

A G E N D A

For the Regular Meeting of Council of the City of Red Deer to be held in Council Chambers, City Hall, Red Deer, commencing at 5:00 P.M., Monday, July 7th, 1969.

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UNFINISHED BUSINESS

NO. 1.

ATTORNEY GENERAL

File No. 14.D.100

EDMONTON 6, Alberta
June 27th, 1969

F. A. Amy, Esq.,
City Clerk,
City of Red Deer,
RED DEER, Alberta

Dear Sir:

Your letter of June 11, regarding Juvenile Detention facilities at Red Deer has been referred to me by the Honourable Mr. A. R. Patrick, Minister of Mines and Minerals.

At date of writing we are still engaged in studying the many facets involved in the establishment of Juvenile Regional Detention Centres. It is hoped that a survey of the requirements within the Province will be completed this year and any decisions reached in this area will then be passed to the various municipalities concerned.

Yours truly,

EDGAR H. GERHART,
Attorney General

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Would Council wish us to forward to the A.U.M.A. the resolution passed June 9th, 1969?

R. E. BARRETT,
Mayor

DENIS COLE,
City Commissioner

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NO. 2.

RE: Treasurer's Report and Summary
to End of May, 1969

At the meeting of Council June 23rd, 1969, Council agreed the above noted report be tabled for a period of two weeks to enable all Members to examine same.

Members of Council are reminded to bring this particular report to the Council Meeting July 7th, 1969.

F. A. AMY,
City Clerk

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NO. 3.

July 4th, 1969

RE: Home Occupations

At meeting of Council April 28th, 1969, Council agreed that the annual review of Home Occupations be deferred pending an over-all study of City By-laws relative to Home Occupations. This study has now been completed and report of the By-laws Committee appears elsewhere in the Agenda.

Would Council wish to approve the attached list of Home Occupations subject to review on or before March 31st, 1970.

Yours truly,

F. A. AMY
City Clerk

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NO. 4.

July 4th, 1969

RE: Gaetz Lake Sanctuary

At meeting of Council June 9th, 1969, Mr. R. W. Mills, Biology teacher at the Composite High School advised that his class would be submitting for Council's information a written report on their activities in the Gaetz Lakes area. This report is now completed and a copy has been included with the Agenda for each member of Council.

Yours truly,

F. A. AMY
City Clerk

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NO. 5

July 4, 1969

TO: City Council
FROM: City Commissioner
SUBJECT: Sewage Treatment

The following written enquiry was submitted by Alderman Parkinson at the meeting of Council on May 12th, 1969:

"In view of the concern expressed by citizens about the pollution of the Red Deer River, could Council have a report from the City Engineer regarding the efficiency of our new aeration equipment at the sewage lagoons.

What is the present B.O.D. level and how does it compare with Provincial requirements?"

On June 5th, 1969, the City Engineer gave a brief interim reply to this enquiry, which was placed on the Council Agenda of June 9th. The City Engineer reported at that time that a comprehensive report would be made to Council on June 23rd or July 7th, 1969.

Attached, please find the report of the City Engineer, dated July 3rd, 1969, together with the report of our Consultants dated June 30th, 1969. To this report, I would add the following comments:

1. The matter of sewage treatment is a highly technical subject involving engineering, biology and chemistry. There are still many unknowns.
2. The level of sewage treatment is legally a matter within the jurisdiction of the Province.
3. A community can set itself higher standards than those considered adequate by the Province.
4. The cost of improving treatment increases rapidly as between primary, secondary and tertiary treatment. The advantages of providing a level of treatment beyond the requirements of the Province must therefore be carefully weighed against the costs.
5. It has been difficult to establish the effectiveness of the aerators we have recently installed because the quality of sewage to be treated has changed materially, but they are meeting our specifications as near as we can estimate.
6. In any case, it is proposed that the City spend some \$290,000 in 1969 and 1970 to upgrade the treatment facilities. This will represent annual debt service charges of some \$30,000 per annum. Additional operating costs can be expected to raise this figure by \$20,000-\$30,000 per annum.

7. Our total annual expenditures for the sewer utility are now about \$210,000, of which \$143,000 is recovered from sewer charges, the balance from the mill rate. If Council authorises the execution of the above-mentioned work, it is recommended that the sewer rates be reviewed so that about 75% of the cost of the new facilities are recovered through sewer service charges and 25% from the mill rate. In order to achieve this, it is probable that the sewer service charges will have to be increased by about 20%, which will produce about \$28,000 per annum to which can be added about \$15,000 from new industrial customers to total \$43,000 per annum out of the \$50,000 to \$60,000 extra annual costs which the extra treatment facilities will involve.

Submitted for Council consideration.

DENIS COLE
City Commissioner

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July 3, 1969

TO: City Commissioners

FROM: City Engineer

SUBJECT: Sewage Treatment

I am attaching herewith the recommendations of our consultants. These recommendations were submitted after consultation with the Provincial Department of Health and yours truly. I support the recommendations and I believe the Department of Health will approve our plans for additional sewage treatment. In this respect I have taken the liberty of inviting two members of the Department of Health to the next City Council meeting. They are prepared to discuss the provincial requirements for sewage treatment and can comment on the condition of the Red Deer River.

Mr. R.N. Briggs, P. Eng., M.Sc. is Head of the Municipal Engineering Section. His section has advised us of the Provincial requirements for sewage treatment. When we submit detailed plans to the Province his section will check the plans before issuing an approval.

Mr. E.E. Kupchanko, P. Eng., is Head of the Water Pollution Control Section. His section is responsible for assessing the assimilative capacity of the river and for the allocation of pollutional loads to the river from any source, i.e. municipal, industrial, etc.

A representative of our consultants, Mr. P.D. Lawson, P. Eng. will also be in attendance at the Council meeting.

In reviewing our future sewage treatment capability with Mr. Lawson, I advised him to incorporate a reasonable margin of safety in the design. This margin is needed to handle shock loads to the plant; to keep our effluent below 3800 # B.O.D. when the plant or part thereof is not functioning as well as expected; and to provide for future needs (domestic and industrial load increases). This margin has been incorporated in the recommendations.

Briefly the plan is to:

1. Construct in 1969 two anaerobic cells and add more aeration equipment to Cells 4 and 5. Cost \$95,000.
2. Construct in 1970 a concrete sludge settling tank, sludge pumps, return piping and additional aeration equipment. Cost \$195,000

Total cost - \$290,000

We can get a C.M.H.C. grant which will reduce this cost to \$242,000.

N.J. DECK, P. Eng.
City Engineer

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REID, CROWTHER & PARTNERS LIMITED
7410 Blackfoot Trail S.E.
Calgary 9, Alberta

June 30, 1969

Mr. N.J. Deck, P. Eng.
City Engineer
City of Red Deer
City Hall
Red Deer, Alberta

Dear Mr. Deck:-

RE: Sewage Lagoons

As requested, we report herewith on the operation of the City's sewage treatment facility during the winter of 1968/1969, together with recommendations for the expansion of the facilities to deal with future flows.

WINTER OPERATIONS - 1968/1969

Design Criteria

The original anaerobic lagoon system commenced operation in 1969 on an experimental basis and experience has shown that the winter load to the river was averaging 4600 BOD per day. The limit set by the Province, based on the assimilative capacity of the river, was 3800 pounds of BOD per day during the winter.

In our report in 1967 it was proposed to aerate the fourth cell to increase the degree of treatment to produce an effluent below this limit.

The aeration system in the fourth cell of the sewage lagoons commenced operation on October 23, 1968. The operation since then has been divided into primary treatment, consisting of anaerobic treatment in the first 3 cells, and secondary treatment in the aerated lagoon system in the fourth and fifth cells.

Primary Treatment - Anaerobic Cells

In previous years the anaerobic cells have removed a large amount of the pollutional load in the raw sewage. However, it has always been recognized that with the gradual accumulation of more sludge at the bottom of the cells, that there would occur a time when the degree of treatment provided would drop off. This occurred during the winter of 1968-1969, and the strength of the partially treated sewage leaving the anaerobic system to enter the aerated cell increased substantially. In previous winters it has been in the order of 220 - 260 ppm, but this last winter it rose by some 40 percent to 330 to 360 ppm.

It appears that the reason for this change lies in the accumulation of sludge in the anaerobic cells which has reduced the treatment time therein, to the point where the efficiency was reduced.

Secondary Treatment - Aerated Cells

In general, the percentage reduction obtained in the aerated lagoon has been in accordance with the specified performance, making due allowance for the 40 percent increase in strength of the partially treated sewage entering the aerated lagoon. This caused a corresponding rise in the strength of the final effluent from the calculated 140 ppm to an actual average value of 220 ppm. The corresponding loads on the river are 2500 pounds of BOD per day (anticipated), and 3900 pounds of BOD per day actually occurring.

The equipment has operated satisfactorily and has required only routine maintenance.

Red Deer River

The Province has previously established that, based on theoretical calculations, the Red Deer River can absorb 3800 pounds of BOD per day being discharged into it at Red Deer without the dissolved oxygen (DO) content dropping below 5 ppm. In previous years, the DO at Drumheller during the long period of ice cover, when no natural re-aeration takes place, has been in the order of 4 to 5 ppm.

However, during the winter of 1968 to 1969, the DO content at Drumheller dropped to between 1 and 2 ppm soon after the ice cover was established, and stayed there for approximately three months.

This is quite a considerable change and theoretically would require in the order of an additional 5000 pounds of BOD per day to cause this difference. In actual practice (as previously stated), the BOD load discharged by the City of Red Deer to the river was somewhat less during the winter of 1968 to 1969, than during previous winters.

There appear to be no simple reasons for this change in the condition of the river during the past winter and we understand that the Province has investigated several possibilities, but have been unable to reach any definite conclusions. It must always be remembered that a river is a very complex biological system, and it is very difficult to isolate the causes and effects of individual changes.

RECOMMENDATIONS

Design Criteria

The aeration system now installed is Stage I of a programme of extensions and improvements to the sewage treatment facilities to accommodate increasing flows in the future. In setting up the design criteria for the next step, Stage II, we have assumed that the performance of the anaerobic lagoons will remain at the lower level established during the winter of 1968 to 1969.

In actual practice, as discussed below, we expect that this performance will largely be restored to its former efficiency. By assuming the lower level a margin of safety is provided.

We have taken a design flow to the lagoons of 3.0 MGD, which was as set out in our last design report, and which is based on being adequate until about 1977, depending on the population and the industrial growth of the City.

Lastly, we have assumed that the load to the river should be restricted to 3000 pounds of BOD per day, to give a margin of some 20 percent below the Provincial requirements of 3800 pounds per day.

Primary Treatment - Anaerobic Cells

Following the reduction of efficiency of treatment during the winter of 1968 to 1969, the first cell has been cleaned of its accumulation of sludge. It is desirable to also clean out the sludge from cells 2 and 3, but this presents practical difficulties due to the difficulty of bypassing the flow around the cells during the cleaning operations.

With the addition of new industries contributing to the sewer system, the solids loading to the anaerobic cells will increase considerably next year, and in view of the experiences in the past winter it is recommended that two additional anaerobic cells be provided. These cells will each be of the same size as one of the present three anaerobic cells and will be constructed on the South side of the present cells. The new cells will be so arranged that they can operate in parallel with the present three anaerobic cells, so that the load on each system is reduced and either series can be shut down for maintenance and removal of sludge. Some additional land will have to be purchased for these cells.

Secondary Treatment - Aerated Cells

Based on the design criteria as set out above, it is not practicable to achieve the desired results on the basis of a simple aerated lagoon, even assuming that both cells 4 and 5 are aerated and their capacity increased by removing the dividing bank, as originally proposed in our 1967 report.

It would be possible to construct additional aerated lagoons to operate in parallel with the present cells, but the area required is large - up to 5 times the area of the present aerated cell.

To achieve the desired results it therefore becomes necessary to upgrade the aerated lagoon system into an activated sludge system whereby the biological solids generated within the aerated lagoon are settled in a separate settling tank and then recirculated into the aerated lagoon. This builds up the bacterial population within the aerated lagoon and allows for a greater degree of treatment within the same volume. An added advantage is that with the increased bacterial population the process becomes less affected by cold weather conditions, but considerable capital and operating costs for both power and maintenance are required.

It is recommended therefore, that additional aeration equipment be installed and that a separate settling tank be provided so that the system may operate on the extended aeration type of the activated sludge process.

Red Deer River

We understand that the Province will be carrying out additional testing during the winter of 1969 - 1970, to investigate further the condition of the Red Deer River and see if the reasons for the variation between the winter of 1968 and 1969 and the preceding winters can be determined. By decreasing the load to the river from the 3800 figure to 3000 pounds of BOD per day, the City of Red Deer will be exceeding the requirements of the Department of Health who have jurisdiction over the Red Deer River. If in future years, the province determines that the assimilative capacity of the Red Deer River is not as high as originally anticipated, then the City will have to proceed to further expenditures to upgrade its facilities to meet the Provincial requirements.

Scheduling

Because of the substantial costs involved, the City will no doubt wish to finance the expansions through the provisions of CMHC loans for financing sewage treatment projects. This provides for CMHC financing of two thirds of the total cost with one quarter of the loan being "forgiven".

A problem arises in that it is necessary to obtain the various Governmental approvals in sequence following completion of the design drawings and it is estimated that this total process may well take several months. In order to ensure that improvement can be made to the present sewage treatment facilities before the winter of 1969/70, it is therefore proposed to divide the work into two portions. The first of these may be very rapidly designed and delivery periods for the required equipment are short. The second portion includes those items requiring more design and delivery time and it will not be possible to complete this before the summer of 1970. We have discussed this procedure with officials at the Department of Health and they are in agreement with it.

It is therefore proposed that Stage II A be constructed this year as soon as possible. This will consist of the following:

- 1) Construct two new anaerobic cells to operate in parallel with the present anaerobic cells, the estimated cost is \$50,000.
- 2) Provide additional aeration devices in the first half of the fifth cell to provide a longer aeration time together with more devices in the first half of the fourth cell to provide more intense aeration. Minor modifications will be required to the blowers and a baffle will be required in the fifth cell to divide the aeration and settling zones. The estimated cost for this is \$45,000.

The total cost, therefore, for Stage II A is \$95,000. including administration, engineering and contingencies. This will provide additional primary treatment facilities (anaerobic cells) and will extend the present plain aerated lagoon system. It is anticipated that, with the additional industrial load anticipated for the forthcoming winter, this will maintain the loading to the river below the figure of 3800 pounds per day. A margin below the limit will exist depending upon the efficiency of the additional anaerobic facilities.

Stage II B will be proceeded with as rapidly as possible, but will not be completed until the summer of 1970. This will consist of the following:

- 1) The provision of a concrete final settling tank following the aerated lagoons, together with return sludge pumps and related piping. The estimated cost is \$100,000.
- 2) The conversion of the system to an extended aeration system will require the provision of additional aeration devices and blowers at a total estimated cost of \$95,000. The total capital cost of Stage II B is, therefore, \$195,000. including administration, contingencies and engineering.

The combined total price for Stages II A and II B is \$290,000. This is reduced to \$242,000. after the CMHC "forgiveness". These figures exclude the purchase price of the additional land.

The extended aeration system provides considerable flexibility in operating the system and can be progressively "stepped up" to treat increased and/or stronger flows by varying the bacterial population within the cells. In each case, however, an increase in treatment requires the provision of additional aeration devices and also an increased power cost. These additional costs are part of the development of the necessary sewage treatment facilities.

We shall be pleased to meet with you and Council, to discuss these matters in greater detail.

Yours truly,

P. D. LAWSON, P. Eng.
Project Manager

REPORTSNO. 1.

July 3rd, 1969

TO: City Council

FROM: Chairman, By-laws Committee

As requested by Council, the By-laws Committee has reviewed the provisions of the Meat Inspection By-law and in so doing, have obtained the views of the Provincial Department of Agriculture, Veterinarians' Division, Officials of Red Deer Health Unit and Dr. Dugan, D.V.M., one of the City's Meat Inspectors.

In studying the provisions of the By-law the Committee ascertained from the City Treasurer that in 1968, the cost of Meat Inspection to the City was \$2400 and revenue from inspection fees charged during the same period totalled approximately \$1700.

Recent changes in the Provincial Municipal Government Act authorizes Municipalities to legislate for the inspection of meat which is being processed for sale within the Municipality.

Following study and consideration by the Committee it was recommended that Council pass an amending By-law which would more clearly set out the scope of methods of inspection to be followed under the By-law and would raise the fees charged for such inspections as follows:

	<u>FROM</u>	<u>TO</u>
for each lamb or mutton carcass	50¢	75¢
for each swine carcass	50¢	75¢
for each veal carcass	50¢	75¢
for each beef or horse carcass	75¢	\$1.00

All other rates to remain as presently set out in existing By-law.

The Committee was advised a meeting had been held on June 25th, 1969, between the Mayor, City Clerk and Dr. G. W. Summers, D.V.M. of the Provincial Department of Agriculture, Veterinary Services Division, at which Dr. Summers had advised the Dept. of Agriculture presently had legislation prepared which would place responsibility for inspection of meat, other than in abattoirs under Federal meat inspection, under the Dept. of Agriculture, and that negotiations were presently underway between his Department, the Dept. of Health and the various Health Units in the Province for their approval that meat inspections be the responsibility of the Department of Agriculture. He believed there was a good possibility that this legislation would come before the next sitting of the legislature and suggested any encouragement for such legislation to be passed from municipalities or other interested organizations would no doubt enhance the possibility of such legislation receiving Provincial enactment.

After full discussion the Committee agreed to recommend Council passage of the following proposed resolution and the forwarding of same to the Minister and Deputy Minister of Agriculture, the Minister and Deputy Minister of Health and to the Director of Veterinarian Services,

and in addition, the resolution be forwarded to the Alberta Urban Municipalities Association for consideration at their forthcoming convention in Edmonton.

"WHEREAS inspection of meat is carried out by Federal Meat Inspectors without charge to the operators, at those abattoirs within the Province whose buildings and equipment meet Federal Government standards, and

WHEREAS there are a number of abattoirs within the Province whose buildings and/or equipment do not meet Federal standards, and who therefore do not qualify for Federal meat inspection, and

WHEREAS it is desirable that all meats for consumption by residents of the Province be inspected by qualified personnel to assure the wholesomeness thereof, in a similar manner to Federal meat inspections, and

WHEREAS it is desirable such inspections be carried out on a Province wide basis.

THEREFORE BE IT RESOLVED that the Provincial Government be petitioned to enact legislation to require that all meat carcasses in those abattoirs not receiving Federal meat inspection, be inspected by qualified personnel employed by the Province, in a manner similar to Federal meat inspections."

As stated, the Committee recommend Council passage of this amending By-law and suggest that the effective date of the amendment should be August 1st, 1969.

* * *

The Committee also studied an amendment to the City Traffic By-law recommended by the Police Committee which would make it an offence to leave ignition keys in unlocked cars on City Streets and parking lots.

The Committee recommend Council's passage of this amending By-law.

* * *

As requested by Council, the Committee has reviewed the various City By-laws dealing with Home Occupations and on June 16th, held a Public Meeting to which all persons interested in Home Occupations were invited to attend.

The Committee heard submissions by representatives of Home Occupation operators and also of persons engaged in business in the Commercial section of the City.

One suggestion made by a representative of the Beauty Parlour Home Occupations, was that consideration be given to amending the By-law governing Home Occupations, to permit Home Occupation operators to employ outside help during week-end periods or busy periods.

The Committee gave consideration to all submissions received and recommend that no change be made in the existing legislation respecting Home Occupations except a change in the Zoning By-law which would prohibit retail sales from premises of Home Occupation operators.

The Committee also recommend to Council that the Business Tax payable by Home Occupations be increased for the 1970 Tax Year from 7½% to 15%.

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The Committee gave full study and consideration to a proposed revised Procedure By-law which would govern the procedures of meetings of Council.

The Committee recommend the revised Procedure By-law be considered by Council and be passed if its provisions are satisfactory to the majority of Council.

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The Amending By-laws and revised Procedure By-law accompany the Agenda for Council Meeting of July 7th, 1969.

R. L. DALE (Alderman)
Chairman, By-laws Committee

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NO. 2.

July 2nd, 1969

TO: City Clerk
FROM: City Assessor

RE: Lot 1, Block 14, Plan 5475 N.Y.

The above described property is on our assessment roll but without showing any value for improvements. The owner should be paying taxes on a new home for 1969.

Would Council direct me to assess this property so that the assessment for the improvement may be placed on the roll.

Section 56 - Subsection 1, of the Municipal Taxation Act states that -

"If at any time it is discovered that any land or improvement or special franchise that was assessable on, or immediately preceding the 31 day of October has not been assessed, the Council may direct the Assessor to assess the property and thereafter to enter it and the assessment thereof upon the roll, and every such entry or correction shall be dated with the date at which it was made."

C. E. ROSS,
City Assessor

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NO. 3.

June 27th, 1969

TO: City Council

FROM: Building Inspector

RE: Ultra Sales & Service Limited
Lot 3 & Pt. of 2, Plan 2178 H.W.
Civic Address - 4908 - 43 Street

Ultra Sales & Services Limited request permission to erect a temporary building on their used car and trailer sales lot under Part I, Item 2 (1)(a), of the Building By-law.

The enclosed site plan and building plans show the location and appearance of the building.

We recommend that Council approve Ultra Sales and Services' proposal.

G. K. JORGENSEN,
Building Inspector

* * *

Concur with recommendation.

DENIS COLE,
City Commissioner

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NO. 4.

July 3rd, 1969

TO: City Council

RE: Meeting of Council Scheduled for
July 21st, 1969

May I suggest that the meeting of Council which would normally be held on July 21st, 1969, be cancelled by Council unless some urgent matter arises which would necessitate the holding of this meeting.

R. E. BARRETT,
Mayor

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NO. 5.

July 3rd, 1969

TO: City Council

FROM: City Commissioners

The Recreation Board at their meeting June 18th, recommended that Council authorize an amendment to the Agreement between the Red Deer Public School District No. 104 and the City of Red Deer, said Agreement pertaining to use of the Red Deer Memorial Centre.

Following is the wording of Section 7 as it presently exists.

P.2 Item 7

"It is further agreed that the Board shall have without charge the daytime use of that part of the Memorial Centre comprising the Auditorium, for special school functions, for not more than four times in any one calendar year together with the use of the rest rooms and dressing room facilities adjacent to the said gymnasium and the said auditorium for a period of 40 years from the effective date of this agreement. The Board in consideration of the said use of the Memorial Centre will, for the said period of 40 years continue to supply adequate heat for the said Memorial Centre without charge."

The Board recommend the above Section be deleted and the following substituted therefore.

P.2 Item 7

"Notwithstanding Item 7 of this agreement, it is agreed that the Board of the Red Deer Public School District shall have the use and control without charge during the school year and from eleven a.m. until two p.m. the auditorium of the Memorial Centre and all facilities in connection with it, subject to the following conditions:

1. The Recreation Department by prior arrangement with the School Board may rent the auditorium to an organization other than a student group from eleven a.m. to two p.m. on a school day. One week's notice of intention to rent shall be given to the School Board.

2. The Public School Board will be responsible for all caretaking service necessary in connection with the School Board's use of the auditorium between the hours of eleven a.m. and two p.m. on school days."

Recommend Council approval of the above change.

R. E. BARRETT,
Mayor

DENIS COLE,
City Commissioner

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NO. 6.

July 3rd, 1969

TO: City Council

FROM: City Commissioners

RE: Urban Renewal Study

Attached, please find a copy of a letter dated June 27th, 1969 from the Director of the Red Deer Regional Planning Commission to the Manager, Central Mortgage & Housing Corporation, Red Deer, with a copy to the City Commissioners.

We concur with the view that the final drafting of the recommendations and the printing of the report for the various authorities participating in its preparation should be deferred until the Federal Government has clarified its position.

In the event that Federal policy is not clarified by the end of September, then the matter should be reviewed by City Council at that time.

R. E. BARRETT,
Mayor

DENIS COLE,
City Commissioner

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RED DEER REGIONAL PLANNING COMMISSION

4920 - 53rd Street
Red Deer, Alberta

June 27th, 1969

Mr. C. B. Wood
Manager
Central Mortgage & Housing Corporation
Red Deer, Alberta

Dear Sir:

RE: City of Red Deer Urban Renewal Study

This letter is to inform you and City Council that the draft manuscript of the written section of the above report has now been completed together with the final plates of all maps and charts related to the written material.

It now remains for us to edit the manuscript, and complete our recommendations related to an action programme for the City.

It is now our opinion, and I understand that you concur with my thinking, that it is going to be difficult to complete the section on recommendations owing to the fact that the Federal Government has not as yet announced what action and emphasis, if any, that will be taken on Urban Renewal Programs generally. At the same time it would be to the benefit of the City of Red Deer, and all concerned for us to incorporate new thinking and policy into our recommendations before presenting the report to Council. In this way, Council will have a report based on analysis and recommendations, which will be in line with current policy, and would permit Council to act upon the report immediately, if it so desired.

As pointed out by yourself, the filing of the report with Council based on present terms of reference and policy, which is under review, would in no way expedite matters owing to the present moratorium established by the Federal Government on all Urban Renewal Programs.

In our initial submission to Council, we indicated that the study would take nine months from date of signing of the contract between the City and CMHC (contract signed end of August 1968) plus an estimated two month period for the printing of the report before it would be ready for Council. As of July 1, 1969, a ten month period has transpired. Summer holidays in July and August for the staff of the Regional Planning Commission etc. will no doubt hinder our work of editing and final typing which may not be completed until the end of September. As previously agreed, I plan on obtaining your comments on the report before going to press, as joint co-operation is most essential if the next steps in Urban Renewal action are to be accomplished satisfactorily.

It would appear therefore that assuming no unforeseen problems arise, that Federal policy will be announced soon, and the printer will be able to complete the printing of report within the extended two months period, the Corporation and City Council should have the final report by the end of November, 1969.

Once the report has been tabled, we shall then submit our account to the City and the Corporation for payment.

I am enclosing an extra copy of this letter in order that Mr. Virak, Architect/Planner, may be kept fully informed and like yourself, will be able to allocate time in September and or October to review and discuss our report.

Should you or members of Council have any question on this matter please do not hesitate to contact me and I will try to answer your inquiry.

Yours truly,

ROBERT R. CUNDY, MTPIC
Director

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NO. 7.

GERMAIN CONSTRUCTION LTD.
P.O. Box 215
Red Deer, Alberta

June 23rd, 1969

Red Deer City Council
City of Red Deer
Red Deer, Alberta

RE: Hillcrest Groceteria & Cafeteria

Dear Sirs:

We request the following changes in Zoning By-law.

- (1) To rezone second lot from corner being part of a parcel of land, Lots 4-5, Block 1, Plan 6159 E.T. Municipal address 3518 Gaetz Avenue to C4 from residential.
- (2) To add to the lists of conditional uses in C4 districts a coin wash laundry.

Thank you for your consideration.

Yours truly,
GERMAIN CONSTRUCTION LTD.

J.P. Germain

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JULY 4, 1969

TO: City Council

RE: Application for Rezoning of Hillcrest Groceteria
(3518 Gaetz Avenue)

Mr. Germain is applying on behalf of the owner for the rezoning of Lot 4, Block 1, Plan 6159 E.T. from R2B (general residential) to C4 (local commercial).

The existing Hillcrest Groceteria and Coffee Shop are located on the corner lot (lot 5) and the adjacent interial lot (lot 4) is available for parking.

It is proposed to erect a new building on Lot 4 to accommodate a grocery store, coffee shop and a coin wash laundry and to demolish or remove the existing building from Lot 5 and use it for parking purposes.

Because Lot 4 is now zoned for residential purposes, the erection of a commercial building thereon cannot be permitted. For this reason, the applicants are requesting that Lot 4 be rezoned.

The applicants are also requesting that the Zoning Bylaw be changed for all C4 districts by the inclusion of coin wash laundry in the conditional uses.

The Planning Director's comments are attached.

It should be noted that if Council approves the rezoning of Lot 4 to permit a new commercial building thereon and if Council approves the conditional use of coin wash laundry, the applicants propose to erect a building substantially larger than that permitted in a local commercial zone, as indicated below:

	<u>Total Floor Area</u>	<u>Grocery</u>
Existing Building	2050	1450
Proposed Building	4200	2483
Bylaw limit	2400	1500
Excess Area	1800	983

The proposal to erect a building larger than permitted under the Bylaw would be a matter which the applicants will be taking to the Development Appeal Board, along with relaxations in the front, rear and north side-yards.

COMMISSIONER'S COMMENTS

In view of the fact that this proposal involves the demolition or removal of an old and unattractive commercial building and its replacement by a modern store, there would seem to be considerable merit in approving the rezoning of Lot 4 from residential to C4. Regarding the inclusion of coin wash laundries as a conditional use in such a district, there would seem to be an advantage in giving such discretion because in this particular area with hotels, motels and trailer courts, there is undoubtedly a demand for such facilities.

DENIS COLE
City Commissioner

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RED DEER REGIONAL PLANNING COMMISSION
4920-53 Street
Red Deer, Alberta

June 30, 1969

Mr. F.A. Amy
City Clerk
City Hall
Red Deer, Alberta

Dear Sir:

RE: Request to rezone lot 4, Block 1, Plan 6159 E.T. to C4 zoning from R2B. Located in the south west quadrant of the intersection of Gaetz Avenue and 36th Street - South Hill area.

Before discussing the above matter the following provision of the City Zoning Bylaw should be noted.

The C1 and C2 commercial zones are generally located in the downtown area of the City. C3 sites are established as neighbourhood commercial sites serving neighbourhood areas; whereas C4 sites are intended as corner store operations.

3. It would appear that the total floor area of the proposed building is 4200 square feet and exceeds the zoning bylaw by 1800 square feet. The grocery and storage area of 2287 square feet will exceed the bylaw provision of 1500 square feet. While the developer has not mentioned this aspect of the problem it should be noted by Council even though the developer may be planning to go to the Appeal Board for relaxation of bylaw provisions.*

* The larger the site zoned for commercial purposes the greater will be the demand to increase the floor area of development and develop a multiple of commercial uses.

It is my opinion that the corner store site should not be enlarged and that the existing provisions of the City Zoning Bylaw should not be altered to encourage corner store operations to assume the role as a neighbourhood commercial site C3.

I would therefore recommend that the request for rezoning of lot 4 and the extension of coin wash facilities as a use allowed in a C4 zone should not be permitted.

Yours truly,

ROBERT R. CUNDY, MTPIC
Director

P.S. I would be prepared to recommend to Council the rezoning of lot 4 to accommodate new facilities and uses in accordance with the Zoning Bylaw, provided lot 5 is used for off-street parking only. A caveat against the title would be required to insure this arrangement. This arrangement would allow the new space to be built while the old store is still in operation.

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NO. 8.

July 2, 1969

TO: City Commissioner

FROM: Building Inspector & Zoning Officer

The attached is a survey of the garbage containment provided by the businesses listed in our submission to you earlier this year.

At present, sixteen (16) businesses have provided compounds or rack type enclosures. Four (4) businesses are keeping garbage inside and garbage is collected from inside the building by the collector. The remaining six (6) businesses have provided regulation garbage containers for office refuse and place bulk type refuse out only when new shipments of goods arrive and just before the pick-up is made. We do not feel that compounds are warranted in these instances as shipments are not received on a regular basis.

Garbage containment in the downtown area has in our opinion improved considerably since last year when the survey was instigated. We are finding that new businesses are most co-operative in providing the type of containment we request, and existing businesses are using their facilities for the purpose they were intended.

G. K. JORGENSEN
Building Inspector
and Zoning Officer

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DOWNTOWN COMMERCIAL GARBAGE SURVEY - JUNE 1969

Bishops Drug Store 4810 Ross Street	Have supplied a large bin that is kept in the loading dock area provided at the back of the building.
Hansums Mens Wear 4920 Ross Street	Have built a wooden compound.
Elgin Shoes Ltd. 4938 Ross Street	Have provided proper containment for office refuse and place boxes for collection just before pick-up.
Elna Sewing Center 4942 Ross Street	Have provided proper containment for office refuse and place boxes for collection just before pick-up.
Gaetz Cornett Drug 4901 Gaetz Avenue	Have provided a rack with provisions for boxes.
Shores Credit Jewellers 5013 Ross Street	Have provided a compound.
Sisson Furs Ltd. 5011 - 50th Street	Keep garbage inside until collection.
Tamblyn Drug Store 4915 - 49th Street	Keep garbage inside until collection.
Millard & Son Glass 4709 Gaetz Avenue	Have provided a large box-type container
Fargey's Paint Supplies Port 'O Call Center	Provided regulation cans and keeps other refuse in until pick-up.
Mikado Motors 4801 - 51st Avenue	Have provided a compound.
Stewart Green Building 4935 Ross Street	Have a compound.

Horsley's Hardware 4810 Gaetz Avenue	Have built a compound.
Mitchell & Jewell Ltd. 4812 Gaetz Avenue	Have built a compound.
Valley Grocery 5009 - 49th Street	Have built a compound.
Ferg Music Center 5120 Gaetz Avenue	Provided cans for office refuse and keep remainder of garbage in building until collection.
House of Decorating 5028 Gaetz Avenue	Keeping refuse inside.
Allied TV & Appliance 5024 Ross Street	Have provided a compound.
Shell Service Station 5034 Ross Street	Have provided a compound.
Summit Sporting Goods Plaza Shopping Center	Have a screen - puts garbage out just before collection.
Pam Ron Furniture Plaza Shopping Center	Have a three-sided compound.
The Tog Shop 4744 Ross Street	Have provided regulation cans and place boxes out just before collection.
Cam Gard Supply 4910 - 52nd Street	Have a compound.
Taylor Pearson & Carson 5121 - 47th Street	Have a rack.
Munro & Baines Dry Cleaners 4815 - 48th Avenue	Keep garbage inside until collection.
Builders Merit Stores 5032 Gaetz Avenue	Have built a compound.

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WRITTEN INQUIRIESNO. 1.

The following Written Inquiry was submitted by Alderman Dale at meeting of Council June 23rd, 1969.

"Court Case - City of Red Deer vs.
R. Angus Alberta Ltd."

1. Accident occurred 3 Feb. 1968 at intersection of 49th Avenue and 55th Street
2. By whose authority was this case initiated and proceeded with and on what grounds? As the driver of the ambulance proceeded through a red light at the intersection, what disciplinary action was taken against driver?
3. Who paid the \$1,003.45 involved in the action?
4. What legal fees were asked by City Solicitor and how much?"

* * *

RE: Written Inquiry - Alderman Dale - Court Case -
City of Red Deer vs. R. Angus Ltd. - Accident
49th Ave. & 55th St. - 3 Feb. 1968

- Q.1 By whose authority was this case initiated and proceeded with and on what grounds?
- A.1 Our Insurance Company initiated and proceeded with the case on its own behalf, because it was satisfied that the responsibility for the accident was not that of the City.
- Q.2 What disciplinary action was taken against the driver?
- A.2 None. The driver followed the City procedure prevailing at that time, in every respect.
- Q.3 Who paid the \$1,003.45 involved in the action?
- A.3 All costs of the action were met by the City Insurers.
- Q.4 What legal fees were asked by City Solicitor and how much?
- A.4 None. He did not handle the case. The Solicitor representing our Insurance company was appointed by and paid by that company.

NOTE: The driver states that the lights changed as the ambulance proceeded through them. This statement was endorsed by the other employee in the vehicle.

The siren was sounding and the vehicle had slowed to 15 m.p.h. - 20 m.p.h. This was confirmed by other witnesses.

There is no doubt that the other vehicle proceeded either through a yellow light or a red light. Because it could not be established that he proceeded through a red light, he was not considered at fault.

The procedure followed by the ambulance driver does not contravene the provisions of the Vehicle & Traffic Act even if he proceeded through a red light.

The ambulance was destined for an emergency call.

DENIS COLE
City Commissioner

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CORRESPONDENCENO. 1.

4712 - 43 Ave.
Red Deer, Alta.
June 19, 1969

Mayor E. Barrett
City Hall, Red Deer

Your Worship;

Following is a request to yourself and to the aldermen of Red Deer.

Re- request for parking on at least part of 43rd ave. between Ross Street and 47th ave - the west side.

Early in April I appealed to the Police Commission to study and to relax to some extent the NO PARKING as they have it now. I am given to understand that they wish to retain the restriction as it is now.

May I point out the following;

1 - The three neighbors; Mr. A. Norem, Mrs. A. Loose, and ourselves, presented a petition to the Commission requesting parking on the south end on the west side of 43rd ave. We felt that this was absolutely necessary due to the little area we have for parking at the rear of our lots.

2 - Since there are five houses on this side of 43rd ave. that have similar problems we find that restricted parking in front creates a great hardship to all of us especially to the three who are at the top of the avenue.

We can have no visitors since there is just no place for them to park without walking across a busy road.

I may point out that the East side of the avenue have only two residents each with ample parking at the rear of their lots. It thus appears logical that if there were to be a "No Parking" area that the signs should have been placed on the East side and that parking be permitted at least on the south end as previously mentioned.

The problem is not only the hill, but the Towne House parking problem which is a City concern. I do not feel that I should be penalized for this reason. I may say that the value of our properties have decreased because of this move and I for one will not tolerate such moves.

We all realize that there may be a traffic problem here and that we are all concerned with safety BUT at the same time items that

cause these hazzards are the City's concern and should be dealt with by the Police and the Zoning Commission. By putting up the signs as they are you have created many hardships upon us such as (a) a devaluation of our property, (b) much inconvenience with regards to our personal parking, (c) much concern for our friends when they choose to visit the area.

I strongly request that parking be considered on the south end at least, of 43rd ave., as previously mentioned, - at least in front of the three property owners who had petitioned the Commission. If this is not possible then I would request that the East side be considered for the NO PARKING zone since there are only two residents affected, each with plenty of parking at the rear.

Several Aldermen are familiar with my problem and have been kind enough to inquire about our feelings on this matter.

Sincerely yours,

CHAS. W. MERTA

* * *

The matter of parking on 43rd Avenue south of Ross Street has been considered by the Police Committee on four separate occasions in 1969. At their meeting January 28th, the Committee directed that the west side of 43rd Avenue from Ross Street to 47th Street be signed "No Parking" to provide for safer traffic movements in this area. In addition, the Committee requested the City Engineer examine the possibilities of making this a one-way avenue (South bound) and report back at a later meeting. This report was placed before the Committee March 12th and before Council March 17th.

A motion introduced by Council March 17th to have the Engineer examine the "one-way" possibilities further, was defeated by Council.

This matter was again considered by the Police Committee May 13th and June 18th and it was agreed that "No Parking" restriction on the west side of 43rd Avenue from Ross Street to 47th Street should not be changed.

Council's decision in this instance is requested.

MAYOR R. E. BARRETT

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NO. 2.

3319 Spruce Drive
 Red Deer, Alberta
 April 21st, 1969

The Mayor
 City Hall
 Red Deer, Alberta

Your Worship:

Would it be possible for someone to check the amount of traffic that is now using the road or alley between 3401 Spruce Drive and 3319 Spruce Drive.

I believe that this road should be paved at the City's expense, as I think that the traffic warrants it. Not only that, but I cleaned up about fifteen to twenty pounds of rocks out of my lawn over the week-end. A job that has to be done about six times a year.

My fence at the side of the lot is a mess and cannot be kept clean.

If the City cannot see fit to pave the alley, maybe they can close it off.

I would certainly appreciate your having this looked after as soon as possible.

Thanking you for your time, I remain.

Yours truly,

BILL HALDANE

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NOTE: Traffic counts taken between 8:00 A.M. and 6:00 P.M., May 23rd indicated an average of ten vehicles per hour were using this lane.

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PETITIONS & DELEGATIONSNO. 1.

Box 615
Red Deer, Alberta
April 25, 1969

The Mayor and Council
City of Red Deer
City Hall
RED DEER, Alberta

Dear Sirs:

This letter is sent forward as a democratic plea for more consideration for the citizens who form a very great number of the staff at Deerhome.

We, the undersigned, as well as many other employee-home owners and citizens of Red Deer, would appreciate the Provincial Government and the City of Red Deer looking into the possibility of an access directly from the east end of 55th Street to connect with what is known as the Cemetery Road and leads directly into Deerhome. At the present time people living in the north, west, and north-west areas of Red Deer, who wish to get to Deerhome or the Red Deer Cemetery, have to take a round-about route which encircles the Alberta School Hospital. What could be a mile's journey and take five minutes, is now a three and a half mile journey taking fifteen to twenty minutes along a busy thoroughfare through the centre of the City.

Many of us bought and settled in this area because of its proximity to Deerhome, and in the past a small gravelled road served the purpose adequately. When rumours of a beautifully paved and costly road to climb the hill to the two hospitals were heard, the general opinion was what an expense but that is the price of progress. However, the result of this progress ironically was a circuitous and expensive two and a half miles added to the present route, with the convenient one mile road to Deerhome and the Red Deer Cemetery closed. Considering that Deerhome is one of the biggest employee group in Red Deer, and with the truck route facilitating traffic from West Park and the north flow to 55th Street-40th Avenue, there was very little consideration given to the planning which could have led to better engineering of the route for the convenience of the Deerhome employees.

For a short time Deerhome employees were allowed to go through the Alberta School Hospital grounds on a winding route that had four right-angled turns on what would comprise two city-block lengths. However, even this inconvenient substitute has been denied the public for speeding.

There is another better and more direct route running east and west across the Alberta School Hospital grounds into the Deerhome Road, but this too has been closed.

Eventide Funeral Home located on the corner of 54th Street and Gaetz Avenue also keenly feels this inconvenience of a circuitous route, for now all funeral processions for Red Deer and Central Alberta,

have two and a half miles added to their journey along a main and busy artery of the City. The officials of Eventide report that many Central Alberta residents who have friends and relatives buried in the Red Deer Cemetery, resent the inconvenience this round-about route presents and have stated this fact to them.

In the past twenty years, the population of Red Deer has grown from five thousand to approximately twenty-seven thousand and this trend will undoubtedly continue. The only access to the Red Deer Cemetery as well as to Deerhome is along Ross Street through the heart of the City of Red Deer, already a much travelled route. As time goes on and the population of Red Deer and Central Alberta increases, this round-about and inconvenient route will become more and more congested.

Attached are several diagrams indicating the route now in effect, and in broken lines proposed interceptions which would take care of this oversight. We would appreciate if the possibility of building an access road from 55th Street to the Cemetery Road, a short distance of one city block, would be investigated.

Your attention and assistance in this matter would be very much appreciated.

Yours very sincerely,

* * *

The above petition was submitted by Mary Baugh and was signed by 272 persons.

* * *

June 23rd, 1969

TO: City Commissioners

FROM: City Engineer

RE: Access to Deerhome

Attached herewith is a petition received from the employees of Deerhome. There has been a delay in preparing this report because the petition was sent back to obtain addresses of the petitioners.

Briefly the history of the elimination of the original access to the cemetery is as follows. In the early 1960's the City tried to interest the Province in sharing in the cost of construction of the Alberta School Hospital Hill (55th Street and 40th Avenue). Eventually the Province passed legislation agreeing to cost sharing on the construction of major roads within cities. When this had transpired the Hon. Gordon Taylor made a personal visit to Red Deer to determine if the Alberta School Hospital Hill would qualify as an arterial road. He agreed that it would qualify. The road has been constructed at a cost of about \$310,000. The Province's share of the cost was about \$153,000. One of the qualifying conditions was the elimination of the cemetery access from 40 A Avenue.

The old cemetery access from 40 Avenue was very steep and intersected 40 Avenue at an acute angle. The angle could not be improved without making the grade even steeper. It was agreed by the Province and the City that this intersection would be very dangerous and in view of the high traffic density expected on the hill it could not remain.

At that time we considered a number of alternate access routes to the cemetery including the ones proposed by the petitioners. We concluded that there was no practical route to connect the cemetery directly to the Alberta School Hospital Hill. It was therefore agreed that the route to the cemetery would have to be via Ross Street and the Deerhome Road. This route was approved by Eventide and Orme and McKintosh Funeral Homes. I personally received the approval from Mr. Orme and Mr. H. Johnson. The Province also approved this route and spent considerable funds building the road across the ravine east of the cemetery which made this route possible.

Before the Province built the road across the ravine the only access between 40 Avenue and Deerhome was through the Alberta School Hospital grounds. This route has been closed because there was too much risk to the patients. If the Province had not agreed to the construction of the Alberta School Hospital Hill and to the construction of the road across the ravine, the only route available to the Deerhome staff would be the one that exists today.

I have reviewed the traffic patterns as they exist today and am satisfied that it is still very impractical to make a direct connection between the Alberta School Hospital Hill (or 55th Street) and the cemetery road.

I am listing a few minor points regarding the petition:

- (1) No one has to travel more than a mile out of his way to get to Deerhome. The excess distance is made up of one-half mile south on 40 Avenue to Ross Street, and one-half mile north on the Deerhome Road from Ross Street to 55th Street. The entire route is paved.
- (2) The petitioners were:
 - 34 taxpayers
 - 19 country residents
 - 38 renters
 - 1 unknown
 - 8 Deerhome residents
- (3) Only 23 petitioners living in the City are required to take an indirect route from home to work which would mean they would travel up to one extra mile. The majority of the petitioners can reach Deerhome on good roads without travelling any extra distance.

I am attaching a plan showing where the petitioners live. It also indicates those that are taxpayers.

N. J. DECK, P. Eng.
City Engineer

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July 2nd, 1969

TO: City Council

RE: Connection between Deerhome & 55th Street

Attached please find report of City Engineer in connection with the above petition.

It is clear that a direct connection between 55th Street at the cemetery and 55th Street at the foot of the hill as proposed by the petitioners is not practical. The various possibilities of such a connection (including overpasses and underpasses) were examined at the time the A.S.H. Hill road was being designed. No such connection could be satisfactorily provided, even at exceptionally high cost.

From the map prepared by the Engineering Department (which will be available at the Council Meeting) it is noted that most of the petitioners live to the South of Deerhome, and it is somewhat difficult to follow on what grounds they have signed the petition. It is hoped that this will be clarified by the petitioners when they appear before Council.

Where physical barriers such as railways, rivers and escarpments block the normal extension of road systems, it is necessary to select specific points where such barriers may be crossed and to channel the traffic to these points, because of the very high cost of such crossings.

In selecting such crossing points two factors must be taken into account; the cost and the convenience to the greatest number of users. Our studies, (together with those of our traffic consultants, and engineering consultants) showed -

- (a) That the cost of a direct extension of 55th Street, to acceptable standards would be prohibitive and would not permit safe access from 40th Avenue.
- (b) That the connection of 40th Avenue to 55th Street was expensive but practical, but would make a direct connection from 55th Street to Deerhome virtually impossible.
- (c) That the number of vehicles destined for 55th Street from 40th Avenue was, and will be, many times the number of vehicles destined for 55th Street from Deerhome and the East Country.

For these reasons the present design was selected and approved by Council and the Highways Department of the Province.

Finally it should be noted that the total staff of Deerhome is approximately 650. The extra distance that a small proportion of these staff have to travel to and from work would not appear to justify the very heavy capital expenditures proposed, even had the solutions been feasible from an engineering point of view.

In the circumstances we concur with the views expressed by the City Engineer and recommend that the petitioners be advised that a direct connection between 55th Street on the top of the hill and 55th Street at the bottom of the hill is neither practical nor warranted.

R. E. BARRETT,
Mayor

DENIS COLE,
City Commissioner

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The above mentioned figures refer to the first 100 names on the Petition received, some of which were duplicated. The total number of names on the petitions were 272.

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NOTICES OF MOTIONNO. 1.

The following Notice of Motion was submitted by Alderman R. N. McGregor and seconded by Alderman R. D. Banister.

"WHEREAS the City of Red Deer and the Red Deer Exhibition Board have invested considerable money in the Fairgrounds Area,

AND WHEREAS Council of the City of Red Deer have recently endorsed the Folk Festival development,

AND WHEREAS entertainment functions of the Festival, Exhibition and numerous other celebrations such as Highland Games are subject to weather conditions for their success.

BE IT THEREFORE RESOLVED, that the Council of the City of Red Deer authorize the Administration to prepare engineering studies as to the feasibility of an overhead canopy, preferably of clear material, to cover the area bounded on the West by the Arena, the east by the Grandstand, and the south by the Junior Activity Building to ensure weather free operation of all activities."

* * * * *

NO. 2.

July 3rd, 1969

The following Notice of Motion was submitted by Alderman Dale at meeting of Council June 23rd, 1969.

"BE IT RESOLVED that the Red Deer Municipal Planning Commission approving the application of Mr. Cranston of Edmonton to sell fruit and vegetables at Parson & Curran Auction Market, be reviewed by Council.

This method of handling perishable food stuff for human consumption should be referred to the Red Deer Health Unit for clearance."

* * * * *

The Municipal Planning Commission only deals with conditional uses under the Zoning By-law.

Approval of a use by the Municipal Planning does not relieve an applicant of the obligation to comply with the requirements of all Provincial Acts and regulations and all City By-laws.

Before these applicants can proceed, they will require licenses from both the Province and the City, and prior to such licenses being issued, the approval of all Health Authorities will be required.

DENIS COLE,
City Commissioner

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NO. 3.

July 4th, 1969

The following Notice of Motion was submitted by Alderman Parsons.

"WHEREAS the two lakes known as Gaetz Lakes, situated in the E $\frac{1}{2}$ of Section 21 and the W $\frac{1}{2}$ of Section 22 are located on lands owned by the Provincial Government, the Public School Board and private interests;

AND WHEREAS it is the desire of the Council of the City of Red Deer that these lakes and the wooded area surrounding them be reserved and protected as a wild life sanctuary in perpetuity;

BE IT RESOLVED that the City seek the approval of the owners concerned to the formal and legal dedication of the lakes and the surrounding wooded area, as shown on the attached map, and having obtained such approval, proceed with such dedication as a wild life sanctuary."

* * * * *

BY-LAW NO. 2282/G

Being a By-law to Amend By-law No. 2282, the
Traffic By-law of the City of Red Deer.

=====

WHEREAS it is deemed expedient to amend By-law No. 2282,

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER
DULY ASSEMBLED ENACTS AS FOLLOWS:

- 1. Part IV of By-law No. 2282 is amended by adding immediately following Section 614, the following section:-

Traffic Tag Penalty (\$2.00) "Section 615 - No person shall park any unoccupied vehicle leaving the keys to the ignition in the vehicle's ignition, unless the vehicle's doors are locked. This section shall not apply to commercial vehicles, taxis, or city owned vehicles."

READ A FIRST TIME IN OPEN COUNCIL this _____ day of _____
A.D., 1969.

READ A SECOND TIME IN OPEN COUNCIL this _____ day of _____
A.D., 1969.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this _____
day of _____ A.D., 1969.

MAYOR

CITY CLERK

BY-LAW NO. 2011/2-L

Being a By-law to amend By-law No. 2011 as amended,
being the Zoning By-law of the City of Red Deer
=====

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

By-law No. 2011 is hereby amended to re-define Home Occupations
in Table 22:

Conditions, Qualifications and Exceptions

4. Home Occupations are limited to those:

(a) which are approved by Council for the dwelling where they
are carried on or for any other building where they are carried
on by a person medically certified as handicapped, and

(b) which do not have connected with them the display or stor-
age of goods or stock in trade upon the premises visible from
off the premises, and

(c) which do not employ persons other than members of a family
actually occupying the dwelling in which they are carried on, and

(d) which do not have connected with them the retail sale of
goods or stock in trade upon the premises.

READ A FIRST TIME IN OPEN COUNCIL this _____ day of _____
A.D., 1969.

READ A SECOND TIME IN OPEN COUNCIL this _____ day of _____
A.D., 1969.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this _____ day of
_____ A.D., 1969.

MAYOR

CITY CLERK

BY-LAW NO. 2236/A

Being a By-law to amend By-law No. 2236 of the
City of Red Deer, being the Meat Inspection By-law.
=====

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

By-law No. 2236 is hereby amended as follows:

1. Section 1, subsection (h) is hereby amended to read:

(h) "Viscera" shall mean the heart, lungs, liver, kidneys, tongue, head and spleen of any animal.
2. Section 2 is hereby amended to add following "any such carcass" the words "or viscera".
3. Section 3 is amended to read Section 3, subsection (a) and to add following Section 3, subsection (a) the following:

(b) Veterinary Inspectors shall not permit slaughter of animals in an advanced stage of pregnancy. Such animals shall be tagged "Held" and shall not be slaughtered until at least ten days after parturition, but may be removed for stock or dairy purposes under written permission of the Inspector in charge after removal of the "Held" tag if they have not been exposed to contagious or infectious disease.
4. Section 4 is hereby amended to delete the words "Sanitary Inspector of the City of Red Deer or by an officer or agent" and to insert therefore the following "Medical Officer of Health or Executive Officer".
5. Section 7 is hereby amended to change "25¢" to "50¢" to change "50¢" to "75¢" and to change "75¢" to "\$1.00".
6. This By-law shall become effective on August 1st, 1969.

READ A FIRST TIME IN OPEN COUNCIL this _____ day of _____ A.D.,
1969.

READ A SECOND TIME IN OPEN COUNCIL this _____ day of _____ A.D., 1969.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this _____ day of
_____ A.D., 1969.

MAYOR

CITY CLERK

BY-LAW NO. 2323

Being a By-law to regulate the proceedings in and transacting of business by the Council of the City of Red Deer.

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

- | | |
|--|--|
| Name | 1. This By-law may be cited as "The Procedure By-Law". |
| Definitions | 2. In this By-law:

(a) "Clerk" means the City Clerk of the City of Red Deer, or in his absence, his deputy.

(b) "Member" means a member of the Council of the City of Red Deer.

(c) "The Chair" means the Mayor, Deputy Mayor or other person presiding as chairman at any meeting of Council or a Committee thereof. |
| Time of Commencement of Regular Meetings | 3. (a) Unless Council by resolution from time to time otherwise determines, regular meetings of Council shall be held every second Monday calculated from the date of the final passing of this By-law, commencing at 5:00 p.m. |
| Lack of Quorum | (b) If a quorum is not present within half an hour after the time appointed for the meeting of Council, the Clerk shall call the roll and take down the names of the members present, and the Council shall stand absolutely adjourned until the next regular meeting, unless a special meeting be duly called in the meantime. |
| Absence of Mayor and Deputy | 4. In case the Mayor and Deputy Mayor are not in attendance within fifteen minutes after the time appointed for a meeting, and a quorum is present, the Clerk shall call the meeting to order and a chairman shall be chosen by the members present to preside during the meeting or until the arrival of the Mayor or Deputy Mayor. |
| Adjournment of Regular Meetings | 5. Regular meetings of Council shall adjourn at 10:00 P.M. if then in session, unless otherwise determined by a two-thirds majority vote of the members present, upon motion made and passed either before or after that time and either while in session or committee of the whole. Any business not completed at the time of adjournment shall be the first order of business at the next regular meeting of Council, unless in the meantime a special meeting be called pursuant to the provisions of the Municipal Government Act. |

- Votes of Council 6. Unless otherwise required by this By-law, the Municipal Government Act or any other applicable statute, a simple majority vote of those members present shall be requisite to pass any resolution or By-law.
- Minutes of Meeting 7. (a) Immediately after a meeting is called to order, the Chair shall call for a motion adopting the minutes of the preceding meeting or meetings as circulated or as read, as the case may be, which motion shall be voted upon after disposition either by unanimous consent or amendment of any errors or omissions alleged therein.
- (b) Subject to subsection (a) of this section, the orders of business for any meeting shall be determined by the Chair, subject to an appeal to the Council.
- Address to and Recognition by Chair 8. The address to the chair shall be "Your Worship" and no person shall be permitted to speak unless and until he has been recognized by the chair at a time when no other person recognized by the chair has the floor and then only so long as his remarks are addressed to the chair.
- Granting the Floor 9. When two or more members wish to speak to a matter, the chair shall decide who is entitled to speak, but a motion may be made that any person who is addressing the chair "be now heard" or "do now speak", and such motion shall be put without debate.
- Necessity of Motion 10. Without the concurrence of the chair and a majority of the meeting, there shall be no discussion or debate on any matter in the absence of a motion in writing duly moved and seconded and put to the meeting by the chair, or by the Clerk reading or stating the same, unless the meeting has, upon motion, duly resolved itself into committee of the whole.
- For or Against Motion 11. When speaking to a motion, a member shall before entering upon the substance of his remarks state whether he is for or against the motion.
- Questions 12. If a member wishes to ask a question or seeks clarification in respect of a subject then before the meeting and may do so without interrupting another speaker, he shall, upon recognition, so state and shall not proceed further without the leave of the Chair, provided that in any event any such question shall be directed to the Chair and shall not be used to discuss the merits of the subject then before the meeting.

- Interruption of Speaker 13. No member shall interrupt any other person who has been recognized by the Chair and has the floor, except upon recognition by the Chair upon a point of order or a question of privilege.
- Matters of Privilege and Order 14. (a) No member shall speak disrespectfully of Her Majesty the Queen, Her Official Representative, Her Governments or any of the Royal Family, nor shall he use offensive words in or against the Council or against any member thereof or any official or employee of the City, nor shall he speak except upon question in debate, nor shall any member reflect upon any vote of the Council except for the purpose of moving that such a vote be reconsidered or rescinded, nor shall he resist this By-law, or disobey the decision of the Chair or the Council on any question of privilege or point of order or upon the interpretation of this By-law, and in case any member shall so speak, resist or disobey he may, subject to an appeal to the Council, to be decided by a majority vote, be ordered by the Chair to leave his seat, and in case of his refusing to do so, he may on the order of the Chair, be removed therefrom by the police, but in case of ample apology being made by the offender at that or a subsequent meeting, he may be vote of the Council be ~~permitted~~ forthwith to re-take his seat.
- (b) The Chair at any meeting may cause to be expelled and excluded any person who creates any disturbance during a meeting or who in his opinion has been guilty of improper conduct, and for that purpose, the Chair may direct that such person be removed by the police.
- Points of Order and Questions of Privilege 15. If a member wishes to raise a point of order or a question of privilege, he shall, upon recognition, so state and shall then state briefly the grounds therefor.
- Ruling on Point of Order or Question of Privilege 16. Upon a point of order or question of privilege being raised, the Chair shall forthwith rule upon the same, or request the City Solicitor so to do and in either case, such ruling may be appealed to the meeting upon the question "shall the ruling stand?". Neither the point of order nor the question of privilege, as the case may be, the ruling thereon, nor the question on the ruling is debatable or amendable and shall take precedence over all other business and any appeal shall be determined by a majority vote which shall not be reconsidered or rescinded.
- Person Called to Order 17. When a person is called to order by the Chair, he shall immediately cease speaking and shall not speak further unless and until recognized by the Chair.

- Debate by the Chair 18. If the Chair desires to take part in the debate, he shall, at the discretion of the Council, leave his chair and in such case, or if he desires to leave the chair for any other purpose, he shall call on one of the members to take his place until he resumes the chair.
- Reading of Motion 19. Any member may require the question or motion under discussion, or any portion thereof, to be read at any time during debate, but not so as to interrupt a person while speaking.
- Speaking to Motions 20. (a) No person shall, without the concurrence of the Chair, and a majority of the meeting, speak on any matter whether in introduction or reply for longer than ten (10) minutes.
- (b) Any member who has spoken to a motion shall not, without the concurrence of the Chair and the meeting, speak again, except
- (i) with leave of the Chair, in explanation of his previous remarks if misunderstood;
- (ii) in the case of a mover or seconder only, at the request of the Chair, to answer questions from the floor directed to the Chair;
- (iii) in the case of a mover only, who may reply closing debate upon any substantive motion after all others have had an opportunity of being heard, provided the mover specifically requests such privilege before previously yielding the floor, and further provided that prior to granting such privilege the Chair shall call for any further discussion.
- (c) Except as otherwise provided herein, all motions are debatable and amendable.
- Motion to Refer 21. A motion to refer, unless it is decided in the negative, precludes all amendments to the main question.
- Tabling Motions 22. A motion to table another motion properly before the meeting shall contain a time certain or ascertainable for the duration of the tabling and is not debatable or amendable except when, at the discretion of the Chair, the duration of tabling may be discussed so long as the merits of the motion proposed to be tabled are not entered upon.

Closing Debate

23.. Upon a reasonable opportunity for discussion of a motion, in the opinion of the Chair, being afforded and when no other person is holding the floor, a motion may be made that the question be now put, which motion is neither amendable nor debatable and if such motion is passed, the main motion or amendment as the case may be shall be forthwith voted upon without further amendment or debate. If such motion is not passed, debate upon and amendment to the main motion may continue.

Motions and
Amendments
Generally

24. No more than one main motion, amendment thereto and amendment to the amendment may be on the floor at the same time, nor shall any amendment be allowed the substance of which would substantially destroy the intent of the motion or amendment to which it is intended to apply, the purpose of which could be as readily attained by voting against the motion or amendment to which it is intended to apply. Any amendment must be relevant to the motion or amendment to which it is intended to apply and shall be made by way of insertion, deletion or deletion for substitution of words in the motion or amendment to which it is intended to apply. Any amendment shall, at the request of the Chair, upon being moved and seconded or immediately thereafter be given to the Clerk in writing. Upon being duly moved and seconded, any motion or amendment shall be read to the meeting by the Chair or by the Clerk, whereupon it shall be properly before the meeting and open to debate.

Order of Voting

25. Voting on motions and amendments shall be conducted in the reverse of the order in which they were put, that is to say, firstly, upon the amendment to the amendment if any, secondly, upon the amendment or amendments as amended as the case may be, if any, and lastly upon the motion or the motion as amended as the case may be, except in the case of times and amounts in which case the longest times and the largest amounts shall be put first.

Withdrawing or
Changing Motions

26. A motion may, with the consent of the mover and a majority of the meeting, be withdrawn or the wording thereof changed.

Adjournment of
Meeting

27. (a) A motion to adjourn the meeting shall not be debatable nor amendable, except as to the time, if any, when the meeting shall be reconvened, provided that the Chair may, subject to an appeal to the meeting, refuse to put a motion for adjournment if, in the opinion of the Chair, the motion is offered for the purpose of obstructing the meeting.

(b) Subject to subsection (a) hereof, a motion to adjourn the meeting is always in order, but if such motion is decided in the negative, no motion to the same effect may be made until the meeting shall have completed some intervening proceeding.

- Adjournment of Debate 28. A motion to adjourn debate, if no time is mentioned therein, shall be treated in the same manner as a motion that the question be now put as hereinbefore provided.
- Proceed to Next Order of Business 29. A motion to proceed from the present to the next order of business is not debatable or amendable and if carried, the present order of business shall be brought before the meeting after completion of the orders of business and before the meeting is finally adjourned.
- Reconsideration 30. A motion may be made, upon previous notice, to reconsider a negative vote on any other motion. A motion to reconsider is not amendable but is debatable if the motion the vote of which is proposed to be reconsidered was itself debatable.
- Rescinding 31. A motion may be made, upon previous notice, to rescind an affirmative vote upon any other motion. A motion to rescind is not amendable, but is debatable if the motion the vote of which is proposed to be rescinded was itself debatable.
32. Notwithstanding the foregoing, a motion to reconsider or rescind another motion, as the case may be, may be made only once, and then only if the mover voted in the majority upon the motion sought to be reconsidered or rescinded.
- Exception 33. Notwithstanding the foregoing, a motion to reconsider or to rescind may not be put if the motion or the vote thereon to which it is intended to apply has already been acted upon, to the extent that the City has undertaken or become subject to any liability or obligation.
- Similar Motions 34. No substantive motion or amendment which is the same as or substantially similar to a previous substantive motion or amendment voted upon by a meeting may be put to the same meeting or any subsequent meeting prior to the next election for a seat or seats on Council.
- Notice Required 35. Without the affirmative vote of two-thirds of the members present to be taken without debate or amendment, no motion introducing a matter not appearing upon or necessarily arising out of a matter appearing upon the agenda for a meeting may be made unless notice of such motion has been given at a previous meeting of Council held at least five (5) days previously, or written notice thereof has been personally delivered to the members of Council, other than the mover thereof at least five (5) days previously.

- Severing Motion 36. Where a question under consideration contains distinct propositions, which are not of necessity related to each other, the vote upon each proposition shall be taken separately when any member so requests or when the Chair so directs.
- Committee of the Whole 37. If the meeting has resolved itself into committee of the whole, motions thereat shall be limited to those which report to the meeting upon its resumption, matters referred to the committee or which resolve to revert from committee of the whole and resume the meeting and in either case need not be seconded. The Chair, with the consent of the meeting, may chair the committee of the whole.
- By-laws 38. The question "that this by-law be read a first time" shall be decided without amendment or debate but motions for subsequent readings are amendable and debatable.
- Petitions 39. Every written communication reaching the Clerk or the Commissioners and intended for City Council shall be fairly written or printed on paper and shall be signed by at least one person whose address is also shown.
40. When a communication intended for City Council is received by the Clerk he shall place it on the Agenda of Council with copies to the Chairman of the appropriate Standing Committee and the Commissioners, unless he considers that the matter contained in the communication is impertinent, improper or libelous in which case he shall advise the originator of the communication that it is not being sent forward to the Council.
41. If Council decides by a two-thirds majority of members present that a communication sent to it deserves immediate action then the matter may be dealt with at that Council meeting.
42. Any type of communication received by the Council may be referred to a Committee of Council or may be referred to the City Commissioners for report.
43. (a) When Council deals with a communication before it and agrees to hear speakers respecting the communication then not more than two persons, one on each side of the question, shall be heard upon any one question except by a two-thirds vote of the members of Council then present.
- (b) No person shall address Council for more than five minutes upon any question except with the approval of the majority of Council members then present.

44. Persons wishing to make representations directly to Council will first arrange to be heard by applying to the Mayor, the Commissioner or the City Clerk.

Beauchesne

45. Any matter which is not hereinbefore provided for or sufficiently provided for shall be determined in accordance with "Procedure at Meetings in Canada" by Arthur Beauchesne.

Repeal

46. By-law No. 2103 is hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL this _____ day of _____ A.D., 1969.

READ A SECOND TIME IN OPEN COUNCIL this _____ day of _____ A.D., 1969.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this _____ day of _____ A.D., 1969.

MAYOR

CITY CLERK