

# MG 263 Normandeau Cultural and Natural History Society fonds

## Scope and Content

Fonds consists of the administrative and operational records created, accumulated and used by the Normandeau Cultural and Natural History Society in their activities overseeing the management of the Museum building and the Museum collections.

The types of records included are photographs, minutes of various committees and the organization, reports, director's reports, exhibit information, correspondence, agendas, personnel handbooks, financial statements, statistics, United Way certificates of recognition, the Fort Normandeau Restoration Committee, monthly reports, and records relating to events and organizations such as Heritage Day, Cultural Policy, Maskwacis Cultural College, Heritage Preservation Committee, Waskasoo Museum Foundation, Fort Normandeau, Gaetz Lakes Sanctuary Committee, and Kerry Wood Nature Centre. Records also include oral history projects and the World's Most Boring Postcard.

No series assignment has been applied to the records in this fonds.

## Date of Records

1972-2007

## Physical Description

5.668 m of textual records

286 photographs : prints, negatives; col., b&w

8 architectural drawings

5 plans : copy

1 audio cassette

## Material Types (GMD)

Textual record

Graphic material

Architectural drawing

Sound recording

## Restrictions on Access

Some restrictions identified: PIPA - as noted on file lists; and restricted by agreement with creator - as noted on file list.

## Terms Governing Use, Reproduction, and Publication

Copyright for some records not signed over - as noted on file lists

## Creator Information

**Authority Name** Normandeau Cultural and Natural History Society

**Authority History** The Normandeau Cultural and Natural History Society was formed in 1989 to manage, operate and maintain the Red Deer and District Museum and other facilities for the benefit of the citizens of the City of Red Deer. Their society founding documents note that the facilities they maintain are to be "chiefly carried out on lands which are owned by the City of Red Deer."

This organization took over the functions previously conducted by the Museums Management Board, which existed from 1982 until 1989. Other functions included distributing funds and financial support to the Central Alberta Historical Society, Red Deer Museum Society, Kerry Wood Nature Centre, Fort Normandeau, and Sunnybrook Farm Museum

## **Notes**

### **Finding Aids**

File list available.

### **Related Materials**

MG 261 Red Deer & District Museum Society fonds

MG 262 Waskasoo Museum Foundation fonds

MG 349 Waskasoo Environmental Education Society fonds

MG 554 Sunnybrook Farm Museum fonds

### **Physical Condition**

Records are in good condition.

### **Arrangement**

Original order maintained when known. Arrangement artificially imposed by archivist when unknown or if previously arranged alphabetically.

### **Language of Material**

English

### **Custodial History**

Records were transferred in 29 accessions between 1989 and 2020. Records were created as per the daily business and operational functions of the Normandeau Cultural and Natural History Society. Some records were deposited in the 1980s or 1990s and assigned accession numbers in 2016, 2017, or 2018.

### **Accruals**

Further accruals are expected.

### **Accession Numbers**

1999-052

1999-197

2000-021

2001-005

2001-145

2002-022

2006-116

2013-195

2015-1368

2016-521

2016-533

2016-653

2016-707

2016-742

2016-746

2016-750

2016-751

2016-779

2017-025  
2017-392  
2018-008  
2018-009  
2018-014  
2018-016  
2018-017  
2018-022  
2018-024  
2018-025  
2019-115  
2020-213

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
1999-052	1	1	Certificate	1991	0.1		United Way Award

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
1999-197	1	1	Certificate	1997	0.1		From the United Way

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2000-021	1	1	Board Members	1998	1 photograph : b&w	Copyright	Normandeau Society board members.

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2001-005	1	1 (1 of 2)	Planning Team Minutes	1999	2.0		
2001-005	1	1 (2 of 2)	Planning Team Minutes	1999	0.6		

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2000-021	1	1	Board Members	1998	1 photograph : b&w	Copyright	Normandeau Society board members.



Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2000-021	1	1	Board Members	1998	1 photograph : b&w	Copyright	Normandeau Society board members.

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2006-116	1	1	Reports	1987	0.5		Reports on Allen Bungalow, Fort Normandeau, Gaetz Lakes Sanctuary, Kerry Wood Nature Centre, Old Court House
2006-116	1	2	Reports	1989-1990	2.0		Annual Reports
	1	3	Reports	1990-1991	0.6		Red Deer and District Museum Storyline/Anna Robertson, 1991 ; Message Analysis/Waskasoo Group, 1990 ; Visitor Analysis/Waskasoo Group, 1990
2006-116	1	4	Service Plans	1997-2006	2.0		Plan for the Normandeau Cultural and Natural History Society
2006-116	1	5	Agreements	1990-1995	1.4		Museum Shop ; Normandeau Society and George and Ursula Fedak ; Normandeau and City ; Normandeau and Museum
2006-116	2	6	Policies	1986-1988	2.0		Museum ; Kerry Wood Nature Centre
2006-116	2	7	Grants	1981	0.6		Capital Project Grant Application
2006-116	2	8	Grants	1981	5 copy plans 2.0		Supportive documents for expansion programme of Red Deer Museum and Archives for the Major Cultural and Recreational Facility Development Program, Province of Alberta
2006-116	2	9	Grants	1983-1985	2.0		Environmental Upgrading and Equipment Assistance Programme
2006-116	2	10	Reports	1985	0.5		Resubmittal - Air Balance Reports, Museum and Archives/Energy Interface, Richard Wong
2006-116	2	11	Reports	1982	1.4		Mechanical Specifications for Red Deer and District Museum/John Murray Architect and Vinto Engineering LTd., August 1982
2006-116	2	12 (1 of 2)	Main Street Program	2001-2002	2.0		Correspondence ; minutes ; draft Resource Team Report ; memos ; application
2006-116	2	12 (2 of 2)	Main Street Program	2001-2002	1.7		Report - Main Street Program Facilitation Results ; Report - Main Street Program Resource Team report
2006-116	2	13	Reports	1995	0.5		Working draft - Exhibit Renewal Plan for Pioneers' and Commerce Galleries

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2013-195	1	1	Gift Shop Committee	1988-1991	1.0		Gift Shop Committee minutes ; policy
2013-195	1	2	Art Walk	1992-1995	0.7		Minutes ; correspondence ; brochures
2013-195	1	3	Heritage Day	1991-1992	0.5		Minutes ; checklist
2013-195	1	4	Canada Winter Games Bid	1990	0.2		Itinerary of events for bid for 1995 Games
2013-195	1	5	Publicity	1990	0.6		Newsletters ; event lists ; exhibits and programs
2013-195	1	6	Publicity	1988	0.6		Newsletters ; event lists ; exhibits and programs
2013-195	1	7	Monthly Reports	1992	1.1		Monthly statistics, school visits
2013-195	1	8	Monthly Reports	1989	1.1		Monthly statistics, school visits
2013-195	1	9	Publicity	1989	0.4		Museum and Fort Normandeau
2013-195	1	10	Monthly Reports	1991-1992	0.7		Cultural History Programmer monthly reports, 1991 1992 statistics
2013-195	1	11	Monthly Reports	1988	0.5		Cultural History Programmer monthly reports
2013-195	1	12	Monthly Reports	1988	0.5		Cultural History Programmer monthly reports
2013-195	1	13	Monthly Reports	1987	0.5		Cultural History Programmer monthly reports
2013-195	1	14	Budget	1987	0.1		Proposed Programming expenditures
2013-195	1	15	Monthly Reports	1990	0.6		Cultural History Programmer monthly repots ; stats
2013-195	1	16	Appreciation	1990	1.4		Drawings and thank you's from school tours
2013-195	1	17	Appreciation	1989	1.8		Drawings and thank you's from school tours

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2015-1368	1	1	United Way Employee Gold Award, 1990 presented to the Normandeau Society	1990	0.1	Copyright	

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-521	1	1	Cultural Policy	1981-1988	0.6		Copy of the official record of the Princess Margaret Scholarship ;minutes Inter-Agency, May and June 1988 ; Report - City of Red Deer Community Services Department Cultural Interest Study/1986

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-533	1	1	Project - Heritage Day 1990	1989-1991	0.7		Committee membership list; financial report; minutes; correspondence; event report; includes Heritage Day 1989 report and minutes
2016-533	1	2	Project - Heritage Day 1991	1991	0.2		Minutes; correspondence; newspaper clippings

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-653	1	1	Reports	1989	0.3		Report on Museum Management Board Committee ; Discussion Paper - City of Red Deer - Program Planning Museum Management Board ; proposal for concession

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-707	1	1	Budget	1977	0.2		Proposed 1977 operating budget ; capital cost budget ; correspondence
2016-707	1	2	Financial Statements	1977-1981	0.5		Normandeau Society financial statements.
2016-707	1	3	Budget	1989	0.6		Official 1989 Museum budget approved by City Council March 15, 1989
2016-707	1	4	Budget	1990	0.4		City of Red Deer revised Museum budget
2016-707	1	5	Budget	1990-1991	1.7		City of Red Deer 1991 Museum budget
2016-707	1	6	Budget	1985-1986	1.5		Proposed Museum budget and correspondence
2016-707	1	7	Budget	1990-1991	0.8		Proposed Museum 1991 budget, revisions, correspondence
2016-707	1	8 (1 of 2)	Director Reading Files	1990	2.0		Copy correspondence, grant applications December 1990
2016-707	1	8 (2 of 2)	Director Reading Files	1990	0.5		Copy correspondence, grant applications December 1990
2016-707	1	9 (1 of 2)	Director Reading Files	1991	2.0		Includes: Kerry Wood Nature Centre Clerk job description ; Native People exhibit ; Federal Designation of CPR Bridge ; March 4, 1991 Council meeting agenda ; grant applications ; Waskasoo Park Interpretive Program 1990
2016-707	1	9 (2 of 2)	Director Reading Files	1991	0.8		Includes: Parsons House ; grant applications ; Community Services Division - 10 Year Facility Management/Maintenance Plan
2016-707	1	10	Director Reading Files	1992	2.0		Includes: draft job descriptions ; job titles ; bursary requests from Museum Foundation ; proposal requirements for Feasibility Study for Sunnybrook Farm
2016-707	1	11	Director Reading Files	1989	0.5		Includes: Parsons House ; Joint Art Gallery Committee ; Walking tours
2016-707	1	12	Director Reading Files	1988	0.3		Includes: Gaetz Library ; development of Norman Bower land for museum
2016-707	2	13	Director Reading Files	1987	0.5		Includes: Red Deer Court House ; Fort Normandeau facility inspection ; Anniversary Exhibit report
2016-707	2	14	Director Reading Files	1986	0.2		Includes: Swallow Collection and purchases
2016-707	2	15	Director Reading Files	1985	0.3		Includes: Fort Normandeau ; Exhibit information releases
2016-707	2	16	Director Reading Files	1984	0.7		Includes: Exhibit information releases
2016-707	2	17	Director Reading Files	1984	0.3		Includes: Exhibit information releases



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2016-707	2	18	Director Reading Files	1986-1987	0.6		Pamphlet - Medicine River Wildlife Rehabilitation Centre ; Waskasoo Park map ; Urban Parks Programmers newsletter ; Ellis Bird Farm Personnel Committee minutes, April 3, 1987
2016-707	2	19 (1 of 2)	Mayor's Recognition Awards	1988-1989	2.0		Minutes ; correspondence
2016-707	2	19 (2 of 2)	Mayor's Recognition Awards	1988-1989	0.6		Minutes
2016-707	2	20	Report	1996	1.8		Report - Proposed Joffre Expansion Project Environmental Impact Assessment/Golder Associates
2016-707	2	21	Report	1994	2.0		Report - Sunnybrook Farm Interpretive Centre Feasibility Study Final Report
2016-707	2	22	Waskasoo Park Events Calendar	1988-1989	1.0		Weekly events calendar January 1988 - January 1989
2016-707	2	23	Waskasoo Park Events Calendar	1989-1990	0.9		Weekly events calendar January 1989 - January 1990
2016-707	2	24	Waskasoo Park Events Calendar	1990	0.5		Weekly events calendar January 1990 - August 1990
2016-707	2	25	Certificates	1977-1989	0.1		Alberta Summer Games, 1977 ; Alberta Museums Association, 1989 ; Alberta Women's Institutes, 1989
2016-707	2	26	Curator Reports	1988	2.0		Curator thoughts on various projects, programs
2016-707	2	27	Curator Reports	1989	1.9		Curator thoughts on various projects, programs
2016-707	2	28 (1 of 3)	Project Files	1991-1993	2.0		Danish Canadian Museum Society - minutes
2016-707	3	28 (2 of 3)	Project Files	1991-1993	2.0		Danish Canadian Museum Society - minutes ; Report - Planning and Feasibility Study for a Danish-Canadian Museum and Archives in Dickson, Alberta, First Interim Report/LORD Cultural Resources Planning & Management Inc., 1992
2016-707	3	28 (3 of 3)	Project Files	1991-1993	2.0		Danish Canadian Museum Society - minutes ; correspondence
2016-707	3	29 (1 of 2)	Project Files	1988-1994	2.0		CPR Station advocacy and designation
2016-707	3	29 (2 of 2)	Project Files	1988-1994	2.0		CPR Station advocacy and designation

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-707	3	30	Maskwachees Cultural College	1991-1993	1.8		Calendar ; brochures ; booklet [Maskwacis]
2016-707	3	31 (1 of 3)	Red Deer First Night Festival	1995-1997	2.0		Agendas ; financial report ; budget ; minutes ; job description
2016-707	3	31 (2 of 3)	Red Deer First Night Festival	1995-1997	2.0		Financial report ; minutes
2016-707	3	31 (3 of 3)	Red Deer First Night Festival	1995-1997	2.0		Minutes ; correspondence

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2016-742	1	1 (1 of 2)	Autonomy	1972-1989	2.0		Records relate to the creation of the Normandeau Cultural & Natural History Society and whether it should be a governing board vs. advisory board.  Includes copy of Red Deer & District Museum Society Certificate of Incorporation ; Museums Bylaw ; copy of City of Red Deer and Red Deer & District Museum Society agreement, 1985 ; correspondence ; Council Committees - Societies/Advisory Boards information package
2016-742	1	1 (2 of 2)	Autonomy	1972-1989	1.7		Records relate to the creation of the Normandeau Cultural & Natural History Society and whether it should be a governing board vs. advisory board.  Correspondence ; memos
2016-742	1	2 (1 of 4)	Executive Director Notes	1989	2.0		Hand written drafts of agendas, correspondence, minutes created by Morris Flewwelling
2016-742	1	2 (2 of 4)	Executive Director Notes	1989	2.0		Hand written drafts of agendas, correspondence, minutes created by Morris Flewwelling
2016-742	1	2 (3 of 4)	Executive Director Notes	1989	2.0		hand written drafts of agendas, correspondence, minutes created by Morris Flewwelling
2016-742	1	2 (4 of 4)	Executive Director Notes	1989	1.0		Hand written drafts of agendas, correspondence, minutes created by Morris Flewwelling
2016-742	1	3 (1 of 6)	Committees	1989	2.0		Minutes - Historical Walking Tour Committee, Waskasoo Museum Foundation, Historical Preservation Committee, Planning Committee ; correspondence

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-742	1	3 (2 of 6)	Committees	1989	2.0		Minutes - Historical Preservation Committee, Planning Committee ; Personnel Committee, Policy Committee, Transition Planning Executive, Normandeau Cultural and Natural History Society ; correspondence ; Director report
2016-742	1	3 (3 of 6)	Committees	1989	2.0		Minutes - Normandeau Cultural and Natural History Society ; Finance Committee, Personnel Committee correspondence ; memos
2016-742	1	3 (4 of 6)	Committees	1989	2.0	PIPA	Minutes - Policy Committee, Personnel Committee, Nominations Committee, Normandeau Cultural and Natural History Society ; memos ; correspondence ; Board of Director list
2016-742	2	3 (5 of 6)	Committees	1989	2.0		Minutes - Policy Committee, Personnel Committee ; memos ; correspondence
2016-742	2	3 (6 of 6)	Committees	1989	1.0		Minutes - Normandeau Cultural and Natural History Society ; memos ; correspondence ; photocopies of newspaper articles
2016-742	2	4	Personnel Committee	1989	2.0		Minutes
2016-742	2	5 (1 of 2)	Personnel Committee	1989	2.0		Correspondence
2016-742	2	5 (2 of 2)	Personnel Committee	1989	1.5		Correspondence
2016-742	2	6	Historical Preservation Committee	1989	2.0		Minutes ; summary of the evolution of the committee, 1979-1988 ; Proposal for the Historical Preservation Committee - Parsons House (proposed usage by the Native Friendship Centre)
2016-742	2	7 (1 of 3)	Historical Preservation Committee	1989	2.0		Correspondence ; list of historic sites ; Trailblazer newsletter ; reference material - heritage policies Edmonton
2016-742	2	7 (2 of 3)	Historical Preservation Committee	1989	2.0		Correspondence ; Cultural Grant application ; Trailblazer newsletter ; Downtown Planning Steering Committee minutes ; photocopies of newspaper clippings
2016-742	2	7 (3 of 3)	Historical Preservation Committee	1989	0.5		Correspondence

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-742	2	8	Historical Preservation Committee	1986-1987	2.0		Minutes
2016-742	2	9 (1 of 2)	Historical Preservation Committee	1986-1987	2.0		History of Alberta Ladies College and Historic Sites Inventory Form ; correspondence
2016-742	3	9 (2 of 2)	Historical Preservation Committee	1986-1987	0.7		Correspondence
2016-742	3	10	Policy Committee	1989	2.0	PIPA	Minutes ; Societies Act application ; Fort Normandeau Historic Site and Interpretive Centre facility policy manual ; Gaetz Lakes Sanctuary policy manual
2016-742	3	11	Policy Committee	1989	0.8		Correspondence ; operations policy Fort Normandeau
2016-742	3	12	Finance Committee	1989	1.0		Minutes
2016-742	3	13 (1 of 2)	Finance Committee	1989	2.0		Correspondence ; budget ; memos
2016-742	3	13 (2 of 2)	Finance Committee	1989	1.0		Correspondence

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-746	1	1	Judy's Oral History Project Master File	1994-1995	1.9 ; 42 photographs : col. includes negatives	Restricted as per agreement with creator	Photographs of interviewees; agreement with SHAW Cable; Final report; Video cassette indexes
2016-746	1	2	Bower, Norman	1995	0.5 ; 5 photographs : b&w and col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photographs
2016-746	1	3	Cardinal, Doug	1996	0.1		Correspondence
2016-746	1	4	Chatenay, Paul and Anne		1.8 ; 33 photographs : col. and b&w	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photographs
2016-746	1	5	Chautauqua	[1995?]	0.1		Correspondence; newspaper clipping
2016-746	1	6	Cross, Janis, Ruth and Wade	[1995?]	0.2	PIPA	Biography notes; video cassette index; photocopy of Archives biography records
2016-746	1	7	Davies, Harry	1995	0.2 ; 2 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photographs
2016-746	1	8	Duckering, Howard	1946-1948, 1952, 1995	1.6 ; 12 photographs : col. and b&w	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photographs; Unemployment Insurance Commission identification card; Victory Loan bond receipt; Clothing Book/coupons; collection of quotes; correspondence; photocopy of 90th birthday greetings
2016-746	1	9	Ford, Graham	1995	0.2 ; 6 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photographs

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-746	1	10	French, Goldie	1995	0.7 ; 4 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; copy of Nordegg Bugle; Copy of Frnech family genealogy; photographs; school achievement card
2016-746	1	11	Heritage Day	1995	0.1 ; 4 photographs : col.	Restricted as per agreement with creator	Release form; video cassette index; photographs; biography notes
2016-746	1	12	Horn, Fred	1995	0.3	PIPA	Release form [wrong interviewee name]; biography notes; video cassette index; photocopy of Archives biography records
2016-746	1	13	Keindl, Joseph and Annie	1995	0.3 ; 7 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photographs
2016-746	1	14	Lampard, Dr. Jim and Dr. Sadie	1995	1.7 ; 3 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; oral history by T.J. Stark; photographs
2016-746	1	15	Mah, Willie	1995	0.2 ; 9 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; hand written notes by interviewee
2016-746	1	16	Mischi, Nick	1995	0.4 ; 8 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; hand written notes; photographs
2016-746	1	17	Reynolds, Stan	1992, 1995	0.1		Correspondence from Alberta Community Development
2016-746	Audio Casse tte Box 2	17	Reynolds, Stan		1 audio cassette	Restricted - release form unknown	Oral history conducted by Robert Early of CFCW Radio, Camrose
2016-746	1	18	Northey, Doris	1995	0.7 ; 13 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; copy of interview transcript on history of the Red Deer museum

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-746	1	19	Prendergast, Jack	1995	0.4 ; 21 photographs : col.	Restricted as per agreement with creator	Release form; biography notes; video cassette index; photocopy of Archives biography records; photocopy of 90th birthday greetings
2016-746	2	20	Red Deer College The Beginning an Oral History	[1983?]	0.1		List of oral history tapes on the history of Red Deer College by Derryn Yeomans.
2016-746	2	21	Richard, Lyle [Keewatin]	1995	0.3 ; 2 photographs : col.	Restricted as per agreement with creator	Release form; photographs; biography notes; video cassette index; photocopy of Archives biography records
2016-746	2	22	Scott, Beatrice Lilian	1995	0.3 ; 3 photographs : col.	Restricted as per agreement with creator	Release form; photographs; biography notes; video cassette index; photocopy of Archives biography records
2016-746	2	23	Shields, Jane (Jeanie)	[197-], 1995	0.2 ; 19 photographs : col.	Restricted as per agreement with creator; Copyright	Release form; Photographs - Jean Shields, Shields farm house, original Chalmers Presbyterian Church, Zion Presbyterian Church in Willowdale district, St. Andrews Presbyterian Church in Innisfail, St. Andrews Valley Center south of Red Deer, members of Chalmers Presbyterian Church in Penhold; Biography notes; video cassette index; photocopy of birthday greetings
2016-746	2	24	Stuart, Joan	1995	0.3 ; 3 photographs : col.	Restricted as per agreement with creator	Release form; photographs; biography notes; video cassette index; photocopy of Archives biography records
2016-746	2	25	Taylor, Kathleen	[ca. 1930] - 1948, 1964, 1995	0.6 ; 40 photographs : b&w and col.	Restricted as per agreement with creator	Release form; photographs - Kathleen Taylor, George Moore family, Lorren Taylor, St. Mary's Church, City Hall park, Scouts, radio starts Cecil and Sally, George Josias Moore farm, Mormon Church booth, Terry Jean Taylor, Linda Moore family, Water Treatment Plan, Waskasoo Creek, machine repair shop, dump truck, Fred Cartwright, construction or mining equipment, Kerry wood with bow; Biography notes; video cassette index; photocopy of Archives biography records



Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-746	2	26	Oral Histories - Glenbow	[1995]	0.5		Copy of oral history outlines and fonds descriptions from Glenbow Archives on the George family fonds, related to Red Deer and Leonard Gaetz.
2016-746	2	27	Background Information	1994	1.5		Copies of oral history procedures and guidelines
2016-746	2	28	Workshops	1995	0.4		Announcements, media releases, correspondence and outlines for workshops on Taping Oral history, Alberta Teacher Association Social Studies conference, and conducting oral history interviews
2016-746	2	29	Kearney, John	[1995]	0.2	Restricted - no release form	NO signed release form; biography notes
2016-746	2	30	Fowler, Agnes	1994	0.1	Restricted - no release form	No signed release form; biography notes; photocopy of Archives biography records
2016-746	2	31	Fraser, Evelyn	1994	0.2	Restricted - no release form	No signed release form; biography notes; photocopy of Archives biography records

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-750	1	1	Statistics	1989-1996	0.1		Stats for visitors, volunteers, sites

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-751	1	1	Reports	1987-1998	0.5		1998 Marketing Plan - Kerry Wood Nature Centre, Red Deer & District Museum, Fort Normandeau ; Gaetz Lakes Sanctuary Committee 1987 , 1988, 1999 Annual Reports
2016-751	1	2	Minutes	1986-1990	1.5		Minutes of the Gaetz Lakes Sanctuary Committee
2016-751	1	3	Correspondence	1985-1989	1.5		Correspondence regarding Gaetz Lakes Sanctuary ; licence agreement with Michener Centre and City of Red Deer, 1985

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2016-779	1	1 (1 of 2)	Thanks you Letters	1982-1988	2.0		Thank you letters from students
2016-779	1	1 (2 of 2)	Thanks you Letters	1982-1988	2.0		Thank you letters from students
2016-779	2	2 (1 of 3)	Project - Major Tourism Attractions Committee	1988-1989	2.0		Minutes ; Red Deer tourism Opportunity Study/Pannell Kerr Forster Management Consultants, 1989 ; Alberta West Adventure Centre Concept Outline/ Pannell Kerr Forster ; memos ; Proposal - Adventure West/Surkan Consulting, 1989
2016-779	2	2 (2 of 3)	Project - Major Tourism Attractions Committee	1988-1989	2.0		Minutes ; request for proposal - Cooperative Tourism Feasibility Assesment ; Study - International Festival of Flight Marketing Feasibility Study/Pannell Kerr Forster, 1988 ;
2016-779	2	2 (3 of 3)	Project - Major Tourism Attractions Committee	1988-1989	1.0		Minutes ; reference material
2016-779	2	3	Tourism Red Deer	1987-1988	1.4		Report - Tourism and Conventions in Red Deer 1986 Statistical Report ; Red Deer Rourism Action Plan, draft, 1988
2016-779	2	4 (1 of 3)	Heritage Council of Alberta	1987-1989	2.0		Minutes ; correspondence
2016-779	2	4 (2 of 3)	Heritage Council of Alberta	1987-1989	2.0		Minutes ; correspondence
2016-779	2	4 (3 of 3)	Heritage Council of Alberta	1987-1989	1.0		Minutes ; correspondence

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2017-025	1	1	Building Committee	1982-1983	0.3		Correspondence re: draft MOU Museum expansion ; museum expansion
2017-025	1	2	Expansion Meetings	1983	1.3		Minutes

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2017-392	1	1	Applications	1988	0.2		Betty Spiers application for Alberta Heritage Awards Programme - bio information
2017-392	1	2	Red Deer Museum	1996-1997	0.3		Museum newsletters ; storage shelving correspondence ; Agreement to establish Red Deer & District Museum Fund with Red Deer Community Foundation
2017-392	1	3	Fort Normandeau	1994-2003	2.0		Correspondence and memos re: Marquee tent, Old Man burning, complaint re: Re-enactment ; Fort Normandeau Business Plan 1995-1997 ; Visitor statistics
2017-392	1	4	Gaetz Lakes Sanctuary	1997	0.8		Copy Council motion re z Lakes Sanctuary Management Plan ; Report - Gaetz Lakes Sanctuary Management Plan/David Van Dem Assem/1997
2017-392	1	5	Gaetz Lakes Sanctuary Management Plan	1997	2.0		
2017-392	1	6	Gaetz Lakes Sanctuary	2001-2003	0.3		Committee minutes (not complete) ; correspondence
2017-392	1	7	Gaetz Lakes Sanctuary	1997	0.3		Management Plan Workbook for Phase 2 ; Phase 1 Questionnaire results
2017-392	1	8	Gaetz Lakes Sanctuary	1995	0.7		City of Red Deer Policy Manual pertaining to Gaetz Lakes Provincial use restrictions ; correspondence re potential Michener Centre land transaction
2017-392	1	9	Gaetz Lakes Sanctuary	1994-2004	0.4		Committee minutes February 2, 2004 ; Report from Michael O'Brien re future development of Michener Centre lands
2017-392	1	10	Kerry Wood Nature Centre	1986-1990	0.7		Kerry Wood Nature Centre monthly reports (not complete)
2017-392	1	11	Heritage Square	2000	0.2		Correspondence re installing stone circles at Heritage Square
2017-392	1	12	Heritage Square	1992-1996	0.4		Information re: programming activities at Heritage Square
2017-392	1	13	Canadian Federation of Friends of Museums	1994-1995	0.3		Financial Statement, March 31, 1994 ; Strategic Plan Report, 1995
2017-392	1	14	Alberta Foundation for the Arts Grant	1997	0.5		Application provides a detail of 1996 Museum exhibits

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-008	1	1 (1 of 2)	Annual Reports	1983-1989	2.0		
2018-008	1	1 (2 of 2)	Annual Reports	1983-1989	1.0		
2018-008	2	2 (1 of 3)	Director's Reports	1988-1989	2.0		
2018-008	2	2 (2 of 3)	Director's Reports	1988-1989	2.0		
2018-008	2	2 (3 of 3)	Director's Reports	1988-1989	0.7		
2018-008	2	3 (1 of 3)	Alberta Museum Association	1978-1986	2.0		Newsletters ; correspondence
2018-008	3	3 (2 of 3)	Alberta Museum Association	1978-1986	2.0		Newsletters ; correspondence ; job descriptions
2018-003	3	3 (3 of 3)	Alberta Museum Association	1978-1986	0.6	PIPA	Officers and council list ; correspondence ; amended bylaws
2018-008	3	4	Alberta Museum Association - Conference	1987	0.5		Conference report ; report on volunteerism ; correspondence ; museum profiles
2018-008	3	5	Alberta Museum Association - Conference	1988	0.3		Correspondence ; registration brochure and poster ; registration statistics for Red Deer Museum staff
2018-008	3	6	Alberta Museum Association - Conference	1989	1.0		Conference itinreary ; correspondence agenda ; 1988/1989 Annual Report
2018-008	3	7	Arts Festival	1993-1994	0.6	PIPA	Agendas ; Festivals Steering Committee ; correspondence ; festival proposal
2018-008	3	8	Report	1977	1.5		Red Deer Regional Museum & Archives Development Report No. 1/Raymond O. Harrison. Heritage Resource Planning Consultant
2018-003	3	9	Report	1987	0.4		The Cataloguing System, Red Deer & District Museum/compiled by Doris Northey, Cultural History Programmer
2018-008	OS 33	10	Drawing	1979	1 drawing : ink on vellum ; 32 x 11.5 cm		Van Slyke Plow drawing/Henri Chatinay death December 27, 2010
2018-008	OS 33	11	Poster	1986	1 poster : 42 x 78 cm		Official Opening of Kerry Wood Nature Centre, Gaetz Lakes Sanctuary, McKenzie Trail Recreation Area, August 4, 1986

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-008	3	12	Volunteers	1979-1986	1.1	PIPA	Volunteer duties ; volunteer contact lists ; correspondence
2018-003	3	13	Building Planning	1973-1978	0.8 7 architectural drawings ; 21.5 x 35 cm	unknown copyright	Drawings of the elevations for the proposed Red Deer & district Museum, floor plan, ground plan
2018-008	3	14	Photographs	1968 - [ca. 1985]	47 photographs : 13.5 x 18 cm and smaller		Staff Christmas Party, ca. 1980 - Morris Flewwelling identified ; David More's Artists at Work, in Galleries, Summer 1985 ; Maureen Montegary, Annette, Colleen Harrington ; Morris Flewwelling, Nita Baile, Ronald L. Dale at Museum, ca. 1985 ; Museum dedication, MC - A. Armstrong, May 27, 1984 ; John Tik Tak, Inuit Artist ; Museum Nature Exhibit, ca. 1980
2018-008	3	15	Exhibits	[ca. 1980] - 1990	1.0		The Art of Colour catalogue, 1990 ; Textiles in Space Catalogue/Four Finnish Textile Artists, 1986 ; Bettina Somers/Lines in Motion Catalogue, ca. 1980 ; Storyline for the Art of Mourning, 1990 ; Proposal - For Our Children/Peter Shostak, [ca. 1980] ; Evaluation exhibit Quilts, 1981
2018-008	3	16	Policy Manual	1983	0.5		Policy manual for the Red Deer & District Museum and Archives



Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	1	1	Financial Statement	1988	0.5		Red Deer Museums financial statement
2018-009	1	2	Board of Directors	1989	0.1	PIPA	List of board members ; membership policies
2018-009	1	3	[Incorporation]	1989	0.7	PIPA	Copy of Incorporation; Board member list; City of Red Deer/Society
2018-009	1	4 (1 of 4)	Minutes	1989	2.0		Minutes ; reference material ; correspondence
2018-009	1	4 (2 of 4)	Minutes	1989	2.0		Minutes ; reference material ; correspondence
2018-009	2	4 (3 of 4)	Minutes	1989	2.0		Minutes ; reference material ; correspondence
2018-009	2	4 (4 of 4)	Minutes	1989	2.0		Minutes ; reference material ; correspondence
2018-009	2	5 (1 of 6)	Correspondence	1988-1990	2.0		Spring programs at Kerry Wood ; site monthly revenues ; 1988 Gaetz Sanctuary annual report
2018-009	2	5 (2 of 6)	Correspondence	1988-1990	2.0		Vision 2020
2018-009	2	5 (3 of 6)	Correspondence	1988-1990	2.0		Wildlife access ; urban park operating grant
2018-009	2	5 (4 of 6)	Correspondence	1988-1990	2.0		River bank trail ; pension arrangements
2018-009	2	5 (5 of 6)	Correspondence	1988-1990	2.0		Benefit packages ; City/Museum agreement
2018-009	2	5 (5 of 6)	Correspondence	1988-1990	0.5		Banking report
2018-009	2	6	Annual Report	1989-1990	0.6		Financial statements
2018-009	2	6 (1 of 4)	Minutes	1990	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	2	6 (2 of 4)	Minutes	1990	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	3	6 (3 of 4)	Minutes	1990	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	3	6 (4 of 4)	Minutes	1990	0.5		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	3	7 (1 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	3	7 (2 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	3	7 (3 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	3	7 (4 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	3	7 (5 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	3	7 (6 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	3	7 (7 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	3	7 (8 of 9)	Correspondence	1990	2.0		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	4	7 (9 of 9)	Correspondence	1990	1.5		Various topics, including funding, CPR Bridge preservation, operating budgets, and action plans among others
2018-009	4	8	Board of Directors	1990	0.1		representatives for Museum and committees and affiliated organization committees
2018-009	4	9 (1 of 9)	Correspondence	1990-1991	2.0		includes Kerry Wood Nature Centre 1990 Annual Report ; agreements between City and Society
2018-009	4	9 (2 of 9)	Correspondence	1990-1991	2.0		includes Waskasoo Park Guide Book proposal
2018-009	4	9 (3 of 9)	Correspondence	1990-1991	2.0		includes handwritten report on Community Services Master Plan ; draft Community Services Master Plan
2018-009	4	9 (4 of 9)	Correspondence	1990-1991	2.0		Maski-Pitoon Historical Society agreement with Red Deer & District Museum Soccity and artefacts ;
2018-009	4	9 (5 of 9)	Correspondence	1990-1991	2.0		includes Environment Canada Green Plan

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	4	9 (6 of 9)	Correspondence	1990-1991	2.0		includes financial statements ; Normandeau Society appointees
2018-009	4	9 (7 of 9)	Correspondence	1990-1991	2.0		includes financial statement ; Waskasoo Park
2018-009	4	9 (8 of 9)	Correspondence	1990-1991	2.0		includes lottery funding ; Kerry Wood Nature Centre ; Pioneer Lodge rental agreement
2018-009	4	9 (9 of 9)	Correspondence	1990-1991	0.6		includes financial statement ; draft proposal 1991 Curatorial Program
2018-009	4	10 (1 of 3)	Minutes	1991	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	10 (2 of 3)	Minutes	1991	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	10 (3 of 3)	Minutes	1991	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	11	Board of Directors	1991	0.4	PIPA	list of board members for various sub-committees ; 1991 financial statement
2018-009	5	12 (1 of 4)	Minutes	1992	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	12 (2 of 4)	Minutes	1992	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	12 (3 of 4)	Minutes	1992	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	12 (4 of 4)	Minutes	1992	1.5		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	5	13 (1 of 7)	Correspondence	1990-1992	2.0		includes Red Deer and District Museum and Exhibition Centre report, 1990 ; 1991 chairman's Report ; Canadian Museums Association
2018-009	5	13 (2 of 7)	Correspondence	1990-1992	2.0		includes fundraising ; Arts Matter II report ; heritage fund
2018-009	5	13 (3 of 7)	Correspondence	1990-1992	2.0		includes heritage fund ; financial statements ; brochures
2018-009	6	13 (4 of 7)	Correspondence	1990-1992	2.0		includes budget review schedule ; Tourism Red Deer information
2018-009	6	13 (5 of 7)	Correspondence	1990-1992	2.0		includes congratulations to Premier Klien ; gift shop
2018-009	6	13 (6 of 7)	Correspondence	1990-1992	2.0		includes Waskasoo Park ; memos ; casino

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	6	13 (7 of 7)	Correspondence	1990-1992	1.5		includes Fort Normandeau ; Alberta Association of the Arts
2018-009	6	14	Financial Statement	1992	0.4		Published financial statement and auditor's report
2018-009	6	15 (1 of 4)	Minutes	1993	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	6	15 (2 of 4)	Minutes	1993	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	6	15 (3 of 4)	Minutes	1993	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	6	15 (4 of 4)	Minutes	1993	1.2		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	6	16	Financial Statement	1989-1993	1.5	PIPA	Board of Directors contact list ; organizational chart ; certificate of incorporation ; 1989 agreement with City of Red Deer ; draft Curatorial program ; Waskasoo Park Division financial statement 1992 and 1993 ; Normandeau Society financial statements 1992 and 1993
2018-009	6	17 (1 of 8)	Correspondence	1993	2.0		Includes policy for Heritage Preservation Committee ; Waskasoo Museum Foundation - Act Naturally
2018-009	7	17 (2 of 8)	Correspondence	1993	2.0		Includes Sunnybrook Farm
2018-009	7	17 (3 of 8)	Correspondence	1993	2.0		Includes board development ; Partners in Imagine ; CPR Bridge
2018-009	7	17 (4 of 8)	Correspondence	1993	2.0		Includes volunteer recognition program ; capital and operating budget ; Community Services 1993 budget
2018-009	7	17 (5 of 8)	Correspondence	1993	2.0		Includes budget
2018-009	7	17 (6 of 8)	Correspondence	1993	2.0		Includes society briefing notes from Community Services Director ; tax incentives
2018-009	7	17 (7 of 8)	Correspondence	1993	2.0		Insurance ; grant application for Archives storeroom expansion
2018-009	7	17 (8 of 8)	Correspondence	1993	1.8		Includes funding ; grants ; projects
2018-009	7	18	Financial Statement	1993	0.5	PIPA	Includes board and committee member contact list ; City/society agreement

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	7	19 (1 of 10)	Correspondence	1994	2.0		Includes board orientation ; Clarke residence letter of support ; funding
2018-009	7	19 (2 of 10)	Correspondence	1994	2.0		Includes CFEP ; visioning session in Human History
2018-009	8	19 (3 of 10)	Correspondence	1994	2.0	PIPA	Includes visioning workshop report ; Red Deer River Naturalists executive and committee
2018-009	8	19 (4 of 10)	Correspondence	1994	2.0		Includes CFEP ; Tourism newsletter ; Downtown Concept Plan
2018-009	8	19 (5 of 10)	Correspondence	1994	2.0		Includes City of Red Deer Strategic Plan
2018-009	8	19 (6 of 10)	Correspondence	1994	2.0		Includes CARMN ; budget
2018-009	8	19 (7 of 10)	Correspondence	1994	2.0		Includes North Red Deer Walking Tour ; Sunnybrook Farm ; funding
2018-009	8	19 (8 of 10)	Correspondence	1994	2.0		Includes budget ; news article regarding Flewwelling request to move provincial archives to bunker at Penhold Air Base
2018-009	8	19 (9 of 10)	Correspondence	1994	2.0		Includes Fort Normandeau restoration ; grants ;
2018-009	8	19 (10 of 10)	Correspondence	1994	0.5		Business plans - Community Services departments
2018-009	8	20	Financial Statements	1993-1996	2.0	PIPA	Includes financial statements ; board members list ; agreements with City of Red Deer
2018-009	8	21 (1 of 4)	Minutes	1994	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	21 (2 of 4)	Minutes	1994	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	21 (3 of 4)	Minutes	1994	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	9	21 (4 of 4)	Minutes	1994	0.6		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	22 (1 of 4)	Minutes	1995	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	22 (2 of 4)	Minutes	1995	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	22 (3 of 4)	Minutes	1995	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	22 (3 of 4)	Minutes	1995	0.5		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	9	23 (1 of 6)	Correspondence	1995	2.0		Includes Red Deer River Corridor ; RP & C business plan 1995-1997
2018-009	9	23 (2 of 6)	Correspondence	1995	2.0		Includes Alberta Sports Hall of Fame ; Alberta Lottery Review Committee
2018-009	9	23 (3 of 6)	Correspondence	1995	2.0		Includes 1995 Curatorial budget
2018-009	9	23 (4 of 6)	Correspondence	1995	2.0		Includes Alberta Museums Association ; orientation for board members
2018-009	10	23 (5 of 6)	Correspondence	1995	2.0		Includes 1996 capital budget ; finance committee ; Red Deer River Naturalists
2018-009	10	23 (6 of 6)	Correspondence	1995	2.0		Includes Heritage Ranch ; service directory ; lotteries funding
2018-009	10	24	Budget	1996	1.0	PIPA	1995 and 1996 budget ; board member contact information
2018-009	10	25 (1 of 4)	Correspondence	1996	2.0		Includes Nova Chemicals record of Proceedings Environmental Impact Assessment Workshop
2018-009	10	25 (2 of 4)	Correspondence	1996	2.0		Includes Millenium celebrations ; Municipal Integration Strategy report
2018-009	10	25 (3 of 4)	Correspondence	1996	2.0		Disclosure document for Joffre Plant Site Proposed Ethylene Expansion Project ;
2018-009	10	25 (4 of 4)	Correspondence	1996	2.0		Report - Interpretation Concept for Sunnybrook Farm/Eric Bailey and Harvey Smith ; Report - Down to Earth - A brief history of mixed farming - a storyline for Sunnybrook Farm Interpretive Centre ; Report Red Deer & district Storyline/Anna Robertson
2018-009	10	26 (1 of 3)	Minutes	1996	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	10	26 (2 of 3)	Minutes	1996	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	10	26 (3 of 3)	Minutes	1996	1.5		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	11	27	Financial Statement	1996	0.6	PIPA	Includes board member listq
2018-009	11	28 (1 of 5)	Correspondence	1997	2.0		Includes Gay Life Project correspondence from th public - for and against the project
2018-009	11	28 (2 of 5)	Correspondence	1997	2.0		Includes NOVA Chemicals' Joffre Site Expansion Proposed Cogeneration Power Plant ; Report - Proposed Terms of Reference for the AMOCO Canada Petroleum Company Ltd, Joffre
2018-009	11	28 (3 of 5)	Correspondence	1997	2.0		Includes consolidation of land from the Province to Gaetz Lakes Sanctuary
2018-009	11	28 (4 of 5)	Correspondence	1997	2.0		Includes grants ; report - Proposed Draft Terms of Reference Environmental Impact Assessment Report, Union Carbide
2018-009	11	28 (5 of 5)	Correspondence	1997	0.5		Business plan ; Heritage Canada
2018-009	11	29 (1 of 4)	Minutes	1997	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	11	29 (2 of 4)	Minutes	1997	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	11	29 (3 of 4)	Minutes	1997	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	11	29 (4 of 4)	Minutes	1997	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	12	30	Board of Directors	1997	0.5	PIPA	Includes business plan 1997-1999 ; Director reports ; contact lists
2018-009	12	31 (1 of 3)	Minutes	1998	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	12	31 (2 of 3)	Minutes	1998	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	12	31 (3 of 3)	Minutes	1998	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	12	32 (1 of 3)	Correspondence	1998	2.0		Includes Central Alberta Regional Trails ; agreement
2018-009	12	32 (2 of 3)	Correspondence	1998	2.0		Includes Waskasoo Park Interpretive program

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	12	32 (3 of 3)	Correspondence	1998	2.0		Includes LAPP ; City policies
2018-009	12	33 (1 of 4)	Correspondence	1999	2.0		Includes 1998 financial stement ; Facility needs report
2018-009	12	33 (2 of 4)	Correspondence	1999	2.0		City draft strategic plan
2018-009	12	33 (3 of 4)	Correspondence	1999	2.0		Includes Central Alberta Regional Trails
2018-009	13	33 (4 of 4)	Correspondence	1999	0.6		Includes Gallery operations
2018-009	13	34 (1 of 3)	Minutes	1999	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	13	34 (2 of 3)	Minutes	1999	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	13	34 (3 of 3)	Minutes	1999	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	13	35 (1 of 3)	Correspondence	2000	2.0		Includes Kerry Wood Nature Centre ; grants
2018-009	13	35 (2 of 3)	Correspondence	2000	2.0		Includes board ratification ; Heritage Significance Bylaw
2018-009	13	35 (3 of 3)	Correspondence	2000	2.0		Includes CARMN ; City of Red Deer
2018-009	13	36 (1 of 3)	Minutes	2000	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	13	36 (2 of 3)	Minutes	2000	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	13	36 (3 of 3)	Minutes	2000	0.6		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	14	37	Financial Statement	2000-2002	1.3		2002 Financial Statement ; Minutes, 2000 ; agreement between Society and Red Deer River Naturalists, 2000 ;Business Plan, 2000-2003
2018-009	14	38 (1 of 4)	Minutes	2001	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	14	38 (2 of 4)	Minutes	2001	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	14	38 (3 of 4)	Minutes	2001	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board



Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	14	38 (4 of 4)	Minutes	2001	1.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	14	39	Workshop	2001	1.0		City of Red Deer Community Visioning Workshop package ; Greater Red Deer 2001 Visitor Guide
2018-009	14	40 (1 of 4)	Correspondence	2000-2001	2.0	PIPA	Includes planning guide - tools for involving your community ; member lists
2018-009	14	40 (2 of 4)	Correspondence	2000-2001	2.0		Includes Heritage Canada ; Waskasoo Museum foundation
2018-009	14	40 (3 of 4)	Correspondence	2000-2001	2.0		Includes Society and Red Deer River Naturalists agreement
2018-009	14	40 (4 of 4)	Correspondence	2000-2001	0.5		General competition
2018-009	14	41 (1 of 4)	Minutes	2002	2.0	PIPA	Includes board contact information
2018-009	15	41 (2 of 4)	Minutes	2002	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	15	41 (3 of 4)	Minutes	2002	2.0		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	15	41 (4 of 4)	Minutes	2002	1.5		Minutes and agendas of the Normandeau Cultural and Natural History Society board
2018-009	15	42 (1 of 4)	Correspondence	2002	2.0		Includes Heritage Community Foundation report, 2001 ; casino
2018-009	15	42 (2 of 4)	Correspondence	2002	2.0		Includes lottery board ; Misnister correspondence
2018-009	15	42 (3 of 4)	Correspondence	2002	2.0		Includes Community Initiatives Program ; Neighbourhood Development and Standards guidelines
2018-009	15	42 (4 of 4)	Correspondence	2002	0.5		Grants
2018-009	15	43 (1 of 2)	Policy Manual	[ca. 1999]	2.0		Manual for the Normandeau Historical Society Board
2018-009	15	43 (2 of 2)	Policy Manual	[ca. 1999]	1.5		Manual for the Normandeau Historical Society Board
2018-009	15	44 (1 of 3)	Historical Perservation Committee -Minutes	1983-1988	2.0		1985 minutes not included
2018-009	16	44 (2 of 3)	Historical Perservation Committee -Minutes	1983-1988	2.0		1985 minutes not included

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	16	44 (3 of 3)	Historical Perservation Committee -Minutes	1983-1988	1.1		1985 minutes not included
2018-009	16	45 (1 of 2)	Historical Preservation Committee - Correspondence	1984-1987	2.0		Includes Provincial designation procedure ; heritage directory for Central Alberta ;
2018-009	16	45 (2 of 2)	Historical Preservation Committee - Correspondence	1984-1987	2.0		Includes hitory of significant Red Deer buildings
2018-009	16	46	Historical Preservation Committee - Evolution	1978-1988	0.5		Correspondence regarding potential changes to the HPC
2018-009	16	47	Heritage Preservation Committee - Correspondence	1983-1985	1.8		Includes proposal call for Interpretive Signs ; Railway lands redevelopment ; minutes of the Downtown Planning Committee, February 13, 1996
2018-009	16	48	Heritage Preservation Committee - Member List	1995-1996	0.1	PIPA	Member list
2018-009	16	49	Heritage Preservation Committee - Minutes	1995-1996	2.0		Minutes and agendas from the HPC
2018-009	16	50	Heritage Preservation Committee - Correspondence	1995-1996	2.0		Includes Downtown Planning Committee minutes
2018-009	16	51 (1 of 3)	Heritage Preservation Committee - Minutes	1993-1998	2.0		Minutes and agendas from the HPC
2018-009	16	51 (2 of 3)	Heritage Preservation Committee - Minutes	1993-1998	2.0		Minutes and agendas from the HPC
2018-009	17	51 (3 of 3)	Heritage Preservation Committee - Minutes	1993-1998	2.0		Minutes and agendas from the HPC
2018-009	17	52 (1 of 2)	Reports	1987	2.0		Includes monthly reports of registrar, Fort Normandeau, Museum Exhibition Centre
2018-009	17	52 (2 of 2)	Reports	1987	0.5		Includes monthly reports of registrar, Fort Normandeau, Museum Exhibition Centre
2018-009	17	53 (1 of 7)	Reports	1978-1987	2.0		Museum Director reports
2018-009	17	53 (2 of 7)	Reports	1978-1987	2.0		Museum Director reports
2018-009	17	53 (3 of 7)	Reports	1978-1987	2.0		Museum Director reports
2018-009	17	53 (4 of 7)	Reports	1978-1987	2.0		Museum Director reports
2018-009	17	53 (5 of 7)	Reports	1978-1987	2.0		Museum Director reports

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-009	17	53 (6 of 7)	Reports	1978-1987	2.0		Museum Director reports
2018-009	17	53 (7 of 7)	Reports	1978-1987	2.0		Museum Director reports
2018-009	18	54	Heritage Preservation Committee - Correspondence	1999-2000	2.0		Includes Draft North Red Deer Area Redevelopment Plan
2018-009	18	55 (1 of 2)	Heritage Preservation Committee - Correspondence	2000-2001	2.0		Includes a list of potential heritage sites on the County of Red Deer
2018-009	18	55 (2 of 2)	Heritage Preservation Committee - Correspondence	2000-2001	1.2		Includes Sustainable communities terms of reference
2018-009	18	56 (1 of 2)	Heritage Preservation Committee - Minutes	2001	2.0		Minutes and agendas from the HPC
2018-009	18	56 (2 of 2)	Heritage Preservation Committee - Minutes	2001	0.7		Minutes and agendas from the HPC
2018-009	18	57	Heritage Preservation Committee - Minutes	2002	1.5		Minutes and agendas from the HPC
2018-009	18	58 (1 of 2)	Heritage Preservation Committee - Correspondence	2002	2.0		Includes initiatives ; list of historic sites
2018-009	18	58 (2 of 2)	Heritage Preservation Committee - Correspondence	2002	1.8		Includes Heritage Canada foundation
2018-009	18	59	Planning Committee	1987-1989	2.0		Includes minutes ; proposals

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-014	1	1	Ad Hoc City Negotiating Committee	1991	0.1		Minutes
2018-014	1	2	Alberta Museums Association Conference - Local Arrangements committee	1991	0.7		Minutes
2018-014	1	3	Building Committee	1981-1986	0.5		Minutes
2018-014	1	4	Building Committee	1987-1988	0.5		Minutes
2018-014	1	5	Dedication Committee	1984	0.1		Minutes
2018-014	2	6	Finance Committee	1985-1987	0.8		Minutes
2018-014	2	7	Finance Committee	1987-1988	0.5		Correspondence
2018-014	2	8	Finance Committee	1988-1989	1.1		Minutes
2018-014	2	9	Finance Committee	1990	1.2		Minutes
2018-014	2	10	Finance Committee	1990	2.0		Correspondence
2018-014	2	11	Finance Committee	1991	0.5	PIPA	Minutes ; board list
2018-014	2	12	Finance Committee	1991	2.0		Correspondence
2018-014	2	13	Finance Committee	1992	0.4		Minutes
2018-014	2	14	Finance Committee	1992	2.0		Correspondence
2018-014	2	15	Nominations Committee	1989-1992	0.7	PIPA	Agenda ; correspondence ; applications
2018-014	2	16	Parsons House Preservation Committee	1988	0.3		Minutes
2018-014	2	17 (1 of 2)	Personnel Committee	[ca. 1981] - 1992	2.0		Minutes
2018-014	2	17 (2 of 2)	Personnel Committee	[ca. 1981] - 1992	1.7		Minutes
2018-014	3	18 (1 of 4)	Personnel Committee	1987-1992	2.0		Correspondence
2018-014	3	18 (2 of 4)	Personnel Committee	1987-1992	2.0		Correspondence
2018-014	3	18 (3 of 4)	Personnel Committee	1987-1992	2.0		Correspondence
2018-014	3	18 (4 of 4)	Personnel Committee	1987-1992	1.4		Correspondence
2018-014	3	19	Joint Personnel and Finance Committee	1989-1992	0.2		Minutes
2018-014	3	20	Planning Committee	1988-1989	0.6		Minutes ; correspondence
2018-014	3	21	Planning Committee - Background Documents	1989	1.5		Includes correspondence ; Draft Report Downtown Concept Plan ; Planning Committee Report
2018-014	3	22 (1 of 2)	Policy Committee	1986-1992	2.0		Minutes
2018-014	3	22 (2 of 2)	Policy Committee	1986-1992	0.6		Minutes

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-014	3	23	Policy Committee	1988-1992	2.0		Correspondence ; 1988 Museum Policy Manual
2018-014	3	24	Transition Planning	1989	0.2		Minutes from the Transition Planning Executive
2018-014	3	25	Waskasoo Park Interpretation Committee	1985	0.1		Minutes
2018-014	3	26 (1 of 3)	Agendas	1989	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	26 (2 of 3)	Agendas	1989	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	26 (3 of 3)	Agendas	1989	0.4		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	27 (1 of 3)	Agendas	1990	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	27 (2 of 3)	Agendas	1990	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	27 (3 of 3)	Agendas	1990	0.6		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	28 (1 of 2)	Agendas	1991	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	28 (2 of 2)	Agendas	1991	1.8		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	29 (1 of 3)	Agendas	1992	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	29 (2 of 3)	Agendas	1992	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	4	29 (3 of 3)	Agendas	1992	2.0		Agendas of the Normandeau Cultural and Natural History Society, with some minutes
2018-014	5	30	Ad Hoc Rail Bridge Committee	1991-1992	0.3		Minutes
2018-014	5	31	Fine Arts Facility Committee	1975-1979	0.6		Includes correspondence to Red Deer College regarding both the College and Museum vying to be a national exhibition centre ; Report - Response to th Summary Questions of the Recreation Board of the City of Red Deer for financial assistance under the Major cultural/Recreation Facility Development Program
2018-014	5	32	Danish Canadian National Museum and Archives	1992	0.3		Draft statement of purpose ; minutes
2018-014	5	33	Discovery Train Host Committee	1979	0.2		Minutes

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-014	5	34	Ellis Bird Farm	1985	0.5		Minutes ; board list
2018-014	5	35	Red Deer Community Foundation	1987-1990	1.0		Minutes ; correspondence ; Draft proposal for a Community Foundation
2018-014	5	36 (1 of 2)	Personnel Handbook	1977-1989	2.0	PIPA	Staff contact list ; board list ; sample payroll ; hours ; policies
2018-014	5	36 (2 of 2)	Personnel Handbook	1977-1989	2.0		Agreement ; insurance ; bylaw ; Fort Normandeau, Kerry Wood Nature Centre, Gaetz Lakes Sanctuary and Allen Bungalow policies
2018-014	5	37	Kerry Wood Nature Centre	1986-1988	1.4		Programs ; newsletters calendar of events ; statistics

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-016	1	1	Financial Statement	1978	0.1		Museum Management Board
2018-016	1	2 (1 of 2)	Minutes	1978	2.0		Museum Management Board
2018-016	1	2 (2 of 2)	Minutes	1978	2.0		Museum Management Board
2018-016	1	3 (1 of 2)	Correspondence	1978	2.0		includes correspondence re: finances, humidification system ; invitation to opening of Museum Museum Management Board
2018-016	1	3 (2 of 2)	Correspondence	1978	0.5		includes correspondence re: audio visual equipmentBoard membership
2018-016	1	4 (1 of 2)	Minutes	1979	2.0		Museum Management Board
2018-016	2	4 (2 of 2)	Minutes	1979	2.0		Museum Management Board
2018-016	2	5 (1 of 2)	Correspondence	1978-1979	2.0		includes correspondence re: finances, operations, exhibitions Museum Management Board
2018-016	2	5 (2 of 2)	Correspondence	1978-1979	1.5		includes correspondence re: finances, operations, exhibitions Museum Management Board
2018-016	2	6 (1 of 2)	Minutes	1980	2.0		Museum Management Board
2018-016	2	6 (2 of 2)	Minutes	1980	1.2		Museum Management Board
2018-016	2	7	Financial Statement	1979	0.5		Museum Management Board
2018-016	2	8	Correspondence	1979-1980	2.0		includes correspondence re: funding, building maintenance operations Museum Management Board
2018-016	2	9	Financial Statement	1981	0.2		Museum Management Board
2018-016	2	10 (1 of 2)	Minutes	1981	2.0		Museum Management Board
2018-016	2	10 (2 of 2)	Minutes	1981	1.5		Museum Management Board
2018-016	2	11 (1 of 2)	Correspondence	1981	2.0		includes correspondence re: museum expansion, Historical Preservation Committee Museum Management Board

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-016	2	11 (2 of 2)	Correspondence	1981	0.3		includes correspondence re: Archives draft bylaw, humidity system Museum Management Board
2018-016	3	12 (1 of 3)	Minutes	1982	2.0		Museum Management Board
2018-016	3	12 (2 of 3)	Minutes	1982	2.0		Museum Management Board
2018-016	3	12 (3 of 3)	Minutes	1982	0.4		Museum Management Board
2018-016	3	13 (1 of 2)	Correspondence	1982	2.0		includes correspondence re: Museum assistance program, museum expansion, Museum Management Board Bylaw Museum Management Board
2018-016	3	13 (2 of 2)	Correspondence	1982	1.5		includes correspondence re: draft MOU, Archives Bylaw Museum Management Board
2018-016	3	14	Financial Statement	1982	0.2		Museum Management Board
2018-016	3	15 (1 of 2)	Minutes	1983	2.0		Museum Management Board
2018-016	3	15 (2 of 2)	Minutes	1983	1.7		Museum Management Board
2018-016	3	16 (1 of 2)	Correspondence	1982-1983	2.0		includes 1983 Annual Report, budget Museum Management Board
2018-016	3	16 (2 of 2)	Correspondence	1982-1983	1.5		includes 1982 Annual Report, budget Museum Management Board
2018-016	4	17	Financial Statement	1983	0.1		Museum Management Board
2018-016	4	18 (1 of 3)	Minutes	1984	2.0		includes correspondence Museum Management Board
2018-016	4	18 (2 of 3)	Minutes	1984	2.0		includes correspondence Museum Management Board
2018-016	4	18 (3 of 3)	Minutes	1984	2.0		includes correspondence Museum Management Board
2018-016	4	19	Financial Statement	1984	0.2		Museum Management Board
2018-016	4	20 (1 of 2)	Minutes	1985	2.0		Museum Management Board
2018-016	4	20 (2 of 2)	Minutes	1985	2.0		Museum Management Board



Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-016	4	21 (1 of 2)	Correspondence	1985	2.0		includes correspondence re: Museum expansion, grants, Snell House Museum Management Board
2018-016	4	21 (2 of 2)	Correspondence	1985	2.0		includes correspondence re: Museum expansion, grants Museum Management Board
2018-016	4	22	Financial Statement	1985	0.2		Museum Management Board
2018-016	4	23 (1 of 2)	Minutes	1986	2.0		Museum Management Board
2018-016	5	23 (2 of 2)	Minutes	1986	1.0		Museum Management Board
2018-016	5	24 (1 of 2)	Correspondence	1986	2.0		includes correspondence re: Board Member lists ; Stevenson Hall Block, Kerry Wood Nature Centre, Director Reports Museum Management Board
2018-016	5	24 (2 of 2)	Correspondence	1986	0.3		includes correspondence re: Board Member lists ; Stevenson Hall Block, Kerry Wood Nature Centre, Director Reports Museum Management Board
2018-016	5	25 (1 of 2)	Minutes	1987	2.0		Museum Management Board
2018-016	5	25 (2 of 2)	Minutes	1987	1.0		Museum Management Board
2018-016	5	26 (1 of 2)	Correspondence	1987	2.0		includes Director Reports Museum Management Board
2018-016	5	26 (2 of 2)	Correspondence	1987	1.8		includes Director Reports Museum Management Board
2018-016	5	27 (1 of 3)	Correspondence	1988	2.0		includes Director Reports Museum Management Board
2018-016	5	27 (2 of 3)	Correspondence	1988	2.0		includes Director Reports Museum Management Board
2018-016	5	27 (3 of 3)	Correspondence	1988	0.3		includes Kerry Wood Nature Centre Museum Management Board
2018-016	5	28 (1 of 2)	Minutes	1988	2.0		
2018-016	6	28 (2 of 2)	Minutes	1988	1.4		
2018-016	6	29	Financial Statements	1987-1988	0.3		

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-016	6	30 (1 of 2)	Minutes	1989	2.0		
2018-016	6	30 (2 of 2)	Minutes	1989	1.5		
2018-016	6	31 (1 of 2)	Correspondence	1989	2.0		includes Director Reports, Kerry Wood Nature Centre
2018-016	6	31 (2 of 2)	Correspondence	1989	2.0		includes Director Reports, Kerry Wood Nature Centre
2018-016	6	32	Financial Statement	1986	0.2		
2018-016	6	33 (1 of 2)	Alberta Museums Association	1987	2.0		minutes of the Public Policy Committee and correspondence
2018-016	6	33 (2 of 2)	Alberta Museums Association	1987	1.0		minutes of the Public Policy Committee and correspondence
2018-016	6	34 (1 of 2)	Alberta Museums Association	1986	2.0		minutes and correspondence
2018-016	6	34 (2 of 2)	Alberta Museums Association	1986	2.0		minutes and correspondence
2018-016	6	35	Municipal Heritage Advisory Board Network	1991	0.2		minutes of annual meeting
2018-016	6	36	Normandeau Joint Management Committee	1979-1982	0.5		minutes ; correspondence

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-017	1	1 (1 of 2)	Annual Reports	1979-1987 ; 1990	2.0		Red Deer and District Museum and Archives annual reports
2018-017	1	1 (2 of 2)	Annual Reports	1979-1987 ; 1990	1.5		Red Deer and District Museum and Archives annual reports
2018-017	1	2	Personnel Handbook	1986	1.4		Personnel Policies - Museum Management Board
2018-017	1	3	Policy Manual	1988	0.8		Red Deer & District Museum & Exhibition Centre
2018-017	1	4	Procedures	1988	0.3		Procedures for the Museum
2018-017	1	5	Joint Building Committee	1976-1978	0.3		Red Deer and Distruct Museum Society and Red Deer and District Museum Management Board meeting agendas and minutes
2018-017	1	6	Correspondence	1977-1978	1.5		Includes correspondence re: move from Recreation Centre
2018-017	1	7	Correspondence	1979	1.5		Professional development ; travelling exhibitions
2018-017	1	8	Correspondence	1980	0.8		Exhibitions ; schools
2018-017	1	9	Correspondence	1981	0.8		Travelling exhibits ; supplies ; school visits
2018-017	1	10	Correspondence	1982	1.0		Salaries ; expansion ; early childhood education programs ; donor plaque
2018-017	1	11	Correspondence	1983	1.4		Grants ; museum expansion ; thank you's
2018-017	1	12	Correspondence	1984	1.8		Grants ; museum expansion ; thank you's
2018-017	2	13	Correspondence	1985	2.0		Personnel Committee ; grants ; school tours
2018-017	2	14	Correspondence	1986	2.0		Fort Normandeau opening ; Stevenson Block report ; survey of Heritage Institutions
2018-017	2	15	Correspondence	1987	1.4		Facility Insoection Reports - Allen Bungalow, Kerry Wood Nature Centre, Fort Normandeau ; financials
2018-017	2	16	Correspondence	1988	1.7		Foyer redesign ; grants ; building inspection
2018-017	2	17	Correspondence	1989	0.5		Grants ; Red Deer College
2018-017	2	18	Correspondence	1990	0.5		Grants ; Red Deer College
2018-017	2	19	Correspondence	1991	2.0		Programs ; exhibits ; grants
2018-017	2	20	Correspondence	1992	1.4		Public access to cemetery records ; Art Walk ; Fort Normandeau
2018-017	2	21	Project - Board Management Seminar	1984	0.4		Held at Banff
2018-017	2	22	Project - Training - gift Shop Management workshop	1987	0.3		Budget ; training
2018-017	2	23	Project - Training - Step Into Summer	1987	0.3		Correspondence ; training outline ; AMA newsletter, May/June 1987

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-017	2	24	Project - Training - Step Into Summer	1988	0.8		Workshop outlines ; correspondence ; evaluations
2018-017	2	25	Project - Training - Step Into Summer	1989	0.3		Workshop outlines ; correspondence ; evaluations
2018-017	2	26	Project - Training - Metals Conservation Workshop	1989	0.3		Itinerary ; application
2018-017	2	27	Publicity - A Touch of Midas : Molly Bannister	[ca. 1985]	0.2		Article written by Morris Flewwelling
2018-017	2	28	Publicity - Press Releases	1978-1979	0.5		Exhibits
2018-017	2	29	Publicity - Press Releases	1980	0.3		Exhibits ; tours
2018-017	3	30	Publicity - Press Releases	1981	0.3		Exhibits ; tours ; museum events
2018-017	3	31	Publicity - Press Releases	1982	0.5		Exhibits ; museum events
2018-017	3	32	Publicity - Press Releases	1983	0.2		Exhibits ; museum events
2018-017	3	33	Publicity - Press Releases	1984	0.4		Exhibits ; museum events
2018-017	3	34	Publicity - Press Releases	1985	0.5		Exhibits ; museum events
2018-017	3	35	Publicity - Press Releases	1986	0.1		Press release for Swallow Collection additions
2018-017	3	36	Publicity - Press Releases	1988	0.2		Exhibits ; museum events
2018-017	3	37	Publicity - Press Releases	1989	0.2		Exhibits ; museum events
2018-017	3	38	Publicity - Press Releases	1990	0.1		Exhibits ; museum events
2018-017	3	39	Publicity - Press Releases	1991	0.5		Exhibits ; museum events
2018-017	3	40	Publicity - Press Releases	1992	0.5		Exhibits ; museum events
2018-017	3	41	Publicity - Press Releases	1993	0.3		Exhibits ; museum events
2018-017	3	42	Publicity - What's Happening	1988	0.4		Exhibits ; museum events
2018-017	3	43	Publicity - What's Happening	1989	0.4		Exhibits ; museum events
2018-017	3	44	Publicity - What's Happening	1990	0.5		Exhibits ; museum events
2018-017	3	45	Publicity - What's Happening	1991	0.4		Exhibits ; museum events
2018-017	3	46	Publicity - What's Happening	1992	0.2		Exhibits ; museum events
2018-017	3	47	Publicity - What's Happening	1993	0.4		Exhibits ; museum events
2018-017	3	48	Publicity - Calendar of Events	1978-1987	1.5		Exhibits ; museum events
2018-017	3	49	Publicity - Brochures	[between 1975 and 1985]	0.2		Museum brochures
2018-017	3	50	Publicity - Newsletters	1983-1994	1.0		Newsletters
2018-017	3	51	Publicity - Invitations and Programs	1979-1988	1.0		Invitations and programs for events at the Museum
2018-017	3	52	Memos	1977-1982	0.5		Memos to staff and Normandeau Board
2018-017	3	53	Memos	1983-1984	0.3		Memos to staff and Normandeau Board
2018-017	3	54	Memos	1985	0.5		Memos to staff and Normandeau Board

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-017	3	55	Correspondence	1986	1.2		Most deals with Fort Normandeau and Kerry Wood Nature Centre ; policies ; job descriptions
2018-017	3	56	Correspondence	1987	0.5		Most deals with Fort Normandeau
2018-017	3	57	Correspondence	1988	0.6		Museum ; staffing ; budget
2018-017	3	58	Correspondence	1989	0.5		Museum ; staffing ; budget
2018-017	3	59	Correspondence	1990	0.5		Museum ; staffing ; budget
2018-017	3	60	Correspondence	1991	0.5		Museum ; staffing ; budget
2018-017	3	61	Correspondence	1992	0.4		Museum ; staffing ; budget
2018-017	4	62	Minutes	1977	1.8		Museum Management Board Minutes
2018-017	4	63	World's Most Boring Postcard Correspondence	1993	0.7		Correspondence about the Museum winning the World's Most Boring Postcard competition, 1992
2018-017	4	64	World's Most Boring Postcard Media Coverage	1993	0.3		News clippings
2018-017	4	65	World's Most Boring Postcard - Postcard	[ca. 1979] ; 1992	2 photographs : col. Postcard ; 10.5 x 14.5 cm		Postcard - original by Sutton ca. 1979 [sticky note written by Morris Flewwelling indicating this was removed] postcard - final card, limited edition #1861
2018-017	4	66	Report	1979	0.3		Final Report of the Red Deer and District Museum and Archives building project
2018-017	4	67	Museum History	1972-[ca. 1981]	0.4		Reports written on the first museum - Dr. Henry George, history of early Red Deer, proposed organization of Museum - Archives - National Exhibition Centre for Red Deer
2018-017	4	68	Curator/Administrator Reports	1986	2.0		Reviews activities and attendance at the Museum
2018-017	4	69	Curator/Administrator Reports	1987	0.5		Reviews activities and attendance at the Museum
2018-017	4	70	Curator Report	1983	0.1		Reviews activities and attendance at the Museum
2018-017	4	71	Cultural History Programmer Reports	1986-1989	0.2		Reviews activities and attendance at the Museum
2018-017	4	72	Registrar Report	1987	0.1		Review of accessions received
2018-017	4	73	Exhibits Coordinator Reports	1986-1987	0.3		Brief write-ups summarizing exhibits
2018-017	4	74	Museum Management Report	1984	0.2		Report about the museum, including recommendations

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-017	4	75	Logo	[ca. 1978]	0.1		Explains the meaning of the square wood panels on the side of the building
2018-017	4	76	Visitor Statistics	1978-[ca. 1987]	0.1		Visitor statistics
2018-017	4	77	Fort Normandeau Report	1981	0.1		Offers a history of the site and area, campground options, ownership of land and surrounding area
2018-017	4	78	Kerry Wood Nature Centre Reports	1989	0.3		Includes weed control and naturalist programming
2018-017	4	79	Gaetz Library Restoration Report	1989	0.1		Report about moving and restoring the library
2018-017	4	80	Grants	1976-1988	1.2		Museum Assistance Program Grant applications
2018-017	4	81	Grants	1987-1989	1.0		Alberta Arts Foundation grant applications
2018-017	4	82	Grants	1979-1984	0.3		Project Cooperation grant applications
2018-017	4	83	Grants	1985	0.3		Alberta Museum Association grant application
2018-017	4	84	Grants	1990	0.2		Alberta Historical Resources Foundation grant application
2018-017	4	85	Grants	[ca. 1980]	0.1		Red Deer Community Foundation grant application
2018-017	4	86	Grants	1990	0.1		Shell Environmental Fund application
2018-017	4	87	Grants	1990	0.2		Community Recreation/Cultural Grant Program grant application

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-022	1	1 (1 of 3)	Heritage Preservation Committee	1998-1999	2.0		Minutes ; 1998 Inventory of Historically Significant Resources/City of Red Deer
2018-022	1	1 (2 of 3)	Heritage Preservation Committee	1998-1999	2.0		Minutes ; correspondence ; Bylaws
2018-022	1	1 (3 of 3)	Heritage Preservation Committee	1998-1999	1.8		Minutes of the Downtown Planning Committee ; correspondence
2018-022	1	2 (1 of 3)	Heritage Preservation Committee	1997-1998	2.0		Minutes of the HPC ; minutes of the Downtown Planning Committee ; correspondence
2018-022	1	2 (2 of 3)	Heritage Preservation Committee	1997-1998	2.0		Correspondence ; bylaws
2018-022	1	2 (3 of 3)	Heritage Preservation Committee	1997-1998	1.8		Inventory of resources ; Report - Heritage Ranch Review final report, 1997
2018-022	1	3	Heritage Preservation Committee	1992	1.2		Minutes ; correspondence ; Bylaws
2018-022	1	4	Heritage Preservation Committee	1991	1.6		Minutes
2018-022	1	5	Heritage Preservation Committee	1991	1.4		Includes Report - Downtown Concept Plan Update, 1991 ; McIntosh House ; CPR Station
2018-022	2	6	Heritage Preservation Committee	1990	1.1		Minutes
2018-022	2	7	Heritage Preservation Committee	1990	0.5		Correspondence - includes Allen House, Parsons Residence ; historical recollections of Gorden Caton
2018-022	2	8	Historical Preservation Committee	1989	0.6		Minutes
2018-022	2	9	Historical Preservation Committee	1989	0.3		Correspondence - Red Deer Regional Planning Commission
2018-022	2	10	Historical Preservation Committee	1986-1988	0.4		Minutes
2018-022	2	11	Historical Preservation Committee	1988	0.2		Report - Evolution of the Committee, 1979-1988

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-022	1	1 (1 of 3)	Heritage Preservation Committee	1998-1999	2.0		Minutes ; 1998 Inventory of Historically Significant Resources/City of Red Deer
2018-022	1	1 (2 of 3)	Heritage Preservation Committee	1998-1999	2.0		Minutes ; correspondence ; Bylaws
2018-022	1	1 (3 of 3)	Heritage Preservation Committee	1998-1999	1.8		Minutes of the Downtown Planning Committee ; correspondence
2018-022	1	2 (1 of 3)	Heritage Preservation Committee	1997-1998	2.0		Minutes of the HPC ; minutes of the Downtown Planning Committee ; correspondence
2018-022	1	2 (2 of 3)	Heritage Preservation Committee	1997-1998	2.0		Correspondence ; bylaws
2018-022	1	2 (3 of 3)	Heritage Preservation Committee	1997-1998	1.8		Inventory of resources ; Report - Heritage Ranch Review final report, 1997
2018-022	1	3	Heritage Preservation Committee	1992	1.2		Minutes ; correspondence ; Bylaws
2018-022	1	4	Heritage Preservation Committee	1991	1.6		Minutes
2018-022	1	5	Heritage Preservation Committee	1991	1.4		Includes Report - Downtown Concept Plan Update, 1991 ; McIntosh House ; CPR Station
2018-022	2	6	Heritage Preservation Committee	1990	1.1		Minutes
2018-022	2	7	Heritage Preservation Committee	1990	0.5		Correspondence - includes Allen House, Parsons Residence ; historical recollections of Gorden Caton
2018-022	2	8	Historical Preservation Committee	1989	0.6		Minutes
2018-022	2	9	Historical Preservation Committee	1989	0.3		Correspondence - Red Deer Regional Planning Commission
2018-022	2	10	Historical Preservation Committee	1986-1988	0.4		Minutes
2018-022	2	11	Historical Preservation Committee	1988	0.2		Report - Evolution of the Committee, 1979-1988



Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-024	1	1	Gaetz Lakes Sanctuary Committee	1988 ; 1990	1.2		Minutes (not complete, no 1989, December 10, 1990) ; Policies
2018-024	1	2	Gaetz Lakes Sanctuary Committee	1986-1987	2.0		Minutes
2018-024	2	3	Gaetz Lakes Sanctuary Committee	1986	1.2		Minutes
2018-024	2	4 (1 of 2)	Gaetz Lakes Sanctuary Committee	1985	2.0		Minutes
2018-024	2	4 (2 of 2)	Gaetz Lakes Sanctuary Committee	1985	1.4		Minutes
2018-024	2	5	Gaetz Lakes Sanctuary Committee	1984	0.4		Correspondence ; minutes

Accession	Box	Item	Item Title	Date range	Extent (cm)	Restrictions	Description
2018-025	1	1 (1 of 5)	Waskasoo Park Management Committee	1985	2.0		Minutes and agendas
2018-025	1	1 (2 of 5)	Waskasoo Park Management Committee	1985	2.0		Minutes and agendas
2018-025	1	1 (3 of 5)	Waskasoo Park Management Committee	1985	2.0		Minutes and agendas
2018-025	1	1 (4 of 5)	Waskasoo Park Management Committee	1985	2.0		Minutes and agendas
2018-025	1	1 (5 of 5)	Waskasoo Park Management Committee	1985	0.6		Minutes and agendas

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2019-115	1	1 (1 of )	Board 2004/05	2002-2005	1.0		2004 Normandeau Cultural and Natural History Society meeting agendas and minutes; job descriptions; business plan; agreement with City of Red Deer; policy; Museum and Archives Building Design Steering Committee
2019-115	1	1 (2 of)	Board 2004/05	2002-2005	1.5	PIPA	2004 Normandeau Cultural and Natural History Society meeting agendas and minutes; job descriptions; business plan; agreement with City of Red Deer; policy; Museum and Archives Building Design Steering Committee
2019-115	1	2 (1 of 2)	Minutes	2007	1.2	PIPA	2007 Normandeau Cultural and Natural History Society meeting agendas and minutes; Waskasoo Environmental Education Society by-laws
2019-115	1	2 (2 of 2)	Minutes	2007	1.0	PIPA	2007 Normandeau Cultural and Natural History Society meeting agendas and minutes; Waskasoo Environmental Education Society by-laws
2019-115	2	3 (1 of 4)	Minutes	2006	1.0		2006 Normandeau Cultural and Natural History Society meeting agendas and minutes; policy manual; service plan; Board and Staff Governance Workshop report; mission and mandate
2019-115	2	3 (2 of 4)	Minutes	2006	1.5		2006 Normandeau Cultural and Natural History Society meeting agendas and minutes; policy manual; service plan; Board and Staff Governance Workshop report; mission and mandate

2019-115	2	3 (3 of 4)	Minutes	2006	1.6		2006 Normandeau Cultural and Natural History Society meeting agendas and minutes; policy manual; service plan; Board and Staff Governance Workshop report; mission and mandate
2019-115	2	4 (4 of 4)	Minutes	2006	0.8		2006 Normandeau Cultural and Natural History Society meeting agendas and minutes; policy manual; service plan; Board and Staff Governance Workshop report; mission and mandate

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2020-213	1	1	Service plans	2002-2009	1.0		Service plans
2020-213	1	2	Agreement meeting	2006	0.1		Meeting notes Normandeau Cultural and Natural History Society and City of Red Deer November 1, 2006