

DATE: February 2, 1993
TO: All Departments
FROM: City Clerk
RE: PLEASE POST FOR THE INFORMATION OF EMPLOYEES

S U M M A R Y O F D E C I S I O N S

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,
MONDAY, FEBRUARY 1, 1993,
COMMENCING AT **4:30 P.M.**

- (1) Confirmation of the Minutes of the Meeting of January 18, 1993.

DECISION - MINUTES CONFIRMED

PAGE

- (2) UNFINISHED BUSINESS

- (3) PUBLIC HEARINGS

- (4) REPORTS

- 1) Director of Engineering Services - Re: Canada - Alberta/Flood Damage Reduction Program/Presentation . . 1

DECISION - AGREED ADMINISTRATION BRING A REPORT BACK FOR COUNCIL CONSIDERATION ON PROGRAM

- 2) Recreation, Parks & Culture Board - Re: Waiver of Fees for Support Persons of People with Disabilities . . 2

DECISION - APPROVED WAIVER

- 3) Land and Economic Development Manager - Re: Spectacular Electronic Advertising (Canada) Inc./Proposed signage . . 8

DECISION - RECEIVED AS INFORMATION

- 4) Treasury Services Manager - Re: Quality Service Program - Customer Payments/Options . . 9

DECISION - APPROVED PAYMENT OPTIONS

(5) **CORRESPONDENCE**

- 1) Loyal Order of Moose Lodge #1639 - Re: Request to Waive January Tax Penalty . . 17

DECISION - REQUEST DENIED

- 2) Weddell, Mehling, Pander & Associates Realty Ltd. - Re: 3434 - 50 Avenue/Drive Through Photo Lab/Ward/Request approval of exception to the bylaw . . 20

DECISION - REQUEST APPROVED

- 3) Federation of Canadian Municipalities - Re: Request for Resolutions for Consideration at the FCM's Annual Conference . . 29

DECISION - RECEIVED AS INFORMATION

- 4) St. John Ambulance - Re: Request for Support for Municipal Tax Exemption . . 31

DECISION - DENIED REQUEST

- 5) Douglas W. Helm - Re: Request for Refund/Alarm Permit Fee . . 36

DECISION - REQUEST DENIED

- 6) David Thompson Country Tourist Council - Re: 1993 Promotion Program/Presentation . . 39

DECISION - WITHDRAWN BY APPLICANT TO BE RESCHEDULED FOR A FUTURE COUNCIL MEETING

- 7) H. Rombough - Re: Traffic Problems/Horizon Village/Botterill Crescent . . 41

DECISION - AGREED TO TABLE TO ALLOW COMMENTS FROM THE BOWER COMMUNITY

(6) **PETITIONS & DELEGATIONS**

- 1) Rosedale Residents - Re: Petition to Remove Portion of Berm/South Side of 55 Street . . 50

DECISION - AGREED NOT TO REMOVE BERM

(7) **NOTICES OF MOTION**

- 1) Alderman Statnyk - Re: Request to Consider Passing a Bylaw to require persons in Residential Areas to be Responsible to Remove Snow from their Sidewalk, at the February 16, 1993, Council Meeting
- 2) Alderman Guilbault - Re: Request to Consider Offering on a Trial Basis, Transit Service from the Downtown to the Centrum for the Remaining 1993 Rebels Home Games, at the February 16, 1993 Council Meeting

(8) **WRITTEN ENQUIRIES**

(9) **BYLAWS**

ADDITIONAL AGENDA

- 1) Land & Economic Development Manager - Re: Application to Purchase Lot 15, Block 3, Plan 922-0308 by Beltone Hearing Aid Centre

DECISION - APPROVED PURCHASE

- 2) Gerald Cronquist - Compensation for Expropriation of Lands for Railway Relocation Project

DECISION - APPROVED COMPENSATION

BYLAWS

- 1) 2672/A-93 - Re: Weddell, Mehling, Pander & Associates Realty Ltd. - Re: 3434 - 50 Avenue/Drive Through Photo Lab/Ward/Request Approval of Exception to the Bylaw

DECISION - 1ST READING GIVEN

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Reduction Program/Presentation . . . 1

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(9) **BYLAWS**

A G E N D A

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- | | | |
|----|---|------|
| 1) | Director of Engineering Services - Re: Canada - Alberta/Flood Damage Reduction Program/Presentation | .. 1 |
| 2) | Recreation, Parks & Culture Board - Re: Waiver of Fees for Support Persons of People with Disabilities | .. 2 |
| 3) | Land and Economic Development Manager - Re: Spectacular Electronic Advertising (Canada) Inc./Proposed signage | .. 8 |
| 4) | Treasury Services Manager - Re: Quality Service Program - Customer Payments | .. 9 |

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(8) **WRITTEN ENQUIRIES**

Herald Cronquist - Expropriation

(9) **BYLAWS**

Committee of the Whole

- 1) Land Matter
- 2) Administrative Matter
- 3) Administrative Matter

REPORTS

610-011

NO. 1

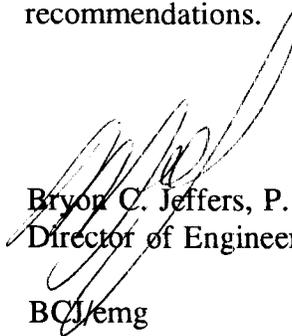
DATE: January 25, 1993
TO: City Clerk
FROM: Director of Engineering Services
**RE: CANADA - ALBERTA
FLOOD DAMAGE REDUCTION PROGRAM**

The Federal and Provincial Department of Environment are presently introducing a program designed to minimize flood damage in urban areas. The program being contemplated is a non-structural solution; that is it does not revolve around the construction of dykes and floodways. Rather, it contemplates identification in communities of "floodways" and "flood fringe" areas. Once these are identified, municipalities are encouraged through land use by-laws to restrict development in these areas and/or flood proofing of structures is required.

Council is well aware of the tremendous damage that can occur as a result of flooding and the resultant cost to property owners and taxpayers as a whole.

Representatives from Alberta Environment and/or Environment Canada would like to make a brief presentation to Council regarding this issue.

Once the presentation is heard by Council and staff, Council may wish to direct the item back to Administration and Red Deer Regional Planning Commission for comments and recommendations.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg

Commissioners' Comments

We would concur with the recommendations of the Director of Engineering Services that Council hear the presentation, following which the Administration be requested to bring forward a report recommending appropriate action for Council's consideration.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

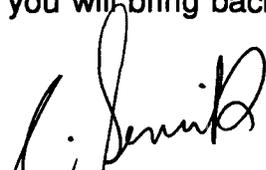
DATE: FEBRUARY 2, 1993
TO: DIRECTOR OF ENGINEERING SERVICES
FROM: CITY CLERK
RE: RE: CANADA - ALBERTA FLOOD DAMAGE REDUCTION PROGRAM

Your report dated January 25, 1993, pertaining to the above topic, appeared on the Council Agenda February 2, 1993. Also, at the meeting Council heard a presentation from representatives of Alberta Environment on the aforesaid topic.

Following is a resolution which was passed by Council following the presentation:

"RESOLVED that Council of The City of Red Deer hereby agrees to hear the presentation re: Canada - Alberta Flood Damage Reduction Program, following which the Administration be requested to bring forward a report recommending appropriate action for Council's consideration.

The decision of Council in this instance is submitted for your information and I trust that you will bring back a report for Council's consideration in due course.


C. SEVCIK
City Clerk

CS/cd

cc: Director of Community Services
Bylaws and Inspection Manager
City Assessor
Land and Economic Development Manager
Fire Chief
Parks Manager
Principal Planner

NO. 2

DATE: January 13, 1993 **R-39651**

TO: Mayor and Council

FROM: Mark Jones, Chairman
Recreation, Parks & Culture Board

RE: WAIVER OF FEES FOR SUPPORT PERSONS OF PEOPLE WITH DISABILITIES

The Recreation, Parks & Culture Board met last night and considered the attached report from the Recreation & Culture Manager recommending the waiver of fees for admission to Recreation & Culture facilities and programs for support persons of people with disabilities.

The Recreation, Parks & Culture Board is very supportive of the integration initiatives of the City and see this as a positive step towards the goal of removing all barriers that inhibit participation. After discussing the proposal, the Board unanimously passed the following resolution, moved by Gordon Peel and seconded by Arun Mishra:

"That the Recreation, Parks & Culture Board, having considered report from the Recreation & Culture Manager dated December 8, 1992, re: Waiver of Fees for Support Persons of People With Disabilities, hereby support and recommend to City Council approval of a policy to permit the waiver of fees for admissions and registrations for support persons of people with disabilities in all City of Red Deer-operated Recreation & Culture programs and facilities."



MARK JONES

/mm

Attachment

c Craig Curtis, Director of Community Services

DATE: January 25, 1993

CS-3.908

TO: CITY COUNCIL

FROM: CRAIG CURTIS, Director
Community Services Division

RE: WAIVER OF FEES FOR SUPPORT PEOPLE OF
PERSONS WITH DISABILITIES
A memo from the Chairman of the Recreation, Parks
& Culture Board, dated January 13, 1993, refers.

1. In September 1990, the Community Services Division established an "integration committee" to explore ways in which the City might respond to initiatives by the Province regarding the integration of persons with disabilities in the community. An inter-departmental committee was subsequently formed to develop a municipal strategy for the "positive integration of persons with physical and mental disabilities into programs and services in our community".
2. The final document entitled "City of Red Deer: Municipal Integration Strategy", dated May 1991, contains policies and recommendations for each department within the administration. It was endorsed by the F.C.S.S. Board, the Recreation, Parks & Culture Board, and approved by City Council on June 24, 1991.
3. The recommendations related to the Recreation & Culture Department direct the department to "review and give priority to accessibility in annual program planning". One barrier which has been identified is the program and registration fees which are presently charged to support people for persons with disabilities. The department is, therefore, recommending that City Council approve a policy to permit the waiver of fees for admissions and registrations for these individuals. This initiative was endorsed by the Recreation, Parks & Culture Board at its meeting on January 12, 1993.

4. **RECOMMENDATION**

It is recommended that City Council support the comments of the Recreation, Parks & Culture Board, and approve the policy to permit the waiver of fees for admissions and registrations for support people of persons with disabilities, in all City of Red Deer operated recreation and culture programs and facilities.


CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Colleen Jensen, Social Planning Manager
Mark Jones, Recreation, Parks & Culture Board Chairman
Gillian Lawrence, Community Worker, Social Planning Department

DATE: December 8, 1992 **FILE NO. R-39586**
TO: Recreation, Parks & Culture Board
FROM: Lowell R. Hodgson
RE: WAIVER OF FEES FOR SUPPORT PERSONS OF PEOPLE WITH DISABILITIES

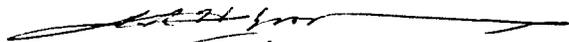
The 1991 updated Community Services Master Plan commits us to work towards the full integration of people with disabilities, and we have actively pursued this goal for the past year and a half, offering staff and volunteer training, renovating some of our existing facilities, and building new facilities that are barrier-free.

We would now recommend that we further recognize issues and constraints for the disabled by implementing a policy that waives admission or registration fees for the support persons of people with disabilities. We do this to further enhance the participation of people with various disabilities, and in recognition of the fact that special resources are often necessary to permit their full participation.

Attached to this memo is a proposed policy that would permit Recreation & Culture Department front-line staff discretion in giving free access to the support person who accompanies a person with a disability who requires assistance to participate. We believe that the cost of this initiative will be minimal, yet the goodwill and expression of support for people with disabilities will be extensive.

RECOMMENDATION:

That the Recreation, Parks & Culture Board support and recommend to City Council approval of a policy to permit the waiver of fees for admissions and registrations for support persons of people with disabilities in all City of Red Deer-operated Recreation & Culture programs and facilities.



LOWELL R. HODGSON
Recreation & Culture Manager

/mm

Attachment

THE CITY OF RED DEER RECREATION & CULTURE POLICY MANUAL

Policy Section:	Program Services/General	Page:
Policy Subject:	Waiver Policy for Support Persons' Admissions & Fees	
Policy Reference:	3.1.19	
Lead Role:	Recreation & Culture Manager Recreation Programs Superintendent Culture Programs Superintendent Recreation & Culture Facilities Superintendent	

Purpose:

The Recreation & Culture Department's Mission Statement is "to work with the citizens of Red Deer in providing a diverse range of recreation and culture programs, services, and facilities, thereby enhancing both individual and family well-being."

The Recreation & Culture Department is committed to eliminating barriers which inhibit or preclude the participation of individuals in recreation & culture activities, and these barriers may be socio-economic, age-related, cultural, or physical or mental disabilities. The Community Services Master Plan states that all reasonable steps should be taken to ensure that a range of services is as accessible as possible to all citizens.

The City has adopted the policy for the integration of persons with physical and mental disabilities, and in this respect, the Recreation & Culture Department proposes to undertake this specific initiative in order to meet these objectives. In addition to the provisions provided for in this policy, staff and volunteers will continue to receive training to become more knowledgeable about the needs of the disabled and the potential for their integration.

Policy Statement:

Recreation & Culture Department Programs Services will treat persons with disabilities no differently from any person without impairment. That is to say they would pay the same activity fee or admission as any other participant. The purpose of this policy, however, is to provide for the support persons who are required to accompany the

disabled to permit their participation in the activity. This policy provides for latitude to staff in determining whether or not the support person is required; if so, fees & charges for that support person shall be waived. Support persons who are required by way of their support to be involved in an activity involving consumable supplies should pay a material fee, but the registration or admission should be waived.

Discretion and sensitivity must be used in facilitating the involvement of persons with disabilities and their support persons in any activity, program, or service provided by the Department. Organizations renting Recreation & Culture Department facilities will be informed of this policy and will be encouraged to adopt a similar policy.

Cross Reference:

Recreation & Culture Facilities/General 2.1.46

Remarks:

Date of Approval:	Effective Date:	Revision/Review

Commissioners' Comments

We would concur with the recommendations of the Recreation, Parks & Culture Board that Council approve the "Waiver Policy for Support Persons' Admissions and Fees" as presented.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

Michener Centre

Box 5002
Red Deer, Alberta
Canada T4N 5Y5

Telephone 403/340-5211

January 21, 1993

Lowell Hodgson
City Hall
P.O. Box 5008
Red Deer, AB
T4N 3T4

LOWELL
Dear Mr. Hodgson:

I read with much interest the recent newspaper article highlighting the decision by the City Recreation Board to waive fees for aides accompanying disabled individuals attending recreation programs. This initiative to encourage participation in recreational activities is a very positive step toward the integration and greater acceptance of people with disabilities.

We at Michener Centre have always applauded the proactive efforts of City Hall staff towards the increased inclusion of those with disabilities into community activities.

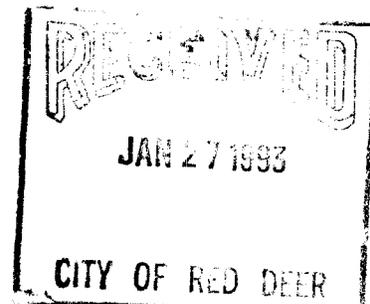
We look forward to our continued association with the City in working towards this mutual goal.

Yours truly,


Igor Lozynsky
A/ Executive Director

cc Red Deer City Council ✓

/DC



DATE: FEBRUARY 2, 1993
TO: RECREATION & CULTURE MANAGER
FROM: CITY CLERK
RE: WAIVER POLICY FOR SUPPORT PERSONS 'ADMISSIONS AND FEES

The above matter received consideration at the Council Meeting of February 1, 1993, and at which meeting Council passed the following motion approving the proposed policy:

"RESOLVED that Council of The City of Red Deer hereby approves the "Waiver Policy for Support Persons Admissions and Fees" and as presented to Council February 1, 1993.

The decision of Council in this instance is submitted for your information and implementation.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS/cd
cc: Director of Community Services
Director of Financial Services
Recreation Parks and Culture Board
Social Planning Manager

NO. 3

DATE: January 26, 1993
 TO: Mayor and Members of Council
 FROM: Alan Scott, Land and Economic Development Manager
 RE: **SPECTACULAR ELECTRONIC ADVERTISING (CANADA) INC.**

At the December 21 meeting of Red Deer City Council, the following resolution received Council's approval:

"RESOLVED that Council of The City of Red Deer having considered a proposal from Spectacular Electronic Advertising (Canada) Inc. regarding installation of a three line monochrome or a three line four colour double-face message centre mounted in a custom designed display hereby agrees as follows:

1. Such a sign would not be appropriate along the Major Entry Arterial Roads inside the city limits.
2. This proposal be referred to the Land and Economic Development Department and the Red Deer Visitor and Convention Bureau with a request that they explore this matter further with Spectacular Electronics to see if a mutually satisfactory proposal, which is acceptable to Alberta Transportation can be achieved, and brought back for Council's consideration and as recommended to Council December 21, 1992."

Ms. Wendy Martindale, Manager of the Red Deer Visitor and Convention Bureau, and myself met with Mr. Michael Cherewyk, Sales Manager for Spectacular Electronic Advertising on January 18, to review the proposal and discuss all aspects of the proposed sign.

It would appear that the most logical locations for the sign are situated within the County, and would therefore require Alberta Transportation approval. The Red Deer Visitor and Convention Bureau have been involved in discussions with Alberta Transportation with respect to another sign, and these discussions are continuing. Spectacular Electronics is also discussing locations with Alberta Transportation, and we agreed that as further information is developed, we will meet again to pursue the proposal.

This report is provided for Council's information.


 Alan V. Scott

Commissioners' Comments

Submitted for Council's information only.

AVS/mm

c: Wendy Martindale

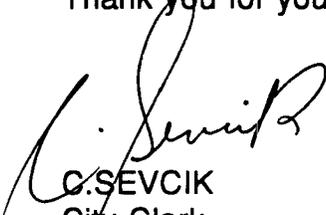
"G. SURKAN"
 Mayor

"M.C. DAY"
 City Commissioner

DATE; FEBRUARY 2, 1993
TO: LAND & ECONOMIC DEVELOPMENT MANAGER
FROM: CITY CLERK
RE: SPECTACULAR ELECTRONIC ADVERTISING (CANADA) INC.

Your update report dated January 26, 1993, pertaining to the above matter was presented on the Council agenda of February 1, 1993. At the above noted meeting said report was accepted for information only and agreed that same be filed.

Thank you for your report in this instance.



C. SEVCIK
City Clerk

CS/cd

NO. 4

DATE: January 25, 1993
TO: City Clerk
FROM: Treasury Services Manager
**RE: QUALITY SERVICE PROGRAM -
CUSTOMER PAYMENTS**

In late summer, 1992, the Financial Services Division staff undertook a comprehensive review of all policies and procedures relating to the delivery of services to customers of the Financial Services Division. Customers in this context includes members of the public and City employees in other departments. The objective is to provide quality service to our customers by building a strong customer focus in the Financial Services Division.

Initiatives Taken To Date

The following steps have been taken to date in our effort to improve the quality of the service that we provide:

1. Name Tags, Desk and Office Name Plates

All Financial Services employees who deal with customers 'at the counter' wear name tags (first name only). Other employees have desk name plates for the front of their desks, and each employee with an office has a name plate outside the entrance to their office.

2. Employee Questionnaire

Every Financial Services employee was given the opportunity to respond to a questionnaire asking for suggestions they might have as to how our customer services could be improved. The results were tabulated in a comprehensive list and we are in the process of reviewing each and every one of the suggestions and comments with the objective of improving the service wherever possible.

Examples of the types of suggestions that came out of this process are better directional signage on the Main Floor of City Hall and a more effective notice to customers as to the existence of the 'Drop Payment' box.

City Clerk
January 25, 1993
Page 2

3. Customer Focus Group

A committee has been formed consisting of 'front line' clerical staff representing every section of the three Financial Services Departments. The purpose is to provide those staff members who deal with the public the most an opportunity to have direct input into a process for improving customer service. This committee has been provided with the list of employee suggestions mentioned previously and has been asked for their comments on each one. It will also provide an opportunity for staff from different sections to sit down together and discuss matters of common concern. I act as liaison between this committee and management, and minutes of meetings are circulated amongst all Financial Services staff so that everyone is aware of the issues being discussed.

4. Review of Policies and Procedures

All Financial Services staff have undertaken a review of customer service policies and procedures in each of the three departments in an attempt to eliminate 'silly' rules and unnecessary 'red tape'.

5. Recognition of Success

Financial Services is resolved to acknowledge employees who provide quality service, through positive reinforcement from Supervisors, acknowledgement in the monthly Financial Services Newsletter, Commissioner's Commendation or by any other method deemed appropriate.

6. Employee Training

Financial Services is committed to providing the proper level of training to new and longer service employees wherever needed to improve skills and techniques in delivering quality customer service.

7. Customer Service Surveys

A Customer Service Questionnaire has been prepared and initially will be available on all customer service counters in Financial Services Departments and members of the public will be encouraged to provide feedback on the service that they have received. We will also be considering other methods of distributing these questionnaires in ways that will be effective in obtaining public feedback on the services that we provide.

City Clerk
January 25, 1993
Page 3

8. Customer Payments

Financial Services staff have conducted a review of all possible methods of receiving customer payments, with the objective of giving our customers more options with respect to the payment of accounts. This point will be elaborated on and some suggestions made for Council's consideration and approval.

Customer Payment Options

The customer payment options that we identified as not being offered by the City are:

- acceptance of payments of taxes by financial institutions on behalf of the City. Presently, financial institutions are authorized to accept only utility bill payments.
- payment of accounts by automatic withdrawal from the customer's bank account (with the customer's authorization). Most financial institutions will only offer this service if the monthly payment is a constant one; therefore, this service could be offered to our utility customers who choose the Equal Payment Plan.
- payment of accounts to financial institutions by phone. Most financial institutions are now offering a bill payment by phone service and our mutual customers could take advantage of this service if they chose to.
- payment of accounts by credit card. This payment option has been considered by the Administration and Council previously, and we are still reluctant to recommend that this payment option be extended to any more customers than it already has been, primarily because of the potential significant additional cost to the City, namely the service charge, which would be approximately 1½ or 2% of the total payments accepted.
- payment of accounts by debit card. This is the most recent service to be offered by financial institutions and apparently will be available within two or three months, if not sooner. We would require the same equipment used for accepting credit card payments, and the payment process would be similar to that for credit cards except that, after the customer's debit card had been drawn through the reader and the payment transaction keyed in by our Cashier, a small keypad device would be handed to the customer who would then key in his or her secret identifier code to authorize the payment. The advantages to this payment method are that the customer does not have to write a cheque, the City does not have to make a

City Clerk
January 25, 1993
Page 4

deposit, and the funds are transferred from the customer's account to the City's account almost immediately. The service charge to the City for such payments would be a flat fee of \$0.15 for each transaction, regardless of the amount. This cost would be more than offset by savings from not having to make bank deposits and eliminating the problem of returned cheques, if everyone paid by this method. Obviously, that will not be the case.

Recommendation

That Council authorize the customer payment options outlined to be implemented, with the exception of the credit card payment option.

Respectfully submitted,



D. G. Norris
Treasury Services Manager

DGN/jt

- c Director of Financial Services
- City Assessor
- Computer Services Manager

DATE: January 26, 1993
TO: City Clerk
FROM: Director of Financial Services
**RE: QUALITY SERVICE PROGRAM -
CUSTOMER PAYMENTS**

As outlined by the Treasury Services Manager, the Financial Services Division in September 1992 initiated a Quality Service Program.

The objective of the Quality Service Program is to:

"Provide quality service to our customers by building a strong customer focus in the Financial Services Division."

Some definitions of terms used are:

- Customers - members of the Public and City employees.
- Service - means knowing what the customer wants and responding to that need.
- Quality - means doing it right the first time and continually improving the product or service.

The motto of the program is:

"Quality and Service Excellence."

As described by the Treasury Services Manager, a number of initiatives have already been implemented as a result of the program. Identification of the need for other initiatives is continuing.

An area of customer service of concern is the payment options provided. In order to make it more convenient for customers, a number of alternatives have been considered. The recommendations at this time are:

- allow financial institutions to accept property tax payments.
- offer automatic withdrawal from customers' accounts for utility customers on the EPP (Equal Payment Plan).

City Clerk
January 26, 1993
Page 2

- allow payment of accounts to financial institutions by phone.
- allow payment of accounts by debit card (when available).

A Council policy has been prepared for Council's consideration that incorporates the recommendations.

Recommendation

That Council approve the proposed Council policy on payment options.



A. Wilcock, B. Comm., C.A.
Director of Financial Services

AW/jt

Att.

c Treasury Services Manager

PATH: alan\memos\custpay.clk

Commissioners' Comments

We would concur with the recommendations of the Director of Financial Services and the Treasury Services Manager.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

Policy Section:
Finance

Page:
1 of 2

Policy Subject:
Payment Options

Policy Reference:
410

Lead Role:
Treasurer

Resolution/Bylaw:

PURPOSE

To identify the methods of payment authorized for customers.

POLICY STATEMENT

The options available for payment by customers are:

- at City offices where collection is provided for
 - cash
 - cheque as provided by Policy #415
 - by debit card as provided by Policy #426
 - by Visa or Mastercard as provided by Policy #426.
-

Cross Reference:

Remarks

Date of Approval:

Effective Date:

Date of Revision:

Policy Section:
Finance

Page:
2 of 2

Policy Subject:
Payment Options

Policy Reference:
410

Lead Role:
Treasurer

Resolution/Bylaw:

POLICY STATEMENT CONTINUED....

- at financial institutions for:
 - utility payments
 - tax payments
 - payment to financial institutions is also authorized to be done by telephone.
 - automatic withdrawal from customer's bank account upon customer authorization for:
 - utility customers on the EPP (Equal Payment Plan)
 - property tax payments under the equal monthly payment plan.
-

Cross Reference:

Remarks

Date of Approval:

Effective Date:

Date of Revision:

DATE: August 20, 1992
TO: Director of Financial Services
FROM: Assistant City Clerk
RE: COUNCIL POLICY - PAYMENT OF PROPERTY TAXES AT FINANCIAL INSTITUTIONS

At the Council meeting of August 17, 1992, consideration was given to the above topic and at which meeting the following was passed.

"RESOLVED that Council of The City of Red Deer having considered correspondence from Olga and Dave Kolasa dated July 29, 1992, re: Request to cancel Tax Penalty/20 Macleod Close hereby agrees that said request be approved.

Council further agrees that a Council policy be brought back for consideration with respect to the issue that if financial institutions accept property tax payments in error prior to the due date, that any penalty applied be waived."

It was indicated by The City Commissioner at said meeting that you and the Commissioner will be bringing back to Council for consideration a Council policy which address not only tax payments at financial institutions but also other city type payments.

I look forward to your report in due course.



KELLY KLOSS
Assistant City Clerk

KK/dls

c.c. City Commissioner

Alan - where are we at with
this matter?

Co. 92/11/11

I am reviewing all methods of
payment to see if additional changes
can be implemented along with the
one approved by Council.

AW

DATE: April 3, 1991
TO: Treasury Services Manager
FROM: Assistant City Clerk
RE: EQUAL PAYMENT PLAN - UTILITY BILLING

At the Council Meeting of April 2, 1991, consideration was given to your report dated March 22, 1991, concerning the above topic and at which meeting the following motion was passed.

"RESOLVED that Council of The City of Red Deer hereby authorizes the implementation of the equal payment plan for residential utility customers and as presented to Council April 2, 1991 by the Treasury Services Manager.

Council further agrees if the total utility costs for the year are less than what is paid, a credit would be automatically applied to the account unless a refund cheque was requested by the customer."

The decision of Council in this instance is submitted for your information and appropriate action.

Please note that the aspect of having utility billings being paid by customers by direct deduction from their bank account was also discussed. It was suggested that this be reviewed by your department as a possible alternative and a report be brought back to Council relative to this matter when appropriate.

Trusting you will find this satisfactory.


K. Kloss
Assistant City Clerk

KK/ds

c.c. Dir. of Financial Services
Utility Billing Supervisor

*Doug - where are we at
with this matter?
9/11/29 ds*

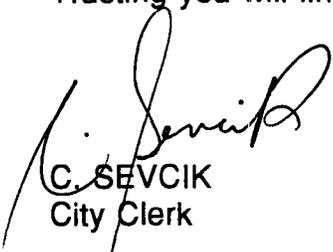
DATE: FEBRUARY 2, 1993
TO: TREASURY SERVICES MANAGER
FROM; CITY CLERK
RE: QUALITY SERVICE PROGRAM - PAYMENT OPTIONS POLICY #410

Your report dated January 25, 1993, pertaining to the above topic was considered at the Council meeting of February 1, 1993, and at which meeting Council passed the following motion approving revised policy #410:

"RESOLVED that Council of The City of Red Deer hereby approves the "Payment Options" Policy #410 and as presented to Council February 1, 1993.

The decision of Council in this instance is submitted for your information and implementation. The revised policy will be sent to all Council Policy manual holders under separate cover.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS\cd

cc: Director of Financial Services
City Assessor
Computer Services Manager

CORRESPONDENCE

NO. 1

LOYAL ORDER OF MOOSE
LODGE # 1639

5833 - 53 AVE
RED DEER, ALBERTA
T4N 4L4

JANUARY 7, 1993

CITY OF RED DEER
CITY HALL
RED DEER, ALBERTA
T4N 3T4

TO WHOM IT MAY CONCERN: *20-1-0490*

WE LODGE # 1639 ARE WRITING TO REQUEST PERMISSION TO HAVE OUR JANUARY TAX PENALTY WAIVED FOR OUR 1992 TAXES.

WE HAVE SOLD SOME OF OUR PROPERTY AND THE TITLE WAS TO BE EXCHANGED ON DECEMBER 31, 1992 BUT DUE TO SOME PROBLEMS AT THE LAND TITLE DEPARTMENT WE WERE NOT ABLE TO PAY OUR OUTSTANDING TAXES ON DECEMBER 31, 1992.

WE HOPE THAT THIS REQUEST MEETS WITH YOUR APPROVAL AND WE LOOK FORWARD TO HEARING FROM YOU IN THE NEAR FUTURE. THANK YOU.

SINCERELY YOURS,

Barb Colbourne 347-1505
BARB COLBOURNE, 340-1494
SECRETARY

Jan 13/93

I telephoned Barb Colbourne Jan 13 @ 11:00 AM Re: this letter. Advised her that this would get to council agenda by end of next week for Feb 1, 1993 council meeting. She agreed. Asked city clerk notify of appropriate time this would be on the agenda. AWK

THE CITY of RED DEER
LAND & TAX DEPARTMENT

RECEIVED	
TIME	<i>2:00</i>
DATE	<i>Jan 1/93</i>
BY	<i>[Signature]</i>

DATE: 21 January 1993
TO: City Clerk
FROM: City Assessor
RE: LOYAL ORDER OF MOOSE LODGE #1639

The Lodge has requested (letter attached) a refund of the January tax penalty as allocated against their property by City bylaw. The outstanding property taxes at January 1, 1993, were \$17,910.21, with a 3% penalty levied on January 1, 1993, in the amount of \$537.31. The basis of their request is outlined in their correspondence. They have indicated that a spokesperson will be present to speak to Council with regard to this request.

The administration have applied the late payment penalty bylaw as approved by the City in adding the penalty as indicated. The Loyal Order of Moose, in our estimation, is not contesting the application of the penalty, however, would ask for Council's forgiveness of this penalty. We would respectfully recommend that Council deny the request for the refund of the penalty.

Section 106 of the *Municipal Taxation Act* allows that Council may, if it considers it equitable to do so, refund any or all of a tax payment and/or penalty. Therefore, should Council consider it equitable and wish to refund a portion or all of the penalty, they have the legal authority.

RECOMMENDATION

We respectfully request that Council not consider waiving the January tax penalty for the Loyal Order of Moose in the amount of \$537.31.



Al Knight, A.M.A.A.
City Assessor

AK/ngl

Enc.

c.c. Director of Finance

DATE: January 22, 1993
TO: City Clerk
FROM: Director of Financial Services
RE: LOYAL ORDER OF MOOSE

The Loyal Order of Moose is asking Council to waive a penalty charged on unpaid property taxes as of January 1, 1993.

The circumstances are that the organization was expecting monies from the sale of property to pay the taxes due. Payment was received on January 8, 1993 by the City. Because the payment was received after January 1, 1993, the penalty was levied in accordance with the bylaw approved by Council.

The circumstances would not appear to warrant cancellation of the levy.

Recommendation

That Council not waive the penalty in accordance with similar previous decisions of Council.



A. Wilcock, B. Comm., C.A.
Director of Financial Services

AW/jt

c City Assessor

PATH: alan\memos\moose.tax

Commissioners' Comments

We would concur with the recommendations that the penalty in this instance be not waived.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

Moose Lodge.

FILE No.



THE CITY OF RED DEER

P.O. BOX 5008, RED DEER, ALBERTA T4N 3T4

PROPERTY TAX TRANSACTION HISTORY

*FI TO EXIT

LEVY	ARREARS OR PREPAYMENTS	ACCOUNT DATE	NUMBER 2010490 AMOUNT	CODE	BALANCE
16445.78	.00	7/05/92			16445.78
		1/07/92	1480.12	PENALTY	17925.90
		9/07/92	1366.52-	PAYMENT	16559.38
		1/09/92	745.17	PENALTY	17304.55
		1/11/92	605.66	PENALTY	17910.21
		1/01/93	537.31	PENALTY	18447.52
		8/01/93	18447.52-	PAYMENT	.00
		8/01/93	16000.00-	PAYMENT	16000.00-
		8/01/93	379.17-	PRPMNT INT	16379.17-

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 2, 1993

Loyal Order of Moose Lodge #1639
5833 - 53 Avenue
Red Deer, Alberta
T4N 4L4

ATTENTION: Ms. Barb Colbourne - Secretary:

Dear Ms. Colbourne:

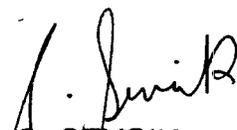
RE: REQUEST TO WAIVE TAX PENALTY

Your letter of January 7, 1993, pertaining to the above matter, received consideration at the Council Meeting of February 1, 1993.

Your request to waive the penalty charged on unpaid property taxes as of January 1st 1993, was not approved by Council. For your information I am also enclosing herewith the Administrative comment which appeared on the February 1st agenda.

If you have any questions or require further assistance, please do not hesitate to contact the undersigned.

Sincerely,

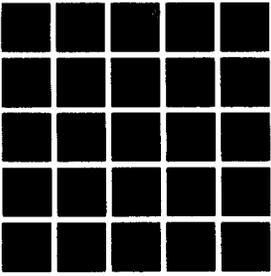

C. SEVCIK
City Clerk

CS/cd

cc: Director of Financial Services
City Assessor



*a delight
to discover!*



NO. 2

**WEDDELL
MEHLING
PANDER**
& ASSOCIATES REALTY LTD.

January 7, 1993

Major & City Council
City of Red Deer
4914 - 48 Avenue
RED DEER, Alberta

Dear Major and Council Members:

We wish to make representation at the next City Council meeting on behalf of our client who is proposing a one hour drive through photo lab at the following location: 3434 - 50 Avenue, Lot 20, Block 1, Plan 6722 E.T.

Mr. Ward has purchased the subject property which is 50 feet by 120 feet and wishes to build a 1000 square foot building as per attached plans.

The site was selected because of its high visibility and easy access for a drive through service. This site is located on the south hill near Bacco Pizza.

There are two other services of this nature already located within the C4 zoning, that being, London Drugs and Williams Stationary on the north hill.

It is our opinion that because of the drive through service and the C4 General Purpose District Bylaw that this business is well suited to the C4 area.

Thanking you in advance for your consideration of this proposal.

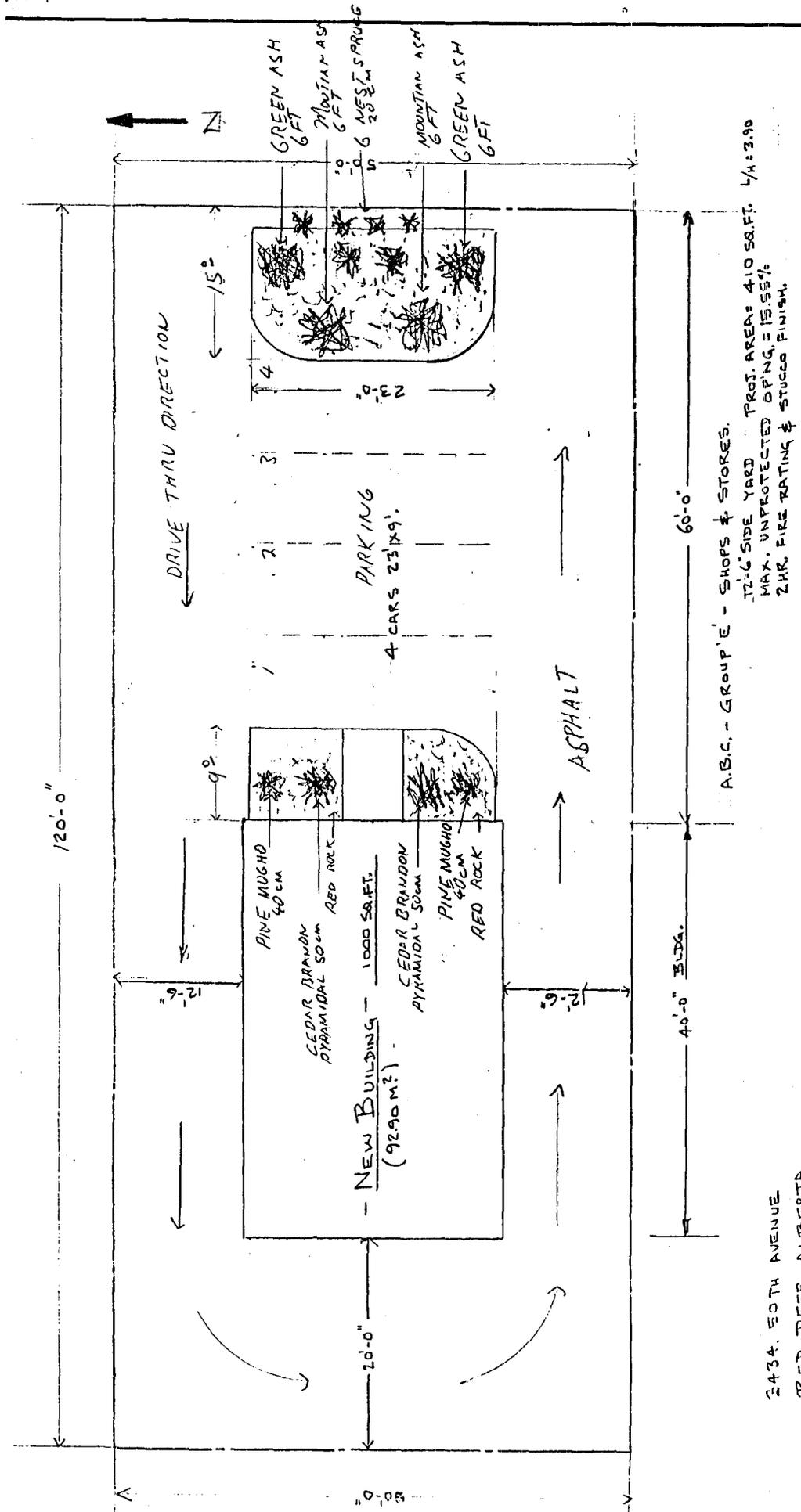
Yours truly,


MURRAY MEHLING
Commercial Specialist

MM/bms

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	9:30 am
DATE	Jan. 7/93
BY	ls.



2434, 50TH AVENUE
 RED DEER, ALBERTA
 LOT 20, BLOCK 1, PLAN #6722ET



SITE PLAN & LANDSCAPING

APPROVED BY:	DRAWN BY:	DATE:
ONE HOUR DRIVE - THRU RED DEER	REVISID:	SCALE: 1" = 10'
ALBERTA		DRAWING NUMBER
		923125 SH.1.



MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: January 21, 1993

RE: WADDEL, MEHLING, PANDER - 3434 - 50th Avenue - PHOTO LAB

Murray Mehling is proposing a one hour drive through photo lab north of the Key Hole on Gaetz Avenue (see attached map). The subject property is 50 x 100 ft. This lot is one of four which were part of the Velner Leisure Products lot. Velner Leisure Products used all four lots with the sales office being located at the existing Key Hole site.

Mr. Mehling is requesting that Council approve an exception to the bylaw which would permit the development of this 92.9 (1000 sq. ft.) building and use. The remaining two lots between Lot 17 (Key Hole site) and Lot 20 (proposed photo lab site) do not yet have any uses proposed; these two lots (18 and 19) as well as Lot 20 are currently vacant.

COMMENTS

As Council is aware, planning staff are currently reviewing all of the commercial districts in the City with regards to use and standards. One of the issues which have been discussed by the advisory group and one which the new land use districts will try to address, is the issue of the cluttered look along portions of Gaetz Avenue. The development of small lots on an individual basis, each with their own signage and entrances tend to detract from the aesthetics along Gaetz Avenue.

Mr. Mehling's proposal to put a photo lab on the 50 x 120 ft lot and subsequent development of the other two vacant lots as independent sites will add to the cluttered look along Gaetz Avenue and create a potential safety problem with the close proximity of entrances and exits for these lots.

.../2

MUNICIPALITIES WITHIN COMMISSION AREA

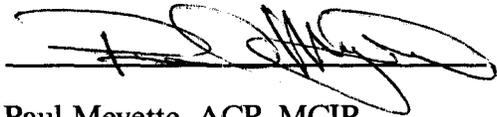
CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINT EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLINWOLD
SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS
SUMMER VILLAGE OF BURNSTICK LAKE

C. Sevcik
January 21, 1993

Page 2

RECOMMENDATION

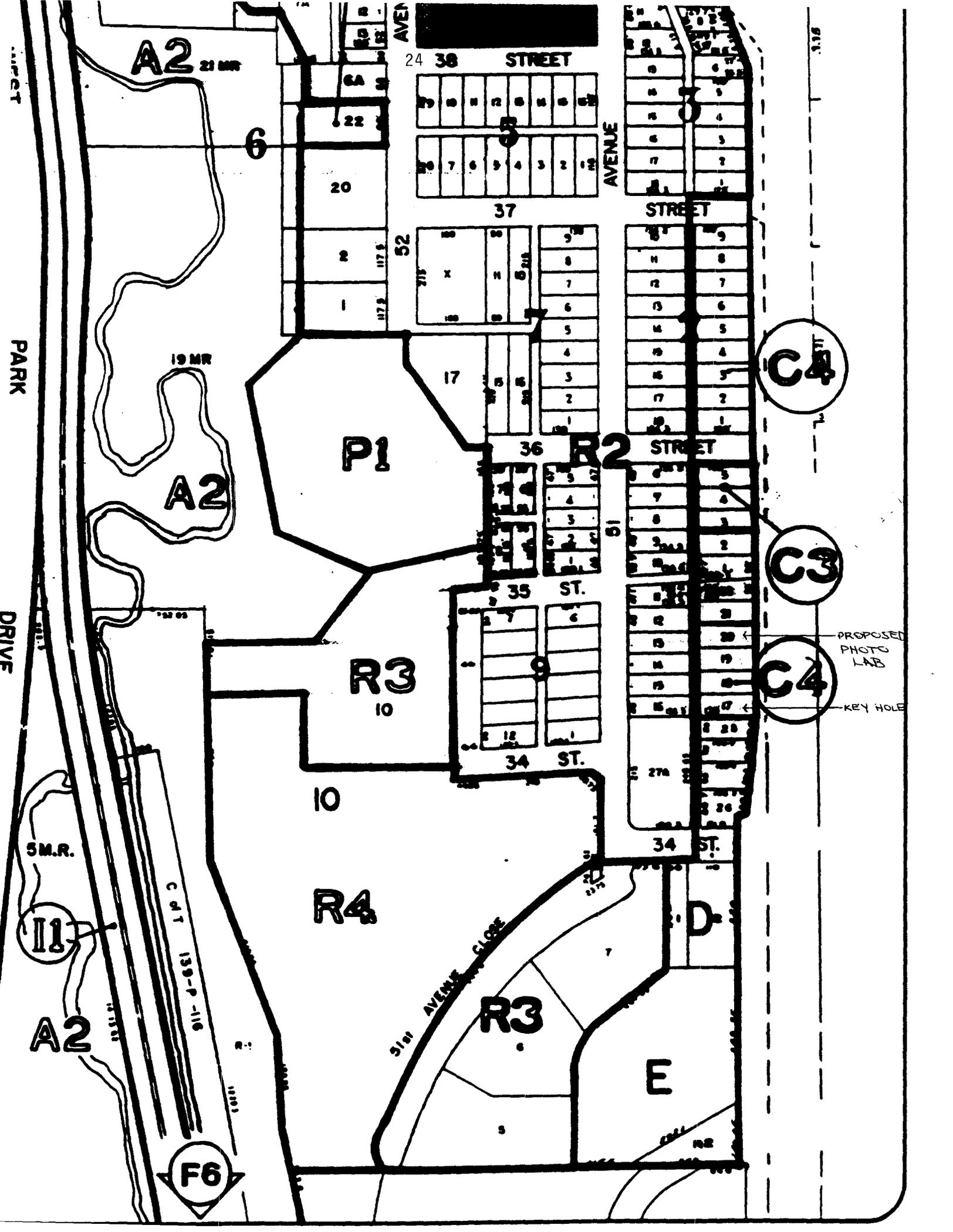
Planning staff would like to work with the proponent to develop a comprehensive development proposal involving Lots 17-20 in this area. A comprehensive development would provide a more attractive development with a single sign and one entrance and one exit. Planning staff could support the proposed use if it was part of a comprehensive development proposal.



Paul Meyette, ACP, MCIP
PRINCIPAL PLANNER, CITY SECTION

PM/eam

cc. Director of Community Services
Director of Engineering Services
Bylaws and Inspections Manager
City Assessor
Economic Development Manager
E.L. & P. Manager
Fire Chief
Public Works Manager



A2 21 MR

24 38 STREET

37 STREET

36 STREET

35 ST.

34 ST.

34 ST.

51st AVENUE CLOSE

52 AVENUE

PARK DRIVE

PARK DRIVE

PARK DRIVE

19 MR

5M.R.

C AT 150-P-116

PROPOSED PHOTO LAB

KEY HOLE

F6

P1

R2

R3

R4

R3

D

E

C1

C2

C3

C4

DATE: January 22, 1993

FILE NO. 93-1610

TO: City Clerk

FROM: Bylaws and Inspections Manager

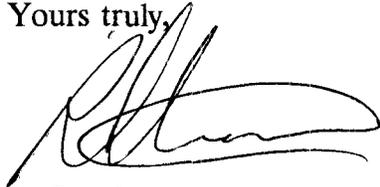
RE: **WEDDELL, MEHLING, PANDER - 3434-50 AVENUE**

In response to your memo regarding the above referenced subject, we have the following comments for Council's consideration.

The proposed use of the site is neither permitted nor discretionary in a C4 district. also, the site, which is 15.24 metres by 36.57 metres and a total of 557.33 m², is considerably smaller than the Bylaw requires for frontage (30 metres) and site area (1393 m²). We are concerned that the site itself is too small. A number of small buildings adjacent to major arterials with individual signage, building design and finish would give this area a fragmented appearance.

Recommendation: That the application be denied.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: January 26, 1993

TO: City Clerk

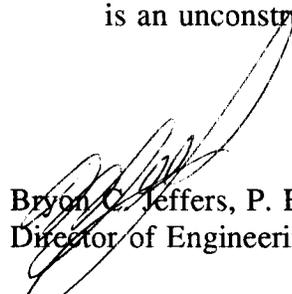
FROM: Director of Engineering Services

**RE: LOT 20, BLOCK 1, PLAN 6722 E.T.
3434-50 AVENUE - DRIVE THROUGH PHOTO LAB**

Engineering Services has no comments with respect to the proposed use.

If the application is approved, we would recommend the following conditions be applied:

1. The developer will apply and pay for the indicated new driveway crossings. The developer must also pay for removal of the old existing crossing. We would point out to Council that we would normally not approve two driveway crossings on such a small lot. Given the nature of the operation, we are willing to make an exception in this case. We would be very concerned if the other lots came in with the same request, and would likely not approve a similar request unless there were exceptional circumstances.
2. The site is not serviced by water and sewer, the developer would have to make application for water and sewer, and pay the applicable costs.
3. This lot presently has access to the rear lane. The developer should be aware that this is an unconstructed lane. As such, the City does not maintain the lane.


Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg

c.c. Director of Community Services
c.c. By-laws and Inspections Manager
c.c. City Assessor
c.c. Economic Development Manager
c.c. E. L. & P. Manager
c.c. Fire Chief
c.c. Public Works Manager
c.c. Urban Planning Sections Manager

DATE: January 8, 1993
 TO: City Clerk
 FROM: E. L. & P. Manager
 RE: WEDDELL, MEHLING, PANDER - 3434 - 50 AVE. PHOTO LAB

The E. L. & P. Department has no objections to the proposal as outlined in the applicant's letter of January 7, 1993.



A. Roth,
 Manager

AR/jjd

DATE: January 7, 1993
 TO: City Clerk
 FROM: Fire Marshal
 RE: 3434 - 50 Avenue (Photo Lab)

=====

This department has no objection to this proposal provided that all Building and Fire Code requirements are complied with.



Cliff Robson
 Fire Marshal

CR/cj

CS-3.895

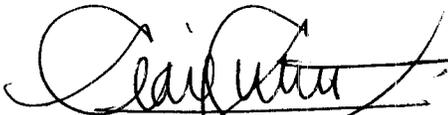
DATE: January 12, 1993

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS, Director
Community Services Division

RE: WEDDELL, MEHLING, PANDER: 3434 - 50 AVE. PHOTO LAB
Your memo dated January 7, 1993 refers.

I have discussed this proposal with the Parks and Recreation & Culture Managers, and we have no objections from a Community Services perspective.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Lowell Hodgson, Recreation & Culture Manager

Commissioners' Comments

As Council is aware, the land uses and development guidelines associated with C4 property are currently under review as part of a comprehensive zoning review.

Currently, the direction that appears to be emerging would allow a much wider range of uses in the current C4 zone provided that the developments themselves have a minimum square footage. This would envisage developments similar to many that already exist along Gaetz Avenue (such as the "Boston Pizza" site) as opposed to a series of small, single use buildings. In this way, issues such as access control, parking and landscape design, signage, etc. could be adequately addressed to ensure that a new and commercial neighbourhood emerges which functions well, is attractive and has the ability to have a wide range of commercial uses of varying sizes.

The developer appears willing to discuss the possibilities of a larger scale development. We would recommend Council deny the current request and direct the Planning Commission to work with the developer to prepare an alternate proposal.

It should be noted that a small scale development such as the one currently proposed on this lot will make it difficult to develop anything but similar small-scale, single use buildings on the abutting undeveloped lots.

"G. SURKAN", Mayor
"M.C. DAY", City Commissioner

DATE January 7, 1993

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF *Paul Megette called*
 - PARKS MANAGER *to advise Rob Weddell*
 - PERSONNEL MANAGER *agreed that this matter*
 - PUBLIC WORKS MANAGER *be held over to Feb 1*
 - R.C.M.P. INSPECTOR *Council meeting. Reason:*
 - RECREATION & CULTURE MANAGER *meeting this Thursday*
 - SOCIAL PLANNING MANAGER *on commercial lands*
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER *Review. Want benefit*
 - URBAN PLANNING SECTION MANAGER *of input from this*
 - meeting.*

FROM: CITY CLERK

RE: WEDDELL, MEHLING, PANDER - 3434 - 50 AVE. PHOTO LAB

Please submit comments on the attached to this office by Jan. 11

for the Council Agenda of ~~Jan. 18/93~~ Feb. 1/93.

C. Sevcik
C. SEVCIK
City Clerk

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 7, 1993

Mr. Murray Mehling
Weddell, Mehling, Pander & Associates Realty Ltd.
202, 4708 - 50 Ave.
Red Deer, Alberta
T4N 4A1

Dear Sir:

I acknowledge receipt of your letter dated January 7, 1993, re: Photo Lab/3434 - 50 Ave.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, January 18, 1993. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on January 15, 1993, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 15.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

C. Sevcik
City Clerk

CS/ds

**RED DEER***a delight
to discover!*

DATE January 7, 1993

TO: DIRECTOR OF COMMUNITY SERVICES
 DIRECTOR OF ENGINEERING SERVICES
 DIRECTOR OF FINANCIAL SERVICES
 BYLAWS & INSPECTIONS MANAGER
 CITY ASSESSOR
 COMPUTER SERVICES MANAGER
 ECONOMIC DEVELOPMENT MANAGER
 E.L. & P. MANAGER
 ENGINEERING DEPARTMENT MANAGER
 FIRE CHIEF
 PARKS MANAGER
 PERSONNEL MANAGER
 PUBLIC WORKS MANAGER
 R.C.M.P. INSPECTOR
 RECREATION & CULTURE MANAGER
 SOCIAL PLANNING MANAGER
 TRANSIT MANAGER
 TREASURY SERVICES MANAGER
 URBAN PLANNING SECTION MANAGER

FROM: CITY CLERK

RE: WEDDELL, MEHLING, PANDER - 3434 - 50 AVE. PHOTO LAB

Please submit comments on the attached to this office by Jan. 11

 for the Council Agenda of Jan. 18/93

No Comments
de

C. Sevcik
C. SEVCIK
City Clerk

DATE January 7, 1993

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
 - PERSONNEL MANAGER
 - PUBLIC WORKS MANAGER
 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER
 -

CITY OF RED DEER
RECEIVED
 JAN - 8 1993
 PUBLIC WORKS DEPT.

*Engineering will
 reply on our behalf.
 93-01-08*

FROM: CITY CLERK

RE: WEDDELL, MEHLING, PANDER - 3434 - 50 AVE. PHOTO LAB

Please submit comments on the attached to this office by Jan. 11

 for the Council Agenda of Jan. 18/93

C. Sevcik
 C. SEVCIK
 City Clerk

DATE: 11 January 1993
TO: City Clerk
FROM: City Assessor
RE: WEDDELL, MEHLING, PANDER
3434 - 50 AV, PHOTO LAB

The Assessment and Tax Department has no comment regarding this proposal.

A handwritten signature in black ink, appearing to read 'Al Knight', with a large, sweeping flourish extending to the right.

Al Knight, A.M.A.A.
City Assessor

AK/ngl

DATE: January 7, 1993
TO: City Clerk
FROM: Fire Marshal
RE: 3434 - 50 Avenue (Photo Lab)

=====

This department has no objection to this proposal provided that all Building and Fire Code requirements are complied with.

A handwritten signature in black ink, appearing to read "Cliff Robson", with a long horizontal flourish extending to the right.

Cliff Robson
Fire Marshal

CR/cj

DATE: January 8, 1993
TO: City Clerk
FROM: E. L. & P. Manager
RE: WEDDELL, MEHLING, PANDER - 3434 - 50 AVE. PHOTO LAB

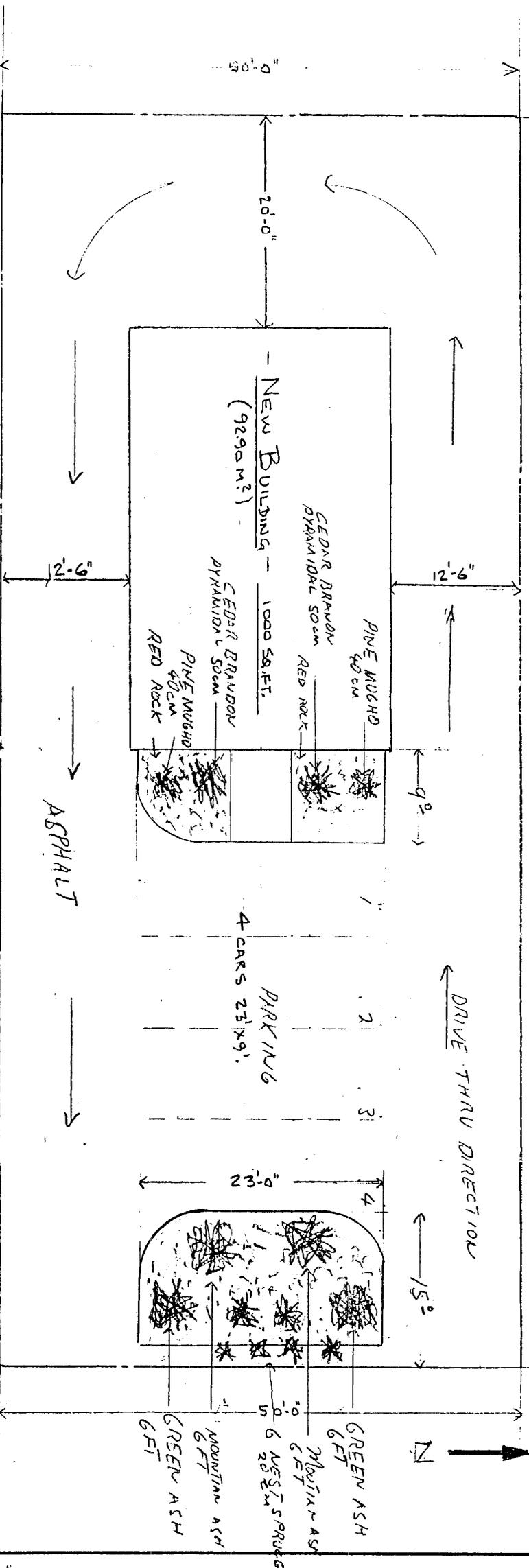
The E. L. & P. Department has no objections to the proposal as outlined in the applicant's letter of January 7, 1993.



A. Roth,
Manager

AR/jjd

120'-0"



2434. 50TH AVENUE
 RED DEER ALBERTA
 LOT 20. BLOCK 1, PLAN # 6722 ET

A.B.C. - GROUP 'E' - SHOPS & STORES.

12'-6" SIDE YARD
 PROJ. AREA = 410 SQ. FT. $L/A = 3.90$
 MAX. UNPROTECTED OP'NG. = 15.55%
 2HR. FIRE RATING & STUCCO FINISH.



SITE PLAN & LANDSCAPING

APPROVED BY:	DRAWN BY:	DATE:
REVISIONS:	SCALE: 1" = 10'	
ONE HOUR DRIVE - TUKU RED DEER		ALBERTA

DRAWING NUMBER
 923125 SH.1.

BYLAW NO. 2672/A-93

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. Section 4.13.1 is amended by adding the following:

(49) On those sites or portions thereof, hereinafter listed, "Drive Through Photo Lab" is a permitted use

(a) Lot 20, Block 1, Plan 6722 E.T.

READ A FIRST TIME IN OPEN COUNCIL this 1 day of February A.D. 1993

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1993

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1993

MAYOR

CITY CLERK

DATE: FEBRUARY 3, 1993
TO: RED DEER REGIONAL PLANNING COMMISSION
FROM: CITY CLERK
RE: LAND USE BYLAW AMENDMENT 2672/A-93

Council of the City of Red Deer gave first reading to the above noted Land Use Bylaw Amendment at its meeting of February 1, 1993.

Bylaw 2672A-93 provides for a "Drive Through Photo Lab" as a permitted use on Lot 20, Block 1, Plan 6722ET, 3434 - 50 Avenue. Enclosed herewith is a copy of the aforesaid Bylaw.

This office will now proceed with advertising for Public Hearing to be held on Monday, March 1, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS/cd



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 2, 1993

WEDDELL, MEHLING, PANDER & ASSOCIATES REALTY LTD.
202, 4708 - 50 Avenue
Red Deer, Alberta
T4N 4A1

ATTENTION: MR. MURRAY MEHLING
COMMERCIAL SPECIALIST

Dear Sir:

RE: PROPOSED DRIVE THROUGH PHOTO LAB 3434 - 50 AVENUE
LAND USE BYLAW AMMENDMENT 2672A-93

This is to advise that your application pertaining to a proposed One Hour Drive Through Photo Lab at 3434 - 50 Avenue, Lot 20, Block 1, PPlan 6722ET, received consideration at the Council Meeting of February 1, 1993.

At the above noted meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby agrees to approve an exception to the Land Use Bylaw to allow the development of a 92.9m² (1,000 sq.ft.) building to accomodate a proposed One Hour Drive Through Photo Lab at 3434 - 50 Avenue, Lot 20, Block 1, Plan 6722ET, subject to the following conditions:

1. The Developer shall apply and pay for the driveway crossing(s), said crossing(s) to be approved by the Engineering Department. The Developer shall also pay for removal of the old existing crossing.
2. The Developer shall make application for water and sewer and pay the applicable costs.
3. The Developer be advised that the rear lane is an unconstructed lane and as such the City does not maintain the lane."

In addition I would advise that Council gave first reading to Land Use Bylaw Ammendment 2672A-93, a copy of which is enclosed herewith.



*a delight
to discover!*

WEDDELL, MEHLING, PANDER & ASSOC.....page 2

This office will now proceed with preparation of advertising for a Public Hearing to be held on Monday, March 1, 1993, commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Advocate on Friday, February 12 + 19, 1993.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk prior to Public advertising an amount equal to the estimated cost of said advertising, which in this instance is \$450.00. We will require this deposit by no later than Tuesday, February 9, 1993, in order to proceed with the advertising as schedule above. Once the actual costs are known you will be either invoiced for or refunded the balance.

I trust that you will notify your client of Council's decision in this instance and in particular the conditions of the Resolution quoted above. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/cd

cc: Director of Engineering Services
Director of Community Services
Bylaws & Inspection Manager
City Assessor
Land & Economic Development Manager
E. L. & P. Manager
Fire Chief
Public Works Manager
Principal Planner
Council & Committee Secretary -Sandra



December 7, 1992

Memorandum To FCM Municipal, Associate and Affiliate Members

**REQUEST FOR RESOLUTIONS FOR CONSIDERATION
AT THE MARCH 1993 MEETING OF THE
NATIONAL BOARD OF DIRECTORS OR
FCM'S 1993 ANNUAL CONFERENCE**

Le maire Margaret Delisle
Sillery (Québec)
Présidente
President

Alderman Ron Hayter
Edmonton, Alberta
First Vice President
Premier vice-président

Mayor Audrey Moore
Castlegar, British Columbia
Second Vice President
Deuxième vice-présidente

Mayor Moira Ducharme
Halifax, Nova Scotia
Third Vice President
Troisième vice-présidente

Councillor Doreen Quirk
Markham, Ontario
Past President
Présidente sortante

James W. Knight
Executive Director
Directeur général

The Federation of Canadian Municipalities' Standing Committee on Policies and Resolutions and the National Board of Directors invite the submission of resolutions on subjects of national municipal interest for debate at the March 1993 meeting of FCM's National Board of Directors, or FCM's 1993 Annual Conference.

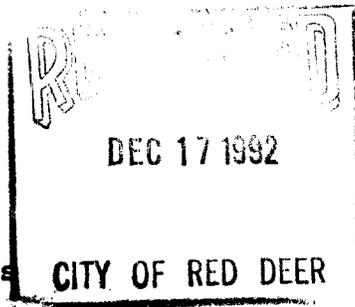
FCM will take a stand only on issues which are clearly of national municipal interest and which fall within the jurisdiction of the federal government, the provincial and territorial governments acting at the interprovincial level, or FCM itself. Indirect municipal issues and local/regional issues will not be supported by major research and lobbying activity, unless otherwise directed by the Annual Conference or by FCM's National Board of Directors.

Resolutions meeting the enclosed guidelines and received by February 15, 1993 will be submitted to FCM's National Board of Directors at its meeting in March unless the sponsor explicitly directs them to the Annual Conference.

The Standing Committee on Policies and Resolutions and the National Board of Directors appreciates the cooperation of all members in adhering to the enclosed procedures when preparing their resolutions for submission.

We look forward to hearing from you.

Enclosures



Viviane Swann
Resolutions Policy Analyst

DATE: DECEMBER 17, 1992

**TO: CITY COMMISSIONERS
CITY COUNCIL
DIRECTORS
DEPARTMENT HEADS
CITY SOLICITOR
PRINCIPAL PLANNER**

FROM: CITY CLERK

**RE: REQUEST FOR RESOLUTIONS FOR CONSIDERATION AT THE FCM'S
ANNUAL CONFERENCE**

Each year the Federation of Canadian Municipalities Standing Committee on Policies and Resolutions invites the submissions of resolutions on subjects of "national municipal interest" for consideration and debate at the FCM's Annual Conference.

Attached hereto is a letter from the FCM including "Guidelines for Presentation of Resolutions" requesting submission of resolutions on "subjects of national municipal interest" by "February 15, 1993". In the past, Council has always considered such resolutions at a Council Meeting prior to submission on to FCM.

In order to meet the deadline set by FCM, we will require receipt of all suggested resolutions by no later than January 25th for consideration on the Council Agenda of February 1st.

Trusting you will give this matter due consideration and submit any resolutions for Council's consideration by the deadline noted above (January 25th).


C. SEVCIK
City Clerk

CS/clr
Encls.

Commissioners' Comments

As of the date of preparation of this agenda, no suggested resolutions for consideration have been received by the City Clerk's Office.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner



GUIDELINES FOR PRESENTATION OF RESOLUTIONS TO THE FEDERATION OF CANADIAN MUNICIPALITIES

It is by way of resolutions that Municipal, Affiliate and Associate Members bring their concerns to FCM for consideration at the Annual Conference, held in June of each year, or at meetings of the National Board of Directors, held in September, December and March.

Resolutions may be submitted by any municipality or provincial/territorial municipal association which is a member in good standing of the Federation of Canadian Municipalities.

All resolutions endorsed at the Annual Conference or at the National Board of Directors and which require action from the Government of Canada, shall be submitted to the appropriate minister, department or agency for response.

It is therefore important that resolutions be carefully worded so that FCM is directed to take the appropriate action and that the proper message is conveyed.

CONSTRUCTION OF RESOLUTIONS

All members are urged to observe the following guidelines when preparing resolutions for submission to FCM:

- a) **FCM will take a stand only on issues which are clearly of national municipal interest and which fall within the jurisdiction of the federal government, the provincial and territorial governments acting at the interprovincial level, or FCM itself. Indirect municipal issues and local/regional issues will not be supported by major research and lobbying activity, unless otherwise directed by the Annual Conference or by FCM National Board of Directors.**
- b) **The descriptive clauses (WHEREAS...) should clearly and briefly set out the reasons for the resolution. If the sponsor believes that the rationale cannot be explained in a few preliminary clauses, the problem should be more fully stated in supporting documentation.**
- c) **The operative clause (BE IT RESOLVED...) must clearly set out its intent stating a specific proposal for any action which the sponsor wishes FCM to take. (I.e. BE IT RESOLVED that FCM urge/endorse/petition...) The wording should be clear and brief. Generalization should be avoided.**
- d) **Background information such as Council reports should be submitted with the resolution. When a resolution is not self explanatory and when adequate information is not received, FCM staff may return the resolution to the sponsor with a request for additional information or clarification.**
- e) **Proof of endorsement by the sponsoring council must accompany the resolution.**

DATE: January 8, 1993

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS
Director of Community Services

RE: REQUEST FOR RESOLUTIONS FOR CONSIDERATION AT
THE F.C.M.'s ANNUAL CONFERENCE
Your memo dated December 17, 1992 refers.

I have discussed this request with the Parks, Recreation & Culture and Social Planning Managers. We have no proposed resolutions for the 1993 annual conference.



CRAIG CURTIS

:ad

- c. Colleen Jensen, Social Planning Manager
- Lowell Hodgson, Recreation & Culture Manager
- Don Batchelor, Parks Manager



NO. 4

31

St. John Ambulance

Red Deer Area Office

3615 Gaetz Ave.
Red Deer, Alberta
T4N 3Y5

Phone (403) 342-7744
Fax (403) 342-0222

January 11, 1993

City of Red Deer
Box 5008
Red Deer, Alta.
T4N 3T4

Attn: City Clerk

Dear Sir,

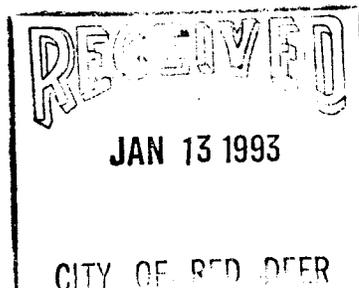
Please accept this request to the City of Red Deer, for a grant of \$4000.00 in support of St. John Ambulance operations in our community.

We are pleased to announce that St. John Ambulance has purchased property in Red Deer. 3615 Gaetz Avenue is now St. John House, Red Deer.

As a non-profit land owner, we will be applying to the Local Authorities Board for a municipal tax exemption, and we request support from the City of Red Deer when our application is reviewed.

We now have three Brigade Divisions operating in Red Deer. The Emergency Reponse Division has been training with the Red Deer Fire Department and are preparing to take on an expanded role in the city's Peacetime Emergency Plan.

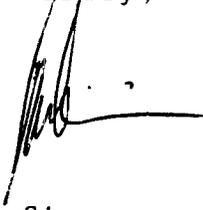
We have formed a brand new Cadet Division, involving young adults recruited principally from Lindsay Thurber Comprehensive High School, and giving our young citizens an opportunity to participate in community service. The Cadets, together with the veterans in our Senior Division, provide First Aid Services at public events throughout the year.



A copy of our 1993 budget is attached. Our 1993 financial statement is not yet available, however a copy will be forwarded to you as soon as we receive it.

We welcome the opportunity to appear before council in support of this request, and we look forward to another active year in Red Deer.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Kirk Sisson', with a horizontal line extending to the right from the end of the signature.

Kirk Sisson
Branch Chairman

DATE: 21 January 1993
TO: City Clerk
FROM: City Assessor
RE: ST. JOHN AMBULANCE

Further to a letter from the Red Deer area office of St. John Ambulance, civically addressed at 3615 - 50 Av., and legally described as Lot 1, Block 1, Plan 8324 ET, which indicates that an application will be forthcoming to the Local Authorities Board for property tax exemption, we have been asked to comment to City Council with a recommendation pursuant to Section 6. We outline excerpts from the *Municipal Tax Exemption Act* as follows:

The *Municipal Tax Exemption Act* reads:

Section 3

"A non-profit organization may apply in accordance with this act for an order declaring property to be exempt from assessment and taxation if

- a) The non-profit organization
 - i) owns the property,
 - ii) leases the property from the Crown, or
 - iii) owns the property and leases the property to another non-profit organization,

and
- b) The property
 - i) is used chiefly for a charitable, educational, religious, benevolent, or welfare purpose that is to the general public advantage or benefit, and
 - ii) is subject to assessment and taxation under the *Municipal Taxation Act*.

Section 6(1)

"On receipt of a copy of an application under Section 5, the Municipality shall inform the Board whether or not it objects to the exemption applied for being granted.

Section 6(2)

"If the Municipality does not comply with Subsection (1) within sixty (60) days after the receipt by it of the copy of the application, it shall be deemed to have no objection to the application to an exemption being granted."

City Clerk
 Page 2
 21 January 1993

St. John Ambulance, shown on the title as "St. John Priory of Canada Properties" of 10975 -124 St, Edmonton, Ab, T5M OH9, are the registered owners. The property assessment as it exists is:

Land	-	\$48,440
Improvements	-	<u>\$ 1,000</u>
TOTAL ASSESSMENT	-	<u>\$49,440</u>

which generated a **1992 property tax** in the amount of **\$1,906.06**. This assessment was made for 1992 and prior years' taxation, based on a section of the *Municipal Taxation Act* that requires that, if a residential property is located in a commercial area, the property be assessed in total at its land market value and the improvement assessed at its contribution to the total value. Therefore, this property was assessed with an improvement value of \$1,000 because, as a residence, the improvement contributed little to the property. However, now that St. John Ambulance has acquired the property, the improvement assessment will be adjusted and/or amended for assessment and taxation in 1993.

The above-noted property, and owners, do not fall to either Section 24 or Section 25 of the *Municipal Taxation Act*, the exemption sections. Therefore an application to the Local Authorities Board would be in order pursuant to the section of the act that requires the property be taxable.

RECOMMENDATION

We respectfully recommend that Council review the application and consider the organization before the decision is made to support or not to support this application.



Al Knight, A.M.A.A.
 City Assessor

AK/ngl

c.c. Director of Finance

DATE: January 25, 1993
TO: City Clerk
FROM: Director of Financial Services
RE: ST. JOHN AMBULANCE

As described by the City Assessor, the St. John Ambulance is asking City Council support for tax exemptions for a recently acquired property.

The St. John Ambulance has made a separate request to Council for a 1993 grant of \$4,000.

Council will recall on a number of occasions in the past, Council members have expressed concern about the growing number of non-profit organizations requesting tax exempt status. When such status is approved, the remaining taxpayers must effectively subsidize the operation of the non-profit organization.

I am sure Council will agree the St. John Ambulance does provide a worthwhile public service. In considering the request, this service must be balanced with consideration of the impact on other taxpayers of supporting exempt status.

Recommendation

To be consistent with Council's concern over the increasing number of tax exempt properties, it must be recommended the tax exempt status be not supported.



A. Wilcock, B. Comm., C.A.
 Director of Financial Services

AW/jt

PATH: alan\memos\stjohn.clk

Commissioners' Comments

We concur with the recommendations of the Director of Financial Services that the tax exempt status be not supported. Council's support of the Agency can be more directly reflected in consideration of its grant request.

"G. SURKAN", Mayor
 "M.C. DAY", City Commissioner



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 13, 1992

St. John's Ambulance
3615 Gaetz Avenue
Red Deer, Alberta
T4N 3Y5

Attention: Mr. Kirk Sisson, Branch Chairman

Dear Sir:

RE: REQUEST FOR SUPPORT MUNICIPAL TAX EXEMPTION

I wish to acknowledge with thanks your letter of January 11, 1993, pertaining to the above matter and also with regard to a request for a grant in the amount of \$4,000.00.

Please be advised your "grant request" has been submitted to the Director of Financial Services for presentation to Council when the grant requests are considered. All grant requests will be considered on January 28 budget meeting and a further notice in this regard as to the approximate time of consideration, etc., will be sent to you under separate cover from the office of the Director of Financial Services.

With regard to your request that the City support your application for municipal tax exemption, I would advise that this will be considered at the regular Council Meeting of February 1, 1993. Our office will advise you on or about January 29 of the approximate time that Council will be discussing this item in order that you might be present.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

C. Sevcik
City Clerk
c.c. Dir. of Financial Services



RED DEER

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EXEMPT PROPERTIES

ROLL NUMBER

REGISTERED OWNER

09-4-2390	Neil James Zak & Andrew Payne & Red Deer Assoc. for the Mentally Handicapped 3735 - 43 Av RED DEER, AB T4N 3P7
10-3-0610	First Christian Reformed Church 16 McVicar St RED DEER, AB T4N OM1
11-3-1470	Red Deer Association for the Mentally Handicapped 6010 - 45 Av RED DEER, AB T4N 3M4
16-2-1015	Kiwanis Club of Waskasoo & Big Brothers & Big Sisters of Red Deer & District 5233 - 49 Av RED DEER, AB T4N 6G5
16-2-1020	Big Brothers & Big Sisters of Red Deer & District 601 - 4808 - 50 St RED DEER, AB T4N 1X5
16-2-3500	Red Deer Native Friendship Society 4801 - 49 St RED DEER, AB T4N 1T8
16-3-1497	Central Alberta Womens Shelter Society of Red Deer Box 561 RED DEER, AB T4N 5G1

ROLL NUMBER

REGISTERED OWNER

16-4-1855	Central Alberta Community Residences Society 500 - 5000 - 50 Av RED DEER, AB T4N 6K7
21-1-0780	Red Deer Assoc. for Retarded Children 6016 - 45 Av RED DEER, AB T4N 3M4
21-1-0785	Red Deer Association for the Mentally Handicapped 6016 - 45 Av RED DEER, AB T4N 3M4
29-3-0190	Red Deer Association for the Mentally Handicapped 6010 - 45 Av RED DEER, AB T4N 3M4
29-3-2140	Red Deer Association for the Mentally Handicapped 6010 - 45 Av RED DEER, AB T4N 3M4
29-3-4195	Red Deer Association for the Mentally Handicapped 6010 - 45 Av RED DEER, AB T4N 3M4
29-4-2110	Red Deer Association for the Mentally Handicapped 6010 - 45 Av RED DEER, AB T4N 3M4

ROLL NUMBER

REGISTERED OWNER

32-1-0655	Wood's Christian Homes 805 - 37 St, NW CALGARY, AB T2N 4N8
33-1-0430	Cosmos Enterprises Vocational Training Centre 1 - 7428 - 49 Av RED DEER, AB T4P 1M2
33-1-0435	Cosmos Enterprises Vocational Training Centre 1 - 7428 - 49 Av RED DEER, AB T4P 1M2
33-1-0440	Cosmos Enterprises Vocational Training Centre 1 - 7428 - 49 Av RED DEER, AB T4P 1M2
33-1-0445	Cosmos Enterprises Vocational Training Centre 1 - 7428 - 49 Av RED DEER, AB T4P 1M2
33-1-0450	Comos Rehabilitation Society 1 - 7428 - 49 Av RED DEER, AB T4P 1M2
33-1-0614	Parkland Humane S.P.C.A. Box 931 RED DEER, AB T4N 4E7



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 3, 1993

St. John Ambulance
3615 Gaetz Avenue
Red Deer, Alberta
T4N 3Y5

ATTENTION: MR. KIRK SISSON
BRANCH CHAIRMAN

Dear Sir:

RE: REQUEST FOR SUPPORT - MUNICIPAL TAX EXEMPTION

Your letter dated January 11, 1993, announcing that St. John Ambulance has purchased the property at 3615 Gaetz Avenue and will be applying to the Local Authorities Board for a municipal tax exemption, received consideration at the Council Meeting of February 1, 1993.

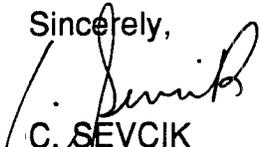
Following is the motion which was passed by Council denying your request for support:

"RESOLVED that Council of The City of Red Deer hereby agrees that the request by St. John Ambulance for tax exempt status be not supported and as recommended to Council February 1, 1993 by the Commissioners.

The decision of Council in this instance is submitted for your information and in this regard I am also enclosing herewith the Administrative comment which appeared on the Council Agenda (pages 33 - 35).

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,


C. SEVCIK
City Clerk

CS/cd
cc: Director of Financial Services
City Assessor



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NO. 5

Mr. Douglas W. Helm
16 Fairway Ave.
Red Deer, Alberta T4N 4Y8
Phone 346-6785

Friday, 15th Jan. 1993

Re: Residential Alarm Fee

The City Clerk
The City of Red Deer
Red Deer, Alta.

Dear Sir or Madam,

Reference my recent telephone conversation re the Alarm Permit and annual \$10 Fee.

I still have my Alarm System installed and operating and have current receipts for payment of \$10 fees for the years 1990/91 and 1991/92 - permit #26. I have not paid the fee for 1992/93 as I understand that payment is only needed once.

Therefore as payment is only needed once, I request refund for the 1991/92 of \$10. Thanking you in advance.

Sincerely,

"Douglas W. Helm"

DATE: January 20, 1993
TO: City Clerk
FROM: Bylaws and Inspections Manager
RE: **Mr. D. HELM**

FILE NO. 93-1610

In response to your memo regarding the above referenced subject, we have the following comments for Council's consideration.

Mr. Helm purchased alarm permits for his residence on October 26, 1990 and December 16, 1991, as required by the Bylaw in effect on those dates. Each permit was valid for one year after being issued.

The Bylaw was amended in July of 1992 and one of the amendments was to change the permit requirement from yearly to a lifetime permit. In view of this amendment, Mr. Helm had a valid permit in 1992 when the Bylaw was amended; therefore, we did not require any further permits applications from him. Mr. Helm is requesting the previous permit fee refunded.

Recommendation: As the Bylaw in effect at the time of application required the fee, there be no refund.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

Commissioners' Comments

We would concur with the recommendations of the Bylaws and Inspections Manager. All fees were collected under the bylaw in effect at the time and the amendment to the bylaw was not made retroactive.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

MR. DOUGLAS W. HELM
16 Fairway Ave.
Red Deer, Alberta T4N 4Y8
Phone 346-6785

1

THE CITY OF RED DEER
CLEANING DEPARTMENT

RECEIVED	
TIME	11:25
DATE	Jan. 15/92
BY	as

Friday 15th Jan. 1993.

The City Clerk,

The City of Red Deer,
Red Deer, Alta.

Re - Residential Alarm Fee.

Dear Sir or Madam,

Reference my recent telephone conversation re the Alarm Permit and annual \$10 Fee.

I still have my Alarm System installed and operating and have current receipts for payment of \$10 fees for the years 1990/91 and 1991/92 - permit #26. I have not paid the fee for 1992/93 as I understood that payment is only needed once.

Therefore as payment is only needed once, I request refund for the 1991/92 of \$10. Thanking you in advance.

Sincerely,

Douglas W. Helm

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 3, 1993

Mr. Douglas W. Helm
16 Fairway Avenue
Red Deer, Alberta
T4N 4Y8

Dear Mr. Helm:

RE: REQUEST FOR REFUND OF ALARM PERMIT FEE

Your letter dated January 15, 1993, requesting a refund of the 1991/92 alarm permit fee received consideration at the Council Meeting of February 1, 1993.

The following motion was passed at the aforesaid meeting denying your request:

"RESOLVED that Council of The City of Red Deer hereby agrees that the application by Douglas W. Helm for a refund of the 1991/92 Alarm Permit Fee in the amount of \$10.00 be not approved and as recommended to Council February 1, 1993.

The decision of Council in this instance is submitted for your information and in this regard I am also enclosing herewith the Administrative comment which appeared on the agenda (pages 37 & 38).

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,


C. SEVCIK
City Clerk

CS/cd

cc: Bylaw & Inspections Manager

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David Thompson Country

NO. 6

Zone 4

*The Adventure
Awaits You....*

Tourist Council

TeamTourism 

"Old Court House" 4836 Ross Street, Red Deer, Alberta, Canada T4N 5E8 • Phone (403) 342-2032 • Fax (403) 346-1290

January 19, 1993

Mayor Gail Surkan
City of Red Deer
68 Parsons Close
Red Deer, AB
T4P 2C8

Dear ^{GAIL} ~~Mayor~~ Surkan,

The summer visitor season is fast approaching and we would welcome the opportunity to meet with you and your Council to review our 1993 Promotional Program.

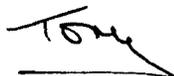
The Tourist Council has put together a 15 minute slide presentation, to outline the role and objectives of the Tourist Council with regard to the promotion of tourism in Zone 4. This presentation also deals briefly with current promotional programs and the funding opportunities that may be available to member communities.

At the close of the presentation, I would be pleased to answer any questions that may arise. This will allow me to familiarize myself with your Council's views on the promotion of tourism as it relates to your community and the tourist zone.

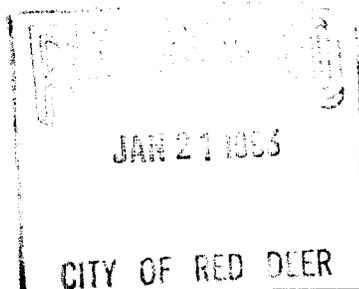
Please be so kind as to advise our office of the earliest opportunity that may be available to make this presentation.

I look forward to meeting with you and your Council to discuss this important subject.

Sincerely,



Tony Maxwell
Manager
TM/tf



Making Tourism Work For You.

Commissioners' Comments

We would recommend Council receive the presentation for information. As Council is aware our primary liaison with the Tourist Council is through the Red Deer Visitor and Convention Bureau which is charged with the responsibility of implementing Council priorities regarding tourism development.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 3, 1993

David Thompson Country Tourist Council
4836 Ross Street
Red Deer, Alberta
T4N 5E8

ATTENTION: MR. TONY MAXWELL - MANAGER

Dear Sir:

RE: 1993 PROMOTIONAL PROGRAM SLIDE PRESENTATION

This is to confirm our telephone conversation of February 1, 1993, wherein you advised you were unable to attend the Council Meeting of February 1, 1993, to make the presentation referred to above due to a family matter.

It is my understanding that you will be able to attend the Council Meeting of March 15, 1993, and accordingly we will tentatively schedule your presentation on the said agenda. We will be in contact with your office on or about the 12th of March to discuss a mutually convenient time for your presentation to be made.

Trusting you will find this satisfactory.

Sincerely,

C. SEVCIK
City Clerk

CS/cd

cc: Wendy Martindale
Red Deer Visitor & Convention Bureau



*a delight
to discover!*

NO. 7

78 - 2816 Botterill Crescent
Red Deer, Alberta
T4R 2H7

City Clerk
Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: Traffic Problems - Botterill Crescent

Please find enclosed the information as requested by your office.

We have drawn up one map, showing our preference for traffic changes. Any further information you may request, please feel free to contact me at any time.

We look forward to a favorable reply regarding this matter, at your earliest convenience.

Howard Rombough - 346-7310 Committee Chairman

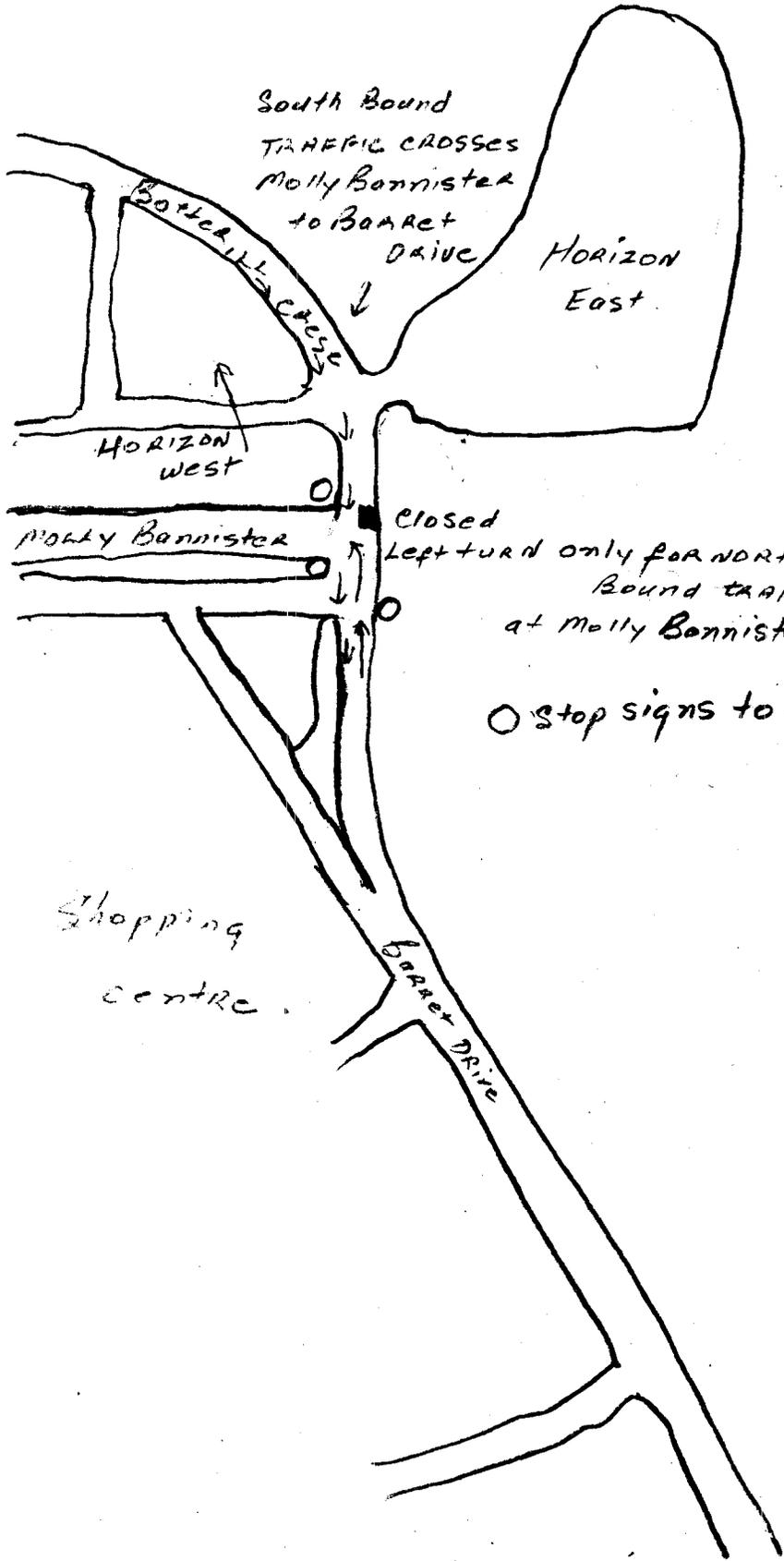
Margaret Nuell - 346-4226 Board Secretary

Yours truly,

"H. Rombough"



Plan I



South Bound
TRAFFIC CROSSES
Molly Bannister
to Barrett
DRIVE

HORIZON
East

HORIZON
West

Molly Bannister

Closed
Left turn only for North
Bound traffic
at Molly Bannister Drive

○ stop signs to remain.

Shopping
centre

Barrett Drive



MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: January 22, 1993

**RE: HORIZON VILLAGE - TRAFFIC PROBLEMS
BOTTERILL CRESCENT**

Howard Rombough, on behalf of Horizon Village residents is requesting that Council close off Botterill Crescent for northbound traffic entering from Barrett Drive on 28th Street.

BACKGROUND

The Horizon Village residents have appeared before Council on several occasions to discuss the speed and volume of traffic using Botterill Crescent as a shortcut to avoid the traffic lights at Bremner Avenue and 28th Street. The last appearance at City Council was on January 6, 1992 at which time the residents presented four options related to traffic control. Council passed the following motion:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Howard Rombough dated December 9, 1992 re: Traffic problems - Botterill Crescent, hereby agrees that a 3-way stop be installed at the 28th Street, Barrett Drive, Botterill Crescent intersection, subject to the existing crosswalk being relocated to said intersection and the matter being reviewed in six months' time."

Mr. Rombough has indicated that the three way stop has not been a satisfactory solution to the shortcutting traffic.

COMMENTS

The proposal by Mr. Rombough involves the closure of the northbound access at 28th Street (Molly Bannister Drive) and Botterill Crescent. The southbound lane would remain open to all southbound traffic. This lane could also be used for northbound emergency vehicles if the

C. Sevcik, City Clerk
January 22, 1993

Page 2

Bremner Avenue entrance was blocked. This proposal should reduce the traffic flow on Botterill Crescent to approximately half its current level. In view of the fact that Botterill Crescent was never designed to carry a major amount of traffic from the Bower residential area it would be appropriate to try this proposal which would reduce traffic levels.

RECOMMENDATION

Planning staff support the placement of temporary barriers at the intersection of 28th Street and Botterill Crescent to prevent northbound traffic from entering the Crescent; the temporary barriers should include a reflective sign. A left turn only sign should be placed on Barrett Drive at 28th Street. The placement of temporary barriers will allow engineering staff to evaluate the success of this proposal.

In the long term, an alternative solution may be available when 28th Street is constructed to 40th Avenue, the City could consider the realignment of Barrett Drive eastward (see attached sketch). This realignment would be a longer term solution to the issues concerning the Horizon Village residents.



Paul Meyette, ACP, MCIP
PRINCIPAL PLANNER, CITY SECTION

PM/eam

cc. Director of Community Services
Director of Engineering Services
Fire Chief
R.C.M.P. Inspector

DATE: January 25, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: HORIZON VILLAGE - ROAD RESTRICTION REQUEST

Horizon Village has previously approached City Council with a concern about excessive traffic volumes and speed on Botterill Crescent, between Horizon Village West and Horizon Village East. The decision made at that time was to install three-way stop signs, pedestrian crosswalks, and a walkway connecting the Village to Bower Mall.

As we have mentioned in previous updates to Council, our information and experience has shown that three-way or four-way stops do not significantly affect speed or volumes. In fact what happens is an increase in speed to make up for time lost in stopping, plus total violations of the stop sign.

In my telephone conversation with Mr. Rombough it was apparent that Horizon Village is not happy with the marginal benefits resulting from the three-way stop. They are now requesting a total restriction to northbound traffic entering Botterill Crescent from Molly Banister Drive.

The Engineering Department concerns relative to the request are as follows:

1. emergency vehicle access;
2. Horizon Village resident access;
3. reaction of the Bower Community Association and residents; and
4. net benefit of the restriction.

With regard to emergency vehicle access, the Fire Department has expressed some concern and will be explaining their position in a report to Council.

The Engineering Department is concerned about any road restriction, particularly in this case where there are only two ways to access Horizon Village. Should there be a need to close the Bremner intersection for a vehicle accident or to repair utilities, the only way in and out would be from the south (from Molly Banister Drive).

Horizon Village - Road Restriction Request
 January 25, 1993
 Page Two

There will likely be a strong reaction from the Bower subdivision, as a lot of residents use Botterill Crescent as a shortcut to Bremner Avenue, and then on to 47 Avenue and 32 Street. However, until Horizon Village was built, the Bower residents did not enjoy the benefits of this shortcut and had to obtain all their access from Gaetz Avenue at three locations; Boyce Street, Bennett Street, and Molly Banister Drive. That access pattern was adequate for many years prior to Horizon Village, and has now been enhanced somewhat with the opening of the Corridor road. The current request would not change the Bower subdivision's original access pattern.

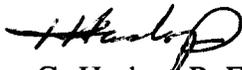
Without the benefit of traffic count information it is difficult to indicate what reduction to the traffic volume would be. On a percentage basis it should be 50%.

Recommendation

The Engineering Department recommends that Council consider the concerns of the Fire Department. It if appears as if emergency vehicle access is not a major concern, it would be advisable to contact the Bower Community Association for their comments. At that time, if Council wishes to implement the restriction, we suggest it be done for a trial period of six months with portable precast concrete barriers and appropriate signing. If acceptable at the end of the trial period, a permanent design could be developed and forwarded to Council for funding approval. If not, the barriers could just be removed.

Note

In the longer term, we would suggest that at the time of Molly Banister extension, eastward across Piper Creek, that this intersection be modified similar to the attached plan. In the meantime, we do not see any other solutions to the problem put forth by Horizon Village.

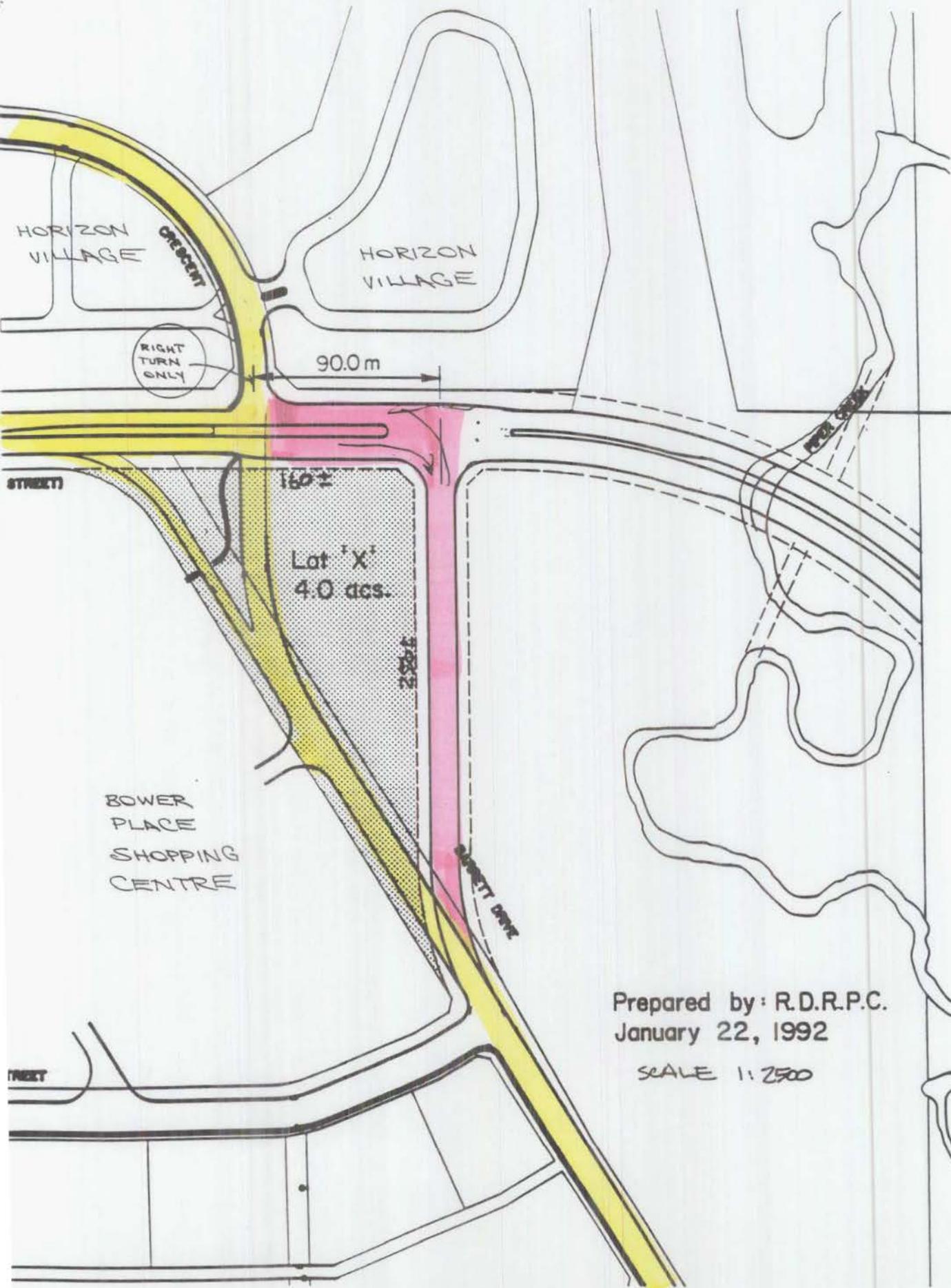


Ken G. Haslop, P. Eng.
 Engineering Department Manager

KGH/cy

Att.

- c.c. Director of Community Services
- c.c. Fire Chief
- c.c. City RCMP
- c.c. Red Deer Regional Planning Commission



Prepared by: R.D.R.P.C.
January 22, 1992
SCALE 1:2500

DATE: January 21, 1993

TO: City Clerk

FROM: Fire Chief

RE: TRAFFIC PROBLEMS-HORIZON VILLAGE/BOTTERILL CRESCENT

In 1992, a three way stop sign system and crosswalks were provided on Botterill Crescent and Molly Bannister Drive at the request of the residents of Horizon Village.

This latest request is to have the City block off all northbound traffic on Botterill Crescent, effectively transferring this traffic to Bremner Avenue via Molly Bannister Drive.

Because the Bremner Avenue, Molly Bannister intersection can become quite congested at times, the flow of traffic to Barrett Drive uses Botterill Crescent to eliminate the congestion on Bremner Avenue. The closing of Botterill Crescent to northbound traffic will only move a traffic problem to another area.

We do not favour the partial closing of Botterill Crescent as a solution to traffic problems, but would be pleased to work with the Engineering Department in finding a solution that would meet the needs of the emergency services and the residents.



R. Oscroft
Fire Chief

RO/dd

Commissioners' Comments

The suggestion put forth by Horizon Village would have some merit as a short term solution pending the final construction of the intersection. The concern expressed by the Fire Chief regarding emergency vehicles would primarily be dealt with by the fact that their access would normally be from the north.

We would concur, however, with the recommendations of the Engineering Department Manager that we contact the Bower Community Association and consider the installation of a portable barricade for a trial period of 6 months.

"G. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 21, 1992

Mr. Howard Rombough
78 - 2816 Botterill Crescent
Red Deer, Alberta
T4R 2H7

Dear Mr. Rombough:

I acknowledge receipt of your letter, January 19, 1993, re: Traffic Problems on Botterill Crescent.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, February 1, 1993. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on January 29, 1993, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 29, 1993.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

C. Sevcik
City Clerk
CS/ds



*a delight
to discover!*

78-2816 Battered Cross
Red Deer A.B.
T42-2H7.

City Clerk,
Box 5008
Red Deer A.B.
T4N-3T4.

Dear Sir:

Re. Traffic Problems - Battered Cross.
Please find enclosed the information as
requested by your office.

We have drawn up one map
showing our preference for traffic
charges. Any further information
you may request, please feel free
to contact me at any time.

We look forward to a favourable
reply regarding this matter, at your
earliest convenience.

Howard Lambough - 346-1310 Committee
Chairman

Margaret Neill - 346-4226 Board Secretary.

yours truly.

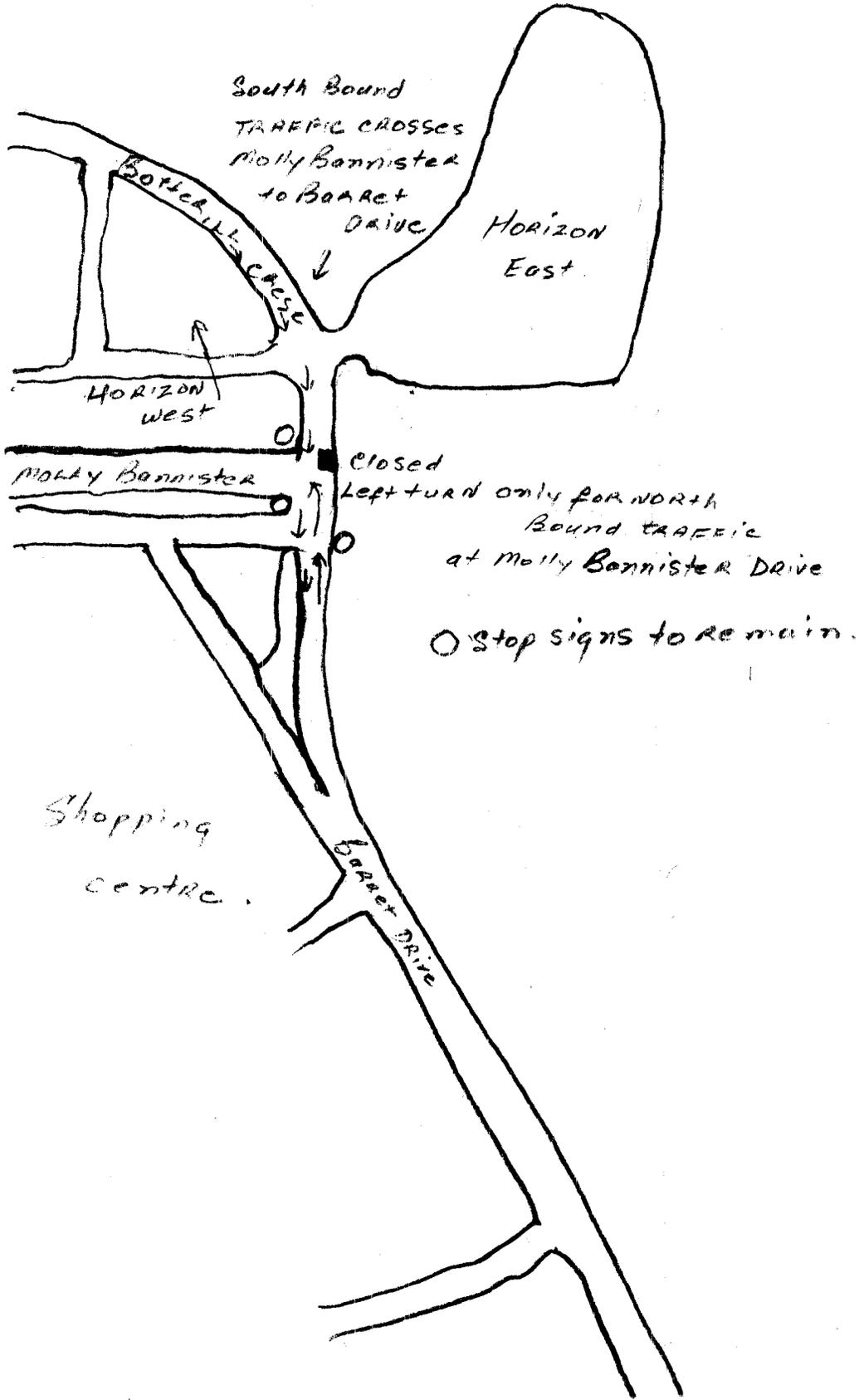
Howard Lambough

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	1:05 pm
DATE	Jan. 19/93
BY	E.S.

N
↑

Plan I



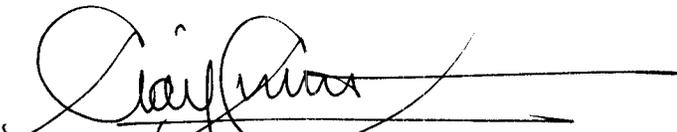
DATE: January 20, 1993

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS, Director
Community Services Division

RE: HORIZON VILLAGE: TRAFFIC PROBLEMS - BOTTERILL CRESCENT
Your memo dated January 20, 1993 refers.

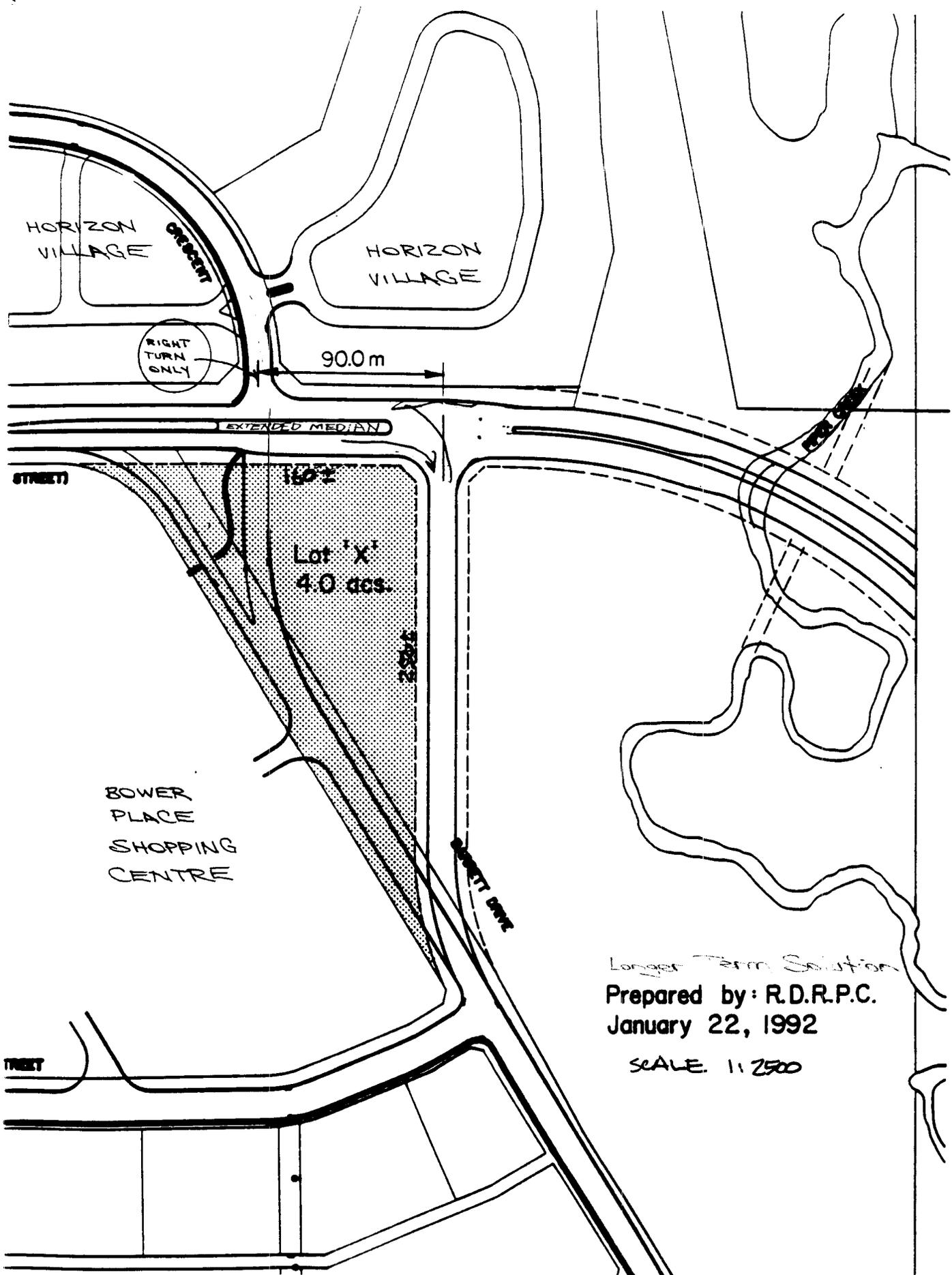
I have discussed this matter with the Parks and Recreation & Culture Managers, and we have no comments from a Community Services perspective.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Lowell Hodgson, Recreation & Culture Manager



Longer Term Solution
 Prepared by: R.D.R.P.C.
 January 22, 1992
 SCALE 1:2500



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 3, 1993

Mr. H. Rombough
78 - 2816 Botterill Crescent
Red Deer, Alberta
T4R 2H7

Dear Mr. Rombough:

RE: TRAFFIC PROBLEMS - BOTTERILL CRESCENT

Your request on behalf Horizon Village residents that north bound traffic be restricted entering Botterill Crescent from Molly Bannister Drive, received consideration at the Council Meeting of February 1, 1993.

The following motion was introduced at the aforesaid meeting, however, said motion was tabled:

"RESOLVED that Council of The City of Red Deer hereby agrees that the suggestion put forth by Horizon Village to restrict the north bound traffic entering Botterill Crescent from Molly Bannister Drive has some merit as a short term solution pending the final construction of the intersection.

Council further agrees with the recommendations of the Engineering Department Manager that the City contact the Bower Community Association and consider the installation of a portable barricade for a trial period of six months and as recommended to Council February 1, 1993."

MOTION TABLED

As noted above the resolution was tabled in order that the City might obtain feedback from the Bower Place residents and businesses pertaining to the proposed barricade. Once we are in receipt of this information the matter will be placed on a future Council Agenda and you will be advised of the date. We will also provide you with a copy of all additional information and reports at that time.

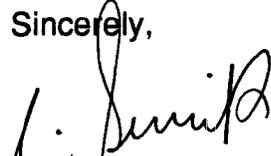


*a delight
to discover!*

Mr. H. Rombough.....page 2

Trusting you will find this satisfactory.

Sincerely,



C. SEVCIK
City Clerk

CS/cd

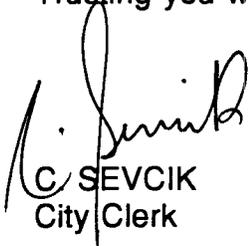
cc: Director of Engineering Services
Principal Planner
Fire Chief

DATE: FEBRUARY 3, 1993
TO: DIRECTOR OF ENGINEERING SERVICES
FROM: CITY CLERK
RE: HORIZON VILLAGE - TRAFFIC PROBLEMS BOTTERILL CRESCENT

Further to our letter to Mr. H. Rombough concerning to the above matter, a copy of which is attached hereto, would request that you contact the Bower Place residents and businesses concerning the proposed barricade on Botterill Crescent and 28 Street (Molly Bannister Drive) in order to obtain their feedback as requested by Council.

Once you have received this information we trust that you will submit a further report back to Council in due course.

Trusting you will find this satisfactory and that you will take appropriate action.



C SEVCIK
City Clerk

CS/cd
cc: Principal Planner
Fire Chief

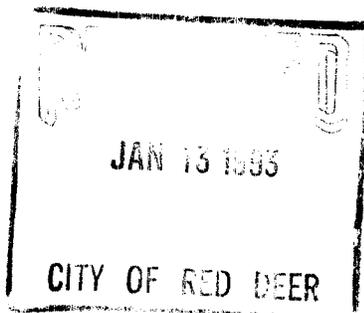
PETITIONS & DELEGATIONS

NO. 1

JAN 13 1993

December 29, 1992

City of Red Deer
 P.O. Box 5008
 RED DEER, Ab. T4N 3T4



HF
 Ken

Att: Ken G. Haslop

Dear Sir:

RE: Petition to remove portion of berm
Rosedale Subdivision - South Side of 55th St.

Thank you for your kind attention to our petition opposing the above mentioned berm.

We appreciate the reasons mentioned in your letter, however, we are electing to go with the removal of the portion of the existing berm indicated in the drawings included with your letter.

In addition to the reasons listed in our letter of petition to Bill Hull, we are now aware of how the berm facilitates the attempted and successful breakins occurring behind our homes. No one can see any suspicious activity and highway traffic can serve as a deterrent to potential thieves. The berm also presents serious obstruction to oncoming traffic as one comes off of Rutherford Drive onto the Highway. We have to pull out quite far onto the Highway in order to see both ways.

In view of these and the afore mentioned issues, we respectfully request removal of this portion of the berm.

Sincerely,

Heleen Elefson 36 Ramsey Close
Ann Peyton 32 Ramsey Close
Carmette Glass 28 Ramsey Cl.
W. Johnson 8 Ramsey Close
Margaret Unger 4 Ramsey Close
Sarah & Brenda Cyples 109 Rutledge Crescent
Ann & Barbara Gulchrist 113 Rutledge Crescent
Donna Mullaney - 52 Ramsey Close
Herman & Jeannette Van Den Boom
Rick & Faye McArthur 117 Rutledge Crescent



THE CITY OF RED DEER

235-059

P.O. BOX 5008, RED DEER, ALBERTA T4N 3T4

Engineering Department
(403) 342-8158 FAX (403) 346-6195

December 18, 1992

George and Grace Patnoe
24 Ramsey Close
Red Deer, Alberta
T4P 3K6

Dear Mr. & Mrs. Patnoe:

RE: PETITION TO REMOVE PORTION OF BERM
ROSEDALE SUBDIVISION - SOUTH SIDE OF 55 STREET

Your petition to Alderman Bill Hull regarding the above has been passed on to the Engineering Department for consideration and response.

Prior to specifically addressing your request, we would like to point out that the Engineering Department and City Council were trying to address what was believed to be a general concern relative to traffic noise and residential safety. Although the traffic volumes are not that high, it was felt that the type of traffic that is accelerating and decelerating; trucks, dangerous goods, buses, and motorcycles coupled with a relatively short spacing and lower elevation from the residences to the Provincial highway, warranted some special interim treatment. After numerous meetings with those adjacent to 55 Street, the City decided to proceed with the existing berm, which in terms of noise and safety, was deemed to be beneficial to all living adjacent to 55 Street.

If you still cannot agree with the berm for the reasons listed above, City Council authorization would be required to remove a portion of the existing berm. As can be seen by the attached plan, approximately 75 m of the berm from Rutherford Drive east to the north/south lane could be removed. The additional cost would be in the order of \$6,200.

There are five other residents that should be contacted as well, as they may object to removing this portion of the berm. They are:

40 Ramsey Close
105 Rutledge Crescent
117 Rutledge Crescent

44 Ramsey Close
113 Rutledge Crescent



*a delight
to discover!*



Mr. & Mrs. Patnoe
Page 2
December 18, 1992

Please review the reasons for your request and contact the remaining residential landowners. If, as a group, it is felt that it is still desirable to remove the berm, we would suggest that a petition signed by all be submitted to the City Clerk for further consideration by City Council.

We are addressing our correspondence to you as your name appeared first on the petition, and would ask that you contact the others to further discuss the matter.

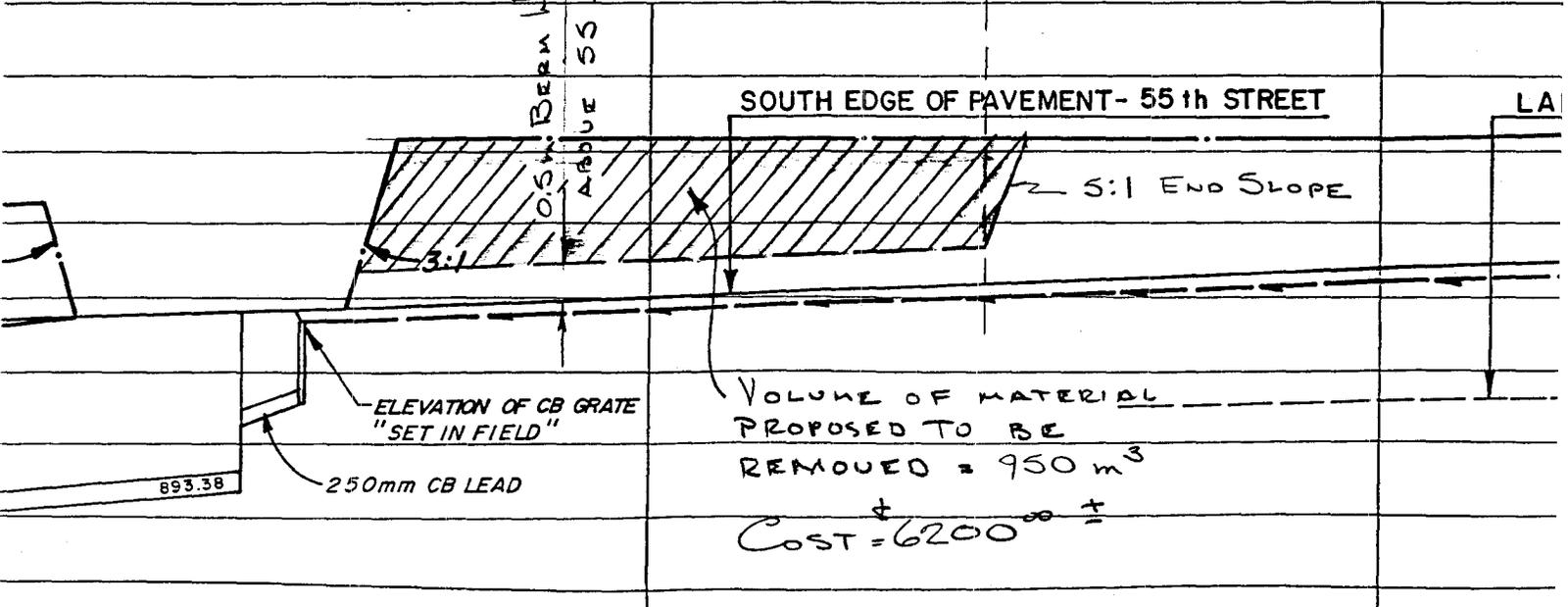
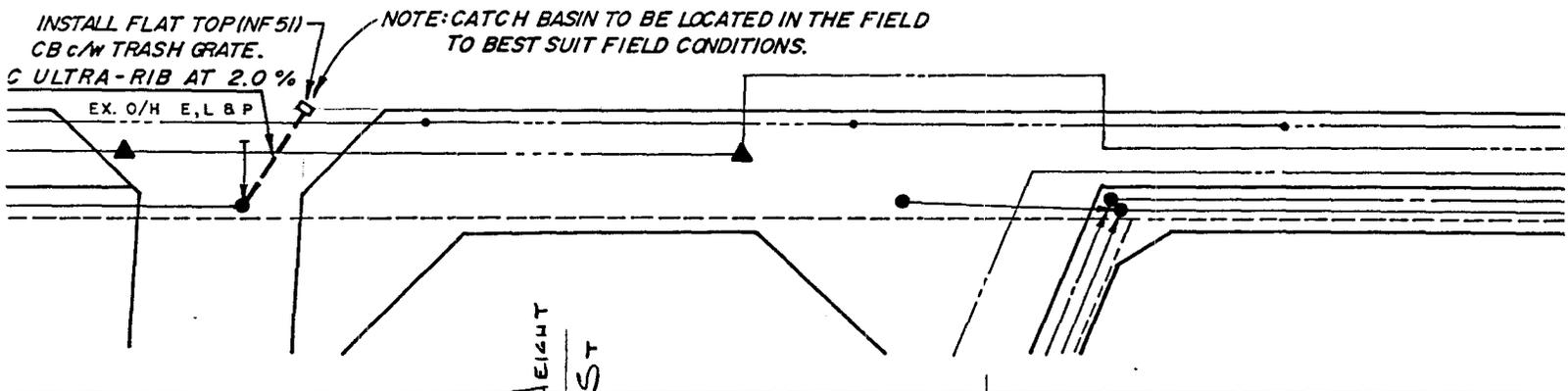
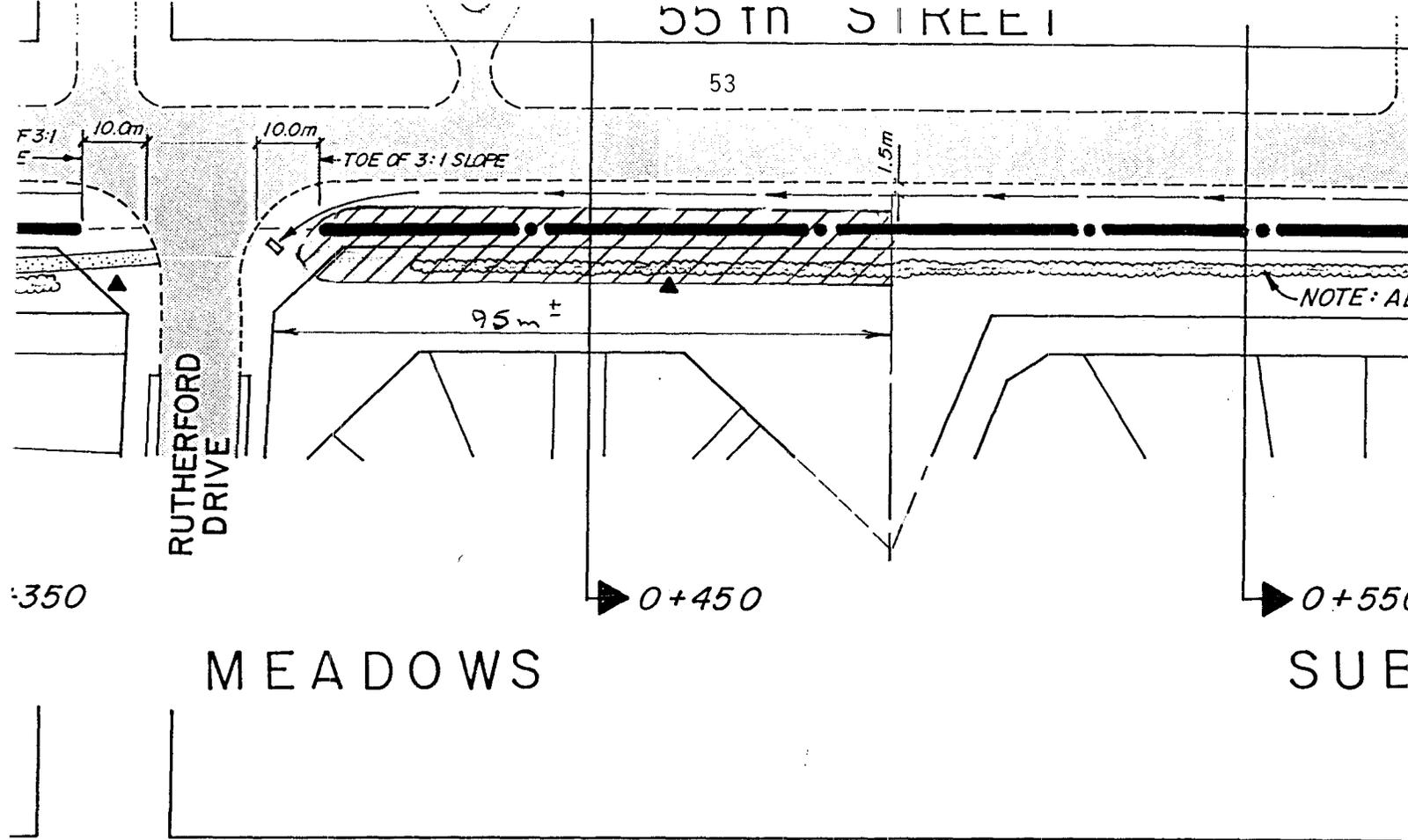
Yours truly,



Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/emg
Att.

c.c. Alderman Bill Hull
c.c. City Clerk
c.c. Parks Manager



January 11, 1993

JAN 13 1993

City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Ken

Attention: Mr. Ken G. Haslop, P. Eng. - Engineering Dept. Manager

Dear Sir:

RE: Petition to Remove Portion of Berm
Rosedale Subdivision - South Side of 55th Street

Further to the petition to remove a portion of this berm as outlined in Mr. Haslop's letter of December 18, 1992, we would like to express some opinions and concerns.

Our property was purchased with full knowledge of the traffic patterns on 55th Street, but we felt that was offset by the opportunity of having a view that was unobstructed by not having neighbors or buildings to the rear of our yard. That unobstructed view is now gone.

The 5:1 end slope of the modified berm poses some problems in our estimation. Steep embankments act as a magnet to small children and the possibility of them sliding down this embankment winter or summer and onto the roadway of 55th Street is a very definite and hazardous concern. The steepness of this end slope also creates a change in the wind patterns that would cause a large snow drift quite regularly that would deem the alley on the north side of Rutledge Crescent impassible on several occasions through the winter.

It would be ideal if the first 100 metres of the berm could be removed, but in lieu of this, we would appreciate consideration being given to a gradual slope for the last 25 metres from the north/south lane east. This gradual slope would be more eye pleasing, less enticing to small children, less trouble for maintenance and not cause as much drifting of snow in the lane.

Thank you very much for your time and consideration.

Sincerely,

Don & Barbara Oulekust

Rick & Hayo McArthur

Mike Laine

Don & Brenda Cople

Paula + Gil Allen

113 Rutledge Crescent

117 Rutledge Crescent

101 Rutledge Crescent

109 Rutledge Crescent

97 Rutledge Cr.



Royal Canadian Mounted Police
Gendarmerie royale du Canada

56

Security Classification / Designation
Classification / Désignation sécuritaire

January 20, 1993

Your file Votre référence

•
City Clerk
City of Red Deer
Box 5008
Red Deer, Alberta
T4N 3T4

Our file Notre référence

ATTENTION: C. SEVCIK

Dear Mr. SEVCIK:

**RE: Petition To Remove Portion Of Berm
Rosedale South Side Of 55 Street**

Please be advised that I attended to the above location and feel that if the snow plowed by the road maintenance was kept away from the southeast end of the berm, that there is not a significant traffic hazard to have the end sloped off.

A proper stop at the Stop sign affords the driver a reasonable view.

I did not note any foot tracks from any children playing or sliding down the berm onto the highway.

A check of our accidents from 92 JAN 01 to 93 JAN 20 indicates that we had one injury accident at this intersection, and no other accidents.

Yours truly,


(M.A. WILLIAMS) Sgt.
N.C.O. i/c Traffic Section
Red Deer City Detachment

/lb

Red Deer City Detachment
Bag 5033
Red Deer, Alberta
T4N 6A1

Canada

DATE: January 25, 1993

**TO: CHARLIE SEVCIK
City Clerk**

**FROM: CRAIG CURTIS, Director
Community Services Division**

**RE: PETITION TO REMOVE A PORTION OF THE ROSEDALE BERM
ALONG THE SOUTH SIDE OF 55 STREET
Your memo dated January 13, 1993 refers.**

1. The City has received two separate petitions from residents of Ramsey Close and Rutledge Crescent.
 - The first petition, signed by fourteen residents of ten properties, expresses concern that the berm will facilitate break-ins due to reduced visibility, and poses a traffic hazard, due to reduced sight lines at the intersection of Rutherford Drive and Highway 11. Consequently, it recommends that a portion of the berm east of Rutherford Drive be removed.
 - The second petition, signed by nine residents of five properties, expresses concern regarding the loss of an unobstructed view and the steepness of the slope of the berm, which the residents consider poses a hazard to children and an inconvenience due to drifting snow. Consequently, it recommends that the first 100m of the berm to the east of Rutherford Drive be removed, or that the slope of the berm east of the north/south lane be amended.

It should be noted that six of the residents which signed the second petition also signed the first. In addition, as indicated by the Engineering Department Manager, half of the current petitioners also signed the original petition which requested the construction of the berm.

2. I have reviewed the petitions with the Parks and Recreation & Culture Managers, and our comments are as follows:
 - We did not recommend the construction of this berm in September 1992 due to the considerable cost and other priorities for landscaping along arterial roads. It was recommended that all requests for arterial and road landscaping and improvements be considered in conjunction with the 1993 budget. The Engineering Department's initial estimate for the construction was \$230,000, which included the relocation of the power line.

.../2

Charlie Sevcik
Page 2
January 25, 1993
Petition: Rosedale Berm

- Following City Council approval of a modified berm, we recommended that a budget be included for additional tree planting, similar to that which had been negotiated with the developer of Rosedale Meadows to the east. This was approved by City Council on November 23, 1992.
- Construction of the berm was extremely well covered in the local media, and was the subject of a formal meeting of the Rosedale Community Association last September. It is considered that the current petitioners had adequate opportunity to make representation to their association and City Council prior to the construction of the berm.
- The Engineering Department Manager has estimated that the cost of removing 100m of the berm would be approximately \$8,500 if done prior to landscaping. This additional cost could not be funded through the provincial transportation grant, and may jeopardize provincial funding for the remainder of the project.

3. **RECOMMENDATION**

It is recommended that City Council deny the request to modify the berm along the south of Highway 11 east of Rutherford Drive, and that no additional funds be allocated to this project.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Lowell Hodgson, Recreation & Culture Manager



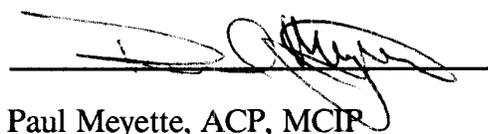
MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: January 22, 1993

**RE: PETITION TO REMOVE PORTION OF BERM
ROSEDALE SOUTH SIDE OF 55TH STREET**

The letter from the Engineering Department Manager (January 20, 1993) provides the background to this issue. Planning staff cannot support any additional expenditure related to the berm in Rosedale.



Paul Meyette, ACP, MCIP
PRINCIPAL PLANNER, CITY SECTION

PM/eam

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLETT No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINT EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLETT • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLINWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS • SUMMER VILLAGE OF BURNSTICK LAKE

DATE: January 20, 1993
TO: City Clerk
FROM: Engineering Department Manager
RE: **PETITION TO REMOVE A PORTION OF ROSEDALE
BERM ALONG SOUTH SIDE OF 55 STREET**

We cannot support the petition to remove a portion of the above noted berm for several reasons, including the following:

1. We estimate the cost of removing 100 m of berm, as requested in the petition, would be in the order of \$8,500, if done prior to landscaping.
2. We are reasonably certain that this cost would not be covered by the Provincial Grant. Thus, 100% would have to come from City funds.
3. We are concerned that this action might jeopardize Provincial funding for the remainder of the project.
4. The petition does not include at least two property owners that would be directly affected by the berm removal.
5. Sight distances at Rutherford Drive and 55 Street intersection have been checked in the field and found to be within minimum standards. However, it is our intention to cutback the west berm slightly in the spring to improve the sight line when stopped further back from the intersection and install additional streetlighting.
6. Snow drifting in the lane along the north side of Rutledge Crescent has been a problem from time to time prior to constructing the berm. These occurrences may or may not get worse with the increased berm height. In any case, removal of the berm adjacent to Ramsey Close will not affect snow drifting in the lane because there is no lane adjacent to this section of berm.
7. Construction of a berm was initially petitioned by 128 Rosedale residents in May 1992. The matter has since been discussed at four Council meetings and at several Rosedale resident meetings, including a formal Rosedale Community Association meeting in September. Discussion with the President of this Association, as late as November 23, 1992 (approximately a week prior to the berm's construction), confirmed that the berm

City Clerk
Page 2
January 20, 1993

should be built. We feel that the current petitioners could have made representation to Council and their Association prior to the berm's construction. It should be noted that half of the 12 current petitioners also signed the petition in May 1992 which supported the berm.



Ken G. Haslop, P. Eng.
Engineering Department Manager

TCW/emg

c.c. Director of Community Services
c.c. Public Works Manager
c.c. RCMP Inspector
c.c. Urban Planning Section Manager

Commissioners' Comments

For all the reasons outlined in the report from the Engineering Department Manager, we cannot support this request.

"S. SURKAN"
Mayor

"M.C. DAY"
City Commissioner

DATE January 13, 1993

~~TO:~~
FROM

- DIRECTOR OF COMMUNITY SERVICES
- DIRECTOR OF ENGINEERING SERVICES
- DIRECTOR OF FINANCIAL SERVICES
- BYLAWS & INSPECTIONS MANAGER
- CITY ASSESSOR
- COMPUTER SERVICES MANAGER
- ECONOMIC DEVELOPMENT MANAGER
- E.L. & P. MANAGER
- ENGINEERING DEPARTMENT MANAGER
- FIRE CHIEF
- PARKS MANAGER
- PERSONNEL MANAGER
- PUBLIC WORKS MANAGER
- R.C.M.P. INSPECTOR
- RECREATION & CULTURE MANAGER
- SOCIAL PLANNING MANAGER
- TRANSIT MANAGER
- TREASURY SERVICES MANAGER
- URBAN PLANNING SECTION MANAGER
-

CITY OF RED DEER
RECEIVED
 JAN 14 1993
 PUBLIC WORKS DEPT.

*Engineering will be
 commenting on our
 behalf
 9301-25*

~~FROM:~~ TO:

CITY CLERK

RE: PETITION TO REMOVE PORTION OF BERM ROSEDALE
SOUTH SIDE OF 55 STREET

Please submit comments on the attached to this office by Jan. 25

 for the Council Agenda of February 1/93

C. Sevcik
 C. SEVCIK
 City Clerk

DATE January 13, 1993

TO: DIRECTOR OF COMMUNITY SERVICES
 DIRECTOR OF ENGINEERING SERVICES
 DIRECTOR OF FINANCIAL SERVICES
 BYLAWS & INSPECTIONS MANAGER
 CITY ASSESSOR
 COMPUTER SERVICES MANAGER
 ECONOMIC DEVELOPMENT MANAGER
 E.L. & P. MANAGER
 ENGINEERING DEPARTMENT MANAGER
 FIRE CHIEF
 PARKS MANAGER 93/01/14
 PERSONNEL MANAGER
 PUBLIC WORKS MANAGER
 R.C.M.P. INSPECTOR
 RECREATION & CULTURE MANAGER
 SOCIAL PLANNING MANAGER
 TRANSIT MANAGER
 TREASURY SERVICES MANAGER
 URBAN PLANNING SECTION MANAGER

FROM: CITY CLERK

RE: PETITION TO REMOVE PORTION OF BERM ROSEDALE
SOUTH SIDE OF 55 STREET

Please submit comments on the attached to this office by Jan. 25
for the Council Agenda of February 1/93.


C. SEVCIK
City Clerk

Enclosure

In addition to the enclosed letter, I would like to add that I, Helen Elefson, was the person who drafted the first letter of petition and inadvertently omitted to sign which is the reason that George and Grace Patnoe's names were the first on the list. In the future, please address further correspondence to myself.

Some names which were on the previous petition are not included on this one as some people are unavailable at the present time. #44 Ramsey are also away and #40 did not agree with our first petition so was not contacted.

Sincerely,
Helen Elefson 346-3162

Helen Elefson

c.c. Alderman Bill Hull
c.c. City Clerk
c.c. Parks Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 348-6195

City Clerk's Department 342-8132

January 13, 1992

Ms. Helen Elfson
36 Ramsey Close
Red Deer, Alberta
T4P 2K1

Dear Ms. Elfson:

I acknowledge receipt of your letter dated December 19, 1992, re: Petition to Remove Portion of Berm/Rosedale Subdivision - South Side of 55th Street.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, February 1, 1993. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on January 29, 1993, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 29, 1993.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

C. Sevcik
City Clerk
CS/ds



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

February 3, 1993

Mrs. Helen Elefson
36 Ramsey Close
Red Deer, Alberta
T4P 3K1

Dear Mrs. Elefson:

RE: PETITION TO REMOVE PORTION OF BERM ROSEDALE SUBDIVISION
SOUTH SIDE OF 55 STREET

The two petitions received dated December 29, 1992 and January 11, 1993, requesting removal of a portion of the recently constructed berm south side of 55 Street, received consideration at the Council Meeting of February 1, 1993.

At the aforesaid meeting Council passed the following motion denying the request of the petitioners:

"RESOLVED that Council of The City of Red Deer having considered petition from Rosedale residents to remove a portion of the Rosedale berm along south side of 55 Street hereby agrees the said request by not approved for all the reasons outlined in the report from the Engineering Department Manager and as presented to Council February 1, 1993.

The decision of Council in this instance is submitted for your information and I am also enclosing herewith the report from the Engineering Department Manager dated January 20, 1993, which is referred to in the above noted resolution (pages 60 + 61). As noted in the report from the Engineering Department Manager the sight distances at Rutherford Drive and 55 Street intersection have been checked and while the sight distances have been found to be within minimum standards, it is their intention to cut back the west berm slightly in the spring to improve the sightline when stopped further back from the intersection.

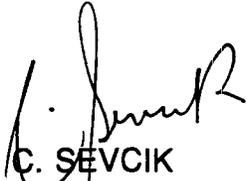


*a delight
to discover!*

Mrs. Helen Elefson.....page 2

As requested, we are addressing this correspondence to you and trust that you will notify the other petitioners of Council's decision. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/cd

cc: Engineering Department Manager
Director of Community Services
Inspector Beaton
Principal Planner

DATE: FEBRUARY 3, 1993

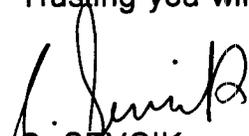
TO: ENGINEERING DEPARTMENT MANAGER

FROM: CITY CLERK

**RE: PETITION TO REMOVE A PORTION OF ROSEDALE BERM ALONG
SOUTH SIDE OF 55 STREET**

Further to our letter to Mrs. Elefson advising of Council's decision February 1, 1993, pertaining to the above matter, a copy of which is attached hereto, please accept this memo as a reminder to undertake slight improvements to the west berm to improve the sightline when stopped further back from the intersection and install additional street lighting. This is in accordance with No. .5 of your January 20 report to Council and which was generally supported by City Council.

Trusting you will find this satisfactory and take appropriate action.


C. SEVCIK
City Clerk

CS/cd

cc: Principal Planner
Inspector Beaton
Director of Community Services
Parks Manager
Director of Financial Services
E. L. & P. Manager

DATE: FEBRUARY 2, 1993

TO: CITY SOLICITOR

FROM: CITY CLERK

**RE: GERALD CRONQUIST - CLAIM FOR COMPENSATION FOR
EXPROPRIATION OF LANDS RAILWAY RELOCATION**

I would advise that the above matter received consideration at the Council Meeting of February 1, 1993, and at which meeting Council passed the following motion:

RESOLUTION

UPON reviewing the report of the City Solicitor respecting the claim of Gerald Cronquist for compensation under the provisions of the Expropriation Act for the expropriation by the City of a portion of the owner's lands lying immediately west of Highway #2 in the Province of Alberta and situate in the east half and the north west quarter to Section 7, Township 38, Range 27, West of the 4th Meridian, which claims arise out of the acquisition of such lands for a railway right of way and the construction thereon of the said railway;

BE IT RESOLVED THAT:

1. In addition to the proposed payment in the sum of \$124,238.00 paid by the City, that the City shall make payment of Gerald Cronquist of the additional sum of \$92,442.00 being the balance of the owner's claim for land value, injurious affection and incidental damages.
2. The City make payment to Gerald Cronquist of interest calculated on the sum of \$62,442.00 being additional compensation for land, at the rate of 8% compounded annually from May 3rd, 1989 to the date of final payment.
3. The City make payment of all reasonable legal, appraisal, and other experts' costs incurred by Gerald Cronquist, in accordance with the provisions of the Expropriation Act;

such payment aforesaid and performance by the City of all matters hereinbefore referred to shall be made in full and final settlement of all claims of every nature and kind which Gerald Cronquist may now or hereafter have against the City, its agents, officers and contractors, Canadian Pacific Ltd., and the Government of Alberta, pursuant to the provisions of the Expropriation Act and the Municipal Government Act, arising out of the acquisition of a portion of the lands owned by Gerald Cronquist for the purpose of constructing and locating thereon a portion of the new main line of Canadian Pacific Railway Company Ltd. and utilizing the same for railway purposes.

The decision of Council in this instance is submitted for your information and I trust that you will take whatever action is deemed appropriate on behalf of the City in this regard.

Trusting that you will find this satisfactory.



C. SEVCIK
City Clerk

CS/cd

cc: City Commissioner
Director of Engineering Services
City Assessor
Land & Economic Development Manager
Principal Planner