FILE

DATE: **March 25, 1997**

TO: **All Departments**

FROM: **City Clerk**

RE: **PLEASE POST FOR THE INFORMATION OF ALL EMPLOYEES**

SUMMARY OF DECISIONS

****

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL

HELD IN THE COUNCIL CHAMBERS, CITY HALL

MONDAY, MARCH 24, 1997

COMMENCING AT ***4:30 P.M.***

****

(1) Confirmation of the Minutes of the Regular Meeting of March 10, 1997

DECISION - Confirmed as transcribed

PAGE #

(2) **UNFINISHED BUSINESS**

(3) **PUBLIC HEARINGS**

1. City Clerk - Re: Land Use Bylaw Amendment 3156/G-97, Part of the SW ¼ 14-38-27-4 / Deer Park - Phase 7B (Melcor Developments Ltd.) (See Bylaw Section for Readings) . . 1

2. City Clerk - Re: Land Use Bylaw Amendment 3156/H-97, Part of the SE ¼ 10-38-27-4 / Anders East - Phases 5C & 5D (Anders East Developments Ltd.) (See Bylaw Section for Readings) . .3

(4) **REPORTS**

1. Director of Community Services - Re: Community Facility Enhancement Program (C.F.E.P. III) / Community Services Division . .5

   DECISION - Approved the applications for the projects of the City-owned and operated facilities and the non-profit community service agencies as outlined in the report from the Director of Community Services

2. Recreation, Parks & Culture Board - Re: Central Alberta Theatre - Memorial Centre: Addition Proposal . .23

   DECISION - Approved the renovation/extension of the Memorial Centre as proposed by Central Alberta Theatre

3. Municipal Planning Commission - Re: Lane Paving - Deferred Paving Agreements / (Vehicular Access to Lots from Public Roadways) / Land Use Bylaw Amendment 3156/J-97 (See Bylaw Section for Readings) . .39

   DECISION - Report received as information

4. Director of Corporate Services - Re: Appointment of City Representative to The Alberta Municipal Financing Corporation Annual Meeting - April 11, 1997 . .44

   DECISION - Agreed to appoint Alan Wilcock to represent and vote the shares of The City at the Annual General Meeting of the Alberta Municipal Financing Corporation

5. Recreation, Parks & Culture Board - Re: Application #02-96 "Francis The Pig" - Installation of Permanent Art on Public Property / (*"Whole Hog" - Ghost Project*) . .46

   DECISION - Approved the project and proposed location for the *"Whole Hog"* art sculpture

6. Social Planning Department Review Steering Committee - Re: Review of the Role of the Social Planning Department . .56

DECISION - Approved the Work Plan/Process for the Review of the Social Planning Department, as submitted by the Steering Committee and WB Consultants

7. Director of Corporate Services - Re: City Funding for the 1997 Canada/Alberta Infrastructure Works Program . .70

DECISION - approved the funding sources for The City's share of the 1997 Canada/Alberta Infrastructure Works Program

8. City Assessor - Re: 1997 Assessment Review Board / Appointment of Members . .72

DECISION - Agreed to establish the 1997 Assessment Review Board and to appoint Mr. Dick Kruithof and Mrs. Vesna Higham as citizens-at-large. Further agreed to set the remuneration for the Board Members

(5) **CORRESPONDENCE**

1. Red Deer Ministerial Association - Re: Video Lottery Terminals . . 75

DECISION - Agreed to table this item pending further correspondence and clarification from the Province of Alberta

(6) **PETITIONS AND DELEGATIONS**

(7) **NOTICES OF MOTION**

1. Councillor Flewwelling - Re: Telus Site in Highland Green . .79

   DECISION - Agreed to direct the Administration to determine the availability of the Telus Site in Highland Green for possible use as a park

2. Councillor Dawson - Re: Residential Sidewalk Snow Removal . .80

   DECISION - Agreed that the Administration investigate the possibility of requiring residential snow removal for sidewalks when proclaimed by the Mayor, with a 48 hour notice, to last during short periods of time as required

3. Councillor Flewwelling - Re: Restriction to Prevent Additional Multiple Family Sites in Highland Green Estates . .81

   DECISION - Agreed that the Highland Green Estates Outline Plan be amended by stipulating that no further R2 or R3 sites be designated in Highland Green Estates, except where permitted through the Highland Green Outline Plan

4. Councillor Dawson - Re: Red Deer College Music Program . . 82

   DECISION - Notice of Motion defeated

(8) **WRITTEN INQUIRIES**

(9) **BYLAWS**

1. 3156/G-97 - Land Use Bylaw Amendment 3156/G-97, Part of the SW ¼ 14-38-27-4 / Deer Park - Phase 7B (Melcor Developments Ltd.) - 2nd & 3rd Readings . .1

   DECISION - Bylaw given 2nd & 3rd Readings

2. 3156/H-97 - Land Use Bylaw Amendment / Part of the SE ¼ 10-38-27-4 / Anders East - Phases 5C & 5D - Anders East Developments Ltd. - 2nd & 3rd Readings . .3

DECISION - Bylaw given 2nd & 3rd Readings

3. 3156/J-97 - Land Use Bylaw Amendment 3156/J-97 / Deferred Lane Paving Agreements / Vehicular Access to Lots from Public Roadways - 1st Reading . .84
. .39

DECISION - Bylaw given 1st Reading

AGENDA

****

FOR THE ***REGULAR MEETING OF RED DEER CITY COUNCIL***

TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL

MONDAY, MARCH 24, 1997

COMMENCING AT **4:30 P.M.**

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2. 3156/H-97 - Land Use Bylaw Amendment / Part of the SE ¼ 10-38-27-4 / Anders East - Phases 5C & 5D - Anders East Developments Ltd. - 2nd & 3rd Readings . .3

3. 3156/J-97 - Land Use Bylaw Amendment 3156/J-97 / Deferred Lane Paving Agreements / Vehicular Access to Lots from Public Roadways - 1st Reading . .84
. .39

Committee of the Whole:

(a) Committee Matter
(b) Administrative Matter
(c) Administrative Matter
(d) Administrative Matter

DATE: **March 17, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: ***LAND USE BYLAW AMENDMENT 3156/G-97, PART OF SW ¼ 14-38-27-4, DEER PARK - PHASE 7B (Melcor Developments Ltd.)***

A Public Hearing has been advertised for the above noted Land Use Bylaw Amendment, to be held on Monday, March 24, 1997 in the Council Chambers at 7:00 p.m.

Land Use Bylaw Amendment 3156/G-97 provides for the redesignation of approximately 2.467 ha (6.1 ac) of land from A1 (Future Urban Development) District to R1 (Residential Low Density) District to accommodate 29 single family lots which will be developed with recently approved Phase 7A.

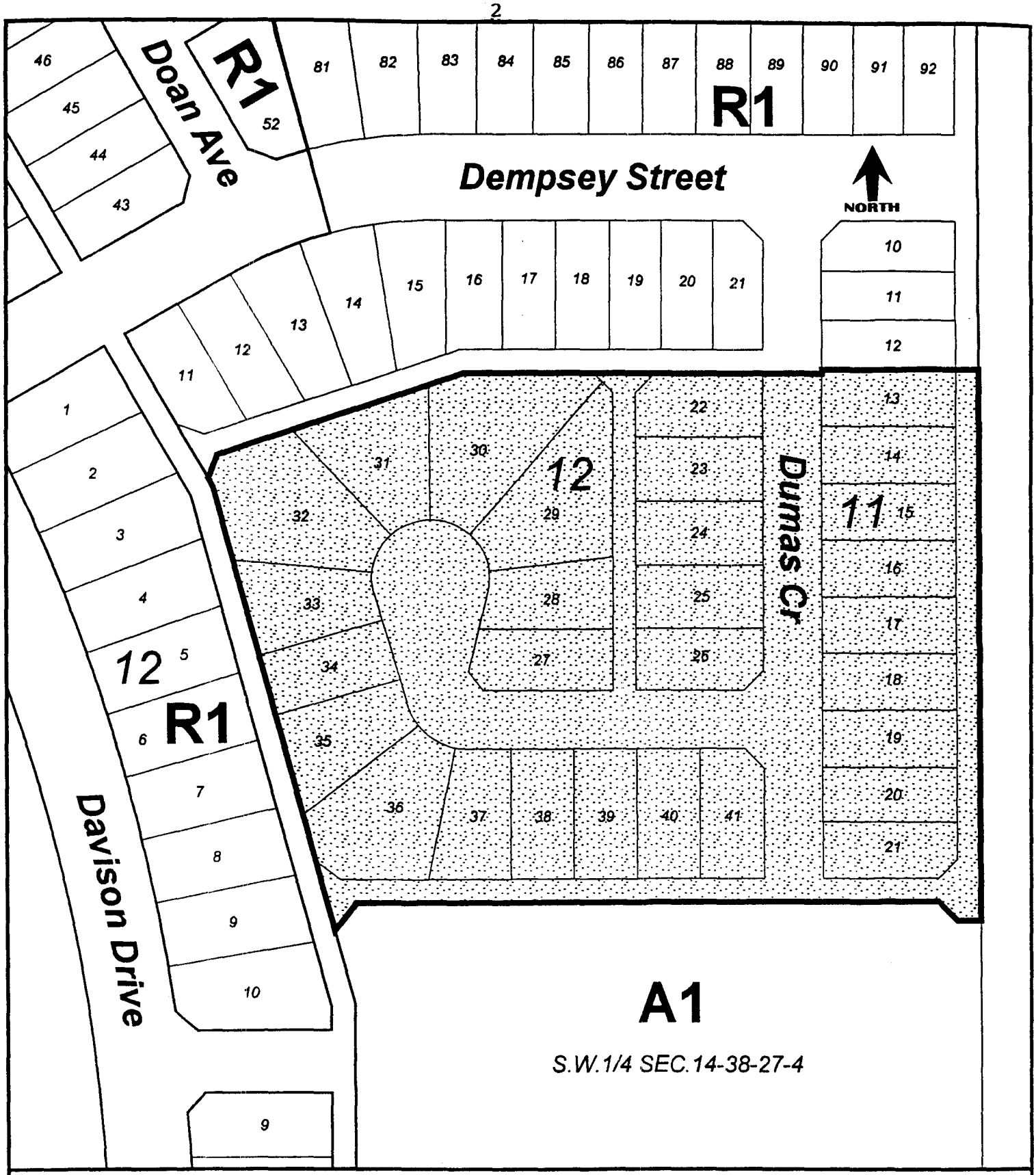
RECOMMENDATION

That following the Public Hearing, Land Use Bylaw Amendment 3156/G-97 may be given 2nd and 3rd readings.

Kelly Kloss
City Clerk

/clr

attchs.



Change from: A1 to R1

WHERE AS :
A1 - FUTURE URBAN DEVELOPMENT DISTRICT
R1 - RESIDENTIAL DISTRICT

MAP NO. 7 / 97
BYLAW NO. 3156/G - 97

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Principal Planner**

FROM: **City Clerk**

RE: ***LAND USE BYLAW AMENDMENT 3156/G-97, PART OF THE SW ¼ 14-38-27-4 / DEER PARK - PHASE 7B (Melcor Developments Ltd.)***

Reference Report: City Clerk, dated March 17, 197

Bylaw Readings: Land Use Bylaw Amendment 3156/G-97 was given second and third readings. A copy is attached hereto.

Report Back to Council Required: No

Comments/Further Action:

Land Use Bylaw Amendment 3156/G-97 provides for the redesignation of approximately 2.467 ha (6.1 ac) of land from A1 (Future Urban Development) District to R1 (Residential Low Density) District to accommodate 29 single family lots which will be developed with recently approved Phase 7A.

A Public Hearing was held with respect to Land Use Bylaw Amendment 3156/G-97, following which same was given second and third readings. Our office will now be updating the office consolidation copy of the Land Use Bylaw and distributing same in due course.

Kelly Kloss
City Clerk

/clr
attchs.

c Director of Development Services
Director of Community Services
E. L. & P. Manager
Fire Chief
City Assessor
Land and Economic Development Manager
Tony Woods, Engineering
Council and Committee Secretary, S. Ladwig
C. Rausch

Box 5008
Red Deer, Alberta
T4N 3T4

The City of Red Deer

FILE

Office of the City Clerk

March 25, 1997

FAX Recv'd ____ Sent ____
Date 97.03.26 Time 8:25 A.m.
Signature CK

Mr. Guy Pelletier
Melcor Developments Ltd.
400, 4808 Ross Street
Red Deer, AB T4N 1X5

Dear Sir:

RE: LAND USE BYLAW AMENDMENT 3156/G-97 / PART OF THE SW ¼ 14-38-27-4 / DEER PARK - PHASE 7B (MELCOR DEVELOPMENTS LTD.)

At the City of Red Deer's Council Meeting of Monday, March 24, 1997, a Public Hearing was held with respect to Land Use Bylaw Amendment 3156/G-97, following which same was given second and third readings, a copy of which is attached hereto.

Land Use Bylaw Amendment 3156/G-97 provides for the redesignation of approximately 2.467 ha (6.1 ac) of land from A1 (Future Urban Development) District to R1 (Residential Low Density) District to accommodate 29 single family lots which will be developed with recently approved Phase 7A.

Please do not hesitate to contact me should you have any questions or require further clarification.

Sincerely,

Kelly Kloss
City Clerk

/clr
attchs.

c Principal Planner

4914 - 48th Avenue, Red Deer, AB Canada T4N 3T4
Tel: (403) 342-8132 Fax: (403) 346-6195 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

Item No. 2

DATE: **March 17, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: ***LAND USE BYLAW AMENDMENT 3156/H-97, PART OF THE SE ¼ Sec. 10-38-27-4, ANDERS EAST - PHASES 5C & 5D (Anders East Developments Ltd.)***

A Public Hearing has been advertised for the above noted Land Use Bylaw Amendment, to be held on Monday, March 24, 1997 in the Council Chambers at 7:00 p.m.

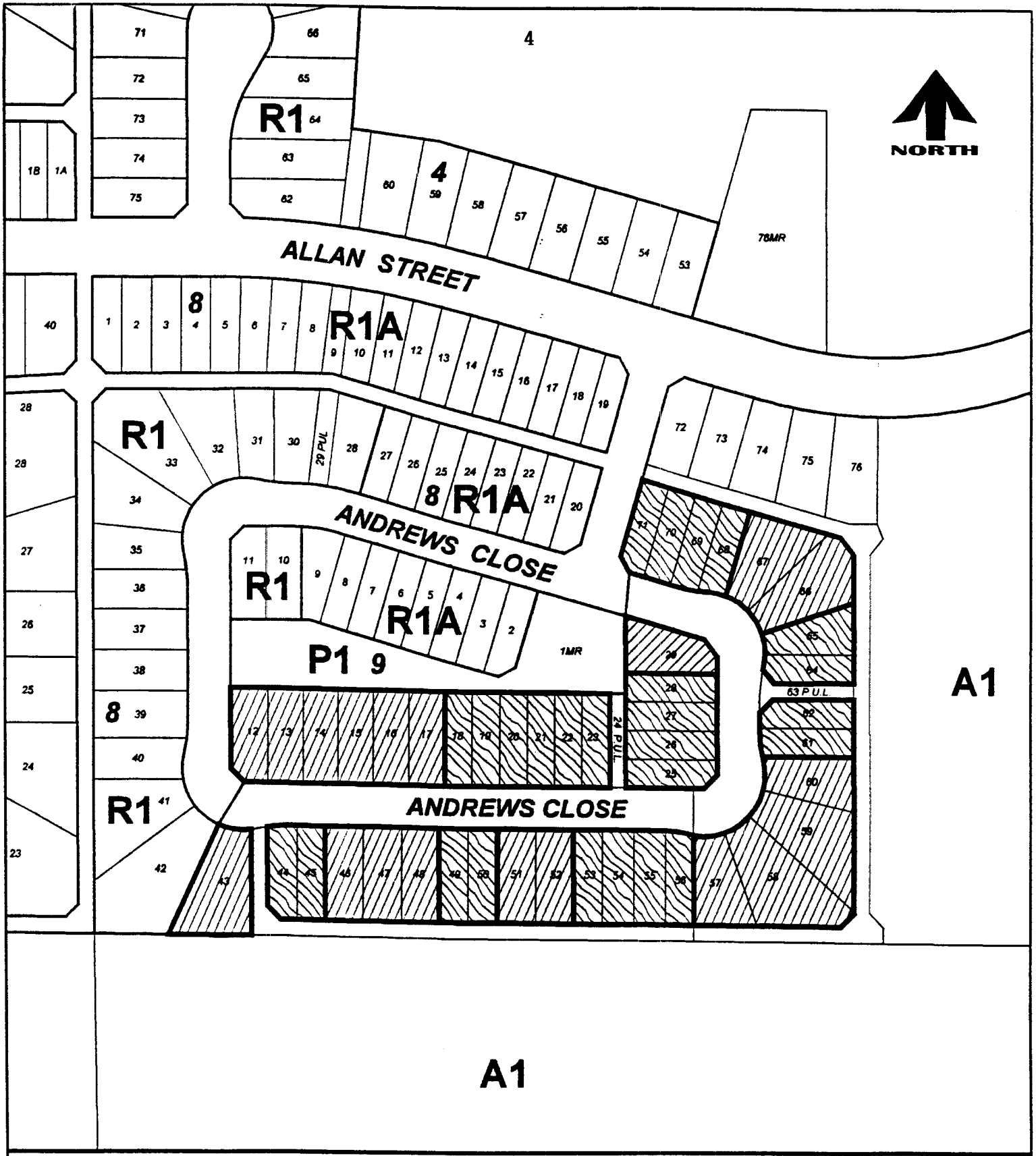
Land Use Bylaw Amendment 3156/H-97 provides for the rezoning of approximately 3.41 ha (8.43 ac) of land in the SW portion of Anders East Subdivision, from A1 (Future Urban Development) District to R1 (Residential Low Density) District and R1A (Semi-Detached Dwelling) District, to accommodate 12 single family lots and 14 semi-detached lots in Phase 5C, and 12 single family lots and 12 semi-detached lots in Phase 5D.

RECOMMENDATION

That following the Public Hearing, Land Use Bylaw Amendment 3156/H-97 may be given 2nd and 3rd readings.

Kelly Kloss
City Clerk

/clr



Change from: A1 to R1

& A1 to R1A

MAP NO. 8 / 97
BYLAW NO. 3156/H - 97

WHERE AS :

A1 - FUTURE URBAN DEVELOPMENT DISTRICT
R1 - RESIDENTIAL DISTRICT
R1A - RESIDENTIAL DISTRICT (SEMI DETACHED DWELLING)

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Principal Planner**

FROM: **City Clerk**

RE: ***LAND USE BYLAW AMENDMENT 3156/H-97, PART OF THE SE ¼ 10-38-27-4, ANDERS EAST - PHASES 5C & 5D (Anders East Developments Ltd.)***

Reference Report: City Clerk, dated March 17, 1997

Bylaw Readings: Land Use Bylaw Amendment 3156/H-97 was given second and third readings. A copy is attached hereto.

Report Back to Council Required: No

Comments/Further Action:

Land Use Bylaw Amendment 3156/H-97 provides for the rezoning of approximately 3.41 ha (8.43 ac) of land in the SW portion of Anders East Subdivision, from A1 (Future Urban Development) District to R1 (Residential Low Density) District and R1A (Semi-Detached Dwelling) District, to accommodate 12 single family lots and 14 semi-detached lots in Phase 5C, and 12 single family lots and 12 semi-detached lots in Phase 5D.

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Box 5008
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The City of Red Deer

Office of the City Clerk

FILE

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Please do not hesitate to contact me should you require further clarification or additional information.

Sincerely,

Kelly Kloss
City Clerk

/clr
attchs.

c Principal Planner

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CS-6.265

DATE: **March 17, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **LOWELL R. HODGSON**
Community Services Director

RE: **COMMUNITY FACILITY ENHANCEMENT PROGRAM (C.F.E.P. III)**
COMMUNITY SERVICES DIVISION

This Division has made very good use of this provincial government lottery-funded grant program, as it has assisted us with essential maintenance and upgrading of community facilities, both those owned by the City and those of registered, not-for-profit agencies. This is a matching grant program, and the City utilizes existing approved budgets to match these provincial dollars.

The provincial government requires City Council approval for City-owned applications and they need "municipal comment" on those of community agencies.

The Recreation, Parks & Culture Board has considered both City and community organization projects that include the repair or enhancement of various Recreation, Parks & Culture facilities in the city. The Board Chairman's report outlines its support and resolution to these projects. In addition to the projects recommended by the Recreation, Parks & Culture Board, I have included projects 2 (f-j), inclusive, from a number of Social Planning agencies. These projects are also supported by the Community Services Division.

RECOMMENDATION

THAT Council of The City of Red Deer approve the submission of C.F.E.P. III applications Nos. 1(a-g) of the attached report for City-owned facilities.

THAT Council of The City of Red Deer support, in principle, C.F.E.P. III applications Nos. 2 (a-j) from non-profit community service agencies, as identified in the attached report.

LOWELL R. HODGSON

:dmg

Att.

c. Don Batchelor, Recreation, Parks & Culture Manager
Colleen Jensen, Social Planning Manager

COMMUNITY SERVICES DIVISION
C.F.E.P. III Grant Applications

Applicant and Project	Total Project Budget ($)	Grant Request ($)	Matching Funds & Source ($)	COMMENTS
1. CITY OF RED DEER PROJECTS				
a) "Dog Off Leash" Park Area	30,000	15,000	15,000 1997 Capital Budget	Three Mile Bend can no longer handle the demand . Some overcrowding, public health and safety and park deterioration are existing problems. Two sites are being considered and this funding would be for trail development, signage and some park furniture.
b) Recreation Centre - Playground and play pool apparatus	16,000	8,000	8,000 1997 Capital Budget	Some existing equipment needs to be replaced and we need to enhance what is there to increase family and youth activity.
c) City Hall Park - Lighting replacement	16,000	8,000	8,000 Operating Reserve	The existing lights have failed with many broken. Security and safety are a concern, as well as park aesthetics.
d) Alto Reste Cemetery - Public reception area	30,000	15,000	15,000 Cemetery Reserve	Better customer service would be offered with this small extension to our existing building to permit space for viewing maps, looking at development plans and general client comfort.
e) Dawe Centre Arena - Wall insulation and repair	82,000	41,000	41,000 1997 Budget	The existing wall was never properly built. Frost penetration is deteriorating the wall, and insulation and cladding are needed for structural integrity and public safety.
f) Community Outdoor Rinks - Light replacements (Mountview, Oriole Park, Aspen Heights, Eastview)	38,000	19,000	19,000 1997 Budget	Replacements of antiquated fixtures and bulbs will decrease operating costs and improve lighting.
g) Tennis Courts - Resurfacing (Pines, Highland Green)	50,000	25,000	25,000 1997 Budget	Repairs and asphalt overlays are required for structural integrity and to maintain these multi-use pads.

Applicant and Project	Total Project Budget ($)	Grant Request ($)	Matching Funds & Source ($)	COMMENTS
2. COMMUNITY SERVICE ORGANIZATIONS PROJECTS				
a) **Red Deer Gymnastics Club** - Construct a multi-use gymnastics facility at Edgar Athletic Park.	972,750	125,000	125,000 Gymnastics Club fundraising	This is the limit for a grant from this source. The club intends to apply for an equal amount in 1998.
b) **Red Deer City Soccer Assoc.** - Construct a multi-use indoor soccer facility at Edgar Athletic Park.	1,852,250	125,000	125,000 Soccer Association	As above.
c) **Red Deer Tennis Club** - Renovations to the Recreation Centre tennis and park service building	20,000	10,000	6,000 1997 Budget 4,000 Tennis Club fundraising	This facility was designed to serve rinks on these tennis courts. However, that practice was stopped several years ago, and now some renovations will suit this building to better serve as a tennis and park structure.
d) **Central Alberta Theatre** - Expansion of the Memorial Centre to include rehearsal, meeting, storage and office space	650,000	100,000	100,000 Central Alberta Theatre funds	$150,000 was supported in 1996 and will be applied for before March 31st. This will be a 1997 request.
e) **Allied Arts Council** - Needs assessment and feasibility study for Old Court House renovations	4,000	2,000	2,000	The adjacent parking lot has been sold and these funds and matching grants will be used to renovate the Old Court House as a vibrant cultural centre. This request is for planning funds.
f) **Piper Creek Foundation** - Expansion of the dining room facility at the Piper Creek Lodge	34,500	17,250	17,250	The changing profile of their client group with increased use of mobility aids makes this 350 square foot addition necessary, to better and more safely meet client needs.

Applicant and Project	Total Project Budget ($)	Grant Request ($)	Matching Funds & Source ($)	COMMENTS
g) **Red Deer Child Care Society** - Normandeau Day Care: Miscellaneous repairs and replacements due to wear and tear, resulting from heavy use	8,000	4,000	4,000 Society budget	High priority need for repairs and replacements, including painting and appliances.
h) **Red Deer Child Care Society** - Red Deer Day Care: Miscellaneous repairs and replacements due to wear and tear, resulting from heavy use	29,400	14,750	14,750 Society budget and Infrastructure Maintenance Plan	High priority repair and replacements, including appliances, heating, air conditioning, play area, painting and kitchen cupboards.
i) **Golden Circle Seniors Society** - Golden Circle: Building repairs and equipment and furniture replacement	35,200	17,600	17,600 Society Operating Budget and Infrastructure Maintenance Plan	High priority repairs and replacement, including carpet, kitchen cupboards and sound system.
j) **Family Service Bureau** - Community Services Centre: Miscellaneous building repairs	10,000	5,000	5,000 Operating budget	Very high priority repairs, including painting, upgrading windows and upgrading plumbing.

RPC - 6.536

DATE: **March 12, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **MONICA BAST, Chair**
Recreation, Parks & Culture Board

RE: **COMMUNITY FACILITY ENHANCEMENT PROGRAM (C.F.E.P.)**

The Recreation, Parks & Culture Board considered the attached report from the Department Manager that described:

1. Proposed Recreation, Parks and Culture enhancement projects that have partial funding in the approved 1997 Budget or in existing reserves, but require additional funding through the Provincial C.F.E.P. Grant Program.

2. Proposed Community Enhancement Projects that various community groups wish to pursue with funding from their own organizations which require additional funding through the C.F.E.P. Program.

The Recreation, Parks & Culture Board's and City Council's approval of these projects and C.F.E.P. applications is required in order for the grant applications to be considered by the Provincial Government.

The Board passed the following resolutions at their regular meeting of March 11, 1997:

1. "That the Recreation, Parks & Culture Board support and recommend to City Council that approval be given for Community Facility Enhancement Program Applications #1(a) through #1(g) inclusive for City-owned and operated facilities as outlined in the March 5. 1997 report from the Recreation, Parks & Culture Manager."

2. "That the Recreation, Parks & Culture Board support and recommend to City Council that support in principle be given to Community Facility Enhancement Program Applications #2(a) through #2(e) inclusive from non-profit community organizations as outlined in the March 5, 1997 report from the Recreation, Parks & Culture Manager."

MONICA BAST

DB\ad

Atts.

DATE: March 5, 1997

TO: RECREATION, PARKS & CULTURE BOARD

FROM: DON BATCHELOR
Recreation, Parks & Culture Manager

RE: COMMUNITY FACILITY ENHANCEMENT PROGRAM (C.F.E.P.)
APPROVAL OF PROJECTS FOR GRANT FUNDING

The City of Red Deer and a number of community organizations have been very successful in the past few years by obtaining funding through the Community Facility Enhancement Program (C.F.E.P.). This Provincial grant program provides matching funds (matching $1 grant for every $1 raised by the applicant) for improvements, repairs, enhancements, construction and planning of new recreation, parks and culture facilities. Examples of some projects applied for by The City of Red Deer and local community organizations that were successful for funding in 1996 include:

- Glendale Parent Council - soccer field development
- Trail extensions north of the Old CPR Bridge
- Safety/ice resurfacer room at the Dawe Centre
- Dehumidification units at the Arena
- Playground development at Camille J. Lerouge School
- Eastview School basketball court.

The fiscal year for the C.F.E.P. Program ends March 31st; therefore, to be considered for this year's funding, applications must be forwarded by the end of the month. In addition, all applications must include a statement of "Municipal Opinion" on the proposed projects. Municipal Opinion is based on the Recreation, Parks & Culture Board's and City Council's approval for each project.

Outlined below is a list of all proposed City of Red Deer and community organization projects requiring Municipal Opinion and approval. For those projects proposed by community organizations, a separate letter from each organization is attached explaining their request for grant funding and a description of the project (Attachments A - E inclusive):

Applicant & Project Description	Total Project Budget $	Grant Request $	Matching Funds & Source $	Comments
1. CITY OF RED DEER PROJECTS:				
a) Development of a "Dog Off Leash" park area	30,000	15,000	15,000 ('97 Capital Budget)	Three Mile Bend can no longer handle the demand; overcrowding, public safety, public health & park deterioration are existing problems.
b) Recreation Centre playground & play pool apparatus	16,000	8,000	8,000 ('97 Capital Budget)	Increase family & youth activity & recreational experiences at the Rec. Centre pool.
c) City Hall lights replacement	16,000	8.000	8,000 (Operating Reserve)	The existing lights are partially broken; security & safety are a concern.
d) Alto Reste Cemetery public reception area	30,000	15.000	15.000 (Cemetery Reserve)	Required for improved customer service.

e) Dawe Centre Arena Wall Insulation & Repair	82,000	41,000	41,000 ('97 Budget)	The existing wall is deteriorating; repairs & insulation are required for public safety & for structural integrity.
f) Community outdoor rink light replacements (Mountview, Oriole Park, Aspen Heights, Eastview)	38,000	19,000	19,000 ('97 Budget)	Replacements of antiquated fixtures & bulbs will decrease operating costs & improve visibility.
g) Tennis court resurfacing (Pines, Highland Green)	50,000	25,000	25,000 ('97 Budget)	Repairs & asphalt overlays are required for public safety and structural integrity.
2. COMMUNITY ORGANIZATION PROJECTS:				
a) Red Deer Gymnastics Club - construct a multi-use gymnastics facility at Edgar Athletic Park (Attachment A)	972,750	125,000	125,000 (R.D. Gymnastics Club)	This grant request would be partial funding for facility development; a second application would be submitted in '98.
b) Red Deer City Soccer Assoc. - construction of a multi-use indoor soccer facility at Edgar Athletic Park (Attachment B)	1,852,250	125,000	125,000 (R.D.C. Soccer Assoc.)	This grant request would be partial funding for facility development; a second application would be submitted in '98.
c) Red Deer Tennis Club - renovations to the Rec. Centre tennis building (Attachment C)	20,000	10,000	6,000 ('97 Budget - 4,000) (R.D. Tennis Club)	A partnership for improvements to the building over 2-3 years is proposed.
d) Central Alberta Theatre - expansion of the Memorial Centre to include rehearsal, meeting, storage & office space. (Attachment D)	650,000	100,000	100,000	Support from the Recreation, Parks & Culture Board & Council for $150,000 was given in 1996.
e) Allied Arts Council - Needs Assessment/ Feasibility Study for Old Court House renovations. (Attachment E)	4,000	2,000	2,000	The parking lot east of the Old Court House has been sold; funds from the sale & grants will be used to renovate the Old Court House as a vibrant cultural centre. This request is for planning funds.

RECOMMENDATIONS

1. That the Recreation, Parks & Culture Board support and recommend to City Council that approval be given for Community Facility Enhancement Program Applications #1a through 1g inclusive, for City-owned and operated facilities, as outlined in the March 5, 1997 report from the Recreation, Parks & Culture Manager.

2. That the Recreation, Parks & Culture Board support and recommend to City Council that support in principle be given to Community Facility Enhancement Program Applications #2a through 2e inclusive from non-profit community organizations as outlined in the March 5, 1997 report from the Recreation, Parks & Culture Manager.

DON BATCHELOR

:ad

Atts.

ATTACHMENT A

February 28,1997

City of Red Deer,
Recreation Parks & Culture Board
Red Deer, Ab.,

Dear Board Members

Time has passed and with it brings us steps closer to realizing our dream of having our own facility. Our current step involves the process of applying to the Provincial Government for CFEP III Grant.

Red Deer Gymnastic Club is currently securing leased land and the actual site will be secured prior to the application closing date of March 31, 1997.

The club would like to request a letter from your board in support of our $125,000. CFEP III. I've included additional information to update your data about this project. I will attend your meeting and available for any questions.

I look forward to your response.

Yours truly,

Lauralyn Radford

Lauralyn (Lyn) Radford
Facility Chairperson
Red Deer, Gymnastic Club

CLUB DATA

The Red Deer Gymnastic Club has operated in the City of Red Deer since 1973. The club has grown extensively and at the present we have three elements to our program: playschool, recreation and competitive. We are accommodating 550+ children at any one time.

Our present facility is bursting at the seams and when you combine large lease payments, it sets the stage for a permanent structure that can eventually be paid off and help future generations of gymnasts. This facility needs to have the potential to be expanded, yet allow the club to be financially responsible.

We have joined with the Red Deer Indoor Soccer Association to develop a multi-use facility. We have hired John Murray Architectural Services and have had a preliminary plan and cost analysis done. One of our mandates was to be financially responsible for building of the project and the operation. The report has indicated that our original estimates are well within reason.

Along with the report we have begun our major fundraising push. Various events have resulted in positive results and we have set the stage for this component to take us further onto our goal. Enclosed you'll find a monthly financial report , that once again shows our ability to operate the facility and that the club has reality in check.

We have once again, at competitive season, been reminded at how desperate a facility of this caliber is needed in the province. All competitions must occur in Calgary or Edmonton. Red Deer and its ideal geographical location lends itself to be the perfect site for provincial, national and international meets, giving our home town athletes an advantage. These competitions add needed revenue and increase awareness of the City of Red Deer.

With strong club enthusiasm, some very well laid plans, excellant fundraising endeavors and support from government bodies, this project can enhance, promote and benefit many people and businesses of the City of Red Deer.

RED DEER ALL SEASONS SOCCER CENTRE FOUNDATION

4411-35 ST., RED DEER, ALBERTA T4N 0R5 TEL/FAX: 340-8450

Red Deer Recreation, Parks and Culture Board
4th floor City Hall
Red Deer, AB
T4N 3T4

27 February 1997

Dear Board Members

As you will be aware, the Red Deer Soccer and Gymnastics organizations are planning to develop a wonderful multi-use facility at the Edgar Athletic Park/ Red Deer College. As part of our fund raising we are making application for a Community Facilities Enhancement Program III grant and would very much appreciate a written expression of your support for this venture.

Our own fund raising provided over $30,000 in 1996 and with the upcoming YUK YUK's comedy evening, Kinsmen sponsored Runarama, Halloween Dance and other projects we are expecting to add about $100,000 this year. We are still quite a way from commencing construction on the Indoor Soccer and Gymnastics Centre but if we can finalize lease negotiation shortly we do expect to be preparing outdoor Soccer fields this Spring for use in very late 1998 and fully in 1999.

I have enclosed a more thorough project description for your review and would be pleased to answer any further questions that you may have. As the application deadline for the above noted grant is the end of March 1997 I would be grateful if your expression of support could be provided at your earliest opportunity.

I thank you for your attention and look forward to hearing from you soon.

Yours sincerely,

Ian R. Brown
for Soccer and Gymnastics Fund Raising Committees
342-6671 Extn. 110 [work] 340-8450 /343-3527[home]
cc Tony Morris

RED DEER ALL SEASONS SOCCER CENTRE FOUNDATION
and the
RED DEER GYMNASTICS ASSOCIATION

present the

RED DEER ALL SEASONS SOCCER AND GYMNASTICS CENTRE
EDGAR ATHLETIC PARK, RED DEER, ALBERTA

Overview

The Red Deer All Seasons Soccer and Gymnastics Centre, slated for development at the Edgar Athletic Park, is the most exciting new multi-use project to hit Red Deer since the Centrium. Encompassing Soccer, Gymnastics, Running Sports and a variety of non sports activities, the centre is a truly year round, multi-use facility that will be a benefit to the entire community.

The heart of the development is a 10,000 square foot "Services" core. To be named the " Athletic and Community Centre" after the key sponsor, the "Services" core will house the wash and change rooms, food and drink concessions, pro shop and meeting rooms and offices for all the groups involved. Activity areas will be accessible only through the "Services" core making it the true *heart* of the facility where athletes and non-athletes alike will mix in a true multi use environment.

At this time the two major facilities to be attached to the "Services" core will be a 50,000 square foot Indoor Soccer facility and a 20,000 square foot gymnastics facility while four outdoor soccer playing fields will bound the centre to the south, bringing the total developed area to 24 acres. The Gymnastics building will have a predominately athletic focus and the Indoor Soccer and Running centre will accommodate those two sports, plus others like lawn bowling, from October to April. But during the off season (May to September) it will be available for an almost limitless list of events and gatherings ---- virtually anything that can take advantage of a *50,000 square foot all weather, carpeted and clear span* enclosure. Service group conventions, graduations and large weddings are only a few of the many possible uses!

Given its high profile location and the wide range of activities to be accommodated within

its walls, the "Services" core it is an ideal project for a broadly based service organization and it is for this reason that we are requesting your support. With a budget of $500,000 we are hoping to raise 50% of its cost from the community and hope that you would be able to provide a substantial portion of that 50% . As it is unlikely that such a large amount will be available in one lump sum but with a commitment from your organization over 5 years we will be able to arrange suitable bridge financing.

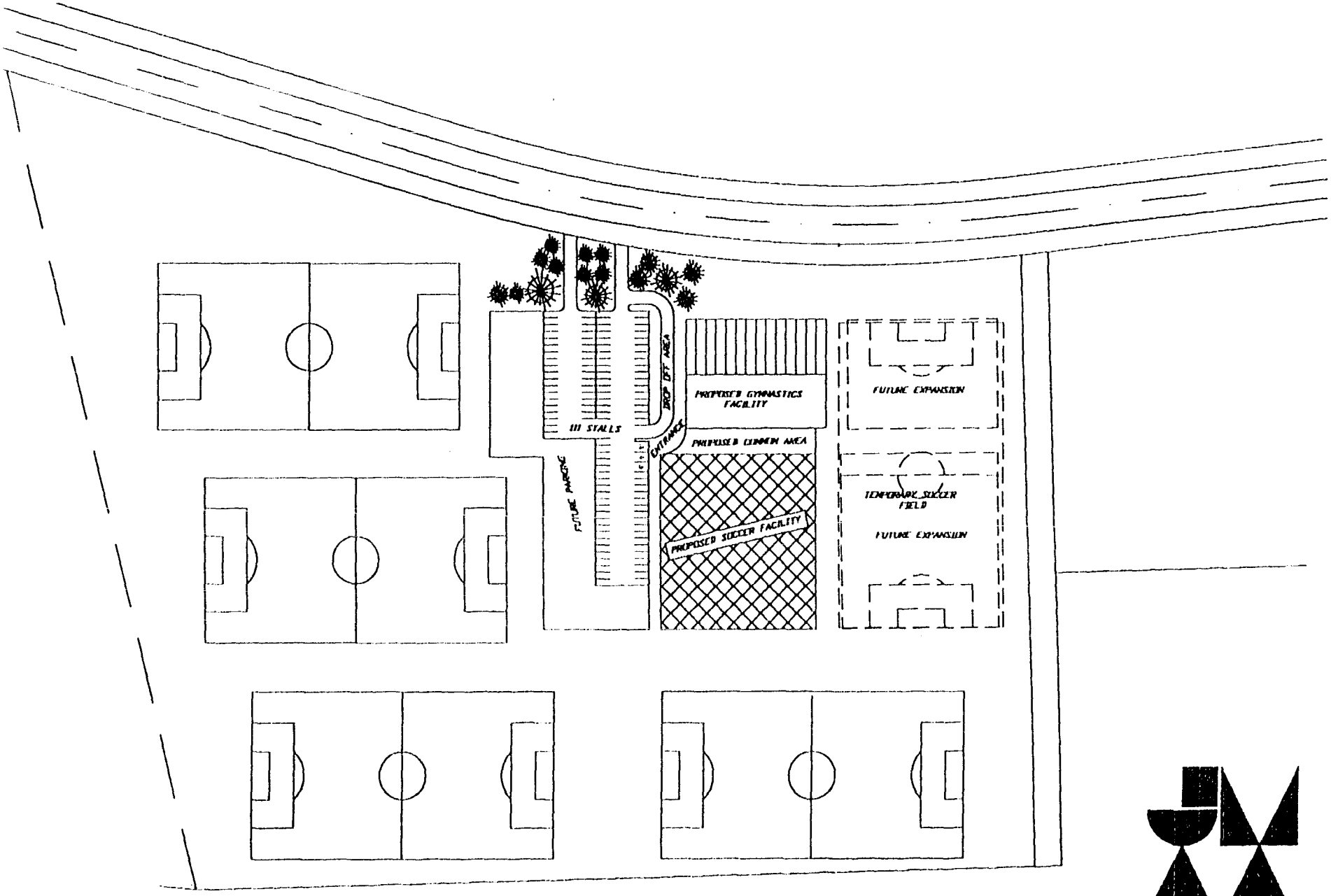
In the event that support of the magnitude required by the "Services" core is not within your budget we have attached two 'sport specific' proposals, one for Gymnastics and one for Soccer, that outline the details for those two programs, including sponsorship opportunities. We feel that the "Services"core, with its broad multi-use features, would be the best project for a substantial service group like yours, or even two or more such groups in a form of community service partnership. But we will be most thankful for any level of support you may be able to offer so if the above noted program does not fit with your plans please take a look at the individual projects appended following and we're sure you will find some area of the program that will be perfect for your group.

We thank you in advance for your attention and look forward to working with you and your members on this most exciting project.

Yours most sincerely,

Ian Brown
Chairman, Red Deer All Seasons Soccer Foundation

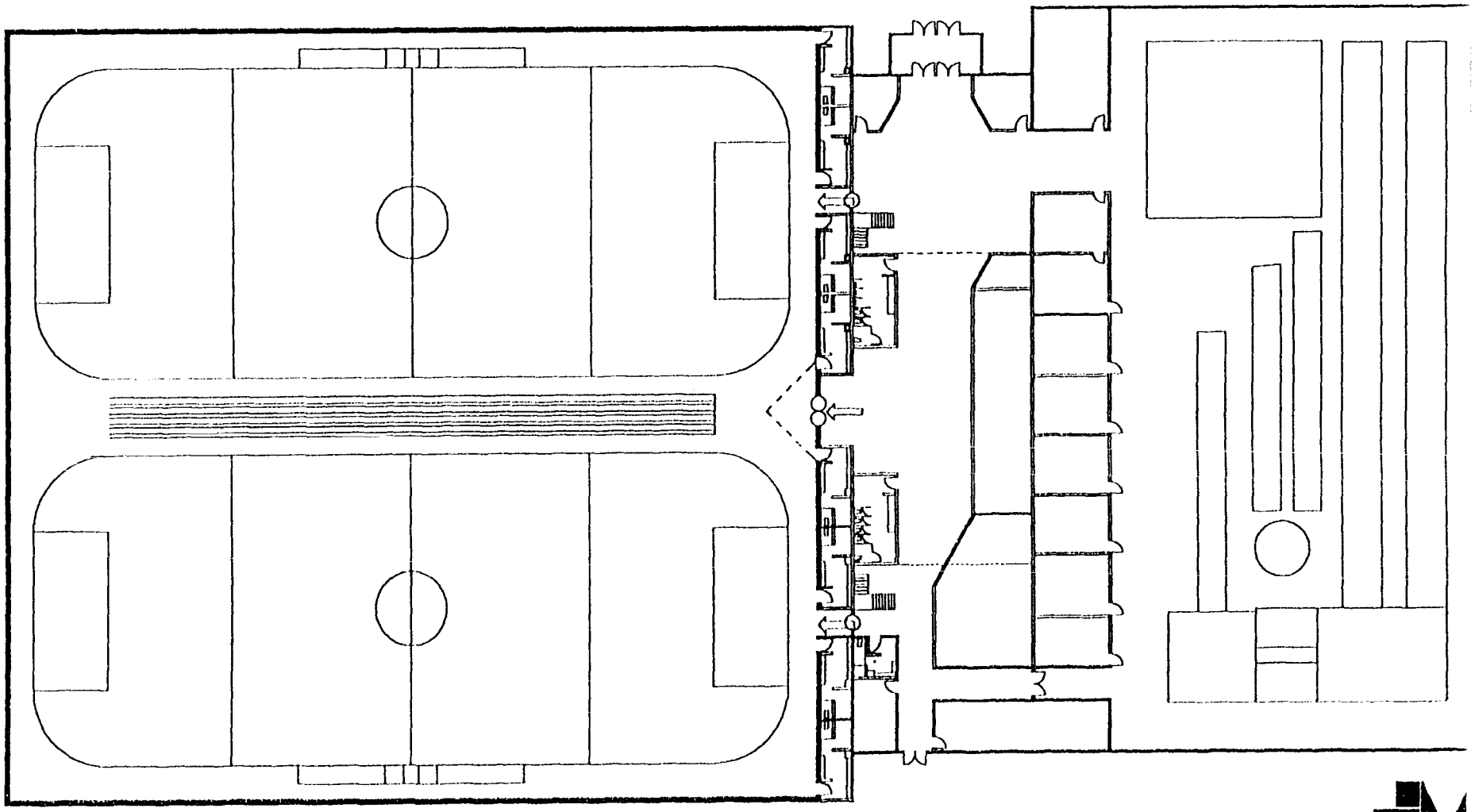
Lyn Radford
Chairman, Red Deer Gymnastics Centre Association Building Committee


111 STALLS
FUTURE PARKING
DROP OFF AREA
ENTRANCE
PROPOSED GYMNASTICS FACILITY
PROPOSED COMMON AREA
PROPOSED SOCCER FACILITY
FUTURE EXPANSION
TEMPORARY SOCCER FIELD
FUTURE EXPANSION

SITE PLAN

RED DEER ALL SEASONS SOCCER CENTRE & RED DEER GYMNASTICS ASSOCIATION

SOOCER CENTRE = 4382 M^2 . COMMON AREA = 800 M^2 GYMNASTCS AREA - 2000 M^2



ATTACHMENT C

John Cormier
8 Stewart Street
Red Deer, Alberta
T4N 0B6

Don Batchelor
City Hall
Red Deer, Alberta

Dear Don,

I am writing this letter to you on behalf of the Red Deer Tennis Club to express our intent to renovate the structure of the existing club house.

It is felt by the executive, that the club house is overdue for a badly needed renovation. Initially, the building was built in the 60's to serve the purpose of a skating shelter and park restrooms. We feel it is time for changes to be made in order to meet and stay current with needs of our expanding club.

The executive of the RDTC wishes to pursue a partnership with the City of Red Deer in financing an extensive renovation of the club house under the Facility Enhancement Grant. We are presently working on a three year plan for the renovation process.

Gord Inglis and I recently toured the exciting facility with Dan Parker. We were able to get ideas from him about what the building needs. As well, we were able to relate to him what changes we wish to make. On February 26, David Cheetham of Group 2 Architects was hired to have an initial plan ready for the March 1 agenda of the Rec. Board meeting. I will be meeting with Greg Scott before the Rec. Board meeting to finish the Enhancement Grant application form.

We look forward to working together with the city partnership in this exciting project. Tennis is a popular sport for all ages, and we feel obligated to serve our members and the community in the best way possible.

Sincerely,

John Cormier
346-0576

CENTRAL
ALBERTA
THEATRE
BOX 431, RED DEER, ALBERTA T4N 5E9

CAT TRAC
Theatre Renovations and Addition Committee

February 20, 1997

Members of Recreation, Parks, and Culture Board
c/o Don Batchelor
Recreation, Parks, and Culture Department
The City of Red Deer
P.O. Box 5008
Red Deer AB T4N 3T4

Dear Members of the Board,

Central Alberta Theatre (CAT) is committed to the long term viability of the Memorial Centre and is planning to significantly increase that commitment by constructing rehearsal and workshop space adjacent to the building.

CAT requests the following endorsements from the Recreation, Parks, and Culture Board:

1. Approval for the concept of the Project.
   The attached document outlines the scope of the project from physical and financial points of view.
2. Revision of the definition of the lease area to CAT as stated in Article 3 of the lease agreement between The City and CAT.
   CAT understands that "the parking lot" in Article 3 of the lease agreement includes both the graveled area west of the Memorial Centre and the paved area south to 58th street. If this is the case, CAT would like the defined area clarified. Copies of the lease between us and a legal survey of the property are attached for reference.
3. Amendment of Article 3 of the lease agreement to identify the area that the proposed structure will occupy.
   The proposed structure will occupy an area extending west 11.25 metres (37 feet) from the Memorial Centre to the property line. It will span 1.5 metres (5 feet) longer to the north than the 47.25 meter (155 feet) length of the Memorial Centre for a total length of 48.8 meters (160 feet). The "cross hatched" area on the attached legal survey indicates the area the structure will occupy.
4. Approval for an additional $100,000 request from the CFEP program.
   Currently the City has endorsed CAT to apply to CFEP III for a maximum of $150,000. CAT is seeking a total of $250,000 from the CFEP program, $125,000 this fiscal year and $125,000 next fiscal year.

Consideration of these items at your March 11, 1997 meeting would be greatly appreciated. Feel free to contact myself at work (342 8075) if you have any questions. Additionally, members of the committee and myself, will be available to attend your meeting on March 11 to discuss these items further.

Yours truly,

Dale Nagel, President

cc: CAT TRAC
Mary Lou Armstrong
Leonard Belsher
Verda Lee Gilchrist
Barb More
Harold Truckle

Red Deer & District Allied Arts Council
4836 Ross Street
Red Deer Alberta
T4N 1X4
Telephone: (403) 346-1565
Fax: (403) 346-4970
E-mail: rdarts@ccinet.ab.ca

February 28, 1997

Recreation, Parks, and Culture Board
c/o Monica Bast
The City of Red Deer
P.O. Box 5008
Red Deer AB T4N 3T4

Dear Members of the Board,

The Red Deer Allied Arts Council is entering into an exciting time pending the finalization of the sale of the east parking lot, as City Council has agreed to direct the proceeds from this sale to the development of the Old Court House as a Community Arts Centre. To ensure that the community is involved in providing suggestions and recommendations regarding potential future use, the Allied Arts Council has developed and will implement a community facility needs study.

In developing the project terms of reference, the following items are to be included:

1. Determine future uses of the building that conform with the Allied Arts Council's mission and mandate and address the needs of the Arts Community.

2. Identify strengths and weaknesses of the building relating to access, services and self-sustainability.

3. List and describe renovations and improvements recommended.

The anticipated total cost of completing this facility needs assessment is $4 000. The Provincial Community Facility Enhancement Program III (C.F.E.P. III) grant program provides the opportunity for organizations to apply and receive funding for the completion of building studies and assessments.

With this letter, the Allied Arts Council is requesting municipal support from the Recreation, Parks & Culture Board for the Arts Council's $2 000 C.F.E.P. III application. Once this grant is approved, it would be the intent of the Allied Arts Council to match the funds and complete the study by late spring, early summer 1997. The Allied Arts Council feels that the information obtained from this study will be of benefit towards this project.

Sincerely yours,

A.K. Mishra

Arun Mishra
Chair, Building Planning Committee, Allied Arts Council

Comments:

We concur with the recommendations of the Director of Community Services and the Recreation, Parks and Culture Board.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

FILE

Council Decision - March 24, 1997 Meeting

DATE: March 25, 1997

TO: Director of Community Services

FROM: City Clerk

RE: ***COMMUNITY FACILITY ENHANCEMENT PROGRAM (C.F.E.P. III) / COMMUNITY SERVICES DIVISION***

Reference Report: Director of Community Services, dated March 17, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Community Services dated March 17, 1997, re: Community Facility Enhancement Program (C.F.E.P. III), Community Services Division, hereby agrees:

1. to approve the submission of Community Facility Enhancement Program (C.F.E.P. III) applications, #1(a) through #1(g), inclusive, for City-owned and operated facilities, as outlined in the above noted report; and

2. to support, in principle, Community Facility Enhancement Program (C.F.E.P. III) applications, #2(a) through #2(j), inclusive, from non-profit community service agencies, as outlined in the above noted report,

and as presented to Council March 24, 1997."

Report Back to Council Required: No

Comments/Further Action:

This is to confirm my conversation with Don Batchelor, that he will be drafting the necessary letters of support for the Mayor's signature, with a copy to this office.

Kelly Kloss
City Clerk

/clr

c Recreation, Parks & Culture Manager
Social Planning Manager

Item No. 2

RPC - 6.535

DATE: **March 12, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **MONICA BAST, Chair**
Recreation, Parks & Culture Board

RE: **CENTRAL ALBERTA THEATRE - MEMORIAL CENTRE: ADDITION PROPOSAL**

The Recreation, Parks & Culture Board heard a presentation from representatives of Central Alberta Theatre (C.A.T.) and considered a report from the Recreation, Parks & Culture Department with respect to a proposal to expand the Memorial Centre.

Central Alberta Theatre has operated the Memorial Centre since 1994. With increasing demands for rehearsal area, production and storage area, they now find it necessary to expand the facility. After completing a comprehensive feasibility study and market analysis, this proposal is very reflective and realistic of the needs of the community and Central Alberta Theatre.

The Board passed the following resolutions on March 11, 1997 in support of this expansion project:

"That the Recreation, Parks & Culture Board support and recommend to City Council the following:

1. That the south exterior finish, including the colour, type of material and design of construction, be compatible with the Festival Hall front and the plans and specifications for this area must be approved by the Recreation, Parks & Culture Department.

2. An independent heating system should be considered for the Memorial Centre, the proposed addition and Festival Hall. If the existing heating system is to be retained, approval is subject to a suitable agreement being developed between Central Alberta Theatre, the Red Deer Cultural Heritage Society and the Red Deer Public School Board.

3. A mechanical room be included in the plans with appropriate space allocated to house other mechanical equipment necessary to provide an independent heating system which may be required in the future.

4. All landscaping and sidewalk construction required must be completed to the satisfaction of the Recreation, Parks & Culture Department.

.../2

5. The existing agreement be amended to include the required expanded lease area.

MONICA BAST

DB\ad

Att.

c. Lowell R. Hodgson, Community Services Director
Dale Nagel, Central Alberta Theatre
Elizabeth Plumtree, Cultural Heritage Society
Ray Congdon, Red Deer Public School Board

CS-6.266

DATE: **March 17, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **LOWELL R. HODGSON**
Community Services Director

RE: **CENTRAL ALBERTA THEATRE:**
MEMORIAL CENTRE ADDITION

In August 1994, the City entered into a long-term lease agreement with Central Alberta Theatre, in response to significant budget cuts made necessary by reduced provincial government grants and City Council resolution to zero percent tax increases. In this lease, Central Alberta Theatre committed to operating this auditorium to serve community needs, but was also entitled to use the theatre for its own purposes, respecting the existing agreement with the Red Deer Public School Board for its use in exchange for heat.

Our lease agreement indicated that the society could not construct improvements that would alter the structure without prior written consent of the City, and subject to the City's prior approval as to the design, plans and specifications. Central Alberta Theatre now wishes to proceed with a major expansion to this facility in order to meet not only the society's needs, but also those of the general community. Central Alberta Theatre has been very successful with the operation of this facility, and its 24-year lease agreement with a 5-year extension option makes this a viable undertaking for the society. Thus, I support the recommendation of the Recreation, Parks & Culture Board for Council to approve the renovation/extension, with the conditions outlined from the Chair of the Recreation, Parks & Culture Board in her memo to Council, dated March 12th, 1997.

LOWELL R. HODGSON

:dmg

c. Don Batchelor, Recreation, Parks & Culture Manager

CENTRAL ALBERTA THEATRE
BOX 431, RED DEER, ALBERTA T4N 5E9

CAT TRAC
Theatre Renovations and Addition Committee

February 20, 1997

Members of Recreation, Parks, and Culture Board
c/o Don Batchelor
Recreation, Parks, and Culture Department
The City of Red Deer
P.O. Box 5008
Red Deer AB T4N 3T4

Dear Members of the Board,

Central Alberta Theatre (CAT) is committed to the long term viability of the Memorial Centre and is planning to significantly increase that commitment by constructing rehearsal and workshop space adjacent to the building.

CAT requests the following endorsements from the Recreation, Parks, and Culture Board:

1. Approval for the concept of the Project.
   The attached document outlines the scope of the project from physical and financial points of view.
2. Revision of the definition of the lease area to CAT as stated in Article 3 of the lease agreement between The City and CAT.
   CAT understands that "the parking lot" in Article 3 of the lease agreement includes both the graveled area west of the Memorial Centre and the paved area south to 58th street. If this is the case, CAT would like the defined area clarified. Copies of the lease between us and a legal survey of the property are attached for reference.
3. Amendment of Article 3 of the lease agreement to identify the area that the proposed structure will occupy.
   The proposed structure will occupy an area extending west 11.25 metres (37 feet) from the Memorial Centre to the property line. It will span 1.5 metres (5 feet) longer to the north than the 47.25 meter (155 feet) length of the Memorial Centre for a total length of 48.8 meters (160 feet). The "cross hatched" area on the attached legal survey indicates the area the structure will occupy.
4. Approval for an additional $100,000 request from the CFEP program.
   Currently the City has endorsed CAT to apply to CFEP III for a maximum of $150,000. CAT is seeking a total of $250,000 from the CFEP program, $125,000 this fiscal year and $125,000 next fiscal year.

Consideration of these items at your March 11, 1997 meeting would be greatly appreciated. Feel free to contact myself at work (342 8075) if you have any questions. Additionally, members of the committee and myself, will be available to attend your meeting on March 11 to discuss these items further.

Yours truly,

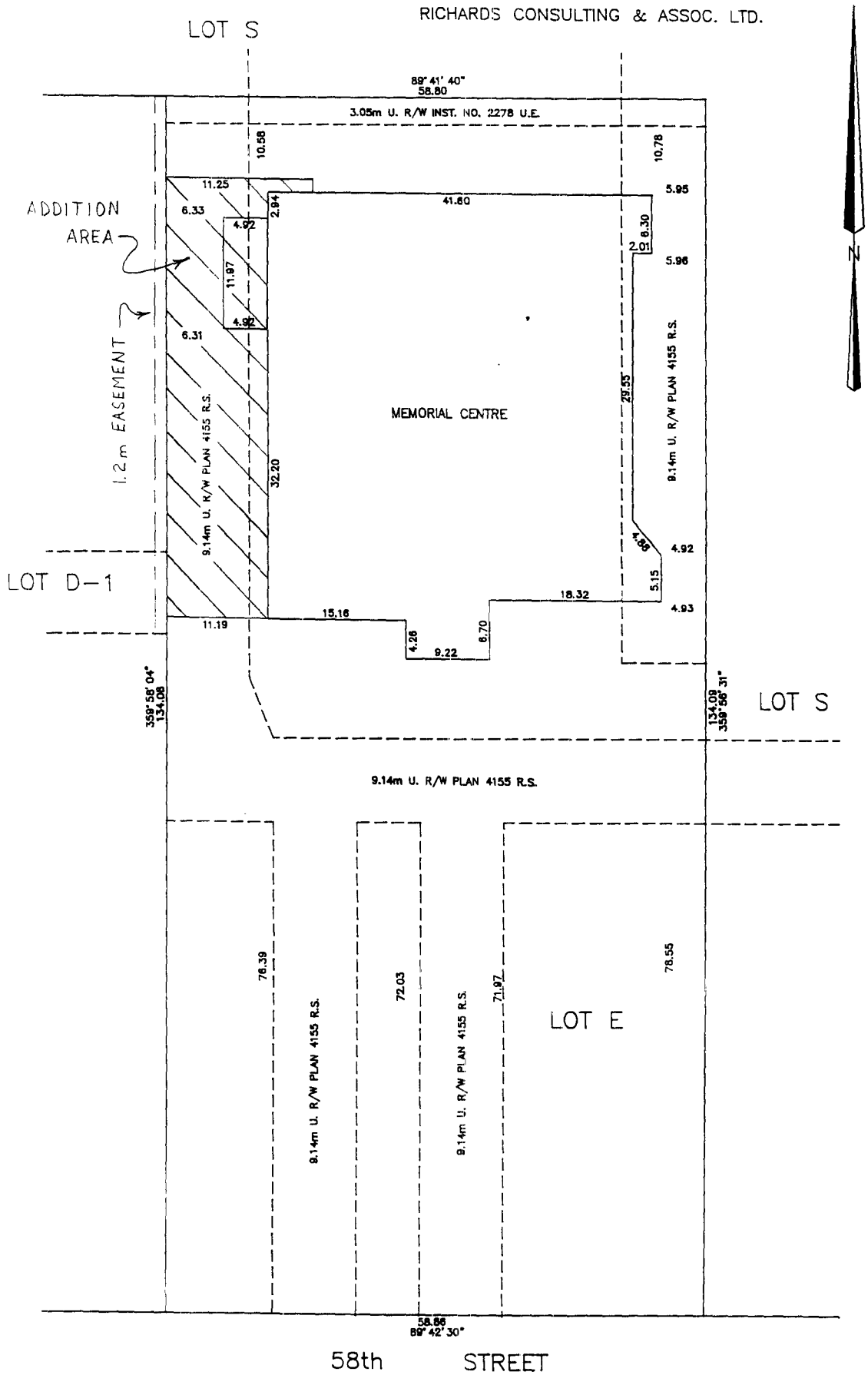
Dale Nagel, President

cc: CAT TRAC
Mary Lou Armstrong
Leonard Belsher
Verda Lee Gilchrist
Barb More
Harold Truckle

PLOT PLAN

4214 – 58th STREET, RED DEER, ALBERTA.
LOT E, BLOCK –, PLAN 3962 H.W.
SCALE: 1:500

RICHARDS CONSULTING & ASSOC. LTD.



RPC - 6.509

DATE: March 3, 1997

TO: RECREATION, PARKS & CULTURE BOARD

FROM: DON BATCHELOR, Recreation, Parks & Culture Manager
GREG SCOTT, Community Development & Planning Coordinator
HAROLD JESKE, Recreation Facilities Superintendent
LESIA DAVIS, Culture Development Superintendent

RE: CENTRAL ALBERTA THEATRE
MEMORIAL CENTRE ADDITION PROPOSAL

Central Alberta Theatre (C.A.T.) is a local volunteer organization, established in 1970, to produce theatre for Red Deer and the outlying area. In 1994, C.A.T. assumed the operation of the Memorial Centre, to establish a base of operation that was less expensive to maintain and also provide a home for theatre productions. In assuming the operation of the Memorial Centre, a number of opportunities for growth arose; but also highlighted were some areas that were unsuitable in their present state and needed to be renovated to accommodate their needs. Having had only minor upgrades since the mid-70s, the Memorial Centre had minimal administrative and workshop space and no rehearsal space other than the theatre stage.

In 1995, C.A.T. engaged the services of Richards Consulting and Associates to develop plans and a cost estimate to renovate the active theatre and construct rehearsal and workshop space. A feasibility study of the Central Alberta market was undertaken and it was felt that C.A.T. and Central Alberta could not support such an ambitious project. Central Alberta Theatre refocused the project and determined that C.A.T.'s renovation priorities are as follows:

1. upgrade technical equipment in the theatre;
2. improved access for disabled persons; and
3. construct adequate rehearsal and workshop space adjacent to the facility.

Richards Consulting was again retained and the attached proposal was developed. Included in this proposal is a detailed description of the project including costs, an explanation of the operational sustainability of C.A.T., annual financial statements plus drawings outlining construction details.

The Recreation, Parks & Culture Department has reviewed the proposal from C.A.T., including the four requests outlined in the introductory letter and offers the following responses:

1. After reviewing the Memorial Centre Addition proposed, including the physical and financial aspects, the Recreation, Parks & Culture Department recommends approval of the basic project concept.

.../2

2. Regarding the parking lot, the Recreation, Parks & Culture Department has reviewed the current lease agreement between C.A.T. and The City of Red Deer and has established that under Article 3 - "the parking lot" refers to the area south of the Memorial Centre to 58 Street.

3. The Recreation, Parks & Culture Department recommends an amendment to Article 3 of the current lease agreement between C.A.T. and The City of Red Deer to indicate that the City agrees to lease to C.A.T. the area that the present structure occupies, plus the area for the proposed structure extending west 11.25 metres (37 feet) from the Memorial Centre to the property line. It will span 1.5 metres (5 feet) longer to the north than the 47.25 meter (155 feet) length of the Memorial Centre for a total length of 48.8 meters (160 feet). The "cross hatched" area on the attached legal survey indicates the new area the structure will occupy and the required expanded lease area.

4. The Recreation, Parks & Culture Department appreciates the magnitude of the project and the hard work that C.A.T. has devoted towards planning and would recommend that the Recreation, Parks & Culture Board support C.A.T.'s request for an additional $100,000 from the C.F.E.P. III Grant program. The Board and Council gave approval in 1996 for $150,000. The C.F.E.P. Program's maximum yearly application is $125,000 per group. Central Alberta Theatre plans to make the applications over the next two years to the maximum C.F.E.P. limit ($125,000/annum).

Based on developing a new agreement to reflect the renovations and operation of the new facility, the Recreation, Parks & Culture Department recommends the following conditions of approval for the Central Alberta Theatre/Memorial Centre Expansion Project, increased lease area and corresponding C.F.E.P. application.

Central Alberta Theatre is a very energetic and progressive theatrical organization, always striving to provide good quality productions to the community of Red Deer. Community support has been strong, as demonstrated by the 90% selling rate of tickets for all dinner theatre productions. The Recreation, Parks & Culture Department appreciates the service they provide, and would like to offer assistance and support in completing this project.

The Cultural Advisory Committee considered this proposal at their regular meeting of March 4, 1997, at which time they supported the project as a very functional proposal; however, recommend to C.A.T. that they consider providing dance rehearsal space in the expansion area.

.../3

RECOMMENDATIONS

That the Recreation, Parks & Culture Board support and recommend to City Council the following:

1. That the south exterior finish, including the colour, type of material and design of construction, be compatible with the Folk Festival Hall front and the plans and specification for this area must be approved by the Recreation, Parks & Culture Department.

2. An independent heating system be implemented for the Memorial Centre, the proposed addition and the Folk Festival Hall. City approval is also subject to a suitable financial arrangement being developed between C.A.T. and the Red Deer Cultural Heritage Society for the conversion of the present heating system in Folk Festival Hall. (Note: At present, Festival Hall and the Memorial Centre are heated from a boiler furnace located in the adjacent Public School Board Maintenance Building.)

3. A mechanical room be included in the plans with appropriate space allocated to house the mechanical equipment necessary to provide an independent heating system as mentioned in #2 above.

4. All landscaping and sidewalk construction required must be completed to the satisfaction of the Recreation, Parks & Culture Department.

5. The existing agreement be amended to include the required expanded lease area.

6. That Council provide a letter of municipal support for Central Alberta Theatre's application for increased C.F.E.P. funding.

DON BATCHELOR

HAROLD JESKE

LESIA DAVIS

GREG SCOTT

:ad

Att.

Proposal for Construction of an Addition To The Red Deer Memorial Centre Theatre

Submitted to
Red Deer Parks, Recreation, and Culture Board

By
Central Alberta
Theatre

March, 1997

CAT TRAC
Theatre Renovations and Addition Committee

Introduction

Central Alberta Theatre (CAT) is a volunteer organization with an annual membership of approximately 150 people. The registered society has been producing theatre for the Red Deer and area community for 26 years. CAT assumed operation of the 775 seat Memorial Centre Theatre from the City of Red Deer in 1994. CAT is proposing to construct rehearsal and workshop space adjacent to the theatre to consolidate its technical operations.

The purpose of this submission is to trace the path that has led CAT to the Memorial Centre and describe the scope of the proposed project, which includes a financial analysis and a physical layout for the project.

Proposal

Background

Central Alberta Theatre (CAT) is entering its twenty-seventh year of entertaining Red Deer and area audiences with live theatre. As a broad based volunteer community theatre group with a diverse membership, CAT has involved thousands of Central Albertans in its musical and dinner theatre productions. CAT promotes local talent while developing community interest in the performing arts.

CAT was incorporated under the Province of Alberta Societies Act in 1976. In June 1994 the membership approved a new constitution for CAT that prepared the organization for future development. Currently CAT is governed between Annual General Membership meetings by a Board of Directors. Details of this project proposal are driven by a sub-committee known as CAT Theatre Renovations and Addition Committee (CAT TRAC). CAT TRAC currently consists of two Board members, three members at large, and the Operations Manager. A listing of Board and CAT TRAC members, and copies of CAT's certificate of incorporation are available in Appendix A.

Since inception in 1970, CAT grew from production development in garages and back rooms to a 740 m^2 warehouse in the mid eighties. Through the years, CAT has built a reputation of quality theatre productions for its audiences and artistic challenges for its members. This is demonstrated by the ninety plus percent sell rate of tickets for its dinner theatres. Financial statements for CAT for the past three years and the 1996/97 budget are contained in Appendix B.

In September of 1994, CAT assumed operation of the Memorial Centre, a 775 seat theatre, from the City of Red Deer. The Memorial Centre was built as an Army drill hall in the early 1940s and converted into a theatre in the late 1940s by the City.

In October 1995, CAT ended its lease on the warehouse and centralized its operations near the Memorial Centre in a portion of the former Red Deer YMCA building. The three year arrangement at the old YMCA has lifted a significant financial burden from CAT. This has allowed the organization to reinforce its commitment to the Memorial Centre.

The Memorial Centre offers tremendous opportunities of growth for CAT, it also has challenges to overcome. The Memorial Centre has not seen any significant upgrades since the mid 1970s; it has minimal administrative and workshop space and no rehearsal space other than the theatre stage.

Project Cost

In 1995, CAT engaged Richards Consulting and Associates LTD, an engineering firm to develop plans and a cost estimate to renovate the entire theatre and construct rehearsal and workshop space. A fund raising firm was retained to perform a feasibility study of the Central Alberta market for raising the estimated $3 million for the project. The study results indicated that CAT and Central Alberta were not ready for such an ambitious goal.

CAT membership refocused the project and determined that the primary priorities for the Memorial Centre were to: 1) upgrade the technical equipment in the theatre, 2) improve access for disabled persons, and 3) construct adequate rehearsal and workshop space adjacent to the facility. Towards the first priority, CAT has already invested $66,500 of its own money in lighting and sound equipment upgrades for the theatre.

The engineering consultant, Richards Consulting and Associates, was again retained to develop a cost estimate for the remaining priorities identified by the membership. CAT is now assembling the estimated dollars required to improve access for disabled persons and to construct rehearsal and workshop space. A detailed cost estimate for this scaled down project is contained in Appendix C. CAT is proposing to fund the project as shown in the table below.

Source of Funds	Amount ($)
CAT Building Fund	100,000
CAT Mortgage (15 years @ 8%)	200,000
CFEP III	250,000
Donations (including labour and material)	50,000
CAT Patrons and Members	50,000
Total (excluding refundable GST)	650,000

Project Basis

Motivation for this endeavour comes from CAT's desire to continue to build equity in itself and the Central Alberta community. Nine years of rent in the former warehouse cost CAT approximately $250,000 and provided no equity for the volunteer society. CAT is committed to the success and growth of the Memorial Centre in order to serve Central Alberta, and to enhance the volunteer experiences of its members. Consolidation of all of CAT's technical resources at the Memorial Centre will maximize utilization of equipment for the theatre and various dinner theatre locations.

In order to stage an average of three dinner theatre productions and a main stage musical per year, CAT expends over 15,000 volunteer person hours. The Memorial Centre itself was occupied for only 77 event days last year. Annual attendance for the dinner theatre productions is over 6,000 and over 25,000 for events presented at the Memorial Centre. Adequate facilities to maintain and promote additional growth of this level of use are a must.

CAT does more than provide experiences for its volunteers and entertainment for its audiences, it contributes significantly to the Central Alberta economy. From the financial statements contained in Appendix B, CAT expends about $90,000 per year in the Central Alberta economy. These expenditures are funded by ticket sales for productions, rental of the Memorial Centre, donations, and a government operational grant. An additional $150,000 per year is injected into the local economy by providing employment and through the purchase of food and beverages at the local hotel that

Emergency egress from the theatre will be improved by reopening a north-east exit hallway. The upgraded loading dock in the workshop will be fully accessible to a modified rear stage entrance. Plot layout and plan view drawings are contained in Appendix C with in the Design Proposal developed by Richards Consulting and Associates Ltd. in Appendix C.

Project Plan

Depending on the timing of obtaining the necessary funds for the project, CAT is planning to begin construction in the summer of 1997. Total construction time for the addition is estimated at 4 to 6 months. During this time, disruption to the theatre itself will be minimal.

CAT will retain a contracted project manager to direct the project.

Further Information

For further information or questions about this proposal, please contact the President, Dale Nagel. Contact phone numbers are available in Appendix A.

hosts the CAT Dinner Theatre productions. A less tangible economic benefit comes directly to Red Deer in the fact that 40 to 50% of the Dinner Theatre audiences are from greater Central Alberta.

Sustainability

Long term operation of the new addition will be funded by CAT's continuing commitment to the community. To quote form the constitution:

> "The objective of the Society is to promote and recognize artistic, literary, and cultural talent in the performing arts and to develop community interest, and to maintain an active organization dedicated to the production of first rate performing arts on a community level..."

As a result of the addition, CAT will be required to carry two new significant financial responsibilities: 1) mortgage payments, and 2) increased utility payments. The mortgage will be structured such that the payment terms will be similar to the lease payments made at the former warehouse. Utility costs of the addition are also expected to be similar. Assuming that the Memorial Centre at least "breaks even" the economic structure of the organization looks very similar to the nine year track record demonstrated at the warehouse.

In keeping with CAT's long term objective, plans to enhance utilization of the Memorial Centre and increased flexibility resulting from the addition, should improve CAT's viability. A draft budget incorporating the ongoing operating cost of the addition is located in Appendix D.

Project Description

The project will be located adjacent to the west wall of the Memorial Centre. The outside dimensions of the addition will be 11.3 meters wide by 48.8 meters long. The structure will contain three floors at the south end and two floors on the north portion. The lower two floors on the southern half will contain administrative, rehearsal, properties, and costume construction space. Set construction, workshop areas, and loading dock facilities will be located in the northern half, and will feature a high ceiling. A large continuous third floor will span the entire addition area and will contain additional rehearsal space and a multi-use area.

Disabled persons access will be relocated from the north-west side door to the main south entrance of the addition. This entrance faces the parking lot and will be adjacent to the theatre main entrance. Ground level access to the lower lobby will be available to disabled persons via this entry. A lift will be installed to transport persons to the mid level of the theatre and to all of the floors in the addition.

Disabled persons parking will be relocated from the graveled area on the north-west end of the theatre to the main, paved, parking lot. Clearly identified parking stalls and curb cut-outs will allow easy access to the addition and theatre.

ROOM DESCRIPTION & FINISHES

(100) LOBBY:
FLOOR - TILE (WHERE SHOWN)
COMMERCIAL BURNISH
WALLS - FINISH TO PRIMER
CEILING - FINISH TO PRIMER

(101) TICKET BOOTH:
FLOOR - COMMERCIAL BURNISH
WALLS - FINISH TO PRIMER
CEILING - SUSPENDED T-BAR

(102) WASHROOMS/ JANITOR ROOM:
FLOOR - COMMERCIAL LINO C/W VINYL BASEBOARD
WALLS - FINISH TO PRIMER
WITHIN 2'-0" OF URINALS
TO BE CERAMIC TILE
CEILING - SUSPENDED T-BAR

(103) EXISTING COAT ROOM:
FLOOR - EXISTING
WALLS - EXISTING
CEILING - EXISTING

(104) OFFICE/TRAILER-UP ROOM:
FLOOR - COMMERCIAL BURNISH
WALLS - FINISH TO PRIMER
CEILING - SUSPENDED T-BAR

(105) REHEARSAL ROOM:
FLOOR - HARDWOOD FLOOR
WALLS - FINISH TO PRIMER
CEILING - SUSPENDED T-BAR

(106) CONSTRUCTION ROOM:
FLOOR - BUILT UP WOOD FLOOR
- 3/4" PLYWOOD
- 2 x 4 FLOOR SYSTEM
- FASTENED TO CONCRETE FLOOR
WALLS - FINISH TO PRIMER
CEILING - OPEN JOISTS (SPRAY FOR 45 MIN FIRE RATING)

(107) SHOP AREA:
FLOOR - PAINTED CONCRETE (NON-SLIP)
WALLS - FINISH TO PRIMER
CEILING - OPEN JOISTS (WFP SERIES)

(108) LOADING AREA:
FLOOR - CONCRETE
WALLS - FINISH TO PRIMER
CEILING - OPEN JOISTS (WFP SERIES)

(109) HALLWAY:
FLOOR - COMMERCIAL LINO C/W VINYL BASEBOARD
WALLS - FINISH TO PRIMER
CEILING - SUSPENDED T-BAR

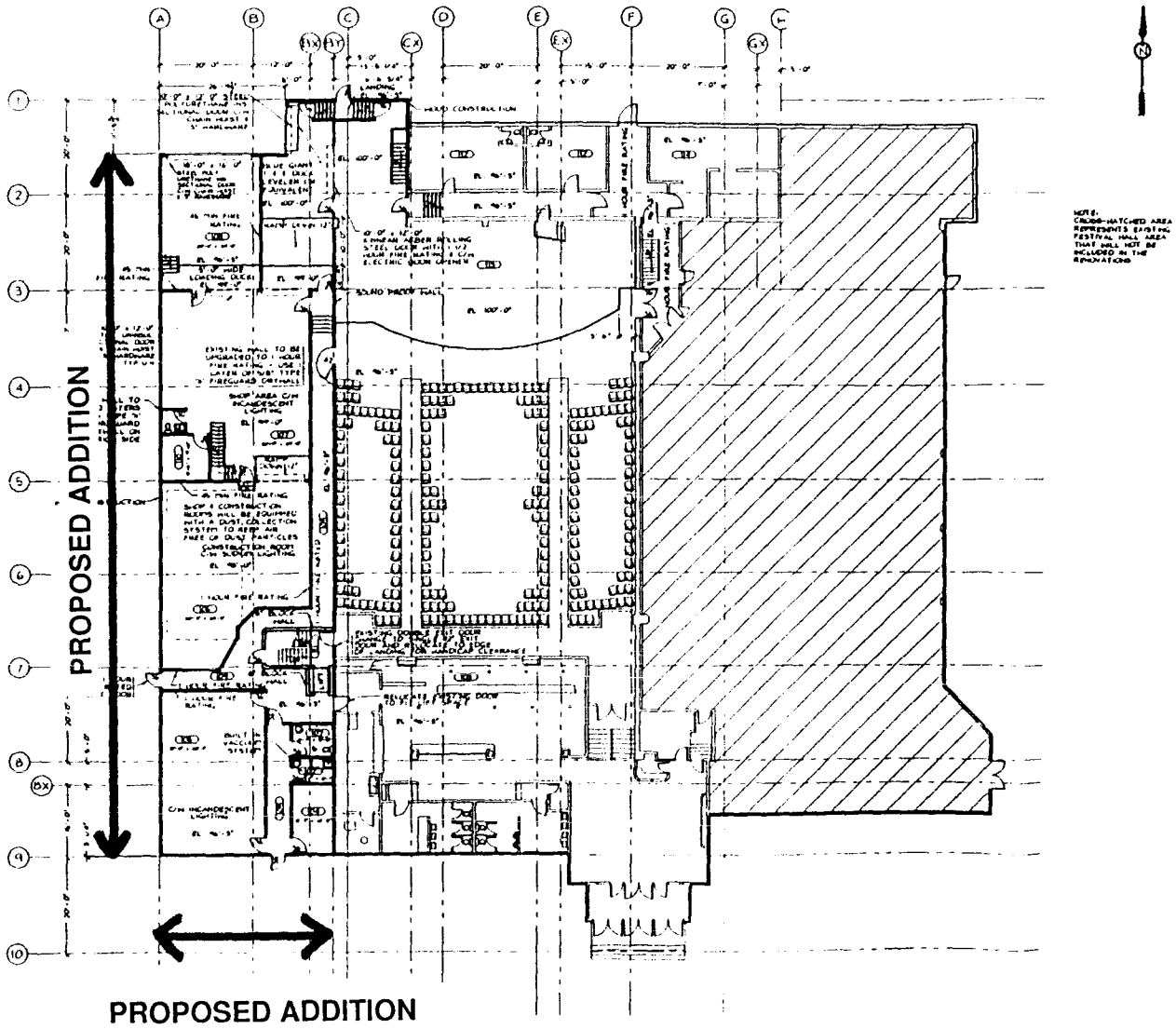
(110) TOOL/PAINT STORAGE:
FLOOR - PAINTED CONCRETE (NON-SLIP)
WALLS - FINISH TO PRIMER
CEILING - FINISH TO PRIMER

(111) STAIRS:
LANDINGS & TREADS - PAINTED CONCRETE
WALLS - PAINTED BLOCK WALL

(112) EXISTING DRESSING ROOM:
FLOOR - EXISTING
WALLS - EXISTING
CEILING - EXISTING

(113) EXISTING STAGE:
FLOOR - EXISTING
WALLS - EXISTING
CEILING - EXISTING

(114) EXISTING WASHER ROOM:
FLOOR - EXISTING
WALLS - EXISTING
CEILING - EXISTING



ISSUED FOR BIDDING PURPOSES ONLY

A	[illegible]	[illegible]	[illegible]
B	[illegible]	[illegible]	[illegible]

RICHARDS CONSULTING & ASSOCIATES LIMITED
R.R. #3
RED DEER, ALBERTA
T4N 5E3

CLIENT: CENTRAL ALBERTA THEATRE

PROJECT: MEMORIAL CENTRE RENOVATIONS
RED DEER, ALBERTA

DRAWING TITLE: ENTRY LEVEL & STAGE LEVEL LAYOUT

SCALE: 1/4"=1'-0"

DRAWN BY: M. SCOTT — DATE: 96 07 14
CHECKED BY: M. RICHARDS — DATE: 96 07 14

JOB NUMBER	SHEET NUMBER	REVISION
95212	A6	B

Comments:

We concur with the schedule of projects as outlined. Funding for this project is included in a CFEP grant located elsewhere on the agenda.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Recreation, Parks & Culture Board**

FROM: **City Clerk**

RE: ***CENTRAL ALBERTA THEATRE - MEMORIAL CENTRE: ADDITION PROPOSAL***

Reference Report: Recreation, Parks & Culture Board, dated March 12, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Recreation, Parks & Culture Board dated March 12, 1997, re: Central Alberta Theatre - Memorial Centre: Addition Proposal, hereby approves the renovation/extension of the Memorial Centre, subject to the following conditions:

1. That the south exterior finish, including the colour, type of material and design of construction, be compatible with the Festival Hall front and the plans and specifications for this area must be approved by the Recreation, Parks & Culture Department;

2. An independent heating system should be considered for the Memorial Centre, the proposed addition and Festival Hall. If the existing heating system is to be retained, approval is subject to a suitable agreement being developed between Central Alberta Theatre, the Red Deer Cultural Heritage Society and the Red Deer Public School Board;

3. A mechanical room be included in the plans with appropriate space allocated to house other mechanical equipment necessary to provide an independent heating system which may be required in the future;

4. All landscaping and sidewalk construction required must be completed to the satisfaction of the Recreation, Parks & Culture Department;

5. The existing agreement be amended to include the required expanded lease area,

and as presented to Council March 24, 1997."

Report Back to Council Required: No

Comments/Further Action:

I trust you will be advising the appropriate parties of Council's decision this regard.

Kelly Kloss
City Clerk

/clr

c Director of Community Services
Director of Corporate Services
Director of Development Services

Item No. 3

DATE: MARCH 13, 1997

TO: MAYOR & CITY COUNCIL

FROM: MUNICIPAL PLANNING COMMISSION

RE: **LANE PAVING - DEFERRED PAVING AGREEMENT**

At the March 3, 1997 meeting of the Municipal Planning Commission, the following resolution was introduced and passed:

> "THAT the Municipal Planning Commission, having considered memo from the Engineering Department Manager dated February 20, 1997 re: Lane Paving Requirements and the proposed Deferred Paving Agreement, hereby recommend to Council of The City of Red Deer amendment to the Land Use Bylaw 3156/96 to provide for the above-noted agreement."

As this type of issue has arisen in the past without any formal bylaw or legal policy upon which to obligate a developer to agree to possible future lane paving, the Municipal Planning Commission would respectfully request passage of a Land Use Bylaw Amendment.

Recommendation:

> "THAT Council of The City of Red Deer, having considered memo from the Municipal Planning Commission dated March 13, 1997 re: Lane Paving Requirements and Deferred Paving Agreement, hereby approve an amendment to the Land Use Bylaw to accommodate a Deferred Lane Paving Agreement."

Respectfully submitted,

MICHAEL C. DAY
Acting Chairman
Municipal Planning Commission

MEMO

DATE: **February 20, 1997**

TO: **Sandra Ladwig**
Secretary, MPC

FROM: **Ken Haslop**
Engineering Department Manager

RE: **LANE PAVING REQUIREMENTS**

As MPC members will recall, the lane paving requirement relative to redevelopment of R1 parcel to a higher R2 or R3 density and/or development of commercial site adjacent to a lane which has R1 development on the other side of the lane, was a significant concern to MPC and was the subject of numerous meetings in 1996.

MPC previously indicated an intent to have a lane paved 100% by a commercial development that wanted access to a lane that had R1 development on the other side. MPC also wanted to prohibit a number of higher density developments from stopping lane paving should a petition for lane paving be generated by the remaining R1 land owners. With this mandate, Mr. Paul Meyette and myself have worked with the City Solicitor to develop the following attachments for MPC to consider:

1. A draft amendment to the Land Use By-law

2. A Deferred Paving Agreement

It would now appear to be in order to place this on the March 4, 1997 MPC agenda for final approval. The City Solicitor, Mr. Meyette, and myself will be available to address any further concerns at the meeting.

Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/emr
Att.

c. Paul Meyette
c. Ryan Strader
c. Don Simpson

DEFERRED PAVING AGREEMENT

DATED this _____ day of _____ , 19__.

BETWEEN:

THE CITY OF RED DEER
("the City")

- and -

_____
("the Owner)

Background

A. The Owner is the owner of lands in Red Deer which are legally described as:

EXCEPTING THEREOUT ALL MINES AND MINERALS;
(the "said lands")

B. The owner wishes to develop the said lands and requires access to the development from the alley adjacent to the lands (the "lane");

C. The Owner has received permission from the City Director of Engineering to access the lane, subject to a requirement that the Owner enter into an agreement with the City to pay for the construction of a paved lane to provide adequate access to the said lands.

D. The Approving Authority has approved the Development, subject to the Owner entering into this agreement;

NOW THEREFORE the parties agree as follows:

1. In consideration of access being granted to the lane and the City Approving Authority approving the development of the said lands, the Owner shall pay for the proportionate share of

the cost of constructing a paved lane, as determined and apportioned under a Local Improvement Bylaw pursuant to the *Municipal Government Act*, to provide access to the said development.

2. The funding of the cost of construction of the paved lane will be by way of Local Improvement Bylaw initiated by either the Council of the City, or by Petition of the owners of lands which are adjacent to the said lane.

3. The amount which shall be paid by the Owner will be the Owner's pro-rata share of the actual cost of construction of the paved lane, as set forth in the Local Improvement Bylaw and the time for payment of such amounts shall be as prescribed in the said Bylaw.

4. To secure his obligation to pay for the cost of constructing a paved lane, the Owner hereby mortgages his equity in the said lands and grants an equitable charge to the City against the said land in the amount of $_____.

5. The City shall be entitled to register and maintain a Caveat upon the title to the said lands to secure its interest under the mortgage and equitable charge. Upon passage of a Local Improvement Bylaw for construction of the said lane, the City shall discharge the Caveat from the title to the said lands.

6. The Owner covenants and agrees that it shall not object to the passage of a Local Improvement Bylaw proposed to be passed to finance the construction of the said lane.

7. The City will postpone its caveat to any mortgage or mortgage renewal which the Owner may grant in respect of development of the said lands.

8. Any notice or request to be given by either party to the other shall be in writing personally delivered or sent by prepaid registered mail addressed to such party at the following address:

As to the City:

City of Red Deer
4914-48 Avenue
RED DEER, Alberta, T4N 3T4

As to the Owner:

_____
_____
_____
_____

or at such other address as either of the parties may from time to time advise the other by notice in writing. Any such notice, communication or request if mailed shall be deemed to have been received on the 7th business day next following the date it is so mailed.

9. This agreement shall be binding upon the parties and their heirs, executors, successors and assigns, providing however that the City shall be entitled to take action to enforce this agreement only against the registered owner, from time to time, of the lands described herein.

10. Time shall be of the essence of this Agreement and this Agreement shall enure to the benefit of and be enforceable by the parties hereto, their heirs, executors, successors and assigns.

IN WITNESS WHEREOF the City by its proper officers has affixed its corporate seal and the Owner has set his hand and seal, the day and year first above written.

SIGNED, SEALED AND DELIVERED in the presence of:	)	
	)	_____
	)	Owner
_____	)	_____
		Co-Owner

THE CITY OF RED DEER

Per:_____

Per:_____

FILE

Council Decision - March 24, 1997 Meeting

DATE: March 25, 1997

TO: Municipal Planning Commission

FROM: City Clerk

RE: ***LANE PAVING - DEFERRED PAVING AGREEMENTS / VEHICULAR ACCESS TO LOTS FROM PUBLIC ROADWAYS, LAND USE BYLAW AMENDMENT 3156/J-97***

Reference Report: Municipal Planning Commission, dated March 13, 1997

Bylaw Passed: Land Use Bylaw Amendment 3156/J-97 given 1st Reading. A copy is attached hereto.

Report Back to Council Required: Yes, Public Hearing to be held April 21, 1997, at 7:00 p.m.

Comments/Further Action:

Land Use Bylaw Amendment 3156/J-97 provides for requirements of deferred lane paving agreements to be signed by developers with respect to possible future lane paving.

This office will now proceed with the advertising for a Public Hearing. The City of Red Deer will be responsible for the full costs of advertising in this instance.

Kelly Kloss
City Clerk

/clr
attchs.

c Director of Development Services
Director of Community Services
Inspections & Licensing Manager
E. L. & P. Manager
Fire Chief
City Assessor
Land and Economic Development Manager
Council and Committee Secretary, S. Ladwig

Item No. 4

DATE: **March 17, 1997**

TO: **City Clerk**

FROM: **Director of Corporate Services**

RE: **APPOINTMENT OF CITY REPRESENTATIVE TO THE ALBERTA MUNICIPAL FINANCING CORPORATION ANNUAL MEETING - APRIL 11, 1997**

In previous years City Council has designated the Director of Corporate Services as the City's representative to the above noted meeting. If Council agrees to continue to do so, the following resolution is required:

> "That Alan Wilcock, or designee, be appointed to represent and vote the shares of The City of Red Deer at the Annual General Meeting of the Alberta Municipal Financing Corporation to be held on April 11, 1997 in Edmonton."

A. Wilcock, B. Comm., C.A.
Director of Corporate Services

a\m\clk aw as city's rep amfc mr17 97

Comments:

We recommend that Council appoint Alan Wilcock as the City's representative.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

FILE

Council Decision - March 24, 1997 Meeting

DATE: March 25, 1997

TO: Director of Corporate Services

FROM: City Clerk

RE: ***APPOINTMENT OF CITY REPRESENTATIVE TO THE ALBERTA MUNICIPAL FINANCING CORPORATION - ANNUAL MEETING APRIL 11, 1997***

Reference Report: Director of Corporate Services, dated March 17, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Corporate Services dated March 17, 1997, re: Appointment of City Representative to the Alberta Municipal Financing Corporation Annual Meeting, hereby agrees to appoint Alan Wilcock, or his designee, to represent and vote the shares of The City of Red Deer at the Annual General Meeting of the Alberta Municipal Financing Corporation, to be held on April 11, 1997 in Edmonton."

Report Back to Council Required: No

Comments/Further Action: No

Kelly Kloss
City Clerk

/clr

Item No. 5

RPC - 6.537

DATE: **March 12, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **MONICA BAST, Chair**
Recreation, Parks & Culture Board

RE: **APPLICATION #02-96 FRANCIS THE PIG**
INSTALLATION OF PERMANENT ART ON PUBLIC PROPERTY

Based on a report from Lesia Davis, Culture Development Superintendent, and a recommendation from the Public Art Committee, the Recreation, Parks & Culture Board passed the following resolution at their regular meeting of March 11, 1997:

> "That the Recreation, Parks & Culture Board support and recommend to Council that the project and proposed location for the "Francis Bacon" art sculpture be approved."

MONICA BAST

DB\ad

Atts.

c. Cultural Advisory Committee
Lowell R. Hodgson, Community Services Director
John Ferguson, Manager, Towne Centre Association

C 38-97

DATE: ~~FEBRUARY 24, 1997~~ March 5/97

TO: RECREATION, PARKS & CULTURE BOARD

FROM: LESIA DAVIS, Chair of Public Art Committee
Culture Development Superintendent

RE: APPLICATION # 02-96 FRANCIS THE PIG
Installation of Permanent Art on Public Property.

In accordance with the City of Red Deer's Public Art Policy (# 930)

- All applications for installation of permanent art on public property are to be reviewed by the Public Art Committee who make recommendations to the Recreation Parks and Culture Board.
- All applications for installation of permanent art on public property must be approved by City Council

The second application has been received from the Towne Centre Association for the installation of "Francis Bacon". The revised location north of Prairie Office Products, off Gaetz Ave. downtown, (see attachment # 1.1) has been reviewed by the Public Art Committee and the relevant City departments/committees. A summary of comments is attached.

It should be noted that the applicant has signed an agreement of responsibility for all insurance, maintenance, repair and restoration costs.

Please note: The applicant has requested that the project be kept confidential until unveiling.

The Cultural Advisory Committee reviewed the attached application at their meeting on March 4, 1997 and hereby put forth the following recommendation.

> **To support the recommendation of the Public Art Committee approving the proposed location of the sculpture of "Francis Bacon" in the location indicated in attachment # 1.1.**

As all applications must be approved by City Council, we will need a motion of recommendation by the Recreation, Parks & Culture Board.

Thank you.

L. Davis

attachments: 1.0 summary of comments
1.1 map with location
1.3 application

Attachment 1.0
Summary of Comments

File No. C 40-97

SOUND THE ALARM
Application # 02 - 96 "Francis Bacon".
PUBLIC ART INSTALLATION
SUMMARY OF COMMENTS

---

1. **Reviewed by Public Art Committee of January 02, 1997**

Motion: Paul Meyette / Hillary Elliot: "To recommend the location of application # 02 - 96 (Francis Bacon) be the green area, north of Prairie Office Products, as indicated in the attached."

2. **Recreation, Parks and Culture Manager, Don Batchelor:**

"I have no objections to the location of the "Francis the Pig" ghost statue on the grassed island on Gaetz Avenue immediately north of Prairie Office Supply.

The Towne Centre Association is responsible for all installation and maintenance costs of the statue and they will fund the installation of a park bench at this location. The Recreation, Parks and Culture Department will plant a small shrub bed to compliment the statue at this location."

3. **Downtown Planning Committee, Clarence Torgerson**

"The Downtown Planning Committee agree with the site recommended by the Public Art Committee for the location of the new are work, i.e. Gaetz Avenue on the landscaping node north of Prairie Office Products and the entry to the parking lot."

4. **Inspections and Licensing Manager, Ryan Strater:**

"In response to your memo dated Jan 30, 1997 we wish to advise that we have no objections subject to the insurance agreements."

5. **Electric, Light and Power, Distribution Engineer, Daryle Scheelar:**

EL&P have no objection to the attached mentioned proposal subject to the following conditions:

A. Alberta First Call to be contacted a minimum of 48 hours prior to construction.
B. Hand exposure is required when excavation is within 1 m of power facilities.
C. Electric Light and Power standby personal are to be arranged for when excavation in areas found to contain power which parallels your alignment with a separation of 1 m or less.

6. **Engineering Department, Brian Johnson:**

   We have reviewed the request to locate "Francis the Pig" in the triangular area created north of 52 Street and west of Gaetz Avenue and have no objection, subject to the following:

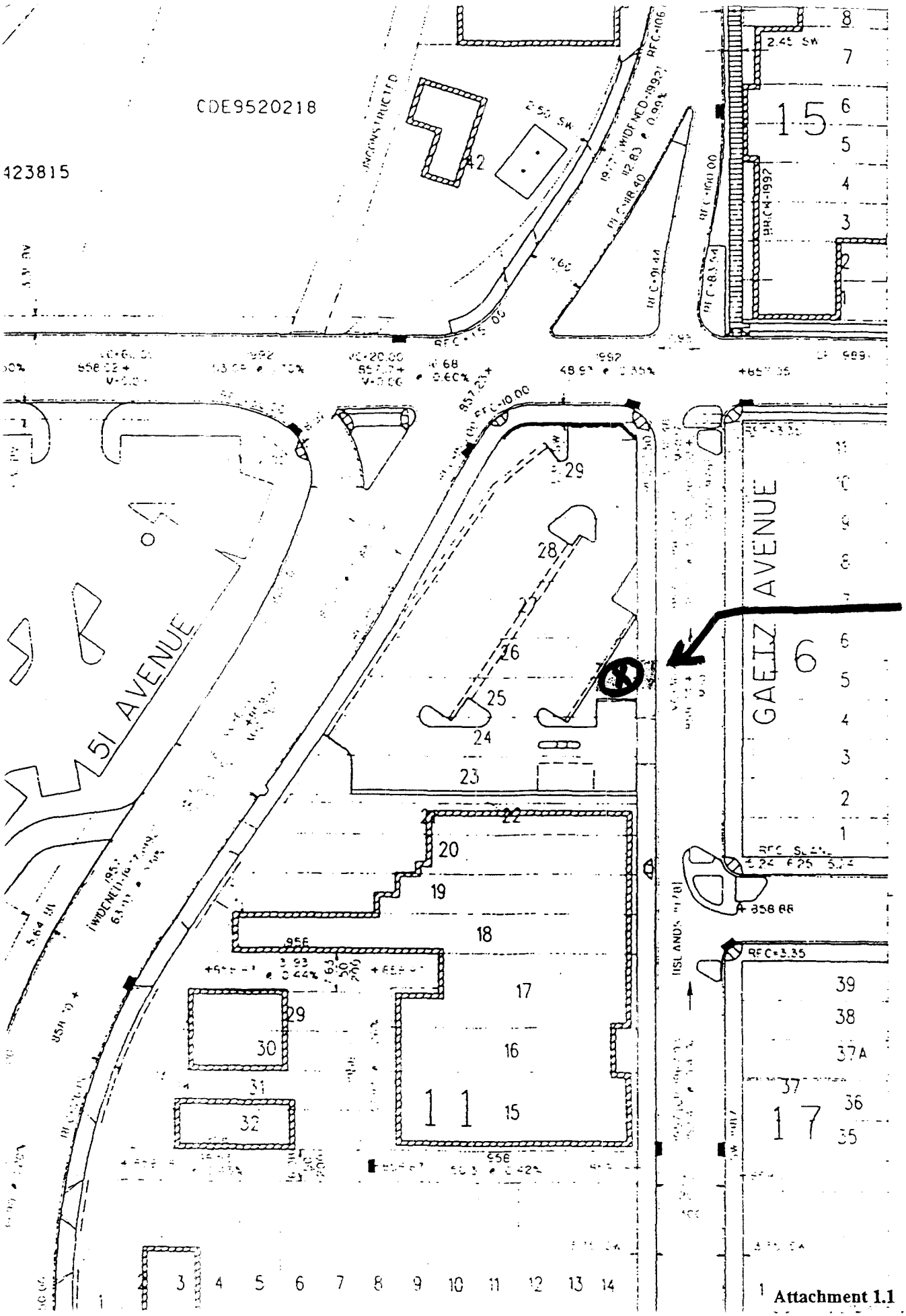
1. Installation must not affect the Alberta Survey Control Marker and fire hydrant located within the triangle.
2. Before installation, Alberta First Call must be contacted to confirm and mark location of any other utilities.

7. **Emergency Services, Rob Oscroft, Fire Chief:**

   We have no objections to the proposed location of the Town Centre reproduction "Francis the Pig".

8. **Public Works, Paul Goranson:**

   "The Public Works Department has no comments on the above".



see th / "X

Attachment 1.1

Application for Installation of Permanent Artwork on Public Property

cy Ref: 930
Bylaw: Nov.20/95

Application No. 02-96

The applicant should indicate any requirements related to safety, electricity, or special maintenanc requirements.
The applicant should submit this application at least three months prior to planned installation date.
All applications will be reviewed by a Public Art Committee for recommendation to the Recreation Parks & Culture Board and City Council.
The applicant should be aware that, where deemed appropriate, a safety report may be required upor completion of installation.
Applications will be processed through the Culture Development Superintendent of the Recreatior Parks & Culture Department. The department will notify the applicant of City Council's decision withir two months of the application.
The application will be routed to the appropriate City departments for comment, prior to the Public Ar Committee review:

APPLICANT FORMATION

Name of Applicant TOWNE CENTRE ASSOCIATION

Address #B3, 4901-48 ST. Postal Code T4N 6M4

Name of Contact Person JOHN P. FERGUSON

Address ABOVE Postal Code

Phone 340-8696 (Bus.) FAX 340-8699 (Res.)

ART PROJECT IFORMATION

Title of Proposed Artwork "WHOLE HOG" (GUOST #5) Medium BRONZE

Description LIFE SIZED REPRODUCTION OF "FRANCIS BACON" (1990) PURPOSE IS TO TELL THE HISTORY OF THE HOG INDUSTRY & TO LEAVE A TIME CAPSULE DESCRIPTION OF SOCIETY IN 1990.

Proposed Site (with attached map indicating specific location and direction, if applicable, that the proposed artwork will be situated) TO BE DETERMINED: OPTIONS INCLUDE — 1) OLD COURTHOUSE FRONT LAWN (2) SNELL PARK (3) CORNER AT MCDONALD'S RESTAURAN

Projected Date of Installation SPRING '97 Approx. Size 4' LONG & PIG SIZ

Special Considerations WE NEED A GRASS BASE BECAUSE KIDS WILL SURELY SIT ON THE PIG & WE NEED A SOFT LANDING ZONE

* SEE ATTACHED NOTE. IMPORTANT!

CONTINUED ON REVERSE

nal: Recreation, Parks & Culture Department
es: Applicant, Departments as Applicable

PLEASE READ CAREFULLY

ONDITIONS OF APPROVAL

1. Applicant to complete an attached map indicating specific location and direction of the artwork to be installed, and any other pertinent details.
2. Applicant to provide a Certificate of Insurance completed and signed by the insurance company providing coverage for the artwork.
3. Applicant to pay for necessary advertising of road closures, signing, and barricading costs.
4. Applicant to be responsible for resulting clean-up of location at which the installation occurs immediately following the installation.
5. Should the applicant find the need to remove the artwork from the designated public property, the property shall be restored to agreed upon conditions.
6. The City, for reasons of public safety or necessary construction, reserves the right to relocate the artwork, at its expense, to an alternate site, which meets with the approval of the applicant. If a mutually acceptable location cannot be agreed upon, the City may request the applicant/owner to remove the artwork at the owner's expense.
7. Permanent artwork installed on public property will legally be owned by the applicant, who hereby agrees to all insurance, maintenance, repair, or restoration costs. Failure to do so may result in the City removing the artwork and disposing of it as it sees fit.
8. The applicant of the project, their officers, agents, and employees shall comply with all lawful statutes, bylaws, rules, and regulations of The City of Red Deer or other authority which in any manner relates to or affects the project and shall, at all times, indemnify and save harmless The City of Red Deer, its officers, servants, agents, and employees from and against all claims and demands, loss, damages, actions, courses of actions, suits or other proceedings by whomsoever made, brought, or prosecuted in any manner based upon, occasioned by, or attributable to the artwork permitted hereunder by any action taken or things done or maintained by virtue hereof.
9. Special Conditions:

The applicant hereby agrees and accepts the terms and conditions of this application.

PER: _____ (Signature)

DATE: Nov. 28th. 1996

OFFICE USE: CITY COUNCIL

Date Received: Dec 6/96 Date Returned: _____

City Council Meeting Date: _____

• RED DEER'S • ORIGINAL • BUSINESS DISTRICT •

TOWNE CENTRE ASSOCIATION · B3. 4901 - 48 ST. · RED DEER, ALTA. · T4N 6M4 · (403) 340-TOWN (8696) · FAX (403) 340-8699 ·

PAC Application for Installation of
GHOST PROJECT #5
"Francis Bacon"

We request that all considerations and discussions of project #5 be kept confidential, and not be made public. The reason is simply that we plan to keep "Francis" as a complete surprise to the community until we are ready for his official unveiling.

The pig will be created with a little whimsy and because of his folk tale status, we want him to be a spontaneous surprise.

In terms of the site, we will determine final location prior to installation, and in part this choice could be based on sponsor support for the figure.

The plaque for this piece will contain a considerable amount of information, and as such we are looking at an alternative to granite. This will mean either a concrete mounting pad or a wall mount situation.

We fully expect Francis to be photographed with kids on his back, and as a result, a grass base is essential to the reduction of injury risk.

We appreciate your co-operation in keeping Francis a secret until the unveiling.

Sincerely yours,
Towne Centre Association

John P. Ferguson, General Manager.

CS-6.263

DATE: **March 13, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **LOWELL R. HODGSON**
Community Services Director

RE: **APPLICATION 02-96 - FRANCIS the PIG:**
INSTALLATION OF PERMANENT ART ON PUBLIC PROPERTY

"Francis the Pig" seems to have become something of a folk hero, with national media attention given to this "event". It seems reasonable then that we should continue to tell the story in this form.

It might well be argued that a more appropriate location for this piece of art would be in Waskasoo Park; however, I understand the intent and its financial supporter. Therefore, I can support the recommendation to approve this application to be located north of Prairie Office Products, off Gaetz Avenue, Downtown.

LOWELL R. HODGSON

:dmg

Comments:

As Council is aware, the City does not have any role in determining which projects will be funded through the "Ghosts Program". This program is administered independently through the Towne Centre Association and funded independently from the City. However, through the City of Red Deer's Public Art Policy, it is Council's responsibility to review and approve all public art which is to be situated on public property, to ensure that it meets the standards of the community. We concur with the recommendation of the Recreation, Parks and Culture Board that Council give approval to this *Ghosts Project* and its location within the parameters of Council Policy No. 3106 - Public Art Work.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Recreation, Parks & Culture Board**

FROM: **City Clerk**

RE: ***FRANCIS THE PIG - INSTALLATION OF PERMANENT ART ON PUBLIC PROPERTY ("WHOLE HOG" - APPLICATION #02-96)***

Reference Report: Recreation, Parks & Culture Board, dated March 12, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Recreation, Parks & Culture Board dated March 12, 1997 re: Application #02-96 Francis The Pig - Installation Of Permanent Art On Public Property, hereby approves, in accordance with Council Policy No. 3106 - Public Art Work, the project and proposed location for the art sculpture known as *"Whole Hog"*.

Report Back to Council Required: No

Comments/Further Action:

Kelly Kloss
City Clerk

/clr

c Director of Community Services
Culture Development Superintendent, L. Davis
Cultural Advisory Committee

Mr. John Ferguson, Manager
Towne Centre Association

Item No. 6

SP-5.303

DATE: **March 14, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **MARK BEAVINGTON, Chair**
Social Planning Department Review Steering Committee

RE: **REVIEW OF THE ROLE OF THE SOCIAL PLANNING DEPARTMENT**

BACKGROUND

In January 1997 Council for The City of Red Deer approved the Business Plan for the Social Planning Department, in which one strategy was to review the role of the Social Planning Department. This strategy was based on direction given by Council in 1996 following reports done on day care and special transportation. There was also an acknowledgement by Council that the rapidly changing environment in which we work, including roles of government, regionalization, limited resources and community needs, supported the need to look at what is the appropriate role for our municipality related to social services. Funding for this review was approved in the amount of $10,000, with the understanding that information from the review would be available as a basis on which the 1998 - 2000 budget could be prepared.

PURPOSE OF THE REVIEW

As noted above, the review is to focus on the role of the Social Planning Department as it relates to the municipal responsibilities (what should they be?) within the changing context of the provincial and general environment. The limited resources available also become part of the equation, which will lead to the need to establish priorities. It is important to note that the review is not intended to address how we do business or the structure of the Department at this time.

The review will also take into consideration a list of "givens" previously approved by Council as part of the Strategic Plan 96 and the Community Services Master Plan. These are included in your package.

PROCESS TO DATE

A community Steering Committee has been established in conjunction with Lowell Hodgson, Community Services Director, and with the City Manager and the Mayor reviewing the membership. A conscious effort was made to involve the business community, people who had a good knowledge of the social service area and finally to keep the committee as objective as possible. A list of the Steering Committee, as well as their Terms of Reference, is included for your information.

The Steering Committee developed a set of Parameters for the Review in preparation for the hiring of the consultant, along with a list of skills and expectations of the consultant. (see attached).

The Steering Committee advertised for the services of a consultant and interviewed four firms. WB Consultants (Wendy Klassen and Buzz Vander Vliet) have been hired to do the work.

FROM HERE

WB Consultants have prepared a detailed work plan which outlines the documents that will be reviewed, primary and secondary contacts who will be asked to provide input and a timeline. This information as included is presented for Council's approval before the review gets underway. It must be noted that the timing is very tight and the resources available to do the review are quite limited, and therefore the proposed process as outlined by WB Consultants is prepared within these constraints.

RECOMMENDATION:

That Council for The City of Red Deer approve the givens, parameters and the work plan/process for the review of the Social Planning Department as presented by the Steering Committee and WB Consultants.

MARK BEAVINGTON, Chair
Social Planning Department Review Steering Committee

:kt
Enc.

c. Colleen Jensen, Social Planning Manager
Lowell R. Hodgson, Community Services Director

CS-6.267

DATE: **March 17, 1997**

TO: **KELLY KLOSS**
City Clerk

FROM: **LOWELL R. HODGSON**
Community Services Director

RE: **REVIEW OF THE ROLE OF THE SOCIAL PLANNING DEPARTMENT**

Responding to direction given by City Council, the Social Planning Department has now created a Community Steering Committee that, in turn, has hired a consulting firm to undertake a review of the role of the Social Planning Department. I am very pleased with the process used from the outset; firstly, in establishing an energetic and committed steering committee and, in turn, their hiring of W.B. Consultants to undertake this review.

In order for the consultants to begin work, City Council approval is needed for the list of givens and the process for this review. A commitment is made to have this work completed, including significant community input, with a final report ready for the consideration of City Council by mid-June.

I support the recommendation from the Chairman of the Review Committee, so that this important piece of work can commence.

LOWELL R. HODGSON

:dmg

c. Colleen Jensen, Social Planning Manager

TERMS OF REFERENCE FOR STEERING COMMITTEE ROLE OF SOCIAL PLANNING DEPARTMENT REVIEW

1. Draft preliminary parameters for the review and for the hiring of the consultant.

2. Hire the consultant and meet with them to orient to the project.

3. Finalize (with the consultant)
   - parameters of the review
   - detailed work plan (including process)
   - primary and secondary contracts

4. Present Work Plan to Council (March 24).

5. Meet with the consultant as necessary to provide input and direction related to the review.

6. Participate in the collecting of data, on a limited basis, as may be necessary, to gain insight into the review.

7. Review data collected by the consultant and develop recommendations in partnership with the consultant.

8. Review draft report and provide input for final draft.

9. Present final report to Council (June 30).

Approved March 6, 1997

SOCIAL PLANNING DEPARTMENT REVIEW STEERING COMMITTEE

NAME	PHONE	ADDRESS
Arni Skoretz	347-9237 Res. 341-6847 Fax	72 - 39235 - C & E Trail Red Deer, Alberta T4S 2A7
Mark Beavington	342-2500 Bus. 347-2273 Res. 346-7033 Fax	Cuthbertson Sandall 4817 - 48 Street Red Deer, Alberta T4N 1S6
Karol Luciani	343-8997 Bus. 343-1834 Res. 340-1885 Fax	Parkland Mall 4747 - 67 Street Red Deer, Alberta T4N 6H3
Sheryll Bowey	347-8844 Bus. 887-2793 Res. 342-1890 Fax	Catholic Social Services #6, 5015 - 48 Street Red Deer, Alberta T4N 1S9
Ray Congdon	342-3700 Bus. 346-6041 Res. 347-8190 Fax	Red Deer Public School District 4747 - 53 Street Red Deer, Alberta T4N 2E6
Delta Rempel	343-3900 Bus. 347-6539 Res. 346-0280 Fax	United Way of Red Deer & District P. O. Box 97 Red Deer, Alberta T4N 5E7
Darlene Johnson	342-3367 Bus. 340-2146 Res. 342-5593 Fax	3409 - 43 Avenue Red Deer, Alberta T4N 3A2
Lorna Watkinson-Zimmer	342-7653 Bus. 347-5136 Res. 347-5136 Fax	36 - Anquetel Close Red Deer, Alberta T4R 1G7

STAFF		
Colleen Jensen	342-8101 Bus. 347-4636 Fax	Box 5008 Red Deer, Alberta T4N 3T4
Barbara Jeffrey	342-8103 Bus. 347-4636 Fax	Box 5008 Red Deer, Alberta T4N 3T4
Kim Newman	342-8342 Bus. 347-4636 Fax	Box 5008 Red Deer, Alberta T4N 3T4

GIVENS:

- Social services will be provided through community agencies rather than a direct service delivery role.
- A commitment to preventive social programs will be maintained.
- The management and delivery of social programs supported by The City will have a strong volunteer component.
- Social needs and the necessary solutions will be identified and developed in partnership with the community.
- The Province is a partner in ensuring the delivery of family and community support services, providing broad guidelines to which municipalities agree in order to access funding (up to 80% provincial dollars).
- The Family and Community Support Services Board and the Transportation Advisory Board will be utilized to advise on priorities and funding allocations.
- The responsibilities of the Social Planning Department staff will be determined once the role of the Department is confirmed.
- The review is intended to focus on the establishment of priorities related to municipal responsibility rather than the determination of funding allocation.
- The City will work with other levels of government to define areas of responsibility, and will not fund any programs that are a provincial or federal responsibility, other than those in our Business Plan.

PARAMETERS OF THE REVIEW

The following questions will need research, with the expectation that recommendations will be developed from the findings. A community steering committee has been established to work with the consultant to finalize an appropriate process and to act as a sounding board in the research phase. The Steering Committee will also be involved in the development of recommendations and the subsequent presentation of the review to Council for The City of Red Deer.

QUESTIONS:

1. *Based on the demographics for the city of Red Deer, what are the suggested issues and priorities that will need to be addressed in the future?*
   - demographic information is available from the "Community Profile & Demographic Analysis" that is prepared by the Social Planning Department. Other sources may also be used.

2. *What are some of the emerging social trends specific to this community?*
   - examples may be:
     - early discharges from the health care system
     - de-institutionalization of individuals from Michener Centre and Alberta Hospital Ponoka
     - urban centres acting as a magnet to people from surrounding communities as they seek necessary services
     - aging of the community
     - housing issues for people with complex needs, including poverty
     - inability for disadvantaged individuals to access service
     - single parent families

3. *How will changes made by other levels of government impact the future direction of the department?* This relates particularly to some of the provincial changes such as the regionalization of Health Authorities and the redesign of Children's Services. Federal changes such as the elimination of the Canada Assistance Plan and the development of initiatives to address child poverty may also have an impact.

4. *Information available from other redesign processes such as Health and Children's Services should be collected. What needs, themes and trends have been identified that are not being met and how will that impact on the department role?*

5. *Currently we have a role in:*
   - planning , facilitation and community development
   - transportation of persons with disabilities
   - ensuring the availability of preventive social programs that support individuals, families and community
   - provision of subsidy to assist low income and special needs families to access quality child care
   - facilitation and support of various housing initiatives that address client needs

   In light of the changing environment, as identified in #1-4 above, what should our future role be and in what order of priority?
   - consideration must be given to new things, as well as our current role.
   - ability to react to the future is an important consideration
   - lobbying and working with other levels of government is also key
   - what information do we need to collect to ensure accountability, yet not impose additional work for agencies

   A further question is who should be our partners?
   - the province
   - the federal government
   - the business community
   - the church community
   - regional initiatives (e.g., child services, health authorities)

6. *Benchmarking is very important. What is happening in other communities in terms municipal involvement in social programs and also trends that have been identified?* Other communities that should form part of the analysis will be: Lethbridge, Medicine Hat, St. Albert and Grande Prairie.

SKILLS OF THE CONSULTANT

Consultant required to work in conjunction with a community Steering Committee to review the role of the Social Planning Department for The City of Red Deer. The consultant must have:
- a broad knowledge related to the social services field, both in general terms and specifically to Red Deer
- previous experience with similar reviews
- excellent group facilitation skills
- an ability to work with diverse groups of individuals to access information
- knowledge of the changing roles of government
- ability to envision "the big picture"

Review of the Social Planning Department

Draft Process and Work Plan Reviewed by the Steering Committee
March 6, 1997

Prepared by WB Consultants

DOCUMENT SEARCH

Municipal:
City of Red Deer - Strategic Plan
Community Services Master Plan
Planning Documents - FCSS; Special Transportation
Day Care Review - Report
Demographics Package "Community Profile and Demographic Analysis"
Accessible Taxi Task Force Report and follow-up
Strategic Plans/Review - documents from FCSS District municipalities

Local/Regional: *Strategic/Business Plans; research/trends documentation available*:
DTHR
Office of the Commissioner for Services to Children and Families
Mental Health
Services to Persons with Disabilities
Michener Centre
School Districts - Family School Wellness Program, Liaison Workers

Provincial:
FCSS review/planning/redesign documents
Business plans/research/review documents from:
Alberta Family Social Services
Alberta Health
Provincial Mental Health Advisory Board
Alberta Municipal Affairs - Housing
Alberta Community Development
Alberta Advanced Education/Career Development
Interdepartmental Committee on Housing, Health & Social Services
Office of the Commissioner for Services to Children and Families
Premier's Council to Persons with Disabilities

Federal:
Canada Health and Social Transfer Legislation
Child Antipoverty measures
New Federal budget
Health, Justice, Immigration, Human Resources Development, Indian Affairs - Policy initiatives
Statistics Canada - Social Trends

Research & Policy Organizations:
Canadian Council on Social Development
National Council on Welfare
Edmonton Social Planning Council
UNICEF - women and families - Alice Beamish

Other Communities: Medicine Hat, St. Albert, Lethbridge, Grande Prairie, Calgary, Edmonton - relevant planning, review, policy documents that describe community social planning approach

The document search will involve an examination of:

- decisions and plans of various levels of government
- demographic and societal trends from a variety of sources
- issues related to needs, service delivery, decision making responsibilities, financial responsibilities.
- benchmarks with respect to other communities

Information will be summarized; themes and trends which could have an impact on the Department role will be identified.

DATA COLLECTION

The Community:

The Consultants will use a combination of individual, small group interviews and discussions, and attending regular meetings. Primary contacts may identify significant secondary contacts. Whenever attendance at a regular meeting is the mechanism used, we will request a specific placement on the agenda. Questions designed for data collection will be used.

Primary contact	Process
• Social Planning Review Steering Committee	Regular meetings
• Social Planning staff	ad hoc frequent meetings
• Board, Staff, clients, volunteers - funded agencies	Representatives - interviews/meeting
• Housing agencies: RD Housing Authority, Piper Creek Fndn, Landlord & Tenant Board	Regular Board meetings
• District FCSS Community workers	meet with as a group,
• FCSS Board - invite former board members	request special meeting
• Transportation Advisory Board Providers -Associated Cab, City Transit, Citizen's Action Bus, Users - Paraplegic Association, MS Soc. Handicapped Housing Society Related Agencies (?) - Michener Center, Red Deer Regional Hospital	attend regular meeting - Apr.17 45 minutes group meeting with representatives
• Day Care Providers, users, subsidy program	meet with key players, 1 group meeting
• City Council, Manager	individual meetings, attend Council mtg.
• Community Services Division Director, Staff of other Departments	 individual interviews

Secondary Contacts	Process
• Provincial FCSS	document search/interviews
• Federal Government	
Human Resource Development	
Immigration	document search/interviews
Bob Mills	interview
• Nonfunded Community agencies	identify relevant agencies - group meeting
• David Thompson Health Region	attend Board meeting, interviews with key individuals
• Community Health Councils	group meeting - representatives
• Office of the Commissioner for Services to Children and Families	
John Lackey - provincial	interview
Joan Langille, facilitators - regional	interview
Early Intervention Program Committee	group meeting
Regional/community committees	existing meetings or meet with reps.
• Michener Centre Board	attend regular meeting
• Services to Persons with Disabilities	interview
• Provincial/Regional Mental Health	
Ken Sheehan	interview
Ron St. Denis	interview
Community Advisory Councils	meeting with representatives
• Alberta Family and Social Services	
Stephen Golub - Regional perspective	interview
Dave Rolfe - Child Welfare	interview
Rod Middlebrook - Income support and Advanced Education and Career Dev.	interview
Vic Michalchuk - Departmental Transition	interview
Donna Stewart Wood	interview
Front line social workers	
• Business Community	
Chamber of Commerce	meeting with representatives
Towne Centre Association	
Steering Committee networks	
• Church Community - Ministerial Assoc.	attend meeting
• Other groups: Funders Forum	attend regular meetings or identify
Council on Aging	representatives to avoid overlap
Federation of Community Assocs.	
Further Education Council	
Community Services Network	
• Education community - teachers	group interviews
• Legal Community - law enforcement, Crown	interviews
Victim Services	
• General Public - Service Clubs	
Parent Councils	
Women's time out groups	
High School, College students	individual and
Nonjoiners - Bingos, bars, malls	small group interviews
• Provincial politicians	interviews

WORK SCHEDULE

Week of:	Planned work components
Review Planning & Development/Trends & Benchmarks	
March 3	Document search, *Steering committee* - review/modify/approve project work plans
March 10	meet with Social Planning staff (Colleen or Barbara), document search, prepare documentation for City Council; develop questions, data collection methods
March 17	continue document search and review, Work Plan submitted for Council agenda
March 24	City Council meeting, work plan details approved, modified as necessary, initiate contacts for interviews and meetings
Community Input Phase I	
March 31	data collection - individual interviews, meetings
April 7	Interviews, meetings with community continue; meet with *Steering Committee* - report on trends from document search, progress
April 14	Interviews, meetings with community continue
April 21	Interviews, meetings with community continue; identify initial themes; meet with *Steering Committee*
April 28	Finalize meetings, interviews; prepare to meet with City Council (Retreat)
May 5	Summarize major themes - review with *Steering Committee*; planning for second phase community meetings
Community Input Phase II	
May 12	Key Representatives meetings: Second Phase community input - response to findings. (*Steering Committee*, reps from funded & non-funded agencies, Regional Authorities; other key players) May 13, 9:00 - 12:00 May 14, 7:00 - 10:00
Recommendation Development	
May 19	Major review of findings with *Steering Committee*; develop recommendations
May 26	Develop draft report
June 2	Draft report to *Steering Committee* for review
June 15	Final report completed for Council agenda

Comments:

We concur with the recommendations of the *Social Planning Department Review Steering Committee*. We believe the terms of reference are comprehensive and are particularly pleased to see that they focus on emerging needs of the community rather than review of what the focus has been in the Department over the past years.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Social Planning Department Review Steering Committee**

FROM: **City Clerk**

RE: ***REVIEW OF THE ROLE OF THE SOCIAL PLANNING DEPARTMENT***

Reference Report: Social Planning Department Review Steering Committee, dated March 14, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Social Planning Department Review Steering Committee re: Review of the Role of the Social Planning Department, dated March 14, 1997, hereby approves the *Givens, Parameters and the Work Plan/Process for the Review of the Social Planning Department*, as submitted by the Steering Committee and WB Consultants at the March 24, 1997 Council Meeting."

Report Back to Council Required: Yes, once review has been completed.

Comments/Further Action:

On behalf of Council, I would like to extend thanks to the Steering Committee for their efforts in this regard and for a very informative report.

Kelly Kloss
City Clerk

/clr

c Director of Community Services
Social Planning Manager

DATE: **March 17, 1997**

TO: **City Clerk**

FROM: **Director of Corporate Services**

RE: **CITY FUNDING FOR THE 1997 CANADA ALBERTA INFRASTRUCTURE WORKS PROGRAM**

Red Deer's participation in the above program was approved by Council with the City funding source to be recommended later.

It is recommended Council approve the following sources of funding for the City share:

Description	City Funding Source		
	Wastewater Utility Stabilization Reserve	**Water Utility Stabilization Reserve**	**Mill Rate Stabilization Reserve**
• Wastewater Main Rehabilitation Program	$ 64,327		
• Water Main Rehabilitation Program		$ 143,319	
• All other projects			$ 594,940

The total City share is $802,586.

Recommendation

Council approval of the funding sources as outlined in this report.

A. Wilcock, B. Comm., C.A.
Director of Corporate Services

a\m\clk funding 97 can ab infrast mr17 97

Comments:

We recommend that Council approve the financing as outlined by the Director of Corporate Services. For Council's information, although the Infrastructure Program was not anticipated at the time of budget preparation, it should be noted that this will not effect the 1997 budget. It will however, reduce pressures to undertake these projects from normal operating expenditures in future years.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

1277

Mar. 20 1997 Agenda

President
of the Treasury Board

Président
du Conseil du Trésor

Ottawa, Canada K1A 0R5

APR AVR 0 7 1997

Kelly Kloss
City Clerk
City of Red Deer
4914 - 48th Avenue
Red Deer, Alberta
T4N 3T4

Dear Kelly Kloss:

Thank you for your letter of February 26, 1997, in which you set the record straight. I hereby acknowledge the City of Red Deer's opposition to the continuation of the Canada Infrastructure Works Program and extend my sincere regret to the Council of The City of Red Deer for the miscommunication that occurred.

Yours sincerely,

Marcel Massé

Canada

CITY OF RED DEER

FILE

Council Decision - March 24, 1997 Meeting

DATE: March 25, 1997

TO: Director of Corporate Services

FROM: City Clerk

RE: ***CITY FUNDING FOR THE 1997 CANADA/ALBERTA INFRASTRUCTURE WORKS PROGRAM***

Reference Report: Director of Corporate Services, dated March 17, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Corporate Services dated March 17, 1997, re: City Funding for the 1997 Canada/Alberta Infrastructure Works Program, hereby approves the funding sources as outlined in the above noted report submitted to Council March 24, 1997."

Report Back to Council Required: No

Comments/Further Action:

Trusting you will be keeping Council apprised of any changes or developments in this regard.

Kelly Kloss
City Clerk

/clr

c Director of Development Services
Engineering Services Manager

DATE: **March 17, 1997**

TO: **City Clerk**

FROM: **City Assessor**

RE: **1997 ASSESSMENT REVIEW BOARD**

In 1996, members were appointed to the Assessment Review Board for a term ending December 31, 1996.

Section 454 reads:

"(1) council may by bylaw at any time, but must on receiving a complaint under Section 461, establish one or more assessment review boards.

(2) The council must

(a) appoint a minimum of 3 members to each assessment review board.

(b) prescribe the term of office of each member and the manner in which vacancies are to be filled, and

(c) prescribe the remuneration and expenses, if any, payable to each member.

(3) The members of each assessment review board must choose a presiding officer from among themselves."

Section 455 reads:

"(1) The council must appoint a designated officer to act as the clerk of the assessment review boards having jurisdiction in the municipality and prescribe the remuneration and duties of that person.

(2) The clerk must not be an assessor."

The Assessment Department has assessment complaints that must be heard. Therefore, we respectfully recommend that:

(1) Pursuant to Section 454(2)(a) Council appoint members to the Assessment Review Board and that Council appoint one Councillor to sit on the Board, as per their resolution. (Under separate cover to the Committee of the Whole are listed people interested in letting their names stand.)

(2) Prescribe the term of office to expire on December 31 for each member appointed.

(3) Provide that vacancies to the Board may be filled by appointment made by the Mayor.

(4) Remuneration to be $50 per 1/2 day, $100 per full day for members and $65 per 1/2 day and $125 per full day for the presiding officer.

(5) Members of the appointed Board to choose a presiding officer prior to commencement of the first sitting.

(6) Council have appointed the City Clerk as the designated officer in the Organizational Bylaw #3130/95.

When the above process and appointments are in place, the designated officer is required, under Section 461(2), to "Set a date, time, and location for a hearing before an assessment review board", and

Sections 468(a) & (b) require that the Assessment Review Board make all decisions within 150 days of the sending of the tax notices.

Therefore, the designated officer will set the time and date for the appeals at appropriate times during the year to hear the appeals on the property and/or business assessments, to be mailed in 1997.

RECOMMENDATION

Council appoint members to the "Assessment Review Board" and complete all other duties as required by them to provide for the 1997 sittings of the Assessment Review Board.

Al Knight, A.M.A.A.
City Assessor

AK/ngl

c.c. Director of Corporate Services
Assessment Supervisor

Comments:

We concur with the recommendations of the City Assessor.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **City Assessor**

FROM: **City Clerk**

RE: ***1997 ASSESSMENT REVIEW BOARD - APPOINTMENT OF MEMBERS***

Reference Report: City Assessor, dated March 17, 1997

Resolution Passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the City Assessor, re: 1997 Assessment Review Board dated March 17, 1997, hereby agrees:

1. to establish a 1997 Assessment Review Board;

2. that the following individuals be appointed to the 1997 Assessment Review Board, for terms expiring December 31, 1997:

   Dick Kruithof; (citizen-at-large),

   Vesna Higham; (citizen-at-large), and

3. that remuneration be set at $50 per half day and $100 per full day for Members, and $65 per half day and $125 per full day for the Presiding Officer,

and as presented to Council March 24, 1997."

Report Back to Council Required: No

Comments/Further Action:

Our office will be advising the successful citizens-at-large of their appointments.

Kelly Kloss
City Clerk

/clr
c Director of Corporate Services
Assessment Supervisor
Committee Directory, Naomi Bannister

Item No. 1
Correspondence

RED DEER MINISTERIAL ASSOCIATION

4241 44 STREET, RED DEER, AB CANADA T4N 1H3
403-346-6769

February 28, 1997

Mayor and Council of the City of Red Deer
The City Clerks Office
Red Deer, Alberta

Re: Permission to present a Request at March 24 Council Meeting

Your Worship and Members of City Council,

The Red Deer Ministerial Association applauds your recent decision to once again inform the Government of Alberta of your support for the resolution passed by the Alberta Urban Municipalities Association to remove VLT machines from all municipalities in Alberta.

At the February 12 General Meeting of the Red Deer Ministerial Association a Motion was passed to the effect that the Ministerial Association is opposed to Video Lottery Terminals being in Red Deer due to their adverse effect on personal and community life.

We understand that the power to have these machines removed rests with the Provincial Government and that it will act when requested to so by a Municipality.

We also understand that City Council would not wish to make such a request unless the community had been consulted in some way, possibly through a plebiscite. City Council has the authority to conduct such a consultation in a way which would not add a significant burden to the taxpayers.

The Red Deer Ministerial Association requests permission to present its concern regarding VLTs to City Council during the March 24 Council Meeting. The Ministerial Association will be asking that a Vote of the Electors be held on the matter.

Yours sincerely,

Derek Hoskin, Archdeacon
President of the Red Deer Ministerial Association

DATE: **March 12, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: **Red Deer Ministerial Association**
Vote of the Electors/ Video Lottery Terminals

At the February 10, 1997 Council Meeting, the Alcohol - Drug Education Association of Alberta asked Council to request the Alberta Government to specifically remove VLT machines from Red Deer. Council, at that meeting, passed the following resolution:

> "RESOLVED that Council of The City of Red Deer hereby reaffirms the position that video lottery terminals are not required in the Province of Alberta and requests the Province to recognize the position of Alberta municipalities in regard to video lottery terminals, as passed at the Alberta Urban Municipalities Association's convention in November 1995."

The AUMA resolution, referred to above, requested the Government of Alberta to prohibit video lottery terminals and machines of similar nature within Alberta however did not specifically target Red Deer.

The Red Deer Ministerial Association is now asking Council to hold a Vote of the Electors relative to Video Lottery Terminals within the city of Red Deer. The Municipal Government Act says that Council may provide for the submission of a question to be voted on by the electors on any matter over which the municipality has jurisdiction. It goes on to state that a vote of the electors under that section does not bind Council.

If Council did decide to proceed with a vote, the cost of holding a vote outside of a general election is approximately $30,000 and $2,500 in conjunction with an election.

In speaking with a member of the Ministerial Association, their first desire was to have Council agree to hold a vote without the gathering of a petition. If Council did not agree then the Association would consider whether or not to proceed with a petition to determine the support of voters. The Municipal Government Act states that electors may petition for a new bylaw or a bylaw to amend or repeal a bylaw or resolution on any matter within the jurisdiction of council.

The point that is made in the Municipal Government Act, whether Council calls for a vote of the electors or a valid petition is received, is that of jurisdiction. It appears that even if a valid petition regarding video lottery terminals was received, Council may not be bound by it.

City Council
Video Lottery Terminals
March 12, 1997

RECOMMENDATION:

Council's direction is requested.

Kelly Kloss
City Clerk

Comments:

We agree with the Ministerial Association that City Council is unlikely to want to action such a substantive request "unless the Community has been consulted in some way, possibly through a plebiscite".

As Council is no doubt aware, the question as to a municipality's jurisdiction to implement the promise made by the Premier during the election, is currently under legal review as a result of events in Rocky Mountain House. Until a legal determination is made, how and if a municipality can in fact legally proceed to participate in a decision regarding VLT's, we cannot recommend to Council any specific action on the request of the Red Deer Ministerial Association. We recommend that Council write to the Premier and to the head of the Alberta Gaming Commission to seek specific clarification as to both jurisdiction and process, and that the request of the Ministerial Association be tabled until such time as an answer is received.

"G. D. SURKAN"
Mayor

"H. M. C. DAY"
City Manager

Box 5008
Red Deer, Alberta
T4N 3T4

The City of Red Deer

FILE

Office of the City Clerk

March 25, 1997

Red Deer Ministerial Association
4241 - 44 Street
Red Deer, AB T4N 1H3

Att: Derek Hoskin, President

Dear Sir:

At the City of Red Deer's Council Meeting held Monday, March 24, 1997, consideration was given to your correspondence dated February 28, 1997 concerning Video Lottery Terminals. At that meeting, the following resolution was introduced:

> "RESOLVED that Council of The City of Red Deer, having considered correspondence from the Red Deer Ministerial Association dated February 28, 1997, re: Video Lottery Terminals, hereby agrees to hold a plebiscite asking the electorate if they wish Video Lottery Terminals and/or similar gambling machines to be permitted within the City of Red Deer and that such question be added to the Municipal Election slated for October 1998."

Prior to voting on the above resolution, however, Council agreed to table this matter until such time as The City receives clarification from the Province as to what role municipalities play in this matter and the exact legal process that a municipal council must follow.

Once we have received that information, this office will inform you of the date of the Council meeting that this item will again be discussed.

If you have any questions, or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

Kelly Kloss
City Clerk

KK/clr

4914 - 48th Avenue, Red Deer, AB Canada T4N 3T4
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Box 5008
Red Deer, Alberta
T4N 3T4

The City of Red Deer

Office of the City Clerk

FILE

April 2, 1997

The Honourable Pat Black
Minister of Economic Development & Tourism
Responsible for Alberta Gaming & Liquor Commission
425 Legislature Building
Edmonton, AB T5K 2B6

Dear Madam:

RE: VIDEO LOTTERY TERMINALS

Council of The City of Red Deer recently received a request to hold a vote of the electors regarding the future of video lottery terminals within the city of Red Deer.

Council agreed that, prior to responding to this request, the Province be requested to clarify a number of issues pertaining to the municipality's role and jurisdiction regarding video lottery terminals. Council has the following questions:

1. Section 236 of the Municipal Government Act states that a council may provide for the submission of a question to be voted on by the electors, on any matter over which the municipality has jurisdiction. Does Council have the jurisdiction or right to submit to the voters a question in connection with video lottery terminals?

2. Section 232 of the Act generally states that electors may petition a council on any matter within the jurisdiction of the council. If a valid petition is received from the electors, is the Council of the City of Red Deer bound by this petition if it is deemed that the subject of the petition is not within the jurisdiction of Council?

3. What precise process needs to be followed in the removal of the video lottery terminals presently in place? Could Council simply pass a resolution asking the Province to remove the video lottery terminals without holding a vote of the electors?

Your response to these questions, as soon as possible, would be appreciated to enable Council to consider their next course of action.

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Tel: (403) 342-8132 Fax: (403) 346-6195 E-mail: cityclerk@city.red-deer.ab.ca Web: http://www.city.red-deer.ab.ca

Please call the undersigned if you have any questions regarding this request.

Sincerely,

Kelly Kloss
City Clerk

KK/clr

c The Honourable Stockwell Day, M.L.A. North
Mr. Victor Doerksen, M.L.A. South

DATE: **March 13, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: ***NOTICE OF MOTION - COUNCILLOR FLEWWELLING: TELUS SITE IN HIGHLAND GREEN***

The following Notice of Motion was submitted by Councillor Flewwelling on March 12, 1997:

> "WHEREAS, at some time in the future, Telus may wish to abandon or dispose of its property in Highland Green described as #102 Hermary Street (Plan 2462 JY): and
>
> WHEREAS it is Council's desire that this site be developed for use as a park only;
>
> NOW THEREFORE BE IT RESOLVED that Council of The City of Red Deer hereby direct the Administration to determine the availability of said site and review the options available for establishing the site as a park."

Kelly Kloss
City Clerk

KK/clr

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Land & Economic Development Manager**

FROM: **City Clerk**

RE: ***NOTICE OF MOTION: COUNCILLOR FLEWWELLING - TELUS SITE IN HIGHLAND GREEN***

Reference Report: City Clerk dated March 13, 1997

Resolution Passed:

"WHEREAS, at some time in the future, Telus may wish to abandon or dispose of its property in Highland Green described as #102 Hermary Street (Plan 2462 JY): and

WHEREAS it is Council's desire that this site be developed for use as a park only;

NOW THEREFORE BE IT RESOLVED that Council of The City of Red Deer hereby direct the Administration to determine the availability of said site and review the options available for establishing the site as a park."

Report Back to Council Required: Yes, in due course.

Comments/Further Action:

It was suggested at the Council Meeting that possibly a memorial/tribute to telecommunications in Alberta be erected on site. Please keep Council apprised of the situation.

Kelly Kloss
City Clerk

/clr

c Director of Community Services
Director of Development Services
City Assessor
Principal Planner

DATE: **March 14, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: ***NOTICE OF MOTION: COUNCILLOR DAWSON - RESIDENTIAL SIDEWALK SNOW REMOVAL***

The following Notice of Motion was submitted by Councillor Dawson on March 14, 1997, for inclusion on the Council agenda of March 24, 1997:

> "WHEREAS, The City of Red Deer has investigated the feasibility of *residential sidewalk snow removal* and found it to be too costly to operate and regulate; and
>
> WHEREAS, many citizens of Red Deer find it very difficult to get out during the Winter months because of uncleared sidewalks; and
>
> WHEREAS, the majority of our snowfall in Red Deer accumulates in very short periods of time;
>
> THEREFORE BE IT RESOLVED, that the Administration investigate the possibility of requiring *residential snow removal* from sidewalks when proclaimed by the Mayor or designated official, with a 48 hour notice, to last during short periods of time as required. The intent is to follow similar procedures to that of the City's snow route parking ban."

Kelly Kloss
City Clerk

/clr

FILE

Council Decision - March 24, 1997 Meeting

DATE: **March 25, 1997**

TO: **Public Works Manager**

FROM: **City Clerk**

RE: ***NOTICE OF MOTION: COUNCILLOR DAWSON - RESIDENTIAL SIDEWALK SNOW REMOVAL***

Reference Report: City Clerk, dated March 14, 1997

Resolution Passed:

"WHEREAS, The City of Red Deer has investigated the feasibility of *residential sidewalk snow removal* and found it to be too costly to operate and regulate; and

WHEREAS, many citizens of Red Deer find it very difficult to get out during the Winter months because of uncleared sidewalks; and

WHEREAS, the majority of our snowfall in Red Deer accumulates in very short periods of time;

THEREFORE BE IT RESOLVED, that the Administration investigate the possibility of requiring *residential snow removal* from sidewalks when proclaimed by the Mayor or designated official, with a 48 hour notice, to last during short periods of time as required. The intent is to follow similar procedures to that of the City's snow route parking ban."

Report Back to Council Required: Yes

Comments/Further Action:
Council asked that the investigation include, but not be limited to, the following information:

- enforcement
- penalties
- physically challenged persons
- Winter absence of residents
- impact on City relative to clearing sidewalks we are responsible for.

Kelly Kloss
City Clerk

c Director of Development Services
Director of Community Services
Insp. S. Sutton, R.C.M.P.
City Solicitor

DATE: **March 18, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: ***NOTICE OF MOTION - COUNCILLOR FLEWWELLING: RESTRICTION TO PREVENT ADDITIONAL MULTIPLE FAMILY SITES IN HIGHLAND GREEN ESTATES***

The following Notice of Motion was submitted by Councillor Flewwelling on March 12, 1997.

> "WHEREAS, the Highland Green Estates neighbourhood will have one of the highest densities in the City; and
>
> WHEREAS, the neighbourhood has expressed concerns regarding density; and
>
> WHEREAS, the City seeks to have a balance of housing types in all City neighbourhoods; and
>
> WHEREAS, Council has passed a motion which would restrict any rezoning to R2 or R3 in other City neighbourhoods including Parkvale, Eastview and Woodlea neighbourhoods;
>
> NOW THEREFORE BE IT RESOLVED that Council of the City of Red Deer hereby agrees that the Highland Green Estates Outline Plan be amended by stipulating that no further R2 or R3 sites be designated in Highland Green Estates, except where permitted through the Highland Green Estates Outline Plan."

Kelly Kloss
City Clerk

KK/clr

FILE

Council Decision - March 24, 1997 Meeting

DATE: March 25, 1997

TO: Principal Planner

FROM: City Clerk

RE: ***NOTICE OF MOTION: COUNCILLOR FLEWWELLING - RESTRICTION TO PREVENT ADDITIONAL MULTIPLE FAMILY SITES IN HIGHLAND GREEN ESTATES***

Reference Report: City Clerk, dated March 18, 1997

Resolution Passed:

"WHEREAS, the Highland Green Estates neighbourhood will have one of the highest densities in the City; and

WHEREAS, the neighbourhood has expressed concerns regarding density; and

WHEREAS, the City seeks to have a balance of housing types in all City neighbourhoods; and

WHEREAS, Council has passed a motion which would restrict any rezoning to R2 or R3 in other City neighbourhoods including Parkvale, Eastview and Woodlea neighbourhoods;

NOW THEREFORE BE IT RESOLVED that Council of the City of Red Deer hereby agrees that the Highland Green Estates Outline Plan be amended by stipulating that no further R2 or R3 sites be designated in Highland Green Estates, except where permitted through the Highland Green Estates Outline Plan."

Report Back to Council Required: No

Comments/Further Action:

I trust that your office will now be updating the Highland Green Estates Outline Plan in accordance with the above resolution.

Our office will be corresponding with Mr. Barry Brookes to advise him of Council's decision in this regard.

Kelly Kloss
City Clerk

/clr

c Director of Development Services
Director of Community Services
Inspections & Licensing Manager

Box 5008
Red Deer, Alberta
T4N 3T4

The City of Red Deer

FILE

Office of the City Clerk

March 25, 1997

Mr. Barry Brookes
Highland Green Community Association
c/o 39 Hermary Street
Red Deer, AB T4N 6S2

Dear Barry:

RE: RESTRICTION TO PREVENT ADDITIONAL MULTIPLE FAMILY SITES IN HIGHLAND GREEN ESTATES

At the City of Red Deer's Council Meeting held Monday, March 24, 1997, the following resolution was passed:

> "WHEREAS, the Highland Green Estates neighbourhood will have one of the highest densities in the City; and
>
> WHEREAS, the neighbourhood has expressed concerns regarding density; and
>
> WHEREAS, the City seeks to have a balance of housing types in all City neighbourhoods; and
>
> WHEREAS, Council has passed a motion which would restrict any rezoning to R2 or R3 in other City neighbourhoods including Parkvale, Eastview and Woodlea neighbourhoods;
>
> NOW THEREFORE BE IT RESOLVED that Council of the City of Red Deer hereby agrees that the Highland Green Estates Outline Plan be amended by stipulating that no further R2 or R3 sites be designated in Highland Green Estates, except where permitted through the Highland Green Estates Outline Plan."

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Parkland Community Planning Services will now be updating the Highland Green Estates Outline Plan in accordance with the above resolution. Please do not hesitate to contact me should you have any questions or require clarification of the above.

Sincerely,

Kelly Kloss
City Clerk

/clr

c Principal Planner

Item No. 4

DATE: **March 19, 1997**

TO: **City Council**

FROM: **City Clerk**

RE: ***NOTICE OF MOTION: COUNCILLOR DAWSON - RED DEER COLLEGE MUSIC PROGRAM***

The following Notice of Motion was submitted by Councillor Dawson on March 18, 1997:

> "WHEREAS, the Red Deer College will be making a decision on the matter of a music program at Red Deer College very soon; and
>
> WHEREAS, Council has been formally requested to make a comment in regards to this Program;
>
> NOW THEREFORE BE IT RESOLVED, that Council of The City of Red Deer respond to correspondence dated March 17, 1997 from Lorelei Weeres from the Red Deer College Music Society, and her concerns with respect to the future of the Music Program at Red Deer College."

Kelly Kloss
City Clerk

/clr

Lorelei M. Weeres, Red Deer College Music Society
P.O. Box 5005
Red Deer, Alberta
T4N 5H5

Mayor's Office, City of Red Deer
PO Box 5008
Red Deer, Alberta
T4N 3T4

March 17, 1997

To Whom It May Concern,

The Red Deer College Administration put forth a recommendation to eliminate the Music Diploma Program at Red Deer College effective September 1997. Since then, the students have been very active in collecting community support for the program. We held a music awareness rally, drafted and presented a petition with 4 516 names to the Board of Governors and received many letters of written support.

On behalf of the Music Society, I am asking for the City of Red Deer's support in keeping the music diploma program alive in our community. Please send a letter or fax, to both the president of the college, Dr. Dan Cornish, and the chairman of the Board of Governors, Mr. Jim Jardine.

Thank you for your consideration and if you have any questions please feel free to contact me at home(346-4651) or at school(342-3512, Arts Centre Main Desk).

Sincerely,

Lorelei M. Weeres
on behalf of the Red Deer College Music Society

c.c. Jeffrey Dawson

BYLAW NO. 3156/J-97

Being a bylaw to amend Bylaw No. 3156/96, the Land Use Bylaw of The City of Red Deer.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

Bylaw No. 3156/96 is hereby amended as follows:

1 Section 50 is amended by adding the following new subsections:

"(4) No access from a lane to a parking area of an R2 or R3 site shall be approved unless the owner of such site:

(a) enters into an agreement to pay for a proportionate share of the cost of constructing a paved lane servicing the said site, calculated and apportioned in the ratio that the assessable frontage of such site bears to the total assessable frontage of the lands abutting on or served by the lane; and

(b) agrees not to oppose the passage of a Local Improvement Bylaw to provide for the construction of the paved lane.

(5) No access from a lane adjacent to an R1, R1A, R2 or R3 District to a commercial use in a C1, C1A, C2, C3 or C4 land use district shall be approved unless the owner of such commercial site:

(a) pays for the construction of a paved lane prior to issuance of an Occupancy Permit; or

(b) hires an engineering firm licensed to practice in Alberta to design a paved lane to City standards and the owner provides security to the City equal to 100% of the cost of the construction of the paved lane; or

(c) enters into an agreement to pay for the cost of constructing the paved lane at a future date (deferred paving agreement)."

READ A FIRST TIME IN OPEN COUNCIL this	day of	A.D. 1997.
READ A SECOND TIME IN OPEN COUNCIL this	day of	A.D. 1997.
READ A THIRD TIME IN OPEN COUNCIL this	day of	A.D. 1997.
AND SIGNED BY THE MAYOR AND CITY CLERK this	day of	A.D. 1997.

MAYOR

CITY CLERK