

# MG 554 Sunnybrook Farm Museum fonds

## Scope and Content

Fonds consists of the administrative and operational records created, accumulated, and used by the Friends of the Sunnybrook Farm Museum and the Red Deer & District Museum Society during their activities programming and running the Sunnybrook Farm Museum.

The types of records include administrative and foundational documents, minutes, correspondence, proposals, contracts, land zoning, budget, biography on James Bower, feasibility studies, reports, and photographs of museum items and activities. Records also include the South Cottage Outreach School Handbook and a photograph of the South Cottage School.

No series assignment has been applied to the records in this fonds.

## Date of Records

1981-2003 [NOTE: Red Deer Museum Society from 1981-1996]

## Physical Description

52.3 cm of textual records

1 map

69 photographs : col.

## Material Types (GMD)

Textual records

Graphic material

## Restrictions on Access

No restrictions indicated.

## Terms Governing Use, Reproduction, and Publication

Copyright is not always assigned to the City of Red Deer.

## Creator Information

**Authority Name** Friends of Sunnybrook Farm Museum

**Authority History** The Friends of Sunnybrook Farm Museum operates and administers the Sunnybrook Farm Museum in Red Deer, Alberta. The Society manages the collections and buildings at the Sunnybrook Farm site. On behalf of the Society, the Sunnybrook Farm Museum acquires, manages, preserves and makes accessible artifacts that represent rural life in Central Alberta, circa 1880-1950.

The collection is displayed and stored in historic and specially constructed buildings on the original Bower farm site within the City of Red Deer. This site was initially operating under the name Bower Homestead Museum prior to renaming as Sunnybrook Farm Museum in 1989. Agricultural and rural history is presented to the public through displays, guided tours, special events, day programs, and an educational component with a curriculum-recognized school program, primarily during the summer months.

There are close connections between Sunnybrook Farm, the Red Deer & District Museum Society, and the Museums Management Board. The proposal to develop a "Homestead Museum" on the Norman Bower property was initiated by the Museums Management Board. After it was started, the president of the Red Deer & District Museum Society was an automatic member of the Society Board of Directors. As well, prior to June 2012 the Red Deer & District Museum Society was the legal owner of the land, buildings, and all artefacts collected until 1996 at Sunnybrook Farm.

## **Notes**

### **Finding Aids**

File list available.

### **Related Materials**

MG 261 Red Deer & District Museum Society fonds

### **Physical Condition**

Records are in good condition.

### **Arrangement**

Original order maintained.

### **Language of Material**

English

### **Custodial History**

Records were transferred in 8 accessions between 1992 and 2020 from the Red Deer & District Museum Society and the Friends of the Sunnybrook Farm Society.

### **Accruals**

Further accruals are expected

### **Accession Numbers**

1992-023

2001-023

2001-086

2002-154

2016-068

2016-797

2018-026

2020-213

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
1992-023	1	1	Biography of James Bower	[1984]	0.5		Research - biography of James Bower
1992-023	1	2	Minutes: Equipment Steering Committee	1984	0.5		Minutes: Equipment Steering Committee
1992-023	1	3	Land Acquisition	1988	1.3		Land Sale Agreement, report
1992-023	1	4	Minutes: Finance Committee	1990	0.5		Minutes: Finance Committee
1992-023	1	5	Storyline & Rhonda King	1990	1.0		Storyline Proposal Call and submission
1992-023	1	6	Organization Profile	[1992]	0.5		Organization profile, project goal, project budget
1992-023	1	7	Photographs - Agricultural Equipment (colour negatives)	[ca. 1985]	57 negatives : col., 35 mm		Photographs - Agricultural Equipment
1992-023	1	8	Meetings: Agendas & Minutes	1986-1989	1.8		Notice of meetings, agendas, minutes,

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-023	1	1	Friends of Sunnybrook Farm Society Meetings Minutes	1998-2000	1.3		Meeting minutes Meeting #26-55

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2001-086	1	1	South Cottage School	1996	0.5 11 photographs : col.		South Cottage Outreach School Handbook; New Times, Boom Times Article; Photographs of South Cottage School

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2002-154	1	1	Agricultural Equipment	1986-1987	1.5		Correspondence, agendas, minutes, terms of reference, board member contact information
2002-154	1	2	Sunnybrook Farm Interpretive Centre Feasibility Study	1994	2.0		Feasibility Study final report undertaking final design and implementation of an interpretive program
2002-154	1	3	Project - Sunnybrook Farm Storyline	1991	0.5		Down to Earth in the Red Deer Area "storyline" script
2002-154	1	4	Sunnybrook Farm Interpretive Centre Exhibit Concept	December 1998	0.8		Draft report - Interpretive exhibit project
2002-154	1	5	Down to Earth in the Red Deer Area	February 1992	1.0		Final Report - Down to Earth in the Red Deer Area "storyline" script
2002-154	1	6	Project - Friends of Sunnybrook Farm Society	1997-1998	1.3		Agenda, minutes, list of committee members
2002-154	1	7	Sunnybrook Farm Interpretive Centre Feasibility Study	1991	1.0		Correspondence, call for proposals, proposal requirements, terms of reference
2002-154	1	8 (1 of 2)	Sunnybrook Farm Interpretive Centre Feasibility Study Proposals	1992-1993	1.3		Submitted proposals for Feasibility Study
2002-154	1	8 (2 of 2)	Sunnybrook Farm Interpretive Centre Feasibility Study Proposals	1992-1993	1.4		Submitted proposals for Feasibility Study
2002-154	1	9	Organization & Administration	1981-1989	1.0		Memo regards to management of Bower Development; Bower Homestead Conceptual Development Plan; correspondence detailing resolution from Council approving land use; Parkland South of 32 Street & Bower ie dedication of land use for Sunnybrook farm
2002-154	1	10 (1 of 3)	Antique Agricultural Equipment Park	1986-1990	1.8		Minutes, agendas, draft proposals, memos, correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2002-154	1	10 (2 of 3)	Antique Agricultural Equipment Park	1986-1990	1.8		Minutes, agendas, draft proposals, memos, correspondence, budget, map of proposed site
2002-154	OS Folder 42	10 (3 of 3)	Antique Agricultural Equipment Park	1986-1990	1 map		Map of proposed site for Sunnybrook Farm Museum
2002-154	1	11	Sunnybrook Farm Interim Interpretive Program	1995	0.5		Alberta Museums Association Special Projects Grants Funding Agreement, Interim Interpretive Program
2002-154	1	12	Feasibility Study	1986-1988	1.0		Feasibility Study for Bower Homestead Museum May 1988, Terms of Reference
2002-154	1	13 (1 of 3)	Friends of Sunnybrook Farm Society	1996	2.0		Hanna log house project, Eymundson Log House Restoration Project, Charitable Tax Number forms, agendas, minutes, correspondence, budget, Bylaws,
2002-154	2	13 (2 of 3)	Friends of Sunnybrook Farm Society	1996	2.0		Agenda, minutes, budget, Provincial Liquor Store, contact lists, correspondence,
2002-154	2	13 (3 of 3)	Friends of Sunnybrook Farm Society	1996	1.0		Agenda, minutes, budget, Provincial Liquor Store, contact lists, correspondence,
2002-154	2	14	Sunnybrook Farm pamphlet	[1995]	0.1		Informational pamphlet
2002-154	2	15	Friends of Sunnybrook Farm Society	1995	1.0		Agenda, minutes, correspondence
2002-154	2	16	Sunnybrook Farm	1991	2.1		Correspondence, agendas, minutes, terms of reference, Feasibility study,
2002-154	2	17	Sunnybrook Farm	1990	1.0		Grant application, correspondence, The Western Movement in North America, Long range plans Sunnybrook Farm
2002-154	2	18	Sunnybrook Farm	1996	1.5		Agenda, minutes, correspondence, Down to Earth in the Red Deer Area, agricultural dairy research,

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2002-154	2	19	Sunnybrook Farm	1994	0.5		In Context: An Interpretation Concept for Sunnybrook Farm, correspondence, notes
2002-154	2	20	Sunnybrook Farm	1993	0.8		Correspondence, Memo from Cultural Services;
2002-154	2	21	Sunnybrook Farm	1997	0.1		Agenda
2002-154	2	22	Sunnybrook Farm Interpretive Exhibit Concept	January 1999	1.0		Exhibit concept
2002-154	2	23	Proposals Feasibility Study	October 1986	1.0		Proposals from bidders for Feasibility Study for an Agricultural Equipment Park
2002-154	2	24	Feasibility Study - Statement of Purpose	1987	0.7		Feasibility Study - Statement of Purpose
2002-154	2	25	Market Assessment	1992-1993	0.8		Market Assessment for an Agricultural Interpretive Centre, correspondence
2002-154	2	26	Agricultural Articles	1987-1988	0.7		Research articles
2002-154	2	27	Sunnybrook Promotion	1987-1990	0.7		Promotional material, financial documents
2002-154	2	28	Newsletters	2000-2002	0.6		Gleaner newsletters, cost breakdown
2002-154	2	29	Friends of Sunnybrook Farm Meetings Minutes	1994-2002	1.7		Meeting minutes Meeting #55-78



Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2016-068	1	1	Photograph First Board Sunnybrook Farm	1996	1 photograph : col.		Inaugural Board of Directors Friends of Sunnybrook Farm Society

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2016-797	1	1	Antique Agricultural Equipment Park	1984-1987	2.3		Inventory of machinery, agendas and minutes 1987-1988, correspondence, reports, budget
2016-797	1	2 (1 of 2)	Project - Bower Farm Site	1988	2.0		Map (copy) proposed site; copies of related newspaper articles, land sale and negotiation papers, land zoning, senior apartments, report on land acquisition, Real Estate Purchase Contract (2),
2016-797	1	2 (2 of 2)	Project - Bower Farm Site	1988	2.2		Map (copy) proposed site; copies of related newspaper articles, land sale and negotiation papers, land zoning, senior apartments, report on land acquisition, Real Estate Purchase Contract (2), correspondence, memos.
2016-797	1	3	Correspondence	1987	0.5		Correspondence relating to proposal requests and funding.

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2018-026	1	1	Friends of Sunnybrook Farm Meetings Minutes	2003	0.5		Meeting minutes Meeting #79-89; list and contact info for Board of Directors

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2020-213	1	1	Sunnybrook Farm minutes	2004-2009	0.7		Meeting minutes, reports