

A G E N D A

FOR THE *REGULAR MEETING OF RED DEER CITY COUNCIL*

TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL

MONDAY, SEPTEMBER 23, 2002

COMMENCING AT *4:30 P.M.*

- (1) Confirmation of the Minutes of the regular meeting of Monday, September 9, 2002.
- (2) **UNFINISHED BUSINESS**
 1. Land & Economic Development Manager – *Re: West Lake West Park Extension*
 - (a) *Land Use Bylaw Amendment 3156/PP-2002 / Rezoning of Lands Required for the South Entrance Road for the West Park Extension (West Lake) Subdivision / Junction of Webster Drive (60th Avenue) and 32nd Street / Trademark West Park Inc. / The City of Red Deer*
(Consideration of 3rd Reading of the Bylaw)
 - (b) *Road Closure Bylaw 3300/2002 / West Lake/West Park Extension / 32nd Street (Plans 2886 TR and 812 2461) and 60th Avenue Road Closures*
(Consideration of 3rd Reading of the Bylaw)

(3) **PUBLIC HEARINGS**

(4) **REPORTS**

1. Inspections & Licensing Manager – Re: *Refuse/Recycle Containers* . .5
2. Land & Economic Development Manager – Re: *Revision of Council Policy 5318 - Incentive Program for the Renovation of Existing Buildings in the Downtown BRZ / Downtown Business Association and Mainstreet Program Application for Funding Downtown Tree Lighting* . .13
3. Tax Collector – Re: *Commencement of 2002 Tax Sale Process* . .29
4. Red Deer Policing Committee – Re: *Alberta Urban Municipalities Association / Survey on Report of the Alberta MLA Policing Review Committee* . .34

(5) **CORRESPONDENCE**

(6) **PETITIONS AND DELEGATIONS**

1. Terri Smethurst: *Petition for Local Improvement: Paved Lane Between 56 Street & 57 Street* . .55

(7) **NOTICES OF MOTION**

(8) **WRITTEN INQUIRIES**

(9) **BYLAWS**

- | | | |
|----|--|-----------|
| 1. | 3156/PP-2002 – Land Use Bylaw Amendment - Rezoning of Lands Required for the South Entrance Road for the West Park Extension (West Lake) Subdivision / Junction of Webster Drive (60 th Avenue) and 32 nd Street / Trademark West Park Inc. / The City of Red Deer
(3 rd Reading) | .61
.1 |
| 2. | 3300/2002 – Road Closure Bylaw - West Lake/West Park Extension / 32 nd Street (Plans 2886 TR and 812 2461) and 60 th Avenue Road Closures
(3 rd Reading) | .63
.1 |

MEMORANDUM

Date: September 16, 2002

To: Kelly Kloss, City Clerk

From: Howard Thompson, Land & Economic Development Manager

Re: **WEST LAKE / WEST PARK EXTENSION
ROAD CLOSURES BYLAW NO. 3300/2002 AND LAND USE BYLAW
AMENDMENT 3156/PP-2002
32ND STREET (PLANS 2886 TR and 812 2461) AND 60TH AVENUE**

Further to my memo of August 2, 2002 and Parkland Community Planning Services memo of July 23, 2002, City Council has given 1st and 2nd readings to Land Use Bylaw Amendment 3156/PP-2002 and the associated road closure Bylaw No. 3300/2002 but held off on 3rd readings until Webster Drive was completed. It has come to my attention that the current alignment of the current 60th Avenue intersection with 32nd Street is the same as the future Webster Drive as shown on the attached aerial map. Also the Developer requires the rezoning to proceed in order to comply with their application for subdivision. The administration and Parkland Community Planning Service recommend Council proceeds with 3rd readings of both the amendment and the road closure at this time.

Please note that this memo does not affect our previous recommendation to hold off 3rd reading of Bylaw No. 3296/2002 for the closure of 60th Avenue from 32nd Street to Wishart Street until Webster Drive is in place.

Recommendation:

That City Council proceeds with third reading of Land Use Bylaw Amendment 3156/PP-2002 and the associated road closure Bylaw No. 3300/2002.

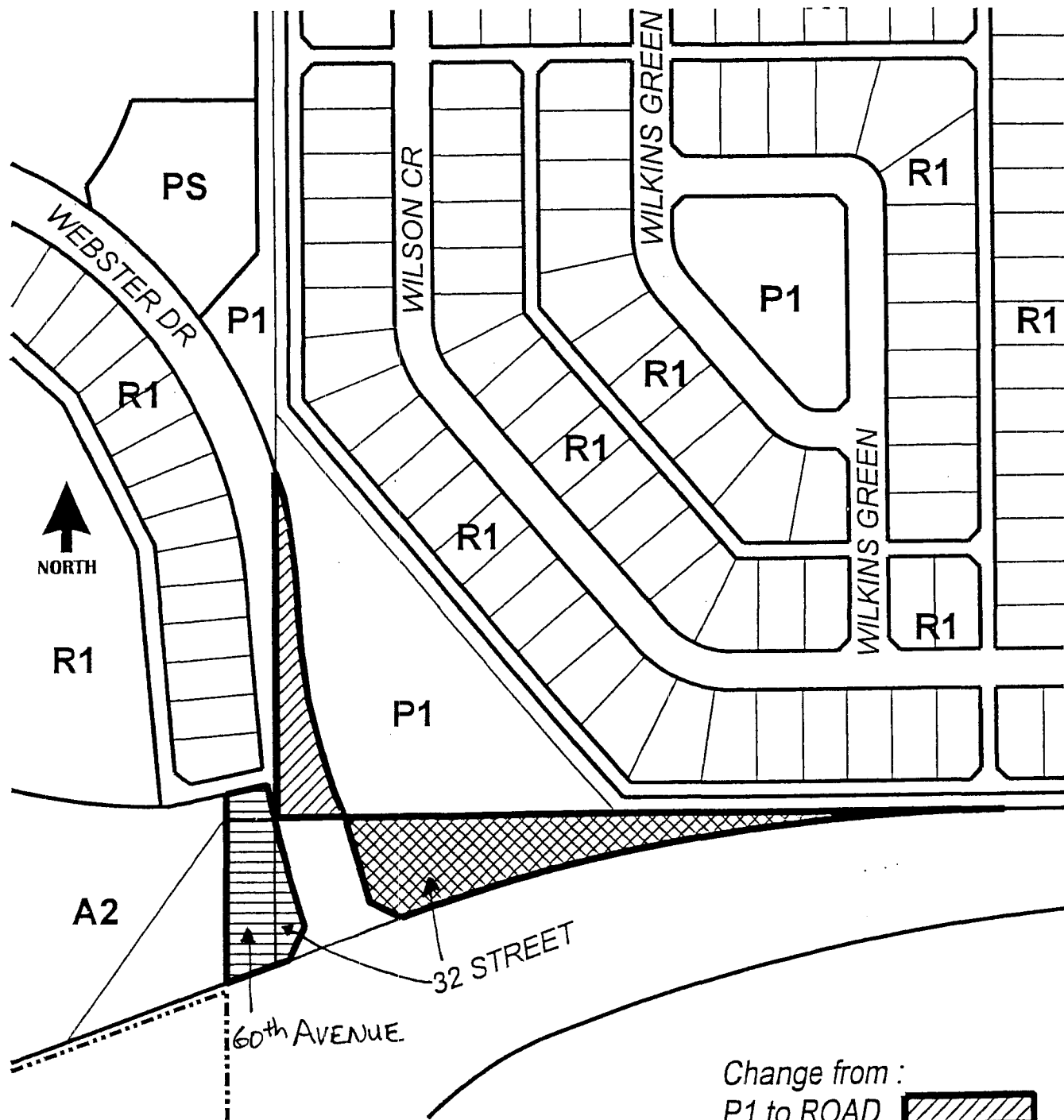


Howard Thompson

Attach.

- c. Director of Development Services
Paul Meyette and Frank Wong, Parkland Community Planning Service

he City of Red Deer PROPOSED LAND USE BYLAW AMENDMENT



AFFECTED DISTRICTS:
P1 - Parks and Recreational
A2 - Environmental Preservation

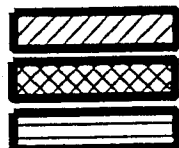
ROAD CLOSURE

Change from :

P1 to ROAD

ROAD to P1

ROAD to A2



MAP No. 44 / 2002
BYLAW No. 3156 / PP - 2002

TO WISHART ST.

FUTURE
ROAD
CLOSURE
BYLAW
NO. 3300/2002

60th
AVE

32nd
ST.

32nd ST.

ROAD CLOSURE
BYLAW NO. 3300/2002

N

Comments:

I agree with the recommendation of the Land & Economic Development Manager.

"N. Van Wyk"
City Manager



Council Decision – September 23, 2002

FILE

City Clerk's Department

DATE: September 24, 2002

TO: Howard Thompson, Land & Economic Development Manager

FROM: City Clerk

SUBJECT: (a) Land Use Bylaw Amendment 3156/PP-2002
Rezoning of Lands Required for the South Entrance Road for the West Park Extension (West Lake) Subdivision / Junction of Webster Drive (60th Avenue) and 32nd Street / Trademark West Park Inc. / City of Red Deer

(b) Road Closure Bylaw 3300/2002
West Lake/West Park Extension
32nd Street (Plans 2886 TR and 812 2461) and 60th Avenue Road Closures

Reference Report:

Land & Economic Development Manager, dated September 16, 2002

Bylaw Readings:

Land Use Bylaw Amendment 3156/PP-2002 and Road Closure Bylaw 3300/2002 were given third readings. Copies of the bylaws are attached.

Report Back to Council: No

Comments/Further Action:

Land Use Bylaw Amendment 3156/PP-2002 provides for a consolidation and rezoning of lands resulting from the closing of 60th Avenue as part of the process required to finalize a land sale agreement for land required from the south entrance road for the West Park Extension (West Lake) Subdivision. This office will send out the updates to the Land Use Bylaw in due course.

Road Closure Bylaw 3300/2002 accommodates the new intersection of Webster Drive with 32nd Street and will also allow for the re-designation of a portion of 32nd Street East of Webster Drive to Municipal Reserve in the West Park Extension (West Lake) Subdivision. A certified copy of Road Closure Bylaw 3300/2002 is attached for your use.



Kelly Kloss
City Clerk

/chk
attchs.

c Director of Development Services
Inspections & Licensing Manager
City Assessor
Parkland Community Planning Services
D. Kutinsky, Graphics Designer
C. Adams, Administrative Assistant
S. Eklund, City Clerk's Clerk Steno

BYLAW NO. 3300/2002

Being a bylaw to close portions of road in the City of Red Deer, as described herein.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

1 The following portions of roadway in the City of Red Deer are hereby closed:

"All that portion of Road Allowance lying east of and adjacent to the east boundary of Section 7-38-27-4, and lying within Plan _____, containing 0.123 hectares more or less."

"All that portion of 32 Street as shown on Plan 2886TR lying within Plan _____, containing 0.499 hectares more or less."

"All that portion of 'Addition to 32nd Street' as shown on Plan 8122461 lying within Plan _____, containing 0.054 hectares more or less."

READ A FIRST TIME IN OPEN COUNCIL this 12th day of August 2002.

READ A SECOND TIME IN OPEN COUNCIL this 9th day of September 2002.

READ A THIRD TIME IN OPEN COUNCIL this 23rd day of September 2002.

AND SIGNED BY THE MAYOR AND CITY CLERK this 23rd day of September 2002.


MAYOR


CITY CLERK

**CERTIFIED TO BE A TRUE AND CORRECT
COPY OF THE ORIGINAL BYLAW.**


CITY CLERK

BYLAW NO. 3156/PP-2002

Being a bylaw to amend Bylaw No. 3156/96, the Land Use Bylaw of the City of Red Deer.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:


- 1 The "Use District Map E6" contained in "Schedule B" of the Land Use Bylaw is hereby amended in accordance with the Land Use District Map No. 44/2002 attached hereto and forming part of the bylaw.

READ A FIRST TIME IN OPEN COUNCIL this 29th day of July 2002.

READ A SECOND TIME IN OPEN COUNCIL this 26th day of August 2002.

READ A THIRD TIME IN OPEN COUNCIL this 23rd day of September 2002.

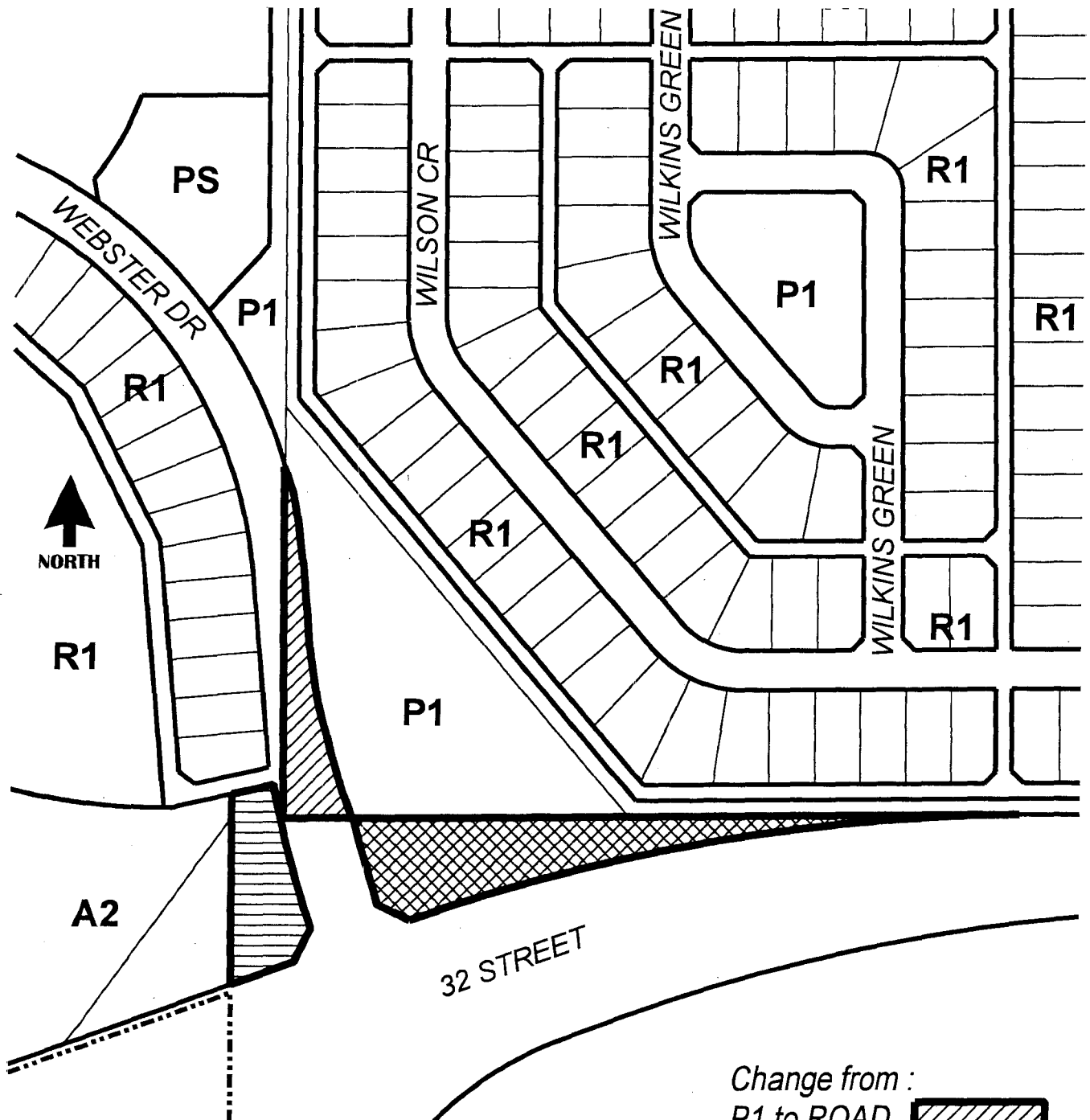
AND SIGNED BY THE MAYOR AND CITY CLERK this 23rd day of September 2002.


MAYOR


CITY CLERK

The City of Red Deer

PROPOSED LAND USE BYLAW AMENDMENT



AFFECTED DISTRICTS:

P1 - Parks and Recreational

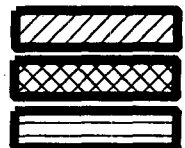
A2 - Environmental Preservation

Change from :

P1 to ROAD

ROAD to P1

ROAD to A2



MAP No. 44 / 2002
BYLAW No. 3156 / PP - 2002



DATE: September 16, 2002

TO: City Clerk

FROM: Greg Scott
Inspections & Licensing Manager
Joyce Boon
Inspections & Licensing Supervisor

RE: Refuse & Recycle Containers

On September 9, 2002 the Municipal Planning Commission recommended that Council of the City of Red Deer consider an Amendment to the Sign Bylaw to incorporate the use of refuse/recycle containers with advertising panels, within the City.

History of the project:

In 2001 the Downtown Business Association, along with various City Departments, entered into a pilot project for the use of Refuse & Recycle Containers in the downtown and other City facilities.

The pilot project was for a one-year period, which is now completed, and the Downtown Business Association as well as the City of Red Deer Transit Department is requesting to implement the project on a permanent basis.

These recycle/refuse containers are 2 feet wide x 4 feet high x 5 feet long and display advertisements from local businesses. Advertising on these types of structures is not presently allowed under the regulations of the Sign Bylaw.

Request from Transit Department and Downtown Business Association for the continuation of the project.

The Transit Department is requesting approval for approximately 34 of these units to be placed around the downtown transit terminal and various other bus zones throughout the City, excluding residential areas.

The Downtown Business Association is proposing to have approximately 20 – 30 of these recycle/garbage containers within the downtown.

Sign Bylaw

Section 12 in the Sign Bylaw provides for *signage and advertising signs displayed in or on buses, or on bus shelters and bus stop seats located on streets under an agreement with the City*. This type of signage does not require a sign permit.

City Clerk
 September 16, 2002
 Page 2

Presently based on the Land Use and Sign Bylaw, Temporary or Portable signs are not permitted or discretionary in the downtown. Philosophically the advertising signage being proposed to the garbage/recycle containers could also be viewed as temporary or portable signage. This being the case, the Inspections and Licensing Department wants to make Council aware that supporting the use of these containers also includes the support of the commercial advertising proposed for the exterior of the structure.

The proposed advertising/recycle containers supplied by Reid Signs could be deemed similar to bus shelter advertising as long as the supplier and the Downtown Business Association have an agreement satisfactory to the City Solicitor with the City of Red Deer. The agreement would include a number of issues relative to the location, size, etc necessary for installation of the containers.

Considerations

The Municipal Planning Commission had a number of concerns to the continuation of the project, some of which were:

Size and the stainless steel material of the containers

Location of the containers around the city

Is the Transit Terminal a better location for the containers rather than the containers being distributed around the downtown?

Do the containers fit within the intent of the Greater Downtown Action Plan?


The large display of advertising signs on the containers

Would a License to Occupy be required for the location on city streets?

What type of an agreement would be required for the maintenance and upkeep of the containers?

Recommendation

The Inspections & Licensing Department recommends that prior to developing a Sign Bylaw amendment, the dynamics relating to the design and implementation of Refuse & Recycle containers be presented to and reviewed by the City Solicitor, Greater Downtown Action Plan Riverside Meadows Policy Committee, and the Main Street Program. Based on feedback and comments a Sign Bylaw amendment could then be drafted and presented to City Council for consideration.



Greg Scott
 Inspections & Licensing Manager



Joyce Boon
 Permits & Licensing Supervisor

cc Bryon Jeffers, Director of Development Services



July 30, 2002

Greg Scott
Inspections & Licensing
City of Red Deer

Re: Sign By-law amendment

The Downtown Business Association has been working with various city of Red Deer departments during the past year to conduct a pilot project on use of recycle bins in the downtown area and at Parks and Recreation facilities.

We are reaching the end of the pilot project. If the decision is made to retain the recycle bins it is our understanding an amendment is required to the existing sign by-law to permit advertising on the recycle bins.

This letter is to request that a amendment to permit advertising on recycle bins be prepared and presented to City Council for their consideration.

Thank you for your assistance in this matter.

Sincerely,

Ray Congdon
Executive Director

REC/jlm

Date: September 3, 2002

8

Memo To: Municipal Planning Commission

Memo Fr: Transit Manager

Subject: Sign Bylaw No. 3163/96
Refuse / Recycle Containment at Transit Zones with Advertising Panels

The Sign Bylaw No. 3163/96 needs revision to allow the Transit Department to enter into a License Agreement to provide refuse/recycle containment, with advertising panels, at transit zones. Your consideration and supportive recommendation to City Council is respectfully requested. We wish to take this to City Council on September 23, 2002.

Background

With the hope of having proper refuse containment at transit zones, without cost to the City, the Transit Department revised the Transit Bus Bench Agreement effective December 1999 to include a clause allowing the Contractor first right to provide this service, if the City chose to supply this service. At that time we did not consider this any further. The previous Contractor did not wish to provide this service but agreed to empty the 4 barrels we have at key locations at no cost, until we determined whether the service would be expanded. This currently saves the City roughly \$2,000 annually. With the recent assignment of this License Agreement to Reid Signs (Western OMG) came the opportunity to have this service provided at no cost to the City and expanded. They wish to provide the same units that are being considered in the pilot project for the Downtown Business Association. This also includes units that have been placed in the Terminal, as part of the DBA's pilot project.

The intent is to provide as many units as is feasible for the Contractor while meeting our needs within the Transit Terminal and at transit zones at or near major commercial areas. In order for the Contractor to manage emptying these units, at no cost to the City, the revenue generated from advertising can not be shared with the City at least in the short term. At this point they are willing to provide 34 units, which will meet current needs and some expansion. It is not our intent to provide this level of service throughout residential areas.

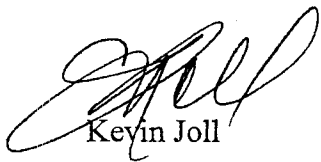
The risks associated with not allowing this type of transit zone furnishing will mean future transit department capital and operating costs to manage refuse/recycling. Capital cost to place containment units in the Terminal alone is estimated at \$5,000 and does not include emptying these units. Most of the units in the Terminal are full within 2 to 3 days. There is also the factor of littered transit areas along major corridors if we do not address this. The current infrastructure of refuse containment in bus shelters, and at the 4 transit zones, does not meet needs and certainly does not address any recycling.

To provide this service the Sign Bylaw No. 3163/96 must be revised to allow the Transit Department to provide this service through a License Agreement, as it is with other transit zone furnishings and on buses. Section 12 (b) exempts advertising on buses, on shelters, and benches as signs that do not require a permit. This section needs to be revised to include refuse/recycle containment units.

This matter has been presented to the City's Senior Management Team for their consideration and the portfolio of that presentation is attached with this document. The intent of the presentation was to show available product and typical placement of units within transit zones. Concerns that were raised were the look of the stainless steel units in our city and whether more advertising at transit zones was appropriate in our community. The units can be powder-coat painted to any colour but Reid Signs recommends the longevity and cleanliness of the stainless steel units.

The Transit Department prefers stainless steel units for this same reason and we strongly believe this service will improve the image of transit service and improve our environment through recycling and more available refuse containment.

Thank you for considering this.



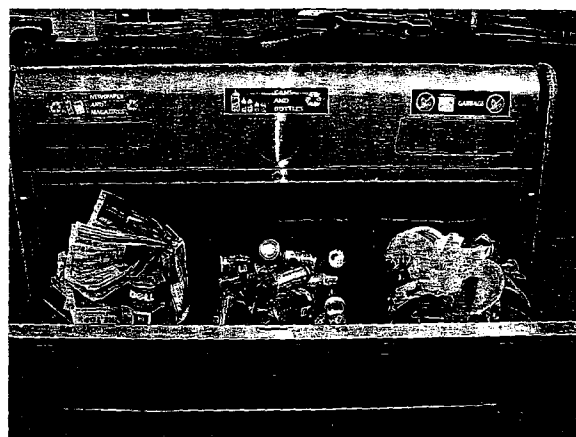
Kevin Joll

/kj

Attachments

Bylaw Section 12 (b); Bus Bench License Agreement
Reid Signs Portfolio as presented to SMT

Reid Signs



***The Recycling
Advantage***

City Clerk's Department

DATE: September 11, 2002
TO: City Council
FROM: Municipal Planning Commission
SUBJECT: Refuse/Recycle Containers with Advertising Panels

At its meeting of Monday, September 9th, the Municipal Planning Commission discussed the use of Refuse/Recycle Containers with Advertising Panels, within the City of Red Deer. The Downtown Business Association has piloted the use of these containers for over the past year and the Transit Department is now considering the use of the containers at the Transit Terminal and at various bus shelter locations.

Following discussion, the motion shown below was introduced and passed.

“RESOLVED that the Municipal Planning Commission recommends that Council of the City of Red Deer considers an amendment to the Sign Bylaw to incorporate the use of refuse/recycle containment with advertising panels, within the city; and

That Council initiate consultation with affected user groups including the Greater Downtown/Riverside Meadows Action Plan Committee, the Main Street Project and the Downtown Business Association relative to the use of these containers in the downtown; and

That the differing needs of the Transit Department and the Downtown Business Association be considered separately.”

This is provided for Council's information.

Lorna Watkinson-Zimmer, Chair
Municipal Planning Commission

Comments:

I concur with the Inspections & Licensing Manager that we obtain further input from the City's Solicitor as well as the Greater Downtown Action Plan/Riverside Meadows Policy Committee and the Downtown Business Association including the Main Street Program. This assumes that Council is willing to consider a change to the sign bylaw that would increase the amount of commercial advertising on public property such as boulevards and sidewalks throughout the community. The amendment to the bylaw would then provide the opportunity for the placement of waste and recycling containment units in the Downtown and adjacent to bus stops in the community. In considering whether Administration proceeds to the next round of consultation on this matter, Council should consider the implications of two issues:

1. The proliferation of commercial advertising on the containment units in the Downtown and throughout the community at bus stops.
2. The fact that the containment units proposed will form a part of the Downtown streetscape for many years to come.

If City Council is reluctant to consider these issues at some future time, then it is advisable to not proceed with the consultation. However, if Council wishes to have the views of the various stakeholders prior to making a decision, then consultation should proceed.

"N. Van Wyk"
City Manager

B/F Council

Kelly Kloss

From: Kelly Kloss
Sent: September 12, 2002 11:22 AM
To: 'p. j. wyntjes'
Cc: Greg Scott; Bryon Jeffers; Kevin Joll; 'Downtown Business Association'; City Manager; Mayor
Subject: RE: big steel garbage bins

Dear Ms. McNamee-Wyntjes,

Thank you for your feedback. By way of a copy of this email I have forwarded to the departments who are reviewing the installation of these receptacles.

Kelly Kloss

City Clerk, City of Red Deer
Phone: (403) 342-8134
Fax: (403) 346-6195
Email: kellyk@city.red-deer.ab.ca

From: p. j. wyntjes
Sent: September 12, 2002 10:32 AM
To: Cityclerk@city.red-deer.ab.ca
Cc: psmcwyn123@shaw.ca
Subject: big steel garbage bins

I am grateful for the opportunity to tell someone how I feel about those ugly steel garbage/recycle bins.

First, I am glad that there is recycling, however, I agree with the council person that the poor people dig through the garbage and take care of that issue and take care of themselves at the same time.

If you are going to insist on these ugly things, then the money should go to the People's Place to feed the poor who would otherwise benefit from the bottle return.

As for garbage, yes, the pretty wooden bins fit into our city better and the steel ones are probably vandal proof, but what are we giving up for vandal proofing?

First you allow bars to stay open forever (exaggeration for a point, do not dwell on this) ,and surprise surprise there is a problem for the other businesses downtown and that costs money to handle. So to avoid some vandalism, you let big ugly steel boxes go up all over our lovely downtown!

And who gets to decide if they stay?

I think that since this issue finally got some attention, you should publish an address where people can vote for or against these ugly things. And where citizens might find them acceptable.

I agree that they might be acceptable by the bus depot - but no where else!

If you insist on ugly, how about making them smaller?

I hope that this is not too petty an issue for our lovely mayor. I want to let you know that I do "Have a life" (re: 'get a life' comment about water softening - get a little more offensive Gail), however those ugly steel bins just do not fit our lovely downtown! I thought that there was a big drive to beautify downtown?

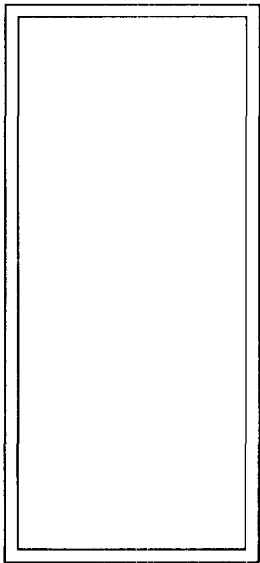
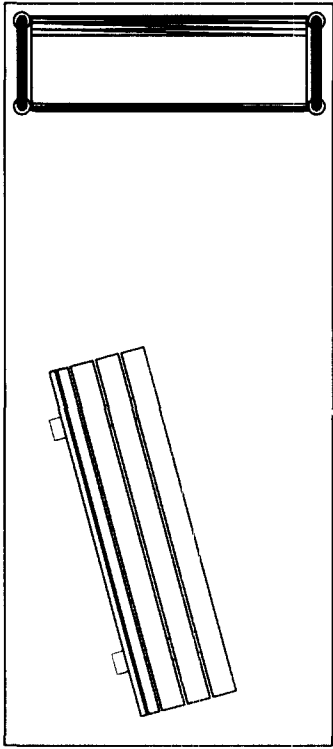
My opinion
Sheila McNamee-Wyntjes

15 Fir Street
psmcwyn123@shaw.ca

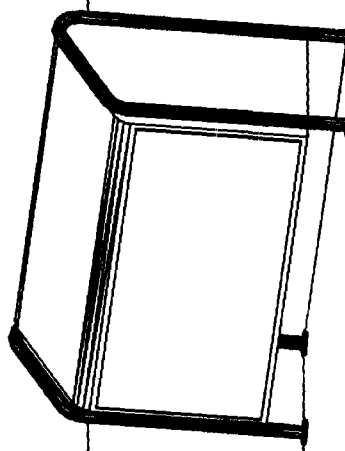
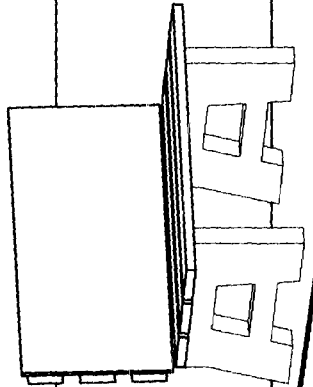
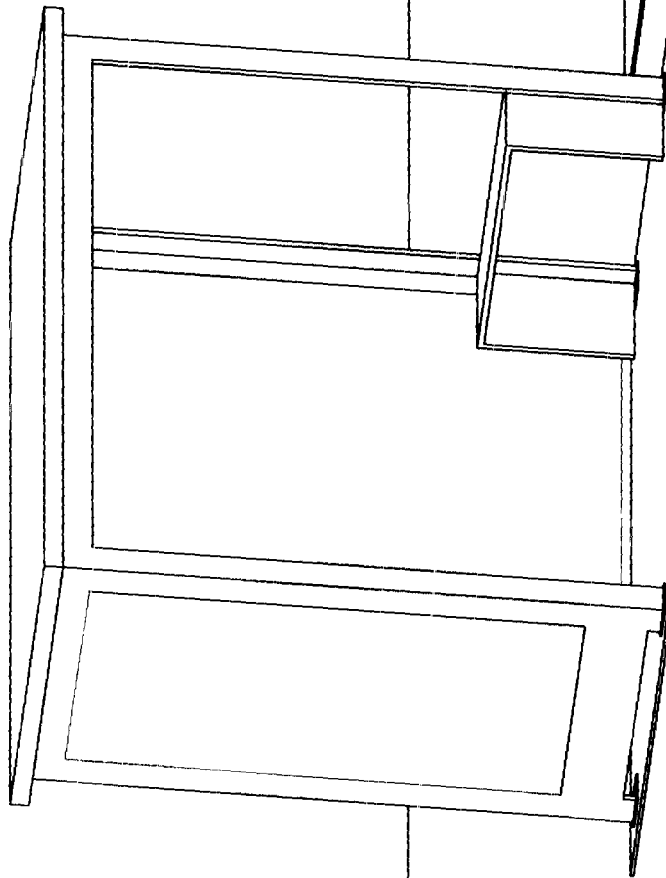
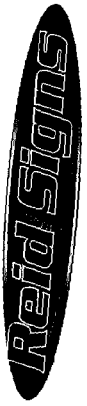
[This message has been scanned for security content threats, including computer viruses.]



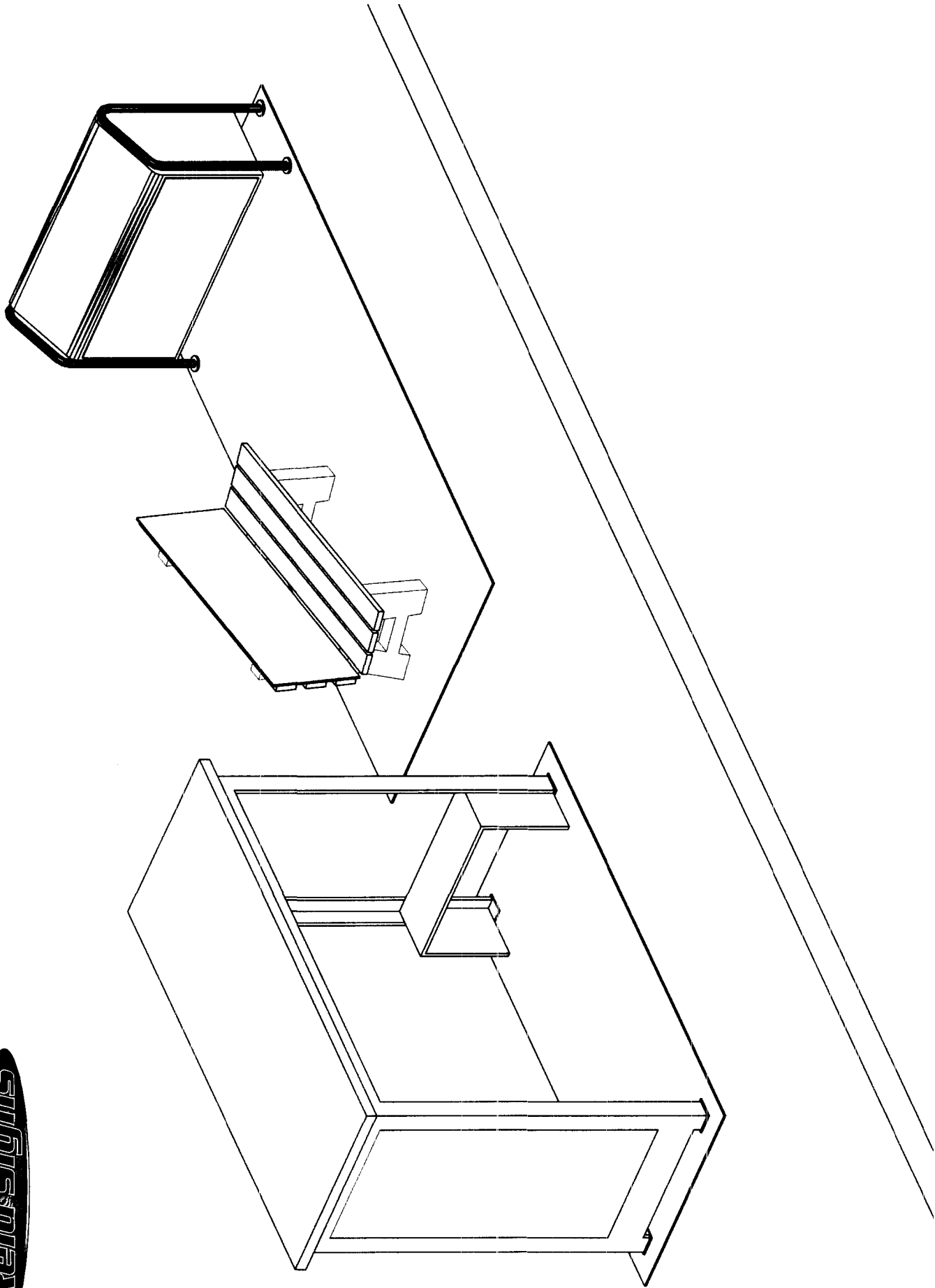
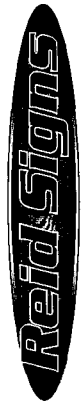
***The Recycling
Advantage***

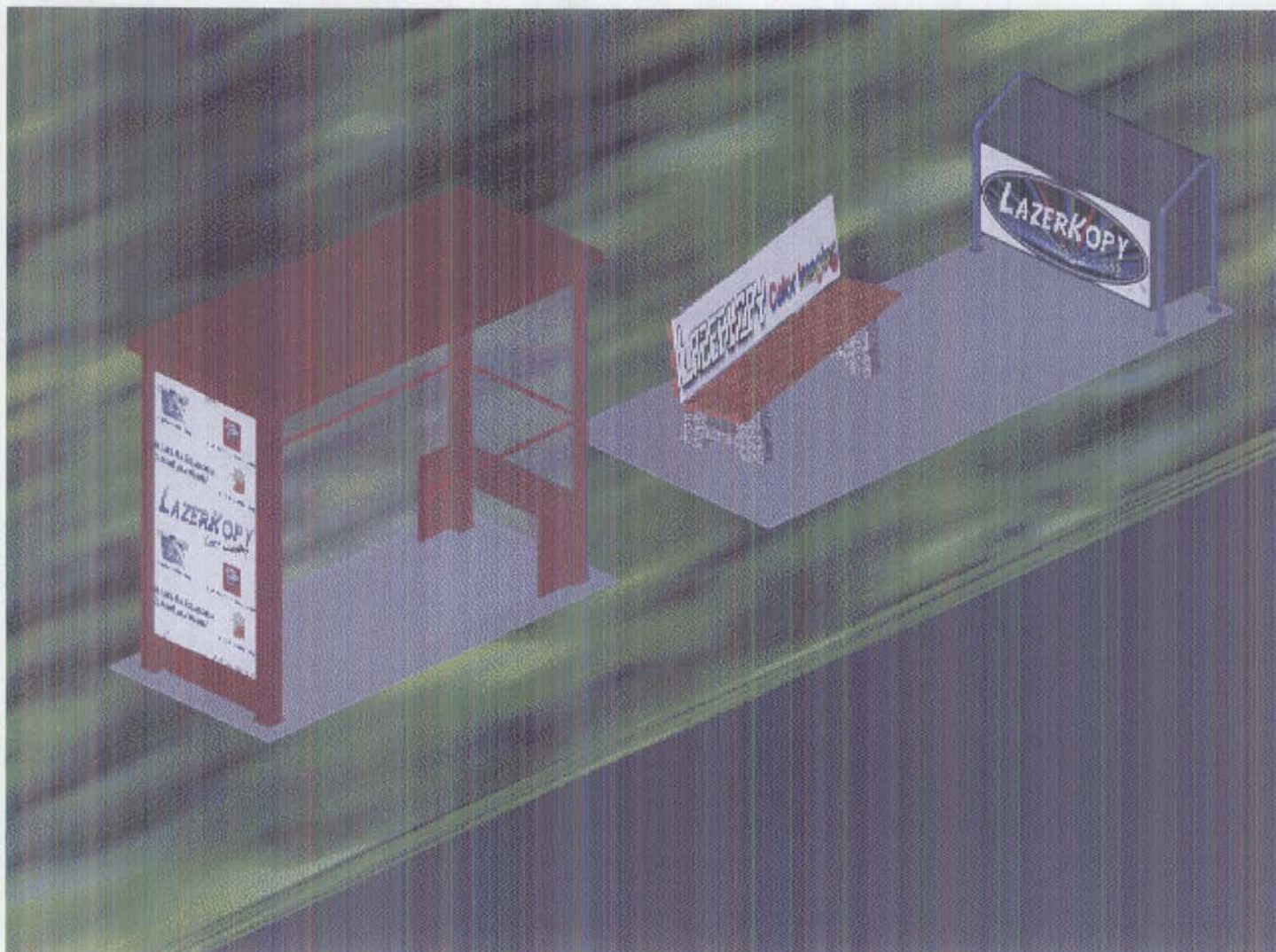


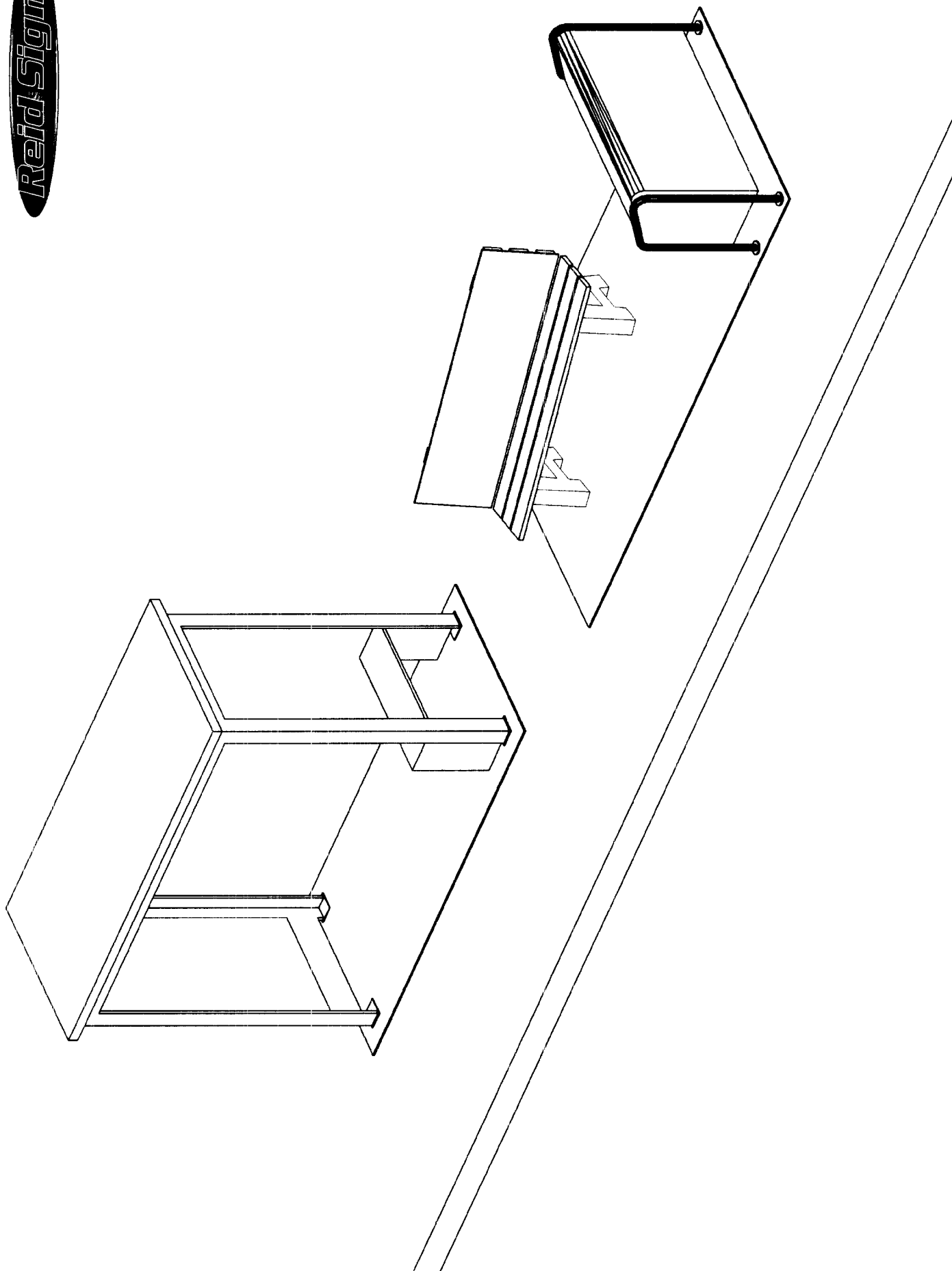
Street















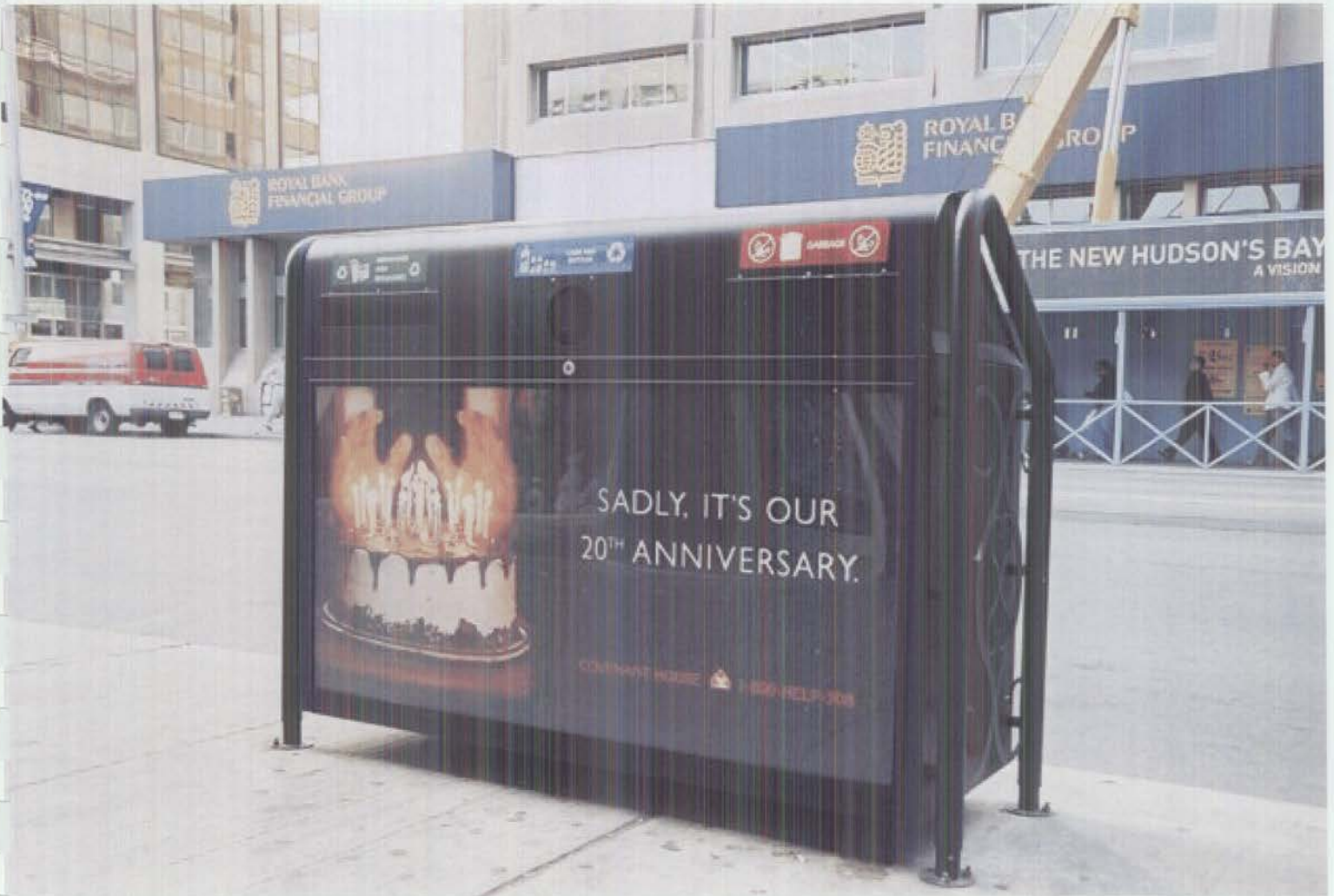
















City Clerk's Department

DATE: September 24, 2002
TO: Greg Scott, Inspections & Licensing Manager
FROM: City Clerk
SUBJECT: Refuse and Recycle Containers

Reference Report:

Inspections & Licensing Manager & Inspections & Licensing Supervisor, dated September 16, 2002

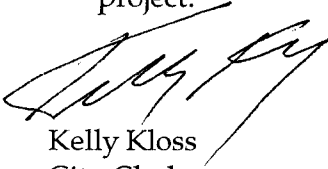
Resolutions:

Resolved that Council of The City of Red Deer having considered the report from the Inspections & Licensing Manager and Inspections & Licensing Supervisor, dated September 16, 2002, re: Refuse & Recycle Containers, hereby directs Administration to proceed with the consultation process of expanding commercial advertising on refuse and recycle containers on public property throughout the community.

Report Back to Council: Yes, once the consultation process is complete.

Comments/Further Action:

1. Public Consultation : The following avenues are to be utilized:
 - a) Comments from the Greater Downtown/Riverside Meadows Policy Committee
 - b) Comments from the Downtown Business Association including the Main Street Committee
 - c) Use of the Web Site and advertising to invite public comments
 - d) Informational handouts outlining the issues for the public
 - e) Comments from Communities in Bloom
2. Statistics : Please provide Council with statistics on the usage and success of the pilot project.



Kelly Kloss
City Clerk

/chk

- c Director of Development Services
Transit Manager
Downtown Business Association

Item No. 2



Memo

Date: September 16, 2002

To: Kelly Kloss, City Clerk

From: Howard Thompson, Land & Economic Development Manager

Re: **Revision of Council Policy No. 5318, Downtown BRZ Incentive Program
Downtown Business Association and Mainstreet Program Application for
Funding Downtown Tree Lighting**

Please find attached for City Council's consideration:

- an application from the Downtown Business Association and the Mainstreet Program to access \$10,000.00 from the Downtown Revitalization Reserve to implement a Downtown Tree Lighting Program for 40 trees on 49th and Ross Streets between 48th and 51st Avenues,
- a memo requesting comments from the Greater Downtown Riverside Meadows Internal Implementation Committee and a summary of their respective responses fully supporting the application,
- a revised budget from the Downtown Business Association and the Mainstreet Program amending the request to \$10,600.00 in response to E. L. & P.'s comments indicating that each tree will require a timer or photo cell to automatically turn on and off the lights, and
- a proposed revision of City Council Policy No. 5318 that replaces all references to the 'Downtown Concept Plan' with the 'Greater Downtown Action Plan' and the 'Downtown Planning Committee' with the 'Greater Downtown Riverside Meadows Internal Implementation Committee'.

Recommendation:

On behalf of the Greater Downtown Riverside Meadows Internal Implementation Committee, I respectfully recommend that City Council approves:

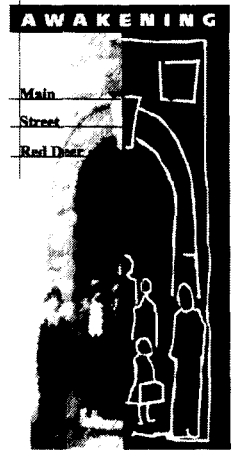
1. the revision of City Council Policy No. 5318, and
2. the application from the Downtown Business Association and the Mainstreet Program to fund up to \$10,600.00 from the Downtown Revitalization Reserve to implement a Downtown Tree Lighting Program for 40 trees on 49th and Ross Streets between 48th and 51st Avenues.

A handwritten signature in black ink, appearing to read "H. Thompson".

Howard Thompson

Attach.

- c. Norbert Van Wyk
Charlaine Rausch, Corporate Planning & Communications



September 3, 2002

Howard Thompson
Land and Economic Development
City of Red Deer
Box 5008
Red Deer, AB
T4N 3T4

Dear Mr. Thompson;

RE: Downtown Tree Lighting

Please accept the attached application on behalf of the Red Deer Downtown Business Association and the Red Deer Main Street Project for funds from the Downtown Revitalization Reserve to install white lights in 40 trees in the downtown. This is a continuation of the streetscape improvements that have already been completed such as new sidewalks and light standards on Ross and 49th Street. The infrastructure is already in place.

Together we are working to implement recommendations from the Greater Downtown Action Plan and the Red Deer Main Street Resource Team Report. By installing white lights in 40 trees on 49th and Ross Street between 51st and 48th Avenue we are improving the streetscape, enhancing key pedestrian routes, improving safety perceptions, and encouraging entertainment and tourism in the downtown, which are all key recommendations in the two documents and have long been concerns of the BRZ membership.

We see this an early and relatively low cost success for the downtown and are willing to work with the City to make this project happen this fall. If you have any questions, please don't hesitate to call 340-8696.

Sincerely,

Ray Congdon
Executive Director
Red Deer Downtown Business Association

Tara Senft
Project Coordinator
Red Deer Main Street Project

Cc. Norbert Van Wyk, Greater Downtown Action Plan Implementation Committee
Enc.

Downtown Tree Lighting

Background

The Red Deer Downtown Business Association in partnership with the Red Deer Main Street Project, has been working to implement recommendations from the Greater Downtown Action Plan and Red Deer Main Street Resource Team Report. The lighting of 40 downtown trees is a high quality streetscape improvement that improves key pedestrian routes, enhances distinctive streets, encourages entertainment and tourism as well as enhances safety.

The Project is applying for funding from the Downtown Revitalization Reserve to complete the tree lighting, which was created in 1998 from interest accrued from the Incentive Program for the Renovation of Existing Buildings in the downtown business revitalization zone. The funds in this reserve were for projects recommended in the “Downtown Concept Plan” or the Greater Downtown Action Plan as we have today. The downtown tree lighting would be a continuation of the streetscape improvements such as new sidewalks and light standards that have already been completed on Ross and 49th Street.

Purpose of the Initiative

This initiative involves adding festive white lights to approximately 40 trees in the downtown core. Downtown merchants have long been in support of this idea but the financial resources have restrained this idea. This would be a brilliant improvement to the lighting in the downtown and would increase perceived safety for those in the area in the evening, especially in winter. It would also highlight the façade enhancements that Main Street will complete and will open the door to evening festivals and pedestrian use. The downtown needs to be a 24-hour venue. The City installed power on the street in the 1980's for these purposes and will have it fully repaired and operational this summer. The infrastructure is already in place.

The proposed target population for this Project is the following:

- Citizens and visitors, of all ages, who use the downtown in the evening and perceive it as unsafe
- Downtown merchants who stay open at night and participate in festivals and events
- Property owners who participated in the Main Street Project and would like the newly rehabilitated façade to be seen at night as well.
- Shoppers who perceive the downtown as unsafe and like the atmosphere created by the lights.
- Investment attraction
- Downtown community organizations will have their objectives met

Community Need

The need to expand the existing lighting program into the downtown core is supported by two key documents, which were both, created with extensive community consultation. Firstly, the Greater Downtown Action Plan calls for more decorative lighting in the downtown core, based on the fact that a survey completed for the Plan

found that only 36% of respondents felt safe in the downtown at night. When asked what would increase their sense of safety, 87% of all respondents identified the need for more lighting. Typically women, children, and the elderly report a higher perception of risk than the overall population, as these groups represents well over 65% of Red Deer's residents (1999 City Census) this is a significant concern in revitalizing the downtown area.

Secondly, the Main Street Design Fair and Visioning supported the extension of the existing Downtown Business Association tree lighting program into the Main Street area as captured in the illustrations included here. The report indicates that "mini-lights in trees, enhances atmosphere" as well as the sense of safety. The extension of the existing downtown program into the Main Street area is the most effective way to accomplish this dual goal of improved sense of safety and enhanced ambiance.

Logistics

The plan is to light 40 trees on Ross and 49th Street between 51st Avenue and 48th Avenue. The City and the Downtown Business Association would go through and pick the best candidate trees for lighting. In total there are a possible 56 trees that could be lit in this area. A three-metre extension cord would be strung from the power at the base of the trunk and into the canopy. The cords would be installed with plastic tie wraps that could be let out as the tree grows. This is to avoid vandalism to the bulbs in areas where people can reach. The canopy would be lit with approximately 200 five amp clear white bulbs (25 per strand of lights), depending on the size of the tree. These would be fastened to the branches with tie wraps as well. The City of Red Deer, Parks, Recreation, and Culture Department, would install the lights for a cost of \$95.00 per tree as quoted by Ron Kraft. Ron feels that it would be best for the City to do the installation and therefore have direct quality control. Linda Feddes is visiting the City of Edmonton to learn the best technique for installing the lights. The best time for the lights to be installed is when the trees first lose their leaves this fall.

The 5 amp lights would be purchased for the best price possible. Currently we have received one quote to base the cost estimate. If approved, the Red Deer Downtown Business Association would possibly work with the City's Purchasing Department to obtain the most competitive price for the materials.

The Downtown Business Association will take care of the ongoing maintenance issues such as vandalism, burnt bulbs, etc. In the budget an estimate of one visit at \$50 has been added to cover the maintenance costs for the first year. The DBA would be responsible for additional maintenance costs in the following years. The City would be responsible for pruning the trees.

Currently there are three trees in the downtown with lights. These were installed in 1999 as a pilot project. In the beginning they made a couple trips to the tree to repair damages from vandals but then the novelty subsided and there has not been any troubles since.

The lights would be on all year round. The power source would be timed with the streetlights. There is a minimal ongoing energy cost to the City for the power;

therefore, we chose to use the 5 amp bulb rather than a higher amp bulb to decrease costs.

For the following year after installation, the success of the lights will be monitored and modifications made. If all is successful, the DBA would like to continue the initiative by lighting several trees each year until the entire downtown is lit. Future projects would be dealt with on a per project basis with funding to be determined at that time either through fundraising or sponsorship.

City of Red Deer Sponsorship

This is a very visual initiative for the entire community and to honour the sponsorship and the efforts of all the project partners, a lighting of the trees public ceremony will be held downtown this fall when the project is complete. The Main Street Project and Red Deer Downtown Business Association would work together to organize a lighting ceremony on Vegas Night, November 8th, 2002. This is a late night shopping event in the downtown that has been gaining popularity over the last two years. Everyone involved in this initiative would receive recognition. The media and general public would be invited to the event.

Funding

Project Expenses	Item Cost	Per Tree
Extension Cords	\$3.29	\$3.29
White Lights-5 amp (8 strands)	\$7.99	\$63.92
Installation by City	\$95.00	\$95.00
Maintenance (1 visit)	\$50.00	\$50.00
Contingency (10%)		\$22.00
Subtotal		\$234.21
GST		\$16.39
Total Per Tree		\$250.60

Total Budget --40 Trees

Approximately \$250 * 40	\$10,000
--------------------------	-----------------

The total cost of installing white lights in 40 downtown trees is approximately \$10,000. The Red Deer Downtown Business Association is requesting \$10,000 from the City of Red Deer, Downtown Revitalization Reserve to complete the project this fall.

Project Contact:

For more information regarding information in this proposal, please contact Tara Senft or Ray Congdon at the following address.

Red Deer Main Street Project
 Red Deer Downtown Business Association
 #9-4921-49th Street
 Red Deer, AB T4N 4J5
 P: 403.340.8696
 F: 403.340.8699
 E: rdmainstreet@shaw.ca



Date: September 3, 2002

To: Greater Downtown Riverside Meadows
Internal Implementation Committee:

- Nancy Hackett & Tony Lindhout
- Ken Haslop
- Greg Scott
- Paul Goranson
- Barbara Jeffrey
- Dave Matthews
- Wendy Martindale
- Garfield Lee
- Kevin Joll

Myron Chilibeck, City Assessor

From: Charlaine Rausch, Assistant
Corporate Planning & Communications

Re: *Request for Comments – Downtown Tree Lighting*

The Downtown Business Association in partnership with the Red Deer Main Street Project, has been working to implement recommendations in the Greater Downtown Action Plan and Red Deer Main Street Resource Team Report regarding lighting of trees in the downtown core.

The City Manager and chairperson of the Internal Implementation Committee, Norbert Van Wyk, has requested that I circulate the attached report outlining the Downtown Tree Lighting Program, for your information and comments. I have also attached a copy of Council Policy No. 5318 which will require some amendments, i.e. Downtown Concept Plan to be changed to Greater Downtown Action Plan wherever it appears, etc.

Please read the attached report and current Council Policy and provide any comments you may have, i.e. suggestions for amendment to the policy; comments on the report, suggestions, etc. to me. As it is the intention of the Land & Economic Development Manager to place this item on the Council agenda of September 23rd, and in order to facilitate the preparation of the summary of comments received from the Internal Implementation Committee and proposed amendments to the Council Policy, it is requested that your comments be forwarded to me by September 11th.

Myron, in your comments would you please include the following information:

- How much money is currently in this fund?

Garfield, in your comments, please include the following information:

- The diagram indicates that there is no power to some trees. Does this mean it is not currently available or cannot be installed at these locations?

Request for Comments - Downtown Lighting Program
Page 2

I look forward to receiving your comments. Thanks.

A handwritten signature in dark ink, appearing to read "CLAR".

Charlaine L. Rausch, Assistant
Greater Downtown Riverside Meadows
Internal Implementation Committee
(403) 342-8147

c Norbert Van Wyk, City Manager
 Howard Thompson, Land & Economic Development Manager



Date: September 13, 2002

To: Land & Economic Development Manager

From: Charlaine Rausch, Assistant
Corporate Planning & Communications

Re: *Downtown Tree Lighting Program - Summary of Comments
Received*

On September 3, 2002 I circulated your report and the attached memo to the following members of the Internal Implementation Committee and to various Department Managers who sometimes attend the Internal Implementation Committee meetings as resource staff:

- Nancy Hackett & Tony Lindhout
- Ken Haslop
- Greg Scott
- Paul Goranson
- Barbara Jeffrey
- Dave Matthews
- Wendy Martindale
- Garfield Lee
- Kevin Joll
- Myron Chilibeck, City Assessor.

Following is a summary of the comments I received from them regarding the report and current Council Policy No. 5318.

Tony Lindhout, Parkland Community Planning Services

The proposed Downtown Tree Lighting Project has been well thought out and fully has my support. This initiative has been talked about for many years and it will be a major visible enhancement to the Downtown during the winter season. This proposal fully complies with the Greater Downtown Action Plan.

Using monies from the Renovation Incentive Program is exactly the type of project that was envisioned when this fund was created.

The coordination of this project by the DBA and the involvement of other City and community stakeholders provides excellent support.

The only changes necessary to Council Policy 5318 would be:

- Downtown Concept Plan replaced with Greater Downtown Action Plan, and
Downtown Planning Committee replaced by Greater Downtown Action Plan - Internal Implementation Committee.

I believe the rest is okay.

Request for Comments - Downtown Tree Lighting Program and
Council Policy No. 5318
Page 2

Ken Haslop, Engineering Services Manager

The Engineering Services Department has no comments with respect to the Downtown Tree Lighting Program.

Greg Scott, Inspections & Licensing Manager

I have reviewed the request from the DBA for the installation of a Downtown Tree Lighting Program. This type of project is in support of the Greater Downtown Action Plan and would help improve the overall look of the downtown area. Utilization of the Downtown Revitalization Reserve seems appropriate but would agree that Council Policy # 5318 does require some an amendment in order for this project to comply.

Paul Goranson, Public Works Manager

Advised that the Public Works Department had no comments regarding the Program.

Barbara Jeffrey, Social Planning Manager

I do not have many comments to make about this project. The funds are in a Downtown Revitalization Reserve, are specific to this type of project and the project has the support of the Downtown Business Association. I personally like the lights and the atmosphere they create. I have heard concerns expressed about too much light in cities in general, but this project would seem to make little difference overall.

Garfield Lee, Senior Distribution Engineer, Electric, Light & Power

You show two locations where there is no power available to trees. When the rest of the plug-ins were installed 10 years ago, there was no wire run to these locations. There is no technical reason why it could not be installed now. It would be quite expensive. Please note that North of 49 Street and West of 49 Avenue there is power available to the trees installed next to the street. The trees you have shown are a second row installed further back towards the parking lot. If these are on private property, as they appear to be, we would not run power to them.

On page 2 of the report at the bottom, it states that "The lights would be on all year round. The power source would be timed with the streetlights". The outlets are not connected to the streetlight circuit, the power is available 24 hours a day. In order to turn them off at night, each individual tree would need to have a photocell or timer. This cost should be added to the proposed budget.

Further to my previous comments, I should update you on the progress that has been made with the downtown outlets.

E. L. & P. has repaired the plug-ins from 51 Avenue to 49 Avenue along 49 Street and Ross Street. These are the outlets that Ray Congdon of the DBA (Downtown Business Association) had indicated were the first priority. These outlets are lying under the grates and can be used now. We are working on the remainder of the outlets.

These outlets failed due to dirt and water getting into the electrical box. Ray Congdon from the DBA, Ron Kraft from Recreation, Parks and Culture, and E. L. & P. staff explored ways of avoiding this problem in the future. We looked at what has been done in Calgary and Edmonton. The decision has been to install the outlets above the grate, next to the tree trunk in an 8" diameter, 2' high, dark green pedestal. One of these has been installed for several months outside of the RCMP building. Another 20 will be installed in the next month. There are close to

Request for Comments - Downtown Tree Lighting Program and
Council Policy No. 5318
Page 3

200 outlets all together. We will be waiting for feedback on the 20 before we move forward with putting the rest in pedestals.

Myron Chilibeck, City Assessor

The Revitalization Reserve Fund has the following amounts:

Principle	\$285,485
Interest	\$ 9,958
Total	\$295,443

The principle amount includes an amount for 2002 based on the projects that qualified in 2001. The final calculations for 2002 have not been completed. The interest amount does not include the 2002 interest. This amount will be calculated in January of 2003.

I do not have any comments on the policy or the report.

Kevin Joll, Transit Manager

The Transit Department has no objections to the Tree Lighting Project as identified. Our feeling is that this will enhance the appearance of the downtown area and this is in line with the objectives of the Greater Downtown Action Plan.

David Matthews, Recreation, Parks & Culture Department

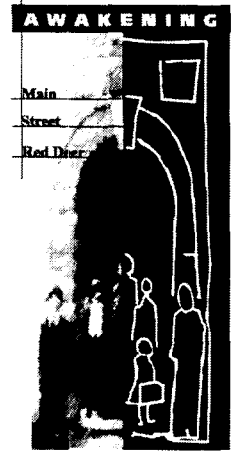
After review, the Recreation, Parks & Culture Department is in full support of the Downtown Tree Lighting Program. This project is clearly in line with recommendation put forth in the Greater Downtown Action Plan. Our Department has already indicated that they would prefer to install the lighting to ensure quality control. As well, installation by our Park's Section would ensure that the need for regular tree pruning was taken into consideration.

Charlaine L. Rausch, Assistant
Corporate Planning & Communications

September 16, 2002

Howard Thompson
City Land & Economic Development
Box 5008
Red Deer, AB
T4N 3T4

Dear Mr. Thompson;



RE: Comments from Electric, Light, & Power

This letter is in response to the summary of comments received from Charlaire Rausch, Corporate Planning & Communications. We were pleased to read the responses from the various City departments. Garfield Lee, Electric, Light & Power commented that the power source for the tree lights is not connected to the streetlight circuit. In order to turn them off at night, each individual tree would need to have a photocell or timer.

After talking to Mr. Lee, we have checked into the possibilities of installing a timer at each tree for an approximate cost of \$10.00 per tree. With the additional cost we are proposing the budget be amended to reflect these costs.

Project Expenses	Item Cost	Per Tree
Extension Cords	\$3.29	\$3.29
Timers	\$10.00	\$10.00
White Lights-5 amp (8 strands)	\$7.99	\$63.92
Installation by City	\$95.00	\$95.00
Maintenance (1 visit)	\$50.00	\$50.00
Contingency (10%)		\$22.22
Subtotal		\$244.43
GST		\$17.11
Total Per Tree		\$261.54

Total Budget --40 Trees

Approximately \$265 * 40

\$10,600

Sincerely,

Ray Congdon
Executive Director
Red Deer Downtown Business Association

Tara Senft
Project Coordinator
Red Deer Main Street Project



**THE CITY OF RED DEER
COUNCIL POLICY MANUAL**

POLICY NO.

5318

Page 1 of 3

TITLE:

***Incentive Program for the
Renovation of Existing Buildings
in the Downtown BRZ***

***Date of Approval:
September 9, 1996***

SECTION:

***Corporate Services
(Treasury)***

***Dates of Revision:
June 29, 1998
September 2002 – Pending***

POLICY STATEMENT

*The purpose of this policy is to encourage the renovation of existing downtown commercial buildings in the BRZ and provide a source of funding to assist in the implementation of the ~~Downtown Concept Plan~~ **Greater Downtown Action Plan**.*

This policy shall be subject to Section 643 of the Municipal Government Act.

Definition:

“Renovation” *The cosmetic or minor structural alteration of a building but does not include its replacement.*

1. This policy will apply to existing buildings located in the Downtown BRZ that are used for commercial or combined commercial/residential purposes. Eligible projects will be limited to:
 - (a) renovation of an existing building,
 - (b) renovation of an existing building that includes an addition,
 - (c) renovation of an existing non-conforming building to a conforming commercial use.
2. The policy will not apply to new buildings or additions to existing buildings that do not include a renovation of the existing building.
- 3.¹ This policy applies to eligible renovation projects that have an occupancy permit issued between January 1, 1996 and December 31, 2003.

¹ Council Resolution - June 29, 1998



**THE CITY OF RED DEER
COUNCIL POLICY MANUAL**

POLICY NO.

5318

Page 2 of 3

TITLE:

***Incentive Program for the
Renovation of Existing Buildings
in the Downtown BRZ***

***Date of Approval:
September 9, 1996***

SECTION:

***Corporate Services
(Treasury)***

***Dates of Revision:
June 29, 1998
September 2002 – Pending***

4. For eligible projects, the additional municipal portion of property taxes resulting from an assessment increase because of a renovation will be transferred to a reserve. The transfer will start in the year following the issue of the occupancy permit and continue for a total period of five years.
5. The reserve fund will be called the "Downtown Revitalization Reserve". Interest will be accrued and added to the reserve at the end of each year based on the average short term interest rate earned by the City for that year on short term investments.
6. Expenditures from the reserve will be for projects recommended in the ~~Downtown Concept Plan~~ ***Greater Downtown Action Plan***. The ~~Downtown Planning Committee~~ ***Greater Downtown Riverside Meadows Internal Implementation Committee*** will be responsible for recommending projects to City Council for Council's approval. City Council will be responsible for approving expenditures from the reserve.
- 7.² The ~~Downtown Planning Committee~~ ***Greater Downtown Riverside Meadows Internal Implementation Committee*** will be responsible for submitting projects to City Council that qualify under this project.
8. In the event of termination of this policy the ~~Downtown Planning Committee~~ ***Greater Downtown Riverside Meadows Internal Implementation Committee*** will be responsible for making recommendations to City Council on how any funds remaining in the reserve will be spent.
9. City staff will have the following responsibilities related to this policy:

² Council Resolution - June 29, 1998



**THE CITY OF RED DEER
COUNCIL POLICY MANUAL**

POLICY NO.

5318

Page 3 of 3

TITLE:

***Incentive Program for the
Renovation of Existing Buildings
in the Downtown BRZ***

***Date of Approval:
September 9, 1996***

SECTION:

***Corporate Services
(Treasury)***

***Dates of Revision:
June 29, 1998
September 2002 – Pending***

(a) *Inspections and Licensing Manager:*

Prepare and forward to the City Assessor and the ~~Downtown Planning Committee~~ ***Greater Downtown Riverside Meadows Internal Implementation Committee*** a list of eligible projects after the end of each year. It shall be the Manager's responsibility to identify eligible projects based on this policy.

(b) *City Assessor:*

Calculate the additional assessment and municipal property taxes resulting from eligible renovation projects, as determined by the Inspections and Licensing Manager and transfer the additional taxes to the reserve account when the taxes are due.

Comments:

I concur with the joint proposal from the Downtown Business Association and the Red Deer Main Street Project for downtown tree lighting and I also concur with the recommendation of the Land & Economic Development Manager. This initiative is very consistent with the objectives of the Greater Downtown Action Plan by enhancing the environment of the downtown in terms of the streetscape as well as higher level of security through the lighting program.

"N. Van Wyk"
City Manager

FILE



Council Decision – September 23, 2002

City Clerk's Department

DATE: September 24, 2002
TO: Howard Thompson, Land & Economic Development Manager
FROM: City Clerk
SUBJECT: Revision of Council Policy No. 5318, Downtown BRZ Incentive Program
Downtown Business Association and Mainstreet Program Application for
Funding Downtown Tree Lighting

Reference Report:

Land & Economic Development Manager, dated September 16, 2002

Resolutions:

Resolved that Council of The City of Red Deer having considered the report from the Land & Economic Development Manager, dated September 16, 2002, re: Revision of Council Policy No. 5318, Downtown BRZ Incentive Program, and the Downtown Business Association and Mainstreet Program Application for Funding Downtown Tree Lighting, hereby approves

1. The revised City Council Policy No. 5318 as submitted to Council on September 23, 2002, and
2. Funding up to \$10,600.00 from the Downtown Revitalization Reserve to implement a Downtown Tree Lighting Program for 40 trees on 49th and Ross Streets between 48th and 51st Avenues.

Report Back to Council: No

Comments/Further Action:

This office will amend Council Policy No. 5318 and distribute copies in due course.


Kelly Kloss
City Clerk

/chk

c City Manager
C. Rausch, Corporate Planning & Communications
Treasury Services Manager
Downtown Business Association / Red Deer Main Street Project

**Assessment and Tax Section**

DATE: September 16, 2002
TO: City Clerk
FROM: Tax Collector
SUBJECT: Commencement of 2002 Tax Sale Process

Background

The Municipal Government Act provides municipalities with a process to recover property taxes that have remained unpaid beyond the year in which they are due. At the end of this process is the actual tax sale.

For a property to be eligible for a tax sale, they must have a tax notification registered against their property for one full year, which means they have all or a portion of their property tax still in arrears.

Attached is a question & answer giving some additional background related to tax sales.

Process

To begin this process Section 419 of the Municipal Government Act states:

"The Council must set:

- a) For each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and
- b) Any conditions that apply to the sale."

Attached are: the properties up for sale, the suggested reserve bids, the terms and dates for the various advertisements.

It is our hope that by the time of the tax sale, all tax arrears will have been paid for these properties and thus would be withdrawn from the sale.

Recommendation

Council pass a resolution to facilitate the tax sale for 2002.

A handwritten signature in black ink, appearing to read 'N. Ford'.

Norman Ford
Tax Collector

NF/ngl

Enc.

PROPOSED 2002 TAX SALE

Advertisement in The Alberta Gazette
 Advertisement in The Red Deer Advocate
 Tax Sale
 Terms

October 15, 2002
 November 22, 2002
 December 5, 2002
 Cash

Roll #	Legal Description	Assessed Value	Tax Arrears	Suggested Reserve Bid
1132005	Lt 5 Bk 10 PI 9123084	184,300	\$ 4,879.82	190,000
1430445	Lt 21B Bk 2 PI 8121606	107,100	563.76	110,000
1441285	Lt 104 Bk 5 PI 9724128	171,200	3,478.80	176,000
1610355	Lt 1 Bk 6 PI 5013HW	126,300	1,573.73	130,000
1611340	Lt 12 Bk 6A PI 495KS	170,000	6,958.69	175,000
1620240	Lts 5-7 Bk 4 PI K	202,600	3,609.91	210,000
1940975	Lt 6A Bk 16 PI 7621978	109,800	1,274.26	115,000
2040615	Lt 4 Bk 6 PI 7720633	130,500	3,412.71	135,000
2920770	Lt 15 Bk 2 PI 7622308	129,400	2,632.76	136,000

2002 TAX SALE SCHEDULE

1. Council Resolution to be in for September 23, 2002, meeting.
2. Alberta Gazette, October 15, 2002, issue. Advertisement to be at City Clerk's by September 23, 2002.
3. Copy of advertisement mailed by Registered Mail to registered owners (anyone having an interest in the property) with taxes outstanding as of October 28, 2002.
4. Advertisement in The Red Deer Advocate November 22, 2002, to be at City Clerk's by November 18, 2002. Send letter and copy of the advertisement to registered owners (mortgage companies).
5. Tax Sale:

Time	-	11:00 a.m.
Date	-	December 5, 2002
Location	-	City Hall Council Chambers

TAX SALE

What is a tax sale?

A tax sale is the public auction of property for the purpose of collecting property taxes that have remained unpaid for four years. The goal of the tax sale is to encourage the registered owner, or any party having an interest in the property, to pay the outstanding taxes.

When is the tax sale held?

The City of Red Deer normally holds a tax sale in December of each year.

When is property eligible for tax sale?

A property is eligible for tax sale when there are four years of taxes outstanding (three years arrears and the current year). The timetable is as follows:

- March 31 – A tax recovery notification is registered at Land Titles Office on properties with two years of tax arrears.
- August 31 – Land Titles Office sends a notice to the owners of properties with a tax recovery notification advising that, if taxes are not paid prior to March 31 of the following year, the property is eligible for tax sale.
- March 31 – (Following year) – The tax recovery notification has now been filed with Land Titles Office for one full year. The tax sale proceedings must start.
- September – Council sets a reserve bid, which is based on market value, and the date for tax sale is set.
- October – Tax sale is advertised in the Alberta Gazette. Registered letters are set to the owners and any parties having an interest in the property.
- November – Tax sale is advertised in the Red Deer Advocate. Registered letters are sent as above.
- December – Tax sale is held, and any properties eligible are offered for sale.

What happens with the revenue from the tax sale?

The outstanding property taxes including all penalties and costs are first paid to The City of Red Deer. Any remaining funds are paid to the property owner and any debtors.

Has The City of Red Deer ever sold a property through a tax sale?

The City has not sold a property at a tax sale for the last 25 years.

What happens if a property does not sell?

The property is transferred into name of The City of Red Deer. The City applies for occupancy, and, once the City gains occupancy, the property is offered for sale on the open market.

Comments:

I agree with the recommendations of the Tax Collector.

"N. Van Wyk"
City Manager

City Clerk's Department

DATE: September 24, 2002
TO: Norm Ford, Tax Collector
FROM: City Clerk
SUBJECT: Commencement of 2002 Tax Sale Process

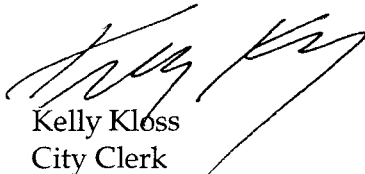
Reference Report:

Tax Collector, dated September 16, 2002

Resolutions:

Resolved that Council of The City of Red Deer having considered the report from the Tax Collector dated September 16, 2002, re: Commencement of 2002 Tax Sale Process, hereby approves proceeding with the tax sales for properties known as Roll No. 1132005; Roll No. 1430445; Roll No. 1441285; Roll No. 1610355; Roll No. 1611340; Roll No. 1620240; Roll No. 1940975; Roll No. 2040615; Roll No. 2920770; subject to the following conditions:

1. That said sale be held in the Council Chambers of City Hall, Red Deer Alberta, December 5, 2002 at 11:00 a.m.,
2. Terms to be cash or certified cheque,
3. The minimum sale price for each parcel and the terms and dates that are applicable for the various parcels advertised, are to be as outlined in the above noted report from the Tax Collector.

Report Back to Council: No*Comments/Further Action:*
Kelly Kloss
City Clerk

/chk

c



City Clerk's Department

DATE: September 17, 2002
TO: City Council
FROM: Red Deer Policing Committee
SUBJECT: Alberta Urban Municipalities Association
Survey on Report of the Alberta MLA Policing Review Committee

At the September 17, 2002 meeting of the Red Deer Policing Committee, members reviewed comments submitted by the Community Services Director and Superintendent of the Red Deer City RCMP in response to the above reference survey.

Following discussion, the following motion was passed:

Resolved that the Red Deer Policing Committee recommends to City Council that the comments submitted by the Community Services Director and RCMP Superintendent, dated September 10, 2002, regarding the AUMA Survey on the Report of the Alberta MLA Policing Review Committee, be submitted as the City of Red Deer's response to the MLA Policing Review.

This is provided for Council's information.

A handwritten signature in black ink, appearing to read 'Phil Hyde'.

Phil Hyde
Chairman
Red Deer Policing Committee

DATE: September 10, 2002

TO: Phil Hyde, Policing Committee Chair

FROM: Superintendent Steele, RCMP
Colleen Jensen, Community Services Director

RE: MLA Policing Review

The following report provides some background regarding the MLA Policing Review that was released on July 10 by the provincial government, along with comments regarding most of the 35 recommendations included in the Review. We respectfully request the Policing Committee to consider the comments and to forward a recommendation to City Council to send a response to the MLA Committee that indicates City of Red Deer thoughts regarding the recommendations.

BACKGROUND

The report of the MLA Policing Review Committee includes 35 recommendations on a wide range of issues presented under three themes. The recommendations are under three primary categories of:

- **Equitable policing**, which considers both financial (funding) and service aspects of equity to communities (Recommendations 1-16);
- **Leadership**, which considers the establishment of a Policing Secretariat, along with a formal structure of related committees at the provincial level (Recommendations 17-23); and
- **Public Oversight**, which considers the roles and authorities of police committees and commissions (Recommendations 24-35).

It is the first comprehensive review of the *Alberta Police Act* since 1988, with Judy Gordon, MLA Lacombe-Stettler as chair of the committee, that included Harvey Cenaiko, MLA Calgary-Buffalo and Hector Goudreau, MLA Dunvegan. No legislative changes will occur until stakeholders and the public has the chance to respond to the report.

In general recommendations in the committee's report include:

- require all municipalities to pay for policing (*currently only municipalities with populations of 2500 or more pay for policing*)
- divert 25% of provincial fine revenue to a "Policing Support Grant Fund"
- establish a provincial Policing Support Grant Fund to provide grants to municipalities calculated by a formula using the municipality's equalized assessment and crime rate. This would be used to enhance services to municipalities requiring higher levels of service

- establish a "Centre for Excellence" for the Province to provide police training
- create an "Alberta Policing Secretariat"
- create a "Serious Incident Review Team"
- enhance the effectiveness and accountability of police commissions

The full report is available on the Solicitor General web site at www.gov.ab.ca/just and the public is being invited to respond to its recommendations. Responses from the public and stakeholders will be accepted until October 15th. To that end the following comments have been prepared for consideration.

COMMENTS REGARDING RECOMMENDATIONS OF THE MLA POLICING REVIEW COMMITTEE

Equitable Policing

Recommendation #1

The committee recommends that all municipalities pay for policing as a first step to enhancing policing services, especially to rural areas. The funds collected must go into the Policing Support Grant fund, not into general revenue.

Recommendation #2

The committee recommends the establishment of a provincial Policing Support Grant Fund to provide grants to municipalities calculated by a formula using the municipality's equalized assessment and crime rate. This would be used to enhance services to municipalities requiring higher levels of service.

Comment: It is our understanding that Recommendations #1 and #2 are suggesting that all municipalities will pay for policing, with the money going toward the Policing Support Grant Fund. This grant will then be distributed based on crime rate and per capita assessment to determine the ability of a municipality to pay. There are many questions unanswered such as:

- does this mean municipalities who contract with RCMP or who have their own police force will pay more?
- How will crime rate be determined (per population, per officer etc.)?
- Will this approach be a disincentive to municipalities to utilize prevention in reducing crime rate? It would appear that it would be to the advantage of communities, from a funding perspective at least, to have a higher crime rate.

Having said this, however, there may be a possibility that increased funding could assist communities such as Red Deer to meet higher crime needs. Red Deer's location and situation, where we attract people to our community from a large surrounding area, has the potential to cause our crime rate to increase.

In looking at municipalities' ability to pay, there is a suggestion that some may "win" and some may "lose". If this approach is taken, then municipalities should have significant input into the distribution model/formula. The example for this is the development of the Family and Community Support Services funding allocation model where municipalities, through the FCSS Association, worked closely with the province in developing the allocation model resulting in a much broader base acceptance of the approach.

Recommendation #3

The committee recommends that the current value of the former Municipal Police Assistance Grant be returned to the Ministry of the Solicitor General to be used to enhance policing and to provide financial assistance to municipalities needing it.

Comment: Generally, this would appear to be positive, however, caution still must be exercised in ensuring that there are no disincentives to crime prevention, and that municipalities be involved in determining "needs".

Recommendation #4

The committee recommends that 25% of provincial fine revenue go to the Policing Support Grant Fund.

Comment: This recommendation is **adamantly opposed**. Municipalities such as Red Deer depend on fine revenue to help offset policing costs. Policing costs are already a significant burden to municipalities, who struggle to meet the increasing needs and the increasing costs. If fine revenue were to be "clawed back", municipalities would be in further difficulty. In Red Deer the impact would be \$650,000 from general fines and \$1.269 million in photo radar fines. The cost of 25% of this money would be \$479,000, which is the equivalent of approximately 5 police officers.

If there are communities, as is suggested in the Review, where fine revenue exceeds the policing cost to that municipality, then perhaps these cases could be considered for provincial recovery of some of the fine revenue.

Recommendation #5

The committee recommends that the Solicitor General and Attorney General explore the cost effectiveness of forming a provincial crimes assets seizure team and of proceeding with civil forfeiture legislation.

Comment: It would seem to be a good idea to set up a civil forfeiture section to pursue criminals. How this would be paid for is not clarified.

Recommendation #6

The committee recommends that the Police Act be amended to create a supplemental level of policing called "deputy constable", distinct from "special constable". Deputy constables would work under the direction of the local police service, and would be appointed by the local police commission or committee. They would have to meet educational, recruiting, and training standards established by the Solicitor General in consultation with police services and commensurate with their duties. They would be subject to the same code of conduct and disciplinary procedures as police officers.

Recommendation #7:

The committee recommends that current special constables who previously had authority on secondary highways continue to have authority on "triple digit" highways.

Comment for Recommendations #6 and #7: There is concern regarding the idea of Deputy Constables doing any kind of enforcement. The granting of authority to issue tickets often may lead to requests for more authority, the need for communications with the police, police training and for the right to carry firearms. These people run into the same people as a police officer might, and are ill equipped and not properly trained to handle some of the difficult situations. It creates a two tiered system.

Deputy Constables could, however, be used to deliver prevention programs and assist with some of the Community Policing initiatives.

Comment from City Manager: Red Deer does not support the appointment of any deputy constable by a Commission or Committee. Hiring of deputy constables should be through the regular hiring practices of The City, as we would with any other municipal employee.

Recommendation #8

The committee recommends that the Solicitor General initiate a comprehensive review of the private security industry in order to modernize legislation and to determine how the industry can be integrated into the overall strategy for public safety.

Comment: Areas between policing and private security do need to be reviewed, with thought to standardizing some of the private security. There are ways that private security could supplement policing, with such things as the use of manned and unmanned vehicles. Some other issues such as security in parking lots around drinking establishments could also be handled to a large extent with trained, private security with the respective business owner responsible for the costs. It must be clear that private security should be used as supplemental to police, rather than as a replacement.

Recommendation #9:

The committee recommends that the Ministry of the Solicitor General, in consultation with the RCMP, and the Edmonton and Calgary police services, conduct an evaluation of the cost effectiveness of aerial response to calls in rural Alberta, and into the use of manned and unmanned aerial vehicles for policing in both city and rural areas.

Comment: If this recommendation were to be pursued, it would be important that technology such as unmanned aerial vehicles be only used to supplement the human resources in the various police forces and not as a replacement for human resources.

Recommendation #10

The committee recommends that, in order to enhance highway enforcement, and motorist and officer safety, the provincial police be authorized to use photo enforcement on selected problem highways, and school and construction zones. The use must be subject to the provincial guidelines, and should be conducted in consultation with other government departments. There must be no reduction in the number of police officers presently assigned to highway patrols.

Comment: Photo radar on primary highways could be a very good idea. While some may view it negatively because of the potential for revenue generation, the experience with photo radar within municipalities has been positive in reducing speed. There appears to be no reason why the same results should not occur on highways.

Recommendation #11

The committee recommends that the Solicitor General establish a "Centre of Policing Excellence" for the province to provide police recruit training, as well as ongoing professional development of police officers. This facility should be developed in partnership with the ministries of the Solicitor General, Learning, and Human Resources and Employment, as well as police services.

Recommendation #12

The committee recommends that the Solicitor General establish a common police recruiting and training program that would provide a single entry point for police officers, deputy constables, and other law enforcement personnel. This would establish a pool of highly qualified police recruit graduates available for any police service in Alberta to draw on. It is further recommended that trainees in this program pay their own tuition, similar to other professions.

Comment:

Generally, this would appear to be a good approach, from a standards of service perspective, as long as all police in Alberta are represented. Recruiting and cadet training may be problematic if it involves the RCMP who has their own national system. Again, it is unclear as to whether or not all municipalities will pay for this, particularly if they contract with RCMP.

Recommendation #13

The committee recommends that the Ministry of the Solicitor General closely control and monitor the carrying and use of sidearms; and that all agencies that issue sidearms to officers or employees must be required to provide initial and ongoing training in both the use of the weapon and alternatives to use of deadly force (e.g. continuum of force model) meeting provincial standards. All agencies must provide confirmation that their personnel meet these standards of professional competency.

Comment: This recommendation is good and should be explored.

Recommendation #14

The committee recommends that detailed, mandatory, consistent policing policies, applicable to all police services in the province, be established by the Solicitor General. To facilitate this, the Police Act should be amended to specifically allow the Minister to issue Ministerial Orders or make regulations setting and approving police policies and procedures.

Recommendation #15

The committee recommends that, during the initial stages of development of policing standards, the Solicitor General continue to work with stakeholders to issue policy templates and model policies to guide police services as they develop consistent policies across the province.

Comment for both Recommendation #14 and #15: Significant municipal input, along with other related stakeholders such as the RCMP, must be ensured in any process for changes to the Act and policing policy.

Recommendation #16

The committee recommends that the Solicitor General develop a plan for seamless communication and flow of information between all police agencies in the province. All future development of police information and communication technology must be compatible to ensure the free flow of information between police services.

Comment: Generally, this recommendation is supported, although secure access to information must be addressed.

Leadership

Recommendation #17

The committee recommends that the Ministry of the Solicitor General continue to be a separate ministry to provide the necessary focus and priority to policing in Alberta.

Recommendation #18

The committee recommends that an external study be made of the operation of the Ministry of the Solicitor General and its counterparts in other provinces to identify the most efficient and effective programs, services, and governing structures to ensure Albertans are receiving the best possible policing.

Comment: These recommendations are supported.

Recommendation #19

The committee recommends that an Alberta Policing Secretariat be formed, reporting directly to the Solicitor General, which would be responsible for providing leadership in three areas:

- Policing services, operations, commissions, and committees,
- Public complaint and police discipline processes, and
- Investigations of serious incidents involving police officers.

Recommendation #20

The committee recommends the formation of three councils to work in partnership with the Alberta Policing Secretariat to ensure consistency throughout the province and to provide a means of exchanging ideas and establishing cooperative networks.

- Council of Police Commission/Committee chairs;
- Council of Chiefs of Police and Executive Officers of other enforcement agencies;
- Council of police officers including "front line" staff to bring professional and practical expertise to the table.

Recommendation #21

The committee recommends that the Alberta Policing Secretariat include a Standards and Audits function that is provided with the resources necessary to develop standards, and to monitor and conduct compliance audits to ensure police across the province uniformly provide excellence in policing standards.

Comment: Recommendations #19,20 and 21 may warrant some exploration. It would seem that the Policing Secretariat and the related committees might be somewhat bureaucratic. The expectations related to Policing Commissions and Committees is of significant concern. (See comments under Recommendation #28).

Recommendation 22:

The committee recommends that the Alberta Policing Secretariat provide mandatory training and orientation to all commission and committee members.

Comment: This recommendation is not supported. Training could be made available to those communities that have a commission or committee with more than an advisory role, but the training should not be mandatory. (See comments under recommendation #28.)

Recommendation #23:

The committee recommends that the Alberta Policing Secretariat, in consultation with the Council of Commission/Committee Chairs, develop consistent protocols and guiding principles to be used by police commissions and committees.

Comment: This recommendation is strongly opposed. Municipalities should have the ability to choose the management model that best fits community needs. Policing commissions and committees are not necessarily what works best for every community. Red Deer's choice is to have Policing Committee that is advisory to Council, the RCMP and City administration. This works well for our community, and protocols and guiding principles for a local committee should not be imposed.

Recommendation #24:

The committee recommends that the Police Act be amended to specify that appointments to police commissions will be for three years for a maximum of two terms. Commission appointments should be staggered so that no more than one third expire in a given year.

Comments: No comment, as the police commission approach is not relevant to Red Deer's situation.

Public Oversight

Recommendation #25:

The committee recommends that legislation require the municipality to establish a separate budget for the police commission that provides for the effective operation of the commission.

Comment: This may not be relevant to Red Deer, however, if there were an expectation for a budget to be set aside for a Policing Committee, we would not support this recommendation.

Recommendation #26:

The committee recommends that the Police Act require that at least one council member be appointed to the police commission, with an option of a second council member where the commission has five or more members.

Comment: No comment, as the police commission approach is not relevant to Red Deer's situation.

Recommendation #27:

The committee recommends that police commission and committee membership reflect the cultural, demographic, and geographic makeup of the community.

Comment: No comment, as the police commission approach is not relevant to Red Deer's situation.

Comment from City Manager: In Red Deer's case, our Policing Committee is an advisory committee and membership is based on a call for interest from the community. Our primary concern is that people who are members of the committee have an interest in policing, rather than specific attention to ensuring a reflection of the cultural, demographic and geographic make up of the community. In a community the size of Red Deer, it would be difficult to ensure such a composition.

Recommendation #28:

The committee recommends that all municipalities be required to form a policing committee and that this committee meet the same standards and training as municipal police commissions, and as far as permitted by the Municipal Policing Agreement, perform the same functions as a municipal police commission.

Comment: This recommendation is **adamantly opposed**. Policing commissions and committees are not necessarily what works best for every community. Red Deer's choice is to have Policing Committee that is advisory to Council, the RCMP and City administration. Council has the role of budget approval and finalizing business plans, similar to what Policing Commissions in other communities might have. This works well for our community, and **municipalities must have the choice as to the best management approach for their community.**

Comment from City Manager: In choosing the best model, the governance model must also be a choice. In Red Deer's case, governance is through Council and the management is through the Community Services Division and the RCMP Superintendent.

Recommendation #29:

The committee recommends that, when the standard Municipal Policing Agreement is renegotiated, policing review committees be recognized as the body overseeing the agreement and establishing goals and priorities, and other policing oversight matters as allowed under the agreement.

Comment: This recommendation is **adamantly opposed**. Again, **the municipality must have the ability to choose** how best to oversee the Municipal Policing Agreement. In Red Deer's case this is done through the City Manager, with the delegation to the Community Services Director. Council acts in the same capacity as the Policing Commission, and this works very well for us.

Recommendation #30

The committee recommends that each police commission and committee establish a "public complaints monitor" position to review the handling of complaints by the chief of police or detachment commander. Further, the committee recommends that the Alberta Policing Secretariat provide initial and ongoing training for these monitors.

Comment: If a public complaints monitor is to be established, it should not be by the Policing Commission or Committee. Decisions about such a position should be made at the municipal level, in consultation with the advisory committee and the policing body (in our instance, the RCMP). Having such a position warrants consideration, but should not be mandatory.

Recommendation #31:

The committee recommends that, where the Law Enforcement Review Board, as a result of hearing an appeal, identifies a concern or makes a recommendation about policing policies, practices, or standards, the Board forward that to the Alberta Policing Secretariat for review and follow-up as appropriate.

Comment: It is unclear how this would relate to the RCMP. It needs further clarification.

Recommendation #32:

The committee recommends that all cases of serious injury or death to a civilian, involving police officers, be immediately forwarded to the Alberta Policing Secretariat for direction on how to proceed with the investigation. The Chief Commissioner of Policing may direct an outside policing agency to either conduct or monitor the investigation.

A Serious Incident Review team made up of a retired judge, prosecutor, and retired police investigator, appointed by the Alberta Policing Secretariat, will monitor ongoing investigations or review them after completion, as directed.

Comment: Generally this could be a good approach, but the cost arrangements could cause a potential problem if the oversight group drives the investigation beyond the capacity of a municipality to pay for it. Any disagreement related to this could become very political. In addition, it is not clear how this would relate to the RCMP and their policies.

Recommendation #33:

The committee recommends that, in preparation for the negotiations for the provincial policing agreement in 2012, an external study of provincial policing be conducted to determine the efficiencies and levels of service of alternative methods of policing Alberta. These could include retaining the RCMP, forming a provincial police service, or regionalization of policing throughout the province, or combinations of these forms. This study should be led by an MLA committee and include public input.

Comment: This recommendation is supported.

Comment from City Manager: While the general direction of the recommendation is supported, it is suggested that the representation on the Committee be much broader than just MLAs. The Committee should also include representation from other stakeholders such as AUMA, RCMP, communities that have their own police forces etc. This provide better objectivity in the process and development of recommendations. It is also suggested that the Committee should work with a consultant in undertaking the study.

Recommendation #34:

The committee recommends that the Ministry of the Solicitor General and First Nations develop a province wide or perhaps regional/treaty-based First Nations police service operating under a single police commission. An effective beginning would be to commence by amalgamating the current First Nations police services into one service under a single commission. This provincial First Nations Police service would be an integral part of Alberta policing, meeting the same standards and having the same authority and responsibilities as all other Alberta police services.

Comment: While this does not related to Red Deer, it is our understanding that this recommendations is causing significant concerns from the aboriginal community.

Recommendation #35:

The committee recommends that police officer associations in Alberta closely monitor their political involvement to ensure that there is no appearance of partisan political activity that would compromise public confidence of absolute political neutrality in their police. They must also monitor their negotiating tactics to ensure they do not interfere in public oversight and management of the police or to bring policing into disrepute. The committee also recommends that the Solicitor General consider legislation-controlling activity by police officer associations only as a last resort.

Comment: None

RECOMMENDATION TO POLICING COMMITTEE

That the Policing Committee review the above noted comments, adding any additional thoughts, and further that the comments then be forwarded to City Council with the recommendation to submit the comments to the MLA Review Committee as Red Deer's response to the MLA Policing Review.

Superintendent Jim Steele

Colleen Jensen



Alberta Urban Municipalities Association

AUMA Survey on Report of the Alberta MLA Policing Review Committee

This survey is comprised of two components:

- Background information
- Survey

If you have any questions about this survey, please do not hesitate to contact:

Kimberly Speers, Senior Director, Strategy & Policy Development, AUMA

Fax: (780) 433-4454

e-mail: kspeers@auma.ab.ca

Address: AUMA, 8712 – 105 Street, Edmonton, AB T6E 5V9

SURVEY DUE: September 25, 2002

Section 1 - Background Information

1.1 AUMA Update

The AUMA Protective Services Task Force on Policing has been restructured to address the *Report of the Alberta MLA Policing Review Committee* that was released in July 2002. The provincial deadline for responses is October 15, 2002.

Prior to the release of the provincial report, the AUMA Protective Services Task Force released its own report titled the '*Report of the RCMP Policing Contract in Alberta*'. Should you wish to view a copy of this report, please see <http://www.munilink.net/policy/default.asp>.

Background Information – Policing in Alberta

Some of the highlights from the AUMA *Report of the Alberta MLA Policing Review Committee* are:

- **Overall, there is an increase in number of police officers in Canada** - As of June 15, 2001, there were 57,107 police officers in Canada, a slight increase (2.1%) over 2000. Police strength per capita has risen 1.5% since 1998, following an 11% decrease between 1991 and 1998. In 2000, Alberta was ranked third last in Canada for the number of police officers per 100,000 population. This status remains the same in 2001.
- **Alberta ranks near the bottom in the 'number of police officers per 100,000 population' category** - Amongst the provinces, Saskatchewan displaced Quebec as the province with the highest number of police officers per 100,000 population. Alberta has 156 police officers per 100,000 population and is ranked near the bottom in comparison to the other provinces and territories (Newfoundland, Prince Edward Island, and the three territories have lower numbers).
- **Alberta has been negatively impacted the most in terms of police officers per capita** - While there has been a notable increase in the actual number of officers in Alberta (+5.7%) since 1991, the increase has not kept up with increasing population. For example, the rate of officers per 100,000 population has actually decreased



Alberta Urban Municipalities Association

markedly in Alberta (-10.6%). In fact, given the growth in population over the last decade, Alberta has been negatively impacted the most in terms of police officers per capita.¹

- **Province of Alberta financially contributes the least to policing** - The following information presents the outline of federal, provincial, and municipal expenditures for policing in Alberta (\$000s):
 - Federal – 239,946 or 37%
 - Provincial – 96,000 or 14%
 - Municipalities – 318,893 or 49%

1.2 MLA Report – Proposed Recommendations

To download a copy of the report, see

http://www4.gov.ab.ca/just/ims/client/upload/Policing_Review_Report.pdf or call 780- 427-1807)

1. The committee recommends that all municipalities pay for policing as a first step to enhancing policing services, especially to rural areas. The funds collected must go into the Policing Support Grant fund, not into general revenue.
2. The committee recommends the establishment of a provincial Policing Support Grant fund to provide grants to municipalities calculated by a formula using the municipality's equalized assessment and crime rate. This would be used to enhance services to municipalities requiring higher levels of service.
3. The committee recommends that the current value of the former Municipal Police Assistance Grant be returned to the Ministry of the Solicitor General to be used to enhance policing and to provide financial assistance to municipalities needing it.
4. The committee recommends that 25% of provincial fine revenue go to the Policing Support Grant fund.
5. The committee recommends that the Solicitor General and Attorney General explore the cost effectiveness of forming a provincial crimes assets seizure team and of proceeding with civil forfeiture legislation.
6. The committee recommends that the Police Act be amended to create a supplemental level of policing called "deputy constable", distinct from "special constable". Deputy constables would work under the direction of the local police service, and would be appointed by the local police commission or committee. They would have to meet educational, recruiting, and training standards established by the Solicitor General in consultation with police services and commensurate with their duties. They would be subject to the same code of conduct and disciplinary procedures as police officers.
7. The committee recommends that current special constables who previously had authority on secondary highways continue to have authority on "triple digit" highways.
8. The committee recommends that the Solicitor General initiate a comprehensive review of the private security industry in order to modernize legislation and to determine how the industry can be integrated into the overall strategy for public safety.

¹ Statistics Canada, *Police Resources in Canada*, p. 10. Please also see Table 7 – Police Officers by Level of Policing, 2001, p. 20.



Alberta Urban Municipalities Association

9. The committee recommends that the Ministry of the Solicitor General, in consultation with the RCMP, and the Edmonton and Calgary police services, conduct an evaluation of the cost effectiveness of aerial response to calls in rural Alberta, and into the use of manned and unmanned aerial vehicles for policing in both city and rural areas.
10. The committee recommends that, in order to enhance highway enforcement, and motorist and officer safety, the provincial police be authorized to use photo enforcement on selected problem highways, and school and construction zones. The use must be subject to the provincial guidelines, and should be conducted in consultation with other government departments. There must be no reduction in the number of police officers presently assigned to highway patrols.
11. The committee recommends that the Solicitor General establish a "Centre of Policing Excellence" for the province to provide police recruit training, as well as ongoing professional development of police officers. This facility should be developed in partnership with the ministries of the Solicitor General, Learning, and Human Resources and Employment, as well as police services.
12. The committee recommends that the Solicitor General establish a common police recruiting and training program that would provide a single entry point for police officers, deputy constables, and other law enforcement personnel. This would establish a pool of highly qualified police recruit graduates available for any police service in Alberta to draw on. It is further recommended that trainees in this program pay their own tuition, similar to other professions.
13. The committee recommends that the Ministry of the Solicitor General closely control and monitor the carrying and use of sidearms; and that all agencies that issue sidearms to officers or employees must be required to provide initial and ongoing training in both the use of the weapon and alternatives to use of deadly force (e.g. continuum of force model) meeting provincial standards. All agencies must provide confirmation that their personnel meet these standards of professional competency.
14. The committee recommends that detailed, mandatory, consistent policing policies, applicable to all police services in the province, be established by the Solicitor General. To facilitate this, the Police Act should be amended to specifically allow the Minister to issue Ministerial Orders or make regulations setting and approving police policies and procedures.
15. The committee recommends that, during the initial stages of development of policing standards, the Solicitor General continue to work with stakeholders to issue policy templates and model policies to guide police services as they develop consistent policies across the province.
16. The committee recommends that the Solicitor General develop a plan for seamless communication and flow of information between all police agencies in the province. All future development of police information and communication technology must be compatible to ensure the free flow of information between police services.
17. The committee recommends that the Ministry of the Solicitor General continue to be a separate ministry to provide the necessary focus and priority to policing in Alberta.
18. The committee recommends that an external study be made of the operation of the Ministry of the Solicitor General and its counterparts in other provinces to identify the most efficient and effective programs, services, and governing structures to ensure Albertans are receiving the best possible policing.



Alberta Urban Municipalities Association

19. The committee recommends that an Alberta Policing Secretariat be formed, reporting directly to the Solicitor General, which would be responsible for providing leadership in three areas:
 - Policing services, operations, commissions, and committees,
 - Public complaint and police discipline processes, and
 - Investigations of serious incidents involving police officers.
20. The committee recommends the formation of three councils to work in partnership with the Alberta Policing Secretariat to ensure consistency throughout the province and to provide a means of exchanging ideas and establishing cooperative networks.
 - Council of Police Commission/Committee chairs;
 - Council of Chiefs of Police and Executive Officers of other enforcement agencies;
 - Council of police officers including "front line" staff to bring professional and practical expertise to the table.
21. The committee recommends that the Alberta Policing Secretariat include a Standards and Audits function that is provided with the resources necessary to develop standards, and to monitor and conduct compliance audits to ensure police across the province uniformly provide excellence in policing standards.
22. The committee recommends that the Alberta Policing Secretariat provide mandatory training and orientation to all commission and committee members.
23. The committee recommends that the Alberta Policing Secretariat, in consultation with the Council of Commission/Committee Chairs, develop consistent protocols and guiding principles to be used by police commissions and committees.
24. The committee recommends that the Police Act be amended to specify that appointments to police commissions will be for three years for a maximum of two terms. Commission appointments should be staggered so that no more than one third expire in a given year.
25. The committee recommends that legislation require the municipality to establish a separate budget for the police commission that provides for the effective operation of the commission.
26. The committee recommends that the Police Act require that at least one council member be appointed to the police commission, with an option of a second council member where the commission has five or more members.
27. The committee recommends that police commission and committee membership reflect the cultural, demographic, and geographic makeup of the community.
28. The committee recommends that all municipalities be required to form a policing committee and that this committee meet the same standards and training as municipal police commissions, and as far as permitted by the Municipal Policing Agreement, perform the same functions as a municipal police commission.
29. The committee recommends that, when the standard Municipal Policing Agreement is renegotiated, policing review committees be recognized as the body overseeing the agreement and establishing goals and priorities, and other policing oversight matters as allowed under the agreement.
30. The committee recommends that each police commission and committee establish a "public complaints monitor" position to review the handling of complaints by the chief of police or detachment commander. Further, the committee recommends that the Alberta Policing Secretariat provide initial and ongoing training for these monitors.



Alberta Urban Municipalities Association

31. The committee recommends that, where the Law Enforcement Review Board, as a result of hearing an appeal, identifies a concern or makes a recommendation about policing policies, practices, or standards, the Board forward that to the Alberta Policing Secretariat for review and follow-up as appropriate.
32. The committee recommends that all cases of serious injury or death to a civilian, involving police officers, be immediately forwarded to the Alberta Policing Secretariat for direction on how to proceed with the investigation. The Chief Commissioner of Policing may direct an outside policing agency to either conduct or monitor the investigation. A Serious Incident Review team made up of a retired judge, prosecutor, and retired police investigator, appointed by the Alberta Policing Secretariat, will monitor ongoing investigations or review them after completion, as directed.
33. The committee recommends that, in preparation for the negotiations for the provincial policing agreement in 2012, an external study of provincial policing be conducted to determine the efficiencies and levels of service of alternative methods of policing Alberta. These could include retaining the RCMP, forming a provincial police service, or regionalization of policing throughout the province, or combinations of these forms. This study should be led by an MLA committee and include public input.
34. The committee recommends that the Ministry of the Solicitor General and First Nations develop a province wide or perhaps regional/treaty-based First Nations police service operating under a single police commission. An effective beginning would be to commence by amalgamating the current First Nations police services into one service under a single commission. This provincial First Nations Police service would be an integral part of Alberta policing, meeting the same standards and having the same authority and responsibilities as all other Alberta police services.
35. The committee recommends that police officer associations in Alberta closely monitor their political involvement to ensure that there is no appearance of partisan political activity that would compromise public confidence of absolute political neutrality in their police. They must also monitor their negotiating tactics to ensure they do not interfere in public oversight and management of the police or to bring policing into disrepute. The committee also recommends that the Solicitor General consider legislation-controlling activity by police officer associations only as a last resort.



Alberta Urban Municipalities Association

2.0 Survey

Name:

Municipality:

Approved by Council:

.....

Questions

1. Do you believe that all municipalities should contribute towards the cost of policing based on the level of services received?

Yes: _____

No: _____

Comments:

2. Do you believe that the Provincial Government should significantly increase its financial contribution for policing municipalities?

Yes: _____

No: _____

Comments:

3. Do you believe that municipalities should have the decision-making authority for meeting the policing needs of their community?

Yes: _____

No: _____

Comments:



Alberta Urban Municipalities Association

4. Do you believe that the Provincial Government should increase its decision-making authority over municipal policing? (e.g. standards, recruiting, training, benchmarking, etc.)

Yes: _____

No: _____

Comments:

5. Do you believe that the Provincial Government should fund policing through an increase in provincial fines collected by municipalities?

Yes: _____

No: _____

Comments:

6. Do you agree that the current non-conditional grant to municipalities should change to a conditional grant based on a formula using the municipality's equalized assessment and crime rate?

Yes: _____

No: _____

Comments:

7. How much would the proposed 25% fine revenue transfer cost your municipality? (2001 Actual) \$_____



Alberta Urban Municipalities Association

8. How would you assess the impact of a provincial proposal to re-direct 25% of fine revenues to the Provincial Government? (Circle one of the following boxes)

1 Very Significant	2 Significant	3 Minor significance	4 No impact
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Comments:

9. Do you believe that the MLA Police Review Committee Report provides sufficient detail to enable municipalities to respond effectively to the recommendations?

Yes: _____

No: _____

Comments:

10. What have you identified as the strengths and weaknesses of the report?

Strengths:

Weaknesses:

11. General Comments

Please submit your response to the AUMA by September 25, 2002 to the attention of:

Kimberly Speers
kspeers@auma.ab.ca
 8712 - 105 Street
 Edmonton AB T6E 5V9

AUMA appreciates your comments to this questionnaire!

Comments:

I agree with the recommendations of the Policing Committee subject to the additional comments I have made that have been incorporated and highlighted in the response.

“N. Van Wyk”
City Manager

FILE



Council Decision – September 23, 2002

City Clerk's Department

DATE: September 24, 2002
TO: Colleen Jensen, Community Services Director
FROM: City Clerk
SUBJECT: MLA Policing Review

Reference Report:

Community Services Director & Superintendent of RCMP, dated September 10, 2002

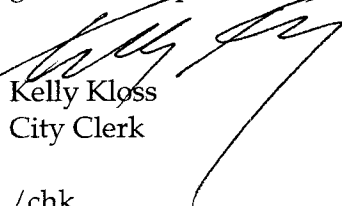
Resolutions:

Resolved that Council of The City of Red Deer agrees that the response to the Alberta Urban Municipalities Association, Survey on Report of the Alberta MLA Policing Review Committee, as submitted to Council on September 23, 2002, be endorsed and forwarded to the Alberta Urban Municipalities Association and the MLA Policing Review Committee with significant emphasis placed on funding, governance, Provincial standards and implications to municipalities with RCMP contracts.

Report Back to Council: No

Comments/Further Action:

Please draft a cover letter for the Mayor's signature to both AUMA and the MLA Policing Review Committee conveying the above with emphasis on concerns related to funding, governance, provincial standards, and implications to municipalities with RCMP contracts.



Kelly Kloss
City Clerk

/chk

c Supt. J. Steele, Red Deer City RCMP

FILE

Office of the Mayor



September 30, 2002

Judy Gordon, MLA, Chair
Alberta Policing Review Committee
10th Floor, 10365-97 Street
Edmonton, Alberta
T5J 3W7

Dear Judy,

Thank you for seeking our input on the recommendations contained in the Alberta Policing Review Report. We can appreciate the considerable effort that has been invested in the review and the complexity of the issues addressed.

We have reviewed the recommendations carefully. As might be expected there are a number of recommendations we support, a number which require further clarification and some which cause us great concern. We have participated in an AUMA survey of members regarding the recommendations and trust that you will find that input helpful. However, Red Deer City Council feels it is imperative that you and other members of the Review Committee are alerted to our specific concerns.

There are four main areas of concern for us that arise from our review of the report.

- **The first concern is with respect to funding.** Recommendation #4 suggests that 25% of all provincial fine money be put towards a Policing Support Grant. We are adamantly opposed to this recommendation. The impact of taking back 25% of revenues that now come to municipalities such as ours would be very significant. Currently these fines are used to offset the high costs related to providing police service. To remove 25% of this revenue source is not acceptable to us. In Red Deer this would amount to approximately \$480,000, which is equivalent to the cost of funding five RCMP members in our community.

We have heard that the Review Committee assumed fines would be increased and that the net impact of a 25% take back would be neutral for municipalities. However, we can find nothing in the report that addresses this issue. Further, if fines are substantially increased, we believe that at least part of the additional revenue should accrue back to municipalities to assist in meeting the escalating costs and increasing complexity of policing at the community level. Currently, policing costs are one of the most significant components of our budget and we need sources of revenue other than the tax base to support these costs.

...2/

THE CITY OF RED DEER

Box 5008, Red Deer, Alberta, Canada T4N 3T4 Telephone: (403) 342-8155 Fax: (403) 342-8365

City Web Site: <http://www.city.red-deer.ab.ca> E-mail: gails@city.red-deer.ab.ca

In addition, we have a concern about the establishment of the Policing Support Grant related to Recommendation #3. The intent of this recommendation is unclear. If the intent is to revisit the municipal unconditional funding to ascertain the amount of that money related to policing, and then remove it from the unconditional grant and put it back into the Policing Support Grant, then we are adamantly opposed. Again, this would simply be taking back funding that currently comes to municipalities to address policing requirements and would seriously undermine the ability of municipalities to support adequate policing programs. What we hope this means is that the Province's Review Committee is recommending the Province put new funding into the Policing Support Grant, which will be used to assist in supporting the costs of policing province wide.

- **The second concern is related to governance.** There are several recommendations that suggest that municipalities should be managing and governing their policing services through police commissions, or through committees that have very similar powers as police commissions. We understand the recommendations to say that the commissions and committees would have significant powers and decision making authority, and would, in fact, even require their own budgets. Again, we are adamantly opposed to this approach as a universal requirement.

In Red Deer, as in many communities of our size, the Council serves in the same capacity as a commission. Council decides on the allocation of financial resources, and approves the Business Plan of the RCMP where policing priorities, goals and objectives are established. Management is done through the City Manager, the Community Services Director and the Officer in Command at the detachment. This arrangement has been instrumental in developing a strong Community Policing program which effectively reflects the needs of the community, integrates with other community and city service agencies on a collaborative basis and maintains an important focus on prevention as well as enforcement.

We are very satisfied with our system. We believe it is the most accountable and transparent police governance system and are, therefore, not prepared to move to an independent police commission. Indeed, based on our own experience we do not understand the problem the recommendation is meant to address. Further, we are absolutely opposed to the suggestion that elected municipal Councils would lose the autonomy associated with choosing the best management and governance structure for their municipality.

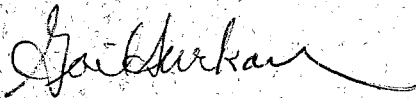
- **Our third concern is with respect to standards.** There are recommendations within the report that suggest a standardized approach to areas such as policy development, management of agreements, and training. While there may be merit in exploring a more standardized approach in areas such as training, we are concerned that such standards must be sensitive to the diversity and complexity of policing issues at the local level. We believe that municipalities must have an active role in determining any such standards, not just through a consultation process, but through direct participation in their development, along with other stakeholders such as RCMP and municipal police forces.

- **Our fourth concern is ensuring any implementation of recommendations is done with thought to the impact on communities with RCMP contracts.** Several of the recommendations are not clear in terms of the impact directly on the RCMP (such as Recommendation #12) and other recommendations are not clear as to impacts on municipalities, particularly in terms of additional costs (Recommendation #1). Municipalities must not be forced to incur additional cost for such things as common training approaches, if they already are receiving service from a fully trained complement of officers such as the RCMP.

We trust that our comments will be taken into consideration, along with those of other municipalities, before the Alberta Police Review Report advances further. We want to reiterate how important local autonomy is to municipalities and also how important it is for municipalities to have adequate funding to meet policing needs. All levels of government have a role in supporting police service, with the municipality being in the position to best manage and govern community police programs based on local needs and circumstances. We look forward to the province having a stronger partnership role in supporting policing services needed in all Alberta communities, including the provision of financial resources.

In closing, we respect the considerable effort and thoughtfulness that have been invested in this review by the members of the Review Committee and we appreciate the opportunity to provide further input. Thank you in advance for consideration of our concerns and perspectives.

Sincerely,



Gail Surkan
Mayor

/attach.

- c The Hon. Heather Forsyth, Solicitor General
The Hon. Victor Doerksen, Minister of Innovation & Science
Mrs. Mary Anne Jablonski, MLA North
Kimberly Speers, AUMA
Colleen Jensen, Community Services Director
Superintendent Jim Steele, RCMP

COMMENTS TO THE AUMA SURVEY ON REPORT OF THE ALBERTA MLA POLICING REVIEW COMMITTEE

Equitable Policing

Recommendation #1

The committee recommends that all municipalities pay for policing as a first step to enhancing policing services, especially to rural areas. The funds collected must go into the Policing Support Grant fund, not into general revenue.

Recommendation #2

The committee recommends the establishment of a provincial Policing Support Grant Fund to provide grants to municipalities calculated by a formula using the municipality's equalized assessment and crime rate. This would be used to enhance services to municipalities requiring higher levels of service.

Comment: It is our understanding that Recommendations #1 and #2 are suggesting that all municipalities will pay for policing, with the money going toward the Policing Support Grant Fund. This grant will then be distributed based on crime rate and per capita assessment to determine the ability of a municipality to pay. There are many questions unanswered such as:

- does this mean municipalities who contract with RCMP or who have their own police force will pay more?
- How will crime rate be determined (per population, per officer etc.)?
- Will this approach be a disincentive to municipalities to utilize prevention in reducing crime rate? It would appear that it would be to the advantage of communities, from a funding perspective at least, to have a higher crime rate.

Having said this, however, there may be a possibility that increased funding could assist communities such as Red Deer to meet higher crime needs. Red Deer's location and situation, where we attract people to our community from a large surrounding area, has the potential to cause our crime rate to increase.

In looking at municipalities' ability to pay, there is a suggestion that some may "win" and some may "lose". If this approach is taken, then municipalities should have significant input into the distribution model/formula. The example for this is the development of the Family and Community Support Services funding allocation model where municipalities, through the FCSS Association, worked closely with the province in developing the allocation model resulting in a much broader base acceptance of the approach.

Recommendation #3

The committee recommends that the current value of the former Municipal Police Assistance Grant be returned to the Ministry of the Solicitor General to be used to enhance policing and to provide financial assistance to municipalities needing it.

Comment: Generally, this would appear to be positive, however, caution still must be exercised in ensuring that there are no disincentives to crime prevention, and that municipalities be involved in determining "needs".

Recommendation #4

The committee recommends that 25% of provincial fine revenue go to the Policing Support Grant Fund.

Comment: This recommendation is **adamantly opposed**. Municipalities such as Red Deer depend on fine revenue to help offset policing costs. Policing costs are already a significant burden to municipalities, who struggle to meet the increasing needs and the increasing costs. If fine revenue were to be "clawed back", municipalities would be in further difficulty. In Red Deer the impact would be \$650,000 from general fines and \$1.269 million in photo radar fines. The cost of 25% of this money would be \$479,000, which is the equivalent of approximately 5 police officers.

If there are communities, as is suggested in the Review, where fine revenue exceeds the policing cost to that municipality, then perhaps these cases could be considered for provincial recovery of some of the fine revenue.

Recommendation #5

The committee recommends that the Solicitor General and Attorney General explore the cost effectiveness of forming a provincial crimes assets seizure team and of proceeding with civil forfeiture legislation.

Comment: It would seem to be a good idea to set up a civil forfeiture section to pursue criminals. How this would be paid for is not clarified.

Recommendation #6

The committee recommends that the Police Act be amended to create a supplemental level of policing called "deputy constable", distinct from "special constable". Deputy constables would work under the direction of the local police service, and would be appointed by the local police commission or committee. They would have to meet educational, recruiting, and training standards established by the Solicitor General in consultation with police services and commensurate with their duties. They would be subject to the same code of conduct and disciplinary procedures as police officers.

Recommendation #7:

The committee recommends that current special constables who previously had authority on secondary highways continue to have authority on "triple digit" highways.

Comment for Recommendations #6 and #7: There is concern regarding the idea of Deputy Constables doing any kind of enforcement. The granting of authority to issue tickets often may lead to requests for more authority, the need for communications with the police, police training and for the right to carry firearms. These people run into the same people as a police officer might, and are ill equipped and not properly trained to handle some of the difficult situations. It creates a two tiered system.

Deputy Constables could, however, be used to deliver prevention programs and assist with some of the Community Policing initiatives.

Red Deer does not support the appointment of any deputy constable by a Commission or Committee. Hiring of deputy constables should be through the regular hiring practices of The City, as we would with any other municipal employee.

Recommendation #8

The committee recommends that the Solicitor General initiate a comprehensive review of the private security industry in order to modernize legislation and to determine how the industry can be integrated into the overall strategy for public safety.

Comment: Areas between policing and private security do need to be reviewed, with thought to standardizing some of the private security. There are ways that private security could supplement policing, with such things as the use of manned and unmanned vehicles. Some other issues such as security in parking lots around drinking establishments could also be handled to a large extent with trained, private security with the respective business owner responsible for the costs. It must be clear that private security should be used as supplemental to police, rather than as a replacement.

Recommendation #9:

The committee recommends that the Ministry of the Solicitor General, in consultation with the RCMP, and the Edmonton and Calgary police services, conduct an evaluation of the cost effectiveness of aerial response to calls in rural Alberta, and into the use of manned and unmanned aerial vehicles for policing in both city and rural areas.

Comment: If this recommendation were to be pursued, it would be important that technology such as unmanned aerial vehicles be only used to supplement the human resources in the various police forces and not as a replacement for human resources.

Recommendation #10

The committee recommends that, in order to enhance highway enforcement, and motorist and officer safety, the provincial police be authorized to use photo enforcement on selected problem highways, and school and construction zones. The use must be subject to the provincial guidelines, and should be conducted in consultation with other government departments. There must be no reduction in the number of police officers presently assigned to highway patrols.

Comment: Photo radar on primary highways could be a very good idea. While some may view it negatively because of the potential for revenue generation, the experience with photo radar within municipalities has been positive in reducing speed. There appears to be no reason why the same results should not occur on highways.

Recommendation #11

The committee recommends that the Solicitor General establish a "Centre of Policing Excellence" for the province to provide police recruit training, as well as ongoing professional development of police officers. This facility should be developed in partnership with the ministries of the Solicitor General, Learning, and Human Resources and Employment, as well as police services.

Recommendation #12

The committee recommends that the Solicitor General establish a common police recruiting and training program that would provide a single entry point for police officers, deputy constables, and other law enforcement personnel. This would establish a pool of highly qualified police recruit graduates available for any police service in Alberta to draw on. It is further recommended that trainees in this program pay their own tuition, similar to other professions.

Comment:

Generally, this would appear to be a good approach, from a standards of service perspective, as long as all police in Alberta are represented. Recruiting and cadet training may be problematic if it involves the RCMP who has their own national system. Again, it is unclear as to whether or not all municipalities will pay for this, particularly if they contract with RCMP.

Recommendation #13

The committee recommends that the Ministry of the Solicitor General closely control and monitor the carrying and use of sidearms; and that all agencies that issue sidearms to officers or employees must be required to provide initial and ongoing training in both the use of the weapon and alternatives to use of deadly force (e.g. continuum of force model) meeting provincial standards. All agencies must provide confirmation that their personnel meet these standards of professional competency.

Comment: This recommendation is good and should be explored.

Recommendation #14

The committee recommends that detailed, mandatory, consistent policing policies, applicable to all police services in the province, be established by the Solicitor General. To facilitate this, the Police Act should be amended to specifically allow the Minister to issue Ministerial Orders or make regulations setting and approving police policies and procedures.

Recommendation #15

The committee recommends that, during the initial stages of development of policing standards, the Solicitor General continue to work with stakeholders to issue policy templates and model policies to guide police services as they develop consistent policies across the province.

Comment for both Recommendation #14 and #15: Significant municipal input, along with other related stakeholders such as the RCMP, must be ensured in any process for changes to the Act and policing policy.

Recommendation #16

The committee recommends that the Solicitor General develop a plan for seamless communication and flow of information between all police agencies in the province. All future development of police information and communication technology must be compatible to ensure the free flow of information between police services.

Comment: Generally, this recommendation is supported, although secure access to information must be addressed.

Leadership

Recommendation #17

The committee recommends that the Ministry of the Solicitor General continue to be a separate ministry to provide the necessary focus and priority to policing in Alberta.

Recommendation #18

The committee recommends that an external study be made of the operation of the Ministry of the Solicitor General and its counterparts in other provinces to identify the most efficient and effective programs, services, and governing structures to ensure Albertans are receiving the best possible policing.

Comment: These recommendations are supported.

Recommendation #19

The committee recommends that an Alberta Policing Secretariat be formed, reporting directly to the Solicitor General, which would be responsible for providing leadership in three areas:

- Policing services, operations, commissions, and committees,
- Public complaint and police discipline processes, and
- Investigations of serious incidents involving police officers.

Recommendation #20

The committee recommends the formation of three councils to work in partnership with the Alberta Policing Secretariat to ensure consistency throughout the province and to provide a means of exchanging ideas and establishing cooperative networks.

- Council of Police Commission/Committee chairs;
- Council of Chiefs of Police and Executive Officers of other enforcement agencies;
- Council of police officers including "front line" staff to bring professional and practical expertise to the table.

Recommendation #21

The committee recommends that the Alberta Policing Secretariat include a Standards and Audits function that is provided with the resources necessary to develop standards, and to monitor and conduct compliance audits to ensure police across the province uniformly provide excellence in policing standards.

Comment: Recommendations #19,20 and 21 may warrant some exploration. It would seem that the Policing Secretariat and the related committees might be somewhat bureaucratic. The expectations related to Policing Commissions and Committees is of significant concern. (See comments under Recommendation #28).

Recommendation 22:

The committee recommends that the Alberta Policing Secretariat provide mandatory training and orientation to all commission and committee members.

Comment: This recommendation is not supported. Training could be made available to those communities that have a commission or committee with more than an advisory role, but the training should not be mandatory. (See comments under recommendation #28.)

Recommendation #23:

The committee recommends that the Alberta Policing Secretariat, in consultation with the Council of Commission/Committee Chairs, develop consistent protocols and guiding principles to be used by police commissions and committees.

Comment: This recommendation is strongly opposed. Municipalities should have the ability to choose the management model that best fits community needs. Policing commissions and committees are not necessarily what works best for every community. Red Deer's choice is to have Policing Committee that is advisory to Council, the RCMP and City administration. This works well for our community, and protocols and guiding principles for a local committee should not be imposed.

Recommendation #24:

The committee recommends that the Police Act be amended to specify that appointments to police commissions will be for three years for a maximum of two terms. Commission appointments should be staggered so that no more than one third expire in a given year.

Comments: No comment, as the police commission approach is not relevant to Red Deer's situation.

Public Oversight

Recommendation #25:

The committee recommends that legislation require the municipality to establish a separate budget for the police commission that provides for the effective operation of the commission.

Comment: This may not be relevant to Red Deer, however, if there were an expectation for a budget to be set aside for a Policing Committee, we would not support this recommendation.

Recommendation #26:

The committee recommends that the Police Act require that at least one council member be appointed to the police commission, with an option of a second council member where the commission has five or more members.

Comment: No comment, as the police commission approach is not relevant to Red Deer's situation.

Recommendation #27:

The committee recommends that police commission and committee membership reflect the cultural, demographic, and geographic makeup of the community.

Comment:

In Red Deer's case, our Policing Committee is an advisory committee and membership is based on a call for interest from the community. Our primary concern is that people who are members of the committee have an interest in policing, rather than specific attention to ensuring a reflection of the cultural, demographic and geographic make up of the community. In a community the size of Red Deer, it would be difficult to ensure such a composition.

Recommendation #28:

The committee recommends that all municipalities be required to form a policing committee and that this committee meet the same standards and training as municipal police commissions, and as far as permitted by the Municipal Policing Agreement, perform the same functions as a municipal police commission.

Comment: This recommendation is **adamantly opposed**. Policing commissions and committees are not necessarily what works best for every community. Red Deer's choice is to have Policing Committee that is advisory to Council, the RCMP and City administration. Council has the role of budget approval and finalizing business plans, similar to what Policing Commissions in other communities might have. This works well for our community, and **municipalities must have the choice as to the best management approach for their community**. In choosing the best model, the governance model must also be a choice. In Red Deer's case, governance is through Council and the management is through the Community Services Division and the RCMP Superintendent.

Recommendation #29:

The committee recommends that, when the standard Municipal Policing Agreement is renegotiated, policing review committees be recognized as the body overseeing the agreement and establishing goals and priorities, and other policing oversight matters as allowed under the agreement.

Comment: This recommendation is **adamantly opposed**. Again, **the municipality must have the ability to choose** how best to oversee the Municipal Policing Agreement. In Red Deer's case this is done through the City Manager, with the delegation to the Community Services Director. Council acts in the same capacity as the Policing Commission, and this works very well for us.

Recommendation #30

The committee recommends that each police commission and committee establish a "public complaints monitor" position to review the handling of complaints by the chief of police or detachment commander. Further, the committee recommends that the Alberta Policing Secretariat provide initial and ongoing training for these monitors.

Comment: If a public complaints monitor is to be established, it should not be by the Policing Commission or Committee. Decisions about such a position should be made at the municipal level, in consultation with the advisory committee and the policing body (in our instance, the RCMP). Having such a position warrants consideration, but should not be mandatory.

Recommendation #31:

The committee recommends that, where the Law Enforcement Review Board, as a result of hearing an appeal, identifies a concern or makes a recommendation about policing policies, practices, or standards, the Board forward that to the Alberta Policing Secretariat for review and follow-up as appropriate.

Comment: It is unclear how this would relate to the RCMP. It needs further clarification.

Recommendation #32:

The committee recommends that all cases of serious injury or death to a civilian, involving police officers, be immediately forwarded to the Alberta Policing Secretariat for direction on how to proceed with the investigation. The Chief Commissioner of Policing may direct an outside policing agency to either conduct or monitor the investigation.

A Serious Incident Review team made up of a retired judge, prosecutor, and retired police investigator, appointed by the Alberta Policing Secretariat, will monitor ongoing investigations or review them after completion, as directed.

Comment: Generally this could be a good approach, but the cost arrangements could cause a potential problem if the oversight group drives the investigation beyond the capacity of a municipality to pay for it. Any disagreement related to this could become very political. In addition, it is not clear how this would relate to the RCMP and their policies.

Recommendation #33:

The committee recommends that, in preparation for the negotiations for the provincial policing agreement in 2012, an external study of provincial policing be conducted to determine the efficiencies and levels of service of alternative methods of policing Alberta. These could include retaining the RCMP, forming a provincial police service, or regionalization of policing throughout the province, or combinations of these forms. This study should be led by an MLA committee and include public input.

Comment:

While the general direction of the recommendation is supported, it is suggested that the representation on the Committee be much broader than just MLAs. The Committee should also include representation from other stakeholders such as AUMA, RCMP, communities that have their own police forces etc. This provides better objectivity in the process and development of recommendations. It is also suggested that the Committee should work with a consultant in undertaking the study.

Recommendation #34:

The committee recommends that the Ministry of the Solicitor General and First Nations develop a province wide or perhaps regional/treaty-based First Nations police service operating under a single police commission. An effective beginning would be to commence by amalgamating the current First Nations police services into one service under a single commission. This provincial First Nations Police service would be an integral part of Alberta policing, meeting the same standards and having the same authority and responsibilities as all other Alberta police services.

Comment: While this does not related to Red Deer, it is our understanding that this recommendations is causing significant concerns from the aboriginal community.

Recommendation #35:

The committee recommends that police officer associations in Alberta closely monitor their political involvement to ensure that there is no appearance of partisan political activity that would compromise public confidence of absolute political neutrality in their police. They must also monitor their negotiating tactics to ensure they do not interfere in public oversight and management of the police or to bring policing into disrepute. The committee also recommends that the Solicitor General consider legislation-controlling activity by police officer associations only as a last resort.

Comment: None

July 27/02

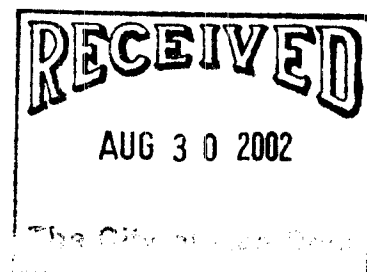
To the City of Red Deer

Property owners that border the back alley would like to apply to the City of Red Deer to have it paved. At present the alley is listed as an unconstructed alley which receives very little attention. There is heavy traffic flow from the garbage trucks, recycle trucks, school buses, milk trucks and neighbouring traffic use this alley. During rainfall/or snowfall the alley often becomes very muddy causing ruts and mud splashes on homes and fences. During dry seasons it is extremely dusty.

Thank you for your consideration.



Contact Person
Terrie Smethurst
Phone: 340-1637
Fax: 347-9776



PETITION FOR LOCAL IMPROVEMENT

Page _____

(Pursuant to the Municipal Government Act, Chapter M-26.1, of the RSA 1994, and amendments thereto)

TO: MAYOR AND COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA

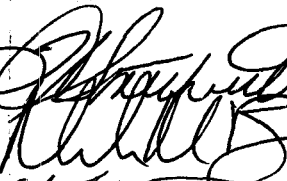
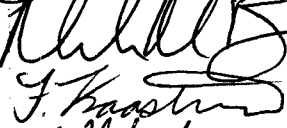





WE, THE UNDERSIGNED PROPERTY OWNERS, REQUEST THAT YOU CONSTRUCT a paved alley
between 56 st and 57 st. TO

AS A LOCAL IMPROVEMENT TO BE ASSESSED BY WAY OF A UNIT RATE TO BE FIXED BY COUNCIL, IN
 ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT AND THE BYLAWS OF THE
 CITY OF RED DEER.

NAME OF THE PERSON WHO IS THE REPRESENTATIVE OF THE PETITIONERS

TERRIE SMETHURST

EACH PETITIONER, BY SIGNING THIS PETITION, CERTIFIES THAT HE OR SHE IS AN ELECTOR OF THE CITY OF
 RED DEER.

INITIALS OF PETITIONER	PRINTED NAME OF REGISTERED OWNER OR ASSESSED OWNER	STREET ADDRESS OR LEGAL DESCRIPTION OF LAND	DATE	SIGNATURE OF ADULT WITNESS
	Teresa Smethurst	4729 57 ST	July 15/02	F. Kaastrop
	MIKE MCBAIN	4740 56 ST	JULY 27/02	F. Kaastrop
	FLEMING KAASTRUP	4738 56 ST	JULY 27/07	
	Dean Johnston	5616-47A Ave	July 27/02	M Johnston
	Karen Oxtoby	5610 47 A Ave	Aug 7/02	

NOTE:

100% owners signed petition.

This is a suggested form only and is prepared by Alberta Municipal Affairs for the information and guidance of interested individuals. It has no legislative effect. For certainty, legal advice should be sought from a lawyer before any action is being contemplated.

Each page of this petition shall contain an accurate and identical statement of the grounds and objectives of the petition. As the wording of the petition is critical, legal advice should be obtained.

In the absence of a municipal address, indicate legal description of property on which petitioner resides.

Each person witnessing a signature on the petition is required to sign and certify that to the best of their belief the persons whose signatures they witnessed are electors of the municipality.



Tax & Assessment

Date: September 4, 2002
To: City Clerk
From: Myron Chilibeck, City Assessor
Subject: PETITION FOR LOCAL IMPROVEMENT - PAVED LANE
BETWEEN 56 ST AND 57 ST

There are five properties abutting the proposed area for a paved lane. There are five registered owners' signatures on the petition. Section 392(2) of the Municipal Government Act states:

"A petition is not a sufficient petition unless:

- a) It is signed by 2/3rds of the owners who would be liable to pay the local improvement tax and
- b) The owners who sign the petition represent at least 1/2 of the value of the assessments prepared under Part 9 for the parcel of land in respect of which the tax will be imposed."

The petition meets the above requirements of the Municipal Government Act.

RECOMMENDATION:

That The City of Red Deer proceed with the request for construction of the paved lane.

A handwritten signature in black ink, appearing to read 'M. Chilibeck'.

Myron Chilibeck, A.M.A.A.
City Assessor

/ngl

**Engineering Services**

Date: September 13, 2002

To: City Clerk

From: Engineering Services Manager

**Re: Proposed Lane Paving Local Improvement Project
Lane West of 47A Avenue, from 56 Street to 57 Street**

On August 30, 2002 we received a copy of a letter and Petition with respect to the above noted lane. The Petition, signed by all the adjacent landowners, supported their written request to pave the lane as a local improvement (copy attached).

The City Assessor will provide comments on the validity of the petition.

This project is estimated to cost approximately \$24,000.

RECOMMENDATION

Subject to the petition being declared valid, we respectfully recommend that a local improvement for lane paving be initiated.

Construction of the project could occur in the summer of 2003.

A handwritten signature in black ink, appearing to read 'Ken G. Haslop'.

Ken G. Haslop, P. Eng.
Engineering Services Manager

VRB/emr

Att.

c. Tax Collector
City Assessor
Public Works Manager



PROPOSED LOCAL IMPROVEMENT BY-LAW

LANE WEST OF 47a AVENUE, BETWEEN 56th St. AND 57th St.



PROPOSED PAVEMENT

SEPTEMBER 12 2002 SCALE 1:750



PETITION SIGNED

Comments:

The Municipal Government Act provides that a group of owners may petition Council for a local improvement. A petition is valid if it is signed by two thirds of the owners who would be liable to pay the local improvement tax and the owners who sign the petition represent at least one half of the value of the assessment.

If the petition is valid, The City must prepare a local improvement plan which includes an estimate of the cost of the improvement for each property. This plan is sent out to all property owners affected who then have 30 days to object to the local improvement.

If a valid petition is received objecting to the local improvement, Council must not proceed with the improvement. If there is not a valid petition, Council can proceed with the improvement and pass a local improvement tax bylaw.

As we have received a valid petition, we recommend that Council approve proceeding with the local improvement plan.

“N. Van Wyk”
City Manager



Emergency Services

DATE: June 7, 2002

TO: City Clerk

CC: City Assessor / Tax Collector
Engineering Department Manager
Inspections and Licensing Manager

FROM: Emergency Services Manager

SUBJECT: Petition For Local Improvement: Paved Lane Between 56 Street and 57 Street

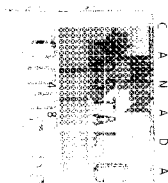
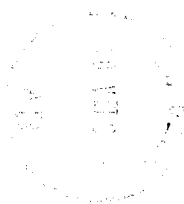
The Emergency Services Department has no concern with the proposed alley upgrade.

A handwritten signature in black ink, appearing to read 'Jack MacDonald'.

Jack MacDonald
Fire Chief / Manager

Time Thrust
4729-57 St.
Red Deer, AB
T4U 6H3

City Clerk
P.O. Box 5008
Red Deer, AB
T4U 3T4





FILE

OFFICE OF THE CITY CLERK

August 30, 2002

Ms. T. Smethurst
4729 – 57 Street
Red Deer, AB T4N 6M3

Dear Ms Smethurst:

I am in receipt of your Petition for Local Improvement regarding paving of the back lane between 56 Street and 57 Street. Your Petition for Local Improvement will be placed on the Red Deer City Council Agenda of **Monday, September 23, 2002**.

Your request has been circulated to City Administration for comments. A copy of the administrative comments will be available to you prior to the Council Meeting and can be picked up at our office on the second floor of City Hall on Friday, September 20, 2002.

If you wish to be present and/or speak at the Council Meeting, please telephone our office on **Friday, September 20, 2002** and we will advise you of the approximate time that Council will be discussing this item. Upon arrival at City Hall, please enter the park-side entrance and proceed to the Council Chambers on the second floor.

Your petition will be presented to an open meeting of Council and will be available to the public and media. As well, Council Meetings are open to the general public and are televised on Shaw Cable, Channel 10. Council Meetings commence at 4:30 p.m., adjourn for the supper hour at 6:00 p.m. and reconvene at 7:00 p.m. Council agendas are available to the public and media from the City Clerk's Department.

If you have any questions or require further assistance, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read 'N. Housenga'.

Nona Housenga
Deputy City Clerk

NH/chk

DATE: **AUGUST 30, 2002**


TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES
- ☐ DIRECTOR OF CORPORATE SERVICES
- ☐ DIRECTOR OF DEVELOPMENT SERVICES
- ☒ CITY ASSESSOR / TAX COLLECTOR
- ☐ E. L. & P. MANAGER
- ☒ ENGINEERING DEPARTMENT MANAGER
- ☒ EMERGENCY SERVICES MANAGER
- ☐ INFORMATION TECHNOLOGY SERVICES MANAGER
- ☒ INSPECTIONS AND LICENSING MANAGER
- ☐ LAND AND ECONOMIC DEVELOPMENT MANAGER
- ☐ PERSONNEL MANAGER
- ☐ PUBLIC WORKS MANAGER
- ☐ R.C.M.P. INSPECTOR
- ☐ RECREATION, PARKS & CULTURE MANAGER
- ☐ SOCIAL PLANNING MANAGER
- ☐ TRANSIT MANAGER
- ☐ TREASURY SERVICES MANAGER
- ☐ PRINCIPAL PLANNER
- ☐ CITY SOLICITOR

FROM: **DEPUTY CITY CLERK**

RE: **PETITION FOR LOCAL IMPROVEMENT: PAVED LANE BETWEEN 56 STREET AND 57 STREET**

Please submit comments on the attached to this office by **MONDAY, SEPTEMBER 16, 2002** for the Council Agenda of **MONDAY, SEPTEMBER 23, 2002** .


Nona Mousenga
Deputy City Clerk

DATE:

AUGUST 30, 2002

TO:

- ☐ DIRECTOR OF COMMUNITY SERVICES
- ☐ DIRECTOR OF CORPORATE SERVICES
- ☐ DIRECTOR OF DEVELOPMENT SERVICES
- ☒ CITY ASSESSOR / TAX COLLECTOR
- ☐ E. L. & P. MANAGER
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- ☐ TREASURY SERVICES MANAGER
- ☐ PRINCIPAL PLANNER
- ☐ CITY SOLICITOR

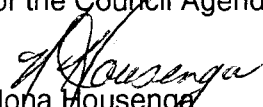
FROM:

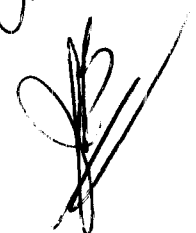
DEPUTY CITY CLERK

RE:

PETITION FOR LOCAL IMPROVEMENT: PAVED LANE BETWEEN 56 STREET AND 57 STREET

Please submit comments on the attached to this office by **MONDAY, SEPTEMBER 16, 2002** for the Council Agenda of **MONDAY, SEPTEMBER 23, 2002**.


Nona Housenga
Deputy City Clerk

No comment


July 27/02

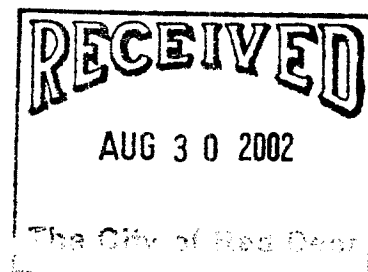
To the City of Red Deer

Property owners that border the back alley would like to apply to the City of Red Deer to have it paved. At present the alley is listed as an unconstructed alley which receives very little attention. There is heavy traffic flow from the garbage trucks, recycle trucks, school buses, milk trucks and neighbouring traffic use this alley. During rainfall/or snowfall the alley often becomes very muddy causing ruts and mud splashes on homes and fences. During dry seasons it is extremely dusty.

Thank you for your consideration.



Contact Person
Terrie Smethurst
Phone: 340-1637
Fax: 347-9776



Page _____

TO: THE MAYOR AND COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA

AS A LOCAL IMPROVEMENT TO BE ASSESSED BY WAY OF A UNIT RATE TO BE FIXED BY COUNCIL, IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT AND THE BYLAWS OF THE COUNCIL AS SET FORTH.

NAME OF THE PERSON WHO IS THE REPRESENTATIVE OF THE PETITIONERS ERRIE SMITH #1081

EACH PETITIONER, BY SIGNING THIS PETITION, CERTIFIES THAT HE OR SHE IS AN ELECTOR OF THE CITY OF
RED DEER.

SIGNATURE OF REGISTERED OWNER OR ASSESSED OWNER	PRINTED NAME OF REGISTERED OWNER OR ASSESSED OWNER	STREET ADDRESS OR LEGAL DESCRIPTION OF LAND	DATE	SIGNATURE OF ADULT WITNESS
<i>[Signature]</i>	Teresa Smethurst	4729 57 ST 139 C 892-0148	July 15/02	<i>[Signature]</i>
<i>[Signature]</i>	MIKE MCBAIN	4740 56 ST 130	July 27/02	<i>[Signature]</i>
<i>[Signature]</i>	FLEMING KAASTRUP	4738 56 ST 140	JULY 27/07	<i>[Signature]</i>
<i>[Signature]</i>	Dean Johnston	5616-811 Ave	July 27/02	<i>[Signature]</i>
<i>[Signature]</i>	Karen Oxtoby	5610 47 A Ave ↓ G-1/C	Aug 7/02	<i>[Signature]</i>
			D-F C 2700	

NOTES

100% owners signed petition

1. This form is suggested form only and is prepared by Alberta Municipal Affairs for the information and convenience of interested individuals. It has no legislative effect. For certainty, legal advice should be sought, when a petition is being considered.
2. Each page of this petition shall contain an accurate and identical statement of the purpose and objectives of the petition. As the wording of the petition is critical, legal advice should be obtained.
3. In the absence of a municipal address, indicate legal description of property on which petitioner resides.
4. Each person witnessing a signature on the petition is required to sign an Affidavit that to the best of their belief, the persons whose signatures they witnessed are electors of the municipality.



Council Decision – September 23, 2002

City Clerk's Department

DATE: September 24, 2002
TO: Engineering Services Manager
FROM: City Clerk
SUBJECT: Petition for Local Improvement
Paved Lane West of 47A Avenue, from 56 Street to 57 Street

Reference Report:

City Assessor, dated September 4, 2002 and Engineering Services Manager, dated September 13, 2002.

Resolutions:

Resolved that Council of the City of Red Deer having considered the report from the Engineering Services Manager, re: Proposed Lane Paving – Local Improvement Project, Lane West of 47A Avenue, from 56 Street to 57 Street, hereby recommends a Local Improvement Plan be initiated for a paved lane West of 47A Avenue, from 56 Street to 57 Street.

Report Back to Council: Yes

Comments/Further Action:

Please proceed with the local improvement plan with copies to this office.


Kelly Kloss
City Clerk

/chk

c Director of Development Services
City Assessor

FILE



OFFICE OF THE CITY CLERK

September 24, 2002

Ms T. Smethurst
4729 - 57 Street
Red Deer, AB T4N 6M3

Dear Ms ^{Terrie}Smethurst:

Re: Petition for Local Improvement
Paved Lane West of 47A Avenue, from 56 Street to 57 Street

At the City of Red Deer's Council meeting held Monday, September 23, 2002, Council considered the petition regarding construction of a paved lane west of 47A Avenue from 56 Street to 57 Street. Council agreed to have City Administration prepare a local improvement plan for the construction of a paved lane in the areas specified.

Once we have prepared this plan that includes the approximate cost of the improvements, it will be sent to all property owners affected. The property owners would then have 30 days to object to the local improvement. If sufficient owners object, being two thirds of the owners who represent one half of the value of the assessment, then the improvement would not proceed. If there was not this objection, we would present to Council a Local Improvement Tax Bylaw so the paving could proceed.

Please do not hesitate to call me at (403) 342-8132 should you require any additional information or clarification regarding Council's decision in this regard.

Sincerely,



Kelly Kloss
City Clerk

/chk

c Engineering Services Manager
City Assessor

BYLAW NO. 3156/PP-2002

Being a bylaw to amend Bylaw No. 3156/96, the Land Use Bylaw of the City of Red Deer.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

- 1 The "Use District Map E6" contained in "Schedule B" of the Land Use Bylaw is hereby amended in accordance with the Land Use District Map No. 44/2002 attached hereto and forming part of the bylaw.

READ A FIRST TIME IN OPEN COUNCIL this 29th day of July 2002.

READ A SECOND TIME IN OPEN COUNCIL this 26th day of August 2002.

READ A THIRD TIME IN OPEN COUNCIL this day of 2002.

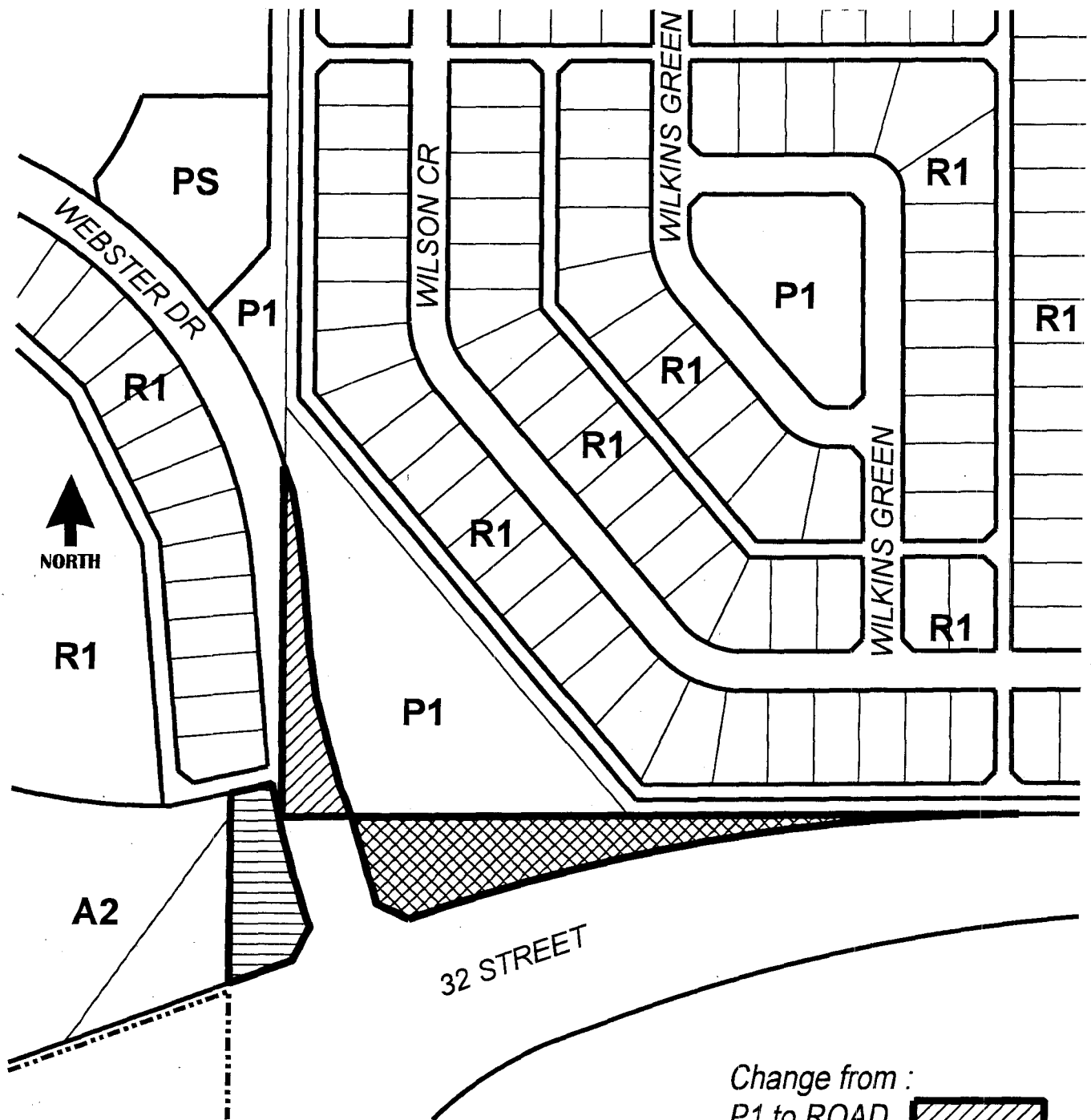
AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2002.

MAYOR

CITY CLERK

The City of Red Deer

PROPOSED LAND USE BYLAW AMENDMENT



AFFECTED DISTRICTS:

P1 - Parks and Recreational

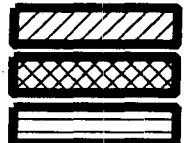
A2 - Environmental Preservation

Change from :

P1 to ROAD

ROAD to P1

ROAD to A2



MAP No. 44 / 2002
BYLAW No. 3156 / PP - 2002

BYLAW NO. 3300/2002

Being a bylaw to close portions of road in the City of Red Deer, as described herein.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

1 The following portions of roadway in the City of Red Deer are hereby closed:

"All that portion of Road Allowance lying east of and adjacent to the east boundary of Section 7-38-27-4, and lying within Plan_____, containing 0.123 hectares more or less."

"All that portion of 32 Street as shown on Plan 2886TR lying within Plan _____, containing 0.499 hectares more or less."

"All that portion of 'Addition to 32nd Street' as shown on Plan 8122461 lying within Plan _____, containing 0.054 hectares more or less."

READ A FIRST TIME IN OPEN COUNCIL this 12th day of August 2002.

READ A SECOND TIME IN OPEN COUNCIL this 9th day of September 2002.

READ A THIRD TIME IN OPEN COUNCIL this day of 2002.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2002.

MAYOR

CITY CLERK