

Report on City of Edmonton Archives & Historic

Our Committee appointed at our meeting of Sept 11th 1963 Relics on Archives & Historic Relics, met at Mr. J. W. Christain our President on Sept 19th and proceeded to Edmonton with Mr. F. Turnbull, there were four of us, Mr. J. W. Christain Mr. Turnbull Mr. L. Selning and myself. There we met Dr Harold Snell who is also on our Committee. We met him at the Historical Bldg. 10105-112th Ave where the City of Edmonton keep their Archives & Historical Relics. Dr. Snell had arranged to meet the Sec. Mrs M. G. Ragan & also the Custodian Mr. Smith who is a member of Northern Alberta Old Timers Assn.

Mrs Ragan gave us a lot of valuable information on the proceedings they took in Edmonton in arranging the collecting of these valuable documents & Relics of their City and district. There are 8 members appointed on their Committee four to be appointed each year at the present time 5 are members of the Northern Alberta Old Timers Assn. & 3 from the City. 2 Aldermen are appointed each year. To name the Committee that takes over for the year. The operating budget is sent in to City Council and the city pays all expenses each year.

The total budget for 1963 was \$14,000.00.

The Sec. receives \$1.00 per hour of 3 hours per day.

The Custodian gets \$75.00 per month and also his assistant receives \$75.00 per month. They also take care of Parks and memorials and the Federal Govt. donates funds towards Historic Sites

Everything is referred to the Chairman of the Committee. There should be Acquisition sheets acknowledging donations from different people and organizations.

They do not take Relics on loan, they sometimes purchase them but usually they are donated, and are numbered as they receive them. Choose an easy name for your Historical Bldg. and Archives.

They have steel filing cabinets with drawers and files for different documents. A row for Notable / Historical people each person has a large envelope with the Notables name on outside, and all documents pertaining to this person clippings etc. are filed in this envelope there could be perhaps 100 of these envelopes in one drawer of filing cabinet. There is also a drawer for general documents, City Depts and Archives and Landmarks.

The Committee meets once a month and all Bills are paid by Comptrollers Department.