



CITY COUNCIL

AGENDA

Monday, March 17, 2014 – Council Chambers, City Hall

Call to Order: 2:30 PM
Recess: 5:00 PM to 6:00 PM

1. IN CAMERA MEETING

1.1. Human Resources Matter (*FOIP - Section 24 (1)*)

2. MINUTES

2.1. Confirmation of the Minutes of the Monday, March 3, 2014 Regular Council Meeting

(Agenda Pages 1 – 14)

3. POINTS OF INTEREST

4. REPORTS

4.1. Climate Change Adaptation Plan - Part One Report

(Agenda Pages 15 – 40)

4.2. 2014 Exempt Salary Treatment

(Agenda Pages 41 – 45)

4.3. Municipal Government Act (MGA) Review: City of Red Deer Policy Paper

(Agenda Pages 46 – 51)

5. NOTICES OF MOTION

- 5.1. Notice of Motion Submitted by Councillors Lawrence Lee and Ken Johnston Re Election Signs

(Agenda Pages 52 – 53)

- 5.2. Notice of Motion Submitted by Councillors Paul Harris and Lynne Mulder Re Pollinator Protection

(Agenda Pages 54 – 56)

6. UNFINISHED BUSINESS

- 6.1. Dialogue and Engagement: Community Amenities - Additional Agenda Item

(Agenda Pages 57 – 68)

- 6.1.a. Motion to Approve Phases of Community Involvement

- 6.1.b. Motion to Approve Terms of Reference for Ad Hoc Committee - Red Deer Multi-Use Aquatic Centre Review Committee

- 6.1.c. Motion to Appoint Member of Council to Ad Hoc Committee

7. REPORTS - Con'td

- 7.1. AltaLink Transmission Line Rebuild - Additional Agenda Item

(Agenda Pages 69 – 73)

8. ADJOURNMENT



UNAPPROVED MINUTES

**of The Red Deer City Council Regular Meeting
held on Monday, March 3, 2014
commenced at 2:31 p.m.**

Present:

Mayor Tara Veer
Councillor Buck Buchanan
Councillor Tanya Handley
Councillor Paul Harris
Councillor Ken Johnston
Councillor Lawrence Lee
Councillor Lynne Mulder
Councillor Frank Wong

City Manager, Craig Curtis
Acting Director of Community Services, Shelley Gagnon
Director of Planning Services, Kim Fowler
Director of Development Services, Paul Goranson
Director of Human Resources, Kristy Svoboda
Acting Director of Communications & Strategic Planning, Charity Dyke
Director of Corporate Transformation, Lisa Perkins
Acting City Clerk, Jackie Kurylo
Corporate Meeting Coordinator, Christine Kenzie
Corporate Meeting Coordinator, Bev Greter
City Solicitor, Michelle Baer
Culture Superintendent, Kristina Oberg
Corporate Controller, Michelle Andrew
Controller, Property Taxation, Deb Stott
HR Team Leader, Consulting & Labour Relations, John Carpenter
Planner, Christi Fidek
Senior Planner, Orlando Toews

Absent: Councillor Dianne Wyntjes



I. IN CAMERA

Moved by Councillor Lynne Mulder, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer agrees to enter into an In Camera Meeting on Monday March 3, 2014 at 2:32 p.m. and hereby agrees to exclude the following:

All members of the Media; and
All members of the Public.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer agrees to revert to an open meeting of Council on Monday, March 3, 2014 at 3:03 p.m.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

2. MINUTES

2.1. Confirmation of the Minutes of the Tuesday, February 18, 2014 Regular Council Meeting



Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer hereby approves the Minutes of the February 18, 2014 Regular Council Meeting as transcribed.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

3. UNFINISHED BUSINESS

3.1. Central Alberta Theatre

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the request from the Central Alberta Theatre.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION TO LIFT FROM THE TABLE CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the report from the Recreation, Parks & Culture Department, dated February 3, 2014, re: Central Alberta Theatre, hereby agrees that the terms of Central Alberta Theatre's outstanding loan from The City of Red Deer, in the amount of \$30,764.93, be renegotiated with a new term that would extend the Central Alberta Theatre's loan repayment to 7 years at 2.963% for an annual payment of \$4,931.08.



IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Councillor Buck Buchanan

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Lawrence Lee

FIRST READING: That Bylaw 3456/A-2014 (Amendment to Loan Bylaw 3456/2010 to change repayment terms and interest rate for the loan to Central Alberta Theatre Society) be read a first time.

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Councillor Buck Buchanan

MOTION CARRIED

4. REPORTS

4.1. Property Tax Penalty Cancellation Requests

Moved by Councillor Buck Buchanan, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer, having considered the report from the Revenue and Assessment Services Department, dated February 12, 2014, re: Property Tax Penalty Cancellation – Request 1 – Eric Kamieniecki – 4406 – 35 Street, hereby agrees that the tax penalties not be waived.



IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the report from the Revenue and Assessment Services Department, dated February 12, 2014, re: Property Tax Penalty Cancellation – Request 2 – Reynaldo & Caroline Vibas – 90 Kidd Close, hereby agrees that the tax penalties not be waived.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

Moved by Councillor Frank Wong, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer, having considered the report from the Revenue and Assessment Services Department, dated February 12, 2014, re: Property Tax Penalty Cancellation – Request 3 – Servus Credit Union on behalf of mortgagee Chad Jensen, hereby agrees to cancel the tax penalties for this property as the responsibility for the penalty being incurred rests with The City.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED



4.2. Amalgamated Transit Union Negotiations Mandate

Moved by Councillor Lawrence Lee, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer having considered the report from the Human Resources Department, dated March 3, 2014 re: Amalgamated Transit Union (ATU) Negotiations Mandate, hereby endorses the recommendation as submitted to the In Camera meeting on March 3, 2014.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

5. BYLAWS

5.1. Land Use Bylaw Amendment 3357/B-2014 Rezoning within Laredo Phase I

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

FIRST READING: That Bylaw 3357/B-2014 (Land Use Bylaw Amendment – Rezoning within Phase I of Laredo) be read a first time.

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder

OPPOSED: Councillor Buck Buchanan, Councillor Frank Wong

MOTION CARRIED



6. NOTICES OF MOTION

The following Notice of Motion regarding Election Signs was introduced by Councillors Lawrence Lee and Ken Johnston:

WHEREAS election signs are a form of freedom of speech which cannot be prohibited but can be regulated; and

WHEREAS The City's Land Use Bylaw regulates signs, including signs used by candidates in municipal, provincial and federal elections; and

WHEREAS specific regulations are adopted relative to sign size, height, and location from roadways and intersections to support the following criteria for designated sign locations:

- Main arterials to provide for maximum exposure to the public
- Aesthetics – designated locations large enough to accommodate signs without becoming cluttered or causing excessive visual blight
- Safety – does not interfere with traffic safety, block the view of traffic control devices, obstruct site lines, distract drivers, or impede vehicular or pedestrian traffic
- Ensure there is no conflict with underground lines and utilities

WHEREAS the current sign regulations do not respond to concerns that an overabundance of signs can contribute to sign pollution and visual blight; and

WHEREAS approved sign locations should allow for the fair and equitable presentation of signs by all candidates; and

WHEREAS signs are only one form of candidate advertising and the regulation of signs does not prohibit candidate's use of alternative forms of candidate promotions that may have less impact on the visual environment;

THEREFORE BE IT RESOLVED THAT Council of The City of Red Deer direct administration to prepare a Land Use Bylaw amendment that will:

- I. Permit signs to be put into place as of nomination day in the year of a municipal



election or on the dropping of the writ for provincial and federal elections; and

2. Limit the number of signs for any one candidate to one sign per contiguous designated sign location.

The following Notice of Motion regarding Pollinator Protection was introduced by Councillors Paul Harris and Lynne Mulder:

WHEREAS humanity relies upon bees and other pollinating insects to pollinate 2/3 of the world's food crops, and

WHEREAS pollinators are a keystone species upon which the health of many others species are dependent, and

WHEREAS pollinator habitat is being lost and threatened around the globe due to development and agricultural practice, including pesticide use, and

WHEREAS, the City of Red Deer would benefit by the identification, protection and enhancement of pollinator habitat, and

WHEREAS the economic value of native pollinators is estimated to be over \$3 billion per year in North America, and

WHEREAS fruits and seeds derived from insect pollination are a major part of the diet of approximately 25 percent of all birds, and of mammals ranging from red-backed voles to grizzly bears, and

WHEREAS native pollinators can be more efficient and effective pollinators than non-native species, and

WHEREAS some of our indigenous plant species rely on specific indigenous pollinator species for successful pollination and thus the continuation of their species, and



WHEREAS recently published research indicate a decrease in some of Alberta's indigenous bumblebee populations, including the rusty-patched bumblebee which is now listed as an endangered species in Canada, and

WHEREAS European honeybees, which are now used for pollination around the world, are also declining in numbers, and

WHEREAS plants play a key role in the prevention of soil erosion and fuel the nutrient cycle by decomposing and absorbing nutrients, and close to 70% of the world's plants rely on pollinators for fertilization and reproduction, and

WHEREAS pollinator gardens and parks throughout the city could provide habitat for native pollinators and an opportunity to create awareness in the community about the importance of pollinators and their habitat, and

WHEREAS the creation of pollinator parks and gardens that do not require the use of pesticides will therefore create a healthier environment to protect not only pollinators but also human health, and

WHEREAS the use of pesticides is one of the main hazards to pollinator health,

THEREFORE BE IT RESOLVED THAT The City of Red Deer Parks department explore the inclusion of dedicated pollinator parks for the purposes of creating pollinator habitats, and to help raise awareness in the community about the long term importance of the pollinator population, and

Be it further resolved that The City of Red Deer explore the permanent banning of neonicotinoids and related pesticides that are known to have adverse effects on the health of the pollinator populations, and

That The City of Red Deer request that AUMA and FCM include the protection of pollinators in their discussions and advocacy efforts at their committees on the environment.

<http://davidsuzuki.org/blogs/science-matters/2009/04/if-the-bees-disappear-well-all-be-stung/>



<http://www.xerces.org>
<http://wildlifepreservation.ca/species-in-need/canadian-species/rusty-patched-bumble-bee/>
<http://www.calgaryherald.com/news/calgary/Declining+populations+pose+threat+food+crops+Alberta+around+globe/8031808/story.html>
http://en.wikipedia.org/wiki/List_of_crop_plants_pollinated_by_bees
http://en.wikipedia.org/wiki/Northern_Nectar_Sources_for_Honey_Bees
<http://pollinator.org/index.html>
<http://www.panna.org/publication/generation-in-jeopardy>
<http://www.panna.org/your-health/home-pets-garden>
http://apisenterprises.com/papers_htm/Misc/Pollination_Input.htm
<http://www.honeycolony.com/article/save-americas-pollinators-act/>
<http://www.govtrack.us/congress/bills/113/hr2692>

Council recessed at 3:36 p.m. and reconvened at 6:05 p.m.

7. PUBLIC HEARING

7.1. Land Use Bylaw Amendment 3357/A-2014 Direct Control District No. 15 Site Exception - 4922 - 55 Street

Mayor Tara Veer declared open the Public Hearing for Land Use Bylaw Amendment 3357/A-2014, a Land Use Bylaw Amendment for a site exception in the Direct Control District No. 15 for property located at 4922 – 55 Street. The following were present and spoke to the item: Cindy Chen, Joanne Keene, Glen Pangel, Eric Colberg and Tina Colberg. As no one else was present to speak for or against the Land Use Bylaw Amendment, Mayor Tara Veer declared the Public Hearing closed.

Councillor Buchanan left Council Chambers at 6:39 p.m. and returned at 6:40 p.m.

Councillor Buchanan left Council Chambers at 6:41 p.m. and returned at 6:46 p.m.



Moved by Councillor Buck Buchanan, seconded by Councillor Tanya Handley

SECOND READING: That Bylaw 3357/A-2014 (Land Use Bylaw Amendment – Direct Control District No. 15 Site Exception at 4922 – 55 Street) be read a second time.

Prior to voting on the above bylaw reading, the following motion was introduced to go into In Camera:

7.2. IN CAMERA

Moved by Councillor Lawrence Lee, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer agrees to enter into an In Camera Meeting on Monday March 3, 2014 at 7:40 p.m. and hereby agrees to exclude the following:

All members of the Media; and

All members of the Public.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer agrees to revert to an open meeting of Council on Monday, March 3, 2014 at 7:58 p.m.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED



Councillor Ken Johnston indicated, given the recent legal briefing, that he will be abstaining from voting on Land Use Bylaw Amendment 3357/A-2014.

Moved by Councillor Lynne Mulder, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, hereby agrees to amend Land Use Bylaw Amendment 3357/A-2014 to reflect the following:

1. Hours of operation of the Health and Medical Services use restricted to 9:00 a.m. to 7:00 p.m.;
2. In addition to the two residential off-street parking stalls, there shall be a minimum of two more off-street parking stalls provided for the exclusive and unrestricted use of the Health and Medical Services use during its hours of operation.

Council recessed at 8:15 p.m. and reconvened at 8:25 p.m.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Councillor Tanya Handley

ABSTAINED: Councillor Ken Johnston

MOTION CARRIED

Second reading of the bylaw, as amended, was then on the floor.

Moved by Councillor Buck Buchanan, seconded by Councillor Tanya Handley

SECOND READING: That Bylaw 3357/A-2014 (Land Use Bylaw Amendment – Direct Control District No. 15 Site Exception at 4922 – 55 Street) as amended, be read a second time.



IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Councillor Tanya Handley

ABSTAINED: Councillor Ken Johnston

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Tanya Handley

THIRD READING: That Bylaw 3357/A-2014 be read a third time.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Councillor Tanya Handley

ABSTAINED: Councillor Ken Johnston

MOTION CARRIED

8. ADJOURNMENT

Moved by Councillor Tanya Handley, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer hereby agrees to adjourn the March 3, 2014 Regular Council Meeting of Red Deer City Council at 8:34 p.m.



IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION CARRIED

MAYOR

CITY CLERK



March 06, 2014

Climate Change Adaptation Plan – Part One Report

Environmental Services

Report Summary & Recommendation:

Recent experience such as floods and severe weather events suggest that climate change adaptation is a serious issue facing Canadian municipalities. The City of Red Deer began work on a corporate climate change adaptation plan in 2011. The purpose of the plan is to assess predicted climate related impacts and to develop a corporate response to preparing for and adapting to these impacts. The adaptation plan is being developed in two parts. Part One, prepared by a cross-department steering committee, and supported by the City's Environmental Advisory Committee, contains the plan's overall goals, the anticipated climate change impacts facing Red Deer, and broad groupings/themes of response actions. Part Two, to be completed in the coming months will provide detailed actions under each major theme as well as prioritization and implementation details.

It is respectfully recommended that Council endorse the Climate Change Adaptation Plan (Part One) and provide any direction or comments to assist in progressing/finalizing part two of the project.

City Manager Comments:

I support the recommendation of Administration. This report outlines part one of the climate change planning process and links to several existing City of Red Deer plans and initiatives that are already approved or in progress.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from Environmental Services dated March 6, 2014, re: Climate Change Adaptation Plan – Part One, hereby endorses the Climate Change Adaptation Plan – Part One as presented at the March 17, 2014 Council Meeting.



Report Details

Background:

In 2011, The City of Red Deer adopted The Environmental Master Plan (EMP). The EMP has been pivotal in launching many sustainability actions in the community and in tracking progress. One of the priority actions identified in the EMP under the Air focus area is for The City to undertake a climate change plan.

The City's Climate Change Adaptation plan process began in 2011. The purpose of the plan is to assess climate related impacts facing the city in the future and to develop a corporate response to preparing for and adapting to climate change. The plan looks at corporate preparedness/adaptation; actions cover every city department. The climate change project focuses only on corporate (as opposed to community) climate change impacts.

The plan will be made up of two distinct reports. The first report, as presented on this agenda for Council's consideration, sets out the agreed upon project goals and process (previously endorsed by Council), identifies the major climate change impacts facing Red Deer, and establishes the major adaptation actions for the corporation. While, this document is a corporately focused plan, in the future, a community climate change plan could be considered for the city.

Discussion:

What is Climate Change?

The attached report discusses and defines climate change in more detail but essentially, climate change is defined as the wide-scale change in average weather over a lengthy period of time. Changes linked to shifts in average weather are identified by many researchers as bringing about serious impacts on the local environment such as variations in precipitation, temperature, or increased frequency of severe weather.

What is in the Climate Change Adaptation Plan Report?

The attached report forms part one of the adaptation work The City has been undertaking to improve resiliency and adaptation to the climate change impacts predicted for our area. It describes the origin of the climate change project and the steps taken to develop this plan to date. As outlined in the report, this work began as a partnership with ICLEI Canada (International Council for Local Environmental Initiatives). ICLEI offered Red Deer an opportunity to be part of a group of Canadian communities receiving assistance in learning about and planning for resilience in their municipalities around climate change impacts. The report notes that there are many projected impacts of climate change to be considered. As part one of the overall plan, the report sets out the general vision and direction for adaptation work across the corporation and identifies the major actions areas/themes that need to be addressed. The subsequent phase of the project will present the specific actions and provide a detailed implementation schedule for corporate actions.



What Has Council Directed to Date?

In October 2011, Council passed a resolution confirming participation in ICLEI Canada's Adaptation Initiative program and endorsing the formation of a cross-department steering committee to develop a corporate climate change adaptation plan.

Why is this important to Red Deer?

The Climate Change Adaptation Plan is important as Red Deer strives to meet its goals in the EMP and seeks to be a sustainable and resilient community for current and future generations.

Further, it is important that Council and staff are aware of emerging issues related to the environment and how these affect corporate operations. Responsible management of city facilities and resources is a top concern for any municipal government, adaptation planning directly relates to this responsibility. It looks at how to protect assets and investments from damage and at stewardship and protection of our natural and built infrastructure.

Additionally, many residents have expressed concern about climate change impacts. In the 2012 and 2013 Customer Satisfaction Survey conducted by Banister Research for the Environmental Services Department residents were asked two questions about their opinion of climate change adaptation planning. In both cases, a sizeable share of respondents indicated being concerned or very concerned with climate change adaptation and the majority believe it is important or very important that The City have a climate change adaptation plan.

Residents were asked:

Question	Response 2012	Response 2013
How would you rate your level of concern, overall, regarding the types of effects or impacts being predicted as a result of climate change?	Concerned or Very Concerned = 44%	Concerned or Very Concerned = 41%

(statistically significant to margin of error no greater than 3.5% at 95% confidence level, 19 times out of 20),

Residents were also asked:

Question	Response 2012	Response 2013
How important is it that the City has a plan in place to address the impact of climate change?	Important or Very Important = 59%	Important or Very Important = 50%

(statistically significant to margin of error no greater than 3.5% at 95% confidence level, 19 times out of 20),



How is the Plan being written?

The plan is being developed according to the ICLEI Canada milestones/process. The purpose of the ICLEI process is to help municipalities develop a Climate Change Adaptation Plan and build capacity for local climate change planning, implementation and monitoring within their organization. During the 2011 budget, Council approved a special funding request to implement the priority actions of the EMP and specifically noted engaging in the ICLEI program. This funding was re-approved in 2013 to complete the project.

A cross departmental steering committee with representatives from various city departments such as Engineering, Environmental Services, Recreation, Parks and Culture, Planning, and Emergency Management is in place to guide the plan. These departments were approached for the steering committee as their operations and work was seen to be directly affected by climate change and adaptation needs. The Director of Development Services is the project champion.

The steering committee has been supported by a staff resource team made up of representatives from other city departments, who will also be impacted by climate change and who are able to contribute specific, valuable insight related to needed city adaptation. The resource team department representatives included Public Works, Communications, EL&P, Social Planning, Land and Economic Development, and Risk and Asset Management. Regular briefings have been provided to the Director of Corporate Transformation.

Why is this only Part One of the Plan?

This report presents part one of the corporate adaptation plan. Given the range of possible impacts Red Deer may experience and the range of needed responses, climate change adaptation can be somewhat overwhelming. The steering committee wants to prevent this situation by breaking the document into two parts; the first part presents the plan's overall goals, major impacts, and broad types of response actions. In addition, by setting the plan out in two parts there is more opportunity for input and dialogue at this stage before progressing to part two's more heavily detailed actions and final priority setting.

What will be in Part Two of the Plan?

Part Two of the climate change adaptation plan will provide detailed actions under each major theme as well as prioritization and implementation details. This work is expected to be concluded within the next six to seven months.

Because the current climate change adaptation planning is concentrated on corporate adaptation, The City may at some point in the future wish to consider undertaking a community based climate change adaptation plan. A community plan could support local residents, businesses, and organizations in becoming more adaptive and resilient to climate change impacts.



What is the Government of Alberta's Direction?

The Government of Alberta released a provincial climate change strategy in 2008 (updated from 2002). It does not directly address municipal adaptation, resilience or readiness but focuses instead on reducing green house gas (GHG) emissions and on reducing contributions to climate change (i.e. a mitigation focus). The strategy sets targets for ghg reduction and its chief foci are on carbon capture and storage, energy conservation, and green energy production. Therefore, the Province's strategy is more aimed at reducing environmental footprint rather than on preparing for the impact of changes being forecast. In speaking with Provincial staff in 2013, the strategy is under review for possible update. Red Deer is addressing ghg reduction, energy conservation, environmental footprint through our Environmental Master Plan whereas the intent of the Climate Change Adaptation Plan is specific to adapting to the forecasted changes.

What are other Municipalities Doing?

Recent worldwide events such severe droughts and famines, tsunamis, and flooding as far away as Europe or as close as Southern Alberta/the local region in 2013, have drawn more media attention to possible links between climate change and impacts facing Albertans and Alberta municipalities. Climate change adaptation is a growing issue worldwide with organization such as the United Nations and International offices of ICLEI working around the world to prepare communities for climate impacts. In Canada, ICLEI and Federation of Canadian Municipalities (FCM) directly target programs for municipal adaptation and preparedness.

In Alberta, the Municipal Climate Change Action Centre (MCCAC) is taking a lead to support municipalities on climate change planning. MCCAC was established in partnership through the Alberta Urban Municipalities Association (AUMA), Alberta Association of Municipal Districts and Counties (AAMDC), Alberta Environment, and Alberta Municipal Affairs to respond to the needs and concerns of municipalities about climate change. It seeks to reduce barriers that communities face when implementing climate change initiatives. MCCAC is working to raise awareness about climate change planning. Their scan indicates that some municipalities are progressing in work on climate change and among these Red Deer has been acknowledged as demonstrating progress (e.g. staff have invited to share knowledge and experience at upcoming MCCAC workshops).

Analysis:

Progressing with The City's Climate Change Adaptation Plan allows The City to meet its commitment under the EMP related to sustainability. Beyond that, it achieves two other key actions: it helps ensure responsible asset management and prepare The City to prevent impacts. Secondly, it helps demonstrate leadership within the community. Other organizations or corporations may want to look at protecting their businesses or operations so demonstrating successful adaptation planning is important. Demonstrating leadership in Alberta is significant as Red Deer is not alone with regard to flood or severe weather risks and increasing resiliency is important for all communities.



The climate change adaptation plan is fulfilling our commitment under the ICLEI project. It has been a positive partnership with ICLEI; one that has placed us among some leading communities as identified by the Canadian Institute of Planners, MCCAC, and AUMA.

Who has provided review and comment?

Part One of the climate change adaptation plan has benefited from the review and input of several key groups linked to The City's corporate operations. These groups are: The City's Green Team, the Corporate Leadership Team, and The Environmental Advisory Committee.

City of Red Deer Green Team

In January, the City of Red Deer corporate Green Team reviewed the draft plan. The Green Team's mandate states that it will support staff to identify and implement corporate environmental initiatives and prioritize implementation as well as make recommendations to senior management in relation to environmental issues caused and/or impacted by day to day operations within the corporation of The City of Red Deer. The Green Team supported the document and the proposed next steps. In reviewing the document, the Green Team also made suggestions for engaging staff as the work continues during future phases. The Green Team will be kept informed as the work and steps progress.

Corporate Leadership Team

Corporate Leadership Team has reviewed the plan and provided input and direction.

Environmental Advisory Committee

This report has been presented to the Environmental Advisory Committee (EAC) for review and input. Although the EAC's mandate is community focused rather than corporate, the committee provided important feedback and insight because climate change will affect both the city as a corporation as well as local residents (for instance provision of city services). In addition, as stewards of the Environmental Master Plan it is important that the Committee be kept informed about progress of actions under the plan.

In January, the Environmental Advisory Committee passed the following resolution:

“Resolved that the Environmental Advisory Committee, having considered the draft Climate Change Mitigation and Adaptation Plan prepared by Environmental Services dated December 12, 2013, hereby supports the report as presented, and forwards the report to Council for consideration.” *

**(Please note that the draft document was previously titled Climate Change Mitigation and Adaptation Plan; however ICLEI recently pointed out that the plan is strictly an adaptation plan since it focuses on adjusting our corporation to deal with expected impacts. Mitigation, on the other hand, generally refers to reducing GHG. Since GHG reduction (mitigation of climate change) is covered directly in other work and plans such as The City's Corporate GHG Inventory/Plan having “Mitigation” in the title of this document was seen as a misnomer. Therefore, the document's title was corrected in February.)*



Next Steps

If endorsed by Council, the Steering Committee and Plan Champion would continue to work with ICLEI to complete Part Two of the climate change plan containing the specific adaptation actions, timelines, priorities, and implementation details. Input from City departments and the Green Team will be sought. Together, the Part One and Two documents would form Red Deer's corporate adaptation plan and implementation strategy.

Summary

At the core of undertaking a climate change adaptation plan for Red Deer, is the desire to plan for a changing future and to adapt and protect corporate assets and services for future decades. Predicting exactly how Red Deer may be affected or impacted in the future as the global climate shifts, changes or warms is not realistic. However, it is realistic and possible for a municipality to identify credible forecasted impacts, consider how those impacts could play out locally, and think about how to respond to and address the significant impacts. The climate change adaptation project stems from the Environmental Master Plan. It is broken into two parts, Part One as presented here deals with the major goals, predicted impacts and anticipated broad actions for Red Deer's plan. Part Two, to be finalized in the coming months will provide specific actions/detail around adaptation including an implementation strategy for The City's plan. The project follows the ICLEI Canada process and places Red Deer among a group of progressive Canadian municipalities preparing for adaptation.

Every municipality wants to be able to effectively deal with change, both positive and negative, minimize risks, and bounce back quickly if something severe happens. The climate change adaptation plan is part Red Deer's strategy to do so in the future. It is the first climate change document for The City. However, as corporate experience grows, as Federal or Provincial policy/resources are solidified, and as leading practices from across the country become more evident the plan can be updated and enhanced to ensure The City is protecting its residents and assets to the best of its ability.

Recommendation

Council is asked to endorse the Climate Change Adaptation Plan (Part One) and to provide any direction or comments to assist in progressing/finalizing part two of the project.



ENVIRONMENTAL ADVISORY COMMITTEE

DATE: January 21, 2014
TO: City Council
FROM: Environmental Advisory Committee
RE: Climate Change Mitigation and Adaptation Plan

At the Wednesday, January 15, 2014 meeting of the Environmental Advisory Committee, the Committee discussed the Climate Change Mitigation and Adaptation Plan.

Following the discussion, the motion as set out below was introduced and passed:

“Resolved that the Environmental Advisory Committee, having considered the draft Climate Change Mitigation and Adaptation Plan prepared by Environmental Services dated December 12, 2013, hereby supports the report as presented, and forwards the report to Council for consideration.”

The above is submitted for Council’s consideration.

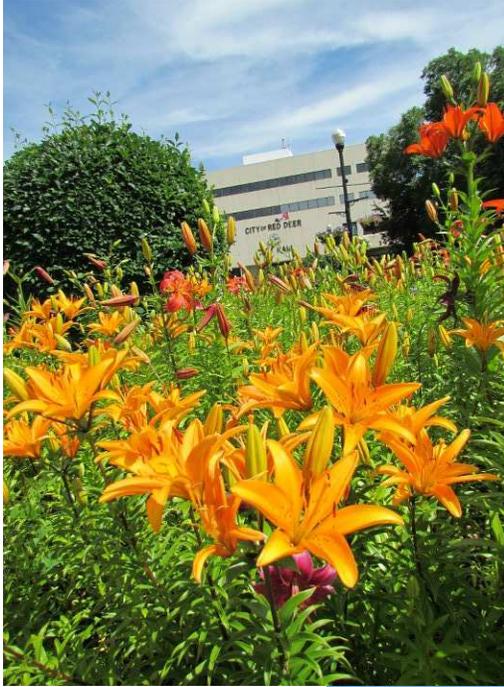
Respectfully submitted,

by Andrea Pagee
Chair, Environmental Advisory Committee

c: Nancy Hackett, Environmental Initiatives Supervisor

Climate Change Adaptation Plan – City of Red Deer

Part One Report
March 3, 2014



<p>Acknowledgements</p> <p>Thank you to the following groups and individuals for their work and ongoing contributions to this project:</p>
<p style="text-align: right;">PROJECT CHAMPION Paul Goranson</p>
<p style="text-align: center;">STEERING COMMITTEE/ADAPTATION TEAM MEMBERS</p> <p style="text-align: center;">Tom Warder, Environmental Services Frank Colosimo, Engineering Services Simone Thompson, Engineering Services Trevor Poth, Recreation, Parks, and Culture Haley Mountstephen & Tara Lodewyk, Planning Susan Katzall, Recreation, Parks, and Culture Karen Mann, Emergency Services Lisa Perkins, Director of Corporate Transformation Nancy Hackett, Environmental Services</p>
<p style="text-align: center;">DEPARTMENT RESOURCE EXPERTS</p> <p style="text-align: center;">Tara Shand on behalf of Communications Cyril Cooper & Michelle Zeggil on behalf of Land and Economic Development Michael Williston on behalf of Engineering Greg Sikora on behalf of Public Works Ligong Gan & Garfield Lee on behalf of EL&P Russell Crook on behalf of Asset Management Nancy McAdam on behalf of Corporate Services Scott Cameron on behalf of Social Planning</p>
<p style="text-align: right;">ICLEI Canada</p> <p style="text-align: center;"><i>ICLEI Staff including Jade Jackson, Nick Weigeldt, Holly Vaughan, Ewa Jackson, and Leya Barry as well as and Fellow Adaptation Plan Pilot Communities across Canada</i></p>
<p style="text-align: center;">Environmental Advisory Committee Members and City of Red Deer Green Team members</p>

Table of Contents	
Introduction ...	3
Background and Context...	4
Impacts & Issues ...	8
Vision Statement ...	9
Goals and Objectives ...	10
Themes for Adaptation...	11
Major Action Areas ...	11
Wheels are in Motion Already ...	14
Next Steps...	16
Conclusion...	17

Climate Change Adaptation Plan Background Report

Introduction

Most of us have insurance policies; they may cover our home, our vehicles, valuables like jewellery, or even personal injury. By no means do we wish to experience an injury or accident or face the aftermath of a fire; but it is a fact that these things happen. We maintain insurance policies not because we anticipate needing them, but because we believe it is responsible and prudent to be prepared in case they are needed. Insurance buys us peace of mind and buoyancy against the impacts or intensity of possible ordeals. It buys us preparedness.

Climate change planning is a bit like an insurance policy, in that we are seeking to be prepared. We really hope that we are not impacted but it makes sense to have a policy in place, just in case.

In addition to having these policies in place in case the worst happens, we must also take steps to prevent or reduce losses. That's what a climate change adaptation plan seeks to do. It helps to prepare us in the event of a worst case scenario but also seeks to reduce losses or damages we might experience should an event occur.

All Alberta municipalities have a responsibility to their citizens to provide services, facilities or infrastructure that is necessary and desirable and to develop and maintain safe, viable communities¹. Protecting a community and its assets from damage and ensuring safety and continuity of municipal operations clearly falls within this mandate.

The City of Red Deer Climate Change Adaptation Plan was initiated primarily with an emphasis on corporate action and preparedness around the impacts of climate change. It is part of the implementation of priority actions from the Environmental Master Plan (EMP). We want to understand the predicted impacts on our corporate operations so that we can continue to serve the citizens of Red Deer. This is our initial attempt at a corporate climate change plan so some aspects may need to be revisited as we learn more and as experience and research adds to

¹ Government of Alberta, *Municipal Government Act*, Part 1, Section 3 "*Purposes, Powers and Capacity of Municipalities*". Item/ISBN# 9780779775545. Alberta Queen's Printer. 2013.

our understanding. The plan is the first of its kind for our City. Other documents have very recently noted climate change as a possible environmental consideration but have not looked at how the city as a corporation can be prepared nor at how climate change is being addressed across the whole city operation/all city departments.

This plan addresses The City's commitment to show leadership, as well as model and practice environmental sustainability principles expressed in the 2009-2011 Strategic Plan. It is part of implementing the Environmental Master Plan, which identified the need to undertake climate change mitigation and adaptation planning for our community². In addition, The Climate Change Adaptation Plan addresses the environmental stewardship and responsive decision making components of The City's Sustainability Vision. It will be a key part of striving to protect and improve our community for current and future generations³.

The plan is intended to identify operational changes we may need to make to adapt to changing conditions. It is fairly high level and conceptual but it identifies specific major actions and categories of recommended actions. Once this report is accepted, the next phase is to develop and present more detailed actions as well as a broad implementation strategy.

Background and Context

Climate Change has been defined by some as the wide-scale change in average weather over a period of time (e.g. 30-70 years). While there appears to be much debate over the causes and severity of changes to our climatic patterns, there is some agreement that our planet is facing more severe weather and that the average conditions are no longer the type of norm we might expect to continue. Over the past century, Alberta's average temperature has warmed by approximately 1.4 degrees Celsius. Projections indicate that by 2050 the warming could be as much as 3°C.⁴

However, climate change planning is not just about our city getting a few degrees warmer. It is about addressing the full range of anticipated effects of changing temperatures, changing precipitation patterns, and the severity of storms as well as what those changes mean to our regular operations and business. In terms of storm severity, it has been reported that six out of seven of the most costly

² The City of Red Deer, Environmental Master Plan, Approved April 2011. Section 3 Air, Priority Actions

³ *Sustainability Vision for The City of Red Deer*.

⁴ C3, The Climate is Changing – Are You Ready? November 26, 2013.

disasters recorded in Canada occurred in Alberta⁵. This plan looks at an anticipated range of impacts such as ecological effects on vegetation in our parks system, how precipitation changes may affect our outdoor recreation venues, snow removal or road repairs, the types of pressures placed on our treatment plants during severe weather or drought, and how to prepare staff and residents for the ways that service delivery may be altered during a severe storm or flooding.

The goal of our plan is that we will engage in **adaptation** to climate change and become more **resilient** to climate change impacts. Conversely, the goal of The City's work on GHG planning, undertaken as part of a separate project is about **mitigation** of climate change.

How are we defining that?

Mitigation, resilience and adaptation are terms that are being used more frequently in climate change discussions and because they may mean different things to different groups, it is probably helpful if Red Deer's work includes a definition of what we mean by them.

Adaptation

Adaptation is the focus of Red Deer's work. Natural Resource Canada states that "climate change adaptation involves making adjustments in our decisions, activities and thinking in response to observed and predicted changes in climate. The goal is limiting harm or reducing costs in the long term while taking advantage of new opportunities and maximizing benefits. Successful adaptation does not mean that impacts will not occur, only that they will be less severe than would be experienced had no adaptation occurred."⁶

Resilience

Resiliency is commonly thought of as the ability to recover quickly and consistently from a difficult situation, sickness, accident, or change. If we were referring to a person having resiliency we might use words like buoyant, hardy or irrepressible. For climate change, ICLEI defines resilience as: "The ability of a social or ecological system to absorb disturbances while retaining the same basic structure and ways of functioning, the capacity for self- organization, and the capacity to adapt to stress and change."⁷

⁵ C3, The Climate is Changing – Are You Ready? November 26, 2013

⁶ Natural Resource Canada (NRCAN), Impacts to Adaptation: Canada in a Changing Climate, 2007

⁷ ICLEI Resilient Cities 2014 Glossary of Key Terms. <http://resilient-cities.iclei.org/resilient-cities-hub-site/resilience-resource-point/glossary-of-key-terms/> March 2014

Mitigation

Many communities are involved in mitigation of climate change. The definition ICLEI uses for mitigation is: “with respect to climate change, mitigation means implementing policies to reduce greenhouse gas emissions and enhance sinks”.⁸ Common mitigation activities that reduce the probability of climate change by reducing atmospheric concentrations of GHG include: the reduction of greenhouse gas emissions through energy conservation, encouraging alternate forms of transportation/reduction of single occupancy vehicles, and the protection of existing forests.⁹

How was the plan developed?

In 2010 The City of Red Deer was approached by ICLEI Canada (International Council for Local Environmental Initiatives) regarding a unique opportunity to partner in an introductory program to develop a climate change adaptation plan for our city. ICLEI Canada was seeking 14 communities to participate in a pilot program. The purpose of the pilot was to help municipalities develop a Climate Change Adaptation Plan and build capacity for local climate change planning, implementation and monitoring within their organization. During the 2011 budget, Council approved a special funding request to implement the priority actions of the EMP and specifically noted engaging in the ICLEI program.

ICLEI set out the steps (milestones) for plan development, provided facilitation, support, advice, as well as data during some stages of plan development. Red Deer’s resulting climate change plan will reflect the ICLEI milestones. Based on a successful first couple years of piloting, this program has been made permanent by ICLEI. It is now called the Building Adaptive and Resilient Communities (BARC) program. It concentrates on communities who want to establish solutions to improve local adaptation and resilience. “It is a holistic process for how local communities can address the array of impacts likely to occur as a result of climate change.”¹⁰ Red Deer is still part of the ICLEI Adaptation (now BARC) program as we wrap up our final milestones completing our plan and setting implementation strategies and future monitoring.

The ICLEI program (BARC) is somewhat parallel to the Partners for Climate Protection (PCP) program offered by the Federation of Canada Municipalities with support/partnership from ICLEI. The PCP program is similar in that it involves local governments from across Canada who advance through a set of milestones to achieve their work - however the work is not about adapting to climate change -

⁸ ICLEI Resilient Cities 2014 Glossary of Key Terms. <http://resilient-cities.iclei.org/resilient-cities-hub-site/resilience-resource-point/glossary-of-key-terms/> March 2014

⁹ International Food Policy Research Institute. Washington, DC. <http://www.ifpri.org/book-775/ourwork/researcharea/climate-change/terms-definitions#mitigation>. March 2014.

¹⁰ ICLEI Canada, Changing Climate, Changing Communities: guide and workbook for Municipal climate Adaptation. 2010, page 5

rather it is about mitigating climate change through reducing green house gas emissions (GHG). GHG is the major contributor/cause of climate change.

“The Partners for Climate Protection (PCP) program is a network of Canadian municipal governments that have committed to reducing greenhouse gas emissions and acting on climate change...The PCP program aims to provide municipal and regional governments with the support they require to identify and address local sources of GHG emissions. Guided by a five milestone framework, participants work to develop local GHG inventories, set GHG reduction targets, develop and carry out local climate change action plans, and monitor results. The program currently engages 230 Canadian municipalities.”¹¹

The PCP program is an important effort to help reduce or mitigate unsustainable practises and practises that cause GHG emissions. Red Deer has not joined to PCP program. But we do have a corporate GHG plan adopted by Council in April 2013. The EMP directs that a community GHG plan also be developed. Special funding was set aside to start this project in 2014. It may make sense for Red Deer to explore joining the PCP consortium once we begin the community GHG plan as there are some matching funding sources linked to the program as well as resources such as networking, research, and professional support. But just to reiterate, GHG plans and reduction strategies for Red Deer are a separate project from climate change adaptation.

So, going back to our climate change adaption plan, it was assigned a plan champion (Paul Goranson) as well as a project lead (Nancy Hackett). The plan was developed using an inter-departmental approach looking at broad impacts of climate change. The core steering committee group included representatives from departments that were seen to have their operations or business most affected by possible climate change impacts. This group included Environmental Services, Engineering, Planning, Parks, and Emergency Management. The core steering group met numerous times throughout plan development. A support or resource group of representatives from secondarily impacted departments was also established and engaged at key points throughout plan development. This group was comprised of staff from; Communications, Land and Economic Development, Asset Management, Electric, Light and Power, Public Works, and Risk Management. Both groups helped to develop the project charter and signed off on the charter. Both groups also reviewed information and provided input on development of this document. In fact, throughout, both groups are instrumental in developing a well-balanced, broad plan for Red Deer.

¹¹ ICLEI Canada website: www.icleicanada.org , March 2014

Council Resolution

At the initial stages of the project, Council passed the following resolution which reflects The City's commitment to ICLEI's program and has directed/guided the project steering committee and staff involved in the project. From the October 17, 2011 Council meeting:

Resolved that Council of The City of Red Deer having considered the report from the Environmental Services Department, dated October 3, 2011, re: Climate Change Mitigation and Adaptation Plan, hereby agrees as follows:

Whereas The City of Red Deer Environmental Master Plan establishes key goals for the future of Red Deer's environment and establishes priority actions to achieve these goals, and

Whereas the Plan's priority actions pertaining to air quality and emissions direct the development of a Climate Change Adaptation and Mitigation Plan,

NOW THEREFORE, BE IT RESOLVED, that The City of Red Deer, has joined ICLEI (International Council for Local Environmental Initiatives) Canada's Adaptation Initiative and will undertake the five milestones presented in ICLEI's "Changing Climate, Changing Communities" document to prepare for the impacts of climate change, specifically:

- 1) Initiate an Adaptation Effort;
- 2) Research Climate Change Impacts;
- 3) Create an Adaptation Plan;
- 4) Develop an Implementation Strategy for the Plan; and
- 5) Commit to Monitor and Review the Plan.

Impacts & Issues

As part of our work with ICLEI, we were provided with a report detailing climate change scenarios for our local region. ICLEI based the report on "models developed by a series of international climate modeling centers. Each of them provided their projections of future global climate to the Intergovernmental Panel on Climate Change (IPCC). Environment Canada scientists, working as members of the Canadian Climate Change Scenarios Network, combined data from these models to compute new projections for the regions across Canada."¹² The data was then reviewed and compiled into a report for our use by ICLEI. This report, entitled "Milestone Two and the Science of Climate Change: Climate Data for Red Deer", is available under separate cover. The information detailed in the

¹² ICLEI Canada, Milestone Two and the Science of Climate Change: Climate Data for Red Deer, Alberta. June 2011.

report indicates that climate change is affecting all of Canada and it provides the specific impacts forecast for Red Deer.

In reviewing the climate change data and projections available to Red Deer from ICLEI, the primary impacts fall into three main areas:

- Warmer, drier summers (leading to impacts such as seasonal drought.)
- Increased risk and frequency of severe weather events (wind events, tornado risk, hail, winter storms, and severe rain events)
- Increased risk of flooding (due to increases in annual precipitation for the winter and spring seasons).

Staff note that Red Deer has already begun to experience many of these impacts such as flooding and continued/ongoing seasonal drought.

Vision Statement

The project team initiating this climate change work created a vision statement which was endorsed by City Council in 2011. Essentially, the vision states that The City of Red Deer has expressed commitment to proactively anticipate change and arrive at informed strategies to manage decisions. In living up to these commitments, Red Deer sees sustainability as an opportunity to lead and lay the foundation for our future.

Based on our desire to show leadership as a sustainable community as expressed in the 2009-2011 City Strategic Plan, we are interested in using the Adaptation Strategy in three ways.

First, we want to better understand what climate change may mean for our community, how it could affect us, and the ways in which we need to prepare/plan. Building awareness across our organization on wide-reaching impacts and required actions is crucial (i.e. climate change planning is not simply housed in one department but impacts all departments and projects).

Second, we see the Adaptation Strategy as an opportunity to implement significant portions of our Environmental Master Plan. It will help us advance our Environmental Master Plan, and signal where gaps may exist in that plan, as well as assist in prioritizing actions.

Third, we wish to engage and educate citizens in:

- what to expect from climate change,
- in environmental programs and actions aimed at reducing impact, and
- in how to improve sustainability and adapt to climate change.

Therefore, as a corporation we need to have a firm understanding of what climate change means for our city and we need to get our operations and policies in order to be able to best serve our community in the coming years.

At project completion we expect to deliver a plan that will address climate change risks, vulnerabilities, adaptation and response, tailored to Red Deer as a corporation. This plan will need to supplement and tie-in with other environmental plans and action, chiefly the Environmental Master Plan.

While climate change planning is new for our municipality, there is determination and dedication to improve sustainability and a firm policy framework in place to support embarking on this initiative. Much work is already underway that can and does link to climate change resiliency or adaptation. This framework includes The City's 2009-2011 Strategic Plan, The Municipal Development Plan, and the Environmental Master Plan; all of which identify the importance of focused, continued action.

Red Deer is ready to better understand and plan for climate change adaptation and develop practical, relevant measures that can be implemented in a coordinated way with our existing plans. With ICLEI's support and by networking with other Canadian communities who are also at the forefront of climate change planning, we can learn from best practices and build ongoing knowledge to develop an adaptation plan to sustain our community now and in the future.

Goals and Objectives

The objectives of undertaking a climate change plan for Red Deer are:

- Improved understanding across City Departments of the predicted impacts of climate change on The City of Red Deer and how operations and services could be affected.
- Make a connection between the numerous environmental actions The City is already pursuing and their link to climate change adaptation.
- Incorporate climate change awareness and preparedness into future City planning and policy. This action is intended to maintain safety, well-being, and quality of life as the City grows over the next 30 – 50 years
- Identify operational changes City departments may need to make to adapt to changing conditions. These actions and changes will be developed into a plan for mitigating and adapting to climate change and its impacts within the City of Red Deer. The plan will be high level and conceptual.
- Assist in implementing priority actions of the Environmental Master Plan¹³

¹³ The City of Red Deer, Environmental Master Plan, 2011. "Air Priority Actions: Community: Develop a Climate Change Adaptation and Mitigation Plan."

- Demonstrate leadership as a sustainable community both within the city and region
- Achieve the sustainable community vision of the City's Strategic Plan and Environmental Pillar as well as the Municipal Development Plan, enhance the City's environmental reputation, and practice continuous improvement in our delivery of services and programs.
- Position The City to respond to emerging issues and opportunities around climate change

Targets will be set in the future.

Themes for Adaptation

In considering the possible impacts stemming from anticipated climate changes, vulnerability, risk assessment and options were reviewed.

In working with ICLEI and other communities who have been developing climate change plans, it is clear that there are a range of adaptation options. These options may involve modifying plans, practises or processes used by the municipality to ensure it can respond to climate change; building or upgrading infrastructure to be ready for anticipated impacts, examples from other municipalities include stormwater collection system improvements or seawall reinforcement; expanding awareness and education, and providing protection through diversification such as economic diversification in an agricultural region which may be facing future drought.

For Red Deer the major adaptation approaches that are forming the basis of our interest for the plan involve four key focus elements.

1. Ability to provide service and continue operations
2. Protecting and adapting built and transportation infrastructure
3. Protecting and improving resiliency of our green infrastructure (man-made and natural ecological)
4. Serving our residents, stakeholders, and community

Major Action Areas

In order to respond to the major predicted actions, we worked across the entire corporation and considered, in detail, the types of impacts that might be seen to affect our organization. We came up with over 100 specific actions ranging from the need for comprehensive studies or broad plans, right up to specific

retrofits and direct operational considerations. Because there are so many actions, they need to be prioritized and reviewed. In order to do this we established five major categories of actions in which our climate change adaptation will fall:

1. Business continuity planning
2. Development and planning standards
3. Storm water design standards
4. Parks adaptation of operations to meet eco-system pressures resulting from climate change
5. Adaptation of operating practises and service levels

Many of these actions are already underway in one form or another and integrating the climate change research, awareness and linkages will be important. Further by grouping the major categories of actions we can see that there is an impact across the corporation and rather than each area working independently we can collaborate/learn from each area's response.

1. Business continuity planning

Essentially business continuity planning describes how to resume operations after a major disruption. A disruption in the context of a city could take many forms – some natural and some manmade - such as an uncontrolled wild fire, major natural disaster, pipeline rupture or a train derailment causing a chemical spill. Extreme examples of each of these threats have occurred all too recently across our country. The impacts stemming from or linked to climate change are comparable. While we cannot anticipate all threats, we can recognize that in climate change planning an increase in severe weather and risk of flooding may lead to the need to deal with recovery and business continuity. Municipalities such as Red Deer, deliver many services such as water, waste water, waste collection, recreation, emergency response, transit, electrical distribution, roads, traffic signals and street lights. Business continuity planning is really about how to continue or resume service delivery as quickly as possible. Clean up of downed trees, opening access roads, restoring power all have to be considered. Red Deer is already working on a business continuity plan process so the climate change plan will provide input into this process by identifying possible disruptions linked to climate change forecasts.

2. Development and planning standards

One of the key areas of our municipal authority is the issuing of building and construction approvals. We also act as a local developer. Because the anticipated impacts of climate change can lead to higher risks to some buildings,

we need to ensure that our standards and approvals address these threats. In addition, we can impact adaptation by improving the sustainability of our community design by looking at how our development and planning standards seek to improve energy efficiency, make our neighbourhoods more walkable, improve access to alternate transportation modes, and protect or enhance ecological amenities. Documents such as the Neighbourhood Design Standards have begun to incorporate policies which consider the future response to climate change and climate change adaptation. Moving forward it will be important to continue in this vein by bringing adaptation actions as a central consideration in our development and planning standards and potentially, our development practices.

3. Storm water design standards

As already identified by Engineering Services, the frequency of flooding and storm water runoff necessitates that storm water design standards be reviewed. The climate change adaptation plan recommends that consideration be given to the impacts expected, and that as these standards are reviewed and revised the protection of city infrastructure, facilities, and properties be considered alongside the protection of all properties in the city.

4. Parks adaptation of operations to meet eco-system pressures resulting from climate change

When thinking of municipal corporate assets sometimes we tend to picture buildings, streets, sidewalks, and major facilities such as a wastewater treatment plants. However, we also need to think of protecting our ecosystem assets. We specifically want to retain a robust and resilient eco-system and as stewards of the local eco-system we need to be addressing its protection in our climate change work. Ecosystem assets often increase in value to us as they become more mature – think of a 25 year old tree compared to a newly planted tree. As a result ecosystem pressures need to be addressed distinctly within our plan to account for the length of time it takes these assets to mature and for their unique values and vulnerabilities.

City of Red Deer Parks staff noted several issues attributed to climate change, issues that are impacting their operations. For example, they note seasonal drought is impacting tree and turf loss rates, amplified spring precipitation has brought about increased mosquitos, more severe storms including wind cause additional tree limb failures which staff must respond to, increased snow impacts operations, and temperature increases are altering plant hardiness zones and changing forest insect adaptability and introducing different weeds. Staff are

working to address these changes but it requires adaptation of operational approaches. The Climate Change Adaptation Plan is seen as important in continuing to address and improve our response as a corporation.

5. Adaptation Of Operating Practises and Service Levels

Climate change planning will involve preparing for service level disruptions or changes and general operating practises as well. With altered weather patterns we need to consider whether changes to our service delivery levels are needed and we need to be conscious of realistic expectations for staff and service providers. Looking at our operations from yard waste collection, to road clearing, to outdoor recreation; service effectiveness is a key part of our climate change plan. Some communities for instance have realized that changes in the freeze-thaw frequency during their winter season makes past standards and expectations for flooding and maintenance of outdoor skating rinks ineffective and inappropriate to continue. Other communities are keeping outdoor pools or splash pads open longer into the autumn due to changes in heat patterns. Red Deer's expectations and practises need to be conscious of our climate predictions and experiences. Also within this major theme, we need to address the length of time required to clean up after an average storm compared to what length of time is needed after a more severe storm or weather event and what that means for our day to day operations as clean up occurs.

By tackling these five major action areas and looking at specific actions under each category The City of Red Deer will be in an increasingly more resilient position to adapt to and address climate change pressures and impacts in our corporation as we serve our local community.

Wheels are in Motion Already

Climate change can seem a large topic but we're fortunate that our wheels are already in motion. As alluded to above, The City of Red Deer is already taking steps in the direction of sustainability and resiliency. The following list identifies the types of initiatives and work already being done that links to these major actions.

Project / Initiative	Lead Department	Date of Council Approval	Brief Description (as relates to corporate climate change action)	Which of the Five Major Theme area is being addressed
<i>River Valley and Tributary Study</i>	Recreation, Parks and Culture	July 2010	Identifies lands best suited for potential trails and parks within the city's future Growth Area	Parks adaptation of operations to meet eco-system pressures resulting from climate change
<i>Engineering Design Standards</i>	Engineering Services	Updated 2013 <i>(elements approved separately, e.g storm water policy, arterial road standards)</i>	Establishes standards for the design of infrastructure such as storm drainage systems.	Storm Water Design Standards
<i>Water Quality River and Tributary Study</i>	Environmental Services	<i>Study In Progress</i>	Evaluates the impact of city storm drainage and treatment effluent on the Red Deer River and its tributaries	Storm Water Design Standards
<i>Mobility Plan</i>	Development Services	May 2013	Strengthening transportation options which can have a positive impact on air quality/GHG	Development and Planning Standards
<i>Environmental Master Plan</i>	Environmental Services / various across corporation	April 2011	Sets environmental priority actions and targets; including GHG reduction	Adaptation of operating practises and Service Levels
<i>Corporate GHG reduction plan</i>	Environmental Services /	April 2013	Recommendations to reduce corporate	Adaptation of operating

	various across corporation		GHG emissions	practises and Service Levels
<i>Neighbourhood Design Standards</i>	Planning	October 2013 (Approval by Directors)	Establishes standards for development	Development and planning standards
<i>Asset Management Planning</i>	Asset Management	<i>Study In Progress</i>	Will consider service levels including how will be impacted by climate change	Adaptation of operating practises and Service Levels
<i>Emergency Management Plan</i>	Emergency Management	Bylaw No. 3468/2011	Prepares The City for emergencies such as natural disasters or floods	Business Continuity Planning
<i>Waste Management Master Plan</i>	Environmental Services	May 2013	Responds to waste generation also looks at waste reduction and diversion to reduce GHG emissions	Adaptation of operating practises and Service Levels & Business Continuity Planning
<i>Additional Corporate Actions:</i> - <i>Enterprise Risk Management</i>	Corporate Services	In Progress	systems and processes for identify and managing actual or potential financial, strategic, operational, hazard and other risks to an organization	Adaptation of operating practises and Service Levels & Business Continuity Planning

Next Steps

This report is just the first phase of our climate change work. Should Council accept the vision, themes, goals, and major actions which are outlined here, the next work would be to finalize and prioritize the specific steps/actions/strategies under each of the five major action areas. This step would form the actual adaptation actions for our corporation; the “what” and “how” to become more adaptive and resilient to predicted climate change impacts. At this time, specific steps/actions/strategies are in a preliminary chart form based on what has been

captured in discussion with departments, the work of the steering committee, and coordination with ICLEI. There is refinement work to do and we need to develop some implementation details around the specific actions and strategies such as cost, timing, and lead role. This step is achievable once we have endorsement of the broad components contained in this report.

Once the steering committee and resource committee have finalized the specific steps/actions/strategies (phase 2 of our work), we would present to the City's corporate leadership and operational leadership teams and subsequently to the Environmental Advisory Committee and Council for endorsement.

Finally, once accepted by Council, we would tackle the final phase which is to implement (phase 3) the developed communication strategy for the public and our staff to share information and launch our adaptation work.

Conclusion

In closing, The City of Red Deer has made climate change adaptation a priority action in its efforts to improve our environmental sustainability. While no one can say for certain what the future will bring we can be prepared to effectively and efficiently tackle expected challenges and conditions. This report presents our major action areas and our focus as we address climate change adaptation. Once accepted by the Environmental Advisory Committee and City Council it will be followed by more detailed information and specific, prioritized action steps.

Local governments play a key role in preparing their communities to build resilience and establish the right conditions for adaptation. Governments must take climate change into account when managing their assets and programs, services and economic development. Increased investment in a community's ability to overcome natural disasters will safeguard existing economic progress, and increase the economy's climate-related resilience.

Federation of Canadian Municipalities

DATE: March 19, 2014
TO: Tom Warder, Environmental Services Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Climate Change Adaptation Plan – Part One Report

Reference:

Environmental Services, dated March 6, 2014

Resolution:

At the Monday, March 17, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer having considered the report from Environmental Services dated March 6, 2014, re: Climate Change Adaptation Plan – Part One, hereby endorses the Climate Change Adaptation Plan – Part One as presented at the March 17, 2014 Council Meeting.

Report back to Council: Yes, when Part Two of the project is completed.



Frieda McDougall
Manager

c: P. Goranson, Director of Development Services
N. Hackett, Environmental Initiatives Supervisor
Corporate Meeting Coordinator

*Sent via email
March 24/2014*



March 10, 2014

2014 Exempt Staff Salary Treatment

Human Resources

Report Summary & Recommendation:

From a management salary planning perspective, there are some mixed messages for 2014 in an atmosphere of additional public sector wage and benefit scrutiny. Consideration of our four usual factors does not result in clear and obvious direction. Many public sector employers in Alberta are taking a moderated approach. We also need to take a cautious approach in increasing Exempt employees' salary balancing financial realities (including increases in benefit costs) with a need to continue to attract and retain qualified management staff to serve the public well in a tight Red Deer and Alberta labour market.

We recommend Council approve a 2.00% general salary increase for Exempt Staff effective January 1, 2014.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Human Resources Department, dated March 10, 2014, re: 2014 Exempt Staff Salary Treatment hereby approves a 2.0% general salary increase for exempt staff effective January 1, 2014.



Report Details

Background:

Salary scales for Exempt Staff are reviewed annually. Adjustments to wages are often made through a consideration of the following factors:

1. **Our Competitive Position (external equity)** - Many staff members gauge how The City values the work they do by what we pay compared to others. Maintaining a competitive salary and benefit structure is an integral component of The City's ability to recruit and retain experienced, competent management staff. We monitor our competitive position by participating in salary surveys and compensation-related website resources, networking with public and private sector human resource colleagues, analyzing sector specific data (e.g., engineers), and gathering feedback from recruitment related sources (e.g., job offer successes and failures, recruitment ads, job boards, etc.).
2. **Our Wage Treatment of Other City of Red Deer Employees (internal equity)** – Many staff members gauge how The City values the work they do by what we pay them in comparison to others in the organization. Longer term (e.g., 3 year) collective agreements, while providing labour stability, also reduce our flexibility in responding to the peaks and valleys of the market.
3. **Our Cost of Living** (using the Consumer Price Index as an indicator) – Many staff are concerned about maintaining the standard of living they have achieved.
4. **Our Local Economic Picture** – The strength of our local economy can impact our ability and/or our willingness to pay, budgets, the stability of our workforce, and public opinion.

Discussion and Analysis:

I. Our Competitive Position (external equity)

- For 2014 salary increases across **Canada** Conference Board of Canada and Aon Hewitt both project **2.90%**; The Hay Group and Morneau Shepell both project increases closer to **2.60%**. Public Administration, as a category, is expected to average **2.40%** across Canada.



- **Alberta** is expected to lead 2014 average wage increases across the country (along with Saskatchewan) at **3.70%** according to the Conference Board. Unemployment rates below 5% in both provinces continue to create wage pressure. The Wynford Group projects **3.62%** for Alberta led by the oil and gas sector. The Hay Group and Mercer projects **3.20%**. **Public sector increases are noted in the surveys to be generally lower than private sector projections.**
- Available market comparator general salary treatments are listed below for non-union:

Percentage Increases: Municipal Market Comparisons

Municipal Competitors	2011	2012	2013	2014	Comment
The City of Red Deer	2.90%	3.00%	3.00%	?	
Calgary	2.00%	3.00%	3.50%	1.80%	
Edmonton	1.50%	3.00%	3.00%	not decided	
Grande Prairie	2.00%	3.00%**	3.20%	Salary Survey Adjustments	**Avg. Adjustments
Strathcona County	3.50%	3.00%	1.50%*	3.00%	*Lump sum
Lethbridge	4.50%	2.00%	2.00%	2.00%	
Medicine Hat	2.00%	3.00%	3.00%	not decided	
St. Albert	1.00%	2.70%**	2.50%	Salary Survey Adjustments	**Avg. Adjustments
Wood Buffalo	2.00%	2.00%	2.0% + 3.0%**	2.00%	**Avg. Adjustments
Airdrie	2.00%	2.50%	2.50%	2.0% + Salary Survey Adjustments	

Percentage Increases: Local and External Organizations

Local and External	2011	2012	2013	2014
Government of Alberta	0.00%	4.00%	0.00%	0.00%
Red Deer College	2.00%	2.00%	0.00%	not decided
Red Deer County	2.00%	3.00%	2.50%	2.50%

2. Our Wage Treatment of Other City of Red Deer Employees (internal equity)

Our unionized staff collective agreements include the following adjustments for 2014:

CofRD Groups	2011	2012	2013	2014
Exempt (management)	2.90%	3.00%	3.00%	?



CUPE (Inside/Outside)	3.00%	3.00%	3.00%	3.00%
ATU (Transit)	3.00%	3.00%	3.00%	?
IAFF (Fire Medics)	?	?	?	?
IBEW (Distribution)	3.65%	3.00%	1.50% + 3.0%	2.70%

- CUPE is settled for 2014 at 3.00% while IBEW gets 2.70% in the final year of their 2 year deal.
- While it is important that we do not create the perception of not valuing these Exempt employees as much as the unionized workforce, we have greater flexibility to manage the salaries of this group through the peaks and valleys of the market. For example, this flexibility was used to provide a 2.00% increase to Exempt Staff salaries for 2010, effective July 1 while other City staff averaged 4.35%. This group showed leadership in moderation in 2010 to set the example. This group may need to again in 2014.
- Compression issues are a reality in departments (e.g. Emergency Services, EL&P) where union contract increases have outpaced those of Exempt staff.

3. Our Cost of Living

- Average annual CPI growth at 1.4% for Alberta in 2013 increased marginally from 2012. The 2013 rise in earnings in Alberta more than offset increases in the cost of living, as measured by changes in the consumer price index (CPI). Inflation was less than half the increase in average earnings. This was also true for Exempt staff in 2013. Staff should not have concerns of “having their standard of living maintained”.
- However, consumer prices in Alberta were up 2.1% year over year in December which represents the fastest pace of growth of CPI since July followed by a larger 2.7% increase for January year over year.

CPI	2011	2012	2013	2014
Alberta CPI	2.40%	1.10%	1.40%	?
Canada CPI	2.90%	1.50%	0.90%	?

4. Our Local Economic Picture

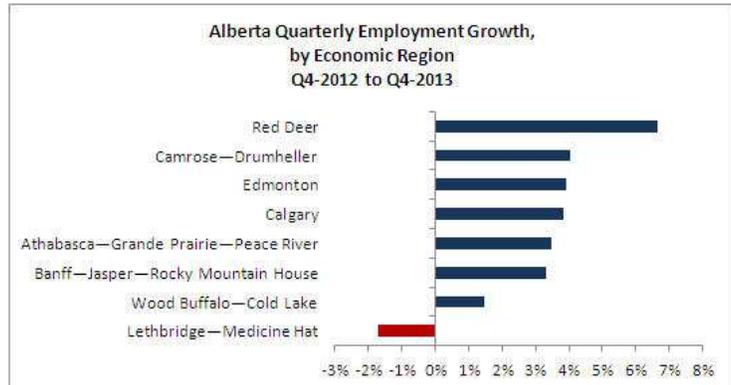
The Conference Board of Canada predicted in its provincial outlook that Alberta will lead the nation with the fastest-growing economy in 2014. The board also expects that Alberta, which has been the largest contributor to economic growth in Canada for three consecutive years, will continue outpacing the much larger economies of Central Canada. Despite the damage caused by the severe floods in June, Alberta's economy has grown at a fast pace in 2013 and economic conditions are extremely favourable heading into 2014, the board adds. Buoyed by investment in the oilsands and a very strong labour market, Alberta's real gross domestic product (GDP) is forecast to expand by a robust 3.4 per cent in 2014.



Locally, Red Deer's economy has one of the highest quarterly employment growth percentages in Alberta and in Canada contributing to the lowest January 2014 unemployment rate of 2.8% in Alberta as reported by Statistics Canada.

City building permit activity often indicates economic

strength. Overall in 2013 the number and value of building permits held steady to the gains experienced in 2012. Building permits were up slightly in 2013, as 1,524 permits were issued compared to 1,494 in 2012. "With new construction investment holding steady for two years in a row around \$250 million, since dipping to a low of \$140.9 million in 2009 due to the global recession, it shows there is greater confidence in the local economy," said Howard Thompson, Inspections and Licensing Manager. An improved local economy coupled with an expected unemployment rate under 5% combines to increase the competition for management staff.



Skilled professionals (e.g. management, finance, engineering) remain in high demand in Central Alberta and are typically difficult to find locally.

FILE COPY



Council Decision – March 17, 2014

DATE: March 19, 2014
TO: Kristy Svoboda, Director of Human Resources
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: 2014 Exempt Staff Salary Treatment

Reference:

Human Resources, dated March 10, 2014

Resolution:

At the Monday, March 17, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer, having considered the report from the Human Resources Department, dated March 10, 2014, re: 2014 Exempt Staff Salary Treatment hereby approves a 2.0% general salary increase for exempt staff effective January 1, 2014.

Report back to Council: No

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall
Manager

c: G. LeBlanc, HR Team Leader - Programs

DM 1483878



March 11, 2014

Municipal Government Act (MGA) Review: City of Red Deer Policy Paper

City Manager

Report Summary & Recommendation:

The Government of Alberta is currently undertaking a review of the Municipal Government Act (MGA). This is the first review since 1994. The following report outlines the policy position of The City of Red Deer towards this review and will guide and inform our input to the Government of Alberta.

The City of Red Deer believes that the current MGA is progressive piece of legislation, primarily due to its grounding in natural person powers. Maintaining this foundation is critical in ensuring municipalities continue to be strong partners in continued prosperity for citizens and the province.

It is recommended that Council adopt the following report that will inform our advocacy position on this review and inform input into the review process.

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the City Manager's Office, dated March 11, 2014, re: Municipal Government Act (MGA) Review: City of Red Deer Policy Paper, hereby adopts the report presented to the March 17, 2014 Council Meeting that will inform The City's advocacy position on the MGA Review, including the following principles that should guide the MGA review:

1. **Shared responsibility:** Provincial and local governments have responsibilities to create a strong Alberta. The Act should be clear about authority and responsibility for each order of government, how they work together and when the roles are distinct. Achieving the right balance between municipal autonomy and provincial oversight must be reached to ensure municipalities are vibrant and able to embrace new opportunities and challenges.
2. **Flexibility:** Municipalities are unique and have different needs, different opportunities and different capacities. The MGA should be flexible by defining outcomes, and not the means of achieving them.



3. **Enabling:** Municipalities are local orders of government and are accountable to their constituents. It is important for the review to continue with natural person powers which give a municipality the freedom of restraint within the law.
4. **Governance:** Municipalities are responsible and responsive order of government. They need to be transparent and accountable in the manner in which they conduct their affairs, thereby inspiring confidence in their electorate. Municipalities are accountable to their electorate and are responsible to provide direction to the administration of their organization.
5. **Resources:** Municipalities need flexible tools to be financially sustainable, including the ability to access predictable revenue streams (revenue authorities). They must have access to revenue streams that enable them to fulfill their responsibilities.
6. **Sustainability:** In planning and service delivery it is important that the areas of economy, social, culture and environment be considered to ensure the best quality of life for current and future citizens.
7. **Collaborative:** With clear, focused mandates and responsibilities for each type of municipality, collaborative relationships between rural and urban, large and small, and local and provincial governing bodies will be enabled. Where it is reasonable, a regional approach to service delivery should be encouraged recognizing that citizens may live and work in neighbouring municipalities.
8. **Fairness:** Historically, funding mechanisms and planning considerations have led to a competitive disadvantage between urban and rural when it comes to development. Equity and fairness lead to better planning outcomes and more intermunicipal cooperation.



Report Details

Background:

The Government of Alberta is undertaking a review of the Municipal Government Act (MGA) - the legislation that defines the rules and regulations municipalities must follow to reach their purpose. The last review took place in 1994.

According to Alberta's Municipal Government Act, the purposes of municipal government in Alberta are to: provide good government, provide services, facilities or other things that are necessary or desirable and develop and maintain safe and viable communities. The MGA itself establishes the relationship between the province and municipalities and the accountabilities related to each.

This report expresses The City of Red Deer's position and approach on the MGA review starting with the purpose of municipalities, the purpose of the MGA, and the principles we believe should be followed in the review.

Discussion:

The City of Red Deer encourages that the review take a purpose based approach and that any changes or revisions required to the act support good governance of communities and the purpose of municipalities

Purpose of Municipalities:

A municipality's purpose is to create a sustainable, vibrant, and thriving community

where citizens have a high quality of life.

It is important that the MGA be reviewed within the context of a municipality's purpose. The act should be written in a manner that enables local government to achieve the outcomes (purpose) within the local context. A strong Alberta is built on strong local communities and governments. As orders of government both the province and municipalities have a role in creating a vibrant and sustainable economy and society.



'The quality of local governance is primarily linked to the political willingness of central governments to create a conducive environment at local level, through legal and regulatory instruments, allowing Local Authorities to benefit from a sufficient level of autonomy in exercising power and acquire specific capabilities. Hence, the quality of local governance is also related to the way Local Authorities manage and implement public policies and services on the basis of local policy-making processes and interactions with other public institutions, citizens and private sector and through the allocation of available resources.' (European Union)

MGA Purpose

The MGA is the legislation that enables municipalities to deliver on their purpose by:

- Defining local authority: The MGA should articulate the roles and responsibilities of municipalities and provide them with flexibility and autonomy to meet and respond to their local priorities.
- Defining provincial authority: The MGA should define the role and responsibilities of the Province and in particular the Municipal Affairs Minister and department in relationship to local government and local government issues.
- Defining inter-municipal and regional relationships and authority: To provide a framework of relationships between municipalities, including planning limitations.

Analysis:

Review principles:

The City of Red Deer believes that the following principles should guide the MGA review:

- I. **Shared responsibility:** Provincial and local governments have responsibilities to create a strong Alberta. The Act should be clear about authority and responsibility for each order of government, how they work together and when the roles are distinct. Achieving the right balance between municipal autonomy and provincial oversight must be reached to ensure municipalities are vibrant and able to embrace new opportunities and challenges.



2. **Flexibility:** Municipalities are unique and have different needs, different opportunities and different capacities. The MGA should be flexible by defining outcomes, and not the means of achieving them.
3. **Enabling:** Municipalities are local orders of government and are accountable to their constituents. It is important for the review to continue with natural person powers which give a municipality the freedom of restraint within the law.
4. **Governance:** Municipalities are responsible and responsive order of government. They need to be transparent and accountable in the manner in which they conduct their affairs, thereby inspiring confidence in their electorate. Municipalities are accountable to their electorate and are responsible to provide direction to the administration of their organization.
5. **Resources:** Municipalities need flexible tools to be financially sustainable, including the ability to access predictable revenue streams (revenue authorities). They must have access to revenue streams that enable them to fulfill their responsibilities.
6. **Sustainability:** In planning and service delivery it is important that the areas of economy, social, culture and environment be considered to ensure the best quality of life for current and future citizens.
7. **Collaborative:** With clear, focused mandates and responsibilities for each type of municipality, collaborative relationships between rural and urban, large and small, and local and provincial governing bodies will be enabled. Where it is reasonable, a regional approach to service delivery should be encouraged recognizing that citizens may live and work in neighbouring municipalities.
8. **Fairness:** Historically, funding mechanisms and planning considerations have led to a competitive disadvantage between urban and rural when it comes to development. Equity and fairness lead to better planning outcomes and more intermunicipal cooperation.



The City of Red Deer believes that the current MGA is progressive piece of legislation, primarily due to its grounding in natural person powers. Maintaining this foundation is critical in ensuring municipalities continue to be strong partners in continued prosperity for citizens and the province.

From The City's perspective, there are certain areas that require clarity of roles and responsibilities and some sections that may need to be revised to ensure we continue to have the tools we need to achieve the needs of our communities. We believe that if the review is guided by the principles outlined above, the MGA will be able to address these challenges and enable us to continue building a strong community and Alberta.

DATE: March 19, 2014
TO: Lisa Perkins, Director of Corporate Transformation
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Municipal Government Act (MGA) Review: City of Red Deer Policy Paper

Reference:

City Manager, dated March 11, 2014

Resolution:

At the Monday, March 17, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer, having considered the report from the City Manager's Office, dated March 11, 2014, re: Municipal Government Act (MGA) Review: City of Red Deer Policy Paper, hereby adopts the report presented to the March 17, 2014 Council Meeting that will inform The City's advocacy position on the MGA Review, including the following principles that should guide the MGA review:

1. **Shared responsibility:** Provincial and local governments have responsibilities to create a strong Alberta. The Act should be clear about authority and responsibility for each order of government, how they work together and when the roles are distinct. Achieving the right balance between municipal autonomy and provincial oversight must be reached to ensure municipalities are vibrant and able to embrace new opportunities and challenges.
2. **Flexibility:** Municipalities are unique and have different needs, different opportunities and different capacities. The MGA should be flexible by defining outcomes, and not the means of achieving them.
3. **Enabling:** Municipalities are local orders of government and are accountable to their constituents. It is important for the review to continue with natural person powers which give a municipality the freedom of restraint within the law.
4. **Governance:** Municipalities are responsible and responsive order of government. They need to be transparent and accountable in the manner in which they conduct their affairs, thereby inspiring confidence in their

electorate. Municipalities are accountable to their electorate and are responsible to provide direction to the administration of their organization.

5. Resources: Municipalities need flexible tools to be financially sustainable, including the ability to access predictable revenue streams (revenue authorities). They must have access to revenue streams that enable them to fulfill their responsibilities.
6. Sustainability: In planning and service delivery it is important that the areas of economy, social, culture and environment be considered to ensure the best quality of life for current and future citizens.
7. Collaborative: With clear, focused mandates and responsibilities for each type of municipality, collaborative relationships between rural and urban, large and small, and local and provincial governing bodies will be enabled. Where it is reasonable, a regional approach to service delivery should be encouraged recognizing that citizens may live and work in neighbouring municipalities.
8. Fairness: Historically, funding mechanisms and planning considerations have led to a competitive disadvantage between urban and rural when it comes to development. Equity and fairness lead to better planning outcomes and more inter-municipal cooperation.

Report back to Council: Yes

Comments/Further Action:

Administration is tasked with the responsibility for completing the organization's draft submission to be brought back for Council's adoption prior to April 30, 2014.



Frieda McDougall
Manager



March 11, 2014

Notice of Motion Submitted by Councillors Lawrence Lee and Ken Johnston re: Election Signs

Legislative Services

Report Summary & Recommendation:

This Notice of Motion was submitted by Councillors Lawrence Lee and Ken Johnston at the Monday, March 3, 2014 Council meeting.

This item is now being presented for Council's consideration.

City Manager Comments:

The Corporate Leadership Team (CLT) has reviewed this Notice of Motion and recommends that this issue be considered in the overall context of the Election Report from the Legislative Services Manager due for Council's consideration in the year prior to the 2017 Municipal Election.

Craig Curtis
City Manager

Proposed Resolution:

Whereas election signs are a form of freedom of speech which cannot be prohibited but can be regulated; and

Whereas The City's Land Use Bylaw regulates signs, including signs used by candidates in municipal, provincial and federal elections; and

Whereas specific regulations are adopted relative to sign size, height, and location from roadways and intersections to support the following criteria for designated sign locations:

- Main arterials to provide for maximum exposure to the public
- Aesthetics – designated locations large enough to accommodate signs without becoming cluttered or causing excessive visual blight



- Safety – does not interfere with traffic safety, block the view of traffic control devices, obstruct site lines, distract drivers, or impede vehicular or pedestrian traffic
- Ensure there is no conflict with underground lines and utilities

Whereas the current sign regulations do not respond to concerns that an overabundance of signs can contribute to sign pollution and visual blight; and

Whereas approved sign locations should allow for the fair and equitable presentation of signs by all candidates; and

Whereas signs are only one form of candidate advertising and the regulation of signs does not prohibit candidate's use of alternative forms of candidate promotions that may have less impact on the visual environment;

Therefore be it Resolved that Council of The City of Red Deer direct administration to prepare a Land Use Bylaw amendment that will:

1. Permit signs to be put into place as of nomination day in the year of a municipal election or on the dropping of the writ for provincial and federal elections; and
2. Limit the number of signs for any one candidate to one sign per contiguous designated sign location.

DATE: March 19, 2014
TO: Jackie Kurylo, Deputy City Clerk
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Notice of Motion submitted by Councillors Lawrence Lee and Ken Johnston re: Election Signs

Reference Report:

Legislative Services, dated March 11, 2014

Resolution:

The following Notice of Motion was submitted by Councillor's Lawrence Lee and Ken Johnston Re Election Signs:

Whereas election signs are a form of freedom of speech which cannot be prohibited but can be regulated; and

Whereas The City's Land Use Bylaw regulates signs, including signs used by candidates in municipal, provincial and federal elections; and

Whereas specific regulations are adopted relative to sign size, height, and location from roadways and intersections to support the following criteria for designated sign locations:

- Main arterials to provide for maximum exposure to the public
- Aesthetics – designated locations large enough to accommodate signs without becoming cluttered or causing excessive visual blight
- Safety – does not interfere with traffic safety, block the view of traffic control devices, obstruct site lines, distract drivers, or impede vehicular or pedestrian traffic
- Ensure there is no conflict with underground lines and utilities

Whereas the current sign regulations do not respond to concerns that an overabundance of signs can contribute to sign pollution and visual blight; and

Whereas approved sign locations should allow for the fair and equitable presentation of signs by all candidates; and

Whereas signs are only one form of candidate advertising and the regulation of signs does not prohibit candidate's use of alternative forms of candidate promotions that may have less impact on the visual environment;

Therefore be it Resolved that Council of The City of Red Deer direct administration to prepare a Land Use Bylaw amendment that will:

1. Permit signs to be put into place as of nomination day in the year of a municipal election or on the dropping of the writ for provincial and federal elections; and
2. Limit the number of signs for any one candidate to one sign per contiguous designated sign location.

Prior to voting on the above Notice of Motion, Council passed the following resolution:

Resolved that Council of The City of Red Deer, having considered the Notice of Motion as presented by Councillor Lawrence Lee and Councillor Ken Johnston, on March 17, 2014 re Election Signs, hereby agrees to table consideration of this item for consideration in the overall context of the Election Report due for Council's consideration in the year prior to the 2017 Municipal Election.

Report back to Council: Yes

Comments/Further Action:

Administration is to consider the notice of motion in the overall context of the election report to be submitted for Council's consideration prior to the 2017 Municipal Election.



Frieda McDougall
Manager

c: Councillor Ken Johnston
Councillor Lawrence Lee
E. Vincent, Director of Corporate Services



March 11, 2014

Notice of Motion Submitted by Councillors Paul Harris and Lynne Mulder re: Pollinator Protection

Legislative Services

Report Summary & Recommendation:

This Notice of Motion was submitted by Councillors Paul Harris and Lynne Mulder at the Monday, March 3, 2014 Council meeting.

This item is now being presented for Council's consideration.

City Manager Comments:

The Corporate Leadership Team (CLT) has reviewed this Notice of Motion and support the Parks Department exploring the inclusion of dedicated pollinator parks. The second request regarding the exploration of the permanent banning of neonicotinoids and related pesticides will require further research. CLT supports the request to the AUMA and FCM to include this item in their discussions and advocacy efforts at their committees on the environment.

Craig Curtis
City Manager

Proposed Resolution:

Whereas humanity relies upon bees and other pollinating insects to pollinate 2/3 of the world's food crops, and

Whereas pollinators are a keystone species upon which the health of many others species are dependent, and

Whereas pollinator habitat is being lost and threatened around the globe due to development and agricultural practice, including pesticide use, and

Whereas, the City of Red Deer would benefit by the identification, protection and enhancement of pollinator habitat, and

DM 1485686



Whereas the economic value of native pollinators is estimated to be over \$3 billion per year in North America, and

Whereas fruits and seeds derived from insect pollination are a major part of the diet of approximately 25 percent of all birds, and of mammals ranging from red-backed voles to grizzly bears, and

Whereas native pollinators can be more efficient and effective pollinators than non-native species, and

Whereas some of our indigenous plant species rely on specific indigenous pollinator species for successful pollination and thus the continuation of their species, and

Whereas recently published research indicate a decrease in some of Alberta's indigenous bumblebee populations, including the rusty-patched bumblebee which is now listed as an endangered species in Canada, and

Whereas European honeybees, which are now used for pollination around the world, are also declining in numbers, and

Whereas plants play a key role in the prevention of soil erosion and fuel the nutrient cycle by decomposing and absorbing nutrients, and close to 70% of the world's plants rely on pollinators for fertilization and reproduction, and

Whereas pollinator gardens and parks throughout the city could provide habitat for native pollinators and an opportunity to create awareness in the community about the importance of pollinators and their habitat, and

Whereas the creation of pollinator parks and gardens that do not require the use of pesticides will therefore create a healthier environment to protect not only pollinators but also human health, and

Whereas the use of pesticides is one of the main hazards to pollinator health,

Therefore be it resolved that the City of Red Deer Parks department explore the inclusion of dedicated pollinator parks for the purposes of creating pollinator habitats, and to help raise awareness in the community about the long term importance of the pollinator population, and

Be it further resolved that The City of Red Deer explore the permanent banning of neonicotinoids and related pesticides that are known to have adverse effects on the health of the pollinator populations, and



That The City of Red Deer request that AUMA and FCM include the protection of pollinators in their discussions and advocacy efforts at their committees on the environment.

<http://davidsuzuki.org/blogs/science-matters/2009/04/if-the-bees-disappear-well-all-be-stung/>

<http://www.xerces.org>

<http://wildlifepreservation.ca/species-in-need/canadian-species/rusty-patched-bumble-bee/>

<http://www.calgaryherald.com/news/calgary/Declining+populations+pose+threat+food+crops+Alberta+around+globe/8031808/story.html>

http://en.wikipedia.org/wiki/List_of_crop_plants_pollinated_by_bees

http://en.wikipedia.org/wiki/Northern_Nectar_Sources_for_Honey_Bees

<http://pollinator.org/index.html>

<http://www.panna.org/publication/generation-in-jeopardy>

<http://www.panna.org/your-health/home-pets-garden>

http://apisenterprises.com/papers_hm/Misc/Pollination_Input.htm

<http://www.honeycolony.com/article/save-americas-pollinators-act/>

<http://www.govtrack.us/congress/bills/113/hr2692>



Council Decision – March 17, 2014

DATE: March 19, 2014
TO: Shelley Gagnon, Acting Director of Community Services
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Notice of Motion submitted by Councillors Paul Harris and Lynne Mulder re: Pollinator Protection

Reference Report:

Legislative Services, dated March 11, 2014

Resolution:

At the Monday, March 17, 2014 Regular Council Meeting, Council passed the following resolution:

WHEREAS humanity relies upon bees and other pollinating insects to pollinate 2/3 of the world's food crops, and

WHEREAS pollinators are a keystone species upon which the health of many others species are dependent, and

WHEREAS pollinator habitat is being lost and threatened around the globe due to development and agricultural practice, including pesticide use, and

WHEREAS, the City of Red Deer would benefit by the identification, protection and enhancement of pollinator habitat, and

WHEREAS the economic value of native pollinators is estimated to be over \$3 billion per year in North America, and

WHEREAS fruits and seeds derived from insect pollination are a major part of the diet of approximately 25 percent of all birds, and of mammals ranging from red-backed voles to grizzly bears, and

WHEREAS native pollinators can be more efficient and effective pollinators than non-native species, and

WHEREAS some of our indigenous plant species rely on specific indigenous pollinator species for successful pollination and thus the continuation of their species, and

WHEREAS recently published research indicate a decrease in some of Alberta's indigenous bumblebee populations, including the rusty-patched bumblebee which is now listed as an endangered species in Canada, and

WHEREAS European honeybees, which are now used for pollination around the world, are also declining in numbers, and

WHEREAS plants play a key role in the prevention of soil erosion and fuel the nutrient cycle by decomposing and absorbing nutrients, and close to 70% of the world's plants rely on pollinators for fertilization and reproduction, and

WHEREAS pollinator gardens and parks throughout the city could provide habitat for native pollinators and an opportunity to create awareness in the community about the importance of pollinators and their habitat, and

WHEREAS the creation of pollinator parks and gardens that do not require the use of pesticides will therefore create a healthier environment to protect not only pollinators but also human health, and

WHEREAS the use of pesticides is one of the main hazards to pollinator health,

THEREFORE BE IT RESOLVED that The City of Red Deer Parks department explore the inclusion of dedicated pollinator parks for the purposes of creating pollinator habitats within existing or future City parks to be designated, and to help raise awareness in the community about the long term importance of the pollinator population, and

BE IT FURTHER RESOLVED that the Council of The City of Red Deer refer to the Governance and Policy Committee the exploration of the elimination of neonicotinoids and related pesticides, that are known to have adverse effects on the health of the pollinator populations, to be considered in the pesticide reduction report coming to back to Governance and Policy Committee, and

That The City of Red Deer request that AUMA and FCM include the protection of pollinators in their discussions and advocacy efforts at their committees on the environment.

<http://davidsuzuki.org/blogs/science-matters/2009/04/if-the-bees-disappear-well-all-be-stung/>

<http://www.xerces.org>

<http://wildlifepreservation.ca/species-in-need/canadian-species/rusty-patched-bumble-bee/>

Council Decision – March 17, 2014
Notice of Motion re: Pollinator Protection
Page 3

<http://www.calgaryherald.com/news/calgary/Declining+populations+pose+threat+food+crops+Alberta+around+globe/8031808/story.html>
http://en.wikipedia.org/wiki/List_of_crop_plants_pollinated_by_bees
http://en.wikipedia.org/wiki/Northern_Nectar_Sources_for_Honey_Bees
<http://pollinator.org/index.html>
<http://www.panna.org/publication/generation-in-jeopardy>

Report back to Council: No

Comments/Further Action:

Administration is asked to reflect The City's position on pollinator protection in the pesticide reduction report being prepared for the Governance and Policy Committee. Additionally, this office will forward the Notice of Motion to AUMA and FCM for their discussion and consideration.



Frieda McDougall
Manager

c: Councillor Paul Harris
Councillor Lynne Mulder
T. Poth, Parks Superintendent



March 12, 2014

Dialogue and Engagement: Community Amenities

Office of the City Manager

Report Summary & Recommendation:

This report captures Council's strategic direction regarding the dialogue charter and resolutions that help inform the outcomes Council desires in relation to informed decision making regarding community amenities. Further clarity regarding the specific community amenity of an aquatics centre is to be explored by the creation of an ad-hoc committee of Council with the purpose of advising Council on the size, location, included amenities, cost and phasing, of a multi-use aquatic center that considers the current and future needs of Red Deer. The dialogue process with Red Deerians in relation to the need and wants for all community amenities and the work of the ad-hoc committee in support of an aquatics centre will need to be complete in time to inform the development of the 2015 Capital Budget and 10 year Capital Plan 2015-2024.

Council has provided the direction, and this report highlights how Administration will be implementing Council's direction. Council will be asked to approve the following:

- 1) That the three phases of community involvement in the development of a community amenities plan are Development, Prioritization and Confirmation and that the proposed activities in the three phases of the plan represent a reasonable interpretation of Council's desired outcomes of having community input to enable a transparent process to all stakeholders.
- 2) The terms of reference for the ad-hoc committee of Council be approved and that recruitment for members commence immediately.

City Manager Comments:

I support the process as outlined to determine the priority of community amenities. The challenge will then be to decide which of these projects should be incorporated in the 10 Year Capital Plan and how these can be funded.

Craig Curtis
City Manager



Proposed Resolutions

Resolved that Council of The City of Red Deer, having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: Community Amenities, hereby approves the following:

1. That the three phases of community involvement in the development of a community amenities plan are Development, Prioritization and Confirmation, and
2. That the proposed activities in the three phases of the plan represent a reasonable interpretation of Council's desired outcomes of having community input to enable a transparent process to all stakeholders.

Resolved that Council of The City of Red Deer having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: Community Amenities, hereby agrees to establish the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee and approves the following terms of reference for the Committee, with the recruitment for members to commence immediately:

PURPOSE:

To advise Council on the size, location, included amenities, cost and phasing, of a multi-use aquatic center that considers the current and future needs of Red Deer. This information will also serve to inform the overall community amenity plan.

COMMITTEE OUTCOMES:

- ❖ Review documents approved by Council as planning tools, which will include but not be limited to:
 - Red Deer Multi-Use Aquatic documents including:
 - Comparative Site Analysis, March 2011
 - Centre Conceptual Model, August 2011
 - Business Plan, October 2011
 - Cost Revision, March 2013
 - Red Deer Rotary Recreation Park & South Site Study Report
- ❖ Develop a set of Principles which guide the decisions of this committee for the final vision of the Multi-Use Aquatic Centre
- ❖ Consult with the aquatic user groups
- ❖ Give consideration to the future of Michener Centre in the provision of aquatic services to the city
- ❖ Give consideration to the proposed change in size of the outdoor pool contained in the conceptual model
- ❖ Make recommendation to Council on the location, size of and amenities to be included
- ❖ Make recommendation to Council on costs and possible construction phasing
- ❖ Make recommendation to Council on alternative revenue opportunities that contribute to the development cost



- ❖ Potentially consult with provincial or federal government representatives regarding resources that might be available for the project

MEMBERSHIP:

The Committee membership will consist of up to nine (9) members as follows:

- Two (2) members of the Central Alberta Aquatic Committee (CAAC)
- Six (6) members of the community
- One (1) member of Council
- A Chair will be appointed by the committee

A member of City Administration will act as a liaison to the committee.

APPOINTMENT PROCESS:

CAAC will be asked to recommend the names of their two representatives to the Committee. The Mayor will appoint the Council representative and Council as a whole will appoint the committee upon the recommendation of the Nomination Committee of Council.

The term shall commence upon Council appointment and continue for the 2014 calendar year. The major deliverable of final recommendations are required to be put forth to Council on or before June 30, 2014.

MEETINGS:

Meetings shall be called as deemed necessary by the Chair and committee members.

REPORT TO COUNCIL:

The Committee shall submit reports of activities to Council on an as needed basis, or as requested by Council, together with such other presentations that the Committee may deem advisable.

The Committee will submit a final report to Council with recommendations for consideration.

Resolved that Council of The City of Red Deer, having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: Community Amenities, hereby appoints the following Council Representative to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee:



Report Details

Background:

Council's strategic direction 2012 to 2014 has dialogue as an area of focus. The strategic plan characterized dialogue as the following:

Dialogue: Engage our community and enhance our relationships.

The City and Council's willingness to listen and have ongoing community dialogue has given us a clear understanding of our community diversity, priorities and values, has created collaborative relationships, has enabled advocacy success with other orders of government, other municipalities, and educational and health organizations, and has allowed us to understand the expectations of the community and work toward its vision.

While work on this area of focus is continuing, Council has also passed resolutions in relation to work needed to determine priorities for community amenities. On January 9, Council passed the following resolution at the conclusion of Operating budget debate in relation to a process for community amenities. The bolded points in the resolution show the linkages between dialogue/engagement and the community amenities process.

Resolved that Council of The City of Red Deer having considered the 2014 Operating Budget hereby directs Administration to develop budget guidelines as part of the Enterprise Business Planning process that consider the following:

- 1. A more robust process of public consultation and public input to be developed in conjunction with the engagement initiative,**
2. A projection of anticipated budget expenditures over a three year term,
3. A projection of anticipated changes in financing from other orders of government,
4. Consideration of directions from Council on service levels to be achieved,
5. Consideration of Council's strategic direction and initiatives in addition to current policy and planning direction,
6. Consideration of directions in relation to the general financial sustainability plan, including but not limited to the reserve review, under development,
- 7. Development of a process to prioritize community amenities,**
8. The continued identification and development of cost savings, revenues, innovations and efficiencies as part of the process including practical considerations at mid-year budget.



Points 1 and 7 in the above resolution clearly link the need for dialogue and engagement in relation to the establishment of community priorities. Upon review of this resolution, there were linkages from a dialogue and community amenity discussion to the Notice of Motion that was passed by Council at the November 27th meeting. The full Notice of Motion is attached in Appendix A and the relevant sections of the motion are included below:

Therefore be it resolved that administration and Council develop and undertake an engagement process about the Aquatic Centre with the community which explores both the benefits and issues — social, economic and operational, and

Be it further resolved that The City of Red Deer create an ad hoc committee, early in 2014, consisting of members of the Aquatics Centre, the general public, as well as other orders of government, to further develop and determine the phasing of an aquatics centre with the Central Alberta Aquatic Centre and to explore grants, major sponsorships, and fundraising strategies; and

Be it further resolved a report come back to Council by October 2014, for Council to make a determination about the phased construction of an aquatics centre and its placement in the capital plan.

Discussion:

Council has held two workshops in 2014 to gain an understanding of the effective dialogue processes needed to enable conversation with the community regarding its needs and wants from a community amenity perspective. There were three confirmed phases to the community input into the development of a community amenity list for Red Deer. The three phases were Development, Prioritization and Confirmation.

In the initial phase of research for the Dialogue Charter, the community indicated that they wanted both transparency and early involvement in engagement related to decision making. These recommendations for improving engagement were considered, in addition to information from the Council workshops, in formulating the three phases of community input. The phases below describe the different roles (Council, Administration and Red Deerians) for the implementation of the plan. A high level view of the process is reflected as:



Phase	Role	Activity	Timing
Development	Council	<ul style="list-style-type: none"> Provides guidance on the resident input process on community amenities Establishes purpose and criteria for prioritizing community amenities 	March April
	Administration	<ul style="list-style-type: none"> Develop a list of amenities contemplated in planning documents and the 10 year capital plan Present a potential question to Council that will be included in the IPSOS Reid Survey to inform community amenities 	February 25 to April 16 April 16
	Red Deerians	<ul style="list-style-type: none"> Ask Red Deerians to identify top amenities using Let's Talk and through a variety of engagement methods 	April 12 at Let's Talk and other engagement methods
Prioritization	Administration	<ul style="list-style-type: none"> Combines the community's top prioritized amenities from Let's Talk with previously established list Verify list with Council 	April 13 to May 13



		<ul style="list-style-type: none"> This list to be used at Budget Open House for public prioritization (May 21) and shared with Council for its future prioritization (July) 	
	Red Deerians	<ul style="list-style-type: none"> Asked to prioritize the complete list of amenities at the Budget Open House on May 21 and through a variety of engagement methods Red Deerians will be asked a question through the IPSOS Reid Survey that will inform the prioritization of community amenities 	<p>May 21 Budget Open House</p> <p>Initiation at the beginning of May, data to be completed by end of June</p>
	Council	<ul style="list-style-type: none"> Prioritizes community amenities using established purpose and criteria, data from the engagement process, IPOS Reid data and information from the Multi-Use Aquatic Centre Ad Hoc Committee 	July
Confirmation	Administration	<ul style="list-style-type: none"> Integrate and align the amenities priority list with the overall City budget and 10 year capital plan and beyond 	August - October
	Council	<ul style="list-style-type: none"> Council confirms administration's reasonable interpretation of the identified amenities prioritization list and its alignment with the City budget and 10 year capital plan and beyond 	August – September
	Red Deerians	<ul style="list-style-type: none"> Inform Red Deerians that their input in the amenities process, along with administrative and Council guidance, formed a comprehensive capital plan for future planning for Red Deer. 	September/October



As you can see from the phases, the community is being engaged at numerous points throughout the development of an amenities list for the city. This engagement will happen over a number of months and will eventually inform the 2015 Capital Budget in November. Reaching the community will focus on a number of milestone events such as Let's Talk and the Budget Open House but in order to reach a broad cross section of our community, The City will use a variety of communications methods to ensure those residents that choose to participate have the opportunity. The full spectrum of engagement tools is still to be determined.

It is recognized that a key milestone for this work is the fact that the 2015 Capital Budget and 10 year Capital Plan 2015-2024 are finalized in September for Council decision making in November. It will be critical that if the community amenity list is to inform the 2015 Capital Budget and 10 year Capital Plan 2015-2024, that all three phases of this work are completed by the end of September 2014.

Another critical piece of work to help inform the 2015 Capital Budget and 10 year Capital Plan 2015-2024 is Council's commitment to understanding the impacts of building an aquatics centre for Red Deer. To ensure that Council has the required information to enable good decision making, Council, via the Notice of Motion that was passed on November 27, 2013, requested the establishment of an ad-hoc committee of Council. This committee is required to provide recommendations to Council prior to June 30, 2014 so it can inform the prioritization of community amenities for the 10 year capital plan.

Below is the proposed terms of reference for the Ad Hoc Committee of Council. The terms of reference highlight the purpose, outcomes and membership of the Committee.



**Red Deer Multi-Use Aquatic Centre Review Committee
Ad Hoc Committee of Council
Terms of Reference**

PURPOSE:

To advise Council on the size, location, included amenities, cost and phasing, of a multi-use aquatic center that considers the current and future needs of Red Deer. This information will also serve to inform the overall community amenity plan.

COMMITTEE OUTCOMES:

- ❖ Review documents approved by Council as planning tools, which will include but not be limited to:
 - Red Deer Multi-Use Aquatic documents including:
 - Comparative Site Analysis, March 2011
 - Centre Conceptual Model, August 2011
 - Business Plan, October 2011
 - Cost Revision, March 2013
 - Red Deer Rotary Recreation Park & South Site Study Report
- ❖ Develop a set of Principles which guide the decisions of this committee for the final vision of the Multi-Use Aquatic Centre
- ❖ Consult with the aquatic user groups
- ❖ Give consideration to the future of Michener Centre in the provision of aquatic services to the city
- ❖ Give consideration to the proposed change in size of the outdoor pool contained in the conceptual model
- ❖ Make recommendation to Council on the location, size of and amenities to be included
- ❖ Make recommendation to Council on costs and possible construction phasing
- ❖ Make recommendation to Council on alternative revenue opportunities that contribute to the development cost
- ❖ Potentially consult with provincial or federal government representatives regarding resources that might be available for the project

MEMBERSHIP:

The Committee membership will consist of up to nine (9) members as follows:

- Two (2) members of the Central Alberta Aquatic Committee (CAAC)
- Six (6) members of the community
- One (1) member of Council



- A Chair will be appointed by the committee

A member of City Administration will act as a liaison to the committee.

APPOINTMENT PROCESS:

CAAC will be asked to recommend the names of their two representatives to the Committee. The Mayor will appoint the Council representative and Council as a whole will appoint the committee upon the recommendation of the Nomination Committee of Council.

The term shall commence upon Council appointment and continue for the 2014 calendar year. The major deliverable of final recommendations are required to be put forth to Council on or before June 30, 2014.

MEETINGS:

Meetings shall be called as deemed necessary by the Chair and committee members.

REPORT TO COUNCIL:

The Committee shall submit reports of activities to Council on an as needed basis, or as requested by Council, together with such other presentations that the Committee may deem advisable.

The Committee will submit a final report to Council with recommendations for consideration.



Appendix A: November 27th, 2013 Notice of Motion

November 27th Notice of Motion:

“Whereas Red Deerians have envisioned and have been working together for decades to become a destination for sports tourism in Alberta and Western Canada, and

Whereas throughout the past number of years Red Deer City Council and administration have heard repeatedly from the community the desire for an aquatics centre with a 53 meter pool that would allow Red Deer to host national and international competitions, and

Whereas 80 percent of Albertans live within two hours travel by vehicle from Red Deer which affords us an ideal host location, and

Whereas the population of Red Deer is increasing by 3% a year, and will reach nearly 150,000 by 2027 (the earliest year a centre could be completed with our current plan), and

Whereas the economic benefit for Red Deer and the region of a facility that allows Central Alberta to host national and international competitions will have a substantial influence on the hospitality and tourism industries, as well as broaden our economic base, and

Whereas the facility will provide recreational opportunities for seniors, youth, and families and deepens the quality of life in Red Deer, and

Whereas this facility would provide quality training facilities for future aquatic athletes, and

Whereas Red Deer has a history of excellence, forward-looking leadership, and has a “can-do” attitude — citizens tell us to figure out how to make things happens, not to find reasons why things can’t be done,

Therefore be it resolved that administration and Council develop and undertake an engagement process about the Aquatic Centre with the community which explores both the benefits and issues — social, economic and operational, and

Be it further resolved that The City of Red Deer create an ad hoc committee, early in 2014, consisting of members of the Aquatics Centre, the



general public, as well as other orders government, to further develop and determine the phasing of an aquatics centre with the Central Alberta Aquatic Centre and to explore grants, major sponsorships, and fundraising strategies; and

Be it further resolved a report come back to Council by October 2014, for Council to make a determination about the phased construction of an aquatics centre and its placement in the capital plan.

LEGISLATIVE SERVICES

March 24, 2014

Mr. John Cuthbertson
Central Alberta Aquatic Centre
konaab@shaw.ca



Dear Mr. Cuthbertson:

**RE: Council Decision – March 17, 2014
Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee
Request for Representatives**

At the Monday, March 17, 2014 Red Deer City Council meeting, the following resolution was approved by Council establishing the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee, along with the terms of reference:

Resolved that Council of The City of Red Deer having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: Community Amenities, hereby agrees to establish the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee and approves the following terms of reference for the Committee, with the recruitment for members to commence immediately:

PURPOSE:

To advise Council on the size, location, included amenities, cost and phasing, of a multi-use aquatic center that considers the current and future needs of Red Deer. This information will also serve to inform the overall community amenity plan.

COMMITTEE OUTCOMES:

- I. Review documents approved by Council as planning tools, which will include but not be limited to:
 - a. Red Deer Multi-Use Aquatic documents including:
 - Comparative Site Analysis, March 2011
 - Centre Conceptual Model, August 2011
 - Business Plan, October 2011
 - Cost Revision, March 2013
 - b. Red Deer Rotary Recreation Park & South Site Study Report

2. Develop a set of Principles which guide the decisions of this committee for the final vision of a Multi-Use Aquatic Centre
3. Consult with the aquatic user groups
4. Give consideration to the future of Michener Centre in the provision of aquatic services to the city
5. Give consideration to the proposed change in size of the outdoor pool contained in the conceptual model
6. Make recommendation to Council on the location, size of and amenities to be included
7. Make recommendation to Council on costs and possible construction phasing
8. *Report to Council on alternative revenue opportunities that contribute to the development cost that may be identified during the project*
9. Explore existing operational agreements and / or partnerships

MEMBERSHIP:

The Committee membership will consist of up to nine (9) members as follows:

1. Two (2) members of the Central Alberta Aquatic Committee (CAAC)
2. Six (6) citizens at large
3. One (1) members of Council
4. A Chair will be appointed by the committee

A member of City Administration will act as a liaison to the committee.

APPOINTMENT PROCESS:

CAAC will be asked to recommend the names of their two representatives to the Committee. The Mayor will appoint the Council representative and Council as a whole will appoint the committee upon the recommendation of the Nomination Committee of Council.

The term shall commence upon Council appointment and continue for the 2014 calendar year. The major deliverable of final recommendations are required to be put forth to Council on or before June 30, 2014.

MEETINGS:

Meetings shall be called as deemed necessary by the Chair and committee members.

REPORT TO COUNCIL:

The Committee shall submit reports of activities to Council on an as needed basis, or as requested by Council, together with such other presentations that the Committee may deem advisable. The Committee will submit a final report to Council with recommendations for consideration.

Please provide the names of two representatives from the Central Alberta Aquatic Committee to be considered for appointment to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee, by Friday, March 28, 2014 to the Legislative Services Manager, by email at legislativeservices@reddeer.ca.

If you have additional questions or comments please contact Ms. Shelley Gagnon, Acting Director of Community Services directly at 403.342.8165.

Sincerely,



Frieda McDougall
Legislative Services Manager

c: Acting Director of Community Services
 Acting Director of Communications & Strategic Planning



Council Decision – March 17, 2014

DATE: March 19, 2014
TO: Shelley Gagnon, Acting Director of Community Services
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Dialogue and Engagement: Community Amenities

Reference Report:

Office of the City Manager, dated March 12, 2014

Resolution:

At the Monday, March 17, 2014 Regular Council Meeting, Council passed the following resolutions:

Resolved that Council of The City of Red Deer, having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: Community Amenities, hereby approves the following:

1. That the three phases of community involvement in the development of a community amenities plan are Development, Prioritization and Confirmation, and.
2. That the proposed activities in the three phases of the plan represent a reasonable interpretation of Council's desired outcomes of having community input to enable a transparent process to all citizens.

Resolved that Council of The City of Red Deer having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: Community Amenities, hereby agrees to establish the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee and approves the following terms of reference for the Committee, with the recruitment for members to commence immediately:

PURPOSE:

To advise Council on the size, location, included amenities, cost and phasing, of a multi-use aquatic center that considers the current and future needs of Red Deer. This information will also serve to inform the overall community amenity plan.

COMMITTEE OUTCOMES:

1. Review documents approved by Council as planning tools, which will include

but not be limited to:

- a. Red Deer Multi-Use Aquatic documents including:
 - Comparative Site Analysis, March 2011
 - Centre Conceptual Model, August 2011
 - Business Plan, October 2011
 - Cost Revision, March 2013
 - b. Red Deer Rotary Recreation Park & South Site Study Report
2. Develop a set of Principles which guide the decisions of this committee for the final vision of a Multi-Use Aquatic Centre
 3. Consult with the aquatic user groups
 4. Give consideration to the future of Michener Centre in the provision of aquatic services to the city
 5. Give consideration to the proposed change in size of the outdoor pool contained in the conceptual model
 6. Make recommendation to Council on the location, size of and amenities to be included
 7. Make recommendation to Council on costs and possible construction phasing
 8. Make recommendation to Council on alternative revenue opportunities that contribute to the development cost
 9. Explore existing operational agreements and/or partnerships

MEMBERSHIP:

The Committee membership will consist of up to nine (9) members as follows:

1. Two (2) members of the Central Alberta Aquatic Committee (CAAC)
2. Six (6) citizens at large
3. One (1) member of Council
4. A Chair will be appointed by the committee

A member of City Administration will act as a liaison to the committee.

APPOINTMENT PROCESS:

CAAC will be asked to recommend the names of their two representatives to the Committee. The Mayor will appoint the Council representative and Council as a whole will appoint the committee upon the recommendation of the Nomination Committee of Council.

The term shall commence upon Council appointment and continue for the 2014 calendar year. The major deliverable of final recommendations are required to be put forth to Council on or before June 30, 2014.

MEETINGS:

Meetings shall be called as deemed necessary by the Chair and committee members.



March 14, 2014

AltaLink Transmission Line Rebuild

Development Services

Report Summary & Recommendation:

AltaLink has proposed a new preferred route from that considered at the March 18, 2013 Council meeting. AltaLink has an agreement in principle to purchase the land with the house beneath the line.

It is recommended that Council support the preferred route as shown on the attached drawing FP10-16.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from Development Services, dated March 14, 2014, re: AltaLink Transmission Line Rebuild, hereby supports the preferred route option in Riverview Park shown as D15 on Map FP10-16, dated March 11, 2014.



Report Details

Background:

The City of Red Deer was engaged by AltaLink as a stakeholder in the upgrading of their various transmission projects in the Red Deer area.

Council was provided a report that was considered at the March 18, 2013 meeting that provided recommendations regarding the various locations that are impacted by this project in the city.

The Alberta Utilities Commission (AUC) is currently conducting a public hearing (the Hearing) gathering input on the proposed changes. The Hearing commenced Tuesday, March 11, 2014 and is scheduled to be completed Friday, March 21, 2014.

During the Hearing AltaLink proposed a changed preferred routing in the Riverview Park area and have requested a formal response on the new preferred route from The City of Red Deer that may be considered by the AUC as part of the Hearing. This is the reason for having to get Council direction at this meeting.

There are two AltaLink drawings attached FP2 shows the preferred and alternate routes proposed at the March 18, 2013 meeting, and drawing FP10-16 which shows the new preferred and alternate routes.

Discussion:

The relevant portion of the Council resolution from the March 18, 2013 meeting is:

“Riverview Park

3. To request that AltaLink continues their ongoing consultation to address the site specific impacts on the preferred alignment as The City does not support the current proposed alternate route option due to the impact on natural features, existing homes and municipal infrastructure.”

At the Hearing, AltaLink shared that they have an agreement in principle to purchase the property that currently has a house beneath the existing line. AltaLink intends to demolish the existing buildings, rebuild the transmission line within the existing alignment (with some possible minor revisions), and consult with the City regarding what to do with the property once the transmission line is rebuilt.

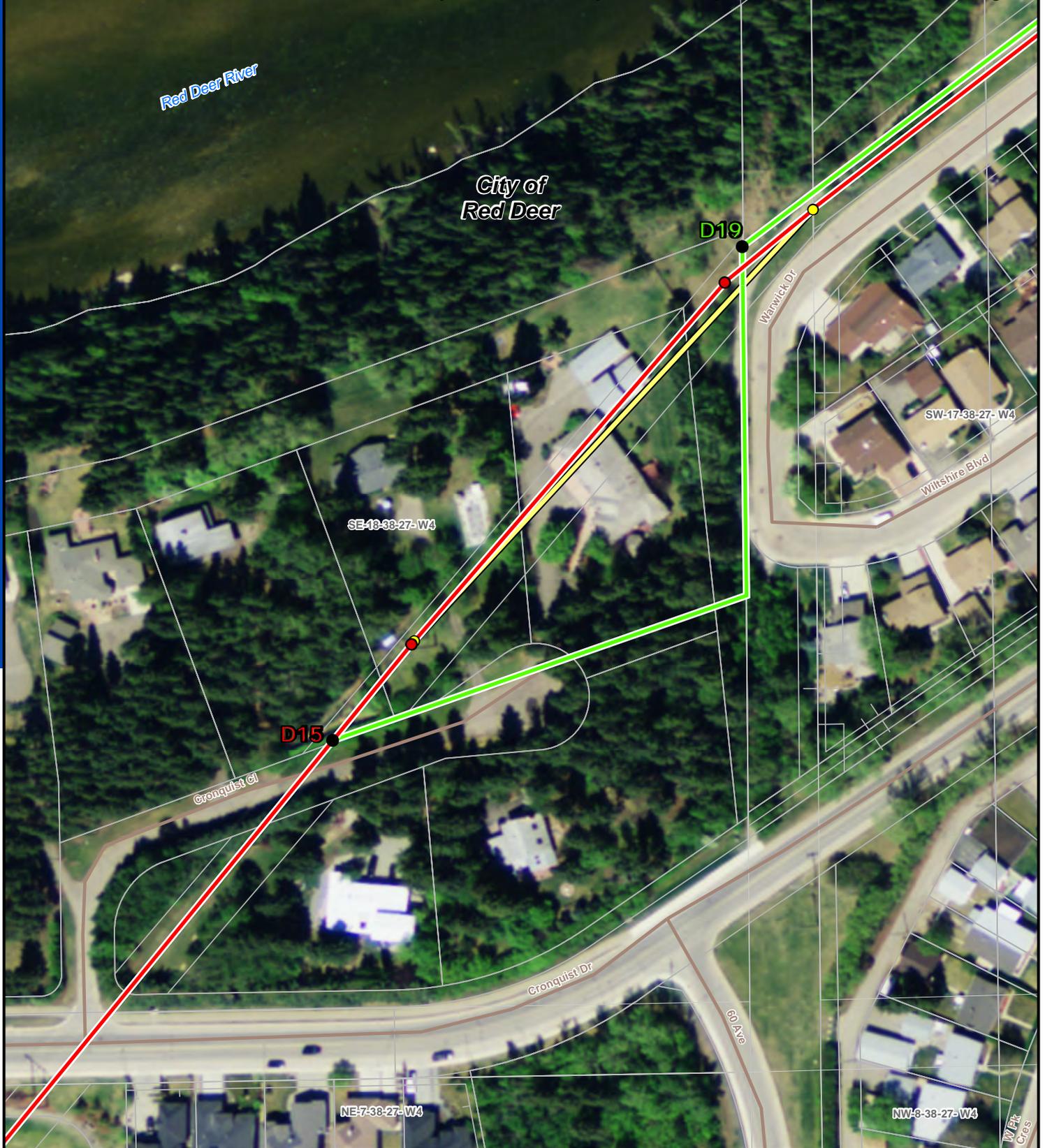
The new preferred route shown on FP10-16 was the alternate route on FP2 from the March 18, 2013 report.



Residents that were previously opposed, now support the new preferred route. There is one impacted stakeholder that apparently supports the new alternate route.

Analysis:

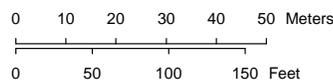
The general concerns from residents in this area were related to moving the transmission line closer to their residences; the new preferred route removes that concern. There were also concerns regarding the impact on the trail system as well as the existing trees that would require removal with the previously preferred route; the new preferred route removes those concerns as well. There will still be some tree clearing required on the new preferred route, but it is on the existing AltaLink right of way, so may have occurred at any time.



LEGEND

- Approximate Structure Location
- Existing Structure Location
- Point Designation
- Preferred Route
- Alternate Route
- Proposed Salvage of Existing 80L Transmission Line
- Road

NO.: 35016463-6204 and 35016469-6204
 DRAWN:WH-SNC
 FILE NO.: RDATE_80L-FP10-16-R0-140311.mxd
 REVISION: 0.00.00
 AL FOLDER: RDATE_Stage3
DATE: 2014-03-11



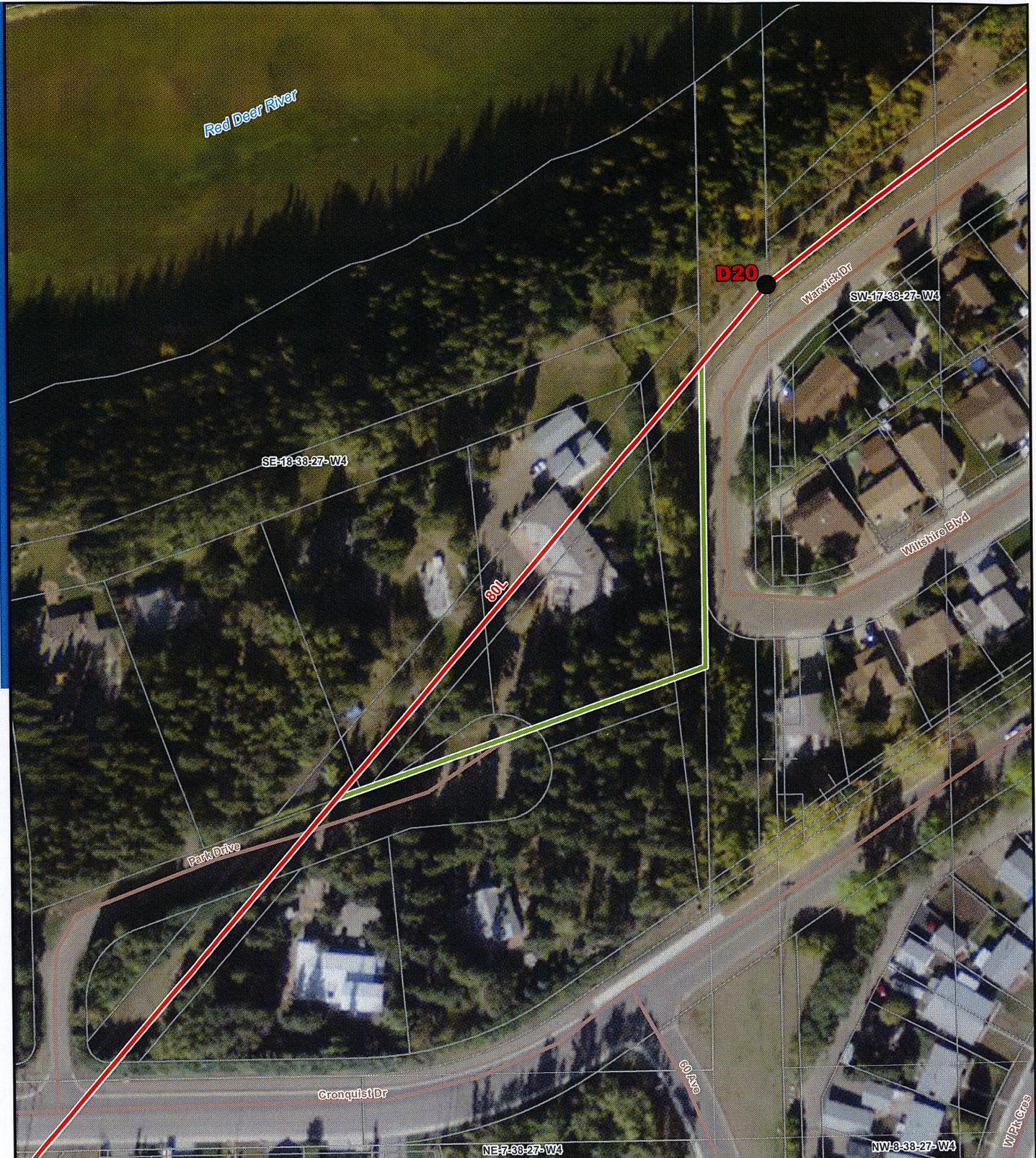
FOCUS PHOTO FP10-16

ALTALINK

**PROPOSED
 REBUILD OF EXISTING
 80L TRANSMISSION LINE**

Red Deer Area Transmission Development

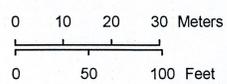
Photography dated: 2013 Source: Valtus Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present



LEGEND

- Point Designation
- Preferred Route Option
- Alternate Route Option
- Road

NO: D.0327 and D.0320.02
 DRAWN: SNC-JW
 FILE NO:
 Red_Deer_North_South_Dev10_11_FP2_R0_00_00_120816.mxd
 REVISION: 0.00.00
 DATE: 2012-08-16
 AL FOLDER: Red_Deer_North_South_Dev10_11



Photography dated: 2009 to 2010. Source: Valtus Imagery Services 30cm Colour Ortho Photography. Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

FOCUS PHOTO FP2
ALTALINK

PROPOSED
REBUILD OF EXISTING
80L TRANSMISSION LINE
 Red Deer Area Transmission Development



March 14, 2014

AltaLink Transmission Line Rebuild

Development Services

Report Summary & Recommendation:

AltaLink has proposed a new preferred route from that considered at the March 18, 2013 Council meeting. AltaLink has an agreement in principle to purchase the land with the house beneath the line.

It is recommended that Council support the preferred route as shown on the attached drawing FP10-16.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from Development Services, dated March 14, 2014, re: AltaLink Transmission Line Rebuild, hereby supports the preferred route option in Riverview Park shown as D15 on Map FP10-16, dated March 11, 2014.