

# RG 18 Transit department fonds

## Scope and Content

Fonds consists of the administrative and operational records created, accumulated, and used by the Transit department at the City of Red Deer between 1966 and 2014.

The types of records included are: meeting minutes, bus routes and ride guides, Amalgamated Transit Union Local 1374, transit studies, budgets, strategic plans, special events, dial-a-bus, Bus Roadeo records, Action Bus and Citizen's Action Bus, Special Transportation Advisory Board, annual reports, and ridership statistics.

## Date of Records

1966 - Present

## Physical Description

7.184 m of textual records

118 photographs : col.

9 maps

4 optical discs : CD-R, CD-RW, DVD-R

3 drawings

## Restrictions on Access

Restrictions are noted.

## Creator Information

**Authority Name** City of Red Deer Transit department

**Authority History** The Transit department started in 1966, a year after Gordon Sorenson told the City of Red Deer that he would be ending his contract to operate a city bus service under Sorensen Bus Lines / City Bus Service (Red Deer) Ltd.

From 1966 to 1970, the Transit Superintendent reported to the City Commissioner. In 1970, the Transit department became the responsibility of the Director of Engineering and Utilities. In January 1986, the title of Transit Superintendent was changed to Transit Manager.

In 1996, as part of a major City-wide reorganization, Transit was placed under the Community Services Directorate (later the Community Services Division) as its own Transit department.

In late 2020, another significant reorganization moved the functions of fleet management for City vehicles, Garage Services, and Material Management to the Transit department, and the department was renamed Transit & Fleet department.

## Notes

### Finding Aids

File list available

### Related Materials

RG 16 Engineering department fonds

RG 12 Public Works section fonds

**Custodial History**

Records were transferred in 20 accessions between 1977 and 2022 per the City's records scheduling, retention and disposition schedule. Records were created as per daily business and operation function of the City of Red Deer's Transit department / Transit & Fleet department.

**Accruals**

Further accruals are expected

**Accession Numbers**

1977-038  
2001-012  
2001-033  
2001-045  
2004-083  
2008-062  
2008-063  
2009-012  
2009-026  
2012-002  
2013-267  
2014-079  
2016-022  
2016-720  
2017-397  
2018-100  
2019-030  
2020-016  
2022-042  
2022-043

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
1977-038	1	1	Bus Tickets	[before 1978]	0.1		Includes the last of the bus tickets for Red Deer Transit ("Red Deer Transit System One Fare" and "Adult" and "Assistant City Treasurer")

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-012	1	1	Annual Report	1989	0.4		1989 annual Transit Report and correspondence
2001-012	1	1	Amalgamated Transit Union	1990	0.5	NO ACCESS	contains Personnel info, WCB and suspension info
2001-012	1	1	Building Maintenance/Fume Work	1989-1990	0.3 40 negatives 44 photographs		correspondence, specs, photographs of inside transit bay
2001-012	1	1	Accident Review Committee	1988	0.3		Terms of Reference
2001-012	1	1	Citizens Action Bus	1990	2.0		Report - subsidized Taxi Service Review, correspondence, statistics ; minutes for Subsidized Taxi Service Review Committee ;
2001-012	1	1	Amalgamated Transit Union #1374	1988	0.3	NO ACCESS	Labour relations, grievances
2001-012	1	1	Annual Report	1988	0.3		annual report ; handwritten copy
2001-012	1	1	Correspondence - Miscellaneous	1990	1.0	FOIP	letters to Transit from citizens, including: longer bus hours, fare information, route information. Addresses and telephone numbers on some letters
2001-012	1	1	Citizens Action Bus	1989	0.5		agendas and minutes of Transportation Committee ; statistics
2001-012	1	1	Department Head Meetings	1989	2.5		Department head meetings minutes and agendas
2001-012	1	1	Transit Advisory Committee	1989	1.0		minutes of the Committee
2001-012	1	1	Towne Centre Association	1989-1990	0.7		minutes ; correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-012	1	1	Safe Community Project	1988-1989	3.0		WHIMIS information ; Occupational Health and Safety information ; Red Deer Safe Community Minutes and agendas ; Health & Safety Committee minutes and agendas ; correspondence
2001-012	1	1	Citizens Action Bus	1988	0.7		statistics ; correspondence ; minutes of the Transportation Committee ;
2001-012	2	1	Department Head Meetings	1988	4.5		minutes and agendas ; Report - Terms and Conditions of Employment for Exempt Staff ; Draft Report - Handbook for Office Personnel - Exempt ; Report - Project 25 - Business Systems Plan [for City of Red Deer
2001-012	2	1	Traffic Advisory Committee	1988	2.0		minutes and agendas ; correspondence
2001-012	2	1	Safe Community Project	1990	0.4		minutes
2001-012	2	1	Mayor & Council	1990	1.0		correspondence regarding Westerner Parade, Queen Elizabeth II visit ; route information
2001-012	2	1	Transit Operations Study	1989	4.5		correspondence between Delcam Engineers and Planners ; invoices ; Red Deer Transit Steering Committee /Policy minutes
2001-012	2	1	Transit Study #2	1989	1.5		minutes ; review ; report to Council ; correspondence
2001-012	2	1	Towne Centre Association	1990	0.4		correspondence ; minutes of the Downtown Planning Process Steering Committee
2001-012	2	1	Traffic Advisory Committee	1990	0.8		minutes and agendas of the committee
2001-012	2	1	Administration - Annual Report	1990-1991	0.4		City of Red Deer 1991 Census results ; 1990 Transit Department Annual Report
2001-012	2	1	Citizens Action Bus	1991	3.5		Transportation Committee minutes ; statistics ; correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-012	3	2	Safe Community Project	1991-1993	0.4		correspondence ; report
2001-012	3	2	Department Head Meetings	1991	2.0	FOIP	legislation ; acts ; operating budget reports ; report on Safe Community Project ; CORD Municipal Integration Strategy Report ; RESTRICT - memo from a staff re: medical absence
2001-012	3	2	Traffic Advisory Committee	1991	0.4		minutes
2001-012	3	2	Development Agreements	1991	2.2		correspondence ; plans - related to new subdivisions in relation to transit services
2001-012	3	2	Department Head Meetings	1990	2.0		minutes
2001-012	3	2	Easy Rider Program	1989	0.1		correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-033	1	1	Red Deer Transit Fleet History	2001	0.2 3 photographs : col.		Photographs and information about historical buses. P17259, P17260, P17261

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	1	1	Engineering Department	1990	2.5		Includes planning documents, memoranda, route plans
2001-045	1	2	Engineering Department	1991	2.0		Includes road changes, annual report, and light changes
2001-045	1	3	Engineering Department	1992	1.8		Includes traffic control changes, route changes, and special events
2001-045	1	4	Engineering Department - Off Street Terminal	1992	1.5		Includes plans and concept discussions
2001-045	1	5	Alberta Transportation	1992	2.5		Includes courtesy seating, accessible buses, workshops, statistics
2001-045	1	6 (1 of 2)	City Clerks Department	1992	2.3		Includes AUMA, City Council memos, events (Brier), Bylaws, Awards, and census
2001-045	1	6 (2 of 2)	City Clerks Department	1992	2.0		Includes AUMA, City Council memos, events (Brier), Bylaws, Awards, and census
2001-045	1	7	Correspondence - Transit Staff	1992	0.8		Includes correspondence on uniforms, dial-a-bus, cakes
2001-045	1	8	Correspondence - Miscellaneous	1992	1.9		Includes student transportation, injuries, and thank yous
2001-045	1	9	Correspondence - Transit Operations	1992	0.6		Includes memos to all operators
2001-045	2	10	Correspondence - Memos	1992	2.0		Includes special events, service changes, and fare changes
2001-045	2	11	Correspondence - Memos, various departments	1993	1.7		Includes reports and memos
2001-045	2	12	Correspondence - Miscellaneous	1993	2.0		Includes schedule changes and events
2001-045	2	13	Correspondence - Transit Staff	1993	0.5		Includes memos to all operators
2001-045	2	14	Correspondence - Transit Operators	1993	0.5		Includes questionnaires, scheduling, and other topics
2001-045	2	15	Correspondence - Mayor's Office	1993	2.6		Includes correspondence to and from the Mayor's office about workshops, surveys, and citizen participation

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	2	16 (1 of 2)	City Clerks Department	1993	1.0		Includes correspondence to and from the City Clerks including Council related, petitions, and regulation and bylaw changes
2001-045	2	16 (2 of 2)	City Clerks Department	1993	1.4		Includes correspondence to and from the City Clerks including Council related, petitions, and regulation and bylaw changes
2001-045	2	17	Engineering Department - General	1993	0.8		Includes engineering traffic study report, minutes, and accessible transit reviews
2001-045	2	18 (1 of 2)	Alberta Transportation	1993	2.1		Includes route selection and design guidelines and standards
2001-045	2	18 (2 of 2)	Alberta Transportation	1993	2.0		Includes route selection and design guidelines and standards
2001-045	2	19	City Clerks Department	1994	1.8		Includes Council appointments, budget, and resolutions
2001-045	3	20	Commissioners / Mayor's Office	1994	2.5		Includes strategic planning and council agenda portions
2001-045	3	21	Correspondence - Memos, various departments	1994	1.0		Includes general organization-wide memos
2001-045	3	22	Engineering Department - General	1994	0.9 2 drawings		Includes construction detours, staff changes, bridge work plans on Gaetz Avenue and 49th Ave bridges including two drawings of the road closures
2001-045	3	23	Correspondence - Transit Staff	1994	0.5		Includes recording of tickets, replacement parts, and other topics
2001-045	3	24	Correspondence - Transit Operators	1994	1.0		Includes fraudulent passes, school runs, vacation requests, accessible transit
2001-045	3	25 (1 of 2)	Correspondence - Miscellaneous	1994	1.2		Includes Manpower Employment Outlook Survey, schedule requests, and incidents

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	3	25 (2 of 2)	Correspondence - Miscellaneous	1994	2.3		Includes Manpower Employment Outlook Survey, schedule requests, and incidents
2001-045	3	26	Correspondence - Memos, various departments	1995	2.0		Includes time off, training, transit maps and schedule requests, and draft procedure
2001-045	3	27	Correspondence - Transit Senior Staff	1995	2.0		Includes wash bay changes and procedures
2001-045	3	28	Correspondence - Transit Operators	1995	1.8		Includes bus pass holders, Shine-a-rama, ride guides, etc.
2001-045	3	29	Mayor / City Managers Office	1995	1.4		Includes public opinion survey, overtime, employee banquet, and Premier's Forum
2001-045	4	30	City Clerks Department	1995	2.0	FOIP	Includes bilingual service, election service, and charter rates.
2001-045	4	31	Community Services Division	1995	1.8		Includes Mayor's winter tabloid, Activity Guide, performance review, annual reports
2001-045	4	32	Engineering Department	1995	1.0		Includes memos about bus zones, events, and others
2001-045	4	33 (1 of 2)	Correspondence - Miscellaneous	1995	2.0		Includes funeral card for Edward Charles Howell (Fire Department), bus charters, events, school buses
2001-045	4	33 (2 of 2)	Correspondence - Miscellaneous	1995	0.8		Includes funeral card for Edward Charles Howell (Fire Department), bus charters, events, school buses
2001-045	4	34 (1 of 2)	Correspondence - Miscellaneous	1996	2.5		Includes Manpower survey, Christmas cards, school buses, pay research, and schedule changes
2001-045	4	34 (2 of 2)	Correspondence - Miscellaneous	1996	2.5		Includes Manpower survey, Christmas cards, school buses, pay research, and schedule changes

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	4	35	Mayor / City Managers Office	1996	1.0		Includes direction from City Manager and Mayor
2001-045	4	36	Purchasing Department - General	1996	1.2		Includes RFPs and supplies contract information
2001-045	4	37	Correspondence - Memos, various departments	1996	2.2		Includes coordination of events, Visitor Bureau insider, and surplus items
2001-045	4	38 (1 of 2)	Interoffice memos from Bruce	1996	1.0		Includes memos from the administrative assistant, Bruce MacArthur, to various transit staff
2001-045	4	38 (2 of 2)	Interoffice memos from Bruce	1996	2.0		Includes memos from the administrative assistant, Bruce MacArthur, to various transit staff
2001-045	5	39	Correspondence - Transit Operators	1996	0.3		Includes memos about parking and employee files
2001-045	5	40	Interoffice memos from Kevin	1996	1.9		Includes memos from Transit Manager Kevin Joll
2001-045	5	41	Interoffice memos from Roger	1996	1.5		Includes memos from Operations Superintendent Roger Bouchard
2001-045	5	42	Correspondence - Transit Senior Staff	1996	0.3		Includes updates on transit issues
2001-045	5	43	City Clerks Department	1996	2.5		Includes draft council policy manual, Council committee appointments, surplus items, City Hall meeting rooms naming contest, and AUMA risk management seminar
2001-045	5	44	Community Services Division	1996	1.8		Includes advertising, fares, and conferences
2001-045	5	45	Development Services (Engineering Department)	1996	0.8		Includes memos from Ken Haslop, Engineering Department Manager
2001-045	5	46	Transit Study	1989	1.1		Includes City of Red Deer 1989 Transit Study (published 1990)
2001-045	5	47 (1 of 2)	City Departments - City Clerks	1997	2.1		Includes Council decisions, City policies, service reviews, and census results

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2001-045	5	47 (2 of 2)	City Departments - City Clerks	1997	1.4		Includes Council decisions, City policies, service reviews, and census results
2001-045	5	48	City Departments - Community Services	1997	2.5		Includes information and memos to Community Services from Transit
2001-045	5	49	City Departments - Development Services - Engineering (General)	1997	1.0		Includes Westerner Parade barriers, traffic by-law information, and revised transit zone signage designs
2001-045	5	50	Correspondence - Interoffice Memos from Roger	1997	2.5		Includes memos and correspondence from Roger Bouchard Operations Superintendent
2001-045	6	51 (1 of 3)	Correspondence - Interoffice Memos from Bruce	1997	2.5		Includes memos and correspondence from Bruce MacArthur, Facilities Superintendent
2001-045	6	51 (2 of 3)	Correspondence - Interoffice Memos from Bruce	1997	2.0		Includes memos and correspondence from Bruce MacArthur, Facilities Superintendent
2001-045	6	51 (3 of 3)	Correspondence - Interoffice Memos from Bruce	1997	1.5		Includes memos and correspondence from Bruce MacArthur, Facilities Superintendent
2001-045	6	52	Correspondence - Interoffice Memos from Kevin	1997	1.0		Includes memos from Kevin Joll, Transit Manager
2001-045	6	53 (1 of 2)	Correspondence - Miscellaneous Correspondence	1997	1.5		Includes Manpower, new regulations, ride guides, complimentary passes, and incidents
2001-045	6	53 (2 of 2)	Correspondence - Miscellaneous Correspondence	1997	1.4		Includes Manpower, new regulations, ride guides, complimentary passes, and incidents
2001-045	6	54	Correspondence - Memos from & to various departments	1997	1.5		Includes bylaw enforcement, surplus furniture, and covered loads
2001-045	6	55	City Departments - Mayor / City Managers Office	1997	2.5		Includes correspondence to and from the Mayor's office and City Manager's office

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	6	56 (1 of 2)	City Departments - Corporate Services (Treasury) General	1997	2.5		Includes correspondence from Treasury, primarily focused on telephone charges
2001-045	6	56 (2 of 2)	City Departments - Corporate Services (Treasury) General	1997	1.0		Includes correspondence from Treasury, primarily focused on telephone charges
2001-045	6	57	City Departments- Information Technology Services	1997	0.4		Includes phone and computer changes
2001-045	6	58	Accident Photos	1981-1993	0.0		Included cards describing accidents between transit and vehicles, photos of accidents, and negatives of some of the photos.
2001-045	6	59 (1 of 2)	Community Services Master Plan (copies)	1995	1.3		Includes memos, minutes, agendas, and copy of Community Services master plan
2001-045	7	59 (2 of 2)	Community Services Master Plan (copies)	1995	1.9		Includes memos, minutes, agendas, and copy of Community Services master plan
2001-045	7	60 (1 of 3)	Community Services Issues Meeting (copies)	1995	2.5		Includes agendas and minutes for issues for the Community Services Division, copy of Master Plan, and information from Zenger Miller Canada
2001-045	7	60 (2 of 3)	Community Services Issues Meeting (copies)	1995	1.2		Includes agendas and minutes for issues for the Community Services Division, copy of Master Plan, and information from Zenger Miller Canada
2001-045	7	60 (3 of 3)	Community Services Issues Meeting (copies)	1995	1.3		Includes agendas and minutes for issues for the Community Services Division, copy of Master Plan, and information from Zenger Miller Canada
2001-045	7	61	3 Year Bus Plan up to (copies)	1994	0.5		Includes three year business plans
2001-045	7	62	Downtown Steering Committee (copy)	1993	1.0		Includes minutes of meetings

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	7	63 (1 of 2)	Citizen's Action Bus Transportation Committee	1993	2.0		Includes minutes with Red Deer Action Group, proposal for Seniors' Taxi, Municipal Integration Strategy Meeting agenda, handbook
2001-045	7	63 (2 of 2)	Citizen's Action Bus Transportation Committee	1993	1.8		Includes minutes with Red Deer Action Group, proposal for Seniors' Taxi, Municipal Integration Strategy Meeting agenda, handbook
2001-045	7	64	Department Head Meetings	1993	1.1		Includes minutes of meetings
2001-045	7	65 (1 of 2)	M.I.S.T. (copies)	1993	2.3		Includes minutes, reports, and action plan of Municipal Integration Strategy Meeting (MIST)
2001-045	7	65 (2 of 2)	M.I.S.T. (copies)	1993	2.2		Includes minutes, reports, and action plan of Municipal Integration Strategy Meeting (MIST)
2001-045	8	66	Joint Safety Committee (copies)	1994	1.4		Includes minutes of meetings
2001-045	8	67	Transit Health and Safety Committee (copies)	1994	0.2		Includes Terms of Reference for the Health and Safety Committee
2001-045	8	68	M.I.S.T. (copies)	1994	1.9		Includes memos and minutes from Municipal Integration Strategy (MIST) and Mobility Plus accessible transportation newsletter
2001-045	8	69	Senior Safe Operating Committee (copies)	1993-1994	1.7		Includes minutes, agendas, and policies
2001-045	8	70	Downtown Steering Committee (copy)	1994	1.0		Includes minutes of the Downtown Planning Process steering committee
2001-045	8	71	Council Correspondence	1994	0.3		Includes memos to alderman / councilors at City Council
2001-045	8	72	Partners in Progress	1994	0.4		Includes correspondence about transit partnership with Glendale Junior High School
2001-045	8	73	Traffic Advisory Committee (copies)	1993	0.2		Includes meeting cancelation notices

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	8	74	Transit Newsletter	1994	0.6		Includes draft and final newsletters
2001-045	8	75	City Underground Petroleum Storage Tank Archived	1997	1.9		Includes information about overground and underground storage tanks
2001-045	8	76	Senior Safe Operating Committee	1992	2.0		Includes minutes and correspondence
2001-045	8	77	Joint Safety Meetings (copies) Archived	1996-1997	0.3		Includes minutes
2001-045	8	78	M.I.S.T (copies) Archived	1996	0.2		Includes Municipal Integration Strategy Annual Report for 1995
2001-045	8	79	Travel Training (Barrier Free Transportation)	1993-1994	1.7		Includes information
2001-045	8	80	1994 Transit Review Committee	1993-1994	0.5		Includes annual report
2001-045	8	81	Community Services - Issues Meetings	1997	1.1		Includes agendas and minutes for Community Services Division
2001-045	8	82	Community Services Direction (Issues Mtg)	1996	2.5		Includes agendas, minutes, and divisional planning guide
2001-045	8	83	Senior Safe Operating Committee (copies) Archived	1997	0.4		Includes minutes
2001-045	9	84	Senior Safe Operating Committee (copies) Archived	1996	0.8		Includes training and agendas
2001-045	9	85	Telecommunications Steering Committee Archived	1997	2.5		Includes Smart City/ SmartCity partnership proposal, communication systems upgrades, and notes
2001-045	9	86 (1 of 2)	Telecommunications Steering Committee Archived	1996	2.1		Includes RFPs, meeting minutes
2001-045	9	86 (2 of 2)	Telecommunications Steering Committee Archived	1996	2.1		Includes RFPs, meeting minutes
2001-045	9	87	City Council Concerns Archived	1997	0.2		Transit related proposals
2001-045	9	88	Transit Newsletter	1996	0.3		Includes research and ideas, and final newsletter
2001-045	9	89	Reports & Statistics Operating / Year End Reports	1996	0.2		Includes Public Works Department Annual Report for 1995

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-045	9	90	SMT Minutes (copies)	1995	2.2		Includes minutes of the Senior Management Team
2001-045	9	91	M.I.S.T. Copies	1995	0.4		Includes Municipal Integration Strategy 3rd Annual Review and memoranda
2001-045	9	92	Senior Safe Operating Committee	1995	1.8		includes minutes and reports
2001-045	9	93	Downtown Steering Committee (copy)	1992	0.2		Includes minutes
2001-045	9	94	Downtown Steering Committee (copy)	1995	0.9		Includes minutes and recommendations for review
2001-045	9	95	Council Correspondence	1995	0.2		Includes procedure for employee anniversary letters
2001-045	9	96	Integrated Financial Fleet and Network System (copies)	1995	2.2		Includes minutes from the Information Technology Resources Committee
2001-045	9	97 (1 of 2)	S.M.T. Meeting Minutes (copies)	1996	2.0		Includes minutes of Senior Management Team minutes, Council Meeting about strategic plan review
2001-045	9	97 (1 of 2)	S.M.T. Meeting Minutes (copies)	1996	2.3		Includes minutes of Senior Management Team minutes, Council Meeting about strategic plan review
2001-045	10	98	S.M.T. Meeting Minutes (copies)	1997	1.9		Includes Senior Management Team meeting minutes
2001-045	10	99	Department Head Meetings	1992	0.4		Includes minutes
2001-045	10	100 (1 of 2)	Citizens Action Bus	1992-1993	1.3		Includes review of services, Fire Department safety codes, and deinstitutionalization of Michener Centre
2001-045	10	100 (2 of 2)	Citizens Action Bus	1992-1993	1.6		Includes review of services, Fire Department safety codes, and deinstitutionalization of Michener Centre
2001-045	10	101	Traffic Advisory Committee (copies)	1992	0.3		Includes notice of cancelation and minutes
2001-045	10	102	Joint Safety Meetings	1995	0.1		Includes a meeting cancelation notice

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2001-045	10	103	Department Head Meetings	1997	0.7		Includes minutes
2001-045	10	104	C.U.T.A. National (2 folders)	1997	0		Missing during processing
2001-045	10	105	C.U.T.A. Alberta	1996	0		Missing during processing
2001-045	10	106	C.U.T.A. Alberta	1997	0		Missing during processing
2001-045	10	107	Council Minutes (copies)	1997	0		Missing during processing

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2004-083	1	1	1999 Super Safe Operating Comm. (copies)	1999	0.7		Agendas and safety audits
2004-083	1	2	1994 Department Head Meetings	1994	0.4		
2004-083	1	3 (1 of 2)	1995 Special Transportation Advisory Board (2 folders)	1995	2.2		Includes accessible taxi information
2004-083	1	3 (2 of 2)	1995 Special Transportation Advisory Board (2 folders)	1995	2.0		Includes ad-hoc committee
2004-083	1	4	1995 Citizen's Action Bus, Transportation Committee	1995	0.2		
2004-083	1	5	1995 Department Head Meetings	1995	2.5		
2004-083	1	6	1994 Budget	1994	1.4		Listed as 1994 but labeled and records are from 1991
2004-083	1	7	1995 Office Staff Meetings	1995	0.2		
2004-083	1	8	1995 Transit Issues Meetings	1995	0.6		
2004-083	2	9	1995 CUPE Joint Labour/Management Committee	1995	0.2		
2004-083	2	10	1996 Transit Department Issues Meetings	1996	0.2		
2004-083	2	11	1996 Department Head Meetings	1996	2.3		
2004-083	2	12 (1 of 2)	1996 Transportation Advisory Board	1996	2.0		
2004-083	2	12 (2 of 2)	1996 Transportation Advisory Board	1996	1.8		
2004-083	2	13	1997 Ride Guides - Regular Printing	1997	0.6		Includes a draft guide, and ride guides / bus maps from 1995, 1996, and 1997
2004-083	OS Folder 42	13	1997 Ride Guides - Regular Printing	1997	3 maps		Bus route maps from 1995, 1996, and 1997
2004-083	2	14	1993 Budget	1993	2.4		Includes transparencies from the presentation
2004-083	2	15	1997 Transportation Advisory Board	1997	2.5		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2004-083	2	16	1997 Transportation Advisory Board	1997	1.5	FOIP	Includes minutes and correspondence, and personal phone numbers
2004-083	2	17	1996 A.T.U.	1996	0.0		No file found at time of processing
2004-083	2	18	1998 Ride Guides - Regular Printing	1998	0.7 1 map		Includes duplicate bus route map from 1997
2004-083	OS Folder 42	18	1998 Ride Guides - Regular Printing	1998	1 map		Bus route map from 1998
2004-083	2	19	Levels of Service Workshop July 7, 1997 Originals	1997	1.8		Includes transparencies from the presentation
2004-083	3	20	Overheads from Package 4 & 5 Old 6 & 7	1997	0.5		Includes transparencies from the presentation
2004-083	3	21	Workshop - Overheads Cover Review	1997	0.3		Includes transparencies from the presentation
2004-083	3	22	Council Retreat Presentation & Overheads	1997	0.4		Includes transparencies from the presentation

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-062	1	1	Community Services Master Plan 1991	1991	1.7		
2008-062	1	2	City of Red Deer 1989 Transit Study	1989	1.2		
2008-062	1	3	Red Deer Transit Annual Report 1994	1994	0.4		
2008-062	2	4	Planning Your Future with the City of Red Deer - June 2002	2002	0.4		
2008-062	2	5	City of Red Deer 1994 Internal Safety Audit	1994	1.3		
2008-062	2	6	City of Red Deer Emergency Plan - May 1, 1993	1993	1.1		
2008-062	2	7	Accessible Transportation for Communities in the Red Deer Area - A Strategic Plan and Guidelines - DRAFT	1992	0.6		
2008-062	2	8	A Proposal to the City of Red Deer to Undertake the 1989 Transit Study - Delcan Western Ltd.	1989	1.2		
2008-062	2	9	Proposal - City of Red Deer 1989 Transit Study - April 1989 - Associated Engineering	1989	1.8		
2008-062	2	10	Collective Agreements between the City of Red Deer and the Amalgamated Transit Union (ATU) Local 1374 1985 - 1988 & Red Deer Transit Position Descriptions	1985-1988	2.0		
2008-062	2	11	Collective Agreements between the City of Red Deer and the Amalgamated Transit Union (ATU) Local 1374 1988 - 1990	1988-1990	1.4		
2008-062	2	12	Red Deer Transit Training Manual - November 1986	1986	1.4		
2008-062	2	13	City of Red Deer Transit Needs Study - Final - March 1982	1982	2.0		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-062	2	14	City of Red Deer Transportation Study (Update) - Final Report - March 1982	1982	1.3		
2008-062	2	15	Red Deer Transit Study Update 1985	1985	0.7		
2008-062	3	16	Red Deer Transit Study Update 1986	1986	1.8		
2008-062	3	17	Red Deer Transit Study, City of Red Deer - 1981 Volume I	1981	2.5		
2008-062	3	18	Red Deer Transit Study, City of Red Deer - 1981 Volume III	1981	1.8		
2008-062	3	19	The City of Red Deer Transit Department 1990 Annual Report	1990	0.7		
2008-062	3	20	The City of Red Deer Transit Department 1993 Transit Review	1993	0.7		
2008-062	3	21	City of Red Deer Community Services Division Services Action Plan (SAP) DRAFT - December 21, 1995	1995	1.5		
2008-062	3	22	Community Services Division Ten Year Infrastructure Maintenance Plan	1995	0.5		
2008-062	3	23	Bus Correspondence (Fleet Study - Garage)	1992-1995	1.5		
2008-062	3	24	City of Red Deer 1995 Safety Audit	1995	0.5		
2008-062	3	25	Community Services Master Plan 1996	1996	0.7		
2008-062	3	26	Downtown Concept Plan 1996	1996	0.6		
2008-062	3	27	Red Deer Transit - Route Timings - 2004	2004	1.3		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-063	1	1	Senior Management Team Committee Minutes	1999	1.4		
2008-063	1	2	Snow Removal Bylaw	1999	0.4		Report on the bylaw from Transit
2008-063	1	3	Community Services Division - Issues Meetings and Agendas	1998	1.2		
2008-063	1	4	News Releases 1998	1998	1.2		
2008-063	1	5	Press Releases 1999	1999	2.3		
2008-063	1	6 (1 of 2)	Collective Agreements Between the City of Red Deer and The Amalgamated Transit Union Local 1374	1983-1994	1.7		
2008-063	1	6 (2 of 2)	Collective Agreements Between the City of Red Deer and The Amalgamated Transit Union Local 1374	1983-1994	1.0		
2008-063	1	7	Sick Bank Income Continuance Plan	1987	1.3		The new sick bank plan
2008-063	1	8	Red Deer Transit Study 1981 Volume 1	1981	2.3		
2008-063	1	9	Red Deer Transit Study 1981 Volume 2	1981	2.2		
2008-063	2	10	Red Deer Transit Study Update November 1986	1986	1.2		
2008-063	2	11	City of Red Deer 1989 Transit Study	1989	1.3		
2008-063	2	12	City of Red Deer 1989 Transit Study - Draft Final Report - November 24, 1989	1989	2.2		
2008-063	2	13	Disaster Services	1987	2.1		Includes bylaws, hazard analysis, emergency organization, mutual aid agreements, warnings, peacetime operations, and duty lists
2008-063	2	14	City of Red Deer Municipal Emergency Plan	1992	0.7		
2008-063	2	15	City of Red Deer Department Head Meetings	1990-1993	1.6		
2008-063	2	16 (1 of 2)	Administration - General	1999 -2002	1.6		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-063	2	16 (2 of 2)	Administration - General	1999-2002	2.5		
2008-063	2	17 (1 of 2)	Liaison Between City and Agencies	1999-2000	2.3		
2008-063	3	17 (2 of 2)	Liaison Between City and Agencies	1999-2000	0.3		
2008-063	3	18	Community Services - General	2000	0.3		
2008-063	OS Folder 47	19	Red Deer Transit - Ride Guide January - August 1999	1999	1 map		Includes annotations by hand for origin destination review
2008-063	3	20	Gifts for the Giving: The Challenge for an Asset Based Community - Report of the Red Deer Community Audit - February 1995	1995	0.6		
2008-063	3	21	The City of Red Deer Performance Measurement System Process Guide Prepared by Western Management Consultants - October 1995	1995	1.1		
2008-063	3	22	The City of Red Deer Transit Department - Transit Review 1993	1993	0.8		
2008-063	3	23	The City of Red Deer 1989 Transit Study - Prepared by: Declan Engineers and Planners January 1990	1990	1.8		
2008-063	3	24	Red Deer Transit Study - City of Red Deer 1981 - Volume II	1981	2.5		
2008-063	3	25	The Use of Performance Measures in City and County Budgets - Government Finance Officers Association (GFOA)	1994	1.2		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-063	3	26	Proposal for Consulting Services - Review of Transportation Services for Persons with Disabilities and the Frail Elderly - Reid Crowther & Partners Ltd. - July 10, 1992	1992	1.0		
2008-063	3	27	Proposal to Conduct a Review of Transportation Services for Persons with Disabilities and the Frail Elderly in Red Deer - Delcan Western Ltd. - July 10, 1992	1992	1.3		
2008-063	3	28	Proposal to Conduct a Review of Transportation Services for Persons with Disabilities and the Frail Elderly in Red Deer - Humanité Services Planning Ltd. - July 10, 1992	1992	0.4		
2008-063	3	29	Proposal to Perform a Review of Transportation Services for Persons with Disabilities and the Frail Elderly in Red Deer - Hickling Corporation - July 10, 1992	1992	1.4		
2008-063	3	30	Transportation for the Future - An Integrated Public Transportation System - A Submission by the City of Red Deer to the Royal Commission on National Passenger Transportation	1990	0.8		
2008-063	4	31	Accessible Transportation for Communities in the Red Deer Area a Strategic Plan and Guidelines - Draft Final Report Manop Services Ltd. - November 1992	1992	1.2		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-063	4	32	Review of Accessible Transportation Services - Study Guidelines for Alberta Communities - Draft Final Report Manop Services Ltd - November 1992	1992	0.8		
2008-063	4	33	Transit - Open House General Information May 1994	1994	0.8		
2008-063	4	34	Council Transit Decisions	1980-1982	1.2		Copies of motions and approvals. Some copies are sticking to each other.
2008-063	4	35	Social Task Force Committee Meetings	1991-1994	2.3		Final report, minutes, agendas, Vision 2020
2008-063	4	36	The City of Red Deer Downtown Concept Plan - January 1986	1986	2.1		
2008-063	4	37	Community Services Division - Issues Meetings and Agendas	1999	1.1		
2008-063	4	38	Department Head Meetings, Agendas and Minutes	1998-1999	2.0		
2008-063	4	39	City of Red Deer Strategic Plans - 1994 & 1996	1994-1996	0.7		
2008-063	4	40	Fleet Cost Billed Reports - Detailed Monthly Summary of Expenses	1993-1999	0.0		Record not located during processing
2008-063	4	41	Ten Year Capital Planning and Infrastructure Maintenance Plan - June 1996	1996	1.5		Community Services ten year capital plan
2008-063	4	42 (1 of 2)	Disaster Planning - Y2K Preparedness	1998-1999	1.8		
2008-063	5	42 (2 of 2)	Disaster Planning - Y2K Preparedness	1998-1999	1.5		
2008-063	5	43	The City of Red Deer Community Profile and Demographic Analysis City Wide Demographic Profile February 1996 - Part One	1996	1.5		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2008-063	5	44	Community Services Programs - General	2000-2001	1.3		Includes Community Visioning and Neighbourhoods in Action
2008-063	5	45 (1 of 2)	1988 Winter Games	1988	2.0		Transit for the 1988 Alberta Winter Games
2008-063	5	45 (2 of 2)	1988 Winter Games	1988	3.0		Transit for the 1988 Alberta Winter Games

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-012	1	1	City Fleet Policies	1998	0.6		
2009-012	1	2	The City of Red Deer Strike Manual	1981-1982	0.9		Includes Staff Discipline Manual and Copies of New Policy - Staffing of Vacant Positions
2009-012	1	3	On Route Project Orientation Briefing - August 4, 1998	1998	0.7		Includes transit routes
2009-012	2	4	Policy Committee Meeting - Red Deer Transit Study	1989	2.3		Transit Study
2009-012	2	5	Community Services Master Plan 1997	1997	0.1		Cover sheet - no plan
2009-012	2	6	Downtown Concept Plan 1997	1997	0.1		Recommendations
2009-012	2	7	Executive Summary 1996 Transportation Plan Update	1997	0.3		Executive Summary 1996 Transportation Plan Update - Prepared for City of Red Deer February 1997 by IMC Consulting Group
2009-012	2	8	Senior Management Team Planning Guide	1996-1997	1.0		Plans with assignments
2009-012	2	9	Transit Master Plan - Council Spring Retreat, May 1997	1997	1.5		Includes Transit System Review 1996, Social Planning Department Review Council Workshop May 1997, correspondence, notes
2009-012	2	10	Dial-A-Bus Review 1997	1997	0.2		Includes report
2009-012	2	11	Dial-A-Bus System Review	1997	1.9		Includes Red Deer Transit Questionnaire, and a review of dial-a-bus service
2009-012	2	12	Transit Department Community Services - A Review of Dial-A-Bus Service - April 11, 1997	1997	1.0		Two copies
2009-012	2	13 (1 of 4)	Count Cards 1997 - Volume 1	1997	1.8		Ridership counts, some by pass
2009-012	2	13 (2 of 4)	Count Cards 1997 - Volume 1	1997	1.5		Ridership counts, some by pass

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-012	2	13 (3 of 4)	Count Cards 1997 - Volume 1	1997	1.5		Ridership counts, some by pass
2009-012	2	13 (4 of 4)	Count Cards 1997 - Volume 1	1997	1.5		Ridership counts, some by pass
2009-012	2	14 (1 of 4)	Count Cards 1997 - Volume 2	1997	2.0		Fare Type Count Total and Head Count Study By Trip Time counts
2009-012	3	14 (2 of 4)	Count Cards 1997 - Volume 2	1997	1.5		Fare Type Count Total and Head Count Study By Trip Time counts
2009-012	3	14 (3 of 4)	Count Cards 1997 - Volume 2	1997	1.8		Fare Type Count Total and Head Count Study By Trip Time counts
2009-012	3	14 (4 of 4)	Count Cards 1997 - Volume 2	1997	1.7		Fare Type Count Total and Head Count Study By Trip Time counts
2009-012	3	15	Dial-A-Bus Stats 1997	1997	0.8		Includes weekly reports
2009-012	3	16 (1 of 2)	Transit Riding Count Survey 1997	1997	2.5		Includes time points and schedule adherence
2009-012	3	16 (2 of 2)	Transit Riding Count Survey 1997	1997	1.5		Includes time points and schedule adherence
2009-012	3	17	Urban Transit Passenger Statistics - Monthly Counts	1997	0.2		
2009-012	3	18	Urban Transit Stats & CUTA	1997	1.1		Quarterly statistics and reports
2009-012	3	19	Red Deer Transit - Rule Book - Operating Principles and Regulations	1997-1999	0.4		Booklets and distribution lists
2009-012	3	20	Red Deer Transit - Rule Book - Operating Principles and Regulations	2000-2001	0.5		Booklets and distribution lists
2009-012	3	21	Red Deer Advocate - Quotes and Proofs	1999-2002	0.9		Includes school transit plans, advertisements for changes, and quotes for those advertisements.
2009-012	3	22	Red Deer Transit - Free Passes & Ride Guide to Welcome Wagon	2002	0.2		
2009-012	3	23	Red Deer Transit - Ride Guide - Printer Master 2002	2002	0.3		Transit route (schedule not map)

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-012	3	24	Red Deer Transit - Ride Guides	2002	0.1 3 maps		Includes three transit maps and correspondence about printing
2009-012	3	25	Transit Annual Reports	1995-1997	0.9		Copy of three annual reports (1995, 1996, 1997)
2009-012	3	26	Proposed Bus Storage Building, Red Deer - by Hico Developments Ltd.	1966	0.3 1 architectural drawing		Includes plans
2009-012	3	27	Materials Testing Laboratories Ltd. - Addition to Bus Storage Building Report on Subsoil and Foundation Conditions	1972	0.4		
2009-012	3	28	15th Annual Provincial Bus Rodeo - June 1 & 2, 1990 - Red Deer, Alberta	1990	0.6		Includes routes
2009-012	4	29	Alberta Provincial Bus Rodeo 1984 (Red Deer Transit - Host Property) & 1983 Bus Rodeo Handbooks	1983-1984	2.0		Includes routes and scoresheets
2009-012	4	30	Bus Rodeo - Local - 1988	1988	0.1		Participant lists
2009-012	4	31	Bus Rodeo - Local - 1989	1989	2.5		Includes individual scoresheets
2009-012	4	32	Bus Rodeo - Local - 1990	1990	2.5		Includes scoresheets
2009-012	4	33	Bus Rodeo - Local - Score Sheets - 1990	1990	1.2		Includes master score sheets and individual score sheets
2009-012	4	34	Bus Rodeo - National - 1990	1990	1.2		Includes entries and information about the program
2009-012	4	35	Bus Rodeo - Provincial - 1988	1988	1.4		Includes correspondence, information from the Black Knight Inn, planning documents
2009-012	4	36	Bus Rodeo - Provincial - 1989	1989	1.8		Includes score sheets, pamphlets, and correspondence
2009-012	4	37	Bus Rodeo - Provincial Pending - 1990	1990	2.4		Includes correspondence and plans
2009-012	4	38	Canada Day - Busing Services	2000	0.3		Includes meetings and rider counts

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-012	4	39	16th Annual Alberta Provincial Bus Roadeo - St. Albert - May 24 & 25, 1991	1991	0.7		Includes program, rules, and patterns
2009-012	4	40	18th Annual Alberta Provincial Bus Roadeo - Calgary, Alberta - June 4 & 5, 1993	1993	0.5		Includes program, rules, and patterns
2009-012	4	41	Bus Roadeo - Local - 1991	1991	0.7		Includes purchase orders and contracts
2009-012	5	42	Bus Roadeo - Local - 1992	1992	1.1		Includes scoresheets and invoices
2009-012	5	43	Bus Roadeo - Local - 1993	1993	2.0		Includes blank scoresheets and plans, receipts
2009-012	5	44 (1 of 2)	Bus Roadeo - Local - 1994	1994	2.2		Includes scores, correspondence, and receipts
2009-012	5	44 (2 of 2)	Bus Roadeo - Local - 1994	1994	1.3		Includes scores, correspondence, and receipts
2009-012	5	45 (1 of 2)	Bus Roadeo - Local - Score Sheets - 1992	1992	1.8		Includes competitor scores
2009-012	5	45 (2 of 2)	Bus Roadeo - Local - Score Sheets - 1992	1992	2.0		Includes competitor scores
2009-012	5	46 (1 of 2)	Bus Roadeo - Local - Score Sheets - 1993	1993	2.5		Includes competitor scores
2009-012	5	46 (2 of 2)	Bus Roadeo - Local - Score Sheets - 1993	1993	2.0		Includes competitor scores
2009-012	5	47	Bus Roadeo - National - 1991	1991	0.1		CUTA correspondence
2009-012	5	48	Bus Roadeo - National - 1992	1992	1.4		Includes organizational information, applications, and the city of Victoria
2009-012	5	49	Bus Roadeo - National - 1993	1993	1.4		Includes executive meeting minutes of CUTA
2009-012	5	50	Bus Roadeo - National - 1996	1996	0.7		Includes organizational information for the event
2009-012	6	51	Bus Roadeo - National - 1997	1997	0.5		Includes organizational information for the event
2009-012	6	52	Bus Roadeo - Provincial - 1991	1991	0.5		Includes minutes and scores

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-012	6	53	Bus Roadeo - Provincial - 1992	1992	1.7		Includes routes and organizational documents
2009-012	6	54	Bus Roadeo - Provincial - 1993	1993	1.6		Includes routes and organizational documents
2009-012	6	55 (1 of 2)	Bus Roadeo - Provincial - 1994	1994	1.4		Includes score cards and organizational plans for the event
2009-012	6	55 (2 of 2)	Bus Roadeo - Provincial - 1994	1994	1.4		Includes score cards and organizational plans for the event
2009-012	6	56	Bus Roadeo - Provincial - 1995	1995	1.0		Includes correspondence for planning
2009-012	6	57	Bus Roadeo - Provincial - 1997	1997	0.8 1 photograph : col.		Includes event planning information and photograph of 1997 competitors

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-026	1	1 (1 of 2)	Canadian Urban Transit Association (CUTA) - National Correspondence 1998	1998	1.5		
2009-026	1	1 (2 of 2)	Canadian Urban Transit Association (CUTA) - National Correspondence 1998	1998	1.5		
2009-026	1	2	Canadian Urban Transit Association (CUTA) - Prairies and Territories Chapter Correspondence 1998	1998	2.2		
2009-026	1	3	Red Deer Transit Health and Safety Committee Minutes	1998	0.2		
2009-026	1	4	Planning - Municipal Development Plan Implementation, Senior Management Team (SMT) Planning Guide	1998	0.8		Timelines
2009-026	1	5	Partners with Transit - '97 Proposal for Service Alternatives	1997-1998	0.5		Correspondence
2009-026	2	6	Red Deer Transit Monthly Statistics	1998	0.5		Includes Canadian Urban Transit Association (CUTA) Urban Transit Statistics Questionnaire and Statistics Canada Quarterly Reports
2009-026	2	7	Red Deer Transit Ridership, Statistical Reports and User Fees - Monthly Counts and Comparisons	1998	0.6		
2009-026	2	8	Statistics - Counts and Comments on Routes 1, 4 & 6 Proposed Changes	1998	1.8		Includes correspondence and rider counts
2009-026	2	9	Transit Department Community Services and Public Works Annual Reports	1997-1998	1.7		Includes Transit department annual reports for 1997 and 1998 and Public Works Annual Report for 1997
2009-026	2	10	Transit Statistical Data Reports	1998	0.8		Including operating expenses
2009-026	2	11	Department Head Meetings	2000-2001	2.0	FOIP	Includes meeting minutes, billing for law firm,

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2009-026	2	12	Newspaper Clippings Related to Transit	1997-2003	2.0 2 photographs : col		Newspaper clippings, thank you card with two photographs attached
2009-026	2	13	Dial-A-Bus (DAB) Reports & Statistics	1998	0.9		Includes ridership
2009-026	2	14	Transit and Civic Garage - Issues and Concerns Meeting	2001	1.2		
2009-026	2	15 (1 of 3)	Count Cards 1998 - Volume 1	1998	2.5		Organized by route
2009-026	2	15 (2 of 3)	Count Cards 1998 - Volume 1	1998	2.5		Organized by route
2009-026	3	15 (3 of 3)	Count Cards 1998 - Volume 1	1998	2.5		Organized by route
2009-026	3	16 (1 of 3)	Count Cards 1998 - Volume 2	1998	2.5		Organized by route
2009-026	3	16 (2 of 3)	Count Cards 1998 - Volume 2	1998	2.5		Organized by route
2009-026	3	16 (3 of 3)	Count Cards 1998 - Volume 2	1998	1.4		Organized by route
2009-026	3	17	Community Services Division Ten Year Infrastructure Maintenance Plan	1996-1998	0.6		
2009-026	3	18	Red Deer Transit - Run Cutting Committee	2000-2001	1.3		Includes minutes
2009-026	3	19	Advertisement - City Hall Relocation to 4th Floor	2003	0.3		Includes Copy of Invoices
2009-026	3	20	Advertisement - New Transit Outlet at Red Deer Centre (formerly Parkland Mall)	2003	0.3		Includes Copy of Invoices
2009-026	3	21	Advocate Advertisement - Canada Day Service	2003	0.1		Includes Copy of Invoices
2009-026	3	22	Advocate Advertisement - Fare Increase	2003	0.1		Includes Copy of Invoices

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2009-026	3	23	Advocate Advertisement - Ride Guides and School Transportation	2003	0.1		Includes Copy of Invoices
2009-026	3	24	Advocate Advertisement - Super Pass	2003	0.2		Includes Copy of Invoices
2009-026	3	25	Advocate Advertisement - Westerner Exposition Schedule	2003	0.1		Includes Copy of Invoices
2009-026	3	26	Red Deer Express Advertisement - Canada Day Services	2003	0.1		Includes Copy of Invoices
2009-026	3	27	Red Deer Express Advertisement - Fare Increase	2003	0.1		Includes Copy of Invoices
2009-026	3	28	Red Deer Express - Ride Guides and School Transportation	2003	0.2		Includes Copy of Invoices
2009-026	3	29	Red Deer Express Advertisement - Super Pass	2003	0.2		Includes Copy of Invoices
2009-026	3	30	Red Deer Express Advertisement - Westerner Exposition Schedule	2003	0.1		Includes Copy of Invoices
2009-026	3	31	Red Deer Transit - Ride Guides	2003	0.2		Includes invoices
2009-026	CD Box 2	31	Red Deer Transit - Ride Guides	2003	3 optical discs : CD-R, DVD-RW		Includes map EPS files
2009-026	3	32	Red Deer Action Group - Board Member Responsibilities	1982	1.5		includes summary of self evaluation, job outline, job descriptions, background information, task analysis profile outline, checklist for board member
2009-026	3	33	Canadian Urban Transit Association (CUTA)	1989	0.3		Includes correspondence and safety statistics
2009-026	4	34	Red Deer Action Group for the Physically Disabled - Operating Authority Certificates	1983-1995	2.5		Includes certificates (expires 1995), correspondences, references
2009-026	4	35	Transportation Committee	1981-1987	0.3		Includes correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2012-002	1	1	Policy and Procedures	1995-1998	0.3		Includes manual index, correspondence, customer service enhancement riding fare products, radio communication policy, building security policy, complimentary pass policy, snow removal policy, use and security of transfer policy, auto bus washer greasing policy, work trade practices policy, service bay check list policy building maintenance checklist policy, use of strollers and baby buggies on buses policy, bike and ride procedure, garbage control procedure
2012-002	1	2 (1 of 2)	Special Transportation Advisory Board (TAB) Agendas & Minutes	1993-1994	1.8		Includes CLASS and Red Deer Action Group
2012-002	1	2 (2 of 2)	Special Transportation Advisory Board (TAB) Agendas & Minutes	1993-1994	1.5		Includes CLASS and Red Deer Action Group
2012-002	1	3	Supersafe Operating Committee Transit Safety Committee	1999	0.2		Includes minutes
2012-002	1	4 (1 of 2)	Transportation Advisory Board	1998	2.1		Includes minutes, reports, workshops, grant application, Red Deer Family Service Bureau, usage statistics, research, Dial-A-Bus information
2012-002	1	4 (2 of 2)	Transportation Advisory Board	1998	0.8		Includes minutes, reports, workshops, grant application, Red Deer Family Service Bureau, usage statistics, research, Dial-A-Bus information
2012-002	2	5 (1 of 2)	Transportation Advisory Board (TAB) - Agendas	1998-1999	1.8		Includes minutes, agendas, reports, and usage
2012-002	2	5 (2 of 2)	Transportation Advisory Board (TAB) - Agendas	1998-1999	1.2		Includes minutes, agendas, reports, and usage

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2012-002	2	6	Transportation Advisory Board (TAB) - Companion Report	1997-1998	1.0		
2012-002	2	7	Transportation Advisory Board (TAB)	1988-1990	0.8		Includes minutes and audit
2012-002	2	8	Transit and Civic Garage - Issues & Concerns Meeting	2001	2.5		
2012-002	2	9	Transit Run Cutting Committee	2000	0.6		Includes meeting minutes, correspondence, Lethbridge transit information, meeting agenda
2012-002	2	10	City of Red Deer - Strategic Plan	1999	0.8		Includes strategic plan, draft strategic plan, and InsideOut newspaper
2012-002	2	11	Bus Advertising - Interior	1996-2000	0.5 5 photographs : col.		Includes rules and regulations, work order, correspondence, City transit onboard rules and regulations, pictures of onboard signs
2012-002	2	12 (1 of 2)	Public Relations - General	2000-2004	2.5		Includes correspondence, newspaper clippings, news releases. Note that items are labeled with 0330
2012-002	2	12 (2 of 2)	Public Relations - General	2000-2004	1.2		Includes correspondence, newspaper clippings, news releases. Note that items are labeled with 0330
2012-002	2	13	"See Our City" - Red Deer Transit Business 307 Survey - April 12, 1999	1999	0.8		Including presentation notes. Written by Ken Arnold, Patch Groenewegen, Ara McKee, Monte Palsat, Kim St. George, Bryan Stewart (students)
2012-002	2	14	Performance Measures	1999	0.3		Performance indicators sent to Council
2012-002	2	15	Ridership Statistics	1999	0.3		Red Deer Transit average daily boarding comparison

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2012-002	2	16	Statistics Canada Transportation Division - Passenger Bus Survey Quarterly Survey Urban Transit Statistics - May, July, October 1998 and February 1999	1998-1999	0.3		
2012-002	3	17	Municipal Integration Strategy 1998 (7th) Annual Review	1998	0.3		The City of Red Deer - Municipal Integration Strategy Annual Review 1998 - Prepared by The Municipal Integration Strategy Team (MIST) - March 1999
2012-002	3	18	Urban Transportation - Monthly Stats	1997-1999	0.3		
2012-002	3	19	Citizen's Action Bus (CAB) Budget 1999 - Detailed Operating Budget	1999	0.6		Includes salary budget, business plan, funding application, budget summary, correspondence
2012-002	3	20	Red Deer Transit Department Budget 1999-2001	1999	0.4		Includes press conference details and bus replacement schedule
2012-002	3	21	Transit Department Budget 1999	1999	0.5		Includes notes for and minutes of Council budget presentation
2012-002	3	22	Recommended Bus Routes	1998	1.4		
2012-002	3	23	Transit - Bus Zone Inventory	1997	0.3		
2012-002	3	24	Senior Management Team (SMT) Meetings	2000	2.5		
2012-002	3	25	Transportation Advisory Board (TAB) - Presentation File	1996-2000	1.0		Includes presentation on transit route changes and ridership numbers. Includes transparencies.
2012-002	3	26 (1 of 2)	Bylaws - General	1995-2005	2.5		Includes traffic bylaws, various bylaws, correspondence
2012-002	3	26 (2 of 2)	Bylaws - General	1995-2005	2.5		Includes traffic bylaws, various bylaws, correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2012-002	3	27	Council - General	2000-2005	2.5		Includes correspondence, budget summary, transit system operating for 12 periods, council representation on committees and societies, meeting agenda
2012-002	3	28	Transit & Civic Garage Meeting Minutes	2003	0.2		
2012-002	3	29	City of Red Deer - Bicycle Master Plan Update - Draft Final Report - February 2000	2000	0.8		
2012-002	3	30	The City of Red Deer - Community Services Division Master Plan 1995 - 2000 Review of Recommendations - June 1998	1995	0.8		
2012-002	4	31 (1 of 2)	Public Relations - Publications	2005	2.3		Includes civic spirit, publication notices, correspondence, news release
2012-002	4	31 (2 of 2)	Public Relations - Publications	2005	1.5		Includes civic spirit, publication notices, correspondence, news release
2012-002	4	32	Red Deer Transit - Overload Ride Guides	2004-2005	0.8		Includes route map and time schedules, pamphlets
2012-002	4	33	Red Deer Transit - Ride Guides	2004-2005	0.8		Includes invoices, correspondence, route map and schedules
2012-002	4	34	The City of Red Deer - Municipal Integration Strategy Annual Review 1999 - Prepared by The Municipal Integration Strategy Team (MIST) - May 2000	2000	0.3		
2012-002	4	35	The City of Red Deer Community Profile & Demographic Analysis City Wide Demographic Profile Published June 2000 - Part One	2000	0.9		
2012-002	4	36	Transit Department Business Plans & Budget 1998 - 2000	1998-2000	1.9		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2012-002	4	37	Radio System Update Committee Meetings	2002-2003	0.2		
2012-002	4	38	Transit Issues Meetings	2000-2003	2.7		
2012-002	4	39	Transit Safety Committee Meetings	2000-2003	0.5		
2012-002	4	40	Bicycle Master Plan	1998-2000	1.2		Includes transit involvement in Cyclemania
2012-002	4	41	City of Red Deer Bicycle Master Plan Update Final Report April 19, 2000	2000	1.5		
2012-002	4	42 (1 of 2)	Route System Planning 2000	2000	1.8		Includes maps
2012-002	5	42 (2 of 2)	Route System Planning 2000	2000	1.2		Includes maps
2012-002	5	43	Ridership Statistics	2000	0.4		Includes comparison statistics
2012-002	5	44	Transit Ridership - Monthly, Quarterly and Annual Usage Stats 2000	2000	0.7		Includes performance and ridership statistics

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-267	1	1	Boards & Committees - General	1999-2002	0.7		Includes committee directory update, items for consideration for Environmental Advisory Board, review of committees
2013-267	1	2	Transportation Advisory Board (TAB) - Agendas	2001	2.5		Includes agendas, correspondence, Chapters newsletter, contact information for Board members
2013-267	1	3 (1 of 2)	Transportation Advisory Board (TAB) - Agendas & Correspondence	2001-2002	2.5		Includes agendas, correspondence, Chapters newsletter, contact information for Board members
2013-267	1	3 (2 of 2)	Transportation Advisory Board (TAB) - Agendas & Correspondence	2001-2002	2.5		Includes agendas, correspondence, Chapters newsletter, contact information for Board members
2013-267	1	4	Transportation Advisory Board (TAB) - Minutes	1999-2001	1.3		
2013-267	1	5 (1 of 2)	Transportation Advisory Board (TAB) Agendas & Minutes	2000-2001	1.7		
2013-267	1	5 (2 of 2)	Transportation Advisory Board (TAB) Agendas & Minutes	2000-2001	2.2		
2013-267	2	6 (1 of 2)	Transportation Advisory Board (TAB) Agendas & Minutes	2002	2.4		
2013-267	2	6 (2 of 2)	Transportation Advisory Board (TAB) Agendas & Minutes	2002	2.3		
2013-267	2	7	Meetings - Garage	2004	0.1		includes agenda
2013-267	2	8	Transit Fleet - Meetings	2004	0.4		Includes meeting minutes, agendas, correspondence
2013-267	2	9	Red Deer Transit Route Information	2001	0.5		Includes stops and times
2013-267	2	10	The City of Red Deer - Succession Planning & Employee Development - Managers' & Supervisors' Handbook	2001	0.8		Includes 2 copies

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-267	2	11	Transit Department Annual Reports - 1999 to 2001	1999-2001	1.8		Transit Department Annual Report 1999, Transit Department Annual Report 2000, Transit Department Annual Report 2001
2013-267	2	12	Citizen's Action Bus (CAB) Budget 2001 - Detailed Operating Budget	2001	0.4		Includes salary budget, business plan, funding application, budget summary, correspondence
2013-267	2	13	Transit Department Budget 2002	2002	1.1		Includes public school busing proposals
2013-267	2	14	Transit Department Business Plans & Budget 2000 - 2002	2000-2002	2.1		
2013-267	2	15	Transit Three Year Business Plan	1999-2002	0.6		
2013-267	2	16 (1 of 2)	Disaster Planning	1999-2005	2.3		Includes correspondence, map, spill procedures, railway investigation report, meeting minutes, agenda, information regarding CPR ammonia spill disasters services act, emergency plans
2013-267	2	16 (2 of 2)	Disaster Planning	1999-2005	1.0		Includes correspondence, map, spill procedures, railway investigation report, meeting minutes, agenda, information regarding CPR ammonia spill disasters services act, emergency plans
2013-267	2	17 (1 of 2)	Special Transportation - Citizens Action Bus - Transportation Study	2003-2005	2.5		Includes correspondence, 25 year strategy, request for proposal, terms of reference, study
2013-267	3	17 (2 of 2)	Special Transportation - Citizens Action Bus - Transportation Study	2003-2005	2.5		Includes correspondence, 25 year strategy, request for proposal, terms of reference, study
2013-267	3	18	Citizen's Action Bus (CAB) Budget 2002 - Detailed Operating Budget	2002	0.5		Includes salary budget, business plan, funding application, budget summary, correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2013-267	3	19	Donations - Stars Air Ambulance & Tsunami Relief	2004-2005	0.4		Includes copies of donation cheques, memos, letter from Stars
2013-267	3	20	Transit - Web Site	2002-2006	1.8		Includes correspondence, culture advisory board work plan, meeting minutes, notes, news releases

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2014-079	1	1	Downtown Business Association	2002-2003	0.4		Includes reports and correspondence
2014-079	1	2	Red Deer Transit Safety Meetings	1999-2003	1.8		
2014-079	1	3	Super Safe Operating Committee Meetings	2000-2003	1.0		Includes safety audit
2014-079	1	4 (1 of 2)	Transportation Advisory Board (TAB) - Agendas	2002-2003	1.5		
2014-079	1	4 (2 of 2)	Transportation Advisory Board (TAB) - Agendas	2002-2003	1.6		
2014-079	1	5 (1 of 2)	Transportation Advisory Board (TAB) Agendas & Minutes	2003	2.5	FOIP	
2014-079	1	5 (2 of 2)	Transportation Advisory Board (TAB) Agendas & Minutes	2003	2.0	FOIP	
2014-079	1	6	Transit Operations - Meetings	2000-2006	0.8		Includes minutes, agenda, monthly and year end revenue, correspondence
2014-079	1	7	Transit Ridership - Monthly, Quarterly & Annual Usage Stats 2003	2003	0.2		
2014-079	1	8	Citizen's Action Bus (CAB) Budget 2003 - Business Unit Operating Budget	2003	0.4		Includes salary budget, business plan, funding application, budget summary, correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2016-022	1	1	[Red Deer Transit Rider's Guide]	1996	1 map		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2016-720	1	1	Passenger Bus & Urban Transit Survey 2004	2004-2005	0.4		Survey responses for CUTA
2016-720	1	2	Reports & Statistics - General	1999-2005	2.2		Correspondence, statistical review of general ledger, Dial A Bus monthly review, vehicle maintenance expenses, transit revenue hours and dollar for prior year, Stantec Consulting Ltd. Transportation Plan Update Executive Summary, emergency service activity report, Sunday holiday transit survey monthly charter reports, performance statistics
2016-720	1	3	Transit Department & Community Services - Annual Report	1999-2005	1.5		Three Transit departmental annual reports (1999, 2000, 2001) and copy of the City of Red Deer strategic plan
2016-720	1	4 (1 of 2)	Transportation Advisory Board (TAB) - Agendas	2004-2005	1.5		Correspondence, meeting agenda, transportation advisory board work plan, special transportation, meeting minutes
2016-720	1	4 (2 of 2)	Transportation Advisory Board (TAB) - Agendas	2004-2005	1.6		Correspondence, meeting agenda, transportation advisory board work plan, special transportation, meeting minutes

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2017-397	1	1	Policies & Procedures - General	1999	0.3		Includes operating principles and regulations booklet
2017-397	1	2	Specialized Transportation Transition Team	1999-2004	1.5		Includes agendas, summary of questions from Citizens Action Group
2017-397	1	3	Student Transportation Task Force	2003-2006	1.1		Includes correspondence, AM school arrival times, PM school arrival and departure times, student transportation letter of agreement, comparison of proposed student transportation options, meeting minutes, full year expenditure decrease transit costs
2017-397	1	4 (1 of 2)	Student Transportation Task Force	1999-2006	3.0		Includes correspondence, meeting minutes, school overloaded planning, cost changes for public school issues, student fare review, net cost review, newspaper clipping, map, detailed operating budget, overloaded planning
2017-397	1	4 (2 of 2)	Student Transportation Task Force	1999-2006	3.0		Includes correspondence, meeting minutes, school overloaded planning, cost changes for public school issues, student fare review, net cost review, newspaper clipping, map, detailed operating budget, overloaded planning
2017-397	1	5	Transportation Advisory Board (TAB) - Agendas	2005-2006	2.0		Includes meeting minutes, correspondence, news release, meeting agendas

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2017-397	2	6	Transportation Advisory Board (TAB) - Correspondence	2005-2006	2.0		Includes correspondence, transit department business plan, meeting agenda, special transportation budget summary service plan, implementation or not implementation of AISH / Low-income transit passes in Alberta municipalities
2017-397	2	7	Parkade Project Committee	2008-2009	1.7	FOIP	Includes meeting minutes, designs, and site plan for Sorensen Station.
2017-397	2	8	Senior Action Plan - Senior Transportation Meeting	2008	0.3		Includes agenda, draft research report, and brochure for AMA Tips for Aging Drivers
2017-397	2	9	Transit System Planning – File 1 of 2	2005-2006	2.0		Includes correspondence, route map, morning operators possible route changes, transportation survey information
2017-397	2	10	Transit System Planning – File 2 of 2	2005-2006	0.4		Includes correspondence, route information
2017-397	2	11	Baby Buggy - Promotional Brochure	2006	0.2		
2017-397	2	12	Bike Racks - Promotional Publications	2006	0.3		
2017-397	2	13	Environment - Promotional Brochure	2006	0.2		"Do you care about air pollution"
2017-397	2	14	World Car Free Day	2011	0.1		
2017-397	2	15	Alberta Transportation - Persons with Disabilities Reports, Statistics & Questionnaires	1985-1996	2.0		
2017-397	2	16	Passenger Bus & Urban Transit Survey 2005	2005-2006	0.4		Survey from Statistics Canada
2017-397	2	17	Transit & Special Transportation Study	2005	0.7		Includes terms of reference, alternate service delivery options for specialized transit

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2017-397	2	18	Budget 2006 - Transit	2005-2006	2.3		Includes correspondence, department budget summary, application for funding, ten year capital planning and infrastructure maintenance plan, salary budget detail, service plan funding requirements, labor budget, price proposal, cost billed report, service plan, service cost review
2017-397	2	19	Citizen's Action Bus (CAB) Budget 2005 - Business Unit Operating Budget	2005	2.0		Includes salary budget, business plan, funding application, budget summary, correspondence
2017-397	2	20	Action Bus Operation	2001-2004	1.9 3 photographs : col.		Includes speeches, presentations, and information about the Action Bus and disability transit access
2017-397	2	21	Transit Action Bus Photos	2008	0.2 20 photographs : col.		Charter Ride information and photos of Action Buses (exterior and interior)

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-100	1	1	Canadian Urban Transit Association (CUTA) - Prairie Provinces & Territories - Fall Meeting	2004-2007	0.7		Includes agendas and minutes
2018-100	1	2	Canadian Urban Transit Association (CUTA) - Prairie Provinces & Territories - Spring Meeting	2007	0.7		Includes National Transit Strategy report
2018-100	1	3	Canadian Urban Transit Association (CUTA) - Prairies & Territories Fall Meeting	2007	2.0		Includes meeting minutes, correspondence, payment voucher, workshop registration form, summary of a legal case involving religious advertising on public transit Disc is advertising DriveCam driver risk management. It was unopened
2018-100	CD/DVD Box 7	3	Canadian Urban Transit Association (CUTA) - Prairies & Territories Fall Meeting	2007	1 disc : DVD		Includes meeting minutes, correspondence, payment voucher, workshop registration form, summary of a legal case involving religious advertising on public transit Disc is advertising DriveCam driver risk management. It was unopened
2018-100	1	4 (1 of 2)	Canadian Urban Transit Association (CUTA) - Transit Statistics	2000-2007	2.5		Includes capital expense statistics, job cost summary, questionnaire, urban benchmark statistics report, fare structure details, transit department annual report, summary of collective agreement of Canadian transit systems, copies of profile of public transit industry in Canada

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-100	1	4 (2 of 2)	Canadian Urban Transit Association (CUTA) - Transit Statistics	2000-2007	1.6		Includes capital expense statistics, job cost summary, questionnaire, urban benchmark statistics report, fare structure details, transit department annual report, summary of collective agreement of Canadian transit systems, copies of profile of public transit industry in Canada
2018-100	1	5	Canadian Urban Transit Association (CUTA) National Correspondence	2007	1.0		Includes Response to Transport, Infrastructure and Communities Canada
2018-100	1	6	Canadian Urban Transit Association (CUTA)	2003-2007	2.5		Includes invoices, correspondence, annual report
2018-100	1	7	Transportation Advisory Board (TAB) - Meeting Minutes	2002-2007	2.0		Includes meeting minutes, business plan 2005 to 2007
2018-100	1	8	Department Head Meetings	2010	0.5		Includes service plan, and quarterly strategic highlights, operational highlights, emerging issues, budget updates / alerts, and public consultations
2018-100	1	9	Meetings - General	2010	1.2		Includes Operational Leadership Team meetings, and Recreation, Parks & Culture Joint Use Planning Committee Meetings
2018-100	1	10	Meetings - General	2010	1.4		Includes Operational Leadership Team Meeting, RDC Downtown Parking and Transit Options, Diversity & Inclusion Committee, RPC Joint Planning Committee Meeting, Municipal Integration Strategy Team
2018-100	1	11	Transit Safety Meetings	2009-2010	1.6		Includes safety improvements and audits

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-100	2	12 (1 of 2)	Planning, Goals & Objectives - General	2000-2007	2.5		Includes new City Hall Planning, quarterly report, annual report, business plan, strategic plan
2018-100	2	12 (2 of 2)	Planning, Goals & Objectives - General	2000-2007	1.8		Includes new City Hall Planning, quarterly report, annual report, business plan, strategic plan
2018-100	2	13	Head Count - Olymel, Westerner Express & Riverside Industrial	2006-2007	0.4		
2018-100	2	14	Olymel Routes - Head Counts - 2007	2007	0.1		
2018-100	2	15 (1 of 2)	Riding Count Survey	2007	0.8		Includes summary for March 12 to 16, 2007 and detailed counts
2018-100	2	15 (2 of 2)	Riding Count Survey	2007	2.5		Includes summary for March 12 to 16, 2007 and detailed counts
2018-100	2	16	Transit Operating Report	2007	0.5		
2018-100	2	17	Transit Ridership - Monthly, Quarterly, Annual Usage Stats	2007	0.2		
2018-100	2	18	Budget Working File	2007	1.5		Includes Service Plan and Budget presentation, operating budget summary, monthly operating report, service plan funding requirements, detailed operating budget report
2018-100	2	19	Special Transportation Service - Monthly Operating Reports - Fleet Detail	2007	0.7		Includes monthly operating budgets
2018-100	2	20	Citizen's Action Bus Agreements	1994-2007	1.6		Includes original signed agreement with Red Deer Action Group for the Physically Disabled expiring December 31, 2007 and another December 31, 2005, transportation of County students agreement expiring June 30, 1995, action bus meeting

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-100	2	21	Grants & Contributions - Donations, Tickets & Passes	2010	1.5		Includes Red Deer Food Bank, Parkland Community Living and Supports Society, Let's Talk, Canada World Youth, and other programs
2018-100	2	22	Financial Reports & Statistics - General	2008-2010	0.4		Includes tax supported operating variance analysis, transit bus rates
2018-100	2	23	Transit Maps - Final Schedules - Fall	2007	0.8		Includes route maps, route lists
2018-100	2	24	Transit Maps	1999-2007	0.3		Includes correspondence, maps
2018-100	RG 18 OS Folder 1	24	Transit Maps	1999-2007	3 maps		Includes correspondence, maps

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2019-030	1	1	Canadian Urban Transit Association (CUTA) - Prairie Provinces & Territories - Chapter	2008	1.7		
2019-030	1	2	Development Review Committee	2008	0.4		Includes agendas and minutes
2019-030	1	3	Red Deer School Boards	2006-2008	0.3		
2019-030	1	4	Transportation Advisory Board (TAB) - Membership Review	1999-2003	0.4		Including bylaw amendments
2019-030	1	5	Civic Yards Operations Committee	2011	0.3		
2019-030	1	6	Frontline Leadership Meeting	1996	0.1		
2019-030	1	7	Greater Downtown Action Plan Internal Implementation Committee	2011	0.1		
2019-030	1	8	Operational Leadership Team	2011	0.7		Includes agendas
2019-030	1	9	Operations Supervisors Meeting	2010-2011	1.1		Includes meeting minutes and some documents such as "Steps to reduce risk of exposure to pandemic influenza" handout
2019-030	1	10	Transit General Staff Meetings	2011	0.2		Includes draft letter of understanding the the ATU (transit union) for cancelation of vacation bids
2019-030	1	11	Transit Labour Management Meeting	2011	0.2		Includes draft letter of understanding the the ATU (transit union) for cancelation of vacation bids
2019-030	1	12	System Planning	2007-2008	0.3		Includes riding count survey, correspondence regarding Motor Carrier Passenger Council of Canada, meeting notes
2019-030	1	13	Transit Maps - Ride Guides - January to December	2007	0.6		Includes planned route maps
2019-030	1	14	Annual Reports	1991-1993	1.0		Includes Transit, Public Works, Engineering
2019-030	1	15	Quarterly Report	2007-2008	0.5		Includes City of Red Deer quarterly reports

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2019-030	1	16 (1 of 4)	Reports & Statistics - Dial-a-Bus	1991-2000	2.2		Includes weekly, monthly, annual
2019-030	1	16 (2 of 4)	Reports & Statistics - Dial-a-Bus	1991-2000	2.5		Includes weekly, monthly, annual
2019-030	1	16 (3 of 4)	Reports & Statistics - Dial-a-Bus	1991-2000	2.0		Includes weekly, monthly, annual
2019-030	2	16 (4 of 4)	Reports & Statistics - Dial-a-Bus	1991-2000	1.5		Includes weekly, monthly, annual
2019-030	2	17	Budget 2003 to 2005 - Working Folder	2005	2.8		Includes Transit business plans
2019-030	2	18	Budget Presentation	1995-1996	0.3		Includes plastic / Mylar projector slides
2019-030	2	19	Business Plan	2004	0.5		Includes two copies of the Transit Ride Guide (effective 2002-2003)
2019-030	OS Folder 47	19	Business Plan	2004	1 map		Includes two copies of the Transit Ride Guide (effective 2002-2003)
2019-030	2	20	Transit - Revenue & Usage Statistics	1991	0.5		
2019-030	2	21	Red Deer Transit - Department Profile	1993	0.5		Includes general information, plans, and fares
2019-030	2	22	Collective Agreement - Amalgamated Transit Union	2002-2003	0.6		
2019-030	2	23	Labour Relations - CUPE Collective Agreement	2010-2011	1.2		Includes bound copies of agreement
2018-100	2	24	Transit Maps	1999-2007	0.3		Includes correspondence, maps
2018-100	OS Folder 42	24	Transit Maps	1999-2007	3 maps		Includes correspondence, maps

Accession #	Box #	File #	File Title	Date Range	Extent (cm)	Restrictions	Description
2020-016	1	1	Alberta Urban Municipalities Association (AUMA)	2009	1.7		Includes agenda and reimbursements
2020-016	1	2	Canadian Urban Transit Association (CUTA) - Conferences	2007	2.5		
2020-016	1	3	Canadian Urban Transit Association (CUTA) - Correspondence	2008	1.4		Includes invoices and correspondence
2020-016	1	4	Canadian Urban Transit Association (CUTA) - Prairie Provinces & Territories - April Meeting	2009	1.3		
2020-016	1	5	Civic Yards Operating Committee	2009	0.8		
2020-016	1	6	Development Review Committee	2009	2.4		Includes City-wide development meetings, policies, and discussions
2020-016	1	7	Joint Use Committee	2009	2.1		Includes City of Red Deer and Red Deer County Joint Planning Initiative - DRAFT prepared by AECOM Canada Ltd August 28, 2009
2020-016	2	8	Transit Labour Management Meeting	2012	0.1		
2020-016	2	9 (1 of 2)	Greater Downtown Action Plan (GDAP)	2008	2.1		Includes Great Strides presentation, Red Deer Main Street Rehabilitation Project Final Report, Internal Implementation Strategy Committee, Riverside Meadows Area Redevelopment Plan
2020-016	2	9 (2 of 2)	Greater Downtown Action Plan (GDAP)	2008	1.1		Includes Great Strides presentation, Red Deer Main Street Rehabilitation Project Final Report, Internal Implementation Strategy Committee, Riverside Meadows Area Redevelopment Plan
2020-016	2	10	Greater Downtown Action Plan (GDAP)	2009	1.2		Includes Progress and Potential Report, agenda
2020-016	2	11	Regional Transportation Strategy - October	2009	0.5		Includes agendas and minutes

Accession #	Box #	File #	File Title	Date Range	Extent (cm)	Restrictions	Description
2020-016	2	12	Ten Year Capital Planning & Infrastructure Maintenance Plan - Community Services Division 2009-2018	2008	1.0		September 2008
2020-016	2	13	Budget	2009	2.4		Includes department operating budget summary, service plan funding requirement/reductions, meeting notes, service plan, department detail, ten year infrastructure maintenance cost summary, corporate priorities
2020-016	2	14 (1 of 2)	Service Plan & Budget - Working File	2009	2.5		Includes operating budget summary, service plan funding requirements, detailed variance report, annexation budget discussions, cost billed reports, labour detail reports, service cost review
2020-016	2	14 (2 of 2)	Service Plan & Budget - Working File	2009	0.9		Includes operating budget summary, service plan funding requirements, detailed variance report, annexation budget discussions, cost billed reports, labour detail reports, service cost review
2020-016	2	15	Service Plan	2009	2.0		Includes Community Services Division service plan, service plan funding requirements

Accession #	Box #	File #	File Title	Date Range	Extent (cm)	Restrictions	Description
2022-042	1	1	Civic Yards Committee Meeting	2009-2013	0.2		Includes Transit staff meetings, including updates
2022-042	1	2 (1 of 2)	Orders & Directives - General	2010	2.5	FOIP / HIA	Includes posted notices, memos, correspondence about staff hours, dispatch schedules
2022-042	1	2 (2 of 2)	Orders & Directives - General	2010	2.7	FOIP / HIA	Includes posted notices, memos, correspondence about staff hours, dispatch schedules
2022-042	1	3	Monthly Operating Reports	2010	0.8		
2022-042	1	4	Reports & Statistics - General	2010	1.2		Includes quarterly reports and cost billed reports - Quarterly Report March 2010, Quarterly Report September 2010, passenger statistics, monthly operating budget, fleet cost billed report Action Bus
2022-042	2	5	Budget - Meeting with Community Services Director	2010	0.6		Includes personnel funding budget, draft proposed service plan, department operating budget summary, ten-year infrastructure maintenance cost summary
2022-042	2	6	Budget - Review with City Manager	2010	0.7		Includes meeting notes, draft proposed service plan, department operating budget summary, service plan funding requirements, capital budget detail
2022-042	2	7	Budget & Service Plan - Notes & Statistics	2010	1.2		Includes personnel funding budget, detailed operating budget, fleet roster, operations sign up
2022-042	2	8 (1 of 2)	Budget - Working File	2010	1.5		Includes service plan, presentation to Council, special funding requirements, and operating budget details

Accession #	Box #	File #	File Title	Date Range	Extent (cm)	Restrictions	Description
2022-042	2	8 (2 of 2)	Budget - Working File	2010	1.5		Includes service plan, presentation to Council, special funding requirements, and operating budget details
2022-042	2	9	Revenue	2010-2013	0.4		Includes annual ridership review, detailed operating budget, transit sales, monthly operating reports
2022-042	2	10	Grants & Contributions - Donations, Tickets & Passes	2013	0.4		Includes pathways program, living in Alberta, Central Alberta Refugee Effort (CARE) delivery reports
2022-042	2	11	Labour Relations - Amalgamated Transit Union (ATU) Collective Agreement	2011-2013	1.2		Includes bound copies of agreement and Memorandum of Agreement (ratified 2011)
2022-042	2	12	Bus Zone Management	2010	0.2		Includes 67 Street & Nagel Avenue bus stop relocation proposal

Accession #	Box #	File #	File Title	Date Range	Extent (cm)	Restrictions	Description
2022-043	1	1	Associations & Societies - General	2006-2011	0.8		Includes Red Deer Chamber of Commerce and CUTA (Canadian Urban Transit Association), Seniors Advisory Council, Alberta Committee of Citizens with Disabilities
2022-043	1	2	Operational Leadership Team	2011	1.8		Includes policy development impacting transit strategies, Spring Retreat
2022-043	1	3 (1 of 2)	Dispatch Orders & Directives - General	2011	2.0		Includes posted notices, memos, bid for runs, correspondence, operator sign up, vacation plan
2022-043	1	3 (2 of 2)	Dispatch Orders & Directives - General	2011	1.5		Includes posted notices, memos, bid for runs, correspondence, operator sign up, vacation plan
2022-043	1	4	Ridership Reports	2011	0.2		Includes rides per hour, boarding counts
2022-043	1	5	Budget - Working File	2011	0.7		Includes ridership revenue
2022-043	1	6	Action Bus - Associated Canadian Travelers (ACT) - Unit #688	2005-2014	0.8		Includes maintenance records, donation contribution towards purchase of action bus, and printed pictures (inkjet on regular paper), expense of Action Bus bus