and forward a consolidated copy to the appropriate departments.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd
cc: Bylaws and Inspections Manager

NO. 3

DATE: June 25, 1993
TO: Charlie Sevcik, City Clerk
FROM: Alan Scott, Land and Economic Development Manager
RE: **LOT 15, BLOCK 3, PLAN 922-0308**

At the February 1, 1993 meeting of City Council, approval was given to Hearing Management Ltd. to acquire the above parcel of land, situated adjacent to the former CP Rail lands at the corner of Ross Street and 54 Avenue.

Clause 8 in the resolution approved by Council, read as follows:

"The intended use of the site to be approved by City Council upon exercising of the option."

Attached is a letter from the principals of Beltone Hearing Aid Centre, advising of their intentions to construct a Hearing Centre on the site. A sketch of the proposed building is also attached for Council's information.

RECOMMENDATION

We would recommend that Council approve the intended use for the site, in order to allow Beltone Hearing Aid Centre to exercise the option on the property.



Alan V. Scott

AVS/mm

Att.

Commissioners' Comments

We would concur with the recommendation of the Land and Economic Development Manager.

"G. SURKAN"
Mayor
"M.C. DAY"
City Commissioner

Beltone®**Better Hearing Through Professional Care****BELTONE HEARING AID CENTRE**#1, 4820 - 47 Avenue RED DEER, ALBERTA Phone 347-4703
Mailing Address: P.O. Box 486, T4N 5G1

June 21, 1993

The City of Red Deer
P. O. Box 5008
Red Deer, Alberta
T4N 3T4ATTENTION: Al Scott, Economic Development Manager
Land and Economic Development Department

RE: Lot 15, Block 3, Plan 922-0308

Dear Sir:


Please consider this letter as confirmation of our intent to build
a Hearing Centre on this site.If you require further information, please feel free to contact us
at 347-4703.

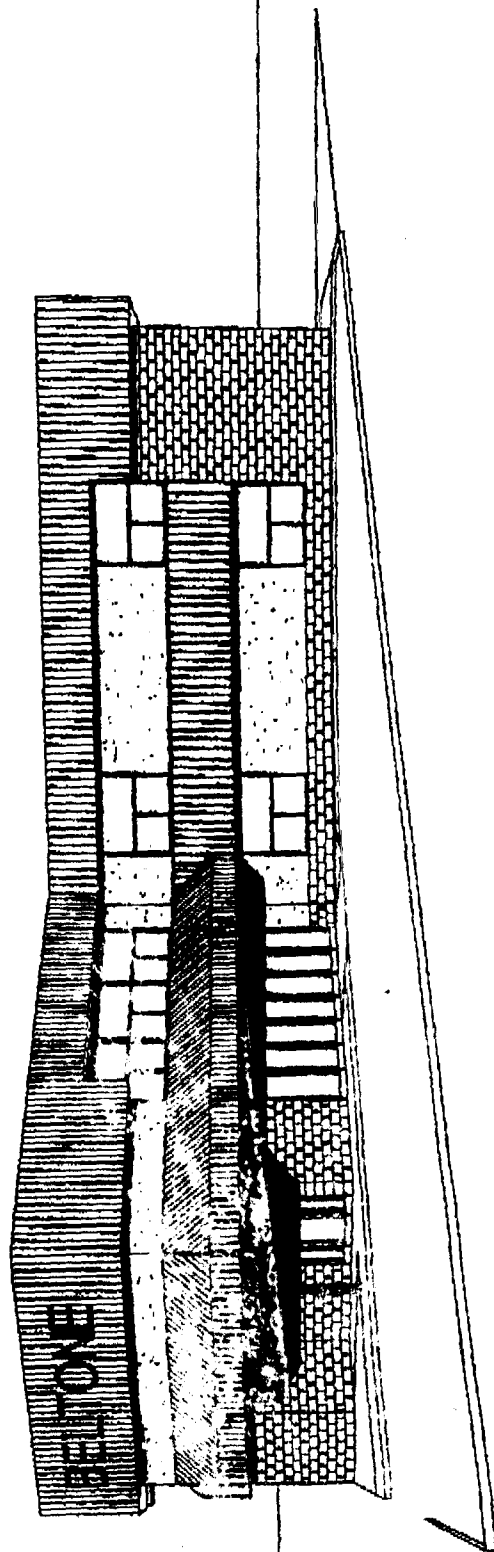
Thank you for your consideration in this matter.

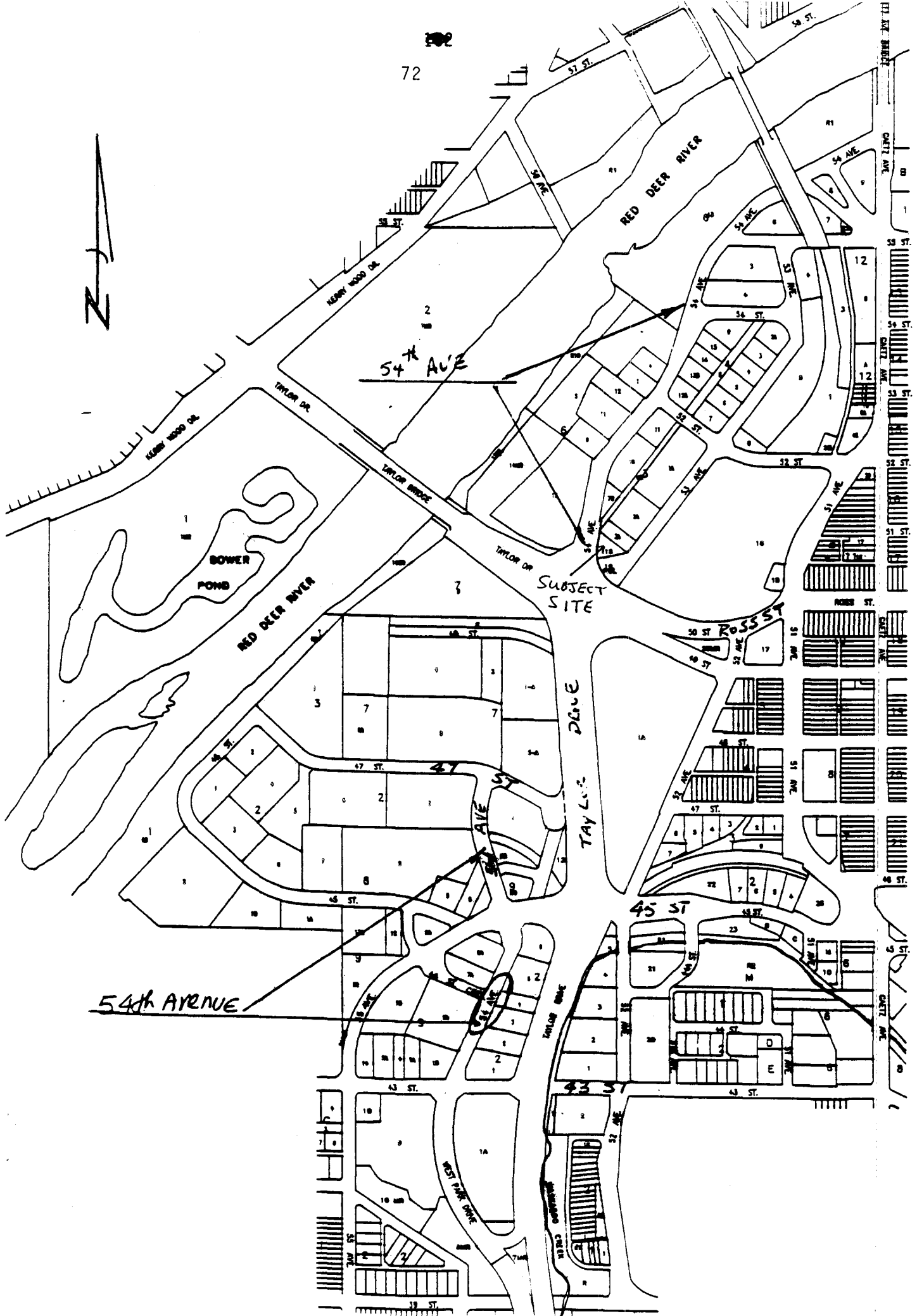
Yours for better hearing.


Judy Mulrooney

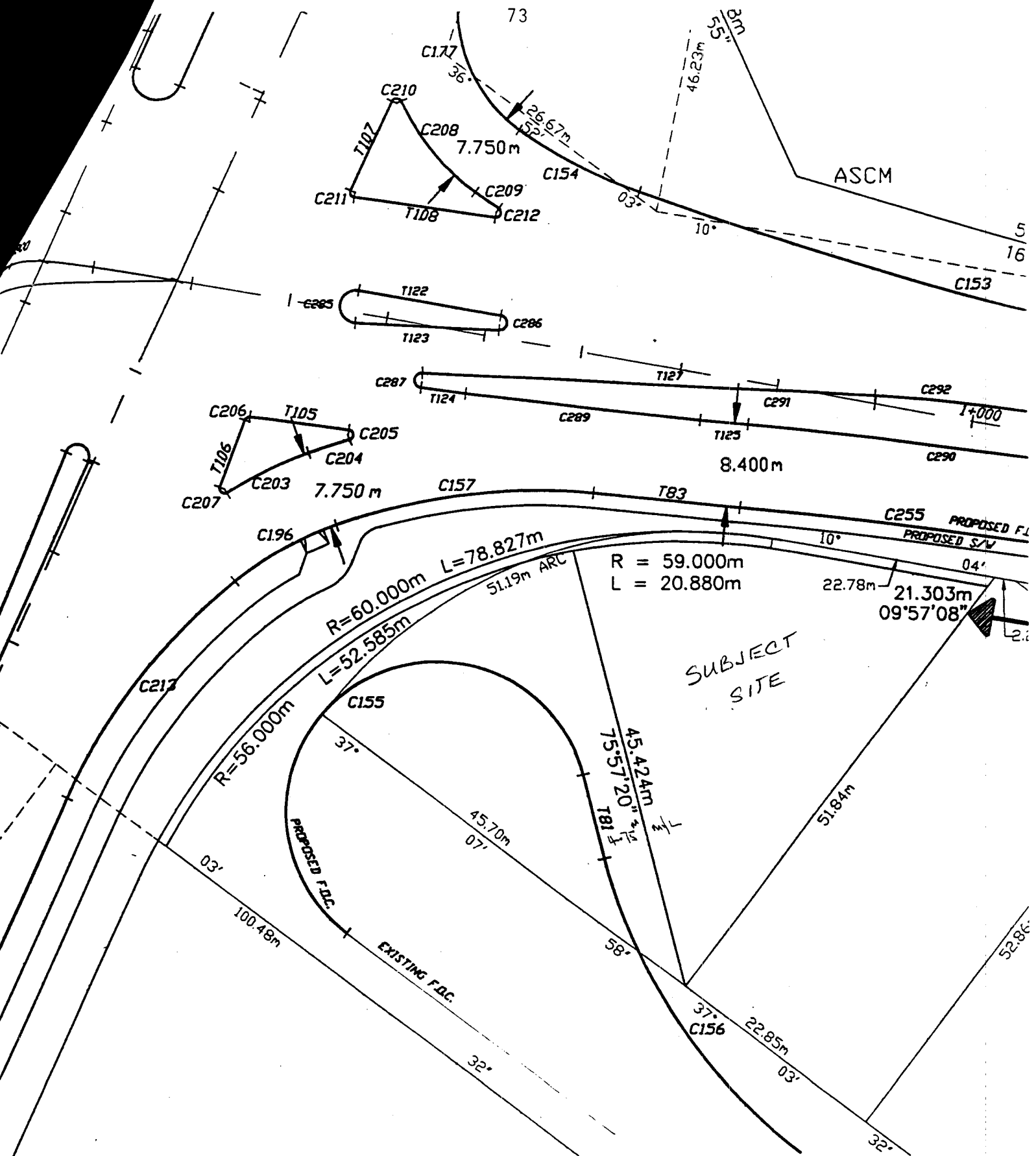
JVM/lt

The City Of Red Deer	
Date:	June 21/93
Time:	10:35
Rec'd By:	





SCHEDULE "B"



LENGTH SPIRAL	LONG TAN.	SHORT TAN.
40.547	27.034	13.535
39.757	26.594	13.333
40.547	27.034	13.535
45.000	20.000	15.000

DATE: FEBRUARY 2, 1993

TO: LAND AND ECONOMIC DEVELOPMENT MANAGER

FROM: CITY CLERK

**RE: APPLICATION TO PURCHASE LOT 15, BLOCK 3, PLAN 922-0308
BELTONE HEARING AID CENTRE**

At the Council Meeting of February 1, 1993, the following motion was passed approving the sale of the aforementioned lands to Beltone Hearing Aid Centre:

"RESOLVED that Council of The City of Red Deer approve the sale of Lot 15, Block 3, Plan 922-0308 to Beltone Hearing Aid Centre for the purchase price of \$59,000 subject to the following conditions:

1. The purchase price of \$59,000 to include all standard service connection charges, estimated at \$8,104. Any Service requirements over and above the standard (25 mm water, 150 mm sanitary, 2 Phase power, and 6 m curb cut) to be the responsibility of the purchaser.
2. The purchaser entering into an option and land sales agreement, with the option period to extend three months from the passage of the City Council resolution. The option fee to be 5% of the purchase and refundable, should either party fail to meet the conditions contained within the offer.
3. In order to exercise the option and convert to a land sales agreement, the purchaser is required to submit detailed drawings and site plans to the satisfaction of the Development Officer.
4. Construction of an approved building to commence within 9 months of exercising the option and completed within 21 months.
5. Access to the site to be restricted to 53 Avenue only. No access to 54 Avenue will be allowed. All access to be to the satisfaction of the Director of Engineering Services.
6. The purchaser entering into an agreement with the City satisfactory to the City Solicitor.

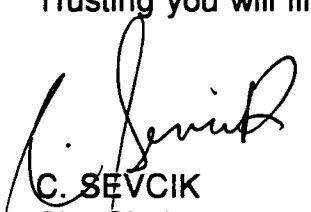
February 1, 1993 A (Continued)

7. The City shall undertake an Environmental Property Audit. In the event that environmental work is required, the City to be responsible for taking whatever steps are necessary to correct the situation. However, if extensive environmental clean-up is necessary, the City at its option may terminate the option agreement with the applicant.
8. The intended use of the site to be approved by City Council upon exercising of the option.

The decision of Council in this instance is submitted for your information and I trust that you will ensure appropriate legal documentation is prepared and executed by both parties.

Also, please note that upon exercising of the option it will be necessary to submit a report back to Council in order for Council to approve the intended use of the site.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/cd

cc: Director of Engineering Services
Bylaws and Inspections Manager
City Assessor
E. L. & P. Manager
Land Supervisor
Principal Planner

*B. Lees (April 1)
- environmental audit being
reviewed with Beltrone
- shd go to council April 26*

DATE: JULY 6, 1993

TO: LAND AND ECONOMIC DEVELOPMENT MANAGER

FROM: ASSISTANT CITY CLERK

RE: LOT 15, BLOCK 3, PLAN 922-0308 - BELTONE HEARING AID CENTRE

At the Council Meeting of July 5, 1993, consideration was given to your letter dated June 25, 1993, concerning the above topic, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered report from the Land & Economic Development Manager dated June 25, 1993, re: Beltone Hearing Aid Centre, Lot 15, Block 3, Plan 922-0308, approval of use, hereby approves the intended use for the above noted site as submitted by Beltone Hearing Aid Centre to Council July 5, 1993."

The decision of Council in this instance is submitted for your information and appropriate action. I would ask that you advise Hearing Management Limited of Council's decision in this instance.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

NO. 4

DATE: June 24, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: **UNIFORM RATE BY-LAW 2865-85
LANE CONSTRUCTION - MR. JIM DOUGLAS**

Council resolution dated April 26, 1993, directed the Administration to initiate a Local Improvement By-law for lane construction in the area outlined on the attached plan.

Accordingly, we have estimated the cost (\$37,200) of the gravel lane, determined the assessable frontage (which includes the City park portion), and based on information received from the Director of Financial Services, calculated a 1993 gravel lane rate of \$98.45/assessable metre or \$24.17/assessable metre/year for five years.


This rate is up significantly from the existing rate in the By-law of \$60/assessable metre or \$16.39/assessable metre/year. This is due to the previous rate being established six years ago in 1987 and that this particular lane requires the installation of some storm sewer for proper drainage.

It should be noted that the estimated cost for a paved lane at time of initial construction is in the order of \$49,000 or \$129.68/assessable metre (approximately 32% more).

The notices to 19 property owners have been prepared and will be mailed out. The results will be available at a future Council meeting.

RECOMMENDATION

In anticipation of a favourable response from the property owners, we would recommend that Council approve the rate of \$98.45 per assessable metre or \$24.17 per assessable metre per year for five years for gravel lane construction.



Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/emg
Att.

c.c. Director of Financial Services

GRAVEL LANE CONSTRUCTION

DRAWN BY: L.M.B. DATE: 22/06/93
SCALE: N.T.S.

58th AVE.

57th AVE.

57th STREET

58a AVENUE

PROPOSED GRAVEL LANE

PROPOSED GRAVEL LANE

PROPOSED GRAVEL LANE

5612 - 56 STREET

5616 - KERRYWOOD DRIVE

56th STREET

KERRY WOOD DRIVE

5617
5613
5607
5603

1
2
3
4
5
6
7
8
9
10

5725 5721 5717 5713 5709 5701

1 2 3 4 5 6 7 8 9 10 11 12 13 14

28 27 26 25 24 23 22 32 31 30 29 16 15

5638 5634 5630 5628 5626 5622 5620 5614

5601

13
14
15
16
17

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

20

Commissioners' Comments

As we get few requests for this type of improvement, the Uniform Rate Bylaw has not been updated since 1987. We would concur with the recommendations of the Economic Development Manager and recommend that Council approve an amendment to reflect the revised rates outlined.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

B. /w 2865/D-93

DATE: APRIL 28, 1993

TO: DIRECTOR OF ENGINEERING SERVICES

FROM: CITY CLERK

**RE: CONSTRUCTION OF LANE AS A LOCAL IMPROVEMENT
JIM DOUGLAS - 5613 - 58A AVENUE**

Further to our letter to Mr. Jim Douglas concerning the Council decisions regarding the condition of the lane adjacent to 5613 - 58 A Avenue, we trust that you will proceed in accordance with Council's resolutions, as noted hereunder:

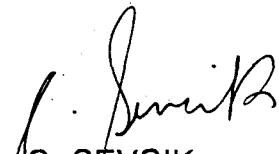
"RESOLVED that Council of The City of Red Deer having considered complaint from Mr. J. M. Douglas concerning the condition to the lane adjacent his property at 5613 - 58A Avenue, hereby agrees that minor maintenance be undertaken on the lane."

"RESOLVED that Council of The City of Red Deer having considered complaint from Mr. J. M. Douglas concerning the condition of the lane adjacent his property at 5613 - 58A Avenue, hereby agrees to initiate a Local Improvement Bylaw and notify each abutting property owner in accordance with the provisions of the Municipal Taxation Act."

During the discussions of this matter, Council indicated that the nature of the "minor maintenance", referred to in the first resolution was to be left to the determination of the Engineering Department.

With regard to initiating a Local Improvement Bylaw, I trust you will proceed in accordance with the provisions of the Municipal Taxation Act and serve notification in due course under Section 157 of the said Act, copy of which is enclosed herewith for your reference. Please provide this office with a copy of the notice to each individual person including the date of delivery or mailing.

Trusting you will find this satisfactory and that you will take appropriate action.


C. SEVCIK
City Clerk

CS/cjd
Encl.

cc: Director of Financial Services
City Assessor

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

April 28, 1993

Mr. J. M. Douglas
5613 -58A Avenue
Red Deer, Alberta
T4N 4V5

Dear Mr. Douglas:

RE: CONDITION OF LANE ABUTTING 5613 - 58A AVENUE

Your letter of April 5, 1993, pertaining to the condition of your lane was considered at the Council Meeting of April 26, 1993.

Following are the resolutions which were passed by Council at the aforesaid meeting:

"RESOLVED that Council of The City of Red Deer having considered complaint from Mr. J. M. Douglas concerning the condition of the lane adjacent to his property at 5613 - 58A Avenue, hereby agrees that minor maintenance be undertaken on the lane."

"RESOLVED that Council of The City of Red Deer having considered complaint from Mr. J. M. Douglas concerning the condition of the lane adjacent his property at 5613 - 58A Avenue, hereby agrees to initiate a Local Improvement Bylaw and notify each abutting property owner in accordance with the provisions of the Municipal Taxation Act."

With regard to the first resolution, it was agreed by Council that "minor maintenance" be left to the determination of the Engineering Department. With regard to the second resolution, notification will be sent to all property owners abutting the lane in due course as required by the Municipal Taxation Act. Every property owner will be given an opportunity to consider whether they wish the lane constructed as a local improvement and the amount that would be charged to each owner of land.


**RED DEER***a delight
to discover!*

Mr. Douglas
April 28, 1993
Page 2

Trusting you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

With very best wishes and particularly wishing you a speedy recovery from your illness.

Sincerely,



G. SEVCIK
City Clerk

CS/cjd

cc: Director of Engineering Services
Director of Financial Services
Public Works Manager
City Assessor

Commissioners' Comments

As we get few requests for this type of improvement, the Uniform Rate Bylaw has not been updated since 1987. We would concur with the recommendations of the Economic Development Manager and recommend that Council approve an amendment to reflect the revised rates outlined.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

DATE: JULY 7, 1993
TO: ENGINEERING DEPARTMENT MANAGER
FROM: ASSISTANT CITY CLERK
RE: UNIFORM RATE BYLAW 2865/85, LANE CONSTRUCTION

At the Council Meeting of July 5, 1993, consideration was given to your report dated June 24, 1993, concerning the above topic, and at which meeting the attached Uniform Rate Bylaw Amendment 2865/B-93, pertaining to residential gravel lanes, was given three readings.

The decision of Council in this instance is submitted for your information. I trust you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

Encl.

cc: Director of Financial Services

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

August 23, 1993

Mr. Shaun Hammond
Executive Director
Dangerous Goods Control Division
Alberta Public Safety Services
10320-146 Street
Edmonton, Alberta
T5N 3A2

Dear Sir:

**RE: THE CITY OF RED DEER DANGEROUS GOODS ROUTE BYLAW
AMENDMENT 2942/A-93**

The City of Red Deer, at its meeting held July 5, 1993 passed Amending Bylaw 2942/A-93, being a bylaw to amend Bylaw 2942/87, the Dangerous Goods Route Bylaw of the City of Red Deer. This bylaw amendment has been approved by the Minister responsible for Alberta Public Safety Services, Dangerous Goods Control, the Honourable Peter Trynchy.

As requested by the Minister, we are returning for your attention a certified true copy of the Amending Bylaw 2942/A-93 for your files.

Trusting you will find this satisfactory.

Sincerely,

G. SEVCIK
City Clerk

CS/clr
Encls.

cc: Fire Chief
Fire Marshall

*a delight
to discover!*



ALBERTA
PUBLIC SAFETY SERVICES

Office of the Minister

August 12, 1993

Her Worship Mayor Gail Surkan
The City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mayor Surkan:

**Re: The Transportation of Dangerous Goods Control Act and
The City of Red Deer - The Transportation of Dangerous Goods
By-Law #2942/87**

As the Member of the Executive Council of the Province of Alberta charged by the Lieutenant Government in Council with the administration of the Transportation of Dangerous Goods Control Act, pursuant to Section 17(2) of the said Act, I do hereby approve the City of Red Deer amendment By-law #2942/A-93 amending the Transportation of Dangerous Goods By-law #2942/87.

The original By-law has been signed and is attached to this letter. Please return a certified true copy of the amending By-law #10393 to Mr. Shaun Hammond, Executive Director, Dangerous Goods Control Division, Alberta Public Safety Services.

Yours sincerely,

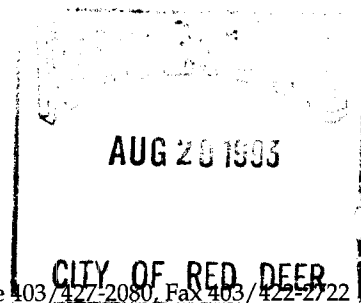
Peter Trynchy
Minister
Alberta Public Safety Services

Attachments

cc: Kelly Kloss
Assistant City Clerk
The City of Red Deer

Mr. S.P. Hammond, Executive Director
Dangerous Goods Control Division
Alberta Public Safety Services

420 Legislature Building, Edmonton, Alberta, Canada T5K 2B6 Telephone 403/427-2080, Fax 403/422-2722



BY-LAW NO. 2942/A-93

BEING a By-law to amend By-law Number 2942/87, the Dangerous Goods Route Bylaw of the City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

That By-law No. 2942/87 is hereby amended as follows:

- 1 By amending section 3, by adding thereto the following:
 - "(bb) "Carrier Vehicle" means any vehicle owned, operated or used by a carrier to transport or convey dangerous goods.
 - (h.1) "Permitted Storage Location" means:
 - (i) any site which is at least 150 metres away from the nearest place of assembly, institutional or residential occupancy; or
 - (ii) a site approved by the Fire Chief."
- 2 By deleting in section 4 the telephone number "347-3373" and substituting therefore the telephone number "346-9977".
- 3 By deleting clause 5(5) and substituting in its place and stead the following:

"5(5) No owner or operator of a carrier vehicle shall operate, or permit the operation of a carrier vehicle in breach of any of the requirements or conditions of the permit."
- 4 By deleting section 6 and substituting in its place and stead the following:

"6 No owner or operator of a carrier vehicle shall operate, or permit the operation of a carrier vehicle entering or leaving the City other than on a designated route."
- 5 By deleting clause 7 and substituting in its place and stead the following:

"7 The owner or operator of a carrier vehicle conveying dangerous goods from a location outside the City, through the City, to a location outside the City shall cause the carrier vehicle to:

 - (a) proceed on the shortest combination of designated routes between the location where the carrier vehicle enters the City and the location where the carrier vehicle proposes to leave the City; and
 - (b) remain at all times on a designated route, except as permitted under this bylaw."

6 By deleting clause 8 and substituting in its place and stead the following:

" 8 No owner or operator of a carrier vehicle shall operate, or permit the operation of a carrier vehicle on a supplemental route within the City, except for the purpose of making a pickup or delivery of dangerous goods."

7 By deleting clause 9 and substituting in its place and stead the following:

" 9 No owner or operator of a carrier vehicle shall display a safety mark on a container, a vehicle or at a facility, if the safety mark is misleading as to the presence of danger, the nature of any danger, or compliance with any prescribed safety standard."

8 By deleting clause 12 and substituting in its place and stead the following:

" 12 No owner or operator of a carrier vehicle shall park, stop or leave a carrier vehicle or trailer containing dangerous goods nearer than 15 metres beneath or adjacent to any electrical transmission line, or in any location where there is a possibility of a conductor wire contacting the tank in the event of breakage of such wire"

9 By deleting clause 13 and substituting in its place and stead the following:

" 13 No owner or operator of a carrier vehicle shall suffer, allow or permit a carrier vehicle to stop, park or be left within the City, except:

- (a) at a permitted storage location;
- (b) to load or unload;
- (c) in compliance with the directions of a peace officer or traffic control device;
- (d) in compliance with a valid permit;
- (e) to refuel.

13.1(1) No owner or operator of a carrier vehicle shall suffer, allow or permit a carrier vehicle to stop, park or be left at any location within the City for the purposes of repair, other than a permitted storage location, without first having obtained a permit or permit number from the City Fire Prevention Bureau authorizing the repair of such vehicle at the proposed location.

13.1(2) It shall be a condition of such permit that the carrier shall indemnify and save harmless the City from, of and against any losses damages or expenses which the City may suffer or for which the City may become liable arising out of the repair of the carrier vehicle at the location authorized in the permit.

13.1(3) As a condition of issuing such permit, the Fire Chief for the City, or his designate, may impose any or all of the following requirements:

- (a) that a copy of the permit, or where a permit is issued by telephone, the permit number shall be posted in the vehicle;
- (b) that the permit holder shall take every precaution necessary to prevent damage to property or injury to persons;
- (c) that the vehicle be off-loaded or the container or cargo tanks be purged of all dangerous goods or hazardous vapors to the satisfaction of the Fire Prevention Bureau;
- (d) the hours during which the vehicle may be repaired;
- (e) the maximum time, and times of day when the vehicle may be at the repair site;
- (f) such further and other conditions which the Fire Chief deems necessary having regard to the nature of the repairs, the type of dangerous goods and the nature of uses on surrounding lands."

10 Schedule "B" to Bylaw 2942/87 is hereby deleted and there is substituted in its place and stead Schedule "B" annexed hereto.

11 In all other respects, By-law No. 2942/87 is ratified and confirmed.

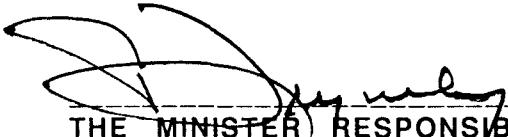
12 This by-law shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 DAY OF June , A.D. 19 93

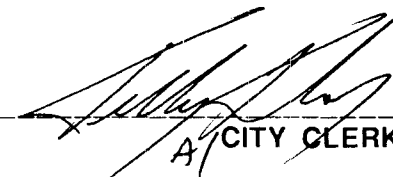
READ A SECOND TIME IN OPEN COUNCIL this 5 DAY OF July , A.D. 19 93

READ A THIRD TIME IN OPEN COUNCIL this 5 DAY OF July , A.D. 19 93

APPROVED:

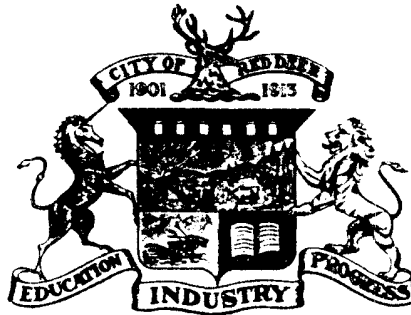

THE MINISTER RESPONSIBLE FOR
ALBERTA PUBLIC SAFETY SERVICES,
DANGEROUS GOODS CONTROL


MAYOR


CITY CLERK

THE CITY OF RED DEER
DANGEROUS GOODS ROUTES

BYLAW 2942/A-93
SCHEDULE "B"



NOTICE

**REGULATIONS GOVERNING
THE MOVEMENT OF
DANGEROUS GOODS IN
THE CITY OF RED DEER**

The City of Red Deer Dangerous Goods Route By-law provides for the restriction of vehicles transporting dangerous goods within the City limits.

No carrier shall transport dangerous goods in the City of Red Deer, except on a designated or supplemental route, without obtaining a Permit from the City Fire Prevention Bureau. Failure to obtain a permit may result in a fine.

Dangerous Goods means dangerous goods for which placards are required by the Transportation of Dangerous Goods Control Act and regulations made pursuant thereto.

Designated Dangerous Goods Routes are shown on the Dangerous Goods Map as solid black lines. Dangerous Goods Routes are signed with the permissive dangerous goods route symbol. Supplemental routes are shown on the Dangerous Goods Route Map as dotted black lines. Supplemental routes will not be signed, but may be used without a permit for the express purpose of making a pickup from or delivery to destinations adjacent to the supplemental route. No unauthorized stopping or parking is permitted on or adjacent to the supplemental routes. Failure to travel on designated or supplemental routes may result in a fine.

Those people affected or concerned, regarding Dangerous Goods Routes within the City, can obtain further information from the City Fire Prevention Bureau, phone 346-9977.

Copies of the Dangerous Goods Route By-law are available at cost through the City Clerk's office at Red Deer City Hall.

All persons making use of this pamphlet are reminded that it has no legislative sanction and the original Dangerous Goods Route By-law should be consulted for all purposes of interpreting and applying the law.

———— DESIGNATED DANGEROUS ROUTES (SIGNED)
----- SUPPLEMENTAL ROUTES (LOCAL ACCESS ONLY)
----- CITY LIMITS



FOR PERMIT
CONTACT CITY OF RED DEER
FIRE PREVENTION BUREAU
346-9977

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132
July 6, 1993

Dangerous Goods Control
Executive Director - Shawn Hammond
10320 - 146 Street
Edmonton, Alberta
T5N 3A2

Dear Sir,

RE: CITY OF RED DEER DANGEROUS GOOD ROUTE
BYLAW AMENDMENT 2942/A-93

At The City of Red Deer Council Meeting held on July 5, 1993, final reading was given to the above noted bylaw amendment.

It is our understanding that it is a requirement that the Minister of Public Safety Services and Dangerous Good approves any amendments to our Dangerous Goods Route Bylaw and in this regard I have attached our original Dangerous Goods Route Bylaw 2942/A-93 for The Minister's consideration and approval. I would ask that once this been reviewed, you return the original to my attention.

If you have any questions or require any additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

Encl.

cc: Fire Chief
Fire Marshall
Director of Engineering Services
Principal Planner

**RED DEER**

*a delight
to discover!*

THE CITY OF RED DEER

Date June 7, 1993

Moved by Alderman Grillault, Seconded by Alderman Campbell Cardwell

That Bylaw No. 2942/A-93 be now read a first time

(Dangerous Goods Route Bylaw)

That Bylaw No. _____ be now read a second time

That Bylaw No. _____ be now read a third time.

BY-LAW NO. 2942/A-93

BEING a By-law to amend By-law Number 2942/87, the Dangerous Goods Route Bylaw of the City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

That By-law No. 2942/87 is hereby amended as follows:

1 By amending section 3, by adding thereto the following:

"(bb) "Carrier Vehicle" means any vehicle owned, operated or used by a carrier to transport or convey dangerous goods.

(h.1) "Permitted Storage Location" means:

(i) any site which is at least 150 metres away from the nearest place of assembly, institutional or residential occupancy; or

(ii) a site approved by the Fire Chief."

2 By deleting in section 4 the telephone number "347-3373" and substituting therefore the telephone number "346-9977".

3 By deleting clause 5(5) and substituting in its place and stead the following:

"5(5) No owner or operator of a carrier vehicle shall operate, or permit the operation of a carrier vehicle in breach of any of the requirements or conditions of the permit."

4 By deleting section 6 and substituting in its place and stead the following:

"6 No owner or operator of a carrier vehicle shall operate, or permit the operation of a carrier vehicle entering or leaving the City other than on a designated route."

5 By deleting clause 7 and substituting in its place and stead the following:

"7 The owner or operator of a carrier vehicle conveying dangerous goods from a location outside the City, through the City, to a location outside the City shall cause the carrier vehicle to:

(a) proceed on the shortest combination of designated routes between the location where the carrier vehicle enters the City and the location where the carrier vehicle proposes to leave the City; and

(b) remain at all times on a designated route, except as permitted under this bylaw."

6 By deleting clause 8 and substituting in its place and stead the following:

" 8 No owner or operator of a carrier vehicle shall operate, or permit the operation of a carrier vehicle on a supplemental route within the City, except for the purpose of making a pickup or delivery of dangerous goods."

7 By deleting clause 9 and substituting in its place and stead the following:

" 9 No owner or operator of a carrier vehicle shall display a safety mark on a container, a vehicle or at a facility, if the safety mark is misleading as to the presence of danger, the nature of any danger, or compliance with any prescribed safety standard."

8 By deleting clause 12 and substituting in its place and stead the following:

" 12 No owner or operator of a carrier vehicle shall park, stop or leave a carrier vehicle or trailer containing dangerous goods nearer than 15 metres beneath or adjacent to any electrical transmission line, or in any location where there is a possibility of a conductor wire contacting the tank in the event of breakage of such wire"

9 By deleting clause 13 and substituting in its place and stead the following:

" 13 No owner or operator of a carrier vehicle shall suffer, allow or permit a carrier vehicle to stop, park or be left within the City, except:

- (a) at a permitted storage location;
- (b) to load or unload;
- (c) in compliance with the directions of a peace officer or traffic control device;
- (d) in compliance with a valid permit;
- (e) to refuel.

13.1(1) No owner or operator of a carrier vehicle shall suffer, allow or permit a carrier vehicle to stop, park or be left at any location within the City for the purposes of repair, other than a permitted storage location, without first having obtained a permit or permit number from the City Fire Prevention Bureau authorizing the repair of such vehicle at the proposed location.

13.1(2) It shall be a condition of such permit that the carrier shall indemnify and save harmless the City from, of and against any losses damages or expenses which the City may suffer or for which the City may become liable arising out of the repair of the carrier vehicle at the location authorized in the permit.

13.1(3) As a condition of issuing such permit, the Fire Chief for the City, or his designate, may impose any or all of the following requirements:

- (a) that a copy of the permit, or where a permit is issued by telephone, the permit number shall be posted in the vehicle;
- (b) that the permit holder shall take every precaution necessary to prevent damage to property or injury to persons;
- (c) that the vehicle be off-loaded or the container or cargo tanks be purged of all dangerous goods or hazardous vapors to the satisfaction of the Fire Prevention Bureau;
- (d) the hours during which the vehicle may be repaired;
- (e) the maximum time, and times of day when the vehicle may be at the repair site;
- (f) such further and other conditions which the Fire Chief deems necessary having regard to the nature of the repairs, the type of dangerous goods and the nature of uses on surrounding lands."

10 Schedule "B" to Bylaw 2942/87 is hereby deleted and there is substituted in its place and stead Schedule "B" annexed hereto.

11 In all other respects, By-law No. 2942/87 is ratified and confirmed.

12 This by-law shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 7 DAY OF June , A.D. 19 93


READ A SECOND TIME IN OPEN COUNCIL this 5 DAY OF July , A.D. 19 93

READ A THIRD TIME IN OPEN COUNCIL this 5 DAY OF July , A.D. 19 93

APPROVED:

THE MINISTER RESPONSIBLE FOR
ALBERTA PUBLIC SAFETY SERVICES,
DANGEROUS GOODS CONTROL


MAYOR


CITY CLERK

DATE: AUGUST 23, 1993

**TO: FIRE CHIEF
FIRE MARSHALL
DIRECTOR OF ENGINEERING SERVICES
PRINCIPAL PLANNER**

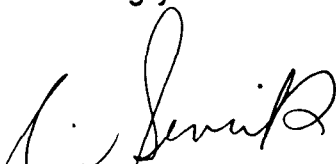
FROM: CITY CLERK

RE: DANGEROUS GOODS ROUTE BYLAW AMENDMENT 2942/A-93

This is to advise that the above noted amending bylaw passed by Council on July 5, 1993, has been approved by the Honourable Peter Tynchy, Minister, Alberta Public Safety Services. The original bylaw has been signed by the Minister and returned to the City Clerk's Office.

If you require a photocopy of the signed bylaw, please advise.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/clr

NO. 5

CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS

Barristers & Solicitors

THOMAS H. CHAPMAN, Q.C.*
 NICK P. W. RIEBEEK*
 DONALD J. SIMPSON
 T. KENT CHAPMAN*
 GARY W. WANLESS*
 LORNE E. GODDARD
 GERI M. CHRISTMAN
 ROBERT J. MILLAR

208 Professional Building
 4808 Ross Street
 Red Deer, Alberta T4N 1X5
TELEPHONE (403) 346-6603
TELECOPIER (403) 340-1280

* Denotes Professional Corporation

Your file:
 Our file: GEN 06/93 THC

June 23, 1993

City of Red Deer
 P.O. Box 5008
 Red Deer, Alberta
 T4N 3T4

**ATTENTION: Charles Sevcik,
 City Clerk**

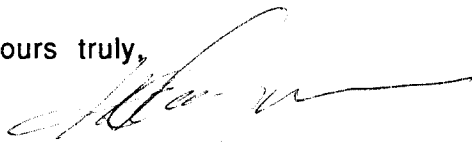
Dear Sir:

RE: Dog Bylaw Amendment

We recently noted a typographical error in section 19 of the above Bylaw in that the section which should be referred to is section 8(i) dealing with the penalty for a dog which bites.

Accordingly, I enclose an amended Bylaw to give effect to the above change, plus also to remove therefrom certain other sections of the Bylaw which are redundant as a result of the Interpretation Bylaw and the General Penalty Bylaw.

Yours truly,



THOMAS H. CHAPMAN, Q.C.
 THC/vjh
 Enclosure
 c.c. Mr. Ryan Strader

Commissioners' Comments

We would concur with the recommendation of the City Solicitor.

"G. SURKAN"
 Mayor
 "M.C. DAY"
 City Commissioner

DATE: JULY 7, 1993
TO: CITY SOLICITOR
FROM: ASSISTANT CITY CLERK
RE: DOG BYLAW AMENDMENT 2943/A-93

At the Council Meeting of July 5, 1993, consideration was given to your report dated June 23, 1993, concerning the above topic, and at which meeting the above noted bylaw amendment was given three readings.

Attached is a copy of said bylaw for your information. This office will now proceed to update the consolidated copy of the Dog Bylaw and distribute the updated pages accordingly.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

Encl.

cc: Bylaws and Inspections Manager

NO. 6

DATE: June 22, 1993
TO: City Clerk
FROM: Transit Manager
RE: **1993 TRANSIT REVIEW REPORT**

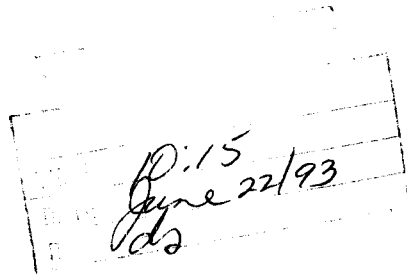
Attached are 12 copies of the above captioned report, one each to Council members, City Commissioner, Director of Engineering Services, and one for your office. Please have this report distributed to the aforementioned for their perusal and I would respectfully request this report to be placed on the next Council Agenda.

Thank you.

Surkan M. Surkan

for Grant Beattie
Transit Manager

GB/slm
Att.



Commissioners' Comments

Submitted to Council at this meeting for their information, but due to the significance of the report, we would recommend it not be considered until the Council meeting of July 19 to allow Council sufficient time to study same.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

DATE: JULY 6, 1993
TO: TRANSIT MANAGER
FROM: ASSISTANT CITY CLERK
RE: 1993 TRANSIT REVIEW REPORT

At the Council Meeting of July 5, 1993, consideration was given to your report dated June 22, 1993, concerning the above topic, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered report from the Transit Manager dated June 22, 1993, re: 1993 Transit Review Report, hereby agrees that same be tabled to the July 19, 1993 Council Meeting."

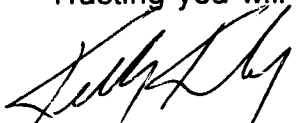
As indicated above, said report was tabled and will again be presented at the Council Meeting of July 19, 1993.

I would also bring to your attention that at the July 5, 1993, meeting, Alderman Lawrence requested some additional information as to page 27, item #10, of the 1993 Transit Review Report, relative to:

1. what is the difference in the cost per person per seat to purchase the mini buses,
2. are there any other alternative proposals to purchasing the mini buses.

I believe this generally captures Alderman Lawrence's questions, however, you may wish to contact him directly for further clarification. In regard to this additional information I trust you will be forwarding a further report to this office by July 12, 1993, for inclusion on the July 19, 1993, Council Agenda.

Trusting you will find this satisfactory.


KELLY KLOSS
Assistant City Clerk

KK/cjd
CC: Director of Engineering Services

NO. 7

DATE: June 28, 1993

TO: C. Sevcik, City Clerk

FROM: A. Scott, Land and Economic Development Manager

RE: **REQUEST FROM WESTERNER EXPOSITION FOR STREET NAME CHANGE
17 STREET TO WESTERNER DRIVE** (see attached map)

We submit for City Council's review, the attached request from the Westerner Exposition to rename the east-west street that provides access from Highway #2 east along the south side of Woody's R.V. site to the Westerner grounds. As indicated on the attached map, the boundary between the City and the County is aligned on the centre of the right-of-way to which the name change is requested.

The half of the right-of-way which lies south of Woody's R.V. and within the City jurisdiction has been named 17 Street and registered by Plan 912-1702. the remainder of this right-of-way east to 40 Avenue has not been named. The half of the right-of-way which lies within the County of Red Deer is known by the County as Spruce Drive.

The City administration has reviewed this request, with the following comments being obtained by a phone poll.

1. **Fire Department**

Would rather see the right-of-way remain as 17 Street, due to a possible conflict with Westerner Drive being located within the West Park subdivision of the City, where there are street names beginning with "W".

2. **Red Deer Regional Planning Commission**

Same comments as Fire Department, with the additional thought that the road rights-of-way that follow section lines, such as the road in question, are identified by a numerical designation (i.e. 32 Street, 39 Street, 30 Avenue, 40 Avenue, etc.)

3. **Land and Economic Development Department**

Concerns similar to Fire Department and Red Deer Regional Planning Commission. If the street was to be renamed to Westerner Drive, then we recommend that 17 Street be included. The street name would then be Westerner Drive (17 Street), similar to Molly Bannister Drive (28 Street).

City Clerk
Page 2
June 28, 1993

4. **County of Red Deer**

Have agreed to the renaming of their half of the Spruce Drive right-of-way to Westerner Drive (see attached copy of County Council minutes dated June 15, 1993.)

Recommendation

Street remain known as 17 Street. If the street is to be renamed, it be known as Westerner Drive (17 Street).



Alan V. Scott

WFL/mm

Att.

THE WESTERNER

exposition association

4900 DELBURN ROAD, RED DEER, ALBERTA, CANADA
TELEPHONE (403) 343-7800 FAX (403) 341-4699

June 18, 1993

City of Red Deer
4914-48th Avenue
Red Deer, Alberta
T4N 3T4

Attention: **Mr. Bill Lees**
Land and Development Division

Dear Bill;

The Westerner Exposition Association has discussed a name change with the County of Red Deer regarding the road immediately to the South of Westerner Park. The County had originally named that road Spruce Drive. At a meeting of Red Deer County Council, June 15, 1993, the name was changed to Westerner Drive.

I understand the half of this road, that is still not constructed, is in the limits of the City of Red Deer while the road presently in use is located in the County of Red Deer.

We are asking permission from the City of Red Deer to go ahead with naming the road Westerner Drive. The County plans to erect a sign so our exhibitors can find their way to our new southeast entrance.

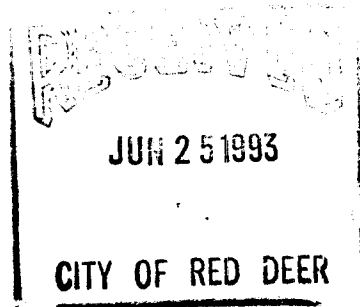
Thank you for your cooperation of this request.

Yours truly,

Larry Johnstone
General Manager

Westerner Exposition Association

LJ/dfm



•5

49 AVE.

2

•36

Woody's
R.V.

WESTERNER
EXPOSITION₁

•37

RADIO/
TELEPHONE SITE

•38

PIPER CREEK

1

84

17 ST.

SPRUCE ST.

17 ST.

17 ST.

LOT 9

LOT 8

LOT 7

PARCEL C

ROADWAY

ROADWAY

1

2

B1

HIGHWAY 2



COUNTY COUNCIL MINUTES
TUESDAY JUNE 15, 1993

RED DEER, ALBERTA
9:30 A.M.

Minutes of a regular meeting of the Council of the County of Red Deer No. 23, in the Province of Alberta, held in the Council Chambers, County office, on above date.

PRESENT: Reeve M.J. Lewis, Deputy Reeve E.R. Kinsella, Councillors E.E. Stoyberg, W.J. Hazlett, G.E. Fitch, E.G. Good and P.T. Archibald.

STAFF PRESENT: County Commissioner, R.J. Stonebaker; Development Officer, J. Stebner; Assistant Secretary Municipal, G.J. Hoskin; and Recording Secretary, B.F. Assistant Development Officer, B.F.

MINUTES:
#299-93

of Council
18, 1
Coun.

04, 1993 and TUESDAY, MAY
amended on motion of
CARRIED

FINANCIAL STATEMENTS

#300-93 circulate
Kinsella.

and adopted as
motion of Councillor E.R.
CARRIED

ACCOUNTS AND PAYSHEETS

#301-93 Moved by C
as circulated.
Cheques No.

be approved and adopted
are covered by

BEST ATTAINABLE
IMAGE

CARRIED

ADDITIONAL AGENDA ITEMS:

#302-93 Moved by Councillor Archibald that Council approve and accept the additional agenda items as submitted.

CARRIED

COMMITTEE REPORTS:

- (1) Road Ban Committee - Stoyberg
- (2) Alberta Environment, Medicine Flats/Dickson Dam mtg. - Stoyberg
- (3) Central Alberta Regional Waste Authority - Stoyberg
- (4) Red Deer Regional Planning Commission - Stoyberg
- (5) Family & Community Support Services, Elnora - Hazlett
- (6) Sylvan Lake Advisory Committee - Fitch
- (7) Road Ban Committee - Fitch
- (8) Family & Community Support Services, Elnora - Fitch
- (9) Red Deer West Recreation Board - Good
- (10) Waskasoo Recreation Board - Good
- (11) Westerner Exposition Association - Good
- (12) C&E Area Structure Plan mtg. - Good
- (13) Central Alberta Regional Waste Authority - Good
- (14) Historic Preservation Committee - Archibald
- (15) Panorama at Firehall Fun Factory (for information) - Archibald
- (16) Alberta Transportation mtg. - Archibald
- (17) Rural Beautification Committee - Archibald
- (18) Dedication ceremony, Kerry Wood Centre - Archibald
- (19) Parkland Foundation - Kinsella
- (20) Road Ban Committee - Kinsella
- (21) Red Deer Regional Health Unit - Kinsella
- (22) Pine Lake Water Quality Committee - Lewis
- (23) C&E Area Structure Plan mtg. - Lewis
- (24) Rural Beautification Committee - Lewis
- (25) Road Ban Committee - Lewis

#303-93

Moved by Councillor E.G. Good that Council approve the change in name of road south of the Westerner Exposition site to "WESTERNER DRIVE" and authorize Field Services Department to install the new signage at the northeast corner of intersection of Highway #2 and service road.
CARRIED

Commissioners' Comments

We would recommend that the street be renamed Westerner Drive (17 Street)

"G. SURKAN", Mayor

"M.C. DAY", City Commissioner

DATE: JULY 6, 1993

TO: PARKS MANAGER

FROM: ASSISTANT CITY CLERK

**RE: OVERGROWN SHRUBS/TREES ON ROADWAY ALONG SPRUCE DRIVE
(WESTERNER DRIVE, 17 STREET)**

At the Council Meeting of July 5, 1993, a request from Council was made for the Administration to examine the shrubs along the above noted street to determine if they can be cut back as they are becoming unsightly.

This is submitted for your information and appropriate action.

Trusting you will find this satisfactory.

A handwritten signature in black ink, appearing to read 'Kelly Kloss', is written over the printed name.

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Community Services

DATE: JULY 6, 1993

TO: LAND AND ECONOMIC DEVELOPMENT MANAGER

FROM: ASSISTANT CITY CLERK

**RE: REQUEST FROM WESTERNER EXPOSITION FOR STREET NAME
CHANGE - 17 STREET TO WESTERNER DRIVE**

At the Council Meeting of July 15, 1993, consideration was given to your report dated June 28, 1993, concerning the above topic, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered report from the Land & Economic Development Manager dated June 28, 1993, re: Request from Westerner Exposition for Street Name Change, 17 Street to Westerner Drive, hereby agrees that said Street be renamed as "Westerner Drive (17 Street)", and as presented to Council July 5, 1993."

The decision of Council in this instance is submitted for your information and appropriate action. I would ask that you advise the Westerner Exposition of Council's decision and as well, contact the County of Red Deer to determine if they would agree to signing the road as per Council's resolution.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Fire Chief
Principal Planner
Public Works Manager
Director of Engineering Services
Director Community Services

DATE: JULY 6, 1993

TO: LAND AND ECONOMIC DEVELOPMENT MANAGER

FROM: ASSISTANT CITY CLERK

**RE: REQUEST FROM WESTERNER EXPOSITION FOR STREET NAME
CHANGE - 17 STREET TO WESTERNER DRIVE**

At the Council Meeting of July 15, 1993, consideration was given to your report dated June 28, 1993, concerning the above topic, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered report from the Land & Economic Development Manager dated June 28, 1993, re: Request from Westerner Exposition for Street Name Change, 17 Street to Westerner Drive, hereby agrees that said Street be renamed as "Westerner Drive (17 Street)", and as presented to Council July 5, 1993."

The decision of Council in this instance is submitted for your information and appropriate action. I would ask that you advise the Westerner Exposition of Council's decision and as well, contact the County of Red Deer to determine if they would agree to signing the road as per Council's resolution.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Fire Chief
Principal Planner
Public Works Manager
Director of Engineering Services
Director Community Services

CORRESPONDENCE

NO. 1

THE TOWN OF
PONOKA

5102 - 48 AVE.

PONOKA, AB

T4J 1P7

PHONE (403) 783-4431

FAX (403) 783-6745

OFFICE OF THE
TOWN MANAGER

File: 93-402-3

June 11, 1993

City of Red Deer
City Hall, P.O. Box 5008
RED DEER, AB T4N 3T4

ATTENTION: Mr. H. Michael C. Day, City Commissioner

Dear Mr. Day:

RE: DISPOSAL OF MUNICIPAL SOLID WASTE

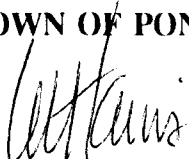
The Town of Ponoka presently operates a sanitary landfill which will be closing on December 31, 1993. Consequently, the Town is seeking an alternate location at which to temporarily dispose of municipal solid waste until a new Town landfill can be developed.

Accordingly, we would request your consideration in accepting the Town of Ponoka's municipal solid waste which currently amounts to approximately 5,500 tonnes per annum.

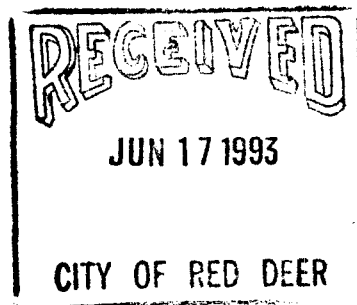
Your response to this request would be appreciated by July 15 such that we may finalize our disposal options. At the present time, the Town is in the process of developing a waste transfer facility and undertaking hydrogeologic testing on a piece of property which we believe will be a suitable sanitary landfill site and as a result we hope that any arrangement will not be for a lengthy period of time.

If you have specific questions concerning this request or if you require further information please contact the undersigned.

Yours sincerely,

TOWN OF PONOKA
Gordon C. Harris
Town Manager

GCH//lal



DATE: June 24, 1993
TO: City Clerk
FROM: Public Works Manager
RE: TOWN OF PONOKA - LANDFILL SITE DISPOSAL

We have reviewed the Town of Ponoka's request to dispose of approximately 5 500 tonnes per annum at The City of Red Deer Solid Waste Disposal Site, commencing January 1, 1994.

The request is for a temporary solution until they get approval on what they hope will be an acceptable site.

It is always our desire to help neighbouring communities if this is at all possible. However, at this time the long-term future of The City of Red Deer solid waste handling has not yet been finalized as we are pursuing an expansion to our landfill site.

The estimated 5 500 tonnes would increase our solid waste stream by approximately 8% and could reduce the life of our existing landfill site by approximately half a year. We can, therefore, not recommend accepting this waste.

If our site expansion is approved, we may then be in a position where we could help the Town of Ponoka on an interim basis.

RECOMMENDATION

We would respectfully recommend to Council that we express our regret to the Town of Ponoka, but we can not accept additional solid waste from them at this time.



Gordon Stewart, P. Eng.
Public Works Manager

/blm

c. Director of Engineering Services
Director of Financial Services

Commissioners' Comments

The current landfill site was developed in 1972 with the agreement of the County of Red Deer and provisions were made at that time for the site to service an area of the County.

In 1973, Council agreed to accept garbage from the Village of Penhold whose facilities were no longer adequate, while they were seeking alternate means of garbage disposal. Some 20 years later, we are still accepting garbage from Penhold.

In 1983, a similar request was received from the Town of Sylvan Lake to accept their garbage because their facilities had reached capacity and they were trying to be included in both the Innisfail and Lacombe proposed regional sites, neither of which have come to fruition. Some 10 years later we are still accepting the garbage from Sylvan Lake and it is my understanding that they are no longer seeking an alternate solution.

We have now received the attached request from the Town of Ponoka and although they are also requesting assistance on a temporary basis, experience would indicate that temporary could well mean for the duration of the life of our landfill site currently estimated at about 7-8 years. The volume of garbage estimated for Ponoka is approximately 8% of our waste stream which is approximately equal to Sylvan Lake and Penhold combined, and would reduce the life of our landfill by approximately one half a year.

Although this might not sound significant in view of the incredible difficulties associated with the approval of a new landfill site such a time period could prove critical. Of course, if we were successful in our application for the extension to our landfill site, the addition of the Ponoka volume would be insignificant, however, we are a very long way from this approval.

We would, therefore, concur with the recommendations of the Public Works Manager that we express our regret to the Town of Ponoka and not accept their solid waste at this time, pending approval from the Province and the Health Unit of the application for our landfill expansion.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

DATE June 23, 1993

TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES *Conroy*
- ☒ DIRECTOR OF ENGINEERING SERVICES
- ☒ DIRECTOR OF FINANCIAL SERVICES *no comment*
- ☐ BYLAWS & INSPECTIONS MANAGER
- ☐ CITY ASSESSOR
- ☐ COMPUTER SERVICES MANAGER
- ☐ ECONOMIC DEVELOPMENT MANAGER
- ☐ E.L. & P. MANAGER
- ☐ ENGINEERING DEPARTMENT MANAGER
- ☐ FIRE CHIEF
- ☐ PARKS MANAGER
- ☐ PERSONNEL MANAGER
- ☒ PUBLIC WORKS MANAGER
- ☐ R.C.M.P. INSPECTOR
- ☐ RECREATION & CULTURE MANAGER
- ☐ SOCIAL PLANNING MANAGER
- ☐ TRANSIT MANAGER
- ☐ TREASURY SERVICES MANAGER
- ☐ PRINCIPAL PLANNER
- ☐ CITY SOLICITOR
- ☐ _____

FROM:

CITY CLERK

RE: TOWN OF PONOKA - LAND FILL SITE DISPOSAL

Please submit comments on the attached to this office by June 28

for the Council Agenda of July 5/93 .

C. Sevcik
C. SEVCIK
City Clerk

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

June 25, 1993

Mr. Gordon C. Harris, Town Manager
The Town of Ponoka
5102 - 48 Avenue
PONOKA, Alberta
T4J 1P7

Dear Mr. Harris:

I acknowledge receipt of your letter dated June 11, 1993, re: Land Fill Site Disposal.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, July 5, 1993. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

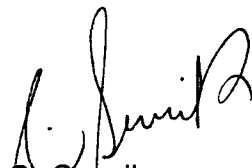
In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, July 2, 1993, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, July 2, 1993.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,



C. Seycik
City Clerk

CS/ds

*a delight
to discover!*

**SYLVAN LAKE
USE OF LANDFILL SITE**

- July 26/83 - Formal Agreement with Town of Sylvan Lake
Rubble & Trees \$5. per metric tonne
Liquid Waste \$10 " "
Commercial/Residential \$12.00 " "
Plus 15% surcharge administration/overhead.
Terminating March 31, 1984 and then to carry on year to year
until terminated by either party on six months notice.
- Nov. 26/90 - Resolution of Council to prepare new agreements with Sylvan
Lake as recommended. Agenda material is attached also.
- Jan. 24/91 - Formal Agreement with Town to Dec. 31/91 at
specific rates and then terminated by either party upon six
months notice.



NO. 3

DATE: November 19, 1990
TO: City Clerk
FROM: Public Works Manager
RE: **SOLID WASTE UTILITY - TOWN OF SYLVAN LAKE**

In 1983 an agreement was entered into between The City of Red Deer and the Town of Sylvan Lake, whereby the Town of Sylvan Lake would be permitted to dispose of its garbage at The City of Red Deer Solid Waste Disposal Site. The undertaking at that time was that the Town of Sylvan Lake would pay a surcharge of 15% on the tipping fees charged.

It is my understanding that the tipping fees at that time did not fully recover the costs of the capital and operating costs for the site, and it was the intention of Council that the citizens of Red Deer should not subsidize solid waste disposal for another municipality.

Subsequent to this, Solid Waste Disposal Site rates were significantly increased to cover all capital and operating costs associated with the site. We have no record of the 15% surcharge being collected after 1985. In order to bring the agreement between The City and Sylvan Lake into line with recent practice, we would recommend that a new agreement be entered into which allows Sylvan Lake to dispose of their garbage at the Landfill Site at current rates.

Recommendation:

That the agreement dated July 26, 1983, between The City of Red Deer and the Town of Sylvan Lake be rescinded and further that the administration be instructed to prepare an agreement satisfactory to the City Solicitor, to be entered into between The City of Red Deer and the Town of Sylvan Lake to dispose of their garbage at The City of Red Deer Solid Waste Disposal Site, provided they pay the current rates charged to all customers.



Gordon Stewart, P. Eng.
Public Works Manager

GAS/sh

c.c. Director of Engineering Services
Director of Financial Services

**PENHOLD
USE OF RED DEER LANDFILL SITE**

- Feb. 13/74 - Formal Agreement
Pay to City \$78.40 per month on the 4th day of each month
COMMENCING FEB. 1974 TO FEB. 3, 1975 and thereafter
from year to year until terminated by one or the other.

- Feb. 19/75 - Letter to Village advising Council has increased fees to
\$130.00 effective March 4, 1975.

- May 31/76 - Letter to Village of Penhold advising City is budgeting for a
44% increase in landfill expenditures for 1976. Costs are
expected to rise to \$127,060 from \$87,994 in 1975. The
increase is due to additional trenches, labour increase,
equipment rental road improvements. Monthly rate will
increase therefor to \$185.00 effective July 4, 1976.

- Nov. 26/90 - Resolution of Council and Agenda material - new agreement
be entered into and continue, provided they pay the current
rate charged to all customers.

- Jan. 14/91 - Formal Agreement
Lists charges.
Effective December 31, 1991 until terminated by either party.

DATE: November 19, 1990

TO: City Clerk

FROM: Public Works Manager

RE: SOLID WASTE DISPOSAL - VILLAGE OF PENHOLD

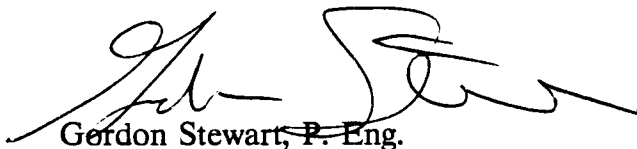
There is an agreement dated February 14, 1974 between the Village of Penhold and The City of Red Deer with respect to the use of the Landfill site for disposal of Village of Penhold garbage.

The only other record we can find of this agreement is a letter dated May 31, 1976 from the City Treasurer to the Village increasing the monthly rate.

This agreement is now out of date and we are recommending it be replaced by a new agreement allowing the Village of Penhold to continue to dispose of its garbage at The City of Red Deer site provided they pay the current applicable rates.

Recommendation

That the agreement dated February 14, 1974, between The City of Red Deer and the Village of Penhold be rescinded and further that the administration be instructed to prepare an agreement satisfactory to the City Solicitor, to be entered into between The City of Red Deer and the Village of Penhold to dispose of their garbage at The City of Red Deer Solid Waste Disposal Site, provided they pay the current rates charged to all customers.



Gordon Stewart, P. Eng.
Public Works Manager

GAS/sh

c.c. Director of Engineering Services
Director of Financial Services

Commissioners' Comments

We would concur with the recommendations of the Public Works Manager that new agreements be prepared between the City of Red Deer, the Village of Penhold and the Town of Sylvan Lake.

"R.J. MCGHEE", Mayor

"M.C. DAY", City Commissioner

Moved by Alderman Statnyk, seconded by Alderman Lawrence

"RESOLVED that Council of The City of Red Deer hereby agrees to table consideration of the Lease of City-Owned Surface Parking Lots until the end of January, 1991."

MOTION TO TABLE - CARRIED

UNFINISHED BUSINESS

The report from the Engineering Department Manager dated November 20, 1990 re: **Traffic Concerns - Highland Green Subdivision, Holmes Street & Halladay Avenue** was presented to Council for information, and it was agreed that same be filed.

REPORTS

Consideration was given to the report from the Recreation, Parks & Culture Board dated November 15, 1990 re: **Waskasoo Park Comment Cards**. Following discussion, it was agreed that same be filed.

Consideration was given to the report from the Public Works Manager dated November 19, 1990 re: **Solid Waste Utility - Town of Sylvan Lake/Village of Penhold**. Following discussion, the motion as set out hereunder was introduced and passed.

Moved by Alderman Surkan, seconded by Alderman Statnyk

"RESOLVED that Council of The City of Red Deer having considered reports dated November 19, 1990 from the Public Works Manager re: **Solid Waste Utility- Town of Sylvan Lake and Village of Penhold** hereby agrees that new agreements be prepared between the City of Red Deer, the Village of Penhold and the Town of Sylvan Lake and as recommended to Council November 26, 1990."

MOTION CARRIED

**SYLVAN LAKE
USE OF LANDFILL SITE**

- | | |
|------------|---|
| July 26/83 | - Formal Agreement with Town of Sylvan Lake
Rubble & Trees \$5. per metric tonne
Liquid Waste \$10 " "
Commercial/Residential \$12.00 " "
Plus 15% surcharge administration/overhead.
Terminating March 31, 1984 and then to carry on year to year
until terminated by either party on six months notice. |
| Nov. 26/90 | - Resolution of Council to prepare new agreements with Sylvan
Lake as recommended. Agenda material is attached also. |
| Jan. 24/91 | - Formal Agreement with Town to Dec. 31/91 at
specific rates and then terminated by either party upon six
months notice. |

THE CITY OF RED DEER



G1-1

Office of:
CITY CLERK

RED DEER, ALBERTA
T4N 3T4

March 16, 1983.

The Town of Sylvan Lake
Box 70
Sylvan Lake, Alberta
T0M 1Z0

Attention: Mayor C.P. Blakely

Dear Mayor Blakely: Re: Sylvan Lake/Landfill Site

Your correspondence dated February 17, 1983, to Mayor McGhee inquiring as to the possibility of entering into a contract with the City of Red Deer to haul to the City of Red Deer Landfill Site was presented to Council, March 14, 1983, and at which meeting the following resolution was passed.

"RESOLVED that Council of the City of Red Deer having considered correspondence dated February 17, 1983, from the Town of Sylvan Lake inquiring as to the possibility of entering into a contract with the City of Red Deer to utilize Red Deer's Sanitary Landfill Site, hereby approve the Town of Sylvan Lake using the City's Landfill Site subject to a satisfactory form of agreement being worked out between the Town of Sylvan Lake and the City of Red Deer.

Council further agree that the Regional Planning Commission be requested to undertake a study to locate future potential waste disposal facilities for possible regional use and as recommended to Council, March 14, 1983, by the City Commissioners."

The decision of Council in this instance is submitted for your information and we will proceed with the preparation of a draft form of agreement, a copy of which will be mailed to you as soon as same is available.

I trust you will find this satisfactory, however should you require any further information or assistance, please do not hesitate to contact the undersigned.

Yours truly,

C. Sevcik
Asst. City Clerk
CS/ds

c.c. City Engineer, B. Jeffers
City Solicitor, T. Chapman
Water & Sewer Supt., W.E. Higgins
Dev. Officer, R. Strader
City Solicitor, T. Chapman
City Treasurer, A. Wilcock

March 16, 1983

TO: Sr. Planner, D. Rouhi

FROM: Asst. City Clerk

RE: Sylvan Lake/Landfill Site

At the March 14, 1983, meeting of Council, an application from the Town of Sylvan Lake to use the City of Red Deer Landfill site was considered and a resolution was passed by Council as follows:

"RESOLVED that Council of the City of Red Deer having considered correspondence dated February 17, 1983, from the Town of Sylvan Lake inquiring as to the possibility of entering into a contract with the City of Red Deer to utilize Red Deer's Sanitary Landfill Site, hereby approve the Town of Sylvan Lake using the City's Landfill Site subject to a satisfactory form of agreement being worked out between the Town of Sylvan Lake and the City of Red Deer.

Council further agree that the Regional Planning Commission be requested to undertake a study to locate future potential waste disposal facilities for possible regional use and as recommended to Council, March 14, 1983, by the City Commissioners."

You will note that in the last paragraph of the above noted resolution, Council requested the Planning Commission to undertake a study to locate future potential waste disposal facilities for possible regional use. Accordingly, we would request the Regional Planning Commission to undertake this study as requested by Council in the above resolution.

No doubt, you will be reporting back to Council relative this study in due course.

C. Sevcik
Asst. City Clerk

CS/ds

c.c. City Engineer, B. Jeffers
Public Works Supt., L. Gillespie
Water & Sewer Supt., Bill Higgins
Dev. Officer, R. Strader

March 16, 1983.

TO: City Engineer
FROM: Asst. City Clerk

RE: Sylvan Lake/Landfill Site

At the Council meeting of March 14, 1983, application from the Town of Sylvan Lake using the City's Landfill Site, copy of which is enclosed herewith, was considered by Council and at which meeting the following resolution was passed.

"RESOLVED that Council of the City of Red Deer having considered correspondence dated February 17, 1983, from the Town of Sylvan Lake inquiring as to the possibility of entering into a contract with the City of Red Deer to utilize Red Deer's Sanitary Landfill Site, hereby approve the Town of Sylvan Lake using the City's Landfill Site subject to a satisfactory form of agreement being worked out between the Town of Sylvan Lake and the City of Red Deer.

Council further agree that the Regional Planning Commission be requested to undertake a study to locate future potential waste disposal facilities for possible regional use and as recommended to Council, March 14, 1983, by the City Commissioners."

In accordance with the decision of Council and by way of a copy of this memo, we are requesting the City Solicitor to prepare a draft form of agreement in consultation with your office. In this regard, I am enclosing herewith a copy of the agreement which was entered into with the Village of Penhold dated February 13, 1974, to permit the Village of Penhold to use the City of Red Deer Landfill Site, as a basis from which to work.

Once the agreement is prepared to your satisfaction, we assume that you will mail a copy of said agreement to the Town of Sylvan Lake for consideration and their acceptance and/or negotiations.

The decision of Council in this instance is submitted for your information and I trust you will find the above satisfactory.

C. Sevcik
Asst. City Clerk

CS/ds
Encl.
c.c. City Solicitor
Public Works Supt., L. Gillespie
Water & Sewer Supt., W. Higgins

B/1=

February 23, 1983

TO: CITY ENGINEER
BUILDING INSPECTOR AND DEVELOPMENT OFFICER ✓
PLANNING DIRECTOR ✓

FROM: CITY COMMISSIONER

Attached please find a letter, dated February 17, 1983, from Mayor C.P. Blakely of Sylvan Lake, inquiring as to the possibility of the Town of Sylvan Lake entering into a contract with The City of Red Deer to haul refuse into the Red Deer Landfill Site.

Your comments would be appreciated in order that we may present this to City Council at its meeting to be held on March 7, 1983.

Thank you for your attention to this matter.

H. MICHAEL C. DAY
City Commissioner

FMS/dk

Attachment

cc: City Clerk

February 23, 1983


TO: CITY ENGINEER
BUILDING INSPECTOR AND DEVELOPMENT OFFICER
PLANNING DIRECTOR

FROM: CITY COMMISSIONER

Attached please find a letter, dated February 17, 1983, from Mayor C.P. Blakely of Sylvan Lake, inquiring as to the possibility of the Town of Sylvan Lake entering into a contract with The City of Red Deer to haul refuse into the Red Deer Landfill Site.

Your comments would be appreciated in order that we may present this to City Council at its meeting to be held on March ¹⁴ 4, 1983.

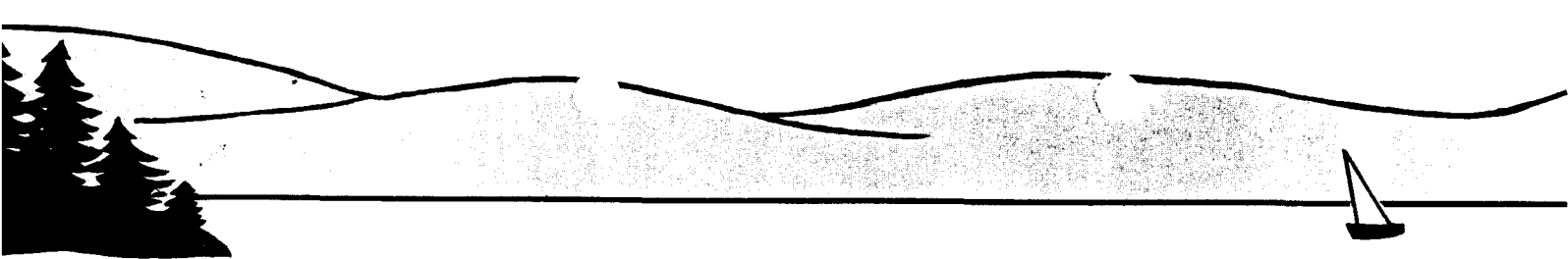
Thank you for your attention to this matter.

for 
H. MICHAEL C. DAY
City Commissioner

PMS/dk

Attachment

cc: City Clerk



TOWN OF SYLVAN LAKE

59.

NO. 3

The Beauty Spot of Alberta

OFFICE OF THE SECRETARY-TREASURER

**BOX 70
SYLVAN LAKE, ALBERTA
T0M 1Z0**

PHONE 887-2141

February 17, 1983

Mayor Bob McGhee
City of Red Deer
Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mayor McGhee:

RE: Sylvan Lake Landfill Site

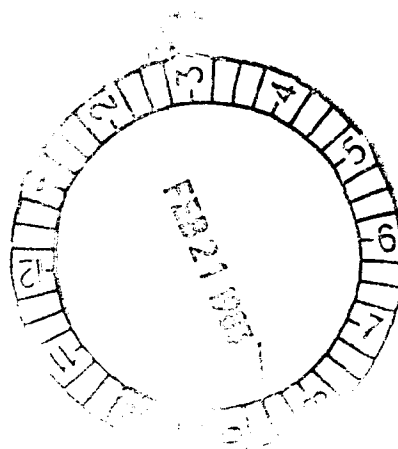
As you may be aware the Sylvan Lake Landfill has reached capacity, and the Town has been actively persuing an alternate site. We have been trying to be included in both the Innisfail and Lacombe regional sites, but they are having difficulty in finding a suitable location.

Town Council are wondering if there is a possibility of entering into a contract with the City to haul into Red Deer's landfill. It would be appreciated if you would bring this matter to City Councils attention for consideration. If you consider it necessary, a delegation of Town representatives could be available to make a presentation.

Yours truly

Mayor C.P. Blakely

/pj



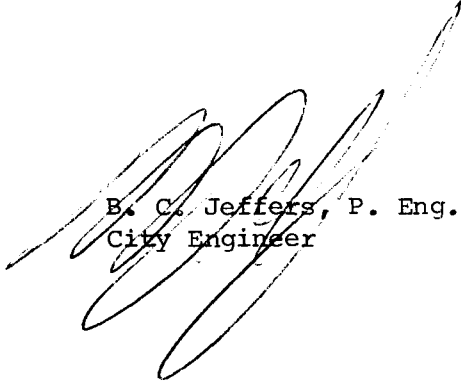
March 4, 1983

TO: City Clerk
FROM: City Engineer
RE: Request from Town of Sylvan Lake

We have reviewed the correspondence from the Town of Sylvan Lake. Attached for Council's information is a memo from the Water and Sewer Supt., the individual responsible for the operation of the City's Solid Waste Disposal Site. The letter provides information relating to the impact of allowing Sylvan to deposit their waste in our site.

The major factors to consider are, in our opinion:

1. The City would receive additional revenue to lessen an expected deficit at the site.
2. The volume of garbage received from Sylvan represents approximately two percent (2%) of the total.
3. Should Sylvan Lake be allowed to bring their solid waste to Red Deer, others may also apply.
4. The matter of a special rate for non-resident customers should be addressed. It is not an uncommon practise.



B. C. Jeffers, P. Eng.
City Engineer

BCJ/emg
cc - W. & S. Supt.

February 21, 1983

61.

Bryon
f.v.

TO: Bryon Jeffers
City Engineer

FROM: Bill Higgins
Water & Sewer Superintendent

RE: Garbage from Sylvan Lake

The prospects of garbage from Sylvan Lake going to the City and County of Red Deer's solid waste disposal site will do three things:-

- 1) It would generate more revenue.
- 2) It would shorten the life of our landfill somewhat.
- 3) Other surrounding communities may wish to haul their garbage to Red Deer.

The following are statistics taken from six weeks of data collected at the landfill:-

Average daily tonnage (6 weeks) = 130.15 tonnes per day
Estimated daily tonnage for full year (+35%) = 200 tonnes per day
Average daily tonnage from Penhold (Pop. 1518) = 1.015 tonnes per day
(.78% of total)
Estimated daily tonnage from Penhold full year
(+35%) = 1.37 tonnes per day
Estimated tonnage per capita per day from
Penhold = .0009 tonnes per person per day
Estimated yearly tonnage from Penhold $1.37T \times 311 = 426.07$ tonnes
Anticipated revenue from Penhold = \$3,195.52

Assuming Sylvan Lake's per capita volume would be similar to Penhold's:-

~~Population 3779 x .0009 = 3.4T per day (1.7% of total)~~
Estimated yearly tonnage $3.4 \times 311 = 1057.4$ tonnes
~~Anticipated revenue from Sylvan $1057.4 \times \$7.50 = \$7,930.50$~~

There would be no additional expenditures to the City if we accept Sylvan's garbage, so the \$7,930.50 revenue would help lessen our deficit, but not significantly. ~~The life expectancy of our site would be shortened by less than 2.~~ It is difficult to say if other communities would want to use our site, but once we allow them in and they discontinue their sites, we would likely be stuck with them forever.

During discussions regarding the rate schedule instituted

... Cont'd

...2

January 1, 1983, the possibility of charging places like Penhold at a higher rate, similarly to what is done in Lethbridge was discussed. Lethbridge's 1982 rate for commercial garbage was \$8.30 per metric tonne and \$16.80 per tonne for non resident garbage.

It is difficult to make predictions with only six weeks of data, but it would appear at this time that we will fall short of our budgeted objective. It may not be too early to look at revising our existing rate schedules with a special rate for non resident garbage.

Allowing Sylvan Lake to bring garbage to our site would pose no problem to us at this time, but we should look at the tipping rate for them and others before we allow them to bring garbage to our site.



W. E. Higgins
Water & Sewer Superintendent

WEH/sv

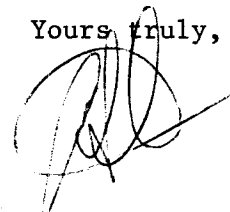
cc. L. Gillespie
R. Wardner
A. Wilcock

Feb. 24th, 1983

TO: CITY COMMISSIONER
FROM: DEVELOPMENT OFFICER/BUILDING INSPECTOR
RE: SYLVAN LAKE LANDFILL SITE

We have no comments on the above referenced subject.

Yours truly,

A handwritten signature in black ink, appearing to be 'R. Strader', written over a series of horizontal lines.

R. Strader,
Development Officer/
Building Inspector.

RS/mep

RED DEER REGIONAL PLANNING COMMISSION

2830 BREMNER AVENUE

RED DEER, ALBERTA, CANADA T4R 1M9

64.

DIRECTOR:

TELEPHONE: (403) 343-3394

Robert R. Cundy M.C.I.P.

Your File No.

March 4th, 1983

Our File No.

Mr. M. Day
City Commissioner
City of Red Deer
City Hall
RED DEER, Alberta

Dear Sir:

Re: Sylvan Lake Landfill Site

The Town of Sylvan Lake is requesting City Council to consider the possibility of entering into a contract with the Town allowing them to haul their garbage into the City's Landfill Site.

Background

Both the Towns of Lacombe and Innisfail, with the assistance of Alberta Environment, are trying to find a Regional Landfill Site in their respective area.

The Town and County of Lacombe are looking at a site located on the quarter section of land five miles west of town and 2.5 miles east of Gull Lake. No decision has been made in this respect.

The Town of Innisfail and the County of Red Deer are planning to find a Regional Landfill Site in the area 7-8 miles east of the Town of Innisfail. Two sites have been tentatively chosen, and Alberta Environment will start evaluating the sites if both authorities agree to the site's location.

The City Landfill Site, being located on a quarter section of land east of the Westerner Grounds, has been used by the City for a number of years. The present site is also used by the County of Red Deer and the Town of Penhold under contract with the city.

It would appear the City Landfill Site would be sufficient for the present use for the next 8-10 years. Adding the Town of Sylvan Lake, it would shorten the life expectancy of the site by a few months.

. . . /2

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER—TOWN OF BLACKFALDS—TOWN OF BOWDEN—TOWN OF CARSTAIRS—TOWN OF CASTOR—TOWN OF CORONATION—TOWN OF DIDSBURY—TOWN OF ECKVILLE
TOWN OF INNISFAIL—TOWN OF LACOMBE—TOWN OF OLDS—TOWN OF PENHOLD—TOWN OF ROCKY MOUNTAIN HOUSE—TOWN OF STETTTLER—TOWN OF SUNDRE—TOWN OF SYLVAN LAKE
VILLAGE OF ALIX—VILLAGE OF BENTLEY—VILLAGE OF BIG VALLEY—VILLAGE OF BOTHA—VILLAGE OF CAROLINE—VILLAGE OF CLIVE—VILLAGE OF CREMONA—VILLAGE OF DELBURN
VILLAGE OF DONALDA—VILLAGE OF ELNORA—VILLAGE OF GADSBY—VILLAGE OF HALKIRK—VILLAGE OF MIRROR—SUMMER VILLAGE OF BIRCHCLIFF—SUMMER VILLAGE OF GULL LAKE
SUMMER VILLAGE OF HALF MOON BAY—SUMMER VILLAGE OF NORGLINWOLD—SUMMER VILLAGE OF ROCHON SANDS—SUMMER VILLAGE OF WHITE SANDS—COUNTY OF LACOMBE No. 14
COUNTY OF MOUNTAIN VIEW No. 17 —COUNTY OF PAINTEARTH No. 18 —COUNTY OF RED DEER No. 23 —COUNTY OF STETTTLER No. 6 —IMPROVEMENT DISTRICT No. 10

The City of Red Deer should also be searching for a new site as a regional or city owned site to replace the existing one.

The staff of the Red Deer Regional Planning Commission are prepared to help in the feasibility of a Regional Landfill Site which would include the City as well as other nearby communities.

We have no objections to the request by the Town of Sylvan Lake to enter into a contract with the City to allow the use of the City's Landfill Site by the Town of Sylvan Lake.

Yours truly,



D. Rouhi, M.C.I.P.
SENIOR PLANNER
CITY PLANNING SECTION

DR/vl

c.c. - City Engineer
- Development Officer

Commissioners' Comments

In view of the problems facing the Town of Sylvan Lake we would recommend that Council approve the use of our Landfill Site subject to a satisfactory form of agreement being worked out between the Town and City.

We would further recommend that the Regional Planning Commission be requested to undertake a study to locate future potential waste disposal facilities for possible regional use.

Council will recall that during budget debates a report was requested comparing landfill operations with incineration. We anticipate that this report will be presented to Council in about a month. The findings of this report could be referred to the Regional Planning Commission as one element of input for their proposed study.

"R.J. MCGHEE"
Mayor

"M.C. DAY"
City Commissioner

Central
G1-4

Make
please arrange
for us to meet
with the City Eng &
City Sec. to discuss
this. Thurs. April 14
- 9:00am.

March 18, 1983

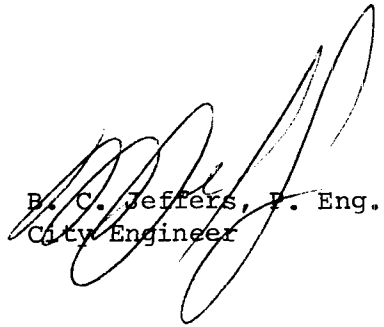
TO: Mayor
City Commissioner

FROM: City Engineer

RE: Town of Sylvan Lake - Landfill Site

We will be proceeding, as per the instructions from City Clerk, with the preparation of an agreement regarding the above matter.

In our report to Council, we addressed the issue of rates to be charged. We would request your direction in this matter. Are we to charge our current rates for Red Deer citizens or businesses or a different rate.


B. C. Jeffers, P. Eng.
City Engineer

BCJ/emg

Red Deer Public Library

Library Staff

Donna Alberts	Anne Knight
Cindy Belanger	Violet Knoss
Maureen Barmby	Debbie McBeth
Heather Birbeck	Priscilla McLaughlin
Lois Blackwell	Marge Pardue
Laural Chvojka	Ati Powell
Norma-Jean Colquhoun	Marjorie Rafuse
Audrey Cordell	Mary-Ann Raivio
Rita Crummy	Shelley Rideout
Sue Duong	Glenys Russell
Ebba Dyck	Arlene Stang
Gwen Falk	Vanessa Stoness-Cook
Dean Frey, Director	Joan Tebbutt
Kareena Fulton	Jan Underwood
Penny Hanson	Lolita Wiesner
Frances Harris	Frank Winnie
Patricia Klein	Dev Yadav

Dawe Library

Jill Griffith, Librarian
Joan Suchotzky, Assistant Librarian
Helen Kaiserseder
Manja Lavergne
Dolores Lundberg
Lois Molander

1992 Annual Report

Red Deer Public Library

The Year in Review

1992 was a year of steady growth for the Library. Increases in circulation, customer visits, reference questions and program attendance have become the norm in the past few years. The Literacy & Legacy expansion fundraising campaign moved into high gear in 1992, which resulted in a much higher profile for the Library.

In July of 1992, the Fire Department vacated Firehall Number 1 for their new facility, and the Library had a venue for one of the most exciting and innovative community programming projects ever. The Firehall Fun Factory was the site of an almost infinite variety of fundraising and public relations programs: a fashion show, country dances, author readings, films and lectures. The Old Armoury Tea Room soon became a popular meeting place for Red Deer citizens, and a gift shop specializing in dalmatian items became a major fundraising source.

An analysis of the Library's requirements for the expanded facility, undertaken by the Functional Analysis Committee, was incorporated in the final floor plan approved by the Board in December. The design process involved input from the staff, management and the Board of the Library, as well as the City Administration and other stakeholders in Red Deer. With expert help from Group 2 architects of Red Deer and their consulting team, the Expansion Committee reached consensus on all major issues. The result should be a very functional, cost-effective, energy-efficient and attractive building.

1992 Annual Report

Red Deer Public Library

Library Board Members

Mary Lou Armstrong	Larry Kemshead
Alan Chan	Alderman Larry
Rob Elliott **	Pimm **
Joe Foley	Barbara Scammell,
Gail Garbutt	Vice Chairman
Alderman Tim	Ed Somerville *
Guilbault *	Chris Warren,
Ian Hills	Chairman

* to November 1992
** from November 1992

Literacy & Legacy Expansion Fundraising

Hazel Flewwelling, Fundraising Chairman
Eileen Cole, Firehall Fun Factory Co-ordinator

Red Deer Public Library

4818-49 Street
Red Deer, Alberta
T4N 1T9
Telephone: 346-4576
Fax: 341-3110
Firehall Fun Factory: 340-BOOK

1992 Annual Report

Red Deer Public Library

Statement of Operating Revenue & Expenditures

OPERATING REVENUE	1992	1991
Grants		
City of Red Deer		
- annual grant	\$ 859,012	\$ 857,412
- debenture levy	102,642	102,520
Government of Alberta		
- annual operating grant	249,901	237,934
Other	3,862	10,946
Membership fees	56,640	51,936
Fines, book sales and other	56,785	49,305
Interest income	17,444	32,982
RESTRICTED REVENUE		
Red Deer Community Foundation Grant	4,750	9,000
Olson Memorial Fund	562	-
Community Facility Enhancement Program	-	41,090
Community Recreation & Culture Grant	-	2,232
	1,351,598	1,395,357
EXPENDITURES		
Advertising	2,803	2,539
Bank charges	2,441	2,442
Board expenses	532	880
Building maintenance	52,211	65,141
Computer operations	19,821	23,297
G.H. Dawe Library	56,580	56,740
Debt repayment - City of Red Deer	102,642	102,520
Equipment rental and maintenance	17,378	13,361
Fees and memberships	1,070	1,254
Goods & Services Tax expense	13,335	13,012
Insurance	6,575	6,005
Library material	209,976	185,571
Postage & courier	7,419	6,160
Professional fees	6,835	8,318
Program supplies	2,558	2,293
Printing	4,547	3,937
Purchases of capital assets	10,105	81,237
Red Deer Community Foundation	-	10,000
Staff development	5,102	6,038
Stationery & library supplies	15,987	20,264
Telephone	5,700	5,877
Utilities	42,157	37,851
Wages & employee benefits	760,994	728,941
	1,346,768	1,383,678
SURPLUS	4,830	11,679

1992 Annual Report

Red Deer Public Library

Statistics

	1992	1991
Items borrowed	484,020	444,961
Questions Answered	77,806	78,004
Programs Offered	448	490
Program Attendance	16,664	14,932
Interlibrary Loans	483	469
Customer Visits	265,077	240,689
Items Ordered	8,163	8,926
Collection Size		
Titles	121,083	115,945
Items	166,386	157,067
Volunteers	350	-
Volunteer Hours	6,500	-

1992 Annual Report

Red Deer Public Library

1992

Annual Report

**PENHOLD
USE OF RED DEER LANDFILL SITE**

- Feb. 13/74 - Formal Agreement
Pay to City \$78.40 per month on the 4th day of each month
COMMENCING FEB. 1974 TO FEB. 3, 1975 and thereafter
from year to year until terminated by one or the other.

- Feb. 19/75 - Letter to Village advising Council has increased fees to
\$130.00 effective March 4, 1975.

- May 31/76 - Letter to Village of Penhold advising City is budgeting for a
44% increase in landfill expenditures for 1976. Costs are
expected to rise to \$127,060 from \$87,994 in 1975. The
increase is due to additional trenches, labour increase,
equipment rental road improvements. Monthly rate will
increase therefor to \$185.00 effective July 4, 1976.

- Nov. 26/90 - Resolution of Council and Agenda material - new agreement
be entered into and continue, provided they pay the current
rate charged to all customers.

- Jan. 14/91 - Formal Agreement
Lists charges.
Effective December 31, 1991 until terminated by either party.

January 22nd, 1974.

TO: City Solicitor

RE: Village of Penhold - Request to use
City Sanitary Landfill Site.

Following is a resolution passed by Council January 21 authorizing preparation of an agreement between the City of Red Deer and the Village of Penhold and providing for the said village to use the City Sanitary Landfill Site.

"Council of the City of Red Deer do hereby authorize the preparation of an agreement for the use of the City Landfill Site by the Village of Penhold in accordance with the billing proposed in the letter of the City Commissioner to the Secretary-Treasurer of the Village of Penhold, said letter being dated December 13, 1973 and as presented to Council January 21, 1974."

Will you please prepare the necessary agreements and return same to this office. To assist you in this instance I am enclosing a copy of all information which was presented to Council, January 21st.

Yours truly,

R. STOLLINGS,
City Clerk.

RS:mt

cc City Engineer
City Treasurer
Building Inspector

Enclosure

NO. 8

January 17th, 1974

TO: CITY COUNCIL
FROM: CITY COMMISSIONERS

RE: GARBAGE DISPOSAL REQUEST BY VILLAGE
OF PENHOLD

Attached is a letter from the Secretary-Treasurer of the Village of Penhold, dated November 16th, 1973, inquiring as to the possibility of an agreement being reached with the City of Red Deer, whereby the Village could, for an agreed fee, haul garbage to the City's landfill site.

The City Commissioner's reply, dated December 13th, 1973, is attached. We have now been advised that the Village of Penhold finds the proposed annual cost of \$940.80 "to be quite fair and acceptable to them". They also advised that the Village has just recently purchased a new covered garbage truck so that there would be no problem of garbage blowing or falling along the road on trips to the sanitary landfill site.

The Secretary-Treasurer of the County of Red Deer has also advised that his Council has no objection to the Village of Penhold using the City of Red Deer sanitary landfill site.

It is the Commissioners' recommendation that an agreement be prepared for the use of the City landfill site by the Village of Penhold, in accordance with the proposed billing. This municipality is in closest proximity to the site and is within the area presently being served by Central Dispose All on behalf of business premises within the County and the Canadian Forces Base. It would not be our recommendation that other municipalities be afforded the same privilege.

R. E. BARRETT,
Mayor

M. H. ROGERS,
City Commissioner

MHR/pml

VILLAGE OF PENHOLD

PENHOLD — ALBERTA

November 16, 1973

The Mayor and Council
City of Red Deer
Red Deer, Alberta.

Dear Sirs:

Present refuse disposal facilities for the Village of Penhold are no longer adequate, and the Village is presently seeking new means of refuse disposal.

As well as attempting to find a new sanitary landfill site, the Council is also considering alternate solutions to the problem. They wish to enquire as to the possibility of an agreement being reached with the City of Red Deer whereby the Village could, for an agreed fee, haul garbage to the City's landfill site lying to the south of the City.

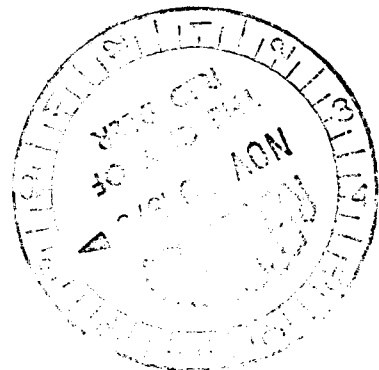
The source of Village garbage is mainly residential. We have approximately 100 residences and 60 mobile homes, a school, a hotel, two service stations, a feedmill, three elevators and three stores. Garbage is picked up one day each week.

Council would appreciate hearing the City's reaction to this suggestion.

Yours very truly,



(Mrs.) Florence Long
Secretary-Treasurer



December 13, 1973

Mrs. F. Long
 Secretary-Treasurer
 Village of Penhold
 PENHOLD, Alberta

Dear Mrs. Long:

RE: REQUEST FROM THE VILLAGE OF PENHOLD
 FOR USE OF THE SANITARY LANDFILL SITE

Further to your letter, dated November 16th, 1973, and the City Clerk's acknowledgement, dated November 28th, 1973, I have received detailed reports from the City Engineer and the Chief Building Inspector (who is responsible for the City's garbage collection service). Before submitting our thoughts to City Council, I believe that you should review the charge that we believe to be equitable for the use of this site and that we should seek approval from the County of Red Deer within whose area the landfill site is situated.

Under our contract with Central Dispose All, the contractor receives 62% of billings and the City receives 5% for administration and 5% for the franchise; if we, therefore, deduct 72% from our normal billings, the residue which covers the cost of the landfill operation — including a full-time bulldozer operator and commissionaire — would appear to be as follows for the Village of Penhold:

100 res. x 1.20	= \$ 120.00
60 Module Homes x 1.20	= 72.00
1 School x 1.20	= 1.20
1 Hotel (Arlington)	= 18.00
Feedmill	= 1.20
2 Service Stations x 3.50	= 7.00
3 Elevators x 1.20	= 3.60
3 Stores x 19.00	= 57.00

\$ 280.00 per mo.

Less 5% franchise, less 5% administration and 62%
 contractor's share.

\$78.40 per month x 12 = \$940.80 per year.

Mrs. F. Long

(2)

December 13th, 1973

By copy of this letter, I am seeking the approval of the County of Red Deer on the understanding that this would be on a year to year basis with a minimum six (6) month notification of termination by either party.

It is my understanding that the Village of Penhold would be responsible for the collection of garbage and enforcement of regulations and for the individual billing of residents, with payment being made to the City on a monthly basis. It is also my understanding that you would be using your own equipment for transportation of the garbage to the landfill site, and there would, of course, be no charge made for entry to the site.

I would appreciate your consideration of this matter, and any other thoughts that you may have, in anticipation of it being placed before the next Regular Meeting of our City Council, on January 7th, 1974.

Yours truly,

M. H. ROGERS,
City Commissioner

MHR/pml

c.c. City Clerk
Mr. J. Masson, County of Red Deer

On letter (P.S.
to {
County {
, only {

It would be our recommendation that other municipalities not use the landfill site, except for the Village of Penhold which is in closest proximity to this site, bearing in mind that Central Dispose All is serving County premises in the vicinity and Canadian Forces Base, Penhold.

November 28, 1973.

Mrs. F. Long,
Secretary Treasurer,
Village of Penhold,
Penhold, Alberta.

Dear Madam:

I would acknowledge receipt of your letter of November 16th, 1973 and in reference to a request by the Village of Penhold to utilize the City of Red Deer sanitary free land fill site. This matter has been referred to various city departments who are preparing comments and reports which can be presented to our Council at the December 17th meeting.

Either yourself or other representatives of the Village of Penhold would be most welcome to attend when this matter is discussed by Council. At the present time we anticipate this item will probably be heard at approximately 7:00 P.M. or shortly thereafter.

Yours truly,

R. STOLLINGS,
City Clerk.

RS:mt

VILLAGE OF PENHOLD

PENHOLD — ALBERTA

January 16, 1974

Mr. M. H. Rogers
City Commissioner
City of Red Deer
Red Deer, Alta.

Dear Mr. Rogers:

Re: Request from the Village of Penhold
For use of the Sanitary Landfill Site

Your letter of December 13th, 1973 containing an estimate of the cost to the Village for use of the City's sanitary landfill site was placed before Council at their regular January meeting.

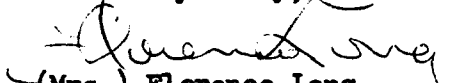
Council have asked me to advise you that they feel the estimated cost to the Village of \$78.40 per month, or \$940.80 per year, to be quite fair and acceptable to them.

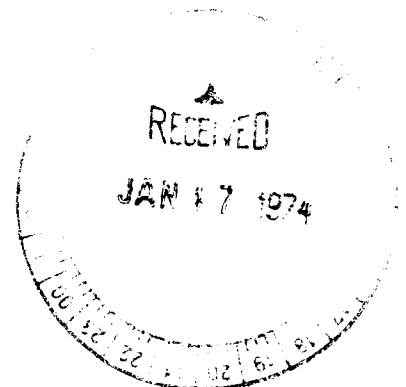
It is Council's hope that you will be able to place this matter before your Council for their consideration at an early date. If you will advise us when this item will be placed on the agenda, we will try to have a representative from the Village present.

May we add that the Village just recently purchased a new covered garbage truck, so there would be no problem of garbage blowing or falling along the road on trips to the sanitary landfill site.

We shall look forward to hearing from you.

Yours very truly,


(Mrs.) Florence Long
Secretary-Treasurer





NO. 23

OFFICE OF THE SECRETARY-TREASURER

Box 920

RED DEER, ALBERTA

December 19, 1973

Mr. M. H. Rogers
City Commissioner
City of Red Deer
RED DEER, Alberta.

Dear Sir:

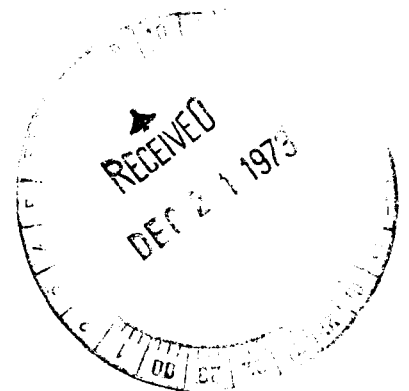
Re: Request from Village of Penhold
for use of Sanitary Landfill site

This will acknowledge receipt of a copy of your letter of December 13, 1973, addressed to Mrs. F. Long, Secretary-Treasurer, Village of Penhold regarding the above matter. County Council considered this matter at its meeting held December 18th and I am instructed to advise that Council has no objection to the Village of Penhold using the City of Red Deer Sanitary Landfill site for the disposal of garbage, as set out in your letter of December 13th.

Yours very truly,

COUNTY OF RED DEER No. 23

J. C. Masson
Secretary-Treasurer
JCM:rvw
c. c. Mrs. F. Long



Village of Penhold - proposed use of Sanitary
Land Fill Site

100 res x 1.20	=	120.00
60 Molule H & 120	=	72.00
1 School & 120	=	1.20
1 Hotel (arlington)	=	18.00
Feedmill	=	1.20
2 Service Stns. 3.50	=	7.00
3 Elevators 1.20	=	3.60
3 Stores 19.00	=	<u>57.00</u>
		280.00 per mo.

Less 5% franchise less 5% administration and 62% contractors share.

96.40 per month X 12 = \$1156.80 per year.

G.K. JORGENSEN,
Building Inspector.

November 23rd, 1973

TO: City Clerk

RE: REQUEST FROM THE VILLAGE OF PENHOLD - REFUSE DISPOSAL

We would have no objections to the City entering into an agreement to allow the Village of Penhold utilization of the City's solid waste disposal site.


If the site is to be used by the Village, we do not anticipate any significant increase in operating costs or in the handling of this volume of material. Any increase in costs should be off-set by additional revenue.

In considering this request, the following should be considered:-

1. County of Red Deer's approval.
2. Usage would be on a year to year basis with the right of termination by the City. We would suggest a six month notification.
3. The Garbage Bylaw and its relative items would be applicable.
4. The rates established would be equal to what is in effect for the City for residential, commercial, etc. The Building Inspector would be most knowledgeable in commenting on this aspect.
5. The Village to be responsible for the collection and enforcement of rates. We would not recommend that each individual pay directly to the City. The City Treasurer should comment on the method of rate payment.
6. The Village would be responsible for collection and hauling arrangements and costs. Our rates to the Village would only reflect disposal and administration costs.
7. Individual disposal from the Village should not be allowed. There are certain privileges allowed to City and County residences which should not be extended to other areas. Other areas should be assessed costs and the volume controlled for obvious reasons. If the Village went to an individual basis, it would be difficult to control.

I believe it would be worthwhile to meet with the City Commissioner, Building Inspector and the City Treasurer to discuss this request in more detail.

RJM/jt
c.c. Building Inspector


R.D. MCGHEE, P. Eng.
City Engineer

Village of Penhold - proposed use of Sanitary
Land Fill Site

100 res x 1.20	=	120.00
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3 Elevators 1.20	=	3.60
3 Stores 19.00	=	<u>57.00</u>
		280.00 per mo.

Less 5% franchise less 5% administration and 62% contractors share.

96.40 per month X 12 = \$1156.80 per year.

G.K. JORGENSEN,
Building Inspector.

G1-4 *copy file*
ML

January 22nd, 1974.

Mrs. F. Long,
Secretary Treasurer,
Village of Penhold,
Penhold, Alberta.

Dear Sir:

RE: Garbage Disposal Request by Village of Penhold.

Your letter of November 16th requesting approval of City Council to the Village of Penhold using the City's Landfill Site for refuse disposal was considered by Red Deer City Council January 21st and was approved as follows:

"Council of the City of Red Deer do hereby authorize the preparation of an agreement for the use of the City landfill site by the Village of Penhold in accordance with the billing proposed in the letter of the City Commissioner to the Secretary-treasurer of the Village of Penhold, said letter being dated December 13, 1973 and as presented to Council January 21, 1974."

In view of the above decision we have now forwarded the necessary documents to the City Solicitor together with a request that he prepare the necessary agreements which will be forwarded for your signature.

I would inquire at this time as to the exact date you wish to commence using this particular site in order that we may include such date in the agreements being prepared.

We trust the action being taken will be acceptable to the Village of Penhold.

Yours truly,

R. Stollings
R. STOLLINGS,
City Clerk.

AS:mt

City Commissioner
Building Inspector
City Treasurer
City Engineer
City Solicitor

L 4-2

February 15, 1974

Mrs. Florence Long,
Secretary - Treasurer,
Village of Penhold,
Penhold, Alberta

Dear Mrs. Long:

RE: Use of Sanitary Land - fill site.

When I forwarded the agreement to you between the Village of Penhold and the City of Red Deer I intended to enclose for your information a copy of our Garbage By-law, but same was overlooked. I am therefore enclosing a copy of such By-law with this letter.

I also intended to mention that our operation of the land-fill site is controlled to a certain extent by Provincial regulations which may be introduced from time to time and if any such regulation is introduced which may affect our methods of using the site, we would expect the Village of Penhold to also comply with such regulation.


Yours truly,

R. STOLLINGS,
City Clerk.

RS:mt

cc City Engineer

Enclosure

Catlin
hold until we receive reply from Mrs. Long
THE CITY OF RED DEER

Office of:
CITY COMMISSIONER

RED DEER, ALBERTA
December 13, 1973

Mrs. F. Long
Secretary-Treasurer
Village of Penhold
PENHOLD, Alberta

Dear Mrs. Long:

RE: REQUEST FROM THE VILLAGE OF PENHOLD
FOR USE OF THE SANITARY LANDFILL SITE

Further to your letter, dated November 16th, 1973, and the City Clerk's acknowledgement, dated November 28th, 1973, I have received detailed reports from the City Engineer and the Chief Building Inspector (who is responsible for the City's garbage collection service). Before submitting our thoughts to City Council, I believe that you should review the charge that we believe to be equitable for the use of this site and that we should seek approval from the County of Red Deer within whose area the landfill site is situated.

Under our contract with Central Dispose All, the contractor receives 62% of billings and the City receives 5% for administration and 5% for the franchise; if we, therefore, deduct 72% from our normal billings, the residue which covers the cost of the landfill operation — including a full-time bulldozer operator and commissionaire — would appear to be as follows for the Village of Penhold:

100 res. x 1.20	= \$ 120.00
60 Module Homes x 1.20	= 72.00
1 School x 1.20	= 1.20
1 Hotel (Arlington)	= 18.00
Feedmill	= 1.20
2 Service Stations x 3.50	= 7.00
3 Elevators x 1.20	= 3.60
3 Stores x 19.00	= 57.00

\$ 280.00 per mo.

Less 5% franchise, less 5% administration and 62% contractor's share.

\$78.40 per month x 12 = \$940.80 per year.

Mrs. F. Long

(2)

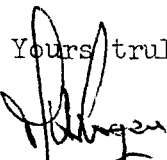
December 13th, 1973

By copy of this letter, I am seeking the approval of the County of Red Deer on the understanding that this would be on a year to year basis with a minimum six (6) month notification of termination by either party.

It is my understanding that the Village of Penhold would be responsible for the collection of garbage and enforcement of regulations and for the individual billing of residents, with payment being made to the City on a monthly basis. It is also my understanding that you would be using your own equipment for transportation of the garbage to the landfill site, and there would, of course, be no charge made for entry to the site.

I would appreciate your consideration of this matter, and any other thoughts that you may have, in anticipation of it being placed before the next Regular Meeting of our City Council, on January 7th, 1974.

Yours truly,


M. H. ROGERS,
City Commissioner

MHR/pml

c.c. ✓ City Clerk
 Mr. J. Masson, County of Red Deer

Village Meeting January 14/74
and we will receive official
reply subsequent to same.

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Town of Ponoka
5102 - 48 Avenue
Ponoka, Alberta
T4J 1P7

ATTENTION: GORDON C. HARRIS, TOWN MANAGER

Dear Mr. Harris,

RE: DISPOSAL OF MUNICIPAL SOLID WASTE

At the City of Red Deer Council Meeting held on July 5, 1993, consideration was given to your letter dated June 11, 1993, concerning the above topic, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from the Town of Ponoka dated June 11, 1993, re: Request to accept the Town of Ponoka's Municipal Solid Waste hereby agrees that said request be denied, and as recommended to Council July 5, 1993."

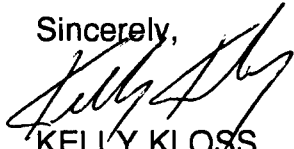
Regretfully, The City was unable to approve your request at this time. As you are aware, The City of Red Deer is currently seeking approval to expand its solid waste disposal site operations. Our Public Works Manger has commented that if our site expansion is approved, we may then be in a position where we could assist the Town of Ponoka on an interim basis, unfortunately, we do not have a date when this approval will be forthcoming.

*a delight
to discover!*

Town of Ponoka
Page 2
July 6, 1993

If you have any questions, or require any additional information, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written over the printed name.

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Engineering Services
Public Works Manager

CANADIAN PHYSICIANS
FOR THE
NO. 2 PREVENTION
OF NUCLEAR WAR



ASSOCIATION CANADIENNE
DES MÉDECINS
POUR LA PRÉVENTION
DE LA GUERRE NUCLÉAIRE

170A RUE BOOTH STREET, OTTAWA, ONTARIO K1R 7W1 • (613) 233-1982 FAX: (613) 233-9028
E-MAIL: CPPNW @ web.apc.org

Gail Surkan
Mayor
City of Red Deer
Box 5008
Red Deer AB
T4N 3T4

June 21, 1993

Dear Mayor Surkan

Re: The World Court Project

At various times in the past, CPPNW supporters in Red Deer have proudly described to us how their City has declared itself a Nuclear Weapons Free Zone. I would now like to describe to you an international project which offers the possibility of a significant step towards greater international control over nuclear weapons.

This is the World Court Project. As you will see from the enclosed materials, the Project is international in scope, and represents a serious challenge to those countries either already possessing or hoping to possess nuclear weapons. In short, we believe that if the World Court is able to evaluate nuclear weapons in light of existing conventions and standards on the rules of war, it will conclude that use of a nuclear weapon would be illegal under international law.

That would not, of course, cause the existing nuclear powers to start disarming overnight. However, it would put nuclear weapons into the same category as chemical and biological weapons, which are universally regarded as unacceptable and which are now controlled by international treaties.

When, in May, the annual Assembly of the World Health Organization (WHO) voted to refer the question to the World Court, we achieved a tremendous breakthrough. Because both the World Court and WHO are part of the United Nations, the latter has the right to refer questions to the former. What we now need is the greatest amount of public support for the Project, because public support will be taken into account when the Court comes to hear the case. (In a Convention on war dating from 1907, there is quite literally a clause which requires international law to take account of the "dictates of public conscience" when assessing whether or not a weapon is illegal.)

NOBEL PEACE PRIZE



PRIX NOBEL DE LA PAIX

In addition, we are also aiming to change the view of the Canadian Government on this question. Up to now, they have expressed opposition. We have, however, obtained public statements in support from the External Affairs critic of each of the Liberal and New Democratic Parties, respectively Lloyd Axworthy and Svend Robinson. We believe that support from Canada would send a very powerful signal that the World Court is both entitled and obliged to consider this question.

This is why we are asking the City of Red Deer to offer its support to this Project. It is my firm conviction that despite their apparent indifference, governments have taken account of declarations by provinces, cities, towns, and villages that they wish to be "nuclear weapons free". Support for the World Court Project is, I hope you'll agree, a natural follow-up to earlier declarations of opposition to nuclear weapons.

Over and above the support of the City, we would of course be very pleased to receive Declarations of Conscience from yourself and members of the City Council - together, if possible, with your permission and that of your colleagues for us to use your names publicly.

Should you have any further questions on the Project, please do not hesitate to contact either me or my colleague Henrietta Langran, who is working on the Project. We can supply further material including camera-ready artwork should you wish, for example, to include a short notice about the Project in a newsletter.

Thank you for your past support. I hope to hear from you soon.

With good wishes.

Yours sincerely



Bill Singleton
Executive Director

cc Sunnybrook United Church

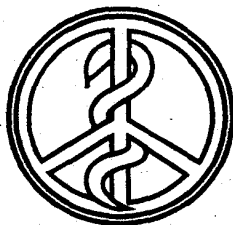
Commissioners' Comments

Council direction is requested.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

CANADIAN PHYSICIANS
FOR THE
PREVENTION
OF NUCLEAR WAR



ASSOCIATION CANADIENNE
DES MÉDECINS
POUR LA PRÉVENTION
DE LA GUERRE NUCLÉAIRE

The effect on the inhabitants of a city of the explosion of a nuclear bomb

by Alan F. Phillips, M.D., D.M.R.T.

The detonation of a single nuclear bomb or "warhead" would cause a local disaster on a scale that few people in the world have seen and survived. However, it should not be confused with the effects of a nuclear war, in which many nuclear bombs would be exploded. That would cause the end of civilization in the countries concerned, and perhaps over the whole world, as well as radioactive contamination of whole continents, and terrible damage to the environment and ecology.

The effect of a single bomb would depend on its power, and where it exploded — high in the air or at ground level — and whether in a densely populated and built-up area like a city or in open country like an attack on a missile silo.

The nuclear bombs available to the great military powers of the world (China, France, Israel, Russia, United Kingdom, United States) range in power from several megatons down to a few kilotons (and some even smaller).

A "megaton" is the explosive power of one million tons of TNT¹. A "kiloton" is the power of one thousand tons of TNT. Bombs likely to be available to terrorist organizations or governments other than the great military powers would be in the 10 to 100-kiloton range. Bombs made by amateurs might not explode with the full power they were designed for.

The two bombs that have been exploded over cities, Hiroshima and Nagasaki in Japan in August 1945, were in the ten- to twenty-kiloton range.

A ONE-MEGATON BOMB DETONATED IN THE AIR

First, we will look at the result of a single bomb of one megaton detonated at an altitude of 2,500 metres above a city, to cause maximum blast effects. This is believed to have been a main part of the targeting strategy of the Soviet Union and the United States during the "Cold War". Many missiles are believed still to be targeted on the cities of the United States and the Commonwealth of Independent States.

Flash and fireball

The first effect of a nuclear explosion in the air is an intense flash of light, as quick as a lightning flash but a thousand times as bright. It is accompanied by a powerful pulse of heat radiation, sufficient to set fire to light combustible material out to a distance of fourteen km., and to paint or wood at half that distance. There is also an intense pulse of X-rays, sufficient to be lethal at a distance of three km.; in fact that would be a rather small factor, since people that close would all or nearly all be killed by the blast that follows.

Immediately after the flash, a "fireball" forms in the air and rises for several seconds, blindingly bright and radiating much heat. On a clear day or night, people up to eighty km. away who happened to be facing that way, or who turned their eyes to look where the flash came from, would be temporarily or permanently blinded.

Within ten km. of "ground zero" (which is the point directly under the explosion) all parts of the body exposed to the flash would be burned deeply into the flesh. Superficial burns would be caused at greater distances, out to fifteen km. at least. Clothing that caught fire would cause many more burns.

The weather conditions prevailing, and the time of day the bomb exploded, would both influence the degrees of damage. For example, the radii for skin burns and

¹ TNT stands for tri-nitro-toluene, a high explosive commonly used in shells and bombs throughout the Second World War. Weight for weight, its explosive power is roughly equal to that of dynamite.

HOW COULD THIS SORT OF "ONE-BOMB" SCENARIO DEVELOP?

It is worth considering what circumstances might result in one or just a few nuclear bombs exploding, as opposed to a major nuclear war.

We hope, but we cannot be sure, that a nuclear attack by one of the "great powers" against a smaller country (which has been threatened several times since 1945) would never be carried out for any reason whatever.

There have been serious risks of war involving smaller military powers with nuclear weapons, such as India, Pakistan, and Israel. Clear or veiled threats of nuclear attack have been made by these countries, and might be again. Such use would most probably be directed at cities, and the bombs delivered by aircraft or relatively short-range rocket. It might be air-burst or ground-burst, with bombs in the ten- to one-hundred kiloton range.

A megaton bomb from one of the big nuclear arsenals might destroy a city, after accidental or unauthorized launch of a pre-targeted intercontinental missile or a submarine-launched missile.

A terrorist type of attack is perhaps the most likely risk, and might be done by criminals for blackmail or ransom, or might be directed by an unidentified hostile government against a country too powerful for a declaration of war to be considered. There is the possibility of a "hydrogen bomb" in the megaton range, delivered by ship to the harbour of a port. More likely is a bomb in the ten-kiloton range exploded at ground level in a city, or in a ship.

An accident to a nuclear weapon, such as dropping it down a silo or from an aircraft, would not cause a full-scale nuclear explosion, but could scatter kilograms of plutonium by detonation of the high-explosive charge. To cause a nuclear explosion, the charge has to be detonated absolutely simultaneously all round the nuclear core, which is done by special electric circuits. Accidental detonation by a shock would not do this, but one wonders whether an electrical fault or a lightning stroke could ever do it.

FINAL COMMENTS

The above description was set in the context of a North American city. As proliferation of nuclear weapons continues, there is a greater risk that a tropical city may be attacked.

In such circumstances, the deaths and injuries from firestorms and flash burns would be higher than in the North American context, because many of the dwellings would be of light construction, and a higher proportion of the population would be likely to be in the open at the time of the explosion.

The distances quoted from ground zero are derived from a number of secondary sources, which do not all agree. Basically the numbers are derived from United States government measurements made during the years before 1963, when test nuclear explosions were permitted in the atmosphere.

It does not really matter if some of these distances are not accurate. Similarly, even if the estimates of deaths and injuries are overstated by a factor of ten, the consequences of exploding a nuclear bomb and giving rise to a disaster even approaching this magnitude - anywhere on earth - remain completely unacceptable.

The only way to abolish this risk is to get rid of all the nuclear bombs in the world.

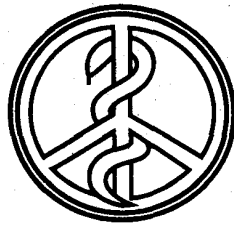
25 May, 1993

Une copie de cet article est disponible en français

THE AUTHOR

Dr Alan Phillips is a medical radiotherapist (now retired), who also has an honours degree in physics. He is a member of the Boards of CPPNW, World Federalists of Canada, and Science for Peace. He is an active member of Veterans Against Nuclear Arms, and Project Ploughshares.

CANADIAN PHYSICIANS
FOR THE
PREVENTION
OF NUCLEAR WAR



ASSOCIATION CANADIENNE
DES MÉDECINS
POUR LA PRÉVENTION
DE LA GUERRE NUCLÉAIRE

170A RUE BOOTH STREET, OTTAWA, ONTARIO K1R 7W1 • (613) 233-1982 FAX: (613) 233-9028
E-MAIL: CPPNW @ web.apc.org

WORLD COURT PROJECT

REPORT NO. 3

11/06/93

Declarations: 4,023

After the printing and distribution of Report #2 the final account of what happened at the World Health Assembly (WHA) reached us.

On May 14, at the Plenary Session of the WHA resolution WHA46.40, "Health and Environmental Effects of Nuclear Weapons", was passed by a vote of 73 for, 40 against with 10 abstentions.

According to Michael Christ, a member of the International Physicians for the Prevention of Nuclear War (IPPNW) team in Geneva, opposition to the resolution came, not surprisingly, from the western countries, in particular those which possess nuclear weapons.

In total seven votes were taken on the resolution. All votes were taken by secret ballot except those which related to procedural matters.

Specifically the passing of the resolution represents the initiation of the process to seek an advisory opinion from the International Court of Justice on the legal status of nuclear weapons.

Members of the IPPNW team who attended the WHA report that the earliest the Court would consider the Health and

Environmental resolution would be in the early autumn of this year.

On behalf of the Canadian co-sponsors letters of thank you have been written to WHA delegates who supported the resolution.

World Court Project International Steering Committee Meeting

On May 19-20 the International Steering Committee meeting was held in New York. Represented at the meeting were IPPNW, IALANA, IPB, Lawyers Committee on Nuclear Policy, the UK, Aotearoa/New Zealand and Canada.

At the meeting a number of issues were discussed. Found below are the highlights.

Project reports were given by each organization/country representative. The committee was impressed with the work which we in Canada have done in a relatively short period of time and complimented us on it. They urged us to keep up the good work and to continue collecting Declarations.

The committee discussed post WHA strategy. In discussion a number of questions arose. They included the following:

Is there any way the WHA resolution can be stopped by the opposition at this stage?

It was thought not.

Should we continue as planned and present the resolution to the UN General Assembly?

NOBEL PEACE PRIZE



PRIX NOBEL DE LA PAIX

AFFILIATE OF - FILIALE DE : INTERNATIONAL PHYSICIANS FOR THE PREVENTION OF NUCLEAR WAR

Yes. The wording of the resolution is different from that presented to the WHA.

The WHA resolution asks -

"In view of the health and environmental effects, would the use of nuclear weapons by a State in war or other armed conflict be a breach of its obligations under international law ?

In contrast, the draft resolution to the General Assembly is not limited to "health and environmental effects" and asks that "the threat of use" as well as "the use" be considered.

Should we stall the WHO from seeking an advisory opinion from the World Court until we have heard the outcome of the resolution at the General Assembly?

No. By doing so we would not only look disorganized but also might jeopardize our chances of getting any opinion from the World Court on the legality of nuclear weapons.

- Citizen group work was regarded by the committee as being of utmost importance, especially now that the World Court will be approached for an advisory opinion on the legal status of nuclear weapons.

- The committee requested that each organization/country make a concentrated effort to ask people to sign Declarations and organizations to provide endorsements.

Plans are already underway to present the President of the UN General Assembly with Declarations and endorsements, or evidence of them, at the end of Disarmament week this October (October 28th or 29th). As there is no fixed date for the World Court hearing no plans for presentations have been made yet.

Meeting with Missions to the UN was also discussed. It was decided that in November, a month prior to the vote on the resolution in the UN General Assembly, a team of four to five people

would meet with Missions and other groups in New York. A number of Missions have already been approached but will need to be re-contacted.

Canada

- This past month the 'Rob Green Tour' has occupied co-sponsors' "waking and sleeping" time. From May 25 until June 6 reports from provincial contacts came in frequently. Judging from them Rob's across-Canada Tour can be deemed a success, and an appropriate launch for the Canadian Project.

In conjunction with Rob's visit to Ottawa meetings were set up with officials at External Affairs and the Department of National Defence as well as with Lloyd Axworthy, Dan Heap, Svend Robinson, Lynn Hunter and Warren Allmand. Overall the meetings went well. Follow up has already begun.

A special thanks to Marion Frank, the Tour Coordinator, for all her hard work and to Project Ploughshares for its financial support.

- Since the last newsletter the Declaration count has increased by over 1800.

Thank you to all those people who have been collecting Declarations and mailing them in.

Administration

- Our stock of brochures is going very quickly.

- For groups interested in signing Declarations we have designed both a French and English form. One of each is enclosed with this report.

- If you are creating a Declaration form yourself please ensure that the Declaration of Conscience is on the same page as the signatures. If it is not, an argument may be made that the signatories

Reports from the International Community

Malaysia

- Malaysian Physicians for the Prevention of Nuclear War have made appeals to their Prime Minister, Ministers of Health and Foreign Affairs and the Director General of Health concerning the World Court Project. They have been told that the matter is being considered.

- At the end of April, MPPNW organized a successful forum on "Prohibiting the Use of Nuclear Weapons". The forum included speakers from the Ministry of Foreign Affairs as well as the Malaysian Armed Forces Defence College.

New Zealand/Aotearoa

- Chris Laidlaw, Labour's Disarmament and Arms Control Spokesperson, has declared that Labour, if elected to government in the upcoming election, will give its full support to the initiative designed to have the World Court rule on the legality of the use of nuclear weapons.

Action

Tell your family, friends and colleagues about the World Court Project. Encourage them to sign Declarations of Conscience.

Write/Phone/Fax your provincial Ministers of Health, Environment and Education. Inform them of the Project and ask for their support.

Write/Phone/Fax the Prime Minister, Barbara McDougall, Peggy Mason and Lloyd Axworthy. (See below).

Ask them to support the Resolution to the General Assembly in the autumn, or at least to abstain in the vote.

Tell them that you are concerned about President Bill Clinton ending the moratorium on testing, and ask them to voice your concerns to the American administration.

Write an article or Op. Ed. on the Project and send it to your local paper.

Addresses

Rt Hon Kim Campbell
Prime Minister of Canada
Prime Minister's Office
Langevin Block
80 Wellington Street
Ottawa, ON K1A 0A2
Phone: (613) 992-4211
FAX: (613) 941-6900

Hon Barbara McDougall
Secretary of State for External Affairs
125 Sussex Drive
Ottawa, ON K1A 0G2
Phone: (613) 996-3443
FAX: (613) 995-1851

Peggy Mason
Ambassador for Disarmament
External Affairs
Place du Centre
200 Promenade du Portage
Hull, PQ K1A 0G2
Phone: (613) 992-5072
FAX: (613) 944-1357

Lloyd Axworthy
Room 433
Centre Block, House of Commons
Parliament Buildings
Wellington Street
Ottawa, ON K1A 0A6
Phone: (613) 995-0153
FAX: (613) 995-5170

Project Ploughshares
Conrad Grebel College
Waterloo, ON N2L 3G6
Phone: (519) 888-6541
FAX: (519) 885-0014

did not know what they were signing and the form would be declared invalid.

- Please ensure also that people fill out Declarations correctly. We have received a number which have had incomplete addresses. Unfortunately we will be unable to use them as part of our count.

- We are making a concentrated effort to collect more Declarations from individuals and endorsements from organizations. We are also approaching prominent people for their Declarations. Their names will be used publicly as supporters of the Project.

- Since the last edition of the Report three organizations have endorsed the Project. They are: Burlington Association for Nuclear Disarmament, The Union of Spiritual Communities of Christ, Canada and the Flamborough Peace Group.

- If you have any ideas of prominent people we should try to approach please drop CPPNW a line, or contact the person/s yourself. To ensure we do not approach the same person twice please let us know whom you wish to contact.

Publicity Presentations

- To all those of you who are receiving this Report for the first time please note that we have a Project Speaker's Kit available. It contains background information on the Project, overheads and a script and video. A number are available but as demand for the kits has been high we have restricted their loan period to one month.

- On various radio stations this past month the Project has had fairly good coverage. We do need more publicity however, especially from CBC national.

Articles/Ads Written

- In conjunction with Rob Green's visit numerous articles were written about the

Project. We have had, however, no coverage by the national media.

- In May, the Project was the topic of concern for members of 20/20 Vision, a North Vancouver organization.

Each of the organization's 300 odd members were asked to send or fax a letter, which included a Declaration of Conscience, to our office. In addition, they were encouraged to send copies to Barbara McDougall, and defence critics Lloyd Axworthy and Svend Robinson.

Support

- Students at Lachine High School, Lachine, PQ and Maple Ridge High School, Maple Ridge, BC managed to collect 500 Declarations between them.

- Judson Corey, mentioned in Report#2, has sent in a further 200 Declarations. He also reports that he is in the process of making a video on the Project, as well as organizing a public meeting to show the video "Hiroshima: A Mother's Prayer".

- While Rob Green was in Canada a Project video was made by the Kitchener Lutheran Social Justice Committee. It runs for approximately half an hour and features an interview with Rob as well as some information on the Project. The video is available from Project Ploughshares (the organization's address can be found at the end of this report).

- Louise Rogers from Ancaster, Ontario folded, stuffed and mailed Report #2. The mailing list has grown considerably so this has become a fairly daunting job. Thank you Louise.

WORLD COURT PROJECT

MODEL LETTER OF ENDORSEMENT

To whom it may concern:

This is to certify that(name of organisation), current membership(number), endorses the World Project, whose objective is to secure an Advisory Opinion on the legal status of nuclear weapons from the International Court of Justice.

We believe.....(state briefly your reasons, if not already included in resolution)

I enclose a copy of the resolution approved at the meeting of(Executive/Council/AGM etc) held on.....(date)

Signed:

(name and position)

Send to **CPPNW**
170A Booth Street
Ottawa, Ontario
K1R 7W1

MODEL APPEAL TO GOVERNMENT

Dear Minister/Prime Minister,

Introduction

I write on behalf of(organisation) to formally request the Government to support the resolution to be put to the World Health/General Assembly (one or the other) this year regarding a proposed request to the International Court of Justice for an Advisory Opinion on the legal status of nuclear weapons.

Explanation

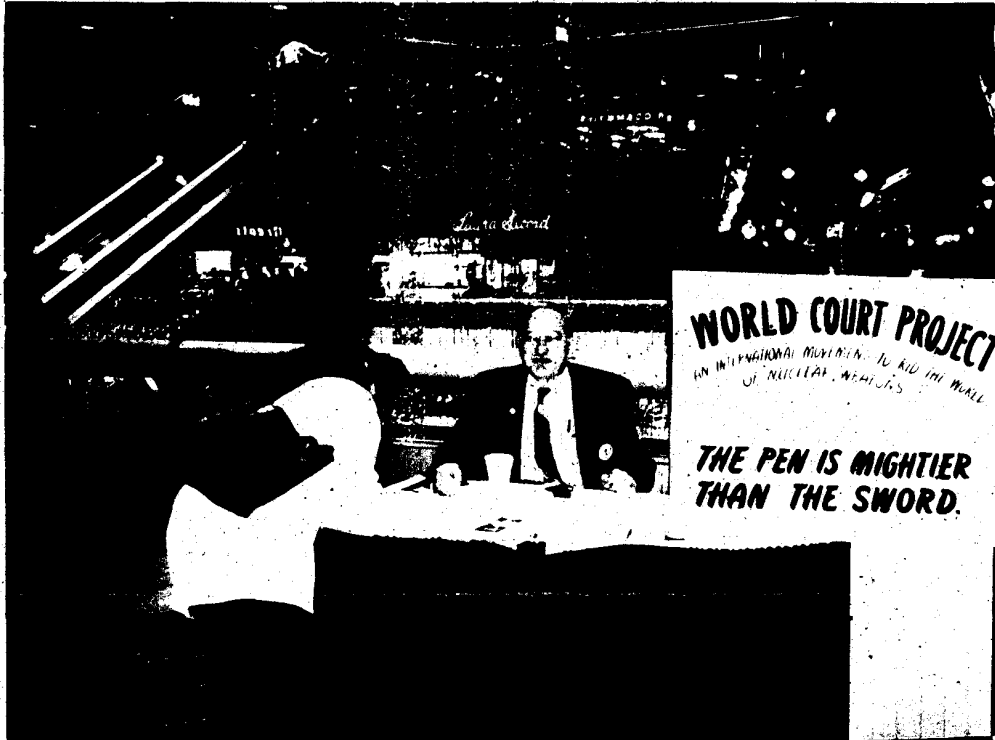
We urge you to support this initiative because.....(give reasons)

Conclusion

Many laws and conventions prohibit the use of weapons which threaten civilian populations, neutral nations and the environment (eg the Hague Conventions 1899 and 1907, the Geneva Gas Protocol 1925, the Genocide and Geneva Conventions 1949, the Biological Weapons Convention 1972, and the Chemical Weapons Convention 1992). It is time that the principles embodied in these laws be applied to nuclear weapons. Despite recent agreements on reductions in some nuclear arsenals, their proliferation still menaces the planet. We therefore urge you to support this most important resolution.

Yours sincerely

Send to government official, copy to **CPPNW**
170A Booth Street
Ottawa, Ontario
K1R 7W1



Judson Corey collecting Declarations of Conscience at Brunswick Square Mall, Saint John, NB. The Project poster was painted by Norman Jackson, a local commercial artist.

You are God's world - our very lovely world
For our grandchildren we want to leave you pure
So now we strive to make you more secure
By having the World Court provide a cure
They will declare nuclear weapons irredeemable
And judge such weapons to be illegal
Then all the world's law-abiding folk
Can make of nuclear weapons a joke
And put away for good all such war toys
And make the world safe for all girls and boys

By Kim Naish, an apprentice "Raging Granny" in Peterborough, Ontario.

DECLARATION OF CONSCIENCE

***"It is my deeply held conscientious belief
that nuclear weapons are abhorrent
and morally wrong.***

I therefore support the initiative to request an advisory opinion from the World Court on the legality of nuclear weapons."

Please Note

If you have already signed this Declaration, please do not sign again. We need to make certain that we do not inflate our count of Declarations.

Name (Please Print)

Address

Signature

Date.

DECLARATION DE CONSCIENCE

***"C'est ma croyance profonde que
les armes nucléaires sont odieuses
et immorales.***

***J'appuie donc le projet de solliciter
un avis de la Cour internationale sur
la légalité des armes nucléaires."***

Veillez noter

Si vous avez déjà signé cette déclaration, abstenez-vous de la faire une deuxième fois. Nous voulons nous assurer de ne pas gonfler notre total de déclarations.

Nom
(En Majuscules, s.v.p.)

Adresse

Signature

Date _____

[illegible]

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132
July 7, 1993

Canadian Physicians for the Prevention of Nuclear War
170A Rue Booth Street
Ottawa, Ontario
K1R 7W1

ATTENTION: BILL SINGLETON, EXECUTIVE DIRECTOR

Dear Sir,

RE: THE WORLD COURT PROJECT

I would advise that at The City of Red Deer Council Meeting of July 5, 1993, your letter dated June 21, 1993, concerning the above topic was presented to Council and at which meeting the following motion was placed:

"RESOLVED THAT COUNCIL OF THE CITY OF RED DEER having considered correspondence from Canadian Physicians for the Prevention of Nuclear War, dated June 21, 1993, re: request for support of the World Court Project, hereby agrees not to consider said request as a Council, however, advise that it would be appropriate for individual Council members to respond if they so wish."

As outlined in the above resolution, Council did not agree to support this project on behalf of the City, however, did leave the option open for individual members of Council to support same. In this regard we have forwarded a copy of your information to each member of Council.

If you have any questions or require any additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Mayor Surkan

**RED DEER**

*a delight
to discover!*



NO. 3

Red Deer Public Library

4818 - 49th Street, RED DEER, Alberta, Canada T4N 1T9

Telephone: (403) 346-4576 Fax: (403) 346-6195

June 23, 1993

Her Worship Mayor Surkan
City of Red Deer
Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mayor Surkan:

Enclosed is a copy of the Library's 1992 Annual Report, which we would request be filed at your next City Council meeting.

Sincerely,

for Dean Frey
Director

Commissioners' Comments

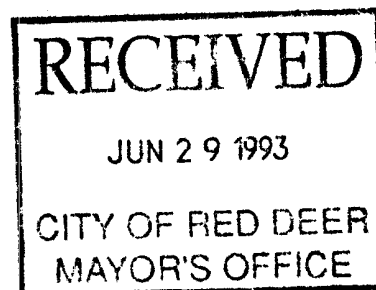
Submitted for Council's information.

"G. SURKAN"

Mayor

"M.C. DAY"

City Commissioner





THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Red Deer Public Library
4818 - 49 Street
Red Deer, Alberta
T4N 1T9

ATTENTION: MR. DEAN FREY - DIRECTOR

Dear Sir,

At The City of Red Deer Council Meeting held on July 5, 1993, the Library's 1992 Annual Report was submitted to Council for information and it was agreed that same be filed.

On behalf of Council, I would like to take this opportunity to thank you for the report.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd



*a delight
to discover!*



MUNICIPAL AFFAIRS

Office of the Minister

425 224 Legislature Building, Edmonton, Alberta, Canada T5K 2B6 403 / 427-3744

Access to Information and Protection of Privacy Act

The Government has today introduced in the legislature, the Access to Information and Protection of Privacy Act. This Act is an important piece of legislation which affects access to records held by the government and provides rules for protecting the privacy of information about individual Albertans held by the government.

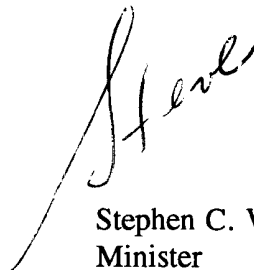
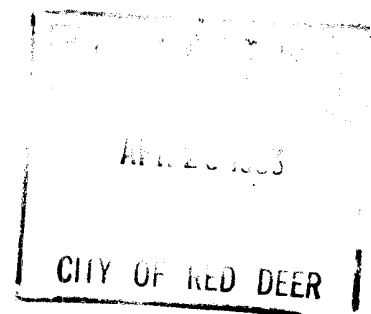
Enclosed is a copy of the discussion guide and a copy of the proposed Access to Information and Protection of Privacy Act. As indicated in the discussion guide, access to information and protection of privacy legislation may be made to apply to municipalities. Your answers to the following questions are important:

- Should the Access to Information and Protection of Privacy Act apply to municipalities?
- Are there specific provisions which should apply only to municipalities?
- Should municipalities be exempt from the application of specific provisions?
- Should this area be covered in municipal legislation?

The access to information provisions in Bill 51, the proposed new Municipal Government Act, and the proposed Property Assessment Act will be reviewed in light of comments received on this legislation.

Please respond to Honourable R.S. (Dick) Fowler, Q.C., as indicated in the discussion guide, by November 1, 1993. Your comments will be considered in bringing forward a final Bill.

Yours truly,


Stephen C. West
Minister

Enc.

DATE: JUNE 14, 1993
TO: CITY CLERK
FROM: ASSISTANT CITY CLERK
RE: BILL 61 - PRIVACY ACT

Following are my comments relative the above noted act:

Should municipalities be included in this legislation (page 4 of preamble)?

It would be difficult if we were subject to the "Information & Privacy Commissioner". Now, Council rules on any appeals or requests for disclosure of information.

If the City was subject to its own legislation, it would be less complex and we would be much quicker and responsive in responding to requests and/or appeals.

Should we wait and see what the experience is with proposed legislation (page 4 of preamble)?

Yes. Our system of disclosure has not caused a concern. If someone does not like the decision of administration, they just go to Council. Why make a simple system complex.

How to make a request?

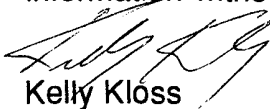
In Section 5 of Bill 61, it indicates that a request must be made in writing. This may be fine in the Provincial setting but there should be discretion as to written or verbal request if the Bill is to apply to municipalities.

Formation of a new public body 'Information & Privacy Commissioner'.

In a time of restraint, it appears that a new department in the government would be established.

Disclosure of Information to a third party.

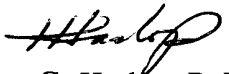
Section 12 of Bill 61 talks about disclosure of information to a third party. The section talks about unreasonable invasion of privacy and goes on to list a number of examples however does not specifically talk about the area of cemetery information. My contention is that arrangements made with the City by private individuals is personal and it is not now or ever has been implied to the individuals that the information will be made available to the public. It would be okay to acknowledge who was buried but not any further information without the consent of the family.


Kelly Klöss
Assistant City Clerk

DATE: June 11, 1993
TO: City Clerk
FROM: Director of Engineering Services
Engineering Department Manager
RE: **BILL 61 - PRIVACY ACT**

I do not have sufficient experience with this subject to have an opinion on all questions raised; however, some comments come to mind as follows:

1. The Bill should apply to all public bodies such as hospital and school boards.
2. Why is Bill 51 as a separate Bill to this one, being proposed for municipalities?
3. It is appropriate for fees to be charged to process requests for records; not only for the hard copy but for the time taken to find, determine if it can be released, processing, and mailing.
4. Why is disclosure relative to intergovernmental relations to be excluded from access?
5. Other than the bottom line price, disclosure of the details of public tenders should be excluded from access.
6. Other than the bottom line price, disclosure of detailed land negotiations should be excluded during purchase negotiations for a specific project.
7. Revenue generated from the tax roll is a matter of public record, but individual property purchase price and mortgages should not be a matter of public access.


Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/emg

DATE: June 14, 1993
TO: City Clerk
FROM: Director of Financial Services
RE: ACCESS TO INFORMATION
AND PROTECTION OF PRIVACY ACT / BILL 61

The Provincial Government is proposing to introduce legislation to allow access by persons to information held by the Province.

The legislation sets guidelines for the release of information to safeguard the rights of other citizens and the operation of government.

The Province is considering extending the legislation to make it applicable to municipalities.

In reviewing the proposed legislation, it appears to be reasonable if it were extended to municipalities. The major concern would be whether it could result in a significant cost to administer if a large number of requests for information were received.



A. Wilcock, B. Comm., C.A.
Director of Financial Services

AW/jt

DATE: May 11, 1993
TO: City Clerk
FROM: Fire Chief
RE: ACCESS TO INFORMATION AND
PROTECTION OF PRIVACY ACT/BILL 61

I would not recommend that Council support the application of this Act to Municipalities at this time.

It appears to me that there is considerable latitude on the part of Government agencies or departments to not disclose information, which may subject the Bill to a lot of Court challenge.

If this statute is sub-delegated to the municipalities at the same time as it is introduced Provincially, municipalities may be put in the position of defending the legislation at considerable cost to themselves.



R. Oscroft
Fire Chief

RO/dd

DATE: June 23, 1993

FILE NO. R-40473

TO: Charlie Sevcik
City Clerk

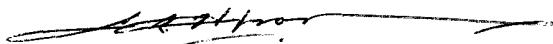
FROM: Lowell R. Hodgson
Acting Director of Community Services

RE: ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT/BILL 51

The Social Planning Manager, the Parks Manager, and I have reviewed the proposed legislation, and we offer the following comments on it:

- We do not believe that municipalities need or should be included in this legislation. We, in The City of Red Deer, have our own legislation with respect to requests or appeals for disclosure of information. Provincial legislation would, by necessity, be more complex and with that, more time consuming.
- Another bureaucracy is created if a position of Information and Privacy Commissioner is established. In our situation we see no need for this, as the request is simply made of the administration. If someone is not satisfied with that response, he/she can appeal directly to City Council.
- This bill talks about disclosure of information to a third party, and that raises the issue of invasion of privacy. This paper lists several examples but does not include cemetery records. The Parks Manager and I believe strongly that this information is personal and private; thus not to be released to a third party. To acknowledge who was buried is not an issue, but any further information without the consent of the family should not be permitted.

I trust that this response is useful.



LOWELL R. HODGSON

/mm

DATE: June 21, 1993
TO: City Clerk
FROM: Public Works Manager
RE: **ACCESS TO INFORMATION AND PROTECTION PRIVACY ACT/BILL 61**

In reading the information provided, I think that the general intent to provide access to information and yet balance the desire and need for privacy of private individuals has been done in a manner which I could support.

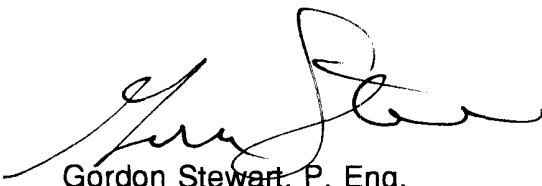
My main concern would relate to the establishment of a new section, new staff and all the costs associated with administering this type of program, although, to meet the demands of the public, I don't see how this can be avoided.

The question is also raised as to how the bill should apply to local governments, such as The City of Red Deer.

My view is that if this is to be dealt with specifically, and it may well be a good idea, that this should be done in separate legislation and not included in the bill as proposed. The Municipal Government Act may be the appropriate place to include this requirement.

The exceptions to the proposed bill with respect to the rights of third parties seem to be acceptable. Other areas of the bill seem to be acceptable.

I am pleased that the Commissioner has the right to disregard requests that are frivolous or vexatious. I believe this may be one of the difficulties of the Act, that there may be a number of requests that fall into this category which, if responded to, create significant expense.



Gordon Stewart, P. Eng.
Public Works Manager

/blm

MEMORANDUM

DATE: 22 June 1993

TO: City Clerk Charlie Sevcik

FROM: Personnel Manager Grant Howell

RE: ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

The Government of Alberta is seeking response to their legislation on Access to Information and Protection of Privacy. Bill 51 received first reading in April and is being widely distributed as part of a consultation process which will continue until November 1993. The Act will then be rewritten, likely for the Spring 1994 sitting of the legislature.

Overall, the Bill strikes a reasonable balance between allowing a right of access to government records and protecting the rights and interests of individuals, including employees.

As per your request, following are the Personnel Department's comments on the Minister's letter and categories described in the Discussion Guide to the legislation:

1. **Minister's Letter**

In his letter to the public concerning this legislation, the Honourable Steve West asks questions concerning whether or not Municipalities should be included in this legislation and what special considerations should exist.

It is the view of the Personnel Department that the Bill should apply to municipalities and all other public institutions on a consistent basis. There should be as few exceptions or "special considerations" as possible. As experience is gained with this legislation, it should replace access to information provisions in the Municipal Government Act.

2. **Discussion Guide - "Access to Information and Protection of Privacy Act."**

- **Fundamental Principles**

The principles are all laudable and, for the most part workable. The concern is "at what cost?" First, information access should be cost neutral - i.e. the government should not be making a profit from the provision of information and taxpayers should not be subsidizing special interest groups (or individuals) in satisfying their requests for information. Second, the provision of an independent review of decisions made by government, while again laudable, is adding to the cost of government. Mechanisms that do not add still more complexity and cost to government should be used.

- **What Does The Bill Apply To?**

The attempt to be as broad-based as possible is positive. The more universal and simple the Bill is, the more useful to the citizens it will be. The review of other legislation in the light of this Bill is appropriate.

- **What Public Bodies Are Covered By The Bill?**

Again, the attempt to be as broad-based as possible is positive. A series of different regulations, depending on which public body you are dealing with, invites inefficiency and frustration. Consistency across Public Institutions should be a goal. With that in mind, the proposed Municipal Government Act, with its sections on access to information, would have to be reviewed.

- **Obtaining Access To Records**

These provisions, including those pertaining to cost recovery, seem to be appropriate.

- **Exceptions To Disclosure**

The two sections on exceptions to disclosure appear to be rational and appropriate.

- **Rights Of Third Parties**

This provision appears to place an appropriate balance between the rights of those applying for information and the affected third parties.

- **The Independent Third Party Review**

The bureaucratization of the access to information process through the appointment of a Commissioner is overkill and will result in increased costs at a time when the government is striving to streamline and cut costs. A currently existing alternative should be considered.

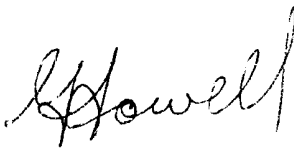
- **Protection of Privacy**

To the Personnel Department, this section of the Bill has equal significance to the portion on access to information. It appears that the rules governing a) the collection of information; b) what use can be made of the personal information; and c) disclosure of personal information are all appropriate.

In summary, there are two issues from a Personnel perspective.

First, the issue of cost needs to be in the forefront as this legislation is introduced. It has the risk of becoming a paper-shuffling monster, providing little benefit to productivity, if it is not managed carefully.

Second, it will be important to view our employees, as well as others in the public service, as having the same rights and responsibilities as others covered by the Act. There is sometimes an innuendo that public servants are "fair game" - that they voluntarily revoked any rights to privacy when they joined their organization. This Bill helps to clarify what information is appropriate to request and obtain and what privacy all Albertans, including public service employees, have a right to expect.


/rg

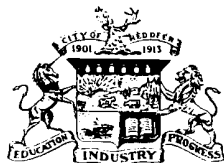
Commissioners' Comments

We believe that the principles associated with the Access to Information and Protection of Privacy Act are laudable and in general reasonable, however, because the administration of the provision of this information is more efficiently handled at the local level, we believe it is more efficacious that the principles of Bill 61 be included in Bill 51 (the proposed Municipal Government Act) rather than expanding the application of the Bill 61 to include municipalities. Further, we agree with the comments of the Administration that it is unnecessary to build a new administrative structure for Bill 61, but that each provincial department should conform to the Bill as part of their normal operating procedures and that the Government seek an existing mechanism to handle appeals.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

Office of the Mayor



September 8, 1993

Mr. Gary Dickson
M.L.A., Calgary, Buffalo
Legislature Office
Room 204, Legislature Annex
Edmonton, Alberta T5K 1E4

Dear Mr. Dickson:

**RE: BILL 61--ACCESS TO INFORMATION AND PROTECTION OF PRIVACY
ACT**

I wish to acknowledge with thanks your letter of August 23, 1993, pertaining to the above topic.

Council of The City of Red Deer did consider the aforesaid bill at its meeting of July 5, 1993. In this regard, I am enclosing herewith a copy of the letter sent to the Minister of Justice and Attorney General, which quotes the resolution passed at Council in this regard.

I trust you will find this satisfactory and for your interest in the views from a municipality's perspective. Should you require additional information or clarification, please contact me.

Sincerely,


GAIL SURKAN
Mayor

/mm

Enclosures

c Charlie Sevcik, City Clerk

THE CITY OF RED DEER

Box 5008, Red Deer, Alberta, Canada T4N 3T4 Telephone: (403) 342-8155 Fax: (403) 346-6195

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

July 6, 1993

Honourable Ken Ronstad
Minister of Justice and Attorney General
4th Floor, Bowker Building
9833 - 109 Street
Edmonton, Alberta
T5K 2E8

Dear Sir,

RE: ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

At The City of Red Deer Council Meeting held on July 5, 1993, consideration was given to the Access to Information and Protection of Privacy Act - A Discussion Guide, and at which meeting the following motion was passed:

"RESOLVED that Council of The City of Red Deer having considered correspondence from the Municipal Affairs re: Access to Information and Protection of Privacy Act, Bill 61, hereby agrees that the City advise Municipal Affairs as follows relative to said Bill:

1. That the principles associated with the Access to Information and Protection of Privacy Act are laudable and in general reasonable however, the City feels that the administration of the provision of this information relative to municipalities would be more efficiently handled at the local level and as such, the principles of Bill 61 be included in Bill 51 (the proposed Municipal Government Act) rather than expanding the application of Bill 61 to include municipalities;
2. That the City believes it is unnecessary to build a new Provincial Administrative Structure for Bill 61 and that each Provincial Department should conform to the Bill as part of their normal operating procedures with the Government seeking an existing mechanism to handle appeals."

**RED DEER***a delight
to discover!*

Honourable Ken Ronstad
Page 2
July 6, 1993

The decision of Council in this instance is submitted for your information. I trust that the above comments will assist you in the further development of this act.

If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written in a cursive style.

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Engineering Services
Director of Financial Services
Director of Community Services
Fire Chief
Public Works Manager
Personnel Manager



MEMORANDUM

NOTE DE SERVICE

To
À

Mr. Charlie SEVCIK
City Clerk

From
De

O. i/c Red Deer City Detachment

Subject
Objet

**RE: ACCESS TO INFORMATION AND PROTECTION OF
PRIVACY ACT/BILL 61**

Security Classification - Classification de sécurité


Our File - Notre référence

Your File - Votre référence

Date 93 MAY 10

I appreciate being asked my views on this topic, however I should remain mute in this instance.

"K" Division H.Q. will no doubt be answering the questions put by the Minister on behalf of the Force, and it would be improper for me to comment.


(R.L. BEATON) Insp.
Officer In Charge
Red Deer City Detachment

DATE: MAY 4, 1993

**TO: COUNCIL
CITY COMMISSIONERS
DIRECTORS
DEPARTMENT HEADS**

FROM: CITY CLERK

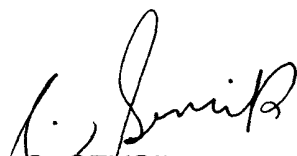
**RE: ACCESS TO INFORMATION AND PROTECTION OF
PRIVACY ACT/BILL 51** 61

Enclosed herewith, please find a copy of the following:

1. Covering letter from the Minister of Municipal Affairs, The Honourable Stephen C. West, re: Access to Information and Protection of Privacy Act.
2. A discussion guide - "Access to Information and Protection of Privacy Act".

We would appreciate receipt of your comments concerning this proposed legislation including your answers to the questions posed by the Minister in his covering letter.

Please submit your comments to this office by June 30, for inclusion on the Council Agenda of July 5, 1993.


G. SEVCIK
City Clerk

CS/cjd
Encl.

DATE: May 10, 1993

FILE NO. 93-1610

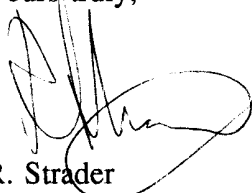
TO: City Clerk

FROM: Bylaws & Inspections Manager

RE: **ACCESS TO INFORMATION AND PROTECTION OF PRIVACY
ACT/BILL 51**

In response to your memo of May 4, 1993, regarding the above referenced subject, we wish to advise that we have no comments, as this department is not affected.

Yours truly,

A handwritten signature in black ink, appearing to be 'R. Strader', written over a circular stamp or seal.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

●

Access to
Information
&
Protection of
Privacy Act

●

A Discussion
Guide



Alberta
GOVERNMENT OF ALBERTA

PREMIER'S MESSAGE

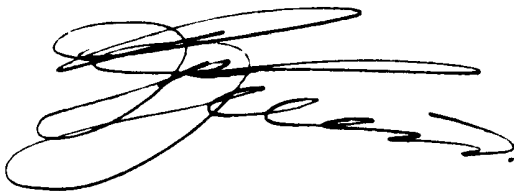
Our government is open, accessible and accountable. We are committed to staying in touch with Albertans and giving them a greater voice in government. To ensure that our government's policy of full disclosure of information is protected in law and to ensure that the privacy of information held by the government about individual Albertans is protected, we are proposing access to information and protection of privacy legislation in Alberta.

I hope that you will read this discussion guide and the copy of the proposed Act. This Act was generated from a careful review of the principles that Albertans share including a desire for open government while at the same time respecting individual privacy.

We are seeking public input to ensure that our government moves in a direction consistent with the views of the people. Our government pledges to listen to you, talk with you and to ensure that an Access to Information and Protection of Privacy Act reflects your desires.

Your further ideas, comments and support are needed for us to achieve a proper balance between providing access to information held by public bodies and providing protection of individual privacy, a value which is highly prized by all Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ralph Klein', with a stylized flourish at the end.

Honourable Ralph Klein
Premier

MINISTER'S MESSAGE

In the 1992 Speech from the Throne the Alberta Government pledged to develop access to information legislation. The protection of the privacy of information held by the government about individual Albertans is an issue that goes hand in hand with providing access to information. We are pleased to present this discussion guide on the proposed Alberta access to information and protection of privacy legislation.

This discussion guide includes a copy of the proposed Act and represents the first stage of our process leading to the enactment of an Access to Information and Protection of Privacy Act.

We are seeking your comments. We would like to hear from you as soon as possible. I encourage you to participate in this consultation process. I assure you that your comments can make a difference in the final Act.

Please send your comments to me:

R.S. (Dick) Fowler, Q.C.
Minister of Justice
and Attorney General
4th Floor, Bowker Building
9833 - 109 Street
Edmonton, Alberta
T5K 2E8

by no later than November 1, 1993 so that we can re-introduce the legislation into the Legislature in a timely manner.

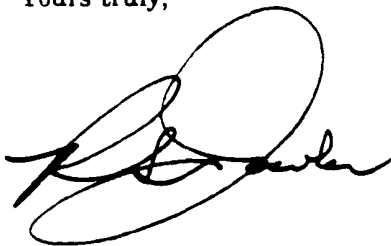
If you require further information please contact:

Lesley Gronow
Director of Communications
Department of Justice
3rd Floor, Bowker Building
9833 - 109 Street
Edmonton, Alberta
T5K 2E8

Telephone Number (403) 427-8530

Your contribution to this process now will ensure the bringing forward of an Access to Information and Protection of Privacy Act that is made by Albertans to meet the needs of Albertans.

Yours truly,

A handwritten signature in black ink, appearing to read 'R.S. Fowler', with a large, stylized loop at the end.

Honourable R.S. (Dick) Fowler, Q.C.
Minister of Justice and
Attorney General

DISCUSSION GUIDE

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

The Access to Information and Protection of Privacy Bill is a major step in ensuring that all Albertans have a single comprehensive access to information scheme that at the same time provides for the protection of privacy of personal information in the hands of the government. This Bill is an important Bill for all of us. We would like to hear from you on what you think about the Bill.

This Discussion Guide is designed to help you in making up your mind on some of the important issues that arise in the Bill.

Two Major Parts To The Bill

There are two major parts to the Bill: Part 1 dealing with access to information held by the government and Part 2 dealing with rules concerning the protection of privacy of personal information held by the government.

Fundamental Principles

There are five fundamental principles that provide the building blocks upon which the Bill is based. These are:

- (1) To allow a right of access to any person to the records in the custody and control of the government subject only to limited and specific exceptions;
- (2) To control the manner in which the government may collect personal information from individual Albertans; to control the use that the government may make of that information; and to control the disclosure by government of such information;
- (3) To allow individuals, subject to limited and specific exceptions, the right to have access to information about themselves held by the government;
- (4) To allow individuals the right to request

corrections to information about themselves held by the government; and

- (5) To provide an independent review of decisions made by the government under the legislation.

It is from these principles the Bill has been developed and it is in this light that its provisions can be examined more closely.

What Does The Bill Apply To?

Provisions of the Bill affect all records, whether they be written records, photographic records or any other record recorded or stored in any way (see the definition of "record" s. 1(k)) that are in the custody or control of the government.

There are some limited exceptions that the Bill does not apply to. These exceptions are for records that either are available outside of the Bill such as those found on court files, information now currently available in a registry such as the one found at the Land Titles Office or information which we wouldn't normally think should be available such as personal notes or draft decisions of Judges and persons exercising similar powers. (s. 2(1))

Although the Bill sets out a single scheme for access to government records it does not replace other existing procedures that we might have been using in the past or limit in any way access to government information normally available to the public. It will provide a procedure where none existed before. (s.2 (2))

Also within two years of the coming into force of the Bill, provisions must be made by public bodies to allow inspection of manuals, handbooks or other guidelines used by public servants in the decision-making processes affecting the public. (s. 73)

Finally, there may be other existing Acts that prohibit or restrict access to information. These Acts will override this Bill for a period of two years, after which this Bill will prevail. This two year period is to allow a careful study to be made of other legislation to see whether their provisions are necessary

What Public Bodies Are Covered By The Bill?

or not in light of this legislation. (s. 3)

What are your thoughts on what the Bill applies to?

This is an important question and we would like to have your views on it. We are all familiar with government departments. The Bill will apply to them. But there are other public bodies that the Bill should also apply to. In the Bill we have provided that agencies, boards, commissions, corporations, offices or other bodies may be made subject to its provisions by regulation. We could in the alternative provide that these additional public bodies be made a part of the Bill to be passed by the Legislative Assembly by noting them in a schedule to the Bill.

What do you think?

To help you in this review some other provinces have based their decision on whether the public body is wholly funded through the General Revenue Fund of the province or whether the government has control, either through ownership or through a power to appoint members of the governing authority of the body.

There are other bodies that have a significant impact on the public of Alberta. It is the government's intention to have other public bodies such as the following institutions be subject to access and protection of privacy legislation:

- Local Governments including counties, cities, towns and villages
- Local school boards
- Hospital boards
- Local boards of health
- Universities, public colleges and technical institutions

We intend to consult with these institutions about their

- difficult if we had to
go under the "Information
& Privacy Commission"

- Better to be subject to
our own info as less
complex but could be
based on intent of
Bill 61

Why not wait as
I believe we do not have
any trouble with our
system as it is. Council
makes the ruling if we question
if a document is confidential.

views on the following questions:

- Should these institutions be included in this legislation;
- Should these institutions be subject to their own legislation; or
- Should we wait and see what the experience is with this legislation before proceeding further with extending this type of legislation to these institutions?

**We are interested too on your thoughts
on these questions.**

In considering these questions it is of interest to note, for instance, that in the proposed Municipal Government Act, Bill 51, a separate regime is proposed for access to information held by a municipality. (ss. 150 to 152 of Bill 51)

We value your opinion on this subject.

Obtaining Access To Records

The first fundamental principle of the Bill concerns access to government records. Anyone may request access to a record. To obtain access to a record the applicant requester will make a request to the department or other public body that he or she believes has custody or control of it. (s. 5(1)) To assist in finding the appropriate body, a Directory of public records is to be developed by the government.(s. 72)

Applications would be made on a simple form, with the applicant providing as much detail as possible about the record to enable the public body to find it. (s. 5(2))

Sometimes only a part of a record is accessible because of the exceptions from disclosure under the Bill. A public body must release as much of the record as it can so long as the disclosed portions of the record can reasonably be severed from the excepted portions. (s. 4(2))

A request must be responded to within 30 days unless the time limit has been extended or the request is transferred to a more appropriate public body for response. (ss. 6, 9 and 10)

A critical part of the access process is the rules setting out how a public body must respond to an applicant. An applicant must be told whether or not access will be given and if access will be given, when and how it will be given. If access is refused, the applicant must be given reasons for the refusal as well as the name and address of a person who can answer questions about the refusal. The applicant must be told too that he or she may request a review of the decision. (s. 7) Only in very limited cases may a public body refuse to confirm or deny the existence of a record. (s. 7(2))

Where access is to be granted, a public body must provide a copy of the record where it is requested, if the copy can normally be reproduced and to do so will not unreasonably interfere with the public body's operations. (s. 8)

A fee will be required for services provided to an applicant such as for locating, retrieving and producing the record, preparing the record for disclosure, shipping and providing a copy of it. The public body, though, must provide an estimate of those fees before providing those services. Fees will be prescribed by regulation. (s. 47)

Is this process appropriate?

Exceptions to Disclosure

Every access to information scheme recognizes that an absolute rule of openness with respect to government records would impair the ability of government to discharge its responsibilities effectively. This philosophy is reflected in this Bill by very specific and limited exceptions to the general rule of public access to government-held information. (ss. 11 to 22) In this vein too and in recognition of the traditional notion of collective ministerial responsibility, confidences of the Executive Council and of Treasury Board are not subject to the Act. (s. 2(1)(g))

Most of the exceptions, though, are discretionary allowing a public body through its head or designated official, to release or withhold information. Only with respect to three

very important exceptions must a public body refuse access to records where the record concerns:

- commercial information of a third party (s. 11) (a third party being someone other than the applicant or a public body (s.1(1));
- personal information about a third party (s. 12); and
- law enforcement information, but only if federal law would make it an offence to release the information (s. 15(3)).

What Are The Exceptions To Access?

- Disclosure of third party commercial information (s. 11)

This exception applies to third party trade secrets or financial, commercial, scientific, technical or labour relations information obtained in confidence or that is of a confidential nature. It also includes information that could result in undue financial loss or gain to anyone, prejudice a third party's competitive position, interfere with contractual or other negotiations with a third party and so on. However, a public body may disclose this information if the third party consents or any other law allows disclosure.

- Disclosure of personal information that is an unreasonable invasion of a third person's privacy (s. 12)

A public body must refuse disclosure that would be an unreasonable invasion of a third party's personal privacy. The Bill sets out specific situations where that is presumed, such as where the personal information is medical information, relates to income assistance, employment or educational history, was obtained on a tax return and so on. (s. 12(2)) It is recognized, however, that there are situations where we might all

agree that personal information should be accessible such as where the third party consents in writing, a law authorizes disclosure, the information concerns salary ranges or classification of public employees and so on. (s. 12(3))

- Where disclosure could reasonably be expected to threaten a person's health or safety. (s. 13)
- Confidential evaluative or opinion material compiled solely to determine a person's suitability, eligibility or qualifications for employment, government contracts or other benefits. (s. 14)
- Disclosure harmful to law enforcement (s. 15)

Specific and limited exceptions are set out for law enforcement information that is subject to the section. Law enforcement is defined to include not only policing but also situations where an investigation or proceeding could lead to a penalty or sanction being imposed. (s. 1(e)) This would include most investigations or proceedings of a regulatory nature.

Most of the provisions of this exception are subject to discretionary disclosure by the public body except as noted where a federal law makes it an offence for a record of this nature to be disclosed. (s. 15(3))

Reports of routine inspections or statistical reports are not covered by the exception. (s. 15(4))

- Disclosure harmful to intergovernmental relations (s. 16)

Disclosure may only occur where the consent of the Minister responsible for the Bill, in consultation with the Cabinet, is given unless the information relates to confidential information

received from another government and that other government consents to its disclosure.

- Advice from officials (s. 17)

This exception recognizes that there is a public interest in not permitting free access to records relating to policy development and decision-making in the public service. It recognizes that there must be candid discussions, deliberations and the like in order for the workings of government not to be impaired.

It should be noted that there are a number of situations where the exception does not apply such as where the information is over 25 years old; the information relates to reasons given by a public body in the exercise of a discretionary power or judicial function; in some cases where the information is the result of product or environmental testing or is a statistical survey; the information is scientific or technical background research and the like. (s. 17(2))

- Commercial information of a public body (s. 18)

This exception mirrors in many ways the commercial exception that applies to third parties. The exception, however, does not apply to certain product or environmental testing results. (s. 18(2))

- Testing or audit procedures and details of specific tests or audits to be conducted (s. 19)

This exception is limited to only those situations where disclosure can reasonably be expected to prejudice the use or results of particular tests or audits.

- Privileged information (s. 20)

This exception is designed to ensure that information of a privileged legal nature is

protected much like it would be for any citizen of the province.

- Disclosure harmful to heritage sites and endangered forms of life (s. 21)

The preservation of such things as fossil sites, heritage sites and rare and endangered forms of life is an important public concern. This exception applies only where the disclosure of information could reasonably be expected to result in damage to the site or the life form or to the conservation of them.

- Information available to the public and information to be available at a future date (s. 22)

Often many records that may be the subject of an application under the Bill are already available to the public or are about to be made available to the public. Additional expense and efforts by a public body might follow if a request for access under this Bill were allowed.

What are your thoughts on the exceptions contained in the Bill?

Rights Of Third Parties

On a number of occasions a record request may involve information about a third party. This is especially so when it involves third party personal information and third party commercial information. As indicated earlier, a third party is someone other than an applicant or a public body. (s. 1(1)) The Bill tries to strike a balance between the interests of the third party and the rights of an applicant.

The head of a public body is required to notify the third party and provide the third party with a copy of the record if the head is considering giving access to information that may fall under the exceptions dealing with third party commercial information or third party personal privacy. The third party must within 60 days consent to the disclosure or make representations explaining why the disclosure should not be

The Independent Third Party Review

made. (s. 23(2)) The applicant must also be given notice that third party interests may be affected. (s. 23(4))

A decision as to whether or not disclosure will be given must be made within 90 days of the notice to the third party. Both the third party and the applicant are notified of the decision to be taken. If it is proposed to release the record, the third party has 30 days to ask for a review of the decision. A similar time period exists for the applicant to ask for a review if the public body decides not to give access to a record. (s. 24)

Is the proper balance struck between the interests of third parties and the rights of applicants?

Another of the fundamental principles of the Bill is the provisions for the appointment of an independent Information and Privacy Commissioner. (Part 4) The Commissioner is required to receive complaints, investigate those complaints where warranted and make recommendations to the public body in connection with the complaint. In many ways the Commissioner acts much like the Ombudsman who has safeguarded the rights of Albertans for many years.

Both an applicant and a third party may ask for a review: the applicant in connection with any decision, act or failure to act by the head of a public body; a third party in connection with any decision made by the head. (s. 26)

Within 30 days after the decision of a head, a written request for review must be made to the Commissioner. (s. 27) Comprehensive rules are provided in the Bill to regulate the conduct of a review. (ss. 30 to 32) On completion of a review, written recommendations are made by the Commissioner and sent to the person requesting the review and the public body. (s. 33)

Within 30 days of receiving these recommendations the public body must make a decision whether or not to follow the recommendations and must give a written notice of its decision to the Commissioner and the person who requested the review. (s. 34)

An applicant or a third party may apply for a further

review to the Court of Queen's Bench. (ss. 35 and 36) The Court after hearing the matter must, if it finds that a public body is required to give access to a record, order that access be given. If the Court finds that a public body is required to refuse access, it must order the public body not to give access. (s. 37)

What are your thoughts on this process?

Protection of Privacy

The Bill recognizes the extreme importance that Albertans place on the privacy of information about themselves that may be in the hands of a public body. The remaining fundamental principles of the Bill are directed at ensuring that these desires of Albertans are met yet at the same time balancing the legitimate needs of government and others. Personal information is extensively defined in the Bill. (s. 1(h)) Division 1 of Part 2 provides rules as to how and for what purpose public bodies can collect personal information. Regulation of the use of personal information by public bodies and the right of an individual to seek correction of personal information is found in Division 2 of Part 2. Disclosure of personal information to the person the information is about is regulated by the access provisions of the Bill. Disclosure of personal information to public authorities, for research purposes and for other cases are regulated by Division 3 of Part 2 of the Bill.

What Are The Rules On Collection Of Personal Information?

Personal information cannot be collected by a public body from an individual unless it is authorized by an Act or a regulation; it relates to law enforcement; or it is necessary for an existing or proposed program or activity of a public body. In the case of a proposed program or activity of a public body collection of personal information must be approved by the head in consultation with Executive Council. (s. 38) The individual, except in certain defined cases, must be told of the purpose of the collection and the specific legal authority for the collection. (s. 39(2))

Personal information must be collected from the individual it concerns where reasonably practicable except in certain specifically defined circumstances such as where it is authorized under an Act, it is collected for the purpose of law

enforcement and so on. (s. 39)

There is also a positive duty placed on public bodies to ensure that suitable security arrangements are maintained for personal information in their possession. (s. 40)

Are the collection provisions acceptable?

A public body may only use personal information it collects from individual Albertans for the purpose for which it was obtained or for a consistent purpose; for another purpose with the consent of the individual or for purposes allowed under the disclosure sections of the Bill. (s. 41)

Every reasonable effort must be made by a public body to ensure the information it uses is accurate and complete. (s. 42 (b)) It is a fundamental principle that an individual has a right to request a correction of information that the individual believes may contain an error or omission. The public body must either make the correction or at least make note of the request and notify the individual concerned within 30 days. (s. 43) Because of this right and the individual's right to access to information about himself or herself, a public body must retain information it uses for at least one year after it has been used. (s. 42(a))

Do you agree with these provisions?

Specific rules are set out in the Bill to ensure that an individual's personal information is not disclosed beyond what is required for the proper operations of government, the legitimate interests of researchers and others.

Firstly, under the access provisions of the Bill there are, as noted earlier, significant limitations on third parties obtaining access to the personal information of another individual. (s. 12)

Section 45, secondly, provides for specific and limited situations where one public body may disclose personal information to another public authority such as to assist in law enforcement matters. Only in other very restricted situations

What Use Can Be Made Of Personal Information?

What Are The Rules About Disclosure Of Personal Information?

may personal information be disclosed such as where it is used for a purpose consistent with the original purpose for which the information was collected, or where the individual consents to disclosure, for the purposes of complying with court orders, for complying with the laws of Canada or where disclosure is necessary to protect the health or safety of any individual.

Finally, disclosure for research purposes is rigorously constrained in section 46 by requiring researchers to show that

- their research cannot be accomplished without individual-specific information;
- there is a public interest in any record linkage that might occur and this will not harm the individuals concerned;
- appropriate security arrangements are made for its use and disclosure; and
- they have signed agreements requiring them to comply with these and other conditions regarding disclosure.

Are the disclosure rules acceptable?

What Else Is In The Bill

- How notice is to be given under the Bill (s. 48)
- How a right of an individual can be exercised by someone else such as a guardian, trustee or personal representative (s. 49)
- Authorization by the Commissioner to disregard requests that among other things are frivolous or vexatious or amount to an abuse of the right to access (s. 50)
- Rules governing proceedings against the government, a public body, the Commissioner or their officers and employees (ss. 51 and 52)

- Rules concerning the confidentiality of information in the hands of the Commissioner (s. 53)
- A protection to the Commissioner from being compelled to give evidence in court (s. 54)
- Immunity from prosecution for complying with a requirement or recommendation of the Commissioner (s. 55)
- Offences under the Bill (s. 56)
- Clarification of the role of the Commissioner and that of the Ombudsman (s. 57)
- The Bill binds the Crown (s. 58)
- Appointment of the Commissioner including an enumeration of his general powers (ss. 59 to 69)
- Annual Report by the Commissioner to the Legislative Assembly (s. 70)
- A power of delegation in the head of a public body to allow someone else to carry out his duties under the Bill (s. 71)
- A regulation making power (s. 74)
- Consequential amendments and the coming into force of the Bill (ss. 75 to 80)

Do you have any comments on these sections?

One Final Note

Albertans have told us that they want access to information and protection of privacy legislation. Experience in other jurisdictions indicates that there will be costs associated with the implementation of this legislation. Departments and other public bodies will need to be able to properly respond to requests for information and will need to be able to comply with the privacy provisions of the legislation. In addition, as a fundamental principle of the Bill, there will be a need for an

Conclusion

independent third party review process. All of this will no doubt attract some costs. We will make every effort to ensure that these costs are kept to a minimum consistent with desires of Albertans for an efficient and effective access to information and protection of privacy regime.

We would like to hear from you on the issues raised in this Discussion Guide or any others that you wish to address. This is an important piece of legislation for all Albertans. Your comments can make a difference.

PLEASE SEND YOUR COMMENTS TO:

Honourable R. S. (Dick) Fowler, Q.C.
Minister of Justice and Attorney General
4th Floor, Bowker Building
9833 - 109 Street
EDMONTON, Alberta
T5K 2E8

1992-93 BILL 61

Fourth Session, 22nd Legislature, 42 Elizabeth II

THE LEGISLATIVE ASSEMBLY OF ALBERTA

BILL 61

**ACCESS TO INFORMATION AND
PROTECTION OF PRIVACY ACT**

THE PREMIER

First Reading

Second Reading

Committee of the Whole

Third Reading

Royal Assent

BILL 61

1992-93

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

(Assented to , 1993)

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HER MAJESTY, by and with the advice and consent of the
Legislative Assembly of Alberta, enacts as follows:

Definitions

1 In this Act,

- (a) "applicant" means a person who applies for access to a record pursuant to section 5;
- (b) "Commissioner" means the Information and Privacy Commissioner appointed pursuant to Part 4;
- (c) "employee", in relation to a public body, includes a person retained under contract to perform services for the public body;
- (d) "head", in relation to a public body, means
 - (i) if the public body is a department, branch or office of the Government of Alberta, the member of the Executive Council who presides over it, and
 - (ii) in any other case, the person designated in the regulations as the head of the public body;
- (e) "law enforcement" includes
 - (i) policing, including intelligence operations,
 - (ii) investigations that lead or could lead to the imposition of a penalty or sanction, and
 - (iii) proceedings that lead or could lead to the imposition of a penalty or sanction;
- (f) "Minister" means the member of the Executive Council charged by the Lieutenant Governor in Council with the administration of this Act;
- (g) "offence" means an offence under an Act or regulation of Alberta or Canada;
- (h) "personal information" means information about an identifiable individual, including
 - (i) the individual's name, home or business address or home or business telephone number;
 - (ii) the individual's race, religious beliefs, colour, gender, age, ancestry or place of origin;
 - (iii) an identifying number, symbol or other particular assigned to the individual;

- (iv) the individual's fingerprints, blood type or inheritable characteristics;
- (v) information about the individual's health and health care history, including information about a physical or mental disability;
- (vi) information about the individual's educational, financial, criminal or employment history;
- (vii) anyone else's opinions about the individual;
- (viii) the individual's personal opinions, except if they are about someone else;
- (i) "prescribed" means prescribed by the regulations;
- (j) "public body" means
 - (i) a department, branch or office of the Government of Alberta,
 - (ii) an agency, board, commission, corporation, office or other body designated in the regulations, or
 - (iii) the office of the Auditor General, the Ombudsman or the Chief Electoral Officer,
 but does not include
 - (iv) the Legislative Assembly Office or the office of a member of the Legislative Assembly or a member of the Executive Council,
 - (v) a treasury branch, or
 - (vi) the office of the Commissioner or the Ethics Commissioner;
- (k) "record" means a record of information in any form and includes information that is written, photographed, recorded or stored in any manner, but does not include computer programs or other mechanisms that produce records;
- (l) "third party" means a person other than an applicant or a public body;
- (m) "trade secret" means information, including a formula, pattern, compilation, program, device, product, method, technique or process, that

- (i) is used, or may be used, in business or for any commercial advantage,
- (ii) derives independent economic value, actual or potential, from not being generally known to the public or to other persons who can obtain economic value from its disclosure or use,
- (iii) is the subject of reasonable efforts to prevent it from becoming generally known, and
- (iv) the disclosure of which would result in harm or improper benefit.

Scope of the
Act

2(1) This Act applies to all records in the custody or under the control of a public body, including court administration records, but does not apply to the following:

- (a) a record made from information in a court file, a record of a judge of the Court of Appeal, the Court of Queen's Bench, the Surrogate Court or the Provincial Court or a record of a master of the Court of Queen's Bench;
- (b) a personal note, communication or draft decision of a person who is acting in a judicial or quasi-judicial capacity;
- (c) a question that is to be used on an examination or test;
- (d) a record relating to a prosecution if all proceedings in respect of the prosecution have not been completed;
- (e) material placed in the Provincial Archives of Alberta by or for a person other than a public body;
- (f) a record made from information in a registry operated by a public body where public access to the registry is normally permitted;
- (g) information that would reveal a confidence of the Executive Council or the Treasury Board, including
 - (i) advice, proposals, requests for directions, recommendations, analyses or policy options prepared for presentation to the Executive Council or the Treasury Board,
 - (ii) the contents of agendas or minutes of the Executive Council or the Treasury Board or deliberations or decisions of the Executive Council or the Treasury Board,

- (iii) consultations among members of the Executive Council or the Treasury Board on matters that relate to the making of government decisions or the formulation of government policy, and
- (iv) briefings to members of the Executive Council or the Treasury Board in relation to matters that
 - (A) are before, or are proposed to be brought before, the Executive Council or the Treasury Board, or
 - (B) are the subject of consultations described in subclause (iii).

(2) This Act

- (a) is in addition to and does not replace existing procedures for access to government information or records,
- (b) does not in any way limit access to government information or records normally available to the public,
- (c) does not limit the information otherwise available by law to a party to legal proceedings,
- (d) does not affect the power of any court or tribunal to compel a witness to testify or to compel the production of documents, and
- (e) does not prohibit the transfer, storage or destruction of any record in accordance with any other Act or any regulation.

**Relationship to
other Acts**

3(1) The head of a public body must refuse to disclose information to an applicant if the disclosure is prohibited or restricted by another Act or a regulation under another Act.

(2) If a provision of this Act is inconsistent or in conflict with a provision of another Act or a regulation under another Act, the provision of this Act prevails unless

- (a) the other Act, or
- (b) a regulation under this Act

expressly provides that the other Act or regulation, or a provision of it, prevails despite this Act.

(3) Two years after section 4 comes into force, subsection (1) is repealed and subsection (2) comes into force.

PART 1

ACCESS TO INFORMATION

Division 1

Obtaining Access to Records

**Right of
access**

4(1) Every person who makes a request under section 5 has a right of access to any record in the custody or under the control of a public body, including a record containing personal information about the applicant.

(2) The right of access to a record does not extend to information excepted from disclosure under Division 2 of this Part, but if that information can reasonably be severed from a record, an applicant has a right of access to the remainder of the record.

(3) The right of access to a record is subject to the payment of any required fee.

**How to make
a request**

5(1) To obtain access to a record, an applicant must make a request to the public body that the applicant believes has custody or control of the record.

(2) The request must be in writing and must provide enough detail to enable the public body to identify the record.

(3) The applicant may ask for a copy of the record or ask to examine the record.

**Time limit for
responding**

6(1) The head of a public body must respond not later than 30 days after a request is received unless

(a) the time limit is extended under section 9, or

(b) the request has been transferred under section 10 to another public body.

(2) The failure of the head to respond to a request in time is to be treated as a decision to refuse access to the record.

**Contents of
response**

7(1) In a response under section 6, the applicant must be told

(a) whether or not the applicant is entitled under this Act to access to the record or to part of the record,

(b) if the applicant is entitled to access, where, when and how access will be given, and

(c) if access to the record or to part of the record is refused,

(i) the reasons for the refusal and the provision of this Act on which the refusal is based,

(ii) the name, title, office address and office telephone number of an officer or employee of the public body who can answer the applicant's questions about the refusal, and

(iii) that the applicant may ask for a review under section 26.

(2) Despite subsection (1), the head of a public body may refuse to confirm or deny the existence of a record containing information described in section 13 or 15.

How access
will be given

8(1) If an applicant is told under section 7(1) that access will be given, the head of the public body concerned must comply with this section.

(2) When the applicant has asked for a copy of a record, if

(a) the record, or the part of it to which access will be given, can be reasonably reproduced by the public body using its normal equipment and expertise, and

(b) creating the copy would not unreasonably interfere with the operations of the public body,

the copy must be provided with the response or the applicant must be given reasons for the delay in providing the copy.

(3) When an applicant has asked to examine a record or when a copy is not being provided pursuant to subsection (2), the applicant must

(a) be permitted to examine the record or part of the record, or

(b) be given access in accordance with the regulations.

(4) Despite subsections (2) and (3), access to personal information about an applicant's physical or mental health may be given only in a manner authorized by the regulations.

Extending the
time limit for
responding

9(1) The head of a public body may extend the time for responding to a request for a reasonable period if

- (a) the applicant does not give enough detail to enable the public body to identify a requested record.
 - (b) a large number of records is requested or must be searched and meeting the time limit would unreasonably interfere with the operations of the public body,
 - (c) more time is needed to consult with a third party or another public body before the head can decide whether or not the applicant is entitled under this Act to access to a requested record, or
 - (d) a third party asks for a review under section 26.
- (2) If the time is extended under subsection (1), the head of the public body must tell the applicant as soon as practicable
- (a) the reason for the extension,
 - (b) when a response can be expected, and
 - (c) that the applicant may ask for a review of the extension under section 26.

Transferring a request

10(1) After a request for access to a record is received by a public body, the head of the public body may transfer the request and, if necessary, the record to another public body if

- (a) the record was produced by or for the other public body,
 - (b) the other public body was the first to obtain the record, or
 - (c) the record is in the custody or under the control of the other public body.
- (2) If a request is transferred to another public body,
- (a) the head of the public body who transferred the request must notify the applicant of the transfer as soon as possible, and
 - (b) the head of the public body to which the request is transferred must respond to the applicant in accordance with section 7 not later than 30 days after the request is received by that public body unless this time limit is extended under section 9.

Division 2

Exceptions to Disclosure

Business
interests of
third party

11(1) The head of a public body must refuse to disclose to an applicant

- (a) information that would reveal trade secrets of a third party,
- (b) financial, commercial, scientific, technical or labour relations information
 - (i) obtained in confidence, explicitly or implicitly, from a third party, or
 - (ii) that is of a confidential nature and was supplied by a third party in compliance with a lawful requirement,
- (c) information the disclosure of which could reasonably be expected to
 - (i) result in undue financial loss or gain to any person,
 - (ii) prejudice the competitive position of a third party,
 - (iii) interfere with contractual or other negotiations of a third party, or
 - (iv) result in similar information not being supplied to a public body,
- (d) information about a third party obtained on a tax return or gathered for the purpose of determining tax liability or collecting a tax,
- (e) a statement of a financial account relating to a third party with respect to the provision of routine services from a public body,
- (f) a statement of financial assistance provided to a third party by a prescribed Crown corporation or board, or
- (g) information supplied by a third party to support an application for financial assistance mentioned in clause (f).

(2) Despite subsection (1), a head may disclose information described in subsection (1)

- (a) with the written consent of the third party to whom the information relates, or

- (b) if an Act or regulation of Alberta or Canada authorizes or requires the disclosure.

Personal
privacy of third
party

12(1) The head of a public body must refuse to disclose personal information to an applicant if the disclosure would be an unreasonable invasion of a third party's personal privacy.

(2) A disclosure of personal information is presumed to be an unreasonable invasion of a third party's personal privacy if

- (a) the personal information relates to a medical, psychiatric or psychological history, diagnosis, condition, treatment or evaluation,
- (b) the personal information was compiled and is identifiable as part of an investigation into a possible contravention of law, except to the extent that disclosure is necessary to prosecute the contravention or continue the investigation,
- (c) the personal information relates to eligibility for income assistance or social service benefits or to the determination of benefit levels,
- (d) the personal information relates to employment or educational history,
- (e) the personal information was obtained on a tax return or gathered for the purpose of collecting a tax,
- (f) the personal information consists of personal recommendations or evaluations, character references or personnel evaluations,
- (g) the personal information consists of the third party's name when
 - (i) it appears with other personal information about the third party, or
 - (ii) the disclosure of the name itself would reveal personal information about the third party,

or

- (h) the personal information indicates the third party's race, religious beliefs, colour, gender, age, ancestry or place of origin.

(3) A disclosure of personal information is not an unreasonable invasion of a third party's personal privacy if

- (a) the third party has, in writing, consented to or requested the disclosure,
- (b) there are compelling circumstances affecting anyone's health or safety and notice of the disclosure is mailed to the last known address of the third party,
- (c) an Act of Alberta or Canada authorizes or requires the disclosure,
- (d) the disclosure is for research purposes and is in accordance with section 46,
- (e) the information is about the third party's classification, salary range, discretionary benefits or employment responsibilities as an officer, employee or member of a public body or as a member of the staff of a member of the Executive Council,
- (f) the disclosure reveals details of a licence, permit or other similar discretionary benefit granted to the third party by a public body, but not personal information supplied in support of the application for the benefit,
- (g) the disclosure reveals details of a discretionary benefit of a financial nature granted to the third party by a public body, but not personal information supplied in support of the application for the benefit or that is referred to in subsection (2)(c), or
- (h) the disclosure reveals financial and other details of a contract to supply goods or services to a public body.

Disclosure
harmful to
individual
safety

13(1) The head of a public body may refuse to disclose to an applicant information, including personal information about the applicant, if the disclosure could reasonably be expected to threaten anyone else's mental or physical health or safety.

(2) The head of a public body may refuse to disclose to an applicant personal information about the applicant if the disclosure could reasonably be expected to threaten the applicant's mental or physical health or safety.

Confidential
evaluations

14 The head of a public body may refuse to disclose to an applicant personal information that is evaluative or opinion material compiled solely for the purpose of determining the applicant's suitability, eligibility or qualifications for employment or for the awarding of government contracts or other benefits when the information is provided, explicitly or implicitly, in confidence.

Disclosure
harmful to law
enforcement

15(1) The head of a public body may refuse to disclose information to an applicant if there is a reasonable possibility that disclosure could

- (a) harm a law enforcement matter,
- (b) prejudice the defence of Canada or of any foreign state allied to or associated with Canada or harm the detection, prevention or suppression of espionage, sabotage or terrorism,
- (c) harm the effectiveness of investigative techniques and procedures currently used, or likely to be used, in law enforcement,
- (d) reveal the identity of a confidential source of law enforcement information,
- (e) deprive a person of the right to a fair trial or impartial adjudication,
- (f) reveal a record that has been confiscated from a person by a peace officer in accordance with a law,
- (g) facilitate the escape from custody of an individual who is being lawfully detained,
- (h) facilitate the commission of an unlawful act or hamper the control of crime,
- (i) reveal technical information relating to weapons or potential weapons,
- (j) harm the security of any property or system, including a building, a vehicle, a computer system or a communications system, or
- (k) reveal information in a correctional record supplied, explicitly or implicitly, in confidence.

(2) The head of a public body may refuse to disclose information to an applicant if the information

- (a) is in a law enforcement record and the disclosure could reasonably be expected to expose to civil liability the author of the record or an individual who has been quoted or paraphrased in the record, or
- (b) is about the history, supervision or release of an individual who is under the control or supervision of a correctional

authority and the disclosure could reasonably be expected to harm the proper control or supervision of that individual.

(3) The head of a public body must refuse to disclose information to an applicant if the information is in a law enforcement record and the disclosure would be an offence under an Act of Canada.

(4) Subsections (1) and (2) do not apply to

- (a) a report prepared in the course of routine inspections by an agency that is authorized to enforce compliance with an Act, or
- (b) a report, including statistical analysis, on the degree of success achieved in a law enforcement program unless disclosure of the report could reasonably be expected to interfere with or harm any of the matters referred to in subsection (1) or (2).

Disclosure
harmful to
intergovern-
mental
relations

16(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to

- (a) harm relations between the Government of Alberta and any of the following or their agencies:
 - (i) the Government of Canada or a province or territory of Canada;
 - (ii) the council of a municipality or Metis settlement, the board of administrators of a new town, a hospital board, a university, public college or school board or another local authority;
 - (iii) the government of a foreign state;
 - (iv) an international organization of states,

or

- (b) reveal information received, explicitly or implicitly, in confidence from a government, local authority or organization listed in clause (a) or its agency.

(2) The head of a public body may disclose information referred to in subsection (1)(a) only with the consent of the Minister in consultation with the Executive Council.

(3) The head of a public body may disclose information referred to in subsection (1)(b) only with the consent of the government,

local authority or organization that supplied the information or its agency.

(4) This section does not apply to information that has been in existence in a record for 25 or more years.

Advice from
officials

17(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to reveal

- (a) advice, proposals, recommendations, analyses or policy options developed by or for a public body or a member of the Executive Council,
- (b) consultations or deliberations involving
 - (i) officers or employees of a public body,
 - (ii) a member of the Executive Council, or
 - (iii) the staff of a member of the Executive Council,
- (c) positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations,
- (d) plans that relate to the management of personnel or the administration of a public body that have not yet been implemented,
- (e) the contents of draft legislation, regulations and orders,
- (f) the contents of agendas or minutes of meetings of an agency, board, commission, corporation, office or other body that is a public body, or
- (g) information, including the proposed plans, policies or projects of a public body, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.

(2) This section does not apply to information that

- (a) has been in existence for 25 or more years,
- (b) is a statement of the reasons for a decision that is made in the exercise of a discretionary power or an adjudicative function,

- (c) is the result of product or environmental testing carried out by or for a public body, unless the testing was done
 - (i) for a fee as a service to a person other than a public body, or
 - (ii) for the purpose of developing methods of testing or testing products for possible purchase,
- (d) is a statistical survey,
- (e) is the result of background research of a scientific or technical nature undertaken in connection with the formulation of a policy proposal,
- (f) is an instruction or guideline issued to the officers or employees of a public body, or
- (g) is a substantive rule or statement of policy that has been adopted by a public body for the purpose of interpreting an Act or regulation or administering a program or activity of the public body.

Economic and
other interests
of public
bodies

18(1) The head of a public body may refuse to disclose to an applicant information the disclosure of which could reasonably be expected to harm the economic interest of the Government of Alberta or a public body or the ability of the Government to manage the economy, including the following:

- (a) trade secrets of the Government of Alberta or a public body;
- (b) financial, commercial, scientific, technical or other information in which the Government of Alberta or a public body has a proprietary interest or a right of use and that has monetary value or is reasonably likely to have monetary value;
- (c) information the disclosure of which could reasonably be expected to
 - (i) result in financial loss to,
 - (ii) prejudice the competitive position of, or
 - (iii) interfere with contractual or other negotiations of,
 the Government of Alberta or a public body;

- (d) scientific or technical information obtained through research by an employee of a public body, the disclosure of which could reasonably be expected to deprive the employee or public body of priority of publication.

(2) A head may not refuse, under subsection (1), to disclose the results of product or environmental testing carried out by or for a public body, except when the testing was done

- (a) for a fee as a service to a person other than a public body, or
- (b) for the purpose of developing methods of testing or testing products for possible purchase.

Testing
procedures,
tests and
audits

19 The head of a public body may refuse to disclose to an applicant information relating to

- (a) testing or auditing procedures or techniques, or
- (b) details of specific tests to be given or audits to be conducted,

if disclosure could reasonably be expected to prejudice the use or results of particular tests or audits.

Privileged
information

20 The head of a public body may refuse to disclose to an applicant

- (a) information that is subject to any type of legal privilege, including solicitor-client privilege,
- (b) information prepared by or for an agent or lawyer of the Minister of Justice and Attorney General or a public body in relation to a matter involving the provision of legal services, or
- (c) information in correspondence between an agent or lawyer of the Minister of Justice and Attorney General or a public body and any other person in relation to a matter involving the provision of advice or other services by the agent or lawyer.

Disclosure harmful to the conservation of heritage sites, etc.

21 The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to result in damage to or interfere with the conservation of

- (a) fossil sites, natural sites or sites that have an anthropological or heritage value, or
- (b) any rare, endangered, threatened or vulnerable form of life.

Information that is or will be available to the public

22(1) The head of a public body may refuse to disclose to an applicant information that is available to the public or is required to be made available at a future date, whether or not for a fee.

(2) If the head of a public body refuses to disclose information pursuant to subsection (1), the head must inform the applicant of where the information is or will be available.

Division 3 Third Party Intervention

Notifying the third party

23(1) When the head of a public body is considering giving access to a record that may contain information

- (a) that affects the interests of a third party under section 11, or
- (b) the disclosure of which would be an unreasonable invasion of a third party's personal privacy under section 12,

the head must, where practicable and as soon as practicable, give written notice to the third party in accordance with subsection (2).

(2) The notice must

- (a) state that a request has been made for access to a record that may contain information the disclosure of which would affect the interests or invade the personal privacy of the third party,
- (b) describe the contents of the record,
- (c) state that, within 60 days after the notice is given, the third party may, in writing, consent to the disclosure or make representations to the public body explaining why the information should not be disclosed, and
- (d) include a copy of the record or part of it containing the information in question.

(3) When, in the opinion of the head, it is not practicable to provide notice to a third party under subsection (1), the head may dispense with the giving of notice.

(4) When notice is given under subsection (1), the head of the public body must also give the applicant a notice stating that

(a) the record requested by the applicant may contain information the disclosure of which would affect the interests or invade the personal privacy of a third party, and

(b) the third party is being given an opportunity to make representations concerning disclosure.

Time limit and
notice of
decision

24(1) Within 90 days after notice is given pursuant to section 23(1), the head of the public body must decide whether or not to give access to the record or to part of the record, but no decision may be made before the earlier of

(a) 61 days after the day notice is given, or

(b) the day a response is received from the third party.

(2) On reaching a decision under subsection (1), the head of the public body must give written notice of the decision, including reasons for the decision, to the applicant and the third party.

(3) If the head of the public body decides to give access to the record or part of the record, the notice must state that the applicant will be given access unless the third party asks for a review under section 26 within 30 days after the day notice is given under subsection (2).

(4) If the head of the public body decides not to give access to the record or part of the record, the notice must state that the applicant may ask for a review under section 26 within 30 days after the day notice is given under subsection (2).

Division 4 Review and Appeal

Definition

25 In this Division, "Court" means the Court of Queen's Bench.

Review by Commissioner

Right to ask
for a review

26(1) A person who makes a request to the head of a public body for access to a record or for correction of personal information may

ask the Commissioner to review any decision, act or failure to act of the head that relates to that request.

(2) A third party may ask the Commissioner to review a decision under section 24 to give access to a record or part of a record that affects the interests or invades the personal privacy of the third party.

How to ask for
a review

27(1) To ask for a review by the Commissioner, a written request must be delivered to the Commissioner.

(2) A request for a review of a decision of the head of a public body must be delivered within 30 days after the person asking for the review is given notice of the decision.

Notifying
others of
review

28 On receiving a request for a review, the Commissioner must give a copy to the head of the public body concerned and

- (a) the applicant, if a third party asked for the review, or
- (b) a third party whose interests may be affected under section 11 or whose personal privacy may be invaded by the disclosure under section 12, if the applicant asked for the review.

Review by
Commissioner

29(1) The Commissioner must conduct a review and may decide all questions of fact and law arising in the course of the review.

(2) Despite subsection (1), the Commissioner may refuse to conduct a review or may discontinue a review if, in the opinion of the Commissioner, the request for a review

- (a) is frivolous or vexatious,
- (b) is not made in good faith,
- (c) concerns a trivial matter, or
- (d) amounts to an abuse of the right to access.

(3) Except when a review is not conducted or is discontinued under subsection (2), a review must be completed within 180 days after the receipt by the Commissioner of the request for the review.

Conduct of
review

30(1) Every review must be conducted in private.

(2) The person who asked for the review, the head of the public body concerned and any other person given a copy of the request for a review under section 28(a) or (b) must be given an opportunity to make representations to the Commissioner during the review.

(3) No one is entitled as of right to be present during a review or

(a) to have access to, or

(b) to comment on,

representations made to the Commissioner by any other person.

Duty to
establish
evidence

31(1) At a review of a decision to refuse an applicant access to all or part of a record, it is up to the head of the public body to establish that the applicant has no right of access to the record or part.

(2) At a review of a decision to refuse an applicant access to all or part of a record that contains personal information about a third party, it is up to the applicant to establish that disclosure of the information would not be contrary to this Act or the regulations.

(3) At a review of a decision to give an applicant access to all or part of a record containing information that relates to a third party,

(a) in the case of personal information, it is up to the applicant to establish that disclosure of the information would not be contrary to this Act or the regulations, and

(b) in any other case, it is up to the third party to establish that the applicant has no right of access under this Act to the record or part.

Power of
Commissioner

32 Despite any other Act or any privilege available at law, the Commissioner may, after receiving a request for a review, require the production of and examine any record to which this Act applies that is in the custody or under the control of the public body concerned.

Commissioner
to report

33 On completing a review, the Commissioner must

(a) prepare a written report setting out the Commissioner's recommendations with respect to the matter and the reasons for the recommendations, and

- (b) send a copy of the report to the person who asked for the review, the head of the public body concerned and any other person given a copy of the request for a review under section 28(a) or (b).

Decision of
head

34 Within 30 days after receiving the report of the Commissioner, the head of the public body concerned must

- (a) make a decision to follow the recommendation of the Commissioner or make any other decision the head considers appropriate, and
- (b) give written notice of the decision to the Commissioner, the person who asked for the review and any other person given a copy of the request for a review under section 28(a) or (b).

Appeal to Court of Queen's Bench

Appeal
procedure

35(1) An applicant or third party may appeal a decision of a head made under section 34 to the Court by originating notice, which must be served on the head within 30 days of the date the appellant receives the written notice of the decision.

(2) A head who has refused an application for access to a record or part of a record must, as soon as is reasonably practicable after receipt of the originating notice, give written notice of the appeal to any third party to whom a report was sent pursuant to section 33(b).

(3) A head who has granted an application for access to a record or part of a record must, as soon as is reasonably practicable after receipt of the originating notice, give written notice of the appeal to the applicant.

(4) An applicant or a third party who has been given notice of an appeal under this section may appear as a party to the appeal.

(5) The Commissioner is not a party to an appeal.

Powers of
Court on
appeal

36(1) On an appeal, the Court must make its own determination of the matter and may examine in private any record to which this Act applies in order to determine on the merits whether the information in the record may be withheld pursuant to this Act.

(2) Section 31 applies to proceedings on an appeal.

(3) The Court must take every reasonable precaution, including, where appropriate, receiving representations without notice to others and conducting hearings in private, to avoid disclosure by the Court or any person of

(a) any information or other material if the nature of the information or material could justify a refusal by a head to give access to a record or part of a record, or

(b) any information as to whether a record exists if the head, in refusing to give access, does not indicate whether the record exists.

(4) The Court may disclose to the Minister of Justice and Attorney General information that relates to the commission of an offence if, in the opinion of the Court, there is evidence of the commission of the offence.

Decisions of
Court

37(1) If the Court determines that, under this Act, the head of a public body is required to give access to a record or part of it, the Court must order the head to give the applicant access to the record or the part of it, subject to any conditions the Court considers appropriate.

(2) If the Court determines that, under this Act, the head of a public body is required to refuse access to a record or part of it, the Court must order the head not to give access to the record or the part of it.

PART 2

PROTECTION OF PRIVACY

Division 1

Collection of Personal Information

Purpose of
collection of
information

38 No personal information may be collected by or for a public body unless

(a) the collection of the information is expressly authorized by an Act or a regulation under an Act,

(b) the information is collected for the purposes of law enforcement, or

(c) the information relates directly to and is necessary for an existing program or activity of the public body or for a proposed program or activity where collection of the

information has been approved by the head in consultation with the Executive Council.

Manner of
collection of
information

39(1) A public body must, where reasonably practicable, collect personal information directly from the individual the information is about unless

- (a) another method of collection is authorized by
 - (i) that individual, or
 - (ii) another Act or a regulation under another Act,
- (b) the information may be disclosed to the public body under Division 3 of this Part,
- (c) the information is collected for the purpose of law enforcement,
- (d) the information is collected for the purpose of collecting a fine or a debt owed to the Government of Alberta or a public body,
- (e) the information concerns the history, release or supervision of an individual under the control or supervision of a correctional authority,
- (f) the information is collected for the purpose of providing legal services,
- (g) the information
 - (i) is necessary in order to determine the eligibility of an individual to participate in a program of or receive a benefit, product or service from the Government of Alberta or a public body and is collected in the course of processing an application made by or on behalf of the individual the information is about, or
 - (ii) is necessary in order to verify the eligibility of an individual who is participating in a program of or receiving a benefit, product or service from the Government of Alberta or a public body and is collected for that purpose,
- (h) the information is collected for the purpose of informing the Public Trustee about potential clients,

(i) the information is collected for the purpose of enforcing a maintenance order under the *Maintenance Enforcement Act*, or

(j) the information is collected for the purpose of managing or administering personnel of the Government of Alberta or a public body.

(2) A public body that collects personal information that is required by subsection (1) to be collected directly from the individual the information is about must inform the individual of

(a) the purpose for which the information is collected, and

(b) the specific legal authority for the collection,

unless the regulations provide that this subsection does not apply to that type of information.

(3) Subsections (1) and (2) do not apply if, in the opinion of the head of the public body concerned, compliance with them might result in the collection of inaccurate information or defeat the purpose or prejudice the use for which the information is collected.

Protection of
personal
information

40 The head of a public body must protect personal information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal.

Division 2 Use of Personal Information

Use of
personal
information

41 A public body may use personal information only

(a) for the purpose for which that information was collected or compiled, or for a use consistent with that purpose,

(b) if the individual the information is about has identified the information and consented, in the prescribed manner, to the use, or

(c) for a purpose for which that information may be disclosed to that public body under Division 3 of this Part.

Duties of a
public body

42 If a public body uses an individual's personal information to make a decision that directly affects the individual, the public body must

- (a) retain the information for at least one year after using it so that the individual has a reasonable opportunity of obtaining access to it, and
- (b) make every reasonable effort to ensure that the information is accurate and complete.

Right of
correction

43(1) An individual who believes there is an error or omission in his or her personal information may request the head of the public body that has the information in its custody or under its control to correct the information.

(2) If a correction is not made in response to a request under subsection (1), the head of the public body must make a note of the requested correction on or cross-referenced to the information to which it relates.

(3) Within 30 days after the request is received, the head must give written notice to the individual that

- (a) the correction has been made, or
- (b) a notation pursuant to subsection (2) has been made.

(4) Section 9 applies to the period set out in subsection (3).

Division 3 Disclosure of Personal Information

Disclosure in
accordance
with Part 1 or
this Division

44 A public body may disclose personal information only

- (a) in accordance with Part 1, or
- (b) in accordance with this Division.

When
personal
information
may be
disclosed

45 A public body may disclose personal information

- (a) for the purpose for which the information was collected or compiled or for a use consistent with that purpose,
- (b) if the individual the information is about has identified the information and consented, in the prescribed manner, to its disclosure,
- (c) for the purpose of enforcing a legal right that the Government of Alberta or a public body has against any person,

- (d) for the purpose of collecting a fine or debt owing to, or making a payment owing by, the Government of Alberta or a public body,
- (e) to a public body or a law enforcement agency for law enforcement purposes,
- (f) when disclosure is by the Minister of Justice and Attorney General or an agent or lawyer of the Minister of Justice and Attorney General to a place of lawful detention,
- (g) for the purpose of managing or administering personnel of the Government of Alberta or a public body,
- (h) to the Director of Maintenance Enforcement for the purpose of enforcing a maintenance order under the *Maintenance Enforcement Act*,
- (i) to the Commissioner, the Ombudsman or the Ethics Commissioner, if the information is necessary for the performance of the duties of that officer,
- (j) to the Auditor General, or to any other prescribed person, for audit purposes,
- (k) to an officer or employee of the public body or to a member of the Executive Council, if the information is necessary for the performance of the duties of the officer or employee or the member of the Executive Council,
- (l) for use in the provision of legal services to the Government of Alberta or a public body,
- (m) to the Provincial Archives of Alberta for archival purposes,
- (n) for the purpose of complying with a subpoena or warrant issued or an order made by a court, person or body that has the authority to compel the production of information or with a rule of court that relates to the production of information,
- (o) for the purpose of supervising an individual under the control or supervision of a correctional authority,
- (p) for the purpose of complying with a law of Alberta or Canada or with a treaty, written agreement or arrangement made under a law of Alberta or Canada,
- (q) when necessary to protect the mental or physical health or safety of any individual,

- (r) so that the next of kin of an injured, ill or deceased individual may be contacted.
- (s) for any purpose when, in the opinion of the head,
 - (i) the public interest in disclosure clearly outweighs any invasion of privacy that could result from the disclosure, or
 - (ii) disclosure would clearly benefit the individual to whom the information relates,
- (t) when the information is available to the public,
- (u) for any purpose in accordance with any Act that authorizes or requires the disclosure, or
- (v) to a member of the Legislative Assembly who has been requested by the individual the information is about to assist in resolving a problem.

Disclosure for
research

46 A public body may disclose personal information for a research purpose, including statistical research, only if

- (a) the research purpose cannot reasonably be accomplished unless that information is provided in individually identifiable form,
- (b) any record linkage resulting from the disclosure is not harmful to the individuals the information is about and the benefits to be derived from the record linkage are clearly in the public interest,
- (c) the head of the public body concerned has approved conditions relating to the following:
 - (i) security and confidentiality;
 - (ii) the removal or destruction of individual identifiers at the earliest reasonable time;
 - (iii) the prohibition of any subsequent use or disclosure of that information in individually identifiable form without the express authorization of that public body,

and

- (d) the person to whom the information is disclosed has signed an agreement to comply with the approved conditions, this

Act and any of the public body's policies and procedures relating to the confidentiality of personal information.

PART 3

GENERAL

- | | |
|-------------------------------------|--|
| Fees | <p>47(1) The head of a public body may require an applicant who makes a request under section 5 to pay to the public body fees for services as provided for in the regulations.</p> <p>(2) If an applicant is required to pay fees for services, the public body must give the applicant an estimate of the total fee before providing the services.</p> |
| Manner of giving notice | <p>48 Where this Act requires notice to be given to a person, it is to be given</p> <ul style="list-style-type: none">(a) by sending it to that person by prepaid mail to the last known address of that person,(b) by personal service, or(c) by substitutional service if so authorized by the Commissioner. |
| Exercise of rights by other persons | <p>49(1) Any right or power conferred on an individual by this Act may be exercised</p> <ul style="list-style-type: none">(a) if the individual is deceased, by the individual's personal representative if the exercise of the right or power relates to the administration of the individual's estate,(b) if a guardian or trustee has been appointed for the individual under the <i>Dependent Adults Act</i>, by the guardian or trustee if the exercise of the right or power relates to the powers and duties of the guardian or trustee,(c) if a power of attorney has been granted by the individual, by the attorney if the exercise of the right or power relates to the powers and duties of the attorney conferred by the power of attorney,(d) if the individual is a minor, by a guardian of the minor in circumstances where, in the opinion of the head of the public body concerned, the exercise of the right or power by the guardian would not constitute an unreasonable invasion of the privacy of the minor, or |

- (e) by any person with written authorization from the individual to act on the individual's behalf.

(2) Any notice required to be given to an individual under this Act may be given to the person entitled to exercise the individual's rights or powers referred to in subsection (1).

Power to
authorize a
public body to
disregard
requests

50 If the head of a public body asks, the Commissioner may authorize the public body to disregard requests under section 5 that

- (a) are frivolous or vexatious,
- (b) are not made in good faith,
- (c) concern a trivial matter,
- (d) amount to an abuse of the right to access, or
- (e) because of their repetitious or systematic nature, would unreasonably interfere with the operations of the public body.

Proceedings
prohibited

51 No action lies against the Government of Alberta, a public body or the head or an officer or employee of a public body for

- (a) the giving or withholding, in good faith, of any information pursuant to this Act or any consequences that flow from the giving or withholding of that information, or
- (b) the failure to give any notice required pursuant to this Act if reasonable care is taken to give the required notice.

Proceedings
involving
Commissioner
prohibited

52(1) No action lies against the Commissioner or a former Commissioner or any other person who is or was employed or engaged by the Office of the Information and Privacy Commissioner for anything done in good faith under this Act.

(2) No action lies against a person who in good faith provides information or gives evidence in a proceeding under Division 4 of Part 1 to the Commissioner or to a person employed or engaged by the Office of the Information and Privacy Commissioner.

Confidentiality

53(1) The Commissioner must not disclose any information that comes to the knowledge of the Commissioner in the exercise of the powers, performance of the duties or carrying out of the functions of the Commissioner under this Act.

(2) Subsection (1) applies, with any necessary modification, to persons employed or engaged by the Office of the Information and Privacy Commissioner.

(3) Despite subsection (1), the Commissioner may disclose

- (a) in the course of a review, any matter that the Commissioner considers necessary to disclose to facilitate the review, and
- (b) in a report prepared pursuant to this Act, any matter that the Commissioner considers necessary to disclose to establish grounds for the findings and recommendations in the report.

(4) When making a disclosure pursuant to subsection (3), the Commissioner must not disclose

- (a) any information or other material if the nature of the information or material could justify a refusal by the head of a public body to give access to a record or part of a record, or
- (b) any information about whether a record exists if the head, in refusing to give access, has not indicated whether the record exists.

(5) Despite subsection (1), the Commissioner may disclose to the Minister of Justice and Attorney General information that relates to the commission of an offence if, in the opinion of the Commissioner, there is evidence of the commission of the offence.

Non-
compellability

54(1) The Commissioner may not be compelled to give evidence in a court or in a proceeding of a judicial nature concerning any information that comes to the knowledge of the Commissioner in the exercise of the powers, performance of the duties or carrying out of the functions of the Commissioner under this Act.

(2) Subsection (1) applies, with any necessary modification, to persons employed or engaged by the Office of the Information and Privacy Commissioner.

Immunity from
prosecution

55 No person is liable to prosecution for an offence under any Act or regulation by reason only of that person's compliance with a requirement or recommendation of the Commissioner pursuant to this Act.

Offences	<p>56(1) Every person who knowingly collects, uses or discloses personal information in contravention of this Act or the regulations commits an offence and is liable to a fine of not more than \$5000.</p> <p>(2) Every person who wilfully</p> <ul style="list-style-type: none"> (a) obstructs the Commissioner or any other person in the performance of the powers, duties or functions of the Commissioner or other person under this Act, (b) fails to comply with any lawful requirement of the Commissioner or any other person under this Act, or (c) makes any false statement to, or misleads or attempts to mislead, the Commissioner or any other person in the performance of the powers, duties or functions of the Commissioner or other person under this Act, <p>commits an offence and is liable to a fine of not more than \$5000.</p>
Role of Ombudsman	57 The Ombudsman may not investigate any matter that the Commissioner has the power to review under this Act.
Crown bound	58 The Crown in right of Alberta is bound by this Act.

PART 4

ADMINISTRATION

Definition	59 In this Part, "Standing Committee" means the Standing Committee on Legislative Offices of the Legislative Assembly.
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Division 1 Information and Privacy Commissioner

Appointment of Commissioner	<p>60(1) The Lieutenant Governor in Council, on the recommendation of the Legislative Assembly, must appoint an Information and Privacy Commissioner to carry out the duties and functions set out in this Act.</p> <p>(2) The Commissioner is an officer of the Legislature.</p> <p>(3) The Commissioner may not be a member of the Legislative Assembly.</p>
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- Term of office** **61(1)** Except as provided for in section 62, the Commissioner holds office for a term of 5 years.
- (2) A person holding office as Commissioner continues to hold office after the expiry of that person's term of office until that person is reappointed, a successor is appointed or a period of 6 months has expired, whichever occurs first.
- (3) A person is eligible for re-appointment as Commissioner.
- Resignation, removal or suspension of Commissioner** **62(1)** The Commissioner may resign at any time by notifying the Speaker of the Legislative Assembly or, if there is no Speaker or the Speaker is absent from Alberta, by notifying the Clerk of the Legislative Assembly.
- (2) The Lieutenant Governor in Council must remove the Commissioner from office or suspend the Commissioner for cause or incapacity on the recommendation of the Legislative Assembly.
- (3) If the Legislative Assembly is not sitting, the Lieutenant Governor in Council may suspend the Commissioner for cause or incapacity on the recommendation of the Standing Committee.
- Acting Commissioner** **63(1)** The Lieutenant Governor in Council, on the recommendation of the Standing Committee, may appoint an acting Commissioner if
- (a) the office of Commissioner is or becomes vacant when the Legislative Assembly is not sitting,
- (b) the Commissioner is suspended when the Legislative Assembly is not sitting, or
- (c) the Commissioner is removed or suspended or the office of the Commissioner becomes vacant when the Legislative Assembly is sitting, but no recommendation is made by the Assembly under section 60(1) before the end of the session.
- (2) The Lieutenant Governor in Council may appoint an acting Commissioner if the Commissioner is temporarily absent because of illness or for another reason.
- (3) An acting Commissioner holds office until
- (a) a person is appointed under section 60(1),
- (b) the suspension of the Commissioner ends, or

(c) the Commissioner returns to office after a temporary absence,

whichever is the case and whichever occurs first.

Remuneration

64 The Commissioner must be remunerated as determined by the Standing Committee, and it must review that remuneration at least once a year.

Oath

65(1) Before beginning the duties of office, the Commissioner must take an oath to faithfully and impartially perform the duties of the office and not to disclose any information received by the Office of the Information and Privacy Commissioner under this Act except as provided in this Act.

(2) The oath must be administered by the Speaker of the Legislative Assembly or the Clerk of the Legislative Assembly.

Office of the
Commissioner

66(1) There may be a part of the public service of Alberta called the Office of the Information and Privacy Commissioner consisting of the Commissioner and those persons employed pursuant to the *Public Service Act* that are necessary to assist the Commissioner in carrying out the Commissioner's duties and functions under this or any other enactment.

(2) The Commissioner may engage the services of any persons necessary to assist the Commissioner in carrying out the Commissioner's duties and functions.

(3) On the recommendation of the Commissioner, the Standing Committee may order that

(a) any regulation, order or directive made under the *Financial Administration Act*, or

(b) any regulation, order, directive, rule, procedure, direction, allocation, designation or other decision under the *Public Service Act*,

does not apply to, or is varied in respect of, the Office of the Information and Privacy Commissioner or any particular employee or class of employees in the Office.

(4) An order made under subsection (3)(a) operates despite section 2 of the *Financial Administration Act*.

(5) The *Regulations Act* does not apply to orders made under subsection (3).

(6) The chair of the Standing Committee must lay a copy of each order made under subsection (3) before the Legislative Assembly if it is then sitting or, if it is not then sitting, within 15 days after the start of the next sitting.

(7) Every person employed or engaged by the Office of the Information and Privacy Commissioner must, before beginning to perform duties under this Act, take an oath, to be administered by the Commissioner, not to disclose any information received by that person under this Act except as provided in this Act.

**Financing of
operations**

67(1) The Commissioner must submit to the Standing Committee in respect of each fiscal year an estimate of the public money that will be required to be provided by the Legislature to defray the several charges and expenses of the Office of the Information and Privacy Commissioner in that fiscal year.

(2) The Standing Committee must review each estimate submitted pursuant to subsection (1) and, on the completion of the review, the chair of the Committee must transmit the estimate to the Provincial Treasurer for presentation to the Legislative Assembly.

**Delegation by
Commissioner**

68(1) The Commissioner may delegate to any person any duty, power or function of the Commissioner under this Act, except

- (a) the power to delegate under this section,
- (b) the power to examine information described in section 15, and
- (c) the duties and powers specified in sections 29, 48(c) and 50.

(2) A delegation under subsection (1) must be in writing and may contain any conditions or restrictions the Commissioner considers appropriate.

**General
powers of
Commissioner**

69 The Commissioner may

- (a) engage in or commission research into matters affecting the carrying out of the purposes of this Act,
- (b) receive representations about the operation of this Act, and
- (c) offer comment on the implications for privacy protection of proposed legislative schemes or government programs.

Annual report **70(1)** The Commissioner must prepare and submit an annual report to the Speaker of the Legislative Assembly, and the Speaker must lay the report before the Assembly if it is then sitting or, if it is not then sitting, within 15 days after the start of the next sitting.

(2) The annual report of the Commissioner must provide details of the activities of the office in relation to the Commissioner's responsibilities pursuant to this Act during that year, including information concerning any instances where the Commissioner's recommendations made after a review have not been followed and any recommendations made under section 69.

Division 2 Other Matters

Authorization **71(1)** The head of a public body may authorize any person to exercise a power or perform a duty of the head under this Act,

(a) including the power to form a belief about something or make other determinations with respect to matters coming under this Act, but

(b) not including the power to authorize another person to exercise or perform any of the head's powers and duties under this Act.

(2) An authorization pursuant to subsection (1) must be in writing and may contain any limitations, restrictions, conditions or requirements that the head considers necessary.

(3) A reference to the head of a public body in this Act or the regulations includes a person authorized by a head under this section.

Directory of public bodies and records **72(1)** The Minister must have produced, and updated as reasonably required, a directory containing

(a) a list of all public bodies,

(b) a general description of the categories of records in the custody or under the control of each public body, and

(c) the title and address of the appropriate person for each public body to whom requests for access to records should be sent.

(2) A copy of the directory must be made available at any place that the Minister considers appropriate.

Access to
manuals

73(1) Within 2 years after this section comes into force, the head of every public body must provide facilities at

- (a) the headquarters of the public body, and
- (b) any offices of the public body that, in the opinion of the head, are reasonably practicable.

where the public may inspect any manual, handbook or other guideline used in decision-making processes that affect the public by employees of the public body in administering or carrying out programs or activities of the public body.

(2) Any information in a record that the head of a public body would be authorized to refuse to give access to pursuant to this Act may be excluded from the manuals, handbooks or guidelines that may be inspected pursuant to subsection (1).

Regulations

74 The Lieutenant Governor in Council may make regulations

- (a) designating agencies, boards, commissions, corporations, officers or other bodies as public bodies;
- (b) designating the head of a public body that is not a department, branch or office of the Government of Alberta;
- (c) prescribing procedures to be followed in making, transferring and responding to requests under this Act;
- (d) respecting fees to be paid under this Act and providing for circumstances when fees may be waived in whole or in part;
- (e) authorizing the disclosure of information relating to the mental or physical health of individuals to medical or other experts to determine, for the purposes of section 13, if disclosure of that information could reasonably be expected to threaten the mental or physical health or safety of those individuals;
- (f) prescribing procedures to be followed or restrictions considered necessary with respect to the disclosure and examination of information referred to in clause (e);
- (g) prescribing special procedures for giving individuals access to personal information about their physical or mental health and regulating the way in which that access is given;

- (h) providing that other Acts or regulations, or any provisions of them, prevail despite this Act;
- (i) exempting any information or category of information from the application of section 39(2);
- (j) prescribing ways in which an individual may give consent;
- (k) prescribing persons to whom personal information may be disclosed for audit purposes for the purposes of section 45(j);
- (l) respecting any matter that is to be included in a notice required by this Act;
- (m) prescribing forms for the purposes of this Act;
- (n) prescribing any other matter or thing required or authorized by this Act to be prescribed in the regulations;
- (o) defining, enlarging or restricting the meaning of any term used in this Act but not defined in this Act;
- (p) respecting any other matter or thing that the Lieutenant Governor in Council considers necessary to carry out the intent of this Act.

PART 5

CONSEQUENTIAL AND COMMENCEMENT

Amends
RSA 1980
cA-49

75 *The Auditor General Act is amended in section 1(c) by striking out “and” at the end of subclause (iii), by adding “and” at the end of subclause (iv) and by adding the following after subclause (iv):*

- (v) the Information and Privacy Commissioner and the staff of the Office of the Information and Privacy Commissioner;

Amends SA
1991 cC-22.1

76 *The Conflicts of Interest Act is amended in Part 2 of the Schedule by adding the following:*

5. The Information and Privacy Commissioner

Amends SA
1983 cD-25.1

77 *The Department of Public Works, Supply and Services Act is amended by repealing section 21(2)(c).*

Amends
RSA 1980
cF-9

78 *The Financial Administration Act is amended*

(a) in section 1(1)(c) by striking out "and" at the end of subclause (vii), by adding "and" at the end of subclause (viii) and by adding the following after subclause (viii):

(ix) the Office of the Information and Privacy Commissioner;

(b) in section 2(1) by adding " , the Access to Information and Protection of Privacy Act" after "Alberta Bill of Rights";

(c) in section 33(1)

(i) in clause (b) by striking out "and" at the end of subclause (iv), by adding "and" at the end of subclause (v) and by adding the following after subclause (v):

(vi) the Office of the Information and Privacy Commissioner;

(ii) in clause (c) by striking out "and" at the end of subclause (iv), by adding "and" at the end of subclause (v) and by adding the following after subclause (v):

(vi) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner;

(iii) in clause (d) by striking out "and" at the end of subclause (iv), by adding "and" at the end of subclause (v) and by adding the following after subclause (v):

(vi) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner;

Amends
RSA 1980
cP-31

79 *The Public Service Act is amended in section 1*

(a) in clause (c) by adding the following after subclause (iv.1):

(iv.2) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner,

(b) in clause (d) by adding the following after subclause (iv.1):

(iv.2) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner,

Coming into
force

80 *This Act, except section 3(2), comes into force on Proclamation.*

●

Access to Information & Protection of Privacy Act

●

A Discussion Guide



Alberta
GOVERNMENT OF ALBERTA

PREMIER'S MESSAGE

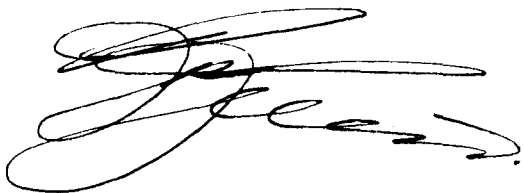
Our government is open, accessible and accountable. We are committed to staying in touch with Albertans and giving them a greater voice in government. To ensure that our government's policy of full disclosure of information is protected in law and to ensure that the privacy of information held by the government about individual Albertans is protected, we are proposing access to information and protection of privacy legislation in Alberta.

I hope that you will read this discussion guide and the copy of the proposed Act. This Act was generated from a careful review of the principles that Albertans share including a desire for open government while at the same time respecting individual privacy.

We are seeking public input to ensure that our government moves in a direction consistent with the views of the people. Our government pledges to listen to you, talk with you and to ensure that an Access to Information and Protection of Privacy Act reflects your desires.

Your further ideas, comments and support are needed for us to achieve a proper balance between providing access to information held by public bodies and providing protection of individual privacy, a value which is highly prized by all Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ralph Klein', with a stylized flourish at the end.

Honourable Ralph Klein
Premier

MINISTER'S MESSAGE

In the 1992 Speech from the Throne the Alberta Government pledged to develop access to information legislation. The protection of the privacy of information held by the government about individual Albertans is an issue that goes hand in hand with providing access to information. We are pleased to present this discussion guide on the proposed Alberta access to information and protection of privacy legislation.

This discussion guide includes a copy of the proposed Act and represents the first stage of our process leading to the enactment of an Access to Information and Protection of Privacy Act.

We are seeking your comments. We would like to hear from you as soon as possible. I encourage you to participate in this consultation process. I assure you that your comments can make a difference in the final Act.

Please send your comments to me:

R.S. (Dick) Fowler, Q.C.
Minister of Justice
and Attorney General
4th Floor, Bowker Building
9833 - 109 Street
Edmonton, Alberta
T5K 2E8

by no later than November 1, 1993 so that we can re-introduce the legislation into the Legislature in a timely manner.

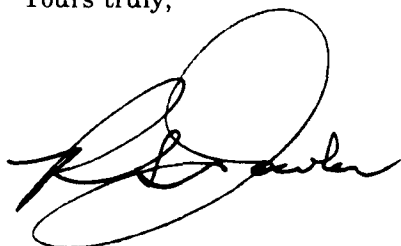
If you require further information please contact:

Lesley Gronow
Director of Communications
Department of Justice
3rd Floor, Bowker Building
9833 - 109 Street
Edmonton, Alberta
T5K 2E8

Telephone Number (403) 427-8530

Your contribution to this process now will ensure the bringing forward of an Access to Information and Protection of Privacy Act that is made by Albertans to meet the needs of Albertans.

Yours truly,

A handwritten signature in black ink, appearing to read 'R.S. Fowler', with a large, stylized loop at the end.

Honourable R.S. (Dick) Fowler, Q.C.
Minister of Justice and
Attorney General

DISCUSSION GUIDE

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

The Access to Information and Protection of Privacy Bill is a major step in ensuring that all Albertans have a single comprehensive access to information scheme that at the same time provides for the protection of privacy of personal information in the hands of the government. This Bill is an important Bill for all of us. We would like to hear from you on what you think about the Bill.

This Discussion Guide is designed to help you in making up your mind on some of the important issues that arise in the Bill.

Two Major Parts To The Bill

There are two major parts to the Bill: Part 1 dealing with access to information held by the government and Part 2 dealing with rules concerning the protection of privacy of personal information held by the government.

Fundamental Principles

There are five fundamental principles that provide the building blocks upon which the Bill is based. These are:

- (1) To allow a right of access to any person to the records in the custody and control of the government subject only to limited and specific exceptions;
- (2) To control the manner in which the government may collect personal information from individual Albertans; to control the use that the government may make of that information; and to control the disclosure by government of such information;
- (3) To allow individuals, subject to limited and specific exceptions, the right to have access to information about themselves held by the government;
- (4) To allow individuals the right to request

corrections to information about themselves held by the government; and

- (5) To provide an independent review of decisions made by the government under the legislation.

It is from these principles the Bill has been developed and it is in this light that its provisions can be examined more closely.

What Does The Bill Apply To?

Provisions of the Bill affect all records, whether they be written records, photographic records or any other record recorded or stored in any way (see the definition of "record" s. 1(k)) that are in the custody or control of the government.

There are some limited exceptions that the Bill does not apply to. These exceptions are for records that either are available outside of the Bill such as those found on court files, information now currently available in a registry such as the one found at the Land Titles Office or information which we wouldn't normally think should be available such as personal notes or draft decisions of Judges and persons exercising similar powers. (s. 2(1))

Although the Bill sets out a single scheme for access to government records it does not replace other existing procedures that we might have been using in the past or limit in any way access to government information normally available to the public. It will provide a procedure where none existed before. (s.2 (2))

Also within two years of the coming into force of the Bill, provisions must be made by public bodies to allow inspection of manuals, handbooks or other guidelines used by public servants in the decision-making processes affecting the public. (s. 73)

Finally, there may be other existing Acts that prohibit or restrict access to information. These Acts will override this Bill for a period of two years, after which this Bill will prevail. This two year period is to allow a careful study to be made of other legislation to see whether their provisions are necessary

What Public Bodies Are Covered By The Bill?

or not in light of this legislation. (s. 3)

What are your thoughts on what the Bill applies to?

This is an important question and we would like to have your views on it. We are all familiar with government departments. The Bill will apply to them. But there are other public bodies that the Bill should also apply to. In the Bill we have provided that agencies, boards, commissions, corporations, offices or other bodies may be made subject to its provisions by regulation. We could in the alternative provide that these additional public bodies be made a part of the Bill to be passed by the Legislative Assembly by noting them in a schedule to the Bill.

What do you think?

To help you in this review some other provinces have based their decision on whether the public body is wholly funded through the General Revenue Fund of the province or whether the government has control, either through ownership or through a power to appoint members of the governing authority of the body.

There are other bodies that have a significant impact on the public of Alberta. It is the government's intention to have other public bodies such as the following institutions be subject to access and protection of privacy legislation:

- Local Governments including counties, cities, towns and villages
- Local school boards
- Hospital boards
- Local boards of health
- Universities, public colleges and technical institutions

We intend to consult with these institutions about their

Obtaining Access To Records

views on the following questions:

- Should these institutions be included in this legislation;
- Should these institutions be subject to their own legislation; or
- Should we wait and see what the experience is with this legislation before proceeding further with extending this type of legislation to these institutions?

**We are interested too on your thoughts
on these questions.**

In considering these questions it is of interest to note, for instance, that in the proposed Municipal Government Act, Bill 51, a separate regime is proposed for access to information held by a municipality. (ss. 150 to 152 of Bill 51)

We value your opinion on this subject.

The first fundamental principle of the Bill concerns access to government records. Anyone may request access to a record. To obtain access to a record the applicant requester will make a request to the department or other public body that he or she believes has custody or control of it. (s. 5(1)) To assist in finding the appropriate body, a Directory of public records is to be developed by the government.(s. 72)

Applications would be made on a simple form, with the applicant providing as much detail as possible about the record to enable the public body to find it. (s. 5(2))

Sometimes only a part of a record is accessible because of the exceptions from disclosure under the Bill. A public body must release as much of the record as it can so long as the disclosed portions of the record can reasonably be severed from the excepted portions. (s. 4(2))

A request must be responded to within 30 days unless the time limit has been extended or the request is transferred to a more appropriate public body for response. (ss. 6, 9 and 10)

A critical part of the access process is the rules setting out how a public body must respond to an applicant. An applicant must be told whether or not access will be given and if access will be given, when and how it will be given. If access is refused, the applicant must be given reasons for the refusal as well as the name and address of a person who can answer questions about the refusal. The applicant must be told too that he or she may request a review of the decision. (s. 7) Only in very limited cases may a public body refuse to confirm or deny the existence of a record. (s. 7(2))

Where access is to be granted, a public body must provide a copy of the record where it is requested, if the copy can normally be reproduced and to do so will not unreasonably interfere with the public body's operations. (s. 8)

A fee will be required for services provided to an applicant such as for locating, retrieving and producing the record, preparing the record for disclosure, shipping and providing a copy of it. The public body, though, must provide an estimate of those fees before providing those services. Fees will be prescribed by regulation. (s. 47)

Is this process appropriate?

Exceptions to Disclosure

Every access to information scheme recognizes that an absolute rule of openness with respect to government records would impair the ability of government to discharge its responsibilities effectively. This philosophy is reflected in this Bill by very specific and limited exceptions to the general rule of public access to government-held information. (ss. 11 to 22) In this vein too and in recognition of the traditional notion of collective ministerial responsibility, confidences of the Executive Council and of Treasury Board are not subject to the Act. (s. 2(1)(g))

Most of the exceptions, though, are discretionary allowing a public body through its head or designated official, to release or withhold information. Only with respect to three

very important exceptions must a public body refuse access to records where the record concerns:

- commercial information of a third party (s. 11) (a third party being someone other than the applicant or a public body (s.1(1));
- personal information about a third party (s. 12); and
- law enforcement information, but only if federal law would make it an offence to release the information (s. 15(3)).

What Are The Exceptions To Access?

- Disclosure of third party commercial information (s. 11)

This exception applies to third party trade secrets or financial, commercial, scientific, technical or labour relations information obtained in confidence or that is of a confidential nature. It also includes information that could result in undue financial loss or gain to anyone, prejudice a third party's competitive position, interfere with contractual or other negotiations with a third party and so on. However, a public body may disclose this information if the third party consents or any other law allows disclosure.

- Disclosure of personal information that is an unreasonable invasion of a third person's privacy (s. 12)

A public body must refuse disclosure that would be an unreasonable invasion of a third party's personal privacy. The Bill sets out specific situations where that is presumed, such as where the personal information is medical information, relates to income assistance, employment or educational history, was obtained on a tax return and so on. (s. 12(2)) It is recognized, however, that there are situations where we might all

agree that personal information should be accessible such as where the third party consents in writing, a law authorizes disclosure, the information concerns salary ranges or classification of public employees and so on. (s. 12(3))

- Where disclosure could reasonably be expected to threaten a person's health or safety. (s. 13)
- Confidential evaluative or opinion material compiled solely to determine a person's suitability, eligibility or qualifications for employment, government contracts or other benefits. (s. 14)
- Disclosure harmful to law enforcement (s. 15)

Specific and limited exceptions are set out for law enforcement information that is subject to the section. Law enforcement is defined to include not only policing but also situations where an investigation or proceeding could lead to a penalty or sanction being imposed. (s. 1(e)) This would include most investigations or proceedings of a regulatory nature.

Most of the provisions of this exception are subject to discretionary disclosure by the public body except as noted where a federal law makes it an offence for a record of this nature to be disclosed. (s. 15(3))

Reports of routine inspections or statistical reports are not covered by the exception. (s. 15(4))

- Disclosure harmful to intergovernmental relations (s. 16)

Disclosure may only occur where the consent of the Minister responsible for the Bill, in consultation with the Cabinet, is given unless the information relates to confidential information

received from another government and that other government consents to its disclosure.

- Advice from officials (s. 17)

This exception recognizes that there is a public interest in not permitting free access to records relating to policy development and decision-making in the public service. It recognizes that there must be candid discussions, deliberations and the like in order for the workings of government not to be impaired.

It should be noted that there are a number of situations where the exception does not apply such as where the information is over 25 years old; the information relates to reasons given by a public body in the exercise of a discretionary power or judicial function; in some cases where the information is the result of product or environmental testing or is a statistical survey; the information is scientific or technical background research and the like. (s. 17(2))

- Commercial information of a public body (s. 18)

This exception mirrors in many ways the commercial exception that applies to third parties. The exception, however, does not apply to certain product or environmental testing results. (s. 18(2))

- Testing or audit procedures and details of specific tests or audits to be conducted (s. 19)

This exception is limited to only those situations where disclosure can reasonably be expected to prejudice the use or results of particular tests or audits.

- Privileged information (s. 20)

This exception is designed to ensure that information of a privileged legal nature is

protected much like it would be for any citizen of the province.

- Disclosure harmful to heritage sites and endangered forms of life (s. 21)

The preservation of such things as fossil sites, heritage sites and rare and endangered forms of life is an important public concern. This exception applies only where the disclosure of information could reasonably be expected to result in damage to the site or the life form or to the conservation of them.

- Information available to the public and information to be available at a future date (s. 22)

Often many records that may be the subject of an application under the Bill are already available to the public or are about to be made available to the public. Additional expense and efforts by a public body might follow if a request for access under this Bill were allowed.

What are your thoughts on the exceptions contained in the Bill?

Rights Of Third Parties

On a number of occasions a record request may involve information about a third party. This is especially so when it involves third party personal information and third party commercial information. As indicated earlier, a third party is someone other than an applicant or a public body. (s. 1(1)) The Bill tries to strike a balance between the interests of the third party and the rights of an applicant.

The head of a public body is required to notify the third party and provide the third party with a copy of the record if the head is considering giving access to information that may fall under the exceptions dealing with third party commercial information or third party personal privacy. The third party must within 60 days consent to the disclosure or make representations explaining why the disclosure should not be

The Independent Third Party Review

made. (s. 23(2)) The applicant must also be given notice that third party interests may be affected. (s. 23(4))

A decision as to whether or not disclosure will be given must be made within 90 days of the notice to the third party. Both the third party and the applicant are notified of the decision to be taken. If it is proposed to release the record, the third party has 30 days to ask for a review of the decision. A similar time period exists for the applicant to ask for a review if the public body decides not to give access to a record. (s. 24)

Is the proper balance struck between the interests of third parties and the rights of applicants?

Another of the fundamental principles of the Bill is the provisions for the appointment of an independent Information and Privacy Commissioner. (Part 4) The Commissioner is required to receive complaints, investigate those complaints where warranted and make recommendations to the public body in connection with the complaint. In many ways the Commissioner acts much like the Ombudsman who has safeguarded the rights of Albertans for many years.

Both an applicant and a third party may ask for a review: the applicant in connection with any decision, act or failure to act by the head of a public body; a third party in connection with any decision made by the head. (s. 26)

Within 30 days after the decision of a head, a written request for review must be made to the Commissioner. (s. 27) Comprehensive rules are provided in the Bill to regulate the conduct of a review. (ss. 30 to 32) On completion of a review, written recommendations are made by the Commissioner and sent to the person requesting the review and the public body. (s. 33)

Within 30 days of receiving these recommendations the public body must make a decision whether or not to follow the recommendations and must give a written notice of its decision to the Commissioner and the person who requested the review. (s. 34)

An applicant or a third party may apply for a further

review to the Court of Queen's Bench. (ss. 35 and 36) The Court after hearing the matter must, if it finds that a public body is required to give access to a record, order that access be given. If the Court finds that a public body is required to refuse access, it must order the public body not to give access. (s. 37)

What are your thoughts on this process?

Protection of Privacy

The Bill recognizes the extreme importance that Albertans place on the privacy of information about themselves that may be in the hands of a public body. The remaining fundamental principles of the Bill are directed at ensuring that these desires of Albertans are met yet at the same time balancing the legitimate needs of government and others. Personal information is extensively defined in the Bill. (s. 1(h)) Division 1 of Part 2 provides rules as to how and for what purpose public bodies can collect personal information. Regulation of the use of personal information by public bodies and the right of an individual to seek correction of personal information is found in Division 2 of Part 2. Disclosure of personal information to the person the information is about is regulated by the access provisions of the Bill. Disclosure of personal information to public authorities, for research purposes and for other cases are regulated by Division 3 of Part 2 of the Bill.

What Are The Rules On Collection Of Personal Information?

Personal information cannot be collected by a public body from an individual unless it is authorized by an Act or a regulation; it relates to law enforcement; or it is necessary for an existing or proposed program or activity of a public body. In the case of a proposed program or activity of a public body collection of personal information must be approved by the head in consultation with Executive Council. (s. 38) The individual, except in certain defined cases, must be told of the purpose of the collection and the specific legal authority for the collection. (s. 39(2))

Personal information must be collected from the individual it concerns where reasonably practicable except in certain specifically defined circumstances such as where it is authorized under an Act, it is collected for the purpose of law

enforcement and so on. (s. 39)

There is also a positive duty placed on public bodies to ensure that suitable security arrangements are maintained for personal information in their possession. (s. 40)

Are the collection provisions acceptable?

What Use Can Be Made Of Personal Information?

A public body may only use personal information it collects from individual Albertans for the purpose for which it was obtained or for a consistent purpose; for another purpose with the consent of the individual or for purposes allowed under the disclosure sections of the Bill. (s. 41)

Every reasonable effort must be made by a public body to ensure the information it uses is accurate and complete. (s. 42 (b)) It is a fundamental principle that an individual has a right to request a correction of information that the individual believes may contain an error or omission. The public body must either make the correction or at least make note of the request and notify the individual concerned within 30 days. (s. 43) Because of this right and the individual's right to access to information about himself or herself, a public body must retain information it uses for at least one year after it has been used. (s. 42(a))

Do you agree with these provisions?

What Are The Rules About Disclosure Of Personal Information?

Specific rules are set out in the Bill to ensure that an individual's personal information is not disclosed beyond what is required for the proper operations of government, the legitimate interests of researchers and others.

Firstly, under the access provisions of the Bill there are, as noted earlier, significant limitations on third parties obtaining access to the personal information of another individual. (s. 12)

Section 45, secondly, provides for specific and limited situations where one public body may disclose personal information to another public authority such as to assist in law enforcement matters. Only in other very restricted situations

may personal information be disclosed such as where it is used for a purpose consistent with the original purpose for which the information was collected, or where the individual consents to disclosure, for the purposes of complying with court orders, for complying with the laws of Canada or where disclosure is necessary to protect the health or safety of any individual.

Finally, disclosure for research purposes is rigorously constrained in section 46 by requiring researchers to show that

- their research cannot be accomplished without individual-specific information;
- there is a public interest in any record linkage that might occur and this will not harm the individuals concerned;
- appropriate security arrangements are made for its use and disclosure; and
- they have signed agreements requiring them to comply with these and other conditions regarding disclosure.

Are the disclosure rules acceptable?

What Else Is In The Bill

- How notice is to be given under the Bill (s. 48)
- How a right of an individual can be exercised by someone else such as a guardian, trustee or personal representative (s. 49)
- Authorization by the Commissioner to disregard requests that among other things are frivolous or vexatious or amount to an abuse of the right to access (s. 50)
- Rules governing proceedings against the government, a public body, the Commissioner or their officers and employees (ss. 51 and 52)

- Rules concerning the confidentiality of information in the hands of the Commissioner (s. 53)
- A protection to the Commissioner from being compelled to give evidence in court (s. 54)
- Immunity from prosecution for complying with a requirement or recommendation of the Commissioner (s. 55)
- Offences under the Bill (s. 56)
- Clarification of the role of the Commissioner and that of the Ombudsman (s. 57)
- The Bill binds the Crown (s. 58)
- Appointment of the Commissioner including an enumeration of his general powers (ss. 59 to 69)
- Annual Report by the Commissioner to the Legislative Assembly (s. 70)
- A power of delegation in the head of a public body to allow someone else to carry out his duties under the Bill (s. 71)
- A regulation making power (s. 74)
- Consequential amendments and the coming into force of the Bill (ss. 75 to 80)

Do you have any comments on these sections?

One Final Note

Albertans have told us that they want access to information and protection of privacy legislation. Experience in other jurisdictions indicates that there will be costs associated with the implementation of this legislation. Departments and other public bodies will need to be able to properly respond to requests for information and will need to be able to comply with the privacy provisions of the legislation. In addition, as a fundamental principle of the Bill, there will be a need for an

Conclusion

independent third party review process. All of this will no doubt attract some costs. We will make every effort to ensure that these costs are kept to a minimum consistent with desires of Albertans for an efficient and effective access to information and protection of privacy regime.

We would like to hear from you on the issues raised in this Discussion Guide or any others that you wish to address. This is an important piece of legislation for all Albertans. Your comments can make a difference.

PLEASE SEND YOUR COMMENTS TO:

Honourable R. S. (Dick) Fowler, Q.C.
Minister of Justice and Attorney General
4th Floor, Bowker Building
9833 - 109 Street
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1992-93 BILL 61

Fourth Session, 22nd Legislature, 42 Elizabeth II

THE LEGISLATIVE ASSEMBLY OF ALBERTA

BILL 61

ACCESS TO INFORMATION AND
PROTECTION OF PRIVACY ACT

THE PREMIER

First Reading

Second Reading

Committee of the Whole

Third Reading

Royal Assent

BILL 61

1992-93

ACCESS TO INFORMATION AND PROTECTION OF PRIVACY ACT

(Assented to , 1993)

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**HER MAJESTY, by and with the advice and consent of the
Legislative Assembly of Alberta, enacts as follows:**

1 In this Act,

- (a) “applicant” means a person who applies for access to a record pursuant to section 5;
- (b) “Commissioner” means the Information and Privacy Commissioner appointed pursuant to Part 4;
- (c) “employee”, in relation to a public body, includes a person retained under contract to perform services for the public body;
- (d) “head”, in relation to a public body, means
 - (i) if the public body is a department, branch or office of the Government of Alberta, the member of the Executive Council who presides over it, and
 - (ii) in any other case, the person designated in the regulations as the head of the public body;
- (e) “law enforcement” includes
 - (i) policing, including intelligence operations,
 - (ii) investigations that lead or could lead to the imposition of a penalty or sanction, and
 - (iii) proceedings that lead or could lead to the imposition of a penalty or sanction;
- (f) “Minister” means the member of the Executive Council charged by the Lieutenant Governor in Council with the administration of this Act;
- (g) “offence” means an offence under an Act or regulation of Alberta or Canada;
- (h) “personal information” means information about an identifiable individual, including
 - (i) the individual’s name, home or business address or home or business telephone number;
 - (ii) the individual’s race, religious beliefs, colour, gender, age, ancestry or place of origin;
 - (iii) an identifying number, symbol or other particular assigned to the individual;

- (iv) the individual's fingerprints, blood type or inheritable characteristics;
 - (v) information about the individual's health and health care history, including information about a physical or mental disability;
 - (vi) information about the individual's educational, financial, criminal or employment history;
 - (vii) anyone else's opinions about the individual;
 - (viii) the individual's personal opinions, except if they are about someone else;
- (i) "prescribed" means prescribed by the regulations;
- (j) "public body" means
- (i) a department, branch or office of the Government of Alberta,
 - (ii) an agency, board, commission, corporation, office or other body designated in the regulations, or
 - (iii) the office of the Auditor General, the Ombudsman or the Chief Electoral Officer,
- but does not include
- (iv) the Legislative Assembly Office or the office of a member of the Legislative Assembly or a member of the Executive Council,
 - (v) a treasury branch, or
 - (vi) the office of the Commissioner or the Ethics Commissioner;
- (k) "record" means a record of information in any form and includes information that is written, photographed, recorded or stored in any manner, but does not include computer programs or other mechanisms that produce records;
- (l) "third party" means a person other than an applicant or a public body;
- (m) "trade secret" means information, including a formula, pattern, compilation, program, device, product, method, technique or process, that

- (i) is used, or may be used, in business or for any commercial advantage,
- (ii) derives independent economic value, actual or potential, from not being generally known to the public or to other persons who can obtain economic value from its disclosure or use,
- (iii) is the subject of reasonable efforts to prevent it from becoming generally known, and
- (iv) the disclosure of which would result in harm or improper benefit.

Scope of the
Act

2(1) This Act applies to all records in the custody or under the control of a public body, including court administration records, but does not apply to the following:

- (a) a record made from information in a court file, a record of a judge of the Court of Appeal, the Court of Queen's Bench, the Surrogate Court or the Provincial Court or a record of a master of the Court of Queen's Bench;
- (b) a personal note, communication or draft decision of a person who is acting in a judicial or quasi-judicial capacity;
- (c) a question that is to be used on an examination or test;
- (d) a record relating to a prosecution if all proceedings in respect of the prosecution have not been completed;
- (e) material placed in the Provincial Archives of Alberta by or for a person other than a public body;
- (f) a record made from information in a registry operated by a public body where public access to the registry is normally permitted;
- (g) information that would reveal a confidence of the Executive Council or the Treasury Board, including
 - (i) advice, proposals, requests for directions, recommendations, analyses or policy options prepared for presentation to the Executive Council or the Treasury Board,
 - (ii) the contents of agendas or minutes of the Executive Council or the Treasury Board or deliberations or decisions of the Executive Council or the Treasury Board,

- (iii) consultations among members of the Executive Council or the Treasury Board on matters that relate to the making of government decisions or the formulation of government policy, and
- (iv) briefings to members of the Executive Council or the Treasury Board in relation to matters that
 - (A) are before, or are proposed to be brought before, the Executive Council or the Treasury Board, or
 - (B) are the subject of consultations described in subclause (iii).

(2) This Act

- (a) is in addition to and does not replace existing procedures for access to government information or records,
- (b) does not in any way limit access to government information or records normally available to the public,
- (c) does not limit the information otherwise available by law to a party to legal proceedings,
- (d) does not affect the power of any court or tribunal to compel a witness to testify or to compel the production of documents, and
- (e) does not prohibit the transfer, storage or destruction of any record in accordance with any other Act or any regulation.

Relationship to
other Acts

3(1) The head of a public body must refuse to disclose information to an applicant if the disclosure is prohibited or restricted by another Act or a regulation under another Act.

(2) If a provision of this Act is inconsistent or in conflict with a provision of another Act or a regulation under another Act, the provision of this Act prevails unless

- (a) the other Act, or
- (b) a regulation under this Act

expressly provides that the other Act or regulation, or a provision of it, prevails despite this Act.

(3) Two years after section 4 comes into force, subsection (1) is repealed and subsection (2) comes into force.

PART 1

ACCESS TO INFORMATION

Division 1 Obtaining Access to Records

**Right of
access**

4(1) Every person who makes a request under section 5 has a right of access to any record in the custody or under the control of a public body, including a record containing personal information about the applicant.

(2) The right of access to a record does not extend to information excepted from disclosure under Division 2 of this Part, but if that information can reasonably be severed from a record, an applicant has a right of access to the remainder of the record.

(3) The right of access to a record is subject to the payment of any required fee.

**How to make
a request**

5(1) To obtain access to a record, an applicant must make a request to the public body that the applicant believes has custody or control of the record.

(2) The request must be in writing and must provide enough detail to enable the public body to identify the record.

(3) The applicant may ask for a copy of the record or ask to examine the record.

**Time limit for
responding**

6(1) The head of a public body must respond not later than 30 days after a request is received unless

(a) the time limit is extended under section 9, or

(b) the request has been transferred under section 10 to another public body.

(2) The failure of the head to respond to a request in time is to be treated as a decision to refuse access to the record.

**Contents of
response**

7(1) In a response under section 6, the applicant must be told

(a) whether or not the applicant is entitled under this Act to access to the record or to part of the record,

(b) if the applicant is entitled to access, where, when and how access will be given, and

- (c) if access to the record or to part of the record is refused,
 - (i) the reasons for the refusal and the provision of this Act on which the refusal is based,
 - (ii) the name, title, office address and office telephone number of an officer or employee of the public body who can answer the applicant's questions about the refusal, and
 - (iii) that the applicant may ask for a review under section 26.

(2) Despite subsection (1), the head of a public body may refuse to confirm or deny the existence of a record containing information described in section 13 or 15.

How access
will be given

8(1) If an applicant is told under section 7(1) that access will be given, the head of the public body concerned must comply with this section.

- (2) When the applicant has asked for a copy of a record, if
 - (a) the record, or the part of it to which access will be given, can be reasonably reproduced by the public body using its normal equipment and expertise, and
 - (b) creating the copy would not unreasonably interfere with the operations of the public body,

the copy must be provided with the response or the applicant must be given reasons for the delay in providing the copy.

(3) When an applicant has asked to examine a record or when a copy is not being provided pursuant to subsection (2), the applicant must

- (a) be permitted to examine the record or part of the record, or
- (b) be given access in accordance with the regulations.

(4) Despite subsections (2) and (3), access to personal information about an applicant's physical or mental health may be given only in a manner authorized by the regulations.

Extending the
time limit for
responding

9(1) The head of a public body may extend the time for responding to a request for a reasonable period if

- (a) the applicant does not give enough detail to enable the public body to identify a requested record,
 - (b) a large number of records is requested or must be searched and meeting the time limit would unreasonably interfere with the operations of the public body,
 - (c) more time is needed to consult with a third party or another public body before the head can decide whether or not the applicant is entitled under this Act to access to a requested record, or
 - (d) a third party asks for a review under section 26.
- (2) If the time is extended under subsection (1), the head of the public body must tell the applicant as soon as practicable
- (a) the reason for the extension,
 - (b) when a response can be expected, and
 - (c) that the applicant may ask for a review of the extension under section 26.

Transferring a request

10(1) After a request for access to a record is received by a public body, the head of the public body may transfer the request and, if necessary, the record to another public body if

- (a) the record was produced by or for the other public body,
 - (b) the other public body was the first to obtain the record, or
 - (c) the record is in the custody or under the control of the other public body.
- (2) If a request is transferred to another public body,
- (a) the head of the public body who transferred the request must notify the applicant of the transfer as soon as possible, and
 - (b) the head of the public body to which the request is transferred must respond to the applicant in accordance with section 7 not later than 30 days after the request is received by that public body unless this time limit is extended under section 9.

Division 2

Exceptions to Disclosure

Business
interests of
third party

11(1) The head of a public body must refuse to disclose to an applicant

- (a) information that would reveal trade secrets of a third party,
 - (b) financial, commercial, scientific, technical or labour relations information
 - (i) obtained in confidence, explicitly or implicitly, from a third party, or
 - (ii) that is of a confidential nature and was supplied by a third party in compliance with a lawful requirement,
 - (c) information the disclosure of which could reasonably be expected to
 - (i) result in undue financial loss or gain to any person,
 - (ii) prejudice the competitive position of a third party,
 - (iii) interfere with contractual or other negotiations of a third party, or
 - (iv) result in similar information not being supplied to a public body,
 - (d) information about a third party obtained on a tax return or gathered for the purpose of determining tax liability or collecting a tax,
 - (e) a statement of a financial account relating to a third party with respect to the provision of routine services from a public body,
 - (f) a statement of financial assistance provided to a third party by a prescribed Crown corporation or board, or
 - (g) information supplied by a third party to support an application for financial assistance mentioned in clause (f).
- (2)** Despite subsection (1), a head may disclose information described in subsection (1)
- (a) with the written consent of the third party to whom the information relates, or

- (b) if an Act or regulation of Alberta or Canada authorizes or requires the disclosure.

Personal
privacy of third
party

12(1) The head of a public body must refuse to disclose personal information to an applicant if the disclosure would be an unreasonable invasion of a third party's personal privacy.

(2) A disclosure of personal information is presumed to be an unreasonable invasion of a third party's personal privacy if

- (a) the personal information relates to a medical, psychiatric or psychological history, diagnosis, condition, treatment or evaluation,
- (b) the personal information was compiled and is identifiable as part of an investigation into a possible contravention of law, except to the extent that disclosure is necessary to prosecute the contravention or continue the investigation,
- (c) the personal information relates to eligibility for income assistance or social service benefits or to the determination of benefit levels,
- (d) the personal information relates to employment or educational history,
- (e) the personal information was obtained on a tax return or gathered for the purpose of collecting a tax,
- (f) the personal information consists of personal recommendations or evaluations, character references or personnel evaluations,
- (g) the personal information consists of the third party's name when
 - (i) it appears with other personal information about the third party, or
 - (ii) the disclosure of the name itself would reveal personal information about the third party,

or

- (h) the personal information indicates the third party's race, religious beliefs, colour, gender, age, ancestry or place of origin.

(3) A disclosure of personal information is not an unreasonable invasion of a third party's personal privacy if

- (a) the third party has, in writing, consented to or requested the disclosure,
- (b) there are compelling circumstances affecting anyone's health or safety and notice of the disclosure is mailed to the last known address of the third party,
- (c) an Act of Alberta or Canada authorizes or requires the disclosure,
- (d) the disclosure is for research purposes and is in accordance with section 46,
- (e) the information is about the third party's classification, salary range, discretionary benefits or employment responsibilities as an officer, employee or member of a public body or as a member of the staff of a member of the Executive Council,
- (f) the disclosure reveals details of a licence, permit or other similar discretionary benefit granted to the third party by a public body, but not personal information supplied in support of the application for the benefit,
- (g) the disclosure reveals details of a discretionary benefit of a financial nature granted to the third party by a public body, but not personal information supplied in support of the application for the benefit or that is referred to in subsection (2)(c), or
- (h) the disclosure reveals financial and other details of a contract to supply goods or services to a public body.

Disclosure
harmful to
individual
safety

13(1) The head of a public body may refuse to disclose to an applicant information, including personal information about the applicant, if the disclosure could reasonably be expected to threaten anyone else's mental or physical health or safety.

(2) The head of a public body may refuse to disclose to an applicant personal information about the applicant if the disclosure could reasonably be expected to threaten the applicant's mental or physical health or safety.

Confidential
evaluations

14 The head of a public body may refuse to disclose to an applicant personal information that is evaluative or opinion material compiled solely for the purpose of determining the applicant's suitability, eligibility or qualifications for employment or for the awarding of government contracts or other benefits when the information is provided, explicitly or implicitly, in confidence.

Disclosure
harmful to law
enforcement

15(1) The head of a public body may refuse to disclose information to an applicant if there is a reasonable possibility that disclosure could

- (a) harm a law enforcement matter,
- (b) prejudice the defence of Canada or of any foreign state allied to or associated with Canada or harm the detection, prevention or suppression of espionage, sabotage or terrorism,
- (c) harm the effectiveness of investigative techniques and procedures currently used, or likely to be used, in law enforcement,
- (d) reveal the identity of a confidential source of law enforcement information,
- (e) deprive a person of the right to a fair trial or impartial adjudication,
- (f) reveal a record that has been confiscated from a person by a peace officer in accordance with a law,
- (g) facilitate the escape from custody of an individual who is being lawfully detained,
- (h) facilitate the commission of an unlawful act or hamper the control of crime,
- (i) reveal technical information relating to weapons or potential weapons,
- (j) harm the security of any property or system, including a building, a vehicle, a computer system or a communications system, or
- (k) reveal information in a correctional record supplied, explicitly or implicitly, in confidence.

(2) The head of a public body may refuse to disclose information to an applicant if the information

- (a) is in a law enforcement record and the disclosure could reasonably be expected to expose to civil liability the author of the record or an individual who has been quoted or paraphrased in the record, or
- (b) is about the history, supervision or release of an individual who is under the control or supervision of a correctional

authority and the disclosure could reasonably be expected to harm the proper control or supervision of that individual.

(3) The head of a public body must refuse to disclose information to an applicant if the information is in a law enforcement record and the disclosure would be an offence under an Act of Canada.

(4) Subsections (1) and (2) do not apply to

- (a) a report prepared in the course of routine inspections by an agency that is authorized to enforce compliance with an Act, or
- (b) a report, including statistical analysis, on the degree of success achieved in a law enforcement program unless disclosure of the report could reasonably be expected to interfere with or harm any of the matters referred to in subsection (1) or (2).

Disclosure
harmful to
intergovern-
mental
relations

16(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to

- (a) harm relations between the Government of Alberta and any of the following or their agencies:
 - (i) the Government of Canada or a province or territory of Canada;
 - (ii) the council of a municipality or Metis settlement, the board of administrators of a new town, a hospital board, a university, public college or school board or another local authority;
 - (iii) the government of a foreign state;
 - (iv) an international organization of states,

or

- (b) reveal information received, explicitly or implicitly, in confidence from a government, local authority or organization listed in clause (a) or its agency.

(2) The head of a public body may disclose information referred to in subsection (1)(a) only with the consent of the Minister in consultation with the Executive Council.

(3) The head of a public body may disclose information referred to in subsection (1)(b) only with the consent of the government,

local authority or organization that supplied the information or its agency.

(4) This section does not apply to information that has been in existence in a record for 25 or more years.

Advice from
officials

17(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to reveal

- (a) advice, proposals, recommendations, analyses or policy options developed by or for a public body or a member of the Executive Council,
 - (b) consultations or deliberations involving
 - (i) officers or employees of a public body,
 - (ii) a member of the Executive Council, or
 - (iii) the staff of a member of the Executive Council,
 - (c) positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations,
 - (d) plans that relate to the management of personnel or the administration of a public body that have not yet been implemented,
 - (e) the contents of draft legislation, regulations and orders,
 - (f) the contents of agendas or minutes of meetings of an agency, board, commission, corporation, office or other body that is a public body, or
 - (g) information, including the proposed plans, policies or projects of a public body, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.
- (2) This section does not apply to information that
- (a) has been in existence for 25 or more years,
 - (b) is a statement of the reasons for a decision that is made in the exercise of a discretionary power or an adjudicative function,

- (c) is the result of product or environmental testing carried out by or for a public body, unless the testing was done
 - (i) for a fee as a service to a person other than a public body, or
 - (ii) for the purpose of developing methods of testing or testing products for possible purchase,
- (d) is a statistical survey,
- (e) is the result of background research of a scientific or technical nature undertaken in connection with the formulation of a policy proposal,
- (f) is an instruction or guideline issued to the officers or employees of a public body, or
- (g) is a substantive rule or statement of policy that has been adopted by a public body for the purpose of interpreting an Act or regulation or administering a program or activity of the public body.

Economic and
other interests
of public
bodies

18(1) The head of a public body may refuse to disclose to an applicant information the disclosure of which could reasonably be expected to harm the economic interest of the Government of Alberta or a public body or the ability of the Government to manage the economy, including the following:

- (a) trade secrets of the Government of Alberta or a public body;
- (b) financial, commercial, scientific, technical or other information in which the Government of Alberta or a public body has a proprietary interest or a right of use and that has monetary value or is reasonably likely to have monetary value;
- (c) information the disclosure of which could reasonably be expected to
 - (i) result in financial loss to,
 - (ii) prejudice the competitive position of, or
 - (iii) interfere with contractual or other negotiations of,
 the Government of Alberta or a public body;

(d) scientific or technical information obtained through research by an employee of a public body, the disclosure of which could reasonably be expected to deprive the employee or public body of priority of publication.

(2) A head may not refuse, under subsection (1), to disclose the results of product or environmental testing carried out by or for a public body, except when the testing was done

(a) for a fee as a service to a person other than a public body, or

(b) for the purpose of developing methods of testing or testing products for possible purchase.

Testing
procedures,
tests and
audits

19 The head of a public body may refuse to disclose to an applicant information relating to

(a) testing or auditing procedures or techniques, or

(b) details of specific tests to be given or audits to be conducted,

if disclosure could reasonably be expected to prejudice the use or results of particular tests or audits.

Privileged
information

20 The head of a public body may refuse to disclose to an applicant

(a) information that is subject to any type of legal privilege, including solicitor-client privilege,

(b) information prepared by or for an agent or lawyer of the Minister of Justice and Attorney General or a public body in relation to a matter involving the provision of legal services, or

(c) information in correspondence between an agent or lawyer of the Minister of Justice and Attorney General or a public body and any other person in relation to a matter involving the provision of advice or other services by the agent or lawyer.

Disclosure harmful to the conservation of heritage sites, etc.

21 The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to result in damage to or interfere with the conservation of

- (a) fossil sites, natural sites or sites that have an anthropological or heritage value, or
- (b) any rare, endangered, threatened or vulnerable form of life.

Information that is or will be available to the public

22(1) The head of a public body may refuse to disclose to an applicant information that is available to the public or is required to be made available at a future date, whether or not for a fee.

(2) If the head of a public body refuses to disclose information pursuant to subsection (1), the head must inform the applicant of where the information is or will be available.

Division 3 Third Party Intervention

Notifying the third party

23(1) When the head of a public body is considering giving access to a record that may contain information

- (a) that affects the interests of a third party under section 11, or
- (b) the disclosure of which would be an unreasonable invasion of a third party's personal privacy under section 12,

the head must, where practicable and as soon as practicable, give written notice to the third party in accordance with subsection (2).

(2) The notice must

- (a) state that a request has been made for access to a record that may contain information the disclosure of which would affect the interests or invade the personal privacy of the third party,
- (b) describe the contents of the record,
- (c) state that, within 60 days after the notice is given, the third party may, in writing, consent to the disclosure or make representations to the public body explaining why the information should not be disclosed, and
- (d) include a copy of the record or part of it containing the information in question.

(3) When, in the opinion of the head, it is not practicable to provide notice to a third party under subsection (1), the head may dispense with the giving of notice.

(4) When notice is given under subsection (1), the head of the public body must also give the applicant a notice stating that

(a) the record requested by the applicant may contain information the disclosure of which would affect the interests or invade the personal privacy of a third party, and

(b) the third party is being given an opportunity to make representations concerning disclosure.

Time limit and
notice of
decision

24(1) Within 90 days after notice is given pursuant to section 23(1), the head of the public body must decide whether or not to give access to the record or to part of the record, but no decision may be made before the earlier of

(a) 61 days after the day notice is given, or

(b) the day a response is received from the third party.

(2) On reaching a decision under subsection (1), the head of the public body must give written notice of the decision, including reasons for the decision, to the applicant and the third party.

(3) If the head of the public body decides to give access to the record or part of the record, the notice must state that the applicant will be given access unless the third party asks for a review under section 26 within 30 days after the day notice is given under subsection (2).

(4) If the head of the public body decides not to give access to the record or part of the record, the notice must state that the applicant may ask for a review under section 26 within 30 days after the day notice is given under subsection (2).

Division 4 Review and Appeal

Definition

25 In this Division, "Court" means the Court of Queen's Bench.

Review by Commissioner

Right to ask
for a review

26(1) A person who makes a request to the head of a public body for access to a record or for correction of personal information may

ask the Commissioner to review any decision, act or failure to act of the head that relates to that request.

(2) A third party may ask the Commissioner to review a decision under section 24 to give access to a record or part of a record that affects the interests or invades the personal privacy of the third party.

How to ask for
a review

27(1) To ask for a review by the Commissioner, a written request must be delivered to the Commissioner.

(2) A request for a review of a decision of the head of a public body must be delivered within 30 days after the person asking for the review is given notice of the decision.

Notifying
others of
review

28 On receiving a request for a review, the Commissioner must give a copy to the head of the public body concerned and

- (a) the applicant, if a third party asked for the review, or
- (b) a third party whose interests may be affected under section 11 or whose personal privacy may be invaded by the disclosure under section 12, if the applicant asked for the review.

Review by
Commissioner

29(1) The Commissioner must conduct a review and may decide all questions of fact and law arising in the course of the review.

(2) Despite subsection (1), the Commissioner may refuse to conduct a review or may discontinue a review if, in the opinion of the Commissioner, the request for a review

- (a) is frivolous or vexatious,
- (b) is not made in good faith,
- (c) concerns a trivial matter, or
- (d) amounts to an abuse of the right to access.

(3) Except when a review is not conducted or is discontinued under subsection (2), a review must be completed within 180 days after the receipt by the Commissioner of the request for the review.

Conduct of
review

30(1) Every review must be conducted in private.

(2) The person who asked for the review, the head of the public body concerned and any other person given a copy of the request for a review under section 28(a) or (b) must be given an opportunity to make representations to the Commissioner during the review.

(3) No one is entitled as of right to be present during a review or

(a) to have access to, or

(b) to comment on,

representations made to the Commissioner by any other person.

Duty to
establish
evidence

31(1) At a review of a decision to refuse an applicant access to all or part of a record, it is up to the head of the public body to establish that the applicant has no right of access to the record or part.

(2) At a review of a decision to refuse an applicant access to all or part of a record that contains personal information about a third party, it is up to the applicant to establish that disclosure of the information would not be contrary to this Act or the regulations.

(3) At a review of a decision to give an applicant access to all or part of a record containing information that relates to a third party,

(a) in the case of personal information, it is up to the applicant to establish that disclosure of the information would not be contrary to this Act or the regulations, and

(b) in any other case, it is up to the third party to establish that the applicant has no right of access under this Act to the record or part.

Power of
Commissioner

32 Despite any other Act or any privilege available at law, the Commissioner may, after receiving a request for a review, require the production of and examine any record to which this Act applies that is in the custody or under the control of the public body concerned.

Commissioner
to report

33 On completing a review, the Commissioner must

(a) prepare a written report setting out the Commissioner's recommendations with respect to the matter and the reasons for the recommendations, and

- (b) send a copy of the report to the person who asked for the review, the head of the public body concerned and any other person given a copy of the request for a review under section 28(a) or (b).

Decision of
head

34 Within 30 days after receiving the report of the Commissioner, the head of the public body concerned must

- (a) make a decision to follow the recommendation of the Commissioner or make any other decision the head considers appropriate, and
- (b) give written notice of the decision to the Commissioner, the person who asked for the review and any other person given a copy of the request for a review under section 28(a) or (b).

Appeal to Court of Queen's Bench

Appeal
procedure

35(1) An applicant or third party may appeal a decision of a head made under section 34 to the Court by originating notice, which must be served on the head within 30 days of the date the appellant receives the written notice of the decision.

(2) A head who has refused an application for access to a record or part of a record must, as soon as is reasonably practicable after receipt of the originating notice, give written notice of the appeal to any third party to whom a report was sent pursuant to section 33(b).

(3) A head who has granted an application for access to a record or part of a record must, as soon as is reasonably practicable after receipt of the originating notice, give written notice of the appeal to the applicant.

(4) An applicant or a third party who has been given notice of an appeal under this section may appear as a party to the appeal.

(5) The Commissioner is not a party to an appeal.

Powers of
Court on
appeal

36(1) On an appeal, the Court must make its own determination of the matter and may examine in private any record to which this Act applies in order to determine on the merits whether the information in the record may be withheld pursuant to this Act.

(2) Section 31 applies to proceedings on an appeal.

(3) The Court must take every reasonable precaution, including, where appropriate, receiving representations without notice to others and conducting hearings in private, to avoid disclosure by the Court or any person of

(a) any information or other material if the nature of the information or material could justify a refusal by a head to give access to a record or part of a record, or

(b) any information as to whether a record exists if the head, in refusing to give access, does not indicate whether the record exists.

(4) The Court may disclose to the Minister of Justice and Attorney General information that relates to the commission of an offence if, in the opinion of the Court, there is evidence of the commission of the offence.

Decisions of
Court

37(1) If the Court determines that, under this Act, the head of a public body is required to give access to a record or part of it, the Court must order the head to give the applicant access to the record or the part of it, subject to any conditions the Court considers appropriate.

(2) If the Court determines that, under this Act, the head of a public body is required to refuse access to a record or part of it, the Court must order the head not to give access to the record or the part of it.

PART 2

PROTECTION OF PRIVACY

Division 1

Collection of Personal Information

Purpose of
collection of
information

38 No personal information may be collected by or for a public body unless

(a) the collection of the information is expressly authorized by an Act or a regulation under an Act,

(b) the information is collected for the purposes of law enforcement, or

(c) the information relates directly to and is necessary for an existing program or activity of the public body or for a proposed program or activity where collection of the

information has been approved by the head in consultation with the Executive Council.

Manner of
collection of
information

39(1) A public body must, where reasonably practicable, collect personal information directly from the individual the information is about unless

- (a) another method of collection is authorized by
 - (i) that individual, or
 - (ii) another Act or a regulation under another Act,
- (b) the information may be disclosed to the public body under Division 3 of this Part,
- (c) the information is collected for the purpose of law enforcement,
- (d) the information is collected for the purpose of collecting a fine or a debt owed to the Government of Alberta or a public body,
- (e) the information concerns the history, release or supervision of an individual under the control or supervision of a correctional authority,
- (f) the information is collected for the purpose of providing legal services,
- (g) the information
 - (i) is necessary in order to determine the eligibility of an individual to participate in a program of or receive a benefit, product or service from the Government of Alberta or a public body and is collected in the course of processing an application made by or on behalf of the individual the information is about, or
 - (ii) is necessary in order to verify the eligibility of an individual who is participating in a program of or receiving a benefit, product or service from the Government of Alberta or a public body and is collected for that purpose,
- (h) the information is collected for the purpose of informing the Public Trustee about potential clients,

- (i) the information is collected for the purpose of enforcing a maintenance order under the *Maintenance Enforcement Act*, or
- (j) the information is collected for the purpose of managing or administering personnel of the Government of Alberta or a public body.

(2) A public body that collects personal information that is required by subsection (1) to be collected directly from the individual the information is about must inform the individual of

- (a) the purpose for which the information is collected, and
- (b) the specific legal authority for the collection,

unless the regulations provide that this subsection does not apply to that type of information.

(3) Subsections (1) and (2) do not apply if, in the opinion of the head of the public body concerned, compliance with them might result in the collection of inaccurate information or defeat the purpose or prejudice the use for which the information is collected.

Protection of
personal
information

40 The head of a public body must protect personal information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal.

Division 2 Use of Personal Information

Use of
personal
information

41 A public body may use personal information only

- (a) for the purpose for which that information was collected or compiled, or for a use consistent with that purpose,
- (b) if the individual the information is about has identified the information and consented, in the prescribed manner, to the use, or
- (c) for a purpose for which that information may be disclosed to that public body under Division 3 of this Part.

Duties of a
public body

42 If a public body uses an individual's personal information to make a decision that directly affects the individual, the public body must

- (a) retain the information for at least one year after using it so that the individual has a reasonable opportunity of obtaining access to it, and
- (b) make every reasonable effort to ensure that the information is accurate and complete.

Right of
correction

43(1) An individual who believes there is an error or omission in his or her personal information may request the head of the public body that has the information in its custody or under its control to correct the information.

(2) If a correction is not made in response to a request under subsection (1), the head of the public body must make a note of the requested correction on or cross-referenced to the information to which it relates.

(3) Within 30 days after the request is received, the head must give written notice to the individual that

- (a) the correction has been made, or
- (b) a notation pursuant to subsection (2) has been made.

(4) Section 9 applies to the period set out in subsection (3).

Division 3 Disclosure of Personal Information

Disclosure in
accordance
with Part 1 or
this Division

44 A public body may disclose personal information only

- (a) in accordance with Part 1, or
- (b) in accordance with this Division.

When
personal
information
may be
disclosed

45 A public body may disclose personal information

- (a) for the purpose for which the information was collected or compiled or for a use consistent with that purpose,
- (b) if the individual the information is about has identified the information and consented, in the prescribed manner, to its disclosure,
- (c) for the purpose of enforcing a legal right that the Government of Alberta or a public body has against any person,

- (d) for the purpose of collecting a fine or debt owing to, or making a payment owing by, the Government of Alberta or a public body,
- (e) to a public body or a law enforcement agency for law enforcement purposes,
- (f) when disclosure is by the Minister of Justice and Attorney General or an agent or lawyer of the Minister of Justice and Attorney General to a place of lawful detention,
- (g) for the purpose of managing or administering personnel of the Government of Alberta or a public body,
- (h) to the Director of Maintenance Enforcement for the purpose of enforcing a maintenance order under the *Maintenance Enforcement Act*,
- (i) to the Commissioner, the Ombudsman or the Ethics Commissioner, if the information is necessary for the performance of the duties of that officer,
- (j) to the Auditor General, or to any other prescribed person, for audit purposes,
- (k) to an officer or employee of the public body or to a member of the Executive Council, if the information is necessary for the performance of the duties of the officer or employee or the member of the Executive Council,
- (l) for use in the provision of legal services to the Government of Alberta or a public body,
- (m) to the Provincial Archives of Alberta for archival purposes,
- (n) for the purpose of complying with a subpoena or warrant issued or an order made by a court, person or body that has the authority to compel the production of information or with a rule of court that relates to the production of information,
- (o) for the purpose of supervising an individual under the control or supervision of a correctional authority,
- (p) for the purpose of complying with a law of Alberta or Canada or with a treaty, written agreement or arrangement made under a law of Alberta or Canada,
- (q) when necessary to protect the mental or physical health or safety of any individual,

- (r) so that the next of kin of an injured, ill or deceased individual may be contacted,
- (s) for any purpose when, in the opinion of the head,
 - (i) the public interest in disclosure clearly outweighs any invasion of privacy that could result from the disclosure, or
 - (ii) disclosure would clearly benefit the individual to whom the information relates,
- (t) when the information is available to the public,
- (u) for any purpose in accordance with any Act that authorizes or requires the disclosure, or
- (v) to a member of the Legislative Assembly who has been requested by the individual the information is about to assist in resolving a problem.

Disclosure for
research

46 A public body may disclose personal information for a research purpose, including statistical research, only if

- (a) the research purpose cannot reasonably be accomplished unless that information is provided in individually identifiable form,
- (b) any record linkage resulting from the disclosure is not harmful to the individuals the information is about and the benefits to be derived from the record linkage are clearly in the public interest,
- (c) the head of the public body concerned has approved conditions relating to the following:
 - (i) security and confidentiality;
 - (ii) the removal or destruction of individual identifiers at the earliest reasonable time;
 - (iii) the prohibition of any subsequent use or disclosure of that information in individually identifiable form without the express authorization of that public body,

and

- (d) the person to whom the information is disclosed has signed an agreement to comply with the approved conditions, this

Act and any of the public body's policies and procedures relating to the confidentiality of personal information.

PART 3

GENERAL

Fees

47(1) The head of a public body may require an applicant who makes a request under section 5 to pay to the public body fees for services as provided for in the regulations.

(2) If an applicant is required to pay fees for services, the public body must give the applicant an estimate of the total fee before providing the services.

Manner of giving notice

48 Where this Act requires notice to be given to a person, it is to be given

- (a) by sending it to that person by prepaid mail to the last known address of that person,
- (b) by personal service, or
- (c) by substitutional service if so authorized by the Commissioner.

Exercise of rights by other persons

49(1) Any right or power conferred on an individual by this Act may be exercised

- (a) if the individual is deceased, by the individual's personal representative if the exercise of the right or power relates to the administration of the individual's estate,
- (b) if a guardian or trustee has been appointed for the individual under the *Dependent Adults Act*, by the guardian or trustee if the exercise of the right or power relates to the powers and duties of the guardian or trustee,
- (c) if a power of attorney has been granted by the individual, by the attorney if the exercise of the right or power relates to the powers and duties of the attorney conferred by the power of attorney,
- (d) if the individual is a minor, by a guardian of the minor in circumstances where, in the opinion of the head of the public body concerned, the exercise of the right or power by the guardian would not constitute an unreasonable invasion of the privacy of the minor, or

- (e) by any person with written authorization from the individual to act on the individual's behalf.

(2) Any notice required to be given to an individual under this Act may be given to the person entitled to exercise the individual's rights or powers referred to in subsection (1).

Power to
authorize a
public body to
disregard
requests

50 If the head of a public body asks, the Commissioner may authorize the public body to disregard requests under section 5 that

- (a) are frivolous or vexatious,
- (b) are not made in good faith,
- (c) concern a trivial matter,
- (d) amount to an abuse of the right to access, or
- (e) because of their repetitious or systematic nature, would unreasonably interfere with the operations of the public body.

Proceedings
prohibited

51 No action lies against the Government of Alberta, a public body or the head or an officer or employee of a public body for

- (a) the giving or withholding, in good faith, of any information pursuant to this Act or any consequences that flow from the giving or withholding of that information, or
- (b) the failure to give any notice required pursuant to this Act if reasonable care is taken to give the required notice.

Proceedings
involving
Commissioner
prohibited

52(1) No action lies against the Commissioner or a former Commissioner or any other person who is or was employed or engaged by the Office of the Information and Privacy Commissioner for anything done in good faith under this Act.

(2) No action lies against a person who in good faith provides information or gives evidence in a proceeding under Division 4 of Part 1 to the Commissioner or to a person employed or engaged by the Office of the Information and Privacy Commissioner.

Confidentiality

53(1) The Commissioner must not disclose any information that comes to the knowledge of the Commissioner in the exercise of the powers, performance of the duties or carrying out of the functions of the Commissioner under this Act.

(2) Subsection (1) applies, with any necessary modification, to persons employed or engaged by the Office of the Information and Privacy Commissioner.

(3) Despite subsection (1), the Commissioner may disclose

- (a) in the course of a review, any matter that the Commissioner considers necessary to disclose to facilitate the review, and
- (b) in a report prepared pursuant to this Act, any matter that the Commissioner considers necessary to disclose to establish grounds for the findings and recommendations in the report.

(4) When making a disclosure pursuant to subsection (3), the Commissioner must not disclose

- (a) any information or other material if the nature of the information or material could justify a refusal by the head of a public body to give access to a record or part of a record, or
- (b) any information about whether a record exists if the head, in refusing to give access, has not indicated whether the record exists.

(5) Despite subsection (1), the Commissioner may disclose to the Minister of Justice and Attorney General information that relates to the commission of an offence if, in the opinion of the Commissioner, there is evidence of the commission of the offence.

Non-
compellability

54(1) The Commissioner may not be compelled to give evidence in a court or in a proceeding of a judicial nature concerning any information that comes to the knowledge of the Commissioner in the exercise of the powers, performance of the duties or carrying out of the functions of the Commissioner under this Act.

(2) Subsection (1) applies, with any necessary modification, to persons employed or engaged by the Office of the Information and Privacy Commissioner.

Immunity from
prosecution

55 No person is liable to prosecution for an offence under any Act or regulation by reason only of that person's compliance with a requirement or recommendation of the Commissioner pursuant to this Act.

Offences

56(1) Every person who knowingly collects, uses or discloses personal information in contravention of this Act or the regulations commits an offence and is liable to a fine of not more than \$5000.

(2) Every person who wilfully

- (a) obstructs the Commissioner or any other person in the performance of the powers, duties or functions of the Commissioner or other person under this Act;
- (b) fails to comply with any lawful requirement of the Commissioner or any other person under this Act, or
- (c) makes any false statement to, or misleads or attempts to mislead, the Commissioner or any other person in the performance of the powers, duties or functions of the Commissioner or other person under this Act,

commits an offence and is liable to a fine of not more than \$5000.

Role of
Ombudsman

57 The Ombudsman may not investigate any matter that the Commissioner has the power to review under this Act.

Crown bound

58 The Crown in right of Alberta is bound by this Act.

PART 4

ADMINISTRATION

Definition

59 In this Part, “Standing Committee” means the Standing Committee on Legislative Offices of the Legislative Assembly.

Division 1 Information and Privacy Commissioner

Appointment
of
Commissioner

60(1) The Lieutenant Governor in Council, on the recommendation of the Legislative Assembly, must appoint an Information and Privacy Commissioner to carry out the duties and functions set out in this Act.

(2) The Commissioner is an officer of the Legislature.

(3) The Commissioner may not be a member of the Legislative Assembly.

- | | |
|--|--|
| Term of office | <p>61(1) Except as provided for in section 62, the Commissioner holds office for a term of 5 years.</p> <p>(2) A person holding office as Commissioner continues to hold office after the expiry of that person's term of office until that person is reappointed, a successor is appointed or a period of 6 months has expired, whichever occurs first.</p> <p>(3) A person is eligible for re-appointment as Commissioner.</p> |
| Resignation, removal or suspension of Commissioner | <p>62(1) The Commissioner may resign at any time by notifying the Speaker of the Legislative Assembly or, if there is no Speaker or the Speaker is absent from Alberta, by notifying the Clerk of the Legislative Assembly.</p> <p>(2) The Lieutenant Governor in Council must remove the Commissioner from office or suspend the Commissioner for cause or incapacity on the recommendation of the Legislative Assembly.</p> <p>(3) If the Legislative Assembly is not sitting, the Lieutenant Governor in Council may suspend the Commissioner for cause or incapacity on the recommendation of the Standing Committee.</p> |
| Acting Commissioner | <p>63(1) The Lieutenant Governor in Council, on the recommendation of the Standing Committee, may appoint an acting Commissioner if</p> <ul style="list-style-type: none"> (a) the office of Commissioner is or becomes vacant when the Legislative Assembly is not sitting, (b) the Commissioner is suspended when the Legislative Assembly is not sitting, or (c) the Commissioner is removed or suspended or the office of the Commissioner becomes vacant when the Legislative Assembly is sitting, but no recommendation is made by the Assembly under section 60(1) before the end of the session. <p>(2) The Lieutenant Governor in Council may appoint an acting Commissioner if the Commissioner is temporarily absent because of illness or for another reason.</p> <p>(3) An acting Commissioner holds office until</p> <ul style="list-style-type: none"> (a) a person is appointed under section 60(1), (b) the suspension of the Commissioner ends, or |

- (c) the Commissioner returns to office after a temporary absence,

whichever is the case and whichever occurs first.

Remuneration **64** The Commissioner must be remunerated as determined by the Standing Committee, and it must review that remuneration at least once a year.

Oath **65(1)** Before beginning the duties of office, the Commissioner must take an oath to faithfully and impartially perform the duties of the office and not to disclose any information received by the Office of the Information and Privacy Commissioner under this Act except as provided in this Act.

(2) The oath must be administered by the Speaker of the Legislative Assembly or the Clerk of the Legislative Assembly.

Office of the Commissioner **66(1)** There may be a part of the public service of Alberta called the Office of the Information and Privacy Commissioner consisting of the Commissioner and those persons employed pursuant to the *Public Service Act* that are necessary to assist the Commissioner in carrying out the Commissioner's duties and functions under this or any other enactment.

(2) The Commissioner may engage the services of any persons necessary to assist the Commissioner in carrying out the Commissioner's duties and functions.

(3) On the recommendation of the Commissioner, the Standing Committee may order that

(a) any regulation, order or directive made under the *Financial Administration Act*, or

(b) any regulation, order, directive, rule, procedure, direction, allocation, designation or other decision under the *Public Service Act*,

does not apply to, or is varied in respect of, the Office of the Information and Privacy Commissioner or any particular employee or class of employees in the Office.

(4) An order made under subsection (3)(a) operates despite section 2 of the *Financial Administration Act*.

(5) The *Regulations Act* does not apply to orders made under subsection (3).

(6) The chair of the Standing Committee must lay a copy of each order made under subsection (3) before the Legislative Assembly if it is then sitting or, if it is not then sitting, within 15 days after the start of the next sitting.

(7) Every person employed or engaged by the Office of the Information and Privacy Commissioner must, before beginning to perform duties under this Act, take an oath, to be administered by the Commissioner, not to disclose any information received by that person under this Act except as provided in this Act.

Financing of
operations

67(1) The Commissioner must submit to the Standing Committee in respect of each fiscal year an estimate of the public money that will be required to be provided by the Legislature to defray the several charges and expenses of the Office of the Information and Privacy Commissioner in that fiscal year.

(2) The Standing Committee must review each estimate submitted pursuant to subsection (1) and, on the completion of the review, the chair of the Committee must transmit the estimate to the Provincial Treasurer for presentation to the Legislative Assembly.

Delegation by
Commissioner

68(1) The Commissioner may delegate to any person any duty, power or function of the Commissioner under this Act, except

- (a) the power to delegate under this section,
- (b) the power to examine information described in section 15, and
- (c) the duties and powers specified in sections 29, 48(c) and 50.

(2) A delegation under subsection (1) must be in writing and may contain any conditions or restrictions the Commissioner considers appropriate.

General
powers of
Commissioner

69 The Commissioner may

- (a) engage in or commission research into matters affecting the carrying out of the purposes of this Act,
- (b) receive representations about the operation of this Act, and
- (c) offer comment on the implications for privacy protection of proposed legislative schemes or government programs.

- Annual report **70(1)** The Commissioner must prepare and submit an annual report to the Speaker of the Legislative Assembly, and the Speaker must lay the report before the Assembly if it is then sitting or, if it is not then sitting, within 15 days after the start of the next sitting.
- (2) The annual report of the Commissioner must provide details of the activities of the office in relation to the Commissioner's responsibilities pursuant to this Act during that year, including information concerning any instances where the Commissioner's recommendations made after a review have not been followed and any recommendations made under section 69.

Division 2 Other Matters

- Authorization **71(1)** The head of a public body may authorize any person to exercise a power or perform a duty of the head under this Act,
- (a) including the power to form a belief about something or make other determinations with respect to matters coming under this Act, but
 - (b) not including the power to authorize another person to exercise or perform any of the head's powers and duties under this Act.
- (2) An authorization pursuant to subsection (1) must be in writing and may contain any limitations, restrictions, conditions or requirements that the head considers necessary.
- (3) A reference to the head of a public body in this Act or the regulations includes a person authorized by a head under this section.
- Directory of public bodies and records **72(1)** The Minister must have produced, and updated as reasonably required, a directory containing
- (a) a list of all public bodies,
 - (b) a general description of the categories of records in the custody or under the control of each public body, and
 - (c) the title and address of the appropriate person for each public body to whom requests for access to records should be sent.
- (2) A copy of the directory must be made available at any place that the Minister considers appropriate.

Access to
manuals

73(1) Within 2 years after this section comes into force, the head of every public body must provide facilities at

- (a) the headquarters of the public body, and
- (b) any offices of the public body that, in the opinion of the head, are reasonably practicable,

where the public may inspect any manual, handbook or other guideline used in decision-making processes that affect the public by employees of the public body in administering or carrying out programs or activities of the public body.

(2) Any information in a record that the head of a public body would be authorized to refuse to give access to pursuant to this Act may be excluded from the manuals, handbooks or guidelines that may be inspected pursuant to subsection (1).

Regulations

74 The Lieutenant Governor in Council may make regulations

- (a) designating agencies, boards, commissions, corporations, officers or other bodies as public bodies;
- (b) designating the head of a public body that is not a department, branch or office of the Government of Alberta;
- (c) prescribing procedures to be followed in making, transferring and responding to requests under this Act;
- (d) respecting fees to be paid under this Act and providing for circumstances when fees may be waived in whole or in part;
- (e) authorizing the disclosure of information relating to the mental or physical health of individuals to medical or other experts to determine, for the purposes of section 13, if disclosure of that information could reasonably be expected to threaten the mental or physical health or safety of those individuals;
- (f) prescribing procedures to be followed or restrictions considered necessary with respect to the disclosure and examination of information referred to in clause (e);
- (g) prescribing special procedures for giving individuals access to personal information about their physical or mental health and regulating the way in which that access is given;

- (h) providing that other Acts or regulations, or any provisions of them, prevail despite this Act;
- (i) exempting any information or category of information from the application of section 39(2);
- (j) prescribing ways in which an individual may give consent;
- (k) prescribing persons to whom personal information may be disclosed for audit purposes for the purposes of section 45(j);
- (l) respecting any matter that is to be included in a notice required by this Act;
- (m) prescribing forms for the purposes of this Act;
- (n) prescribing any other matter or thing required or authorized by this Act to be prescribed in the regulations;
- (o) defining, enlarging or restricting the meaning of any term used in this Act but not defined in this Act;
- (p) respecting any other matter or thing that the Lieutenant Governor in Council considers necessary to carry out the intent of this Act.

PART 5

CONSEQUENTIAL AND COMMENCEMENT

Amends
RSA 1980
cA-49

75 *The Auditor General Act is amended in section 1(c) by striking out “and” at the end of subclause (iii), by adding “and” at the end of subclause (iv) and by adding the following after subclause (iv):*

- (v) the Information and Privacy Commissioner and the staff of the Office of the Information and Privacy Commissioner;

Amends SA
1991 cC-22.1

76 *The Conflicts of Interest Act is amended in Part 2 of the Schedule by adding the following:*

5. The Information and Privacy Commissioner

Amends SA
1983 cD-25.1

77 *The Department of Public Works, Supply and Services Act is amended by repealing section 21(2)(c).*

Amends
RSA 1980
cF-9

78 *The Financial Administration Act is amended*

(a) in section 1(1)(c) by striking out “and” at the end of subclause (vii), by adding “and” at the end of subclause (viii) and by adding the following after subclause (viii):

(ix) the Office of the Information and Privacy Commissioner;

(b) in section 2(1) by adding “, the Access to Information and Protection of Privacy Act” after “Alberta Bill of Rights”;

(c) in section 33(1)

(i) in clause (b) by striking out “and” at the end of subclause (iv), by adding “and” at the end of subclause (v) and by adding the following after subclause (v):

(vi) the Office of the Information and Privacy Commissioner;

(ii) in clause (c) by striking out “and” at the end of subclause (iv), by adding “and” at the end of subclause (v) and by adding the following after subclause (v):

(vi) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner;

(iii) in clause (d) by striking out “and” at the end of subclause (iv), by adding “and” at the end of subclause (v) and by adding the following after subclause (v):

(vi) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner;

Amends
RSA 1980
cP-31

79 *The Public Service Act is amended in section 1*

(a) in clause (c) by adding the following after subclause (iv.1):

(iv.2) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner,

(b) in clause (d) by adding the following after subclause (iv.1):

(iv.2) the Information and Privacy Commissioner with respect to the Office of the Information and Privacy Commissioner,

Coming into
force

80 *This Act, except section 3(2), comes into force on Proclamation.*

NO. 5

SISSON WARREN SINCLAIR

BARRISTERS, SOLICITORS, NOTARIES PUBLIC

Our File: 17409 /DJS
Your File:

June 22nd, 1993.

The City of Red Deer
City Hall
P.O. Box 5008
RED DEER, Alberta
T4N 3T4

THE CITY OF RED DEER CLERK'S DEPARTMENT

RECEIVED	
TIME	1:55
DATE	June 22/93
BY	ds

Attention: City Clerk: Charles Sevcik

Robert H. Scammell Q.C.
*Barry M. Wilson
Donald J. Sinclair
*Kirk L. Sisson
*Christopher R. Warren
*Larry K. Phillippe
*John D. Holmes
G. Gay Light

*denotes professional corporation

Dear Sir:

Re: City of Red Deer Taxi By-Law and City Cabs Ltd.

We advise that we are the solicitors for City Cabs Ltd. The intent of this letter is to appeal the decision of Mr. Ryan Strader of the City of Red Deer licensing department under Section 15 of the Taxi By-law concerning cars #6, 10, 15 and 24. Mr. Strader denied the renewal of taxi licenses for these vehicles and we are asking City Council to reinstate the said licenses.

A brief history is as follows:

1. The taxi licenses for cabs #6, 10, 15 and 24 were renewed by the City of Red Deer in January of 1993.
2. Early in March of 1993, the City of Red Deer notified City Cab Ltd. that the vehicles were no longer to be registered as Taxi Cabs.
3. By letter dated March 11th, 1993, Mr. Strader formally denied our clients application for licenses for Cabs #6, 10, 15 and 24 for 1993.
4. On March 12th, 1993, this decision was appealed by this office to the City of Red Deer. As reasons for denial of the license renewal were not given in Mr. Strader's letter reasons were requested so that our client might properly reply.
5. On April 7th, 1993, we received a letter from Don Simpson, solicitor for the City of Red Deer, with attached letter from Ryan Strader setting our reasons for the licensing denial. A copy of the letter is enclosed.
6. On April 30th an Affidavit of Paul Richard, the sole shareholder and director, of City Cabs Ltd. was delivered by Don Simpson replying to the reason for denial of the licenses as set out by Mr. Strader. A copy of the Affidavit is enclosed.
7. The sole reason given by Mr. Strader for refusing to renew the taxi licenses was that the mileage had not changed substantially between May 7th and November 2nd, 1992 on these 4 vehicles.

First Red Deer Place
600, 4911 - 51 Street
Red Deer, Alberta, Canada T4N 6V4
Telephone (403) 343-3320
Fax (403) 343-6069
(Delburne: 749-3650)

....page two (2)

Page Two (2)

8. Mr. Richard in his Affidavit has explained that the speedometer cables on the cars in question had been purposely disconnected as they were noisy, the cost of replacement was in excess of \$300.00 per car and the vehicles were scheduled for upgrading within a short period of time.

9. The inspections done on these vehicles by the City of Red Deer in May and November of 1992 indicated that the vehicles were road worthy and fit for the purpose they were intended, that is operating as taxi cabs.

10. The financial information attached to the affidavit of Mr. Richard indicates that each of the vehicles in question was generating income and were operating for more than 40 weeks in 1992.

11. Under Section 2 of the Taxi By-Law the word "....operate..." means to drive or operate a taxi whether such taxi is involved in the carriage of passengers or not.

12. Under Section 15 (1) of the By-Law it states:

"The maximum of number of Taxi Licence Plates which may be issued each year under this Bylaw ("the licenses available") shall be equal to the number of licenses issued as at December 31 in the immediately preceding year and under which Taxies were, in fact operated for a minimum of 40 weeks immediately prior to December 31 of that year, or alternately, one license per 700 persons of city population based on the population of the City determined in the last Annual Census, whichever is greater."

13. The evidence contained in the Affidavit of Paul Richard clearly meets the requirements of the Taxi Bylaw for renewal of the taxi licenses in the City of Red Deer.

14. The affidavit of Mr. Paul Richard sets out that the Cabs #6, 10, 15 and 24 were operated for more than 40 weeks in 1992.

15. That in the colloquial meaning of the word operate, these taxis meet the test of having been operated as taxi cabs for more than 40 weeks in 1992.

16. Given the definition of operate in Section 2 of the Taxi Bylaw and the words "....whether such taxi is involved in the carriage of passengers or not...." the taxis clearly meet the terms and condition of the Taxi Bylaw.

This letter is written in support of the application of City Cabs Ltd. to have the licenses for Taxi Cabs #6, 10, 15 and 24 reissued.

Yours truly,
SISSON WARREN SINCLAIR



DONALD J. SINCLAIR
DJS/cw
encls.

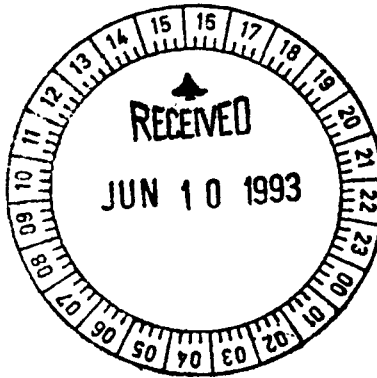
CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS

Barristers & Solicitors

THOMAS H. CHAPMAN, Q.C.*
 NICK P. W. RIEBEEK*
 DONALD J. SIMPSON
 T. KENT CHAPMAN*
 GARY W. WANLESS*
 LORNE E. GODDARD
 GERI M. CHRISTMAN
 ROBERT J. MILLAR

208 Professional Building
 4808 Ross Street
 Red Deer, Alberta T4N 1X5
 TELEPHONE(403)346-6603
 TELECOPIER (403) 340-1280

*Denotes Professional Corporation



Your file: 17409 DJS
 Our file: 19,804 DJS

June 10, 1993

Sisson Warren Sinclair
 Barristers and Solicitors
 #600, 4911 - 51 Street
 Red Deer, Alberta
 T4N 6V4

Attention: Donald Sinclair

Dear Sir:

Re: City of Red Deer Taxi By-Law and City Cabs Ltd.

This letter is further to your letter of April 30, 1993, concerning the refusal of the City License Inspector to renew the licenses in respect of City Cab #6, 10, 15, and 24. I acknowledge receipt of Mr. Richard's Affidavit and would advise that I have forwarded the same to Mr. Strader for his review. Despite the contents of Mr. Richard's Affidavit, Mr. Strader is not satisfied that the vehicles in question were operated for the necessary 40 weeks. He is, therefore, abiding by his original decision to refuse to renew the licences in respect of those vehicles.

I would draw your attention to Section 54 of the By-law which provides that any decision of the License Inspector may be appealed to City Council. You may wish to draw this provision to your client's attention in the event that he is not content to abide by Mr. Strader's decision.

Yours truly,

DONALD J. SIMPSON

/donalda

copy: City of Red Deer
 Attention: Ryan Strader

CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS
Barristers & Solicitors

THOMAS H. CHAPMAN, Q.C.*
NICK P. W. RIEBEEK*
DONALD J. SIMPSON
T. KENT CHAPMAN*
GARY W. WANLESS*
LORNE E. GODDARD
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ROBERT J. MILLAR

*Denotes Professional Corporation

208 Professional Building
4808 Ross Street
Red Deer, Alberta T4N 1X5
TELEPHONE (403) 346-6603
TELECOPIER (403) 340-1280

Your file:
Our file: 19,804 DJS

April 6, 1993

SISSON WARREN SINCLAIR
Barristers and Solicitors
600, 4911 - 51st Street
Red Deer, Alberta
T4N 6V4

Attention: DON SINCLAIR

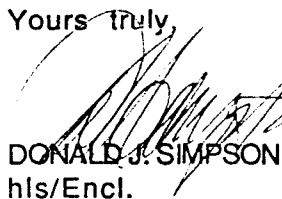
Dear Sir:

RE: ASSOCIATED CABS - DENIAL OF TAXI LICENSES

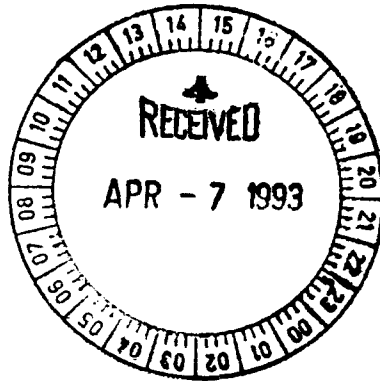
At our recent meeting you requested confirmation of the reason why the License Inspector denied Taxi Licenses to your client's Tax Cabs No. 6, 10, 15 and 24. I enclose a copy of a letter from Mr. Strader setting out his view that the vehicles in question do not meet the requirements of Section 18 of the Taxi Bylaw.

I trust this is the clarification you require.

Yours truly,


DONALD J. SIMPSON
hls/Encl.

c.c. Ryan Strader - License Inspector



**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

Chapman Riebeek Simpson
Chapman Wanless
208 Professional Building
4808 Ross Street
Red Deer, Alberta
T4N 1X5

COPY**APR - 5 1993**

Attention: D. Simpson

Dear Sir:

RE: TAXI BYLAW - ASSOCIATED CABS

This letter will confirm that the application of Associated Cabs Ltd. for a renewal of the taxi licenses for Cabs No. 6, 10, 15 and 24 has been refused on the basis that the vehicles in question do not appear to have complied with the requirements of Section 18 of the Taxi Bylaw, namely the requirement that the vehicles have been driven or operated as taxis for a minimum of 40 weeks in 1992. Based on the information presented to me, the mileage of these vehicles is as follows:

1. Taxi #6 - During the 1992 meter checks, the May 7 mileage was 81,422 and November 2 mileage was 81,422.
2. Taxi #10 - During the 1992 meter checks, the May 7 mileage was 233,868 and November 2 mileage was 233,935.
3. Taxi #15 - During the 1992 meter checks, the May 7 mileage was 78,307 and November 2 mileage was 78,401.
4. Taxi #24 - During the 1992 meter checks, the May 7 mileage was 35,647 and November 2 mileage was 35,690.

No other evidence of the use or operation of these vehicles as taxis for the necessary 40 week period has been presented to me and accordingly the license renewals have been denied.

Yours truly,

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

*a delight to discover!*

SISSON WARREN SINCLAIR

BARRISTERS, SOLICITORS, NOTARIES PUBLIC

Our File:
Your File:

March 12, 1993

The City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: R. Strader
Bylaws and Inspections Manager
Building Inspection Department

Robert H. Scammell Q.C.
*Barry M. Wilson
Donald J. Sinclair
*Kirk L. Sisson
*Christopher R. Warren
*Larry K. Phillippe
*John D. Holmes
G. Gay Light

*denotes professional corporation

Dear Sir:

Re: 1993 Taxi Business Bylaw

We refer to your correspondence of March 11, 1993 directed to Associated Cab (Alta) Ltd. and advise that we represent the three corporations mentioned.

We advise that the three corporations will not be ceasing operations on March 14, 1993 but will continue to carry on business.

Please be advised that this is also your notice that we are appealing your decision under Section 15 of the Bylaw concerning cars numbered 6, 10, 15 and 24 and we request that you consider this as our Notice of Appeal.

In order to adequately answer the allegations we request that you provide us with your written reasons and the evidence you have as to why the licenses for the above City Cabs are not being reissued. This information is required to fully reply to your decision.

Should you have any questions with respect to this matter please feel free to contact the writer.

Yours truly,

SISSON WARREN SINCLAIR

Donald J. Sinclair
/jlb
p.c. Don Simpson

First Red Deer Place
600, 4911 - 51 Street
Red Deer, Alberta, Canada T4N 6V4
Telephone (403) 343-3320
Fax (403) 343-6069
(Delburne: 749-3650)

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

HAND DELIVERED

March 11, 1993

Associated Cab (Alta) Ltd.
4733-60 Street
Red Deer, Alberta
T4N 2N8

Attention: Paul Richard

Dear Sir:

RE: 1993 TAXI BUSINESS BYLAW

We note from articles in the Red Deer Advocate that the ownership of Associated Cabs will be changed, effective March 14, 1993.

Section 14 of the Bylaw sets out the conditions for transfer of a broker's license and, as pointed out to you during our March 5, 1993 meeting, these conditions must be met prior to the change in business ownership.

Section 48 of the Taxi Bylaw outlines the conditions under which a taxi broker's license can be suspended or revoked. If the information requested, concerning the ownership of Associated Cabs (Alta) Ltd., City Cabs and Associated (Chinook) Cabs Ltd. has not been received in time to be reviewed prior to the date the new owner takes possession, the taxi broker's license for all three companies will be revoked until the ownership information is reviewed by the City. Should the company continue to operate after March 14, 1993, the penalties outlined in the Bylaw will be applied.

During the March 5, 1993 meeting, you requested that taxi licenses for City cabs #6, 10, 15, & 24 be reissued. It is our contention that these cars did not meet the requirements of Section 15 of the Bylaw, specifically, 15(1). Under Section 54 of the Bylaw, you have the right to appeal this decision to City Council within 30 days of this date.

*a delight
to discover!*

IN THE MATTER OF THE CITY OF RED DEER
BYLAW 3076/92
AND
CITY CABS LTD.

AFFIDAVIT

I, Paul Richard, of the City of Red Deer, in the Province of Alberta, Business Manager, MAKE OATH AND SAY AS FOLLOWS:

1. That I am the sole director and sole shareholder of City Cabs Ltd. and as such have a personal knowledge of the facts and matters hereinafter deposed to except where stated to be based on information and belief.

2. That Cabs 6, 10, 15 and 24 were operated by City Cab Ltd. for 40 or more weeks during the calendar year 1992.

Cab #6	43 weeks of operation
Cab #10	43 weeks of operation
Cab #15	41 weeks of operation
Cab #24	42 weeks of operation

2. That attached hereto as Exhibit "A" are lease receipts for each of the aforesaid described cabs indicating payment received from drivers for more than 40 weeks for each cab during the 1992 calendar year.

3. That mileage on the four City Cabs was the same or did not vary significantly between the inspection done by the City of Red Deer in the month of May and November, 1992.

4. That the speedometer cable on Cab 6 was not operational when the cab was purchased by City Cab Ltd.

5. That the speedometer cable on Cars 10, 15 and 24 were disconnected by Rick Foster, an employee of Don's Tire & Automotive Repair Ltd. A copy of a letter received from Mr. Rick Foster is attached hereto as Exhibit "B".

6. That the reason for disconnection of the speedometer cable was that they were noisy and cost a significant cost to repair as the vehicles were due for replacement in the near future.

7. The disconnection of the speedometer cable does not affect the meter recordings for trips as the sensor is closer to the transmission than the speedometer head.

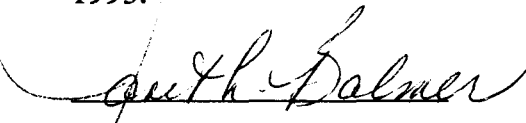
8. That as future evidence some of the repair bills incurred on the four cars in question are attached hereto as Exhibit "C".

9. That I make this Affidavit in support of cab licence renewals for the aforesaid described vehicles.

SWORN BEFORE ME
at the City of Red Deer
in the Province of Alberta
this 30th day of April
1993.

)
)
)
)
)


Paul Richard


A Commissioner for Oaths
in and for the Province of
Alberta.

JANET L. BALMER
Commission Expires April 3, 1995

~~Donald J. Sinclair~~
~~Barrister and Solicitor~~

To Whom It May Concern

Regarding Cabs No[#] 6, 10, 15, 24
Speedometer Cables were disconnected
Due To Noise In Speedometer Heads.
The Cabs in question were fully
operational otherwise.

Rich Forte
Shop Foreman.

DON'S TIRE & AUTOMOTIVE
REPAIR LTD.
1975 - 50th AVENUE
RED DEER, ALBERTA T4R 1Z4
(403) 347-5501

This is exhibit "B" referred to
in this affidavit of PAUL RICHARD

Sworn before me this 30
day of APRIL A.D. 1993

Janet L. Balmer
Commissioner in and for the Province of Alberta

JANET L. BALMER
Commission Expires April 3, 1995

DATE: June 29, 1993

FILE NO. 93-1610

TO: City Clerk

FROM: Bylaws & Inspections Manager

RE: **CITY CABS LTD.**

In response to your memo regarding the above, we have the following comments for Council's consideration.

The submission by Mr. Sinclair, on behalf of City Cabs, requests that a license be issued for several cabs as, in their opinion, these vehicles functioned as cabs in excess of 40 weeks in 1992, as required by the Taxi Bylaw. Our reason for refusal of licenses for these vehicles is that the 1992 meter checks indicated that these vehicles had the following odometer readings:

Taxi 6	May 92	81422
Taxi 6	November 92	81422
 Taxi 10	 May 92	 233868
Taxi 10	November 92	233935
 Taxi 15	 May 92	 78307
Taxi 15	November 92	78401
 Taxi 24	 May 92	 35647
Taxi 24	November 92	35690

As there was no appreciable mileage increase it seems to us that these vehicles were not used in 1992. A letter to this effect was sent to Associated Cab on February 12, 1993 (copy attached), who chose not to appeal this decision to City Council within thirty (30) days, as required by the Taxi Bylaw.

Mr. Richard's affidavit indicates that the reason for this was the speedometers were disconnected on these vehicles. If so, then how were the meters operated or how were the drivers able to operate the vehicles safely? Mr. Richard's submission that the taxi meters operate without the odometers being operational is not supported by people I have spoken to; however, without an independent mechanical examination of each vehicle, it is impossible to be absolutely sure of this statement. Mr. Richard does not address the safety issue of these vehicles being operated without speedometers or that a vehicle must have a functioning speedometer to operate in conformance with the Highway Traffic Act.

Recommendation: That licenses for the vehicles be refused as they either did not operate as cabs in 1992 or, as admitted in the affidavit, the vehicles were operating illegally.

CITY CABS
June 29, 1993
Page 2

Another matter that Council should consider is the amount of time that the Licensing Department is devoting to administering the Taxi Bylaw.

Council and the Taxi Commission have been very supportive of the Bylaw, suggesting that it be allowed to function for at least one year before it is reviewed. The taxi industry, however, has not given the Bylaw the same level of support. A good example is the licensing of the cabs, requested by Associated Cabs, which has been on-going since February of this year. Each segment of the industry has its own interests and is not willing to accept a compromise or to let the Bylaw function. Mr. Richard has initiated several legal challenges, the driver/owners have continued to request background information, bylaw interpretation, etc. to the point where the Licensing staff is able to administer the Taxi Bylaw only. Other duties like mobile home licenses must be set aside to deal with inquiries about the Taxi Bylaw. While we expected spending a lot of time on these activities for the first few months of 1993, the demand on our time is much greater than expected. We include this information for Council's background and to request that the following be considered.

Recommendation: That as the taxi industry is not prepared to accept the Bylaw, serious consideration should be given to rescinding the Bylaw. We should retain the licensing requirements for drivers and the safety checks on the vehicles to deal with the safety of the public.

Yours truly,

A handwritten signature in black ink, appearing to read 'R. Strader', written over a horizontal line.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

February 12, 1993

Associated Cab (Chinook Ltd.)
4733-60 Street
Red Deer, Alberta
T4N 2N8

Attention: Paul Richard

Dear Sir:

RE: 1993 TAXI LICENSE APPLICATION

We wish to confirm the items described at our meeting of February 11, 1993. Firstly, the license applications for Taxis #6, 24, 15, 10, used by City Cabs have been reviewed. We have found that the mileage on these units has varied so little between the City inspection of May 7, 1992 and November 2, 1992, that it is apparent that these vehicles have not been used in that period and that they cannot be licensed as they do not conform to the requirements of the Taxi Bylaw.

Secondly, we discussed the alleged flat rating for deliveries. It is your submission that the rates charged for deliveries (ie. hospital, nursing home) is based on the metered rate plus one dollar, which then complies to the Taxi Bylaw.

The third point discussed is the signage for the taxis. The present lettering, as displayed on the cab shown to us this date, is unacceptable. Clearly, the Bylaw requires that each company be a separate entity if it is to qualify for the broker plates. If the companies do not comply, then only one set of plates for the total companies will be issued.

We trust this is in accordance with your understanding of our meeting.

Yours truly,

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

Commissioners' Comments

We would concur with the recommendation of the Bylaws & Inspections Manager that the licenses for the vehicles in question be refused.

"G. SURKAN", Mayor

"M.C. DAY", City
Commissioner

TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES
☐ DIRECTOR OF ENGINEERING SERVICES
☐ DIRECTOR OF FINANCIAL SERVICES
☒ BYLAWS & INSPECTIONS MANAGER - Attached is the only copy
of Exhibit "A" of Affidavit.
Please return same.
☐ CITY ASSESSOR
☐ COMPUTER SERVICES MANAGER
☐ ECONOMIC DEVELOPMENT MANAGER
☐ E.L. & P. MANAGER
☐ ENGINEERING DEPARTMENT MANAGER
☐ FIRE CHIEF
☐ PARKS MANAGER
☐ PERSONNEL MANAGER
☐ PUBLIC WORKS MANAGER
☐ R.C.M.P. INSPECTOR
☐ RECREATION & CULTURE MANAGER
☐ SOCIAL PLANNING MANAGER
☐ TRANSIT MANAGER
☐ TREASURY SERVICES MANAGER
☐ PRINCIPAL PLANNER
☒ CITY SOLICITOR
☐ _____

FROM:

CITY CLERK

RE: DONALD J. SINCLAIR - CITY CABS LTD.Please submit comments on the attached to this office by June 28for the Council Agenda of July 5/93.


C. SEVCIK
City Clerk

TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES
- ☐ DIRECTOR OF ENGINEERING SERVICES
- ☐ DIRECTOR OF FINANCIAL SERVICES
- ☒ BYLAWS & INSPECTIONS MANAGER
- ☐ CITY ASSESSOR
- ☐ COMPUTER SERVICES MANAGER
- ☐ ECONOMIC DEVELOPMENT MANAGER
- ☐ E.L. & P. MANAGER
- ☐ ENGINEERING DEPARTMENT MANAGER
- ☐ FIRE CHIEF
- ☐ PARKS MANAGER
- ☐ PERSONNEL MANAGER
- ☐ PUBLIC WORKS MANAGER
- ☐ R.C.M.P. INSPECTOR
- ☐ RECREATION & CULTURE MANAGER
- ☐ SOCIAL PLANNING MANAGER
- ☐ TRANSIT MANAGER
- ☐ TREASURY SERVICES MANAGER
- ☐ PRINCIPAL PLANNER
- ☒ CITY SOLICITOR
- ☐ _____

FROM:

CITY CLERK

RE: DONALD J. SINCLAIR - CITY CABS LTD.Please submit comments on the attached to this office by June 28for the Council Agenda of July 5/93.


C. SEVCIK
City Clerk

DATE June 22 '93

TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES
- ☐ DIRECTOR OF ENGINEERING SERVICES
- ☐ DIRECTOR OF FINANCIAL SERVICES
- ☒ BYLAWS & INSPECTIONS MANAGER
- ☐ CITY ASSESSOR
- ☐ COMPUTER SERVICES MANAGER
- ☐ ECONOMIC DEVELOPMENT MANAGER
- ☐ E.L. & P. MANAGER
- ☐ ENGINEERING DEPARTMENT MANAGER
- ☐ FIRE CHIEF
- ☐ PARKS MANAGER
- ☐ PERSONNEL MANAGER
- ☐ PUBLIC WORKS MANAGER
- ☐ R.C.M.P. INSPECTOR
- ☐ RECREATION & CULTURE MANAGER
- ☐ SOCIAL PLANNING MANAGER
- ☐ TRANSIT MANAGER
- ☐ TREASURY SERVICES MANAGER
- ☐ PRINCIPAL PLANNER
- ☒ CITY SOLICITOR
- ☐ _____

*Only copy
EXHIBIT "A" of
Affidavit*

FROM:

CITY CLERK

RE:

Donald G. Sinclair - City of Saskatoon Ltd

Please submit comments on the attached to this office by June 28
for the Council Agenda of July 5.

✓

ACKNOWLEDGE

C. SEVCIK
City Clerk

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

June 25, 1993

Mr. Donald J. Sinclair
Messrs. Sisson, Warren, Sinclair
First Red Deer Place
600, 4911 - 51 Street
Red Deer, Alberta
T4N 6V4

Dear Mr. Sinclair:

I acknowledge receipt of your letter dated June 22, 1993, re: City of Red Deer Taxi Bylaw and City Cabs Ltd.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, July 5, 1993. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, July 2, 1993, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, July 2, 1993.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

C. Sevcik
City Clerk
CS/ds

*a delight
to discover!*

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-12-21

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 227.91

Amount Paid By
Company Charges 0.00
Cheques 0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

This is exhibit "A" referred to in this affidavit of PAUL RICHARD
Sworn before me this 30 day of APRIL A.D. 1993
Janet L. Balmer
Commissioner in and for the Province of A

JANET L. BALMER

Commission Expires April 3, 1995

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-12-21

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 0.00

Amount Paid By
Company Charges 302.00
Cheques 0.00

Rebate to be given -74.09

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	302.00	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-12-21

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	12.56	Company Charges	98.57
Cash	116.78	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-12-21

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	12.60	Company Charges	52.60
Cash	162.71	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-12-14

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	97.53	Company Charges	176.90
Cash	0.00	Cheques	0.00

Rebate to be given -46.52

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	274.43	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-12-14

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	98.75	Company Charges	146.50
Cash	0.00	Cheques	0.00

Rebate to be given -17.34

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	245.25	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-12-14

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.90	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	52.40
Cash	175.50	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.79	9.80	149.79	0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.90			
Total Paid Today		14.91	227.90	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-12-14

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-12-07

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	201.30
Cash	26.61	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-12-07

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-12-07

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment		0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due		-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car		0.00
Car Payment	0.00	0.00	Total Due Today		227.90
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	128.00
Cash	99.90	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.79	9.80	149.79	0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.90			
Total Paid Today		14.91	227.90	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-12-07

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment		0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due		-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car		0.00
Car Payment	0.00	0.00	Total Due Today		227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	20.00	Company Charges	5.60
Cash	202.31	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-11-30

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	63.10	Company Charges	4.00
Cash	160.81	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-11-30

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-11-30

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By	
Charge Cards	30.60
Cash	155.01

Amount Paid By	
Company Charges	42.30
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-11-30

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.90	
Col. Insurance	15.00	1.05			

Amount Paid By	
Charge Cards	0.00
Cash	31.40

Amount Paid By	
Company Charges	196.50
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.79	9.80	149.79	0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.90			
Total Paid Today		14.91	227.90	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-11-26

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	-0.00
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	0.00
Cash	0.00

Amount Paid By

Company Charges	362.00
Cheques	0.00

Rebate to be given -362.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	-227.91		0.00	0.00
Total Due Today	-0.00			
Total Paid Today		14.91	362.00	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-11-26

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	-0.00
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	152.00
Cash	0.00

Amount Paid By

Company Charges	137.95
Cheques	0.00

Rebate to be given -289.95

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	-227.91		0.00	0.00
Total Due Today	-0.00			
Total Paid Today		14.91	289.95	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-11-26

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	0.01
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	153.26
Cash	74.65

Amount Paid By

Company Charges	0.00
Cheques	0.00

Rebate to be given -227.90

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	-227.90		0.00	0.00
Total Due Today	0.01			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-11-26

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	-0.00
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	0.00
Cash	227.91

Amount Paid By

Company Charges	0.00
Cheques	0.00

Rebate to be given -227.91

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	-227.91		0.00	0.00
Total Due Today	-0.00			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-11-16

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	43.10	Company Charges	0.00
Cash	184.81	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-11-16

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-11-16

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.89	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	63.17	Company Charges	12.85
Cash	151.87	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.78	9.80	149.78	0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.89			
Total Paid Today		14.91	227.89	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-11-16

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	37.89	Company Charges	201.15
Cash	0.00	Cheques	0.00

Rebate to be given -11.13

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	239.04	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-11-09

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	227.91

Amount Paid By	
Company Charges	0.00
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-11-09

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	30.29

Amount Paid By	
Company Charges	197.62
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-11-09

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	301.75
Cash	0.00	Cheques	0.00

Rebate to be given -73.84

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	301.75	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-11-09

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	6.80	Company Charges	56.80
Cash	164.31	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-11-02

Driver's Name CITY CAB #15

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	67.80	Company Charges	0.00
Cash	160.11	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-11-02

Driver's Name CITY CAB #24

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-11-02

Driver's Name CITY CAB #6

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.89
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	5.50	Company Charges	37.10
Cash	185.29	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.78	9.80	149.78	0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.89			
Total Paid Today		14.91	227.89	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-11-02

Driver's Name CITY CAB #10

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.90
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	367.01
Cash	0.00	Cheques	0.00

Rebate to be given -139.11

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.79	9.80	149.79	0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.90			
Total Paid Today		14.91	367.01	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-10-26

Driver's Name CITY CAB #6

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-10-26

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	78.60	Company Charges	62.50
Cash	86.81	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-10-26

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	52.60	Company Charges	19.80
Cash	155.51	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-10-26

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	0.00	Cheques	227.91

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-10-19

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	227.91

Amount Paid By	
Company Charges	0.00
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-10-19

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	227.91

Amount Paid By	
Company Charges	0.00
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-10-19

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	56.00
Cash	171.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-10-19

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	72.00	Company Charges	2.10
Cash	153.81	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-10-12

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	0.00
Cash	227.91

Amount Paid By

Company Charges	0.00
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-10-12

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	0.00
Cash	212.91

Amount Paid By

Company Charges	15.00
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-10-12

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	0.00
Cash	190.41

Amount Paid By

Company Charges	37.50
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-10-12

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	8.00
Cash	180.41

Amount Paid By

Company Charges	39.50
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-10-05

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	-0.00	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	52.80	Company Charges	97.60
Cash	77.51	Cheques	0.00

Rebate to be given -227.91

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	-227.91		0.00	0.00
Total Due Today	-0.00			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-10-05

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	227.91	
Radio Rent	8.00	0.56	Driver Acct Bal Due	227.91	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	455.82	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

The Balance due is 227.91

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	0.00	149.80
Radio Rental	8.56	0.56	0.00	8.56
Pl. Pd. Insurance	53.50	3.50	0.00	53.50
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	227.91		227.91	0.00
Total Due Today	455.82			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-10-05

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	10.90
Cash	217.01	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-10-05

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	231.40
Cash	0.00	Cheques	0.00

Rebate to be given -3.49

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	231.40	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-09-28

Driver's Name CITY CAB #10

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By	
Charge Cards	0.00
Cash	30.11

Amount Paid By	
Company Charges	197.80
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-09-28

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80		Driver Acct Payment	0.00
Radio Rent	8.00	0.56		Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50		Balance Due on Car	0.00
Car Payment	0.00	0.00		Total Due Today	227.91
Col. Insurance	15.00	1.05			

Amount Paid By	
Charge Cards	19.50
Cash	56.41

Amount Paid By	
Company Charges	152.00
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-09-28

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-09-28

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	293.12
Cash	0.00	Cheques	0.00

Rebate to be given -65.21

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	293.12	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-09-21

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	62.50	Company Charges	0.00
Cash	165.41	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-09-21

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-09-21

Driver's Name CITY CAB #6

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	97.60	Company Charges	56.20
Cash	74.11	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-09-21

Driver's Name CITY CAB #10

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	124.60
Cash	103.31	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-09-14

Driver's Name CITY CAB #15

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 97.60
Cash 118.21

Amount Paid By
Company Charges 12.19
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-09-14

Driver's Name CITY CAB #24

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 227.92

Amount Paid By
Company Charges 0.00
Cheques 0.00

Rebate to be given -0.01

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.92	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.
Collection Report For Car: C6 on 1992-09-14
Driver's Name CITY CAB #6

		GST # R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment 0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due 0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car 0.00
Car Payment	0.00	0.00	Total Due Today 227.91
Col. Insurance	15.00	1.05	

Amount Paid By		Amount Paid By	
Charge Cards	0.08	Company Charges	12.50
Cash	215.33	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.
Collection Report For Car: C10 on 1992-09-14
Driver's Name CITY CAB #10

		GST # R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment 0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due 0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car 0.00
Car Payment	0.00	0.00	Total Due Today 227.91
Col. Insurance	15.00	1.05	

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	121.30
Cash	106.61	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-09-07

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	31.00	Company Charges	34.10
Cash	162.81	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-09-07

Driver's Name CITY CAB #1

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-09-07

Driver's Name CITY CAR #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 160.41

Amount Paid By
Company Charges 67.50
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-09-07

Driver's Name CITY CAR #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 27.85
Cash 84.46

Amount Paid By
Company Charges 115.60
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-08-31

Driver's Name CITY CAB #15

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	10.00
Cash	217.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-08-31

Driver's Name CITY CAB #24

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-08-31

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	16.10	Company Charges	124.00
Cash	87.81	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-08-31

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	227.91
Cash	0.00	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C15 on 1992-08-24

Driver's Name CITY CAB #15

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	6.00	Company Charges	14.85
Cash	207.06	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C24 on 1992-08-24

Driver's Name CITY CAB #24

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C6 on 1992-08-24

Driver's Name CITY CAR #6

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C10 on 1992-08-24

Driver's Name CITY CAR #10

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C15 on 1992-08-17

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	8.00	Company Charges	17.50
Cash	202.41	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C24 on 1992-08-17

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-08-17

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	215.51

Amount Paid By	
Company Charges	12.40
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-08-17

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	16.00
Cash	159.01

Amount Paid By	
Company Charges	52.90
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Inc. Ltd.

Collection Report For Car: C15 on 1991-08-10

Driver's Name: CITY CAB #15

691 # R121062459

Stand Rental	149.00	9.00	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Rd. Insurance	53.50	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	16.00	1.00		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	25.35
Cash	132.56	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	691	Paid	Balance Due
Stand Rental	149.80	9.00	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Rd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.00	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		227.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Inc. Ltd.

Collection Report For Car: C15 on 1992-08-10

Driver's Name: CITY CAB #15

691 # R121062459

Stand Rental	149.00	9.00	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Rd. Insurance	53.50	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	16.00	1.00		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given 0.00

Applied as Follows	Due on	691	Paid	Balance Due
Stand Rental	149.80	9.00	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Rd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.00	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		227.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Gas & Oil Co., Ltd.
Collection Report For Car No. 16 on 1931-08-10
Driver's Name CITY CAR #6

Stand Rental	140.00	69T	# R121062450	
Radio Rent	8.00	9.00	Driver Acct Payment	0.00
Pl. Rd. Insurance	50.00	0.50	Driver Acct Bal Due	-0.00
Car Payment	0.00	0.00	Balance Due on Car	0.00
Col. Insurance	15.00	1.00	Total Due Today	227.91

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	112.60
Cash	115.31	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on		Paid	Balance Due
Stand Rental	149.80	9.00	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Rd. Insurance	53.50	0.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			0.00
Total Paid Today		21.01	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

**BEST ATTAINABLE
IMAGE**

Associated Gas & Oil Co., Ltd.
Collection Report For Car No. 16 on 1931-08-10
Driver's Name CITY CAR #6

Stand Rental	140.00	69T	# R121062450	
Radio Rent	8.00	9.00	Driver Acct Payment	0.00
Pl. Rd. Insurance	50.00	0.50	Driver Acct Bal Due	-0.00
Car Payment	0.00	0.00	Balance Due on Car	0.00
Col. Insurance	15.00	1.00	Total Due Today	227.91

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	127.93
Cash	99.93	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on		Paid	Balance Due
Stand Rental	149.80	9.00	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Rd. Insurance	53.50	0.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			0.00
Total Paid Today		21.01	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Leasing Corporation Ltd.
Collection Report For Tax: CTT on 1997-08-03
Driver's Name: CITY CAR RTR

Stand Rental	140.00	0.00	Driver Acct Payment	0.00
Radio Rent	8.50	0.00	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	53.50	0.00	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	16.05	0.00		

Amount Paid By		Amount Paid By	
Charge Cards	6.00	Company Charges	2.70
Cash	219.21	Cheques	0.00

The Balance due is 0.00

Applied as follows	Due on		Paid	Balance Due
Stand Rental	140.00	0.00	140.00	-0.00
Radio Rental	8.50	0.00	8.50	0.00
Pl. Pd. Insurance	53.50	0.00	53.50	0.00
Col. Insurance	16.05	0.00	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		227.91	227.91	
after The Above Payments				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

**BEST ATTAINABLE
IMAGE**

Associated Leasing Corporation Ltd.
Collection Report For Tax: CTT on 1997-08-03
Driver's Name: CITY CAR RTR

Stand Rental	140.00	0.00	Driver Acct Payment	0.00
Radio Rent	8.50	0.00	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	53.50	0.00	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	16.05	0.00		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as follows	Due on		Paid	Balance Due
Stand Rental	140.00	0.00	140.00	-0.00
Radio Rental	8.50	0.00	8.50	0.00
Pl. Pd. Insurance	53.50	0.00	53.50	0.00
Col. Insurance	16.05	0.00	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		227.91	227.91	
after The Above Payments				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Data Control Ltd.

Collection Report For Card # 16 on 1992-08-03

Driver's Name CITY CAR #6

65T # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 177.41

Amount Paid By
Company Charges 50.50
Cheques 0.00

Rebate to be given 0.00

Applied as Follows	Due on	65T	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		21.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Data Control Ltd.

Collection Report For Card # 10 on 1992-08-03

Driver's Name CITY CAR #10

65T # R121062452

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 128.01

Amount Paid By
Company Charges 99.90
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	65T	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		19.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Alta Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-07-27

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By	
Charge Cards	3.50
Cash	99.71

Amount Paid By	
Company Charges	124.70
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-07-27

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By	
Charge Cards	25.00
Cash	138.91

Amount Paid By	
Company Charges	74.00
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-07-27

Driver's Name CITY CAB #6

GST # R121067459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 9.50
Cash 191.31

Amount Paid By
Company Charges 27.10
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.90	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-07-27

Driver's Name CITY CAB #10

GST # R121063459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 128.01

Amount Paid By
Company Charges 99.90
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.90	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-07-20

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	77.91
Radio Rent	8.00	0.56	Driver Acct Bal Due	77.91
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	305.82
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 63.80
Cash 224.82

Amount Paid By
Company Charges 17.20
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	77.91		77.91	0.00
Total Due Today	305.82			
Total Paid Today		14.91	305.82	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	77.91		77.91	0.00
Total Due Today	305.82			
Total Paid Today		14.91	305.82	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Olt.) Ltd.

Collection Report For Car: 06 on 1992-07-20

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	144.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 189.20
Cash 24.81

Amount Paid By
Company Charges 63.90
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	94.61			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Olt.) Ltd.

Collection Report For Car: 010 on 1992-07-20

Driver's Name CITY CAB #10

GST # R121062439

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 84.60
Cash 71.01

Amount Paid By
Company Charges 72.30
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-07-13

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	150.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	227.91
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	377.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 16.10
Cash 294.61

Amount Paid By
Company Charges 67.20
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	150.00		150.00	0.00
Total Due Today	377.91			
Total Paid Today		14.91	377.91	
After The Above Payment				
Account Bal. Due	77.91			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-07-13

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 60.00
Cash 89.81

Amount Paid By
Company Charges 78.10
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-07-13

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	194.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	277.91

Amount Paid By	
Company Charges	0.00
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	144.61			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE**Associated Cab (Alta.) Ltd.**

Collection Report For Car: 010 on 1992-07-13

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	6.40
Cash	203.71

Amount Paid By	
Company Charges	17.80
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-07-06

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 4.70
Cash 66.41

Amount Paid By
Company Charges 156.80
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-07-06

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 13.90
Cash 101.31

Amount Paid By
Company Charges 112.70
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 024 on 1992-06-29

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	9.90	Company Charges	26.80
Cash	191.21	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-07-06

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	244.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	12.60	Company Charges	8.90
Cash	256.41	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	194.61			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-06-29

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	63.61
Radio Rent	8.00	0.56	Driver Acct Bal Due	63.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	291.52
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	14.70
Cash	33.12

Amount Paid By	
Company Charges	243.70
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	63.61		63.61	0.00
Total Due Today	291.52			
Total Paid Today		14.91	291.52	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-06-29

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	120.90
Cash	57.31

Amount Paid By	
Company Charges	49.70
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 024 on 1992-06-22

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	77.91
Radio Rent	8.00	0.56	Driver Acct Bal Due	77.91
Fl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	305.82
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 48.20
Cash 190.12

Amount Paid By
Company Charges 67.50
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Fl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	77.91		77.91	0.00
Total Due Today	305.82			
Total Paid Today		14.91	305.82	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-06-29

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	294.61
Fl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 0.00
Cash 195.41

Amount Paid By
Company Charges 82.50
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Fl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	244.61			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-06-22

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	5.90
Cash	155.00

Amount Paid By	
Company Charges	3.40
Cheques	0.00

The Balance due is 63.61

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	140.00	9.80	149.80	-0.00
Radio Rental	8.56	0.56	9.12	0.00
Pl. Pd. Insurance	53.50	3.50	57.00	47.56
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	164.30	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-06-22

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	163.33
Radio Rent	8.00	0.56	Driver Acct Bal Due	163.33
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	391.24
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	156.30
Cash	139.14

Amount Paid By	
Company Charges	96.80
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	9.12	0.00
Pl. Pd. Insurance	53.50	3.50	57.00	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	163.33		163.33	0.00
Total Due Today	391.24			
Total Paid Today		14.91	391.24	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: 021 on 1992-06-15

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	150.00	Cheques	0.00

The Balance due is 77.91

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	0.20	8.36
Pl. Pd. Insurance	53.50	3.50	0.00	53.50
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	150.00	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab Co. Ltd.

Collection Report For Car: 06 on 1992-06-22

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	344.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	34.00	Company Charges	0.00
Cash	243.91	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	294.61			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-06-15

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	20.00
Cash	138.91

Amount Paid By

Company Charges	69.00
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.50	149.80	-0.00
Radio Rental	8.56	0.50	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-06-15

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	37.79
Radio Rent	8.00	0.56	Driver Acct Bal Due	201.12
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	265.70
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	50.00
Cash	150.00

Amount Paid By

Company Charges	65.70
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	37.79		37.79	0.00
Total Due Today	265.70			
Total Paid Today		14.91	265.70	
After The Above Payment				
Account Bal. Due	163.33			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-06-08

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	62.40
Cash	120.61

Amount Paid By	
Company Charges	44.90
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST AVAILABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-06-15

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	394.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	7.80
Cash	93.71

Amount Paid By	
Company Charges	176.00
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	344.61			
Balance Due on Car	0.00			

Customer Statement of Account - Del. Tax - 12-06-08
Collection Report for Del. Tax on 12-06-08
Driver's Name: CITY OF BALDWIN

Stand Rental	140.00	0.00	Driver Acct. Payment	0.00
Radio Rental	0.00	0.00	Driver Acct. Bal. Due	-0.00
Pl. Pd. Insurance	53.50	0.00	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.29
Del. Insurance	16.05	0.00		

Amount Paid By		Amount Paid By	
Charge Cards	76.00	Company Charges	58.79
Cash	92.47	Cheques	0.00

The account is in balance

Applied as Follows	Due on 12-06-08	Paid	Balance Due
Stand Rental	140.00	140.00	-0.00
Radio Rental	0.00	0.00	0.00
Pl. Pd. Insurance	53.50	53.50	0.00
Del. Insurance	16.05	16.05	0.00
Car Payment	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00
Total Due Today	227.29		
Total Paid Today	140.00	227.29	
After The Above Payment			
Account Bal. Due	0.00		
Balance Due on Car	0.00		

BEST ATTAINABLE
IMAGE

Customer Statement of Account - Del. Tax - 12-06-08
Collection Report for Del. Tax on 12-06-08
Driver's Name: CITY OF BALDWIN

Stand Rental	140.00	0.00	Driver Acct. Payment	28.79
Radio Rental	0.00	0.00	Driver Acct. Bal. Due	227.01
Pl. Pd. Insurance	53.50	0.00	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	254.70
Del. Insurance	16.05	0.00		

Amount Paid By		Amount Paid By	
Charge Cards	28.79	Company Charges	24.50
Cash	99.00	Cheques	0.00

The Balance Due is

Applied as Follows	Due on 12-06-08	Paid	Balance Due
Stand Rental	140.00	140.00	-0.00
Radio Rental	0.00	0.00	0.00
Pl. Pd. Insurance	53.50	53.50	0.00
Del. Insurance	16.05	16.05	0.00
Car Payment	0.00	0.00	0.00
Account Payment	28.79	28.79	0.00
Total Due Today	254.70		
Total Paid Today	140.00	254.70	
After The Above Payment			
Account Bal. Due	0.00		
Balance Due on Car	0.00		

Associated Col. Colta. Ltd.

Collection Report For Car: C24 on 1992-06-01

Driver's Name CITY CAR #24

EST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards

0.00

Cash

227.91

Amount Paid By

Company Charges

0.00

Cheques

0.00

Rebate to be given 0.00

Applied as Follows	Due on	EST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Col. Colta. Ltd.

Collection Report For Car: C24 on 1992-06-08

Driver's Name CITY CAR #24

EST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	444.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards

0.00

Cash

98.31

Amount Paid By

Company Charges

179.60

Cheques

0.00

The Balance due is 0.00

Applied as Follows	Due on	EST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.91	277.91	
After The Above Payment				
Account Bal. Due	394.61			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-06-01

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	50.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	494.61
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	277.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 74.20
Cash 170.51

Amount Paid By
Company Charges 33.20
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	50.00		50.00	0.00
Total Due Today	277.91			
Total Paid Today		14.31	277.91	
After The Above Payment				
Account Bal. Due	444.61			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-06-01

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 16.80
Cash 186.51

Amount Paid By
Company Charges 24.60
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-05-25

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.50	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	197.80
Cash	22.71

Amount Paid By	
Company Charges	7.40
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.50	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST AVAILABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-05-25

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.50	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	23.40
Cash	0.71

Amount Paid By	
Company Charges	203.80
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.50	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Albany) Ltd.

Collection Report For Car: 06 on 1992-05-25

Driver's Name CITY CAB #5

65T # P121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	0.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	24.60
Cash	141.40

Amount Paid By

Company Charges	15.80
Cheques	0.00

The Balance due is 16.11

Applied as Follows	Due on	65T	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	0.50	23.44	30.06
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today			181.80	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Albany) Ltd.

Collection Report For Car: 010 on 1992-05-25

Driver's Name CITY CAB #10

65T # P121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	0.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	0.00
Cash	227.91

Amount Paid By

Company Charges	0.00
Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	65T	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	0.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today			227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-05-18

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Fl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	11.50
Cash	198.21

Amount Paid By	
Company Charges	18.20
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Fl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		11.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C20 on 1992-05-18

Driver's Name CITY CAB #20

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Fl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	10.00
Cash	60.01

Amount Paid By	
Company Charges	167.90
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Fl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-05-18

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 16.20
Cash 151.91

Amount Paid By
Company Charges 59.70
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		24.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-05-18

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 38.40
Cash 189.51

Amount Paid By
Company Charges 0.00
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-05-11

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	21.11
Radio Rent	8.00	0.56	Driver Acct Bal Due	21.11
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	249.02
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	4.80
Cash	196.62

Amount Paid By

Company Charges	47.60
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	21.11		21.11	0.00
Total Due Today	249.02			
Total Paid Today		14.91	249.02	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-05-11

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	3.04
Radio Rent	8.00	0.56	Driver Acct Bal Due	3.04
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	230.95
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	63.10
Cash	119.25

Amount Paid By

Company Charges	48.60
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	3.04		3.04	0.00
Total Due Today	230.95			
Total Paid Today		14.91	230.95	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For City C16 on 1992-03-11

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	0.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	0.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	47.00
Cash	164.61

Amount Paid By	
Company Charges	16.80
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	0.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	0.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		16.01	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For City C10 on 1992-03-11

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	0.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	0.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	0.00
Cash	65.11

Amount Paid By	
Company Charges	162.80
Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	0.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	0.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		16.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: 015 on 1992-05-04

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	25.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	46.11
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	252.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	49.50	Company Charges	132.80
Cash	70.61	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	25.00		25.00	0.00
Total Due Today	252.91			
Total Paid Today		14.91	252.91	
After The Above Payment				
Account Bal. Due	21.11			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab Co. Ltd.

Collection Report For Car: 021 on 1992-05-04

Driver's Name CITY CAB #21

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	25.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	28.04
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	252.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	252.91	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	25.00		25.00	0.00
Total Due Today	252.91			
Total Paid Today		14.91	252.91	
After The Above Payment				
Account Bal. Due	3.04			
Balance Due on Car	0.00			

Associated Car Rental Ltd.

Collection Report For Car: C6 on 1992-05-04

Driver's Name CITY CAR #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 74.90
Cash 27.61

Amount Paid By
Company Charges 125.40
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Car Rental Ltd.

Collection Report For Car: C10 on 1992-05-04

Driver's Name CITY CAR #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 14.70
Cash 145.01

Amount Paid By
Company Charges 69.20
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-04-27

Driver's Name CITY CAR #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	40.50
Cash	115.00

Amount Paid By	
Company Charges	26.30
Cheques	0.00

The Balance due is 40.11

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	23.44	30.06
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	161.80	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

NOT ATTAINABLE
RANGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-04-27

Driver's Name CITY CAR #21

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	25.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	53.04
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	252.91
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	18.40
Cash	195.41

Amount Paid By	
Company Charges	39.10
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	25.00		25.00	0.00
Total Due Today	252.91			
Total Paid Today		14.91	252.91	
After The Above Payment				
Account Bal. Due	28.04			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-04-27

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	6.90
Cash	16.31

Amount Paid By

Company Charges	204.70
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

NOT ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-04-27

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	17.83
Radio Rent	8.00	0.56	Driver Acct Bal Due	17.83
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	245.74
Col. Insurance	15.00	1.05		

Amount Paid By

Charge Cards	12.40
Cash	153.74

Amount Paid By

Company Charges	79.00
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	17.83		17.83	0.00
Total Due Today	245.74			
Total Paid Today		14.91	245.74	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C15 on 1992-04-20

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	37.31
Radio Rent	8.00	0.56	Driver Acct Bal Due	37.31
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	265.22
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	15.20	Company Charges	33.20
Cash	216.82	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	37.31		37.31	0.00
Total Due Today	265.22			
Total Paid Today		14.91	265.22	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab Co. Ltd.

Collection Report For Car: C24 on 1992-04-20

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	30.19
Radio Rent	8.00	0.56	Driver Acct Bal Due	83.23
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	258.10
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	54.80	Company Charges	28.30
Cash	175.00	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	30.19		30.19	0.00
Total Due Today	258.10			
Total Paid Today		14.91	258.10	
After The Above Payment				
Account Bal. Due	53.04			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: 06 on 1992-04-20

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	34.94
Radio Rent	8.00	0.56	Driver Acct Bal Due	34.94
Pl. Rd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	262.85
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	76.90
Cash	57.55

Amount Paid By	
Company Charges	128.40
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Rd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	34.94		34.94	0.00
Total Due Today	262.85			
Total Paid Today		14.91	262.85	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab Co. Ltd.

Collection Report For Car: 10 on 1992-04-20

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	27.69
Radio Rent	8.00	0.56	Driver Acct Bal Due	45.52
Pl. Rd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	255.60
Col. Insurance	15.00	1.05		

Amount Paid By	
Charge Cards	26.40
Cash	150.00

Amount Paid By	
Company Charges	79.20
Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Rd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	27.69		27.69	0.00
Total Due Today	255.60			
Total Paid Today		14.91	255.60	
After The Above Payment				
Account Bal. Due	17.83			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 015 on 1992-04-13

Driver's Name CITY CAR #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	140.60	Company Charges	0.00
Cash	50.00	Cheques	0.00

The Balance due is 32.31

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	32.24	21.26
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	190.60	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 024 on 1992-04-13

Driver's Name CITY CAR #21

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	48.69
Radio Rent	8.00	0.56	Driver Acct Bal Due	131.92
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	276.60
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	32.10	Company Charges	164.50
Cash	80.00	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	48.69		48.69	0.00
Total Due Today	276.60			
Total Paid Today		14.91	276.60	
After The Above Payment				
Account Bal. Due	83.23			
Balance Due on Car	0.00			

Associated Car Rental Ltd.

Collection Report For Car: 06 on 1992-04-13

Driver's Name CITY CAR #6

GET # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	45.69
Radio Rent	8.00	0.56	Driver Acct Bal Due	80.63
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	273.60
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 24.90
Cash 100.00

Amount Paid By
Company Charges 148.70
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	0.00	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	45.69		45.69	0.00
Total Due Today	273.60			0.00
Total Paid Today		11.91	273.60	
After The Above Payment				
Account Bal. Due	34.94			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Car Rental Ltd.

Collection Report For Car: 010 on 1992-04-13

Driver's Name CITY CAR #10

GET # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	36.19
Radio Rent	8.00	0.56	Driver Acct Bal Due	81.71
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	264.10
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 202.20
Cash 0.00

Amount Paid By
Company Charges 61.80
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	0.00	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	36.19		36.19	0.00
Total Due Today	264.10			0.00
Total Paid Today		14.91	264.10	
After The Above Payment				
Account Bal. Due	45.52			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-04-06

Driver's Name CITY CAR #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	66.20	Company Charges	73.10
Cash	88.61	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-04-06

Driver's Name CITY CAR #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	42.39
Radio Rent	8.00	0.56	Driver Acct Bal Due	174.31
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	270.30
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	124.00	Company Charges	96.30
Cash	50.00	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	42.39		42.39	0.00
Total Due Today	270.30			
Total Paid Today		14.91	270.30	
After The Above Payment				
Account Bal. Due	131.92			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-04-06

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	31.49
Radio Rent	8.00	0.56	Driver Acct Bal Due	112.12
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	259.41
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 32.50
Cash 210.00

Amount Paid By
Company Charges 16.90
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	31.49		31.49	0.00
Total Due Today	259.40			
Total Paid Today		14.91	259.40	
After The Above Payment				
Account Bal. Due	80.63			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-04-06

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	53.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	134.71
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	280.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 189.10
Cash 35.41

Amount Paid By
Company Charges 56.40
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	53.00		53.00	0.00
Total Due Today	280.91			
Total Paid Today		14.91	280.91	
After The Above Payment				
Account Bal. Due	81.71			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C15 on 1992-03-30

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	20.00	Company Charges	69.80
Cash	138.11	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			0.00
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab Co. Ltd.

Collection Report For Car: 824 on 1992-03-30

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	12.69
Radio Rent	8.00	0.56	Driver Acct Bal Due	187.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	240.60
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	110.00	Company Charges	30.60
Cash	100.00	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	12.69		12.69	0.00
Total Due Today	240.60			
Total Paid Today		14.91	240.60	
After The Above Payment				
Account Bal. Due	174.31			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C6 on 1992-03-30

Driver's Name CITY CAB #6

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	40.29
Radio Rent	8.00	0.56	Driver Acct Bal Due	152.41
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	268.20
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 60.20
Cash 60.00

Amount Paid By
Company Charges 148.00
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	40.29		40.29	0.00
Total Due Today	268.20			
Total Paid Today			268.20	
After The Above Payment				
Account Bal. Due	112.12			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C10 on 1992-03-30

Driver's Name CITY CAB #10

		GST	# R121062459	
Stand Rental	140.00	9.80	Driver Acct Payment	25.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	159.71
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	252.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 77.00
Cash 136.41

Amount Paid By
Company Charges 39.50
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	25.00		25.00	0.00
Total Due Today	252.91			
Total Paid Today			252.91	
After The Above Payment				
Account Bal. Due	134.71			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 015 on 1992-03-23

Driver's Name CITY CAB #15

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	0.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	227.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	123.40
Cash	104.51	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 024 on 1992-03-23

Driver's Name CITY CAB #24

		GST	# R121062459		
Stand Rental	140.00	9.80	Driver Acct Payment	25.00	
Radio Rent	8.00	0.56	Driver Acct Bal Due	212.00	
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00	
Car Payment	0.00	0.00	Total Due Today	252.91	
Col. Insurance	15.00	1.05			

Amount Paid By		Amount Paid By	
Charge Cards	86.10	Company Charges	98.30
Cash	68.51	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	25.00		25.00	0.00
Total Due Today	252.91			
Total Paid Today		14.91	252.91	
After The Above Payment				
Account Bal. Due	187.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-03-23

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 10.20
Cash 50.00

Amount Paid By
Company Charges 15.30
Cheques 0.00

The Balance due is 152.41

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	75.50	74.30
Radio Rental	8.56	0.56	0.00	8.56
Pl. Pd. Insurance	53.50	3.50	0.00	53.50
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	75.50	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-03-23

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	25.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	184.71
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	252.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 4.70
Cash 203.31

Amount Paid By
Company Charges 44.90
Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	25.00		25.00	0.00
Total Due Today	252.91			
Total Paid Today		14.91	252.91	
After The Above Payment				
Account Bal. Due	159.71			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-03-16

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	0.00
Cash	227.91	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-03-16

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	5.40	Company Charges	0.00
Cash	222.51	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: 06 on 1992-03-16

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	2.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	0.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	28.70	Company Charges	47.90
Cash	151.31	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	2.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	0.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		11.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: 010 on 1992-03-16

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	2.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	0.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	0.00	Company Charges	43.20
Cash	0.00	Cheques	0.00

The Balance due is 184.71

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	2.80	43.20	106.60
Radio Rental	8.56	0.56	0.00	8.56
Pl. Pd. Insurance	53.50	0.50	0.00	53.50
Col. Insurance	16.05	1.05	0.00	16.05
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		11.91	43.20	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab Co. Ltd.

Collection Report For Car: C15 on 1992-03-09

Driver's Name CITY CAB #15

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	23.10	Company Charges	5.40
Cash	199.41	Cheques	0.00

Rebate to be given -0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab Co. Ltd.

Collection Report For Car: C24 on 1992-03-09

Driver's Name CITY CAB #24

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	55.40	Company Charges	23.40
Cash	149.11	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Car (Alta.) Ltd.

Collection Report For Car: 06 on 1992-03-09

Driver's Name CITY CAB #6

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 8.90
Cash 179.31

Amount Paid By
Company Charges 48.70
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Car (Alta.) Ltd.

Collection Report For Car: 010 on 1992-03-09

Driver's Name CITY CAB #10

GST # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	-0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
Charge Cards 4.30
Cash 125.11

Amount Paid By
Company Charges 98.50
Cheques 0.00

This account is in balance 0.00

Applied as Follows	Due on	GST	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	-0.00			
Balance Due on Car	0.00			

Associated Cab (Alta.) Ltd.

Collection Report For Car: C15 on 1992-03-02

Driver's Name CITY CAB #15

BSI # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
 Charge Cards 88.70
 Cash 11.21

Amount Paid By
 Company Charges 128.00
 Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	BSI	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

BEST ATTAINABLE
IMAGE

Associated Cab (Alta.) Ltd.

Collection Report For Car: C24 on 1992-03-02

Driver's Name CITY CAB #24

BSI # R121062459

Stand Rental	140.00	9.80	Driver Acct Payment	0.00
Radio Rent	8.00	0.56	Driver Acct Bal Due	0.00
Pl. Pd. Insurance	50.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Col. Insurance	15.00	1.05		

Amount Paid By
 Charge Cards 0.00
 Cash 212.71

Amount Paid By
 Company Charges 15.20
 Cheques 0.00

The Balance due is 0.00

Applied as Follows	Due on	BSI	Paid	Balance Due
Stand Rental	149.80	9.80	149.80	-0.00
Radio Rental	8.56	0.56	8.56	0.00
Pl. Pd. Insurance	53.50	3.50	53.50	0.00
Col. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00		0.00	0.00
Total Due Today	227.91			
Total Paid Today		14.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			

Associated Car Rental Ltd.
Collection Report For Car: 06 on 1992-03-02
Driver's Name: CITY CAR #6

Stand Rental	149.80	0.00	Driver Acct Payment	0.00
Radio Rent	8.50	0.50	Driver Acct Bal Due	0.00
Pl. Rd. Insurance	53.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Coll. Insurance	16.05	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	149.80	Company Charges	49.50
Cash	164.71	Cheques	0.00

The Balance due is 0.00

Applied as Follows	Due on	PAID	Paid	Balance Due
Stand Rental	149.80	0.00	149.80	-0.00
Radio Rental	8.50	0.50	8.50	0.00
Pl. Rd. Insurance	53.00	3.50	53.50	0.00
Coll. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	-0.00
Total Due Today	227.91			
Total Paid Today		227.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

**BEST ATTAINABLE
IMAGE**

Associated Car Rental Ltd.
Collection Report For Car: 06 on 1992-03-02
Driver's Name: CITY CAR #6

Stand Rental	149.80	0.00	Driver Acct Payment	0.00
Radio Rent	8.50	0.50	Driver Acct Bal Due	0.00
Pl. Rd. Insurance	53.00	3.50	Balance Due on Car	0.00
Car Payment	0.00	0.00	Total Due Today	227.91
Coll. Insurance	16.00	1.05		

Amount Paid By		Amount Paid By	
Charge Cards	50.60	Company Charges	78.80
Cash	96.41	Cheques	0.00

This account is in balance 0.00

Applied as Follows	Due on	PAID	Paid	Balance Due
Stand Rental	149.80	0.00	149.80	-0.00
Radio Rental	8.50	0.50	8.50	0.00
Pl. Rd. Insurance	53.50	3.50	53.50	0.00
Coll. Insurance	16.05	1.05	16.05	0.00
Car Payment	0.00	0.00	0.00	0.00
Account Payment	0.00	0.00	0.00	0.00
Total Due Today	227.91			
Total Paid Today		227.91	227.91	
After The Above Payment				
Account Bal. Due	0.00			
Balance Due on Car	0.00			

To Whom It May Concern

Regarding Cabs No^s 6, 10, 15, 24
Speedometer cables were disconnected
Due To Noise In Speedometer Hoods.
The Cabs in question were fully
operational otherwise.

Rich Forti
Shop Foreman.

DON'S TIRE & AUTOMOTIVE
REPAIR LTD.
1975 - 50th AVENUE
RED DEER, ALBERTA T4R 1Z4
(403) 347-5501

This is exhibit "E" referred to
in this affidavit of PAUL RICHARD

Sworn before me this 30
day of APRIL A.D. 1993

Janet L. Balmer
Commissioner in and for the Province of Alberta

JANET L. BALMER
Commission Expires April 3, 1995

BEST ATTAINABLE
IMAGE

DON'S TIRE
and AUTOMOTIVE REPAIR LTD.

1975 - 50 AVENUE
RED DEER, ALTA. T4R 1Z4
TELEPHONE: 347-5501
FAX: 347-3555

Mich
xct/4

ADDRESS		CITY		POSTAL CODE	ODOMETER 79473	TAKE OFFS <input type="checkbox"/> RETURN <input type="checkbox"/> DISCARD	
ACCOUNT NUMBER OR CREDIT AUTHORIZATION		PURCHASE ORDER		TELEPHONE		BUSINESS <input type="checkbox"/> HOME <input type="checkbox"/>	
SHIP TO		DEL. <input type="checkbox"/>		P.U. <input type="checkbox"/>		WAIT <input type="checkbox"/> CALL <input type="checkbox"/>	
METHOD OF PAYMENT <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> CHARGE		G.S.T. NUMBER R102388568		SALESMAN			

TIRES

[illegible][illegible]

SERVICE REQUESTED

I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE
TOGETHER WITH THE NECESSARY MATERIALS

I HEREBY ACKNOWLEDGE MY INDEBTEDNESS IN THE
AMOUNT OF THE BALANCE OWING AS SHOWN HEREON.

SIGNATURE

OUT

DATE _____

CON

SUB TOTAL PARTS

SUB TOTAL

GST

ENVIRONMENT TAX

TOTAL INVOICE**CHARGE TERMS:**

CHARGE TERMS:
 - NET 10th OF THE MONTH FOLLOWING INVOICE DATE
 - 2% PER MONTH (26.8% PER ANNUM) ON OVERDUE ACCOUNTS
 - RETURNS SUBJECT TO PRIOR AUTHORIZATION AND 10% HANDLING CHARGE

SOLD TO Associated Cars		YEAR		MAKE	MODEL
ADDRESS		DATE 2/11/92	LICENCE NUMBER	UNIT NUMBER C-15	KEY
CITY		POSTAL CODE	ODOMETER 75410	TAKE-OFFS <input type="checkbox"/> RETURN <input type="checkbox"/> DISCARD	
ACCOUNT NUMBER OR CREDIT AUTHORIZATION		PURCHASE ORDER	TELEPHONE		
SHIP TO		BUSINESS		HOME	
METHOD OF PAYMENT <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> CHARGE		G.S.T. NUMBER R102388568		SALESMAN DS	

INVOICE 66627

DON'S TIRE
 and AUTOMOTIVE REPAIR LTD.

 1975 - 50 AVENUE
 RED DEER, ALTA. T4R 1Z4
 TELEPHONE: 347-5501
 FAX: 347-3555

TIRES											
QTY.	SIZE	LR	DESCRIPTION				PART NO.	UNIT PRICE	AMOUNT	CODE	

DON'S TIRE
and AUTOMOTIVE REPAIR LTD.

Associated Cub		YEAR		MAKE		MODEL	
DATE 5/1/72		LICENCE NUMBER		UNIT NUMBER C10		KEY	
POSTAL CODE		ODOMETER		TAKE-OFFS <input type="checkbox"/> RETURN <input type="checkbox"/> DISCARD			
PURCHASE ORDER		TELEPHONE		BUSINESS		HOME	
METHOD OF PAYMENT <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> CHARGE		G.S.T. NUMBER R102388568		SALESMAN			

TIRES

[illegible]

SERVICE REQUESTED

THEBY AUTHORIZED THE ABOVE WORK TO BE DONE
TOGETHER WITH THE NECESSARY MATERIALS

I HEREBY ACKNOWLEDGE MY INDEBTEDNESS IN THE
AMOUNT OF THE BALANCE OWING AS SHOWN HEREON.

SIGNATURE

OUT

SUB TOTAL PARTS

SUB TOTAL

GST

ENVIRONMENT TAX

TOTAL INVOICE**CHARGE TERMS:**

- NET 10th OF THE MONTH FOLLOWING INVOICE DATE
- 2% PER MONTH (28.8% PER ANNUM) ON OVERDUE ACCOUNTS
- RETURNS SUBJECT TO PRIOR AUTHORIZATION AND HANDLING CHARGE

DON'S TIRE
and AUTOMOTIVE REPAIR LTD.

YEAR <u>1979</u>		MAKE <u>Ford</u>		MODEL	
DATE <u>10/12/79</u>		LICENCE NUMBER <u>FG10-397</u>		UNIT NUMBER <u>6B32</u>	
POSTAL CODE		ODOMETER		TAKE-OFFS <input type="checkbox"/> RETURN <input type="checkbox"/> DISCARD	
PURCHASE ORDER		TELEPHONE		BUSINESS HOME	
NUMBER OR CREDIT AUTHORIZATION		BUSINESS		HOME	
SAME		<input type="checkbox"/> DEL. <input type="checkbox"/> P.U. <input type="checkbox"/> WAIT <input type="checkbox"/> CALL		SAME	
MOD OF PAYMENT		G.S.T. NUMBER		SALESMAN	
CASH <input type="checkbox"/> CHEQUE <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> CHARGE		R102388568		SAME	

SIZE	LR	DESCRIPTION	PART NO.	UNIT PRICE	AMOUNT	CODE
		CITY CAB #10				

PARTS		UNIT PRICE	AMOUNT	CODE	QTY.	PARTS / SERVICE / LABOUR	UNIT PRICE	AMOUNT	CODE
						WHEEL ALIGNMENT			
						TIRE REPAIR			
						TIRE CHANGEOVER			
	ROAD HAZARD				4	TIRE ROTATION			
	FLYVE STEMS				4	WHEEL BALANCE			

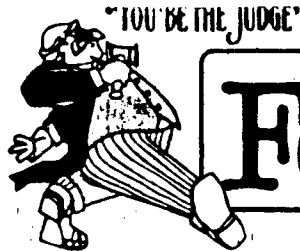
MONTHS OF THE MONTH FOLLOWING INVOICE DATE
 12.5% MONTHLY PER ANNUM, ON OVERDUE ACCOUNTS
 SUBJECT TO PRIOR AUTHORIZATION AND HANDLING CHARGE

WORK TO BE DONE

MATERIALS

I HEREBY ACKNOWLEDGE MY INDEBTEDNESS IN THE
AMOUNT OF THE BALANCE OWING AS SHOWN HEREON

Cur



Remanufactured



Engines Parts

FESTIVAL FORD SALES (1983) LIMITED

7130 GAETZ AVE. RED DEER AB. T4N 6A5

PHONE - PARTS DIRECT: 346-4110 ; 346-4118

ALL DEPTS: 343-3673 ; TOLL FREE: 1-800-662-7172 ; FAX 341-3202

G.S.T. REG. NO. R-101787604

GENUINE PARTS

Remanufactured

Motorcraft

Parts

***** THANK YOU FOR SELECTING FESTIVAL FORD PARTS DEPARTMENT *****

CUST. ID	SALESMAN	SHIP VIA	TYPE	P.O. # OR R.O. #	TERMS	INVOICE DATE	INVOICE NUMBER
006032	100				CHARGE	07/08/92	94457
						PAGE 001	OF 001

S
O
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D

T
O

ASSOCIATED CARS
4733-60 ST.
RED DEER ALTA
T4N 2N8S
H
I
P

T
O

17123

ORDERED	SHIPPED	B/O	PART NUMBER	SR	BIN	DESCRIPTION	SUGGESTED LIST	NET	TOTAL NET
2	2	0	E60Z 1249 A		B3	SEAL W/L HUB	9.60	8.16	16.32
2	2	0	00AZ 1202 B		B3	CUP-FRT W/L	5.07	4.31	8.62
2	2	0	00AZ 1201 A		B3	CONE AND ROL	9.73	8.27	16.54
2	2	0	E7TZ 1216 A		B3	CONE/ROLLER	13.14	11.17	22.34
2	2	0	00AZ 1217 B		B3	CUP-FRT W/L	3.16	2.69	5.38
								SUB TOTAL	69.20
								G.S.T.	4.84
								PROV. TAX	0.00
								PLEASE PAY THIS AMOUNT	TOTAL 974.04
								OVERDUE INVOICES WILL BE CHARGED: 2% PER MONTH (24% PER ANNUM)	

PARTS RETURN POLICY

ALL AUTHORIZED RETURNS MUST BE MADE WITHIN 30 DAYS AND ACCOMPANIED BY THE ORIGINAL INVOICE AND NUMBER.
ALL PARTS MUST BE COMPLETE WITH ATTACHING PARTS UNUSED AND IN ORIGINAL CONDITION AND ARE SUBJECT TO A
20% HANDLING CHARGE.


NO RETURN: ON ELECTRICAL AND SPECIAL ORDER "NON-RETURNABLE" PARTS

X

RECEIVED BY:

STATEMENT

"YOU BE THE JUDGE"



CHUCK EASY'S Festival



Remanufactured



Engines Parts

Remanufactured

Motorcraft

Parts

FESTIVAL FORD SALES (1983) LIMITED

7130 GAETZ AVE. RED DEER AB. T4N 6A5
 PHONE - PARTS DIRECT: 346-4110; 346-4118
 ALL DEPTS: 343-3673; TOLL FREE: 1-800-662-7172; FAX 341-3202

G.S.T. REG. NO. R-101787604

GENUINE  PARTS

***** THANK YOU FOR SELECTING FESTIVAL FORD PARTS DEPARTMENT *****

CUST. I.D.	SALESMAN	SHIP VIA	TYPE	P.O.# OR R.O.#	TERMS	INVOICE DATE	INVOICE NUMBER
006032	063				CHARGE	07/09/92	94522
						PAGE 001	OF 001

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ASSOCIATED CABS
 4733-60 ST.
 RED DEER ALTA
 T4N 2N6

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16137

ORDERED	SHIPPED	B/O	PART NUMBER	SR	BIN	DESCRIPTION	SUGGESTED LIST	NET	TOTAL NET
2	2	0	00AZ 1202 B		83	CUP-FRT MHL	5.07	4.31	8.62
								SUB TOTAL	8.62
								G.S.T.	0.60
								PROV. TAX	0.00
								PLEASE PAY THIS AMOUNT	TOTAL 69.22
								OVERDUE INVOICES WILL BE CHARGED: 2% PER MONTH (24% PER ANNUM)	

X
RECEIVED BY _____

STATEMENT

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132
July 6, 1993

Sisson, Warren, Sinclair, Barristers and Solicitors
600, 4911 - 51 Street
Red Deer, Alberta
T4N 2A8

ATTENTION: DONALD SINCLAIR

Dear Sir,

RE: CITY OF RED DEER TAXI BYLAW

At The City of Red Deer Council Meeting held on July 5, 1993, consideration was given to your correspondence dated June 22, 1993, concerning the above topic.

Prior to any decision being made by Council with regard to this matter, City Council agreed to table further discussion to the July 19, 1993, Council Meeting, in order for new information presented by Alberta Gold Cabs may be made available to Council for their study and review.

As this matter will again be presented to Council on July 19, I would ask that you contact this office on Friday, July 16, to determine a time in which this item will appear at Council. In addition, any additional information, which has been presented to Council will be available to you from this office on July 16.

I trust that you will advise your clients of Council's decision in this instance. If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Bylaws and Inspections Manager
City Solicitor

**RED DEER***a delight
to discover!*

BYLAW NO. 2865/B-93

Being a Bylaw to amend Bylaw No. 2865/85, The Uniform Rate Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1 Bylaw No. 2865/85 is amended as to Section 2 by striking out the following:

"(16) Residential Gravel Lanes 5 16.39/assess m 60.00/assess m"

and by inserting therefor the following:

"(16) Residential Gravel Lanes 5 24.17/assess m 98.45/assess m"

2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1993.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993.

MAYOR

CITY CLERK

BY-LAW NO. 2943/A-93

BEING a By-law to amend By-law Number 2943/87, the Dog Bylaw of the City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 That By-law No. 2943/87 is hereby amended by deleting sections 3(b), 3(c), 3(j), 3(r), 23, 24, and 25.
- 2 That section 19 be amended by striking out the words "section 8(d)(i)" and substituting in its place and stead the following "section 8(i)".
- 3 In all other respects, By-law No. 2943/87 is ratified and confirmed.
- 4 This by-law shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this DAY OF , A.D. 19

READ A SECOND TIME IN OPEN COUNCIL this DAY OF , A.D. 19

READ A THIRD TIME IN OPEN COUNCIL this DAY OF , A.D. 19

MAYOR

CITY CLERK

FILE

ADDITIONAL AGENDA

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL TO BE HELD ON
MONDAY JULY 5, 1993 IN THE COUNCIL CHAMBERS OF CITY HALL, RED DEER,
COMMENCING AT 4:30 PM

Notice of Motion - Ald. Pimm

Wheelchair Ramp 53 St and 46 Ave

NOTICE OF MOTION

ALDERMAN LARRY PIMM

Be it resolved that a Wheelchair Ramp be install at the corner of 53 Street and 46 Avenue.

DATE: JULY 6, 1993
TO: DIRECTOR OF ENGINEERING SERVICES
FROM: ASSISTANT CITY CLERK
RE: WHEELCHAIR RAMP - CORNER OF 53 STREET AND 46 AVENUE

At the Council Meeting of July 5, 1993, consideration was given to the Notice of Motion submitted by Alderman Pimm, concerning the above topic, and at which meeting the following motion was passed:

"BE IT RESOLVED that a Wheelchair Ramp be installed at the corner of 53 Street and 46 Avenue with the cost to be reallocated from one of the approved 1993 concrete projects."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/cjd

cc: Director of Financial Services
Public Works Manager