



# **CITY COUNCIL**

## **AGENDA**

Monday, September 28, 2015 – Council Chambers, City Hall

Call to Order: 2:30 PM  
Recess: 5:00 PM to 6:00 PM

### **I. MINUTES**

- I.1. Confirmation of the Minutes of the September 14, 2015 City Council Meeting  
(Agenda Pages 1 – 11)
- I.2. Confirmation of the Minutes of the September 21, 2015 Special Council Meeting  
(Agenda Pages 12 – 16)

### **2. POINTS OF INTEREST**

### **3. REPORTS**

- 3.1. 2015 Tax Sale  
(Agenda Pages 17 – 19)
- 3.2. Changes to Council Policy PS-A-2.2: Integrated & Accessible Transportation  
(Agenda Pages 20 – 40)
- 3.3. River Bend Golf and Recreation Society Bylaw Amendments  
(Agenda Pages 41 – 59)

**4. NOTICES OF MOTION**

- 4.1. Notice of Motion Submitted by Councillor Lawrence Lee re: National  
Pharmacare Strategy

(Agenda Pages 60 – 62)

**5. ADJOURNMENT**



**UNAPPROVED - M I N U T E S**

**of the Red Deer City Council Regular Meeting  
held on , Monday, September 14, 2015  
commenced at 2:30 P.M.**

**PRESENT:** Mayor Tara Veer  
Councillor Tanya Handley  
Councillor Ken Johnston  
Councillor Lawrence Lee  
Councillor Lynne Mulder  
Councillor Frank Wong  
Councillor Dianne Wyntjes

City Manager, Craig Curtis  
Director of Corporate Transformation, Lisa Perkins  
Director of Communications & Strategic Planning, Julia Harvie-Shemko  
Directory of Community Services, Sarah Cockerill  
Director of Corporate Services, Paul Goranson  
Director of Human Resources, Kristy Svoboda  
Director of Planning Services, Tara Lodewyk  
Acting Director of Development Services, Karen Yetter  
City Clerk, Frieda McDougall  
Deputy City Clerk, Samantha Rodwell  
Corporate Meeting Coordinator, Louise Maher  
Corporate Meeting Coordinator, Amber Senuk  
Senior Planner, Christi Fidek  
Social Planning Supervisor-Community Development, Roxana Nielsen Stuart

**ABSENT:** Councillor Paul Harris (Leave of absence)  
Councillor Buck Buchanan



2

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

**I. MINUTES**

**I.1. Confirmation of the Minutes of the August 31, 2015 City Council Meeting**

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer hereby approve the Minutes of the August 31, 2015 City Council Meeting as transcribed.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjies

MOTION CARRIED

**2. REPORTS**

**2.1. Community Housing Advisory Board - Winter Emergency Response Funding Endorsement**

Moved by Councillor Lynne Mulder, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the report from Social Planning dated September 1, 2015 re: Community Housing Advisory Board – Winter Emergency Response Funding Endorsement hereby endorses funding in the amount of \$45,427 from the Outreach and Support Services Initiative (OSSI) Grant to Safe Harbour Society to cover a full time staff position to enable the addition of an extra 11 shelter spaces for the time period of November 1, 2015 to April 30, 2016.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjies

MOTION CARRIED



3

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

## 2.2. Community Housing Advisory Board - Youth Housing First Program Extension Endorsement

Kirsten Challborn, Vice Chair of the Community Housing Advisory Board, was present to respond to any questions on this item.

Moved by Councillor Lawrence Lee, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer having considered the report from Social Planning dated September 1, 2015 re: Community Housing Advisory Board – Youth Housing First Program Extension Endorsement, hereby endorses an extension to the Arcadia (Youth Housing First) project operated by McMan Central for a period of ten months from September 8, 2015 to June 30, 2016 in the amount of \$125,000 to be funded from the Outreach and Support Services Initiative.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

## 2.3. Truth and Reconciliation Recommendations

Moved by Councillor Ken Johnston, seconded by Councillor Dianne Wytjes

Resolved that Council of The City of Red Deer having considered the report from City Manager's Division dated September 8, 2015 re: Truth and Reconciliation Recommendations hereby endorses the following:

- a) The City of Red Deer work with Urban Aboriginal Voices Society to prepare a statement of reconciliation based on the framework for reconciliation outlined in the United Nations Declaration on the Rights of Indigenous Peoples
- b) The City of Red Deer support FCM and the 'Big City' mayors calls for National Inquiry on the status of murdered and missing aboriginal women in Canada



4

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

- c) The City of Red Deer continue the work of implementing and actioning the recommendations of the Truth and Reconciliation Commission and develop a comprehensive plan for action with the support and in partnership with the United Aboriginal Voices Society. This includes the ongoing work related to the five municipal recommendations and the referral of museum related recommendations to the Museum Board for consideration.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

### 3. NOTICES OF MOTION

#### 3.1. Notice of Motion re: National Inquiry into Murdered and Missing Indigenous Women and Girls in Canada

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lynne Mulder

Whereas The City of Red Deer is committed to a respectful working relationship with our aboriginal citizens and community including relationship building through our active Urban Aboriginal Voices committee, the Red Deer Native Friendship Society and the joint work to develop the Asooahum Centre; and

Whereas the Truth and Reconciliation Commission (TRC) was created as part of a settlement agreement between the Federal Government and survivor parties to the Indian Residential Schools Class action Settlement Agreement to establish the truth about Indian residential schools and establish a reconciliation process; and

Whereas on June 2, 2015 the TRC Final Report was released following six years of hearing from thousands of residential school survivors and their families about the impacts of residential schools and colonization; and



Whereas the TRC report contains 94 recommendations for action by all levels of government; and

Whereas the Mayor of The City of Red Deer has proclaimed:

- June 11, 2014 as Remembering the Children Day to encourage Red Deerians to engage in the healing, reconciliation and restoration efforts of the “Remembering the Children Society;”
- October 2, 2014 as “Sister in Spirit” day encouraging Red Deerians to honour the lives of Aboriginal women and girls who have been victimized;
- June 21, 2015 recognizing National Aboriginal History Month and National Aboriginal Day and encouraging all Red Deerians to stand with the Aboriginal communities in honour of the unfinished lives of the missing or murdered Indigenous women in Canada; and

Whereas Red Deer was proud host to the “Walking with our Sisters,” a Commemorative Art Installation for the Missing and Murdered Indigenous Women of Canada and the USA; and.

Whereas reconciliation is an opportunity for us to advance with greater understanding of the historical impacts that have shaped the experiences of Aboriginal peoples to date; and

Whereas reconciliation is the beginning of the new path forward based on truth and justice, respect and partnership with First Nation and Aboriginal communities; and

Whereas the TRC has many recommendations that are specifically actionable by The City of Red Deer and our municipal partners; and

Whereas Council will be receiving a report from administration on the potential impacts, decisions and recommendations on moving forward with TRC recommendations that are within The City’s jurisdiction; and

Whereas RCMP Commissioner Bob Paulson stated in 2014 that nearly 1,200 aboriginal women have been murdered or gone missing in Canada in the past 30 years; about 1,000 are murder victims; and

Therefore be it Resolved that Red Deer City Council join with the Federation of



6

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

Canadian Municipalities and other Canadian municipalities in requesting that the Government of Canada hold a comprehensive, independent national inquiry into murdered and missing indigenous women and girls in Canada as per TRC recommendation #41.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

#### 4. REPORTS – continued

##### 4.1. Social Policy Framework

Vince Verlan, Modus, was in attendance to provide an overview of the Social Policy Framework.

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the report from the Corporate Services Directorate dated September 8, 2015 re: Social Policy Framework – Request for Council Approval, hereby adopts the Social Policy Framework as the Social Sustainability Pillar and as the first phase of a three phase process.

Councillor Mulder left Chambers at 3:42 p.m. and returned at 3:44 p.m.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



7

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

## 5. BYLAWS

### 5.1. Land Use Bylaw Amendment 3357/F-2015 Proposed Redesignation from C4 Commercial (Major Arterial) to C1 Commercial (City Centre) Consideration of First Reading of the Bylaw

**FIRST READING:** That Bylaw 3357/F-2015 (a Land Use Bylaw amendment to redesignate land from C4 Commercial (Major Arterial) District to C1 Commercial (City Centre) District, at 4311 49 Avenue, Lot 1A, Block 44, Plan 812 1177) be read a first time.

Councillor Wytjes left Chambers at 4:31 p.m. and returned at 4:32 p.m.

Prior to voting on the resolution above, the following tabling resolution was passed:

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer table the matter for a period of up to eight weeks to allow administration additional time to consult with adjacent landowners and report their findings to Council.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION TO TABLE CARRIED

### 5.2. Land Use Bylaw Amendment 3357/T-2015 Omnibus Amendments

Moved by Councillor Tanya Handley, seconded by Councillor Ken Johnston

**FIRST READING:** That Bylaw 3357/T-2015 (a Land Use Bylaw amendment to improve the efficiency and implementation of the Land Use



8

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

Bylaw) be read a first time.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

## 6. NOTICES OF MOTION – continued

### 6.1 Notice of Motion: National Pharmacare Strategy Submitted by Councillor Lawrence Lee

The following Notice of Motion was introduced by Councillor Lawrence Lee:

"Whereas the City of Red Deer has recognized and has demonstrated in the past, its commitment to healthy citizens as the foundation of a healthy, engaged and economically vibrant community; and

Whereas over 3 million Canadians, including many in our local community, don't take medicines prescribed by their doctors because they can't afford them; and

Whereas Canada is currently the ONLY country with a national medicare program that does not have a national pharmacare program; and

Whereas the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working and seasonal workers, like many in the City of Red Deer; and

Whereas studies show that adding a national pharmacare program to our national health care system would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade; and

Whereas recent research confirms that these gains can be achieved with little or no increase in public investment; and



Whereas municipal government expenses for employee benefits would be significantly reduced by a national pharmacare program; and

Whereas a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors; and

Whereas a National Pharmacare plan is sound policy, both economically and socially, since health and economic studies now show that such a policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace and lower costs for municipal government on taxpayers;

Therefore, be it resolved that the City of Red Deer urge the Alberta Urban Municipalities Association and the Federation of Canadian Municipalities to advocate to the provincial and federal governments in support of a national pharmacare program; and further, that The City of Red Deer forward this resolution to Red Deer's Member of Parliament, the Alberta Minister of Health, the Premier of Alberta, the Federal Minister of Health and the Prime Minister.

Council recessed at 4:55 p.m. and returned at 6:00 p.m.

## **7. PUBLIC HEARINGS**

### **7.1. Willson House (Formerly Grandview Lodge) Land Use Bylaw Amendment 3357/M -2015 HS – Historical Significance Overlay District to HP – Historical Preservation Overlay District**

Mayor Veer declared open the Public Hearing for Land Use Bylaw Amendment 3357/M-2015 which changes the designation of Willson House from HS – Historical Significance Overlay District to HP – Historical Preservation Overlay District. As no one else was present to speak for or against the Land Use Bylaw Amendment, Mayor Tara Veer declared the Public Hearing closed.

Moved by Councillor Frank Wong, seconded by Councillor Tanya Handley



10

UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

**SECOND READING:** That Bylaw 3357/M-2015 (a Land Use Bylaw amendment to change the designation of Willson House from HS - Historical Significance Overlay District to HP - Historical Preservation Overlay District) be read a second time.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Frank Wong, seconded by Councillor Tanya Handley

**THIRD READING:** That Land Use Bylaw Amendment 3357/M-2015 be read a third time

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

## 8. **ADJOURNMENT**

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer hereby agrees to adjourn the Monday, September 14, 2015 Regular Council Meeting of Red Deer City Council at 6:10 p.m.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder,



II  
UNAPPROVED - City Council Regular Meeting Minutes -  
Monday, September 14, 2015

Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

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MAYOR

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CITY CLERK



**UNAPPROVED - M I N U T E S**

**of the Red Deer Special Council Meeting  
held on , Monday, September 21, 2015  
commenced at 2:00 P.M.**

**PRESENT:** Mayor Tara Veer  
Councillor Buck Buchanan  
Councillor Tanya Handley  
Councillor Ken Johnston  
Councillor Lynne Mulder  
Councillor Frank Wong  
Councillor Dianne Wyntjes

City Manager, Craig Curtis  
Director of Communications & Strategic Planning, Julia Harvie-Shemko  
Director of Community Services, Sarah Cockerill  
Director of Corporate Services, Paul Goranson  
Director of Corporate Transformation, Lisa Perkins  
Director of Development Services, Elaine Vincent  
Director of Human Resources, Kristy Svoboda  
Director of Planning Services, Tara Lodewyk  
City Clerk, Frieda McDougall  
Deputy City Clerk, Samantha Rodwell  
Corporate Meeting Coordinator, Louise Maher

**ABSENT:** Councillor Paul Harris (Leave of absence)  
Councillor Lawrence Lee

**I. REPORTS****I.1. Development Permit Approval for Safe Harbour Society Temporary Winter Daytime Warming Centre at 5256 - 53rd Ave**

Council heard presentations on the Development Permit Application for the Warming Centre. The following people were in attendance and spoke to this item:

- Colleen Fisher and Kath Hoffman, Safe Harbour Society;
- Steve Woldwich, CPTED Consultant; and
- Rein Timmerman, Thompson Cabinets.

Councillor Wyntjes left Chambers at 2:43 p.m. and returned at 2:44 p.m.

Councillor Mulder left Chambers at 3:03 p.m. returned at 3:05 p.m.

Following discussion, the resolution as shown below was passed.

Moved by Councillor Lynne Mulder, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer hereby agrees to vary its procedures with respect to Reconsideration Motions by waiving the requirement for a Notice of Motion for reconsideration to be introduced to a meeting prior to the consideration of an item.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes,

**OPPOSED:** Councillor Buck Buchanan

**MOTION CARRIED**



A reconsideration Motion with respect to Land Use Bylaw Amendment 3357/S-2015 was then on the floor.

Moved by Councillor Frank Wong, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered on July 20, 2015 and August 17, 2015 Land Use Bylaw 3357/S-2015 to allow for a Temporary Warming Centre to be located at 4934-54 Avenue, hereby agrees to reconsider this item in light of information that suggests that:

- there are no sites that are better suited to a warming shelter than 4934-54 Avenue;
- there was a lack of understanding by neighbours on what Safe Harbour does and how the Centre would be operated, the information before Council on August 17, 2015 was about the Land Use whereas the objection from neighbours was about the proposed use; and
- this site is the most cost efficient site proposed.

**IN FAVOUR:** Councillor Lynne Mulder, Councillor Frank Wong

**OPPOSED:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Dianne Wyntjes,

MOTION TO RECONSIDER DEFEATED

The Development Application as introduced was then on the floor.

Moved by Councillor Lynne Mulder, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer approve the development of a Temporary Care Facility for a temporary winter daytime warming centre operational from November 2015 – April 2016, and from November 2016 – April 2017, to be located at 5256 – 53rd Avenue (Lot 2A, Block 4, Plan 762 2029), located in the DC(19) District of the Land Use Bylaw.

Approval is subject to the following conditions:

- I. The Applicant is required to provide site drawings satisfactory to the



Development Officer which must include the following items:

- a. Utilities Plan: The Utilities Plan must identify the proposed and existing water, sanitary, stormwater and shallow utilities for the site and adjacent roadways.
- b. Drainage Plan: The Drainage Plan must display the existing elevations of the site, adjacent boulevard, and adjacent roadways. The plan should also display the elevation of the modular and any site grading modifications.
- c. Based on the revised site drawings, the Applicant is required to implement any further changes to meet Crime Prevention Through Environmental Design (CPTED) principles, prior to issuance of a Building Permit.
- d. Landscaping: A landscaping plan showing plantings and a grassed area between the proposed parking lot and public roadways.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

## **1.2. Winter Daytime Warming Centre Update**

Moved by Councillor Buck Buchanan, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer having considered the report from Community Services Directorate dated September 15, 2015 re: Winter Daytime Warming Centre Update hereby endorses the following recommendations:

- I. Approval of new capital funding to purchase and install mobile units to operate a Winter Warming Centre as follows:



- a. \$92,000 to be funded from the 2015 City Manager Capital Fund
  - b. \$66,000 to be funded from the Capital Projects Reserve;
2. Approval of operating costs estimated at \$79,100 for each of the two years of operation (2016 and 2017) to be funded from the Operating Reserve - Tax Supported; and
  3. That the Province of Alberta be requested to fund the full cost of both capital and operating (including a reimbursement to the City Manager Capital Fund and the City's Housing Solutions Fund) to a total of \$628,200.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

## 2. ADJOURNMENT

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer hereby agrees to adjourn the Monday, September 21, 2015 Special Council Meeting of Red Deer City Council at 4:11 p.m.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

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MAYOR

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CITY CLERK



September 28, 2015

## 2015 Tax Sale

Revenue & Assessment Services

### Report Summary & Recommendation:

Background information on the tax recovery process and recommendation for reserve bids for each of the properties eligible for the 2015 Tax Sale.

Respectfully request that Council pass a resolution establishing a reserve bid for each property to be offered for sale at the public auction.

### City Manager Comments:

I support the recommendation of Administration.

Craig Curtis  
City Manager

### Proposed Resolution:

Resolved that Council of The City of Red Deer having considered the report from Revenue and Assessment Services department, dated September 28, 2015 re: 2015 Tax Sale, hereby approves the reserve bids for the following properties being offered for sale at the 2015 tax sale auction on **November 6, 2015**:

Item #	Roll #	Legal Description	Civic Address	Reserve Bid
1	431375	UNIT 14 CDE 8122428	114 – 54 BELL ST	\$160,000
2	432025	UNIT 2 CDE 0729395	102 – 19 BENNETT ST	\$126,000
3	942470	LT 10 BK 13 PL 5082MC	3421 43 AV	\$288,000
4	2241040	LT 74 BK 7 PL 1025218	6 CARLSON PL	\$303,000
5	3606030	LT 8 BK 9 PL 7722780 SITE 603	603 – 6834 59 AV	\$16,000
6	3607090	LT 8 BK 9 PL 7722780 SITE 709	709 – 6834 59 AV	\$22,000
7	3610140	LT 3 BK 13 PL 7822082 SITE 1014	1014 – 7050 GRAY DR	\$17,000
8	3662140	LT 3 BK 13 PL 7822082 SITE 6214	6214 GALBRAITH ST	\$20,000



## Report Details

### **Background:**

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The Municipal Government Act provides municipalities with a process to recover property taxes that remain unpaid beyond the year in which they are due. At the end of this process is the actual tax sale.

Each privately owned property offered for sale at the Public Auction will be subject to a reserve bid. The purchaser will acquire the property free of encumbrances, subject to those exceptions listed in the Municipal Government Act.

The properties will be sold strictly on an “as is, where is” basis. The City of Red Deer makes no representation and gives no warranty as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination or the ability to develop the subject property for any intended use by the Purchaser.

The City of Red Deer will offer the 2015 tax sale properties for sale by public auction in City Hall, Red Deer, Alberta on Friday November 6, 2015 at 1:00 p.m.

- A tax sale is the public auction of property for the purpose of collecting property taxes that have remained unpaid for up to four years. The goal of the tax sale is to create urgency for registered owner or any party having an interest in the property, to pay the outstanding taxes. Collection of outstanding tax funds ensure that The City collects the necessary funding required to provide services and programs to its citizens.
- A property is eligible for tax sale when a Tax Recovery Notification or Tax Recovery Lien has been placed on the property for a full year and tax arrears remain unpaid. Generally speaking this means that four years of taxes (current and 3 years arrears) are outstanding when the tax sale is contemplated. The timetable is as follows:
  - March 31, 2014 – A tax recovery notification or lien is registered on properties with two years of tax arrears.
  - March 31, 2015 – The tax recovery notification or lien has now been filed for one full year and the tax arrears remain unpaid.
  - September 1, 2015 – Tax sale is advertised in the Alberta Gazette. Letters are sent to the owners and any parties having an interest in the property.
  - September 28, 2015 – Council sets a reserve bid for each property that is eligible to be sold, based on market value.
  - October 23, 2015 – Tax sale is advertised in the Advocate.
  - November 6, 2015 – Tax sale is held and any properties eligible are offered for sale.



- The funds received from tax sale are deposited and disbursed in accordance with the Municipal Government Act.
- If the property does not sell, it may be transferred into the name of The City of Red Deer.

### Discussion:

To begin the tax sale process the Municipal Government Act states: “The Council must set:

- a. For each privately owned property to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the property, and
- b. Any conditions that apply to the sale.”

Council approved the conditions for the annual tax sale when it approved Bylaw 3497/2013. All that remains is for Council to approve reserve bids for each of the properties being offered for sale at the 2015 tax sale.

It is the goal that by the time of the tax sale, all tax arrears have been paid for these properties, thus they would be withdrawn from the sale. Revenue and Assessment Services continues to work closely with all interested parties to this end.

Following is:

- i. The listing of privately owned property eligible for tax sale, and
- ii. The suggested reserve bid for each property.

Item #	Roll #	Legal Description	Civic Address	Reserve Bid
1	431375	UNIT 14 CDE 8122428	114 – 54 BELL ST	\$160,000
2	432025	UNIT 2 CDE 0729395	102 – 19 BENNETT ST	\$126,000
3	942470	LT 10 BK 13 PL 5082MC	3421 43 AV	\$288,000
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7	3610140	LT 3 BK 13 PL 7822082 SITE 1014	1014 – 7050 GRAY DR	\$17,000
8	3662140	LT 3 BK 13 PL 7822082 SITE 6214	6214 GALBRAITH ST	\$20,000



**Council Decision – September 28, 2015**

**DATE:** September 30, 2015  
**TO:** Roxane Preedin, Controller – Property Taxation  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** 2015 Tax Sale

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**Reference Report:**

Revenue & Assessment Services, dated September 28, 2015

**Resolution:**

At the Monday September 28, 2015 Regular Council Meeting, Council passed the following Resolution:

Resolved that Council of The City of Red Deer having considered the report from Revenue and Assessment Services department, dated September 28, 2015 re: 2015 Tax Sale, hereby approves the reserve bids for the following properties being offered for sale at the 2015 tax sale auction on **November 6, 2015:**

Item #	Roll #	Legal Description	Civic Address	Reserve Bid
1	431375	UNIT 14 CDE 8122428	114 – 54 BELL ST	\$160,000
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September 28, 2015  
Page 2  
2015 Tax Sale

**Report back to Council: No**



Frieda McDougall  
Manager

- c. Chief Financial Officer  
Revenue & Assessment Manager  
Director of Corporate Services



September 22, 2015

## Changes to Council Policy PS-A-2.2: Integrated & Accessible Transportation

Public Works

### Report Summary & Recommendation:

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At the August 19, 2015 Governance and Policy Committee meeting, the committee discussed the Changes to Council Policy PS-A-2.2: Integrated & Accessible Transportation and passed the following resolutions:

**“Resolved** that the Governance & Policy Committee, having considered the report dated August 12, 2015 on changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation and presented by Administration, hereby recommends changing the green and grey levels of service to be the same, and forwards this to Council for consideration.”

**“Resolved** that the Governance & Policy Committee, having considered the report dated August 12, 2015 on changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation and presented by Administration, hereby recommends that the level of service be 15 days for both green and grey routes, and forwards this to Council for consideration.”

**“Resolved** that the Governance & Policy Committee, having considered the report dated August 12, 2015 on changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation as presented by Administration, hereby recommends that in grey routes windrows will be cleared from the front driveways only with snow from front driveways to be added to existing on-street windrows.”

**“Resolved** that the Governance & Policy Committee, having considered the report dated August 12, 2015 on changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation and presented by Administration, hereby recommends the service level be maintained at the current level for transit stops, and forwards this to Council for consideration.”

**“Resolved** that the Governance & Policy Committee, having considered the report dated August 12, 2015 on changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation and presented by Administration,

DM 1720568



hereby recommends that snow plowing on orange routes may occur prior to reaching level of service trigger for orange route levels of service, and forwards this to Council for consideration.”

Administration recommends adoption of the amendments to Council Policy PS-A-2.2: Integrated & Accessible Transportation.

**City Manager Comments:**

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My comments from the August 19, 2015 Governance and Policy Committee meeting remain the same. I do not support the recommendation to clear driveways as it will result in higher windrows. This in turn will affect on-street parking.

Craig Curtis  
City Manager

**Proposed Resolution:**

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Resolved that Council of The City of Red Deer, having considered the report from Public Works dated September 14, 2015 re: Changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation and the amendments recommended by the Governance and Policy Committee, hereby endorses the amendments to Council Policy PS-A-2.2 as presented.



## Report Details

This report addresses proposed changes to the Integrated & Accessible Transportation Policy PS-A-2.2 presented to the Governance & Policy Committee meeting on Wednesday, August 19, 2015; see attached report as background information.

While significant improvements have been made to the Snow and Ice Management program there are a few outstanding items that need to be addressed before the upcoming 2015/2016 snow plowing program.

### **Analysis & Recommendation:**

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Recommended changes from the August 19, 2015 Governance and Policy Committee meeting for Council Policy PS-A-2.2 have been incorporated and are referenced in the attached red-line version of the policy.



Report Originally Submitted to the  
August 19, 2015 meeting of the  
Governance and Policy Committee

August 17, 2015

## Changes to Council Policy PS-A-2.2: Integrated & Accessible Transportation

Public Works

### Report Summary & Recommendation:

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This report addresses proposed changes to the Integrated & Accessible Transportation Policy.

Administration is seeking GPC's support of the proposed policy decisions for the Integrated and Accessible Transportation Policy as follows.

- 1) Policy direction for Grey and Green Routes for the same level of service.
- 2) Policy direction for Grey and Green Routes to set the level of service.
- 3) Policy direction for Grey Route windrows and driveways.
- 4) Policy direction for Transit Stop level of service target performance.
- 5) Policy direction for Orange Routes level of service trigger.

### City Manager Comments:

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The Snow and Ice Management Program was significantly enhanced following the record breaking snowfalls in the winter of 2013/2014. This snowfall clearly indicated the need for an enhanced program that would meet some clearly defined targets.

The new program was approved by Council in the 2014 operating budget to be phased in over the 2014/2015 winter season. The total was an operating cost of \$2 million supported by the tax base and a capital cost of \$6.8 million.

This report outlines feedback from the community and recommendations on a variety of issues and options that have been raised. It is pleasing to note that the Ipsos Reid Survey shows that 60% of residents support the new program. I do support the recommendation of Administration which essentially proposes that the program be tested a further year, which would represent the first full year of operational funding. The one recommended change is that we provide the same level of service for both green and grey routes at 15 days (policy choice 2). This can be accommodated within the current budget.



The issue of clearing driveway openings is an important one as it involves some degree of participation by the community. This approach is common in larger Alberta cities and across Canada. There is a clear option under policy choice 3 of clearing driveway openings at no additional cost to the program; however, it will result in higher windrows on the street which will affect on street parking for some areas.

Considering some of the other enhancements, it is difficult to evaluate without the context of other issues in the operating budget. As we know from our mid-year budget review there is a significant carryover from 2014/2015 decisions which together with the impact of the new collective agreements almost brings us to a tax increase equivalent to the Council guideline. If Council does decide to further enhance the program it is my recommendation that the budget guideline be increased accordingly.

Craig Curtis  
City Manager



## Report Details

### Background:

The Integrated & Accessible Transportation policy (commonly referred to as the Snow and Ice Management Program) has been reviewed and informed by Council in 2011, 2013 and 2015. Each review has refined the triggers and targets for the program, in an effort to ensure safe and accessible transportation throughout the city.

The Snow and Ice review in 2011 moved the program from a largely discretionary approach to defined triggers and targets for each asset classification.

In response to a well-above average snowfall in 2013, the subsequent review addressed the level of service for industrial, local and collector roadways. To achieve the objective of carrying out the program sooner (lower triggers), faster (targets) and more often, the new program required a change in how snow was managed on residential and local roadways, resulting in dual windrows. The changes were to be phased in over two years.

Below is a table highlighting the proposed changes in the program:

Snow and Ice Control Policy Changes			
Asset Classification	Plowing Service Levels		
	Existing Policy 2013/2014 Season (Trigger / Target)	First Stage: 2014/2015 Season (Trigger / Target)	Final Stage: 2015/2016 (Trigger / Target)
Roads: Hills & Bridges (P1)	5 cm accumulation 8 hours		
Roads: Major Arterial (P2)	8 cm accumulation 72 hours		
Roads: Downtown (P3)	10 cm pack 4 days		
Roads: Collectors / Bus Routes (P4)	15 cm pack 20 days	10 cm pack 20 days	10 cm pack 20 days
Roads: Commercial and Industrial (P5)	discretionary 5 days	15 cm pack 5 days	15 cm pack 5 days
Roads: Residential (P6)	discretionary 40 days	10 cm pack 15 days	10 cm pack 5 days
Sidewalks	event 4/ 10 days	event 4/ 8 days	event 3 days
Trails	event 4 days	event 4 days	event 4 days
Transit Stops	event 10 day cycle	event 10 day cycle	event 10 day cycle

The 2015 review focuses on the changes proposed for the second year, and seeks to respond to the impact of the dual windrows on residents.



**Snow Statistics for the 2014/2015 Snow Season**

- 125cm snowfall
- 19 separate snow events
- 135 days of snow
- 62 freeze/thaws day

**Operational Performance**

Operationally, Public Works was able to meet its triggers and targets except for transit stops and low volume sidewalks. Public Works met the objective of providing safe and accessible roads sooner, faster and more often because of independently resourced work crews. Our operational performance was somewhat challenged by weather conditions, particularly the freeze/thaw cycles which led to rutting on local roads.

Snow and Ice Control Policy Changes			
Asset Classification	Plowing Service Levels		
	Previous Policy 2013/2014 Season (Trigger / Target)	First Stage: 2014/2015 Season (Trigger / Target)	Grade
Sidewalks	event 4/ 10 days	 event 4/ 8 days	
Trails	event 4 days	event 4 days	 event 4 days
Transit Stops	event 10 day cycle	event 10 day cycle	 event 10 day cycle
Purple Route <i>Hills &amp; Bridges</i>		5 cm accumulation 8 hours	
Red Route <i>Major Arterial</i>		8 cm accumulation 72 hours	
Blue Zone <i>Downtown</i>		10 cm pack 4 days	
Green Route <i>Collectors / Bus Routes</i>	15 cm pack 20 days	 10 cm pack 20 days	 10 cm pack 20 days
Grey Route <i>Residential</i>	discretionary 40 days	 10 cm pack 15 days	  10 cm pack 5 days
Orange Route <i>Commercial and Industrial</i>	discretionary 5 days	 15 cm pack 5 days	 15 cm pack 5 days



### **Communications Program**

The 2014/2015 Snow and Ice Program saw a significant investment in communications elements, including marketing and communications, social media, media relations, internal communications and community outreach. The goal was to promote the program in advance of the snow season beginning, inform residents of the major changes in the program including the new Snow Zone and Route classifications, and above all, provide accurate and timely operational information to increase customer support for the program.

The following strategies were used to meet our communication goals:

1. Know your Snow Zone marketing campaign
2. Web mapping and self-service tools
3. Media relations
4. Social media
5. Standardization of internal communications
6. Subscription for E-mail notifications

Appendix A summarizes the metrics and success rates relative to the goals mentioned above. Of notable mention, some of the most favourable feedback received was with regard to the e-mail notification system, which provided residents the option to receive updates for their specific Snow Zone and Route.

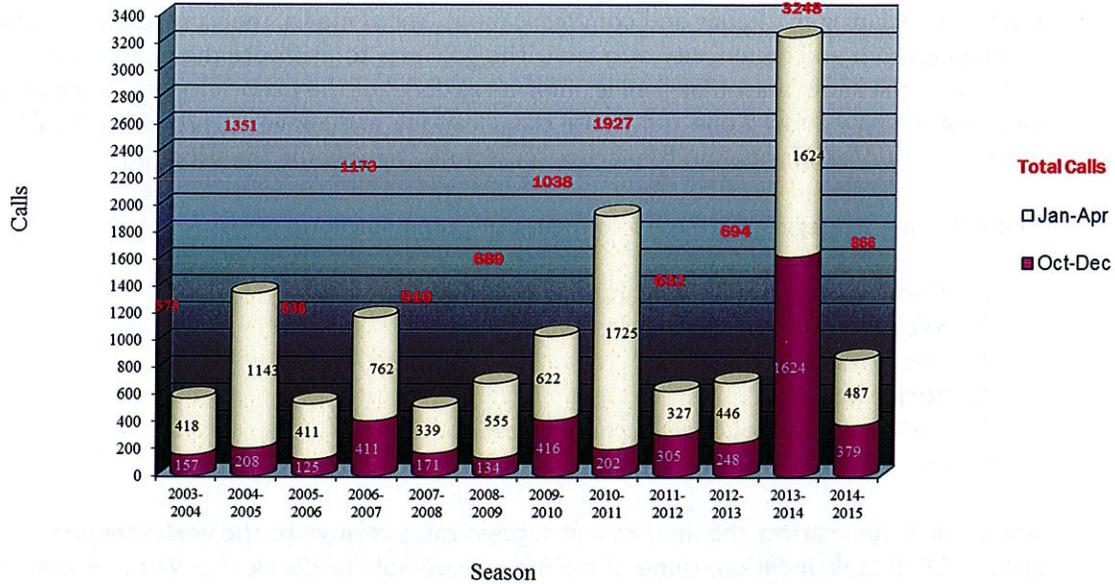
For this upcoming season, we are exploring a Mass Notification System that will allow users to receive notifications in their preferred medium (phone call, email, or text), and to select multiple addresses to receive notifications about (i.e. work, parents' house, child's school, home, etc.). This system would enable us to communicate the operational schedule more effectively, efficiently and accurately, which in turn will help to build support for the program. If it's not feasible to implement the Mass Notification System this year, we will continue to build and expand the existing e-mail notification system.

### **Feedback from Community**

First and foremost, the 2013/2014 winter season was well above average, and generated significant discussion and service requests. As the following table shows, the recent 2014/2015 season - even with the roll out of the new program - generated typical call volumes. Of the 866 service request calls, approximately 10 calls were emergency in nature and required immediate assistance to provide windrow removal and driveway access. The majority of calls were from residents seeking clarity about the service level changes, windrows, signage, and traction control (sanding).



**Snow and Ice Control  
Call Volumes**



Further to the call volume data, the recently completed IPSOS Reid Satisfaction Survey reports significant statistical movement with regard to snow removal services from 2014 to 2015. Administration interprets this as a strong step forward in the community's understanding and acceptance of the changes and tradeoffs required to increase accessibility and decrease plowing cycle time (i.e., sooner, faster and more frequently).



**Tracking Satisfaction with Specific City Services**

	Very/Somewhat Satisfied						
	2006 (n=300)	2008 (n=300)	2011 (n=300)	2012 (n=300)	2013 (n=300)	2014 (n=302)	2015 (n=300)
Recreational and cultural facilities	n/a	n/a	91%	92%	91%	94%	91%
Police services	85%	82%	89%	90%	87%	88%	89%
Maintenance, cleaning, and upgrading of streets and sidewalks	n/a	n/a	68%	73%	68%	76%	81%
Traffic management including traffic calming and improving the flow of traffic	69%	69%	64%	71%	55%	66%	68%
Snow removal	n/a	n/a	n/a	65%	61%	45%	60% <sup>★</sup>

★ Denotes statistically significant change from 2014 to 2015

Q7. Please tell me how satisfied you are with each of the following services provided by the City of Red Deer. Our scale is very satisfied, somewhat satisfied, not very satisfied, or not at all satisfied.

Base: All respondents

Ipsos Reid 20



Although significant improvements have been made to the Snow and Ice Management program, there are a few outstanding items that need to be addressed before the upcoming 2015/2016 snow plowing program. These outstanding items are:

- The impact to on-street parking due to Grey Route Plowing
- Grey Route windrows and driveways
- Perceived inequality between residential Green and Grey Routes
- Potential impact of implementing 5 day program for Grey Routes

## **Analysis & Recommendations:**

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### **On Street Parking on Grey Routes**

Currently, the City of Red Deer does not implement winter parking bans that restrict residents from parking vehicles on residential streets (Grey or Green Routes). As such, residents are very much accustomed to parking on the street, typically in front of their residence. Although the Land Use Bylaw requires all residential private property owners to provide at least two on-site parking stalls, it is generally observed that on-street parking is used to meet the property owner's needs.

This is where the plowing-parking challenge occurs. In the past, The City would temporarily restrict on-street parking with the use of signs, tickets and towing all parked vehicles; crews would then plow and windrow the street and allow parking to resume upon completion. Grey route plowing operations occur on weekdays during 'day time working hours' in order to minimize the number of parked cars in residential areas. In the last snow season, approximately 10,000 vehicles were left parked on the road during the snow plowing program.

With the recent shift from the 40 day target to the 15 day completion target, the plowing program requires residents to be aware of the plowing schedules and remove their vehicles. Signs are still being placed, but in order to keep pace with the program schedule, the new signs are placed at subdivision entrances to provide notification. Failure to remove private vehicles from Grey Routes results in the plowing of the windrow around the parked car and the issuance of a parking ticket. Grey route plowing is not effective on weekends due to the number of parked cars that remain on residential streets. The best outcome occurs when parked cars do not impede plowing operations.

Administration recommends the continued practice to place program signs, ticket violators but not to tow parked vehicles on Grey Routes.



### **Perceived Level of Service Inequity Between Green and Grey Routes**

There are six roadway classifications defined within the current Integrated and Accessible Transportation Policy. Each roadway classification (Purple, Red, Blue, Green, Grey and Orange) have different level of service triggers and targets necessary to accommodate traffic volumes and maintain the roadway's functional use. Green Routes are typically collector roadways with transit routes that have higher traffic volumes than Grey Routes. Green Routes, similar to Purple and Red Routes are plowed and snow is removed from the driving surface after the trigger is activated. Plowing and removing snow from Grey Routes will provide a service level that is higher than what is necessary to maintain safe accessibility.

Administration recommends the continued practice to plow Grey Routes and manage snow with on street dual windrows.

### **Potential Impact of 5 day Target for Grey Routes**

Over the course of the 2014/2015 winter season, two Grey Route plowing campaigns were performed, resulting in the plowing and windrowing of 205km of residential roads. As mentioned above, Grey route plowing occurs during the day when most residents leave their dwellings during the work week. As the new changes were rolled out, operations placed warning tickets on parked cars and deployed several commissionaires to knock on doors to alert residents to move their vehicles. Some residents appreciated this process, but more often than not, it was taken advantage of at the expense of the program. Over the course of the two plowing campaigns, in excess of 10,000 vehicles were parked on the street, restricting plowing operations and resulting in inefficiencies, poor windrow placement and congestion. Grey Route plowing on weekends and in the evenings has proven to be very confrontational due to the need to have parked vehicles vacated from the street.

Additionally, moving toward a 5 day target for Grey Routes would create a disparity between the 20 day target for Green Routes.

Administration does not recommend decreasing the Grey Route plowing target from 15 days to 5 days at this point in time. Administration would recommend aligning the level of service for both green and grey routes to be 15 days.

### **Grey Route Windrows and Driveways**

In order to achieve more timely plowing schedules, Grey Route plowing has shifted from a single windrow to a dual windrow program. By not plowing the snow completely to the pavement (50 mm snow pack), the dual windrows are much smaller in size and on-street parking can be more easily accommodated. With this new program, dual windrows are left continuous and only opened up at lane crossings. This is a significant departure from the previous program that created single massive windrows, restricted half the on-street parking but cleared the opening to driveways. There are 20,629 grey route residential parcels in Red Deer that have front driveways. There is always the option to clear driveway openings; however, unless the snow is removed from the street, the remaining windrows will be much



larger than they were and there is the real potential that all Grey Route on-street parking be restricted or impacted.

While this service level increase could be accommodated within current budgets, Administration would not recommend this change with only one year of the new program complete.

**Discussion:**

Although there were successes in implementing the new Integrated and Accessible Transportation Policy, the following issues need to be addressed in advance of moving forward into the second year of this program.

- The impact of on-street parking on Grey Route Plowing
- Grey Route windrows and driveways
- Perceived inequality between residential Green and Grey Routes
- Potential impact of implementing 5 day program for Grey Routes

Before Council is a set of policy decisions it can make in advance of the 2015/2016 snow season. The five policy choices will guide Council’s discussion through the levels of service related to managing snow and ice on City assets. They are:

- Policy Choice 1:** Should Green and Grey routes have the same level of service?
- Policy Choice 2:** Level of service for green and grey routes
- Policy Choice 3:** Surface plow and dual windrow Grey Routes but clear driveways openings.
- Policy Choice 4:** Should transit stops and sidewalks have the same level of service?
- Policy Choice 5:** Industrial routes are not to exceed the 15cm snow pack trigger

**Policy Choice 1: Should Green and grey routes have the same level of service?**

*Currently, green and grey routes have the same trigger, but different targets. Grey routes are slated to have a target of 5 days, while green routes have a set target of 20 days for completion.*

	<b>Impact</b>
Yes	More efficient and effective operational service delivery (no LOS convergence, programs will run in series). More easily communicated and understood by public (will reduce public frustration)
No	Different performance targets complicate operations and the public perception on timeliness. A 5 day performance target for Grey route plowing will require Residential Parking Bans.



Administrative Recommendation: Administration recommends moving to the same level of service for both green and grey routes.

**Policy Choice 2: Set the level of service for green and grey routes, if they are to be different:**

*Based on feedback from the Public to Administration, a 15 or 20 day target is far better than the previous 40 day Grey route standard.*

	<b>Green Route</b> <i>(Current Policy 20 days, Performance 16 days)</i>	<b>Grey Route</b> <i>(Current Policy 15 days, Performance 18days)</i>
5 Days (increased level of service both green and grey routes)	\$4.5M Op** \$5.375M Cap**	Already funded
10 Days (increased level of service both green and grey routes)	\$900k Op \$1.075 Cap	\$360k Op \$650k Cap
15 Days (increased level of service for green routes, same level of service for grey routes)	\$0	EXISTING LOS
20 Days (same level of service for green route, reduced level of service for grey routes)	EXISTING LOS	\$0

*\*\*Budget assumes that support forces provided by private sector in the form of hired equipment and contracted services has the ability and capacity to meet this increase.*

Administrative Recommendation: Administration recommends moving to the same level of service for both green and grey routes at 15 days. This can be accommodated within the current budget.

**Policy Choice 3: Surface plow and dual windrow Grey Routes, but clear driveways openings.**

*If Council believes it is too impactful to leave windrows in front of driveways on grey routes, and wants to remove them.*

	<b>Impact</b>	<b>Additional Cost</b>
Yes	Snow will not be hauled away and will be added to the size of the windrows on balance of the street. Dual windrow size may exceed 14 inches in height.	\$0



	Responds to negative feedback. Will be difficult to stop doing once started.	
No	Shares responsibility for snow management with residents.	\$0

Administrative Recommendation: Administration recommends maintaining the current level of service as we have only one year of service under the new policy completed and other long term considerations may need to be made in the future.

**Policy Choice 4: Should transit stops and sidewalks have the same level of service?**

*If yes, what should the target be? If no, what should the target be for sidewalks and what should the target be for transit stops?*

	<b>Transit Stops</b> <i>Current Policy 10 days</i>	<b>Sidewalks</b> <i>Current Policy 4/8 days and funded to move to 3 days for upcoming snow season</i>
Yes, 5 days	5 days \$200k Op \$180k Capital	Already funded
Yes, 3 days	3 days \$600k Op \$540 Capital	Already funded

Administrative Recommendation: Administration recommends maintaining the current level of service which results in differential service between transit stops and sidewalks. The funding already provided moves the sidewalks from 4/8 days to 3 days. Transit stops would remain at 10 days.

**Policy Choice 5: Operations on Orange Routes (Industrial) can start prior to 15cm trigger.**

*This language change will provide Public Works with more flexibility to meet this performance objective while minimizing transportation disruption to these areas.*

	<b>Impact</b>	<b>Additional Cost</b>
Yes	Snow plowing on Orange Routes may occur prior to reaching LOS trigger. This will increase operational efficiency and reduce scheduling delays. Increases discretionary flexibility.	No additional cost
No	Rutting depths will equal or exceed 15cm	No additional cost

Administrative Recommendation: Administration recommends the change in wording to enhance administrative flexibility.



## Conclusion:

Public Works requires policy direction so that it can return to Council with a revised Integrated and Accessible Transportation Policy that reflects the service levels suitable for Red Deer.

## Appendix A: Communication Metrics & Results

The communication goals were set to be achieved over the two year implementation. The tables below show our measures of success for each of the strategies:

Residents understand the program	
Objective	Results
At least 80 per cent of residents know their Snow Zone and Route	<ul style="list-style-type: none"> <li>65 per cent of residents know what Snow Zone they live in.</li> <li>62 per cent of residents know what Route they live on.</li> <li>77 per cent of residents found out what Snow Zone they live in through the mailout/magnet delivered to their house.</li> </ul>
At least 50 per cent of residents know what triggers a residential snow plow.	<ul style="list-style-type: none"> <li>29 per cent of residents were able to accurately indicate that a 10 cm snowpack triggers residential plowing.</li> </ul>

Residents use self-service tools	
Objective	Results
Subscribers to the email alert system increase by at least 20% after each residential plow program.	<ul style="list-style-type: none"> <li>Following the first residential plow we had 1,684 subscribers, and following the second residential plow we had 2,213 subscribers. This represents an increase of 31 per cent.</li> </ul>
Web traffic on the snow and ice webpages increases by at least 40% during plowing operations.	<ul style="list-style-type: none"> <li>During the first residential plow program traffic increased by 55 per cent.</li> <li>During the second residential plow program traffic increased by 329 per cent.</li> </ul>



<b>Public supports the new program</b>	
<b>Objective</b>	<b>Results</b>
At least 50 per cent of the feedback on the City's official social media channels is positive or neutral.	<ul style="list-style-type: none"> <li>• 55 percent of feedback on The City's Facebook page was positive or neutral.</li> <li>• 80 per cent of feedback on The City's Twitter page was positive or neutral.</li> </ul>
A least 75 per cent of media articles are positive or neutral and consistent with key messages.	<ul style="list-style-type: none"> <li>• 91 per cent of the media stories about the new snow and ice program were positive or neutral (not including letters to the editor).</li> <li>• Key messages were used in 43 per cent of media stories, and when key messages were used, they were accurate 95 per cent of the time.</li> </ul>
<b>Staff support the program</b>	
<b>Objective</b>	<b>Results</b>
<p>Public Works frontline staff believe they have the necessary information and support to respond to inquiries from the public.</p> <p>Other front line staff across the organization feel confident answering questions about snow and transfer only 5% of calls to Public Works.</p>	<ul style="list-style-type: none"> <li>• Public Works and other frontline staff reported feeling more confident answering questions.</li> <li>• Messages were consistently delivered across the organization.</li> <li>• Less than one percent of calls were transferred to Public Works.</li> </ul>
<b>Residents help each other</b>	
<b>Objective</b>	<b>Results</b>
Residents embrace the Snow Buddy campaign and help each other with snow management.	<ul style="list-style-type: none"> <li>• No measurable result available at this time.</li> <li>• While we achieved some success on this objective, we recognize that the campaign was not rolled out to its full potential. We didn't anticipate the challenges associated with communicating program messages at the same time as Snow Buddy messages.</li> </ul>
At least 25 per cent of media articles about the new snow and ice program include key messages about Snow Buddy.	<ul style="list-style-type: none"> <li>• 22 per cent of media stories included our key messages about being a Snow Buddy.</li> </ul>



Residents, Grey Routes & On-Street Parking	
Objective	Results
<p>Residents are aware that on-street parking will be restricted during Grey route plowing and that by removing their vehicles, plowing operations will be completed more efficiently and effectively.</p>	<ul style="list-style-type: none"> <li>• Despite multiple communication approaches and a staged implementation, over 10,000 parked vehicles were left on the streets, resulting in service delivery inefficiencies.</li> <li>• Although tickets may motivate some to comply, the success of this plowing program needs to be implemented in a fashion that minimizes conflict and changes the sense of entitlement. (i.e., perform work during off peak parking demands)</li> </ul>

	<b>Council Policy</b>	
	<b>Integrated &amp; Accessible Transportation</b>	
	Policy Type: PURPOSE STATEMENT	PS-A-2.2

The Community has access to an Integrated and Accessible transportation network

- 1) Citizens have alternatives for movement throughout the city
  - a) Routes are conducive to motorized vehicles
  - b) Routes are conducive to pedestrians and self-propelled transportation
  - c) Mass transit is an attractive alternative to single occupant vehicles
  
- 2) Citizens have a safe, integrated and accessible transportation network
  - a) Citizens can access connections to trails, parks, and other public spaces
  - b) Citizens can access connections to regional, provincial and national transportation systems
  
- 3) Routes enable safe mobility throughout the city
  - a) Roads are passable for emergency services vehicles
  - b) Roads are in good repair
  - c) Within the context of a normal snowfall event, the following service levels will be targeted:
    - i) The following are priorities among roads:
      - (1) **Highest priority (Purple)**: hills, bridges, overpasses, high hazard locations and hospital accesses, are plowed and enable adequate traction within 8 hours of 5 cm snow accumulation. In the above areas with limited snow storage space and/or where there is on-street parking, no windrows 0.5 m high or greater will remain for more than 48 hours after second priority roads are plowed.
      - (2) **Second priority (Red)**: arterials with high collision intersections are plowed and enable adequate traction within 72 hours of 8 cm snow accumulation. In the above areas with limited snow storage space, no windrows 1.0 m high or greater will remain for more than 48 hours after second priority roads are plowed.
      - (3) **Third priority (Blue)**: downtown roads are plowed within 4 days of 10 cm snow pack.
      - (4) **Fourth priority (Green)**: collectors, transit routes and residential streets adjacent to schools are plowed within 2015 days of 10 cm snow pack.
      - (5) **Fifth priority (Orange)**: roads serving industrial and commercial areas are plowed within 5 days of a 15 cm snow pack. Snow plowing may occur prior to reaching this level.
      - (6) **Sixth priority (Grey)**: roads in residential areas are plowed to a pack of 5 cm within 15 days of a 10 cm snow pack.
        - (a) Windrows will be cleared from driveways facing onto a street or roadway with snow from driveways added to existing on street windrows.

	<b>Council Policy</b>	
	<b>Integrated &amp; Accessible Transportation</b>	
	Policy Type: PURPOSE STATEMENT	PS-A-2.2

- (b) Lanes are plowed on request to provide access by Emergency Services and City vehicles.
- ii) Public walkways on at least one side of any street, corridor, or any area designated for pedestrian movement are plowed and enable adequate traction within ~~8-3~~ days of a snowfall event.
  - ~~(1) Highest priority: sidewalks on hills, bridges, high hazard locations, hospital access, and downtown are plowed within 4 days of a snowfall event.~~
  - ~~(2) All remaining sidewalks are plowed within 8 days of a snowfall event~~
- iii) Public trails commonly used for winter activities are plowed and enable adequate traction.
  - (1) Select Waskasoo Park trails are plowed to a pack of 2.5 cm within 4 days of 5 cm of accumulation.
  - (2) Park trails formally used for cross-country skiing are exempt from snow clearing.
- iv) Bike lanes are plowed and enable adequate traction.
  - (1) Bike lanes are plowed to the same level as the associated roadway.
  - (2) Other bike lanes are plowed in accordance with service requests.
- v) Within 10 days of the conclusion of a snow fall event, transit stops are plowed and enable adequate traction.
- d) When the snowfall accumulation is in excess of a normal snowfall event, appropriate operational adjustments will be made to ensure public roads are sufficiently plowed to enable adequate traction.

**Document History**

Policy Adopted	September 3, 2013
Policy Revised and Adopted	October 14, 2014
<b>Policy Revised and Adopted</b>	

	<b>Council Policy</b>	
	<b>Integrated &amp; Accessible Transportation</b>	
	Policy Type: PURPOSE STATEMENT	PS-A-2.2

The Community has access to an Integrated and Accessible transportation network

- 1) Citizens have alternatives for movement throughout the city
  - a) Routes are conducive to motorized vehicles
  - b) Routes are conducive to pedestrians and self-propelled transportation
  - c) Mass transit is an attractive alternative to single occupant vehicles
  
- 2) Citizens have a safe, integrated and accessible transportation network
  - a) Citizens can access connections to trails, parks, and other public spaces
  - b) Citizens can access connections to regional, provincial and national transportation systems
  
- 3) Routes enable safe mobility throughout the city
  - a) Roads are passable for emergency services vehicles
  - b) Roads are in good repair
  - c) Within the context of a normal snowfall event, the following service levels will be targeted:
    - i) The following are priorities among roads:
      - (1) Highest priority **(Purple)**: hills, bridges, overpasses, high hazard locations and hospital accesses, are plowed and enable adequate traction within 8 hours of 5 cm snow accumulation. In the above areas with limited snow storage space and/or where there is on-street parking, no windrows 0.5 m high or greater will remain for more than 48 hours after second priority roads are plowed.
      - (2) Second priority **(Red)**: arterials with high collision intersections are plowed and enable adequate traction within 72 hours of 8 cm snow accumulation. In the above areas with limited snow storage space, no windrows 1.0 m high or greater will remain for more than 48 hours after second priority roads are plowed.
      - (3) Third priority **(Blue)**: downtown roads are plowed within 4 days of 10 cm snow pack.
      - (4) Fourth priority **(Green)**: collectors, transit routes and residential streets adjacent to schools are plowed within 15 days of 10 cm snow pack.
      - (5) Fifth priority **(Orange)**: roads serving industrial and commercial areas are plowed within 5 days of a 15 cm snow pack. Snow plowing may occur prior to reaching this level.
      - (6) Sixth priority **(Grey)**: roads in residential areas are plowed to a pack of 5 cm within 15 days of a 10 cm snow pack.
        - (a) Windrows will be cleared from driveways facing onto a street or roadway with snow from driveways added to existing on street windrows.

	<b>Council Policy</b>	
	<b>Integrated &amp; Accessible Transportation</b>	
	Policy Type: PURPOSE STATEMENT	PS-A-2.2

- (b) Lanes are plowed on request to provide access by Emergency Services and City vehicles.
- ii) Public walkways on at least one side of any street, corridor, or any area designated for pedestrian movement are plowed and enable adequate traction within 3 days of a snowfall event.
- iii) Public trails commonly used for winter activities are plowed and enable adequate traction.
  - (1) Select Waskasoo Park trails are plowed to a pack of 2.5 cm within 4 days of 5 cm of accumulation.
  - (2) Park trails formally used for cross-country skiing are exempt from snow clearing.
- iv) Bike lanes are plowed and enable adequate traction.
  - (1) Bike lanes are plowed to the same level as the associated roadway.
  - (2) Other bike lanes are plowed in accordance with service requests.
- v) Within 10 days of the conclusion of a snow fall event, transit stops are plowed and enable adequate traction.
- d) When the snowfall accumulation is in excess of a normal snowfall event, appropriate operational adjustments will be made to ensure public roads are sufficiently plowed to enable adequate traction.

### Document History

Policy Adopted	September 3, 2013
Policy Revised and Adopted	October 14, 2014
<b>Policy Revised and Adopted</b>	



**Council Decision – September 28, 2015**

**DATE:** September 30, 2015  
**TO:** Greg Sikora, Public Works Manager  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Changes to Council Policy PS-A-2.2: Integrated & Accessible Transportation

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**Reference Report:**

Public Works, dated September 22, 2015.

**Resolution:**

At the Monday September 28, 2015 Regular Council Meeting, Council passed the following Resolution:

Resolved that Council of The City of Red Deer, having considered the report from Public Works dated September 14, 2015 re: Changes to Council Policy PS-A-2.2: Integrated and Accessible Transportation and the amendments recommended by the Governance and Policy Committee, hereby endorses the amendments to Council Policy PS-A-2.2 as presented.

**Report back to Council: No**

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall  
Manager

- c. Policy Analyst  
Director of Development Services



September 14, 2015

## River Bend Golf & Recreation Society Bylaw Amendments

Recreation, Parks & Culture

### **Report Summary & Recommendation:**

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River Bend Golf and Recreation Society (RBGRS) passed revision of their Society Bylaws at their August 18th, 2015 Board of Directors meeting. In keeping with RBGRS agreement with The City, Council approval is required for any changes to the Society's bylaws.

Administration supports these revisions to the RBGRS bylaws with the exception of Bylaw 21 – Quorum to which administration recommends that prior to submitting the changes to Corporate Registry, RBGRS reconsider their proposed change and make quorum a simple majority of the Board as established.

### **City Manager Comments:**

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I support the recommendation of Administration.

Craig Curtis  
City Manager

### **Proposed Resolution**

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Resolved that Council of The City of Red Deer having considered the report from Recreation, Parks and Culture dated September 14, 2015 re: River Bend Golf & Recreation Society Bylaw Amendments, hereby endorses the revisions to the River Bend Golf & Recreation Society bylaws with the exception of Bylaw 21 – Quorum and recommends that the River Bend Board give consideration to Quorum being a simple majority of the board as established.



## Report Details

### Background:

The City of Red Deer holds an exclusive license agreement with the River Bend Golf and Recreation Society (RBGRS) to maintain, operate and manage the lands and amenities at the River Bend Golf and Recreation Area. The current agreement was executed April 16, 2013. Within the agreement, *Article E – Society Governance* requires “*The City approves any changes to the Society’s By-laws.*”

Bylaw revisions are proposed to address two separate matters: A) Membership and B) Quorum.

### Discussion:

#### A. Membership - Director Terms

The current RBGRS Board is comprised of ten (10) voting members, including one (1) appointed member of Council. Revisions to bylaws 6.2 and 6.7 were moved and passed by the RBGRS Board at the August 18, 2015 Board of Directors meeting:

#### Membership - Bylaw 6.2

<b>Existing</b>	Individuals that have been appointed members may, following the expiration of his/her term and at least one (1) year as a non-member, be reappointed as a member. An individual that has resigned or failed to complete his/her term or that has completed the term shall be eligible for re-appointment only if one (1) year has elapsed from the date the individual was last a member.
<b>Proposed</b>	Individuals that have been appointed members may, following the expiration of his/her initial term apply for a second 3 year term. After expiration of the second term (or first term if not renewed for a second term) and at least one (1) year as a non-member, may be reappointed as a member. An individual that has resigned or failed to complete his/her term shall be eligible for re-appointment only if one (1) year has elapsed from the date the individual was last a member.



### Membership - Bylaw 6.7

<b>Existing</b>	Notwithstanding the Membership provisions established in Sections 6.1, 6.2 and 6.4 of these Bylaws, when no qualified candidates or an insufficient number of qualified candidates are recommended for appointment to the Board of Directors to fill vacant positions in keeping with Section 5 of these Bylaws, City Council may, following a Motion passed by no less than two-thirds of the voting members of the Society's Board of Directors, reappoint current members of the Board of Directors for extended terms of service not to exceed one (1) additional year, as recommended by the Board of Directors in the Motion so passed.
<b>Proposed</b>	Notwithstanding the Membership provisions established in Sections 6.1, 6.2 and 6.4 of these Bylaws, when no qualified candidates or an insufficient number of qualified candidates are recommended for appointment to the Board of Directors to fill vacant positions, or where there are more than 3 members with terms expiring, in keeping with Section 5 of these Bylaws, City Council may, following a Motion passed by no less than two-thirds of the voting members of the Society's Board of Directors, reappoint current members of the Board of Directors for extended terms of service not to exceed one (1) additional year, as recommended by the Board of Directors in the Motion so passed.

### B. Quorum and Director Attendance at Meetings

The current bylaw requires a quorum of six (6) members for Board Meetings. A revision to bylaw 21 was moved and passed by the RBGRS Board at the August 18, 2015 Board of Directors meeting:

#### Quorum - Bylaw 21

<b>Existing</b>	Six (6) members shall constitute a quorum of any meeting of the Board or of the Society.
<b>Proposed</b>	50% of the number of appointed members shall constitute a quorum of any meeting of the Board or of the Society. Attendance in person or by electronic means by any member shall be deemed to be in attendance at any Board meeting.

The complete bylaws of the RBGRS are attached for reference.



## **Analysis:**

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### **Membership - Director Terms**

The proposed bylaw revisions increase the number of terms available to Directors and minimize disruption caused from multiple Board members completing terms simultaneously. The mandate of the RBGRS is complex and it takes time for a Board member to become familiar with operations. The current appointment cycle can result in the transition of 4 or 5 new Board members at the same time, putting a great deal of reliance on 1 or 2 “experienced” Board members.

The proposed revisions would allow a Board member to serve 2 consecutive terms, to a maximum of 6 years and if there are more than 3 positions that require new appointments to the Board, an extension of one or more of the expiring terms may be extended for a 1 year period. The allowance for terms to accumulate up to six (6) years and limiting the total new Board members to three (3) will allow for greater continuity. The extension for the second term would not be an automatic appointment, allowing for The City to ensure that the Board can operate in an efficient manner.

The RBGRS Board of Directors provides ongoing oversight and strategic direction for the effective operations of the recreation area. The Society’s current bylaws direct an appointment term that does not allow for gradual transitions for volunteers on and off the Board. Should the current bylaws not be altered, in the fall of 2015, eight (8) Directors will be replaced, leaving behind two (2) Directors. These two Directors would be charged with the responsibility of representing the full mandate of the Board while the new members gain the understanding and familiarity with the operation and management of the Society. This situation puts significant pressure on the Board and potentially jeopardizes the effective management of the Society.

### **Quorum and Director Attendance at Meetings**

The revision would allow the Board flexibility to meet quorum more readily. The current requirement is six (6) Board members to meet quorum. Situations have arisen where this requirement has rendered the Board without the ability to move on operational priorities. The revised quorum to a simple majority of the Board as established is common in other organizations and maintains the integrity of effective representation from the Board for decision making.

The revision to the Quorum section also includes new language which would allow virtual attendance at meetings of the Board. Participating in meetings through



electronic means, such as conference calls or skype, is becoming more commonplace. The practice extends the availability of volunteers to contribute to the Society while balancing their personal and professional commitments.

As such, the Board has revised its bylaws to permit virtual attendance in an effort to increase flexibility to participate in meetings and allow the Board to reach quorum more easily.

**Recommendation:**

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Given the above analysis, administration supports these revisions to the RBGRS bylaws with the exception of Bylaw 21 – Quorum to which administration recommends that prior to submitting the changes to Corporate Registry, RBGRS reconsider their proposed change and make quorum a simple majority of the Board as established.

## Minutes

for the regular meeting of THE RIVER BEND GOLF AND RECREATION SOCIETY  
(RED DEER) BOARD to be held on Thursday Aug. 18, 2015

@ River Bend Golf and Recreation Board Room

Starting at 6:00 p.m.

**Present: Randy McConnell, Linda Rowe, Dennis Moffat, Don Young, Ray Lewchuk,  
Derek Fuchs, Dale Tomlinson, Barb McKee, Lawrence Lee**

**Absent: George Munn, Janice Ouellet**

**1. Call to Order at 6:01 pm**

**2. Approval of Agenda Motion: Dennis Moffat ; Second: Don Young**

**In Favor: 7 Opposed: 0**

**3. Approval of Minutes of meeting of July 23, 2015.**

**Motion: Linda Rowe; Second: Don Young**

**In Favor: 7 Opposed: 0**

**4. Chairman's Report:**

(i) Chairman's Remarks

(ii) Correspondence

**Moved to accept as info: Lawrence Lee; Second: Linda Rowe**

**In favor: 7 Opposed: 0**

**5. Treasurer's Report:**

(i) July month-end/year-end Financial Summary (unadjusted)

**Moved to accept as info: Dennis Moffat; Second: Don Young**

**In Favor: 7 Opposed: 0**

**6. Department Heads Reports- presented by Dale Tomlinson**

**Motion to accept as information: Derek Fuchs; Second: Dennis Moffat**

**In favor: 7 Opposed: 0**

**7. Other Reports:**

(i) City of Red Deer Report

**Motion to accept as information: Linda Rowe ; Second Don Young**

**In favor: 7 Opposed: 0**

**8. Old Business: None**

**9. New Business:**

(i) Bylaw Amendments



Now Reads:

- 6.7 Notwithstanding the Membership provisions established in Sections 6.1, 6.2 and 6.4 of these Bylaws, when no qualified candidates or an insufficient number of qualified candidates are recommended for appointment to the Board of Directors to fill vacant positions, or where there are more than 3 members with terms expiring, in keeping with Section 5 of these Bylaws, City Council may, following a Motion passed by no less than two-thirds of the voting members of the Society's Board of Directors, reappoint current members of the Board of Directors for extended terms of service not to exceed one (1) additional year, as recommended by the Board of Directors in the Motion so passed.

**3. Moved by: Ray Lewchuk; Seconded: Linda Rowe  
In Favor: 7 Opposed: 0**

That the Existing

21. Six (6) member shall constitute a quorum of any meeting of the Board or of the Society.

Now Reads

21. 50% of the number of appointed members shall constitute a quorum of any meeting of the Board or of the Society. Attendance in person or by electronic means by any member shall be deemed to be in attendance at any board meeting.

**10. Committee of the Whole: Moved to go into Committee of the Whole at 7:00 pm**

**Moved by: Lawrence Lee; Seconded: Don Young  
In Favor: 7 Opposed: 0**

**Come out of Meeting of the Whole at 7:10 pm  
Moved by Linda Rowe; Seconded: Dennis Moffat  
In Favor: 7 Opposed: 0**

**11.Next Meeting: Tuesday, Sept 15, 2015**

**12.Adjournment Moved: Linda Rowe; Seconded: Dennis Moffat  
In favor: 7 Opposed: 0**

**Minutes Approved By: Ray Lewchuk, Secretary.**

**(OFFICE CONSOLIDATION  
Showing Amendments to September, 2009)**

**BYLAWS OF  
THE RIVER BEND GOLF AND RECREATION SOCIETY (RED DEER)**

1. This society shall be known as “The River Bend Golf and Recreation Society (Red Deer)”.

**DEFINITIONS**

2. Unless the context otherwise requires, in these bylaws,
  - (a) “Board” means the Board of Directors of the Society;
  - (b) “City” means the City of Red Deer in the Province of Alberta;
  - (c) “Conflict of Interest” shall mean and include a pecuniary interest of any member, or the spouse of any member, of the Society or a private corporation of which any member, or the spouse of any member, is a shareholder, partner or owner, and on any question or issue with which the Society or its Board must deal, including any contract for the sale of goods, merchandise or services to which any member, or the spouse of any member, or a corporation of which any member, or the spouse of any member, is a party;
  - (d) “Council” shall mean the municipal council of the City; and
  - (e) “Society” means “The River Bend Golf and Recreational Society (Red Deer)”.

**PURPOSES**

3. The objects of the Society are to manage, operate, maintain and provide a high standard publicly accessible golf course, cross-country ski course, biathlon course and other

recreational opportunities for the citizens of the City and visitors thereto, upon lands owned by the City pursuant to an agreement approved by the Council of the City.

4. The Society is organized and shall operate as a non-profit society, and all gifts, grants, legacies, devises or bequests of real or personal property of every nature wheresoever situate, and of any of the income derived therefrom shall be applied only to the non-profit charitable purposes and objectives of the Society, its administrative and operational costs, as herein provided, and no part of the income or property of the Society shall be distributed to a member, director or officer either during the existence of the Society, or on or after its liquidation.

### **MEMBERSHIP**

5. The membership of the Society shall consist of nine (9) voting members, each of whom shall be appointed by Council taking into consideration those persons recommended by the Board, provided that:

- (a) at all times there shall be one member that is a City Councillor (hereinafter referred to as the "Councillor Appointee");
- (b) seven (7) of the members shall reside within the corporate boundaries of the City; and
- (c) members shall, prior to their appointment, have declared or demonstrated an interest in the golf course and recreation area which is operated by the Society.

(Amended November 18, 1997)

- 6.1 Excepting thereout the Councillor Appointee, each member appointed shall be a member for a term as hereinafter set forth, which term may not be extended. Appointments by Council shall be as follows:

- (a) The Councillor Appointee shall be appointed by Council annually in each year at its statutory meeting, commencing in the year 1998;
  - (b) three (3) members shall be appointed by Council at its statutory meeting in 1998 for an initial term of one (1) year and thereafter for a term of three (3) years;
  - (c) three (3) members shall be appointed by Council at its statutory meeting in 1998 for an initial term of two (2) years and thereafter for a term of three (3) years;
  - (d) two (2) members shall be appointed by Council at its statutory meeting in 1998 for an initial term of three (3) years and thereafter for a term of three (3) years.
- 6.2 Individuals that have been appointed members may, following the expiration of his/her term and at least one (1) year as a non-member, be reappointed as a member. An individual that has resigned or failed to complete his/her term that has completed the term shall be eligible for re-appointment only if one (1) year has elapsed from the date the individual was last a member.
- 6.3 A member's term shall commence on the day following Council's appointment.
- 6.4 If a member fails to serve his/her full term for whatever reason, Council shall upon the vacancy occurring, appoint a replacement member for a term expiring on the same date as the original appointee.
- 6.5 Membership of the Society and the entitlement to hold a position as an officer or director of the Society shall immediately terminate:
- (a) upon the individual resigning, dying or where residency in the City is a requirement, ceasing to reside in the City;
  - (b) upon the expiration of an individual's term of membership;

- (c) upon an individual being absent from three (3) consecutive meetings of the Board without reasons satisfactory to the other individuals of the Board;
- (d) by resolution of the Board where, in the opinion of the Board:
  - (i) a member is guilty of gross misconduct, whether in connection with the affairs of the Society or otherwise;
  - (ii) a member has failed to disclose to the Board a Conflict of Interest; and
  - (iii) a member is subject to any incapacity which may prevent such member from fulfilling his/her duties as a director for a period of six (6) months or more;

6.6 Membership in the Society cannot be transferred or assigned to another person.

(Amended November 18, 1997)

### **OFFICERS**

- 7. At the first meeting of the Society and at the annual meeting of the Society in each year thereafter, the Society shall elect from its members a Chairman and a Vice-Chairman.
- 8. The Chairman:
  - (a) shall prepare agenda for, call and preside at all meetings of the Society and the Board;
  - (b) shall take an interest in the affairs of the Society;
  - (c) shall be an ex-officio member of the all committees appointed by the Board, and
  - (d) act as the official spokesman of the Society.

9. The Vice-Chairman shall act as the Chairman in the absence of or at the request of the Chairman and when so acting will have all the power and authority of the Chairman.
10. The Board may appoint a Treasurer who shall be responsible for all financial affairs of the Society and shall:
  - (a) ensure that proper financial records are maintained, following accepted accounting procedures;
  - (b) make regular financial reports to the Board;
  - (c) monitor the spending of the Society to ensure that the budget is not overspent; and
  - (d) draft, in consultation with the Chairman, an annual budget for presentation to the Board.
11. The Board may appoint a Secretary who shall attend at and be responsible for:
  - (a) the recording of minutes of all meetings of the Board and of the Society;
  - (b) the handling of all official correspondence pertaining to the Board and the Society; and
  - (c) sending out all notices of meetings of the Society and the Board.

### **BOARD OF DIRECTORS**

12. All persons being members of the Society shall be directors of the Society and entitled to vote at meetings of the Board.

(Amended November 18, 1997)
13. The powers of the Society are vested in and shall be exercised by the Board, and without restricting the generality of the foregoing:
  - 13.1 the Board may:

- (a) cause the Society to hire such employees as it deems expedient, and may prescribe their respective duties, powers and authority and determine the period of employment of each such employee;
- (b) fix and determine the remuneration of the employees of the Society;
- (c) establish such committees of the Board as it deems proper and to establish and include in such committees such persons as the Board may deem expedient, notwithstanding that the persons may not be members of the Society;
- (d) establish, by resolution, the terms of reference of all committees;
- (e) establish policies and make by-laws, resolutions, rules and regulations not inconsistent with any of the provisions of these by-laws, touching or respecting any or all of the aforesaid powers of the Society or of the Board, and also in respect of all matters pertaining to the business, meetings and proceedings of the Society and the Board;
- (f) cause the Society to open and operate an account with any bank or trust company, and deposit in it money of the Society and to pay, as may be required from time to time, the costs of administering the affairs of the Society;
- (g) from time to time cause the Society to enter into a contract with the City to undertake the management by the Society of the golf course and related recreational facilities described in Clause 3 and to manage and operate such golf course and recreational facilities in accordance with the terms and conditions of such contract;

- (h) cause the Society to borrow money and provide security therefore for the purpose of carrying out the objects of the Society;
- (i) cause the Society to solicit the contribution of funds from the City or from any person or government agency which the Board, in its discretion, deems advisable.

13.2 The Board shall:

- (a) at its first meeting, and at each annual meeting thereafter, appoint an auditor of the Society;
- (b) approve the audited financial statements, the annual budget and the annual report of the Society; and
- (c) ensure that the Treasurer is properly performing his duties and functions.

(Amended November 18, 1997)

## MEETINGS

### THE SOCIETY

- 14. The Society shall hold not less than one (1) meeting per year, the time and place of which meeting shall be established by the Board. Fourteen (14) days written notice of meeting shall be given to each member by the Secretary.
- 15. The annual meeting of the Society shall be held no later than the first day of June in each year, the time and place of which meeting shall be established by the Board. Fourteen (14) days written notice of meeting shall be given to each member by the Secretary.
- 16. Special meetings of the Society may be called at any time by the Chairman, or in the absence of thereof by the Secretary at the request of any three (3) members of the Board,

upon twenty-four (24) hours notice being given orally, by telephone, electronic communication or in writing.

17. Meetings of the Society shall be open and no person may be excluded therefrom except for improper conduct.

### **THE BOARD**

18. The Board shall hold not less than ten (10) general meetings in each year at a time and place to be determined by the Board at its initial meeting following the annual appointment of members, and may be changed by the Board from time to time at the Board's discretion.
19. Special meetings of the Board may be called at any time by the Chairman, or in the absence thereof by the Secretary at the request of any three (3) members of the Board, upon twenty-four (24) hours notice being given orally, by telephone or electronic communication or in writing.
20. The Board may meet in committee of the whole and exclude the press and the public.

### **QUORUM**

21. Five (5) member shall constitute a quorum of any meeting of the Board or of the Society.

### **VOTING**

- 22.(1) All members present at a meeting shall vote on any matter before the Society or the Board subject to the Conflict of Interest rules of conduct hereinafter set forth.

(Amended November 18, 1997)

- (2) Where a member feels he has a Conflict of Interest, he shall so declare the nature of his interest and thereupon absent himself from the meeting of the Society or the Board in respect of that issue and the minutes of such meeting shall so record.

- (3) Should any member be of an opinion that another member has a Conflict of Interest, he shall bring the matter to the attention of the Chairman of the meeting, and should the member not agree that such Conflict of Interest exists, the Chairman shall put a motion to the meeting for a decision as to whether a Conflict of Interest does exist, shall hear debates on the existence of the Conflict of Interest and put the matter to a vote. Should the vote determine that the member has a Conflict of Interest, the member shall absent himself from the meeting in respect of that interest and shall not be entitled to vote on the matter giving rise to the Conflict of Interest or participate in the debate thereon.

### **RESOLUTION IN WRITING**

23. A resolution signed by all the Directors as such shall be as valid and effectual from the date of such resolution as if it had been passed at a meeting of the Board duly constituted.

### **RULES OF ORDER**

24. Unless otherwise provided in these bylaws, Roberts Rules of Order shall govern the conduct of the meetings of the Society and its Board.

### **COMMITTEES**

25. Committee meetings may be held in camera.

### **REVENUE**

26. There shall be no membership fees for membership in the Society.
27. The Board shall cause an audit to be made at least once in every fiscal year of its receipts and disbursements by an independent auditor, and shall submit such audited financial statement to the annual meeting of the Society and the City.
28. The fiscal year of the Society commence on January 1 in each year.

29. Each member of the Board shall be entitled to examine the books and records of the Society upon twenty-four (24) hours written notice to the custodian of such books and records.
30. No member of the Society or the Board shall be entitled, at any time, to any remuneration in respect of his position or office and no part of the income or property of the Society shall be distributed to a member, director or officer either during the existence of the Society or on or after its liquidation, except in the reimbursement of his reasonable expenses properly incurred by him in the course of the business of the Society and authorized in advance by the Board.

#### **DOCUMENTS AND SEAL**

31. The Board may from time to time authorize a form of seal to be used by the Society for the formal execution of such documents as the Society or Board may direct. The Secretary shall have custody of the seal at all times and shall affix the seal to documents as directed by the Board.
32. All documents executed under the seal on behalf of the Society shall be signed by the Chairman, or in his absence, the Vice-Chairman, or such other signing officer as may, from time to time, be designated by resolution of the Board.

#### **LIQUIDATION OR WINDING UP**

33. In the event the Society ceases to manage operate and maintain the golf course and recreational facilities described under Clause 2 of these bylaw pursuant to agreement entered into with the City, then the Society shall be liquated, dissolved and wound up.
34. In the event of the liquidation, dissolution or winding up of the Society, the property of the Society shall be transferred and conveyed to the City.





**Council Decision – September 28, 2015**

**DATE:** September 30, 2015  
**TO:** Barb McKee, Recreation Superintendent  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** River Bend Golf & Recreation Society Bylaw Amendments

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**Reference Report:**

Recreation, Parks & Culture, dated September 14, 2015.

**Resolution:**

At the Monday September 28, 2015 Regular Council Meeting, Council passed the following Resolution:

Resolved that Council of The City of Red Deer having considered the report from Recreation, Parks and Culture dated September 14, 2015 re: River Bend Golf & Recreation Society Bylaw Amendments, hereby endorses the revisions to the River Bend Golf & Recreation Society bylaws with the exception of Bylaw 21 – Quorum and recommends that the River Bend Board give consideration to Quorum being a simple majority of the board as established.

**Report back to Council:** No

A handwritten signature in blue ink, appearing to read 'F. McDougall'.

Frieda McDougall  
Manager

c. Recreation, Parks & Culture Manager



September 22, 2015

## Notice of Motion – National Pharmacare Strategy

Legislative Services

### **Report Summary & Recommendation:**

---

This Notice of Motion was submitted by Councillor Lawrence Lee at the Monday, September 14, 2015 Council meeting.

This item is now being presented for Council's consideration.

### **City Manager Comments:**

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I support this Notice of Motion as presented.

Craig Curtis  
City Manager

### **Proposed Resolution:**

---

Whereas the City of Red Deer has recognized and has demonstrated in the past, its commitment to healthy citizens as the foundation of a healthy, engaged and economically vibrant community; and

Whereas over 3 million Canadians, including many in our local community, don't take medicines prescribed by their doctors because they can't afford them; and

Whereas Canada is currently the ONLY country with a national medicare program that does not have a national pharmacare program; and

Whereas the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working and seasonal workers, like many in the City of Red Deer; and

Whereas studies show that adding a national pharmacare program to our national health care system would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade; and



Whereas recent research confirms that these gains can be achieved with little or no increase in public investment; and

Whereas municipal government expenses for employee benefits would be significantly reduced by a national pharmacare program; and

Whereas a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors; and

Whereas a National Pharmacare plan is sound policy, both economically and socially, since health and economic studies now show that such a policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace and lower costs for municipal government on taxpayers;

Therefore, be it resolved that the City of Red Deer urge the Alberta Urban Municipalities Association and the Federation of Canadian Municipalities to advocate to the provincial and federal governments in support of a national pharmacare program; and further, that The City of Red Deer forward this resolution to Red Deer's Member of Parliament, the Alberta Minister of Health, the Premier of Alberta, the Federal Minister of Health and the Prime Minister.

### **Background:**

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The following is the Notice of Motion as presented by Councillor Lawrence Lee at the September 14, 2015 meeting of Red Deer City Council.

Whereas the City of Red Deer has recognized and has demonstrated in the past, its commitment to healthy citizens as the foundation of a healthy, engaged and economically vibrant community; and

Whereas over 3 million Canadians, including many in our local community, don't take medicines prescribed by their doctors because they can't afford them; and  
Whereas Canada is currently the ONLY country with a national medicare program that does not have a national pharmacare program; and

Whereas the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working and seasonal workers, like many in the City of Red Deer; and

Whereas studies show that adding a national pharmacare program to our national health care system would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade; and



Whereas recent research confirms that these gains can be achieved with little or no increase in public investment; and

Whereas municipal government expenses for employee benefits would be significantly reduced by a national pharmacare program; and

Whereas a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors; and

Whereas a National Pharmacare plan is sound policy, both economically and socially, since health and economic studies now show that such a policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace and lower costs for municipal government on taxpayers;

Therefore, be it resolved that the City of Red Deer urge the Alberta Urban Municipalities Association and the Federation of Canadian Municipalities to advocate to the provincial and federal governments in support of a national pharmacare program; and further, that The City of Red Deer forward this resolution to Red Deer's Member of Parliament, the Alberta Minister of Health, the Premier of Alberta, the Federal Minister of Health and the Prime Minister.



**Council Decision – September 28, 2015**

**DATE:** September 30, 2015  
**TO:** Lisa Perkins, Director of Corporate Transformation  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Notice of Motion – National Pharmacare Strategy

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**Reference Report:**

Legislative Services, dated September 22, 2015.

**Resolution:**

At the Monday September 28, 2015 Regular Council Meeting, Council passed the following Resolution:

Whereas the City of Red Deer has recognized and has demonstrated in the past, its commitment to healthy citizens as the foundation of a healthy, engaged and economically vibrant community; and

Whereas over 3 million Canadians, including many in our local community, don't take medicines prescribed by their doctors because they can't afford them; and

Whereas Canada is currently the ONLY country with a national medicare program that does not have a national pharmacare program; and

Whereas the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working and seasonal workers, like many in the City of Red Deer; and

Whereas studies show that adding a national pharmacare program to our national health care system would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade; and

Whereas recent research confirms that these gains can be achieved with little or no increase in public investment; and

Whereas municipal government expenses for employee benefits would be significantly reduced by a national pharmacare program; and

Whereas a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors; and

September 28, 2015

Page 2

Notice of Motion submitted by Councillor Lee Re: National Pharmacare Strategy

Whereas a National Pharmacare plan is sound policy, both economically and socially, since health and economic studies now show that such a policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace and lower costs for municipal government on taxpayers;

Therefore, be it resolved that the City of Red Deer urge the Alberta Urban Municipalities Association and the Federation of Canadian Municipalities to advocate to the provincial and federal governments in support of a national pharmacare program; and further, that The City of Red Deer forward this resolution to Red Deer's Member of Parliament, the Alberta Minister of Health, the Premier of Alberta, the Federal Minister of Health and the Prime Minister.

**Report back to Council: No**



Frieda McDougall  
Manager

September 25, 2015

## Temporary Warming Centre –Resolution Amendments

Financial Services

### **Report Summary & Recommendation:**

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The Municipal Government Act (MGA) requires that all expenditures be included in an operating budget, capital budget or otherwise authorized by Council unless the expenditure is for an emergency or legally required to be paid. For the purchase and installation of the modular units, a total of \$250,000 is to be provided.

To comply with accounting rules, the expenditure for the modular units will be treated as an operating expenditure. The resolution requires amendment to show all expenditures as coming from the Operating Budget in the total amount of \$250,000. Further clarification is provided that the funding source for the expenditure is the Capital Projects Reserve as the funding will be used for capital purposes.

### **Proposed Resolution**

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Resolved that Council of The City of Red Deer having considered the report from Financial Services dated September 25, 2015 re Temporary Warming Centre – Resolution Amendments, hereby endorses the following amendments to the resolution passed on September 21, 2015 re: Winter Daytime Warming Centre as follows:

1. In Clause 1, by deleting the words 'new capital funding' and replacing with the words 'operating expenditure'.
2. Deleting Clause 1(a) in its entirety and replace with the following: 'An increase to the 2015 Operating Budget of \$158,000 to be funded through the Capital Projects Reserve'.
3. Deleting Clause 1(b) in its entirety and replace with the following: 'Transfer of \$92,000 from the City Manager Capital Funds in the 2015 Capital Budget to the 2015 Operating Budget to be funded through the Capital Projects Reserve'.
4. In Clause 3 by deleting the words 'City Manager Capital Fund' and replacing with the words 'of \$250,000 to the Capital Projects Reserve'.



**Council Decision – September 28, 2015**

**DATE:** September 30, 2015  
**TO:** Tara Lodewyk, Director of Planning Services  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Temporary Warming Centre – Resolution Amendments

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**Reference Report:**

Financial Services, dated September 25, 2015.

**Resolution:**

At the Monday September 28, 2015 Regular Council Meeting, Council passed the following Resolution:

Resolved that Council of The City of Red Deer having considered the report from Financial Services dated September 25, 2015 re Temporary Warming Centre – Resolution Amendments, hereby endorses the following amendments to the resolution passed on September 21, 2015 re: Winter Daytime Warming Centre as follows:

1. In Clause 1, by deleting the words 'new capital funding' and replacing with the words 'operating expenditure'.
2. Deleting Clause 1(a) in its entirety and replace with the following: 'An increase to the 2015 Operating Budget of \$158,000 to be funded through the Capital Projects Reserve'.
3. Deleting Clause 1(b) in its entirety and replace with the following: 'Transfer of \$92,000 from the City Manager Capital Funds in the 2015 Capital Budget to the 2015 Operating Budget to be funded through the Capital Projects Reserve'.
4. In Clause 3 by deleting the words 'City Manager Capital Fund' and replacing with the words 'of \$250,000 to the Capital Projects Reserve'.

September 28, 2015

Page 2

Temporary Warming Centre – Resolution Amendment

The result of this amendment is that the amended resolution as adopted is as follows:

Resolved that Council of The City of Red Deer having considered the report from Community Services Directorate dated September 15, 2015 re: Winter Daytime Warming Centre Update hereby endorses the following recommendations:

1. Approval of operating expenditure to funding and install mobile units to operate a Winter Warming Centre as follows:
  - a. An increase to the 2015 Operating Budget of \$158,000 to be funded through the Capital Projects Reserve.
  - b. Transfer of \$92,000 from the City Manager Capital Funds in the 2015 Capital Budget to the 2015 Operating Budget to be funded through the Capital Projects Reserve.
2. Approval of operating costs estimated at \$79,100 for each of the two years of operating (2016 and 2017) to be funded from the Operating Reserve – Tax Supported; and
3. That the Province of Alberta be requested to fund the full cost of both capital and operating (including a reimbursement of \$250,000 to the Capital Projects Reserve and the City Solutions Fund) to a total of \$628,200.

**Report back to Council: No**



Frieda McDougall  
Manager

- c. Chief Financial Officer  
Director of Community Services  
Financial Analyst – L.Yang