

A G E N D A

For the Regular Meeting of Council of the City of Red Deer to be held in Council Chambers, City Hall, Red Deer, Alberta commencing at 5:00 P.M., Monday, August 26th, 1968.

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Confirmation of the Minutes of the Regular Meeting of Council held August 12th, 1968.

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UNFINISHED BUSINESSNO. 1.

August 22nd, 1968

TO: City Council

FROM: City Clerk

RE: Canada West Developments Ltd.

In view of the absence of various persons due to summer vacations, the principals of Canada West Developments Ltd. have been unable to arrange a meeting with representatives of the Planning Commission and various City Departments, and accordingly respectfully request that discussion of their proposal to develop the Sunnybrook Apartment site be deferred for a further period of two (2) weeks.

Yours very truly,

F. A. AMY,
City Clerk

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NO. 2.RE: BILL 87

Members of Council are reminded that a meeting of all interested persons for the purpose of discussing Bill 87 (an Act respecting Health Regions) will be held in the Sportsman Room, Capri Hotel at 1:30 P.M., Tuesday, August 27th, 1968.

F. A. AMY,
City Clerk

* * * * *

NO. 3.

At the meeting of Council August 12th, 1968, consideration was given to a report submitted by the City Engineer and concerning the Spruce Drive retaining wall.

The following resolution was introduced at that time and was tabled for a period of two (2) weeks.

"Council of the City of Red Deer do hereby approve and authorize removal of the existing retaining wall on the South West side of Spruce Drive and re-sloping of said area as shown on the plans submitted to Council August 12th, 1968.

Council further agree that the proposed drainage ditch off the end of the turn-around at the top of this wall, be replaced with a culvert and the area landscaped."

What action do Council wish taken at this time.

F. A. AMY,
City Clerk

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REPORTSNO. 1.

August 16th, 1968

TO: City Council

FROM: City Clerk

RE: General Elections

As a result of the passing of the Municipal Elections Act (May 2nd, 1968), certain changes in election procedures have arisen and I shall endeavour to briefly outline the procedures as they relate to our forthcoming elections.

Firstly, we shall quote hereunder, Sections 10, 11 and 12 of the Act, which Sections refer to qualifications, disqualifications and re-election of Members of Council.

"Qualifications for Mayor and Councillors

Qualific- 10. To be eligible to become a member of the council a person
ations must be

- (a) able to speak, read and write English,
- (b) of the full age of 21 years,
- (c) a Canadian citizen or British subject,
- (d) a resident of the city, town or village for the 12 consecutive months immediately preceding nomination day,
- (e) a resident in the electoral division of the municipal district for which he is nominated for the 12 consecutive months immediately preceding nomination day, and
- (f) eligible to vote as an elector at the election for which he is nominated.

Disquali- 11. (1) A person is not eligible to become a member of the
fications council of a municipality if he

- (a) is a judge of a court of civil jurisdiction, or
- (b) is an undischarged bankrupt, or
- (c) is a surety for an officer or employee of the municipality, or
- (d) is the auditor of or an officer or employee of the municipality, or
- (e) is indebted to the municipality for taxes or any other debt in default exceeding \$50, excluding therefrom
- (i) any indebtedness for current taxes, and

- (ii) any indebtedness for arrears of taxes for which he has entered into a consolidation agreement with the municipality, if he is not in default in the payment of any sum payable under the agreement,
 - or
 - (f) is a party to a subsisting contract with the municipality under which money of the municipality is payable or may become payable for any work, service, matter or things, or
 - (g) has a pecuniary interest, whether direct or indirect, in any subsisting contract with the municipality under which money of the municipality is payable or may become payable for any work, service, matter or thing, or
 - (h) is a party to a contract for the purchase or lease of real or personal property from the municipality.
- (2) Subsection (1) does not apply to a person by reason only
- (a) of his being a shareholder in a corporation having a contract or dealings with the council,
 - (i) unless he holds or there is held by himself and spouse, parents, children, brothers and sisters, more than 25 per cent of the issued capital stock of the corporation, or
 - (ii) unless the contract or dealings are for the building or construction of a public work of the municipality,
 - or
 - (b) of his contracting with the council for the supplying to him of a service, utility or commodity that the council has statutory authority to supply, or
 - (c) of his being interested in a publication in which official advertisements of the council appear or that is supplied to the council thereof at the usual rates, or
 - (d) of his selling or leasing to the council, land or interest in land that the council has authority to expropriate, or
 - (e) of the sale of goods, merchandise or services to the municipality or to persons contracting with the municipality and made at competitive prices by a dealer and in the ordinary course of his business, or
 - (f) of services that are rendered by any person to indigents who are residents of the municipality and for which the municipality is or may become liable to pay, or of services rendered by any person where the municipality has provided a subsidy to secure his services, or
 - (g) of his being appointed to a position under The Civil Defence and Disaster Act, or
 - (h) of professional services rendered by a barrister and solicitor to the municipality, if the charges for the services have been taxed under the Consolidated Rules of the Supreme Court of Alberta, or

- (i) of the receipt by him of a gratuity or allowance for services on a committee or board appointed by or responsible to the council, or
- (j) of his being a member of a co-operative association, or
- (k) of his being the vendor or purchaser or assignor or assignee of land bought or sold under The Farm Purchase Credit Act, 1963.

Re-election

12. (1) A person having been a member of a council
- (a) who resigned his seat on the council if the resignation would have the effect of him avoiding the making of restitution for any money received by him in contravention of this Act, or
 - (b) who was declared by the council or a judge to be disqualified

is not eligible to become a member of the same council until after two general elections have occurred following the date on which he resigned or was declared disqualified.

(2) A person having been a member of a council at a time when he was disqualified as a member of the council because of any matter or thing mentioned in section 11, but

- (a) who did not resign his seat on the council, or
- (b) who was not declared disqualified by the council or judge

because of that matter or thing is not eligible to become a member of the same council until after two general elections have occurred following the date on which he ceased to be disqualified because of that matter or thing."

Section 17 of the Municipal Elections Act provides that at the General Election in 1968, Members of Council shall hold office for a term of three (3) years; those elected in 1969, shall hold office for two (2) years and those elected in 1970 shall hold office for a term of one (1) year. At the General Election in 1971, the Mayor and all Members of Council shall hold office for a term of three (3) years and thereafter, general elections shall be held every third year.

The List of Electors shall contain the following particulars:-

44. (3) The list shall contain the following particulars, which when possible shall be taken from the Assessment Roll:

- (a) the name of every purchaser who is entitled to the possession of land liable to taxation for general municipal purposes, whose name appears upon the assessment roll and who is of the full age of 19 years;
- (b) the name of every person who is the owner of land liable to taxation for general municipal purposes, and of which there is no purchaser, whose name appears upon the assessment roll and who is of the full age of 19 years;

- (c) the street address of the elector's residence or a brief description of the land in respect of which he is assessed;
- (d) the letters "SS" if the elector is a separate school supporter;
- (e) the letter "B" opposite the name of each person entitled to vote on a by-law requiring the assent of the proprietary electors.

The List shall also contain the names of those persons:-

- (a) who are Canadian citizens or British subjects of the full ~~age~~ of 19 years,
- (b) who have continuously resided in the municipality or in an area annexed to the municipality during the period commencing 12 months immediately preceding the date of the next election, and

Any person who is otherwise qualified to vote, whose name does not appear on the list of electors, may at any time during office hours of any business day, up to the fourth (4th) day before the date established for Polling Day, apply to the Municipal Secretary to have his name added to the List. The Municipal Secretary, if satisfied that the applicant is qualified, shall add the name to the List.

This provision now removes the necessity of a Court of Revision which was formerly contained in the old City Act.

For the information of Council, Nomination Day for the 1968 Election will be September 18th, 1968 between the hours of 10:00 A.M. and 12:00 Noon.

Election Day will be October 16th, 1968.

Every nomination of a candidate for an elective office, shall be in writing, signed by at least five (5) electors, shall be accompanied by a written acceptance signed by the person nominated, stating that he resides in and he has continuously resided in the Municipality for twelve (12) months immediately preceding Nomination Day, that he is qualified to be elected to the office, and that he will accept the office if elected.

Sections 55, 56 and 57 of the Elections Act, contain provisions not formerly found in the City Act, and for the information of Council, we shall quote the Sections hereunder.

Cash 55. (1) A council may by by-law require every nomination to be deposit accompanied by a cash deposit in the amount fixed in the by-law.

(2) An amount fixed in a by-law under subsection (1) may not exceed,

- (a) in the case of a city, the sum of \$100, and
- (b) in the case of any other municipality, the sum of \$25.

Disposition of deposit 56. (1) Where a council has passed a by-law providing for a deposit, the returning officer shall require the deposit to be provided

- (a) in Bank of Canada notes, or
- (b) by a cash order drawn upon and accepted by a treasury branch, or
- (c) by a cheque drawn upon and accepted by a chartered bank, or
- (d) partly in one and partly in another of such forms of tender, but he need not accept any form of tender of money other than one herein specified.

(2) The sum so deposited by any candidate in an election shall be returned to him in the event of his being elected or if he obtains a number of votes at least equal to one-half of the total number of votes polled for the candidate elected, or in the event of the withdrawal of the candidate as provided in section 60.

(3) In the case of the death of any candidate before the closing of the poll on polling day, the sum deposited by him shall be returned to his estate, subject to subsection (4).

(4) If a candidate does not obtain the number of votes stipulated in subsection (2), the deposit shall be taken into the general revenue of the municipality.

Validity of nomination paper 57. Where a by-law has been passed providing for a deposit, a nomination paper is not valid nor shall it be acted upon by the returning officer unless it is accompanied by the deposit specified.

Council's direction is requested as to whether or not they wish to pass a By-law requiring every nomination to be accompanied by a cash deposit.

Section 100 of the Municipal Elections Act provides that a Council may designate not more than two (2) polling places at central and convenient locations as polling places for the purpose of taking the oath or affirmation of persons who claim to be entitled to vote, but whose names are not on the List of Electors.

If Council has designated a polling place or places for the purpose referred to above, a person referred to such polling place, may take an oath or affirmation and may vote only at the polling place or places so designated.

It is our view that the designation by Red Deer City Council of a central polling place at City Hall for the purpose of taking the oath or affirmation of person not on the List of Electors, would be of considerable assistance in that all D.R.O.'s and Polling Clerks would be instructed to administer no oaths at the individual polls and thereby eliminate considerable time lags, particularly at rush hours. In addition, anyone appearing at the central poll to be sworn in, could be checked as to validity of qualifications, i.e. Assessment Roll, City Directory, etc.

It is suggested that if Council concur with our views, that only one central poll be established this year, same being on the main floor of City Hall. This poll would be strictly for the purpose of taking oaths or affirmations of qualified electors whose names do not appear on the List of Electors.

Yours very truly,

F. A. AMY,
City Clerk

NO. 2.

Date: August 21st, 1968

TO: City Commissioners

FROM: City Treasurer

SUBJECT: Treasurer's Report - July 31st, 1968

Attached are sufficient copies of the Treasurer's Report Summary as at July 31st, 1968, for distribution to Council.

Position of the various funds is as follows:

	<u>1968 Budget</u>	<u>Actual to July 31/68</u>	<u>Actual as a % of Budget</u>
General Revenue	\$ 5,800,780	\$ 5,122,230	88.3
General Expenditure	5,800,780	3,260,300	56.3
E. L. & P. Revenue	1,656,570	930,510	56.2
E. L. & P. Expenditure	1,656,570	888,830	53.7
Water Revenue	494,890	299,620	60.5
Water Expenditure	494,890	245,110	49.5
Sewer Revenue	192,730	115,320	59.8
Sewer Expenditure	192,730	110,500	57.3
Transit Revenue	189,470	112,520	59.4
Transit Expenditure	189,470	114,920	60.7
Airport Revenue	9,130	4,270	46.8
Airport Expenditure	9,130	6,500	71.2

With few exceptions, revenues and expenditures are in line with budget. Specific comments on results to date are as follows:

REVENUE

Tax Collections

	<u>1968</u>	<u>1967</u>
Total Property Tax (Current)	\$3,457,500	\$ 3,005,580
Collected	2,834,500	2,520,260
% Collected	82%	84%
Total Business Tax (Current)	185,200	142,200
Collected	168,860	119,100
% Collected	91%	84%

Property and Business tax arrears amount to \$110,100 compared to \$122,000 at July 31st, 1967.

Fines revenue (51.8% to date) is somewhat less than anticipated and this is probably due to the radar unit being out of service for repair.

Recreation revenues appear low (26.2%) however over 40% of the 1968 budget consists of government grants which will not be received until year end.

Cemetery revenues are substantially above budget as a result of increased plot sales and an increase in the number of burials.

EXPENDITURE

Fire Department Overtime - the large number of grass fires this year has resulted in increased overtime costs in the Fire Department and at July 31st the overtime account has been overspent by approximately \$2,400.

Social Services - An expected reduction in social allowance costs in 1968 as compared to 1967 has not occurred and at July 31st expenditure amounted to \$ 18,200 or 72.8% of budget. Over expenditure at the end of the year will probably be in the order of \$ 5,000 out of which 80% is recoverable from the Province.

CASH POSITION

Short term investment of surplus funds amounted to \$2,275,000 at July 31st. These investments will mature at various dates between now and December 31st and bear interest at rates of up to 7.15%. Interest earnings will amount to approximately \$51,000 on investments for the year as compared to a budget estimate of \$ 20,000. The increase is due to substantially improved interest rates, an intensive investment program, and an increase in the availability of funds for investment.

H. K. Hall,
City Treasurer

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NO. 3.

August 21st, 1968

TO: City Council

FROM: City Clerk

RE: Sewage Treatment Project - City of
Red Deer

As Council are aware, C.M.H.C. have approved a loan for 2/3 of the cost of modifying the existing sewage treatment facilities in the City of Red Deer.

The Agreement with C.M.H.C. contains provision, whereby the Corporation will forgive 25% of the principal money advanced as of the date of completion of the project.

It is necessary that a resolution be passed by Council authorizing the Mayor and City Clerk to execute the Agreement with C.M.H.C.

F. A. AMY,
 City Clerk

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NO. 4.

August 20th, 1968

TO: Mayor and Council

FROM: Recreation Board

RE: Recreation Fees and Charges

The attached report was approved in principle by the Recreation Board at their meeting of March 29th, 1968, on motion of Alderman Harper and Mr. Parker.

Two special meetings were held inviting comment on the report specifically on the sections dealing with the Arena and Memorial Centre. The report was generally accepted by those in attendance.

The June meeting of the Board agreed that unless changes were recommended by various groups the report be presented to City Council for approval.

Copies of the existing fee structures are attached for comparison purposes. The basic changes are as follows:

1. Modification of arena schedule of rates to a pattern that was adopted by Council for the Memorial Centre some years ago. This has proven extremely successful, in both Memorial Centre and Recreation Centre, and has gained general public acceptance because of its logical evolvement. The Arena income is expected to increase some \$2,400 as a result of changes and may be substantially greater if greater use is encouraged by the scheme.

2. There are increases in some of the Recreation Centre fees to partially compensate for rising operational costs.

3. There are increases in some Memorial Centre fees also to bring the income in line with increasing costs, an estimated \$1,800.

4. Clarification of program fees and equipment and rentals.

Council approval of this report would permit implementation prior to September 8th, which is the start of a new season.

Respectfully submitted,

MR. GORDON KASER,
Chairman, Recreation Board

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RENTAL RATES

	<u>AUDITORIUM</u>		<u>GYMNASIUM</u>	
	Prior to 7 P.M.	After 7 P.M.	Prior to 7 P.M.	After 7 P.M.
GROUP #1 - Local recreation, cultural or service organizations. No admission or collec- tion.	\$6.00 per hr.	\$8.00 per hr.	\$1.00 per hr.	\$2.00 per hr.
GROUP #2 - Political, religious, commercial or outside groups or organizations No. admission or collec- tion.	\$8.00 per hr.	\$10.00 per hr.	\$3.00 per hr.	\$4.00 per hr.
GROUP #3 - (As No. 1) With admission or col- lection	\$6.00 per hr. PLUS \$2.00 per hr. per 100	\$8.00 per hr. PLUS \$3.00 per hr. per 100	\$4.00 per hr. PLUS \$1.00 per hr. per 100	\$6.00 per hr. PLUS \$1.00 per hr. per 100

	<u>AUDITORIUM</u>		<u>GYMNASIUM</u>	
	Prior to 7 P.M.	After 7 P.M.	Prior to 7 P.M.	After 7 P.M.
GROUP # 4 - (As No. 2)	\$9.00	\$12.00	\$6.00	\$9.00
With admission or collection	per hr. PLUS \$2.00	per hr. PLUS \$3.00	per hr. PLUS \$1.00	per hr. PLUS \$2.00
	per 100	per 100	per 100	per 100
Meeting Room	\$1.00 per hour			
Stage and preparation time	\$2.00 per hour			
Piano moving and tuning	at cost			
Stage lighting	\$1.00 per hour			
Kitchen facilities	\$3.00 per day			
Concession rights	15% of gross			
Consumption of food or smoking in gymnasium	\$5.00 per session			

THE RECREATION BOARD RESERVE THE RIGHT ON ONE WEEK'S NOTICE TO PROVIDE ALTERNATE FACILITIES FOR ANY GROUP OR ORGANIZATION AT NO ADDITIONAL COST TO LESSEE.

THE RECREATION BOARD INVITE WRITTEN SUBMISSIONS FROM INDIVIDUALS GROUPS OR ORGANIZATIONS WHO FEEL THAT THEIR REQUIREMENTS CONSTITUTE A SPECIAL CASE OR PRESENT A UNIQUE SITUATION NOT COVERED BY THE RENTAL SCHEDULE.

THE BOARD WOULD FURTHER WELCOME ANY SUGGESTIONS OR RECOMMENDATIONS COMPLAINTS OR COMMENTS WHICH MAY RESULT IN A MORE EFFICIENT OR EFFECTIVE OPERATION.

Building Regulations

1. Maximum audience for any performance or game is Auditorium 850 persons. Gymnasium 682 persons.
2. Fire regulations prohibit smoking in auditorium or hallways
3. Aisles and exit areas must be clear at all times
4. Use of open flame or combustible material must be approved by the Red Deer Fire Department who may require lessee to provide and pay for preventative supervision.

RENTAL GUIDE

1. Bookings are accepted by the Recreation Office in the Recreation Centre located on 47 A Avenue and 45th Street. Telephone 347-6696.

2. A rental agreement is prepared for all bookings and care should be taken to include ALL requirements. The following check list may be useful.

Date required, performance time, piano requirements, preparation time, rehearsal time, lighting requirements, concession requirements, other furnishing, chairs, tables, podium, etc.

3. Lessee should inspect premises to assure that everything is satisfactory well in advance of the event.

THE RECREATION DEPARTMENT RESERVE THE RIGHT TO CHARGE FOR ADDITIONAL SERVICES OR TO REQUIRE A DEPOSIT AND/OR PERFORMANCE BOND FROM ANY GROUP OR ORGANIZATION.

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PROPOSED ARENA AND RATE SCHEDULES - APPROVED JUNE 17th, 1960

1. Bingo, Carnivals, Circuses, etc.

Afternoon performance \$100.00; evening \$250.00; combined \$300.00. The Arena to pay normal help required such as cashiers, doormen, etc.

2. Dances, Wrestling, Boxing, Hockey Tournaments, and other Commercial Enterprises

Afternoon \$100.00; evening \$200.00; combination \$250.00. Normal help supplied by Arena. If paid admission exceeds 1,000 the rates of schedule #1 to apply.

3. Events such as #2 sponsored by local community groups, such as Service Clubs, etc.

Normal help supplied. Afternoon \$50.00; evening \$125.00; combined \$150.00. If paid admissions exceeds 1,500 the rates of schedule #2 to apply.

4. Display Purposes where no admission is charged and non-commercial.

Afternoon \$50.00; evening \$75.00; combination \$100.00. If sales involved in above see Schedule #2.

5. Curling Club on rental of \$125.00 per day (at present on a four day basis.)

6. Intermediate "A" Hockey 65% - 35% split of gross gate; the 65% being hockey club share with normal help supplied by arena. Advance sale of season tickets shall be on a 75% - 25% of first \$2500 sales and 80% - 20% in excess of this amount. Practice time is included in above rental.

7. Other "local" hockey a 50 - 50 split on net gate where admission is charged.

8. Commercial Hockey and Local Adult Groups - \$5.00 per hour. Ice scraping to be done by group.
9. "Outside" hockey groups \$10.00 per hour. Hockey games a flat rental of \$25.00. Maintenance by staff.
10. School Children and Minor Ass'n Groups - No charge for hockey, speed skating and figure skating practices.
11. Skating Charges - Adults 35¢ (50¢ on adult nights) Students 25¢, children 10¢, spectators 10¢, \$1.00 "punch" tickets available for adults and students.
12. Broomball - \$200.00 for league schedule of 56 games. Individual games \$5.00.
13. Skating Club and Skating Parties - \$10.00 per hour. Small groups of children at 10¢ per child and minimum charge \$5.00
14. Conventions - \$75.00 per day
15. Seat Jack Rental - 10¢ per jack to local groups. Not to be rented for out of town use.
16. Short term rentals - which are non-commercial. \$10.00 per hour with minimum charge of \$25.00
17. Sign Rentals - All signs on two sides and south end of arena at \$25.00 yearly. Signs on north wall at \$50.00 yearly. If paid for 5 years in advance a reduction of 20%.

All Commercial Groups to pay rentals in advance.

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NO. 5.

RE: Photographic Record of Members
of Council

As Council are aware, provision was made in the 1968 Budget to have a photograph taken of Members of Council.

If agreeable to all Members, arrangements will be made to have a Photographer present at meeting scheduled for September 9th, 1968.

Your direction in this regard is requested.

F. A. AMY,
City Clerk

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WRITTEN INQUIRIESNO. 1

The following written inquiry was submitted by Alderman Dale, August 12th, 1968.

"May Council be supplied with a progress report from the Building Inspector re: Inspection of garbage containers.

What recommendations are contemplated to clear this matter up."

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August 19th, 1968

TO: CITY COUNCIL

FROM: CITY BUILDING INSPECTOR & ZONING OFFICER

RE: GARBAGE CONTAINERS

Garbage inspections coupled with unsightly premises is a continuing thing.

We have covered about three quarters of the city at least once and parts of these areas twice.

We have found quite a variance in areas. Some will require seventy-five calls whereas other areas of the same size only require fifteen. However these inspections and calls are producing results. There are a few that need more than two calls but in most cases these are due to new tenants in rentals, or new purchasers of homes.

The business district is more difficult to solve than the residential in that we find that each one has different problems for containing refuse. The lack of room on the property or in a building is the greatest problem, in cases such as this we try to negotiate between a number of owners or tenants for a common storage area.

Mr. H. Bownes is presently checking the restaurants and cafes for proper containing of their wastes.

We have had a change in staff and are training this new member in gas, plumbing and building inspections. This coupled with holidays has resulted in not getting the last part of the cities residential areas completed.

The business district will take quite a while to complete. However, we have had good co-operation from most of the residents and business people.

Yours truly,

G. K. JORGENSEN
Building Inspector

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The Building Inspector will be present at the meeting of Council to answer any questions Council may have.

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CORRESPONDENCENO. 1.

OFFICE OF THE PRIME MINISTER

OTTAWA (4)
August 16, 1968

Dear Mr. Amy:

The Prime Minister has asked me to acknowledge receipt of your letter of July 17th, 1968 informing him of the resolution passed by the Council of the City of Red Deer, at its meeting on July 15th, concerning the Municipal Winter Works Incentive Program.

Mr. Trudeau has taken note of the representations of your Council, and also noted that a copy of your letter had been forwarded to his colleague concerned, the Minister of Manpower and Immigration.

Yours sincerely,

Don MacKenzie,
Secretary

Mr. F. A. Amy,
City Clerk,
City of Red Deer,
Red Deer, Alberta

* * * * *

NO. 2.

4732 - 55th St.
Red Deer, Alta.

City Council:

Item, "Vandals Rain Debris on Animal
Shelter", Advocate Aug 13/68

Item, itself while exceedingly undesirable, nevertheless is nothing compared to your method of handling the case.

I am fully aware, you will, as in the past, pay no heed to my remarks, however when our fair City's Council, catches the bull by tail in place of horns, I cannot resist commenting on the same.

Offering money to move the business is admitting you are not capable to handle what you are supposed to control.

Had you gave the company assurance this vandalism will be stopped even if it costs \$10,000.00 or more would show you are vimen and men in place of mice.

Previously I have signed, a taxpayer, simply because your replies always deal only part of the picture, even agenda for council meeting is not able to deal with portion of question asked, also on one occasion answer to question was linked to another item causing figures supplied absolutely valueless.

No reply please,

Yours truly,

D. D. HIGH

* * * * *

NO. 3.

4928-52nd Street
Red Deer, Alberta

August 20th, 1968

Dear Members of the Council:

We hereby beg that our unpaid taxes for 1968 be remitted.

Respectfully yours,

Mr. & Mrs. M. Blinoff

* * *

August 23rd, 1968

RE: Mr. M. Blinoff - Lot 39, Block 15,
Plan K (4928-52nd Street)

Early this summer, I was approached on behalf of Mr. Blinoff to see if some way could be found to reduce the 1968 taxes on this property.

On checking with our Assessor, I learned that the property in question was being used as a commercial enterprise in October 1967 when the general assessment was made and continued until April 14th, 1968. In view of this Mr. Ross said that the assessment could not be changed until 1969, when it would be assessed as residential only. The difference would be considerable. In 1968 - Land - \$10,245. Improvements - \$1,610. Total - \$11,855. In 1969 - Land - \$825 - Improvements - \$1,610. Total - \$2,435. This information was relayed to Mr. Blinoff.

However, under Section 97 Municipal Taxation Act, Council has power to change the taxes under certain conditions. I feel there are

extenuating circumstances in this case and would recommend that we cancel the Municipal share of the 1968 taxes.

School	439.70	Municipal	303.04
Frontage	50.00		
Hospital	45.38		
	<hr/>		
	535.08		
Paid	405.05		
	<hr/>		
Balance	130.03		

1969 Taxes at 1968 rate would be \$211.87 Total.

R. E. BARRETT,
Mayor

* * * * *

NO. 4.

August 21st, 1968

Dear Mrs. Parkinson:

Would you please convey my thanks and appreciation to all those who made it possible for me to go to Cap-de-la-Madeleine.

It has given me a new outlook and understanding of the French people. Also an added desire to learn the language fluently. I believe that if there was more exchange between our two peoples there would not be the misunderstanding and friction that appears today.

I found the French culture, their likes and dislikes very similar to our own. The main difference being the language barrier.

Our trip to "Man and his World" was very interesting and educational although it would take several days to completely cover the entire site.

The trip was an experience I will remember always.

Thank you sincerely,

Robert Chambers

* * * * *

NO. 5.

MURPHY, ARMSTRONG, BEAMES, CHAPMAN
& FOSTER

Barristers, Solicitors, Notaries
201 Regal Building
5017 Ross Street
RED DEER, Alberta

August 22nd, 1968

City Clerk
City Hall
Red Deer, Alberta

Dear Sir:

Enclosed please find draft copy of By-law requested by the Transit Superintendent. Notwithstanding our earlier discussions it is now our view that this should be a separate By-law and not part of the Licensing By-law.

You will note that the provisions of paragraph 1 are quite broad however any relaxation of this would give rise to great definition problems and therefore enforcement difficulties.

We trust this is satisfactory.

Yours truly,

J. L. FOSTER

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The purpose of the proposed By-law is to ensure that other transport systems will not operate within the City limits in opposition to the City Transit System.

Copy of draft By-law is forwarded with Agenda. The Transit Supt. will be in attendance at Council meeting.

F. A. AMY,
City Clerk

* * * * *

PETITIONS & DELEGATIONSNO. 1.

At Meeting of Council July 29th, 1968, Council passed a resolution authorizing the City to initiate as a Local Improvement, the construction of a gravel lane south of 37th Street between 43rd Avenue and 44th Avenue. This decision was made as a result of Council receiving a Petition for gravelling of said lane.

In accordance with provisions of the Municipal Taxation Act, an advertisement was placed in the local newspaper, advising of Council's intentions and the rate which would be levied against the property owners concerned.

As a result of this advertisement the following Petition was received.

For the information of Council the original petition was signed by 8 of 10 property owners affected. The petition below, bears the signatures of 7 of the 10 property owners concerned, six of whom signed the original petition.

What action do Council wish taken at this time.

F. A. AMY,
City Clerk

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Red Deer, Alberta
August 14th, 1968

Sec.-Treas.
Red Deer City Council

Gentlemen:

We, the undersigned wish to present this petition against the gravelling of the East-West lane south of 37th Street between 43rd and 44th Avenues at the proposed cost of 66 cents per foot frontage as stated in the Notices of Improvements.

Signed: G. H. Breen
H. Meeres
V. Lyons
O. L. Nichol

L. Verhelst
D. G. Stafford
Lawrence J. Grimson

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NO. 2.

August 21st, 1968

S. S. #1, Box 6050
Red Deer, Alberta

TO: The Council

Dear Members:

We humbly beg to have a representation of the citizens of Red Deer, (Fairview Area), at your Council Meeting on Monday, August 26th, 1968 at 7:00 P.M.

We kindly thank you.

Respectfully yours,

THE COMMITTEE
Mrs. G. Gusek (Sec.)

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Mrs. Gusek has been advised Council will be pleased to hear their delegation at 7:00 P.M., August 26th, 1968.

F. A. AMY,
City Clerk

* * * * *

NOTICES OF MOTIONNO. 1.

The following Notice of Motion was submitted by Alderman Hansum at the Meeting of Council August 12th, 1968, and was tabled for two (2) weeks to enable the Administration to obtain information on the possibilities of renting an amplifying system from A.C.T.

"WHEREAS it is in the interest of the public and of Council Members that debate in Council be clearly heard by all persons in attendance, and

WHEREAS present acoustics in the City's Council Chambers does not provide such facility.

THEREFORE BE IT RESOLVED THE COUNCIL OF THE CITY OF RED DEER direct that an amplifying system be installed in Council Chambers to overcome this deficiency, at estimated cost of \$2,000.00, said cost to be charged to City's Contingency Account."

Following is a letter received from A.G.T. on August 22nd, 1968.

"ALBERTA GOVERNMENT TELEPHONES

August 22nd, 1968

Red Deer City Hall,
RED DEER, Alberta

ATTENTION: Mr. Amy

Dear Sir:

In regards to your request for a cost quotation for a Public Address Paging System in the Council Chambers, the approximate cost per month will be \$35.00. The Installation Charge will be approximately \$65.00.

The Engineer from Edmonton will be calling you this week in regards to determining your specific requirements. The findings may alter the above costs to some degree. He assures me that these quoted costs, however, are close to the final figures.

The equipment will consist of 1 amplifier, 2 sound columns and 14 high quality microphones. These microphones will be connected by one main point and will be accessed by the Council members at their request to speak.

If any additional information is required, please call collect, to Mr. Dave Turner at 262-8211.

Yours truly,

ALBERTA GOVERNMENT TELEPHONES

Mr. Dave Turner,
Communications Consultant

* * * * *

What action do Council wish taken at this time, on this matter.

F. A. AMY,
City Clerk

* * * * *

NO. 2.

The following Notices of Motion were submitted by Alderman Dale at meeting of Council August 12th, 1968.

CURFEW FOR CHILDREN

As most citizens are very concerned as to the increase of Juvenile Delinquency in the City of Red Deer.

WHEREAS the hour of curfew would be 10:00 P.M. each night of the week and affect children under 16 years of age, and

WHEREAS a curfew is a deterrent to prevent young people getting into difficulty,

THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF RED DEER pass a curfew By-law by authority of the Municipal Government Act, Section 154."

"As the City of Red Deer is in need of a natural water course for boating and fishing, and additional picnic areas, and

WHEREAS Waskasoo and Piper's Creeks are a natural water source, but nearly dry for most of the year, and

WHEREAS if filled with water could be stocked with fish, and

WHEREAS the wooded areas adjacent to Creek banks with underbrush removed would make ideal picnic sites, and

WHEREAS it would provide a good natural ice surface for skaters during the Winter.

THEREFORE BE IT RESOLVED that the City investigate placing a spill dam at the mouth of the Creek to provide a good supply of water the full length. The work could be done by City crews."

* * * * *

BI - LAW NO. 2299

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

1. No person, except the City of Red Deer, shall, for reward, transport any other person from any point within the corporate boundaries of the City of Red Deer to any other point within the said boundaries.
2. Section 1 hereof shall not apply to any person who is the holder of a subsisting taxi-cab license issued under the Licensing By-law of the City of Red Deer.
3. (a) Section 1 hereof shall not apply to any person who is the holder of a subsisting permit issued by the City of Red Deer exempting him from the provisions of this By-law.

(b) A permit referred to in subsection (a) hereof may be issued under the hand of the City Clerk to such person and subject to such conditions as Council may direct.
4. Any person violating or breaching this By-law shall be subject to the penalties provided in the General Penalties By-law of the City of Red Deer.
5. This By-law shall come into force upon the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this _____ day of _____ A.D.,
1968.

READ A SECOND TIME IN OPEN COUNCIL this _____ day of _____, A.D.,
1968.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this _____ day
of _____ A.D., 1968.

MAYOR

CITY CLERK

CITY OF RED DEER RECREATION DEPARTMENT

FEES & CHARGES REPORT FEBRUARY 1968

PURPOSE

The purpose of this report is to re-examine policy on recreation fees and charges and to recommend changes or modifications to existing rates.

INTRODUCTION

The question of whether or not fees and charges should be made for recreation services and facilities is, in my opinion, invalid, since all Recreation Departments are already utilizing them. The real question is to what degree fees and charges should be imposed.

The old concept which holds that recreation services should be provided through taxation only, has long ago disappeared in the face of rising costs brought about by public demand for improved and often specialized service. Most people agree that provision of recreation services is a legitimate function of all Governments and that people, by this means, can provide basic facilities and programs for themselves most efficiently. However there is little agreement as to the kinds of services which should be provided by this means. Traditionally the Canadian Municipal Governments have agreed to include the following:

1. A system of parks and playgrounds
2. A system of skating rinks
3. A basic playground centred program
4. Swimming pools
5. Arenas

The Red Deer Department are authorized by Council to go far beyond these basic services and are attempting, as we have directed, to "Provide recreation opportunities for all the people of Red Deer."

More specifically the three prime responsibilities are:

1. The establishment of a diversity of recreation opportunities for all the people of Red Deer, regardless of age, sex, religion or economic status.

2. The operation of facilities in a manner that will provide fair and equitable opportunities for all interests at a minimum cost to the participant and taxpayer.

3. The continual analysis of programs and facilities to meet ever changing needs.

This report is based on these objectives and functions and on the following principles.

1. Recreation is a basic human need as are education, health or safety services and should be available to all.

2. The concept of public recreation as a community service which justifies tax support is based on provision of basic services which can be enjoyed by the vast majority of the population.

3. Complete subsidy for leadership, supplies, equipment and facilities would seriously limit the scope of recreation services regardless of the size of budget.

4. The rate of expansion of services will be directly influenced by the amount of money we are able to recover.

5. Each policy should be evaluated in terms of its discriminatory effect on all the segments of the population.

6. Fees and charges should not be based on the premise that recreation should be self supporting.

7. Revenues should be obtained for a purpose and are never an end in themselves.

8. A fee, no matter how small places a greater value on the activity and tends to eliminate the non interested or the trouble maker.

9. Services that are above the basic standard must be paid for in part by the participant group or individual rather than the community as a whole. The direct beneficiary of a service should at times pay a more proportionate share of cost.

10. Competition with private enterprise should not necessarily be avoided if it is in the best interests of the taxpayer.

FEES & CHARGES ANALYSIS & RECOMMENDATIONS

The various kinds of fees and charges can be classified as follows:

1. Rental of buildings and grounds
2. Admissions to facilities.
3. Rental of equipment
4. Program of activity fees
5. Sales revenues (confections, merchandise, sign rentals)
6. Special service fees
7. License fees

The following recommended policies are based on the previously stated objectives and on the assumption that there is agreement with the previously stated principles.

1. Rental of buildings and grounds

1.1 It is recommended that small buildings, playgrounds, and playfields and outdoor rinks be considered a basic service and that no charge be made for their use for an activity without an admission charge.

1.2 It is recommended that the rental rates be established in major facilities including the arena, swimming pool, memorial centre, on the basis of recovery of operating costs when used to capacity.

1.3 It is recommended that charges for special facilities where special service is required or where an admission charge is made be based on recovery of operating costs plus a percentage of gross gate receipts.

1.4 Notwithstanding the foregoing it is recommended that the rental structure provide the opportunity for the City to share on behalf of the taxpayer, in the successes of any organization since the City has in fact contributed to the success by providing substantial sums of money for the establishment of facilities.

1.5 Recommended that all major bookings be placed on a rental agreement form and financial arrangement finalized.

1.6 It is recommended that there be no charge for youth group meetings for small meeting rooms or for meetings of adults providing services to youth.

1.7 It is recommended that there be no charge for small rooms to Provincial organizations providing a service to Red Deer.

2. Admissions to facilities

2.1 It is recommended that, with due consideration for recovery of the basic hourly cost of operation, admission charges be established that will, as far as possible, allow everyone to use a facility for such things as public skating and public swimming.

2.2 It is recommended that wherever practical a special rate be available for continued use of a facility for the convenience of the patron e.g. punch tickets or seasons tickets.

2.3 It is recommended that on certain special occasions all charges be waived to permit every citizen free use of a facility for such things as public swimming and public skating.

3. Rental of equipment

3.1 It is recommended that the City purchase certain equipment which a group or individual would not normally be in a position to purchase, provided such equipment gives potential service to a large number of people and that this equipment be rented at a fee that would require no outlay by the City for replacement.

3.2 That accounts be established that would permit the expenditure of the accrued rentals in the year following accrual for replacement of or purchase of other equipment.

4. Program or activity fees

4.1 It is recommended that all activity fees be kept as low as possible to prevent exclusion of as many as possible.

4.2 It is recommended that there be no charge made for playground programs or other basic diversified programs.

4.3 It is recommended that a token fee be charged for activities for young people to assure their interest in the activity.

4.4 It is recommended that youth program costs for facility rental or expendable and consumable materials be recovered through fees if costs are considered to be higher than the basic playground program costs.

4.5 It is recommended that the fee for adult programs be sufficient to cover costs of leadership, facility and materials.

4.6 It is recommended that periodic free use be granted all citizens.

5. Sales Revenues

5.1 It is recommended that wherever practical through utilization of existing staff we operate concessions for confections or any other articles which may be considered a service to patrons.

5.2 It is recommended that where it is impractical to operate our own concessions we lease this right to the highest bidder.

5.3 It is recommended that sale of advertising in public buildings be continued provided it does not cheapen or degrade the facility.

6. Special service fees

6.1 It is recommended that the Department be prepared to provide any practical special service to the citizens on a cost recovery basis provided it does not disrupt the routine operation and services of the Department.

7. License fees

7.1 It is recommended that where control or supervision of an area is impractical from a financial point of view a license or permit fee be instituted to facilitate control and identify responsibility for vandalism.

PROPOSED FEES STRUCTURE

For purposes of clarity this section of the report is divided into three main sections which are:

1. Facilities
2. Programs
3. Equipment rentals

1. Facilities

Since most facilities have a unique function making it impossible to generalize we will subdivide this section as follows:

- 1.1 Arena
- 1.2 Recreation Centre
- 1.3 Memorial Centre
- 1.4 Great Chief Park
- 1.5 Community Centre Buildings
- 1.6 Speed Skating Oval
- 1.7 Playgrounds and Playfields
- 1.8 Outdoor rinks
- 1.9 Tennis courts
- 1.10 Wading pools

1.1 Arena

In order to determine the hourly cost of operation on which to base a rental charge we must differentiate between summer and winter operation because the ice plant and other factors increase costs considerably in the winter.

The following is considered to be logical division of costs based on the normal aspects of the 1968 budget. These figures do not provide for major maintenance.

Winter operation - approximately 31 weeks Summer operation - 21 weeks

Ice Plant	\$5,000	Nil
Salaries	3,300	\$2,200
Gas	1,000	200
Light & power	1,200	600
Water sewer garbage	600	200
Building mtce 70% of \$3,000	2,100	900
Equipment rental	710	Nil
Telephone, p.a.	480	330
Labor 90% of \$7,000	6,300	700
Supplies 90% of \$1,200	<u>1,080</u>	<u>120</u>
	\$21,770	\$5,250

The useable winter hours are seen to be: weekdays 1 hour daytime and from 4:30pm to 11:00pm ($7\frac{1}{2} \times 5 = 37\frac{1}{2}$ hrs); Saturdays 7am to 11pm (16 hrs); Sunday 9am to 10pm (13 hrs); a total of $66\frac{1}{2}$ hrs weekly times 31 weeks, or 2,061 hrs per year. The cost per hour would be $(\$21,770 \div 2061) = \10.56 .

The summer useable hours are more difficult to establish but it is highly improbable that we can look for more than two hours use per day at this time. However, a realistic potential would be four hours per day average for a total of 28 hours per week or (28 x 21 wks) 588 hours annually. The cost per hour would be $(\$5,250 \div 588) = \8.93 .

It is improbable that costs of summer operation would remain the same if use was increased and therefore a basic cost for the entire year would be slightly more than \$10.00 per hour. The chances of recovering the \$10.00 amount for each and every hour of use is also very remote in as much as some hours of potential use will only attract school children. It has also been the practice to offer special rates to activity programs to assure full use. Public recreation programs have not been charged at all except when an admission charge is made, because they are theoretically available to all.

The following proposed fees are based on the premise that we wish to continue to subsidize activities and that public events will at least in part overcome the subsidy.

- A. Event Rental - No Admission or Collection - \$15.00 per hour to a maximum of \$75.00 per day.
- B.1 Event Rental - Admission Charged - With maximum top ticket price of less than \$1.00
- \$15.00 per hour plus \$5.00 per hundred in attendance per hour.
- B.2 Event Rental - Admission Charged - With maximum top ticket price of \$1.75
- \$15.00 per hour plus \$7.50 per hundred in attendance per hour.
- B.3 Event Rental - Admission Charged - With maximum top ticket price of \$2.00 or more
- \$15.00 per hour plus \$10.00 per hundred in attendance per hour.

NOTE: 1. The above rates are based on a maximum two hour performance.

- C. Show or Display Rental With Admission Charged - Show or display longer than 2 hours
- \$15.00 per hour to a maximum of \$75.00 with the applicable hourly charge per hundred in attendance averaged over the duration of the show. e.g. an 8 hr show with 800 attending would be 5 hrs @ \$15.00 = \$75.00
8 hrs @ \$5.00 per C = \$40.00

TOTAL - \$115.00

NOTE: All preparation time outside of normal staff hours may be charged for at \$2.50 per hour. All costs of event including staff is charged for in addition to rental fee. Costs of special services to be charged for at cost.

- D. Event - Joint Sponsorship - The City will consider a charge of 50% of gross gate and will share costs of event related to building operation in certain circumstances.
- E. Local Activity Rentals - (Broomball, hockey, skating parties, etc)
Adult - \$7.50 per hour plus (over 30)
no in attendance x \$5.00 per hour
30
- F. Out of Town Activity Rentals - \$15.00 per hour plus
no over 30 x \$7.50 per hour
30
- Youth Groups - \$5.00 per hour plus number in attendance (over 30)
30
X \$5.00 per hour
- Public Programs - \$1.00 per capita for each 10 hours of use
(To be appraised and assessed by program supervisor through registration fee.)
- G. Admission Charge for Skating
Adult - 40¢
Student over 12 - 25¢
Child 12 & under - 15¢
- H. Skating Punch Card
Adult 6 for \$2.00
Student 10 for \$2.00
Child 18 for \$2.00
- I. Sign Rentals
Standard sign - cost of sign plus \$25.00 annually.
- J.1 Rental of upstairs or dressing rooms only - no admission
\$2.50 per hour.
- J.2 Rental of upstairs or dressing rooms only - with admission
\$5.00 per hour.
- K. Concessions - 10% of gross or flat sum contract.

1.2 Recreation Centre

The Recreation Centre operational costs as they relate to its various functions are no longer distinguishable. That is, the cost of pool operation can not clearly be isolated from the costs of operating the craft workshop or the lounge. Since the pools are such an overwhelming part of the operation for purposes of this report we will appraise the potential hours of use for the pools and assume that the costs are 90% of total costs. The other areas of the building can be considered on the basis of square footage of unit divided into square footage of total to determine the percentage of cost that could legitimately be assessed to each area.

Analysis

The total cost of 1968 operation excluding capital expenditure and special maintenance is expected to be approximately 90% of \$50,000 which is \$45,000. The total hours of potential use are as follows:

September 1 to May 15th - 60 hours weekly (60 x 37 wk)	2220
(Both May 15 to August 31 - 144 hours weekly (144 x 15 wk)	2160
Pools)	

The hourly cost would then be $\frac{45000}{2430}$ OR \$10.27 per hour

Recognizing that peak loads for public swimming would supplement the normal day to day hourly income and that too costly rates would reduce the hours of use thereby adversely affecting the overall financial picture. The following rates are recommended.

A. Pool rental - (indoor)

Youth groups (based on 50 persons) \$5.00 per hour
Adult groups (based on 50 persons) \$7.50 per hour
Out of town groups (based on 50 persons) \$7.50 per hour
Special events (no admissions charge) - \$10.00 per hour
Special events (charge for admission) - \$10.00 per hour or
50% of gate plus \$3.00 per hour per 100
spectators for a maximum of 2 hours. Over
2 hours, average attendance per hour for
duration of event.

Pool rental - (outdoor)

Youth groups (based on 100 persons) \$7.50 per hour
Adult groups (based on 100 persons) \$10.00 per hour
Out of town groups (based on 100 persons) \$10.00 per hour
Special events (no admission charge) - \$15.00 per hour
Special events (admission charged) - \$15.00 per hour or 50%
of gate plus \$3.00 per hour per 100 spectators
per hour for a maximum of 2 hours over 2 hours
average over duration of event.

N.B. Rentals increase proportionate to attendance over basic 50 persons.

B. Lessons

School students \$1.25 (12 lessons)
Adult \$3.50 (10 lessons)

C. Pool admissions

Child .15
Student .25
Adult .40

D. Season tickets (effective September 1/67 to September 1/68)
special $\frac{1}{2}$ year rates effective Feb 1/68

Child	- \$7.50	--	\$ 3.75
Student	- \$0.00	--	\$ 5.00
Adult	- 15.00	--	\$ 7.50
Family	35.00	--	\$17.50

E. Punch tickets

Child 18 swims for \$2.00
Student 10 swims for \$2.00
Adult 6 swims for \$2.00

F. Special charges

Towels .10¢
Bathing suits - children and students .20¢; adult .30¢
Lost and found articles cleaned .10¢

G. Lockers

5¢ non returnable

NOTE: Additional charges will be made over and above the normal requirements for bookings for spectator events.

The other useable rooms of the building and the square footage is as follows:

	<u>Square Footage</u>
Lounge	- 240
Boardroom	- 168
Room #3	- 168
Room #4	- 336
Craft workshop	- 912
Photography Dark Room	- <u>144</u>

1,968 total square footage.

The prorated cost of operation is approximately \$5,000 in total. A cost of operation per hour can then be determined by using the following formula.

$$\frac{\text{Square footage of room}}{\text{Total square footage of all rooms}} \times \frac{\text{Cost of operation}}{\text{hour of use}}$$

The potential rentable time for each of these is never likely to exceed an average of two hours per day for the entire year or about 730 hours annually. This applies to all except the craft workshop which has greater potential probably double. Utilizing the prescribed formula the cost of each would be as follows:

Lounge	-- .83
Boardroom	-- .58
Room #3	-- .58
Room #4	-- 1.16
Craft Workshop	-- 1.58
Photography Dark Room	-- .50

Considering the foregoing figures but using them only as a guide we would recommend the following charges.

- A. Lounge P.M. - \$1.00 per hour
Eve - \$2.00 per hour
- B. Boardroom - \$1.00 per hour
- C. Room #3 - \$.50 per hour
- D. Room #4 - \$1.00 per hour
- E. Craft Workshop - \$1.50 per hour
- F. Photography Dark Room - (presently leased on basis of \$1.00 per member)
\$2.00 per member.

1.3 Memorial Centre

The memorial centre rate structure is the most recently revised and has proven extremely good in terms of public satisfaction. It is based on the idea of full use at an hourly rate producing the costs of normal operation.

The nature of the facility makes it necessary to attempt to isolate costs of operation for both major sections, the gymnasium and the auditorium.

The total normal cost of operation this year is expected to be about \$10,000. We feel that a legitimate split of cost should assign 75% to the auditorium and 25% to the gymnasium. The hours of use that we feel would be realistic for the auditorium would be 672 per year based on 42 weeks of use. Two hours per night on weeknights, four hours on Saturdays and two hours on Sunday. The cost per hour would be $\frac{7500}{672}$ \$11.16.

The gymnasium use would be more restricted as the two facilities are seldom useable together due to the noise factor. The estimate of 588 hours is based on 1 hour per night on weekdays, six hours on Saturday and 3 hours on Sunday for a 42 week period. The cost per hour would be $\frac{2500}{588}$ \$4.25. (In 1967

the hours of use for the auditorium was 463 and for the gymnasium 472½)

It is readily apparent that we are not attaining the hours of use that the formula prescribes, however with increased use and the following rental schedule we feel the discrepancy between costs and income can be appreciably reduced in time.

- A. Group #1 - Local recreation, cultural or service organization. NO admission or collection.
- B. Group #2 - Political, religious, commercial or outside groups or organizations. NO admission or collection
- C. Group #3 - (As No. 1) WITH admission or collection

- 13 -

- D. Group #4 (as No. 2) WITH admission or collection

- E. Conferences and Conventions
(lounge meetings and reception
- F. Meeting room
- G. Stage and preparation time
- H. Piano moving and tuning and special services
- I. Stage lighting
- J. Kitchen facilities
- K. Concession rights
- L. Consumption of food or smoking in gymnasium

AUDITORIUMGYMNASIUM

Prior to 7 pm	After 7pm	Prior to 7pm	After 7pm
------------------	-----------	-----------------	-----------

\$6.00
per hour

\$8.00 ph

\$2.00 ph

\$3.00 ph

\$10.00 ph

\$12.00 ph

\$4.00 ph

\$5.00 ph

\$6.00 ph &
\$2.00 ph
per 100

\$8.00 ph &
\$3.00 ph
per 100
Ticket \$.75
and under
\$4.00 ph/100
ticket \$1.00
- \$1.75

\$4.00 ph
PLUS
\$2.00 ph
per 100

\$6.00 ph
PLUS
\$2.00 ph
per 100

\$5.00 ph/100
ticket \$2.00
and over

\$10.00 ph
PLUS
\$2.00 ph
per 100

\$12.00 ph
PLUS
\$3.00 ph
per 100
Ticket \$.75
and under
\$4.00 ph/100
ticket \$1.00
- \$1.75
\$5.00 ph, 100
ticket \$2.00
and over

\$6.00 ph
PLUS
\$2.00 ph
per 100

\$9.00 ph
PLUS
\$3.00 ph
per 100

Applicable hourly rate for 3 hours plus \$2.50 per hour
thereafter

\$5.00 per session

\$1.00 per hour

\$2.50 per hour

At cost

\$1.00 per hour

\$3.00 per day

10% of gross or flat sum contract

\$5.00 per session.

1.4 Great Chief Park

Rental rates for this type of facility should not be based on a cost recovery approach since it is primarily part of a basic service. The charges up to now have been based on recovery of specific costs such as supervision, preparation and abnormal cleanup. When a gate charge is made the City is entitled to a share of proceeds to, in some small way, defray the operating deficit.

The following charges are recommended:

- A. Local activity without admission - no charge other than out of pocket costs.
- B. Out of town activity without admission - \$5.00 per game (time limit 2 hrs) plus \$2.50 per hr thereafter
- C. Local event with admission or collection - \$5.00 per game or 15% of gate after gate expenses whichever is greater
- D. Out of town event with admission or collection - \$5.00 per game or 25% of gate after gate expenses whichever is greater
- E. Tournaments 20% of gate or \$20.00 per day whichever greater
- F. Special services at cost.
- G. Concessions 10% of gross or flat sum contract
- H. Sign rentals \$75.00 for 3 year contract which includes painting of sign.

1.5 Community Centre Buildings

The buildings are used primarily for rinks and playground tennis service buildings and to date no attempt has been made to recover any fees for this use.

Occasionally other useage is requested and on these occasions we would recommend that a \$2.00 per evening fee be charged plus any out of pocket cost.

1.6 Speed Skating Oval

This facility, like Great Chief Park, is considered a basic service. If an organization were to request special services they would be charged for at cost. The only other charge recommended would occur when a spectator event was held at which time a fee of 15% of receipts is recommended.

1.7 Playgrounds and Playfields

No charge is recommended except when special services are provided.

If use for a spectator event were to arise it is recommended that the fee be 15% of gate.

1.8 Outdoor Rinks

These are considered part of the basic service however, for exclusive use by an adult group it is recommended that a charge of \$2.00 per hour be made.

1.9 Tennis Courts

Tennis courts are also considered part of the basic service and no charge is recommended.

Spectator events should be charged for at 15% of gate.

Exclusive use or reserve privileges would require supervision. If this occurs a permit and fee would be in order.

1.10 Wading Pools

Part of the basic service - no charge recommended.

2. Programs

General policy re programs is outlined earlier in this report. The following general fee schedule is recommended.

- A. Basic program youth - no charge
- B. Terminal programs for youth eg set of 10 classes, league etc. basic fee \$1.00 additional charges where facility fee applies or where cost of expendable or consumable goods is over a basic minimum.
- C. "Membership" programs eg club or organization Minimal fee with provision for annual facility pass if applicable.
- D. All adult programs - cost recovery on facility, leadership and materials, with cost kept to a minimum.

NOTE: The Department should be willing to offer a service to groups of volunteer people who wish to provide a program for young people which is above the standard of a public program. This higher standard may be brought about by a more intensified program or by employment of a leader or instructor. Registration assistance with facilities and general consultative service would be the extent of such assistance.

This would not necessarily apply to profit motivated or commercial groups or individuals.

3. Equipment Rentals

The policy of providing equipment, as noted earlier, is intended as a general public service and as such should be self sustaining.

The following is a list of rentable items some of which are presently in stock and some that would be purchased.

1. Bleachers 16' sections \$10.00 per section per event delivered. Long term use additional \$1.00 per day
2. Seat Jacks (planking supports) .10¢ each
3. Chairs .25 each
4. Tables 8' .50 each
5. Public address \$2.50 per day. Must have qualified operator.
6. Tape recorder \$2.50 per day
7. Record player \$2.50 per day
8. Sports equipment .25 per unit per day or part
Horseshoes, shuffleboard, bats, balls, nets, bases, table tennis.
9. Stop watches \$1.00 per day
10. Memorial Centre Screen \$2.00 per event
11. Projector - in recreation building \$7.50 per day
outside building - \$12.50 per day
Must have qualified operator.

SUMMARY AND CONCLUSIONS

The recommendations in this report are designed to provide a more logical overall policy on all recreation fees and charges. The following are comparative figures on the difference in income that there would have been if these rates had applied during the past year. These are as accurate as possible with the information available.

Arena

* Hockey Games - 42 games @ \$20.00 =	\$ 840.00
Activity Rentals - 90 hrs. @ \$2.50 =	225.00
** Events - 20 events @ \$20.00 =	<u>400.00</u>
Youth Activity -	1,465.00
	<u>1,000.00</u>
	\$2,465.00

* No appreciable difference from present percentage charges. \$20.00 is game expense (staff & tickets).

** Rodeo figures not included. Not sufficiently detailed for comparison. No appreciable difference except tickets and staff.

Recreation Centre

Pool Bookings - 500 hrs. @ average increase	\$1,040.00
Pool Rentals - 16 bookings @ \$10.00	160.00
Room Rentals - 120 hrs. @ 1.00	<u>120.00</u>
	\$1,320.00

Memorial Centre

Gymnasium - 146 Bookings at average increase	\$1,600.00
Auditorium - 150 " " " "	<u>250.00</u>
	\$1,850.00

Great Chief Park & Other

No appreciable difference

The amount of additional income from programs or concessions or service and license fees is difficult to assess since there is really no major change from previous policy.

There are many factors involved in establishing a policy governing fees and charges. We have attempted to identify the most relevant ones. We have attempted to establish principles and objectives and, working from these, we have attempted to translate them to a practical set of rates.

If the principles are defective, then it follows that the translation will be lacking. It is also possible that there will be errors or disagreement in the translation itself and this, too, would

necessitate changes.

I would recommend that the following action be taken:

1. That the report be approved by the Recreation Board.
2. That a public meeting, or series of meetings, be called by the Facility Committee where comment would be solicited.
3. That any modifications be made in the light of the discussions.
4. That the report be forwarded to Council for final approval and inclusion in the Policy Manual to become effective September 1st, 1968.

Respectfully submitted,

DON MOORE,
Superintendent of Recreation

ADDITIONAL AGENDA

For the Regular Meeting of Council of the
City of Red Deer to be held in Council
Chambers, City Hall, Red Deer, Alberta,
commencing at 5:00 P.M., Monday, August
26th, 1968.

=====

1.

BY-LAWS:

1. By-law No. 2297 - Debenture By-law
(Second and Third Readings)
2. By-law No. 2298 - Closing By-law
(Three Readings)

2.

PETITIONS & DELEGATIONS:

NO. 1.

August 23rd, 1968

TO THE CITY OF RED DEER:

WE, the undersigned do hereby request an answer to our previous Petition.

I would like to draw to your attention our problem. I have lived on this Street 14 years, for the last ten years we have been promised sidewalks and pavement each year. Two years ago, the story was get a petition. We have given you this petition and to our knowledge the work was to be done this year.

We now find that we face the same problem: Next year.

52nd Avenue & 33rd Street residents do hereby request that this work be done this year.

J. P. Cummerford
A. Marcotte
Ed Hackman

E. Piotrowski
E. Russell

*

*

*

A petition for this work to be done was received in 1967, and Council at that time resolved the petition be considered when studying the 1968 Public Works Program.

In January, 1968, this petition together with numerous others, received consideration of Council together with the City Engineer's recommendation, and it was agreed this work be set over for consideration in the 1969 Public Works program.

The 1968 Seven Year Plan indicates the paving of 52nd Avenue is planned for 1969 and 34th Street in 1970. The cost estimate of construction of 52nd Avenue from 34th to 35th Streets is \$7,600.00.

The Engineering Department advise the work contracted out for 1968 is behind schedule and it is doubtful whether the total will be completed this year. This has been the result of adverse weather conditions, excessive rain etc. City crews, for the same reason, may not be able to complete this portion of the 1968 Public Works program this year.

It is therefore recommended that the construction of 52nd Avenue from 34th Street to 35th Street, at estimated cost of \$7,600.00 and construction of 34th Street from 51st to 52nd Avenues, at estimated cost of \$5,500.00 be given priority when Council gives consideration to the 1969 Public Works program.

R. E. BARRETT,
Mayor