

A G E N D A

For Meeting of Council of the City of Red Deer to be held in
Council Chambers, City Hall, Red Deer, Monday, June 5th, 1967
commencing at 5:00 P.M.

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1. PRESENT:

Confirmation of Minutes of Regular Meeting of Council
of May 29th, 1967.

2. LAND COMMITTEE:

3. PUBLIC WORKS COMMITTEE:

4. FINANCE COMMITTEE:

5. UNFINISHED BUSINESS:

1. City Commissioner - RE: Recreation Centre
Site Contract 1

2. City Treasurer - RE: Recreation Budget 1

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for Home Occupations. 2

2. City Commissioner - RE: Seven Year Plan. 2

3. City Commissioner - RE: Internal Engineering
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Committee 7

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Vehicles, Etc. 8

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Alberta Dairy Pool - RE: Resignation from
Industrial Expansion Committee. 11

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1. Alderman Mrs. E. Taylor - RE: City Policies;
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are Discussed 13

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UNFINISHED BUSINESSNO. 1.RE: Recreation Centre Site Contract

It was noted that City Council, at their meeting May 29th, 1967, passed a resolution resolving that a contract be awarded to Border Paving Ltd. to do certain specific work in connection with grading and shaping of the Recreation Centre site.

In passing this resolution no mention was made as to whether or not Council wish to formally reject the bid of \$83,577 submitted by Border Paving Ltd.

Council's direction is requested in this instance.

DENIS COLE,
City Commissioner

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NO. 2.

May 31st, 1967

TO: City Commissioner

FROM: City Treasurer

RE: Recreation Budget

As far as I am aware, there are no indicated surplus funds available in our 1967 Budget accounts to cover the requirement of \$1,370 in the Recreation Department.

There are two remaining alternatives as follows:

1. Transfer \$1,370 from the Reserve for Contingencies.
2. Authorize a temporary increase in the Recreation budget of \$1,370 with the requirement that the Recreation Director must reduce other expenditures within the Recreation function by \$1,370 and must advise the Treasurer of the specific accounts to be reduced by October 10th, 1967.

H. K. HALL,
City Treasurer

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COMMISSIONER'S COMMENTS:

If Council is not prepared to approve the use of Contingency Funds, it is considered that the Recreation Department must make provision for their error. It will be easier to wait until the performance report to September 30th is received before deciding the specific account to be adjusted.

DENIS COLE,
City Commissioner

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R E P O R T SNO. 1.

May 26th, 1967

TO: City Commissioner

FROM: City Building Inspector &
Zoning Officer

RE: Home Occupation Applications

The attached home occupations have been checked and found to be within the provisions of City By-laws for home occupations and are therefore submitted for approval by City Council.

Wallace J. Kingcott (Dun-Rite Plasterers), 7419 - 59th Avenue
Plasterer

Raymond J. Matulka (Centennial Construction Ltd.), #16 Otterbury
Avenue - General Contractor

Gordon Welsford, 4602 - 48th Avenue - Painter

G. K. JORGENSEN,
City Building Inspector &
Zoning Officer

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Recommend approval.

DENIS COLE,
City Commissioner

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NO. 2.

TO: City Council

RE: Seven Year Plan

As Council is aware, the City Administration pioneered the detailed long range capital works plan which it has been publishing since 1962.

These plans have won Canadian Awards and each year we distribute a limited number to other Cities.

It was thought Council might be interested in seeing just a few of the many congratulatory letters received for this publication.

DENIS COLE,
City Commissioner

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N. Dant,
Provincial Planning Director:

"Thank you for my copy of your Seven Year Plan (1967 - 1973). I would like to congratulate you handsomely for this work - it is the best I have ever seen in this Province and fulfills Section 96(c)(v) of The Planning Act in a way that would delight the authors of that Act, and the purpose for which that provision was conceived. It will be held in my office as a model.

Again, my congratulations."

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H. R. Stephen,
Mayor of Victoria, B.C.:

"Thank you so much for sending me the copy of your 'Seven Year Plan', and I would like to offer you and your Council my most sincere congratulations on what is undoubtedly one of the most lucid and informative capital budget programmes I have ever seen.

I am passing this on to our City Engineer who, I am sure, will find it equally as interesting as I did."

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S. L. Buckwold,
Mayor of Saskatoon, Sask.:

"Thank you very much for making a copy of your City's 'Seven Year Plan' available to me.

It is a most interesting document and I am passing it along to our Chief Commissioner for his perusal."

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Thomas J. Campbell, LL.B.
Mayor of Vancouver:

"His Worship Mayor Campbell has asked me to thank you for sending a copy of your 'Seven Year Plan' Report. It was certainly of interest to him and has been referred now to our Board of Administration."

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L. R. Thompson, P. Eng.
Director of Public Works
Medicine Hat:

"Thank you very much for the copy of the City of Red Deer Seven Year Plan.

I think this is an exceptionally good idea and it will be of a definite value to us as we are in the middle of developing a similar type of program."

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I. M. MacGregor,
Manager, Bank of Nova Scotia
Red Deer:

"Thank you for forwarding a copy of the 1967 - 1973 Seven Year Plan. I expect to find numerous occasions on which to refer to this booklet."

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G. H. Dawe,
Superintendent of Schools
(District No. 104 Red Deer):

"Thank you very much for the copy of "Seven-Year Plan, 1967 to 1973." It will be very helpful to us in our plans in respect to schools."

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NO. 3.

TO: City Council

RE: Internal Engineering Costs

In the Spring of 1966 members of Council met with the Executive of the Chamber of Commerce.

Amongst other things, it is understood that the matter of the costs of Engineering were discussed including the cost of using Consulting Engineers. At this meeting the Chamber furnished members of Council with some figures to support their concern over the City's engineering costs in relation to other Cities and the value of work performed. These figures were not supplied to the City Administration.

Shortly thereafter, Council appointed Mr. Julian Suski, L.L.M., M.Sc. (Econ.) to study Red Deer's costs as compared to other Cities of comparable size, and his report was submitted to City Council in the Summer of 1966.

On March 22nd, 1967, the Chamber again expressed concern over the high engineering costs of the City, this time at a public meeting.

Following this meeting and discussions with the Chamber President, a comprehensive study of 1965 engineering costs in the City of Red Deer and the City of Lethbridge was prepared by the Administration. This study was based on the audited financial statements of the two Cities. This study was considered essential in order to ascertain whether the concern of the Chamber was justified or not.

This detailed report has been submitted to the Chamber and to members of Council. The report reveals the following figures:

Cost of Engineering as Percentage of Work Performed

	<u>Suski's Figure</u>	<u>Treasurer's Figure</u>
Red Deer	8.6	9.2
Medicine Hat	6.5	-
Lethbridge	6.9	8.6
Prince Albert	6.9	-

Certain arithmetical and accounting errors were found in Mr. Suski's figures, which have been corrected in the Treasurer's figures, in order that proper comparisons can be made. These corrections are explained in the report.

It will be observed that Mr. Suski's figures indicate a difference of about 1.8% (8.6% compared with an average of 6.8%), while the Treasurer's figures based on the audited accounts indicate a difference of only 0.6% (between Red Deer and Lethbridge).

i.e. On \$100,000 of work, Red Deer's engineering costs are approximately \$600 higher than those of Lethbridge.

The major reason for this small difference is the fact that the City of Red Deer contracts out to private enterprise most of its construction and consequently much more detailed plans and specifications must be prepared and the cost of supervision is higher. Lethbridge, on the other hand, executes most of its public works with its own forces or by sub-contract.

Dr. Hu Harries and Associates (Economists) made an exhaustive study of the operation of the Engineering and Public Works Departments of the City of Calgary and according to their calculations the engineering costs for work contracted out amounted to approximately 1% more than for work done by City forces. (12.6% as against 11.6%)

It has been the view of City Council for many years that in a competitive market considerable savings can be effected by contracting out public works by tender and that these savings far outweigh the small additional cost of engineering and supervision. i.e. If private enterprise can carry out the work at only 1% less than the true cost of City forces then the extra engineering cost is more than justified.

This approach has been endorsed by independent studies carried out for the Province of Saskatchewan (Highways Department), the City of Regina and the City of Calgary.

The Chamber of Commerce has studied this detailed report and has been kind enough to furnish us with their observations in a letter dated May 26th, 1967, a copy of which follows.

It is hoped that this will now close the matter and that the taxpayers can now be assured that our Engineering costs are in line with those of other Cities.

Submitted for information.

DENIS COLE,
City Commissioner

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May 26th, 1967

The Mayor and Commissioner
City Hall
Red Deer, Alberta

Gentlemen:

I thank you for the complete analysis on Engineering costs so ably compiled by your staff.

It is apparent from your illumination of the diversity of accounting practises that the Chamber had received (and accepted in good faith) many inaccuracies pertaining to the various costs, from which it compiled its comparison.

The same inaccuracies apparently were made available to the Committee of the Council which reviewed the question last year since they generally speaking corroborated our findings.

We have reviewed your presentation in a comprehensive manner and feel that for the purposes of a completely unbiased report we should use the Suski figures as a basis for our comments.

It is then, with a great deal of pleasure that the Chamber acknowledges the competence of the City administration's internal Engineering costs based on this Professional Engineers' survey. We believe them to be as comparable with "like" Cities as is probably possible under the varied circumstances and believe that the policy of "contracting out" where possible is as good a plan for Red Deer as can be conceived at the present time.

The Chamber is grateful for the opportunity to have had all the facts on this important Department and offer this letter as proof of our endorsement of your statements.

Yours very truly,

JACK FERRIS,
President,
Red Deer Chamber of Commerce

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NO. 4.

May 25th, 1967

TO: City Commissioner

FROM: City Treasurer

RE: Liability Insurance

The City's general liability policy at present is written for coverage of the following limits:

Bodily injury or death of any one person \$ 100,000

Bodily injury or death to more than one person 400,000

Property damage 100,00

The annual premium amounts to \$ 3,494.

I have discussed with our insurance brokers the question of whether our present coverage is adequate and I would recommend that an increase in coverage to \$ 500,000 inclusive limits for an annual premium increase of \$ 209.

This policy is designed to protect the City against loss in the event that the City is legally liable for damage, injury or death other than that caused through use or operation of a City vehicle. Separate policies cover our automobile and bus fleets and liability coverage on these policies is for limits of \$ 500,000 inclusive.

Provision for the recommended premium increase of \$ 209 is included in the 1967 budget.

H. K. HALL,
City Treasurer

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Concur with recommendation.

R. E. BARRETT,
Mayor

DENIS COLE,
City Commissioner

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NO. 5.

May 17th, 1967

TO: City Clerk

FROM: City Treasurer

RE: Appointment of City Auditors

It is my understanding that Council has not appointed City Auditors for the year, 1967.

Although the City Act (Section 70) would not appear to require a resolution each year, I believe Council has in the past made an annual appointment and I would recommend that this practise be continued.

H. K. HALL,
City Treasurer

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NO. 6.

City Commissioner, Cole; City Engineer, Deck and I held several meetings with Border Paving representatives to discuss the contract for supply of asphalt.

They felt it would be difficult to meet all specifications, while supplying small quantities of material for patching, or crown surfacing at intermittent times.

For this reason, Border Paving would prefer to leave the arrangement for supply of asphalt, on the basis of exchange of letters: That is acceptance of their offer contained in their letter of November 28th, 1966, which they are still prepared to honor.

R. E. BARRETT,
Mayor

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Should Council agree with the above recommendation, the resolution of Council of December 5th, 1966 should be rescinded as it calls for an "agreement" being signed between Border Paving Ltd. and the City. Council could then, by resolution, resolve to accept offer of Border Paving as contained in their letter of November 28th, 1966.

F. A. AMY,
City Clerk

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NO. 7.

TO: City Council

RE: Report of Marketing Committee

The Marketing Committee, comprising the Mayor, City Commissioner, Industrial Director (Mr. Hogan) and Industrial Co-Ordinator (Mr. Martin), have met every Monday (with few exceptions) to discuss progress, action taken and to be taken, and the co-ordination of our efforts.

The decision of American Can to locate in Red Deer and the progress made in connection with Martos Trans Canada Ltd. and the Tank Car Company lead us to believe that we are now beginning to see the first of much effort over the last few years.

It is with regret we note that Mr. Martin has submitted his resignation effective June 30th, 1967.

Copies of the reports of the Industrial Director and Co-Ordinator on their activities are attached, leaving the names of confidential clients blank.

Submitted for consideration,

R. E. BARRETT,
Mayor

DENIS COLE,
City Commissioner

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WRITTEN INQUIRIESNO. 1.

The following Written Inquiry was submitted by Alderman Mrs. E. Taylor at meeting of Council May 29th, 1967:

"Does the City have any problem at the present time regards discarded automobiles or trucks, or machinery?"

What do we do with abandoned vehicles or machinery?
What is the cost to the City on an average per vehicle or machine?

Has the City had to clean up an area containing a number of discarded vehicles or machinery?"

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June 2nd, 1967

TO: City Commissioner

FROM: City Building Inspector
& Zoning Officer

RE: Written Inquiry - Discarded Automobiles,
Trucks or Machinery

There are a few automobiles and trucks still parked on private property that are in a state of partial demolition throughout the City.

The Field Inspectors are gradually having these vehicles removed by the owners at no expense to the City. Such vehicles are sold by the owners to either a scrap metal yard or auto wreckers yard.

G. K. JORGENSEN,
City Building Inspector
& Zoning Officer

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No serious problem is being experienced at present regarding old vehicles abandoned on public property (1 or 2 per year). Disposal arrangements can be made satisfactorily.

N. J. DECK, P. Eng.,
City Engineer

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CORRESPONDENCENO. 1.

THE CITY OF CALGARY

Calgary, Alberta
May 19th, 1967Mr. F. A. Amy,
City Clerk
City of Red Deer
Red Deer, Alberta

Dear Sir:

At our City Council meeting held on May 18th, the following motion was adopted:

"That with respect to Clause B.48 of the report of the Commissioners dated May 15th, 1967, RE: Federal Sales Tax paid on City purchases over five year period - inquiry Alderman Russell, we immediately petition the Prime Minister and the Minister of Finance asking for immediate exemption of Sales Tax on purchases made by municipalities and that we advise the Canadian Federation of Mayors and Municipalities and other Cities in Canada of our Action."

A copy of Clause B.48 is enclosed for your information.

Yours very truly,

H. S. SALES,
City Clerk

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COMMISSIONERS' REPORT

May 15th, 1967

B. 48 RE: FEDERAL SALES TAX PAID ON CITY PURCHASES OVER FIVE
YEAR PERIOD INQUIRY ALDERMAN RUSSELL

Alderman Russell requested a report from the Purchasing Agent on the value of Federal Sales Taxes paid on City purchases over the last five year period.

Following is a list of approximate amounts paid in sales tax by the City of Calgary in each year of the past five year period:-

1962	-	\$ 667,000.00
1963	-	646,000.00
1964	-	649,000.00
1965	-	643,000.00
1966	-	694,000.00

The figures are approximate, as in most cases, invoiced prices include sales tax, and as the tax is applied on the original manufacturer's selling price before transportation charges are added, approximate totals only can be calculated. For the purposes, however, of providing an indication of the amount of municipal dollars going back to the Federal Government in the way of sales tax, these figures are reasonably accurate, as we have, in addition to including all purchases made by the Purchasing Division, accounted for payments made under contracts and those items on which no sales tax was payable.

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NO. 2.

THE CITY OF CALGARY

Calgary, Alberta
May 23rd, 1967His Worship Mayor E. Barrett
City of Red Deer
City Hall
Red Deer, Alberta

Dear Sir:

At the Council meeting held on Thursday, May 18th, the following motion was adopted:

"WHEREAS the 1967 mill rate By-law of the City of Calgary reflects an increase in education costs of 4,6493 mills over that of 1966, and

WHEREAS the Council of the City of Calgary supports the submission of the Nine Alberta Cities dated March 23rd, 1967, to the Provincial Cabinet requesting that the Province assume a higher proportion of Education Costs in the Province, and

WHEREAS sources of revenue available to Municipalities is restricted and as taxation of Real Property can no longer be expected to carry the burden of providing the increasing cost of Education, and

WHEREAS the Legislation introduced by the Honourable A. O. Aalborg, Provincial Treasurer, of a two mill increase in the Foundation Programme requisition was intended to reduce supplementary requisitions from the School Boards which has proven to be incorrect;

BE IT THEREFORE RESOLVED that the Council of the City of Calgary wish to formally register a protest with the Provincial Government against the increased cost of education, and request that a review of the Provincial Government's contribution to the Foundation Programme be undertaken with a view to reducing the Municipality's contribution down to twenty-four mills."

Attached is a copy of Clause C.123, Commissioners' Report dated May 15th, 1967, concerning this resolution.

Yours very truly,

H. S. SALES,
City Clerk

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C. 123 RE: RESOLUTION RE MEETING AT RED DEER ON MAY 10 OF THE
COMMITTEE OF THE MAYORS OF THE ALBERTA CITIES AND
THE EXECUTIVE OF THE ALBERTA URBAN MUNICIPALITIES
ASSOCIATION

At the above meeting a motion was passed endorsing the philosophy contained in the resolutions of the Cities of Lethbridge and Medicine Hat with reference to the two mill increase in the School Foundation levy for 1967. Council will recall the letter from the City of Red Deer dated May 3rd, on the last Council Agenda which was referred to the Committee of the Mayors of the various Alberta Cities: "BE IT THEREFORE RESOLVED that the Council of the City of Red Deer wish to formally register a protest with the Provincial Government against the increased Cost of Education on Real Property and request that a review of the Provincial Government contribution to the Foundation Programme be undertaken with a view to increasing their contribution for 1967 by 5.6 million dollars and reduce the Municipalities contribution to 26 mills."

At the Red Deer meeting on May 10th, a further motion was passed that the Mayors of the various cities recommend to their Councils a similar motion to be sent to the Provincial Government. The following resolution was proposed:

"WHEREAS the 1967 mill rate By-law of the City of Calgary reflects an increase in education costs of 4.6493 mills over that of 1966, and

WHEREAS the Council of the City of Calgary supports the submission of the Nine Alberta Cities dated March 23rd, 1967 to the Provincial Cabinet requesting that the Province assume a higher proportion of Education Costs in the Province, and

WHEREAS sources of revenue available to Municipalities is restricted and as taxation of Real Property can no longer be expected to carry the burden of providing the increasing cost of Education, and

WHEREAS the Legislation introduced by the Honourable A. O. Aalborg, Provincial Treasurer, of a two mill increase in the Foundation Programme requisition was intended to reduce supplementary requisitions from the School Boards which has proven to be incorrect;

BE IT THEREFORE RESOLVED that the Council of the City of Calgary wish to formally register a protest with the Provincial Government against the increased cost of education, and request that a review of the Provincial Government's contribution to the Foundation Programme be undertaken with a view to reducing the Municipality's contribution down to the former twenty-six mills."

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NO. 3.

THE CITY OF RED DEER

Red Deer, Alberta
May 30th, 1967

TO: The Mayor
City Commissioner
City Council

FROM: Industrial Co-Ordinator and
Airport Administrator

Please be advised by this notice of my resignation as Industrial Co-Ordinator and Airport Administrator for the City of Red Deer, effective June 30th, 1967.

Respectfully submitted,

J. R. MARTIN,

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NO. 4.

CENTRAL ALBERTA DAIRY POOL

5302 - Gaetz Avenue
P.O. Box 550
Red Deer, Alberta
May 17th, 1967

Mr. R. E. Barrett
Mayor of the City of Red Deer
City Hall
Red Deer, Alberta

Dear Sir:

Due to the pressure of business I have found it impossible to attend the first two meetings of the Industrial Expansion Committee. In that I can see no immediate let-up in this pressure, I am afraid that my attendance in the future is unpredictable. I had looked forward to working on this Committee not only to do what I could for our City but also to get better acquainted with the members I know and meet with others that I had not had the pleasure of meeting. I see no other alternative than to tender my resignation and I hope you will accept this letter as such.

I am returning under separate cover the copies of the By-laws along with the Fantus information.

In closing may I wish you and your Committee every success.

Yours sincerely,

D. R. MARSHALL,
General Manager

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Recommend the appointment of Mr. J. M. McAfee to the Industrial Expansion Committee in place of Mr. Marshall, and that we express our regrets to Mr. Marshall on his inability to continue on this Committee.

R. E. BARRETT,
Mayor

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NOTICES OF MOTIONNO. 1.

The following Notices of Motion were submitted by Alderman Mrs. E. Taylor at Council meeting of May 29th, 1967.

"1. That where policies regards any sphere of City administration or Council jurisdiction are not now aligned into an inclusive policy statement, they be organized into a comprehensive policy statement file; these to be based on established policies and any formulated by Council over the past five years.

2. That upon completion of these policy statement files Council gradually carry out a review of all policies, to assure that they are satisfactory for Red Deer's present municipal governing needs."

"That Council of the City of Red Deer adopt the policy that the Commissioner attend all meetings or consultations with organizations or bodies at which City programs or policies are to be discussed, and at which are in attendance Council as a Committee of the Whole, or to which all members of Council have been invited as individual Aldermen; such policy being in the best interests of the City, and in accordance with accepted policy and procedure for most corporations, which the City is."

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ADDITIONAL AGENDA

For Meeting of Council of the City of Red Deer to be held in
Council Chambers, City Hall, Red Deer, Monday, June 5th, 1967
commencing at 5:00 P.M.

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NO. 1.

June 5th, 1967

TO: City Commissioner

FROM: Land Administrator and
Tax Collector

RE: Option - Red Deer Finance Co. Ltd.

May we advise that Martos Trans Canada Ltd. have forwarded a
cheque to obtain an option agreement to purchase approximately 9.87 acres
in the Riverside Heavy Industrial Area.

Part of the area (3.32 acres) is owned by Red Deer Finance Co.
Ltd. and the balance of the land (6.55) is City owned. (See attached
print).

Due to the length of time involved in surveying and registering
a new subdivision, permission is hereby requested to exercise our option
with Red Deer Finance Co. Ltd.

D. J. WILSON,
Land Administrator &
Tax Collector

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3
400

CANADA PACKERS
H

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STREET

CONSOLIDATE

CITY OWNED

*THIS SITE TO BE ACQUIRED
BY EXERCISE OF OPTION*

INTERCONTINENTAL

PACKERS

G

CONCRET

CNR
STOCK
YARDS

H

PROP.

E

Stock yard

EXIST.

DRIVE

RIVER

LINE

Where is Ren?

