

CITY COUNCIL

AGENDA

Monday, September 17, 2012 – Council Chambers, City Hall

Call to Order:	2:00 PM
Recess:	5:00 PM to 6:00 PM

1. IN CAMERA MEETING

1.1. Legal Matter (*FOIP Section 25*)

1.2. Land Matter (*FOIP Section 25*)

2. MINUTES

2.1. Confirmation of the Minutes of the Tuesday, September 4, 2012 Regular Council Meeting

(Agenda Pages 1 – 15)

3. POINT OF INTEREST

4. REPORTS

4.1. Bike Lane Pilot Project Progress Report - Additional Agenda Item

(Agenda Pages 16 – 22)

5. UNFINISHED BUSINESS

5.1. Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation - Site Assessment

(Agenda Pages 23 – 223)

5.1.a. Motion to Lift from the Table

5.1.b. Motion to Approve Plan

5.2. Land Matter

(Agenda Pages 224 – 225)

5.2.a. Motion to Lift from the Table

5.2.b. Motion to Approve

6. REPORTS - CONTINUED

6.1. Red Deer Area Transmission Development
Transmission Line Rebuild in Red Deer

(Agenda Pages 226 – 253)

6.2. Central Alberta Theatre Request for Assistance - Additional Agenda Item

(Agenda Pages 254 – 266)

6.3. Environmental Master Plan - 2011 Annual Report

(Agenda Pages 267 – 314)

6.3.a. Motion to Continue with Implementation of Environmental Master Plan

6.3.b. Motion to Endorse Changes to the Environmental Master Plan Metrics

6.3.c. Motion to Amend "Developing a Greening of the Fleet Action Plan" to a
Top Priority

- 6.4. Endorsement of the Canadian Definition of Homelessness
(Agenda Pages 315 – 320)
- 6.5. West Park Community and Area Redevelopment Plan
Motion to Table
(Agenda Pages 321 – 322)
 - 6.5.a. Motion to Lift from the Table
 - 6.5.b. Motion to Table
- 6.6. Notice of Intent to designate the McIntosh House 4631 Ross Street as a
Municipal Historic Resource under the Alberta Historical Resources Act
(Agenda Pages 323 – 332)
- 6.7. Proposed Non-Mobile Food Unit for Walter's Coffee Now Ltd.
(Agenda Pages 333 – 338)
- 6.8. Establishment of a Combative Sports Commission
(Agenda Pages 339 – 345)
- 6.9. Request for Approval of Governance Process Policies
(Agenda Pages 346 – 403)
 - 6.9.a. Motion to Approve Governance Process Policies
 - 6.9.b. Motion to Repeal Council Policies
- 6.10. Proposed Utility Policy
(Agenda Pages 404 – 416)

7. BYLAWS

- 7.1. Utility Bylaw Amendment 3464/B-2012
Amendment to Schedule B - Water Rates and Schedule C -Wastewater Rates
to be Effective January 1, 2013
Consideration of First Reading of the Bylaw
(Agenda Pages 417 – 428)
- 7.2. Land Use Bylaw Amendment 3357/N-2012
Housekeeping Amendment to Lands Adjacent to Kerry Wood Drive and
Immediately South of Oak Drive
Consideration of First Reading of the Bylaw
(Agenda Pages 429 – 432)

8. PUBLIC HEARINGS

9. CORRESPONDENCE

10. PETITIONS AND DELEGATIONS

11. NOTICES OF MOTION

- 11.1. Notice of Motion Submitted by Councillor Tara Veer - Changes to Smoke Free
Bylaw
(Agenda Pages 433 – 435)

12. REPORTS - CONTINUED

- 12.1. Reconsideration Motion: To Host 2015 Alberta 55 Plus Games - Additional
Agenda Item
(Agenda Pages 436 – 440)
- 12.1.a. Motion to Reconsider
- 12.1.b. September 4, 2012 Council Resolution

13. ADMINISTRATIVE INQUIRIES

14. ADJOURNMENT



UNAPPROVED M I N U T E S

**of the Red Deer City Council Regular Meeting
held on Tuesday, September 04, 2012
commenced at 2:03 P.M.**

Present:

Mayor Morris Flewwelling
Councillor Buck Buchanan
Councillor Paul Harris
Councillor Cindy Jefferies
Councillor Lynne Mulder
Councillor Chris Stephan
Councillor Tara Veer
Councillor Frank Wong
Councillor Dianne Wyntjes

City Manager, Craig Curtis
Director of Community Services, Greg Scott
Director of Corporate Transformation, Lisa Perkins
Director of Development Services, Paul Goranson
Director of Corporate Services/Acting City Clerk, Elaine Vincent
Acting Director of Planning Services, Tara Lodewyk
Project Coordinator, Kim Woods
Client Services Support, Jody Zeniuk
Revenue and Assessment Services Manager, Joanne Parkin
Engineering Services Manager, Frank Colosimo
Inspections & Licensing Manager, Howard Thompson
Permits & Licensing Inspector, Erin Stuart
Senior Planner, Jordan Furness
Major Projects Planner, Angus Schaffenburg
Land & Economic Development Services Manager, John Sennema
Recreation, Parks & Culture Manager, Shelley Gagnon
Electrical Engineering Technologist, Randy Ferrier
Land Services Specialist, Wade Martens



Controller – Property Taxation, Deb Stott
Utility Specialist, Andreas Zabel
Land Coordinator, Joe D' Onofrio
Senior Planner, Orlando Toews



I. IN CAMERA MEETING

Moved by Councillor Lynne Mulder , seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer agrees to enter into an In-Camera meeting of Council on Tuesday, September 4, 2012 at 2:04 p.m. and hereby agrees to exclude the following:

All members of the media; and
All members of the public.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer agrees to revert to an open meeting of Council on Tuesday, September 4, 2012 at 3:14 p.m.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

2. MINUTES

2.1. Confirmation of the Minutes of the Monday, August 20, 2012 Mid-Year Budget Review and Regular Council Meeting



Moved by Councillor Lynne Mulder, seconded by Councillor Cindy Jefferies

Resolved that the Minutes of the Monday, August 20, 2012 Mid-Year Budget Review and Regular Council Meeting be approved as presented.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

3. POINT OF INTEREST

Councillor Wyntjes on a Point of Interest shared that the “The Great Canadian Shoreline Clean Up” event will be taking place at the Kerry Wood Nature Centre on Sunday September 9, 2012 12:30-3:30 p.m. in partnership with NOVA Chemicals, Trout Unlimited Canada and Tim Horton’s.

Councillor Wong on a Point of Interest shared that he was Deputy Mayor for the month of August. Councillor Wong shared that he, along with Councillor Veer, attended the MS Society fundraising event, “Crusin’ for a Cause”, held on August 23rd at the Taylor Drive A & W in Red Deer. Councillor Wong also spoke about his attendance at the 49th annual golf tournament with the Red Deer Kiwanis Club with the proceeds to help benefit Kids Sport in providing equipment for youth in our community.

On Point of Interest, Councillor Buchanan noted that on September 11, 2012 a memorial ceremony will take place at City Hall Park at 9:30 a.m. to take a moment to remember on the loss of those members of Police, Fire & EMS Services who have made the ultimate sacrifice in service of their community. Councillor Buchanan also noted that The United Way Kick-off luncheon is on Thursday September 13, 2012 at the Sheraton Hotel.



4. UNFINISHED BUSINESS

4.1. Review of Dog Bylaw Dog Bylaw Amendment 3429/A-2012

Moved by Councillor Chris Stephan, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of Dog Bylaw Amendment 3429/A-2012.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION TO LIFT FROM THE TABLE CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Chris Stephan

FIRST READING: That Bylaw 3429/A-2012 (Dog Bylaw Amendment) be read a first time

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

5. REPORTS

5.1. Bid to Host 2015 Alberta 55 Plus Games

Moved by Councillor Dianne Wyntjes, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer having considered the report from the



Recreation Parks and Culture department, dated August 8, 2012, re: Bid to Host 2015 Alberta 55+ Summer Games, hereby agrees not to submit a bid to host the 2015 Alberta 55+ Summer Games.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong,

MOTION DEFEATED

Moved by Councillor Chris Stephan, seconded by Councillor Tara Veer

Resolved that Council of The City of Red Deer having considered the report from the Recreation Parks and Culture department, dated August 8, 2012, re: Bid to Host 2015 Alberta 55+ Summer Games, hereby directs administration to send a letter of intent to host the 2015 Alberta 55+ Summer Games.

IN FAVOUR: Councillor Buck Buchanan, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong,

OPPOSED: Mayor Morris Flewwelling, Councillor Cindy Jefferies, Councillor Dianne Wyntjes, Councillor Paul Harris

MOTION CARRIED

Councillor Buchanan left Council Chambers at 4:17 p.m.

Councillor Buchanan returned to Council Chambers at 4:18 p.m.

5.2. Request For Property Tax Reduction Due To Fire - 45 Sisson Avenue

Moved by Councillor Dianne Wyntjes, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer having considered the report from the



Revenue and Assessment Services department, dated August 16, 2012, re: Request for Property Tax Reduction Due to Fire – 45 Sisson Avenue, hereby agrees to cancel a prorated portion of the 2012 Municipal property taxes, in the amount of \$1,245.39 for this property.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

5.3. Gaetz Avenue Revitalization Reallocation of Budget

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services department, dated August 23, 2012, re: Gaetz Avenue Revitalization – Reallocation of Budget, hereby agrees to the reallocation of funds between phases of this project and not an increase in the total project budget by reducing the Gaetz Avenue Revitalization Phase 1 budget by \$250,000 and increasing the Gaetz Avenue Revitalization Phase 2 budget by \$250,000 with funding to come from the Capital Project Reserve (CPR).

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Chris Stephan

MOTION CARRIED

5.4. Acquisition of Land for New Transmission Substation and Transmission Lines in Red Deer



Moved by Councillor Cindy Jefferies, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the report from the Electric Light and Power Department, dated August 1, 2012, re: Acquisition of Land for New Transmission Substation and Transmission Lines in Red Deer, hereby endorses the recommendation in the report from the Electric Light and Power Department as submitted to the In Camera meeting on September 4, 2012.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

6. BYLAWS

6.1. Regulated Rate Option Contract with ENMAX Energy Electric Utility Bylaw Amendment 3273/B-2012 Consideration of Second and Third Reading of the Bylaw

Moved by Councillor Frank Wong, seconded by Councillor Dianne Wyntjes

SECOND READING: That Bylaw 3273/B-2012 (Electric Utility Bylaw Amendment/changes to Section 3, Appendix C, D, and E/Addition of Appendix F & G) be read a second time

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Chris Stephan

MOTION CARRIED



Moved by Councillor Frank Wong, seconded by Councillor Dianne Wyntjes

THIRD READING: That Bylaw 3273/B-2012 be read a third time

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Chris Stephan

MOTION CARRIED

7. REPORTS - ADDITIONAL ITEM

7.1. Land Matter

Moved by Councillor Lynne Mulder, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer, having considered the report from Development Services, dated August 28, 2012, Re: Land Matter, hereby agrees to table consideration of the report to come back to the Monday, September 17, 2012 Regular Council Meeting.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Chris Stephan

MOTION CARRIED

8. NOTICE OF MOTION

The following **Notice of Motion re: Smoke Free Bylaw** was introduced by Councillor Tara



Veer:

Whereas Council deems it beneficial and appropriate to limit the effects of second hand tobacco smoke for residents of and visitors to the City of Red Deer; and

Whereas The City of Red Deer has an existing Smoke Free Bylaw which focuses on the safety, health and welfare of people and the protection of people and property; and

Whereas it has been determined in the Smoke Free Bylaw that second-hand smoke (exhaled smoke and the smoke from idling cigarettes, cigars and pipes) is a health hazard or discomfort for many persons; and

Whereas the existing City of Red Deer Smoke Free Bylaw does not include exposure to other sources of second hand smoke such as cannabis, hashish, crack cocaine, heroin, methamphetamine, PCP/phencyclidine and herbal products which have also been found to have the same harmful effects as tobacco and tobacco related products; and

Whereas the illegal use of the above noted drugs is enforced through the Criminal Code of Canada and the Controlled Drugs and Substances Act and is not an area of jurisdiction for cities; and

Whereas members of Council have received public feedback and complaints about the exposure to second hand smoke from illegal drugs and herbal products; and

Whereas cities can impose regulations that support or increase standards imposed by other levels of government and that the regulation of second-hand smoke is an area of local jurisdiction; and

Whereas just as positive social behaviour can be modeled, specifically to children and youth, through the restriction of areas to which people are subjected to the smoking of tobacco products and second hand tobacco smoke; this same modeling can apply to other sources of second hand smoke;

Therefore be it resolved that City of Red Deer Council consider amending the Smoke Free Bylaw to include cannabis, hashish, crack cocaine, heroin, methamphetamine, PCP/phencyclidine and herbal products as additional sources of second-hand smoke that are a health hazard and



cause discomfort for many persons.

Council recessed at 4:39 p.m. and reconvened at 5:59 p.m.

9. PUBLIC HEARINGS

9.1. Timber Ridge Neighbourhood Area Structure Plan (NASP) and Phase I Rezoning

Mayor Morris Flewwelling declared open the Public Hearing for East Hill Major Area Structure Plan Bylaw Amendment 3207/B-2012 and Timber Ridge Neighbourhood Area Structure Plan Bylaw 3217/E-2012 and Land Use Bylaw Amendment 3357/O-2012. As no one was in attendance to speak for or against the Bylaw amendments Mayor Flewwelling declared the Public Hearing closed.

Council agreed to consider the associated resolutions and second and third readings for the Bylaws at this time.

East Hill Major Area Structure Plan Bylaw Amendment 3207/B-2012 Motion to Revise Figure 5

Moved by Councillor Lynne Mulder, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer having considered the report from the Planning Services department, re: Timber Ridge Neighbourhood Area Structure Plan – Post 1st Reading Proposed Amendments, hereby agrees to replace Figure 5 for the East Hill Major Area Structure Plan Bylaw Amendment 3207/B-2012 with the revised Figure 5 as presented to Council on Tuesday, September 4, 2012.

IN FAVOUR:

Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



East Hill Major Area Structure Plan Bylaw Amendment 3207/B-2012

Moved by Councillor Lynne Mulder, seconded by Councillor Chris Stephan

SECOND READING: That Bylaw 3207/B-2012 (East Hill MASP Amendment/ to change school site from Catholic to Public, relocate the commercial site and upgrade to a district commercial centre from neighbourhood convenience and amend the collector road network) be read a second time.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Chris Stephan

THIRD READING: That Bylaw 3207/B-2012 as amended be read a third time.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Timber Ridge Neighbourhood Area Structure Plan Bylaw Amendment 3217/E-2012

Motion to Revise Timber Ridge NASP Plan Bylaw

Moved by Councillor Buck Buchanan, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer having considered the report from the



Planning Services department, re: Timber Ridge Neighbourhood Area Structure Plan – Post 1st Reading Proposed Amendments, hereby amends the Timber Ridge Neighbourhood Area Structure Plan Bylaw 3217/E-2012 in accordance with the Timber Ridge Neighbourhood Area Structure Plan SE Timberlands Development Ltd. comprehensive document (booklet), dated August 2012 as presented to Council at the Tuesday September 4, 2012 Council Meeting.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Timber Ridge Neighbourhood Area Structure Plan Bylaw Amendment 3217/E-2012

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wyntjes

SECOND READING: That Bylaw 3217/E-2012 (Timber Ridge NASP Amendment / to provide for a mix of primarily single detached residential housing, a small district commercial centre, a public school site and open space system) as amended be read a second time.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION AS AMENDED CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wyntjes

THIRD READING: That Bylaw 3217/E-2012 as amended be read a third time.



IN FAVOUR:

Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

**Land Use Bylaw Amendment 3357/O-2012
Rezoning of Phase I of Timber Ridge**

Moved by Councillor Dianne Wyntjes, seconded by Councillor Paul Harris

SECOND READING: That Bylaw 3357/O-2012 (rezone phase I of Timber Ridge to the respective Land Use Districts from future urban development) be read a second time.

IN FAVOUR:

Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Paul Harris

THIRD READING: That Bylaw 3357/O-2012 be read a third time.

IN FAVOUR:

Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



10. ADDITIONAL ITEM

Moved by Councillor Paul Harris, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer directs administration to add consideration of a Council Tax Policy as discussed at the September 4, 2012 Council Meeting to a future Governance and Policy Committee Meeting.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

11. ADJOURNMENT

Moved by Councillor Chris Stephan, seconded by Councillor Buck Buchanan

Resolved that the September 4, 2012 Regular Meeting of Red Deer City Council be adjourned at 7:16 p.m.

IN FAVOUR: Mayor Morris Flewwelling, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Cindy Jefferies, Councillor Lynne Mulder, Councillor Chris Stephan, Councillor Tara Veer, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

MAYOR

ACTING CITY CLERK



September 12, 2012

Bike Lane Pilot Project Progress Report

Mayor and City Manager

Report Summary & Recommendation:

This report is to respond to the feedback received on the recently implemented bike lanes. The nature of the bike lanes is of a 'pilot' project, and the success for any pilot project is dependant upon receiving feedback on the impacts and then developing strategies to address those impacts. This report highlights the themes of the feedback received and provides options in how best to address some specific issues which require adjustment. It is critical that Council consider this report now to ensure that any necessary adjustments can be made in this construction season. The report also addresses the need for enhanced dialogue and communication with specific entities to address specific issues but also engagement with the community at large.

1. It is recommended that The City adopt any final changes to the bike project no later than mid-September and re-engage the community in an evaluation of the program in 2013.
2. It is recommended that The City work with both school systems to develop strategies to relieve traffic congestion at schools during morning and afternoon peak periods.
3. It is recommended that the bike lanes on 55th Street and 40th Avenue north of 52nd Street revert to the original configuration and the bike lanes be removed in favour of designated bike routes with on-street markings.
4. It is recommended that The City explore bike infrastructure alternatives along 55th Street including a possible off street multi-purpose trail.
5. It is recommended that The City engage with community stakeholders such as Alberta Health Services (AHS), ReThink Red Deer and the Primary Care network to promote the safe use of all cycling infrastructure including recreation trails, multi-purpose trails along arterial roads and bike lanes as a complete transportation system.
6. It is recommended that the bike lanes on 59th Avenue north of 70th Street be removed at this time and this section of 59th Avenue be identified as a bicycle route with on-street markings.



7. And further, it is recommended that funding for these changes be funded through surplus funds in operating budgets.

City Manager Comments:

These recommendations are from the City Manager and the Director of Development Services.

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Mayor and City Manager, dated September 12, 2012, re: Bike Lane Pilot Project Progress Report, hereby agrees that:

1. The City adopt any final changes to the bike project no later than mid-September and re-engage the community in an evaluation of the program in 2013.
2. The City work with both school systems to develop strategies to relieve traffic congestion at schools during morning and afternoon peak periods.
3. The bike lanes on 55th Street and 40th Avenue north of 52nd Street revert to the original configuration and the bike lanes be removed in favour of designated bike routes with on-street markings.
4. The City explore bike infrastructure alternatives along 55th Street including a possible off street multi-purpose trail.
5. The City engage with community stakeholders such as Alberta Health Services (AHS), ReThink Red Deer and the Primary Care network to promote the safe use of all cycling infrastructure including recreation trails, multi-purpose trails along arterial roads and bike lanes as a complete transportation system.
6. The bike lanes on 59th Avenue north of 70th Street be removed at this time and this section of 59th Avenue be identified as a bicycle route with on-street markings.
7. That funding for these changes be funded through surplus funds in operating budgets.



Report Details

Background:

1. The need for bicycle lanes was identified during the term of the last Council and meetings were convened by the Primary Care Network.
2. The present Bike Lane Pilot Project has its roots in the City's Strategic Direction 2012-2014 which was adopted by City Council in April, 2011. The Strategic Direction includes six major themes in support of a healthy, vibrant, and sustainable community.

The Movement theme includes the following policy statement:

"Design for and facilitate integrated movement."

"Our deliberate decision to create viable alternatives to single occupant vehicle travel in our transportation network encourages healthy active lifestyles, environmental stewardship, supports safety for people of all ages, increases use of our public and green spaces, and integrates our sidewalks, trails, bike lanes, transit service, rail and roads with our built environment."

3. The project charter for the Movement theme includes the following strategy approved by Council upon recommendation of the Policy and Governance Committee:

"Strategy 4: Commuter Bike Lane Pilot Project

Implement a mix of bike lane options that are significant enough to determine what will work for the community.

Outcome

Comprehensive pilot program in 2012 that tests various treatments."

4. Funding for the Bike Lane Pilot Project was approved in The City's 2011 Capital Budget. A steering committee was established with membership from:
 - The Red Deer Primary Care Network (RDPCN)
 - Safe Communities Central Alberta
 - Red Deer Association for Bicycle Community (RDABC)
 - ReThink Red Deer
 - Various City departments

The committee was involved in significant community consultation regarding the pilot project. This included an online survey with a 75 percent support for bike lanes.



5. In July, 2011, Engineering Services provided Council with an update on the pilot program and recommended the implementation in four areas that were seen as “quick wins.” It was noted, however, that this was too small a step to accurately gauge the success of the project. These lanes were implemented and resulted in very limited reaction.

In March 2012, the committee brought forward its final recommendation for the 2012 pilot program which was signed by all members of the committee. The plan envisaged a system of bike lanes which would supplement and link with recreation trails and multi-purpose trails along arterial roads to make up a total network

Council approved the pilot program with the direction that an evaluation of the success of the program be brought back to Council in the fall of 2013 with a consideration for changes in 2014. During discussion, it was noted that if major concerns were identified a progress report would be brought back to Council at an earlier date.

6. Implementation of the program began in July, 2012, and was completed in September. This was accompanied by an online survey.

Residents and businesses directly affected by the program were individually contacted either personally or by a hand-delivered mail out. This correspondence indicated that this was a pilot program and that public reaction was welcomed. Billboards were also installed at various points along the route inviting public comment. Other consultation included “Let’s Talk”, a presence at the Farmer’s Market and numerous meetings with individual schools.

Discussion:

IMPLEMENTATION

- I. The implementation of the bike lane pilot has initiated major public response, which has been encouraged from the outset. This has included nearly 3,000 responses to the online questionnaire to which the public has been directed. Unfortunately over one third of these responses are duplicates which means that the results will take time to compile. Indications are that the majority response does not support bike lanes as a priority. The City has also received a large number of e-mails and letters indicating concerns with the bike lane pilot and specifically the loss of traffic lanes. Editorial comment in the media has been mixed with positive comments regarding the forward looking nature of the program and critical comments regarding the



implementation. Several editorials have indicated the need to “give the pilot a chance”.

Concerns have been primarily focused in the following areas:

- People have not clearly understood that this is a pilot program and subject to change.
- People are concerned that the removal of traffic lanes in favour of bike lanes has created traffic congestion. The criticism has primarily focused on 55th Street and 40th Avenue, and to a lesser extent, 39th Street.
- Residents have indicated the need for more education about the use of the bike lanes and the “sharing of the road.”
- Residents have expressed concern about the loss of parking in front of their homes and businesses. The primary areas of concern are 59th Avenue north of 70th Street, a small area on Spruce Drive at 39th Avenue, and an area along 55th Street adjacent to the Sacred Heart Church.

The Engineering Department has already reacted to a number of these concerns, and the following changes have been made:

- Consultation with the Sacred Heart Church and residents on 37th Avenue at Spruce Drive has resulted in both these parking issues being resolved.
- Turning lanes have been installed at 40th Avenue and 39th Street to relieve an initial traffic congestion problem.

Analysis:

It is difficult to assess fully the success or failure of the Bike Lane Pilot at this time. However, with the imminent onset of winter, it is important to address some of the major concerns that have been identified. **A decision at this Council meeting is required if any further significant modifications are to be made this year.**

This report addresses each of the concerns that have been identified recognising that an assessment of the total system cannot be made until next year....the original time identified for reporting back to Council.



PILOT PROGRAM

The Administration strongly supports City Council's Strategic Direction. As we move from a small community to a large city there is a need to plan transportation and movement in a different way and create "viable alternatives to single vehicle travel". The alternative is ultimate gridlock throughout the city when we reach a population of 200,000 to 300,000. We need to plan for that future and facilitate a change in the modal split.

A former editor, Greg Neiman, noted in a recent column, "The discussion about bike lanes everywhere is especially acidic. The rancour here is nothing new; it's just part of a repeating pattern". This is true but it should not be used as a reason for ignoring community concerns.

It is very important that The City be seen as reacting to problems that have been identified as this is a pilot program. The very nature of a pilot program is that it involves trial and error. The project objective was to identify what solutions will work for Red Deer. Every community is unique and The City has been planned and laid out in a manner that primarily facilitates individual car travel.

The online survey during implementation will be completed on September 17th and the results compiled. The community should be re-engaged in a new survey next year to determine the reaction to the changes and whether any further adjustment is required.

Consultation during the bike lane discussion has also focused on issues related to schools, particularly at the Lindsay Thurber High School/Camille Complex with access from 42A Avenue and 55 Street and Eastview Middle School. Traffic congestion at morning and afternoon peak periods was a significant problem prior to consideration of bike lanes. Strategies need to be adopted to relieve the problems at peak times.

- **It is recommended that The City adopt any final changes to the 2012 bike pilot program no later than mid-September and re-engage the community in an evaluation of the program in 2013 as originally planned.**
- **It is recommended that The City works with both school systems to develop strategies to relieve traffic congestion at schools during morning and afternoon peak periods.**

REMOVAL OF TRAFFIC LANES

Most of the complaints have centred on the removal of traffic lanes on 55th Street and 40th Avenue. This has resulted in some additional congestion especially at 42A Avenue and 39th Street. The road markings on 55th Avenue have also resulted in some confusion to motorists that may be exacerbated in winter when some of the road marking may be



concealed. It must be acknowledged that the congestion that occurs is primarily during school start and ending times. In addition, the movement of buses is potentially compromised at peak times.

It is considered that The City should respond to these concerns by immediately removing the bike lanes on 55th Street and the portion of 40th Avenue north of 51st Street. However, if this is done The City should explore an alternative solution such as a dedicated off road multi-purpose trail down Michener Hill and either along or parallel to 55th Street.

There are some concerns regarding the configuration of 39th Street. However, traffic flows on this route are presently impacted by the construction on 32nd Street, Consequently this can only be evaluated at a later date.

- **It is recommend that the bike lanes on 55th Street and 40th Avenue (north of 51st Street) revert to the original configuration and the bike lanes be removed in favour of designated bike routes with on street markings.**
- **It is recommended that The City explore bike infrastructure alternatives along 55th Street including a possible off street multi-purpose trail.**

EDUCATION

There is a definite need for more education on the use of bike lanes for all modes of transportation. The original plan was to ramp this up in the spring as a kick off to the 2013 cycling season.

- **It is recommended that The City engage with community stakeholders such as Alberta Health Services (AHS) ReThink Red Deer and the Primary Care Network to promote the safe use of all cycling infrastructure including recreation trails, multi-purpose trails along arterial roads and bike lanes.**

PARKING

A number of the parking issues have already been resolved, and some complaints will be addressed with the removal of the lanes along 55th Street and 40th Avenue. However, one can question the need for a bike lane along the northern section of 59th Avenue where a significant amount of potential parking has been eliminated north of 70th Street.

- **It is recommended that the bike lanes on 59th Avenue north of 70th Street be removed at this time and this section of 59th Avenue be identified as a bicycle route with on-street markings.**

DATE: September 20, 2012
TO: Paul Goranson, Director of Development Services
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Bike Lane Pilot Project Progress Report

Reference Report:

Mayor and City Manager, dated September 12, 2012

Resolution:

The following seven resolutions were passed during the Regular Council meeting held on Monday, September 17, 2012:

1. The City adopt any 2012 changes to the bike project no later than mid-September and re-engage the community in an evaluation of the program in 2013.
2. The City work with all school boards on an on-going basis to develop strategies to relieve traffic congestion at schools during morning and afternoon peak periods.
3. The bike lanes on 55th Street and 40th Avenue north of 52nd Street revert to the original configuration and the bike lanes be removed in favour of designated bike routes with on-street markings.
4. The City explores bike infrastructure alternatives along 55th Street including a possible off street multi-purpose trail.
5. The City engage with the community to promote the safe use of all cycling infrastructure including recreation trails, multi-purpose trails along arterial roads and bike lanes as a complete transportation system.
6. The bike lanes on 59th Avenue north of 70th Street be removed at this time and this section of 59th Avenue be identified as a bicycle route with on-street markings.
7. Funding for these changes be funded through surplus funds in operating budgets.

.../2

Bike Lane Pilot Project Progress Report
Page Two

Report back to Council: Yes

Comments/Further Action:

Engineering Services is to follow up with the recommendations of Council and make the specified changes to the pilot bike lane project. This item will come back to Council in the fall of 2013 for further consideration and direction.



Frieda McDougall
Legislative Services Manager

c: Director of Corporate Services
 Engineering Services Manager
 Financial Services Manager
 Acting Communications Manager
 Corporate Meeting Coordinator



August 27, 2012

Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation – Site Assessment

Recreation Parks and Culture

Report Summary & Recommendation:

Great Chief Park is The City's premier outdoor, multi-sport field facility. Reinvestment in the amenities and infrastructure will significantly improve the usability, safety and sustainability of this site until such time that alternative or additional facilities can be developed.

It is recommended that City Council accept the Great Chief Park Enhancement Concept Plan and Outdoor Speed Skating Oval Relocation – Site Assessment as a planning document.

City Manager Comments:

I support the recommendation of Administration that Council approve the Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation, in principle, as a planning document. A parking study and environmental assessment are to come back to Council prior to any detailed design or construction

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer agrees to lift from the table consideration of the Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation – Site Assessment.

Resolved that Council of The City of Red Deer having considered the report from Recreation, Parks and Culture, dated August 27, 2012, re: Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation – Site Assessment, hereby agrees to adopt the Great Chief Park Enhancement Concept Plan and Outdoor Speed Skating Oval Relocation – Site Assessment Report dated August, 2012i in principle, as a planning document. A parking study and environmental assessment are to be completed and brought back to Council prior to any detailed design or construction.



Report Details

Background:

The Great Chief Park multi-sport field facility encompasses 16.5ha. This facility, which is over 50 years old, includes two fastball, two baseball and one soccer/football field. It is utilized by over 36 different user groups, many annual fundraising walk/run events, Canada Day celebrations and other festivals, representing over 80,000 users and spectators. The many events, tournaments and festivals held at this facility contribute to the overall economic impact of sports and culture on our community.

To ensure that the future re-investment in the aging infrastructure and facility upgrades at Great Chief Park are completed in a strategic manner, the Recreation Parks and Culture department enlisted ISL Engineering & Land Services to undertake an Enhancement Concept Plan. This project also included site assessments for the future relocation of the outdoor speed skating oval from Rotary Recreation Park (as recommended in the Rotary Recreation Park and South Site Study Report – 2010).

July 9, 2012 resolution of Council of The City of Red Deer, "that having considered the report from the Recreation, Parks and Culture department, dated June 21, 2012, re: Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation - Site Assessment, hereby tables consideration of the report to the Monday, August 20, 2012 Council Meeting to allow time for more public consultation".

On August 20, 2012 Council tabled consideration of the report to the Monday September 17, 2012 Council meeting to provide for the inclusion of public comments.

Discussion:

Through the planning process, stakeholders, other City departments and public were consulted. Facility users including sports groups, festivals and fundraising walk/run event organizers were included in focus group sessions and from this information initial concept development work was completed.

Once an initial concept plan was prepared public open houses were held at the Collicutt Centre and GH Dawe Centre, to obtain feedback to the plan. At that time an advisory group was established, representing the various user-types, to provide direction related to priority setting and timing/phasing of the plans recommendation. Representatives from all sections of the RPC department, as well as specific consultation with EL&P contributed to the development of the plan. A final draft was distributed to all other City departments for comment and their feedback has been considered and addressed where appropriate.



As per the July 9, 2012 City Council resolution, additional community consultation was undertaken, including an online survey and Open House held at the Snell Gallery on August 14, 2012. Results of the survey are provided in Appendix D of the report.

Some of the key revisions that were made to the Final Report by the consulting team and administration are referred to in the attached document, and include the following:

- Improvements to Great Chief Park do not preclude the need for additional sports field development in other locations to meet current/future needs.
- A parking study and environmental assessment will be completed prior to any detailed design or construction to expand the existing northeast parking lot in support of the identified demands of the site.
- Improved reference to the related plans and initiatives; trail/bike pathways and pedestrian bridge across the river; flexibility of the proposed synthetic turf field as a special events hosting venue; enhancement plan phasing to short, medium, long-term.
- Reference to the positive economic impact and return on investment through sport and cultural tourism.

Analysis:

Throughout the process, the public, user groups and staff were consulted to ensure that the recommendations were appropriate to address the following criteria:

- Staff and User Needs
- Levels of Service
- Four Season Programming
- Special Events
- Site Opportunities and Constraints
- Implementation Strategy
- Infrastructure and Support Facilities

Great Chief Park, in conjunction with the Bower Ponds area, has been identified as a potential festival site in the long-term. As a key part of this plan, the requirements for festivals and special events were considered and included in the recommendations.

Implementation of the plans recommendations over the next 10 years will allow for multi-use functionality on the site, while maintaining and enhancing the sport-related facilities. Relocation of some or all the sports fields at Great Chief Park was not within the scope of the project, and this possibility will not be addressed until alternative or additional location(s), that meet user needs, can be established.



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Memorandum



Select your ISL office address.

To:	City of Red Deer	Date:	August 28, 2012
Attention:	Kay Kenny / Deb Comfort	Project No:	13321
Reference:	Great Chief Park Enhancement Plan - Final Report: Revisions Summary		
From:	Randy Heaps		

The following is a summary of the key revisions made to the Final Report by the consulting team and administration. The revisions are based on the comments received from City Council at the July 9, 2012 Council meeting, as well as comments received from the public and stakeholders through emails, online survey and an open house held on August 14, 2012.

1. **Maintenance and Operations** (Pages 1/2): Two references have been added as to the importance of the need to maintain and operate Great Chief Park at a high level over the long term to meet the sports facility needs of the specific user groups, and that the proposed enhancements do not preclude the need for additional sports field development in other locations in the City to meet current and future needs.
2. **Related Plans and Initiatives** (Section 3.2; Pages 3/4): A summary of related plans and initiatives has been included to illustrate the synergies and/or relationships of the recommendations of this plan with existing approved plans. These plans include: Community Cultural Vision, Riverlands Area Redevelopment Plan, Waskasoo Park Special Gathering Places Study, Greater Downtown Redevelopment Plan, Community Asset Needs Assessment, Red Deer College plans, Rotary Recreation Park and South Area Concept Plan, 2019 Canada Winter Games Bid and the Integrated Movement Study.
3. **Public Open House and Online Survey** (Page 6): A reference to the inclusion of a second public open house and an online survey to present and gather feedback on the Final Plan. Results of the survey are provided in Appendix D of the report.
4. **Beer Gardens** (Pages 10/11): Clarification that the two proposed designated Beer Garden areas are simply formal, fenced areas within the park that user groups can use to operate a licensed beer garden during tournaments and events. The beer gardens will not be permanent, full time operating venues like a bar or lounge.
5. **Winterizing of the Existing Washroom/Concession Building on BB1** (Page 10): Clarification that the expansion of this building will include the winterizing of at least part of the washroom facility to allow for operations all year long. This washroom can then support specific use by the cross country ski users as well as trail users and any other users of the park during winter.
6. **N/E Parking Lot Expansion** (Page 13): Additional recommendations and clarification have been provided to address concerns (eg. email from Mr. Tony Blake to City Council dated July 6, 2012) over the need for, and potential environmental impacts of, the expansion of the existing northeast parking lot to approximately 145 stalls. Based on the stakeholder needs assessment, and the existing conditions analysis, the consulting





Memorandum

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team supports and recommends the expansion of this parking lot to meet the identified demands of the site. However, additional work has been recommended including a parking study and environmental assessment prior to any detailed design or construction proceeding.

7. **Circulation Improvements** (Page 14; Figure 3.1): Better reference has been made to how Great Chief Park is currently linked into The City trail network and how pedestrian and bike linkages to the park and circulation within the park can be improved. Included in this is reference and illustration of the proposed pedestrian bridge across the river as defined in the Riverlands Area Redevelopment Plan.
8. **Capacity and Flexibility for Events** (Page 15; Figure 4.7): Reference has been made to the opportunity and flexibility of using the proposed synthetic turf field area as a venue for special events. As illustrated on Figure 4.7, there are large areas where temporary seating can be added to increase capacity.
9. **Return on Investment** (Page 19): Additional, general reference has been made to how the proposed enhancements will have a positive economic impact and return on investment through sport and cultural tourism.
10. **Enhancement Plan Phasing** (Page 21): The vernacular for the recommended phasing of the plan has been changed to short, medium, and long-term rather than specific numbered phases to provide additional flexibility into the timing of individual project implementation.

Please feel free to contact the undersigned directly ([rheaps@islengineering.com](mailto: rheaps@islengineering.com) / 780-232-1268) should you have any questions regarding the revisions.

Regards,

A handwritten signature in black ink, appearing to read 'R. Heaps'.

Randy Heaps, CSLA LEEP AP
Senior Landscape Architect



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City of Red Deer

Final Report

Great Chief Park Enhancement Concept Plan

August, 2012





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1.0 Introduction

ISL Engineering and Land Services was retained by The City of Red Deer to provide landscape architectural services for the Great Chief Park Enhancement Plan and Outdoor Speed Skating Oval Relocation Site Assessment in June 2011.

As with most recreation projects, it is important to establish project goals and objectives to ensure the project will progress towards a successful outcome. The main goals and objectives that were established and revisited throughout this project include:

- **Staff and User Needs:** The needs and wants of staff and user groups should be assessed through stakeholder engagement with sports, recreation, and community event representatives.
- **Level of Service:** User expectations should be compared to the typical standards of comparable communities recreational experience and operations, in order to ensure that improvements developed during the project are appropriate and attainable.
- **Four Season Programming:** Decisions should be made with the goal of providing a coordinated range of activities throughout all seasons. Programming should be layered without compromising the quality of recreational experiences.
- **Site Opportunities and Constraints:** Great Chief Park has a range of site conditions that will benefit or limit the success of various activities. It is important to evaluate options and alternatives based on how well they fit with existing conditions and anticipated changes in the future.
- **Implementation Strategy:** City resources available for implementation are finite and need to be considered in terms of capital costs, operational costs, and funding.
- **Maintenance and Operations:** All existing facilities and amenities, and all proposed new facilities in the park will need to be maintained and operated at a high level to ensure quality user experience over the long term.
- **Infrastructure and Support Facilities:** Due to the complexity of multi-recreation parks, infrastructure and support facilities are important to providing and maintaining quality recreation effectively.



2.0 Project Overview and Context

The Project is composed of two related components: 1) a recreational concept plan for sports field related activities in Great Chief Park, and 2) site assessments to determine an appropriate new location within the city for the existing speed skating oval that is currently in Rotary Recreation Park. The following sections outline both components of the project.

2.1 Great Chief Park Enhancement Concept Plan

Great Chief Park is a 16.5 ha multi-use park site within the Waskasoo Park system and is named in honor of Chief Maskepetoon, a prominent 19th Century Cree leader. The park is located adjacent to Bower Ponds, one of Red Deer's most well used parks, and is bordered on one side by the Red Deer River. This park is Red Deer's premier outdoor sports park. It contains two baseball diamonds, two fastball diamonds, a combined soccer/football field, the Kiwanis Picnic Site, a 10-hole pitch n' putt, as well as various support facilities and park amenities. The site contains trails that connect the park to the city trail network and the rest of the Waskasoo Park system.

Great Chief Park was established as a park site in 1964. In 1983, the Waskasoo Park Development Plan and Waskasoo Park Kiwanis Picnic Park Development Plan were created to direct the future of the site. Through ongoing site and programming improvements over the last few decades, Great Chief Park has become popular with both sports field and recreational users.

The Recreation, Parks, and Culture Community Needs Assessment (2008) identifies both the need for the park to be upgraded to accommodate its use as a sports field site, as well as the potential of the park to serve as festival site. In order to accommodate continued success and popularity, this concept plan has been developed to guide site enhancements that will address user needs and upgrade aging infrastructure. It is important to note that the proposed enhancements to Great Chief Park do not preclude the need for additional sports field development in other locations in the City to meet the current and future needs of all of the primary user groups.

2.2 Outdoor Speed Skating Oval Relocation Site Assessment

For many years, Rotary Recreation Park has been home to the Red Deer outdoor speed-skating oval. In the 1960's the oval was constructed along with supporting buildings (that were later removed). When the Golden Circle building was constructed in the 1970's, speed-skaters began to use this building for shelter, storage, and meeting space. The Rotary Recreation and South Area Study was completed in 2010 as "part of a long term evolutionary process" dedicated to the vision of the park being a prominent recreational destination and a "Jewel in the Heart of Downtown" (Greater Downtown Action Plan, 2008).

The final plan developed for Rotary Recreation Park includes a recommendation that the speed skating oval be relocated to a new site, with Great Chief Park as the suggested location. In response, The City has initiated this project to determine if Great Chief Park is a viable location for the skating oval or if Red Deer has other locations that offer better opportunities. Finding a new home for the speed skating oval is important to both the long term development of the Rotary Recreation Park and for providing a high level facility to meet the needs of the speed skating community in Red Deer and central Alberta. This concept plan provides a clear recommendation as to the re-development of the speed skating oval as an important facility within the overall enhancement of Great Chief Park.



3.0 Preliminary Concept Plan Development

As a well-used park, Great Chief Park has experienced success as a destination for sport and recreation users. This Enhancement Plan helps ensure that the park will remain successful for at least the next 10 to 15 years by adapting to current and anticipated needs. The creation of this concept plan was dependent on understanding and responding to existing conditions and user expectations. Through analysis of site opportunities and constraints and stakeholder consultation, a concept plan was developed as the foundation for the report's recommendations. The following sections outline the concept plan development process.

3.1 Existing Conditions Analysis

The existing conditions of Great Chief Park were investigated through on-site assessments and discussions with The City. Operations and maintenance staff provided information related to current conditions and maintenance practices. Key locations were identified as having potential for improvements, alterations, or upgrades. A spatial analysis of the site confirmed that a 400m Olympic-style speed skating oval would fit in Great Chief Park (See Figure 3.1).

3.2 Related Plans and Initiatives

There are several existing plans and corporate initiatives that have the potential to influence this site in the future and some that have influenced the recommendations outlined in this plan. A formal research review was not requested or completed, but administration identified the following plans and initiatives and referenced how they were related to the project.

- a) **Integrated Movement Study:** This project is in development and has only had its charter approved to date. The Great Chief Park plan anticipates recommendations from the Integrated Movement Study's engagement events and the work of its consultants. This includes:
 - Addition of a lay-by and changes to the main parking lot to facilitate bus and Red Deer Transit movement during well-attended events. (Fig. 4.1 – 31, 32)
 - Emphasis on pedestrian movement on-site (Fig. 4.1 – 9, 10, 22, 23, 33)
 - New and enhanced pedestrian walkways, trails, and plazas.
 - Demarcated pedestrian crosswalks at all location walkways meet the roadway.
 - Demarcated pedestrian walkways within all parking lots.
 - Improved pedestrian connection between Bower Ponds and Great Chief Park.
 - Addition of bicycle racks at the football/soccer & BB1 field entrances. (Fig. 4.1 – 11, 24)
 - The proposed pedestrian bridge across the Red Deer River to the Riverlands area from Bower Ponds would also provide additional access for non-vehicular traffic for festivals and large events.
- b) **Community Cultural Vision** – This document outlines recommendations related to Infrastructure that reference and link to the Great Chief Park Plan. These recommendations include:
 - Find ways to share resources for facilities, without forcing them to be multi-use spaces necessarily. This can be seen with the integration of festival and event spaces with sport fields, especially the opportunities related to the development of synthetic turf fields.

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Key

1. Kiwanis Parking Lot - Currently used as starting point for charity walk/run events.

2. Kiwanis Picnic Area with Playground

3. Ten-hole Par 3 Pitch n' Putt Golf Course - Potential open space to support other activities or functions.

4. Washroom

5. Baseball Diamond #1

6. Baseball Diamond #2

7. Fastball Diamond #1

8. Fastball Diamond #2

9. Potential Tournament Tent / Picnic Table Area

10. Washroom/Concession - Requires expansion to meet user needs.

11. Entry Gate / Ticket Shelter - Potential to replicate at all diamonds.

12. Potential Beer Garden Area

13. Existing Clubhouse / Changeroom Building - Does not meet user needs.

14. Potential Location for Grandstand/Clubhouse/Maintenance Yard Expansion

15. Football/Soccer Field / Potential Speed Skating Oval

16. GCP / Bower Ponds - Key locations for connecting the two parks for events.

17. GCP / Bower Ponds - Potential location for support for events (ie temporary stage)

18. Parking Lot - Potential to expand parking on-site to support events and activities.

19. Storage Yard - Requires expansion.

20. Parking Lot - Requires complete reconstruction with bus turn-around.

21. Main Entrance - Requires new landscaping and signage.

22. Potential Kiwanis Picnic Area/ Boat Launch Sign Location

Legend

Organized Recreation

Unorganized Recreation

Event / Gathering Areas

Buildings / Shelters

Parking and Access

Storage Area

Utility Corridor

X-Country Ski Trails

Existing Trail Connections into Site

ISL Engineering
and Land Services

Great Chief Park
City of Red Deer

Opportunities and Constraints
Enhancement Concept Plan
August 2012

Fig 3.1
13321
1:3000

Item No. 5.1 City of Red Deer City Council Regular Meeting, 2012/09/17 Page 33



- Creation of a pedestrian and bike link through the three cultural hubs. While the bridge was outside of the scope of the project, it was noted as it would potentially impact the opportunities for events and people movement to and through the park.
- c) **Greater Downtown Action Plan and Riverlands Area Redevelopment Plan** – These plans outline the creation of a cultural and economic hub across the river from Great Chief Park. Having increased capacity to host high profile sporting events, festivals and other special events at Great Chief Park will increase the marketability and related economic development of the Riverlands area, especially once the proposed pedestrian bridge is constructed across the river.
- d) **RPC Community Asset Needs Assessment** – This assessment was completed in 2008 and cited the need to reconfigure Great Chief Park in the longer term. It also indicated that improvements and upgrades were necessary to enhance quality and increase capacity, including the installation of artificial turf and dressing room improvements. Other related recommendations of the assessment included:
- A direction to reconfigure the park to remove the existing sports fields once an alternative location is identified and developed. The provision of land and the planning and development of additional competitive sports fields has not been undertaken to date. Based on this, it was the consensus from stakeholders that maintaining the current functionality of Great Chief Park was critical for the foreseeable future.
 - The need to ensure redevelopment of the area would complement the activities and amenities at Bower Ponds resulting in recommendations to address the required infrastructure upgrades to increase the functionality of staging festivals and events as well as sporting events on the site.
 - Future outdoor sport field (re)development to address the various sport user group's current and future outdoor sport facility needs continues to occur. Some of these include partnership conversations with Red Deer College, the inclusion of major recreation/park amenities in the Hazlett Lake and East Hill Major Area Structure plans and the redevelopment of existing neighbourhood/regional sports fields.
- e) **Waskasoo Special Gathering Places Study** – This plan, created in 2005, outlined the focus of the Bower Ponds area as a 'family-oriented, destination park' that would link with the future Riverlands Redevelopment area and cultural focus. Great Chief Park is linked to Bower Ponds and the vision for this area as it provides parking, bus access/drop off and staging areas for events. Recommendations in the Great Chief Park plan will enhance the direction outlined in this study.
- f) **Rotary Recreation Park & South Area Concept Plan** – This plan indicated the need to relocate the existing outdoor speed skating oval from Rotary Recreation Park to allow for the planned promenade and park redevelopment. The current speed skating oval does not currently meet competition standards and does not provide for appropriate seating/viewing of the facility. Great Chief Park and Red Deer College were identified as potential sites to consider when relocation was initiated.
- g) **2019 Canada Winter Games Bid** – Council's recent direction to explore the potential to host the 2019 Canada Winter Games will require the relocation of the outdoor speed skating oval from Rotary Recreation Park to Great Chief Park in time for the games and as a part of the potential bid.



3.3 Stakeholder Needs Assessment

Great Chief Park is a very successful park that is home to many sports teams and leagues and supports the recreational activities of thousands of Red Deer citizens and visitors on an annual basis. The park also hosts several community events, such as festivals and charity walks. Representatives from these groups were invited to attend focus group sessions to identify their needs, wants, and vision for the future. In addition, these groups were able to review and comment on the draft concepts for enhancement of the park. A list of the sports groups and community event organizers that were included in stakeholder consultation is located in Appendix A, along with the feedback from the three sets of focus group sessions.

The list below provides a summary of the Great Chief Park stakeholders, organized by sport or event and defined by the number of different leagues and the estimated number of total local players (ie. does not include visiting teams) or participants that would have used the park in 2011. This list does not include casual use of the park by the public for recreational activities. It was estimated by City staff and user group organizers that over 80,000 spectators came to games in Great Chief Park in 2011.

- Football – 6 leagues / 474 players on local teams
- Baseball/Slo-pitch/Fastball – 11 leagues / 5540 players on local teams
- Soccer – 3 leagues / 255 players on local teams
- Cross Country Skiing – 3 clubs / 235 participants
- Community Events – 6 events/charities with an estimated 26,600 participants

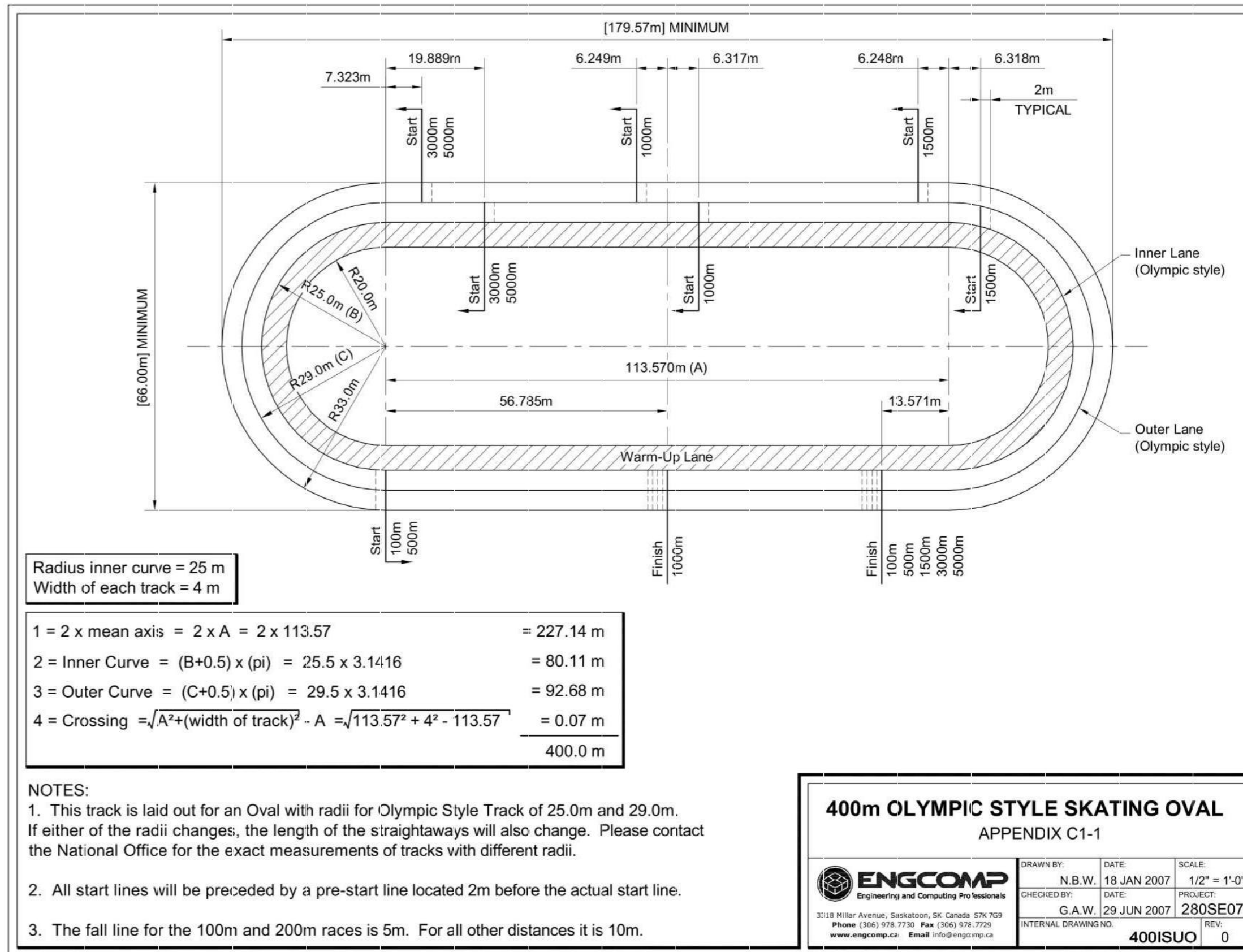
As indicated, the stakeholders were consulted through focus groups and then through meetings of a stakeholder advisory committee. During the first set of focus group sessions, discussion was focused around the existing conditions of Great Chief Park and establishing the need and wants of each group. During the second set of focus group sessions, a preliminary program list and draft concept plan was presented to stakeholders, for clarification and feedback. This session was held prior to a public open house, to allow the project team the opportunity to further refine the plan before public presentation. An Advisory Committee of stakeholder representatives met three times to review the draft Enhancement Plan recommendations and provided input on the priorities, funding, and implementation (See Section 5.0).

3.4 Alternative Skating Oval Sites

Consultation with representatives from the Central Alberta Lions Speed Skating Club provided information on the spatial, facility, and infrastructure requirements for the skate oval. The type of skating-oval recommended for development is a 400m Olympic-style speed skating oval (see Figure 3.2).

Through discussion with The City, a list of additional potential sites for the skating oval was identified. The project team used the program and development information (see Section 3.4) provided by speed skating representatives during the needs assessment to assess the viability of each site. One of the key factors in the consideration of several of the alternative sites was the current lack of required infrastructure (water, parking, lighting etc). Based on site review and consideration of the development requirements, the following sites were explored and subsequently eliminated from further investigation:

- Barrett Park was eliminated from consideration in the Rotary Recreation Park and South Area Study (2010) because the footprint would consume too much of the site's area and could potentially displace current users.
- River Bend was eliminated because of its relatively remote location and lack of adequate servicing availability, particularly with respect to water and lighting needs during winter





seasons.

- The area east of Kinex Arena was eliminated due to the close proximity to seniors residential, viewing and access requirements, and the available space.
- Timberland and Hazlett Lake would only be available as long term sites, since they are currently unavailable for development and therefore do not have the required support infrastructure and servicing. This would result in a delay in the redevelopment of Rotary Recreation Park.
- Lindsay Thurber High School was not suitable for skating oval construction due to ongoing site settlement issues and other construction constraints on the existing running track.
- Red Deer College has other sports development priorities; therefore, they were not interested in speed skating oval development on their site at this time.

Due to the size of the oval's footprint and the required infrastructure and support facilities, it was determined that Red Deer does not have a site, other than Great Chief Park, that is currently suitable to accommodating the skating oval. If The City were to delay relocation until a future site became available, the Rotary Recreation Park redevelopment plan would be either stalled by the current location of the skating oval or the sport of speed skating would be adversely impacted.

Following this determination, the project proceeded with the preliminary assumption that Great Chief Park would be home for the new speed skating oval.

3.5 Preliminary Concept Plan

Using information from the opportunities and constraints analysis and information gathered during the needs assessment, the project team prepared a preliminary Concept Plan. The Concept Plan focused on improving the recreational experience of current users and integrated the speed skating oval into the site. Facility and infrastructure upgrades were recommended in order to ensure that multi-recreational uses have the support and amenities they require. A list of specific program elements requested by stakeholders (see Table 3.1) was prepared and used as the basis for the development of the preliminary Concept Plan. Some of the requests were operational (related to maintenance), some were identified as necessary infrastructure upgrading, and some were new capital improvements requested so that the facility could better meet the needs of the various groups.

It is important to note that as the Concept Plan evolved from preliminary through to the final plan, the program list was also refined through consideration of user needs and priorities, balancing against overall park needs, the environment, group sustainability and operational requirements. As such, the program elements proposed in the preliminary concept plan (and provided in Table 3.1) does not represent all of the elements that were proposed on the list of recommended enhancements in the final plan.

The preliminary Concept Plan was reviewed by stakeholders and City staff and presented to the public during open houses held at the Collicutt Centre and G.H. Dawe Centre on November 26, 2011. The preliminary Concept Plan was further refined based on comments received during the public open house (see Appendix B). The final Enhancement Plan was presented at an open house in August, 2012 and posted on The City website to gather additional community input and support for the plan (See Appendix D for survey results).



Table 3.1: Preliminary Stakeholder Program List

Football/Soccer Field Area	Speed Skating
Artificial turf	Olympic-style 400m speed skating oval
Larger/additional dressing rooms	Warm up area for spectators and athletes: 100-300 people
Increased parking	Separate space warm-up space for competition officials and media/competition office
Cheaper rental fees	Office/storage room
New press-both/spotters booth	Garage/maintenance yard close to ice to keep maintenance equipment clean
New sound system	Hot water system/infrastructure for ice making
New scoreboard	Lighting
Grandstand	Subsurface heating and cooling system
Improved public washroom/meeting area	Cross-country Skiing
Storage building/maintenance yard	Designated trail routes with space for track setting
Covered entry	Jackrabbit training location with lighting
	Warm-up area
Baseball and Fastball	Winter washroom
Improved turf care in diamonds	Storage area
Batting cages (either a central year round or seasonal at each diamond)	Community Events
Lights on all diamonds	More security
Press box improvements on Baseball Diamond #1	Full time or day time washroom access for all
Sound system improvements	Media tower on Football/Soccer
Washroom closer to Baseball Diamond #2	Tent area (spikes) and large tent pad
Bigger concession for tournaments	Stage built is only good for use in summer (icy, no heat)
Covered area for inclement weather	More washrooms
Another 8' higher backstops	Power – Generators are loud environmental problems.
Remove grass from infields on Fastball #1 and #2 and replace compacted shale	Trail between areas (Kiwanis – GCP – Bower Stage)
Cinder block dugouts at all diamonds	More space for the audience to watch program on stage
New covered gateway entry at each diamond	More space for the food vendors
	Separate location for food booths



4.0 Enhancement Plan

Based on input from stakeholders, the public and City staff recommended Enhancement Plan was prepared for Great Chief Park (see Figure 4.1). The Plan is divided into three areas of recommendations: Football/Soccer/Speed-skating Area; Baseball/ Fastball Diamonds; General Site Improvements.

4.1 Football/Soccer/Speed Skating Area Recommendations

By layering the speed skating oval on to the sports field site, Great Chief Park becomes a dynamic multi-season site. As a result, the recommended site improvements must ensure that the requirements of the speed-skating oval are consistent with those of the sports field. As well, there is an opportunity for expanded facilities/amenities that will benefit summer and winter users. The following outlines the recommendations for the sports field area improvements:

- **Existing Clubhouse Expansion:** The existing clubhouse is the central facility used by all sports field and diamond user groups. Due to the large number of user groups on the site, especially during tournaments, and the small dressing rooms, this building is inadequate for the needs of everyone. Furthermore, the existing clubhouse currently operates only in the summer, due to servicing restrictions (shallow depth of waterlines). The existing clubhouse will be maintained for use by baseball, slo-pitch, and fastball in the summer. A new winterized clubhouse building, connected to the existing clubhouse, is proposed to provide four large dressing rooms and office space for use by football, soccer, cross-country skiing, and speed skating groups (see Figure 4.2).
- **New Sportsfield Clubhouse/Maintenance Building:** To meet the operational and spectator comfort requirements a second new all-season building should be constructed within the sports field area (see Figure 4.3). This facility would provide public washrooms, a concession, and warm-up space, which would mean that sports field/skating oval spectators, would no longer need to exit the fenced area to access amenities. In the winter there would also be an indoor space for speed skating viewing and gathering. The building would also provide a maintenance garage to house maintenance equipment (including ice surfacing equipment and access to hot water) and operational controls. A large storage room with equipment lockers and a small event office would be available for user groups.
- **Maintenance Yard/Waste Management:** A new fenced maintenance yard will complement the garage that is proposed as part of the new sports field clubhouse. The location of this maintenance yard ensures that ice surfacing equipment remains clean when travelling from the garage to the skating oval, reduces wear on the equipment, and improves safety by reducing the potential for conflicts with pedestrians or vehicles in the park. A gate and driveway provides easy access to the existing maintenance yard which will be maintained to ensure that there is sufficient space for all of the operations equipment and materials.

The addition of a second maintenance yard will provide an opportunity to enhance waste management in Great Chief Park by providing enough space for a waste bin enclosure (1-2 bins) in the existing maintenance yard. Locating the bins within the yard will ensure direct and safe access to the bins to avoid conflicts between waste vehicle traffic and park user traffic (vehicle or pedestrian). The use of heavy-duty asphalt or concrete will be required to upgrade the access and to facilitate turning and loading within the yard. In addition to the main bins, trash and recycling receptacles should be provided adjacent to all of the proposed new facilities in locations where people will move and gather and in easily accessible locations for parks operations staff.

Plan Legend**Football / Soccer / Speed Skating Area**

1. Existing Clubhouse with Proposed Expansion Expansion
2. New Sportsfield Clubhouse / Maintenance Building
3. Artificial Turf Field
4. 400m Olympic Style Speed-Skating Oval
5. Permanent Beer Garden
6. Communications Improvements - Sound System
7. Communications Improvements - Scoreboard
8. Press Box/Spotters and Timers Booth
9. Circulation Improvements - Plaza and Landscaping
10. Circulation Improvements - Gateway
11. Circulation Improvements - Bike Racks
12. Maintenance Area

Baseball / Fastball Diamonds

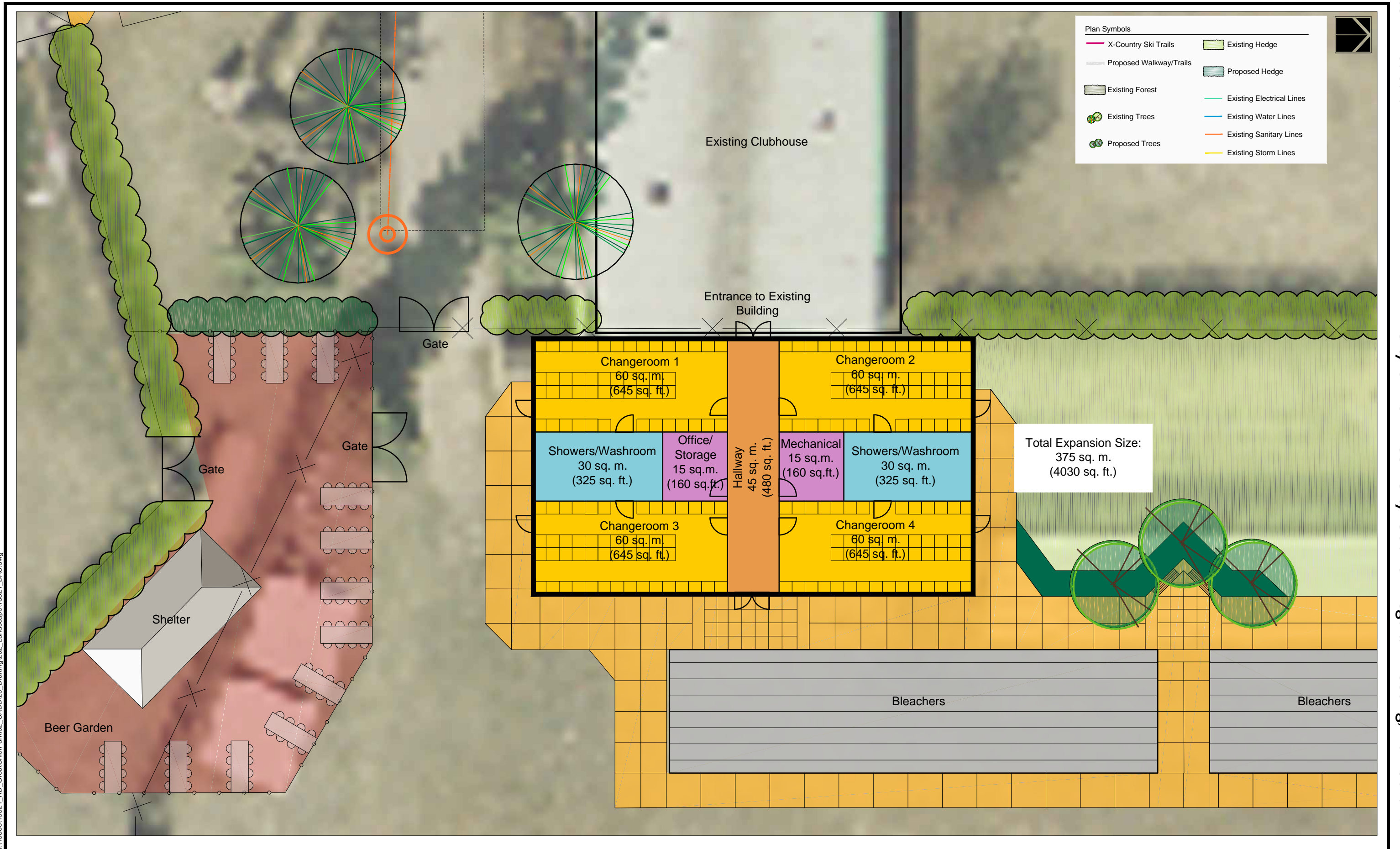
13. Existing Concession/Washroom Building and Proposed Expansion
14. Beer Garden / Sportsfield Access Gate
15. Infields - Improved Shale and Turf Transitions (FB 1 & FB2)
16. Outfields - Improve Sod (BB1), Outfield Fence Mesh Replacement / Safety Top Cap (All Diamonds)
17. Cross-country Ski (Jackrabbits) training area / tracks
18. Batting Cage
19. Lighting (FB 2, BB 1 & BB 2)
20. Backstop Height Increase (FB1 & FB 2)
21. Permanent Beer Gardens / Cross County Ski Equipment Storage
22. Circulation Improvements - Plaza and Landscaping
23. Circulation Improvements - Gateway
24. Circulation Improvements - Bike Racks
25. Upgrade Dugouts (FB1 and FB2)
26. Communications Improvements - Sound System (FB1 and FB2)

General Site Improvements

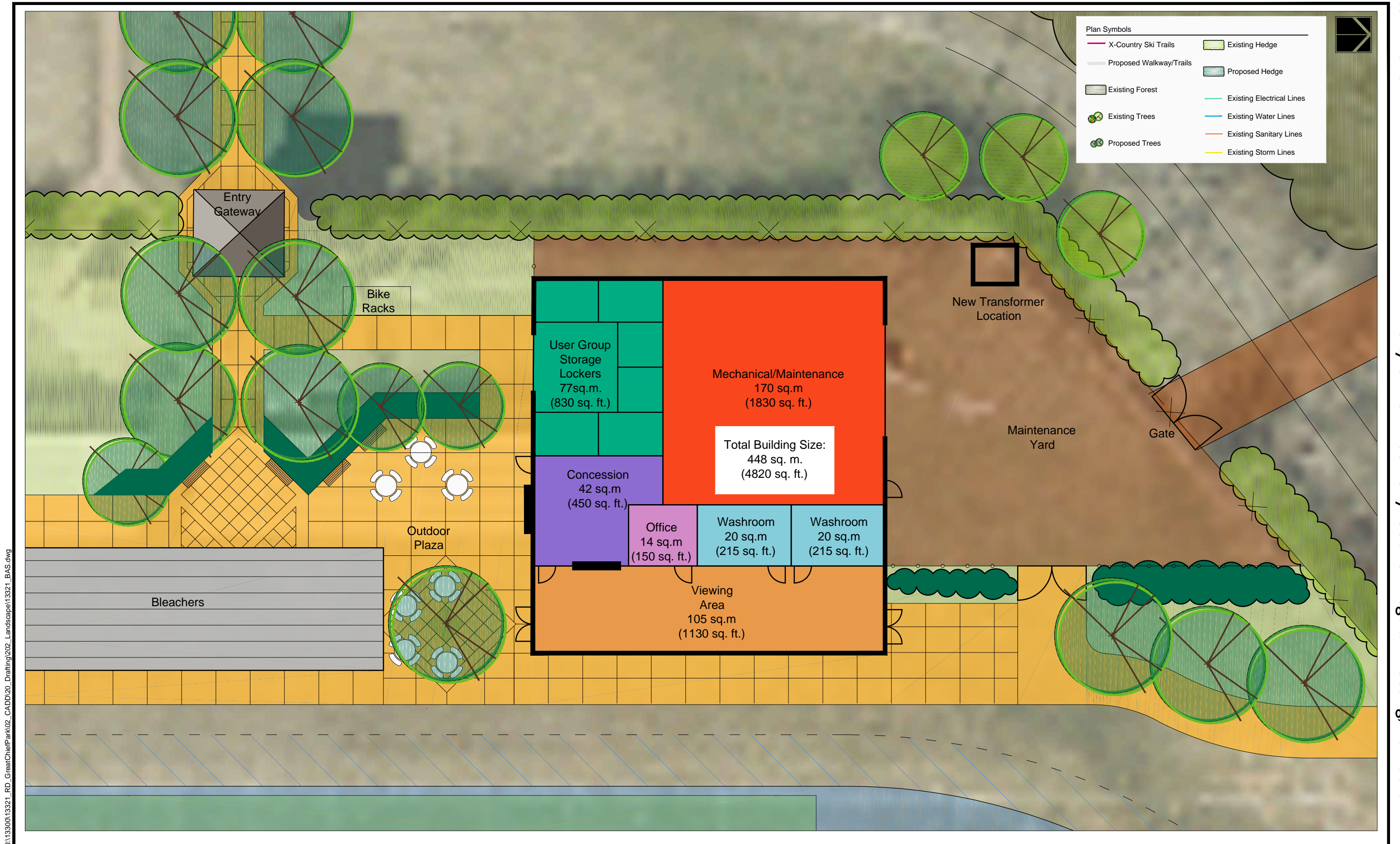
27. Site Servicing - Utility Upgrades (Water Lines and Lift Station)
28. Site Servicing - Transformer and Secondary Power Feeds
29. Existing Main Parking Lot Improvement - Complete Reconstruction
30. N/E Parking Lot Expansion
31. Bus Access - Drop-off / Bus Parking
32. Bus Access - New Parking Lot Entrances
33. Circulation Improvements - Pedestrian Connections
34. Pitch 'n' Putt Course
35. Park Entrance Feature and Kiwanis Picnic / Boat Launch Signage
36. Modified Cross-country Ski Course
37. New Access to Pitch 'n' Putt
38. Waste Management Bin Enclosure

**Plan Symbols**

	X-Country Ski Trails		Existing Hedge
	Proposed Walkway/Trails		Proposed Hedge
	Existing Forest		Existing Electrical Lines
	Existing Trees		Existing Water Lines
	Proposed Trees		Existing Sanitary Lines
			Existing Storm Lines



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- **Synthetic Turf Field:** Replacing the natural grass field surface with synthetic turf will benefit soccer, football and potentially field lacrosse user groups. The benefits of a synthetic turf field are numerous, but for Great Chief Park the most important benefit will be to maximize overall use time. Groups will be able to utilize the fields for practices (rather than just games) and it will extend the season allowing use of the field early in the spring and late in the fall when use of the existing field is carefully managed to protect the field from damage. Maintenance is still required on synthetic turf fields, but it requires less labour and no chemicals or water. The initial capital investment required for synthetic turf field is relatively high; however, a high quality and properly installed synthetic turf field generally has a ten to fifteen year lifespan after which only the surface needs to be replaced.



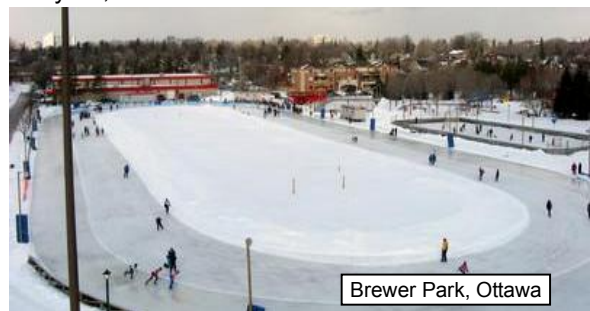
Clark Park, Edmonton

Another consideration for installing a synthetic turf field in Great Chief Park is that it improves opportunities for the City to host provincial and national championships. For example, the Alberta School's Athletic Association policy requires the hosts of Provincial high school football championships to have a field with lights, seating for 1000 and a 'field turf' (synthetic turf) regulation field. Hosting of these events would provide economic benefits to the sport, the City and local business.

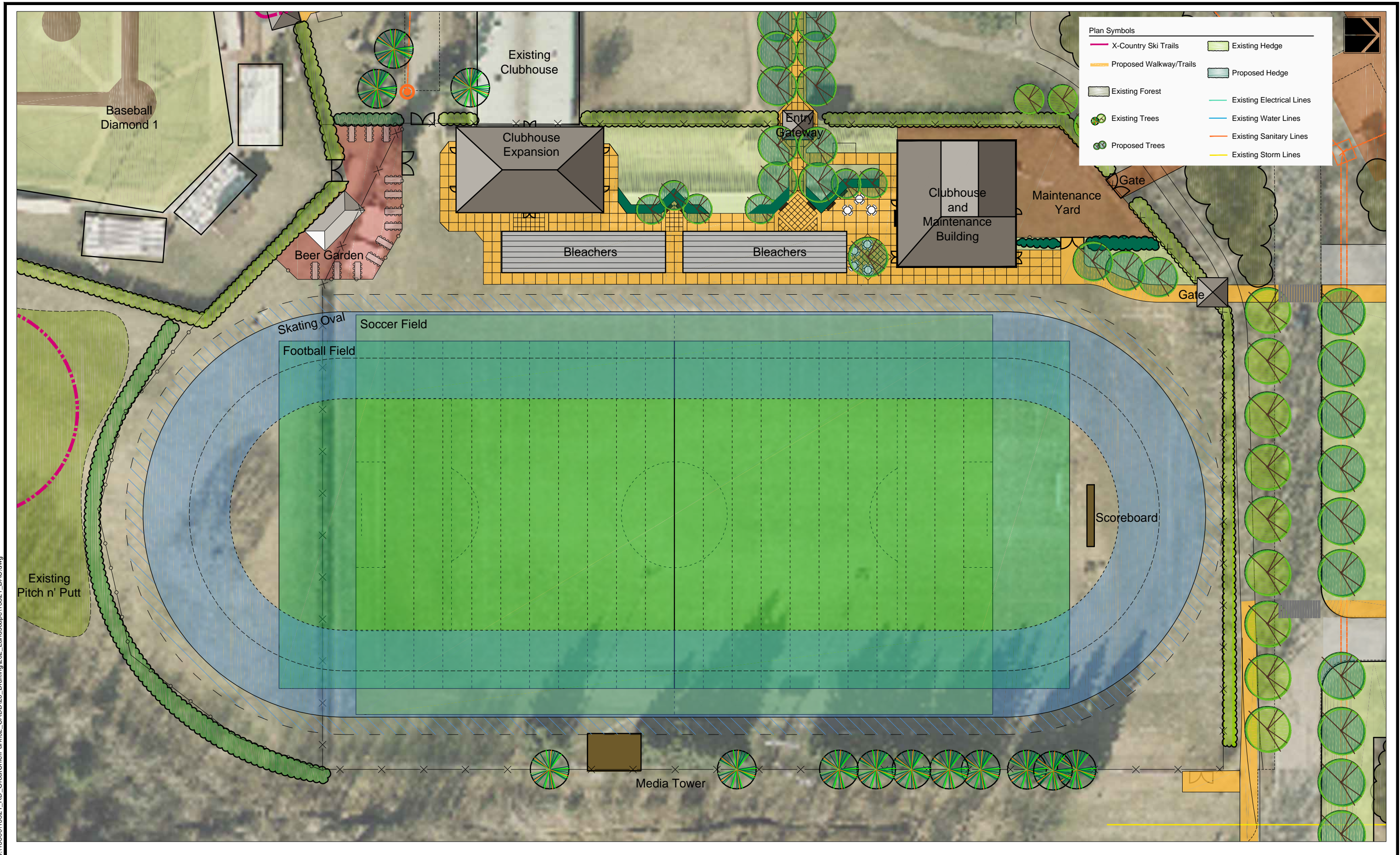
Since this synthetic turf field will be used for a speed skating oval in winter, is critical to ensure that the synthetic turf product selected is appropriate for this application. Synthetic turf, including base preparation and drainage, should extend beyond the edges of the skating oval, to ensure that differential settlement is less likely to occur. Not all synthetic turf products may be appropriate for winter ice creation and supplier warranties may become void. One synthetic turf supplier recommended that a turf protection system, commonly used to protect synthetic sports fields during concerts, be installed over the skating oval area prior to creating ice. The protection system would also be valuable for festivals or other special activities taking place on the site during the summer months.

As a result of the differences in available synthetic turf materials, installation, lifecycle and maintenance requirements, particular attention should be put towards selecting both suppliers and installers. There are many different installers and suppliers for synthetic turf and a wide range of projects installed throughout Canada and the United States. Requests for Proposals (RFP) will be need to be carefully written to ensure that product quality, supplier/installer track record, and references rate highly in the evaluation criteria.

- **Speed-Skating Oval:** A 400m Olympic-style speed-skating oval will be including in Great Chief Park's programming. This will require removal and replacement the hedge and fence along the south side of the field to accommodate the track (see Figure 4.4). Support facilities, including the maintenance building and yard described previously, will be required to service the oval. To accommodate the skating oval layout, the soccer/ football field will need to be shifted slightly to the south. This will align centerfield with the center of the skating oval. The bleachers will also be realigned to match the new center field locations. Lighting will need to be re-examined to determine if the light standards or just the lights, need to be adjusted.

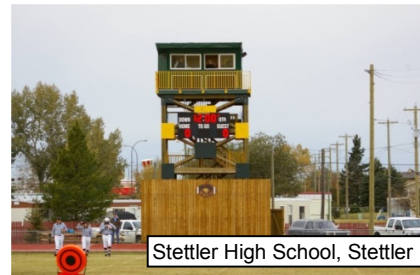


Brewer Park, Ottawa



- **Beer Garden:** A formal fenced area for a user-group operated beer garden is recommended. This will make it easier for user groups to obtain liquor licensing and control the movement of people. A concrete pad and permanent shade/rain structure as well as large 'picnic' tables would be included.
- **Communications Improvements:** The existing sound system and scoreboard in the football/soccer field area require upgrades as they are aging and are ineffective. The new scoreboard should be installed in the space between the north football end zone and the skating oval.

A new press box/spotters booth should be installed on the east side of the field. It will need to be positioned approximately 10m south of the 'new' center field so as to not import a group of mature spruce trees. A raised press box with a tiered design, such as the one in Stettler, Alberta should be used in order to provide space for timers and officials to meet the needs of the various sports groups. Since the field may be used for festivals, the new press box/spotters booth should provide electrical connections for event tents/stages.



- **Circulation Improvements:** Concrete walkways and plaza area should be constructed to complement and connect the proposed buildings and spectator areas (See Figure 4.4). Spaces should be designed to allow people to congregate and should be furnished with picnic tables, benches, and trash receptacles. A covered gateway, similar in design to the existing gateway at Baseball Diamond 1, will provide ticket-takers with a covered area to monitor the movement of people. A secondary, entrance should be provided on the north side of the site for people using the expanded northeast parking lot (See Section 4.4), and a third entrance location should be developed at the northeast corner of the field to provide a stronger connection to Bower Ponds for use only during festivals and events. All areas should be landscaped to enhance pedestrian experience by providing shade and shelter. The new fence along the south side of the field should be planted with a hedge to match existing fenced areas. Bike racks should be installed near the front entrance to support access to the park by those on bikes.

4.2 Baseball/Fastball Diamonds Recommendations

All four diamonds in Great Chief Park are used by multiple user groups throughout the season. As a result, the improvements suggested for the diamonds have the potential of improving the experiences of many players and spectators. The following outlines these recommendations:

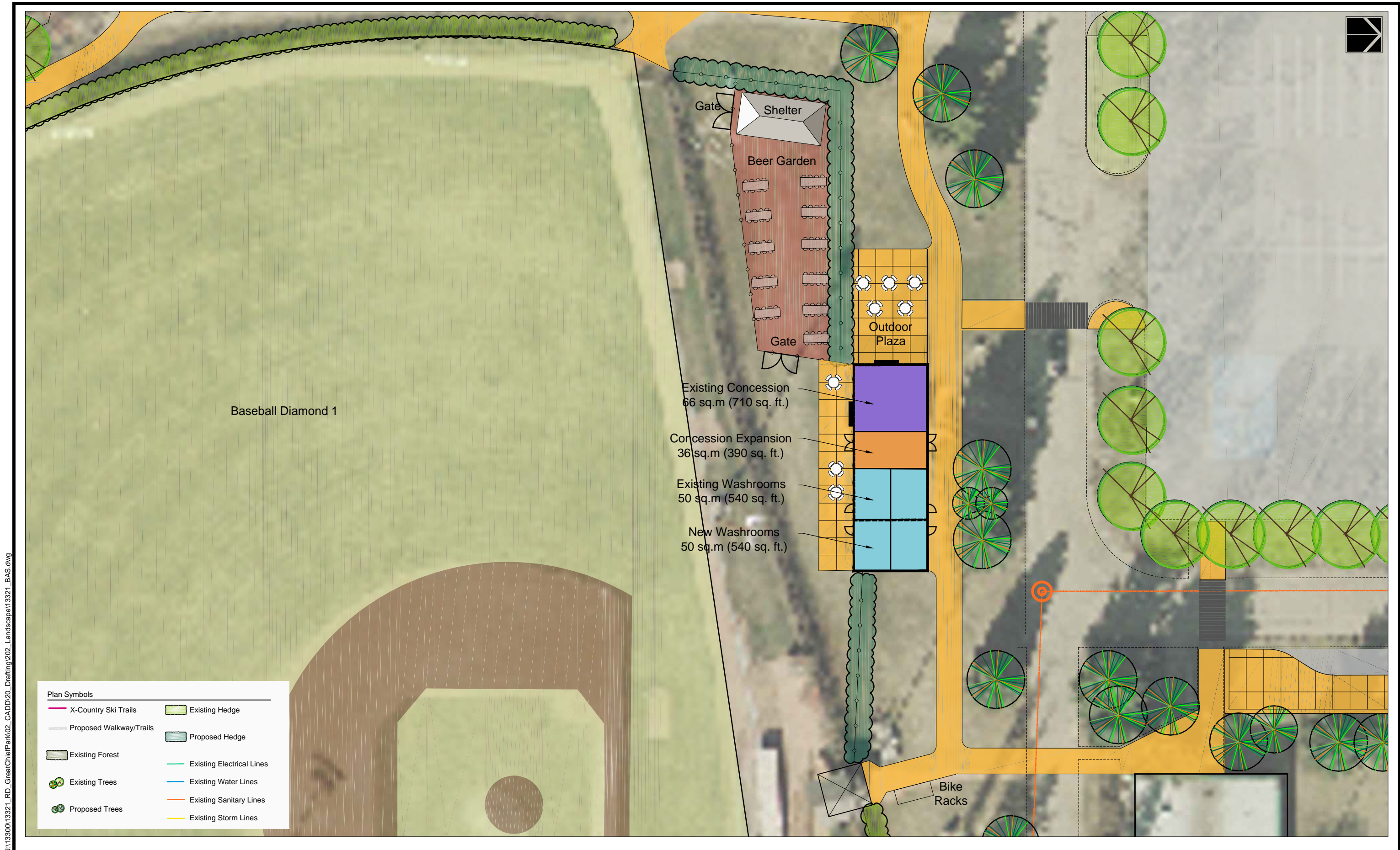
- **Existing Concession/Washroom Building:** The existing building should be winterized to facilitate four season use and expanded to provide an additional concession window and set of washrooms (see Figure 4.5). By modifying the existing building and moving the first base fence line, spectators in Baseball Diamond 1 (BB1) would have access to amenities without leaving the fenced area. A separate concession window and set of washrooms would still provide amenities to other park users.





- **Infields:** Users have also expressed safety concerns over the compacted and deteriorating shale that needs replacing in some of the diamonds. A staged upgrading of Fastball (FB) Diamonds 1 and 2 infields should include replacement of compacted shale and repaired transitions between turf and shale areas. Users have requested that in the long term, synthetic turf infields should be installed to maximize the playability of all diamonds.
- **Outfields:** The outfield in BB1 requires upgrading to address long term settlement and compaction issues. This is an operational requirement and the proposed approach will be to identify key areas of repair (remove turf, raise base, adjust irrigation as required, install sod) within the field, and then improve the balance of the field through an aeration and topdressing program over several years. From a use and overall cost perspective it was agreed that this would be the preferred approach rather than completely removing and replacing the field. The outfield fences on BB1, and FB 1 and 2 all require replacement of the chain link mesh (long term damage) and the addition of safety top caps.
- **Batting Cage:** A batting cage for use by baseball, slo-pitch, and fastball user groups is recommended to be installed between BB1 and 2. This facility has been discussed with all of the ball user groups as a perfect partnering opportunity in which the groups would take responsibility for the fundraising, development and operation of the batting cage. A site outside of the outfield of BB1 is recommended as the site for the batting cage and a pedestrian gate is required in the outfield fence to provide access to players during practice and warm-up.
 

Typical Batting Cage – stock photo
- **Lighting:** User groups have expressed the need to have permanent lights installed in all unlit diamonds (BB 2 and FB 2). In addition, the lighting on BB1 is expected to need replacement/upgrading in the next 3-5 years.
- **Backstop:** Due to safety concerns expressed by users and changes in sport safety standards, FB 1 and 2 require that the backstops be raised by an additional 2.4m.
- **Beer Garden:** A formal fenced area for a user-group operated beer garden is recommended in BB 1. This will make it easier for user groups to obtain liquor licensing for sporting events and control the movement of people. The operation of a beer garden and concession during tournaments are seen as important opportunities for groups to raise funds during these events. The users would like the beer garden to be positioned so that patrons can access it from the field side and would be able to watch the ball game from the beer garden area. To accommodate this, it has been proposed that the existing hedge and fence along the north edge of the diamond (first base line) be shifted north and reinstated. A concrete pad with a permanent shelter will provide shade and shelter for the beer garden and a number of larger picnic tables would be included. During the winter, the fenced area and shelter can be used to store cross-country ski track setting equipment.
- **Circulation Improvements:** Concrete walkways and a plaza area should be created near the new concession window and washroom access (see Figure 4.5). Areas where the fence line has been altered should be re-landscaped to match the existing hedge. Covered gateways, similar in design to the existing gateway at Baseball Diamond 1, should be installed at the remaining three diamonds. Bike racks should be installed near Baseball Diamond 1 and Fastball Diamond 1 to encourage cycling.





- **Dugouts:** The fastball user groups would like to have permanent, enclosed dugouts installed in FB 1 and 2 to provide players with shelter. It was agreed that a specifically designed fence and high quality tarp/wind screen system with a hard surface roof, rather than cinder block dugout, will be adequate. The tarp system will be less expensive and could potentially be paid for by allowing a sponsorship opportunity on the tarps.



- **Batter's Eye Screen:** A Batter's eye screen may be required in the outfield of BB1 to increase the batter's vision and safety. This may be achieved through user group investments.
- **Communications Improvements:** The sound system in FB 1 requires upgrades to meet the needs and expectations of spectators and a new sound system should be installed on FB2 when new power and lighting is installed.

4.3 General Site Improvements Recommendations

The following recommendations support the specific enhancements related to the sports fields that were described in the preceding sections and provide general improvements that will benefit all users and all activities within Great Chief Park. The recommended general site improvements include:

- **Water and Sanitary Service Upgrading:** Upgrades to water lines and the existing sanitary lift station are required to support the additional buildings and expanded use of the park for events, tournaments and as a winter facility. A preliminary servicing review was completed and it is recommended that the water lines be looped for fire protection (200mm diameter) within the site and that the existing 150mm water main should be replaced with a 200mm main installed at a suitable depth to prevent freezing. Upgrades to the lift station relate primarily to the sizing of the pumps as the forcemain and tank are assumed to be sized appropriately for future flows.
- **Power Servicing:** Facility operations staff and Electric Light & Power discussed options for the short and long term power servicing requirements of the site. Upgrading of the overall power servicing is required in the short term as the existing system (4kV) which was built in the late 1950s has exceeded its useful life and has started to fail. The recommended approach is to install a new 25kV loop from the existing transformer at the Bower Ponds pavilion around the football field and baseball diamonds to the line on Fountain Drive. Transformers will be connected to this loop to feed the various buildings and field lights now and in the future. Great Chief Park will then switch from being a primary metered customer to a secondary metered customer. This will result in EL&P taking responsibility for repair and maintenance of the 25kV system. The services from the transformer to the proposed buildings and lights will still be the responsibility of the park. The annual electricity cost will go up with the secondary metered rate as there will be multiple meters on the site.

The construction of this loop will be staged to provide service to the new facilities as they come on line. The exact location of the loop and the location and secondary voltage of the transformers will depend on the loading requirements of the buildings and lights. The development of the proposed clubhouse will require that the existing transformer and secondary feeds be relocated within the proposed maintenance yard. This will need to be determined as detailed planning for the various facilities proceeds. Recreation, Parks and Culture will need to work with an electrical consultant on the design of services to the buildings beyond the transformers as this is outside of EL&P's mandate. In addition to the overall power servicing and the specific requirements for the proposed buildings and field lights, key locations for access to power and water are required to support

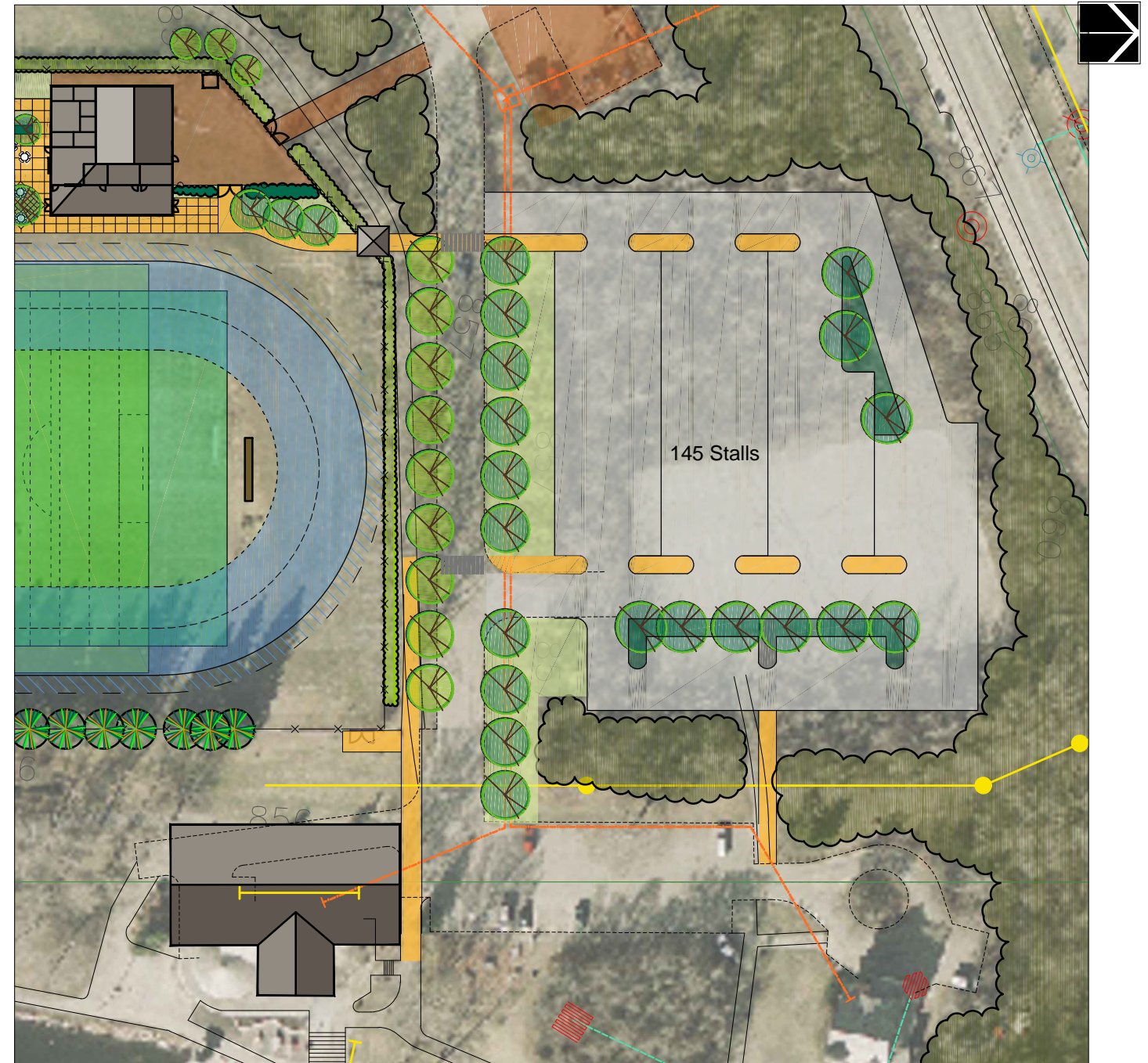
community events in Great Chief Park and Bower Ponds and could eliminate the need for groups to bring generators onto site. As indicated on Figure 4.7, the expanded NE parking lot and the parking lot between the Bower Pavilion and Cronquist House are seen as key locations for event staging and so these areas should be properly serviced with water and power at the time of preliminary and detailed design. Information Technology service into the Park should also be provided and can be accommodating through digital cable installed in the future via conduit installed as part of the power service upgrades.

- **Bus Access:** Many of the sports activities, tournaments and festivals held in Great Chief Park require the use of buses to transport players and users to and from the site. Since there is only one entrance into the park and the parking lot is typically full during events, it is difficult for buses to enter and exit. Safety of the passengers (getting to and from the buses) as well as other people moving through the parking lot is a concern. A concrete bus drop off lane located west of the existing clubhouse and football field will accommodate team transport and Park and Ride service during festivals and events (see Figure 4.6). Two new entrances into the existing parking lot would facilitate easier bus movements, especially when the site is busy. Along the north side of the parking lot, a small concrete addition to the parking lot would allow a line of buses to park, without reducing the current parking lot capacity.
- **Existing Main Parking Lot Upgrading/Reconstruction:** The existing main parking lot has been previously identified as needing significant repairs and overlay paving. Due to settlement and the impacts of tree root heaving, the surface of the lot is deteriorating and becoming a mild safety hazard due to cracks, potholes, and other surface disruptions. It is recommended that the parking lot be completely reconstructed, starting with removal of the existing structure down to the subgrade, and including removal of some of the large poplar trees that are causing a number of the impacts. The reconstructed lot should include new entry/exit locations and bus parking (as described above), as well as lighting and a centre row of islands to improve aesthetics, walkability and pedestrian safety (see Figure 4.6). Any trees removed, will be replaced according to City policies with appropriate tree species.
- **N/E Parking Lot Expansion:** A lack of parking in Great Chief Park, especially during summer weekends and events, has been identified as a major issue by all user groups. The only location where a significant parking lot expansion is viable is around the existing N/E overflow parking area (see Figure 4.6). By expanding the existing lot to support approximately 145 stalls, there will be additional parking for busy tournament weekends and additional space for staging community events and festivals that already use the area around Cronquist House and Bower Ponds (see Figure 4.7). In addition, pressure will be taken off of Great Chief Park's main lot (325 stalls) and people accessing Bower Ponds will have closer parking.

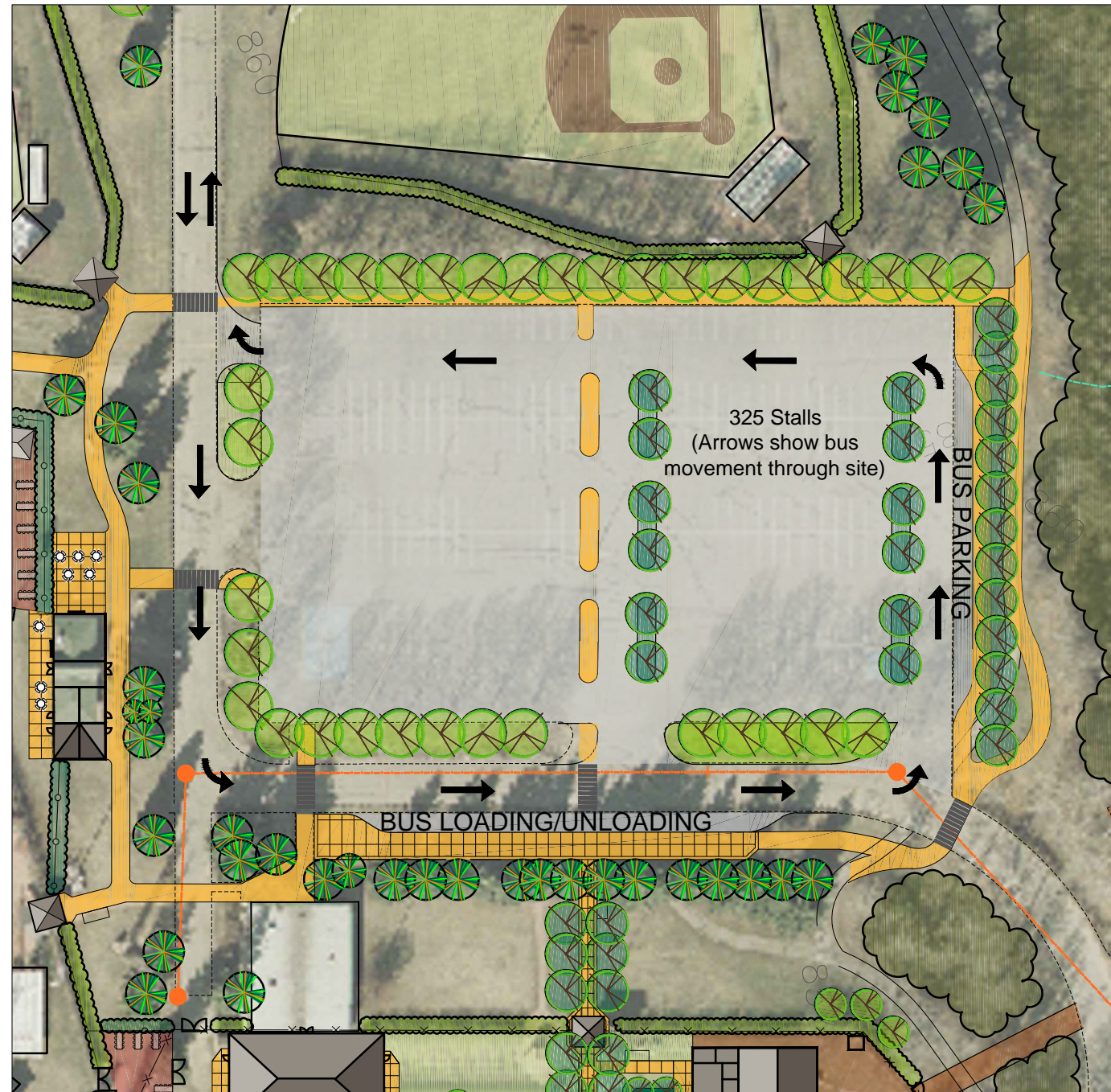
It is important to note that the defined need for additional parking in the Park is based on anecdotal evidence only (it was a need identified by all users). It is recommended that the City complete a formal parking and access study to clearly determine the need and specific parking requirements to support weeknight, weekend, and tournament/event use of the Park.



The existing forest areas in Great Chief Park are very attractive to users and provide habitat areas. Although the expansion of the N/E parking lot will have an impact on these areas, the parking lot should be designed to retain as much natural vegetation and drainage patterns as possible. A thorough environmental assessment should be completed to ensure impacts to vegetation, drainage and wildlife on the site can



N/E Parking Lot Expansion



Existing Parking Lot Improvements

Plan Symbols	
X-Country Ski Trails	Existing Hedge
Proposed Walkway/Trails	Proposed Hedge
Existing Forest	Existing Electrical Lines
Existing Trees	Existing Water Lines
Proposed Trees	Existing Sanitary Lines
	Existing Storm Lines

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be mitigated. The removal of any forest can be compensated with naturalization planting in other parts of the park as per City of Red Deer policies. Even without the expansion, it is recommended that the entire south edge and part of the east edge of the existing N/E parking lot be opened up (removal of understorey vegetation and thinning of tree density) to allow visual access into the lot from the roadway to ensure better surveillance and safety (CPTED principles). A widened walkway opening towards Cronquist House is also recommended. Sustainable parking lot design strategies, such as permeable paving, bioswales and landscaping, should be considered as an integral part of the project.

- **Circulation Improvements:** The addition of asphalt trails, concrete walks, plaza areas and bike racks are recommended in key locations on site (see Figure 4.1). These improvements will form stronger connections between facilities and amenities. In addition to trails, walks and plaza's, general upgrades in landscaping and furnishings are recommended to improve pedestrian experience. The recommended pedestrian connections include:
 - Trail connection along west side of site from entrance to Kiwanis Picnic Area.
 - Improved trail connection through middle of site, from existing parking lot to diamonds and Kiwanis Picnic Area.
 - Realigned trail at southeast corner of existing parking lot to facilitate new driveway.
 - Trail along west side of existing parking lot.
 - Two new pedestrian pickup/drop-off of plazas adjacent to bus drop-off lane and bus parking area.
 - New plazas and walkways around sports field / baseball diamond areas.
 - Improved, visually strong pedestrian connection from access road to Bower Ponds.
 - The proposed future pedestrian bridge across to the Riverlands area and connecting to Alexander Way will provide a strong link to downtown and future residential and community cultural facility development as described in the Riverlands Area Redevelopment Plan and the Greater Downtown Action Plan.
- **Cross Country Skiing:** Cross country skiing will continue to be a primary user of Great Chief Park during the winter. With the development of the speed skating oval, the football field area will be no longer be available as the teaching site for the Jackrabbits Cross-country Ski Club and so they would move their lessons to the outfield of Baseball Diamond 1. To support this move, the permanent shelter in the proposed beer garden in BB1 should be designed to have power and be a secure space for storage of the track setting equipment. Another benefit to the ski club will be access to the new clubhouse building, which would serve as a warming/changing area. One final consideration during design and construction will be to ensure that additional tree planting or site amenities (benches, trash, directional signage) are installed in locations that do not interfere with the 2.5m wide corridors required for setting cross-country ski tracks.
- **Pitch 'n Putt Course:** The current 10-hole pitch n' putt course will remain on site, but will require modification in order to accommodate site improvements, such as the skating oval. This will likely result in the loss of one hole and realignment of the others to maintain the activity as a 9-hole course. The pitch n putt entry and pay box will also need to be moved into the Kiwanis picnic site.
- **Special Events/Festivals:** Many of the improvements listed in the above sections will benefit special events and festivals. During consultation it was noted that the most events tend to use the areas around Cronquist House as "home base" because of its adjacency to both Bower Ponds and Great Chief Park. The expansion of the northeast parking lot and opening up of this space provides more room for vendors, tents, trailers, and staging. Power





and water connections are recommended in this area to provide event servicing and reduce the need for portable generators.

Since the football/soccer field (future synthetic turf field) in Great Chief Park has been identified as an important festival site now and in the future, better connectivity to Bower Ponds and Cronquist House is recommended. Stronger pedestrian linkages, including new gates on the northwest and southeast corners of the field, will help ensure that all spaces can be used together if needed to host a large scale festival or event. The football/soccer field will provide significant flexibility for the size and scale of events by providing space for flexible bleacher style seating around the field.

In addition, the proposed pedestrian bridge over the river and the future expansion of the Bower Ponds pavilion (although outside the scope of this project), are important features that are critical to the success of Great Chief Park and Bower Ponds serving the City as a major festival and events site.



5.0 Implementation

A number of key factors were considered by The City and project team with respect to establishing strategies for an achievable implementation plan. The following sections outline the estimated capital costs and the selected development priorities and recommended phasing.

5.1 Estimated Capital Costs

The total estimated capital cost of all of the recommended Enhancement Plan projects (all three types of projects) is \$8.6 million, in 2012 construction dollars. This total includes a 15% contingency. The estimated capital total does not take into account future inflation and assumes that inflation would be added at the time of development. It also does not include an allowance for consulting fees (10-12%) as not all of the projects would require external consultants for design, tender and construction management.

Table 5.1, provides an estimate of capital costs for each of the recommended Enhancement Plan projects, organized in four areas: 1) Football/Soccer/Speedskating, 2) Baseball, 3) Fastball and 4) General Site Improvements. The total estimated capital cost of \$8.6 Million is divided below into the four development areas:

1. Football/Soccer/Speedskating: \$5.6 Million
2. Baseball: \$0.7 Million
3. Fastball: \$0.4 Million
4. General Site Improvements: \$1.9 Million

Table 5.2 separates the recommended projects into one of the following three types of capital projects:

1. **Enhancement Project (e)** – the enhancement projects are recommended new projects within Great Chief Park that have been proposed by the user groups to better meet their specific requirements related to regular league play, practices and tournaments/sporting events.
2. **Infrastructure Improvement Project – (i)** – these are specific projects that are needed to improve, upgrade or replace existing aging infrastructure within the park. Some of these projects (eg. Main Parking Lot upgrading) have been identified as part of previous budget discussions.
3. **Operational Project (o)** – these are projects that should be completed as part of ongoing operational/maintenance activities within the park and can be completed as available budget allows over the next 3 to 5 years. There are no capital budget requests associated with the operational projects.

The total estimated capital cost of \$8.6 Million is divided below into the three project types:

1. Enhancement Projects (e): \$6.6 Million
2. Infrastructure Improvement Projects (i): \$1.7 Million
3. Operational Projects (o): \$0.3 Million



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Table 5.1: Capital Cost by Development Area

1.0 Football/Soccer/Speed-Skating Area (FB/SS)

Item	Group	Project Description	Project Type	Units	Qty	Unit Price	Total
1.01	FB/SS	New sportsfield clubhouse/maintenance building (incl: servicing, adjoining walks, plazas, site furniture and landscape)	e	Sq. M.	450	\$ 2,300.00	\$ 1,035,000.00
1.02	FB/SS	Existing Clubhouse expansion/New Change Room Building (incl: site works, servicing, sprinklers in existing clubhouse)	e	Sq. M.	380	\$ 2,300.00	\$ 874,000.00
1.03	FB/SS	Artificial Turf Field: incl: grading, base prep/drainage, synthetic field, fencing, gates	e	Lump Sum	1	\$ 2,800,000.00	\$ 2,800,000.00
1.04	FB/SS	Pressbox/spotters booth	i	Lump Sum	1	\$ 24,000.00	\$ 24,000.00
1.05	FB/SS	Sound system upgrade	i	Lump Sum	1	\$ 38,000.00	\$ 38,000.00
1.06	FB/SS	New scoreboard with stand	i	Lump Sum	1	\$ 36,000.00	\$ 36,000.00
1.07	FB/SS	Beer garden, including fence, gates and permanent shelter on concrete pad	o	Lump Sum	1	\$13,000.00	\$ 13,000.00
1.08	FB/SS	Covered gateway entry (W, N, NW)	o	Each	3	\$ 4,200.00	\$ 12,600.00
1.09	FB/SS	Fencing and gates (2.44m Ht) to accommodate speedskating oval and new entrances	e	Lump Sum	1	Incl. in the unit prices for Item 1.03	
1.10	FB/SS	Granular maintenance yard and driveway	e	Sq. M.	500	Incl. in the unit prices for Item 1.01	
1.11	FB/SS	Concrete walks/plaza	e	Sq. M.	1400	Incl. in the unit prices for Item 1.01	
1.12	FB/SS	Site Furniture - picnic, bench, trash	e	Lump Sum	1	Incl. in the unit prices for Item 1.01	
1.13	FB/SS	Landscaping - trees, hedge and turf repair	e	Lump Sum	1	Incl. in the unit prices for Item 1.01/1.03	
Subtotal							\$ 4,832,600.00
15% Contingency							\$ 724,890.00
Football/Soccer/Speed-Skating Area Total							\$ 5,557,490.00

2.0 Baseball Diamonds (BB)

2.01	BB	BB1 concession/washroom building expansion - Incl: servicing, fence (Item 2.07), Concrete Walk/Plaza (Item 2.08), landscaping (Item 2.09)	e	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
2.02	BB	Upgrade sod outfield (BB1) - repairs to grade/irrigation	o	Sq. M.	2000	\$ 15.00	\$ 30,000.00
2.03	BB	Batting Cage	e	Lump Sum	1	\$ 28,000.00	\$ 28,000.00
2.04	BB	Lighting - BB1 replace existing / BB 2 new	i	Each	2	\$ 180,000.00	\$ 360,000.00
2.05	BB	Covered gateway entry (BB2)	o	Each	1	\$ 4,200.00	\$ 4,200.00
2.06	BB	Beer garden in BB1 - incl: fencing, concrete pad, permanent shelter and Landscaping (Item 2.09)	o	Lump Sum	1	\$ 35,000.00	\$ 35,000.00
2.07	BB	Alterations to fencing/gate to accommodate concession/washroom expansion	e	Lin. M.	75	Incl. in the unit prices for Items 2.01/2.06	
2.08	BB	Concrete walk/plaza (BB1)	e	Sq. M.	100	Incl. in the unit prices for Item 2.01	
2.09	BB	Landscaping - including hedge and turf repair	e	Lump Sum	1	Incl. in the unit prices for Items 2.01/2.06	
2.10	BB	Upgrade outfield fence - new mesh /safety top cap	o	Lin M.	600	\$ 115.00	\$ 69,000.00
Subtotal							\$ 646,200.00
15% Contingency							\$ 96,930.00
Baseball Diamonds Total							\$ 743,130.00



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3.0 Fastball Diamonds (FB)

Item	Group	Project Description	Project Type	Units	Qty	Unit Price	Total
3.01	FB	New pre-fab FB 1 concession/washroom building, including servicing (100sq m)		Lump Sum	1	Not required with exp. of existing by BB1	
3.02	FB	Upgrade sod outfields Replace compacted shale (FB1 and FB2).	o	Sq. M.	2000	\$ 23.00	\$ 46,000.00
3.03	FB	Lighting and sound system FB 2	e	Lump Sum	1	\$ 140,000.00	\$ 140,000.00
3.04	FB	Higher backstops (FB 1 and FB 2)	o	Lump Sum	1	\$ 39,000.00	\$ 39,000.00
3.05	FB	Covered gateway entry (FB 1 and FB 2)	e	Each	2	\$ 4,200.00	\$ 8,400.00
3.06	FB	Dugouts (FB 1 and FB 2) - expand size, solid roof, fence with custom made tarps for sides	o	Each	4	\$ 8,000.00	\$ 32,000.00
3.07	FB	Sound System upgrade (FB 1)	e	Lump Sum	1	\$ 12,000.00	\$ 12,000.00
3.08	FB	Upgrade outfield fences (FB 1 and FB 2) - new mesh and safety top cap	i	Lin M.	900	\$ 115.00	\$ 103,500.00
Subtotal							\$ 380,900.00
15% Contingency							\$ 57,135.00
Fastball Diamonds Total							\$ 438,035.00

4.0 General Site Improvements (G)

4.01	G	Upgrade utility Services: Water line (looping), Lift Station	i	Lump Sum	1	\$ 265,000.00	\$ 265,000.00
4.02	G	Transformer upgrades - and other power service upgrades	i	Lump Sum	1	\$250,000.00	\$ 250,000.00
4.03	G	Main parking lot Replacement - complete restoration from subgrade, storm services, tree removal, new islands, bus pick up zone, concrete walks, trail realignment and landscaping	i	Lump Sum	1	\$ 560,000.00	\$ 560,000.00
4.04	G	N/E parking lot expansion - incl: clearing, subgrade, base, paving, islands, line painting, walks and	e	Lump Sum	1	\$ 480,000.00	\$ 480,000.00
4.05	G	Bus drop off - incl: grading, retaining wall, base, paving, curbs, walks	e	Lump Sum	1	\$ 68,000.00	\$ 68,000.00
4.06	G	Concrete plaza/walks	e	Sq. M.	1000	Incl. in the unit prices for Items 4.03/4.05	
4.07	G	New/Realigned Asphalt trails (3m)	e	Lin M.	1000	Incl. in the unit prices for Item 4.03/4.04	
4.08	G	Landscaped entry sign feature	e	Lump Sum	1	Deleted from plan - City signage plan	
4.09	G	Kiwanis picnic area/boat launch signage	e	Lump Sum	1	Deleted from plan - City signage plan	
4.10	G	General landscaping improvements	e	Lump Sum	1	Incl. in the unit prices for Item 4.03/4.04	
Subtotal							\$ 1,623,000.00
15% Contingency							\$ 243,450.00
General Site Improvements Total							\$ 1,866,450.00

Enhancement Concept Plan Total	\$ 8,605,105.00
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5.2 Enhancement Plan Priorities

The Stakeholder Advisory Committee played a key role in representing the various user groups and selecting the recommended development priorities and phasing of the Enhancement Plan projects. The Committee met three times following the preparation of the final draft of the Concept Plan and the preliminary capital cost estimate to review the plan and discuss implementation scope, priorities and phasing. Following the second meeting, a formal survey was prepared and circulated to representatives of all of the user groups which asked them to rank all of the recommended enhancement projects and to define a phasing timeline (1-3 years, 3-5 years and 5-10 years) for each project. The survey results are provided in Appendix C. In evaluating all of the projects and then determining the Enhancement Plan priorities, the committee considered a number of specific development and operational criteria:

- **Safety:** a number of the recommended projects have been identified due to safety concerns related to current use for both participants and spectators. Examples of these considerations include the height of backstops, repairs to fencing, upgrading of infields and outfields, and protective netting over the baseball bleachers.
- **Infrastructure Integrity:** as described previously, there are a number of required infrastructure improvement projects that relate to the age of the facility. The integrity of some of the key infrastructure is a concern from both an operational and safety perspective including the parking lot, water and sanitary servicing, and power service.
- **Daily versus Peak Function:** some of the recommended projects, particularly the operational ones, will result in an improved level of service for league play and the day to day use of the facilities. Most of the larger projects (from a capital perspective) proposed by the user groups are important to the functioning of the park during peak times such as busy weekend days and most importantly during tournaments and events.
- **User Group Sustainability:** a number of the projects will have a positive influence on user group sustainability by providing improved opportunities for revenue generation through concessions, beer gardens and sponsorship.
- **Environment** – preserving the natural and high quality outdoor setting of the Park was an important criteria for all users. However, to better meet the peak demands of the park the expansion of the NE parking lot was ranked as a high priority. This expansion will require removal of existing forest area but it was felt that safety and peak function criteria were important enough to offset the loss of the trees/habitat if they could be compensated through naturalization planting in another location in the park or river valley.
- **Return on Investment** - although a business case has not been prepared as part of this project, it is important to recognize that capital investment in Great Chief Park will provide an economic return on investment through sports and cultural tourism. A number of the proposed enhancements have been recommended to improve the park specifically for tournaments, events and festivals. It is recommended that The City partner with user groups, Tourism Red Deer and the Chamber of Commerce to conduct an economic assessment to evaluate the potential positive impacts of tournaments and events on the local economy.
- **Partnerships** - stakeholder groups are prepared to work with The City to achieve the common objective of enhancing the Park. Stakeholders should be able to provide some funding through joint grant applications, organization grants, “Sweat Equity” (some grants will match volunteer labour hours with capital funding), Gifts-in-Kind and fundraising. As detailed planning occurs, each project should be evaluated for the partnership and sponsorship opportunities as a means to directly offset the costs.



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Table 5.2: Priorities by Area and Project Type

Enhancement Projects

Item	Group	Project Description	Project Type	Priority Rank	Units	Qty	Unit Price	Total
1.02	FB/SS	Ex Clubhouse /New Change Room Bldg	e	1	Sq. M.	380	\$ 2,300.00	\$ 874,000.00
2.01	BB	BB1 concession/washroom building expansion	e	2	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
4.05	G	Bus drop off	e	2	Lump Sum	1	\$ 68,000.00	\$ 68,000.00
1.03	FB/SS	Artificial Turf Field	e	3	Lump Sum	1	\$ 2,800,000.00	\$ 2,800,000.00
2.03	BB	Batting Cage	e	4	Lump Sum	1	\$ 28,000.00	\$ 28,000.00
4.04	G	N/E parking lot expansion	e	4	Lump Sum	1	\$ 480,000.00	\$ 480,000.00
3.03	FB	Lighting and sound system FB 2	e	5	Lump Sum	1	\$ 140,000.00	\$ 140,000.00
1.01	FB/SS	New sportsfield clubhouse/maintenance building	e	6	Sq. M.	450	\$ 2,300.00	\$ 1,035,000.00
2.04	BB	Lighting - BB 2 new	e	6	Each	1	\$ 180,000.00	\$ 180,000.00
3.07	FB	Sound System upgrade (FB 1)	e	7	Lump Sum	1	\$ 12,000.00	\$ 12,000.00
							Subtotal	\$ 5,737,000.00
							15% Contingency	\$ 860,550.00
							Enhancement Projects Total	\$ 6,597,550.00

Infrastructure Projects

4.03	G	Main parking lot Replacement	i	1	Lump Sum	1	\$ 560,000.00	\$ 560,000.00
1.04	FB/SS	Pressbox/spotters booth	i	2	Lump Sum	1	\$ 24,000.00	\$ 24,000.00
4.02	G	Transformer upgrades	i	3	Lump Sum	1	\$250,000.00	\$ 250,000.00
1.05	FB/SS	Sound system upgrade	i	4	Lump Sum	1	\$ 38,000.00	\$ 38,000.00
1.06	FB	Upgrade outfield fences	i	4	Lin M.	900	\$ 115.00	\$ 103,500.00
1.06	FB/SS	New scoreboard with stand	i	5	Lump Sum	1	\$ 36,000.00	\$ 36,000.00
4.01	G	Upgrade utility Services	i	5	Lump Sum	1	\$ 265,000.00	\$ 265,000.00
2.04	BB	Lighting - BB1 replace existing	i	6	Each	1	\$ 180,000.00	\$ 180,000.00
							Subtotal	\$ 1,456,500.00
							15% Contingency	\$ 218,475.00
							Infrastructure Projects Total	\$ 1,674,975.00

Operational Projects

2.02	BB	Upgrade sod outfield (BB1)	o	1	Sq. M.	2000	\$ 15.00	\$ 30,000.00
3.04	FB	Higher backstops (FB 1 and FB 2)	o	1	Lump Sum	1	\$ 39,000.00	\$ 39,000.00
3.06	FB	Dugouts (FB 1 and FB 2)	o	2	Each	4	\$ 8,000.00	\$ 32,000.00
2.06	BB	Beer garden in BB1	o	3	Lump Sum	1	\$ 35,000.00	\$ 35,000.00
3.02	FB	Replace compacted shale (FB1 and FB2).	o	3	Sq. M.	2000	\$ 23.00	\$ 46,000.00
2.10	BB	Upgrade outfield fence	o	5	Lin M.	600	\$ 115.00	\$ 69,000.00
3.05	FB	Covered gateway entry (FB 1 and FB 2)	o	6	Each	2	\$ 4,200.00	\$ 8,400.00
1.08	FB/SS	Covered gateway entry (W, N, NW)	o	7	Each	3	\$ 4,200.00	\$ 12,600.00
2.05	BB	Covered gateway entry (BB2)	o	7	Each	1	\$ 4,200.00	\$ 4,200.00
1.07	FB/SS	Beer garden in Football	o	8	Lump Sum	1	\$13,000.00	\$ 13,000.00
							Subtotal	\$ 289,200.00
							15% Contingency	\$ 43,380.00
							Operational Projects Total	\$ 332,580.00
							Enhancement Concept Plan Total	\$ 8,605,105.00



5.3 Enhancement Plan Phasing

The Enhancement Plan is planned for implementation over the next 10 years. As indicated, in considering the priorities, the stakeholders were asked to both rank the priorities and then highlight the proposed development timeline of short term (1-3 years), medium term (3-5 years), or long term (5-10 years) (See Appendix C). The City project team also met and completed the same survey through a consensus discussion.

Based on the overall feedback and a comparison of the top 4 ranked elements in each area (including general improvements), the consultant worked with the City project team to prepare a recommended phasing plan. At the final meeting of the Advisory Committee, the recommended plan was reviewed and final refinements were proposed by the committee members. Table 5.3 outlines the recommended phasing for implementation, based on priorities and costs associated with each phase.

It is important to note the priority ranking by the various groups has not translated directly into the recommended phasing. Consideration was given to available capital budget, the importance of some of the infrastructure projects, the opportunity related to a staged approach to addressing the operational projects, and the relationship (from a construction staging perspective) between various projects. The recommended phasing is designed to provide a good balance between these various factors and provides a staged approach to the implementation of the Enhancement Plan recommendations.

Table 5.3: Recommended Phasing

Item	Group	Project Description	Project Type	Priority Rank	Units	Qty	Unit Price	Total
Short Term Projects (1-3 years)								
2.02	BB	Upgrade sod outfield (BB1)	o	1	Sq. M.	2000	\$ 15.00	\$ 30,000.00
3.04	FB	Higher backstops (FB 1 and FB 2)	o	1	Lump Sum	1	\$ 39,000.00	\$ 39,000.00
2.01	BB	BB1 concession/washroom building expansion	e	2	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
4.05	G	Bus drop off	e	2	Lump Sum	1	\$ 68,000.00	\$ 68,000.00
1.04	FB/SS	Pressbox/spotters booth	i	2	Lump Sum	1	\$ 24,000.00	\$ 24,000.00
3.06	FB	Dugouts (FB 1 and FB 2)	o	2	Each	4	\$ 8,000.00	\$ 32,000.00
4.02	G	Transformer upgrades - phase 1	i	3	Lump Sum	1	\$100,000.00	\$ 100,000.00
4.03	G	Main parking lot Replacement	i	1	Lump Sum	1	\$ 560,000.00	\$ 560,000.00
1.06	FB/SS	New scoreboard with stand	i	5	Lump Sum	1	\$ 36,000.00	\$ 36,000.00
2.06	BB	Beer garden in BB1	o	3	Lump Sum	1	\$ 35,000.00	\$ 35,000.00
3.02	FB	Replace compacted shale (FB1 and FB2).	o	3	Sq. M.	2000	\$ 23.00	\$ 46,000.00
2.03	BB	Batting Cage	e	4	Lump Sum	1	\$ 28,000.00	\$ 28,000.00
1.05	FB/SS	Sound system upgrade	i	4	Lump Sum	1	\$ 38,000.00	\$ 38,000.00
Subtotal								\$ 1,156,000.00
15% Contingency								\$ 173,400.00
Phase 1 (1-3 years) Total								\$ 1,329,400.00



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Table 5.3: Recommended Phasing (continued)

Item	Group	Project Description	Project Type	Priority Rank	Units	Qty	Unit Price	Total
Medium Term Projects (3-5 years)								
1.02	FB/SS	Ex Clubhouse /New Change Room Bldg	e	1	Sq. M.	380	\$ 2,300.00	\$ 874,000.00
4.02	G	Transformer upgrades - phase 2	i	3	Lump Sum	1	\$150,000.00	\$ 150,000.00
4.04	G	N/E parking lot expansion	e	4	Lump Sum	1	\$ 480,000.00	\$ 480,000.00
1.06	FB	Upgrade outfield fences	i	4	Lin M.	900	\$ 115.00	\$ 103,500.00
2.04	BB	Lighting - BB 2 new	e	6	Each	1	\$ 180,000.00	\$ 180,000.00
4.01	G	Upgrade utility Services	i	5	Lump Sum	1	\$ 265,000.00	\$ 265,000.00
3.03	FB	Lighting and sound system FB 2	e	5	Lump Sum	1	\$ 140,000.00	\$ 140,000.00
2.10	BB	Upgrade outfield fence	o	5	Lin M.	600	\$ 115.00	\$ 69,000.00
2.04	BB	Lighting - BB1 replace existing	i	6	Each	1	\$ 180,000.00	\$ 180,000.00
3.05	FB	Covered gateway entry (FB 1 and FB 2)	o	6	Each	2	\$ 4,200.00	\$ 8,400.00
2.05	BB	Covered gateway entry (BB2)	o	7	Each	1	\$ 4,200.00	\$ 4,200.00
Subtotal								\$ 2,454,100.00
15% Contingency								\$ 368,115.00
Phase 2 (3-5 years) Total								\$ 2,822,215.00

Item	Group	Project Description	Project Type	Priority Rank	Units	Qty	Unit Price	Total
Long Term Projects (5-10 years)								
1.03	FB/SS	Artificial Turf Field	e	3	Lump Sum	1	\$ 2,800,000.00	\$ 2,800,000.00
1.01	FB/SS	New sportsfield clubhouse/maintenance building	e	6	Sq. M.	450	\$ 2,300.00	\$ 1,035,000.00
1.08	FB/SS	Covered gateway entry (W, N, NW)	o	7	Each	3	\$ 4,200.00	\$ 12,600.00
3.07	FB	Sound System upgrade (FB 1)	e	7	Lump Sum	1	\$ 12,000.00	\$ 12,000.00
1.07	FB/SS	Beer garden in Football	o	8	Lump Sum	1	\$13,000.00	\$ 13,000.00
Subtotal								\$ 3,872,600.00
15% Contingency								\$ 580,890.00
Phase 3 (5-10 years) Total								\$ 4,453,490.00
Enhancement Concept Plan Total								\$ 8,605,105.00



6.0 Conclusion

Great Chief Park provides Red Deer with a multi-sports destination that allows The City to showcase its local athletic talent. The facility is home to numerous sports teams, tournaments, and sports events. The site promotes physical activity for residents and allows visiting teams and spectators to get a glimpse of the high quality park system and lifestyle that Red Deer offers. In order to maintain this high quality recreational experience and include speed skating in its programming, it is important that improvements address aging infrastructure and provide additional amenities to support the substantial number of users and visitors.

Great Chief Park is also a destination for community events, such as festivals and charity events. Since the site is connected into the Waskasoo Park system, many events use the park as the central location with additional activities in other areas. Consequently, it is important that improvements reinforce the site's ability to support these events as an extension of Bower Ponds. The Recreation, Parks and Culture Community Needs Assessment (2008), identified Bower Ponds / Great Chief Park as a future location for a major festival site within the City. The recommendations in this Enhancement Plan support this possibility. With site and facility upgrades, the potential for the site to host large city-wide and regional events becomes more realistic.

Since the creation of Great Chief Park, capital investment has been ongoing. In order to meet the needs of the community and various user groups, numerous improvements have been made over the last five decades. Since 2008, upgrade and reinvestment projects have included:

- New dugouts on Baseball Diamond 2
- New bleachers on all fields
- New lights and light poles on the Football / Soccer Field
- New gateway structure on Baseball Diamond 1
- Infield shale replacement on Baseball Diamond 1
- Covering dugouts on Fastball Diamonds 1 and 2
- Repairing / Replacing of original irrigation lines

Though these changes have benefited park users, reinvestment into this site has been limited due to the size, required infrastructure and specialized requirements of athletic sports fields.

With the intention of sustaining recreational use of the site, the recommendations in this Enhancement Plan provide guidance for greatly improving the overall condition of the park, the quality of the facilities and the recreational and cultural experience of all users. The extensive consultation with all the Stakeholder groups throughout the preparation of the Plan, has resulted in recommended enhancements designed to meet specific needs and expectations of the users in the short and long term. Implementing these improvements over the next 10 years will require the collaboration of The City and the user groups, but will be of great benefit to the citizens of Red Deer and visitors to one of the best sports and recreation parks in the Province.



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Appendix A

Stakeholder Consultation Results

Stakeholder Consultation: User Groups**Baseball/Slo-Pitch/Fastball**

- Red Deer Stags - "AAA" (18+)*
- RD Senior Mens' Baseball Association*
- Red Deer Riggers - "AAA" (18+)*
- Parkland Baseball League - "AA"
- Red Deer Minor Baseball Association*
- Central Alberta Slo-pitch Association
- Red Deer Ladies' Fastball League (18+)*
- Red Deer Fastball Association*
- Red Deer Razorbacks Baseball-AA*

Football

- Hunting Hills High School Football*
- Iron Will Football
- Lindsay Thurber High School Football*
- Notre Dame High School
- Red Deer Minor Football Association*
- Red Deer Buccaneers Football Club *

Lacrosse

- Red Deer Master Lacrosse Association
- Minor Field Lacrosse
- Major Lacrosse

Rugby

- Red Deer Titans Rugby Football

Speed Skating

- Red Deer Central Lions Speed Skating Club*

Cross-Country Skiing

- Parkland Cross-Country Ski Club
- Jackrabbit Cross-Country Ski Club*
- Red Deer Nordic Ski Club*

Soccer

- Central Alberta Mens' Soccer League*
- Red Deer City Soccer Association*
- Central Alberta Womens' Soccer League
- Red Deer United Soccer Club
- Red Deer Renegades Soccer Club

Community Events

- Canadian Liver Foundation
- Red Deer Cultural Heritage Society*
- AFCA Red Deer*
- City of Red Deer - Special Events*
- Winterfest*
- ALS Walk*
- MS Society

* Denotes groups that attended Stakeholder consultation sessions



Record of Meeting

Project No: **13321**
 Meeting Date: **September 20, 2011**
 Meeting Time: **5:00 PM**
 Meeting No:
 Written By: **Lori Kieser**

Project: **Great Chief Park Master Plan**
 Client: **City of Red Deer**
 Location: **Dawe Centre**
 Purpose: **GCP Focus Group - Festivals and Walks**
 In Attendance: **Genesh Chariyil - Red Deer Cultural Heritage Society**
 Carl Sulyak - City of Red Deer
 Josee Davis - ACFA
 Deb Comfort - City of RD
 Curtis Martinek - City of RD
 Michelle Parker - ALS Walk
 Ellen Gedder - MS Walk
 Wendy Meeres - City of RD
 Distribution: **Deb Comfort - for circulation**
 Key: **A. Red Deer Cultural Heritage Society**
 B. ACFA
 C. ALS Walk – Red Deer

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1.	List the programming and activities of your organization.	
A.	<ul style="list-style-type: none"> ➤ Maintenance and Renting of Cronquist House & Festival Hall ➤ Canada Day Celebrations – organized ➤ Promote Multicultural organizations ➤ Great Chief Park (Community Functions) 	
B.	<ul style="list-style-type: none"> ➤ Carnaval (Bower Ponds – Great Chief Park) 	
C.	<ul style="list-style-type: none"> ➤ ALS walk half day event ➤ BBQ live band on flatbed truck ➤ Walk thru park 	
2.	What are some of the benefits and/or challenges of using Great Chief Park for your organization's activities?	
A.	<ul style="list-style-type: none"> ➤ A place to meet people interested in the History of Red Deer ➤ Meet families ➤ Good stage for Canada Day 	
B.	<ul style="list-style-type: none"> ➤ Our event is held during the winter ➤ We invite multiple schools to attend ➤ We need an area big enough for the kids to sit at lunch time and warm up (grandstand or hall) 	
C.	<ul style="list-style-type: none"> ➤ Benefit – Parking at ball diamonds ➤ Benefit – City signs on highway ➤ Benefit – City employee comes early to ensure area is clean before and after (picks up garbage and wood for fire, etc.) 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
3.0	<p>What types improvements to Great Chief Park would benefit your organization?</p> <ul style="list-style-type: none"> A. ➤ More security (we have experienced break-ins) ➤ Full time or day time washroom access for all B. ➤ Media town (we invite Kraze 101.3 to our event) ➤ Tent (spikes) ➤ Stage built for summer (icy no heat) ➤ More washrooms ➤ Power – Generators are loud environmental problems. C. ➤ Security issues ➤ It would be nice to have better path between areas ➤ The walk from large parking lots to areas 	
4.0	<p>Additional comments and/or notes (use reverse side if needed).</p> <ul style="list-style-type: none"> A. ➤ Limited space for the audience to watch program on stage ➤ More space for the 12 food booths on Canada Day ➤ Separate place for food booths ➤ Park owned facility for food booths B. ➤ No comment. C. ➤ Only once has this happened – on morning of walk Border Paving was on-site when we arrived at 0730 tearing up sidewalk – path of our walk – we needed to re-route our walk – Border stated no communication between them and City – we were able to re-route and have successful walk. ➤ We have no concerns with our event we have been very happy with the support received from the City. <p>User Group Needs</p> <p>ALS:</p> <ul style="list-style-type: none"> ➤ Use GCP/Kiwanis Picnic Area ➤ June: ½ day event location (morning to noon/1 pm) ➤ 5 km walk to Bower Ponds ➤ Up to 200 people ➤ Small parking lot used for event. Handicap parking only and event tents / trails at this location ➤ One problem – paving company once tor up route same day of event ➤ Site selected – BBQ area at top of park. Handicap access to washrooms is a problem (distance is an issue). They typically bring motorhomes for this reason. ➤ Like proximity of playground <p>Winter Carnival (French):</p> <ul style="list-style-type: none"> ➤ First Weekend of March 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none"> ➤ Music, food, events, games ➤ 1000-2000 people ➤ 2 days – Friday – Kids French Immersion (1000) ➤ Winter event – poor weather – need more warm-up space and food area for kids ➤ Concert stage at Bower Ponds – too cold for performers. Ice on stage. Brought heaters but still didn't do enough (10-15 performers). Might not use stage again (distance and poor weather) not great for winter. ➤ Buses using NE Lot(18) to turn around and park ➤ Use the whole site. Big parking lot for volunteer parking only ➤ Major focus on kids – need heated rooms for kids to warm up during the day ➤ Saturday – morning breakfast (BBQ) in tent ➤ Games set up on football field ➤ Fire pits set up throughout site ➤ Performers stage (Bowers Pond) was too far away from activities ➤ Issues with staking/securing the tents if artificial turf is used on field or if tents are located on pavement. ➤ Power – generators and some park electricity. Generators are very loud ➤ 300 volunteers typically ➤ 60' x 60' area on sports field outside – snowshoes, hockey, wood cutting, etc. on field outside ➤ Curling, performances, etc. at Bower Ponds – no good connection (seems so far away) <p>MS Walk:</p> <ul style="list-style-type: none"> ➤ ** See attached sheets for additional information provided from the MS Society ➤ May (last Sunday of May) ➤ Flooding and snow day issues because of timing ➤ Used to use the Kiwanis Picnic Shelter, which was fine for up to 700 people. The event has gotten bigger so they moved to a different part of GCP (Cronquist House). Little parking lot by Cronquist House is main setup space and tents/foods. 3rd year at Bower Ponds ➤ Need flat cement pad with power for bands. Amphitheatre is too far away from walk/event location to get much use. No one came back to listen to band. Typically the event has 3 different bands ➤ Access issues – wheelchairs and scooters are difficult to move across lawn ➤ Sometimes there are too many events at same time – parking space taken up for walk and limits the availability for other events/tournaments ➤ Walk covers the Heritage Ranch Loop and Kerrywood Loop ➤ Washrooms – typically bring in porta-potties but use washroom on trails – especially Kiwanis bathroom ➤ Minor problems with cars from wedding and rentals being left overnight prior to MS Walk 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<p>Red Deer Cultural:</p> <ul style="list-style-type: none"> ➤ Group operates Cronquist House and is a part of other Red Deer activities such as Canada Day ➤ Need a better washrooms near Bower Ponds that are accessible to people all the time because people often ask to use Cronquist House bathrooms ➤ Canada Day: <ul style="list-style-type: none"> ○ Cronquist parking lot is used for food and tents – would like a better place because it creates a “bottle neck” in this area. ○ Parking is an issue for Canada Day (but this is to be expected) ○ Stage works well but there is not enough warm change/wait space for performers ○ Security issue – break-in at Cronquist House ○ Is there any way to accommodate more people by stage? ○ Power is an issue for big events – mostly generators (CH Parking Lot) <p>General Comments</p> <ul style="list-style-type: none"> ➤ Need stronger way finding and trail connectivity throughout site and to other sites ➤ Pressure on Kiwanis Park when Boat Launch is busy ➤ RD City is trying to spread “walk groups” around other City Park/Sites ➤ Connectivity amongst different activities on the site is difficult when event several locations within GCP ➤ City has tree planting policy requiring the replanting of removed trees at a rate of 3:1 ➤ Osprey nesting poles keep having to be rebuilt because they are taken over by geese ➤ Could the Bower Pond pavilion become a restaurant? <ul style="list-style-type: none"> ○ No business/operator plan in place yet – may not be enough business because of isolated location ○ Instead could it be an open warm-up/washroom facility year-round? ➤ GCP is an easy event location, great scenery, well known location ➤ GCP has hosted the Midget Baseball national tournament 5 years in a row ➤ Also hosts the Old Timers Nationals tournament 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting Time: 7:00 PM
 Meeting No:
 Written By: Lori Kieser

Project: **Great Chief Park Master Plan**
 Client: **City of Red Deer**
 Location: **Dawe Centre**
 Purpose: **GCP Focus Group - Sports**
 In Attendance: **Bob Marston - Jack Rabbits**
Greg Tisdale - RDCSA and Stags
Trudy Haraldson - Red Deer Ladies Fastball
Dave Smith - LTCHS Football
Corey Posey - Central Alberta Buccaneers
Jordan Weinkauf - Red Deer Riggers
Kerry Boon - Red Deer Riggers
Kevin Hankins - RD Senior Mens Baseball
Ed Marzurkewich - Red Deer Minor Baseball
Deb Comfort - City of RD
Carl Sulyak - City of RD

Kevin Stelmaschuk - RD Razorbacks BB Club
Glen Aldi - Central AB Mens Soccer League
Dwayne Lalor - RDMBA/Red Deer Riggers
Greg Thompson - RDFBA
Rob Willms - RDMBA
Dave Lapcarte - Midget Football
Brian Johnson - Red Deer Nordic
Doug Spicer - Red Deer Speedskating
Kyle Sedgwick - Hunting Hills Football
Lori Kieser - ISL
Randy Heaps - ISL

Distribution: **Deb Comfort - for circulation**

Key:

A. Red Deer Soccer Centre	J. Red Deer Speedskating
B. Central Alberta Men's Soccer	K. Red Deer Senior Mens Baseball
C. Hunting Hills Football	L. Red Deer Minor Baseball
D. Prairie Fire Midget Football	M. Red Deer Razorbacks Baseball
E. Prairie Fire Midget Football	N. Red Deer Riggers Baseball
F. Lindsay Thurber H.S. Football	O. Red Deer Riggers Baseball
G. Central Alberta Buccaneers Football	P. Red Deer Minor Softball
H. Jackrabbits X-Country Ski	Q. Red Deer Ladies Fastball
I. Parkland Ski / Red Deer Nordic	

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1.	List the programming and activities of your organization.	
A.	➤ Red Deer City Soccer Association (RDCSA) operates a team in the Alberta Major Soccer League which is the top amateur league in Alberta.	
B.	➤ Offering men's soccer in Central Alberta.	
C.	➤ Football	
D.	➤ Spring football grades 9-10, 11	
E.	➤ Atom, Pee Wee and Midget football	
F.	➤ Football games	
G.	➤ Mens football team, 4-8 games per year from June – Sept, 40 – 70 person roster. Need quality football field for games, ideally practices 2-3 nights per week.	
H.	➤ Coach or teach cross country skiing Community engagement	
I.	➤ We groom Nordic ski trails in the Park and run both Jackrabbit and Red Deer	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	Nordic ski practices. The ski trails are open to the public.	
J.	➤ Speedskating practices 3 times per week plus one weekend meet. Dec - March	
K.	➤ League and Tournament baseball games at baseball #1 and #2	
L.	➤ Baseball 1 and 2 ➤ Fastball 1 and 2 (limited)	
M.	➤ Baseball games – senior mens	
N.	➤ Baseball practice, games, and tournaments	
O.	➤ Baseball practice and games	
P.	➤ May 1 to June 30 – Fastball league play 2 nights per week. ➤ We will soon need 3 nights per week or be able to play late games on fastball #2 (i.e. need lights) ➤ 3 to 4 weekend tournaments per year	
Q.	➤ Ladies fastball on fastball 1 and 2	
2.	What are some of the benefits and/or challenges of using Great Chief Park for your organization's activities?	
A.	➤ We share a field with football and they damage the field every year. We did not get on the field until June 20, 3 weeks into our season. ➤ The dressing rooms are a major plus for us (League Requirement)	
B.	➤ Parking – cost ➤ Rain outs ➤ Damage done by fall sports being allowed to play on a dormant field. Football destroys the field.	
C.	➤ No comment.	
D.	➤ Without artificial turf we cannot play there we have to go to Lacombe.	
E.	➤ Lack of artificial playing surface ➤ Lack of change room area for football teams ➤ Poor spotters booth and sound system ➤ Scoreboard is hard to read during daytime games ➤ Lighting is okay but not ...	
F.	➤ Parking ➤ Change rooms	
G.	➤ Benefits: Beautiful and fantastic location ➤ Challenges: Weather, grass conditions, parking, scheduling, and locker room sizes	
H.	➤ The lights on the flat ground – football field ➤ The building for meeting and warm up or emergency first aid ➤ We use the hills in between the ball diamonds	
I.	➤ The first place for snow in Red Deer and the last place to melt ➤ No open washrooms or warming area outside of Jackrabbit lesson time	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none"> ➤ No storage 	
J.	<ul style="list-style-type: none"> ➤ Benefits will be earlier/later season ➤ Challenges will be equipment storage and dressing room space 	
K.	<ul style="list-style-type: none"> ➤ Easy accessibility ➤ Lots of teams using two diamonds ➤ Continually rising costs 	
L.	<ul style="list-style-type: none"> ➤ Playing field quality ➤ Lights ➤ Concessions ➤ Bathrooms 	
M.	<ul style="list-style-type: none"> ➤ Benefits – wonderful atmosphere and field shape everyone wants to pay there 	
N.	<ul style="list-style-type: none"> ➤ Benefits – nice area ➤ Challenges – poor playing surface, poor concession, locker rooms, and no beer garden 	
O.	<ul style="list-style-type: none"> ➤ Benefits – Nice area ➤ Challenges – Poor playing surface 	
P.	<ul style="list-style-type: none"> ➤ Facility and grounds are top notch ➤ Decent parking if only baseball and fastball are playing ➤ Fields would be nice at 225 feet 	
Q.	<ul style="list-style-type: none"> ➤ Ultimately more diamonds are needed. It is sad to say but when we host tournaments or provincials we have to go to Blackfalds, Lcombe or Sylvan where there is a 4 fastball diamond facility with concession and bathroom, etc. ➤ Teams that come cannot believe that Red Deer doesn't have a facility large enough to accommodate this. So definitely a new facility is needed ASAP. ➤ Red Deer has grown and we still have one facility. (Even for other user groups too). ➤ The City needs to put money into recreation and less into arts. 	
3.0	What types improvements to Great Chief Park would benefit your organization?	
A.	<ul style="list-style-type: none"> ➤ Turf field is a must for the long term use of this field ➤ Longer dressing rooms for football/soccer/baseball 	
B.	<ul style="list-style-type: none"> ➤ Better parking ➤ Cheaper rental fees 	
C.	<ul style="list-style-type: none"> ➤ Field turf ➤ Enhanced change rooms ➤ New press box 	
D.	<ul style="list-style-type: none"> ➤ Artificial turf, updated change rooms, new concession and a second field. 	
E.	<ul style="list-style-type: none"> ➤ Multiple artificial playing surfaces ➤ Updated a larger change rooms ➤ New spotters booth ➤ New sound system 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none"> ➤ New score board and relocate ➤ Home for minor football 	
F.	<ul style="list-style-type: none"> ➤ Field turf ➤ Grand stand 	
G.	<ul style="list-style-type: none"> ➤ Larger locker rooms, artificial turf 	
H.	<ul style="list-style-type: none"> ➤ Lighting ➤ Washroom and meeting area 	
I.	<ul style="list-style-type: none"> ➤ Winter washrooms and warming area ➤ Storage area ➤ Lighting away from football field 	
J.	<ul style="list-style-type: none"> ➤ More parking ➤ More locker room space ➤ More concession space ➤ Better vehicle access/exits 	
K.	<ul style="list-style-type: none"> ➤ Improved diamond care (SOD) ➤ Parking ➤ Washrooms ➤ Batting cages (either a central year round or seasonal at each diamond) 	
L.	<ul style="list-style-type: none"> ➤ Dedicated baseball on all fields BB 1 and 2 and FB 1 and 2 ➤ Lights on all fields ➤ Press box improvements ➤ Sound system improvements 	
M.	<ul style="list-style-type: none"> ➤ Light on diamond #2 ➤ Washroom closer to diamond #2 	
N.	<ul style="list-style-type: none"> ➤ Parking ➤ Poor playing surface, poor concessions, locker rooms and no beer garden 	
O.	<ul style="list-style-type: none"> ➤ Lots – sound, grandstands, and parking lots 	
P.	<ul style="list-style-type: none"> ➤ Bigger concession for tournaments ➤ Covered area for inclement weather ➤ Another 8' higher backstops ➤ Re-shale infields ➤ Cinder block dugouts 	
Q.	<ul style="list-style-type: none"> ➤ Re-shale fastball 1 and 2 – the shale is “hard as a rock”, very unsafe – take the infield grass out. 	
4.0	Additional comments and/or notes (use reverse side if needed).	
A.	<ul style="list-style-type: none"> ➤ Football and soccer should move out to 30th Avenue ➤ Soccer would like to build an indoor pitch plus move from Edgar where we have 4 outdoor fields 	
B.	<ul style="list-style-type: none"> ➤ No comment. 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
C.	➤ No comment.	
D.	➤ Remove pitch/putt, add parking, remove trees along .xxx areas and add parking ➤ Move football to another location to college or another location, twin the fields ➤ I appreciate your efforts Deb! You make a difference in the city. Keep smiling.	
E.	➤ No Comment.	
F.	➤ No Comment.	
G.	➤ This season (2011) we moved to Lacombe and became The Central Alberta Buccaneers (formerly Red Deer Bucs) for several reasons. Field turf was a minor reason. Larger factors were: 1. They wanted us there. Provide us opportunities to volunteer and work off field fees. We end up paying \$0 to play games (and maybe practice) there. 2. Large primary dressing room (actually called the Buccaneers Room) that can hold 80 player roster. 3. No scheduling issue. We are a primary tenant at M.E. Global and get priority of booking, without worry of game/field cancellation. Numerous times in the previous 9 years we have been cancelled and kicked off GCP on game day because it "might rain" and needed to find emergency new venue. 4. Beer garden capability. ➤ We love GCP and would love to stay there if the facility could accommodate our needs. We had difficulties with lights, scheduling, event/liquor licencing and room capacity at GCP, but worked with it. M.E Global in Lacombe removed those concerns and issues, and will have field turf for next summer, meaning the buccaneers will play 6 of 7 (home and away) on new turf, our bodies will thank us.	
H.	➤ Lighting could be used one way in summer and point in other directions in winter to help light some of the ski trails.	
I.	➤ No comment.	
J.	➤ No comment.	
K.	➤ Does not make economic sense to destroy GCP to move it elsewhere	
L.	➤ No comment.	
M.	➤ Improving the core infrastructure: Upgrading and improving washroom facility/concessions/change rooms.	
N.	➤ No comment.	
O.	➤ No comment.	
P.	➤ We would love to host a Western Canadian or National level tournament but we do not have enough diamonds ➤ More facilities for fastball are needed ➤ A 4 diamond facility is required for hosting – Like Leduc Park in Leduc or St. Albert's facilities	
Q.	➤ Our second priority would be to fix lighting on fastball 1 and add lighting to fastball 2. ➤ Third – add a batting cage – there is no facility in RD for us ladies – NO batting cage for us.	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<p>General Questions from Session</p> <ul style="list-style-type: none"> ➤ What are some of the recent upgrades that have happened at GCP? <ul style="list-style-type: none"> ○ Recent upgrades to ball diamonds: lighting, dugouts #2, shale upgraded, light and power ➤ Is there a precedent in AB for skating oval on field? <ul style="list-style-type: none"> ○ Not this exact scenario (especially with artificial turf) ➤ Where will jackrabbit put their tracks if oval moves in to the field? <ul style="list-style-type: none"> ○ Most likely use the baseball outfields ➤ What is the realistic funding budget? <ul style="list-style-type: none"> ○ There is some money available (\$450,000), but there will be a push for more, depending on the plan (multiple funding sources). ➤ Does the city need another running track? Can this be added to the speed skating oval? Are the dimensions similar? Are there additional programming needs that need to go with a track (shot-put, discus)? <ul style="list-style-type: none"> ○ Project team and City will look further into this issue. ➤ Are roadway changes being considered? <ul style="list-style-type: none"> ○ If there is a potential to improve GCP. Bus parking/turn-around is an issue that the project team is aware of. ➤ What about allowing parking along Kerrywood Drive, and making the internal roadway one-way through site to access out at Kerrywood Road? <ul style="list-style-type: none"> ○ There will be some grading issues in regards to creating an access at Kerrywood Drive, but project team will keep this idea in mind. ➤ Is artificial turf needed for the field? <ul style="list-style-type: none"> ○ Increases usability (shoulder season) and decreases damage from repetitive use and lowers maintenance costs. ➤ How will this project get funded? Is the City putting too much pressure on the sports groups to come up with funding? <ul style="list-style-type: none"> ○ Once the project team develops a list of user needs and develops a strategy to implement the project, the plan will be brought to the City to ask for additional funding. The reality is that projects of this type need partnerships with user groups that can access additional sources of funds. It needs to be a joint initiative between the City and the User Groups. ➤ Are there too many users on one site? Would it be better to spend money on secondary site rather than upgrading site to accommodate everyone? <p>General Comments and Ideas from Session</p> <ul style="list-style-type: none"> ➤ Bower Ponds is getting a lot busier with more people and traffic entering through GCP. ➤ X-country/Jackrabbit washroom access in winter – storage and warm-up ➤ Indoor storage/ with cage lockers ➤ Batting cage ➤ Trails/ski lighting along trees 	



Record of Meeting

Project No: 13321
Meeting Date: September 20, 2011
Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none">➤ Par 3 Pitch n' Putt could move in order to accommodate other programming elements➤ Indoor baseball facility (currently they rent a facility off site). Baseball batting cage and teaching area (approx. space needed: 100x200')➤ Football grandstands with bathrooms and concession (better crowd control since people don't need to exit the field area)➤ Need additional washrooms, especially for the football field and Baseball #1, and up near fastball fields.➤ Re-level ball diamonds➤ Baseball and fastball diamonds: Remove infield turf and replace with shale. Upgrade shale as it is currently rock-hard.➤ Solar panels to introduce green technology to GCP➤ Improve BB#1 lighting	



Engineering
and Land Services

Record of Meeting

Project No: 13321
Meeting Date: September 7, 2011
Meeting Time: 12:00 PM
Meeting No: 2
Written By: Lori Kieser

Project: **Great Chief Park**
Client: **City of Red Deer**
Location: **Red Deer**
Purpose: **Skating Oval Requirements/Dimensions**
In Attendance: **Shawna Pearman; Steve Davison; Deb Comfort; Randy Heaps; Lori Kieser**
Distribution: **All in attendance**

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1	Skating Oval Dimensions: The skating oval dimensions will be based on 400m Mass Start which is big enough to also accommodate 400m Olympic Style.	Info
2	Flooding Requirements: Ideally the entire oval, including the center space would be flooded in order to accommodate warm-up and training space. Add an additional 2-3m outside of the oval dimensions in order to accommodate from ice/snow bank creeping. Grading should ensure that the site is as flat as possible (max 0.5% slope).	
3	Artificial Turf: Artificial turf would allow for minimal grading requirements for the filed (0.5%). Potential opportunity for warming/cooling system installed under turf, in order to increase use into shoulder season (high cost system, though).	
4	Site Precedents: Halifax hosts the Canada Winter Games with a high quality facility. Winnipeg (Cindy Klassen Facility) has an outdoor oval (football field) with a covered glass viewing area. A good facility also in Quebec City. Currently Red Deer's oval is considered Alberta's "fastest" ice and produces some of the fastest times in Alberta and sometimes Canada. Many of the facilities throughout Canada are poor (inadequate dimensions and/or facilities). A well designed oval in Red Deer would be a benefit to the entire sport in Canada – not just Red Deer athletes.	
5	Potential Sites other than GCP: Riverbend – site use wells for water and it is out of the way. Kinex – Seniors probably won't like to see it move in to the site. Bear Park. Timberland Site – This would be a long term site which would hold up redevelopment of Rotary Park. Hazel Lake – Long term site that could be at least 10 years into the future.	
6	Facility space requirements: Office/storage room – the size of the room currently used at Golden Circle is sufficient for this purpose. "Everyday" needs – warm-up space for 100 people. Competition needs – warm-up for an additional 100 skaters and 100 spectators, separate lunch/warm-up area for competition officials and additional office/media space. Maintenance Equipment – indoor storage for Tandem truck, 1-ton push truck, tractor with loader/resurfacer, small RTV type sweeper.	



Record of Meeting

Project No: 13321
Meeting Date: September 7, 2011
Meeting No: 2

Item	Description	Action By
7	Infrastructure requirements: Hot water system with 600gal/hour recovery (draw of 100gal per fill). Lighting.	Info
8	Additional Wish List: Warm/covered Spectator area. Underground heating and cooling.	
9	Design Challenges: Keeping flooding equipment clean when travelling from storage to ice. Keeping people from walking across track or vandalizing the surface. Need enough snow to form barrier edge that is required for flooding.	

Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name : _____

Organization Name: _____

Nordic Ski Community

Email Address: _____

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

From the cross country ski perspective.

- to protect our equipment we cannot cross a plowed road to get from the equipment storage to the loops around the ball diamonds.*
- The right of way past the washroom / concession area a cross-country ski trail needs to be protected.*
- Access through the bollards has been a problem in the past - Our grooming equipment is 7½ feet wide, so this has to be a consideration in planning the protective fencing / bollards.*
- Is there a pro*

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name :

Organization Name:

Central Alberta Mens Soccer League

Email Address:

1. What do you think of the draft Enhancement Concept Plan?

☐ I support the proposed plan.

☐ I do not support the proposed plan.

☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

Redesign Baseball 1 to incorporate the Concession land.
Bathrooms so Spectator Don't have to leave the Facility.
Redesigning existing Change Rooms..
Possibly look at another exit Road..

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name :

Organization Name:

Red Deer City Soccer

Email Address:

1. What do you think of the draft Enhancement Concept Plan?

☐ I support the proposed plan.

☐ I do not support the proposed plan.

☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

Changes made to include an expanded concession / washroom building that would be part of baseball #1 diamond.

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name :

Organization Name:

Email Address:

Red Deer Stags Baseball

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

- BASEBALL 1 NEEDS BETTER ACCESS TO WASHROOMS AND CONCESSION. ALSO BEER GARDEN AREA DESIGNATED WEST OF CURRENT CONCESSION BUILDING.
- BATTING CAGES ON EITHER EAST OR SOUTH OF BASEBALL 1.

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Engineering
and Land Services

Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name : _____

Organization Name: _____

RD STAGS BASEBALL

Email Address: _____

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

- BB1 needs to have a fully enclosed facility i.e. washrooms, concessions, covered bleachers etc in order to ever host a national tournament.
- BB1 needs operational upgrades i.e. shale size, drainage, bleachers, chain link
- I support the plan to bring the current concession building into BB1
- Batting cages.
- Weeping tile on top of fences (safety)
- Could the bleachers be covered with some kind of rudimentary structure?

3. Additional comments and/or notes:

Great chief is one of the best baseball facilities in the province. I look forward to helping with improvements.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.





City of Red Deer
Great Chief Park Enhancement Plan – Final Report

Appendix B

Open House Comments

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

*need to show Bower Ponds Bridge.
 show 10 minutes / 20-minute walking (in context
 for pedestrians)*

3. What proposed elements in the plan do you feel are the most important to be developed?

*bridge to Bower Ponds.
 more versatile sports field / festival space*

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

make sure parking lots are also walkable

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Consider permeable interlocking concrete pavers to reduce the
amount of storm water run off from parking areas

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

SHOW LINK TO DOWNTOWN.
WALKABILITY TO SITE?

EMPHASIZE FESTIVAL SITE!

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

infrastructure, making sure facilities are safe and
adequate for the needs of those using them.

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input checked="" type="checkbox"/> Other <u>Golf pitch+putt + playground.</u> |

5. Additional Comments?

Great concept. ~~excited~~ Excited to see it come to
fruition.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

skating oval
parking
winter appropriate - facilities

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Score board facing west. Some days you can't see the time left or score due to sun. Putting in end zones so footballs don't leave the park on conver 15.

3. What proposed elements in the plan do you feel are the most important to be developed?

Field turf.

4. What activities do you participate in at Great Chief Park?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☒ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

* I'm concerned that the City can spend ~~for~~ money to continuously build new rec ~~etc~~ sites. but ~~are~~ are not providing ~~to~~ quality basic essential services. (i.e. snow removal!) Further:
 PRUNE If you build, please maintain them (i.e. look after - planted trees, remove snow on sidewalk.)

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Better parking & access is needed to the site. It's always such a headache when things are busy.

3. What proposed elements in the plan do you feel are the most important to be developed?

Parking

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

I love the trails - especially the foot bridge across the river. More of those are always a good idea ☺

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☒ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Keep the speedskating track in its current location because Wokasoo Darkvale Communities need to skate too.

3. What proposed elements in the plan do you feel are the most important to be developed?

Turf at the GCP athletic field to save cost of re-sodding

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

The creek that runs past the field and B.P. shelter is pristine. please, protect it!

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

Parking and access

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input checked="" type="checkbox"/> Other <u>Bmx. RIDING</u> |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

I like the oval being relocated there.

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

I agree it is a good idea to eventually make it a festival site.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

Parking

Relocation of Skate Oval & Clubhouse

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

I love all the trees in that area... just don't want to see them disappear for pavement.

Plan carefully please.

3. What proposed elements in the plan do you feel are the most important to be developed?

~~the~~

4. What activities do you participate in at Great Chief Park?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

• Pavillion upgrade
• storage... would be nice if place for schools/clubs could to store canoes/equip. could be expanded.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Great plan. Football field needs to be artificial turf, to extend season and # of users / be competitive with other regional facilities being planned.

3. What proposed elements in the plan do you feel are the most important to be developed?

Movement of speed skating oval to football site, expansion of washroom/change room facilities, refreshment of facility, added parking.

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Whole plan for improvement looks amazing. How soon can it be completed?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

- not sure beer parks are big item for "normal" we
 - more washrooms + enhancement of FB field would be great.
 - artificial turf with natural seasons, but I really like playing on real grass.

3. What proposed elements in the plan do you feel are the most important to be developed?

- upgrades of ball fields

4. What activities do you participate in at Great Chief Park?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Amateur, but well balanced plan.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Cost is always a concern but is phased in over several years it could be affordable. However these changes are not that big.

3. What proposed elements in the plan do you feel are the most important to be developed?

~~Great Chief~~
~~skate park~~
 Changes for concessions and moving skate oval there.

4. What activities do you participate in at Great Chief Park?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

WASHROOMS MUST BE LOCATED CLOSE TO
 FACILITIES AND OPEN DURING HOURS OF USE.
 THIS IS A MAJOR COMPLAINT OF OUR PUBLIC

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



City of Red Deer
Great Chief Park Enhancement Plan – Final Report

Appendix C

Priority Setting Survey Results

Which group or organization do you represent?

Riggers, Stags, Twilight Baseball, Red Deer Minor Baseball and Razorbacks

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	2	Critical - next 1-3 years
2.02 - Upgrade sod outfield (BBI)	1	Critical - next 1-3 years
2.03 - Batting cage	4	Critical - next 1-3 years
2.04 - Lighting (BB2)	6	Important - next 3-5 years
2.05 - Covered gateway entry (BB2)	8	Future - next 5-10 years
2.06 - Beer garden, including fencing and concrete pad (BBI)	5	Important - next 3-5 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	3	Critical - next 1-3 years
2.08 - Concrete walk/plaza (BBI)	10	Future - next 5-10 years
2.09 - Landscaping, including hedge and turf repair	9	Future - next 5-10 years
2.10 - New fence mesh and safety top cap	7	Critical - next 1-3 years

Comments:

Look at flattening/repairing sod vs. replacing on BBI Batting cage beside FB2 - end-to-end vs. side-by-side

Concession/beer garden area needs to be enclosed by hedge for optics and access by the tractor gate

Redo the backstop on BBI and add safety netting between the backstop and the scorekeeper's box

Remove some of the hedges and put up wind screens - BBI

Permanent beer garden shelter vs. tent

3. Fastball Diamonds - descriptions of these options on page 10 in the report

Priority Ranking	Phasing Ranking
-------------------------	------------------------

Comments:

Keep grass infields

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	4	Critical - next 1-3 years
4.02 - Transformer upgrades	3	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	10	Future - next 5-10 years
4.05 - Bus drop off, turn-around, and access	2	Critical - next 1-3 years
4.06 - Concrete plaza/walks	5	Future - next 5-10 years
4.07 - New/realigned asphalt trails (3m)	6	Future - next 5-10 years
4.08 - Landscaped entry sign feature	7	Future - next 5-10 years
4.09 - Kiwanis picnic area/boat signage	8	Future - next 5-10 years
4.10 - General landscaping improvements	9	Future - next 5-10 years

Comments:

Didn't see the expansion of the Cronquist parking lot as important for their functions Access from BBI to second beer garden on football field ideal

Which group or organization do you represent?

Festivals

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	4	Important - next 3-5 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	1	Critical - next 1-3 years
I.03 - Artificial turf, including grading, base preparation/drainage	2	Critical - next 1-3 years
I.04 - Pressbox/spotters booth	8	Important - next 3-5 years
I.05 - Sound system upgrade	3	Important - next 3-5 years
I.06 - New scoreboard with stand	12	Future - next 5-10 years
I.07 - Beer garden, including fence, gates and concrete tent pad	7	Important - next 3-5 years
I.08 - Covered gateway entry	10	Future - next 5-10 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	9	Important - next 3-5 years
I.10 - Granular maintenance yard and driveway	13	Future - next 5-10 years
I.11 - Concrete walks/plaza (sportsfield area)	5	Important - next 3-5 years
I.12 - Furnishing, including picnic tables, benches and trash receptacles	6	Important - next 3-5 years
I.13 - Landscaping, including trees, hedge and turf repair	11	Future - next 5-10 years

Comments:

We support the development of a year around multi-use site for events and activities which support include the amenities. It is important that the development meet the needs of a variety of users to see activities in the winter months.

The development needs to consider maintenance and operational expenses that do not make rental costs prohibitive to users but encourage more use.

Festivals

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	1	Critical - next 1-3 years
4.02 - Transformer upgrades	2	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	4	Important - next 3-5 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	3	Critical - next 1-3 years
4.05 - Bus drop off, turn-around, and access	5	Important - next 3-5 years
4.06 - Concrete plaza/walks	6	Important - next 3-5 years
4.07 - New/realigned asphalt trails (3m)	7	Future - next 5-10 years
4.08 - Landscaped entry sign feature	9	Future - next 5-10 years
4.09 - Kiwanis picnic area/boat signage	10	Future - next 5-10 years
4.10 - General landscaping improvements	8	Future - next 5-10 years

Comments:

These general site improvements are very important for special events and festival.

Power upgrades are critical.

Grey water disposal needs to be considered.

Additional public washrooms closer to the pond/stage would support the general public and events as the pavilion is not always open.

The expanded parking lots and bus access will be very helpful for tournaments and events.

Fountain Drive needs widening for access.

The pathway from Fountain Drive to pond needs speed bumps to slow skateboarders and bikers.

Beer Garden area designated closer to stage, perhaps by Cronquist House would support events on the stage.

Which group or organization do you represent?

Football

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	6	Important - next 3-5 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	5	Important - next 3-5 years
I.03 - Artificial turf, including grading, base preparation/drainage	4	Important - next 3-5 years
I.04 - Pressbox/spotters booth	1	Critical - next 1-3 years
I.05 - Sound system upgrade	3	Critical - next 1-3 years
I.06 - New scoreboard with stand	2	Critical - next 1-3 years
I.07 - Beer garden, including fence, gates and concrete tent pad	7	Important - next 3-5 years
I.08 - Covered gateway entry	8	Future - next 5-10 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	9	Future - next 5-10 years
I.10 - Granular maintenance yard and driveway	10	Future - next 5-10 years
I.11 - Concrete walks/plaza (sportsfield area)	11	Future - next 5-10 years
I.12 - Furnishing, including picnic tables, benches and trash receptacles	12	Future - next 5-10 years
I.13 - Landscaping, including trees, hedge and turf repair	13	Future - next 5-10 years

Football

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	4	Important - next 3-5 years
4.02 - Transformer upgrades	5	Important - next 3-5 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	2	Critical - next 1-3 years
4.05 - Bus drop off, turn-around, and access	3	Critical - next 1-3 years
4.06 - Concrete plaza/walks	10	Future - next 5-10 years
4.07 - New/realigned asphalt trails (3m)	9	Important - next 3-5 years
4.08 - Landscaped entry sign feature	8	Important - next 3-5 years
4.09 - Kiwanis picnic area/boat signage	7	Important - next 3-5 years
4.10 - General landscaping improvements	6	Important - next 3-5 years

Which group or organization do you represent?

Red Deer Minor Softball

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	2	Critical - next 1-3 years
2.02 - Upgrade sod outfield (BBI)	8	Important - next 3-5 years
2.03 - Batting cage	6	Important - next 3-5 years
2.04 - Lighting (BB2)	7	Future - next 5-10 years
2.05 - Covered gateway entry (BB2)	10	Future - next 5-10 years
2.06 - Beer garden, including fencing and concrete pad (BBI)	1	Critical - next 1-3 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	3	Critical - next 1-3 years
2.08 - Concrete walk/plaza (BBI)	5	Important - next 3-5 years
2.09 - Landscaping, including hedge and turf repair	4	Important - next 3-5 years
2.10 - New fence mesh and safety top cap	9	Future - next 5-10 years

3. Fastball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
3.01 - New pre-fab FBI concession/washroom building, including servicing (100 sq m)	2	Important - next 3-5 years
3.02 - Upgrade sod outfields and replace compacted shale (FBI and FB2)	3	Future - next 5-10 years
3.03 - Lighting (FB2)	4	Future - next 5-10 years
3.04 - Higher backstops (FBI and FB2)	8	Future - next 5-10 years
3.05 - Covered gateway entry (FBI and FB2)	6	Future - next 5-10 years
3.06 - Cinder-block dugout (FBI and FB2)	1	Important - next 3-5 years
3.07 - Sound system upgrade (FBI and FB2)	7	Future - next 5-10 years

3.08 - New fence mesh and safety top cap	5	Future - next 5-10 years
<i>Comments:</i> Taking the grass out of the infield for FBI & FB2 would be top on the list for me.		
4. General Site Improvements - descriptions of these options start on page 11 in the report		
No Response		

Which group or organization do you represent?

City of Red Deer - RPC, Neighbourhood Facilities and Community Development

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	7	Future - next 5-10 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	6	Important - next 3-5 years
I.03 - Artificial turf, including grading, base preparation/drainage	4	Important - next 3-5 years
I.04 - Pressbox/spotters booth	1	Critical - next 1-3 years
I.05 - Sound system upgrade	2	Critical - next 1-3 years
I.06 - New scoreboard with stand	3	Critical - next 1-3 years
I.07 - Beer garden, including fence, gates and concrete tent pad	10	Future - next 5-10 years
I.08 - Covered gateway entry	8	Critical - next 1-3 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	5	Important - next 3-5 years
I.10 - Granular maintenance yard and driveway	9	
I.11 - Concrete walks/plaza (sportsfield area)	11	
I.12 - Furnishing, including picnic tables, benches and trash receptacles	12	
I.13 - Landscaping, including trees, hedge and turf repair	13	

Comments:

Potential to reuse the existing scoreboard with a new stand to reduce costs

Turf has become a requirement in High School Football to host Play Off and Final games

Significant positive financial impact to facility by installing turf Elements of I.11, I.12 and I.13 would occur as the other higher ranked elements proceed

Several of these items would coincide with the pursuit of artificial turf in the facility

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	2	Critical - next 1-3 years
2.02 - Upgrade sod outfield (BBI)	1	Critical - next 1-3 years
2.03 - Batting cage	6	Important - next 3-5 years
2.04 - Lighting (BB2)	7	Future - next 5-10 years
2.05 - Covered gateway entry (BB2)	8	Future - next 5-10 years
2.06 - Beer garden, including fencing and concrete pad (BBI)	4	Important - next 3-5 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	3	Critical - next 1-3 years
2.08 - Concrete walk/plaza (BBI)	9	Future - next 5-10 years
2.09 - Landscaping, including hedge and turf repair	10	Future - next 5-10 years
2.10 - New fence mesh and safety top cap	5	Future - next 5-10 years

Comments:

Fix up vs resod BBI

Upgrade lighting in BBI to address woodpecker issue (could be an ~\$180,000 touch)

Increase amount of safety mesh to backstop

3. Fastball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
3.01 - New pre-fab FBI concession/washroom building, including servicing (100 sq m)		
3.02 - Upgrade sod outfields and replace compacted shale (FBI and FB2)	1	Critical - next 1-3 years
3.03 - Lighting (FB2)	4	Future - next 5-10 years
3.04 - Higher backstops (FBI and FB2)	2	Critical - next 1-3 years
3.05 - Covered gateway entry (FBI and FB2)	6	Future - next 5-10 years
3.06 - Cinder-block dugout (FBI and FB2)	5	Future - next 5-10 years
3.07 - Sound system upgrade (FBI and FB2)		

3.08 - New fence mesh and safety top cap	3	Important - next 3-5 years
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Comments:

Replacing compacted shale slated to occur in 2012; replacing sod in outfields not necessary

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	4	Critical - next 1-3 years
4.02 - Transformer upgrades	3	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	5	Future - next 5-10 years
4.05 - Bus drop off, turn-around, and access	2	Critical - next 1-3 years
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		
4.09 - Kiwanis picnic area/boat signage		
4.10 - General landscaping improvements		

Comments: Will be able to breakdown the utility-related components after meeting with EL & P
Several items are inter-connected

Which group or organization do you represent?

Parkland Cross Country Ski Club Jackrabbit Ski Program Red Deer Nordic Ski Club

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas		
4.02 - Transformer upgrades		
4.03 - Main parking lot improvements, including removals, grading and paving		
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping		
4.05 - Bus drop off, turn-around, and access		
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		
4.09 - Kiwanis picnic area/boat signage		
4.10 - General landscaping improvements		

Comments: 4.11

Cross Country Skiing Priority ranking #1

Phasing ranking- continuous through the whole process

The current configuration of cross country ski trails will remain with some alterations due to the footprint of the speed skating oval.

Secure storage of the ski trail grooming equipment will move from its current location in the GCP football field to BB diamond 1, preferably hidden by landscaping and near a convenient exit gate.

This area will require electricity to plug in the snowmobiles used for track setting but that could probably be tied in with any power requirements needed for the beer gardens which is just adjacent.

Landscaping improvements will recognize the need for a 3-4 meter right-of-way along the ski trail routes indicated as #33 on the site map Figure 4.1.

This includes not only vegetation planting but the location of picnic tables, garbage receptacles, and any other amenities envisioned. Recognition of the value of the cross country ski training hill at #32 is important. The Jackrabbit training area which is currently in the football field under the lights will move to BB diamond 1

The change room at #13 fig. 4 will continue to be used as a congregating area, warm-up and washroom facility for the Jackrabbit Program with provision for getting to the ball diamond without too many obstructions for children on skis

Which group or organization do you represent?

Red Deer City Soccer

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	3	Critical - next 1-3 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	2	Critical - next 1-3 years
I.03 - Artificial turf, including grading, base preparation/drainage	1	Critical - next 1-3 years
I.04 - Pressbox/spotters booth	13	Important - next 3-5 years
I.05 - Sound system upgrade	4	Critical - next 1-3 years
I.06 - New scoreboard with stand	5	Critical - next 1-3 years
I.07 - Beer garden, including fence, gates and concrete tent pad	6	Critical - next 1-3 years
I.08 - Covered gateway entry	12	Important - next 3-5 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	11	Future - next 5-10 years
I.10 - Granular maintenance yard and driveway	10	Important - next 3-5 years
I.11 - Concrete walks/plaza (sportsfield area)	7	Important - next 3-5 years
I.12 - Furnishing, including picnic tables, benches and trash receptacles	9	Future - next 5-10 years
I.13 - Landscaping, including trees, hedge and turf repair	8	Critical - next 1-3 years

Which group or organization do you represent?

Red Deer Softball Umpires Association

3. Fastball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
3.01 - New pre-fab FB1 concession/washroom building, including servicing (100 sq m)	5	Important - next 3-5 years
3.02 - Upgrade sod outfields and replace compacted shale (FB1 and FB2)	3	Critical - next 1-3 years
3.03 - Lighting (FB2)	6	Important - next 3-5 years
3.04 - Higher backstops (FB1 and FB2)	1	Critical - next 1-3 years
3.05 - Covered gateway entry (FB1 and FB2)	8	Future - next 5-10 years
3.06 - Cinder-block dugout (FB1 and FB2)	4	Important - next 3-5 years
3.07 - Sound system upgrade (FB1 and FB2)	7	Future - next 5-10 years
3.08 - New fence mesh and safety top cap	2	Critical - next 1-3 years

Comments:

Safety issues should be addressed first

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas		
4.02 - Transformer upgrades		
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	2	Important - next 3-5 years
4.05 - Bus drop off, turn-around, and access	3	Important - next 3-5 years
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		

4.09 - Kiwanis picnic area/boat signage

4.10 - General landscaping improvements

Comments:

Expanded parking would be useful as the park is very busy at some points in time.

Which group or organization do you represent?

Speed skating

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing		
I.02 - Existing clubhouse expansion (change rooms), including servicing	1	Critical - next 1-3 years
I.03 - Artificial turf, including grading, base preparation/drainage	2	Critical - next 1-3 years
I.04 - Pressbox/spotters booth	3	Important - next 3-5 years
I.05 - Sound system upgrade	4	Critical - next 1-3 years
I.06 - New scoreboard with stand	5	Important - next 3-5 years
I.07 - Beer garden, including fence, gates and concrete tent pad		
I.08 - Covered gateway entry		
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances		
I.10 - Granular maintenance yard and driveway		
I.11 - Concrete walks/plaza (sportsfield area)		
I.12 - Furnishing, including picnic tables, benches and trash receptacles		
I.13 - Landscaping, including trees, hedge and turf repair		

Comments:

From our speed skating club's perspective, this all hinges on the work done in the area of the Golden Circle, so until we know when our existing oval is being removed we can't really prioritize anything down at GCP. From my perspective of announcer at football games, there are a couple of priorities, but in the big picture, they're not that huge.

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas		
4.02 - Transformer upgrades		
4.03 - Main parking lot improvements, including removals, grading and paving	I	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	I	Critical - next 1-3 years
4.05 - Bus drop off, turn-around, and access	I	Critical - next 1-3 years
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		
4.09 - Kiwanis picnic area/boat signage		
4.10 - General landscaping improvements		

Which group or organization do you represent?

Red Deer Twilight Baseball Association

1. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
1.01 - New sportsfield clubhouse/maintenance building, including servicing		
1.02 - Existing clubhouse expansion (change rooms), including servicing	1	
1.03 - Artificial turf, including grading, base preparation/drainage		
1.04 - Pressbox/spotters booth		
1.05 - Sound system upgrade		
1.06 - New scoreboard with stand		
1.07 - Beer garden, including fence, gates and concrete tent pad		
1.08 - Covered gateway entry		
1.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances		
1.10 - Granular maintenance yard and driveway		
1.11 - Concrete walks/plaza (sportsfield area)		
1.12 - Furnishing, including picnic tables, benches and trash receptacles		
1.13 - Landscaping, including trees, hedge and turf repair		

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	5	Important - next 3-5 years
2.02 - Upgrade sod outfield (BBI)	1	Critical - next 1-3 years
2.03 - Batting cage	4	Important - next 3-5 years
2.04 - Lighting (BB2)	6	Important - next 3-5 years
2.05 - Covered gateway entry (BB2)	9	Future - next 5-10 years

2.06 - Beer garden, including fencing and concrete pad (BBI)	3	Critical - next 1-3 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	8	Future - next 5-10 years
2.08 - Concrete walk/plaze (BBI)	10	Future - next 5-10 years
2.09 - Landscaping, including hedge and turf repair	7	Important - next 3-5 years
2.10 - New fence mesh and safety top cap	2	Critical - next 1-3 years

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	3	Critical - next 1-3 years
4.02 - Transformer upgrades	2	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	10	Future - next 5-10 years
4.05 - Bus drop off, turn-around, and access	5	Important - next 3-5 years
4.06 - Concrete plaza/walks	7	Future - next 5-10 years
4.07 - New/realigned asphalt trails (3m)	6	Critical - next 1-3 years
4.08 - Landscaped entry sign feature	8	Future - next 5-10 years
4.09 - Kiwanis picnic area/boat signage	9	Future - next 5-10 years
4.10 - General landscaping improvements	4	Critical - next 1-3 years



City of Red Deer
Great Chief Park Enhancement Plan – Final Report

Appendix D

Enhancement Plan – Online Survey Results

Great Chief Park Enhancement Concept Plan Feedback

There were 24 survey responses collected and collated on Survey Monkey as of August 21, 2012.

1. What do you think of the draft Enhancement Concept Plan?

I support the proposed plan.	54.2%	13
I do not support the proposed plan.	8.3%	2
I partially support the proposed plan, but have some comments/concerns. (Write comments below.)	33.3%	8
I'm undecided.	4.2	1

2. Concerns/suggestions for improving the plan:

- We use the golfing and would hate it see it go. Not sure if we need a beer garden or not.
- Please consider adding in a new 9-hole disc golf course somehow. A disc golf course with all of the other surrounding amenities that Great Chief Park has (i.e washrooms, snacks, picnic and bbq areas, lots of parking), and easy access to citizens to spontaneously enjoy a quick round while doing other family oriented activities in the park. Would make a disc golf course in the area a huge success for disc golfing in Alberta.
- Trying to facilitate all groups in such a tight space will hurt when there are more than one group event. The parking lots may be too small.
- 1. Encroaches on natural habitat. 2. Inconsistent with the city's environmental plan. 3. Unfair to other users who use the other recreational resources in and around the area.
- Even more parking space would be great, with improved access and egress roads
- How about we use the money to fix roads in the city instead.
- I have concerns of a permanent Beer Garden in Great Chief Park. How is anyone going to enforce the patrons from walking to the ball park, across the parking lot with their beer? This will be too difficult to enforce.
- With the media tower for football there should be enough room to put 1 or 2 cameras for potential broadcast/tv station to shoot highlights as well as team personal (it would be great to see the whole field unobstructed. Also having the structure face north will cause trouble for shooting the games when the sun is setting. Hopefully any baseball media towers will be TV friendly as well. You never know who or what might come to Red Deer with the

Great Chief Park Enhancement Concept Plan Feedback

improved facilities. Could the city look into a ball diamond like in Okotoks to attract a ball team? Also washrooms by the playground at Bower Ponds would be great.

- My concern is not so much with the plan more the city's policy on "everybody" being able to use it. I can't go down on a sunny afternoon with my son and use a ball diamond because everything is locked up or not intended for public use...and yes i have been asked to leave the fields for these reasons.
- Please protect the natural stream that runs along the eastern boundary of GCP. This little creek's water must remain pure. Also, the forest should be given more space to naturally expand the ecology, and wilderness in this recreational area. "Pave paradise, put up a parking lot."
- Will need lights at cross walk on Kerrywood and Fir, before you start.
- Concern about the increased use of the area, we like the area because it is not always so packed, the wildlife is abundant, and the scenery is beautiful.
- As a homeowner in upper Fairview, Bower Ponds has been my community place for years. I look at this proposed plan, and am trying to get over the fact that change is hard no matter what- I think that although yes it would probably be good for speed skaters to have a place like BP, I am just really curious as to how IN NEED of this we REALLY are. I actually didn't even know that we had a speed skating community. I'd like to know how many we actually have. If there's only 40 people, than I say absolutely not to this plan. It would be cool to contribute to future Olympics, of course, but I want to know how many speed skaters are in Red Deer, how fast this sport is growing, and if it will be used enough to be worth it.
- I would prefer a mini-golf setup instead of regular golf - there are lots of regular golf places in the area, but hardly anything for miniature golf.

3. What proposed elements in the plan do you feel are the most important to be developed?

- Promotion of activity items that will strongly attract citizens to enjoy the park even in times when there are no events taking place (as such). So when there are no sporting events happening, the park will still see an abundance of people involved in fun activities.
- The ball fields need to be upgraded to make sure there will be continued use.
- Speed skating oval and football/soccer field improvements along with improved parking and access
- I think in this economy there are more important things to worry about.
- The park needs more wash rooms open all day. Often there are No facilites for children at the play ground or for people having a picnic.

Great Chief Park Enhancement Concept Plan Feedback

- Any thing to promote and help families enjoy the area and stay longer
- Upgrade of change rooms, concession, beer garden area and other facilites as they do support large functions
- Personally, my involvement is with soccer in Red Deer. Maybe the Red Deer City Soccer Association, the Central Alberta Men's Soccer League, the Central Alberta Women's Soccer League, the Renegades, or the High School Soccer League would care to be stakeholders. This would make the number of soccer players comparable to the number of baseball/fastball players, and maybe another soccer field could fit where a parking lot is proposed. It's just that Edgar Park is so far away from the downtown core, and it would make my life easier to travel to GCP more often for referring soccer.
- I think the clubhouse for sports players would be good, and when there is something big going on down at Bower Ponds, its a NIGHTMARE to try and get into the pavilion, then waiting to use the washroom or even get concession, so the pavilion upgrade would be okay too.
- The area is used by so many groups all ready it only makes sense to add the speed skating oval and make it into a year round rec facility. Currently with natural turf it is affected too easily by the weather elements so investing in artificial turf is a good idea for long term sustainability and reliability to keep the fields open for the groups after rainfalls and poor weather.
- Make sure it is fully accessible by disabled people who use canes, walkers, and wheelchairs.
- I see the value in maintaining the speed skating oval whether it be in the current site or moving it to Great Chief Park. The current site is in much need of improvements which are incorporated into the project plan. There is a great value in having kids involved in sports. Especially when the sport of speed skating in Red Deer has produced many National and International level athletes.

4. What activities do you participate in at Great Chief Park?

Fastball/Baseball/Softball	18.2%	4
Football/Soccer	22.7%	5
Sports spectating	40.9%	9
Festivals or Events	77.3%	17
Picnicking/Barbecue	77.3%	17

Great Chief Park Enhancement Concept Plan Feedback

Walking/Running	68.2%	15
Cross Country Skiing	18.2%	4

- Red Deer Riggers Bower ponds (canoeing, paddle boating picnicking)
- The playground, we use it a lot
- Mini putt very often. Skating every winter on the pond.
- Also used to play leisurely golf at the old pitch n putt that was there.

5. Additional comments?

- Disc golfing has become a huge popularity item in the last couple years, especially this year and is sure to continue to grow in our area with the construction of the course in Kentwood, Anders, and now the rumors of one at Heritage Ranch. It would sure be a positive community initiative to have a disc golf course in this vast recreational area at GC Park. A person could disc golf at Heritage in the morning and walk over to great chief for an afternoon round perhaps. Disc golfing is such a cheap capital and maintenance initiative that provides a tremendous payback in comparison to almost any other sport that the city could construct something for.
- I am very concerned about the vandalism at Great Chief Park. The cook shack has been burned too many times. My opinion is to remove the wood. If patrons wish to use the picnic shelter, they should buy the wood, get a small amount for free, or bring their own wood. All remaining wood should be removed by 11 pm. Another project that needs to be rebuilt is the walking path- bike path going from Kerry Wood Drive and Fountain Drive, that path ENDS at the gate. There is no connecting path to take us to the picnic area other than riding on the road which has no shoulders and is very dangerous
- This is very exciting for us to be considering a recreational and athletic expansion to further our potential bid for hosting the Alberta Winter Games. Go Red Deer!
- I want to thank you for asking us what we think.

Great Chief Park Enhancement Concept Plan Feedback

6. Please tell how you heard about the plan? Check all that apply.

Website	87.1%	12
Email	28.6%	6
Twitter	9.5%	2
Facebook	14.3%	3
Roadside Signs	0.0%	0
Poster	0.0%	0
Newspaper Ads	14.3%	3
Invitation	4.8%	1
Word of Mouth	19.0%	4

- Council meeting on tv
- Radio
- Involved with development of plan as a user group rep.
- Council video on Shaw TV
- Was looking at the red deer city website
- Radio

Great Chief Park Enhancement Concept Plan Feedback

7. Please respond to the items below to indicate your level of satisfaction with the information and feedback opportunities provided as part of this project.

	Very Satisfied	Generally Satisfied	Dissatisfied	Response Count
The clarity of the information provided about the project	45.8% (11)	45.8% (11)	8.3% (2)	24
The adequacy of information provided about the project	66.7% (16)	25.0% (6)	8.3% (2)	24
The project team's response to my questions, if applicable	27.3% (3)	63.6% (7)	9.1% (1)	11

- There is not enough time allotted between the announcement to receive public comments to the closure deadline to receive public comments. Should be a two week process or so.
- I have witnessed the development of Great Chief Park for 50 years. I wish it to remain a legacy for the next 50 years
- Let's meet at the Open House at RDPL to brainstorm further!



Report Originally Submitted to the
Monday, July 9, 2012 Council
Meeting

June 21, 2012

Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation – Site Assessment

Recreation Parks and Culture

Report Summary & Recommendation:

Great Chief Park is The City's premier outdoor, multi-sport field facility. Reinvestment in the amenities and infrastructure will significantly improve the usability, safety and sustainability of this site until such time that alternative or additional facilities can be developed.

It is recommended that City Council accept the Great Chief Park Enhancement Concept Plan and Outdoor Speed Skating Oval Relocation – Site Assessment as a planning document.

City Manager Comments:

The last public consultation for this plan was held in November, 2011 in conjunction with the Spray Park and not much feedback was gathered. I recommend that Council table this item to the Monday, August 20, 2012 Council Meeting to allow time for an additional public consultation to be held.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Recreation, Parks and Culture department, dated June 21, 2012, re: Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation - Site Assessment, hereby tables consideration of the report to the Monday, August 20, 2012 Council Meeting to allow time for more public consultation.



Report Details

Background:

The Great Chief Park multi-sport field facility encompasses 16.5ha. This facility, which is over 50 years old, includes two fastball, two baseball and one soccer/football field. It is utilized by over 36 different user groups, many annual fundraising walk/run events, Canada Day celebrations and other festivals, representing over 80,000 users and spectators. The many events, tournaments and festivals held at this facility contribute to the overall economic impact of sports and culture on our community.

Discussion:

Through the planning process, stakeholders, other City departments and public were consulted. Facility users including sports groups, festivals and fundraising walk/run event organizers were included in focus group sessions and from this information initial concept development work was completed.

Once an initial concept plan was prepared public open houses were held at the Collicutt Centre and GH Dawe Centre, to obtain feedback to the plan. At that time an advisory group was established, representing the various user-types, to provide direction related to priority setting and timing/phasing of the plans recommendation. Representatives from all sections of the RPC department, as well as specific consultation with EL&P contributed to the development of the plan. A final draft was distributed to all other City departments for comment and their feedback has been considered and addressed where appropriate.

To ensure that the future re-investment in the aging infrastructure and facility upgrades at Great Chief Park are completed in a strategic manner, the Recreation Parks and Culture department enlisted ISL Engineering & Land Services to undertake an Enhancement Concept Plan. This project also included site assessments for the future relocation of the outdoor speed skating oval from Rotary Recreation Park (as recommended in the Rotary Recreation Park and South Site Study Report – 2010).

Analysis:

Throughout the process, the public, user groups and staff were consulted to ensure that the recommendations were appropriate to address the following criteria:

- 🕒 • Staff and User Needs
- 🕒 • Levels of Service
- 🕒 • Four Season Programming
- 🕒 • Special Events
- 🕒 • Site Opportunities and Constraints
- 🕒 • Implementation Strategy



🕒 • Infrastructure and Support Facilities

Great Chief Park, in conjunction with the Bower Ponds area, has been identified as a potential festival site in the long-term. As a key part of this plan, the requirements for festivals and special events were considered and included in the recommendations.

Implementation of the plans recommendations over the next 10 years will allow for multi-use functionality on the site, while maintaining and enhancing the sport-related facilities. Relocation of some or all the sports fields at Great Chief Park was not within the scope of the project, and this possibility will not be addressed until alternative or additional location(s), that meet user needs, can be established.



Inspiring sustainable thinking



City of Red Deer

Final Report

Great Chief Park Enhancement Concept Plan

June, 2012





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1.0 Introduction

ISL Engineering and Land Services was retained by The City of Red Deer to provide landscape architectural services for the Great Chief Park Enhancement Plan and Outdoor Speed Skating Oval Relocation Site Assessment in June 2011.

As with most recreation projects, it is important to establish project goals and objectives to ensure the project will progress towards a successful outcome. The main goals and objectives that were established and revisited throughout this project include:

- **Staff and User Needs:** The needs and wants of staff and user groups should be assessed through stakeholder engagement with sports, recreation, and community event representatives.
- **Level of Service:** User expectations should be compared to the typical standards of comparable communities recreational experience and operations, in order to ensure that improvements developed during the project are appropriate and attainable.
- **Four Season Programming:** Decisions should be made with the goal of providing a coordinated range of activities throughout all seasons. Programming should be layered without compromising the quality of recreational experiences.
- **Site Opportunities and Constraints:** Great Chief Park has a range of site conditions that will benefit or limit the success of various activities. It is important to evaluate options and alternatives based on how well they fit with existing conditions and anticipated changes in the future.
- **Implementation Strategy:** City resources available for implementation are finite and need to be considered in terms of capital costs, operational costs, and funding.
- **Infrastructure and Support Facilities:** Due to the complexity of multi-recreation parks, infrastructure and support facilities are important to providing and maintaining quality recreation effectively.



2.0 Project Overview and Context

The Project is composed of two related components: 1) a recreational concept plan for sports field related activities in Great Chief Park, and 2) site assessments to determine an appropriate new location within the city for the existing speed skating oval that is currently in Rotary Recreation Park. The following sections outline both components of the project.

2.1 Great Chief Park Enhancement Concept Plan

Great Chief Park is a 16.5 ha multi-use park site within the Waskasoo Park system and is named in honor of Chief Maskepetoon, a prominent 19th Century Cree leader. The park is located adjacent to Bower Ponds, one of Red Deer's most well used parks, and is bordered on one side by the Red Deer River. This park is Red Deer's premier outdoor sports park. It contains two baseball diamonds, two fastball diamonds, a combined soccer/football field, the Kiwanis Picnic Site, a 10-hole pitch n' putt, as well as various support facilities and park amenities. The site contains trails that connect the park to the city trail network and the rest of the Waskasoo Park system.

Great Chief Park was established as a park site in 1964. In 1983, the Waskasoo Park Development Plan and Waskasoo Park Kiwanis Picnic Park Development Plan were created to direct the future of the site. Through ongoing site and programming improvements over the last few decades, Great Chief Park has become popular with both sports field and recreational users.

The Recreation, Parks, and Culture Community Needs Assessment (2008) identifies both the need for the park to be upgraded to accommodate its use as a sports field site, as well as the potential of the park to serve as festival site. In order to accommodate continued success and popularity, this concept plan has been developed to guide site enhancements that will address user needs and upgrade aging infrastructure.

2.2 Outdoor Speed Skating Oval Relocation Site Assessment

For many years, Rotary Recreation Park has been home to the Red Deer outdoor speed-skating oval. In the 1960's the oval was constructed along with supporting buildings (that were later removed). When the Golden Circle building was constructed in the 1970's, speed-skaters began to use this building for shelter, storage, and meeting space. The Rotary Recreation and South Area Study was completed in 2010 as "part of a long term evolutionary process" dedicated to the vision of the park being a prominent recreational destination and a "Jewel in the Heart of Downtown" (Greater Downtown Action Plan, 2008).

The final plan developed for Rotary Recreation Park includes a recommendation that the speed skating oval be relocated to a new site, with Great Chief Park as the suggested location. In response, The City has initiated this project to determine if Great Chief Park is a viable location for the skating oval or if Red Deer has other locations that offer better opportunities. Finding a new home for the speed skating oval is important to both the long term development of the Rotary Recreation Park and for providing a high level facility to meet the needs of the speed skating community in Red Deer and central Alberta. This concept plan provides a clear recommendation as to the re-development of the speed skating oval as an important facility within the overall enhancement of Great Chief Park.



3.0 Preliminary Concept Plan Development

As a well-used park, Great Chief Park has experienced success as a destination for sport and recreation users. This Enhancement Plan helps ensure that the park will remain successful for at least the next 10 to 15 years by adapting to current and anticipated needs. The creation of this concept plan was dependent on understanding and responding to existing conditions and user expectations. Through analysis of site opportunities and constraints and stakeholder consultation, a concept plan was developed as the foundation for the report's recommendations. The following sections outline the concept plan development process.

3.1 Existing Conditions Analysis

The existing conditions of Great Chief Park were investigated through on-site assessments and discussions with The City. Operations and maintenance staff provided information related to current conditions and maintenance practices. Key locations were identified as having potential for improvements, alterations, or upgrades. A spatial analysis of the site confirmed that a 400m Olympic-style speed skating oval would fit in Great Chief Park (See Figure 3.1).

3.2 Stakeholder Needs Assessment

Great Chief Park is a very successful park that is home to many sports teams and leagues and supports the recreational activities of thousands of Red Deer citizens and visitors on an annual basis. The park also hosts several community events, such as festivals and charity walks. Representatives from these groups were invited to attend focus group sessions to identify their needs, wants, and vision for the future. In addition, these groups were able to review and comment on the draft concepts for enhancement of the park. A list of the sports groups and community event organizers that were included in stakeholder consultation is located in Appendix A, along with the feedback from the three sets of focus group sessions.

The list below provides a summary of the Great Chief Park stakeholders, organized by sport or event and defined by the number of different leagues and the estimated number of total local players (ie. does not include visiting teams) or participants that would have used the park in 2011. This list does not include casual use of the park by the public for recreational activities. It was estimated by City staff and user group organizers that over 80,000 spectators came to games in Great Chief Park in 2011.

- Football – 6 leagues / 474 players on local teams
- Baseball/Slo-pitch/Fastball – 11 leagues / 5540 players on local teams
- Soccer – 3 leagues / 255 players on local teams
- Cross Country Skiing – 3 clubs / 235 participants
- Community Events – 6 events/charities with an estimated 26,600 participants

As indicated, the stakeholders were consulted through focus groups and then through meetings of a stakeholder advisory committee. During the first set of focus group sessions, discussion was focused around the existing conditions of Great Chief Park and establishing the need and wants of each group. During the second set of focus group sessions, a preliminary program list and draft concept plan was presented to stakeholders, for clarification and feedback. This session was held prior to a public open house, to allow the project team the opportunity to further refine the plan before public presentation. An Advisory Committee of stakeholder representatives met three times to review the draft Enhancement Plan recommendations and provided input on the priorities, funding, and implementation (See Section 5.0).

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Key

1. Kiwanis Parking Lot - Currently used as starting point for charity walk/run events.
2. Kiwanis Picnic Area with Playground
3. Ten-hole Par 3 Pitch n' Putt Golf Course - Potential open space to support other activities or functions.
4. Washroom
5. Baseball Diamond #1
6. Baseball Diamond #2
7. Fastball Diamond #1
8. Fastball Diamond #2
9. Potential Tournament Tent / Picnic Table Area
10. Washroom/Concession - Requires expansion to meet user needs.
11. Entry Gate / Ticket Shelter - Potential to replicate at all diamonds.
12. Potential Beer Garden Area
13. Existing Clubhouse / Changeroom Building - Does not meet user needs.
14. Potential Location for Grandstand/Clubhouse/Maintenance Yard Expansion
15. Football/Soccer Field / Potential Speed Skating Oval
16. GCP / Bower Ponds - Key locations for connecting the two parks for events.
17. GCP / Bower Ponds - Potential location for support for events (ie temporary stage)
18. Parking Lot - Potential to expand parking on-site to support events and activities.
19. Storage Yard - Requires expansion.
20. Parking Lot - Requires complete reconstruction with bus turn-around.
21. Main Entrance - Requires new landscaping and signage.
22. Potential Kiwanis Picnic Area/ Boat Launch Sign Location

Legend

Organized Recreation	Buildings / Shelters	Storage Area
Unorganized Recreation	Parking and Access	Utility Corridor
Event / Gathering Areas		
X-Country Ski Trails		



3.3 Alternative Skating Oval Sites

Consultation with representatives from the Central Alberta Lions Speed Skating Club provided information on the spatial, facility, and infrastructure requirements for the skate oval. The type of skating-oval recommended for development is a 400m Olympic-style speed skating oval (see Figure 3.2).

Through discussion with The City, a list of additional potential sites for the skating oval was identified. The project team used the program and development information (see Section 3.4) provided by speed skating representatives during the needs assessment to assess the viability of each site. One of the key factors in the consideration of several of the alternative sites was the current lack of required infrastructure (water, parking, lighting etc). Based on site review and consideration of the development requirements, the following sites were explored and subsequently eliminated from further investigation:

- Barrett Park was eliminated from consideration in the Rotary Recreation Park and South Area Study (2010) because the footprint would consume too much of the site's area and could potentially displace current users.
- River Bend was eliminated because of its relatively remote location and lack of adequate servicing availability, particularly with respect to water and lighting needs during winter seasons.
- The area east of Kinex Arena was eliminated due to the close proximity to seniors residential, viewing and access requirements, and the available space.
- Timberland and Hazlett Lake would only be available as long term sites, since they are currently unavailable for development and therefore do not have the required support infrastructure and servicing. This would result in a delay in the redevelopment of Rotary Recreation Park.
- Lindsay Thurber High School was not suitable for skating oval construction due to ongoing site settlement issues and other construction constraints on the existing running track.
- Red Deer College has other sports development priorities; therefore, they were not interested in speed skating oval development on their site at this time.

Due to the size of the oval's footprint and the required infrastructure and support facilities, it was determined that Red Deer does not have a site, other than Great Chief Park, that is currently suitable to accommodating the skating oval. If The City were to delay relocation until a future site became available, the Rotary Recreation Park redevelopment plan would be either stalled by the current location of the skating oval or the sport of speed skating would be adversely impacted.

Following this determination, the project proceeded with the preliminary assumption that Great Chief Park would be home for the new speed skating oval.

3.4 Preliminary Concept Plan

Using information from the opportunities and constraints analysis and information gathered during the needs assessment, the project team prepared a preliminary Concept Plan. The Concept Plan focused on improving the recreational experience of current users and integrated the speed skating oval into the site. Facility and infrastructure upgrades were recommended in order to ensure that multi-recreational uses have the support and amenities they require. A list of specific program elements requested by stakeholders (see Table 3.1) was prepared and used as the basis for the development of the preliminary Concept Plan. Some of the requests were operational (related to maintenance), some were identified as necessary infrastructure upgrading, and some were new capital improvements requested so that the facility could better meet the needs of the various groups.





It is important to note that as the Concept Plan evolved from preliminary through to the final plan, the program list was also refined through consideration of user needs and priorities, balancing against overall park needs, the environment, group sustainability and operational requirements. As such, the program elements proposed in the preliminary concept plan (and provided in Table 3.1) does not represent all of the elements that were proposed on the list of recommended enhancements in the final plan.

The preliminary Concept Plan was reviewed by stakeholders and City staff and presented to the public during open houses held at the Collicutt Centre and G.H. Dawe Centre on November 26, 2011. The preliminary Concept Plan was further refined based on comments received during the public open house (see Appendix B).

Table 3.1: Preliminary Stakeholder Program List

Football/Soccer Field Area	Speed Skating
Artificial turf	Olympic-style 400m speed skating oval
Larger/additional dressing rooms	Warm up area for spectators and athletes: 100-300 people
Increased parking	Separate space warm-up space for competition officials and media/competition office
Cheaper rental fees	Office/storage room
New press-booth/spotters booth	Garage/maintenance yard close to ice to keep maintenance equipment clean
New sound system	Hot water system/infrastructure for ice making
New scoreboard	Lighting
Grandstand	Subsurface heating and cooling system
Improved public washroom/meeting area	Cross-country Skiing
Storage building/maintenance yard	Designated trail routes with space for track setting
Covered entry	Jackrabbit training location with lighting
	Warm-up area
Baseball and Fastball	Winter washroom
Improved turf care in diamonds	Storage area
Batting cages (either a central year round or seasonal at each diamond)	Community Events
Lights on all diamonds	More security
Press box improvements on Baseball Diamond #1	Full time or day time washroom access for all
Sound system improvements	Media tower on Football/Soccer
Washroom closer to Baseball Diamond #2	Tent area (spikes) and large tent pad
Bigger concession for tournaments	Stage built is only good for use in summer (icy, no heat)
Covered area for inclement weather	More washrooms
Another 8' higher backstops	Power – Generators are loud environmental problems.
Remove grass from infields on Fastball #1 and #2 and replace compacted shale	Trail between areas (Kiwanis – GCP – Bower Stage)
Cinder block dugouts at all diamonds	More space for the audience to watch program on stage
New covered gateway entry at each diamond	More space for the food vendors
	Separate location for food booths



4.0 Enhancement Plan

Based on input from stakeholders, the public and City staff recommended Enhancement Plan was prepared for Great Chief Park (see Figure 4.1). The Plan is divided into three areas of recommendations: Football/Soccer/Speed-skating Area; Baseball/ Fastball Diamonds; General Site Improvements.

4.1 Football/Soccer/Speed Skating Area Recommendations

By layering the speed skating oval on to the sports field site, Great Chief Park becomes a dynamic multi-season site. As a result, the recommended site improvements must ensure that the requirements of the speed-skating oval are consistent with those of the sports field. As well, there is an opportunity for expanded facilities/amenities that will benefit summer and winter users. The following outlines the recommendations for the sports field area improvements:

- **Existing Clubhouse Expansion:** The existing clubhouse is the central facility used by all sports field and diamond user groups. Due to the large number of user groups on the site, especially during tournaments, and the small dressing rooms, this building is inadequate for the needs of everyone. Furthermore, the existing clubhouse currently operates only in the summer, due to servicing restrictions (shallow depth of waterlines). The existing clubhouse will be maintained for use by baseball, slo-pitch, and fastball in the summer. A new winterized clubhouse building, connected to the existing clubhouse, is proposed to provide four large dressing rooms and office space for use by football, soccer, cross-country skiing, and speed skating groups (see Figure 4.2).
- **New Sportsfield Clubhouse/Maintenance Building:** To meet the operational and spectator comfort requirements a second new all-season building should be constructed within the sports field area (see Figure 4.3). This facility would provide public washrooms, a concession, and warm-up space, which would mean that sports field/skating oval spectators, would no longer need to exit the fenced area to access amenities. In the winter there would also be an indoor space for speed skating viewing and gathering. The building would also provide a maintenance garage to house maintenance equipment (including ice surfacing equipment and access to hot water) and operational controls. A large storage room with equipment lockers and a small event office would be available for user groups.
- **Maintenance Yard/Waste Management:** . A new fenced maintenance yard will complement the garage that is proposed as part of the new sports field clubhouse. The location of this maintenance yard ensures that ice surfacing equipment remains clean when travelling from the garage to the skating oval, reduces wear on the equipment, and improves safety by reducing the potential for conflicts with pedestrians or vehicles in the park. A gate and driveway provides easy access to the existing maintenance yard which will be maintained to ensure that there is sufficient space for all of the operations equipment and materials.

The addition of a second maintenance yard will provide an opportunity to enhance waste management in Great Chief Park by providing enough space for a waste bin enclosure (1-2 bins) in the existing maintenance yard. Locating the bins within the yard will ensure direct and safe access to the bins to avoid conflicts between waste vehicle traffic and park user traffic (vehicle or pedestrian). The use of heavy-duty asphalt or concrete will be required to upgrade the access and to facilitate turning and loading within the yard. In addition to the main bins, trash and recycling receptacles should be provided adjacent to all of the proposed new facilities in locations where people will move and gather and in easily accessible locations for parks operations staff.

Plan Legend

Football / Soccer / Speed Skating Area

- 1. Existing Clubhouse with Proposed Expansion Expansion
- 2. New Sportsfield Clubhouse / Maintenance Building
- 3. Artificial Turf Field
- 4. 400m Olympic Style Speed-Skating Oval
- 5. Permanent Beer Garden
- 6. Communications Improvements - Sound System
- 7. Communications Improvements - Scoreboard
- 8. Press Box/Spotters and Timers Booth
- 9. Circulation Improvements - Plaza and Landscaping
- 10. Circulation Improvements - Gateway
- 11. Circulation Improvements - Bike Racks
- 12. Maintenance Area

Baseball / Fastball Diamonds

- 13. Existing Concession/Washroom Building and Proposed Expansion
- 14. Beer Garden / Sportsfield Access Gate
- 15. Infields - Improved Shale and Turf Transitions (FB 1 & FB2)
- 16. Outfields - Improve Sod (BB1), Outfield Fence Mesh Replacement / Safety Top Cap (All Diamonds)
- 17. Cross-country Ski (Jackrabbits) training area / tracks
- 18. Batting Cage
- 19. Lighting (FB 2, BB 1 & BB 2)
- 20. Backstop Height Increase (FB1 & FB 2)
- 21. Permanent Beer Gardens / Cross County Ski Equipment Storage
- 22. Circulation Improvements - Plaza and Landscaping
- 23. Circulation Improvements - Gateway
- 24. Circulation Improvements - Bike Racks
- 25. Upgrade Dugouts (FB1 and FB2)
- 26. Communications Improvements - Sound System (FB1 and FB2)

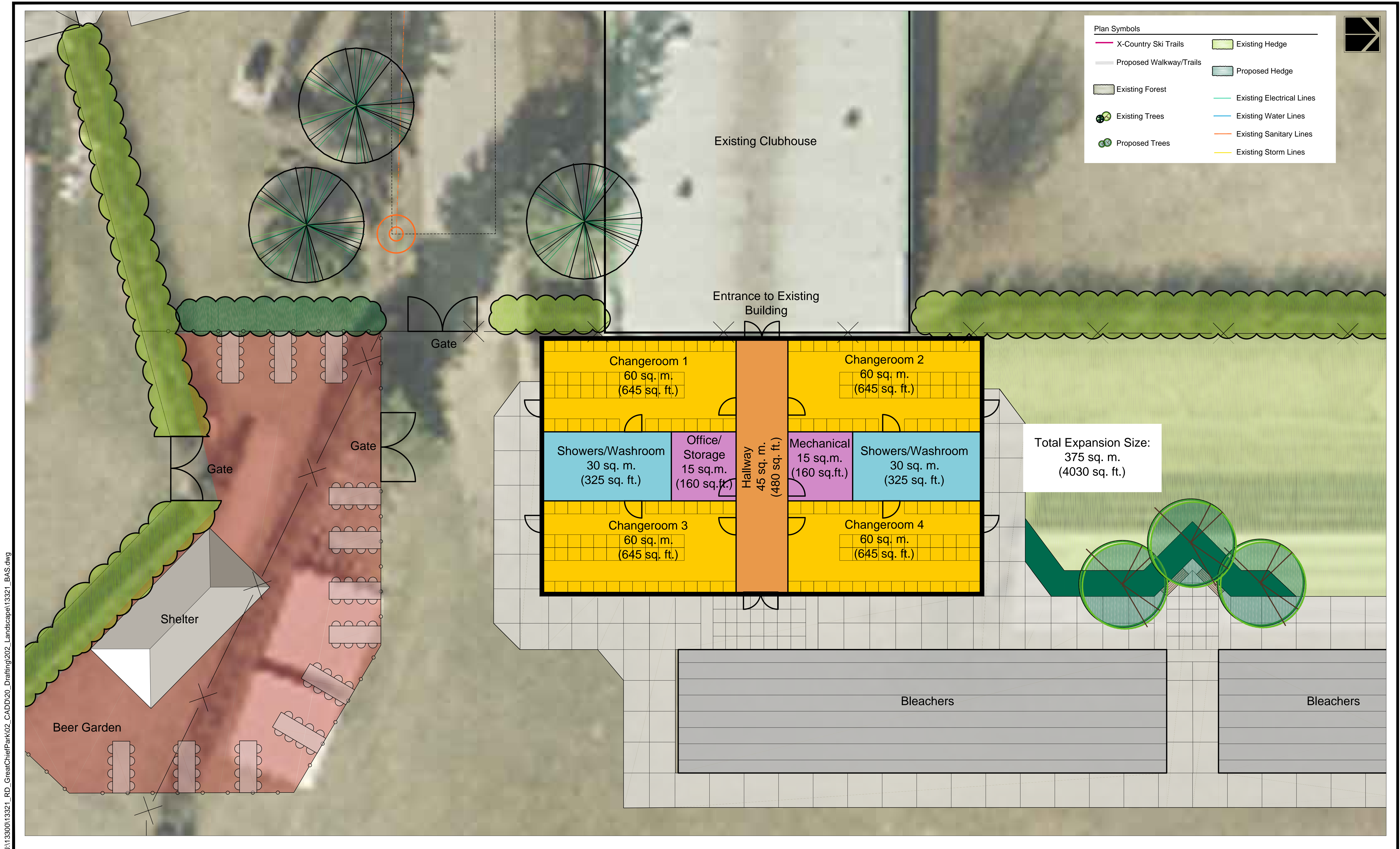
General Site Improvements

- 27. Site Servicing - Utility Upgrades (Water Lines and Lift Station)
- 28. Site Servicing - Transformer and Secondary Power Feeds
- 29. Existing Main Parking Lot Improvement - Complete Reconstruction
- 30. N/E Parking Lot Expansion
- 31. Bus Access - Drop-off / Bus Parking
- 32. Bus Access - New Parking Lot Entrances
- 33. Circulation Improvements - Pedestrian Connections
- 34. Pitch 'n' Putt Course
- 35. Park Entrance Feature and Kiwanis Picnic / Boat Launch Signage
- 36. Modified Cross-country Ski Course
- 37. New Access to Pitch 'n' Putt
- 38. Waste Management Bin Enclosure

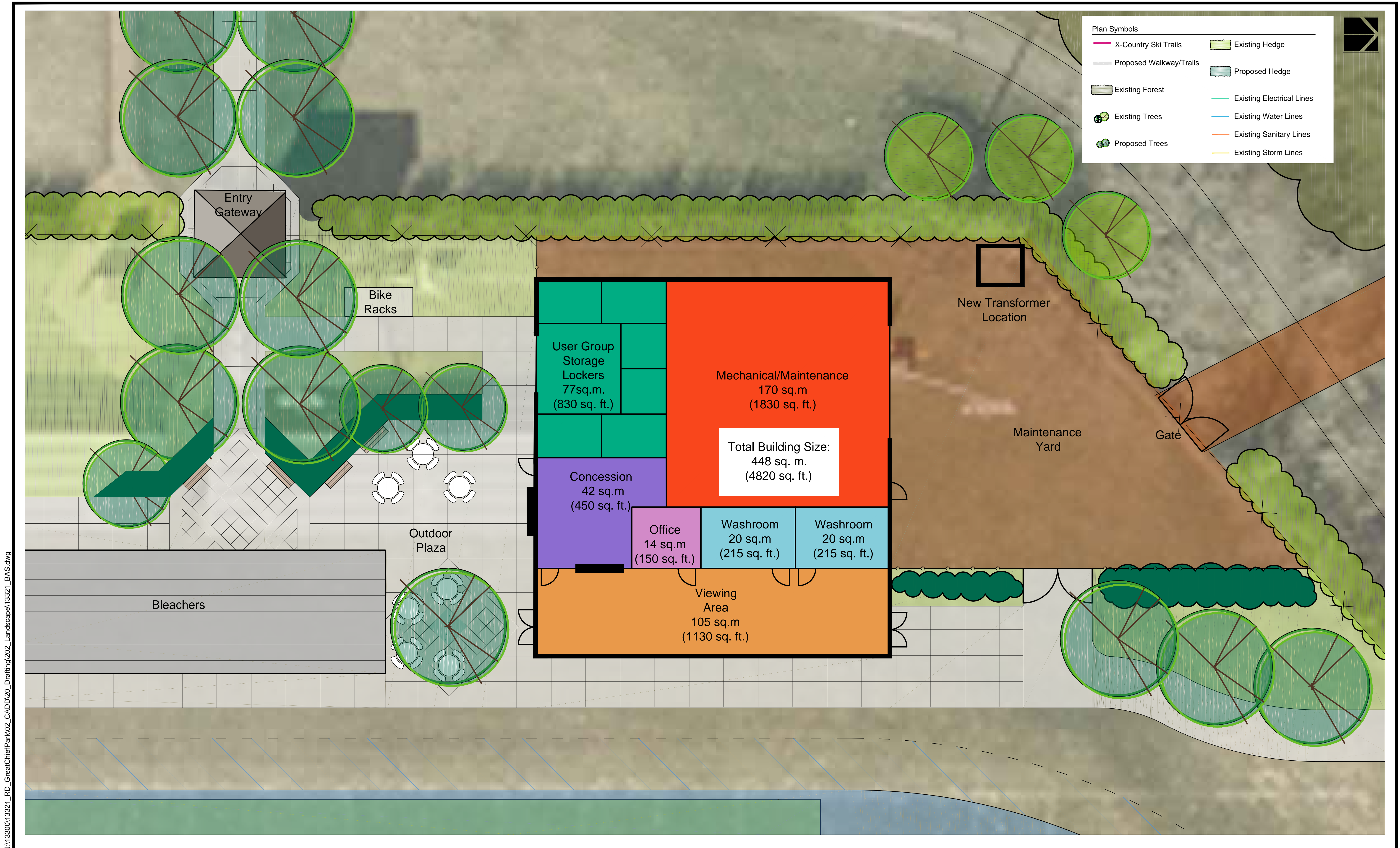
Plan Symbols

- | | |
|-------------------------|---------------------------|
| X-Country Ski Trails | Existing Hedge |
| Proposed Walkway/Trails | Proposed Hedge |
| Existing Forest | Existing Electrical Lines |
| Existing Trees | Existing Water Lines |
| Proposed Trees | Existing Sanitary Lines |
| | Existing Storm Lines |





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- **Synthetic Turf Field:** Replacing the natural grass field surface with synthetic turf will benefit soccer, football and potentially field lacrosse user groups. The benefits of a synthetic turf field are numerous, but for Great Chief Park the most important benefit will be to maximize overall use time. Groups will be able to utilize the fields for practices (rather than just games) and it will extend the season allowing use of the field early in the spring and late in the fall when use of the existing field is carefully managed to protect the field from damage. Maintenance is still required on synthetic turf fields, but it requires less labour and no chemicals or water. The initial capital investment required for synthetic turf field is relatively high; however, a high quality and properly installed synthetic turf field generally has a ten to fifteen year lifespan after which only the surface needs to be replaced.



Clark Park, Edmonton

Another consideration for installing a synthetic turf field in Great Chief Park is that it improves opportunities for the City to host provincial and national championships. For example, the Alberta School's Athletic Association policy requires the hosts of Provincial high school football championships to have a field with lights, seating for 1000 and a 'field turf' (synthetic turf) regulation field. Hosting of these events would provide economic benefits to the sport, the City and local business.

Since this synthetic turf field will be used for a speed skating oval in winter, is critical to ensure that the synthetic turf product selected is appropriate for this application. Synthetic turf, including base preparation and drainage, should extend beyond the edges of the skating oval, to ensure that differential settlement is less likely to occur. Not all synthetic turf products may be appropriate for winter ice creation and supplier warranties may become void. One synthetic turf supplier recommended that a turf protection system, commonly used to protect synthetic sports fields during concerts, be installed over the skating oval area prior to creating ice. The protection system would also be valuable for festivals or other special activities taking place on the site during the summer months.

As a result of the differences in available synthetic turf materials, installation, lifecycle and maintenance requirements, particular attention should be put towards selecting both suppliers and installers. There are many different installers and suppliers for synthetic turf and a wide range of projects installed throughout Canada and the United States. Requests for Proposals (RFP) will be need to be carefully written to ensure that product quality, supplier/installer track record, and references rate highly in the evaluation criteria.

- **Speed-Skating Oval:** A 400m Olympic-style speed-skating oval will be including in Great Chief Park's programming. This will require removal and replacement the hedge and fence along the south side of the field to accommodate the track (see Figure 4.4). Support facilities, including the maintenance building and yard described previously, will be required to service the oval. To accommodate the skating oval layout, the soccer/football field will need to be shifted slightly to the south. This will align centerfield with the center of the skating oval. The bleachers will also be realigned to match the new center field locations. Lighting will need to be re-examined to determine if the



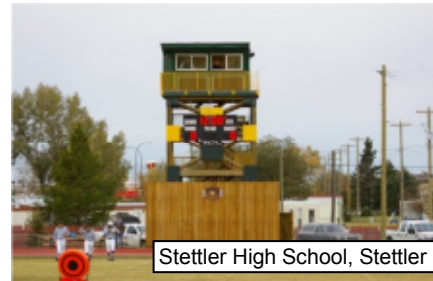
Brewer Park, Ottawa



light standards or just the lights, need to be adjusted.

- **Permanent Beer Garden:** A permanent fenced facility for a user-group operated beer garden is recommended. This will make it easier for user groups to obtain liquor licensing and control the movement of people. A concrete pad and permanent shade/rain structure as well as large 'picnic' tables would be included.
- **Communications Improvements:** The existing sound system and scoreboard in the football/soccer field area require upgrades as they are aging and are ineffective. The new scoreboard should be installed in the space between the north football end zone and the skating oval.

A new press box/spotters booth should be installed on the east side of the field. It will need to be positioned approximately 10m south of the 'new' center field so as to not import a group of mature spruce trees. A raised press box with a tiered design, such as the one in Stettler, Alberta should be used in order to provide space for timers and officials to meet the needs of the various sports groups. Since the field may be used for festivals, the new press box/spotters booth should provide electrical connections for event tents/stages.



Stettler High School, Stettler

- **Circulation Improvements:** Concrete walkways and plaza area should be constructed to complement and connect the proposed buildings and spectator areas (See Figure 4.4). Spaces should be designed to allow people to congregate and should be furnished with picnic tables, benches, and trash receptacles. A covered gateway, similar in design to the existing gateway at Baseball Diamond 1, will provide ticket-takers with a covered area to monitor the movement of people. A secondary, entrance should be provided on the north side of the site for people using the expanded northeast parking lot (See Section 4.4), and a third entrance location should be developed at the northeast corner of the field to provide a stronger connection to Bower Ponds for use only during festivals and events. All areas should be landscaped to enhance pedestrian experience by providing shade and shelter. The new fence along the south side of the field should be planted with a hedge to match existing fenced areas. Bike racks should be installed near the front entrance to support access to the park by those on bikes.

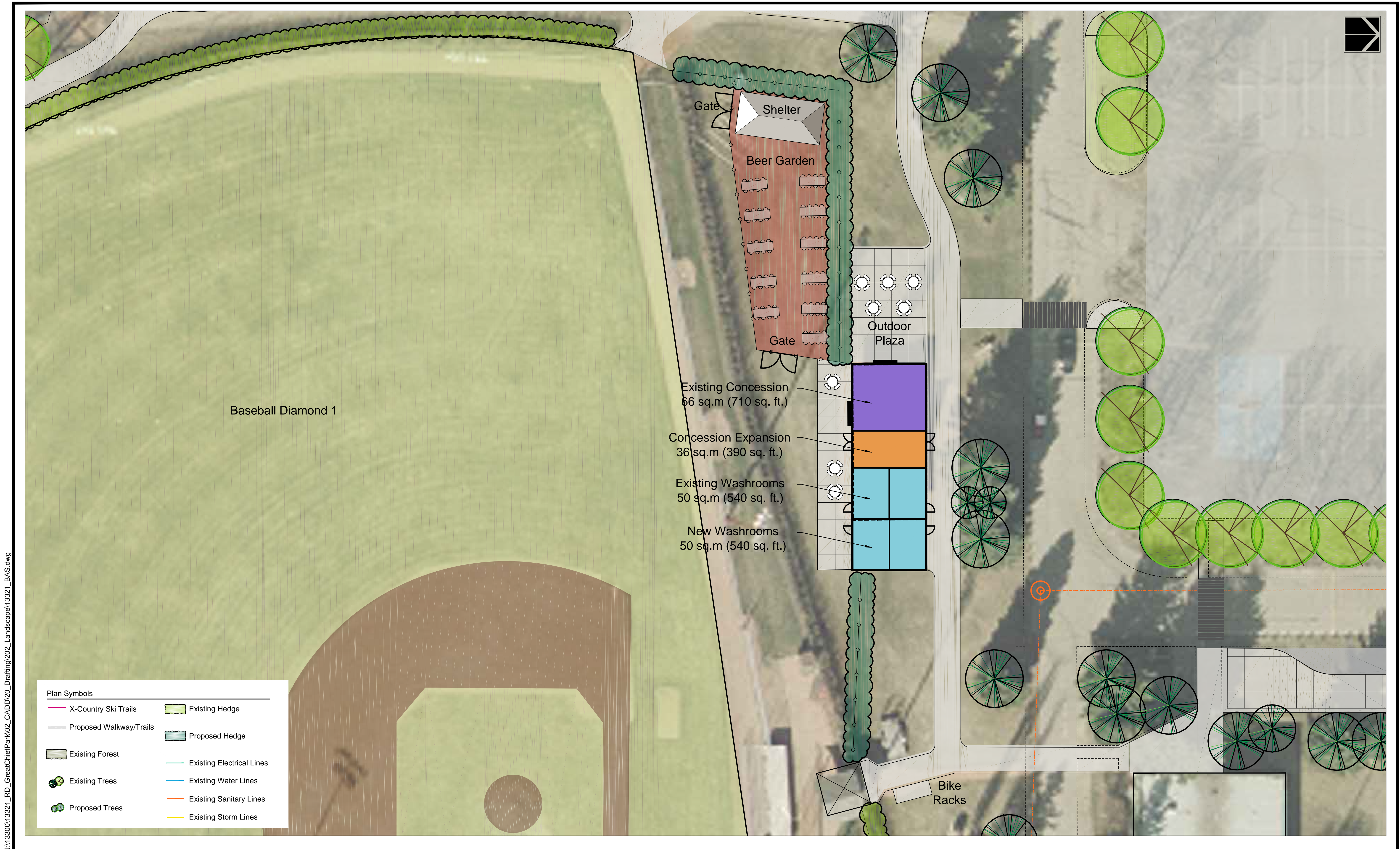
4.2 Baseball/Fastball Diamonds Recommendations


All four diamonds in Great Chief Park are used by multiple user groups throughout the season. As a result, the improvements suggested for the diamonds have the potential of improving the experiences of many players and spectators. The following outlines these recommendations:

- **Existing Concession/Washroom Building:** The existing building should be expanded to provide an additional concession window and set of washrooms (see Figure 4.5). By modifying the existing building and moving the first base fence line, spectators in Baseball Diamond 1 (BB1) would have access to amenities without leaving the fenced area. A separate concession window and set of washrooms would still provide amenities to other park users.



Ex. Washroom/Concession



- **Infields:** Users have also expressed safety concerns over the compacted and deteriorating shale that needs replacing in some of the diamonds. A staged upgrading of Fastball (FB) Diamonds 1 and 2 infields should include replacement of compacted shale and repaired transitions between turf and shale areas. Users have requested that in the long term, synthetic turf infields should be installed to maximize the playability of all diamonds.
- **Outfields:** The outfield in BB1 requires upgrading to address long term settlement and compaction issues. This is an operational requirement and the proposed approach will be to identify key areas of repair (remove turf, raise base, adjust irrigation as required, install sod) within the field, and then improve the balance of the field through an aeration and topdressing program over several years. From a use and overall cost perspective it was agreed that this would be the preferred approach rather than completely removing and replacing the field. The outfield fences on BB1, and FB 1 and 2 all require replacement of the chain link mesh (long term damage) and the addition of safety top caps.
- **Batting Cage:** A batting cage for use by baseball, slo-pitch, and fastball user groups is recommended to be installed between BB1 and 2. This facility has been discussed with all of the ball user groups as a perfect partnering opportunity in which the groups would take responsibility for the fundraising, development and operation of the batting cage. A site outside of the outfield of BB1 is recommended as the site for the batting cage and a pedestrian gate is required in the outfield fence to provide access to players during practice and warm-up.
 

Typical Batting Cage — stock photo
- **Lighting:** User groups have expressed the need to have permanent lights installed in all unlit diamonds (BB 2 and FB 2). In addition, the lighting on BB1 is expected to need replacement/upgrading in the next 3-5 years.
- **Backstop:** Due to safety concerns expressed by users and changes in sport safety standards, FB 1 and 2 require that the backstops be raised by an additional 2.4m.
- **Permanent Beer Garden:** A permanent fenced facility for a user-group operated beer garden is recommended in BB 1. This will make it easier for user groups to obtain liquor licensing for sporting events and control the movement of people. The operation of a beer garden and concession during tournaments are seen as important opportunities for groups to raise funds during these events. The users would like the beer garden to be positioned so that patrons can access it from the field side and would be able to watch the ball game from the beer garden area. To accommodate this, it has been proposed that the existing hedge and fence along the north edge of the diamond (first base line) be shifted north and reinstated. A concrete pad with a permanent shelter will provide shade and shelter for the beer garden and a number of larger picnic tables would be included. During the winter, the fenced area and shelter can be used to store cross-country ski track setting equipment.
- **Circulation Improvements:** Concrete walkways and a plaza area should be created near the new concession window and washroom access (see Figure 4.5). Areas where the fence line has been altered should be re-landscaped to match the existing hedge. Covered gateways, similar in design to the existing gateway at Baseball Diamond 1, should be installed at the remaining three diamonds. Bike racks should be installed near Baseball Diamond 1 and Fastball Diamond 1 to encourage cycling.



Dugouts: The fastball user groups would like to have permanent, enclosed dugouts installed in FB 1 and 2 to provide players with shelter. It was agreed that a specifically designed fence and high quality tarp/wind screen system with a hard surface roof, rather than cinder block dugout, will be adequate. The tarp system will be less expensive and could potentially be paid for by allowing a sponsorship opportunity on the tarps.



- **Batter's Eye Screen:** A Batter's eye screen may be required in the outfield of BB1 to increase the batter's vision and safety. This may be achieved through user group investments.
- **Communications Improvements:** The sound system in FB 1 requires upgrades to meet the needs and expectations of spectators and a new sound system should be installed on FB2 when new power and lighting is installed.

4.3 General Site Improvements Recommendations

The following recommendations support the specific enhancements related to the sports fields that were described in the preceding sections and provide general improvements that will benefit all users and all activities within Great Chief Park. The recommended general site improvements include:

- **Water and Sanitary Service Upgrading:** Upgrades to water lines and the existing sanitary lift station are required to support the additional buildings and expanded use of the park for events, tournaments and as a winter facility. A preliminary servicing review was completed and it is recommended that the water lines be looped for fire protection (200mm diameter) within the site and that the existing 150mm water main should be replaced with a 200mm main installed at a suitable depth to prevent freezing. Upgrades to the lift station relate primarily to the sizing of the pumps as the forcemain and tank are assumed to be sized appropriately for future flows.
- **Power Servicing:** Facility operations staff and Electric Light & Power discussed options for the short and long term power servicing requirements of the site. Upgrading of the overall power servicing is required in the short term as the existing system (4kV) which was built in the late 1950s has exceeded its useful life and has started to fail. The recommended approach is to install a new 25kV loop from the existing transformer at the Bower Ponds pavilion around the football field and baseball diamonds to the line on Fountain Drive. Transformers will be connected to this loop to feed the various buildings and field lights now and in the future. Great Chief Park will then switch from being a primary metered customer to a secondary metered customer. This will result in EL&P taking responsibility for repair and maintenance of the 25kV system. The services from the transformer to the proposed buildings and lights will still be the responsibility of the park. The annual electricity cost will go up with the secondary metered rate as there will be multiple meters on the site.

The construction of this loop will be staged to provide service to the new facilities as they come on line. The exact location of the loop and the location and secondary voltage of the transformers will depend on the loading requirements of the buildings and lights. The development of the proposed clubhouse will require that the existing transformer and secondary feeds be relocated within the proposed maintenance yard. This will need to be determined as detailed planning for the various facilities proceeds. Recreation, Parks and Culture will need to work with an electrical consultant on the design of services to the buildings beyond the transformers as this is outside of EL&P's mandate. In addition to the overall power servicing and the specific requirements for the proposed buildings and field lights, key locations for access to power and water are required to support community events in Great Chief Park and Bower Ponds and could eliminate the need for

groups to bring generators onto site. As indicated on Figure 4.7, the expanded NE parking lot and the parking lot between the Bower Pavilion and Cronquist House are seen as key locations for event staging and so these areas should be properly serviced with water and power at the time of preliminary and detailed design. Information Technology service into the Park should also be provided and can be accommodating through digital cable installed in the future via conduit installed as part of the power service upgrades.

- **Bus Access:** Many of the sports activities, tournaments and festivals held in Great Chief Park require the use of buses to transport players and users to and from the site. Since there is only one entrance into the park and the parking lot is typically full during events, it is difficult for buses to enter and exit. Safety of the passengers (getting to and from the buses) as well as other people moving through the parking lot is a concern. A concrete bus drop off lane located west of the existing clubhouse and football field will accommodate team transport and Park and Ride service during festivals and events (see Figure 4.6). Two new entrances into the existing parking lot would facilitate easier bus movements, especially when the site is busy. Along the north side of the parking lot, a small concrete addition to the parking lot would allow a line of buses to park, without reducing the current parking lot capacity.
- **Existing Main Parking Lot Upgrading/Reconstruction:** The existing main parking lot has been previously identified as needing significant repairs and overlay paving. Due to settlement and the impacts of tree root heaving, the surface of the lot is deteriorating and becoming a mild safety hazard due to cracks, potholes, and other surface disruptions. It is recommended that the parking lot be completely reconstructed, starting with removal of the existing structure down to the subgrade, and including removal of some of the large poplar trees that are causing a number of the impacts. The reconstructed lot should include new entry/exit locations and bus parking (as described above), as well as lighting and a centre row of islands to improve aesthetics, walkability and pedestrian safety (see Figure 4.6). Any trees removed, will be replaced according to City policies with appropriate tree species.
- **N/E Parking Lot Expansion:** A lack of parking in Great Chief Park, especially during summer weekends and events, has been identified as a major issue by all user groups. The only location where a significant parking lot expansion is viable is around the existing N/E overflow parking area (see Figure 4.6). By expanding the existing lot to support approximately 145 stalls, there will be additional parking for busy tournament weekends and additional space for staging community events and festivals that already use the area around Cronquist House and Bower Ponds (see Figure 4.7). In addition, pressure will be taken off of Great Chief Park's main lot (325 stalls) and people accessing Bower Ponds will have closer parking.

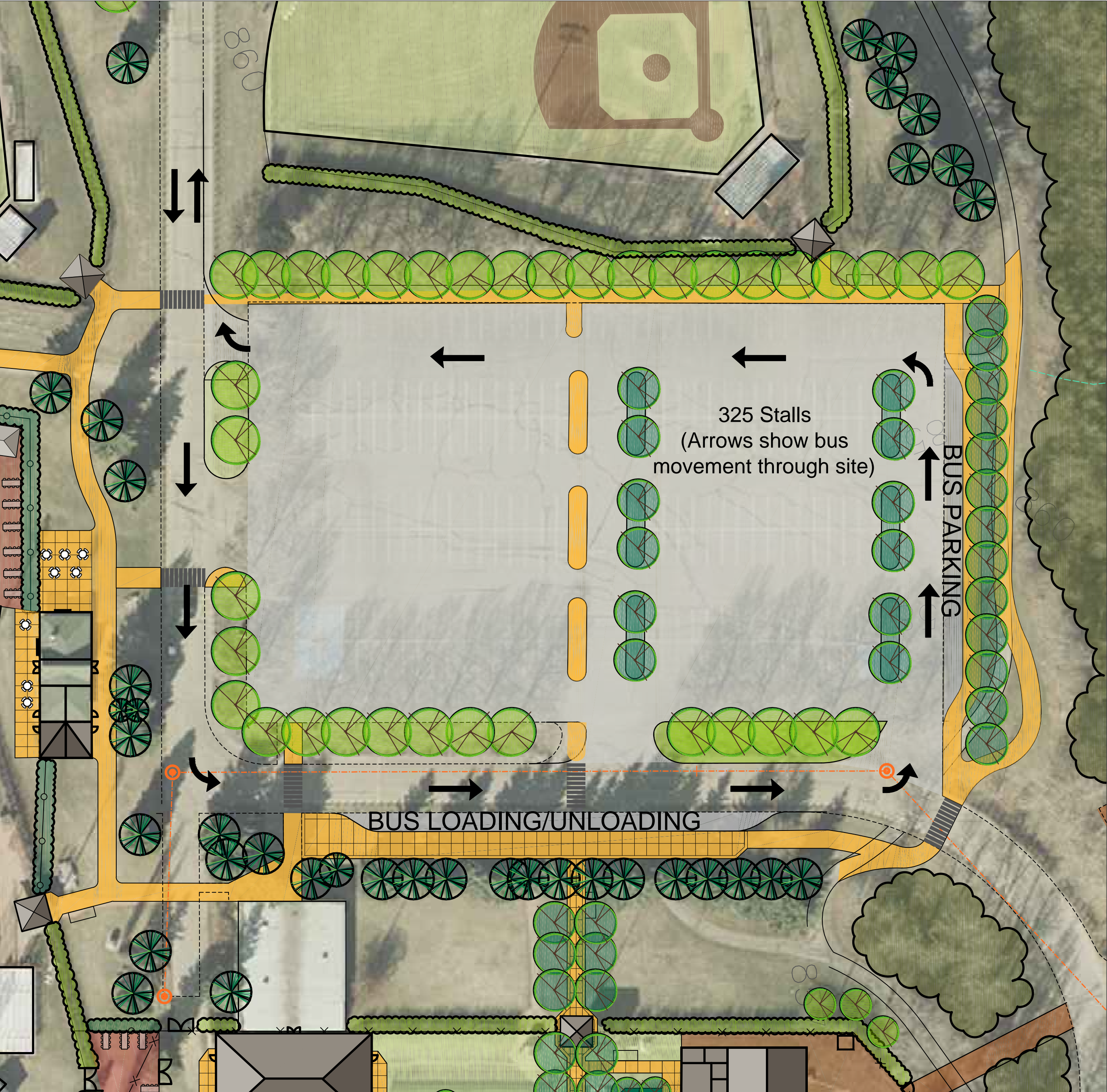
It is important to note that the defined need for additional parking in the Park is based on anecdotal evidence only (it was a need identified by all users). It is recommended that the City complete a formal parking and access study to clearly determine the need and specific parking requirements to support weeknight, weekend, and tournament/event use of the Park.



The existing forest areas in Great Chief Park are very attractive to users and provide habitat areas. Although the expansion of the N/E parking lot will have an impact on these areas, the parking lot should be designed to retain as much natural vegetation and drainage patterns as possible. A thorough environmental review should be completed to ensure impacts to vegetation, drainage and wildlife on the site can be mitigated. The removal of any forest can be compensated with naturalization planting in



N/E Parking Lot Expansion



Existing Parking Lot Improvements

Plan Symbols

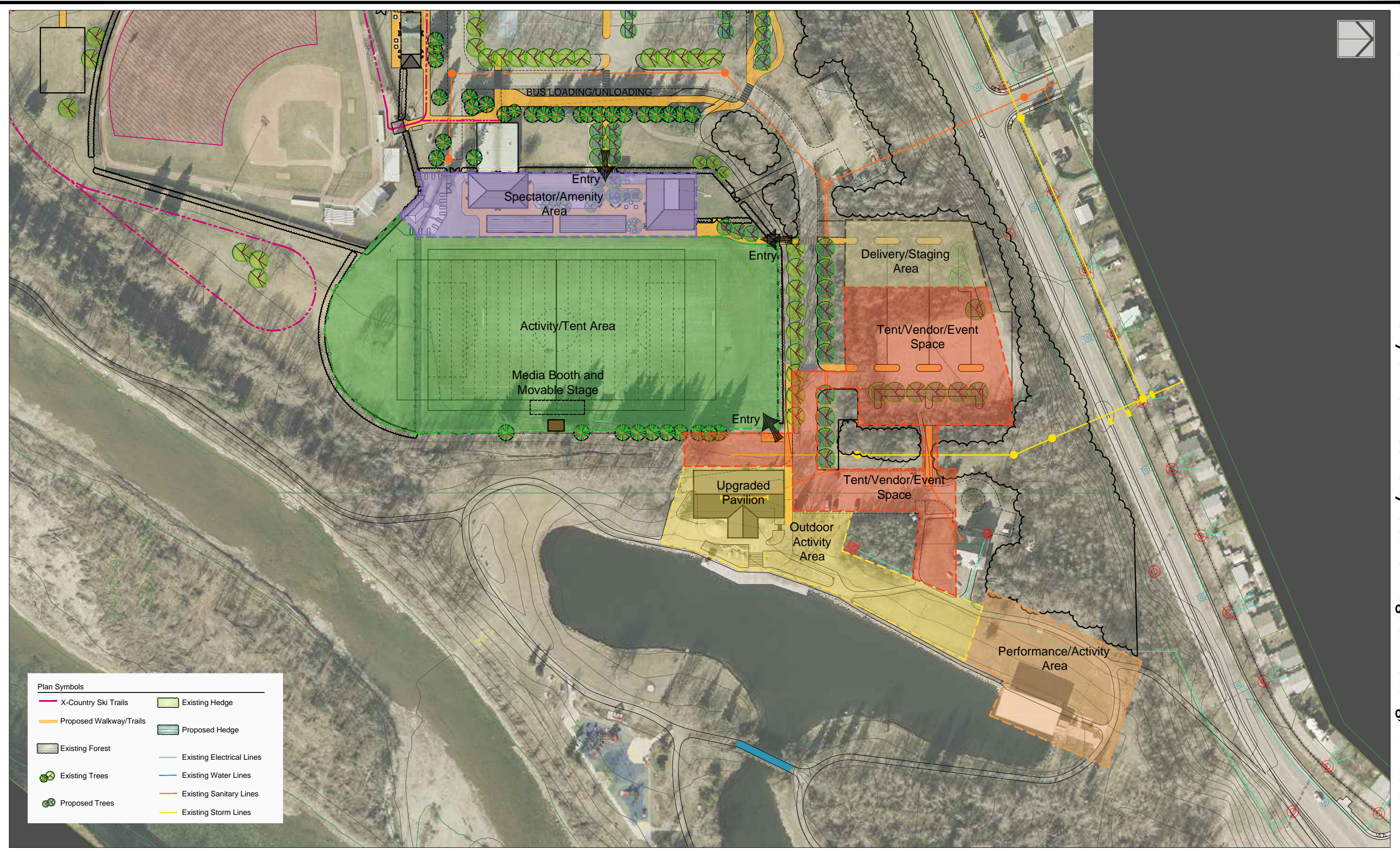
X-Country Ski Trails	Existing Hedge
Proposed Walkway/Trails	Proposed Hedge
Existing Forest	Existing Electrical Lines
Existing Trees	Existing Water Lines
Proposed Trees	Existing Sanitary Lines
	Existing Storm Lines

other parts of the park as per City of Red Deer policies. Even without the expansion, it is recommended that the entire south edge and part of the east edge of the existing N/E parking lot be opened up (removal of understorey vegetation and thinning of tree density) to allow visual access into the lot from the roadway to ensure better surveillance and safety (CPTED principles). A widened walkway opening towards Cronquist House is also recommended. Sustainable parking lot design strategies, such as permeable paving, bioswales and landscaping, should be considered as an integral part of the project.

- **Circulation Improvements:** The addition of asphalt trails, concrete walks, plaza areas and bike racks are recommended in key locations on site (see Figure 4.1). These improvements will form stronger connections between facilities and amenities. In addition to trails, walks and plaza's, general upgrades in landscaping and furnishings are recommended to improve pedestrian experience. The recommended pedestrian connections include:
 - Trail connection along west side of site from entrance to Kiwanis Picnic Area.
 - Improved trail connection through middle of site, from existing parking lot to diamonds and Kiwanis Picnic Area.
 - Realigned trail at southeast corner of existing parking lot to facilitate new driveway.
 - Trail along west side of existing parking lot.
 - Two new pedestrian pickup/drop-off of plazas adjacent to bus drop-off lane and bus parking area.
 - New plazas and walkways around sports field / baseball diamond areas.
 - Improved, visually strong pedestrian connection from access road to Bower Ponds.
- **Cross Country Skiing:** Cross country skiing will continue to be a primary user of Great Chief Park during the winter. With the development of the speed skating oval, the football field area will no longer be available as the teaching site for the Jackrabbits Cross-country Ski Club and so they would move their lessons to the outfield of Baseball Diamond 1. To support this move, the permanent shelter in the proposed beer garden in BB1 should be designed to have power and be a secure space for storage of the track setting equipment. Another benefit to the ski club will be access to the new clubhouse building, which would serve as a warming/changing area. One final consideration during design and construction will be to ensure that additional tree planting or site amenities (benches, trash, directional signage) are installed in locations that do not interfere with the 2.5m wide corridors required for setting cross-country ski tracks.
- **Pitch 'n Putt Course:** The current 10-hole pitch n' putt course will remain on site, but will require modification in order to accommodate site improvements, such as the skating oval. This will likely result in the loss of one hole and realignment of the others to maintain the activity as a 9-hole course. The pitch n putt entry and pay box will also need to be moved into the Kiwanis picnic site.
- **Special Events/Festivals:** Many of the improvements listed in the above sections will benefit special events and festivals. During consultation it was noted that the most events tend to use the areas around Cronquist House as "home base" because of its adjacency to both Bower Ponds and Great Chief Park. The expansion of the northeast parking lot and opening up of this space provides more room for vendors, tents, trailers, and staging. Power and water connections are recommended in this area to provide event servicing and reduce the need for portable generators.



Since the football/soccer field (future synthetic turf field) in Great Chief Park has been identified as an important festival site now and in the future, better connectivity to Bower





Ponds and Cronquist House is recommended. Stronger pedestrian linkages, including new gates on the northwest and southeast corners of the field, will help ensure that all spaces can be used together if needed to host a large scale festival or event.

In addition, the proposed pedestrian bridge over the river and the future expansion of the Bower Ponds pavilion (although outside the scope of this project), are important features that are critical to the success of Great Chief Park and Bower Ponds serving the City as a major festival and events site.



5.0 Implementation

A number of key factors were considered by The City and project team with respect to establishing strategies for an achievable implementation plan. The following sections outline the estimated capital costs and the selected development priorities and recommended phasing.

5.1 Estimated Capital Costs

The total estimated capital cost of all of the recommended Enhancement Plan projects (all three types of projects) is \$8.6 million, in 2012 construction dollars. This total includes a 15% contingency. The estimated capital total does not take into account future inflation and assumes that inflation would be added at the time of development. It also does not include an allowance for consulting fees (10-12%) as not all of the projects would require external consultants for design, tender and construction management.

Table 5.1, provides an estimate of capital costs for each of the recommended Enhancement Plan projects, organized in four areas: 1) Football/Soccer/Speedskating, 2) Baseball, 3) Fastball and 4) General Site Improvements. The total estimated capital cost of \$8.6 Million is divided below into the four development areas:

1. Football/Soccer/Speedskating: \$5.6 Million
2. Baseball: \$0.7 Million
3. Fastball: \$0.4 Million
4. General Site Improvements: \$1.9 Million

Table 5.2 separates the recommended projects into one of the following three types of capital projects:

1. **Enhancement Project (e)** – the enhancement projects are recommended new projects within Great Chief Park that have been proposed by the user groups to better meet their specific requirements related to regular league play, practices and tournaments/sporting events.
2. **Infrastructure Improvement Project – (i)** – these are specific projects that are needed to improve, upgrade or replace existing aging infrastructure within the park. Some of these projects (eg. Main Parking Lot upgrading) have been identified as part of previous budget discussions.
3. **Operational Project (o)** – these are projects that should be completed as part of ongoing operational/maintenance activities within the park and can be completed as available budget allows over the next 3 to 5 years. There are no capital budget requests associated with the operational projects.

The total estimated capital cost of \$8.6 Million is divided below into the three project types:

1. Enhancement Projects (e): \$6.6 Million
2. Infrastructure Improvement Projects (i): \$1.7 Million
3. Operational Projects (o): \$0.3 Million



Table 5.1: Capital Cost by Development Area

1.0 Football/Soccer/Speed-Skating Area (FB/SS)

Item	Group	Project Description	Project Type	Units	Qty	Unit Price	Total
1.01	FB/SS	New sportsfield clubhouse/maintenance building (incl: servicing, adjoining walks, plazas, site furniture and landscape)	e	Sq. M.	450	\$ 2,300.00	\$ 1,035,000.00
1.02	FB/SS	Existing Clubhouse expansion/New Change Room Building (incl: site works, servicing, sprinklers in existing clubhouse)	e	Sq. M.	380	\$ 2,300.00	\$ 874,000.00
1.03	FB/SS	Artificial Turf Field: incl: grading, base prep/drainage, synthetic field, fencing, gates	e	Lump Sum	1	\$ 2,800,000.00	\$ 2,800,000.00
1.04	FB/SS	Pressbox/spotters booth	i	Lump Sum	1	\$ 24,000.00	\$ 24,000.00
1.05	FB/SS	Sound system upgrade	i	Lump Sum	1	\$ 38,000.00	\$ 38,000.00
1.06	FB/SS	New scoreboard with stand	i	Lump Sum	1	\$ 36,000.00	\$ 36,000.00
1.07	FB/SS	Beer garden, including fence, gates and permanent shelter on concrete pad	o	Lump Sum	1	\$13,000.00	\$ 13,000.00
1.08	FB/SS	Covered gateway entry (W, N, NW)	o	Each	3	\$ 4,200.00	\$ 12,600.00
1.09	FB/SS	Fencing and gates (2.44m Ht.) to accommodate speedskating oval and new entrances	e	Lump Sum	1	Incl. in the unit prices for Item 1.03	
1.10	FB/SS	Granular maintenance yard and driveway	e	Sq. M.	500	Incl. in the unit prices for Item 1.01	
1.11	FB/SS	Concrete walks/plaza	e	Sq. M.	1400	Incl. in the unit prices for Item 1.01	
1.12	FB/SS	Site Furniture - picnic, bench, trash	e	Lump Sum	1	Incl. in the unit prices for Item 1.01	
1.13	FB/SS	Landscaping - trees, hedge and turf repair	e	Lump Sum	1	Incl. in the unit prices for Item 1.01/1.03	
Subtotal							\$ 4,832,600.00
15% Contingency							\$ 724,890.00
Football/Soccer/Speed-Skating Area Total							\$ 5,557,490.00

2.0 Baseball Diamonds (BB)

2.01	BB	BB1 concession/washroom building expansion - Incl: servicing, fence (Item 2.07), Concrete Walk/Plaza (Item 2.08), landscaping (Item 2.09)	e	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
2.02	BB	Upgrade sod outfield (BB1) - repairs to grade/irrigation	o	Sq. M.	2000	\$ 15.00	\$ 30,000.00
2.03	BB	Batting Cage	e	Lump Sum	1	\$ 28,000.00	\$ 28,000.00
2.04	BB	Lighting - BB1 replace existing / BB 2 new	i	Each	2	\$ 180,000.00	\$ 360,000.00
2.05	BB	Covered gateway entry (BB2)	o	Each	1	\$ 4,200.00	\$ 4,200.00
2.06	BB	Beer garden in BB1 - incl: fencing, concrete pad, permanent shelter and Landscaping (Item 2.09)	o	Lump Sum	1	\$ 35,000.00	\$ 35,000.00
2.07	BB	Alterations to fencing/gate to accommodate concession/washroom expansion	e	Lin. M.	75	Incl. in the unit prices for Items 2.01/2.06	
2.08	BB	Concrete walk/plaza (BB1)	e	Sq. M.	100	Incl. in the unit prices for Item 2.01	
2.09	BB	Landscaping - including hedge and turf repair	e	Lump Sum	1	Incl. in the unit prices for Items 2.01/2.06	
2.10	BB	Upgrade outfield fence - new mesh /safety top cap	o	Lin M.	600	\$ 115.00	\$ 69,000.00
Subtotal							\$ 646,200.00
15% Contingency							\$ 96,930.00
Baseball Diamonds Total							\$ 743,130.00



3.0 Fastball Diamonds (FB)

Item	Group	Project Description	Project Type	Units	Qty	Unit Price	Total
3.01	FB	New pre-fab FB 1 concession/washroom building, including servicing (100sq m)		Lump Sum	1	Not required with exp. of existing by BB1	
3.02	FB	Upgrade sod-outfields Replace compacted shale (FB1 and FB2).	o	Sq. M.	2000	\$ 23.00	\$ 46,000.00
3.03	FB	Lighting and sound system FB 2	e	Lump Sum	1	\$ 140,000.00	\$ 140,000.00
3.04	FB	Higher backstops (FB 1 and FB 2)	o	Lump Sum	1	\$ 39,000.00	\$ 39,000.00
3.05	FB	Covered gateway entry (FB 1 and FB 2)	e	Each	2	\$ 4,200.00	\$ 8,400.00
3.06	FB	Dugouts (FB 1 and FB 2) - expand size, solid roof, fence with custom made tarps for sides	o	Each	4	\$ 8,000.00	\$ 32,000.00
3.07	FB	Sound System upgrade (FB 1)	e	Lump Sum	1	\$ 12,000.00	\$ 12,000.00
3.08	FB	Upgrade outfield fences (FB 1 and FB 2) - new mesh and safety top cap	i	Lin M.	900	\$ 115.00	\$ 103,500.00
Subtotal							\$ 380,900.00
15% Contingency							\$ 57,135.00
Fastball Diamonds Total							\$ 438,035.00

4.0 General Site Improvements (G)

4.01	G	Upgrade utility Services: Water line (looping), Lift Station	i	Lump Sum	1	\$ 265,000.00	\$ 265,000.00
4.02	G	Transformer upgrades - and other power service upgrades	i	Lump Sum	1	\$250,000.00	\$ 250,000.00
4.03	G	Main parking lot Replacement - complete restoration from subgrade, storm services, tree removal, new islands, bus pick up zone, concrete walks, trail realignment and landscaping	i	Lump Sum	1	\$ 560,000.00	\$ 560,000.00
4.04	G	N/E parking lot expansion - incl: clearing, subgrade, base, paving, islands, line painting, walks and	e	Lump Sum	1	\$ 480,000.00	\$ 480,000.00
4.05	G	Bus drop off - incl: grading, retaining wall, base, paving, curbs, walks	e	Lump Sum	1	\$ 68,000.00	\$ 68,000.00
4.06	G	Concrete plaza/walks	e	Sq. M.	1000	Incl. in the unit prices for Items 4.03/4.05	
4.07	G	New/Realigned Asphalt trails (3m)	e	Lin M.	1000	Incl. in the unit prices for Item 4.03/4.04	
4.08	G	Landscaped entry sign feature	e	Lump Sum	1	Deleted from plan - City signage plan	
4.09	G	Kiwanis picnic area/boat launch signage	e	Lump Sum	1	Deleted from plan - City signage plan	
4.10	G	General landscaping improvements	e	Lump Sum	1	Incl. in the unit prices for Item 4.03/4.04	
Subtotal							\$ 1,623,000.00
15% Contingency							\$ 243,450.00
General Site Improvements Total							\$ 1,866,450.00
Enhancement Concept Plan Total							\$ 8,605,105.00



5.2 Enhancement Plan Priorities

The Stakeholder Advisory Committee played a key role in representing the various user groups and selecting the recommended development priorities and phasing of the Enhancement Plan projects. The Committee met three times following the preparation of the final draft of the Concept Plan and the preliminary capital cost estimate to review the plan and discuss implementation scope, priorities and phasing. Following the second meeting, a formal survey was prepared and circulated to representatives of all of the user groups which asked them to rank all of the recommended enhancement projects and to define a phasing timeline (1-3 years, 3-5 years and 5-10 years) for each project. The survey results are provided in Appendix C. In evaluating all of the projects and then determining the Enhancement Plan priorities, the committee considered a number of specific development and operational criteria:

- **Safety:** a number of the recommended projects have been identified due to safety concerns related to current use for both participants and spectators. Examples of these considerations include the height of backstops, repairs to fencing, upgrading of infields and outfields, and protective netting over the baseball bleachers.
- **Infrastructure Integrity:** as described previously, there are a number of required infrastructure improvement projects that relate to the age of the facility. The integrity of some of the key infrastructure is a concern from both an operational and safety perspective including the parking lot, water and sanitary servicing, and power service.
- **Daily versus Peak Function:** some of the recommended projects, particularly the operational ones, will result in an improved level of service for league play and the day to day use of the facilities. Most of the larger projects (from a capital perspective) proposed by the user groups are important to the functioning of the park during peak times such as busy weekend days and most importantly during tournaments and events.
- **User Group Sustainability:** a number of the projects will have a positive influence on user group sustainability by providing improved opportunities for revenue generation through concessions, beer gardens and sponsorship.
- **Environment** – preserving the natural and high quality outdoor setting of the Park was an important criteria for all users. However, to better meet the peak demands of the park the expansion of the NE parking lot was ranked as a high priority. This expansion will require removal of existing forest area but it was felt that safety and peak function criteria were important enough to offset the loss of the trees/habitat if they could be compensated through naturalization planting in another location in the park or river valley.
- **Return on Investment** - although a business case has not been prepared as part of this project, it is important to recognize that capital investment in Great Chief Park will provide an economic return on investment through sports and cultural tourism. A number of the proposed enhancements have been recommended to improve the park specifically for tournaments, events and festivals. It is recommended that The City partner with user groups, Tourism Red Deer and the Chamber of Commerce to conduct an economic assessment to evaluate the potential positive impacts of tournaments and events on the local economy.
- **Partnerships** - stakeholder groups are prepared to work with The City to achieve the common objective of enhancing the Park. Stakeholders should be able to provide some funding through joint grant applications, organization grants, “Sweat Equity” (some grants will match volunteer labour hours with capital funding), Gifts-in-Kind and fundraising. As detailed planning occurs, each project should be evaluated for the partnership and sponsorship opportunities as a means to directly offset the costs.



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Table 5.2: Priorities by Area and Project Type

Enhancement Projects

Item	Group	Project Description	Project Type	Priority Rank	Units	Qty	Unit Price	Total
1.02	FB/SS	Ex Clubhouse /New Change Room Bldg	e	1	Sq. M.	380	\$ 2,300.00	\$ 874,000.00
2.01	BB	BB1 concession/washroom building expansion	e	2	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
4.05	G	Bus drop off	e	2	Lump Sum	1	\$ 68,000.00	\$ 68,000.00
1.03	FB/SS	Artificial Turf Field	e	3	Lump Sum	1	\$ 2,800,000.00	\$ 2,800,000.00
2.03	BB	Batting Cage	e	4	Lump Sum	1	\$ 28,000.00	\$ 28,000.00
4.04	G	N/E parking lot expansion	e	4	Lump Sum	1	\$ 480,000.00	\$ 480,000.00
3.03	FB	Lighting and sound system FB 2	e	5	Lump Sum	1	\$ 140,000.00	\$ 140,000.00
1.01	FB/SS	New sportsfield clubhouse/maintenance building	e	6	Sq. M.	450	\$ 2,300.00	\$ 1,035,000.00
2.04	BB	Lighting - BB 2 new	e	6	Each	1	\$ 180,000.00	\$ 180,000.00
3.07	FB	Sound System upgrade (FB 1)	e	7	Lump Sum	1	\$ 12,000.00	\$ 12,000.00
Subtotal								\$ 5,737,000.00
15% Contingency								\$ 860,550.00
Enhancement Projects Total								\$ 6,597,550.00

Infrastructure Projects

4.03	G	Main parking lot Replacement	i	1	Lump Sum	1	\$ 560,000.00	\$ 560,000.00
1.04	FB/SS	Pressbox/spotters booth	i	2	Lump Sum	1	\$ 24,000.00	\$ 24,000.00
4.02	G	Transformer upgrades	i	3	Lump Sum	1	\$250,000.00	\$ 250,000.00
1.05	FB/SS	Sound system upgrade	i	4	Lump Sum	1	\$ 38,000.00	\$ 38,000.00
1.06	FB	Upgrade outfield fences	i	4	Lin M.	900	\$ 115.00	\$ 103,500.00
1.06	FB/SS	New scoreboard with stand	i	5	Lump Sum	1	\$ 36,000.00	\$ 36,000.00
4.01	G	Upgrade utility Services	i	5	Lump Sum	1	\$ 265,000.00	\$ 265,000.00
2.04	BB	Lighting - BB1 replace existing	i	6	Each	1	\$ 180,000.00	\$ 180,000.00
Subtotal								\$ 1,456,500.00
15% Contingency								\$ 218,475.00
Infrastructure Projects Total								\$ 1,674,975.00

Operational Projects

2.02	BB	Upgrade sod outfield (BB1)	o	1	Sq. M.	2000	\$ 15.00	\$ 30,000.00
3.04	FB	Higher backstops (FB 1 and FB 2)	o	1	Lump Sum	1	\$ 39,000.00	\$ 39,000.00
3.06	FB	Dugouts (FB 1 and FB 2)	o	2	Each	4	\$ 8,000.00	\$ 32,000.00
2.06	BB	Beer garden in BB1	o	3	Lump Sum	1	\$ 35,000.00	\$ 35,000.00
3.02	FB	Replace compacted shale (FB1 and FB2).	o	3	Sq. M.	2000	\$ 23.00	\$ 46,000.00
2.10	BB	Upgrade outfield fence	o	5	Lin M.	600	\$ 115.00	\$ 69,000.00
3.05	FB	Covered gateway entry (FB 1 and FB 2)	o	6	Each	2	\$ 4,200.00	\$ 8,400.00
1.08	FB/SS	Covered gateway entry (W, N, NW)	o	7	Each	3	\$ 4,200.00	\$ 12,600.00
2.05	BB	Covered gateway entry (BB2)	o	7	Each	1	\$ 4,200.00	\$ 4,200.00
1.07	FB/SS	Beer garden in Football	o	8	Lump Sum	1	\$13,000.00	\$ 13,000.00
Subtotal								\$ 289,200.00
15% Contingency								\$ 43,380.00
Operational Projects Total								\$ 332,580.00
Enhancement Concept Plan Total								\$ 8,605,105.00



5.3 Enhancement Plan Phasing

The Enhancement Plan is planned for implementation over the next 10 years. As indicated, in considering the priorities, the stakeholders were asked to both rank the priorities and then highlight the proposed development timeline of 1-3 years, 3-5 years, or 5-10 years (See Appendix C). The City project team also met and completed the same survey through a consensus discussion.

Based on the overall feedback and a comparison of the top 4 ranked elements in each area (including general improvements), the consultant worked with the City project team to prepare a recommended phasing plan. At the final meeting of the Advisory Committee, the recommended plan was reviewed and final refinements were proposed by the committee members. Table 5.3 outlines the recommended phasing for implementation, based on priorities and costs associated with each phase.

It is important to note the priority ranking by the various groups has not translated directly into the recommended phasing. Consideration was given to available capital budget, the importance of some of the infrastructure projects, the opportunity related to a staged approach to addressing the operational projects, and the relationship (from a construction staging perspective) between various projects. The recommended phasing is designed to provide a good balance between these various factors and provides a staged approach to the implementation of the Enhancement Plan recommendations.



City of Red Deer
Great Chief Park Enhancement Plan – Final Report

Table 5.3: Recommended Phasing

Item	Group	Project Description	Project Type	Priority Rank	Units	Qty	Unit Price	Total
Phase 1 Projects (1-3 years)								
2.02	BB	Upgrade sod outfield (BB1)	o	1	Sq. M.	2000	\$ 15.00	\$ 30,000.00
3.04	FB	Higher backstops (FB 1 and FB 2)	o	1	Lump Sum	1	\$ 39,000.00	\$ 39,000.00
2.01	BB	BB1 concession/washroom building expansion	e	2	Lump Sum	1	\$ 120,000.00	\$ 120,000.00
4.05	G	Bus drop off	e	2	Lump Sum	1	\$ 68,000.00	\$ 68,000.00
1.04	FB/SS	Pressbox/spotters booth	i	2	Lump Sum	1	\$ 24,000.00	\$ 24,000.00
3.06	FB	Dugouts (FB 1 and FB 2)	o	2	Each	4	\$ 8,000.00	\$ 32,000.00
4.02	G	Transformer upgrades - phase 1	i	3	Lump Sum	1	\$100,000.00	\$ 100,000.00
4.03	G	Main parking lot Replacement	i	1	Lump Sum	1	\$ 560,000.00	\$ 560,000.00
1.06	FB/SS	New scoreboard with stand	i	5	Lump Sum	1	\$ 36,000.00	\$ 36,000.00
2.06	BB	Beer garden in BB1	o	3	Lump Sum	1	\$ 35,000.00	\$ 35,000.00
3.02	FB	Replace compacted shale (FB1 and FB2).	o	3	Sq. M.	2000	\$ 23.00	\$ 46,000.00
2.03	BB	Batting Cage	e	4	Lump Sum	1	\$ 28,000.00	\$ 28,000.00
1.05	FB/SS	Sound system upgrade	i	4	Lump Sum	1	\$ 38,000.00	\$ 38,000.00
							Subtotal	\$ 1,156,000.00
							15% Contingency	\$ 173,400.00
							Phase 1 (1-3 years) Total	\$ 1,329,400.00
Phase 2 Projects (3-5 years)								
1.02	FB/SS	Ex Clubhouse /New Change Room Bldg	e	1	Sq. M.	380	\$ 2,300.00	\$ 874,000.00
4.02	G	Transformer upgrades - phase 2	i	3	Lump Sum	1	\$150,000.00	\$ 150,000.00
4.04	G	N/E parking lot expansion	e	4	Lump Sum	1	\$ 480,000.00	\$ 480,000.00
1.06	FB	Upgrade outfield fences	i	4	Lin M.	900	\$ 115.00	\$ 103,500.00
2.04	BB	Lighting - BB 2 new	e	6	Each	1	\$ 180,000.00	\$ 180,000.00
4.01	G	Upgrade utility Services	i	5	Lump Sum	1	\$ 265,000.00	\$ 265,000.00
3.03	FB	Lighting and sound system FB 2	e	5	Lump Sum	1	\$ 140,000.00	\$ 140,000.00
2.10	BB	Upgrade outfield fence	o	5	Lin M.	600	\$ 115.00	\$ 69,000.00
2.04	BB	Lighting - BB1 replace existing	i	6	Each	1	\$ 180,000.00	\$ 180,000.00
3.05	FB	Covered gateway entry (FB 1 and FB 2)	o	6	Each	2	\$ 4,200.00	\$ 8,400.00
2.05	BB	Covered gateway entry (BB2)	o	7	Each	1	\$ 4,200.00	\$ 4,200.00
							Subtotal	\$ 2,454,100.00
							15% Contingency	\$ 368,115.00
							Phase 2 (3-5 years) Total	\$ 2,822,215.00
Phase 3 Projects (5-10 years)								
1.03	FB/SS	Artificial Turf Field	e	3	Lump Sum	1	\$ 2,800,000.00	\$ 2,800,000.00
1.01	FB/SS	New sportsfield clubhouse/maintenance building	e	6	Sq. M.	450	\$ 2,300.00	\$ 1,035,000.00
1.08	FB/SS	Covered gateway entry (W, N, NW)	o	7	Each	3	\$ 4,200.00	\$ 12,600.00
3.07	FB	Sound System upgrade (FB 1)	e	7	Lump Sum	1	\$ 12,000.00	\$ 12,000.00
1.07	FB/SS	Beer garden in Football	o	8	Lump Sum	1	\$13,000.00	\$ 13,000.00
							Subtotal	\$ 3,872,600.00
							15% Contingency	\$ 580,890.00
							Phase 3 (5-10 years) Total	\$ 4,453,490.00
							Enhancement Concept Plan Total	\$ 8,605,105.00



6.0 Conclusion

Great Chief Park provides Red Deer with a multi-sports destination that allows The City to showcase its local athletic talent. The facility is home to numerous sports teams, tournaments, and sports events. The site promotes physical activity for residents and allows visiting teams and spectators to get a glimpse of the high quality park system and lifestyle that Red Deer offers. In order to maintain this high quality recreational experience and include speed skating in its programming, it is important that improvements address aging infrastructure and provide additional amenities to support the substantial number of users and visitors.

Great Chief Park is also a destination for community events, such as festivals and charity events. Since the site is connected into the Waskasoo Park system, many events use the park as the central location with additional activities in other areas. Consequently, it is important that improvements reinforce the site's ability to support these events as an extension of Bower Ponds. The Recreation, Parks and Culture Community Needs Assessment (2008), identified Bower Ponds / Great Chief Park as a future location for a major festival site within the City. The recommendations in this Enhancement Plan support this possibility. With site and facility upgrades, the potential for the site to host large city-wide and regional events becomes more realistic.

Since the creation of Great Chief Park, capital investment has been ongoing. In order to meet the needs of the community and various user groups, numerous improvements have been made over the last five decades. Since 2008, upgrade and reinvestment projects have included:

- New dugouts on Baseball Diamond 2
- New bleachers on all fields
- New lights and light poles on the Football / Soccer Field
- New gateway structure on Baseball Diamond 1
- Infield shale replacement on Baseball Diamond 1
- Covering dugouts on Fastball Diamonds 1 and 2
- Repairing / Replacing of original irrigation lines

Though these changes have benefited park users, reinvestment into this site has been limited due to the size, required infrastructure and specialized requirements of athletic sports fields.

With the intention of sustaining recreational use of the site, the recommendations in this Enhancement Plan provide guidance for greatly improving the overall condition of the park, the quality of the facilities and the recreational and cultural experience of all users. Implementing these improvements over the next 10 years will require the collaboration of The City and the user groups, but will be of great benefit to the citizens of Red Deer and visitors to one of the best sports and recreation parks in the Province.



Appendix A

Stakeholder Consultation Results

Stakeholder Consultation: User Groups**Baseball/Slo-Pitch/Fastball**

- Red Deer Stags - "AAA" (18+)*
- RD Senior Mens' Baseball Association*
- Red Deer Riggers - "AAA" (18+)*
- Parkland Baseball League - "AA"
- Red Deer Minor Baseball Association*
- Central Alberta Slo-pitch Association
- Red Deer Ladies' Fastball League (18+)*
- Red Deer Fastball Association*
- Red Deer Razorbacks Baseball-AA*

Football

- Hunting Hills High School Football*
- Iron Will Football
- Lindsay Thurber High School Football*
- Notre Dame High School
- Red Deer Minor Football Association*
- Red Deer Buccaneers Football Club *

Lacrosse

- Red Deer Master Lacrosse Association
- Minor Field Lacrosse
- Major Lacrosse

Rugby

- Red Deer Titans Rugby Football

Speed Skating

- Red Deer Central Lions Speed Skating Club*

Cross-Country Skiing

- Parkland Cross-Country Ski Club
- Jackrabbit Cross-Country Ski Club*
- Red Deer Nordic Ski Club*

Soccer

- Central Alberta Mens' Soccer League*
- Red Deer City Soccer Association*
- Central Alberta Womens' Soccer League
- Red Deer United Soccer Club
- Red Deer Renegades Soccer Club

Community Events

- Canadian Liver Foundation
- Red Deer Cultural Heritage Society*
- AFCA Red Deer*
- City of Red Deer - Special Events*
- Winterfest*
- ALS Walk*
- MS Society

* Denotes groups that attended Stakeholder consultation sessions



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting Time: 5:00 PM
 Meeting No:
 Written By: Lori Kieser

Project: **Great Chief Park Master Plan**
 Client: **City of Red Deer**
 Location: **Dawe Centre**
 Purpose: **GCP Focus Group - Festivals and Walks**
 In Attendance: **Genesh Chariyil - Red Deer Cultural Heritage Society**
Carl Sulyak - City of Red Deer
Josee Davis - ACFA
Deb Comfort - City of RD
Curtis Martinek - City of RD
Michelle Parker - ALS Walk
Ellen Gedder - MS Walk
Wendy Meeres - City of RD
 Distribution: **Deb Comfort - for circulation**
 Key: **A. Red Deer Cultural Heritage Society**
B. ACFA
C. ALS Walk – Red Deer

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1.	List the programming and activities of your organization.	
A.	➤ Maintenance and Renting of Cronquist House & Festival Hall ➤ Canada Day Celebrations – organized ➤ Promote Multicultural organizations ➤ Great Chief Park (Community Functions)	
B.	➤ Carnaval (Bower Ponds – Great Chief Park)	
C.	➤ ALS walk half day event ➤ BBQ live band on flatbed truck ➤ Walk thru park	
2.	What are some of the benefits and/or challenges of using Great Chief Park for your organization's activities?	
A.	➤ A place to meet people interested in the History of Red Deer ➤ Meet families ➤ Good stage for Canada Day	
B.	➤ Our event is held during the winter ➤ We invite multiple schools to attend ➤ We need an area big enough for the kids to sit at lunch time and warm up (grand-stand or hall)	
C.	➤ Benefit – Parking at ball diamonds ➤ Benefit – City signs on highway ➤ Benefit – City employee comes early to ensure area is clean before and after (picks up garbage and wood for fire, etc.)	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
3.0	<p>What types improvements to Great Chief Park would benefit your organization?</p> <p>A. ➤ More security (we have experienced break-ins) ➤ Full time or day time washroom access for all</p> <p>B. ➤ Media town (we invite Kraze 101.3 to our event) ➤ Tent (spikes) ➤ Stage built for summer (icy no heat) ➤ More washrooms ➤ Power – Generators are loud environmental problems.</p> <p>C. ➤ Security issues ➤ It would be nice to have better path between areas ➤ The walk from large parking lots to areas</p>	
4.0	<p>Additional comments and/or notes (use reverse side if needed).</p> <p>A. ➤ Limited space for the audience to watch program on stage ➤ More space for the 12 food booths on Canada Day ➤ Separate place for food booths ➤ Park owned facility for food booths</p> <p>B. ➤ No comment.</p> <p>C. ➤ Only once has this happened – on morning of walk Border Paving was on-site when we arrived at 0730 tearing up sidewalk – path of our walk – we needed to re-route our walk – Border stated no communication between them and City – we were able to re-route and have successful walk. ➤ We have no concerns with our event we have been very happy with the support received from the City.</p> <p>User Group Needs ALS: ➤ Use GCP/Kiwanis Picnic Area ➤ June: ½ day event location (morning to noon/1 pm) ➤ 5 km walk to Bower Ponds ➤ Up to 200 people ➤ Small parking lot used for event. Handicap parking only and event tents / trails at this location ➤ One problem – paving company once tor up route same day of event ➤ Site selected – BBQ area at top of park. Handicap access to washrooms is a problem (distance is an issue). They typically bring motorhomes for this reason. ➤ Like proximity of playground</p> <p>Winter Carnival (French): ➤ First Weekend of March</p>	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none"> ➤ Music, food, events, games ➤ 1000-2000 people ➤ 2 days – Friday – Kids French Immersion (1000) ➤ Winter event – poor weather – need more warm-up space and food area for kids ➤ Concert stage at Bower Ponds – too cold for performers. Ice on stage. Brought heaters but still didn't do enough (10-15 performers). Might not use stage again (distance and poor weather) not great for winter. ➤ Buses using NE Lot(18) to turn around and park ➤ Use the whole site. Big parking lot for volunteer parking only ➤ Major focus on kids – need heated rooms for kids to warm up during the day ➤ Saturday – morning breakfast (BBQ) in tent ➤ Games set up on football field ➤ Fire pits set up throughout site ➤ Performers stage (Bowers Pond) was too far away from activities ➤ Issues with staking/securing the tents if artificial turf is used on field or if tents are located on pavement. ➤ Power – generators and some park electricity. Generators are very loud ➤ 300 volunteers typically ➤ 60' x 60' area on sports field outside – snowshoes, hockey, wood cutting, etc. on field outside ➤ Curling, performances, etc. at Bower Ponds – no good connection (seems so far away) <p>MS Walk:</p> <ul style="list-style-type: none"> ➤ ** See attached sheets for additional information provided from the MS Society ➤ May (last Sunday of May) ➤ Flooding and snow day issues because of timing ➤ Used to use the Kiwanis Picnic Shelter, which was fine for up to 700 people. The event has gotten bigger so they moved to a different part of GCP (Cronquist House). Little parking lot by Cronquist House is main setup space and tents/foods. 3rd year at Bower Ponds ➤ Need flat cement pad with power for bands. Amphitheatre is too far away from walk/event location to get much use. No one came back to listen to band. Typically the event has 3 different bands ➤ Access issues – wheelchairs and scooters are difficult to move across lawn ➤ Sometimes there are too many events at same time – parking space taken up for walk and limits the availability for other events/tournaments ➤ Walk covers the Heritage Ranch Loop and Kerrywood Loop ➤ Washrooms – typically bring in porta-potties but use washroom on trails – especially Kiwanis bathroom ➤ Minor problems with cars from wedding and rentals being left overnight prior to MS Walk 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<p>Red Deer Cultural:</p> <ul style="list-style-type: none"> ➤ Group operates Cronquist House and is a part of other Red Deer activities such as Canada Day ➤ Need a better washrooms near Bower Ponds that are accessible to people all the time because people often ask to use Cronquist House bathrooms ➤ Canada Day: <ul style="list-style-type: none"> ○ Cronquist parking lot is used for food and tents – would like a better place because it creates a “bottle neck” in this area. ○ Parking is an issue for Canada Day (but this is to be expected) ○ Stage works well but there is not enough warm change/wait space for performers ○ Security issue – break-in at Cronquist House ○ Is there any way to accommodate more people by stage? ○ Power is an issue for big events – mostly generators (CH Parking Lot) <p>General Comments</p> <ul style="list-style-type: none"> ➤ Need stronger way finding and trail connectivity throughout site and to other sites ➤ Pressure on Kiwanis Park when Boat Launch is busy ➤ RD City is trying to spread “walk groups” around other City Park/Sites ➤ Connectivity amongst different activities on the site is difficult when event several locations within GCP ➤ City has tree planting policy requiring the replanting of removed trees at a rate of 3:1 ➤ Osprey nesting poles keep having to be rebuilt because they are taken over by geese ➤ Could the Bower Pond pavilion become a restaurant? <ul style="list-style-type: none"> ○ No business/operator plan in place yet – may not be enough business because of isolated location ○ Instead could it be an open warm-up/washroom facility year-round? ➤ GCP is an easy event location, great scenery, well known location ➤ GCP has hosted the Midget Baseball national tournament 5 years in a row ➤ Also hosts the Old Timers Nationals tournament 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting Time: 7:00 PM
 Meeting No:
 Written By: Lori Kieser

Project: **Great Chief Park Master Plan**
 Client: **City of Red Deer**
 Location: **Dawe Centre**
 Purpose: **GCP Focus Group - Sports**
 In Attendance: **Bob Marston - Jack Rabbits**
 Greg Tisdale - RDCSA and Stags
 Trudy Haraldson - Red Deer Ladies Fastball
 Dave Smith - LTCHS Football
 Corey Posey - Central Alberta Buccaneers
 Jordan Weinkdud - Red Deer Riggers
 Kerry Boon - Red Deer Riggers
 Kevin Hankins - RD Senior Mens Baseball
 Ed Marzurkewich - Red Deer Minor Baseball
 Deb Comfort - City of RD
 Carl Sulyak - City of RD
 Kevin Stelmaschuk - RD Razorbacks BB Club
 Glen Aldi - Central AB Mens Soccer League
 Dwayne Lalor - RDMBA/Red Deer Riggers
 Greg Thompson - RDFBA
 Rob Willms - RDMBA
 Dave Lapcarte - Midget Football
 Brian Johnson - Red Deer Nordic
 Doug Spicer - Red Deer Speedskating
 Kyle Sedgwick - Hunting Hills Football
 Lori Kieser - ISL
 Randy Heaps - ISL

Distribution: **Deb Comfort - for circulation**

Key: **A. Red Deer Soccer Centre**
 B. Central Alberta Men's Soccer
 C. Hunting Hills Football
 D. Prairie Fire Midget Football
 E. Prairie Fire Midget Football
 F. Lindsay Thurber H.S. Football
 G. Central Alberta Buccaneers Football
 H. Jackrabbits X-Country Ski
 I. Parkland Ski / Red Deer Nordic
 J. Red Deer Speedskating
 K. Red Deer Senior Mens Baseball
 L. Red Deer Minor Baseball
 M. Red Deer Razorbacks Baseball
 N. Red Deer Riggers Baseball
 O. Red Deer Riggers Baseball
 P. Red Deer Minor Softball
 Q. Red Deer Ladies Fastball

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1.	List the programming and activities of your organization.	
A.	➤ Red Deer City Soccer Association (RDCSA) operates a team in the Alberta Major Soccer League which is the top amateur league in Alberta.	
B.	➤ Offering men's soccer in Central Alberta.	
C.	➤ Football	
D.	➤ Spring football grades 9-10, 11	
E.	➤ Atom, Pee Wee and Midget football	
F.	➤ Football games	
G.	➤ Mens football team, 4-8 games per year from June – Sept, 40 – 70 person roster. Need quality football field for games, ideally practices 2-3 nights per week.	
H.	➤ Coach or teach cross country skiing Community engagement	
I.	➤ We groom Nordic ski trails in the Park and run both Jackrabbit and Red Deer	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	Nordic ski practices. The ski trails are open to the public.	
J.	➤ Speedskating practices 3 times per week plus one weekend meet. Dec - March	
K.	➤ League and Tournament baseball games at baseball #1 and #2	
L.	➤ Baseball 1 and 2 ➤ Fastball 1 and 2 (limited)	
M.	➤ Baseball games – senior mens	
N.	➤ Baseball practice, games, and tournaments	
O.	➤ Baseball practice and games	
P.	➤ May 1 to June 30 – Fastball league play 2 nights per week. ➤ We will soon need 3 nights per week or be able to play late games on fastball #2 (i.e. need lights) ➤ 3 to 4 weekend tournaments per year	
Q.	➤ Ladies fastball on fastball 1 and 2	
2.	What are some of the benefits and/or challenges of using Great Chief Park for your organization's activities?	
A.	➤ We share a field with football and they damage the field every year. We did not get on the field until June 20, 3 weeks into our season. ➤ The dressing rooms are a major plus for us (League Requirement)	
B.	➤ Parking – cost ➤ Rain outs ➤ Damage done by fall sports being allowed to play on a dormant field. Football destroys the field.	
C.	➤ No comment.	
D.	➤ Without artificial turf we cannot play there we have to go to Lacombe.	
E.	➤ Lack of artificial playing surface ➤ Lack of change room area for football teams ➤ Poor spotters booth and sound system ➤ Scoreboard is hard to read during daytime games ➤ Lighting is okay but not ...	
F.	➤ Parking ➤ Change rooms	
G.	➤ Benefits: Beautiful and fantastic location ➤ Challenges: Weather, grass conditions, parking, scheduling, and locker room sizes	
H.	➤ The lights on the flat ground – football field ➤ The building for meeting and warm up or emergency first aid ➤ We use the hills in between the ball diamonds	
I.	➤ The first place for snow in Red Deer and the last place to melt ➤ No open washrooms or warming area outside of Jackrabbit lesson time	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none"> ➤ No storage 	
J.	<ul style="list-style-type: none"> ➤ Benefits will be earlier/late season ➤ Challenges will be equipment storage and dressing room space 	
K.	<ul style="list-style-type: none"> ➤ Easy accessibility ➤ Lots of teams using two diamonds ➤ Continually rising costs 	
L.	<ul style="list-style-type: none"> ➤ Playing field quality ➤ Lights ➤ Concessions ➤ Bathrooms 	
M.	<ul style="list-style-type: none"> ➤ Benefits – wonderful atmosphere and field shape everyone wants to pay there 	
N.	<ul style="list-style-type: none"> ➤ Benefits – nice area ➤ Challenges – poor playing surface, poor concession, locker rooms, and no beer garden 	
O.	<ul style="list-style-type: none"> ➤ Benefits – Nice area ➤ Challenges – Poor playing surface 	
P.	<ul style="list-style-type: none"> ➤ Facility and grounds are top notch ➤ Decent parking if only baseball and fastball are playing ➤ Fields would be nice at 225 feet 	
Q.	<ul style="list-style-type: none"> ➤ Ultimately more diamonds are needed. It is sad to say but when we host tournaments or provincials we have to go to Blackfalds, Lcombe or Sylvan where there is a 4 fastball diamond facility with concession and bathroom, etc. ➤ Teams that come cannot believe that Red Deer doesn't have a facility large enough to accommodate this. So definitely a new facility is needed ASAP. ➤ Red Deer has grown and we still have one facility. (Even for other user groups too). ➤ The City needs to put money into recreation and less into arts. 	
3.0	What types improvements to Great Chief Park would benefit your organization?	
A.	<ul style="list-style-type: none"> ➤ Turf field is a must for the long term use of this field ➤ Longer dressing rooms for football/soccer/baseball 	
B.	<ul style="list-style-type: none"> ➤ Better parking ➤ Cheaper rental fees 	
C.	<ul style="list-style-type: none"> ➤ Field turf ➤ Enhanced change rooms ➤ New press box 	
D.	<ul style="list-style-type: none"> ➤ Artificial turf, updated change rooms, new concession and a second field. 	
E.	<ul style="list-style-type: none"> ➤ Multiple artificial playing surfaces ➤ Updated a larger change rooms ➤ New spotters booth ➤ New sound system 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none"> ➤ New score board and relocate ➤ Home for minor football 	
F.	<ul style="list-style-type: none"> ➤ Field turf ➤ Grand stand 	
G.	<ul style="list-style-type: none"> ➤ Larger locker rooms, artificial turf 	
H.	<ul style="list-style-type: none"> ➤ Lighting ➤ Washroom and meeting area 	
I.	<ul style="list-style-type: none"> ➤ Winter washrooms and warming area ➤ Storage area ➤ Lighting away from football field 	
J.	<ul style="list-style-type: none"> ➤ More parking ➤ More locker room space ➤ More concession space ➤ Better vehicle access/exits 	
K.	<ul style="list-style-type: none"> ➤ Improved diamond care (SOD) ➤ Parking ➤ Washrooms ➤ Batting cages (either a central year round or seasonal at each diamond) 	
L.	<ul style="list-style-type: none"> ➤ Dedicated baseball on all fields BB 1 and 2 and FB 1 and 2 ➤ Lights on all fields ➤ Press box improvements ➤ Sound system improvements 	
M.	<ul style="list-style-type: none"> ➤ Light on diamond #2 ➤ Washroom closer to diamond #2 	
N.	<ul style="list-style-type: none"> ➤ Parking ➤ Poor playing surface, poor concessions, locker rooms and no beer garden 	
O.	<ul style="list-style-type: none"> ➤ Lots – sound, grandstands, and parking lots 	
P.	<ul style="list-style-type: none"> ➤ Bigger concession for tournaments ➤ Covered area for inclement weather ➤ Another 8' higher backstops ➤ Re-shale infields ➤ Cinder block dugouts 	
Q.	<ul style="list-style-type: none"> ➤ Re-shale fastball 1 and 2 – the shale is “hard as a rock”, very unsafe – take the infield grass out. 	
4.0	Additional comments and/or notes (use reverse side if needed).	
A.	<ul style="list-style-type: none"> ➤ Football and soccer should move out to 30th Avenue ➤ Soccer would like to build an indoor pitch plus move from Edgar where we have 4 outdoor fields 	
B.	<ul style="list-style-type: none"> ➤ No comment. 	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
C.	➤ No comment.	
D.	➤ Remove pitch/putt, add parking, remove trees along ,xxx areas and add parking ➤ Move football to another location to college or another location, twin the fields ➤ I appreciate your efforts Deb! You make a difference in the city. Keep smiling.	
E.	➤ No Comment.	
F.	➤ No Comment.	
G.	➤ This season (2011) we moved to Lacombe and became The Central Alberta Buccaneers (formerly Red Deer Bucs) for several reasons. Field turf was a minor reason. Larger factors were: 1. They wanted us there. Provide us opportunities to volunteer and work off field fees. We end up paying \$0 to play games (and maybe practice) there. 2. Large primary dressing room (actually called the Buccaneers Room) that can hold 80 player roster. 3. No scheduling issue. We are a primary tenant at M.E. Global and get priority of booking, without worry of game/field cancellation. Numerous times in the previous 9 years we have been cancelled and kicked off GCP on game day because it "might rain" and needed to find emergency new venue. 4. Beer garden capability. ➤ We love GCP and would love to stay there if the facility could accommodate our needs. We had difficulties with lights, scheduling, event/liquor licencing and room capacity at GCP, but worked with it. M.E Global in Lacombe removed those concerns and issues, and will have field turf for next summer, meaning the buccaneers will play 6 of 7 (home and away) on new turf, our bodies will thank us.	
H.	➤ Lighting could be used one way in summer and point in other directions in winter to help light some of the ski trails.	
I.	➤ No comment.	
J.	➤ No comment.	
K.	➤ Does not make economic sense to destroy GCP to move it elsewhere	
L.	➤ No comment.	
M.	➤ Improving the core infrastructure: Upgrading and improving washroom facility/concessions/change rooms.	
N.	➤ No comment.	
O.	➤ No comment.	
P.	➤ We would love to host a Western Canadian or National level tournament but we do not have enough diamonds ➤ More facilities for fastball are needed ➤ A 4 diamond facility is required for hosting – Like Leduc Park in Leduc or St. Albert's facilities	
Q.	➤ Our second priority would be to fix lighting on fastball 1 and add lighting to fastball 2. ➤ Third – add a batting cage – there is no facility in RD for us ladies – NO batting cage for us.	



Record of Meeting

Project No: 13321
 Meeting Date: September 20, 2011
 Meeting No:

Item	Description	Action By
	<p>General Questions from Session</p> <ul style="list-style-type: none"> ➤ What are some of the recent upgrades that have happened at GCP? <ul style="list-style-type: none"> ○ Recent upgrades to ball diamonds: lighting, dugouts #2, shale upgraded, light and power ➤ Is there a precedent in AB for skating oval on field? <ul style="list-style-type: none"> ○ Not this exact scenario (especially with artificial turf) ➤ Where will jackrabbit put their tracks if oval moves in to the field? <ul style="list-style-type: none"> ○ Most likely use the baseball outfields ➤ What is the realistic funding budget? <ul style="list-style-type: none"> ○ There is some money available (\$450,000), but there will be a push for more, depending on the plan (multiple funding sources). ➤ Does the city need another running track? Can this be added to the speed skating oval? Are the dimensions similar? Are there additional programming needs that need to go with a track (shot-put, discus)? <ul style="list-style-type: none"> ○ Project team and City will look further into this issue. ➤ Are roadway changes being considered? <ul style="list-style-type: none"> ○ If there is a potential to improve GCP. Bus parking/turn-around is an issue that the project team is aware of. ➤ What about allowing parking along Kerrywood Drive, and making the internal roadway one-way through site to access out at Kerrywood Road? <ul style="list-style-type: none"> ○ There will be some grading issues in regards to creating an access at Kerrywood Drive, but project team will keep this idea in mind. ➤ Is artificial turf needed for the field? <ul style="list-style-type: none"> ○ Increases usability (shoulder season) and decreases damage from repetitive use and lowers maintenance costs. ➤ How will this project get funded? Is the City putting too much pressure on the sports groups to come up with funding? <ul style="list-style-type: none"> ○ Once the project team develops a list of user needs and develops a strategy to implement the project, the plan will be brought to the City to ask for additional funding. The reality is that projects of this type need partnerships with user groups that can access additional sources of funds. It needs to be a joint initiative between the City and the User Groups. ➤ Are there too many users on one site? Would it be better to spend money on secondary site rather than upgrading site to accommodate everyone? <p>General Comments and Ideas from Session</p> <ul style="list-style-type: none"> ➤ Bower Ponds is getting a lot busier with more people and traffic entering through GCP. ➤ X-country/Jackrabbit washroom access in winter – storage and warm-up ➤ Indoor storage/ with cage lockers ➤ Batting cage ➤ Trails/ski lighting along trees 	



Record of Meeting

Project No: 13321
Meeting Date: September 20, 2011
Meeting No:

Item	Description	Action By
	<ul style="list-style-type: none">➤ Par 3 Pitch n' Putt could move in order to accommodate other programming elements➤ Indoor baseball facility (currently they rent a facility off site). Baseball batting cage and teaching area (approx. space needed: 100x200')➤ Football grandstands with bathrooms and concession (better crowd control since people don't need to exit the field area)➤ Need additional washrooms, especially for the football field and Baseball #1, and up near fastball fields.➤ Re-level ball diamonds➤ Baseball and fastball diamonds: Remove infield turf and replace with shale. Upgrade shale as it is currently rock-hard.➤ Solar panels to introduce green technology to GCP➤ Improve BB#1 lighting	



Engineering
and Land Services

Record of Meeting

Project No: 13321
Meeting Date: September 7, 2011
Meeting Time: 12:00 PM
Meeting No: 2
Written By: Lori Kieser

Project: **Great Chief Park**
Client: **City of Red Deer**
Location: **Red Deer**
Purpose: **Skating Oval Requirements/Dimensions**
In Attendance: **Shawna Pearman; Steve Davison; Deb Comfort; Randy Heaps; Lori Kieser**
Distribution: **All in attendance**

The subjects discussed and decisions reached are summarized in the following record. Please notify the author of any errors or omissions. If no comments are received within 7 days this record is considered correct.

Item	Description	Action By
1	Skating Oval Dimensions: The skating oval dimensions will be based on 400m Mass Start which is big enough to also accommodate 400m Olympic Style.	Info
2	Flooding Requirements: Ideally the entire oval, including the center space would be flooded in order to accommodate warm-up and training space. Add an additional 2-3m outside of the oval dimensions in order to accommodate from ice/snow bank creeping. Grading should ensure that the site is as flat as possible (max 0.5% slope).	
3	Artificial Turf: Artificial turf would allow for minimal grading requirements for the filed (0.5%). Potential opportunity for warming/cooling system installed under turf, in order to increase use into shoulder season (high cost system, though).	
4	Site Precedents: Halifax hosts the Canada Winter Games with a high quality facility. Winnipeg (Cindy Klassen Facility) has an outdoor oval (football field) with a covered glass viewing area. A good facility also in Quebec City. Currently Red Deer's oval is considered Alberta's "fastest" ice and produces some of the fastest times in Alberta and sometimes Canada. Many of the facilities throughout Canada are poor (inadequate dimensions and/or facilities). A well designed oval in Red Deer would be a benefit to the entire sport in Canada – not just Red Deer athletes.	
5	Potential Sites other than GCP: Riverbend – site use wells for water and it is out of the way. Kinex – Seniors probably won't like to see it move in to the site. Bear Park. Timberland Site – This would be a long term site which would hold up redevelopment of Rotary Park. Hazel Lake – Long term site that could be at least 10 years into the future.	
6	Facility space requirements: Office/storage room – the size of the room currently used at Golden Circle is sufficient for this purpose. "Everyday" needs – warm-up space for 100 people. Competition needs – warm-up for an additional 100 skaters and 100 spectators, separate lunch/warm-up area for competition officials and additional office/media space. Maintenance Equipment – indoor storage for Tandem truck, 1-ton push truck, tractor with loader/resurfacer, small RTV type sweeper.	



Record of Meeting

Project No: 13321
Meeting Date: September 7, 2011
Meeting No: 2

Item	Description	Action By
7	Infrastructure requirements: Hot water system with 600gal/hour recovery (draw of 100gal per fill). Lighting.	Info
8	Additional Wish List: Warm/covered Spectator area. Underground heating and cooling.	
9	Design Challenges: Keeping flooding equipment clean when travelling from storage to ice. Keeping people from walking across track or vandalizing the surface. Need enough snow to form barrier edge that is required for flooding.	

Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name : _____

Organization Name: _____

Nordic Ski Community

Email Address: _____

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

From the cross country ski perspective.

- to protect our equipment we cannot cross a plowed road to get from the equipment storage to the loops around the ball diamonds.
- The right of way past the washroom / concession area a cross-country ski trail needs to be protected.
- Access through the bollards has been a problem in the past - Our grooming equipment is 7½ feet wide, so this has to be a consideration in planning the protective fencing / bollards.
- ~~Is there a pro~~

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name :

Organization Name:

Central Alberta Mens Soccer League

Email Address:

1. What do you think of the draft Enhancement Concept Plan?

☐ I support the proposed plan.

☐ I do not support the proposed plan.

☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

Realign Baseball 1 to incorporate the Concession land.
Bathrooms so Spectator Don't have to leave the Facility.
Redesigning existing Change Rooms..
Possibly look at another exit Road..

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name :

Organization Name:

Red Deer City Soccer

Email Address:

1. What do you think of the draft Enhancement Concept Plan?

☐ I support the proposed plan.

☐ I do not support the proposed plan.

☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

Changes made to include an expanded concession / washroom building that would be part of baseball #1 diamond.

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name :

Organization Name:

Email Address:

Red Deer Stars Baseball

1. What do you think of the draft Enhancement Concept Plan?

☐ I support the proposed plan.

☐ I do not support the proposed plan.

☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

- BASEBALL 1 NEEDS BETTER ACCESS TO WASHROOMS AND CONCESSION. ALSO BEER GARDEN AREA DESIGNATED WEST OF CURRENT CONCESSION BUILDING.
- BATTING CAGES ON EITHER EAST OR SOUTH OF BASEBALL 1.

3. Additional comments and/or notes:

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Great Chief Park Master Plan

Focus Session Update

Tuesday, November 15th, 2011

Name : _____

Organization Name: _____

RD STAGS BASEBALL

Email Address: _____

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I would support the proposed plan if my comments are addressed. (Write comments below.)

2. Suggestions for improving the plan:

- BB1 needs to have a fully enclosed facility i.e. washrooms, concessions, covered bleachers etc in order to ever host a national tournament.
- BB1 needs operational upgrades i.e. shale size, drainage, bleachers, chain link
- I support the plan to bring the current concession building into BB1
- Batting cages.
- Weeping tile on top of fences (safety)
- Could the bleachers be covered with some kind of rudimentary structure?

3. Additional comments and/or notes:

Great chief is one of the best baseball facilities in the province. I look forward to helping with improvements.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



THE CITY OF
Red Deer



**Engineering
and Land Services**



Appendix B

Open House Comments

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

*need to show Bower Ponds Bridge.
 show 10 minutes / 20-minute walking (in context
 for pedestrians)*

3. What proposed elements in the plan do you feel are the most important to be developed?

*bridge to Bower Ponds.
 more versatile sports field / festival space*

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

make sure parking lots are also walkable

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Consider permeable interlocking concrete pavers to reduce the
amount of storm water run off from parking areas

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

SHOW LINK TO DOWNTOWN.
 WALKABILITY TO SITE?

EMPHASIZE FESTIVAL SITE!

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

infrastructure, making sure facilities are safe and
adequate for the needs of those using them.

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input checked="" type="checkbox"/> Other <u>Golf pitch+putt + playground.</u> |

5. Additional Comments?

Great concept. ~~excited~~ Excited to see it come to
fruition.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

skating oval
parking
winter appropriate - facilities

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Score board facing west. Some days you can't see the time left or score due to sun. Putting in end zones so footballs don't leave the park on conver 15.

3. What proposed elements in the plan do you feel are the most important to be developed?

Field turf.

4. What activities do you participate in at Great Chief Park?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☒ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

* I'm concerned that the City can spend ~~for~~ money to continuously build new rec ~~etc~~ sites, but ~~are~~ are not providing ~~the~~ quality basic essential services. (i.e. snow removal!) Further, if you build, please maintain them (i.e. look after - planted trees, remove snow on sidewalk.)

PRUNE

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Better parking & access is needed to the site. It's always such a headache when things are busy.

3. What proposed elements in the plan do you feel are the most important to be developed?

Parking

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

I love the trails - especially the foot bridge across the river. More of those are always a good idea ☺

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☒ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Keep the speedskating track in its current location because Wokasoo Darkvale Communities need to skate too.

3. What proposed elements in the plan do you feel are the most important to be developed?

Turf at the GCP athletic field to save cost of re-sodding

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

The creek that runs past the field and B.P. shelter is pristine. please, protect it!

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

Parking and access

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input checked="" type="checkbox"/> Other <u>Bmx. RIDING</u> |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

I like the oval being relocated there.

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

I agree it is a good idea to eventually make it a festival site.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

Parking
Relocation of Skate Oval + Clubhouse

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
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- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

I love all the trees in that area... just don't want to see them disappear for pavement.

Plan carefully please.

3. What proposed elements in the plan do you feel are the most important to be developed?

~~the~~

4. What activities do you participate in at Great Chief Park?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Pavillion upgrade

storage... would be nice if place for schools/clubs could to store canoes/equip. could be expanded.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Great plan. Football field needs to be artificial turf, to extend season and # of users / be competitive with other regional facilities being planned.

3. What proposed elements in the plan do you feel are the most important to be developed?

Movement of speed skating oval to football site, expansion of washroom/change room facilities, refreshment of facility, added parking.

4. What activities do you participate in at Great Chief Park?

- | | |
|---|--|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Whole plan for improvement looks amazing. How soon can it be completed?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☒ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

- not sure beer parks are big item for "normal" we
 - more washrooms + enhancement of FB field would be great.
 - artificial turf with natural seasons, but I really like playing on real grass.

3. What proposed elements in the plan do you feel are the most important to be developed?

- upgrades of ball fields

4. What activities do you participate in at Great Chief Park?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Amateur, but well balanced plan.

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

Cost is always a concern but is phased in over several years it could be affordable. However these changes are not that big.

3. What proposed elements in the plan do you feel are the most important to be developed?

~~Great Chief~~
~~skate park~~
 Changes for concessions and moving skate oval there.

4. What activities do you participate in at Great Chief Park?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input checked="" type="checkbox"/> Sports spectating | <input checked="" type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☒ I support the proposed plan.
☐ I do not support the proposed plan.
☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
☐ I'm undecided

2. Concerns/suggestions for improving the plan:

WASHROOMS MUST BE LOCATED CLOSE TO
 FACILITIES AND OPEN DURING HOURS OF USE.
 THIS IS A MAJOR COMPLAINT OF OUR PUBLIC

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input type="checkbox"/> Picnicing/Barbeques |
| <input type="checkbox"/> Football/Soccer | <input type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.

Great Chief Park Master Plan

Public Open House

Saturday, November 26th, 2011

1. What do you think of the draft Enhancement Concept Plan?

- ☐ I support the proposed plan.
- ☐ I do not support the proposed plan.
- ☐ I partially support the proposed plan, but have some comments/concerns. (Write comments below.)
- ☐ I'm undecided

2. Concerns/suggestions for improving the plan:

3. What proposed elements in the plan do you feel are the most important to be developed?

4. What activities do you participate in at Great Chief Park?

- | | |
|---|---|
| <input type="checkbox"/> Fastball/Baseball/Softball | <input checked="" type="checkbox"/> Picnicing/Barbeques |
| <input checked="" type="checkbox"/> Football/Soccer | <input checked="" type="checkbox"/> Walking/Running |
| <input type="checkbox"/> Sports spectating | <input type="checkbox"/> Cross-country Skiing |
| <input checked="" type="checkbox"/> Festival/Events | <input type="checkbox"/> Other _____ |

5. Additional Comments?

Thank You!

Please hand in your worksheet after the session, so that we can use the valuable information you have provided.



Appendix C

Priority Setting Survey Results

Which group or organization do you represent?

Riggers, Stags, Twilight Baseball, Red Deer Minor Baseball and Razorbacks

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	2	Critical - next 1-3 years
2.02 - Upgrade sod outfield (BBI)	1	Critical - next 1-3 years
2.03 - Batting cage	4	Critical - next 1-3 years
2.04 - Lighting (BB2)	6	Important - next 3-5 years
2.05 - Covered gateway entry (BB2)	8	Future - next 5-10 years
2.06 - Beer garden, including fencing and concrete pad (BBI)	5	Important - next 3-5 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	3	Critical - next 1-3 years
2.08 - Concrete walk/plaza (BBI)	10	Future - next 5-10 years
2.09 - Landscaping, including hedge and turf repair	9	Future - next 5-10 years
2.10 - New fence mesh and safety top cap	7	Critical - next 1-3 years

Comments:

Look at flattening/repairing sod vs. replacing on BBI Batting cage beside FB2 - end-to-end vs. side-by-side

Concession/beer garden area needs to be enclosed by hedge for optics and access by the tractor gate

Redo the backstop on BBI and add safety netting between the backstop and the scorekeeper's box

Remove some of the hedges and put up wind screens - BBI

Permanent beer garden shelter vs. tent

3. Fastball Diamonds - descriptions of these options on page 10 in the report

Priority Ranking	Phasing Ranking
-------------------------	------------------------

Comments:

Keep grass infields

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	4	Critical - next 1-3 years
4.02 - Transformer upgrades	3	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	10	Future - next 5-10 years
4.05 - Bus drop off, turn-around, and access	2	Critical - next 1-3 years
4.06 - Concrete plaza/walks	5	Future - next 5-10 years
4.07 - New/realigned asphalt trails (3m)	6	Future - next 5-10 years
4.08 - Landscaped entry sign feature	7	Future - next 5-10 years
4.09 - Kiwanis picnic area/boat signage	8	Future - next 5-10 years
4.10 - General landscaping improvements	9	Future - next 5-10 years

Comments:

Didn't see the expansion of the Cronquist parking lot as important for their functions Access from BBI to second beer garden on football field ideal

Which group or organization do you represent?

Festivals

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	4	Important - next 3-5 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	1	Critical - next 1-3 years
I.03 - Artificial turf, including grading, base preparation/drainage	2	Critical - next 1-3 years
I.04 - Pressbox/spotters booth	8	Important - next 3-5 years
I.05 - Sound system upgrade	3	Important - next 3-5 years
I.06 - New scoreboard with stand	12	Future - next 5-10 years
I.07 - Beer garden, including fence, gates and concrete tent pad	7	Important - next 3-5 years
I.08 - Covered gateway entry	10	Future - next 5-10 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	9	Important - next 3-5 years
I.10 - Granular maintenance yard and driveway	13	Future - next 5-10 years
I.11 - Concrete walks/plaza (sportsfield area)	5	Important - next 3-5 years
I.12 - Furnishing, including picnic tables, benches and trash receptacles	6	Important - next 3-5 years
I.13 - Landscaping, including trees, hedge and turf repair	11	Future - next 5-10 years

Comments:

We support the development of a year around multi-use site for events and activities which support include the amenities. It is important that the development meet the needs of a variety of users to see activities in the winter months.

The development needs to consider maintenance and operational expenses that do not make rental costs prohibitive to users but encourage more use.

Festivals

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	1	Critical - next 1-3 years
4.02 - Transformer upgrades	2	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	4	Important - next 3-5 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	3	Critical - next 1-3 years
4.05 - Bus drop off, turn-around, and access	5	Important - next 3-5 years
4.06 - Concrete plaza/walks	6	Important - next 3-5 years
4.07 - New/realigned asphalt trails (3m)	7	Future - next 5-10 years
4.08 - Landscaped entry sign feature	9	Future - next 5-10 years
4.09 - Kiwanis picnic area/boat signage	10	Future - next 5-10 years
4.10 - General landscaping improvements	8	Future - next 5-10 years

Comments:

These general site improvements are very important for special events and festival.

Power upgrades are critical.

Grey water disposal needs to be considered.

Additional public washrooms closer to the pond/stage would support the general public and events as the pavilion is not always open.

The expanded parking lots and bus access will be very helpful for tournaments and events.

Fountain Drive needs widening for access.

The pathway from Fountain Drive to pond needs speed bumps to slow skateboarders and bikers.

Beer Garden area designated closer to stage, perhaps by Cronquist House would support events on the stage.

Which group or organization do you represent?

Football

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	6	Important - next 3-5 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	5	Important - next 3-5 years
I.03 - Artificial turf, including grading, base preparation/drainage	4	Important - next 3-5 years
I.04 - Pressbox/spotters booth	1	Critical - next 1-3 years
I.05 - Sound system upgrade	3	Critical - next 1-3 years
I.06 - New scoreboard with stand	2	Critical - next 1-3 years
I.07 - Beer garden, including fence, gates and concrete tent pad	7	Important - next 3-5 years
I.08 - Covered gateway entry	8	Future - next 5-10 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	9	Future - next 5-10 years
I.10 - Granular maintenance yard and driveway	10	Future - next 5-10 years
I.11 - Concrete walks/plaza (sportsfield area)	11	Future - next 5-10 years
I.12 - Furnishing, including picnic tables, benches and trash receptacles	12	Future - next 5-10 years
I.13 - Landscaping, including trees, hedge and turf repair	13	Future - next 5-10 years

Football

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	4	Important - next 3-5 years
4.02 - Transformer upgrades	5	Important - next 3-5 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	2	Critical - next 1-3 years
4.05 - Bus drop off, turn-around, and access	3	Critical - next 1-3 years
4.06 - Concrete plaza/walks	10	Future - next 5-10 years
4.07 - New/realigned asphalt trails (3m)	9	Important - next 3-5 years
4.08 - Landscaped entry sign feature	8	Important - next 3-5 years
4.09 - Kiwanis picnic area/boat signage	7	Important - next 3-5 years
4.10 - General landscaping improvements	6	Important - next 3-5 years

Which group or organization do you represent?

Red Deer Minor Softball

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	2	Critical - next 1-3 years
2.02 - Upgrade sod outfield (BBI)	8	Important - next 3-5 years
2.03 - Batting cage	6	Important - next 3-5 years
2.04 - Lighting (BB2)	7	Future - next 5-10 years
2.05 - Covered gateway entry (BB2)	10	Future - next 5-10 years
2.06 - Beer garden, including fencing and concrete pad (BBI)	1	Critical - next 1-3 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	3	Critical - next 1-3 years
2.08 - Concrete walk/plaza (BBI)	5	Important - next 3-5 years
2.09 - Landscaping, including hedge and turf repair	4	Important - next 3-5 years
2.10 - New fence mesh and safety top cap	9	Future - next 5-10 years

3. Fastball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
3.01 - New pre-fab FBI concession/washroom building, including servicing (100 sq m)	2	Important - next 3-5 years
3.02 - Upgrade sod outfields and replace compacted shale (FBI and FB2)	3	Future - next 5-10 years
3.03 - Lighting (FB2)	4	Future - next 5-10 years
3.04 - Higher backstops (FBI and FB2)	8	Future - next 5-10 years
3.05 - Covered gateway entry (FBI and FB2)	6	Future - next 5-10 years
3.06 - Cinder-block dugout (FBI and FB2)	1	Important - next 3-5 years
3.07 - Sound system upgrade (FBI and FB2)	7	Future - next 5-10 years

3.08 - New fence mesh and safety top cap	5	Future - next 5-10 years
<i>Comments:</i> Taking the grass out of the infield for FBI & FB2 would be top on the list for me.		
4. General Site Improvements - descriptions of these options start on page 11 in the report		
No Response		

Which group or organization do you represent?

City of Red Deer - RPC, Neighbourhood Facilities and Community Development

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	7	Future - next 5-10 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	6	Important - next 3-5 years
I.03 - Artificial turf, including grading, base preparation/drainage	4	Important - next 3-5 years
I.04 - Pressbox/spotters booth	1	Critical - next 1-3 years
I.05 - Sound system upgrade	2	Critical - next 1-3 years
I.06 - New scoreboard with stand	3	Critical - next 1-3 years
I.07 - Beer garden, including fence, gates and concrete tent pad	10	Future - next 5-10 years
I.08 - Covered gateway entry	8	Critical - next 1-3 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	5	Important - next 3-5 years
I.10 - Granular maintenance yard and driveway	9	
I.11 - Concrete walks/plaza (sportsfield area)	11	
I.12 - Furnishing, including picnic tables, benches and trash receptacles	12	
I.13 - Landscaping, including trees, hedge and turf repair	13	

Comments:

Potential to reuse the existing scoreboard with a new stand to reduce costs

Turf has become a requirement in High School Football to host Play Off and Final games

Significant positive financial impact to facility by installing turf Elements of I.11, I.12 and I.13 would occur as the other higher ranked elements proceed

Several of these items would coincide with the pursuit of artificial turf in the facility

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	2	Critical - next 1-3 years
2.02 - Upgrade sod outfield (BBI)	1	Critical - next 1-3 years
2.03 - Batting cage	6	Important - next 3-5 years
2.04 - Lighting (BB2)	7	Future - next 5-10 years
2.05 - Covered gateway entry (BB2)	8	Future - next 5-10 years
2.06 - Beer garden, including fencing and concrete pad (BBI)	4	Important - next 3-5 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	3	Critical - next 1-3 years
2.08 - Concrete walk/plaza (BBI)	9	Future - next 5-10 years
2.09 - Landscaping, including hedge and turf repair	10	Future - next 5-10 years
2.10 - New fence mesh and safety top cap	5	Future - next 5-10 years

Comments:

Fix up vs resod BBI

Upgrade lighting in BBI to address woodpecker issue (could be an ~\$180,000 touch)

Increase amount of safety mesh to backstop

3. Fastball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
3.01 - New pre-fab FBI concession/washroom building, including servicing (100 sq m)		
3.02 - Upgrade sod outfields and replace compacted shale (FBI and FB2)	1	Critical - next 1-3 years
3.03 - Lighting (FB2)	4	Future - next 5-10 years
3.04 - Higher backstops (FBI and FB2)	2	Critical - next 1-3 years
3.05 - Covered gateway entry (FBI and FB2)	6	Future - next 5-10 years
3.06 - Cinder-block dugout (FBI and FB2)	5	Future - next 5-10 years
3.07 - Sound system upgrade (FBI and FB2)		

3.08 - New fence mesh and safety top cap	3	Important - next 3-5 years
--	---	----------------------------

Comments:

Replacing compacted shale slated to occur in 2012; replacing sod in outfields not necessary

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	4	Critical - next 1-3 years
4.02 - Transformer upgrades	3	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	5	Future - next 5-10 years
4.05 - Bus drop off, turn-around, and access	2	Critical - next 1-3 years
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		
4.09 - Kiwanis picnic area/boat signage		
4.10 - General landscaping improvements		

Comments: Will be able to breakdown the utility-related components after meeting with EL & P
Several items are inter-connected

Which group or organization do you represent?

Parkland Cross Country Ski Club Jackrabbit Ski Program Red Deer Nordic Ski Club

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas		
4.02 - Transformer upgrades		
4.03 - Main parking lot improvements, including removals, grading and paving		
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping		
4.05 - Bus drop off, turn-around, and access		
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		
4.09 - Kiwanis picnic area/boat signage		
4.10 - General landscaping improvements		

Comments: 4.11

Cross Country Skiing Priority ranking #1

Phasing ranking- continuous through the whole process

The current configuration of cross country ski trails will remain with some alterations due to the footprint of the speed skating oval.

Secure storage of the ski trail grooming equipment will move from its current location in the GCP football field to BB diamond 1, preferably hidden by landscaping and near a convenient exit gate.

This area will require electricity to plug in the snowmobiles used for track setting but that could probably be tied in with any power requirements needed for the beer gardens which is just adjacent.

Landscaping improvements will recognize the need for a 3-4 meter right-of-way along the ski trail routes indicated as #33 on the site map Figure 4.1.

This includes not only vegetation planting but the location of picnic tables, garbage receptacles, and any other amenities envisioned. Recognition of the value of the cross country ski training hill at #32 is important. The Jackrabbit training area which is currently in the football field under the lights will move to BB diamond 1

The change room at #13 fig. 4 will continue to be used as a congregating area, warm-up and washroom facility for the Jackrabbit Program with provision for getting to the ball diamond without too many obstructions for children on skis

Which group or organization do you represent?

Red Deer City Soccer

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing	3	Critical - next 1-3 years
I.02 - Existing clubhouse expansion (change rooms), including servicing	2	Critical - next 1-3 years
I.03 - Artificial turf, including grading, base preparation/drainage	1	Critical - next 1-3 years
I.04 - Pressbox/spotters booth	13	Important - next 3-5 years
I.05 - Sound system upgrade	4	Critical - next 1-3 years
I.06 - New scoreboard with stand	5	Critical - next 1-3 years
I.07 - Beer garden, including fence, gates and concrete tent pad	6	Critical - next 1-3 years
I.08 - Covered gateway entry	12	Important - next 3-5 years
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances	11	Future - next 5-10 years
I.10 - Granular maintenance yard and driveway	10	Important - next 3-5 years
I.11 - Concrete walks/plaza (sportsfield area)	7	Important - next 3-5 years
I.12 - Furnishing, including picnic tables, benches and trash receptacles	9	Future - next 5-10 years
I.13 - Landscaping, including trees, hedge and turf repair	8	Critical - next 1-3 years

Which group or organization do you represent?

Red Deer Softball Umpires Association

3. Fastball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
3.01 - New pre-fab FB1 concession/washroom building, including servicing (100 sq m)	5	Important - next 3-5 years
3.02 - Upgrade sod outfields and replace compacted shale (FB1 and FB2)	3	Critical - next 1-3 years
3.03 - Lighting (FB2)	6	Important - next 3-5 years
3.04 - Higher backstops (FB1 and FB2)	1	Critical - next 1-3 years
3.05 - Covered gateway entry (FB1 and FB2)	8	Future - next 5-10 years
3.06 - Cinder-block dugout (FB1 and FB2)	4	Important - next 3-5 years
3.07 - Sound system upgrade (FB1 and FB2)	7	Future - next 5-10 years
3.08 - New fence mesh and safety top cap	2	Critical - next 1-3 years

Comments:

Safety issues should be addressed first

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas		
4.02 - Transformer upgrades		
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	2	Important - next 3-5 years
4.05 - Bus drop off, turn-around, and access	3	Important - next 3-5 years
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		

4.09 - Kiwanis picnic area/boat signage

4.10 - General landscaping improvements

Comments:

Expanded parking would be useful as the park is very busy at some points in time.

Which group or organization do you represent?

Speed skating

I. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
I.01 - New sportsfield clubhouse/maintenance building, including servicing		
I.02 - Existing clubhouse expansion (change rooms), including servicing	1	Critical - next 1-3 years
I.03 - Artificial turf, including grading, base preparation/drainage	2	Critical - next 1-3 years
I.04 - Pressbox/spotters booth	3	Important - next 3-5 years
I.05 - Sound system upgrade	4	Critical - next 1-3 years
I.06 - New scoreboard with stand	5	Important - next 3-5 years
I.07 - Beer garden, including fence, gates and concrete tent pad		
I.08 - Covered gateway entry		
I.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances		
I.10 - Granular maintenance yard and driveway		
I.11 - Concrete walks/plaza (sportsfield area)		
I.12 - Furnishing, including picnic tables, benches and trash receptacles		
I.13 - Landscaping, including trees, hedge and turf repair		

Comments:

From our speed skating club's perspective, this all hinges on the work done in the area of the Golden Circle, so until we know when our existing oval is being removed we can't really prioritize anything down at GCP. From my perspective of announcer at football games, there are a couple of priorities, but in the big picture, they're not that huge.

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas		
4.02 - Transformer upgrades		
4.03 - Main parking lot improvements, including removals, grading and paving	I	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	I	Critical - next 1-3 years
4.05 - Bus drop off, turn-around, and access	I	Critical - next 1-3 years
4.06 - Concrete plaza/walks		
4.07 - New/realigned asphalt trails (3m)		
4.08 - Landscaped entry sign feature		
4.09 - Kiwanis picnic area/boat signage		
4.10 - General landscaping improvements		

Which group or organization do you represent?

Red Deer Twilight Baseball Association

1. Football/Soccer/Speed Skating Area - descriptions of these options start on page 8 in the report

	Priority Ranking	Phasing Ranking
1.01 - New sportsfield clubhouse/maintenance building, including servicing		
1.02 - Existing clubhouse expansion (change rooms), including servicing	I	
1.03 - Artificial turf, including grading, base preparation/drainage		
1.04 - Pressbox/spotters booth		
1.05 - Sound system upgrade		
1.06 - New scoreboard with stand		
1.07 - Beer garden, including fence, gates and concrete tent pad		
1.08 - Covered gateway entry		
1.09 - Fencing and gates (2.44m ht.) to accommodate speedskating oval and new entrances		
1.10 - Granular maintenance yard and driveway		
1.11 - Concrete walks/plaza (sportsfield area)		
1.12 - Furnishing, including picnic tables, benches and trash receptacles		
1.13 - Landscaping, including trees, hedge and turf repair		

2. Baseball Diamonds - descriptions of these options on page 10 in the report

	Priority Ranking	Phasing Ranking
2.01 - BBI concession/washroom building expansion, including servicing	5	Important - next 3-5 years
2.02 - Upgrade sod outfield (BBI)	I	Critical - next 1-3 years
2.03 - Batting cage	4	Important - next 3-5 years
2.04 - Lighting (BB2)	6	Important - next 3-5 years
2.05 - Covered gateway entry (BB2)	9	Future - next 5-10 years

2.06 - Beer garden, including fencing and concrete pad (BBI)	3	Critical - next 1-3 years
2.07 - Alterations to fencing/gate to accommodate concession/washroom expansion	8	Future - next 5-10 years
2.08 - Concrete walk/plaze (BBI)	10	Future - next 5-10 years
2.09 - Landscaping, including hedge and turf repair	7	Important - next 3-5 years
2.10 - New fence mesh and safety top cap	2	Critical - next 1-3 years

4. General Site Improvements - descriptions of these options start on page 11 in the report

	Priority Ranking	Phasing Ranking
4.01 - Upgrade utility lines, including water/power/gas	3	Critical - next 1-3 years
4.02 - Transformer upgrades	2	Critical - next 1-3 years
4.03 - Main parking lot improvements, including removals, grading and paving	1	Critical - next 1-3 years
4.04 - N/E parking lot expansion, behind the Cronquist House, including landscaping	10	Future - next 5-10 years
4.05 - Bus drop off, turn-around, and access	5	Important - next 3-5 years
4.06 - Concrete plaza/walks	7	Future - next 5-10 years
4.07 - New/realigned asphalt trails (3m)	6	Critical - next 1-3 years
4.08 - Landscaped entry sign feature	8	Future - next 5-10 years
4.09 - Kiwanis picnic area/boat signage	9	Future - next 5-10 years
4.10 - General landscaping improvements	4	Critical - next 1-3 years

DATE: September 20, 2012

TO: Shelley Gagnon, Recreation, Parks & Culture Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation – Site Assessment

Reference Report:

Recreation, Parks & Culture, dated August 27, 2012

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer having considered the report from Recreation, Parks and Culture, dated August 27, 2012, re: Great Chief Park Enhancement Concept Plan & Outdoor Speed Skating Oval Relocation – Site Assessment, hereby agrees to adopt the Great Chief Park Enhancement Concept Plan and Outdoor Speed Skating Oval Relocation – Site Assessment Report dated August, 2012 in principle as a planning document. A parking study and environmental assessment are to be completed and brought back to Council prior to any detailed design or construction.

Report back to Council: Yes

Comments/Further Action:

Recreation, Parks & Culture is to bring a report back, prior to any detailed design or construction take place, for Council's consideration and further direction.



Frieda McDougall
Legislative Services Manager

c: Director of Community Services
Neighbourhood Facilities & Community Development Supervisor, Deb Comfort
Corporate Meeting Coordinator



September 10, 2012

Land Matter

Legislative Services

Report Summary & Recommendation:

At the Tuesday, September 4, 2012 Council Meeting, Council tabled consideration of this item to the Monday, September 17, 2012 Council Meeting.

Recommendation: That Council approves the recommendation of Development Services as submitted to an In Camera meeting of Council on Monday, September 17, 2012.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, hereby agrees to lift from the table consideration of the Land Matter submitted by Development Services on September 4, 2012.

Resolved that Council of The City of Red Deer having considered the report from Development Services, dated September 10, 2012 re: Land Matter hereby approves the recommendation in the report from Development Services as submitted to the In-Camara meeting on Monday, September 17, 2012.



Report Details

Background:

Council has been provided In-Camera with information relating to a land matter.

Discussion:

The recommendations contained in the report will remain confidential under the provisions of the Freedom of Information & Protection of Privacy Act which provides that:

- 25(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to harm the economic interest of a public body, including the following information:
- (c) information the disclosure of which could reasonably be expected to:
 - (i) result in financial loss to,
 - (ii) prejudice the competitive position of, or
 - (iii) interfere with contractual or other negotiations of, a public body.

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Paul Goranson, Director of Development Services

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Proposed Utility Policy
Utility Bylaw Amendment 3464/B-2012 and
Land Matter (presented In Camera at the September 17, 2012
Council meeting)

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 1, 2012 meeting of Red Deer City Council in response to time constraints:

Proposed Utility Policy
Utility Bylaw Amendment 3464/B-2012
Land Matter

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 1, 2012 Regular Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Corporate Meeting Coordinator



August 31, 2012

AltaLink Red Deer Area Transmission Development

Electric Light & Power

Report Summary & Recommendation:

Red Deer has grown significantly in recent years and the demand for electricity has increased. Existing transmission system infrastructure in the area is 40 to 50 years old or more and reinforcements are required to make sure residents continue to have a reliable supply of electricity for years to come. The 2012 to 2013 period will see the backbone of Red Deer's electricity supply rebuilt by AltaLink in order to help maintain system sustainability and reliability. With the exception of undergrounding a section of one of the lines in the Riverlands area to enhance redevelopment, the proposed upgrades will remain within existing rights-of-way and will offer improved functionality and enhanced aesthetics. Significant stakeholder consultation and investigation of alternate routing was undertaken and options were evaluated by AltaLink with careful consideration given to the impact on Red Deer's environment and existing infrastructure.

To ensure the sustainability of critical infrastructure for the City of Red Deer, administration recommends that:

1. Council support AltaLink's project as submitted to the Alberta Utilities Commission (AUC).
2. Council and administration continue to work collaboratively with AltaLink during the transmission line upgrade process.
3. All questions regarding issues of a technical or operational nature are directed to AltaLink for comment.
4. The City registers as a participant in the AUC proceeding at the appropriate time.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Electric Light and Power Department, dated August 31, 2012, re: AltaLink Red Deer Area Transmission Development, hereby:

1. Supports AltaLink's project as submitted to the Alberta Utilities Commission (AUC).



2. Agrees that maintaining an alignment within the existing AltaLink right-of-way in the Pines and Riverside Industrial Realignment is a preferable option.
3. Directs administration to continue to work collaboratively with AltaLink during the transmission line upgrade process.
4. Directs that all questions regarding issues of a technical or operational nature be directed to AltaLink for comment.
5. Agrees to have The City of Red Deer register as a participant in the AUC proceeding at the appropriate time.



Report Details

Background:

AltaLink's transmission upgrades within the city include their line running through Red Deer from NE to SW (80L) and their line running parallel to 22nd Street (755L). AltaLink has been diligent about posting project information on their website as well as communicating with impacted stakeholders. As can be expected with a project of this type, there are several matters to be considered and addressed.

AltaLink project schedule

1. Stakeholder Consultation: Winter 2011 / 2012 – COMPLETED
2. Application to Alberta Utilities Commission (AUC): Autumn 2012
 - a. AltaLink will be submitting all of the Red Deer transmission upgrades as one project (80L and 755L combined).
3. Construction start (if approved): Summer 2013
4. Construction completed: Winter 2013 / 2014

Stakeholder Consultation

AltaLink has undertaken appropriate public consultation throughout this process as per requirements established by AUC Rules. Their efforts have included:

1. Advertising.
2. Mail outs.
3. A project office established for public drop-in / questions at the Capri Hotel every Wednesday from June 29, 2011 until August 31, 2011.
4. Open house #1: July 27, 2011 at 67th Street Holiday Inn
5. Outcomes from Public Consultation
 - a. The only issue of significance to arise came from residents of the Pines. This prompted AltaLink to schedule a second open house on December 6, 2011 at the Red Deer Lodge. At open house #2, AltaLink agreed to investigate alternative routing for the Pines subdivision.

80L issues

1. Riverlands Burial
 - a. Council has approved the burial of this segment of line as part of the Riverlands redevelopment. The City has signed a Letter of Intent and will be working on a formal agreement with AltaLink in the coming weeks. Since the burial of the line is at the request of the City and is not a requirement for proper operation of the provincial electric system, costs incurred are borne by The City. Funding is through land development activities and is not a burden to the taxpayers of Red Deer.
 - b. The realignment of the buried portion of the line will be submitted to the AUC as the preferred routing in AltaLink's Facilities Application. AltaLink will need to submit a formal alignment request to The City prior to construction.
 - c. Development of construction details and integration of the underground line with The City's plans for the Riverlands redevelopment are ongoing.



2. Railyards

- a. There may be requests to slightly reposition certain power poles within the existing right-of-way in the vicinity of the Water Treatment Plant; however, nothing formal has been presented as yet. Overall impact is expected to be minimal.

3. Riverside Meadows

- a. The Riverside Meadows Area Redevelopment Plan does address the possibility of exploring options for the transmission lines. The segment of transmission line that specifically impacts the Riverside Meadows area is quite small (a few meters length only), has minimal impact, and would involve significant cost and complexity for any alteration.

4. Pines and Riverside Industrial Realignment

- a. AltaLink has explored alternate routing as a result of outcomes from their public consultation process. Their evaluations have included multiple discussions with various City departments.
- b. Consideration has been given to balancing the need to upgrade the electric system with the impact on Red Deer's urban forest and parkland. The proposed rerouting of the transmission line around the Pines neighbourhood would mean that as much as 21,000m² or more of urban forest and parkland in the Riverside Drive area would be cleared for new right-of-way. This, in addition to logistics issues (relocating and working around existing infrastructure) and other concerns, makes maintaining an alignment within the existing AltaLink right-of-way a preferable option.

5. West Park / West Lake

- a. Nothing was identified during AltaLink's public consultation process; however, questions and concerns are beginning to be voiced as the project becomes better defined and understood by residents. Concerns and questions being heard by City staff include:
 - i. Requests to bury the line – ultimately not an economically viable option since costs are prohibitive and, depending on Council's direction, would be borne either by all taxpayers for the benefit of a few households, or solely by affected residents without any expectation of recovery through redevelopment.
 - ii. Impact of increased voltage and Electromagnetic Field (EMF) issues. While The City can address decisions and direction related to financial aspects of relocation or burial of lines, the transmission lines in question are AltaLink facilities. Technical and operational concerns should be addressed by them.

755L issues

The Planning Department has been working with AltaLink operations personnel to develop plans regarding management of rights-of-way, setbacks and clearance concerns in affected areas.

Other issues



At various locations along the rights-of-way within the city, there are other encroachments that AltaLink will be addressing. In some instances, the encroachments involve EL&P infrastructure such as streetlights and some electrical distribution line crossings. In other cases they involve private land owners. Resolutions will be established through consultation and collaboration during AltaLink's detail design phase of the project.

Discussion:

The existence of critical third party infrastructure within our municipal boundaries can present challenges. The sustainable and reliable provision of electricity to our citizens has become, in many cases, a perceived necessity rather than a luxury. Since we neither own nor operate the facilities, the opportunity to influence and direct operations that impact our residents can be limited. Adding to the complexity is that the provincial electric system is considered one large network. Decisions made regarding the construction and operation of any particular segment or component must take into account the impact on the provincial system as a whole.

While at times this may seem problematic, it is important to note that all parties involved have significant investment into the success of a particular endeavour. The facility owner (in this case AltaLink) has a financial interest in ensuring their infrastructure remains operational in as efficient and effective manner as possible; the City and its citizens are dependent on the same efficient and effective operation of the facility for social and economic reasons; and the provincial regulatory bodies involved in the process are equally invested in the interests of the health of the system as a whole. This mutual dependence means that all parties must collaborate if the ends are to be realized.

Within the province of Alberta, the entire process of identifying need and approving new or upgraded facilities is managed by the Alberta Utilities Commission (AUC). Rules established by the AUC demand that effective public consultation must be initiated and undertaken by anyone applying to upgrade transmission facilities in the province. The expectation is that applicants will work collaboratively with stakeholders throughout the process. The AUC application and approval process includes commitment to ensuring that Albertans whose rights may be directly and adversely affected by an application for these facilities is informed of the application and has the opportunity to have their concerns heard, considered and understood. A copy of the AUC brochure "Public Involvement in Needs or Facilities Applications" is attached for further reference.

As noted previously, AltaLink has been diligent in provision of information, consultation with the public, and collaboration with key stakeholders. Given their actions to date and their interest in the successful execution of this project, the expectation is that all reasonable efforts will continue to be undertaken to address issues and concerns. However, if at any time any stakeholder – the City of Red Deer included – feels that their concerns are not being heard and addressed, opportunities exist to intervene in the proceedings as long as they are registered as a participant with AUC. While this absolutely does not guarantee that a particular stakeholder's wishes will be granted, it does guarantee that the issues will be heard and given consideration prior to proceeding.

Analysis:



The sustainability and reliability of the 80L and 755L transmission lines is critical to Red Deer. They are our link to the provincial electricity grid and are how we receive power to our substations for distribution to our citizens. The successful outcomes of AltaLink's rebuild project are in our best interests as residents and as an organization.

To date, AltaLink has proceeded in a collaborative manner and continues to actively seek input regarding the project. Commitment has been made to investigating alternatives and options for our citizens while balancing the need to upgrade the electrical system with the impacts on Red Deer's environment and existing infrastructure. Efforts to accommodate the City's request to relocate the Riverlands portion of the 80L line are ongoing. AltaLink and City staff continue to work together to accomplish a critical first step in the redevelopment of the Riverlands area.

Even though the redevelopment project in question is a functional and aesthetic improvement being undertaken in rights-of-way that have existed for more than 4 decades, it is a very public, very visible project. All parties involved should expect to continue to receive questions and concerns from the public. As the owners and operators of the assets, it would be appropriate for AltaLink to address all questions of a technical or operational nature. The City of Red Deer, while a key stakeholder and the representative of our citizens, should limit responses to those matters directly related to impact on our community and the achievement of our strategic priorities.

An effective process is in place that allows all impacted stakeholders to provide input into the projects and their outcomes. To ensure that The City's interests are given proper consideration, it is wise to not only continue to work closely with AltaLink, but to also take appropriate steps throughout the AUC application and approval process.

Taking these matters into account, administration recommends that:

1. Council support AltaLink's project as submitted to the Alberta Utilities Commission (AUC).
2. Council and administration continue to work collaboratively with AltaLink during the transmission line upgrade process.
3. All questions regarding issues of a technical or operational nature are directed to AltaLink for comment.
4. The City registers as a participant in the AUC proceeding at the appropriate time.



Public Involvement In Needs Or Facilities Applications

The Alberta Utilities Commission (AUC) is committed to ensuring that Albertans whose rights may be directly and adversely affected by a needs, or a utility facilities application, is informed of the application and have the opportunity to have his/her concerns heard, understood and considered.

The background of the lower half of the page is a photograph of high-voltage power lines stretching across a clear blue sky. In the foreground, there are several tall, thin stalks of bright yellow flowers, possibly rapeseed, which are slightly out of focus. A semi-transparent blue rectangular box is overlaid on the bottom left of this image, containing white text.

If you believe an application may directly and adversely affect you, you can become involved in the AUC application process. This pamphlet explains how.

Summary of the AUC application process

Step 1

Public consultation
(prior to application to the AUC)

Step 2

Application made to the AUC

Step 3

AUC issues notice of application (or hearing)

Step 4

Interested parties make submissions or objections

(If no submissions are made the AUC will continue to process the application)

Step 5

Opportunity for consultation and negotiation

AUC issues notice of hearing (if not already issued in Step 3)

Step 6

Public hearing

Step 7

AUC decision

Needs: Approval of application or Return to applicant or Denial of application

Facilities: Approval of application or Approval of application with conditions or Denial of application

Step 8

Right to appeal
(by applicant or dissatisfied persons)

Step 9

Approvals, construction and operation of facility (if approved)

The Alberta Utilities Commission (AUC or Commission) regulates transmission lines, electric substations, power generation facilities (i.e. power plants including wind turbines) and gas utility pipelines in Alberta. The AUC is committed to ensuring that Albertans whose rights may be directly and adversely affected by an application for these facilities is informed of the application and has the opportunity to have their concerns heard, considered and understood.



Transmission needs and utility facilities applications

Approvals from the AUC are required for the construction, operation, alteration and decommissioning of transmission lines and electric substations. These include:

- Approval of the need for transmission upgrades.*
- Approval of the route and location of transmission facilities.

(*The *Electric Statutes Amendment Act* gives the provincial cabinet responsibility for approving the need for specified critical transmission infrastructure projects.)

Sometimes an application for needs approval is considered together with an application for a utility facilities approval in a single hearing, or separate hearings may be held to consider each application.

Power generation facilities and gas utility pipelines

Approvals from the AUC are required for the construction, operation, alteration and decommissioning of power generation and gas utility pipeline facilities in Alberta.

If you believe that you have rights that may be directly and adversely affected by the decision of the AUC on an application relating to a transmission line or electric substation, a power generation facility or a gas utility pipeline you can become involved in the AUC application process. This pamphlet explains how.

A summary of our process is on the page to the left. The rest of this brochure explains each of the steps.



Step 1: Public consultation prior to application

Prior to making an application to the Commission on the need for transmission changes, or for a proposed facility, the applicant is required to conduct meaningful public consultation in the area of the proposed needs, or facilities project(s), so that concerns may be raised, properly addressed and if possible, resolved.

The Commission has set out requirements for applicants to follow regarding public consultation about needs applications for transmission changes. The AUC also has requirements for public consultation for utility facilities applications in respect of power plants, substations, transmission lines and industrial system designations, set out in AUC Rule 007. The requirements for gas pipeline consultation and notification are set out in AUC Rule 020. AUC Rule 007 and Rule 020 can be found on the AUC website at www.auc.ab.ca.

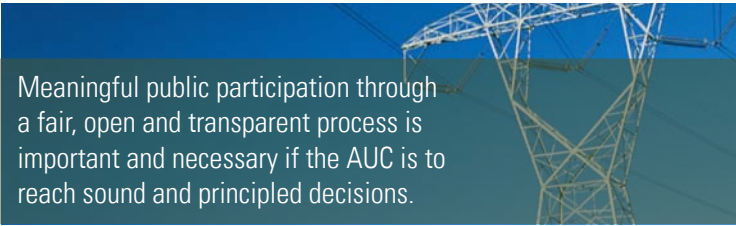
Potentially-affected parties are strongly encouraged to participate in the initial public consultation, as early involvement in informal discussions with an applicant may lead to greater influence on project planning.



Step 2: Application to the Alberta Utilities Commission

After the applicant has conducted its public consultation process, it should take into consideration what it learned during consultations and make any amendments it sees as necessary and reasonable to its proposal. The applicant then makes an application to the Alberta Utilities Commission.

Applicants must identify in their application any unresolved objections or concerns that they are aware of from the public consultation process.



Meaningful public participation through a fair, open and transparent process is important and necessary if the AUC is to reach sound and principled decisions.

Parties wanting to become a participant in an AUC proceeding must make a written submission to the AUC.

Step 3: Public notification

The Commission will issue a notice of application when it receives an application that, in the Commission's opinion, may directly and adversely affect the rights of one or more people. The notice is typically published in local newspapers. The notice will provide key dates, contacts and information on how to participate for those who are interested in becoming involved in the application process.

Step 4: Public participation

If you wish to participate in a proceeding, you must make a written submission to the Commission in accordance with the AUC's notice of application.

Submissions must contain:

- A brief description of your concern with or interest in the application, in particular how approval of the application may directly and adversely affect you.
- A brief explanation of your position, on what decision you feel the AUC should take, including why you believe that the Commission should accept your recommendation.

The Commission will consider your submission and decide whether you are a person who may be directly and adversely affected by the proposed project. If you are, an AUC public hearing may be held.



Subject to the *Freedom of Information and Protection of Privacy Act*, all documents filed in respect of an application must be placed on the public record and are accessible through the AUC website. If you wish to keep any information in a document confidential, you must make a request for confidentiality to the Commission. To do this, contact the lead application officer specified in the notice of application, before filing the document in question.

AUC filing systems

Documents associated with applications are stored and accessed through the AUC's electronic filing systems. The AUC would appreciate receiving submissions through its electronic filing services on our website, however submissions may also be made through mail, email or fax. More information on the electronic filing services can be found on the AUC's website at www.auc.ab.ca or by calling Electronic Filing Services. Please see the back cover of this pamphlet for contact information.

Financial assistance

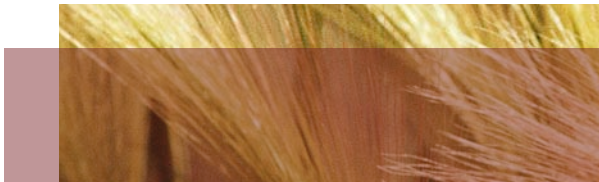
If a party may be potentially directly and adversely affected by a proposed facility, they can apply to be reimbursed for reasonable costs incurred in support of their participation in a Commission proceeding. Details regarding recovery of participants' costs are described in AUC Rule 009: *Rules on Local Intervener Costs*, available on the AUC's website at www.auc.ab.ca.



Step 5: Consultation and negotiation

The Commission supports ongoing efforts to reach a positive outcome for the applicant and all affected parties. The Commission encourages the applicant and those who have filed submissions to continue to attempt to resolve any outstanding issues.

Sometimes in utility facilities applications, the applicant may suggest that it enter into an alternative dispute resolution (ADR) process to resolve any outstanding issues. In an ADR process, the applicant and the participants agree to meet with an independent third party who will facilitate discussions between the parties in an attempt to reach an agreement.





ADR is neither mandatory nor binding on either party. However, it can be an effective tool to try and resolve issues in an amicable environment and manner. If all concerns can be satisfactorily resolved this may eliminate the need for a formal hearing. However, if there continue to be unresolved issues after further discussions with participants, typically those matters will be addressed at an AUC public hearing.

Early involvement in discussion with the applicant may lead to greater influence on project planning.

Step 6: The public hearing process

The public hearing process provides an opportunity for those who were unable to resolve their concerns with the applicant to express their views directly to a Commission panel. Those persons who the Commission has determined may be directly and adversely affected by the proposed application are entitled to participate in the hearing.

The Commission publishes a notice of hearing in newspapers distributed in the local area, in major Alberta daily newspapers and on the AUC website at www.auc.ab.ca. Copies of the notice are also mailed to the applicant and participants.

The notice of hearing sets out the deadlines for various steps in the process, including the process and timelines for filing written submissions and for preparing questions to be answered by the applicant or other participants.

An AUC public hearing operates similarly to a court proceeding and is a quasi-judicial process. The hearing is open to the general public.

Participants in a hearing can either represent themselves or be represented by legal counsel. In addition, participants may hire experts to assist in preparing and presenting evidence to support their position.

Persons who hire legal counsel or technical experts must be aware that while reimbursement for the costs of legal and technical assistance may be available, recovery of costs is subject to the Commission assessing the value of the contribution provided by counsel and technical experts. People with similar interests and positions are expected to work together to ensure that any expenditures on outside legal or technical assistance are efficiently spent and not duplicated.



Step 7 : The decision

After hearing a needs application the Commission either approves the application, denies the application, or sends the application back to the applicant with suggestions for change.

After hearing a utility facilities application, the AUC has three options in reaching a decision: approve the application as applied for, approve it with conditions, or deny it. The AUC endeavors to release decisions within 90 days from the close of the record. Decisions are issued in the form of a public written decision report that summarizes the Commission's findings and includes its final decision.

All Commission decision reports are available to any member of the public on the Commission's website (www.auc.ab.ca) or by calling the AUC's Information Services. Please see the back cover of this pamphlet for contact information.



Step 8: Right to appeal

A participant in a hearing who is dissatisfied with the decision of the Commission may request that the Commission review and vary its decision. Such a request must follow the procedure set out in the Commission's Rule 016: *Review and Variance of Commission Decisions*. A dissatisfied participant may also file a leave to appeal motion in the Court of Appeal of Alberta within 30 days from the date the decision is issued.

All Commission decision reports are available to any member of the public on the Commission's website (www.auc.ab.ca) or by calling Information Services. See the back cover of this pamphlet for contact information.



Step 9: Construction and operation

Any applicant that receives a licence or permit to build and operate a facility from the Commission must adhere to any conditions that were set out in the Commission's decision. If you notice something during the construction or operational phases of a project that concerns you, bring this to the applicant's attention. If you are not satisfied with the response you receive, please bring your concerns to the attention of the AUC Consumer Relations. See back cover of this pamphlet for contact information.



Useful resources:

- Rule 001: *Rules of Practice*
- Rule 007: *Rules Respecting Applications for Power Plants, Substations, Transmission Lines, and Industrial System Designations*
- Rule 009: *Rules on Local Intervener Costs*
- Rule 020: *Rules Respecting Gas Utility Pipelines*
- About the AUC brochure
- AUC electronic filing services brochure
- Local intervener costs brochure
- Understanding gas utility pipeline regulation in Alberta

AUC contact information:

Facilities Division

Phone: 403-592-4403 and ask to speak to the Facilities Division

Consumer Relations

Phone: 780-427-4903, or

Email: consumer-relations@auc.ab.ca

Information Services

Phone: 403-592-4500, or

Email: info@auc.ab.ca

Electronic Filing (E-Filing) Services

Phone: 780-643-1055, or

Email: systems-services@auc.ab.ca

Other contacts:

Surface Rights Board

(Land Compensation and Negotiation)

Phone: 780-427-2444

www.surfacerights.gov.ab.ca

Alberta Environment

(Land Conservation and Reclamation)

Phone: 780-427-2700

www.environment.alberta.ca

Alberta Electric System Operator (AESO)

Phone: 1-888-866-2959

www.aeso.ca



Calgary - Head Office

Fifth Avenue Place East

Fourth Floor, 425 First Street S.W.

Calgary, Alberta T2P 3L8

Phone: 403-592-8845*

Fax: 403-592-4406

Edmonton Office

HSBC Building

Tenth Floor, 10055-106 Street

Edmonton, Alberta T5J 2Y2

Phone: 780-427-4901*

Fax: 780-427-6970

*Dial 310-0000 prior to the 10 digit numbers for toll-free access anywhere in Alberta.

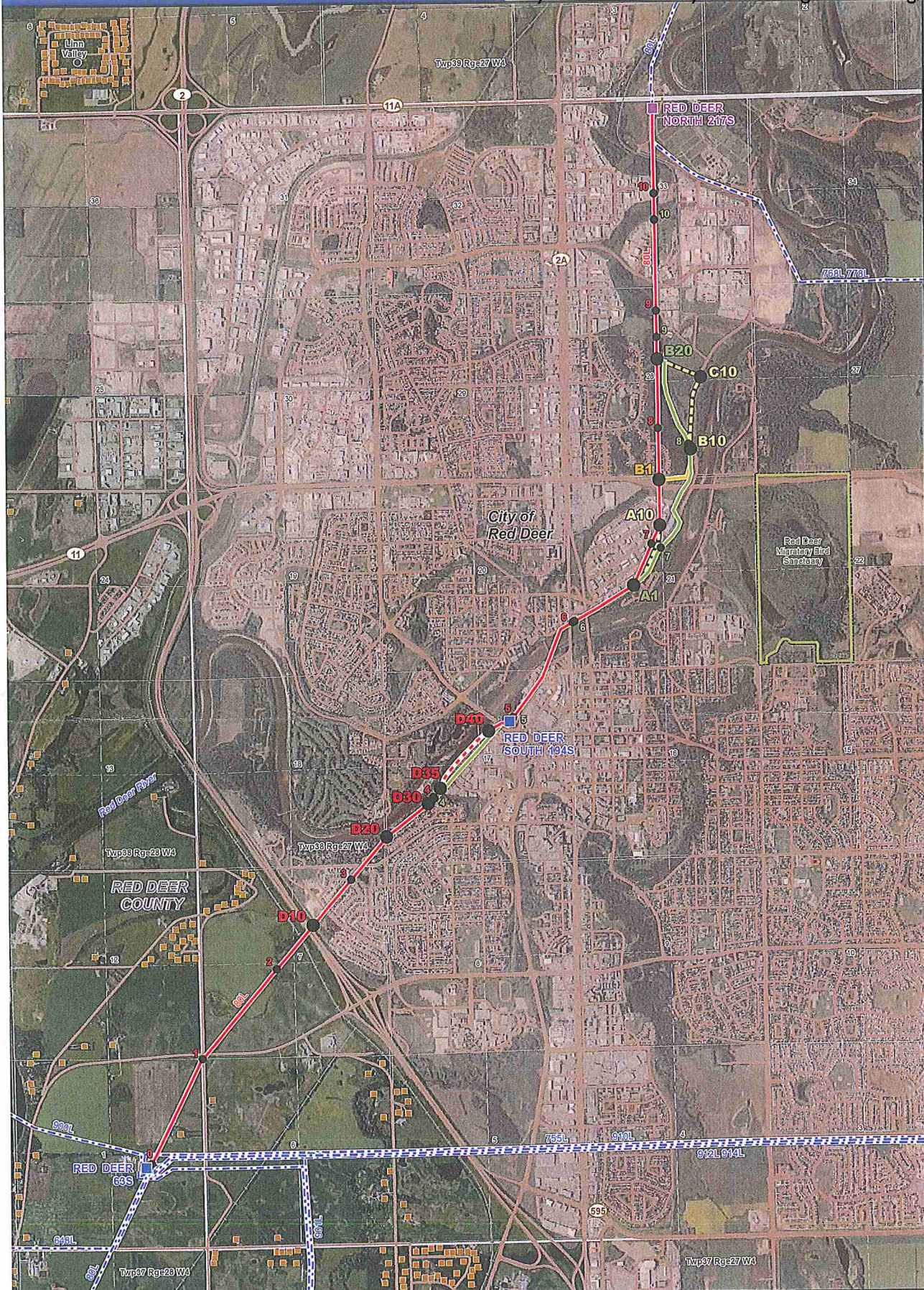
This brochure provides general information about public involvement in needs and utility facilities applications before the AUC. Specific participation opportunities and requirements may differ depending on the type of application.

www.auc.ab.ca

Updated March 2012

Printed in Canada on recycled paper.

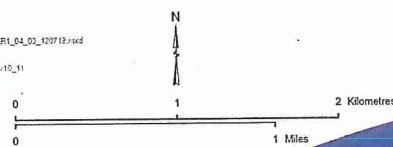




LEGEND

- Km Point
- Point Designation
- Proposed Upgrade to Existing Substation
- Existing Substation
- Preferred Route Option
- Preferred Underground Route Option
- Alternate Route Option
- Alternate Route Variant
- Rejected Route
- Existing Transmission Line
- Hamlet or Locality
- Residence
- Railway
- Road
- Municipal or County Boundary
- Other Protected Area
- Urban Area

NO: D-0327 and D-0328-02
 DRAWING: 1110-01
 FILE NO:
 Red_Deer_North_South_De-10_11_DP2_R1_04_02_120718.rdw
 REVISION: 12-03
 DATE: 2012-07-18
 AL FOLDER: Red_Deer_North_South_De-10_11



Photography dated: 2007 Source: Vantage Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product, the product is not a warranty of the data and is provided as is.

DETAIL PHOTO **DP2****ALTALINK**

PROPOSED
 REBUILD OF EXISTING
 80L TRANSMISSION LINE
 Red Deer Area Transmission Development



August 1, 2012

**Red Deer Area Transmission Development – transmission line rebuild in Red Deer
Stakeholder update**

AltaLink would like to thank you for your ongoing participation in the Red Deer Area Transmission Development. We would like to provide you with an update regarding the transmission line rebuild in the City of Red Deer.

Project background

The Red Deer Area Transmission Development involves reinforcing the electric transmission system between the Wetaskiwin and Didsbury areas. Stage 2 of this development includes rebuilding three existing 138 kV (138,000 volts) transmission lines. We began consulting with stakeholders about this project in the summer of 2011 and have received valuable input that has helped us in our project planning.

One of the transmission lines that we are proposing to rebuild in Red Deer is called 80L and is approximately 12 kilometres (7.5 miles) long. It runs from the north end of Red Deer (North Red Deer Substation) to the southwest corner of the city (Red Deer Substation).

Preferred route

As a result of stakeholder input we received during consultation, we have investigated route alternatives for rebuilding the 80L transmission line within the City of Red Deer. The alternatives we investigated involved relocating a portion of the existing alignment in the Pines neighbourhood or the Riverside Light Industrial Area adjacent to Riverside Drive and the rail line.

After investigating these options and gathering further stakeholder input, we have found that the lowest overall impact route and our preferred solution for this transmission line is to rebuild the line along the existing alignment. This was based on the following factors:

- *Feedback received on the alternate alignments* – concerns were raised about the additional tree-clearing that would be required to build along the alternate alignments and the potential impacts to the existing campground along Riverside Drive
- *Existing infrastructure* – there is a significant amount of existing infrastructure and underground services in the area that would make it more difficult to build the transmission line along the alternate alignments
- *Cost* – building the line along the alternate alignments will cost more than rebuilding the line along the existing alignment

Although our preferred solution for this transmission line is rebuild the line along the existing right of way, we will include these route alternatives as alternate route alignments in the application we file with the Alberta Utilities Commission (AUC). Please see Figure 1 on the other side of this page for a detailed view of the preferred and alternate alignments for this portion of the 80L transmission line.

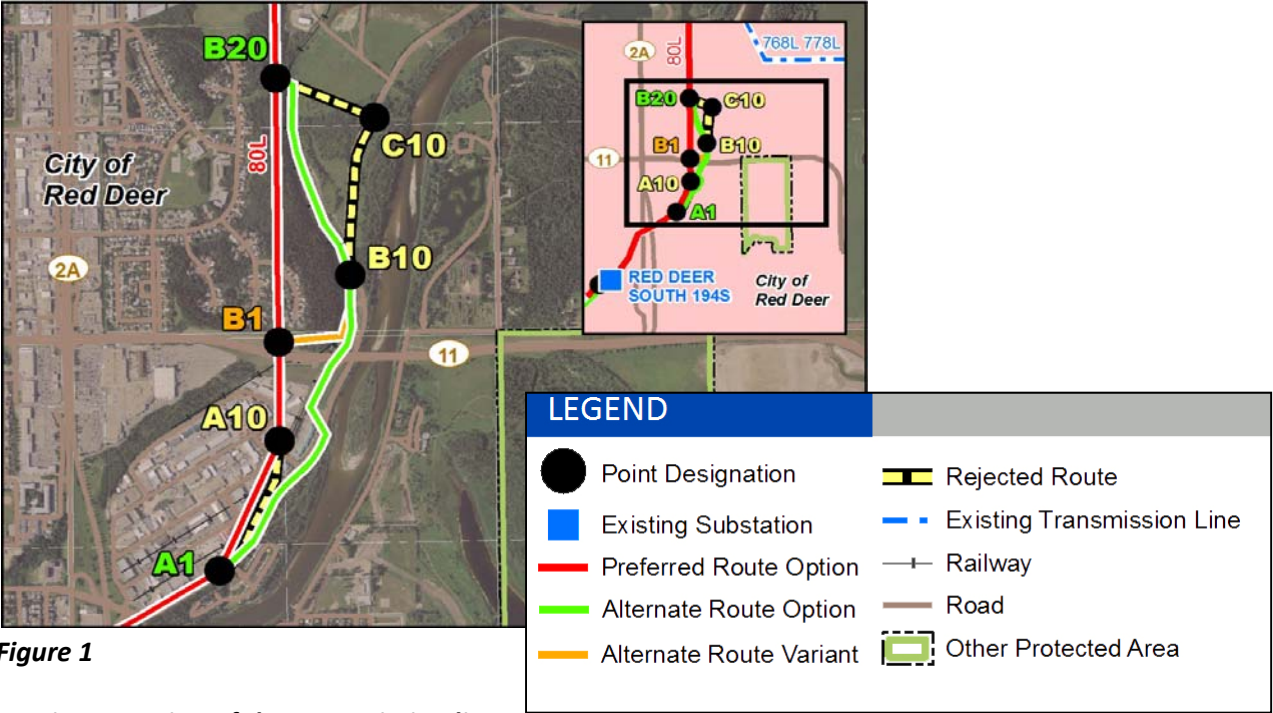


Figure 1

Burying a portion of the transmission line

The City of Red Deer has requested that a 700-metre portion of the transmission line in the Riverlands area be buried. The portion proposed to be buried underground would begin immediately after the transmission line crosses Taylor Drive and would come above ground again southwest of the corner of 45 Street. The transmission line would be buried along the riverbank. After the line is buried, we would remove the existing above-ground transmission line. Please see Figure 2 below for a detailed view of the proposed underground route. The underground portion is now included as part of the preferred route option on the basis that if it is approved, all of the extra costs would be paid for by the City of Red Deer. The existing above-ground portion of the line is included as an alternate route option.

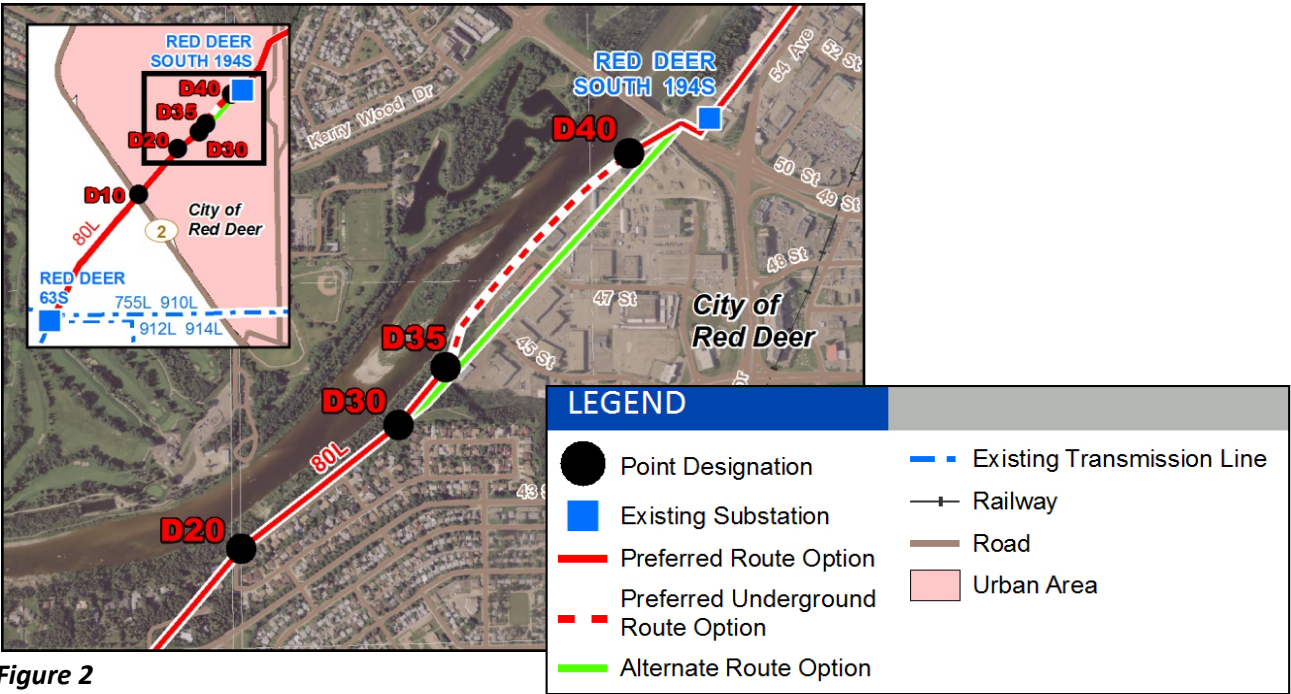


Figure 2



Two riser structures are required to bury the line. Riser structures connect the underground and overhead transmission lines and look similar to the picture to the right. The riser structures will be:

- approximately 18-28 metres (59-92 feet) tall
- approximately 7-15 metres (23-49 feet) wide

We will be contacting stakeholders near the portion of line that is proposed to go underground to gather their input.

We are working to determine the details of the construction process and will have further information in the future which will be available to stakeholders. We will be including information about the underground proposal in our application to the AUC, and the AUC will make the final decision.

Transmission structure update

Based on further engineering we are now proposing a different structure type for the above-ground transmission line rebuild within the City of Red Deer. The proposed structure would have all the wires arranged vertically on one side of the pole instead of wires on both sides. This arrangement will ensure that the rebuilt transmission line can be accommodated within the existing right-of-way width.



Riser structure

We initially communicated the structures would be 23 metres (75 feet) tall. Further engineering has now revealed that the majority of the structures are expected to be between 22 and 34 metres (72 and 112 feet) tall. Please see the attached diagram of the proposed structure type.

We originally proposed to space structures approximately 110-170 metres (350-558 feet) apart. Based on stakeholder feedback, we are now proposing to replace the majority of structures pole-for-pole, meaning the new poles will be as close as possible to the existing poles. The new structures will be spaced approximately 160 to 220 metres (525 to 722 feet) apart.

The existing right-of-way will remain 15 metres (49 feet) wide. Along the alternate route options where a new right-of-way would be required, it would be 20 metres (65 feet) wide.

Next steps

Please contact us if you have any questions or would like to provide further input about the final route, the underground portion or the transmission structures. We plan to file a Facilities Application with the AUC for Stage 2 of the Red Deer Area Transmission Development in the coming months.

The AUC will review the application and can approve, approve with conditions or deny the project. The AUC may also host a hearing regarding the project. To learn more about the AUC process and how you can become involved please visit www.auc.ab.ca.



Contact us

Stakeholder input has been important in determining the best solution for this project. Please contact us at 1-855-520-1923 (toll-free) or RedDeerArea@altalink.ca if you have any questions.

Further information about this project and maps are available at www.altalink.ca/reddeer.

Sincerely,

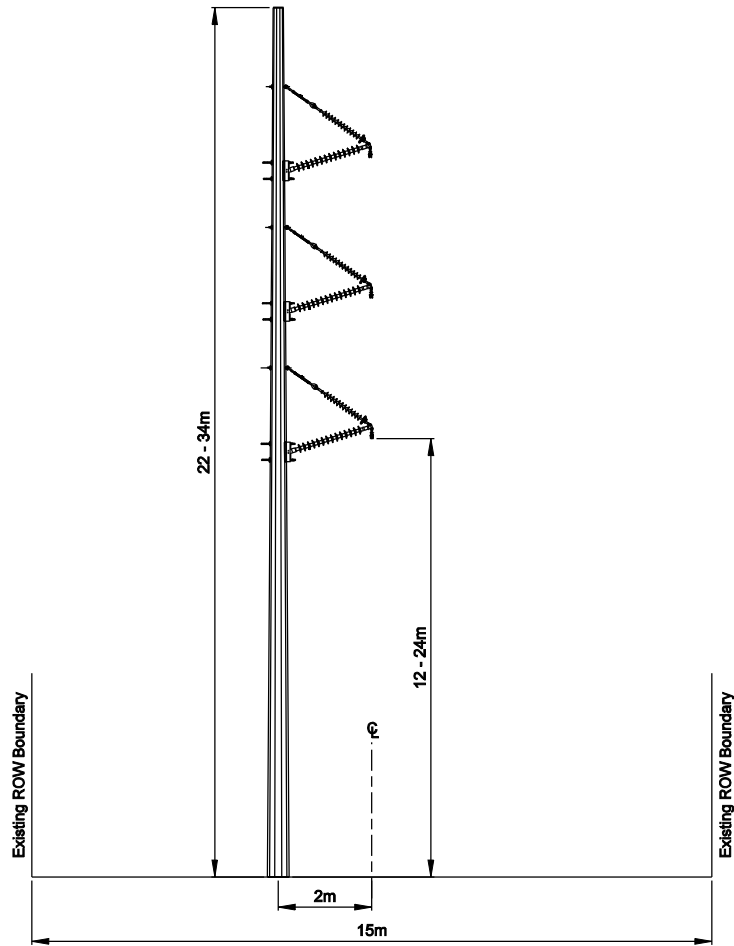
A handwritten signature in black ink, appearing to read "Regan Smith".

Regan Smith
Manager, Consultation
AltaLink

Enclosures:

- updated detail photo (DP2 map)
- transmission structure diagram
- AUC brochure: *Public Involvement in Needs or Facilities Applications*

PROPOSED (80L)
138kV SINGLE POLE
SINGLE CIRCUIT
TANGENT STRUCTURE



NOTES

N.T.S.

NO.: 35014315-1055
DRAWN: VS -AL
FILE NO.:
REVISION: 0.00.00
DATE: 2012-08-23
AL FOLDER: RED DEER
AREA DEVELOPMENT 2010

CROSS SECTION **P2X1****ALTALINK**

PROPOSED
RED DEER AREA
TRANSMISSION DEVELOPMENT

Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present. All distances shown are approximate and may change based on final structure type, landowner input, final environmental assessment and engineering.

LEGISLATIVE SERVICES

September 21, 2012

Mr. John Grove
AltaLink LP
Municipal and Community Relations Manager, South
2611 3rd Avenue SE
Calgary, AB T2A 7W7

Dear John,

Re: Council Decision – September 17, 2012
AltaLink Red Deer Area Transmission Development

Thank you for your presentation at Red Deer City Council this past Monday. For your information, the following two resolutions were approved by Council at the Monday, September 17, 2012 meeting:

Resolved that Council of The City of Red Deer, having considered the report from the Electric Light and Power Department, dated August 31, 2012, re: AltaLink Red Deer Area Transmission Development, hereby supports AltaLink's project as submitted to the Alberta Utilities Commission (AUC) subject to:

1. Administration continuing to work collaboratively with AltaLink during the transmission line upgrade process.
2. All questions regarding issues of a technical or operational nature being directed to AltaLink for comment.
3. The City of Red Deer registering as a participant in the AUC proceeding at the appropriate time.

.../2

Mr. John Grove
Page Two

Resolved that Council of The City of Red Deer, having considered the report from the Electric Light and Power Department, dated August 31, 2012, re: AltaLink Red Deer Area Transmission Development supports tabling the provision of a recommendation or any comment with respect to the existing alignment within the existing AltaLink right-of-way in the Pines and Riverside Industrial Realignment pending a joint consultation for that area.

If you have any questions, or require additional information, please contact Mr. Jim Jorgensen, Electric, Light & Power Manager directly at 403.342.8341.

Sincerely,



Frieda McDougall
Legislative Services Manager



c: Director of Development Services
Electric, Light & Power Manager

DATE: September 19, 2012

TO: Jim Jorgensen, Electric, Light & Power Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Alta Link Red Deer Area Transmission Development

Reference Report:

Electric, Light & Power, dated August 31, 2012

Resolution:

The following resolutions were passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer, having considered the report from the Electric Light and Power Department, dated August 31, 2012, re: AltaLink Red Deer Area Transmission Development, hereby supports AltaLink's project as submitted to the Alberta Utilities Commission (AUC) subject to:

1. Administration continuing to work collaboratively with AltaLink during the transmission line upgrade process.
2. All questions regarding issues of a technical or operational nature being directed to AltaLink for comment.
3. The City of Red Deer registering as a participant in the AUC proceeding at the appropriate time.

Resolved that Council of The City of Red Deer, having considered the report from the Electric Light and Power Department, dated August 31, 2012, re: AltaLink Red Deer Area Transmission Development supports tabling the provision of a recommendation or any comment with respect to the existing alignment within the existing AltaLink right-of-way in the Pines and Riverside Industrial Realignment pending a joint consultation for that area.

.../2

AltaLink Red Deer Area Transmission Development
Page Two

Report back to Council: Yes

Comments/Further Action:

Electric Light & Power is to continue to work collaboratively with AltaLink and the Pines and Riverside residents regarding the proposed transmission redevelopment. Following joint consultation, a report is to come back to Council for further consideration.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
 Director of Corporate Services
 Director of Community Services
 Financial Services Manager
 Corporate Meeting Coordinator



September 14, 2012

Central Alberta Theatre

Recreation, Parks & Culture

Report Summary & Recommendation:

This report is in response to a letter received by The City of Red Deer dated August 30, 2012 from Central Alberta Theatre (CAT) requesting interim funding in the amount of \$60,000 to support their operating expenses in the short term.

Council's direction is requested.

City Manager Comments:

Council's direction is requested.

Craig Curtis
City Manager

Proposed Resolution



Report Details

Background:

Central Alberta Theatre (CAT) was founded in 1970 and is going into its 42nd season of providing community theater in Red Deer. CAT is a volunteer, non-profit organization administered by an elected board of directors.

The City of Red Deer has an operational lease agreement with CAT for the operation and maintenance of the Memorial Center. In the fall of 2011 CAT opened the City Centre Stage in the building that formerly housed the Uptown Cinema.

Discussion:

On August 30, 2012 Council received a letter from CAT requesting operating capital in the amount of \$60,000, in an effort to address their financial shortfalls.

CAT has a long history in our community of providing opportunities for citizens to participate in their theatrical productions as volunteers and audience members.

CAT has applied for provincial grants to assist them with their shortfall, have held fundraising events, appealed to their membership and community at large and are also working diligently to develop a new operating model.

CAT has indicated that without some bridge funding they will need to discontinue operating the Memorial Centre and turn this facility back over to The City.

Financial Implications

It is very difficult to assess at this time without a clear business plan. Further discussions will ultimately be required to determine impacts in the potential change of the service delivery model with the Memorial Centre.

Analysis:

The following options could be considered:

1. Do not support request for funding
2. Provide CAT with loan in the amount of \$60,000.
3. Provide a grant to CAT in the amount of \$60,000.
4. Review request as part of 2013 budget

Central Alberta Theatre
4214 – 58 Street
Red Deer, AB T4N 2L6

September 12, 2012

Mayor Morris Flewwelling

And City Councilors

City of Red Deer

RE: Emergency Request for Operating Capital

This attachment represents the combination of both strategic planning and visioning that the CAT board put together over the weekend of August 25 and 26. It is a well-prepared and thought out plan that speaks to the present and the future of Central Alberta Theatre.

At our general meeting this evening, this document was presented to the membership for approval, and was unanimously accepted.

CAT cannot move forward and implement this plan without the necessary ioperating capital that we are requesting from you.

We ask you to please read the document and let it factor into your decision to fund CAT.

Respectfully,

Paolo Mancuso, President

On behalf of Board of Directors, CAT



Clarity, Alignment & Focus

Central Alberta Theatre Society

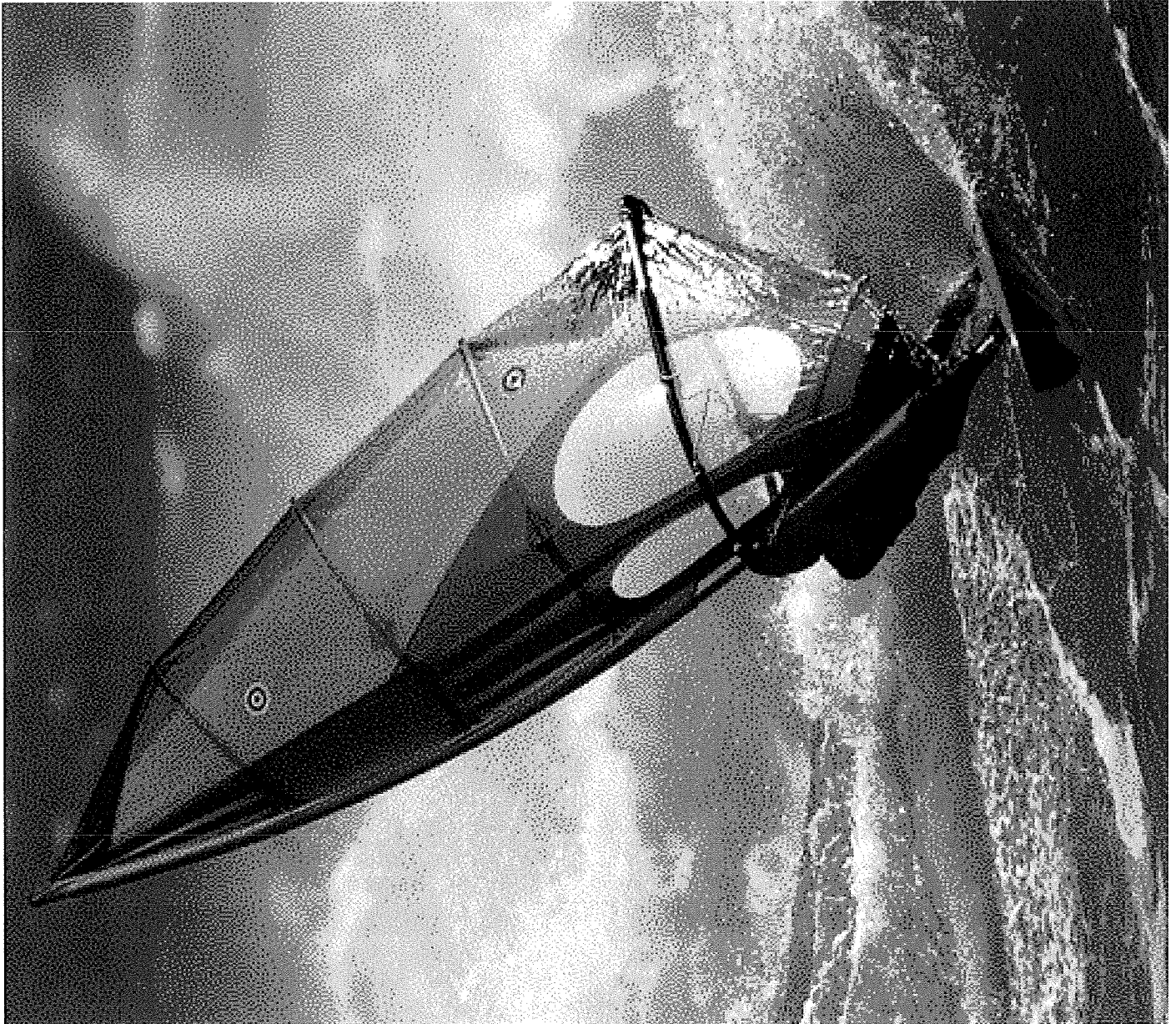
Highlights from the Board's Strategic Planning Workshop & Related Discussions

August & September 2012

The enclosed material is confidential and proprietary.
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Chinook Solutions Inc. Red Deer, CANADA
www.chinooksolutions.com



It's worth starting by laying out a few "home truths."

- Only 200 Red Deerians have tickets to Tuna despite all the publicity of the financial situation.
 - 92000 people live in Red Deer. Say ~100000 with the surrounding areas
 - 99800 of them don't care enough about CAT to buy a ticket to Tuna
 - The 200 that do are largely members, their families, and the cast & crew's friends
- Very few people have become paid up members for 2012/13
- Our numbers are declining
 - The members are aging as fast as our audiences
 - New members aren't signing up
 - Our offerings don't appeal to new audience demographics
 - New member demographics are often discouraged by non-inclusiveness and over-traditional thinking
- We are leaning on the same few volunteers to do much of the work
 - They are "fatigued"
- We have a multiple personality disorder
 - Do we stage amateur theatrical productions?...
 - ...or do we operate a portfolio of theatrical buildings?!
- Amateur theatre companies shouldn't have paid staff. Theatre operators should!
- Our financial situation is absolutely dire (*we will discuss this in great detail later*)
- The CCS is a millstone around our neck
 - \$11,000 per month requires ~200+ successful shows per year, competition with other facilities, cannibalize Memorial Centre bookings and have it's own permanent staff.
 - We have to get out of this lease arrangement.

So in our planning session the Board assessed underlying trends to reveal ten important drivers of change and tried to describe our **desired future CAT...**

Key Change Drivers		What should CAT eventually look like? (our desired end state 5 years from now)
A	The diminishing middle class means our shows must be priced to target niches.	A variety of shows with different price ranges making theatre accessible.
B	Prospective audiences have diverse and eclectic tastes and reaching them requires different offerings.	A wide variety of shows and programs appealing to different target markets.
C	CAT has to become more inclusive and diverse to attract younger people.	Mean age of audience and volunteers is much younger.
D	The changing landscape of volunteerism will force us to change the way we attract, recruit, train and retain volunteers.	Partnerships with schools and community groups. Liaison person or volunteer development person. More training programs. Volunteer recognition program. Well-defined volunteer roles. Effective and efficient utilization of volunteers.
E	The increasing costs of operating buildings will force us to refocus our mission	We're not leasing the City Centre Stage in 5 yrs. We are permanent lessee of the City of CAT studios and we put our plays on in rented spaces such as Nickel Studio, the Memorial Main Stage, Black Knight Inn or CCS. We are not responsible for the CCS building's operations.
F	The expanding senior population offers opportunities tailored for them in participation and attendance.	We offer programs and shows that capture and maintain seniors' participation as audience and as volunteers.
G	The declining government funding support for the Arts is forcing creative and collaborative approaches.	Partnerships, alliances, advocacy, sharing of resources, mentoring.
H	The debt is forcing us to become more systematic in developing funding streams.	We're paying off our incurred debt. Better corporate sponsorship relationships and active patron programs, effective grant-writing efforts, AGLC stuff, relationships.
I	Utilizing technology effectively will support achieving our goals and vision.	We will be technologically savvy.
J	Schools and colleges represent untapped opportunities for nurturing participation in volunteerism and audiences	Partnerships, alliances, advocacy, sharing of resources, mentoring.

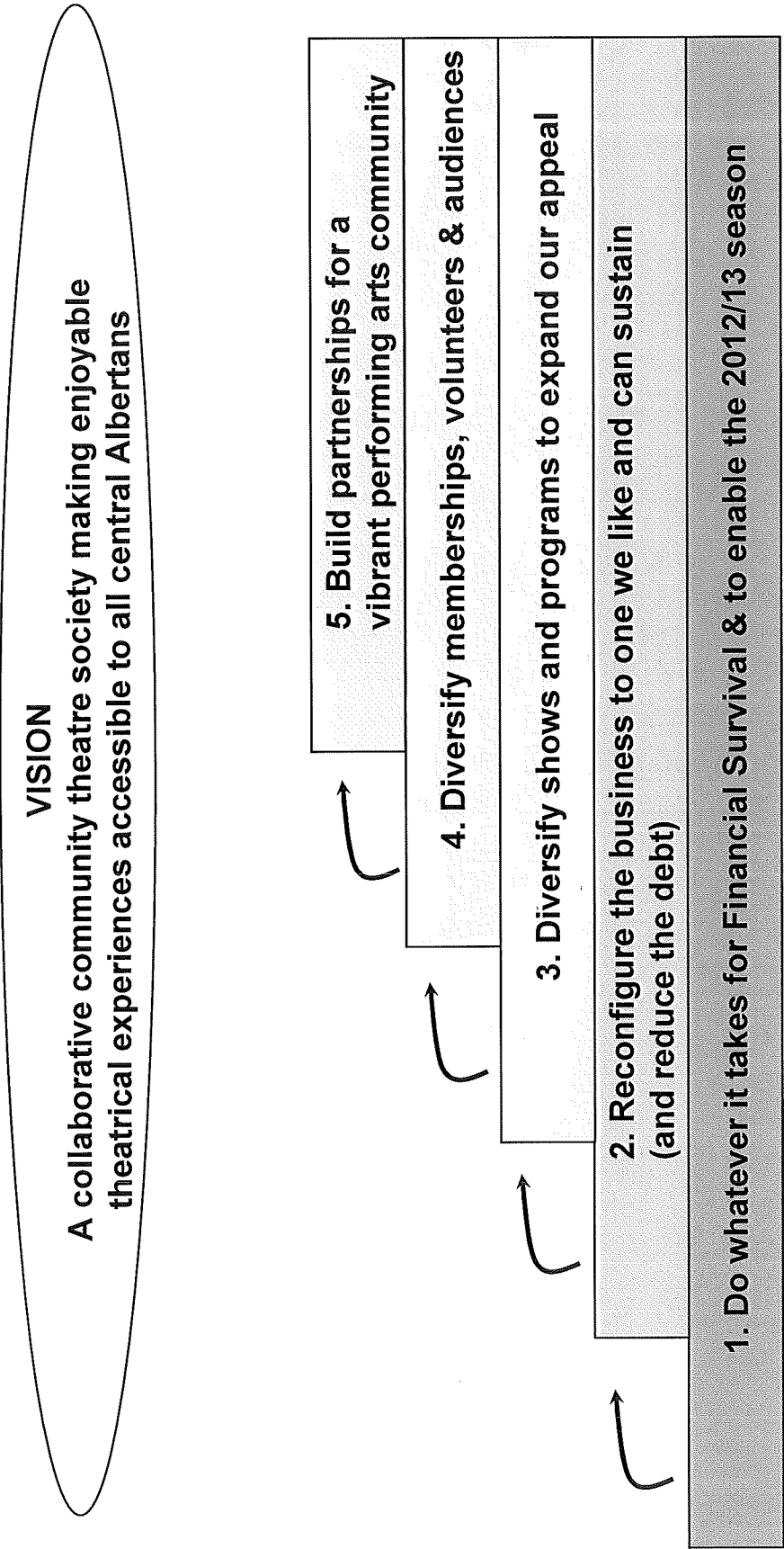
We developed a draft statement of the vision and identified major goals to pursue.

<p>What do we want to become? <i>(Our desired end state... in a nutshell)</i></p> <p>DRAFT VISION</p>	<p>...a collaborative community theatre society making enjoyable theatrical experiences accessible to all central Albertans</p>
<p>Why do we want to become that? <i>(Our justification)</i></p>	<p>...in a limited geographical footprint sustainability requires inclusivity and collaborative partnerships</p>
<p>What will we have to do to get there? <i>(Our main goals)</i></p>	<ul style="list-style-type: none">• Do whatever it takes for Financial Survival & to enable the 2012/13 season• Reconfigure the business to one we like and can sustain (and reduce the debt)• Diversify shows and programs to expand our appeal• Diversify memberships, volunteers & audiences• Build partnerships for a vibrant performing arts community

We then recognized that the mission and values defined many years ago needed a slightly different emphasis if we are to achieve that vision.

Characteristic		Yesterday's Society	Tomorrow's Society
Values	That what makes us who we are	Improvement, Fun, Community Spirit, Customer Service, Responsibility, Quality Of Life, Integrity, Fairness, Personal Growth, Opportunity	Transparency, Inclusivity, Community Spirit, Personal and Artistic Growth.
Mission	What we do	Produce excellence and opportunity in theatre through participation, performance and enjoyment.	Produce enjoyable opportunities in theatre through volunteerism, participation and performance.
Vision	Where we're going	The people of Central Alberta Theatre enjoy dynamic theatrical experiences!	A collaborative community theatre society making enjoyable theatrical experiences accessible to all central Albertans

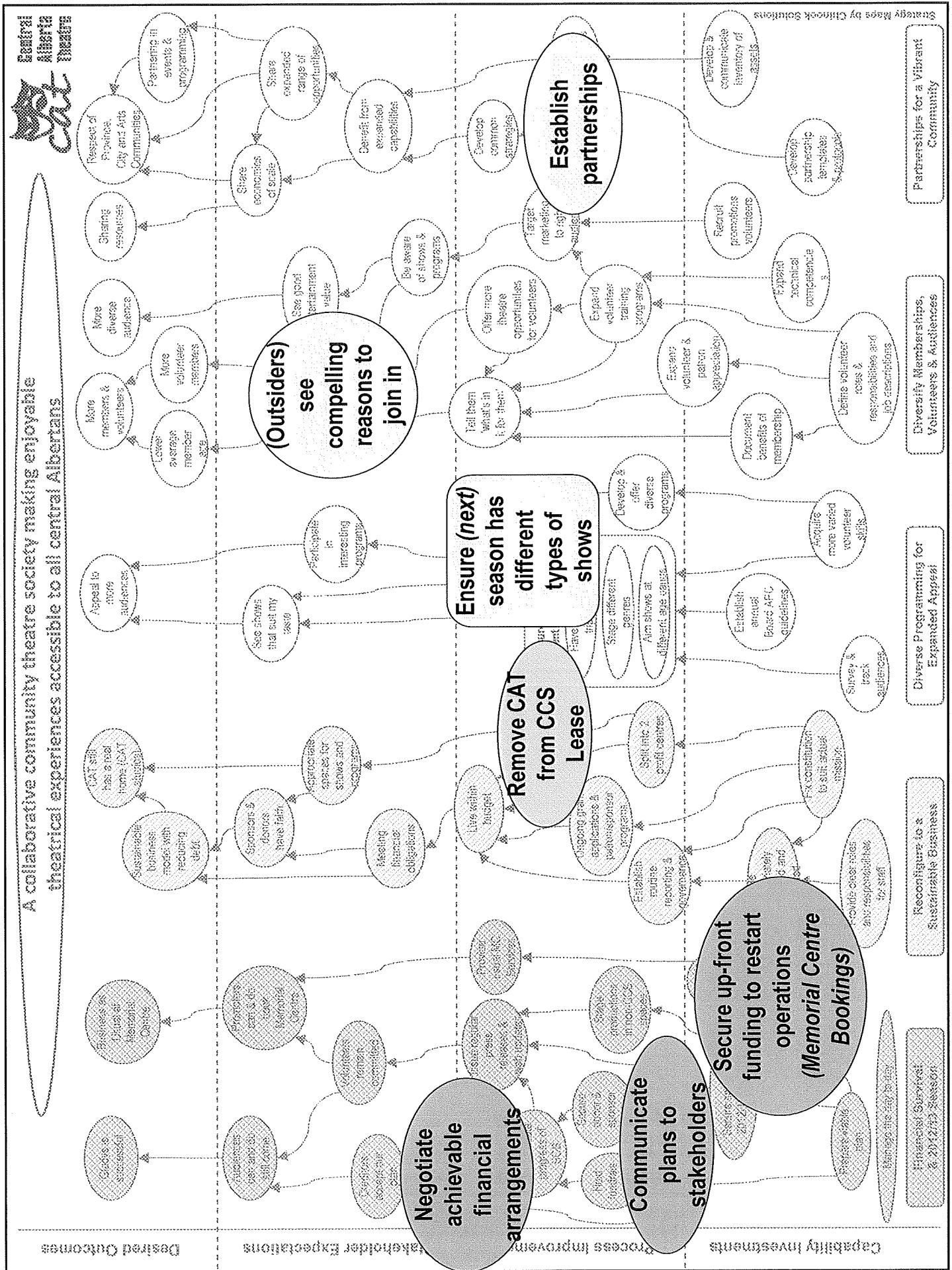
We sequenced the goals to reflect the 5 year path back to sustainability and this was decomposed into the strategic road map (of objectives) on the next slide



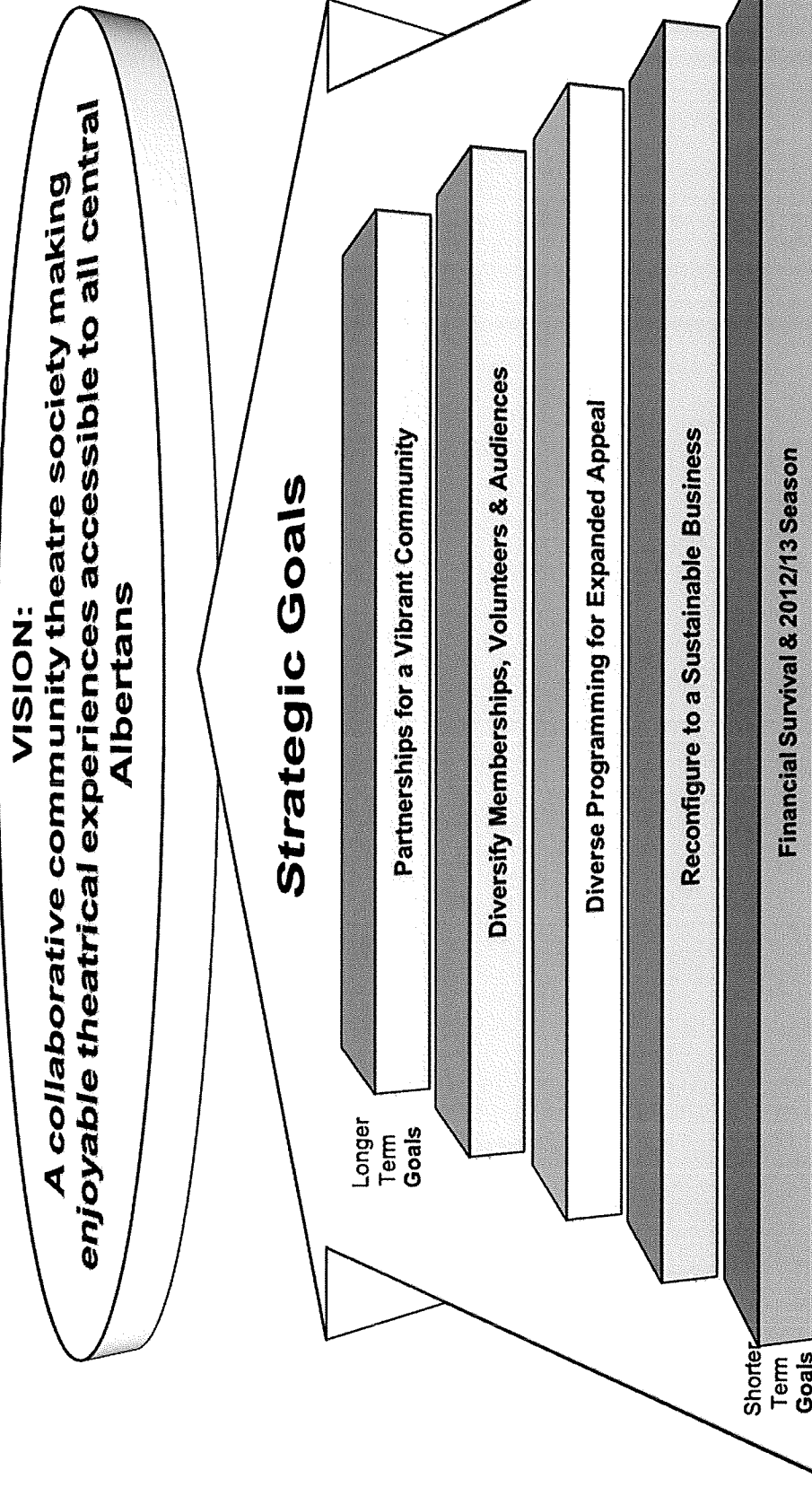
Shorter Term Results

“The Stairway to Heaven”

Longer Term Results



In summary, the Board recommends this new Vision, Mission, Values & Strategy to the membership. We respectfully request a motion to approve it?



Paolo Mancuso, President
Central Alberta Theatre
4214 - 58 Street
Red Deer, AB
T4N 2L6

August 30, 2012

Mayor Morris Flewwelling
and City Councillors
City of Red Deer

RE: Emergency Request for Operating Capital

This is an emergency request for operating capital in the amount of \$60,000.00, in the form of a grant, a loan, or combination. This amount will allow us to pay for operating costs at the Memorial Centre and CAT Studios for the next few months, until our cash flow improves.

As you are no doubt aware, Central Alberta Theatre (CAT) is currently extremely short of operating capital, and is shouldering a large debt load. In summary, this situation has resulted because of construction overages and safety code change orders for our City Centre Stage renovation in downtown Red Deer. One of the inevitable results is we have had to lay off almost our entire staff, and are unable to advertise to hire or to rehire without some guarantee of salary.

This spring we applied for two provincial grants, one for debt reduction and one to pay for a year's salary for an operations manager, but to date have been unable to get any information as to the status of the applications. We have appealed to our membership for cash contributions, and have appealed to the community and our audience for support, but are unable to put together a credible corporate sponsorship appeal given our current debt load. As you can imagine, our organization is under a huge amount of financial stress.

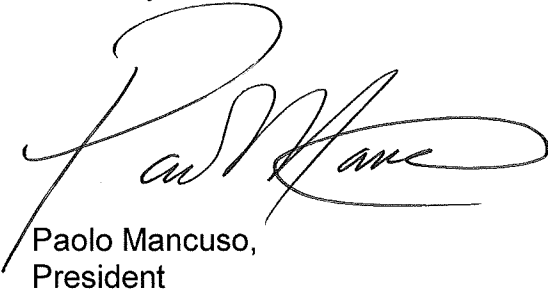
We have returned our attention to operating CAT Studios and the Memorial Centre. The Memorial Centre in particular has been a real benefit to the Red Deer area, providing over 2,000 performances since 1994 of high-quality entertainment for children, families and adults.

We have been proud to operate this facility for the past 18 years. However, unless our various efforts to secure funds do not materialize, we may have no

choice but to return the management of the Memorial Centre to the City of Red Deer.

We appreciate your consideration of this request, and thank you again for all your support during this very difficult time.

Sincerely,

A handwritten signature in black ink, appearing to read "Paolo Mancuso". The signature is fluid and cursive, with a large initial "P" and a long horizontal stroke at the end.

Paolo Mancuso,
President

LEGISLATIVE SERVICES

September 21, 2012

Mr. Paulo Mancuso, President
Central Alberta Theatre
4214 58 Street
Red Deer, AB T4N 2L6

Dear Paulo,

**Re: Council Decision – September 17, 2012
Central Alberta Theatre – Request for Assistance**

Mr. Lawrence Hobbs, First Vice President of Central Alberta Theatre was in attendance at the Monday, September 17, 2012 Red Deer City Council meeting to present this item. Following his presentation, Council passed the following resolution:

Resolved that Council of The City of Red Deer having considered the report from the Recreation, Parks & Culture department, dated September 14, 2012, re: Central Alberta Theatre – Request for Assistance, hereby agrees to table consideration of this item to the Monday, October 15, 2012 Council Meeting to allow Central Alberta Theatre time to outline their solvency plans.

This item is scheduled to come back to the October 15, 2012 Council meeting for further consideration. If you have questions please contact Ms. Shelley Gagnon, Recreation, Parks & Culture Manager directly at 403.342.8165

Sincerely,



Frieda McDougall
Legislative Services Manager

c: Director of Community Services
Recreation, Parks & Culture Manager

DATE: September 20, 2012

TO: Shelley Gagnon, Recreation, Parks & Culture Manager
Dean Krejci, Financial Services Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Central Alberta Theatre – Request for Assistance

Reference Report:

Recreation, Parks & Culture department, dated September 14, 2012

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer having considered the report from the Recreation, Parks & Culture department, dated September 14, 2012, re: Central Alberta Theatre – Request for Assistance, hereby agrees to table consideration of this item to the Monday, October 15, 2012 Council Meeting to allow Central Alberta Theatre time to outline their solvency plans.

Report back to Council: Yes

Comments/Further Action:

Recreation, Parks & Culture and Financial Services to provide comments to Central Alberta Theatre's solvency plan, once submitted, to the October 15, 2012 Council meeting for further consideration.



Frieda McDougall
Legislative Services Manager

c: Director of Community Services
Director of Corporate Services
Corporate Meeting Coordinator



August 15, 2012

Environmental Master Plan Annual Report 2011

Environmental Services

Report Summary & Recommendation:

Highlights

- Made progress in the right direction for 7 out of 18 metrics; see summary of metrics pages 12 through 20
- No progress for two metrics and for the other 9 metrics we're still determining appropriate targets or baselines, or are awaiting data reports such as the Federal Census data
- 22 out of 27 top priority actions are complete or underway; progress on Top Priority Actions are visible at-a-glance on pages 22 through 24
- Excellent progress in building partnerships and community outreach

In the complete internal report you will find detailed information on:

1. The metrics and progress towards targets
2. Status update on the top priority actions
3. Summary of year end highlights, events, learnings and partnerships
4. Recommendations for Council's consideration in continuing with Plan implementation and a set of possible edits or changes needed to update the plan.

Recommendations

It is recommended that Red Deer City Council accept this report as information and that staff continue with implementation of the EMP throughout 2012-2013. Ongoing annual reports on the Environmental Master Plan will track the impact of City and community actions on our environmental metrics towards the Plan's 2015 goals. A public report card will be issued to the community and stakeholders, and the annual report will be posted on The City's website.

It is also recommended that Council consider an annual minor update of the Environmental Master Plan to address some housekeeping issues, but also to deal with integration of emerging and new information around the Plan's metrics.

City Manager Comments:

I support the recommendation of Administration and the Environmental Advisory Committee that Council accepts the Environmental Master Plan Annual Report 2011 as information and approve the updates as proposed to the Environmental Master Plan. in particular the change in priorities to amend the developing a greening the fleet action plan to a top priority.

Craig Curtis
City Manager



Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Environmental Services department, dated August 15, 2012, re: Environmental Master Plan 2011 Annual Report, hereby agrees to accept the report as information and directs administration to continue with the implementation of the Environmental Master Plan throughout 2012-2013.

Resolved that Council of The City of Red Deer having considered the report from the Environmental Services department, dated August 15, 2012, re: Environmental Master Plan Annual Report 2011, hereby endorses the following changes to the Environmental Master Plan Metrics:

Metrics:

- a. Transportation: Vehicle Kilometres Travelled per capita per day by car
Page 33 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Vehicle Kilometres Travelled (VKT) per capita/day by car	TBD – 2012	<p>VKT: After contacting numerous agencies, offices, and groups no one could provide vehicle kilometres travelled data.</p> <p>However, Environmental Services has purchased total gas consumption data for whole city annually.</p>	<p>Recommending a change to metric and baseline to fuel purchased within the Red Deer city limits</p> <p>Total gasoline and diesel 112,027,048 litres</p> <p>= 1219 L/cap</p> <p>* This replacement metric is recommended because data on VKT could not be obtained.</p>	TBD 2015	Not in progress in 2011 – upcoming (will need to substitute metric)



b. Transportation: Dwelling Units within 400 metres
 Page 35 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Dwelling Units within 400 metres of: 1) public trails, parks or other green space, 2) At least 5 basic amenities, and 3) Transit stops with 20 minute service	TBD – 2011	recommending adjustments / tweaks to reflect: ** Commercial zoned properties and schools were substituted for at least 5 basic amenities *** All transit stops are included in this measure it is not specific to transit stops with 20 minute service * Baseline calculation does not include residential units that are not in a neighbourhood. For example, Central Park is not included in the calculation	1) Public trails, parks or other green space 2) Commercial zoned property and existing schools 3) Transit stops	TBD 2020	1) Public trails, parks or other green space = 100% 2) Commercial zoned property = 55% and existing schools = 39% 3) Transit stops = 98% Dwelling units within 400 meters of all of these parameters = 23% * Measures were completed as the crow flies.

c. Transportation: Length of all pedestrian/bicycle routes
 Page 36 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Length of all bicycle/pedestrian routes (km/capita) for bike lanes, mixed use trails, and pedestrian-only trails	1 km ratio to every 672 persons	Definitions of bike lanes, mixed use trails and pedestrian only trails needed to be more specific to ensure the same thing will be	Transportation - Length of all bicycle/pedestrian routes (kilometers/per capita) for bike lanes, multi-use	Increase by 5% (to 1 km ratio to every 639 persons)	Will have to continue to add trails or bike lanes at an increasing rate to meet target. A



		measured year after year	<p>trails, aggregate/wood chip trails</p> <p>Bike Lanes</p> <ul style="list-style-type: none"> - Defined as on-street marked bikeways and dedicated bike lanes are included in this calculation but they are also calculated separately for tracking purposes <p>Multi-use trails</p> <ul style="list-style-type: none"> - For these purposes are defined as counting only hard surface (asphalt and concrete) trails including sidewalks, regardless of width. <p>Aggregate/wood chip trails trails:</p> <ul style="list-style-type: none"> - May include pedestrian only trails - No trail width specifications 		capital request is in place for 2014 for Southbank Trail Extension. This project along with trail development in Garden Heights and Clearview Ridge will place the city in a good position to meet the 2015 target.
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d. Water: Quality of Receiving Water Bodies

Page 24 of EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Quality of Receiving Waterbodies *Measurement will be defined by results from the Urban Impact Risk Assessment for AB Environment	TBD – 2011	River monitoring plan started one year later than anticipated	* Targets will be established in 2016 in conjunction with the Urban Impact Risk Assessment for Alberta Environment.	To be set in 2016	Not in progress in 2011 - upcoming



Resolved that Council of the City of Red Deer having considered the report from the Environmental Services department dated August 15, 2012, re: Environmental Master Plan Annual Report 2011 hereby agrees to amend the “Developing a Greening the Fleet Action Plan” to a top priority action in the Air focus area of the Environmental Advisory Plan.

Report Details

Background:

The Environmental Master Plan

In April 2011, with a strong supporting recommendation from the Environmental Advisory Committee, Red Deer City Council adopted the Environmental Master Plan (EMP). The EMP is a key tool in the implementation of the environmental component of The City's Municipal Sustainability Framework. It was developed with extensive input and effort by the Environmental Advisory Committee and also considerable input and contribution from residents and stakeholders.

The resolution of April 18, 2011 was:

“Resolved that Council of The City of Red Deer having considered the report from the Director of Development Services, Environmental Services Manager, Environmental Initiatives Supervisor, and the Environmental Program Specialist, dated April 6, 2011, hereby agrees to adopt the Environmental Master Plan dated April 6, 2011 as a planning tool to establish environmental priorities to guide The City and community to improved environmental performance.”

The EMP is significant in that it identifies seven environmental focus areas and creates a set of actions within these focus area categories to protect our city's environmental sustainability. The plan provides a set of goals and targets related to each focus area. These targets include metrics which will measure progress in moving forward towards our goals and targets. It is the first environmental plan adopted by The City of Red Deer which includes metrics to numerically measure progress.

Therefore, one of the most important actions stemming from the Environmental Master Plan is the ongoing measurement of the plan's metrics and ultimately of our community's progress towards environmental goals. The attached document is intended to provide these progress measures and serves as the first annual report to the community on the EMP.

As the Plan was adopted by Council in April 2011, this report reflects data and results for only the first eight months of the Plan, from April through December. It contains an overview of the achievements of the plan in 2011, including reporting on the 18 metrics and the 27 top priority actions.

Though the EMP was created before Council adopted the 2012-2014 Strategic Direction, it aligns well within those principles. It is directly related to the Design and Movement themes, but also more subtly linked to the Identity, Safety and Dialogue themes. Taking care of, appreciating and providing opportunities to experience our natural heritage has long been part of the Identity of Red Deerians. Input from the community and stakeholders was identified as critical from the start of the creation of



the EMP and that Dialogue continues with efforts to grow partnerships and engage the community in environmental action. Finally, environmental Safety is an important component of a safe community. Without safe water to drink and safe air to breathe, our community cannot flourish.

Why produce an annual report?

There are two main motives for annual reporting: first is to track change and understand the effectiveness of actions so that we can stay or adjust course. Second is to build interest and maintain momentum around the issue of environmental sustainability.

Dealing with the first motive around effectiveness of actions, the Environmental Master Plan itself directs that the annual report cover:

- Feedback on any progress made toward the targets (p 20)
- Indication of effectiveness of actions implemented to date (p 20)
- Indication of what future actions are needed (p 20)
- Monitor and respond to progress (faster, slower, wider) (p 54)
- Help determine the financial commitment needed in order to prioritize environmental sustainability (p. 65)
- Provide positive feedback to the community on their actions (p 67)

Dealing with the second intent around building and maintaining interest in environmental issues, the EMP suggests that an annual report be used to:

- Keep stakeholders in the loop and build awareness of the plan and its objectives/progress (p 54)
- Build support and commitment for actions, resourcing (p 54)
- Create dialogue between City Departments, public and Council (p 20)
- Increase citizen engagement (p 20)
- Generate new ideas and instill ownership of environmental sustainability (p 20)
- Celebrate success and key milestones (p 54, 67)
- Link Environmental Advisory Committee to EMP commitments (p 67)
- Link City Departments to EMP commitments (p 67)
- Build/encourage partnerships (p 67)

The Environmental Master Plan directs that an annual report be prepared for the following audiences:

- Delivered by the Environmental Advisory Committee to Council and publicly accessible on The City's website (p 54)
- Report to community and to City Departments (p 59)
- Regular reporting to partners/potential partnerships and stakeholders (p 67)

The 2011 Annual report consists of four parts:

1. The first component is a "report card" on the metrics measurement and progress to targets. This information appears in Table A (p 12).
2. The second component of the report is a status update on the various actions listed in the plan. This update is found in the form of a matrix in Table B (p 22). It summarizes progress of the Top Priority Actions at-a-glance.



3. The third portion of the report summarizes year end highlights, events, learnings and partnerships (p 25) including a summary of actions that occurred as a result of the approved SPFR/FAR (p 27).

Attached is a separate set of recommendations for Council's consideration in continuing with plan implementation and a set of possible edits or changes needed to update the plan.

Discussion:

First annual reporting period

Since the Environmental Master Plan was approved in April 2011, the 2011 Annual Report only covers an eight month period from April to December 2011.

It is recommended that future reports be based on a January through December timeframe.

What are the findings?

Specific findings regarding the metrics can be found starting on page 12. In summary, the metrics measurements indicate:

- Progress in the right direction for 7 out of 18 metrics. These include water conservation, natural and man-made park dedication, integrated pest management, renewable energy purchase, and waste reduction and diversion.
- No progress for two metrics. One relates to community garden space, where we need to determine the accurate means/consistent means of measurement. The other uncertainty relates to air measures where some of the elements we're tracking show improvement / readings well below our thresholds of concern; but others show decline. In both cases, the factors of concern will be assessed more thoroughly in 2012-13.
- For the other 9 metrics we're still determining appropriate targets or baselines or we are awaiting data reports such as the Federal Census data. For these metrics our results are unknown as of the year end of 2011. We expect in 2012 to have full data.

Reporting on the top priority actions (found on pages 21-24) indicates:

- In total there are 118 actions recommended in the EMP, of which 27 were immediate/top priority.
- As top priority, the plan's expectation was that these actions will be completed by end of 2012.
- The majority of the top priority actions, 22 of the 27, are either complete or underway as of the end of 2011.
- Many more actions are labeled short term priority. In 2012 to 2015 these will be monitored with expectation of completion by 2015.
- Details around short, medium and longer term actions, are noted in the Environmental Master Plan directly.

**What are the next steps?**

In addition to presenting the annual report to City Council for endorsement, there are several other steps that will occur in the future related to ongoing Environmental Master Plan reporting:

- Produce public report card to distribute to partners and community, sharing the report's key metrics and our partnerships in a visual and easily understood format
- Make full report available to the community and stakeholders if wanting more detailed information than will be available in the report card. This can be done through the City webpage and by providing a copy at Red Deer Public Library and Red Deer College Library
- At a city staff level, work to confirm and clarify procedures for tracking metrics and actions to continually improve our procedures and methodology
- Continue to seek resources, partnerships, funders, and community support for plan implementation
- Continue to work with The EMP Champion, the Environmental Advisory Committee as plan ambassadors, and with our partners to promote the plan's top priorities and overall goals
- Submit a FAR request to Council for 2013 projects from the EMP

Resolution of Environmental Advisory Committee

On August 15 2012, the annual report was presented to the Environmental Advisory Committee for their consideration. The Environmental Advisory Committee will provide a recommendation directly to City Council.

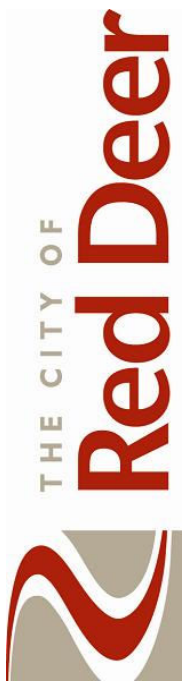
Report Adoption

We request that Council endorse the Environmental Master Plan 2011 Annual Report and direct administration to continue with implementation of the Environmental Master Plan.

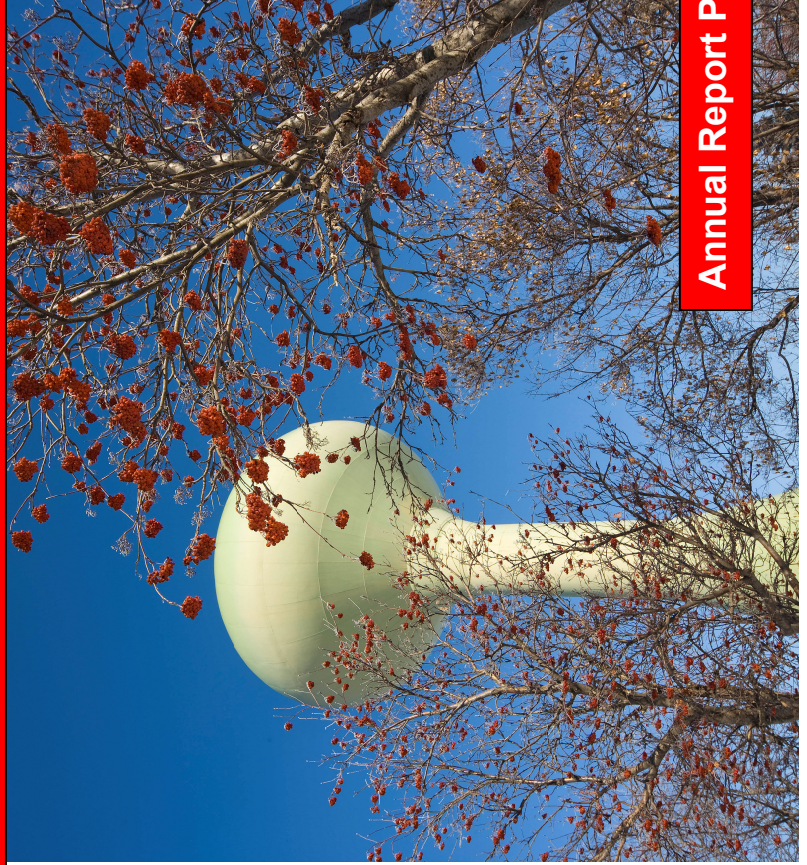
We also request that Council approve the proposed changes to the Environmental Master Plan that were identified during the first year of tracking and implementing the Plan.

Attachments:

1. Environmental Master Plan 2011 Annual Report : Reporting on Benchmarks, Metrics, and Priority Actions
2. Environmental Master Plan – Year End Recommended Review/Adjustment Items List

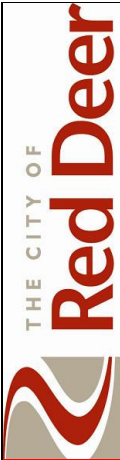


**Environmental Master Plan 2011 Annual Report:
Reporting on Benchmarks, Metrics, and Priority Actions
(April 2011-December 2011)**



Annual Report Produced July 2012

**Environmental Master Plan 2011 Annual Report:
Reporting on Benchmarks, Metrics, and Priority Actions**

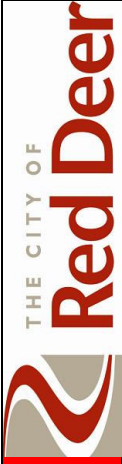


**Environmental Master Plan 2011 Annual Report:
Reporting on Benchmarks, Metrics, and Priority Actions**

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Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



Introduction

As part of The City of Red Deer's ongoing commitment to understanding, protecting and improving its environmental performance, The City developed an Environmental Master Plan (EMP). The EMP is a key tool in the implementation of the environmental component of The City's Municipal Sustainability Framework, which has five pillars: environmental, economic, social, cultural, and governance.

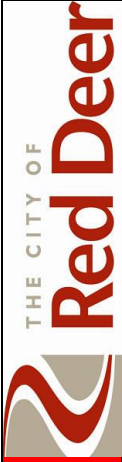
The intent of the EMP is to provide The City and the people of Red Deer with a road map to improved environmental sustainability. To achieve this, the Plan presents clear goals and measurable environmental targets, as well as recommendations for actions for both The City of Red Deer and the greater community. Community involvement was key in developing the plan, we heard from so many Red Deerians! Contributions from residents, local businesses, young people, community groups, and organizations helped ensure that the plan reflects the priorities and needs of our community on environmental issues. These broad contributions mean that the plan is something that has the potential to inspire action from not just government alone but from many partners and many residents. As this report will show, residents have already sprung into action. We're already experiencing momentum and action. The City has committed to report annually to the community on progress towards the targets in order to continue and grow our connections and our actions – keeping our community informed and involved – is the real way we will make progress.

The Plan's Focus Areas

The intent of the EMP is to benefit every area of Red Deer's environment; therefore the plan identifies seven broad but encompassing focus areas: Water, Ecology, Transportation, Built Environment, Air, Energy, and Waste. Each focus area has an over-arching goal and identifies between two and four metrics to measure progress towards this goal. The metrics include targets so that we know what we are striving for. In total there are 18 metrics, each with a target we expect to achieve over the life of the plan. This annual report explains what progress has occurred for each of these metrics and results for corresponding targets.



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



In addition to establishing a benchmark and target, each metric includes actions that are recommended to help Red Deer achieve the EMP's targets. Because we can't do everything at once, the actions are broken into immediate (top priority), short, medium, and long term timeframes. The annual report provides a list of the top priority actions and notes the progress or status of each action. This information can be found in: **Table B: At a Glance – Top Priority Action Progress April 2011-December 31, 2011.**

Within the Environmental Master Plan each action is assigned to a lead that needs to get the ball rolling and keep it rolling. This assignment is accompanied by a preliminary list of implementation partners, both within and from outside The City of Red Deer organization, intended to strengthen relationships with stakeholders. The EMP has resulted in improved partnerships and alignment with community groups and stakeholders towards environmental improvement. Keep reading to find out how leveraging resources towards common environmental goals has allowed us to accomplish more than we would have alone.

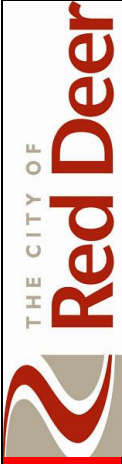
The Goal of the Annual Report

The idea behind providing the Community, The Environmental Advisory Committee, and of course Council and City staff with an annual report is to track our progress and determine if we are on course to meet our goals. The annual report will help us identify our accomplishments but also to pinpoint what needs to be reconsidered or reset if we are not moving ahead in the way we anticipated or in the way the community expected.

As this report explores the achievements, progress, and forthcoming actions of the Environmental Master Plan in 2011 it is important to keep in mind that 2011 was the plan's first year of implementation. With plan adoption in April of 2011 – that left eight months remaining in the calendar year to really buckle down and get going! And that we did – with the help of many partners who were just as eager as we were to see actions and results. As this report will identify much was commenced in 2011 but it is important to keep in mind that the Environmental Master Plan is a 25 year plan and not everything can be or needs to be done in the first 8 months. Some actions carried forward to 2012 due to resource constraints or due to other factors, a few actions were tackled in 2011 ahead of schedule / advanced for various reasons and others got deferred. That's part of the reason for an annual report – to answer and clarify for ourselves, the community, and all our partners - what happened, what was achieved, and what still needs to be done?



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



2011 Year Highlights

On April 18, 2011 City of Red Deer Council provided unanimous approval and support for the adoption of the Environmental Master Plan. In formal resolution Council passed the following:

“Resolved that Council of The City of Red Deer having considered the report from the Director of Development Services, Environmental Services Manager, Environmental Initiatives Supervisor, and the Environmental Program Specialist, dated April 6, 2011, hereby agrees to adopt the Environmental Master Plan dated April 6, 2011 as a planning tool to establish environmental priorities to guide The City and community to improved environmental performance.”

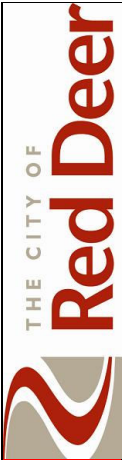
As part of the process towards approval, the plan was fully endorsed by the Environmental Advisory Committee who committed to serve as ambassadors to the plan and were also key in ensuring public input into the plan. The Environmental Advisory Committee's commitment included raising public awareness and garnering input at events such as Let's Talk at Bower Mall in 2011.



Environmental Advisory Committee promote Plan at Let's Talk March 2011



**Environmental Master Plan 2011 Annual Report:
Reporting on Benchmarks, Metrics, and Priority Actions**



Following the official adoption of the plan, an internal advocate for the Plan, known formally as a Plan Champion, was appointed by the Corporate Leadership Team of The City. Paul Goranson has shown strong dedication in this role of ensuring that the plan stays an important focal point for the organization and that action and progress continue.

In its first year, there were many milestones for the Environmental Master Plan. These milestones are described here and presented in photographs from the various events. Council intended the plan guide The City and residents to improved environmental performance - well so far so good!

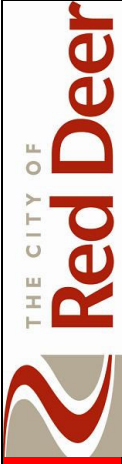
The Environmental Advisory Committee in its role as ambassadors took the plan to a very successful Red Deer Public Market event in September 2011 to engage the community and bring attention to the goals of the plan and some of the key environmental issues to be tackled by the plan in the coming years including, for example, Water and Built Form which were topics of their market display.



Environmental Advisory Committee 2011



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



The plan was launched within the community as part of Environment Week and an Enviro-Fair held in City Hall Park in June, 2011. Ten not-for-profit agencies gathered to exhibit their environmental work and demonstrate support for the Plan. They



Enviro-Fair launch of the Environmental Master Plan held in city hall park in June 2011

represented more than thirty partners who were identified in the Plan's recommended actions, and partnerships have already been significantly strengthened in the first year of action. In order to reinforce the messages of the Environmental Master Plan, particularly about the seen focus areas, seven distinct celebration days were planned for 2011-12 to highlight each of the plan's seven areas and take the opportunity to educate the public about the goals of the Environmental Master Plan in conjunction with recognized national or international event days. Programs for World Car Free Day in September were linked to the Environmental Master Plan's Transportation goals and metrics. Kick it to the Curb was held for Waste Reduction goals of our Plan linked to Waste Reduction Week in October. Events for Built Environment, Energy, Water, Air, and Ecology have been planned for spring 2012 with the same objectives and approach.





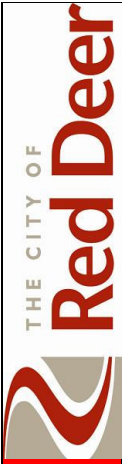
The Planning Department winners of the World Car Free Day department challenge receiving the World Car Free Day trophy.

The EMP was shared with attendees at the **Pathways2Sustainability Conference** in 2011, and has been posted as a resource for other organizations on the Alberta Council for Environmental Education’s Resource Centre. The Plan was also selected for presentation to the Alberta Professional Planners Institute Provincial Conference in October 2011.

Red Deer is also a very proud recipient of the **Alberta Urban Municipalities Association Innovators Award** for its Municipality Sustainability Plan, as part of which the Environmental Master Plan was a major focus of the award application.



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



AUMA Award Presentation 2011

The positive consequences: EMP Linked to the Integrated Movement Study (IMS)

Because environment is one of the key pillars of municipal sustainability, some other planning work The City of Red Deer is undertaking has very definite ties to the Environmental Master Plan. Of course that was the intent of the Environmental Master Plan and the corporate strategies that talk about embedding the environmental leadership and stewardship ethic into our work and our community's progress. To illustrate, many actions that were identified in the EMP are now common with the integrated Movement Study (IMS), a plan which The City started after the EMP. Initiatives such things as the walking school bus program, walkability audits, carpooling tools, and many others are contained in both plans. This commonality puts some actions that were not deemed high priority from strictly the EMP perspective, to a high priority for the organization when connected to the IMS. It has also opened the door for different resources or partners to become involved who may have a diverse but common purpose or lens. For example, in encouraging active/non-motorized transportation there are environmental elements, but there are also health benefits and social equity aspects. While the rational for involvement may differ from plan to plan or partner to partner, the desired outcome and the shared collaboration towards a healthier and more sustainable city is shared.



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



We Weren't Alone

We were not alone in advancing plan implementation during 2011. Our progress benefited from the assistance of key partners who also wanted to see action advance. In 2011 local partners such as The Red Deer Public Library, Waskasoo Environmental Education Society and Kerry Wood Nature Centre, Parkland Airshed Management Zone, Re-Think Red Deer, and AB Environment as well as national partners such as ICLEI provided tremendous effort, action oriented assistance, and in kind donations to ensure the actions of the plan came to fruition. In addition, one of the plan's Waste Diversion initiatives (specifically a new backyard composting program) was the recipient of a FuellingChange grant from Shell Canada. Our successes in working with community organizations and outside agencies during 2011 signals to us that we would be wise to continue to leverage partnerships and funding opportunities over the life of the plan.

Results Reporting

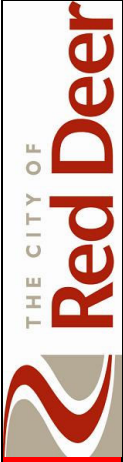
The key reason for producing an annual report is to track progress. The following table, *Table A: 2011 Report on Metrics and Measures*, presents the progress related to our 18 metrics. In most cases we've analyzed our 2009 baseline measure (some baselines are for a later date where data was not available or had to be collected), we've reported on the 2010 and 2011 results, we're noting our critical target point - mostly set for 2015, and finally we advise whether the results to date mean we are on track or whether additional action or measures may be necessary.

As the results and metrics demonstrate we have made some progress. Out of 18 areas of measurement, we have seen:

- ☐ Progress in the right direction for 7 out of 18. These include water conservation, natural and man-made park dedication, integrated pest management, renewable energy purchase, and waste reduction and diversion.
- ☐ We have seen uncertain progress for two measures. One relates to community garden space, which could be due to different means of measurement so the numbers aren't reading consistently. This certainly needs to be looked at in the coming year so that we have solid data for 2012 and prior to the 2015 target year. The other uncertainty relates to air measures where some of the elements we're tracking show improvement / readings well below our thresholds of concern; but others show decline. Therefore, the factors of concern will be assessed more thoroughly in 2012-13.



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



- ☐ And for the other 9 metrics we're still determining appropriate targets or baselines or we are awaiting data reports such as the Federal Census data. For these metrics our results are unknown as of the year end of 2011. We expect in 2012 to have full data.

Beyond just assessing the results the next step is for The City to work with partners and particularly with our community agencies, businesses, and residents to prompt action. Let's not get complacent in the areas where we are doing well and let's figure out how to advance in the areas where we need to see progress. In the 2012 Annual Report The City may want to illustrate or communicate to the public and stakeholder groups the things they can do to as individuals, home owners, and community groups to further advance the Environmental Master Plan progress. We've been quite focused on getting the implementation process up and on the go. We've been activating various City Departments and partners. However, individual action is needed to move the plan goals beyond just reporting results (for instance, in the transportation goals alternatives to driving and purchasing fuel are to walk, cycle, ride transit or in the water consumption example they can replace their toilets with lower flow models, switch to a high efficiency washing machines, use a rain barrel, or run their dishwasher only when full).



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions

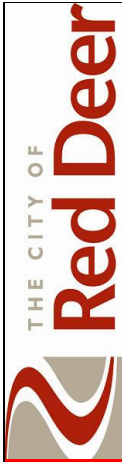


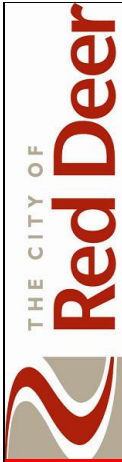
Table A: 2011 Report on Metrics and Measures

Benchmarks and Metrics Results 2009-2011

EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
WATER					
Potable water consumption provided through municipal water supply, per capita (L/cap/day)	Residential: 242 (L/capita/day) Industrial/ Commercial (ICI): 135 (L/capita/day)	Residential: 219 L/cap/day ICI: 127 L/cap/day	Residential: 211 L/cap/day ICI: 122 L/cap/day * Data from Environmental Services. **Note that water consumption is highly dependant on weather conditions.	Decrease by 8% (to 222.64 and 124.2 L)	Yes – have achieved.
Quality of Receiving Waterbodies *Measurement will be defined by results from the Urban Impact Risk Assessment for AB Environment	TBD – 2011		* River Monitoring will start in 2012 and targets will be established in 2015 in conjunction with the Urban Impact Risk Assessment for Alberta Environment.	To be set in 2015	Not in progress in 2011 - upcoming
ECOLGY					
Natural Areas: Land within the city's developed area devoted to native natural features (native tree stands, wetlands, seasonal	863 ha	Data for 2010 not available	Total Natural Area = 939.46 ha	Increase by 5% (to 906 ha)	Yes – have achieved



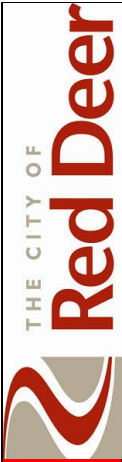
Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
streams, grasslands, and associated biodiversity)					
Man Made Green Areas: land devoted to man-made natural features (city parks, turf areas shrub beds and naturalization areas)	809 ha	Data for 2010 not available	Total Man-Made Green Area = 830.08 ha	Increase by 5% (to 849 ha)	Yes – on track
Integrated Pest Management: Volume of toxic pest control product used per acre of municipally owned land (ml/acre)	210 ml/acre	2010: 842,360 ml of toxic pesticide (herbicide) used / 4,132 acres of municipally owned land (total Parks maintenance area) = 204 ml/acre	2011: 798,120 ml of toxic pesticide (herbicide) used / 4,264 acres of municipally owned land (total Parks maintenance area) = 187 ml/acre	Decrease by 2% (to 205.8 ml/acre)	Yes – have achieved
Urban Forestry: Urban forest coverage (percentage of area within city's developed area covered by tree canopy)	TBD by 2014		Urban Forestry is scheduled for 2014.	To be set in 2014.	Not in progress in 2011 - upcoming
TRANSPORTATION					
Vehicle Kilometres Travelled (VKT) per capita/day by car	TBD – 2012 VKT: After contacting numerous agencies, offices, and groups no one was able to		Recommending a baseline change to Fuel Data for the City of Red Deer Total gasoline and diesel 112,027,048 litres	TBD 2015	Not in progress in 2011 – upcoming (will need to substitute metric as data not available)



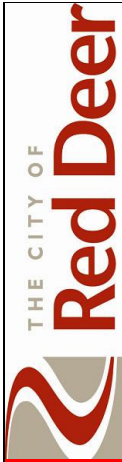
Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
	provide vehicle kilometres travelled data. However, Environmental Services is able to purchase total gas consumption data for the city annually.		= 1219 L/cap * This replacement metric is recommended because data on VKT could not be obtained.		
Modal Split: Percentage of different modes of transportation used to travel to work	Car: 88% Transit: 4% Pedestrian or Bike: 7% Other: 1%		Results * The 2011 census results will not be available from Statistics Canada until June 26, 2013.	2016: Car: 86% Transit: 5% Pedestrian or Bike: 8% Other: 1%	No Change (new data available 2013)
Dwelling Units within 400 metres of: 1) public trails, parks or other green space, 2) At least 5 basic amenities, and 3) Transit stops with 20 minute service	TBD – 2011, recommending adjustments / tweaks to reflect: * Commercial zoned properties and schools were substituted for at least 5 basic amenities ** All transit stops are included in this measure it is not specific to transit stops with	No data for 2010	1) Public trails, parks or other green space = 100% 2) Commercial zoned property = 55% and existing schools = 39% 3) Transit stops = 98% Dwelling units within 400 meters of all of these parameters = 23% * Measures were	TBD 2020	Target not set in 2011 – upcoming GIS / Planning gathered baseline data for dwelling units within 400 meters of set amenities relating to a target. Measurements can be done



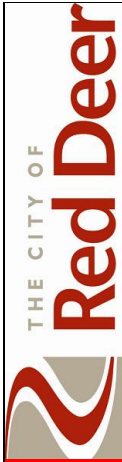
Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
	20 minute service * Baseline calculation does not include residential units that are not in a neighbourhood. For example, Central Park is not included in the calculation		completed as the crow flies.		annually.
Length of all bicycle/pedestrian routes (km/capita) for bike lanes, mixed use trails, and pedestrian-only trails	1 km ratio to every 672 persons		Bike Lanes (lane kms) 2009 10km Additions 8km Removals 0km TOTAL 18km Mixed Use Trails 2009 124km Additions 7km Removals 1km TOTAL 130km Given Red Deer's population growth of 1,793; increase in ratio was 0.0078%	Increase by 5% (to 1 km ratio to every 639 persons)	Will have to continue to add trails or bike lanes at an increasing rate to meet target. A capital request is in place for 2014 for Southbank Trail Extension. This project along with trail development in Garden Heights and Clearview Ridge will place the city in a good



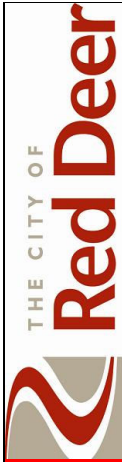
Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
BUILT ENVIRONMENT					
Development Density; total development density by type					position to meet the 2015 target.
1. Residential (dwelling units per hectare)	Residential = 14.8 DU/ha (under review)		Dwelling unit count = 39,227 (2011 Municipal Census Report), City area = 10,711.80 ha, Urban developed area/zoned for development = 6,807 ha	To be Determined	Unknown – need to determine best measurement and targets.
2. Industrial / Commercial/ Institutional (ICI) (Floor Space Index)	ICI= Unknown (to be determined by 2014)		Overall Urban density is 13.5 persons per hectare. Overall Urban Dwelling Unit Density: 5.76 du / ha (39,227 du / 6,807 ha) Dwelling Unit Density on Land with a RES type zoning: 21.33 du / ha (39,227 / 1,839 ha)		
			Development Density (ICI) –The City is unable to provide this number but density protocol to be established in 2012.		



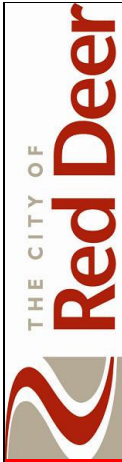
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EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
Community Gardens: The land devoted to community gardens and urban agriculture in area (m ² /capita)	0.4 m ² /cap Note: This combined the total garden plot area as per the City Garden Plot Program with the raised bed garden space as per the Community Garden model (smaller, raised bed gardens that are funded by City and managed by community).	2010: Population of 90,084 as per 2010 census data Number of City plots: Total City managed large gardens: 111 large plots = 111 plots (13,320 m ²). Total City managed medium gardens = 41 plots (2,460 m ²) TOTAL AREA = 15,780 m ² Number of community partnership raised beds: 51 (243 m ²) TOTAL GARDEN AREA = 15,780 + 243 = 16,023 m ² 16,023 m ² / 90,084 population = 0.18 m ² / capita	2011: Population of 91,877 as per 2011 census data Number of City plots: Total City managed large gardens: 99 (11,880 m ²). Total City managed medium gardens: 91 (5,460 m ²) Total community partnership raised beds: 71 (377 m ²) TOTAL GARDEN AREA = 11,880+5,460 + 377 = 17,717 m ² 17,717 m ² / 91,877 population = 0.19 m ² / capita	Increase to 0.5 m ² /capita by 2015	Unclear – Upon review, the previous baseline is seen as in accurate. It is recommended the EMP baseline of 0.4 m ² per capita be revised. Several garden sites had to be eliminated (e.g. too wet). The 2010 data of 0.18 m ² is considered a more realistic baseline. Based on the possible revised baseline the Environmental Master Plan targets should also be reviewed.
AIR					
Green House Gas emissions per capita in	TBD 2012	2010 number for GHG emissions per capital in	No Results	TBD	Upcoming (2012 and



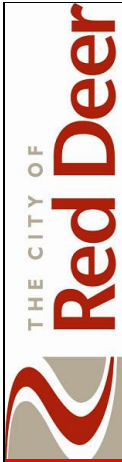
Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
tonnes (CO ₂ equivalent)		tonnes is 1.88.			2013)
Air Quality: maintain and lower ambient concentrations of airborne pollutants, not exceeding maximums defined by the Canada Wide Standard and AB Environment	PM2.5: 15.9µg/m ³ (2007-2009) Canada Wide Standard metric Ozone: 57.5 ppb (2007-2009)	PM2.5: 24.4µg/m ³ (2008-2010) Canada Wide Standard metric Ozone: 55.8 ppb (2008-2010)	PM2.5: 24.4µg/m ³ (2008-2010) * data AB Environment Canada Wide Standard metric Ozone: 55.8 ppb (2008-2010) *data AB Environment	By 2015: PM2.5: 20µg/m ³ Canada Wide Standard metric Ozone: 58 ppb	All air quality measures are moving in the right direction towards 2015 target levels, except PM2.5. The increase in PM2.5 (particulate matter levels) places Red Deer at a level where a management plan will be put into place spearheaded by PAMZ.
	Canada Wide Standard metric (all 5 year annual average): Sulphur Dioxide SO ₂ : 0.44 ppb (2005-2009) Nitrogen Dioxide NO ₂ : 12.1ppb (2005-2009) Carbon Monoxide CO: 0.25ppm (2005-2009)	Canada Wide Standard metric: SO ₂ : 0.44 ppb (2006-2010) NO ₂ : 11.8 ppb (2006-2010) CO: 0.23 ppm (2006-2010)	Canada Wide Standard metric: SO ₂ : 0.43 ppb (2007-2011) NO ₂ : 11.7 ppb (2007-2011) CO: 0.20 ppm (2007-2011)	Canada Wide Standard metric (all 5 year annual average): SO ₂ : 0.42 ppb NO ₂ : 11.5 ppb CO: 0.24ppm	
ENERGY					
Building Energy: Average Building Intensity	TBD 2012		No Results	TBD 2012	Not in progress in 2011 -



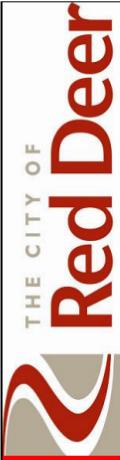
Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
Renewable energy sources: percentage of energy utilized by The City of Red Deer that is produced through green sources (such as renewable resources and energy captured from waste)	15%	20%	22% * Civic yards vehicle wash is producing some power with excess generation being sold to the grid with a 62% increase from 2010 to 2011. ** Data provided By Electric Light & Power.	Increase to 30%	upcoming Yes – on track
WASTE					
Residential Solid Waste: total weight of solid waste generation by single-family residences (kgs / capita / year)	183 kgs / capita / year Note: calculated by the total amount of residential waste collected by the garbage contractor multiplied by 1000 to convert to kg and divided by population (from census).	184 kgs /capita/year 16,604 metric tonnes x 1000 kg per tonne/ 90,084 residents = 184 kg/capita 2011	178 kgs/capita/year 16,381 metric tonnes x 1000 kg per tonne/ 91,877 residents = 178 kg/capita	Decrease by 10% by 2015 (to 164.7)	Yes – on track (based on 2011 results not 2010 results)
Waste Diverted: percentage of waste diverted per year per	10% Calculated by total weight of	11% total weight of materials	15% Total weight of	Increase to 20%	Yes – on track (based on 2011 results)



Environmental Master Plan 2011 Annual Report:
Reporting on Benchmarks, Metrics, and Priority Actions



EMP Metrics by Focus Area	2009 Baseline	2010 Results	2011 Results	2015 Target	On Track?
tonne of waste land filled	materials diverted (diverted at the WMF, yard waste, and residential recycling) divided by total weight of materials landfilled.	diverted 4,400+1,270+4,200=9,870 divided by total weight of materials landfilled 86,277 total tonnes buried	materials diverted 5,549+3,146+4,200=12,895 Divided by total weight of materials landfilled 86,192 total tonnes buried		



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



2011 Year End Status of Actions and Initiatives of Environmental Master Plan

Having reviewed the results at a broad level, this report also considers and reviewed the actions recommended in the Environmental Master Plan for implementation to assist in achieving those targets. The table below identifies general year end status and progress of the top priority actions under the EMP. More detailed information on year-end status of actions and departmental progress has been provided to the City's Departments and Corporate Leadership Team to ensure ongoing progress. In total there are 118 actions, of which 27 were immediate/top priority. As top priority, the plan's expectation was that these actions will be completed by end of 2012 and that's just a year away. To summarize the most significant findings dealing with immediate/top priority actions:

- ☐ The majority of the actions, 22 of the 27, are either complete or underway as of the end of 2011. In total, there are two actions which have been completed including the LED street lighting replacement and provision of information about renewable energy options for private homeowners/land owners. In addition to actions completed, nineteen of the top priority actions are underway or set to launch in 2012 as directed under the EMP.
- ☐ 5 immediate/top priority actions have been deferred, placed on hold due to various factors or are inactive at the current time. As of the end of 2011, these include: Advanced Metered Infrastructure for Water metering, Advanced Metered Infrastructure for electrical metering, Urban Forest Management Plan, Partnering with community and development stakeholders to develop conservation tools to preserve green space such as a land conservation trust, land purchase, land swaps, tax incentives and reserve dedications, and exploration of District Energy potential in high-density neighbourhoods.

Many more actions are labelled short term priority. In 2012 to 2015 these will be monitored with expectation of completion by 2015. For details around short, medium and longer term actions, please refer to the Environmental Master Plan directly.



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions

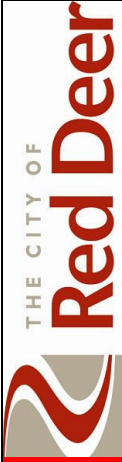
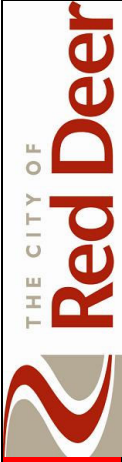


Table B: At-A-Glance - Top Priority Action Progress April 2011-December 31, 2011

	Action	Status
	Water (4 Top Priority actions)	
✓	1 Prepare an Integrated Storm Water Management Plan	In Progress
✓	2 Develop environmental standards for City buildings including water conservation measures	In Progress
✓	3 Review water and wastewater rate structures, which will draw attention to the value of water.	In Progress
	4 Replace water meters with Advanced Metered Infrastructure (AMI) technology in conjunction with replacement for electrical meters.	Inactive
	Ecology (3 Top Priority actions)	
✓	5 Enhance the existing City set-back policy to include water body and ecological protection related to Environmental Reserve setbacks under the Municipal Government Act	In progress
	6 Prepare and implement an Urban Forest Management Plan	Deferred
	7 Partner with community and development stakeholders to share ideas, explore opportunities and develop conservation tools to preserve green space such as a land conservation trust, land purchase, land swaps, tax incentives and reserve dedications.	Deferred
	Transportation (3 Top Priority actions)	
✓	8 Incorporate high level core directions of the EMP into the Integrated Transportation/Movement Study as appropriate; Integrate sustainability principles such as	In Progress



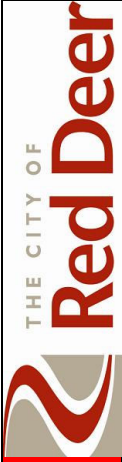
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	Action	Status
	active.	
✓ 9	Engage the community to participate in walkability audits in their neighbourhoods.	In Progress, extending to 2013.
✓ 10	Partner to establish regional commuting resources such as transit services, carpooling, shuttle and emergency ride programs.	In Progress.
✓ 11	Partner with school boards to implement a walking school bus program to encourage students to walk to school in 3 or more schools.	In Progress
	Built Environment (4 Top Priority actions)	
✓ 12	Develop city-wide infill guidelines and standards that emphasize minimum densities, compact form and environmental design standards.	In Progress
✓ 13	Undertake studies of both residential and commercial/industrial density in Red Deer to establish informed baselines and goals for future density targets.	In Progress
✓ 14	Partner with a developer to identify an infill pilot project on City land to demonstrate environmental design standards.	In Progress.
✓ 15	Work with the community and developers to create a community garden stewardship initiative to facilitate the establishment and stewardship of additional community garden plots. Aim to introduce a new community garden each year for ten years.	In Progress.
	Air (4 Top Priority actions)	
✓ 16	Conduct a GHG inventory analysis, and develop a corporate GHG emissions reduction plan	In progress
✓ 17	Identify large emitters of air pollution within The City's corporate operations. Identify strategies to mitigate the	In progress.



Environmental Master Plan 2011 Annual Report: Reporting on Benchmarks, Metrics, and Priority Actions



	Action	Status
	effects.	
✓	18 Develop a Climate Change Adaptation and Mitigation Plan	In progress.
✓	19 Work with industries that have the most opportunity to reduce air pollution by identifying large emitters and potential strategies to mitigate their effects.	In progress.
	ENERGY	
	(4 Top Priority actions)	
	20 Replace electrical meters with Advanced Metered Infrastructure (AMI) technology for both residential and Industrial, Commercial, and Institutional (ICI) customers to allow them to better track, understand and modify consumption.	Deferred
✓	21 Expand energy efficient street light program and work towards reducing the effects of light pollution.	Complete/ Ongoing
	22 Explore District Energy potentials in high-density neighbourhoods.	Deferred/On Hold
✓	23 Partner with renewable energy providers and community stakeholders to provide information about private renewable energy options.	Complete/ Ongoing
	WASTE	
	(4 Top Priority actions)	
✓	24 Update the Waste Management Master Plan	In progress
✓	25 Review tipping fee structure to identify opportunities to encourage (incent) diversion	Upcoming 2012
✓	26 Create an education campaign, toolkits and pilot projects around household and community composting	In Progress
✓	27 Partner with developers and builders to advance recycling and diversion of construction waste on development sites	In Progress.



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Conclusion

It's been famously quoted that the journey of a thousand miles begins with one step. Red Deer's journey in implementing the Environmental Master Plan has taken that first step, and is now fully underway. We recognize it will be accomplished one stride at a time. This annual report details the progress that has been made in 2011 (8 months of year one) and the results achieved thus far. Measuring achievement by metric reporting, the results show positive movement particularly in the areas of water, waste, energy, and ecology. In addition, based on a review of the actions underway and those proposed for 2012 there is tremendous potential for many more positive results in the 2012 reporting.

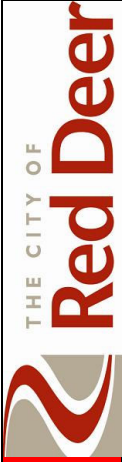
In addition to the numbers, success should also be measured in terms of promoting the Plan and enlarging awareness among residents and stakeholders. The participation levels in Environmental Master Plan events coordinated by staff, partners, and the Environmental Advisory Committee have led the way for increasing awareness. In fact, the Plan's level of innovation in engaging the public and proactively working to make the plan a true community effort were recognized by the AUMA award and the Shell Canada national grant as well as through invitations to present the plan to groups, partners, and conferences.

While, there is evidence that the first year of the Environmental Master Plan has had many successful achievements and many good starts there are some areas where changes and/or re-charting our course is necessary. These changes fall into three main areas:

- Need to update some Metrics/Benchmarks where data is not available, in situations where better measures have been discovered, or where data has proven difficult to acquire. The suggested changes or updates will be presented to City Council for their consideration.
- Need to look at the Action List to change lead departments in some instances due to Department mandates shifting or in cases where the action item has been better flushed out and is now understood to link better to other areas, need to better explain some actions so that they are clearly understood. These situations are largely administrative and will be considered by the Corporate Leadership Team.
- Readjustment of priority items (e.g. timelines, different partners, and differing points of view within the organization). There are some projects or actions that are simply not going to proceed at the rate originally envisioned. These changes would be presented to City Council for their consideration.



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In 2012 we will also be looking at reporting protocol (clarify how numbers were arrived at for benchmarks and document for consistency). In some cases different stakeholders report on the numbers differently or have interpreted the measures differently from year to year. We want to iron out these issues early in the life of the plan so that the measures remain meaningful and so that they are well understood by our organization and seen as reliable to the public.

We also recognize we need to engage more partners and inform more Red Deerians about our goals. There is also an ongoing desire to seek out additional funders and funding sources. In addition, our reporting has also revealed where some budgeting needs or resourcing needs exist in order to continue to move forward. These budget items will be reflected in special funding requests to City Council, grant funders, and provincial programs in 2012 and 2013.

Learnings and Recommendations in Year One

There have been lots of things to learn in the first year of reporting. Based on the things that came to light and as a result of learnings and experiences, the following suggested recommendations are put forward:

1. Council is requested to endorse the updated metrics and benchmarks as detailed in this report to correct report typos, to reflect cases where data is unavailable, and to address reporting clarity.
2. The Environmental Advisory Committee is invited to continue to promote the Plan and its objectives, working as ambassadors of the Plan.
3. Council consider, at budget time, funding requests for Environmental Master Plan implementation in 2013, and provide direction regarding changing priorities (if any).
4. Staff considers digitally documenting and articulating the specific links to other plans now being carried out or developed within the City to ensure that the environmental sustainability work completed here is linked to many other related initiatives throughout the organization. A digital cross reference tool will assist with grant applications, annual reporting, and coordination of efforts (examples are: The Integrated Movement Study, the City's new Charters, NASPs and there are undoubtedly many others). This could be done through creating a document in The City's internal transfer files, or



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on the intranet or by noting specific plan links in the EMP annual report each year as has been started here or by adding an appendix to the EMP itself detailing related plans and efforts.

5. Staff considers each metric and document how reporting and tracking is being calculated. Year One revealed that there may be different ways to tally, estimate, figure and account and therefore numbers can vary from year to year simply because figures were counted differently. Documented clarification of what the "number" reflects and how they were arrived at (with what data source) will assist with consistency in the coming years.
6. The Environmental Master Plan Champion and staff working to implement the Plan continue to seek out new community and regional partners as well as grant opportunities.
7. That celebration of achievements to date be noted and seen as important to maintain momentum and recognize the breadth of accomplishments.

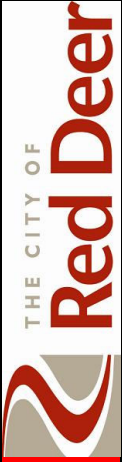
2011 Actions and Big Undertakings

In 2011 City of Red Deer funds in the amount of \$250,000 were approved by City Council for implementation of the Environmental Master Plan. These funds were from the City's four utilities and a share from the tax base. The earmarked funds jump started the plan implementation; as they provided the means for several significant actions from the plan to move forward. Some of the initiatives which got under way as a result of these 2011 special funds include:

- green house gas inventory analysis and development of a corporate green house gas emissions reduction plan
- establishment/reaffirming of a community idle-free program (to reduce/eliminate vehicle idling)
- climate change adaptation and mitigation planning (partnership with ICLEI)
- developing environmental standards for City owned buildings - water conservation standards component
- integrated rain water management plan including storm water management policies
- promotion of home energy audits and tool kits to help citizens make their homes more energy efficient (partnership with Red Deer Public Library)
- community residential composting education program to divert waste



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Several of these are large projects; combined with the fact the plan was only approved in the second quarter of the year, resulted in the fact that not all of the initiatives listed/funded were completed in 2011. Therefore, some of the funds provided in 2011 were carried forward into 2012 to allow for full completion. Staff and partners will continue to work on these initiatives through 2012 to ensure completion of these actions.

Looking Forward: 2012 and 2013

City Administration is proposing that funds be allocated in 2013 as a special funding request in order to continue implementation of the priority actions of the Environmental Master Plan. The Environmental Master Plan has successfully set a foundation for advancing environmental leadership within our city, and as this report presents, many actions are underway and several community partnerships are in place. To continue to move key priorities forward funding is required for ongoing implementation. The requested 2013 funds would be allocated for the following actions from the EMP:

→ Top Priorities from Environmental Master Plan

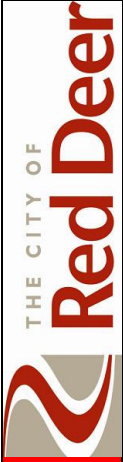
- Partnerships with surrounding municipalities and local employers to establish regional community resources such as carpooling, shuttle, transit options (Lead Department: Engineering)
- Environmental standards for City buildings (water conservation) (Lead Department: Environmental Services)
- Strategies to mitigate effects of large emitters of air pollution within City operations. (Lead Department: Environmental Services).
- Assist large industrial air pollution emitters with potential strategies for reduction (Lead Department: Environmental Services)

→ Short Term Priorities from Environmental Master Plan

- Environmental standards for City buildings and facilities (energy conservation) (Lead Department: Recreation, Parks, and Culture).
- Brownfields redevelopment strategy (Lead Department: Inspections and Licensing)
- Community Idle Free education program (Lead Department: Environmental Services)



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- Environmental Master Plan progress monitoring and reporting (Lead Department: Environmental Services/All Departments)
- *Medium Term Priorities from Environmental Master Plan*
 - Strategies to “green” the municipal fleet (Lead Department: Public Works)
 - Climate Change Adaptation Plan: initial actions recommended by Red Deer Climate Change Adaptation Plan (to be completed in early 2013) (Lead Department: Environmental Services)

The actions we’re tackling in 2012 and proposing to tackle in 2013 link to other initiatives such as the Integrated Movement Study Charter and the implementation of the Municipal Development Plan and Red Deer’s Downtown Plan.

Closing Thought

In closing, it is recommended that we keep at it! Year One has revealed great commitment to the objectives of the plan and it is evident we can do some fine tuning related to reporting on the plan. We know that funding requests need to be sought out and resources need to continue to be dedicated to the important work of the plan. In addition, Red Deer needs to celebrate and recognize our achievements – there’s a long way to go – but by the same token much has been done within the first eight months.

Thank you to our Environmental Master Plan partners and thank you most of all to Red Deerians!



Environmental Master Plan:**Year End Recommended Review/Adjustment Items List**

During the collection of progress reports several areas were identified for some correction in the Environmental Master Plan, therefore, Council will be asked to consider making some adjustments to the metrics/actions in the plan and Environmental Advisory Committee is being asked to review these and provide a recommendation to Council for their consideration on these adjustments.

It is recommended that Council endorse the following changes to the Environmental Master Plan:

Metrics:

- a. Transportation: Vehicle Kilometres Travelled per capita per day by car
Page 33 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Vehicle Kilometres Travelled (VKT) per capita/day by car	TBD – 2012	VKT: After contacting numerous agencies, offices, and groups no one could provide vehicle kilometres travelled data. However, Environmental Services has purchased total gas consumption data for whole city annually.	Recommending a change to metric and baseline to fuel purchased within the Red Deer city limits Total gasoline and diesel 112,027,048 litres = 1219 L/cap * This replacement metric is recommended because data on VKT could not be obtained.	TBD 2015	Not in progress in 2011 – upcoming (will need to substitute metric)

- b. Transportation: Dwelling Units within 400 metres
Page 35 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Dwelling Units within 400	TBD – 2011	recommending adjustments /	1) Public trails, parks or other	TBD 2020	1) Public trails, parks

metres of: 1) public trails, parks or other green space, 2) At least 5 basic amenities, and 3) Transit stops with 20 minute service		tweaks to reflect: ** Commercial zoned properties and schools were substituted for at least 5 basic amenities *** All transit stops are included in this measure it is not specific to transit stops with 20 minute service * Baseline calculation does not include residential units that are not in a neighbourhood. For example, Central Park is not included in the calculation	green space 2) Commercial zoned property and existing schools 3) Transit stops		or other green space = 100% 2) Commercial zoned property = 55% and existing schools = 39% 3) Transit stops = 98% Dwelling units within 400 meters of all of these parameters = 23% * Measures were completed as the crow flies.
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c. Transportation: Length of all pedestrian/bicycle routes
Page 36 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Length of all bicycle/pedestrian routes (km/capita) for bike lanes, mixed use trails, and pedestrian-only trails	1 km ratio to every 672 persons	Definitions of bike lanes, mixed use trails and pedestrian only trails needed to be more specific to ensure the same thing will be measured year after year	Transportation - Length of all bicycle/pedestrian routes (kilometers/per capita) for bike lanes, multi-use trails, aggregate/wood chip trails Bike Lanes - Defined as on-street marked	Increase by 5% (to 1 km ratio to every 639 persons)	Will have to continue to add trails or bike lanes at an increasing rate to meet target. A capital request is in place for 2014 for Southbank Trail

			<p>bikeways and dedicated bike lanes are included in this calculation but they are also calculated separately for tracking purposes</p> <p>Multi-use trails - For these purposes are defined as counting only hard surface (asphalt and concrete) trails including sidewalks, regardless of width.</p> <p>Aggregate/wood chip trails trails: - May include pedestrian only trails - No trail width specifications</p>		<p>Extension. This project along with trail development in Garden Heights and Clearview Ridge will place the city in a good position to meet the 2015 target.</p>
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d. Water: Quality of Receiving Water Bodies

Page 24 of EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
<p>Quality of Receiving Waterbodies</p> <p>*Measurement will be defined by results from the Urban Impact Risk Assessment for AB Environment</p>	TBD – 2011	River monitoring plan started one year later than anticipated	* Targets will be established in 2016 in conjunction with the Urban Impact Risk Assessment for Alberta Environment.	To be set in 2016	Not in progress in 2011 - upcoming

Actions:

It is recommended that an action in the Air focus area (page 42 and 43 of the EMP) be amended to a top priority action:

“Develop a Greening the Fleet Action Plan”. This would occur, subject to funding, in 2013 and would support the existing plan action of “green the municipal fleet” by establishing the steps, direction and timelines necessary to achieve this recommendation.

Upcoming/Potential Adjustments/Under Review:

There are also several areas or items with the plan that Staff would like to have further dialogue about with attention to refining the measures in the 2012 Annual and ensuring clarity. These possible changes or corrections will be reported in 2012 once staff involved in implementing and measuring have met and discussed. However, to illustrate some of the areas are noted below.

Items for Staff Follow up Prior to 2012 Annual Report (with reporting back in the 2012 plan):

1. Development Density (page 39 EMP)- 2009 baseline for residential is 14.8 DU/ha but this is a target in the Municipal Development Plan not an actual measure so the metric baseline needs to be reviewed
2. Density measure for non-residential properties (page 39 EMP) needs to be discussed as the plan noted that a density protocol would be established in 2012 for non-residential properties.
3. Community Gardens Metric (page 40 EMP) – suggestion that the current baseline measure is not correct and therefore the target is unrealistic, requires further investigation. Also, this metric is listed as 2012, but was a 2009 number.
4. Amend additional action for consideration under Community Gardens Metric (page 40 EMP) from, “Encourage developers to set aside a small amount of land beyond that required through planning bylaws for community garden purposes,” to, “Provide urban gardening and local food production programming and/or tools to help novice gardeners grow fresh produce.” This action was correctly listed in the Prioritization List, but was not reflected in the body of the report.
5. Promote the Naturescaping contest as a means to educate and encourage water conservation measures for residential irrigation (page 23); the current aim is to increase participation by 100% in 2011 and by 50% each of the following years for three years – several program changes are being considered to improve water conservation and healthy yards initiative and will be further discussed in 2012 so this action may need to be updated.
6. Renewable Energy Sources (page 48 of EMP) – A recommended action of “explore increased energy efficiency potential by the use of smart grid technology.” Is only listed in the appendices of the EMP and is missing for the main energy actions on pages 46-48). This needs to be discussed by staff to determine where it should fit/why it appears only in the current plan appendix.
7. Renewable Energy Sources (page 48 of EMP) – A recommended action of “explore rate structure to promote conservation” Is only listed in the appendices of the EMP and is missing for the main energy actions on pages 46-48). This needs to be discussed by staff to determine where it should fit/why it appears only in the current plan appendix.
8. Under Transportation: Length of bicycle / pedestrian routes – this area requires definitions of trails and Pedestrian-only Trails to ensure measurement is consistent across Departments (there are some different interpretations/standards at this time). Staff will meet to discuss and resolve in 2012.

9. Requested clarification under Ecology: adjustments to definitions of *Natural Areas* will be confirmed in 2012
10. Density Reporting (page 39 of EMP) – requires review as the units and measures are not consistent (e.g persons per hectare, units per hectare)
11. In addition, there may be housekeeping edits such as spelling errors, typos, missing words or links which staff will correct as found. These are not major changes/integral to the direction of the document but are minor tidying up or “housekeeping” edits.



ENVIRONMENTAL ADVISORY COMMITTEE

Date: August 16, 2012
To: City Council
From: Evan Bedford, Chairperson
Subject: Environmental Master Plan 2011 Annual Report

At the August 15, 2012 Environmental Advisory Committee meeting, the Committee reviewed and discussed the Environmental Master Plan 2011 Annual Report. The following motion was introduced and passed:

“Resolved that the Environmental Advisory Committee, having considered the Environmental Master Plan 2011 Annual Report as presented at the August 15, 2012 Environmental Advisory Committee meeting, hereby accepts the report as information and forwards the same to an open meeting of Council for consideration.”

The above is submitted for Council’s consideration.

Respectfully submitted,

Evan Bedford
Chair, Environmental Advisory Committee



ENVIRONMENTAL ADVISORY COMMITTEE

Date: August 16, 2012

To: City Council

From: Evan Bedford, Chairperson

Subject: Environmental Master Plan:
Year End Recommended Review/Adjustment Items List

At the August 15, 2012 Environmental Advisory Committee meeting, the Committee reviewed and discussed the Year End Recommended Review/Adjustment Items List. The following motion was introduced and passed:

“Resolved that the Environmental Advisory Committee, having considered the Environmental Master Plan: Year End Recommended Review/Adjustment Items List, as presented at the August 15, 2012 Environmental Advisory Committee meeting, hereby endorses the following changes to the Environmental Master Plan Metrics:

- I. Transportation: Vehicle Kilometres Travelled per capita per day by car.
Page 33 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Vehicle Kilometres Travelled (VKT) per capita/day by car	TBD 2012	<p>VKT: After contacting numerous agencies, offices, and groups no one could provide vehicle kilometres travelled data.</p> <p>However, Environmental Services has purchased total gas consumption data for whole city annually.</p>	<p>Recommending a change to metric and baseline to Fuel Purchased within the Red Deer city limits</p> <p>Total gasoline and diesel 112,027,048 litres</p> <p>= 1219 L/cap</p> <p>* This replacement metric is recommended because data on VKT could not be obtained.</p>	TBD 2015	Not in progress in 2011 – upcoming (will need to substitute metric)

City of Red Deer Council
 August 16, 2012
 Page 2 of 4

2. Transportation: Dwelling Units within 400 metres
Page 35 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Dwelling Units within 400 metres of: 1) public trails, parks or other green space, 2) At least 5 basic amenities, and 3) Transit stops with 20 minute service	TBD – 2011	recommending adjustments / tweaks to reflect: ** Commercial zoned properties and schools were substituted for at least 5 basic amenities *** All transit stops are included in this measure it is not specific to transit stops with 20 minute service * Baseline calculation does not include residential units that are not in a neighbourhood. For example, Central Park is not included in the calculation	1) Public trails, parks or other green space 2) Commercial zoned property and existing schools 3) Transit stops Dwelling units within 400 meters of all of these parameters * Measures were completed as the crow flies. .	TBD 2020	Target not set in 2011 – upcoming

City of Red Deer Council
 August 16, 2012
 Page 3 of 4

3. Transportation: Length of all pedestrian/bicycle routes
Page 36 of the EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Length of all bicycle/ pedestrian routes (km/capita) for bike lanes, mixed use trails, and pedestrian-only trails	1 km ratio to every 672 persons	Definitions of bike lanes, mixed use trails and pedestrian only trails needed to be more specific to ensure the same thing will be measured year after year	<p>Transportation - Length of all bicycle/pedestrian routes (kilometers/per capita) for bike lanes, multi-use trails, aggregate/wood chip trails</p> <p>Bike Lanes - Defined as: On street marked bikeways and dedicated bike lanes are included in this calculation but they are also calculated separately for tracking purposes</p> <p>Multi-use trails - For purposes of the EMP this is defined as counting only hard surface (asphalt and concrete) trails including sidewalks, regardless of width.</p> <p>Aggregate/wood chip trails trails: - May include pedestrian only trails - No trail width specifications</p>	Increase by 5% (to 1 km ratio to every 639 persons)	Will have to continue to add trails or bike lanes at an increasing rate to meet target. A capital request is in place for 2014 for Southbank Trail Extension. This project along with trail development in Garden Heights and Clearview Ridge will place the city in a good position to meet the 2015 target.

City of Red Deer Council
 August 16, 2012
 Page 4 of 4

4. Water: Quality of Receiving Water Bodies
Page 24 of EMP

Current Metric	Current Baseline	Concern/Details	Recommended Adjustment	Target	2011 Result
Quality of Receiving Waterbodies *Measurement will be defined by results from the Urban Impact Risk Assessment for AB Environment	TBD – 2011	River monitoring plan started one year later than anticipated	* Targets will be established in 2016 in conjunction with the Urban Impact Risk Assessment for Alberta Environment.	To be set in 2016	Not in progress in 2011 - upcoming

and forwards the same to an open meeting of Council for consideration.”

The above is submitted for Council’s consideration.

Respectfully submitted,

Evan Bedford
 Chair, Environmental Advisory Committee



ENVIRONMENTAL ADVISORY COMMITTEE

Date: August 16, 2012
To: City Council
From: Evan Bedford, Chairperson
Subject: Environmental Master Plan 2011 Annual Report

At the August 15, 2012 Environmental Advisory Committee meeting, the Committee reviewed and discussed the Environmental Master Plan 2011 Annual Report. The following motion was introduced and passed:

“Resolved that the Environmental Advisory Committee, having considered the Environmental Master Plan: Year End Recommended Review/Adjustment Items List, as presented at the August 15, 2012 Environmental Advisory Committee meeting, hereby accepts Administration’s recommendation to amend the “Develop a Greening the Fleet Action Plan” to a top priority action in the Air focus area and forwards the same to an open meeting of Council for consideration.”

The above is submitted for Council’s consideration.

Respectfully submitted,

Evan Bedford
Chair, Environmental Advisory Committee

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:

- Environmental Master Plan – 2011 Annual Report
- Endorsement of the Canadian Definition of Homelessness
- Notice of Intent to Designate the McIntosh House
- Establishment of a Combative Sports Commission
- Request for Approval of Governance Process Policies and Repeal of Council
- Land Use Bylaw Amendment 3357/N-2012
- Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator



July 31, 2012

Endorsement of the Canadian Definition of Homelessness

Social Planning

Report Summary & Recommendation:

The Canadian Homelessness Research Network (CHRN) has asked the City of Red Deer to endorse The Canadian Definition of Homelessness

Recommendation

That City Council endorse the Canadian Homelessness Research Network (CHRN) Canadian definition of homelessness as attached.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Social Planning Department, dated July 31, 2012, re: Endorsement of the Canadian Definition of Homelessness, hereby endorses the Canadian Homelessness Research network (CHRN) Canadian definition of homelessness as presented to the Monday, September 17, 2012 Council meeting and directs that a letter accompany the endorsement indicating the concerns expressed by the Community Housing Advisory Board over the definition including a description describing “the problem of homelessness”.



Report Details

Background:

The Canadian Homelessness Research Network (CHRN) has recently developed a Canadian Definition of Homelessness. The CHRN is dedicated to helping end homelessness by improving the impact of homelessness research on policy and practice. The CHRN brings together researchers and other stakeholders dedicated to establishing effective mechanisms for knowledge exchange and mobilization so that homelessness research can contribute to effective and sustainable solutions to homelessness.

The description introducing the definition on the www.homelesshub.ca site states: *“The Canadian Homelessness Research Network has developed a definition and typology of homelessness intended to improve understanding, measurement and responses to homelessness in Canada by providing a common ‘language’ for addressing this complex problem. Working in collaboration with national, regional and local stakeholders, including people with lived experience, we have developed a definition that draws on our shared history of attempting to define homelessness in Canada, but also on effective models from other jurisdictions (most particularly, the ETHOS definition from Europe). The result is a useable, understandable definition of homelessness that is uniquely Canadian yet allows for national and international comparison.”*

The CHRN completed a research paper entitled “What is Being Done in Canada & Elsewhere”. This paper looks at the definitions related to homelessness that are being used in the United States, Australia, Europe – the ETHOS definition of homelessness as well as the definitions that have been used across Canada. CHRN then asked a number of leaders from the areas of research, policy and practice to develop, refine and test a new definition. The list of leaders that were gathered in this working group are referenced at the bottom of the first page of the definition, it is interesting to note that 3 out of 10 individuals are from Alberta.

CHRN then asked communities and individuals across Canada to comment on the draft definition. Administration was approached through two separate opportunities/venues to comment on the draft definition.

The Community Housing Advisory Board (CHAB) was asked by Administration to recommend to City Council that The City of Red Deer endorse the Canadian Definition of Homelessness and that The City of Red Deer’s name be posted as proof of endorsement, on the Definition’s webpage. This recommendation was not wholly supported by CHAB and instead CHAB put forth this recommendation:

“Resolved that the Community Housing Advisory Board having considered the Canadian Definition of Homelessness memo, dated July 17, 2012 hereby requests that the City of Red Deer Council consider for endorsement the Canadian Definition of Homelessness.”



Discussion:

Administration put forth the initial recommendation based on the background work that the Canadian Homelessness Research Network had taken to ensure a useable, understandable definition of homelessness that is uniquely Canadian. Administration especially appreciates the clearness and completeness of the language around the various typologies.

Several of the CHAB members had concerns over the definition including a description describing “the *problem* of homelessness”. Specifically the statement “The *problem* of homelessness and housing exclusion refers to the failure of a society or community to ensure that adequate systems, funding and support are in place so all people, even in crisis situations, have access to housing.” Administration viewed this statement in a large global context with the words “society or community” meaning a large interconnected system of governments, agencies, faith groups and community members, not specifically an individual community or municipality. CHAB did express support for the actual typology contained within the definition.

Based on the discussion at CHAB, Administration’s knowledge of the background and rigor applied to development of the definition, and the significance of lending support to this important national strategy, Administration is prepared to recommend that City Council endorse the CHRN Canadian Definition of Homelessness. To honor the concerns expressed by members of the Community Housing Advisory Board, Administration would suggest that a letter accompany the endorsement indicating the discomfort, if any, associated with the wording in the description above.



Canadian Definition Of Homelessness

DEFINITION

Homelessness describes the situation of an individual or household without stable, permanent, acceptable housing, or the immediate prospect of acquiring it. It is the result of systemic or societal barriers, a lack of affordable and appropriate housing, and/or the individual/household's financial, mental, cognitive, behavioural or physical challenges. It is a situation not of their choosing (unless the situation they are leaving is considered much worse), and is generally a negative, unpleasant, stressful and distressing experience. Given the diversity of the homeless population, it is acknowledged that sub-populations such as Aboriginal people experience homelessness in distinctive ways that require different responses.

Homelessness describes a range of housing and shelter circumstances, with people being absolutely homeless at one end, and experiencing housing exclusion (being precariously or inadequately housed) at the other. That is, homelessness encompasses a range of physical living situations, organized here in a **typology** that includes 1) **Unsheltered**, or absolutely homeless and living on the streets or in places not intended for human habitation; 2) **Emergency Sheltered**, including those staying in overnight shelters for people who are homeless, as well as Violence Against Women shelters; 3) **Provisionally Accommodated**, referring to those whose accommodation is temporary and who do not have their own home or security of tenure, and finally, 4) **Insecurely Housed**, referring to people who are 'at risk' of homelessness, and whose current economic and/or housing situation is precarious or does not meet public health and safety standards. It should be noted that for many people homelessness is not a static state but rather a fluid experience, where one's shelter circumstances and options may shift and change quite dramatically and with frequency.

The *problem* of homelessness and housing exclusion refers to the failure of a society or community to ensure that adequate systems, funding and support are in place so that all people, even in crisis situations, have access to housing. The goal of ending homelessness is to ensure **housing stability**, which means people have a fixed address and housing that is adequate (affordable, safe, adequately maintained, accessible and suitable in size), in addition to income and supports.

The Canadian Homelessness Research Network (CHRN) established a working group with leaders from the areas of research, policy and practice, to develop, refine and test a new definition. The CHRN Working Group included: Dr. Stephen Gaetz, Director, Canadian Homelessness Research Network, York University; Carolann Barr, Executive Director, Raising the Roof; Anita Friesen, Senior Policy Advisor, Program Policy and Planning, Family Violence Prevention and Homeless Supports, Alberta Human Services; Bradley Harris, Social Services Consultant, The Salvation Army; Charlie Hill, Executive Director, National Aboriginal Housing Association; Dr. Kathy Kovacs-Burns, Associate Director, Health Sciences Council, University of Alberta; Dr. Bernie Pauly, Assistant Professor, School of Nursing, University of Victoria; Bruce Pearce, President, Canadian Housing Renewal Association; Alina Turner, VP Strategy, Calgary Homeless Foundation; Allyson Marsolais, Project Manager, Canadian Homelessness Research Network.

TYPOLOGY

OPERATIONAL CATEGORY	LIVING SITUATION	GENERIC DEFINITION
1 UNSHELTERED	1.1 People living in public or private spaces without consent or contract	<ul style="list-style-type: none"> Public space, such as sidewalks, squares, parks, forests, etc. Private space and vacant buildings (squatting)
	1.2 People living in places not intended for permanent human habitation	<ul style="list-style-type: none"> Living in cars or other vehicles Living in garages, attics, closets or buildings not designed for habitation People in make shift shelters, shacks or tents
2 EMERGENCY SHELTERED	2.1 Emergency overnight shelters for people who are homeless	Facilities designed to meet the immediate needs of people who are homeless. Such short-term emergency shelters may target specific sub-populations, including women, families, youth or Aboriginal persons, for instance. Some emergency shelters allow people to stay on an ongoing basis while others are short term and are set up to respond to special circumstances such as extreme weather.
	2.2 Violence-Against-Women (VAW) shelters	
	2.3 Emergency shelter for people fleeing a natural disaster or destruction of accommodation due to fires, floods etc.	
3 PROVISIONALLY ACCOMMODATED	3.1 Transitional housing for people who are homeless	Systems-supported interim housing that is meant to bridge the gap between unsheltered homelessness or emergency accommodation and permanent housing.
	3.2 People living temporarily with others, but without guarantee of continued residency or immediate prospects for accessing permanent housing	Often referred to as 'couch surfers' or the 'hidden homeless', this describes people who stay with friends, family, or even strangers.
	3.3 People accessing short term, temporary rental accommodations without security of tenure	In some cases people who are homeless make temporary rental arrangements, such as staying in motels, hostels, Single Room Occupancy houses (SROs), etc.
	3.4 People in institutional care who lack permanent housing arrangements	People who may transition into homelessness upon release from: Penal institutions; Medical / mental health institutions; Residential treatment programs or withdrawal management centers; Children's institutions.
	3.5 Accommodation / reception centers for recently arrived immigrants and refugees	Prior to securing their own housing, recently arrived immigrants and refugees may be temporarily housed while receiving settlement support and orientation to life in Canada.
4 INSECURELY HOUSED	4.1 People at imminent risk of homelessness	<ul style="list-style-type: none"> Those whose employment is precarious Those experiencing sudden unemployment Households facing eviction Housing with transitional supports about to be discontinued People with severe and persistent mental illness, active addictions, substance use, and / or behavioural issues Breakdown in family relations People facing, or living in direct fear, of violence / abuse
	4.2 Individuals and families who are precariously housed	Those who face challenges that may or may not leave them homeless in the immediate or near future. CMHC defines a household as being in core housing need if its housing: "falls below at least one of the adequacy, affordability or suitability standards and would have to spend 30% or more of its total before-tax income to pay the median rent of alternative local housing that is acceptable (meets all three housing standards)."

**Community Housing Advisory Board**

DATE: August 1, 2012

TO: City Council

FROM: Matthew Cornall, Community Housing Advisory Board Chairperson

SUBJECT: Endorsement of the Canadian Definition of Homelessness

At the July 24, 2012 meeting of the Community Housing Advisory Board (CHAB), the Community Housing Advisory Board reviewed the Endorsement of the Canadian Definition of Homelessness Memo, dated July 17, 2012. After review, the Community Housing Advisory Committee introduced and passed the following motion:

“Resolved that the Community Housing Advisory Board having considered the Canadian Definition of Homelessness memo, dated July 17, 2012 hereby requests that the City of Red Deer Council consider for endorsement the Canadian Definition of Homelessness.”

The above is submitted for Council’s consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'A. Cornall for'.

Matthew Cornall
Chairperson, Community Housing Advisory Board

- c. Program Coordinator – Social Planning
Social Planning Supervisor – Community Development

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:

- Environmental Master Plan – 2011 Annual Report
- Endorsement of the Canadian Definition of Homelessness
- Notice of Intent to Designate the McIntosh House
- Establishment of a Combative Sports Commission
- Request for Approval of Governance Process Policies and Repeal of Council
- Land Use Bylaw Amendment 3357/N-2012
- Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator



August 27, 2012

West Park Community and Area Redevelopment Plan

Planning Department

Report Summary & Recommendation:

The Planning Department recommends that Council defer consideration of the West Park Community and Area Redevelopment Plan for up to 9 weeks until November 19th, 2012.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the West Park Community and Area Redevelopment Plan.

Resolved that Council of The City of Red Deer having considered the report from the Planning Department, dated August 27, 2012, re: West Park Community and Area Redevelopment Plan, hereby agrees to table consideration of the West Park Community and Area Redevelopment Plan for up to 9 weeks to allow time for public consultation and administration to prepare the plan.



Report Details

Background:

At the March 19, 2012 Council meeting, Council tabled consideration of the West Park Community and Area Redevelopment Plan (CARP) to September 30, 2012.

A draft of the Plan was circulated to City departments for comments on August 22, 2012. The Plan contains 15 recommendations related to Identity, Land Use and Movement. The recommendations address the aspirations and concerns raised by the Community. As well, it incorporates or complements goals of existing City documents; specifically, *The Strategic Plan*, *The Municipal Development Plan*, *The Commercial Opportunities Study* and the *Riverlands Area Redevelopment Plan*.

The Planning Department must still circulate the draft plan to the community including an open house scheduled for October 2nd, 2012. A complete CARP will not be ready for consideration of 1st reading by September 30th, 2012 as required by the notice of motion from the March 19, 2012 Council meeting. This is due in part to a rise in current planning activities such as area structure plan processing and subdivisions which require decisions within various times set out in the Municipal Government Act.

The Planning Department recommends that Council defer consideration of the West Park CARP for up to 9 weeks until November 19th, 2012.

DATE: September 20, 2012
TO: Tara Lodewyk, Planning Department Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: West Park Community and Area Redevelopment Plan

Reference Report:

Planning Department dated August 27, 2012

Resolution:

The following resolution was approved by Red Deer City Council at the Monday, September 17, 2012 meeting:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department, dated August 27, 2012, re: West Park Community and Area Redevelopment Plan, hereby agrees to table consideration of the West Park Community and Area Redevelopment Plan for up to 9 weeks to allow time for public consultation and administration to prepare the plan.

Report back to Council: Yes

Comments/Further Action:

The Planning Department is to proceed with public consultation for the West Park Community and Area Redevelopment Plan; a further report will be brought back to Council including public consultation comments.



Frieda McDougall
Legislative Services Manager

c: Acting Director of Planning Services
Corporate Meeting Coordinator



August 29, 2012

Notice of Intent to designate the McIntosh House 4631 Ross Street as a Municipal Historic Resource under the Alberta Historical Resources Act

Planning Department

Report Summary & Recommendation:

That City Council pass a resolution to authorize a Notice of Intent to designate the McIntosh House located at 4631 Ross Street, Red Deer, Alberta T4N 1X1 (as shown on the attached Schedule 'A') a Municipal Historic Resource under the Alberta Historical Resources Act.

City Manager Comments:

I support the recommendation of Administration that Council pass a resolution to authorize a Notice of Intent to designate the McIntosh House.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Planning Department, dated August 27, 2012, re: Notice of Intent to designate the McIntosh House located at 4631 Ross Street (Lot 38-40, Block A, Plan K8) as a Municipal Historic Resource under the Alberta Historical Resources Act, hereby authorizes a notice of intent to designate the McIntosh House located at 4631 Ross Street (Lot 38-40, Block A, Plan K8) as a Municipal Historic Resource under the Alberta Historical Resources Act.



Report Details

Background:

The City's *Land Use Bylaw* lists the McIntosh House as a Municipal Historic Resource (MHR) in the HP – Historical Preservation Overlay District. Sites listed in this district are to be designated as historic resources by separate bylaw under the *Alberta Historical Resources Act*.

The McIntosh House is not designated under the *Alberta Historical Resources Act*. It seems an inadvertent error occurred and the formal designation bylaw was not passed at the time the site was added to the *Land Use Bylaw*. Therefore, a formal designation bylaw must be passed by Council to complete the designation process under the *Alberta Historical Resources Act*.

The McIntosh House was constructed by Julius McIntosh (1874-1973), Red Deer's most prominent master mason. Built in 1906 as the family home and owned by Mr. McIntosh until 1944. It was built using local brick from the Red Deer Brick Company and was a showpiece for his skills. The McIntosh House represents early twentieth century growth in Red Deer. Its size, style, and detailing demonstrate the rise of skilled construction trades, the growing affluence of the young community, and the early development of the Parkvale neighbourhood. It is the one of the best remaining examples of a residence with Victorian design influence in the city of Red Deer.

Discussion:

Municipalities are provided with the authority to designate sites as Municipal Historic Resources in section 26(2) of the *Alberta Historical Resources Act*.

The first step in the designation process is to serve a notice of intent to designate to the registered owner of the property by registered mail. This notice of intent must be authorized by Council. A copy of the notice of intent approved by the City Solicitor is attached.

Once 60 days has passed from the date of serving the notice, Council can then pass a bylaw to designate the site.

It should be noted that for 120 days from serving the notice of intent to designate the McIntosh House is protected as if it were a Municipal Historic Resource. Any applications to destroy, disturb, alter, restore or repair would have to be approved by Council or a designate.

McIntosh House



Minimum Documentation

- 1. Unique f/p/t identifier**
- 2. Jurisdiction**
Alberta
- 3. Name of Historic Place**
McIntosh House
- 4. Location of Supporting Documentation**
Red Deer and District Archives
Archivist
City of Red Deer
PO Box 5008, 4914 - 48 Avenue
Red Deer, AB T4N 3T4

Files:
Red Deer Housing, Historical – McIntosh
Clipping File: McIntosh, Julius
Red Deer Historical Walking Tours, 1990
Photo Collections

Alberta Community Development
Cultural Facilities and Historical Resources
Old St. Stephen's College
8820 – 112 Street
Edmonton, AB T6G 2P8

File:
Provincial Heritage Inventory Data

5. Formal Recognition Authority

Local Governments (AB)

6. Statute

Historical Resources Act

City of Red Deer Bylaw (pending)

7. Formal Recognition Type

Municipal Historic Resource

8. Formal Recognition Date

Pending

9. Owner Notification and Owner Response

Notification: yes

Response type: yes

10. Specific Location of Historic Place

4631 Ross Street, Red Deer, AB T4N 1X1

Lat N 52.26875 / 52 Degrees 16 Min 8 Seconds

Long W -113.804026 / -113 Degrees 48 Min 15 Seconds

Mandatory Documentation**1. Specific Location**

4631 Ross Street, Red Deer, AB T4N 1X1

2. Description of Boundaries

Plan K8, Block A, Lots 38-40.

Excepting thereout:

(a) all mines and minerals.

3. Area of Historic Place

869.5 m²

0.087 hectares

0.21 acres

4. Number and Type of Contributing Resources

One building

5. Historic Place Functional Category (original)

Residence

6. Historic Place Function Type(s) (original)

Single dwelling

8. Description of Historic Place

The McIntosh House is a two and one-half storey L-shaped masonry house with a prominent covered front verandah. It is located on the eastern edge of downtown Red Deer in the Parkvale neighbourhood.

9. Heritage Value of Historic PlaceAssociative Value

The McIntosh House was constructed by Julius McIntosh (1874-1973), Red Deer's most prominent master mason. Built in 1906 as the family home and owned by Mr. McIntosh until 1944, the house was a showpiece for his skills. During his long career, Julius McIntosh participated in the construction of most of Red Deer's masonry buildings, including the Parsons House, the Red Deer Armoury/Fire Hall No. 1, the Kresge Block, the Old Red Deer Industrial Tower, and the Dawe Residence.

Historical Value

The McIntosh House represents early twentieth century growth in Red Deer. Its size, style, and detailing demonstrate the rise of skilled construction trades, the growing affluence of the young community, and the early development of the Parkvale neighbourhood. The McIntosh House is built in the style of a typical Ontario brick farmhouse, illustrating the migration of trades, skills, ideas, and craftsmen from Ontario to the west in the early 1900s.

Architectural Value

The McIntosh House is the one of the best remaining examples of a residence with Victorian design influence in the City of Red Deer. It is constructed of local brick from the Red Deer Brick Company

10. Character-defining elements

- Form and massing of the house made from local Red Deer brick
- Specialized masonry elements such as double wythed bricked wall construction, rusticated sandstone quoins, sandstone window sills and lintels, sandstone plinth, and gauged brick on arched windows
- Victorian design elements, including wrap around verandah, two prominent steep gables with a projecting brick cap, and fish scale shingle cladding

11. Photographs/ImagesContemporary Photo



Image Description: Exterior north view of the McIntosh House from Ross Street, August 1, 2012

Image Caption: North view of the McIntosh House from Ross Street, August 1, 2012

Image Copyright: City of Red Deer, 2012.

Image-Misc. Info. : N/A

Image Type: Exterior Photo

Contemporary Photo



Image Description: Exterior north view of the McIntosh House from Ross Street, January 2004

Image Caption: North view of the McIntosh House from Ross Street, January 2004.

Image Copyright: City of Red Deer, 2004.

Image-Misc. Info. : N/A

Image Type: Exterior Photo

Historical Photo



Image Description: Exterior northwest view of the McIntosh House, 1908

Image Caption: Northwest view of the McIntosh House, 1908

Image Copyright: Red Deer and District Archives, L461

Image-Misc. Info. : N/A

Image Type: Historic Photo

Historical Photo



Image Description: Exterior northeast view of the McIntosh House, 1976

Image Caption: Northeast view of the McIntosh House, 1976

Image Copyright: Red Deer and District Archives, P322B

Image-Misc. Info. : N/A

Image Type: Historic Photo

Optional Documentation

1. Other name(s)

McIntosh Tea House Bed and Breakfast
McIntosh Bed and Breakfast

2. Cross-reference to Historical/Archaeological Collection

3. Ownership of Historic Place (category)

Freehold - corporate

4. Historic Place functional category and type(s) (current)

Commerce - Hotel

5. Construction date range

1906 to 1906

6. Significant Dates

1906 to 1944

7. Associated event/person/organization/architect/builder

Julius McIntosh (builder and owner)
Red Deer Brick Company (organization)

8. Theme category
Expressing Intellectual and Cultural Life

9. Theme type
Architecture and Design

10. Web-site link
<http://www.bbcanada.com/2986.html>

Website Title: BBCanada.com Canada's Complete Bed & Breakfast Web Server,
McIntosh Tea House Bed and Breakfast

Website Description: This web site provides information about the McIntosh Tea House Bed and Breakfast including its location, contact information, nearby attractions, description from the owner of the house's amenities as well as photographs of the interior and exterior of the house.

Website Link Type: Other

NOTICE OF INTENTION TO DESIGNATE
McINTOSH HOUSE
A MUNICIPAL HISTORIC RESOURCE

HISTORICAL RESOURCES ACT
RSA 2000, Ch. H-6, Section 26

TO: 766171 Alberta Ltd.
4631 50 Street
Red Deer, Alberta
T4N 1X1

TAKE NOTICE that the City of Red Deer intends to pass a bylaw to designate the following site containing the original 1906 McIntosh House as a Municipal Historic Resource under the provisions of section 26 of the Historical Resources Act:

Lot 38-40, Block A, Plan K8
4631 Ross Street, Red Deer, Alberta T4N 1X1

THE EFFECT of this bylaw will be to prohibit future alterations, renovations repairs, restoration or demolition unless approved by the City, as specified in section 26(6) of the Act. (For additional information see the attached Explanatory Notes or refer to the Act).

FURTHER TAKE NOTICE that the City intends to appoint the Development Officer of the City of Red Deer as its appointee for all purposes under the provisions of section 26 (6) of the Act (approving any alteration, restoration or repairs of the Historic Resource).

DATED this _____ day of _____ 2012.

CITY OF RED DEER

Per: _____
City Clerk

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:

- Environmental Master Plan – 2011 Annual Report
- Endorsement of the Canadian Definition of Homelessness
- Notice of Intent to Designate the McIntosh House
- Establishment of a Combative Sports Commission
- Request for Approval of Governance Process Policies and Repeal of Council
- Land Use Bylaw Amendment 3357/N-2012
- Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator



August 29, 2012

Proposed Non-Mobile Food Unit for Walter's Coffee Now Ltd.

Inspections and Licensing

Report Summary & Recommendation:

That City Council approve the location of a coffee shop from a reconstructed motor home, until September 17, 2015, to be located at 112, 39015 2A HWY (Lot 1, Block 6, Plan 982-3429), zoned DCD (Red Deer County Land Use Bylaw).

Approval is subject to the following conditions:

1. Building and Occupancy Permits being applied for and issued by the Inspections & Licensing Department.
2. The Owner entering into an agreement with The City of Red Deer for removal of the temporary structures by September 17, 2015.

City Manager Comments:

I support the recommendation of Administration that Council approve the location of the coffee shop.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Inspections & Licensing department, dated August 29, 2012, re: Proposed Non-Mobile Food Unit for Walter's Coffee Now Ltd. hereby approves the location of a coffee shop from a reconstructed motor home, until September 17, 2015, to be located at 112, 39015 2A HWY (Lot 1, Block 6, Plan 982-3429) zoned DCD (Red Deer County Land Use Bylaw) subject to the following conditions:

1. Building and Occupancy Permits being applied for an issued by the Inspections & Licensing Department.
2. The Owner entering into an agreement with The City of Red Deer for removal of the temporary structures by September 17, 2015.



Report Details

Background:

The subject site is located in the Chiles Industrial Park, adjacent to Highway 2A, and was formerly located within the Red Deer County. The lands were annexed by The City of Red Deer in 2009; however, as the lands have not been rezoned by The City, the zoning and requirements contained in the Red Deer County Land Use Bylaw are still in effect. The Planning Department is currently working on a Major Area Structure Plan for this area with a projected date of completion in 2013.

Discussion:

Proposal

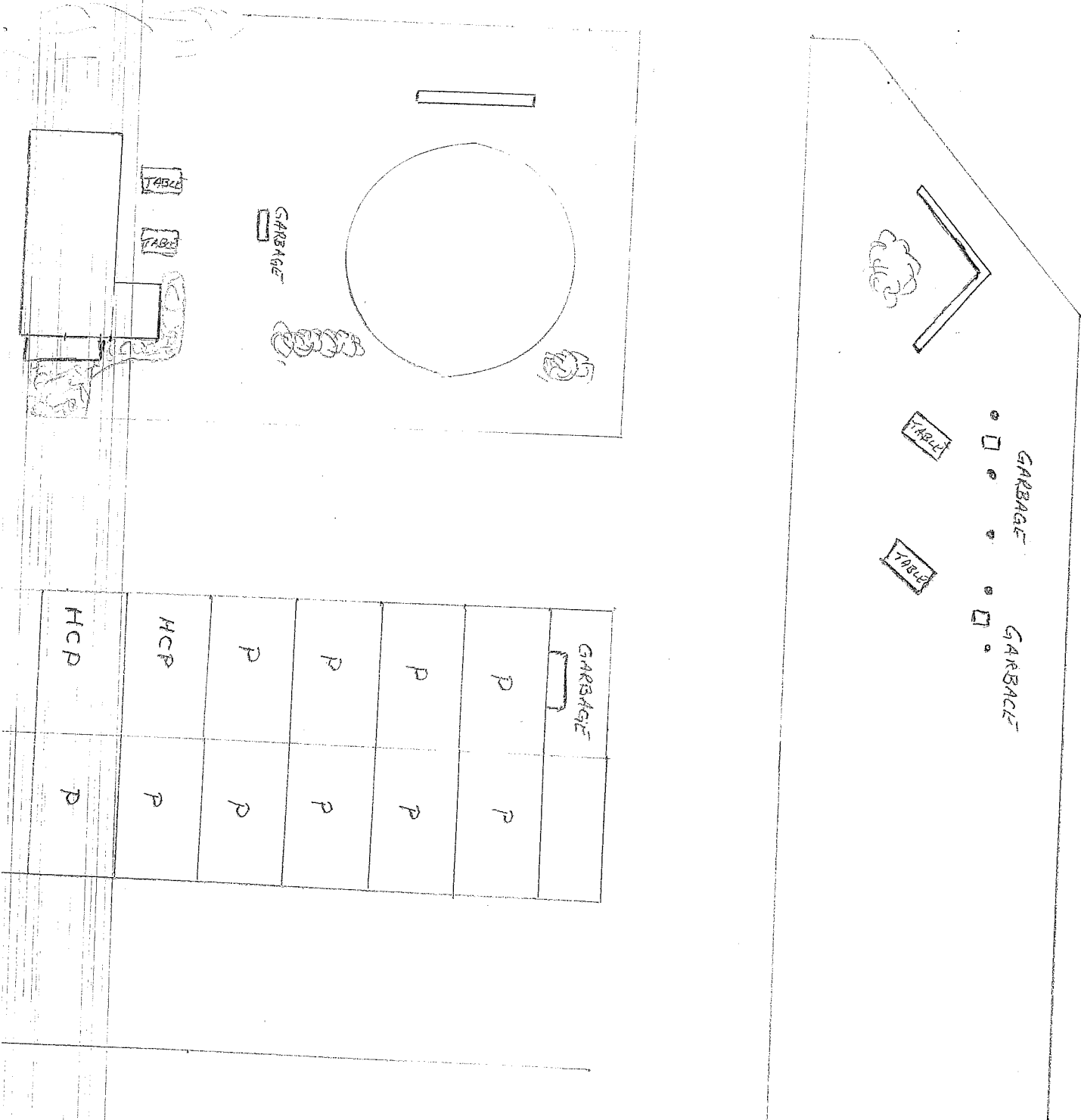
A development permit application has been received by the Inspections & Licensing Department for City Council's consideration, from Walter's Coffee Now Ltd. to operate a coffee shop from a reconstructed motor home, to be located at 112, 39015 2A HWY (Lot 1, Block 6, Plan 982-3429), zoned DCD (Red Deer County Land Use Bylaw).

Land Use Bylaw – Direct Control District (DCD)

The general purpose of this district is to provide for developments that, due to their unique characteristics, innovative ideas or because of unusual site constraints, require specific regulations unavailable in other land use districts. This district is not intended to be used in substitution for any other land use district in this Bylaw that could be used to achieve the same result.

Development Information

The applicants are proposing to operate a coffee shop, offering breakfast, lunch and snack options, as well as coffee from a reconstructed motor home. The motor home will be connected to power and plumbing and will remain stationary on the site.



PARKING PLAN AND LOCATION
OF PICNIC TABLES

**Walter's
CoffeeNow**



RIGHT



LEFT



BACK

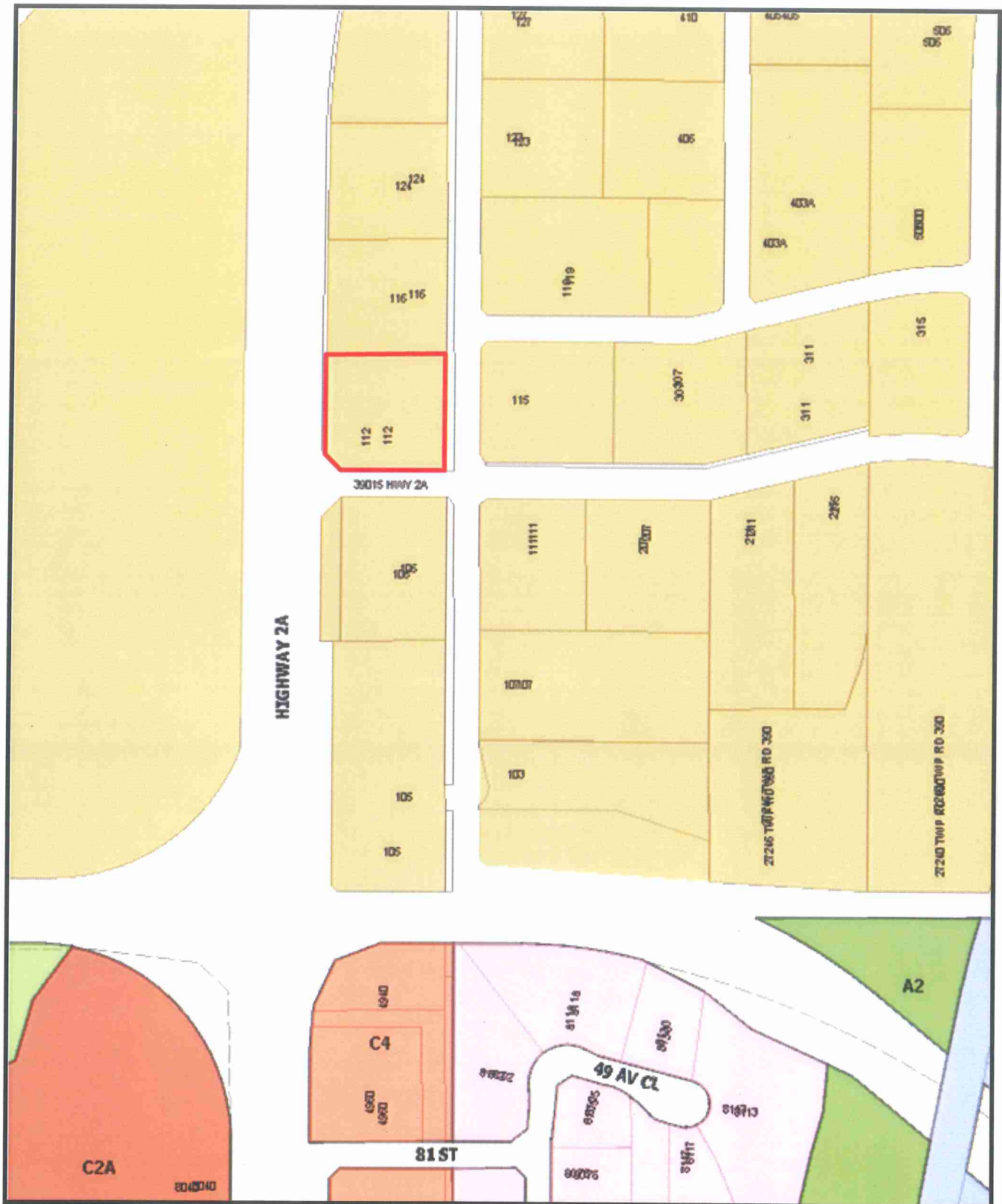


 THE CITY OF Red Deer 112 39015 2A HWY

The City of Red Deer does not guarantee the accuracy of the information.
Data to be used as information only.
Copyright © 2011 The City of Red Deer



August 29, 2012
Scale 1:3105



Red Deer 112 39015 2A HWY

The City of Red Deer does not guarantee the accuracy of the information.
Data to be used as information only.
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Redgis
August 29, 2012
Scale 1:4995

DATE: September 20, 2012

TO: Joyce Boon, Acting Inspections & Licensing Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Proposed Non-Mobile Food Unit for Walter's Coffee Now Ltd.

Reference Report:

Inspections & Licensing department, dated August 29, 2012

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer having considered the report from the Inspections & Licensing department, dated August 29, 2012, re: Proposed Non-Mobile Food Unit for Walter's Coffee Now Ltd. hereby approves the location of a coffee shop from a reconstructed motor home, until September 17, 2015, to be located at 112, 39015 2A HWY (Lot 1, Block 6, Plan 982-3429) zoned DCD (Red Deer County Land Use Bylaw) subject to the following conditions:

1. Building and Occupancy Permits being applied for and issued by the Inspections & Licensing Department.
2. The Owner entering into an agreement with The City of Red Deer for removal of the temporary structures by September 17, 2015.

Report back to Council: No

Comments/Further Action:

No further action is required for this item.



Frieda McDougall
Legislative Services Manager

c: Acting Director of Planning Services
Development Officer, Vicki Swainson



August 30, 2012

Establishment of a Combative Sports Commission

Legislative Services

Report Summary & Recommendation:

On August 15, 2011 Council, via the Governance & Policy Committee, directed that a report identifying the risks, benefits and resources required for a Combative Sports Commission be prepared and brought back to Council. This report responds to that direction and provides an overview of Commissions, an analysis of pros and cons, and items for consideration of Council.

Based on this analysis administration is recommending that The City of Red Deer establish a Red Deer Combative Sport Commission. However, it is also recognized that on the horizon for 2013 are the conduct of a municipal census, The City's Centennial celebrations, and a municipal election. As a result it is recommended that 2013 be used to establish the framework for a Commission (outlined within this report) with a goal of operationalizing the Commission in January 2014.

City Manager Comments:

I support the recommendation of Administration that the framework for a Red Deer Combative Sport Commission be established in 2013 and the Commission be operational in January of 2014.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Legislative Services department, dated August 30, 2012 re: Establishment of a Combative Sports Commission, hereby agrees that The City of Red Deer establish a Red Deer Combative Sport Commission and that 2013 be used to establish the framework for a Commission with a goal of operationalizing the Commission in January of 2014. Funding for 2013 of \$35,000 to be funded from the Tax Stabilization Reserve and the annual operational funding to be added to the 2014 Base Budget.

Background:

The City of Red Deer does not have a bylaw establishing a Boxing & Wrestling/Combative Sports Commission. At several points over the last 15 years, Council has considered this issue and has determined that instead of establishing a Commission and assuming any potential liability, The City would instead enable other Commissions to provide oversight to events held in Red Deer.

Most recently, the Central Combative Commission has requested approval for three events in 2012. In 2011 The City of Red Deer received two requests for approval for Combative Sports Commissions from other jurisdictions to oversee events in Red Deer. Council provided no objection to the Taber Combative Sport Commission overseeing an event in April and to the Central Combative Commission (Penhold) in November. This is similar to other events to which Council's support has been requested, e.g. River Cree in 2008, Red Deer Boxing Association in 2006 and Edmonton in 2003.

Additionally, numerous events have been held in Red Deer to which The City's approval was not requested. Following the most recent unsanctioned event, both the Edmonton and Calgary Commissions contacted The City as there are penalties for competitors who participate in non-sanctioned events. The concern related to unsanctioned events is that an improperly hosted event may lack proper reporting and tracking of the competitors in terms of injuries received. As a result, competitors participating in an improperly run event are banned by these (Edmonton/Calgary) commissions for three months to ensure no competitor participates in another fight until healed of a possible injury.

Legislative/Legal Review:

Under the Criminal Code of Canada, any boxing or martial arts competition is referred to as a 'prize fight.' Under the provisions of section 83 of the Criminal Code, a prize fight is illegal and a criminal offence unless it is held by an Athletic Commission established under the authority of a province 'for the control of sport within the province.' It is for this reason that a prudent course of action for a boxing club or any other similar organization is to ensure that the fight is properly authorized and sanctioned by an appropriate regulatory body.

As noted, the Criminal Code references 'an Athletic Commission as established under the authority of a province.' While past Council's have requested that the Province take on responsibility for the establishment of a provincial commission, the province has been averse to doing so. In Alberta, as a result, Combative Sport Commissions have been established in many municipalities.

The *Municipal Government Act* (MGA) section 535.1(1) states that a commission established by bylaw for controlling and regulating boxing, wrestling, full contact karate, kick boxing, or any other sport are not liable for anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties, or powers under the Act or any other enactment. Accordingly, it appears that there is a reasonable measure of protection from legal liability for members of a boxing commission.

In the past, administration recommended that The City of Red Deer not establish its own commission based on concerns over potential liability. Legal Counsel instead supported Council passing resolutions that permitted other Commissions to provide oversight to events within the city. The original recommendation was based on precedent setting legal cases that raised concerns with respect to municipal liability. These concerns have been mitigated over the past 10 to 15 years and legal counsel has proposed that Council now consider the establishment of its own Commission instead of bringing in outside Commissions.

Additionally, an analysis of section 12 of the MGA has led legal counsel to the determination that the practice of passing a resolution to permit an outside commission to oversee events in Red Deer is not proper. According to section 12, a bylaw of a municipality applies only inside its boundaries unless the municipalities agree otherwise and pass a bylaw to that effect. To properly comply with this section both municipalities would pass bylaws approving an agreement to have one municipality permit Commission oversight in another municipality. Some limitations to this process would be that the bylaw would likely be in place until repealed thereby permitting ongoing events. This contrasts with Council's current practice of considering events individually; it could preclude more than one commission operating within the municipality as it would not be practical to enter into similar arrangements with the Commissions of every municipality who wishes to sponsor an event in Red Deer; and it would potentially limit Red Deer's ability to establish rules, procedures and controls as the Commissions would already be established by their respective municipality.

Legal counsel has now proposed that the simplest way for the City to proceed would be to establish its own Combative Sports Commission. This would help to ensure that events in Red Deer are conducted safely and within the law and would eliminate the need for continued revisiting of this situation with Council.

Consultation:

To adequately evaluate what is involved in the establishment of a Commission, administration undertook a comprehensive review of Commission Bylaws of the cities of Edmonton, Calgary, Medicine Hat, Lethbridge, Grande Prairie and Yellowknife and the towns of Penhold, Airdrie, and Cold Lake. Of these bylaws, Edmonton's was selected as the preferred model as they have two bylaws, one that relates purely to the governance of the Commission and the other that relates to the operational aspects of administering a Commission. This model supports the direction of Red Deer's Governance Framework. Additionally, having been in existence since the 1920's, the Edmonton Commission is the longest standing Commission in Alberta and its length and breadth of experience has resulted in the development of the most comprehensive operational procedures in the province.

A cross departmental team of City staff representing Inspections & Licensing (permit and licensing processes), Risk Management & Insurance (liability issues), Development Services Divisional Controller (financial management and controls), and Legislative Services (board governance and appeal processes) then attended two events; one in Edmonton which was under the oversight of the Edmonton Combative Commission and one in Red Deer under the oversight of the Central Combative Commission. This team gained valuable information with

respect to the operation of a Commission and the considerations that are key to the establishment of a well functioning Commission.

Discussion:

The establishment of a Commission is quite complex and would include:

Establishment of Bylaws:

A Commission Governance Bylaw would establish the purposes of a Commission, the composition of members, governance processes and the roles of the Commission executive director/coordinator. A Combative Sports Bylaw would establish a system of licensing for Regulated Combative Sport Events, prescribe fees, and specify offenses. This is the bylaw that would be used by promoters and other event organizers to clearly outline the expectations of The City.

Establishment of a Commission:

A Commission of seven to nine members would be created with qualifications of members to include governance experience with a primary focus on administration, adherence to rules, regulations and safety; interest in the regulated sport (expertise not a requirement); and the ability to commit to monthly meetings and attendance at events on a rotational basis.

Establishment of an Appeal Process:

The Red Deer Appeal & Review Board could be mandated to hear appeals related to Combative Sports. Issues for appeal include: denial/revocation of an event permit; denial/revocation of a license (issued to individual competitors); suspension of competitors from events and penalties imposed.

Establishment of a License/Permit Process:

Annual licenses would be required of promoters in addition to individual event permits. Additionally, each competitor, their seconds, and officials of a regulated event are licensed for each event. Inspections & Licensing has in place a licensing/permitting system that would be able to respond to these requirements once modified.

Establishment of Operating Procedures and Processes:

A highly developed structure is required to reduce risk and to ensure all parties are aware of their roles and responsibilities, including: event promoters; competitors, their seconds; officials – timekeeper, referees, judges, ring marshals, etc., and would outline regulations relating to dressing room and medical procedures; forms; waivers; etc. This would be a task taken on by the Commission once established and would not be a role of City Council or administration.

Recruitment of Officials:

A number of technical people are required at each event including: dressing room officials, medical personnel, emergency services personnel/ambulance, timekeeper, referees, judges, etc. Some positions require specific skills and training while others can be trained for these roles. All of these positions would be paid honorariums when working at an event.

Establishment of a Budget:

Once established, a Commission could likely be supported on an ongoing basis by one quarter time staff person (dependent on the number of annual events). However, the establishment process would involve some front-end resources. Following is a summary budget for both the implementation of a Combative Sport Commission and for ongoing support.

Implementation

Consultation/partnering with existing Commission	\$10,000
Staffing (one half-time person for 4 months)	\$ 7,500
Recruitment (commission members & officials)	\$ 2,500
Training of Officials	\$ 7,500
Oversight from external resources for first two events	\$ 5,000
Apparel for event officials	<u>\$ 2,500</u>
Start up costs total	\$35,000

Ongoing

Staffing (one quarter-time person ongoing)	\$15,000
General operations/training	<u>\$10,000</u>
Estimated Annual Costs	\$25,000

All other costs should be covered by event licenses/permits/percentage of gross ticket revenues once the Commission is operational.

It is recognized that The City's position in relationship to licenses and permitting is that such operations should be self-funded by the licenses/permits themselves. However, the preceding model is recommended because of the newness of this endeavour and our unfamiliarity with all of the operational impacts, particularly because of the involvement of an oversight/appeal body. A review of the funding model would be undertaken following the first year of implementation and a report brought back to Council for further direction.

Analysis:

So why would/should The City of Red Deer establish its own Combative Sports Commission?

Considerations in Support

- Provides regulatory supports to a sport of ever-increasing popularity
- Responds to ongoing demands for combative sport events to be held in Red Deer
- Responds to a regulatory gap since the province has not established a provincial commission and the MGA provides for municipal Commissions
- Could generate some economic activity in terms of athletes/promoters staying in the city and the general public attending events and participating in other local amenities (restaurants, bars, hotels)
- Legal analysis suggests that risks are minimal
- Risk mitigation includes third party insurance and performance bonds
- Allows The City to regulate and control

- Partnership with the local RCMP – currently RCMP are not advised of events being held within the city and there is a need to inform in order to ensure adequate resources are available
- Could parallel Edmonton's bylaws and operating procedures thereby reducing some of the administrative development costs
- Potential for income generation/self-funding

Considerations Against

- The mechanisms that need to be in place are complex and involve budget commitment
- Ongoing need for oversight and appeal mechanisms
- Other municipal Commissions are willing to oversee events in Red Deer
- Decisions will be made by the Commission that will not please all parties involved, may be controversial, may involve political pressure and will require the unequivocal backing of Council

Options:

Two options are outlined below:

Option 1 – enable outside commissions

- No change to the way in which combative sports are permitted within the city except that joint bylaws should be established in contrast to current practice of passing a resolution
 - City has no investment
 - Risk is equal to other options in that The City can always be co-named in the event of liability
 - City has no ability to control or regulate

Option 2 – establish a City of Red Deer Combative Sport Commission

This could be done in one of two ways:

1. Consider partnership with existing Combative Sport Commission for the control and regulation of combative sport events
 - City would need to invest but perhaps not to the extent identified in the proposed budget
 - Would need to develop common principles, rules, regulations and an agreement with respect to the co- operations
 - Higher risk in respect to not all controls being held by the City of Red Deer
 - Supports regional partnership opportunities
2. Establish a combative sport commission in Red Deer for the control and regulation of combative sport events
 - Requires bylaw, regulation and procedure development
 - Ensures level of controls desired are in place

- Future opportunity to be the regional commission of choice and to enter into regional partnership but maintaining control
- Risks can be better mitigated through co-insurance and performance bond requirements
- Could consider regional opportunities in the future

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:
Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator



August 28, 2012

Request for Approval of Governance Process Policies

Corporate Services

Report Summary & Recommendation:

The Governance & Policy Committee (GPC) reviewed draft Governance Process policies at their July 16, 2012 meeting and endorsed them for Council's consideration, flagging one item for follow up - the reporting amount for gifts, as shown in the following resolution:

"Resolved that the Governance & Policy Committee, having considered the report from Legislative & Governance Services, dated July 4, 2012, with respect to Request for Endorsement of Governance Process Policies, hereby agrees, for the purpose of congruency, to have the same reporting amount for gifts as the Corporate Leadership Team and recommends that Administration provide an update to this item when the Government Process Policies are brought to Council."

The Corporate Leadership Team (CLT) established operational principles with respect to gifts as follows:

1. that it is ideal for all members of the organization to have the same threshold: i.e. no difference in dollar amount for staff at different levels;
2. that, at no time, should the Council level be established at a lower level than Administration;
3. the dollar level be examined;
4. that this be established as a formal policy;
5. OLT to examine if we just need to translate into a policy document or if further revisions are required.

The Operational Leadership Team (OLT) supported the principles as set out and upheld the previous reporting threshold of \$50. This direction will be expressed in a corporate policy that is congruent with Council's.

Twenty one draft Governance Process policies are attached; Council is being asked to adopt these policies.

If Council adopts these, Council is asked to repeal three current Council policies since the policy information in each policy is mirrored in respective Governance Process policies and would therefore be a duplication in policy:

1. 1001-C Recognition of Council Members
2. 1002-C Civic Recognition for Committee, Board & Commission Members
3. 1003-C Expenses for Council Committee, Board & Commission Members
4. 7002-C Council Compensation
5. 7004-C Proclamations



City Manager Comments:

I support the approval of these policies as they were approved by the Governance and Policy Committee.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Corporate Services department, dated August 28, 2012 re: Request for Approval of Governance Process Policies, hereby approves the following Governance Process Policies as presented to the Monday, September 17, 2012 Council Meeting:

- | | | |
|-----|-------------|---|
| 1. | GP 1.0 | Governing Principles |
| 2. | GP-A-2.0 | Accountability |
| 3. | GP-A-2.1 | Transparency |
| 4. | GP-A-2.2 | Code of Conduct |
| 5. | GP-A-2.3 | Decision Making |
| 6. | GP-B-2.0 | Council's Role & Responsibilities |
| 7. | GP-B-2.1 | Mayor & Acting Mayor's Role |
| 8. | GP-B-2.2 | Deputy Mayor's Role |
| 9. | GP-B-2.2/01 | Deputy Mayor: Representation at Functions |
| 10. | GP-B-2.3 | Proclamations & Letters of Support |
| 11. | GP-C-2.0 | Cost of Governance |
| 12. | GP-C-2.1 | Workshops |
| 13. | GP-C-2.2 | Retreats |
| 14. | GP-C-2.3 | Council Compensation & Benefits |
| 15. | GP-C-2.4 | Council Expenses |
| 16. | GP-C-2.5 | Council Recognition |
| 17. | GP-C-2.6 | Civic Recognition for Committee, Board & Commission Members |
| 18. | GP-C-2.7 | Expenses for Council Committee, Board & Commission Members |
| 19. | GP-D-2.0 | Council Committee Principles |
| 20. | GP-D-2.1/01 | Nomination Committee |
| 21. | GP-E-2.0 | Planning, Monitoring & Evaluation |

Resolved that Council of The City of Red Deer having considered the report from the Corporate Services department, dated August 28, 2012 re: Request for Approval of Governance Process Policies, hereby agrees to repeal the following Council Policies:



1. I001-C Recognition of Council Members
2. I002-C Civic Recognition for Committee, Board & Commission Members
3. I003-C Expenses for Council Committee, Board & Commission Members
4. 7002-C Council Compensation
5. 7004-C Proclamations

Report Details

Background:

On July 4, 2011 Council adopted the Red Deer Governance Framework which included a work plan and schedule to address the development of Governance Process Policies, Purpose Statements, Executive Limitation Policies, and Council/Management Delegation Policies.

The Governance & Policy Committee (GPC) has since been working through a process to develop the Governance Process Policies. These policies set out how Council operates and behaves- describing its own processes, job, internal workings, connection/relationship with its citizens, and expectations about the performance of itself, its members, its CGO, its committees, and its one employee, the City Manager.

On July 16, 2012, the Governance & Policy Committee reviewed the Governance Process Policy drafts and endorsed them to be brought forward for Council's consideration with one item flagged for follow up- the reporting amount for gifts.

For the purpose of congruency, the Governance & Policy Committee agreed to have the same reporting amount for gifts as the Corporate Leadership Team. The Corporate Leadership Team agreed to have the same reporting amount as all staff and directed the Operational Leadership Team (OLT) to review the amount and prepare a policy. Keeping in mind principles of transparency and accountability, the majority of OLT members identified \$50 as the trigger amount for disclosing the receipt of gifts.

In addition to the policies reviewed by GPC on the July 16th meeting, two additional policies are included for Council's consideration:

1. GP-D-2.1/01 Nomination Committee
This policy outlines the process the Legislative Services staff and Council members on the Nomination Committee will follow for accepting, reviewing, and recommending citizen representatives for appointment to committees.
2. GP- B-2.2/01 Deputy Mayor: Representation at Functions
This policy outlines the process the Mayor's office will follow for coordinating representation at events the Mayor can not attend.



Discussion:

Council is being asked to approve the following Governance Process Policies:


1. GP 1.0 Governing Principles
2. GP-A-2.0 Accountability
3. GP-A-2.1 Transparency
4. GP-A-2.2 Code of Conduct
5. GP-A-2.3 Decision Making
6. GP-B-2.0 Council's Role & Responsibilities
7. GP-B-2.1 Mayor & Acting Mayor's Role
8. GP-B-2.2 Deputy Mayor's Role
9. GP-B-2.2/01 Deputy Mayor: Representation at Functions
10. GP-B-2.3 Proclamations & Letters of Support
11. GP-C-2.0 Cost of Governance
12. GP-C-2.1 Workshops
13. GP-C-2.2 Retreats
14. GP-C-2.3 Council Compensation & Benefits
15. GP-C-2.4 Council Expenses
16. GP-C-2.5 Council Recognition
17. GP-C-2.6 Civic Recognition for Committee, Board & Commission Members
18. GP-C-2.7 Expenses for Council Committee, Board & Commission Members
19. GP-D-2.0 Council Committee Principles
20. GP-D-2.1/01 Nomination Committee
21. GP-E-2.0 Planning, Monitoring & Evaluation

If Council approves the Proclamations & Letters of Support, Council Compensation & Benefits, Council Recognition, Civic Recognition for Committee, Board & Commission Members and Expenses for Council Committee, Board & Commission Members policies, Council is asked to repeal the following policies as the policy information in each of these policies is captured in respective Governance Process policies and would no longer be needed:

1. 1001-C Recognition of Council Members
2. 1002-C Civic Recognition for Committee, Board & Commission Members
3. 1003-C Expenses for Council Committee, Board & Commission Members.
4. 7002-C Council Compensation
5. 7004-C Proclamations


Analysis:

The current Council policies provide direction to administration on operational matters only. The proposed Governance Process Policies will provide formal, documented direction to Council for the first time on its own practices.

	Council Policy	
	Governing Principles	
	Policy Type:	GOVERNANCE PROCESS GP- 1.0
	Approval Date:	Draft
	Review Date:	

Council will conduct its activities in ways which emphasize community vision, diversity in viewpoints, strategic leadership, accountability and transparency, collective decisions, planning, an active and responsive approach, and a clear distinction of Council and City Manager roles.

1. Council is the link between the community and the organization and acts as an advocate for the organization and the citizens it represents.
2. Council will direct, lead and inspire the organization.
3. Council will establish policies which address the broadest levels of all organizational decisions and situations.
 - a. Purpose Statements: Describe why The City of Red Deer exists- what it's for by stating the benefits the organization is to create for its citizens and at what cost.
 - b. Executive Limitation policies: State the constraints, and ethics boundaries on the City Manager's actions and decisions.
 - c. Governance Process policies: State the behaviors, practices, discipline and conduct of Council itself.
 - d. Council – Management Delegation policies: State the extent of authority delegated to the City Manager and/or Designated Officers and the process for monitoring; the City Manager role, authority and accountability.
4. Council may adjust its Purpose Statements and Executive Limitation policies, thereby changing the latitude of choice given to the City Manager; however, as long as any particular delegation is in place, Council will respect and support the City Manager's reasonable interpretation.
5. Council will govern in accordance with the Red Deer Governance Framework.
6. Council will monitor and evaluate the Red Deer Governance Framework.
7. Council will uphold and promote The City's RISE principles: Respect, Integrity, Service, and Excellence:

	Council Policy	
	Governing Principles	
	Policy Type:	GOVERNANCE PROCESS GP- 1.0
	Approval Date:	Draft
	Review Date:	

RISE Principles

RESPECT

Because we respect ...

- We treat others as we want to be treated
- We value ideas and contributions
- We are good stewards of our environmental, financial, human, and community resources
- We meet present needs without compromising the ability of future generations to meet their needs
- We work together to ensure our safety and well-being

INTEGRITY

Because integrity is fundamental ...

- We earn trust
- We behave ethically
- We are honest in all of our dealings
- We take responsibility for our own actions
- We follow through on our promises

SERVICE


Because we take pride in our service ...

- We strive to serve all in the community equitably
- We have a positive outlook and work enthusiastically
- We commit to deliver quality service
- We communicate timely, relevant information with clarity and accuracy
- We strive to overcome citizens' barriers to service and participation
- We volunteer and support volunteerism to enhance our community

EXCELLENCE

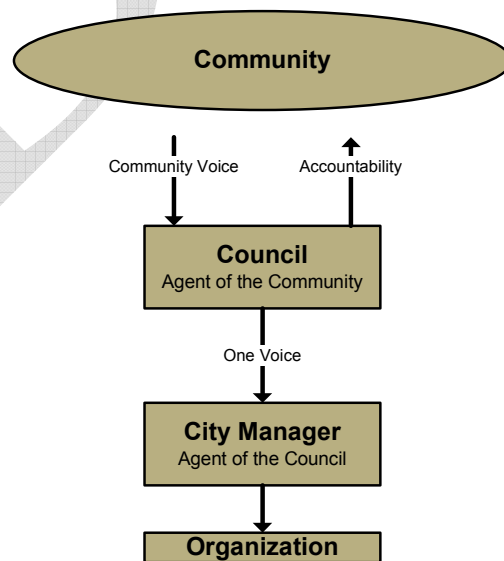
Because we strive for excellence ...


- We plan effectively for the future
- We build on our strengths
- We are prepared to lead
- We explore the potential of partnerships and collaboration
- We carefully manage risk
- We learn continuously from our experiences and development, training and educational opportunities

	Council Policy	
	Accountability	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.0
	Approval Date:	Draft
Review Date:		

Members of Council will hold themselves accountable to their community, the organization and other members of Council for their decisions and actions.


1. Council as a whole is the sole position at The City of Red Deer to exercise the community representative role with respect to its citizens. This role cannot be delegated.
2. Council members individually are accountable to their electors; recognizing the primacy of the Council table in decision making.
3. Accountability to the community will be accomplished primarily through Council's creation of Purpose Statement policies and Management Limitations policies, holding the City Manager accountable to Council for fulfillment.
4. Council will establish and adhere to a Council Code of Conduct.
5. Council will self monitor, discuss and evaluate Council's processes and performance on a regular basis.



	Council Policy	
	Transparency	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.1
	Approval Date:	Draft
	Review Date:	

Council will practice transparent governance by providing the public with information about what Council is doing.

1. Council meetings are open to the public, as required under the Municipal Government Act except where it is appropriate and permitted to consider a matter in a closed meeting.
2. Council will make Council policies, decisions, and non-confidential information available to the public through a variety of media, and in a timely manner.
3. Council will disclose Council's financial activities.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

Council commits itself to ethical, professional and lawful conduct, including proper use of authority.

Connection with Community

1. Council members will represent the community, not conflicted by any personal interest as a citizen, loyalties to staff or other organizations.

Non-Preferential Treatment

2. Council members will not give preferential treatment to any person or organization based solely on the identity of the person(s) or organization(s).

Confidential, Private and Sensitive Information


3. Council will protect information not routinely releasable, considered sensitive, subject to FOIP, and/or identified verbally or in writing as confidential.
4. While in office and after leaving office, Council members must not make use of confidential information or take improper advantage of knowledge gained due to the member's position on Council.

Outside Employment and/or Business Activities

5. Council members may engage in outside employment or business activities provided it does not unduly interfere with the performance of their duties as a Council member.

Use of City Property, Resources and Services

6. Council members may use laptops and other wireless devices provided by The City for personal use. Council members may not use any other City resources, property, equipment, services, information or supplies to pursue their private interest or the interests of someone they know.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

Social Media/Networking

7. Councillors who maintain their own personal Facebook pages and Twitter accounts to communicate with the public are encouraged to repost or retweet official City of Red Deer tweets but must not share confidential information or information that has not yet been officially released by The City of Red Deer.
8. Council members must keep in mind they are always a representative of The City of Red Deer; accordingly, when engaging in social media activities, even via private channels, City Councillors are encouraged to identify when the views expressed are theirs alone and not official City of Red Deer communication.
9. Council members using Facebook and Twitter are encouraged to post the following caveat into the information section of their profiles:

Facebook: The views here are my own and may not represent official City of Red Deer communication. The City's official Facebook page is www.facebook.com/thecityofreddeer.


Twitter: Tweets posted by me are my opinion, and may not necessarily represent official @CityofRedDeer communication.

Political Events, Support and Contributions

10. Council members may participate in political events and/or contribute to a political party or candidate at their own expense and in conformity with legislation.

Gifts, Hospitality and Other Benefits

11. Council members, in their role, may accept gifts, hospitality, discounts or other benefits associated with their official duties and responsibilities if it meets all of the following conditions:
 - a. is a normal accepted expression of courtesy of a business relationship and
 - b. would not raise questions about the member's objectivity and impartiality and
 - c. would not compromise the integrity of Council or The City.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

11.1 Council members will file a disclosure with the Legislative Services Manager for all accepted gifts, discounts, or hospitality valued at greater than \$50.

11.2 Disclosures will be reported publicly on a quarterly basis.

12. Council members or any member of their family will not solicit or accept any gift or other advantage (i.e. gifts, hospitality or discounts) that could, or be perceived to, influence the member of Council in the exercise of an official power, duty or function.

13. Council members will refuse or return improper gifts or benefits; if there is no opportunity to refuse or return an improper gift or benefit, or where refusal or return may be seen as offensive for cultural or other reasons, the gift or benefit must be disclosed and turned over to the Mayor to make a suitable disposition of the item.

Cell Phones

14. Council members will turn cell phones to vibrate during Council meetings and retreats.

14.1 Council members may text during Council meetings.

14.2 Council members will step out of a meeting to receive a call.


Restriction of Agency

15. Council members will not appear as a paid agent of a third-party before Council or any of its committees or local boards.

Conflict of Interest

16. Council members must avoid conflict of interest with respect to their fiduciary responsibility.

17. Members of Council will annually disclose their involvements with other organizations, vendors, or any associations that might be or might reasonably be seen as being a conflict.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

18. When Council is to decide upon an issue, about which a Council member has a conflict of interest, that member will disclose that conflict prior to Council deliberation and absent himself or herself from the deliberation and vote.

18.1 A Council member who abstains from voting due to a conflict of interest is still included in determining quorum.

18.2 The minutes will record all declarations of conflict of interest.

19. Council members will not use their position on Council to obtain employment in the organization for themselves, family members, or close associates.


20. An interest in common is not a conflict of interest; therefore, Council members may be eligible to vote.

Pecuniary Interest

21. A pecuniary interest is a conflict of interest; accordingly, Council members will adhere to the provisions of the Municipal Government Act.

22. Council members will annually disclose to Legislative Services (LS) the name or names of:

- a. their family,
- b. the Council member's employer(s)
- c. each corporation, other than a distributing corporation, in which the member of Council is a shareholder, director or officer,
- d. each distributing corporation in which the member of Council beneficially owns voting shares carrying at least 10% of the voting rights attached to the voting shares of the corporation or of which the Council member is a director or officer.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

Bias

23. A member of Council will not have a 'closed' mind to discussion or presentation of a matter that requires a decision of Council.

23.1 When a bias or perception of bias is identified by a Council member themselves, another member of Council, a citizen or a staff member, the Mayor will be informed of the bias or perceived bias. The Mayor will then disclose the bias or perceived bias to Council in confidence. Council will determine whether the Council member in question may participate in the deliberation and vote.

Primacy of the Council Table / Compliance with Decision Making

24. Council members may respectfully disagree with other members of Council.

25. Council members will uphold and respect Council decisions:


- a. irrespective of the Council member's personal position on the issue
- b. in the event of absence from an open Council meeting.

26. Council member's interaction with the City Manager or staff must recognize the lack of individual authority except when explicitly authorized by Council as a whole.

27. Council members will make no formal or public evaluations of the Mayor, Council members, or City Manager outside of the official process.

Respectful Workplace

28. Council members will establish and model a respectful workplace where they will not speak disrespectfully about the organization, other members of Council or the performance of employees of the City Manager.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

Dispute Resolution

29. Council members will work to resolve conflict between one another, using one or more of the following options.


- a. Council members may first attempt to speak directly with the Council member they perceive to have an issue with.
- b. Council members may seek assistance from the Mayor, City Manager or City Clerk as appropriate. This person may hold a meeting with those parties directly involved in the situation.
- c. As a last option, Council members may document and submit the issue for discussion with the whole of Council. Council shall consider the facts surrounding the complaint, and discuss the findings and recommendation to move forward with a formal decision in a closed meeting of Council.

Compliance with the Code of Conduct

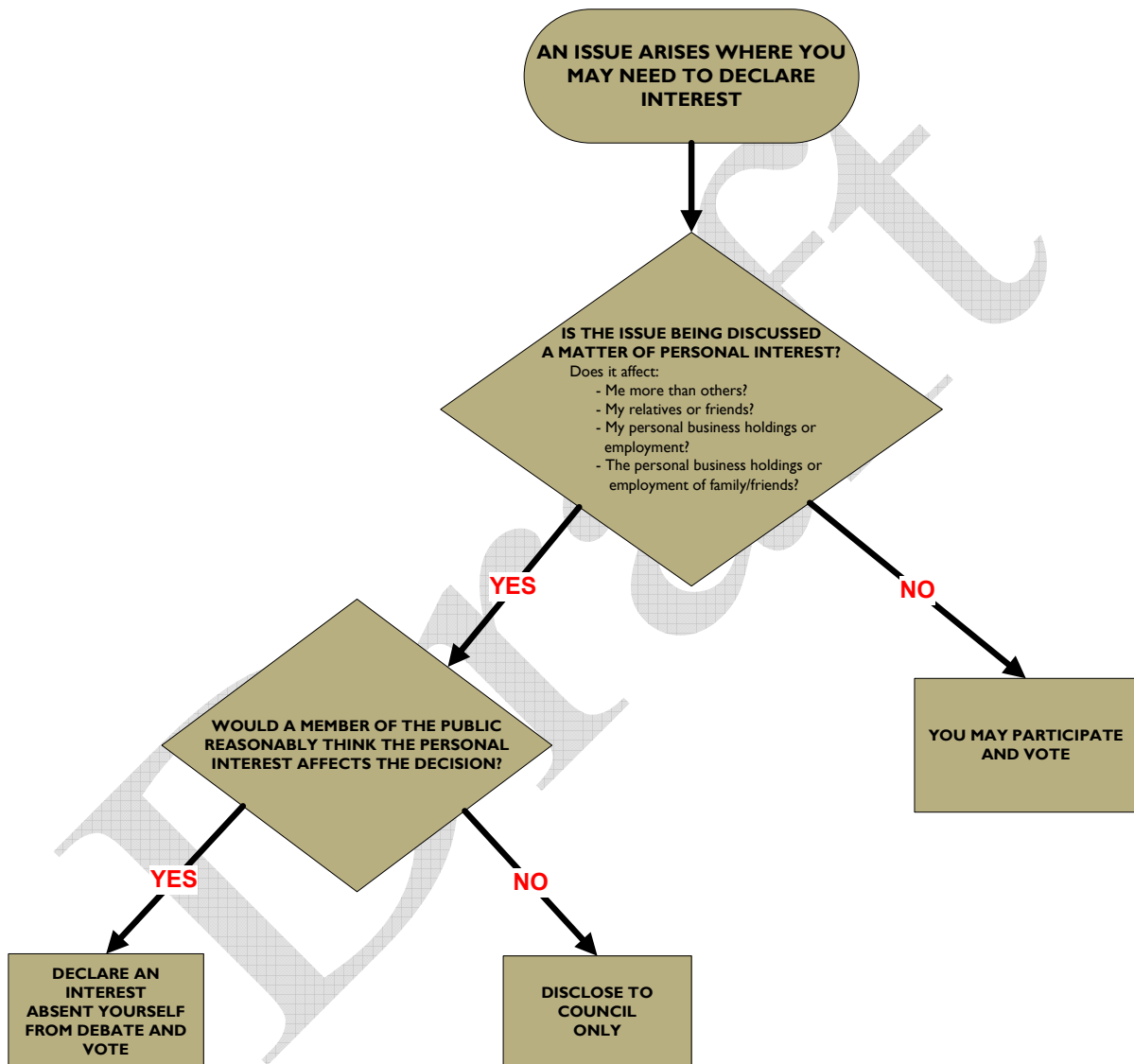
30. Council members will uphold and promote the principles of the Code of Conduct.


31. Council members must report known or perceived violations of the Code of Conduct, using one or more of the three options:

- a. A Council member who perceives or is aware of a violation of the Code of Conduct may speak directly with the person.
- b. Council members may discuss concerns of a violation of the Code of Conduct to the Mayor, City Manager or LS Manager.
- c. Where the situation warrants, Council members may report the concern to the whole of Council. An inquiry and/or investigation will be undertaken as directed by Council and may result in:
 - i. verbal warning and/or censure
 - ii. written warning and/or censure
 - iii. public censure
 - iv. other measures as determined by the whole of Council in order to restore the accountability of Council.

 THE CITY OF Red Deer	Council Policy	
	Code of Conduct	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.2
	Approval Date:	Draft
Review Date:		

Declaring Interests Flowchart




	Council Policy	
	Decision Making	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.3
	Approval Date:	Draft
	Review Date:	

Council will ensure decision-making is open, clear, transparent, accountable, in compliance with the MGA, Strategic Direction and the organization's pillars of sustainability.

Decision Making Style

1. Council will solicit and consider input from the community, information experts, management and other stakeholders.
2. Council will enable public engagement and participation to encourage decision making that reflects the diversity of its citizens and responds to the views of its citizens.
3. Council will discuss matters freely and openly at Council meetings, presenting both supporting and contrary points of view to make informed decisions.
4. Council will access appropriate measures of debate, discussion and thought provoking analysis to obtain a solid foundation in the final decision at an Open Council meeting.
5. Council will only make decisions about Purpose Statements, Council Governance Processes, Executive Limitations and Council-Management Delegations. Council will not make decisions that are in the authority of the City Manager to make.
6. Council members will make decisions as representatives of the community as a whole.
7. Decision making will be attained by the majority vote of Council members in attendance at an open Council meeting, subject to the reconsideration procedures of Council.
8. Once a decision has been voted on in an open Council meeting, that decision is final and binding, subject to reconsideration procedures of Council.
9. A Consent Agenda may be employed where appropriate, as determined by the Agenda Development Committee.

	Council Policy	
	Decision Making	
	Policy Type:	GOVERNANCE PROCESS GP-A-2.3
	Approval Date:	Draft
Review Date:		


Decision Making Framework

Council will only allow itself to address a topic after it has answered these questions:

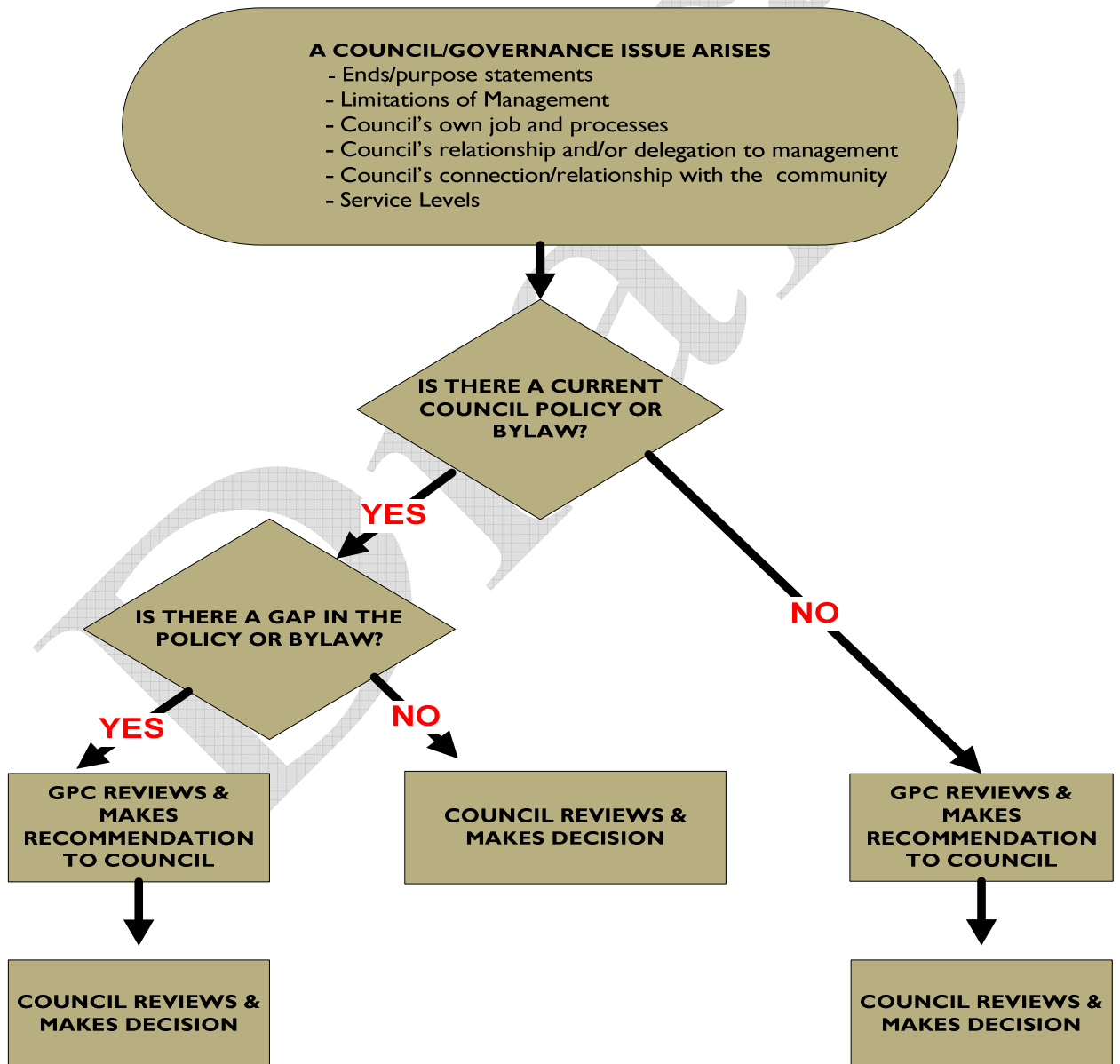
- a. Whose issue is this? Is it Council's or the City Manager's?
- b. Has Council dealt with this subject in a policy?

If so, what has Council already said on this subject and how is this issue related? If Council has already addressed the matter, does Council wish to change what it has already said?

- c. If the matter is several levels below Council level, what is the broadest way to address this issue so that it is still under existing Council policy? Does that policy suffice to deal with the concern?

	Council Policy	
	Decision Making	
	Policy Type: GOVERNANCE PROCESS	GP-A-2.3
	Approval Date: Draft	
Review Date:		

How Issues go to GPC and Council



 THE CITY OF Red Deer	Council Policy	
	Council's Role & Responsibilities	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.0
	Approval Date:	Draft
Review Date:		

In accordance with the MGA s.3, the purposes of a municipality are to:

- a. provide good government,
- b. provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality, and
- c. develop and maintain safe and viable communities.

Council is responsible for producing three non-delegable outcomes:

- a. connection with the community
- b. written governing policies
- c. assured organizational performance

Leadership Role

1. *Vision:* Council, including every new term of office, reviews and sets the future vision of the organization through Purpose Statements.
2. *Priorities:* Council sets the Strategic Priorities for the organization every three years.
3. *Legislative:* Council upholds the laws governing the collective and individual behavior of Council members.
 - 3.1 Council members need to ensure they not only act in the right interests and with the right motivations; they need to be seen to be acting ethically.
4. *Mentor:* Act as mentors for new Council Members and assist in their orientation.
5. *Linkage with Other Organizations:* Council will identify organizations in the community with a mutual interest in the betterment of the community and establish mechanisms for maintaining open communication with these organizations.

Representational Role

6. *Community Input:* Council will seek the input of the community on key issues and act in the best interests of the community.

	Council Policy	
	Council's Role & Responsibilities	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.0
	Approval Date:	Draft
	Review Date:	

7. *Community & Organization Advocate*: Council will represent the interests of the residents, tax payers, and the organization by:
 - a. Ensuring the city and organization's interests are represented to Provincial and Federal levels of government, where appropriate.
 - b. Bringing advocacy related resolutions forward to open Council for consideration. These may include: comments on discussion papers, proposed amendments to legislation, or other matters at the provincial and/or federal level.
 - c. Investing in relationships with key government representatives and with a multitude of stakeholders for effective advocacy.
 - d. Implementing an advocacy/governance strategy for effective management of issues that impact The City of Red Deer.
8. Council will participate in and attend Council meetings, government functions, committees, workshops and retreats.

Conflict Resolution Role

9. *Resolve Difference, Seek Alternatives, Review Policy Options*: Council members will resolve differences on matters within the jurisdiction of the municipality.
 - 9.1 Council will listen to all sides of an issue, seek administrative advice and research as necessary; review policy and budgetary consequences; ensure a thorough process has been followed; and decide.

Policy Role

10. Council makes decisions with long-term perspective in the interests of its citizens.
11. Council establishes the policies and bylaws necessary to translate Council decisions into action to guide the activities and actions of staff, Council and citizens.

 THE CITY OF Red Deer	Council Policy	
	Council's Role & Responsibilities	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.0
	Approval Date:	Draft
Review Date:		

12. Council ensures present Council policies reflect current Council's views.

13. Council ensures those issues delegated by law or policy to the City Manager are, in fact, delegated.

Role in Determining/Establishing Service Delivery

14. *Determine Services*: Council decides which services will be offered.

15. *Levels of Service*: Council determines the level of services.

16. *Report Publicly*: Council ensures the decisions of Council are properly discharged.

Role in Monitoring Results

17. *Assess Annual Results*: Council assesses the annual results of the activities and projects undertaken by the municipality.

Fiduciary Leadership Role

18. *Budget Process*: Council ensures an appropriate and comprehensive budget process has been established.

18.1 Council signals what results are to be achieved, and the degree of tax subsidy by the residents/businesses of the community.

18.2 Council may provide open access to the public for preliminary budget discussions.

19. *Financial Policies*: Council ensures comprehensive financial policies are in place.

20. *External Audit and Compliance*: Council ensures the external auditor has access to all necessary financial information, and monitor the administration's compliance with any recommendations.

Financial Role

21. Establish purchase and lease prices for City owned industrial and commercial land.

 THE CITY OF Red Deer	Council Policy	
	Mayor & Acting Mayor's Role	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.1
	Approval Date:	Draft
Review Date:		

The primary function of the Mayor is to help Council do its work and accomplish its objectives. The assigned result of the Mayor's job is that Council behaves consistently with its own policies and those legitimately imposed upon it from outside the organization.

Role of the Mayor as Head of Council

Leadership

1. The Mayor provides leadership to Council.
2. The Mayor ensures integrity in the Council process.
3. The Mayor ensures meeting discussion content will be on issues which according to Council policy clearly belongs to Council to decide or to monitor.
4. The Mayor will appoint Councillors to City and affiliated committees.

Relationship/Link with City Manager

5. The Mayor is the principal elected link between Council and the City Manager.
6. The Mayor will review Council Agendas with the City Manager.

Representation

7. The Mayor is the official spokesperson of Council unless otherwise delegated.
8. The Mayor will represent The City at public functions and ceremonies that Council or the Mayor determines appropriate.
9. The Mayor will liaise with elected officials from other municipalities and other levels of government on matters of concern to The City.
10. The Mayor is a member of all Council committees and all bodies to which Council has the right to appoint members, unless Council provides otherwise.

	Council Policy	
	Mayor & Acting Mayor's Role	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.1
	Approval Date:	Draft
Review Date:		

Role of the Mayor as Chief Governance Officer

Policy Guidance Monitoring & Review

11. The Mayor is authorized to make reasonable interpretations of Governance Process policies and Council-Management Delegation policies.
12. The Mayor will monitor Council's adherence to its policies and ensure annual review of the Red Deer Governance Framework.

Conflict Resolution

13. The Mayor will assist Council members, when necessary, in resolving disputes and issues.

Compliance with the Code of Conduct


14. The Mayor will address any matters brought to his/her attention that are either perceived or actual violations of the Code of Conduct.

Delegation

15. The Mayor may delegate this authority within Council, but remains accountable for its use.

Acting Mayor

16. An Acting Mayor will be appointed when the Mayor is absent for a minimum of one month.
17. The Acting Mayor will receive the same compensation as the Mayor during the period they are in the role of Acting Mayor.

	Council Policy	
	Deputy Mayor's Role	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.2
	Approval Date:	Draft
Review Date:		

The primary responsibility of the Deputy Mayor is to act as the Mayor's representative when the Mayor is unavailable, or, as requested by the Mayor to support Mayoral functions.

Relationship/Link with City Manager

1. The Deputy Mayor will review Council Agendas with the Mayor and City Manager.

Representational Role


2. Unless there has been a request for a particular Council member, the Deputy Mayor will act for the Mayor at public functions and ceremonies that Council or the Mayor determines appropriate.
3. The Deputy Mayor will liaise with elected officials from other municipalities and other levels of government on matters of concern to The City.
4. The Deputy Mayor will sign letters and proclamations as needed on behalf of the Mayor.

Compensation

5. Council members will not receive additional compensation when serving in the role as Deputy Mayor.

Appointments and Rotation of Appointments

6. The Deputy Mayors are appointed at the Organizational Meeting each year.
7. The Mayor is authorized to appoint an alternate Deputy Mayor as needed.
8. Council approves the rotation.
9. The Mayor is authorized to alter Deputy Mayor rotations as needed.

 THE CITY OF Red Deer	Council Policy	
	Deputy Mayor: Representation at Functions	
	Policy Type:	GOVERNANCE PROCESS GP-B-2.2/01
	Approval Date:	Draft
Review Date:		


Part of the role of Deputy Mayor is to attend public functions or ceremonies which the Mayor is unavailable to attend. The following is the process the Mayor's office will follow for coordinating representation at such events.

Function is Time Sensitive

1. Contact the Deputy Mayor on rotation.
2. Allow 24hrs for response; or, specify when a response is needed.
3. If no response is received by the specified time, contact all other Councillors. The first Councillor to respond who is able to attend will be confirmed.
4. If no response is received by other Councillors, decline the request on behalf of The City.

Function is Not Time Sensitive

1. Contact the Deputy Mayor on rotation.
2. Allow 2 days for a response; or, specify when a response is needed.
3. If no response is received by the specified time, contact all other Councillors. The first Councillor to respond who is able to attend will be confirmed for that function.
4. If no response is received by other Councillors, decline the request on behalf of The City.

 THE CITY OF Red Deer	Council Policy	
	Proclamations & Letters of Support	
	Policy Type:	GOVERNANCE PROCESS
	Approval Date:	Draft
Review Date:		GP-B-2.3


Proclamations

The Mayor is entrusted to make proclamations on behalf of the citizens of Red Deer.

1. Proclamations may be considered if:
 - a. The sponsoring agency is a charitable organization
 - b. The cause is one of benefit and/or interest to the majority of the citizens of Red Deer; an
 - c. The cause is an initiative of The City of Red Deer
2. Requests for proclamations will be denied if, in the opinion of the Mayor, it:
 - a. is commercial or political in nature;
 - b. involves any person or organization that promotes hatred of any person or class of persons, or otherwise involves illegal activity;
 - c. contains any inflammatory, obscene or libelous statements;
 - d. supports a cause that is controversial or divisive with the community
3. The City will not be responsible for any costs associated with a proclamation by the Mayor, including publication of the proclamation, unless it is an initiative of The City.
4. The City is not responsible for arranging the attendance of media or a photographer, unless it is an initiative of The City.

Letters of Support

The Mayor is entrusted to issue a “Letter of Support” to organizations and individuals in the community when the request is unrelated to a funding application.

	Council Policy	
	Cost of Governance	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.0
	Approval Date:	Draft
	Review Date:	

Because poor governance costs more than learning to govern well, Council will invest in its governance capacity.

Accordingly:

1. Council skills, methods, and supports will be sufficient to assure governing with excellence.
 - 1.1. New Council members will receive an orientation to ensure familiarity with the organization and issues, its structure and issues and Council's governance framework.
 - 1.2. Council members will be trained and retrained to maintain and increase existing Council members' skills, understandings, and governance capabilities.
 - 1.2.1 Council members are encouraged to attend workshops.
 - 1.2.2 Council members may attend FCM, AUMA.
 - 1.2.3 Council members are encouraged to undertake some form of development opportunity annually.
 - 1.2.4 Council members will attend Council retreats each year.
 - 1.3. Council has the authority to hire a contractor to assure organizational performance.
 - 1.4. Public engagement will be used as needed to ensure Council's ability to listen to the community's viewpoints and values.
2. Continual Council development will include orientation of new Council members in the Council Governance Process and periodic Council discussion of process improvement.

	Council Policy	
	Workshops	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.1
	Approval Date:	Draft
	Review Date:	

Workshops provide Council with the opportunity for informal dialogue.

1. Council may have workshops to:
 - a. Obtain detailed information on a specific subject of importance.
 - b. Identify emerging issues.
 - c. Conduct an environmental scan.
 - d. Explore options
 - e. Inform future policy development.
2. Council can not make decisions at workshops.

	Council Policy	
	Retreats	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.2
	Approval Date:	Draft
Review Date:		

Purpose of Retreats

1. Council will participate in retreats for the purpose of building rapport, strengthening teams, and connecting with one another.

Scope of Retreats

2. Council retreats will focus on:
 - a. Providing information sessions for Council
 - b. Motivating Council
 - c. Setting goals
 - d. Building the team
 - e. Evaluating the progress of long-term goals and objectives
 - f. Introducing new Council members
 - g. Resolving group conflict
 - h. Developing relationships and understanding

Frequency


3. Council will hold two retreats per calendar year, within the city of Red Deer.
4. The first retreat of each council term will be held out of town.

Attendance

5. Council members are expected to attend all retreats and when attending, to be fully present and engaged participators. Schedules should be cleared of other commitments to ensure Council members gain the greatest benefit from the retreat experience.

Travel

6. Wherever possible, members of Council will car pool when travelling to out of town retreats however at no time will more than three council members travel together.

 THE CITY OF Red Deer	Council Policy	
	Retreats	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.2
	Approval Date:	Draft
Review Date:		

Accommodation

7. Private accommodation will be provided for all overnight retreats.

Use of Facilitators

8. Facilitators will be engaged as appropriate.

	Council Policy	
	Council Compensation & Benefits	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.3
	Approval Date:	(7002-C last updated April 16, 2012)
	Review Date:	

Reasonable compensation in the form of annual base salary, allowances, and benefits will be provided to the Mayor and Councillors.

Salary

1. The Mayor and Councillors will be provided annual base salaries which will be paid on a bi-weekly basis.
2. In accordance with the Municipal Government Act and The Federal Income Tax Act, one third of the salary (excluding benefits) paid to an elected municipal official is deemed to be an allowance for expenses (without receipts) that are incidental to the discharge of the elected officials duties and is, therefore not taxable.

Allowances

3. The Mayor will be provided an annual vehicle allowance.
4. The Mayor and Councillors will be provided an allowance for a mobile phone. Allowances will not be paid in lieu of a Councillor or the Mayor choosing to not have a mobile phone.
5. Internet services will be available to the Mayor and Councillors through The City. However, the Mayor or a Councillor may choose to have their own internet provider; in which case, The City will provide an internet expense allowance.

Salary and Allowance Adjustments

6. Unless Council directs otherwise, salary and allowances will be adjusted by the same percentage salary increase granted to management staff, rounded up to the nearest next dollar, and will be effective January 1st of each year.

Review of Salaries and Allowances

7. Salaries and allowances will be reviewed mid-term, every three years.
8. Salaries and allowances of Red Deer Council members will be compared to Council's of comparable municipalities.

	Council Policy	
	Council Compensation & Benefits	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.3
	Approval Date:	(7002-C last updated April 16, 2012)
Review Date:		

Extra Responsibility Pay

9. Council will be compensated for participation on external boards they have been formally appointed to by Council.
 - 9.1 The pay for meetings will be equal to the amount paid by the Alberta Urban Municipalities Association (AUMA) for its board members.
 - 9.2 The travel time pay will be equal to the amount paid by the Alberta Urban Municipalities Association (AUMA) for its board members.
 - 9.3 Council members are not eligible for extra responsibility pay if the board they are appointed to pays a per diem or travel time equal to the amounts in 9.1 and 9.2.

Benefits

10. Councillors are provided:
 - 10.1 Basic Group Life insurance coverage of twice their annual income (The City pays 100% of the premium) and access to optional spousal, dependent, and additional life insurance (Councillors pay the full premium)
 - 10.2 Extended Medical and Dental coverage as provided to City's management staff (City pays 100% of the premium).
 - 10.3 A contribution of 7.5% of annual salary remuneration towards an optional RRSP (participating Councillors must also contribute a minimum of 7.5%).
 - 10.4 A \$500/year health spending account.
 - 10.5 A \$500/year lifestyle spending account.
 - 10.6 A 40% discount on entry fees to City owned and operated recreation Facilities.
 - 10.7 A 40% discount on transit passes.
 - 10.8 Access to an optional group Home and/or Auto Insurance program.

	Council Policy	
	Council Compensation & Benefits	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.3
	Approval Date:	(7002-C last updated April 16, 2012)
Review Date:		

11. The Mayor is provided:

- 11.1 Basic Group Life Insurance coverage of twice the annual income (City pays the premium for the first \$25,000 of coverage) and access to optional spousal, dependent, and additional life insurance (Mayor pays full premium).
- 11.2 Extended Medical and Dental coverage as provided to City of Red Deer management staff (City pays 100% of the premium).
- 11.3 A contribution of 7.5% of annual salary remuneration towards an optional RRSP (a participating Mayor must also contribute a minimum of 7.5%).
- 11.4 A \$500/year health spending account.
- 11.5 A \$500/year lifestyle spending account.
- 11.6 A 40% discount on entry fees to City owned and operated recreation facilities.
- 11.7 A 40% discount on transit passes.
- 11.8 Access to an optional group Home and/or Auto Insurance program.

Equipment

- 12. The City will make available a computer (laptop or desktop) and mobile phone. Where The City has made this available an allowance will not be provided.
- 13. The Mayor and Councillors have the option to purchase the computer and/or mobile phone at the end of their term at the depreciated value as determined by ITS.

Parking

- 14. The Mayor is provided a parking stall at City Hall.
- 15. Councillors are provided parking passes for parking at City meters or other City lots to conduct City business.



Council Policy

Council Compensation & Benefits

Policy Type: GOVERNANCE PROCESS GP-C-2.3

Approval Date: (7002-C last updated April 16, 2012)

Review Date:


Salary & Allowances

Year	Salary-Mayor	Salary-Councillor	Vehicle (Mayor only)	Phone	Internet
2012	\$86,684/yr 3% increase	\$51,616/yr (per diems rolled in)	\$ 3,751/year 3.02% increase from 2011 Effective Jan 1, 2012	Cell Phone: \$61/mo OR, 'Smart' Phone: 121/mo	\$ 50/mo When Council has own internet provider
2011	\$84,159/yr 2.9% increase	\$28,359/yr 2.9% increase	\$ 3,642/year 2.91% increase from 2010 Effective Jan 1, 2011	Cell Phone: \$59/mo OR, 'Smart' Phone: 117/mo	\$ 49/mo When Council has own internet provider
2010	\$81,787/yr 2% increase	\$27,559/yr 2% increase	\$3,539/year 2.02% increase from 2009 Effective Jul 1, 2010	Cell Phone: \$57/month OR, 'Smart' Phone: \$114/mo	\$48/mo
2009	\$80,183/yr 4.25% increase	\$27,018/yr 4.25% increase	\$3,469/year 4.27% increase from 2008 Effective Jan 1, 2009	Cell Phone: \$55/mo OR, 'Smart' Phone: \$111/mo	\$47/mo
2008	\$76,914/yr 5.5% increase	\$25,916/yr 5.5% increase	\$3,327/year 5.52% increase from 2007 Effective Sep 1, 2008	Cell Phone: \$50/mo OR, 'Smart' Phone: \$100/mo	\$45/mo
2007	\$72,904/yr	\$24,564/yr	\$3,153/year	Cell Phone: \$50/mo 'Smart' Phone: \$100/mo	\$45/mo

	Council Policy	
	Council Compensation & Benefits	
	Policy Type:	GOVERNANCE PROCESS GP-C-2.3
	Approval Date:	(7002-C last updated April 16, 2012)
	Review Date:	

Rates for Extra Responsibility Pay

Year	Daily Rate (8 hours or more)	Hourly Rate	Travel Time Rate
2012	\$285	\$35/hr	\$35/hr

 THE CITY OF Red Deer	Council Policy	
	Council Expenses	
	Policy Type:	GOVERNANCE PROCESS GP –C-2.4
	Approval Date:	Draft
Review Date:		

Council members will be reimbursed for reasonable expenses incurred in their role as a Council member.

Out of Town Mileage, Accommodations, Meals

1. Council members will be reimbursed at the same rate as City employees for associated costs, including mileage, accommodations, meals, and travel.

Office Supplies

2. Council will be reimbursed for office supplies according to actual expense; receipts are required.

Alcohol Expenses


3. Council members will use their own private funds to pay for alcohol purchases at conferences or gatherings. The exception is when a member of Council is acting in a hosting role for The City. Receipts are required.

Council's Partner Expenses

4. The purchase of spousal and partner program(s) are not an expense covered by The City.
5. To recognize the supporting role of spouses and partners of Council, The City will pay for one dinner and one banquet ticket (if applicable) per conference.

Other Expenses

6. Expenses outside this policy will be subject for reimbursement at the discretion of the Legislative Services Manager.

	Council Policy	
	Council Recognition	
	Policy Type:	GOVERNANCE PROCESS GP – C-2.5
	Approval Date:	(Current Council policy 1001-C last updated Sep 8, 2009)
	Review Date:	

Council members will be formally recognized for their service at the time of their election and upon their departure from Council.

At time of Election


1. At an appropriate time following the swearing-in, newly elected members of Council will be presented with their choice of one of the following:
 - a. gold ring; or
 - b. brooch; or
 - c. bracelet; or
 - d. necklace.
2. A permanent record of this formal recognition of Council Members will be kept in the Legislative Services Department.

Upon Departure from Council

3. The City will host a dinner, at an appropriate time, following the completion of a Council member's term.
 - 3.1 Current and departing Council members may bring one guest each to this dinner.
 - 3.2 A commemorative gift, up to a value of \$250.00, will be presented at this time.
 - 3.3 Council reserves the right to withhold any form of recognition if a member is relieved of his/her office.

 THE CITY OF Red Deer	Council Policy	
	Civic Recognition for Committee, Board & Commission Members	
	Policy Type:	GOVERNANCE PROCESS GP –C-2.6
	Approval Date:	Draft
Review Date:		

Council will formally recognize Council appointed committees, commissions and boards for the service they provide to citizens by hosting a Volunteer Appreciation Reception every two years.

 THE CITY OF Red Deer	Council Policy	
	Expenses for Council Committee, Board & Commission Members	
	Policy Type:	GOVERNANCE PROCESS GP –C-2.7
	Approval Date:	Draft
Review Date:		

Members of Council committees, boards and commissions attending conferences, seminars or special meetings on behalf of such bodies, will be reimbursed for reasonable, direct or out of pocket expenses, providing adequate budget provisions have been made for such expenses.


Draft

	Council Policy	
	Council Committee Principles	
	Policy Type:	GOVERNANCE PROCESS GP –D-2.0
	Approval Date:	Draft
	Review Date:	

Committees bring local knowledge, expertise, and experience to specific areas of civic concern.

- I. Committees created by Council fall into four categories:
 - a. **Public Advisory Committees (PAC)**
Committees that act in an advisory capacity to Council.
 - b. **Quasi-Judicial Committees**
A Committee, Commission or Administrative Board that upholds the principles of natural justice; making decisions that are legally binding and are subject to review by appeal courts.
 - c. **Ad Hoc Committees**
Committees established for a specified period of time and for a specific purpose.
 - d. **Governance Committee (GC)**
A Committee established in support of legislative requirements or to support Council's governance role.
2. Council appoints members to these committees.
3. Committees function within the authority set out in their Terms of Reference in applicable bylaws and/or provincial legislation.
4. Committee meetings are open to the public, as required under the Municipal Government Act except where it is appropriate and permitted to consider a matter in a closed meeting.

The above Council committee principles will be reviewed upon completion of work for Public Engagement and will consider context with Dialogue Charter. This may impact committee categories.

	Council Policy	
	Nomination Committee	
	Policy Type:	GOVERNANCE PROCESS GP-D-2.1/01
	Approval Date:	Draft
	Review Date:	

Members of Council that sit on the Nomination Committee will ensure that the following process with respect to accepting, reviewing and recommending citizen representatives for appointment to Committees is followed.

Annual Review


1. The Nomination Committee will receive feedback by annually soliciting all Committee chairpersons, Council representatives, and liaisons with respect to:
 - a. use of terms of reference;
 - b. value of work; and
 - c. skill sets required to enhance composition of the committee.
2. The Nomination Committee will review responses received. The information received with respect to items listed in Section 1 may impact the annual advertising. Further, this information may result in recommendations to Council or Administration to address issues raised.

Advertising

3. City advertises for committees based on vacancies/needs and receives all applications.

Application Review

4. Applications are referred to the Nomination Committee for review and recommendation(s) to City of Red Deer Council.
5. An exception to section 4 is made with respect to the following committees:
 - a. Community Housing Advisory Board – Aboriginal Representative applications
 - b. Library Board – Citizen Representative applications
 - c. River Bend Golf and Recreation Society – Citizen Representative applications
 - d. New Entity (Piper Creek Foundation/Red Deer Housing Authority) – Citizen Representative applications

	Council Policy	
	Nomination Committee	
	Policy Type:	GOVERNANCE PROCESS GP-D-2.1/01
	Approval Date:	Draft
	Review Date:	

5.1. Applications received under Section 5(a)(b)(c):

- a. will be forwarded to their respective committees for review and recommendation(s);
- b. respective committees will provide the Nomination Committee with their recommendation(s);
- c. Nomination Committee will review and recommend the appointments to Council for approval.


5.2. Applications received under Section 5(d):

- a. will be forwarded to the Joint Nomination Committee, comprised of three members of the New Entity (Piper Creek Foundation/Red Deer Housing Authority) and the Nomination Committee, for review and recommendation to Council; and
- b. will be forwarded to Council for approval at a future Council meeting.

5.3. If the recommendation received varies from the original recommendation made by committees under Section 5 the Nomination Committee will contact the committee chairperson to provide rationale for the alternate selection prior to presentation to Council. Council holds the final decision making rights with respect to appointments to committees.

Committee Vacancy

6. The competency matrix is specific to each committee based on the annual feedback in accordance with items listed in Section I.
7. Each application and supporting documentation is reviewed based on the competency matrix.
8. A competency matrix is completed by each committee member involved in review process and shared with other members of the Nomination Committee for further evaluation of the application.

 THE CITY OF Red Deer	Council Policy	
	Nomination Committee	
	Policy Type:	GOVERNANCE PROCESS GP-D-2.1/01
	Approval Date:	Draft
Review Date:		

Reference Checks


9. Reference checks will be undertaken when there are more than one qualified applicant for a vacancy and/or when not enough information has been provided for the Committee to confidently make a recommendation.
10. The chair, or any member delegated by the chair, may undertake the reference check. However, all reference checks must follow a formal process whereby each question is asked as written on the application form and the answers are recorded in writing.
11. The chair or delegate will then indicate to the Nomination Committee their recommendation with respect to an appointment based on the matrix and the reference check.
12. Completed reference check forms will be submitted to Legislative Services for filing and retention/disposition in accordance with The City's Records Disposition policies and the Freedom of Information and Protection of Privacy Act.

Notice to Applicants and Application Retention

13. Decision of Council is communicated to applicants by Legislative Services.
14. Applications for positions on committees may be retained for up to one year at the discretion of the Nomination Committee. Retained applications will be held by the Committee Coordinator(s) and may be used when making future recommendations

Exit Interviews

15. All Committee members upon their departure from a Committee whether prior to the completion of their term or at the conclusion of their term will receive an exit questionnaire.
16. Legislative Services will send out a letter and the exit questionnaire.

	Council Policy	
	Nomination Committee	
	Policy Type:	GOVERNANCE PROCESS GP-D-2.1/01
	Approval Date:	Draft
Review Date:		

17. Responses received will be sent to the Nomination Committee for review and this information in conjunction with the annual review of Committees undertaken by the Nomination Committee may also impact the annual advertising with respect to items listed in Section 1 and may result in recommendations to Council or Administration.
18. Completed exit interview forms will be submitted to Legislative Services for filing and retention/disposition in accordance with The City's Records Disposition policies and the Freedom of Information & Protection of Privacy Act.

	Council Policy	
	Planning, Monitoring & Evaluating	
	Policy Type:	GOVERNANCE PROCESS GP- E-2.0
	Approval Date:	Draft
Review Date:		

To ensure the achievement of the desired organization results, Council will:

- I. Maintain control of its own agenda by developing each year, no later than the first quarter of Council's term of office, an annual schedule which includes but is not limited to:
 - I.1 Considered review of the Purpose Statements and Executive Limitations in a timely fashion which allows administrative planning and budgeting.
 - I.2 Consultations with selected groups in the community, or other methods of gaining community input, prior to the above review.
 - I.3 Education related to determining Purpose Statements (for example, presentations relating to the external environment, demographic information, exploration of future perspectives which may have implications, presentations by advocacy groups and staff).
 - I.4 Monitoring of Council's own compliance with its Governance Process policies, and for review of the policies themselves.
 - I.5 Monitoring compliance of the City Manager with respect to Executive Limitations and Purpose Statement policies. Monitoring reports will be provided and read in advance of the Council meeting, and discussion will occur only if reports show policy violations, if reports do not provide sufficient information for Council to make a determination regarding compliance, or if policy criteria are to be debated.
 - I.6 Education about the process of governance.

	Council Policy	
	Planning, Monitoring & Evaluating	
	Policy Type:	GOVERNANCE PROCESS GP- E-2.0
	Approval Date:	Draft
	Review Date:	

2. Based on the outline of the annual schedule, Council delegates to the Mayor the authority to fill in the details of the meeting content. The detailed agenda will be prepared jointly by the Mayor and the City Manager. Potential agenda items will be carefully screened to ensure they relate to Council's job description, rather than simply reviewing staff activities. Screening questions will include:
 - 2.1 Clarification as to whether the issue clearly belongs to Council or the City Manager.
 - 2.2 Identification of what category an issue relates to- Purpose Statements, Management Limitations, Governance Process, Council-Management Delegation.
 - 2.3 Review of what Council has already said in this category, and how the current issue is related.
3. Council will determine by vote whether the individual reports have demonstrated fulfillment of a reasonable interpretation of the applicable policy.

Council Policy to be Repealed

COUNCIL POLICY
1001- C

Recognition of Council Members

Purpose:

To outline the recognition to be provided to Council members for their service and contributions to the city.

Policy Statement(s):

The City of Red Deer values the service of its Council members. Council members will be formally recognized for this service at the time of their election and upon their departure from Council.

A. At time of Election

1. At an appropriate time following the swearing-in, newly elected members of Council will be presented with their choice of one of the following:
 - (a) gold ring; or
 - (b) brooch; or
 - (c) bracelet; or
 - (d) necklace.
2. A permanent record of this formal recognition of Council Members will be kept in the Legislative Services department.

B. Upon Departure from Council

1. The City will host a dinner, at an appropriate time, following the completion of a Council member's term.
2. Current and departing Council members may bring one guest each to this dinner.
3. A commemorative gift, up to a value of \$250.00, will be presented at this time.
4. Council reserves the right to withhold any form of recognition if a member is relieved of his/her office.

Approval History:

Original Effective Date: September 9, 1996

Revision Date: September 8, 2009

Council Policy to be Repealed**COUNCIL POLICY
1002 - C****Civic Recognition for Committee,
Board & Commission Members****Purpose:**

The purpose of this policy is to outline the recognition to be provided to Council appointed committees, commissions and boards for the service they provide to citizens.

Policy Statement:

City Council will formally recognize Council appointed committees, commissions and boards by hosting a Volunteer Appreciation Reception every two years.

Scope/Application:

This policy applies to Council and impacts appointed committees, commissions and boards.

Authority/Responsibility to Implement:

The City Manager will ensure the policy requirements are met and updated as required.

Document History:

Approved: September 9, 1996
Administrative Revision (new template): January 28, 2010

Council Policy to be Repealed

THE CITY OF
Red Deer

COUNCIL POLICY
1003 - C

**Expenses for Council Committee,
Board and Commission Members**

Purpose:

The purpose of this policy is to outline the practice for reimbursing members of Council committees, boards and commissions.

Policy Statement:

Members of Council committees, boards and commissions attending conferences, seminars or special meetings on behalf of such bodies, will be reimbursed for reasonable, direct or out of pocket expenses, providing adequate budget provisions have been made for such expenses.

Scope/Application:

This policy impacts Council committees, boards and commissions.

Authority/Responsibility to Implement:

The City Manager will ensure the policy requirements are met and updated as required.

Document History:

Approved: September 9, 1996
Administrative Revision (new template): January 28, 2010

**Council Compensation**

Reasonable compensation in the form of annual base salary, allowances, and benefits will be provided to the Mayor and Councillors.

Salary

1. The Mayor and Councillors will be provided annual base salaries which will be paid on a bi-weekly basis.
2. In accordance with the Municipal Government Act and The Federal Income Tax Act, one third of the salary (excluding benefits) paid to an elected municipal official is deemed to be an allowance for expenses (without receipts) that are incidental to the discharge of the elected officials duties and is, therefore not taxable.

Allowances

3. The Mayor will be provided an annual vehicle allowance.
4. The Mayor and Councillors will be provided an allowance for a mobile phone. Allowances will not be paid in lieu of a Councillor or the Mayor choosing to not have a mobile phone.
5. Internet services will be available to the Mayor and Councillors through The City. However, the Mayor or a Councillor may choose to have their own internet provider; in which case, The City will provide an internet expense allowance.

Salary and Allowance Adjustments

6. Unless Council directs otherwise, salary and allowance will be adjusted by the same percentage salary increase granted to management staff, rounded up to the nearest next dollar, and will be effective January 1st of each year.

Review of Salaries and Allowances

7. Salaries and allowances will be reviewed mid-term, every three years.
8. Salaries and allowances of Red Deer Council members will be compared to Council's of comparable municipalities.

**Extra Responsibility Pay**

9. Council will be compensated for participation on external boards they have been formally appointed to by Council.
 - 9.1 The pay for meetings will be equal to the amount paid by the Alberta Urban Municipalities Association (AUMA) for its board members.
 - 9.2 The travel time pay will be equal to the amount paid by the Alberta Urban Municipalities Association (AUMA) for its board members.
 - 9.3 Council members are not eligible for extra responsibility pay if the board they are appointed to pays a per diem or travel time equal to the amounts in 9.1 and 9.2.

Benefits

10. Councillors are provided:
 - 10.1 Basic Group Life insurance coverage of twice their annual income (The City pays 100% of the premium) and access to optional spousal, dependent, and additional life insurance (Councillors pay the full premium)
 - 10.2 Extended Medical and Dental coverage as provided to City's management staff (City pays 100% of the premium).
 - 10.3 A contribution of 7.5% of annual salary remuneration towards an optional RRSP (participating Councillors must also contribute a minimum of 7.5%).
 - 10.4 A \$500/year health spending account.
 - 10.5 A \$500/year lifestyle spending account.
 - 10.6 A 40% discount on entry fees to City owned and operated recreation Facilities.
 - 10.7 A 40% discount on transit passes.
 - 10.8 Access to an optional group Home and/or Auto Insurance program.

**Council Compensation****11. The Mayor is provided:**

- 11.1 Basic Group Life Insurance coverage of twice the annual income (City pays the premium for the first \$25,000 of coverage) and access to optional spousal, dependent, and additional life insurance (Mayor pays full premium).
- 11.2 Extended Medical and Dental coverage as provided to City of Red Deer management staff (City pays 100% of the premium).
- 11.3 A contribution of 7.5% of annual salary remuneration towards an optional RRSP (a participating Mayor must also contribute a minimum of 7.5%).
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Equipment

- 12. The City will make available a computer (laptop or desktop) and mobile phone. Where The City has made this available an allowance will not be provided.
- 13. The Mayor and Councillors have the option to purchase the computer and/or mobile phone at the end of their term at the depreciated value as determined by ITS.

Parking

- 14. The Mayor is provided a parking stall at City Hall.
- 15. Councillors are provided parking passes for parking at City meters or other City lots to conduct City business.


Council Compensation
Appendix:

- Appendix A: Salary and Allowances
- Appendix B: Rates for Extra Responsibility Pay

Document History:

Resolution Date:	
September 9, 1996	Original approval/effective date
September 8, 1997	Revised
July 14, 2003	Changes effective as of April 30, 2003
September 10, 2007	Revised
August 25, 2008	Revised
April 16, 2012	Revised

Administrative Revisions:

Date:	Description:
May 17, 2004	Revised as per Council Resolution of July 14, 2003
February 22, 2008	Revised as per Council Resolution September 10, 2007 City Manager policy information pulled out to a draft policy 5107-C
June 26, 2009	Addition of communications, and internet allowance. Moved per diem rates, and vehicle allowance to Corporate Administrative policy 5103-CA. Removed "Expenses" section (already covered in Corporate Administrative policy 5103-CA)
September 18, 2009	Reworded section B4 and added paragraph referencing the MGA- that one third of per diems are not taxable
May 31, 2010	Renumbered from 5103 to 7002 as a result of LAS becoming LGS (moving out from Corporate Services)
October 12, 2011	Adjusted "Document History" section- adding dates of Council Resolutions and clarifying other details
May 3, 2012	#10.8 and 11.8- removed "through Johnson Inc"


Council Compensation
Appendix A: Salary & Allowances

Year	Salary-Mayor	Salary-Councillor	Vehicle (Mayor only)	Phone	Internet
2012	\$86,684/yr 3% increase	\$51,616/yr (per diems rolled in)	\$ 3,751/year 3.02% increase from 2011 Effective Jan 1, 2012	Cell Phone: \$61/mo OR, 'Smart' Phone: 121/mo	\$ 50/mo When Council has own internet provider
2011	\$84,159/yr 2.9% increase	\$28,359/yr 2.9% increase	\$ 3,642/year 2.91% increase from 2010 Effective Jan 1, 2011	Cell Phone: \$59/mo OR, 'Smart' Phone: 117/mo	\$ 49/mo When Council has own internet provider
2010	\$81,787/yr 2% increase	\$27,559/yr 2% increase	\$3,539/year 2.02% increase from 2009 Effective Jul 1, 2010	Cell Phone: \$57/month OR, 'Smart' Phone: \$114/mo	\$48/mo
2009	\$80,183/yr 4.25% increase	\$27,018/yr 4.25% increase	\$3,469/year 4.27% increase from 2008 Effective Jan 1, 2009	Cell Phone: \$55/mo OR, 'Smart' Phone: \$111/mo	\$47/mo
2008	\$76,914/yr 5.5% increase	\$25,916/yr 5.5% increase	\$3,327/year 5.52% increase from 2007 Effective Sep 1, 2008	Cell Phone: \$50/mo OR, 'Smart' Phone: \$100/mo	\$45/mo
2007	\$72,904/yr	\$24,564/yr	\$3,153/year	Cell Phone: \$50/mo 'Smart' Phone: \$100/mo	\$45/mo

**COUNCIL POLICY**
7002- C**Council Compensation****Appendix B: Rates for Extra Responsibility Pay**

Year	Daily Rate (8 hours or more)	Hourly Rate	Travel Time Rate
2012	\$285	\$35/hr	\$35/hr

Council Policy to be Repealed**COUNCIL POLICY
7004 - C****Proclamations****Purpose:**

The purpose of this policy is to provide guidelines for the issuance of proclamations.

Policy Statement(s):

The authority to make proclamations on behalf of the citizens of Red Deer is entrusted to the Office of the Mayor as a matter of executive privilege.

General Criteria

1. A request for a proclamation should meet at least one of the following criteria:
 - a. The sponsoring agency is a charitable organization;
 - b. The cause is one of benefit and/or interest to the majority of the citizens of Red Deer; and
 - c. The cause is an initiative of The City of Red Deer.
2. A request for a proclamation will be denied if, in the opinion of the Mayor, it:
 - a. is commercial or political in nature;
 - b. involves any person or organization that promotes hatred of any person or class of persons, or otherwise involves illegal activity;
 - c. contains any inflammatory, obscene or libellous statements;
 - d. supports a cause that is controversial or divisive with the community.
3. All requests for proclamations must be submitted to the Mayor's Office at least two weeks prior to the proposed date for the proclamation and must include the following:
 - a. Mandate of the sponsoring agency
 - b. Date to be proclaimed
 - c. Specific name of the day or week to be proclaimed
 - d. Draft of the proclamation
 - e. Name and telephone number of contact person.

***General Criteria- continued:***

4. The Mayor's Office reserves the right to edit proclamations submitted.
5. The Mayor's Office will notify the contact person when the proclamation is signed. If a signing ceremony is requested, the Mayor's Office will arrange an appointment with the Mayor. It is the responsibility of the sponsor to arrange for the attendance of media or a photographer, if desired.
6. The City will not be responsible for any costs associated with a proclamation by the Mayor, including publication of the proclamation, unless it is an initiative of The City.

Scope/Application:

All staff need to be aware of this policy to respond to questions and provide information to inquiring public members.

Authority/Responsibility to Implement:

The City Manager will ensure the policy requirements are met and updated as required.

The Mayor's Office will process proclamation requests.

Inquiries/Contact Person:

Legislative Services (LS) Manager

Document History:

Approved: January 31, 2000

**COUNCIL POLICY**
7004 - C**Proclamations****Administrative Revisions:**

Date:	Description:
January 28, 2010	New policy template
May 31, 2010	<ul style="list-style-type: none">• Renumbered from 5106 to 7004 (due to LAS becoming LGS -separate from Corporate Services)• Changed reference of Legislative & Administrative Services Manager to Legislative & Governance Services Manager
August 3, 2012	<ul style="list-style-type: none">• Changed Legislative & Governance Services Manager to Legislative Services Manager

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:
Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator



August 28, 2012

Proposed Utility Policy

Development Services

Report Summary & Recommendation:

The Governance & Policy Committee (GPC) has considered the Utility Rate Model at three meetings and made several resolutions. It is recommended that these be adopted by Council in conjunction with approving the Utility Policy as follows;

- Not consider the Fixed Charge with Increasing Block;
- Not consider changes to the Fixed/Usage split for the Electrical Utility;
- Not consider changes to Garbage Collection/Recycling charges, pending the outcome of the Solid Waste Master Plan;
- Implement the 5-year transition plan to increase usage-based charges and decrease the fixed charges on all customer classes, commencing January 1, 2013;

Approval of Utility Policy, per Appendix A; September 17, 2012 Council meeting.

City Manager Comments:

I support the endorsement of the rate model and approval of the policy as these principles were approved by the Governance & Policy Committee.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from Development Services, dated August 28, 2012, re: Proposed Utility Policy, hereby agrees to:

1. Not consider the Fixed Charge with Increasing Block;
2. Not consider changes to the Fixed/Usage Split for the Electrical Utility;
3. Not consider changes to the Garbage Collection/Recycling charges, pending the outcome of the Solid Waste Master Plan;
4. Implement the 5-year transition plan to increase usage-based charges and decrease the fixed charges on all customer classes, commencing January 1, 2013.
5. Approve the Utility Policy, as submitted to the Monday, September 17, 2012 Council Meeting.



Report Details

Background:

As part of the 2011 strategic goal to Be Excellent – Innovate, Environmental Services proposed to update the Water, Wastewater and Waste Management utility rate models. The objective of the review was to define principles and policies that govern the utilities, simplify the models for consistency among the utilities for broader understanding, to allow for annual updates and scenario building, and to be flexible but have the ability for long-term planning for financial stability.

The scope was expanded to include the Electric Light and Power utility rate model.

In 2001, Council adopted the use of the utility rate base method of developing Water and Wastewater rates. This method is used by Electric Light & Power, but has not been adopted by the Waste Management utility.

The Council adopted the Environmental Master Plan (EMP) that presents goals, benchmarks, and actions to achieve a 25 year vision for Red Deer's environmental future. One of the priorities of the EMP is to encourage Red Deer Utility users to conserve water. During the 2011 operating budget debate, Council directed Administration to prepare a report considering the opportunities and implications of linking utility fees to consumption, which was submitted in June 2011.

The project steering committee and project team consulted with, City Council, the Governance & Policy Committee, Chymko Consulting, Environmental Services, Electric Light & Power, Financial Services, and Legislative Services to develop the Utility Policy (see Appendix A) presented for adoption September 17, 2012.

The chronology of the project and interaction with Council is attached in Appendix B for your information.

Discussion:

Revenue Requirements of Utilities

Council has directed that the utilities be self-supporting and sustainable; to do this the utilities collect through utility rates what is required to operate. Because the utilities are not subsidized by tax revenue, and the fact that the utility customer and the taxpayer may or may not be the same person, utilities and taxes are treated as two separate financial entities. Users put different demands on the utility and there are some users of the utility that are not tax payers. The challenge of a user based pay system then is to answer the question: what is a fair and defensible amount that different users should pay? To determine what users should pay, first the revenue requirements are determined. While the City utility rates are not directly regulated by the Province, following defensible practices of regulated utilities provides a sound logical basis for determining appropriateness



of costs and rates. All of the following revenue requirements and the Utility Policy follow what would be acceptable for a regulated utility in Alberta.

The revenue requirements that are collected through the utility rates are made up of direct and indirect costs. Direct costs include items such as chemicals for treatment, electricity to operate the facilities, and salaries to staff the plants. These are expenses to keep the water and wastewater utilities functioning properly to meet the legislative and regulatory, health, safety, and environmental requirements. Indirect costs are expenses such as: support allocation costs, Municipal Consent and Access Fee (MCAF), and Return on Rate Base (ROR).

The MCAF is the amount paid by the utility for the exclusive right to provide service to the residents of the municipality, a franchise fee, and for the use of public right-of-way. The Municipal Government Act (MGA) section 45 grants the authority to The City to collect these fees from the utilities. The Alberta Utility Commission (AUC) Decision 2011-492 determined that the maximum MCAF rate to be charged to Atco Gas and Pipeline Ltd. for a 10 year term is 35% and The City of Red Deer's practice has been to move towards this rate in establishing the amount to charge The City's utilities. The previous Decision 2003-065 was approved by the Alberta Energy and Utilities Board. The MCAF rate used by The City of Red Deer is set annually and approved during budget deliberations.

The City invests in the utilities and assumes all risks associated with: debt, cost and revenue variances, volume of sales, regulatory, and environmental issues. The City is entitled to a return for this investment and for its exposure to potential risk and to collect appropriately from utility users. Once the return covers the debt interest expense, it is used to build utility reserves and to provide a dividend to the City.

Utility Policy Overview

The Utility Policy has several sections that address the principles and policies to govern The City's utilities, overviews are as follows:

Rates – Consumer rates should reflect usage, promote conservation, and be structured so revenue requirements can be met. Rates are to be fair, equitable, defensible, understandable and logical.

Debt – Utility debt may be used to fund capital infrastructure; it is not to exceed the life of the asset, and must be in accordance with the MGA regarding debt limit and debt servicing.

Return on Rate Base (ROR) – The return is calculated on the assets in service, and takes into consideration return on equity (generic cost of capital rate set by AUC) and return on deemed and actual debt. The return is used to cover debt interest payments, the regular dividend, and the transfer to reserves.



Municipal Consent and Access Fee (MCAF) - The MGA authorizes the City to collect MCAF from its utilities and non-municipal utilities. Previously, the amount to charge was calculated on 30% - 40% of the revenue from rates in each utility. As a result of the rate model review, the MCAF will be calculated on 100% of the revenue from rates, which is the more standard approach used by municipalities. The impact of this, is that the MCAF on water and wastewater will go from 33% to approximately 14% for water and 10% for wastewater. Although the base the MCAF is calculated on has increased, the percentage charged has been reduced, resulting in the amount collected remaining similar to amounts in previous years.

There is a lot of variability in what the typical Red Deer comparable municipalities charge for MCAF (or equivalent) as shown by research done by City staff and Grant Thornton as part of the draft Value for Money Audit. For example: Airdrie, Leduc, Medicine Hat, and St Albert do not charge an MCAF or equivalent fee. Others such as Edmonton, Grande Prairie, Lethbridge, and Calgary charge an MCAF or equivalent that varies between 8% and an estimated 10%.

Regular Dividend - An annual dividend will be paid by the utility as a return on the City's investment in the utility. Research done by Grant Thornton as part of the draft Value for Money Audit indicates that Grande Prairie, Calgary, and Edmonton transfer dividends from the utilities to the municipality.

Special Dividend - A special dividend may be recommended if the Capital Reserve has excess funds relative to the forecasted capital expenditures.

Capital Reserve - A reserve that is established for each utility to cover asset replacement, rehabilitation, or acquisition.

Rate Stabilization and Operating Reserve (RS&O) - A reserve that is established to mitigate rate shock and to manage unplanned changes in operating expenditures and revenues.

General Reserve Statements - The capital and RS&O reserves will be reported to Council within the Year End Reserve Report.

Rate Structure Transition Provisions

Council's direction to administration has been to move to more of a usage based utility bill and the cost to maintain services to be distributed equitably. The new water and wastewater rate structures will better link the amount used to the amount billed, thereby giving the customer more control over their bill.


One of the foundational utility principles established at the beginning of the project and common to rate making, states that rates are to be stable. Because the move to more of a usage based utility bill may affect some customer's bills, the intention is to mitigate rate shock. To achieve this, the transition is proposed to take place over five years to lessen the



annual impact, and to have all customer classes ultimately pay their appropriate portion of costs.

Amendment to Utility Bylaw

If the rate changes are to be effective January 1, 2013 consideration of the first reading of the Utility Bylaw is requested at the September 17, 2012 Council meeting, with 2nd and 3rd reading requested for October 15, 2012. A separate report addresses the Utility Bylaw amendments to move to a higher usage rate and a lower fixed charge.

	Council Policy	
	Utility Policy	
	Policy Type:	PURPOSE STATEMENT PS-
	Approval Date:	DRAFT August 2012
Review Date:		
APPENDIX "A"		

Council of The City of Red Deer provides a public utility as a system for public consumption, benefit, convenience or use.

A) Rates

1. Rate structures must balance the following principles:
 - a. Consumer rates should reflect usage and promote conservation.
 - b. Consumer rates should be structured so that revenue requirements can be met within a reasonable tolerance.
2. Rates will be:
 - a. Fair and equitable, ensuring customers are contributing equitably in proportion to the cost of the systems;
 - b. Defensible, able to demonstrate that data is available to support the assumptions used in the rate; and the assumptions follow the industry acceptable practices ;
 - c. Clear, understandable and logical.
3. Rate making will:
 - a. Adhere to regulated and/or legislated requirements;
 - b. Adhere to generally accepted rate making standards.
4. The City will collect from all in-City utility customers and electric service area customers municipal consent and local access fee(s) and all other legitimate charges as defined within this policy.
5. The City will collect from all regional customers all legitimate charges.
6. Rates will be presented to Council for approval, at minimum, on an annual basis.

B) Debt

1. Debt may be used to fund utility assets (i.e. capital expenditures).
2. The debt repayment period will not exceed the life of the asset that the debt is used to fund.

	Council Policy	
	Utility Policy	
	Policy Type:	PURPOSE STATEMENT PS-
	Approval Date:	DRAFT August 2012
Review Date:		

3. Utility debt limit and debt servicing will be in accordance with the Municipal Government Act, regulations and/or associated Council policy.
4. The debt forecast will align with the ten year capital plan and revenue forecasts.

C) Return on Rate Base

1. The equity rate of return used in the financial model will be in accordance with the most recent Alberta Utilities Commission (AUC) generic cost of capital decision or AUC approved substitute thereof.
2. The cost of deemed debt used in the financial model will be the fifteen year Alberta Capital Finance Authority (ACFA) mid - year rolling average rate.
3. The cost of actual debt used in the financial model will be based on actual debt rates.
4. Deemed debt / equity ratio will be applied as follows:

a. EL&P Transmission	As established by AUC
b. EL&P Distribution	60/40
c. Water	60/40
d. Wastewater	60/40
e. Waste Management	60/40

D) Municipal Consent (MC) /Local Access Fee (AF)

The City, according to its rights under the Municipal Government Act, specifies the method by which the MCAF is calculated and collected by the utility. For non-municipal utilities operating within the City, the terms of franchise fee collection are outlined within respective franchise agreements.

1. The MCAF rate will be established by Council for each utility as part of the annual budget process.
2. The MCAF cannot exceed 35% of total revenue.

	Council Policy	
	Utility Policy	
	Policy Type:	PURPOSE STATEMENT PS-
	Approval Date:	DRAFT August 2012
Review Date:		

E) Regular Dividend

- I. An annual dividend will be paid by the utility as a return on investment.

F) Special Dividend

- I. Where the Capital Reserve has excess funds relative to the forecasted capital expenditures, a special dividend payment may be recommended.

G) Capital Reserve

- I. A Capital Reserve for each utility will be established for:
 - a. Asset replacement and/or;
 - b. Asset rehabilitation and/or;
 - c. Acquisition of future assets; to allow for long term financial planning and financial management of capital assets, for the purpose of re-investing in the utility's assets.
2. A capital surcharge may be incorporated in rates.

H) Rate Stabilization and Operating Reserve (RS&O)

- I. A Rate Stabilization and Operating (RS&O) Reserve will be established for each utility to:
 - a. maintain operations and/or;
 - b. manage unplanned changes in operating expenditures and revenues and;
 - c. mitigate the impact of significant changes in revenue requirements on customer rates for any particular year.
2. A Working Capital minimum amount equal to approximately 45 days of operations-will be set aside in the RS&O Reserve at the beginning of each year to be used to fund operations through below budget revenue periods and for unplanned expenditures.
3. A maximum RS&O Reserve balance will be the Working Capital minimum plus 12.5% of annual operating revenues.

	Council Policy	
	Utility Policy	
	Policy Type:	PURPOSE STATEMENT PS-
	Approval Date:	DRAFT August 2012
Review Date:		

4. Year end actual surplus/deficit from operations will be transferred to/from the RS&O Reserve. If this action results in the RS&O Reserve being above the maximum or below the minimum balance, a transfer to / from the Capital Reserve will only occur if the transfer does not result in a negative Capital Reserve balance.

I) General Reserve Statements

1. Transfers, in accordance with policy and financial limitations placed on the City Manager, may occur between Capital and RS&O Reserves within each utility.
2. The Capital and RS&O Reserves will be reported to Council within the Year End Reserve Report.

J) Transitional Provisions


1. The provisions in this policy for rate structures, debt, reserves, dividends and return may be phased in to mitigate 'rate shock' and allow for the management of rate changes, if required.
2. An annual report on the progress made towards full compliance with this policy will be made to Council.

Scope/Application:

Development Services Division

Policy Monitoring and Evaluation:

The Utility Policy will be reviewed in five years, from date of approval or anytime prior to the five year review date.

	Council Policy	
	Utility Policy	
	Policy Type:	PURPOSE STATEMENT PS-
	Approval Date:	DRAFT August 2012
Review Date:		

Authority/Responsibility to Implement:

The City Manager has authority and responsibility to ensure council's policy statements are implemented.

References/Links:


1. Municipal Government Act
2. Capitalization of Interest Council Policy
3. Capital Budget - Council Policy
4. Alberta Utilities Commission
5. Public Utilities Act
6. Electric Utilities Act
7. AUC Decision 2011-474 or most recent decision of AUC on Generic Cost of Capital
8. Operating Budget Policy – Council Policy
9. Utility Bylaw
10. Electric Utility Bylaw

Inquiries/Contact Person:

Environmental Services Manager
Electric, Light & Power Manager

Definitions:

Local Access Fees	Fees for the use of City right-of-ways, including maintenance costs and costs associated with integrating right-of-ways of electric wires, gas pipelines, water and sewer lines, and roads.
Electrical Service Area Customers	Electrical service customers that are located within the service boundary as determined by AUC.
In-City Customer	The customers located within the boundary of The City of Red Deer.

	Council Policy	
	Utility Policy	
	Policy Type:	PURPOSE STATEMENT PS-
	Approval Date:	DRAFT August 2012
	Review Date:	

Legitimate Charges	Include, but are not limited to: contributions to, or withdrawals from reserves and/or the use of debt, operating and capital costs, corporate support costs and any reasonable return.
Municipal Consent	The fee for granting the utility an exclusive franchise for service in the City.
Rate Base	Working capital plus the depreciated value of the assets on which a utility is permitted to earn a return in accordance with the generally accepted regulatory principles in Alberta.
Regional Customer	Customers located outside of The City of Red Deer boundary, excluding Electrical Utility customers that may be in the Service Boundary, but outside of City of Red Deer boundary.
Reserves	Utility reserves are held for a specific and identifiable future purpose.
Revenue Requirement	A fair and reasonable amount of revenue that should be recovered in utility rates.
Utilities	Means the City's Water, Wastewater, Waste Management and Electric, Light and Power Utilities.

Appendix B

Chronology of the Project

June 13, 2011 – Workshop with Council

Initial workshop to provide Council with information pertaining to current utility rates, practices, principles, and performance as they relate to fixed versus variable components
Presentation of current rate-making principles
Simulation exercise to demonstrate effects of changes to the cost distribution

June 27, 2011 - Report to Council re: Linking Utility Fees to Consumption

Presented the pros and cons of different utility rate structures
Identified additional rate options available
Provided information on where The City of Red Deer ranks in comparison to other utilities in the province, as well as what the mix of fixed and variable rates are in each municipality's respective utility

September, 2011

Draft policy circulated to Council and feedback received from most councilors

February 27, 2012 – GPC Meeting #1

Have the dialogue with Council about the utility rate structures, pricing options, policies and principles, including Conservation.
Identify additional information that Council needs for decisions relating to policy
Went through all rate structure options
Discussed the size of the pie
Council asked for more information on: fixed charge with increasing block rate, fixed charge with uniform rate, fixed and variable charge for wastewater, and impacts of incenting conservation

June 18, 2012– GPC Meeting #2

Council received information it requested
Council agreed to discontinue pursuit of fixed charge/increasing block
Council agreed to leave EL&P the same
Council agreed to leave solid waste & recycling pending outcome of Solid Waste Master Plan
Council asked for information to be brought back on the fixed/usage charge for Water & Wastewater, highlighting transition phase to mitigate rate shock
Council asked for an understanding of where Red Deer compares to other municipalities with regard to combined water/wastewater.

July 30, 2012 – GPC Meeting #3

Council received information as requested.
The GPC committee passed a resolution to recommend to Council the approval of the Utility Rate Model Policy at the September 17, 2012 meeting; and consideration of the first reading of the Utility Bylaw amendments at the September 17, 2012 Council meeting.

**GOVERNANCE & POLICY COMMITTEE**

DATE: June 19, 2012
TO: City of Red Deer Council
FROM: Councillor Frank Wong, Chair
SUBJECT: Utility Rate Model

At the June 18, 2012 meeting of the Governance & Policy Committee, the Committee considered the report from the Director of Development Services with respect to the Utility Rate Model. After discussion, the Committee introduced and passed the following motion:

“Resolved that the Governance & Policy Committee, having considered the report from the Director of Development Services with respect to the Utility Rate Model, hereby recommends that Red Deer City Council:

1. Not consider the Fixed Charge with Increasing Block;
2. Not consider changes to the Fixed/Usage split for the Electrical Utility;
3. Not consider changes to the Garbage Collection/Recycling charges, pending the outcome of the Solid Waste Master Plan;
4. Consider adopting the Utility Policy at an open meeting of Red Deer City Council in Fall 2012.”

The above is submitted for Council's information.

Regards,

Councillor Frank Wong
Chair, Governance & Policy Committee

- c. Christine Kenzie, Corporate Meeting Coordinator
Jeremy Bouw, Divisional Strategist
Karen Yetter, Division Controller
Kim Woods, LGS Coordinator
Paul Goranson, Director of Development Services
Sanja Milinovic, Committees Coordinator

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Paul Goranson, Director of Development Services

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Proposed Utility Policy
Utility Bylaw Amendment 3464/B-2012 and
Land Matter (presented In Camera at the September 17, 2012
Council meeting)

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 1, 2012 meeting of Red Deer City Council in response to time constraints:

Proposed Utility Policy
Utility Bylaw Amendment 3464/B-2012
Land Matter

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 1, 2012 Regular Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Corporate Meeting Coordinator



August 29, 2012

Utility Bylaw Amendment 3464/B-2012

ENVIRONMENTAL SERVICES DEPARTMENT

Report Summary & Recommendation:

The purpose of this report is to provide information to City Council in support of proposed changes to Schedules B and C of the current Utility Bylaw No. 3464/2011 and to seek City Council's approval to amend the current bylaw. Proposed word deletions are illustrated as "~~strike through~~" and additions are shown "underlined" on the attached copies of Schedules B and C. The Bylaw amendment will require three readings.

City Manager Comments:

I support the consideration of first reading of Utility Bylaw Amendment 3464/B-2012 as it reflects the direction of the Governance and Policy Committee with respect to utility rate structures. This bylaw would then come back for consideration of second and third readings at the Monday, October 15, 2012 Council Meeting.

Craig Curtis
City Manager

Proposed Resolution

That Council consider first reading of Utility Bylaw Amendment 3464/B-2012.



Report Details

Background:

Development Services Division has been working with the Governance and Policy Committee (GPC) with respect to utility policies and rate structures for the past year. A separate report will be provided to City Council with respect to a proposed Utility Policy. This report relates to proposed changes in the Utility Bylaw to implement the first step in a transition to a new rate structure for Water and Wastewater Utilities.

Environmental Services has also developed new rate models for the Water and Wastewater Utilities over the past year. The rate models are based on the new utility policies and rate structures and use slightly different parameters to allocate costs between different rate classes as compared to the previous models. The new models are thought to be more equitable and defensible.

Discussion:

General

Some wording changes are proposed within Schedules B and C to improve clarity.

The proposed rate changes will come into effect on January 1, 2013, subject to Council approval. The new rates will generate approximately the same revenue as the current rates, but will slightly modify the allocation of costs in accordance with the new rate models. The rates will be modified again in the new year (effective March 1, 2013) based on 2013 budget requirements.

Water Utility Rates

The Water Utility currently has nine different customer classes depending on the size of water meter the customer uses. The size of meter is used to differentiate the cost of providing service to large customers vs. smaller ones. Monthly water service charges are currently based on a flat rate of \$21.36 for small meters to \$4,153 for very large meters, plus a consumption fee of \$0.81 per cubic meter of water used for all customers. For small customers, about 60% of revenues are generated from fixed charges; while for large customers, fixed charges represent only about 20% of revenues.

GPC has expressed interest in placing more emphasis on consumption charges (and less on fixed), especially for smaller customers, so as to promote water conservation and provide more ability for customers to influence the amount of their monthly bill.



GPC has also expressed a desire to transition rate changes over several years (projected to take 5 years) so that customers can adapt to the changes.

The proposed rate changes are the first stage of the transition and would see the consumption fee increase to \$0.90 per cubic meter (approximately 11% increase) and the fixed rates reduce by 2% to 15% (approximately 11% weighted average) depending on the rate class.

Wastewater Utility Rates

There are currently only two customer classes for Wastewater Rates; residential and non-residential. Wastewater service charges for residential customers are based on a flat rate of \$41.32 per month (no usage rate). Non-residential customers are charged a usage rate of \$1.667 per cubic meter (no flat rate). Usage is currently based on 80% of the customer's water consumption. Under the current rate structure, residential customers have no financial incentive to conserve water and no ability to influence their bill. Conversely, non-residential customers are not paying their fair share of fixed operating costs during times when they use very low or no water volume.

The proposed Wastewater rate structure is very similar to the Water rate structure. Ultimately it would have nine rate classes depending on the size of water meter as this is a good method to differentiate the cost of providing service to large customers vs. smaller ones. However, during the transition period (projected to take 5 years), four additional classes will be used to differentiate residential and non-residential customers. This will provide for a more gradual transition for all customers.

For all residential customer classes (four meter sizes), a usage rate of \$0.30 per cubic meter will be introduced and the fixed monthly rate will reduce to \$36.65. For non-residential customers, the usage rate will be reduced to \$1.40 per cubic meter and fixed charges will be introduced varying from \$6.70 to \$100 per month depending on the customer's meter size (nine customer classes). The minimum monthly fee will reduce from \$41.32 to \$36.65 for all customers.

While comparing our rate practices with other communities it became apparent that Red Deer was one of the only cities assessing wastewater charges based on 80% of water consumption. Most other communities appeared to be using a 90% to 100% ratio. We are therefore proposing to base wastewater volumes on 90% of water meter volumes and have based the above noted usage rate on this. This change has no affect on the amount of the customer's bill, but makes our rates more comparable to other communities.

SCHEDULE B

**Effective for all consumption, estimated or actual, on or after ~~March 1, 2012~~
January 1, 2013**

WATER RATES

- 1 Every customer shall pay for water supplied to him or her ~~the aggregate of amount determined as follows~~ the following amounts:

- (a) A a consumption charge of ~~\$0.810~~ \$0.90 for each cubic metre of water supplied; and
- (b) A a fixed monthly charge determined by the size of the meter supplied to that customer as follows:

METER SIZE	FIXED MONTHLY CHARGE	
16 mm	\$21.36	<u>\$19.65</u>
19 mm	\$34.20	<u>\$30.60</u>
25 mm	\$62.26	<u>\$54.60</u>
38 mm	\$145.00	<u>\$123.00</u>
50 mm	\$351.00	<u>\$300.00</u>
75 mm	\$592.00	<u>\$500.00</u>
100 mm	\$1254.00	<u>\$1,200.00</u>
150 mm	\$2350.00	<u>\$2,300.00</u>
200 mm	\$4153.00	<u>\$4,000.00</u>

SCHEDULE C WASTEWATER RATES

**Effective for all consumption, estimated or actual, on or after ~~March 1, 2012~~
January 1, 2013**

WASTEWATER RATES

- 1 ~~The cost of Wastewaters service for residential premises connected to the City Sewer system and which contain not more than two dwelling units shall be a flat fee of \$41.32 per month.~~ Wastewater Utility customers in residential premises containing up to two dwelling units shall pay the following amounts:

- (a) a usage charge of \$0.30 for each cubic metre of Wastewater volume (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the water meter supplied to that customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
<u>16 mm</u>	<u>\$36.65</u>
<u>19 mm</u>	<u>\$36.65</u>
<u>25 mm</u>	<u>\$36.65</u>
<u>38 mm</u>	<u>\$36.65</u>

- 2 ~~Where there are more than two dwelling units in residential premises or for other properties served by a single water meter, the customer shall pay at the rate of \$1.667 per cubic metre of Wastewater calculated in the manner herein set forth with a minimum of \$41.32 per month.~~ Wastewater Utility customers in non-residential premises and in residential premises containing three or more dwelling units shall pay the following amounts:

- (a) a usage charge of \$1.40 for each cubic metre of Wastewater volume (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the meter supplied to each customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
<u>16 mm</u>	<u>\$6.70</u>
<u>19 mm</u>	<u>\$10.30</u>
<u>25 mm</u>	<u>\$14.50</u>
<u>38 mm</u>	<u>\$19.90</u>
<u>50 mm</u>	<u>\$24.40</u>

<u>75 mm</u>	<u>\$29.50</u>
<u>100 mm</u>	<u>\$40.00</u>
<u>150 mm</u>	<u>\$66.00</u>
<u>200 mm</u>	<u>\$100.00</u>

- (c) The minimum charge for any Wastewater customer shall be \$36.65 per month.

3 Where the Director has tested the discharge of Wastewater into the sewerage system pursuant to Section 83 of this Bylaw, Overstrength Surcharge and found that the Wastewater exceeds the limits of BOD, total suspended solids or oil & grease set out therein, then that customer shall pay for Wastewater service at the following rates:

- (a) a sampling and testing charge of \$100 per month during the period within which the wastewater continues to be overstrength based on the results of testing
- (b) a usage charge at the rate identified in Article 2 of this Schedule,
- (c) a volume charge based on \$1.667 per cubic metre, plus a fixed monthly charge at the rate identified in Article 2 of this Schedule, and
- (d) a treatment charge an Overstrength Surcharge based on the amount of BOD, grease and suspended solids at the following rates:

Tier 1				Surcharge
	Concentration above	Concentration below		
BOD	300	2,400	mg/L	\$0.87 /kg
TSS	300	2,400	mg/L	\$0.83 /kg
Oil & Grease - animal, vegetable	100	250	mg/L	\$0.68 /kg
Tier 2				Surcharge
	Concentration above	Concentration below		
BOD	2,400	4,800	mg/L	\$1.16 /kg
TSS	2,400	4,800	mg/L	\$1.10 /kg
Oil & Grease - animal, vegetable	250	500	mg/L	\$0.90 /kg
Maximum Allowable Limits				Surcharge
	Concentration above			
BOD		4,800	mg/L	\$1.74 /kg
TSS		4,800	mg/L	\$1.66 /kg

Oil & Grease - animal, vegetable	500 mg/L	\$1.36 /kg
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Example calculation:

For wastewater containing a BOD concentration of 5,000 mg/L (5 kg/m³):

		<u>Surcharge Rate</u>
• On the first 0.3 kg/m ³	0.3 x \$0.00 =	\$0.00
• On the next 2.1 kg/m ³	2.1 x \$0.87 =	\$1.83
• On the next 2.4 kg/m ³	2.4 x \$1.16 =	\$2.78
• On the last 0.2 kg/m ³	0.2 x \$1.74 =	<u>\$0.35</u>
Total Surcharge Rate:		\$4.96 per m ³

- 4 For the purpose of calculating Wastewater usage charges payable by a customer, the volume of Wastewater contributed by the customer to the Wastewater Sewer shall be deemed to be equal to 90% of the water delivered to the customer's premises, whether the water was received from The City or from sources other than The City. Where no meter or other exact means exist to determine the quantity of water consumed by any person, the Director shall make an estimate thereof for the purpose of determining the Wastewater Utility charges. The customer may, at his or her own expense, install and maintain a meter subject to approval by the Director upon which the service charge shall thereafter be determined.
- 5 ~~Disposal at the Liquid Waste Station and FOG Station (Fats, Oils and Grease) is \$8.30/cubic meter.~~ The Fee for disposal of Wastewater at the Liquid Waste Station and FOG Station (Fats, Oils and Grease) is \$8.30/cubic meter.
 - (a) charges will be based on an estimate of the load volume, as determined by the Director.
 - (b) there is a minimum \$5 charge per load.
 - (c) there is no charge for recreational vehicles.

Note: See Schedule D for Wastewater Service Fees

BYLAW NO. 3464/B-2012

BEING a Bylaw to amend Bylaw No. 3464/2011, the Utility Bylaw of the City of Red Deer as described herein.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

Bylaw no. 3464/2011 is hereby amended as follows:

1. Delete Schedule "B" in its entirety and replace it with the attached new Schedule "B".
2. Delete Schedule "C" in its entirety and replace it with the attached new Schedule "C".
3. This bylaw shall come into full force and effect on January 1, 2013.

READ A FIRST TIME IN OPEN COUNCIL this day of 2012.

READ A SECOND TIME IN OPEN COUNCIL this day of 2012.

READ A THIRD TIME IN OPEN COUNCIL this day of 2012.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2012.

MAYOR

CITY CLERK

SCHEDULE B**Effective for all consumption, estimated or actual, on or after January 1, 2013****WATER RATES**

1 Every customer shall pay for water supplied to him or her the following amounts:

- (a) a consumption charge of \$0.90 for each cubic metre of water supplied, and
- (b) a fixed monthly charge determined by the size of the meter supplied to that customer as follows:

METER SIZE	FIXED MONTHLY CHARGE
16 mm	\$19.65
19 mm	\$30.60
25 mm	\$54.60
38 mm	\$123.00
50 mm	\$300.00
75 mm	\$500.00
100 mm	\$1,200.00
150 mm	\$2,300.00
200 mm	\$4,000.00

SCHEDULE C WASTEWATER RATES

Effective for all consumption, estimated or actual, on or after January 1, 2013

WASTEWATER RATES

- 1 Wastewater Utility customers in residential premises containing up to two dwelling units shall pay the following amounts:

- (a) a usage charge of \$0.30 for each cubic metre of Wastewater volume, (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the water meter supplied to that customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
16 mm	\$36.65
19 mm	\$36.65
25 mm	\$36.65
38 mm	\$36.65

- 2 Wastewater Utility customers in non-residential premises and in residential premises containing three or more dwelling units shall pay the following amounts:

- (a) a usage charge of \$1.40 for each cubic metre of Wastewater volume (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the meter supplied to each customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
16 mm	\$6.70
19 mm	\$10.30
25 mm	\$14.50
38 mm	\$19.90
50 mm	\$24.40
75 mm	\$29.50
100 mm	\$40.00
150 mm	\$66.00
200 mm	\$100.00

- (c) The minimum charge for any Wastewater customer shall be \$36.65 per month.
- 3 Where the Director has tested the discharge of Wastewater into the sewerage system pursuant to Section 83 of this Bylaw, Overstrength Surcharge and found that the Wastewater exceeds the limits of BOD, total suspended solids or oil & grease set out therein, then that customer shall pay for Wastewater service at the following rates:
- (a) a sampling and testing charge of \$100 per month during the period within which the wastewater continues to be overstrength based on the results of testing
- (b) a usage charge at the rate identified in Article 2 of this Schedule,
- (b) a fixed monthly charge at the rate identified in Article 2 of this Schedule, and
- (c) an Overstrength Surcharge based on the amount of BOD, grease and suspended solids at the following rates:

Tier 1				Surcharge
	Concentration above	Concentration below		
BOD	300	2,400	mg/L	\$0.87 /kg
TSS	300	2,400	mg/L	\$0.83 /kg
Oil & Grease - animal, vegetable	100	250	mg/L	\$0.68 /kg
Tier 2				Surcharge
	Concentration above	Concentration below		
BOD	2,400	4,800	mg/L	\$1.16 /kg
TSS	2,400	4,800	mg/L	\$1.10 /kg
Oil & Grease - animal, vegetable	250	500	mg/L	\$0.90 /kg
Maximum Allowable Limits				Surcharge
	Concentration above			
BOD		4,800	mg/L	\$1.74 /kg
TSS		4,800	mg/L	\$1.66 /kg
Oil & Grease - animal, vegetable		500	mg/L	\$1.36 /kg

Example calculation:

For wastewater containing a BOD concentration of 5,000 mg/L (5 kg/m³):

$$\begin{array}{lcl}
 \bullet \text{ On the first } 0.3 \text{ kg/m}^3 & 0.3 \times \$0.00 = & \text{Surcharge Rate} \\
 & & \$0.00
 \end{array}$$

• On the next 2.1 kg/m ³	2.1 x \$0.87 =	\$1.83
• On the next 2.4 kg/m ³	2.4 x \$1.16 =	\$2.78
• On the last 0.2 kg/m ³	0.2 x \$1.74 =	<u>\$0.35</u>
Total Surcharge Rate:		\$4.96 per m ³

- 4 For the purpose of calculating the Wastewater usage charge payable by a customer, the volume of Wastewater contributed by the customer to the Wastewater Sewer shall be deemed to be equal to 90% of the water delivered to the customer's premises, whether the water was received from The City or from sources other than The City. Where no meter or other exact means exist to determine the quantity of water consumed by any person, the Director shall make an estimate thereof for the purpose of determining the Wastewater Utility charges. The customer may, at his or her own expense, install and maintain a meter subject to approval by the Director upon which the service charge shall thereafter be determined.
- 5 The Fee for disposal of Wastewater at the Liquid Waste Station and FOG Station (Fats, Oils and Grease) is \$8.30/cubic meter.
 - (a) charges will be based on an estimate of the load volume, as determined by the Director.
 - (b) there is a minimum \$5 charge per load.
 - (c) there is no charge for recreational vehicles.

Note: See Schedule D for Wastewater Service Fees

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Paul Goranson, Director of Development Services

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Proposed Utility Policy
Utility Bylaw Amendment 3464/B-2012 and
Land Matter (presented In Camera at the September 17, 2012
Council meeting)

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 1, 2012 meeting of Red Deer City Council in response to time constraints:

Proposed Utility Policy
Utility Bylaw Amendment 3464/B-2012
Land Matter

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 1, 2012 Regular Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Corporate Meeting Coordinator



July 16, 2012

Land Use Bylaw Amendment 3357/N-2012

Housekeeping Amendment to Lands Adjacent to Kerry Wood Drive and Immediately South of Oak Drive

Division - Planning

Report Summary & Recommendation:

This report introduces the proposed Land Use Bylaw Amendment 3357/N 2012. This amendment intends to clarify existing land use through the removal of land designated for future urban development that is not large enough for development to occur. It also intends to clarify areas that have a continued need for environmental preservation and those for which it is no longer necessary.

Staff have been consulted on the proposed amendment and no concerns were received. Therefore the planning department recommends that Council proceed with first reading of Land Use Bylaw Amendment No. 3357/N 2012 to:

1. Convert the A1- Future Urban Development District **east** of Kerry Wood Drive to A2- Environmental Preservation District;
2. Convert the A1- Future Urban Development District **west** of Kerry Wood Drive to P1- Parks and Recreation District and;
3. Convert the A2- Environmental Preservation District **west** of Kerry Wood Drive to P1- Parks and Recreation District

City Manager Comments:

I support the recommendation of Administration that Council consider first reading of Land Use Bylaw Amendment 3357/N-2012. A Public Hearing would then be held on Monday, October 15, 2012 at 6:00 P.M. during Council's regular meeting.

Craig Curtis
City Manager

Proposed Resolution

That Council consider first reading of Land Use Bylaw Amendment 3357/N-2012.



Report Details

Background:

This is a housekeeping amendment to the Land Use Bylaw adjacent to Kerry Wood Drive immediately south of Oak Drive. This amendment is a corrective measure to update land use districts that were enacted during the development phase of the Oriole Park West neighbourhood which has been completed.

Discussion:

The current *A1- Future Urban Development District* was enacted to preserve land for anticipated development in Oriole Park West. This neighbourhood has completed its final phase of development and therefore land preservation is no longer necessary.

The woodlot on the east side of Kerry Wood Drive is a natural asset to the Oriole Park West neighbourhood and should therefore be preserved through the *A2- Environmental Preservation District*.

The current uses west of Kerry Wood Drive are 1) a recreational multi-use trail, 2) an outdoor fitness facility, and 3) general parkland. The intention of *A2- Environmental Preservation District* is to protect environmentally sensitive land. These uses are more compatible with the *P1- Parks and Recreation District* and therefore a conversion to this district is recommended.

Analysis:

Clarity will be provided by removing land use districts that are no longer necessary and the conversion of districts to match their existing use. Such is the case in removing environmental protection for land that is now an outdoor fitness facility.

This amendment complies with the Municipal Development Plan.

There is no Neighbourhood Area Structure Plan in place for which this amendment is required to conform to.

BYLAW NO. 3357/N-2012

Being a Bylaw to amend Bylaw No. 3357/2006, the Land Use Bylaw of The City of Red Deer as described herein.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

Bylaw No. 3357/2006 is hereby amended as follows:

1. The land shown cross hatched in the sketch attached as Schedule A to this Bylaw is converted from A1 (Future Urban Development) District to A2 (Environmental Preservation) District.
2. The land shown in black in the sketch attached as Schedule A to this Bylaw is converted from A1 (Future Urban Development) District to P1 (Parks and Recreation) District.
3. The land shown by horizontal lines in the sketch attached as Schedule A to this Bylaw is converted from A2 (Environmental Preservation) District to P1 (Parks and Recreation) District
4. The "Land Use District Map I16" and "Land Use District Map J16" contained in "Schedule A" of the Land Use Bylaw is hereby amended in accordance with the Land Use District Map 13-2012 attached hereto and forming part of the bylaw.

READ A FIRST TIME IN OPEN COUNCIL this day of 2012.

READ A SECOND TIME IN OPEN COUNCIL this day of 2012.

READ A THIRD TIME IN OPEN COUNCIL this day of 2012.

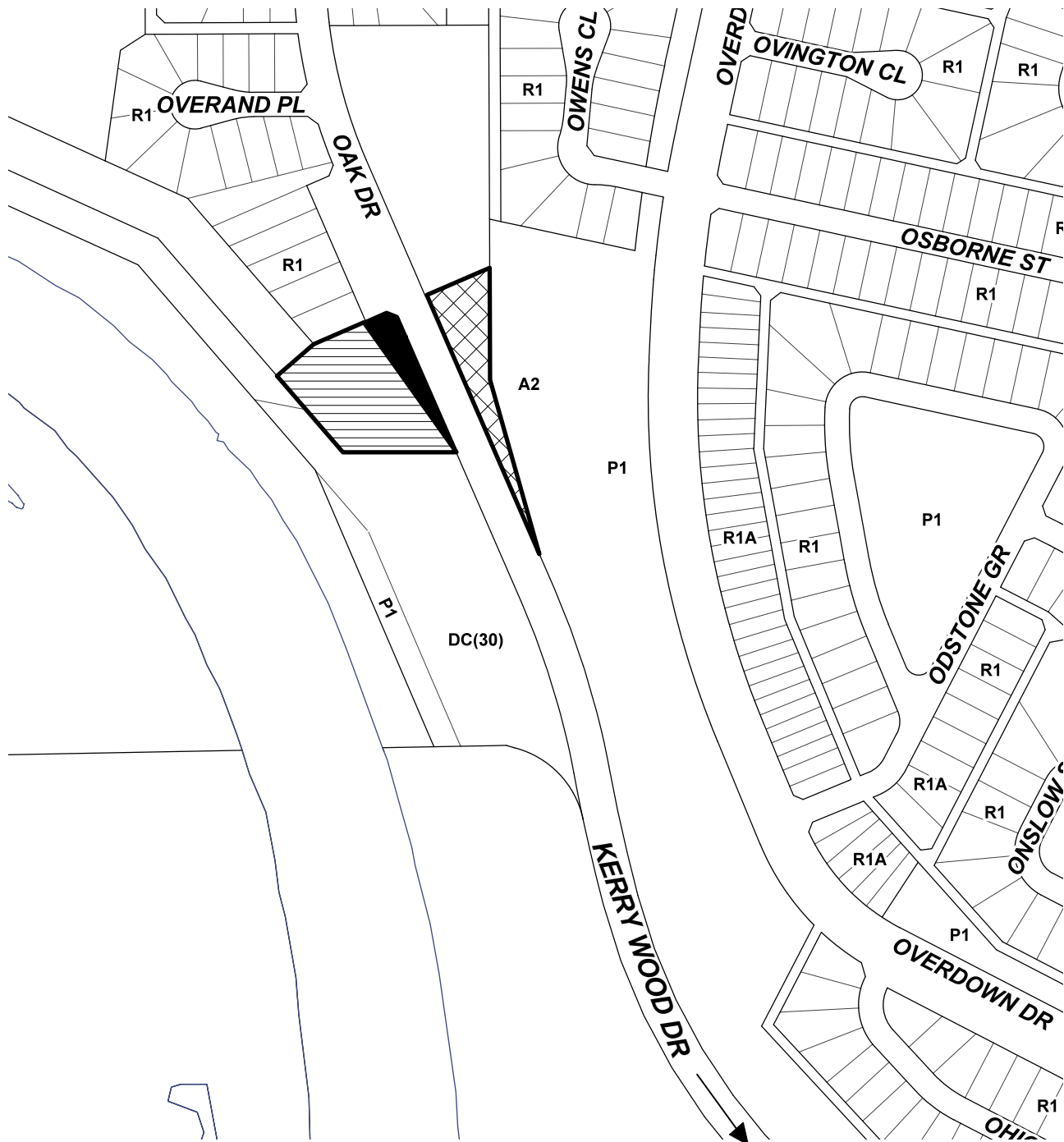
AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2012.

MAYOR

CITY CLERK



Proposed Amendment to Land Use Bylaw 3357/2006



Change District from:

Affected District:



A1 to A2



A1 to P1



A2 to P1

A1 - Future Urban Development District
 A2 - Environmental Preservation District
 P1 - Parks and Recreation District

Proposed Amendment

Map: **13 / 2012**

Bylaw: **3357 / N-2012**

Date: **June 20, 2012**

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:
Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator



September 5, 2012

Notice of Motion

Councillor Tara Veer – Re: Smoke Free Bylaw

Legislative Services

Report Summary & Recommendation:

This Notice of Motion was introduced at the September 4, 2012 Council Meeting by Councillor Veer and is being submitted for Council's consideration.

City Manager Comments:

The Notice of Motion proposes a broader definition for products that generate second hand smoke. In some respects this could be advantageous as we could then issue a municipal ticket for a bylaw breach rather than having to call in the RCMP. The RCMP of course would continue to enforce on illegal drug use.

Craig Curtis
City Manager

Proposed Resolution

Whereas Council deems it beneficial and appropriate to limit the effects of second hand tobacco smoke for residents of and visitors to the City of Red Deer; and

Whereas The City of Red Deer has an existing Smoke Free Bylaw which focuses on the safety, health and welfare of people and the protection of people and property; and

Whereas it has been determined in the Smoke Free Bylaw that second-hand smoke (exhaled smoke and the smoke from idling cigarettes, cigars and pipes) is a health hazard or discomfort for many persons; and

Whereas the existing City of Red Deer Smoke Free Bylaw does not include exposure to other sources of second hand smoke such as cannabis, hashish, crack cocaine, heroin, methamphetamine, PCP/phencyclidine and herbal products which have also been found to have the same harmful effects as tobacco and tobacco related products; and

Whereas the illegal use of the above noted drugs is enforced through the Criminal Code of Canada and the Controlled Drugs and Substances Act and is not an area of jurisdiction for cities; and



Whereas members of Council have received public feedback and complaints about the exposure to second hand smoke from illegal drugs and herbal products; and

Whereas cities can impose regulations that support or increase standards imposed by other levels of government and that the regulation of second-hand smoke is an area of local jurisdiction; and

Whereas just as positive social behaviour can be modeled, specifically to children and youth, through the restriction of areas to which people are subjected to the smoking of tobacco products and second hand tobacco smoke; this same modeling can apply to other sources of second hand smoke;

Therefore be it resolved that City of Red Deer Council consider amending the Smoke Free Bylaw to include cannabis, hashish, crack cocaine, heroin, methamphetamine, PCP/phencyclidine and herbal products as additional sources of second-hand smoke that are a health hazard and cause discomfort for many persons.

Report Details

Background:

At the Tuesday, September 4, 2012 Council Meeting, Councillor Tara Veer introduced the following Notice of Motion regarding changes to the Smoke Free Bylaw

Whereas Council deems it beneficial and appropriate to limit the effects of second hand tobacco smoke for residents of and visitors to the City of Red Deer; and

Whereas The City of Red Deer has an existing Smoke Free Bylaw which focuses on the safety, health and welfare of people and the protection of people and property; and

Whereas it has been determined in the Smoke Free Bylaw that second-hand smoke (exhaled smoke and the smoke from idling cigarettes, cigars and pipes) is a health hazard or discomfort for many persons; and

Whereas the existing City of Red Deer Smoke Free Bylaw does not include exposure to other sources of second hand smoke such as cannabis, hashish, crack cocaine, heroin, methamphetamine, PCP/phencyclidine and herbal products which have also been found to have the same harmful effects as tobacco and tobacco related products; and

Whereas the illegal use of the above noted drugs is enforced through the Criminal Code of Canada and the Controlled Drugs and Substances Act and is not an area of jurisdiction for cities; and

Whereas members of Council have received public feedback and complaints about the exposure to second hand smoke from illegal drugs and herbal products; and

Whereas cities can impose regulations that support or increase standards imposed by other levels of government and that the regulation of second-hand smoke is an area of local jurisdiction; and



Whereas just as positive social behaviour can be modeled, specifically to children and youth, through the restriction of areas to which people are subjected to the smoking of tobacco products and second hand tobacco smoke; this same modeling can apply to other sources of second hand smoke;

Therefore be it resolved that City of Red Deer Council consider amending the Smoke Free Bylaw to include cannabis, hashish, crack cocaine, heroin, methamphetamine, PCP/phencyclidine and herbal products as additional sources of second-hand smoke that are a health hazard and cause discomfort for many persons.

Discussion:

The Notice of Motion is submitted for Council's consideration.

DATE: September 20, 2012

TO: Tom Warder, Environmental Services Manager
Scott Cameron, Social Planning Manager
Tara Lodewyk, Planning Department Manager
Elaine Vincent, Director of Corporate Services
Councillor Tara Veer

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Environmental Master Plan – 2011 Annual Report
Endorsement of the Canadian Definition of Homelessness
Notice of Intent to Designate the McIntosh House
Establishment of a Combative Sports Commission
Request for Approval of Governance Process Policies and Repeal of Council Policies
Land Use Bylaw Amendment 3357/N-2012
Notice of Motion submitted by Councillor Tara Veer re: Smoke Free Bylaw

Resolution:

The following resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Resolved that Council of The City of Red Deer hereby agrees to table the following items from the Monday, September 17, 2012 Council Agenda to the Monday, October 15, 2012 meeting of Red Deer City Council in response to time constraints:

- Environmental Master Plan – 2011 Annual Report
- Endorsement of the Canadian Definition of Homelessness
- Notice of Intent to Designate the McIntosh House
- Establishment of a Combative Sports Commission
- Request for Approval of Governance Process Policies and Repeal of Council
- Land Use Bylaw Amendment 3357/N-2012
- Notice of Motion submitted by Councillor Tara Veer re Smoke Free Bylaw

Report back to Council: Yes

Comments/Further Action:

These items will be included on the Monday, October 15, 2012 Regular City Council meeting agenda.



Frieda McDougall
Legislative Services Manager

c: Director of Development Services
Director of Community Services
Acting Director of Planning Services
Corporate Meeting Coordinator

Reconsideration Motion: Alberta 55+ Games

Moved by Councillor Lynne Mulder:

Whereas Council of The City of Red Deer considered a report from the Recreation, Parks & Culture department on September 4, 2012 re submitting a Bid to Host the 2015 Alberta 55+ Games; and

Whereas subsequent to the above noted decision Council has been made aware that The City's bid could impact the opportunities for smaller provincial communities to host such an event and build their own community legacies; and

Whereas the submission of a bid for the Alberta 55+ Games can become costly and intrude on a process for submission of a bid for the 2019 Canada Winter Games which has been mapped out for several years with a strategy to lift our great hosting community into the National Ranks; and

Whereas The City previously chose not to submit a bid to the 2015 Western Canada Summer Games as its time was too close to the 2019 Canada Winter Games and for the reasons outlined above with respect to the Alberta 55+ Games;

Therefore be it resolved that Council of The City of Red Deer agree to reconsideration of the September 4, 2012 resolution of City Council with respect to the Alberta 55+ Games.



Report Originally Submitted to the
Tuesday, September 4, 2012 Council
Meeting

August 08, 2012

Bid to Host 2015 Alberta 55+ Summer Games

Recreation Parks and Culture

Report Summary & Recommendation:

The City of Red Deer received a letter from the Alberta Sport, Recreation, Parks & Wildlife Foundation inviting municipalities to submit a bid to host the 2015 Alberta 55+ Summer Games. A letter of interest, endorsed by City Council is required by September 30, 2012. Administration recommends that the City does not submit a letter of interest.

City Manager Comments:

Council's direction is requested.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Recreation Parks and Culture department, dated August 8, 2012, re: Bid to Host 2015 Alberta 55+ Summer Games, hereby agrees not to submit a bid to host the 2015 Alberta 55+ Summer Games.



Report Details

Background:

The opportunity to host various Games (i.e. Alberta Games, Western Canada Games) are circulated to municipalities by the Alberta Sport, Recreation, Parks & Wildlife Foundation as Alberta is chosen as the host province.

The Alberta 55+ Summer Games are held every two years.

The games involve more than 1,100 participants in over 14 different sports. Some financial support to cover operational, cultural and legacy aspects of the games is provided.

Discussion:

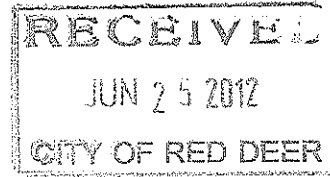
Presently, the City is focusing its energies on the potential to enter a bid for the 2019 Canada Winter Games.

Analysis:

The City can examine the potential to bid for future games as the opportunity arises.



June 13th, 2012



His Worship Morris Flewwelling
Mayor
City of Red Deer
PO Box 5008
Red Deer, AB T4N 3T4

Dear Mayor Flewwelling:

As Minister of Tourism, Parks and Recreation, responsible for sport and recreation in Alberta, I am pleased to invite you to consider submitting a bid for the right to host the 2015 Alberta 55 Plus Summer Games in your community. Attached, for your information, is a brochure with details on how to apply.

I encourage you and your community to consider this invitation and the benefits that can result from hosting this event. The legacy of experienced volunteers and upgraded facilities associated with hosting Alberta 55 Plus Games, along with the economic benefits, has proven to be tremendous. The successful host community is given the opportunity to showcase its talents to approximately 1,100 participants from all regions of the province, as well as to attract numerous spectators and special guests. Communities with populations of less than 10,000 are encouraged to join together with neighbouring communities to submit a joint bid.

The community awarded the 2015 Alberta 55 Plus Summer Games will receive base financial support to cover operational, cultural, and legacy aspects of the Games.

The *Guidelines for Communities Bidding to Host the 2015 Alberta 55 Plus Summer Games* is available from the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) upon request to assist you in preparing your bid. In addition, ministry staff are available to provide consultative assistance if required. For additional information, please do not hesitate to contact Mr. Dennis Allen, at (403) 297-2729; toll free by first dialing 310-0000; or e-mail dennis.allen@gov.ab.ca.

.../2

supported by



His Worship Morris Flewwelling
Page 2

I look forward to receiving your application.

Sincerely,

A handwritten signature in cursive script, appearing to read "Cusanelli".

Christine Cusanelli
Minister

Attachment

cc: Kay Kenny, Chair
Alberta Sport, Recreation, Parks and Wildlife Foundation

LEGISLATIVE SERVICES

September 21, 2012

Ms. Lyn Radford
c/o: lradford@shaw.ca

Dear Lyn,

**Re: Council Decision – September 17, 2012
Bid to Host 2015 Alberta 55+ Summer Games**

At the Monday, September 17, 2012 Red Deer City Council meeting, the following reconsideration resolution was approved by Council:

Whereas Council of The City of Red Deer considered a report from the Recreation, Parks & Culture department on September 4, 2012 re submitting a Bid to Host the 2015 Alberta 55+ Games; and

Whereas subsequent to the above noted decision Council has been made aware that The City's bid could impact the opportunities for smaller provincial communities to host such an event and build their own community legacies; and

Whereas the submission of a bid for the 2015 Alberta 55+ Games can become costly and intrude on a process for submission of a bid for the 2019 Canada Winter Games which has been mapped out for several years with a strategy to lift our great hosting community into the National Ranks; and

Whereas The City previously chose not to submit a bid to the 2015 Western Canada Summer Games as its time was too close to the 2019 Canada Winter Games and for the reasons outlined above with respect to the 2015 Alberta 55+ Games;

Therefore be it resolved that Council of The City of Red Deer agree to reconsideration of the September 4, 2012 resolution of City Council with respect to the 2015 Alberta 55+ Games.

.../2

Ms. Lyn Radford
Page Two

Subsequent to the reconsideration motion, the following motion was then presented and defeated:

Resolved that Council of The City of Red Deer having considered the report from the Recreation Parks and Culture department, dated August 8, 2012, re: Bid to Host 2015 Alberta 55+ Summer Games, hereby directs administration to send a letter of intent to host the 2015 Alberta 55+ Summer Games.

If you have any questions, or require additional information, please contact Ms. Shelley Gagnon, Recreation, Parks & Culture Manager at 403.342.8165.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Frieda McDougall'.

Frieda McDougall
Legislative Services Manager

c: Director of Community Services
 Recreation, Parks & Culture Manager

Bev Greter

From: Bev Greter
Sent: Tuesday, September 25, 2012 3:56 PM
To: 'Lyn Radford'
Subject: Council Decision Letter - September 17, 2012 - Bid to Host 2015 Alberta 55+ Summer Games

Attachments: CDL - September 17, 2012 - Bid to Host 2015 Alberta 55+ Summer Games.pdf

Hi Lyn,

Attached is an electronic copy of the decision letter from last Monday's Council meeting for the above item. If you forward me your address I will send you the hard copy as well.



CDL - September
17, 2012 - Bid...

If you have any questions, please don't hesitate to contact Ms. Shelley Gagnon at 403.342.8165.

Thanks,
Bev

Bev Greter
Corporate Meeting Coordinator
Legislative Services, The City of Red Deer
p. 403.342.8201; f.403.346.6195
Bev.Greter@reddeer.ca
www.reddeer.ca

DATE: September 20, 2012

TO: Shelley Gagnon, Recreation, Parks & Culture Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Reconsideration Motion: To Host 2015 Alberta 55 Plus Games

Reference Report:

Recreation, Parks & Culture department, dated September 4, 2012

Resolution:

The following reconsideration resolution was passed during the Regular Council meeting held on Monday, September 17, 2012:

Whereas Council of The City of Red Deer considered a report from the Recreation, Parks & Culture department on September 4, 2012 re submitting a Bid to Host the 2015 Alberta 55+ Games; and

Whereas subsequent to the above noted decision Council has been made aware that The City's bid could impact the opportunities for smaller provincial communities to host such an event and build their own community legacies; and

Whereas the submission of a bid for the 2015 Alberta 55+ Games can become costly and intrude on a process for submission of a bid for the 2019 Canada Winter Games which has been mapped out for several years with a strategy to lift our great hosting community into the National Ranks; and

Whereas The City previously chose not to submit a bid to the 2015 Western Canada Summer Games as its time was too close to the 2019 Canada Winter Games and for the reasons outlined above with respect to the 2015 Alberta 55+ Games;

Therefore be it resolved that Council of The City of Red Deer agree to reconsideration of the September 4, 2012 resolution of City Council with respect to the 2015 Alberta 55+ Games.

.../2

Reconsideration Motion: Host 2015 Alberta 55 Plus Games
Page Two

The resolution from the Tuesday, September 4, 2012 Council Meeting, shown below, was then brought forward for reconsideration and was defeated:

Resolved that Council of The City of Red Deer having considered the report from the Recreation Parks and Culture department, dated August 8, 2012, re: Bid to Host 2015 Alberta 55+ Summer Games, hereby directs administration to send a letter of intent to host the 2015 Alberta 55+ Summer Games.

Report back to Council: No

Comments/Further Action:

No further action is required for this item.



Frieda McDougall
Legislative Services Manager

c: Director of Community Services