

**FILE**

**DATE:** December 2, 1997  
**TO:** All Departments  
**FROM:** City Clerks  
**RE:** PLEASE POST FOR THE INFORMATION OF ALL EMPLOYEES

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**SUMMARY OF DECISIONS**



FOR THE **REGULAR MEETING OF RED DEER CITY COUNCIL**  
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL  
**MONDAY, DECEMBER 1, 1997**  
COMMENCING AT **4:30 P.M.**



- (1) Confirmation of the Minutes of the Regular Meeting of November 17, 1997

**DECISION - Confirmed as transcribed**

PAGE #

- (2) **UNFINISHED BUSINESS**

1. Director of Community Services & Social Planning Manager - Re:  
Follow-up/Implementation of the Review of the Role of the Social  
Planning Department

..1

**DECISION - Approved report as background information in  
preparation for budget deliberations in January 1998**

- (3) **PUBLIC HEARINGS**

(4) **REPORTS**

1. City Clerk - Re: Appointment of Committee Members: Normandeau Cultural and Natural History Society; Archives Committee Associate Members; Downtown Business Association Board of Directors . . . 27

**DECISION - Ratified appointments to the Normandeau Cultural and Natural History Society and the Archives Committee and appointed new members to the Red Deer Downtown Business Association's Board of Directors**

2. Director of Corporate Services & City Assessor - Re: 1997 Property Tax Rates and Proposal to Eliminate Business Taxes . . . 28

**DECISION - Agreed that the Administration proceed to obtain feedback from the Business Community on the proposal to eliminate business taxes and that a report be presented to Council in due course**

3. Public Works Manager - Re: September 18, 1997 Snow Storm Clean-up and Disposal Costs . . . 36

**DECISION - Approved an additional increase in the total amount budgeted for 1997 to \$224,400.00, from the original expenditure estimate of \$200,000.00 approved by Council on September 22, 1997**

4. Land and Economic Development Manager - Re: Residential Lot Sales - Lancaster Meadows Phase 5 / Proposed Policy Changes Regarding Lot Draws . . . 39

**DECISION - Agreed that Phase 5 of Lancaster Meadows be sold on a first come, first served basis and further agreed to suspend the practice of lot draws as outlined in Council Policy No. 4503**

(5) **CORRESPONDENCE**

- 1. Dot Egan - Re: Request For Support - Application For Legislation To Ban Riding In Truck Boxes . . . 42

**DECISION - Agreed to support this initiative and that a letter be sent to the Government of Alberta recommending a change in legislation**

- 2. City of Edmonton, Mayor Bill Smith - Re: Request for Support - Request To Amend Local Authorities Election Act / Four Year Terms For Elected Officials . . . 45

**DECISION - Agreed not to support a change to the Local Authorities Election Act regarding terms of elected officials**

- 3. Red Deer Clinical Audiologists Ltd. - Re: Proposed Land Use Amendment to Allow Office Use at 5011 - 47 Avenue / (Lots 13 to 14, Block 45, Plan 5084 ET) . . . 48

**DECISION - Agreed that a Land Use Bylaw Amendment be prepared to provide, as an exception to the Land Use Bylaw, an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue**

(6) **PETITIONS AND DELEGATIONS**

(7) **NOTICES OF MOTION**

(8) **WRITTEN INQUIRIES**

(9) **BYLAWS**

- 1. 3156/GG-97 - Land Use Bylaw Amendment / Request To Allow Office Use at 5011 - 47 Avenue / (Lots 13 to 14, Block 45, Plan 5084 ET) / Audiology Clinic as a Discretionary Use in Existing Building / Red Deer Clinical Audiologists Ltd. / - 1<sup>st</sup> Reading

**DECISION - Bylaw given 1<sup>st</sup> Reading**

# AGENDA



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(9) **BYLAWS**

Committee of the Whole:

- (a) Committee Matter
- (b) Committee Matter
- (c) Committee Matter
- (d) Administrative Matter

Additional Agenda

1. Appointment of Associate Members - Red Deer and District Archives Committee
2. Appointment of Kerry Reed Nature Centre Association Representative to the Edmonton Cultural and Natural History Society
3. Appointment of Board of Directors - Downtown Block 45 Association of Red Deer

**DATE:** November 19, 1997

**TO:** KELLY KLOSS  
City Clerk

**FROM:** LOWELL R. HODGSON, Community Services Director  
COLLEEN JENSEN, Social Planning Manager

**RE:** FOLLOW UP/IMPLEMENTATION OF THE REVIEW OF THE ROLE OF THE  
SOCIAL PLANNING DEPARTMENT

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Council will recall that earlier in 1997 a Review of the Role of the Social Planning Department was completed, with the document going forward for Council consideration on August 25, 1997. At the August 25 meeting the following resolution was passed:

*"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Community Services dated August 15, 1997 re: Review of the Role of the Social Planning Department, hereby agrees to accept in principle, the report of WB Consultants concerning the role of the Social Planning Department with the understanding that any recommendations contained in the report with respect to specific items will be brought back to Council for further consideration. in particular, those items which have budget implications for The City, and as presented to Council August 25, 1997".*

In response to this resolution a Follow Up/Implementation Report has been prepared which outlines work that is currently underway, and work that will need to be done in the future to address each recommendation. Cost implications are also included. There are several areas which Council will need to address in considering priorities and budget. These can be summarized as follows:

- ♦ enhancing and strengthening the role of the Social Planning Department is recommended in relation to several areas such as facilitation and planning, outreach approach to service, dealing with poverty and housing issues. Community development that focuses on planning and collaboration is very slow work and is very labor intensive. While the Review reflects this as a very high priority, it must be acknowledged that in order to enhance or strengthen the role of the department, additional staff resources will be required. Costs are outlined in 1a.
- ♦ moving to outreach programming is also recommended as a high priority, with an acknowledgement that there will likely be an involvement of other funders. It could, however, impact FCSS funding. The FCSS Board has already used this recommendation as guidance and direction when allocating the one time funding from the Canada Assistance Plan over 1998 and 1999. Should there be additional funding over the coming years from FCSS, this recommendation will provide a foundation for some of the decision making. Cost implications related to outreach approaches are outlined in 4c.

- ♦ continuing with involvement in FCSS is strongly supported. The experience, however, is that many agencies funded by FCSS are not able to meet demand. This includes services such as home support, seniors outreach, and youth outreach. The FCSS Board has been able to address this issue partially over 1998 and 1999 through allocation of funds from the one time Canada Assistance money. There is potential that additional provincial FCSS funds could be forthcoming which would help to alleviate this situation to an extent. Some indication of anticipated requirements for funding in the year 2000 is indicated in 6.

The Red Deer and District FCSS Board considered the Follow Up/Implementation Report at their November 4 Board meeting and passed a resolution in support of the document as presented. See attached letter.

- ♦ facilitating solutions for issues related to housing, particularly those of homelessness, seniors, low income, people with complex needs and also safety issues must be addressed. As noted above, facilitation that will address housing related demands will require staff resources beyond those currently available. See 1a for costing.
- ♦ determining the role of The City regarding Children's Services will be important, ensuring that cooperation is in place for effective service delivery, while further ensuring that provincial downloading does not occur. As part of Children's Services, issues around day care will need to be addressed. The Follow Up/Implementation Report outlines two options which Council will need to consider for direction. It is important to note that continued funding for subsidy is necessary in addressing some of the issues for the working poor and the low income. The options related to day care and the cost implications are outlined in 11a. Direction will also need to be given regarding the future of Red Deer Day Care as a facility.

The Red Deer Child Care Society has reviewed the Follow Up/Implementation Report and have provided comment. See their attached letter. You will note in the letter that they would like to see the current process of allocating funds continue as outlined in Option 1 of the Follow Up/Implementation Report, however, they would be willing to work with Option 2. In terms of the Red Deer Day Care facility, they would be prepared to assume ownership of the building, but would like to see this occur in 1998, which would mean that The City would have to absorb the cost of the last year of the debenture on that facility, which amounts to approximately \$42,000. Recommendation 12 indicates that The City should turn the facility over to Red Deer Child Care Society in 1999 when the full funding has been collected to pay off the debenture.

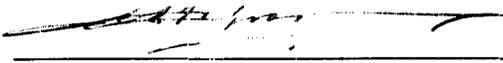
- ♦ additional service for Special Transportation is required, both during the weekdays and for additional evening and weekend service. Appendix A and B provide substantiation for this need, and cost implications of each specific recommendation is outlined in 14 a and b.

The Transportation Advisory Board considered the Follow Up/Implementation Report at their November 20 Board meeting and passed a resolution in support of the document as presented. See their attached letter.

Council will note that there is significant work being done already relating to many of the recommendations. The items as noted above have some budget implications. While it is understood that a commitment, in terms of funding, cannot be made until budget deliberations, we felt that it would be useful for Council to have an opportunity to receive this Follow Up/Implementation Report in advance, for discussion purposes. With this in mind, the following is recommended:

**RECOMMENDATION:**

That City Council accept the Follow Up/Implementation Report as presented, for information and discussion in preparation for budget deliberations in January 1998.



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LOWELL R. HODGSON  
Community Services Director



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COLLEEN JENSEN  
Social Planning Manager

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## FOLLOW-UP REPORT FOR THE REVIEW OF THE ROLE OF THE SOCIAL PLANNING DEPARTMENT

### COST

#### COMMUNITY DEVELOPMENT

##### Recommendation 1: Planning and Development

- a. That The City enhance and formally recognize the existing role of the Social Planning Department in relationships between government departments and such community sectors as education, health, social services, justice and the public. Given the changes in these areas, this will be an expanding role for the Social Planning Department.

1998 - no cost

1999

- an additional .5 position = \$26,530 (including benefits) or an additional full time position = \$49,750 (including benefits)

Follow up: Continue involvement in current initiatives such as the Redesign of Services to Children and Families (Social Services), Healthy Communities Initiative (Regional Health Authority), Family School Wellness (both School Boards), the G. H. Dawe Initiative (several of the sectors as noted).

A one-day workshop, at the invitation of the Mayor, will be organized and hosted early in 1998, involving many of the sectors as noted above. The focus of the day will be to share the basis of planning, including Strategic and Business Plans for each sector, as well as any relevant demographics and trends. There will be discussion regarding the potential for developing a project, which could involve the partnership of several of the sectors.

Additional staffing to "enhance" the role of the department will be necessary. The .5 position of Community Worker that was implemented in 1997 is only to address current overtime issues, and it is not even fulfilling that need. Should we enhance the role of the Department in any way, there would be a minimum need for a further .5 position. This will be reviewed during budget preparations in 1998, for possible implementation in 1999.

- b. That the planning, strategic planning, and demographics functions of the Department be maintained and strengthened.

See 1a

Follow up: If the department is only to maintain as we currently are operating, this can be done with the current staff complement. In hiring the additional .5 Community Worker, we are able to put more emphasis on the demographics, with some development of specialized packages related to needs (i.e., Seniors Housing). We will only do updates of the full package about every two years, with mini-bulletins and updates as information is received from the 1996 Federal Census. All of the staff in the Department do planning with community agencies in one form or another. The requests for this kind of support in the community is increasing, and we are not able to fulfill requests without experiencing additional overtime.

As noted in recommendation 1 a., the need for additional staff will be reviewed in 1998, for potential implementation in 1999, based on input from Council.

**c. That the Social Planning Department develop a stronger relationship with Parkland Community Planning in order to better integrate social and physical planning.**

No additional costs anticipated

Follow up: Over the past two years Social Planning and Parkland Planning have worked cooperatively on the development of the City demographics package (both the Community Profile and the Neighborhood Profile) and on the preparation of the Police, Fire and Ambulance report. This was a useful exercise, which gave benefit to both parties, as well as to the users. Parkland Planning is also involved in the development of the Regional Profile for the Redesign of Children's Services in Region 6. This is via a contract with the Commissioner's Office for Services to Children and Families. The Community Worker is involved with this exercise as well, as part of the Steering Committee.

As the Municipal Development Plan is updated, there is an opportunity to formally acknowledge some of the areas where there are social implications to physical planning. This relates to such things as the types of housing which address the low income and special needs populations, and public participation of groups that do not always feel comfortable with the current processes. Social Planning staff, as well as the Family and Community Support Services Board, have had the opportunity to provide preliminary input into the updating of the Municipal Development Plan, and look forward to reviewing the recommendations for further input.

**d. That the Social Planning Department enhance links with other Departments of The City (e.g., Transit; Recreation, Parks and Culture; Land and Economic Development) in the order that collaborative planning and service development can effectively respond to the complexities of demographic and socio-economic characteristics of the community.**

No additional cost to The City

Follow up: The Social Planning Department currently works closely with the Transit Department, in conjunction with the Transportation Advisory Board. This work involves the coordination of initiatives relating to the disabled community, as The City continues to work toward a better spectrum of services. (See Recommendation 13 b for further suggestions)

In addition, the transportation needs of other segments of the community such as low income must be considered. Social Planning and Transit are working together to explore the development of a program that could provide some free rides, to allow some people who now cannot afford the bus fare an opportunity to ride public transportation (on a very limited basis and timeframe). External funding through foundations and private donors will be necessary to support a program such as this. (relates to Recommendation 17 as well).

Social Planning also has recently worked with the Recreation, Parks and Culture Department, in facilitating sharing of space so that a community agency could offer programming to youth, while meeting some of the needs of the Recreation, Parks and Culture Department. There is the potential for other joint initiatives. The Social Planning Manager will take responsibility to explore some options with the Manager of the Recreation, Parks and Culture Department, also involving the Community Services Director.

### Recommendation 2: Public/Community Awareness

- a. **That The City, primarily, but not exclusively through the Social Planning Department, increase the community's awareness of the degree and significance of barriers and issues affecting the disadvantaged and marginalized in the community.**

No additional cost

Follow up: Continue to work cooperatively with the media, to capitalize on opportunities that arise. This allows the Social Planning Department to bring issues to the public through stories and coverage. The department has been very successful in this approach.

Continue to participate on initiatives such as the Funders' Forum, where funders can share issues that are facing the community. A good example of this is the need for additional resources to address outreach needs in the seniors population.

The Social Planning Department attends many meetings with diverse ranges of agencies and individuals. A very beneficial role that we are able to play is the linkage of various groups because we have a knowledge of what is happening in other areas. This may be simply providing information or involve facilitating collaborative efforts. We will continue with this role of linking agencies with information etc.

Working with all levels of government, including the municipal level, is an important factor in ensuring awareness about barriers. The Social Planning Department prepares many reports and participates on many committees working with various levels of government.

The Social Planning Department will continue with all of the above noted initiatives and approaches, as time permits.

- b. **That the Social Planning Department, through its role in interagency work, continue to increase and encourage integrated planning and awareness of the wide range of services provided by other agencies and sectors.**

See 1a

Follow up: As noted in 2 a above, the Social Planning Department participates on many interagency initiatives, in a facilitative and collaborative way. This includes Funders' Forum, Community Services Network, Further Education Council, Literacy Program, People's Place Management Board (formerly called the Safe House) to name a few. Department staff also participate on various ad hoc committees of an interagency type on an as requested basis.

The Social Planning Department will continue to participate on this type of committee to ensure awareness and encourage interagency participation and cooperation (as per the Strategic Plan). Staff time limits participation.

### Recommendation 3: Poverty

- That the Social Planning Department role of support, facilitation and coordination in community initiatives related to poverty be maintained and enhanced.**

See 1a

Year 2000 may see funding difficulties

Follow up: The two Community Workers have been very involved in organizing and facilitating, in conjunction with Community Services Network, two Poverty Initiative Workshops. These two workshops provided very good input from a very diverse cross section of the community, including people living in poverty, regarding the issues faced by people living in poverty. The second workshop focused on developing potential solutions, and has resulted in the formation of five task groups working on various initiatives and approaches. Both Community Workers chair a respective task group and the Social Planning Department has taken the responsibility to keep an account of the progress of each group. Implementation has already begun with several initiatives, including the hiring of a full time outreach worker by Canadian Mental Health who assists people with housing and other needs. This person works one day/week from Fairview School where there is a high prevalence of low income families. She also maintains a high profile at other locations such as the Food Bank, Loaves and Fishes etc. One time FCSS funding over a two year period (1998 and 1999) will assist in supporting this position. Some collaborative recreation initiatives have also been established, which will work toward addressing the needs of low income and children with high need in the north Red Deer area. The partners are the Youth and Volunteer Centre and the Recreation, Parks and Culture Department. Some limited funding is provided through the one time FCSS grant over the period of 1998 and 1999. The Social Planning Department has assisted in each case to help fulfill these needs.

for the one-time funded projects. (There is potential that additional FCSS funds could be allocated by this time)

The Department also is very concerned with affordability related to access of services. The majority of money that is allocated to community agencies, through the Social Planning Department, goes toward ensuring low income users can access services (i.e., Counselling, After School Care, Seniors Outreach, Home Support, Special Transportation).

The Social Planning Department will continue to work on approaches and initiatives as noted above. This is a very time consuming process, and careful attention must be paid to set priorities, as staff time is limited. It must be noted that as the one time funding for projects such as the outreach person at CMHA and additional satellite programming through the Boys and Girls Club ends in the year 2000, there will need to be consideration of how to best deal with this situation. Review will occur in 1999.

#### **Recommendation 4: Outreach Services**

- a. **That the Social Planning Department initiate development of a network of existing outreach workers.**

No additional cost

There are many outreach programs and outreach workers in Red Deer, each targeting a different clientele. While this may seem like duplication, it is the Department's feeling that this approach is excellent, and one that reaches the clients in surroundings in which they are comfortable, and therefore a greater degree of success is experienced.

Follow up: The Social Planning Department will initiate a meeting in early 1998, that will bring together outreach workers in Red Deer. We will work in conjunction with a number of such workers in various areas (i.e. seniors, mental health, family school liaison, youth etc) to ensure as many individuals are identified as possible. The goal will be to begin by information sharing so that there is a good understanding of what each worker does, and the resources available. The hope

is that there may be opportunity for some cooperative efforts that could improve services, and make operations more efficient.

**b. That the Social Planning Department explore the creation of a coordinated community development/outreach worker model for defined communities in Red Deer.**

No cost in the development phase

Follow up: This will be done in conjunction with the Outreach Workers Network, as noted above. This is seen as Phase II, and a follow up to 4 a. The model will be explored based on the direction, as outlined in the Social Planning Department Review, and appropriate resources will need to be found. This may be a combined effort of several funders.

**c. That the Social Planning Department work with other funders toward appropriate allocation of resources to implement recommendations 3a and 3b.**

1998 - no cost

1999  
- a full time position through a community agency = \$35,000 - \$40,000  
- also see 1a  
- funding for projects covered by one-time grant = \$50,000

Follow up: The area of funding will be discussed at the Outreach Workers Network, as well as meetings such as Funders' Forum. The challenge will be to overcome the very limited resources that each funder brings to the table. Funding for such an initiative will be explored in 1998, with possible implementation in 1999 (but more likely in 2000).

The Red Deer and District FCSS Board will discuss this outreach approach at their 1998 Planning Retreat, in view of exploring different ways of achieving priorities.

In achieving 3 a, the preliminary work can be done within current staff resources, however if there is much follow up, it will be very difficult not to incur overtime. The other option would be to stop doing some of the things that we are currently involved in, which would be difficult as almost everyone of these things have also been identified as priorities in the Review.

## **FAMILY AND COMMUNITY SUPPORT SERVICES**

### **Recommendation 5: Family and Community Support Services Board**

**That The City remain as Unit Authority for Red Deer and District FCSS and that a Family and Community Support Services Board be maintained, recognizing the advantage of the District representation and involvement in the current context of regionalization.**

No cost

Follow up: Continue with the current approach which is very successful

### **Recommendation 6: Local FCSS Involvement**

**That the Social Planning Department maintain its current active role with Red Deer and District Family and Community Support Services as an effective mechanism to fund and support preventive social programs through community agencies.**

1998 - no cost

1999 - no cost

2000 - potential cost of \$50,000

Follow up: Continued liaison with agencies in the community, particularly those funded by FCSS indicate that several areas of demand are not being addressed. Some of these are Seniors Outreach, Home Support, Immigrant Families Program,

Meals on Wheels, Canadian Mental Health Bereavement Support. For 1998 and 1999 funding from the one time allocation of CAP money has been distributed to offset some of the need. During 1998 and 1999 unmet demand will be monitored and recorded. A review during early 1999 will be done, in preparation for the Year 2000 budget, to develop a strategy as to how best to address this issue.

The Social Planning Department will continue a close liaison with funded agencies, through the Projects Supervisor position.

#### **Recommendation 7: Provincial FCSS Involvement**

**That the Social Planning Department maintain its involvement with Red Deer and District Family and Community Support Services at the provincial level**

No cost, but relates to 1a

Follow up: This involvement has been very beneficial to The City, as it has provided a great opportunity to provide input to the larger picture, and bring an understanding to the Province of municipal issues from a more grassroots perspective. This approach will be continued, however again, the time commitment of the Manager is substantial, where on average one day per week has been spent in Edmonton over most of the last year. With 20% of time committed to this initiative, it means that many overtime hours are put in to keep up with the other work necessary to manage to Department. Involvement in the provincial FCSS Association, and likely on a Management Team in 1998, is committed. This will be evaluated, in terms of available time for 1999 and the Year 2000.

### **HOUSING**

#### **Recommendation 8: Mandated Role**

**That The City continue to fulfill its provincially mandated role in seniors' and social housing with the Piper Creek Foundation and Red Deer Housing Authority, and its agreement related to Landlord and Tenant Advisory Service.**

Cost unknown - covered through requisition

Follow up: Continue as noted above, with close liaison with Piper Creek Foundation and Red Deer Housing Authority to ensure needs are being met while the cost to The City is minimized. As mentioned in the Department 1998-2000 Business Plan, there is the potential for some funding to be needed by the Piper Creek Foundation in 1999 and 2000. They currently are operating without a deficit, however, they have the authority by provincial legislation, to requisition The City for any deficit incurred, however, this will need to be approved by The City prior to expenditure. A deficit may be incurred, pending outcomes of union negotiations and provincial guidelines on fee structure.

#### **Recommendation 9: Housing and Community Development**

**That the Social Planning Department role of support, facilitation and coordination in community initiatives developed by the Red Deer Housing Committee, David Thompson Health Authority or other relevant community groups related to housing for citizens with low income and/or complex**

See 1a

**needs continue as an important function.**

Follow up: Staff from the Social Planning Department continue to be involved in the Red Deer Housing Committee, through the new part time Community Worker position. There has also been significant involvement from staff (both the Manager and new Community Worker) in the development of the shelter for the homeless. This project will be ongoing for the next several months, with renovations of the actual facility. Following this exercise, the new Community Worker will continue on the Management Board for the project, to assist in getting bylaws and operational policies, along with the hiring of staff and the training of volunteers. This project has been excellent, in that there has been very broad collaboration from church community to social agencies to community volunteers to business. The new Community Worker has also been working on a project with the Piper Creek Foundation and the Twilight Homes Foundation regarding seniors housing. The Social Planning role will be one of facilitation, and it will continue for the next several months.

The Department will also continue to liaise with the Landlord and Tenant Advisory Service, and encourage new initiatives such as a volunteer program, whereby volunteers who are knowledgeable could assist renters with filling out damage inspection sheets etc. This would be particularly useful for renters who may be intimidated by a by dealing with a landlord, which is often the case with mentally ill, or low income

As the Municipal Development Plan is updated, there will definitely be an opportunity to address some of the housing concerns that have been raised by the Red Deer Housing Committee. As noted in Recommendation 1 c., the Department will continue to provide input to the updating process.

The involvement of the Department has also been requested in addressing safety issues related to housing. It is anticipated that there will be further need to look at safety issues, particularly for seniors care homes that will be developed in the community, very similar to the homes that now house some of the mentally challenged. There are no provincial standards for such seniors homes, and the experience in larger centres is that this is becoming a real issue that they are having to deal with at the municipal level. Both Edmonton and Calgary have several staff positions that deal specifically with housing, beyond physical planning. There is a real concern that such issues will soon be impacting Red Deer.

The Social Planning Department will continue its role as noted above. Staff time may not allow for the involvement that may be requested regarding the projects that are currently underway. There is definitely no room for additional commitments until the involvement in these projects are complete.

## **CHILDREN'S SERVICES**

### **Recommendation 10: Children's Services**

- a. **That through the FCSS Board, and wherever possible at the Provincial FCSS level, the Social Planning Department work with the Redesign of Children's Services to develop appropriate and effective interface between FCSS and the Regional Authorities for Children's Services.**

No cost

Follow up: At the local level, the Social Planning Department has had first hand involvement with the Redesign of Children's Services, as the Community Worker has been a member of the Region 6 Steering Committee. This has enabled good input with respect to the interface of FCSS with this initiative.

The Red Deer and District FCSS Board has also taken the initiative to meet with the facilitators and members of the Regional Steering Committee several times. This has provided the opportunity for both parties to learn about the other, and for the FCSS Board to provide some input to the Service Planning process. The FCSS Board, at their 1997 Retreat, had considerable discussion about how they could best work with Children's Services.

The Manager has also facilitated a meeting of all of the FCSS Directors in Region 6 and the facilitators and Steering Committee for Children's Services. This was very successful, with the feedback to Children's Services being....."don't reinvent the wheel, use FCSS workers, particularly in the small communities, to accomplish some of what Children's Services is discussing" (with appropriate additional resources of course).

At the provincial level, the Manager, as a member of the Family and Community Support Services Association of Alberta, has had the opportunity on several occasions to meet with the Minister Responsible for Children's Services. These meetings have been very open and frank, with much of the discussion about the interface of FCSS and Children's Services, particularly as it relates to the Early Intervention approach.

**b. That as the Redesign of Children's Services evolves, The City investigate potential and appropriate roles for the Municipality, including contracting with the Regional Authority to broker funds.**

No cost

Follow up: It is anticipated that, through the Social Planning Department, there will be some role for The City, as the Steering Committee for Region 6 moves to become a Regional Authority. It is likely that the Community Worker's name will be submitted in application for member of the Regional Authority.

The Red Deer and District FCSS Board will definitely give consideration to potential ways that FCSS could be involved with the Early Intervention area of Children's Services. This may include the brokering of funds, if this is an option available from the Regional Authority. The FCSS Board has already had preliminary discussions with several of the FCSS funded agencies, as to whether they felt that they would feel comfortable with FCSS playing such a role. The response was extremely positive. The outlying communities, who are our partners in FCSS, also felt that this was an excellent way to approach such funding.

The Social Planning Department does not anticipate additional City costs related to this initiative. It would only be taken on if there were adequate funds to assist in the funding of the necessary administration.

**c. That as the Regional Authority for Children's Services is established, The City reaffirm the importance of appropriate children's services including day care, evaluating the municipal role in this new context.**

No cost at this stage

Follow up: As the Region 6 Regional Authority is not likely to be in place before 1999, it is difficult to do any immediate follow up on this recommendation. The Social Planning Department will keep informed as to the intent of the Regional

Children's Authority regarding day care, as the Business Plan for the Authority is developed. Through the input from the Community Worker, and perhaps other avenues that may become available to us, it will be important that we continue to make The City's position know that the primary responsibility for day care should not rest with the municipality.

#### Recommendation 11: Child Care

- a. That the current subsidies (\$99,900 per year to the Red Deer Child Care Society and \$50,000 per year to the Family Service Bureau) be maintained until such a time as the Provincial Government, through Children's Services Redesign, clarifies the funding role of the Regional Authority for Children's Services. It should be recognized that this clarification is not anticipated until early in 1999, which is after the final term of the current agreements.

Follow up: The Social Planning Department staff has had considerable discussion about this recommendation. There has also been some preliminary discussion with Red Deer Child Care and the Red Deer Family Service Bureau. Two options have been developed for your consideration.

##### Option 1

- a. Continue the funding as per the current agreements until the end of 1998, which means Red Deer Child Care receives \$99,900 and the Red Deer Family Service Bureau receives \$50,000 (\$30,000 for distribution to subsidize parents, \$30,000 for administration and \$17,000 for counselling for families utilizing day care).
- b. Continue the funding in this same manner in 1999, with \$99,900 being allocated to Red Deer Child Care Society, under a one year agreement; and the \$50,000 to Red Deer Family Service Bureau be continued in the 1999 budget (it currently does not show in the 1999 budget, while the \$99,900 does), again on a one year basis. The rationale is that the current system, that the community has used very well over the past several years, will be continued until it is known what will be happening with the Redesign of Children's Services.

##### Option 1

- 1998 - no cost
- 1999 - \$50,000 maintained in budget

##### Option 2

- a. Continue the funding as per the agreements as noted in Option 1a above, to the end of 1998..
- b. Take the \$99,900 and the \$30,000 and pool the money maintaining both parts in 1999. This money would then be accessed on an equal basis by any parent that qualified for subsidy, regardless of the licensed child care program that they used (for profit or non-profit).
- c. Also maintain the \$3,000 in the 1999 budget (as is included in 1998) that currently covers the administration of the "for profit child care subsidy program" through the Red Deer Family Service Bureau, and add to this a further \$6,000 (approximately) that is already in the Social Planning Department operating budget for maintenance at Red Deer Day Care. This provides up to \$9,000 to assess incomes and administer the subsidy pool of \$130,000.
- d. Also maintain in the 1999 budget, the \$17,000 that is allocated to the end of 1998 for counseling for families utilizing day care.

##### Option 2

- 1998 - no cost
- 1999 - \$50,000 maintained in budget

This option would be evaluated 1999 once there is knowledge of the direction in the Redesign of Children's Services.

The Social Planning Department recommends Option 1, as it would mean that parents and agencies would not have to adjust to a new system which may only be in place one year, pending the outcome of the Redesign process.

**b. That subsidy funding and quality of service assurance contracts be maintained if, after the Regional Authority for Children's Services are operational, it is determined that Provincial (Regional) subsidy levels are insufficient to meet the needs of those it is meant to assist.**

Potential \$130,000 subsidy continued after 1999

Follow up: This recommendation is understood to mean that The City should maintain (not necessarily increase) City funding once the new Children's Authority is in place. This funding would continue to be allocated to subsidy to allow low income and special needs children access to quality child care, if funding levels for provincial (regional) child care programs stay at about the same level as they are now. The trend of the future appears to be an increasing prevalence of working poor where there are two parents working but only making \$5.00 to \$6.00/hour each, and trying to raise children with a gross income of \$20,000 to \$25,000/year. Subsidy of the kind provided by The City really assists in addressing this issue of the working poor, as it extends the "window" of subsidy to a bit higher income than what the provincial subsidy currently does.

If the position of The City is that day care is primarily a provincial responsibility, then direct communication with the new Regional Authority to this effect needs to happen once it is in place in 1999. Until that time, the position of The City can be communicated to the Steering Committee, which has only the authority to make suggestions regarding direction, but not authority over dollar allocation.

#### **Recommendation 12: Child Care Facilities**

**That The City divest itself of the buildings it currently owns and rents to Red Deer Day Care Society by turning them over, at a nominal cost, to the Society, as the building debentures are retired or revenues covering debentures are repaid. The debenture for Red Deer Day Care (Lindsay Thurber) is retired December 31, 1998. While the debenture for Normandeau Day Care is retired in 2003, it was re-amortized with Red Deer Child Care Society to run until 2008.**

No cost - The City saves \$6,000 in operating and up to \$14,000 in Infrastructure Maintenance yearly

Follow up: The Social Planning Department recommends turning Red Deer Day Care over to the Red Deer Child Care as of January 1, 1999. This will mean Red Deer Child Care will assume the maintenance costs, which will free up about \$6000 from the Social Planning Department operating budget. This money is suggested to go toward administering the pool of subsidy money as outlined in Option 2 above. If Option 2 is not chosen, then the money would be reallocated to other child and family serving programs. The current payment from Red Deer Child Care is approximately \$42,000, with maintenance of about \$20,000/ year, leaving a net gain for the Society of about \$22,000. When the building is no longer usable, they would also be responsible for the reclamation of the site, which through some preliminary costing could cost upwards to \$50,000. The net gain in this scenario may assist the Society to cope with some of the loss in revenue from CAP over the past year, as well as ensuring that there is child care available that sets a very high standard. This is a move toward decreasing The City's involvement in day care.

**SPECIAL TRANSPORTATION****Recommendation 13**

- a. **That The City maintain the Transportation Advisory Board, ensuring that the interests of physically disabled people continue to be represented by having them on the Board.** No cost

Follow up: Continue with the current approach which has been very successful

- b. **That Council mandate the Social Planning Department to initiate discussion with The City Transit Department, Transportation Advisory Board, and Citizens Action Group to explore transferring Special Transportation from being a Social Planning Department function to a Transit Department function. This discussion should include the upgrading of, and decisions about, who should be the most appropriate operator for such functions as scheduling and dispatch.** No cost

Follow up: This will be initiated in early 1998, with the Projects Supervisor taking the primary responsibility. A report will be prepared and brought to Council late in 1998, with any implementation necessary to begin in 1999.

- c. **That the Citizens Action Group remain the contracted principal operator.** No additional cost

Follow up: This approach will continue in 1998, and this recommendation will form part of the discussion in exploring a different model under the umbrella of the Transit Department, as noted in 13b above.

**Recommendation 14: Financial Commitment**

- a. **That The City of Red Deer provide financial resources in the 1998 budget, to upgrade the current Citizens Action Bus fleet by adding at least one more vehicle in addition to the replacement vehicle already planned (increasing the fleet size to eight). Cost of an additional vehicle is estimated to be \$48,000 (with the potential funding available though Wild Rose Foundation) plus approximately \$30,000 operating costs.** 1998 - \$30,000 operating (assuming access of \$48,000 from Wild Rose for additional vehicle) (ongoing funds)

Follow up: The Red Deer Action Group will submit an application for funding, pending the availability of additional operating funding.

The Social Planning Department supports the recommendation for additional funding to increase service available during the day time hours. This need is substantiated in Appendix A, with comments from the User Survey 1995 and other documentation from the Red Deer Action Group.

- b. **That The City provide in the 1998 budget, the financial resources (estimated to be at least \$30,000) necessary to increase availability of Special Transportation by expanding the hours of operation of the Citizens Action Bus to meet the current need as indicated in the Citizens Action Bus Report: Possible Expansion of Service Hours. (This equates to approximately an additional 28 hours/week (4 hours on Monday, Tuesday and** 1998 - \$30,000 operating (ongoing funds)

Wednesday evenings; and a further 8 hours on Saturday and Sunday.)

Follow up: This recommendation is understood to mean that the expansion of hours is intended to meet the need of current users, for evening and weekend service. Appendix B draws from comments/feedback of the current users and provided substantiating information, along with other information from the Red Deer Action Group to support this recommendation.

The Social Planning Department supports this recommendation to increase hours of service to include more evening and weekend service.

- c. That The City develop a financial plan to ensure that the service can respond to the increasing need for service anticipated through demographic analysis.**

Cost to be determined in plan

Follow up: This will be initiated in late 1998 or early 1999, with the primary responsibility being with the Projects Supervisor, and drawing on the demographic support of the part time Community Worker. These two staff will work with the Citizens Action Group.

The Citizens Action Bus vehicles pay into The City's equipment pool for operation and maintenance \$645 per month per vehicle for seven vehicles, \$330 per month for the eighth. (The eighth vehicle was not operating full time at the beginning of 1997.) The equipment pool, viewed over the past five years as to contribution versus expenditures for Citizens Action Bus, is still in a positive position. However, rising operational/maintenance costs could affect this in the future.

#### **Recommendation 15: Private Sector Involvement**

- a. That, with the exception of the current utilization of private sector taxis as "overflow" service through the Citizens Action Bus, no funding be allocated to, or contractual arrangements be made with, private sector transportation operators for Special Transportation.**

No cost

Follow up: There is an ongoing concern expressed by many users that the service provided by the private sector to date has not been up to standard. This is substantiated by a file of complaints that the Social Planning Department has kept. While the private sector maintains that this is due to only having one vehicle, customers report lack of notification and follow-up, etc.

The Social Planning Department supports this recommendation.

- b. That The City direct all funding from public sources (taxes, donations) allocated for Special Transportation to public or community non-profit operators of transportation service.**

No cost

Follow up: A good part of the rationale with this recommendation is based on the feedback from those interviewed for the Review, as well as from the feedback from the users. There is a strong feeling the public money should not be supporting private business. Further there is a feeling that there is an ability to access funding from service clubs for vehicles etc because the service is offered through a community non profit. If the private sector were the operator, then this opportunity would likely be lost. The private sector in most of the discussion to date have indicated that they need City support in the purchase of vehicles as

they are very expensive, and the maintenance costs are high.

The Social Planning Department supports this recommendation, but acknowledges that it could be revisited from time to time if new approaches or information are provided by the private sector.

#### **Recommendation 16: Public Awareness/Education**

**That The City, through the Transit Department, Social Planning Department or joint planning of the two, provide public education regarding the types of service available and who is best suited to use which service.**

Cost unknown

Follow up: Some information can be prepared and circulated through organizations such as the Council on Aging, Golden Circle or other agencies who deal with seniors or the disabled. This information could include the service and user criteria of the whole spectrum of service, including the low floor buses and the handivans. This can be done quite inexpensively.

Both Departments will use all opportunities with the media to promote all types of transportation services for the disabled. This has worked successfully in the past and will be continued.

The concern of the Social Planning Department is that the budget allocated to the Red Deer Action Group for publicity is about \$250.00/year. The Department budgets very little in this area, and therefore any approach must be very inexpensive. The Transit Department also has indicated a concern regarding additional costs in this area. There is also a concern that people will only respond to education and awareness initiatives once they need the service and not before. The effect of such approaches may be quite limited. There is also a concern that we cannot meet the demand that we currently have, so it is difficult to promote any further use, especially of the handivans. If such an approach could move people from the handivan to other sources of transportation, then it may be worthwhile.

#### **Recommendation 17: Socio-Economic Barriers of Regular Transportation**

**That the barriers inherent in the current regular transportation services be considered in need assessments and all future planning of urban development as it relates to transportation.**

No cost at this time

Follow up: Input has been provided to the updating of the Municipal Development Plan regarding this recommendation. It is very important that transportation needs be considered as housing developments are planned.

See follow up in Recommendation 1 d. that also addresses some of the potential ways that some of the economic barriers may be addressed, which would include those that cannot afford to pay anything.

**APPENDIX A  
1997 SOCIAL PLANNING REVIEW -  
IMPLEMENTATION PLAN**

### **Daytime Hours**

The 1995 Citizens Action Bus Users' Survey indicated that citizens found it difficult to book the vans during existing hours of service. When asked if the service should be expanded, 23% asked for more weekday service; 47% for more Saturday service. (A second vehicle was added on Saturdays after this survey)

In the extra comments written on the survey by 65 respondents, 28 said that they had difficulty booking during the week, especially on short notice. Clients mentioned that several days to a week were needed to ensure a trip.

When asked if clients would take more trips if hours of service were expanded, 51% said yes, 36% said no and 12% did not respond. The concern for some clients is that their budget for transportation would not allow them to take more trips; however, they may take trips at different times (i.e., Monday night grocery shopping) when the van may be easier to book.

The school districts in Red Deer contract with the Red Deer Action Group to carry children with disabilities. At any one time, 40 - 45 children are being transported, by all handivans, between 8:00 and 9:30 a.m. and 3:00 and 4:30 p.m. throughout the school year. The revenue from this contract (\$52,143 to September 30, 1997) is an integral part of the Citizens Action Bus budget but other clients cannot use the vehicles during these times each day.

- ♦ The client base of the Red Deer Action Group has increased since the 1995 survey. Registered users in September 1995 were 740; registered users in 1997 were 940. Newer users are more frail, perhaps because they have waited as long as possible to use the service. They are then very consistent users.
- ♦ The number of people who are mentally disabled and living in the community has increased in the past two years. Parkland Community Living, Catholic Social Services, Central Alberta Residence Society and Sunrise Residence (private) all have people in their own homes in the community who use wheelchairs so need special transportation.

The Red Deer Action Group has asked these agencies to try to limit the Citizens Action Bus trips to those people who are not ambulatory and to purchase their own transportation for others. Citizens Action Bus was favored by the societies because the clients could not travel on regular transit and would be picked up and delivered safely.

- ♦ Users of the Citizens Action Bus must have difficulty using regular transit with dignity. Persons over eighty qualify because of their age and frailty but do not usually apply until they cannot operate their vehicle or get to a bus stop. Some people might be able to use regular transit longer if there were a low floor bus on their route and if the bus stop was accessible to them, winter or summer.

- ♦ The dispatcher for Citizens Action Bus reports an average of six to ten “turn downs” each day. Some could be accommodated by a back-up taxi if funds allowed. In 1997 back-up taxis have been used for only urgent or medical trips. The budget was \$1,000 but extra revenue and a part of the 1996 David Thompson Health Authority grant has allowed expenditures of \$5,000.

The dispatcher tries to redirect trips to less busy times: Monday, Tuesday or Friday (mornings). For Wednesday, Thursday or Friday (afternoons) permanent bookings or two-week ahead bookings are all that can be accommodated. If the dispatcher cannot double a ride or send a taxi, the trip is not possible.

Service is affected by the hours that clients are given for medical appointments. Some doctors have office hours only certain times of the days or certain days of the week. Bookings for physiotherapy and dialysis are priorities. Dialysis patients have completed booked the 7:30 a.m. time slots. These patients return home at noon when another group is picked up (and returned at 4:00 p.m.).

The Associated Taxi accessible vehicle is often not available as back up, because of mechanical difficulties or other bookings. The 1993 vehicle has been used for many kilometers so is getting to the end of its life span. Associated Taxi has said that they do not plan to purchase another accessible vehicle because of the expense.

The Red Deer Action Group administration feel that they would immediately fill another vehicle if one were to be provided (with the necessary operating funds).

**APPENDIX B  
1997 SOCIAL PLANNING REVIEW -  
IMPLEMENTATION PLAN**

**Expansion of Hours to Include Week Nights (Monday, Tuesday, Wednesday), Sundays and Holidays**

- ♦ 66/117 or 56% of respondents to a 1995 Red Deer Action Group survey indicated that the hours of service needed to be expanded. Nineteen of 65 respondents who wrote extra comments particularly mentioned Sundays or holidays.
- ♦ Most respondents did not prioritize the expansion areas but selected the areas they felt needed expansion:

	#	% *
More weekday service	45	22.6
More evening service	48	24.1
More Saturday service	47	23.6
Service on Sunday/Holidays	59	29.7

\* the percentages are based on the total number of selections

- ♦ Of the 31 respondents who did prioritize expansion areas, 15 selected Sundays and holidays.
- ♦ The survey and calls and letters that have come to the Red Deer Action Group and the Social Planning Department, from users of the services and their families, indicate the isolation felt by citizens if they cannot leave their homes on Sundays and long weekends. Not being able to attend family gatherings or church is often mentioned. Hock games, "cheap" night at the movies, seniors' bingo and early week evening events are also not available to Citizens Action Bus users.

The evening and Saturday service that is now available is nearly fully booked, often with permanent bookings. For instance, auxiliary residents have a standing appointment for an outing Saturday afternoons.

A cell phone purchased by the Red Deer Action Group in September has proven beneficial in dealing with cancellations. Eighty-six transactions occurred during the first full month of service. The cell phone is only used in the evenings and Saturday.

Revenue from evening/Saturday service was \$4,730 in the first nine months of 1997.

Thursday evening	\$90/month
Friday	\$91/month
Saturday	\$340/month

**DATE:** November 20, 1997

**TO:** KELLY KLOSS  
City Clerk

**FROM:** ARNI SKORETZ, Chair  
Red Deer & District FCSS Board

**RE:** FOLLOW UP/IMPLEMENTATION REPORT FOR THE REVIEW OF THE ROLE  
OF THE SOCIAL PLANNING DEPARTMENT

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At the November 4, 1997, meeting of the Red Deer and District Family and Community Support Services Board, the Follow Up/Implementation Report for the Review of the Role of the Social Planning Department was considered. The Board was pleased with the Report, as it presents the work that is being done through the support of FCSS very clearly. Future needs of funded agencies, new approaches to issues and the need for The City to play an even stronger role in the area of facilitation and planning are important areas to note.

With this review, the Board passed the following resolution:

*"THAT the Red Deer and District Family and Community Support Services Board accept the Follow Up to the Review of the Role of the Social Planning Department report and approve representation of the same to City Council".*

Our Board looks forward to using this document as a basis for future planning and decision making.

  
ARNI SKORETZ, Chair  
Red Deer & District FCSS Board

:kt

c. Lowell R. Hodgson, Community Services Director



5216 - 48<sup>TH</sup> Avenue  
Red Deer, AB T4N 3T9

October 29, 1997

Colleen Jensen, Social Planning Manager  
City of Red Deer  
P.O. Box 5008  
Red Deer, AB T4N 3T4

Dear Colleen,

Re: Social Planning Review, Child Care Recommendations

Further to your October 15<sup>th</sup> request for input from the Board of Directors on the recommendations contained in the social planning review we have spent much time considering our options. The Board will agree to assume ownership of Red Deer Day Care Centre, as is recommended in the review but would like you to consider transferring ownership to the Red Deer Child Care Society as soon as possible. We would be prepared to assume ownership of Red Deer Day Care as early as January 1, 1998. This will allow the Child Care Society to manage the many changes we are facing over the next few years in a more orderly fashion. Over the next few years we are facing changes to the provincial day care subsidy program, decreases in provincial day care operating allowance, the provincial redirection of funding for services to children to the local Children's Services Authority and the ending of our current Management Agreement with the City of Red Deer.

As a volunteer board, that has over the last year significantly reduced our administration, we are concerned that should all the change occur at once it will impact our ability to deal with the changes effectively. We are thinking in terms of both the financial and the personnel resources necessary to manage the changes. Early possession of the Day Care will be of financial benefit to the Red Deer Child Care Society but the corresponding deficit to the City will not be as great. The Child Care Society would save the facility rental of \$42,000.00. Although the City would not receive this revenue, the cost of maintenance for this facility and the staff time to manage the facility would be saved. As well, the City has been collecting on an annual basis more than the actual debenture payment (\$10,800.00 and \$7,300.00) and even though there would be no payment from the Society in 1998 this fund of money collected from the Society over the years would continue to accumulate interest. These factors combine to mitigate the impact on the City.

The Board of Directors agree that it is important the money given by the city to assist low income families continues. This is currently given to the community through the \$99,900.00 Management Agreement funding to the Child Care Society and \$30,000.00 dispersed through the Family Service Bureau. Although it is our preference (and we believe it is the recommendation included in the Social Planning Review) that the Management Agreement Funding continue to be given to the Child Care Society, we understand your reasons for wanting to disperse the entire amount through one agency. If we are to support this recommendation we would like the transition to include the following:

- a "grandfathering in" for the families that currently receive the subsidy through the Child Care Society programs so that they would continue to receive the same amount of subsidy as long as they remain in their current program (this could be more or less than the amount currently paid by the Family Service Bureau)
- expectations of the standards of quality care that must be maintained before a child care program is eligible to receive the subsidy funding (It should be noted that there is some liability for the City of Red Deer and the City should be prudent about ensuring that families accessing this funding are choosing a safe environment for their children.)
- so that the municipality is not subsidizing private business, consideration be given to allowing only clients of non profit child care programs access to the additional subsidy funding

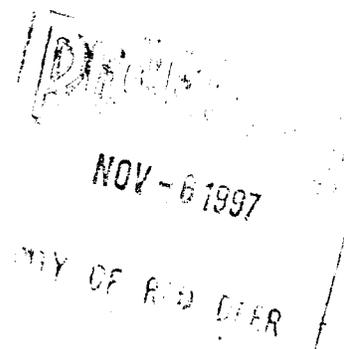
We trust that these comments are acceptable to you and look forward to continue working with the City of Red Deer to ensure that the families of Red Deer have access to high quality child care. If you have questions or comments, please do not hesitate to contact myself or Noreen Spencer.

Sincerely,



James Taylor  
Chairperson, Board of Directors  
Red Deer Child Care Society

cc: Red Deer Child Care Society Board of Directors  
Noreen Spencer, Chief Executive Officer, Red Deer Child Care Society



**DATE:** November 24, 1997

**TO:** KELLY KLOSS  
City Clerk

**FROM:** TERESA CHASE, Chair  
Transportation Advisory Board

**RE:** 1997 REVIEW of the ROLE of the SOCIAL PLANNING DEPARTMENT:  
IMPLEMENTATION PLAN

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At the November 20<sup>th</sup>, 1997 meeting of the Transportation Advisory Board, the board discussed the Implementation Plan proposed for the 1997 Review of the Role of the Social Planning Department, particularly, as it relates to transportation and special transportation. The board also had access to written concerns from two citizens who do not find special transportation available to meet their needs.

The board passed the following motion:

*"Approve the Implementation Plan (for the 1997 Review of the Role of the Social Planning Department) as presented."*



THERESA CHASE

:dmg

**Office of the Director  
Community Services Division**

November 5, 1997

COPY

Mrs. Diana McBlane  
5349 - 42 Avenue  
Red Deer, AB T4N 3A3

Dear Mrs. McBlane:

**RE: Special Transportation**

Thank you for your excellent letter addressed to the Mayor and City Council respecting the Red Deer Action Bus and the service they provide. Your letter was referred to me for reply, as have several others, because this matter will be addressed by City Council in mid-January, when the 1998-2000 budget is considered. In the budget material now being prepared, we are presenting this as a very real need in our community, and it is being shown as a *cost due to growth*, to which City Council will give special consideration.

Your letter, along with others, will be before Council when the budget is dealt with. Thus, your time spent writing it was, indeed, time well spent, as Council needs this type of community feedback in order to make the best decisions for all.

I, too, am proud of the service provided by the Action Bus drivers, as they are more than professional; they are also compassionate.

Again, thank you for the time you took to write.

Yours sincerely,

LOWELL R. HODGSON  
Community Services Director

:dmg

c Mayor Surkan  
City Council  
City Manager

**Office of the Director  
Community Services Division**

November 3, 1997

Mrs. Jean Stinson  
#404, 3319 - 51<sup>st</sup> Avenue Close  
Red Deer, AB T4N 6H9

COPY

Dear Jean:

**RE: Special Transportation**

Thank you for an excellent letter outlining the needs for special transportation for the disabled community. Your letter addressed to the Mayor and City Council has been referred to me for reply. I want to assure you that this is an issue Council is dealing with now, and will be considered when budgets are presented in mid-January. A request will be made to City Council at that time to increase the service of the Citizens Action Bus in order to provide for additional hours of service, including Sunday service. Your letter and expressed concern will be before Council.

Again, thank you for taking the time to write, as it is this type of communication that assists us in meeting community needs in the best way possible.

Yours sincerely,

LOWELL R. HODGSON  
Community Services Director

:dmg

c Mayor Surkan  
City Council  
City Clerk  
Corporate Services Director

**Comments:**

There are some significant changes in direction suggested in both the focus of programming within Social Services and the role that we play in that profiling. There are currently two major unknowns that will impact on Council's decisions relative to budget. They are the level of provincial support for the F.C.S.S. Program, which is currently under review, and the determination of the service mandate for Children's Services, also currently under review. As a result we anticipate that it will take some time to redevelop our service mandate in Social Planning in the directions suggested. It is possible, for example, that we may have additional information relative to the level of F.C.S.S. funding by budget deliberations in January and may be able to make some choices with respect to the allocation of that funding along the lines suggested in the attached report. It is unlikely, however, that we will have sufficient information relative to Children's Services that will allow us to make long term decisions with respect to such things as our role in day care.

Accordingly, we recommend that Council accept this report as background to long term planning and potential budget deliberations in January 1998.

"G. D. Surkan"  
Mayor

"H. M. C. Day"  
City Manager

**DATE:** November 25, 1997  
**TO:** Council  
**FROM:** City Clerk  
**RE:** **APPOINTMENT OF COMMITTEE MEMBERS TO:**

1. **NORMANDEAU CULTURAL AND NATURAL HISTORY SOCIETY**
2. **ARCHIVES COMMITTEE ASSOCIATE MEMBERS**
3. **DOWNTOWN BUSINESS ASSOCIATION BOARD OF DIRECTORS**

---

At the Organizational Meeting of Council held Monday, October 20, 1997, the majority of the appointments and ratifications for citizen-at-large committee members were dealt with. However, as many organizations, i.e., County of Red Deer, Downtown Business Association, do not hold their annual organizational meetings until late October or early November, we are required to consider appointments to those committees at later dates.

It is respectfully requested that membership on the following committees be considered at this time:

***Normandeau Cultural and Natural History Society***

Appointment of Kerry Wood Nature Centre Association representative.

***Archives Committee Associate Members***

Re-appointment of seven associate members to the Archives Committee.

***Downtown Business Association***

Appointment of six members to the Board of Directors of the Red Deer Downtown Business Association.

As in the past, all names are submitted to Council in confidence.



Kelly Kloss  
City Clerk

/clr

**FILE**

**Council Decision - December 1, 1997 Meeting**

**DATE:** December 2, 1997

**TO:** Director of Community Services  
Social Planning Manager

**FROM:** City Clerk

**RE:** **FOLLOWUP/IMPLEMENTATION OF THE REVIEW OF THE ROLE OF THE  
SOCIAL PLANNING DEPARTMENT**

---

**Reference Report:** Director of Community Services and Social Planning  
Manager, joint report dated November 19, 1997

**Resolution:**

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Community Services and the Social Planning Manager dated November 19, 1997, re: Follow Up/Implementation of the Review of the Role of the Social Planning Department, hereby approves said report as background information in preparation for budget deliberations in January 1998."

**Report Back to Council Required:** Yes

**Comments/Further Action:**



Kelly Kloss  
City Clerk

/clr

c Director of Corporate Services  
Red Deer & District F.C.S.S. Board  
Transportation Advisory Board ONLY  
Red Deer Child Care Society

→ FAXED TO: 343-9299  
97. Dec. 03. 02.

\* Original NOT mailed

**Council Decision - December 1, 1997 Meeting**

**DATE:** December 2, 1997  
**TO:** Director of Community Services  
 Social Planning Manager  
**FROM:** City Clerk  
**RE:** FOLLOWUP/IMPLEMENTATION OF THE REVIEW OF THE ROLE OF THE  
 SOCIAL PLANNING DEPARTMENT

**FILE**

**Reference Report:** Director of Community Services and Social Planning  
 Manager, joint report dated November 19, 1997

**Resolution:**  
 "RESOLVED that Council of The City of Red Deer, having considered report  
 from the Director of Community Services and the Social Planning Manager dated  
 November 19, 1997, re: Follow Up/Implementation of the Review of the Role of  
 the Social Planning Department, hereby approves said report as background  
 information in preparation for budget deliberations in January 1998."

**Report Back to Council Required:** Yes

**Comments/Further Action:**

  
 Kelly Kloss  
 City Clerk  
 /clr

c Director of Corporate Services  
 Red Deer & District F.C.S.S. Board  
 Transportation Advisory Board  
 Red Deer Child Care Society

**TRANSMISSION REPORT**

**THIS DOCUMENT WAS CONFIRMED  
 (REDUCED SAMPLE ABOVE - SEE DETAILS BELOW)**

**\*\* COUNT \*\***  
 TOTAL PAGES SCANNED : 1  
 TOTAL PAGES CONFIRMED : 1

\*\*\* SEND \*\*\*

No.	REMOTE STATION	START TIME	DURATION	#PAGES	MODE	RESULTS
1	0439299	12- 3-97 10:43	0'38"	1 / 1	EC	COMPLETED 9600

TOTAL 0:00'38" 1

NOTE:

No. : OPERATION NUMBER 48 : 4800BPS SELECTED EC : ERROR CORRECT G2 : G2 COMMUNICATION  
 PD : POLLED BY REMOTE SF : STORE & FORWARD K1 : RELAY INITIATE RS : RELAY STATION  
 MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

*Red Deer Child Care Society*

Item No. 2

**DATE:** November 7, 1997

**TO:** City Clerk

**FROM:** Director of Corporate Services  
City Assessor

**RE:** 1997 PROPERTY TAX RATES AND  
PROPOSAL TO ELIMINATE BUSINESS TAXES

---

As Council is aware, when the 1997 property tax rates were set a provision was included for possible assessment losses due to assessment appeals. A significant provision was included because of:

- the change to market value assessment in 1997
- the significant assessment reduction experienced in 1993 due to assessment appeals when the last reassessment occurred.

The following chart shows the total amount of property taxes to be collected based on the 1997 Tax Rate Bylaw (including Education taxes) and what provisions for assessment losses were included.

Type of Property	Property Taxes to be Collected	Provision for Assessment Losses Included
Non-residential	\$ 17,055,312	\$ 900,000
Single Family Residential	23,670,395	300,000
Multiple Family Residential	3,754,130	200,000
	\$ 44,479,837	\$ 1,400,000

Subsequent to the 1997 Tax Rate Bylaw being approved, there were some further assessment adjustments before the tax bills were mailed that resulted in a net increase in taxes collected of \$118,405.

The number of assessment appeals submitted and heard were substantially less than expected. The result was only a small loss of tax revenue as a result of successful assessment appeals at the local level. It is not anticipated any significant reductions will occur as a result of appeals submitted to the Provincial level.

....2

p.2

To assist taxpayers experiencing a significant increase in taxes for 1997 because of the provision for possible assessment losses, Council agreed to allow taxpayers with a 1997 tax bill increase of over 10% to defer payment of the increase over 10% to June 30, 1998 without penalty or interest charged. It was intended to assist taxpayers with significant property tax bill increases. An additional benefit for any taxpayers submitting assessment appeals was they did not have to pay tax that might later be returned if their appeal was successful.

When Council agreed to include the provision for possible losses due to assessment appeals in the 1997 tax rates, a commitment was made to refund any portion not required. It is now estimated the following refunds would appear on the 1998 tax bills. The refunds are expressed as a percentage of the 1997 tax bills.

<b>Type of Property</b>	<b>Refund as a % of the 1997 Tax Bill</b>
Non-residential	6%
Single Family Residential	0%
Multiple Family Residential	8%

The excess provision also means, of course, the 1998 tax rates can be reduced by the amount of the excess provision. This means in addition to the refund of the 1997 property tax overcollection, the 1998 property tax rates can be reduced by the above percentages.

The following table illustrates the impact on the 1998 property tax bill for non-residential taxpayers based on the 1997 property taxes being 100%:

1997 property taxes	100%
Less: reduction in 1998 tax rate	<u>(6%)</u>
1998 property taxes before rebate	94%
Less: one time rebate of 1997 overcollection	<u>(6%)</u>
1998 property taxes	<u>88%</u>

This represents a reduction of 12% from the 1997 property tax amount. It is, of course, before any consideration of a tax rate increase to offset cost increases due to inflation. Council has agreed to consider a 1% increase in the 1998 Municipal tax rate.

....3

p.3

**Option - Eliminate Business Taxes**

Council may want to consider an option that allows Council to discontinue the levy of business taxes (except for the BRZ and parking taxes on downtown properties). The business tax levy is \$1,772,000 per year.

To eliminate business taxes it is proposed to levy the same property tax rate on non-residential property in 1998 as in 1997 plus an increase of 11%. This does not include the 1% increase in municipal taxes agreed to by Council for 1998. The following table illustrates this proposal assuming the 1997 tax bill is 100%.

1997 property tax bill for non-residential properties	100%
Add: proposed increase to eliminate business taxes	<u>11%</u>
1998 property tax bill for non-residential properties	<u>111%</u>

This proposal does not have an impact on residential property taxes.

It is proposed to refund the overcollection in 1997 as a one time adjustment on the 1998 tax bill.

1997 property tax bill for non-residential properties	100%
Add: proposed increase to eliminate business taxes	<u>11%</u>
	111%
Less: One time refund of overcollection of 1997 property taxes	<u>6%</u>
1998 property tax bill for non-residential properties	<u>105%</u>

The 1998 property tax bill would be 5% higher than the 1997 property tax bill but no business taxes would be paid by businesses located on a property. Because of the one time 6% refund on the 1998 tax bill, the 1999 property tax bill would increase a further 6% to 111% of the 1997 property tax bill.

The impact of the proposal on individual property owners and businesses would vary. Property taxes are levied against the property owner while business taxes are levied against the business located on the property. The business owners may or may not be the owner of the property.

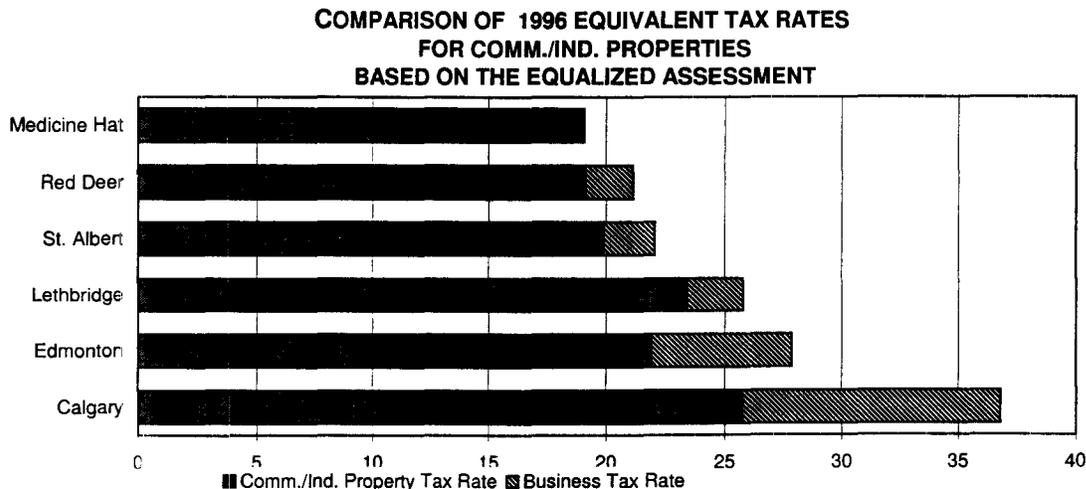
Most property leases are on a triple net basis. These leases allow the property owner to recover any tax increases from the business leasing the premises. Because the business would no longer pay business tax, the business may or may not receive a net benefit.

p.4

Property owners of vacant premises would not benefit from the elimination of the business tax and would experience a net tax increase. When the premises were occupied, however, the benefit of elimination of business taxes would be received.

Attached on Appendix "A" is an illustration of the proposal for a sample of properties at different locations throughout the City based on vacant and occupied premises.

The benefit of the elimination of business taxes could be a competitive advantage in attracting businesses to Red Deer. Lethbridge (starting in 1997) and Medicine Hat do not levy business taxes while Edmonton and Calgary do. The proposal would mean Red Deer's property taxes on non-residential properties would be less than most of the other cities combined property and business taxes. This is disclosed by the following comparison done for the 1996 taxation year.



In addition to the competitive advantage, other benefits would be:

- the increased taxation on vacant property would be an incentive to the owners to develop the properties.
- the City would no longer have to write off \$15,000 to \$20,000 per year in uncollectable business taxes.
- staff time would be saved by a significantly reduced business tax assessment roll. This saving would be less than one position and is needed to assist with the annual market value assessment .

....5

p.5

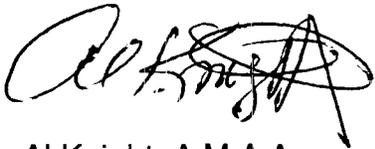
If Council agree to consider the proposal to eliminate business taxes, it is recommended Council direct the City Assessor to hold a public meeting to explain the proposal and obtain comment from the business community. It is also proposed to advertise any interested taxpayer could contact the City Assessor's department to obtain an explanation of how it would affect them. **It should be recognized, however, that where there are multiple tenants of a property the assessment staff would only be able to indicate the impact on the property as a whole.** An example of this is the two major malls. Individual meetings will be held with the two malls to explain the impact.

### **Requested Action**

Council direction on whether to proceed to obtain feedback from the business community on the proposal to eliminate business taxes.



A. Wilcock, B. Comm., C.A.  
Director of Corporate Services



Al Knight, A.M.A.A.  
City Assessor

Att.

**IMPACT ON SOME INDIVIDUAL SAMPLE PROPERTIES**

<b><u>Property Description</u></b>	<b>Total 1997 Property &amp; Business Tax</b>	<b>Projected 1998 Taxes</b>	<b><u>Increase / Decrease</u></b>		<b>Projected 1999 Taxes</b>	<b><u>Increase/Decrease From 1997</u></b>	
			<b><u>\$</u></b>	<b><u>%</u></b>		<b><u>\$</u></b>	<b><u>%</u></b>
<b><u>HOTELS</u></b>							
North	\$ 105,268	\$ 103,238	-2,030	-1.9%	109,137	3,869	3.5%
South	233,950	224,369	-9,581	-4.1%	237,190	3,240	1.4%
South	2,499	2,624	125	5.0%	2,774	275	11.0%
South	110,255	107,996	-2,259	-2.1%	114,167	3,912	3.5%
City Centre	250,314	250,881	567	0.2%	265,217	14,903	6.0%
North	88,961	87,121	-1,840	-2.1%	92,099	3,138	3.5%
<b><u>MOTELS</u></b>							
South	38,799	40,204	1,405	3.6%	42,501	3,702	9.5%
North	27,519	27,653	134	0.5%	29,233	1,714	6.2%
<b><u>SPARE STORAGE</u></b>							
North	24,201	25,367	1,166	4.8%	26,817	2,616	10.8%
Cronquist	30,497	31,957	1,460	4.8%	33,783	3,286	10.8%
<b><u>AUTO DEALERSHIPS</u></b>							
South	71,254	66,490	-4,764	-6.7%	70,289	-965	-1.3%
North	55,644	52,868	-2,776	-5.0%	55,889	245	.4%
<b><u>SHOPPING CENTRES</u></b>							
North	1,123,009	974,289	-148,720	-13.2%	1,029,963	-93,046	-8.3%
South	1,145,085	1,018,197	-126,888	-11.1%	1,076,380	-68,705	-6.0%
City Centre	67,572	58,107	-9,465	-14.0%	61,427	-6,145	-9.1%
East	113,090	101,295	-11,795	-10.4%	107,083	-6,007	-5.3%
East	16,994	15,434	-1,560	-9.2%	16,316	-678	-4.0%
North	36,515	31,856	-4,659	-12.8%	33,676	-2,839	-7.8%
City Centre	225,001	209,241	-15,760	-7.0%	221,198	-3,803	-1.7%
North	115,447	104,912	-10,535	-9.1%	110,907	-4,540	-3.9%

<u>Property Description</u>	<u>Total 1997</u> <u>Property &amp;</u> <u>Business</u> <u>Tax</u>	<u>Projected</u> <u>1998</u> <u>Taxes</u>	<u>Increase / Decrease</u>		<u>Projected</u> <u>1999</u> <u>Taxes</u>	<u>Increase/Decrease</u> <u>From 1997</u>	
			<u>\$</u>	<u>%</u>		<u>\$</u>	<u>%</u>
<b><u>MAJOR</u></b>							
<b><u>MANUFACTURING</u></b>							
North-east	84,370	76,066	-8,304	-9.8%	80,413	-3,957	-4.7%
North	59,388	54,305	-5,083	-8.6%	57,408	-1,980	-3.3%
North	10,612	11,143	531	5.0%	11,780	1,168	11.0%
City Centre	43,150	34,485	-8,665	-20.1%	36,456	-6,694	-15.5%
North	64,249	67,461	3,212	5.0%	71,316	7,067	11.0%
<b><u>VACANT NON-</u></b>							
<b><u>RESIDENTIAL</u></b>							
East	5,874	6,167	293	5.0%	6,519	645	11.0%
City Centre	1,868	1,962	94	5.0%	2,074	206	11.0%
North	1,545	1,623	78	5.0%	1,716	171	11.0%
North-east	1,532	1,609	77	5.0%	1,701	169	11.0%
North	5,845	6,138	293	5.0%	6,489	644	11.0%
<b><u>INDUSTRIAL</u></b>							
South	104,230	95,958	-8,272	-7.9%	101,441	-2,789	2.7%
<b><u>OFFICE</u></b>							
City Centre	22,172	19,924	-2,248	-10.1%	21,063	-1,109	-5.0%
City Centre	15,424	14,067	-1,357	-8.8%	14,871	-553	-3.6%
City Centre	12,011	11,811	-200	-1.7%	12,486	475	4.0%
City Centre	90,393	80,522	-9,871	-10.9%	85,123	-5,270	-5.8%
<b><u>INDUSTRIAL / RETAIL</u></b>							
North	30,752	28,941	-1,811	-5.9%	30,595	-157	-0.5%

**Comments:**

This is a rare opportunity to significantly alter the way our taxes are administered. We recommend that Council proceed to obtain feedback from the business community on this proposal.

"G. D. Surkan"  
Mayor

"H. M. C. Day"  
City Manager

BACKUP INFORMATION  
NOT SUBMITTED TO COUNCIL

**DATE:** December 1, 1997  
**TO:** City Clerk  
**FROM:** Director of Corporate Services  
City Assessor  
**RE:** 1997 PROPERTY TAX RATES &  
PROPOSAL TO ELIMINATE BUSINESS TAXES

In reviewing the report submitted and calculations as outlined on Page 30 of the Agenda, we wish to revise the figures:

**From:**

"1997 property tax bill for non-residential properties	100%
Add: proposed increase to eliminate business taxes	+11%
	111%
Less: One time refund of overcollection of 1997 property taxes	- 6%
1998 property tax bill for non-residential properties	<u>105%</u>

**To:**

"1997 property tax bill for non-residential properties	100%
Add: proposed increase to eliminate business taxes	+11%
<b>Less:</b> Reduce tax rate	- 6%
	105%
<b>Less:</b> 1997 one time Refund	- 6%
NON-RESIDENTIAL TAX BILL	<u>99%</u>

The schedules have been amended and are attached to reflect the above.



Al Knight, A.M.A.A.  
City Assessor



Al Wilcock  
Director of Corporate Services

AK/ngl

Sheet1

<u>Property Description</u>	<u>Total 1997 Property &amp; Business Tax</u>	<u>Projected 1998 Taxes</u>	<u>Increase Decrease</u>		<u>PROJECTED 1999 Taxes</u>	<u>Increase/Decrease From 1997</u>	
			<u>\$</u>	<u>%</u>		<u>\$</u>	<u>%</u>
<b><u>HOTELS</u></b>							
North	\$105,268	\$97,340	-\$7,928	-7.5%	\$103,238	-\$2,030	-1.9%
South	233,950	211,547	-22,403	-9.6%	224,369	-9,581	-4.1%
South	2,499	2,474	-25	-1.0%	2,624	125	5.0%
South	110,255	101,824	-8,430	-7.6%	107,996	-2,259	-2.0%
City Centre	250,314	236,546	-13,768	-5.5%	250,881	567	0.2%
North	88,961	82,143	-6,818	-7.7%	87,121	-1,840	-2.1%
<b><u>MOTELS</u></b>							
South	38,799	37,907	-892	-2.3%	40,204	1,405	3.6%
North	27,519	26,073	-1,446	-5.3%	27,653	134	0.5%
<b><u>SPACE STORAGE</u></b>							
North	24,201	23,917	-284	-1.2%	25,367	1,166	4.8%
Cronquist	30,497	30,131	-366	-1.2%	31,957	1,460	4.8%
<b><u>AUTO DEALERSHIPS</u></b>							
South	71,254	62,691	-8,563	-12.0%	66,490	-4,764	-6.7%
North	55,644	49,847	-5,798	-10.4%	52,868	-2,776	-5.0%
<b><u>SHOPPING CENTRES</u></b>							
North	1,123,009	918,615	-204,394	-18.2%	974,289	-148,720	-13.2%
South	1,145,085	960,015	-185,070	-16.2%	1,018,197	-126,888	-11.1%
City Centre	67,572	54,787	-12,785	-18.9%	58,107	-9,465	-14.0%
East	113,090	95,506	-17,584	-15.5%	101,295	-11,795	-10.4%
East	16,994	14,552	-2,442	-14.4%	15,434	-1,560	-9.2%
North	36,515	30,036	-6,479	-17.7%	31,856	-4,659	-12.8%
City Centre	225,001	197,284	-27,717	-12.3%	209,241	-15,760	-7.0%
North	115,447	98,617	-16,530	-14.3%	104,912	-10,535	-9.1%

Submitted To City Council

Date: Dec. 1, 1997

Sheet1

<u>Property Description</u>	Total 1997 Property & Business Tax	Projected 1998 Taxes	Increase Decrease		PROJECTED 1999 Taxes	Increase/Decrease <u>From 1997</u>	
			\$	%		\$	%
<b><u>MAJOR MANUFACTURING</u></b>							
North-east	84,370	71,720	-12,650	-15.0%	76,066	-8,304	-9.8%
North	59,388	51,202	-8,186	-13.8%	54,305	-5,083	-8.6%
North - Vac	10,612	10,506	-106	-1.0%	11,143	531	5.0%
City Centre	43,150	32,515	-10,635	-24.6%	34,485	-8,665	-20.1%
North - Vac	64,249	63,607	-642	-1.0%	67,461	3,212	5.0%
<b><u>VACANT NON-RESIDENTIAL</u></b>							
East	5,874	5,815	-59	-1.0%	6,167	293	5.0%
City Centre	1,868	1,849	-19	-1.0%	1,962	94	5.0%
North	1,545	1,530	-15	-1.0%	1,623	78	5.0%
North-east	1,532	1,517	-15	-1.0%	1,609	77	5.0%
North	5,845	5,787	-58	-1.0%	6,138	293	5.0%
<b><u>INDUSTRIAL</u></b>							
South	104,230	90,474	-13,756	-13.2%	95,958	-8,272	-7.9%
<b><u>OFFICE</u></b>							
City Centre	22,172	18,786	-3,386	-15.3%	19,924	-2,248	-10.1%
City Centre	15,424	13,263	-2,161	-14.0%	14,067	-1,357	-8.8%
City Centre	12,011	11,137	-874	-7.3%	11,811	-200	-1.7%
City Centre	90,393	75,920	-14,473	-16.0%	80,522	-9,871	-10.9%
<b><u>INDUSTRIAL/RETAIL</u></b>							
North	30,752	27,287	-3,465	-11.3%	28,941	-1,811	-5.9%

# NON-RESIDENTIAL TAX BILL WITH BUSINESS TAX ELIMINATION

	<u>1998</u>	<u>1999</u>
<b>Total 1997 property tax bill</b>	<b>100%</b>	<b>100%</b>
<b>Add: Eliminate business taxes</b>	<b>+11%</b>	<b>+11%</b>
<b>Less: Reduce tax rate</b>	<b>-6%</b>	<b>-6%</b>
	<b>105%</b>	<b>105%</b>
<b>Less: 1997 one time refund</b>	<b>-6%</b>	<b>-</b>
	<b>99%</b>	<b>105%</b>
<b>NON-RESIDENTIAL TAX BILL</b>	<b>99%</b>	<b>105%</b>

Submitted To City Council

Date: Dec 1/1997

**FILE**

**Council Decision - December 1, 1997 Meeting**

**DATE:** December 2, 1997

**TO:** Director of Corporate Services  
City Assessor

**FROM:** City Clerk

**RE:** **1997 PROPERTY TAX RATES AND PROPOSAL TO ELIMINATE BUSINESS TAXES**

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**Reference Report:** Director of Corporate Services and City Assessor,  
dated November 7, 1997

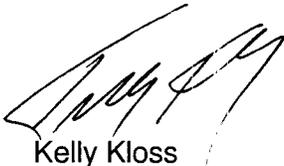
**Resolution:**

"RESOLVED that Council of The City of Red Deer, having considered the joint report from the Director of Corporate Services and the City Assessor dated November 7, 1997, re: 1997 Property Tax Rates and Proposal to Eliminate Business Taxes, hereby agrees that the Administration proceed to obtain feedback from the business community on the proposal to eliminate business taxes and that a report be presented to Council in due course."

**Report Back to Council Required:** Yes

**Comments/Further Action:**

It would now be appropriate to proceed with the usual process of obtaining feedback from the business community. Council looks forward to a report being submitted to them in due course.



Kelly Kloss  
City Clerk

/clr

Item No. 3

PATH: paul/memos  
MASTERFILE: 1935.005

DATE: November 24, 1997

TO: City Clerk

FROM: Public Works Manager

**RE: SEPTEMBER 18, 1997 SNOW STORM  
CLEAN-UP AND DISPOSAL COSTS**

---

### Background

In the early morning of September 18, 1997, at approximately 12:30 a.m., a snow storm hit Red Deer. The snow landed on trees which hadn't shed their leaves and resulted in large branches breaking off. The branches fell on power lines and blocked streets and lanes throughout the City. The resulting damage was extensive.

### City Department Response

City crews, residents and private contractors have been "dealing" with the clean-up of the damaged material since the storm. To assist residents the City allowed the depositing of tree branches at the site south of the downtown McDonalds and also at the Landfill for no charge. There was 1,300 tonnes of material deposited at the McDonalds site and 1,000 tonnes at the Landfill.

The Recreation, Parks & Culture Department responded to the effects of the heavy snow fall at 1:30 a.m. Crews were immediately mobilized to remove trees and branches from roads, lanes and utility lines. Over the course of the last two months, the Department has completed approximately 60% of all the necessary pruning. Pruning for safety reasons (trees along roads or in playground areas) has all been completed; however, a significant amount of structural and cosmetic pruning is still required. This pruning must be completed to minimize the potential of insect infestation, prevent further breaking/fracturing and remove the dead wood for aesthetic purposes. We anticipate this pruning to be completed by December 31, 1997.

E.L. & P. crews responded to power outages soon after they occurred and had all electrical services restored by 11:30 p.m. on September 18, 1997. Over the next three days E.L. & P. crews removed trees from service lines and moved lines to maintain safe clearances.

Public Works staff assisted with the clean-up of trees that were initially blocking road and lane right of ways. Contractors, who had mulcher/grinder equipment, were hired to grind the material. The ground material is being composted at the compost pad at the new landfill site and will eventually be used for landscaping purposes.

November 24, 1997  
 City Clerk  
 Page 2 of 2

### Remaining Work Cost Estimate

As a direct result of the storm costs were incurred in each department that were not anticipated when the annual budgets were prepared. There are a number of aspects of this storm clean-up still to be completed; they include:

- complete balance of structural, cosmetic pruning from November 24 - December 31, 1997;
- tree planting in the spring of 1998 to replace 20 important trees destroyed by the storm along major roadways; in total 75 were destroyed, but only 20 are being recommended for replacement through this program; and
- complete composting of material, includes rotating, conditioning and screening.

The following table indicates the breakdown of total costs, the amount of costs that can be funded from existing appropriate programs and the net additional funding required, by department:

<b>Department</b>	<b>Total Anticipated</b>	<b>Funding Available from Existing Programs</b>	<b>Net Additional Required</b>
Parks and Recreation	\$108,700.00	\$35,100.00	\$73,600.00
E. L. & P.	\$26,000.00	\$0.00	\$26,000.00
Public Works	\$174,800.00	\$50,000.00	\$124,800.00
<b>TOTAL*</b>	<b>\$309,500.00</b>	<b>\$85,100.00</b>	<b>\$224,400.00</b>

### RECOMMENDATION

We respectfully recommend Council approve an additional expenditure of \$73,600.00 for the Recreation, Parks and Culture Department, \$26,000.00 for the E.L. & P. Department and \$124,800.00 for the Public Works Department to cover the net costs resulting from the storm of September 18, 1997 as described above.

Paul A. Goranson, P.Eng.      Don Batchelor      Al Roth  
 Public Works Manager      Recreation, Parks & Culture Manager      E.L. & P. Manager

/blm

c      Director of Development Services      Director of Corporate Services  
       Director of Community Services      Recreation, Parks and Culture Manager  
       E. L. & P. Manager

**Comments:**

At the September 22, 1997 meeting of Council, approval was given for an additional expenditure to the 1997 Budget of up to \$200,000.00 to cover the costs incurred as a result of the September 18, 1997 snow storm.

We concur with the recommendations of the Administration that a total of \$224,400.00 be approved to cover said costs, an increase of \$24,400.00 to the amount approved by the September 22 1997 resolution of Council.

"G. D. Surkan"  
Mayor

"H. M. C. Day"  
City Manager

**FILE**

**Council Decision - December 1, 1997 Meeting**

**DATE:** December 2, 1997  
**TO:** Public Works Manager  
**FROM:** City Clerk  
**RE:** *SEPTEMBER 18, 1997 SNOW STORM CLEAN-UP AND DISPOSAL COSTS*

**Reference Report:** Public Works Manager, dated November 24, 1997

**Resolution:**

"RESOLVED that Council of The City of Red Deer, having considered report from the Public Works Manager dated November 24, 1997, re: September 18, 1997 Snow Storm Clean-Up and Disposal Costs, hereby agrees that subsequent to the resolution passed by Council on September 22, 1997 approving an additional expenditure to the 1997 Budget of up to \$200,000.00, that an additional expenditure be approved increasing the total amount of the additional expenditure to the 1997 Budget to \$224,400.00, to be charged as follows to:

Parks and Recreation	\$ 73,600.00
E. L. & P.	\$ 26,000.00
Public Works	\$124,800.00,

and as presented to Council December 1, 1997."

**Report Back to Council Required:** No

**Comments/Further Action:**

I trust the foregoing is satisfactory.

  
Kelly Kloss  
City Clerk

/clr

c Director of Corporate Services  
Director of Community Services  
Director of Development Services  
Recreation, Parks & Culture Manager  
E. L. & P. Manager

Item No. 4

DATE: November 25, 1997  
 TO: Kelly Kloss, City Clerk  
 FROM: Alan Scott, Land and Economic Development Manager  
 RE: **RESIDENTIAL LOT SALES  
 LANCASTER MEADOWS PHASE 5**

---

All servicing of the 48 lots in Lancaster Meadows Phase 5 is now completed. With these lots now being available, it brings our total inventory to 84 unsold lots. This is made up of:

Lancaster Phase 5	48
Lancaster Phase 4	32
Osmond Close (Oriole Park)	4

In the mid 1970's, in order to provide prospective purchasers with an equal opportunity, the City began holding lot draws when each new phase of a subdivision was completed. We have continued with that tradition over the years, even though the demand has declined, and often only a few lots are picked up at the residential lot draws. Once the lot draw is over, we put the lots on the market on a first come first serve basis.

A lot draw was held for Phase 4 of Lancaster Meadows, in August. Although a small number of lots were sold during the draw, about 33 have been marketed in the past three months.

The City Council policy covering residential land sales, states in part:

"The Land and Economic Development Department shall make recommendations to City Council for their approval, regarding lot draw sales and/or lot sales, to be advertised and sold to purchasers on a first come basis."

Although current demand for residential lots is higher than in recent years, our inventory is such that we are able to supply the demand through our normal marketing procedures:

### **RECOMMENDATION**

The Land and Economic Development Department recommends that Phase 5 of Lancaster Meadows be placed on the market on a first come basis, and that we advertise the availability of these lots in the local media.

2/...

City Clerk  
Page 2  
November 25, 1997

---

The inventory of 84 lots is sufficient to satisfy our needs through the winter and spring, until servicing of additional phases is completed in the summer of 1998. Circumstances are significantly different today than they were twenty years ago when the City was developing as much as 75% of the residential building lots. Today, we develop 25% of new residential building lots, while the private sector developers are responsible for the balance. Inventories appear to be sufficient to meet the demands for the foreseeable future.

Respectfully submitted,



Alan V. Scott

AVS/mm

**Comments:**

As a result of the diminishing attendance at lot draws, the diminishing role the City is playing in the housing market and the selection of lots becoming broader than when this policy was created, we believe that the needs of the public will be met by the market place and that lot draws are no longer necessary. We recommend that lots now be sold on a first come, first served basis and that the City's policy be changed to eliminate lot draws.

"G. D. Surkan"  
Mayor

"H. M. C. Day"  
City Manager

**FILE**

**Council Decision - December 1, 1997 Meeting**

**DATE:** December 2, 1997  
**TO:** Land and Economic Development Manager  
**FROM:** City Clerk  
**RE:** **RESIDENTIAL LOT SALES - LANCASTER MEADOWS PHASE 5 /  
COUNCIL POLICY NO. 4503 - CHANGES TO POLICY REGARDING  
LOT DRAWS**

---

**Reference Report:** Land and Economic Development Manager, dated  
November 25, 1997

**Resolution:**

"RESOLVED that Council of The City of Red Deer, having considered report from the Land and Economic Development Manager dated November 25, 1997, re: Residential Lot Sales, Lancaster Meadows Phase 5 / Proposed Policy Changes Regarding Lot Draws, hereby agrees as follows:

1. That Phase 5 of Lancaster Meadows be placed on the market on a first come, first served basis and that the City advertise the availability of the lots through the local media;
2. That the City suspend its practice of lot draws and that Council Policy No. 4503 be amended by deleting from section 3 thereof the words 'lot draw sales and/or',

and as presented to Council December 1, 1997."

**Report Back to Council Required:** No

**Comments/Further Action:**

A copy of amended Council Policy No. 4503 is attached hereto for your information.

  
Kelly Kloss  
City Clerk

/clr  
attchs.

c Director of Corporate Services  
Director of Community Services  
Director of Development Services  
C. Rausch, Council Policy Manual



Item No. 1  
Correspondence

118 Duncan Crescent  
Red Deer, AB  
T4R 2C1

November 20<sup>th</sup>, 1997

Mr. Kelly Kloss  
City Clerk  
City of Red Deer City Council  
Red Deer, AB

To the Mayor in Council:

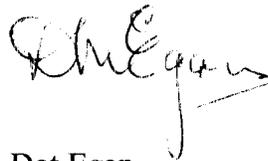
Your Worship:

On July 26<sup>th</sup> this year our son, Ross Patrick Egan was killed when he was thrown from the back of a truck at the intersection of 47<sup>th</sup> St and 49<sup>th</sup> Avenue, Red Deer. After learning that riding in truck boxes is not prohibited in Alberta, I immediately started a petition which is to be submitted to the Alberta Legislature on December 9<sup>th</sup> by our M.L.A., Victor Doerksen, requesting legislation be put in place to ban riding in truck boxes.

It's very important to me to have this legislation in place without further delay in order to avoid more tragedies, so I am requesting the official support of yourself and members of City Council to submit with the petition. I have also received a letter of support from the Red Deer Detachment of the City Police Dept, and have requested a similar letter of support from Nova Head Office in Calgary.

I would greatly appreciate it if consideration could be given to this by yourself and council members at the earliest opportunity.

Yours truly,



Dot Egan

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

REC'D	REC'D
TIME	8:20 AM
DATE	Nov. 20/97
BY	[Signature]



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

**PROTECTED "A"**

Red Deer City Traffic Services  
4811 - 49th. Street,  
Red Deer, Alberta  
T4N 6A1

Your File      Votre référence

Mrs. Dot Egan  
118 Duncan Crescent,  
Red Deer Alberta

Our File      Notre référence

1997-NOV-19

Dear Mrs Egan

**Re: Changes in Provincial Legislation Pertaining to Passengers in Pick-up Trucks**

This is to acknowledge our phone conversation with regard to the proposal for changes in Alberta Provincial Highway Traffic Act, and Regulations regarding transportation of people in the back of pick-up trucks and similar all-terrain vehicles.

It is most commendable for you to take a leading role in the pursuit of legislation change, especially since your personal tragedy of 97-JUL-26, in the death of your son, Ross Patrick EGAN. It is even more commendable that you have taken this initiative in hopes that someone else does not have to go through what you, your husband, and family have had to deal with since that terrible accident.

Even though it would not be proper for a member of the Force to sign a petition for a change in legislation, we all support your efforts in having Provincial Statutes changed that would help in preventing such a senseless accident like your sons, from happening again. I know from our recommendations, that the Alberta Transportation and Utilities are looking at making changes in the Highway Traffic Act, and it will be in no small part, that your efforts and pursuits will be recognized as a needed change in this statute.

R.M.G. "Bob" BLAIR, Sgt.  
NCO i/c Red Deer City Traffic Services.

**Comments:**

As Council is aware, normally we do not comment on provincial legislation which is not directly within our municipal jurisdiction. However, in this case we believe that the issue directly impacts the safety of our citizens. As it is our custom to seek changes to legislation required for safety reasons, we believe that it is appropriate for Council to comment on this legislation. The facts speak for themselves and we recommend that Council support this initiative.

"G. D. Surkan"  
Mayor

"H. M. C. Day"  
City Manager

**FILE**

**Office of the City Clerk**

December 2, 1997

Mrs. Dot Egan  
118 Duncan Crescent  
Red Deer, AB T4R 2C1

Dear Mrs. Egan:

**RE: REQUEST FOR SUPPORT - APPLICATION FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

---

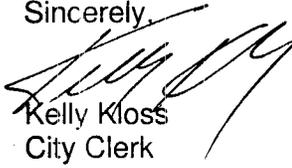
At the City of Red Deer's Council meeting held Monday, December 1, 1997, consideration was given to your correspondence dated November 20, 1997. At that meeting, the following resolution was passed, agreeing to support your quest for a change in legislation, as above:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Dot Egan dated November 20, 1997, re: Request for Support - Application For Legislation To Ban Riding In Truck Boxes, hereby agrees to support this initiative and that a letter be sent to the Government of Alberta recommending a change in legislation, and as presented to Council December 1, 1997."

I have attached hereto a copy of the letter sent to the Government of Alberta, outlining Council's support in this initiative.

On behalf of Council and the City Clerk's Department, I would like to extend our sincere sympathies in the loss of your son and thank you for your courageous efforts in initiating a change in legislation that may prevent other families from having to endure this type of tragedy in the future.

Sincerely,

  
Kelly Kloss  
City Clerk

/clr  
attchs.

c Insp. S. Sutton, O.i/c Red Deer City R.C.M.P.  
Sgt. Blair, NCOi/c Red Deer City Traffic Services

*MR. VICTOR DOERKSEN, m.l.a.*

*The City of Red Deer*

Box 5008  
Red Deer, Alberta  
T4N 3T4





**Office of the City Clerk**

November 20, 1997

Dot Egan  
118 Duncan Crescent  
Red Deer, AB T4R 2C1

BACK UP INFORMATION  
NOT SUBMITTED TO COUNCIL

*343-1941  
Would like to speak  
to Council on Dec 1/97.*

Dear Mrs. Egan:

I am in receipt of your letter dated November 20, 1997 re: Ban on Riding in Truck Boxes. Your letter will be placed on the Red Deer City Council Agenda of Monday, December 1, 1997.

If you wish to be present and/or speak at the Council Meeting, please telephone our office on Friday, November 28<sup>th</sup> and we will advise you of the approximate time that Council will be discussing this item. Upon arrival at City Hall, please enter the park side entrance and proceed to the Council Chambers on the second floor.

Council Meetings are open to the general public and are televised live on Shaw Cable, Channel 3. Council Meetings commence at 4:30 p.m., adjourn for the supper hour at 6:00 p.m. and reconvene at 7:00 p.m. Council agendas are available to the public and media from the City Clerk's Department.

If you have any questions or require further assistance, please do not hesitate to contact me.

Sincerely,

Kelly Kloss  
City Clerk

KK/fm

*The City of Red Deer*

DATE: November 20, 1997

TO: DIRECTOR OF COMMUNITY SERVICES

DIRECTOR OF CORPORATE SERVICES

X DIRECTOR OF DEVELOPMENT SERVICES

CITY ASSESSOR

E. L. & P. MANAGER

ENGINEERING DEPARTMENT MANAGER

FIRE CHIEF (EMERGENCY SERVICES)

INFORMATION TECHNOLOGY SERVICES MANAGER

INSPECTIONS AND LICENSING MANAGER

LAND AND ECONOMIC DEVELOPMENT MANAGER

PERSONNEL MANAGER

X PUBLIC WORKS MANAGER

X R.C.M.P. - ATTENTION: WENDY

RECREATION, PARKS & CULTURE MANAGER

SOCIAL PLANNING MANAGER

TRANSIT MANAGER

TREASURY SERVICES MANAGER

PRINCIPAL PLANNER

CITY SOLICITOR

FROM: CITY CLERK

RE: Dot Egan - Ban Riding in Truck Boxes

BACKUP INFORMATION  
NOT SUBMITTED TO COUNCIL

---

Please submit comments on the attached to this office by November 25, 1997 for the Council Agenda of Monday, December 1, 1997.

"Kelly Kloss  
City Clerk

**FILE**

**Office of the City Clerk**

December 2, 1997

The Honourable Mr. Walter Paszkowski  
420 Legislature  
Edmonton, AB T5K 2B6

Faxed To: (403) 422-2722

Dear Mr. Paszkowski:

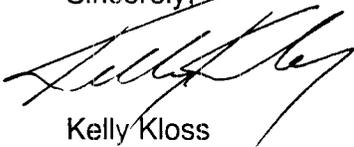
**RE: REQUEST FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

At the City of Red Deer's Council Meeting held Monday, December 1, 1997, consideration was given to correspondence from Mrs. Dot Egan dated November 20, 1997 requesting support for legislation banning riding in truck boxes. I have attached a copy of Mrs. Egan's correspondence for your information.

On July 26, 1997, Mrs. Egan's son, Ross Patrick Egan, was among several youths who were passengers in a truck that was involved in a deadly accident in Red Deer. Some of the youths sustained life threatening injuries, others walked away from the accident. Unfortunately Mr. Egan, who was riding in the box of the truck, did not survive the accident.

As this is an issue that directly impacts the safety of our citizens, Council passed a resolution strongly endorsing Mrs. Egan's initiative to have legislation put in place to ban riding in truck boxes. Council supports and encourages the passing of legislation which may prevent others from having to deal with a tragedy like this in the future.

Sincerely,



Kelly Kloss  
City Clerk

/clr  
attchs.

- c The Honourable Ralph Klein, Premier *FAXED ONLY*  
The Honourable Stockwell Day, M.L.A. *FAXED ONLY*  
Mr. Victor Doerksen, M.L.A.  
Alberta Urban Municipalities Association *FAXED ONLY*

Box 5008  
Red Deer, Alberta  
T4N 3T4

*The City of Red Deer*

The City of Red Deer

Office of the City Clerk

December 2, 1997

The Honourable Mr. Walter Paszkowski  
420 Legislature  
Edmonton, AB T5K 2B6

Dear Mr. Paszkowski:

RE: **REQUEST FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

**FILE**

Attached to this FAX  
was Dot Egan's letter to  
Council & Sgt. Blair's letter  
from the Council Agenda.

Faxed To: (403) 422-2722

97 Dec 03

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Sincerely,

Kelly Kloss  
City Clerk

/c/r  
attchs.

c The Honourable Ralph Klein, Premier  
The Honourable Stockwell Day, M.L.A.  
Mr. Victor Doerksen, M.L.A.  
Alberta Urban Municipalities Association

4914 - 48th Avenue, Red Deer, AB Canada T4N 3T4  
Tel: (403) 842-8122 Fax: (403) 346-6195 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

**TRANSMISSION REPORT**

THIS DOCUMENT WAS CONFIRMED  
(REDUCED SAMPLE ABOVE - SEE DETAILS BELOW)

**\*\* COUNT \*\***

TOTAL PAGES SCANNED : 3  
TOTAL PAGES CONFIRMED : 3

Fax confirmed to  
Walter Paszkowski

\*\*\* SEND \*\*\*

No.	REMOTE STATION	START TIME	DURATION	#PAGES	MODE	RESULTS
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MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

Office of the City Clerk

December 2, 1997

The Honourable Mr. Walter Paszkowski  
420 Legislature  
Edmonton, AB T5K 2B6

Faxed To: (403) 342-8182

**FILE**

Dear Mr. Paszkowski:

**RE: REQUEST FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

At the City of Red Deer's Council Meeting held Monday, December 1, 1997, consideration was given to correspondence from Mrs. Dot Egan dated November 20, 1997 requesting support for legislation banning riding in truck boxes. I have attached a copy of Mrs. Egan's correspondence for your information.

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Sincerely,

Kelly Kloss  
City Clerk

/clr  
atrchs

c The Honourable Ralph Klein, Premier  
The Honourable Stockwell Day, M.L.A.  
Mr. Victor Doerksen, M.L.A.  
Alberta Urban Municipalities Association

4914 - 49th Avenue, Red Deer, AB Canada T4N 3T4  
Tel: (403) 342-8182 Fax: (403) 346-6195 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

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**TOTAL PAGES CONFIRMED : 3**

*faxed to the Premier:  
letter to Walter Paszkowski  
letter from Dot Egan  
letter from Sgt. Belair, R.C.M.P.*

\*\*\* SEND \*\*\*

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TOTAL 0:01'20" 3

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MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

*Ralph Klein, Premier*

*The City of Red Deer*

Office of the City Clerk

December 2, 1997

The Honourable Mr. Walter Paszkowski  
420 Legislature  
Edmonton, AB T5K 2B8

Faxed To: (403) 244-2727

**FILE**

Dear Mr Paszkowski:

**RE: REQUEST FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

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Sincerely,



Kelly Kloss  
City Clerk

/c/r  
attchs.

- c The Honourable Ralph Klein, Premier
- The Honourable Stockwell Day, M.L.A.
- Mr. Victor Doerksen, M.L.A.
- Alberta Urban Municipalities Association

4914 - 48<sup>th</sup> Avenue, Red Deer, AB Canada T4N 3T4  
Tel: (403) 846-8188 Fax: (403) 846-6195 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

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**TOTAL PAGES CONFIRMED : 4**

*Letter to Walter Paszkowski*  
*Letter to Dot Egan*  
*Letter from Dot Egan*  
*Letter from Sgt. Blair, R.C.M.P.*

\*\*\* SEND \*\*\*

No.	REMOTE STATION	START TIME	DURATION	#PAGES	MODE	RESULTS
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 MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

*to Stockwell Day*

*The City of Red Deer*

Office of the City Clerk **FILE**

also FAXED letter directed to Mrs Egan to Victor Doerksen

December 2, 1997

The Honourable Mr. Walter Paszkowski  
420 Legislature  
Edmonton, AB T5K 2B6

Faxed To: (403) 422-2722

77-Dec-03

Dear Mr. Paszkowski:

**RE: REQUEST FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

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Sincerely,

Kelly Kloss  
City Clerk

/clr  
attcha

- c The Honourable Ralph Klein, Premier
- The Honourable Stockwell Day, M.L.A.
- Mr. Victor Doerksen, M.L.A.
- Alberta Urban Municipalities Association

**FILE**

4614 - 48th Avenue, Red Deer, AB Canada T4N 3T4  
Tel: (403) 842-8132 Fax: (403) 846-6196 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

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NOTE:

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 MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

MR. Victor Doerksen

The City of Red Deer

Office of the City Clerk

December 2, 1997

The Honourable Mr. Walter Paszkowski  
420 Legislature  
Edmonton, AB T5K 2B6

Faxed To: (403) 422-2722

Dear Mr. Paszkowski:

**RE: REQUEST FOR LEGISLATION TO BAN RIDING IN TRUCK BOXES**

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Sincerely,

Kelly Kloss  
City Clerk

/c/r  
attchs.

c The Honourable Ralph Klein, Premier  
The Honourable Stockwell Day, M.L.A.  
Mr. Victor Doerksen, M.L.A.  
Alberta Urban Municipalities Association

4914 - 49th Avenue, Red Deer, AB Canada T4N 5T4  
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TRANSMISSION REPORT

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*also faxed 9. Dec. 03.*

**\*\* COUNT \*\***  
TOTAL PAGES SCANNED : 3  
TOTAL PAGES CONFIRMED : 3

*letter to Walter Paszkowski  
letter from Dot Egan  
letter from Sgt. Blair, R.C.M.P.*

\*\*\* SEND \*\*\*

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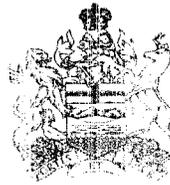
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MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

*to: A.U.M.A.*

The City of Red Deer



LEGISLATIVE ASSEMBLY  
ALBERTA

**Hon. STOCKWELL B. DAY**

M.L.A. RED DEER NORTH  
PROVINCIAL TREASURER

December 6, 1997

Mr. Kelly Kloss, City Clerk  
City of Red Deer  
Box 5008  
4914 - 48 Avenue  
RED DEER, AB T4N 3T4

Dear Kelly:

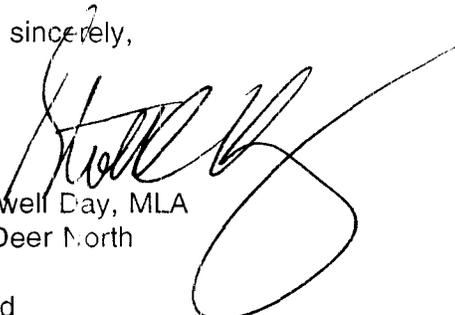
**RE: Legislation to Ban Riding in Truck Boxes**

Thanks very much for taking the time to send me a copy of the City's December 2, 1997 letter regarding the above as addressed to the Honourable Walter Paszkowski, Minister of Transportation and Utilities.

Please be assured that I will be addressing this important area directly with Mr. Paszkowski on the City's behalf. I understand that my colleague, Mr. Victor Doerksen, M.L.A. for Red Deer South will also be bringing this matter forward directly to the Legislature in the Spring Session as he presents a petition on behalf of his constituent, Mrs. Dot Egan.

Thanks once again for taking the time to provide me with a copy of the City's correspondence in this regard.

Yours sincerely,

  
Stockwell Day, MLA  
Red Deer North

SBD/ld

DEC 10 1997

RED DEER

**Legislature Office:**  
224 Legislative Building  
Edmonton, Alberta T5K 2B6  
Telephone: (403) 427-8809  
Fax: (403) 427-3341

**Constituency Office:**  
#200, 4814 Ross Street  
Red Deer, Alberta T4N 1X4  
Telephone: (403) 342-2263  
Residence: (403) 340-8683  
Fax: (403) 340-3185



ALBERTA  
MINISTER OF TRANSPORTATION AND UTILITIES

JAN - 2 1998

MLA Grande Prairie - Smoky

Mr. Kelly Kloss  
City Clerk  
City of Red Deer  
P. O. Box 5008  
Red Deer, Alberta  
T4N 3Y4

Dear Mr. Kloss:

Thank you for your letter dated December 2, 1997, advising of the City of Red Deer Council resolution strongly endorsing the need for legislation banning the riding in the box of pickup trucks.

Alberta Transportation and Utilities, through the Alberta Traffic Safety Initiative and concerned stakeholders have reviewed a number of issues including riding in the box of pickup trucks. Recommendations from the Traffic Safety Initiative are currently being reviewed by the Standing Policy Committee on Agriculture and Rural Development and are expected to be completed some time in early 1998.

I recently met with Mrs. Egan and have given her my assurance that this issue will be given careful consideration by myself and my colleagues as we also want to prevent others from having to deal with a tragedy like this in the future.

Thank you for bringing the resolution of Red Deer City Council to my attention.

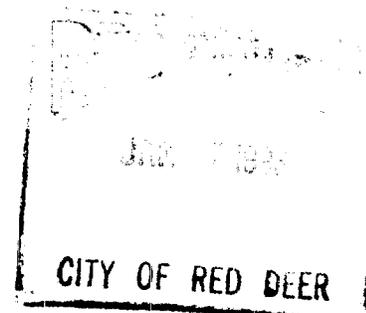
Yours sincerely,

Walter Paskowski  
Minister

cc: Ralph Klein, Premier

Honourable Stockwell Day, MLA  
Red Deer - North Constituency

Victor Doerksen, MLA  
Red Deer - South Constituency



Item No. 2



Mayor Bill Smith  
City of Edmonton



2nd Floor, City Hall  
1 - Sir Winston  
Churchill Square



Edmonton, Alberta  
T5J 2R7



Tel: (403) 496-8100  
Fax: (403) 496-8292

November 20, 1997

Mayor Gail Surkan  
P.O. Box 5008  
Red Deer, Alberta T4N3T4

**Fax Number: 4033466195**

Dear Mayor Surkan:

At our regular meeting of November 12, 1997, Edmonton City Council passed the following motion:

*"That the Mayor, on behalf of the Council of the City of Edmonton, ask the Provincial Government of Alberta, through the Minister of Municipal Affairs, to amend the Local Authorities Election Act to provide for a four year term for elected officials for municipal councils and school boards prior to the next general election scheduled for October 19, 1998 so that four year terms would commence on October 19, 1998."*

I am requesting that your council support this request for four year terms by passing a similar resolution by year end, if possible, in order that it can be addressed in the spring session of the Legislature. Attached to this letter is a list of some of the points in favour of this motion.

I would ask that you forward a letter of support, and your council approved motion, to the Minister of Municipal Affairs. Please send a copy of your letter and motion to me and to your Member of the Legislative Assembly as well.

Thanking you in advance for your consideration in this matter.

Yours truly,

Bill Smith  
Mayor

Encl.

### **Supporting Statements for the Proposed Change to Four Year Terms for Local Elected Officials**

Edmonton City Council supports the change in provincial legislation to allow for four-year terms for local elected officials based on the following advantages:

1. Particularly when there is a large turnover in a Council or Board of Trustees, there would be a comparatively smaller portion of the term required for new councillors/trustees to become oriented to the job, leaving a comparatively larger portion of the term for the members to feel fully confident in the processes and capabilities of their jobs
2. The costs of a general election would be incurred only every four years and could be spread over four years.
3. The costs to the administration of setting up new councillors/trustees after an election are incurred only every four years (and naturally vary with the number of new councillors or trustees elected at each election).
4. The change would provide a four year planning cycle for both the administration and the politicians.

In addition to these points, Edmonton City Council is aware of the following situations across Canada:

- four year terms are now in place for municipalities in the Province of Newfoundland.
- the government of Nova Scotia has circulated draft of a new "Municipal Act" that provides for four year terms. The government is currently seeking input from the Union of Nova Scotia Municipalities and the general public.
- the City of Winnipeg has had four year terms recommended to it in a report prepared by George B. Cuff and Associates. The report concerns all aspects of Winnipeg's corporate structure. In one portion of the report, Mr. Cuff recommends four year terms be adopted with the following supporting statements:

"The disadvantages of a three year term are viewed as follows:

- Too short a period of time to make an effective contribution (i.e., six months to start up and become oriented; six months to campaign for the next term; leaving 2 years to get the job done)
- Long term planning becomes ineffective and is essentially a three (3) year focus
- The shorter term does not parallel provincial or federal terms
- Too frequent turnover (i.e., produced by 3 year terms) inhibits linkages with Provincial ministers
- It is expensive (about \$1.2 million per election) *(for the City of Winnipeg)*

"While we recognize that an argument could be made which supports either position, we are convinced that a four (4) year term would be of benefit to the City (of Winnipeg) both in terms of cost-savings and in terms of getting the job done. As usual, the election process would be used to separate out anyone not viewed as performing to an acceptable standard."

*(from: "City of Winnipeg - Organizational Review and Performance  
Assessment - A Corporate Review - Final Report"  
George B. Cuff & Associates Ltd. October 1997, page 73)*

**Comments:**

Reasonable arguments support both the retention of a three year term and as an option, the move to a four year term. Each Council member will have their own point of view and experiences to draw upon in addressing this issue. If there is support for a four year term, I recommend that this not be effective until the 2001 Election. This would allow the Province time to review this issue in conjunction with any other major changes to the Local Authorities Election Act. It would also allow the opportunity for municipalities and the public to provide appropriate input.

"G. D. Surkan"  
Mayor

**FILE**

*Copies FAXED to: see below*

**Office of the City Clerk**

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

**FAX** Recv'd \_\_\_\_\_  
Sent 9. Dec. 03.  
Date \_\_\_\_\_ Time \_\_\_\_\_  
Signature [Signature]

Dear Mayor Smith:

**RE: REQUEST FOR SUPPORT - REQUEST TO AMEND LOCAL AUTHORITIES  
ELECTION ACT / FOUR YEAR TERMS FOR ELECTED OFFICIALS**

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Sincerely,



Kelly Kloss  
City Clerk

/clr

- c The Honourable Stockwell Day, M.L.A. Red Deer *mailed & FAXED*
- Victor Doerksen, M.L.A. Red Deer *MAILED & FAXED*
- NOT MAILED* The Honourable Iris Evans, Minister of Municipal Affairs *(403) 422-9550*
- NOT MAILED* Alberta Urban Municipalities Association

*The City of Red Deer*

Box 5008  
Red Deer, Alberta  
T4N 3T4



Office of the City Clerk

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

Dear Mayor Smith:

**RE: REQUEST FOR SUPPORT - REQUEST TO AMEND LOCAL AUTHORITIES  
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Kelly Kloss  
City Clerk

/clr

- c The Honourable Stockwell Day, M.L.A. Red Deer
- Victor Doerksen, M.L.A. Red Deer
- The Honourable Iris Evans, Minister of Municipal Affairs
- Alberta Urban Municipalities Association

4914 - 48<sup>th</sup> Avenue, Red Deer, AB Canada T4N 3T4  
Tel: (403) 342-8132 Fax: (403) 346-6195 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

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 MB : SEND TO MAILBOX    PG : POLLING A REMOTE    MP : MULTI-POLLING    RM : RECEIVE TO MEMORY



The City of Red Deer

Office of the City Clerk

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

Dear Mayor Smith:

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Sincerely,



Kelly Kloss  
City Clerk

/c/r

c The Honourable Stockwell Day, M.L.A. Red Deer  
Victor Doerksen, M.L.A. Red Deer  
The Honourable Irls Evans, Minister of Municipal Affairs  
Alberta Urban Municipalities Association

4914 - 48<sup>th</sup> Avenue, Red Deer, AB Canada T4N 3T4  
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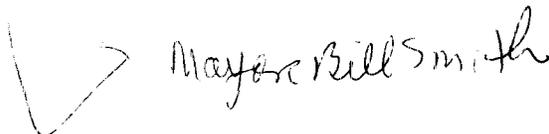
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The City of Red Deer

Office of the City Clerk

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

Dear Mayor Smith:

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Kelly Kloss  
City Clerk

/clr

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*Stockwell Day, M.L.A.*

The City of Red Deer

Office of the City Clerk

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

Dear Mayor Smith:

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Sincerely,



Kelly Klass  
City Clerk

/clr

- o The Honourable Stockwell Day, M.L.A. Red Deer
- o Victor Doerksen, M.L.A. Red Deer
- o The Honourable Iris Evans, Minister of Municipal Affairs  
Alberta Urban Municipalities Association

4914 - 49th Avenue, Red Deer, AB Canada T4N 3T4  
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Mr. Victor Doerksen, M.L.A.

The City of Red Deer

Office of the City Clerk

**FILE**

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

Dear Mayor Smith:

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Kelly Kloss  
City Clerk

/clr

c The Honourable Stockwell Day, M.L.A. Red Deer  
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MINISTER IRIS EVANS

The City of Red Deer

Office of the City Clerk

December 2, 1997

Mayor Bill Smith  
City of Edmonton

Fax Number: (403) 496-8292

Dear Mayor Smith:

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Sincerely,



Kelly Kloss  
City Clerk

/s/

- c The Honourable Stockwell Day, M.L.A. Red Deer
- Victor Doerksen, M.L.A. Red Deer
- The Honourable Iris Evans, Minister of Municipal Affairs
- Alberta Urban Municipalities Association

1914 - 49th Avenue, Red Deer, AB Canada T4N 3T4  
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A.U.M.A

The City of Red Deer



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister  
Responsible for Housing, Consumer Affairs and Registries  
MLA, Sherwood Park

January 22, 1998

Her Worship Gail Surkan  
Mayor of the City of Red Deer  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Dear Mayor Surkan:

Thank you for your deputy city clerk's letter of December 19, 1997, concerning a resolution on per capita grant funding.

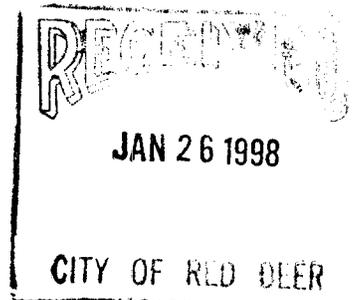
This resolution was forwarded to me as Resolution Number C12 by the Alberta Urban Municipalities Association (AUMA) after the fall convention. My ministry is coordinating the government response to these resolutions. The completed response should be presented to the AUMA in late February.

Infrastructure, along with education and health care, was identified by delegates of the recent Alberta Growth Summit as a provincial priority. Premier Ralph Klein recently announced a plan that calls for significant reinvestment in Alberta's transportation infrastructure over the next three years. The details of this plan will be available later this year.

Thank you again for taking the time to inform me about important issues in your city.

Sincerely yours,

Iris Evans  
Minister



cc: Honourable Stockwell Day, MLA  
Mr. Victor Doerksen, MLA

## Red Deer Clinical Audiologists Ltd.

---

Susan L. Hopf, B.Sc., M.S.

Tosha Hodgson, B.A., M.Cl.Sc., Aud(C)

November 7, 1997

City of Red Deer  
4914 - 48th Avenue  
RED DEER, AB  
T4N 3T3

ATTENTION: Kelly Kloss - City Clerk

Red Deer Clinical Audiologists Ltd. has made an offer to purchase the property presently owned by Expressions Child Care Centre at 5011 - 47th Avenue, Red Deer.

The current owners had a temporary exception to the bylaw enabling them to run the day care centre.

Red Deer Clinical Audiologists Ltd. is requesting this temporary exception be continued. Our practice is operated in the same manner as a family physician, i.e. by appointment only. We have two audiologists that see clients, usually performing hearing tests and hearing aid analyses on an hourly basis.

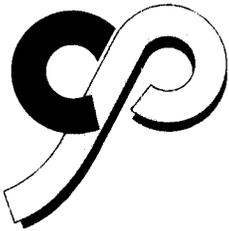
The present playground area would be converted into a car park so there would be no need for cars to be parked in front of the building on 47th Avenue. There are no neighbouring residences on either side to disturb. The only neighbour adjoins the back of this property and faces a side street, therefore should not be inconvenienced in any manner.

Should there be any questions, please feel free to call myself, Ray Kmetiuk, at 347 - 3133.

Yours truly,

Ray Kmetiuk  
Owner/Manager

KM/jg



## MEMORANDUM

**To: City Council**  
**From: Paul Meyette**  
**Subject: Proposed Land Use Amendment to allow office use  
 at 5011-47<sup>th</sup> Avenue**  
**Date: November 20, 1997**

Red Deer Clinical Audiologists Ltd. is requesting that Council approve an office use for 5011-47<sup>th</sup> Avenue. The site is currently zoned R2; the former day care site is a discretionary use in the R2 District. There are no land use exceptions on this property.

### Background Information

The proposed site contains a single family home. There are single family homes north, south and east of the site. The Co-op shopping centre is located west of the site across 47<sup>th</sup> Avenue. None of the land east of 47<sup>th</sup> Street is designated for commercial use. The Downtown Plan designates this area for high density housing; the plan places a high priority on increasing residential development in the downtown area.

An application for commercial use on 48<sup>th</sup> Street was denied by Council on February 20, 1997.

### Planning Comments

Planning staff have two concerns with this proposal:

#### 1. *Attracting Residential Development*

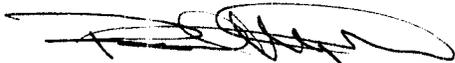
*There are a limited number of sites which are designated R3 in the land use bylaw. By continuing to allow commercial use in these areas, Council will undermine the Downtown Plan's objective of increasing the amount of housing in the downtown area.*

## 2. **Need for a Compact Downtown**

*The Downtown retail area already covers a very large area. The continued rezoning of sites outside of the existing downtown will continue to spread out the downtown and undermine owners of land within the commercial area. Approval of proposals such as this one will make infill development unlikely in the existing downtown and prolong the vacancies in the existing downtown commercial area.*

### **Recommendation**

Planning staff recommend that Council deny the request for rezoning.



---

Paul Meyette, ACP, MCIP  
Principal Planner, City Section

PM/tw

cc L. Hodgson, Director of Community Services

## MEMO

---

**Date:** November 20, 1997  
**To:** KELLY KLOSS, City Clerk  
**From:** RYAN STRADER, Inspections & Licensing Department  
**RE:** 5011 - 47 AVENUE  
LOTS 13 TO 14, BLOCK 45, PLAN 5084 ET

---

In response to your memo of November 10, 1997, regarding the above site, we have the following comments for Council's consideration:

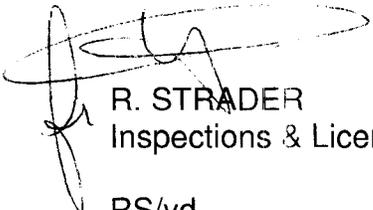
The above site is currently zoned R2, and is used as a day care center, which is discretionary use. The site is adjacent to a large shopping center, and immediately adjacent to 47 Avenue. The day care was first approved in 1972, however our records indicate it had been operating as a home occupation for a number of years before the approval. The applicants proposed use would be neither permitted nor discretionary.

This application would require either the property be rezoned to commercial zoning, or that an exception be made exclusively for this use and to this site.

The remarks of the adjacent property owners should be needed to evaluate this application. It seems likely that this proposal will not be more obtrusive than a day care center in terms of noise and traffic. The day care centers traffic would likely be concentrated several times a day, the applicants traffic would be extended throughout the day.

**RECOMMENDATION:** That subject to the agreement of the adjacent neighborhood, the application be approved

Sincerely,



R. STRADER  
Inspections & Licensing Manager

RS/yd

**Comments:**

This particular site is similar in some respects to other areas on the immediate fringe of the Downtown which are currently going through a transition from older single family dwellings to higher density residential developments. This particular site is unlikely to develop to a higher density use for some period of time and the question arises as to the most appropriate use for it during this transition time. We believe that with the support of the immediate neighbourhood the suggested use might be appropriate as a transitional use only until such time as the site is ready for redevelopment. We recommend that council consider an exception to the bylaw on the condition that the support of the immediate neighbourhood is obtained.

"G. D. Surkan"  
Mayor

"H. M. C. Day"  
City Manager

DATE: NOVEMBER 10, 1997

TO: X DIRECTOR OF COMMUNITY SERVICES  
X DIRECTOR OF CORPORATE SERVICES  
DIRECTOR OF DEVELOPMENT SERVICES  
CITY ASSESSOR  
E. L. & P. MANAGER  
X ENGINEERING DEPARTMENT MANAGER  
X FIRE CHIEF (EMERGENCY SERVICES)  
INFORMATION TECHNOLOGY SERVICES MANAGER  
X INSPECTIONS AND LICENSING MANAGER  
LAND AND ECONOMIC DEVELOPMENT MANAGER  
PERSONNEL MANAGER  
PUBLIC WORKS MANAGER  
R.C.M.P. - ATTENTION: WENDY  
RECREATION, PARKS & CULTURE MANAGER  
SOCIAL PLANNING MANAGER  
TRANSIT MANAGER  
TREASURY SERVICES MANAGER  
PRINCIPAL PLANNER  
CITY SOLICITOR

BACKUP INFORMATION  
NOT SUBMITTED TO COUNCIL

FROM: CITY CLERK  
RE: ZONING REQUEST - 5011 - 47 AVENUE, RED DEER

---

Please submit comments on the attached to this office by November 24, 1997 for the Council Agenda of Monday, December 1, 1997.

"Kelly Kloss  
City Clerk

**FILE**

**DATE:** December 2, 1997  
**TO:** Principal Planner  
**FROM:** City Clerk  
**RE:** ***PUBLIC CONSULTATION - LAND USE BYLAW AMENDMENT 3156/GG-97,  
REQUEST FOR EXCEPTION TO LAND USE BYLAW TO ALLOW AN  
AUDIOLOGY CLINIC AS A DISCRETIONARY USE IN THE EXISTING  
BUILDING AT 5011 - 47 AVENUE***

---

At the Council Meeting of December 1, 1997, Council gave 1<sup>st</sup> Reading to Land Use Bylaw Amendment 3156/GG-97.

A Public Hearing will be held for this bylaw on Monday, January 12, 1998 at 7:00 p.m. in the Council Chambers to allow individuals, for or against this change, to voice their opinions. In addition to this Public Hearing, Council requested that you meet with the neighborhood Community Associations (Parkvale and Woodlea) to determine the following:

1. Their views on Land Use Bylaw Amendment 3156/GG-97;
2. Their views on allowing zoning for transitional\* uses not currently allowed as permitted or discretionary, in their neighborhoods, specifically for properties that are adjacent to or in close proximity to major roadways and/or commercial districts;

\* Transitional Uses - refers to a business that would be allowed to carry on business in an existing building, but should the building be demolished, would no longer be allowed to locate there.

3. If transitional zoning has support, uses that should be considered appropriate;
4. Any other comments they may wish to make.

As this matter is to be presented back to the January 12, 1998 Council Meeting, I ask that any information received from the Community Associations be submitted to my office by January 5, 1998 in order to be included on the January 12<sup>th</sup> Council Agenda.

  
Kelly Kloss  
City Clerk

/clr

c Director of Community Services



City Clerk's Department (403) 342-8132

**FILE**

DATE: 97-Dec-03

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: \_\_\_\_\_

FAX TO: Paul meyer

ATTENTION: \_\_\_\_\_

THEIR FAX NO: \_\_\_\_\_

FROM: CDM

DEPARTMENT: \_\_\_\_\_

PHONE #: (403) 342-8201

MESSAGE AREA (if required):

*Please let us know if you would like to cancel this wording at all.*

CDM

*This teletype is directed in confidence solely to the person named above and may not otherwise be distributed, copied or disclosed. If you have received this teletype in error, please notify us immediately by telephone and return the original transmission to us by mail, or destroy same without making a copy. Thank you for your assistance.*

ORIGINAL TO FOLLOW: BY MAIL   
BY COURIER

NO ORIGINAL WILL BE FORWARDED:

IF YOU DO NOT RECEIVE ALL OF THE PAGES, PLEASE CONTACT SENDER AT THE PHONE NUMBER SHOWN ABOVE. THANK YOU.

TRANSMISSION REPORT

THIS DOCUMENT WAS CONFIRMED  
(REDUCED SAMPLE ABOVE - SEE DETAILS BELOW)

**\*\* COUNT \*\***

TOTAL PAGES SCANNED : 2

TOTAL PAGES CONFIRMED : 2

\*\*\* SEND \*\*\*

No.	REMOTE STATION	START TIME	DURATION	#PAGES	MODE	RESULTS
1	PCPS	12- 3-97 9:13	1'10"	2/ 2		COMPLETED 9600

TOTAL 0:01'10" 2

NOTE:

No. : OPERATION NUMBER 48 : 4800BPS SELECTED EC : ERROR CORRECT G2 : G2 COMMUNICATION  
 PD : POLLED BY REMOTE SF : STORE & FORWARD RI : RELAY INITIATE RS : RELAY STATION  
 MB : SEND TO MAIL BOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

**FILE**

**Council Decision - December 1, 1997 Meeting**

**DATE:** December 2, 1997  
**TO:** Principal Planner  
**FROM:** City Clerk  
**RE:** **LAND USE BYLAW AMENDMENT 3156/GG-97 - REQUEST FOR EXCEPTION TO LAND USE BYLAW TO ALLOW AN AUDIOLOGY CLINIC AS A DISCRETIONARY USE IN EXISTING BUILDING AT 5011 - 47 AVENUE (LOTS 13 to 14, BLOCK 45, PLAN 5084 ET)**

---

**Reference Report:** Principal Planner dated November 20, 1997  
**Bylaw Passed:** Land Use Bylaw Amendment 3156/GG-97 given 1<sup>st</sup> Reading. A copy is attached hereto.  
**Report Back to Council Required:** Yes, Public Hearing to be held Monday, January 12, 1998 at 7:00 p.m.

**Comments/Further Action:**

Land Use Bylaw Amendment 3156/GG-97 provides for an exception to the Land Use Bylaw to allow an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue (Lots 13 and 14, Block 45, Plan 5084 ET).

This office will now proceed with the advertising for a Public Hearing. Our office has advised Red Deer Clinical Audiologists Ltd., via fax, that they will be responsible for the advertising costs in this instance.

  
Kelly Kloss  
City Clerk

/clr  
attchs.

c Director of Development Services  
Director of Community Services  
E. L. & P. Manager  
Fire Chief  
City Assessor  
Land and Economic Development Manager  
Council and Committee Secretary, S. Ladwig



Box 5008  
Red Deer, Alberta  
T4N 3T4

The City of Red Deer

Office of the City Clerk

FAX

Recv'd

Sent 97. Dec 03

FILE

Date \_\_\_\_\_ Time \_\_\_\_\_

Signature *R.*

December 2, 1997

*Original will be mailed  
when postal service resumes. R.*

Red Deer Clinical Audiologists Ltd.  
804, 5010 - 43 Street  
Red Deer, AB T4N 6H2

Faxed To: (403) 347-3155

Att: Mr. Ray Kmetiuk,  
Owner/Manager

Dear Mr. Kmetiuk:

**RE: PROPOSED LAND USE BYLAW AMENDMENT TO ALLOW OFFICE  
USE AT 5011 - 47 AVENUE (LOTS 13 TO 14, BLOCK 45, PLAN 5084 ET)**

At the City of Red Deer's Council Meeting held Monday, December 1, 1997, consideration was given to your correspondence dated November 7, 1997, regarding the above. At that meeting, the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Red Deer Clinical Audiologists Ltd. dated November 7, 1997, re: Proposed Land Use Amendment to Allow Office Use At 5011 - 47 Avenue (Lots 13 to 14, Block 45, Plan 5084 ET), hereby agrees that a Land Use Bylaw Amendment be prepared to provide, as an exception to the Land Use Bylaw, an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue."

At that meeting, Council gave first reading to Land Use Bylaw Amendment 3156/GG-97, a copy of which is attached hereto.

Land Use Bylaw Amendment 3156/GG-97 provides for an exception to the Land Use Bylaw to allow an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue (Lots 13 and 14, Block 45, Plan 5084 ET).

This office will now proceed with the advertising for a Public Hearing to be held on Monday, January 12, 1998 at 7:00 p.m., or as soon thereafter as Council may determine, in the Council Chambers of City Hall.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk, prior to public advertising, an amount equal to the estimated cost of advertising, which in this instance is \$400. We require this deposit by no later than 10:00 a.m., Wednesday, December 10, 1997, in order to proceed with the advertising. Once the actual cost of advertising is known, you will either be invoiced for or refunded the difference.

... / 2

Mr. Ray Kmetiuk  
December 2, 1997  
Page 2

If you have any questions or require additional information, please do not hesitate to call me.

Sincerely,



Kelly Kloss  
City Clerk

/clr  
attchs.

- c Director of Development Services
- Director of Community Services
- Land and Economic Development Manager
- Inspections & Licensing Manager
- E. L. & P. Manager
- Fire Chief
- City Assessor
- Principal Planner
- Council and Committee Secretary, S. Ladwig

**BYLAW NO. 3156/GG-97**

Being a bylaw to amend Bylaw No. 3156/96, the Land Use Bylaw of The City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1 Section 55 "Exceptions Respecting Land Use" is hereby amended by adding the following subsection:

'(7) (d) Audiology Clinic on:

(i) Lots 13 and 14, Block 45, Plan 5084 ET (5011-47 Avenue)'

READ A FIRST TIME IN OPEN COUNCIL this 1 day of December A.D. 1997.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1998.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1998.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of A.D. 1998.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

Office of the City Clerk

December 2, 1997

Red Deer Clinical Audiologists Ltd  
804, 5010 - 43 Street  
Red Deer, AB T4N 6H2

Faxed To: (403) 347-3155

Att: Mr. Ray Kmetiuk,  
Owner/Manager

Dear Mr. Kmetiuk:

**RE: PROPOSED LAND USE BYLAW AMENDMENT TO ALLOW OFFICE  
USE AT 5011 - 47 AVENUE (LOTS 13 TO 14, BLOCK 45, PLAN 5084 ET)**

At the City of Red Deer's Council Meeting held Monday, December 1, 1997, consideration was given to your correspondence dated November 7, 1997, regarding the above. At that meeting, the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Red Deer Clinical Audiologists Ltd. dated November 7, 1997, re: Proposed Land Use Amendment to Allow Office Use At 5011 - 47 Avenue (Lots 13 to 14, Block 45, Plan 5084 ET), hereby agrees that a Land Use Bylaw Amendment be prepared to provide, as an exception to the Land Use Bylaw, an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue."

At that meeting, Council gave first reading to Land Use Bylaw Amendment 3156/GG-97, a copy of which is attached hereto

Land Use Bylaw Amendment 3156/GG-97 provides for an exception to the Land Use Bylaw to allow an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue (Lots 13 and 14, Block 45, Plan 5084 ET).

This office will now proceed with the advertising for a Public Hearing to be held on Monday, January 12, 1998 at 7:00 p.m., or as soon thereafter as Council may determine, in the Council Chambers of City Hall.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk, prior to public advertising, an amount equal to the estimated cost of advertising, which in this instance is \$400. We require this deposit by no later than 10:00 a.m., Wednesday, December 10, 1997, in order to proceed with the advertising. Once the actual cost of advertising is known, you will either be invoiced for or refunded the difference.

... / 2

4914 - 49th Avenue, Red Deer, AB, Canada T4N 3T4  
Tel: (403) 342-8132 Fax: (403) 346-6185 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

TRANSMISSION REPORT

THIS DOCUMENT WAS CONFIRMED  
(REDUCED SAMPLE ABOVE - SEE DETAILS BELOW)

**\*\* COUNT \*\***

TOTAL PAGES SCANNED : 3  
TOTAL PAGES CONFIRMED : 3

\*\*\* SEND \*\*\*

No.	REMOTE STATION	START TIME	DURATION	#PAGES	MODE	RESULTS
1		12- 3-97 10:15	1'53"	3/ 3		COMPLETED 9600

TOTAL 0:01'53" 3

NOTE:

No. : OPERATION NUMBER	48	: 4800BPS SELECTED	EC	: ERROR CORRECT	G2	: G2 COMMUNICATION
PD : POLLED BY REMOTE	SF	: STORE & FORWARD	RI	: RELAY INITIATE	RS	: RELAY STATION
MB : SEND TO MAILBOX	PG	: POLLING A REMOTE	MP	: MULTI-POLLING	RM	: RECEIVE TO MEMORY

The City of Red Deer

THE CITY OF RED DEER

**FILE**

DATE: December 1, 1997

No. 1 p. 1

Moved by Councillor Moffat

Seconded by Councillor Flewwelling

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Community Services and the Social Planning Manager dated November 19, 1997, re: Follow Up/Implementation of the Review of the Role of the Social Planning Department, hereby approves said report as background information in preparation for budget deliberations in January 1998."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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## THE CITY OF RED DEER

**DATE: December 1, 1997**

**No. 2 p. 27**

**Moved by Councillor Moffat**

**Seconded by Councillor Hull**

"RESOLVED that Council of The City of Red Deer, having considered report from the City Clerk dated November 25, 1997, re: Appointment of Committee Members To: Normandeau Cultural and Natural History Society; Archives Committee Associate Members and Downtown Business Association Board of Directors, hereby agrees as follows:

1. To ratify the appointment of David Fisher to the Normandeau Cultural and Natural History Society as the Kerry Wood Nature Centre Association's representative, for a term to expire October 1999;
2. That the following persons be appointed as Associate Members to the Red Deer and District Archives Committee, for terms to expire November 1998:

Paul Bill	(Associate Member)
Ken Brown	(Associate Member)
Colleen Graham	(Associate Member)
Mary Lerouge	(Associate Member)
Claudia Ramsay	(Associate Member)
Kay Taylor	(Associate Member)
Marie Thompson	(Associate Member);

**Resolution No. 2 - Continued**

3. That the following six persons be appointed to the Downtown Business Association of Red Deer's Board of Directors for terms as noted:

Sherry White	(to fill the unexpired term of Charlene Peel - term to expire December 31, 1999);
John Anderson	(term - January 1, 1998 to December 31, 2000);
Donna Purcell	(term - January 1, 1998 to December 31, 2000);
Mark Woolley	(term - January 1, 1998 to December 31, 2000);
Dennis Lesyk	(term - January 1, 1998 to December 31, 2000);
Rod Boden	(term - January 1, 1998 to December 31, 2000),

and as presented to Council December 31, 1997."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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THE CITY OF RED DEER

DATE: December 1, 1997

No. 3 p. 28

Moved by Councillor Dawson

Seconded by Councillor Flewwelling

"RESOLVED that Council of The City of Red Deer, having considered the joint report from the Director of Corporate Services and the City Assessor dated November 7, 1997, re: 1997 Property Tax Rates and Proposal to Eliminate Business Taxes, hereby agrees that the Administration proceed to obtain feedback from the business community on the proposal to eliminate business taxes and that a report be presented to Council in due course."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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THE CITY OF RED DEER

DATE: December 1, 1997

No. 4 p. 36

Moved by Councillor Moffat

Seconded by Councillor Hull

"RESOLVED that Council of The City of Red Deer, having considered report from the Public Works Manager dated November 24, 1997, re: September 18, 1997 Snow Storm Clean-Up and Disposal Costs, hereby agrees that subsequent to the resolution passed by Council on September 22, 1997 approving an additional expenditure to the 1997 Budget of up to \$200,000.00, that an additional expenditure be approved increasing the total amount of the additional expenditure to the 1997 Budget to \$224,400.00, to be charged as follows to:

Parks and Recreation	\$ 73,600.00
E. L. & P.	\$ 26,000.00
Public Works	\$124,800.00,

and as presented to Council December 1, 1997."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewelling	Schnell	Volk	Moffat	Surkan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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THE CITY OF RED DEER

DATE: December 1, 1997

No. 5 p. 39

Moved by Councillor Watkinson-Zimmer

Seconded by Councillor Schnell

"RESOLVED that Council of The City of Red Deer, having considered report from the Land and Economic Development Manager dated November 25, 1997, re: Residential Lot Sales, Lancaster Meadows Phase 5 / Proposed Policy Changes Regarding Lot Draws, hereby agrees as follows:

1. That Phase 5 of Lancaster Meadows be placed on the market on a first come, first served basis and that the City advertise the availability of the lots through the local media;
2. That the City suspend its practice of lot draws and that Council Policy No. 4503 be amended by deleting from section 3 thereof the words '*lot draw sales and/or*',

and as presented to Council December 1, 1997."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
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THE CITY OF RED DEER

DATE: December 1, 1997

No. 6 p. 42

Moved by Councillor Dawson

Seconded by Councillor Schnell

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Dot Egan dated November 20, 1997, re: Request for Support - Application For Legislation To Ban Riding In Truck Boxes, hereby agrees to support this initiative and that a letter be sent to the Government of Alberta recommending a change in legislation, and as presented to Council December 1, 1997."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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THE CITY OF RED DEER

DATE: December 1, 1997

No. 7 p. 45

Moved by Councillor Moffat

Seconded by Councillor Schnell

"RESOLVED that Council of The City of Red Deer, having considered correspondence from the City of Edmonton, Mayor Bill Smith, dated November 20, 1997, re: Request for Support - Request to Amend Local Authorities Election Act / Four Year Terms For Elected Officials, hereby agrees not to support a change to the Local Authorities Election Act regarding terms of elected officials."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
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THE CITY OF RED DEER

DATE: December 1, 1997

No. 8 p. 48

Moved by Councillor Dawson

Seconded by Councillor Moffat

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Red Deer Clinical Audiologists Ltd. dated November 7, 1997, re: Proposed Land Use Amendment to Allow Office Use At 5011 - 47 Avenue (Lots 13 to 14, Block 45, Plan 5084 ET), hereby agrees that a Land Use Bylaw Amendment be prepared to provide, as an exception to the Land Use Bylaw, an audiology clinic as a discretionary use in the existing building at 5011 - 47 Avenue."

Hughes	Watkinson-Zimmer	Dawson	Hull	Flewwelling	Schnell	Volk	Moffat	Surkan
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
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## Council Decision - December 1, 1997 Meeting

**DATE:** December 2, 1997

**TO:** Michael Dawe,  
City Archivist

**FROM:** City Clerk

**RE:** **APPOINTMENT OF ASSOCIATE MEMBERS - RED DEER AND DISTRICT  
ARCHIVES COMMITTEE**

---

**Reference Report:** City Clerk, dated November 25, 1997

**Resolution:**

(Please note that the following is the appropriate portion of a complete resolution passed by Council)

"RESOLVED that Council of The City of Red Deer, having considered report from the City Clerk dated November 25, 1997, re: Appointment of Committee Members To: Normandeau Cultural and Natural History Society; Archives Committee Associate Members and Downtown Business Association Board of Directors, hereby agrees as follows:

1. To ratify the appointment of David Fisher to the Normandeau Cultural and Natural History Society as the Kerry Wood Nature Centre Association's representative, for a term to expire October 1999;
2. That the following persons be appointed as Associate Members to the Red Deer and District Archives Committee, for terms to expire November 1998:

Paul Bill	(Associate Member)
Ken Brown	(Associate Member)
Colleen Graham	(Associate Member)
Mary Lerouge	(Associate Member)
Claudia Ramsay	(Associate Member)
Kay Taylor	(Associate Member)
Marie Thompson	(Associate Member);

3. (This section directly related to another committee's membership),  
and as presented to Council December 1, 1997."

Michael Dawe, City Archivist  
December 2, 1997  
Page 2

**Report Back to Council Required:** No

**Comments/Further Action:**

This office will now be updating the appropriate pages in the Committee Directory and circulating same in due course.



Kelly Kloss  
City Clerk

/clr

c Frieda McDougall, Committee Directory

# FILE

## Council Decision - December 1, 1997 Meeting

**DATE:** December 2, 1997

**TO:** Wendy Martindale, Executive Director  
Normandeau Cultural and Natural History Society

**FROM:** City Clerk

**RE:** **APPOINTMENT OF KERRY WOOD NATURE CENTRE ASSOCIATION'S  
REPRESENTATIVE TO THE NORMANDEAU CULTURAL AND NATURAL  
HISTORY SOCIETY**

---

**Reference Report:** City Clerk, dated November 25, 1997

**Resolution:**

(Please note that the following is the appropriate portion of a full resolution passed by Council)

"RESOLVED that Council of The City of Red Deer, having considered report from the City Clerk dated November 25, 1997, re: Appointment of Committee Members To: Normandeau Cultural and Natural History Society; Archives Committee Associate Members and Downtown Business Association Board of Directors, hereby agrees as follows:

1. To ratify the appointment of David Fisher to the Normandeau Cultural and Natural History Society as the Kerry Wood Nature Centre Association's representative, for a term to expire October 1999;
2. (Deals with another Committee's Membership);
3. (Deals with another Committee's Membership),

and as presented to Council December 1, 1997."

**Report Back to Council Required:** No

**Comments/Further Action:**

This office will now be updating the appropriate pages in the Committee Directory and circulating same in due course.

Kelly Kloss  
City Clerk

/clr

c Frieda McDougall, Committee Directory

# FILE

## Office of the City Clerk

December 2, 1997

Mr. John Ferguson, General Manager  
Downtown Business Association  
B3, 4901 - 48 Street  
Red Deer, AB T4N 6M4

**FAX** Recv'd \_\_\_\_\_  
Sent 97-Dec-03  
Date \_\_\_\_\_ Time \_\_\_\_\_  
Signature R

Dear John:

**RE: APPOINTMENT OF BOARD OF DIRECTORS -  
DOWNTOWN BUSINESS ASSOCIATION OF RED DEER**

---

At the City of Red Deer's Council Meeting held Monday, December 1, 1997, consideration was given to the appointment of members to the Board of Directors for the Downtown Business Association of Red Deer. At that meeting, the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the City Clerk dated November 25, 1997, re: Appointment of Committee Members To: Normandeu Cultural and Natural History Society; Archives Committee Associate Members and Downtown Business Association Board of Directors, hereby agrees as follows:

1. (Deals with the Normandeu Cultural and Natural History Society's Membership);
2. (Deals with the Red Deer and District Archives Committee's Associate Members);
3. That the following six persons be appointed to the Downtown Business Association of Red Deer's Board of Directors for terms as noted:

Sherry White (to fill the unexpired term of Charlene Peel - term to expire December 31, 1999);

John Anderson (term - January 1, 1998 to December 31, 2000);

Donna Purcell (term - January 1, 1998 to December 31, 2000);

Mark Woolley (term - January 1, 1998 to December 31, 2000);

Dennis Lesyk (term - January 1, 1998 to December 31, 2000);

Rod Boden (term - January 1, 1998 to December 31, 2000),

and as presented to Council December 31, 1997."

Box 5008  
Red Deer, Alberta  
T4N 3T4

*The City of Red Deer*



Mr. John Ferguson  
December 2, 1997  
Page 2

This office will now be updating the Committee Directory in this regard. Once this has been done, Frieda will forward to you the appropriate pages from the Committee Directory for your information and confirmation of information.

Please do not hesitate to contact me should you require further information or clarification regarding the above.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written in a cursive style.

Kelly Kloss  
City Clerk

/clr

c Frieda McDougall, Committee Directory

Office of the City Clerk

December 2, 1997

Mr. John Ferguson, General Manager  
Downtown Business Association  
B3, 4901 - 48 Street  
Red Deer, AB T4N 6M4

Dear John:

**RE: APPOINTMENT OF BOARD OF DIRECTORS -  
DOWNTOWN BUSINESS ASSOCIATION OF RED DEER**

At the City of Red Deer's Council Meeting held Monday, December 1, 1997, consideration was given to the appointment of members to the Board of Directors for the Downtown Business Association of Red Deer. At that meeting, the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the City Clerk dated November 25, 1997, re: Appointment of Committee Members To: Normandeau Cultural and Natural History Society; Archives Committee Associate Members and Downtown Business Association Board of Directors, hereby agrees as follows:

1. (Deals with the Normandeau Cultural and Natural History Society's Membership);
2. (Deals with the Red Deer and District Archives Committee's Associate Members);
3. That the following six persons be appointed to the Downtown Business Association of Red Deer's Board of Directors for terms as noted:

Sherry White	(to fill the unexpired term of Charlene Peel - term to expire December 31, 1999);
John Anderson	(term - January 1, 1998 to December 31, 2000);
Donna Purcell	(term - January 1, 1998 to December 31, 2000);
Mark Woolley	(term - January 1, 1998 to December 31, 2000);
Dennis Lesyk	(term - January 1, 1998 to December 31, 2000);
Rod Boden	(term - January 1, 1998 to December 31, 2000).

and as presented to Council December 31, 1997 "

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The City of Red Deer