

**DATE: January 21, 1992**  
**TO: All Departments**  
**FROM: City Clerk**  
**RE: PLEASE POST FOR THE INFORMATION OF EMPLOYEES**

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**S U M M A R Y O F D E C I S I O N S**

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FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL  
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,  
**MONDAY, JANUARY 20, 1992,**  
COMMENCING AT **4:30 P.M.**

\*\*\*\*\*

(1) Confirmation of the Minutes of the Meeting of January 6, 1992.

DECISION - MINUTES CONFIRMED

PAGE

(2) **UNFINISHED BUSINESS**

1) City Clerk - Re: Ambulance Fee Schedule - 1991-1992 . . . 1

DECISION - AGREED TO CONTINUE TO ESTABLISH EQUITABLE AMBULANCE RATES

(3) **PUBLIC HEARINGS**

(4) **REPORTS**

1) Manager, Economic Development - Re: Application to Purchase .74 Acre  
Riverside Light Industrial Park/Option and Land Sales Agreement . . . 4

DECISION - APPROVED PURCHASE

- 2) Manager, Economic Development - Re: Application for Purchase Option/  
Edgar Industrial Park/Lot 14, Block 4, Plan 902-0499/495651 Alberta Ltd./  
Crane Supply .. 8

DECISION - APPROVED PURCHASE

- 3) Manager, Economic Development - Re: Offer to Purchase/Riverside Light  
Industrial Park/Shunda Consulting & Construction Management Ltd./Part of  
Lot 24, Blk. 4, Plan 832-2301 .. 11

DECISION - APPROVED PURCHASE

- 4) Manager, Economic Development - Re: Offer to Purchase/Western  
Commercial Strip/Part of Lot 1, Blk. 2, Plan 822-2274/Mannclan Ltd.  
.. 14

DECISION - APPROVED PURCHASE

- 5) Manager, Economic Development - Re: Application to Purchase/Northlands  
Industrial Park/Portion of Lot 21C, Blk. 9, Plan 812-2206/Medican  
Construction Ltd. .. 22

DECISION - APPROVED PURCHASE

- 6) City Clerk - Re: 1992 BRZ Budget/Towne Centre Association .. 29

DECISION - APPROVED BUDGET

- 7) Public Works Manager - Re: Recycling - Boxboard .. 35

DECISION - AGREED THAT COLLECTION OF BOXBOARD BE DEFERRED UNTIL  
MARKETS DICTATE

- 8) Public Works Manager - Re: Liquid Waste .. 40

DECISION - AGREED LIQUID WASTE NOT BE ACCEPTED AT THE LANDFILL SITE BUT  
BE ACCEPTED AT THE WASTEWATER TREATMENT PLANT

- 9) Public Works Manager - Re: Landfill Private Disposal . . 46

DECISION - AGREED TO CHARGE FOR RESIDENTIAL USE OF LANDFILL WITH THE EXCEPTION OF CITY RESIDENTS

- 10) E.L. & P. Manager - Re: TransAlta Utilities 1991/1992 General Rate Application and Electric Energy Marketing Agency 1990 and 1992 Prices . . 48

DECISION - RECEIVED AS INFORMATION

- 11) Community Services Director - Re: City Council Policy Manual: Updates of Policies . . 50

DECISION - APPROVED POLICIES

- 12) Mayor's Recognition Awards Committee - Re: Mayor's Recognition Awards Bylaw Amendment 3054/A-92 . . 51

DECISION - APPROVED BYLAW

(5) **WRITTEN ENQUIRIES**

(6) **CORRESPONDENCE**

- 1) Weddell, Mehling, Pander & Associates Realty Ltd. - Re: Red Deer Industrial Tower/5301 - 43 Street/Lot 1A, Plan 5940 N.Y./Zoning Designation . . 53

DECISION - AGREED TO REZONING

- 2) Smith Dow & Associates Ltd. - Re: 4632 - 62 Street/Riverside Industrial Area/Relocation/Application for Use - Class Lectures and Training Seminars . . 63

DECISION - DENIED APPLICATION

- 3) Red Deer Regional Hospital Centre Voluntary Association - /Hosting of Teddy Bear's Picnic/Request for free services . . 69

DECISION - AGREED TO DEFER TO BUDGET MEETINGS

- 4) Wasteways Canada Ltd. - Re: Garbage Collection Contracting . . 74

DECISION - RECEIVED AS INFORMATION

- 5) Alberta Historical Resources Foundation - The City of Red Deer/Winner of the 1991 Architectural Heritage Award/Restoration Project Allen Bungalow . . 78

DECISION - RECEIVED AS INFORMATION

(7) **PETITIONS & DELEGATIONS**

(8) **NOTICES OF MOTION**

(9) **BYLAWS**

- 1) 3054/A-92 - Mayor's Recognition Awards Bylaw Amendment - 3 readings

DECISION - 3 READINGS GIVEN

**ADDITIONAL AGENDA**

- 1) E.L. & P. Substation Location - Southeast Red Deer

DECISION - APPROVED LOCATION

**A G E N D A**

\* \* \* \* \*

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(8) **NOTICES OF MOTION**

(9) **BYLAWS**

- 1) 3054/A-92 - Mayor's Recognition Awards Bylaw Amendment - 3 readings

Committee of the Whole

- 1) Personal Matter
- 2) Land Matter
- 3) Land Matter
- 4) Land Matter

NO. 1

**DATE: January 10, 1992**  
**TO: City Council**  
**FROM: City Clerk**  
**RE: AMBULANCE FEE SCHEDULE - 1991-1992**

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At the July 22, 1991 meeting of Council, the following motion was passed as an interim resolution pending support from other municipalities with regard to the second motion quoted hereunder, which was tabled to enable the administration to contact other municipalities supplying their own ambulance services.

1. "RESOLVED that Council of The City of Red Deer hereby approves the following Ambulance Fee Schedule for 1991-1992:
  - 1) the approved Alberta Health rate for Blue Cross subscribers and billings to the Province;
  - 2) the A.A.O.A. rate for all other users not included in 1) above;

said rates to become effective July 1, 1991."

MOTION CARRIED

2. Moved by Alderman Statnyk, seconded by Alderman Guilbault

"RESOLVED that Council of The City of Red Deer, having considered report from the Fire Chief dated July 5, 1991 re: Ambulance Fee Schedule 1991-92 hereby agrees as follows:

- 1) That The City of Red Deer cancel their Ambulance Agreement with Alberta Blue Cross;
- 2) That The City of Red Deer initiate the 1991-92 Fee Schedule as recommended by the Alberta Ambulance Operator's Association;
- 3) That representation by the City be made through A.U.M.A. and directly to Provincial Ministers to have provincial approved rates at least to reimburse the average cost of providing ambulance service in the province;

and as recommended to Council July 22, 1991."

MOTION TABLED

....2

City Council  
January 10, 1991  
Page 2

Enclosed hereafter is a progress report from the Deputy Chief - EMS regarding this matter.



G. SEVCIK  
City Clerk

CS/jt

Att.

**DATE: December 19, 1991**  
**TO: City Clerk**  
**FROM: Dan Osborne**  
**Deputy Chief - EMS**  
**RE: Council Resolution of July 22, 1991 Regarding Ambulance Rates**

---

When council set the ambulance rates at its meeting in July, they had asked that other municipalities be contacted to see if there was support for the idea of challenging the Alberta Government on ambulance rates which had been set by the Minister of Health. This would involve cancelling our Blue Cross agreement for direct billing, and implementing the higher Alberta Ambulance Operators Association recommended rates schedule.

I spoke with representatives from Calgary, Edmonton, Fort McMurray, Medicine Hat and Lethbridge to determine whether they would support taking this sort of action, and there was no interest whatsoever in mounting a challenge at this time. All indicated that with the impending introduction of the Ambulance Act and regulations, which allows the Minister of Health to set rates directly, that they were taking a "wait and see" approach. They were also counting on the joint committee set up with AAOA, AUMA, AAMD&C and the Department of Health to have some effect on the Minister in setting rates, and planning to direct their input through AUMA, rather than on an individual basis.

As there does not seem to be support for the action proposed in the Council resolution, it should not be advanced.



Dan J. Osborne  
Deputy Chief - EMS

Commissioners' Comments

In view of the lack of support from other cities, we would recommend that Council take no further action at this time, but rather that we continue to work through A.U.M.A. and the A.A.O.A. to try to establish more equitable ambulance rates.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

DATE: July 23, 1991  
TO: Fire Chief  
FROM: City Clerk  
RE: AMBULANCE FEE SCHEDULE - 1991-1992

---

Your report dated July 5, 1991 pertaining to the above matter received consideration at the Council meeting of July 22, 1991.

At the above noted meeting, Council passed the following motion.

1. "RESOLVED that Council of The City of Red Deer hereby approves the following Ambulance Fee Schedule for 1991-1992:

1. the approved Alberta Health rate for Blue Cross subscribers and billings to the Province;
2. the A.A.O.A. rate for all other users not included in 1. above;

said rates to become effective July 1, 1991."

I would further advise that the following motion was introduced at the July 22nd meeting.

2. "RESOLVED that Council of The City of Red Deer, having considered report from the Fire Chief dated July 5, 1991 re: Ambulance Fee Schedule 1991-92 hereby agrees as follows:

1. That The City of Red Deer cancel their Ambulance Agreement with Alberta Blue Cross;
2. That The City of Red Deer initiate the 1991-92 Fee Schedule as recommended by the Alberta Ambulance Operator's Association;
3. That representation by the City be made through A.U.M.A. and directly to Provincial Ministers to have provincial approved rates at least to reimburse the average cost of providing ambulance service in the province;

and as recommended to Council July 22, 1991."

Fire Chief  
July 23, 1991  
Page 2

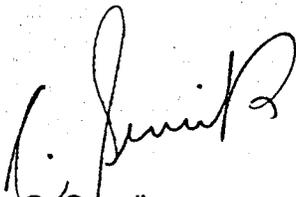
The foregoing resolution, however, was tabled to enable the administration to contact other municipalities supplying their own ambulance services with the objective of obtaining their support.

To summarize Council's action, the initial resolution quoted previously was passed as an interim resolution, pending support from other municipalities with regard to the second motion which was tabled. We would request that you contact other municipalities supplying their own ambulance services with the objective of obtaining their support, and report back to Council at your earliest convenience.

The decision of Council in this instance is submitted for your information and appropriate action.

By way of a copy of this memo, we are requesting the Treasury Department to incorporate the new rates approved by Council in all invoices for ambulance service provided, effective July 1, 1991. In this regard, I am enclosing your report dated July 5, 1991 to Council (pages 41 to 47) which outlines the new rates approved by Council on an interim basis.

Trusting you will find this satisfactory.



G. Sevcik  
City Clerk

CS/jt

c.c. City Commissioners  
Director of Finance  
Treasury Services Manager  
Accounts Receivable Supervisor

*Bob - where are you act  
with this matter?*

*C.S. 9/12/16*



No. 23

OFFICE OF THE SECRETARY-TREASURER

BOX 920

RED DEER, ALBERTA T4N 5H3

Phone 347-3364

JUNE 27, 1991

Mayor R.J. McGhee  
City of Red Deer  
P.O. Box 5008  
Red Deer, Alberta, T4N 3T4

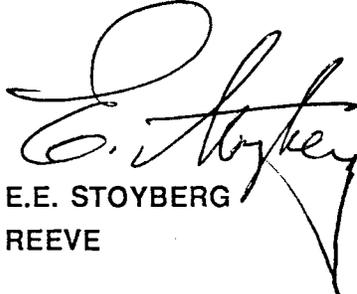
Dear Mayor McGhee:

We thank you for your letter dated June 25, 1991, with regard to the changes taking place in the Ambulance Service.

The reason for the City giving notice of termination of our present Ambulance Agreement is understood, and we are also pleased that the City are prepared to continue to provide the County with an ambulance service under different terms.

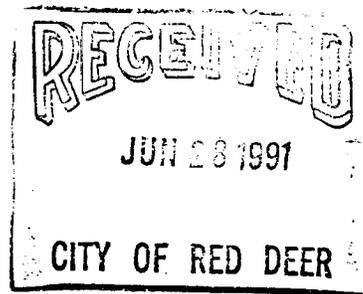
It is our feeling that a meeting between the County and City should be held possibly in September or October to discuss the matter further, when perhaps more information from the Provincial Government is available.

Yours truly  
COUNTY OF RED DEER NO. 23



E.E. STOYBERG  
REEVE

RJS/gg



It is our position that the split rate is unfair in that the taxpayer, and often persons least able to afford medical insurance to pay for ambulance usage, are subsidizing Government Services and Alberta Blue Cross.

Council should also be aware that the new Ambulance Services Act repeals much of the authority presently vested in municipalities by Sections 168, 169 & 170 of the Municipal Government Act and restores that authority to the Provincial Government. Once the Act receives proclamation, Council will no longer have the authority to set ambulance rates. These will be set by the Minister of Health. This could exacerbate the situation of the City subsidizing these ambulance users.

Forty per cent of our invoices are paid by Blue Cross, and in our agreement with Blue Cross, all invoices are paid within 30 days if we agree to charge rates set by them. However, as can be seen by the study initiated by Alberta Health, these rates are far below the base cost of operations, and it is with reluctance that we recommend the cancellation of our Blue Cross agreement.

Council is aware that a previous attempt to do this resulted in a severe "backlash" from seniors groups, but the fact remains the taxpayer is subsidizing Blue Cross because of their desire not to pay the cost of operations of the ambulance operators.

#### RECOMMENDATIONS

1. That The City of Red Deer cancel their ambulance agreement with Alberta Blue Cross.
2. That Council initiate the fee schedule as recommended by the Alberta Ambulance Operators Association.

Respectfully submitted

Robert Oscroft  
FIRE CHIEF

RO/cb

c.c. Director of Finance

Alberta Health however did not like the results of the survey, and in their conclusion did not consider survey results to be accurate enough to enable their use in forming a basis for ambulance rates in 1991-92 and they concluded that a percentage rate increase as determined by the Alberta Government should be recommended.

The Alberta Ambulance Operators Association have recommended the following fee schedule for 1991 - 1992 to their members.

	<u>Base Rate</u>	<u>Mileage</u>
Advanced Life Support	\$215.93	\$2.42 km
Basic Life Support	179.94	2.42 km
Emergency Response Unit	143.95	2.42 km
Response Fee	116.96	2.42 km
Standby Charges - per hour	116.96	

### DISCUSSION

Over the years, the City has followed the rate schedule as recommended by the Alberta Ambulance Operators Association, however, with the lower rates paid by Blue Cross and Government agencies, we have ended up with a split rate as follows:

<u>Rate Table for 1990 - 1991</u>	<u>City of Red Deer</u>	
	<u>Basic Rate</u>	<u>Mileage</u>
<u>Advanced Life Support</u>		
Non-Government, Non Blue Cross	\$195.19	2.32 km
Blue Cross & Government	159.50	1.90 km
<u>Basic Life Support</u>		
Non-Government, Non Blue Cross	150.15	2.32 km
Blue Cross & Government	122.50	1.90 km
<u>Responding Fees</u>		
Non-Government, Non-Blue Cross	85.26	2.32 km
Blue Cross & Government	81.50	nil
<u>Standby Charges (per hour)</u>		
Non-Government, Non-Blue Cross	97.60	nil
Blue Cross & Government	80.00	nil

NO. 6

DATE: July 5, 1991  
TO: City Clerk  
FROM: Fire Chief  
RE: AMBULANCE FEE SCHEDULE 1991 - 1992

We have been informed by the Alberta Ambulance Operators Association (A.A.O.A.) that Alberta Health will not accept the recommendation of their own Task Force with respect to a proposed 12.5% increase in ambulance rates for the year 1991-1992, and have advised that they will increase their rates by only 5%. Council must now establish what rates will be charged for ambulance service provided by the City of Red Deer Fire Department.

#### BACKGROUND

Earlier this year, the A.A.O.A. indicated that Alberta Health had established a working committee consisting of representatives from the Alberta Urban Municipalities Association, the Improvement District Association of Alberta, the Alberta Association of Municipal Districts and Counties, Alberta Health and the Alberta Ambulance Operators Association, to provide advice and to make recommendations to the Department of Health and the Minister of Health regarding ambulance rates and negotiation strategies for short and long term purposes.

At the outset, there was agreement on two principals:

- 1) That all users of ambulance service (Government, Blue Cross or individuals) should pay the same rates.
- 2) That rates for ambulance service should be based on recovery of the operational costs of providing the service, in order to reduce the dependency of operators on subsidies.

As there was no reliable and accurate information concerning the costs of operating an ambulance service in Alberta available, the Committee members agreed to conduct a survey to establish such costs.

Sixty two percent of the surveys were returned, representing over 80% of all ambulance trips done in the Province, and the Alberta Ambulance Operators Association utilized the statistics gathered to arrive at a cost of operations, and thus the basis for their recommended increase to ambulance user fees.

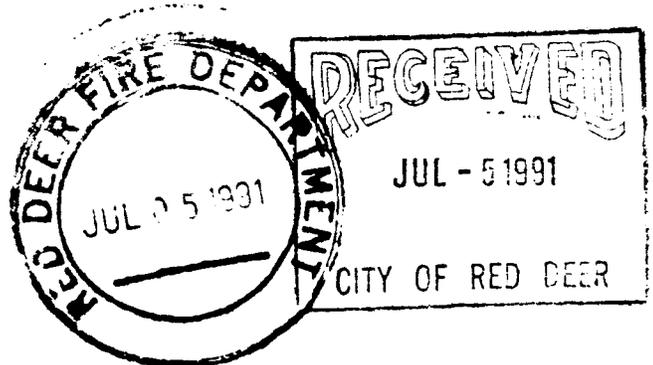
Commissioner's Comments:

We would concur with the recommendations of the Red Deer Parking Commission and would recommend Council approve this policy for inclusion in the Council Policy Manual, except for the approval outlined in point 5. The mechanism for approvals of this nature is outlined in detail in the Traffic Bylaw, and we could not recommend any change. To make the loading zone legal requires a Commissioner's Order.

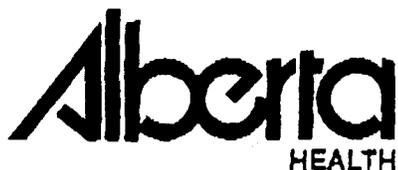
"M. C. Day"  
City Commissioner

A.A.O.A. UPDATE  
June 29, 1991

1. On June 25, 1991 the President and Executive Director met with the Honorable Nancy Betkowski to discuss ground ambulance rates. She indicated at that time that the Operators would likely receive a 3.5% increase. The A.A.O.A. 1991 - 1992 Cost of Operations Ground Ambulance Rate Paper, as accepted by the membership at 1991 AGM was presented and discussed in depth. The Minister clearly understands the financial problems facing the ambulance operators and realizes there is a need to meet the cost of operations. She agreed to attempt to find additional funds to begin that transition and has done so by announcing a 5% increase for 1991 - 92 ground ambulance rates for the programs that the provincial government is directly responsible for : Blue Cross - Group 66 and Group 1 clients, W.C.B., Social Services. Please find attached the 1991 - 92 Government Rates as approved and the A.A.O.A. Recommended Rates as passed at the 1991 AGM. We would like to take this opportunity to thank the members of the A.A.O.A. Rates Committee for their many hours of work as well as all the members who completed the Rates Survey. Without the efforts of these individuals we would not have seen the additional 1.5% increase, that many of the other sectors of health care did not receive this year.
2. We have become aware of a new policy regarding nursing homes that comes into effect July 1, 1991 as well. A copy of the directive is enclosed. Nursing homes must now be billed directly for transport of patients that are leaving the nursing home for treatment in an acute care hospital or other approved facility. Blue Cross will cease paying benefits for ambulance service to these nursing home residents July 1, 1991. Group 66 Benefits will continue to apply when a nursing home resident is on leave from the nursing home and requires ambulance service to an acute care hospital or approved facility.



45



Office of the Deputy Minister

P.O. Box 2222, 11010 - 101 Street, Edmonton, Alberta, Canada T5J 2P4 403/427-7164 Fax 403/427-1577

Mr. Richard Sigurdson  
Suite 200, 4936 - 87 Street  
Edmonton, Alberta  
T6E 5W3

Dear Mr. Sigurdson:

Alberta Health has reviewed your submission regarding ground ambulance rates and has consulted with the Alberta Urban Municipalities Association, the Alberta Association of Municipal Districts and Counties, the Improvement Districts Association of Alberta, other government departments and Alberta Blue Cross on this issue. The provincial government, after careful deliberation, has reached a decision whereby it will pay for services where it has a direct program responsibility. The amount of increase is 5% over the rates approved for 1990/91. The attached schedule outlines the new rates, which are effective July 1, 1991 to June 30, 1992.

I would like to thank the Alberta Ambulance Operators Association Executive and members for their cooperation, input and support for an improved standard ambulance services program for Alberta. Your efforts are very much appreciated by me and my departmental staff.

Yours very truly,

A handwritten signature in dark ink, appearing to read "R. J. LeBlanc".

 R. J. LeBlanc  
Deputy Minister

cc: Honourable John Oldring  
Minister, Family & Social Services

Honourable Ray Speaker  
Minister, Municipal Affairs

**SCHEDULE OF GROUND AMBULANCE RATES**

1. The provincial government will pay the following rates for ground ambulance services effective July 1, 1991 to June 30, 1992 for services where it has a direct responsibility. The Medical Examiner's Office sets the rates it will pay for the transportation of deceased persons.

	<u>Base Rate</u>	<u>Distance Rate</u>
E.R.U. (Emergency Response Unit)	\$103.00	\$2.00/km
B.L.S. (Basic Life Support)	\$129.00	\$2.00/km
A.L.S. (Advanced Life Support)	\$168.00	\$2.00/km

- Standby charges \$84.00 per hour; maximum 3 hours per claim

- Response fee where treatment only is provided: \$85.50

2. The base rate is payable for each patient in multiple patient trips. Mileage is split by the number of patients transported.
3. Charges per trip for ambulance services will be based on lowest standard of:
  - (a) Ambulance, or
  - (b) Personnel
4. Air ambulance escort: EMT-A and EMT-P personnel: \$74.00/hr

June 28, 1991

1991 - 92 A.A.O.A. RECOMMENDED RATES

	<u>BASE RATE</u>	<u>MILEAGE RATE</u>
A.L.S. (Advanced Life Support)	\$215.93	\$2.42/KM
B.L.S. (Basic Life Support)	\$179.94	\$2.42/KM
E.R.U. (Emergency Response Unit)	\$143.95	\$2.42/KM
RESPONSE FEE	\$116.96	\$2.42/KM
STANDBY CHARGES-PER HOUR	\$116.96	

FILE: c:\data\alan\memos\ambulanc.fee

DATE: July 16, 1991  
TO: CITY CLERK  
FROM: DIRECTOR OF FINANCIAL SERVICES  
RE: AMBULANCE FEE SCHEDULE 1991 - 1992

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As Council is aware, The City charges two different rates for ambulance services:

1. A lower rate for Blue Cross Subscribers and billings to the Province.
2. A higher rate for all other users.

The lower rate was implemented because Blue Cross refused to allow direct billing by The City unless The City charged Blue Cross subscribers at the Blue Cross approved rate. When The City did try and bill the higher rate, Blue Cross refused to allow direct billing. The seniors then made representation to Council because they said they could not afford to pay the invoices; then send them to Blue Cross for reimbursement and pay the part Blue Cross would not pay. The result of the two rate system is that the difference between the higher and lower rates is rapidly increasing. For 1991 - 1992 the higher rate will be almost 23% greater.

The Fire Chief has pointed out in his report that the higher rate is frequently having to be paid by people who cannot afford insurance coverage and are therefore finding it more difficult to pay the ambulance charge than many seniors who receive free Blue Cross coverage and would have most of the ambulance cost paid even if they were charged the higher rate.

It was also pointed out by the Fire Chief that because the Blue Cross rate does not recover the full cost of service the taxpayers are subsidizing ambulance users being charged the lower rate.

With the introduction of the new Ambulance Act, the current disparities will probably increase because additional standards under the new Act will increase the cost of providing the service.

The Province has apparently indicated ambulance operators would only receive a 3.5% increase this year. Because the Province recognizes the rate is not sufficient to reimburse costs, it has agreed to an additional 1.5%. The problem is the 5% increase is still less than inflation. Because the increase allowed by the Province has been less than inflation for a

City Clerk  
July 16, 1991  
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number of years, the part of the actual cost reimbursed by the Province has been reducing.

Council would appear to have a number of options:

1. Continue the two rate system.
2. Charge all users the A.A.O.A. approved rate.
3. Charge all users the Provincial approved rate.

The problems with the present two rate system and charging only the A.A.O.A. rate were discussed earlier.

If the Provincial approved rate was to be charged, then as an approximate estimate \$52,000 in revenue would be lost. This is the equivalent of a .3% municipal tax increase. In future years the subsidy required would probably increase faster than inflation because of higher costs under the new Ambulance Act and less than inflation increases allowed by the Province for rates.

Council has been trying to keep property tax increases below the rate of inflation even though costs have increased because of minimal Provincial grant increases (or even reductions) and costs passed down that had been funded by higher levels of government.

If Council wants to keep property tax increases below inflation, then it is necessary to make users of services responsible for the cost of the service. The City cannot continue increasing its subsidy to provide services.

If Council agrees that ambulance services should be paid for by user fees, then it is only equitable that all users; including seniors and other users on fixed or low incomes, pay the same rate. It is therefore recommended that the A.A.O.A. rate be charged for all ambulance users.

There is the possibility the Province, under the new Ambulance Act, could limit the ambulance rate charged all users to the Provincial approved rate. If this rate was charged, The City would lose at least \$35,000 per year in revenue or an increase of .2% in municipal property taxes..

The City administration has been reviewing the cost of providing ambulance service. For 1991 the net deficit is approximately \$580,000. Even at the A.A.O.A. approved rates The City would still have to subsidize the ambulance service by approximately \$9 per capita or \$530,000 per year.

City Clerk  
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RECOMMENDATION

- That A.A.O.A. approved rates be charged all ambulance users.
- That representation be made through A.U.M.A. and directly to Provincial Ministers to have Provincial approved rates at least reimburse the average cost of providing ambulance service in the Province.



A. Wilcock, B. Comm., C.A.  
Director of Financial Services

AW/mrk

c.c. Fire Chief

Commissioner's Order

It is also with regret that we must concur with the comments of the Fire Chief and Director of Finance and recommend Council approve the higher rates as outlined.

"M. C. Day"  
City Commissioner

NO. 7

DATE: July 16, 1991  
TO: City Clerk  
FROM: Engineering Department Manager  
RE: **ROSS STREET AND 40 AVENUE INTERSECTION IMPROVEMENTS**

---

After conducting design and cost estimating for the above noted project (included in the 1991 Capital Budget), we have determined that widening to create full left turn channelization at the intersection cannot be done within our budget of \$200,000. While the normal construction required could have been done within the \$200,000 budget; because the work involves rerouting of some major power lines along 40 Avenue and Ross Street; the estimated cost has increased to approximately \$500,000 (over \$300,000 for E. L. & P. work alone).

We feel that this type of expenditure is not justifiable for the level of service improvement anticipated. However, other lesser improvements can be done at a substantially lower cost. These include:

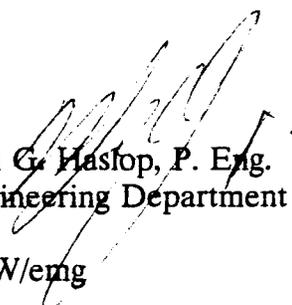
1. Flatten the curb return radii to improve right turn movements. Estimated cost \$25,000.
2. Installation of detector loops to improve the traffic signal operation from fixed time to vehicle actuated. This would enable us to provide more green time to the highest traffic volume, thus improving the capacity of the intersection. Estimated cost is \$15,000.
3. Should further improvements be necessary, removal of on-street parking within a one block radius of the intersection could be considered. This would be reviewed subsequent to the recommended improvements, and a report brought to Council if the parking removal is required.

City Clerk  
Page 2  
July 16, 1991

**RECOMMENDATION**

We respectfully seek approval from Council to:

- a. Cancel the Ross Street and 40 Avenue intersection widening proposed and approved in the 1991 Capital Budget.
- b. Reconstruct the curb returns on all four corners of the intersection.
- c. Install vehicle detector loops in all four legs of the intersection and improve the traffic signal operation.



Ken G. Haslop, P. Eng.  
Engineering Department Manager

TCW/emg

- c.c. Project Engineer
- c.c. Traffic Engineer
- c.c. E. L. & P. Manager
- c.c. Parking Administrator

**Commissioner's Comments:**

We would concur with the recommendations of the Engineering Department Manager.

"M. C. Day"  
City Commissioner

NO. 1

53  
WRITTEN ENQUIRIES

**DATE: July 9, 1991**  
**TO: City Council**  
**FROM: Assistant City Clerk**  
**RE: WRITTEN ENQUIRY - ALDERMAN CAMPBELL - DANGEROUS ANIMALS**

---

The attached documents relative to the above item were submitted to the Council meeting of July 8, 1991.

As Alderman Campbell was absent from said meeting, same has been deferred to this Council meeting.

Respectfully submitted,



**Kelly Kloss**  
**Assistant City Clerk**

KK/jt

Att.

**DATE:** January 21, 1992  
**TO:** Deputy Chief EMS  
**FROM:** City Clerk  
**RE:** AMBULANCE RATES

---

Your report dated December 19, 1991 concerning the Council resolution of July 22, 1991 pertaining to Ambulance Rates received consideration at the Council meeting of January 20, 1992 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered report dated December 19, 1991 from the Deputy Chief EMS re: Council resolution of July 22, 1991 regarding Ambulance Rates, hereby agrees that no further action be taken at this time but rather that the City continue to work through the A.U.M.A. and the A.A.O.A. to try to establish more equitable ambulance rates and as recommended to Council January 20, 1992.

The decision of Council in this instance is submitted for your information and appropriate action.

I trust that you will prepare an appropriately worded resolution to be submitted for Council's consideration and forwarding onto the A.U.M.A. at the appropriate time. In addition, the resolution requests that we work through the A.A.O.A. and I trust that you will take whatever action is deemed appropriate in this regard.

  
C. SEVCIK  
City Clerk

CS/jt

c.c. City Commissioners  
Fire Chief  
Director of Financial Services

NO. 1

DATE: January 9, 1992  
TO: Mayor and Members of Council  
FROM: Alan Scott, Manager Economic Development  
RE: **APPLICATION TO PURCHASE .74 ACRE  
RIVERSIDE LIGHT INDUSTRIAL PARK**

---

Attached is an application to enter into Option and Land Sales Agreement covering approximately .74 acre, situated at the corner of 46 Avenue and 62 Street in Riverside Light Industrial Park. The offer is on behalf of Mr. Grant McQueen of Red Deer, whose intention is to develop a warehouse and shop facility of no less than 4000 sq. ft., to house the operations of his own company plus space for lease. The intended uses would conform with the I-1 zoning bylaw. The offer is for \$52,000 which is the equivalent of \$70,000 per acre. The applicant is also requesting that he be provided access from both 46 Avenue and 62 Street, subject to agreement by the City of Red Deer, and that streets upon which the property fronts would be paved in 1992.

The parcel in question results from land remaining within the subdivision, following a recent sale to a group of contractors for the development of a condominium facility. Through a replotting of the as yet undeveloped streets in the area, we were able to increase the size of the remaining land by approximately 1/4 acre, providing a developable site. We presently have a commitment to pave 62 Street as far east as the eastern boundary of the site for the condominium warehouse. Sale of this site would require us to extend the paving for the remainder of 62 Street and on to the north on 46 Avenue.

Based on our asking prices for smaller parcels in Riverside Light Industrial Park, we feel that this site should be priced at \$55,500, representing \$75,000 per acre. It is a high profile site, and because it is smaller, it should command a higher price. The Engineering Department has reviewed the proposal and is prepared to agree to accesses from both 46 Avenue and 62 Street.

### Recommendation

We would recommend that the City enter into an Option and Land Sales Agreement with Mr. Grant McQueen for the purchase of .74 acre in Riverside Light Industrial Park, with the following conditions to apply:

2/...

Mayor and Members of Council  
Page 2  
January 9, 1992

- a) the purchase price be \$55,500, which would include any costs associated with a survey and plan of subdivision;
- b) the purchaser be granted a 90 day option for a fee of 5%;
- c) in order to exercise the option, the purchaser must provide the City with plans needed to obtain a development permit;
- d) standard terms and conditions for the payment of the purchase price to apply;
- e) the City commits to complete the paving of streets and avenues upon which the property fronts during the 1992 construction year;
- f) the purchaser entering into an agreement satisfactory to the City Solicitor.

Respectfully submitted



Alan V. Scott  
AVS/mm

Att.

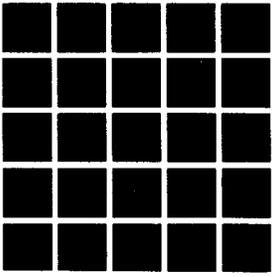
c: Bill Lees, Land Supervisor

Commissioners' Comments

We concur with the recommendations of the Economic Development Manager.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



**WEDDELL  
MEHLING  
PANDER**  
& ASSOCIATES REALTY LTD.

**OPTION TO PURCHASE**

between

**THE CITY OF RED DEER  
&  
GRANT MCQUEEN**

Dated January 6, 1992

**PROPERTY:** Approximately .74 Acre (Corner 46 Avenue & 62 Street)  
As per attached diagram

**LAND SIZE:** Approximately .74 Acre to be surveyed by The City of Red Deer and Clear  
Title provided upon full payout. No right of ways registered on subject  
property.

**PRICE:** \$52,000.00

**DEVELOPMENT:** Warehousing unit to be built to house my company and additional for  
rent. Size and location to be determined once lot dimensions are  
available.

**ACCESS:** To be granted from 46 Avenue and 62 Street to be agreed to by  
Purchaser and The City of Red Deer. Both streets to be paved in 1992.

**UTILITIES:** To be provided to property line at no cost to Purchaser.

  
\_\_\_\_\_  
GRANT MCQUEEN

7

7

21

Transfere R/W.

46 AVENUE

Street  
Water  
Sewer

Subject

128.03

129.02

STREET

16.40

7.28

1.60

1990  
+ 0.40%

48.925 BV

4.25 BV

370 BV

47.72 + 120%

RFC-15.00

370 BV

RFC-69.04

VC-30.00

854.80 +

2.1990

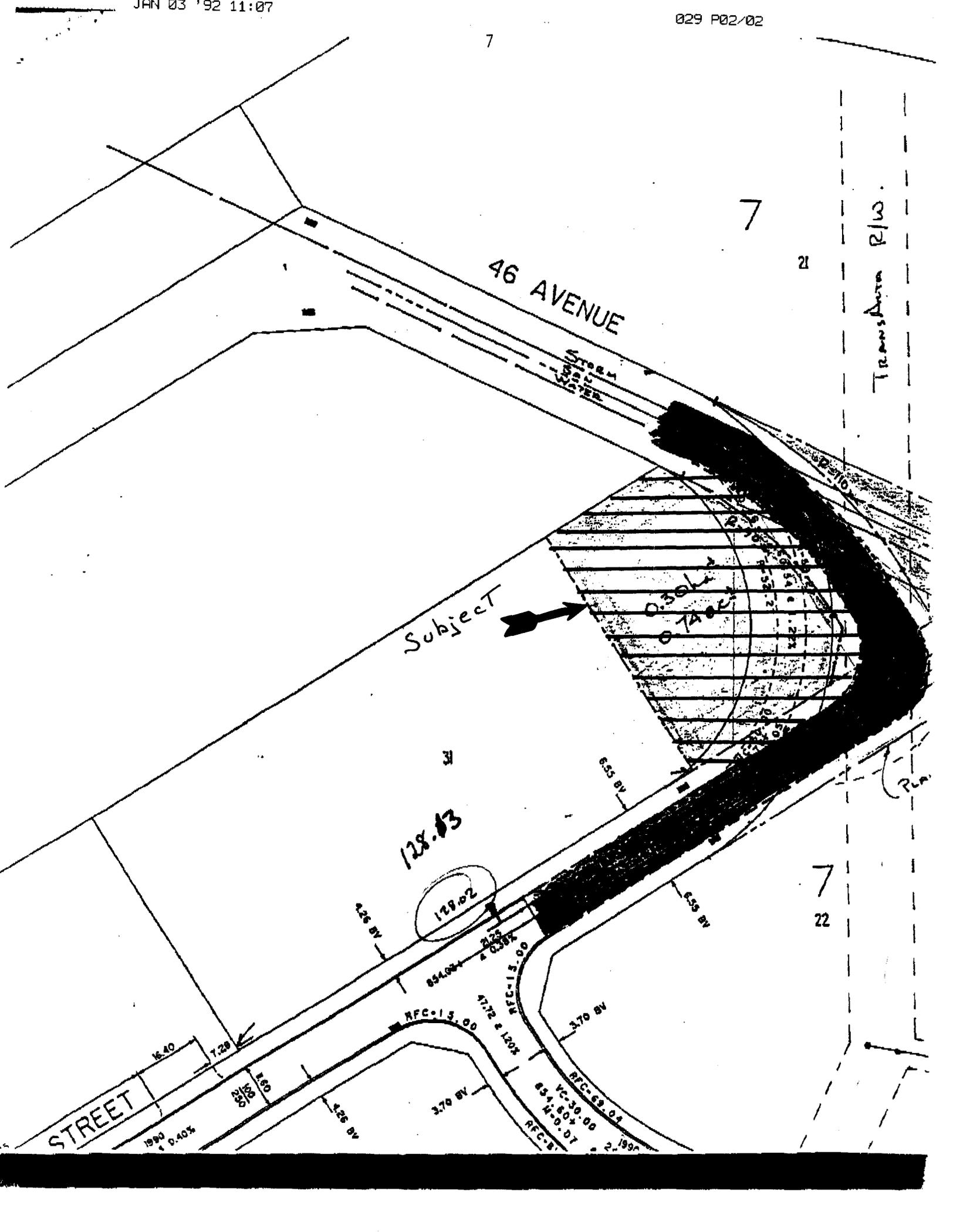
6.55 BV

6.55 BV

72

7

Run



**DATE:** January 21, 1992  
**TO:** Economic Development Manager  
**FROM:** City Clerk  
**RE:** APPLICATION TO PURCHASE .74 ACRE  
RIVERSIDE LIGHT INDUSTRIAL PARK

---

At the Council meeting of January 20, 1992, consideration was given to your report dated January 9, 1992 regarding the above noted and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer hereby agrees that the City enter into an Option and Land Sales Agreement with Mr. Grant McQueen for the purchase of .74 acres in the Riverside Light Industrial Park, with the following conditions to apply and as recommended to Council January 20, 1992:

- a) the purchase price to be \$55,500, which would include any costs associated with a survey and plan of subdivision;
- b) the purchaser be granted a 90 day option for a fee of 5%;
- 3) in order to exercise the option, the purchaser must provide the City with plans needed to obtain a development permit;
- d) standard terms and conditions for the payment of the purchase price to apply;
- e) the City commits to complete the paving of streets and avenues upon which the property fronts during the 1992 construction year;
- f) the purchaser entering into an agreement satisfactory to the City Solicitor."

The decision of Council in this instance is submitted for your information. We would ask that you now prepare the necessary land sale agreement for execution by Mr. Grant McQueen and City officials.

Trusting you will find this satisfactory



C. SEVCIK  
City Clerk

/jt

c.c. Land Supervisor  
Director of Financial Services  
Director of Engineering Services  
Senior Planner

NO. 2

DATE: January 9, 1992  
TO: Mayor and Members of Council  
FROM: Alan Scott, Manager Economic Development  
RE: **APPLICATION FOR PURCHASE OPTION - EDGAR INDUSTRIAL PARK  
LOT 14, BLOCK 4 PLAN 902-0499**

---

495651 Alberta Ltd. is a numbered company established to develop a new facility in Edgar Industrial Park for Crane Supply. Crane has, for many years, been established in the former CP railyards. With the relocation of the yards and the development of the remaining land, it is necessary for Crane Supply to relocate.

The company wishes to acquire Lot 14, Block 4, Plan 902-0499 in Edgar Industrial Park, upon which they intend to develop a facility consisting of approximately 6,000 sq. ft. for the relocation of the Crane business. The intention is to develop the site immediately for occupancy by April 30, 1992.

The site in question is 1.537 acres, for which the City is being offered \$100,000, equivalent to \$65,062 per acre. Our most recent sales in Edgar Industrial Park have been at \$62,500 per acre. However, because this site has corner exposure, it has been listed at \$107,000 or \$69,600 per acre.

#### Recommendation

We would recommend the City of Red Deer enter into an Option and Land Sales Agreement with 495651 Alberta Ltd. on Lot 14, Block 4, Plan 902-0499 subject to the following conditions:

- a) the purchase price be \$100,000;
- b) the City grant a 90 option at an option fee of 5%;
- c) the purchaser be allowed to exercise the option upon providing the City with plans necessary to obtain a Development permit for the construction of a 6000 sq. ft. building on behalf of Crane Supply;
- d) standard terms and conditions of purchase to apply;

2/...

Mayor and Members of Council  
Page 2  
January 9, 1992

- e) the City be responsible for completing that portion of the road situated along the eastern property line during the 1992 construction season;
- f) the purchaser entering into an agreement satisfactory with the City Solicitor.

Respectfully submitted,



Alan V. Scott

AVS/mm

Att.

c: Bill Lees, Land Supervisor

Commissioners' Comments

We concur with the recommendations of the Economic Development Manager.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



THIS FORM APPROVED BY THE RED DEER & DISTRICT  
REAL ESTATE BOARD CO-OP LTD.

TO: SUTTON GROUP & CITY OF RED DEER

Agents for the owner of the property described as follows:

LOT 14 BLK 4 PLAN 902-0499 EDGAR SUBDIVISION

Fill in Street number and legal description, Lot, Block, Plan, or Sec., Twp., Rge., Mer. (Excluding thereout all mines and minerals.)

I hereby offer to purchase the above described property, subject to the reservations and exceptions appearing in the existing certificate of title, for the sum of

ONE HUNDRED THOUSAND

DOLLARS (\$ 100,000)

1. TO BE PAID IN THE FOLLOWING MANNER:

\$ 5000.00 (10% of purchase price) (cheque, cash, assignment) deposit herewith as an indication of my good faith in making this offer.

\$ 95,000.00 (More or less) after execution by the owner of necessary conveyances and formal documents, and required on or before JAN 15, 19 92

\$ \_\_\_\_\_ (More or less) by assumption of the existing (mortgage or agreement for sale) payable to \_\_\_\_\_, by monthly payments of \$ \_\_\_\_\_ (including \_\_\_\_\_ % interest). (Not) including taxes on first due date after possession. Term ends \_\_\_\_\_ 19 \_\_\_\_\_

\$ \_\_\_\_\_ Payable to \_\_\_\_\_ by monthly payments of \$ \_\_\_\_\_ (including \_\_\_\_\_ % interest) on \_\_\_\_\_ 19 \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_ By new Mortgage to be arranged by me, the Purchaser, at my expense, payable by monthly payments of \$ \_\_\_\_\_ (More or less) including interest at a rate not to exceed \_\_\_\_\_ %.

\$ 100,000.00 TOTAL PURCHASE PRICE

2. THIS OFFER IS SUBJECT TO THE FOLLOWING CONDITIONS:

(a) In the event this Offer provides for me to arrange a new mortgage, I agree that I shall on or before JAN 6, 19 92 advise the Owner, or his Agent, in writing that this subject to condition is removed, otherwise this Offer is null and void. The deposit to be refunded upon satisfactory written evidence of mortgage refusal.

(b) PERMISSION TO BUILD 6000 SQ FT BLDG TO BE LEASED TO CRANE SUPPLY  
© SUBJECT TO FINANCING BY DEC JAN 6, 1992

3. This Offer shall be open for acceptance by the Vendor in writing until 12:00 o'clock P. M., on the 17 day of Dec, 19 91.

4. I agree to pay interest at the rate of \_\_\_\_\_ % per annum on any money owing to the Vendor at adjustment date until that money has been paid.

5. The said purchase price shall include the following. All permanent fixtures, COMPLETELY SERVICED.

6. Taxes, frontage assessments, rents, utilities (debentured and otherwise) and Mortgage or Agreement for Sale interest shall be adjusted at 12 o'clock noon on the 15 day of JAN, 19 92.

7. Vacant possession shall be given at 12 o'clock noon on JAN 15, 19 92 subject to the terms hereof being complied with, and the RIGHTS OF THE PRESENT TENANTS IF ANY.

8. I have inspected and agree to purchase the property as it stands, and it is agreed that there is no representation, warranty, collateral agreement, zoning, municipal permit or license, or condition affecting the said property of this Offer to Purchase, other than is expressed herein in writing. All previous agreements (if any), whether verbal or written, between the Owner and myself are hereby rendered null and void.

9. Prepayment bonuses and the cost of discharging any existing mortgage, mortgages and/or other encumbrances (not herein to be assumed by Me) to be at the expense of the Owner.

10. The Agreement for Sale or transfer shall be prepared at the expense of the owner and executed and delivered promptly to My solicitor and I agree to pay the expense of the new mortgage(s) if required. Any Agreement for Sale or mortgage between the Owner and Myself shall be in a form acceptable to both, and failing such acceptance shall be determined by arbitration under the Arbitration Act, R.S.A. 1970, and amendments thereto.

11. All buildings and chattels included in the sale shall be and remain at the risk of the Owner until the date of possession, and all insurance policies and the proceeds thereof will be held in trust for the parties as their interest may appear.

12. IF MY OFFER IS NOT ACCEPTED THE DEPOSIT SHALL BE REFUNDED FORTHWITH, WITHOUT DEDUCTION OR INTEREST, PROVIDED, HOWEVER, IF MY OFFER IS ACCEPTED AND I FAIL TO COMPLY WITH THE TERMS AS HEREIN PROVIDED, THEN I AGREE THAT THE SAID DEPOSIT SHALL BE ABSOLUTELY FORFEITED TO THE OWNER AS LIQUIDATED DAMAGES AND THE AGREEMENT HEREIN SHALL BE NULL AND VOID AT THE OWNER'S OPTION.

13. This agreement shall enure to the benefit of and be binding upon the heirs, executors, administrators and assigns of the parties hereto, and where the singular is used throughout this agreement, the same shall be construed as meaning the plural where the context is so required. Time shall in every respect be of the essence.

Dated at RED DEER this 6 day of DECEMBER, 19 91

SIGNED in the presence of: [Signature]

Witness [Signature] Signature of Purchaser 495651 Alberta LTD.

Witness \_\_\_\_\_ Signature of Co-Purchaser \_\_\_\_\_  
Phone 887-2291 Address BOX 595  
SILVAN LAKE.

ACCEPTANCE

I, the undersigned Owner of the above described property, hereby accept the above Offer and agree to complete the sale on the terms and conditions as set out above. I authorize my Agents to deduct from the deposit the commission payable AND I HEREBY IRREVOCABLY ASSIGN OUT OF THE PROCEEDS OF THE SALE ANY UNPAID BALANCE OF THE COMMISSION AND DIRECT MY SOLICITOR TO PAY THE SAME TO MY AGENTS UPON COMPLETION OF THE SALE. Should I fail to complete the sale I agree to pay my Agents, as agreed compensation for services rendered, an amount equal to the commission which would have been payable had the sale been consummated, whereupon the Purchaser may (at his option) cancel this Agreement and withdraw his deposit, or take whatever remedies he, the Purchaser, may have at law. In the event the Purchaser fails to complete the purchase and the deposit becomes forfeited as hereinbefore provided, I then authorize my Agents to retain as agreed compensation for services rendered, 50% of the said deposit (but not to exceed the commission payable had a sale been consummated) and to pay the balance of the forfeited deposit to me, the Owner.

I certify and warrant to the Purchaser that:

- (1) I am a resident of Canada within the meaning of Sec. 116 (5) of the Income Tax Act of Canada; OR
- (2) If I am considered to be a non-resident person as defined in the Income Tax Act of Canada, 1972, I shall provide the Purchaser (prior to the adjustment and possession date) with a certificate issued by the Department of National Revenue evidencing compliance with the provisions of the said Act, failing which the Purchaser may elect to close this transaction in which event the Purchaser shall deduct or withhold from the balance due on closing, an amount equal to 15% of the total purchase price herein.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_

SIGNED in the presence of:

Witness \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Witness \_\_\_\_\_ Signature of Co-owner or Owner's Spouse \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

**DATE:** January 21, 1992  
**TO:** Economic Development Manager  
**FROM:** City Clerk  
**RE:** APPLICATION FOR PURCHASE OPTION - EDGAR INDUSTRIAL PARK  
LOT 14, BLOCK 4, PLAN 902-0499

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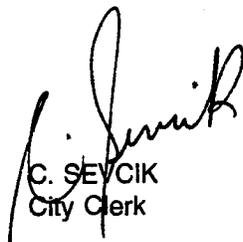
At the Council meeting of January 20, 1992, consideration was given to your report dated January 9, 1992 concerning the above noted and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer hereby approves The City of Red Deer entering into an Option and Land Sales Agreement with 495651 Alberta Ltd. on Lot 14, Block 4, Plan 902-0499 subject to the following conditions, and as recommended to Council January 20, 1992:

- a) the purchase price be \$100,000;
- b) the City grant a 90 day option at an option fee of 5%;
- c) the purchaser be allowed to exercise the option upon providing the City with plans necessary to obtain a Development Permit for the construction of a 6,000 sq.ft. building on behalf of Crane Supply;
- d) standard terms and conditions of purchase to apply;
- e) the City to be responsible for completing that portion of the road situated along the eastern property line during the 1992 construction season;
- f) the purchaser entering into an agreement satisfactory with the City Solicitor."

The decision of Council in this instance is submitted for your information. We ask that you now prepare a land sale agreement for execution by 405651 Alberta Ltd. and City officials.

Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk

/jt

c.c. Land Supervisor  
Director of Financial Services  
Director of Engineering Services  
Senior Planner

NO. 3

DATE: January 9, 1992

TO: Mayor and Members of Council

FROM: Alan Scott, Manager Economic Development

RE: **OFFER TO PURCHASE - RIVERSIDE LIGHT INDUSTRIAL PARK  
SHUNDA CONSULTING & CONSTRUCTION MANAGEMENT LTD.  
PART OF LOT 24, BLOCK 4, PLAN 832-2301**

Shunda Consulting & Construction Management Ltd. has completed two developments on adjacent parcels in Riverside Light Industrial Park. They now find they require additional yard space as part of the development which was recently completed on Lot 25, Block 4, Plan 832-2301. As a result, they are requesting they be permitted to purchase a portion of Lot 24, consisting of approximately .25 acre. This parcel would then be consolidated with Lot 25 to provide sufficient yard space. They are requesting that no building commitment be required for this additional land.

Shunda Consulting is offering \$20,250 for the .25 acre parcel, which is the equivalent of \$75,000 per acre plus \$1,500 to cover the cost of a legal survey.

Recommendation

We would recommend that we sell the west 50 feet of Lot 24, Block 4, Plan 832-2301 to Shunda Consulting and Construction Management Ltd. under the following conditions:

- a) the selling price be \$20,250, which includes the cost of legal survey and subdivision;
- b) the parcel be consolidated with Lot 25, Block 4, Plan 832-2301;
- c) there be no building requirement by Shunda Consulting & Construction Management Ltd. on this new parcel;
- d) the purchase price be payable in full upon completion of the necessary documentation, and the subdivision;
- e) the purchaser entering into an agreement satisfactory to the City Solicitor.

Respectfully submitted,



Alan V. Scott

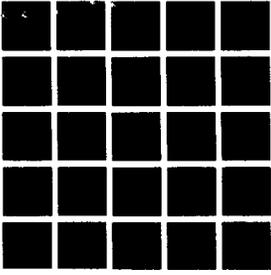
AVS/mm

Att.

Commissioners' Comments

We concur with the recommendations of the Economic Development Manager.

"R.J. MCGHEE", Mayor  
"M.C. DAY", City Commissioner



**OFFER TO PURCHASE**

between

**THE CITY OF RED DEER**

and

**SHUNDA CONSULTING & CONSTRUCTION MANAGEMENT LTD.**

**PROPERTY:** West 50' of Lot 24, Block 4, Plan 832-2301

**LAND SIZE:** 50' x 220' or 11,000 SqFt or .25 Acre

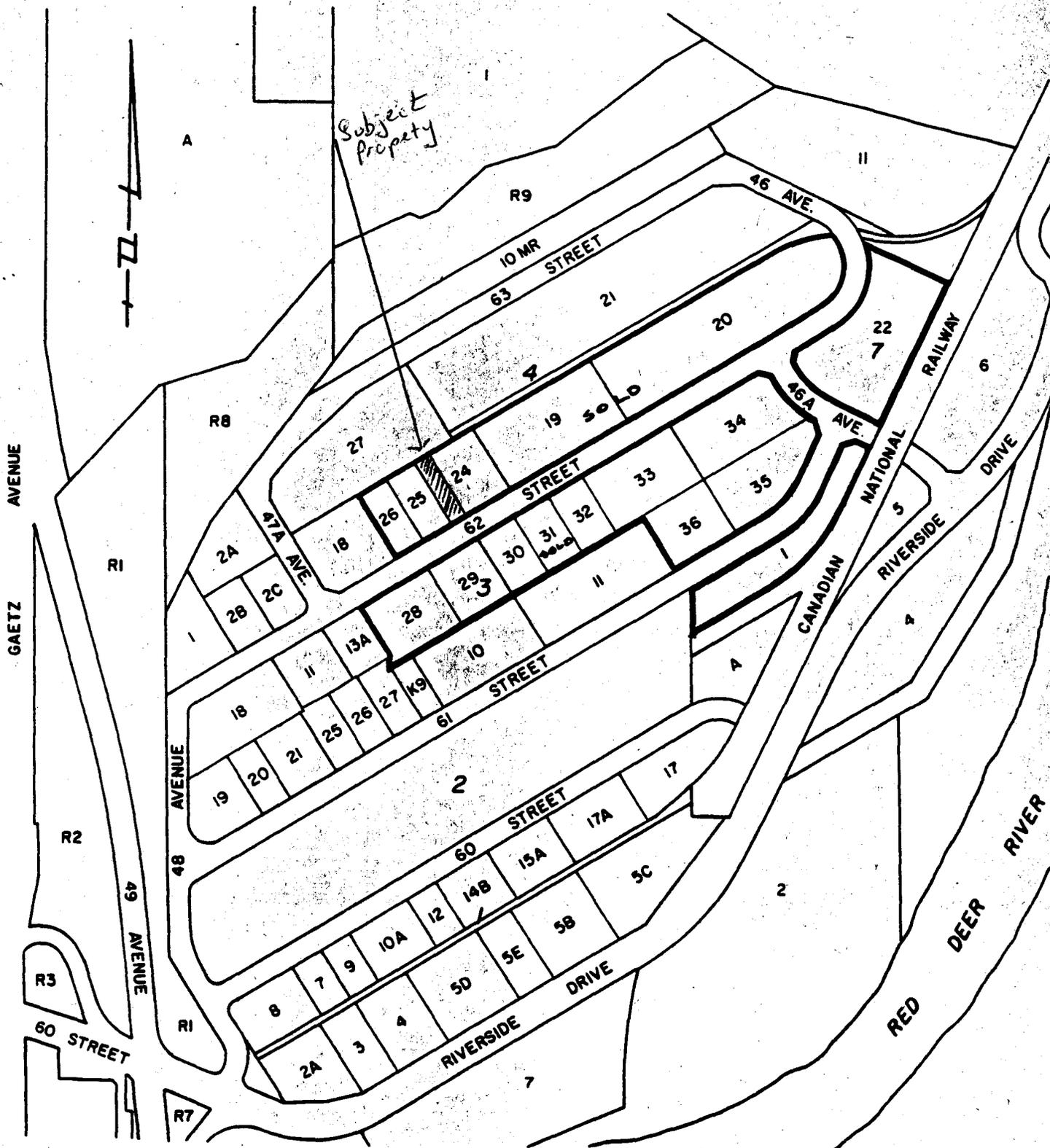
**PRICE:** \$20,250.00  
(which includes cost to survey subdivision of the lot)

**DEVELOPMENT:** This land is to be added to Lot 25 with no building requirements

**ACCESS:** To be granted from 62 Street at a future date if required



\_\_\_\_\_  
**SHUNDA CONSULTING & CONSTRUCTION MANAGEMENT LTD.**



RIVERSIDE LIGHT INDUSTRIAL PARK

**DATE:** January 21, 1992  
**TO:** Economic Development Manager  
**FROM:** City Clerk  
**RE:** OFFER TO PURCHASE - RIVERSIDE LIGHT INDUSTRIAL PARK  
SHUNDA CONSULTING & CONSTRUCTION MANAGEMENT LTD.  
PART OF LOT 24, BLOCK 4, PLAN 832-2301

---

At the Council meeting of January 20, 1992, consideration was given to your report dated January 9, 1992 regarding the above noted and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer hereby agrees that the City sell the west 50 feet of Lot 24, Block 4, Plan 832-2301 to Shunda Consulting and Construction Management Ltd. under the following conditions and as recommended to Council January 20, 1992:

- a) the selling price be \$20,250, which includes the cost of legal survey and subdivision;
- b) the parcel be consolidated with Lot 25, Block 4, Plan 832-2301;
- c) there be no building requirement by Shunda Consulting & Construction Management Ltd. on this new parcel;
- d) the purchase price be payable in full upon completion of the necessary documentation, and the subdivision;
- e) the purchaser entering into an agreement satisfactory to the City Solicitor."

The decision of Council in this instance is submitted for your information. We ask that you now prepare a land sale agreement for execution by Shunda Consulting & Construction Management Ltd. and The City of Red Deer.

Trusting you will find this satisfactory.

  
C. SEVCIK  
City Clerk

/jt

c.c. Land Supervisor  
Director of Financial Services  
Director of Engineering Services  
Senior Planner

NO. 4

DATE: January 13, 1992

TO: Mayor and Members of Council

FROM: Alan V. Scott, Manager Economic Development

RE: **OFFER TO PURCHASE - WESTERNER COMMERCIAL STRIP  
PART OF LOT 1, BLOCK 2, PLAN 822-2274**

---

Mannclan Ltd. of Red Deer has made an offer to purchase part of Lot 1, Block 2, Plan 822-2274, located in the Westerner Commercial strip. The parcel in question is .93 acre, and the purchase price offered is \$130,200, which equals \$140,000 per acre.

Mannclan Ltd. intends to develop a motor vehicle washing facility, designed to accommodate cars, light trucks and trailers. The building would be approximately 11,000 sq. ft. and would cover 27.2% of the site. Landscaping would total 6,793 sq. ft., and would be divided between the east and west yards. Taking into account both indoor and outdoor parking, 57 stalls would be provided.

The site represents a portion of a parcel which had been offered to Woody's R.V. World Ltd. on a Right of First Refusal basis. We have contacted Mr. Paylor of Woody's R.V. World Ltd. who has indicated he is not prepared to proceed with the purchase, at this time, of the entire site, but would be willing to acquire the portion of the site not needed for the car wash. This consists of approximately .44 acre.

We would recommend that the City enter into an Option and Land Sales Agreement with Mannclan Ltd., for the acquisition of .93 acre in the Westerner Commercial strip, at a purchase price of \$130,200 (equivalent of \$140,000/acre) with the following conditions to apply:

- a) the option be for a period of 90 days and for a payment of 5% of the purchase price;
- b) in order to exercise the option, the purchaser must obtain approval of his plans for a development permit from the Development Officer;
- c) landscaping to the satisfaction of the Parks Manager;
- d) parking to the satisfaction of the Development Officer;

2/...

Mayor and Members of Council  
Page 2  
January 13, 1992

- e) satisfactory arrangements be made with Woody's R.V. World Ltd. for the acquisition of the balance of land to the south;
- f) an agreement satisfactory to the City Solicitor.

Respectfully submitted,



Alan V. Scott  
MANAGER ECONOMIC DEVELOPMENT

AVS/mm

Att.

**MANNCLAN LTD.**

18 ROGERS CRES. RED DEER, AB., CAN. T4P 3E2 PH. (403)340-8212

MR. HOWARD THOMPSON

CITY OF RED DEER ECONOMIC DEVELOPMENT

DEC. 19/91

We wish to submit an offer to purchase a parcel of land in the Westerner subdivision now described as part of lot 1, block 2, plan 822 2274, directly north of Woody's RV.

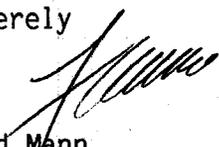
Land size required is 41.1 x 91.4 m or .93 acres.

Our offer based on \$ 140,000 per acre is \$ 130,200.

We wish to purchase the land for the development of a 1022sq. meter car/RV wash on the C-4 zoned parcel, as per the guidelines and bylaws of the city with the exception of the landscaping requirement which will be outlined in a relaxation request.

Thank You,

Sincerely

  
Floyd Mann

Mannclan Ltd



DIRECTOR: W. G. A. Shaw, ACP, MCIP

January 10, 1992

Mr. Howard Thompson  
Economic Development Officer  
City Hall  
Red Deer, Alberta

Dear Sir:

Re: Offer to Purchase, Part of Lot 1, Block 2, Plan 822-2779, Westerner Commercial Strip

The offer to purchase is for 0.93 acres of land north of Woody's RV in the Westerner commercial strip. The proposed use is for a car wash with access from 49th Avenue.

Subdivision

If we subdivide 0.93 acres out of lot 1, it leaves a small narrow lot to the south. We must be assured that the narrow lot is added to Woody's land, otherwise the marketing of this parcel may create problems.

Access

The plan indicates that vehicular access and exit is from 49th Avenue. No access to the service road will be permitted in the future.

Landscaping

Under the provisions of the Land Use Bylaw, the applicant is required to landscape 40% of minimum front yard. The applicant has provided 2,523 sq. feet of landscaping on the front yard facing onto 49th Avenue. It would appear that the landscaping deficiency is  $\pm$  6,300 sq. ft. The applicant has also provided 4,170 sq. ft. of landscaping towards the service road. This landscaping along major thoroughfares needs to be upgraded to enhance the approach appearance to the City.

We are recommending the sale of land to the applicant subject to:

- consolidation of remainder of land with property to the south
- no vehicular access to the service road
- upgrading of landscaping along the service road satisfactory to the Parks Department
- upgrading of east and west elevations.

Yours truly,

D. Rouhi, ACP, MCIP  
Senior Planner

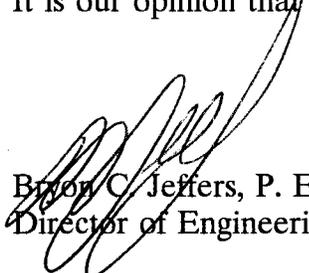
CC: Don Batchelor, Parks Manager  
Bryan Jeffers, Director of Engineering Services  
Ryan Strader, Bylaw and Inspections Manager

DATE: January 9, 1992  
TO: Economic Developer Officer  
FROM: Director of Engineering Services  
RE: **PART OF LOT 1, BLOCK 1, PLAN 822-2274  
WESTERNER SUBDIVISION**

---

Review of the latest plan submitted to us by you, has resulted in one point of concern with respect to the layout.

It would be our strong preference that one of the two most southerly accesses be eliminated. It is our opinion that three accesses to a site of this size is unwarranted and undesirable.



Byron C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/emg

CS-P-3.313

**DATE:** January 10, 1992

**TO:** ALAN SCOTT  
Economic Development Manager

**FROM:** DON BATCHELOR  
Parks Manager

**RE:** PROPOSED LAND SALE PORTION OF  
LOT 1, BLOCK 2, PLAN 822-2274  
MANNCLAN LTD.

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The proposed land sale of the above lot to Mannclan Limited for the purposes of developing a car wash is supported by the Parks Department. However, I have concerns with respect to landscape standards as outlined below. The revised site and landscape plan, as submitted January 3, 1992, should be slightly modified to ensure the landscaping can be completed in a desirable manner and in accordance with the Land Use Bylaw.

In reviewing all development proposals along a major arterial entry road into the city, the development must be subject to the guidelines for "Building and Landscape Design Standards for Major Entry Arterial Roads" approved by City Council as a guideline on January 21, 1991. The intent of these guidelines are to ensure that all developments on the major roads into Red Deer depict the quality of life and landscape standards that have become commonly implemented throughout the city. Council passed the following resolution at their January 22, 1990 meeting:

"WHEREAS The City of Red Deer is likely to experience significant new development along its major entry arteries, particularly Gaetz Avenue south and 67 Street West; and

WHEREAS the quality of building and landscape design characterizing new developments at these entry points will significantly influence the overall impression of the City left with the travelling public:

THEREFORE BE IT RESOLVED that the Administration be directed to develop and recommend to Council building and landscape design standards for developments on major entry arteries, to be used as guidelines in the issuance of building permits for such developments."

This proposed development is somewhat unique in that the frontyard faces the Westerner, and therefore requires landscaping in accordance with the C-4 designation in the Land Use Bylaw. However, the rear yard backs onto the Highway 2 service road

...2

Alan Scott, Economic Development Manager  
 January 10, 1992  
 Page 2

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which is the primary access into Red Deer from the south. In view of the landscape guidelines approved by Council, the landscaping of the rear yard is critical to establishing an attractive and desirable entrance to our city.

In supporting the proposed land sale, I request that the following terms be incorporated in the respective sale agreement:

- Rear yard landscaping adjacent to the Highway 2 service road shall include a minimum of 2 coniferous trees (minimum height 2.5m - Colorado Spruce and/or Scots Pine); 1 deciduous tree (minimum caliper 70mm); 4 shrubs (2 coniferous, 2 deciduous, minimum 1 metre spread/height).
- The grassed area containing the sign should be landscaped with trees and shrubs in accordance with a landscape design plan satisfactory to the Parks Department.
- The frontyard should be landscaped in accordance with the plan submitted, subject to all plant material being a minimum of 2.5m coniferous trees and 70mm caliper deciduous trees with the planting list to be to the satisfaction of the Parks Department.

The above conditions would ensure conformity to the guidelines adopted by City Council for landscaping of new developments along major entry arterial roads.

#### RECOMMENDATION

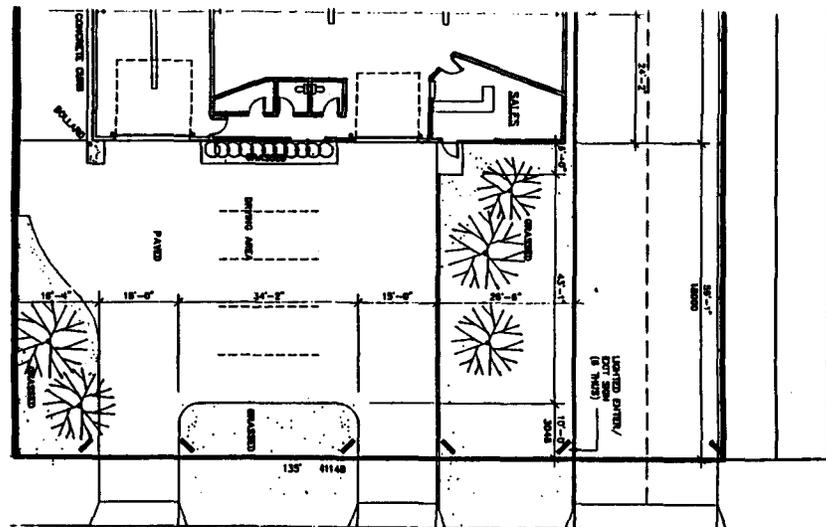
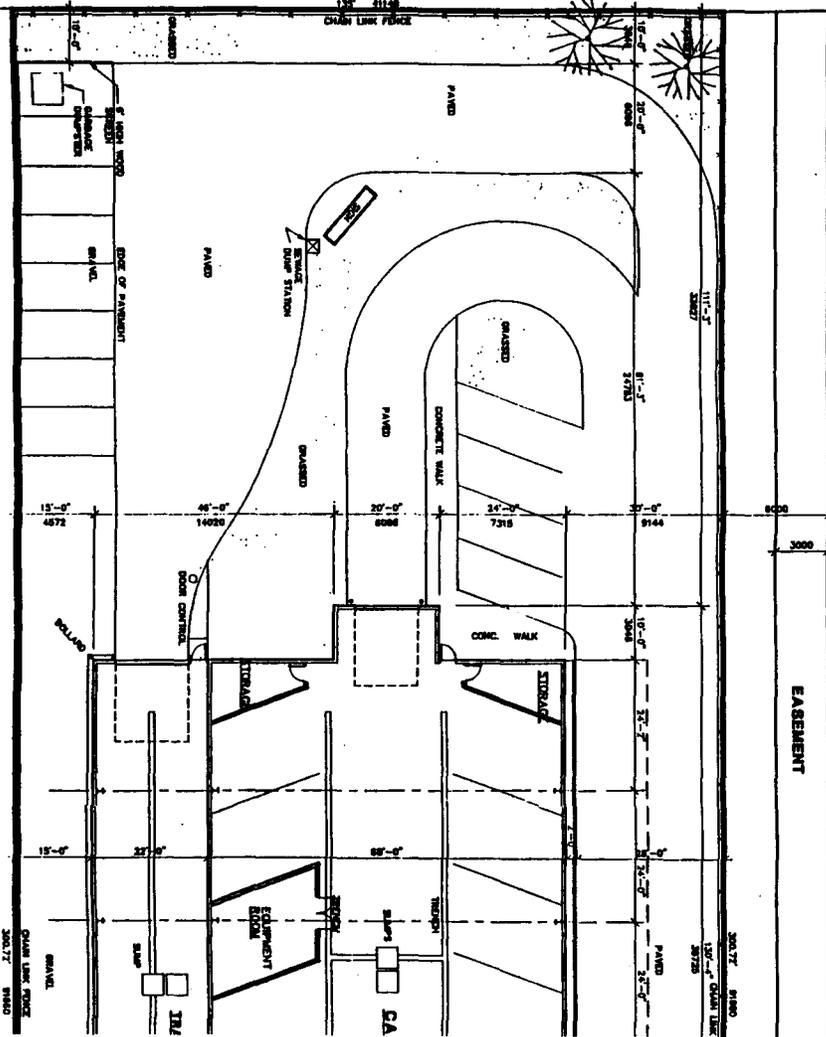
That City Council approve the sale of a portion of Lot 1, Block 2, Plan 822-2274 subject to the conditions outlined in the Parks Manager's report of January 9, 1992.



DON BATCHELOR

:ad

- c. Paul Meyette, Principle Planner, R.D.R.P.C.  
 Ryan Strader, Bylaws/Inspections Manager  
 Craig Curtis, Director of Community Services



**DATA**  
 WESTERN SUBDIVISION  
 HIGHWAY 2 SOUTH  
 LEGAL DESCRIPTION  
 PART OF LOT 1  
 BLOCK 2  
 PLAN 823-2274

ZONING C-4 COMMERCIAL (MAJOR ARTERIAL)

SITE AREA: 0.83 ACRES (APPROX 0.370 Ha)  
 BUILDING AREA: 11,000 SQFT (1023.1 SQM)  
 SITE COVERAGE: 27.2 %

**LANDSCAPING**  
 LANDSCAPED AREA - (40 AVENUE) 3,823 SQFT  
 32.8 % OF YARD  
 LANDSCAPED AREA - (SERVICE ROAD) 4,170 SQFT  
 TOTAL LANDSCAPED AREA: 8,793 SQFT  
 LANDSCAPING AREA RED UNDER ST-LAY  
 AREA OF 40% OF FRONT YARD = 3,190 SQFT

**PARKING**  
 STALLS REQUIRED @ 4 / 93 SQM  
 44 STALLS

**PARKING PROPOSED:**  
 DESIGNATED STALLS: 12  
 DRYING AREA: 8  
 WASH BAYS: 13  
 LARGE VEHICLE BAY: 2  
 WAITING: 29 (ALLOWING 20'/PLAGE)  
 TOTAL: 67

**ADD ORIGINS**  
 12310 - 124 STREET  
 EDMONTON, ALBERTA  
 T4L 1W5  
 PHONE 464-0299 FAX 465-074

**PROPOSED CAR WASH**  
 MANCLAN LTD.  
 RED DEER, ALBERTA

Commissioners' Comments

We concur with the recommendations of the Economic Development Manager.

"R.J. MCGHEE"  
 Mayor  
 "M.C. DAY"  
 City Commissioner

49 Avenue

**DATE: January 21, 1992**

**TO: Economic Development Manager**

**FROM: City Clerk**

**RE: OFFER TO PURCHASE - WESTERNER COMMERCIAL STRIP  
PART OF LOT 1, BLOCK 2, PLAN 822-2274**

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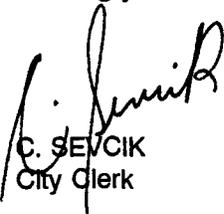
At the Council meeting of January 20, 1992, consideration was given to your report dated January 13, 1992 regarding the above noted and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer hereby approves the City entering into an Option and Land Sales Agreement with Mannclan Ltd. for the acquisition of .93 acres in the Westerner Commercial Strip at a purchase price of \$130,200 (equivalent of \$140,000/acre) with the following conditions to apply and as recommended to Council January 20, 1992:

- a) the option be for a period of 90 days and for a payment of 5% of the purchase price;
- b) in order to exercise the option, the purchaser must obtain approval of his plans for a development permit from the Development Officer;
- c) landscaping to the satisfaction of the Parks Manager;
- d) parking to the satisfaction of the Development Officer;
- e) satisfactory arrangements be made with Woody's R.V. World Ltd. for the acquisition of the balance of land to the south;
- f) an agreement satisfactory to the City Solicitor."

The decision of Council in this instance is submitted for your information. We ask that you now prepare an land sale agreement for execution by Mannclan Ltd. and City officials.

Trusting you will find this satisfactory.

  
C. SEVCIK  
City Clerk

/jt  
c.c. Land Supervisor  
Director of Financial Services  
Director of Engineering Services  
Director of Community Services  
Parks Manager  
Senior Planner

NO. 5

DATE: January 14, 1992  
TO: Mayor and Members of Council  
FROM: Alan Scott, Manager Economic Development  
RE: **APPLICATION TO PURCHASE - NORTHLANDS INDUSTRIAL PARK  
PORTION OF LOT 21C, BLOCK 9, PLAN 812-2206**

---

Medican Construction Ltd. wishes to acquire approximately 1.55 acres of land zoned C-4 in Northlands Industrial Park. The intention is to develop a United Buy Sell Furniture Store. The development would consist of approximately 25,000 sq. ft. of warehouse type development, with the remainder of the lot being utilized for parking and landscaping. The applicant is offering to purchase the land at \$140,000 per acre or \$217,000 for the 1.55 acre parcel. The price offered is \$10,000 less than our asking price in this area, but the same price as we have been selling land at in the Westerner Commercial strip.

Recommendation

The Bylaws and Inspections Manager outlines a number of relaxation that are required in order for the development to proceed. These are in the areas of site coverage, side yards, landscaping and parking. Nevertheless, the Bylaws and Inspections Manager has indicated a willingness to support the sale, subject to Municipal Planning Commission approval of the requested relaxation. We would be prepared to support the sale of the property subject to the following conditions:

- a) the purchaser entering into an 90 days Option and Land Sales Agreement with the City of Red Deer, for an option fee of 5%;
- b) in order to exercise the option, the purchaser must submit plans including elevations, and obtain a development permit from the Bylaws and Inspections Manager;
- c) standard terms of payment to apply;
- d) approval for the requested relaxations to be obtained from the Municipal Planning Commission;
- e) the Option and Land Sales agreement be to the satisfaction of the City Solicitor.

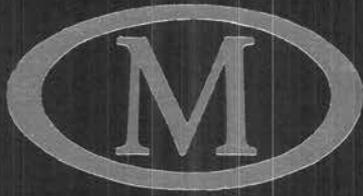
Respectfully submitted,



Alan V. Scott

AVS/mm

Att.



# MEDICAN CONSTRUCTION LTD.

January 8, 1992

City of Red Deer  
Economic Development Dept.  
P.O. Box 5008  
Red Deer, Alta.  
T4N 3T4

ATTENTION: May Mitchell

Re: Proposed United Buy Sell - Red Deer  
Corner of Gaetz Avenue and 81st Street  
Portion of Lot 21~~8~~ Block 9 Plan 812-2206  
C

Dear May;

Medican Construction Ltd. hereby agrees to pay \$140,000/acre (approximately \$217,000 for 1.55 acres) for the above portion of land.

We will forward a revised site plan this week for City Council meeting, Jan. 20/92.

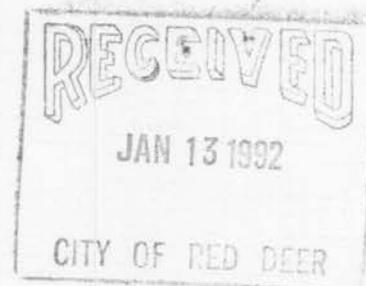
We thank you for your co-operation on this project.

Sincerely,

MEDICAN CONSTRUCTION LTD.

Wes Reinheller  
President

WR/dr



DATE: 13 January 1992  
TO: ECONOMIC DEVELOPMENT MANAGER  
FROM: CITY ASSESSOR  
RE: OFFER TO PURCHASE PT. LOT 21C, BLK. 9, PL. 812-2206  
1.55 ACRES - 8049-50 AVE.

---

Thank you for the opportunity to submit comments on this offer to purchase.

The legal description of the property in question should refer to Lot 21C, Blk. 9, Pl. 812-2206, not Lot 21B.

The 1.55 acres requested will leave a remaining parcel of 1.16 acres, which is of a developable and saleable size. This C-4 zoned parcel of City land at the north City limits has stood vacant and available for development for at least eleven years. Similar C-4 zoned City property for sale situated in proximity to the south boundaries of the City (Westerner Commercial Strip) has been active during the past year with sales reflecting a \$140,000/acre value.

In our opinion, the southerly situated lands would be at least 10% superior to C-4 lands situated at the north City limits.

Therefore, the \$140,000/acre offered would be an acceptable offer.



Al Knight, A.M.A.A.  
City Assessor

WFL/ngl

DATE: January 13, 1992

FILE NO. 91-1727

TO: May Mitchell

FROM: R. Strader

RE: **LOT 21C, BLOCK 9, PLAN 812-2206**

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We have reviewed the revised site plan for the above site and have the following comments for your consideration.

It should be noted that our calculations are based on dimensions determined by scaling the drawing and converting the dimensions from imperial to metric. Our calculations show that the following relaxations of the City Land Use Bylaw would be required:

1. Site coverage - The Bylaw permits a maximum building area of 2020.9 m<sup>2</sup>, the plan shows a building of 2322.3 m<sup>2</sup>, requiring a relaxation of 301.4 m<sup>2</sup>.
2. Sideyards - The Bylaw requires a 3.8 metre sideyard; the sideyard provided is 3.6 metres left, requiring a relaxation of 0.2 metres.
3. Landscaping - The Bylaw requires 488.6 m<sup>2</sup> in the frontyard; the plan shows 319 m<sup>2</sup> in the frontyard and 226 m<sup>2</sup> in the sideyard.
4. Parking - The Bylaw requires 4 stalls per 93 m<sup>2</sup> of building for a total of 100 stalls; 45 accessible stalls are provided; 18 stalls are provided at the rear, although the plans do not indicate how they will be accessed. A relaxation of 37 stalls is required.

Our department is now in a position to support the land sale, subject to:

1. The developer being made aware that Municipal Planning Commission approval is required and that the relaxations may or may not be approved.
2. The developer providing confirmation that the parking area at the rear is accessible.

Yours truly,



R. Strader  
Bylaws and Inspections Manager  
BUILDING INSPECTION DEPARTMENT

RS/vs

**NORTHWESTERN UTILITIES LIMITED**

10035 - 105 STREET, EDMONTON, ALBERTA T5J 2V6 • TELEPHONE (403) 420-7211 • FAX (403) 420-7400

Date: 1991 11 05

Medican Construction Ltd.  
1870 A - 6 Avenue S.W.  
Medicine Hat, Alberta  
T1A 7X5

**Attention:**     *Wes Reinheller*

Ladies & Gentlemen:

**Re: Proposed Parking in Rear of Lot 20A; Block 9  
(Gaetz Avenue and 80 Street) Red Deer**

I refer to your fax transmittal dated October 31, 1991, and our telephone conversation of November 4, 1991 in reference to proposed parking.

Please be advised Northwestern Utilities Limited (N.U.L.) does not allow parking over top of our high pressure transmission pipelines, including any portion of the right of way. We would however provide access across our right of way with a crossing agreement.

Enclosed is a copy of our plan sheet indicating the location of our facilities for your information.

I trust this is satisfactory, however should you have any further questions please call me at 420-8012.

Yours truly,

**NORTHWESTERN UTILITIES LIMITED**

Rory Evans  
Land Administration, Crossings

RE/bg3

1:1000

Road Plan 3932 E.U.

Hwy. No. 2

Road Plan 3932 E.U.

Avenue

R/W Plan 792 1

27

Lot 23 A

Block

4

R/W Plan 792 1542  
Lot 4 P.U.L.

81<sup>st</sup>

Street

089° 37' 13" 80.385

20.117  
359°42'43"

044° 47' 28" 90.801

43" 107.485

Lot 21-C  
1.097 ha

9

Lot 22  
Plan 792

57' 8.700 089° 58' 58" 88.526

Block

115.649  
Lot 3 P.U.L. 792 1541 43"  
R/W Plan 792 1542

359° 38.545 134° 58' 20" 10.778

Lot 21-D  
.405 ha

19-A

Plan 782 2

Block

46.165 359° 42' 43" 42' 8.700

61113 CA CA

<b>Furniture</b>	<b>UNITED BUY \$ SELL</b>	<b>Warehouse</b>
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November 13, 1991

TO WHOM IT MAY CONCERN

Dear Sirs:        **Re: Red Deer Store:**

From our 11 years of experience in the furniture business and now with over 48 locations throughout British Columbia, Yukon, Washington State, Ontario and Alberta we have found that a 25,000 square foot store will need at a maximum parking for 15 customers, usually 6-7 cars is the norm.. This would be in addition to our staff parking of 5-7 cars.

We trust this information will permit you to better evaluate our parking needs, and we look forward to answering any further questions you may have.

Yours truly,  
UNITED BUY & SELL FURNITURE WAREHOUSE LTD.



John O. Volken  
President

JV/en

Commissioners' Comments

We concur with the recommendations of the Economic Development Manager.

"R.J. MCGHEE"  
Mayor  
"M.C. DAY"  
City Commissioner

**DATE:** January 21, 1992  
**TO:** Economic Development Manager  
**FROM:** City Clerk  
**RE:** APPLICATION TO PURCHASE - NORTHLANDS INDUSTRIAL PARK  
PORTION OF LOT 21C, BLOCK 9, PLAN 812-2206

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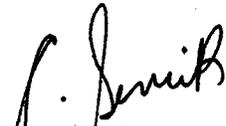
At the Council meeting of January 20, 1992, consideration was given to your report dated January 14, 1992 regarding the above noted and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer hereby approves the sale of a portion of Lot 21C, Block 9, Plan 812-2206 - Northlands Industrial Park, to Medican Construction Ltd. at a purchase price of \$217,000 for the 1.55 acre parcel (equivalent of \$140,000 per acre) with the following conditions to apply and as recommended to Council January 20, 1992:

- a) the purchaser entering into a 90 days Option and Land Sales Agreement with The City of Red Deer, for an option fee of 5%;
- b) in order to exercise the option, the purchaser must submit plans including elevations, and obtain a development permit from the Bylaws and Inspections Manager;
- c) standard terms of payment to apply;
- d) approval for the requested relaxations to be obtained from the Municipal Planning Commission;
- e) the Option and Land Sales Agreement to be to the satisfaction of the City Solicitor."

The decision of Council in this instance is submitted for your information. We ask that you now prepare a land sale agreement for execution by Medican Construction Ltd. and The City of Red Deer.

Trusting you will find this satisfactory.

  
C. SEVCIK  
City Clerk

/jt  
c.c. Land Supervisor  
City Assessor  
Director of Financial Services  
Director of Engineering Services  
Bylaws and Inspections Manager  
Senior Planner

NO. 6

**DATE: December 19, 1991**  
**TO: City Council**  
**FROM: City Clerk**  
**RE: 1992 BRZ BUDGET**

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At the Council meeting of October 28, 1991, it was agreed that the proposed 1992 BRZ budget be considered by Council at the Council meeting of January 20, 1992, commencing at 7:00 p.m. or as soon thereafter as Council may determine.

Following hereafter is the 1992 BRZ budget as presented by the Red Deer Towne Centre Association. Notice was sent to 475 businesses in the BRZ area.



C. SEVCIK  
City Clerk

CS/jt



30

• RED DEER'S • **ORIGINAL** • BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN (8696) •  
October 8th, 1991

Mayor McGhee and City Council  
City of Red Deer

**RE: 1992 BRZ BUDGET**

**Dear Mayor McGhee and Council,**

The Towne Centre Association is pleased to present for your approval, our 1992 budget, as approved by the Association, at the Annual General Meeting, held October 8th, 1991, at the Highland House in downtown Red Deer.

This years budget, contains only one increase, specifically to the annual grant for maintenance, storage and installation of the Christmas decorations, on behalf of the community of Red Deer. As indicated at last years budget deliberations, we are facing increased costs for storage, maintenance, and installation, requiring an increase to the annual grant. Details of our direct cost are outlined on the attached budget sheet.

No increase is requested in the litter contract, in keeping with the effort by City Council to produce a 0% budget in 1992. However, with expansion of the downtown area into rail land, and quickly deteriorating litter containers, we anticipate additional expenses to be incurred in litter control in 1993. The containers in question were donated to the City of Red Deer by the Rotary club approximately 16 years ago. These units underwent major repair in 1984, and have now reached the point where some are held together with gaffers tape. They will likely be functional for 1992, however we expect that they will be unusable by 1993.

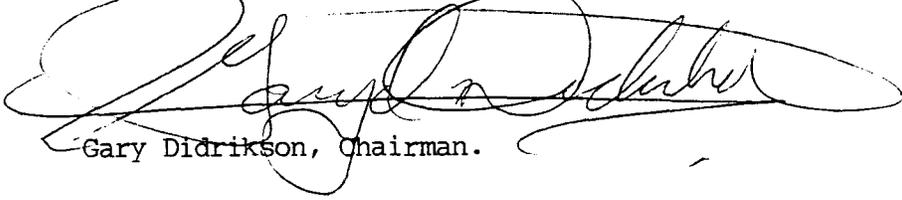
The Association will, in the interim, approach the Rotary club, for consideration of support to replace these units in 1993.

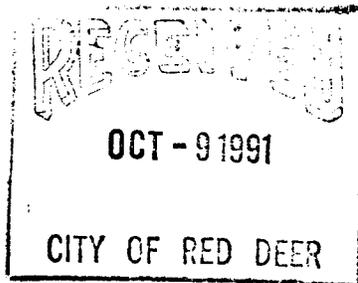
The BRZ tax portion of our budget, contains no increases to the business membership. It is with great pride that we remain amongst the lowest BRZ rates in the country, and our Association has only had one increase in the tax amount to the entire membership in 9 years.

The expansion of the BRZ into the proposed new areas, will generate a moderate amount of additional revenue in '92, and any surplus of revenue will be put into a major project account, for development of specific improvements in the core area.

We appreciate the support of Council over the last 8 years, and we look forward to another year of positive growth and expansion of the Municipal tax base in the core area.

Sincerely yours,  
~~TOWNE CENTRE ASSOCIATION OF RED DEER~~

  
Gary Didrikson, Chairman.



(2)

**1992 BRZ REVENUE**

BRZ BUSINESS TAX	\$80,031.00 (no change)
PROVINCIAL GRANT IN LIEU	\$15,494.00 (no change)
CHRISTMAS DECORATION GRANT	\$7,000.00 (\$2,000.00 increase)
LITTER CONTRACT	\$41,750.00 (no change)
KIOSK, SALES, AND MISC. REVENUES	\$6,000.00 (no change)

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TOTAL	\$150,275.00
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ADDITIONAL REVENUES FROM 1991 SURPLUS AND ANTICIPATED GRANTS (Lottery Funds)	\$9,600.00
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<b>GRAND TOTAL 1992 REVENUE BUDGET</b>	<b>\$159,875.00</b>
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**1992 EXPENSES:**

<b>ORGANIZATION COSTS</b> (supplies, rent, utilities, newsletter, office equipment, vehicle expenses, staff, banking, printing, benefits, GST, conferences)	\$42,705.00
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<b>DESIGN</b> (drafting supply, projects)	\$22,050.00
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<b>PROMOTION &amp; MARKETING</b> (advertising, promotions events, sign costs, kiosks, meetings)	\$49,850.00
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<b>ENVIRONMENTAL MAINTENANCE</b> ( staff, vehicle, landfill, storage, insurance, fuel, equipment)	\$38,287.00 *SEE NOTE BELOW
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<b>ECONOMIC DEVELOPMENT</b> (staff, phone, communication)	\$5,187.00
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<b>GRAND TOTAL EXPENSES</b>	<b>\$158,079.00</b>
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**ENVIRONMENT NOTE:** In addition to the hard costs illustrated, an administration share, which includes, benefits, office, utilities, etc., is charged to litter. This amount is **\$3,463.00** making the total requested on the litter contract **\$41,750.00**.

**'92 MAJOR PROJECT:** Installation of the GAETZ AV PARKING MALL sign.

**ANTICIPATED SURPLUS \$1,208.00**



• RED DEER'S •

**ORIGINAL**

• BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN (8696) •

September 10, 1991

**Allan Willcock**  
**Director of Finance**  
**City of Red Deer**

**Re: '92/'93 Fee For Service - Christmas Decorations**

Dear sir,

As indicated by Mr. Sisson of our Board, at last years Christmas Fee request, the Association will require an increase in the fee for service for the '92/'93 season. Our hard cost for supply, installation and maintenance of the Christmas decorations is outlined as follows;

- Storage Space Rent	\$3,000.00/yr
- Equipment Rental for Installation	\$2,000.00/yr
- Staff labor costs for installation and maintenance	\$1,000.00/yr
- Materials for repair and maintenance	\$500.00/yr
- Annual budgeting for replacement fixtures	\$500.00/yr
- Administration fees	N/C
- Insurance fees	N/C
<b>TOTAL HARD COSTS PER YEAR</b>	<b>\$7,000.00</b>

As you can see, the present fee for service is inadequate to maintain, replace, or even cover hard costs. It is hoped, that in the near future, budgeting can occur for the improvement of decorations on Gaetz Avenue, as well as a significant expansion into the rail road property.

The Association requires a fee of \$7,000.00 in 92/93 in order to maintain what is presently in inventory. In addition, the City should consider the capital cost of additional decorations, for expansion into rail road land in '92.

The Association estimates that new decorations for this expansion, can be purchased for Ross and 49 streets for \$8,000.00. The increase in the Fee for service for this new area will include expansion of storage facilities and is estimated to increase the fee for service to \$8,500.00 per year for '93/'94.

Our request at present is for a Fee for maintenance , installation, and storage of the existing inventory, in the '92/'93 season of \$7,000.00.

Sincerely yours,  
**TOWNE CENTRE ASSOCIATION**

**JOHN P. FERGUSON, GENERAL MANAGER.**

FILE: c:\data\gord\memos\litter.tca

DATE: January 10, 1992  
TO: City Clerk  
FROM: Public Works Manager  
RE: **TOWNE CENTRE ASSOCIATION - 1992 BUDGET**

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The portion of the Towne Centre Association budget which is funded from the Public Works Department budget is the litter contract for downtown, referred to in this letter as Environmental Maintenance.

In the preparation of our 1992 Operating Budget we discussed the Litter Contract with the Towne Centre Association. There is no change from the 1991 charge and we are in agreement with this.

Other departments will be commenting on other aspects of the Towne Centre Association budget.

**RECOMMENDATION:**

That the Environmental Maintenance portion of the Towne Centre Association 1992 budget be approved.



Gordon Stewart, P. Eng.  
Public Works Manager

/blm

c Director of Financial Services  
Bylaws & Inspections Manager

FILE: c:\data\alan\memos\towne.bud

DATE: January 10, 1992  
TO: CITY CLERK  
FROM: DIRECTOR OF FINANCIAL SERVICES  
RE: TOWNE CENTRE ASSOCIATION 1992 BUDGET

---

The budget proposed for Council approval does not increase the BRZ levy. This means for 1992, if a business's assessment has not changed, the levy should not change.

There is a budget of \$41,750 from The City for the litter control contract. This is the same as the budget recommended to Council by the City Commissioners.

The letter submitted for the 92/93 fee for service for Christmas decorations will be considered by Council during budget meetings and will not need to be submitted to a regular Council meeting. The request is for \$7,000 but the Commissioners are recommending \$5,000.



A. Wilcock, B. Comm., C.A.  
Director of Financial Services

AW/mrk

Commissioners' Comments

No responses have been received to date from the businesses contacted. We would recommend Council approve the budget as submitted except for the Christmas Street Lights where we would recommend \$5,000 rather than the \$7,000 requested. Council will recall that at the budget meeting of January 13, 1992, Mr. Ferguson agreed that this was acceptable.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

DATE: 92/01/10

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: 2

FAX TO: Public Works

ATTENTION: Rordon Stewart

THEIR FAX NO: 340-1911

FROM: Charlie Swick

DEPARTMENT: City Clerks.

MESSAGE AREA (if required):



*a delight to discover!*

**1992 BRZ REVENUE**

BRZ BUSINESS TAX	\$80,031.00 (no change)
PROVINCIAL GRANT IN LIEU	\$15,494.00 (no change)
CHRISTMAS DECORATION GRANT	\$7,000.00 (\$2,000.00 increase)
LITTER CONTRACT	\$41,750.00 (no change)
KIOSK, SALES, AND MISC. REVENUES	\$6,000.00 (no change)

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TOTAL	\$150,275.00
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ADDITIONAL REVENUES FROM 1991 SURPLUS AND ANTICIPATED GRANTS (Lottery Funds)	\$9,600.00
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<b>GRAND TOTAL 1992 REVENUE BUDGET</b>	<b>\$159,875.00</b>
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**1992 EXPENSES:**

<b>ORGANIZATION COSTS</b> (supplies, rent, utilities, newsletter, office equipment, vehicle expenses, staff, banking, printing, benefits, GST, conferences)	\$42,705.00
---	-------------

<b>DESIGN</b> (drafting supply, projects)	\$22,050.00
---	-------------

<b>PROMOTION &amp; MARKETING</b> (advertising, promotions events, sign costs, kiosks, meetings)	\$49,850.00
---	-------------

<b>ENVIRONMENTAL MAINTENANCE</b> ( staff, vehicle, landfill, storage, insurance, fuel, equipment)	\$38,287.00 *SEE NOTE BELOW
---	-----------------------------

<b>ECONOMIC DEVELOPMENT</b> (staff, phone, communication)	\$5,187.00
---	------------

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<b>GRAND TOTAL EXPENSES</b>	<b>\$158,079.00</b>
-----------------------------	---------------------

---

**ENVIRONMENT NOTE:** In addition to the hard costs illustrated, an administration share, which includes, benefits, office, utilities, etc., is charged to litter. This amount is **\$3,463.00** making the total requested on the litter contract **\$41,750.00**.

**'92 MAJOR PROJECT:** Installation of the GAETZ AV PARKING MALL sign.

**ANTICIPATED SURPLUS \$1,208.00**

DATE: October 30, 1991  
TO: City Assessor  
FROM: Acting City Clerk  
RE: 1992 TOWNE CENTRE ASSOCIATION BUDGET

---

At the Council meeting of October 28, 1991, the following motion was passed pertaining to the above topic.

"RESOLVED that Council of The City of Red Deer, having considered report from the Acting City Clerk dated October 15, 1991 re: Towne Centre Association - 1992 BRZ Budget, hereby agrees that the 1992 Towne Centre Budget be considered at the Council meeting of January 20, 1992, commencing at 7:00 p.m. or as soon thereafter as Council may determine, and that individual notices be mailed out to every person assessed for business purposes in the area, advising of the date and place of the Council meeting at which the Budget will be considered."

As in previous years we will require from your department the names of every person assessed for business purposes in the BRZ area, including mailing addresses, in order that notice of the budget estimates and the date and place of the Council meeting at which the estimates will be considered, may be mailed by our office as directed.

Once again, we would appreciate the names and mailing addresses also to be printed directly onto stick-on labels, which certainly minimizes our workload. This information is required by no later than December 31, 1991.

Your assistance in this matter is greatly appreciated.



KELLY KLOSS  
Acting City Clerk

KK/jt

c.c. Director of Financial Services  
Clerk Stenos II - Sandra and June

Note: advise City Assessor  
if BRZ Boundaries  
are expanded by Bylaw  
Amendment being considered  
at Dec 9/91 Council Meeting



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

October 30, 1991

Towne Centre Association  
 #B3, 4901 - 48 Street  
 RED DEER, Alberta  
 T4N 1S8

Attention: Mr. John Ferguson, General Manager

Dear Sir:

**RE: 1992 BRZ BUDGET**

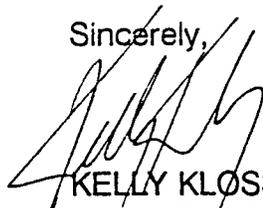
At the Council meeting of October 28, 1991, the following motion was passed by Council pertaining to the above matter.

"RESOLVED that Council of The City of Red Deer, having considered report from the Acting City Clerk dated October 15, 1991 re: Towne Centre Association - 1992 BRZ Budget, hereby agrees that the 1992 Towne Centre Budget be considered at the Council meeting of January 20, 1992, commencing at 7:00 p.m. or as soon thereafter as Council may determine, and that individual notices be mailed out to every person assessed for business purposes in the area, advising of the date and place of the Council meeting at which the Budget will be considered."

The decision of Council in this instance is submitted for your information. This office will be sending out notices to every person assessed for business purposes in the BRZ area in the new year, advising them of the Council meeting in which the estimates will be considered.

Trusting you will find this satisfactory.

Sincerely,



KELLY KLOSS  
 Acting City Clerk  
 KK/jt

c.c. Director of Financial Services  
 Economic Development Manager

City Assessor  
 Bylaws & Inspections Manager



*a delight  
 to discover!*

**DATE: October 15, 1991**  
**TO: City Council**  
**FROM: Acting City Clerk**  
**RE: TOWNE CENTRE ASSOCIATION - 1992 BRZ BUDGET**

---

The proposed 1992 BRZ budget as submitted by the Towne Centre Association is enclosed herewith for Council's information.

Section 171.5 of the Municipal Government Act provides as follows:

"171.5(1) At the time and in the form prescribed by the council, a board shall submit to the council for its approval the estimates of the board for the current year and may request of the council any sums of money required to carry out its powers and duties.

(2) On receipt of the estimates, the council shall provide, in the form and manner it considers adequate, to every person assessed for business purposes in the area, notice of the estimates and the date and place of the council meeting at which the estimates will be considered."

Council has directed in the past that individual notices be mailed to every person assessed for business purposes in the area. The cost of sending out notices individually approximates the cost of an advertisement. Council's direction is requested.

In addition, Council is requested to establish the date for the meeting to be held sometime in January. It is suggested that the Towne Centre Association budget be considered at the regular Council meeting to be held on Monday, January 20, 1992, commencing at 7:00 p.m.

Respectfully submitted,



KELLY KLOSS  
Acting City Clerk

KK/jt

Att.

January 2, 1992

Dear Sir or Madam:

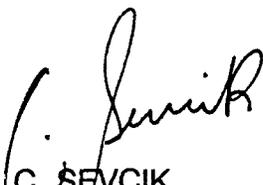
RE: 1992 BRZ BUDGET

In accordance with the provisions of the DOWNTOWN BUSINESS REVITALIZATION ZONE BYLAW, Bylaw No. 2827/83 as amended, you are hereby advised that the 1992 BRZ Budget as presented by the Towne Centre Association of Red Deer will be considered by Red Deer City Council on **MONDAY, JANUARY 20, 1992**, in the Council Chambers of City Hall, commencing at 7:00 p.m., or as soon thereafter as Council may determine.

A copy of the Budget submitted by your Association is enclosed herewith for your review. Any member of the Association wishing to address Council concerning this matter may do so at the Council meeting.

If you have any questions, please do not hesitate to contact the undersigned (342-8134) or Mr. John Ferguson, Towne Centre Manager (340-8696).

Sincerely,



C. SEVCIK  
CITY CLERK

CS/ds

Encl.

c.c. Dir. of Finance  
City Assessor  
Towne Centre Association, Attn: Mr. John Ferguson



• RED DEER'S •

# ORIGINAL

• BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN (8696) •

October 8th, 1991

Mayor McGhee and City Council  
City of Red Deer

**RE: 1992 BRZ BUDGET**

**Dear Mayor McGhee and Council,**

The Towne Centre Association is pleased to present for your approval, our 1992 budget, as approved by the Association, at the Annual General Meeting, held October 8th, 1991, at the Highland House in downtown Red Deer.

This years budget, contains only one increase, specifically to the annual grant for maintenance, storage and installation of the Christmas decorations, on behalf of the community of Red Deer. As indicated at last years budget deliberations, we are facing increased costs for storage, maintenance, and installation, requiring an increase to the annual grant. Details of our direct cost are outlined on the attached budget sheet.

No increase is requested in the litter contract, in keeping with the effort by City Council to produce a 0% budget in 1992. However, with expansion of the downtown area into rail land, and quickly deteriorating litter containers, we anticipate additional expenses to be incurred in litter control in 1993. The containers in question were donated to the City of Red Deer by the Rotary club approximately 16 years ago. These units underwent major repair in 1984, and have now reached the point where some are held together with gaffers tape. They will likely be functional for 1992, however we expect that they will be unusable by 1993.

The Association will, in the interim, approach the Rotary club, for consideration of support to replace these units in 1993.

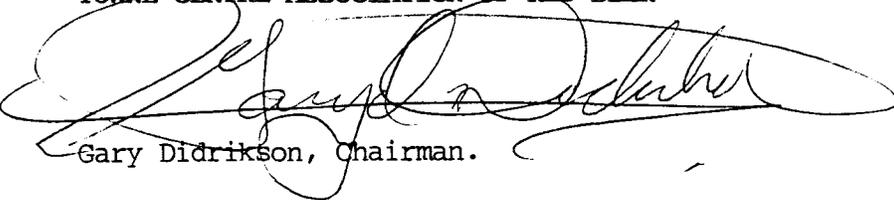
The BRZ tax portion of our budget, contains no increases to the business membership. It is with great pride that we remain amongst the lowest BRZ rates in the country, and our Association has only had one increase in the tax amount to the entire membership in 9 years.

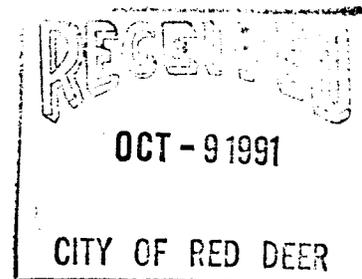
The expansion of the BRZ into the proposed new areas, will generate a moderate amount of additional revenue in '92, and any surplus of revenue will be put into a major project account, for development of specific improvements in the core area.

We appreciate the support of Council over the last 8 years, and we look forward to another year of positive growth and expansion of the Municipal tax base in the core area.

Sincerely yours,

**TOWNE CENTRE ASSOCIATION OF RED DEER**

  
Gary Didrikson, Chairman.



**1992 BRZ REVENUE**

BRZ BUSINESS TAX	\$80,031.00 (no change)
PROVINCIAL GRANT IN LIEU	\$15,494.00 (no change)
CHRISTMAS DECORATION GRANT	\$7,000.00 (\$2,000.00 increase)
LITTER CONTRACT	\$41,750.00 (no change)
KIOSK, SALES, AND MISC. REVENUES	\$6,000.00 (no change)

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TOTAL	\$150,275.00
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ADDITIONAL REVENUES FROM 1991 SURPLUS AND ANTICIPATED GRANTS (Lottery Funds)	\$9,600.00
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<b>GRAND TOTAL 1992 REVENUE BUDGET</b>	<b>\$159,875.00</b>
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**1992 EXPENSES:**

<b>ORGANIZATION COSTS</b> (supplies, rent, utilities, newsletter, office equipment, vehicle expenses, staff, banking, printing, benefits, GST, conferences)	\$42,705.00
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<b>DESIGN</b> (drafting supply, projects)	\$22,050.00
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<b>PROMOTION &amp; MARKETING</b> (advertising, promotions events, sign costs, kiosks, meetings)	\$49,850.00
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<b>ENVIRONMENTAL MAINTENANCE</b> (staff, vehicle, landfill, storage, insurance, fuel, equipment)	\$38,287.00 *SEE NOTE BELOW
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<b>ECONOMIC DEVELOPMENT</b> (staff, phone, communication)	\$5,187.00
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<b>GRAND TOTAL EXPENSES</b>	<b>\$158,079.00</b>
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**ENVIRONMENT NOTE:** In addition to the hard costs illustrated, an administration share, which includes, benefits, office, utilities, etc., is charged to litter. This amount is **\$3,463.00** making the total requested on the litter contract **\$41,750.00**.

**'92 MAJOR PROJECT:** Installation of the GAETZ AV PARKING MALL sign.

**ANTICIPATED SURPLUS \$1,208.00**



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 22, 1992

Towne Centre Association  
B3, 4901 - 48 Street  
RED DEER, Alberta  
T4N 1S8

Attention: John Ferguson  
General Manager

Dear Sir:

**RE: 1992 BRZ BUDGET**

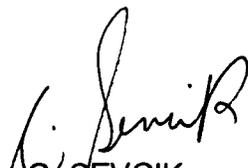
This is to advise that Council of The City of Red Deer at its meeting of January 20, 1992 passed the following motion in regard to the above matter.

"RESOLVED that Council of The City of Red Deer hereby approves the 1992 BRZ budget as submitted to Council January 20, 1992 by the Towne Centre Association with the exception that the request for the Christmas streetlights be reduced from \$7,000 to \$5,000."

The decision of Council in this instance is submitted for your information and I trust you will find same satisfactory.

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK  
City Clerk

CS/jt

c.c. Director of Financial Services  
City Assessor  
Economic Development Manager



*a delight  
to discover!*

City of Red Deer  
Box 5008  
Red Deer, Alberta  
T4N 3T4

**RECEIVED**  
JAN - 8 1992  
CITY OF RED DEER

ROBCO BUILDERS LTD AKA  
ROBCO CABINETS  
24705 63 STREET  
RED DEER ALTA

T4N 2N8

Resent to:  
Jan. 8/92

5230-53 Ave.  
342-5325 T4N 5K8

Box 5008  
Red Deer, Alberta  
T4N 3T4

RETURN TO SENDER  
REVOI A L'EXPÉDITEUR

- Unclaimed  
Non réclamé
- No such address  
Adresse inconnue
- Address changed  
Adresse modifiée
- Moved, Address unknown  
Posté sans adresse connue
- No such Post Office  
Bureau inconnu
- Refused by addressee  
Refusé par le destinataire
- Deceased  
Décédé
- Unknown  
Inconnu

LUDWIK PICKAPS  
AKA WOODCRAFT & CARVING SHOP  
5005 53 STREET  
RED DEER ALTA

T4N 1Y2

**RECEIVED**  
JAN - 8 1992  
CITY OF RED DEER

Box 5008  
Red Deer, Alberta  
T4N 3T4

**RECEIVED**  
JAN - 8 1992  
CITY OF RED DEER

*Mrs. [unclear]*  
1113  
*[Signature]*

*City of Red Deer*

AVIS RENT A CAR (LICENSEE)  
RIO VISTA LEASING LTD  
303 4616 VALIANT DRIVE, N.W.  
CALGARY ALBERTA

RETURN TO SENDER  
REVOI A L'EXPÉDITEUR

- Unclaimed  
Non réclamé
- No such address  
Adresse inconnue
- Address changed  
Adresse modifiée
- Moved, Address unknown  
Posté sans adresse connue
- No such Post Office  
Bureau inconnu
- Refused by addressee  
Refusé par le destinataire
- Deceased  
Décédé
- Unknown  
Inconnu

*City clicks*

DAVID DYCK AKA STREET CORNER  
MUSIC  
4819 48 AVE  
RED DEER ALTA

T4N 3T2

RETOUR À L'ÉMETTEUR	
<input type="checkbox"/>	Unclaimed Non réclamé
<input type="checkbox"/>	No such address Adresse inconnue
<input type="checkbox"/>	Address incorrect Adresse incorrecte
<input type="checkbox"/>	Moved, address unknown Particulièrement déplacé

**RECEIVED**

The City of Red Deer  
P.O. Box 5008  
RED DEER, Alberta  
T4N 3T4

FERGY'S DEVELOPMENT LTD  
5425A 50 AVE  
RED DEER ALTA

T4N 4B7

RETOUR À L'ÉMETTEUR	
<input type="checkbox"/>	Unclaimed Non réclamé
<input type="checkbox"/>	No such address Adresse inconnue
<input type="checkbox"/>	Address incorrect Adresse incorrecte
<input checked="" type="checkbox"/>	Moved, address unknown Particulièrement déplacé

**RECEIVED**  
JAN - 8 1992

The City of Red Deer  
P.O. Box 5008  
RED DEER, Alberta  
T4N 3T4

DR GLEN STIRLING CHIROPRACTOR  
SOLE PROPRIETORSHIP  
#100 4922 53 STREET  
RED DEER ALBERTA

T4N 2E9

RETURN TO RETOUR À L'ÉMETTEUR	
<input type="checkbox"/>	Unclaimed Non réclamé
<input type="checkbox"/>	No such address Adresse inconnue
<input type="checkbox"/>	Address incorrect Adresse incorrecte
<input checked="" type="checkbox"/>	Moved, address unknown Particulièrement déplacé

**RECEIVED**  
JAN - 8 1992  
CITY OF RED DEER

The City of Red Deer  
P.O. Box 5008  
RED DEER, Alberta  
T4N 3T4

JOHN A GRAHAM APPRAISERS LTD  
203 4826 47 STREET  
RED DEER ALTA

T4N 1R2

RETURN TO RETOUR À L'ÉMETTEUR	
<input type="checkbox"/>	Unclaimed Non réclamé
<input type="checkbox"/>	No such address Adresse inconnue
<input type="checkbox"/>	Address incorrect Adresse incorrecte
<input checked="" type="checkbox"/>	Moved, address unknown Particulièrement déplacé

**RECEIVED**  
JAN - 8 1992  
CITY OF RED DEER



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 2, 1992

Dear Sir or Madam:

**RE: 1992 BRZ BUDGET**

In accordance with the provisions of the DOWNTOWN BUSINESS REVITALIZATION ZONE BYLAW, Bylaw No. 2827/83 as amended, you are hereby advised that the 1992 BRZ Budget as presented by the Towne Centre Association of Red Deer will be considered by Red Deer City Council on **MONDAY, JANUARY 20, 1992**, in the Council Chambers of City Hall, commencing at 7:00 p.m., or as soon thereafter as Council may determine.

A copy of the Budget submitted by your Association is enclosed herewith for your review. Any member of the Association wishing to address Council concerning this matter may do so at the Council meeting.

If you have any questions, please do not hesitate to contact the undersigned (342-8134) or Mr. John Ferguson, Towne Centre Manager (340-8696).

Sincerely,

  
C. SEVCIK  
CITY CLERK

CS/ds

Encl.

c.c. Dir. of Finance )  
City Assessor ) - A copy of this letter, together with the budget, has been sent to  
Towne Centre Association, Attn: Mr. John Ferguson ) 476 businesses in the BRZ.



*a delight  
to discover!*



• RED DEER'S • **ORIGINAL** • BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN (8696) •

October 8th, 1991

Mayor McGhee and City Council  
City of Red Deer

**RE: 1992 BRZ BUDGET**

**Dear Mayor McGhee and Council,**

The Towne Centre Association is pleased to present for your approval, our 1992 budget, as approved by the Association, at the Annual General Meeting, held October 8th, 1991, at the Highland House in downtown Red Deer.

This years budget, contains only one increase, specifically to the annual grant for maintenance, storage and installation of the Christmas decorations, on behalf of the community of Red Deer. As indicated at last years budget deliberations, we are facing increased costs for storage, maintenance, and installation, requiring an increase to the annual grant. Details of our direct cost are outlined on the attached budget sheet.

No increase is requested in the litter contract, in keeping with the effort by City Council to produce a 0% budget in 1992. However, with expansion of the downtown area into rail land, and quickly deteriorating litter containers, we anticipate additional expenses to be incurred in litter control in 1993. The containers in question were donated to the City of Red Deer by the Rotary club approximately 16 years ago. These units underwent major repair in 1984, and have now reached the point where some are held together with gaffers tape. They will likely be functional for 1992, however we expect that they will be unusable by 1993.

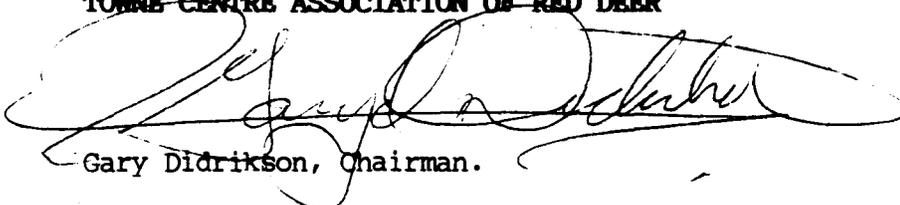
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The BRZ tax portion of our budget, contains no increases to the business membership. It is with great pride that we remain amongst the lowest BRZ rates in the country, and our Association has only had one increase in the tax amount to the entire membership in 9 years.

The expansion of the BRZ into the proposed new areas, will generate a moderate amount of additional revenue in '92, and any surplus of revenue will be put into a major project account, for development of specific improvements in the core area.

We appreciate the support of Council over the last 8 years, and we look forward to another year of positive growth and expansion of the Municipal tax base in the core area.

Sincerely yours,  
**TOWNE CENTRE ASSOCIATION OF RED DEER**



Gary Didrikson, Chairman.

OCT - 9 1991  
CITY OF RED DEER

(2)

**1992 BRZ REVENUE**

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PROVINCIAL GRANT IN LIEU	\$15,494.00 (no change)
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---

TOTAL \$150,275.00

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ADDITIONAL REVENUES FROM 1991 SURPLUS  
AND ANTICIPATED GRANTS (Lottery Funds) \$9,600.00

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**GRAND TOTAL 1992 REVENUE BUDGET \$159,875.00**

---

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'92 MAJOR PROJECT: Installation of the GAETZ AV PARKING MALL sign.

**ANTICIPATED SURPLUS \$1,208.00**

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Sincerely,



C. SEVCIK  
CITY CLERK

CS/ds

Encl.

c.c. Dir. of Finance  
City Assessor  
Towne Centre Association, Attn: Mr. John Ferguson



• RED DEER'S • **ORIGINAL** • BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN (8696) •

October 8th, 1991

Mayor McGhee and City Council  
City of Red Deer

**RE: 1992 BRZ BUDGET**

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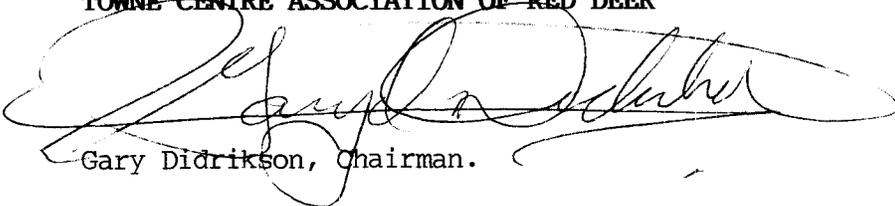
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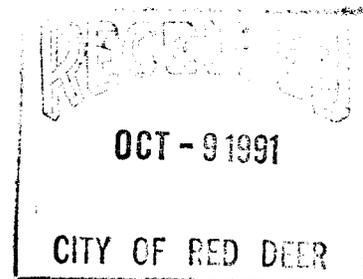
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**TOWNE CENTRE ASSOCIATION OF RED DEER**



Gary Didrikson, Chairman.



**1992 BRZ REVENUE**

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CHRISTMAS DECORATION GRANT	\$7,000.00 (\$2,000.00 increase)
LITTER CONTRACT	\$41,750.00 (no change)
KIOSK, SALES, AND MISC. REVENUES	\$6,000.00 (no change)

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TOTAL	\$150,275.00
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ADDITIONAL REVENUES FROM 1991 SURPLUS AND ANTICIPATED GRANTS (Lottery Funds)	\$9,600.00
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<b>GRAND TOTAL 1992 REVENUE BUDGET</b>	<b>\$159,875.00</b>
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**1992 EXPENSES:**

<b>ORGANIZATION COSTS</b> (supplies, rent, utilities, newsletter, office equipment, vehicle expenses, staff, banking, printing, benefits, GST, conferences)	\$42,705.00
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<b>DESIGN</b> (drafting supply, projects)	\$22,050.00
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<b>PROMOTION &amp; MARKETING</b> (advertising, promotions events, sign costs, kiosks, meetings)	\$49,850.00
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<b>ENVIRONMENTAL MAINTENANCE</b> ( staff, vehicle, landfill, storage, insurance, fuel, equipment)	\$38,287.00 *SEE NOTE BELOW
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<b>ECONOMIC DEVELOPMENT</b> (staff, phone, communication)	\$5,187.00
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<b>GRAND TOTAL EXPENSES</b>	<b>\$158,079.00</b>
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**ENVIRONMENT NOTE:** In addition to the hard costs illustrated, an administration share, which includes, benefits, office, utilities, etc., is charged to litter. This amount is **\$3,463.00** making the total requested on the litter contract **\$41,750.00**.

**'92 MAJOR PROJECT:** Installation of the GAETZ AV PARKING MALL sign.

**ANTICIPATED SURPLUS \$1,208.00**

THE CITY OF RED DEER  
BUSINESS TAX MASTER FILE INQUIRY

ROLL NUMBER: 9581803

D-CODE:

MAILING ADDRESS  
SILVER CITY AUTO BODY LTD  
BOX 407  
DELBURNE ALTA

SERVICE ADDRESS  
HOUSE N A M E ST CL  
5120 47 ST

TOM OVO

DATE OF LAST CHANGE: 911203

MONTHS IN BUSINESS: 03  
MONTHS CANCELLED: 00  
ASSESSEMENT CODE: 930  
DATE TAX DUE: 31/12/91  
ASSESSED VALUE: 9880  
TAX LEVIED: .00  
BRZ LEVIED: .00  
TOTAL TAX: 0.00

AMOUNT OWING  
CURRENT: .00  
ARREARS: .00  
TOTAL: 0.00

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
ALBERTA TREASURY BRANCH	ALBERTA PUBLIC WRKS REALTY DIV 19TH FLOOR 8215 112 STREET EDMONTON ALBERTA T6G 5A9	90-00000	440	66,630
ALBERTA PUBLIC WORKS	SUPPLY & SERVICE 19TH FLR 8215 112 STREET EDMONTON ALBERTA T6C 5A9	90-00001	440	342,740
ALBERTA PUBLIC WORKS	SUPPLY SERVICE REALTY DIV. 19TH FLR 8215 112 STREET EDMONTON ALBERTA T6G 5A9	90-00002	440	974,470
ALBERTA LIQUOR CONTROL BOARD	50 CORRIVEAU AVENUE ST ALBERT ALBERTA T8N 3T5	90-00003	440	62,960
A G T LIMITED	P.O. BOX 2411 EDMONTON ALTA T5J 2S4	90-00009	840	29,080
THE SUPERINTENDENT OF	TREASURY BRANCHES P.O. BOX 1440 EDMONTON ALBERTA T5J 2N6	90-00015	440	102,570
JOHN CRABSTAS KNOWN & OPER. AS	A-1 FURNACE CLEANING 207 4912 50 ST. RED DEER AB T4N 1X7	90-00040	940	2,000
A1 JANITORIAL SYSTEMS INC.	4781 49 ST. RED DEER, ALBERTA T4N 1T6	90-00043	940	3,050
MARILYN KOWALSKI - SOLE PROP.	ABC'S 123'S CHILDRENS SHOPPE 3 4801 51 AVE RED DEER ALTA T4N 4H2	90-00092	840	9,640
ACCESS DENTJRE	ACCU DENTURE LTD 301 4820 50 AVE RED DEER ALTA T4N 4A4	90-00095	840	8,890
NORDOR VENTURES AKA	ACADEMY OF PROF HAIR DESIGN 1 4805 48 STREET RED DEER ALBERTA T4N 1S6	90-00110	840	22,470
ACADIA WELL SERVICING LTD	C/O 401 4814 50 STREET RED DEER ALTA T4N 1X4	90-00111	940	980
ACCURATE CASH REGISTER CO. LTD	DIV. OF 289988 ALBERTA LTD 4606 50 AVE RED DEER ALTA T4N 3Z8	90-00112	840	5,330
SHIRLEY ZINIEWICZ AKA	ACCUCOUNT SYSTEMS 204 4814 50 STREET RED DEER ALTA T4N 1X4	90-00113	940	980
TERRY W LODGE IN BUSINESS	AS ACTION SPORTS CARDS # 7 GILMORE AVENUE RED DEER ALBERTA T4P 3L6	90-00380	840	13,200

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<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
KEN WU KNOWN AND OPERATING	AS ACUPUNTURE CLINIC #27 4917 48 STREET RED DEER ALBERTA	90-00412	840	3,500
BRIAN A ADAIR BARRISTER &	SOLICITOR- SOLE PROP STE 3 4909 48 ST 2ND FLR RED DEER ALBERTA	90-00435	840	8,050
LAWRENCE BALLA CARRYING ON	BUSINESS UNDER THE NAME ALBERTA BARBERS 101 4929 50 STREET RED DEER ALBERTA	90-00925	840	1,380
ALBERTA PROPERTY MANAGEMENT	1990 LTD. 103 4826 47 STREET RED DEER ALTA	90-01484	840	6,980
ALBERTA WHEAT POOL	BOX 2700 CALGARY 2 ALBERTA	90-02000	840	18,690
ALBERTA WHEAT POOL	BOX 2700 CALGARY ALBERTA	90-02100	840	14,090
AL-TERRA ENGINEERING LTD	502 5000 50 AVENUE RED DEER ALBERTA	90-02200	840	6,520
SUBASH R ALIMCHANDANI	PROFESSIONAL CORP 303 4909-50 AVE. RED DEER ALBERTA	90-02250	840	6,750
ALLIED COMMUNICATIONS LIMITED	10548 82 AVENUE EDMONTON ALBERTA	90-02271	840	11,900
WINNIE STREIT AKA ALLURE	COSMETICS A3 4805 48 STREET RED DEER ALTA	90-02340	940	6,930
ALTAN DRAPERIES LTD.	4936-51 STREET RED DEER ALBERTA	90-02500	840	8,350
NORBERT ALTVATER PROF CORP	206 4711 51 AVENUE RED DEER ALBERTA	90-02535	840	11,100
ANDERSON APPLIANCE ARCADE LTD	F.W. ANDERSON 5405 GAETZ AVENUE RED DEER ALBERTA	90-02800	840	27,010
JOANNE DEBOLT & MONICA SCHMIDT	KNOWN AND OPERATING AS ANGEL HAIR 4929 50 ST. RED DEER ALBERTA	90-03182	940	2,660
BRAD GRANLUND KNOWN &	OPERATING AS APE SKATES 3529 44 A AVENUE RED DEER ALBERTA	90-03215	840	1,340

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
□ VISSER GROUP INC.	C/O 308102 ALBERTA LTD. 4826 47 STREET # 200 RED DEER ALBERTA	90-03266	840	3,670
ARLINGTON HOTEL RED DEER LTD	4905 51 AVE RED DEER ALTA. T4N 1R2	90-03400	840	32,640
A B ARMSTRONG LAWYER	302 4820 50 AVE RED DEER ALBERTA T4N 4H4	90-03500	840	6,700
ARTISTRY IN BLOOM FLOWERS	AND GIFTS LTD 4928 50 STREET RED DEER ALBERTA T4N 4A3	90-03620	840	20,850
ASSOCIATED CHIROPRACTIC CLINIC	DR G DIDRIKSON SOLE PROP 5415 49 AVE RED DEER ALBERTA T4N 1X7	90-03890	840	7,600
THE ASSOCIATE MANAGEMENT LTD	4705 48 AVE RED DEER ALTA. T4N 3X5	90-04000	840	132,450
ASSOCIATED ENGINEERING ALTA	LTD 204 4711 51 AVE RED DEER ALTA T4N 3T1	90-04155	840	3,750
AUDIO WEST	RED DEER AUDIO SALES LTD 4715 49 STREET RED DEER ALBERTA T4N 6H8	90-04335	840	27,150
AVALON INDUSTRIES LTD	4920 54TH STREET RED DEER ALBERTA T4N 1T6	90-04350	840	19,330
B & H STAMPS & COINS	HELEN & BOB LINDSAY PRTRNSHP 111 4929 ROSS STREET RED DEER ALBERTA T4N 2G8	90-04520	840	2,460
GLEN R BAILEY M.SC. PSYCH ALTA	SOLE PROPRIETORSHIP #25 4917 48 STREET RED DEER ALBERTA T4N 1X9	90-04715	840	2,670
WENDY & HELEN RAHO, KNOWN &	OPERATING AS THE BALLOON HUT 4810 50 AVE. RED DEER, ALBERTA T4N 1S8	90-04745	940	11,020
BANK OF MONTREAL	55 BLOOR STREET WEST P.O. BOX 1417 TORONTO ONTARIO T4N 3Z8	90-04800	840	98,820
BANK OF NOVA SCOTIA	P.O. BOX 696 RED DEER ALTA. M4W 3N5	90-05100	840	55,650
BARGAIN KASH & KARRY AKA	DIAMOND THAWER & AMIR HASSAM 4924 50 STREET RED DEER ALBERTA T4N 3Z5	90-05425	840	19,820
	T4N 1X8			

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
PETER BARTHEL KNWN & OPERATING	AS BARTHEL ONE HOUR PHOTO 4909 48 STREET-LOWER MALL RED DEER ALBERTA	90-05470	840	3,550
L L BAWTINHEIMER AKA LES &	NEILS CYLINDER HEAD REPAIRS 4925 48 STREET RED DEER ALBERTA	90-06000	840	6,800
BEAUMONT DENTURE & REPAIR	CLINIC LTD. 4940-51 ST. RED DEER ALBERTA	90-06200	840	1,430
J V MULROONEY AND KNOWN AS	BELTONE HEARING AID CENTER P.O. BOX 486 RED DEER ALBERTA	90-06901	840	8,230
BENCH INSURANCE AGENCIES LTD.	200 4840 51 STREET RED DEER ALTA	90-06985	840	8,240
BENEFICIAL FINANCE CO OF CAN	4907 50TH AVENUE RED DEER ALBERTA	90-07000	840	13,210
BETTENSON'S CARTAGE CO. LTD	4320 52 AVE RED DEER ALTA	90-07702	840	29,270
DR G N BHADRESA PROF CORP	4801 54 ST RED DEER ALBERTA	90-08200	840	6,730
BILL'S AUTO BODY RED DEER LTD	5015 51 AVE RED DEER ALTA	90-08390	940	6,510
BISHOPS WESTERN DRUGS MART #1	DRUGS BY BISHOP LTD 4810 ROSS ST RED DEER ALBERTA	90-08500	840	30,430
DRUGS BY BISHOP LTD	4810 ROSS STREET RED DEER ALBERTA	90-08505	840	16,420
BLINDS PLUS DESIGN	335760 ALBERTA LTD 5011 51 AVENUE RED DEER ALBERTA	90-09090	840	5,330
BLOCK H & R CANADA LTD.	4611 GAETZ AVENUE RED DEER ALBERTA	90-09100	840	17,110
BOB THOMPSON KNOWN & OPERATING	AS BOB'S BARBER SHOP 5024 49 STREET RED DEER ALBERTA	90-09480	840	500
BONDING THE SENSES - EDUCATION	CENTRE 31 429 TRANQUILLE ROAD KAMLOOPS B.C.	90-09901	940	4,000
GERALDINE BROWN KNOWN AND	OPERATING AS BOOKWORMS 5003 POSS STREET RED DEER ALBERTA	90-10060	840	5,940

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
ALAN J BOWERS - ACCOUNTING	207 4826 47 STREET RED DEER ALTA	90-10437	940	3,140
DR. W T BRATTLEY PROF CORP	302 4822 ROSS STREET RED DEER ALBERTA	90-10480	840	8,940
BROWN, SMITH & OWEN, C/A	4921 47 ST. RED DEER, ALBERTA	90-11131	940	39,460
T MAXWELL BROWN PROF CORP	5020 51 AVENUE. RED DEER ALBERTA	90-11150	840	20,220
BUFFALO HOTEL 1973 LTD.	5031-50 ST. RED DEER ALTA.	90-11400	840	46,680
SUE YEE KNOWN & OPERATING AS	BUFFALO HOTEL DINING LOUNGE 5031 ROSS STREET RED DEER ALBERTA	90-11500	840	6,330
BURRINGTON HEYWOOD HOLMES	HILLS & BLAIR PARTNERSHIP 500 4911 51 STREET RED DEER ALTA	90-11901	840	50,470
B E CRANE CARRYING ON BUSINESS	UNDER BUSINESS MANAGMENT SERV #1 4609-50 AVE. RED DEER ALBERTA	90-12350	840	830
SUNWAPTA BROADCASTING	A DIV OF ELECTROHOME LTD BROADCAST HOUSE BOX 5030 STN E EDMONTON ALBERTA	91-12465	840	600
CANADA LIFE ASSURANCE CO	300 UNIVERSITY AVENUE TORONTO ONTARIO	91-13401	840	24,510
CANADIAN COMPUTER TRAINING	CENTRE INC 200 4806 51 AVE RED DEER ALTA	91-14050	840	15,440
CANADIAN HOME ASSURANCE CO	200 940 6TH AVE S W CALGARY ALBERTA	91-14180	840	7,500
CANADIAN HUNTING PUBLICATIONS	INC 205 4921 49 STREET RED DEER ALTA	91-14191	940	3,770
CANADIAN IMP BANK OF COMMERCE	MUNICIPAL TAXATION DEPT BOX 122 COMM CRT PSTL STATION TORONTO ONTARIO	91-14201	840	55,690
CANADIAN IMP BANK OF COMMERCE	MUNICIPAL TAXATION DEPT P.O. BOX 122 COMM CRT STATION TORONTO ONTARIO	91-14205	840	20,240
CANLOCK SECURITY SYSTEMS LTD	4903 54 STREET RED DEER ALBERTA	91-15120	840	8,590

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
CAROLINE PETROLEUMS LTD.	102 4826 47 STREET RED DEER ALTA.	91-16100	840	1,960
CASCADE FIREPLACE LTD	CASCADE INDUSTRIES LTD 4203 17 A STREET S E CALGARY ALBERTA	91-16351	840	15,560
NORMAN J CAVANAGH - LAWYER	308 4808 50TH STREET RED DEER ALBERTA	91-16650	840	4,730
DR KEN HUBBARD-DR PAT HIGGINS	AKA CEDARWOOD VETERINARY CLINIC 4831 53 STREET RED DEER ALBERTA	91-16750	840	3,190
LAIRD COPELAND, KNOWN &	OPERATING AS CENTRAL ALBERTA COMPUTER SOLUTIONS 4732 50 ST. RED DEER. AB	91-17310	940	1,500
CENTRAL ALBERTA DAIRY POOL	P.O. BOX 550 RED DEER ALBERTA	91-17430	840	84,250
CENTRAL ALBERTA FINANCIAL	PLANNERS LTD 102 4825 47 STREET RED DEER ALTA	91-17830	940	740
CENTRAL ALBERTA FLORISTS LTD.	BOX 100 BLACKFALDS ALBERTA	91-18300	840	16,060
CATHERINE MILLER AND KNOWN AS	CENTRAL ALBERTA HEALTH # 8 4929 50TH STREET RED DEER ALBERTA	91-18400	840	5,700
CENTRAL GUARANTY TRUST CO	905 KING STREET WEST 6 FLR TORONTO ONTARIO LAURA TREVISAN	91-19160	840	30,400
CENTURY 21 RED DEER REALTY LTD	#101 4711 51 AVE RED DEER ALBERTA	91-19275	840	32,690
CENTURY 21 ADVANTAGE	CORPORATION 4728 50 ST. RED DEER ALBERTA	91-19277	940	21,700
CHAFEKAR VINAY PROF CORP DR	302 4822 50TH STREET RED DEER ALTA.	91-19300	840	8,820
CHAPMAN RIEBEEK SIMPSON	CHAPMAN WANLESS 208 4808 50 ST RED DEER ALTA	91-19405	840	29,670
CHARLIE	123908 ALBERTA LTD P.O. BOX 2062 LACOMBE ALBERTA	91-19416	840	8,740
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<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
CHATAM SALES & PROMOTIONS	PERMA INVESTMENTS LTD # 3 4820 47TH AVENUE RED DEER ALBERTA T4N 6B9	91-19426	840	6,600
VERONICA MCISAAC AKA CHILDRENS	CHOICE PLAYSCHOOL 4620 50 AVE RED DEER ALTA T4N 3Z8	91-19676	940	3,750
VERONICA MCISAAC AKA CHILDRENS	CHOICE PLUS MORE 4620 50 AVE RED DEER ALTA T4N 3Z8	91-19677	940	14,050
CHUCK MCCLUNG AND KNOWN AS	CHUCK'S BARBER & HAIR STYLING 5005 C 50TH AVENUE RED DEER ALBERTA T4N 3Z8	91-20050	840	900
LORNE'S SUPERIOR PRODUCTIONS	INC AKA CITY WIDE VACUUM SALES & SERVICE 5101 50 AVE RED DEER ALTA T4N 4B2	91-20311	940	7,310
CITY WIDE VACUUM SALES &	LORNE'S SUPERIOR PRODUCTIONS INC 5101 50 AVE RED DEER ALTA T4N 4B3	91-20312	940	8,220
M DUFORT & L GORDON AND KNOWN	AS CLANCY'S SOUP & SANDWICH 5005 A 50TH AVE RED DEER ALTA T4N 4B3	91-20530	840	5,430
CLARK'S ENGINE SERVICE LTD.	4912 52 ST RED DEER ALBERTA T4N 4B2	91-20675	840	10,120
CLARKS FAMILY RESTAURANT LTD	& NEIGHBORHOOD LOUNGE 4802 50 STREET RED DEER ALBERTA T4N 4C8	91-20690	840	34,900
GLORIA PROITOR AND KNOWN AS	CLASSIC HAIR DESIGN 5007 50TH AVENUE RED DEER ALBERTA T4N 1X4	91-20735	840	2,710
RUSSELL & RUTH CWIKLEWICH AKA	CLASSIC KEYBOARD DISTRIBUTORS 5015 48 STREET RED DEER ALBERTA T4N 4B2	91-20756	840	22,320
CYNTHIA VIROVE AND KNOWN AS	CLASSICUTS HAIR BOUTIQUE # 9 4836 51 STREET RED DEER ALBERTA T4N 1S9	91-20765	840	4,080
CLOWES JEWELLERS 1978 LTD	P.O. BOX 442 4913 48 STREET RED DEER ALTA T4N 2A5	91-20925	940	22,080
CLUB CAFE RED DEER LTD.	5019-50 ST. RED DEER ALTA. T4N 1S8	91-21000	840	51,150
	T4N 1Y2			

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
[ ] CLUB CHERRY'S RESTAURANT	AND DINING LOUNGE LTD 4605 GAETZ AVE RED DEER ALBERTA	91-21003	840	28,970
REZVAN KAMALI SOLE PROP	AKA COLBORNES BRIDAL & TAILORING 4908A 50 STREET RED DEER ALTA	T4N 329 91-21200	940	11,630
FRANK DESILVA KURT MOSDEL JOE	DESILVA & MIKE HAYWOOD AND OPERATING AS THE COLOR OF MONEY 4919 51 ST. RED DEER ALBERTA	T4N 1X7 KNOWN 91-21600	940	24,320
COMPLETE PURCHASING SERVICES	V.S. SERVICES LTD 4915 54 STREET #103 RED DEER ALTA	T4N 2A8 91-21840	840	1,820
SUSAN BARTELINGS SOLE PROP AKA	COMPLEXIONS BY SUSAN 4813 54 STREET RED DEER ALTA	T4N 2G7 91-21845	840	4,370
COMPUTER TRAINING CENTRE INC	#34 4917 48 STREET RED DEER ALBERTA	T4N 2G5 91-21930	840	11,210
COPIES NOW	NORTHCOTT MANAGEMENT LTD #9 4801 51 AVENUE RED DEER ALBERTA	T4N 1S8 91-22050	840	11,360
CO-OPERATIVE INSURANCE	SERVICES LTD 4901 48 STREET RED DEER ALBERTA	T4N 4H2 91-22600	840	88,290
R TED STINSON AKA	CORNER STONE MANAGEMENT & REAL ESTATE SERVICES 4813 47 STREET 3RD FLOOR RED DEER ALTA	T4N 6M4 91-22850	940	4,000
COUNSEL TECH CONSULTING LTD	SMITH G W INS SERVICES LTD P.O. BOX 709 RED DEER ALBERTA	T4N 1R3 91-23280	840	3,720
ANDREW & JOAN SCHREIBER AKA	COUNTRY CUPBOARD 5022 50 AVE RED DEER ALTA	T4N 5H2 91-23331	940	16,990
CRAWFORD COUNSELLING SERVICES	INC 201 5409 50 AVE RED DEER ALTA	T4N 4A9 91-23826	840	19,460
FRANCE S LOWE IN BUSINESS AS	CREATIVE ARTS & FRAMES 4748 50 STREET RED DEER ALBERTA	T4N 4B7 91-23860	840	10,350
		T4N 1X2		

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
CROWE DUHAMEL MANNING LAW FIRM	2ND FLR 5233 49 AVE RED DEER ALBERTA	91-24505	840	33,410
DIAMOND CUT TRAINING CENTRE	JOANNE CULL - SOLE PROP. P.O. BOX 970 BLACKFALDS ALBERTA	91-24900	840	3,960
CUTHBERTSON SANDALL & PARTNERS	P.O. BOX 918 RED DEER ALTA	91-25501	940	44,490
DAD'S HAMBURGERS & SUBMARINES	342852 ALBERTA LTD 4840 51 STREET RED DEER ALBERTA	92-25661	840	9,390
THE DANCE CONNECTION	RHONDA HEALD SOLE PROP P.O. BOX 2583 LACOMBE ALBERTA	92-25930	840	7,480
AASE DEVEREAUX CARRYING ON	BUSINESS UNDER DANA UNIFORMS 4938-51 ST. RED DEER ALBERTA	92-26050	840	2,670
DAVES PIZZA	RED DEER PIZZA LIMITED 4706 49 AVENUE RED DEER ALBERTA	92-26100	840	31,470
BARRY PRINCE KNOWN & OPERATING	AS DAVID'S SOUP N' GREENS 4901 48 STREET RED DEER ALBERTA	92-26155	840	6,010
DARCEY WILL	DEERFOOT INN LTD 3 5550 45 STREET RED DEER ALBERTA	92-26485	840	2,060
DEERCORP CAPITAL GROUP INC	5005 50 AVE RED DEER ALTA	92-26490	940	8,780
DON GOWING & KEN MORGAN, KNOWN	& OPERATING AS D E M PAWN SHOP 4918 50 ST. RED DEER, AB	92-26930	940	8,640
DICKS JANITORIAL SERVICE LTD	303 4824 GAETZ AVENUE RED DEER ALBERTA	92-27305	840	1,490
DIGITAL EQUIP OF CAN LIMITED	ATT: ROY ALEXANDER 4110 YONGE STREET WILLOWDALE ONTARIO	92-27401	840	7,750
DINO'S FAMILY RESTAURANT	336723 ALBERTA LTD 4617 50 AVENUE RED DEER ALBERTA	92-27520	840	19,960
DISCOUNT FURNITURE -	M. & N. DISCOUNT FURNITURE LTD 2250 50 AVENUE RED DEER ALBERTA	92-27680	840	20,180

<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
DR EUGENE V DOLINSKY PROP CORP	4615 48 AVE RED DEER ALTA	92-27901	940	5,850
P.J. DONNELLY PROF CORP	REGINA DONNELLY PROF CORP 4917 46 STREET RED DEER ALBERTA	T4N 3S8 92-28160	840	5,700
DON SORDAHL KNOWN & OPERATING	AS DON'S APPLIANCE REPAIRS 5417 50 AVENUE RED DEER ALBERTA	T4N 1N2 92-28181	840	6,240
DOW CHEMICAL CANADA INC	504 4901 48 STREET RED DEER ALBERTA	T4N 4B7 92-28450	840	5,940
C NEIL DOWNEY PROF CORP	KENNETH L SWAINSON PROF CORP 200 4708 50TH AVENUE RED DEER ALBERTA	T4N 6M4 92-28511	840	17,850
DOWNTOWN ESSO & MR LUBE	M & N LUBE LTD 4619 49 AVENUE RED DEER ALBERTA	T4N 4A1 92-28525	840	34,260
DOWNTOWN IGA STORE	MAYFAIR FOODS RED DEER LTD 4719 49 AVE RED DEER ALBERTA	T4N 3W8 92-28530	840	75,820
BRENDA HARKEMA & SANDRA	WYNTJES AKA DUE DATE BOUTIQUE 9 4921 49 STREET RED DEER ALTA	T4N 3W9 92-28831	940	6,060
E & M PAWN SHOP	KEN MORGAN & DONALD GOWING - PARTNERSHIP 4923 51 STREET RED DEER ALTA	T4N 1V1 92-29021	940	3,100
CHRIS HELMER AKA	ELECTROLYSIS CENTRE 4781 49 STREET RED DEER ALTA	T4N 2A8 92-30015	940	1,670
ELITE PROPERTIES LTD	4704 50 AVENUE RED DEER ALBERTA	T4N 1T6 92-30080	840	4,030
EMMA MARTINEZ KNWN & OPERATING	AS EMMA'S TAILOR SHOP 206 4921 49TH STREET RED DEER ALBERTA	T4N 4A1 92-30196	840	1,750
NORMAN THACKERAY KNOWN AND	OPERATING AS ENOS TAX SERVICE 208 4921 49 STREET RED DEER ALBERTA	T4N 1V1 92-30211	840	8,590
EQUIFAX CANADA (AFX) INC	BOX 336 RED DEER ALTA	T4N 1V1 92-30235	940	4,740
THE EQUITABLE LIFE INSURANCE	COMPANY OF CANADA 4826 47 STREET #104 RED DEER ALBERTA	T4N 5E9 92-30255	840	3,710
		T4N 1R2		

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DOUG DESCHNER KNOWN & OPERATING	AS ESKIMO BILLIARDS 46 OLSEN STREET RED DEER ALBERTA	92-30400	840	9,000
ESSO CHEMICAL CANADA	201 4825 47 STREET RED DEER ALTA	92-30440	840	5,390
ESSO RESOURCES CANADA LTD.	201 4922 53 STREET RED DEER ALTA.	92-30482	840	71,270
MANUEL ESTABROOKS TUTOR	SOLE PROPRIETORSHIP R R . 4 RED DEER ALTA	92-30490	840	1,370
MARJORIE JOHNSTON KNOWN &	OPERATING AS ETC. ACCESSORIES & THINGS 4919 49 STREET RED DEER ALTA	92-30500	840	4,070
ALENA PALA & FELICIA SZKURA,	KNOWN & OPERATING AS EURO MODE CLOTHING STORE 4806 50 AVE. RED DEER, AB	92-30590	940	15,500
EVENTIDE FUNERAL CHAPELS RED	DEER LTD 4820 45 STREET RED DEER ALTA	92-30600	840	63,350
SHABNAM VELJI CARRYING ON	BUSINESS AS EXOTIC SMOKE SHOP 4740 A 50TH STREET RED DEER ALBERTA	92-30700	840	1,280
FRED PYE KNOWN & OPERATING AS	FDN MARKETING 201 4734 50 ST. RED DEER ALBERTA	92-31050	940	2,940
G TESKE CARRYING ON BUSINESS	UNDER FAMILY SHOE REPAIR 5018-49 ST. RED DEER ALBERTA	92-31400	840	1,490
FANNY'S FABRICS-L MATTKALUK	PARTNERSHIP OF CORPORATIONS 4755 49 STREET RED DEER ALBERTA	92-31420	840	38,510
FARGEY'S FLOORS AND INTERIORS	LTD 4705 50 AVENUE E RED DEER ALBERTA	92-31490	840	31,530
FEDERATED INSURANCE COMPANIES	201 4826 47 STREET RED DEER ALBERTA RICK TALLAS	92-31790	840	3,020
FERGY'S DEVELOPMENT LTD	5425A 50 AVE RED DEER ALTA	92-31820	840	2,300

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□ H FIELDING AND COMPANY	4811 48 ST UPPER FLOOR RED DEER ALBERTA	92-32000	840	10,420
FIELDS STORES	A DIV OF ZELLERS INC 2755 KASLO STREET VANCOUVER B C	T4N 1S6 92-32050	840	59,400
FIXTER'S FURNITURE LTD	5010 48 AVE RED DEER ALBERTA	V5M 4M3 92-32320	840	6,410
FLANAGAN SULLY & SURKAN	PARTNERSHIP 200 PARK PLACE 4825 47 ST RED DEER ALBERTA	T4N 3T6 92-32375	840	21,230
FLETCHER PRINTING LTD	4838 52 ST RED DEER ALBERTA	T4N 1R3 92-32500	840	13,030
FORTY-NINE STREET BLUES	WINDSOR HOTEL (T.S.I.) LTD 4822 51 AVENUE RED DEER ALBERTA	T4N 2C5 92-33065	840	5,800
FOSTER SISSON WARREN PARTNRS	# 600 4911 51 STREET RED DEER ALBERTA	T4N 4H3 92-33101	840	44,400
TRAPTOW PHOTOGRAPHY LTD.,	KNOWN & OPERATING AS FOTO BULL STUDIOS 5409 50 AVE. RED DEER, AB	T4N 2A8 92-33341	940	11,250
DON FOWLER DISTRIBUTORS LTD	4606 50 AVE RED DEER ALTA	T4N 4B7 92-33401	840	14,530
FRANK PETERS KNOWN & OPERATING	AS FRANKS PLACE 5020 GAETZ AVENUE RED DEER ALBERTA	T4N 3Z8 92-33480	840	1,750
J. WAYNE LEBLANC OPERATING AS	FRESH START CONSULTANTS 301 4943 50 STREET RED DEER ALTA.	T4N 4B1 92-33950	840	5,900
DAVID GLADUE IN BUSINESS AS	FUN & VIDEO GAMES LTD 4909 50 AVE E RED DEER ALBERTA	T4N 1Y1 92-34186	840	5,210
FURS BY TODD LTD	4919 49 STREET RED DEER ALTA	T4N 4A7 92-34190	840	12,650
G & H HARLEY- DAVIDSON	AUTUMN ENTERPRISES INC AKA 5129 48 STREET RED DEER ALTA	T4N 1V1 92-34460	840	11,210
TERRI LEONARD KNOWN AND	OPERATING AS GALLERY GRAPHICS 12 4836 ROSS STREET RED DEER ALBERTA	T4N 1T1 92-35500	840	2,160
		T4N 1X6		

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GATEWAY TRAVEL	403442 ALBERTA LTD 4811 48 AVENUE RED DEER ALBERTA	92-35720	840	9,300
GEMALTO CO-OPERATION LTD	P.O. BOX 574 RED DEER ALTA	92-35955	940	9,560
DEREK MCNANELY AKA	MR. GEORGE'S 4309 37 STREET RED DEER ALTA	92-36355	840	12,430
GERIG NEUFELD HAMILTON	GLENAL MANAGEMENT LTD 501 4901 48 STREET RED DEER ALBERTA	92-36425	840	24,640
THE GOOD FOOD COMPANY LTD	5001 ROSS STREET RED DEER ALBERTA	92-36890	840	8,890
GOSPEL BOOK N MUSIC 1983 LTD	4909 48 STREET RED DEER ALBERTA	92-37004	840	19,950
JOHN A GRAHAM APPRAISERS LTD	203 4826 47 STREET RED DEER ALTA	92-37362	940	1,790
369311 ALBERTA LTD KNOWN AND	OPERATING AS GRANDMA LEE'S 4814 ROSS STREET RED DEER ALBERTA	92-37390	840	27,480
GROUP 2 ARCHITECTS	200 4706 48 AVE RED DEER ALTA	92-37961	840	12,500
GROCERY KART CONVENIENCE STORE	5018 45 STREET RED DEER ALTA	92-37964	840	45,000
HARLEY DEBRUYCKERE & L.D.	SIANCHUK AKA GROWER DIRECT - FRESH CUT FLOWERS 10 4801 51 AVE RED DEER ALTA	92-37970	840	10,000
GUNDYS TIRE SERVICE 1971 LTD.	5122 48 ST RED DEER ALBERTA	92-38100	840	21,890
DONNA SALIVE SOLE PROP	GUY'S & DOLL'S HAIR STUDIO #2 3207 50 AVE RED DEER ALTA	92-38160	940	13,060
VIRGINIA MCKENZIE KNOWN &	OPERATING AS HAIR HEAVEN 4814 51 STREET RED DEER ALBERTA	93-38380	840	5,580
REZVAN PHILLIPS CARRYING ON	BUSINESS AS HAIR WORLD 4820 47 AVENUE RED DEER ALTA	93-38410	840	6,930

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HALDANE APPRAISALS AND	ASSOCIATES CO LTD 4920 GAETZ AVE RED DEER ALBERTA	93-38426	840	5,070
DR BRUCE HANDLEY PSYCHIGST	BRUCE HANDLEY HOLDINGS LTD 303 4822 ROSS STREET RED DEER ALBERTA	93-38601	840	8,830
HANSUM CONSTRUCTION LTD	4909 48 STREET RED DEER ALBERTA	93-38800	840	3,070
JAMES N HAWTHORNE SOLICITOR	SOLE PROPRIETORSHIP 306 4805 48 STREET RED DEER ALBERTA	93-39660	840	3,400
HAYHOE ROOFING (RED DEER) LTD	LTD 5016 GAETZ AVE RED DEER ALBERTA	93-39800	840	13,140
ROSE MARIE TOPOLNITSKY	AKA HEAD WAVES UNISEX HAIR STYLING 101 4702 49 AVE RED DEER ALTA	93-39831	940	7,320
MARTIN D HERBERT - ACCOUNTANT	304 4805 48 STREET RED DEER ALTA	93-39921	940	4,950
RON FOSS KNOWN & OPERATING AS	HERITAGE FAMILY SERVICE 4801 48 ST RED DEER ALTA	93-39940	840	14,620
HIGHLAND HOUSE	ANDY BURUMA ENTERPRISES LTD P.O. BOX 643 RED DEER ALBERTA	93-40227	840	30,250
F T HOLMAN ARCHITECT LTD	4834 52 STREET RED DEER ALBERTA	93-41051	840	2,200
MICHAEL TARDIF KNOWN AND	OPERATING AS HOME DELIVERIES 206 4734 50 ST. RED DEER ALBERTA	93-41310	940	2,940
HOMELIFE CENTRAL ALBERTA REAL	ESTATE CORP 5216 48 AVE RED DEER ALTA	93-41470	940	13,770
HONGKONG BANK OF CANADA	REAL ESTATE SERVICES DEPART. 885 WEST GEORGIA STREET VANCOUVER B.C.	93-41550	840	54,000
HUDSON'S BAY COMPANY	401 BAY STREET - STE 600 TORONTO ONTARIO	93-42605	840	239,400
HUMAN RESOURCES DEVELOPMENT	BUREAU 4909 50 AVE #301 RED DEER ALTA	93-42613	840	4,890

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I B M CANADA LTD	C/O RE LEASING 33/915 3500 STEELS AVENUE EAST MARKHAM ONTARIO	93-43000	840	3,250
IMPERIAL OPTICAL COMPANY LTD	214 KING STREET EAST TORONTO ONTARIO	93-43400	840	4,030
IMPORTED FOOT NOTES LTD	4917 49 STREET RED DEER ALTA	93-43450	840	11,630
INDEPENDENT BUSINESS PRODUCTS	DIV OF 249406 & 289988 5201 GAETZ AVE RED DEER ALBERTA	93-43700	840	12,400
ING & MCKEE INSURANCE LTD	P.O. BOX 698 RED DEER ALBERTA	93-43801	840	30,940
JERRY KINDOPP	AKA INSURANCE PLUS 4921 49 STREET #207 RED DEER ALTA	93-43880	840	9,370
JEANETTE HOFFMAN & GLADYS	HARRISON KNOWN & OPERATING AS J. CHOCOLATE & CO. & WEDDING BELLS 4715 49 AVE RED DEER ALTA	93-44056	840	20,370
SHIRLEY FOSTER IN BUSINESS AS	JAY BEES BOOK STORE 4931 49 ST REAR RED DEER ALBERTA	93-44700	840	7,160
JOHNSTON MING SCAMMELL MANNING	LAMB MITCHELL & MOORE 4943 ROSS ST ROYAL BANK BLDG RED DEER ALBERTA	93-45170	840	48,180
JUANITA RICHARD AKA	JUANITA'S PLACE 101 4781 49 STREET RED DEER ALTA	93-45550	940	2,960
HEATHER YOEMAN IN BUSINESS AS	THE JUDGES COURT COFFEE SHOP 4836 ROSS STREET RED DEER ALBERTA	93-45660	840	5,230
JULIUS TAILOR SHOP LTD	4932 50 ST UPPER FLOOR RED DEER ALBERTA	93-45700	840	4,620
SUZIE NELSON & BETTY	DESCHIFFART AKA JUST CUTS 4901 48 STREET LOWER MALL RED DEER ALBERTA	93-45725	840	2,850
WIL KRUIHOF KNOWN & OPERATING	AS KAPP'S HOBBY HOUSE 4810 GAETZ AVENUE RED DEER ALBERTA	93-46026	840	13,930
KARLA GOLD & SILVERSMITHS	LTD 4921 49 STREET LOWER MALL RED DEER ALTA	93-46027	840	2,000

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DR T A KASPER & ASSOCIATES	10924 107 AVENUE EDMONTON ALBERTA	93-46034	840	7,120
KENSTAR REALTY LTD	101 4826 47 STREET RED DEER ALBERTA	93-46200	840	10,100
KESTREL RESOURCES LTD	P.O. BOX 723 RED DEER ALBERTA	93-46373	840	8,330
STEVE KOVAC KNOWN & OPERATING	AS KOVAC'S SHOE CLINIC 5009 49 STREET RED DEER ALBERTA	93-48300	840	10,710
S.S. KRESGE LTD.	C/O K MART CANADA LTD. 8925 TORBRAM ROAD BRAMPTON ONTARIO	93-48500	840	89,230
L A SERVICES	61 9430 118 AVE EDMONTON ALTA	93-48750	840	720
DUSANKA SAWATZKY AKA	L M S TAILOR SHOP 4413 41 AVE RED DEER ALTA	93-48850	940	2,310
SANTO PROP MANAGEMENT INC	204 4929 50 STREET RED DEER ALTA	93-48970	840	4,130
LADELL WELTY DOUGLAS	300 4808 50 STREET RED DEER ALTA	93-49001	840	37,420
LADY FITNESS & HEALTH	DIV OF 361419 ALBERTA LTD 102 4702 49TH AVENUE RED DEER ALBERTA	93-49006	840	14,780
BONNIE SLACK & VICKIE VAJDA	IN BUSINESS AS LA MANE PLACE # 1 4801 51 AVENUE RED DEER ALBERTA	93-49092	840	9,560
DRS. LAMPARD RUDYK & LUND	4817 48 ST. RED DEER ALBERTA	93-49101	940	30,830
LAURIE LEONHARDT SOLE PROP.	AKA LAURIE'S 4919 48 ST RED DEER ALTA	93-49150	840	22,800
LAYDEN'S HERBAL & THERAPY	CENTRE R.A. LAYDEN - SOLE PROP. 4836 51 STREET RED DEER ALTA	93-49301	840	6,480
LEATHER FUR EVER - SISSON	FURS (1981) LTD P.O. BOX 344 RED DEER ALTA	93-49612	940	6,060
LEE AND SHORT	BARRISTERS AND SOLICITORS 402 4901 48 STREET RED DEER ALBERTA	93-49635	840	18,590

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LESLIE'S LTD	# 5 4929 ROSS STREET RED DEER ALBERTA	93-49835	840	7,130
LINDA FORLIN KNOWN & OPERATING	AS LINDY'S CAFE GENERAL DELIVERY RED DEER ALBERTA	T4N 1X9 93-50325	940	8,460
LITTLE SHOP OF FLOWERS	MY SECRET GARDEN LTD 4921 48 STREET RED DEER ALBERTA	T4N 5E6 93-50355	840	16,850
NINIAN LOCKERBY - LAWYER &	GARRY M BORIS - LAWYER 4921 49 STREET # 201 RED DEER ALBERTA	T4N 1S8 93-50500	840	9,000
MS R HAHN IN BUSINESS AS	LODGE GIFT SHOPPE # 10 4827 46 STREET RED DEER ALBERTA	T4N 1V2 93-50530	840	1,860
RED DEER LODGE	R VOLLAN ALBERTA LTD INN ON 7TH - 10001 107 ST EDMONTON ALBERTA	T4N 1M9 93-50535	840	226,120
HAROLD LONEY PROF CORP	406 PROFESSIONAL BLDG. 4808-50 ST. RED DEER ALBERTA	T5J 1J1 93-50575	840	4,500
ROBIN BENKE KNOWN & OPERATING	AS LO KNO PLA-RED DEER 205 4734 50 STREET RED DEER ALBERTA	T4N 1X5 93-50660	840	4,000
BILL VANSON KNOWN & OPERATING	AS LORMIT PROCESS SERVICES 204 4909 50 AVE RED DEER ALBERTA	T4N 1X2 93-50820	840	1,370
M & M CAREERS LTD	4814 50 STREET #202 RED DEER ALTA	T4N 4A7 94-51335	840	11,250
PATRICIA EB MACSWEEN SOLICITOR	307 4822 ROSS STREET RED DEER ALBERTA	T4N 1X4 94-52370	840	9,300
MADICO PERFORMANCE TINT	A DIV. OF CLARK INTER. ASSOC. INC. 007 4814 50 STREET RED DEER ALTA	T4N 1X4 94-52375	840	3,920
MAICO HEARING AID SERVICE LTD	504 4808 50 STREET RED DEER ALBERTA	T4N 1X5 94-52405	840	5,630
CRYSTAL GLASS CANADA LTD	BOX 4100 50 EDMONTON ALBERTA	T4N 1X5 94-52406	840	15,480
PING LEUNG & PING CHING TSE	AKA THE NEW MANDARIN RESTURANT 5009 GAETZ AVE RED DEER ALBERTA	T6E 4S8 94-52411	840	22,000
		T4N 4B2		

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MANUFACTURERS LIFE INSUR CO	900 926 5 AVENUE S.W. CALGARY ALBERTA	94-52415	840	7,650
MANPOWER TEMPORARY SERVICE	MANPOWER SERV (CALG) LIMITED #201 4943 ROSS STREET RED DEER ALBERTA	94-52428	840	4,330
MANTA BUSINES CENTRE INC.	4805 48 AVE. RED DEER ALBERTA	94-52430	940	41,080
MARIAN JANS IN BUSINESS AS	MARIAN'S BOUTIQUE 110 4921 49 STREET LOWER MALL RED DEER ALBERTA	94-52433	840	3,090
MARVEL HAIR STYLING	FRANK CAIRO ENTERPRISES LTD 101 5008 ROSS STREET RED DEER ALBERTA	94-52455	840	54,820
MARVEL TRADES BUSINESS COLLEGE	FRANK CAIRO ENTERPRISES LTD 202 5008 ROSS STREET RED DEER ALBERTA	94-52456	840	15,830
MATTS AUTOMOTIVE REPAIR LTD	4505 49 AVENUE RED DEER ALBERTA	94-52485	840	26,130
MCAULEY ELECTRIC MOTOR LTD	5301-50 AVE. RED DEER ALBERTA	94-52535	840	22,430
ROBERT D MCINTOSH SOLICITOR	4808 ROSS STREET # 206 RED DEER ALBERTA	94-52810	840	5,910
MELCOR HOMES LTD.	900 10310 JASPER AVE EDMONTON ALTA	94-55820	840	5,810
ANDREA WARE IN BUSINESS AS	MEMORY LOFT COLLECTABLES 2ND FLE 4919 48 STREET RED DEER ALBERTA	94-55950	840	7,480
MENDELSSOHN COMMERCIAL LIMITED	1336 SUNLIFE PLACE 10123 99 STREET EDMONTON ALBERTA	94-55990	840	3,280
MEYERS NORRIS PENNY & CO	2ND FLR 4909 48 STREET RED DEER ALBERTA	94-56250	840	17,190
MIDLAND-DOHERTY LTD.	401 4911 51 STREET RED DEER ALBERTA	94-56600	840	13,280
MID TOWN SHELL	SHELL CANADA LTD 1430 5555 CALGARY TRAIL EDMONTON ALTA	94-56662	940	17,470
MILESTONE MUSIC LTD	4732 ROSS STREET RED DEER ALBERTA	94-57311	840	26,720

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MILLAR HOMYNYK KEELEY	ASSOCIATES LTD 4711 51 AVENUE # 107 RED DEER ALBERTA	94-57380	840	12,200
MILLIE SCHMIDT OPERATING AS	MILLIE'S DELI 101 5002 50 AVE RED DEER ALTA	94-57522	840	11,780
MILLS TRAVEL LTD	4620 48 AVE RED DEER ALTA	94-57621	840	31,610
MINIT LUBE LTD	5420 49 AVE RED DEER ALTA	94-57625	840	17,640
WES ARTHUR KNOWN & OPERATING	AS MINUTE EXPRESS & HOT SHOT DELIVERIES 15 4609 50 AVE. RED DEER ALBERTA	94-57635	940	750
MINUTE MUFFLER SERVICE LTD	5034 ROSS STREET RED DEER ALBERTA	94-57636	840	8,050
MISTER TIRE SALES RED DEER LTD	P.O. BOX 4530 EDMONTON ALBERTA	94-57661	840	17,580
MITCHELL & JEWELL LTD.	P.O. BOX 388 RED DEER ALBERTA	94-58000	840	12,310
MITCHELL & JEWELL LTD	P.O. BOX 388 RED DEER ALBERTA	94-58001	840	3,160
MODE MODELS INTERNATIONAL	INC P.O. BOX 430 RED DEER ALBERTA	94-58150	840	5,480
MOHAWK RED DEER SERVICE	MOHAWK OIL CO LTD 325 6400 ROBERTS ST BURNABY B C	94-58500	840	28,260
ELVINE SKORETZ KNOWN &	OPERATING AS MONEYSRAT INC 211 4801 51 AVENUE RED DEER ALBERTA	94-58550	840	3,620
MONEY TALKS	MONEY TALKS COIN SHOPS INC 4927 48 STREET RED DEER ALTA	94-58565	840	1,870
MONSIEUR WONGS	225358 ALBERTA LTD 5004 48 STREET RED DEER ALBERTA	94-58580	840	41,720
MOONEY INSURANCE AGENCY LTD	#100 4825 47TH ST RED DEER ALBERTA	94-58610	840	10,020
MOORES THE SUIT PEOPLE INC	4720 GAETZ AVENUE RED DEER ALBERTA	94-58650	840	35,300

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FRANK E MURPHY QC	201 5008 ROSS STREET RED DEER ALBERTA	94-59441	840	8,830
JOHN MURRAY ARCHITECT LTD	102 4915 54TH STREET RED DEER ALBERTA	T4N 1Y3 94-59525	840	16,630
MUTUAL LIFE ASSURANCE CO.	BRANCH PREMISES DEPT BOX/CP 1601 WATERLOO ONTARIO	T4N 2G7 94-59650	840	30,780
MIKE TAYLOR KNOWN AS	MYPEP PORTRAITS 4819 48 AVE. RED DEER ALBERTA	N2J 4C5 94-59653	940	4,690
NEARBANK FINANCIAL CENTRES LTD	4908 B ROSS STREET RED DEER ALBERTA	T4N 3T2 94-60095	840	11,630
HENNING & WATT PETROLEUM SALES LTD	5133 47 STREET RED DEER ALBERTA	T4N 1X7 94-60125	840	19,300
NEW DIMENSIONS FAMILY DAY CARE	HOME PROGRAMS INC 4815 54 STREET RED DEER ALBERTA	T4N 1R8 94-60195	840	5,090
NEW YORK LIFE INS COMPANY	J MCPHERSON & G L'HIRONDELLE 4821 54TH STREET RED DEER ALBERTA	T4N 2G5 94-60350	840	8,520
NEWTON APPRAISALS LTD	203 4711 51 AVE RED DEER ALTA	T4N 2G5 94-60400	840	1,830
ZULFIKARALI HUSSEIN MANJI AND	KNOWN AS THE NIGHT SHADOWS 4914 A GAETZ AVE RED DEER ALBERTA	T4N 6H8 94-60450	840	3,570
NORGE WOOD CONSTRUCTION LTD.	5321 44 AVE. RED DEER, ALBERTA	T4N 4A8 94-60490	940	17,070
N. AMERICAN LIFE ASSURANCE CO	5650 YONGE STREET NORTH YORK ONTARIO	T4N 3J1 94-60541	840	25,380
SAM LEUNG IN BUSINES AS NORTH	GARDEN SEAFOOD RESTAURANT 67 BETTENSON STREET RED DEER ALBERTA	M2M 4G4 94-60620	840	41,200
NORTHSTAR SPORTS RED DEER LTD	4913 GAETZ AVE RED DEER ALBERTA	T4R 1J6 94-61160	840	39,980
NOWSCO WELL SERVICE LTD	1300 801 6TH AVE S W CALGARY ALBERTA	T4N 4A6 94-61702	840	5,480
NUTRI/SYSTEM WEIGHT LOSS CENTR	NEW HOPE ALBERTA LTD 4806 51 AVENUE RED DEER ALBERTA	T2P 4E1 94-61795	840	26,430
		T4N 4H3		

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KWAN CHAK TONG IN BUSINESS AS	O K TAILOR 4916 GAETZ AVENUE RED DEER ALBERTA	94-62230	840	2,880
377697 ALBERTA LTD IN BUSINESS	AS O.L. OPTICAL # 3 4929 ROSS STREET RED DEER ALBERA	T4N 4A8 94-62261	840	6,650
THE LITTLE OAK SHOPPE	476160 ALBERTA LTD 5209 50 AVE RED DEER ALTA	T4N 1X9 94-62270	940	12,750
OLSEN & JOLY CHARTERED	ACCOUNTANTS 2ND FLR. 4620 48 AVE RED DEER ALTA	T4N 4B4 94-62285	840	24,080
OPTIONS BUSINESS & PROPEPTIES	INC 4779 49 STREET RED DEER ALTA	T4N 3S9 94-62561	940	2,340
SHIRLEY DECHAMPLAIN OPERATING	AS OPTIONS 4929 49 STREET RED DEER ALTA	T4N 1T6 94-62565	840	9,860
DR. J.A. ORDMAN	BONE & JOINT SPECIALIST 4914 46 STREET RED DEER ALBERTA	T4N 1V1 94-62600	840	3,070
PCS PUBLISHING INC	4820 53 STREET RED DEER ALBERTA	T4N 1N3 94-63280	840	4,800
GORDON ROUGH AKA	P.M. DELIVERIES LTD 5425 B 50 AVE RED DEER ALTA	T4N 2E8 94-63296	940	830
PAPER CAT DEVELOPMENT LTD	202 4711 51 AVENUE RED DEER ALBERTA	T4N 4B7 94-63750	840	1,520
THE PARK HOTEL	JCW CHOMYC ENTERPRISES LTD 4916 ROSS STREET RED DEER ALBERTA	T4N 6H8 94-64200	840	79,410
PARKLAND AQUARIUM AND	HOBBIES LTD 4709 GAETZ AVENUE RED DEER ALBERTA	T4N 1X7 94-64850	840	14,970
PARKLAND BUSINESS SYSTEMS LTD.	# 2 4720 GAETZ AVE. RED DEER ALBERTA	T4N 4A9 94-64880	840	24,700
PARKLAND CUSTOM CABINETS(1990)	420716 ALBERTA LTD 5014 50 AVE RED DEER ALTA	T4N 4A1 94-65031	840	38,060
PARKLAND DENTURE CLINIC LTD	5011 ROSS ST RED DEER ALBERTA	T4N 4B1 94-65100	840	3,060
		T4N 1Y2		

<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
PARKLAND OPTICAL AND	CONTACT LENS CENTER LTD 5229 49TH AVE RED DEER ALBERTA	94-65325	840	11,300
PARKLAND PHYSIOTHERAPY CENTRE	1978 LTD 405 4808 ROSS STREET RED DEER ALBERTA	94-65350	840	12,630
PARKLAND SAVINGS &	CREDIT UNION LTD 601 4901 48TH ST RED DEER ALBERTA	94-65416	840	43,790
PARKLAND SAVINGS & CREDIT	UNION CO. LTD 6TH FLOOR 4901 48 STREET RED DEER ALTA	94-65419	940	59,980
PARKLAND TRANSMISSION LTD	4702 51 AVE RED DEER ALTA	94-65425	840	10,940
PARKLAND REPORTING LTD	2ND FLR 4909 48 STREET RED DEER ALBERTA	94-65480	840	4,900
PARSONS CLINIC	4822 ROSS STREET RED DEER ALBERTA	94-65900	840	127,230
JAN CHANDLER & HARVEY BRINK-	SHRING AKA PATHWAYS & NU BEGINNINGGS 3 4606 50 AVE RED DEER ALTA	94-66070	940	2,780
PEACOCK TAKE OUT STORE	PEACOCK INN LTD 3421B 50 AVENUE RED DEER ALBERTA	94-66310	840	14,110
D BATEMAN-T RALIS IN BUSINESS	AS PEGASUS 2 FOR 1 PIZZA 4914 52 STREET RED DEER ALBERTA	94-66670	840	6,720
RBC DOMINION SECURTIES PEMBRTN	403 4901 48 STREET RED DEER ALBERTA	94-66681	840	25,180
DIAMOND THAWER & AMIR HASSAM	AKA PENNY PROFIT DISC STORE 6060 MEMORIAL DRIVE CALGARY ALBERTA	94-66685	840	15,100
PENNY PROFIT DISCOUNT STORE	DIAMOND THAWER & AMIR HASSAM 6060 MEMORIAL DRIVE NE CALGARY ALBERTA	94-66686	840	4,500
PERSONAL SUPPORT & DEVELOPMENT	NETWORK INC 4929 50 STREET #201 RED DEER ALTA	94-66970	840	16,580
PERSONAL TAX SERVICE LIMITED	BASIC ACCOUNTING RESOURCES LTD 4809 48 AVENUE RED DEER ALBERTA	94-66991	840	7,790

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<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
PIX-A-COLOR RED DEER LTD.	5127-48 ST. RED DEER ALTA.	94-67750	840	8,110
PLAZA DENTURE CLINIC (1986)LTD	302 4805 48 STREET RED DEER ALBERTA	94-68000	840	6,720
JEAN KENNEDY, KNOWN &	OPERATING AS POTENTIAL READING CENTRE 5702 45 AVE. STETTLER, AB	94-68500	940	1,500
PRAIRIE OFFICE PRODUCTS-DIV OF	PRAIRIE BUSINESS MACH CO LTD 5032 GAETZ AVE RED DEER ALBERTA	94-68900	840	87,030
DR E G PRIOR PROFESSIONAL CORP	203 4820 GAETZ AVENUE RED DEER ALBERTA	94-69350	840	9,100
PROMPT PROCESS SERVICES LTD	P.O. BOX 1144 RED DEER ALTA	94-69480	840	4,500
LYNN TERNES - SOLE PROP.	AKA PROPOSALS 4929 50 STREET RED DEER ALTA	94-69495	940	1,000
PRUDENTIAL ASSURANCE CO LTD	PROPERTY CASUALTY & AUTO P.O. BOX 9032 KITCHNER ONTARIO	94-69563	840	3,500
LUCILLE DELISLE KNOWN AS	PURE ENERGY WHOLE FOODS & SUPPLEMENTS 9 4929 50 ST RED DEER ALBERTA	94-69566	940	7,600
DES HENRY KNOWN & OPERATING	AS PYRAMID REFINISHERS 5123 48TH STREET RED DEER ALBERTA	94-69572	840	2,250
QUALITY CLEANING LTD.	5020 49 ST RED DEER ALBERTA	95-69575	840	1,080
MIKE HODGINS IN BUSINESS AS	RAINBOW PRODUCTIONS # 8 10592 109 STREET EDMONTON ALBERTA	95-69838	840	2,750
RAINBOW GAMES PALACE - A DIV	OF J M DHANANI & SONS LTD 4813 48 AVENUE RED DEER ALBERTA	95-69840	840	29,300
BILL CREIGHTON KNOWN &	OPRATING AS RECORDS TO RAFTERS 5101 GAETZ AVENUE RED DEER ALBERTA	95-70225	840	4,790
RED CAL INDUSTRIES LTD.	603 4911 51 STREET RED DEER ALBERTA	95-70255	840	13,670

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
STUART BEACH KNOWN & OPERATING	AS RED DEER BARBER SHOP 4921 49 STREET RED DEER ALBERTA	95-70710	840	1,400
RED DEER CENTRAL T V LTD	5130 47 ST RED DEER ALBERTA	95-71228	840	13,160
THE CENTRE FOR BUSINESS	DEVELOPMENT RED DEER & DISTRICT BUSINESS DEV. CORP 502 4901 48 STREET RED DEER ALTA	95-71530	840	12,750
RED DEER & DISTRICT REAL	ESTATE BOARD CO-OP LTD 4922 45 STREET RED DEER ALBERTA	95-71540	840	15,750
DEFNSVE DRIVNG SCHOOL OF CAN	INC AKA RED DEER DRIVNG SCHOOL P.O. BOX 302 RED DEER ALBERTA	95-71543	840	4,500
GEORGE YOUNG KNOWN & OPERATING	AS RED DEER GENERAL STORE 5113 49 STREET RED DEER ALTA	95-71851	840	4,500
RED DEER GOLDSMITH LTD	4822 GAETZ AVENUE RED DEER ALBERTA	95-71901	840	11,630
RED DEER LOCK & SAFE LTD	4710 51 AVENUE RED DEER ALBERTA	95-72830	840	3,880
RED DEER MONUMENTAL LD	4802 51 AVENUE RED DEER ALBERTA	95-73151	840	15,800
PATRICIA MARSHALL	KNOWN AS AND OPERATING UNDER RED DEER PET CENTRE 4810 51 AVE RED DEER ALBERTA	95-73745	840	8,350
RICK HEBERT, KNOWN AND	OPERATING AS RED DEER SPORTS CARDS 4781 49 ST. #106 RED DEER, AB	95-74251	940	4,490
RED DEER SPORTS WORLD	1977 LTD 4827 49 STREET RED DEER ALBERTA	95-74305	840	45,970
RED DEER WELDING SUPPLIES	(1989) LTD 5121 47 STREET RED DEER ALBERTA	95-74950	840	34,870
RED FALLS CLEANERS LTD.	4833-46 ST. RED DEER ALBERTA	95-75100	840	15,050
M E LAWRENCE KNOWN & OPERATING	AS REEVES BUSINESS COLLEGE 101 4915 54 STREET RED DEER ALBERTA	95-75600	840	26,830

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377245 ALBERTA LTD IN BUSINESS	AS RE/MAX REAL ESTATE 205 4823 49 STREET RED DEER ALBERTA	95-75891	840	27,500
RICHARDSON GREENSHIELDS OF	CANADA LIMITED 101 4808 ROSS STREET RED DEER ALBERTA	95-76420	840	12,270
AVIS RENT A CAR (LICENSEE)	RIO VISTA LEASING LTD 003 4616 VALIANT DRIVE N W CALGARY ALBERTA	95-76800	840	8,380
RIVER CITY CYCLE LTD.	4912 52 ST RED DEER ALBERTA	95-76975	940	10,130
ROB-RAE CLOTHIERS (1988) LTD	4930 ROSS STREET RED DEER ALBERTA	95-77651	840	20,100
ROBCO BUILDERS LTD AKA	ROBCO CABINETS 2 4705 60 STREET RED DEER ALTA	95-77680	940	2,500
AMIRALLY A DEWJI KNOWN &	OPERATING AS ROSS BOUTIQUE 5003 ROSS STREET RED DEER ALBERTA	95-78176	840	5,450
ROYAL BANK OF CANADA	4943 50 STREET RED DEER ALBERTA	95-78300	840	109,650
ROYAL BANK OF CANADA	AGRICULTURE DIVISION 4943 50 STREET RED DEER ALBERTA	95-78305	840	21,950
ROYAL TRUST CORPORATION	OF CANADA 4814 ROSS STREET RED DEER ALBERTA	95-78701	840	34,880
ROYAL LEPAGE REAL ESTATE	SERVICES LTD 4706 48 AVE RED DEER ALTA	95-78705	940	26,970
R HOPKINS CARRYING ON BUSINESS	UNDER ROY'S ENTERPRISES 5305 GAETZ AVE RED DEER ALBERTA	95-78950	840	3,840
DR. GORDON J ROZNIK	PERIODONTIST 301 4822 50 STREET RED DEER ALTA	95-78960	840	7,560
JOYCE ROW KNOWN & OPERATING AS	SAGIT ARIES COSTUMES # 7 4801 51 AVENUE RED DEER ALBERTA	95-79700	840	13,440
KEN & LOIS HUGHES - PARTNER.	SALES & MARKETING 3326 43 AVE RED DEER ALTA	95-79750	940	4,500

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<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
SAMMY'S CLUB	225358 ALBERTA LTD 5004 48 STREET RED DEER ALTA	95-79801	840	13,020
SARO'S STEAK PIZZA & SPAGHETTI	HOUSE LTD 4746 ROSS STREET RED DEER ALBERTA	T4N 5K4 95-80130	840	16,470
SCHNELL MACSWEEN HARDY	PARTNERSHIP 601 4808-50 ST. RED DEER ALTA.	T4N 1X2 95-80600	840	24,490
PATTY ALSANO AKA STUDIO SCOTT	SCHOOL OF DANCING R.R.1 BXO 1 SITE 13A RED DEER ALBERTA	T4N 1X5 95-80925	840	7,130
SCOTTSVILLE AGENCIES LTD	4910 50 AVE RED DEER ALTA	T4N 5E1 95-80926	840	5,950
HAZEL SHANTZ KNOWN AS	SECOND LOOK MARKETING 4 4730 50 STREET RED DEER ALBERTA	T4N 4A8 95-80948	940	380
SECRETARIAL SERVICES OF RED	DEER LTD BOX 605 RED DEER ALTA	T4N 1X3 95-80959	840	7,200
SERV-ALTA ENGINEERING LTD	4730 ROSS STREET RED DEER ALBERTA	T4N 5G6 95-80976	840	2,350
DR KYU S SEUNGS	49 ST FAMILY CHIROPRACTIC CENTR LOWER MALL 4925 49TH ST RED DEER ALBERTA	T4N 1X2 95-80995	840	4,650
SEVERNA NASH BOOKS LTD	4929 ROSS STREET RED DEER ALBERTA	T4N 1V1 95-81100	840	12,620
SHAJANI & CO PROFESSIONAL CORP	302 4702 49 AVENUE RED DEER ALBERTA	T4N 1X9 95-81120	840	5,040
SHALIMAR PHYSIOTHERAPY LTD	102 4711 51 AVENUE RED DEER ALBERTA	T4N 6L5 95-81125	840	23,720
SHAUNEYS DINING & COCKTAIL	LOUNGE 276067 ALBERTA LTD 4909 A 48 STREET RED DEER ALBERTA	T4N 6H8 95-81195	840	33,850
SHEAR WIZARD'S BEAUTY SALON	1985 LTD 201 4805 48TH STREET RED DEER ALBERTA	T4N 1S8 95-81245	840	9,020
SHUMKA CRAIG & MOOPE ADJUSTERS	LTD 202 4929 50 STREET RED DEER ALTA	T4N 1S6 95-81669	940	11,260
		T4N 1X9		

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
SIEWERT BOTHWELL LAWYERS	PARTNERSHIP 204 5002 GAETZ AVENUE RED DEER ALBERTA	95-81730	840	11,700
SIM & THORNE PROPERTY	MANAGEMENT LTD 4775 49 STREET RED DEER ALTA	T4N 6C2 95-81890	840	9,430
SIM & THORNE REALTY LTD	4819 48TH AVENUE RED DEER ALBERTA	T4N 1T6 95-81901	840	17,050
SIMPSON & HANSEN INSURANCE LTD	4826 47 STREET LOWER FLR. RED DEER ALBERTA	T4N 3T2 95-82051	840	7,070
SIMS BATTLE BREWSTER & ASSOC	4917 49 STREET RED DEER ALTA	T4N 1R2 95-82281	940	23,660
SISSON FURS LTD.	BOX 344 RED DEER ALBERTA	T4N 1S8 95-82800	840	14,330
MARILYN D SLAWINSKY LAW OFFICE	SOLE PROPRIETORSHIP 4819 48 AVE RED DEER ALTA	T4N 5E9 95-82925	940	4,300
DR LYLE SMITH CHIRPTR	105 4929 ROSS STREET LOWER MALL RED DEER ALBERTA	T4N 3T2 95-83000	840	6,460
DR SCOTT SMITH - OPTOMETRY	7 4929 50 STREET RED DEER ALTA	T4N 1X9 95-83003	940	7,140
SNELL AND OSLUND SURVEYS	1979 LTD. P.O. BOX 610 RED DEER ALBERTA	T4N 1X9 95-83075	840	13,650
JUAY TIEDEMAN IN BUSINESS AS	SNIP & CLIP # 5 4820 47TH AVENUE RED DEER ALBERTA	T4N 1R2 95-83156	840	3,630
M.R. SODERQUIST APPRAISALS LTD	303 4702 49 AVENUE RED DEER ALBERTA	T4N 6B9 95-83300	840	5,040
SOOTER PORTRAIT STUDIOS	SOOTER STUDIOS LIMITED 4926 49 STREET RED DEER ALTA	T4N 6L5 95-83506	940	7,500
JIM WALLACE KNOWN AS	MR. SPORTS CARD 4940 50 ST. RED DEER ALBERTA	T4N 1V3 95-84070	940	9,150
402580 ALBERTA LTD IN BUSINESS	AS SPORTSMAN'S DEN 5105 GAETZ AVE RED DEER ALBERTA	T4N 1X7 95-84140	840	14,270
KEVIN M SPROULE & PAMELA S	MACNAUGHTON (LAWYERS) 4706 48 AVE RED DEER ALTA	T4N 4B3 95-84185	840	9,110
		T4N 6J4		

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
STERLING CLEANERS LTD	BOX 28 RED DEER ALBERTA	95-84700	840	16,460
DR D J STEWART	4926 45TH STREET RED DEER ALBERTA	95-84821	840	5,000
DR GLEN STIRLING CHIROPRACTOR	SOLE PROPRIETORSHIP #100 4922 53 STREET RED DEER ALBERTA	95-84900	840	16,250
DAVID DYCK AKA STREET CORNER	MUSIC 4819 48 AVE RED DEER ALTA	95-85146	940	2,090
324970 ALBERTA LTD IN BUSINESS	AS STUDIO 47 SALON 201 4813 47 STREET RED DEER ALBERTA	95-85190	840	16,500
DEBI WATSON KNOWN & OPERATING	AS STYLZ HAIR DESIGN 107 4921 49TH ST LOWER MALL RED DEER ALBERTA	95-85260	840	1,690
BRYCE CHAPMAN KNWN & OPERATING	AS THE VENTURE BUILDING 4918 52 STREET RED DEER ALBERTA	95-85280	840	35,650
JAN SULTANA OPERATING AS	SULTANA'S BEAUTY CLINIC 4713 50 AVENUE RED DEER ALTA.	95-85381	840	6,750
380602 ALBERTA LTD IN BUSINESS	AS SUBWAY SANDWICHES P.O. BOX 460 THREE HILLS ALBERTA	95-85481	840	6,600
DON SAUNDERS - SOLE PROP.	AKA SUN COUNTRY MANAGEMENT 5000 50 AVE #400 RED DEER ALTA	95-85500	940	3,850
SUN LIFE ASSURANCE COMPANY OF	CANADA BOX 4150 STATION A TORONTO ONTARIO	95-85600	840	32,730
SUPERIOR ACCEPTANCE CORP LTD	605 4808 ROSS STREET RED DEER ALBERTA	95-85895	840	4,550
SUPER LOVE BOUTIQUE	TELFORD INVESTMENTS LTD 17224 107 AVENUE EDMONTON ALBERTA	95-85930	840	16,630
CAROLYN RUTLEY KNOWN &	OPERATING AS SUPER TAN SALONS 102 A 4805 48 STREET RED DEER ALBERTA	95-85950	840	10,510
V HEEMSKERK AKA SWEETPEA'S	ALMOST NEW CHILDRENS CLOTHING 4709 49 AVENUE REAR RED DEER ALBERTA	95-86116	840	6,200



NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
TROPHY LOFT 1976 LTD	4717 49TH AVE RED DEER ALBERTA	96-89180	840	7,190
TRUE NORTH REALTY CORPORATION	4929 49 STREET RED DEER ALBERTA	T4N 3W9 96-89235	840	10,530
TURPLE BROS LTD	5307 GAETZ AVE RED DEER ALBERTA	T4N 1V1 96-89401	840	58,510
WARNER AEYELTS - SOLE PROP.	TWILIGHTS BOX 557 ELNORA ALTA	T4N 4B6 96-89471	940	2,380
ROBERT GRAY AKA THE	UNDERGROUNDE 5007 50 STREET BSMT RED DEER ALTA	TOM 0Y0 96-89745	940	4,200
U M A ENGINEERING LTD	4920 54TH STREET RED DEER ALTA	T4N 4B2 96-89780	840	19,380
SHIRLEY DIANE AVRAMENKO	OPERATING AS UPPER CUTS 1990 4 4907 48 STREET RED DEER ALTA	T4N 2G8 96-90461	840	3,670
TOWN CINEMA THEATRES (1975)LTD	LANDMARK CINEMAS OF CANADA LTD 522 11 AVE S.W. CALGARY ALTA	T4N 1S8 96-90550	840	115,150
MERVIN LAYDEN AKA	VAK SHAK 5317 50 AV RED DEER, ALBERTA	T2R 0C8 96-90590	940	4,040
VALENTINE CENTRAL DRUGS LTD.	4952-50 ST. RED DEER ALBERTA	T4N 4B6 96-90600	840	22,080
WAH HON YEE CARRYING ON	BUSINESS UNDER VALLEY COFFEE SHOP 5017 49 STREET RED DEER ALBERTA	T4N 1X7 96-90800	840	10,740
VALLEY HOTEL-BOND INVEST LTD	ATT: RENE POULIN 5017 49 STREET RED DEER ALBERTA	T4N 1V4 96-91000	840	47,040
VAN ALTA MANAGEMENT LTD	301 4702 49 AVENUE RED DEER ALBERTA	T4N 1V4 96-91100	840	12,780
VANDEN BRINK WILLIS & ELGERSMA	PARTNERSHIP 500 4808 50 STREET RED DEER ALTA	T4N 6L5 96-91251	940	19,830
MERVYN KOZACHENKO - SOLE PROP.	VIDEO RECORDS INC 5000 50 AVE #203A RED DEER ALTA	T4N 1X5 96-91775	940	1,630
		T4N 6C2		

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<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
DR J K WAKEFIELD ORTHOPEDIC	SURG 4822 51 STREET. RED DEER ALBERTA	96-92500	840	4,310
WALSH ARTS LTD.	4907-48 ST. RED DEER ALBERTA	96-92901	840	23,700
THE WARDROBE RED DEER LTD	4909 48 STREET RED DEER ALBERTA	96-93250	840	21,110
WASKASOO CREDIT CO. LTD.	C/O GORDON GRAY 108-4921-49 ST. RED DEER ALTA.	96-93400	840	2,420
WEDDELL MEHLING PANDER &	ASSOCIATES REALTY LTD 202 4708 GAETZ AVE RED DEER ALBERTA	96-94030	840	12,350
LINDA NEAL & JOANN ROSS	KNOWN AS WEDDING WHIMS & PARTY TRIMS 4824 50 AVE RED DEER ALBERTA	96-94041	940	14,670
KAY MABB KNOWN & OPERATING	AS A WEE NEUK LOWER MALL 4929 ROSS ST RED DEER ALBERTA	96-94050	840	1,660
ROBERT WIEBE & ASSOCIATES INC	4730 50 STREET RED DEER ALTA	96-94110	840	11,400
WEIS WESTERN WEAR LTD.	5115-50 AVE. RED DEER ALTA.	96-94175	840	45,860
WELSHS SADDLERY & WESTERN WEAR	BOE WELSH SADDLERY LTD 5129-50 AVE. RED DEER ALBERTA	96-94305	840	34,900
WESTERN UNION INSURANCE CO	401 4808 ROSS ST RED DEER ALBERTA	96-94930	840	16,370
WESTON BAKERIES LTD	203 58 AVENUE S E P.O. BOX 5190 STATION A CALGARY ALTA	96-95395	840	11,230
MIKE MOSHENKO CARRYING ON	BUSINESS UNDER WHITE ELNA SEWING CENTER RED DEER 5017 GAETZ AVENUE RED DEER ALBERTA	96-95600	840	30,730
WHITNEY CHIROPRACTIC CLINIC	DR LYLE N WHITNEY SOLE PROP 5002 47 STREET RED DEER ALBERTA	96-95700	840	12,760
AL WILLIAMS FINANCIAL SERVICE	D L ASSOCIATES 01 4805 48 STREET RED DEER ALTA	96-96150	840	4,930

<u>NAME</u>	<u>BUSINESS ADDRESS</u>	<u>ROLL #</u>	<u>BUS. TYPE</u>	<u>ASSESSMENT</u>
WILLIAM'S STATIONERY RED DEER	LTD 6880 50 AVE RED DEER ALTA	96-96200	940	25,780
WINSOR HOTEL COFFEE SHOP	351290 ALBERTA LTD 4822 51 AVENUE RED DEER ALBERTA	T4N 4E3 96-96325	840	6,120
WINDSOR HOTEL T S I LTD	4822-51 AVE. RED DEER ALBERTA	T4N 1V6 96-96400	840	64,830
WISEMAN COUPLAND INS LTD	4932 51 ST RED DEER ALTA	T4N 4H3 96-96750	840	9,900
LUDWIK PICKARS	AKA WOODCRAFT & CARVING SHOP 5005 50 STREET RED DEER ALTA	T4N 2A7 96-96805	840	4,200
YAMAHA PIANOS & ORGANS LTD	14616 111 AVENUE EDMONTON ALBERTA	T4N 1Y2 96-97021	840	25,650
ZELLERS INC	401 BAY STREET SUITE 600 TORONTO ONTARIO. ATTENTION: ASSESSMENTS MGR	T5M 2P4 96-98750	840	160,430
		M5H 2Y4		

NO. 7

FILE: c:\data\gord\memos\boxboard.clk

DATE: January 2, 1992  
TO: City Clerk  
FROM: Public Works Manager  
RE: **RECYCLING - BOXBOARD**

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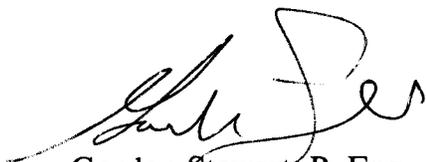
At the City Council meeting of November 12, 1991, we were requested to review the potential for recycling boxboard.

For the information of Council, we are attaching the November 27, 1991 letter from Laidlaw addressing this issue. At this time there does not seem to be viable markets for boxboard and we recommend we defer picking this up in the Blue Box Program until markets improve.

We do believe we must start to move in the area of plastic recycling. We are scheduling a meeting with Polymont Plastics in the near future to discuss this. In any event, we intend to start collecting at least high density polyethylene, and perhaps mixed plastics, early in the new year.

#### RECOMMENDATION

1. That we defer collecting boxboard in the Blue Box Program until markets improve.
2. That we pursue the inclusion of plastic in the Blue Box Program as soon as is practical.



Gordon Stewart, P. Eng.  
Public Works Manager

Att.

/blm

c Director of Engineering Services  
Solid Waste Superintendent

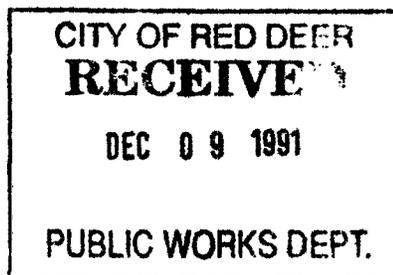


WASTE SYSTEMS LTD.

7940 - 25 Street, P.O. Box 12006,  
Edmonton, Alberta  
T5J 3L2

Tel.: (403) 440-1700

Fax: (403) 440-4776



Wednesday, November 27, 1991

The City of Red Deer  
PO Box 5008  
Red Deer, Alberta  
T4N 3T4

Attention: Mr. Brian Watson, C.E.T  
Solid Waste Superintendent

Dear Sirs:

Subject: Request for Review  
Collection of Plastics and Boxboard  
Red Deer, Alberta

This letter provides Laidlaw Waste Systems' response to your letter dated November 15, in which you request a review of the present state of the plastics and boxboard markets. We understand that you will use this review as part of a report to be presented to City Council regarding the inclusion of these materials in the Blue Box Program.

#### BOXBOARD

What has been forgotten in the rush to recycle is that the long-term prospects for the sale of paper fibre materials are entirely tied to the economic recovery in North America. While numerous mills have been announced, they will not consume the glut of available fibre materials unless orders strengthen for finished products. There will not be strong buying of fibre if the general economic condition of North America, more specifically the United States, continues its sluggishness. This applies equally to the offshore market in the Pacific Rim, as their requirement for the fibre depends to a great extent on selling finished goods to the United States.

Boxboard is not a specific grade recognized by the paper industry under PS-90 guidelines. The closest grade to that which we require for our purposes is grade 4 "Boxboard Cuttings", which is described as:

".. baled new cuttings of paperboard such as are used in the manufacture of folding paper cartons, set-up boxes and similar boxboard products."





Because of pressure from the recycling industry, boxboard has been purchased as a variable grade, meaning that it has no defined quality standard. Consequently, this grade has never enjoyed a firm market.

Boxboard as a material is derived from waste paper and thus it has been bought as a mixed waste paper grade. Mixed waste paper has experienced a poor market in northern Alberta recently, and none of the Edmonton paper brokers were willing to accept boxboard from Red Deer at this time.

Vancouver markets are currently purchasing boxboard at \$ 10/tonne. If we conduct the trucking ourselves, we could experience a cost of \$75/tonne for our product f.o.b. our plant in Red Deer.

Collection programs for boxboard have been well received as the material collected is generally of good marketable quality. Some confusion has arisen as regards the inclusion of non-recyclables like milk cartons and other waxed paper stocks. Generally, this problem can be diminished by the implementation of a good education program and careful sorting at curbside.

## PLASTICS

The recycling of plastic can be achieved successfully in the North American market. Several cities have plastics recycling programs based on a wide range of end uses. Plastic markets are fragile, however, and have not demonstrated the maturity that would be preferred for a material that will form such a large proportion of the recyclable waste stream.

### Specified Plastics

The most successful programs have been those where only materials of uniform and known composition are collected. In most cases, they have focussed on the collection of PET and HDPE-based materials: these are also known as type 1 and type 2 plastics, respectively.

HDPE plastic products comprise various jugs and bottles used to contain water, milk, juice, antifreeze, shampoo and the like. PET plastic dominates the soft-drink container market, but also includes cooking oil containers. PET is largely removed from the waste stream through the deposit container regulations. Next to PET, HDPE is the most prevalent in the waste stream.





We are aware of several markets for separated plastics in western Canada:

Company	Rate	f.o.b.	Equivalent Price f.o.b. Red Deer	Note
Pollymont	\$0/tonne	Calgary	(\$20.00)	HDPE
Merlin Plastics	\$240/tonne	Richmond	\$105.00	HDPE
Fantastic Plastics	-	Coquitlam	-	Plastic bags only
Total Plastics	-	Delta	-	Post industrial only
AGRA Industries	\$180/tonne	Edmonton	\$160.00	PET bottles
Precision Plastics	\$180/tonne	Edmonton	\$160.00	Not accepting currently

Collection of single-stream plastics can only be accomplished by a comprehensive educational program. This program will have to clearly identify to the user which specific products are being accepted and to emphasize the importance of clean materials. Given Red Deer's good record to date, we believe that this can be accomplished.

### Mixed Plastics

The other dominant method for plastics collection that has been followed in many municipalities is one which has resulted in the collection of all plastics regardless of grade. This plastic has been marketed as a filler material in plants suited to the reprocessing of this material, such as Superwood. The history of these programs has not been as good, largely through the weakness in demand for the derived products. In the case of Superwood, both the plant in Vancouver and the plant in Ontario are currently accepting only limited amounts of mixed plastic. The plant in Edmonton is willing to supply us with its standard contract for mixed plastic at \$60/tonne f.o.b. their plant. This is equivalent to a rate of \$40.00 /tonne at our plant.





Although the level of user education for the collection of mixed plastic is less complex than that for the specified plastics, the resulting mix of plastics almost certainly ensures cross-contamination by food waste, oils and other residuals. This cross-contamination will produce high rates of material rejection both at the curbside and at the recycling plant.

### Recommendations

We recommend the following:

1. The City should not proceed with the collection of boxboard because of its weak market and its potential to erode recyclable material revenues.
2. The City should further review the collection of plastic and, if they are willing to take the risk in the current market conditions, move to begin collection of HDPE plastics.

We hope that this document will help the City in their deliberations in this regard. We share with the City a concern that we recycle everything that we collect: Anything else is simply expensive waste disposal.

Yours sincerely,  
For Laidlaw Waste Systems Ltd.,

A handwritten signature in black ink, appearing to read "J. Paul Ruffell".

J. Paul Ruffell, P.Eng.  
Regional Engineer  
Western Region

cc: Ken Ermantrout Laidlaw Waste Systems  
Lynn Bishop, P.Eng. Laidlaw Waste Systems

### Commissioners' Comments

We concur with the recommendations of the Public Works Manager.

"R.J. MCGHEE"

"Mayor"

"M.C. DAY"

City Commissioner



**DATE: January 21, 1992**  
**TO: Public Works Manager**  
**FROM: City Clerk**  
**RE: RECYCLING - BOXBOARD**

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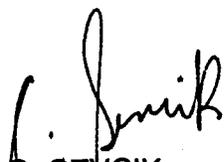
At the Council meeting of January 20, 1992, consideration was given to your report dated January 2, 1992 regarding the potential for recycling boxboard and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer, having considered report dated January 2, 1992 from the Public Works Manager re: Recycling - Boxboard, hereby agrees as follows:

- 1) that the City defer collecting boxboard in the Blue Box Program until markets improve;
- 2) that the City pursue the inclusion of plastic in the Blue Box Program as soon as is practical."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.

  
C. SEVCIK  
City Clerk

/jt

c.c. Director of Engineering Services  
Solid Waste Superintendent  
Utility Billings Supervisor  
Bylaws and Inspections Manager

NO. 8

FILE: c:\data\gord\memos\liquid.wst

DATE: January 13, 1992  
 TO: City Clerk  
 FROM: Public Works Manager  
 RE: LIQUID WASTE

---

During 1991, the Public Works Department has had discussions with the Red Deer Health Unit regarding the disposal of liquid wastes.

Presently, domestic liquid wastes, and some industrial wastes, are accepted at the Solid Waste Disposal Site and some industrial wastes are accepted at the Wastewater Treatment Plant. In neither location are hazardous wastes accepted. The Health Unit has suggested we discontinue the acceptance of liquid at the Solid Waste Disposal Site. We are in agreement with the recommendation and we are taking these steps to reduce the risk of any future contamination of the groundwater.

There are challenges involved in accepting liquid waste at the Wastewater Treatment Plant. Our treatment process is a biological one, and we must ensure that any wastes do not harm our treatment bacteria. We must also ensure that there are no long-term effects which may hinder our ability to apply sludge to land. To accomplish this, we will require sufficient testing of the waste to be treated. We are of the opinion that if the wastes are monitored, they can be accepted and treated effectively.

We are proposing that the waste generator be responsible for paying for the cost of testing the waste.

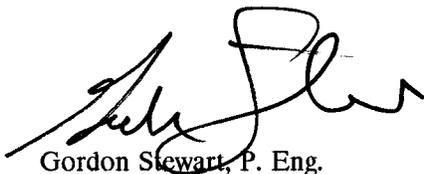
There would also be a cost of 2¢ per litre for treatment. We are creating a zeroing account to pay for liquid wastes treatment.

For the information of Council, we have attached our proposed requirements for waste generators.

We have prepared the 1992 budget on the basis that liquid waste will be accepted at the Wastewater Treatment Plant.

#### RECOMMENDATION

That Council agree that liquid wastes be not accepted at the Landfill Site and further that, subject to meeting the required standards, liquid wastes be accepted at the Wastewater Treatment Plant.



Gordon Stewart, P. Eng.  
 Public Works Manager

/blm  
 Att.

c Director of Engineering Services  
 Treatment Plants Superintendent

#### Commissioners' Comments

As outlined by the Public Works Manager over the years the handling of liquid wastes is becoming a greater concern and steps have to be taken to better control their disposal. The attached program outlined by the Public Works Manager is, we believe, a reasonable approach to solve this problem, given the circumstances and we recommend Council approve same.

"R.J. MCGHEE"  
 Mayor

"M.C. DAY"  
 City Commissioner

## PROCEDURE FOR HANDLING LIQUID WASTES

The Red Deer Regional Health Unit has expressed a concern with the City accepting liquid wastes at the Solid Waste Disposal Site. We can appreciate their concerns, and share some of them.

The concerns relate to control of the type of waste coming in and the ability of our site to contain liquid waste.

We have been notifying our liquid waste carriers of the fact that we may be eliminating this service in the future.

We are proposing to accept wastes generated within the City, and some from outside the City, at the Water Wastewater Treatment Plant. All wastes would be subject to the provisions of our Utility Bylaw.

We would contact each hauler and require them to provide us with test results showing the composition of wastes from each generator. We would then determine whether we were able to accept the waste or not. They would be required to submit further samples at no greater than 6 month intervals. We may also random sample.

We would require that the hauler supply samples from the top and bottom of his load. The waste could be discharged at the manhole adjacent the Water Wastewater Treatment Plant between 8:00 a.m. and 4:30 p.m., Monday to Friday. We could then also random sample the bottles submitted.

The hauler would be charged according to his estimated volume. Haulers/generators would be monitored and would be given one warning only, and after a second offense they would not be allowed to discharge into the system. Each hauler would log his loads in at the plant and would have an identification number.

The rate we are proposing is \$0.02 per litre. Presently these customers would be paying \$0.013 per litre at the Solid Waste Disposal Site.

### INSTRUCTIONS TO WASTE HAULERS

1. Upon arriving at the manhole, park truck and report to Water Wastewater Treatment Plant office.
2. Fill out Waste discharge form and obtain sample bottles.
3. Fill out form and sign.
4. Take bottles to truck and obtain start sample.
5. Discharge load into manhole.
6. Obtain finish sample and return samples to Water Wastewater Treatment Plant office.

All waste haulers must have an identification number and all generators must have an identification number. No waste is to be discharge until an identification number has been obtained.

**CITY OF RED DEER  
PUBLIC WORKS DEPARTMENT  
TREATMENT PLANTS  
LIQUID WASTE MANIFEST**

No. \_\_\_\_\_

PLEASE PRINT ALL INFORMATION

NOTE: Loads containing liquid waste from more than one generator must be accompanied by a manifest for each generator.

**PART A - GENERATOR**

Company Name	Business Address	City/Town	Province & Postal Code
Site Waste Shipped From			Volume
Material Description			pH Level
Special Handling Yes No	Special Instructions		
Is the Waste a Declassified Hazardous Waste through treatment? Yes No		What was product I.D. number and hazard class prior to declassification? I.D. Number Hazard Class	
Generator signature certifies that the accompanying load contains no hazardous waste as defined in the following acts and the relevant regulations prescribed thereunder:			
Hazardous Chemicals Act		Transportation of Dangerous Goods Act (Federal)	
Transportation of Dangerous Goods Control Act		Clean Air Act	
Clean Water Act		Public Health Act	
I certify the above information to be true.			
Name of authorized person (print name)	Signature	Phone Number	Date

**PART B - CARRIER**

Company Name	Business Address	City	Province
Licence Plate #	Driver's Signature		Date
	_____		
	Print Name		

**PART C - RECEIVER: CITY OF RED DEER TREATMENT PLANTS**

Time Arrived	Load Number	Sampled	Quantity Received	Treatment Plant Signature	Date
		Yes No	Litres		

Initial Sample Taken: Time: \_\_\_\_\_ Bottle # \_\_\_\_\_

Final Sample Taken: Time: \_\_\_\_\_ Bottle # \_\_\_\_\_

**INSTRUCTIONS AND INFORMATION**

1. Liquid waste must be accompanied by a manifest.
2. This manifest is required for all non-hazardous liquid waste.
3. No hazardous waste loads will be accepted.
4. Alberta Environment's Emergency Response Number (24 hrs) Tel.: 1-800-222-6514 (toll free)  
Alberta Environment's Hazardous Waste Information (office hrs.) Tel.:
5. City of Red Deer Liquid Waste Information (office hrs.) Tel.: 342-8238
6. All charges to be paid by cash, or on approved account.
7. For loads containing liquid waste from more than one generator complete attached form.





**DATE: January 21, 1992**  
**TO: Public Works Manager**  
**FROM: City Clerk**  
**RE: LIQUID WASTE**

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Your report dated January 13, 1992 pertaining to the above topic received consideration at the Council meeting of January 20, 1992 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered report dated January 13, 1992 from the Public Works Manager re: Liquid Waste, hereby agrees that liquid wastes be not accepted at the landfill site and further that, subject to meeting the required standard, liquid wastes be accepted at the Wastewater Treatment Plant, and as recommended to Council January 20, 1992."

It is my understanding that a bylaw amendment is necessary and that same will be submitted to Council in approximately two to three months time for Council's consideration with implementation to take place in about five to six months time.

As discussed at the Council meeting, it is my further understanding that you will be in contact with the waste generators affected so that an appropriate bylaw and procedures for handling liquid waste might be developed in consultation with this affected group.

Trusting that you will find this satisfactory and that you will take appropriate action.

  
C. SEVCIK  
City Clerk

CS/jt

c.c. City Commissioners  
Director of Engineering Services  
Treatment Plant Superintendent

NO. 9

FILE: c:\data\gord\memos\landfill.fee

DATE: January 13, 1992

TO: City Clerk

FROM: Public Works Manager

RE: **LANDFILL PRIVATE DISPOSAL**

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There are a number of City and County residents who haul garbage themselves to the Landfill Site. In the case of County residents, it is often their household garbage. In the case of City residents, it is often extra waste generated from landscape work or renovations, etc.

We have been keeping track as best we can of whether the waste was generated from within the County or the City. This was done by asking the driver and recording the vehicle license plates. City residents haul at no charge, and a bill is sent to the County for those claiming to be from the County.

Recently, the County of Red Deer questioned one of our invoices and, upon investigation, it was found that a number of vehicles claiming to be from the County were from other jurisdictions. We worked out an arrangement for charges for last year.

We also told the County that, for 1992, we would be proposing to Council a minimum charge for all vehicles hauling to the Landfill, thus eliminating the need to determine where a vehicle originates.

This is a system which most major landfills have in place. We have obtained the following information:

City	Minimum Charge	Remarks
Calgary	n/c	200 kg/week free
Edmonton	\$ 7.00	one load per week, under one tonne
Lethbridge (private landfill)	\$ 5.00 \$10.00	if under 250 kg. if vehicle weighed
Medicine Hat	n/c	
Grande Prairie	\$ 1.00	all vehicles charged based on weight
Victoria, B.C.	\$ 7.00 \$15.00	passenger vehicle pick-up trucks

... 2

January 13, 1992  
City Clerk  
Page 2

We are proposing to charge private individuals rates of \$5.00 per load, up to a maximum of 300 kilograms, and after that at the applicable rate. One reason we have chosen \$5.00 is for the ease of handling change.

This concept goes along with our utility philosophy of user-pay. We have incorporated this into the 1992 budget rates.

**RECOMMENDATION:**

That Council approve the initiation of a minimum charge of \$5.00 per vehicle for all vehicles disposing of waste at The City of Red Deer Solid Waste Disposal Site. Council approval would be subject to a bylaw amendment.



Gordon Stewart, P. Eng.  
Public Works Manager

/blm

c Director of Engineering Services

Commissioners' Comments

We would agree with the recommendation of the Public Works Manager. We believe that this will be a successful interim measure to solve the current problems and would recommend that Council review this decision when the solid waste master plan is presented.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

**DATE: January 21, 1992**  
**TO: Public Works Manager**  
**FROM: City Clerk**  
**RE: LANDFILL PRIVATE DISPOSAL**

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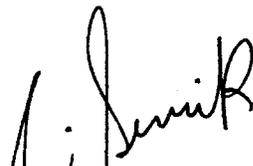
At the Council meeting of January 20, 1992, consideration was given to your report dated January 13, 1992 regarding the above noted and at which meeting the following motion was passed.

"RESOLVED that Council of The City of Red Deer, having considered report dated January 13, 1992 from the Public Works Manager re: Landfill Private Disposal, hereby approves the initiation of a minimum charge of \$5.00 per vehicle for all vehicles disposing of waste at The City of Red Deer Solid Waste Disposal Site and authorizes the preparation of a bylaw amendment for Council's consideration.

Council further agrees that a coupon system be incorporated for City residents."

The decision of Council in this instance is submitted for your information and we would ask that you, with the assistance of the City Solicitor, now prepare a bylaw amendment incorporating these changes to Utility Bylaw 2960/88.

Trusting you will find this satisfactory.

  
D. SEVCIK  
City Clerk

/jt

c.c. City Solicitor  
Bylaws and Inspections Manager  
Director of Engineering Services  
Director of Financial Services

NO. 10

DATE: January 14, 1992

TO: City Clerk

FROM: E. L. & P. Manager

RE: TransAlta Utilities 1991/1992 General Rate Application  
and Electric Energy Marketing Agency 1990 and 1992 Prices

---

The intent of this report is to advise Council of the current situation regarding proposed TransAlta Utilities (TAU) rate increases for 1992.

A brief history of the applications to the Public Utilities Board (PUB) which affect the 1992 TAU rates is as follows:

- 1) On May 16, 1991 TAU made application to the PUB for rate changes with respect to the test years 1991 and 1992.
- 2) On June 6, 1991, upon application by TAU, the PUB approved an interim refundable rate increase of 7.15% (E. L. & P. rates were increased accordingly).
- 3) On December 13, 1991 the PUB issued its decision regarding the 1990 Electric Energy Marketing Agency (EEMA) price adjustment and the 1992 EEMA forecast price.
- 4) On December 16, 1991 the PUB issued its Phase I decision regarding the TAU revenue requirement for 1991 and 1992.
- 5) On November 25, 1991 TAU applied to the PUB for interim rates to be effective January 1, 1992. The interim rates would be determined when the TAU Phase I revenue requirement decision was issued. At the December 20, 1991 hearing into this matter, TAU moved to adjourn the hearing until January 6, 1992 in view of the recently released PUB decisions regarding EEMA and the TAU revenue requirements. TAU subsequently filed an updated interim application December 30, 1991.
- 6) On January 8, 1992 the PUB issued its decision regarding the TAU request for interim refundable rates.

City Clerk  
 Page 2  
 January 14, 1992

The bottom line resulting from the above is that:

- a) The TAU forecast 1992 revenue deficiency would be \$36.9 million, including the updated EEMA amounts regarding 1990 and 1992.
- b) TAU over-collected revenues in 1991 of \$23.7 million.

The December 30, 1991 TAU application for interim rates proposed that any further rate increase be deferred until August 1, 1992 at which time they expect to have PUB approval of their Phase II application which determines the customer rates.

The City of Red Deer will therefore experience no rate change as compared to the TAU rates and riders in force on December 31, 1991 until further order of the PUB. The City of Red Deer rates will therefore not change, in response to TAU changes, until such further PUB order.

Based on very preliminary information filed by TAU with its interim application, the 1992 increase which is forecast to be required effective August 1, 1992, will on average be 3.5%. This is a very preliminary figure and is intended only to provide Council with an order-of-magnitude forecast.

As Council is aware, the City of Red Deer intervened in all of the above noted matters. It is my opinion that many of the issues raised by the City contributed to the PUB decisions.



A. Roth,  
 Manager

AR/jjd

Commissioners' Comments

Submitted for Council's information.

"R.J. MCGHEE"

Mayor

"M.C. DAY"

City Commissioner

**DATE: January 21, 1992**

**TO: E. L. & P. Manager**

**FROM: City Clerk**

**RE: TRANSALTA UTILITIES 1991/1992 GENERAL RATE APPLICATION  
AND ELECTRIC ENERGY MARKETING AGENCY 1990 AND 1992  
PRICES**

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At the Council meeting of January 20, 1992, consideration was given to your report dated January 14, 1992 advising Council of the proposed TransAlta Utilities (TAU) rate increases for 1992.

We thank you for your report in this instance. It was agreed that your report be received as information.



C. SEVCIK  
City Clerk

/jt

c.c. Director of Financial Services  
Utility Billings Supervisor

NO. 11

CS-3.524

**DATE:** January 13, 1992

**TO:** CHARLIE SEVCIK  
City Clerk

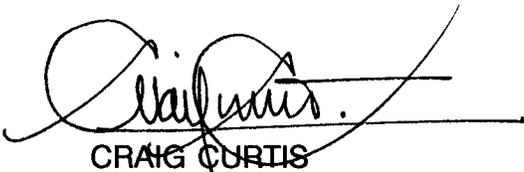
**FROM:** CRAIG CURTIS, Director  
Community Services Division

**RE:** CITY COUNCIL POLICY MANUAL:  
UPDATES OF POLICIES

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I enclose an updated copy of the policies in the City Council Policy Manual which relate to the Community Services Division. The amendments are primarily "housekeeping" and bring the policies in line with recent City Council decisions. In most cases, I have used wording extracted directly from the Community Services Master Plan.

Please submit the revised policies to City Council for ratification.



CRAIG CURTIS

:dmg

Encl.

- c. Don Batchelor, Parks Manager  
Lowell Hodgson, Recreation & Culture Manager  
Colleen Jensen, Social Planning Manager  
Morris Flewwelling, Museums Director  
Kent Hendricks, Dawe Centre Director  
Michael Dawe, City Archivist  
Bill Rogers, Chairman, River Bend Golf & Recreation Society

Commissioners' Comments

As outlined by the Dir. of Community Services, the amendments referred to in the attached report are housekeeping in nature and there are no substantive changes. We would therefore recommend Council approve same.

"R.J. MCGHEE", Mayor  
"M.C. DAY", City Commissioner

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
Recreation, Parks & Culture Board

Policy Reference:  
901

Lead Role:  
Director of Community Services  
Recreation & Culture Manager  
Parks Manager

Resolution/Bylaw:  
Bylaw 2872/85  
December 9, 1991

PURPOSE

To clarify the role of the Recreation, Parks & Culture Board.

POLICY STATEMENT

The Recreation, Parks & Culture Board was established in terms of Bylaw 2872/85 and comprises nine members including a City Alderman. The board acts in an advisory capacity to City Council on all matters pertaining to recreation, parks and culture, and Council "normally" refers all such matters to the board for its consideration and recommendation.

The Recreation & Culture Department provides administrative support to the board and ensures compliance with the bylaw.

Staff recommendations to the board are made by the Recreation & Culture and Parks Managers. The Director of Community Services may comment on all board recommendations directly to the City Commissioner and City Council.

- The City should maintain a Recreation, Parks & Culture Board to act in an advisory capacity to City Council on all matters pertaining to recreation, parks and culture.
- The Recreation & Culture Department should continue to provide administrative support to the Recreation, Parks & Culture Board and ensure compliance with all aspects of the Recreation, Parks & Culture Board Bylaw.

Community Services Master Plan  
Section 7.2.1, Page 151

Submitted to City Council

Date: 92/01/20 / 10.

Cross Reference

Remarks

Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
Community Services Division:  
Mission Statements

Policy Reference:  
902

Lead Role:  
Director of Community Services

Resolution/Bylaw:  
December 9, 1991

PURPOSE

To clarify the "mission" for the Community Services Division and its departments, within the context of the City's Vision 2020 Policy.

POLICY STATEMENT

The following mission statements have been adopted for the division and its departments:

▪ Community Services Division:

To work with the citizens of Red Deer in identifying evolving community needs and values, and to provide leadership in the planning, development and provision of services in the areas of recreation and culture, parks, and social planning.

▪ Recreation & Culture Department:

To work with the citizens of Red Deer in providing a diverse range of recreation and culture programs, services and facilities, thereby, enhancing both individual and family well-being.

▪ Parks Department:

To work with the citizens of Red Deer in managing a park/open space system and developing programs and services which maintain, preserve and enhance the built and natural environments which are unique to Red Deer's "quality of life".

▪ Social Planning Department:

To work with the citizens of Red Deer to support and enhance individual, family, and community life by evaluating community needs and facilitating the planning, development, and delivery of programs that address social concerns.

Community Services Master Plan  
Section 1.3, Page 6

Cross Reference

Remarks

Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
Regional River Valley Concept

Policy Reference:  
903

Lead Role:  
Director of Community Services  
Parks Manager  
Recreation & Culture Manager

Resolution/Bylaw:  
January 20, 1975  
December 9, 1991

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### PURPOSE

To clarify the policy for the development of the Red Deer River Valley.

### POLICY STATEMENT

The Regional River Valley Concept was approved by City Council and the Councils of the County of Red Deer and the County of Lacombe in 1975. This concept proposes a continuous open space corridor along the Red Deer and Blindman Rivers and the Waskasoo and Piper Creeks. It is proposed to protect and enhance the river valley and ensure that a wildlife movement corridor is maintained through the Red Deer area.

Waskasoo Park can be considered to be the first phase of the Regional River Valley Concept. It was developed in accordance with the Waskasoo Park Master Plan, which was approved by the City and Council Councils in 1982.

The policies for the future development of the Regional River Valley Concept and Waskasoo Park are outlined in the Community Services Master Plan (refer Policy #904), which was approved by City Council in December 1991.

- The City should continue to support the Regional River Valley Concept and should work cooperatively with the Red Deer Regional Planning Commission and Counties of Red Deer and Lacombe, to promote the preservation and recreational use of the Red Deer River Valley as a regional open space corridor.
- The City should continue the policy of acquiring escarpment and natural amenity areas through reserve dedication and land purchase. Priority should be given to the acquisition of the areas outlined in the Community Services Master Plan.

Community Services Master Plan  
Section 3.2, Page 23

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Cross Reference

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Remarks

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Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
Community Services Master Plan

Policy Reference:  
904

Lead Role:  
Director of Community Services  
Parks Manager  
Recreation & Culture Manager  
Social Planning Manager

Resolution/Bylaw:  
December 9, 1991

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PURPOSE

To provide a policy framework for the planning and development of community service facilities and programs, within the context of the City's Vision 2020 Policy.

POLICY STATEMENT

The Community Services Division shall prepare and regularly update the Community Services Master Plan as a working policy document for the division and its departments. The Master Plan shall include policies and recommendations regarding the following:

- Open Space
  - Facilities
  - Facility Types
  - Environment
  - Programs
  - Financial Implications
- The City should review specific policies and recommendations in the Community Services Master Plan on an ongoing basis. A complete review of the plan should be undertaken every five years.

Community Services Master Plan  
Section 1.5, Page 7

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Cross Reference

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Remarks

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Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
Community Rinks

Policy Reference:  
905

Lead Role:  
Recreation & Culture Manager  
Parks Manager

Resolution/Bylaw:  
December 22, 1980

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PURPOSE

POLICY STATEMENT

The City shall encourage the involvement of community associations in the operation and maintenance of community shelters and rink facilities, through cost and responsibility sharing.

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Cross Reference

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Remarks

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Date of Approval:                      Effective Date:                      Date of Revision:

December 22, 1980

Policy Section:  
Community Services

Page:  
1 of 2

Policy Subject  
Sunday and Holiday Policy

Policy Reference:  
906

Lead Role:  
Recreation & Culture Manager

Resolution/Bylaw:  
March 2, 1981

PURPOSE

1. State the position of the Recreation, Parks & Culture Board (herein called "the board") in regard to program sponsorship on such days.
2. Establish the hours of facility operation for Sundays and holidays.
3. Regulate holiday operating costs.

POLICY STATEMENT

1. The board does not sanction or endorse youth group activity prior to 12:00 noon on Sunday, but will accept bookings for use of recreation and culture facilities from community organizations who wish to use this time for their programs.
2. The Recreation & Culture Department will not generally sponsor Sunday activities other than afternoon public skating and swimming, however, the board has the authority to authorize activity prior to 12:00 noon, and the Recreation & Culture Manager has the authority to authorize activity after 12:00 noon, if circumstances warrant.
3. Recreation & Culture Department facilities operated by private enterprise under a formal agreement are not governed by this policy, and the hours of operation are as stipulated in the agreement, or as approved from time to time by the board and City Council. These facilities include Bower Ponds Pavilion, Heritage Ranch Visitors and Equestrian Centre and the Lions Campground.
4. Recreation & Culture Department sponsored special events will be discouraged on Sunday unless they are with a family orientation.
5. All Recreation and Culture Department facilities will be closed on Good Friday.

...Cont'd.

Cross Reference

Remarks

Date of Approval:  
March 2, 1981

Effective Date:

Date of Revision:  
January 21, 1985  
March 3, 1986

Policy Section:  
Community Services

Page:  
2 of 2

Policy Subject  
Sunday and Holiday Policy

Policy Reference:  
906

Lead Role:  
Recreation & Culture Manager

Resolution/Bylaw:  
March 2, 1981

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POLICY STATEMENT

6. All Recreation and Culture Department facilities will remain closed until 12:00 noon on Remembrance Day.

7. All Recreation and Culture Department facilities will be closed at 6:00 p.m. on Christmas Eve and remain closed Christmas Day.

8. All Recreation and Culture Department facilities will be closed at 6:00 p.m. New Year's Eve and, subject to the provisions in Clause 10, the major facilities may be open on New Year's Day.

9. The community rink shelters will be closed on Boxing Day and New Year's Day.

10. Bookings for special events will be accepted for any Recreation and Culture Department facility on all holidays except Christmas Day, Good Friday, and Armistice Day morning; however, there will be a premium rental charge applied, sufficient to cover all additional staff costs in excess of the normal rate.

11. The appropriate facilities will be open for public activity such as skating and swimming on all holidays, excluding New Year's Day and excluding the holidays stated in Clause 10.

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Cross Reference

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Remarks

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Date of Approval:  
March 2, 1981

Effective Date:

Date of Revision:  
January 21, 1985

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
Historic Preservation Committee

Policy Reference:  
907

Lead Role:  
Normandeau Cultural and  
Natural History Society

Resolution/Bylaw:  
August 16, 1982  
December 9, 1991

PURPOSE

To clarify the role of the Historical Preservation Committee.

POLICY STATEMENT

The City maintains an Historical Preservation Committee, which is operated by the Normandeau Cultural and Natural History Society, with support from the Red Deer and District Archives. This committee was established in 1981 and is responsible for making recommendations to City Council regarding the designation, preservation, and interpretation of heritage sites.

The historical designation of privately owned buildings shall be considered on a voluntary basis, subject to an indemnity agreement being entered into between the City and the owner, waiving possible compensation and further that the committee be authorized to approach private owners in this regard.

(Council resolution August 16, 1982)

- The City should continue to support the Historical Preservation Committee operated by the Normandeau Cultural and Natural History Society.

Community Services Master Plan  
Section 5.2.26, Page 105

Cross Reference  
Policy No. 916

Remarks

Date of Approval:  
August 16, 1982

Effective Date:

Date of Revision:

Policy Section:  
Community Services

Page:  
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Policy Subject  
Fees and Charges Policy

Policy Reference:  
908

Lead Role:  
Recreation & Culture Manager  
Parks Manager  
Social Planning Manager

Resolution/Bylaw:  
December 9, 1991

PURPOSE

POLICY STATEMENT

The City's Vision 2020 policy requires the departments in the Community Services Division to assess the appropriate degree of subsidy for all community service programs and facilities and adopt the "user pay" principle where appropriate. It is also necessary for the departments to regularly evaluate the cost/benefits of all programs to ensure that limited financial resources are best utilized.

- Each department within the Community Services Division should maintain a fees and charges policy that shall address:
  - Which programs and services shall be made available free of charge.
  - Which programs and services shall be subsidized, and the identification and rationale for the level of services to be provided.
  - Which programs and services shall be provided on a fully user-pay basis.
  - Which programs and services shall generate a profit.

Where common services/facilities are being offered, an attempt should be made to ensure consistency throughout the division and associated agencies.

The fees and charges policies shall be reviewed by the appropriate Community Services boards and approved by City Council.

Community Services Master Plan  
Section 7.1.3, Page 146

Cross Reference

Remarks

Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
G.H. Dawe Management Board

Policy Reference:  
909

Lead Role:  
Director of Community Services

Resolution/Bylaw:  
December 9, 1991

PURPOSE

To clarify the role and responsibilities of the G.H. Dawe Management Board.

POLICY STATEMENT

The G.H. Dawe Management Board was established by a joint agreement between the City and both school boards for the purpose of operating a community educational recreational complex named the G.H. Dawe Community Centre. The board consists of two elected representatives of each of the partners and a representative of the G.H. Dawe Advisory Council. In terms of the revised agreement dated September 24, 1991, no resolution or vote of the board shall be effective, unless at least one member from each of the partners votes in favour. The joint agreement contains the critical objectives for the operation of the centre and provides for the establishment of an administrative committee to develop and recommend policy to the board.

The City contribution towards the operation of the centre is outlined in a detailed management agreement between the City and the G.H. Dawe Management Board, dated October 10, 1991, which is reviewed every three years. The agreement establishes a "base budget", to be increased by an annual City guideline for inflation. Requests for capital budget are reviewed annually by City Council.

- The City should continue to participate in the operation of the G.H. Dawe Community Centre through the G.H. Dawe Management Board.
- The City should maintain a three-year operating agreement with the board, outlining the goals and objectives of the annual operating grant. The Director of Community Services shall act as a resource and liaison to the board and coordinate all aspects of the operating grant and capital budget.

Community Services Master Plan  
Section 7.5.5, Page 178

Cross Reference

Joint Agreement - September 24, 1991  
Management Agreement - October 10, 1991

Remarks

Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

Page:  
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Policy Subject  
Social Planning

Policy Reference:  
910

Lead Role:  
Social Planning Manager  
Red Deer & District Family and  
Community Support Services Board

Resolution/Bylaw:

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### PURPOSE

To clarify the role and responsibility of the Social Planning Department staff and the Red Deer & District Family and Community Support Services (F.C.S.S.) Board in regard to program areas under its jurisdiction.

### POLICY STATEMENT

The City, in collaboration with the County of Red Deer, Village of Delburne, Village of Elnora, Town of Bowden, and the Town of Penhold, shall form a board known as "The Red Deer and District Family and Community Support Services Board", and through the board and Social Planning Department staff, oversee the following services:

1. Administration and Planning
2. Those projects funded under the Family and Community Support Services Program
3. Special Transportation
4. Child Care Services
5. Facilities under the jurisdiction of the City, such as the Golden Circle Seniors' Centre, the Community Services Centre, the Red Deer Day Care Centre and the Normandeau Day Care Centre.

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### Cross Reference

Municipal F.C.S.S. Agreement dated August 9, 1988.

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### Remarks

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Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Child Care Program:  
Policy Objectives

Policy Reference:  
911

Lead Role:  
Social Planning Manager

Resolution/Bylaw:  
December 9, 1991

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### PURPOSE

To clarify the objectives of the City in its involvement in the provision of child care to the community.

### POLICY STATEMENT

The Child Care Program involves the provision of child care by the Red Deer Child Care Society, through the Day Care Management Agreement with The City of Red Deer. Funding is provided from Provincial grants and parent fees, with the balance shared between the City and the federal government under the Canada Assistant Plan. Particular emphasis is on low income and one-parent families, as well as children with disabilities.

The objectives of the program are outlined in the Day Care Management Agreement and include the following:

- To provide care for pre-schoolers in two day care centres owned by the City.
- To provide care for pre-schoolers in private homes.
- To provide care and training for children with disabilities in private homes.
- To provide care for children whose young mothers are continuing their education.

Community Services Master Plan  
Section 7.4.3, Page 171

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### Cross Reference

Day Care Management Agreement dated December 21, 1989.

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### Remarks

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Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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1 of 1

Policy Subject  
Red Deer Child Care Society

Policy Reference:  
912

Lead Role:  
Social Planning Manager

Resolution/Bylaw:  
December 9, 1991

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### PURPOSE

To clarify the role of the Red Deer Child Care Society.

### POLICY STATEMENT

The Red Deer Child Care Society is an independent society established with the objective of operating child care programs on behalf of the City. The society includes twelve members, including a City alderman, whose appointments are ratified and confirmed by City Council. The society is contracted by the City to operate the Red Deer Day Care Centre, the Normandeau Day Care Centre, the Red Deer Family Day Home Program and the Focus Program.

The contract between the City and the society is outlined in a detailed management agreement which is reviewed every three years. The agreement includes details of the annual operating grant which is approved on a three-year basis. Requests for capital budget are reviewed annually by City Council. The Social Planning Manager acts as a resource and liaison to the society and coordinates all aspects of the operating grant and capital budget.

- The Social Planning Department should continue to support the decentralized service delivery system for child care services by contracting with the Red Deer Child Care Society.
- The Social Planning Department should review the Day Care Management Agreement prior to its renewal in 1993 and, subsequently, prior to each renewal, as per the agreement.

Community Services Master Plan  
Section 7.4.3, Page 171

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### Cross Reference

Day Care Management Agreement dated December 31, 1989.

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### Remarks

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Policy Section:  
Community Services

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Policy Subject  
Local 20% Costs on Family and Community  
Support Services (F.C.S.S.) Projects

Policy Reference:  
913

Lead Role:  
Social Planning Manager

Resolution/Bylaw:

PURPOSE

To clarify the role and responsibility of the City relating to the 20% local matching share that is necessary in order to access the Provincial Family and Community Support Services Grant.

POLICY STATEMENT

1. The City believes that the "deficit" incurred by ongoing F.C.S.S. projects should be cost shared between the Province and the Municipality under the F.C.S.S. program. The City will continue to provide the 20% local share of costs for these projects out of general revenue.
2. The City makes provision for the F.C.S.S. Board to establish a fund each year with the provincial F.C.S.S. allocation to fund short term and experimental projects, in which case the local 20% share of the cost of such projects can be derived from other local sources.

Cross Reference  
Resolution January 18, 1982

Remarks

Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Family & Community Support  
Services Project Advance Funds

Policy Reference:  
914

Lead Role:  
Social Planning Manager

Resolution/Bylaw:

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### PURPOSE

To clarify guidelines, procedures and responsibilities relating to funds advanced to Family and Community Support Services funded projects.

### POLICY STATEMENT

1. The City will provide to voluntary, non-profit organizations administering projects in the F.C.S.S. program, advance funding in the amount of 10% of the approved budget when claims are submitted to The City of Red Deer on a monthly basis, or 25% of the approved budget when claims are submitted on a quarterly basis.
2. The amount of advance funding should be adjusted annually as soon as the budget for the year has been approved by City Council.
3. The Social Planning Manager and Grants Manager for The City of Red Deer are given the discretion to refuse such advances in the event a project is not a continuing project, or F.C.S.S. funds only a small portion of the total project costs.
4. Discretion is given to the Social Planning Manager and Grants Manager for The City of Red Deer to advance up to 25% of a program budget under extenuating circumstances.
5. Participating municipalities fund any unrecovered advance in the same proportion as they fund the municipal cost of the program for which the advance was made.

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Cross Reference  
Resolution March 28, 1983

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Remarks

Policy Section:  
Community Services

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Policy Subject  
Family and Community Support  
Services (F.C.S.S.) Project Budget  
Procedure

Policy Reference:  
915

Lead Role:  
Social Planning Manager  
Red Deer & District Family and  
Community Support Services (F.C.S.S.) Board

Resolution/Bylaw:

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PURPOSE

To clarify the requirements of projects funded by Family and Community Support Services funding relating to budget procedures, claims and deficit funding.

POLICY STATEMENT

1. Budget requests for F.C.S.S. funded projects will be accepted and reviewed annually by the F.C.S.S. Board and respective committees, according to established assessment criteria and budget guidelines and deadlines.
2. The F.C.S.S. Board will recommend budget allocations to the City Commissioner for review, which will be subsequently forwarded to Council.
3. After approval of the budget by City Council and the provincial authorities, the City may forward an operating advance to the project administering authority.
4. The F.C.S.S. funded project will submit claims quarterly, at a minimum, with monthly claims preferred, to the City showing expenditures and revenues, with the City providing deficit financing based on the approved claim.
5. Changes in funding allocations in F.C.S.S. funded projects or transfers between budget categories must be approved by the F.C.S.S. Board, as per the agency funding agreement.
6. The F.C.S.S. Board may revise budget allocations within a project budget or transfer funds between projects, but must keep the overall F.C.S.S. budget within the amount approved by Council.
7. The F.C.S.S. Board may, from time to time, establish policies that apply to projects receiving F.C.S.S. funds. Projects must adhere to the policies set down by the F.C.S.S. Board.

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Cross Reference

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Remarks

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Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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1 of 1

Policy Subject  
Normandeu Cultural and  
Natural History Society

Policy Reference:  
916

Lead Role:  
Director of Community Services

Resolution/Bylaw:  
December 9, 1991

PURPOSE

To clarify the role of the Normandeu Cultural and Natural History Society.

POLICY STATEMENT

The Normandeu Cultural and Natural History Society is an independent society, established with the objective of operating the Red Deer and District Museum and other heritage facilities. The society includes twelve members, including a City alderman, whose appointments are ratified and confirmed by City Council. The society is contracted by the City to manage, operate, and maintain the Red Deer and District Museum, the Gaetz Lakes Sanctuary, the Kerry Wood Nature Centre, the Allen Bungalow, the Fort Normandeu Historic Site and Interpretive Centre, and the buildings in Heritage Square (excluding the Aspelund Laft Hus). The society is also responsible for the operation of the Red Deer Historical Preservation Committee.

The contract between the City and the society is outlined in a detailed management agreement, which is renewed every three years. The agreement includes details of the annual operating grant, which is approved on a three-year basis. Requests for capital budget are reviewed annually by City Council. The Community Services Director acts as a resource and liaison to the society, and coordinates all aspects of the operating grant and capital budget.

- The City should continue to contract with the Normandeu Cultural and Natural History Society for the management and operation of the Red Deer and District Museum, the Gaetz Lakes Sanctuary, the Kerry Wood Nature Centre, the Allen Bungalow, the Fort Normandeu Historic Site and Interpretive Centre, and the buildings in Heritage Square (excluding the Aspelund Laft Hus). The society shall also be responsible for the operation of the City's Historical Preservation Committee.

Community Services Master Plan  
Section 7.5.2, Page 175

Cross Reference

Management Agreement between the Normandeu Society and the City. Policies No. 907 & No. 919

Remarks

Date of Approval:                      Effective Date:                      Date of Revision:

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Policy Section:  
Community Services

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Policy Subject  
Red Deer and District Archives

Policy Reference:  
917

Lead Role:  
City Archivist

Resolution/Bylaw:  
Bylaw 2976/89

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### PURPOSE

To clarify the role and responsibilities of the Red Deer and District Archives.

### POLICY STATEMENT

The operation of the Red Deer and District Archives is governed by the Archives Bylaw (2976/89), which was substantially revised and updated in 1989. In terms of this bylaw, the Archivist is responsible for the supervision, maintenance and control of the archives.

The Archives Bylaw also provides for the appointment of the Red Deer and District Archives Committee, which consists of eight members and a number of associate members, who are appointed by City Council. Associate members are appointed annually and are not eligible to vote on financial matters.

- The City should continue to administer the Red Deer and District Archives through the Community Services Division. The Red Deer and District Archives Committee shall continue to advise Council on all matters relating to the display and collection of archival materials.
- The Red Deer and District Archives shall continue to be the only office authorized to receive and obtain records solely on the basis of historical value. The Archivist shall be responsible for the collection and orderly preservation of historical documentation regarding the origin and development of the City.

Community Services Master Plan  
Section 7.5.1, Page 174

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Cross Reference

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Remarks

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Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Restrictions on Use of Former  
Exhibition Grounds

Policy Reference:  
918

Lead Role:  
Recreation & Culture Manager

Resolution/Bylaw:

PURPOSE

To clarify the restrictions on the use of the former Exhibition Grounds site, as outlined in an agreement between the City and the Westerner Exposition Association.

POLICY STATEMENT

The lease of the present Westerner site is governed by an agreement between the City and the Westerner Exposition Association, dated March 4, 1980. The lease is for a term of 50 years, and includes the following clause limiting the City's use of the old Exhibition Grounds, including the Red Deer Arena and the Kinex.

- "11. In consideration of the rental herein paid, the City covenants and agrees that it shall not during the term of this agreement suffer, allow, permit or carry on on the present site, any agricultural exhibition, fair, rodeo or other use presently being carried on by the association, on the present site, in competition with the association (which consent shall not be unreasonably withheld) unless the association fails or refuses to accommodate such use by making available reasonable facilities at reasonable costs for such use."

Cross Reference

Lease agreement between the City and the Westerner Exposition Association dated March 4, 1980.

Remarks

Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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1 of 2

Policy Subject  
Gaetz Lakes Sanctuary  
Waskasoo Park

Policy Reference:  
919

Lead Role:  
Director of Community Services

Resolution/Bylaw:  
June 13, 1983

PURPOSE

To recognize restrictions imposed on The City of Red Deer as a result of the transfer of the Gaetz Lakes Sanctuary to The City.

POLICY STATEMENT

The Federal Bird Sanctuary was transferred to the City in 1983, subject to the following terms and conditions, which are maintained by the Gaetz Lakes Sanctuary Committee.

- "- The land shall be used primarily for the protection of wildlife in its natural habitat;
- No activity that conflicts with the protection of wildlife shall be permitted on the land;
- The Council of The City of Red Deer shall establish and maintain a committee that should include a representative of the Fish & Wildlife Division of the Department of Energy & Natural Resources, to ensure that the purchaser complies with the conditions and restrictions on the use of the land set forth in this agreement;
- Access to the land and movement within the boundaries of the land shall be restricted;
- No boats or canoes shall be permitted on any lakes within the boundaries of the land;
- No vehicles of any type shall be allowed in, on or about the land, except for the purpose of an emergency;
- No horses or pets shall be allowed in, on or about the land;
- No camping, picnicking or partying shall be permitted in, on or about the land."

Cross Reference

Agreement between the City and the Province dated August 17, 1983. Policy No. 916

Remarks

Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Gaetz Lakes Sanctuary  
Waskasoo Park

Policy Reference:  
919

Lead Role:  
Director of Community Services

Resolution/Bylaw:  
June 13, 1983

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POLICY STATEMENT

- Gaetz Lakes Sanctuary should continue to be operated in accordance with the terms and conditions established by the Province and monitored by Gaetz Lakes Sanctuary Committee.

Community Services Master Plan  
Section 4.2.15, Page 40

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Cross Reference

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Remarks

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Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Reservation of Park Facilities

Policy Reference:  
921

Lead Role:  
Parks Department and  
Recreation & Culture Department

Resolution/Bylaw:  
March 9, 1987

PURPOSE

1. To identify those park facilities available to the public on a drop-in or reservation basis.
2. To establish jurisdiction of the park facilities.
3. To establish the terms and conditions for leasing park facilities.

POLICY STATEMENT

The City of Red Deer shall, when considering applications for the reservation of park facilities, refer to the document titled "City of Red Deer Recreation and Parks Department Reservation of Park Facilities Policy and Procedure" dated January 16, 1987 as amended.

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Cross Reference

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Remarks

Refer to March 9, 1987 Council Agenda.

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Date of Approval:

Effective Date:

Date of Revision:

March 9, 1987

March 9, 1987

Policy Section:  
Community Services

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Policy Subject  
Staff Use of City-Owned Facilities

Policy Reference:  
922

Lead Role:  
Director of Community Services  
Director of Financial Services

Resolution/Bylaw:

PURPOSE

To provide a policy for the staff use of City-owned facilities.

POLICY STATEMENT

Any City department, board and/or society which operates a City-owned facility shall ensure that if any free or subsidized use of said facilities is granted to staff the cost of this benefit shall be included in its budget and reviewed by City Council on an annual basis.

Cross Reference

Remarks

Date of Approval:  
December 12, 1988

Effective Date:  
December 12, 1988

Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Red Deer and District Family and  
Community Support Services (F.C.S.S.)  
Board

Policy Reference:  
923

Lead Role:  
Director of Community Services  
Social Planning Manager

Resolution/Bylaw:  
December 9, 1991

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PURPOSE

To clarify the role of the Red Deer and District Family and Community Support Services (F.C.S.S.) Board.

POLICY STATEMENT

The operation of the Red Deer and District F.C.S.S. Board is governed by an agreement between The City of Red Deer, the County of Red Deer, the Village of Delburne, the Village of Elnora, the Town of Penhold and the Town of Bowden, dated August 9, 1988.

In terms of this agreement, the board shall:

- a) Assist in formulating plans and priorities regarding Family and Community Support Services with a view to the establishment of a comprehensive program.
- b) Advise on the establishment of such relationships with other municipal, provincial and federal departments and community agencies as will promote the orderly development of Family and Community Support Services.
- c) Review all applications for cost-sharing under the Family and Community Support Services Act and make recommendations as to their acceptance, deferment or rejection.

...Cont'd.

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Cross Reference

Municipal F.C.S.S. Agreement dated August 9, 1988

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Remarks

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Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Red Deer and District Family and  
Community Support Services (F.C.S.S.)  
Board

Policy Reference:  
923

Lead Role:  
Director of Community Services  
Social Planning Manager

Resolution/Bylaw:  
December 9, 1991

POLICY STATEMENT (Cont'd.)

The Social Planning Department provides administrative support to the board and ensures compliance with the agreement. Staff recommendations to the board are made by the Social Planning Manager. The Director of Community Services may comment on all board recommendations directly to the City Commissioner and City Council

- The City should maintain the Red Deer and District F.C.S.S. Board to act in an advisory capacity to City Council on all matters pertaining to preventative social services.
- The Social Planning Department should continue as unit authority, and will be responsible for the administration of the Red Deer and District Family and Community Support Services Board, and ensure compliance with the joint agreement between the partners in the regional F.C.S.S. program.

Community Services Master Plan  
Section 7.4.1, Page 168

Cross Reference

Remarks

Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

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Policy Subject  
Environmental Advisory Board

Policy Reference:  
924

Lead Role:  
Director of Community Services  
Parks Manager

Resolution/Bylaw:  
Bylaw 3020/90  
December 9, 1991

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PURPOSE

To clarify the role of the Environmental Advisory Board.

POLICY STATEMENT

The Environmental Advisory Board was established in terms of Bylaw 3020/90, and consists of seven members including a City alderman, a representative of either school board, a representative from the Red Deer Chamber of Commerce, a representative from a registered environmental society in Red Deer and three citizens-at-large. The Parks Department is responsible for providing administrative support to the board.

The bylaw outlines the duties and responsibilities of the board which include the following:

- "- To review and recommend to Council environmental policies and initiatives.
- To act as a liaison and coordinating body with existing environmental societies and organizations, as required, to direct their concerns and inquiries to the appropriate City department, Council, or other legislative body.
- To assist and make recommendations with respect to conducting public meetings and workshops as required, on environmental issues, to provide a forum for residents to share or express concerns, suggestions or inquiries.
- To act as a liaison with City departments and advise Council on potentially sensitive environmental issues.
- To act as a liaison and coordinating body to consider and make recommendations on environmental initiatives by provincial or federal agencies.
- To provide comments, as required, on various ongoing environmental public education programs.

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Cross Reference

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Remarks

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Date of Approval:

Effective Date:

Date of Revision:

Policy Section:  
Community Services

Page:  
2 of 2

Policy Subject  
Environmental Advisory Board

Policy Reference:  
924

Lead Role:  
Director of Community Services  
Parks Manager

Resolution/Bylaw:  
Bylaw 3020/90  
December 9, 1991

POLICY STATEMENT Cont'd.

- To review major planning documents and development proposals which may have environmental implications; as may be referred by the Commissioners to the board.
- To act as a liaison with the private business sector to provide information on new environmentally related operational or development procedures."
- The City should maintain an Environmental Advisory Board to act in an advisory capacity to Council on environmental issues.
- The Parks Department should continue to provide administrative support to the Environmental Advisory Board and ensure compliance with the Environmental Advisory Board Bylaw.

Community Services Master Plan  
Section 6.2, Page 130

Cross Reference

Remarks

Date of Approval:

Effective Date:

Date of Revision:

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Policy Section:  
Community Services

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Policy Subject  
Red Deer Library Board

Policy Reference:  
925

Lead Role:  
Red Deer Library Board  
Director of Community Services

Resolution/Bylaw:  
Bylaw No. 363 -  
April 23, 1914  
December 9, 1991

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### PURPOSE

To clarify the role and responsibilities of the Red Deer Library Board.

### POLICY STATEMENT

The Red Deer Library Board is a semi-autonomous corporation, which consists of ten members appointed by City Council, including a City alderman. The operation of the Library Board is governed by the Libraries Act, which was substantially revised in 1983. In terms of this Act, the Library Board has "full management and control" of the library, subject to any enactment that limits its authority. The City's Director of Community Services acts as a resource and liaison to the board and library administration, and may comment on board recommendations to City Council.

The Red Deer Library Board is responsible for the management, operation and maintenance of the Red Deer Public Library. The library at the G.H. Dawe Community Centre is an affiliate of the Red Deer Public Library, and is under the direction of the G.H. Dawe Management Board. The funding of this library is shared between the Library Board and both school boards in accordance with an agreement dated May 1990.

The Library Board is responsible for preparing an annual budget for submission to the City, which City Council may approve "in whole or in part". The budget for the Red Deer Library Board is collected through a "Public Library Rate" on the assessed value of all property liable to taxation and not through the general tax levy.

- The City should continue to support the operation of the Red Deer Public Library through the Red Deer Library Board. The Director of Community Services shall act as a resource and liaison to the board and library administration.

Community Services Master Plan  
Section 7.5.4, Page 177

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### Cross Reference

Bylaw No. 363 - April 23, 1914  
Alberta Libraries Act - November 30, 1983  
Red Deer Public Library Bylaw - January 17, 1991

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### Remarks

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Date of Approval:                      Effective Date:                      Date of Revision:

Policy Section:  
Community Services

Page:  
1 of 1

Policy Subject  
River Bend Golf and  
Recreation Society

Policy Reference:  
926

Lead Role:  
Director of Community Services

Resolution/Bylaw:  
December 9, 1991

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### PURPOSE

To clarify the role of the River Bend Golf and Recreation Society.

### POLICY STATEMENT

The River Bend Golf and Recreation Society (Red Deer) is an independent society established with the objective of operating the River Bend Golf Course and Recreation Area. The society includes nine members, including a City alderman, who are appointed by City Council.

The society is contracted by the City to manage, operate, and maintain the River Bend Golf Course and Recreation Area. The contract between the City and the society is outlined in a detailed management agreement, which is reviewed every three years. The agreement contains details of the annual "rent", which is approved on a three-year basis. The Director of Community Services acts as a resource and liaison to the society and coordinates all aspects of the agreement on behalf of the City.

- The City should continue to contract with the River Bend Golf and Recreation Society for the management and operation of River Bend Golf Course and Recreation Area.
- The City should maintain a three-year operating agreement with the society outlining the goals and objectives and the annual rent. The Director of Community Services shall act as a resource and liaison to the society and coordinate all aspects of the agreement on behalf of the City.

Community Services Master Plan  
Section 7.5.3, Page 176

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### Cross Reference

Management agreement between the City and the River Bend Golf and Recreation Society.

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### Remarks

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Date of Approval:

Effective Date:

Date of Revision:

**DATE:** January 21, 1992  
**TO:** Director of Community Services  
**FROM:** City Clerk  
**RE:** CITY COUNCIL POLICY MANUAL: UPDATE OF POLICIES

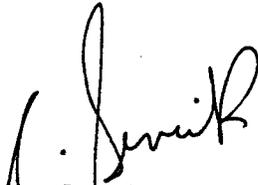
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Your report dated January 13, 1992 concerning the above topic was considered at the Council meeting of January 20, 1992 and at which meeting Council passed the following resolution approving all of the changes to the policies as submitted.

"RESOLVED that Council of The City of Red Deer hereby approves the updates of policies in the Council Policy Manual which relate to the Community Services Division - Policies 901 to 919 and 921 to 926, and as presented to Council January 20, 1992."

The decision of Council in this instance is submitted for your information. Revised copies of the policies as approved by Council will be submitted to all Council Policy Manual holders under separate cover.

Trusting you will find this satisfactory.



C. SEVCIK  
City Clerk

CS/jt

c.c. Parks Manager  
Recreation & Culture Manager  
Social Planning Manager  
Museums Director  
Dawe Centre Director  
City Archivist  
Chairman, River Bend Golf & Recreation Society

**DATE:** January 14, 1992  
**TO:** City Council  
**FROM:** Chairman, Mayor's Recognition Awards Committee  
**RE:** BYLAW NO. 3054/91 - PROPOSED AMENDMENTS

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On January 9, 1992, the Mayor's Recognition Awards Committee considered the following proposed amendments to Bylaw No. 3054/91, which have come to light since the bylaw was approved by City Council on September 3, 1991:

1. Page 1 of Appendix B, Section 1, Subsection (1) - to add following the words "for a minimum of six (6) months, the word "immediately".
2.
  - (a) Page 1 of Appendix C - under the heading "Purpose", item (a) following the word "community" in the second line, to add the words "of Red Deer, as a whole".
  - (b) Page 1 of Appendix C - under the heading "Purpose", item (b) following the word "community" in the third line, to add the words "of Red Deer".
  - (c) Page 1 of Appendix C, Section 1, Subsection (1) - to add following the words "the City of Red Deer" the words "for a minimum of", and to add between the words "months" and "prior" the word "immediately".
  - (d) Page 1 of Appendix C, Section 2, Subsection (1) - to add at the end of the sentence, following the word "community", the words "of Red Deer, as a whole".
  - (e) Page 1 of Appendix C, Section 3, Subsection (1) - to add after the word "community" in the second line, the words "of Red Deer".
3.
  - (a) Page 1 of Appendix D - in the first line under the heading "Purpose" to add after the word "local" the word "provincial".
  - (b) Page 1 of Appendix D - to delete in it's entirety, the first sentence of the penultimate paragraph "Candidates shall be resident in the City of Red Deer at the time of the service or achievement." and substitute the words "Candidates shall be resident in the City of Red Deer for a minimum of six months immediately prior to nomination, and resident in the City at the time the service or achievement occurred." The second sentence of the penultimate paragraph remains unchanged.

City Council  
Page 2  
January 14, 1992

4. Substitute new Appendices E, F, G-1, G-2, and H (the Nomination Forms) for the existing ones. The forms have been updated in line with the proposed changes presented herein, and finalized in terms of format.
5. Page 2 of Appendix I, Section 2, Subsection (2) - to add the following new sentence after the existing sentence "The Selection Committee reserves the right to assign a nomination to an alternate category provided the nominator agrees to the reassignment;".

Copies of the Bylaw No. 3054/91 together with the nomination forms and revised brochures must be available to the public on February 1, 1992 in order to accommodate nominations for the 1993 Presentation Ceremony. For this reason, we would appreciate Council's passage of these amendments at the January 20, 1992 Council meeting. This will allow staff sufficient time to print the final documentation prior to the end of the month.

Council's favourable response to this request would be appreciated.

Respectfully submitted,



*for* Scotty Hull, Chairman

PMS/dh

Commissioner's Comments

As time progresses on this particular program minor problems arise and these are adjusted and as outlined in the attached report from the Recognition Committee. We would recommend Council support these more or less housekeeping changes of the bylaw.

"R.J. MCGHEE"  
Mayor

**DATE:** January 15, 1992  
**TO:** City Council  
**FROM:** Chairman, Mayor's Recognition Awards Committee  
**RE:** BYLAW NO. 3054/91 - PROPOSED AMENDMENTS

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At the January 9, 1992 meeting of the Mayor's Recognition Awards Committee the following proposed amendments to Bylaw No. 3054/91 were approved and recommended for submission to City Council. The amendments are basically housekeeping in nature:

1. Page 1 of Appendix B, Section 1, Subsection (1) - to add following the words "for a minimum of six (6) months, the word "immediately".
2. (a) Page 1 of Appendix C - under the heading "Purpose", item (a) following the word "community" in the second line, to add the words "of Red Deer, as a whole".  
(b) Page 1 of Appendix C - under the heading "Purpose", item (b) following the word "community" in the third line, to add the words "of Red Deer".  
(c) Page 1 of Appendix C, Section 1, Subsection (1) - to add following the words "the City of Red Deer" the words "for a minimum of", and to add between the words "months" and "prior" the word "immediately".  
(d) Page 1 of Appendix C, Section 2, Subsection (1) - to add at the end of the sentence, following the word "community", the words "of Red Deer, as a whole".  
(e) Page 1 of Appendix C, Section 3, Subsection (1) - to add after the word "community" in the second line, the words "of Red Deer".
3. (a) Page 1 of Appendix D - in the first line under the heading "Purpose" to add after the word "local" the word "provincial".  
(b) Page 1 of Appendix D - to delete in it's entirety, the first sentence of the penultimate paragraph "Candidates shall be resident in the City of Red Deer at the time of the service or achievement." and substitute the words "Candidates shall be resident in the City of Red Deer for a minimum of six months immediately prior to nomination, and resident in the City at the time the service or achievement occurred." The second sentence of the penultimate paragraph remains unchanged.

4. Substitute new Appendices E, F, G-1, G-2, and H (the Nomination Forms) for the existing ones. The forms have been updated in line with the proposed changes presented herein, and finalized in terms of format.
5. Page 2 of Appendix I, Section 2, Subsection (2) - to add the following new sentence after the existing sentence "The Selection Committee reserves the right to assign a nomination to an alternate category provided the nominator agrees to the reassignment;".

Copies of the Bylaw No. 3054/91 together with the nomination forms and revised brochures must be available to the public on February 1, 1992 in order to accommodate nominations for the 1993 Presentation Ceremony. For this reason, we would appreciate Council's passage of these amendments at the January 20, 1992 Council meeting. This will allow staff sufficient time to print the final documentation prior to the end of the month.

Council's favourable response to this request would be appreciated.

Respectfully submitted,



 Scotty Hull, Chairman

PMS/dh

## BYLAW NO. 3054/91

### FINE AND PERFORMING ARTS AWARD

**PURPOSE:** To recognize an individual or group gaining national or international acceptance or recognition of outstanding achievement in one (1) or more of the arts. The recognition may be for (a) a specific achievement, or (b) a series of accomplishments over time.

It is the intent of this award to recognize individuals and groups of individuals as opposed to institutions, organizations or programs in which they may be participating.

#### 1. GENERAL INFORMATION

##### Definitions

- **ARTS:** For the purpose of this award, includes literary, visual, performing, film, video and architectural arts.
  - **GROUP:** Two (2) or more individuals assembled together and having some common purpose  
(example: Barbershop Quartet 1991)
- (1) To be eligible, individual candidates shall be resident in the City of Red Deer for a minimum of six (6) months prior to nomination.
  - (2) In the case of a group, the group must have a Red Deer mailing address for its members to be eligible.
  - (3) Candidates may hold amateur or professional status.
  - (4) Candidates may be considered for an award:
    - (a) in the year immediately following the year in which the specific achievement occurred; OR
    - (b) in recognition of a series of accomplishments over time.
  - (5) Nominations shall be considered on the basis of acceptance or recognition of outstanding achievement in one (1) or more of the arts.
  - (6) There is no limit to the number of awards that may be presented in this category in a given year.

BYLAW NO. 3054/91

CITIZENSHIP AWARD

PURPOSE: To recognize:

- (a) Distinguished Voluntary Service which has had a significant impact in the community; OR
- (b) Continuous Voluntary Service, over a minimum of fifteen (15) years, in an area of volunteer endeavor which has an identifiable benefit to the community as a whole.

FOR RECOGNITION OF DISTINGUISHED VOLUNTARY SERVICE, OR CONTINUOUS VOLUNTARY SERVICE

1. GENERAL INFORMATION

Definition

- **VOLUNTEER:** A person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses.

- (1) To be eligible, candidates shall be resident in the City of Red Deer six (6) months prior to nomination.
- (2) Candidates shall be individuals.
- (3) A maximum of twenty (20) awards may be presented in this category in a given year.

2. DISTINGUISHED VOLUNTARY SERVICE

- (1) The distinguished voluntary service shall be identified as having a significant impact in the community.

3. CONTINUOUS VOLUNTARY SERVICE

- (1) The continuous voluntary service shall be in an area of volunteer endeavor which has an identifiable benefit to the community as a whole.
- (2) Candidates shall have undertaken the continuous voluntary service for a minimum of fifteen (15) years.
- (3) The voluntary service shall be **continuous** and may occur in more than one (1) area of endeavor.

BYLAW NO. 3054/91

MAYOR'S SPECIAL AWARD

**PURPOSE:** To recognize an individual whose service or achievement at the local, national or international level has been of singular significance and whose accomplishments are not adequately described within the framework of the criteria for the Athletics, Fine and Performing Arts or Citizenship categories.

The Mayor's Special Award is the highest possible recognition from The City of Red Deer. Nominees shall be individuals who have demonstrated any of the following:

- Humanitarianism
- Exceptional achievement in a profession, sport or the arts
- An act of heroism or bravery

Candidates shall be resident in the City of Red Deer at the time of the service or achievement. The service or achievement may have occurred in any given year.

The Mayor's Special Award may not necessarily be presented each year. On occasion more than one (1) award may be presented in a given year.



# ATHLETICS AWARD CATEGORY

**The athletics award shall recognize an individual or team placing first in a national event or competition or first, second or third in an international event or competition and which event or competition has been sanctioned by the respective national or international governing body of the particular sport.**

"Team" means two or more individuals.

To be eligible: **Individuals** shall be resident in the City of Red Deer for a minimum of 6 months immediately prior to the competition for which they are nominated.

A **Team** shall have a Red Deer mailing address.

Does this nomination meet the residency requirements noted above?  Yes  No

Nomination is for: (Check One)  Individual  
 Team (include typed list of members, their current addresses and telephone numbers)

Name of Competition (a multiple activity contest) Entered: \_\_\_\_\_

Identify the Level of Competition: (Check One)  National  
 International

Name of Event (a single activity contest) Entered: (if applicable) \_\_\_\_\_

Class or Division (if applicable) \_\_\_\_\_

Date Held: \_\_\_\_\_  
(Date) (Month) (Year)

Location: \_\_\_\_\_  
(City) (Province) (Country)

Final Placing of Nominee: (Please indicate if nominee set a new Canadian or World record)



Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

Name of Individual Nominee OR  
 Team/Group Representative: Mr.   
Mrs.   
Miss   
Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If Applicable) \_\_\_\_\_

Date of Achievement: (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

OR

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**



**FINE AND PERFORMING ARTS**

**Biography of Nominee (Continued)**

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**Achievement as an Artist:**

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**Successful participation in Competitions, Exhibitions, Performances or Commissions:**

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**Awards or Scholarships:**

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*Additional pages may be used to complete your submission. Supporting documentation may be attached.  
Please DO NOT forward any originals. This nomination becomes the property of The City of Red Deer.*

Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

**Name of Individual Nominee OR Team/Group Representative:** \_\_\_\_\_  
 Mr.  \_\_\_\_\_  
 Mrs.  \_\_\_\_\_  
 Miss  \_\_\_\_\_  
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

**Name of Team/Group Nominated:** (If Applicable) \_\_\_\_\_

**Date of Achievement:** (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

**OR**

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**



Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

**Name of Individual Nominee OR Team/Group Representative:** \_\_\_\_\_  
 Mr.  \_\_\_\_\_  
 Mrs.  \_\_\_\_\_  
 Miss  \_\_\_\_\_  
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

**Name of Team/Group Nominated:** (If Applicable) \_\_\_\_\_

**Date of Achievement:** (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

**OR DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

# CITIZENSHIP AWARD CATEGORY

**CONTINUOUS VOLUNTARY SERVICE**  
(Minimum of 15 years)

**The continuous voluntary service shall be in an area of volunteer endeavour which has an identifiable benefit to the community as a whole and shall occur over a minimum of 15 years. The volunteer service shall be continuous and may have occurred in more than one area of endeavour.**

"Volunteer" means a person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses.

Is your nominee currently a resident of the City of Red Deer?     Yes     No

If not, when did residency cease? \_\_\_\_\_  
(Date)

**It is the nominator's responsibility to develop a convincing case for this award. Please highlight the nominee's qualifications for the award. Information should include:**

- A brief history of the individual
- Years of service to the community
- Detailed description of the volunteer service including, dates, names of individuals or groups
- A description of the identifiable benefit of the volunteer service on the community of Red Deer
- Special achievements
- Previous recognition received

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*Additional pages may be used to complete your submission. Supporting documentation may be attached. Please DO NOT forward any originals. This nomination becomes the property of The City of Red Deer.*

Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

Name of Individual Nominee OR Team/Group Representative: \_\_\_\_\_  
 Mr.  \_\_\_\_\_  
 Mrs.  \_\_\_\_\_  
 Miss  \_\_\_\_\_  
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If Applicable) \_\_\_\_\_

Date of Achievement: (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Seconded to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Seconder: \_\_\_\_\_

*(Nominator or Seconder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

OR

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**





## 2. DUTIES

The Selection Committee shall:

- (1) Receive from the Awards Committee the nominations which have been submitted by the public;
- (2) Review all nominations and make a selection of the award recipients by March 1st of each year;
- (3) Seek ratification by the Mayor, of its candidate(s) for the Mayor's Special Award;
- (4) Notify the Awards Committee of the names of the award recipients and provide a brief written description of the nature of each award;
- (5) Return all documentation on the awards to the Awards Committee.

BYLAW NO. 3054/91

Being a bylaw of The City of Red Deer to establish the Mayor's Recognition Awards Committee.

WHEREAS the Municipal Council of The City of Red Deer desires to establish a committee for the purpose of recognizing achievement and volunteer service by individuals or groups of individuals who, through their efforts and/or accomplishments, have enhanced the image of or made a significant contribution to the community of Red Deer;

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Mayor's Recognition Awards Bylaw".

2. DEFINITIONS

In this Bylaw, unless the context otherwise requires:

- (1) "Awards Committee" means the Mayor's Recognition Awards Committee appointed by Council under this Bylaw;
- (2) "City" means The City of Red Deer, in the Province of Alberta;
- (3) "Council" means the Municipal Council of the City elected pursuant to the provisions of the Local Authorities Election Act;
- (4) "Mayor" means the Mayor of the City;
- (5) "Resident" means a person who resides within the boundaries of the City;
- (6) "Selection Committee" means the Ad Hoc Committee appointed annually by the Mayor under this bylaw to review the nominations and select the award recipients;
- (7) "Volunteer" means a person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses;
- (8) "Year" means a calendar year.

3. A Mayor's Recognition Awards Committee in and for the City is hereby established.

#### 4. APPOINTMENT OF MEMBERS

- (1) The Awards Committee shall consist of one (1) member of Council and six (6) citizens-at-large, appointed by Council.
- (2) All members appointed shall be residents.
- (3) The Mayor shall appoint one (1) staff member to serve as the Program Coordinator to assist the Awards Committee.
- (4) Secretarial and clerical support services for the Awards Committee and the Selection Committee shall be provided by City staff.

#### 5. TERMS OF OFFICE

- (1) At the Statutory Meeting of Council following the passage of this Bylaw, Council shall appoint seven (7) persons as members of the Awards Committee, four (4) of whom shall serve for terms of two (2) years, and three (3) of whom shall serve for terms of one (1) year.
- (2) At the statutory meeting of Council in October of each year thereafter, Council shall appoint persons to fill the vacancies of persons whose terms of office shall have expired, and such appointments shall be for terms of two (2) years.
- (3) In the event a vacancy on the Awards Committee occurs at any time other than the expiration of the term for which that person is appointed, the person appointed by Council to fill such vacancy shall hold office for the remainder of the unexpired term of the member being replaced.
- (4) A retiring member shall be eligible for reappointment but no member shall hold office for a term to exceed four (4) consecutive years. Retiring members who have held office for four (4) consecutive years will be eligible for reappointment after a one (1) year absence from the Awards Committee.

#### 6. TERMINATION OF MEMBERSHIP

- (1) Any member of the Awards Committee who is absent from three (3) consecutive meetings of the Awards Committee, unless such absence is caused by illness or authorized by resolution of the Awards Committee entered upon its minutes, shall forfeit such membership, and another person shall be appointed in the place of such member for the remainder of the member's term of office. Any member forfeiting membership may be eligible for reappointment in the future but shall not be eligible for reappointment for the unexpired portion of the term so forfeited.

- (2) Any member of the Awards Committee may resign at any time upon sending written notice to Council.
- (3) Any member may be removed from the Awards Committee by Council at any time.
- (4) Any member who ceases to be a resident shall be disqualified from membership on the Awards Committee.

## 7. MEETINGS

- (1) The Mayor shall fix the date upon which the first meeting of the Awards Committee shall be held each year.
- (2) At the first meeting in each year, following the appointment of members by Council, the Awards Committee shall elect from its membership, the Chairman and Vice-Chairman.
- (3) The Awards Committee shall hold in each year, such meetings as may be determined by the Committee.

## 8. QUORUM AND VOTING

- (1) Four (4) members shall constitute a quorum.
- (2) All members, including the Chairman, shall vote on all matters before the Awards Committee.
- (3) In the event of a tie vote, the resolution shall be deemed defeated.

## 9. AWARDS COMMITTEE POWERS & DUTIES

- (1) The Awards Committee shall ensure that the achievements and dedication of citizens of the City are appropriately recognized under four (4) categories:
  - (a) Athletics
  - (b) Fine and Performing Arts
  - (c) Citizenship
  - (d) Mayor's Special Award

Posthumous nominations cannot be accepted.

- (2) The criteria for the four (4) categories shall be as outlined in the Appendices A, B, C, and D attached hereto and forming part of this Bylaw.
- (3) The Awards Committee shall:
  - (a) promote the awards;
  - (b) advertise and/or give notice a minimum of three (3) times a year that the Awards Committee is accepting nominations from the public for awards;
  - (c) receive nominations on the forms contained in Appendices E to H attached hereto and forming part of this Bylaw;
  - (d) acknowledge the nominations and advise the nominators of the date upon which the nominations will be processed;
  - (e) recommend to the Mayor on appointments to the Selection Committee. The appointment, structure and duties of the Selection Committee shall be as outlined in Appendix I attached hereto and forming part of this Bylaw;
  - (f) arrange for review of the nominations by the Selection Committee;
  - (g) advise the nominators of the decision of the Selection Committee with respect to their nominees;
  - (h) arrange for and conduct a presentation ceremony by June 30th of each year;
  - (i) prepare a list of award recipients and send invitations/announcements;
  - (j) prepare citations/certificates and arrange for awards for presentation at the annual presentation ceremony;
  - (k) prepare appropriate news releases and advertise the presentation ceremony;
  - (l) submit to Council a statement covering the total estimated cost of the awards presentation for budget purposes, not later than September 30th of each year;
  - (m) prepare and submit an Annual Report to Council by September 30th of each year;
  - (n) maintain a permanent record of all awards;

- (o) retain all nomination forms received for three (3) years, at which time they shall be offered to the Red Deer and District Museum and Archives;
  - (p) invite the Citizen of the Year, Group of the Year, Sportsman of the Year, Athlete of the Year and Artist of the Year to attend the presentation ceremony as guests.
10. Neither the Awards Committee nor any member thereof shall have any power to pledge the credit of the City in connection with any matters, nor shall the Awards Committee nor any member thereof have any power to authorize any expenditure to be charged against the City, without Council's approval.
11. MINUTES
- (1) The Awards Committee shall ensure that a minute book is kept, and that minutes of the meetings of the Awards Committee are recorded therein by the secretary. Copies of all minutes shall be filed with the City Clerk's office.
12. Bylaw No. 2993/89 is hereby repealed.
13. This Bylaw shall come into full force and effect upon Third Reading.

READ A FIRST TIME IN OPEN COUNCIL this 3 day of September A.D. 1991

READ A SECOND TIME IN OPEN COUNCIL this 3 day of September A.D. 1991

READ A THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL this 3 day of  
September A.D. 1991.

MAYOR



CITY CLERK



## BYLAW NO. 3054/91

### ATHLETICS AWARD

**PURPOSE:** To recognize an individual or team placing first in a national event or competition or first, second or third in an international event or competition and which event or competition has been sanctioned by the respective national or international governing body of the particular sport.

#### 1. GENERAL INFORMATION

- (1) To be eligible, individual candidates shall be resident in the City of Red Deer for a minimum of six (6) months immediately prior to the competition for which they are nominated.
- (2) In the case of a team, the team must have a Red Deer mailing address for its members to be eligible. (Team members need not necessarily be residents of Red Deer.)
- (3) Candidates may have competed at an amateur or professional level.
- (4) Candidates shall be considered for an award only in the year immediately following the year in which the achievement occurred. Nominations for a specific achievement will not be considered in any other year.
- (5) Nominations shall be considered only on the basis of standing in an event or competition as opposed to achievement or service to the sport.
- (6) There is no limit to the number of awards that may be presented in this category in a given year.

#### 2. CATEGORIES

##### (1) **Individual**

###### Definitions

- **INDIVIDUAL EVENT:** A single activity contest  
(example: a 50 m free style swim)
- **INDIVIDUAL COMPETITION:** A multiple activity contest made up of more than one (1) event  
(example: a swim meet)

- (a) Candidates shall be considered for an award if they have placed
- first in a national event or competition, OR
  - first, second or third in an international event or competition sanctioned by a national or international governing body in the particular sport.
- (b) Individuals shall attain a higher standing in an event or competition in a given sport to be eligible for subsequent awards.

(2) **Team**

Definitions

- **TEAM EVENT:** A single activity contest with two (2) or more participants  
(example: a 200 m freestyle relay swim)
- **TEAM COMPETITION:** A multiple activity contest with two (2) or more participants made up of more than one event  
(example: a hockey tournament)

- (a) Two (2) or more individuals constitute a team.
- (b) Candidates shall be considered for an award if they have placed
- first in a national event or competition, OR
  - first, second or third in an international event or competition sanctioned by a national or international governing body in the particular sport.
- (c) Teams meeting the above criteria shall be eligible to receive the award on more than one occasion.

BYLAW NO. 3054/91

FINE AND PERFORMING ARTS AWARD

**PURPOSE:** To recognize an individual or group gaining national or international acceptance or recognition of outstanding achievement in one (1) or more of the arts. The recognition may be for (a) a specific achievement, or (b) a series of accomplishments over time.

It is the intent of this award to recognize individuals and groups of individuals as opposed to institutions, organizations or programs in which they may be participating.

1. GENERAL INFORMATION

Definitions

- **ARTS:** For the purpose of this award, includes literary, visual, performing, film, video and architectural arts.
  - **GROUP:** Two (2) or more individuals assembled together and having some common purpose  
(example: Barbershop Quartet 1991)
- (1) To be eligible, individual candidates shall be resident in the City of Red Deer for a minimum of six (6) months prior to nomination.
  - (2) In the case of a group, the group must have a Red Deer mailing address for its members to be eligible.
  - (3) Candidates may hold amateur or professional status.
  - (4) Candidates may be considered for an award:
    - (a) in the year immediately following the year in which the specific achievement occurred; OR
    - (b) in recognition of a series of accomplishments over time.
  - (5) Nominations shall be considered on the basis of acceptance or recognition of outstanding achievement in one (1) or more of the arts.
  - (6) There is no limit to the number of awards that may be presented in this category in a given year.

BYLAW NO. 3054/91

CITIZENSHIP AWARD

PURPOSE: To recognize:

- (a) Distinguished Voluntary Service which has had a significant impact in the community; OR
- (b) Continuous Voluntary Service, over a minimum of fifteen (15) years, in an area of volunteer endeavor which has an identifiable benefit to the community as a whole.

FOR RECOGNITION OF DISTINGUISHED VOLUNTARY SERVICE, OR CONTINUOUS VOLUNTARY SERVICE

1. GENERAL INFORMATION

Definition

- VOLUNTEER: A person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses.

- (1) To be eligible, candidates shall be resident in the City of Red Deer six (6) months prior to nomination.
- (2) Candidates shall be individuals.
- (3) A maximum of twenty (20) awards may be presented in this category in a given year.

2. DISTINGUISHED VOLUNTARY SERVICE

- (1) The distinguished voluntary service shall be identified as having a significant impact in the community.

3. CONTINUOUS VOLUNTARY SERVICE

- (1) The continuous voluntary service shall be in an area of volunteer endeavor which has an identifiable benefit to the community as a whole.
- (2) Candidates shall have undertaken the continuous voluntary service for a minimum of fifteen (15) years.
- (3) The voluntary service shall be **continuous** and may occur in more than one (1) area of endeavor.

BYLAW NO. 3054/91

MAYOR'S SPECIAL AWARD

**PURPOSE:** To recognize an individual whose service or achievement at the local, national or international level has been of singular significance and whose accomplishments are not adequately described within the framework of the criteria for the Athletics, Fine and Performing Arts or Citizenship categories.

The Mayor's Special Award is the highest possible recognition from The City of Red Deer. Nominees shall be individuals who have demonstrated any of the following:

- Humanitarianism
- Exceptional achievement in a profession, sport or the arts
- An act of heroism or bravery

Candidates shall be resident in the City of Red Deer at the time of the service or achievement. The service or achievement may have occurred in any given year.

The Mayor's Special Award may not necessarily be presented each year. On occasion more than one (1) award may be presented in a given year.

Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

**Name of Individual Nominee OR Team/Group Representative:** Mr.   
 Mrs.   
 Miss   
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

**Name of Team/Group Nominated:** (If Applicable) \_\_\_\_\_

**Date of Achievement:** (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

**OR**

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**





Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

**Name of Individual Nominee OR Team/Group Representative:** Mr.   
 Mrs.   
 Miss   
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

**Name of Team/Group Nominated:** (If Applicable) \_\_\_\_\_

**Date of Achievement:** (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

OR

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

## FINE AND PERFORMING ARTS AWARD CATEGORY

**The fine and performing arts award shall recognize an individual or group gaining national or international acceptance or recognition of outstanding achievement in one or more of the arts. It is the intent of this award to recognize individuals or groups of individuals as opposed to institutions, organizations or programs in which they may be participating.**

"Arts", for the purpose of this award, includes literary, visual, performing, film, video and architectural arts.

"Group" means two or more individuals assembled together and having some common purpose.

To be eligible: **Individuals** shall be resident in the City of Red Deer for a minimum of 6 months prior to nomination.

Groups shall have a Red Deer mailing address.

Does this nomination meet the residency requirements noted above?  Yes  No

**Nomination is for:** (Check One)  Individual  Group

**Recognition is for:** (Check One)  A Specific Achievement  A Series of Accomplishments Over Time

**Name the art form in which recognition has been achieved:** \_\_\_\_\_

**Date and location of specific achievement:** (If Applicable) \_\_\_\_\_  
(Day) (Month) (Year) (Location)

**It is the nominator's responsibility to develop a convincing case for this award.** Please describe the activities and achievements, including events and dates. You may address the activities and achievements under any or all of the following categories:

- Achievement as an artist
- Successful participation in competitions, exhibitions, performances or commissions
- Awards or scholarships

**Please provide a brief biography of the nominee:**

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**FINE AND PERFORMING ARTS**

**Biography of Nominee** (Continued)

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**Achievement as an Artist:**

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**Successful participation in Competitions, Exhibitions, Performances or Commissions:**

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**Awards or Scholarships:**

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*Additional pages may be used to complete your submission. Supporting documentation may be attached.  
Please DO NOT forward any originals. This nomination becomes the property of The City of Red Deer.*

Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

**Name of Individual Nominee OR Team/Group Representative:** Mr.  Mrs.  Miss  Ms.

(Usual First Name) (Last)

Address: \_\_\_\_\_ (Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

**Name of Team/Group Nominated:** (If Applicable) \_\_\_\_\_

**Date of Achievement:** (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_ (Please Print Name)

Address: \_\_\_\_\_ (Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_ (Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

**OR**

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**



Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

Name of Individual Nominee OR  
Team/Group Representative: \_\_\_\_\_  
 Mr.  \_\_\_\_\_  
 Mrs.  \_\_\_\_\_  
 Miss  \_\_\_\_\_  
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If Applicable) \_\_\_\_\_

Date of Achievement: (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

OR

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

# CITIZENSHIP AWARD CATEGORY

## CONTINUOUS VOLUNTARY SERVICE

(Minimum of 15 years)

**The continuous voluntary service shall be in an area of volunteer endeavour which has an identifiable benefit to the community as a whole and shall occur over a minimum of 15 years. The volunteer service shall be continuous and may have occurred in more than one area of endeavour.**

"Volunteer" means a person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses.

Is your nominee currently a resident of the City of Red Deer?     Yes     No

If not, when did residency cease? \_\_\_\_\_  
(Date)

It is the nominator's responsibility to develop a convincing case for this award. Please highlight the nominee's qualifications for the award. Information should include:

- A brief history of the individual
- Years of service to the community
- Detailed description of the volunteer service including, dates, names of individuals or groups
- A description of the identifiable benefit of the volunteer service on the community of Red Deer
- Special achievements
- Previous recognition received

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*Additional pages may be used to complete your submission. Supporting documentation may be attached. Please DO NOT forward any originals. This nomination becomes the property of The City of Red Deer.*

Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. **Type or print clearly.** IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

Name of Individual Nominee OR  
 Team/Group Representative: Mr.   
 Mrs.   
 Miss   
 Ms.  \_\_\_\_\_  
(Usual First Name) (Last)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If Applicable) \_\_\_\_\_

Date of Achievement: (If Applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_  
(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Seconder to Nomination: \_\_\_\_\_  
(Please Print Name)

Address: \_\_\_\_\_

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Seconder: \_\_\_\_\_

*(Nominator or Seconder may not be a member of the Nominee's immediate family)*

**MAIL COMPLETED FORM TO:**  
 Mayor's Recognition Awards Program  
 Selection Committee  
 Box 5008  
 Red Deer, Alberta T4N 3T4

**OR**

**DELIVER COMPLETED FORM TO:**  
 Mayor's Office  
 City Hall  
 4914 - 48 Avenue  
 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

# MAYOR'S SPECIAL AWARD CATEGORY

*The Mayor's Special Award shall recognize an individual whose service or achievement at the local, national or international level has been of singular significance and whose accomplishments are not adequately described within the framework of the criteria for the Athletics, Fine and Performing Arts or Citizenship categories. The service or achievement may have occurred in any given year.*

Is your nominee currently a resident of the City of Red Deer?     Yes     No

If not, when did residency cease? \_\_\_\_\_  
(Date)

Nomination is for: (Check One)

- Humanitarianism
- Exceptional achievement in a profession, sport, or the arts
- An act of heroism or bravery

It is the nominator's responsibility to develop a convincing case for this award.

Description of Accomplishment:

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Date of Accomplishment: \_\_\_\_\_  
(Day) (Month) (Year)

Place of Accomplishment: \_\_\_\_\_  
(City) (Province) (Country)

Supporting Comments:

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BYLAW NO. 3054/91

SELECTION COMMITTEE

1. APPOINTMENT AND STRUCTURE

- (1) With the exception of the Mayor's Special Award, the Selection Committee shall operate as a quasi-judicial body at arm's length from the Awards Committee, Council and the Mayor. Membership on the Selection Committee shall remain anonymous, and its decisions are final. In the case of a candidate for the Mayor's Special Award, the Selection Committee shall seek ratification by the Mayor.
- (2) The Selection Committee shall consist of five (5) members appointed by the Mayor.
- (3) A quorum shall consist of all members. All members shall vote, unless a conflict of interest is declared, and in the event of a tie vote the motion shall be lost. In the event of a declared conflict of interest by one or more of the members, a quorum shall consist of the remaining members.
- (4) Members shall be appointed by January 1st of each year for one (1) year terms to expire on December 31st.
- (5) In the event a vacancy on the Selection Committee occurs at any time other than the expiration of the term for which that person is appointed, the person appointed by the Mayor to fill such vacancy shall hold office for the remainder of the term.
- (6) Any member of the Selection Committee may resign at any time upon sending written notice to the Mayor, and any member of the Selection Committee may be removed from office by the Mayor.
- (7) Retiring members shall be eligible for reappointment, but no member shall hold office for a term to exceed four (4) consecutive years. Retiring members who have held office for four (4) consecutive years will be eligible for reappointment after a one (1) year absence from the Selection Committee.
- (8) At least one (1) member from the previous Selection Committee shall be reappointed each year.
- (9) Candidates for membership on the Selection Committee shall be residents and any member who ceases to be a resident shall be disqualified for membership.

## 2. DUTIES

The Selection Committee shall:

- (1) Receive from the Awards Committee the nominations which have been submitted by the public;
- (2) Review all nominations and make a selection of the award recipients by March 1st of each year;
- (3) Seek ratification by the Mayor, of its candidate(s) for the Mayor's Special Award;
- (4) Notify the Awards Committee of the names of the award recipients and provide a brief written description of the nature of each award;
- (5) Return all documentation on the awards to the Awards Committee.

**DATE:** January 21, 1992

**TO:** S. Hull, Chairman  
Mayor's Recognition Awards Committee

**FROM:** City Clerk

**RE:** MAYOR'S RECOGNITION AWARDS BYLAW AMENDMENT 3054/A-92

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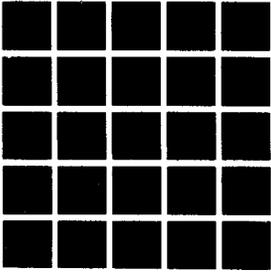
At the Council meeting of January 20, 1992, consideration was given to your report dated January 14, 1991 regarding minor adjustments to the Mayor's Recognition Awards Bylaw No. 3054/91. Please find enclosed a copy of Bylaw Amendment 3054/A-92 as per your request.

You will be sent an office consolidation copy of the Mayor's Recognition Awards Bylaw 3054/91 in due course.

  
C. SEVCIK  
City Clerk

/jt

c.c. Mayor's Recognition Awards Committee



NO. 1

**WEDDELL  
MEHLING  
PANDER**  
& ASSOCIATES REALTY LTD.

November 29, 1991

The City of Red Deer  
Box 5008  
RED DEER, Alberta  
T4N 3T4

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

RECEIVED	
TIME	11:25 AM
DATE	Nov 29/91
BY	ST

**ATTENTION: MAYOR R. MCGHEE, MEMBERS OF CITY COUNCIL**

**RE: RED DEER INDUSTRIAL TOWER  
5301 - 43 STREET, LOT 1A, PLAN 5940 N.Y.**

The rapidly changing land use, traffic patterns and visual landscape of this area has caused an abrupt change to the way people view the use of Red Deer Industrial Tower. We have had preliminary discussions with the Red Deer Regional Planning Commission, and some civic staff concerning our desire to change the zoning designation of this property.

The attached is a list of uses we would like to see incorporated into a new Direct Control District for this address.

I trust you will find them to your satisfaction and that you will discuss this matter at your meeting on December 9, 1991. Your earliest consideration and response will be most appreciated.

Sincerely,

**WEDDELL MEHLING PANDER & ASSOCIATES REALTY LTD.**

**WAYNE PANDER**  
Commercial Specialist

WP/bms

**USES TO BE INCLUDED UNDER DIRECT CONTROL  
RE: RED DEER INDUSTRIAL TOWER, 5301 - 43 STREET**

- 1) Home improvement supplies (floor & wall coverings, draperies, plumbing, heating & electrical).  
No outside storage.
- 2) Dance halls, nightclubs and cocktail lounges.
- 3) Commercial recreation establishments (including Dance Schools and Martial Arts)
- 4) Food and beverage including catering and restaurants
- 5) Identification and local advertising signs
- 6) Service stations and convenience stores
- 7) Garden centres
- 8) Sporting goods stores
- 9) Sign companies
- 10) Courier firms, storage and moving companies
- 11) Sale, rental, service and distribution of construction and automotive parts and tools (no outside storage)
- 12) Manufacture, assembly, fabrication and sales of wood and/or light steel products
- 13) Manufacture, assembly, sale and processing of bakery products, candy, dairy products, food products, cosmetics, toiletries, perfumes, pharmaceutical
- 14) Manufacture and sales of ceramic products
- 15) Manufacture and sales of toys, novelties, rubber and metal stamps, musical instruments, dental and medical supplies (including laboratories)
- 16) Materials testing, engineering and/or survey firm
- 17) Any existing use within the building at the time this use district comes into effect is deemed to be a legal but nonconforming use.
- 18) Office furniture, computer and accessories
- 19) Furniture, appliance or home entertainment stores
- 20) Audio and video recording studios
- 21) Veterinary clinics (small animal practice)
- 22) Manufacture, repair and ancillary sale of footwear, orthopaedic and/or prosthetic products and devices
- 23) Sales, offices, servicing and warehousing of communication equipment (mobile or otherwise)
- 24) Sale and distribution of bulk grocery products
- 25) Auctions
- 26) Warehouse and office for building firms and construction trades (excluding outside storage)
- 27) Upholstery firm
- 28) Crafts workshop and sales



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

January 13, 1992

Mr. C. Sevcik  
City Clerk,  
City of Red Deer  
Box 5008  
Red Deer, Alta.  
T4N 3T4

Dear Sir:

RE: Red Deer Industrial Tower, 5301 - 43 Street, Lot 1A, Plan 5940 N.Y.

Mr. Pander, on behalf of the owner of the above property is requesting that the City Council redesignate the Red Deer Industrial Tower (the old brewery) from Industrial I (Business Service) to Direct Control District. He also attached a list of 28 uses to be included in the Direct Control District.

Background

The Red Deer Industrial Tower is located to the south end of an industrial area, previously known as the C.P. Industrial area, with approximately more or less 130 acres of land (excluding yards, etc.). The area is bounded by the Red Deer River on the west side and the proposed City Centre Plaza on the east side; 55th Street on the north and 39th Street to the South.

This area is undergoing significant changes as far as the land use is concerned. City Council has already approved the rezoning from Industrial to Residential for the old Revelstoke site and from Industrial to DC3 for a small shopping centre at the south-east corner of 43rd Street and 55th Avenue (R.J.F. Development). In 1990 the Land Use Bylaw was amended to permit commercial recreation uses in the Cronquist Business Park as an exception to the Land Use Bylaw (2672/U-90). In 1988 a large area including the C.P. Railyard and some other properties were designated as Direct Control to facilitate the development of commercial facilities on the site.

In recent years there has been a number of factors which will affect the future uses in this general area.

- Proposed extension of Taylor Drive south (Major Continuous Corridor)
- The proposed extension of Ross and 49th Street to join Taylor Bridge
- The removal of the railway yard/trackage and proposed construction of City Centre Plaza.
- The removal of 45th Street overpass.

/2

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURN • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLINWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

Re: Red Deer Industrial Tower

Pg. 2

The existing uses in this general area can be classified in three main categories.

- City west yard and other utility companies.
- Industrial and servicing.
- Commercial/Retail.

Some areas such as the City west yards are presently being utilized as low density storage yards. West yard uses are regarded as transient uses which in time are expected to be relocated to other parts of the City.

The Urbanics Downtown Marketing Study of 1990, in reference to the West Yard, mentioned that "subsequent redevelopment of these lands is optional, and in any case would not likely begin within the next ten years. The decision of whether or not to include these additional lands should be made based on the impact that such development would have on the overall success of the railway land development programs."

Considering the above factors, it was felt that a review of the Land Use Bylaw for this area is necessary. One possibility is to expand the Direct Control to include all the land in this area which is designated a I1 District. The other possibility is to establish a new district which combines all the C1 uses with a few light industrial uses with some degree of landscaping, parking and yard requirements (C1 District does not require landscaping, parking or yards).

Since this is a major revision to the Land Use Bylaw which affects a number of property owners and to some degree the Downtown Concept Plan, we recommend a number of meetings be held with interested parties such as property owners, Towne Centre Association and the Downtown Planning Process Committee, in order to find a satisfactory solution.

/3

Re: Red Deer Industrial Tower

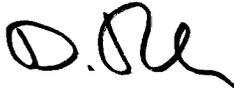
Pg. 3

Present Request

As we mentioned before, the request is to designate the area to Direct Control, with approval of 26 specified uses listed. The uses listed may be accommodated under the proposed new district which requires further study, however as an interim measure, we have no objection if the Red Deer Industrial Tower site is designated to Direct Control with approval of uses listed, with the exception of second use listed (dance halls, night clubs and cocktail lounges). Dance halls, night clubs and cocktail lounges could conflict with the adjacent residential uses proposed for the old Revelstoke site.

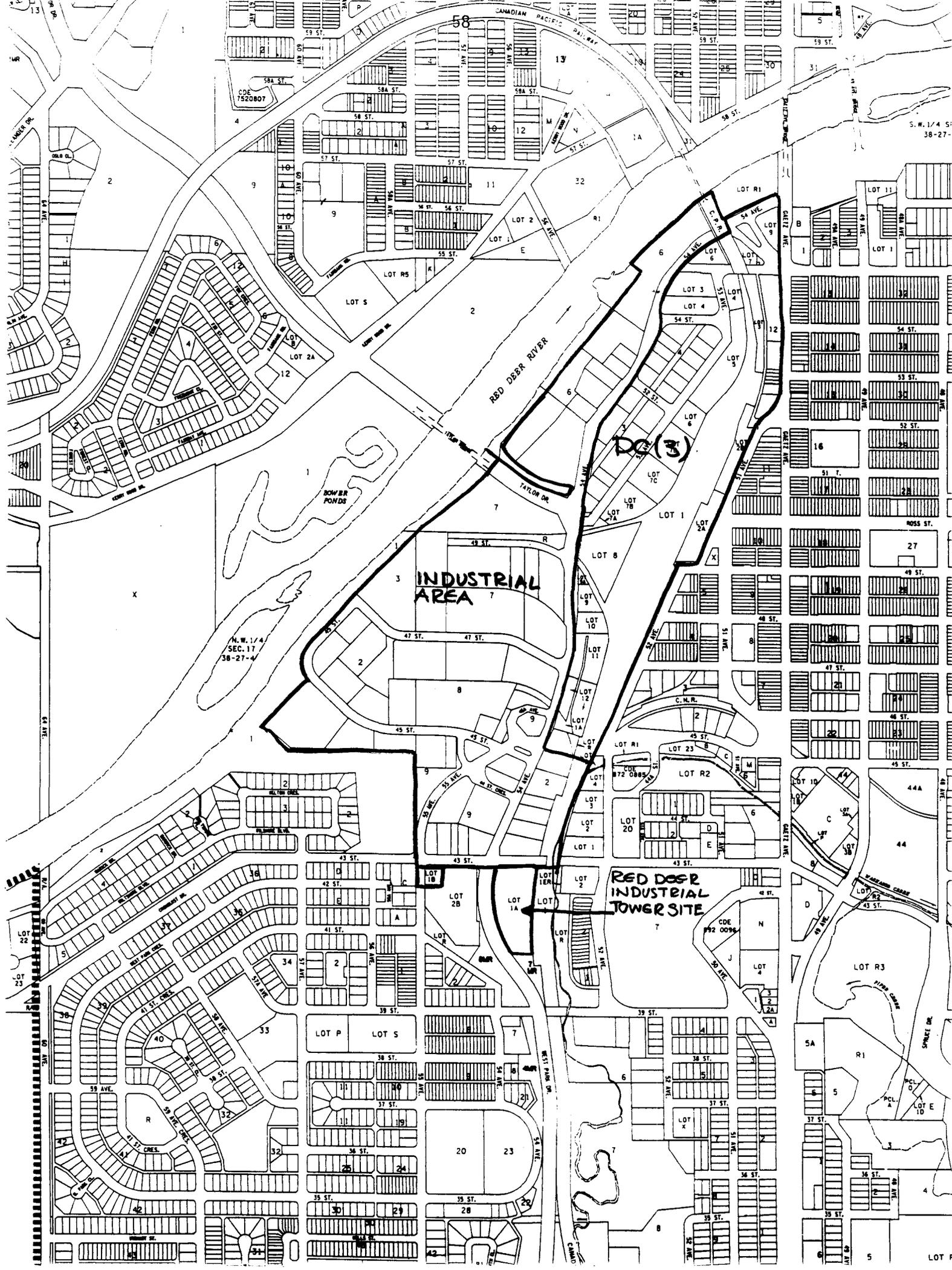
Planning staff request direction from City Council as to whether to proceed with public meetings with other landowners in the general area to review the zoning.

Yours truly,



D. Rouhi, MCIP, ACP  
SENIOR PLANNER, CITY SECTION  
DR/cc

- c.c.
- Director of Community Services
  - Director of Engineering Services
  - Bylaws & Inspection Manager
  - City Assessor
  - Economic Development Manager



S.W. 1/4 S1  
38-27-

N.W. 1/4  
SEC. 17  
38-27-4

DC(3)

INDUSTRIAL  
AREA

RED DOOR  
INDUSTRIAL  
TOWER SITE

LOT R

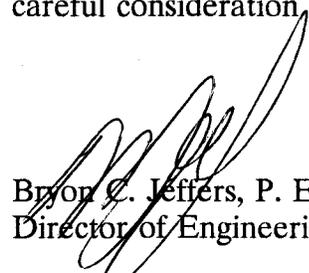
DATE: December 20, 1991  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: **RED DEER INDUSTRIAL TOWER**  
**LOT 1A, PLAN 5940 N.Y.**  
**5301-43 STREET**

---

Engineering Services has no direct comments or recommendations with respect to the uses requested by the applicant.

We would advise Council that we are presently negotiating for portions of the property required to accommodate the Major Continuous Corridor Project. These negotiations are proceeding slowly and agreement has not yet been reached.

We would advise that direct access to the Major Continuous Corridor from this property would not be allowed. Access to the property is from the west off 54 Avenue and from the north off 43 Street. We would presume any consideration of approval of use would also give careful consideration to the provisions of adequate on-site parking.



Bryon C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/emg

c.c. Director of Community Services  
c.c. By-laws and Inspections Manager  
c.c. City Assessor  
c.c. Economic Development Manager  
c.c. E. L. & P. Manager  
c.c. Fire Chief  
c.c. Urban Planning Sections Manager



Royal  
Canadian  
Mounted  
Police

Gendarmerie  
royale  
du  
Canada

60

Security Classification / Designation  
Classification / Désignation Sécuritaire

December 9, 1991

Your file      Votre référence

City of Red Deer  
Box 5008  
RED DEER, Alberta  
T4N 3T4

Our file      Notre référence

ATTENTION: C. SEVCIK, City Clerk

Dear Sir:

RE: WEDDELL, MEHLING, PANDER - RED DEER INDUSTRIAL TOWER

I have reviewed the list of uses requested by the captioned and have some concerns respecting Item number 2. Experience has shown that these types of businesses generate a large amount of vehicle traffic and the area in question has a limited parking area.

Yours truly,

(R.L. BEATON) Insp.  
O.i/c Red Deer City Detachment

TRN/lb

Red Deer City Detachment  
Bag 5033  
Red Deer, Alberta  
T4N 6A1

Canada

DATE: DECEMBER 4, 1991  
TO: FIRE CHIEF  
FROM: FIRE MARSHAL  
RE: RED DEER INDUSTRIAL TOWER

---

This department cannot support the uses requested by Mr. Pander as they are not compatible with the Alberta Building Code and Dangerous goods location.

This building is generally not suitable to Dance Hall and Night Club type occupancies.

Many of the occupancies asked for cannot be located within the same building. ie. Manufacturing of certain products and Dance Schools.

This building would require extensive renovations to meet building code requirements for many of the occupancies that Mr. Pander is requesting.

If any further information is required please contact this office.



Cliff Robson  
Fire Marshall

#### Commissioners' Comments

The attached request is for rezoning of the property in question from I1 to Direct Control which would include, amongst other uses, the specific 28 uses listed. Some of the uses in the list would not appear to be compatible with each other and would appear to be a mixture of Industrial, Commercial, Convenience and Highway Commercial Districts.

The Planning Commission is recommending a review of the Land Use Bylaw as it applies to not just this building, but the area in general and we would support such a review. We cannot, however, support the change in Land Use to Direct Control including the attached uses until such time as the review is completed, particularly as Council has recently approved a medium density residential development immediately across the street.

We would therefore recommend that the Planning Commission be requested to undertake such a review as outlined.

"R.J. MCGHEE"

Mayor

"M.C. DAY"

City Commissioner



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

December 27, 1991

Weddell, Mehling, Pander & Associates Realty Ltd.  
 #202, 4708 - 50 Avenue  
 Red Deer, Alberta  
 T4N 4A1

Attention: Wayne Pander

Dear Wayne:

Further to our telephone conversation of December 27, 1991, this is to confirm that your letter dated November 29, 1991 concerning the Red Deer Industrial Tower will not be appearing at the January 6, 1992 Council meeting, in order that a report from the City Administration reviewing the Land Use for the area west of the downtown area may be completed and subsequently submitted in conjunction with your letter to Council.

This office will be contacting you as to the date of the Council meeting that this matter will appear. If you have any questions, please do not hesitate to call.

Sincerely,

KELLY KLOSS  
 ASSISTANT CITY CLERK  
 KK/sp

c.c.            Director of Community Services  
                   Director of Engineering Services  
                   Bylaws & Inspections Manager  
                   City Assessor  
                   Economic Development Manager  
                   E. L. & P. Manager  
                   Fire Chief  
                   Urban Planning Section Manager



*a delight  
 to discover!*

DATE November 29, 1991

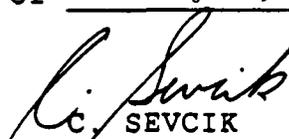
TO:  DIRECTOR OF COMMUNITY SERVICES  
 DIRECTOR OF ENGINEERING SERVICES  
 DIRECTOR OF FINANCIAL SERVICES  
 BYLAWS & INSPECTIONS MANAGER  
 CITY ASSESSOR  
 COMPUTER SERVICES MANAGER  
 ECONOMIC DEVELOPMENT MANAGER  
 E.L. & P. MANAGER  
 ENGINEERING DEPARTMENT MANAGER  
 FIRE CHIEF  
 PARKS MANAGER  
 PERSONNEL MANAGER  
 PUBLIC WORKS MANAGER  
 R.C.M.P. INSPECTOR  
 RECREATION & CULTURE MANAGER  
 SOCIAL PLANNING MANAGER  
 TRANSIT MANAGER  
 TREASURY SERVICES MANAGER  
 URBAN PLANNING SECTION MANAGER

FROM: CITY CLERK

RE: WEDDELL, MEHLING, PANDER - RED DEER INDUSTRIAL TOWER

Please submit comments on the attached to this office by Dec. 30

for the Council Agenda of January 6, 1992

  
SEVCIK  
City Clerk



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

November 29, 1991

Mr. Wayne Pander  
Weddell, Mehling, Pander & Associates Realty Ltd.  
202, 4708 - 50 Ave.  
Red Deer, Alberta  
T4N 4A1

Dear Sir:

RE: RED DEER INDUSTRIAL TOWER/ZONING CHANGE

Thank you for your letter in regard to the above, and we would advise that this matter will be presented to Red Deer City Council at its meeting on January 6, 1992.

Please call this office on Friday prior to the said meeting to determine a suitable time, in the event you wish to be present.

Trust you will find this satisfactory.

Sincerely,

C. Sevcik  
City Clerk

/ds



*a delight  
to discover!*



**USES TO BE INCLUDED UNDER DIRECT CONTROL**  
**RE: RED DEER INDUSTRIAL TOWER, 5301 - 43 STREET**

- 1) ✓ Home improvement supplies (floor & wall coverings, draperies, plumbing, heating & electrical).  
No outside storage.
- 2) ✗ Dance halls, nightclubs and cocktail lounges.
- 3) ✓ Commercial recreation establishments (including Dance Schools and Martial Arts)
- 4) ✓ Food and beverage including catering and restaurants
- 5) ✓ Identification and local advertising signs
- 6) ✓ Service stations and convenience stores
- 7) ✓ Garden centres
- 8) ✗ Sporting goods stores
- 9) ✓ Sign companies
- 10) ✓ Courier firms, storage and moving companies
- 11) ✓ Sale, rental, service and distribution of construction and automotive parts and tools (no outside storage)
- 12) ✓ Manufacture, assembly, fabrication and sales of wood and/or light steel products
- 13) ✓ Manufacture, assembly, sale and processing of bakery products, candy, dairy products, food products, cosmetics, toiletries, perfumes, pharmaceutical
- 14) ✓ Manufacture and sales of ceramic products
- 15) ✓ Manufacture and sales of toys, novelties, rubber and metal stamps, musical instruments, dental and medical supplies (including laboratories)
- 16) ✓ Materials testing, engineering and/or survey firm
- 17) ✓ Any existing use within the building at the time this use district comes into effect is deemed to be a legal but nonconforming use.
- 18) ✓ Office furniture, computer and accessories
- 19) ✗ Furniture, appliance or home entertainment stores
- 20) ✓ Audio and video recording studios
- 21) ✗ Veterinary clinics (small animal practice)
- 22) ✓ Manufacture, repair and ancillary sale of footwear, orthopaedic and/or prosthetic products and devices
- 23) ✗ Sales, offices, servicing and warehousing of communication equipment (mobile or otherwise)
- 24) ✗ Sale and distribution of bulk grocery products
- 25) ✓ Auctions
- 26) ✓ Warehouse and office for building firms and construction trades (excluding outside storage)
- 27) ✓ Upholstery firm
- 28) ✓ Crafts workshop and sales

*22*  

---

*28*

DATE: December 2, 1991

TO: City Clerk

FROM: E. L. & P. Manager

RE: Weddell, Mehling, Pander - Red Deer Industrial Tower

---

The E. L. & P. Department has no objections to the proposal.

A handwritten signature in black ink, appearing to be 'A. Roth', written in a cursive style.

A. Roth,  
Manager

AR/jjd

DATE: December 4, 1991

TO: City Clerk

FROM: Fire Chief

RE: RED DEER INDUSTRIAL TOWER

Attached are the comments of our Fire Marshal with respect to Mr. Pander's inquiry.

A handwritten signature in black ink, appearing to read "R. Oscroft". The signature is written in a cursive style with a large initial "R" and a stylized "O".

R. Oscroft  
Fire Chief

RO/dd

**DATE:** December 3, 1991

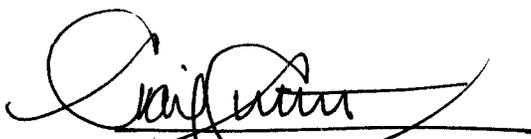
**TO:** CHARLIE SEVCIK  
City Clerk

**FROM:** CRAIG CURTIS, Director  
Community Services Division

**RE:** WEDDELL, MEHLING, PANDER: RED DEER INDUSTRIAL TOWER  
5301 - 43 STREET, LOT 1A, PLAN 5940 N.Y.  
Your memo dated November 29, 1991 refers.

---

I have discussed the zoning designation of this property with the Parks, Recreation & Culture and Social Planning Managers, and we have no comments from a Community Services perspective.



CRAIG CURTIS

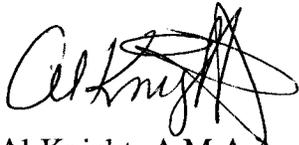
:dmg

- c. Don Batchelor, Parks Manager  
Lowell Hodgson, Recreation & Culture Manager  
Colleen Jensen, Social Planning Manager

DATE: 3 December 1991  
TO: City Clerk  
FROM: City Assessor  
RE: WEDDELL, MEHLING, PANDER - RED DEER INDUSTRIAL TOWER

---

The Assessment, Tax & Land Department has no comment regarding the above. However, we trust the Red Deer Regional Planning Commission and the Bylaws Manager will provide comments on the proposal.

A handwritten signature in black ink, appearing to read "Al Knight", with a large, stylized flourish extending from the end of the signature.

Al Knight, A.M.A.A.  
City Assessor

AK/ngl



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

Mr. C. Sevcik,  
City Clerk  
City of Red Deer  
Box 5008  
Red Deer, Alta.  
T4N 3T4

Dear Sir:

Re: Weddell, Mehling & Pander  
Red Deer Industrial Tower

Because of a request regarding the upgrading of the Red Deer Industrial Tower uses, construction of a major continuous corridor to the south, linkage of Taylor Drive with Ross Street and the proposed City Centre Plaza (Gelmon Corporation), we felt it was necessary to review the land use for the area west of the downtown area.

Since the area is under review by the administration, we are recommending that this matter be tabled until the review and consultation with the administration is completed.

Yours truly,

D. Rouhi, ACP, MCIP  
SENIOR PLANNER, CITY SECTION  
DR/cc

c.c. Director of Community Services  
Director of Engineering Services  
Bylaws & Inspection Manager  
City Assessor  
Fire Chief  
Economic Development Manager

THE CITY OF RED DEER  
CLERKS DEPARTMENT

RECEIVED	
TIME	
DATE	9/12/24
BY	D.R.

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLETT No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLETT • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLLENWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

DATE: 92/01/17

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: 11

FAX TO: Weddell Mehrling Pander

ATTENTION: Wayne Pander

THEIR FAX NO: 347-1696

FROM: Charlie Revitt

DEPARTMENT: City Clerks

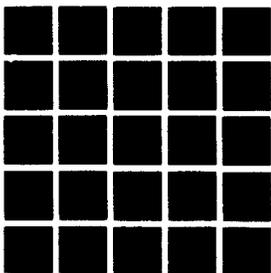
MESSAGE AREA (if required):

*Item scheduled for discussion  
Monday Jan. 20 - 7:05 pm.*



RED DEER

*a delight  
to discover!*



NO. 1

**WEDDELL  
MEHLING  
PANDER**  
& ASSOCIATES REALTY LTD.

November 29, 1991

The City of Red Deer  
Box 5008  
RED DEER, Alberta  
T4N 3T4

THE CITY OF RED DEER  
CLERK'S DEPARTMENT

RECEIVED	
TIME	11:25 AM
DATE	Nov 29/91
BY	JT

**ATTENTION: MAYOR R. MCGHEE, MEMBERS OF CITY COUNCIL**

**RE: RED DEER INDUSTRIAL TOWER  
5301 - 43 STREET, LOT 1A, PLAN 5940 N.Y.**

The rapidly changing land use, traffic patterns and visual landscape of this area has caused an abrupt change to the way people view the use of Red Deer Industrial Tower. We have had preliminary discussions with the Red Deer Regional Planning Commission, and some civic staff concerning our desire to change the zoning designation of this property.

The attached is a list of uses we would like to see incorporated into a new Direct Control District for this address.

I trust you will find them to your satisfaction and that you will discuss this matter at your meeting on December 9, 1991. Your earliest consideration and response will be most appreciated.

Sincerely,

**WEDDELL MEHLING PANDER & ASSOCIATES REALTY LTD.**

**WAYNE PANDER**  
Commercial Specialist

WP/bms

**USES TO BE INCLUDED UNDER DIRECT CONTROL  
RE: RED DEER INDUSTRIAL TOWER, 5301 - 43 STREET**

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- 13) Manufacture, assembly, sale and processing of bakery products, candy, dairy products, food products, cosmetics, toiletries, perfumes, pharmaceutical
- 14) Manufacture and sales of ceramic products
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- 28) Crafts workshop and sales



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394  
Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

January 13, 1992

Mr. C. Sevcik  
City Clerk,  
City of Red Deer  
Box 5008  
Red Deer, Alta.  
T4N 3T4

Dear Sir:

RE: Red Deer Industrial Tower, 5301 - 43 Street, Lot 1A, Plan 5940 N.Y.

Mr. Pander, on behalf of the owner of the above property is requesting that the City Council redesignate the Red Deer Industrial Tower (the old brewery) from Industrial I (Business Service) to Direct Control District. He also attached a list of 28 uses to be included in the Direct Control District.

Background

The Red Deer Industrial Tower is located to the south end of an industrial area, previously known as the C.P. Industrial area, with approximately more or less 130 acres of land (excluding yards, etc.). The area is bounded by the Red Deer River on the west side and the proposed City Centre Plaza on the east side; 55th Street on the north and 39th Street to the South.

This area is undergoing significant changes as far as the land use is concerned. City Council has already approved the rezoning from Industrial to Residential for the old Revelstoke site and from Industrial to DC3 for a small shopping centre at the south-east corner of 43rd Street and 55th Avenue (R.J.F. Development). In 1990 the Land Use Bylaw was amended to permit commercial recreation uses in the Cronquist Business Park as an exception to the Land Use Bylaw (2672/U-90). In 1988 a large area including the C.P. Railyard and some other properties were designated as Direct Control to facilitate the development of commercial facilities on the site.

In recent years there has been a number of factors which will affect the future uses in this general area.

- Proposed extension of Taylor Drive south (Major Continuous Corridor)
- The proposed extension of Ross and 49th Street to join Taylor Bridge
- The removal of the railway yard/trackage and proposed construction of City Centre Plaza.
- The removal of 45th Street overpass.

/2

MUNICIPALITIES WITHIN COMMISSION AREA

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Re: Red Deer Industrial Tower

Pg. 2

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- Commercial/Retail.

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Considering the above factors, it was felt that a review of the Land Use Bylaw for this area is necessary. One possibility is to expand the Direct Control to include all the land in this area which is designated a I1 District. The other possibility is to establish a new district which combines all the C1 uses with a few light industrial uses with some degree of landscaping, parking and yard requirements (C1 District does not require landscaping, parking or yards).

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/3

Re: Red Deer Industrial Tower

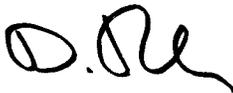
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As we mentioned before, the request is to designate the area to Direct Control, with approval of 26 specified uses listed. The uses listed may be accommodated under the proposed new district which requires further study, however as an interim measure, we have no objection if the Red Deer Industrial Tower site is designated to Direct Control with approval of uses listed, with the exception of second use listed (dance halls, night clubs and cocktail lounges). Dance halls, night clubs and cocktail lounges could conflict with the adjacent residential uses proposed for the old Revelstoke site.

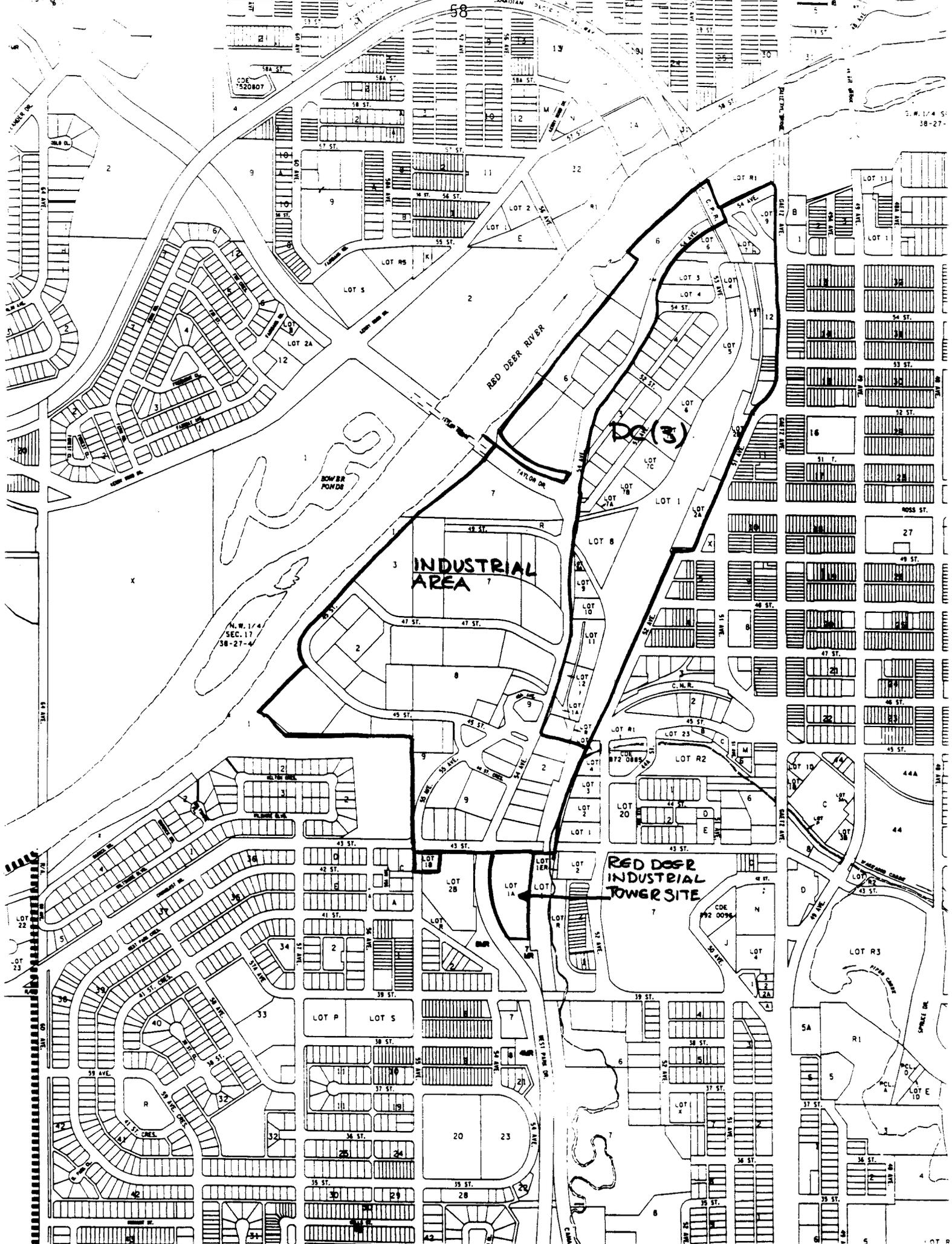
Planning staff request direction from City Council as to whether to proceed with public meetings with other landowners in the general area to review the zoning.

Yours truly,



D. Rouhi, MCIP, ACP  
SENIOR PLANNER, CITY SECTION  
DR/cc

- c.c.
- Director of Community Services
  - Director of Engineering Services
  - Bylaws & Inspection Manager
  - City Assessor
  - Economic Development Manager



58

S.W. 1/4 S1  
38-27-

N.W. 1/4  
SEC. 17  
38-27-4

**INDUSTRIAL  
AREA 7**

**DC(3)**

**RED DOGR  
INDUSTRIAL  
TOWER SITE**

ABD DEBR RIVER

BOWER PONDS

LOT R3

LOT R1

LOT E

LOT P

LOT P

LOT 1A

LOT 1B

LOT 1C

LOT 1D

LOT 1E

LOT 1F

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LOT 1H

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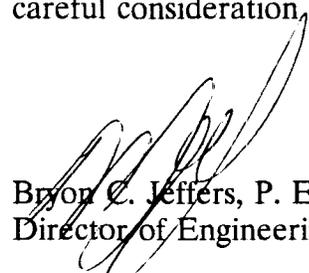
DATE: December 20, 1991  
TO: City Clerk  
FROM: Director of Engineering Services  
**RE: RED DEER INDUSTRIAL TOWER  
LOT 1A, PLAN 5940 N.Y.  
5301-43 STREET**

---

Engineering Services has no direct comments or recommendations with respect to the uses requested by the applicant.

We would advise Council that we are presently negotiating for portions of the property required to accommodate the Major Continuous Corridor Project. These negotiations are proceeding slowly and agreement has not yet been reached.

We would advise that direct access to the Major Continuous Corridor from this property would not be allowed. Access to the property is from the west off 54 Avenue and from the north off 43 Street. We would presume any consideration of approval of use would also give careful consideration to the provisions of adequate on-site parking.



Bryon C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/emg

c.c. Director of Community Services  
c.c. By-laws and Inspections Manager  
c.c. City Assessor  
c.c. Economic Development Manager  
c.c. E. L. & P. Manager  
c.c. Fire Chief  
c.c. Urban Planning Sections Manager



Royal  
Canadian  
Mounted  
Police

Gendarmerie  
royale  
du  
Canada

December 9, 1991

Your file      Votre référence

City of Red Deer  
Box 5003  
RED DEER, Alberta  
T4N 3T4

Our file      Notre référence

ATTENTION: C. SEVCIK, City Clerk

Dear Sir:

RE: WEDDELL, MEHLING, PANDER - RED DEER INDUSTRIAL TOWER

I have reviewed the list of uses requested by the captioned and have some concerns respecting Item number 2. Experience has shown that these types of businesses generate a large amount of vehicle traffic and the area in question has a limited parking area.

Yours truly,

  
(R.L. BEATON) Insp.  
O.i/c Red Deer City Detachment

TRN/1b

Red Deer City Detachment  
Bag 5033  
Red Deer, Alberta  
T4N 6A1

DATE: DECEMBER 4, 1991  
TO: FIRE CHIEF  
FROM: FIRE MARSHAL  
RE: **RED DEER INDUSTRIAL TOWER**

---

This department cannot support the uses requested by Mr. Pander as they are not compatible with the Alberta Building Code and Dangerous goods location.

This building is generally not suitable to Dance Hall and Night Club type occupancies.

Many of the occupancies asked for cannot be located within the same building. ie. Manufacturing of certain products and Dance Schools.

This building would require extensive renovations to meet building code requirements for many of the occupancies that Mr. Pander is requesting.

If any further information is required please contact this office.



Cliff Robson  
Fire Marshall

#### Commissioners' Comments

The attached request is for rezoning of the property in question from I1 to Direct Control which would include, amongst other uses, the specific 28 uses listed. Some of the uses in the list would not appear to be compatible with each other and would appear to be a mixture of Industrial, Commercial, Convenience and Highway Commercial Districts.

The Planning Commission is recommending a review of the Land Use Bylaw as it applies to not just this building, but the area in general and we would support such a review. We cannot, however, support the change in Land Use to Direct Control including the attached uses until such time as the review is completed, particularly as Council has recently approved a medium density residential development immediately across the street.

We would therefore recommend that the Planning Commission be requested to undertake such a review as outlined.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132  
January 21, 1992

Weddell Mehling Pander  
& Associates Realty Ltd.  
202, 4708 - 50 Avenue  
RED DEER, Alberta  
T4N 4A1

Attention: Wayne Pander  
Commercial Specialist

Dear Sir:

**RE: RED DEER INDUSTRIAL TOWER - 5301 - 43 STREET  
LOT 1A, PLAN 5940 N.Y.**

I would advise that your letter dated November 29, 1991 pertaining to the above topic received consideration at the Council meeting of January 20, 1992 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer hereby agrees that the request to redesignate 5301 - 43 Street, Lot 1A, Plan 5940 N.Y. (Red Deer Industrial Tower) from I1 to Direct Control be approved including the 27 specific uses listed (excluding Item 2 - Dance Halls, Nightclubs and Cocktail Lounges) and that a review be undertaken by the Planning Commission of the Land Use Bylaw as it applies to not just this building but the area in general."

The decision of Council in this instance is submitted for your information and we will now be requesting the Planning Commission to prepare a draft bylaw amendment for Council's consideration at the February 3, 1992 Council meeting. The public hearing would be scheduled to be heard on Monday, March 2, 1992. Following first reading, we will be requesting that you deposit with the City Clerk prior to public advertising an amount equal to the estimated cost of public advertising which, in this instance, is \$600.00. We will require this deposit by no later than Tuesday, February 11.

Trusting you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK  
City Clerk

CS/jt  
c.c. Senior Planner, D. Rouhi  
Council & Committee Secretary, Wilma



*a delight  
to discover!*

**DATE:** January 21, 1992

**TO:** Red Deer Regional Planning Commission  
**Attention:** Mr. D. Rouhi

**FROM:** City Clerk

**RE:** RED DEER INDUSTRIAL TOWER  
5301 - 43 STREET - LOT 1A, PLAN 5940 N.Y.  
WEDDELL MEHLING PANDER & ASSOCIATES REALTY LTD.

---

At the Council meeting of January 20, 1992, the following resolution was passed as a result of an application received from Weddell Mehling Pander & Associates Realty Ltd. to redesignate the above noted site from I1 to Direct Control District.

"RESOLVED that Council of The City of Red Deer hereby agrees that the request to redesignate 5301 - 43 Street, Lot 1A, Plan 5940 N.Y. (Red Deer Industrial Tower) from I1 to Direct Control be approved including the 27 specific uses listed (excluding Item 2 - Dance Halls, Nightclubs and Cocktail Lounges) and that a review be undertaken by the Planning Commission of the Land Use Bylaw as it applies to not just this building but the area in general."

In accordance with the above resolution, we would request that you prepare the bylaw amendment for consideration at the next meeting - February 3, 1992. It is my understanding that the 27 uses will not appear in the bylaw amendment but will require that Council approves said uses by way of a resolution and it is suggested that this resolution be passed following third reading of the bylaw amendment (March 2nd).

During the discussion on this item, Alderman Surkan suggested that in the review being undertaken, consideration should be given to the following:

1. Residential Uses
2. Freestanding Commercial Developments for which we may have sites but do not appear to have appropriate zoning, i.e. such developments as Toys'R'Us.

Trusting you will prepare the draft bylaw for the next Council meeting and undertake the review as requested in the above noted resolution.

  
C. SEVCIK  
City Clerk

CS/jt

c.c. City Commissioners  
Director of Engineering Services  
Bylaws & Inspections Manager  
City Assessor  
Economic Development Manager

E. L. & P. Manager  
Fire Chief  
City Solicitor  
Alderman Surkan

NO. 2



# Smith Dow & Associates Ltd.

- Foundation and Geotechnical Engineering
- Soil Investigation, Site Assessment
- Testing — Soil, Asphalt, Concrete, Groundwater
- Building Inspections, Indoor Air Quality
- Environment — Contamination, Waste, Radon, Asbestos

#5, 7895 - 49 Avenue, Red Deer, Alta. T4P 2B4  
 Phone: (403) 343-6888 Fax: (403) 341-4710

Jan 7, 1991

City Clerk's Department  
 City Hall  
 Red Deer, Alberta.

**THE CITY OF RED DEER**  
 CLERK'S DEPARTMENT

<b>RECEIVED</b>	
TIME	12:15
DATE	Jan. 8/92
BY	SP.

Dear Hon. Mayor & Councillors:

Re: 4632-62 Street  
Riverside Industrial Area

Smith Dow & Associates Ltd ( a foundation engineering, soil laboratory and material testing firm ) is planning to relocate to 4632-62 Street.

In the new location, we plan to offer some technical training and educational seminars for the public on a periodical basis. If there is sufficient demand, seminars for up to 30 people and possibly twice weekly will be offered. The areas of training will be in soil and construction material testing, worker safety seminars and environmental quality control with suitable laboratory equipments. Class lectures, application of laboratory equipments, testing procedures and laboratory demonstrations will be provided as a combination of theory and practice.

Please advise if such application for use is acceptable.

Yours truly,  
 Smith Dow & Associates Ltd.

*Philip Kwong*

Philip Kwong

DATE: January 9, 1992

FILE NO. 91-1727

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: **SMITH DOW & ASSOCIATES**

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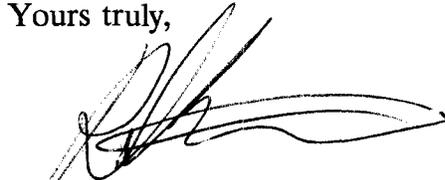
In response to your memo concerning the above site, we have the following comments for Council's consideration.

The principal use of the site at 4632-62 Street, zoned I1, would be permitted. the use of the site for training and seminars, however, would be neither permitted nor discretionary.

We do not support the inclusion of this type of use in the I1 district because dangerous goods storage is a discretionary use, as well as are other moderately hazardous businesses (eg. welding shops, machine shops, etc.). Assembly occupancies should be located in districts where these uses are not permitted.

Recommendation - That the Land Use Bylaw not be amended.

Yours truly,



R. Strader  
Bylaws and Inspections Manager  
BUILDING INSPECTION DEPARTMENT

RS/vs



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394  
Fax: (403) 346-1570

January 13, 1992

Mr. C. Sevcik,  
City Clerk  
City of Red Deer  
Box 5008  
Red Deer, Alta.  
T4N 3T4

Dear Sir:

Re: Smith Dow & Associates

The applicant is proposing to relocate soil laboratory and material testing to Lot 26, Block 4, Plan 862-27-28 in the Riverside Light Industrial area. They are also planning to offer class lectures and training seminars for up to 30 people.

We have no objection to the location of soil and material testing in an industrial area. However, we raise strong objection to places of assembly such as classrooms to be located in industrial areas.

Dangerous goods are discretionary uses in this district and no place of assembly such as classroom should be permitted within 150 m of storage of such material. We are attaching a copy of a news item printed in the Red Deer Advocate in August and September 1990, dealing with the problem of dangerous goods in Riverside industrial area.

We recommend the request be denied and the provision of the Land Use Bylaw be upheld.

Yours truly,

D. Rouhi, ACP, MCIP  
SENIOR PLANNER, CITY SECTION

c.c. Director of Engineering Services  
Bylaws/Inspection Manager  
City Assessor  
Economic Development Manager  
Fire Chief

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLETT No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINT EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLETT • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLLENWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

# Gas leak empties buildings

By MICHAEL LAU  
of The Advocate

About 40 people were evacuated from two buildings Monday evening after a toxic fertilizer leaked from a compound in Riverside Light Industrial Park.

A passerby detected the leak of anhydrous ammonia from a 4,000-litre tank at about 8:40 p.m.

Riverside Bowl and Central Alberta Theatre, the closest buildings to the Farm Land Agro Supply Ltd. compound, were evacuated about 20 minutes later. Police cordoned off 61st Street.

Wearing air tanks and protective clothing, firefighters struggled for about an hour to shut off the leak. They also sprayed water to dissipate the gas.

Diane Staples, a cashier at the bowling alley, said gas has leaked before at the compound.

"But nothing like this where we've had to evacuate," said Ms. Staples, who didn't detect any gas inside the building.

"It was scary when they came and said 'Evacuate, get everybody out.'"

Deputy fire chief Ed Howell said the leak was caused by the excess valve on the top of the tank.

He said the tanks are left 85-per-cent full, but when the weather cools off and warms up again, they will expand to about 100-per-cent full. The excess valve couldn't contain the pressure and emitted a very small amount of the gas, he said.

Mr. Howell said people in neighboring buildings evacuated as a safety measure.

Anhydrous ammonia affects people like tear gas. It irritates the lungs, skin and eyes and can cause burns.

Fire chief Bob Oscroft said no charges will be laid against the company because the leak was not preventable.

"It wasn't a deliberate act."

Mr. Oscroft said the fire department lobbied for changes to a bylaw that would prevent businesses that deal with dangerous goods from establishing near public facilities.

The amendments only apply to new businesses.

Harv Schimke, owner of Farm Land Agro Supply Ltd., said gas leaks have happened before but they haven't been any more dangerous than gas leaking from a barbeque tank.

He said the tanks already have safety valves so there are no steps the company can take to prevent leaks.

"You just can't keep an ammonia tank from spewing off."

He said he'd prefer not to have his business near the public but has had major problems getting property outside city limits.

# Risk of gas leaks 'minimal'

By MICHAEL LAU  
of The Advocate

Monday's toxic fertilizer leak won't spark a mass exodus at Riverside Light Industrial Park, say tenants.

About 40 people were evacuated from two buildings when anhydrous ammonia escaped from a 4,000-litre tank on the Farm Land Agro Supply Ltd. compound.

But the manager of Riverside Bowl said he'll continue to operate his business across the street from the compound.

Ronnie Staples said gas leaks have been rare, just three times in the last six years.

"We're aware of the problem, but the risk is so minimal," Mr. Staples said Tuesday.

"Most of the stuff isn't toxic. It can be irritating but it won't kill you."

He's also satisfied nearby businesses with toxic goods are conscientious about safety and that the fire department is keeping a watchful eye.

"If it gets to happen a lot, then I would think that the fire department and the city would do something about it."

Industrial space is attractive because it's usually much cheaper than other areas, like shopping malls, Mr. Staples added.

Nor does Central Alberta Theatre, which had a rehearsal interrupted by the leak, plan to move.

"I'm familiar with the hazards," said president Nigel Lane, who works at Alberta Gas Ethylene.

"Things do go wrong, but I've no reason to believe this will be a regular occurrence. Regulations are quite strict for maintenance storage of these facilities."

At times, the amateur theatre group has to 40 people at its office, which includes a workshop, dance studio and social-rehearsal area.

A passerby detected the small leak, from an overloaded excess valve, at about 8:40 p.m.

Riverside Bowl and Central Alberta Theatre were evacuated about 20 minutes later. Police cordoned off 61st Street.

Wearing air tanks and protective clothing, firefighters struggled for about an hour to shut off the leak. They also sprayed water to dissipate the gas.

Fire chief Bob Oscroft said no charges will be laid because the leak wasn't preventable.

The fire department began last year work on an amendment to city zoning bylaws to prevent commercial recreational uses in industrial sites.

Mixing people and dangerous goods could be disastrous if hazardous chemicals escaped from a large group of people, said fire officials.

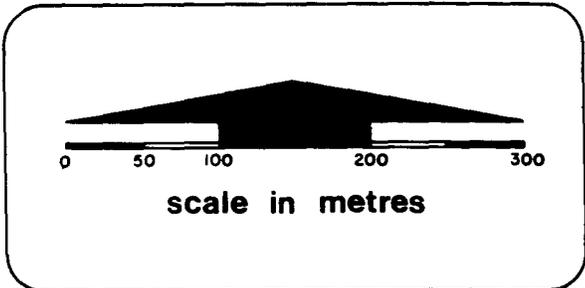
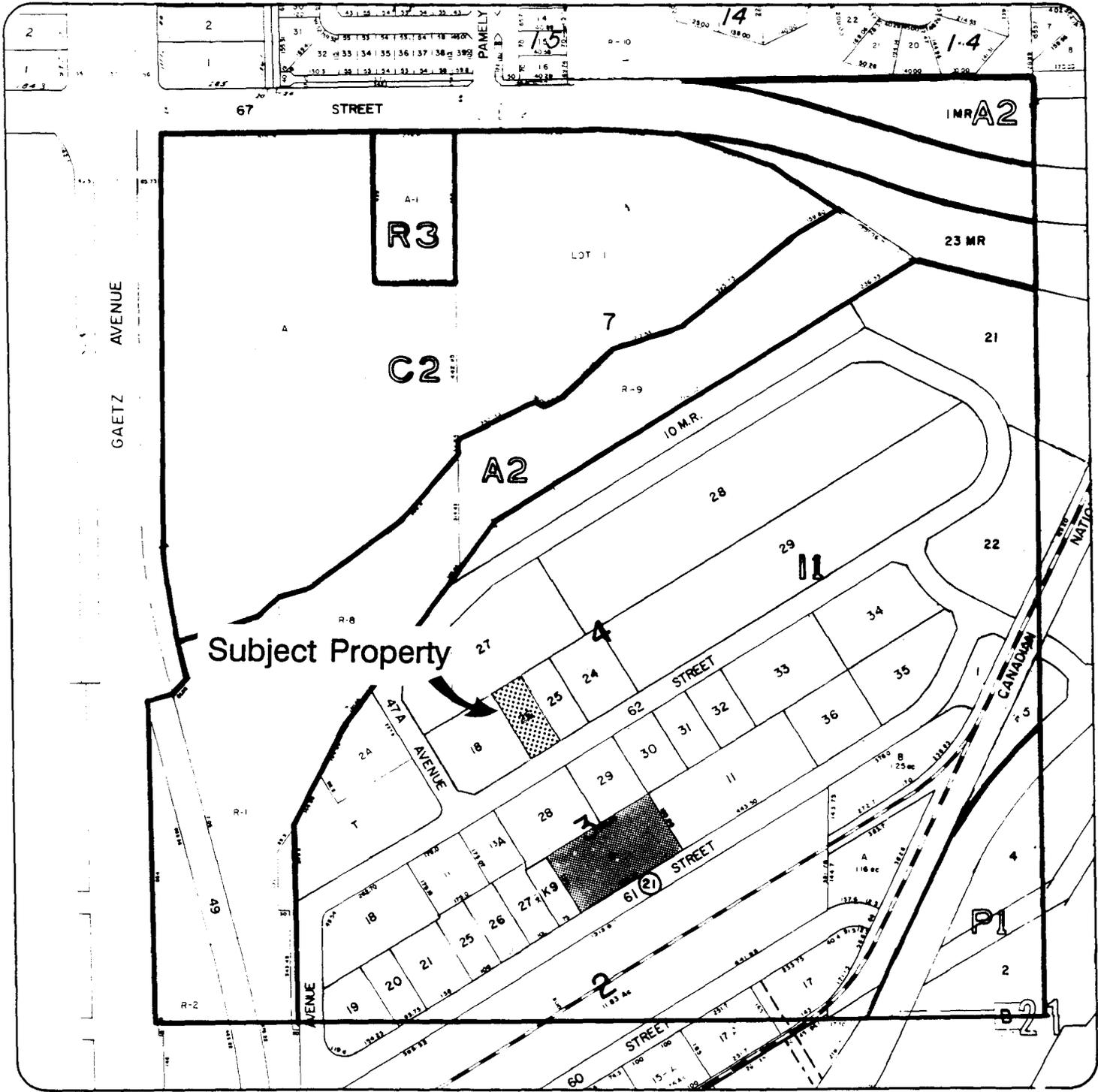
If approved, new businesses like restaurants and recreational establishments would be prohibited from locating in industrial areas containing hazardous goods.

City bylaws manager Ryan Strader said an amended bylaw will come up for second reading at the next council meeting.

Aug 29/90  
Adrenal

# City of Red Deer --- Land Use Bylaw Land Use Districts

# GII



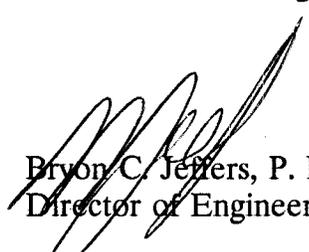
**Revisions :**  
2672/Y-90 (15/10/90)  
2672/R-91 (03/09/91)

DATE: January 9, 1992  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: **SMITH DOW & ASSOCIATES LTD.  
4632-62 STREET  
LOT 26, BLOCK 4, PLAN 862-2728**

---

Engineering Services has no specific comments to the subject request.

It is our understanding, however, that the property, while properly zoned for the engineering and materials testing business, would not accommodate the educational seminars.



Bryon C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/emg

Commissioners' Comments

We would support the application for materials testing laboratory, etc., but not the training component. As noted in the comments, the laboratory portion is already permitted in this area, but the training use would require a Land Use Bylaw Amendment.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

TO:  DIRECTOR OF COMMUNITY SERVICES  
 DIRECTOR OF ENGINEERING SERVICES  
 DIRECTOR OF FINANCIAL SERVICES  
 BYLAWS & INSPECTIONS MANAGER  
 CITY ASSESSOR  
 COMPUTER SERVICES MANAGER  
 ECONOMIC DEVELOPMENT MANAGER  
 E.L. & P. MANAGER  
 ENGINEERING DEPARTMENT MANAGER  
 FIRE CHIEF  
 PARKS MANAGER  
 PERSONNEL MANAGER  
 PUBLIC WORKS MANAGER  
 R.C.M.P. INSPECTOR  
 RECREATION & CULTURE MANAGER  
 SOCIAL PLANNING MANAGER  
 TRANSIT MANAGER  
 TREASURY SERVICES MANAGER  
 URBAN PLANNING SECTION MANAGER

FROM: CITY CLERK

RE: SMITH DOW & ASSOCIATES

Please submit comments on the attached to this office by January  
13 for the Council Agenda of January 20, 1992.

  
C. SEVCIK  
City Clerk



## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 8, 1992

Smith Dow & Associates  
 #5, 5795 - 49 Avenue  
 RED DEER, Alberta  
 T4P 2B4

Attention: Philip Kwong

Dear Sir:

**RE: 4632 - 62 STREET - RIVERSIDE INDUSTRIAL AREA**

I acknowledge receipt of your letter January 7, 1992, regarding the above noted.

This item will be discussed and possibly a decision made at the meeting of Red Deer City Council on Monday, January 20, 1992. Council meetings begin at 4:30 p.m. and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, January 17, 1992 and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the west (parkside) entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 17th.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

KELLY KLOSS  
 Assistant City Clerk

KK/jt



*a delight  
to discover!*

- TO:
- DIRECTOR OF COMMUNITY SERVICES
  - DIRECTOR OF ENGINEERING SERVICES
  - DIRECTOR OF FINANCIAL SERVICES
  - BYLAWS & INSPECTIONS MANAGER
  - CITY ASSESSOR
  - COMPUTER SERVICES MANAGER
  - ECONOMIC DEVELOPMENT MANAGER
  - E.L. & P. MANAGER
  - ENGINEERING DEPARTMENT MANAGER
  - FIRE CHIEF
  - PARKS MANAGER
  - PERSONNEL MANAGER
  - PUBLIC WORKS MANAGER
  - R.C.M.P. INSPECTOR
  - RECREATION & CULTURE MANAGER
  - SOCIAL PLANNING MANAGER
  - TRANSIT MANAGER
  - TREASURY SERVICES MANAGER
  - URBAN PLANNING SECTION MANAGER
  -

FROM: CITY CLERK

RE: SMITH DOW & ASSOCIATES

Please submit comments on the attached to this office by January  
13 for the Council Agenda of January 20, 1992.

*No Comments*  
*D*

*C. Sevcik*  
C. SEVCIK  
City Clerk

- TO:
- DIRECTOR OF COMMUNITY SERVICES
  - DIRECTOR OF ENGINEERING SERVICES
  - DIRECTOR OF FINANCIAL SERVICES
  - BYLAWS & INSPECTIONS MANAGER
  - CITY ASSESSOR
  - COMPUTER SERVICES MANAGER
  - ECONOMIC DEVELOPMENT MANAGER
  - E.L. & P. MANAGER
  - ENGINEERING DEPARTMENT MANAGER
  - FIRE CHIEF
  - PARKS MANAGER
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  - SOCIAL PLANNING MANAGER
  - TRANSIT MANAGER
  - TREASURY SERVICES MANAGER
  - URBAN PLANNING SECTION MANAGER
  -

*No comments  
 [Signature]  
 EUS  
 Jan 9/92*

FROM: CITY CLERK

RE: SMITH DOW & ASSOCIATES

Please submit comments on the attached to this office by January

13 for the Council Agenda of January 20, 1992.

*[Signature]*  
 C. SEVCIK  
 City Clerk

DATE: 9 January 1992  
TO: City Clerk  
FROM: City Assessor  
RE: SMITH DOW & ASSOCIATES

---

The Assessment, Tax and Land Department has no comment regarding this proposal.



Al Knight, A.M.A.A.  
City Assessor

/ngl

c.c. Director of Engineering Services  
Bylaws & Inspections Manager  
Economic Development Manager  
E. L. & P. Manager  
Fire Chief  
Urban Planning Section Manager

DATE: January 16, 1992

TO: City Clerk

FROM: Fire Marshal

RE: SMITH DOWN & ASSOCIATES, 4632 - 62 STREET

This department cannot accept this location for this occupancy as the location is less than 150 meters from assembly occupancies (Bowling Alley).

This occupancy has radio active materials on site as part of their soil testing equipment.

If you require any further information, please contact this office.



Cliff Robson  
Fire Marshal

CR/dd

Submitted to City Council  
Date: 92/01/20

DATE: January 15, 1992  
TO: City Clerk  
FROM: Fire Marshal  
RE: SMITH DOWN & ASSOCIATES - 4632 - 62 STREET

This department cannot accept this location for this occupancy as the location is less than 150 meters from assembly occupancies.

The storage and/or handling of dangerous goods shall be located 150 meters or more from any assembly occupancy.



Cliff Robson  
Fire Marshal

CR/dd

*See memo  
Fire Marshall*



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

DATE: 92/01/17

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: 7

FAX TO: Smith Dow + Associates Ltd.

ATTENTION: Philip Kwong

THEIR FAX NO: 341 - 4710

FROM: Charlie Perick

DEPARTMENT: City Clerks

MESSAGE AREA (if required):

*This item has been scheduled for discussion at Monday's Council meeting 7:15 pm. Council Chambers City Hall 2nd Floor.*



RED DEER

*a delight to discover!*



# Smith Dow & Associates Ltd.

- Foundation and Geotechnical Engineering
- Soil Investigation, Site Assessment
- Testing — Soil, Asphalt, Concrete, Groundwater
- Building Inspections, Indoor Air Quality
- Environment — Contamination, Waste, Radon, Asbestos

#5, 7895 - 49 Avenue, Red Deer, Alta. T4P 2B4  
 Phone: (403) 343-8888 Fax: (403) 341-4710

Jan 7, 1991

City Clerk's Department  
 City Hall  
 Red Deer, Alberta.

**THE CITY OF RED DEER**  
 CLERK'S DEPARTMENT

<b>RECEIVED</b>	
TIME	12:15
DATE	Jan 8/92
BY	JF

Dear Hon. Mayor & Councillors:

Re: 4632-62 Street  
Riverside Industrial Area

Smith Dow & Associates Ltd ( a foundation engineering, soil laboratory and material testing firm ) is planning to relocate to 4632-62 Street.

In the new location, we plan to offer some technical training and educational seminars for the public on a periodical basis. If there is sufficient demand, seminars for up to 30 people and possibly twice weekly will be offered. The areas of training will be in soil and construction material testing, worker safety seminars and environmental quality control with suitable laboratory equipments. Class lectures, application of laboratory equipments, testing procedures and laboratory demonstrations will be provided as a combination of theory and practice.

Please advise if such application for use is acceptable.

Yours truly, :  
 Smith Dow & Associates Ltd.

*Philip Kwong*

Philip Kwong

DATE: January 9, 1992  
TO: City Clerk  
FROM: Bylaws and Inspections Manager  
RE: **SMITH DOW & ASSOCIATES**

---

FILE NO. 91-1727

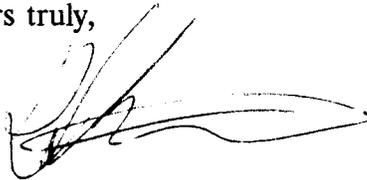
In response to your memo concerning the above site, we have the following comments for Council's consideration.

The principal use of the site at 4632-62 Street, zoned I1, would be permitted. the use of the site for training and seminars, however, would be neither permitted nor discretionary.

We do not support the inclusion of this type of use in the I1 district because dangerous goods storage is a discretionary use, as well as are other moderately hazardous businesses (eg. welding shops, machine shops, etc.). Assembly occupancies should be located in districts where these uses are not permitted.

Recommendation - That the Land Use Bylaw not be amended.

Yours truly,



R. Strader  
Bylaws and Inspections Manager  
BUILDING INSPECTION DEPARTMENT

RS/vs



**RED DEER  
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,  
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394  
Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

January 13, 1992

Mr. C. Sevcik,  
City Clerk  
City of Red Deer  
Box 5008  
Red Deer, Alta.  
T4N 3T4

Dear Sir:

Re: Smith Dow & Associates

The applicant is proposing to relocate soil laboratory and material testing to Lot 26, Block 4, Plan 862-27-28 in the Riverside Light Industrial area. They are also planning to offer class lectures and training seminars for up to 30 people.

We have no objection to the location of soil and material testing in an industrial area. However, we raise strong objection to places of assembly such as classrooms to be located in industrial areas.

Dangerous goods are discretionary uses in this district and no place of assembly such as classroom should be permitted within 150 m of storage of such material. We are attaching a copy of a news item printed in the Red Deer Advocate in August and September 1990, dealing with the problem of dangerous goods in Riverside industrial area.

We recommend the request be denied and the provision of the Land Use Bylaw be upheld.

Yours truly,

D. Rouhi, ACP, MCIP  
SENIOR PLANNER, CITY SECTION

c.c. Director of Engineering Services  
Bylaws/Inspection Manager  
City Assessor  
Economic Development Manager  
Fire Chief

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTNER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTNER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURN • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLIWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

# Gas leak empties buildings

By MICHAEL LAU  
of The Advocate

About 40 people were evacuated from two buildings Monday evening after a toxic fertilizer leaked from a compound in Riverside Light Industrial Park.

A passerby detected the leak of anhydrous ammonia from a 4,000-litre tank at about 8:40 p.m.

Riverside Bowl and Central Alberta Theatre, the closest buildings to the Farm Land Agro Supply Ltd. compound, were evacuated about 20 minutes later. Police cordoned off 61st Street.

Wearing air tanks and protective clothing, firefighters struggled for about an hour to shut off the leak. They also sprayed water to dissipate the gas.

Diane Staples, a cashier at the bowling alley, said gas has leaked before at the compound.

"But nothing like this where we've had to evacuate," said Ms. Staples, who didn't detect any gas inside the building.

"It was scary when they came and said 'Evacuate, get everybody out.'"

Deputy fire chief Ed Howell said the leak was caused by the excess valve on the top of the tank.

He said the tanks are left 85-per-cent full, but when the weather cools off and warms up again, they will expand to about 100-per-cent full. The excess valve couldn't contain the pressure and emitted a very small amount of the gas, he said.

Mr. Howell said people in neighboring buildings evacuated as a safety measure.

Anhydrous ammonia affects people like tear gas. It irritates the lungs, skin and eyes and can cause burns.

Fire chief Bob Oscroft said no charges will be laid against the company because the leak was not preventable.

"It wasn't a deliberate act."

Mr. Oscroft said the fire department lobbied for changes to a bylaw that would prevent businesses that deal with dangerous goods from establishing near public facilities.

The amendments only apply to new businesses.

Harv Schimke, owner of Farm Land Agro Supply Ltd., said gas leaks have happened before but they haven't been any more dangerous than gas leaking from a barbecue tank.

He said the tanks already have safety valves so there are no steps the company can take to prevent leaks.

"You just can't keep an ammonia tank from spewing off."

He said he'd prefer not to have his business near the public but has had major problems getting property outside city limits.

# Risk of gas leaks 'minimal'

By MICHAEL LAU  
of The Advocate

Monday's toxic fertilizer leak won't spark a mass exodus at Riverside Light Industrial Park, say tenants.

About 40 people were evacuated from two buildings when anhydrous ammonia escaped from a 4,000-litre tank on the Farm Land Agro Supply Ltd. compound.

But the manager of Riverside Bowl said he'll continue to operate his business across the street from the compound.

Ronnie Staples said gas leaks have been rare, just three times in the last six years.

"We're aware of the problem, but the risk is so minimal," Mr. Staples said Tuesday.

"Most of the stuff isn't toxic. It can be irritating but it won't kill you."

He's also satisfied nearby businesses with toxic goods are conscientious about safety and that the fire department is keeping a watchful eye.

"If it gets to happen a lot, then I would think that the fire department and the city would do something about it."

Industrial space is attractive because it's usually much cheaper than other areas, like shopping malls, Mr. Staples added.

Nor does Central Alberta Theatre, which had a rehearsal interrupted by the leak, plan to move.

"I'm familiar with the hazards," said president Nigel Lane, who works at Alberta Gas Ethylene.

"Things do go wrong, but I've no reason to believe this will be a regular occurrence. Regulations are quite strict for maintenance storage of these facilities."

At times, the amateur theatre group had to close its office, which includes a workshop, dance studio and social-rehearsal area.

A passerby detected the small leak, from an overloaded excess valve, at about 8:40 p.m.

Riverside Bowl and Central Alberta Theatre were evacuated about 20 minutes later. Fire department cordoned off 61st Street.

Wearing air tanks and protective clothing, firefighters struggled for about an hour to shut off the leak. They also sprayed water to dissipate the gas.

Fire chief Bob Oscroft said no charges will be laid because the leak wasn't preventable.

The fire department began last year work on an amendment to city zoning bylaws to prevent commercial recreational uses in industrial sites.

Mixing people and dangerous goods could be disastrous if hazardous chemicals escaped from a large group of people, said fire officials.

If approved, new businesses like restaurants and recreational establishments would be prohibited from locating in industrial areas containing hazardous goods.

City bylaws manager Ryan Strader said an amended bylaw will come up for second reading at the next council meeting.

Aug 29/90  
Adrenal

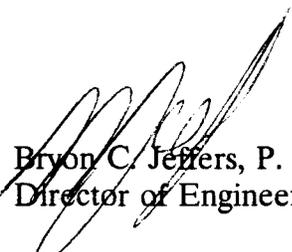


DATE: January 9, 1992  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: **SMITH DOW & ASSOCIATES LTD.  
4632-62 STREET  
LOT 26, BLOCK 4, PLAN 862-2728**

---

Engineering Services has no specific comments to the subject request.

It is our understanding, however, that the property, while properly zoned for the engineering and materials testing business, would not accommodate the educational seminars.



Bryon C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/emg

Commissioners' Comments :

We would support the application for materials testing laboratory, etc., but not the training component. As noted in the comments, the laboratory portion is already permitted in this area, but the training use would require a Land Use Bylaw Amendment.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 21, 1992

Smith Dow & Associates Ltd.  
#5, 7895 - 49 Avenue  
RED DEER, Alberta  
T4P 2B4

Attention: Mr. Philip Kwong

Dear Sir:

**RE: 4632 - 62 STREET - RIVERSIDE INDUSTRIAL AREA**

Your letter of January 7, 1992 advising of your plans to relocate to 4632 - 62 Street and requesting approval to offer some technical training and educational seminars for the public on a periodical basis from the said site, received consideration at the Council meeting of January 20, 1992.

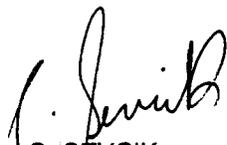
At the above noted meeting, the following motion was passed denying your request.

"RESOLVED that Council of The City of Red Deer, having considered the application from Smith Dow & Associates Ltd. for an amendment to the Land Use Bylaw to enable the said firm to relocate to 4632 - 62 Street and to offer class lectures and training seminars for up to 30 people, hereby agrees that said request be not approved and as recommended to Council January 20, 1992."

The decision of Council in this instance is submitted for your information.

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

  
C SEVCIK  
City Clerk

CS/jt

c.c. Director of Community Services  
Director of Engineering Services  
Bylaws and Inspections Manager  
Economic Development Manager

City Assessor  
Fire Chief  
Senior Planner



*a delight  
to discover!*

NO. 3



January 6, 1992

City of Red Deer  
2nd Floor  
4914 48 Avenue  
Red Deer, AB

Attention: His Worship Mayor McGee  
& City Councillors

Dear Mayor & Council:

On June 28, 1992, the Voluntary Association of the Red Deer Regional Hospital Centre will be hosting a Teddy Bear's Picnic at the Old Arena site. The proceeds of this picnic will be donated to the Paediatrics Rehabilitation Department at the Hospital. This program is not currently funded by the Government, therefore it's existence is dependent upon community support.

I am writing to invite the City of Red Deer to act as the Voluntary Association's co-sponsor of this event. This is an exclusive offer, and will not be made to any of our corporate donors. As a co-sponsor, your logo will be placed on all of our print material (ie posters, colouring sheets, t-shirts etc); and the City of Red Deer will be mentioned in all of the radio & television spots. We would also offer you the opportunity to distribute information about Red Deer at one of the available booths.

In exchange for co-sponsoring with the Hospital, we are only asking the City Council to waive the fee for the arena area and to provide two city buses, which we would use as a shuttle service between the malls and the picnic site.

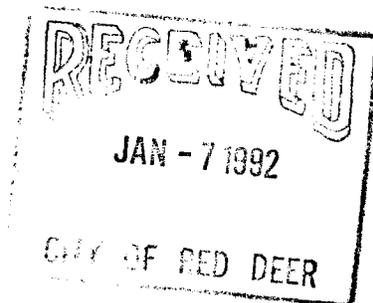
The picnic is a day planned for the families of Red Deer. They can spend some time together, learn about health care and have some fun, all the while, helping to raise funds for the Paediatrics Rehabilitation Department.

If you need more information, please do not hesitate to call. We would appreciate your confirmation as soon as possible, so that we may begin planning & publicizing this event.

Respectfully submitted,

Cheryl Deforest  
Resource Development/Marketing Co-Ordinator

CD/ps



RED DEER REGIONAL HOSPITAL CENTRE VOLUNTARY ASSOCIATION

P.O. BAG 5030, RED DEER, ALBERTA, T4N 6R2 PH. (403) 343-4715 FAX (403) 343-4433

**DATE:** January 14, 1992

**TO:** CHARLIE SEVCIK  
City Clerk

**FROM:** CRAIG CURTIS, Director  
Community Services Division

**RE:** HOSPITAL CENTRE VOLUNTARY ASSOCIATION:  
TEDDY BEAR'S PICNIC  
Your memo dated January 9, 1992 refers.

---

1. The Red Deer Regional Hospital Centre (RDRHC) Voluntary Association will be hosting a "Teddy Bear's Picnic" at the old arena site. The association is requesting the City to co-sponsor this event. The City's obligations would be to waive the fee for the arena area, and provide a shuttle service of two buses between the malls and the picnic site at no cost.
2. I obviously support the objectives of this event. However, I cannot support the provision of free City services, which would have a financial impact upon the Recreation & Culture and Transit Departments. The appropriate route for the association to follow would be to request a grant from the City during budget deliberations.

3. **RECOMMENDATION**

It is recommended that City Council deny the request from the RDRHC Voluntary Association to co-sponsor the "Teddy Bear's Picnic" at the old arena site.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager  
Colleen Jensen, Social Planning Manager  
Lowell Hodgson, Recreation & Culture Manager

FILE NO: R-37797

**DATE:** January 13, 1992

**TO:** Charlie Sevcik  
City Clerk

**FROM:** Lowell R. Hodgson  
Recreation & Culture Manager

**RE: HOSPITAL CENTRE VOLUNTARY ASSOCIATION/TEDDY BEARS' PICNIC**

---

This memo is in response to yours dated January 9 and the attached letter from the Red Deer Regional Hospital Centre Voluntary Association.

I called Cheryl Deforest for more information; however, she is not in the office until next week so some of this letter is based on assumption. As I understand it, the request here is to use the area in front of the Arena for an event that represents more of a carnival than a picnic, as I had wondered why they would choose that site for a picnic as we traditionally think of it. If this is correct, I understand they intend to have events and attractions there in an attempt to generate some revenue. That is why I assume they will be selling merchandise and accepting donations, and The City would need to agree to waive their percentage required on such sales on this public land. The matter concerning the buses, I assume, will be commented on by Grant Beattie.

#### **RECOMMENDATION**

THAT The City agree to waive the concession charge for this event and to be recognized as a co-sponsor.



LOWELL R. HODGSON  
Recreation & Culture Manager

/mm

Attachment

c Craig Curtis  
Don Batchelor

DATE: January 13, 1991  
TO: City Clerk  
FROM: Transit Manager  
RE: **HOSPITAL CENTRE VOLUNTARY ASSOCIATION/TEDDY BEARS PICNIC**

---

The Hospital Voluntary Association has requested that the City of Red Deer co-sponsor a Teddy Bear's Picnic that would be a fund raiser for the Paediatrics Rehabilitation Department.

Part of their request is to have two buses operate as a shuttle service between the malls and the old arena site. In speaking with a member of the association, the picnic is scheduled to operate for approximately six hours on June 28, 1992.

As this would be a Sunday afternoon, the Transit Department would be able to operate the shuttles with no difficulties. The total cost would be approximately \$400 for both buses. I believe the project is a worthwhile endeavour and that the City should support the Voluntary Association by supplying two buses for shuttle services.

Recommendation:

That the Transit Department supply two shuttle buses to the Hospital Voluntary Association for the Teddy Bear's Picnic on June 28, 1992. The costs of this service would be absorbed by the Transit Department budget.



Grant Beattie  
Transit Manager

GB/mlb

CS-P-3.319

**DATE:** January 14, 1992

**TO:** CITY CLERK

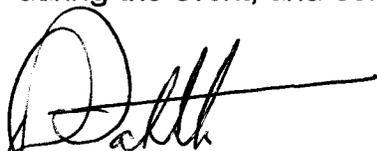
**FROM:** DON BATCHELOR  
Parks Manager

**RE:** HOSPITAL CENTRE VOLUNTARY ASSOCIATION/  
TEDDY BEAR'S PICNIC  
Your memo of January 9, 1992 refers.

---

I have no objection to the Teddy Bear's Picnic, as proposed, being held at the Arena parking lot. The Hospital Centre Voluntary Association, however, should be aware that, in accordance with the Parks & Public Facilities Bylaw 2841/84/A-91, permission is required to sell or dispense goods, articles or materials.

In addition, the applicant would be responsible for providing on-site waste receptacles during the event, and complete site cleanup after the event.



DON BATCHELOR

:ad

- c. Craig Curtis, Director of Community Services  
Lowell Hodgson, Recreation & Culture Manager

Commissioners' Comments

We would concur with the comments of the Dir. of Community Services. Like him, we support the objectives of the Voluntary Association, but we cannot support providing the free services they request. In essence, this amounts to the taxpayers making a donation to the Hospital in a time of restraint.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner





## THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 9, 1992

Ms. Cheryl Deforest  
 Resource Development/Marketing Co-Ordinator  
 Red Deer Regional Hospital Centre  
 Voluntary Association  
 P.O. Bag 5030  
 Red Deer, Alberta  
 T4N 6R2

Dear Ms. Deforest:

I acknowledge receipt of your letter dated January 6, 1992, regarding the Voluntary Association of the Red Deer Regional Hospital Centre hosting a Teddy Bear's picnic and inviting the City to act as the co-sponsor of this event.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, January 20, 1992. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

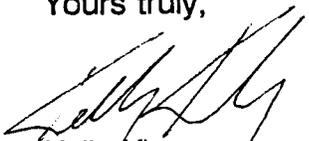
In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, January 17, 1992, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 17, 1992.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,



Kelly Kloss  
 Assistant City Clerk



*a delight  
 to discover!*



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 21, 1992

Red Deer Regional Hospital Centre  
 Voluntary Association  
 P.O. Bag 5030  
 RED DEER, Alberta  
 T4N 6R2

Attention: Cheryl Deforest  
 Resource Development/Marketing Co-Ordinator

Dear Ms. Deforest:

**RE: TEDDY BEAR'S PICNIC - OLD ARENA SITE - JUNE 28, 1992**

Your letter of January 6, 1992 requesting The City of Red Deer to act as the Voluntary Association's co-sponsor of the above noted event received consideration at the Council meeting of January 20, 1992.

It was generally agreed by Council that your request be considered by Council along with all other grant requests on Thursday, January 23, 1992. In this regard, it is suggested that you contact the Recreation & Culture Manager, Mr. Lowell Hodgson, to provide him with the information as to the total costs which would be included in the grant request.

Trusting you will find this satisfactory and that you will be in contact with Mr. Hodgson at your earliest convenience (342-6100). With very best wishes.

Sincerely,



C. SEVCIK  
 City Clerk

CS/jt

c.c. Director of Community Services  
 Director of Financial Services  
 Recreation & Culture Manager

Transit Manager  
 Parks Manager



*a delight  
 to discover!*

**PEDIATRIC REHABILITATION PROGRAM  
RED DEER REGIONAL HOSPITAL CENTRE**

The purpose of the Pediatric Rehabilitation Program is to provide Occupational Therapy, Physical Therapy, and Speech - Language Pathology assessment and treatment to handicapped children in Central Alberta, and to provide consultation services within this region.

The program began 12 years ago in the fall of 1979, and was developed to meet the unique therapy needs of children who were referred to the Rehabilitation Department. As the Rehabilitation Department was designed and staffed for adult treatment, it did not provide the one-to-one staffing or play setting the children needed to maximize their abilities.

With generous donations from the Red Deer Al Azhar Shrine Club for equipment, and two half-time therapists (one Physiotherapist and one Occupational Therapist), the Pediatric Rehabilitation Program was born. By May of 1980 the caseload had grown to 58 children. Staff has been added over the years to meet the increasing number of children referred. At the present time, we have a staff of six: Coordinator, Occupational Therapists (1 1/2), Physical Therapist, Speech-Language Pathologist, and Feeding Consultant. We also have a caseload of 200 children.

The children are referred from Red Deer and communities all over Central Alberta. Their diagnosis include: Developmental Delay, Cerebral Palsy, Spina Bifida, Down's Syndrome, and many others. We assess children from newborn to age 16 years.

Our philosophy is that handicapped children will develop maximum potential in physical, intellectual, and social skills if they are maintained in as natural an environment as possible, with emphasis on the caregiver's role in promoting the child's development. We also believe that early intervention is most effective in maximizing the child's potential development.

We use a team approach in working with the children. Included and essential to this team are the parents and special aides who contribute to our assessment and treatment of the children.

The Occupational Therapist is responsible for the assessment and treatment of fine motor skills, cognitive skills, activities of daily living, play skills, and provision of special equipment.

The Physical Therapist is responsible for the assessment and treatment of gross motor function and mobility. This includes activities and exercise to promote gross motor development, exercise programs, and provision of specialty equipment to aid mobility.

The Speech-Language Pathologist is responsible for assessment and treatment of communication impairments. This includes articulation, language, hearing, oral-motor skills, and augmentative communication as well as provision of specialized communication aids and equipment.

The Feeding Consultant can be an Occupational Therapist or Speech - Language Pathologist who has expertise in feeding assessment and treatment techniques. Her responsibilities include assessment and treatment of oral - motor development, swallowing, and self-feeding.

With so large a caseload much of our role is to provide programs and equipment for the children; to train the family and special aides in use of the equipment and therapeutic techniques specific to the child; and to offer support for the child and family. To meet these goals we offer inservices for staff/family in the child's home, community school, or daycare, and on-site teaching to ensure the success of the program. We also offer a Summer Program to provide a therapeutic/recreational outlet for the children who would be difficult to place in other children's summer programs; and to ease the transition into integrated programs.

Submitted to City Council

Date: 9/2/01/20

# FUN, FUN, FUN AT THE FIFTH ANNUAL TEDDY BEARS' PICNIC

## TEDDY BEARS' P I C N I C



The Teddy Bears' Picnic is back with more fun than ever for the entire family on Sunday, May 26th from 9:00 a.m. to 4:00 p.m. at Assiniboine Park.

The ever popular B\*A\*S\*H (Bear Ambulatory Surgical Hospital) Unit will provide bear care to sick and injured teddies with the help of doctors, nurses and support staff from Children's Hospital. Get there early to book your appointment!

Children can also take their teddies to Camp Healthy Bear where the focus is on safety, prevention and wellness (no appointment necessary).

New this year is the Noodle Doodle Tent sponsored by the Olive Garden. There will be oodles of noodles for youngsters to make pasta jewellery and pictures and a noodle toss featuring supersized noodles and a three-foot high fork.

The day starts off with the Children's Miracle Walk-a-thon from 7:30 - 10:00 a.m. (see below)

A pancake breakfast, a packed program of children's entertainment, hands-on activities, sports caravan, co-operative games, story-telling, clowns and jugglers, a colouring tent and other activities round out the family fun.

The Picnic Express shuttle bus will operate from 7 a.m. to 5 p.m. from Superstore's Grant and Kenaston parking lot to the picnic site.

Admission is a picnic button which costs \$2 for adults and \$1 for children. Proceeds will be presented on the Children's Miracle Telethon on June 1-2.

The Teddy Bears' Picnic planning committee wishes to acknowledge our Corporate Good Bears: **The Bank of Montreal, Blackwood Beverages, Bulman Bros., Burger King, CBC Manitoba, Great-West Life Assurance Company, KY58, Mark's Work Warehouse, Manco, Price Waterhouse, The Olive Garden, Superstores, and The Winnipeg Sun.**

### Watch for these talented performers on the Picnic's Main Stage:

Kool-Tones  
Loonisee Theatre  
Sturgeon Creek High School Rock Formation  
2nd Battalion Band  
Eight To The Bar  
Jamie Oliviero  
Kate & Martin  
Caribbean Connection  
Les Danseurs De La Riviere-Rouge  
Chinese Folk Dance of Manitoba  
Hinode Taiko  
Orlan Ukrainian Folk Ensemble  
Kids Etc.  
Winnipeg Youth Chorus  
Cari-Cana Dancers  
Licanantay  
Le 100 Nons  
The Rockets  
Strolling all day: The Chimo Clowns and the Winnipeg Juggling Association



The Teddy Bears' Picnic is back with more fun than ever for the entire family on Sunday, May 26 from 7:30 a.m. to 4 p.m. at Assiniboine Park.

The ever popular B\*A\*S\*H (Bear Ambulatory Surgical Hospital) Unit will provide bear care to sick and injured teddies with the help of medical, nursing and support staff from Children's Hospital. Get there early to book your appointment.

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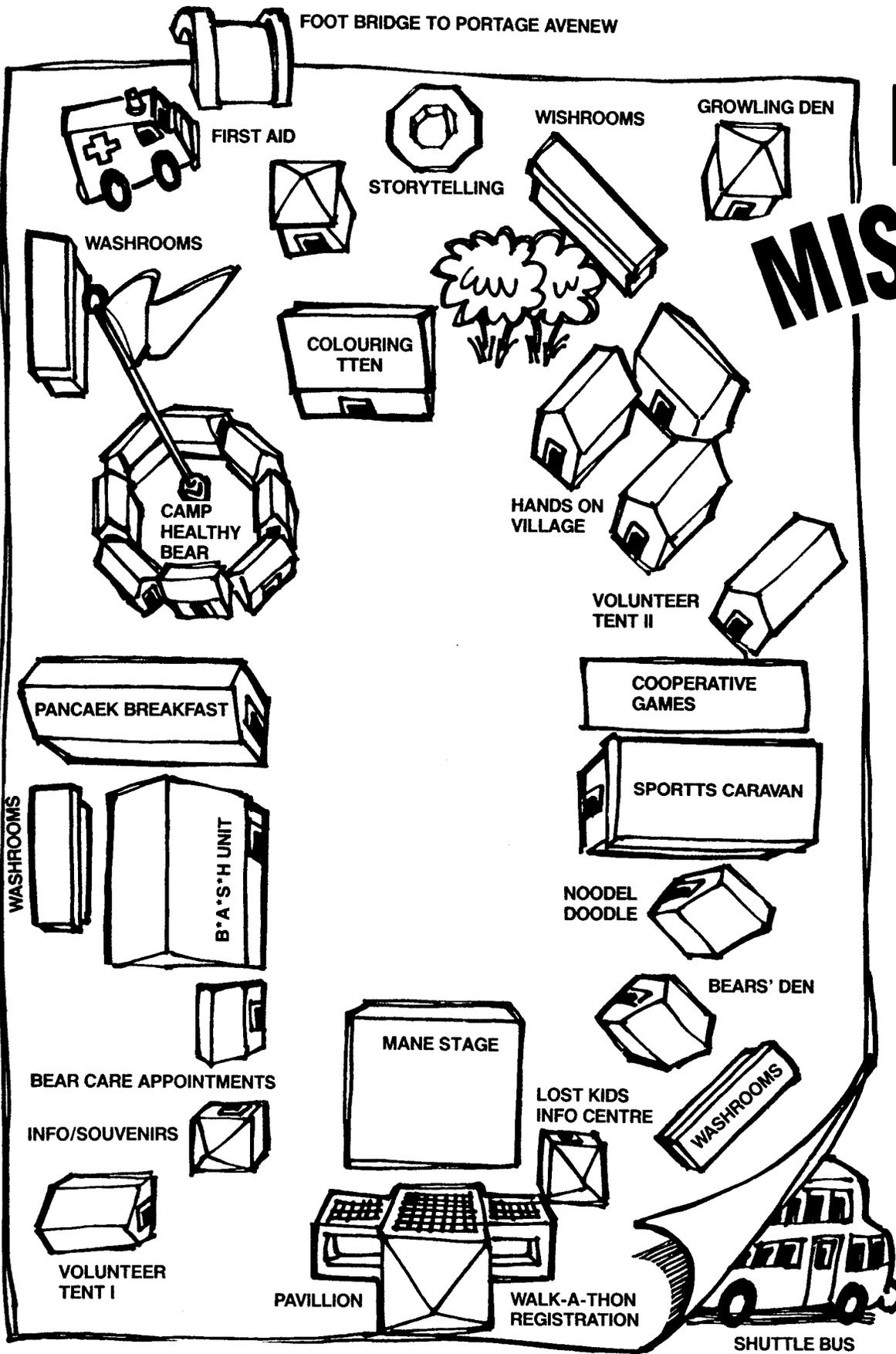
The day starts off with the Children's Miracle Walk-a-thon from 7:30 a.m to 10 a.m. The event is sponsored by the Bank of Montreal employees, assisted by the Manitoba Medical Students. Pledge forms are available at all branches of the Bank of Montreal.

A pancake breakfast, a packed program of children's entertainment, hands-on activities, sports caravan, co-operative games, story-telling, a coloring tent and other activities round out the family fun.

The picnic express shuttle bus will operate from 7 a.m. to 5 p.m. from Superstore's Grant and Kenaston parking lot to the picnic site.

Admission is a picnic button which costs \$2 for adults and \$1 for children. Proceeds will be presented on the Children's Miracle Telethon, June 1 and 2 in support of the Children's Hospital Research Foundation and Children's Hospital.

# Kid's Page



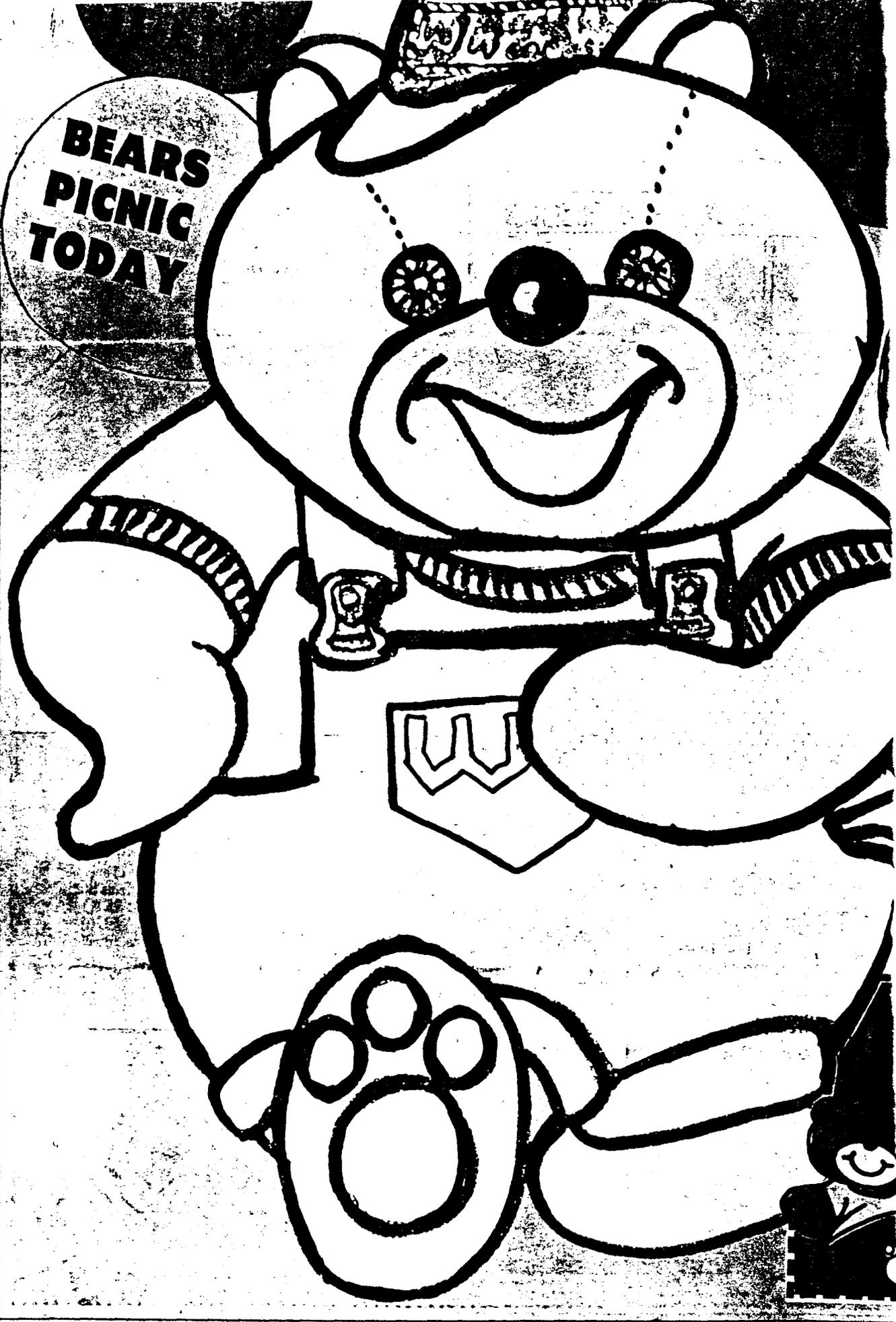
## MAJOR MISTAKES

DR. GOODBEAR MADE SOME SPELLING MISTAKES. CAN YOU HELP HIM CORRECT THEM BEFORE THE TEDDY BEARS' PICNIC BEGINS? THERE ARE AT LEAST 8 MISTAKES. DON'T FORGET THE PICNIC STARTS 9:00 AM, SUNDAY, MAY 26. BRING THE MAP AND HAVE FUN.

1. Foot Bridge to Portage Avenue
2. Washrooms
3. Colouring Tent
4. Pancake Breakfast
5. Sports Caravan
6. Noodle Doodle
7. Main Stage
8. Pavilion

ANSWERS:

**BEARS  
PICNIC  
TODAY**





# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

DATE: 92/01/17

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: 6

FAX TO: R.D.R.H.C. Voluntary Assoc.

ATTENTION: Cheryl Deforest

THEIR FAX NO: 343-4433

FROM: Charlie Peritt

DEPARTMENT: City Clerks

MESSAGE AREA (if required):

*Item scheduled for consideration  
Monday Jan 20, Council Chambers,  
2nd Floor City Hall at 7:20 pm.*



*a delight  
to discover!*



NO. 3

January 6, 1992

City of Red Deer  
2nd Floor  
4914 48 Avenue  
Red Deer, AB

Attention: His Worship Mayor McGee  
& City Councillors

Dear Mayor & Council:

On June 28, 1992, the Voluntary Association of the Red Deer Regional Hospital Centre will be hosting a Teddy Bear's Picnic at the Old Arena site. The proceeds of this picnic will be donated to the Paediatrics Rehabilitation Department at the Hospital. This program is not currently funded by the Government, therefore it's existence is dependent upon community support.

I am writing to invite the City of Red Deer to act as the Voluntary Association's co-sponsor of this event. This is an exclusive offer, and will not be made to any of our corporate donors. As a co-sponsor, your logo will be placed on all of our print material (ie posters, colouring sheets, t-shirts etc); and the City of Red Deer will be mentioned in all of the radio & television spots. We would also offer you the opportunity to distribute information about Red Deer at one of the available booths.

In exchange for co-sponsoring with the Hospital, we are only asking the City Council to waive the fee for the arena area and to provide two city buses, which we would use as a shuttle service between the malls and the picnic site.

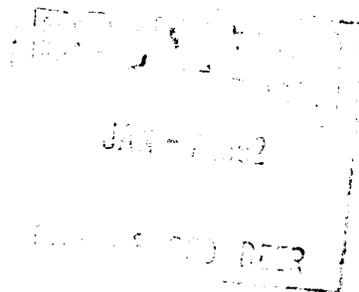
The picnic is a day planned for the families of Red Deer. They can spend some time together, learn about health care and have some fun, all the while, helping to raise funds for the Paediatrics Rehabilitation Department.

If you need more information, please do not hesitate to call. We would appreciate your confirmation as soon as possible, so that we may begin planning & publicizing this event.

Respectfully submitted,

Cheryl Deforest  
Resource Development/Marketing Co-Ordinator

CD/ps



**DATE:** January 14, 1992

**TO:** CHARLIE SEVCIK  
City Clerk

**FROM:** CRAIG CURTIS, Director  
Community Services Division

**RE:** HOSPITAL CENTRE VOLUNTARY ASSOCIATION:  
TEDDY BEAR'S PICNIC  
Your memo dated January 9, 1992 refers.

---

1. The Red Deer Regional Hospital Centre (RDRHC) Voluntary Association will be hosting a "Teddy Bear's Picnic" at the old arena site. The association is requesting the City to co-sponsor this event. The City's obligations would be to waive the fee for the arena area, and provide a shuttle service of two buses between the malls and the picnic site at no cost.
2. I obviously support the objectives of this event. However, I cannot support the provision of free City services, which would have a financial impact upon the Recreation & Culture and Transit Departments. The appropriate route for the association to follow would be to request a grant from the City during budget deliberations.
3. **RECOMMENDATION**

It is recommended that City Council deny the request from the RDRHC Voluntary Association to co-sponsor the "Teddy Bear's Picnic" at the old arena site.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager  
Colleen Jensen, Social Planning Manager  
Lowell Hodgson, Recreation & Culture Manager

FILE NO: R-37797

**DATE:** January 13, 1992

**TO:** Charlie Sevcik  
City Clerk

**FROM:** Lowell R. Hodgson  
Recreation & Culture Manager

**RE: HOSPITAL CENTRE VOLUNTARY ASSOCIATION/TEDDY BEARS' PICNIC**

---

This memo is in response to yours dated January 9 and the attached letter from the Red Deer Regional Hospital Centre Voluntary Association.

I called Cheryl Deforest for more information; however, she is not in the office until next week so some of this letter is based on assumption. As I understand it, the request here is to use the area in front of the Arena for an event that represents more of a carnival than a picnic, as I had wondered why they would choose that site for a picnic as we traditionally think of it. If this is correct, I understand they intend to have events and attractions there in an attempt to generate some revenue. That is why I assume they will be selling merchandise and accepting donations, and The City would need to agree to waive their percentage required on such sales on this public land. The matter concerning the buses, I assume, will be commented on by Grant Beattie.

**RECOMMENDATION**

THAT The City agree to waive the concession charge for this event and to be recognized as a co-sponsor.

  
LOWELL R. HODGSON  
Recreation & Culture Manager

/mm

Attachment

c Craig Curtis  
Don Batchelor

DATE: January 13, 1991  
TO: City Clerk  
FROM: Transit Manager  
**RE: HOSPITAL CENTRE VOLUNTARY ASSOCIATION/TEDDY BEARS PICNIC**

---

The Hospital Voluntary Association has requested that the City of Red Deer co-sponsor a Teddy Bear's Picnic that would be a fund raiser for the Paediatrics Rehabilitation Department.

Part of their request is to have two buses operate as a shuttle service between the malls and the old arena site. In speaking with a member of the association, the picnic is scheduled to operate for approximately six hours on June 28, 1992.

As this would be a Sunday afternoon, the Transit Department would be able to operate the shuttles with no difficulties. The total cost would be approximately \$400 for both buses. I believe the project is a worthwhile endeavour and that the City should support the Voluntary Association by supplying two buses for shuttle services.

Recommendation:

That the Transit Department supply two shuttle buses to the Hospital Voluntary Association for the Teddy Bear's Picnic on June 28, 1992. The costs of this service would be absorbed by the Transit Department budget.

  
Grant Beattie  
Transit Manager

GB/mlb

CS-P-3.319

**DATE:** January 14, 1992

**TO:** CITY CLERK

**FROM:** DON BATCHELOR  
Parks Manager

**RE:** HOSPITAL CENTRE VOLUNTARY ASSOCIATION/  
TEDDY BEAR'S PICNIC  
Your memo of January 9, 1992 refers.

---

I have no objection to the Teddy Bear's Picnic, as proposed, being held at the Arena parking lot. The Hospital Centre Voluntary Association, however, should be aware that, in accordance with the Parks & Public Facilities Bylaw 2841/84/A-91, permission is required to sell or dispense goods, articles or materials.

In addition, the applicant would be responsible for providing on-site waste receptacles during the event, and complete site cleanup after the event.



DON BATCHELOR

:ad

- c. Craig Curtis, Director of Community Services  
Lowell Hodgson, Recreation & Culture Manager

Commissioners' Comments

We would concur with the comments of the Dir. of Community Services. Like him, we support the objectives of the Voluntary Association, but we cannot support providing the free services they request. In essence, this amounts to the taxpayers making a donation to the Hospital in a time of restraint.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



# Wasteways Canada Ltd.

Blindman Industrial Park  
Box 29, RR 1, Site 14, Red Deer, Alberta T4N 5E2

Bus: 343-1691

Fax: 346-9720

NO. 4

January 8, 1992

City of Red Deer  
4914 - 48th Avenue  
Red Deer, AB

THE CITY OF RED DEER CLERK'S DEPARTMENT	
<b>RECEIVED</b>	
TIME	3:00 P.M.
DATE	Jan 8 / 92
BY	ST

**ATTENTION: City Council**

To begin with I would like to give you a brief introduction to our company and its services. Wasteways Canada Ltd. is a locally owned and operated company that provides containers and truck service for common waste haul in the Central Alberta area.

We currently provide service for the County of Lacombe and several private contracts including Novacor Chemicals Ltd. near Joffre, Alberta. Wasteways prides itself in excellent equipment and good service and has enjoyed good success in business for seven years.

The concern that we would like to address with council is regarding the tentative extension of the current city waste contract to the year 1996. We had occasion to attend the council meeting that resulted in the award of the initial recycling contract to Laidlaws and at that meeting hear the proposal that would have modified the terms of the recycling contract to include an extension of the existing waste haul contract was rejected by council members. Wasteways assumed that from that point there would be no further action taken in that direction and was prepared to wait for the opportunity to bid on the waste contract when the opportunity arose. Needless to say we were somewhat surprised to read that in fact the city now has approved of a contract extension to 1996 for the waste haul contract to coincide with the recycling proposal that has been resubmitted.

January 6, 1992  
Page 2

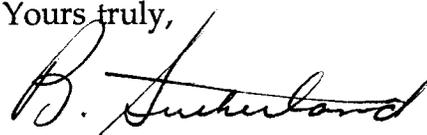
The difficulty that we have with this new circumstance is that by the introduction of the recycling contract the parameters of the waste haul contract have changed thus modifying the qualifications for the waste haul contract. The effect is amplified even more by the fact that the opportunity for Wasteways to compete for the waste haul contract now is put off for another four or even five years. Add to that the term of the present waste haul contract and we are looking at a very long period of time for this public contract being inaccessible. Wasteways realizes that presently we may not be in the position that any concerns that we have at this present time will change the direction of council regarding the waste haul contract, but we would like council to know that perhaps all of the effects of this change have not been thoroughly examined. Our view is that first the benefit of competitive pricing is being deferred with the result that city residents and businesses lose that benefit for a very long period of time. Second by the terms of the city waste contract there is no competitive pricing for high volume commercial waste. Third we feel that there is an obvious benefit to attempt to encourage the maintaining of more than one waste haul contractor for the Red Deer area. One can only speculate the peril of having a single autobody shop in Red Deer to serve consumers.

The purpose of this letter is not to submit a proposal to offset council's decision, however had we known that the recycling contract would have enhanced our opportunity for the waste haul contract, we would have made recycling part of our marketing strategy as well and become more involved at the onset of the recycling contract. But it was always made very clear to us that the recycling contract would have no association with the waste haul contract and therefore we did not become concerned until now of course. Therefore we would ask council to reopen this issue for consideration so that Wasteways and/or any other waste contractor could input their concerns.

In closing, we would like to applaud the efforts of city council in dealing with the difficult social issue of recycling. Comparatively you made some very good decisions to attempt to introduce recycling to the City of Red Deer in sensible and orderly way. The only difficulty that Wasteways is concerned about is the ripple effect that could occur by extending the waste haul contract until 1996.

Thank you for your attention.

Yours truly,



B. Sutherland

BS/hio

DATE: January 10, 1992  
TO: City Clerk  
FROM: Public Works Manager  
RE: **GARBAGE COLLECTION CONTRACTING - WASTEWAYS**

---

We have reviewed the letter to Council, dated January 8, 1992, from Wasteways Canada Ltd. The letter is not quite correct in that Council has approved, in principle, the extension of the garbage collection contract. We are optimistic that agreement can be reached which we can recommend to Council for acceptance.

The letter is well written and does address some of the basic issues. Council must weigh the benefits with deferring competitive bidding, for garbage collection, against the value obtained in price reductions and increased recycling service.

Wasteways is correct in that there is no competitive pricing for commercial waste, just as there is no competition for residential waste. The competition for this took place at the time of tendering. At the next time of tendering, the inclusion of commercial collection in the contract will be reviewed.

We agree that it is beneficial to have competition in waste hauling as it is in any other industry. It is also beneficial to The City of Red Deer to have a contractor who is located within the City limits and who pays taxes to the City.

We are continuing to negotiate with Laidlaw and will be bringing the final results of those negotiations to Council as soon as they are complete. Our target is to have this to Council by March 2, 1992.

**RECOMMENDATION:**

That Wasteways be encouraged to bid the next time the garbage collection contract is tendered.

  
Gordon Stewart, P. Eng.  
Public Works Manager

/blm

c Director of Engineering Services

660-040E  
1195

DATE: January 13, 1992  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: **WASTEWAYS CANADA LTD.**

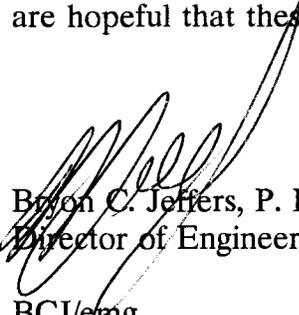
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We have reviewed Mr. Sutherland's comments with respect to the City's waste hauling contract.

Council has agreed, in principle, to an extension to 1996 of Laidlaw's waste haul contract. This extension was considered in exchange for a \$.36 reduction in the Residential Blue Box Program, which equates to a savings of \$64,000. Laidlaw Waste also offered to implement a multifamily recycling program as well at no cost to the City.

The details of the multifamily program are presently being negotiated with Laidlaw Waste. Apartment owners have also been in contact with the City and are concerned about the program. We will be meeting with them in the near future to try and resolve their concerns. If we are unable to satisfactorily resolve their concerns, they will probably wish to present their concerns to Council.

Council, at this point, has agreed to the extension of the waste haul contract, subject to a satisfactory agreement being negotiated with Laidlaw Waste on the multifamily issue. We are hopeful that these negotiations will be completed by early March.

  
Byron C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/eng

c.c. Public Works Manager

Commissioners' Comments

When the original Blue Box tender was awarded, Council chose not to accept the option which included an extension to the garbage collection contract.

Subsequently, in considering the extension of recycling to multiple family units, Council accepted the option of the extension to the garbage collection contract subject to a satisfactory agreement.

Mr. Sutherland is expressing the concern that by this latter action he is being denied an opportunity to bid for the garbage collection contract for a further 4 or 5 years. Mr. Sutherland will be contacted to let him know the item is on the agenda. "R.J. MCGHEE", Mayor  
"M.C. DAY", City Commissioner

DATE January 8, 1992

- TO:
- DIRECTOR OF COMMUNITY SERVICES
  - DIRECTOR OF ENGINEERING SERVICES
  - DIRECTOR OF FINANCIAL SERVICES
  - BYLAWS & INSPECTIONS MANAGER
  - CITY ASSESSOR
  - COMPUTER SERVICES MANAGER
  - ECONOMIC DEVELOPMENT MANAGER
  - E.L. & P. MANAGER
  - ENGINEERING DEPARTMENT MANAGER
  - FIRE CHIEF
  - PARKS MANAGER
  - PERSONNEL MANAGER
  - PUBLIC WORKS MANAGER
  - R.C.M.P. INSPECTOR
  - RECREATION & CULTURE MANAGER
  - SOCIAL PLANNING MANAGER
  - TRANSIT MANAGER
  - TREASURY SERVICES MANAGER
  - URBAN PLANNING SECTION MANAGER
  -

FROM: CITY CLERK

RE: \_\_\_\_\_

Please submit comments on the attached to this office by Jan. 13/92  
\_\_\_\_\_ for the Council Agenda of Jan. 20/92.

  
C. SEVCIK  
City Clerk

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 9, 1992

Mr. B. Sutherland  
Wasteways Canada Ltd.  
Blindman Industrial Park  
Box 29, R.R. 1, Site 14  
Red Deer, Alberta  
T4N 5E2

Dear Sir:

I acknowledge receipt of your letter dated January 8, 1992, regarding extension of the current city waste contract to 1996.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, January 20, 1992. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, January 17, 1992, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 17, 1992.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

Kelly Kloss  
Acting City Clerk

*a delight  
to discover!*



# THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4 FAX: (403) 346-6195

City Clerk's Department 342-8132

DATE: 92/01/17

OUR FAX NO: (403) 346-6195

NUMBER OF PAGES INCLUDING THIS PAGE: 3

FAX TO: Wasteway Canada Ltd.

ATTENTION: Bruce Rutherford

THEIR FAX NO: 346-9720

FROM: Charlie Penik

DEPARTMENT: City Clerk's

MESSAGE AREA (if required):

The item is scheduled for discussion  
 at 4:50 pm. Monday Jan 20 Council Chambers  
 2nd Floor City Hall.



RED DEER

*a delight  
to discover!*

FILE: c:\data\gord\memos\wasteway

DATE: January 10, 1992  
TO: City Clerk  
FROM: Public Works Manager  
RE: **GARBAGE COLLECTION CONTRACTING - WASTEWAYS**

---

We have reviewed the letter to Council, dated January 8, 1992, from Wasteways Canada Ltd. The letter is not quite correct in that Council has approved, in principle, the extension of the garbage collection contract. We are optimistic that agreement can be reached which we can recommend to Council for acceptance.

The letter is well written and does address some of the basic issues. Council must weigh the benefits with deferring competitive bidding, for garbage collection, against the value obtained in price reductions and increased recycling service.

Wasteways is correct in that there is no competitive pricing for commercial waste, just as there is no competition for residential waste. The competition for this took place at the time of tendering. At the next time of tendering, the inclusion of commercial collection in the contract will be reviewed.

We agree that it is beneficial to have competition in waste hauling as it is in any other industry. It is also beneficial to The City of Red Deer to have a contractor who is located within the City limits and who pays taxes to the City.

We are continuing to negotiate with Laidlaw and will be bringing the final results of those negotiations to Council as soon as they are complete. Our target is to have this to Council by March 2, 1992.

**RECOMMENDATION:**

That Wasteways be encouraged to bid the next time the garbage collection contract is tendered.



Gordon Stewart, P. Eng.  
Public Works Manager

/blm

c Director of Engineering Services

660-040E  
1195

DATE: January 13, 1992  
TO: City Clerk  
FROM: Director of Engineering Services  
RE: **WASTEWAYS CANADA LTD.**

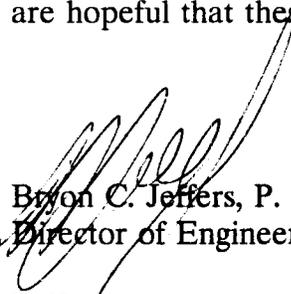
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Byron C. Jeffers, P. Eng.  
Director of Engineering Services

BCJ/emg

c.c. Public Works Manager

Commissioners' Comments

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Subsequently, in considering the extension of recycling to multiple family units, Council accepted the option of the extension to the garbage collection contract subject to a satisfactory agreement.

Mr. Sutherland is expressing the concern that by this latter action he is being denied an opportunity to bid for the garbage collection contract for a further 4 or 5 years. Mr. Sutherland will be contacted to let him know the item is on the agenda. "R.J. MCGHEE", Mayor  
"M.C. DAY", City Commissioner

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

January 21, 1992

Wasteways Canada Ltd.  
Blindman Industrial Park  
Box 29, R.R. 1, Site 14  
RED DEER, Alberta  
T4N 5E2

Attention: Mr. B. Sutherland

Dear Sir:

Your letter of January 8, 1992 expressing concerns regarding the extension of the Laidlaw garbage collection contract, was presented to Council January 20, 1992. In this regard I am enclosing herewith the administrative comments which appeared on the agenda along with your letter (pages 76 and 77).

At the above noted meeting, Council did not agree to reconsider its decision in this regard, however, your firm is encouraged to bid the next time the garbage collection contract is tendered. On behalf of Council, I wish to thank you for expressing your views on this matter and also for taking the time to come to the Council meeting.

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK  
City Clerk

CS/jt  
Att.

c.c. Director of Engineering Services  
Public Works Manager



*a delight  
to discover!*



8820 - 112 STREET, EDMONTON, ALBERTA T6G 2P8 . TELEPHONE (403) 431-2300  
FAX (403) 432-1376

December 16, 1991

Mayor Bob McGee  
City of Red Deer  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Your Worship:

Each year the Alberta Historical Resources Foundation, a provincial agency associated with Alberta Culture & Multiculturalism, selects a series of individuals, organizations, and bodies that have accomplished outstanding achievements in the heritage field. This year, on behalf of the Foundation's Board of Directors, I am pleased to inform you that City of Red Deer is the winner of the 1991 Architectural Heritage Award for Small Scale Projects for its work on the restoration of the Allen Bungalow.

The Board was struck with the commitment of the City of Red Deer in the preservation, restoration and adaptive reuse of this fine heritage building, and particular its incorporation into your urban parks system. We feel that many other communities could learn from your excellent example. This award is in recognition of your agency's production of this outstanding example of small scale architectural restoration in Alberta.

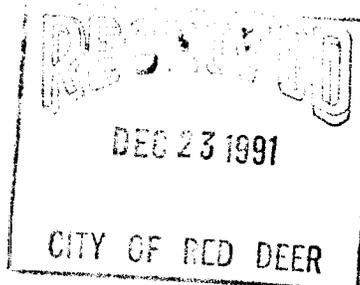
An award supper and certificate ceremony will take place early in the new year. We will also be issuing a press release and feature the competition in our own quarterly publication THE CORNERSTONE.

Again congratulations, and we will be in contact with you shortly. In the interim should you have any questions on this matter, please don't hesitate to contact the Foundation's Coordinating Director, Mark Rasmussen, at 431-2306.

Sincerely Yours,

Charlach R.D. Mackintosh  
Chairman of the Board

cc. Dr. B. Lampard  
C. Curtis



### The Allen Bungalow

The Allen Bungalow is one of the few remaining pre-World War One "grand" houses in the City of Red Deer. It was constructed in 1912 by Archibald W. Allen, a prominent local accountant, with Lawrence M. Gotch of Calgary as the architect. The house is an excellent example of an Edwardian bungalow and was designed so as to make the most of its location next to the Red Deer River and the East Hill Escarpment. The residence also reflects the concepts and ideals advanced by Mr. Allen and Mr. Gotch in the "City Beautiful" planning proposals which were adopted by the City of Red Deer in 1912-1913.

As it was built on the fringe of the City, the residence later became a farm home, owned first by the Busby family, who operated the River Glen Dairy, and later by Ronald and Mattie McCullough, who were very prominent in local affairs and were noted Aberdeen Angus breeders. In 1982, the Red Deer Regional Planning Commission in the Waskasoo Park Master Plan identified the Allen Bungalow as a potential historic resource. After a Historic Resources Impact Assessment, prepared for the entire park project, confirmed the historic significance of the residence, the house and property were acquired by the City of Red Deer in 1984 for the Gaetz Lakes Sanctuary project of the Waskasoo Urban Park.

In 1985, the house, which had been divided into a series of small apartments, was extensively renovated at a cost of more than \$90,000. The structure was converted into the Waskasoo Park naturalist's residence and a public meeting facility. Great care was taken by the architects, Bill Boucock Partnership, to restore the house to its original exterior appearance and to link it to the newly-constructed Kerry Wood Nature Centre.

In November 1985, the architectural significance of the Allen Bungalow was recognized when it was designated as a registered historic resource by the provincial Minister of Culture. Grants were consequently made by the Provincial Government to the renovation project.

The Allen Bungalow has proven to be a great success. It is an

excellent example of a restored historic structure becoming an integral part of a new development. Its use as a residence greatly assists in the management of both the Kerry Wood Nature Centre and the Gaetz Lakes Sanctuary. The public meeting space helps to attract natural history organizations and others to the complex, while at the same time providing some revenue to defray the maintenance costs. In 1991, there were nearly seventy thousand visitors to the Nature Centre/Sanctuary/Allen Bungalow complex.

The success of the Allen Bungalow was recognized by the Alberta Historical Resources Foundation when it awarded its 1991 Architectural Heritage Award to the project for being "an outstanding example of small scale architectural restoration in Alberta."

#### Commissioner's Comments

The City of Red Deer can be proud for having received the award for the restoration project of the Allen Bungalow, which was part of the overall Waskasoo Park Development. We would like to thank the many people that contributed to this project. For your information, we have attached a copy of a summary from the Archivist, Mr. Dawe, outlining the history of this historic building.

"R. J. MCGHEE"  
Mayor

DATE: December 30, 1991

TO: Director of Community Services

FROM: Executive Assistant

RE: ALLEN BUNGALOW - 1991 Architectural Heritage Award

① Mike Dave  
please comply and write  
agenda report.

② Dave  
bring forward next Tues.

*[Signature]*

---

Further to the letter dated December 16, 1991 from the Chairman of the Board of the Alberta Historical Resources Foundation and your memo of December 27, 1991, the Mayor would like to present this matter to City Council, for information, at the meeting to be held on January 20, 1992.

In order to facilitate this, it would be appreciated if you could do a brief report outlining the renovation project, the history of the house and the nature of the award.

Thank you for your attention to this matter.

*[Signature]*

Patricia M. SHAW  
Executive Assistant

/clr  
Attch.

cc: City Clerk



8820 - 112 STREET, EDMONTON, ALBERTA T6G 2P8 . TELEPHONE (403) 431-2300  
FAX (403) 432-1376

December 16, 1991

Mayor Bob McGee  
City of Red Deer  
Box 5008  
Red Deer, Alberta  
T4N 3T4

Your Worship:

Each year the Alberta Historical Resources Foundation, a provincial agency associated with Alberta Culture & Multiculturalism, selects a series of individuals, organizations, and bodies that have accomplished outstanding achievements in the heritage field. This year, on behalf of the Foundation's Board of Directors, I am pleased to inform you that City of Red Deer is the winner of the 1991 Architectural Heritage Award for Small Scale Projects for its work on the restoration of the Allen Bungalow.

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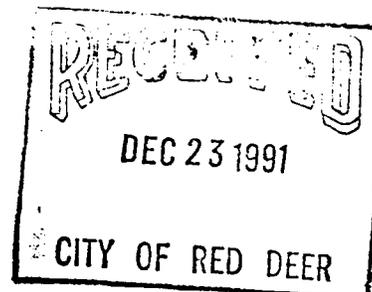
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Again congratulations, and we will be in contact with you shortly. In the interim should you have any questions on this matter, please don't hesitate to contact the Foundation's Coordinating Director, Mark Rasmussen, at 431-2306.

Sincerely Yours,

Charlach R.D. Mackintosh  
Chairman of the Board

cc. Dr. B. Lampard  
C. Curtis ✓



cc. HIST PRESERV. COMM FUE  
CAETZ LALES SANC. FUE



Community Services

MEMORANDUM

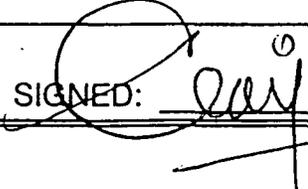
TO: PAT SHAW

DATE: DECEMBER 27, 1991

FROM: CRAIG CURTIS

RE: AHRF AWARD.

THE MAYOR WILL BE CONTACTED REGARDING  
THE UPCOMING AWARD SUPPER AND CERTIFICATE  
CEREMONY. PLEASE LET ME KNOW IF HE IS  
UNABLE TO ATTEND. IN ADDITION HE MAY WISH  
US TO PROVIDE HIM WITH INFO ON THE  
RENOVATION PROJECT AND THE HISTORY OF THE HOUSE

SIGNED: 

DATE: January 9, 1992  
TO: PAT SHAW  
Executive Assistant  
Commissioners' Office  
FROM: MICHAEL DAWE  
Archivist  
RE: ALLEN BUNGALOW - 1991 Architectural Heritage Award

=====

Mr. Curtis's office has forwarded to me your memo of the 30th ult. with the request that I send the enclosed write-up on the Allen Bungalow to you.

If you have any questions or concerns, please give me a call at 343-6842.

Copy to C. Curtis  
C. Sevcik

## **BYLAW NO. 3054/A-92**

Being a Bylaw to amend Bylaw No. 3054/91, the Mayor's Recognition Awards Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

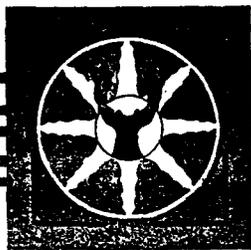
- 1 Bylaw No. 3054/91 is hereby amended as follows:
  - (1) On Page 1 of Appendix B, Section 1, Subsection (1), by adding the word "immediately" following the word "months".
  - (2) On Page 1 of Appendix C, under the heading "Purpose", item (a), by adding the words "of Red Deer, as a whole" following the word "community".
  - (3) On Page 1 of Appendix C, under the heading "Purpose", item (b), by adding the words "of Red Deer" following the word "community".
  - (4) On Page 1 of Appendix C, Section 1, Subsection (1), by adding the words "for a minimum of" following the words "the City of Red Deer", and by adding the word "immediately" following the word "months".
  - (5) On Page 1 of Appendix C, Section 2, Subsection (1), by adding the words "of Red Deer, as a whole" following the word "community".
  - (6) On Page 1 of Appendix C, Section 3, Subsection (1), by adding the words "of Red Deer" after the word "community".
  - (7) On page 1 of Appendix D, under the heading "Purpose", in the first line by adding the word "provincial" following the word "local".
  - (8) On page 1 of Appendix D, by deleting the first sentence of the penultimate paragraph and substituting in its place the following: "Candidates shall be resident in the City of Red Deer for a minimum of six months immediately prior to nomination, and resident in the City at the time the service or achievement occurred".
  - (9) By deleting Appendices E, F, G-1, G-2 and H (Nomination Forms) and substituting in their place the attached Appendices E, F, G-1, G-2, and H (Nomination Forms).



# Mayor's Recognition Awards

NOMINATION FORM

NOMINATION FORM



Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. Type or print clearly. IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

Name of Individual Nominee OR  
Team/Group Representative:

- Mr.   
Mrs.   
Miss   
Ms.

(Usual First Name)

(Last)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If applicable) \_\_\_\_\_

Date of Achievement: (If applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

Is the Nominee aware of this Nomination?  Yes  No

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

MAIL COMPLETED FORM TO:  
Mayor's Recognition Awards Program  
Selection Committee  
Box 5008  
Red Deer, Alberta T4N 3T4

OR

DELIVER COMPLETED FORM TO:  
Mayor's Office  
City Hall  
4914 - 48 Avenue  
Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

## ATHLETICS AWARD CATEGORY

**The athletics award shall recognize an individual or team placing first in a national event or competition or first, second or third in an international event or competition and which event or competition has been sanctioned by the respective national or international governing body of the particular sport.**

"Team" means two or more individuals.

To be eligible: **Individuals** shall be resident in the City of Red Deer for a minimum of 6 months immediately prior to the competition for which they are nominated.

A **Team** shall have a Red Deer mailing address.

Does this nomination meet the residency requirements noted above?  Yes  No

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**Nomination is for:** (Check one)  Individual  
 Team (include typed list of members, their current addresses and telephone numbers)

**Name of Competition** (A multiple activity contest) **Entered:** \_\_\_\_\_

**Identify the Level of Competition:** (Check one)  National  
 International

**Name of Event** (A single activity contest) **Entered:** (If applicable) \_\_\_\_\_

**Class or Division** (If applicable) \_\_\_\_\_

**Date Held:** \_\_\_\_\_  
(Day) (Month) (Year)

**Location:** \_\_\_\_\_  
(City) (Province) (Country)

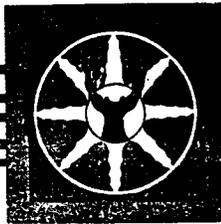
**Final Placing of Nominee:** (Please indicate if nominee set a new Canadian or World record)



# Mayor's Recognition Awards

NOMINATION FORM

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Please read the nomination form carefully, select the correct category for your nominee (candidate), and provide information as requested. Type or print clearly. IN ORDER FOR THE NOMINATION TO BE CONSIDERED, ALL SECTIONS OF THIS FORM RELEVANT TO THE NOMINEE MUST BE COMPLETED. Posthumous nominations cannot be accepted. For further information, please telephone 342-8154.

Name of Individual Nominee OR Team/Group Representative: \_\_\_\_\_  
Mr.  (Usual First Name)  
Mrs.  \_\_\_\_\_ (Last)  
Miss   
Ms.

Address: \_\_\_\_\_ (Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If applicable) \_\_\_\_\_

Date of Achievement: (If applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_ (Please Print Name)

Address: \_\_\_\_\_ (Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_ (Please Print Name)

Address: \_\_\_\_\_ (Postal Code)

Telephone: (Business) \_\_\_\_\_ (Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

Is the Nominee aware of this Nomination?  Yes  No

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

MAIL COMPLETED FORM TO: OR DELIVER COMPLETED FORM TO:  
Mayor's Recognition Awards Program Mayor's Office  
Selection Committee City Hall  
Box 5008 4914 - 48 Avenue  
Red Deer, Alberta T4N 3T4 Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

## FINE AND PERFORMING ARTS AWARD CATEGORY

**The fine and performing arts award shall recognize an individual or group gaining national or international acceptance or recognition of outstanding achievement in one or more of the arts. It is the intent of this award to recognize individuals or groups of individuals as opposed to institutions, organizations or programs in which they may be participating.**

"Arts", for the purpose of this award, includes literary, visual, performing, film, video and architectural arts.

"Group" means two or more individuals assembled together and having some common purpose.

To be eligible: **Individuals** shall be resident in the City of Red Deer for a minimum of 6 months immediately prior to nomination.

**Groups** shall have a Red Deer mailing address.

Does this nomination meet the residency requirements noted above?  Yes  No

---

Nomination is for: (Check one)  Individual  
 Group

Recognition is for: (Check one)  A Specific Achievement  
 A Series of Accomplishments Over Time

Name the art form in which recognition has been achieved: \_\_\_\_\_

Date and location of specific achievement: (If applicable) \_\_\_\_\_  
(Day) (Month) (Year) (Location)

**It is the nominator's responsibility to develop a convincing case for this award. Please describe the activities and achievements, including events and dates. You may address the activities and achievements under any or all of the following categories:**

- Achievement as an artist
- Successful participation in competitions, exhibitions, performances or commissions
- Awards or scholarships

**Please provide a brief biography of the nominee:**

\_\_\_\_\_

\_\_\_\_\_

**FINE AND PERFORMING ARTS**

**Biography of Nominee (Continued)**

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**Achievement as an Artist:**

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**Successful participation in Competitions, Exhibitions, Performances or Commissions:**

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**Awards or Scholarships:**

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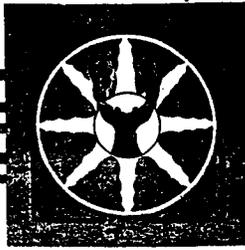
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*Additional pages may be used to complete your submission. Supporting documentation may be attached. Please DO NOT forward any originals. This nomination becomes the property of The City of Red Deer. The Selection Committee reserves the right to assign a nomination to any alternate category provided the nominator agrees to the re-assignment.*

# Mayor's Recognition Awards

NOMINATION FORM

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Name of Individual Nominee OR  
Team/Group Representative:

Mr.   
Mrs.   
Miss   
Ms.

(Usual First Name)

(Last)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_

(Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If applicable) \_\_\_\_\_

Date of Achievement: (If applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_

(Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_

(Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

Is the Nominee aware of this Nomination?

Yes

No

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

MAIL COMPLETED FORM TO:

OR

DELIVER COMPLETED FORM TO:

Mayor's Recognition Awards Program

Mayor's Office

Selection Committee

City Hall

Box 5008

4914 - 48 Avenue

Red Deer, Alberta T4N 3T4

Red Deer, Alberta

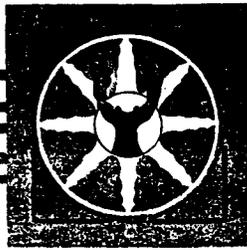
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(Last)

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(Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If applicable) \_\_\_\_\_

Date of Achievement: (If applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

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(Postal Code)

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(Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

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Selection Committee  
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City Hall  
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Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

# CITIZENSHIP AWARD CATEGORY

## CONTINUOUS VOLUNTARY SERVICE (Minimum of 15 years)

**The continuous voluntary service award shall recognize an individual in an area of volunteer endeavour which has an identifiable benefit to the community of Red Deer as a whole. The volunteer service shall be continuous, over a minimum of 15 years, and may have occurred in more than one area of endeavour.**

"Volunteer" means a person who provides a service for which no salary is paid, but who may recover out-of-pocket expenses.

To be eligible: Candidates shall be **Individuals** and shall be resident in the City of Red Deer for a minimum of 6 months immediately prior to nomination.

Does this nomination meet the residency requirements noted above?     Yes     No

**It is the nominator's responsibility to develop a convincing case for this award. Please highlight the nominee's qualifications for the award. Information should include:**

- A brief history of the individual
- Years of service to the community
- Detailed description of the volunteer service including, dates, names of individuals or groups
- A description of the identifiable benefit of the volunteer service on the community of Red Deer
- Special achievements
- Previous recognition received

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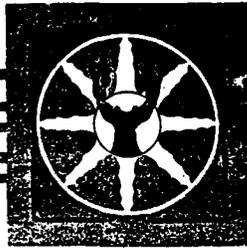
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# Mayor's Recognition Awards

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Team/Group Representative:

Mr.   
Mrs.   
Miss   
Ms.

(Usual First Name)

(Last)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_

(Residence) \_\_\_\_\_

Name of Team/Group Nominated: (If applicable) \_\_\_\_\_

Date of Achievement: (If applicable) \_\_\_\_\_

Nominated by: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_

(Residence) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

Secunder to Nomination: \_\_\_\_\_

(Please Print Name)

Address: \_\_\_\_\_

(Postal Code)

Telephone: (Business) \_\_\_\_\_

(Residence) \_\_\_\_\_

Signature of Secunder: \_\_\_\_\_

Is the Nominee aware of this Nomination?

Yes

No

*(Nominator or Secunder may not be a member of the Nominee's immediate family)*

MAIL COMPLETED FORM TO:

OR

DELIVER COMPLETED FORM TO:

Mayor's Recognition Awards Program  
Selection Committee  
Box 5008  
Red Deer, Alberta T4N 3T4

Mayor's Office  
City Hall  
4914 - 48 Avenue  
Red Deer, Alberta

**DEADLINE DATE FOR NOMINATIONS IS JANUARY 31**

## MAYOR'S SPECIAL AWARD CATEGORY

**The Mayor's Special Award shall recognize an individual whose service or achievement at the local, provincial, national or international level has been of singular significance and whose accomplishments are not adequately described within the framework of the criteria for the Athletics, Fine and Performing Arts or Citizenship categories. The service or achievement may have occurred in any given year.**

To be eligible: Candidates shall be **Individuals** and shall be resident in the City of Red Deer for a minimum of 6 months immediately prior to nomination, and resident in the City at the time the service or achievement occurred.

Does this nomination meet the residency requirements noted above?  Yes  No

---

**Nomination is for:** (Check one)

Humanitarianism

Exceptional achievement in a profession, sport, or the arts

An act of heroism or bravery

**It is the nominator's responsibility to develop a convincing case for this award.**

**Description of Accomplishment:**

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**Date of Accomplishment:** \_\_\_\_\_  
(Day) (Month) (Year)

**Place of Accomplishment:** \_\_\_\_\_  
(City) (Province) (Country)

