

A G E N D A

\* \* \* \* \*

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL  
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,  
MONDAY, SEPTEMBER 17, 1990,  
COMMENCING AT 4:30 P.M.

\* \* \* \* \*

- (1) Confirmation of the Minutes of the Meeting of September 4, 1990.

PAGE

(2) UNFINISHED BUSINESS

- 1) City Clerk - Re: Dating and Escort Service Bylaw Amendment 2794/A-90/Reference to Hours of Business.. 1
- 2) Engineering Department Manager - Re: Red Deer South Area Servicing Study .. 2
- 3) Engineering Department Manager - Re: Private Development Agreements/Security Requirements .. 20
- 4) Economic Development Board - Re: Revision of Economic Development Board Mandate .. 34

(3) PUBLIC HEARINGS

- 1) City Clerk - Re: Land Use Bylaw Amendment 2672/X-90 Redesignation of a Reserve Strip from P1 to I1 in the Edgar Industrial Area/Additional Lands from A1 to I1 .. 43

(4) REPORTS

- 1) City Clerk - Re: Disposal of Municipal Reserve/Edgar Industrial Subdivision .. 45
- 2) City Clerk - Re: 1991 Budget Meeting Dates .. 47
- 3) Mayor McGhee - Re: Red Deer Regional Health Unit/1989 Annual Report .. 48
- 4) Bylaws and Inspections Manager - Re: Unsightly Premises/7650 - 42 Avenue/Lot C1, Plan 273 R.S./Albert Hoffman .. 49
- 5) Parks Manager - Re: Environmental Advisory Board Bylaw 3020/90 .. 50
- 6) City Clerk - Re: 1990 A.U.M.A. Convention Resolutions .. 52
- 7) E.L. & P. Manager - Re: TransAlta Utilities Corporation/Proposed Generation Tax Levy .. 81
- 8) Mayor McGhee - Re: Deputy Mayor Appointment .. 85
- 9) City Assessor - Re: Renaming of Chrysler Avenue/West of Gaetz Avenue .. 86
- 10) Engineering Department Manager - Re: City Deer Park Area 4 Engineering Design .. 88
- 11) Engineering Department Manager - Re: Roads and Transportation Association of Canada/Appointment to Advisory Committee/Urban Geometric Design .. 90

(5) WRITTEN ENQUIRIES

(6) CORRESPONDENCE

- 1) Robin Sullivan - Re: Overdown Drive/Concerns of Speeding .. 92
- 2) Alex Huhn - Re: Rezoning Request/Lot 3A, Blk. 1, Plan 3182 T.R./R1A to R2 .. 96
- 3) Red Deer Airshow Association - Re: Presentation/Summary/1990 Airshow ..103
- 4) Snell & Oslund Surveys (1979) Ltd. - Re: Land Exchange/Parkland Mall and The City of Red Deer/Redesignation Request/Portions of Lot A, Lots R and R-8/Land Use Bylaw Amendment 2672/Y-90 ..104



- 5) Lena & Rodney MacArthur - Re: Unimproved Lane/Lot 13,  
Block 12, Plan 5296 H.W. ..113
- 6) Snell & Oslund Surveys (1979) Ltd. - Re: Garage  
Encroachment into City Property behind 4407 - 55  
Street/Lot 8A, Block E, Plan 5881 H.W./Versendaal ..117

(7) PETITIONS & DELEGATIONS

(8) NOTICES OF MOTION

(9) BYLAWS

- 1) 2672/X-90 - Land Use Bylaw Amendment - Re: Redesignation  
of a Reserve Strip from Pl to Il in the Edgar Industrial  
Area/Additional Lands from Al to Il - 2nd & 3rd Readings  
.. 43
- 2) 2672/Y-90 - Land Use Bylaw Amendment - Re: Land Exchange/  
Parkland Mall and The City of Red Deer/Redesignation  
Request/Portions of Lot A, Lots R and R-8 - 1st Reading  
..104
- 3) 2794/A-90 - Dating & Escort Services Bylaw Amendment -  
Re: Reference to Hours of Business - 3rd Reading .. 1
- 4) 3020/90 - Environmental Advisory Board Bylaw - Re:  
Establishment of an Environmental Advisory Board - 3  
readings .. 50

Committee of the Whole

- 1) Legal Matter

## A D D I T I O N A L     A G E N D A

\*\*\*\*\*

FOR THE REGULAR MEETING OF RED DEER

CITY COUNCIL TO BE HELD ON MONDAY, SEPTEMBER 17, 1990,

AT 4:30 P.M., IN THE COUNCIL CHAMBERS OF

CITY HALL, RED DEER

- 1) Engineering Department Manager - Re: 1990 Progress Report - January 1 to June 30, 1990 .. 1
- 2) City Assessor - Re: Cunningham Properties/Canavest Developers/Part of Howlett Avenue/Road Closure Bylaw 3022/90 .. 2
- 3) Parks Manager - Re: Red Deer South Area Servicing Study .. 5

UNFINISHED BUSINESSNO. 1

**DATE:** September 6, 1990  
**TO:** City Council  
**FROM:** City Clerk  
**RE:** DATING AND ESCORT SERVICE AMENDMENT BYLAW 2794/a-90

---

At the Council meeting of September 4, 1990, first and second reading was given to the above noted amending bylaw which removes any reference to hours of business. The third reading was deferred due to lack of unanimous consent.

The bylaw is presented on this agenda for third and final reading.



C. SEVCIK  
City Clerk

CS/jt

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Ms. Cleo Brenzen  
#4, 4017 Ross Street  
RED DEER, Alberta  
T4N 1W5

Dear Ms. Brenzen:

**RE: DATING AND ESCORT SERVICE BYLAW AMENDMENT 2794/A-90**

I would advise that at the Council meeting of September 17, 1990, third reading was given to the above noted bylaw amendment.

Bylaw 2794/A-90 deletes any reference to the hours of operation in the Dating and Escort Service Bylaw 2794/82. This bylaw amendment comes into effect immediately.

The decision of Council in this instance is submitted for your information and I trust that you will find same satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in cursive script, appearing to read "C. Sevcik".

C. SEVCIK  
City Clerk

CS/jt

c.c. Bylaws & Inspections Manager  
S.Sgt. R. Russell

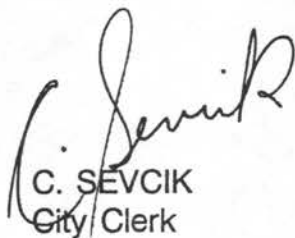
DATE: September 18, 1990  
TO: Bylaws & Inspections Manager  
FROM: City Clerk  
RE: DATING AND ESCORT SERVICE BYLAW AMENDMENT 2794/A-90

---

Council of The City of Red Deer at its meeting held on September 17, 1990 gave third reading to the above noted bylaw amendment, a copy of which is enclosed herewith.

Bylaw 2794/A-90 deletes any reference in Bylaw 2794/82 to the hours of operation. This bylaw comes into effect immediately.

A revised page for inclusion in your office consolidation copy of Bylaw 2794/82 will be sent to you under separate cover. Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

Enc.

c.c. S.Sgt. R. Russell  
City Solicitor

BYLAW 2794/A-90

Being a Bylaw to amend Bylaw 2794/82, the Dating and Escort Services Bylaw.

NOW, THEREFORE, COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, ENACTS AS FOLLOWS:

1. Bylaw 2794/82 is amended as to Section 26 by deleting therefrom the following:

"and shall remain open during the hours from 4:00 p.m. until 2:00 a.m. on the succeeding day other than on a Sunday".

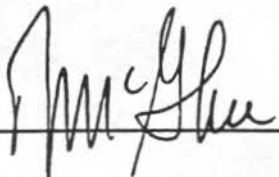
2. This Bylaw shall come into force upon the final reading hereof.

READ A FIRST TIME IN OPEN COUNCIL this 4 day of September 1990.

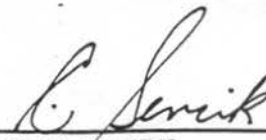
READ A SECOND TIME IN OPEN COUNCIL this 4 day of September 1990.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this 17 day of September 1990.

MAYOR



CITY CLERK



UNFINISHED BUSINESS

660-068

NO. 2

DATE: September 11, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Attached are copies of our reports to Council of June 5, 1990 and June 19, 1990. As you recall, Council resolved on June 25, 1990, that the above noted Study be tabled to a later date to allow time for the Urban Development Institute (UDI) to review the Study and provide their comments. Attached are copies of letters between the City Administration and UDI, dated as follows:

June 12, 1990	City to UDI
August 14, 1990	UDI to City
August 22, 1990	City to UDI
September 6, 1990	UDI to City

As you can see, the September 6, 1990 letter outlines matters that were discussed, but unresolved in the previous correspondence. We have the following comments with regard to the September 6, 1990 letter:

**ITEM 4: USE OF "WET" PONDS**

Section 6.5 of the Study outlines the differences between wet and dry ponds and the reasons that the consultant strongly recommends the use of dry ponds. This matter has been reviewed within the Engineering, Parks, Recreation, and Planning Departments; all of which concur with the consultant in this regard.

**ITEM 7: MUNICIPAL RESERVE DESIGNATION OF PONDS**

We agree, as indicated in the Study (Section 6.5 and Figure 6.6), that a portion of most dry ponds may encroach into municipal reserve space without having a detrimental effect on the use of the park. However, some park uses (e.g. school sites) cannot utilize detention pond sites and because of side slopes required for the ponds, some of the pond site is not suited for active park use. Furthermore, sites that are ideally located for ponds because of topography and servicing requirements may not always be ideally situated for park development. Depending on existing topography, proposed development plans and

City Clerk  
Page 2  
September 11, 1990

other factors, we expect that, on average, approximately 1 ha of each pond site can encroach on park space and be designated municipal reserve.

#### ITEM 8: COMPENSATION FOR DETENTION POND LAND

The Study in question is of a technical nature. Our consultant was not asked to address matters of policy. Once this Study is finalized and adopted by Council, the Administration will develop a policy with respect to compensation for land, off-site levies, etc. and will present same to Council.

#### ITEM 12: SHALLOW UTILITIES

The Terms of Reference developed for this Study did not include a review of shallow utilities (e.g. power, gas, telephone). We feel that this is a separate matter that can be dealt with at the time of preparing the subdivision outline plan in each quarter section. However, a summary copy of the Study can be forwarded to the various utility companies for their comment.

#### ITEM 13: WATER DISTRIBUTION STUDY

Since completing the Study, we have conducted some further water distribution analyses in-house, which have give us additional confidence in the results of the Study. We expect to commission a more in-depth study of the City-wide water distribution system in 1991, subject to budget approvals.

#### ITEM 16: OFF-SITE LEVIES

As indicated under Item 8 above, the Administration will develop and present to Council a policy for calculating off-site levies once the subject Study has been finalized and adopted by Council.

Please be advised that our consultant will be available at the September 17, 1990 Council meeting, to make a brief presentation and answer questions.



City Clerk  
Page 3  
September 11, 1990

We respectfully request that Council approve the subject Study as presented.



Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg  
Att.

c.c. Director of Community Services  
c.c. Public Works Manager  
c.c. E. L. & P. Manager  
c.c. Red Deer Regional Planning Commission

DATE: June 5, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Submitted herewith are 12 copies of the above noted Study. We respectfully request that Council table this report at the June 11, 1990 meeting to permit time for members of Council to review same, and that the report be brought back to the June 25, 1990 Council meeting to be adopted. Our consultant will be available at the June 25, 1990 meeting to make a brief presentation to Council and answer questions.

Comments from the Public Works Department, Red Deer Regional Planning Commission, and the Community Services Department have been integrated into the final report.

Some of the more significant issues analyzed or recommended in this report are outlined below:

1. Sanitary Sewage Collection

Sanitary sewage within the south basin will be collected primarily by a network of gravity mains and directed to an existing sanitary trunk main at the south edge of the Morrisroe Subdivision. A sanitary lift station will be utilized to lift sewage to the aforementioned trunk from four quarter sections of land in the southwest corner of the study area. The Study analyzed routing of sewage from these four quarter sections by gravity through Bower Woods to an existing trunk. This option was found to be unacceptable in view of high cost, limited capacity, and disruption to the ravine.

Due to topography considerations, much higher cost and insufficient trunk capacity, it was determined that two quarter sections in the southeast part of the study area (east half of Section 2) should be excluded from this sanitary sewage collection basin. This area would be serviceable in the distant future along with lands east of 20 Avenue.

The total estimated cost of the sanitary trunk system for the south basin is \$2,065,000.

City Clerk  
Page 2  
June 5, 1990  
File: 660-068

## 2. Storm Drainage

Piper Creek is one of the primary receiving streams for drainage from the south basin. In view of the limited capacity of the Creek, the run-off from the area must be controlled by use of stormwater storage. Additional benefits of stormwater storage are achieved through a reduction in trunk sewer costs and the ability to control flooding during extremely heavy rainfall events. The consultant has recommended that the system be designed for the 100 year storm. The disadvantage of storage relates to the amount of land that must be used for the facilities.

Two types of stormwater storage were reviewed in the Study; wet ponds, which permanently retain a portion of the stormwater, and dry ponds, which drain completely after rainfall events. The dry pond option is recommended for the south basin primarily due to the higher maintenance costs anticipated with the wet pond option.

Distribution of several stormwater ponds throughout the study area (approximately one pond per quarter section) is recommended over construction of only one or two very large ponds located at the bottom end of the system. The advantages of the distributed option primarily relate to lower cost, staging of construction, and better integration into the subdivision plan.

While the Terms of Reference originally anticipated that virtually all of the drainage from the south basin would be directed to Piper Creek, it was found that, because of the low receiving capacity of the Creek, it is more economical to route approximately five quarter sections to an existing storm trunk located along the south edge of the Morrisroe Subdivision. Drainage from approximately seven quarter sections in the southwest part of the study area will be directed to Piper Creek. Due to a higher unit cost of storm servicing and because of the extended time before sanitary servicing will be available, two quarter sections in the southeast part of the study area (east half of Section 2) have been excluded from this storm basin. These two quarter sections will be serviced with the lands along the east side of 20 Avenue.

The estimated cost of storage ponds and trunk sewers within the study area is \$11,050,000.

## 3. Water Distribution

The recommended water distribution system requires an additional trunk water main from the existing 55 Street/30 Avenue booster station, as well as a new water reservoir/pumping station. The estimated cost of the reservoir, pump station, and trunk water mains within the study area is \$6,419,000.

City Clerk  
Page 3  
June 5, 1990  
File: 660-068

As indicated in the report, we will be conducting a City wide analysis of the water distribution system which may affect the results of the water system portion of the Study.

It should be noted that the Urban Development Institute has recently been provided with a copy of this report and may wish to make a presentation to Council on June 25, 1990 in this regard.

KGH

Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg

c.c. Director of Community Services  
c.c. Public Works Manager  
c.c. Red Deer Regional Planning Commission

DATE: June 19, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Pursuant to our memo of June 5, 1990, with regard to the above noted Study, we wish to advise Council that the costs outlined for sanitary, storm, and water trunk facilities would be outlaid as development progresses and recovered through off-site levies. Some front-ending of costs may be required from time to time to provide facilities that are need in advance of development.

Once this Study is adopted by Council, off-site levies to be applied in the subject area will be calculated and brought back to Council for approval. Another follow-up report to Council will relate to a stormwater management policy for the area, the method of paying for storm detention ponds and the definition of lands to be used for detention ponds (e.g. proportion of land to lay within a public utility lot compared with the portion that may overlap onto a municipal reserve).

The Engineering Department supports the adoption of the South Area Servicing Study as tabled with Council on June 11, 1990.



Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg

c.c. Director of Community Services  
c.c. Public Works Manager  
c.c. Red Deer Regional Planning Commission

June 12, 1990

Urban Development Institute  
c/o Melcor Developments Ltd.  
400-4808-50 Street  
RED DEER, ALBERTA  
T4N 1X5

Attention: Mr. Fred Lebedoff, R.E.T.  
Regional Manager

Dear Sir:

**RE: SOUTH AREA SERVICING STUDY**

Enclosed are five copies of the above noted report, along with a copy of our June 5, 1990 report to Council. Please review same and advise Tom Warder or me at 342-8158 if you have any comments or wish to make a presentation at the June 25, 1990 Council meeting.

Yours truly,



Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg  
Encl.

c.c. City Clerk

**URBAN DEVELOPMENT INSTITUTE RED DEER CHAPTER**

1, 5579-47 STREET  
RED DEER, ALBERTA T4N 1S1  
PHONE 343-0817

14 August 1990

THE CITY OF RED DEER  
Box 5008  
Red Deer, Alberta  
T4N 3T4

THE CITY of RED DEER  
ENGINEERING DEPARTMENT

<b>RECEIVED</b>	
TIME	3:14
DATE	AUG 15 1990
BY	<i>[Signature]</i>

*Tom  
Ken  
Buyon*

Attention: Mr. Tom Warder, P.Eng.  
Streets & Utilities Engineer

Dear Sir:

Re: Red Deer South Area Servicing Study

The executive of the Urban Development Institute, Red Deer Chapter has had an opportunity to review and discuss the servicing report. The report is well written and, when adopted, will have an important impact on servicing and development for many years.

Our committee felt that we should have had access to the draft versions of the report so that we could have provided more appropriate comments. It is now more difficult to analyze the contents when they are predominately in the final stage.

However, the following points are hereby noted:

1. Density of 45 persons per hectare were used as a basis of determining servicing requirements. This figure is likely acceptable for today's conditions, but trends may require the density to be adjusted. Presently there seems to be good balance of high, medium and low densities throughout the City. We would hope that some discretion will be exercised by the Administration and the 45 persons is a guideline rather than an absolute maximum. For example if one quarter section, upon completion of

development, contains 40 persons per hectare it would seem reasonable to allow 50 persons per hectare in another quarter section within that same basin.

2. We would recommend that the City accelerate their sanitary flow monitoring to determine the excess capacity available and utilize this excess capacity prior to expanding the future infrastructure.
3. Infill is not defined in the report and should be clarified.
4. The report does not recognize retention ponds (wet ponds) as acceptable. U.D.I. disagrees with this. Wet ponds, although they may have some drawbacks, have been successfully constructed in various municipalities across Canada. Developers must be allowed the option of constructing retention ponds.
5. Land acquisition for a right-of-way to Piper Creek should be initiated now. Since part of the lands are not yet annexed, proceedings may take several years.
6. The discharge rate for storm of 15 C.F.S./square mile should be clarified.
7. We question why the entire area of the dry ponds can not qualify as Municipal Reserve. The amount of time the pond will be activated is very minimal and chances of any activity immediately after a storm are remote.
8. Land compensation for the area contained within the dry pond must be addressed and resolved.
9. Servicing boundaries should be somewhat flexible.



10. Temporary storm storage facilities should be investigated.
11. The transportation study, although a separate issue from the servicing study, could have a significant impact on utility alignments. This should be addressed.
12. Shallow utilities have not been mentioned. They should be looked at to avoid any major conflicts. The electrical distribution network must be co-ordinated as to avoid unnecessary delays in formulating the electrical grid.
13. We have reservations about the water distribution system as to the credibility of some of the network data. It is felt that more information and analysis on the total water distribution system is necessary.
14. The 40 p.s.i.g./30 p.s.i.g. minimum pressures contradict existing guidelines.
15. The timing of the mains extensions and booster pumping facility construction must be co-ordinated.
16. The methodology of establishing offsite levy rates should be clarified.

To conclude, U.D.I. representatives look forward to discussing the points that have been raised with the City administration. Please contact us and we will be available to meet with you at your convenience.

Yours truly,



Fred L. Lebedoff  
RED DEER CHAPTER CHAIRMAN  
FLL\*tj

cc: U.D.I. Directors

August 22, 1990

Urban Development Institute  
c/o 400-4808-50 Street  
RED DEER, ALBERTA  
T4N 1X5

Attention: Mr. Fred Lebedoff, R.E.T.

Dear Sir:

**RE: RED DEER SOUTH AREA SERVICING STUDY**

Thank you for your comments of August 14, 1990, pertaining to the above noted Study. We have the following comments in response:

1. The population density of 45 people per hectare used in this Study is simply an estimate of the density expected for the Study area. It is not intended to control development in the area. However, if trends in development density change significantly in the future, the results of the Study would have to be re-assessed.
2. Sanitary flow monitoring of the sewers noted in the Study will be conducted in the near future.
3. Infill in the Study refers to future residential developments, in areas within the existing trunk catchment area, that are currently undeveloped.
4. Our consultant has recommended against the use of wet ponds because of maintenance problems. This matter has been reviewed within the Engineering, Parks, Recreation, and Planning Departments of the City; all of which concur with the consultant in this regard.
5. The right of way to Piper Creek will not be necessary for the storm trunk sewer until Stage 2 (see Section 8 of the Study) develops; which is not expected for approximately 15 years.

Mr. F. Lebedoff  
UDI  
Page 2  
August 22, 1990

6. We have discussed the matter of maximum discharge to Piper Creek with Alberta Environment. No further definition of the discharge rate can be made until a detailed Watershed Management Study is conducted. This Study is expected to be commissioned in 1991.
7. As you are aware, a major portion of the municipal reserve space provided in new subdivisions is designated for active use; e.g. school sites, baseball, soccer, play structures, etc. As indicated on Figure 6.6, the detention pond can encroach onto some of these facilities. However, because of the depth of the pond in relation to the adjacent development, it may be difficult to integrate the pond and park efficiently. If the entire pond area was designated municipal reserve, there might not be adequate space to develop the normal park facilities. Depending on existing topography, proposed development plans and other factors, we expect that approximately 1 ha of pond area can encroach on park space and be designated municipal reserve.
8. Once the Study has been adopted by City Council, we will be formulating a policy with respect to land acquisition for detention ponds. As you can appreciate, whatever compensation is made for land acquisition will be recovered through off-site levies paid by the developments.
9. Precise servicing boundaries will be defined during the predesign stage of subdivision development. It should be noted that the subject Study is only conceptual. More detailed predesign studies for each pond catchment must be done by the developer prior to construction within the catchment area.
10. The use of temporary storage facilities can be assessed on an individual basis.
11. The transportation system assumed in the South Area Servicing Study has not been changed significantly by the Transportation Study.
12. We feel that any conflicts with shallow utilities can be dealt with at the time of preparing the subdivision outline plan. However, we will forward each of the utility companies a summary copy of the Study and ask for their comments.
13. Since completing the Study, we have conducted some further analyses which have given us additional confidence in the results of the Study. We also expect to commission a more in-depth study of the City wide system in the near future.

Mr. F. Lebedoff  
UDI  
Page 3  
August 22, 1990

14. Page 92, paragraph 3 indicates that 40 psi was the minimum system pressure attained during maximum day flows and 30 psi was the minimum system pressure attained after adding fire flows. This does not account for losses in laterals extending from the system illustrated on Figure 7.2. The Fire Underwriters Survey recommends a minimum pressure of 20 psi at the hydrant under maximum day plus fire flow conditions. There does not appear to be any contradictions in these statements.
15. Construction of main extensions will be coordinated with construction/expansion of the booster station and reservoir.
16. Once the Study has been adopted by Council, we will establish the method for calculating off-site levy rates in the basin.

I trust this will answer most of your questions with regard to this Study. If you wish to discuss this matter further or present any specific comments to Council, please give me a call.

We would like to take this matter back to Council on September 4, 1990, with your comments. As such we will need your response by August 27, 1990, in order to make the Council agenda.

Yours truly,



*Fot* Tom C. Warder, P. Eng.  
Streets and Utilities Engineer

TCW/emg

**URBAN DEVELOPMENT INSTITUTE RED DEER CHAPTER**

#400, 4808 Ross Street  
RED DEER, ALBERTA T4N 1X5  
PHONE 343-0817

6 September 1990

THE CITY OF RED DEER  
Box 5008  
Red Deer, Alberta  
T4N 3T4

THE CITY of RED DEER  
ENGINEERING DEPARTMENT

<b>RECEIVED</b>	
TIME	4:24
DATE	SEP - 6 1990
BY	<i>[Signature]</i>

Tom  
*[Signature]*

Attention: Mr. Tom Warder, P.Eng.  
Streets & Utilities Engineer

Dear Sir:

Re: RED DEER SOUTH AREA SERVICING STUDY

The Executive Committee of the Urban Development Institute has reviewed the Study in detail. This report contains recommendations, that if adopted, will have a significant bearing on development in South-East Red Deer for some thirty years.

The Urban Development Institute does not support the adoption of this report as is.

Please refer to the items raised in my correspondence of August 14, 1990 and your response of August 22, 1990.

The areas U.D.I. can not support are as follows:

Item #4: The consultant's report recommends against the use of wet ponds. The future developments must be able to incorporate wet ponds as an alternate to more conventional designs. We recognize that care must be exercised in the design and construction. It is unfair to pre-judge the functionality associated with wet ponds. There are numerous examples of quality, well maintained, retention ponds in operation throughout Alberta and across the province.

URBAN DEVELOPMENT INSTITUTE  
Red Deer South Area Servicing Study

2

Item #7: We do not agree that the entire dry pond surface area can not qualify as Municipal Reserve dedication. One must realize that the dry pond will only contain water for a very short duration and only under extreme rainfall conditions. The entire surface area will be covered with grass which will form part of a passive park area. In most cases recreational facilities such as soccer fields or other play areas can be located within the dry pond area.

Item #8: We see no reason that the matter of land compensation can not be resolved now and be incorporated in the report. We have no problem with the land cost component being a charge to the service basin. Our point is that the particular developer can not be expected to dedicate land, at his expense, for something that will benefit all users within a certain catchment area.

Item #12: It is very important that all utilities, including shallow utilities, be considered to avoid major delays that can result once development occurs. Presently we are experiencing major delays in extension of the electrical grid. Pre-planning can avoid this occurrence.

Item #13: We would like to see a study of the water distribution network completed within 6 months.

Item #16: The calculation of off-site levies and the rationale used to establish such levies is questionable. Several alternatives have been used in the past. We feel it would be to everyone's benefit to establish specific criteria that would be acceptable to both the City and private industry. We see no reason that the method for calculating off-site levies should wait until the adoption of the Study.

URBAN DEVELOPMENT INSTITUTE  
Red Deer South Area Servicing Study

3

We feel the Urban Development Institute of Red Deer should have been consulted during the preparation of this report rather than being asked for comments just prior to presenting it to City Council for adoption.

I will be available to answer any questions Council may have regarding the above comments.

Yours truly,



Fred L. Lebedoff, R.E.T.  
RED DEER CHAPTER CHAIRMAN  
FL\*tj

Commissioner's Comments

We would recommend Council approve the study as presented. As noted in the report of the Engineering Department Manager, the matters of policy with respect to compensation for land, off-site levies, etc. will be the subject of separate reports to Council at a later date.

"R.J. MCGHEE"  
Mayor



DATE: September 18, 1990  
TO: Engineering Department Manager  
FROM: City Clerk  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Your report of September 11, 1990, and letters between the City Administration and UDI pertaining to the Red Deer South Area Servicing Study received consideration at the Council meeting of September 17, 1990.

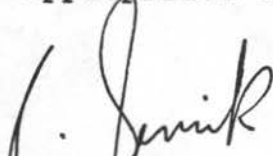
At the above noted meeting, Council passed the following motion approving the said study.

"RESOLVED that Council of The City of Red Deer hereby approves the Red Deer South Area Servicing Study and as presented to Council September 17, 1990.

The decision of Council in this instance is submitted for your information.

It is my understanding that the matters of policy with respect to compensation for land, offsite levies, etc. will be the subject of separate reports to Council at a later date.

Trusting you will find this satisfactory and that you will take appropriate action.

  
C. Sevcik  
City Clerk

CS/ds

c.c. Dir. of Engineering Services  
Dir. of Community Services  
Dir. of Financial Services  
City Assessor  
Economic Development Manager  
E.L. & P. Manager  
Principal Planner

1. Selection of concept design options No. 3;
2. Closure of Gaetz Avenue, north of 52 Street, as illustrated in all three concept options;
3. To support the concept of phased in parallel parking on a block by block basis, with the block between 48 Street to 49 Street being the first block to test said parallel parking;
4. Adoption of other conceptual design details outlined within said report;
5. Approval to proceed with detailed design;

and as presented to Council June 25, 1990."

Alderman McGregor and Alderman Campbell registered dissenting votes.  
Alderman Surkan was absent from the vote.

MOTION CARRIED

The memo from the City Clerk dated June 12, 1990 re: Red Deer South Area Servicing Study received Council's consideration and it was agreed that this matter be tabled pending a further report from the administration.

Moved by Alderman McGregor, seconded by Alderman Lawrence

"RESOLVED that the Red Deer South Area Servicing Study be tabled to such a time as the City Administration report back to Council relative to this matter."

MOTION TO TABLE - CARRIED

CORRESPONDENCE

Correspondence from Piper Creek Foundation (Alderman Guilbault) dated May 3, 1990 re: Application for New Lodge was provided as an update on the application for a fourth lodge and to provide Council with additional information on the ongoing need for lodges in the City of Red Deer. Council subsequently received this correspondence as information and agreed that same be filed.

DATE: June 28, 1990  
TO: Engineering Department Manager  
FROM: Assistant City Clerk  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

At the Council meeting of June 25, 1990, your report dated June 19, 1990 concerning the above topic was presented to Council.

At this meeting, it was noted that U.D.I., as well as some land owners in the area, wished additional time to review this study before Council endorsed same, and as such, Council tabled the report until such time as the Engineering Department brings in a further report relative to the input from the above noted groups. On talking with Fred Lebedof, representing U.D.I., we agreed that this matter could go to the August 20, 1990 Council meeting as it would allow U.D.I. enough time to thoroughly review the study and present the comments to your department.

Also, Mr. Thorvald Nielsen of 32 Parsons Close, Red Deer (347-3195) telephoned our office and requested a copy of the servicing study as he indicated it does affect land which he owns. In regard to this, I would ask that you contact Mr. Nielsen to further discuss this matter with him.

Trusting you will find this satisfactory and I look forward to your further report in due course.



K. KLOSS  
Assistant City Clerk

KK/jt

c.c. Senior Planner  
Director of Community Services  
Public Works Manager

- Go To Sept 4/90  
at Mtg. Talked  
to Tom Warner UDI  
needs more time 90/08/14 KK



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

June 28, 1990

Thorvald Nielsen  
32 Parsons Close  
RED DEER, Alberta  
T4P 2C8

Dear Sir:

RE: RED DEER SOUTH AREA SERVICING STUDY

I would advise that at the Red Deer City Council meeting held on June 25, 1990, Council agreed to table consideration of the Red Deer South Area Servicing Study to a future meeting.

The purpose of this tabling was to allow interested parties additional time to review the study and provide their comments to the City Engineering Department. I have discussed this matter with the Director of Engineering Services, Mr. Bryon Jeffers, and he indicated that he would be contacting you directly to provide you with a summary as well as a copy of the South Area Servicing Study.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

K. KLOSS  
Assistant City Clerk  
KK/jt

c.c. Director of Engineering Services  
Engineering Department Manager  
Public Works Manager  
Senior Planner  
Director of Community Services



*a delight  
to discover!*

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

June 28, 1990

Urban Development Institute  
Red Deer Chapter  
#400, 4808 Ross Street  
RED DEER, Alberta  
T4N 1X5

Attention: Mr. Fred Lebedoff  
Chapter Chairman

Dear Fred:

**RE: SOUTH AREA SERVICING STUDY**

At the Council meeting of June 25, 1990, City Council agreed that the Red Deer South Area Servicing Study be tabled to a future meeting of Council to allow U.D.I. additional time to review and comment on same.

As we discussed, it is our intention to place this on the August 20, 1990 Council meeting, and would ask that you provide your comments relative to this study to the Engineering Department as soon as possible in order that we can meet the deadlines for this meeting.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

K. KLOSS  
Assistant City Clerk  
KK/jt

c.c. Engineering Department Manager  
Public Works Manager  
Senior Planner

*a delight  
to discover!*

DATE: June 12, 1990  
TO: City Council  
FROM: City Clerk  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Copies of the above noted Study were delivered to members of Council along with the Council agenda of June 11, 1990.

At the Council meeting of June 11th, the following motion was passed.

"RESOLVED that Council of The City of Red Deer hereby agrees that the Red Deer South Area Servicing Study be tabled for consideration at the Council meeting of June 25, 1990."

Following hereafter is the summary report from the Engineering Department Manager which appeared on the June 11th Council agenda. Members of Council are reminded to bring their copies of the Study to the meeting.

Respectfully submitted,



C. SEVCIK  
City Clerk

CS/jt

1. Selection of concept design options No. 3;
2. Closure of Gaetz Avenue, north of 52 Street, as illustrated in all three concept options;
3. To support the concept of phased in parallel parking on a block by block basis, with the block between 48 Street to 49 Street being the first block to test said parallel parking;
4. Adoption of other conceptual design details outlined within said report;
5. Approval to proceed with detailed design;

and as presented to Council June 25, 1990."

Alderman McGregor and Alderman Campbell registered dissenting votes.  
Alderman Surkan was absent from the vote.

MOTION CARRIED

The memo from the City Clerk dated June 12, 1990 re: Red Deer South Area Servicing Study received Council's consideration and it was agreed that this matter be tabled pending a further report from the administration.

Moved by Alderman McGregor, seconded by Alderman Lawrence

"RESOLVED that the Red Deer South Area Servicing Study be tabled to such a time as the City Administration report back to Council relative to this matter."

MOTION TO TABLE - CARRIED

CORRESPONDENCE

Correspondence from Piper Creek Foundation (Alderman Guilbault) dated May 3, 1990 re: Application for New Lodge was provided as an update on the application for a fourth lodge and to provide Council with additional information on the ongoing need for lodges in the City of Red Deer. Council subsequently received this correspondence as information and agreed that same be filed.

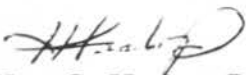
DATE: June 19, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Pursuant to our memo of June 5, 1990, with regard to the above noted Study, we wish to advise Council that the costs outlined for sanitary, storm, and water trunk facilities would be outlaid as development progresses and recovered through off-site levies. Some front-ending of costs may be required from time to time to provide facilities that are need in advance of development.

Once this Study is adopted by Council, off-site levies to be applied in the subject area will be calculated and brought back to Council for approval. Another follow-up report to Council will relate to a stormwater management policy for the area, the method of paying for storm detention ponds and the definition of lands to be used for detention ponds (e.g. proportion of land to lay within a public utility lot compared with the portion that may overlap onto a municipal reserve).

The Engineering Department supports the adoption of the South Area Servicing Study as tabled with Council on June 11, 1990.

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg

c.c. Director of Community Services  
c.c. Public Works Manager  
c.c. Red Deer Regional Planning Commission



DATE: June 5, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

Submitted herewith are 12 copies of the above noted Study. We respectfully request that Council table this report at the June 11, 1990 meeting to permit time for members of Council to review same, and that the report be brought back to the June 25, 1990 Council meeting to be adopted. Our consultant will be available at the June 25, 1990 meeting to make a brief presentation to Council and answer questions.

Comments from the Public Works Department, Red Deer Regional Planning Commission, and the Community Services Department have been integrated into the final report.

Some of the more significant issues analyzed or recommended in this report are outlined below:

1. Sanitary Sewage Collection

Sanitary sewage within the south basin will be collected primarily by a network of gravity mains and directed to an existing sanitary trunk main at the south edge of the Morrisroe Subdivision. A sanitary lift station will be utilized to lift sewage to the aforementioned trunk from four quarter sections of land in the southwest corner of the study area. The Study analyzed routing of sewage from these four quarter sections by gravity through Bower Woods to an existing trunk. This option was found to be unacceptable in view of high cost, limited capacity, and disruption to the ravine.

Due to topography considerations, much higher cost and insufficient trunk capacity, it was determined that two quarter sections in the southeast part of the study area (east half of Section 2) should be excluded from this sanitary sewage collection basin. This area would be serviceable in the distant future along with lands east of 20 Avenue.

The total estimated cost of the sanitary trunk system for the south basin is \$2,065,000.

City Clerk  
Page 2  
June 5, 1990  
File: 660-068

## 2. Storm Drainage

Piper Creek is one of the primary receiving streams for drainage from the south basin. In view of the limited capacity of the Creek, the run-off from the area must be controlled by use of stormwater storage. Additional benefits of stormwater storage are achieved through a reduction in trunk sewer costs and the ability to control flooding during extremely heavy rainfall events. The consultant has recommended that the system be designed for the 100 year storm. The disadvantage of storage relates to the amount of land that must be used for the facilities.

Two types of stormwater storage were reviewed in the Study; wet ponds, which permanently retain a portion of the stormwater, and dry ponds, which drain completely after rainfall events. The dry pond option is recommended for the south basin primarily due to the higher maintenance costs anticipated with the wet pond option.

Distribution of several stormwater ponds throughout the study area (approximately one pond per quarter section) is recommended over construction of only one or two very large ponds located at the bottom end of the system. The advantages of the distributed option primarily relate to lower cost, staging of construction, and better integration into the subdivision plan.

While the Terms of Reference originally anticipated that virtually all of the drainage from the south basin would be directed to Piper Creek, it was found that, because of the low receiving capacity of the Creek, it is more economical to route approximately five quarter sections to an existing storm trunk located along the south edge of the Morrisroe Subdivision. Drainage from approximately seven quarter sections in the southwest part of the study area will be directed to Piper Creek. Due to a higher unit cost of storm servicing and because of the extended time before sanitary servicing will be available, two quarter sections in the southeast part of the study area (east half of Section 2) have been excluded from this storm basin. These two quarter sections will be serviced with the lands along the east side of 20 Avenue.

The estimated cost of storage ponds and trunk sewers within the study area is \$11,050,000.

## 3. Water Distribution

The recommended water distribution system requires an additional trunk water main from the existing 55 Street/30 Avenue booster station, as well as a new water reservoir/pumping station. The estimated cost of the reservoir, pump station, and trunk water mains within the study area is \$6,419,000.

City Clerk  
Page 3  
June 5, 1990  
File: 660-068

As indicated in the report, we will be conducting a City wide analysis of the water distribution system which may affect the results of the water system portion of the Study.

It should be noted that the Urban Development Institute has recently been provided with a copy of this report and may wish to make a presentation to Council on June 25, 1990 in this regard.

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg

c.c. Director of Community Services  
c.c. Public Works Manager  
c.c. Red Deer Regional Planning Commission

Commissioner's Comments

We would concur with the recommendation that this report be tabled for consideration at the Council meeting of June 25.

"M.C. DAY"  
City Commissioner

June 25, 1990

Commissioner's Comments

We would recommend that Council approve the South Area Servicing Study in principle. It should be noted that each item within the study would come back to Council for approval.

"R.J. MCGHEE"  
Mayor

DATE: June 14, 1990  
TO: CITY COUNCIL  
FROM: CRAIG CURTIS  
Director of Community Services  
RE: RED DEER SOUTH AREA SERVICING STUDY

---

The Community Services Division has been involved and consulted during the preparation of the above Study. The recommendations contained in the Study and in the letter of June 5, 1990 from the Engineering Department Manager are fully supported.

The Study has not addressed an issue that is vital to the implementation of this Study in the south-east area. In discussions with the Streets/Utilities Engineer and the Engineering Department Manager, they agree that a policy must immediately be prepared with respect to the provision or assembly of land for storm water detention purposes. Other municipalities across the province have adopted varying policies that specify how the land required for storm water detention purposes is to be provided or assembled. Proposed residential developments are now being submitted to the City containing storm water detention facilities, yet it is unclear whether the land should be dedicated as public utility lot or some other designation.

In discussions with the Parks and Recreation & Culture Managers, it has been agreed that a maximum of 1 ha of municipal reserve may be considered for storm water detention purposes within a neighbourhood if the pond is located in an area conducive and acceptable for school or park development.

The above information is submitted for City Council's consideration when reviewing the Servicing Study.

RECOMMENDATIONS:

1. That City Council support the Servicing Study as recommended by the Engineering Department Manager.
2. That City Council instruct the administration to prepare a policy and set of guidelines with respect to the provision and assembly of land for storm water detention purposes.



CRAIG CURTIS

DB/ad

- c. Bryon Jeffers, Director of Engineering Services  
D. Rouhi, Senior Planner, R.D.R.P.C.  
Al Knight, City Assessor  
Ken Haslop, Engineering Department Manager

June 12, 1990

Urban Development Institute  
c/o Melcor Developments Ltd.  
400-4808-50 Street  
RED DEER, ALBERTA  
T4N 1X5


Attention: Mr. Fred Lebedoff, R.E.T.  
Regional Manager

Dear Sir:

**RE: SOUTH AREA SERVICING STUDY**

Enclosed are five copies of the above noted report, along with a copy of our June 5, 1990 report to Council. Please review same and advise Tom Warder or me at 342-8158 if you have any comments or wish to make a presentation at the June 25, 1990 Council meeting.

Yours truly,

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg  
Encl.

c.c. City Clerk

DATE: February 6, 1990  
TO: Engineering Department Manager  
FROM: City Clerk  
RE: SOUTH BASIN SERVICING STUDY

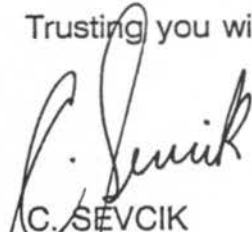
---

Your report of January 30, 1990 pertaining to the above matter was presented on the February 5, 1990 Council agenda. At the above noted meeting, Council passed the following motion concurring with your recommendations.

"RESOLVED that Council of The City of Red Deer, having considered report dated January 30, 1990 from the Engineering Department Manager re: South Basin Servicing Study, hereby concurs with the recommendations as outlined in the aforesaid report and as presented to Council February 5, 1990."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

c.c. City Commissioner  
Director of Financial Services  
Economic Development Manager  
City Assessor  
Fire Chief  
Director, Red Deer Regional Planning Commission

NO. 11

DATE: January 30, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: SOUTH BASIN SERVICING STUDY

---

We have recently received the preliminary draft report for the above noted Study, done by Al-Terra Engineering Ltd. in conjunction with JNMacKenzie Engineering Ltd. This Study has analyzed the future requirements for water distribution, sanitary sewage collection, and storm drainage in the South Basin; the undeveloped area north of Delburne Road and west of 20 Avenue.

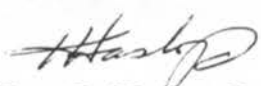
During our review of the draft report, it has become apparent that an additional storm drainage alternative should be investigated; one that was not identified at the time of preparing the Terms of Reference for the Study. For this reason, we respectfully request that the Study budget be increased by \$9,750. Funding would come from the Off-site Levy Contribution Fund.

Also, please advise Council that the funds (\$4,250) approved by Council on March 20, 1989, to investigate water flows on the East Hill have been re-allocated to further analysis of the south basin water distribution system.

This was done for two reasons:

1. Subsequent to Council's budget approval, further flow tests were taken by the Fire Department in the East Hill, which relieved their concern about inadequate pressures in this part of the water distribution system. Thus the East Hill analysis was not undertaken.
2. Our records pertaining to the City's 1979 water distribution computer model were found to be incomplete by the consultant after his initial review. Additional budget was, therefore, required by the consultant to recreate this model.

After this re-allocation and the additional funds requested herein, our total project budget will be \$71,000.

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg

Commissioners' Comments

We would concur with the recommendations of the Engineering Dept. Mgr.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

DATE: March 22, 1989  
TO: Dir. of Engineering Services  
FROM: City Clerk  
RE: SOUTH RED DEER SERVICING STUDY ADDITIONAL ENGINEERING  
WORK

---

Your report, along with that of the Project Engineer concerning the above item, received consideration at the Council meeting of March 20, 1989, and at which meeting Council passed the following motion.

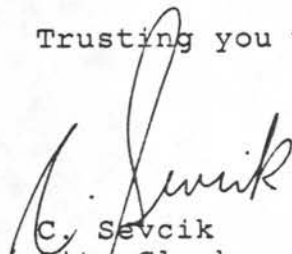
"RESOLVED that Council of The City of Red Deer hereby approve an expenditure of \$4,250.00 to undertake a study of water flows on the East Hill for fire purposes, said costs to be charged as follows:

Water Utility	\$3,000.00
Deer Park - City	\$1,250.00

and as recommended to Council March 20, 1989."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.



C. Sevcik  
City Clerk  
CS/as

c.c. Dir. of Engineering Services  
Project Engineer  
Fire Chief



# THE CITY OF RED DEER



Office of:  
CITY COMMISSIONER

February 28, 1989

The County of Red Deer  
4758 - 32 Street  
RED DEER, Alberta  
T4N 5H3

Attention: Mr. B. Stonehouse  
County Commissioner

Dear Sir:

RE: THE CITY OF RED DEER  
SOUTHEAST BASIN UTILITY STUDY

As we discussed at the joint meeting of the County of Red Deer and The City of Red Deer Councils, the City is in the process of commissioning a Utility Servicing Study of those areas in southeast Red Deer which are within the City limits but not presently serviceable by the City's existing water and sewer trunks.

Because the geographical and political boundaries are not coincident, the Study analysis will spill over into the areas of the County immediately adjacent to the City boundary. The only anticipated impact of the Study on County residents may be a request of certain of the landowners, for permission to drill some soil test holes on their property.

In such cases, the City would contact the landowners affected and obtain their permission prior to allowing the Consultant undertaking the Study to access their land.

The co-operation of the County in facilitating this Study, would be appreciated.

Yours truly,

H. MICHAEL C. DAY  
City Commissioner

GAS/PMS/jt

c.c. Mayor R. J. McGhee  
B. Jeffers  
G. Stewart  
City Clerk



No. 23

OFFICE OF THE SECRETARY-TREASURER

BOX 920

RED DEER, ALBERTA T4N 5H3

4758 - 32nd Street

*file*

Phone 347-3364

MARCH 9, 1989

City of Red Deer  
City Hall  
P.O. Box 5008  
Red Deer, Alberta  
T4N 3T4

Attention: Mr. H.M.C. Day

Dear Sir:

**RE: THE CITY OF RED DEER -  
SOUTHEAST BASIN UTILITY STUDY**

Your letter of February 28, 1989 relative to receiving permission of the landowner in the above study area was presented to County Council at its regular meeting held March 7, 1989.

Please be advised that Council, by resolution, has indicated that they would have no objection to the City approaching landowners in the County, to receive their permission to carry out any required testing.

Anything which may be required beyond the above, must be again presented to County Council for its consideration.

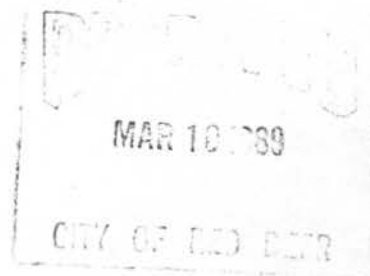
Yours truly

COUNTY OF RED DEER NO. 23

*R.J. Stonehouse*

R.J. STONEHOUSE  
COUNTY COMMISSIONER

/gg





## URBAN DEVELOPMENT INSTITUTE RED DEER CHAPTER

#400, 4808 Ross St.  
RED DEER, ALBERTA T4N1X5  
PHONE 343-0817

June 22, 1990

HAND DELIVERED

THE CITY OF RED DEER  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Attention: Mr. Ken Haslop, P.Eng.  
Engineering Department Manager

Dear Sir:

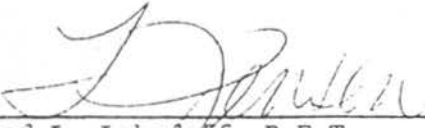
Re: SOUTH AREA SERVICING STUDY

Please be advised that it is not possible for U.D.I. to properly assess the full impact of the South Area Servicing Study, therefore we recommend this matter not be presented for Council's consideration on June 25, 1990.

Several very important issues should be reviewed with the administration. This report can have a considerable impact that will affect development for the next 30 years, as 12 quarter sections are involved.

Your consideration to delay this matter from Council's review would be greatly appreciated.

Yours truly,

  
Fred L. Lebedoff, R.E.T.  
U.D.I. CHAPTER CHAIRMAN  
FLL\*tj

cc: Charlie Sevcik/City Clerk's Dept.

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

RECEIVED	
TIME	11:55 Am
DATE	June 23/90
BY	ST

NO. 3

DATE: September 11, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: PRIVATE DEVELOPMENT AGREEMENTS  
SECURITY REQUIREMENTS

---

Pursuant to our report of June 18, 1990, submitted to Council Committee of the Whole on June 25, 1990, we have presented the proposed changes in security requirements for Private Development Agreements to the Urban Development Institute (UDI) and have received their comments. Attached are copies of correspondence with respect to this matter between the City Administration and UDI, dated as follows:

July 24, 1990	City to UDI
August 15, 1990	UDI to City
August 31, 1990	City to UDI
September 6, 1990	UDI to City

As you can see, UDI appears to be generally satisfied with the proposed changes. We respectfully request that Council approve the following revisions to the Standard Development Agreement:

1. Clause 2.31 would be revised to read:

"The Developer agrees that no field work other than clearing and preliminary site grading shall occur within the development prior to the execution of the Development Agreement and provision of all necessary payments and securities."

2. Clause 5.1.2 would be revised to read:

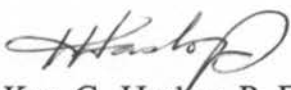
"The amount of security provided shall be 25% of the estimated construction cost of all Municipal Improvements to be installed by the Developer as per the estimate provided under Clause 2.12 (e), but in no case shall said security be less than \$30,000. Said security may be reduced, as noted below, in four stages as construction is completed; but in no case shall the value of security be reduced below \$30,000."

City Clerk

Page 2

September 11, 1990

- a. Upon issuance by the City of Construction Completion Certificates for water mains, sanitary sewers, storm sewers, and lot service connections, the security may be reduced to 15% of the estimated cost of these services, plus 25% of the estimated cost of the remaining Municipal Improvements;
  - b. Upon issuance by the City of Construction Completion Certificates for sidewalks, curbs, gutters, catch basins, and paved roads, the security may be reduced to 15% of the Municipal Improvements completed, plus 25% of the estimated cost of the remaining Municipal Improvements;
  - c. Upon issuance by the City of Construction Completion Certificates for gravel and paved lanes and walkways, the security may be reduced to 15% of the Municipal Improvements completed, plus 25% of the estimated cost of the remaining Municipal Improvements;
  - d. After issuance of all applicable Construction Completion Certificates and upon issuance of the last Construction Completion Certificate, the security may be reduced to an amount equalling 15% of the estimated cost of all of the Municipal Improvements constructed under this Agreement. The reduced security amount shall remain in effect until such time as the last Final Acceptance Certificate has been issued by the City pursuant to this Agreement."
3. Clause 5.2, pertaining to the conditions under which the Developer may proceed with construction prior to the provision of performance securities, would be eliminated.
  4. The following clause would be added to Section 5:  
  
 "The Developer agrees to provide evidence to the City that the Contractor(s) has provided Performance Bonding and Labour and Materials Payment Bonding, each in the amount of 50% of the cost to construct the Municipal Improvements in this Development. Construction shall not commence under each Contract until said evidence is provided for that Contract.



Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg  
Att.

July 24, 1990

Urban Development Institute  
c/o Mr. Fred Lebedoff  
400-4808-50 Street  
RED DEER, ALBERTA  
T4N 1X5

Attention: Mr. Fred Lebedoff, R.E.T.

Dear Sir:

**RE: PRIVATE DEVELOPMENT AGREEMENTS - SECURITY REQUIREMENTS**

Security requirements for private Development Agreements have changed several times over the past decade.

In 1979, the developer was required to provide a Bond or Letter of Credit in the amount of 50% of the estimated cost of constructing subdivision services (roads, lanes, sewer, water, landscaping, etc.). This amount could be reduced in stages to 25% after construction was completed, to remain in effect until the end of the 2 year maintenance period. The developer was also required to provide evidence that the contractor had provided 50% Performance and 50% Labour and Materials Bonds to cover the construction contracts.

In 1984, evidence of contractor bonding was no longer required. Developer security requirements remained the same.

In 1987, no change was made to the security requirements, except that the contractor was allowed to provide bonding for the developer in some cases.

In 1988, the security requirements were reduced to 40% during construction and 15% during the maintenance period. A \$30,000 minimum security requirement was also imposed. In addition, the contractor was allowed to proceed with construction of subdivision services without providing any security, but the City would withhold the building permits and the subdivision plan (from being registered) until such security was provided.

Urban Development Institute  
 Page 2  
 July 24, 1990  
 File: 660-042

Earlier this year, the standard Development Agreement was revised and adopted by Council. Security requirements were unchanged, except that additional security; in the form of a Letter of Credit, was required to cover 100% of any outstanding payments to be made to the City under the Development Agreement. This was prompted primarily because of the deferred off-site payment option provided to the developer.

As indicated earlier, contractors have been allowed to provide bonding on behalf of the developer since 1987. Smaller developers have been taking advantage of this provision because it frees up their limited line of credit. Contractors have recently advised us that their bonding companies would only bond their obligations to the developer under the construction contract; not the obligations of the developer to the City under the Development Agreement. The developers have, therefore, been required to provide Letters of Credit. To improve their cash flow, the smaller developers have, therefore, opted to delay provision of the performance security until the underground utilities are complete; at which time a reduced Letter of Credit (i.e. 15% of the cost of underground utilities plus 40% of the cost of the services remaining to be constructed) can be provided and the subdivision plan released. This option does provide some form of security to the City in that the developer cannot sell any lots until the subdivision plan is registered. It does, however, complicate the administration of the Development Agreement. We are also concerned that the subdivision plan might inadvertently be released for registration or that building permits issued prior to receipt of the security. This would leave the City without any means to ensure that the developer properly performs his obligations under the Development Agreement.

In view of the fact that some of the local developers are finding it difficult to provide the required security, we surveyed some of the other cities in the Province to see what levels of security they require. The following is a list of our findings:

CITY	INITIAL SECURITY	MINIMUM SECURITY	MAINTENANCE SECURITY
Calgary	\$ 2,500/lot	\$100,000	Varies
Edmonton	\$12,500/ha	N/A	No Reduction
Lethbridge	\$ 500/lot	\$ 25,000	\$250/lot

Urban Development Institute  
 Page 3  
 July 24, 1990  
 File: 660-042

CITY	INITIAL SECURITY	MINIMUM SECURITY	MAINTENANCE SECURITY
Medicine Hat	50% of Construction	N/A	10% of Construction
St. Albert	50% of Construction	N/A	10% of Construction
Red Deer	40% of Construction	\$ 30,000	15% of Construction

For comparison of these rates on a common basis, we have estimated the initial performance security requirements for two recent City subdivisions.

CITY	EASTVIEW ESTATES PHASE 9	DEER PARK (MELCOR) PHASE 5
Calgary	\$130,000	\$117,500
Edmonton	\$ 36,250	\$ 57,560
Lethbridge	\$ 26,000	\$ 23,500
Medicine Hat	\$257,500	\$389,500
St. Albert	\$257,500	\$389,500
Red Deer	\$206,000	\$311,600

As you can see, there is a vast disparity in the amounts of security required by the different cities. The cause of this disparity, in our view, is that the reasons for requiring security are not clear cut. From a legal point of view, the City's liabilities appear to be very limited. From a moral or political point of view, however, we may be indirectly required to take a higher level of risk to ensure that the people who purchase lots from private developers get what they paid for (i.e. all subdivision services are completely



Urban Development Institute  
 Page 4  
 July 24, 1990  
 File: 660-042

constructed). Furthermore, from a City maintenance point of view, we must ensure that all subdivision services are properly constructed to keep future maintenance costs down.

To secure against all possible problems, a level of security in the order of 100% of the cost of subdivision services would be required. The downside of this, however, is that private development in the City would not be affordable. Therefore, the City has in the past chosen a compromise position and taken on some of the indirect risk.

In light of the significantly lower security requirements of the Cities of Edmonton and Calgary, we would propose that the level of initial performance security required in Red Deer be reduced to 25% of the cost of subdivision services. The 15% performance security requirement during the maintenance period and 100% security for any outstanding payments would remain unchanged. This security must be provided, prior to signing of the Development Agreement, in the form of cash held in trust by the City Solicitor or an Irrevocable Letter of Credit satisfactory to the City Solicitor. No construction would be allowed to start on site (except pregrading) until this security is provided.

Under this proposal, the required performance security for the two example subdivisions would be as follows:

CITY	EASTVIEW ESTATES PH 9	DEER PARK (MELCOR) PH 5
------	-----------------------	-------------------------

---

Red Deer	\$128,750	\$194,750
----------	-----------	-----------

Furthermore, we would require that the developer's contractor provide Performance and Labour and Materials Payment Bonding to cover 50% of the construction contract. While this does not give the City any direct assurance that the developer will perform his obligations under the Development Agreement, it does indicate that the contractor will perform his obligations to the developer under the construction contract. This type of bonding is a normal condition of most construction contracts.

Subject to your comments and adoption by Council, this policy revision would be applied to future Private Development Agreements. The following clauses in the current Standard Development Agreement would be affected:

Urban Development Institute

Page 5

July 24, 1990

File: 660-042

1. Clause 2.31 would be revised to read:

"The Developer agrees that no field work other than clearing and preliminary site grading shall occur within the development prior to the execution of the Development Agreement and provision of all necessary payments and securities."

2. Clause 5.1.2 would be revised to read:

"The amount of security provided shall be 25% of the estimated construction cost of all Municipal Improvements to be installed by the Developer as per the estimate provided under Clause 2.12 (e), but in no case shall said security be less than \$30,000. Said security may be reduced, as noted below, in two stages as construction is completed; but in no case shall the value of security be reduced below \$30,000."

- a. Upon issuance by the City of Construction Completion Certificates for water mains, sanitary sewer, storm sewers, lot service connections, gravel lanes, sidewalks, curbs and gutters, catch basins, paved roads, paved lanes, and paved walkways; the security may be reduced to 15% of the estimated cost of these services, plus 25% of the estimated cost of the remaining Municipal Improvements;
  - b. After issuance of all applicable Construction Completion Certificates and upon issuance of the last Construction Completion Certificate, the security may be reduced to an amount equalling 15% of the estimated cost of all Municipal Improvements constructed under this Agreement. The reduced security amount shall remain in effect until such time as the last Final Acceptance Certificate has been issued by the City pursuant to this Agreement."
3. Clause 5.2, pertaining to the conditions under which the Developer may proceed with construction prior to the provision of performance securities, would be eliminated.
  4. The following clause would be added to Section 5:

The Developer agrees to provide evidence to the City that the contractor has provided Performance Bonding and Labour and Materials Payment Bonding, each in the amount of 50% of the cost to construct the municipal improvements in this

Urban Development Institute  
Page 6  
July 24, 1990  
File: 660-042

development. Construction shall not commence under each contract until said evidence is provided for that contract.

Please review this matter with your members and provide me with your comments by August 10, 1990. Give me a call if you wish to discuss this matter further.

Yours truly,

A handwritten signature in dark ink, appearing to be 'TCW' with a stylized flourish at the end.

Tom C. Warder, P. Eng.  
Streets and Utilities Engineer

TCW/emg

c.c. Engineering Department Manager  
c.c. Development Administrator

**URBAN DEVELOPMENT INSTITUTE RED DEER CHAPTER**

1, 5579-47 STREET  
RED DEER, ALBERTA T4N 1S1  
PHONE 343-0817

15 August 1990

**THE CITY OF RED DEER**  
Engineering Department  
Box 5008  
Red Deer, Alberta  
T4N 3T4

THE CITY of RED DEER  
ENGINEERING DEPARTMENT

<b>RECEIVED</b>	
TIME 3:14	
DATE AUG 15 1990	
BY <i>A. M. Gurn</i>	

*Tom*  
*Ken*  
*Buyer*

Attention: Mr. Tom Warder, P.Eng.  
Streets & Utilities Engineer

Dear Sir:

Re: Private Development Agreements  
Security Requirements

The Urban Development Institute is very pleased with the latest proposal to reduce the security requirement to 25% of the construction cost. We do not see that this puts any further risk on the City or potential lot purchasers as no building permits nor registered lots will be available until the Developer meets the obligations set out in the Development Agreement.

- ✓ - The proposal change to Clause 2.31 is acceptable.
- ✓ - We recognize a problem with the proposed change to Clause 5.1.2. We feel it would be practical to issue Construction Completion Certificates for four main construction activities:
  1. Underground utilities including water, sanitary and storm mains, service connections and catch basins.
  2. Surface improvements including curb, gutter & sidewalk, and paved roads.
  3. Lanes including paved and gravelled.

#### 4. Landscaping including P.U.L.'s, reserve areas, and walkways.

In the case of Item #3 - Lanes, it does not seem reasonable to delay the entire surface improvement CCC if lanes are not completed. Lanes are traditionally constructed to a base gravel stage initially with final gravel being placed at least one year from initial construction. Due to the building contractors, sub-trades, and landscapers not completing their activities for some time major restoration work would be required if lanes were brought to their final grade prior to completion of a majority of the home building activity.

The landscaping of the walkways and public utility lots is similarly delayed until a majority of the building has been completed.

- X - We do not favour the deletion of Clause 5.2 of the Development Agreement as we can not see that it causes the City any problems.
- ✓ - The inclusion of evidence of Contractor Bonding in the amount of 50% of the construction cost does not present a problem. The Developers require Contractor Bonding for their protection.
- X - Although you have not made mention of it in your letter of July 24, 1990, we do not feel it is appropriate to provide security for work that will be undertaken by City forces. The major concern is with the Electrical Department activities. We can certainly understand your position in the care of third party contractors, but fail to see why you expect us to provide security for City Department's work.

3

I would be available to discuss the above items on behalf of U.D.I. with you at your convenience.

Yours truly,



---

Fred L. Lebedoff, R.E.T.  
RED DEER CHAPTER CHAIRMAN  
FLL\*tj

cc: UDI Directors

August 31, 1990

Urban Development Institute  
Red Deer Chapter  
1, 5579-47 Street  
RED DEER, Alberta  
T4N 1S1

Attention: Mr. F. Lebedoff

RE: PRIVATE DEVELOPMENT AGREEMENT SECURITY REQUIREMENTS

Thank you for your letter of August 15, 1990, with respect to the proposed changes in security requirements for private Development Agreements.

We have the following comments in response to same:

1. We do not object to the four stage release of securities as outlined in your letter.
2. We feel that Clause 5.2 must be eliminated. Part of the reason for requiring securities is to ensure that the developer is financially able to undertake development of the subdivision before he starts construction. The fact that the developer can obtain the securities required is a measure of the financial stability of the developer.

Furthermore, one of the reasons for reducing the security requirement was to make it easier for the developers to provide same "up front".

3. The Director of Financial Services has recommended that security be provided for any outstanding payments to the City. The developer has the option of paying 100% of City servicing costs up front or paying 50% and providing security for the remainder until same is paid.

Mr. F. Lebedoff  
Urban Development Institute  
August 31, 1990

Please review this matter with your members and advise me if the above is acceptable to you. I would appreciate your response by September 7, 1990 so that we can get this matter on the agenda for the September 17, 1990 Council meeting. Give me a call if you wish to discuss this matter further.

Yours truly,

A handwritten signature in dark ink, appearing to be 'TCW', written in a cursive style.

Tom C. Warder, P. Eng.  
Streets and Utilities Engineer

TCW/sl



**URBAN DEVELOPMENT INSTITUTE RED DEER CHAPTER**

#400, 4808 Ross Street  
RED DEER, ALBERTA T4N 1X5  
PHONE 343-0817

6 September 1990

Tom  
~~K~~

**THE CITY OF RED DEER**  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Attention: Mr. Tom Warder, P.Eng.  
Streets & Utilities Engineer

Dear Sir:

Re: Private Development Agreements  
Security Requirements

Please be advised that the Urban Development Institute, Red Deer Chapter has no further comments in regards to your correspondence of August 31, 1990.

Yours truly,

Fred L. Lebedoff, R.E.T.  
RED DEER CHAPTER CHAIRMAN  
FL\*tj

Commissioner's Comments

We concur with the recommendations as outlined in the report of the Engineering Dept. Manager.

"R.J. MCGHEE"  
Mayor

**THE CITY of RED DEER**  
**ENGINEERING DEPARTMENT**

<b>RECEIVED</b>	
TIME	4:24
DATE	SEP - 6 1990
BY	<i>[Signature]</i>

DATE: September 18, 1990  
TO: Engineering Department Manager  
FROM: City Clerk  
RE: PRIVATE DEVELOPMENT AGREEMENTS  
SECURITY REQUIREMENTS

---

Your report dated September 11, 1990, and correspondence between the City Administration and UDI pertaining to the above noted topic received consideration at the Council meeting of September 17, 1990, and at which meeting, Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby approves the revisions to the standard development agreement as outlined in the report dated September 11, 1990, from the Engineering Department Manager and as presented to Council September 17, 1990."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.

  
C. Sevcik  
City Clerk

CS/ds

c.c. Dir. of Engineering Services  
Dir. of Community Services  
Dir. of Financial Services  
City Solicitor

DATE: June 28, 1990  
TO: Director of Engineering Services  
FROM: Assistant City Clerk  
RE: PRIVATE DEVELOPMENT AGREEMENTS -  
SECURITY REQUIREMENTS

---

At the Committee of the Whole meeting of City Council on June 25, 1990, your report dated June 18, 1990 concerning the above topic was presented to Council for consideration. At said meeting Council concurred with your request to the implementation of the revised security requirements as outlined in your report and that same are now to be presented to U.D.I. for their comment, following which a report is to be brought back to Council.

The decision of Council in this instance is submitted for your information and appropriate action. I look forward to your future report in due course.



K. KLOSS  
Assistant City Clerk

KK/jt

c.c. City Solicitor

*K. Haslop - advised report  
coming on Monday Sept 10*

NO. 3

CONFIDENTIAL

660-042

DATE: June 18, 1990  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: PRIVATE DEVELOPMENT AGREEMENTS  
SECURITY REQUIREMENTS

---

Security requirements for private Development Agreements have changed several times over the past decade.

In 1979, the developer was required to provide a Bond or Letter of Credit in the amount of 50% of the estimated cost of constructing subdivision services (roads, lanes, sewer, water, landscaping, etc.). This amount could be reduced in stages to 25% after construction was completed, to remain in effect until the end of the 2 year maintenance period. The developer was also required to provide evidence that the contractor had provided 50% Performance and 50% Labour and Materials Bonds to cover the construction contracts.

In 1984, evidence of contractor bonding was no longer required. Developer security requirements remained the same.

In 1987, no change was made to the security requirements, except that the contractor was allowed to provide bonding for the developer in some cases.

In 1988, the security requirements were reduced to 40% during construction and 15% during the maintenance period. A \$30,000 minimum security requirement was also imposed. In addition, the contractor was allowed to proceed with construction of subdivision services without providing any security, but the City would withhold the building permits and the subdivision plan (from being registered) until such security was provided.

Earlier this year, the standard Development Agreement was revised and adopted by Council. Security requirements were unchanged, except that additional security in the form of a Letter of Credit was required to cover 100% of any outstanding payments to be made to the City under the Development Agreement.

City Clerk  
 Page 2  
 June 18, 1990

As indicated earlier, contractors have been allowed to provide bonding on behalf of the developer since 1987. Smaller developers have been taking advantage of this provision because it frees up their limited line of credit. Contractors have recently advised us that their bonding companies would only bond their obligations to the developer under the construction contract; not the obligations of the developer to the City under the Development Agreement. The developers have, therefore, been required to provide Letters of Credit. To improve their cash flow, the smaller developers have, therefore, opted to delay provision of the performance security until the underground utilities are complete; at which time a reduced Letter of Credit (i.e. 15% of the cost of underground utilities plus 40% of the cost of the services remaining to be constructed) can be provided and the subdivision plan released. This option does provide some form of security to the City in that the developer cannot sell any lots until the subdivision plan is registered. It does, however, complicate the administration of the Development Agreement. We are also concerned that the subdivision plan might inadvertently be released for registration or that building permits are issued prior to receipt of the security. This would leave the City without any means to ensure that the developer properly performs his obligations under the Development Agreement.

In view of the fact that some of the local developers are finding it difficult to provide the required security, we surveyed some of the other cities in the Province to see what levels of security they require. The following is a list of our findings:

CITY	INITIAL SECURITY	MINIMUM SECURITY	MAINTENANCE SECURITY
Calgary	\$ 2,500/lot	\$100,000	Varies
Edmonton	\$12,500/ha	N/A	No Reduction
Lethbridge	\$ 500/lot	\$ 25,000	\$250/lot
Medicine Hat	50% of Construction	N/A	10% of Construction
St. Albert	50% of Construction	N/A	10% of Construction
Red Deer	40% of Construction	\$ 30,000	15% of Construction

City Clerk  
Page 3  
June 18, 1990

For comparison of these rates on a common basis, we have estimated the initial performance security requirements for two recent City subdivisions.

CITY	EASTVIEW ESTATES PHASE 9	DEER PARK (MELCOR) PHASE 5
Calgary	\$130,000	\$117,500
Edmonton	\$ 36,250	\$ 57,560
Lethbridge	\$ 26,000	\$ 23,500
Medicine Hat	\$257,500	\$389,500
St. Albert	\$257,500	\$389,500
Red Deer	\$206,000	\$311,600

As you can see, there is a vast disparity in the amounts of security required by the different cities. The cause of this disparity, in our view, is that the reasons for requiring security are not clear cut. From a legal point of view, the City's liabilities appear to be very limited. The City Solicitor has been asked to submit a separate report to you to discuss the legal issues. From a moral or political point of view, however, we may be indirectly required to take a higher level of risk to ensure that the people who purchase lots from private developers get what they paid for (i.e. all subdivision services are completely constructed). Furthermore, from a City maintenance point of view, we must ensure that all subdivision services are properly constructed to keep future maintenance costs down.

To secure against all possible problems, a level of security in the order of 100% of the cost of subdivision services would be required. The downside of this, however, is that private development in the City would not be affordable. Therefore, the City has in the past chosen a compromise position and taken on some of the indirect risk.

### RECOMMENDATION

In light of the significantly lower security requirements of the Cities of Edmonton and Calgary, we respectfully propose that the level of initial performance security required in Red Deer be reduced to 25% of the cost of subdivision services. The 15% security

City Clerk  
 Page 4  
 June 18, 1990

requirement during the maintenance period and 100% security for any outstanding payments should remain unchanged. This security must be provided, prior to signing of the Development Agreement, in the form of cash held in trust by the City Solicitor or an Irrevocable Letter of Credit satisfactory to the City Solicitor. No construction would be allowed to start on site (except pregrading) until this security is provided.

Under this proposal, the required performance security for the two example subdivisions would be as follows:

<u>CITY</u>	<u>EASTVIEW ESTATES PH 9</u>	<u>DEER PARK (MELCOR) PH 5</u>
Red Deer	\$128,750	\$194,750

Furthermore, we would require that the developer's contractor provide Performance and Labour and Materials Payment Bonding to cover 50% of the construction contract. While this does not give the City any direct assurance that the developer will perform his obligations under the Development Agreement, it does indicate that the contractor will perform his obligations to the developer under the construction contract.

We respectfully request that Committee of the Whole give consideration to the implementation of the revised security requirements outlined in the three preceding paragraphs prior to presentation of this policy revision to the Urban Development Institute (UDI). Although UDI may have comments pertaining to this policy, we do not anticipate any strong objection as it involves an overall reduction in security requirements.

Once adopted by Council, this policy would be applied to any future Private Development Agreements. The following clauses in the current Standard Development Agreement would be affected:

1. Clause 2.31 would be revised to read:

"The Developer agrees that no field work other than clearing and preliminary site grading shall occur within the development prior to the execution of the Development Agreement and provision of all necessary payments and securities."

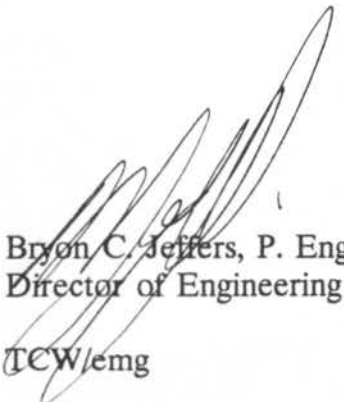
2. Clause 5.1.2 would be revised to read:

"The amount of security provided shall be 25% of the estimated construction cost of all Municipal Improvements to be installed by the Developer as per the estimate provided under Clause 2.12 (e), but in no case shall said security be less than

City Clerk  
Page 5  
June 18, 1990

\$30,000. Said security may be reduced, as noted below, in two stages as construction is completed; but in no case shall the value of security be reduced below \$30,000.

- a. Upon issuance by the City of Construction Completion Certificates for water mains, sanitary sewers, storm sewers, lot service connections, gravel lanes, sidewalks, curbs, gutter, catch basins, paved roads, paved lanes, and paved walkways; the security may be reduced to 15% of the estimated cost of these services, plus 25% of the estimated cost of the remaining Municipal Improvements;
  - b. After issuance of all applicable Construction Completion Certificates and upon issuance of the last Construction Completion Certificate, the security may be reduced to an amount equalling 15% of the estimated cost of all of Municipal Improvements constructed under this Agreement. The reduced security amount shall remain in effect until such time as the last Final Acceptance Certificate has been issued by the City pursuant to this Agreement."
3. Clause 5.2, pertaining to the conditions under which the Developer may proceed with construction prior to the provision of performance securities, would be eliminated.



Bryon C. Jeffers, P. Eng.  
Director of Engineering Services

TCW/emg



# CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS

Barristers & Solicitors

THOMAS H. CHAPMAN, Q.C.\*  
 NICK P. W. RIEBEEK\*  
 DONALD J. SIMPSON  
 T. KENT CHAPMAN  
 GARY W. WANLESS\*  
 GERI M. CHRISTMAN \*\*

208 Professional Building  
 4808 Ross Street  
 Red Deer, Alberta T4N 1X5  
**TELEPHONE (403) 346-6603**  
**TELECOPIER (403) 340-1280**

\* Denotes Professional Corporation

\*\* Denotes Student-At-Law

Your file:

Our file: 15,382 THC

June 19, 1990

**\*\* C O N F I D E N T I A L \*\***

City of Red Deer  
 P.O. Box 5008  
 Red Deer, Alberta  
 T4N 3T4

**ATTENTION: The Mayor and  
 Members of Council**

Dear Sir(s):

**Re: Private Development Agreements - Security Requirements**

As Council will be aware, the primary purpose of a development agreement entered into between the City and a private developer is to ensure that the municipal utilities and improvements which are erected and installed on the developer's land meet the specifications of the City of Red Deer and, during a prescribed maintenance period, that they are maintained by the developer prior to being accepted by the City. During the construction period and the maintenance period the City has an opportunity to inspect and observe the municipal utilities to satisfy itself that such requirements have been met. The security requirements enable the City to have access to a source of funds to complete or repair any such improvements.

With respect to third parties such as the purchasers of lots created or to be created under a plan of subdivision, the City does not have a legal liability. The linen of the plan of subdivision is not released by the City for registration at Land Titles until such time as the developer has signed the development agreement and provided the required security.

In the event that a developer goes into bankruptcy, the City is not under any legal obligation to complete the installation of the municipal improvements and any person who may have purchased a lot from the developer in the meantime would have recourse only against the developer. It is my opinion that such person would not have any legal action against the City of

Red Deer under the development agreement. In the event that the City were legally required to provide utilities to the property of such a lot owner, it would be able to recover the costs by way of a local improvement levy in the area or could pay the costs thereof from the general revenues of the municipality. Even if a lot owner were to bring himself within the provisions of section 306 of the **Municipal Government Act** (copy attached), the supply of the public utility would be on the terms that the Council would consider advisable.

Yours truly,



**THOMAS H. CHAPMAN, Q.C.**  
THC/vjh  
Enclosure

Commissioner's Comments

This matter is being presented to a Committee of the Whole of Council at this time so that the Engineering Department can obtain Council's direction. If Council is in agreement with the proposed revised security requirements for private development agreements, then the Engineering Department will present same to UDI for comment. Following these discussions, the matter would come back to open Council for consideration.

"R.J. MCGHEE"  
Mayor

demand of the municipality, and if not paid may be collected forthwith in the same manner as water rates.

RSA 1980 cM-26 s301

Inner  
service pipes

**302(1)** All service pipes, lines, power cables or sewers to the interior face of the outer walls of buildings supplied, together with all branches, couplings, stop-cocks and apparatus placed in buildings by a municipality, are under its control.

(2) If any damage is done to that portion of the service pipes, lines, power cables or sewer or its fittings, either by neglect or otherwise, or if the sewer becomes obstructed in any manner between the inner surface of the wall of a building supplied and the outer line of the street, the occupant or owner of the land shall forthwith repair it to the satisfaction of the municipality.

(3) In default of his so doing, whether notified or not, the municipality may enter on the land where the service pipes, lines, power cables or sewers are situated and by its officers, agents or servants repair them and charge the cost to the owner of the premises as hereinbefore provided.

RSA 1980 cM-26 s302

Stop-cocks

**303** A stop-cock placed by the municipality inside the wall of the building shall not be used by the public utility user except in cases of accident or for the protection of the building or the pipes or to prevent the flooding of the premises.

RSA 1980 cM-26 s303

Water taps

**304** Persons supplied with water by the municipality may be required to place only those taps for drawing and shutting off the water that are approved of by the municipality.

RSA 1980 cM-26 s304

Distribution  
of water and  
hydrants

**305(1)** A municipality shall regulate the distribution and use of water in all places and for all purposes where it may be required.

(2) A municipality may erect the number of public hydrants and in the places it considers fit and direct in what manner and for what purposes hydrants will be used, and may fix the rate or rent to be paid for the use of water from hydrants or fire plugs and by public buildings.

RSA 1980 cM-26 s305

Duty to supply  
public utility

**306** If a municipality has constructed any public utility and if there is a sufficient plant capacity or supply thereof, the municipality shall supply, on the terms the council considers advisable, any building within the municipality and situated on land lying along the line of the public utility, on the supply being requested by the owner or occupant or other person in charge of the buildings.

RSA 1980 cM-26 s306

Compensation  
for damage

**307(1)** A municipality shall do as little damage as possible in the execution of the powers granted to it by this Part and shall make reasonable and adequate satisfaction to the owners, occupants or other persons interested in the land, waters, rights or privileges en-

NO. 4

RED DEER  
ECONOMIC DEVELOPMENT BOARD  
P.O. BOX 5008  
RED DEER, ALBERTA  
T4N 3T4

---

September 11, 1990

Mayor and Members of Council  
The City of Red Deer  
Red Deer, Alberta

Dear Mayor McGhee and Members of Council:

**RE: REVISION OF ECONOMIC DEVELOPMENT BOARD MANDATE**

The above captioned matter was tabled by Council on August 20, 1990 pending the submission of a "specific list of the boards, associations and organizations that they (Economic Development Board members) feel might be eligible and from which Council can make the selection of representatives."

While the board members have selected a short list for your endorsement, please note that the proposed changes, as shown on page 28 in the Agenda of August 20th Council meeting, states: "Four or more representatives from boards, association or organizations, which have a direct impact on economic development of the City of Red Deer.", not: "be eligible".

It was never the intention of the board to dictate eligibility. Every year, there is a substantial amount of time being wasted in familiarizing some new board members with economic development in general and the specific goals of the City of Red Deer. The board simply wishes to ensure that at least a portion of its members will already have good knowledge and experience in this area, as well as providing an increasing exchange and sharing of resources required to achieve pre-determined, economic development goals.

2/...



Mayor and Members of Council  
Page 2  
September 11, 1990

The organizations targeted are as follows:

Labour Council  
Red Deer Real Estate Board  
Tourist and Convention Board  
Towne Centre Association  
Westerner Exhibition Association  
Red Deer Airshow

Many other associations of volunteers (too numerous to mention) can be identified and targeted as resource persons, i.e. Airport Commission.

Bear in mind that "Labour" now has two opportunities instead of one, and a chance at the chair.

The overall purpose of the changes is to bring economic development to the forefront of Council's policies as well as give a much needed credibility to the board. On behalf of the Economic Development Board, I plead with Council to approve these changes and become instrumental in the birth of a dynamic and productive board.

Respectfully submitted,



*for:* Michel Dandurand  
Chairman  
ECONOMIC DEVELOPMENT BOARD

MD/mm



DATE: August 21, 1990  
TO: Economic Development Board  
FROM: City Clerk  
RE: REVISION OF ECONOMIC DEVELOPMENT BOARD MANDATE

---

The changes recommended to the Economic Development Board Bylaw received consideration at the Council meeting of August 20, 1990, and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer having considered report from the Economic Development Board dated August 7, 1990, re: Revisions of the Economic Development Board Mandate hereby agrees as follows:

1. that the proposed revisions to the Economic Development Board Bylaw be approved in principle subject to the Economic Development Board providing Council with a specific list of the Boards, Associations, and Organizations that might be eligible to have representation on the Economic Development Board relative to proposed revision 3. (b) (v).
2. that the appropriate bylaw amendment be drafted for Council's consideration.

and as presented to Council August 20, 1990."

In accordance with Council's decision, we would request that the Board provide us with a specific list as noted in the above resolution. Upon receipt of such list, the matter will be resubmitted to Council for a decision as to whether same is to be incorporated in the Bylaw along with the other amendments.

We thank you for your interest in this matter and look forward to the additional information requested.



C. SEVCIK

City Clerk

CS/jt

c.c. City Commissioner  
Economic Development Manager

City Solicitor

OFFICE CONSOLIDATION

BYLAW NO. 2874/85

ECONOMIC DEVELOPMENT BYLAW

## Recommended Changes

### BYLAW NO. 2874/85

Being a By-law of the City of Red Deer  
to establish an Economic Development Board

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF  
ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

#### SHORT TITLE

1. This Bylaw may be cited as the "Economic Development Bylaw".

#### DEFINITIONS

2. In this Bylaw, unless the context otherwise requires:
  - (a) "Board" means the Economic Development Board appointed by Council under this bylaw.
  - (b) "City" means the City of Red Deer, in the Province of Alberta.
  - (c) "Council" means the Municipal Council of the City, elected pursuant to the provisions of the Municipal Elections Act.
  - (d) "Representative of Business & Industry" means a person who is either an owner or an employee of a business or an industry within the limits of the City.
  - (e) "Member" means a member of the Board.

#### BOARD

3.
    - (a) An Economic Development Board in and for the City of Red Deer, known as "The Red Deer Economic Development Board", is hereby established.
    - (b) The Board shall consist of the following members to be appointed by the Council of the City of Red Deer, and shall include:
      - (i) The Mayor as ex officio member
      - (ii) A representative of Council, or an alternate
      - (iii) Two representatives of the Red Deer Chamber of Commerce
      - (iv) A county representative or an alternate, to be appointed by the County of Red Deer No. 23
      - (v) A representative of the Red Deer Labour Council, or an alternate, and
      - (vi) Six or more representatives of business and industry.
- (iii) One representative of the Red Deer Chamber of Commerce
  - (v) Four or more representatives from boards, associations, or organizations, which have a direct impact on economic development of The City of Red Deer
  - (vi) Four citizens-at-large from business, labour and industry.



## Recommended Changes

-2-

- (c) The Chairman of the Board shall be one of the representatives of business and industry elected by the Board at its meeting next following the statutory meeting of Council who shall hold office for a term of two years.

- (c) The Chairman of the Board shall be one of the representatives described in section 3, sub-section (b), articles (v) and (vi).

### APPOINTMENT OF MEMBERS

- 4. (a) Representatives of business and industry shall be appointed as follows:
  - (i) One-half of the representatives or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1986, and thereafter all appointments for terms of two years, and
  - (ii) One-half of the representatives or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1987, and thereafter all appointments for terms of two years.
  - (iii) A retiring member shall be eligible for re-appointment but no member shall hold office for a term to exceed four (4) consecutive years. Retiring members are eligible for re-appointment after a one year absence from the Board.
- (b) All other members shall be appointed annually at the statutory meeting of Council held in October of each year.
- (c) The City Commissioner and the City Economic Development Director shall be technical advisors to the Board, without voting rights.
- (d) The Board may, as required, call upon the expertise of external specialists, to provide information, assistance or guidance on specific issues. In any event, the external specialists shall not have the right to vote on any matters.

- (a) Those representing groups described in section 3, sub-section (b), articles (iii), (v) and (vi) shall be appointed as follows:
  - (i) Representative of section 3, sub-section (b), article (iii); three representatives from section 3, sub-section (b), article (v); and one representative from section 3, subsection (b), article (vi) or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1992, and thereafter for terms of two years.
  - (ii) Three representatives of section 3, subsection (b), article (v); and one representative of section 3, sub-section (b), article (vi) or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1993, and thereafter all appointments for terms of two years.

### TERMS OF OFFICE

- 5. All members shall remain in office until their respective successors are appointed by the Council of the City of Red Deer.

## Recommended Changes

-3-

6. Should a vacancy on the Board occur at any time other than the expiration of the term for which that person is appointed, the person appointed by Council to fill such a vacancy shall hold office for the remainder of the term concerned. If the person assuming the unexpired term of a retiring Board member serves more than 50 per cent of such members term, he/she would be eligible for one more two year term, if he/she serve less than 50 percent of the unexpired term of such member, he/she would be eligible for two more two year terms.
7. Every voting member of the Board, who shall be absent from three (3) consecutive meetings of the Board shall, unless such absence be caused by illness or authorized by resolution of the Board recorded in its minutes, shall cease to be a member, and any appointment to replace such a vacancy shall be for the remainder of the term of the vacancy so created. Any member forfeiting his/her office may be eligible for re-appointment in the future, but shall not be eligible for re-appointment for the unexpired portion of the term so forfeited.
8. Any member of the Board may resign at any time upon sending written notice to the City Clerk of the City of Red Deer to that effect, and any member of the Board may be removed from office by Council of the City of Red Deer.

### MEETINGS

9. The Mayor shall fix the date upon which the first meeting of the Board shall be held.
10. The Board shall hold in each year, such meetings as may be determined by the Board.
11. Special meetings may be called on 24 hours notice by the Chairman or at the request of any five (5) voting members of the Board.

### QUORUM AND VOTING

12. A majority of the voting members shall constitute a quorum.
13. All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated. In the absence of the Chairman, an acting Chairman shall be elected from amongst the representatives of business and industry.

### BOARD POWERS

14. The Board may appoint an executive committee to deal with any special phase or matter coming within its scope as defined by the Board.

## Recommended Changes

-4-

15. When requested, the Board shall advise Council on all policy matters relating to the development of new industry and the expansion of existing industry, and , without limiting the generality of the foregoing, such matters shall include the location of industrial and commerce sites, the provision of utilities and services, industrial and commercial land sales policies, land use classifications, the Economic Development Department budget, and such other matters as Council or the Economic Development Department may refer to the Board for its consideration and recommendation.
16. Overall objectives of the Board shall be to improve the level of expertise in the City to more effectively deal with Economic Development matters.
17. The Board shall co-operate with public and private agencies and any civic organizations to ensure the most beneficial and effective use may be made of all industrial, and commercial facilities. The Board shall hear and consider representations from any body of citizens; or may initiate analysis on any matter relating to industrial and commercial development and where necessary shall make recommendations to the City Council thereon.
18. The Board shall assist in promotional activities to attract industry and commerce to the City and shall refer all enquiries, applications and proposals regarding potential industries and commerce to the Economic Development Department for appropriate action, and when necessary, make recommendations to Council thereon.
19. The Board shall, once in each year, arrange and conduct a banquet to recognize and honor those new businesses and industries which have been established within the City within the previous calendar year.
20. Neither the Board nor any member thereof shall have any power to pledge the credit of the City of Red Deer in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City of Red Deer, without prior approval by Council of the City of Red Deer.
21. All Board members shall be able to submit items or a notice of motion, to be placed on the agenda of a regular meeting of the Board, by submitting such items or notice of motion to the Economic Development Department no later than ten (10) days prior to the scheduled meeting.

15. Delete: "When requested"

Change: "Commerce to commercial"

16. The overall objectives of the Board, consistent with Council's recognition of the primary importance of the economic development of the City, is to more effectively deal with economic development matters.
18. The Board shall encourage and assist in promotional activities to attract industry and commerce to the City and shall refer all inquiries, applications and proposals regarding potential industries and commerce to the Economic Development Department for appropriate action, and monitor recommendations to Council thereon.
21. All Board members shall be expected to submit items or a notice of motion, to be placed on the agenda of a regular meeting of the Board, by submitting such items of notice of motion to the Economic Development Department no later than ten (10) days prior to the scheduled meeting.

Recommended Changes

-5-

MINUTES

22. The Board shall ensure that a minute book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem, as delegated by the City Clerk. Copies of all minutes shall be filed with the City Clerk.
23. Bylaw No. 2253 and all amendments thereto are hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL this 30 day of September  
A.D., 1985.

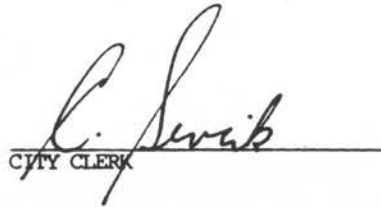
READ A SECOND TIME IN OPEN COUNCIL this 30 day of September  
A.D., 1985.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this 30  
day of September A.D., 1985.

MAYOR



CITY CLERK



Commissioner's Comments

We would recommend that the list of organizations submitted by the Economic Development Board be incorporated in the bylaw with the other amendments. If Council agrees a Draft Bylaw amendment will be prepared by the City Solicitor for Council's consideration.

"R.J. MCGHEE"  
Mayor

42

DATE: September 19, 1990  
TO: City Solicitor  
FROM: City Clerk  
RE: REVISIONS TO THE ECONOMIC DEVELOPMENT BOARD  
BYLAW 2874/85

---

Council approved in principle the enclosed revisions to the Economic Development Board Bylaw at its meeting held on August 20, 1990, subject to the Economic Development Board providing Council with a specific list of the boards, associations and organizations referred in 3 (b) (v).

At the Council meeting of September 17, 1990, the following motion was passed agreeing to the list of organizations submitted by the Economic Development Board.

"RESOLVED that Council of The City of Red Deer hereby agrees that the list of organizations submitted by the Economic Development Board to Council September 17, 1990, be incorporated in an amending bylaw with the other amendments suggested by the Economic Development Board.

Council further agrees that a draft bylaw amendment be prepared by the City Solicitor for Council's consideration and that in the letter to the organizations requesting representatives they be asked to submit the names of two nominees."

Following are the organizations that Council agreed be incorporated in the amending bylaw:

Labour Council  
Red Deer Real Estate Board  
Tourist & Convention Board  
Towne Centre Association  
Westerner Exhibition Association  
Red Deer Airshow

City Solicitor  
September 19, 1990  
Page 2

We would request that you prepare the draft bylaw amendment for Council's consideration at your earliest convenience and, if at all possible, no later than for the Council agenda of October 15th in order that the appointments might be made at the Organizational Meeting to be held in the latter part of October.



C. SEVCIK  
City Clerk

CS/jt

Enc.

c.c. Economic Development Board

OFFICE CONSOLIDATION

BYLAW NO. 2874/85

ECONOMIC DEVELOPMENT BYLAW

## Recommended Changes

### BYLAW NO. 2874/85

Being a By-law of the City of Red Deer  
to establish an Economic Development Board

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF  
ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

#### SHORT TITLE

1. This Bylaw may be cited as the "Economic Development Bylaw".

#### DEFINITIONS

2. In this Bylaw, unless the context otherwise requires:
  - (a) "Board" means the Economic Development Board appointed by Council under this bylaw.
  - (b) "City" means the City of Red Deer, in the Province of Alberta.
  - (c) "Council" means the Municipal Council of the City, elected pursuant to the provisions of the Municipal Elections Act.
  - (d) "Representative of Business & Industry" means a person who is either an owner or an employee of a business or an industry within the limits of the City.
  - (e) "Member" means a member of the Board.

#### BOARD

3.
  - (a) An Economic Development Board in and for the City of Red Deer, known as "The Red Deer Economic Development Board", is hereby established.
  - (b) The Board shall consist of the following members to be appointed by the Council of the City of Red Deer, and shall include:
    - (i) The Mayor as ex officio member
    - (ii) A representative of Council, or an alternate
    - (iii) Two representatives of the Red Deer Chamber of Commerce
    - (iv) A county representative or an alternate, to be appointed by the County of Red Deer No. 23
    - (v) A representative of the Red Deer Labour Council, or an alternate, and
    - (vi) Six or more representatives of business and industry.
    - (iii) One representative of the Red Deer Chamber of Commerce
    - (v) Four or more representatives from boards, associations, or organizations, which have a direct impact on economic development of The City of Red Deer
    - (vi) Four citizens-at-large from business, labour and industry.



## Recommended Changes

-2-

- (c) The Chairman of the Board shall be one of the representatives of business and industry elected by the Board at its meeting next following the statutory meeting of Council who shall hold office for a term of two years.

### APPOINTMENT OF MEMBERS

4. (a) Representatives of business and industry shall be appointed as follows:
- (i) One-half of the representatives or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1986, and thereafter all appointments for terms of two years, and
  - (ii) One-half of the representatives or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1987, and thereafter all appointments for terms of two years.
  - (iii) A retiring member shall be eligible for re-appointment but no member shall hold office for a term to exceed four (4) consecutive years. Retiring members are eligible for re-appointment after a one year absence from the Board.
- (b) All other members shall be appointed annually at the statutory meeting of Council held in October of each year.
- (c) The City Commissioner and the City Economic Development Director shall be technical advisors to the Board, without voting rights.
- (d) The Board may, as required, call upon the expertise of external specialists, to provide information, assistance or guidance on specific issues. In any event, the external specialists shall not have the right to vote on any matters.

### TERMS OF OFFICE

5. All members shall remain in office until their respective successors are appointed by the Council of the City of Red Deer.

- (c) The Chairman of the Board shall be one of the representatives described in section 3, sub-section (b), articles (v) and (vi).

- (a) Those representing groups described in section 3, sub-section (b), articles (iii), (v) and (vi) shall be appointed as follows:
- (i) Representative of section 3, sub-section (b), article (iii); three representatives from section 3, sub-section (b), article (v); and one representative from section 3, subsection (b), article (vi) or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1992, and thereafter for terms of two years.
  - (ii) Three representatives of section 3, subsection (b), article (v); and one representative of section 3, sub-section (b), article (vi) or such number as Council may decide for a term expiring at the statutory meeting of Council in October 1993, and thereafter all appointments for terms of two years.

the more two year term, if he/she serves less than two years, the unexpired term of such member, he/she would be eligible for two more two year terms.

7. Every voting member of the Board, who shall be absent from three (3) consecutive meetings of the Board shall, unless such absence be caused by illness or authorized by resolution of the Board recorded in its minutes, shall cease to be a member, and any appointment to replace such a vacancy shall be for the remainder of the term of the vacancy so created. Any member forfeiting his/her office may be eligible for re-appointment in the future, but shall not be eligible for re-appointment for the unexpired portion of the term so forfeited.
8. Any member of the Board may resign at any time upon sending written notice to the City Clerk of the City of Red Deer to that effect, and any member of the Board may be removed from office by Council of the City of Red Deer.

#### MEETINGS

9. The Mayor shall fix the date upon which the first meeting of the Board shall be held.
10. The Board shall hold in each year, such meetings as may be determined by the Board.
11. Special meetings may be called on 24 hours notice by the Chairman or at the request of any five (5) voting members of the Board.

#### QUORUM AND VOTING

12. A majority of the voting members shall constitute a quorum.
13. All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated. In the absence of the Chairman, an acting Chairman shall be elected from amongst the representatives of business and industry.

#### BOARD POWERS

14. The Board may appoint an executive committee to deal with any special phase or matter coming within its scope as defined by the Board.
20. Neither the Board nor any member thereof shall have any power to pledge the credit of the City of Red Deer in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City of Red Deer, without prior approval by Council of the City of Red Deer.
21. All Board members shall be able to submit items or a notice of motion, to be placed on the agenda of a regular meeting of the Board, by submitting such items or notice of motion to the Economic Development Department no later than ten (10) days prior to the scheduled meeting.
21. All Board members shall be expected to submit items or a notice of motion, to be placed on the agenda of a regular meeting of the Board, by submitting such items or notice of motion to the Economic Development Department no later than ten (10) days prior to the scheduled meeting.

Recommended Changes

-5-

MINUTES

22. The Board shall ensure that a minute book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem, as delegated by the City Clerk. Copies of all minutes shall be filed with the City Clerk.
23. Bylaw No. 2253 and all amendments thereto are hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL this 30 day of September  
A.D., 1985.

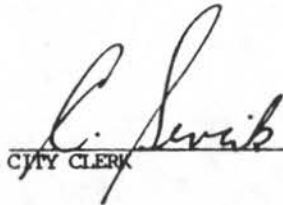
READ A SECOND TIME IN OPEN COUNCIL this 30 day of September  
A.D., 1985.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this 30  
day of September A.D., 1985.

MAYOR



CITY CLERK



Commissioner's Comments

We would recommend that the list of organizations submitted by the Economic Development Board be incorporated in the bylaw with the other amendments. If Council agrees a Draft Bylaw amendment will be prepared by the City Solicitor for Council's consideration.

"R.J. MCGHEE"  
Mayor

*Yellow Copy*

FILE No.



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 19, 1990

Red Deer Labour Council  
2nd Floor, 5116 - 47 Street  
RED DEER, Alberta  
T4N 1R9

Attention: Mr. Clarence Lacombe  
President

Dear Sir:

Further to my letter regarding the appointment of a Labour representative on the Economic Development Board, Council at its September 17, 1990 meeting agreed to various changes to the membership of the Economic Development Board. Previously the membership targeted that a representative of the Red Deer Labour Council or an alternate be a member of the Economic Development Board. This was changed by expanding the representation to four or more representatives from boards, associations or organizations which have a direct impact on economic development in The City of Red Deer. This change will have little effect for you as you are one of the groups that is targeted as a representative. The only substantial change is that Council has requested that each organization be asked to submit two representatives from their board for Council's consideration.

For your information, I have attached the reports which appeared on the September 17, 1990 Council agenda.

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned. I look forward to the submission of your representatives in due course.

Sincerely,

K. KLOSS  
Assistant City Clerk  
KK/jt  
Enc.

*yellow copy*

FILE No.



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 19, 1990

Red Deer Chamber of Commerce  
3017 - 50 Avenue  
RED DEER, Alberta  
T4N 5Y6

Attention: Mr. Pat Henry

Dear Sir:

Further to my letter regarding representation on The City of Red Deer's boards, committees and commissions, I would advise of a minor change to the Chamber's representation on the Economic Development Board. At the Council meeting of September 17, 1990, it was agreed to slightly alter the membership on the Economic Development Board. This change affected the Chamber of Commerce in that it changed the number of representatives from the Chamber on the Economic Development Board from two representatives to one representative.

For your information, I have attached the reports that were submitted to Council in this regard.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to call.

Sincerely,

K. KLOSS  
Assistant City Clerk

KK/jt

Enc.

letterhead

September 19, 1990

Red Deer Real Estate Board  
4922 - 45 Street  
RED DEER, Alberta  
T4N 1K6

Dear Sir/Madam:

At the City of Red Deer Council meeting on September 19, 1990, Council agreed to various amendments recommended by the Economic Development Board to the Economic Development Board Bylaw. The Economic Development Board's overall purpose of the changes is to bring economic development more to the forefront of Council's policies. A copy of the bylaw and changes, which appeared on the Council agenda, is enclosed herewith for your information.

One of the amendments alluded to above pertains to a change in membership of the Board which would now allow for four or more representatives from boards, associations or organizations which have a direct impact on economic development in The City of Red Deer. The organizations targeted by Council who would be eligible are:

Red Deer Labour Council  
Red Deer Real Estate Board  
Tourist & Convention Board  
Towne Centre Association  
Westerner Exposition Association  
Red Deer Airshow

As a result of the above, I would request your organization to submit the names of two representatives for Council's consideration, along with the other nominees submitted. For our records, I have attached "Representation on Council Committees forms" which are to be completed by the representatives and returned to our office. I would ask that these forms be submitted to the City Clerk's Department by October 15, 1990 so that they may be included in the October 29, 1990 Organizational Meeting of Council.

....2

September 19, 1990

Tourist and Convention Board  
Attention: Jim Spiers, Chairman  
c/o 16 Pardue Close  
RED DEER, Alberta  
T4P 1L7

Dear Sir/Madam:

At the City of Red Deer Council meeting on September 19, 1990, Council agreed to various amendments recommended by the Economic Development Board to the Economic Development Board Bylaw. The Economic Development Board's overall purpose of the changes is to bring economic development more to the forefront of Council's policies. A copy of the bylaw and changes, which appeared on the Council agenda, is enclosed herewith for your information.

One of the amendments alluded to above pertains to a change in membership of the Board which would now allow for four or more representatives from boards, associations or organizations which have a direct impact on economic development in The City of Red Deer. The organizations targeted by Council who would be eligible are:

Red Deer Labour Council  
Red Deer Real Estate Board  
Tourist & Convention Board  
Towne Centre Association  
Westerner Exposition Association  
Red Deer Airshow

As a result of the above, I would request your organization to submit the names of two representatives for Council's consideration, along with the other nominees submitted. For our records, I have attached "Representation on Council Committees forms" which are to be completed by the representatives and returned to our office. I would ask that these forms be submitted to the City Clerk's Department by October 15, 1990 so that they may be included in the October 29, 1990 Organizational Meeting of Council.



September 19, 1990

Towne Centre Association  
#300, 4929 Ross Street  
RED DEER, Alberta  
T4N 1X9

Dear Sir/Madam:

At the City of Red Deer Council meeting on September 19, 1990, Council agreed to various amendments recommended by the Economic Development Board to the Economic Development Board Bylaw. The Economic Development Board's overall purpose of the changes is to bring economic development more to the forefront of Council's policies. A copy of the bylaw and changes, which appeared on the Council agenda, is enclosed herewith for your information.

One of the amendments alluded to above pertains to a change in membership of the Board which would now allow for four or more representatives from boards, associations or organizations which have a direct impact on economic development in The City of Red Deer. The organizations targeted by Council who would be eligible are:

Red Deer Labour Council  
Red Deer Real Estate Board  
Tourist & Convention Board  
Towne Centre Association  
Westerner Exposition Association  
Red Deer Airshow

As a result of the above, I would request your organization to submit the names of two representatives for Council's consideration, along with the other nominees submitted. For our records, I have attached "Representation on Council Committees forms" which are to be completed by the representatives and returned to our office. I would ask that these forms be submitted to the City Clerk's Department by October 15, 1990 so that they may be included in the October 29, 1990 Organizational Meeting of Council.

....2



September 19, 1990

Westerner Exposition Association  
Box 176  
RED DEER, Alberta  
T4N 5E8

Dear Sir/Madam:

At the City of Red Deer Council meeting on September 19, 1990, Council agreed to various amendments recommended by the Economic Development Board to the Economic Development Board Bylaw. The Economic Development Board's overall purpose of the changes is to bring economic development more to the forefront of Council's policies. A copy of the bylaw and changes, which appeared on the Council agenda, is enclosed herewith for your information.

One of the amendments alluded to above pertains to a change in membership of the Board which would now allow for four or more representatives from boards, associations or organizations which have a direct impact on economic development in The City of Red Deer. The organizations targeted by Council who would be eligible are:

Red Deer Labour Council  
Red Deer Real Estate Board  
Tourist & Convention Board  
Towne Centre Association  
Westerner Exposition Association  
Red Deer Airshow

As a result of the above, I would request your organization to submit the names of two representatives for Council's consideration, along with the other nominees submitted. For our records, I have attached "Representation on Council Committees forms" which are to be completed by the representatives and returned to our office. I would ask that these forms be submitted to the City Clerk's Department by October 15, 1990 so that they may be included in the October 29, 1990 Organizational Meeting of Council.

....2

September 19, 1990

Red Deer Airshow  
Attn: D. Waines, President  
#100, 5201 - 43 Street  
RED DEER, Alberta  
T4N 1C7

Dear Sir/Madam:

At the City of Red Deer Council meeting on September 19, 1990, Council agreed to various amendments recommended by the Economic Development Board to the Economic Development Board Bylaw. The Economic Development Board's overall purpose of the changes is to bring economic development more to the forefront of Council's policies. A copy of the bylaw and changes, which appeared on the Council agenda, is enclosed herewith for your information.

One of the amendments alluded to above pertains to a change in membership of the Board which would now allow for four or more representatives from boards, associations or organizations which have a direct impact on economic development in The City of Red Deer. The organizations targeted by Council who would be eligible are:

Red Deer Labour Council  
Red Deer Real Estate Board  
Tourist & Convention Board  
Towne Centre Association  
Westerner Exposition Association  
Red Deer Airshow

As a result of the above, I would request your organization to submit the names of two representatives for Council's consideration, along with the other nominees submitted. For our records, I have attached "Representation on Council Committees forms" which are to be completed by the representatives and returned to our office. I would ask that these forms be submitted to the City Clerk's Department by October 15, 1990 so that they may be included in the October 29, 1990 Organizational Meeting of Council.

September 19, 1990  
Page 2

I trust you will find this satisfactory. If you have any questions or require additional information, please do not hesitate to contact the undersigned or Michel Dandurand, Chairman of the Economic Development Board.

Sincerely,

K. KLOSS  
Assistant City Clerk

KK/jt

Enc.

PUBLIC HEARINGSNO. 1

DATE: August 6, 1990  
TO: City Council  
FROM: City Clerk  
RE: PUBLIC HEARING/LAND USE BYLAW AMENDMENT 2672/X-90

---

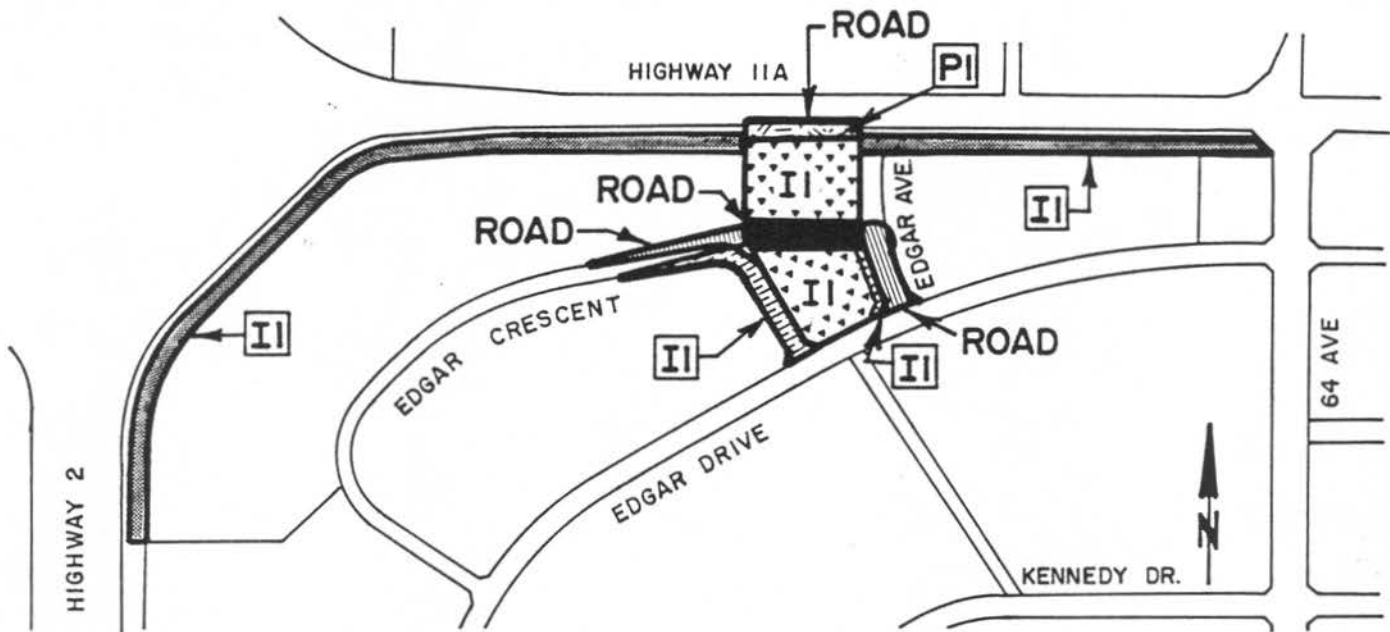
A Public Hearing has been advertised to be held on Monday, September 17, 1990, commencing at 7:00 p.m. or as soon thereafter as Council may determine with regard to the above noted Land Use Bylaw Amendment.





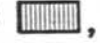

Bylaw 2672/X-90 pertains to the redesignation of a reserve strip from Pl to Il in the Edgar Industrial Area and also some additional lands from Al to Il (See Plan Attached).



C. Sevcik  
City Clerk

CS/ds



Change from AI to II , PI , & ROAD ,  
 from PI to II ,  
 from II to ROAD , and  
 from ROAD to II .

AI - FUTURE URBAN DEVELOPMENT DISTRICT  
 II - INDUSTRIAL (BUSINESS SERVICE) DISTRICT  
 PI - PARKS AND RECREATION DISTRICT


DATE: September 19, 1990  
TO: Red Deer Regional Planning Commission  
FROM: City Clerk  
RE: LAND USE BYLAW AMENDMENT 2672/X-90

---

Council of The City of Red Deer gave second and third reading to the aforementioned Land Use Bylaw Amendment at its meeting held on September 17, 1990.

Bylaw 2672/X-90 pertains to the redesignation of a reserve strip from P1 to I1 and some additional lands from A1 to I1 in the Edgar Industrial Subdivision. A copy of said amending bylaw is enclosed herewith.

Trusting that you will find this satisfactory and that you will be sending us the revised district map for inclusion in the office consolidation copy at your earliest convenience.



C. SEVCIK  
City Clerk

CS/jt

Enc.

c.c. Director of Community Services  
Director of Engineering Services  
Bylaws & Inspections Manager  
City Assessor  
Economic Development Manager  
E. L. & P. Manager

BYLAW 2672/X-90

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of The City of Red Deer.

COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA ENACTS AS FOLLOWS:

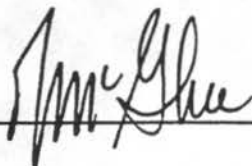
- (1) The "Use District Map" as referred to in Section 1.4 is hereby amended in accordance with the Use District Map No. 15/90 attached hereto and forming part of the Bylaw.
- (2) This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this 20 day of August 1990.

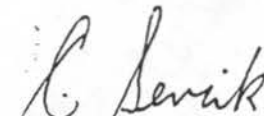
READ A SECOND TIME IN OPEN COUNCIL this 17 day of September 1990.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this 17 day of September 1990.

MAYOR



CITY CLERK



39-27-4

S. W. 1/4 SEC. 3-39-27-4

S. E. 1/4 SEC. 3-39-27-4

S. W. 1/4 SEC. 4-39-

P1 ROAD

ROAD

ROAD

MAP NO. 15/90  
(BYLAW NO. 2672/X-90)

Change from A1 to I1, P1, & ROAD,  
from P1 to I1,  
from I1 to ROAD, and  
from ROAD to I1.

N. W. 1/4 SEC. 30-38-27-

N. E. 1/4 SEC. 30-38-27-

N. E. 1/4  
SEC. 30  
38-27-4



REPORTSNO. 1

DATE: August 6, 1990  
TO: City Council  
FROM: City Clerk  
RE: DISPOSAL OF MUNICIPAL RESERVE/EDGAR INDUSTRIAL  
SUBDIVISION

---

At the Council meeting of June 11, 1990, Council, by resolution, indicated its intention to dispose of the following Public Reserve and as further outlined in the Plan following hereafter:

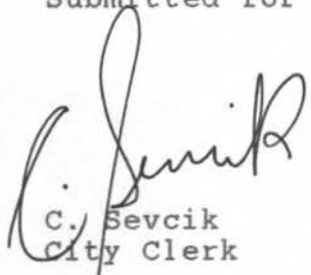
"Firstly: The southerly 20 m throughout Lot 2 MR, Block 3, Plan 812-1569

Secondly: The southerly, south easterly, and easterly 20 m throughout Lot 5 MR, Block 1, Plan 812-1569 commencing at the east boundary of Lot 5 MR and ending at a point of intersection of Lot 5 MR and the southerly boundary of Lot 4, Block 1, Plan 812-1569

Excepting thereout all mines and minerals."

The proposed disposal has been advertised and posted on the site in accordance with the requirements of the Planning Act. No objections to the proposed disposal have been received by the deadline, Monday, September 10, 1990, and accordingly, a Public Hearing is not necessary.

Submitted for Council's information only.



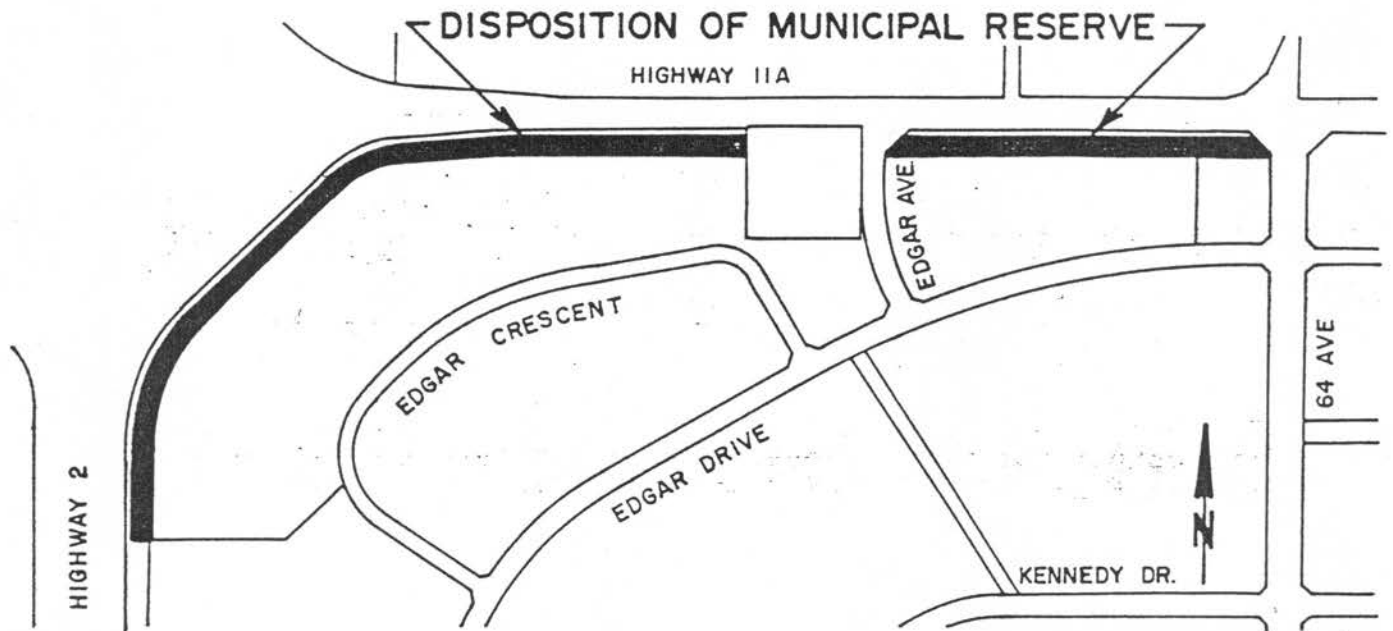
C. Sevcik  
City Clerk

CS/ds

Commissioner's Comments

This is submitted for the information of Council only.

"R.J. MCGHEE"  
Mayor



DATE: September 18, 1990  
TO: City Assessor  
FROM: City Clerk  
RE: DISPOSAL OF MUNICIPAL RESERVE/EDGAR INDUSTRIAL SUBDIVISION

---

I would advise that Council of The City of Red Deer at its meeting of June 11, 1990 indicated its intention to dispose of the following public reserve located in the Edgar Industrial Subdivision.

"Firstly: The southerly 20 m throughout Lot 2 MR, Block 3, Plan 812-1569

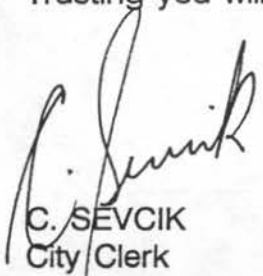
Secondly: The southerly, south easterly, and easterly 20 m throughout Lot 5 MR, Block 1, Plan 812-1569 commencing at the east boundary of Lot 5 MR and ending at a point of intersection of Lot 5 MR and the southerly boundary of Lot 4, Block 1, Plan 812-1569

Excepting thereout all mines and minerals."

(Also, see plan attached.)

The proposed disposal was advertised and posted on the site in accordance with the requirements of the Planning Act. No objections to the proposed disposal were received by the deadline Monday, September 10, 1990 and accordingly, a public hearing was not necessary. Enclosed herewith is the usual declaration required for submission with the plan of subdivision.

Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk  
CS/jt  
Enc.

c.c. Director of Community Services  
Director of Engineering Services  
Parks Manager  
Principal Planner

C A N A D A )  
 )  
PROVINCE OF ALBERTA )  
 )  
TO WIT: )

IN THE MATTER OF SECTION 117  
OF THE PLANNING ACT 1980 R.S.

I, C. SEVCIK, of The City of Red Deer, in the Province of Alberta, DO SOLEMNLY  
DECLARE:

1. THAT I am the duly appointed City Clerk of The City of Red Deer and its proper officer in this behalf.
2. THAT the Council of The City of Red Deer wishes to dispose of a municipal reserve.
3. THAT The City of Red Deer has complied with the provisions of Sections 115 and 116 of The Planning Act, 1980.
4. THAT The City of Red Deer, in accordance with Section 117(1) of The Planning Act, 1980, requests the removal of the designation of municipal reserve from the lands described as follows:

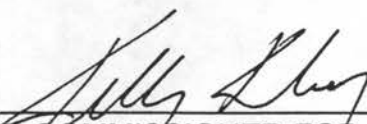
"Firstly: The southerly 20 m throughout Lot 2 MR, Block 3, Plan 812-1569

Secondly: The southerly, south easterly, and easterly 20 m throughout Lot 5 MR, Block 1, Plan 812-1569 commencing at the east boundary of Lot 5 MR and ending at a point of intersection of Lot 5 MR and the southerly boundary of Lot 4, Block 1, Plan 812-1569

Excepting thereout all mines and minerals."

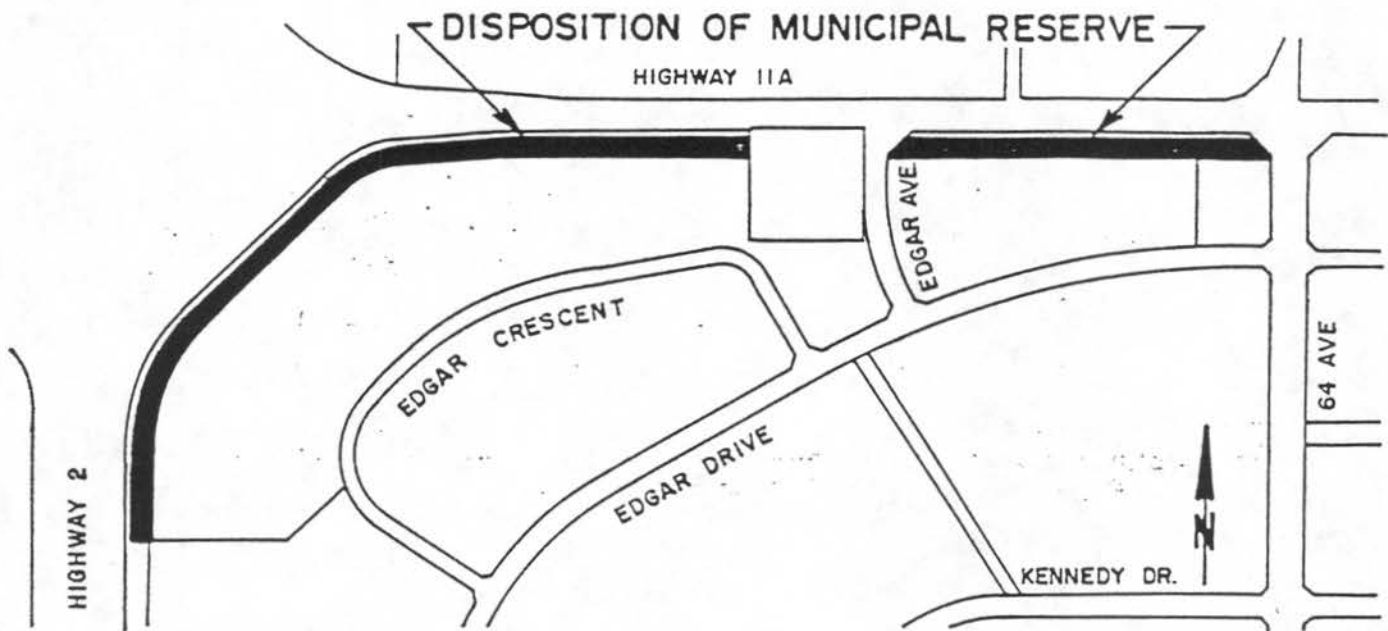
AND I MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

DECLARED before me at The City )  
of Red Deer, in the Province of )  
Alberta, this 19 day of )  
SEPT. A.D., 19 90 . )

  
A COMMISSIONER FOR OATHS  
in and for the Province of Alberta.

  
C. SEVCIK  
City Clerk

**K. KLOSS**  
Commissioner for Oaths  
in and for  
the Province of Alberta  
My Appointment Expires  
November 20, 1990.



DATE: September 6, 1990  
TO: City Council  
FROM: City Clerk  
RE: 1991 BUDGET MEETING DATES

---

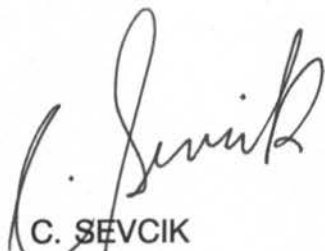
Shaw Cable has expressed an interest in televising the 1991 budget meetings. However, in order to do so, they must know the dates of the meetings well in advance in order to schedule their workers and to book their equipment.

In discussions with the Director of Financial Services, it is suggested that the 1991 budget meeting dates be as follows:

Monday, January 14th  
Tuesday, January 15th  
Wednesday, January 16th  
Tuesday, January 22nd  
Wednesday, January 23rd

The regular Council meeting dates fall on January 7th and 21st.

Respectfully submitted,



C. SEVCIK  
City Clerk

CS/jt

Commissioner's Comments

Reference has been made to Shaw Cable with regard to televising the Council Budget meetings. This is not a determining factor in setting same, but is at the discretion of Council. The dates suggested coincide with past schedules and we would recommend Council consider these for the 1991 budget deliberations.

"R.J. MCGHEE"  
Mayor

DATE: September 19, 1990

TO: All Directors  
and Department Heads

FROM: City Clerk

RE: 1991 BUDGET MEETING DATES

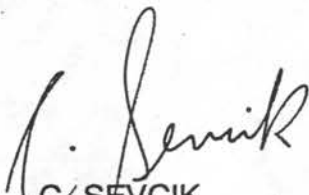
---

In order to accommodate Shaw Cable, Council agreed to set the 1991 budget meeting dates earlier so that said meetings might be televised. At the Council meeting of September 17, 1990, the following resolution was passed in this regard.

"RESOLVED that Council of The City of Red Deer hereby agrees to the following 1991 budget meeting dates:

Monday, January 14  
Tuesday, January 15  
Wednesday, January 16  
Tuesday, January 22  
Wednesday, January 23."

The decision of Council in this instance is submitted for your information and I trust that you will make note of these meeting dates in your diaries.



C. SEVCIK  
City Clerk

CS/jt

c.c. City Commissioners

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Shaw Cable Systems Ltd.  
6123 - 48 Avenue  
RED DEER, Alberta  
T4N 5Z9

Attention: Frank Myatt

Dear Sir:

**RE: 1991 BUDGET MEETING DATES**

As per your request, Council agreed to set the 1991 budget meeting dates earlier in order that you might be able to televise the said meetings.

At the Council meeting of September 17, 1990 the following motion was passed establishing the dates.

"RESOLVED that Council of The City of Red Deer hereby agrees to the following 1991 budget meeting dates:

Monday, January 14  
Tuesday, January 15  
Wednesday, January 16  
Tuesday, January 22  
Wednesday, January 23."

The above is submitted for your information and I trust you will find same satisfactory.

Yours truly,

C. SEVCIK  
City Clerk  
CS/jt



NO. 3

DATE: September 10, 1990

TO: City Council

FROM: Mayor McGhee

The Red Deer Regional Health Unit has submitted its 1989 Annual Report, a copy of which is in the City Clerk's Department. Should any member of Council wish to review this report, please contact the City Clerk's Department or if a copy is desired, please advise the Clerks.

"R.J. MCGHEE"  
Mayor



# Red Deer Regional Health Unit

2845 BREMNER AVENUE  
RED DEER, ALBERTA T4R 1S2



## ANNUAL REPORT

# 1989

• IMMUNIZATION CLINIC 341-2111  
• ADMINISTRATION 341-2170  
• COMMUNITY HEALTH NURSING 341-2100

• DENTAL HEALTH 341-2144  
• ENVIRONMENTAL HEALTH 341-2155  
• FAMILY PLANNING 341-2123  
• HEREDITARY DISEASE 341-2122

• HOME CARE / AADL 341-2130  
• NUTRITION 341-2150  
• SPEECH & LANGUAGE 341-2160

RED DEER REGIONAL HEALTH UNIT

ANNUAL REPORT

1989

BOARD MEMBERS

Mr. J. Kokotailo, Chairman	City of Red Deer, Ward 4
Mrs. M. McPhee, Vice-Chairman	County of Red Deer, Ward 5
Mr. S. Palamarek	Town of Lacombe, Ward 2
Mrs. S. Ramsay	County of Lacombe, Ward 3
Mr. T. Lund	M.D. of Clearwater #99, Ward 1
Mr. R. King	M.D. of Clearwater #99, Ward 3
Mr. W. Statnyk	City of Red Deer, Ward 1
Mrs. S. Deck	City of Red Deer, Ward 2
Mr. E. Kinsella	County of Red Deer, Ward 6
Mr. Wm. Hazlett	County of Red Deer, Ward 7

Mr. J. Kokotailo - Resigned October 1989  
Mrs. M. McPhee - Resigned November 1989  
Mr. T. Lund - Resigned May 1989  
Mr. R. King - Appointed May 1989  
Mr. W. Statnyk - Appointed October 1989  
Mrs. S. Deck - Appointed November 1989  
Mr. E. Kinsella - Appointed December 1989  
Mr. Wm. Hazlett - Appointed December 1989

MANAGEMENT TEAM MEMBERS

Dr. I.D. McIntosh, Chairman	C.E.O.:M.O.H.
Mrs. E. Allwright	Director, Administration: C.E.O.
Mrs. P. Leitner	Director, Community Health Nursing
(Appointed July 1989)	
Miss S. Francis	Director, Home Care
(Resigned August 1989)	
Mr. S. Dymianiw	Director, Environmental Health
(Resigned December 1989)	
Dr. R. Coupland	Director, Dental Services
(Resigned February 1989)	
Mrs. C. Blaney	Director, Speech-Language-Hearing
Mrs. D. Thompson	Director, Health Promotion
Mrs. S. McGrath	Acting Director, Home Care
(Appointed March 1989)	
Mr. L. LaClare	Manager, Business Services
(Appointed October 1989)	

## RED DEER REGIONAL HEALTH UNIT

### ANNUAL REPORT - 1989

This past year was one of major organizational changes within the health unit.

In January, the position of Dental Officer was eliminated and a new Health Promotion Department, under Donna Thompson, was created. This department consisted of the dental and nutrition programs, with the ultimate goal of assuming the health promotion coordination role for the whole health unit. The clinical component of the dental program was eliminated and the focus for this program was directed towards dental education, and broadened to include dental health promotion and education for seniors. Dr. Tom Gavriloff assumed the role of consulting dental officer on a part-time basis in August.

Under direction from the government, the Speech Department staffing was significantly increased to enable it to fulfill its new mandate of speech services to schools. This also resulted in a contract being entered into with the Red Deer School District for speech pathology services.

In March 1989 the Teen Sexual Health Clinic was opened, and meetings held with local physicians to discuss the role of this clinic.

In June, an application was received for the Pine Lake landfill site.

A considerable amount of time and effort was devoted to reorganization of the health unit during the summer and early fall. Under the direction of consultant, Dave Inkster, retreats were held with the Management Team and the Board and a new organization structure developed. The responsibilities of the CEO/MOH were divided into two positions, with Edna Allwright appointed as the Chief Executive Officer and Ian McIntosh retaining his responsibilities as the Medical Officer of Health. Larry LaClare was appointed to the new position of Manager, Business Services, and the position of Manager, Human Resources, was created. In Home Care, Carol Blair was hired as a consultant to prepare a proposal for reorganization of that department, and a consultant was hired to review our electronic data processing needs.

Several changes were made in senior management positions. Patricia Leitner took over as Director of Community Health Nursing; Sonia Francis, Director of Home Care, went on long term disability leave in August, and Sam Dymianiw retired as Director of Environmental Health in December.

In addition to the management organizational changes, there were some significant changes in the Board membership and organization. Following his election as M.L.A. for the Rocky Mountain House constituency in February, Mr. Ty Lund resigned from the Board and was replaced by Mr. Russell King.

Mr. Jack Kokotailo resigned after nine years on the Board, the last three of which were as Chairman of the Board. Following the October municipal elections, the Minister increased representation on the Board from five to seven, with the two additional representatives coming from the City of Red Deer and the County of Red Deer. At year end there were still vacancies on the Board, and Mr. Palamarek assume the interim position of Acting Board Chairman.

Edna Allwright  
Chief Executive Officer

## COMMUNITY HEALTH NURSING

### 1989 ANNUAL REPORT

In 1989 the Community Health Nursing Department focused on health education, health counselling and disease prevention activities, and began re-aligning programs toward health promotion.

The significant accomplishments of 1989 include strengthening the health education and health counselling component of Family Centered Clinics; defining and outlining bereavement support services; streamlining client charting; increasing education about vision and the importance of professional assessment; researching the major documents on health promotion and primary health care; adopting a conceptual framework for our practice and outlining a plan for its implementation; setting up special clinics for travellers; participation in the Take Heart project.

The program again experienced the pressure of staff shortages due largely to unfilled term positions. Staff changes include three resignations, four appointments to permanent positions, two appointments to term positions, three maternity leaves, one transfer to another department, the establishment of job sharing contracts for the Communicable Disease and Immunization Consultant and a generalist Community Health Nursing position. The Director, Deputy and Assistant Directors, and one Area Coordinator position were permanently filled by internal promotions.

Sixteen nurses attended "Powerful Presentations II" and several attended sexuality education training workshops. We hosted a bereavement workshop, "Children and Death", attended by all nurses and invited guests from the community. Other inservices and workshops attended were on aging, community development, health promotion, communicable disease (Dr. Sharp), TB, Healthy Weight, diet and allergies and CPR. One nurse attended the AIDS Conference in Vancouver.

Influenza vaccine clinics were held for the first time at a variety of community locations in all health unit areas. This enabled greater service to the well senior unlikely to see a physician and receive it through this usual route. Six new cases of TB were reported in 1989 resulting in 23 contacts requiring surveillance and chemoprophylaxis for a 9-12 month period. Thirteen cases of pertussis in late 1989 proved to be a warning of many more to come.

Our role as health educators and in health promotion was met by a) collaborating with the Health Promotion Department for the second year to deliver the Take Heart Project to worksites in Central Alberta; b) working with the Sexual Health Program to provide education to students, teachers, parents and community groups on request; c) representation on six inter-agency groups such as Community Inter-agency Suicide Prevention Program

(CISPP) and Central Alberta AIDS Network (CAANS); and d) one nurse facilitating the formation of a SIDS Support Group. In January a needs assessment and a survey of client satisfaction with Family Centered Clinic was completed. Clients reported a high level of satisfaction with the service and that health information, health counselling and immunization were equally important to them. In response changes were made to clinics - appointments were lengthened to 20 minutes, "exceptional charting" and immunization stamps were instituted to free nursing time for client interaction, and developmental screening was replaced with enhanced anticipatory guidance activities.

Literature searches, discussion, debate and preparing our own "paper" were part of the process of examining our programs and practices and identifying a direction within health promotion, public health and primary health care. This led to the commitment to use a conceptual framework as a base for practice. Betty Neuman's model was selected to serve as the core for the framework. By year end the "Framework Committee" was struck with representation from all offices and all levels and types of staff. A two year plan was developed to move us through awareness, knowledge and then integration of theory into practice.

Patricia Leitner, Director  
Community Health Nursing

## HOME CARE PROGRAM

### 1989 ANNUAL REPORT

The provision of Home Care services to the people of Red Deer and districts is celebrating its tenth year of services. Home Care continues to offer levels of care to clients for a variety of needs for the people of elderly year, the provision of care to continued independence, the care to assist with terminal illness and many other facets of assistance with health matters.

The Home Care process is comprehensive and includes assessment, care planning, care provision and in some cases referral and discharges are implemented by registered nurses, a physiotherapist, and occupational therapists. The homemaking component is provided by inhouse staff and contract services. A majority of people needing care from Home Care have multiple needs that require a number of services. Case Management, carried out by the Coordinators, provides plans to meet each person's needs on a ongoing multidisciplined level.

The Home Care staff provide ongoing frequent interaction with many other agencies and institutions. Staff placements on committees with other agencies is part of the liaison process.

Home Care recognizes the importance of having staff current in their various fields. With the position of the Assistant Director now filled, the inservice base is met in monthly sessions in small groups and at quarterly day long sessions. The rehabilitation staff have been instrumental in providing a back care program to nursing and homemaking staff. The staff have CPR and the back care programs taught to them on a yearly basis as part of a compulsory level of education. The Homemaker Coordinator provides comprehensive orientation and inservices to all new employees of homemaking status.

The New Vision of Long Term Care has provided direction to facilitate plans to prevent institutionalization of the elderly at risk. The targeted funding request, of August, provided \$116,667 in 1989 and \$200,000 in 1990 to provide additional care to this specific group of citizens.

The use of the AAPI (Alberta Assessment Placement Instrument) had been started in 1988 but was more widely used among Home Care clients and for requests for long term placement in 1989.

Home Care provided care to 12,070 clients: 7.34% were acute care, 2.4% were palliative and 3.1% were rehabilitative. The remaining 88.15% were in the chronic category.



In August the Board contracted Carol Blair to provide an examination and review leading to implementation of a reorganization plan for the Home Care department. Ongoing discussions at all levels within Home Care is providing avenues of implementation of the Report.

The year of 1989 was one of changes, growth and focusing on the needs of the people of the Red Deer Regional Health Unit.

Sandy McGrath, Director  
Home Care Program

## SPEECH AND LANGUAGE SERVICES

### 1989 ANNUAL REPORT

The last year of the decade was a very interesting one for our program. With the new mandate for serving school-aged children, our staff numbers grew from seven to twenty-one over the course of the twelve months. With input from an advisory committee with representation from major stakeholder groups, a proposal had to be developed in order to receive funding for the new program. Then, office space had to be found; clinical materials had to be ordered; service delivery systems had to be worked out with the six school districts; new procedures had to be developed; manuals had to be printed for the schools; staff allocations had to be determined; and, new staff had to be recruited. Of the seven original staff members, two staff left the department; therefore, we have had five staff handling the difficult task of orienting sixteen new staff and trying to achieve some sense of order in providing services to the public.

We actively recruited through the spring, with a trip to eastern Canada and advertising across Canada and the United States. This aggressive recruiting paid off, and we have been fully staffed since October.

The new mandate for services to school-aged children has had a tremendous impact on the Speech and Language program. In the past, the priority for services from our program has been for preschool children. With the new mandate, we were required to place an equal priority on the school-aged children. Our active caseload has jumped to over one thousand clients per month; but, we still have a waiting time on the treatment waiting list of six to fifteen months, depending upon severity.

The increased caseload has also highlighted the necessity for a computerized client record system that will help us to effectively manage the caseloads. In September, we changed from the provincial Computerized Records Information System for Speech Pathology (CRISSP) to an IBM personal computer database developed by Alberta Health as an interim system for use until a province-wide system could be developed. The interim system was intended for use for only one year; the length of time before the final system can be developed has now increased and we will need to find another system that will meet our needs over the next few years.

It has been an exciting year of growth and a frustrating year of numerous changes; but, certainly, a year of learning. We view 1989 as a year to learn from; and, our goals for 1990 include objectives that will develop our program's services into an effective ones for ALL the populations that we serve.

Cheryl Blaney, Director  
Speech & Language Services

## ENVIRONMENTAL HEALTH

### 1989 ANNUAL REPORT

This year was a year of change in the Environmental Health Program. The changes encompassed our food program and landfill program overall, as well as the housing and institutions within the City of Red Deer.

The Food Safe program was a major undertaking by Environmental Health Services in 1989. Section 43 of the Food Regulation requires that managers of food establishments be certified in an approved course prior to August 1, 1990. This certification is to be presented and administered through the local health unit. A nominal charge was levied to assist in administrative costs. Environmental Health Services personnel conducted five courses which were well received. Next year, it will be necessary to have even more courses presented. It is felt that this is an excellent way to meet food establishment people on neutral ground and present public health regulation, policy and principles in a learning atmosphere. We hope to offer this course throughout the health unit.

The Regional Landfill at Rocky Mountain House was upgraded to a Class Two landfill. This landfill is one of the few in the Province. This upgrading enabled the Waste Management Authority to better serve the area by providing safe disposal of a wider variety of waste material.

The Central Alberta Regional Waste Management Authority made application for an "Approval to Develop" a Regional Landfill in the County of Red Deer. This landfill will service towns and villages as well as a portion of the County of Red Deer.

The Caroline Gas Fields continue to develop. This development has required us to more fully review Emergency Plans provided to us by the various companies. This increased development will continue and therefore will raise the demand on our services in this area. Our involvement both in this and the Sun Pine development will increase into the 1990's.

An aggressive sampling program in previous years led to the approval of a 1.3 million dollar storm water diversion system at Sylvan Lake. The construction began in the fall of 1989 with completion due the spring of 1990. The sampling program did continue at Sylvan lake during June, July and August. This program should be expanded in the future to include Pine Lake, Crimson Lake, Gull Lake and other recreational areas. There is a need to establish a baseline level of recreational water quality.

The entire health unit continues to grow. This increased development places further demands on staff, particularly in the City regarding housing, institutions and food establishments. The variety and number of complaints continues to grow and intensify. There is a definite need to prioritize our

responses in these areas to enable us to better utilize staff. This means our response time to some other concerns may be lengthened.

As 1989 drew to a close, Mr. Sam Dymianiw retired after 24 years with Red Deer Regional Health Unit. Environmental Health Services will miss him and wish him well.

Rob Elliot, Director  
Environmental Health

## HEALTH PROMOTION

### 1989 ANNUAL REPORT

In January 1989 the Board amalgamated Dental Services and Nutrition Services into one department entitled Health Promotion. As part of this re-organization clinical dental services were withdrawn from the dental program. In keeping with this decision both the dental and nutrition programs have adopted more of a health promotion and education focus.

During the past year, considerable time has been invested in team building within the department, coordination of administrative functions, role clarification, communication of program changes, facilitation of enhanced knowledge in health promotion, acquisition of resources and goal setting.

Integrated dental and nutrition program activities for the past year include an E.C.S. Teacher Needs Assessment to better plan education resources, orientation for new community health nurses and regularized inservices to community health nurses and homemakers in Home Care.

Nutrition program highlights for 1989 include:

- nutrition workshops for all day cares in Central Alberta;
- education sessions for all family day home providers in the health unit area;
- community workshops on healthy weight in Lacombe, Innisfail and Rocky Mountain House;
- development of Body Mass Index Poster, participative healthy weight display and preschool nutrition pamphlet;
- preparation of discussion paper, resource needs assessment regarding healthy weights for program planning amongst all health units;
- organization of local Nutrition Month (March) activities.

The Take Heart program was provided to 200 employees at the following worksites: Parkland Mall, Red Deer; Teachers in Rocky Mountain House; farmers at Little Red Deer; County of Lacombe office staff; Central Alberta Wheat Pool staff, Red Deer. The Take Heart Nutritionist Coordinator's position was reduced to half-time from a full-time position.

Dental program highlights for 1989 include:

- dispensing of fluoride supplements to infants and children (6 months to 12 years) with fluoride deficient water;
- fluoride mouthrinse to 2860 students in 19 schools;
- education sessions to all E.C.S. programs in the health unit area;
- education sessions to all Grade 6 classes in the health unit area;
- organization of local April Dental Health Month activities.

There has been difficulty in filling vacant dental hygienist positions during the past year. As a result, services have been tailored to meet past and current expectations. In the future, increased networks will be made with community agencies and area professionals to target people of other ages along with schoolage children.

Our department looks forward to enhanced health promotion activities in 1990.

Donna Thompson, Director  
Health Promotion

## HEREDITARY DISEASE PROGRAM

### 1989 ANNUAL REPORT

The total number of referrals to the Hereditary Disease Program (87) has remained fairly consistent over the past few years. Information requests (42) show a slight increase over 1988. Genetic Outreach Clinics were scheduled for nine days, but due to the demand, geneticists spent two extra half days in Red Deer. A total of 60 families had clinic appointments.

Health education presentations were limited due to caseload demands. Three presentations were given to Red Deer College students. A presentation on job sharing in a specialty role was given at the Alberta Hospital Association Health Forum.

The Case Control Congenital Anomalies Surveillance System (CCASS) study that began in 1988 continued. The Red Deer Regional Health Unit was given funding for a .25 position to carry out this study. Fifty-eight interviews were conducted for this study in 1989. The study is expected to continue until December 1990. The Hereditary Disease Nurses were also involved in the following research studies: Alphafetoprotein Screening Study for Down's Syndrome and Down's Syndrome-Parent of Origin Study.

The Hereditary Disease Nurse position continued as a job sharing contract. Lois Tallas resigned from the Hereditary Disease Program in March 1989. Leslie Doan was appointed to continue job sharing with Janis Bell. Shawn Mawer conducted the CCASS Study.

The Hereditary Disease Nurses attended some inservices and conferences including the Canadian Genetic Conference in Winnipeg, the Bereavement Workshop, and two Alberta Hereditary Disease Program Inservices/Meetings, one in Edmonton and one in Calgary.

Plans for 1990 include:

- to continue to meet needs of families with genetic concerns;
- to ensure continued awareness of the program among the public and health professionals;
- to increase educational presentations including Preconception Education within the constraints of funding and caseload demands.

Leslie Doan  
Hereditary Disease Nurse

Donna McKee  
Assistant Director  
Community Health Nursing

## SEXUAL HEALTH PROGRAM

### 1989 ANNUAL REPORT

#### Clinical Program

1989 was the third year of the Sexual Health Program. The program made a significant stride forward with the opening of the Teen Sexual Health Clinic.

Preparation for the opening of the clinic had begun in 1988 with the addition of another FTE position to take over the educational component of the program. The first three months of 1989 were spent hiring additional staff for the clinic, purchasing equipment, arranging for provision of laboratory services, arranging for pharmaceutical supplies, drawing up schedules and a policy and procedure manual. Information handouts for clinic clients were prepared and information cards printed. Posters and a letter of introduction explaining the new service were prepared and widely circulated to groups in Central Alberta who may have contact with the adolescent population. Terms of Reference were drafted for the Teen Sexual Health Clinic Advisory Committee. This group met four times in 1989.

The local physicians in the health unit area were also sent a letter explaining the objectives and services provided by the clinic and asked to complete a survey of services they provide in this area. The response rate of the physicians to the questionnaire was excellent, and only two physicians of those who completed surveys were unwilling to take client referrals from the Teen Clinic.

A local physician was hired on contract to provide the clinical services, a receptionist-secretary and nurse counsellors were also hired. Staff were orientated and most participated in training opportunities provided by Calgary Health Services as part of the Provincial Training Project.

We offered our first clinic March 17, 1990. During the first nine months of operation we saw 154 new clients and 93 clients on a return visit, for a total of 247 visits. To date there has not been any negative backlash from the community and the clinic appears to be well accepted by the population it serves. The clinic provides six hours of clinical services a week.

#### Educational Program

Education Presentations: 69 presentations made to 2075 people. In April, May and June the educational program did direct classroom and community presentations and also co-presented with our own staff as well as teachers. They also acted in a consultant capacity to our various school divisions. In June they designed and administered a needs assessment to all school teachers of the health curriculum to help plan for the coming school term.



Using the survey data, Drive-In Workshops were held after school in November in Red Deer, Lacombe and Innisfail to inservice health teachers. Topic areas requested by the teachers were Teen Pregnancy, Pregnancy Alternatives, AIDS, Maturation, Sexual Decision-Making, Adolescent Teaching Skills, Breast Self Exam and Testicular Self Exam (presented by the Canadian Cancer Society), and Sexual Assault (provided by Central Alberta Sexual Assault Centre). These programs were attended by over 60 teachers.

The program at the Young Offenders Unit at the Remand Centre is offered almost weekly with an average of 8 youths per week.

In October we hosted the "Sexuality: A Communication Process" workshop which was attended by 25 participants. Nine of these were our own agency staff.

Consultations: 376 consultations to 390 people.

Telephone Calls for Information and Referral: 260 calls.

Resources: Our lending resource library was added to. In March a person was hired to catalogue our print resources. Many loans have been made to people in the health unit area.

Administrative Tasks: Job descriptions were revised. Sexual Health Program roles and Community Health Nursing roles with regard to health education were clarified. Clarification of this program to the community continues to be both necessary and ongoing, because of the sensitive nature of the program.

Leslie O'Hanlon  
Coordinator  
Sexual Health Program



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Red Deer Regional Health Unit  
2845 Bremner Avenue  
RED DEER, Alberta  
T4R 1S2

Attention: Ms. Edna Allwright  
Chief Executive Officer

Dear Ms. Allwright:

**RE: 1989 ANNUAL REPORT - RED DEER REGIONAL HEALTH UNIT**

I wish to acknowledge with thanks a copy of the 1989 Annual Report submitted by the Red Deer Regional Health Unit. Reference was made to this report on the City Council agenda of September 17, 1990 for Council's information.

We thank you for your report in this instance.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Sevcik".

C. SEVCIK  
City Clerk  
CS/ft

NO. 4

DATE: August 30, 1990

TO: City Clerk

FROM: Bylaws and Inspections Officer

RE: 7650-42 AVENUE, LOT C1, PLAN 273 R.S.

We have received complaints from the residents within the neighbourhood that the property at 7650-42 Avenue is becoming untidy by reason of an unsightly fence, in dilapidated condition. The owner is Albert Hoffman c/o Hoffman Trucking, Box 1054, Red Deer, Alberta, T4N 3S5. We recommend Council declare the site as unsightly as defined in the Nuisance Bylaw 2060, authorized by Section 160 of the Municipal Government Act, giving the owner fourteen (14) days to repair the fence.

Should the owner fail to remedy this condition, City forces will be authorized to do the work. All costs incurred to be charged against the property as taxes due and owing. Letters were sent to the owner on August 16, 1990, and July 30, 1990, advising them of the site condition and requesting the fence be repaired.

If Council agrees the site is a nuisance, we recommend the following resolution be approved:

"Resolved that, Council being of the opinion that the premises hereinafter described are unsightly and constitute a nuisance by reason of a dilapidated fence, Albert Hoffman, being the owner of 7650-42 Avenue in the City of Red Deer, Province of Alberta (hereinafter called 'the premises'), be and is hereby ordered and directed within fourteen (14) days of a copy of this resolution being mailed to them by registered mail, to repair the fence to acceptable City standards, failing which the Bylaws and Inspections Manager of the City is hereby authorized and directed to cause such work to be done, in which case the cost thereof shall be charged to Albert Hoffman, and in default of payment shall be charged against the premises as taxes due and owing in respect thereof and shall be recovered as such."

Yours truly,



R. Strader  
Bylaws and Inspections Manager  
BUILDING INSPECTION DEPARTMENT

Commissioner's Comments

We would recommend Council pass the suggested resolution.

"R.J. MCGHEE"  
Mayor

LC/vs

ACKNOWLEDGEMENT OF RECEIPT  
OF A REGISTERED ITEM

AVIS DE RÉCEPTION D'UN  
ENVOI RECOMMANDÉ

Reg Counsel Agent

Sept 17/90

To be filled in by Sender

À remplir par l'expéditeur

after P. 49

Name of addressee

Nom du destinataire

Albert Hoffman

Street and No., Apt. No., P.O. Box or R.R. No. N° et rue, n° d'app., n° de C.P. ou de R.R.

Red Deer

City

Ville

Province

Country

Pays

Postal CODE postal

To be completed at destination

As a matter of priority this advice must be signed by the addressee or, if this is not possible, by another person authorized to do so under the regulations of the country of destination, or, if these regulations so provide, by the official of the office of destination and returned by the first mail direct to the sender.

A compléter à destination

Cet avis doit être signé en priorité par le destinataire et, si cela n'est pas possible, par une autre personne y autorisée en vertu des règlements du pays de destination, ou, si ces règlements le prévoient, par l'agent du bureau de destination et renvoyé par le premier courrier directement à l'expéditeur.

The registered item referred to was delivered on:

L'item recommandé décrit a été livré le:

Oct. 12 1990

Signature of Official at Office of Delivery

Signature of Agent du bureau de destination

Signature of Addressee or Authorized Representative

Signature du destinataire ou de son représentant

Date Stamp of Office of Delivery

Timbre à date du bureau de destination

577685

12 X 1990

RED DEER  
ALBERTA

33-086-230 (9-85)



Canada Post  
Corporation

Société canadienne  
des postes

C 5

To be filled in by the Office of Origin	À remplir par le bureau d'origine	
Office of Posting	Bureau de dépôt	
Item N° d'envoi	Date of Posting	Date de dépôt

AR

On Postal Service  
des postes

RECEIVED  
OCT 15 1993

To be filled in by Sender  
Please Print Clearly

À remplir par l'expéditeur  
En lettres moulées S.V.P.

RETURN TO  
RETOURNER A:

Name

Street No.

City

CANADA

# 76015260344  
Name Nom  
Attn: City Clerk's Dept.  
Address Address  
CITY OF RED DEER  
BOX 5008  
RED DEER, ALBERTA  
T4N 3T4

Postal CODE postal

Postal CODE postal

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

**DOUBLE REGISTERED LETTER**

September 18, 1990

Mr. Albert Hoffman  
c/o Hoffman Trucking  
Box 1054  
RED DEER, Alberta  
T4N 3S5

Dear Sir:

**RE: UNSIGHTLY PREMISES - 7650 - 42 AVENUE**

Council of The City of Red Deer at its meeting held on Monday, September 17, 1990 passed the following motion concerning the aforementioned property.

"RESOLVED that, Council being of the opinion that the premises hereinafter described are unsightly and constitute a nuisance by reason of a dilapidated fence, Albert Hoffman, being the owner of 7650 - 42 Avenue in the City of Red Deer, Province of Alberta (hereinafter called 'the premises'), be and is hereby ordered and directed within fourteen (14) days of a copy of this resolution being mailed to him by registered mail, to repair the fence to acceptable City standards, failing which the Bylaws and Inspections Manager of the City is hereby authorized and directed to cause such work to be done, in which case the cost thereof shall be charged to Albert Hoffman, and in default of payment shall be charged against the premises as taxes due and owing in respect thereof and shall be recovered as such."

The decision of Council in this instance is submitted for your information and I trust that you will take appropriate action.

Mr. A. Hoffman  
September 18, 1990  
Page 2

Your co-operation in this matter is greatly appreciated.

Sincerely,



G. SEVCIK  
City Clerk

CS/jt

c.c. Bylaws & Inspections Manager

NO. 5P 102  
Sept 17, 90  
CS-P-2.396

DATE: September 7, 1990  
TO: CITY COUNCIL  
FROM: DON BATCHELOR  
Parks Manager  
RE: ENVIRONMENTAL ADVISORY BOARD

---

City Council passed the following motion at the April 30, 1990 Council meeting:

"WHEREAS growing environmental awareness will require governments to address an increasing number of environmental issues which will affect most areas of municipal operations, and ...

WHEREAS The City of Red Deer prides itself in its cleanliness, family appeal, and ecological amenities, and ...

WHEREAS environmental expertise exists in the community and the general public has demonstrated a growing interest in becoming involved,

BE IT RESOLVED that the Council of The City of Red Deer direct the Administration to prepare a By-law for Council's consideration to establish an Environmental Advisory Board."

A committee was established including the Director of Engineering Services, Assistant City Clerk, Senior City Planner, Red Deer Regional Planning Commission and the Parks Manager to prepare a draft by-law for an Environmental Advisory Board. The draft was prepared based on comments submitted by all department heads and in light of existing environmental by-laws in other municipalities in the province.

The proposed by-law (attached) has been considered and reviewed by the City Solicitor.

It is the intention of the seven-member Environmental Advisory Board to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

...2/



Consideration and approval of the by-law at this time is necessary in order for the necessary advertising for Board Members to proceed, and that appointments can be made at the Statutory Meeting of Council this fall.

RECOMMENDATION:

That City Council approve and give three (3) readings to the proposed Environmental Advisory Board By-law.

  
for BRYON JEFFERS  
Director of Engineering Services

  
KELLY KLOSS  
Assistant City Clerk

  
for PAUL MEYETTE  
Senior Planner  
Red Deer Regional Planning Commission

  
DON BATCHELOR  
Parks Manager

DB/ad  
c. Alderman Tim Guilbault

Commissioner's Comments

As requested in Council's resolution of April 30, 1990, a draft bylaw is submitted for Council's consideration.

"R.J. MCGHEE"  
Mayor

Revised at Council Meeting  
Sept 17/90  
C.

Bylaw 3020/90


Page 5

#### ADMINISTRATIVE SUPPORT

9. The City Clerk's Department of the City shall provide corporate secretarial services for the Board including the preparation of agendas, minutes, correspondence and other incidentals.

#### BOARD DUTIES AND RESPONSIBILITIES

10. The Board shall have the following duties and responsibilities:

- 
- 2 (X) To act as a liaison and coordinating body with existing environmental societies and organizations, as required, to direct their concerns and inquiries to the appropriate City department, Council, or other legislative body.
- 3 (2) To assist and make recommendations with respect to conducting public meetings and workshops, as required, on environmental issues, to provide a forum for residents to share or express concerns, suggestions or inquiries.
- 4 (2) To act as a liaison with City departments and advise Council on potentially sensitive environmental issues.
- 5 (A) To act as a liaison and coordinating body to consider and make recommendations on environmental initiatives by provincial or federal agencies.
- (1) (X) To review and recommend to Council environmental policies *and initiatives*.
- (6) To provide comments, as required, on various ongoing environmental public education programs.
- (7) To review major planning documents and development proposals which may have environmental implications; as may be referred by the Commissioners or Council to the Board.
- (8) To act as a liaison with the private business sector to provide information on new environmentally related operational or development procedures.

BYLAW 3020/90

Being a Bylaw of the City of Red Deer to establish an Environmental Advisory Board

WHEREAS growing environment awareness will require governments to address an increasing number of environmental issues which will affect most areas of municipal operations, and

WHEREAS the City of Red Deer prides itself on its cleanliness, family appeal, and ecological amenities, and

WHEREAS the City of Red Deer wishes to provide leadership in areas dealing with environmental issues,

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

SHORT TITLE


1. This bylaw may be cited as the "Environmental Advisory Board Bylaw".

INTERPRETATION

2. (1) In this bylaw, unless the context otherwise requires, the following words, terms and expressions shall have the following meanings:
  - a) "Board" shall mean the Environmental Advisory Board established by this Bylaw;
  - b) "City" shall mean the City of Red Deer in the Province of Alberta;
  - c) "City Clerk" shall mean the City Clerk of the City;
  - d) "Commissioners" shall mean the Commissioners of the City;
  - e) "Council" shall mean the Council of the City elected pursuant to the provisions of the Municipal Elections Act;
  - f) "Member" shall mean a member of the Board.

- (2) The titles or headings used in this Bylaw are inserted for convenience of reference only and shall not affect the interpretation or construction of this Bylaw.

APPOINTMENT OF MEMBERS

3. (1) An Environmental Advisory Board in and for the city consisting of 7 members is hereby established.
- (2) The Board shall consist of the following members to be appointed by Council and shall include:
- a) one (1) member of Council, and an alternate;
  - b) one (1) representative of either the Red Deer Public School Board or the Red Deer Catholic Board of Education;
  - c) one (1) representative from the Red Deer Chamber of Commerce;
  - d) two (2) citizens at large;
  - e) one (1) representative from a registered environmental society or organization within Red Deer;
  - f) one (1) representative from Alberta Environment.
- (3) All members appointed shall be appointed for a two-year term, with the exception of the member of Council who shall be appointed for a one-year term.
- (4) Notwithstanding the term of a member's appointment, a member shall remain in office until his respective successor is appointed by the Council.
- (5) The Director of Engineering Services and Director of Community Services of the city, The Director of the Red Deer Regional Planning Commission and a representative of the Red Deer Regional Health Unit shall be technical advisors to the Board without voting rights.
- (6) The Committee shall elect a chairman at its first meeting following the statutory meeting of Council in each year
- 

from among its membership, provided that the chairman shall not be a member of Council or an employee of the City. In the absence of the chairman, an acting chairman shall be elected from among the members.

TERMS OF OFFICE

4. (1) The first aldermanic representative and aldermanic alternate shall serve until the statutory meeting of Council in 1992. Thereafter, aldermanic representatives shall be appointed for one-year terms.
- (2) The School Board representative shall serve for two (2) year terms on an alternating-term basis between the Red Deer Public School Board and the Red Deer Catholic Board of Education, commencing with the Public School Board.
- (3) Of the first members, three (3) members shall serve until the statutory meeting of Council in 1992 and the remaining three (3) shall serve until the statutory meeting of Council in 1993. Thereafter, appointment of members shall be made for two-year terms.
- (4) Should a vacancy on the Board occur at any other time for which a person is appointed, Council may appoint a new person to fill the vacancy for the remainder of that term.
- (5) Any member may be re-appointed to the Committee at the expiration of his term, except that the appointment of any member of Council, Red Deer Public School Board, Red Deer Catholic Board of Education, Red Deer Chamber of Commerce, a registered environmental society or organization, or Alberta Environment, shall terminate when the appointee ceases to be a member of their respective body as listed herein.
- (6) Any member may resign from the Board at any time upon sending written notice to the City Clerk to that effect.
- (7) Any member may be removed from the Board by the Council at any time on the recommendation of the Commissioners.

ATTENDANCE AT MEETING

5. (1) Any member of the Board who is absent from three (3) consecutive regular meetings of the Board, unless such absence be caused by illness or be authorized by resolution of the Board entered upon its minutes, shall cease to be a member, and another person may be appointed by Council in such member's place for the remainder of such member's term of office. Any member forfeiting such member's office may be eligible for re-appointment for the unexpired portion of the term so forfeited.

X

MEETINGS

6. (1) No less than six (6) regular meetings of the Board shall be held in each year, at such time and place as shall be determined by the Board at its first meeting following the Statutory meeting of Council in October of each year, but may be changed by the Board from time to time as it deems advisable.
- (2) Special meetings of the Board may be called on 24 hours verbal notice by the Chairman of the Board, or upon 24 hours verbal notice at the request of any three members of the Board.

QUORUM AND VOTING

7. (1) Four (4) members shall constitute a quorum of the Board.
- (2) All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated.

MINUTES

8. The Board shall ensure that a Minute Book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem. Copies of all minutes shall be filed with the City Clerk.

ADMINISTRATIVE SUPPORT

9. The City Clerk's Department of the City shall provide corporate secretarial services for the Board including the preparation of agendas, minutes, correspondence and other incidentals.

BOARD DUTIES AND RESPONSIBILITIES

10. The Board shall have the following duties and responsibilities:
- (1) To act as a liaison and coordinating body with existing environmental societies and organizations, as required, to direct their concerns and inquiries to the appropriate City department, Council, or other legislative body.
  - (2) To assist and make recommendations with respect to conducting public meetings and workshops, as required, on environmental issues, to provide a forum for residents to share or express concerns, suggestions or inquiries.
  - (3) To act as a liaison with City departments and advise Council on potentially sensitive environmental issues.
  - (4) To act as a liaison and coordinating body to consider and make recommendations on environmental initiatives by provincial or federal agencies.
  - (5) To review and recommend to Council environmental policies.
  - (6) To provide comments, as required, on various ongoing environmental public education programs.
  - (7) To review major planning documents and development proposals which may have environmental implications; as may be referred by the Commissioners, to the Board.
  - (8) To act as a liaison with the private business sector to provide information on new environmentally related operational or development procedures.
- or Council*
- X

11. Neither the Board nor any member thereof shall have any power to pledge the credit or course of action of the City in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City, without prior approval by Council.
12. This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_.

READ A SECOND TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK



*2nd draft*

CS-P-2.320

DATE: July 13, 1990

TO: ALDERMAN T. GUILBAULT  
BRYON JEFFERS, Director of Engineering Services  
KELLY KLOSS, Assistant City Clerk  
PAUL MEYETTE, R.D.R.P.C.  
TOM CHAPMAN, City Solicitor

FROM: DON BATCHELOR  
Parks Manager

RE: ENVIRONMENTAL ADVISORY BOARD

---

The committee established to prepare an Environmental Advisory Board Bylaw has met and has drafted the attached proposed bylaw. Please review and provide any comments or concerns you have at the next committee meeting scheduled for Wednesday, July 25th at 9:00 a.m. in the Community Services Board Room. My secretary will be phoning you to confirm your attendance at the meeting.

It is my intent to take this to a special meeting of Department Heads in early August, and then to Council to meet their deadline of mid-August.



DON BATCHELOR

:ad

Att.

c. Commissioner H. Michael C. Day

MS

BYLAW \_\_\_\_\_

Being a Bylaw of the City of Red Deer to establish an Environmental Advisory Board

WHEREAS growing environment awareness will require governments to address an increasing number of environmental issues which will affect most areas of municipal operations, and

WHEREAS the City of Red Deer prides itself on its cleanliness, family appeal, and ecological amenities, and

WHEREAS the City of Red Deer wishes to provide leadership in areas dealing with environmental issues,

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

SHORT TITLE

1. This bylaw may be cited as the "Environmental Advisory Board Bylaw".

INTERPRETATION

2. (1) In this bylaw, unless the context otherwise requires, the following words, terms and expressions shall have the following meanings:
  - a) "Board" shall mean the Environmental Advisory Board established by this Bylaw;
  - b) "City" shall mean the City of Red Deer in the Province of Alberta;
  - c) "City Clerk" shall mean the City Clerk of the City;
  - d) "Commissioners" shall mean the Commissioners of the City;
  - e) "Council" shall mean the Council of the City elected pursuant to the provisions of the Municipal Elections Act;
  - f) "Member" shall mean a member of the Board.

- (2) The titles or headings used in this Bylaw are inserted for convenience of reference only and shall not affect the interpretation or construction of this Bylaw.

APPOINTMENT OF MEMBERS

3. (1) An Environmental Advisory Board in and for ~~The City of Red Deer~~ consisting of 7 members is hereby established.
- (2) The Board shall consist of the following members to be appointed by Council and shall include:
- a) one (1) member of Council, and an alternate;
  - b) one (1) representative of either the Red Deer Public School Board or the Red Deer Catholic Board of Education; *Public School Bd*
  - c) one (1) representative from the Red Deer Chamber of Commerce;
  - d) two (2) citizens at large;
  - e) one (1) representative from a registered environmental society or organization within Red Deer;
  - f) one (1) representative from Alberta Environment.
- (3) All members appointed shall be appointed for a two-year term, with the exception of the member of Council who shall be appointed for a one-year term.
- (4) Notwithstanding the term of a member's appointment, a member shall remain in office until his respective successor is appointed by the Council.
- (5) The Director of Engineering Services and Director of Community Services shall be technical advisors to the Board without voting rights. *at the discretion*
- (6) The Committee shall elect a chairman ~~at its first meeting in each year~~ from among its membership, provided that the chairman shall not be a member of Council or an employee of the City. In the absence of the chairman, an acting chairman shall be elected from among the members. *of the City and the Dir of RDRPC*

*Following the Stat mty of C in each year*

(2) The

TERMS OF OFFICE

4. (1) The first aldermanic representative and aldermanic alternate shall serve until the statutory meeting of Council in 1992. Thereafter, aldermanic representatives shall be appointed for one-year terms.

3 (2) <sup>Remaining</sup> Of the first members, three (3) members shall serve until the statutory meeting of Council in 1992 and the remaining three (3) shall serve until the statutory meeting of Council in 1993. Thereafter, appointment of members shall be made for two-year terms.

4 (3) Should a vacancy on the Board occur at any other time for which a person is appointed, Council may appoint a new person to fill the vacancy for the remainder of that term.

1 (4) Any member may be re-appointed to the Committee at the expiration of his term, except that the appointment of any member of Council, Red Deer Public School Board, Red Deer Catholic Board of Education, Red Deer Chamber of Commerce, a registered environmental society or organization, or Alberta Environment, shall terminate when the appointee ceases to be a member of their respective body as listed herein.

6 (5) Any member may resign from the Board at any time upon sending written notice to the City Clerk to that effect.

7 (6) Any member may be removed from the Board by the Council at any time on the recommendation of the Commissioners

ATTENDANCE AT MEETING

5. (1) Any member of the Board who is absent from three (3) consecutive regular meetings of the Board, unless such absence be caused by illness or be authorized by resolution of the Board entered upon its minutes, shall ~~ipso facto forfeit his/her~~ membership, and another person may be appointed by Council in ~~his/her~~ place for the remainder of ~~his/her~~ term of office. Any member forfeiting ~~his/her~~ office may be eligible for re-appointment for the unexpired portion of the term so forfeited.

cease to be

Such make

Such membership

Such member place

### MEETINGS

6. (1) No less than six (6) regular meetings of the Board shall be held in each year, at such time and place as shall be determined by the Board at its first meeting following the Statutory meeting of Council in October of each year, but may be changes by the Board from time to time as it deems advisable. *nd*
- (2) *verbal* Special meetings of the Board may be called on 24 hours *verbal* notice by the Chairman of the Board, or upon 24 hours notice at the request of any three members of the Board.

### QUORUM AND VOTING

7. (1) Four (4) members shall constitute a quorum of the Board.
- (2) All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated.

### MINUTES

8. The Board shall ensure that a Minute Book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem. Copies of all minutes shall be filed with the City Clerk.

### ADMINISTRATIVE SUPPORT

9. The City Clerk's Department of the City shall provide corporate secretarial services for the Board including the preparation of agendas, minutes, correspondence and other incidentals.

### BOARD DUTIES AND RESPONSIBILITIES

10. The Board shall have the following duties and responsibilities:
- (1) To *act as a liaison & coordinating body with* ~~assist, support, enhance and coordinate~~ existing environmental societies and organizations, as required, to direct their concerns and inquiries to the appropriate City department, Council, or other legislative body.

- (2) To act as a liaison and coordinating body to consider and make recommendations on environmental initiatives by provincial or federal agencies (~~i.e. "Green Plan"~~).
  - (3) To liaise with the private business sector to provide information on new operational or developmental procedures that are environmentally compatible.
  - ~~(4) To develop an Environmental Awards Program in conjunction with existing civic awards programs.~~
  - (5) To liaise with City departments and advise Council on potentially sensitive environmental issues.
  - (6) To review all major planning documents and development proposals which may have environmental implications; as may be referred by the Commissioners to the Board.
  - (7) To review and recommend to Council environmental policies.
  - (8) To assist and make recommendations with respect to conducting public meetings and workshops, as required, on environmental issues, to provide a forum for residents to share or express concerns, suggestions or inquiries.
  - (9) To provide comments, <sup>requested</sup> ~~as required~~, on various ongoing environmental public education programs.
11. Neither the Board nor any member thereof shall have any power to pledge the credit of the City in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City, without prior approval by Council.
12. This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_.

READ A SECOND TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

1st draft

MEMO: July 5, 1990

TO: BRYAN JEFFERS, Director of Engineering  
KELLY KLOSS, Assistant City Clerk  
PAUL MEYETTE, Red Deer Regional Planning Commission

FROM: DON BATCHELOR  
Parks Manager

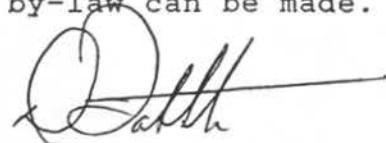
RE: ENVIRONMENTAL ADVISORY BOARD  
Meeting July 11, 1990  
9:00 a.m. - Community Services Board Room

---

In preparation for our July 11 meeting, concerning the preparation of a draft by-law for an Environmental Advisory Board, I have enclosed the following:

- a) A preliminary draft of the by-law for review which identifies sections of the by-law that require discussion of alternatives and decision.
- b) For those sections which require discussion (i.e. definitions, appointment of members and Board powers and responsibilities), I have outlined alternatives and suggestions which have been gathered from comments received from Department Heads and are excerpts from environmental board by-laws in other municipalities.

Please review this information and bring it to the July 11th meeting, such that decisions towards preparing a final draft of the by-law can be made.



DON BATCHELOR

:ad

Encs.



ENVIRONMENTAL ADVISORY BOARD

## OUTLINE OF BY-LAW

*(use)*  
*Whereas - leadership roles from Council & Not M.*

Being a by-law of The City of Red Deer to establish an Environmental Advisory Board

SHORT TITLE

1. This by-law may be cited as the "Environmental Advisory Board By-law".

DEFINITIONS

2. In this by-law, unless the context otherwise requires, the following words, terms and expressions shall have the following meanings:

- |    |                     |              |
|----|---------------------|--------------|
| a) | a Board             | d City Clerk |
| b) | b Council           | e member(s)  |
|    | c City Commissioner |              |

APPOINTMENT OF MEMBERS

3. (1) An Environmental Advisory Board in and for The City of Red Deer consisting of 7 members is hereby established.

- (2) The Board shall consist of the following members to be appointed by Council and shall include:

- a) Don
- b)
- c)

- (3) The Council *may* appoint an alternate member who may act as a ~~member~~ of the board to serve in the absence of a regular member.

- (4) All members appointed, with the exception of the member of Council, shall be appointed for a two-year term and shall remain in office until their respective successors are appointed.

- (5) The Director of Engineering Services, Director of Community Services, Manager of Public Works, Parks Manager and Economic Development Manager shall be technical advisors to the Board without voting rights.

*(4) App. Chairman shall be elected by members.*

TERMS OF OFFICE

4. (1) The first aldermanic representative shall serve until the Statutory meeting of Council in 1992. Thereafter, aldermanic representatives shall be appointed for one-year terms.



citizens-at-large?

- Kelly
- (2) The first members, four (4) members, shall serve until the Statutory meeting of Council in 1992, the remaining four (4) members shall serve until the Statutory meeting of Council in 1993. Therefore, appointment of members shall be for 50% of the membership every two years.

- (3) Should a vacancy on the Board occur at any other time for which a person is appointed, City Council ~~shall~~ <sup>may</sup> appoint a new person to fill the vacancy for the remainder of that term and would be considered eligible for a second two-year term.

#### ATTENDANCE AT MEETING

5. (1) Any member of the Board who is absent from three (3) consecutive regular meetings of the Board, unless such absence be caused by illness or be authorized by resolution of the Board entered upon its minutes, shall ipso facto forfeit his/her membership, and another person shall be appointed in his/her place for the remainder of his/her term of office. Any member forfeiting his/her office may be eligible for re-appointment in the future but shall not be eligible for re-appointment for the unexpired portion of the term so forfeited.
- (2) Any member may resign from the board at any time upon sending written notice to the City Clerk of the City to that effect; any member may be removed from the board by the Council at any time on the recommendation of the ~~City~~ Commissioners.

#### MEETINGS

6. (1) No less than six (6) regular meetings of the Board shall be held in each year, at such time and place as shall be determined by the Board at its first meeting following the Statutory meeting of Council in October of each year, but may be changed by the Board from time to time as it deems advisable.
- (2) Special meetings of the Board may be called on 24 hours notice by the Chairman of the Board, or upon 24 hours notice at the request of any three members of the Board.

#### QUORUM AND VOTING

7. (1) <sup>four</sup> ~~Five~~ (5) members shall constitute a quorum of the Board.
- (2) All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated.

### MINUTES

8. The Board shall ensure that a Minute Book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem. copies of all minutes shall be filed with the City Clerk.

### BOARD <sup>Duties</sup> ~~POWERS~~ AND RESPONSIBILITIES

9. The Board shall have the following powers, duties and responsibilities:
  - (1)
  - (2)

### ADMINISTRATIVE SUPPORT

10. The City Clerk's Department of the City shall provide corporate secretarial services for the Board including the preparation of agendas, minutes, correspondence and other incidentals.

## BOARD POWERS & RESPONSIBILITIES

1. Assist/support and enhance existing environmental societies and organizations and to direct their concerns to City Council.
2. Act as a liaison and coordinating body to implement initiatives of the "Green Plan".
3. Review all public awareness, surveys, opinion polls, public meetings and press releases related to environmental issues and programs.
4. Policing body for environmental contraventions. *Authority action*
5. Resource <sup>or</sup> collection agency for environmental policies, legislations, etc.
6. Encourage the private business sector to initiate procedures and modify operational practices that are environmentally compatible.
7. Develop and implement Environmental Awards Program.
8. Advise Council on potentially sensitive environmental issues.
9. Review all major planning documents which may have environmental implications; as may be referred by the ~~City~~ Commissioner to the Board.
10. Review all major development proposals which may have a significant impact on water, ground, air, existing vegetation conditions, as may be referred by the ~~City~~ Commissioner to the Board.
11. To review all existing and proposed environmental programs and initiatives undertaken by the City.
12. To establish environmental policies and by-laws.
13. Investigate options that would contribute to more efficient use of natural resources and reduce the impact on the environment.
14. To hold public hearings, public meetings and workshops as required on environmental issues to provide a forum for residents to share or express concerns, suggestions and inquiries.
15. Identify and pursue appropriate funding sources to finance various environmental initiatives.
16. Review all public inquiries, questions or suggestions submitted to the City by the general public.

17. Review and assist various organizations, societies, City Departments and educational institutions in implementing and revising environmental education programs for the general public and business community.
18. Provide a liaison with other jurisdictions for information sharing on environmental projects, issues, initiatives.
19. To develop a directory of all local, district and provincial agencies, organizations, societies to facilitate liaison opportunities.
20. Research various retail products and new technologies to recommend to City Council the use of environmental products.
21. Formulate and recommend to City Council City environmental policies, procedures and guidelines on issues of conservation, preservation and environmental sustenance.
22. Annually, during the month of January, the Board shall hold an organizational meeting to select a Chairman and Vice-chairman for the ensuing year. A member of City Council shall not be eligible for selection as Chairman or Vice-chairman.
23. To act in an advisory capacity to Council and shall not publicly comment on behalf of The City nor authorize the expenditure of funds.

Kelly

reword

Kelly  
reword

APPOINTMENT OF MEMBERS

- 1 ■ City Council
- Recreation, Parks & Culture Board
- 8,1 ■ Formal Education System
- 1 ■ Chamber of Commerce
- 2 ■ Residents at Large
- Professional Environmental Disciplines
- Private Industry and Development
- 14 ■ Local Environmental Organizations or Societies
- City Administration
- A.A.C.I.P.
- 1 ■ Member from Alberta Environment
- County of Red Deer Representative
- Red Deer Regional Health Unit
- Others

—  
7

## DEFINITIONS

- Board
- City
- Council
- Commissioner
- Professional Environmental Disciplines
- Green Plan
- Environmental Contraventions
- Environmental Education Programs
- Environmental Products
- City Clerk
- Members

# FCM

May 8, 1990

Dear Municipal Colleague:

In cooperation with the National Round Table on the Environment and the Economy, FCM has agreed to support the creation of Municipal Round Tables as one mechanism to tackle the most serious issues of our day, those respecting the environment.

Round Tables are now in place at the national and provincial/territorial levels. Some municipalities have also taken action. Given the broad range of responsibilities of local governments pertaining to environmental matters, there is a critical role for municipal leadership.

The Kit I enclose is intended to help municipalities build a partnership among community stakeholders. Such a partnership is key for effective resolution of both the economic and environmental issues in the forefront of the public's mind.

Please take a moment to review the Kit and to reflect upon how a Municipal Round Table could work in your community.

We are issuing this Kit in time for Environment Week and for FCM's Annual Convention in June the theme of which is Sustainable Communities. I hope to see you then.

Yours sincerely,



George Ferguson  
President

GF:rb  
Encl.



Federation of  
Canadian  
Municipalities  
Fédération  
canadienne des  
municipalités

24, rue Clarence Street  
Ottawa, Ontario K1N 5P3  
(613) 237-5221  
Fax: Télécopieur: (613) 237-2965  
Envoy 100: FCM.ADMIN  
Telex: 053-4451  
International Office:  
Bureau international (613) 563-3506

His Worship **George F. Ferguson**  
Abbotsford, British Columbia  
*President*  
*Président*  
Councillor **Ray O'Neill**  
St. John's, Newfoundland  
*First Vice President*  
*Premier vice-président*

Councillor **Doreen Quirk**  
Markham, Ontario  
*Second Vice President*  
*Deuxième vice-présidente*  
Son honneur **Margaret Delisle**  
Sillery (Québec)  
*Third Vice President*  
*Troisième vice-présidente*

Mayor **E.J. (Ted) Brady**  
Carlyle, Saskatchewan  
*Past President*  
*Président sortant*  
**James W. Knight**  
*Executive Director*  
*Directeur général*



Dear Municipal Leader:

I would like to invite you to join the Round Table process!

While round tables are relatively new institutions in the Canadian political system, you may have heard how they are being embraced as an ideal partnership -- a partnership for making great strides towards sustainable development at a variety of political levels.

The reason why I invite you to join the partnership, by forming round tables at the municipal level, is because it is an excellent opportunity to bring together the resources currently available for addressing your community's common problems. Industrialists, environmentalists, municipal leaders and prominent citizens can join together in common cause for the benefit of all.

I urge you to first take note of what a round table partnership could mean to you, then use this kind of organization to work towards sustainable development in your area.

On behalf of the other members of the NRTEE, I can assure you that we will be pleased to be of any assistance we can as you begin the process of establishing your municipal partnerships, as I am sure would be your provincial round table. Together, all of us can make a sustainable contribution to our children's future.

Yours sincerely,

David L. Johnston  
Chair



## The Path to Sustainable Development

In 1987, the World Commission on Environment and Development (the Brundtland Commission), in its report "Our Common Future," identified sustainable development as the goal we should all strive to reach.

This is defined as development which meets the needs of the present without compromising the ability of future generations to meet their own needs. Sustainable development requires the integration of environmental and economic decision-making.

Canada was quick to respond to the Brundtland Commission's report. The National Task Force on the Environment and the Economy, composed of leaders in government, business and the environmental sector, was established to recommend ways in which Canada could embark on the path to sustainable development. One recommendation of this task force was the creation of "round tables," - bodies that would bring diverse perspectives together to identify common ground and work collectively toward the goal of sustainable development.



The National Round Table on the Environment and the Economy was appointed by the prime minister in 1989. Other jurisdictions also embraced the concept; most provinces and territories established their own round tables by the end of that year and the

remainder are in the process of doing so. In addition, many municipal governments have recognized the advantages of municipal round tables. One of the first was established in

**"The response from our citizens, as well as that from current and prospective businesses and industries, has been extremely positive."**

**MAYOR SYLVIA SUTHERLAND  
PETERBOROUGH, ONTARIO**

Peterborough, Ontario in 1988.

Fully 46 percent of the adult Canadian population believes environmental protection must be a team effort, involving government, private industry, conservation groups and individuals. Sustainable development is not a "top-down" process. Nor is it possible for it to be achieved by any one sector or level of government alone. It requires the collective attention and co-operation of all Canadians. There is clear public support for this kind of partnership.

## How a Municipal Round Table Can Help Your Community

The Municipal Round Table is not just another community task force or advisory group; it is a means to engage public interest, involve the community, produce workable and practical plans, and build consensus for their implementation. In the round table process people with a wide range of



interests come together to agree on how to achieve common goals. Round tables are designed to reflect different backgrounds and experiences, different

- ▲ allow difficult decisions related to the implementation of sustainable development to be discussed and debated

outside of the political arena;

- ▲ give the public an independent focus for their concerns and personal contributions, while retaining links to traditional community institutions;
- ▲ harness the participants' time, expertise, energy and ideas on a voluntary basis;
- ▲ provide the entire community with access to resources and facilities that might otherwise not be shared;
- ▲ provide an efficient network for information exchange within the entire community;
- ▲ enable all citizens and businesses to participate in solving community problems.

Most attractive of all, municipal round tables are not expensive. They require only meeting facilities and some administrative support, much of which could be donated.

**"Rather than opposing one another in the public arena, the various parties seek to lay foundations through discussion and to attempt to understand the positions of the other parties. That is a condition of sustainable development."**

**CLAUDE VILLENEUVE,  
PRÉSIDENT  
TABLE SECTORIELLE SUR  
L'ENVIRONNEMENT, CONSEIL  
RÉGIONAL DE L'ENVIRONNEMENT  
DU SAGUENAY/LAC ST. JEAN,  
QUEBEC**

perspectives and insights, and different values and beliefs.

Municipal round tables can:

- ▲ bring together a variety of stakeholders who might not normally be exposed to each other, or whose views may traditionally

## Establishing a Municipal Round Table



Round tables established to date have followed two basic models. Some jurisdictions have created round tables primarily to advise government. These are generally chaired by a senior politician. Others are set up to advise the community at large, including government. In these cases, governments are involved but the round tables are usually chaired by a respected neutral participant. Each has its merits and the model you select will depend on the needs, aspirations and values of your community.

No matter which model you choose, the Municipal Round Table is only as effective as the people who comprise it. Since sustainable development encompasses a broad range of topics, you want members with access to as many existing community resources as possible so they can bring these resources to the table. While you will want to attract a diversity of opinion, you should also ensure that members come to the Municipal Round Table as representatives of *sectors* of the community rather than as *spokespersons* for specific organizations or business interests. You will also find it useful to attract members who are able to "spread the word" through existing networks to help generate consensus throughout the sector which they represent.

Consensus-based action is the objective of the round table process, and such action is realized through the commitment and resources of the broadest possible community network. To ensure that your Municipal Round Table is effective, you

should draw participants from as many sectors as you can. Your Municipal Round Table could consist of balanced representation from a combination of any or all of the following:

- ▲ municipal politicians;
- ▲ senior municipal officials;
- ▲ major employers;
- ▲ conservation/environmental groups;
- ▲ service clubs;
- ▲ Chamber of Commerce members;
- ▲ academic, scientific or research institutions;
- ▲ professional associations;
- ▲ youth or seniors groups;
- ▲ other appropriate interest groups;
- ▲ prominent citizens.

The larger the networks represented by the participants, the greater the likelihood of concrete community-based actions arising from Municipal Round Table discussions. The optimum size for the Municipal Round Table will depend on the community and the priority issues. Too small a membership may affect representation while too many members can reduce the effectiveness of the process.

## Setting the Stage for Co-operation

Round tables are intended to be non-confrontational, and every attempt should be made to prevent conflicts. Round tables work best when members recognize that the collective interest supersedes individual or sectoral interests. There is a fundamental

**"The constructive air of the meetings is striking, and reflects a real desire to establish and maintain dialogue."**

**BRIAN WILKES,  
ACTING CHAIRMAN  
THE SKEENA ROUND TABLE FOR  
SUSTAINABLE DEVELOPMENT.**

requirement for members to share energy, ideas and resources without

attributing fault, or demanding perfection from proposed solutions. The community's progress toward sustainable development is more important than the actions or inactions of a particular business or interest group.

Members must also do more than report back to their own groups and networks on the work of the Municipal Round Table. They must actively communicate this principle of collective responsibility to build support for the concept of sustainable development throughout the sector of the community which they represent.

## Suggested Roles for Your Municipal Round Table

The role of your Municipal Round Table will depend on its size, structure and the resources brought to it by the members, as well as the issues faced by your community. Since all communities are different, there is no 'right' way to operate. Activities of round tables in communities of similar size may even vary considerably. Some possible activities include:

- ▲ acting as a community-based advisory body to provide input to governments, industries and other community bodies on how to implement sustainable development in their own operations;
- ▲ undertaking specific inquiries aimed at evaluating a major issue or issues affecting the community, and recommending solutions;
- ▲ holding public hearings to provide a forum for community residents to share their concerns and ideas;

- ▲ developing or adopting principles of sustainable development that are applicable to your community;
- ▲ stimulating the development of municipal sustainable development plans;
- ▲ sponsoring community events to encourage citizen involvement - perhaps even challenging other communities in specific activities;
- ▲ developing networks and linkages with other municipal round tables, provincial round tables and the National Round Table on the Environment and the Economy to share ideas, solutions and resources and help translate national and provincial concerns into local action, and vice versa;
- ▲ working with other community groups to generate partnerships and contributions of resources toward projects and programs.

The only limitations to your Municipal Round Table are imposed by the creativity, innovativeness and enthusiasm of its members.



RED DEER  
REGIONAL PLANNING COMMISSION

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

May 18, 1990

Mr. C. Sevcik  
City Clerk  
City Hall  
Red Deer, Alberta  
T4N 3T4

FILE COPY

Dear Sir:

Re: Environmental Advisory Board

In response to your request for comments, the staff of the RDRPC offer the following suggestions:

1. Objective and Mandate

- (a) We consider the first objective as being excessively broad. If the Board is to serve as a "sounding board for projects", it will be dealing with every house, road, school, park, etc., all of which have environmental impacts. This would require weekly meetings. Rewrite as, "to act as a sounding board for major development initiatives undertaken in the City of Red Deer and which may have significant environmental impacts".

- (b) Add the following between the first and second objective:

"to review the current policies and operations of the City of Red Deer, making recommendations to Council as to policies and practices which will reduce negative environmental impacts."

- ① "to investigate municipal options which would contribute towards more efficient use of natural resources."

"to provide advice to Council on economic development opportunities which serve the demand for conservation, recycling and environmental protection."

- ② "to assemble community views regarding conservation and environmental protection expectations with regard to services and projects administered by the City."

- ③ "to assist Council with the task of informing and persuading the public regarding the City's conservation and environmental protection policies and programs."

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTED EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLAND • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS

Mr. C. Sevcik

May 18, 1990

"to identify appropriate sources of funding for initiatives that increase environmental protection or decrease environmental impacts but may otherwise be cost-ineffective."

- (c) We suggest revising the second objective so as to read "to advise Council on new municipal environmental by-laws and on federal and provincial environmental legislation and programs".
- (d) The third, fourth and fifth objectives are acceptable as stated.
- (e) In the sixth objective, delete "facilitate" and replace with "have input to".
- (f) Rewrite the seventh objective as follows: "to propose municipal and community initiatives that could enable the City of Red Deer to achieve a leadership role with regard to environmental matters".

2. Scope

The revision to the first objective narrows the Board's scope somewhat. We feel the words "wastes etc." should be deleted from the last sentence.

3. Structure

The Board should be composed of persons resident in Red Deer. As there are no landscape architects in the City, we suggest that Association be deleted and replace with the respective association of agrologists or Planners (AACIP). We also feel the City Public Works Department should be included because of its responsibility regarding landfill and sewage treatment. However, we question the inclusion of the Finance Department as well as Public Relations/Personnel/Safety. There would be merit in also considering representation from either Red Deer College or one of the City's senior high schools.

Otherwise, the RDRPC staff regard the proposed Terms of Reference for establishing an Environmental Advisory Board as commendable. I trust these suggestions are helpful.

Yours truly

D. ROUHI, ACP, MCIP  
SENIOR PLANNER

DR/pim

## BYLAW

Being a Bylaw of the City of Red Deer to establish an Environmental Advisory Board

WHEREAS growing environment awareness will require governments to address an increasing number of environmental issues which will affect most areas of municipal operations, and

WHEREAS the City of Red Deer prides itself on its cleanliness, family appeal, and ecological amenities, and

WHEREAS the City of Red Deer wishes to provide leadership in areas dealing with environmental issues,

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

### SHORT TITLE

1. This bylaw may be cited as the "Environmental Advisory Board Bylaw."

### INTERPRETATION

2. In this bylaw, unless the context otherwise requires, the following words, terms and expressions shall have the following meanings:
  - a) "Board" shall mean the Environmental Advisory Board established by this Bylaw;
  - b) "City" shall mean the City of Red Deer in the Province of Alberta;
  - c) "City Clerk" shall mean the City Clerk of the City;
  - d) "Commissioners" shall mean the Commissioners of the City;
  - e) "Council" shall mean the Council of the City elected pursuant to the provisions of the Municipal Elections Act;
  - f) "Member" shall mean a member of the Board.

### APPOINTMENT OF MEMBERS

3. (1) An Environmental Advisory Board in and for The City of Red Deer consisting of 7 members is hereby established.

- (2) The Board shall consist of the following members to be appointed by Council and shall include:
  - a) One (1) member of Council, and an alternate
  - b) The rest to be supplied by Don Batchelor
- (3) All members appointed shall be appointed for a two-year term and shall remain in office until respective successors are appointed with the exception of the member of Council who shall be appointed for a one-year term.
- (4) The Director of Engineering Services and Director of Community Services shall be technical advisors to the Board without voting rights.
- (5) The Committee shall elect a chairman at its first meeting in each year from among its membership, provided that the chairman shall not be a member of Council or an employee of the City. In the absence of the Chairman, an acting chairman shall be elected from among the members.

#### TERMS OF OFFICE

4. (1) The first aldermanic representative and aldermanic alternate shall serve until the statutory meeting of Council in 1992. Thereafter aldermanic representatives shall be appointed for one-year terms.
- (2) Of the first members, three (3) members shall serve until the statutory meeting of Council in 1992 and the remaining three (3) shall serve until the statutory meeting of Council in 1993. Therefore, appointment of members shall be made for two (2) year terms.
- (3) Should a vacancy on the Board occur at any other time for which a person is appointed, Council may appoint a new person to fill the vacancy for the remainder of that term.
- (4) Any member may be re-appointed to the Committee at the expiration of his term, except that the appointment of the member of Council shall terminate when the appointee ceases to be a member of Council.



- (5) Any member may resign from the Board anytime upon sending a written notice to the City Clerk to that effect.
- (6) Any member may be removed from the Board by the Council at anytime on the recommendation of the Commissioners.
- (7) All members shall remain in office until their respective successors are appointed by the Council.

#### ATTENDANCE AT MEETING

- 5. (1) Any member of the Board who is absence from three (3) consecutive regular meetings of the Board, unless such absence be caused by illness or be authorized by resolution of the Board entered upon its minutes, shall ipso facto forfeit his/her membership, and another person may be appointed by Council in his/her place for the remainder of his/her term of office. Any member forfeiting his/her office may be eligible for re-appointment in the future but shall not be eligible for re-appointment for the unexpired portion of the term so forfeited.

#### BOARD DUTIES AND RESPONSIBILITIES

- 1. Neither the Board nor any member thereof shall have any power to pledge the credit of the City in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City, without prior approval by Council.

DATE: July 25, 1990  
TO: COMMISSIONER H. MICHAEL C. DAY  
FROM: DON BATCHELOR  
Parks Manager  
RE: PROPOSED ENVIRONMENTAL ADVISORY BOARD

---

Attached is a draft of the proposed Environmental Advisory Board Bylaw, as prepared by the committee established. This draft was prepared in consultation with Alderman T. Guilbault and the City Solicitor.

The duties and responsibilities were established based on a listing of a possible twenty-four (24) duties which were comprised from a list of comments supplied by department heads and from excerpts of environmental board bylaws in other Alberta municipalities.

Consensus was reached on all sections, except for the following points raised by Alderman Guilbault, which have not been incorporated in the draft:

- a) County of Red Deer representative on the Board in place of a representative from the Department of Environment.
- b) An additional duty and responsibility to act as a resource or collection agency for environmental policies and legislations.

I submit this draft for your review such that it can be placed on the agenda of a Special Department Head Meeting.



DON BATCHELOR

DB/ad

Att.

- c. Alderman T. Guilbault  
Bryon Jeffers, Director of Engineering Services  
Kelly Kloss, Assistant City Clerk  
Paul Meyette, R.D.R.P.C.



BYLAW 3020/90

Being a Bylaw of the City of Red Deer to establish an Environmental Advisory Board

WHEREAS growing environment awareness will require governments to address an increasing number of environmental issues which will affect most areas of municipal operations, and

WHEREAS the City of Red Deer prides itself on its cleanliness, family appeal, and ecological amenities, and

WHEREAS the City of Red Deer wishes to provide leadership in areas dealing with environmental issues,

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

SHORT TITLE

1. This bylaw may be cited as the "Environmental Advisory Board Bylaw".

INTERPRETATION

2. (1) In this bylaw, unless the context otherwise requires, the following words, terms and expressions shall have the following meanings:
  - a) "Board" shall mean the Environmental Advisory Board established by this Bylaw;
  - b) "City" shall mean the City of Red Deer in the Province of Alberta;
  - c) "City Clerk" shall mean the City Clerk of the City;
  - d) "Commissioners" shall mean the Commissioners of the City;
  - e) "Council" shall mean the Council of the City elected pursuant to the provisions of the Municipal Elections Act;
  - f) "Member" shall mean a member of the Board.

- (2) The titles or headings used in this Bylaw are inserted for convenience of reference only and shall not affect the interpretation or construction of this Bylaw.

APPOINTMENT OF MEMBERS

3. (1) An Environmental Advisory Board in and for the city consisting of 7 members is hereby established.
- (2) The Board shall consist of the following members to be appointed by Council and shall include:
- a) one (1) member of Council, and an alternate;
  - b) one (1) representative of either the Red Deer Public School Board or the Red Deer Catholic Board of Education;
  - c) one (1) representative from the Red Deer Chamber of Commerce;
  - d) two (2) citizens at large;
  - e) one (1) representative from a registered environmental society or organization within Red Deer;
  - f) one (1) representative from Alberta Environment.
- (3) All members appointed shall be appointed for a two-year term, with the exception of the member of Council who shall be appointed for a one-year term.
- (4) Notwithstanding the term of a member's appointment, a member shall remain in office until his respective successor is appointed by the Council.
- X (5) The Director of Engineering Services and Director of Community Services of the city, The Director of the Red Deer Regional Planning Commission and a representative of the Red Deer Regional Health Unit shall be technical advisors to the Board without voting rights.
- (6) The Committee shall elect a chairman at its first meeting following the statutory meeting of Council in each year

from among its membership, provided that the chairman shall not be a member of Council or an employee of the City. In the absence of the chairman, an acting chairman shall be elected from among the members.

TERMS OF OFFICE

4. (1) The first aldermanic representative and aldermanic alternate shall serve until the statutory meeting of Council in 1992. Thereafter, aldermanic representatives shall be appointed for one-year terms.
- (2) The School Board representative shall serve for two (2) year terms on an alternating-term basis between the Red Deer Public School Board and the Red Deer Catholic Board of Education, commencing with the Public School Board.
- (3) Of the first members, three (3) members shall serve until the statutory meeting of Council in 1992 and the remaining three (3) shall serve until the statutory meeting of Council in 1993. Thereafter, appointment of members shall be made for two-year terms.
- (4) Should a vacancy on the Board occur at any other time for which a person is appointed, Council may appoint a new person to fill the vacancy for the remainder of that term.
- (5) Any member may be re-appointed to the Committee at the expiration of his term, except that the appointment of any member of Council, Red Deer Public School Board, Red Deer Catholic Board of Education, Red Deer Chamber of Commerce, a registered environmental society or organization, or Alberta Environment, shall terminate when the appointee ceases to be a member of their respective body as listed herein.
- (6) Any member may resign from the Board at any time upon sending written notice to the City Clerk to that effect.
- (7) Any member may be removed from the Board by the Council at any time on the recommendation of the Commissioners.

ATTENDANCE AT MEETING

5. (1) Any member of the Board who is absent from three (3) consecutive regular meetings of the Board, unless such absence be caused by illness or be authorized by resolution of the Board entered upon its minutes, shall cease to be a member, and another person may be appointed by Council in such member's place for the remainder of such member's term of office. Any member forfeiting such member's office may be eligible for re-appointment for the unexpired portion of the term so forfeited.

MEETINGS

6. (1) No less than six (6) regular meetings of the Board shall be held in each year, at such time and place as shall be determined by the Board at its first meeting following the Statutory meeting of Council in October of each year, but may be changed by the Board from time to time as it deems advisable.
- (2) Special meetings of the Board may be called on 24 hours verbal notice by the Chairman of the Board, or upon 24 hours verbal notice at the request of any three members of the Board.

QUORUM AND VOTING

7. (1) Four (4) members shall constitute a quorum of the Board.
- (2) All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated.

MINUTES

8. The Board shall ensure that a Minute Book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem. Copies of all minutes shall be filed with the City Clerk.

ADMINISTRATIVE SUPPORT

9. The City Clerk's Department of the City shall provide corporate secretarial services for the Board including the preparation of agendas, minutes, correspondence and other incidentals.

BOARD DUTIES AND RESPONSIBILITIES

10. The Board shall have the following duties and responsibilities:
- (1) To act as a liaison and coordinating body with existing environmental societies and organizations, as required, to direct their concerns and inquiries to the appropriate City department, Council, or other legislative body.
  - (2) To assist and make recommendations with respect to conducting public meetings and workshops, as required, on environmental issues, to provide a forum for residents to share or express concerns, suggestions or inquiries.
  - (3) To act as a liaison with City departments and advise Council on potentially sensitive environmental issues.
  - (4) To act as a liaison and coordinating body to consider and make recommendations on environmental initiatives by provincial or federal agencies.
  - (5) To review and recommend to Council environmental policies.
  - (6) To provide comments, as required, on various ongoing environmental public education programs.
  - (7) To review major planning documents and development proposals which may have environmental implications; as may be referred by the Commissioners to the Board.
  - (8) To act as a liaison with the private business sector to provide information on new environmentally related operational or development procedures.

11. Neither the Board nor any member thereof shall have any power to pledge the credit or course of action of the City in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City, without prior approval by Council.
12. This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

READ A SECOND TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

DATE: September 18, 1990  
TO: Parks Manager  
FROM: City Clerk  
RE: ENVIRONMENTAL ADVISORY BOARD BYLAW NO. 3020/90

---

Your report dated September 7, 1990, pertaining to information concerning the above noted bylaw and recommending the approval of same received consideration at the Council meeting of September 17, 1990. At the above noted meeting, Council gave three readings to said bylaw following a small change to the Board duties and responsibilities.

I am enclosing herewith a copy of the bylaw as finally passed by Council at the meeting referred to above.

This office will now be advertising for nominations and sending letters to the representative organizations to submit the names of their nominees in order that Council might make all appointments at the Organizational Meeting of Council to be held towards the end of October.

Trusting that you will find this satisfactory.



C. Sevcik  
City Clerk

CS/ds

c.c. City Commissioners  
Directors  
Department Heads  
Principal Planner  
City Solicitor

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6198

City Clerk's Department 342-8132

September 18, 1990

Red Deer Chamber of Commerce  
3017 - 50 Avenue  
Red Deer, Alberta  
T4N 5Y6

Attention: Mr. Pat Henry

Dear Pat:

At The City of Red Deer Council meeting held on September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

The Bylaw itself is fairly self-explanatory, however, I would draw to your attention the section of Appointment of Members. Council felt it would be advantageous to have a Representative from the Red Deer Chamber of Commerce included in the Board's membership. In this regard, I would request that the Red Deer Chamber of Commerce appoint a member to sit on this Board. I have attached a Representation on Council Committees form which I would ask the appointed Representative to fill out for our record.

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp

c.c. Parks Manager

*a delight  
to discover!*





# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Red Deer Public School Board  
4747 - 53 Street  
Red Deer, Alberta  
T4N 2E6

Attention: Dave Blacker  
Superintendent

Dear Dave:

At The City of Red Deer Council meeting held on September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

As outlined within the Bylaw, it is Council's intention to include Representation on the Environmental Advisory Board from either the Red Deer Public School Board or the Red Deer Catholic Board of Education. In this regard it was agreed that the School Board Representative be on an alternating basis, with the Public School Board serving the first two-year term, followed by the Catholic School Board serving the next, and so on.

With regard to the above, I would respectfully request the Public School Board to appoint a representative to said Board at their earliest convenience. I have attached a "Representation on Council Committee form" that I would ask your Representative to complete for our record.

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp



c.c. Parks Manager

*a delight  
to discover!*

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Red Deer Catholic Board of Education  
3827 - 39 Street  
Red Deer, Alberta  
T4N 0Y6

Attention: Joe Docherty  
Superintendent

Dear Joe:

At The City of Red Deer Council meeting held on September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

As outlined within the Bylaw, it is Council's intention to include Representation on the Environmental Advisory Board from either the Red Deer Public School Board or the Red Deer Catholic Board of Education. In this regard it was agreed that the School Board Representative be on an alternating basis, with the Public School Board serving the first two-year term, followed by the Catholic School Board serving the next, and so on.

This is submitted for your information at this time only. This office will be contacting you at the expiration of the Red Deer Public School Board Representative's term in order that we may obtain a Representative from the Catholic School Board.

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp



Parks Manager

**RED DEER***a delight  
to discover!*

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Alberta Environment  
Water Resources Admin. Division  
3rd Floor, Provincial Building  
4920 - 51 Street  
Red Deer, Alberta  
T4N 6K8

Attention: Reinhard E. Kerber  
Regional Administrator

Dear Sir:

At The City of Red Deer Council meeting of September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

This Board would consist of seven members, of which one member would represent Alberta Environment. It was Council's feeling that a member from your office would be of great benefit to the Board in dealing with issues on the environment.

I would respectfully request that you submit a name to the undersigned as soon as possible in order that we may include this in our Organizational meeting. I have also attached a "Representation on Council Committees form" which I would ask your representative to complete for our record.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to call.

Sincerely,

KELLY KLOSS  
ASSISTANT CITY CLERK

KK/sp

Encl.

c.c.

Parks Manager

**RED DEER***a delight  
to discover!*



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Red Deer River Naturalists  
c/o Mrs. Dorothy Dickson  
Box 785  
Red Deer, Alberta  
T4N 5H2

Dear Madam:

At The City of Red Deer Council meeting of September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

This Board would consist of seven (7) members, of which one member would be a representative from a Registered Environmental Society or Organization within Red Deer.

In this regard, I would request that if your Organization is interested in submitting a Representative to be considered by Council, please do so by no later than October 9, 1990 in order that we may include same in our Organizational meeting. I have also attached a "Representation on Council Committees form", which I would ask your Representative to complete for our records.

For your information, this request is also being sent to the following environmental groups:

Citizens Action Group for the Environment  
Red Deer Fish & Game Association  
Normandeau Cultural & Natural History Society

2.....




*a delight  
to discover!*

Page 2  
September 13, 1990

Please forward all correspondence to The City of Red Deer, City Clerk's Department,  
Attention: K. Kloss, Box 5008, Red Deer, Alberta, T4N 3T4.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate  
to call.

Sincerely,

A handwritten signature in dark ink, appearing to be 'K. Kloss', written over the typed name.

MR. KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp

c.c.            Parks Manager

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Citizens Action Group for the Environment  
c/o Mrs. S. Schramm  
R. R. 2  
Lacombe, Alberta  
TOC 1SO

Dear Madam:

At The City of Red Deer Council meeting of September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

This Board would consist of seven (7) members, of which one member would be a representative from a Registered Environmental Society or Organization within Red Deer.

In this regard, I would request that if your Organization is interested in submitting a Representative to be considered by Council, please do so by no later than October 9, 1990 in order that we may include same in our Organizational meeting. I have also attached a "Representation on Council Committees form", which I would ask your Representative to complete for our records.

For your information, this request is also being sent to the following environmental groups:

Red Deer River Naturalists  
Red Deer Fish & Game Association  
Normandeau Cultural & Natural History Society

2.....


*a delight  
to discover!*

Page 2  
September 13, 1990

Please forward all correspondence to The City of Red Deer, City Clerk's Department,  
Attention: K. Kloss, Box 5008, Red Deer, Alberta, T4N 3T4.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate  
to call.

Sincerely,

A handwritten signature in black ink, appearing to be 'K. Kloss', written over the typed name.

MR. KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp

c.c.            Parks Manager





# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Red Deer Fish & Game Association  
c/o Mr. John Dyck  
Box 2  
Red Deer, Alberta  
T4N 5E7

Dear Sir:

At The City of Red Deer Council meeting of September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

This Board would consist of seven (7) members, of which one member would be a representative from a Registered Environmental Society or Organization within Red Deer.

In this regard, I would request that if your Organization is interested in submitting a Representative to be considered by Council, please do so by no later than October 9, 1990 in order that we may include same in our Organizational meeting. I have also attached a "Representation on Council Committees form", which I would ask your Representative to complete for our records.

For your information, this request is also being sent to the following environmental groups:

Red Deer River Naturalists  
Citizens Action Group for the Environment  
Normandeau Cultural & Natural History Society

2.....



RED·DEER

*a delight  
to discover!*

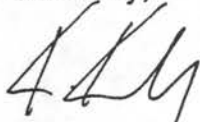


Page 2  
September 13, 1990

Please forward all correspondence to The City of Red Deer, City Clerk's Department,  
Attention: K. Kloss, Box 5008, Red Deer, Alberta, T4N 3T4.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate  
to call.

Sincerely,

A handwritten signature in dark ink, appearing to read 'K. Kloss', written over the typed name.

MR. KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp

c.c.            Parks Manager



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Normandeau Cultural & Natural History Society  
c/o Mrs. Eileen Dubois  
15 Piper Drive  
Red Deer, Alberta  
T4P 1H5

Dear Madam:

At The City of Red Deer Council meeting of September 17, 1990, Council passed the Environmental Advisory Board Bylaw, a copy of which is attached. The intent of this Board is to act in an advisory capacity to City Council on projects and issues that may have significant environmental implications.

This Board would consist of seven (7) members, of which one member would be a representative from a Registered Environmental Society or Organization within Red Deer.

In this regard, I would request that if your Organization is interested in submitting a Representative to be considered by Council, please do so by no later than October 9, 1990 in order that we may include same in our Organizational meeting. I have also attached a "Representation on Council Committees form", which I would ask your Representative to complete for our records.

For your information, this request is also being sent to the following environmental groups:

Red Deer River Naturalists  
Citizens Action Group for the Environment  
Red Deer Fish & Game Association

2.....



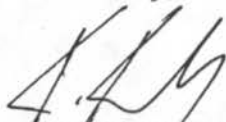
*a delight  
to discover!*

Page 2  
September 13, 1990

Please forward all correspondence to The City of Red Deer, City Clerk's Department,  
Attention: K. Kloss, Box 5008, Red Deer, Alberta, T4N 3T4.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate  
to call.

Sincerely,

A handwritten signature in dark ink, appearing to be 'K. Kloss', written over the typed name.

MR. KELLY KLOSS  
ASSISTANT CITY CLERK  
KK/sp

c.c.            Parks Manager

NO. 6

DATE: September 6, 1990  
TO: City Council  
FROM: City Clerk  
RE: 1990 A.U.M.A. CONVENTION RESOLUTIONS

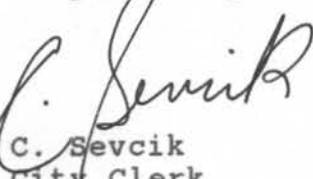
---

Under cover of a memo dated August 23, 1990, a copy of the Resolutions Book for the 1990 A.U.M.A. Convention to be held in Calgary September 26-28 was distributed to all members of Council and the administration.

Following hereafter are comments received from the administration with regard to various resolutions. You are requested to bring your Resolutions Book with you to the Council meeting.

Also enclosed hereafter is a letter from the City of Airdrie requesting Council's support of a proposed resolution pertaining to grants in lieu of taxes.

Respectfully submitted,



C. Sevcik  
City Clerk

CS/ds

#### Commissioners' Comments

In the past, Council has agreed to consider A.U.M.A. Resolutions before supper commencing at 4:30 p.m. and the same time schedule has been set aside this year.

"R.J. MCGHEE"  
Mayor

DATE: September 11, 1990  
 TO: City Clerk  
 FROM: City Assessor  
 RE: 1990 A.U.M.A. CONVENTION RESOLUTIONS

---

Further to your memo of August 23, 1990, we submit the following comments on items pertinent to the Departments within our jurisdiction:

1990 Resolution No. AGE/P1      Calgary  
    RE: A Senior Citizen Property Tax Deferment Program

The City Assessor is not aware of the provisions of the program as offered in the Province of British Columbia. However, a review of the concept of including a provision for a senior citizens property tax deferment program to the Local Government Financing Review Committee would be in order to obtain more information to make some sound and reasonable decisions with regard to this issue. Therefore, I would support the resolution as proposed for information purposes.

1990 Resolution No. A4      Fort Saskatchewan/Grande Prairie/AUMA Board  
    Grants-In-Lieu of Taxes

Historically grants-in-lieu of taxes have been paid to the level of participation that the provincial, or federal governments see fit, usually based on the assessment and mill rate that is applicable to the municipality, but not necessarily restricted to these amounts. Instances have occurred where assessments have been varied and mill rates applied and therefore assessment or tax income based on grants-in-lieu has been altered. It would be fair in my opinion that the provincial government be requested to advise the municipal governments in the Province of Alberta of intended cutbacks in adequate time that they might make adjustments for the budget process etc. I do not believe that the provincial government will commit to a request as put forward in Resolution #A4; however, support of same would not be out of order at this time.

1990 Resolution No. A22      Evansburg  
    Deferred Taxes

I interpret this proposal to intend to postpone taxes rather than cancel taxes. It is my considered opinion that a deferment of taxes could provide for minimal relief to a business; however, taxes do not, in my opinion, formulate a major portion of a business' expenses in operating etc. As well, annual budgets are required for municipalities operation and if taxes are deferred for any periods of time a municipality would be faced with borrowing funds to operate in the interim which adds a burden to the established tax paying City

Clerk  
 Page 2  
 September 11, 1990

businesses and tax paying residences. Indications within the resolution are that no taxation to new businesses is unfair and I would consider a deferment plan to be unfair as well. In addition businesses that are short lived in terms of operation would not be in a position to pay any deferred taxes and therefore, a write off of same would be required, thereby adding to the long term burden within a municipality as well. As indicated in the proposed resolution Section 106 of the Municipal Taxation Act does provide for Council's authority to cancel or refund all or any part of a tax levy; however, additionally to this clause it indicates that Council must feel that it is equitable to do so. In my opinion, the above would not be equitable to do so and I could not recommend support of this.

1989 Resolution No. B14

Morinville

Conversion of Urban Land to Farmland Tax Status

While it appears existing legislation provides a loophole for urban land owners to take advantage of a situation whereby they can qualify land to a farmland status for property tax purposes, and while there may be truth in this interpretation, the proposed amendment may not be the ultimate solution to the problem. In reviewing this proposal it is apparent that should a developer proceed with a registered plan of subdivision within a municipality and provide services as indicated during economic times that indicated such was feasible and prior to marketing some or all of these properties the economy shifted he could be in a position that would not allow him to exercise the just and right resource of farmland tax even though the property and land may be utilized for same. While it is understood that this clause would curtail many instances it may not be fair in other instances. Therefore, it would be my opinion that support by the Alberta Urban Municipalities Association of research into an amendment that would further rectify the assessment and tax situation with regard to farmland/non-farmland status within an urban municipality would be in order. Support of the proposed resolution may provide as many problems as are encountered at this time.

1990 Resolution No.B16

Peace River

Municipal Taxation Act

My interpretation of the intent of this proposed amendment would be to allow municipalities to assess and tax all school boards or school districts land and improvements other than those used for instructional purposes, or classrooms. In my opinion further direction and explanation would be required as to inclusions/exclusions, etc. However, as a general observation with no further information available I would find it difficult to support this proposal as it appears that grants are not available in larger numbers from the provincial government for support of school programs and therefore, should municipalities have the ability to collect taxes from school boards, the school boards would have no choice but to increase fees, supplementary assessments or other sources of

City Clerk  
Page 3  
September 11, 1990

revenue. Therefore, I cannot support this proposed resolution.

The above are comments of areas that are pertinent to the Land, Assessment and Taxation areas. I will be available for comment at the discussion period during Council Meeting, as required.

A handwritten signature in dark ink, appearing to read 'Al Knight', with a large, stylized flourish extending from the end of the signature.

Al Knight, A.M.A.A.

AK/bw

cc Director of Finance

DATE: August 30, 1990

FILE NO.

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: 1990 AUMA CONVENTION RESOLUTIONS

---

Resolution LAW/P1 - We support this resolution in principle; however, we have a concern that persons expecting a summons will simply refuse to sign for the mail, which means we will have to serve them personally.

Resolution A7 - We support this resolution. It is our opinion that, with the changes to the General Safety Statutes, the municipality's costs will rise through increased inspection responsibilities and increased reporting to the Province.

Resolution C1-1 - We understand the purpose behind this resolution; however, The City has not used Section 248 of the MGA. Instead, we use 160, which we feel is adequate for our purposes.

Resolution C1-3 - We understand the purpose of this resolution; however, our building permit bylaw authorizes a charge of \$25 for a zoning approval letter, which is adequate for our purposes.

Yours truly,



R. Strader

Bylaws and Inspections Manager

BUILDING INSPECTION DEPARTMENT

RS/vs





## MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: September 10, 1990

FROM: Gary Klassen, Associate Planner

RE: 1990 AUMA Convention Resolutions

The City Planning Section offers the following recommendation in regard to the above noted resolutions:

### **A5 - Calgary, Vision 2020**

The City has made a commitment to complete the Vision 2020 process as part of its long range planning program. A review of the 2020 documents with a perspective of identifying common goals with other municipalities and the province would be a positive benefit for the City. We recommend the City support this resolution.

### **B3 - Calgary, Registration of Reserve Land Purchased with Money-in-Lieu**

This resolution would permit parcels of land purchased with money-in-lieu of land to be registered as reserve without a survey. The amendment to Section 4(1)(b) of the Subdivision Regulation is consistent with the purpose of restricting the use of reserve funds for parks or school uses. We recommend the City support this resolution.

### **B17 - Peace River - Section 99, Planning**

The current provision in the Act permits a subdivision authority to require up to 10% of the parcel area or value thereof for the purpose of park or school uses. The revision sets a flat rate and may preclude negotiations on certain related factors which may be relevant to a particular development or the municipalities needs. We recommend the City does not support this resolution.

#### MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLETT No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTERTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLETT • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLIWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS

- 2 -

**C1-3 - Provost, Amendment to Planning Act: Zoning Compliance Certificates**

In regard to clarification of this process we would not object to an amendment of the legislation. We recommend the City support this resolution.

**C14 - Crowsnest Pass, Environmental Reserve**

Environmental reserve is designated as a result of an area being environmentally sensitive or unique with features requiring preservation, protection or restricted development. To lease such areas may compromise the purpose of the designation.

It may be appropriate to be more rigorous in the reviewing of areas for designation rather than assuming responsibility for property which is suitable for other uses. We recommend that the City does not support the resolution.



R. GARY KLASSEN, ACP, MCIP  
ASSOCIATE PLANNER

RGK/pim

CS-2.910

**DATE:** September 10, 1990

**TO:** CHARLIE SEVCIK  
City Clerk

**FROM:** CRAIG CURTIS  
Director of Community Services

**RE:** 1990 A.U.M.A. CONVENTION RESOLUTIONS  
Your memo dated August 23, 1990 refers.

---

The proposed 1990 resolutions have been reviewed by the Parks, Social Planning and Recreation & Culture Managers, and the Museums Director. Our comments and recommendations may be summarised as follows:

1. **SECTION P: RESOLUTION RELATED TO POLICY STATEMENTS**

**RESOLUTIONS WST/P1, P2, P3 and P4**

**Comment:**

The Normandeau Board is very conscious of waste management and recycling issues. I would strongly support the Section P resolutions and endorse the A.U.M.A. Position Statement on Waste Management. The Edmonton resolution WST/P4 is the most comprehensive.

Museums Director

I support the intent of the above resolutions. However, caution is advised to ensure that the cost/benefit ratio of some of the programs does not become unreasonable. I support resolution WST/P4 regarding the need for comprehensive environmental legislation which should be uniformly applied to all facilities and communities.

Director of Community Services

**Recommendation:**

That City Council support the resolutions.

Charlie Sevcik  
Page 2  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

#### **RESOLUTION REV/P4: AMPLE GRANT PROGRAM**

**Comment:**

I would recommend support of this resolution, as the Recreation & Culture Department has made good use of AMPLE funds to upgrade Recreation & Culture facilities in such a way that no increased operational costs resulted. With our aging infrastructure, this type of funding becomes even more important.

Recreation & Culture Manager

Since the Museums and other community agencies have benefited from this program, I would strongly support the resolution.

Museums Director

I support the need for municipal funding to be stabilized to assist in long-term financial planning. Many municipalities have become dependent upon the AMPLE Grant Program, and its continuation would be of major assistance.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

2. **SECTION "A" RESOLUTIONS**

#### **RESOLUTION A4: GRANTS-IN-LIEU OF TAXES**

**Comment:**

The municipality is dependent upon these grants for revenue in return for services provided. I would strongly support the resolution.

Museums Director

Charlie Sevcik  
Page 3  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

**Recommendation:**

That City Council support the resolution.

**RESOLUTION A5: VISION 2020**

**Comment:**

Calgary's resolution may encourage the Province to reveal their longer range plans. Currently, municipalities are frequently left in the lurch by sudden changes in provincial policies. This arises in relation to several other resolutions. I would support the resolution.

Museums Director

I support the need for the Province to undertake long-range planning and prepare some form of vision statement. However, the preparation of the summary may be unduly time consuming.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

**RESOLUTION A8: S.T.E.P. PROGRAM**

**Comment:**

The Normandeau Board facilities, along with several other tourism and cultural agencies, rely heavily on funding assistance for special project and term manpower. I would strongly support the resolution.

Museums Director

Charlie Sevcik  
Page 4  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

I believe that the cuts to the Student Temporary Employment Program (S.T.E.P.) were counter-productive. I anticipate that the Province will reconsider this decision and restore previous levels of funding.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

**RESOLUTION A9: FEDERAL REIMBURSEMENTS TO ALBERTA UNDER THE CANADA ASSISTANCE PLAN (C.A.P.)**

**Comment:**

I agree with the intent of this resolution. Since it was introduced, however, the Province of British Columbia (with the support of Alberta) has challenged the authority of the federal government to impose such a limit on three provinces. One level of the court system has ruled in favour of the provinces, but the federal authorities are taking the matter further. New information will likely be available at the A.U.M.A. Convention. I would urge Council to generally support the intent of the resolution, as it stands.

Social Planning Manager

I consider that the limit imposed on the three provinces is very unfair. However, the federal government will, almost certainly, need to place a ceiling on expenditures under this program.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

Charlie Sevcik  
Page 5  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

**RESOLUTION A14: DEMAND METER**

**Comment:**

I am supportive of this resolution; however, I recognize it has been debated by Council in the past, and City Council has chosen not to support my recommendation.

Recreation & Culture Manager

I believe that the method of charging, based on demand and consumption, is fair and reasonable. I, consequently, do not support the resolution.

Director of Community Services

**Recommendation:**

That City Council **NOT** support this resolution.

**RESOLUTION A17: THE NEED FOR INCREASED PROVINCIAL SUPPORT FOR THE FAMILY & COMMUNITY SUPPORT SERVICES (F.C.S.S.) PROGRAM**

**Comment:**

Council should be aware that the cost sharing in the Red Deer and District F.C.S.S. Program is now approximately 75% provincial, and 25% municipal, as a result of the restriction on increases to F.C.S.S. funding since 1986. Council will recall that an inter-cities task force on F.C.S.S. funding was established, with Alderman John Campbell representing Red Deer. This task force submitted a brief recommending increases in F.C.S.S. funding to Premier Don Getty, in January 1990.

Social Planning Manager

I support the need for additional funding. However, I believe that the Province's first priority must be deficit reduction. If the deficit continues to grow, all these programs will be in serious jeopardy in the future.

Director of Community Services

Charlie Sevcik  
Page 6  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

**Recommendation:**

That City Council support the resolution.

**RESOLUTION A18:**  
**COMMUNITY RECREATION/CULTURAL GRANT PROGRAM (C.R.C.)**

**Comment:**

I support this resolution and, in it, recognize that a position paper is being prepared now by the Alberta Recreation & Parks Association, to be presented to the Province in consideration of this program.

Recreation & Culture Manager

The Normandeau Board and its cooperating societies, such as Kerry Wood Nature Centre Association and the Museum Society, have been greatly aided by C.R.C. grants. The projects have contributed to enhanced programs and facilities. Resolution A18 proposes getting the program plan underway early. I would strongly support the resolution.

Museums Director

The completion of advance planning and notification by the Province to phase out and/or phase in a replacement program to C.R.C. is essential, such that groups, organizations, societies and municipalities can effectively plan for the adjustments.

Parks Manager

I strongly support the need for stability in this program which will facilitate long-range planning and development.

Director of Community Services

**Recommendation:**

That City Council support the resolution.



Charlie Sevcik  
Page 7  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

### **RESOLUTION A19: C.R.C. GRANT PROGRAM**

**Comment:**

I would not recommend support of this resolution, as I believe flexibility must remain with each municipality.

Recreation & Culture Manager

Although it is most desirable to not duplicate existing facilities, capital development of new facilities should not be a primary objective of C.R.C. Alternatively, the expansion, redevelopment, repair and operational assistance of existing facilities should be a higher priority.

Parks Manager

This proposal put forward by the Town of Lacombe would reduce municipal autonomy and be impossible to administer. I am strongly opposed to the resolution.

Director of Community Services

**Recommendation:**

That City Council **NOT** support the resolution.

### 3. **SECTION "B" RESOLUTIONS**

#### **RESOLUTION B2: FIRECRACKERS and FIREWORKS REGULATIONS**

**Comment:**

I support the need to regulate fireworks on a province-wide basis.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

Charlie Sevcik  
Page 8  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

**RESOLUTION B3: REGISTRATION OF RESERVE LAND  
PURCHASED WITH MONEY-IN-LIEU**

**Comment:**

Since money obtained in lieu of reserve (sale of reserve land) can only be used for parkland acquisition and development, it would seem reasonable the funds obtained from removing reserve should be used to purchase and designate new parkland as reserve.

Parks Manager

This resolution is aimed at resolving a technical problem in the legislation. I strongly support the need to amend Section 4(1)(b), the Subdivision Regulation, so as to permit parcels of land purchased with money-in-lieu to be registered as reserve land without the necessity of survey.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

**RESOLUTION B4: REDISTRIBUTION OF CURRENT PROVINCIAL GRANTS  
TO BETTER MEET MUNICIPALITIES' COMMUNITY/CULTURAL NEEDS**

I would not support this resolution, as the two programs must be complementary, yet, it must be recognized that the Community Facility Enhancement Program is broader than that of C.R.C., providing funding to other community facilities beyond recreation and culture. I do support, however, the need for these to be complementary, and requiring local municipal approval, so as not to duplicate effort or to provide funding from either source that could prove detrimental to the municipal tax base in future years, in operating or managing facilities.

Recreation & Culture Manager

Charlie Sevcik

Page 9

September 10, 1990

1990 A.U.M.A. Convention Res.

---

Although I support the need to coordinate the two programs such that they are complementary, clearly, the projects achieved and accomplished by these programs are quite different. I strongly encourage that the two programs remain separate, such that the number of groups or agencies that can access one fund or another is maximized, and that the range or variety of projects that qualify for grants remains wide spread.

Parks Manager

The Normandeau Board has enjoyed support under both programs. I consider them to be effective means of distributing provincial funds to municipalities. The programs could be enhanced by coordination and planning in general, and I would strongly support the resolution.

Museums Director

Although the intent of this resolution should be supported, some caution on the preamble is necessary. Council members should keep in mind that the two funding programs are intended to meet quite different objectives. C.R.C. funding is directed to recreation/cultural programs; C.F.E.P. is much broader in scope, designed to support facilities to enhance functioning of families in our communities. C.F.E.P. is much broader, therefore, than recreation and culture. Nevertheless, the objective of having greater municipal input and control over the projects that are funded under C.F.E.P. is a worthwhile objective.

Social Planning Manager

I support the intent of the resolution, which is aimed at making the C.R.C. and C.F.E.P. Grant Programs complementary and ensuring municipal input. However, I strongly disagree with the A.U.M.A. comments which fail to recognize the difference between the two programs. The Community Facility Enhancement Program (C.F.E.P.) is broader in scope and applies to **all** community facilities. It also recognizes the primary need for the renovation and upgrading of facilities, as opposed to new capital projects.

Director of Community Services

**Recommendation:**

That City Council support the resolution, but **not** A.U.M.A.'s comments.

Charlie Sevcik  
Page 10  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

#### **RECOMMENDATION B12: WEED AND PEST CONTROL**

**Comment:**

The Normandeau Board is environmentally conscious, and is faced with special weed control problems in the Gaetz Lakes Sanctuary. This promotes my interest in supporting this resolution.

Museums Director

I strongly support the need to reduce chemical control and research alternate weed and pest controls. The City of Red Deer has been the pilot community for the introduction of a biological mosquito control program.

Director of Community Services

**Recommendation:**

That City Council support the resolution.

4. **SECTION "C1" RESOLUTIONS**

#### **RESOLUTION C1-4: ENVIRONMENTAL RESERVE**

**Comment:**

Environmental Reserve is designated under the terms of the Planning Act because a respective area is environmentally sensitive or unique (i.e., lakeshore, ravine, river valley, creek escarpment, etc.). Since the intent of Environmental Reserve is preservation and protection, strict limitations must remain in place to restrict all types of development, land use or change to the area. For these reasons, I am strongly opposed to this resolution.

Parks Manager

Charlie Sevcik  
Page 11  
September 10, 1990  
1990 A.U.M.A. Convention Res.

---

I am strongly opposed to the lease of Municipal or Environmental Reserve. The legislation presently provides strong and consistent provincial direction across the province, and I do not support an amendment to the Planning Act in this regard.

Director of Community Services

**Recommendation:**

That City Council **NOT** support the resolution.



CRAIG CURTIS

CC:dmg

- c. Rick Assinger, Social Planning Manager  
Don Batchelor, Parks Manager  
Lowell Hodgson, Recreation & Culture Manager  
Paul Meyette, Principal Planner, R.D.R.P.C.  
Morris Flewwelling, Museums Director

DATE: August 27, 1990  
TO: Charlie Sevcik, City Clerk  
FROM: Alan Scott, Economic Development Manager  
RE: AUMA CONVENTION RESOLUTIONS

---

Resolution B-11, submitted by the Town of Fort McLeod, deals with industrial incentives for small communities. It recommends that the Government of Alberta develop tangible market incentives for small industries/manufacturing to locate in small communities. As a start, the word small must be more clearly defined. Most industries and manufacturing in Alberta would be classified as small by North American standards. By the same token, the same standard would probably categorize every community in Alberta outside of Edmonton and Calgary as being small. If this is what is being intended, then the resolution reaffirms the government's decentralization policy, which was introduced in the early 70's. I am not aware of this policy being changed, although it does not appear to be as important to the government as it once was.

I believe the Town of Fort McLeod is referring to communities much smaller than those defined above, and it would be difficult to support such a resolution. There are already some programs in place through the Department of Municipal Affairs, designed for communities of 10,000 population or less. As a result, communities the size of Red Deer seem to fall between the cracks, not being eligible for grants under the Municipal Affairs program, and missing out on some of the promotional efforts which are centered around Edmonton and Calgary.



Alan V. Scott

MANAGER ECONOMIC DEVELOPMENT

AVS/mm

DATE: September 7, 1990

TO: City Clerk

FROM: Fire Chief

RE: 1990 AUMA CONVENTION RESOLUTIONS

---

I would respectfully request Council's support for the following resolutions at the AUMA Convention.

1. Resolution No. REV/P1 re: Taxes Levied on Fire Insurance and Automobile Insurance Premiums.

The Government of Alberta levies a tax on all fire insurance premiums to pay for the operation of the Provincial Fire Commissioners Office.

The number of services provided by this office have decreased over the past number of years with the Government effort to down size. Services such as inspection of Government facilities have been totally passed on to the municipality as the Government has eliminated its inspection service section and only acts in an advisory role.

2. Resolution No. A3 re: Emergency 9 1 1 System.

There are presently only five municipalities in Alberta where 9 1 1 service is available; Edmonton, Calgary, Red Deer, County of Strathcona and Lethbridge.

Many delays occur in getting immediate emergency assistance to persons requiring it because of the lack of a Provincial 9 1 1 system, and the inability of callers to know or remember emergency numbers other than 911.

With the popularity of cellular phones, our 9 1 1 centre receives calls from Didsbury to Ponoka on cellular phones from people dialing 9 1 1 for assistance. With a Provincial 9 1 1 system, these calls would be directed to the nearest municipality to the emergency for assistance.

City Clerk (AUMA Convention)  
September 7, 1990  
Page 2

3. Resolution A12 Re: Mobile Radio License Fees

The Federal Department of Communications recently served notice of major increases to municipal license fees based on the premise they could better manage the frequency spectrum with these increased fees. The cost to the City of Red Deer from these increased fees is approximately \$20,000 per year.

As a provider of essential services not only to its own citizens, but often to adjoining municipalities, and because mobile communications are an essential part of carrying out these obligations, it is unfair to place these additional fees on local Government

4. Resolution B2 Re: Firecrackers & Fireworks Regulations

Council dealt with this subject this year by initiating a local Bylaw restricting the sale and use of fireworks and firecrackers, however, in the interests of uniform legislation the Provincial Fire Code should be amended to accepting control of these devices on a Provincial basis.

Respectfully submitted



Robert Oscroft  
FIRE CHIEF

RO/cb



DATE: August 29, 1990  
TO: City Council  
FROM: City Clerk  
RE: 1990 A.U.M.A. CONVENTION RESOLUTIONS

---

Resolution #B1 - Campaign Contributions/Expenditures

This resolution requests the government to amend the Local Authorities Act to include a provision enabling a municipality to enact a bylaw binding upon candidates for election which may require the disclosure of campaign contributions and expenditures, limit the maximum amounts of campaign contributions and expenditures, require audited statements to be prepared and disclosed to the public, and to provide penalties for failure to comply with the bylaw. The amendment to the Act would not compel a Council to pass such a bylaw as it would be entirely at Council's discretion.

Resolution #B6 - Opening of Institutional and Advance Ballot Boxes

This resolution requests the amendment of the Local Authorities Election Act to permit the feeding of institutional and advance ballots into the ballot counting machine, but not the tabulation of results prior to the close of voting on election day. This amendment would have no application to The City of Red Deer under its current election system, however, we are currently considering the feasibility of counting ballots by way of a voting machine, and we certainly favour the recommended amendment. It should be noted that no results would be tabulated prior to 8 p.m. and therefore secrecy of the count would be safeguarded until after the polls close.

Resolution #B7 - Hours of Voting

Currently the hours of voting are from 10 a.m. to 8 p.m. This resolution requests the Act be amended to provide that voting stations be kept open continuously from 8 a.m. to 8 p.m.

We require our election workers to come one hour in advance of the polls opening in order that they may properly set up the station in accordance with all of the requirements of the Act, and to be ready when the polls open precisely at 10 a.m. Most of the election workers remain in the voting stations until 11 p.m. to midnight,

City Council  
 August 29, 1990  
 Page 2

tabulating results and completing all of the election forms. This means that they have been in the voting stations continuously from 9 a.m. until 11 p.m. - midnight, a total of 14 to 15 hours. While it may not appear so, the work is very demanding and stressful and most workers go home exhausted. The recommendation to add a further two hours at the beginning of the day will further exacerbate the working conditions for the worker and for this reason we do not support the suggested amendment.

Many persons do go to their place of employment between the hours of 8 a.m. and 10 a.m. If the hours in fact were changed as suggested, it is not certain how many would take advantage of this opportunity to vote early on their way to work. If in fact this proved to be the case, the lineups after working hours, especially between 6 and 8 p.m., might be diminished somewhat. Quite conceivably, with the extended hours, a better voter turnout might also be experienced.

Personally I wouldn't be opposed to trying the extended hours for one election to see whether:

1. voters take advantage of the earlier opening hours so as to avoid lineups during the evening hours prior to close of polls;
2. voter turnout increases;
3. the effect on election workers.

My fear is that once the Act is changed, it is difficult to reverse the decision, even in spite of the evidence. It should also be noted that election costs will also increase if the hours are extended.

#### Resolution #B8 - Advance Institutional Vote

This resolution requests the amendment of the Local Authorities Election Act to allow for advanced voting at institutions. Apparently the reason for the requested change is to allow for election administrators flexibility of carrying out elections at hospitals, senior citizen homes and lodges, and auxiliary hospitals, during the time set for the advance vote, thereby enabling these election workers to be utilized for other duties on election day.

So long as the amendment provides for a municipal option, I have no objections to it. However, it seems to me that if one chooses to hold an advance vote for the institutions, there will be pressure to have the workers return on voting day to the

City Council  
 August 29, 1990  
 Page 3

institutions because many will have become patients in between those days. As a result, they will have missed the opportunity to vote at the advance vote and they would be denied the opportunity to vote on voting day. For that reason we would not choose to undertake an advance vote, but rather continue to visit the institutions on voting day, as has been the practice in the past.

Resolution #B9 - Legislative Amendment  
re: Section 22 (1) (e), Local Authorities Election Act

The existing Act provides that a person is not eligible to be nominated as a candidate in any election under the Local Authorities Election Act if on nomination day, he is an appointed official or employee of the local jurisdiction for which the election is to be held.

The amendment would enable an "employee" to apply for a leave of absence to enable him/her to run for office. If elected, the employee would be required to resign, if not elected, the employee would return to the position from which leave was taken. It is unclear as to whether it was intended that the exception also apply to "an appointed official". The exception referred to in Subsections (3), (4) and (5) only make reference to "an employee". I have phoned the A.U.M.A. office seeking clarification, and await their response.

I believe this suggested amendment comes about as the result of an employee of the City of Edmonton who attempted to seek election to the Council of the City of Edmonton at the last general election. There was some suggestion that the existing Act is in breach of the Charter of Rights. I do, however, believe that this is a political decision. If the legislation passes, any application from an employee for leave of absence to run in the election must be granted, and the employee must be returned to the position if unsuccessful in his/her bid to gain an elected office.

Resolution #B10 - Mail In Vote

This resolution requests the Government of Alberta to "investigate" the possibility of amending the Local Authorities Election Act to include a provision for a Mail In Vote. In past elections we always have had one or two individuals inquiring as to whether there is any possibility to vote at times other than the advanced vote and the dates set for

City Council  
August 29, 1990  
Page 4

regular voting because they will be absent and unable to vote at all. As Council is aware, general elections are held in October when some of our citizens are leaving to take up temporary winter residence in the States. The suggested amendment would assist those persons who know they will be absent from the local jurisdiction by allowing them to mail in their votes.

The Local Authorities Election Act currently provides that electors who by reason of physical disability find it impossible or extremely difficult to attend at the regular voting station may vote at the advance vote. In the light of this provision, we have always understood it to mean that the advance voting station must be accessible to the physically incapacitated. In the event the amendment is passed in the form suggested, there may be some questions arising as to the correct interpretation, i.e. could all electors suffering from some form of physical incapacity apply to vote in accordance with this section, or only those who are unable to leave their residence? If the intent is to apply to all those having a physical incapacity of one sort or another, we could be inundated with requests which would increase our costs and administration thereof.

Resolution #C2-4 - Voter Register

The suggested amendment is to remove Section 54 (1) because it duplicates Section 52. In practice, we follow the intent of this amendment as we do not duplicate information entered on the declaration in the voting register. The declaration becomes part of the voting register. We believe this is a housekeeping type amendment and agree with the recommendation.

Respectfully submitted,



G. SEVCIK  
City Clerk

CS/jt



77  
**City of Airdrie**  
P.O. Bag #5, Airdrie, Alberta T4B 2C9

Ph: (403) 948-5907  
Fax: (403) 948-6567

August 14, 1990

Mayor Robert McGhee  
City of Red Deer  
4914 - 48th Avenue  
Box 5008  
Red Deer, Alberta  
T4N 3T4

*Bob*  
Dear Mayor McGhee:

Attached please find a proposed resolution which the City of Airdrie will be bringing forward to the Alberta Urban Municipalities annual convention in Calgary this September.

In the late spring of this year it was announced that the province of Alberta would contribute only 94% of the 1989 funding levels for grants-in-lieu of property taxes. This caused considerable havoc with the budget process in Airdrie and I imagine that it did with a number of other communities as well. Although Premier Getty later reinstated the grants, it was only to the 1989 levels, leaving a shortfall in the 1990 budget.

I feel that it is imperative that this situation not arise again. Accordingly, the City of Airdrie will be introducing the attached resolution.

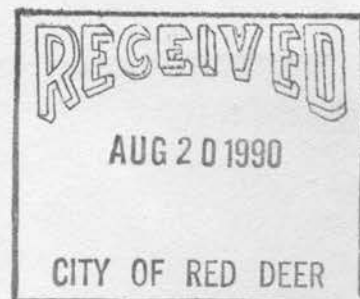
I would welcome any input that you can provide on this matter and hope that we can count on your support when the resolution is introduced.

Yours truly,

G. Grant McLean  
Mayor

GGM/es

Encl.



*"Alberta's Friendliest City"*

- WHEREAS: the Government of Alberta did unilaterally and without consultation cut the 1990 Grants-in-Lieu of Taxes program by 6% from its 1989 level; and
- WHEREAS: the Government of Alberta did not notify municipalities until April 25, 1990 of this change - after most municipalities had adopted their 1990 budgets; and
- WHEREAS: the Government of Alberta has since restored the Grants-in-Lieu of Taxes program to its 1989 level only, thus failing to meet the 1990 property tax levels; and
- WHEREAS: by failing to fund the 1990 Grants-in-Lieu of Taxes program at a level adequate to fully meet the 1990 property tax levels, the Government of Alberta has placed municipalities in a state of financial hardship.

NOW THEREFORE BE IT RESOLVED THAT:

The Alberta Urban Municipalities Association request the Government of Alberta to raise funding for the 1990 Grants-in-Lieu of Taxes program to a level which will allow the Government to fully meet its 1990 property tax obligations; and

That the Alberta Urban Municipalities Association encourage the Government of Alberta to consult with and adequately forewarn municipalities of changes to existing Grant programs to allow municipalities to budget accordingly.



FILE: COFAIRDR.GIL

DATE: August 22, 1990  
TO: CITY CLERK  
FROM: DIRECTOR OF FINANCIAL SERVICES  
RE: CITY OF AIRDRIE - GRANTS IN LIEU OF TAXES

---

The proposed resolution from The City of Airdrie addresses three concerns:

1. The decision was made without consultation with municipalities.
2. The notification was made late.
3. The grant has only been increased to the 1989 not the 1990 level.

Similar actions have been taken by the Province in previous years with similar requests made by the municipalities. In regard to item (3) above our information at this time is a final decision has not yet been made on whether the grant will be at the 1989 or 1990 levels.

I would recommend Council support the resolution because the more such concerns are brought to the attention of the Province the better the chance that the Province will remember to undertake proper consultation and notice.



A. Wilcock, B. Comm., C.A.  
Director of Financial Services

AW/mrk

DATE: August 23, 1990  
TO: City Clerk  
FROM: City Assessor  
RE: CITY OF AIRDRIE - GRANTS IN LIEU OF TAXES

---

Further to the request for support of the proposed resolution to Alberta Urban Municipalities Association, I would suggest that general support would be in order. It is my considered opinion that Paragraph #1 "Now therefore be it resolved that" and in reference to the increase of the 1990 funding for grants in lieu would not be within reason and probably not be granted by the Provincial Government. However, I would encourage the support of the second paragraph very vigorously to allow the municipalities the opportunity of financing the coming year's operation as required with the funds available as grants.



Al Knight, A.M.A.A.  
City Assessor

AK/ngl

c.c. Director of Finance



NO. 7

DATE: September 10, 1990

TO: City Clerk

FROM: E. L. & P. Manager

RE: TransAlta Utilities Corporation/Proposed Generation Tax Levy

---

It has just come to my attention that TransAlta Utilities Corporation (TAU) has directed correspondence to the Hon. Dick Johnston, Provincial Treasurer, and the Hon. R. Orman, Minister of Energy, a copy of which is attached.

The recommendation of TAU to have the Provincial Government reinstate the rebate of Provincial income taxes is a matter which Council has previously considered and approved.

However, TAU go on to recommend that, if required, the income tax rebate should be replaced with a province-wide tax levy at the generation level. Based on the limited knowledge of how this tax would be implemented, I would recommend that the City of Red Deer not support the proposal. There is a strong possibility that such a tax scheme will drastically change the Electric Energy Marketing Agency (EEMA) pooling mechanism. Presently EEMA pools only generation and transmission costs. Under the TAU generation tax proposal it is very likely that distribution costs will be pooled as well. The result of this is that the City of Red Deer will even further subsidize the rural Alberta customers, the City of Red Deer's electric utility will become subject to Public Utility Board examination, and municipal autonomy in setting Red Deer rates will be very seriously eroded if not totally lost.

I recommend that Council direct correspondence to the two Provincial Ministers named in the initial paragraph as well as our two MLAs stating that:

1. the City of Red Deer strongly urges the government to reconsider its decision to rescind the Provincial Income Tax Rebate, and

City Clerk  
Page 2  
September 10, 1990

2. no legislative or regulatory changes be implemented to impose the TAU proposed generation tax until all interested parties have been consulted; and
3. any scheme which reduces municipal autonomy in setting retail rates is strongly opposed.



A. Roth,  
Manager

AR/jjd

**TransAlta Utilities Corporation****110 - 12th Avenue S.W., Box 1900, Calgary, Alberta T2P 2M1 Telephone: (403) 267-7110**

May 31, 1990

The Hon. R. Orman  
Minister of Energy  
Government of Alberta  
228 Legislature Building  
Edmonton, Alberta  
T5K 2B6

Dear Mr. Orman:

TransAlta Utilities recommends that the Provincial Government reinstate the rebate of Provincial income taxes and, if required, replace the rebate with a province-wide tax levy at the utility generation level. The principal reasons are:

1. The discontinuance of the income tax rebate places a tax burden on customers of investor-owned utilities not borne by customers of municipally-owned (i.e. government-owned) utilities;
2. The unequal tax burden is compounded by the Goods and Services Tax;
3. The discontinuance of the income tax rebate significantly weakens Alberta's position in seeking a lift of the freeze on the Federal income tax rebate and threatens the continuance of that rebate for the future;
4. A provincial-wide tax levy on all utility customers would restore equity between the customers of investor-owned and government-owned utilities while strengthening Alberta's position on the Federal income tax rebate program; and
5. In setting such a levy your Government should recognize taxes currently being paid by the utility sector, particularly the power and pipeline taxes.

We enclose some background notes providing the bases for our recommendation. Similar notes and this recommendation have been discussed at a meeting with Myron Kanik and other representatives of



TransAlta Utilities Corporation

The Hon. Rick Orman

2

90-05-31

your department, together with Al O'Brien and other representatives of the Alberta Treasury, Paul Dawson of the City of Calgary and the writer.

Restoring the rebate of provincial income taxes and, if required, replacing it with a province-wide levy are essential to maintain the principles of equity, while providing to the Alberta Government a revenue source that is not in conflict with our efforts to lift the freeze on the Federal income tax rebate program.

A similar letter has been sent to The Hon. Dick Johnston.

Yours sincerely,

H.G. Schaefer  
Deputy Chairman of the Board  
and Chief Financial Officer

HGS/vh  
Enclosure

Commissioner's Comments

We would concur with the recommendations of the Electric, Light & Power Manager. The Electric, Light & Power Manager will be present at the Council meeting to elaborate on same and to answer any questions.

"R.J. MCGHEE"  
Mayor

September 19, 1990

The Honourable Dick Johnston  
Provincial Treasurer  
224 Legislature Building  
Edmonton, Alberta  
T5K 2B6

The Honourable Rick Orman  
Minister of Energy  
228 Legislature Building  
Edmonton, Alberta  
T5K 2B6

Dear Sirs:

**RE: TRANSALTA UTILITIES CORPORATION -- PROPOSED GENERATION TAX LEVY**

It has come to our attention that TransAlta Utilities Corporation has directed correspondence to your offices, a copy of which is attached, recommending that the Provincial Government reinstate the rebate of provincial income taxes and, if required, replace the rebate with a province-wide tax levy at the utility generation level.

Council of The City of Red Deer, at its meeting held on Monday, September 17, 1990, unanimously passed the following motion in regard to this matter.

**"RESOLVED** that Council of The City of Red Deer having considered report dated September 10, 1990, from the E. L. & P. Manager, re: TransAlta Utilities Corporation - Proposed Generation Tax Levy hereby agrees that letters be sent to the Provincial Minister of Energy and the Provincial Treasurer with copies to the Red Deer M.L.A.s stating that:

1. The City of Red Deer strongly urges the Government to reconsider its decision to rescind the Provincial Income Tax Rebate.

The Honourable Dick Johnston  
The Honourable Rick Orman  
Page 2  
September 19, 1990

2. No legislative or regulatory changes be implemented to impose the TransAlta Utilities proposed generation tax until all interested parties have been consulted.
3. Any scheme which reduces municipal autonomy in setting retail rates is strongly opposed."

Based on the limited knowledge of how a province-wide tax levy at the generation level would be implemented, we have serious concerns regarding this proposal. There is a strong possibility that such a tax scheme would drastically change the Electric Energy Marketing Agency pooling mechanism.

Presently the Electric Energy Marketing Agency pools only generation and transmission costs. Under the TransAlta Utility Generation Tax Proposal it is very likely that distribution costs would be pooled as well. As a result, The City of Red Deer will even further subsidize the rural Alberta customers, The City of Red Deer electric utility will become subject to Public Utility Board examination, and municipal autonomy in setting Red Deer rates will be very seriously eroded, if not totally lost.

The decision of Council in this instance is submitted for your information, and I trust that you will give this decision serious consideration.

Sincerely,

R. J. McGHEE  
Mayor

/bd

Att.

c.c. Red Deer M.L.A. North  
Red Deer M.L.A. South  
E. L. & P. Manager  
City Clerk  
J. Alan Bryan, Q.C.  
TransAlta Utilities Corporation

**TransAlta Utilities Corporation**

110 - 12th Avenue S.W., Box 1900, Calgary, Alberta T2P 2M1 Telephone: (403) 267-7110

May 31, 1990

The Hon. R. Orman  
Minister of Energy  
Government of Alberta  
228 Legislature Building  
Edmonton, Alberta  
T5K 2B6

Dear Mr. Orman:

TransAlta Utilities recommends that the Provincial Government reinstate the rebate of Provincial income taxes and, if required, replace the rebate with a province-wide tax levy at the utility generation level. The principal reasons are:

1. The discontinuance of the income tax rebate places a tax burden on customers of investor-owned utilities not borne by customers of municipally-owned (i.e. government-owned) utilities;
2. The unequal tax burden is compounded by the Goods and Services Tax;
3. The discontinuance of the income tax rebate significantly weakens Alberta's position in seeking a lift of the freeze on the Federal income tax rebate and threatens the continuance of that rebate for the future;
4. A provincial-wide tax levy on all utility customers would restore equity between the customers of investor-owned and government-owned utilities while strengthening Alberta's position on the Federal income tax rebate program; and
5. In setting such a levy your Government should recognize taxes currently being paid by the utility sector, particularly the power and pipeline taxes.

We enclose some background notes providing the bases for our recommendation. Similar notes and this recommendation have been discussed at a meeting with Myron Kanik and other representatives of



TransAlta Utilities Corporation

The Hon. Rick Orman

2

90-05-31

your department, together with Al O'Brien and other representatives of the Alberta Treasury, Paul Dawson of the City of Calgary and the writer.

Restoring the rebate of provincial income taxes and, if required, replacing it with a province-wide levy are essential to maintain the principles of equity, while providing to the Alberta Government a revenue source that is not in conflict with our efforts to lift the freeze on the Federal income tax rebate program.

A similar letter has been sent to The Hon. Dick Johnston.

Yours sincerely,

H.G. Schaefer  
Deputy Chairman of the Board  
and Chief Financial Officer

HGS/vh  
Enclosure

Commissioner's Comments

We would concur with the recommendations of the Electric, Light & Power Manager. The Electric, Light & Power Manager will be present at the Council meeting to elaborate on same and to answer any questions.

"R.J. MCGHEE"  
Mayor



DATE: September 17, 1990NO. 8 p.81

Moved by Alderman \_\_\_\_\_ Seconded by Alderman \_\_\_\_\_

"RESOLVED that Council of The City of Red Deer having considered report dated September 10, 1990, from the E.L. & P. Manager, re: TransAlta Utilities Corporation - Proposed Generation Tax Levy hereby agrees that letters be sent to the Provincial Minister of Energy and the Provincial Treasurer with copies to the Red Deer M.L.A.'s stating that:

1. The City of Red Deer strongly urges the Government to reconsider its decision to rescind the Provincial Income Tax Rebate.
2. No legislative or regulatory changes be implemented to impose the TransAlta Utilities proposed generation tax until all interested parties have been consulted.
3. Any scheme which reduces municipal autonomy in setting retail rates is strongly opposed."

☐

Lawrence

☐

Surkan

☐

Pimm

☐

Moffat

☐

McGregor

☐

Campbell

☐

Guilbault

☐

Statnyk

☐

McGhee

☐

Carried

☐

Defeated

☐

Withdrawn

☐

= For

☐

= Against

☐

A

= Absent

THE CITY OF RED DEER

DATE: September 17, 1990

NO. 7 p.49

Moved by Alderman \_\_\_\_\_ Seconded by Alderman \_\_\_\_\_

"RESOLVED that, Council being of the opinion that the premises hereinafter described are unsightly and constitute a nuisance by reason of a dilapidated fence, Alberta Hoffman, being the owner of 7650 - 42 Avenue in the City of Red Deer, Province of Alberta (hereinafter called 'the premises'), be and is hereby ordered and directed within fourteen (14) days of a copy of this resolution being mailed to him by registered mail, to repair the fence to acceptable City standards, failing which the Bylaws and Inspections Manager of the City is hereby authorized and directed to cause such work to be done, in which case the cost thereof shall be charged to Albert Hoffman, and in default of payment shall be charged against the premises as taxes due and owing in respect thereof and shall be recovered as such."

*J. M. Brien* *Wilson*  
*Anderson*  
*Edm.*

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lawrence	Surkan	Pimm	Moffat	McGregor	Campbell	Guilbault	Statnyk
<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McGhee					Carried	Defeated	Withdrawn
<input type="checkbox"/>	= For	<input type="checkbox"/>	= Against	<input type="checkbox"/>	A	= Absent	

Background Notes on Rescinding of  
Provincial Income Tax Rebate

The collection of additional taxes from the electric utility sector by rescinding the Provincial Income Tax Rebate Program will jeopardize the Federal Income Tax Rebate Program. It introduces the same discrimination within Alberta that we have long pressed Ottawa to redress.

The major point that we have been able to make with the Federal Government is that the rebate of income taxes from the Federal Government to the provinces (with the encouragement to pass the rebate on to the customers) places customers of investor-owned utilities and government-owned utilities on an equal footing. Our position has always been that when a new form of taxation is introduced, it should not create an inequity between customers of investor-owned utilities and government-owned utilities.

Rescinding of the Program creates an inequity in two ways. Investor-owned utilities in the Province are placed in a preferred position. Since the Electric Energy Marketing Agency's generation and transmission costs are served by investor-owned utilities and not municipally-owned utilities.

*leave off  
agenda*

the program for government-owned utilities are not within the costs as only investor-owned customers of

When GST is added to these higher costs, more GST will be paid by our rural customers than by urban customers of municipal utilities. GST credits are not available for home use by residential and farm customers and the full amount of GST is therefore a cost to these customers.

In pressing our customers for support in persuading the Federal Government to lift this freeze on the rebate, they are confused by the actions of the Government of Alberta and not prepared to support our pleas to the Federal Government with the same vigor as previously. Our customers are having trouble accepting that the Federal Government should return the tax to place the customers of government-owned and investor-owned utilities on an equal footing, when the Province itself has created an unfairness between the customers of government-owned and investor-owned utilities.

We urge the Government of Alberta to establish a more equitable form of taxation. With changes in the federal and provincial agreements in 1982, the Province is specifically permitted to collect taxes at the generation level. Generation-based taxes would impact equally on customers of government-owned and investor-owned utilities and would not single out one group of customers from another. We believe that if the Province restored the rebate of Provincial Taxes and collected taxes at the generation level we would have a stronger argument for the removal of the freeze of the Rebate Program by the Federal Government or, at least, ensuring that the program is restored after the freeze period.

We understand that the Government, in terminating the Rebate Program, felt that we are in a period of time when customer rates are not increasing rapidly. Unfortunately, that is not the case. We enclose a brochure sent to our customers informing them of the impending rate increases that arise largely from forces beyond TransAlta's control.

We are facing a real economic squeeze as we attempt to maintain our low power rates in the Province of Alberta. These competitive rates have been an important factor in industrial development and in attracting important new customers to Alberta, such as the Magnesium plant and other energy-intensive plants under consideration for location here.

By 1991, the EEMA rate equalization costs will amount to approximately 13% of our customers' bills, and the freeze of the Federal income tax rebate and elimination of the rebate of Provincial income tax to utilities will add a further 4.5% to our consumer bills. These lower rebate levels combined with cost redistribution under EEMA will tend to hit customers heavily.

Accordingly, we strongly urge the government to reconsider its decision to rescind the Provincial Income Tax Rebate. If tax revenue sources are required, they should come from customers of both government-owned and investor-owned utilities, so that the burden is equitably distributed. A tax levied at the generation level on all utilities, investor-owned or government-owned, is the preferred revenue source.

In setting such a levy your Government should recognize taxes currently being paid by the utility sector, particularly the power and pipeline taxes.

85  
NO. 8

DATE: September 10, 1990  
TO: City Council  
FROM: Mayor McGhee  
RE: DEPUTY MAYOR APPOINTMENT

---

Alderman Surkan is the Deputy Mayor for the month of September. As she will be attending the A.U.M.A. Convention in Calgary, September 26 - 28, we would recommend that Council appoint Alderman Pimm as Deputy Mayor for the three days noted above.

R.J. McGhee  
Mayor

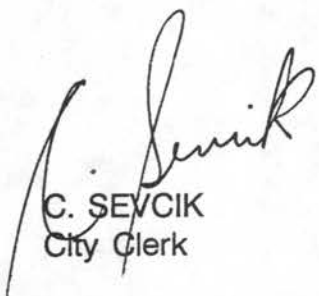
CS/ds

DATE: September 18, 1990  
TO: Chief Executive Secretary  
FROM: City Clerk  
RE: DEPUTY MAYOR APPOINTMENT

---

At the Council meeting of September 17, 1990 a motion was passed by Council appointing Alderman Pimm to serve as Deputy Mayor in place of Alderman Surkan during the three days of the A.U.M.A. Convention, that is September 26th to the 28th inclusive.

I trust that you will make note of this change.



C. SEVCIK  
City Clerk

CS/jt

c.c. Alderman Pimm

NO. 9

DATE: September 10, 1990  
TO: City Council  
FROM: City Assessor  
RE: RENAME CHRYSLER AVENUE - WEST OF GAETZ AVENUE  
(SEE ATTACHED MAP) NORTH OF CHRYSLER PLANT

---

The Registered legal survey plan indicates this east west road right-of-way is named Chrysler Avenue.

This year this road was completed to a paved stage in preparation for the vehicle traffic tie from Gaetz Avenue West to the proposed road to be constructed within the Railway Right-of-Way once the C.P. main line tracks are relocated.

We would recommend that this right-of-way be renamed to 22 Street to correspond to existing addressing of this area (Streets run East and West, Avenues North and South).

The adjacent properties of Drummond Brewery and Chrysler Plant have been contacted of this proposed change and have no problem with the recommendation.

Respectfully asking City Council's approval of a resolution to change the name from Chrysler Avenue to 22nd Street.

  
Allan Knight

AK/WFL/dm

cc Senior Planner  
Fire Chief  
Streets/Utilities Engineer





DATE: September 18, 1990  
TO: City Assessor  
FROM: City Clerk  
RE: CHANGE OF STREET NAME FROM CHRYSLER AVENUE TO 22 STREET

---

Your report dated September 10, 1990 pertaining to the above matter was considered at the Council meeting of September 17, 1990 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby agrees that Chrysler Avenue west of Gaetz Avenue be renamed 22 Street and as recommended to Council September 17, 1990."

The decision of Council in this instance is submitted for your information and appropriate action. I trust that you will notify all parties of Council's decision in this instance, i.e. owners, utility companies, post office, etc.

Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

c.c. Director of Community Services  
Director of Engineering Services  
Bylaws & Inspections Manager  
Economic Development Manager  
E. L. & P. Manager  
Fire Chief  
R.C.M.P.  
Principal Planner

NO. 10

055-001D

DATE: September 11, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: CITY DEER PARK AREA 4  
ENGINEERING DESIGN


---

Attached is a block outline plan of the above noted Subdivision. As you may be aware, construction is nearing completion in City Deer Park Area 3B. Depending on market conditions, we would expect to service Area 3C and possibly a portion of Area 4 in 1991. Design work has been completed in Area 3C, but not in Area 4.

In order to be able to react quickly to a change in demand for residential lots, we would like to proceed with in-house engineering design of Area 4 now. This would also enable us to complete the design during the fall when staff are not usually as busy as they are during the other times of the years.

We respectfully request that Council approve a budget of \$30,000 to complete the design of City Deer Park Area 4.

Financing for this work would come from working capital and be reimbursed through lot sale revenue.

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg  
Att.

c.c. Director of Financial Services  
c.c. City Assessor

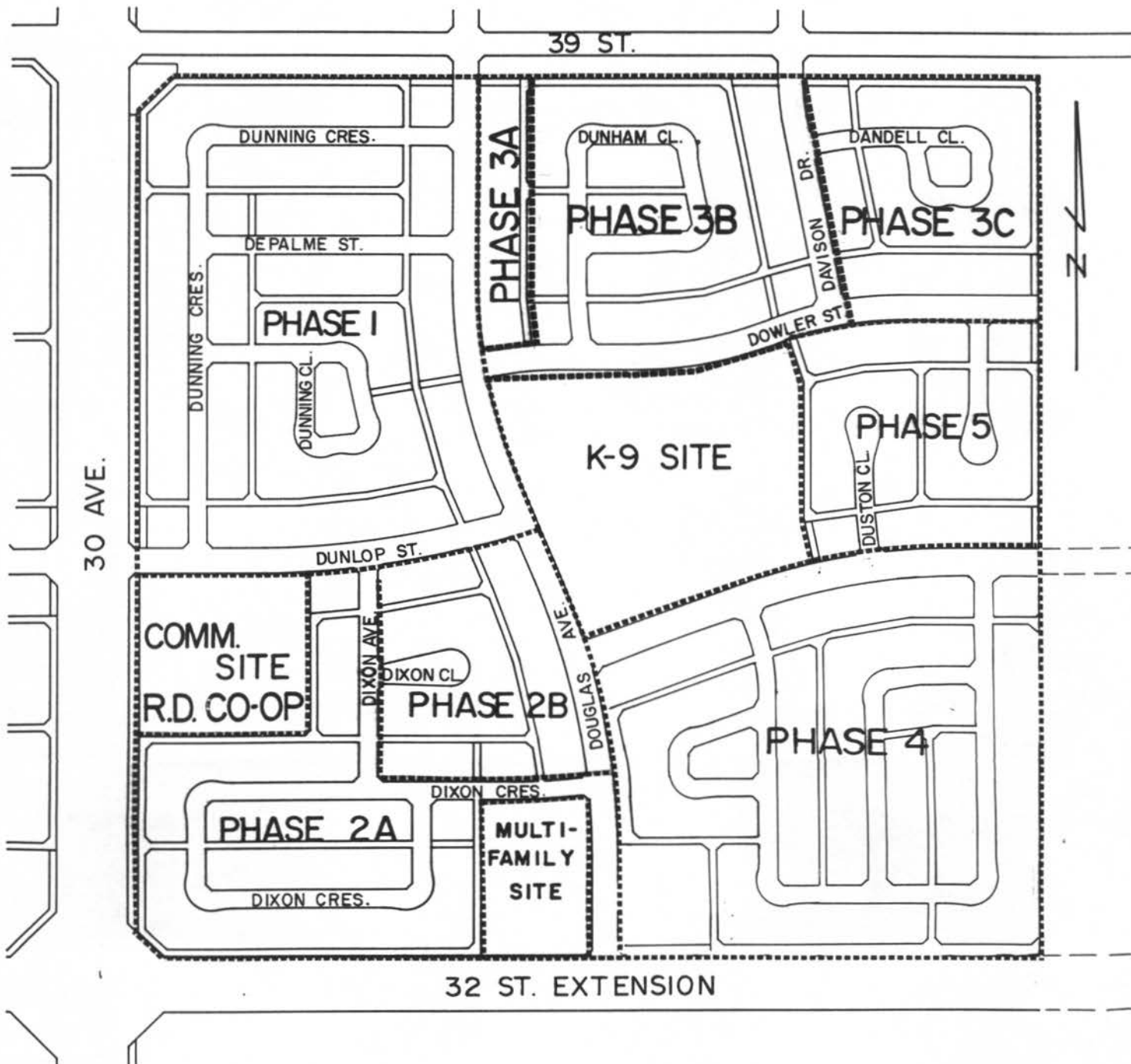
Commissioner's Comments

We would concur with the recommendations of the Engineering Department Manager. This cost will be financed from the prepaid Subdivision Accounts.

"R.J. MCGHEE"  
Mayor

## DEER PARK - CITY

N.W. 1/4 SEC. 11-38-27 W. 4th



DATE: September 18, 1990  
TO: Engineering Department Manager  
FROM: City Clerk  
RE: CITY DEER PARK AREA 4 - ENGINEERING DESIGN


---

Your report dated September 11, 1990 pertaining to the above matter was considered at the Council meeting of September 17, 1990 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby approves a budget of \$30,000 to complete the engineering design of City Deer Park Area 4 as recommended to Council September 17, 1990, with the costs of said design to be financed from the prepaid subdivision accounts."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting that you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

c.c. Director of Community Services  
Director of Financial Services  
Bylaws & Inspections Manager  
City Assessor  
Economic Development Manager  
E. L. & P. Manager  
Fire Chief  
Parks Manager  
Urban Planner  
Public Works Manager

DATE: September 11, 1990

TO: City Clerk

FROM: Engineering Department Manager

RE: **ROADS AND TRANSPORTATION ASSOCIATION OF CANADA  
APPOINTMENT TO ADVISORY COMMITTEE  
URBAN GEOMETRIC DESIGN**

---

The need for an "Urban Geometric Design Manual" has been confirmed by most municipalities across Canada through the "RTAC" Association. The range of study would include the following:

1. Minor arterial roadway design parameters.
2. Collector street design parameters.
3. Arterial and collector access management.
4. The retro-fit design parameters for arterials.
5. Local street design.

Earlier this year RTAC approved limited funds to launch a project that would prepare a design document that would establish the standard design guidelines for geometric urban street design across Canada. Those funds are expected to be used for consulting and stationery purposes. The end result of the project will be a new manual which will likely form the basis of the financial assistance program currently offered by Alberta Transportation and Utilities.

Six RTAC members across Canada have been selected by RTAC to serve on this Committee; one of them being the undersigned. The municipalities to be represented are:

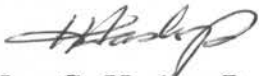
- a. Ottawa - Carlton
- b. Winnipeg
- c. Toronto
- d. Red Deer
- e. Alberta Transportation and Utilities
- f. a private consultant

Three other members from Quebec, St. Johns, and The District of Saanich, B.C., on a resource basis, have also been recruited.

City Clerk  
Page 2  
September 11, 1990  
File: 640-050

The level of involvement of my time on the Committee is estimated to be up to one month per year over the next two years. There is also a corresponding travel commitment to selected cities across Canada for Committee meetings. This hopefully will be kept to a minimum; however, additional travel expenditures would be encountered in the 1991 and 1992 Budgets.

After discussing the matter with the Director of Engineering Services and the City Commissioner, it was decided that I should take advantage of the opportunity to assist in this worthwhile endeavour. As there is an impact to the City in terms of my availability and additional travel cost, the matter is presented to City Council for final consideration. Unfortunately, there is no financial assistance available from either Alberta Transportation and Utilities or the RTAC Association for salary or travel costs.



Ken G. Haslop, P. Eng.  
Engineering Department Manager

KGH/emg

Commissioner's Comments

We would recommend Council authorize the Engineering Department Manager to participate in this study and that the costs associated with this commitment be included in the Engineering Budget.

"R.J. MCGHEE"  
Mayor





**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

TO: C. Sevcik  
City Clerk

DATE: September 13, 1990

FROM: P. Meyette  
Principal Planner

RE: Royal Commission on National Transportation Strategy

Further to your memo of September 6, I contacted Alberta Transportation for advice on qualified consultants for the above noted project. Alberta Transportation suggested that we use one of the consultants the Province used in their brief. Specifically they recommended TMD Consulting - Terry Dew.

I contacted Terry for an approximate price to prepare a 20 - 25 page brief for the City. After some discussion, he has suggested that the report would cost approximately \$5,000.00 to prepare.

If an upset figure of \$5,000 is acceptable to Council, I would suggest that a terms of reference be drawn up and the project be tendered to 3 different consultants for proposals. Due to the short time frame - the hearing in Edmonton will be held November 1, a consultant would have to be hired before the end of the month.

Paul Meyette, ACP, MCIP  
Principal Planner

PM/kja

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF  
PAINTED EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF  
DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE  
TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE  
VILLAGE OF CREMONA • VILLAGE OF DELBURN • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE  
OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLENWOLD  
SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS



DATE: September 19, 1990

TO: Engineering Department Manager

FROM: City Clerk

RE: ROADS AND TRANSPORTATION ASSOCIATION OF CANADA -  
APPOINTMENT TO ADVISORY COMMITTEE -  
URBAN GEOMETRIC DESIGN MANUAL

---

Your report dated September 11, 1990 pertaining to the above topic received consideration at the Council meeting of September 17, 1990 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby authorizes the Engineering Department Manager to participate on the Advisory Committee pertaining to the development of an Urban Geometric Design Manual and that the costs associated with this commitment be included in the Engineering Department Budget and as recommended to Council September 17, 1990."

The decision of Council in this instance is submitted for your information. On behalf of Council I wish to congratulate you on your appointment in this instance. It is truly a feather in your hat to have been selected for this important assignment!

Trusting that you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

c.c. Director of Engineering Services  
Director of Financial Services  
City Commissioners

DATE: September 18, 1990  
TO: Principal Planner  
FROM: City Clerk  
RE: ROYAL COMMISSION ON NATIONAL TRANSPORTATION STRATEGY

---

Your report dated September 13, 1990, pertaining to the above topic was considered at the Council meeting of September 17, 1990, and at which meeting, Council passed the following motion:

"RESOLVED that Council of The City of Red Deer having considered report dated September 13, 1990, from the Principal Planner, re: Royal Commission on National Transportation Strategy hereby agrees to engage a consultant to prepare a brief for the City, that an upset figure of \$5,000.00 be approved as an overexpenditure to the 1990 budget, that terms of reference be drawn up and the project tendered to three different consultants for proposals, and as recommended to Council September 17, 1990."

The decision of Council in this instance is submitted for your information and I trust that you will in conjunction with the Economic Development Manager take appropriate action and as per the resolution of Council.

Trusting you will find this satisfactory.

  
G. Sevcik  
City Clerk

CS/ds

c.c. City Commissioners  
Economic Development Manager  
Economic Development Board

CORRESPONDENCE

NO. 1

August 20, 1990

City Clerk  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Attention: Mayor in Council

Dear Sirs:

I am writing this letter out of concern for the speed at which some drivers are travelling on my street.

I live on Overdown Drive which is a long uninterrupted street located next to a green. Many children cross this street to play on the green or walk their dogs. I feel that they are in danger because of the speed at which certain people travel.

Although this is a city street, there is no posted sign reinforcing the limit. I think many people choose to see this as a licence to speed.

I would like to have this matter dealt with at your next meeting. I am sure there is a solution that will ensure the safety of the children as well as others on this street.

Would a speed limit of 30 km be possible since this area is used as a recreation type space. If not, perhaps speed bumps, stop signs at the busier intersections or even a crosswalk.

I thank you for your consideration of this problem.

Yours

Robin Sullivan *Robin Sullivan*  
183 Overdown Drive  
Red Deer, AB  
T4P 1W6



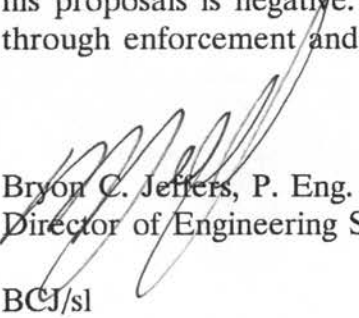
DATE: August 29, 1990  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: **ROBIN SULLIVAN**  
**SPEEDING PROBLEM - OVERDOWN DRIVE**

---

Engineering Services has reviewed the request from Mr. Sullivan. We trust the following points will respond to the various requests/suggestions made:

1. Children crossing the street should be instructed to cross the street at intersections where motorists tend to expect pedestrian traffic. We appreciate that children do not always do as they are instructed but parental guidance should help to minimize mid block crossings.
2. We do not normally post individual streets. The legal speed limit in the City is 50 km/h unless otherwise posted.
3. If motorists are not presently obeying a 50 km/h speed limit the chances of their obeying a 30 km/h limit is slim. Disrespect and disobedience of speed limits will result.
4. Speed bumps on City streets are not recommended for reasons of safety and street maintenance.
5. Stop signs will in our opinion increase the frustration level of motorists.

We realize Mr. Sullivan's concern is a genuine one and we are sorry that our response to his proposals is negative. We believe speeding is a problem that can be best dealt with, through enforcement and responsible driver attitude.

  
Bryon C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/sl

c.c. Director of Community Services  
c.c. Fire Chief  
c.c. RCMP Inspector  
c.c. Urban Planning Section Manager



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

**MEMORANDUM**

TO: C. Sevcik, City Clerk

DATE: August 31, 1990

FROM: Gary Klassen, Associate Planner

FILE: 27.00

RE: Robin Sullivan, Speeding Problem - Overdown Drive

The design and placement of Overdown Drive achieves its purpose as a minor collector road for the area, as well as providing added separation between residential development on the east side of the street from the rail line to the west.

While speeding on the road may be a problem, we would not support a 30 km/h speed limit for the length of the street or speed bumps as it would compromise its current function and produce different safety concerns.

We recommend that the issue of speeding be dealt with through enforcement and that the matter be referred to the R.C.M.P.

R. GARY KLASSEN, ACP, MCIP  
ASSOCIATE PLANNER

RGK/pim

c/c Director of Community Services  
Director of Engineering Services  
Fire Chief  
R.C.M.P. Inspector

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLETT No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINT EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDS BURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLETT • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURN • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLLENWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS

August 27, 1990

To: City Clerk

From: Fire Chief

Re: Robin Sullivan - Speeding Problem on Overdown Drive

From an emergency services point of view we could not support Mr. Sullivan's recommendation of installing speed bumps as a means of controlling speeding on this street.



R. O'scroft  
FIRE CHIEF

RO/cb

Commissioner's Comments

We would agree with the comments of the Administration.

"R.J. MCGHEE"  
Mayor

DATE August 24, 1990

TO:

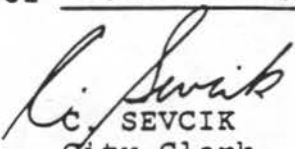
- |                                     |                                  |
|-------------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> | DIRECTOR OF COMMUNITY SERVICES   |
| <input checked="" type="checkbox"/> | DIRECTOR OF ENGINEERING SERVICES |
| <input type="checkbox"/>            | DIRECTOR OF FINANCIAL SERVICES   |
| <input type="checkbox"/>            | BYLAWS & INSPECTIONS MANAGER     |
| <input type="checkbox"/>            | CITY ASSESSOR                    |
| <input type="checkbox"/>            | COMPUTER SERVICES MANAGER        |
| <input type="checkbox"/>            | ECONOMIC DEVELOPMENT MANAGER     |
| <input type="checkbox"/>            | E.L. & P. MANAGER                |
| <input type="checkbox"/>            | ENGINEERING DEPARTMENT MANAGER   |
| <input checked="" type="checkbox"/> | FIRE CHIEF                       |
| <input type="checkbox"/>            | PARKS MANAGER                    |
| <input type="checkbox"/>            | PERSONNEL MANAGER                |
| <input type="checkbox"/>            | PUBLIC WORKS MANAGER             |
| <input checked="" type="checkbox"/> | R.C.M.P. INSPECTOR               |
| <input type="checkbox"/>            | RECREATION & CULTURE MANAGER     |
| <input type="checkbox"/>            | SOCIAL PLANNING MANAGER          |
| <input type="checkbox"/>            | TRANSIT MANAGER                  |
| <input type="checkbox"/>            | TREASURY SERVICES MANAGER        |
| <input checked="" type="checkbox"/> | URBAN PLANNING SECTION MANAGER   |
| <input type="checkbox"/>            |                                  |
- 

FROM:

CITY CLERK

RE: ROBIN SULLIVAN - SPEEDING PROBLEM - OVERDOWN  
DRIVE

Please submit comments on the attached to this office by September  
10 for the Council Agenda of September 17, 1990.

  
C. SEVCIK  
City Clerk

August 20, 1990

City Clerk  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Attention: Mayor in Council

Dear Sirs:

I am writing this letter out of concern for the speed at which some drivers are travelling on my street.

I live on Overdown Drive which is a long uninterrupted street located next to a green. Many children cross this street to play on the green or walk their dogs. I feel that they are in danger because of the speed at which certain people travel.

Although this is a city street, there is no posted sign reinforcing the limit. I think many people choose to see this as a licence to speed.

I would like to have this matter dealt with at your next meeting. I am sure there is a solution that will ensure the safety of the children as well as others on this street.

Would a speed limit of 30 km be possible since this area is used as a recreation type space. If not, perhaps speed bumps, stop signs at the busier intersections or even a crosswalk.

I thank you for your consideration of this problem.

Yours  
Robin Sullivan *Robin Sullivan*  
183 Overdown Drive  
Red Deer, AB  
T4P 1W6





**DATE:** September 6, 1990

**TO:** CHARLIE SEVCIK  
City Clerk

**FROM:** CRAIG CURTIS  
Director of Community Services

**RE:** ROBIN SULLIVAN: SPEEDING PROBLEM - OVERDOWN DRIVE  
Your memo dated August 24, 1990 refers.

---

I have discussed this issue with the Parks and Recreation & Culture Managers, and we have no comments from a Community Services perspective.



CRAIG CURTIS

CC:dmg

- c. Don Batchelor, Parks Manager  
Lowell Hodgson, Recreation & Culture Manager



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Security Classification / Designation  
Classification / Désignation sécuritaire

September 13, 1990

Your file      Votre référence

City of Red Deer  
4914 - 48 Avenue  
Red Deer, Alberta  
T4N 3T3

Our file      Notre référence

Attention: C. SEVCIK, City Clerk

RE: Robin SULLIVAN - Speeding Problem - Overdown

In response to captioned's letter dated 90 AUG 20.

A member of the Traffic Section attended the area in question. This street covers a distance of approximately 1.5 km with residential on one side and green on the other. Visibility is considered good and would not support the lowering of the speed limit.

Speed bumps should not be considered as the street has a heavy traffic flow and is a snow route.

At this time I would not recommend a speed limit change due to the volume of traffic using the roadway and lack of pathways and trails in the area.

This particular area will be monitored closely during the next month to determine if further recommendations should be made.

Sincerely yours,

  
(T.R. NELSON) Sgt.

i/c Red Deer City Traffic

/le

Red Deer City Detachment  
Bag 5033  
Red Deer, Alberta  
T4N 6A1

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

RECEIVED	
TIME	am
DATE	Sept. 17/90
BY	ls.

Canada

DATE: September 18, 1990  
TO: Red Deer City Detachment, attn: T.R. Nelson, Sgt.  
i/c Red Deer City Traffic  
FROM: City Clerk  
RE: SPEEDING PROBLEM/OVERDOWN DRIVE

---

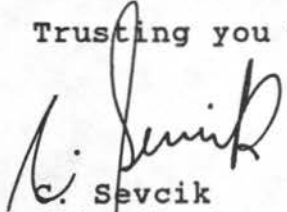
At the Council meeting of September 17, 1990, the complaint from Mrs. Robin Sullivan pertaining to the above matter received consideration with the following motion being passed.

"RESOLVED that Council of The City of Red Deer having considered correspondence dated August 20, 1990, from Robin Sullivan regarding a speeding problem on Overdown Drive hereby agrees that the request for a 30 km per hour speed limit/speed bumps/stop signs/crosswalk be not approved and as recommended to Council September 17, 1990.

Council further agrees that the speeding problem be dealt with through enforcement and the matter be referred to the R.C.M.P."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.

  
C. Sevcik  
City Clerk

CS/ds

c.c. City Commissioners  
Dir. of Engineering Services  
Associate Planner  
Fire Chief



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 19, 1990

Mrs. Robin Sullivan  
183 Overdown Drive  
Red Deer, Alberta  
T4P 1W6

Dear Mrs. Sullivan:

RE: SPEEDING/OVERDOWN DRIVE

Your letter of August 20, 1990, pertaining to the above topic was considered at the Council meeting of September 17, 1990, and at which meeting Council passed the following motion:

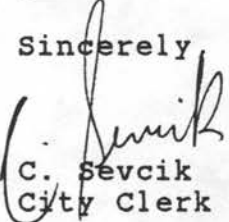
"RESOLVED that Council of The City of Red Deer having considered correspondence dated August 20, 1990, from Robin Sullivan regarding a speeding problem on Overdown Drive hereby agrees that the request for a 30 km per hour speed limit/speed bumps/stop signs/crosswalk be not approved and as recommended to Council September 17, 1990.

Council further agrees that the speeding problem be dealt with through enforcement and the matter be referred to the R.C.M.P."

For your information, I am also enclosing herewith the administrative comment presented to Council (pages 93-95 including memo from the R.C.M.P.). As can be seen, it would appear that the appropriate way to deal with the problem is through enforcement and as directed in the above noted resolution, the matter is being referred to the R.C.M.P.

We thank you for bringing this matter to our attention and trust that you will find same satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

  
C. Sevcik  
City Clerk

CS/ds  
Encl.

c.c. Dir. of Engineering Services  
Fire Chief  
Associate Planner  
Red Deer City Detachment, attn. T.R. Nelson, Sgt.

# Office of the Mayor



*file  
Council*

May 1, 1991

The Honourable A. J. Adair  
Minister of Transportation and Utilities  
Legislature Building  
10731 - 97 Avenue  
EDMONTON, Alberta  
T5K 2B6

Dear Honourable Minister:

**SUBJECT: ROYAL COMMISSION ON NATIONAL PASSENGER TRANSPORTATION**

As you are aware, the Federal Government has appointed a Royal Commission on National Passenger Transportation chaired by the Honourable Louis Hyndman.

The City of Red Deer Council, at its meeting of September 17, 1990, directed City Administration to prepare a brief for presentation to the Royal Commission. This brief was presented at a hearing held by the Commission in Edmonton on November 1, 1990.

The submission focused on two themes: the need for modal integration and transportation options. A specific proposal was put forward which included the development of an "air coach" service for Red Deer as part of an integrated transportation system and a long term objective to introduce high speed rail as part of an integrated system. We have subsequently been informed that the Research Group of the Royal Commission is reviewing those issues which have been put forward by the City.

Given our unique geographic situation between Alberta's two largest metropolitan areas, we strongly believe that the Province also has a critical role to play in ensuring viable long-term transportation options for The City of Red Deer. Furthermore, as inter-city transportation issues go beyond any single municipal jurisdiction, The City of Red Deer encourages that the Province pursue additional work in regard to the City's recommendations. We believe this additional research would also be of benefit to the Royal Commission.

.../2

The Honourable A. J. Adair

Page 2

May 1, 1991

I urge you to examine the issues identified by The City of Red Deer in their submission to the Royal Commission including the need for integration and issue of transportation options.

City staff would look forward to working with the Province to achieve long-term passenger transportation objectives which would provide benefits to all Albertans.

Sincerely,

R. J. McGHEE

Mayor

GK/cjm

Enclosure

c. Stockwell Day, MLA

Honourable John Oldring, MLA

Doug Fee, MP

Louis D. Hyndman QC., Chairman, Royal Commission on  
National Passenger Transportation

bc. City Clerk

G. Klassen, Red Deer Regional Planning Commission

NO. 2

5527-38 Street  
RED DEER, AB.  
T4N 0X7

August 22, 1990

Honorable Mayor McGee,  
City of Red Deer,  
Box 5008,  
RED DEER, AB.  
T4N 3T4

Dear Sir:

Re: Lot 3A, Block 1, Plan 3182 T.R.

The above noted lot is presently designated as R1A. We respectfully request a redesignation of the said lot to R2.

Our reason for this request is that it is desirable to have more options available in planning the future development of the lot. In addition, most of the immediately adjacent properties, even though designated as R1A, have been developed as duplexes, 4 plexes and multi housing units.

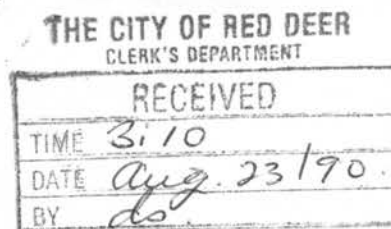
Enclosed for your reference is a copy of a plan showing Lot 3A and photocopy of title.

We await your decision.

Yours truly,



Alex Huhn



N

Blk.<sup>97</sup> 1

4 8 To 12 ?  
Suites  
Apartment  
Building

S. 78° - 41' - 20" W.  
179.96

3A

N. 78° 35' 35" E  
179.95

2B 4 plex

N. 78° 35' 35" E.  
179.93

4 plex  
2A

N. 78° 35' 35" E  
179.91

59th Ave

Plan 5596 NY

Street.

67th

Plan

5596 NY

Plan

4600 V  
24

9

Plan

Plan 24 HW

Road Plan

4554 HW

3178 EU

8

111.45

70.0

70.0

70.0

70.0

74.49

78.24

9.41

22"

11"

11"

70.0

60.15

59.85

860





2672/D-80 (15/9/80)  
2588/K-80 (18/8/80)  
2672/N-81 (22/6/81)  
2672/DD-89 (11/12/89)  
2672/N-90 (11/06/90)  
2672/P-90 (09/07/90)

DATE: August 28, 1990  
TO: City Clerk  
FROM: Bylaws and Inspections Manager  
RE: MR. ALEX HUHN  
LOT 31, BLOCK 1, PLAN 3182 T.R.  
REZONING REQUEST

---

FILE NO.

In response to your memo regarding the above subject, we have the following comments for Council's consideration:

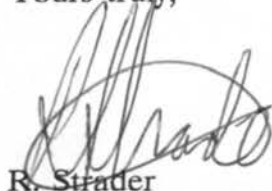
The above referenced site is presently zoned R1A, which would permit duplexes, as a discretionary use. This zoning does not permit any other type of multiple family dwellings. R2 zoning would allow multiple family dwellings, as a discretionary use.

Zoning in this area was changed from R2 to R1A some years ago, at the request of property owners, who were concerned over the number of multiple family buildings being built in their area.

The site in question is 60 feet in width, which would barely support a four-plex, as the Land Use Bylaw requires a minimum frontage of 54.136 feet for multi-attached (four-plex) buildings and 63.9 feet for apartments. The site area requirements would permit seven, 3 bedroom units. With only a 60 foot frontage, it would be difficult to place a building with more than four (4) units on the site.

We feel that the present zoning of the site is consistent with the wishes of the neighbourhood, and we recommend that the rezoning be denied.

Yours truly,



R. Strader  
Bylaws and Inspections Manager  
BUILDING INSPECTION DEPARTMENT

RS/vs



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

September 11, 1990

Mr. C. Sevcik  
City Clerk  
City Hall  
Red Deer, Alberta  
T4N 3T4

Dear Sir:

Re: Mr. Alex Huhn  
Lot 31, Block 1, Plan 3182 T.R.  
Rezoning Request

The area was designated from R2 to R1A at the request of area residents. The present zoning permits the redevelopment of the site for duplex units. If the site is designated to R2 then other types of multiple family units may be permitted under the discretionary use.

The area residents were concerned regarding the amount of traffic created by a number of multiple family units along 59th Avenue and requested the City Council to change the Bylaw to limit the redevelopment to single and duplex units.

It is our feeling that present zoning is in line with the residents request and we recommend the request be denied.

Yours truly

D. ROUHI, ACP, MCIP  
SENIOR PLANNER

DR/pim

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTERTON No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLAND • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS

CS-2.906

**DATE:** September 6, 1990

**TO:** CHARLIE SEVCIK  
City Clerk

**FROM:** CRAIG CURTIS  
Director of Community Services

**RE:** LOT 3A, BLOCK 1, PLAN 3182 TR:  
REDESIGNATION PROPOSAL/ALEX HUHN  
Your memo dated August 23, 1990 refers.

---

1. Mr. Alex Huhn is requesting the City to redesignate his property on 59 Avenue (Lot 3A, Block 1, Plan 3182 TR) from R1A-RESIDENTIAL to R2-RESIDENTIAL to provide more options for redevelopment.
2. I have discussed the proposed redesignation with the Parks and Recreation & Culture Managers. We have no objections to higher density residential development on this lot. The property is bounded to the north by an apartment building, and to the south by a four-plex unit. It is, therefore, not an ideal location for single family development.



CRAIG CURTIS

CC:dmg

- c. Don Batchelor, Parks Manager  
Lowell Hodgson, Recreation & Culture Manager  
Paul Meyette, Principal Planner, R.D.R.P.C.

DATE: August 24, 1990

TO: C. Sevcik  
City Clerk

FROM: A. Roth  
E. L. & P.

RE: Alex Huhn - Request to Redesignate Lot 3A, Block 1, Plan 3182 TR  
From R1A to R2

---

E. L. & P. have no objections to the proposed redesignation of the above.

If you have further questions or comments, please advise.



A. Roth,  
Manager

/jjd

Commissioner's Comments

In the past, the residents of this area have petitioned Council not to increase the density of this area and Council was in agreement at that time. We cannot support the requested zoning change.

"R.J. MCGHEE"  
Mayor



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

August 24, 1990

Mr. Alex Huhn  
5527 - 38 Street  
Red Deer, Alberta  
T4N 0X7

Dear Sir:

RE: REQUEST TO REDESIGNATE LOT 3A, BLK. 1, PLAN 3182 TR

Thank you for your letter in regard to the above, and we would advise that this matter will be presented to Red Deer City Council at its meeting on September 17, 1990.

Please call this office on Friday prior to the said meeting to determine a suitable time, in the event you wish to be present.

Trust you will find this satisfactory.

Sincerely,

C. Sevcik  
City Clerk

/ds



*a delight  
to discover!*

DATE August 23, 1990

TO:

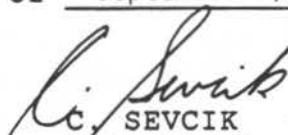
<input checked="" type="checkbox"/>	DIRECTOR OF COMMUNITY SERVICES
<input checked="" type="checkbox"/>	DIRECTOR OF ENGINEERING SERVICES
<input type="checkbox"/>	DIRECTOR OF FINANCIAL SERVICES
<input checked="" type="checkbox"/>	BYLAWS & INSPECTIONS MANAGER
<input checked="" type="checkbox"/>	CITY ASSESSOR
<input type="checkbox"/>	COMPUTER SERVICES MANAGER
<input type="checkbox"/>	ECONOMIC DEVELOPMENT MANAGER
<input checked="" type="checkbox"/>	E.L. & P. MANAGER
<input type="checkbox"/>	ENGINEERING DEPARTMENT MANAGER
<input checked="" type="checkbox"/>	FIRE CHIEF
<input type="checkbox"/>	PARKS MANAGER
<input type="checkbox"/>	PERSONNEL MANAGER
<input type="checkbox"/>	PUBLIC WORKS MANAGER
<input type="checkbox"/>	R.C.M.P. INSPECTOR
<input type="checkbox"/>	RECREATION & CULTURE MANAGER
<input type="checkbox"/>	SOCIAL PLANNING MANAGER
<input type="checkbox"/>	TRANSIT MANAGER
<input type="checkbox"/>	TREASURY SERVICES MANAGER
<input checked="" type="checkbox"/>	URBAN PLANNING SECTION MANAGER
<input type="checkbox"/>	

FROM:

CITY CLERK

RE: ALEX HUHN - REQUEST TO REDESIGNATE LOT 3A, BLOCK 1, PLAN  
3182 TR FROM R1A to R2

Please submit comments on the attached to this office by Sept. 10  
                     for the Council Agenda of September 17/90.

  
C. SEVCIK  
City Clerk

RENEWAL

3182 T.R.



M	RG.	TWP.	SEC.	Q.	PT.
1					

PLAN	BLK.	LOT	PT.
3182 T R	1	3 A	

## North Alberta Land Registration District

THIS IS TO CERTIFY that JOSEPH HUHN (FARMER) AND MAGDALENE HUHN (HOUSEWIFE)  
BOTH OF RED DEER, IN THE PROVINCE OF ALBERTA

now the owner of an estate in fee simple AS JOINT TENANTS

of and in LOT THREE A (3-A)

IN BLOCK ONE (1)

PLAN 3182 T.R.

(RED DEER)

(S.W. 29-58-27-W.4TH RED DEER)

EXCEPTING THEREOUT ALL MINES AND MINERALS.

SUBJECT TO THE ENCUMBRANCES, LIENS, ESTATES OR INTERESTS NOTIFIED BY MEMORANDUM  
ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

IN WITNESS WHEREOF I have hereunto subscribed my name and affixed my official seal

this SEVENTH day of SEPTEMBER, A.D. 1973

Post Office Address RED DEER, ALTA.



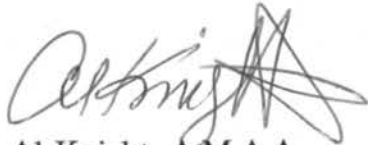




DATE: September 11, 1990  
TO: City Clerk  
FROM: City Assessor  
RE: ALEX HUHN - REQUEST TO REDESIGNATE  
LOT 3A, BLOCK 1, PLAN 3182 TR  
FROM R1A TO R2

---

As noted in the request the adjacent properties have been developed as apartment and four-plexes, we therefore have no objection to this request to change the zoning from R1A to R2.



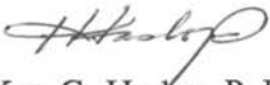
Al Knight, A.M.A.A.

AK/WFL/bw

DATE: September 10, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: LOT 3A, BLOCK 1, PLAN 3182 T.R. - REZONE  
ALEX HUHN

---

Please be advised that the Engineering Department has no comments with respect to the above noted.

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

/emg



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Mr. Alex Huhn  
5527 - 38 Street  
Red Deer, Alberta  
T4N 0X7

Dear Mr. Huhn:

RE: REQUEST TO REDESIGNATE LOT 3A, BLK. 1, PLAN 3182 T.R.

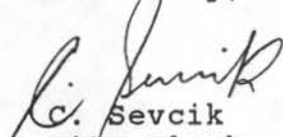
Your letter of August 22, 1990, requesting Council to consider the redesignation of the above noted property from R1A to R2 designation received consideration at the Council meeting of September 17, 1990, and at which meeting Council passed the following motion denying your request.

"RESOLVED that Council of The City of Red Deer hereby agrees that the request from Alex Huhn for a Land Use Bylaw Amendment to redesignate Lot 3A, Block 1, Plan 3182 T.R. from R1A to R2 designation be not approved and as recommended to Council September 17, 1990."

The decision of Council in this instance is submitted for your information and I am also enclosing herewith the administrative comment which appeared on the agenda (pages 99-102).

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

  
C. Sevcik  
City Clerk

CS/ds

Encl.

c.c. Dir. of Community Services  
Dir. of Engineering Services  
Bylaws & Inspections Manager  
Sr. Planner  
E.L. & P. Manager  
Fire Chief

NO. 3

August 31, 1990

The City of Red Deer  
Box 5008  
Red Deer, AB  
T4N 3T4

Attn: Mr. C. Cevcik, City Clerk

Dear Sir:

Thank you for the support given the Red Deer Airshow Association for 1990. It was a success and we look forward to 1991 with great hope.

We would like to make a brief presentation to you summarizing the results for you. If there is time in one of your agendas, please advise us and we will attend.

Thank you.

Yours truly,

RED DEER AIRSHOW ASSOCIATION

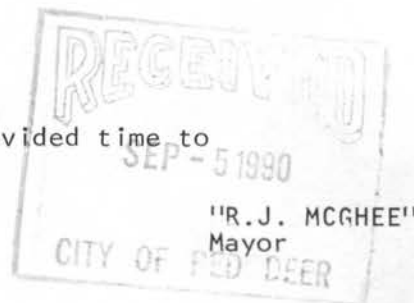


Doug Wainess  
President

DW\*yw

Commissioner's Comments

As requested Mr. Wainess has been provided time to make his presentation at this meeting.

**RED DEER AIRSHOW ASSOCIATION**

#100, 5201 - 43 Street

Red Deer, Alberta T4N 1C7

Phone (403) 347-3354





## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 19, 1990

The Red Deer Airshow Association  
100 - 5201 - 43 Street  
Red Deer, Alberta  
T4N 1C7

Attention: Mr. Doug Waines, President

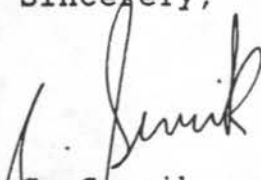
Dear Sir:

I wish to thank you for taking the time to be present at the Council meeting of September 17, 1990, and at which meeting you gave a brief verbal report regarding the 1990 Red Deer Airshow.

On behalf of Council, I wish to once again express our sincere appreciation and congratulations to the Red Deer Airshow Association for all their efforts in staging what appears to have been a most successful event. No doubt, everyone who witnessed this year's show is already looking forward to 1991.

With very best wishes.

Sincerely,

  
C. Sevcik  
City Clerk

CS/ds

c.c. City Commissioners

# SNELL & OSLUND SURVEYS (1979) LTD.

HEAD OFFICE  
PO BOX 610  
4826 - 47TH STREET  
RED DEER, ALBERTA  
T4N 5G6  
OFFICE PHONE: (403) 342-1255  
G. OSLUND A.L.S. PENG. (RES.) 346-6342  
D. VANDENBRINK A.L.S. PENG. (RES.) 886-2474  
G. ROSS A.L.S. (RES.) 342-0046

NO. 4

LAND SURVEYORS AND PROFESSIONAL ENGINEERS

SUBDIVISION, MUNICIPAL, OILFIELD  
SURVEYS AND REPORTS  
SPECIAL ATTENTION TO URBAN,  
RURAL AND OILFIELD SURVEYS

BRANCH OFFICE  
PO. BOX 1930  
ROCKY MOUNTAIN HOUSE  
ALBERTA T0M 1T0  
OFFICE PHONE: (403) 845-4646  
B. HAAGSMA A.L.S. (RES.) 845-4980

August 30, 1990  
Our File - 554-002

The Honorable Mayor McGhee  
The City of Red Deer  
Box 5008  
Red Deer, AB  
T4N 3T4

Dear Sir:

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

RECEIVED	
TIME	4:25
DATE	Aug. 30/90
BY	SP

Re: Land Exchange between the Parkland Mall and The City of Red Deer  
Parts of L-R, P-4335NY, L-A, P-3860RS and L-R-8, P-3860RS

Please accept this as a request to redesignate portions of the above noted Lot A from C-2 to A-2 and portions of Lots R and R-8 as noted above from A-2 to C-2 all as shown on the enclosed sketch.

The proposed changes in designation are required for a proposed commercial development and to complete a land exchange as negotiated and agreed to between the City and the owners.

An early start on the proposed development is planned and therefore the earliest possible consideration of Council is requested.

Thank you for your consideration in this matter.

Yours truly,

SNELL & OSLUND SURVEYS (1979) LTD.



Gillis Oslund, A.L.S., P.Eng.

GO/lp  
encs.  
cc/Djamshid Rouhi - R.D.R.P.C.  
cc/Jack Abugov - Abugov Kaspar Architects

GAETZ AVENUE (ROAD ALLOWANCE)

ROAD PLAN 3932 E.U.

ROAD PLAN 3100 N.Y.

LOT A  
PLAN 3860 R.S.

N.U.L. R/W PLAN 3861 R.S.

AREA FROM  
LOT R-8, PLAN 3860 R.S.  
TO BE CONSOLIDATED WITH  
LOT A, PLAN 3860 R.S.  
0.071 ha.

C.P.L. R/W PLAN 3892 R.S.

AREA FROM  
LOT A, PLAN 3860 R.S.  
TO BE CONSOLIDATED WITH  
LOT R-8, PLAN 3860 R.S.  
0.001 ha.

LOT R-8  
PLAN 3860 R.S.

AREA FROM  
LOT R, PLAN 4335 N.Y.  
TO BE CONSOLIDATED WITH  
LOT A, PLAN 3860 R.S.  
0.036 ha.

RED DEER

PLAN SHOWING  
A PROPOSED SUBDIVISION  
(LAND EXCHANGE)  
OF PARTS OF

LOT R, PLAN 4335 N.Y.  
LOT A, PLAN 3860 R.S.  
LOT R-8, PLAN 3860 R.S.

IN THE  
N.W.1/4 SEC.21, TWP.38, RGE. 27 W4M

AUGUST, 1990

BY: GILLIS OSLUND

A.L.S.

SCALE = 1:750

0 7.5 15 30 45 60 75 Metres

DISTANCES ARE IN METRES AND DECIMALS THEREOF.  
AREAS AND DISTANCES ARE APPROXIMATE.  
AREA PROPOSED TO BE AFFECTED IS OUTLINED THUS

AND CONTAINS FROM:	LOT R	0.036 ha.
	LOT A	0.110 ha.
	LOT R-8	0.071 ha.
	TOTAL	0.217 ha.

SNELL & OSLUND SURVEYS (1979) LTD.  
RED DEER - ROCKY MOUNTAIN HOUSE  
554-002



105



DATE: July 30, 1990

TO: CHARLIE SEVCIK  
City Clerk

FROM: CRAIG CURTIS  
Director of Community Services

RE: PARKLAND MALL: PROPOSED LAND EXCHANGE  
Your memo dated July 25, 1990 refers.

---

1. Abugov Kaspar Architects, acting on behalf of the developer, is requesting City approval for a land exchange along the southern boundary of the Parkland Mall site, as outlined on Plan "A" (attached). The land exchange is required in order to facilitate the renovation and expansion of the mall. Specifically, the proposal allows for the construction of a new 55,000 ft.<sup>2</sup> Safeway store at the south end of the site. A new access from Gaetz Avenue and an improved parking layout would also be accommodated.
2. The proposed land exchange has been discussed on several occasions with the Parks Manager, and the plan has been substantially revised to resolve our initial concerns.

The proposal would result in the City's giving up a portion of land above and below the top of the escarpment, in exchange for similar land to the west. This would also amend the boundaries of the Pines Escarpment, which is incorporated in the overall Waskasoo Park system. We would not, normally, condone the extension of development beyond the top of bank. However, in this instance, we support the proposal, as the land gained is larger in area, and the proposed development boundary is more acceptable than the existing situation.

The land given up by the City is Municipal Reserve. Consequently, the exchange will require the cancellation of existing reserve and the purchase and designation of the replacement area. Redesignation in the Land Use By-Law will also be required.

3. I have discussed a large number of land purchase and exchange proposals with the Parks and Recreation & Culture Managers. We support the proposed land exchange, now formally submitted, subject to the following conditions:

Charlie Sevcik  
Page 2  
July 30, 1990  
Parkland Mall: Proposed Land Exchange

---

- That no tree clearing or filling be permitted south of the proposed new property line. This condition is acceptable to the developer.
- That the developer undertakes landscape improvements within the triangular portion of land to be acquired by the City, to the satisfaction and approval of the Parks Manager.
- That the portion of Municipal Reserve to be acquired by the developer be officially cancelled and sold to the developer at market value. The funds generated will be used to purchase the land to be acquired by the City. It is my understanding that legislation requires this procedure to be followed, as opposed to a direct land exchange. The final result and financial implications would be identical.
- That the lands in question be redesignated in the Land Use By-Law as outlined on Plan "B" (attached).
- That all costs related to the cancellation of Municipal Reserve, land sale and purchase, subdivision, consolidation and redesignation be borne by the developer.

4. RECOMMENDATION

It is recommended that City Council approve the proposed land exchange as requested by Abugov Kaspar Architects, subject to the conditions outlined above.



CRAIG CURTIS

CC:dmg

Att.

- c. Don Batchelor, Parks Manager  
Lowell Hodgson, Recreation & Culture Manager

PROPOSED C.R.U.

## PROPOSED SAFEWAY

LAND TO BE GIVEN TO  
PARKLAND MALL

--- EXISTING PROPERTY LINE  
 ..... PROPOSED PROPERTY LINE  
 --- TOP OF BANK  
 ~~~~~ APPROXIMATE TREE LINE

PARKLAND MALL/CITY OF RED DEER  
PROPOSED LAND EXCHANGE

POSSIBLE  
LAND EXCHANGE

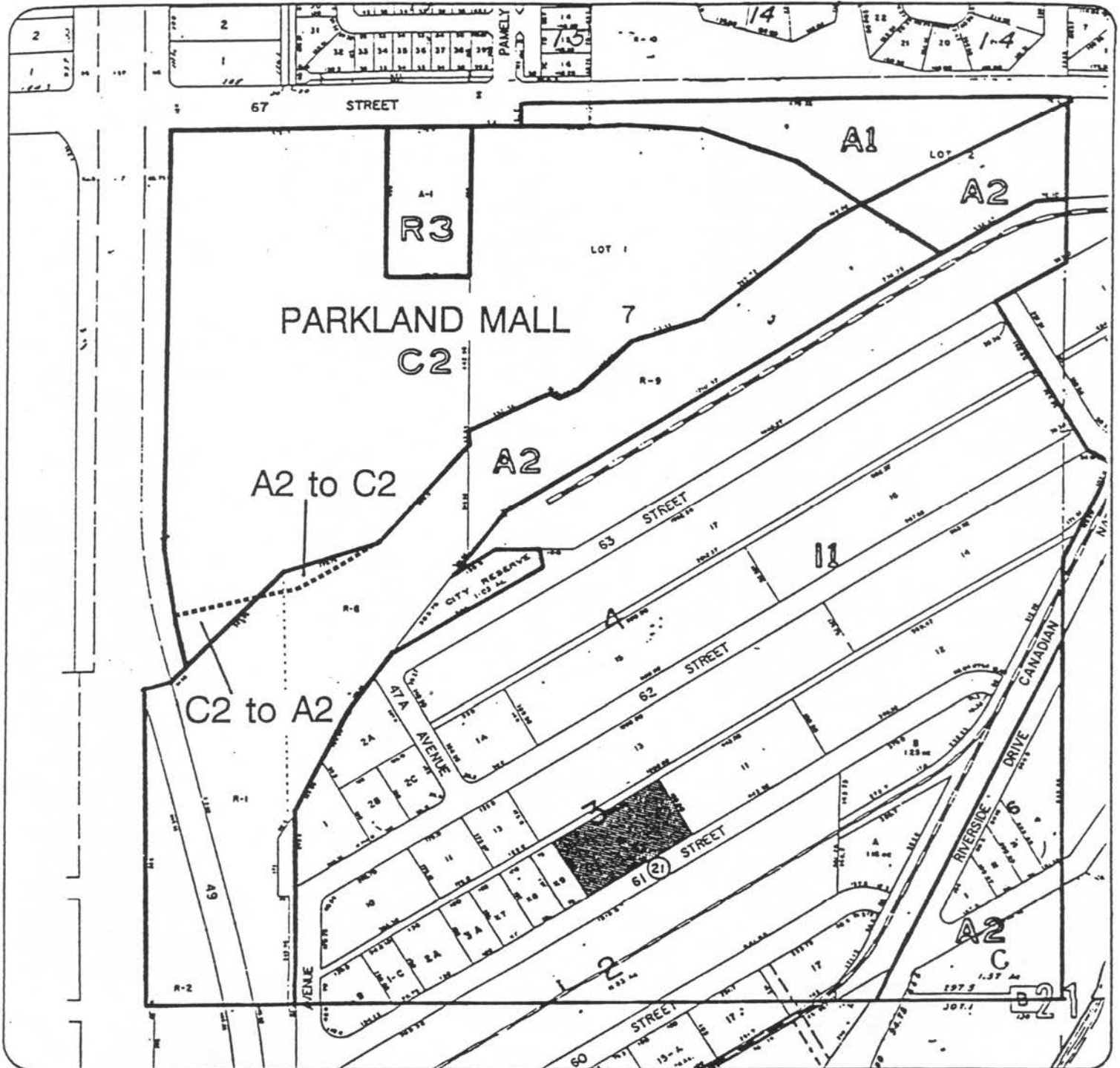
LAND TO BE GIVEN  
TO THE CITY OF RED DEER

GASTZ AVENUE

# City of Red Deer --- Land Use Bylaw

## Land Use Districts

# GII



scale in metres

Revisions :

# PLAN B



RED DEER  
REGIONAL PLANNING COMMISSION

110

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

September 10, 1990

Mr. C. Sevcik  
City Clerk  
City Hall  
RED DEER, ALBERTA

Dear Sir:

Re: Proposed Land Use Amendments  
By-law 2672/Y-90

The area under consideration is located south of Parkland Mall. The plan is to adjust the southern boundary of the Mall through a land exchange with the City. This also requires disposal of reserves under the provisions of the Planning Act.

We have no objection to the land exchange and to facilitate this matter the required land use amendments are attached for City Council's consideration.

Yours truly,

D. Rouhi, MCIP  
Senior Planner

DR/kjc

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTED EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLANDWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS


DATE: September 11, 1990  
TO: City Clerk  
FROM: City Assessor  
RE: SNELL & OSLUND SURVEYS (1979) LTD.  
PARKLAND MALL LAND EXCHANGE

---

Further to your memo of August 31, 1990, we wish to advise that we have no objection with the proposed rezoning as it is in accordance with City Council's August 7, 1990 approval of a land exchange pertaining to the proposed Parkland Mall expansion.

This approval to be subject to:

1. City Council approval
2. Applicant to be responsible for payment of all advertising fees pertaining to the rezoning.



Al Knight, A.M.A.A.

WFL/bw

Commissioner's Comments

This was previously agreed to by Council and is now being brought to Council for formal ratification by a zoning change. Also a resolution will be required to dispose of the Public Reserve.

"R.J. MCGHEE"  
Mayor

DATE August 31, 1990

TO:

|                                     |                                  |
|-------------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> | DIRECTOR OF COMMUNITY SERVICES   |
| <input checked="" type="checkbox"/> | DIRECTOR OF ENGINEERING SERVICES |
| <input type="checkbox"/>            | DIRECTOR OF FINANCIAL SERVICES   |
| <input checked="" type="checkbox"/> | BYLAWS & INSPECTIONS MANAGER     |
| <input checked="" type="checkbox"/> | CITY ASSESSOR                    |
| <input type="checkbox"/>            | COMPUTER SERVICES MANAGER        |
| <input type="checkbox"/>            | ECONOMIC DEVELOPMENT MANAGER     |
| <input type="checkbox"/>            | E.L. & P. MANAGER                |
| <input type="checkbox"/>            | ENGINEERING DEPARTMENT MANAGER   |
| <input type="checkbox"/>            | FIRE CHIEF                       |
| <input checked="" type="checkbox"/> | PARKS MANAGER                    |
| <input type="checkbox"/>            | PERSONNEL MANAGER                |
| <input type="checkbox"/>            | PUBLIC WORKS MANAGER             |
| <input type="checkbox"/>            | R.C.M.P. INSPECTOR               |
| <input type="checkbox"/>            | RECREATION & CULTURE MANAGER     |
| <input type="checkbox"/>            | SOCIAL PLANNING MANAGER          |
| <input type="checkbox"/>            | TRANSIT MANAGER                  |
| <input type="checkbox"/>            | TREASURY SERVICES MANAGER        |
| <input checked="" type="checkbox"/> | URBAN PLANNING SECTION MANAGER   |
| <input type="checkbox"/>            |                                  |

---


FROM:

CITY CLERK

SNELL & OSKUND SURVEYS (1979) LTD.

RE: PARKLAND MALL LAND EXCHANGE

Please submit comments on the attached to this office by September  
10 for the Council Agenda of September 17, 1990.

  
C. SEVCIK  
City Clerk



**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

August 31, 1990

Snell & Oslund Surveys (1979) Ltd.  
P.O. Box 610  
RED DEER, Alberta  
T4N 5G6

Attention: Gillis Oslund, A.L.S., P.Eng.

Dear Sir:

**RE: PARKLAND MALL LAND EXCHANGE**

Thank you for your letter in regard to the above, and we would advise that this matter will be presented to Red Deer City Council at its meeting on September 17, 1990.

In addition to the redesignation, it will be necessary for the City to dispose of the Municipal Reserve in accordance with the requirements of the Planning Act. This will require advertising and posting on the site. In this regard, we would request that you provide our office with a legal description of the area to be disposed of at your earliest convenience, in order that we might expedite the transaction.

Please call this office on Friday prior to the said meeting to determine a suitable time, in the event you wish to be present.

Trust you will find this satisfactory.

Sincerely,

C. SEVCIK  
City Clerk

*a delight  
to discover!*

DATE: September 10, 1990


TO: City Clerk

FROM: Engineering Department Manager

RE: SNELL & OSLUND SURVEYS (1979) LTD.  
PARKLAND MALL LAND EXCHANGE  
LOT R, PLAN 4335 N.Y.  
LOT A, PLAN 3860 R.S.  
LOT 48, PLAN 3860 R.S.

---

Please be advised that the Engineering Department has no comments with respect to the above noted.

  
Ken G. Haslop, P. Eng.  
Engineering Department Manager

/emg

DATE: September 10, 1990

FILE NO.

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: SNELL AND OSLUND SURVEYS (1979) LTD.  
PARKLAND MALL LAND EXCHANGE

---

In response to your memo of August 31, 1990, we wish to advise that this department has no comments to make, regarding the above referenced subject, at this time.

Yours truly,

A handwritten signature in cursive script that reads "Peter Holloway".

Peter Holloway

Bylaws and Inspections Assistant Manager  
BUILDING INSPECTION DEPARTMENT

PH/vs

TO:


- ☒ DIRECTOR OF COMMUNITY SERVICES  
☒ DIRECTOR OF ENGINEERING SERVICES  
☐ DIRECTOR OF FINANCIAL SERVICES  
☒ BYLAWS & INSPECTIONS MANAGER  
☒ CITY ASSESSOR  
☐ COMPUTER SERVICES MANAGER  
☐ ECONOMIC DEVELOPMENT MANAGER  
☐ E.L. & P. MANAGER  
☐ ENGINEERING DEPARTMENT MANAGER  
☐ FIRE CHIEF  
☒ PARKS MANAGER  
☐ PERSONNEL MANAGER  
☐ PUBLIC WORKS MANAGER  
☐ R.C.M.P. INSPECTOR  
☐ RECREATION & CULTURE MANAGER  
☐ SOCIAL PLANNING MANAGER  
☐ TRANSIT MANAGER  
☐ TREASURY SERVICES MANAGER  
☒ URBAN PLANNING SECTION MANAGER  
☐

FROM:

CITY CLERK

SNELL &amp; OSKUND SURVEYS (1979) LTD.

RE: PARKLAND MALL LAND EXCHANGEPlease submit comments on the attached to this office by September10 for the Council Agenda of September 17, 1990.

  
 L. SEVCIK  
 City Clerk

CHARLIE  
 SEVCIK

As discussed.  
 no further  
 comments required.

Day

Craig  
 No objections as this  
 has been negotiated  
 between the applicant  
 & the City

# SNELL & OSUND SURVEYS (1979) LTD.

HEAD OFFICE  
P.O. BOX 610  
4826 - 47TH STREET  
RED DEER, ALBERTA  
T4N 5G6  
OFFICE PHONE: (403) 342-1255  
G. OSUND A.L.S. PENG. (RES.) 346-6342  
D. VANDENBRINK A.L.S. PENG. (RES.) 886-2474  
G. ROSS A.L.S. (RES.) 342-0046

LAND SURVEYORS AND PROFESSIONAL ENGINEERS

SUBDIVISION, MUNICIPAL, OILFIELD  
SURVEYS AND REPORTS  
SPECIAL ATTENTION TO URBAN,  
RURAL AND OILFIELD SURVEYS

BRANCH OFFICE  
P.O. BOX 1930  
ROCKY MOUNTAIN HOUSE  
ALBERTA T0M 1T0  
OFFICE PHONE: (403) 845-4646  
B. HAAGSMA A.L.S. (RES.) 845-4980

August 30, 1990  
Our File - 554-002

The Honorable Mayor McGhee  
The City of Red Deer  
Box 5008  
Red Deer, AB  
T4N 3T4

Dear Sir:

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

|          |                    |
|----------|--------------------|
| RECEIVED |                    |
| TIME     | 4:25               |
| DATE     | Aug. 30/90         |
| BY       | <i>[Signature]</i> |

Re: Land Exchange between the Parkland Mall and The City of Red Deer  
Parts of L-R, P-4335NY, L-A, P-3860RS and L-R-8, P-3860RS

Please accept this as a request to redesignate portions of the above noted Lot A from C-2 to A-2 and portions of Lots R and R-8 as noted above from A-2 to C-2 all as shown on the enclosed sketch.

The proposed changes in designation are required for a proposed commercial development and to complete a land exchange as negotiated and agreed to between the City and the owners.

An early start on the proposed development is planned and therefore the earliest possible consideration of Council is requested.

Thank you for your consideration in this matter.

Yours truly,

SNELL & OSUND SURVEYS (1979) LTD.



Gillis Oslund, A.L.S., P.Eng.

GO/lp  
encs.  
cc/Djamshid Rouhi - R.D.R.P.C.  
cc/Jack Abugov - Abugov Kaspar Architects

ROAD PLAN 3100 N.Y.

LOT A  
PLAN 3860 R.S.

N.U.L. R/W PLAN 3861 R.S.

AREA FROM  
LOT R-8, PLAN 3860 R.S.  
TO BE CONSOLIDATED WITH  
LOT A, PLAN 3860 R.S.  
0.071 ha.

C.P.L. R/W PLAN 3892 R.S.

AREA FROM  
LOT A, PLAN 3860  
TO BE CONSOLIDATED  
LOT R-8, PLAN 3860  
0.001 ha.

LOT R-8  
PLAN 3860 R.S.

AREA FROM  
LOT R, PLAN 4335 N.Y.  
TO BE CONSOLIDATED WITH  
LOT A, PLAN 3860 R.S.  
0.036 ha.

LOT R  
PLAN 4335 N.Y.

AREA FROM  
LOT A, PLAN 3860 R.S.  
TO BE CONSOLIDATED WITH  
LOT R, PLAN 4335 N.Y.  
0.109 ha.

## RED DEER

PLAN SHOWING  
A PROPOSED SUBDIVISION  
(LAND EXCHANGE)  
OF PARTS OF

LOT R, PLAN 4335 N.Y.  
LOT A, PLAN 3860 R.S.  
LOT R-8, PLAN 3860 R.S.  
IN THE

N.W.1/4 SEC.21, TWP.38, RGE. 27

AUGUST, 1990

BY: GILLIS OSLUND

SCALE = 1:750

0 7.5 15 30 45 60 75 Metres

DISTANCES ARE IN METRES AND DECIMALS THEREOF.  
AREAS AND DISTANCES ARE APPROXIMATE.  
AREA PROPOSED TO BE AFFECTED IS OUTLINED THUS  
AND CONTAINS FROM:

|         |           |
|---------|-----------|
| LOT R   | 0.036 ha. |
| LOT A   | 0.110 ha. |
| LOT R-8 | 0.071 ha. |
| TOTAL   | 0.217 ha. |

SNELL & OSLUND SUR  
RED DEER - ROCKY M  
554-002

DATE August 31, 1990

TO:

|                                     |                                  |
|-------------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> | DIRECTOR OF COMMUNITY SERVICES   |
| <input checked="" type="checkbox"/> | DIRECTOR OF ENGINEERING SERVICES |
| <input type="checkbox"/>            | DIRECTOR OF FINANCIAL SERVICES   |
| <input checked="" type="checkbox"/> | BYLAWS & INSPECTIONS MANAGER     |
| <input checked="" type="checkbox"/> | CITY ASSESSOR                    |
| <input type="checkbox"/>            | COMPUTER SERVICES MANAGER        |
| <input type="checkbox"/>            | ECONOMIC DEVELOPMENT MANAGER     |
| <input type="checkbox"/>            | E.L. & P. MANAGER                |
| <input type="checkbox"/>            | ENGINEERING DEPARTMENT MANAGER   |
| <input type="checkbox"/>            | FIRE CHIEF                       |
| <input checked="" type="checkbox"/> | PARKS MANAGER                    |
| <input type="checkbox"/>            | PERSONNEL MANAGER                |
| <input type="checkbox"/>            | PUBLIC WORKS MANAGER             |
| <input type="checkbox"/>            | R.C.M.P. INSPECTOR               |
| <input type="checkbox"/>            | RECREATION & CULTURE MANAGER     |
| <input type="checkbox"/>            | SOCIAL PLANNING MANAGER          |
| <input type="checkbox"/>            | TRANSIT MANAGER                  |
| <input type="checkbox"/>            | TREASURY SERVICES MANAGER        |
| <input checked="" type="checkbox"/> | URBAN PLANNING SECTION MANAGER   |
| <input type="checkbox"/>            |                                  |

July 30

Aug 7 / cl. mtg.

FROM:

CITY CLERK

SNELL & OSKUND SURVEYS (1979) LTD.

RE: PARKLAND MALL LAND EXCHANGE

Please submit comments on the attached to this office by September  
10 for the Council Agenda of September 17, 1990.

  
C. SEVCIK  
City Clerk

# SNELL & OSLUND SURVEYS (1979) LTD.

HEAD OFFICE  
PO. BOX 510  
4826 - 47TH STREET  
RED DEER, ALBERTA  
T4N 5G6  
OFFICE PHONE: (403) 342-1255  
G. OSLUND A.L.S. PENG. (RES.) 346-6342  
D. VANDENBRINK A.L.S. PENG. (RES.) 886-2474  
G. ROSS A.L.S. (RES.) 342-0046

LAND SURVEYORS AND PROFESSIONAL ENGINEERS

SUBDIVISION, MUNICIPAL, OILFIELD  
SURVEYS AND REPORTS  
SPECIAL ATTENTION TO URBAN,  
RURAL AND OILFIELD SURVEYS

BRANCH OFFICE  
PO. BOX 1930  
ROCKY MOUNTAIN HOUSE  
ALBERTA T0M 1T0  
OFFICE PHONE: (403) 845-4646  
B. HAAGSMA A.L.S. (RES.) 845-4980

August 30, 1990  
Our File - 554-002

The Honorable Mayor McGhee  
The City of Red Deer  
Box 5008  
Red Deer, AB  
T4N 3T4

Dear Sir:

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

|          |                    |
|----------|--------------------|
| RECEIVED |                    |
| TIME     | 4:25               |
| DATE     | Aug. 30/90         |
| BY       | <i>[Signature]</i> |

Re: Land Exchange between the Parkland Mall and The City of Red Deer  
Parts of L-R, P-4335NY, L-A, P-3860RS and L-R-8, P-3860RS

Please accept this as a request to redesignate portions of the above noted Lot A from C-2 to A-2 and portions of Lots R and R-8 as noted above from A-2 to C-2 all as shown on the enclosed sketch.

The proposed changes in designation are required for a proposed commercial development and to complete a land exchange as negotiated and agreed to between the City and the owners.

An early start on the proposed development is planned and therefore the earliest possible consideration of Council is requested.

Thank you for your consideration in this matter.

Yours truly,

SNELL & OSLUND SURVEYS (1979) LTD.



Gillis Oslund, A.L.S., P.Eng.

GO/lp  
encs.  
cc/Djamshid Rouhi - R.D.R.P.C.  
cc/Jack Abugov - Abugov Kaspar Architects



ROAD PLAN 3100 N.Y.

LOT A  
PLAN 3860 R.S.

N.U.L. R/W PLAN 3861 R.S.

AREA FROM  
LOT R-8, PLAN 3860 R.S.  
TO BE CONSOLIDATED WITH  
LOT A, PLAN 3860 R.S.  
0.071 ha.

C.P.L. R/W PLAN 3892 R.S.

AREA FROM  
LOT A, PLAN 3860  
TO BE CONSOLIDATE  
LOT R-8, PLAN 386  
0.001 ha.

LOT R-8  
PLAN 3860 R.S.

AREA FROM  
LOT R, PLAN 4335 N.Y.  
TO BE CONSOLIDATED WITH  
LOT A, PLAN 3860 R.S.  
0.036 ha.

LOT R  
PLAN 4335 N.Y.

AREA FROM  
LOT A, PLAN 3860 R.S.  
TO BE CONSOLIDATED WITH  
LOT R, PLAN 4335 N.Y.  
0.109 ha.

**RED DEER**  
PLAN SHOWING  
A PROPOSED SUBDIVISION  
(LAND EXCHANGE)  
OF PARTS OF  
LOT R, PLAN 4335 N.Y.  
LOT A, PLAN 3860 R.S.  
LOT R-8, PLAN 3860 R.S.  
IN THE  
N.W.1/4 SEC.21, TWP.38, RGE. 27

AUGUST, 1990

BY: GILLIS OSLUND

SCALE = 1:750

0 7.5 15 30 45 60 75 Metres

DISTANCES ARE IN METRES AND DECIMALS THEREOF.  
AREAS AND DISTANCES ARE APPROXIMATE.  
AREA PROPOSED TO BE AFFECTED IS OUTLINED THUS  
AND CONTAINS FROM:

|         |           |
|---------|-----------|
| LOT R   | 0.036 ha. |
| LOT A   | 0.110 ha. |
| LOT R-8 | 0.071 ha. |
| TOTAL   | 0.217 ha. |

SNELL & OSLUND SUR  
RED DEER - ROCKY M  
554-002

# SNELL & OSLUND SURVEYS (1979) LTD.

HEAD OFFICE  
P.O. BOX 610  
4826 - 47TH STREET  
RED DEER, ALBERTA  
T4N 5G6  
OFFICE PHONE: (403) 342-1255  
G. OSLUND A.L.S. PENG. (RES.) 346-6342  
D. VANDENBRINK A.L.S. PENG. (RES.) 886-2474  
G. ROSS A.L.S. (RES.) 342-0046

LAND SURVEYORS AND PROFESSIONAL ENGINEERS

SUBDIVISION, MUNICIPAL, OILFIELD  
SURVEYS AND REPORTS  
SPECIAL ATTENTION TO URBAN,  
RURAL AND OILFIELD SURVEYS

BRANCH OFFICE  
P.O. BOX 1930  
ROCKY MOUNTAIN HOUSE  
ALBERTA T0M 1T0  
OFFICE PHONE: (403) 845-4646  
B. HAAGSMA A.L.S. (RES.) 845-4980

Sept. 14, 1990  
File 554-001

City of Red Deer,  
Box 5008,  
RED DEER, AB.  
T4N 3T4

ATTN: CHARLIE SEVCIK

Dear Sir:

Re: Land exchange between Parkland Mall  
and City of Red Deer

In connection with the above noted land exchange, the following description may be used for motions to cancel and dispose of certain reserves in connection thereof:

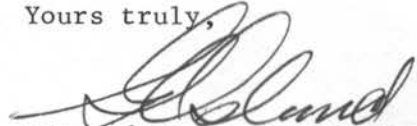
1. All that portion of Lot R-8 Plan 3860 R.S. contained within the limits of Lot A-1 on a plan of survey prepared and surveyed by Gillis Oslund, A.L.S. between the dates of August 13, and September 14, 1990 and containing 0.071 ha. more or less.  

*R-1 5427 RS*
2. All that portion of Lot ~~R~~ Plan ~~4335~~ *N.Y.* contained within the limits of Lot A-1 on a plan of survey prepared and surveyed by Gillis Oslund, A.L.S. between the dates of August 13, and September 14, 1990 and containing 0.036 ha. more or less.

|                      |                   |
|----------------------|-------------------|
| THE CITY OF RED DEER |                   |
| CLERK'S DEPARTMENT   |                   |
| RECEIVED             |                   |
| TIME                 | <i>2:15</i>       |
| DATE                 | <i>Sept 14/90</i> |
| BY                   | <i>ds</i>         |

GO:lt

Yours truly,

  
Gillis Oslund, A.L.S., P.Eng.

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Snell & Oslund Surveys 1979 Ltd.  
P.O. Box 610  
RED DEER, Alberta  
T4N 5G6

Attention: Mr. Gillis Oslund, A.L.S, P. Eng.

Dear Sir:

RE: LAND EXCHANGE BETWEEN THE PARKLAND MALL  
AND THE CITY OF RED DEER - LAND USE BYLAW AMENDMENT 2672/Y-90  
AND MUNICIPAL RESERVE DISPOSAL - Your File 554-002

Your letter of August 30, 1990 pertaining to the above topic was presented to Council September 17, 1990.

At the above noted meeting Council gave first reading to Land Use Bylaw Amendment 2672/Y-90, a copy of which is enclosed herewith for your information. In addition, the following motion was passed agreeing to dispose of the Municipal Reserve in question.

"RESOLVED that Council of The City of Red Deer having considered correspondence dated August 30, 1990, from Snell & Oslund Surveys (1979) Ltd. re: land exchange between the Parkland Mall and The City of Red Deer, parts of L-R, P-4335 NY, L-A, P-3860 RS and L-R-8, P-3860 RS, hereby approves the disposal of municipal reserve as outlined in the plan presented to Council September 17, 1990 (page 105), subject to compliance with the provisions of the Planning Act Revised Statutes of Alberta 1980, Chapter P-9, as amended."

This office will now proceed with preparation of advertising for a public hearing pertaining to the Land Use Bylaw Amendment to be held on Monday, October 15, 1990 commencing at 7 p.m. or as soon thereafter as Council may determine. The advertising

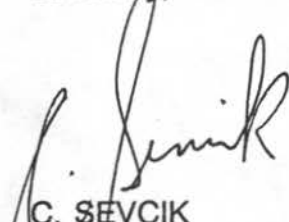
Snell & Oslund Surveys  
September 18, 1990  
Page 2

is scheduled to appear in the Red Deer Advocate on Friday, September 28th and October 5th. We will schedule the public hearing for the Municipal Reserve Disposal, if one is required, to fall on the same date.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk prior to public advertising an amount equal to the estimated cost of said advertising. The estimated cost in this instance is \$500 for the Land Use Bylaw Amendment and \$200 for the Municipal Reserve Disposal, and we will require said deposits by no later than Tuesday, September 25, 1990 to proceed with the advertising as scheduled above. Once the actual costs are known, you will be either invoiced for or refunded the balance.

I trust you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



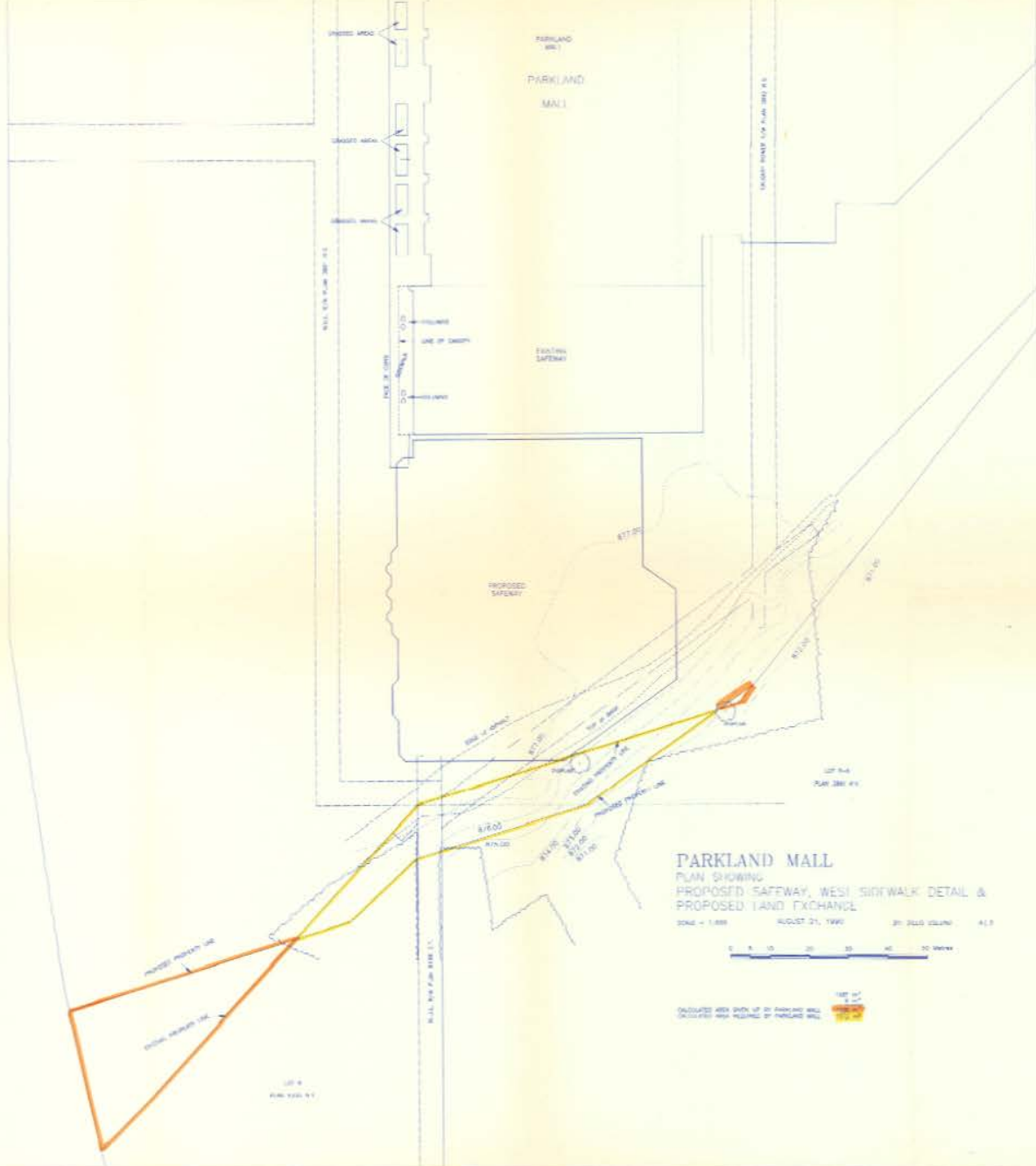
C. SEVCIK  
City Clerk

CS/jt

Enc.

c.c. Principal Planner  
Director of Community Services  
City Assessor  
Council & Committee Secretary - Wilma

100' 0" 100' 0" 100' 0"  
 100' 0" 100' 0" 100' 0"  
 100' 0" 100' 0" 100' 0"



**PARKLAND MALL**  
 PLAN SHOWING  
 PROPOSED SAFETYWAY, WEST SIDEWALK DETAIL &  
 PROPOSED LAND EXCHANGE  
 SCALE = 1/8" = 1'-0" AUGUST 21, 1990 21' 21" 21" 21"



CALCULATED AREA OF PROPOSED SAFETYWAY  
 CALCULATED AREA OF PROPOSED LAND EXCHANGE

Sept 17/90 Drawing #2

BYLAW 2672/Y-90

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of The City of Red Deer.

COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA ENACTS AS FOLLOWS:

- (1) The "Use District Map" as referred to in Section 1.4 is hereby amended in accordance with the Use District Map No. 16/90 attached hereto and forming part of the Bylaw.
- (2) This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this 17 day of September 1990.

READ A SECOND TIME IN OPEN COUNCIL this day of 1990.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this day of 1990.

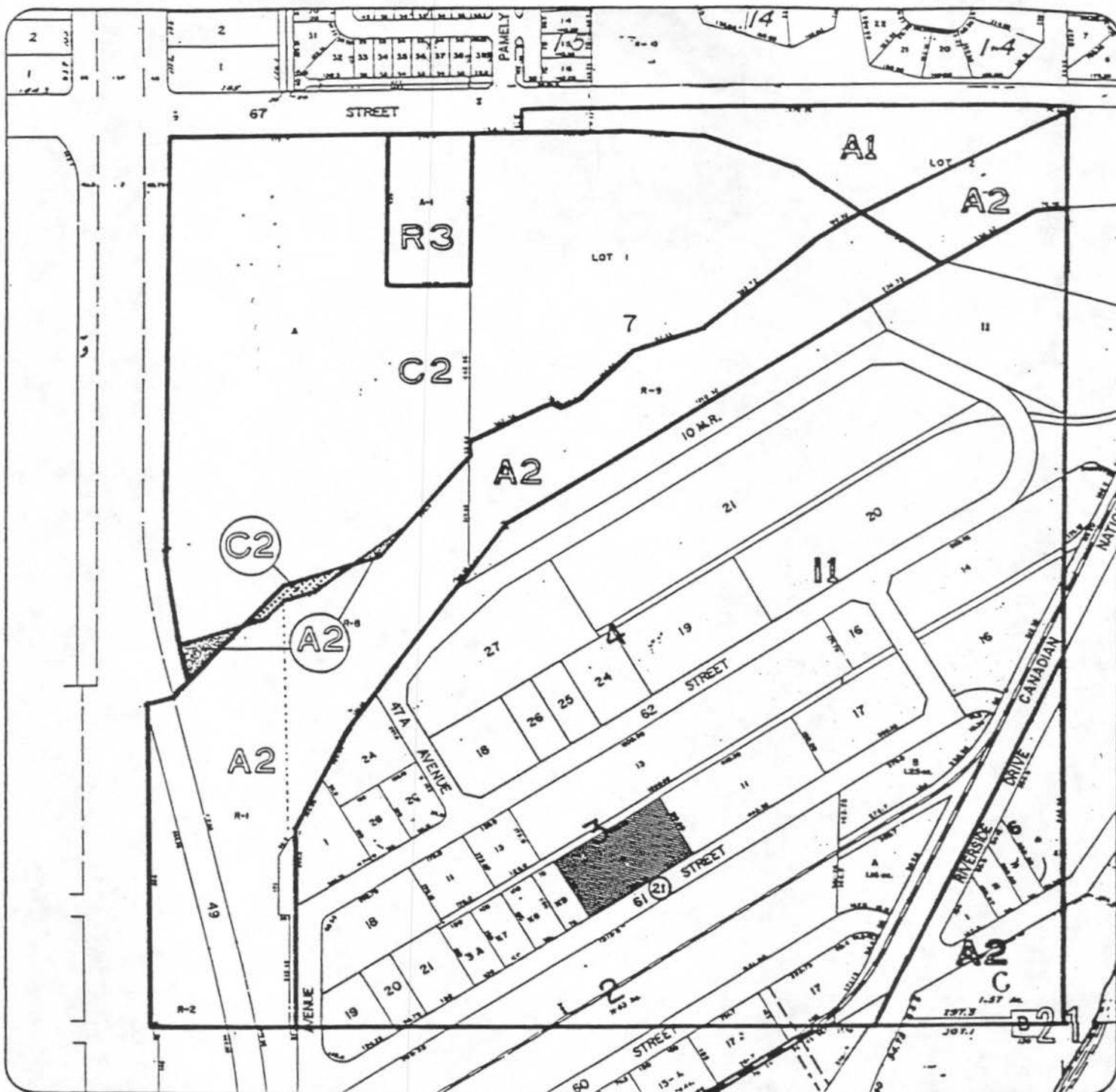
---

MAYOR

---

CITY CLERK



# Land Use Districts



scale in metres

## Revisions :

MAP NO. 16/90  
(BYLAW No. 2672/Y-90)

Change from C2 to A2  &  
from A2 to C2 .



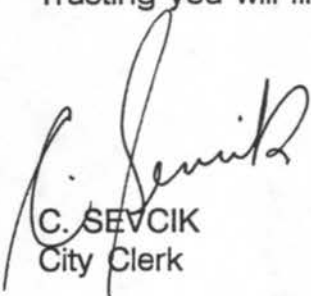
DATE: September 18, 1990  
TO: Red Deer Regional Planning Commission  
FROM: City Clerk  
RE: LAND USE BYLAW AMENDMENT 2672/Y-90

---

Council of The City of Red Deer at its meeting held on Monday, September 17, 1990 gave first reading to the above noted bylaw.

Bylaw 2672/Y-90 provides for the redesignation of lands exchanged between the Parkland Mall and The City of Red Deer, a copy of which is enclosed herewith. This office will now proceed with advertising for a public hearing to be held on Monday, October 15, 1990 commencing at 7 p.m. or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

Enc.

c.c. Director of Community Services  
Director of Engineering Services  
Bylaws & Inspections Manager  
City Assessor  
E. L. & P. Manager  
Parks Manager



BYLAW 2672/Y-90

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of The City of Red Deer.

COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA ENACTS AS FOLLOWS:

- (1) The "Use District Map" as referred to in Section 1.4 is hereby amended in accordance with the Use District Map No. 16/90 attached hereto and forming part of the Bylaw.
- (2) This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this 17 day of September 1990.

READ A SECOND TIME IN OPEN COUNCIL this day of 1990.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this day of 1990.

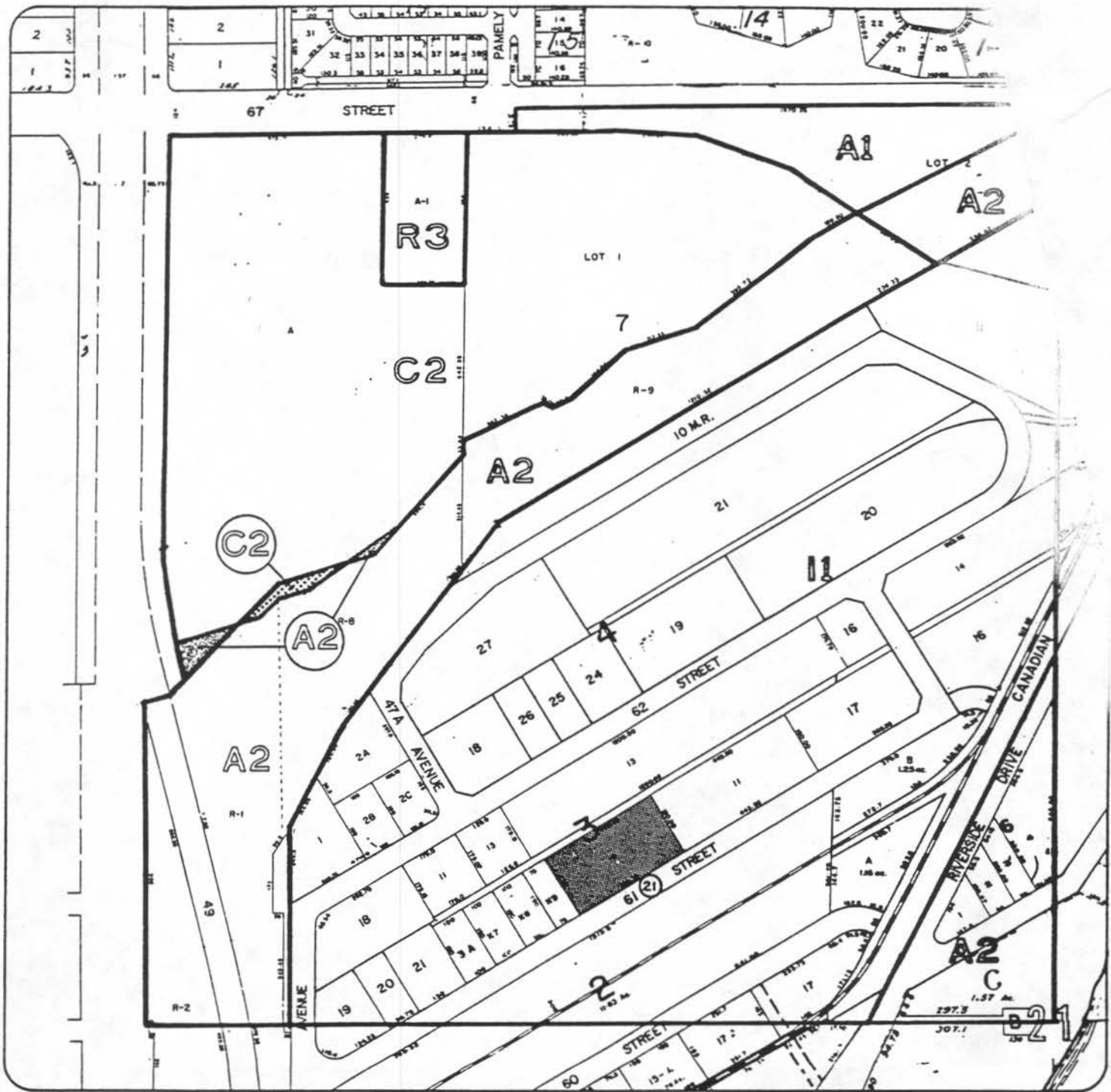
---

MAYOR

---

CITY CLERK



# Land Use Districts



scale in metres

## Revisions :

MAP NO. 16/90  
(BYLAW No. 2672/Y-90)

Change from C2 to A2  8  
from A2 to C2 .

NO. 5

Red Deer City Council:

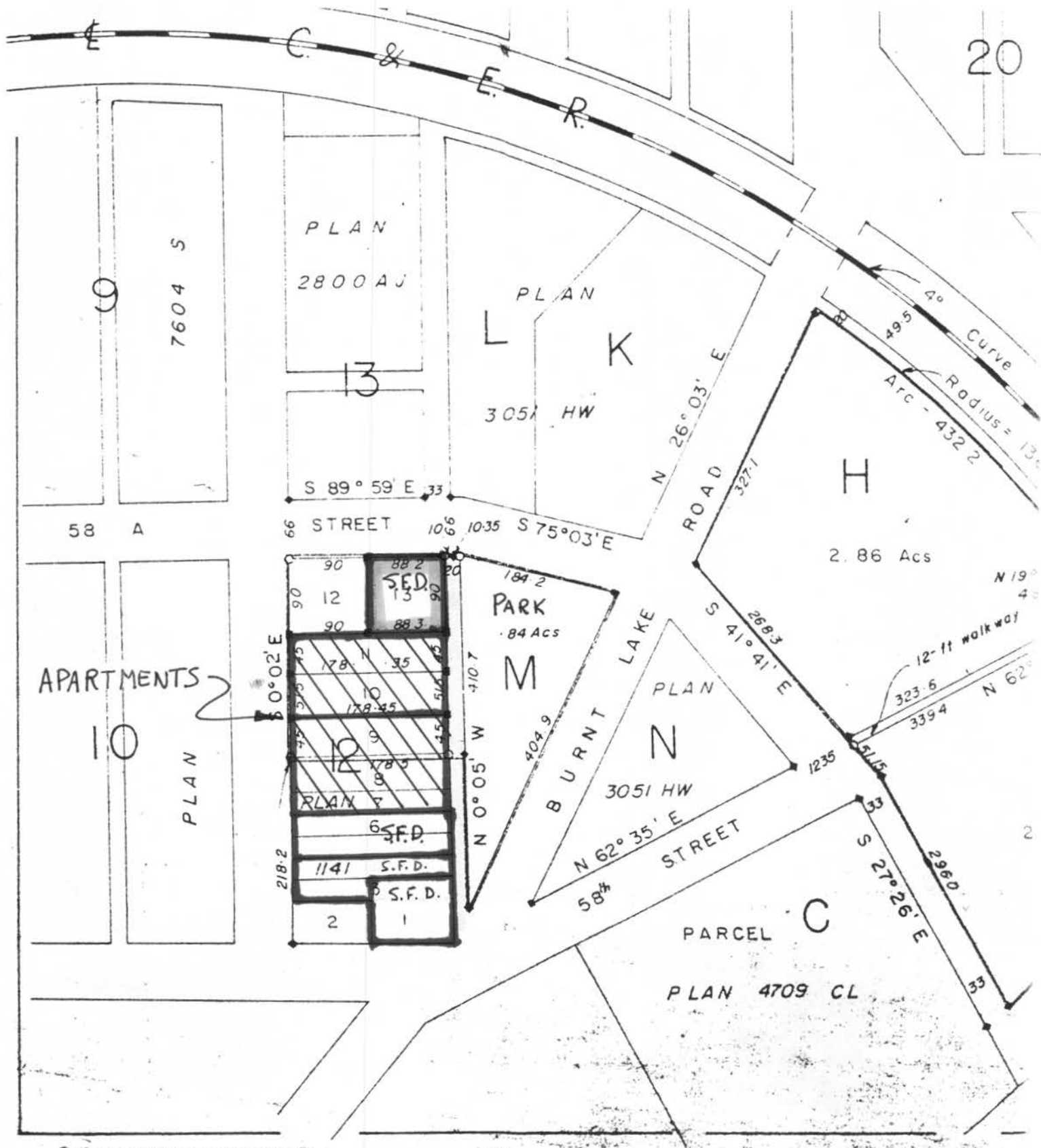
RE: UNIMPROVED LANE  
LOT 13, BLOCK 12, PLAN 5296 H.W.

We petition City Council to have this lane constructed as a local improvement. This lane was in good condition till those two apartment buildings went up, behind us. The two apartments should pay the cost for this.

Thank you

Yours truly,

"Lena & Rodney MacArthur"



DATE: September 11, 1990  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: REQUEST FOR LANE CONSTRUCTION SOUTH OF 58 A STREET  
AND EAST OF 56 AVENUE  
L. AND R. MACARTHUR

---

Although not specifically stated, we are assuming that the request is for a paved lane under the Local Improvement Program, without any assessment being made on benefiting lands other than the two apartment buildings.

The lane has never been properly constructed according to our record plans; however, a site inspection indicates that some surface gravel has been spread on the lane over the years. We are unable to determine the costs of construction until test holes are dug to determine the soil profile and a design and cost estimate prepared.

This request is the same as the lane paving request south of 55 Street and east of 48 Avenue; which was recently before Council. Council passed the following resolution in that instance.

"WHEREAS the deterioration of the laneways behind the block bounded by 55 Street, 48 Avenue, 54 Street, and 47 A Avenue is as a result of multifamily development over the years and through no fault of the minimum use exerted by the four residential homes involved.

BE IT RESOLVED that the lane paving be supported by General Revenue in the amount that would normally accrue to Lot 2, Block 33; Lot 26, Block 33; Lot 25, Block 33; Lots 4-5, Block 33. Balance would be assessed in the normal way as Local Improvement."

City Clerk  
Page 2  
September 11, 1990  
File: 200-004P

Should Council's direction be the same for the current request, the Engineering Department will proceed with the design and cost estimate in anticipation of construction in 1991. Should the petition fail, we will require Council's approval to charge our engineering time as an overrun to the Engineering Administration Budget.



Ken G. Haslop, P. Eng.  
Engineering Department Manager

KGH/emg  
Att.

c.c. Director of Financial Services  
c.c. By-laws and Inspections Manager  
c.c. City Assessor  
c.c. E. L. & P. Manager  
c.c. Urban Planning Sections Manager  
c.c. City Solicitor

Commissioner's Comments

Council's direction is requested.

"R.J. MCGHEE"  
Mayor


TO:

|                                     |                                  |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/>            | DIRECTOR OF COMMUNITY SERVICES   |
| <input checked="" type="checkbox"/> | DIRECTOR OF ENGINEERING SERVICES |
| <input checked="" type="checkbox"/> | DIRECTOR OF FINANCIAL SERVICES   |
| <input checked="" type="checkbox"/> | BYLAWS & INSPECTIONS MANAGER     |
| <input checked="" type="checkbox"/> | CITY ASSESSOR                    |
| <input type="checkbox"/>            | COMPUTER SERVICES MANAGER        |
| <input type="checkbox"/>            | ECONOMIC DEVELOPMENT MANAGER     |
| <input checked="" type="checkbox"/> | E.L. & P. MANAGER                |
| <input type="checkbox"/>            | ENGINEERING DEPARTMENT MANAGER   |
| <input type="checkbox"/>            | FIRE CHIEF                       |
| <input type="checkbox"/>            | PARKS MANAGER                    |
| <input type="checkbox"/>            | PERSONNEL MANAGER                |
| <input type="checkbox"/>            | PUBLIC WORKS MANAGER             |
| <input type="checkbox"/>            | R.C.M.P. INSPECTOR               |
| <input type="checkbox"/>            | RECREATION & CULTURE MANAGER     |
| <input type="checkbox"/>            | SOCIAL PLANNING MANAGER          |
| <input type="checkbox"/>            | TRANSIT MANAGER                  |
| <input type="checkbox"/>            | TREASURY SERVICES MANAGER        |
| <input checked="" type="checkbox"/> | URBAN PLANNING SECTION MANAGER   |
| <input checked="" type="checkbox"/> | CITY SOLICITOR                   |

---

FROM:

CITY CLERK

RE: L. AND R. MacARTHUR - LANE CONSTRUCTION AS  
LOCAL IMPROVEMENTPlease submit comments on the attached to this office by Sept.10 for the Council Agenda of September 17, 1990.  
C. SEVCIK  
City Clerk

5505-58 A St  
Red Deer Alta  
Aug 30/90

Red Deer City Council:

Re: Unimproved Lane  
Lot 13 Block 12 Plan 5296 H.W.

We petition city council to have this lane constructed as a local improvement. This lane was in good condition till those two apartment buildings went up, behind us. The two apartments should pay the cost for this.

Thankyou  
Yours Truly  
Lena & Rodney  
MacArthur.





## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 4, 1990

Lena and Rodney MacArthur  
5505 - 58 A Street  
RED DEER, Alberta  
T4N 2M4

Dear Mr. and Mrs. MacArthur:

RE: LANE CONSTRUCTION AS LOCAL IMPROVEMENT

Thank you for your letter in regard to the above, and we would advise that this matter will be presented to Red Deer City Council at its meeting on September 17, 1990.

Please call this office on Friday prior to the said meeting to determine a suitable time, in the event you wish to be present.

Trust you will find this satisfactory.

Sincerely,

C. SEVCIK  
City Clerk

/jt



*a delight  
to discover!*



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

**MEMORANDUM**

TO: C. Sevcik

DATE: September 10, 1990

FROM: Gary Klassen, Associate Planner

RE: L. and R. MacArthur - Lane Construction as Local Improvement

From a community planning perspective we have no comments in regard to the above item.

**R. GARY KLASSEN, ACP, MCIP  
ASSOCIATE PLANNER**

ACP/pim

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF  
PAINTED EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF  
DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE  
TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE  
VILLAGE OF CREMONA • VILLAGE OF DELBURN • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE  
OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLENWOLD  
SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS

TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES  
☒ DIRECTOR OF ENGINEERING SERVICES  
☒ DIRECTOR OF FINANCIAL SERVICES  
☒ BYLAWS & INSPECTIONS MANAGER  
☒ CITY ASSESSOR  
☐ COMPUTER SERVICES MANAGER  
☐ ECONOMIC DEVELOPMENT MANAGER  
☒ E.L. & P. MANAGER  
☐ ENGINEERING DEPARTMENT MANAGER  
☐ FIRE CHIEF  
☐ PARKS MANAGER  
☐ PERSONNEL MANAGER  
☐ PUBLIC WORKS MANAGER  
☐ R.C.M.P. INSPECTOR  
☐ RECREATION & CULTURE MANAGER  
☐ SOCIAL PLANNING MANAGER  
☐ TRANSIT MANAGER  
☐ TREASURY SERVICES MANAGER  
☒ URBAN PLANNING SECTION MANAGER  
☒ CITY SOLICITOR

*ECF has no  
comments  
8/7-5/90*

FROM:

CITY CLERK

RE: L. AND R. MacARTHUR - LANE CONSTRUCTION AS  
LOCAL IMPROVEMENT

Please submit comments on the attached to this office by Sept.

10 for the Council Agenda of September 17, 1990.

*C. Sevcik*  
C. SEVCIK  
City Clerk

5505-58 A St  
Red Deer Alta  
Aug 30/90

Red Deer City Council:

Re: Unimproved Lane

Lot 13 Block 12 Plan 5296 H.W.

We petition city council to have this lane constructed as a local improvement. This lane was in good condition till those two apartment buildings went up, behind us. The two apartments should pay the cost for this.

Thank you

Yours Truly

Lena & Rodney

77 MacArthur

## PLAN

~~PLAN~~

3051 HW

2.86 Acs

PARK  
- 84 ACS

PLAN

3051 HW

STREET

PARCEL

PLAN 4709 CL

DATE: September 10, 1990

FILE NO.

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: L. & R. MACARTHUR - LANE CONSTRUCTION AS LOCAL  
IMPROVEMENT

---

In response to your memo of September 4, 1990, we wish to advise that this department has no comments to make, regarding the above referenced subject, at this time.

Yours truly,



Peter Holloway  
Bylaws and Inspections Assistant Manager  
BUILDING INSPECTION DEPARTMENT

PH/vs

DATE: September 13, 1990  
TO: City Clerk  
FROM: City Assessor  
RE: L. AND R. MACARTHUR  
LANE CONSTRUCTION AS LOCAL IMPROVEMENT

---

Further to the correspondence requesting development of the lane, and a map that was forwarded earlier indicating residential and apartment improvements to properties, we also advise as to footages of properties and owners and addresses, etc. for information of Council should they so wish:

1. Roll #20-1-0985  
Legally described as Lot 1-3, Block 12, Plan 1141AT  
Owner Georgina Maben,  
Address 5504 - 57 Street  
Frontage 80.2 feet, Zoned R1A, assessed at residential rate, improved with a single family residence
2. Roll #20-1-0995  
Legally described as Lot 3 - 4, Block 12, Plan 1141 AT, West  $\frac{1}{2}$  of Lot 3  
Owner Marion L. Deruyter  
Address 5709 - 56 Avenue  
Frontage 25 feet, Zoned R1A, assessed at residential rate, improved with a single family residence
3. Roll #20-1-1000  
Legally described as Lot 5 - 6, Block 12, Plan 1141 AT  
Owner Douglas Allen and Rhonda Phyllis McFarlane  
Address 5711 - 56 Avenue  
Frontage 50 feet, Zoned R1A, assessed at residential rate, improved with a single family residence
4. Roll #20-1-1070  
Legally described as Lot 10 - 11, Block 12, Plan 5296 HW  
Owner Anna R. Violante  
Improvement known as Tyler Manor Apartment  
Frontage of 96.5 feet, Zoned R1A, assessed at R3 rate, improved with 16 suite apartment building

City Clerk  
Page 2  
September 13, 1990

5. Roll #20-1-1080  
Legally described as Lot 13, Block 12, Plan 5296 HW  
Owner Rodney and Lina MacArthur  
Address 5505 - 58 A Street  
Frontage 88.25 feet, Zoned R1A, assessed at residential rate, improved with a single family residence
6. Roll #20-1-1095  
Legally described as Lot M, Plan 5296 HW  
Owner The City of Red Deer  
Address 5721 Kerry Wood Drive  
Frontage 410.7 feet, Zoned P1, assessed at municipal reserve rate with no improvement on the property
7. Roll #20-1-1580  
Legally described as Lot 8A, Block 12, Plan 792-1790  
Owner Clarence S & Zola McConnell  
Address 5715 - 56 Avenue  
Frontage 113.17 feet, Zoned R1A, assessed as R3 property and improved with a 16 suite apartment

The above information has been supplied with footages; however, dollars per lot are not available as the frontage charge for the development of the lane and paving has not been available to apply to the footages. Therefore, a calculation may be required in the future and said information is supplied only for information at this time.



Al Knight, A.M.A.A.

AK/bw

cc Director of Finance  
Director of Engineering Services  
Manager of Bylaws and Inspection  
EL&P  
Urban Planning  
City Solicitor



DATE: September 18, 1990  
TO: Engineering Department Manager  
FROM: City Clerk  
RE: CONSTRUCTION OF LANE SOUTH OF 58A STREET AND EAST OF 56 AVENUE AS A LOCAL IMPROVEMENT

---

At the Council meeting of September 17, 1990, the following motion was passed as a result of a request having been received from Lena and Rodney MacArthur to construct the lane noted above.

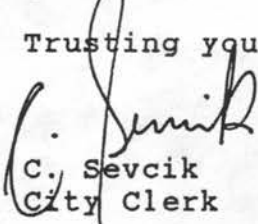
"RESOLVED that Council of The City of Red Deer having considered correspondence from Lena and Rodney MacArthur requesting that the lane south of 58A Street and east of 56 Avenue be constructed as a local improvements hereby agrees that the said lane be paved and that the full cost of undertaking this improvement be charged to the adjacent properties and that all property owners be notified in accordance with the Municipal Taxation Act.

Council further agrees to cancel all local improvement taxes in connection with the proposed lane paving which would be charged against the abutting single family dwelling sites."

In view of Council's decision, we trust that you will proceed with the design and cost estimate in anticipation of construction in 1991. I also trust that you will ensure the appropriate rate is included in the Uniform Rate Bylaw, that a Local Improvement Bylaw is prepared and presented to Council for first reading and that notification of all property owners will take place in accordance with the requirement of the Municipal Taxation Act.

I am enclosing herewith for your information the report dated September 13, 1990, from the City Assessor which was not received in time for inclusion in the agenda and which contains information pertaining to ownership of properties adjacent to the lane in question.

Trusting you will find this satisfactory.

  
C. Sevcik  
City Clerk

CS/ds

c.c. Dir. of Financial Services  
City Assessor  
E.L. & P. Manager  
Principal Planner  
City Solicitor

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 19, 1990

Mr. & Mrs. Rodney MacArthur  
5505 - 58A Street  
Red Deer, Alberta  
T4N 2M4

Dear Mr. &amp; Mrs. MacArthur:

RE: LANE CONSTRUCTION AS A LOCAL IMPROVEMENT

Your letter, requesting Council to consider constructing the lane adjacent to your property to be constructed as a local improvement and to be charged to the two sites on which apartment buildings are located, received consideration at the Council meeting of September 17, 1990, and at which meeting Council passed the following motion.

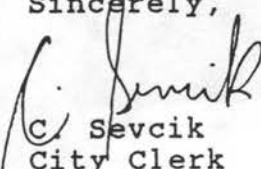
"RESOLVED that Council of The City of Red Deer having considered correspondence from Lena and Rodney MacArthur requesting that the lane south of 58A Street and east of 56 Avenue be constructed as a local improvements hereby agrees that the said lane be paved and that the full cost of undertaking this improvement be charged to the adjacent properties and that all property owners be notified in accordance with the Municipal Taxation Act.

Council further agrees to cancel all local improvement taxes in connection with the proposed lane paving which would be charged against the abutting single family dwelling sites."

Council's decision in this instance is submitted for your information. The Engineering Department will now proceed with the design and cost estimate in anticipation of construction in 1991. A bylaw will be prepared and it will be necessary to notify all adjacent property owners in accordance with the Municipal Taxation Act.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. Sevcik  
City Clerk

CS/ds

c.c. Engineering Department Manager  
City Assessor

# SNELL & OSLUND SURVEYS (1979) LTD.

HEAD OFFICE  
 NO. 6  
 P.O. BOX 610  
 4826 - 47TH STREET  
 RED DEER, ALBERTA  
 T4N 5G6  
 OFFICE PHONE: (403) 342-1255  
 G. OSLUND A.L.S. PENG. (RES.) 346-6342  
 D. VANDENBRINK A.L.S. PENG. (RES.) 886-2474  
 G. ROSS A.L.S. (RES.) 342-0046

LAND SURVEYORS AND PROFESSIONAL ENGINEERS

SUBDIVISION, MUNICIPAL, OILFIELD  
 SURVEYS AND REPORTS  
 SPECIAL ATTENTION TO URBAN,  
 RURAL AND OILFIELD SURVEYS

BRANCH OFFICE  
 P.O. BOX 1930  
 ROCKY MOUNTAIN HOUSE  
 ALBERTA T0M 1T0  
 OFFICE PHONE: (403) 845-4646  
 B. HAAGSMA A.L.S. (RES.) 845-4980

August 23, 1990  
 File 9163

City of Red Deer,  
 Box 5008,  
 RED DEER, AB.  
 T4N 3T4

ATTN; BILL LEES, LAND & TAX

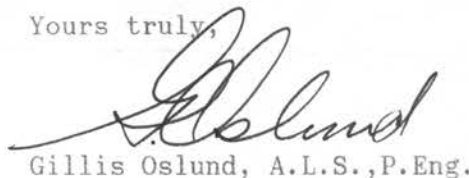
Dear Sir:

Re: Lot 8A, Block E, Plan 5881 H.W.

Please accept this as notification, on behalf of the registered owners, Versendaal Construction Company Ltd., that we wish to proceed with the necessary approvals and preparation of encroachment agreements for the existing garage, on Lot 8A which encroaches onto PT. BLOCK E PLAN 1K9 LYING N. & W. OF LOT 11 PLAN 752-0274 owned by City of RED DEER.

Any attempt to expedite this matter would be greatly appreciated, as our client is anxious to complete these transactions.

Yours truly,

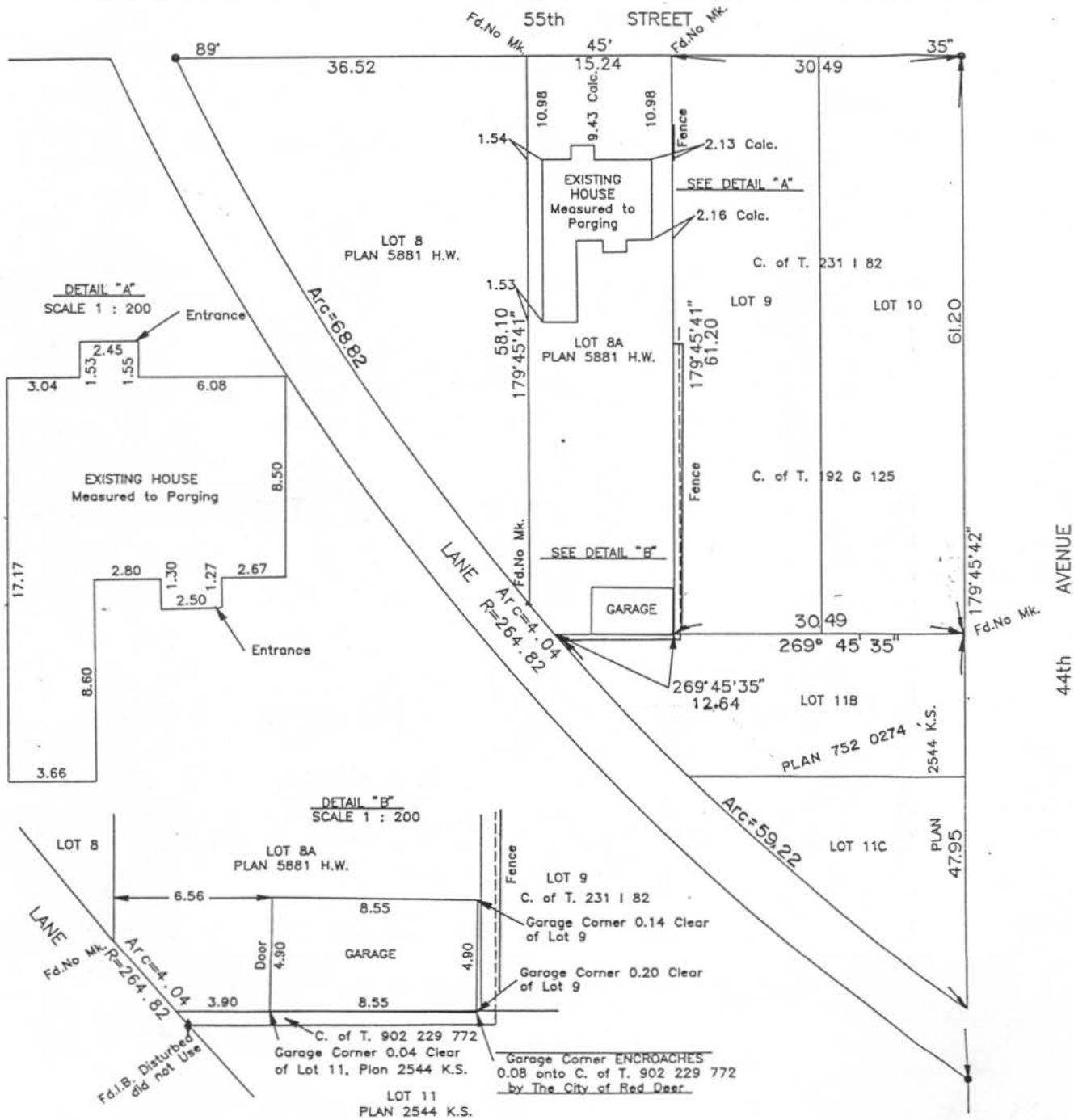


Gillis Oslund, A.L.S., P.Eng.

GO;lt

Received Aug 24/90  
 W.H.

# Alberta Land Surveyor's Real Property



Date: September 10, 1990

TO: City Clerk

FROM: City Assessor

RE: LOT 8A, BLOCK E, PLAN 5881 H.W. - VERSEDAAL CONSTRUCTION COMPANY LTD. - PT. BLOCK E, PLAN K9 LYING NORTH & WEST OF LOT 11, PLAN 752-0274 - CITY OF RED DEER (PLEASE SEE ATTACHED SKETCH)

We respectfully submit for City Council's perusal the attached correspondence from Snell & Oslund Surveys (1979) Ltd., who are acting on behalf of Versendaal Construction Company Ltd., owners of Lot 8A, Block E., Plan 5881 H.W.

This correspondence is requesting approval to lease a portion of City Lands (Pt. Block E, Plan K9 lying North & West of Lot 11, Plan 752-0274) to allow a garage situated on Lot 8A to encroach into City owned lands.

This encroachment & side yard relaxations has been presented to M.P.C. at their September 4, 1990 meeting and approved subject to:

1. A Lease Agreement being signed and registered against the title.
2. Council Approval.
3. The decision of the Commission being advertised in a local newspaper and no appeal against said decision being successful.

The City Administrators comments with reference to this request are also attached and have no problem with the requested encroachment of 0.08m (3") into the City title.

We recommend approval of this encroachment subject to the following:

1. All conditions of the September 4, 1990 Municipal Planning Commissions approval being complied with.
2. Any and all legal fees being paid by the lessee.
3. Annual lease rent to commence at \$30.00 per annum.
4. 90 day cancellation clause.
5. Lease agreement satisfactory to City Solicitor.

  
Allan Knight

AK/WFL/dm  
Att.



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394  
Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

September 6, 1990

Mr. W. Lees  
Land Supervisor  
City Hall  
Red Deer, Alberta  
T4N 3T4

Dear Sir:

Re: Lot 8A, Block E, Plan 5881 H.W. - VERSEDAAL  
Pt. Lot 11, Block E, Plan K-9, City of Red Deer

Please be advised that the M.P.C. at their meeting of September 4, 1990 passed the following resolution:

"THAT the Municipal Planning Commission approve relaxations of the Land Use Bylaw of 0.9 metres on the sideyards and 0.21 metres on the driveway, in connection with a detached garage at 4407 - 55 Street (Lot 8A, Block E, Plan 5881 H.W.) zoned R1.

SAID APPROVAL IS SUBJECT TO:

1. A Lease Agreement being signed and registered against the title.
2. Council approval.
3. The decision of the Commission being advertised in a local newspaper and no appeal against said decision being successful."

We agree with the M.P.C. decision subject to City Council approval.

We are not sure of the purpose of this strip of land when it was created, however we have no objection if it is added to the adjoining lot.

Yours truly

D. ROUHI, ACP, MCIP  
SENIOR PLANNER

DR/pim

THE CITY of RED DEER  
LAND & TAX DEPARTMENT

|          |          |
|----------|----------|
| RECEIVED |          |
| TIME     | 11:45    |
| DATE     | 90-09-07 |
| BY       | rn       |

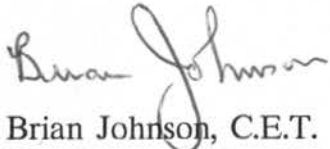
MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTED EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURO • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELMORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLANDWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF WHITE SANDS

DATE: September 5, 1990  
TO: Land Supervisor  
FROM: Development Coordinator  
RE: GARAGE ENCROACHMENT INTO CITY PROPERTY  
BEHIND 4407 - 55 STREET  
LOT 8A, BLOCK E, PLAN 5881 H.W.

---

This will confirm that there are no City utilities in the City property immediately south of the above Lot 8A.



Brian Johnson, C.E.T.  
Development Coordinator

BDJ/cy

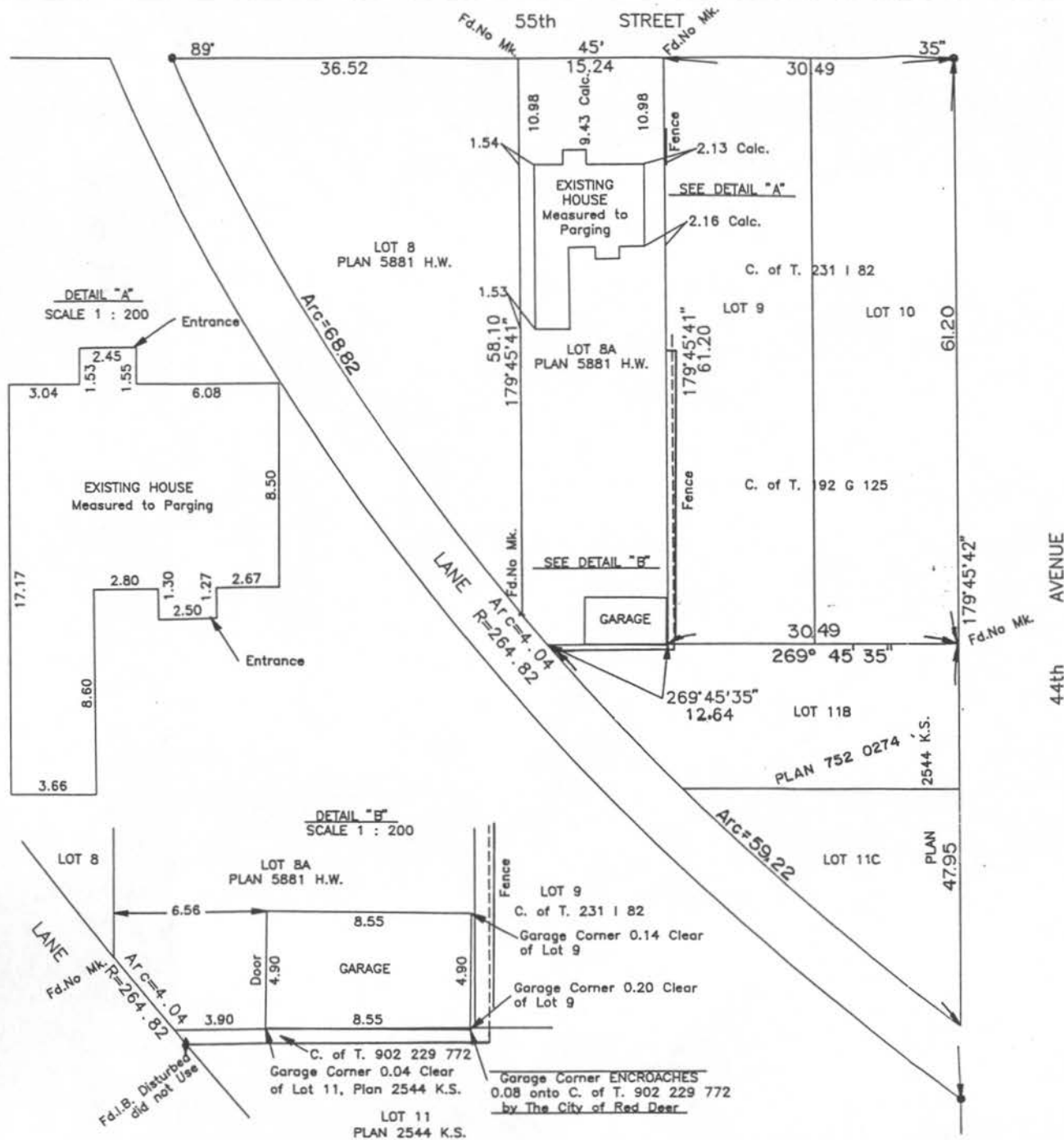
Commissioner's Comments

We would recommend Council approve the encroachment subject to the conditions as outlined in the report of the City Assessor.

"R.J. MCGHEE"  
Mayor



# Alberta Land Surveyor's Real Property Report



CIVIC ADDRESS

RED DEER, ALBERTA

LEGAL DESCRIPTION

LOT 8-A  
BLOCK E  
PLAN 5881

FOR : LIN WISE

LEGEND & NOTES

DISTANCES ARE IN METRES AND DECIMALS THEREOF.  
STATUTORY IRON POSTS FOUND ARE SHOWN THUS ●  
IRON BARS FOUND SHOWN THUS ⚡

UNLESS OTHERWISE SPECIFIED, THE CLEARANCES SHOWN ARE  
MEASURED PERPENDICULARLY FROM THE PROPERTY BOUNDARY.  
BOUNDARY DIMENSIONS ARE SHOWN AS MEASURED.

TITLE NUMBER 852 067 977 B  
TITLE SEARCHED ON THE DATE OF JULY 27, 1990.  
PROPERTY IS SUBJECT TO :  
NO ENCUMBRANCES.

## SURVEYOR'S AFFIDAVIT

- I, GILLIS OSLUND, ALBERTA LAND SURVEYOR DO HEREBY AFFIRM
1. THE SURVEY REPRESENTED BY THIS PLAN IS TRUE AND CORRECT AS MADE UNDER MY PERSONAL SUPERVISION.
2. THE SURVEY WAS MADE IN ACCORDANCE WITH THE MANUAL OF SURVEYING PRACTICE.
3. THE SURVEY WAS COMPLETED ON JULY 30, 1990.
4. THE IMPROVEMENTS AS SHOWN ON THIS PLAN ARE ENTIRELY WITHIN THE BOUNDARIES OF THE SUBJECT PROPERTY (EXCEPT AS NOTED HEREIN).
5. NO VISIBLE ENCROACHMENTS EXIST ONTO THE SUBJECT PROPERTY OR ANY IMPROVEMENT SITUATED ON AN ADJACENT PROPERTY (EXCEPT AS NOTED HEREIN).

CERTIFIED CORRECT THIS

DAY OF

ALBERTA LAND SURVEYOR

## CITY OF RED DEER APPROVAL

THAT IF THE BUILDING SHOWN ON THE ABOVE PLAN IS LOCATED IN ACCORDANCE WITH THE ABOVE PLAN, THE LOCATION OF THE SAID BUILDING(S) COMPLIES WITH THE SETBACK, REARYARD AND SIDEYARD REQUIREMENTS OF THE LAND USE BYLAW OF THE CITY OF RED DEER.

DATE : JULY 30, 1990

SCALE = 1 : 500

Job No. 9163

SNELSON  
SURVEYOR

RED DEER



DATE: September 4, 1990

TO: W. Lees  
Land Supervisor

FROM: Daryle Scheelar  
E. L. & P. Dept.

RE: LOT 8A, BLOCK E, PLAN 5881 H.W. - VERSENDAL  
PART LOT 11, BLOCK E, PLAN K-9 - CITY OF RED DEER

---

E. L. & P. have no objections to the above proposed encroachment.

If you have further questions or comments, please advise.



Daryle Scheelar,  
Distribution Engineer

/jjd



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

September 18, 1990

Snell & Oslund Surveys 1979 Ltd.  
P.O. Box 610  
RED DEER, Alberta  
T4N 5G6

Attention: Mr. Gillis Oslund, A.L.S., P. Eng.

Dear Sir:

RE: VERSENDAAAL CONSTRUCTION CO. LTD. - GARAGE ENCROACHMENT  
AGREEMENT - LOT 8A, BLOCK E, PLAN 5881 H.W.

Your letter of August 23, 1990 pertaining to the above matter was considered at the Council meeting of September 17, 1990 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby approves leasing a portion of City lands, part of Block E, Plan K9, lying north and west of Lot 11, Plan 752-0274, to Versendaal Construction Company Ltd. to enable a garage situated on Lot 8A, Block E, Plan 5881 H.W. to encroach into the City owned lands subject to the following conditions:

1. all conditions of the September 4, 1990, Municipal Planning Commission approval.
2. any and all legal fees being paid by the lessee.
3. annual lease rent to commence at \$30.00 per annum.
4. 90 day cancellation clause.
5. lease agreement satisfactory to the City Solicitor."

Mr. G. Oslund  
Snell & Oslund Surveys 1979 Ltd.  
September 18, 1990  
Page 2

For your further information, I am quoting hereunder the September 4, 1990 Municipal Planning Commission approval referred to in the above noted resolution.

"THAT the Municipal Planning Commission approve relaxations of the Land Use Bylaw of 0.9 metres on the sideyards and 0.21 metres on the driveway, in connection with a detached garage at 4407 - 55 Street (Lot 8A, Block E, Plan 5881 H.W.) zoned R1.

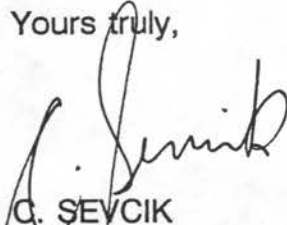
SAID APPROVAL IS SUBJECT TO:

1. A Lease Agreement being signed and registered against the title.
2. Council approval.
3. The decision of the Commission being advertised in a local newspaper and no appeal against said decision being successful."

We note in your letter to Mr. Bill Lees that you wish the matter expedited on behalf of your client and accordingly the City will proceed with preparation of the agreement unless we hear from you to the contrary in the immediate future. The cost of preparing the legal agreement will be \$100.

Trusting you will find this satisfactory and that if you do not wish the City to prepare the legal agreement, you will contact Mr. Bill Lees, Land Supervisor, immediately.

Yours truly,



C. SEVCIK  
City Clerk  
CS/jt

c.c. City Assessor  
Land Supervisor  
Senior Planner  
Development Co-ordinator

## BYLAW 2672/Y-90

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of The City of Red Deer.

COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF  
ALBERTA ENACTS AS FOLLOWS:

- (1) The "Use District Map" as referred to in Section 1.4 is hereby amended in accordance with the Use District Map No. 16/90 attached hereto and forming part of the Bylaw.
- (2) This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this day of 1990.

READ A SECOND TIME IN OPEN COUNCIL this day of 1990.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this day  
of 1990.

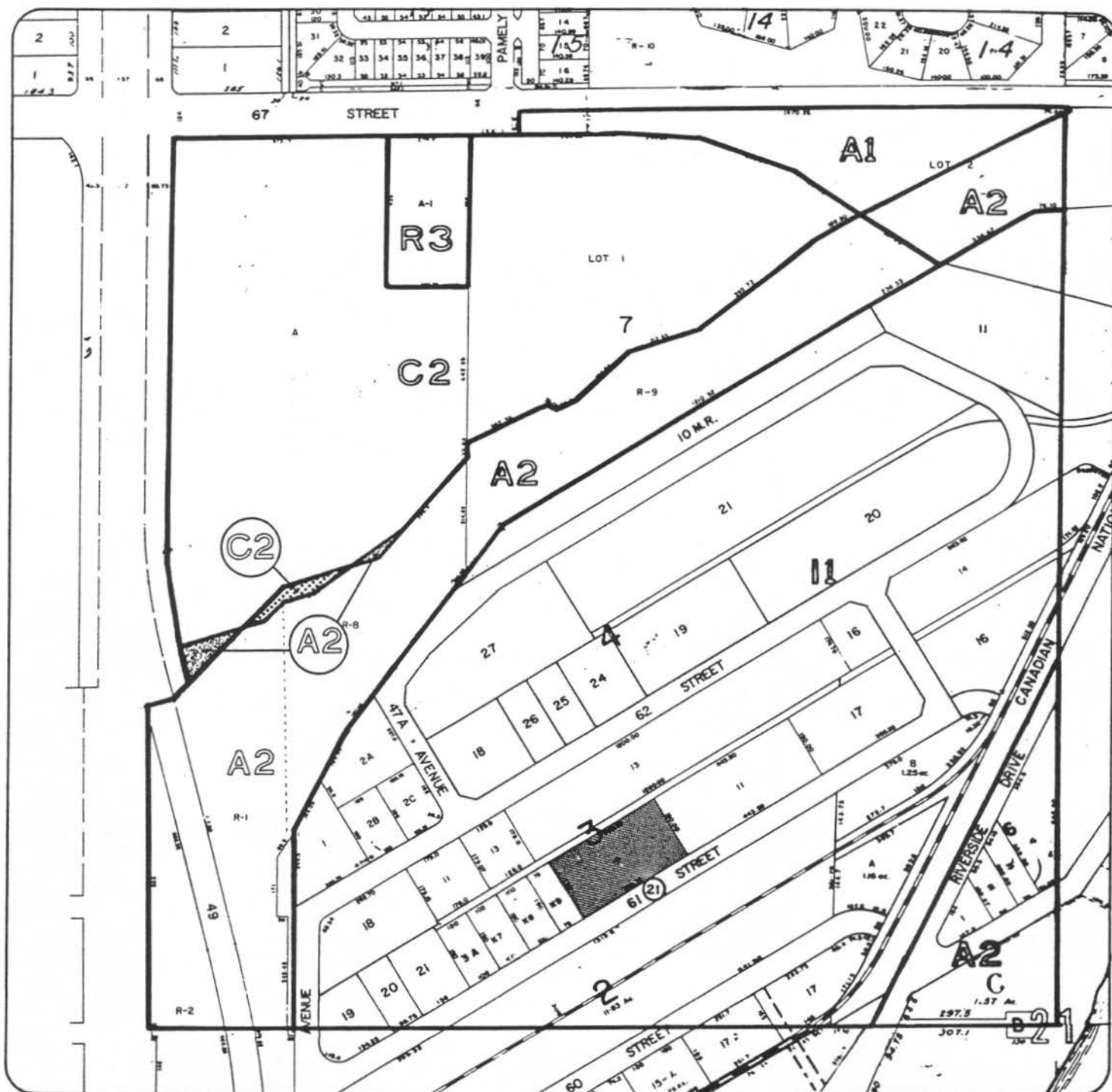
MAYOR

CITY CLERK

# City of Red Deer ---- Land Use Bylaw



## Land Use Districts

**G11**



### Revisions :

MAP NO. 16/90  
(BYLAW No. 2672/Y-90)

Change from C2 to A2  &  
from A2 to C2 .

## BYLAW 3020/90

Being a Bylaw of the City of Red Deer to establish an Environmental Advisory Board

WHEREAS growing environment awareness will require governments to address an increasing number of environmental issues which will affect most areas of municipal operations, and

WHEREAS the City of Red Deer prides itself on its cleanliness, family appeal, and ecological amenities, and

WHEREAS the City of Red Deer wishes to provide leadership in areas dealing with environmental issues,

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

### SHORT TITLE

1. This bylaw may be cited as the "Environmental Advisory Board Bylaw".

### INTERPRETATION

2. (1) In this bylaw, unless the context otherwise requires, the following words, terms and expressions shall have the following meanings:
  - a) "Board" shall mean the Environmental Advisory Board established by this Bylaw;
  - b) "City" shall mean the City of Red Deer in the Province of Alberta;
  - c) "City Clerk" shall mean the City Clerk of the City;
  - d) "Commissioners" shall mean the Commissioners of the City;
  - e) "Council" shall mean the Council of the City elected pursuant to the provisions of the Municipal Elections Act;
  - f) "Member" shall mean a member of the Board.

- (2) The titles or headings used in this Bylaw are inserted for convenience of reference only and shall not affect the interpretation or construction of this Bylaw.

APPOINTMENT OF MEMBERS

- 3. (1) An Environmental Advisory Board in and for the City consisting of 7 members is hereby established.
- (2) The Board shall consist of the following members to be appointed by Council and shall include:
  - a) one (1) member of Council, and an alternate;
  - b) one (1) representative of either the Red Deer Public School Board or the Red Deer Catholic Board of Education;
  - c) one (1) representative from the Red Deer Chamber of Commerce;
  - d) two (2) citizens at large;
  - e) one (1) representative from a registered environmental society or organization within Red Deer;
  - f) one (1) representative from Alberta Environment.
- (3) All members appointed shall be appointed for a two-year term, with the exception of the member of Council who shall be appointed for a one-year term.
- (4) Notwithstanding the term of a member's appointment, a member shall remain in office until his respective successor is appointed by the Council.
- (5) The Director of Engineering Services and Director of Community Services of the City, the Director of the Red Deer Regional Planning Commission and a representative of the Red Deer Regional Health Unit shall be technical advisors to the Board without voting rights.
- (6) The Committee shall elect a chairman at its first meeting following the statutory meeting of Council in each year

from among its membership, provided that the chairman shall not be a member of Council or an employee of the City. In the absence of the chairman, an acting chairman shall be elected from among the members.

#### TERMS OF OFFICE

4. (1) The first aldermanic representative and aldermanic alternate shall serve until the statutory meeting of Council in 1992. Thereafter, aldermanic representatives shall be appointed for one-year terms.
- (2) The School Board representative shall serve for two (2) year terms on an alternating-term basis between the Red Deer Public School Board and the Red Deer Catholic Board of Education, commencing with the Public School Board.
- (3) Of the first members, three (3) members shall serve until the statutory meeting of Council in 1992 and the remaining three (3) shall serve until the statutory meeting of Council in 1993. Thereafter, appointment of members shall be made for two-year terms.
- (4) Should a vacancy on the Board occur at any other time for which a person is appointed, Council may appoint a new person to fill the vacancy for the remainder of that term.
- (5) Any member may be re-appointed to the Committee at the expiration of his term, except that the appointment of any member of Council, Red Deer Public School Board, Red Deer Catholic Board of Education, Red Deer Chamber of Commerce, a registered environmental society or organization, or Alberta Environment, shall terminate when the appointee ceases to be a member of their respective body as listed herein.
- (6) Any member may resign from the Board at any time upon sending written notice to the City Clerk to that effect.
- (7) Any member may be removed from the Board by the Council at any time on the recommendation of the Commissioners.



ATTENDANCE AT MEETING

5. (1) Any member of the Board who is absent from three (3) consecutive regular meetings of the Board, unless such absence be caused by illness or be authorized by resolution of the Board entered upon its minutes, shall cease to be a member, and another person may be appointed by Council in such member's place for the remainder of such member's term of office. Any member forfeiting such member's office may not be eligible for re-appointment for the unexpired portion of the term so forfeited.

MEETINGS

6. (1) No less than six (6) regular meetings of the Board shall be held in each year, at such time and place as shall be determined by the Board at its first meeting following the Statutory meeting of Council in October of each year, but may be changed by the Board from time to time as it deems advisable.
- (2) Special meetings of the Board may be called on 24 hours verbal notice by the Chairman of the Board, or upon 24 hours verbal notice at the request of any three members of the Board.

QUORUM AND VOTING

7. (1) Four (4) members shall constitute a quorum of the Board.
- (2) All members shall vote on any matter before the Board unless a conflict of interest is declared. In the event of a tie vote, the resolution shall be deemed defeated.

MINUTES

8. The Board shall ensure that a Minute Book is kept, and that minutes of regular and special meetings of the Board are recorded therein by the Secretary or Secretary protem. Copies of all minutes shall be filed with the City Clerk.

ADMINISTRATIVE SUPPORT

9. The City Clerk's Department of the City shall provide corporate secretarial services for the Board including the preparation of agendas, minutes, correspondence and other incidentals.

BOARD DUTIES AND RESPONSIBILITIES

10. The Board shall have the following duties and responsibilities:
  - (1) To act as a liaison and coordinating body with existing environmental societies and organizations, as required, to direct their concerns and inquiries to the appropriate City department, Council, or other legislative body.
  - (2) To assist and make recommendations with respect to conducting public meetings and workshops, as required, on environmental issues, to provide a forum for residents to share or express concerns, suggestions or inquiries.
  - (3) To act as a liaison with City departments and advise Council on potentially sensitive environmental issues.
  - (4) To act as a liaison and coordinating body to consider and make recommendations on environmental initiatives by provincial or federal agencies.
  - (5) To review and recommend to Council environmental policies.
  - (6) To provide comments, as required, on various ongoing environmental public education programs.
  - (7) To review major planning documents and development proposals which may have environmental implications; as may be referred by the Commissioners or Council to the Board.
  - (8) To act as a liaison with the private business sector to provide information on new environmentally related operational or development procedures.

11. Neither the Board nor any member thereof shall have any power to pledge the credit or course of action of the City in connection with any matters whatsoever, nor shall the Board nor any members thereof have any power to authorize any expenditures to be charged against the City, without prior approval by Council.
12. This Bylaw shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_  
A.D. \_\_\_\_\_.

READ A SECOND TIME IN OPEN COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_  
A.D. \_\_\_\_\_.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this \_\_\_\_\_  
day of \_\_\_\_\_ A.D. \_\_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

DATE: August 23, 1990

TO: City Council  
City Commissioner  
Directors  
Department Heads  
Director, Red Deer Regional Planning Commission  
City Solicitor

FROM: City Clerk

RE: 1990 A.U.M.A. CONVENTION RESOLUTIONS

---

Enclosed herewith please find a copy of the resolutions to be presented for debate at the annual A.U.M.A. Convention, to be held in Calgary September 26-28, 1990.

We would request that you carefully review the resolutions contained in this document and submit your written comments to this office by no later than Friday, September 7, 1990. Your comments will be included on the Council agenda of September 17th for Council's consideration. If we do not receive any comments from you, we will assume that you have no concerns relative to any of the resolutions proposed.

Your attention to this matter is appreciated.



C. SEVCIK  
City Clerk

CS/jt

Att.

NO. 7

DATE: NOVEMBER 3, 1989  
TO: CITY COUNCIL  
FROM: CITY CLERK  
RE: 1989 A.U.M.A. CONVENTION RESOLUTIONS

---

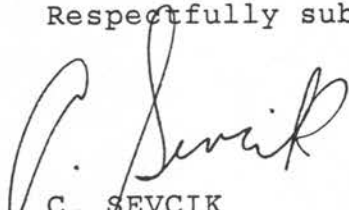
*August 23, 1990*

Under copy of a memo dated October 12, 1989, a copy of the Resolutions Book for the 1989 Annual A.U.M.A. Convention to be held in Edmonton November 22 to 24 was distributed to all members of Council and the administration.

Following hereafter are comments received from the administration with regard to various resolutions.

You are requested to bring your Resolutions Book with you to the Council meeting.

Respectfully submitted,

  
C. SEVCIK  
CITY CLERK  
CS/sp

Commissioners' Comments

In the past, Council has agreed to consider A.U.M.A. resolutions before supper, commencing at 4:30 p.m. and we would recommend that Council continue with this procedure.

"R. J. McGhee"  
Mayor

"M. C. Day"  
City Commissioner

October 12, 1989

TO:

City Council  
City Commissioner  
Directors  
Department Heads  
Dir., Red Deer Regional Planning Commission  
Museums Director  
Library Director  
City Solicitor

FROM: City Clerk


RE: ALBERTA URBAN MUNICIPALITIES ASSOCIATION "POLICY  
STATEMENTS, TASK FORCE PAPERS AND RESOLUTIONS"  
ANNUAL CONVENTION - NOVEMBER 22-24, 1989

---

Enclosed herewith is a copy of the Policy Statements, Task Force Papers and Resolutions to be considered at the Annual A.U.M.A. Convention to be held in Edmonton, November 22-24, 1989.

We would ask that you carefully review the position papers and resolutions contained in this document and submit your written comments to this office by no later than Friday, November 3, 1989. Your comments will be included on the Council Agenda of November 13 for Council's consideration. If we do not receive any comments from you, we will assume that you have no concerns relative any of the resolutions proposed.

Your attention to this matter is appreciated.



C. Sevcik  
City Clerk  
CS/ds

DATE August 21, 1990


TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES
- ☐ DIRECTOR OF ENGINEERING SERVICES
- ☒ DIRECTOR OF FINANCIAL SERVICES
- ☐ BYLAWS & INSPECTIONS MANAGER
- ☒ CITY ASSESSOR
- ☐ COMPUTER SERVICES MANAGER
- ☐ ECONOMIC DEVELOPMENT MANAGER
- ☐ E.L. & P. MANAGER
- ☐ ENGINEERING DEPARTMENT MANAGER
- ☐ FIRE CHIEF
- ☐ PARKS MANAGER
- ☐ PERSONNEL MANAGER
- ☐ PUBLIC WORKS MANAGER
- ☐ R.C.M.P. INSPECTOR
- ☐ RECREATION & CULTURE MANAGER
- ☐ SOCIAL PLANNING MANAGER
- ☐ TRANSIT MANAGER
- ☐ TREASURY SERVICES MANAGER
- ☐ URBAN PLANNING SECTION MANAGER
- ☐

FROM: CITY CLERK

RE: CITY OF AIRDRIE - GRANTS IN LIEU OF TAXES

Please submit comments on the attached to this office by August  
27 for the Council Agenda of September 4, 1990.

  
C. SEVCIK  
City Clerk

# Province restores municipal grants

By JACK WILSON  
of The Advocate  
and news services

Pressure from municipalities such as Red Deer forced the Alberta government Thursday to reinstate \$4 million in grants.

A Red Deer delegation headed by Mayor Bob McGhee went to Edmonton earlier this month to protest the cuts.

If adopted, it would have left the city with a \$136,000 shortfall for the grant which is paid out in lieu of taxes on provincially-owned properties.

City commissioner Mike Day and Councillor Roy McGregor also visited Public Works Minister Ken Kowalski about two weeks ago.

The grants are compensation to municipal governments for property taxes they are unable to collect on provincially-owned buildings. The program's total funding was cut to \$37.2 million from \$41.2 million in the March provincial budget, after most municipal budgets were set.

Mr. McGhee said today he was pleased with the news but still expressed displeasure with

the government.

"We shouldn't have had to go in the first place," he said.

The mayor said the money simply restores the city coffers to last year's level, which was a five-percent reduction from the 1988 level.

Based on the city's overall operating budget it means about a one-percent increase.

The largest grants restored are \$39,275 for the Provincial Building, \$31,350 for the Remand Centre and \$22,000 for the Courthouse.

"My government will ensure

that clear communications in all areas with municipalities is maintained in the future," Premier Don Getty said in a news release.

The cut in the program would have hit 181 municipalities which belong to the Alberta Urban Municipalities Association.

Edmonton would have lost \$2.3 million because of the many provincial buildings in the city.

Edmonton expected \$17.4 million from the program but the across-the-board cut meant the city would get only \$15.1 million. Reinstatement of the funding will bring Edmonton's share up to last

year's level of \$16.1 million less than expected from the program.

Ken Sauer, president of the Alberta Urban Municipalities Association, said lobbying by his group got the funding off. Mr. Sauer said they wrote letters to all members and asked for a meeting with the premier.

Mr. Getty's decision to restore the funding was good, town councillors in the east of Edmonton are forced to add \$50 to the tax bill after losing revenues because of

By IAN MCKINNON

of The Advocate

Garlic, crosses and holy water don't scare these savage bloodsuckers.

And in the time it takes to pound a wooden stake through one of their evil hearts, another 16 will attack.

Mosquitoes have turned Red Deer into a version of Invasion of the Body Snatchers or, after a baseball game with no repellent, Night of the Living Dead.

Those pesky, irritating and painful insects have converted Central Alberta into a war zone alive with chemical sprays, electric zappers, bacteria and even hand-to-bug combat.

The city's much-touted mosquito control program — spreading a bacteria that ruptures the guts of mosquito larvae when ingested — is losing its battle against the wet weather followed by brief hot spells, ideal mozzie-breeding weather.

City parks manager Don Batchelor said the program has been boosted \$10,000 — including \$4,000 donated by Parkland Industries — to \$84,000.

Park workers have already launched four campaigns against the biters and are preparing for a fifth next week.

"The slight increase of adult mosquitoes that people have been experiencing recently should be temporary and should start to decline next week," Mr. Batchelor said.

The city has received fewer than five complaints. Mr. Batchelor estimated mosquitoes are up 15 per cent over last year.

Spor

Locating the Al Red Deer could j city official says. Recreation and partment manager] son says a meeting Friday to consider city should pursue t The Alberta Sp has placed advertis ing proposals from

July/90



DATE: August 27, 1990

TO: CITY CLERK CHARLIE SEVCIK

FROM: PERSONNEL MANAGER RON CROSSLEY

RE: 1990 A.U.M.A. CONVENTION RESOLUTIONS

\*\*\*\*\*

Thank you for the opportunity to comment on these resolutions. I have reviewed the document and I have no comments.



RAC

/ccs

Att.



## Alberta Urban Municipalities Association

P.O. Box 4607, Station S.E., Edmonton, Alberta T6E 5G4  
8712 - 105 Street • Tel. (403) 433-4431 • Fax 433-4454



July 16, 1990

TO: Mayors and Members of Council  
and Municipal Administrators  
of AUMA Member Municipalities

**RE: 1990 AUMA Convention Resolutions**

We are pleased to provide you with a copy of the resolutions to be presented for debate by delegates at the 90th annual AUMA convention.

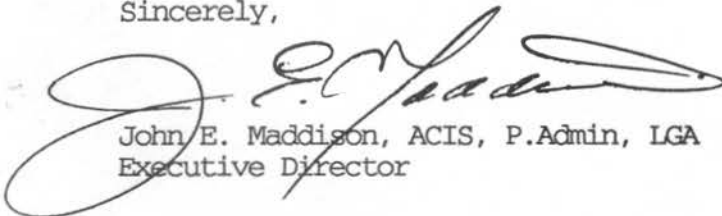
Members of Council are encouraged to devote time to carefully review this year's resolutions as well as the enclosed AUMA policy regarding resolution procedures.

We urge those municipalities who are sponsoring resolutions to ensure that a representative attends the resolution sessions to answer any questions that may arise regarding their particular resolution(s).

Every delegate is expected to bring their copy of the resolutions book to the convention. A very limited supply of additional copies will be available at the registration desk at a charge of \$10.00 per copy.

The City of Calgary will play host to what appears to be a most exciting convention. I look forward to seeing you.

Sincerely,



John E. Maddison, ACIS, P.Admin, LGA  
Executive Director

JM/SJ



**Alberta Urban Municipalities Association**

# **Policy Statements and Resolutions**

# **TABLE OF CONTENTS**

Convention Policy and Resolutions Procedures

Record of 1990 Convention Proceedings

Summary of Resolutions to be Presented

Section "P" Resolutions -

Resolutions related to AUMA Policy

Statements

Section "A" Resolutions

Section "B" Resolutions

Section "C1" Resolutions

Section "C2" Resolutions

Section "D" Resolutions

AUMA Policy Statements

i. Revenue Sharing

ii. Law Enforcement

iii. Waste Management

iv. The Aging Population

**CONVENTION POLICY  
AND  
RESOLUTION PROCEDURES**

## ALBERTA URBAN MUNICIPALITIES ASSOCIATION

### CONVENTION POLICY AND RESOLUTION PROCEDURES

#### 1. Preparation of Resolutions

Care should be taken by the sponsors of resolutions intended for consideration at the AUMA Annual Convention to ensure that they meet the following criteria:

- a) Resolutions must address a topic of concern to municipalities throughout the province. (Local concerns should be addressed specifically to the Board of Directors).
- b) The preliminary clauses should clearly and briefly set out the reasons for the resolution.
- c) There should be as few preliminary clauses as possible. If the sponsor believes that the rationale cannot be explained in a few preliminary clauses, the problem shall be more fully stated in a one page supporting narrative attached to the resolution. This material will assist the Resolutions Committee (and later the convention body) in understanding the problem, but it will not be included within the resolution itself.
- d) The operative clause of the resolution (i.e., the one beginning THEREFORE BE IT RESOLVED) must clearly set out what the resolution is meant to achieve, and state a specific proposal for action. Its wording should be straightforward and brief, so that the intent of the resolution is clear. Generalizations should be avoided.
- e) Resolutions may be submitted by any municipality which is a full member of the Alberta Urban Municipalities Association. Each resolution must bear an official endorsement of the sponsoring municipal council.
- f) Resolutions are to be in the hands of the Executive Director no later than the THIRD FRIDAY IN MAY of each year or other such date as may be established by the Executive Director.

#### 2. Late Resolutions

- a) Resolutions received after the submission deadline for receipt of resolutions will be returned to their originating municipalities. Such resolutions may be re-submitted as Late resolutions.
- b) Resolutions dealing with matters of urgent concern which arise following the deadline for receipt of convention resolutions should be directed to the Executive Director as a Late resolution.
- c) Late resolutions must be received by the Executive Director 10 days prior to the date of the opening of the convention.

| NUMBER | RESOLUTION                                                                          | SPONSOR                          | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|-------------------------------------------------------------------------------------|----------------------------------|------------------------|---------------------|----------|--------|
|        |                                                                                     |                                  |                        | CARRIED             | DEFEATED | TABLED |
| REV/P4 | AMPLE Grant Program                                                                 | Grande Prairie                   |                        |                     |          |        |
| A1     | Utility Income Tax Rebates                                                          | Lac/Bds/Web/Nant/Hint            |                        |                     |          |        |
| A2     | Managerial Exemption From Fire-Fighters' Union                                      | Edmonton                         |                        |                     |          |        |
| A3     | Emergency 911 System                                                                | Blackfalds                       |                        |                     |          |        |
| A4     | Grants-in-lieu of Taxes                                                             | Ft. Sask/ Grd. P./<br>AUMA Board |                        |                     |          |        |
| A5     | Vision 2020                                                                         | Calgary                          |                        |                     |          |        |
| A6     | Re: Accommodation of Current Local Prior Through Existing Transport. Grant Programs | Calgary                          |                        |                     |          |        |
| A7     | General Safety Statutes                                                             | Cardston                         |                        |                     |          |        |
| A8     | STEP Program                                                                        | Clareholm                        |                        |                     |          |        |
| A9     | Fed. Gov't. Reimbursement to Alta. For Social Serv. Expendit. Under Prov. of C.A.P. | Edmonton                         |                        |                     |          |        |
| A10    | AUMA Convention                                                                     | Fort Macleod                     |                        |                     |          |        |
| A11    | Provincial Budgeting                                                                | Pincher Creek                    |                        |                     |          |        |

| NUMBER | RESOLUTION                                                                                                                                                   | SPONSOR               | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------|---------------------|----------|--------|
|        |                                                                                                                                                              |                       |                        | CARRIED             | DEFEATED | TIELED |
| A12    | Mobile Radio Licence Fees                                                                                                                                    | Stettler              |                        |                     |          |        |
| A13    | Mental Health Services                                                                                                                                       | Svan Hills            |                        |                     |          |        |
| A14    | Demand Meters                                                                                                                                                | Crowsnest/Pic. Butte  |                        |                     |          |        |
| A15    | Re: Financ. Burden of Fuel Tax                                                                                                                               | Calg/Claresholm       |                        |                     |          |        |
| A16    | The Need For Alta. Gov't to<br>Become Act. Involved in Facil.<br>Prov. of Soc. Serv. Needs<br>Housing for Low-Income House-<br>holds in Need of Such Housing | Edmonton              |                        |                     |          |        |
| A17    | The Need for Increased Prov.<br>Support for the Family & Comm.<br>Services Program                                                                           | Edmonton              |                        |                     |          |        |
| A18    | Community Rec/Cult Grant Program                                                                                                                             | Innis/Grd P/F Macleod |                        |                     |          |        |
| A19    | CRG Grant Program                                                                                                                                            | Lacombe               |                        |                     |          |        |
| A20    | Revenue Sharing                                                                                                                                              | Grande Prairie        |                        |                     |          |        |
| A21    | Debenture Payment                                                                                                                                            | Evensburg             |                        |                     |          |        |
| A22    | Deferred Taxes                                                                                                                                               | Evensburg             |                        |                     |          |        |
| A23    | Changes in Prov. Fiscal Policy                                                                                                                               | Grande Prairie        |                        |                     |          |        |



| NUMBER | RESOLUTION                                                                                                    | SPONSOR       | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|---------------------------------------------------------------------------------------------------------------|---------------|------------------------|---------------------|----------|--------|
|        |                                                                                                               |               |                        | CARRIED             | DEFEATED | TABLED |
| B1     | Campaign Contrib/Expend.                                                                                      | Fort McMurray |                        |                     |          |        |
| B2     | Firecrackers & Fireworks Regul.                                                                               | Red Deer      |                        |                     |          |        |
| B3     | Reg. of Reserve Land Purchased With Money-in-Lieu                                                             | Calgary       |                        |                     |          |        |
| B4     | Re: Redistribution of Current Prov. Grants to Better Meet Municipalities' Community Recreation/Cultural Needs | Calgary       |                        |                     |          |        |
| B5     | Education Funding                                                                                             | Clareholm     |                        |                     |          |        |
| B6     | Opening Institutional and Advance Ballot Boxes                                                                | Edmonton      |                        |                     |          |        |
| B7     | Hours of Voting                                                                                               | Edmonton      |                        |                     |          |        |
| B8     | Advanced Institutional Vote                                                                                   | Edmonton      |                        |                     |          |        |
| B9     | Leg. Amendment re: Sec 22(1) (e) Local Author. Election Act                                                   | Edmonton      |                        |                     |          |        |
| B10    | Mail-In Vote                                                                                                  | Edmonton      |                        |                     |          |        |

- d) Amendments from the floor will be accepted when duly moved and seconded. Amendments shall be submitted in writing when requested by the Chairman. Discussion procedures shall be the same as outlined in the clauses above.
- e) The Session Chairman will rule whether or not such amendments comply with the intent of the original resolutions or the scope of the position paper.
- f) The voting on position papers and resolutions shall be by a show of delegate accreditation cards, or if necessary, the Session Chairman can call for a standing count.
- g) For resolutions, the spokesman of the sponsor or their designate, will be allowed two minutes for the opening and one minute for the closing of debate. All other speakers to resolutions will have a two minute time limit and shall not speak more than once on any one question unless and until all other delegates desiring to speak have been heard, subject to the discussion procedures in the clauses above.

| NUMBER | RESOLUTION                                                                                                                                               | SPONSOR                | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------|---------------------|----------|--------|
|        |                                                                                                                                                          |                        |                        | CARRIED             | DEFEATED | TIELED |
| LAW/P1 | Summons Services                                                                                                                                         | Grande Prairie         |                        |                     |          |        |
| LAW/P2 | Policing Services                                                                                                                                        | Morinville             |                        |                     |          |        |
| WST/P1 | Recycling-Container Deposits                                                                                                                             | Turner Valley          |                        |                     |          |        |
| WST/P2 | Recycling Programs                                                                                                                                       | Redclif/GroP/GroCentre |                        |                     |          |        |
| WST/P3 | Recycling Initiatives                                                                                                                                    | Rimbey                 |                        |                     |          |        |
| WST/P4 | The need for an all encompassing Environmental Act which will ensure consistency in application of environmental laws and regulations throught the Prov. | Edmonton               |                        |                     |          |        |
| AGE/P1 | Re: A Senior Citizen Property Tax Deferement Program                                                                                                     | Calgary                |                        |                     |          |        |
| REV/P1 | Re: Taxes Levied on Fire Ins. and Automobile Ins. Premiums                                                                                               | Calgary                |                        |                     |          |        |
| REV/P2 | Re: Hotel Room Tax                                                                                                                                       | Calgary                |                        |                     |          |        |
| REV/P3 | Re: Sharing the Provincially-Applied Taxes on Fuel                                                                                                       | Calgary                |                        |                     |          |        |

| NUMBER | RESOLUTION                                                                          | SPONSOR                          | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|-------------------------------------------------------------------------------------|----------------------------------|------------------------|---------------------|----------|--------|
|        |                                                                                     |                                  |                        | CARRIED             | DEFEATED | TABLED |
| RE/P4  | AMPLE Grant Program                                                                 | Grande Prairie                   |                        |                     |          |        |
| A1     | Utility Income Tax Rebates                                                          | Lac/Bds/Web/Nant/Hint            |                        |                     |          |        |
| A2     | Managerial Exemption From Fire-Fighters' Union                                      | Edmonton                         |                        |                     |          |        |
| A3     | Emergency 911 System                                                                | Blackfalds                       |                        |                     |          |        |
| A4     | Grants-in-lieu of Taxes                                                             | Ft. Sask/ Grd. P./<br>AUMA Board |                        |                     |          |        |
| A5     | Vision 2020                                                                         | Calgary                          |                        |                     |          |        |
| A6     | Re: Accommodation of Current Local Prior Through Existing Transport. Grant Programs | Calgary                          |                        |                     |          |        |
| A7     | General Safety Statutes                                                             | Cardston                         |                        |                     |          |        |
| A8     | STEP Program                                                                        | Claresholm                       |                        |                     |          |        |
| A9     | Fed. Gov't. Reimbursement to Alta. For Social Serv. Expendit. Under Prov. of C.A.P. | Edmonton                         |                        |                     |          |        |
| A10    | AUMA Convention                                                                     | Fort Macleod                     |                        |                     |          |        |
| A11    | Provincial Budgeting                                                                | Pincher Creek                    |                        |                     |          |        |

| NUMBER | RESOLUTION                                                                                                                                                   | SPONSOR               | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------|---------------------|----------|--------|
|        |                                                                                                                                                              |                       |                        | CARRIED             | DEFEATED | TABLED |
| A12    | Mobile Radio Licence Fees                                                                                                                                    | Stettler              |                        |                     |          |        |
| A13    | Mental Health Services                                                                                                                                       | Svan Hills            |                        |                     |          |        |
| A14    | Demand Meters                                                                                                                                                | Crowsnest/Pic. Butte  |                        |                     |          |        |
| A15    | Re: Financ. Burden of Fuel Tax                                                                                                                               | Calg/Claresholm       |                        |                     |          |        |
| A16    | The Need For Alta. Gov't to<br>Become Act. Involved in Facil.<br>Prov. of Soc. Serv. Needs<br>Housing for Low-Income House-<br>Holds in Need of Such Housing | Edmonton              |                        |                     |          |        |
| A17    | The Need for Increased Prov.<br>Support for the Family & Comm.<br>Services Program                                                                           | Edmonton              |                        |                     |          |        |
| A18    | Community Rec/Cult Grant Program                                                                                                                             | Irnis/Grd P/F Macleod |                        |                     |          |        |
| A19    | CFC Grant Program                                                                                                                                            | Lacombe               |                        |                     |          |        |
| A20    | Revenue Sharing                                                                                                                                              | Grande Prairie        |                        |                     |          |        |
| A21    | Debtenture Payment                                                                                                                                           | Edmonton              |                        |                     |          |        |
| A22    | Deferred Taxes                                                                                                                                               | Edmonton              |                        |                     |          |        |
| A23    | Changes in Prov. Fiscal Policy                                                                                                                               | Grande Prairie        |                        |                     |          |        |

| NUMBER | RESOLUTION                                                                                                    | SPONSOR       | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|---------------------------------------------------------------------------------------------------------------|---------------|------------------------|---------------------|----------|--------|
|        |                                                                                                               |               |                        | CARRIED             | DEFEATED | TABLED |
| B1     | Campaign Contrib/Expend.                                                                                      | Fort McMurray |                        |                     |          |        |
| B2     | Firecrackers & Fireworks Regul.                                                                               | Red Deer      |                        |                     |          |        |
| B3     | Reg. of Reserve Land Purchased With Money-in-lieu                                                             | Calgary       |                        |                     |          |        |
| B4     | Re: Redistribution of Current Prov. Grants to Better Meet Municipalities' Community Recreation/Cultural Needs | Calgary       |                        |                     |          |        |
| B5     | Education Funding                                                                                             | Clareholm     |                        |                     |          |        |
| B6     | Opening Institutional and Advance Ballot Boxes                                                                | Edmonton      |                        |                     |          |        |
| B7     | Hours of Voting                                                                                               | Edmonton      |                        |                     |          |        |
| B8     | Advanced Institutional Vote                                                                                   | Edmonton      |                        |                     |          |        |
| B9     | Leg. Amendment re: Sec 22(1) (e) Local Author. Election Act                                                   | Edmonton      |                        |                     |          |        |
| B10    | Mail-In Vote                                                                                                  | Edmonton      |                        |                     |          |        |

| NUMBER | RESOLUTION                                                                                                                                                       | SPONSOR      | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------|---------------------|----------|--------|
|        |                                                                                                                                                                  |              |                        | CARRIED             | DEFEATED | TABLED |
| B11    | Industry Incentives for Small Communities                                                                                                                        | Fort Macleod |                        |                     |          |        |
| B12    | Weed and Pest Control                                                                                                                                            | Berwyn       |                        |                     |          |        |
| B13    | Amend. to the Hwy Traffic Act to Permit Enforcement of the Use of Parking Stalls For Disabled Persons on Private Property in Accordance With the Land Use Bylaws | Edmonton     |                        |                     |          |        |
| B14    | Conversion of Urban Land to Farmland Tax Status                                                                                                                  | Morinville   |                        |                     |          |        |
| B15    | Franchise Agreements for Power Distribution                                                                                                                      | Berwyn       |                        |                     |          |        |
| B16    | Municipal Taxation Act                                                                                                                                           | Peace River  |                        |                     |          |        |
| B17    | Section 99 - Planning Act                                                                                                                                        | Peace River  |                        |                     |          |        |
| B18    | Municipal Wide Servicing Costs                                                                                                                                   | Peace River  |                        |                     |          |        |
| CI-1   | Amend of S 248 of Mun Gov't Act To Expressly Provide For a Right of Entry                                                                                        | Edmonton     |                        |                     |          |        |

| NUMBER | RESOLUTION                                                                                                                                                                                                | SPONSOR       | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------|---------------------|----------|--------|
|        |                                                                                                                                                                                                           |               |                        | CARRIED             | DEFEATED | TABLED |
| C1-2   | Development of Forestry Industry                                                                                                                                                                          | Benwyn        |                        |                     |          |        |
| C1-3   | Amend to Planning Act re: zoning Compliance of Certificates                                                                                                                                               | Provost       |                        |                     |          |        |
| C1-4   | Environmental Reserve                                                                                                                                                                                     | Crownest Pass |                        |                     |          |        |
| C1-5   | Vacancies in Senior Citizen Self-Contained Units                                                                                                                                                          | Bowden        |                        |                     |          |        |
| C1-6   | Urban Park Grant                                                                                                                                                                                          | Morinville    |                        |                     |          |        |
| C2-1   | Ballot Box Regulations                                                                                                                                                                                    | Edmonton      |                        |                     |          |        |
| C2-2   | The Need for an Amendment to Sec 248 (1) to (8) of the Municipal Government Act to Provide a Mechanism for the Establishment & Enforcement of Lot Grading Standards for new and Existing Residential Lots | Edmonton      |                        |                     |          |        |
| C2-3   | Local Authorities Pension Plan                                                                                                                                                                            | Crownest Pass |                        |                     |          |        |
| C2-4   | Voter Register                                                                                                                                                                                            | Edmonton      |                        |                     |          |        |
| D1     | North Saskatchewan River Basin Study                                                                                                                                                                      | Edmonton      |                        |                     |          |        |



| NUMBER | RESOLUTION                                   | SPONSOR       | COUNCIL RECOMMENDATION | CONFERENCE DECISION |          |        |
|--------|----------------------------------------------|---------------|------------------------|---------------------|----------|--------|
|        |                                              |               |                        | CARRIED             | DEFEATED | TABLED |
| D2     | Provincial Electoral Boundaries              | High Level    |                        |                     |          |        |
| D3     | Road North Development                       | Fort McMurray |                        |                     |          |        |
| D4     | Municipal Infrastructure Replacement Program | Forestburg    |                        |                     |          |        |
| D5     | Pension Interest                             | Evensburg     |                        |                     |          |        |

NOTES

## 1990 CONVENTION RESOLUTIONS COMMITTEE

**CHAIRMAN:**

Alderman Art Sanford  
City of Lethbridge

**MEMBERS:**

Mayor Frank Atkinson  
Summer Village of Larkspur

Mr. Tom Forgrave  
Department of Municipal Affairs

Mr. Bernie Kreiner  
Town of Slave Lake

Mayor Henry Lindstedt  
Village of Nobleford

Alderman Patricia Mackenzie  
City of Edmonton

Councillor William Mattinson  
Town of Viking

Ms. Shirley Melnikel  
Town of Calmar

Ms. Mary Malloy  
City of Edmonton

Alderman John Schmal  
City of Calgary

Mr. Dave Watson  
City of Calgary

Alderman Dr. Ken Sauer (ex-officio)  
City of Medicine Hat

**COMMITTEE  
ADVISORS:**

John Maddison  
AUMA Executive Director

Sandra Jacobson  
AUMA Policy Research Officer

**SUMMARY OF  
RESOLUTIONS  
TO BE  
PRESENTED**

## 1990 CONVENTION POLICY AND RESOLUTIONS

### TITLE

### SPONSORING MUNICIPALITY (IES)

#### P O L I C Y   S T A T E M E N T S

(Policy statements appear after Section D Resolutions)

|                                 |              |
|---------------------------------|--------------|
| Revenue Sharing                 | Adopted 1988 |
| Law Enforcement                 | Adopted 1988 |
| Waste Management                | Adopted 1989 |
| Aging Population: The Grey Wave | Adopted 1989 |

#### RESOLUTIONS

##### SECTION P

(Resolutions Related to Policy Statements)

##### Law Enforcement

|        |                   |                |
|--------|-------------------|----------------|
| LAW/P1 | Summons Services  | Grande Prairie |
| LAW/P2 | Policing Services | Morinville     |

##### Waste Management

|        |                                                                                                                                                                |                                            |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| WST/P1 | Recycling-Container Deposits                                                                                                                                   | Turner Valley                              |
| WST/P2 | Recycling Programs                                                                                                                                             | Redcliff<br>Grande Prairie<br>Grand Centre |
| WST/P3 | Recycling Initiatives                                                                                                                                          | Rimbey                                     |
| WST/P4 | The Need For an All Encompassing Environmental Act Which Will Ensure Consistency in Application of Environmental Laws And Regulations Throughout The Province. | Edmonton                                   |

##### Aging Population

|        |                                                     |         |
|--------|-----------------------------------------------------|---------|
| AGE/P1 | Re: A Senior Citizen Property Tax Deferment Program | Calgary |
|--------|-----------------------------------------------------|---------|

##### Revenue Sharing

|        |                                                                      |                |
|--------|----------------------------------------------------------------------|----------------|
| REV/P1 | Re: Taxes Levied on Fire Insurance and Automobile Insurance Premiums | Calgary        |
| REV/P2 | Re: Hotel Room Tax                                                   | Calgary        |
| REV/P3 | Re: Sharing the Provincially-Applied Taxes on Fuel                   | Calgary        |
| REV/P4 | AMPLE Grant Program                                                  | Grande Prairie |

Section A

| <u>TITLE</u>                                                                                                                                                                                      | <u>SPONSORING<br/>MUNICIPALITY (IES)</u>          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| A1 Utility Income Tax Rebates                                                                                                                                                                     | Lacombe<br>Edson<br>Wabamun<br>Nanton<br>Hinton   |
| A2 Managerial Exemption From Firefighters' Union                                                                                                                                                  | Edmonton                                          |
| A3 Emergency 911 System                                                                                                                                                                           | Blackfalds                                        |
| A4 Grants-in-lieu of Taxes                                                                                                                                                                        | Fort Saskatchewan<br>Grande Prairie<br>AUMA Board |
| A5 Vision 2020                                                                                                                                                                                    | Calgary                                           |
| A6 Re: Accommodation of Current Local Priorities<br>Through Existing Transportation Grant Programs                                                                                                | Calgary                                           |
| A7 General Safety Statute                                                                                                                                                                         | Cardston                                          |
| A8 STEP Program                                                                                                                                                                                   | Claresholm                                        |
| A9 Federal Government Reimbursements to Alberta<br>For Social Service Expenditures Under Provisions<br>Of The Canada Assistance Plan                                                              | Edmonton                                          |
| A10 AUMA Convention                                                                                                                                                                               | Fort Macleod                                      |
| A11 Provincial Budgeting                                                                                                                                                                          | Pincher Creek                                     |
| A12 Mobile Radio Licence Fees                                                                                                                                                                     | Stettler                                          |
| A13 Mental Health Services                                                                                                                                                                        | Swan Hills                                        |
| A14 Demand Meter                                                                                                                                                                                  | Crowsnest Pass<br>Picture Butte                   |
| A15 Re: Financial Burden of the Fuel Tax on<br>Municipalities                                                                                                                                     | Calgary<br>Claresholm                             |
| A16 The Need for the Alberta Government to Become<br>Actively Involved in Facilitating the Provision<br>Of Social and Special Needs Housing for<br>Low-Income Households in Need of Such Housing. | Edmonton                                          |
| A17 The Need for Increased Provincial Support for<br>The Family and Community Services Program                                                                                                    | Edmonton<br>Calgary                               |
| A18 Community Recreation/Cultural Grant Program                                                                                                                                                   | Innisfail<br>Grande Prairie<br>Fort Macleod       |
| A19 CRC Grant Program                                                                                                                                                                             | Lacombe                                           |

Section A (con't)

| <u>TITLE</u>                            | <u>SPONSORING<br/>MUNICIPALITY (IES)</u> |
|-----------------------------------------|------------------------------------------|
| A20 Revenue Sharing                     | Grande Prairie                           |
| A21 Debenture Payment                   | Evansburg                                |
| A22 Deferred Taxes                      | Evansburg                                |
| A23 Changes in Provincial Fiscal Policy | Grande Prairie                           |

Section B

|                                                                                                                                                                            |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| B1 Campaign Contributions/Expenditures                                                                                                                                     | Fort McMurray |
| B2 Firecrackers and Fireworks Regulations                                                                                                                                  | Red Deer      |
| B3 Registration of Reserve Land Purchased With Money-in-lieu                                                                                                               | Calgary       |
| B4 Re: Redistribution of Current Provincial Grants To Better Meet Municipalities' Community Recreation/Cultural Needs                                                      | Calgary       |
| B5 Education Funding                                                                                                                                                       | Claresholm    |
| B6 Opening of Institutional and Advance Ballot Boxes                                                                                                                       | Edmonton      |
| B7 Hours of Voting                                                                                                                                                         | Edmonton      |
| B8 Advance Institutional Vote                                                                                                                                              | Edmonton      |
| B9 Legislative Amendment re: Section 22(1) (e) Local Authorities Election Act                                                                                              | Edmonton      |
| B10 Mail-In Vote                                                                                                                                                           | Edmonton      |
| B11 Industry Incentives for Small Communities                                                                                                                              | Fort Macleod  |
| B12 Weed and Pest Control                                                                                                                                                  | Berwyn        |
| B13 Amendment to the Highway Traffic Act to Permit Enforcement of the Use of Parking Stalls for Disabled Persons on Private Property in Accordance With the Land Use Bylaw | Edmonton      |
| B14 Conversion of Urban Land to Farmland Tax Status                                                                                                                        | Morinville    |
| B15 Franchise Agreements for Power Distribution                                                                                                                            | Berwyn        |
| B16 Municipal Taxation Act                                                                                                                                                 | Peace River   |
| B17 Section 99 - Planning Act                                                                                                                                              | Peace River   |

Section B (con't)

| <u>TITLE</u>                       | <u>SPONSORING<br/>MUNICIPALITY (IES)</u> |
|------------------------------------|------------------------------------------|
| B18 Municipal Wide Servicing Costs | Peace River                              |

SECTION C1

|      |                                                                                           |                |
|------|-------------------------------------------------------------------------------------------|----------------|
| C1-1 | Amendment of S. 248 of Municipal Government Act To Expressly Provide for a Right of Entry | Edmonton       |
| C1-2 | Development of Forestry Industry                                                          | Berwyn         |
| C1-3 | Amendment to Planning Act - Re: Zoning Compliance Certificates                            | Provost        |
| C1-4 | Environmental Reserve                                                                     | Crowsnest Pass |
| C1-5 | Vacancies in Senior Citizen Self-Contained Units                                          | Bowden         |
| C1-6 | Urban Parks Grant                                                                         | Morinville     |

Section C2

|      |                                                                                              |                |
|------|----------------------------------------------------------------------------------------------|----------------|
| C2-1 | Ballot Box Regulations                                                                       | Edmonton       |
| C2-2 | Establishment and Enforcement of Lot Grading Standards for New and Existing Residential Lots | Edmonton       |
| C2-3 | Local Authorities Pension Plan                                                               | Crowsnest Pass |
| C2-4 | Voter Register                                                                               | Edmonton       |

Section D

|    |                                              |               |
|----|----------------------------------------------|---------------|
| D1 | North Saskatchewan River Basin Study         | Edmonton      |
| D2 | Provincial Electoral Boundaries Review       | High Level    |
| D3 | Road North Development                       | Fort McMurray |
| D4 | Municipal Infrastructure Replacement Program | Forestburg    |
| D5 | Pension Interest                             | Evansburg     |

# **SECTION "P" RESOLUTIONS**

Section "P" of the Convention Policy and Resolutions Book contains resolutions related to policy papers adopted at past conventions. All Section "P" resolutions are numbered to correspond to the policy that the resolutions address.

Section "P" resolutions are brought to the convention floor after all Section "A" resolutions have been debated.



1990 Resolution No. LAW/P1 Grande Prairie  
Summons Services

WHEREAS the Provincial Offences Procedure Act requires that all summons be served upon an individual personally; and

WHEREAS offences with respect to parking or leaving a vehicle unattended result in the necessity to issue summons to persons outside the boundaries of a municipality; and

WHEREAS the requirement for personal service of a summons has major financial implications on municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend the Provincial Offences Procedure Act, Chapter P. 21.5, Part 2, Section 24 (4a) and Part 3, Section 30 (4a) to include that a notice may be served upon a defendant by Certified Mail.

BACKGROUND

Under the Fines Collection Program, there is a requirement that there be personal service of a summons within 6 months of the offence.

1990 Resolution No. LAW/P2 Morinville  
Policing Services

WHEREAS the larger urban municipalities of the Province of Alberta are required to pay for the majority of their own policing services; and

WHEREAS the larger rural municipalities in Alberta are not required to pay anything toward policing costs and yet receive revenue from fines; and

WHEREAS these rural areas also require policing and the Province of Alberta pays the entire policing costs for rural municipalities; and

WHEREAS this is not a fair and just situation for urban municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to require the rural municipalities whose populations surpass the minimum population criteria to pay for policing services on the same basis that applies to smaller urban municipalities.

BACKGROUND

We would also point out that policing contracts with urban municipalities require that clerical assistance be funded and supplied by the participating municipality. Rural municipalities do not have this obligation.

1990 Resolution No. WST/P1     Turner Valley  
Recycling-Container Deposits

WHEREAS all municipalities face the ever increasing concern for providing adequate disposal areas for waste;

WHEREAS a country-wide concern exists for waste reduction and the establishment of recycling programs;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to institute containers for all recyclable materials to provide for the adequate collection and processing of said "waste materials."

1990 Resolution No. WST/P2    Redcliff/Grande Prairie/Grand Centre  
Recycling Programs

WHEREAS there is pressure put on municipalities to enter into recycling programs; and

WHEREAS waste management and recycling is both a municipal as well as a provincial responsibility;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to accelerate the financial programs to assist municipalities and private industry in getting involved in recycling programs and end use facilities in the province of Alberta.

1990 Resolution No. WST/P3 Rimbey  
Recycling Initiatives

WHEREAS sanitation management has progressed throughout the province of Alberta; and

WHEREAS the Provincial Government supports recycling initiatives; and

WHEREAS the communities within the province of Alberta are interested in making long-term commitments for recycling of wastes by establishing local drop off depots to collect, sort and store recyclable material; and

WHEREAS depressed prices on recyclable products often do not cover the shipping charges or in some cases the costs of operation;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association urge the Government of Alberta to make funds available for freight assistance to groups collecting and transferring recyclable material to recognized remanufacturers and to provide financial incentives to firms utilizing recycled products.

1990 Resolution No. WST/P4 Edmonton  
The Need For An All Encompassing Environmental  
Act Which Will Ensure Consistency In Application  
of Environmental Laws and Regulations Throughout  
the Province

WHEREAS there are no uniform guidelines, which would apply throughout the province, to determine concentration limits for discharges into the environment taking into account the volume and concentration of pollutants as well as the size and flow of the recipient stream; and

WHEREAS there is no comprehensive monitoring of discharges from municipal and industrial facilities into surface water and air, the results of which would be available to the public on an ongoing basis; and

WHEREAS there is no clear definition of corporate and individual responsibilities for violations of environmental standards and license requirements; and

WHEREAS the licensing process for discharging into surface water is not open to the public on a consistent basis; and

WHEREAS the regulations and licensing of landfills comes under a large number of local boards of health, making it difficult to ensure consistency and integrity in applying the same criteria across the province; and

WHEREAS the existing regulations for construction and operation of waste disposal facilities are out of date and need to be redefined and coordinated under one regulatory agency; and

WHEREAS the laboratories generating data to show compliance with provincial licenses for discharges into open streams, are not currently required to apply the same quality assurance programs and are not subject to uniform certification across the province, which may result in data of unequal value;

NOW THEREFORE BE IT RESOLVED that the Alberta Urban Municipalities Association request that the proposed provincial environmental legislation address the aforementioned issues in an appropriate manner in order that environmental laws and regulations are applied consistently throughout the province.

1990 Resolution No. WST/P4 Edmonton

The Need For An All Encompassing Environmental  
Act Which Will Ensure Consistency In Application  
of Environmental Laws and Regulations Throughout  
the Province  
(continued)

**BACKGROUND**

Currently, provincial legislation for protection of the environment is either out-of-date or not uniformly applied to all facilities and communities. There is a need for a comprehensive monitoring program of all licensed facilities that discharge substances into streams, surface water and air. There is also a need for more uniformity or regulation for these facilities. Waste disposal standards and regulations, for construction and operation, are out of date and need to be redefined as well as coordinated under one regulatory agency such as Alberta Environment.

Existing legislation covering these issues needs to be updated and expanded to ensure that environment laws and regulations are applied consistently throughout the province.

WHEREAS in 1979, the British Columbia provincial government passed the Land Tax Deferment Program designated to ease the financial burden caused by taxes on residential properties owned by senior citizens (60 years and up), widowers or handicapped men and women who must be Canadian citizens or landed immigrants who have lived in the province for a minimum of one year; and

WHEREAS the British Columbia provincial government pays the annual levy amount to the municipality and registers its claim on the property title; and

WHEREAS the program therefore allows deferment of taxes after deduction of the homeowner grant until the property is disposed of or the death of the owner; and

WHEREAS in Alberta, the Property Tax Reduction Act provides senior citizens (over 65 years), either spouse or widows/widowers (under certain conditions) \$1,000 maximum credit to be applied against their taxes; and

WHEREAS in Alberta these benefits are not available to handicapped taxpayers under 65 years of age; and

WHEREAS although the present Property Tax Reduction Act is a beneficial program, it does not go far enough in assisting senior citizens who are experiencing more significant financial problems; and

WHEREAS the grant provided under the Property Tax Reduction Act is not indexed with municipal mill rates;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request that the Government of Alberta refer this proposal to the Local Government Financing Review Committee with the request that this Committee review the concept of including a provision for a Senior Citizen Property Tax Deferment Program similar to that enacted in British Columbia.

#### BACKGROUND

For 1989 there were approximately 1,200 new and renewed applications in British Columbia (up from 500 applications in 1988).

Senior Citizens are a segment of the population who feel a strong responsibility to "pay their own way" as much as is feasible and are concerned about the status of their estates when they die.



1990 Resolution No. REV/P1 Calgary  
Re: Taxes Levied on Fire Insurance and  
Automobile Insurance Premiums

WHEREAS the Alberta Fire Code has transferred responsibility from the Provincial Fire Marshall to local Fire Chiefs to make decisions on fire safety matters affecting municipalities, and hence has created additional municipal costs; and

WHEREAS the Province currently collects in excess of \$45 million on taxation of insurance on activities requiring fire protection and automobile-related municipal services; and

WHEREAS taxes on fire and automobile insurance are, as with the fuel tax, related to user benefits derived from the insured activities; and

WHEREAS some municipalities have assumed some provincial responsibilities through the transfer of Fire Code administration to local Fire Chiefs but this activity is not funded by the Province; and

WHEREAS fire protection and services related to automobile operation and safety require significant expenditures on the part of municipalities, a limited availability of funds from traditional sources, and a clear benefit cost relationship;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend the Insurance Act to provide for a transfer of part of the provincial tax on insurance premiums to the municipalities to defray the costs of fire protection and road maintenance.

**BACKGROUND**

Although municipalities provide the majority of the services, the Province is collecting the tax.

WHEREAS a hotel room tax was implemented by the Government of Alberta in 1987 and, in 1988, total tax from this source was budgeted at \$18 million; and

WHEREAS the Hotel Room Tax Act [Subsection 2(1)] specifies that "a purchaser shall pay a tax to the Provincial Treasurer at a rate of 5% of the purchase price of the accommodation"; and

WHEREAS the Act does not prohibit the Provincial Government from sharing its revenue with a municipal government; and

WHEREAS the cost of municipal services to a sector (visitors) that enjoys services at no direct cost can be partially financed by a tourist accommodation tax;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to share its hotel room tax so that each municipality would receive a proportionate share based on the amount of visitor accommodation within its jurisdiction.

#### BACKGROUND

In British Columbia, local governments are permitted to levy an additional 2% hotel room tax on top of the provincial rate of 8%.

1990 Resolution No. REV/P3 Calgary  
Re: Sharing the Provincially-Applied  
Taxes on Fuel

WHEREAS a fuel tax for municipal purposes has long been advocated by municipalities in Alberta, and by large urban centres in all provinces; and

WHEREAS in 1981, the Interim Report of the Minister's Advisory Committee on Municipal Finance advocated a municipal fuel tax of 8%, with the program to be administered by the Province and the revenues allocated as an unconditional per capita grant to Alberta municipalities; and

WHEREAS the current legislation does not specify that the Province should share any proceeds from this tax. However, if there is a political will, the Province can share a portion of the tax with its municipalities; and

WHEREAS the fuel tax has already received public acceptance and it is easy to administer; and

WHEREAS there is a considerable requirement to maintain and upgrade transportation infrastructure, but municipalities' financial resources are limited; and

WHEREAS property owners and users of public transit fund the local share of transportation costs, it is considered appropriate to tax road users specifically to achieve a better match between user benefits and taxes paid;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to provide to the municipalities a share of the provincially applied tax on fuels, based on a formula related to fuel consumption within each jurisdiction.

#### BACKGROUND

A fuel tax to fund local transportation is levied elsewhere in Canada. In British Columbia, the municipalities are permitted to levy a gasoline tax to finance urban transportation. The Greater Vancouver Regional District currently levies a tax of 2.5 cents per litre.

1990 Resolution No. REV/P4 Grande Prairie  
AMPLE Grant Program

WHEREAS the Government of Alberta has established the AMPLE program for payment of unconditional grants to municipalities; and

WHEREAS the source of funding for the AMPLE grants is the Interest Stabilization Program formerly set up to subsidize high interest rates on debenture borrowing through A.M.F.C.; and

WHEREAS the AMPLE program was allocated on a per capita basis commencing in 1987 and was to cease in 1994; and

WHEREAS it was projected that the per capita AMPLE grant would increase each year until 1994; and

WHEREAS the Government of Alberta has now frozen the level of the AMPLE grant to 1987 populations and decreased the per capita rate to the 1988 level of \$25.70; and

WHEREAS the AMPLE program is to be phased out commencing in 1994 and to be ceased in 1996; and

WHEREAS many municipalities rely on the AMPLE unconditional grants for capital and other purposes and have included the AMPLE funding in their long-term financial planning; and

WHEREAS the cessation of the AMPLE program will have a major financial impact on many municipalities; and

WHEREAS the AMPLE program encourages local employment for all municipalities; and

WHEREAS the Government of Alberta seeks to give autonomy to the municipalities in the responsibility for the use of unconditional grants.

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to commit to continue the AMPLE program indefinitely and that the unconditional grants be established at \$25.00 per capita based on the prior year's population for each municipality.

## **SECTION "A" RESOLUTIONS**

Section "A" of the Convention Resolutions Book will contain resolutions of a major concern to municipalities, categorized as determined by the Resolutions Committee. All Section "A" Resolutions will be presented for debate.

WHEREAS as a means of maintaining equity between investor-owned utilities which are subject to corporate income tax, and government-owned utilities, which are not subject to corporate income tax, the governments of Alberta and Canada have in the past rebated the corporate income tax to investor-owned utilities; and

WHEREAS recent decisions of the Government of Alberta have removed the rebate thereby in effect taxing customers of investor-owned utilities while leaving customers of government-owned utilities untaxed; and

WHEREAS recent decisions of the Government of Canada have frozen the value of the corporate income tax rebate at 1989 levels; and

WHEREAS such action has the effect of not only creating an inequitable and discriminatory situation with respect to investor-owned utilities and its customers but also contributes to higher rates and reduced competitiveness for customers of investor-owned buildings;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Alberta Urban Municipalities Association request the Government of Alberta to reinstate the process of rebating the corporate income tax to investor-owned utilities.
2. The Alberta Urban Municipalities Association request the Government of Alberta to in turn request the Government of Canada to remove the freeze on the value of corporate taxes rebated and allow the full value of federal corporate income tax to continue to be returned to investor-owned utilities.

WHEREAS the Government of Alberta has placed the firefighters within this province under the provisions of the Labour Relations Code, Chapter L-1.2, section 1; and

WHEREAS the Government enacted these provisions recognizing that apart from the emergency aspect of their work, firefighters are no different from any other employee in matters of labour relations; and

WHEREAS the exclusions were determined many years ago when fire departments were small units with few management levels; these departments have now grown into large, complex organizations requiring increased managerial control; and

WHEREAS chief officers and branch heads are experiencing increasing difficulty in performing their managerial functions in the operation of the department, while having their positions fall within the jurisdiction of the union;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta make optional, the exclusion of firefighters based on the performance of managerial functions consistent with the application of the Code to all other employees.

BACKGROUND - AUMA

A similar resolution was carried in 1987. The Government responded that as part of their review of the Labour Code, "consideration would be given to the proposal that the Labour Relations Board has the authority to determine the appropriate bargaining unit based on the functions of the individuals within that unit." The Labour Code was enacted without this provision.

1990 Resolution No. A3

Blackfalds  
Emergency 911 System

WHEREAS the provision of a 911 emergency system within the Province of Alberta is an important component of Alberta Public Safety Services.

WHEREAS all cities, towns and villages in Alberta should receive the 911 emergency system.

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to expand the 911 Emergency Services Program to provide emergency 24 hour response for all municipalities within the Province of Alberta.

BACKGROUND - AUMA:

In 1987, a resolution was carried by the AUMA convention requesting a feasibility study to offer a province-wide 911 system. The Provincial Government agreed to undertake the study. Phase one of the study was completed in 1989. Based on the recommendations arising from this study, the Provincial Cabinet approved a second phase of the study to determine the options and costs of implementing this system. The completion of the study is anticipated in fall, 1990.



WHEREAS the provincial department of Public Works, Supply and Services has provided a grant-in-lieu of taxes to any municipality in which provincial property is located; and

WHEREAS the amount of the Grants-in-lieu represented the same amount that would be recoverable by municipalities if provincial properties within the municipalities were subject to a municipal tax in order for the Provincial Government to be able to support municipal government the same as other taxpayers; and

WHEREAS previously the mill rate established by the municipality was used to determine the amount of the grant-in-lieu; and

WHEREAS the Province announced a 6% reduction in the grant-in-lieu after most municipalities had already established their mill rate for 1990; and

WHEREAS the Assessment Equalization Board has not adjusted equalized assessments for the 1990 taxation year, and municipalities must pay education requisitions and other requisitions based upon the full assessed value of provincial property under the Alberta Department of Public Works, Supply and Services; and

WHEREAS education requisitions and other requisitions are based on the full assessed value of the grants-in-lieu properties resulting in an actual reduction of provincial grants amounting to more than 6%; and

WHEREAS the reduced 1990 grant-in-lieu is actually based on the 1989 grant thus ignoring any increases in the 1990 municipal mill rate; and

WHEREAS an additional financial burden has been placed on all municipal taxpayers as the Province of Alberta has arbitrarily chosen to not pay its full share of taxes on provincial property in the same manner as other taxpayers would pay;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association insist that the Government of Alberta provide assurance that in the future grants-in-lieu of taxes will be paid on all provincial property, including those under the control of the Department of Public Works, Supply and Services, based upon 100% of respective municipal mill rates thus ensuring that the Government of Alberta contributes its fair share of the cost to provide municipal services to its properties located in the many municipalities of the province.

**WHEREAS** the Provincial Government in 1988 initiated a Vision 2020 program directed at all municipalities in Alberta; and

**WHEREAS** to date, over 70 municipalities representing the majority of Albertans have participated in this program and completed Vision 2020 documents; and

**WHEREAS** these Vision 2020 documents provide a collective long-term direction for the quality of life in Alberta communities, as seen by the Albertans who participated in this program;

**NOW THEREFORE BE IT RESOLVED THAT** the Alberta Urban Municipalities Association request the Government of Alberta to undertake an analysis of the Vision 2020 documents prepared by participating municipalities and publish a summary, at an appropriate level of detail, of the contents of these documents; and

**FURTHER BE IT FURTHER RESOLVED THAT** this summary form the basis for a Provincial Vision 2020 document so that municipalities in Alberta and the Provincial Government can share a common Vision 2020 plan.

WHEREAS the Province, in support of a commitment to urban transportation system development, has maintained a high level of grant support in recent years, with per capita grants in the \$60-\$70 range; and

WHEREAS provincial transportation capital grants are determined on a 75%/25% province-municipality matching formula for eligible projects; and

WHEREAS if a municipality wished to utilize the full grant available, a sufficient number or qualifying projects must be undertaken during the year; and

WHEREAS current provincial fiscal restraint policies indicate little prospect for significant global increases in funding of municipal public works (a view reinforced by the cuts in transfer payments announced in the February 20th Federal Budget); and

WHEREAS municipalities require the flexibility to address other emergent funding priorities particularly in projects not currently provided for under the provincial funding guidelines; and

WHEREAS the following resolution requires a change in funding guidelines but involves no additional provincial grant monies; and

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to consider the following options:

- a) The Province retain the existing 75/25 matching grant formula but broaden the range of projects to include transportation-related projects not currently eligible for funding under the present grant program;

or

- b) The Province continue its commitment to funding transportation projects at the present 75/25 arrangement, but expand the eligibility criteria to encompass projects in the utility sectors (e.g. storm drainage facilities and municipal service buildings);

or

- c) The Province retain the existing budgetary allocations but alter the funding formula to 90/10 for all or a portion of the share network.

#### BACKGROUND

In the near term, a municipality may be in a position to "back off" on transportation spending by deferring a number of major projects and, indeed, might desire to do so.

At the same time, it is clear that a municipality should not be forced to forego committed provincial matching contributions, nor should it be inferred that transportation projects foregone during the period are not needed.

1990 Resolution No. A6

Calgary

Re: Accomodation of Current Local Priorities  
Through Existing Transportation Grant Programs  
(continued)

**BACKGROUND (continued)**

The present commitment of a major portion of capital funds to meet matching grants mean that other transportation-related projects not currently eligible, or other infrastructure projects, cannot be undertaken.

Existing provincial environmental protection grant programs do not appear to be adequate to address projects of a larger magnitude.

There is a concern with the difference between current local expenditure priorities and the implicit priorities embedded in provincial grant systems. The request aims, in the near term, at accomodating shorter term shifts in local spending priorities within the existing global grant envelope.

WHEREAS the Province of Alberta is revising the General Safety Statute giving local governments the responsibility for providing inspection services;

WHEREAS smaller municipalities do not have qualified personnel to conduct such inspections and hiring a contractor to conduct these inspections would put more financial burden on the local municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association continue to work with the Government of Alberta to not only ensure that the accreditation of municipalities is not mandatory, but also to have the province assume the responsibility for inspection services, or provide financial assistance to municipalities to carry out inspections either as an accreditation program or through the defined franchise.

BACKGROUND - AUMA

The AUMA opposes, in principle, the further divesting of inspection services to local government. In the absence of provincial inspectors, however, the AUMA would support only municipalities being accredited if they make application and the Provincial tendering inspection services in defined franchise areas to provide inspection services for municipalities not applying for accreditation.

1990 Resolution No. A8

Claresholm  
STEP Program

WHEREAS the Government of Alberta has reduced funding for the Student Temporary Employment Program (STEP); and

WHEREAS the Student Temporary Employment Program provided municipalities with a much-needed student work force for summer jobs when maintenance is most required and this work force was provided at a minimal cost to municipalities; and

WHEREAS the Program provided much needed employment to summer students who plan to return to school in the fall;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to restore funding levels for this program.

Federal Government Reimbursements to Alberta  
For Social Service Expenditures Under Provisions  
Of The Canada Assistance Plan

WHEREAS the Canada Assistance Plan (C.A.P.) is a federal-provincial cost-sharing agreement to reimburse the Provinces for 50% of eligible costs for the provision of social services; and

WHEREAS the C.A.P. Agreement is open-ended with no restrictions set on the amount to be reimbursed to the provinces; and

WHEREAS the Government of Canada has announced through the 1990 budget that it will limit increases in reimbursements to Alberta (as well as Ontario and British Columbia) to a 2.5% increase for each of the next two federal fiscal years; and

WHEREAS limitations to increases in C.A.P. reimbursements could only have negative consequences for Albertans in need; and

WHEREAS Alberta has joined with Ontario and British Columbia to jointly protest the restriction in increases to C.A.P reimbursements;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association and member municipalities support efforts of the Government of Alberta to protest the restrictions on increases to C.A.P. reimbursements and cooperate fully with provincial authorities by providing information to the Province to substantiate claims for C.A.P. reimbursement.

**BACKGROUND**

The Canada Assistance Plan (C.A.P.) is a cost-sharing agreement between the provinces and the Federal Government in which 50% of eligible costs are reimbursed to the provinces by the Federal Government. C.A.P. is open-ended; that is the legislation provides for no limit upon the amount that may be reimbursed to a Province for its eligible expenditures.

The 1990 federal budget imposes a 2.5% increase limit on C.A.P. reimbursements to Alberta, Ontario and British Columbia. The imposed federal increase limit could affect municipal-provincial F.C.S.S. cost-sharing as well as potentially impact amounts shared between municipalities and the Federal Government, over and above F.C.S.S. cost-sharing. Ontario and British Columbia joined by Alberta intend to challenge the limit imposed by the Federal Government.

1990 Resolution No. A10

Fort Macleod  
AUMA Convention

WHEREAS the Health Act and the Canadian Charter of Rights and Freedoms speak to accessibility of all people to events; and

WHEREAS large urban centres have full-time aldermen and smaller communities have part-time councillors who must continue their full-time professions;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association endeavor to hold their annual convention encompassing a weekend to allow full participation from their membership.



1990 Resolution No. A11

Pincher Creek  
Provincial Budgeting

WHEREAS the Province has put considerable emphasis on planning and looking to the future and has encouraged municipalities to be involved in a visioning process; and

WHEREAS a considerable portion of the funding to municipalities is based on the Province's fiscal year which is not coincidental with the municipalities' fiscal year; and

WHEREAS municipal budget and planning is significantly affected by changes in the provincial fiscal budgeting process;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to adopt a budgeting program that covers more than one year.

1990 Resolution No. A12

Stettler  
Mobile Radio Licence Fees

WHEREAS mobile radio communication service is a necessity to all municipalities; and

WHEREAS these services are regulated by the federal government; and

WHEREAS the federal government has decided to charge municipalities the commercial rate for such services which will result in a substantial increase in fees paid by municipalities; and

WHEREAS no consideration has been given by the federal government to the fact that municipalities are not commercial entities and that they use the radio frequencies to provide crucial and essential services to the public;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to urge the Federal Government to reconsider its decision to charge municipalities the commercial rate for use of the radio frequencies.

WHEREAS sufficient provisions of mental health services, resources and staff are unavailable in many Alberta communities; and

WHEREAS there is an increased need in small municipalities for service beyond the referral service stage and into crisis intervention/therapy; and

WHEREAS the need for more mental health services is increasing due to social-economic conditions and the attempt to reduce institutionalization of mental health clients;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association urge the Government of Alberta to provide increased mental health services at the community level to meet the mental health needs in the area of crisis intervention and therapy.

#### BACKGROUND

Regional mental health services are encountering difficulties retaining present staff and attracting new staff due to budget restrictions.

Mental health staff are opting for private practices and contracting services due to poor support within their own budget restrictions.

Small Alberta communities who are being serviced by district mental health offices are receiving inadequate levels of service, if any, due to poor recruitment of open staff position at the district office level.

1990 Resolution No. A14

Crowsnest Pass/Picture Butte  
Demand Meter

WHEREAS recreational activities are important to the health and well-being of our citizens; and

WHEREAS a major portion of the escalating costs operating recreational facilities is electrical utility charges; and

WHEREAS said charges are frequently determined by demand readings and not power consumed; and

WHEREAS said charges have become a significant burden to the taxpayer and can lead to curtailment of use of our recreational facilities;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to initiate appropriate action whereby electrical charges for municipal recreational facilities be determined on the basis of actual power consumed at a reduced rate.

WHEREAS the Provincial Government has imposed a 5 cent per litre fuel tax on fuel used by "consumers" within Alberta; and

WHEREAS the Fuel Tax Act specifically exempts municipalities for "off-road" fuel usage and allows the use of marked fuel (i.e. purple gas/diesel) for "agricultural" purposes; and

WHEREAS the bulk of a municipality's fuel usage occurs in mill rate-supported areas of a municipality's operation which means that this tax "on a tax" offsets the intent of provincial transportation grants, reducing the level of provincial support to municipalities; and

WHEREAS previously, when a fuel tax existed in Alberta, the municipalities received a rebate for the major portion of the tax when levied; and

WHEREAS fuel taxes are generally designed on a discretionary pay-as-you-go principle while municipal services are basically non-discretionary (i.e. fire, police, ambulance, transit, street maintenance/cleaning); and

WHEREAS there presently exists in some other provinces/territories of Canada well-established precedents for totally exempting municipalities from the imposition of fuel taxes; and

WHEREAS the municipalities' costs associated with the fuel tax have had to be passed on to the citizens;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to:

- (a) exempt from its fuel tax all vehicles and equipment used in providing public transportation and other municipal services through appropriate regulations, or
- (b) amend Section 4(3) of the Fuel Tax Act to provide a rebate of the fuel tax for all fuel used by a municipality.

FURTHER BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Federation of Canadian Municipalities to approach the Federal Government to provide fuel tax rebates to municipalities.

**BACKGROUND**

The impact of the fuel on municipalities is significant, particularly in large urban centres.

One of the most impacted areas is that of public transit. To illustrate:

- a) In an urban environment, regular transit service is a necessity to many residents, often providing the only affordable means of transportation. But it is an attractive alternative only as long as the cost of using the service is significantly less than that of operating a vehicle.
- b) A transit system, faced with rising costs, has three basic alternatives available to balance a budget:
  - i) raise the fare,
  - ii) reduce the service, or
  - iii) draw more from City funds collected through taxes.

(i) and (ii) are counter productive to encourage the use of public transit, (iii) would mean using tax dollars to pay another kind of tax.
- c) The use of public transit benefits a municipality by reducing the number of private vehicles using the roadways, thereby allowing the municipality to operate within its existing roadway network at a reasonable level of service for a longer period of time.
- d) An environmental benefit is that reduced vehicle usage results in reduced vehicle emissions.

A similar resolution was carried at the 1989 convention. The response from the Provincial Treasurer was as follows:

When Alberta's fuel tax was re-introduced in 1987, the Province provided generous treatment for municipalities. Municipalities receive rebates of the Alberta fuel tax paid on fuel used in motor vehicles for off-road use. As well, municipalities do not pay taxes on fuel used in stationary motors or in vehicles that do not have to be licensed. Fuel used by municipalities for transportation is taxed to maintain equity in the treatment of various modes of transportation.

I believe that the current system provides a fair treatment of municipalities by granting exemptions for fuel used in activities other than transportation.

The Need for the Alberta Government to Become  
Actively Involved in Facilitating the Provision  
of Social and Special Needs Housing For  
Low-Income Households in Need of Such Housing

WHEREAS rising levels of household in-migration are generating an increasing undersupply of housing in all price ranges and in all housing types in Alberta's urban areas; and

WHEREAS the growing housing supply shortfall has caused, and is expected to continue to cause, rapid increases in local house prices and market rents in these areas; and

WHEREAS when the rental housing market is decomposed, it is evident that relative market rent increases are significantly greater for lower-end of market units than for higher-end of market units, causing greater cost of living stress for the below-average income households who must live in these lower-end of market units; and

WHEREAS the rising number of applicants over the past few years, in housing registries, the near zero vacancy rates in public housing and the quickly growing waiting lists for subsidized rental housing particularly for families and persons with special housing needs attest to the declining availability of affordable and adequate rental housing alternatives for these persons; and

WHEREAS there is increasing concern especially in the larger municipalities that despite rising market rents, rising costs and the presence of higher return investment alternatives will erode much of the incentive of private investors to make available additional rental housing, on the basis of rising market-rents alone, in the short-term future; and

WHEREAS the report of the Alberta Residential Tenancy Review Task Force recommended not to introduce rent controls but instead to increase the supply of subsidized housing to respond to low-income housing needs; and

WHEREAS under the terms of the current Canada/Alberta Global Agreement (on Social Housing), the Alberta Government is the principal party responsible for the delivery, administration and funding of social housing programs in Alberta and the Federal Government's role is to assist in program funding; and

WHEREAS the Alberta Government's role under the Global Agreement is to establish the parameters of housing programs and appropriate housing delivery systems, to set funding priorities and funding allocations to non-profit housing sponsors to respond to identified housing needs in Alberta;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association and member municipalities urge the Alberta Government to become more actively involved in facilitating the provisions of social and special needs housing for low-income households in need of such housing.



Edmonton

The Need for the Alberta Government to Become  
Actively Involved in Facilitating the Provision  
of Social and Special Needs Housing For  
Low-Income Households in Need of Such Housing  
(continued)

**BACKGROUND**

The population of the City of Edmonton is expected to increase by approximately 9,400 persons each year from 1989 to 1994. The total number of lone-parent families in Edmonton is expected to increase by approximately 1,700 each year during this period. Currently, about 75% of households living in family rent-geared-to-income housing in Edmonton are lone-parent families. In February, 1990, there were 134 approved applications from households seeking family rent-geared-to-income housing through the Edmonton Housing Authority, up from 46 in January, 1990. There was no such waiting list in 1989.

Alberta Municipal Affairs provides funds to support the operation of four housing registries in Edmonton to monitor changing housing needs among certain clientele. These registries are operated by Operation Friendship, the Boyle Street Community Services Co-operative, the Meti's Women's Council of Edmonton and the Alberta Handicapped Housing Society. All of these housing registries experienced an increase in the number of applicants in 1989.

Canada Mortgage and Housing Corporation (CMHC) reported in October, 1989, that the vacancy rate among privately-initiated rental apartment housing has declined to 2.1% overall, and approximately 1.7% for family-suitable (i.e., two and three-bedroom) apartment units. The same survey indicated that there was a less than 1% vacancy rate among all privately-initiated rental row housing units in Edmonton. The Edmonton Landlord and Tenant Advisory Board reports that new housing starts are not expected to have an impact on overall vacancy rates in 1990/91.

CMHC (Edmonton) estimates that the rental apartment vacancy rate will decline to 1% by October, 1990. Row vacancy rates are expected to be under 1% in 1990. As a consequence, CMHC anticipates an average market rent increase of 8% in 1990. Rental increase survey data collected by the Edmonton Landlord and Tenant Advisory Board from mid-December, 1989 through January, 1990 inclusive, indicate an average reported increase of 16%.

Preliminary results of a survey in February and March, 1990 by Edmonton Community and Family Services of households phoning the Landlord and Tenant Advisory Board and Citizen Action Centre regarding concerns over recent rent increases indicate that while the average reported rental rate increase was 13.3%, the increase was 19.1% (or \$57.00) for units renting before the increase for between \$250 and \$349 per month and 12% (or \$75.00) for units renting before the increase for between \$500 and \$699 per month.



1990 Resolution No. A17

Edmonton/Calgary

The Need for Increased Provincial Support For  
The Family and Community Services Program

WHEREAS the Family and Community Support Services (F.C.S.S.) Program represents a unique partnership in which the Government of Alberta provides up to 80% of costs for the provision of preventive social services based upon local priorities and delivered locally; and

WHEREAS increases in F.C.S.S. funding from the Province have not kept up with inflation; and

WHEREAS some Alberta municipalities continue to have to invest monies over and above the required 20% to help ensure that appropriate and adequate services are available to citizens;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association urge the Provincial Government to allocate F.C.S.S. an immediate and substantial funding increase that reestablishes the 80%-20% cost-sharing arrangement the provincial Act designates as the funding basis for the F.C.S.S. program.

**BACKGROUND**

Between 1981 and 1989, provincial per capita operating F.C.S.S. allocations to Edmonton have risen by 22.5% while the Consumer Price Index for Edmonton for the same period has increased by 44.2%. The 1990-91 provincial per capita operating F.C.S.S. allocation will increase from \$12.25 to \$12.60, an increase of 2.8%, while the Consumer Price Index is expected to increase about 4.5%.

Additional provincial F.C.S.S. monies are required to improve services and reduce the increasing burden on the municipal tax levy.

1990 Resolution No.A18

Innisfail/Grande Prairie/Fort Macleod  
Community Recreation/Cultural  
Grant Program

WHEREAS the Community Recreation/Cultural Grant Program, (which followed the Major Cultural/Recreation Facility Development Grant, Project Co-operation and Operational Assistance Grants) was originally scheduled to expire in 1991 and has been extended to the the end of 1992; and

WHEREAS funding provided through this program has allowed for substantial development of recreation, parks and cultural opportunities throughout hte various communities in Alberta; and

WHEREAS long-range planning by Alberta communities would be greatly enhanced and more accurate if information regarding present and "post CRC" funding was available well in advance of the program's expiry; and

WHEREAS the liesure time oportunties for all Albertans will suffer should a follow-up program to the CRC grants be delayed or not instituted;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to:

1. Consult with urban municipalities well in advance of the contemplated expiration of the current Community Recreation/Cultural Grant (CRC) Program.
2. Establish well in advance of the expiry of the current CRC Program and in consultation with urban municipalities a long-term follow-up program with significant funding to be implemented upon completion of the current program.

WHEREAS the Community Recreation/Cultural Grant program is scheduled to conclude at the end of 1992; and

WHEREAS while the CRC Grant program has been generally beneficial to all municipalities, its strict per capita funding to individual municipalities has contributed in part to a duplication of major recreational or cultural facilities within municipalities of a region which spreads available grant funds too thinly and leaves insufficient population and related revenue sources to operate all the facilities at an efficient level; and

WHEREAS provincial grant funding decisions based on the recreation needs of a region may eliminate such costly duplication leaving facilities that are developed a larger amount of grant funding for capital development and sufficient population and resources for economical and efficient operation;

NOW THEREFORE BE IT RESOLVED THAT notwithstanding the continuing position of the Alberta Urban Municipalities Association for revenue sharing, should the CRC program be renewed or a successor program implemented, the AUMA request the Government of Alberta to incorporate policies within the program which will minimize the development of duplicate facilities within a region and maximize the funds available for capital development and the local resources available for operation of recreation and culture facilities.

1990 Resolution No. A20

Grande Prairie  
Revenue Sharing

WHEREAS the Municipal Government Act allows municipalities to enter into tax sharing agreements; and

WHEREAS many municipalities experience a tax revenue inequity when major corporations construct facilities outside their boundaries and the employees of those corporations reside within the municipalities; and

WHEREAS the cost of providing services to the employees of the corporation far outreach the revenue a municipality receives from property tax;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request that the Local Government Financing Review Committee to review the provisions of the Municipal Government Act regarding revenue sharing.

1990 Resolution No. A21

Evansburg  
Debenture Payment

WHEREAS municipalities must pay a penalty to the Alberta Municipal Financing Corporation if they pay-out a debenture prior to its maturity date; and

WHEREAS payment is made to the Alberta Municipal Financing Corporation which is a crown corporation; and

WHEREAS the penalty is calculated on the amount of the loan which can result in a large penalty payment for municipalities with sizable loans;

NOW THEREFORE BE IT RESOLVED that the Alberta Urban Municipalities Association request the Alberta Municipal Financing Corporation to amend their bylaws to provide for a reasonable fixed penalty against early payment of debentures that would cover administration costs only.

1990 Resolution No. A22

Evansburg  
Deferred Taxes

WHEREAS many municipalities have a need to encourage business investment;  
and

WHEREAS the idea of no taxation to new businesses is unfair to  
established tax paying businesses and tax paying residences;

NOW THEREFORE BE IT RESOLVED that the Alberta Urban Municipalities  
Association request the Government of Alberta to provide for a deferred  
taxation formula to promote the establishment of new businesses in  
municipalities.

BACKGROUND - AUMA:

Section 106 of the Municipal Taxation Act presently provides Councils the  
authority to:

- "(a) cancel or refund all or any part of a tax levy, or
- (b) suspend and defer for the period of time and on the terms and  
conditions that to the council seem proper, a special frontage or  
special local benefit assessment."

With the repeal of Section 343 of the Municipal Government Act, it appears  
that a municipality does not have the authority to defer business taxes.

1990 Resolution No. A23

Grande Prairie  
Changes in Provincial Fiscal Policy

WHEREAS the Government of Alberta and the municipalities in Alberta have a close-knit interdependency in their fiscal relationships; and

WHEREAS any changes in provincial fiscal policy relating to municipalities can have a direct and immediate effect on the property taxes that a municipality must levy; and

WHEREAS the Government of Alberta has for two consecutive years announced changes to fiscal policies too late in the year for the municipalities to reflect those changes in the tax levies for the current year;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to adopt a policy that all fiscal changes affecting municipalities will be announced not later than March 31 of the year in which they become effective.

## **SECTION "B" RESOLUTIONS**

Section "B" of the Convention Resolutions Book will contain less critical resolutions. Those resolutions in Section "B" will be brought to the Convention floor after all Section "A" resolutions have been debated, if time permits.



WHEREAS it is in the public interest that municipal election campaign contributions and expenditures be documented and be available as public information; and

WHEREAS the present provisions of the Municipal Government Act and the Local Authorities Election Act impose no such requirements, nor do they authorize municipalities to enact by-laws in that regard; and

WHEREAS the Election Finances and Contributions Disclosure Act does not apply to elections of local authorities; and

WHEREAS the Alberta Urban Municipalities Association endorsed the principle of public disclosure at their 1989 Convention;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities request the Government of Alberta to amend the Local Authorities Election Act, R.S.A. 1980, C.L. 27.5, to include a provision allowing a local authority to enact a by-law binding upon candidates for election to the local authority which may:

- require the disclosure of all campaign contributions;
- require the disclosure of all campaign expenditures;
- limit the maximum amounts of campaign contributions and expenditures;
- require audited statements of campaign contributions and expenses to be prepared and disclosed to the public; and
- provide penalties for failure to comply with the by-law.

1990 Resolution No. B2

Red Deer  
Firecrackers and Fireworks Regulations

WHEREAS unnecessary injuries have occurred due to the misuse of firecrackers and fireworks; and

WHEREAS research indicates unnecessary injuries related to the use of firecrackers and fireworks can be reduced by appropriate legislation; and

WHEREAS the Province of Alberta formerly controlled the sale of firecrackers and fireworks through the Fire Code; and

WHEREAS the previous regulation has been repealed;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association urge the Government of Alberta to reinstate the regulation of firecrackers and fireworks on a province-wide basis.

Calgary  
Registration of Reserve Land  
Purchased with Money-in-Lieu

WHEREAS from time to time municipalities utilize money-in-lieu of reserve to purchase parcels for park purposes; and

WHEREAS such purchased lands should be registered as "MR", or "SR" or "MSR"; and

WHEREAS current legislation only enables such registration to occur as part of a subdivision survey; and

WHEREAS a subdivision survey is not required and a survey is an unnecessary expense;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 4(1)(b) of the Subdivision Regulation so as to permit parcels of land purchased with money-in-lieu to be registered as reserve land in the Land Titles Office without the necessity of survey.

BACKGROUND

The City of Calgary frequently purchases parcels of land utilizing reserve funds and requires these lands to be registered as "reserve" to ensure their protection for future generations. Present legislation only contemplates lands to be registered for reserve upon subdivision. Thus, unless one undertakes an unnecessary and costly survey, there is no mechanism to have such purchased parcels registered as "reserve".

WHEREAS capital grants for parks or recreational facilities are provided through the provincial Community Recreation/Cultural (CR/C) grant program and at least 50% of the grant must be devoted to community projects; and

WHEREAS while public demands for increased parks and recreational facilities have increased, the level of provincial per capita funding under CR/C grants will progressively decline from \$20 in 1985 to \$10 in 1989 and to \$6 by 1992; and

WHEREAS provincial funding, since 1975, has enabled the construction of many community facilities of which a significant number of these facilities are approaching a point in their life cycle at which extensive rehabilitation or replacement is required; and

WHEREAS in June 1988, the Province established the Community Facility Enhancement Program (CFEP) which distributes grants derived from lottery funds directly to the community organizations, without reference to the municipally-directed Community Recreational/Cultural programs; and

WHEREAS phased reduction in provincial Community Recreational/Cultural grants, coincident with the injection of new Provincial monies via the Community Facilities Enhancement Program (CFEP), are at variance with a requirement for increased funding of municipal needs; and

WHEREAS municipalities' capabilities to respond to future "repair and replacement" demands by community groups is being severely eroded; and

WHEREAS past local experience would indicate that a number of community organizations, in addition to their potential difficulty in funding facilities repair and replacement, are in an unenviable financial operating position; and

WHEREAS municipalities are increasingly concerned about the prospect of becoming unwilling partners in sharing community project operating shortfalls, in the face of diminished provincial support; and

WHEREAS provision of new CFEP grant monies for community facilities, without coordination with municipalities, leads to inefficiencies in the use of limited public funds and developments outside the context of local government priorities;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to co-ordinate with municipalities to ensure that CFEP grants meet mutual objectives and the two programs, CFEP and CR/C, are complementary.

1990 Resolution No. B4

Calgary

Re: Redistribution of Current Provincial Grants  
to Better Meet Municipalities' Community  
Recreation/Cultural Needs

(continued)

#### BACKGROUND

While municipalities might prefer that all Community Facility Enhancement Program funds be directed towards increasing the CR/C program, they empathize with provincial interests in the direct distribution of current CFEP funds for community purposes. However, it is clearly in the public's longer-term interests to place funds for community facilities under one locally-directed program. An enhanced Community Recreation/Cultural grant program could equally well address the objectives of both present funding programs.

WHEREAS over the past number of years the Provincial Government's share of education funding has not kept pace with education costs; and

WHEREAS because of this, a larger portion of the school costs is now being requisitioned on the local municipalities; and

WHEREAS education is neither a local or property service and therefore not reasonably a tax against property;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to remove the funding of education from the property tax and have this service funded through the general revenues of the Province of Alberta.

#### BACKGROUND

The funding of supplementary school requisitions through tax collections by a municipal government forces municipal councils to feel responsible for a situation in which they have no control.

School requisitions have in the past and continue to increase on an accelerating basis. Municipal councils feel constrained from allowing the total tax bill to become inordinately high while the only portion over which they have control is the municipal portion. As a result some municipalities have been forced to reduce funding for municipal services to accommodate the school requisitions.

Municipal councils are establishing mill rates to collect school requisitions that approximate 45 to 50 percent of the tax bill. It is not conceivable that this situation can continue in view of the recent recession which has caused all sectors of society to become conscious of dollars spent.

In addition, the present situation allows differences in the levels of education depending on the wealth of the area. This is discriminatory, in that education should be available on a fair and equitable basis to all. The Provincial Government is in a preferred position to control and supervise such a system.

#### HISTORY - AUMA POSITION

For several years, the AUMA convention adopted resolutions upholding this position. In 1987, the AUMA established a position on education financing which supports an 85(provincial)/15(local) cost sharing of education.

#### CONVENTION RESOLUTIONS COMMITTEE COMMENT

A similar resolution was carried at the 1989 convention. This issue will be addressed by the Local Government Financing Review Committee.

1990 Resolution No. B6

Edmonton

Opening of Institutional and Advance Ballot  
Boxes

WHEREAS Section 82(2) (b) of the Local Authorities Election Act prohibits the opening of the ballot boxes until the close of the voting stations on election day; and

WHEREAS this restriction leads to delays in feeding institutional and advance ballots into the voting machines because the institutional and advance ballot boxes are not equipped with a ballot counter;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 82 of the Local Authorities Election Act to permit the feeding of institutional and advance ballots into the ballot counting machine, but not the tabulation of results prior to the close of voting on election day.

#### BACKGROUND

Opening the institutional and advance ballot boxes prior to the close of the voting station at 8:00 p.m. and processing of the ballots by feeding them into the voting machine and holding ballots in the ballot counter would be more convenient and permit faster tabulation of final results, while safeguarding the secrecy of the count.

1990 Resolution No. B7

Edmonton  
Hours of Voting

WHEREAS Section 46(1) of the Local Authorities Election Act specifies that every voting station shall be kept open continuously on election day from 10 a.m. until 8 p.m.; and

WHEREAS it is in the interest of many citizens to vote in their voting subdivision earlier than 10 a.m. due to hours of work and location of employment; and

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 46(1) of the Local Authorities Election Act to provide that voting stations be kept open continuously from 8 a.m. to 8 p.m.



**WHEREAS** Section 80 of the Local Authorities Election Act restricts electors confined to institutions to vote on election day and Section 81 refers to the times on election day during which such votes can be taken; and

**WHEREAS** Section 79 of the Local Authorities Election Act permits advance voting by incapacitated voters at their homes; and

**WHEREAS** Section 76 of the Local Authorities Election Act allows individuals who by reason of physical disability find it impossible to attend at the regular voting station to attend an advance vote; and

**WHEREAS** a large number of election staff are required to attend at institutions on election day;

**NOW THEREFORE BE IT RESOLVED THAT** the Alberta Urban Municipalities Association request the Government of Alberta to amend Sections 80 and 81 of the Local Authorities Election Act to allow for advanced voting at institutions.

#### **BACKGROUND**

The proposed amendments to the Local Authorities Election Act are as follows:

Section 80(1) For the purpose of taking the votes of any electors

- (a) who on election day are confined to a hospital, auxiliary hospital or nursing home in the local jurisdiction or are resident in a senior citizens home or unit as defined in the Senior Citizens Housing Act located in the local jurisdiction, and
- (b) who are unable to attend at the voting stations at which they are eligible to cast their votes,

The returning officer may appoint the number of deputies and election clerks he considers necessary to take the votes of those persons.

- (2) The votes of the electors referred to in subsection (1) may be taken during the time fixed for the advance vote.

Section 81(1) If an institutional vote is provided for, the returning officer shall fix the times on election day or during the advance vote at which the votes in the institutions shall be taken, and the deputies and election clerks, accompanied by an official or the institution, shall

- (a) attend, with a ballot box, on those patients that the administrator or other person having charge of the institution certifies to the deputy to be bona fide patients in the institution, and
- (b) take the votes of any of those patients who express a desire to vote

1990 Resolution No. B8

Edmonton  
Advance Institutional Vote  
(continued)

BACKGROUND (continued)

Legislation in other jurisdictions such as the City of Vancouver permits the taking of institutional votes by way of an advance vote and the proposed amendments would bring the institutional vote procedure in line with that of other physically confined voters. This change to the Local Authorities Election Act would give election administrators the flexibility and option of carrying out election at hospitals, senior citizen homes and lodges and auxiliary hospitals during the time set for the advance vote and would free these election workers to work on election day.

WHEREAS Section 22(1)(e) of the Local Authorities Election Act, S.A. 1983, Chapter L-27.5, prohibits the nomination of and renders ineligible any candidate in a general election who is a municipal employee, whether or not the employee is on a leave of absence; and

WHEREAS similar legislation in other jurisdictions permits municipal employees to apply for and obtain a statutory leave of absence without pay for the purpose of running for local government positions;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to enact an amendment to Section 22 of the Local Authorities Election Act, S.A. 1983, Chapter L-27.5, as follows:

- s.22        (1) A person is not eligible to be nominated as a candidate in any election under this act if on nomination day...
- (e) he is an appointed official or employee of the local jurisdiction for which the election is to be held, except during a leave of absence granted pursuant to subsection (3).
- (3) An employee of a local jurisdiction who proposes to be a candidate in the circumstances to which subsection (1)(e) applies shall apply to the elected authority of the local jurisdiction of which he is an employee for leave of absence without pay for a period commencing:
- (a) no earlier than July 1 immediately before nomination day under this Act;
- (b) in the case of a by-election, not earlier than the day following the Council decision to hold a by-election;
- and no later than the day prior to nomination day, and each such application shall be granted.
- (4) Where an employee of a local jurisdiction who has been granted a leave of absence pursuant to subsection (3) has been elected for the office, he shall resign his position as an employee.

- (5) Where an employee of a local authority as been granted leave of absence under subsection (3) and remains a candidate but is not elected, the period of the leave of absence shall not be computed in determining the length of his employment for any purpose, and the employment and services shall be deemed to be continuous for all purposes, provided that the employee returns to the position from which leave was taken within five working days from election day.

WHEREAS a number of electors are unable to vote at an advance voting station or at the voting station on election day because of physical incapacity or absence from their local jurisdiction; and

WHEREAS legislation in other jurisdictions permits the use of mail-in vote for absentee voters or incapacitated voters; and

WHEREAS the provision of a mail-in vote would provide for a convenient alternative for voting, and encourage increased voter participation;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to investigate the possibility of amending the Local Authorities Election Act to include a provision for a mail-in vote.

#### BACKGROUND

The Local Authorities Election Act could be amended as follows:

- (1) An elector who is unable to vote at the advance vote or at the voting station on election day on account of
  - (a) physical incapacity, or
  - (b) absence from the local jurisdiction*may apply to vote in accordance with this section.*
- (2) An application by an elector under this section may be made to the returning officer at any time following the notice of nomination day and prior to the close of the advance vote.
- (3) On receipt on an application made under this section the returning officer shall
  - (a) enter in a special voting register entitled "Incapacitated and Absentee Voters"
    - (i) the electors name and address, and
    - (ii) the number of the voting subdivision in which the elector resides, and
  - (b) cause the appropriate forms to be provided to the applicant.
    - (i) the ballot paper
    - (ii) ballot envelope
    - (iii) incapacitated and absentee declaration
    - (iv) an envelope with the statutory declaration printer thereon in the prescribed form
    - (v) an outer envelope with the address of the returning officer printed thereon, and
    - (vi) instructions as to how to vote by mail

BACKGROUND (continued)

- (1) On receipt of the prescribed forms the voter shall mark the ballot by placing an "X" on the space beside the name of the candidate of his choice.
- (2) After marking the ballot the voter shall
  - (a) place the ballot in the ballot envelope, and seal it
  - (b) place the ballot envelope in the statutory declaration envelope, and seal it
  - (c) complete the statutory declaration printed on the envelope,
  - (d) complete the incapacitated and absentee declaration
  - (e) place the statutory declaration envelope and the incapacitated and absentee declaration in the outer envelope and seal the outer envelope
- (3) The outer envelope, when sealed shall be forwarded to the returning officer so that it reaches the returning officer not later than the close of the voting station on election day.
- (1) On receipt of the outer envelope the returning officer shall remove the statutory declaration envelope, and determine
  - (a) whether the name on the envelope is the same as that of an individual already recorded in the Incapacitated and Absentee Voter Register
  - (b) that the statutory declaration is properly completed
  - (c) that the incapacitated and absentee declaration is properly completed
- (2) On determining that the voter is recorded in the Incapacitated and Absentee Voter Register and that the statutory declaration and incapacitated and absentee declaration has been completed, the returning officer shall
  - (a) if he is satisfied as to the voters eligibility to vote
    - (i) record in the Incapacitated and Absentee Voter Register the date the statutory declaration envelope was received
    - (ii) open the statutory declaration envelope, remove the sealed ballot envelope and place the sealed ballot envelope in a sealed ballot box marked "Incapacitated and Absentee Voters"
    - (iii) enter in the Incapacitated and Absentee Voters Register in the appropriate column the word "voted" and
    - (iv) retain the statutory declaration envelope
    - (v) strike the electors name from the voters list, if used.

BACKGROUND (continued)

or

- (b) if the returning officer is not satisfied as to the voters eligibility to vote, he shall
  - (i) retain the statutory declaration envelope unopened
  - (ii) treat the ballot in the envelope as a rejected ballot
- (3) At the close of the voting station the returning officer shall proceed with the "Incapacitated and Absentee" Ballot Box as is the ballot box was from an advance vote.

If an outer envelope is received by the returning officer after the close of the voting station the ballot it contained shall be considered a rejected ballot and the outer envelope shall be retained unopened by the returning officer, who shall record on it the reason for its rejection.

1990 Resolution No. B11

Fort Macleod

Industry Incentives for Small Communities

WHEREAS the Government of Alberta recognizes particular problems facing rural Alberta through their publications Vision 2020, Rural Initiatives, and Rural Depopulation; and

WHEREAS through these publications, the Government of Alberta has evidenced a commital to rural diversification; and

WHEREAS the labour force in and around rural municipalities is immediately suited to light industrial/manufacturing;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to develop tangible market incentives for small industry/manufacturing to locate in small communities.



1990 Resolution No. B12

Berwyn  
Weed and Pest Control

WHEREAS farmers and other land users have traditionally used chemicals for weed and pest control enhance productivity; and

WHEREAS many chemicals have environmentally damaging long-term effects and the cumulative effect of the ongoing use of many chemicals is still being researched.

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association encourage the Government of Alberta to research alternate weed and pest controls, and to discourage the use of chemical controls.

1990 Resolution No. B13

Edmonton

Amendment to the Highway Traffic Act To Permit  
Enforcement of The Use of Parking Stalls For  
Disabled Persons On Private Property In  
Accordance With The Land Use Bylaw

WHEREAS Section 69(3)(f) of the Planning Act states that the Land Use Bylaw may provide for the establishment and maintenance of off-street or other parking facilities, loading and unloading facilities and any other areas that in the opinion of Council may be necessary; and

WHEREAS the Land Use Bylaw may be amended under the authority of Section 69(3)(f) to require parking for disabled persons in commercial developments, including apartment residential developments; and

WHEREAS the Highway Traffic Act does not presently give a municipality the power to enforce the use of parking stalls for disabled persons on private property;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request that the Government of Alberta amend the Highway Traffic Act, R.S.A. 1980, as amended, to allow a municipality to enforce the use of parking stalls for disabled persons on private property in accordance with the Land Use By law.

WHEREAS the provincial policy is to ensure that bonafide farm property is taxed in all municipalities on the assessed basis of province-wide average farmland values, adjusted for soil productivity and location; and

WHEREAS property zoned for other than farmland use which had previously been used for purposes other than farming or have never been used at all for farming and have (being converted) reverted to farmland for purposes of avoiding the urban level of taxation which reflects payment of values of urban-serviced areas, and an equitable share of municipal taxes; and

WHEREAS the present legislation, qualification for farmland status is easily achieved regardless of location, permitted use, zoning or actual market value of the parcel; and

WHEREAS the present conversion to farmland assessment and tax creates a tax shift to those properties which do qualify for farmland tax preference;

NOW THEREFORE BE IT RESOLVED that the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 1 of the Municipal Taxation Act to include in Section 1(j), a new clause (iii) to read as follows:

"and does not include parcel in an urban municipality  
(a) registered under a plan of subdivision, (b) designated or restricted for other than agricultural use or alternatively for residential, industrial or commercial use under a land-use bylaw of the municipality, and (c) to which the municipality has made available the municipal services of roadway access, water and sanitary sewer and storm drainage."

#### BACKGROUND

The purpose of the resolution is to prevent property tax avoidance through farmland classification applied to parcels in built-up, serviced, areas of the Town. The tax shift is to other property ratepayers, which in the case of the Town of Morinville, is to residences.

Land in the built-up, serviced areas of the Town should not be sheltered from the property tax by a farmland tax classification but should be taxed equitably compared to other urban land types.

WHEREAS Alberta Power Ltd. is requiring that municipalities enter into ten-year franchise agreements for power distribution; and

WHEREAS ten years is an unnecessarily long time to bind municipalities into an agreement, especially in an era of rapid technological change; and

WHEREAS Alberta Power Ltd. has not shown any flexibility in the matter; and insists that ten years is required for its long-term budgeting process;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association approach the Public Utilities Board in regards to this, and ask the Board to give municipalities some flexibility (e.g. three-year terms) in these agreements.

#### BACKGROUND

Berwyn Village Council recently concluded negotiations with Alberta Power Ltd. for a ten-year franchise agreement. Council felt that ten years was an excessively long time to bind a municipality into an agreement. Technological changes can occur rapidly, and could render much of the agreement obsolete. Franchise agreements give one company a monopoly in a certain area of endeavor, and this is a situation that should be reviewed more than once every decade.

Council also objects in principle to being bound to long-term contracts. The elected Council is forced to deal on behalf of future Councils, for a period well beyond its three-year mandate.

**WHEREAS** Section 24 of the Municipal Taxation Act provides for the exemption from assessment of school buildings and accessory buildings used solely for the purposes of a school district or school division; and

**WHEREAS** municipalities are required to provide services in support of school facilities; and

**WHEREAS** provincial and local government jurisdictions are more realistically adopting a positive policy direction of a user pay fees for services;

**NOW THEREFORE BE IT RESOLVED THAT** the Alberta Urban Municipalities Association request the Government of Alberta to amend the Section 24(1) of the Municipal Taxation Act with the following:

- (1) by inserting the words "for instructional purposes only" after "or by a school district of a school division in Section 24(1) (b) ;
- (2) that Section 24(1) (b.1) be repealed.

**BACKGROUND**

Section 24(1) (b) and (b.1) presently read as follows:

(1) (b) school buildings and school land owned by the operator of a private school, if the buildings and land are exempted by the Minister of Education from assessment, or by a school district or school division unless the buildings and land are exclusively used for other than school purposes;

(1) (b.1) all dormitories, offices, garages, workshops and warehouses, owned and occupied by a school district or school division, and all buildings, other than school buildings, if used or intended to be used solely for the purpose of a school, and the land necessary as the site for any such buildings;

WHEREAS Section 99 of the Planning Act allows a subdivision approving authority the authority to require a developer to provide a maximum of 10% of the development area minus any environmental reserve requirements for the purposes of municipal and school reserves; and

WHEREAS municipal and school reserve requirements are a necessity to adequately address the need for additional municipal and school facilities throughout the municipality in a growing and developing community;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 99 of the Planning Act by substituting the following:

- (1) " A subdivision approving authority may require the registered owner" to read as "a subdivision approving authority shall require the registered owner";
- (2) "the aggregate amount of land that may be required to be provided under subsection (1) shall not exceed 10% of the parcel" to read as "the aggregate amount of land that shall be required to be provided under subsection (1) will be 10% of the parcel";
- (3) "shall not exceed 10% of the appraised market value" to read as "shall be 10% of the appraised market value";
- (4) "shall not exceed 10%" to read as "shall total 10%".

WHEREAS municipalities are faced with expanded soft servicing costs for fire protection, waste management, cultural and recreation facilities caused by new subdivisions and development in their communities; and

WHEREAS it is fair and equitable to apportion such soft servicing costs to newly subdivided lands;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend the Planning Act to incorporate the authority for the assessment of municipal wide servicing costs to the development of newly subdivided properties.

#### BACKGROUND

Presently municipalities under the authority of the Planning Act have the ability to assess a portion of expansion costs for new or expanded water, sewer and stormwater facilities to developing areas within the community.

One huge area that the existing legislation does not address is the area of soft servicing costs created by additional development in a community. These areas include additional fire protection services, upgraded waste management collection and disposal facilities, new cultural facilities, new recreation and open space facilities and additional municipal soft services expenditures. A portion off the outlined costs are a direct result created by new developments and should form part of a fair and equitable assessment on all new developments.



## **SECTION "C1" RESOLUTIONS**

Section "C" of the Convention Resolutions Book will include resolutions which in the opinion of the Resolutions Committee address less critical issues or amendments to legislation or similar request of other governments. Section "C" Resolutions will be subdivided into "C1" and "C2" Resolutions as follows:

"C1" Resolutions which will be dealt with if time permits.



1990 Resolution No. C1-1

Edmonton

Amendment of S. 248 of Municipal Government Act  
To Expressly Provide for a Right of Entry

WHEREAS Section 248 of the Municipal Government Act, R.S.A. 1980, Chapter M-26 permits municipalities, by bylaw, to prescribe standards for the maintenance and occupancy of property within the municipality, and further provides for the administration and enforcement of such bylaws; and

WHEREAS Section 248 does not contain express provisions respecting entry onto property for its inspection and for the purpose of the administration and enforcement of minimum standards bylaws by municipal officers, agents and employees; and

WHEREAS it is desirable that Section 248 contain an express right of entry authority so as to facilitate the application of municipal bylaws and further the purposes of minimum standards legislation;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request that the Government of Alberta to amend Section 248 of the Municipal Government Act so as to contain an express authority of the municipality to enter onto property for the purposes of administering or enforcing minimum property standards bylaws.

1990 Resolution No. C1-2

Berwyn  
Development of Forestry Industry

WHEREAS the Province of Alberta has provided for massive loan guarantees to wealthy corporations and large sums of money for dedicated infrastructure to facilitate the forestry industry; and

WHEREAS this practice results in our province selling off a valuable natural resource with minimal monetary return;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to re-examine this practice with an eye to its discontinuance and to institute policies which, in every practical manner, would encourage conservation and recycling.

1990 Resolution No. C1-3

Provost  
Amendment to Planning Act - Re: Zoning  
Compliance Certificates

WHEREAS the Planning Act does not contain authorization to provide for the issuance of Zoning Compliance Certificates nor does the Act allow Councils to set a fee for the issuance of such certificates; and

WHEREAS legal firms are requesting the provision of Zoning Compliance Certificates relative to land sale transactions as a requirement from financial institutions for mortgage purposes;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend the Planning Act to give municipalities the legal authority to provide for the issuance of Zoning Compliance Certificates and to authorize Councils to establish a fee for the issuance of said certificates.

BACKGROUND

Although a number of municipalities in Alberta already issue zoning compliance certificates, the authority to do so under the Planning Act is unclear.

1990 Resolution No. C1-4

Crowsnest Pass  
Environmental Reserve

WHEREAS Section 119 of the Planning Act provides that environmental reserves may not be sold, leased or otherwise disposed of; and

WHEREAS there is a cost to the taxpayer to maintain this property, i.e weed and fire control; and

WHEREAS if the environmental reserve could be leased it would derive revenue to the community.

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend the Planning Act to permit the leasing of environmental reserve land.

1990 Resolution No. C1-5

Bowden

Vacancies in Senior Citizen Self-Contained  
Units

WHEREAS many towns and villages in the Province of Alberta have senior citizen self-contained rental units; and

WHEREAS there is a need for more seniors' lodge and nursing home units, as is apparent in the waiting lists, as a result of subsidy and home care programs which enable the senior citizen to remain in his/her own home until specialized care is needed;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta and their agencies, to examine the possibility of converting existing vacant or near vacant senior citizen self-contained rental units to facilities providing basic care services.

**BACKGROUND**

The Town of Bowden has two seniors self-contained manors which presently have vacancy rates greater than 50 percent which is a common situation in smaller and/or remote towns in Alberta. The Town sees a need to convert one of these Manors to a facility providing basic care (i.e. food services with staff, but no nursing staff).

**BACKGROUND - ALMA**

This resolution was carried at the 1989 convention. The response from the Minister of Family and Social Services is:

It is our understanding that the overall vacancy rate in senior citizen's self-contained housing projects has been dropping, and that, as of December 1989, it was 6.7 percent. However, we do recognize that there are a few projects with high vacancies. In these instances, it would seem best to look first at using existing support services within the community, rather than building special services in the projects. For example, perhaps meals-on-wheels programs could bring meals to the residents to be served in the common recreation area (or individually), and/or the home care program could assist with services such as bathing. May we urge you to look, first of all, at innovative ways of using and linking together existing community resources.

1990 Resolution No. C1-6

Morinville  
Urban Park Grant

WHEREAS the Urban Parks Program (a ten year program) has been designed for municipalities with populations greater than 10,000 people; and

WHEREAS funding through this program has allowed considerable park development and leisure oriented opportunities; and

WHEREAS funding through this program enhances long range planning; and

WHEREAS urban communities with populations of less than 10,000 have similar environmental and park expenditures and are having difficulties meeting demands for park development;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to expand the Urban Parks Program to smaller urban municipalities.

**BACKGROUND**

Urban municipalities with populations of 10,000+ are eligible for CRC funding as are all other municipalities in the province. As CRC funding has been reduced considerably, urban municipalities with a population of less than ten thousand are experiencing difficulties in park development and maintenance.

## **SECTION "C2" RESOLUTIONS**

Section "C" of the Convention Resolutions Book will include resolutions which in the opinion of the Resolutions Committee address less critical issues or amendments to legislation or similar requests of other governments. Section "C" Resolutions will be subdivided into "C1" and "C2" Resolutions as follows:

"C2" Resolutions which are of a technical or housekeeping nature or are reflective of AUMA positions may be referred to the Board of Directors for action, without debate at the convention. Sponsors of these resolutions will be notified that this action has been taken.

WHEREAS Section 39(2) of the Local Authorities Election Act states a ballot box shall meet the requirements set out in the Ballot Box Regulations 286/85 and Schedule 1 of the ballot box regulations restricts the ballot box to a specific type and size; and

WHEREAS the regulations do not provide flexibility for the use of voting machine ballots;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 39(2) of the Local Authorities Election Act as follows:

(2) A ballot box shall meet the requirements set out as follows:

- (a) must be of uniform size and shape
- (b) made of durable material
- (c) furnished with seals
- (d) constructed so that the ballots can be deposited therein but cannot be withdrawn without unsealing the box

#### BACKGROUND

The ballot box regulations specify the dimensions of slots where ballots are inserted and the dimensions do not accommodate the widest ballot used in the voting machine.

The regulations also require that cardboard ballot boxes must have a slot on top to allow deposit of ballots. Ballot boxes used for the institutional vote could be more easily transported if slots are located on the side allowing for carrying handles on the top of the box.

The specifications relating to colours of tape are inflexible and an unnecessary expense.



1990 Resolution No. C2-2

Edmonton

The Need for an Amendment to Section 248 (1) to (8) of the Municipal Government Act to Provide a Mechanism for the Establishment and Enforcement of Lot Grading Standards for New and Existing Residential Lots

WHEREAS a number of municipalities have experienced difficulties with the operation of storm sewers in existing residential areas as a result of unexpected water infiltration and inflow into the sewer systems as a result of poor or inadequate lot grading; and

WHEREAS at present neither the Alberta Building Code nor the Municipal Government Act allow a municipality to regulate or enforce lot grading in developed areas after the initial construction or development;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to amend Section 248 of the Municipal Government Act so that municipalities will have the legislative authority to establish lot grading criteria for already developed areas of the municipality and a mechanism to force home owners to ensure that the grading of their lots complies with the established criteria.

WHEREAS many municipal governments provide a pension plan for their employees under the Provincial Local Authorities Pension Plan; and

WHEREAS it is necessary under the Local Authorities Pension Plan that the employer make contributions on behalf of the employee; and

WHEREAS if an employee leaves the employ of the employer and withdraws the pension contribution that the refund payment is only that of the employee's portion plus interest; and

WHEREAS the employer has made contributions to the pension plan as a benefit to the employee;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to adopt legislation under the Local Authorities Pension Plan Act to provide a scheme whereby vesting rights to the employer's contributions to the Local Authorities Pension Plan be made available to the employee.

WHEREAS Section 52(1) of the Local Authorities Election Act requires that every person who presents himself at a voting station for the purpose of voting shall make a declaration in the prescribed form and Section 52(2) requires that every declaration shall be made in the presence of an officer at the voting station; and

WHEREAS the prescribed form for the statutory declaration referred to in Section 52(1) includes a space for the name and address of the voter signing the declaration; and

WHEREAS Section 54(1) requires that the deputy shall ensure that there is recorded under the proper heading of the voting register the name and address of the person who has made the declaration;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to remove Section 54(1) of the Local Authorities Election Act because it duplicates that which is required under Section 52, being the recording of names and address of voters.

#### BACKGROUND

Section 52 of the Local Authorities Election Act provides as follows:

- 52(1) Every person who presents himself at a voting station for the voting shall make a declaration, in the prescribed form, that he is eligible to vote as an elector or as a proprietary elector, as the case may be, and that person on subscribing to the declaration shall be permitted to vote.
- (2) Every declaration shall be made in the presence of an officer at the voting station.
- (3) If a person described in subsection (1) refuses to declare he may not vote for that office or on the bylaw or question.

Section 54 of the Local Authorities Election Act provides as follows:

- 54(1) The deputy shall ensure that there is recorded under the proper heading of the voting register the name and address of the person who has made the declaration.
- (2) If a person is objected to by a candidate or his agent, the deputy shall record the objection in the voting register, write his initials opposite the objection and record the name of the candidate or agent making the objection.
- (3) If a person takes the oath, the deputy shall receive the vote and shall enter in the voting register the persons name together with the word "sworn".
- (4) When a person who wishes to vote has been required to take an oath and refuses to take it, the deputy shall enter opposite the name of that person under the proper heading of the voting register shall not be taken or received.
- (5) The voting register shall be in the prescribed form.

The proposed resolution is to request that Section 54(1) of the Local Authorities Election Act be deleted because it duplicates Section 52(1) and (2).

## **SECTION "D" RESOLUTIONS**

Section "D" Resolutions are those deemed inappropriate or consolidated with other resolutions and an explanatory note accompanies each of these resolutions.

1990 Resolution No. D1

Edmonton

North Saskatchewan River Basin Study

WHEREAS the North Saskatchewan River is a resource of recreation and source of water supply to a number of communities; and

WHEREAS there has been no progress on the North Saskatchewan River Basin Study initiated by the Province in 1987 to review pollution, recreation potential and to develop strategies and objectives for environmental improvement;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to review its support to the North Saskatchewan River Basin Study and commit to its completion in 1991.

WHEREAS the outcome of the provincial electoral boundaries review may affect all rural municipalities in Alberta; and

WHEREAS the Minister of Municipal Affairs has issued a mission statement on "Re-Population of Rural Alberta" that any changes in Electoral Boundaries which change the ratio of rural divisions and urban divisions may strongly affect the realization of this goal; and

WHEREAS time, accessibility, distance and number of communities, boards and interest groups in the larger rural divisions that the rural MLA's must deal with must be considered;

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association oppose any changes to the present ratio of 42 urban divisions and 41 rural electoral divisions.

CONVENTION RESOLUTIONS COMMITTEE COMMENT

The Convention Resolutions Committee agrees with the AUMA Board that the AUMA should not take a position on this issue because of the diverse composition of its membership. However, municipalities are encouraged to make their own submissions to the Government.

1990 Resolution No. D3

Fort McMurray  
Road North Development

WHEREAS Fort McMurray has been the historical transportation hub to the North and the West; and

WHEREAS Fort McMurray is now the "Oilsands Capital of the World"; and

WHEREAS "Majic Country" needs road development to maximize tourist development in the region:

NOW THEREFORE BE IT RESOLVED THAT the Alberta Urban Municipalities Association request the Government of Alberta to give road development to and from Fort McMurray a higher priority and that work on an all-weather road north to Fort Chipewyan and Fort Smith be initiated as soon as possible.

CONVENTION RESOLUTIONS COMMITTEE COMMENT

Resolution inappropriate - not of province-wide application



1990 Resolution No. D4

Forestburg  
Municipal Infrastructure Replacement Program

WHEREAS many municipalities in Alberta have had their water and sewer lines installed for well over thirty years; and

WHEREAS many of these lines were constructed of materials susceptible to corrosion in certain soils, such as cast iron and concrete; and

WHEREAS many municipalities are now faced with huge costs in replacing these lines; and

WHEREAS costs in all areas have been increasing to the extent that municipalities do not have the resources to fund this infrastructure replacement;

NOW THEREFORE BE IT RESOLVED that the Alberta Urban Municipalities Association request the Government of Alberta to develop a municipal infrastructure replacement program to alleviate some of the financial burden on municipalities.

CONVENTION RESOLUTIONS COMMITTEE COMMENT

One of the reasons for the provincial AMPLE program was to provide for municipal infrastructure funding. This resolution calls for further conditional funding which is contrary to the AUMA revenue sharing policy pursuing unconditional funding.

1990 Resolution No. D5

Evansburg  
Pension Interest

WHEREAS interest rates are assessed on the arrears of monthly pension remittances of municipalities in accordance with the Local Authorities Pension Act; and

WHEREAS the interest rate is reviewed quarterly at prime plus 2%; and

WHEREAS the effect of such payments for smaller municipalities creates a financial hardship;

NOW THEREFORE BE IT RESOLVED that the Alberta Urban Municipalities Association recommend to the Government of Alberta that interest rates be adjusted according to the size of the municipality.

CONVENTION RESOLUTIONS COMMITTEE COMMENT

Resolutions inappropriate for debate.

**AUMA POSITION PAPER**  
**ON**  
**REVENUE SHARING**

**Prepared by the  
Task Force on Revenue Sharing  
June, 1988**

## AUMA REVENUE SHARING TASK FORCE

### PREAMBLE

The structure and operations of local governments have changed considerably over the years. It has been well recognised that local governments are playing an increasingly prominent role in the delivery of services to its citizens in order that they may be assured of a good quality of life. Much of this is attributable to the fact that municipally elected officials are generally easier to access and are more cognizant of local problems than are their federal and provincial counterparts. As a result, the general public are looking more and more to locally elected officials to solve their social and economic problems.

Municipal governments are becoming big businesses in terms of their fiscal influence in this country. For example, in 1986 Alberta's municipalities collectively controlled approximately \$6.4 billion in expenditures for goods and services. In comparison, this is nearly half the total dollars managed annually by the Provincial government.

Local governments have also changed relative to the recent changes in population densities across the province. For example, the population of urban areas has increased by 56.6% over the past 15 years while the increase in rural areas has been only 13.7%. In 1986, there were 1.9 million people or 79.4% of the population living in urban areas in Alberta.

This change in the population structure of the province, coupled with an increased demand for services, has placed considerable financial pressures on urban municipal governments.

The revenue sources available to municipal governments have not kept pace with the increasing demands that have been placed on them. At present, municipalities receive a large portion of their revenue from property taxes as well as transfer payments from the Provincial Government.

The single main source of revenue for municipalities, the property tax, is a regressive tax. One of the major disadvantages of this tax is that it is not responsive to the changing needs of the community and the prevailing economic conditions. Another disadvantage is that the more the tax is utilized as a source of revenue for the municipality, the less desirable the community becomes in attracting economic development as potential taxpayers avoid developing and locating in areas of high taxation. This does not suggest, however, that the property tax should be eliminated. It is a stable source of revenue for the municipality which should be maintained.

Provincial transfer payments, while not a large portion of total revenue for municipalities (on average about 15% of operating funds), are nonetheless of significant importance since these grants are the only source of revenue that can be tied to the level of economic development and growth in the economy.

### ISSUE

The problem with provincial transfer payments, however, is that many of them are conditional and therefore do not allow municipally elected officials the freedom to respond to local problems and concerns. The amount of unconditional grants allocated to municipalities in comparison to conditional grants has been considerably low in past years. For example, in 1986, only 15% of all provincial grants to municipalities were unconditional and this had dropped 1% from the 1984 level. Since 1986, however, the Provincial Government has taken initiatives to increase the number of unconditional grants through the implementation of the AMPLE program and the removal of restrictions on other funding programs. In 1988, further unconditional grants were made available through the implementation of the Alberta Partnership Program.

Unlike municipal governments, the Provincial Government has access to a number of revenue sources such as the income tax and non-renewable resource revenues. Provincial income tax provides the Alberta government with approximately 29% of its total income. If municipal governments had access to at least a portion of these kind of revenue sources, much of their financial difficulties could be resolved.

The AUMA's Task Force on Revenue Sharing was formed to address this very issue as it relates to municipal financing and to consider if it would be feasible to implement a system of revenue sharing between the Province and the municipalities.

Revenue sharing is defined as a system under which the Provincial Government transfers part of its revenue to municipalities in accordance with a set of predefined formulas and without restriction on the use of the funds allocated. It is a system that recognizes municipalities as partners in government with the Province.

Many proponents of a revenue sharing arrangement between the Province and the municipalities maintain that such a system would be a positive step towards recognizing the changing social and economic needs of local governments. However, along with this recognition would come increased responsibility and accountability. Under a system of revenue sharing the municipalities would be required to manage the financial resources available to them and they would be fully responsible for the management of their resources in accordance with economic conditions. Under this system, the revenues provided to municipalities from provincial sources would not remain stable but would be subject to fluctuations in the provincial economy, however, a revenue stabilization fund could be established to mitigate fluctuations.

From a Provincial perspective, revenue sharing may be viewed as beneficial since transfer payments to municipalities would be tied to revenues. In the event of an economic slowdown, the Province would not be obligated to maintain funding levels to municipalities. Under this system, municipal governments would be a full partner with the Government in solving funding problems.

Serious consideration needs to be given to both the positive and negative aspects of a revenue sharing arrangement between the Province and the municipalities. A true revenue sharing arrangement will mean an increased fiscal responsibility for municipalities. However, this should not be a deterrent to implementing such a system but rather a challenge for the Provincial and the municipal governments.

To address the municipal financing issue the Task Force on Revenue Sharing has made the following recommendations.

#### RECOMMENDED POLICY STATEMENTS

1. Maintain the position that the municipalities are partners in government with the Province and, as such, require a stable source of revenue which would include a fair share of provincially obtained revenues.
2. Request the Provincial government to form a municipal-provincial committee to study the concept of a revenue sharing system for municipalities, with the AUMA as an active member on the Committee.
3. Pursue a policy that would see an increase in the number of unconditional grants available to municipalities. Utilize the meetings of the Provincial-Municipal Premier's Council to work towards this policy goal.

CARRIED

## RESPONSE TO THE A.U.M.A. POSITION PAPER ON REVENUE SHARING

### INTRODUCTION:

The government recognizes that municipalities face many financial pressures. Their desire for a secure revenue source is fueled partly by the perception that government transfers have not kept pace with the increased expectations placed on municipalities by the provincial government. The A.U.M.A. Revenue Sharing Task Force (Task Force) believes that by sharing income tax and non-renewable resource revenues, urban municipalities will not only be able to keep pace with demands, but also will be assured of a more secure revenue base that will provide a means to cushion them from fluctuations in the economy. The Task Force does not expect increased financial security without corresponding responsibility and accountability. In fact the Task Force appears to promote greater autonomy of municipal governments.

### Policy Recommendations

The Task Force makes three recommended policy statements. We provide the following general comments on each:

1. Maintain the position that the municipalities are partners in government with the province and, as such, require a stable source of revenue which would include a fair share of provincially obtained revenues.

It is generally agreed that municipalities should have access to a stable, predictable source of revenue. Provincial revenue, however, is neither stable nor totally predictable. Thus, a revenue sharing scheme would probably require a floor level of support to protect municipalities (particularly small ones) from fluctuations in the economy. This would reduce equity in the scheme.

The Task Force states:

"In the event of an economic slowdown, the province would not be obligated to maintain funding levels to municipalities."

This sounds good. However, the provision and level of municipal services would not be reducible at the same rate as revenue losses from a sudden drop in the economy. Municipalities would be faced with corresponding sudden tax increases to maintain services at levels acceptable to the ratepayers.

It would not be reasonable to assume that with revenue sharing there would be any cream on the top to cushion sudden changes in the economy. There would be no choice but to go back to the tax base to provide a stable level of revenue and, subsequently, services.

It must also be determined just that "a fair share of provincially obtained revenues" means to the Task Force.



Position Paper on Revenue Sharing      con'd

2. Request the provincial government to form a municipal-provincial committee to study the concept of a revenue sharing system for municipalities, with the A.U.M.A. as an active member on the committee.

Municipal Finance is one of the major areas of study of the Municipal Statutes Review Committee (M.S.R.C.). Perhaps the Task Force should present their recommendations directly to the M.S.R.C. for consideration.

3. Pursue a policy that would see an increase in the number of unconditional grants available to municipalities. Utilize the meetings of the Provincial-Municipal Premier's Council to work towards this policy goal.

The government has introduced additional unconditional grants (A.P.T. and A.M.P.L.E.). The unconditional portion of grants to municipalities is much higher than what the Task Force reports. In 1987/88, total grants to municipalities were about \$630 million, of which just over \$200 million was unconditional. This is closer to 30%, rather than the 15% reported by the Task Force.

To increase this percentage even more may require assurances that minimum service levels would continue to be provided in the programs now subject to conditional grants. However, as soon as service level requirements are imposed, one is in fact saying the grant is conditional.

Options and Further Comments

No mention is ever made by the Task Force about the provision of capital to municipalities through the Alberta Municipal Financing Corporation. No other province has provided this type of funding to its municipalities for capital financing.

The Task Force Report is positive in its attempt to promote a partnership between municipalities and the province. The form this partnership should take is the uncertainty.

A.U.M.A. could alternately put a case forward to use municipally generated property tax revenues only to provide services to property. This would leave people services to the province and would eliminate the need to use the property tax to generate revenues for education, etc. As an option, this would be a different form of partnership.

Municipalities should be encouraged to ensure their utility systems are user-pay, not subsidized by general revenues. Thus demands on unconditional funds could be reduced.

It is clear that municipalities want a secure source of funding to allow them to explore their locally perceived needs and priorities with greater autonomy. Many of the provincially-delegated needs require expenditures beyond the ability of the property tax base, and in excess of the funds conditionally transferred. While revenue sharing is one option, it is probably more advisable to pursue other options which clarify the provincial and municipal roles in service delivery, and which remove the obligation placed on a municipality to raise funds from the property tax base in response to requisitions.



**AUMA POSITION PAPER**  
**ON**  
**LAW ENFORCEMENT**

**Prepared by the  
Task Force on Revenue Sharing  
June, 1988**

## AUMA LAW ENFORCEMENT TASK FORCE

### PREAMBLE

Due to time constraints, this Task Force has focused on but two issues which we believe to be fundamental to effective law enforcement, crime suppression, and for the protection of the public. The issues are those of Police Training, the R.C.M.P. vis-a-vis regional and/or provincial police, and AUMA as participants in the R.C.M.P. contract renewals.

It is believed that the initiatives taken in the form of the first two policy recommendations will probably mean that a concentrated lobby effort will be necessary at both the provincial and federal levels of government, should the policies be adopted at the Annual Convention.

It was not difficult to limit two issues to Police Training and the R.C.M.P. as the proponents to formats different to that which is effective in Alberta, seem to predicate their position from a base of departmental self-interest, if not outright empire building. Consistent, credible and cost effective efficiencies in law enforcement therefore appear to be at risk of losing out. Nor was it difficult to see the need for AUMA representation at the R.C.M.P. contract renewals, if our legitimate interests are to be preserved.

Members of the Task Force are aware that crime transcends all boundaries, and the sophistication of the criminal element cannot be under estimated.

Consequently, law enforcement officials recognize the need for well trained and dedicated police officers. They also recognize that the more levels of policing there are, the greater the chance of creating communications gaps, to the advantage of the criminal. Levels here, meaning autonomous police forces.

In respect to the other issues not dealt with by the Task Force, it will be our recommendation to the Board of Directors that the Task Force continue its work into 1989 for the development of further reports and policy recommendations.

## RATIONALE FOR THE POLICY RECOMMENDATIONS ON POLICE TRAINING

With half the population of Alberta residing in Edmonton and Calgary, and with 61 urban municipalities under R.C.M.P. contract, the intensity of recruit training with these agencies is necessarily high.

- \*\*\* The R.C.M.P. 52 week basic & field training
- \*\* Calgary Police 30 week classroom & field training
- \*\* Edmonton Police 34 week classroom & field training.  
(both require an 18 month probation period after completion of this training.)
- \* The Provincial Solicitor General Staff Training School only provides for a 16 week training schedule.

It should be specifically noted that both Calgary and Edmonton training schools allow for members from the seven (7) smaller urban municipalities to train their members, without charge, at their respective schools.

It should be well remembered, that while the Province will provide funding for the smaller municipalities to train their police at the Provincial school, they will not fund for the training of municipal police in either Edmonton or Calgary, even when these municipalities prefer the training received at the Edmonton or Calgary Police Departments.

There is another level of training that differs from that provided by the police forces themselves, and here we refer to the community colleges, significant of which is Lethbridge Community College.

The Lethbridge college offers a two year diploma program in law enforcement, a program that was initiated some 18 years ago. Graduates from the college form the majority of members within the police department in Lethbridge, and is supported by the Taber and Coaldale police departments.

In other words, the centralized provincial Staff Training School would serve but seven (7) municipal police departments at the best, and these numbers could be as low as four if these towns had a choice as to where their officers were to be trained.

This translates into yearly classes of only 20 to 25 cadets, where such tiny numbers hardly justify the cost of the Provincial school.

### THE ONTARIO EXPERIENCE

The Ontario police training school established at Aylmer, Ontario, was initiated to only train police officers for those municipalities who had no comprehensive program of their own. The same rationale that is presently used by Alberta's Solicitor General Department in the establishment of Alberta's staff training school.

Ontario quickly realized that they did not have the numbers of students to fill the classrooms, and the Metropolitan Toronto Police Department was compelled to send all of their recruits to the Solicitor General's school at Aylmer. The rationale was changed to create one school for all police officer recruits.

Metro Toronto has since re-opened their police training school, as the provincial centre simply did not train recruits to the standards required, and, additionally, the traditions and department mores, key to all highly efficient law enforcement agencies, simply could not be instilled in recruits at one central school training for different police forces.

Presently, Ontario has three training schools, when the original intention was to have only one. Those schools are, the one at Aylmer, the Metro Toronto Police Department school, and the school for the training of Ontario Provincial Police recruits.

AUMA's Law Enforcement Task Force can determine no compelling reason to continue the operation of the Solicitor General's Staff Training School for the purpose of training police recruits.

LAW ENFORCEMENT TASK FORCE  
POLICY RECOMMENDATION NO. 1.

Overview

The Police Act allows for the Solicitor General to set standards for the training of law enforcement officers.

Both the City of Calgary Police Service, the City of Edmonton Police Department and the Royal Canadian Mounted Police have well established and comprehensive police training schools.

Alberta's community colleges, such as Lethbridge, Mount Royal and Grant McEwan Community Colleges make significant contributions to the education and preparation of individuals for careers as police officers, and are funded by the Government through the Department of Advanced Education.

Both the Cities of Edmonton and Calgary have voluntarily trained recruits from other smaller municipalities.

The Solicitor General's Staff Training School is deemed to be an unwarranted and cost deficient duplication for training of law enforcement officers, and total reliance on the school could see the end of the superior programs conducted by the aforementioned police forces and colleges.

RECOMMENDED POLICY STATEMENT NO. 1.

- (A) The Solicitor General be requested to set minimum standards for the training of all future peace officers serving within the Province of Alberta, in consultation with A.U.M.A.
- (B) The municipal police recruit training aspect of the Solicitor General's Staff Training Centre be discontinued.
- (C) The Calgary and Edmonton Police Departments' Training Centres and the law enforcement programs provided by the community colleges be formally recognized, and encouraged to continue and develop their programs.
- (D) That funding continue for those municipalities who desire to send peace officers to the Canadian Police College, the Calgary and Edmonton Police Training Centres, the R.C.M.P. training facilities, and to other recognized programs.

RATIONALE FOR THE POLICY RECOMMENDATIONS RESPECTING THE R.C.M.P. vis-a-vis  
REGIONAL/PROVINCIAL POLICE

This AUMA Task Force is particularly alarmed that the Law Enforcement Division of the Solicitor General's Department appears to be encouraging, in both the wording of the Police Act and through policy, a form of law enforcement that the United States, Great Britain, Ontario and Quebec are trying to move away from. That of jurisdictional fragmentation of law enforcement agencies.

An example of law enforcement fragmentation, is where the Olympics held in Los Angeles required the coordination of 52 different and independent agencies. The Calgary Olympics, on the other hand, required the coordination of but two jurisdictions. The City of Calgary Police Service, and the R.C.M.P.

One does not have to look only to the U.S. to find the folly of fragmented law enforcement. The Island of Montreal, at one time, had 30 independent police forces and 25 separate radio networks. The Ottawa area is encumbered with six different police jurisdictions.

The rationale the Law Enforcement Division gives for the provision of an option for regional policing within the Act, is a claim that municipalities can have a choice as to the type of policing they will enjoy. While encouraging regional police forces may enhance the work and status of a division of the Provincial Government, it flies in the face of the realities of law enforcement, and could well prove to spell the end of the R.C.M.P. as we know it.

Criminals recognize no boundaries. They represent an organized, cunning, and mobile counter-culture fully capable of taking advantage of those areas where multi-jurisdictional police forces exist. It is well recognized that fragmented law enforcement results in the overlapping of duties, duplication in the solving of the same crime, disputes, parochial jealousies, and a lack of fully integrated police departments. Fragmented law enforcement profits only the criminal, and deprives the population of adequate protection.

Alberta, the West and the Maritimes, enjoy the quality and level of law enforcement that the U.S. and Britain are trying to move toward - that of the large metropolitan areas policed by full-service and fully integrated police departments, as demonstrated by the Calgary and Edmonton Police Departments, and the rest of the province, for the most part, enjoying a highly effective unity of command, and a full range of services provided by the Royal Canadian Mounted Police.

Alberta's success in crime repression isn't through some quirk of fate. The integrated, full-service law enforcement as provided by the Edmonton and Calgary police departments and the R.C.M.P. are the reasons other countries look to Western and Maritime Canada as a model in law enforcement.

A study and policy paper prepared for the Law Reform Commission of Canada by A. Grant in 1980 said this.

"The major disadvantages in changing the current situation (R.C.M.P. contracts) includes the fact that the R.C.M.P. is a world famous organization with an exceedingly proud tradition of service which has amply earned its phenomenal growth rate by providing efficient policing and, therefore, ought not to be restructured."

Unfortunately, the apparent apathy on both the provincial and federal levels has seen an indifference which has resulted in severe staffing and budget cuts in the R.C.M.P. This indifference seems to have translated itself into 'regional police' thinking within the province. It follows that such thinking must contemplate the replacement of the R.C.M.P. with a provincial police force of some sort.

It is estimated that to replace the R.C.M.P. with a provincial police force would cost Alberta taxpayers 25% more to maintain the same level of manpower and integrated support services as is now provided by the R.C.M.P.

Contrary to popular belief, the R.C.M.P. are very much committed to municipal contract and provincial contract police work. The grass roots detachment work, together with the full-service integrated services and the unity of command are all part of the reason for the tradition of success this force has earned.

Indeed, the British, who are moving away from a multiplicity of law enforcement agencies, suggest that a 200 member force is the minimum through which effective law enforcement can begin. Ontario has found that police forces with less than 20 to 25 members simply are not economical. Neither number suggests the superior efficiencies in law enforcement which the majority of Albertans enjoy through the integrated services provided by the Edmonton and Calgary police departments, and the R.C.M.P.



The advantages of a strong R.C.M.P. presence at the municipal and provincial levels are the same today as they were ten years ago.

The Mounted Police maintain a unified command which enforces municipal, provincial and federal laws and encompasses the Western and Maritime provinces. Specialized units dealing with drugs, white collar crime, terrorism, computer & corporate crime, are maintained throughout these provinces. The scope of the R.C.M.P. mandate justifies the research, the sophisticated labs and the crime intelligence gathering capabilities which are in support of all detachments.

A large pool of uniformly and highly trained peace officers provides for a uniformity and consistency in law enforcement which is possible even when the officers are dispersed throughout the country's detachments.

The Force, embracing the highest of standards, attracts well motivated, career oriented candidates where service in the R.C.M.P. means wide experience in a broad range of duties.

The value of the R.C.M.P. in providing a large force to meet emergencies in any of their detachments, an effective command structure, and the 'Mounties' contribution to national unity cannot be overlooked, nor underestimated.

It is the conclusion of the AUMA Law Enforcement Task Force, that it would be the height of folly for this province to encourage regional police forces, or to contemplate a provincial police force, and the following Policy Recommendations reflect these significant concerns.



LAW ENFORCEMENT TASK FORCE  
POLICY RECOMMENDATION No. 2

Overview

The viability of the R.C.M.P. is absolutely contingent on their strength in municipal and provincial law enforcement duties.

The Royal Canadian Mounted Police provide a highly trained body of peace officers, internationally recognized for their ability to suppress crime and enforce the laws of municipal, provincial and federal governments, through a integrated and sophisticated command structure.

Studies throughout North America and Britain have shown that a multiplicity of independent police forces are counter-productive to effective law enforcement.

The mobility of the criminal sub-culture transcends all boundaries, and the sophistication of major criminal activities require the capacity to specialize in many and diverse areas of law enforcement.

Unity of command results in superior law enforcement and crime suppression,

RECOMMENDED POLICY STATEMENT NO. 2

- (A) the policy of the Provincial Government be one which maintains a contract with the Federal Government which ensures the R.C.M.P. is the agency that provides provincial policing.
- (B) the Police Act be amended to exclude reference to regional municipal police forces.
- (C) Provincial policy reflect, where municipalities do not have their own police force, that the principal contractor for municipal police work be the R.C.M.P.

LAW ENFORCEMENT TASK FORCE  
POLICY RECOMMENDATION NO. 3

Background Overview

Sixty one (61) urban municipalities hold contracts with the R.C.M.P. to provide their law enforcement needs. The balance of the urban municipalities without their own police force are policed through the network of rural R.C.M.P. detachments.

The membership of Alberta Urban Municipalities Association, therefore, are major stakeholders for the continued presence of the R.C.M.P. as both a provincially and municipally contracted law enforcement agency.

RECOMMENDED POLICY STATEMENT NO. 3

- (A) the Government include the participation of A.U.M.A. in the negotiations leading to the renewal of the 1991 contract with the R.C.M.P., and
- (B) the participation of the A.U.M.A. be comprised of the President, or his delegate from members of the present Law Enforcement Task Force.

CONCLUDING REMARKS

THE LAW ENFORCEMENT TASK FORCE RECOMMENDS THAT THE THREE ABOVE POLICY STATEMENTS BE ADOPTED BY THE MEMBERSHIP AT LARGE AS THE POLICY OF THE ALBERTA URBAN MUNICIPALITIES ASSOCIATION.

CARRIED

LAW ENFORCEMENT TASK FORCE POLICY  
RECOMMENDATION NO. 1

Overview

The Police Act allows for the Solicitor General to set standards for the training of law enforcement officers.

Both the City of Calgary Police Service, the City of Edmonton Police Department and the Royal Canadian Mounted Police have well established and comprehensive police training schools.

Alberta's community colleges, such as Lethbridge, Mount Royal and Grant McEwan Community Colleges make significant contributions to the education and preparation of individuals for careers as police officers, and are funded by the government through the Department of Advanced Education.

Both the Cities of Edmonton and Calgary have voluntarily trained recruits from other smaller municipalities.

The Solicitor General's Staff Training School is deemed to be an unwarranted and cost deficient duplication for training of law enforcement officers, and total reliance on the school could see the end of the superior programs conducted by the aforementioned police forces and colleges.

RECOMMENDED POLICY STATEMENT NO. 1

- (A) The Solicitor General be requested to set minimum standards for the training of all future peace officers serving within the Province of Alberta, in consultation with A.U.M.A.
- (B) The municipal police recruit training aspect of the Solicitor General's Staff Training Centre be discontinued.
- (C) The Calgary and Edmonton Police Departments' Training Centres and the law enforcement programs provided by the community colleges be formally recognized and encouraged to continue and develop their programs.
- (D) That funding continue for those municipalities who desire to send peace officers to the Canadian Police College, the Calgary and Edmonton Police Training Centres, the R.C.M.P. training facilities and to other recognized programs.

GOVERNMENT RESPONSE

1. Standards: The Law Enforcement Division is already in the process of developing training standards. A draft has been circulated to chiefs of police and to police commissions.

con'd

Law Enforcement Task Force Policy  
Recommendation No. 1 con'd

2. Discontinue Solicitor General Training: The Solicitor General Staff College will continue to offer training programs only to tribal police and to police officers requiring specialized training, in those situations where reserves and municipalities request that this training be provided. Additionally, the department is prepared to respond to requests from municipalities that may occur, from time to time, due to voids in existing programs provided by municipal police departments.
3. Recognition of City and College Programs: It is not the role of the Department of the Solicitor General to formally recognize or accredit specific training programs provided by educational institutions. The Department of the Solicitor General sets standards by specifying areas in which the police officer must be competent. The local authority is liable for the actions of its police officers and it must be able to decide if a recruit, regardless of where he/she was trained, is competent and should be employed as a police officer.
4. Funding: There are limited funds available to support police training, and are used to only supplement specialized and in-service training required by the police services. Presently, the province provides funding in the form of unconditional police assistance grants to all municipalities over 2,500.

LAW ENFORCEMENT TASK FORCE  
POLICY RECOMMENDATION NO. 2

Overview

The viability of the R.C.M.P. is absolutely contingent on their strength in municipal and provincial law enforcement duties.

The Royal Canadian Mounted Police provide a highly trained body of peace officers, internationally recognized for their ability to suppress crime and enforce the laws of municipal, provincial and federal governments, through an integrated and sophisticated command structure.

Studies throughout North America and Britain have shown that a multiplicity of independent police forces are counter-productive to effective law enforcement.

The mobility of the criminal sub-culture transcends all boundaries, and the sophistication of major criminal activities require the capacity to specialize in many and diverse areas of law enforcement.

Unity of command results in superior law enforcement and crime suppression.

RECOMMENDED POLICY STATEMENT NO. 2

- (A) the policy of the provincial government be one which maintains a contract with the federal government which ensures the R.C.M.P. is the agency that provides provincial policing.
- (B) the Police Act be amended to exclude reference to regional municipal police forces.
- (C) provincial policy reflect, where municipalities do not have their own police force, that the principal contractor for municipal police work be the R.C.M.P.

GOVERNMENT RESPONSE

- 1. It is the intention of the province to continue with the R.C.M.P., as the provincial police service, when the existing agreement expires March 31, 1991. This, of course, is dependent on our ability to successfully negotiate a new contract.
- 2. Regional policing is an option available to local governments, however, the establishment of a regional police force requires the consent of the Solicitor General. It is not the intent of the Solicitor General to permit any proliferation of new police forces, however, a consolidation of existing adjacent police forces into more efficient units would be considered. An amendment to the Police Act is not contemplated at this time.

LAW ENFORCEMENT TASK FORCE  
POLICY RECOMMENDATION NO. 3

Background Overview

Sixty one (61) urban municipalities hold contracts with the R.C.M.P. to provide their law enforcement needs. The balance of the urban municipalities without their own police force are policed through the network of rural R.C.M.P. detachments.

The membership of Alberta Urban Municipalities Association, therefore, are major stakeholders for the continued presence of the R.C.M.P. as both a provincially and municipally contracted law enforcement agency.

RECOMMENDED POLICY STATEMENT NO. 3

- (A) the government include the participation of A.U.M.A. in the negotiations leading to the renewal of the 1991 contract with the R.C.M.P., and
- (B) the participation of the A.U.M.A. be comprised of the president, or his delegate from members of the present Law Enforcement Task Force.

CONCLUDING REMARKS

The Law Enforcement Task Force recommends that the three above policy statements be adopted by the membership at large as the policy of the Alberta Urban Municipalities Association.

GOVERNMENT RESPONSE

The actual negotiations with the federal government respecting the renewal of contracts for R.C.M.P. service should be restricted to provincial officials, in view of the fact that eight different provinces are engaged in this negotiating process. However, the A.U.M.A. should and will be actively consulted during negotiations to ensure that the interests of all municipalities, that presently have R.C.M.P. contracts, are fully presented and considered at all states of the negotiations.

Law Enforcement Task Force  
Policy Recommendation No. 2

con'd

3. The R.C.M.P. will in all probability continue to be the primary contractor for municipal policing in those municipalities where contracts presently exist. This matter, however, is in large part, a responsibility of the municipal government.

**AUMA  
POLICY STATEMENT  
ON  
WASTE MANAGEMENT**



## PREAMBLE

Waste management will be one of the principal challenges facing Alberta Municipalities in the 1990's. The growing consciousness of our delicate ecological balance has prompted all three levels of government to search for more friendly waste management solutions.

In our province, waste management has evolved, particularly as a municipal issue, in the last decade as the transition to regional authorities has brought with it higher operating costs, increasingly stringent standards and the necessity of interjurisdictional cooperation. Our Provincial Government can be applauded for its initiatives during the 10 years in regional landfilling and developing a hazardous waste treatment facility.

As an Association, the AUMA put forward two submissions in the last five years applauding these actions but urging further improvements in Waste Management. In the last 2 years, the Province has introduced policy and program revisions consistent, in part, with our submissions.

Members have also demonstrated increasing attention to waste management. The City of Edmonton, particularly, has taken a leadership role in various aspects of recycling, hazardous waste handling and most fundamentally in changing public attitudes. Urban municipalities of every size are confronting the evolving global and local, waste management issues.

The Board of Directors commissioned a task force to bring before the membership a policy framework for and on behalf of municipal government on a broad scope of waste management issues. The framework proposed in this paper far exceeds the emphasis on environmental protection expressed in the past by our Association. These policy statements arrived at through Council and convention debate has developed a policy on waste management which will serve as a premise for municipal government to work from.

## ISSUES

The background information provided the Task Force, amplified by their experiences, further research and presentations has lead to a categorization of our statements into the following five areas.

### Hazardous Waste

The term "hazardous waste" is often equated to those toxic wastes various industries may produce. In notable contrast biological, medical and hazardous wastes generated from homes comprise a considerable portion of all hazardous waste.

In the industrial setting, Alberta Environment and the Alberta Special Waste Management Corporation have established excellent programs for the identification of hazardous wastes. Their initiative in this direction should be broadened to include the collection, storage and disposal of industrial hazardous waste materials. Further, for this process to be effective, clear, consistent and environmentally sound provincial procedures will be needed.

**Hazardous Waste: (cont)**

As a first step generators of industrial hazardous waste should ensure its identification, to allow appropriate handling and correct disposal. The further the waste is allowed to move from its original source before identification, the higher the risk of an incident resulting from mishandling. Whenever possible, industrial hazardous materials should be identified at the point of collection.

The existing legislation under the Hazardous Chemicals Act puts clear responsibility on manufacturers and users of hazardous materials. Present legislation and its interpretation leaves local governments in a grey area as to their responsibility. A clear definition of the role and responsibilities of all players in the hazardous waste management process, arrived at through consultation, is essential.

Legislation should recognize the waste management responsibility of manufacturers and users of hazardous materials and clearly indicate the responsibility among governments and their agencies for hazardous waste management.

Hazardous chemicals such as PCB's, which have been approved for production before there is any means by which they may be safely disposed of, provide dramatic evidence of the need for legislation recognizing the responsibilities of manufacturers. The pace of technology and breadth of materials and products available increase the risk of other PCB like scenarios evolving without any disposal related responsibility attributed the manufacturer.

Federal and Provincial Legislation should prohibit the production of any product when it cannot be proven that a safe disposal method exists for that product.

In respect to storage, it is recognized that local hazardous waste transfer stations are necessary. It is essential that local governments be involved in all aspects of the development of these stations to ensure province-wide consistency in both actual operation and interpretation of policies and regulations. A formalized process and funding criteria for siting, establishing, controlling and monitoring hazardous material transfer sites is needed. Obtaining public input is also important throughout this process but particularly in advance of site selection.

Irrespective of identification, hazardous chemicals pose inherent risks. It is essential that all parties involved be clearly aware of the risks and that they be fully prepared to address them should the need arise.

The consistent enforcement of legislation, standards, and procedures associated with hazardous waste is an appropriate means of managing these risks.

**Hazardous Waste: (cont)**

Although there are regulations in place under the Public Health Act governing the handling of biomedical wastes, there are indications that these regulations are not interpreted consistently throughout the province. On this basis, a thorough review of this issue is required. The handling and disposal of biomedical wastes involves specialized technology. It should be noted that biomedical waste can be hazardous if not handled correctly. This potential hazard substantiates standards and procedures specific to the environmentally sound management of biomedical wastes.

Rapidly advancing waste management technology has created a situation whereby the general public is unaware of the state-of-the-art developments in waste management. This lack of knowledge is a detriment to individual and corporate support of hazardous waste identification and disposal. A good public education program will correct misperceptions and improve attitudes toward hazardous wastes. Ongoing funding for individual and corporate awareness and education of what constitutes hazardous waste and the identification of alternatives to environmentally unfriendly hazardous materials is desirable.

A substantial benefit of the education program will be an awareness of the impact household hazardous wastes represent. With this increasing awareness toxic round-up programs should be available in all municipalities. The disposal of these materials, and containers from these materials, if landfilled or flushed down drains represents an unnecessary risk. Expansion of the existing program, and development of appropriate programs in smaller municipalities is essential.

There is a need for an established and ongoing program for the collection of household hazardous materials and ideally also for their containers.

**Public Involvement:**

While leadership from levels of Government is necessary, the most significant effects on waste management are hinged on public attitudes. Responsibility must be assumed by individuals and corporations to consciously become involved in waste management. As a general thrust, all waste management communications to the public should be identifying the responsibilities we all have to the environment.

The Not in My Back Yard (NIMBY) syndrome has proven to be the chief obstacle to siting waste management facilities. In an environment in which public understanding of waste management technology lags so far behind advances in that technology, it should not be surprising that the NIMBY factor plays so prominent a role. Clearly, there is a need to educate community leaders, and the general public as well, so that waste management decisions can be made on the basis of a careful consideration of all relevant environmental data rather than on fear.

**Public Involvement: (cont)**

Public awareness is essential to foster public support. Generally the first reaction to surprise information is opposition. Conversely, public participation and consultation gives people an opportunity to have their concerns addressed and be a part of the decision-making process.

General littering is of concern to the public. Development of appropriate standards through the public participation process, and implementation of same, will serve to inform and demonstrate accountability to the public. Municipalities and regional waste authorities should support public consultation and participation in waste management site and facility selection. As well, clear site cleanliness requirements must exist to provide the public a measurable standard.

**Provincial Government:**

Municipal governments are generally left to set their own waste management directions. They are governed by the Board of Health's Regulations, particularly the Public Health Act. Support from the Provincial Government for new waste management initiatives is inconsistent. It is recognized that the needs and objectives of municipalities province-wide are similar.

A partnership between the Province and the local municipalities should be developed. A proactive association of this nature would help individual groups meet common objectives more effectively. To this end an overall, consistent waste management framework along with well communicated policies and procedures would serve as a partnership between municipal and provincial governments.

The nucleus of that framework should be a collectively developed provincial waste management strategy which addresses such matters as:

- 0 provincial waste management goals which all general municipal plans should include;
- 0 the relative roles of municipal government regional authorities and the private sector;
- 0 a hierarchy of preferred waste management systems and methods;
- 0 reasonable targets for the above;
- 0 a time frame of 40 years;
- 0 a review/update mechanism.

Around this nucleus several other components of waste management should be in place. For instance the objectives of the 4 R's and the deposit refund program are sound and well meaning. However, to ensure advancement of these programs, detailed policies must be in place and funds must be committed to develop a strategic and financial emphasis on the reduction, recover, reuse, recycling and deposit refund concepts of waste management.



Provincial Government (cont)

With respect to the planning process, the identification and zoning of land for waste management operations should be considered as important as standard zoning. There is a requirement for a waste storage or transfer facility in virtually every community. The planning process currently recognizes all other community land use requirements, but fails to recognize and accommodate the essential waste management needs.

It is important that future landfill sites be identified through the regional planning process and within Regional Plans.

It is recognized that larger, centralized waste management facilities enjoy a number of benefits from the Province for site development and operations. These benefits and increased waste management effectiveness are key reasons for the continuing creation and operation of regional waste management authorities. The cities of Edmonton and Calgary are to be recognized and supported as equivalent to existing regional waste management authorities.

Coordination among municipalities and among levels of government can ensure that everyone has access to the most up-to-date technical information and a common understanding of standards and procedures. Additionally provincial-municipal consultation would increase the mutual awareness of the problems and priorities of our respective levels of governments.

Working together at all government levels promotes effective problem solving. Further, it must also be recognized that problems are inter-jurisdictional. It is more efficient and economical to address problems as a group rather than as individuals. Here economies of scale are also a factor.

Interjurisdiction problem solving, consultation, and cooperation among the levels of government will remain necessary to yield effective, efficient and environmentally sound waste management decisions.

Economic:

The essence of any recycling program is a secure market, an economically viable process and uses for the recycled materials. The first step is to actively pursue the necessary supporting recycling industries to be able to sustain and support the collection of recyclables. Without strong markets the programs will collapse.

There is a need for economic development strategies which encourage the development of recycling and reclamation industries with particular emphasis on establishing end use markets for products; reclamation processes also offer an economic development opportunity to pursue.

## Economic

End use markets are important. It is important to ensure that a market is present for products collected or at least that a potential may be developed in the future. All levels of government must take an active roll in establishing effective recycling programs.

We urge a practice of giving purchasing preference to environmentally friendly and recycled products. Recycling leadership should be demonstrated by implementing a purchasing preference and an internal recycling program in municipal and the provincial governments.

Selected products create serious landfill problems. As the cost of disposal of these items is frequently high, alternate methods of disposal and recycling programs should be developed. On this premise governments should legislate surcharges on generators of environmentally unfriendly products, the proceeds of which would accrue to a trust for waste education, research and eventually waste treatment.

Good waste management costs money. Industries must consider disposal of waste in their plans. A consistent approach to enforcement must be in place nation wide. This can be attained through a federal standard which can serve as a basis for provincial legislation. The purpose of the national standard would be to avoid waste management provisions being lessened to attract economic development.

While private sector involvement in the collection of residential and non-residential waste is common, privately owned landfills represent a generally untested solution to the disposal of wastes.

Municipalities should use caution in entering agreements to landfill at privately owned sites as there are potential enforcement difficulties and recycling disincentives.

## Education

In view of the rapid changes in waste management technology, it is essential that this information and its interpretation be consistent, and that there be an opportunity for ideas to be exchanged. It is worth noting that waste management information provides opportunities for larger jurisdictions to provide support to smaller ones. As well there is value in municipalities exchanging waste management ideas and information through a province-wide network.

Landfill technology is changing and advancing. Unskilled labour is no longer adequate. Stringent operating requirements are now in place, and landfill operators face substantial liability. Certification programs exist for water and waste water operators. Implementation of a similar program for waste management staff would ensure that facility owners have properly trained and skilled staff.

Education (cont)

Consistency in operation would also help to ensure that landfills across the Province are being operated in accordance with standard requirements. In practical terms, there should be training and certification of landfill operators at joint and regional landfills.

There is a continuous need for research into new methods and applications of waste management technology. Research should be coordinated to avoid duplication of effort and focused to be as relevant as possible. The research information gathered must be accessible to all communities. Research, and support for research, directed at improvements in waste management in Alberta is important.

Many smaller communities have limited resources with which to develop educational programs. Without proper coordination, the larger centres will be duplicating efforts in developing new programs that may already exist elsewhere. For this reason, it is imperative that a comprehensive education and information program be developed. The program should be responsive to the rapidly changing technology and state-of-the-art developments in waste management, and be consistent in the information it provides and its interpretation. This will foster development of effective waste management initiatives in the long-term.

To this end a comprehensive information and education program to thoroughly inform the public on recycling facilities and opportunities and environmentally friendly products, particularly where these products are alternatives to less friendly products, is needed.

## SUMMARY

This policy statement has brought the AUMA to consider Waste Management from a new focus. This new focus stresses the need for municipalities to bring a sense of stewardship to their handling of environmental issues in general and waste management issues in particular.

Based on the Recommendations of the Waste Management Task Force, the Membership of the Association:

### Hazardous Waste

1. Request the provincial government to establish clear, consistent and environmentally sound provincial procedures for the identification, collection, storage and disposal of industrial hazardous waste materials.
2. Request the provincial government to require the identification of industrial hazardous materials at the point of collection, wherever possible.
3. Request the provincial government to consistently enforce legislation, standards, and procedures to manage the risks associated with hazardous waste.
4. Request the provincial government to establish a formalized process and funding criteria for siting, establishing, controlling and monitoring hazardous material transfer sites. Obtaining public input is important throughout this process but particularly in advance of site selection.
5. Request the other levels of government to establish legislation which prohibits the production of any product where it cannot be proven that a safe disposal method exists for that product.
6. Request the provincial government to support legislation which recognizes the waste management responsibility of manufacturers and users of hazardous materials and which clearly identifies the responsibility among governments and their agencies for hazardous waste management.
7. Request the provincial government to establish standards and procedures specific to the environmentally sound management of biomedical wastes.
8. Request the provincial government to promote individual and corporate awareness and education of what constitutes hazardous waste and the identification of alternatives to environmentally unfriendly hazardous materials.
9. Request the provincial government to support an ongoing program for the collection of household hazardous materials and their containers.



Recommendations: (cont)

Public Involvement

10. Request the provincial government to communicate to the public the responsibilities we all have to the environment.
11. Request the provincial government to establish educational and informational campaigns to guide community leaders and to foster public understanding of waste management issues.
12. Request member municipalities to emphasis public consultation and participation in waste management site and facility selection. Clear site cleanliness requirements must exist to provide the public a measurable standard.

Provincial Government

13. Request the provincial government to establish an overall, consistent waste management framework along with well communicated policies and procedures to serve as a partnership between municipal and provincial governments.
14. Request the provincial government, in consultation with municipalities and regional authorities to develop a provincial waste management strategy which addresses such matters as:
  - 0 provincial waste goals which all general municipal plans should include;
  - 0 the relative roles of municipal government and the private sector;
  - 0 a hierarchy of preferred waste management systems and methods;
  - 0 reasonable targets for the above;
  - 0 a time frame of 40 years;
  - 0 a review/update mechanism.
15. Request the provincial government to establish a strategic and financial emphasis on the reduction, recovery, reuse, recycling and deposit refund concepts of waste management.
16. Request the provincial government to require the identification of future landfill sites through the regional planning process and within Regional Plans.
17. Request the provincial government to support the ongoing creation and purpose of Regional Waste Management Authorities. The cities of Edmonton and Calgary to be recognized and supported as equivalent to existing regional waste management authorities.
18. Request the provincial government and the ALMA to promote interjurisdiction problem solving, consultation and cooperation among the levels of government to yield effective, efficient and environmentally sound waste management decisions.

Recommendations: (cont)

Economic

19. Request the provincial government to establish economic development strategies which encourage the development of recycling and reclamation industries with particular emphasis on establishing end use markets for products; reclamation processes also offer an economic development opportunity to pursue.
20. Request the provincial government to legislate surcharges on generators of environmentally unfriendly products, the proceeds of which would accrue to a trust account for waste education, research and eventually waste treatment.
21. Request member municipalities to establish a practice of giving purchasing preference to environmentally friendly and recycled products. Recycling leadership should be demonstrated by implementing an internal purchasing preference and recycling program in the municipal and provincial governments.
22. Request the other levels of government to establish a waste management standard with provincial enforcement provisions to avoid the lessening of waste management requirements to attract economic development.
23. Request member municipalities to use caution in entering agreements to landfill at privately owned sites as there are potential enforcement difficulties and recycling disincentives.

Education

24. Request member municipalities to form a province-wide network for the exchange of waste management ideas and information.
25. Request the provincial government in consultation with municipalities to establish a level of training and certification of landfill operators at joint and regional landfills.
26. Request the provincial government to fund and promote research directed at improvements in waste management in Alberta.
27. Request the provincial government to establish comprehensive information and education programs to thoroughly inform the public of recycling facilities and opportunities and environmentally friendly products, particularly where these products are alternatives to less friendly products.

## RESPONSE FROM THE MINISTER OF ENVIRONMENT TO THE AUMA TASK FORCE PAPER ON WASTE MANAGEMENT

### ISSUE

A position paper entitled Waste Management Issues in Alberta was recently prepared by an AUMA Task Force. The paper is certainly timely and a number of the recommendations have been incorporated into the proposed Comprehensive Waste Minimization/Recycling Program.

### BACKGROUND

The AUMA applauds Alberta Environment's initiatives in the development of regional landfills and a hazardous waste treatment facility, but urges further improvements in waste management. Concern is expressed about the Not In My Back Yard (NIMBY) syndrome, which has proved to be the major constraint to siting new waste management facilities. Government assistance is being requested to develop strategies to manage hazardous waste, communication and educational programs, public participation programs, markets for recycled materials, economic development strategies to encourage the 4Rs and clear government policies to guide waste management in the 1990's.

### WASTE MINIMIZATION/RECYCLING

Many of the waste management issues and recommendations outlined in the Task Force Report will be addressed by the proposed Comprehensive Waste Minimization/Recycling Program. An important aspect of the Comprehensive Program will be its flexibility and provisions that allow municipalities to develop their own waste minimization/recycling plan, provided they conform to the essential principles of the Comprehensive Program. The provincial program is expected to be announced in the near future by the Government.

Adopting strategies that follow the hierarchy of waste management (the 4Rs: REDUCE, REUSE, RECYCLE and RECOVERY), are essential to minimizing our wastes and dealing with the NIMBY problem. This hierarchy offers the best opportunity to direct waste management away from the treatment of pollution towards the prevention of pollution. Proposed communication and education programs will increase the public's awareness of this hierarchy and establish the essential principle that we are all responsible for the management of our wastes.

Municipalities with assistance from the provincial government, where necessary, must establish "user pay" systems, a concept which is critical to the success and sustainability of Municipal Waste Minimization/Recycling Plans. Business plans must be developed that are based on a fee for waste minimization/recycling (waste management) services and/or a recycling fee added to the purchase price of new products.

Market-driven development is also an essential Program principle. The provincial government is currently developing a procurement policy designed to encourage the purchase of recycled materials. Requiring manufacturers to take back their used products for recycling appears to be the only solution to development of major markets for certain used materials, which is consistent with the principle of "cradle to grave" waste management.

The public, municipalities, private industry and government must work together in the development of plans and market strategies to reduce the amount of waste produced and to promote the recycling of waste.

The proposed Comprehensive Waste Minimization/Recycling Program is the first major initiative towards the Canadian Council of Ministers of Environment's goal of a 50 percent reduction in total municipal waste by the year 2000. Adopting tough waste management strategies that follow the essential principles developed by the Comprehensive Program are vital to achieving this goal.

## **MUNICIPAL LANDFILLS**

### **HAZARDOUS WASTE**

The disposal of industrial or hazardous wastes in a municipal landfill requires approval from both Alberta Environment and the local board of health. A blanket approval was issued by the Director of Standards and Approvals on March 16, 1988 allowing disposals of non-hazardous wastes in modified and sanitary landfills which have been approved by local boards of health. This approval requirement is consistent with section 33 of the Waste Management Regulation. A formal application must still be made to Alberta Environment by any municipality or regional authority wanting a licence to operate an industrial landfill capable of accepting some hazardous wastes.

Alberta Environment has also issued Licences to Operate to four municipal landfills, allowing them to operate as Class II Industrial Landfills. They are the City of Edmonton, the City of Calgary, the Rocky Mountain House Regional Waste Management Authority and the Lac Ste. Anne Regional Waste Management Authority. The other existing regional authorities have been encouraged to apply for licences as Class II landfills.

### **FRAMEWORK BETWEEN PROVINCE AND MUNICIPALITIES**

Responsibility for approving waste management facilities, including landfills, and monitoring their operation has been delegated through the Regulation to the local boards of health throughout the province.

Alberta Environment reviews for local boards of health municipal landfill proposals and comments are provided to the local boards of health who make the final decisions about the proposed landfills.

### **REGIONAL SYSTEMS**

The Waste Management Assistance Program provides financial and technical assistance to those municipalities wishing to replace individual municipal landfills and dumps with regional waste management facilities, which generally include a regional sanitary landfill. Alberta Environment funds feasibility studies of waste management and disposal options available on the participating municipalities. All regional sanitary landfills meet the same siting criteria as a Class II Industrial Landfill.

Through the Waste Management Assistance Program, Alberta Environment has been responsible for the development of over 20 regional waste management systems. Work continues on the development of more systems. There is a potential for approximately 45 systems. A key component in the development of a regional sanitary landfill is the hydrogeological evaluation done of the site before the facility is designed. This is done to ensure that the completed facility will not pose a threat to groundwater or surface water quality. These evaluations are currently conducted by the Groundwater Protection Branch, but an effort is being made to transfer the actual study work to the private sector. Alberta Environment would maintain its practice of reviewing and approving study results.

**AUMA  
POLICY STATEMENT  
ON  
THE AGING POPULATION**



## THE AGING POPULATION

### I PREAMBLE

Communities are made up of people of all ages. Many of those who now constitute the senior population (i.e. those 65 years and older) have been active participants in Alberta communities all their lives. They have given significant leadership in every sphere of life and have participated in all forms of government, to help carry out those collective tasks which individuals cannot achieve independently.

### II TRENDS

The population of Alberta is aging. Many experts project that the senior population will more than double from the current 205,000 to 471,000 by the year 2016. This increase in absolute numbers of older people will pose a challenge for society to maintain present service levels as well as respond to new demands created by the broad age range and diversity in the growing senior population.

Older people are healthier, living longer, and for the most part adjusting effectively to chronic health problems. Life spans are expected to increase from 73 years to 79 years for men and 80 years to 84 years for women by the year 2016. At present, 42% of seniors require some assistance with at least one activity of daily living; only 15 to 20% require intensive care services (e.g. nursing homes, home care).

Seniors in the future will have more formal education and many will be more affluent than seniors today. The proportion of seniors receiving the Guaranteed Income Supplement decreased from 57% to 46% from 1975 to 1987. In constant 1987 dollars the median income of Albertans 65 years and over rose by 12.1% in the period 1982-87, in comparison to a decrease of 3.3% of the median income for 35-44 year olds.

Despite the apparent increasing affluence of seniors, a significant percentage of older people will continue to need financial assistance. The proportion of Canadian seniors with a major source of income other than government transfer payments\*\* declined from 56% in 1971 to 48.1% in 1986.

The proportion of people with employment pensions in the future will also decline as a result of changes in employment patterns for full-time to part-time. Between the years 1981 and 1987, full-time jobs in Alberta declined by 34,000 and part-time increased by 35,000.

The increased levels of education and income among seniors will likely create greater demands for a broader range of cultural, recreational and lifestyle programs.

It is also expected that increased education and income levels will result in more volunteerism among seniors. Recent surveys reveal that 45% of University graduates do volunteer work as opposed to 14% of people with less than Grade 9 education. Similarly, 39% of persons with annual incomes over \$60,000 volunteer in contrast to 18% for persons earning less than \$10,000 annually.

---

\*\* Government Transfer Payments - includes old age security pension, Guaranteed Income Supplement, Canada Pension Plan, Alberta Assured Income Plan, and Veterans Allowance.

Seniors prefer to live in their own homes for as long as possible. However, the family support necessary to enable many seniors to remain in their own homes will continue to decline. Recent statistics indicate that 36% of elderly females and 15% of elderly males live alone; 50% of these elderly females were widowed compared to only 13% of the men. This suggests that support from spouses will not be available for a sizable proportion of seniors, especially women.

Support for seniors from other family members (i.e. children) will also decrease. Factors such as the increasing number of women in the workforce (from 28% in 1951 to over 50% in 1985) as well as the increasing incidence of family breakdown will contribute to this decline.

These trends reinforce the need for appropriate housing options, support services, home care and transportation services as well as a need to train staff to effectively serve elderly clients enabling them to remain independent and productive members of society.

### III ISSUES

The Task Force acknowledges that all levels of government as well as communities are involved in the provision of essential and/or supportive and facilitative programs for older people. Effort must be made to increase and improve communication and collaboration among all providers of service. Toward this end, the AUMA could be an important link between municipalities and other levels of government.

Municipalities, because of their proximity to citizens, are in a preferred position to represent the requirements and needs of all of their residents. Municipalities must be involved in the planning and organization of all services provided within their own boundaries. In this respect, the Task Force supports localized planning for services and facilities for senior citizens which involves the municipal, provincial and voluntary sectors.

#### a) Health and Social Services

The Task Force strongly supports a balanced system and full range of services whereby the needs of well, active elderly persons, as well as seniors requiring intensive care, may be met. Long term care for older people has traditionally involved movement from community to institutions. The Task Force supports earlier intervention and support services to keep older people independent and rehabilitation aimed at returning older people to their communities where feasible.

The Task Force sees a need for the Province to establish a better balance between services which support and assist with independent living and the traditional institutional care system.

**b) Public Transportation**

The Task Force maintains that municipalities are the appropriate jurisdiction to deliver or facilitate transportation services for older people of all capabilities. In this respect, the Task Force recognizes the assistance provided by the Province in support of transportation services for older people.

However, recent provincial initiatives, which have increased the availability and use of community based programs for seniors (e.g. adult day care programs, day hospitals) have created burdens on municipal revenues to provide the necessary transportation.

As the population of seniors grow, and alternatives to institutional care become available, there will be increasing pressure on municipalities to provide greater levels of transportation services.

The Task Force supports additional provincial funding to municipalities to meet the growing demand for seniors' transportation services.

**c) Housing/Public Works**

Appropriate housing is a basic need of older citizens. There is a need for the development of a range of housing options (e.g. lodges, self-contained apartments, "granny flats") in Alberta communities, based upon local requirements and lifestyles. The Task Force supports the development of housing for seniors with built-in support and multi-levels of care in localities across the province. In this respect, the provincial Planning Act as well as municipal land use legislation should facilitate exploration and development of appropriate housing options. The Task Force also sees an urgent need for better coordination among the various provincial government departments and agencies who are involved with housing-related programs and services for seniors.

All buildings and facilities should be accessible for seniors, especially those people with mobility problems. The Task Force urges that municipal infrastructure (e.g. sidewalks, street lights) be properly installed and maintained to ensure that services, facilities and residences are safe and easily accessible for seniors. In this respect, the Task Force supports amendments to the Alberta Building Code that enhance accessibility to all buildings and facilities.

**d) Education**

The Task Force strongly supports public education on issues related to aging and the aged. There is a need for information about issues concerning seniors and about the services available to older people, especially those designed to support seniors in their own homes.

It is the position of the Task Force that training in health, social work, psychology and other people-focused professions should provide specialized geriatric/gerontological courses for those whose major work focus will be with elderly people. The Task Force also sees a need for Government sponsored incentive programs to encourage health professionals serving the needs of seniors, to live and practice in all regions of Alberta.



e) Funding

The increased demands by the elderly for housing, transportation, recreation, health and social services may create severe strains on existing financial resources. The Task Force recognizes the limited fiscal capacity of municipal governments and therefore supports the involvement of other governments in the funding of services to ensure equitable program and service delivery throughout the province.

The Task Force also recognizes the importance of the user-pay concept. Although a very difficult public policy issue, the Task Force sees a need to address the question of seniors paying a greater portion of the cost of services in the near future so long as service fees do not curtail an individual's access to, or use of, any seniors' services.

IV RECOMMENDATIONS

1. Public Policy and Planning

- A) urge the Provincial Government to involve municipalities in planning of services for older people.
- B) urge its member municipalities to increase participation of the senior population in the formation of public policies and programs especially those which affect older people, through mechanisms appropriate for each municipality.
- C) urge municipalities to work with the Provincial Government, educational institutions, professional groups, older people and the public at large to raise awareness among all citizens of the aging process in order to foster realistic views of older people.
- D) urge member municipalities, through the AUMA, to disseminate information on successful and appropriate municipal programs and services for seniors.

2. Health and Social Services

- A) urge the Provincial Government to continue to fund home care programs and social services in municipalities with the goal of achieving an appropriate balance between institutional and community-based long term care.
- B) urge the Provincial Government to provide additional funding for community-based support programs (i.e. FCSS, home care, home maintenance, respite services).

## 2. Health and Social Services (con't)

- C) urge the Provincial Government to fund volunteer support programs to aid long term care and other community programs.
- D) urge the Provincial Government to fund health promotion and health screening programs for older people through local health authorities.
- E) urge municipalities to explore and implement appropriate means to attract professionals to smaller communities.
- F) urge the Provincial Government to help ensure the availability of geriatrics and geriatric assessment and rehabilitation units to all older citizens across the province.

## 3. Transportation

- A) urge the Provincial Government to provide additional funding to improve transportation in municipalities for disabled older people.
- B) urge the Provincial Government to provide support to older people in small towns and rural communities who must travel to regional and major centres for health and related care.

## 4. Housing

- A) urge the Provincial Government and private developers to build a variety of affordable and appropriate housing options.
- B) urge the Provincial Government to examine and modify the Planning Act to encourage and enable development of appropriate, innovative housing options for older people.
- C) urge all appropriate arms of the Government, including the Alberta Mortgage and Housing Corporation and the Department of Health, to better coordinate housing programs and to involve municipalities in the planning process.
- D) urge the Provincial Government to continue to strengthen programs designed to assist seniors to maintain their own homes.

## 5. Recreation

- A) urge member municipalities to encourage the development of social, recreational and cultural facilities designed for use by all generations.

## 6. Funding

- A) encourage municipalities and the Provincial Government to provide seniors, who have incomes which are more substantial than government transfer payments, with appropriate opportunities to pay a share of the cost of services so long as the level of fees does not curtail any individual's access to, or use of, any service.

CARRIED

## TASK FORCE

The ALMA Paper on Aging was forwarded to the Ministers of Health, Municipal Affairs, and Family and Social Services for their consideration. Their responses are as follows:

### RESPONSE FROM THE MINISTER OF HEALTH

I concur with your stated goal of achieving a balanced health care system. A system which is relevant and responsive to the institutional and community based needs of seniors is also desirable for all Albertans. My Department is moving in this direction.

Some of the core elements of the single point of entry program proposed in the Mirosh report have already been adopted by several health units across Alberta. This movement will help to realign the delivery system to focus on client needs. The single point of entry ensures that community based services are the first level of services being considered. As well, the Alberta Assessment and Placement Instrument has become the official application form for entry into the long-term care system.

Health promotion also provides us with an opportunity to balance the health system. Presently, Seniors Wellness programs encourage seniors in pursuing healthy lifestyles.

In addressing the manpower issues raised in the resolutions, my Department is assisting Advanced Education and relevant institutions in defining skills and competencies to be included in a new curriculum. Initiatives in Nursing recognize that care of the elderly is a specialized field of nursing practice and have provided opportunities for nurses to develop their knowledge in this field.

The external Advisory Committee on Physician Manpower is working with the Northern Alberta Development Council to develop an action plan to improve recruitment and retention of physicians in rural communities.

As for other factors affecting health including transportation, housing and recreation, I will continue to build partnerships with appropriate Government departments to create a supportive environment.

### RESPONSE FROM THE MINISTER OF MUNICIPAL AFFAIRS TO RECOMMENDATIONS REGARDING HOUSING:

#### 4(a) RECOMMENDATION

Urge the Provincial Government and private developers to build a variety of affordable and appropriate housing options.

#### RESPONSE

In the current fiscal environment, the focus of the Government housing activities is to provide modest accommodation to the low and moderate incomes seniors who are unable to afford suitable housing in the private market. Over the past decade, the Provincial Government has initiated a variety of housing programs to respond to the needs of seniors, including senior subsidy apartments, senior citizen lodges, rent supplements, home improvement grants, renter assistance grants, etc. It appears that many middle and higher income seniors are attracted to the retirement projects developed by the private sector. Many of these projects have been

con't.....

successful in the market without any Government assistance. There are indications that the private industry is very interested in providing the various types of housing required by the higher income senior population. The Provincial Government will continue to encourage the private sector to move in that direction.

4(b) RECOMMENDATION

Urge the Provincial Government to examine and modify the Planning Act to encourage and enable development of appropriate, innovative housing options for older people.

RESPONSE

The Government supports the examination of housing options to accommodate our older citizens. The garden suite pilot project conducted by the Government in association with the City of Lethbridge and the County of Parkland is an initiative to explore a newer housing option for seniors. One of the objectives of this pilot project is to determine an appropriate land use planning approval process. The Planning Act will likely have to be revised if a province-wide garden suite program is implemented. Although it is too early to determine the shape and form of the Planning Act changes, it will likely incorporate the following guiding principles:

- the approval process should be simple and easily understood by the public;
- it has to respect municipal jurisdiction in the land use decision process;
- it has to provide sufficient opportunity to the public to provide input.

4(c) RECOMMENDATION

Urge all appropriate arms of the Government, including the Alberta Mortgage and Housing Corporation and the Department of Health, to better coordinate housing programs and to involve municipalities in the planning process.

RESPONSE

Currently, interdepartmental committees involving Municipal Affairs, Alberta Mortgage and Housing Corporation and Alberta Health have been established to facilitate the co-ordination and planning of long-term care and housing programs.

The municipalities, through the lodge program, are involved in the planning of senior citizen facilities at the local community level.

4(d) RECOMMENDATION

Urge the Provincial Government to continue to strengthen programs designed to assist seniors to maintain their own homes.

RESPONSE

Alberta intends to continue to fund housing programs designed to assist seniors to maintain their own homes such as:

con't.....

- Senior's Independent Living Program
- Alberta Assured Income Plan
- Home Care

Alberta is funding a Senior's Housing Conference in Edmonton on April 30 - May 2 to get ideas from seniors on how present programs can be improved and ideas for new programs which will assist seniors in becoming more independent.

RESPONSE FROM THE MINISTER OF FAMILY AND SOCIAL SERVICES  
TO RECOMMENDATIONS

1. Public Policy and Planning

The increase in the older population will necessitate the involvement of all levels of government in the development, and coordination of policies and services for the older age group. We agree that we need to increase knowledge about the aging process and about services available to seniors, and as well, include older people in the planning process.

To that end, we are pleased that we have a government advisory council on seniors' issues, the Seniors Advisory Council for Alberta, (formerly the Provincial Senior Citizens Advisory Council). Steps are being taken to strengthen it and increase its influence. The Council will be continuing the province-wide information service for seniors, and now has a toll free number, 1-800-642-3853. It is our hope that the provincial information service will continue to provide support for the excellent efforts taking place in many Alberta communities in the senior centres and Family and Community Support Services' offices, to provide information to seniors.

2. Health and Social Services

We recognize that older people wish to remain in their own familiar environments. Therefore, we are pleased that Alberta Health is working towards this end in its three-year operational plan for long term care. The plan is based on the recommendations in the report of the Committee on Long Term Care for Senior Citizens, "A New Vision for Long Term Care".

Among the initiatives in the plan are: targeted funding for home care; pilot projects on seniors' wellness programs in three health units; the development of respite care services and day care programs; and continued development of the specialized geriatric services at Edmonton General Hospital and Colonel Belcher Hospital in Calgary. It is our hope that the expertise of these specialized programs will, in time, be available to various regions of the province. In addition, these hospitals will also assist in the education of health professionals. Of crucial importance, is the gradual implementation of the "single point of entry" throughout the Province. This will ensure that in the future, no person will be admitted to a long term care facility without first exploring all community options for care.

3. Transportation

The per-capita transportation grant provided to municipalities, is to be used for the development of transportation services for disabled older persons. We appreciate the importance of such services. It is, of course, up to the individual municipality to use the funds for this purpose effectively, in any way which meets a need in its community. I assure you, your concerns will certainly be considered.

con't.....



#### 4. Housing

Safe and affordable housing is most important for people of all ages, including seniors. Our government has a number of programs to assist with this - the Property Tax Reduction Benefit, the Renters' Assistance Grant, the Seniors Independent Living Program and the Seniors' Emergency Medical Alert Program. Many subsidized apartments and lodges have been built, and the Housing Division of Municipal Affairs has taken some steps to encourage private enterprise and voluntary organizations to become involved in housing for seniors. We are seeing a gradual response to meet the needs for a variety of housing options. In addition, there is now a pilot project to test the feasibility of garden suites, also referred to as "granny flats".

The Interdepartmental Committee on Long Term Care is assisting in the coordination of, and planning for health and housing programs. You can be assured that our government will continue to recognize the importance of housing, and work with municipalities to encourage a variety of options.

#### 5. Recreation

We support the need to have social, recreational and cultural facilities designed for use by all generations. In this way, seniors will continue to be a part of many activities in their communities.

#### 6. Funding

Most seniors are willing to pay part of the cost of services provided they are able to obtain a service without financial hardship. The difficulty is that the services are not always available. The increasing involvement of private enterprise in housing is providing one way in which seniors with some means, are paying their own way for seniors' housing. It is important to remember, however, that some people, because of illness and differing family situations, have higher expenses than others with the same income, and this must be considered when looking at fees for services.

