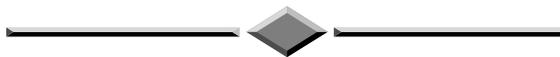


A G E N D A



FOR THE *REGULAR MEETING OF RED DEER CITY COUNCIL*

TO BE HELD IN

THE COUNCIL CHAMBERS, CITY HALL

MONDAY, April 19, 2010

COMMENCING AT 3:00 P.M.



- (1) Confirmation of the Minutes of the Regular Meeting of Tuesday April 6, 2010

- (2) **UNFINISHED BUSINESS**
 1. Parkland Community Planning Services - *Re: Secondary Suite Zone Boundaries Map* ..1
 2. Legislative & Administrative Services Manager - *Re: Vision for Gaetz Avenue and Dynamic Signage in C4 District* ..6
 3. Greater Downtown Coordinator, Parks Superintendent and Engineering Manager - *Re: Veterans' Park Concept Plan - Update* ..8
 4. Community Services Director, Crime Prevention Coordinator and RCMP Superintendent - *Re: Curfew Bylaw - Recommendations from the Crime Prevention Advisory Committee* ..15

(3) PUBLIC HEARINGS

(4) REPORTS

1. Bylaw Research Coordinator - *Re: Traffic Bylaw Amendment 3186/A-2010 - Provisions for Parkade*
(Consideration of Three Readings of the Bylaw) ..41
2. Parkland Community Planning Services - *Re: Land Use Bylaw Amendment 3357/G-2010 - Rezoning of Property Located at 6801 - 59 Avenue from R1A Residential (Semi-Detached) to R2 Residential (Medium Density) District, Normandeau Neighbourhood / Manor Management*
(Consideration of First Reading of the Bylaw) ..47
3. Parkland Community Planning Services - *Re: Land Use Bylaw Amendment 3357/I-2010 - Rezoning of 8.58 ha of Land From A1 Future Urban Development District to R1 Low Density Residential District, R2 Residential (Medium Density) District and P1 Parks & Recreation District / Sunnybrook South Neighbourhood - Phase 4B / Melcor Developments Ltd.*
(Consideration of 1st Reading of the Bylaw) ..52
4. Divisional Strategist for Corporate Services and Communications Coordinator for Communications and Strategic Planning - *Re: Strategic Plan Areas of Emphasis for 2010 and 2011* ..55

(5) CORRESPONDENCE

(6) PETITIONS AND DELEGATIONS

(7) NOTICES OF MOTION

(8) ADMINISTRATIVE INQUIRIES

(9) BYLAWS

1. **3186/A-2010** - Traffic Bylaw Amendment - *Provisions for Parkade*
(3 Readings) ..69
..41
2. **3357/G-2010** -Land Use Bylaw Amendment - *Rezoning of Property Located at 6801 - 59 Avenue From R1A Residential District to R2 Residential District (Normandeau Neighbourhood)* ..72
(1st Reading) ..47
3. **3357/I-2010** - Land Use Bylaw Amendment - *Rezoning of 8.58 ha of Land From A1 Future Urban Development District to R1 Low Density Residential District, R2 Residential (Medium Density) District and P1 Parks & Recreation District / Sunnybrook South Neighbourhood - Phase 4B / Melcor Developments Ltd.* ..74
(1st Reading) ..52

(10) COMMITTEE OF THE WHOLE

1. Director of Planning Services - *Re: Legal Matter*

DATE: April 16, 2010
TO: City Council
FROM: Elaine Vincent, Legislative & Administrative Services Manager
SUBJECT: January 13, 2010 Budget Council Meeting Resolution
Review of Insurance Practices and Programs

History:

At the Wednesday January 13, 2010 Budget Meeting of Council, the following resolution was passed in open Council:

"Resolved that Council of the City of Red Deer hereby agrees that a review of insurance practices and programs to be presented back to Council as follows:

Related to deductibles – April 30, 2010

Related to self insurance – October 31, 2010."

The Monday April 19, 2010 Council meeting is the closest regularly scheduled Council meeting date to the April 30, 2010 deadline for the Insurance Practices and Programs *deductible* report. Administration requires additional time to complete the report related to deductibles. The report related to *self insurance* will be brought forward in the fall of 2010, the closest Council Meeting date to the October 31 2010 deadline is November 1, 2010, during the regular portion of the Council meeting as this is the Organizational Meeting of Council as well as a regular Council meeting.

Recommendation:

Council consider:

- 1) Passing a resolution lifting from the table consideration of the insurance practices and programs related to the deductible report – April 30, 2010 and self insurance report – October 31, 2010 and;
- 2) Passing a resolution to table consideration of the insurance practices and programs related to deductibles to the June 28, 2010 Regular Council Meeting and the report related to self insurance to the November 1, 2010 Regular Council Meeting portion of the Organizational Meeting.



Elaine Vincent
Manager

DATE: April 20, 2010
TO: Lorraine Poth, Corporate Services Director
FROM: Elaine Vincent, Legislative and Administrative Services Manager
SUBJECT: January 13, 2010 Budget Council Meeting Resolution
Review of Insurance Practices and Programs

Reference Report:

Legislative & Administrative Services Manager, dated April 16, 2010

Resolutions:

“Resolved that Council of the City of Red Deer agrees to add the report from the Legislative and Administrative Services Manager, dated April 16, 2010 re: January 13, 2010 Budget Council Meeting Resolutions – Review of Insurance Practices and Programs to the Open Council Agenda of Monday, April 19, 2010.”

MOTION CARRIED

“Resolved that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager, dated April 16, 2010, hereby agrees to table consideration of the January 13, 2010 Budget Council Meeting Resolution – Review of Insurance Practices and Programs as follows:

Review related to deductibles – June 28, 2010
Review related to self insurance – November 1, 2010”

MOTION CARRIED

Report Back to Council: Yes



Elaine Vincent
Legislative & Administrative Services Manager

/attach.

c: Financial Services Manager
LAS File

Unfinished Business Item No. 1

DATE: April 1, 2010

TO: Elaine Vincent, Manager, Legislative and Administrative Services

FROM: Tony Lindhout, Assistant City Planning Manager

RE: Secondary Suite Zone Boundaries Map

Council at their December 14, 2009 City of Red Deer Council meeting passed the following resolutions with respect to monitoring and implementation of new secondary suite regulations:

1. “**Resolved** that Council of the City of Red Deer hereby agrees as follows:
 - (a) To establish a Secondary Suite Regulation Ad Hoc Review Committee for the purpose of monitoring and reporting back to Red Deer City Council on the implementation of the secondary suites regulations in the Land Use Bylaw.
 - (b) To direct administration to bring back recommendations as to the membership of this Committee in the New Year.”
2. “**Resolved** that Council of the City of Red Deer hereby directs administration to make recommendations as to how neighbourhoods can be divided to address neighbourhood concerns relating to density of secondary suites.”

Further to the above noted Council resolution #1, Council on March 8, 2010 approved both the membership composition of the Secondary Suite Regulation Ad Hoc Review Committee (two members of Council, five citizens-at-large and two non-voting staff resource liaisons) and also appointed the respective Council and citizens-at-large members to the Secondary Suite Regulation Ad Hoc Review Committee.

With regard to the above noted Council resolution #2 attached please find, for Council’s review and approval, the recommended Secondary Suite Zone Boundaries map compiled by administrative staff. This map indicates:

- (a) the proposed secondary suite boundary zones for the purpose of tracking secondary suite approvals on a neighbourhood basis (West Park has been divided into 3 separate zones),
- (b) the maximum number of secondary suites allowed within each secondary suite zone boundary; this number represents 15% of the total number of detached dwelling units constructed within each individual zone boundary,
- (c) the total number of secondary suite approvals that have been issued an “occupancy permit” in each secondary suite zone boundary, and
- (d) the potential remaining number of secondary suites (up to the maximum 15%) that could still be approved within each secondary suite zone boundary.

Legislative and Administrative Services Manager
Secondary Suite Zone Boundaries Map
Page 2

Analysis

Development Authority staff will forward all secondary suite development permit approval information to IT Services staff whose responsibility it is to keep the Secondary Suite Zone Boundaries map current. Only secondary suites that receive an "occupancy permit" will be marked on the map as an approved secondary suite. City staff will use this map and have access to it from the City's GIS *Regis* mapping system while the public will be able to view the same version of the Secondary Suite Zone Boundaries map through the City's web page.

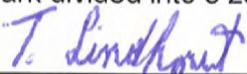
The secondary suite zone boundaries indicated on the map represent, for the most part, existing established and named neighbourhoods based on the same boundaries as the City's annual census zones. Of interest to Council is the West Park neighbourhood which, for the purpose of spreading out secondary suite approvals, is shown as being proposed to be divided into three zones not including the West Lake neighbourhood which has been identified as its own separate zone.

While the potential total number of secondary suites allowed in West Park will not change (being 142 secondary suite units representing 15% of the total number of detached dwelling units in West Park), by having 3 separate zones, the number of secondary suite approvals allowed in each individual zone will be limited to 15% of the total number of detached dwelling units in each of those individual three zones. Having three separate zones will spread out secondary suite approvals throughout the larger West Park neighbourhood preventing a potential larger concentration of secondary suites in any one particular area of West Park had it been left as one large zone, an issue and concern identified by West Park residents during the public hearing relative to the Bylaw adoption of the new secondary suites regulations.

The newly established Secondary Suite Regulation Ad Hoc Review Committee will evaluate the effectiveness of the proposed Secondary Suite Zone Boundary map (boundary locations, 15% limit of secondary suites, density and concentration issues, etc.) as part of their mandated review, monitoring and implementation of the new secondary suite regulations. This Committee is scheduled to report back to Council in March 2011 with its one year summary report containing their insights, advice and potential changes to the secondary suites regulations, development process and the Secondary Suite Zone Boundaries map.

Recommendation

That Council approve the Secondary Suite Zone Boundaries map (dated March 23, 2010) as a planning tool to track development of secondary suites within city neighbourhoods (including West Park divided into 3 zones) during this initial year of implementing new secondary suite regulations.



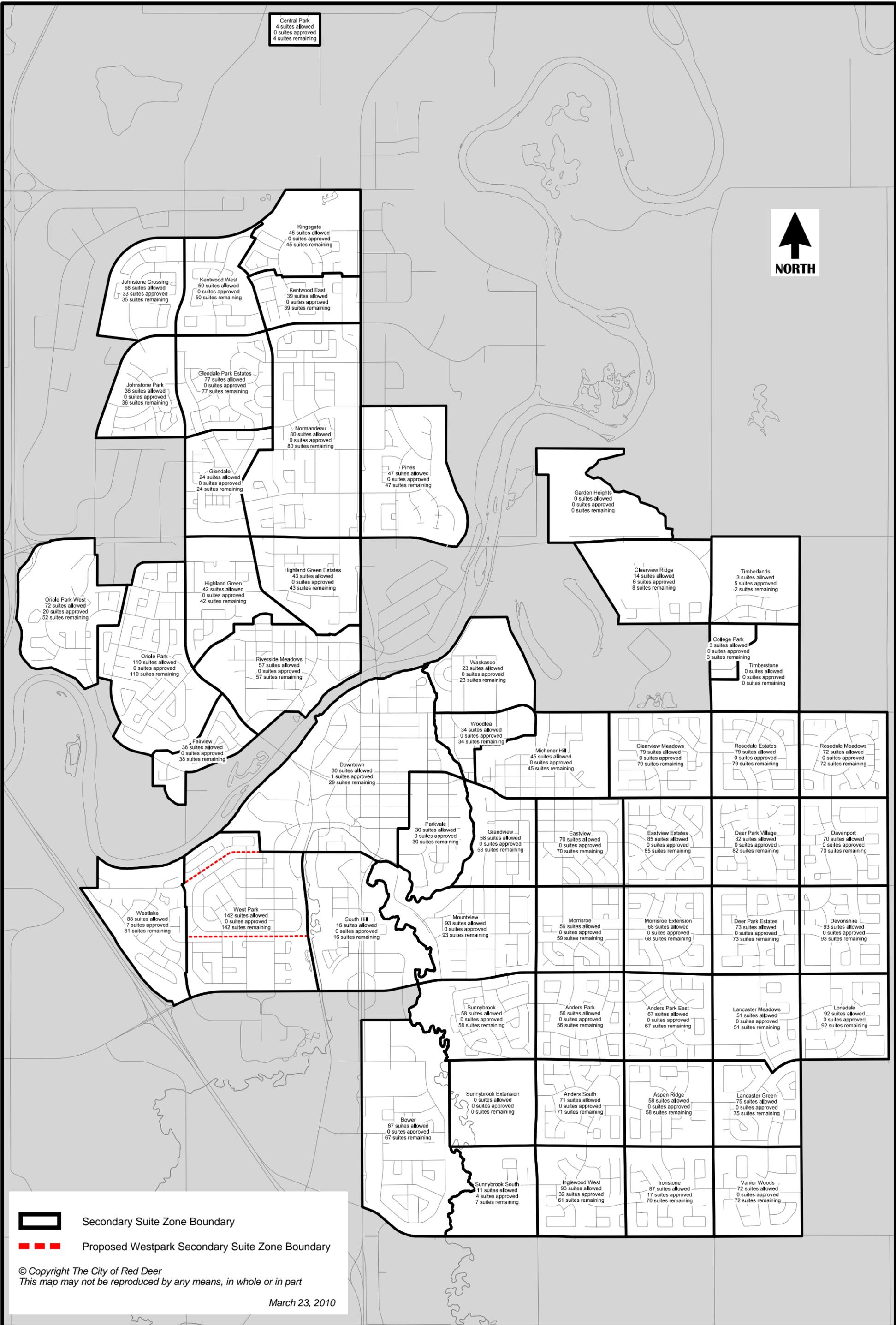
Tony Lindhout, ACP, MCIP
Assistant City Planning Manager

attachment

- c. Paul Meyette, Director of Planning Division Services
Joyce Boon, Inspections & Licensing Manager
Beth McLachlan, Inspections & Licensing
LeighAnn Butler, IT Services



Secondary Suite Zone Boundaries



- Secondary Suite Zone Boundary
- Proposed Westpark Secondary Suite Zone Boundary

© Copyright The City of Red Deer
This map may not be reproduced by any means, in whole or in part

March 23, 2010

Comments:

We support the recommendation of Administration.

“Morris Flewwelling”
Mayor

“Craig Curtis”
City Manager



**Request: Report for Inclusion
on a Council Agenda**

PLEASE NOTE: If reports are not received by Monday (5 business days) prior to the scheduled meeting/hearing the report may be moved to the next Agenda.

CONTACT INFORMATION			
Name of Report Writer:		Tony Lindhout	
Department & Telephone Number:		Parkland Community Planning Services 403-343-3394	
REPORT INFORMATION			
Preferred Date of Agenda:		April 19, 2010; Request item be scheduled before dinner break.	
Subject of the Report (provide a brief description)		Proposed Secondary Suite Zone Boundaries map for tracking secondary suite approvals at the neighbourhood level.	
Is this Time Sensitive? Why?		Yes; Council requested this map from administration at their Dec. 14, 2009 meeting.	
What is the Decision/Action required from Council?		Approval of the Secondary Suite Zone Boundaries map.	
Please describe Internal/ External Consultation, if any.		Map compiled by Social Planning, Inspections & Licensing, IT, Emergency Services, Communications and planning staff based on public input received during Council approval of new secondary suite regulations.	
Is this a Committee of the Whole item?		No	
How does the Report link to the Strategic Plan? Service and Excellence – sustainable development			
Has Legal Counsel been consulted? Are there any outstanding issues? Please describe. Legal Counsel was consulted as part of developing the new secondary suite regulations. No outstanding issues.			
Has Financial Services been consulted? Are there any budget implications? Please describe. N/A			
Presentation: (10 Min Max.)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Presenter Name and Contact Information: Tony Lindhout or Nancy Hackett 403-343-3394
COMMUNITY IMPACT			
Should External Stakeholder(s) be advised of the Agenda item? (e.i. Community Groups, Businesses, Community Associations) If Yes, please provide the Contact Information for the External Stakeholder(s)		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
External Stakeholder(s) Contact Information: (please provide, name, mailing address, telephone number and e-mail address)			
LEGISLATIVE & ADMINISTRATIVE USE ONLY			
Has this been to SMT / Topics/ Committees: MPC, EAC, CPAC			(Please circle those that apply)
SMT When/describe: _____	Topics When/Describe: _____	Board(s) / Committee(s) When/Describe: _____	
Do we need a Media Release?		<input type="checkbox"/> YES	<input type="checkbox"/> NO

Please return completed form, along with report and any additional information to Legislative & Administrative Services.



DATE: April 1, 2010
TO: Elaine Vincent, Manager, Legislative and Administrative Services
FROM: Tony Lindhout, Assistant City Planning Manager
RE: Secondary Suite Zone Boundaries Map

Council at their December 14, 2009 City of Red Deer Council meeting passed the following resolutions with respect to monitoring and implementation of new secondary suite regulations:

1. “**Resolved** that Council of the City of Red Deer hereby agrees as follows:
 - (a) To establish a Secondary Suite Regulation Ad Hoc Review Committee for the purpose of monitoring and reporting back to Red Deer City Council on the implementation of the secondary suites regulations in the Land Use Bylaw.
 - (b) To direct administration to bring back recommendations as to the membership of this Committee in the New Year.”
2. “**Resolved** that Council of the City of Red Deer hereby directs administration to make recommendations as to how neighbourhoods can be divided to address neighbourhood concerns relating to density of secondary suites.”

Further to the above noted Council resolution #1, Council on March 8, 2010 approved both the membership composition of the Secondary Suite Regulation Ad Hoc Review Committee (two members of Council, five citizens-at-large and two non-voting staff resource liaisons) and also appointed the respective Council and citizens-at-large members to the Secondary Suite Regulation Ad Hoc Review Committee.

With regard to the above noted Council resolution #2 attached please find, for Council's review and approval, the recommended Secondary Suite Zone Boundaries map compiled by administrative staff. This map indicates:

- (a) the proposed secondary suite boundary zones for the purpose of tracking secondary suite approvals on a neighbourhood basis (West Park has been divided into 3 separate zones),
- (b) the maximum number of secondary suites allowed within each secondary suite zone boundary; this number represents 15% of the total number of detached dwelling units constructed within each individual zone boundary,
- (c) the total number of secondary suite approvals that have been issued an “occupancy permit” in each secondary suite zone boundary, and
- (d) the potential remaining number of secondary suites (up to the maximum 15%) that could still be approved within each secondary suite zone boundary.

Analysis

Development Authority staff will forward all secondary suite development permit approval information to IT Services staff whose responsibility it is to keep the Secondary Suite Zone Boundaries map current. Only secondary suites that receive an "occupancy permit" will be marked on the map as an approved secondary suite. City staff will use this map and have access to it from the City's GIS *Regis* mapping system while the public will be able to view the same version of the Secondary Suite Zone Boundaries map through the City's web page.

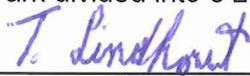
The secondary suite zone boundaries indicated on the map represent, for the most part, existing established and named neighbourhoods based on the same boundaries as the City's annual census zones. Of interest to Council is the West Park neighbourhood which, for the purpose of spreading out secondary suite approvals, is shown as being proposed to be divided into three zones not including the West Lake neighbourhood which has been identified as its own separate zone.

While the potential total number of secondary suites allowed in West Park will not change (being 142 secondary suite units representing 15% of the total number of detached dwelling units in West Park), by having 3 separate zones, the number of secondary suite approvals allowed in each individual zone will be limited to 15% of the total number of detached dwelling units in each of those individual three zones. Having three separate zones will spread out secondary suite approvals throughout the larger West Park neighbourhood preventing a potential larger concentration of secondary suites in any one particular area of West Park had it been left as one large zone, an issue and concern identified by West Park residents during the public hearing relative to the Bylaw adoption of the new secondary suites regulations.

The newly established Secondary Suite Regulation Ad Hoc Review Committee will evaluate the effectiveness of the proposed Secondary Suite Zone Boundary map (boundary locations, 15% limit of secondary suites, density and concentration issues, etc.) as part of their mandated review, monitoring and implementation of the new secondary suite regulations. This Committee is scheduled to report back to Council in March 2011 with its one year summary report containing their insights, advice and potential changes to the secondary suites regulations, development process and the Secondary Suite Zone Boundaries map.

Recommendation

That Council approve the Secondary Suite Zone Boundaries map (dated March 23, 2010) as a planning tool to track development of secondary suites within city neighbourhoods (including West Park divided into 3 zones) during this initial year of implementing new secondary suite regulations.



Tony Lindhout, ACP, MCIP
Assistant City Planning Manager

attachment

- c. Paul Meyette, Director of Planning Division Services
Joyce Boon, Inspections & Licensing Manager
Beth McLachlan, Inspections & Licensing
LeighAnn Butler, IT Services

B/F
ITEMS.



****REVISED** - Council Decision – December 14, 2009

DATE: December 15, 2009
TO: Secondary Suites Steering Committee:
c/o Tony Lindhout, Parkland Community Planning Services
FROM: Elaine Vincent, Legislative & Administrative Services Manager
SUBJECT: Land Use Bylaw Amendment No. 3357/Z-2009 - Secondary Suites Regulations

Reference Report:

Legislative and Administrative Services Manager, dated December 7, 2009
Parkland Community Planning Services, Secondary Suites Steering Committee, dated December 7, 2009

Resolutions:

"Resolved that Council of the City of Red Deer having considered the report from Parkland Community Planning Services, dated December 7, 2009, Re: Land Use Bylaw Amendment 3357/Z-2009, Proposed Secondary Suite Regulations, hereby amends Land Use Bylaw Amendment 3357/Z-2009 by:

Deleting Section (9.4) (b) – "the owner applies for a development permit in respect of the Secondary Suite prior to January 1, 2012."

and replacing it with the revised Section (9.4) (b): "the owner applies for a development permit in respect of the Secondary Suite prior to July 1, 2010."**

MOTION CARRIED

"Resolved that Council of the City of Red Deer hereby agrees to reduce the Secondary Suite Cap from 20% to 15%". **

MOTION CARRIED

“Resolved that Council of the City of Red Deer hereby agrees as follows:

1. To establish a Secondary Suite Regulation Ad Hoc Review Committee for the purpose of monitoring and reporting back to Red Deer City Council on the implementation of the secondary suites regulations in the Land Use Bylaw.
2. To direct Administration to bring back recommendations as to the membership of this Committee in the New Year.”

MOTION CARRIED

“Resolved that Council of the City of Red Deer hereby directs administration to prepare a report examining the advantages and disadvantages of establishing a business licensing system for applications for secondary suites and residential rental properties similar to the licensing process in place for businesses and home occupations.” **

MOTION CARRIED

“Resolved that Council of the City of Red Deer hereby directs administration to make recommendations as to how neighbourhoods can be divided to address neighbourhood concerns relating to density of secondary suites.”

MOTION CARRIED

Bylaw Readings:

Land Use Bylaw Amendment 3357/Z-2009, as amended, was given second and third readings. A copy of the bylaw is attached.

Report Back to Council: Yes

Land Use Bylaw Amendment proposes additional use provisions and development regulations to expand the allowance of Secondary Suites into established and mature residential neighbourhoods.

Comments/Action:

Please note the direction from Council in the Resolutions noted above and prepare reports back for Council's consideration in the New Year.

Elaine Vincent
Legislative and Administrative Services Manager

/attach.

c: Development Services Director
 Corporate Services Director
 Community Services Director
 Engineering Services Manager
 Financial Services Manager
 Assessment and Taxation Manager

Inspections & Licensing Manager
Inspections & Licensing Supervisor
Land & Economic Development Manager
Leigh-Ann Butler, Graphics Supervisor
Property Assessment Technician
City Assessor
LAS File
LAS Committee Secretary

DATE: April 20, 2010
TO: Tony Lindhout, Assistant City Planning Manager
FROM: Elaine Vincent, Legislative and Administrative Services Manager
SUBJECT: Secondary Suite Zone Boundaries Map

Reference Report:

Parkland Community Planning Services, dated April 1, 2010

Resolution:

“Resolved that Council of the City of Red Deer having considered the report from Parkland Community Planning Services, dated April 1, 2010, re: Secondary Suite Zone Boundaries Map, hereby approves the Secondary Suite Zone Boundaries map (dated March 23, 2010) amended to add a 4th area in West Park by dividing the east and west quadrant along 57th Avenue to the lane south of 35th Street to 43rd Street and subject to the Secondary Suite Ad Hoc Advisory Committee identifying any implementation issues within 60 days of its first meeting.”

Report Back to Council: Yes

Comments/Further Action:

The Secondary Suite Boundaries map is to be used as a planning tool to track development of secondary suites within city neighbourhoods (including West Park divided into 3 zones) during this initial year of implementing new secondary suite regulations.

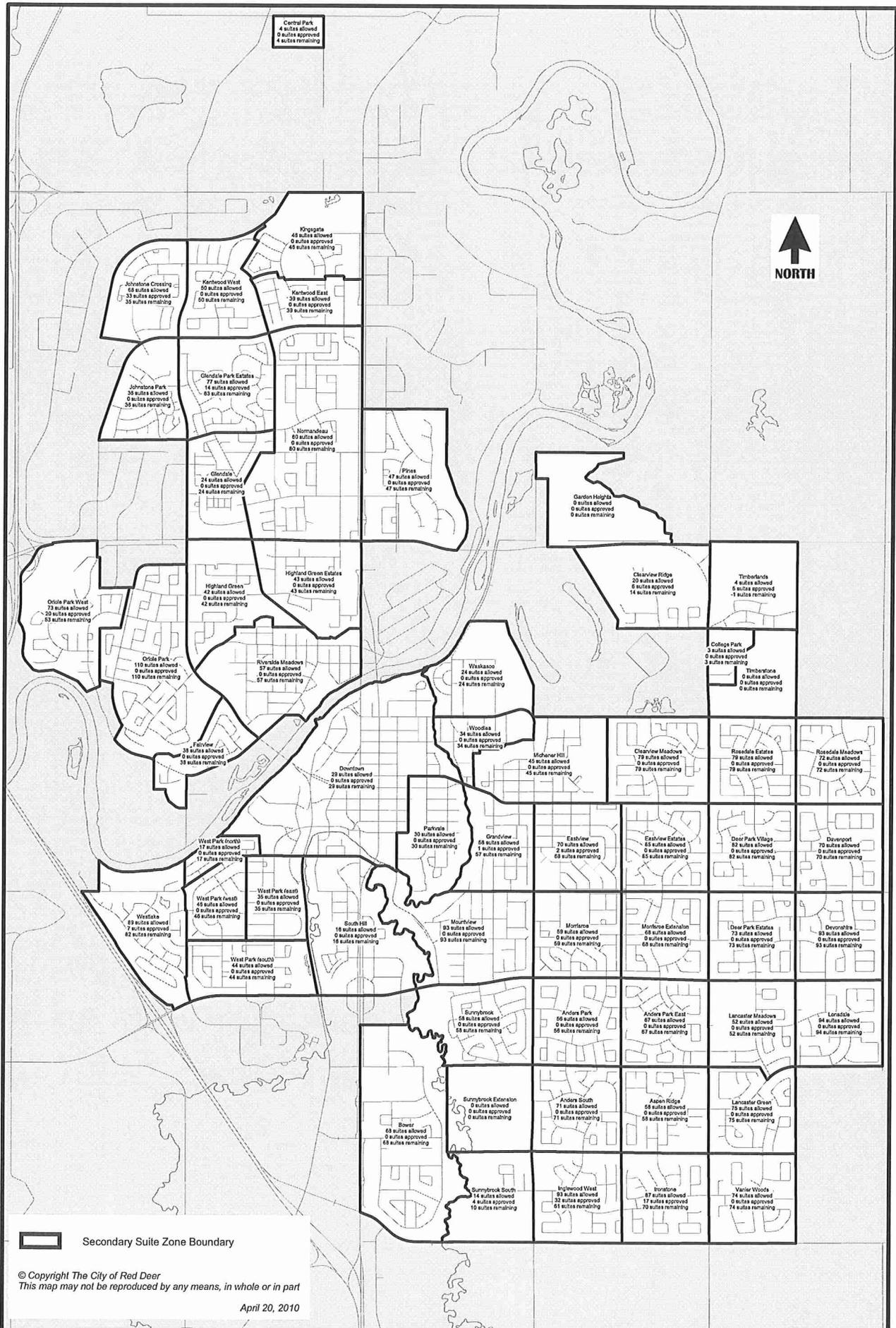


Elaine Vincent
Legislative & Administrative Services Manager

c: Development Services Director
Corporate Services Director
Community Services Director
Planning Director
Engineering Services Manager
Financial Services Manager
Assessment and Taxation Manager

Inspections & Licensing Manager
Inspections & Licensing Supervisor
Land & Economic Development Manager
IT Services – GIS Section
Property Assessment Technician, Danny Lake
LAS File

Secondary Suite Zone Boundaries





Unfinished Business Items No. 2

DATE: April 13, 2010
TO: City Council
FROM: Elaine Vincent, Legislative & Administrative Services Manager
SUBJECT: Vision for Gaetz Avenue and Dynamic Signage in C4 District

History:

At the Monday, January 25, 2010 Council Meeting, Council passed the following resolution regarding Dynamic Signage:

“Resolved that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager dated January 18, 2010 and the Parkland Community Planning Services dated December 7, 2009 re Land Use Bylaw Amendment No. 3357/F-2009 (Dynamic Signage), hereby supports the location of dynamic signs in C2A only with a proviso for an examination in C4 areas within the next three months as the vision for Gaetz Avenue is articulated.”

Administration will require additional time to prepare the report regarding the vision for Gaetz Avenue and Dynamic Signage in C4 Districts. Administration has advised that the report will be available for the next Council meeting.

Recommendation:

That Council consider tabling consideration of Dynamic Signage in C4 areas to the May 3, 2010 Council Meeting.

A handwritten signature in cursive script, appearing to read 'Elaine Vincent'.

Elaine Vincent
Manager

Comments:

We support the recommendation of Administration.

“Morris Flewwelling”
Mayor

“Craig Curtis”
City Manager



BACK UP INFORMATION
NOT SUBMITTED TO COUNCIL

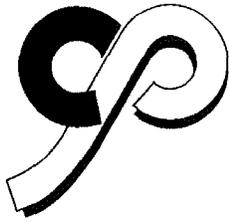
Request: Report for Inclusion on a Council Agenda

Requests to include a report on a Council Agenda must be received by 4:30pm on Monday (5 business days) prior to the scheduled meeting.

PLEASE NOTE: If reports are not received by Monday (5 business days) prior to the scheduled meeting/hearing the report may be moved to the next Agenda.

CONTACT INFORMATION			
Name of Report Writer:		Brandon Silver, Frank Colosimo, Nancy Hackett	
Department & Telephone Number:		PCPS, 343-3394 Engineering Services 343-8158	
REPORT INFORMATION			
Preferred Date of Agenda:		April 19 th , 2010	
Subject of the Report (provide a brief description)		Dynamic Signs	
Is this Time Sensitive? Why?		Yes, Council Set date	
What is the Decision/Action required from Council?		table ^{LUB} Amendment 3357/F2009	
Please describe Internal/ External Consultation, if any.		Support of Dept. involved.	
Is this a Committee of the Whole item?		No.	
How does the Report link to the Strategic Plan? Be Authentic			
Has Legal Counsel been consulted? Are there any outstanding issues? Please describe. N/A			
Has Financial Services been consulted? Are there any budget implications? Please describe. N/A			
Presentation: (10 Min Max.)		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
		Presenter Name and Contact Information:	
COMMUNITY IMPACT			
Should External Stakeholder(s) be advised of the Agenda item? (e.i. Community Groups, Businesses, Community Associations) If Yes, please provide the Contact Information for the External Stakeholder(s)		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
External Stakeholder(s) Contact Information: (please provide, name, mailing address, telephone number and e-mail address)			
LEGISLATIVE & ADMINISTRATIVE USE ONLY			
Has this been to SMT / Topics/ Committees: MPC, EAC, CPAC		(Please circle those that apply)	
SMT	Topics	Board(s) / Committee(s)	
When/describe: _____	When/Describe: _____	When/Describe: _____	
Do we need a Media Release?		<input type="checkbox"/> YES	<input type="checkbox"/> NO

Please return completed form, along with report and any additional information to Legislative & Administrative Services.



**PARKLAND
COMMUNITY
PLANNING
SERVICES**

Suite 404, 4808 Ross Street
Red Deer, Alberta, T4N 1X5
Phone: (403) 343-3394
FAX: (403) 346-1570
E-mail: pcps@pcps.ab.ca

Date **April 12th, 2010**

To: **Elaine Vincent, Legislative Service Manager**

From: **Brandon Silver, Parkland Community Planning Services**
 Frank Colosimo, Engineering Services

Re: **Vision for Gaetz Avenue and dynamic signage in C4 district**

Purpose

The purpose of this report is to respond to the motion brought forward during the council meeting of date January 25, 2010:

“Resolved that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager dated January 18, 2010 and the Parkland Community Planning Services dated December 7, 2009 re: Land Use Bylaw Amendment No. 3357/F-2009 (Dynamic Signage), hereby supports the location of dynamic signs in C2A only with a provision for an examination in C4 areas within the next three months as the vision for Gaetz Avenue is articulated.”

As the end of April marks three months, this report will provide a status update on both elements; dynamic signage and a vision for Gaetz Avenue and will also provide and outline the next steps proposed.

Dynamic Signs

To date, the following steps have been made regarding the possible application of the C2A Commercial (Regional Shopping Centre) District dynamic sign policy to the C4 Commercial (Major Arterial) district:

- In a hypothetical scenario, Parkland Community Planning Services is applying the current C2A bylaw to the C4 district in order to analyze the impact dynamic signs would have on Gaetz Avenue.
- The approximate maximum number of dynamic signs and their approximate potential locations has been determined through analysis of the proposed C4 policy.

Study, address the original Council Decision of 2003 and address the feedback of the Gaetz Avenue vision received to date.

It is respectfully recommended that the matter of dynamic signs in the C4 be considered at the May 3rd council meeting jointly with discussion on the *Gaetz Avenue Redevelopment Study*. Issues relating to dynamic signs and options for dealing with these signs in the C4 Major Arterial Commercial district would be presented along with all relevant background information on *The Gaetz Avenue Redevelopment Study*. On May 3rd, Council could consider both matters and the relationship between the two issues before moving forward with a Land Use Bylaw amendment.

Respectfully Submitted.



Frank Colosimo, P. Eng
Engineering Services Manager



Brandon Silver, BCD
Planner/Urban Designer



Nancy Hackett, ACP, MCIP
City Division Manager

c. Paul Meyette, Planning Services Division

Christine Kenzie

From: Elaine Vincent
Sent: March 30, 2010 3:35 PM
To: Brandon Silver
Cc: Christine Kenzie
Subject: RE: Dynamic Signs

Hi Brandon.

At the January 25th meeting, a resolution was passed related to dynamic signs that stated: we support the location of dynamic signs in C2A only with a proviso for an examination in C4 areas within the next three months as the vision for Gaetz avenue is articulated. As such, that three month period will expire at the April 19th council meeting.... We will have to bring the item forward with a tabling resolution if we will need until May 3rd to complete the council report. Does that make sense?

Elaine Vincent

Manager, Legislative and Administrative Services
The City of Red Deer
Phone: 403-342-8134
Fax: 403-346-6195
elaine.vincent@reddeer.ca

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

From: Brandon Silver
Sent: Tuesday, March 30, 2010 2:44 PM
To: Elaine Vincent
Subject: Dynamic Signs

Hello Elaine,

In a meeting today with Craig Curtis and Paul Meyette it was mentioned that some people/ groups may be under the impression that Land Use By Law Amendment 3357/ F2009 "Dynamic Signs" was on the April 19th council agenda. After today's meeting it was confirmed that it would be set for the May 3rd council agenda, not April 19th. Are there any issues with this that need to be addressed? People who need to be re-informed? If so please let me know so we can address them. Thank you,

-Brandon Silver

Brandon M. Silver

Planner/ Urban Designer
City Division
brandon.silver@pcps.ab.ca

Parkland Community Planning Services

404-4808 Ross Street
T 403.343.3394
F 403.346.1570

B/F
FOR APRIL
19/2010

Council Decision – January 25, 2010

DATE: January 26, 2010

TO: Emily Damberger, Parkland Community Planning Services
Nancy Hackett, City Planning Manager
Tony Lindhout, Assistant City Planning Manager

FROM: Elaine Vincent, Legislative and Administrative Services Manager

SUBJECT: Land Use Bylaw Amendment 3357/F-2009 (Dynamic Signage)
Land Use Bylaw Amendment 3357/JJ-2009 (Open House/Show Home Signs)

Reference Report:

Legislative & Administrative Services Manager, dated January 18, 2010
Parkland Community Planning Services, dated December 7, 2010

Resolutions:

→ *Resolved* that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager dated January 18, 2010 and the Parkland Community Planning Services dated December 7, 2009 re Land Use Bylaw Amendment No. 3357/F-2009 (Dynamic Signage), hereby supports the location of dynamic signs in C2A only with a proviso for an examination in C4 areas within the next three months as the vision for Gaetz Avenue is articulated.

MOTION CARRIED

Resolved that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager dated January 18, 2010 and the Parkland Community Planning Services dated December 7, 2009 re Land Use Bylaw Amendment No. 3357/F-2009 (Dynamic Signage), hereby supports the use of radial measurement for determining the location of dynamic signage.

MOTION CARRIED

Resolved that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager dated January 18, 2010 and the Parkland Community Planning Services dated December 7, 2009 re Land Use Bylaw Amendment No. 3357/F-2009 (Dynamic Signage), hereby supports a three second display timing for dynamic signage.

MOTION CARRIED

Bylaw Readings:

At the January 25, 2010 Council Meeting, Land Use Bylaw Amendment 3357/F-2009 and Land Use Bylaw Amendment 3357/JJ-2009 both received first reading. A copy of the bylaws are attached.

Report Back to Council: Yes

FILE COPY



LEGISLATIVE & ADMINISTRATIVE SERVICES

March 30, 2010

Gil Vallee
General Manager
Capri Centre
3310 – 50 Avenue
Red Deer, AB T4N 3X9

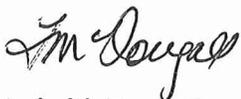
Dear Mr. Vallee:

Re: Amendment to the Land Use Bylaw – Dynamic Signs

I would like to acknowledge receipt of your letter dated March 19, 2010, addressed to Mayor Flewwelling, regarding an application for changes to the dynamic signs on your property.

The amendment to the City of Red Deer's Land Use Bylaw regarding Dynamic Signs was approved at the February 22, 2010 Council Meeting and is now in effect. Dynamic signs are currently allowed in C2A zoning only. The land where the Capri Hotel is situated is currently zoned C4. An examination of dynamic signs in C4 zoned areas will be presented to Council for consideration in the next few weeks. If you wish to apply for changes to the dynamic signs on your property, you must apply directly to the City of Red Deer's Inspections & Licensing Department, phone number 403-342-8190. A copy of your letter and this response will be sent to the Inspections and Licensing Department.

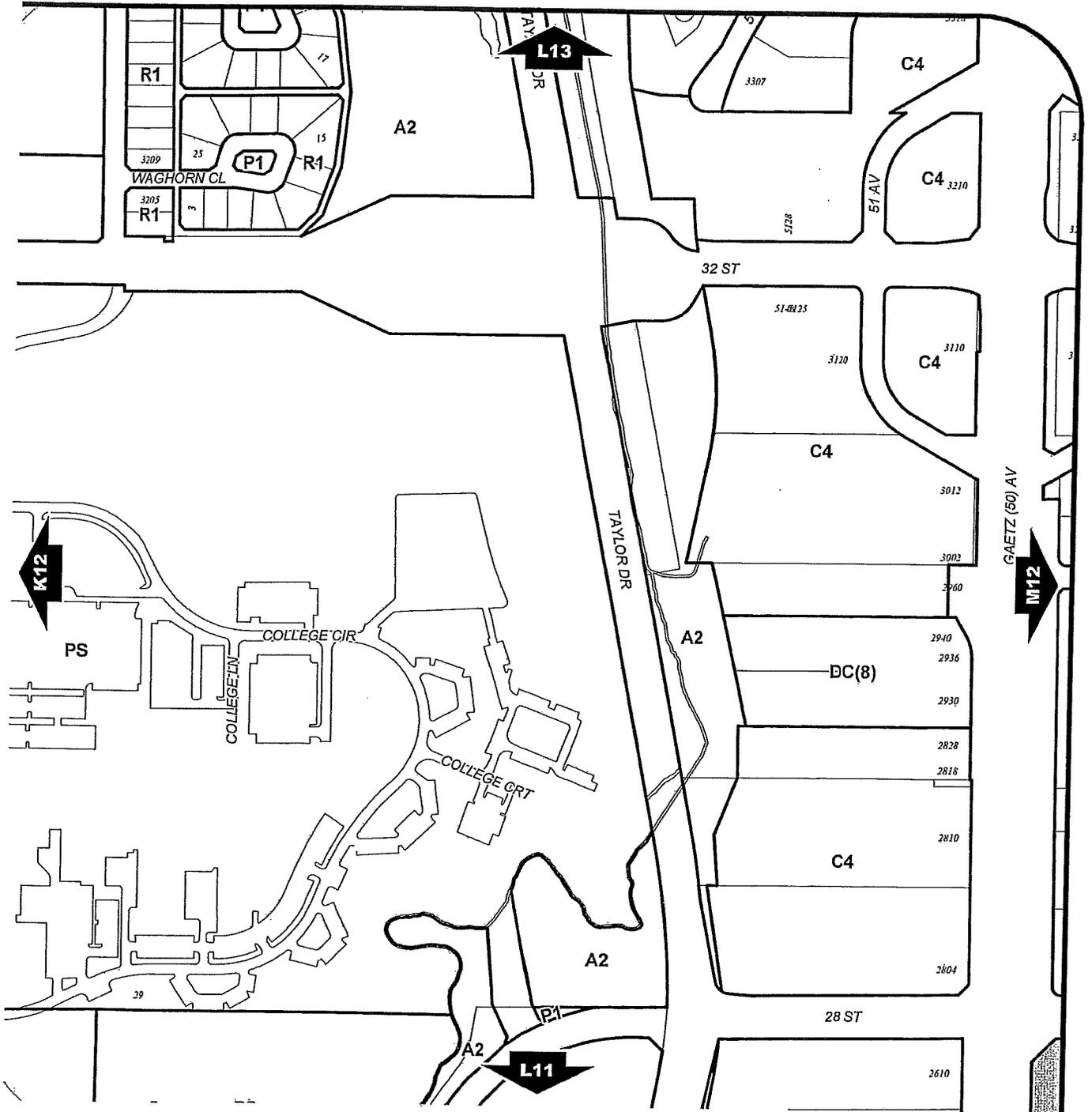
Sincerely,



Frieda McDougall
Deputy City Clerk

/attach.

c: Mayor Flewwelling
Joyce Boon, Inspections & Licensing Manager



Land Use Bylaw 3357/2006



North
Scale 1:5,000

© The City of Red Deer



- | | | | |
|--|----------------------------|--|--------------------------------|
| | Land Use District Boundary | | Historical Preservation Sites |
| | Land Use District | | Historically Significant Sites |
| | Exception to District | | Historical Site Number |
| | Exception Number | | City Boundary |
| | Exempted from District | | Civic Address |
| | Exempted Number | | Railway |
| | Height Overlay District | | Proposed Lots |
| | Density Overlay District | | |
| | Secondary Suite Permitted | | |

Printed on Feb 26, 2010

Land Use Districts

L12

SE¼ Sec8 38-27-W4

Refer to Constraints Map



Capri Centre
Hotel, Trade & Conference Centre

Friday March 19, 2010

Mayor Morris Flewwelling
The City of Red Deer
P.O. Box 5008
Red Deer, AB, T4N 3T4

Mr. Flewwelling,

Further to our council meeting on February 22nd, 2010 The Capri Hotel Trade and Convention Centre requests that prior to the implementation of the dynamic sign bylaw, that you consider this letter as an early application for changes to our dynamic signs on the property as we transition to a Sheraton and time lines beyond.

If you require any additional information please contact me at 403.755.1165.

Regards,

Gil Vallée
General Manager

Tel 403-346-2091
Fax 403-340-0255
Toll Free 1-800-662-7197

3310 - 50th Avenue,
Red Deer, Alberta
Canada T4N 3X9

www.capricentre.com

DATE: April 20, 2010
TO: Nancy Hackett, City Planning Manager
FROM: Elaine Vincent, Legislative and Administrative Services Manager
SUBJECT: Vision for Gaetz Avenue and Dynamic Signage in C4 District

Reference Report:

Legislative & Administrative Services Manager, dated April 13, 2010

Resolution:

“Resolved that Council of the City of Red Deer having considered the report from the Legislative & Administrative Services Manager, dated April 13, 2010, re: Vision for Gaetz Avenue and Dynamic Signage in C4 District, hereby agrees to table consideration of dynamic signage in C4 areas to the Monday, May 3, 2010 Council meeting.”

Report Back to Council: Yes – May 3, 2010

Comments/Further Action:



Elaine Vincent
Legislative & Administrative Services Manager

- c: Director of Planning
Inspections & Licensing Manager, Russ Pye
Inspections & Licensing Manager, Joyce Boon
Deputy Development Officer, Vickie Swainson
Customer Services Specialist, Beth McLachlan
Land & Economic Development Manager



Unfinished Business Item No. 3

DATE: April 12, 2010
TO: City Council
FROM: Elaine Vincent, Legislative & Administrative Services Manager
SUBJECT: Veterans' Park Concept Plan - Update

History:

At the Monday, March 22, 2010 Council Meeting, Council considered the Veterans' Park Concept Plan and the following resolution was passed:

"Resolved that Council of the City of Red Deer having considered the report from the Greater Downtown Action Coordinator, dated March 12, 2010, re: Veterans' Park Concept Plan, hereby:

1. Accepts the recommendation of the Greater Downtown Action Plan Steering Committee and approves the Design 3D for the design of Veteran's Square as presented to Council on March 22, 2010, subject to a traffic study in relation to east parking that will be presented to Council in April, 2010."
2. Agrees that the area be named Veterans' Park."

A report from Administration regarding the traffic study in relation to east parking is attached.

Recommendation:

That Council consider supporting the Updated Cenotaph Plaza Preliminary Design Concept 3E as recommended by Administration.



Elaine Vincent
Manager



OFFICE OF THE CITY MANAGER

Date: April 15, 2010

To: Elaine Vincent, Legislative & Administrative Services Manager

From: Ed Morris, Greater Downtown Coordinator
Trevor Poth, Parks Superintendent
Frank Colosimo, Engineering Manager

CC: Colleen Jensen, Director Community Services
Paul Goranson, Director Development Services
Greg Scott, Recreation, Parks and Culture Manager
Mark Nolan, IBI Group
Trevor Poth, Parks Superintendent
Jerry Hedlund, Projects Superintendent
Cenotaph Project Steering Committee

Subject: Veterans' Park Concept Plan - Update

BACKGROUND

The Veterans Park Concept plan was formerly presented to the Greater Downtown Action Plan Committee on March 11, 2010. The GDAP Committee passed the following resolution:

“Resolved that the Greater Downtown Action Plan Steering Committee having heard the presentation by the Parks Superintendent, hereby support the Cenotaph Plaza Preliminary Design Concept 3D as presented at the March 11, 2010 Greater Downtown Action Plan Steering Committee meeting, subject to a traffic study in relation to the east parking that will be presented in April. The Greater Downtown Action Plan Steering Committee concurs with the Heritage Preservation Steering Committee to endorse the site configuration and named “Veterans’ Park”.

“Resolved that the Greater Downtown Action Plan Steering Committee recommends to Red Deer City Council that the Design 3D for the design of Veterans’ Square be approved as presented and that the area be named Veterans’ Park, subject to a traffic study in relation to east parking that will be presented in April”

The plan, supported by the GDAP Committee resolution was presented to Red Deer City Council on March 22, 2010 and the following resolution was passed:

“Resolved that Council of the City of Red Deer having considered the report from the Greater Downtown Action Coordinator, dated March 12, 2010, re: Veterans’ Park Concept Plan, hereby:

- I. Accepts the recommendation of the Greater Downtown Action Plan Steering Committee and approves the Design 3D for the design of Veteran’s Square as presented to Council on March 22, 2010, subject to a traffic study in relation to east parking that will be presented to Council in April, 2010.”

2. Agrees that the area be named Veterans' Park.”

DISCUSSION

The IBI Group prepared and submitted a limited Traffic Impact Assessment for the project to The City of Red Deer for review. One of the focuses of the study was to determine the impacts of changing the west lane of 49 Avenue from a through/left turn lane to only a left turn lane at Ross Street. It is proposed that this would be achieved by bulbing the curb face and expanding Veteran Park features to this area. This would also permit on-street parking adjacent to the Executive Place development.

In reviewing the study and plan, Engineering Service Department has determined that the straight through movement of the east lane is not required in the short term for capacity of the intersection; however, in approximately 12 to 15 years this movement will need to be accommodated. It is also anticipated that in addition to the capacity needs, there may be other negative operational affects of the road network as a result of loss of movement and capacity through the intersection.

Engineering has worked with the steering committee to develop a modified version of the plan that meets the short term needs of all. The revised plan still recommends curb-bulbing, but uses non-permanent construction elements that allow for its removal when the needs arise. The curb-bulbing is similar in design to those that have been previously constructed on Ross Street. It is understood that as the through movement is warranted, Engineering will seek council approval to remove the barrier and parking and return the intersection as originally intended.

This recommendation is in accordance with the Greater Downtown Action Plan – 2008 which states:

“This GDAP 2008 Update encourages The City to practice innovative thinking and experimentation by using pilot projects and design competitions to advance Greater Downtown concepts. “

The attached plan, includes the pilot for non-permanently changing the use of the west lane of 49th Avenue through the use of a curb construction with landscaping and lay by parking. This plan partnered with the Traffic Impact Assessment information prepared by the IBI group is acceptable to the Engineering Services Department, Recreation Parks and Culture Department, and Greater Downtown Action Coordinator.

RECOMMENDATION

That Red Deer City Council approve the recommendations of the Greater Downtown Action Plan Steering Committee that the updated Design 3E for the design of Veterans' Park be approved as presented at the April 19, 2010 Council Meeting with the understanding that the 49 Avenue curb-bulbing and new parking spaces being constructed are for the short term. If and when required due to system capacity or operational requirements of the transportation system, Engineering Services will recommend their removal to Council".

Thank You

Ed Morris
Greater Downtown Action Coordinator

Trevor Poth
Parks Superintendent

Frank Colosimo
Engineering Services Manager



City of Red Deer - Veterans' Plaza - Concept Plan - Option 3E

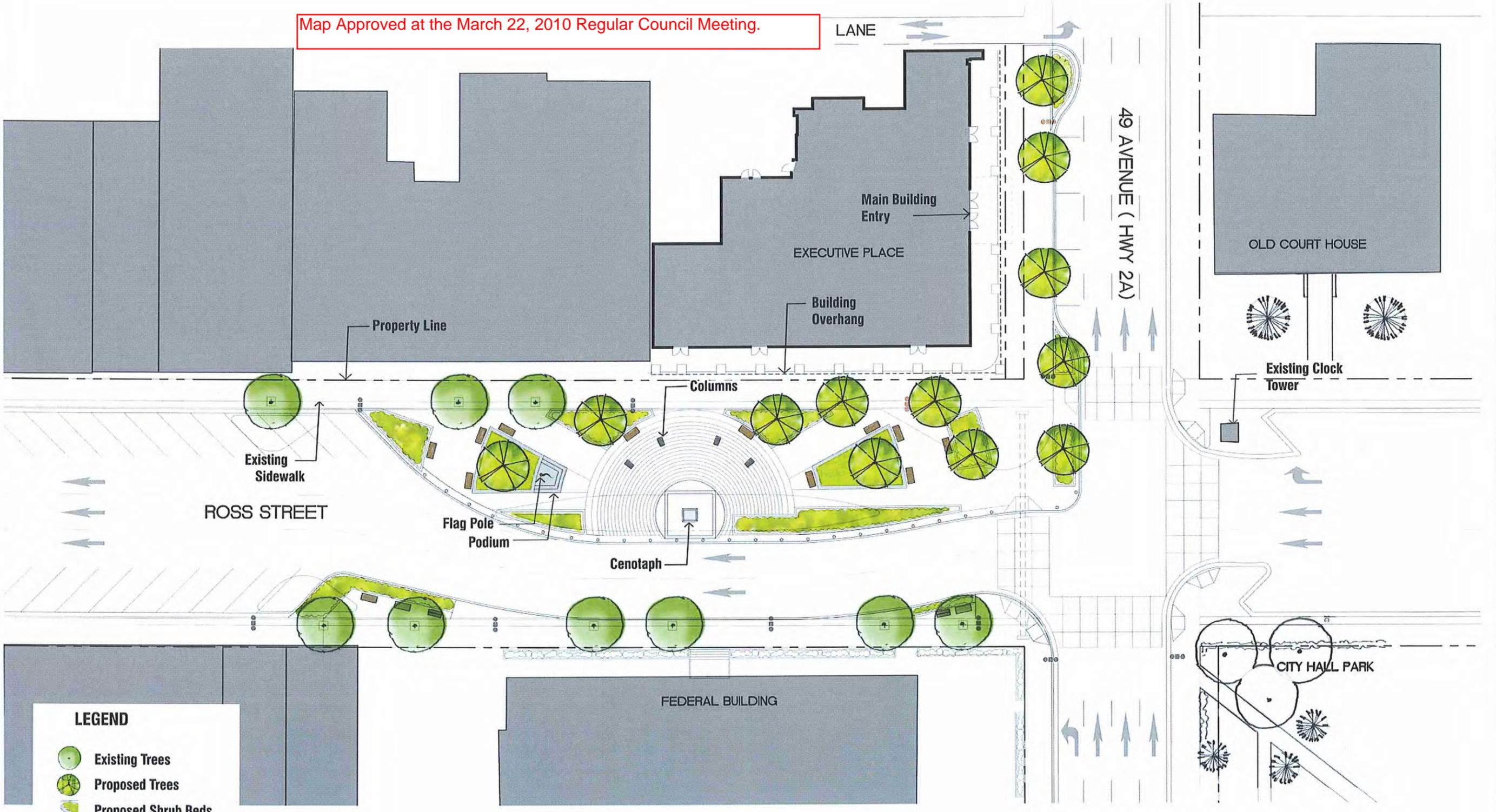
APRIL 12, 2010

SCALE 1:150 @ A0

J:\27074_Cenotaph\5.9 Drawings\59isc\Conceptual Design\ 27074_09-03-10-Option 3D.dwg Mar 10, 2010 - 10:34am opikh



Map Approved at the March 22, 2010 Regular Council Meeting.



LEGEND

- Existing Trees
- Proposed Trees
- Proposed Shrub Beds
- Proposed Benches
- Existing Light Poles
- Proposed Light Poles



City of Red Deer - Cenotaph Plaza - Preliminary Concept Design - Option 3D

MARCH 10, 2010

SCALE 1:150 @ A0

SCALE 1:150 @ A0

J:\27074_Cenotaph\5.9 Drawings\59isc\Conceptual Design\ 27074_09-03-10-Option 3D.dwg Mar 10, 2010 - 10:34am opkht



Comments:

The Veterans' Park Concept Plan update will be considered by the Greater Downtown Action Plan Steering Committee this week and recommendations from this Committee will be brought forward to Council.

"Morris Flewwelling"
Mayor

"Craig Curtis"
City Manager

OFFICE OF THE CITY MANAGER

Date: April 15, 2010

To: Elaine Vincent, Legislative & Administrative Services Manager

From: Ed Morris, Greater Downtown Coordinator
Trevor Poth, Parks Superintendent
Frank Colosimo, Engineering Manager

CC: Colleen Jensen, Director Community Services
Paul Goranson, Director Development Services
Greg Scott, Recreation, Parks and Culture Manager
Mark Nolan, IBI Group
Trevor Poth, Parks Superintendent
Jerry Hedlund, Projects Superintendent
Cenotaph Project Steering Committee

Subject: **Veterans' Park Concept Plan - Update**

BACKGROUND

The Veterans Park Concept plan was formerly presented to the Greater Downtown Action Plan Committee on March 11, 2010. The GDAP Committee passed the following resolution:

“Resolved that the Greater Downtown Action Plan Steering Committee having heard the presentation by the Parks Superintendent, hereby support the Cenotaph Plaza Preliminary Design Concept 3D as presented at the March 11, 2010 Greater Downtown Action Plan Steering Committee meeting, subject to a traffic study in relation to the east parking that will be presented in April. The Greater Downtown Action Plan Steering Committee concurs with the Heritage Preservation Steering Committee to endorse the site configuration and named “Veterans’ Park”.

“Resolved that the Greater Downtown Action Plan Steering Committee recommends to Red Deer City Council that the Design 3D for the design of Veterans’ Square be approved as presented and that the area be named Veterans’ Park, subject to a traffic study in relation to east parking that will be presented in April”

The plan, supported by the GDAP Committee resolution was presented to Red Deer City Council on March 22, 2010 and the following resolution was passed:

“Resolved that Council of the City of Red Deer having considered the report from the Greater Downtown Action Coordinator, dated March 12, 2010, re: Veterans’ Park Concept Plan, hereby:

- I. Accepts the recommendation of the Greater Downtown Action Plan Steering Committee and approves the Design 3D for the design of Veteran’s Square as presented to Council on March 22, 2010, subject to a traffic study in relation to east parking that will be presented to Council in April, 2010.”

2. Agrees that the area be named Veterans' Park.”

DISCUSSION

The IBI Group prepared and submitted a limited Traffic Impact Assessment for the project to The City of Red Deer for review. One of the focuses of the study was to determine the impacts of changing the west lane of 49 Avenue from a through/left turn lane to only a left turn lane at Ross Street. It is proposed that this would be achieved by bulbing the curb face and expanding Veteran Park features to this area. This would also permit on-street parking adjacent to the Executive Place development.

In reviewing the study and plan, Engineering Service Department has determined that the straight through movement of the east lane is not required in the short term for capacity of the intersection; however, in approximately 12 to 15 years this movement will need to be accommodated. It is also anticipated that in addition to the capacity needs, there may be other negative operational affects of the road network as a result of loss of movement and capacity through the intersection.

Engineering has worked with the steering committee to develop a modified version of the plan that meets the short term needs of all. The revised plan still recommends curb-bulbing, but uses non-permanent construction elements that allow for its removal when the needs arise. The curb-bulbing is similar in design to those that have been previously constructed on Ross Street. It is understood that as the through movement is warranted, Engineering will seek council approval to remove the barrier and parking and return the intersection as originally intended.

This recommendation is in accordance with the Greater Downtown Action Plan – 2008 which states:

“This GDAP 2008 Update encourages The City to practice innovative thinking and experimentation by using pilot projects and design competitions to advance Greater Downtown concepts. “

The attached plan, includes the pilot for non-permanently changing the use of the west lane of 49th Avenue through the use of a curb construction with landscaping and lay by parking. This plan partnered with the Traffic Impact Assessment information prepared by the IBI group is acceptable to the Engineering Services Department, Recreation Parks and Culture Department, and Greater Downtown Action Coordinator.

RECOMMENDATION

That Red Deer City Council approve the recommendations of the Greater Downtown Action Plan Steering Committee that the updated Design 3E for the design of Veterans' Park be approved as presented at the April 19, 2010 Council Meeting with the understanding that the 49 Avenue curbing and new parking spaces being constructed are for the short term. If and when required due to system capacity or operational requirements of the transportation system, Engineering Services will recommend their removal to Council".

Thank You


Ed Morris
Greater Downtown Action Coordinator


Trevor Poth
Parks Superintendent


Frank Colosimo
Engineering Services Manager



GREATER DOWNTOWN ACTION PLAN AD HOC STEERING COMMITTEE

Date: April 19, 2010
To: City Council
From: Councillor C. Jefferies, Greater Downtown Action Plan Ad Hoc Steering Committee
Subject: Veterans' Park

At the April 15, 2010 Greater Downtown Action Plan Ad Hoc Steering Committee, T. Poth, Parks Superintendent presented the Cenotaph Plaza Preliminary Design Concept 3E. Greater Downtown Action Plan Ad Hoc Steering Committee passed the following motions:

“Resolved that the Greater Downtown Action Plan Steering Committee having heard the presentation by the Parks Superintendent, hereby support the Cenotaph Plaza Preliminary Design Concept 3E as presented at the April 15, 2010 Greater Downtown Action Plan Steering Committee meeting and recommends Council’s consideration.”

MOTION CARRIED

The above is submitted for Council’s consideration.

Sincerely,

Ed Morris
Greater Downtown Coordinator

cc: T. Poth, Parks Superintendent

Christine Kenzie

From: Ed Morris
Sent: April 12, 2010 9:15 AM
To: Trevor Poth; Frank Colosimo; Greg Scott; 'Mark Nolan'
Cc: Rebecca Clark; Michael Williston; Craig Curtis; Paul Meyette; Christine Kenzie
Subject: RE: Cenotaph Report Back to GDAP & Council

This has to be submitted to Christine Kenzie at LAS, **today** if it is going to be on the agenda.

Ed

BACK UP INFORMATION
NOT SUBMITTED TO COUNCIL

From: Trevor Poth
Sent: April 10, 2010 1:31 PM
To: Ed Morris; Frank Colosimo; Greg Scott; 'Mark Nolan'
Cc: Rebecca Clark; Michael Williston; Craig Curtis; Paul Meyette
Subject: Cenotaph Report Back to GDAP & Council

I have drafted a report to go with Mark's updated 3D to address the pilot use of the west lane of 49th Ave. I want to make sure everyone is on board with what is being presented on Thursday to the GDAP and to Council on April 19th.

Please review the report and provide me with any feedback or concerns by end of the day Monday. Mark is getting me the revised plan drawing itself on Monday but my understanding is that it was a compromise but was agreeable to everyone as a way to proceed.

Sorry for the short timeline but the report is pretty brief and if we have too many further delays, we are concerned that the site may not be ready by fall. We will need to be expedient to get this complete.

Thank You

Trevor Poth
Parks Superintendent
(w) 403-342-8372
(c) 403-506-3066

 Please consider the environment before printing this email.

Christine Kenzie

From: Trevor Poth
Sent: April 12, 2010 4:39 PM
To: Christine Kenzie; Ed Morris; Sanja Milinovic
Subject: RE: Council and GDAP Report
Attachments: 27074_12-04-10-Veterans' Park 3E.PDF

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

Christine, just one correction needed to both Frank should be moved from the CC column to the from column of the sender list. I have also attached the attachment for both reports.

Trevor Poth

Parks Superintendent

(w) 403-342-8372

(c) 403-506-3066

 Please consider the environment before printing this email.

From: Christine Kenzie
Sent: April 12, 2010 3:50 PM
To: Ed Morris; Sanja Milinovic
Cc: Trevor Poth
Subject: FW: Council and GDAP Report

Here are the reports that I have cleaned up.

The Report to Council will be reviewed by Craig tomorrow morning.

Christine Kenzie | Council Services Coordinator
Legislative & Administrative Services | The City of Red Deer
D 403.356.8978 | F 403.346.6195
christine.kenzie@reddeer.ca

From: Ed Morris
Sent: April 12, 2010 3:33 PM
To: Christine Kenzie
Subject: FW: Council and GDAP Report

Here is the latest.

Ed

2010/04/12

Christine Kenzie

To: Sanja Milinovic
Cc: Ed Morris; Cindy Jefferies
Subject: RE: GDAP Supporting Letter - Veterans' Park

Craig Curtis has requested that the the letter from the GDAP NOT be signed before the GDAP meeting this Thursday. The letter should be signed after the GDAP Meeting on Thursday and then can be sent electronically to Council and a paper copy handed out at the April 19th Council meeting.

Thanks.

Christine Kenzie | Council Services Coordinator
Legislative & Administrative Services | The City of Red Deer
D 403.356.8978 | F 403.346.6195
christine.kenzie@reddeer.ca

-----Original Message-----

From: Sanja Milinovic
Sent: April 13, 2010 8:08 AM
To: Cindy Jefferies
Cc: Christine Kenzie; Ed Morris
Subject: RE: GDAP Supporting Letter - Veterans' Park

That should be no problem Cindy. Thank you.

Sanja Milinovic | Committees Coordinator
The City of Red Deer
Legislative & Administrative Services
D 403.342.8357 | F 403.346.6195 | sanja.milinovic@reddeer.ca

P Please consider the environment before printing this e-mail and/or attachments.

-----Original Message-----

From: Cindy Jefferies
Sent: April 12, 2010 7:43 PM
To: Sanja Milinovic
Subject: RE: GDAP Supporting Letter - Veterans' Park

Hi Sanja,
I am going to be in City Hall for the SAFE meeting on Wednesday morning. Would that work from your end?
Cindy

From: Sanja Milinovic
Sent: April 12, 2010 3:40 PM
To: Cindy Jefferies
Cc: Ed Morris
Subject: GDAP Supporting Letter - Veterans' Park

Good Afternoon Councillor C. Jefferies,

Please find attached a copy of the GDAP letter supporting the Veterans' Park. Please acknowledge whether or not you are able to provide a signature for the letter in order for inclusion on the April 19, 2010 Council Agenda.

Thank you.

Christine Kenzie

From: Sanja Milinovic
Sent: April 13, 2010 8:08 AM
To: Cindy Jefferies
Cc: Christine Kenzie; Ed Morris
Subject: RE: GDAP Supporting Letter - Veterans' Park

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

That should be no problem Cindy. Thank you.

Sanja Milinovic | Committees Coordinator
The City of Red Deer
Legislative & Administrative Services
D 403.342.8357 | F 403.346.6195 | sanja.milinovic@reddeer.ca

P Please consider the environment before printing this e-mail and/or attachments.

-----Original Message-----

From: Cindy Jefferies
Sent: April 12, 2010 7:43 PM
To: Sanja Milinovic
Subject: RE: GDAP Supporting Letter - Veterans' Park

Hi Sanja,

I am going to be in City Hall for the SAFE meeting on Wednesday morning. Would that work from your end?

Cindy

From: Sanja Milinovic
Sent: April 12, 2010 3:40 PM
To: Cindy Jefferies
Cc: Ed Morris
Subject: GDAP Supporting Letter - Veterans' Park

Good Afternoon Councillor C. Jefferies,

Please find attached a copy of the GDAP letter supporting the Veterans' Park. Please acknowledge whether or not you are able to provide a signature for the letter in order for inclusion on the April 19, 2010 Council Agenda.

Thank you.

Sanja Milinovic | Committees Coordinator
The City of Red Deer<<http://www.reddeer.ca>>
Legislative & Administrative
Services<<http://www.reddeer.ca/City+Government/City+Services+and+Departments/Legislative+and+Administrative+Services/default.htm>>
D 403.342.8357 | F 403.346.6195 | sanja.milinovic@reddeer.ca

• Please consider the environment before printing this e-mail and/or attachments.



Council Decision – March 22, 2010

DATE: March 23, 2010
TO: Ed Morris, Greater Downtown Coordinator
FROM: Elaine Vincent, Legislative and Administrative Services Manager
SUBJECT: Veterans' Park Concept Plan

Reference Report:
Greater Downtown Coordinator, dated March 12, 2010

Resolutions:

Resolved that Council of the City of Red Deer having considered the report from the Greater Downtown Action Coordinator, dated March 12, 2010, re: Veterans' Park Concept Plan, hereby:

- 1. Accepts the recommendation of the Greater Downtown Action Plan Steering Committee and approves the Design 3D for the design of Veterans' Square as presented to Council on March 22, 2010, subject to a traffic study in relation to east parking that will be presented to Council in April, 2010.
2. Agrees that the area be named Veterans' Park.

Report Back to Council: Yes – Future Date

Comments/Further Action:

The Veterans' Park Concept Plan will provide a year round area for public gatherings, and honour the history and the veteran's while providing everyday opportunities to enjoy the downtown. This plan aims to achieve a balance between pedestrians, business owners and vehicle traffic.

Elaine Vincent
Legislative & Administrative Services Manager

- c: Director of Community Services
Recreation, Parks & Culture Manager
Parks Superintendent
Heritage and Archives Coordinator
Jerry Hedlund, Projects Superintendent
Cenotaph Project Steering Committee

FILE COPY

Council Decision – April 19, 2010

DATE: April 20, 2010

TO: Ed Morris, Greater Downtown Coordinator
Trevor Poth, Parks Superintendent
Frank Colosimo, Engineering Manager

FROM: Elaine Vincent, Legislative and Administrative Services Manager

SUBJECT: Veterans' Park Concept Plan - Update

Reference Report:

Greater Downtown Coordinator, Parks Superintendent and Engineering Manager, dated April 15, 2010

Resolution:

"Resolved that Council of the City of Red Deer having considered the report from the Greater Downtown Coordinator, Parks Superintendent and Engineering Manager, dated April 10, 2010 re: Veterans' Park Concept Plan – Update, hereby approve the recommendations of the Greater Downtown Action Plan Steering Committee that the updated Design 3E for the design of Veterans' Park be approved as presented at the April 19, 2010 Council Meeting with the understanding that:

1. The 49 Avenue curb-bulbing and new parking spaces being constructed are for the short term, and
2. If and when required, due to system capacity or operational requirements of the transportation system, Engineering Services will recommend their removal to Council."

Report Back to Council: Yes



Elaine Vincent
Legislative & Administrative Services Manager

c: Director of Development Services
Director of Planning
Director of Community Services
Recreation, Parks & Culture Manager
Land & Economic Development Manager

Jerry Hedlund, Projects Superintendent
Cenotaph Project Steering Committee
Heritage and Archives Coordinator
Recreation, Parks & Culture Manager
Assessment & Taxation Manager



Unfinished Business Item No. 4

DATE: April 12, 2010
TO: City Council
FROM: Elaine Vincent, Legislative & Administrative Services Manager
SUBJECT: Curfew Bylaw

History:

In June 2009 members of the Northwood Estates Neighbourhood Watch Committee proposed that there be changes to the City of Red Deer Curfew Bylaw which would change the curfew period for youth under 16 years of age from between 1:00 – 6:00 a.m. to be between 11:00 p.m. -6:00 a.m.

At the Monday, July 13 2009 Council Meeting consideration of the Curfew Bylaw report was directed to the Crime Prevention Advisory Committee for consideration and recommendations to be provided back to Council at a future Council Meeting.

At the Monday, November 30 2009 Council Meeting, consideration of the Curfew Bylaw was further directed to Administration working with the Crime Prevention Advisory Committee to undertake further discussions relating to the Curfew Bylaw and passed the following resolution:

“Resolved that Council of the City of Red Deer having considered the report from the Director of Community Services, dated November 23, 2009 re: Curfew Bylaw hereby agrees that Administration working with the Crime Prevention Advisory Committee undertake further discussions with regard to:

- (1) The incorporation of Curfew Bylaw times into the Community Standards Bylaw;
- (2) Explore amendments to the Community Standards Bylaw as it relates to youth and crime prevention; and
- (3) To work with agencies and community resource groups to develop a model to help identify youth at risk; and

that once this work is completed, recommendations from the Committee be brought back to Council.”

MOTION CARRIED

Page 2
Curfew Bylaw

Recommendations from the Crime Prevention Advisory Committee regarding the Curfew Bylaw are attached.

Recommendation:

That Council consider passing a resolution lifting from the table consideration of the Curfew Bylaw.

A handwritten signature in cursive script that reads "Elaine Vincent". The signature is written in black ink and is positioned above the printed name and title.

Elaine Vincent
Manager

**Community Services Division**

Date: April 8, 2010

To: Elaine Vincent, Manager
Legislative and Administrative Services

From: Colleen Jensen, Community Services Director
Dean Scott, Crime Prevention Coordinator
Brian Simpson, RCMP Superintendent

Re: Curfew Bylaw

BACKGROUND

At the November 30, 2009 meeting of Council of The City of Red Deer the following resolution was passed.

“Resolved that Council of the City of Red Deer having considered the report from the Director of Community Services, dated November 23, 2009 re: Curfew Bylaw hereby agrees that Administration working with the Crime Prevention Advisory Committee undertake further discussions with regard to:

1. The incorporation of Curfew Bylaw times into the Community Standards Bylaw;
2. Explore amendments to the Community Standards Bylaw as it relates to youth and crime prevention; and
3. To work with agencies and community resource groups to develop a model to help identify youth at risk; and

that once this work is completed, recommendations from the Committee be brought back to Council.”

DISCUSSION

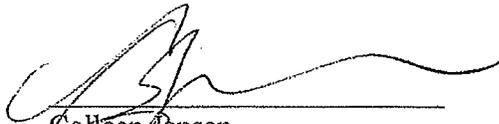
The Crime Prevention Advisory Committee (CPAC) has had extensive discussion about the petition that was submitted, the success of curfews and how that relates to the curfew bylaw. Their initial recommendation suggested combining the current curfew bylaw with the Community Standards Bylaw, including a proposed time change.

The Crime Prevention Advisory Committee met on February 9 and March 9, 2010 to discuss the aspects of the above Council resolution. At the March 9 meeting, the CPAC finalized and passed a more specific recommendation for Council’s consideration. This recommendation included a curfew time change, specific definitions and sections of the Curfew Bylaw to be included in the Community Standards Bylaw, consideration of guardians receiving fines as well as youth, and consideration of a fine alternative option.

The attached memo from the Committee outlines their recommendation in detail.

RECOMMENDATION

That Council for The City of Red Deer approve the Crime Prevention Advisory Committee recommendation concerning the integration of the Curfew Bylaw, along with some proposed changes to times and fines, and direct Administration to initiate the proposed changes to the Community Standards Bylaw.



Colleen Jensen
Director, Community Services

DM #975694

cc:



Community Services Division

Date: April 8, 2010
To: Elaine Vincent, Manager
Legislative and Administrative Services
From: TerryLee Ropchan, Chair
Crime Prevention Advisory Committee
Re: CPAC Curfew Bylaw Recommendation

BACKGROUND

At the November 30, 2009 meeting of Council of The City of Red Deer the following resolution was passed.

“Resolved that Council of the City of Red Deer having considered the report from the Director of Community Services, dated November 23, 2009 re: Curfew Bylaw hereby agrees that Administration working with the Crime Prevention Advisory Committee undertake further discussions with regard to:

1. The incorporation of Curfew Bylaw times into the Community Standards Bylaw;
2. Explore amendments to the Community Standards Bylaw as it relates to youth and crime prevention; and
3. To work with agencies and community resource groups to develop a model to help identify youth at risk; and

that once this work is completed, recommendations from the Committee be brought back to Council.”

DISCUSSION

The Crime Prevention Advisory Committee met on February 9 and March 9, 2010 to discuss the aspects of the above Council resolution. At the March 9 meeting the CPAC passed the following recommendation for Council’s consideration:

RECOMMENDATION

The Crime Prevention Advisory Committee recommends to Council for The City of Red Deer that the Curfew Bylaw be incorporated into the Community Standards Bylaw as follows:

Curfew Bylaw times

That the curfew time of 12:00am – 6:00am be incorporated, as originally recommended from the October 13, 2010 meeting.

Amendments to the Community Standards Bylaw as it relates to youth and crime prevention;

- That, in keeping with the Community Standards Bylaw, appropriate fines be imposed for violation of curfew time.
- That the definitions of *child*, *curfew period*, and *parent or guardian* from the Curfew Bylaw be incorporated as follows:
 - “child” means a person who is under 16 years of age;
 - “curfew period” means the period of time between 12:00am and 6:00am in the same day;
 - “parent or guardian” means the actual parent, guardian or foster parent of a child and shall include any other person 18 years of age or over having the care and control of a child;
- That the following Curfew Bylaw “preamble” be incorporated in some form as appropriate:

WHEREAS, a certain number of young people in the City of Red Deer are on the streets and in public places late at night unsupervised by adults and this presents a danger to the health, safety and welfare of such persons;

AND WHEREAS, the City of Red Deer may pass bylaws for municipal purposes respecting the following matters:

 - (a) the safety, health and welfare of people and the protection of people and property;
 - (b) people, activities and things in, on or near a public place or place that is open to the public;

AND WHEREAS, Council for the City of Red Deer deems it appropriate to protect the safety and health of children and enact a Curfew Bylaw to accomplish those objectives;
- That paragraphs 3, 4, 5, and 7 of the Curfew Bylaw be incorporated as follows:
 - No child shall be in a public place during the curfew period unless accompanied by a parent or guardian.
 - No parent or guardian shall suffer, permit or allow any child who is in his or her custody, care or control to be in a public place during the curfew period unless that child is accompanied by a parent or guardian.
 - Notwithstanding anything contained herein, it shall not be an offence under this bylaw for a child to be in a public place during the curfew period while acting in the interests of an employer or voluntary

an organized sporting or other event which has been supervised by an adult.

- Where a peace officer has reasonable grounds to believe that a person has contravened any provision of this bylaw, such officer may serve upon such person an offence ticket allowing payment of the specified penalty to the City, which payment shall be accepted by the City in lieu of prosecution for the offence.
- That, in keeping with the Community Standards Bylaw, appropriate fines be imposed for violation of curfew time, as originally recommended from the October 13, 2010 meeting.
 - That having the parent or guardian also receive the specified penalty be explored as part of the revision to the Community Standards Bylaw.
 - That an option be explored that would see alternatives in lieu of payment of the specified penalty (e.g. counselling, education, community hours, etc.) as part of the revision to the Community Standards Bylaw.

Work with Agencies and Community Groups

And further the Crime Prevention Advisory Committee recommends that work currently done within the community surrounding issues for at risk youth, particularly the activity of the High Risk Youth Committee, continue.

Note:

It is understood that this recommended content will be forwarded to administration and legal counsel as they work through the revision of the Community Standards Bylaw in keeping with appropriate wording and legal requirements.



TerryLee Bopchan, Chair
Crime Prevention Advisory Committee

DM#975697

cc: Colleen Jensen, Community Service Director
Brian Simpson, RCMP Superintendent
Dean Scott, Crime Prevention Coordinator

CURFEW BYLAW

No. 3216/98

Office Consolidation

BYLAW NO. 3216/98

WHEREAS, a certain number of young people in the City of Red Deer are on the streets and in public places late at night unsupervised by adults and this presents a danger to the health, safety and welfare of such persons;

AND WHEREAS, the City of Red Deer may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities and things in, on or near a public place or place that is open to the public;

AND WHEREAS, Council for the City of Red Deer deems it appropriate to protect the safety and health of children and to enact a Curfew Bylaw to accomplish those objectives;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 This bylaw shall be known as the Curfew Bylaw.
- 2 For the purpose of this bylaw the following words shall have the following meanings:
 - “child” means a person who is or who appears to be under 16 years of age;
 - “curfew period” means the period of time between 1:00 a.m. and 6:00 a.m. in the same day;
 - “parent or guardian” means the actual parent, guardian or foster parent of a child and shall include any other person 18 years of age or over having the care and control of a child;
 - “public place” includes any place whether publicly or privately owned or leased, to which the public have access as a right or by invitation, express or implied.
- 3 No child shall be in a public place during the curfew period unless accompanied by a parent or guardian.

- 4 No parent or guardian shall suffer, permit or allow any child who is in his or her custody, care or control to be in a public place during the curfew period unless that child is accompanied by a parent or guardian.
- 5 Notwithstanding anything contained herein, it shall not be an offence under this bylaw for a child to be in a public place during the curfew period while acting in the interests of an employer or voluntary organization or while returning home as soon as reasonably practical from an organized sporting or other event which has been supervised by an adult.
- 6 Any person who breaches any of the provisions of this bylaw shall be guilty of an offence and shall be liable upon conviction to a specified penalty of \$50.00 in the case of a first offence and to a specified penalty of \$100.00 in the case of a second or subsequent offence.
- 7 Where a peace officer has reasonable grounds to believe that a person has contravened any provision of this bylaw, such officer may serve upon such person an offence ticket allowing payment of the specified penalty to the City, which payment shall be accepted by the City in lieu of prosecution for the offence.
- 8 Bylaw No. 1894/56 is hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL this 21 day of September A.D. 1998.

READ A SECOND TIME IN OPEN COUNCIL this 21 day of September A.D. 1998.

READ A THIRD TIME IN OPEN COUNCIL this 21 day of September A.D. 1998.

AND SIGNED BY THE MAYOR AND CITY CLERK this 21 day of September A.D. 1998.

"G. D. Surkan"

"Kelly Kloss"

MAYOR

CITY CLERK



COMMUNITY STANDARDS BYLAW

NO. 3383/2007

BYLAW NO. 3383/2007

Being a bylaw of the City of Red Deer, in the Province of Alberta, to prohibit certain activities in order to prevent and compel the abatement of noise, nuisances, unsightly premises and public disturbances;

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

1 This Bylaw shall be called the "Community Standards Bylaw".

2 In this Bylaw, the following definitions shall apply:

"Bullying" means verbal or physical abuse, threats, taunts, teasing, name calling or repeated abusive communication, direct or through any medium whatsoever.

"Inspections and Licensing Manager" means the person acting in the position of Inspections and Licensing Manager for the City of Red Deer or a person designated to act on the Manager's behalf.

¹**"Graffiti"** means the defacement or disfigurement of any property or object, through the performance of any of the following acts:

- (i) the application of any substance, including paint, ink, stain or whitewash to any surface; or
- (ii) the affixing of any substance, including paper, fabric or plastic, by any form of adhesion that does not remove cleanly when pulled away from the applied surface; or
- (iii) the marking, scratching, etching or other alteration or disfigurement of any surface.

"Minor" means an individual under 18 years of age.

"Panhandling" shall mean the personal, verbal and direct solicitation by a person of gratuitous donations of money, food or goods of any kind, or the exchange of money, food or goods, or an unsolicited service for money of any kind from any member of the public, but does not include a solicitation allowed or authorized pursuant to the Charitable Fundraising Act, or any other legislation permitting the solicitation of charitable donations.

"Public Place" means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access.

¹ 3383/A-2008

“Youth” means an individual 12 to 17 years of age;

“Social Planning Manager” means the person acting in the position of Social Planning Manager for the City of Red Deer or a person designated to act on the Manager’s behalf.

Part 1 – Noise

- 3 (1) No person shall cause or permit any noise that annoys or disturbs the peace of any other person.
- (2) No person shall permit property that they own or control to be used so that noise from the property annoys or disturbs the peace of any other person.
- (3) No person shall yell, scream, or swear in any public place.
- (4) In determining what constitutes noise likely to annoy or disturb the peace of other persons, consideration may be given, but is not limited to:
- a) type, volume and duration of the sound;
 - b) time of day and day of the week;
 - c) nature and use of the surrounding area.
- (5) No drinking establishment shall permit any noise to emanate from the premises of such drinking establishment such that it annoys or disturbs any person outside the boundary of the drinking establishment. Section 3 (4) of this Bylaw applies to this provision.
- 4 (1) Where an area is designated by signs or other means as being a Hospital District, no person shall:
- (a) carry on any noise-making activity in the area unless it cannot be carried on in some other area; or
 - (b) make or continue any noise or loud sound within the area.
- 5 No person may activate or apply engine retarder brakes in the City of Red Deer except City of Red Deer Emergency Services Vehicles in the course of responding to an emergency situation or to train drivers in the use of retarder brakes.

Industrial/Construction Noise

- 6 Nothing in this bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which:
- (a) is a permitted use; or
 - (b) is an approved discretionary use; or
 - (c) is a non-conforming, but not illegal, use as defined in the *Municipal Government Act*.
- (2) In the operation or carrying on of an industrial activity, the person operating or carrying on that activity shall make no more noise than is necessary in the normal method of performing or carrying on that activity.
- 7 With the exception of the activities referred to in section 6 herein, unless permission from the Development Authority is first obtained, no person shall use, operate or allow to be used or operated any tools, machinery or equipment so as to create a noise, or disturbance which may be heard in a residential building between the hours of ten o'clock in the evening and seven o'clock in the morning of any day.

Exceptions

- 8 These provisions do not apply to work carried on by The City, or by a contractor carrying out the instructions of The City.
- 9 These provisions do not apply to contractors carrying out snow removal from commercial or industrial site which are not adjacent to residential districts.
- 10 In the case of snow removal from commercial or industrial sites located adjacent to residential districts, and where in the reasonable opinion of the Development Authority it is necessary to do so to ensure the peace and quiet of residents, the Development Authority may require noise abatement practices including one or both of the following conditions:
- (a) a requirement that snow not be removed between 12:00 a.m. and 6:00 a.m.
 - (b) a requirement that snow be removed from a site in a sequence which is least disruptive to the peace and quiet of residents.

Part 2 – Nuisance, Unsightly Premises, Graffiti

- 11 "Nuisance" for the purpose of this bylaw includes any use of or activity upon any property which is offensive to any person, or has or may have a detrimental impact upon any person or other property in the neighbourhood, and without limiting the generality of the foregoing, includes the following:
- (a) the failure to cut grass, weeds, shrubs, trees or other landscaping features incidental to a landscaped area;
 - (b) the failure to maintain grass, weeds, shrubs, trees or other landscaping features incidental to an approved landscaped area in a commercial, industrial, institutional, government or multifamily development;
 - (c) the failure to destroy restricted weeds, control noxious weeds, or prevent the spread or scattering of nuisance weeds;
 - (d) the growth of trees or shrubs in such a manner that they interfere with or endanger visibility to street signage or sidewalk roadway clearance;
 - (e) the accumulation of any material that creates unpleasant odours, any material that attracts pests or any animal remains, parts of animal remains or animal feces;
 - (f) the storage or accumulation of or failure to dispose of discarded or dilapidated furniture or household appliances, loose garbage, rubbish, packaging material, scrap metals, scrap lumber, tires, parts of disassembled machinery, equipment or appliances and motor vehicle parts;
 - (g) the causing of opaque or dense smoke and permitting such smoke to be emitted into the atmosphere for a period in excess of 6 minutes in any one hour, or at a point other than the opening to the atmosphere of the flue, stack or chimney, unless specifically authorized by Council;
 - (h) the generation of excessive dust and permitting such dust to escape from the property;
 - (i) the use of any pesticide or herbicide which has significant detrimental or environmental effects on surrounding areas;

- (j) the failure to control or eliminate insect pests harmful to the growth and development of trees and shrubs or any vegetable or plant life;
- (k) the storage or accumulation of dilapidated or derelict vehicles or the storage of unregistered vehicles in excess of two vehicles on any residential or commercial site except vehicles that are stored in an approved accessory or temporary building;
- (l) the failure to maintain an accessory building, structure or fence such that it deteriorates, becomes unsightly or becomes a safety hazard;
- (m) the failure to fence or secure an excavation, drain, ditch or other depression so that it does not become a danger to public safety;
- (n) the posting or exhibiting of posters, signs, billboards, placards, writings or pictures upon any fence or wall on any property, where the same are accumulated and become in a dilapidated and unsightly condition;
- (o) Burning anything other than dry untreated clean wood in a residential wood fireplace.

12 No person being the owner, agent of the owner, lessee or occupier of any property within the City shall permit such property, or the activities upon such property to be or remain a nuisance or safety hazard.

Graffiti

- ²13
- (a) No person shall place graffiti or cause it to be placed on any property.
 - (b) Every property owner shall ensure that graffiti placed on their premises is removed, painted over, or otherwise permanently blocked from public view.
 - (c) A property owner who breaches the provisions of Section 13(b) where, following the issuance of and failure to comply with an Order under section 545 of the Municipal Government Act, shall liable to payment of a penalty as prescribed in Schedule "A".
 - (d) In prosecuting for an offence under this Part, the consent of the property owner of any premises to place graffiti shall not be a defense under this bylaw.

Construction Waste

- 14
- (a) Each construction site shall have a waste container to ensure that waste construction materials are placed in the container to prevent the material from being blown away from the construction site.
 - (b) No loose construction material is to be stored or accumulated on a construction site unless it is not capable of being blown around the construction area.

Repair of Motor Vehicles

- 15
- (1) No person may conduct any repair work on motor vehicles, including mechanical repairs, auto body work, frame repair, collision repair, auto painting, auto detailing or modifications to the body or rebuilding of a motor vehicle, on any site in a residential district.
 - (2) This prohibition shall not apply to routine maintenance work done on any vehicles owned, operated and registered in the name of the owner or occupant of premises, provided that:
 - (a) the work is done in a garage that is capable of having the doors and windows closed;
 - (b) the activity does not create a nuisance or noise complaints from neighbourhood;
 - (c) there is no escape of offensive, annoying or noxious odors, fumes or smoke from the site;
 - (d) vehicle fluids oil, gasoline products or other hazardous materials are properly stored and disposed of and not swept or washed into lanes, streets, or down storm sewers;
 - (e) all discarded vehicle parts and materials are properly stored and disposed of from the site;
 - (f) no power washing of motor or power train is performed on the site;
 - (g) all building and fire code regulations are met.

Nuisance Enforcement

- 16 (1) The Inspections & Licensing Manager may, after giving reasonable notice to the owner or occupier of the premises, enter upon the said premises and carry out an inspection.
- (2) Upon completion of the inspection, the Inspections & Licensing Manager may direct the owner or occupant of the property to:
- (a) cease the activity which causes the nuisance;
 - (b) change the way in which such person is carrying out any activity;
 - (c) direct any person to take any action or measure necessary to compel the elimination or abatement of the nuisance, including:
 - (i) the removal of any thing or matter from the property, which constitutes the nuisance; and
 - (ii) the construction or installation of a garbage bin or enclosure or the repair of an existing garbage enclosure;
 - (iii) enter into a cleanliness agreement in a form to the satisfaction of the Inspections & Licensing Manager.
 - (d) specify the time within which such person must comply with the directions contained in the notice; and
 - (e) notify the owner or occupant that, if compliance with the notice is not effected within a specified time, the municipality will take the actions or measures specified in the notice to abate the nuisance, at the expense of the owner or occupier;
 - (f) offer the owner or occupant of the property an opportunity to enter into any other voluntary agreement with the City to keep the premises clean, tidy and free of nuisances.
- (3) Any person who refuses to allow an inspection of the premises under Section 16(1) is guilty of an offence.
- (4) Any person who fails to comply with a direction made under Section 16(2) is guilty of an offence.

- 17 No person shall cause or permit or undertake any activity upon any City property which is a nuisance.

Littering

- 18 (1) No person shall place, deposit or throw or cause to be placed, deposited or thrown upon any City property, including any street, lane, sidewalk, parking lot, park, public transportation vehicle, public transportation shelter, or other public transportation facility or other public place or water course:
- (a) a cardboard or wooden box, carton, container, or receptacle of any kind;
 - (b) a paper, wrapper, envelope, or covering of any kind, whether paper or not, from food or confectionery;
 - (c) paper of any kind, whether or not containing written or printed matter thereon;
 - (d) any human, animal or vegetable matter or waste;
 - (e) any glass, crockery, nails, tacks, barbed-wire or other breakable or sharp objects;
 - (f) scrap metal, scrap lumber, tires, dismantled wrecked or dilapidated motor vehicles or parts therefrom;
 - (g) any motor vehicle or any part of any motor vehicle which may, in whole or in part, obstruct any highway, street, lane, alley, bi-way or other public place;
 - (h) dirt, filth or rubbish of any kind whether similar or dissimilar to the foregoing.
- (2) A person who has placed, deposited or thrown or caused to be placed or thrown anything or any matter mentioned in subsection (1) upon any street, lane, sidewalk, parking place, park, public transportation vehicle, public transportation shelter, or other public transportation facility or other public place or water course shall forthwith remove it.

Spitting/Urinating

- 19 (1) No person shall urinate or deposit any human waste in any public place or in any place to which the public is allowed access, other than a public

washroom.

- (2) No person shall spit at any person or on any public or private property that they do not own.

Flyers on Vehicles

- 20 No person shall place, deposit or throw or cause to be placed, deposited or thrown upon or into any motor vehicle, which is parked on any street, lane, parking lot or other public place, any leaflet, pamphlet, poster, handbill, flyer or any paper containing printed or written matter, whether advertising or not, with the exception of any violation ticket or summons issued pursuant to lawful authority.

Authority to Remove

- 21 The Inspections & Licensing Manager may authorize any City employee, or other person, to remove and put in storage or destroy anything placed upon City property in contravention of this bylaw.

Part 3 – Fighting, Loitering, Panhandling, Assembly of Persons,

Fighting/Loitering

- 22 No person shall participate in a fight or any physical confrontation in any public place or any place to which the public is allowed access.
- 23 No person shall be a member of an assembly of three or more persons in any public place or any place to which the public is allowed access where a peace officer has reasonable grounds to believe the assembly will disturb the peace of the neighbourhood, and any such person shall disperse as requested by a peace officer.
- 24 No person shall loiter and thereby obstruct any other person in any public place.

Bullying

- 25 (1) (a) No person shall bully any person in any public place.

- (b) No person shall participate in or encourage by verbal or public means in the bullying of any person in any public place.
- (c) Any person who contravenes sections 25(1)(a) or 25(1)(b) is guilty of an offence.

Panhandling

- 26 (1) (a) No person shall engage in panhandling:
- (i) between the hours of 6:00 p.m. and 8:00 a.m.;
 - (ii) from any person who at the time is an occupant or engaged in operating a motor vehicle;
 - (iii) from a person who has refused or declined the solicitation;
 - (iv) so as to obstruct the passage of, walk next to, or follow the person being solicited;
 - (v) within 10 meters of the entrance to a bank, credit union, trust company or other financial institution where cash can be withdrawn;
 - (vi) within 10 meters of an automated teller machine or other device from which cash can be electronically accessed; or
 - (vii) within 10 meters of a bus stop or transit terminal.

Part 4 - Penalties

- 27 (1) Any person who breaches any section of this Bylaw is guilty of an offence and liable to:
- a) payment of the penalty specified in Schedule "A" hereto; or
 - b) for any offence for which there is no penalty specified, to a penalty of not less than \$200.00 and not more than \$10,000.00;

and in default of payment of any penalty, to imprisonment for up to 6 months.

- 28 A Peace Officer, Inspections and Licensing Manager, or a Compliance Officer is hereby authorized and empowered to issue a violation ticket

pursuant to the Provincial Offences Procedure Act to any person who the Peace Officer, Inspections and Licensing Manager, or a Compliance Officer has reasonable grounds to believe has contravened any provision of this byaw.

- 29 If a violation ticket is issued in respect of an offence, the violation ticket may:
 - (a) specify the fine amount established by this Bylaw for the offence; or
 - (b) require a person to appear in Court without the alternative of making a voluntary payment.

- 30 A person who commits an offence may:
 - (a) If a violation ticket is issued in respect of the offence; and
 - (b) If the violation ticket specifies the fine amount established by this Bylaw for the offence, make a voluntary payment equal to the specified fine by delivering the violation ticket and the specified fine to the Provincial Court Office specified on the violation ticket.

Severability

31 The invalidity of any provision of this Bylaw shall not affect the validity of the remainder.

32 Bylaw No. 3326/2004, the Public Order Bylaw is hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL this 29th day of January 2007

READ A SECOND TIME IN OPEN COUNCIL this 12th day of February 2007

READ A THIRD TIME IN OPEN COUNCIL this 12th day of February 2007

AND SIGNED BY THE MAYOR AND CITY CLERK this 12th day of February 2007

“Lynne Mulder”

“Kelly Kloss”

DEPUTY MAYOR

CITY CLERK

Schedule "A"
Schedule of Fines

<u>Offence</u>	<u>Section</u>	<u>Fine</u>
Make noise	3(1)	250.00
a) second offence within 1 year		500.00
b) third and subsequent offences within 1 year		750.00
Permit Noise	3(2)	250.00
a) second offence within 1 year		500.00
b) third and subsequent offences within 1 year		750.00
Yelling, screaming or swearing	3(3)	150.00
a) second offence within 1 year		250.00
b) third and subsequent offences within 1 year		500.00
Drinking Establishment making noise	3(5)	2,000.00
b) second offence within 1 year		5,000.00
c) third and subsequent offences within 1 year		10,000.00
Noise in hospital district	4	150.00
a) second offence within 1 year		250.00
b) third and subsequent offences within 1 year		500.00
Activating engine retarder brakes	5	250.00
Industrial or construction noises	6 or 7	150.00
a) second offence within 1 year		300.00
b) third and subsequent offences within 1 year		600.00
Permitting a nuisance on Private Property	12	200.00
a) second offence within 1 year		400.00
b) third and subsequent offences within 1 year		600.00
³ Placing Graffiti on property	13(a)	2,500.00
a) a second offence within 1 year		5,000.00
b) third and subsequent offences within 1 year		7,500.00
³ Failure to remove Graffiti	13(b)	250.00
a) second offence within 1 year		500.00
b) third and subsequent offences within 1 year		1,000.00

³ 3383/A-2008

³ Failure to comply with Graffiti order	13(c)	250.00 for each day that the breach continues.
Failing to contain construction waste	14	250.00
a) second offence within 1 year		500.00
b) third and subsequent offences		1000.00
Automobile repairs in residential district	15(1)	250.00
a) second offence within 1 year		400.00
b) third and subsequent offences within 1 year		600.00
Refusing to allow the License and Inspections Manager access to carry out an inspection	16(3)	500.00
Failing to comply with order of License and Inspections Manager	16(4)	500.00
a) second offence within 1 year		750.00
b) third and subsequent offences within 1 year		1,000.00
Nuisance upon City property	17	500.00
Depositing litter on City property	18(1)	500.00
a) second offence within 1 year		750.00
b) third and subsequent offences within 1 year		1,000.00
Failing to remove litter	18(2)	500.00
a) second offence within 1 year		750.00
b) third and subsequent offences within 1 year		1,000.00
Urinating or depositing human waste in a public place	19(1)	500.00
a) second offence within 1 year		750.00
b) third and subsequent offences within 1 year		1,000.00
Spitting	19(2)	75.00
a) second and subsequent offences		150.00
Placing item on motor vehicle	20	250.00

³ 3383/A-2008

Fighting in a public place	22	500.00
a) second offence within 1 year		750.00
b) third and subsequent offences offence within 1 year		1,000.00
Being a member of an assembly and failing to disperse as requested by peace officer	23	250.00
a) second offence within 1 year		500.00
b) third and subsequent offences within 1 year		750.00
Loitering	24	250.00
a) second offence within 1 year		500.00
b) third and subsequent offences within 1 year		750.00
Bullying		
a) first offence by a youth*	25	125.00
b) second and subsequent offences by a youth		250.00
c) first offence by an adult*		500.00
d) second and subsequent offences by an adult		1,000.00
<p>* The fine for the first offence may be waived if the offender successfully completes an anti-bullying educational program approved by the Social Planning Manager.</p>		
Panhandling	26	75.00
a) second offence		200.00
b) third and subsequent offences		500.00

Comments:

We support the recommendations of the Crime Prevention Advisory Committee.

“Morris Flewwelling”
Mayor

“Craig Curtis”
City Manager



~~BACKUP INFORMATION~~
~~NOT SUBMITTED~~
**Request: Report for Inclusion
on a Council Agenda**

Requests to include a report on a Council Agenda must be received by 4:30pm on Monday (5 business days) prior to the scheduled meeting.

PLEASE NOTE: If reports are not received by Monday (5 business days) prior to the scheduled meeting/hearing the report may be moved to the next Agenda.

CONTACT INFORMATION			
Name of Report Writer:		Colleen Jensen and Dean Scott	
Department & Telephone Number:		Community Services – 342-8323 (Colleen) 342-8387 (Dean)	
REPORT INFORMATION			
Preferred Date of Agenda:		April 20, 2010	
Subject of the Report (provide a brief description)		Curfew Bylaw: incorporate curfew amendments into the Community Standards Bylaw	
Is this Time Sensitive? Why?		No	
What is the Decision/Action required from Council?		Approval of the Crime Prevention Advisory Committee's recommendations to integrate the curfew bylaw into the Community Standards Bylaw and direct staff to initiate the proposed changes to the Community Standards Bylaw.	
Please describe Internal/ External Consultation, if any.		Reviewed by the Crime Prevention Advisory Committee; consultation with Social Planning, Child and Family Planning and Youth Voice.	
Is this a Committee of the Whole item?		No	
How does the Report link to the Strategic Plan? DC 2: Increase the sense of safety and security of citizens, businesses, and visitors.			
Has Legal Counsel been consulted? Are there any outstanding issues? Please describe. Yes, legal counsel has been consulted, and there are no outstanding issues.			
Has Financial Services been consulted? Are there any financial implications? Please describe. N/A			
Presentation: (10 Min Max.)		X YES <input type="checkbox"/> NO	Presenter Name and Contact Information: Colleen Jensen – 342-8323
COMMUNITY IMPACT			
Should External Stakeholder(s) be advised of the Agenda item? (e.i. Community Groups, Businesses, Community Associations) If Yes, please provide the Contact Information for the External Stakeholder(s)		X YES	<input type="checkbox"/> NO
External Stakeholder(s) Contact Information: (please provide, name, mailing address, telephone number and e-mail address)			
TerryLee Ropchan, Chair, Crime Prevention Advisory Committee - ttropchan@telus.net / 403-318-5619			
Crystal Smith - #268, 5344 76 St / 403-754-2140			
FOR LEGISLATIVE & ADMINISTRATIVE SERVICES USE ONLY			
Has this been to SMT / Topics/ Committees: MPC, EAC, CPAC (Please circle those that apply)			
SMT		Topics	
Board(s) / Committee(s)			
When/describe: _____	When/Describe: _____	When/Describe: _____	

Do we need Communications Support?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Please return completed form, along with report and any additional information to Legislative & Administrative Services.

Christine Kenzie

From: Christina Lust
Sent: April 12, 2010 9:13 AM
To: Christine Kenzie
Subject: Curfew Bylaw/Community Standards Bylaw

Attachments: 975697 - Apr 8 2010 Curfew Bylaw - CPAC Recommendation - 2.DOC; 975694 - Apr 8 2010 Curfew Bylaw Recommendation to Council - 1.DOC; 975619 - Apr 8 2010 Curfew Bylaw Agenda Request Form - 2.DOC

Hi Christine;

Attached are the documents related to the April 19th Council meeting regarding the integration of the curfew bylaw into the Community Standards Bylaw. I have the one letter signed by Colleen and Dean is going to get Terry Lee's signature later today. I should be able to get the original documents to you tomorrow. That being the case I will have the signed documents to you tomorrow. Give me a call if you have any questions.

Chris



975697 - Apr 8 2010 Curfew Byl... 975694 - Apr 8 2010 Curfew Byl... 975619 - Apr 8 2010 Curfew Byl...

Christina Lust
Divisional Strategist
Community Services
City of Red Deer
Phone: 403-309-8500
Fax: 403-342-8222
Email: christina.lust@reddeer.ca
Website: www.reddeer.ca

Community Services Division

Date: April 8, 2010

To: Elaine Vincent, Manager
Legislative and Administrative Services

From: Colleen Jensen, Community Services Director
Dean Scott, Crime Prevention Coordinator
Brian Simpson, RCMP Superintendent

Re: Curfew Bylaw

BACKGROUND

At the November 30, 2009 meeting of Council of The City of Red Deer the following resolution was passed.

“Resolved that Council of the City of Red Deer having considered the report from the Director of Community Services, dated November 23, 2009 re: Curfew Bylaw hereby agrees that Administration working with the Crime Prevention Advisory Committee undertake further discussions with regard to:

1. The incorporation of Curfew Bylaw times into the Community Standards Bylaw;
2. Explore amendments to the Community Standards Bylaw as it relates to youth and crime prevention; and
3. To work with agencies and community resource groups to develop a model to help identify youth at risk; and

that once this work is completed, recommendations from the Committee be brought back to Council.”

DISCUSSION

The Crime Prevention Advisory Committee (CPAC) has had extensive discussion about the petition that was submitted, the success of curfews and how that relates to the curfew bylaw. Their initial recommendation suggested combining the current curfew bylaw with the Community Standards Bylaw, including a proposed time change.

The Crime Prevention Advisory Committee met on February 9 and March 9, 2010 to discuss the aspects of the above Council resolution. At the March 9 meeting, the CPAC finalized and passed a more specific recommendation for Council’s consideration. This recommendation included a curfew time change, specific definitions and sections of the Curfew Bylaw to be included in the Community Standards Bylaw, consideration of guardians receiving fines as well as youth, and consideration of a fine alternative option.

The attached memo from the Committee outlines their recommendation in detail.

RECOMMENDATION

That Council for The City of Red Deer approve the Crime Prevention Advisory Committee recommendation concerning the integration of the Curfew Bylaw, along with some proposed changes to times and fines, and direct Administration to initiate the proposed changes to the Community Standards Bylaw.

Colleen Jensen
Director, Community Services

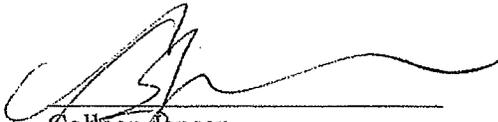
DM #975694

cc:

The attached memo from the Committee outlines their recommendation in detail.

RECOMMENDATION

That Council for The City of Red Deer approve the Crime Prevention Advisory Committee recommendation concerning the integration of the Curfew Bylaw, along with some proposed changes to times and fines, and direct Administration to initiate the proposed changes to the Community Standards Bylaw.



Colleen Jensen
Director, Community Services

DM #975694

cc:

ORIGINAL



Community Services Division

Date: April 8, 2010

To: Elaine Vincent, Manager
Legislative and Administrative Services

From: TerryLee Ropchan, Chair
Crime Prevention Advisory Committee

Re: CPAC Curfew Bylaw Recommendation

BACKGROUND

At the November 30, 2009 meeting of Council of The City of Red Deer the following resolution was passed.

“Resolved that Council of the City of Red Deer having considered the report from the Director of Community Services, dated November 23, 2009 re: Curfew Bylaw hereby agrees that Administration working with the Crime Prevention Advisory Committee undertake further discussions with regard to:

1. The incorporation of Curfew Bylaw times into the Community Standards Bylaw;
2. Explore amendments to the Community Standards Bylaw as it relates to youth and crime prevention; and
3. To work with agencies and community resource groups to develop a model to help identify youth at risk; and

that once this work is completed, recommendations from the Committee be brought back to Council.”

DISCUSSION

The Crime Prevention Advisory Committee met on February 9 and March 9, 2010 to discuss the aspects of the above Council resolution. At the March 9 meeting the CPAC passed the following recommendation for Council’s consideration:

RECOMMENDATION

The Crime Prevention Advisory Committee recommends to Council for The City of Red Deer that the Curfew Bylaw be incorporated into the Community Standards Bylaw as follows:

Curfew Bylaw times

That the curfew time of 12:00am – 6:00am be incorporated, as originally recommended from the October 13, 2010 meeting.

Amendments to the Community Standards Bylaw as it relates to youth and crime prevention;

- That, in keeping with the Community Standards Bylaw, appropriate fines be imposed for violation of curfew time.
- That the definitions of *child*, *curfew period*, and *parent or guardian* from the Curfew Bylaw be incorporated as follows:
 - “child” means a person who is under 16 years of age;
 - “curfew period” means the period of time between 12:00am and 6:00am in the same day;
 - “parent or guardian” means the actual parent, guardian or foster parent of a child and shall include any other person 18 years of age or over having the care and control of a child;
- That the following Curfew Bylaw “preamble” be incorporated in some form as appropriate:

WHEREAS, a certain number of young people in the City of Red Deer are on the streets and in public places late at night unsupervised by adults and this presents a danger to the health, safety and welfare of such persons;

AND WHEREAS, the City of Red Deer may pass bylaws for municipal purposes respecting the following matters:

 - (a) the safety, health and welfare of people and the protection of people and property;
 - (b) people, activities and things in, on or near a public place or place that is open to the public;

AND WHEREAS, Council for the City of Red Deer deems it appropriate to protect the safety and health of children and enact a Curfew Bylaw to accomplish those objectives;
- That paragraphs 3, 4, 5, and 7 of the Curfew Bylaw be incorporated as follows:
 - No child shall be in a public place during the curfew period unless accompanied by a parent or guardian.
 - No parent or guardian shall suffer, permit or allow any child who is in his or her custody, care or control to be in a public place during the curfew period unless that child is accompanied by a parent or guardian.
 - Notwithstanding anything contained herein, it shall not be an offence under this bylaw for a child to be in a public place during the curfew period while acting in the interests of an employer or voluntary

organization or while returning home as soon as reasonably practical from an organized sporting or other event which has been supervised by an adult.

- Where a peace officer has reasonable grounds to believe that a person has contravened any provision of this bylaw, such officer may serve upon such person an offence ticket allowing payment of the specified penalty to the City, which payment shall be accepted by the City in lieu of prosecution for the offence.
- That having the parent or guardian also receive the specified penalty be explored as part of the revision to the Community Standards Bylaw.
- That an option be explored that would see alternatives in lieu of payment of the specified penalty (e.g. counselling, education, community hours, etc.) as part of the revision to the Community Standards Bylaw.

Work with Agencies and Community Groups

And further the Crime Prevention Advisory Committee recommends that work currently done within the community surrounding issues for at risk youth, particularly the activity of the High Risk Youth Committee, continue.

Note:

It is understood that this recommended content will be forwarded to administration and legal counsel as they work through the revision of the Community Standards Bylaw in keeping with appropriate wording and legal requirements.

TerryLee Ropchan, Chair
Crime Prevention Advisory Committee

DM#975697

cc: Colleen Jensen, Community Service Director
Brian Simpson, RCMP Superintendent
Dean Scott, Crime Prevention Coordinator

an organized sporting or other event which has been supervised by an adult.

- Where a peace officer has reasonable grounds to believe that a person has contravened any provision of this bylaw, such officer may serve upon such person an offence ticket allowing payment of the specified penalty to the City, which payment shall be accepted by the City in lieu of prosecution for the offence.
- That, in keeping with the Community Standards Bylaw, appropriate fines be imposed for violation of curfew time, as originally recommended from the October 13, 2010 meeting.
 - That having the parent or guardian also receive the specified penalty be explored as part of the revision to the Community Standards Bylaw.
 - That an option be explored that would see alternatives in lieu of payment of the specified penalty (e.g. counselling, education, community hours, etc.) as part of the revision to the Community Standards Bylaw.

Work with Agencies and Community Groups

And further the Crime Prevention Advisory Committee recommends that work currently done within the community surrounding issues for at risk youth, particularly the activity of the High Risk Youth Committee, continue.

Note:

It is understood that this recommended content will be forwarded to administration and legal counsel as they work through the revision of the Community Standards Bylaw in keeping with appropriate wording and legal requirements.



Terry Lee Bopchan, Chair
Crime Prevention Advisory Committee

DM#975697

cc: Colleen Jensen, Community Service Director
Brian Simpson, RCMP Superintendent
Dean Scott, Crime Prevention Coordinator

BIF



Council Decision – November 30, 2009

DATE: December 1, 2009

TO: Colleen Jensen, Director of Community Services
Dean Scott, Crime Prevention Coordinator
Brian Simpson, RCMP Superintendent

FROM: Elaine Vincent, Legislative & Administrative Services Manager

SUBJECT: Curfew Bylaw

Reference Report:

Legislative and Administrative Services Manager, dated November 16, 2009
 Director of Community Services, Crime Prevention Coordinator, and RCMP Superintendent, dated November 23, 2009

Resolution:

"Resolved that Council of the City of Red Deer having considered the report from the Director of Community Services, dated November 23, 2009 re: Curfew Bylaw hereby agrees that Administration working with the Crime Prevention Advisory Committee undertake further discussions with regard to:

- (1) The incorporation of Curfew Bylaw times into the Community Standards Bylaw;
- (2) Explore amendments to the Community Standards Bylaw as it relates to youth and crime prevention; and
- (3) To work with agencies and community resource groups to develop a model to help identify youth at risk; and

that once this work is completed, recommendations from the Committee be brought back to Council."

MOTION CARRIED

Report Back to Council: Yes

Elaine Vincent
 Legislative and Administrative Services Manager

/attach.

- c: Crime Prevention Advisory Committee Chair
 Social Planning Manager
 Social Planning, Community Facilitator, Linda Healing
 Social Planning, Community Facilitator, Brian Einarson



FROM NOV 30 / 2009.
COUNCIL AGENDA
BACKUP?

NO

2

DATE: November 16, 2009
TO: City Council
FROM: Elaine Vincent, Legisla
SUBJECT: Curfew Bylaw

History:

In June 2009 members of the Northwood Estates Neighbourhood Watch Committee proposed that there be changes to the City of Red Deer Curfew Bylaw which would change the curfew period for youth under 16 years of age from between 1:00 - 6:00 a.m. to be between 11:00 p.m. -6:00 a.m.

At the Monday, July 13 2009 Council Meeting the Curfew Bylaw report was directed to the Crime Prevention Advisory Committee for consideration and recommendations to be provided back to Council at a future Council Meeting.

The Crime Prevention Advisory Committee has considered and made recommendations to be brought forward to Council.

Recommendation:

That Council consider

- 1) Passing a resolution lifting from the table consideration of the Curfew Bylaw.

Elaine Vincent
Manager



Community Services Division

Date: November 23, 2009

To: Elaine Vincent, Manager
Legislative and Administrative Services

From: Colleen Jensen, Director
Community Services

Dean Scott, Crime Prevention Coordinator
Brian Simpson, RCMP Superintendent

Re: Curfew Bylaw

BACKGROUND

In the latter part of 2008, issues related to crime and behaviour were identified by the neighbourhood of Northwood Estates in north Red Deer. These issues were brought to the attention of The City and the RCMP. A number of approaches were taken to address the concerns; meetings with the RCMP, a Crime Prevention Through Environmental Design (CPTED) review, and work with the Community Association and other members of the neighbourhood. The work has seen some success toward finding solutions to some of the problems, including the formation of a Neighbourhood Watch Committee.

In June 2009, members of the Northwood Estates Neighbourhood Watch Committee proposed that there be changes to The City of Red Deer Curfew Bylaw which would change the curfew period for youth under 16 years of age from between 1:00am and 6:00am to between 11:00pm and 6:00am.

In an effort to demonstrate strong community support for this change they circulated a petition, which was submitted to The City. While the petition is not deemed a valid petition in that an insufficient number of names were collected (651 names as compared to over 9000 required for a valid petition), the Neighbourhood Watch Committee still felt the support shown was broad based and strong and they wish to proceed with their request to Council for the above noted change.

Council considered a brief report from Administration at the July 13, 2009 meeting of Council and passed the following resolution.

“Resolved that Council of the City of Red Deer after considering the report from the Community Services Director, dated July 8, 2009 Re: Petition to Change City of Red

used to some extent, the ability of police to use other pieces of legislation to address issues has changed. They have always had the Criminal Code, but now also use The City's Community Standards Bylaw and the provincial Child, Youth, and Family Enhancement Act extensively. In practice, these three pieces of legislation are used rather than the current curfew bylaw, which is rarely the preferred approach to addressing youth who are found to be causing issues at any time of the day or night. The Community Standards Bylaw, in particular, covers issues such as noise, nuisance, graffiti, littering, spitting/urinating, fighting, loitering, bullying and panhandling. These issues are of concern regardless of the time of day or night and the police can issue tickets to both youth and adults that are not in compliance with the standards as set out.

Youth Voice

There is an interest in the community to have Red Deer become a Child and Youth Friendly community. This involves engaging youth in finding solutions to issues that affect them and also supports those things that will assist youth in reaching their full potential. Youth Voice, who have been seen over the past number of years as advisory to Council, is very interest in participating in finding solutions and are requesting involvement (see attached letter).

Conclusion

The Crime Prevention Advisory Committee has had extensive discussion about the petition that was submitted, the success of curfews and how that relates to the curfew bylaw. Their resolution suggests combining the current curfew bylaw with the Community Standards Bylaw, including a proposed time change. Administration feels that further thought may be needed as to whether other changes may be necessary in the Community Standards Bylaw that could further support youth and ensure community safety and security. So to that end, administration suggests that the current curfew bylaw be maintained while such a review is undertaken.

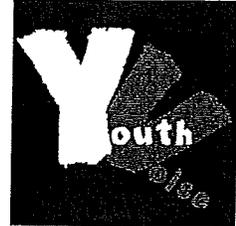
RECOMMENDATION

That Council for The City of Red Deer maintain the current curfew bylaw with the timeframes of 1:00 am to 6:00 am and request that the Crime Prevention Advisory Committee, with the support of Administration, undertake further discussions with stakeholders such as Youth Voice to explore whether other changes might be necessary in the Community Standards Bylaw so that youth issues and community safety and security concerns are further addressed; and further that, once this work is complete, recommendations be brought back to Council for consideration.



Colleen Jensen
Director, Community Services

cc:



October 27, 2009

Mayor Morris Flewwelling
City of Red Deer
Box 5008, Red Deer, AB T4N 3T4

Dear Mayor Flewwelling,

Recently Youth Voice became aware that the Crime Prevention Advisory Committee has been discussing changes to the current curfew bylaw. We understand their recommendation is three fold:

- That the curfew bylaw be incorporated into the Community Standards Bylaw;
- That it becomes illegal for youth under the age of 16 to be on public property after 12 midnight; and,
- That it adopt a model similar to Domestic Relationship Violence Initiative Committee (DRVIC) to identify youth at risk.

We would like to express our concerns with responding to the presented youth issue in Northwood Estates area by changing the curfew bylaw. Instead of putting more restrictions on youth, we feel the City of Red Deer and our community would have a more effective long term outcome by responding with more healthy and positive solutions for youth. Youth Voice feels that the Community Standards Bylaw and the Criminal Code of Canada already adequately addresses all negative behaviors that may occur in our community. We agree the DRVIC collaborative model is a strong one. We need to create a more inclusive community for youth instead of penalizing or isolating them further.

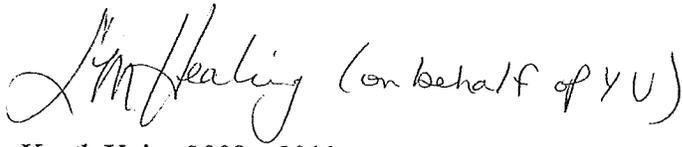
Your support of Child Youth Friendly principles at the recent launch event indicate that you value youth. This bylaw does not. Our concerns are due to the following reasons:

- Youth crime statistics do not support the need for this bylaw (In the time period of 11 PM – 6 AM over 60 days, out of 114 incidents where charges could have been laid, there were only 5 involving youth under the age of 16¹).

- Youth can be penalized for innocent activities
- The city values public input, yet up to this point there has not been any real youth dialogue around the issue.
- The curfew infringes on youth rights under the Charter of Rights and Freedoms. This bylaw is an example of age discrimination.

Thank you for considering our perspective as you further discuss the recommendation presented. Youth Voice supports a proactive, preventative approach and would love to have the opportunity to present alternative recommendations should you and Council deem this appropriate.

Sincerely,



Linda Healing (on behalf of YU)

Youth Voice 2009 – 2010
Stan Cardinal
Madeleine Schultz
Courtney Hueppelsheuser
Angelika Matson
Kelli Gustafson
Bailie Davidson
Jason Utz

Cc: Dean Scott, Crime Prevention Coordinator
Terry Lee Ropchan, Crime Prevention Advisory Committee, Chairperson
Colleen Jensen, Community Services Director
Scott Cameron, Social Planning Manager
Brian Einarson, Social Planning, Community Facilitator
Linda Healing, Social Planning, Community Facilitator

¹Red Deer City RCMP statistics supplied to Dean Scott on October 2009.



Community Services Division

Date: November 9, 2009

To: Elaine Vincent, Manager
Legislative and Administrative Services

From: TerryLee Ropchan, Chair
Crime Prevention Advisory Committee

Re: Curfew Bylaw

BACKGROUND

At the July 13, 2009 meeting of Council the following resolution was passed:
“Resolved that Council of the City of Red Deer after considering the report from the Community Services Director, dated July 8, 2009 Re: Petition to Change City of Red Deer Curfew Bylaw, hereby directs the petition dated June 24, 2009 to the Crime Prevention Advisory Committee for consideration and recommendations to be provided back to Council at a future Council Meeting”

DISCUSSION

The Crime Prevention Advisory Committee (CPAC) considered the issue of the curfew bylaw at three regular meetings. Written information, presentations and agency site visits were a part of what the Committee heard and did to ensure due diligence in seeking a broad range of perspectives as part of their deliberations. There was significant discussion and debate, and varied opinions on the approach that might be best in addressing the issues of youth safety and community order and security, which were brought forward in the original petition from Northwood Estates.

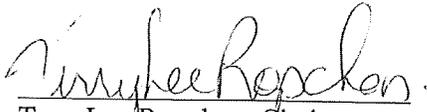
The following recommendation was approved at the October 13, 2009 meeting of CPAC:

RECOMMENDATION

“Recognizing the importance and safety of the youth under the age of sixteen; and Whereas the Crime Prevention Advisory Committee has concerns related to timeframes as set out in the Curfew Bylaw;

Therefore, be it resolved, that the Crime Prevention Advisory Committee recommends to City of Red Deer Council that the Curfew Bylaw be incorporated into the Community Standards Bylaw and that the following recommendations be considered:

1. *Curfew time be changed from 1:00 am to 12:00 am to better reflect transit schedules*
2. *In keeping with the Community Standards Bylaw, appropriate fines be imposed for violation of curfew times; and*
3. *Work with agencies and community resource groups to develop a model to help identify youth at risk similar to the Domestic Violence (DRVIC) model”.*



TerryLee Ropchan, Chair
Crime Prevention Advisory Committee

cc:

BYLAW NO. 3216/98

WHEREAS, a certain number of young people in the City of Red Deer are on the streets and in public places late at night unsupervised by adults and this presents a danger to the health, safety and welfare of such persons;

AND WHEREAS, the City of Red Deer may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities and things in, on or near a public place or place that is open to the public;

AND WHEREAS, Council for the City of Red Deer deems it appropriate to protect the safety and health of children and to enact a Curfew Bylaw to accomplish those objectives;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 This bylaw shall be known as the Curfew Bylaw.
- 2 For the purpose of this bylaw the following words shall have the following meanings:
 - "child" means a person who is or who appears to be under 16 years of age;
 - "curfew period" means the period of time between 1:00 a.m. and 6:00 a.m. in the same day;
 - "parent or guardian" means the actual parent, guardian or foster parent of a child and shall include any other person 18 years of age or over having the care and control of a child;
 - "public place" includes any place whether publicly or privately owned or leased, to which the public have access as a right or by invitation, express or implied.
- 3 No child shall be in a public place during the curfew period unless accompanied by a parent or guardian.
- 4 No parent or guardian shall suffer, permit or allow any child who is in his or her custody, care or control to be in a public place during the curfew period unless that child is accompanied by a parent or guardian.
- 5 Notwithstanding anything contained herein, it shall not be an offence under this bylaw for a child to be in a public place during the curfew period while acting in the interests of an employer or voluntary organization or while returning home as soon as reasonably practical from an organized sporting or other event which has been supervised by an adult.
- 6 Any person who breaches any of the provisions of this bylaw shall be guilty of an offence and shall be liable upon conviction to a specified penalty of \$50.00 in the case of a first offence and to a specified penalty of \$100.00 in the case of a second or subsequent offence.
- 7 Where a peace officer has reasonable grounds to believe that a person has contravened any provision of this bylaw, such officer may serve upon such person an offence ticket allowing payment of the specified penalty to the City, which payment shall be accepted by the City in lieu of prosecution for the offence.
- 8 Bylaw No. 1894/56 is hereby repealed.

Bylaw No. 3216/98
Page 2

READ A FIRST TIME IN OPEN COUNCIL this 21 day of September A.D. 1998.
READ A SECOND TIME IN OPEN COUNCIL this 21 day of September A.D. 1998.
READ A THIRD TIME IN OPEN COUNCIL this 21 day of September A.D. 1998.
AND SIGNED BY THE MAYOR AND CITY CLERK this 21 day of September A.D. 1998.

"G. D. Surkan"

MAYOR

"Kelly Kloss"

CITY CLERK

Comments:

We support the recommendation of Administration and note that the RCMP have found a better tool with the use of the Community Standards Bylaw. As such, we do not support changing the curfew bylaw at this time and look forward to the Crime Prevention Advisory Committee for further input on the merits of changes and enhancements to the Community Standards Bylaw to ensure safety and security of our community.

"Morris Flewwelling"
Mayor

"Craig Curtis"
City Manager



FILE COPY

April 20, 2010

LEGISLATIVE & ADMINISTRATIVE SERVICES

Crystal Smith
#268, 5344-76 Street
Red Deer, AB T4P 2A6

Dear Ms. Smith:

Re: Curfew Bylaw

At the Monday, April 19, 2010 City of Red Deer Regular Council Meeting, the following motion was introduced and passed:

"Resolved that Council of the City of Red Deer having considered the report from the Community Services Director, Crime Prevention Coordinator and RCMP Superintendent, re: Curfew Bylaw, hereby approves the Crime Prevention Advisory Committee recommendations concerning the integration of the Curfew Bylaw, along with proposed changes to times and fines, and directs Administration to initiate the proposed changes to the Community Standards Bylaw."

MOTION CARRIED

Please do not hesitate to contact our office should you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Elaine Vincent'.

Elaine Vincent
Legislative and Administrative Services Manager

DATE: April 20, 2010

TO: Colleen Jensen, Director of Community Services
Dean Scott, Crime Prevention Coordinator
Brian Simpson, RCMP Superintendent

FROM: Elaine Vincent, Legislative and Administrative Services Manager

SUBJECT: Curfew Bylaw - Recommendations from the Crime Prevention Advisory Committee

Reference Report:

Legislative & Administrative Services Manager, April 12, 2010

Resolution:

“Resolved that Council of the City of Red Deer having considered the report from the Community Services Director, Crime Prevention Coordinator and RCMP Superintendent, re: Curfew Bylaw, hereby approves the Crime Prevention Advisory Committee recommendations concerning the integration of the Curfew Bylaw, along with proposed changes to times and fines, and directs Administration to initiate the proposed changes to the Community Standards Bylaw.”

MOTION CARRIED

Report Back to Council: No

Comments / Further Action:

That the curfew bylaw along with proposed changes to times and fines be incorporated into the Community Standards Bylaw.



Elaine Vincent
Legislative & Administrative Services Manager

c: Crime Prevention Advisory Committee Chair
Inspections & Licensing Manager, Russ Pye
Inspections & Licensing Manager, Joyce Boon



Reports Item No. 1

DATE: March 9, 2010

TO: Elaine Vincent – Legislative and Administrative Services Manager

FROM: Julia Townell – Bylaw Research Coordinator

RE: City of Red Deer Traffic Bylaw No. 3186/97

Issue

The City of Red Deer *Traffic Bylaw* includes provisions for the transit terminal, but not the parkade. As the parkade will be integrated into the existing transit terminal, the bylaw must be amended to include the following provisions.

Background

The City of Red Deer is moving to address the requirement for downtown parking by constructing a three story parkade, with 400 parking spots, above Red Deer’s Transit Terminal. In addition to providing more parking, the parkade will allow for expanded Transit office space and kiosk retail opportunities in the northwest corner. The parkade is intended to pay for the cost of construction and eventually become a revenue generator for The City.

Amendments to the Traffic Bylaw No. 3186/97

Section	Current Bylaw	Proposed Amendment	Purpose of Change
22.1	“No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal.”	“No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal or parkade. ”	Amended to include parkades
39 (3)	“No person shall park a vehicle in any City parking lot without first obtaining a daily or monthly parking pass permitting parking	“No person shall park a vehicle in any City parking lot or parkade without first obtaining a daily or monthly parking pass permitting parking	Amended to include parkades and signs

	therein, subject to the terms and conditions printed on the said pass and approved by the Inspections and Licensing Manager.”	therein, subject to the terms and conditions of any sign or printed on the said pass, and approved by the Inspections and Licensing Manager.”	
39 (4)	“No person shall store any vehicle in any City parking lot without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot for 36 consecutive hours or longer...	“No person shall store any vehicle in any City parking lot or parkade without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot or parkade for 36 consecutive hours or longer...	Amended to include parkades
51.1 (1)	“No person shall loiter in a Transit Terminal. For greater certainty “loiter” means to enter or remain within the area of a transit terminal unless a person is actively engaged in using the transportation services offered by Red Deer Transit, including waiting for a bus, disembarking from a bus, using public washrooms, and using any bus shelter or bus zone while waiting for a bus.”	<i>Removed</i>	Included in the Community Standards Bylaw
51.1 (2)	“No person shall enter upon the grounds of the Transit Terminal outside the normal operating hours of Red Deer Transit.”	“No person shall enter upon the grounds of the Transit Terminal or parkade outside the normal operating hours.” This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”	- Amended to include parkades - Amended to include an exception for police or emergency services personnel, or to municipal employees or their agents,

			while on official City business
51.1 (3)	“No person shall walk or run upon any area of the Transit Terminal which is meant for the passage of motor vehicles, other than at those points which are marked as crosswalk areas.”	“No person, who is not in a motor vehicle, shall travel in any area of the Transit Terminal or parkade ramp that is meant only for the passage of motor vehicles. This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”	<ul style="list-style-type: none"> - Amended to include parkades - Amended to limit any form of transportation, which is not a motor vehicle, from travelling in restricted areas – including a “parkade ramp” - Amended to include an exception for police or emergency services personnel, or to municipal employees or their agents, while on official City business
51.1 (4)	“No person shall deposit any litter on any area of the Transit Terminal other than in designate waste receptacles.”	<i>Removed</i>	Included in the Community Standards Bylaw
51.1 (5)	“No person shall spit on any area of the Transit Terminal.”	<i>Removed</i>	Included in the Community Standards Bylaw
80 (1)	“Any person being in or upon any City bus or Transit Terminal Area owned....”	“Any person being in or upon any City bus, Transit Terminal or parkade owned...”	Amended to include parkades
80 (2)	“An operator, or other person from time to time in charge of a City bus or Transit Terminal Area or a peace officer may evict therefrom...”	“Any peace officer, operator, or other person from time to time in charge of a City bus, Transit Terminal, or parkade may evict therefrom...”	Amended to include parkades

Schedule "L"	<ul style="list-style-type: none"> - 22.1 Operating bicycle, skateboard, roller blades in Transit Terminal - 39(3) Parking in City lot - 39(4) Parking prohibited in City lot in excess of 36 hours - 51.1(1) Loitering in Transit Terminal - 51.1(2) Enter Transit Terminal after hours - 51.1(4) Deposit litter in Transit Terminal - 51.1(5) Spit on any area of Transit Terminal - None - 63 Heavy vehicle operation off truck routes - 80(1) Failure to obey bus regulations 	<ul style="list-style-type: none"> - "22.1 Operating bicycle, skateboard, roller blades in Transit Terminal or parkades" - "39(3) Parking in City lot or parkade" - "39(4) Parking prohibited in City lot or parkade in excess of 36 hours" - <i>Removed</i> - "51.1(2) Enter Transit Terminal or parkade after hours" - <i>Removed</i> - <i>Removed</i> - "62 Heavy Vehicle operation off truck routes" - 100.00 - "63 Heavy Vehicle parking off truck routes" - "80(1) Failure to obey transit or parkade regulations" 	<ul style="list-style-type: none"> - Amended to include parkades - Included in the Community Standards Bylaw - Included in the Community Standards Bylaw - Included in the Community Standards Bylaw - To include a penalty for Section 62 of the bylaw - To amend the penalty to reflect Section 63 (it refers to parking a heavy vehicle – not operating one).
-----------------	---	--	--

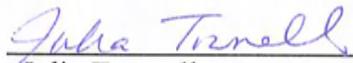
ANALYSIS

By amending The City of Red Deer *Traffic Bylaw* No. 3186/97 to include parkades, The City of Red Deer will be able to regulate the operation and use of the downtown parkade, and any future parkades in The City. The new provisions will also allow The City to recuperate the cost of constructing the parkade, and eventually generate revenue for The City.

RECOMMENDATION

Administration is recommending that Council approve the above amendments to The City of Red Deer *Traffic Bylaw* No. 3186/97, which address the addition of a parkade in Red Deer's downtown core and any future parkades.

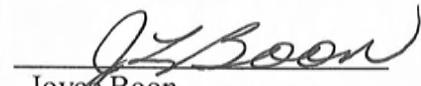
Respectfully,



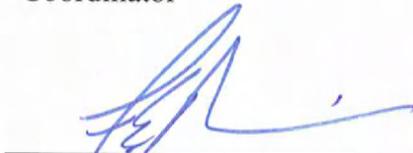
Julia Townell
Bylaw Research
Coordinator



Russ Pye
Inspections & Licensing
Mgr.



Joyce Boon
Inspections &
Licensing Mgr.



Fred Dieno
Parking Coordinator

Comments:

We agree that Council consider giving all three readings to Traffic Bylaw Amendment 3186/A-2010.

“Morris Flewwelling”
Mayor

“Craig Curtis”
City Manager



Request: Report for Inclusion
on a Council Agenda

Requests to include a report on a Council Agenda must be received by 4:30pm on Monday (5 business days) prior to the scheduled meeting.

PLEASE NOTE: If reports are not received by Monday (5 business days) prior to the scheduled meeting/hearing the report may be moved to the next Agenda.

CONTACT INFORMATION			
Name of Report Writer:		Julia Towrell	
Department & Telephone Number:		Inspections + Licensing 342-8190	
REPORT INFORMATION			
Preferred Date of Agenda:		April 1970	
Subject of the Report (provide a brief description)		Traffic bylaw amendments	
Is this Time Sensitive? Why?		No - Parkade still being built.	
What is the Decision/Action required from Council?		To include provisions for parkade.	
Please describe Internal/ External Consultation, if any.		City Solicitors / Parking / Mgmt.	
Is this a Committee of the Whole item?		No.	
How does the Report link to the Strategic Plan? <i>INNT: Ensure basic service delivery</i> <i>SUSTH: Ensure financial sustainability of the organization...</i>			
Has Legal Counsel been consulted? Are there any outstanding issues? Please describe. <div style="display: flex; justify-content: space-around;"> Yes No </div>			
Has Financial Services been consulted? Are there any financial implications? Please describe. <div style="text-align: center;">No</div>			
Presentation: (10 Min Max.)		Presenter Name and Contact Information:	
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
COMMUNITY IMPACT			
Should External Stakeholder(s) be advised of the Agenda item? (e.i. Community Groups, Businesses, Community Associations) If Yes, please provide the Contact Information for the External Stakeholder(s)		<input type="checkbox"/> YES <input type="checkbox"/> NO	
External Stakeholder(s) Contact Information: (please provide, name, mailing address, telephone number and e-mail address)			
FOR LEGISLATIVE & ADMINISTRATIVE SERVICES USE ONLY			
Has this been to SMT / Topics/ Committees: MPC, EAC, CPAC (Please circle those that apply)			
SMT	Topics	Board(s) / Committee(s)	
When/describe: _____	When/Describe: _____	When/Describe: _____	
Do we need Communications Support?		<input type="checkbox"/> YES <input type="checkbox"/> NO	

Please return completed form, along with report and any additional information to Legislative & Administrative Services.

Christine Kenzie

From: Christine Kenzie
Sent: April 12, 2010 12:43 PM
To: 'Riebeek Law'
Subject: RE: Amendments to the Traffic Bylaw (2).doc

BACK UP INFORMATION
NOT SUBMITTED TO COUNCIL

Thanks for replying to this Nick. I'll let you know if anything further is required after agenda review with Craig tomorrow.

Christine Kenzie | Council Services Coordinator
Legislative & Administrative Services | The City of Red Deer
D 403.356.8978 | F 403.346.6195
christine.kenzie@reddeer.ca

From: Riebeek Law [<mailto:RiebeekLaw@chapmanriebeek.com>]
Sent: April 12, 2010 12:34 PM
To: Christine Kenzie
Subject: RE: Amendments to the Traffic Bylaw (2).doc

Hello Christine,

I previously did work with Julia on these changes and amendements. I have given a final review and see no difficulty with the wording proposed. Could you please confirm receipt of this email? and also just let me know if anything further is required.

thank you

nick

From: Christine Kenzie [<mailto:Christine.Kenzie@reddeer.ca>]
Sent: Mon 4/12/2010 9:33 AM
To: Riebeek Law
Subject: FW: Amendments to the Traffic Bylaw (2).doc

Nick, I had forwarded this to Don Simpson last week for review. I am not sure if Don is available --- would you please review the attached report from Inspections and Licensing and the proposed Traffic Bylaw Amendment. Do you agree with the wording of the Traffic Bylaw Amendment? This is to be put on the April 19 2010 Council Agenda and I will need your reply prior to Tuesday at 9 AM for agenda review with Craig.

Thanks Nick.

Christine Kenzie | Council Services Coordinator
Legislative & Administrative Services | The City of Red Deer
D 403.356.8978 | F 403.346.6195
christine.kenzie@reddeer.ca

2010/04/12

From: Julia Townell
Sent: April 06, 2010 11:39 AM
To: Christine Kenzie
Subject: Amendments to the Traffic Bylaw (2).doc

Hi Christine,

As requested by LAS, I've removed "loitering", "spitting", and "littering" from the bylaw. Those provisions are now covered under the Community Standards Bylaw. And, I've also provided further explanation in the latter part of the report, where changes to the bylaw are concerned.

Nick had reviewed an earlier version, which he gave feedback on. He has not reviewed the latest version, which has the changes requested by LAS.

Julia

This e-mail is intended for the original recipient(s) only. If you have received it in error, please advise the sender and delete this message.

[This message has been scanned for security content threats and viruses.]

[The City of Red Deer I.T. Services asks that you please consider the environment before printing this e-mail.]



DATE: March 9, 2010

TO: Elaine Vincent – Legislative and Administrative Services Manager

FROM: Julia Townell – Bylaw Research Coordinator

RE: City of Red Deer Traffic Bylaw No. 3186/97

Issue

The City of Red Deer *Traffic Bylaw* includes provisions for the transit terminal, but not the parkade. As the parkade will be integrated into the existing transit terminal, the bylaw must be amended to include the following provisions.

Background

The City of Red Deer is moving to address the requirement for downtown parking by constructing a three story parkade, with 400 parking spots, above Red Deer’s Transit Terminal. In addition to providing more parking, the parkade will allow for expanded Transit office space and kiosk retail opportunities in the northwest corner. The parkade is intended to pay for the cost of construction and eventually become a revenue generator for The City.

Amendments to the Traffic Bylaw No. 3186/97

Section	Current Bylaw	Proposed Amendment	Purpose of Change
22.1	“No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal.”	“No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal or parkade. ”	Amended to include parkades
39 (3)	“No person shall park a vehicle in any City parking lot without first obtaining a daily or monthly parking pass permitting parking	“No person shall park a vehicle in any City parking lot or parkade without first obtaining a daily or monthly parking pass permitting parking	Amended to include parkades and signs

	therein, subject to the terms and conditions printed on the said pass and approved by the Inspections and Licensing Manager.”	therein, subject to the terms and conditions of any sign or printed on the said pass, and approved by the Inspections and Licensing Manager.”	
39 (4)	“No person shall store any vehicle in any City parking lot without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot for 36 consecutive hours or longer...	“No person shall store any vehicle in any City parking lot or parkade without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot or parkade for 36 consecutive hours or longer...	Amended to include parkades
51.1 (1)	“No person shall loiter in a Transit Terminal. For greater certainty “loiter” means to enter or remain within the area of a transit terminal unless a person is actively engaged in using the transportation services offered by Red Deer Transit, including waiting for a bus, disembarking from a bus, using public washrooms, and using any bus shelter or bus zone while waiting for a bus.”	<i>Removed</i>	Included in the Community Standards Bylaw
51.1 (2)	“No person shall enter upon the grounds of the Transit Terminal outside the normal operating hours of Red Deer Transit.”	“No person shall enter upon the grounds of the Transit Terminal or parkade outside the normal operating hours.” This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”	- Amended to include parkades - Amended to include an exception for police or emergency services personnel, or to municipal employees or their agents,

			while on official City business
51.1 (3)	“No person shall walk or run upon any area of the Transit Terminal which is meant for the passage of motor vehicles, other than at those points which are marked as crosswalk areas.”	“No person, who is not in a motor vehicle, shall travel in any area of the Transit Terminal or parkade ramp that is meant only for the passage of motor vehicles. This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”	- Amended to include parkades - Amended to limit any form of transportation, which is not a motor vehicle, from travelling in restricted areas – including a “parkade ramp” - Amended to include an exception for police or emergency services personnel, or to municipal employees or their agents, while on official City business
51.1 (4)	“No person shall deposit any litter on any area of the Transit Terminal other than in designate waste receptacles.”	<i>Removed</i>	Included in the Community Standards Bylaw
51.1 (5)	“No person shall spit on any area of the Transit Terminal.”	<i>Removed</i>	Included in the Community Standards Bylaw
80 (1)	“Any person being in or upon any City bus or Transit Terminal Area owned....”	“Any person being in or upon any City bus, Transit Terminal or parkade owned...”	Amended to include parkades
80 (2)	“An operator, or other person from time to time in charge of a City bus or Transit Terminal Area or a peace officer may evict therefrom...”	“Any peace officer, operator, or other person from time to time in charge of a City bus, Transit Terminal, or parkade may evict therefrom...”	Amended to include parkades

Schedule "L"	- 22.1 Operating bicycle, skateboard, roller blades in Transit Terminal	- "22.1 Operating bicycle, skateboard, roller blades in Transit Terminal or parkades "	- Amended to include parkades
	- 39(3) Parking in City lot	- "39(3) Parking in City lot or parkade "	
	- 39(4) Parking prohibited in City lot in excess of 36 hours	- "39(4) Parking prohibited in City lot or parkade in excess of 36 hours"	
	- 51.1(1) Loitering in Transit Terminal	- <i>Removed</i>	- Included in the Community Standards Bylaw
	- 51.1(2) Enter Transit Terminal after hours	- "51.1(2) Enter Transit Terminal or parkade after hours"	
	- 51.1(4) Deposit litter in Transit Terminal	- <i>Removed</i>	- Included in the Community Standards Bylaw
	- 51.1(5) Spit on any area of Transit Terminal	- <i>Removed</i>	- Included in the Community Standards Bylaw
	- None	- " 62 Heavy Vehicle operation off truck routes " - 100.00	- To include a penalty for Section 62 of the bylaw
	- 63 Heavy vehicle operation off truck routes	- "63 Heavy Vehicle parking off truck routes"	- To amend the penalty to reflect Section 63 (it refers to parking a heavy vehicle – not operating one).
- 80(1) Failure to obey bus regulations	- "80(1) Failure to obey transit or parkade regulations"		

ANALYSIS

By amending The City of Red Deer *Traffic Bylaw* No. 3186/97 to include parkades, The City of Red Deer will be able to regulate the operation and use of the downtown parkade, and any future parkades in The City. The new provisions will also allow The City to recuperate the cost of constructing the parkade, and eventually generate revenue for The City.

RECOMMENDATION

Administration is recommending that Council approve the above amendments to The City of Red Deer *Traffic Bylaw* No. 3186/97, which address the addition of a parkade in Red Deer's downtown core and any future parkades.

Respectfully,

Julia Townell
Bylaw Research
Coordinator

Russ Pye
Inspections & Licensing
Mgr.

Joyce Boon
Inspections &
Licensing Mgr.

Fred Dieno
Parking Coordinator



DATE: March 9, 2010
TO: Elaine Vincent – Legislative and Administrative Services Manager
FROM: Julia Townell – Bylaw Research Coordinator
RE: City of Red Deer Traffic Bylaw No. 3186/97

Issue

The City of Red Deer *Traffic Bylaw* includes provisions for the transit terminal, but not the parkade. As the parkade will be integrated into the existing transit terminal, the bylaw must be amended to include the following provisions.

Background

The City of Red Deer is moving to address the requirement for downtown parking by constructing a three story parkade, with 400 parking spots, above Red Deer’s Transit Terminal. In addition to providing more parking, the parkade will allow for expanded Transit office space and kiosk retail opportunities in the northwest corner. The parkade is intended to pay for the cost of construction and eventually become a revenue generator for The City.

Amendments to the Traffic Bylaw No. 3186/97

Section	Current Bylaw	Proposed Amendment	Purpose of Change
22.1	“No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal.”	“No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal or parkade. ”	Amended to include parkades
39 (3)	“No person shall park a vehicle in any City parking lot without first obtaining a daily or monthly parking pass permitting parking	“No person shall park a vehicle in any City parking lot or parkade without first obtaining a daily or monthly parking pass permitting parking	Amended to include parkades and signs

	therein, subject to the terms and conditions printed on the said pass and approved by the Inspections and Licensing Manager.”	therein, subject to the terms and conditions of any sign or printed on the said pass, and approved by the Inspections and Licensing Manager.”	
39 (4)	“No person shall store any vehicle in any City parking lot without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot for 36 consecutive hours or longer...	“No person shall store any vehicle in any City parking lot or parkade without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot or parkade for 36 consecutive hours or longer...	Amended to include parkades
51.1 (1)	“No person shall loiter in a Transit Terminal. For greater certainty “loiter” means to enter or remain within the area of a transit terminal unless a person is actively engaged in using the transportation services offered by Red Deer Transit, including waiting for a bus, disembarking from a bus, using public washrooms, and using any bus shelter or bus zone while waiting for a bus.”	<i>Removed</i>	Included in the Community Standards Bylaw
51.1 (2)	“No person shall enter upon the grounds of the Transit Terminal outside the normal operating hours of Red Deer Transit.”	“No person shall enter upon the grounds of the Transit Terminal or parkade outside the normal operating hours.” This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”	- Amended to include parkades - Amended to include an exception for police or emergency services personnel, or to municipal employees or their agents,

			while on official City business
51.1 (3)	“No person shall walk or run upon any area of the Transit Terminal which is meant for the passage of motor vehicles, other than at those points which are marked as crosswalk areas.”	“ No person, who is not in a motor vehicle, shall travel in any area of the Transit Terminal or parkade ramp that is meant for the passage of motor vehicles. This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business. ”	<ul style="list-style-type: none"> - Amended to include parkades - Amended to limit any form of transportation, which is not a motor vehicle, from travelling in restricted areas – including a “parkade ramp” - Amended to include an exception for police or emergency services personnel, or to municipal employees or their agents, while on official City business
51.1 (4)	“No person shall deposit any litter on any area of the Transit Terminal other than in designate waste receptacles.”	<i>Removed</i>	Included in the Community Standards Bylaw
51.1 (5)	“No person shall spit on any area of the Transit Terminal.”	<i>Removed</i>	Included in the Community Standards Bylaw
80 (1)	“Any person being in or upon any City bus or Transit Terminal Area owned....”	“Any person being in or upon any City bus, Transit Terminal or parkade owned...”	Amended to include parkades
80 (2)	“An operator, or other person from time to time in charge of a City bus or Transit Terminal Area or a peace officer may evict therefrom...”	“Any peace officer, operator, or other person from time to time in charge of a City bus, Transit Terminal, or parkade may evict therefrom...”	Amended to include parkades

<p>Schedule "L"</p>	<ul style="list-style-type: none"> - 22.1 Operating bicycle, skateboard, roller blades in Transit Terminal - 39(3) Parking in City lot - 39(4) Parking prohibited in City lot in excess of 36 hours - 51.1(1) Loitering in Transit Terminal - 51.1(2) Enter Transit Terminal after hours - 51.1(4) Deposit litter in Transit Terminal - 51.1(5) Spit on any area of Transit Terminal - None - 63 Heavy vehicle operation off truck routes - 80(1) Failure to obey bus regulations 	<ul style="list-style-type: none"> - "22.1 Operating bicycle, skateboard, roller blades in Transit Terminal or parkades" - "39(3) Parking in City lot or parkade" - "39(4) Parking prohibited in City lot or parkade in excess of 36 hours" - <i>Removed</i> - "51.1(2) Enter Transit Terminal or parkade after hours" - <i>Removed</i> - <i>Removed</i> - "62 Heavy Vehicle operation off truck routes" - 100.00 - "63 Heavy Vehicle parking off truck routes" - "80(1) Failure to obey transit or parkade regulations" 	<ul style="list-style-type: none"> - Amended to include parkades - Included in the Community Standards Bylaw - Included in the Community Standards Bylaw - Included in the Community Standards Bylaw - To include a penalty for Section 62 of the bylaw - To amend the penalty to reflect Section 63 (it refers to parking a heavy vehicle – not operating one).
-------------------------	---	--	--

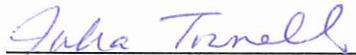
ANALYSIS

By amending The City of Red Deer *Traffic Bylaw* No. 3186/97 to include parkades, The City of Red Deer will be able to regulate the operation and use of the downtown parkade, and any future parkades in The City. The new provisions will also allow The City to recuperate the cost of constructing the parkade, and eventually generate revenue for The City.

RECOMMENDATION

Administration is recommending that Council approve the above amendments to The City of Red Deer *Traffic Bylaw* No. 3186/97, which address the addition of a parkade in Red Deer's downtown core and any future parkades.

Respectfully,



Julia Townell
Bylaw Research
Coordinator



Russ Pye
Inspections & Licensing
Mgr.



Joyce Boon
Inspections &
Licensing Mgr.



Fred Dieno
Parking Coordinator

BYLAW NO. 3186/97

Being a Bylaw to amend Bylaw No. 3186/97, the *Traffic Bylaw* of the City of Red Deer.

NOW THEREFORE COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

Bylaw No. 3186/97 is hereby amended as follows:

1. Sections 22.1, 39(3), 39(4), 80(1), 80(2) have been amended to include provisions for parkades by adding "or parkade".

22.1 "No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal or parkade."

39(3) "No person shall park a vehicle in any City parking lot or parkade without first obtaining a daily or monthly parking pass permitting parking therein, subject to the terms and conditions of any sign or printed on the said pass, and approved by the Inspections and Licensing Manager."

39(4) "No person shall store any vehicle in any City parking lot or parkade without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot or parkade for 36 consecutive hours or longer. Any vehicle so stored may be removed and stored by the City and the costs thereof shall be charged to and shall be payable by the owner, in addition to any fine or penalty imposed in respect to any such violation."

80(1) "Any person being in or upon any City bus, Transit Terminal or parkade owned or operated by the City shall observe and obey any rules, regulations, or orders made or approved by Council for and in respect thereof."

80(2) "Any peace officer, operator, or other person from time to time in charge of a City bus, Transit Terminal, or parkade may evict therefrom any person breaching the rules, regulations or orders, using such force as is reasonably necessary."

2. Section 51.1 (2) has been amended to include parkades, and to exempt police or emergency services personnel, or to municipal employees or their agents, while on official City business.

51.1(2) "No person shall enter upon the grounds of the Transit Terminal or parkade outside the normal operating hours. This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents

while on official City business.”

3. Section 51.1 (3) has been amended to limit any form of transportation, which is not a motor vehicle, from travelling in restricted areas – including a “parkade ramp”. Section 51.1(3) also now includes an exception for police or emergency services personnel, or to municipal employees or their agents, while on official City business.

51.1(3) “No person, who is not in a motor vehicle, shall travel in any area of the Transit Terminal or parkade ramp that is meant for the passage of motor vehicles. This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”

4. Sections 51.1 (1), (4), and (5) are deleted in their entirety as they are covered under the Community Standards Bylaw.

5. Section “L” has been amended to include parkades in the penalty descriptions for Sections 22.1, 39(3), 39(4), 51.1(2), and 80(1).

“22.1 Operating bicycle, skateboard, roller blades in Transit Terminal or parkade”

“39(3) Parking in City lot or parkade”

“39(4) Parking prohibited in City lot or parkade in excess of 36 hours”

“51.1(2) Enter Transit Terminal or parkade after hours”

“80(1) Failure to obey transit or parkade regulations”

6. In Schedule “L”, the penalty for operating a heavy vehicle incorrectly referenced Section 63. The description now correctly references Section 62 with the same penalty.

“62 Heavy Vehicle operation off truck routes” - \$100.00

7. A new description for the penalty associated with Section 63, parking a heavy vehicle, has been added under Schedule “L”, with the same penalty as Section 62.

“63 Heavy Vehicle parking off truck routes” - \$100.00

READ A FIRST TIME IN OPEN COUNCIL this day of 2010.

READ A SECOND TIME IN OPEN COUNCIL this day of 2010.

READ A THIRD TIME IN OPEN COUNCIL this day of 2010.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2010.

MAYOR

CITY CLERK

DATE: April 20, 2010
TO: Julia Townell, Bylaw Research Coordinator
FROM: Elaine Vincent, Legislative and Administrative Services Manager
SUBJECT: City of Red Deer Traffic Bylaw 3186/A-2010

Reference Report:

Bylaw Research Coordinator, dated March 9, 2010

Bylaw Readings:

At the Monday, April 19, 2010 Regular Council Meeting, Traffic Bylaw 3186/A-2010 received all three readings. A copy of the bylaw is attached.

Report Back to Council: No

Comments / Further Action:

The City of Red Deer is moving to address the requirement for downtown parking by constructing a three story parkade, with 400 parking spots, above Red Deer's Transit Terminal. Currently the *Traffic Bylaw* includes provisions for the transit terminal, but not the parkade.

This office will amend the consolidated version of Traffic Bylaw 3186/97 and distribute copies in due course.



Elaine Vincent
Legislative & Administrative Services Manager

- c: Director of Development Services
Director of Corporate Services
Director of Community Services
Director of Planning Services
Inspections & Licensing Manager, Russ Pye
Inspections & Licensing Manager, Joyce Boon
Parking Coordinator, Fred Dieno

DATE: April 1, 2010

TO: Elaine Vincent, Manager, Legislative and Administrative Services

FROM: Tony Lindhout, Assistant City Planning Manager

RE: Land Use Bylaw Amendment 3357/G-2010
West Two Enterprises Ltd. (Manor Management - applicant)
R1A Residential (semi-detached) to R2 Residential (medium density) District
Lots 1A & 2A, Block 2, Plan 1405 T.R. (6801- 59 Ave)
Normandeau Neighbourhood

An application has been made to The City of Red Deer requesting a Land Use Bylaw amendment to change the zoning of Lots 1A & 2A, Block 2, Plan 1404 T.R. (6801-59 Ave) from R1A Residential (semi-detached) District to R2 Residential (medium density) District. The site, located within the Normandeau neighbourhood, contains an older multiple family (apartment) building.

Background

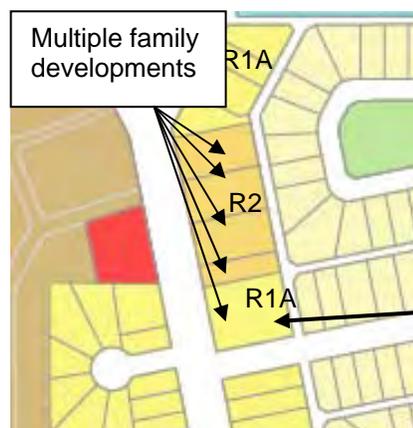
The existing multiple family building at 6801 - 59 Ave. was legally constructed (1970's) at a time when this entire block was zoned R2B and apartment buildings were listed as a discretionary use. This area was later changed to R1A zoning in which existing multiple family buildings initially were listed as a discretionary use but in later and subsequent changes to the R1A Land Use District, multiple family buildings were no longer listed or allowed as either a permitted or discretionary use. Consequently, the current multiple family building is considered a legal but "non-conforming" use meaning no structural alterations are allowed to the building and, if destroyed by fire, it could not be rebuilt. While the property owner has no plans to physically alter the existing building, he does wish to protect his current investment and its value by having the building (multiple family use) conform to an appropriate zoning under the Land Use Bylaw.



Under the requested R2 Residential land use district, multiple family buildings are listed as a discretionary use. The proposed rezoning, if approved, would change the status of the existing building from a legal "non-conforming" use to a "conforming" use under the City's Land Use Bylaw. The proposed R2 Residential District would restrict the existing building to its current 3 storey height and as the site is fully developed (building footprint, parking, etc.), there is little opportunity for any expansion to the current multiple family building.

Legislative and Administrative Services Manager
Land Use Bylaw Amendment 3357/G-2010
Page 2

Earlier this year, the 2 multiple family development sites located immediately to the north of the current subject site were rezoned by Council from R1A Residential (semi-detached) District to R2 Residential (medium density) District. As part of that rezoning application, planning staff had attempted to contact the landowner of the current subject application to include this site in with the earlier rezoning amendment however, due to the landowner being out of the country, planning staff were not able to acquire landowner authority to include the current site in that previous rezoning application.



Subject Site
6801-59 Ave.

Community Plans

The Normandeau neighbourhood, developed primarily in the 1970's, does not have an area structure plan or area redevelopment plan for any portion of the neighbourhood. The origin of 59th Avenue is historical as this roadway (registered in early 1900's), served the region as a former highway (old C&E Trail). This portion of roadway initially contained acreage residential developments which were later removed, redeveloped and/or replaced with multiple family buildings in the 1970's. By that time, 59th Avenue had transitioned into a main urban roadway serving as major access into several of the city's northern developing communities.

The City's Municipal Development Plan (MDP) shows the Normandeau community as a residential area. The MDP, being a high level land use document, does not provide any distinction between multiple family and conventional single family residential development areas however, 59th Avenue now functions as a collector roadway, and the entire portion of this block fronting onto 59th Avenue is developed with multiple family developments.

Circulation Comments

All area landowners within 100m were notified by letter of this rezoning application and no objections were received. Furthermore, no objections were received from any City departments or the Normandeau Community Association who supported this rezoning application.

Analysis

The intent of the proposed Land Use Bylaw amendment is to obtain a land use designation (zoning) that fits with what is physically developed on the site. Existing multiple family buildings on this block fronting 59 Avenue were legally built in the 1970's but due to zoning changes made to the Land Use Bylaw in subsequent years, the retention of multiple family buildings in this area as legal allowable uses was inadvertently lost. There is no evidence to suggest these properties, including the subject

Legislative and Administrative Services Manager
Land Use Bylaw Amendment 3357/G-2010
Page 3

site, were purposely down-zoned. The existing multiple family buildings within this block function well within the context of the larger Normandeau community serving as a buffer between 59th Avenue (a collector roadway) and the lower density single family developments located to the east. This rezoning application if approved, will not alter any traffic or land use patterns in the area. All parking and access to the multiple family developments along this stretch of 59th Avenue is from the rear via a lane.

Little, if any, additional intensification could occur on the subject site under the proposed R2 zoning. The existing multiple family building is already built-out to the maximums allowed under the Land Use Bylaw (building height, yard requirements, parking, etc.). Under the proposed R2 Residential zoning, the existing multiple family building would become a "discretionary" use.

From a land use and planning perspective, the requested rezoning of the property at 6801 – 59 Avenue is supported. The proposed R2 zoning of this site puts the last of several multiple family properties within this block into one appropriate and common land use district. The R2 Residential District accommodates the existing apartment use and brings it into line with the City's Land Use Bylaw as a legal conforming use. Unlike the area to the south, between Nash Street and 67 Street containing mixed residential land uses (detached dwellings, 4-plexes, and apartment buildings) being an area that requires a planning study to define future land use directions, the subject site forms part of a block that is developed with contiguous multiple family residential buildings.

Recommendation

That City Council proceeds with first reading of Land Use Bylaw Amendment 3357/G-2010 allowing for the rezoning of Lots 1A & 2A, Block 2, Plan 1404 T.R. (6801-59 Ave) from R1A Residential (semi-detached) District to R2 Residential (medium density) District.



Tony Lindhout, ACP, MCIP
Assistant City Planning Manager

Attachment (Bylaw 3357/G-2010)

- c. David Kennedy, Manor Management Ltd.
Paul Meyette, Planning Division Services Manager

Proposed Amendment to Land Use Bylaw 3357/2006



Change District from:



R1A to R2

Affected Districts:

- R1A - Residential (Semi Detached Dwelling) District
- R2 - Residential (Medium Density) District

Proposed Amendment

Map: 6/2010

Bylaw: 3357/G-2010

Date: Mar 31, 2010

Comments:

We support the recommendation of Administration that Council proceed with first reading of Land Use Bylaw Amendment 3357/G-2010 - Rezoning of Property located at 6801 - 59 Avenue, Normandeau Neighbourhood. A Public Hearing would be held on Monday, May 17, 2010 at 6:00 p.m. during Council's regular meeting.

"Morris Flewwelling"
Mayor

"Craig Curtis"
City Manager

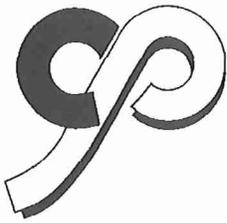


**Request: Report for Inclusion
on a Council Agenda**

PLEASE NOTE: If reports are not received by Monday (5 business days) prior to the scheduled meeting/hearing the report may be moved to the next Agenda.

CONTACT INFORMATION			
Name of Report Writer:	Tony Lindhout		
Department & Telephone Number:	Parkland Community Planning Services 403-343-3394		
REPORT INFORMATION			
Preferred Date of Agenda:	April 19, 2010; Request item be scheduled before dinner break.		
Subject of the Report (provide a brief description)	Land Use Bylaw amendment 3357/G-2010; Proposal to rezone property at 6801-59 Av from R1A Residential District to R2 Residential District (Normandeau neighbourhood).		
Is this Time Sensitive? Why?	Yes, applicant is available to attend Council meeting this date and requested before dinner break.		
What is the Decision/Action required from Council?	First reading of Bylaw 3357/G-2010.		
Please describe Internal/ External Consultation, if any.	Rezoning application circulated to all landowners within 100m, the Normandeau Community Association and applicable City departments; no objections received		
Is this a Committee of the Whole item?	No		
How does the Report link to the Strategic Plan? Service and Excellence – sustainable development			
Has Legal Counsel been consulted? Are there any outstanding issues? Please describe. Not referred to legal counsel as amendment is only to change a map, no text changes; No outstanding issues.			
Has Financial Services been consulted? Are there any budget implications? Please describe. N/A			
Presentation: (10 Min Max.)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Presenter Name and Contact Information: Tony Lindhout or Nancy Hackett 403-343-3394
COMMUNITY IMPACT			
Should External Stakeholder(s) be advised of the Agenda item? (e.i. Community Groups, Businesses, Community Associations) If Yes, please provide the Contact Information for the External Stakeholder(s)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
External Stakeholder(s) Contact Information: Applicant: David Kennedy of Manor Management Ltd., #100, 5229 – 50 Ave. Red Deer, AB. T4N 4B4; ph: 403-342-2820; email: info@manormanagement.ca			
LEGISLATIVE & ADMINISTRATIVE USE ONLY			
Has this been to SMT / Topics/ Committees: MPC, EAC, CPAC		(Please circle those that apply)	
SMT When/describe: _____	Topics When/Describe: _____	Board(s) / Committee(s) When/Describe: _____	
Do we need a Media Release?		<input type="checkbox"/> YES	<input type="checkbox"/> NO

Please return completed form, along with report and any additional information to Legislative & Administrative Services.



DATE: April 1, 2010

TO: Elaine Vincent, Manager, Legislative and Administrative Services

FROM: Tony Lindhout, Assistant City Planning Manager

RE: Land Use Bylaw Amendment 3357/G-2010
West Two Enterprises Ltd. (Manor Management - applicant)
R1A Residential (semi-detached) to R2 Residential (medium density) District
Lots 1A & 2A, Block 2, Plan 1405 T.R. (6801- 59 Ave)
Normandeau Neighbourhood

An application has been made to The City of Red Deer requesting a Land Use Bylaw amendment to change the zoning of Lots 1A & 2A, Block 2, Plan 1404 T.R. (6801-59 Ave) from R1A Residential (semi-detached) District to R2 Residential (medium density) District. The site, located within the Normandeau neighbourhood, contains an older multiple family (apartment) building.

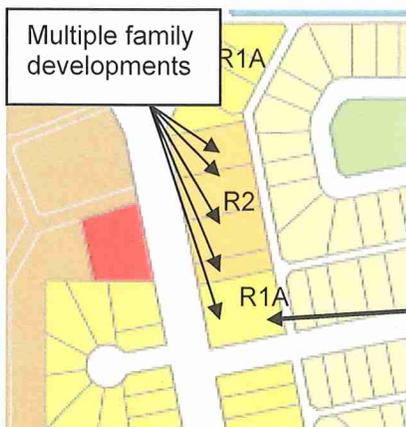
Background

The existing multiple family building at 6801 - 59 Ave. was legally constructed (1970's) at a time when this entire block was zoned R2B and apartment buildings were listed as a discretionary use. This area was later changed to R1A zoning in which existing multiple family buildings initially were listed as a discretionary use but in later and subsequent changes to the R1A Land Use District, multiple family buildings were no longer listed or allowed as either a permitted or discretionary use. Consequently, the current multiple family building is considered a legal but "non-conforming" use meaning no structural alterations are allowed to the building and, if destroyed by fire, it could not be rebuilt. While the property owner has no plans to physically alter the existing building, he does wish to protect his current investment and its value by having the building (multiple family use) conform to an appropriate zoning under the Land Use Bylaw.



Under the requested R2 Residential land use district, multiple family buildings are listed as a discretionary use. The proposed rezoning, if approved, would change the status of the existing building from a legal "non-conforming" use to a "conforming" use under the City's Land Use Bylaw. The proposed R2 Residential District would restrict the existing building to its current 3 storey height and as the site is fully developed (building footprint, parking, etc.), there is little opportunity for any expansion to the current multiple family building.

Earlier this year, the 2 multiple family development sites located immediately to the north of the current subject site were rezoned by Council from R1A Residential (semi-detached) District to R2 Residential (medium density) District. As part of that rezoning application, planning staff had attempted to contact the landowner of the current subject application to include this site in with the earlier rezoning amendment however, due to the landowner being out of the country, planning staff were not able to acquire landowner authority to include the current site in that previous rezoning application.



Subject Site
6801-59 Ave.

Community Plans

The Normandeau neighbourhood, developed primarily in the 1970's, does not have an area structure plan or area redevelopment plan for any portion of the neighbourhood. The origin of 59th Avenue is historical as this roadway (registered in early 1900's), served the region as a former highway (old C&E Trail). This portion of roadway initially contained acreage residential developments which were later removed, redeveloped and/or replaced with multiple family buildings in the 1970's. By that time, 59th Avenue had transitioned into a main urban roadway serving as major access into several of the city's northern developing communities.

The City's Municipal Development Plan (MDP) shows the Normandeau community as a residential area. The MDP, being a high level land use document, does not provide any distinction between multiple family and conventional single family residential development areas however, 59th Avenue now functions as a collector roadway, and the entire portion of this block fronting onto 59th Avenue is developed with multiple family developments.

Circulation Comments

All area landowners within 100m were notified by letter of this rezoning application and no objections were received. Furthermore, no objections were received from any City departments or the Normandeau Community Association who supported this rezoning application.

Analysis

The intent of the proposed Land Use Bylaw amendment is to obtain a land use designation (zoning) that fits with what is physically developed on the site. Existing multiple family buildings on this block fronting 59 Avenue were legally built in the 1970's but due to zoning changes made to the Land Use Bylaw in subsequent years, the retention of multiple family buildings in this area as legal allowable uses was inadvertently lost. There is no evidence to suggest these properties, including the subject

Legislative and Administrative Services Manager
Land Use Bylaw Amendment 3357/G-2010
Page 3

site, were purposely down-zoned. The existing multiple family buildings within this block function well within the context of the larger Normandeau community serving as a buffer between 59th Avenue (a collector roadway) and the lower density single family developments located to the east. This rezoning application if approved, will not alter any traffic or land use patterns in the area. All parking and access to the multiple family developments along this stretch of 59th Avenue is from the rear via a lane.

Little, if any, additional intensification could occur on the subject site under the proposed R2 zoning. The existing multiple family building is already built-out to the maximums allowed under the Land Use Bylaw (building height, yard requirements, parking, etc.). Under the proposed R2 Residential zoning, the existing multiple family building would become a “discretionary” use.

From a land use and planning perspective, the requested rezoning of the property at 6801 – 59 Avenue is supported. The proposed R2 zoning of this site puts the last of several multiple family properties within this block into one appropriate and common land use district. The R2 Residential District accommodates the existing apartment use and brings it into line with the City’s Land Use Bylaw as a legal conforming use. Unlike the area to the south, between Nash Street and 67 Street containing mixed residential land uses (detached dwellings, 4-plexes, and apartment buildings) being an area that requires a planning study to define future land use directions, the subject site forms part of a block that is developed with contiguous multiple family residential buildings.

Recommendation

That City Council proceeds with first reading of Land Use Bylaw Amendment 3357/G-2010 allowing for the rezoning of Lots 1A & 2A, Block 2, Plan 1404 T.R. (6801-59 Ave) from R1A Residential (semi-detached) District to R2 Residential (medium density) District.



Tony Lindhout, ACP, MCIP
Assistant City Planning Manager

Attachment (Bylaw 3357/G-2010)

- c. David Kennedy, Manor Management Ltd.
Paul Meyette, Planning Division Services Manager



Change District from:



R1A to R2

Affected Districts:

- R1A - Residential (Semi Detached Dwelling) District
- R2 - Residential (Medium Density) District

Proposed Amendment
Map: 6/2010
Bylaw: 3357/G-2010
Date: Mar 31, 2010

FILE COPY



April 20, 2010

LEGISLATIVE & ADMINISTRATIVE SERVICES

Manor Management
Suite 100, 5229-50 Avenue
Red Deer, AB T4N 4B4

Attention: David Kennedy

Dear Mr. Kennedy:

**Re: Land Use Bylaw Amendment 3357/G-2010
Normandeau Neighbourhood**

Red Deer City Council gave first reading to *Land Use Bylaw Amendment 3357/G-2010* at the City of Red Deer's Council Meeting held Monday, April 19, 2010. A copy of the bylaw is attached.

Land Use Bylaw Amendment 3357/G-2010 provides for the rezoning of Lots 1A & 2A, Block 2, Plan 1404 T.R. (6801-59 Avenue) from R1A Residential (semi-detached) District to R2 Residential (medium density) District. The site, located within the Normandeau Neighbourhood, contains an older multiple family (apartment) building.

Council must hold a Public Hearing before giving second and third readings to the bylaw. This office will now advertise for a Public Hearing to be held on Monday, May 17, 2010 at 6:00 p.m in Council Chambers, during Council's regular meeting.

You are responsible for the advertising costs and will be invoiced for this cost which we estimate to be approximately \$800. If you are not in agreement with paying this cost, please notify me by 11:00 A.M. on Tuesday, April 27, 2010. If you have any questions or require additional information, please contact me at 403.356.8978.

Sincerely,

A handwritten signature in cursive script, appearing to read 'C. Kenzie'.

Christine Kenzie
Council Services Coordinator
/attach.

c. Parkland Community Planning Services

DATE: April 20, 2010
TO: Tony Lindhout, Assistant City Planning Manager
FROM: Elaine Vincent, Legislative and Administrative Services Manager
SUBJECT: Land Use Bylaw Amendment 3357/G-2010
West Two Enterprises Ltd. (Manor Management – applicant)
R1A Residential (semi-detached) to R2 Residential (medium density) District
Lots 1A & 2A, Block 2, Plan 1405 T.R. (6801-59 Avenue)
Normandeau Neighbourhood

Reference Report:

Parkland Community Planning Services, dated April 1, 2010

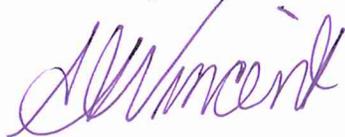
Bylaw Readings:

At the Monday, April 19, 2010 Regular Council Meeting Land Use Bylaw Amendment 3357/G-2010 received first reading. A copy of the Bylaw is attached.

Report Back to Council: Yes

Comments/Further Actions:

A Public Hearing will be held on Monday, May 17, 2010 at 6:00 p.m. in Council Chambers during Council's regular meeting for Land Use Bylaw Amendment 3357/G-2010. Land Use Bylaw Amendment 3357/G-2010 provides for the rezoning of Lots 1A & 2A, Block 2, Plan 1404 T.R. (6801-59 Avenue) from R1A Residential (semi-detached) District to R2 Residential (medium density) District. The site, located within the Normandeau Neighbourhood, contains an older multiple family (apartment) building. This office will now proceed with the advertising for the Public Hearing.



Elaine Vincent
Legislative & Administrative Services Manager

c: Development Services Director
Corporate Services Director
Community Services Director
Planning Director
Engineering Services Manager
Financial Services Manager
Assessment and Taxation Manager
Inspections & Licensing Manager
Inspections & Licensing Supervisor
Land & Economic Development Manager
IT Services – GIS Section
Property Assessment Technician, Danny Lake
LAS File



Reports Item No. 3

Suite 404, 4808 Ross Street
Red Deer, Alberta T4N 1X5
Phone: (403) 343-3394
FAX: (403) 346-1570
e-mail: pcps@pcps.ab.ca
www.pcps.ca

DATE: April 7, 2010
TO: Elaine Vincent, Legislative and Administrative Services Manager
FROM: Martin Kvapil, Planning Assistant
RE: Land Use Bylaw Amendment No. 3357/I-2010
Sunnybrook South Neighbourhood – Phase 4B
Melcor Developments Ltd.

Proposal

Melcor Developments Ltd. is proposing to develop Phase 4B of the Sunnybrook South neighbourhood. Rezoning is being sought to subdivide approximately 8.58 ha (21.2 ac.) of land from A1 Future Urban Development District to R1 Low Density Residential District, R2 Residential (Medium Density) District and P1 Parks & Recreation District in order to create 65 detached dwelling residential lots, 1 multi-unit residential lot, 2 public utility lots (PUL), and 1 municipal reserve (MR) lot.

The proposed PULs are to be zoned to P1, as the proposed PULs form part of the neighbourhood open space and trail concept as a pedestrian linkage. As well, the existing Altalink right-of-way is to be rezoned to P1 so that future trail/open space development may be accommodated.

The social care site identified in the *Sunnybrook South Neighbourhood Area Structure Plan* (NASP) was advertised for purchase as such in accordance with the *Neighbourhood Planning Guidelines & Standards*. As no interest was expressed, the developer has opted to develop the site as the alternate residential use (R1) as identified in the NASP.

All of the proposed land use districts of Land Use Bylaw Amendment No. 3357/I-2010 conform to the *Sunnybrook South Neighbourhood Area Structure Plan*.

Staff Recommendation

That City Council proceed with first reading of Land Use Bylaw Amendment No. 3357/I-2010.

A blue ink signature of Martin Kvapil.

Martin Kvapil
PLANNING ASSISTANT

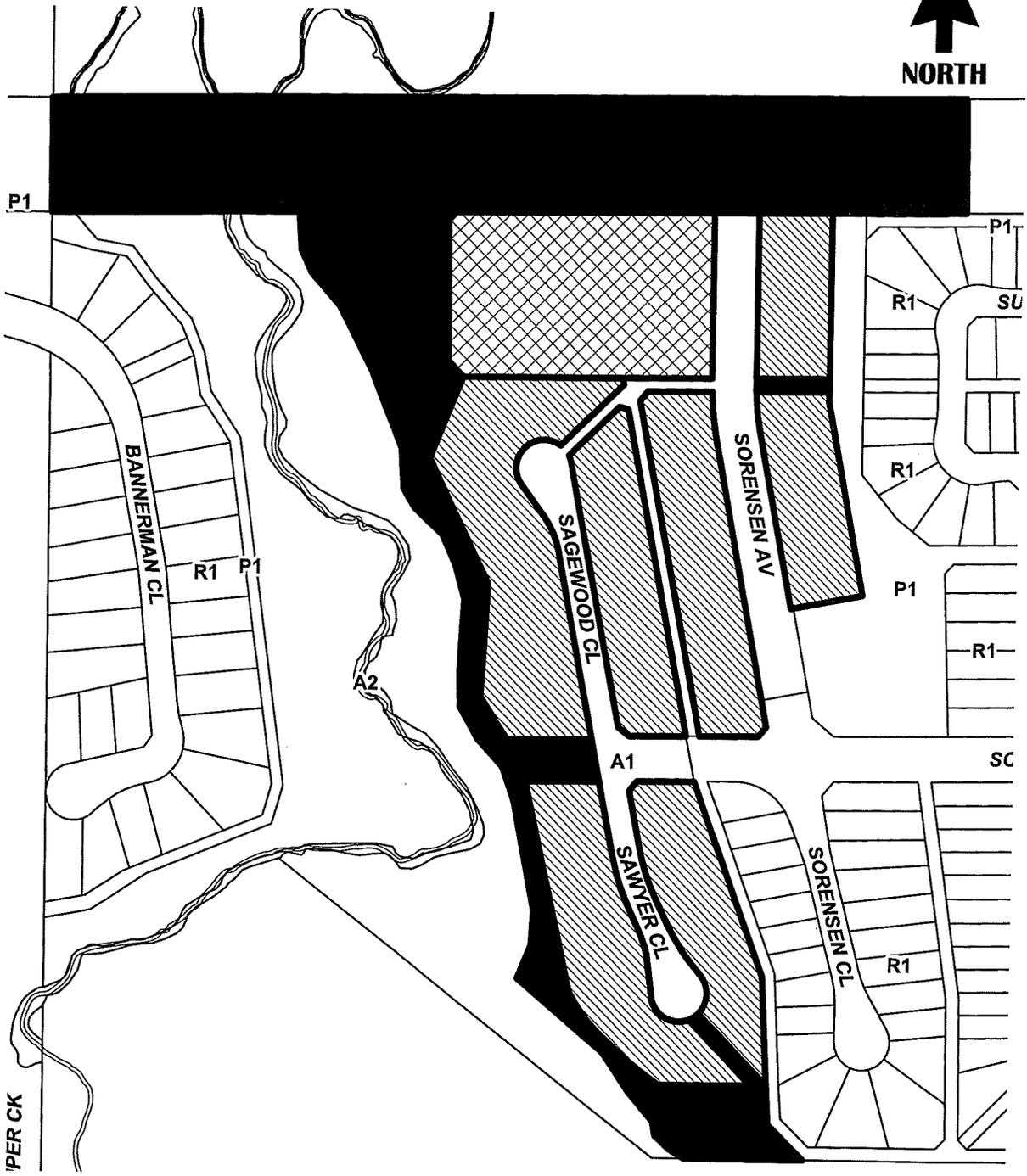
A blue ink signature of Nancy Hackett.

Nancy Hackett, MCIP, ACP
CITY PLANNING MANAGER

Attachments



Proposed Amendment to Land Use Bylaw 3357/2006



Change District from:

-  A1 to P1
-  A1 to R1
-  A1 to R2

Affected Districts:

- A1 - Future Urban Development District
- P1 - Park and Recreation District
- R1 - Residential (Low Density) District
- R2 - Residential (Medium Density) District

Proposed Amendment

Map: 8/2010

Bylaw: 3357/1-2010

Date: Apr 7, 2010

Comments:

We support the recommendation of Administration that Council proceed with first reading of Land Use Bylaw Amendment 3357/I-2010 - Sunnybrook South Neighbourhood - Phase 4B. A Public Hearing would be held on Monday, May 17, 2010 at 6:00 p.m. during Council's regular meeting.

"Morris Flewwelling"
Mayor

"Craig Curtis"
City Manager



BACK UP INFORMATION

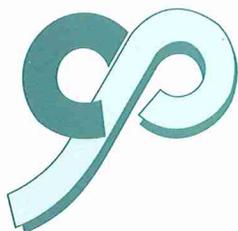
Request: Report for Inclusion on a Council Agenda

Requests to include a report on a Council Agenda must be received by 4:30pm on Monday (5 business days) prior to the scheduled meeting.

PLEASE NOTE: If reports are not received by Monday (5 business days) prior to the scheduled meeting/hearing the report may be moved to the next Agenda.

CONTACT INFORMATION			
Name of Report Writer:	<i>Martin Kvapil</i>		
Department & Telephone Number:	<i>PCPS 403.343.3394</i>		
REPORT INFORMATION			
Preferred Date of Agenda:	<i>April 19, 2010</i>		
Subject of the Report (provide a brief description)	<i>3357/I-2010: Rezoning of Sunnybrook South Phase 4B</i>		
Is this Time Sensitive? Why?	<i>No</i>		
What is the Decision/Action required from Council?	<i>First reading</i>		
Please describe Internal/ External Consultation, if any.	<i>Completed through prior NASP process</i>		
Is this a Committee of the Whole item?	<i>No</i>		
How does the Report link to the Strategic Plan? <i>Be Strategic</i>			
Has Legal Counsel been consulted? Are there any outstanding issues? Please describe. <i>No. None.</i>			
Has Financial Services been consulted? Are there any budget implications? Please describe. <i>N/A</i>			
Presentation: (10 Min Max.)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Presenter Name and Contact Information: <i>Nancy Hackett 403.343.3394</i>
COMMUNITY IMPACT			
Should External Stakeholder(s) be advised of the Agenda item? (e.i. Community Groups, Businesses, Community Associations) If Yes, please provide the Contact Information for the External Stakeholder(s)		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
External Stakeholder(s) Contact Information: (please provide, name, mailing address, telephone number and e-mail address)			
LEGISLATIVE & ADMINISTRATIVE USE ONLY			
Has this been to SMT / Topics/ Committees: MPC, EAC, CPAC		(Please circle those that apply)	
SMT	Topics	Board(s) / Committee(s)	
When/describe: _____	When/Describe: _____	When/Describe: _____	
Do we need a Media Release?		<input type="checkbox"/> YES	<input type="checkbox"/> NO

Please return completed form, along with report and any additional information to Legislative & Administrative Services.



DATE: April 7, 2010
TO: Elaine Vincent, Legislative and Administrative Services Manager
FROM: Martin Kvapil, Planning Assistant
RE: Land Use Bylaw Amendment No. 3357/I-2010
Sunnybrook South Neighbourhood – Phase 4B
Melcor Developments Ltd.

Proposal

Melcor Developments Ltd. is proposing to develop Phase 4B of the Sunnybrook South neighbourhood. Rezoning is being sought to subdivide approximately 8.58 ha (21.2 ac.) of land from A1 Future Urban Development District to R1 Low Density Residential District, R2 Residential (Medium Density) District and P1 Parks & Recreation District in order to create 65 detached dwelling residential lots, 1 multi-unit residential lot, 2 public utility lots (PUL), and 1 municipal reserve (MR) lot.

The proposed PULs are to be zoned to P1, as the proposed PULs form part of the neighbourhood open space and trail concept as a pedestrian linkage. As well, the existing Altalink right-of-way is to be rezoned to P1 so that future trail/open space development may be accommodated.

The social care site identified in the *Sunnybrook South Neighbourhood Area Structure Plan (NASP)* was advertised for purchase as such in accordance with the *Neighbourhood Planning Guidelines & Standards*. As no interest was expressed, the developer has opted to develop the site as the alternate residential use (R1) as identified in the NASP.

All of the proposed land use districts of Land Use Bylaw Amendment No. 3357/I-2010 conform to the *Sunnybrook South Neighbourhood Area Structure Plan*.

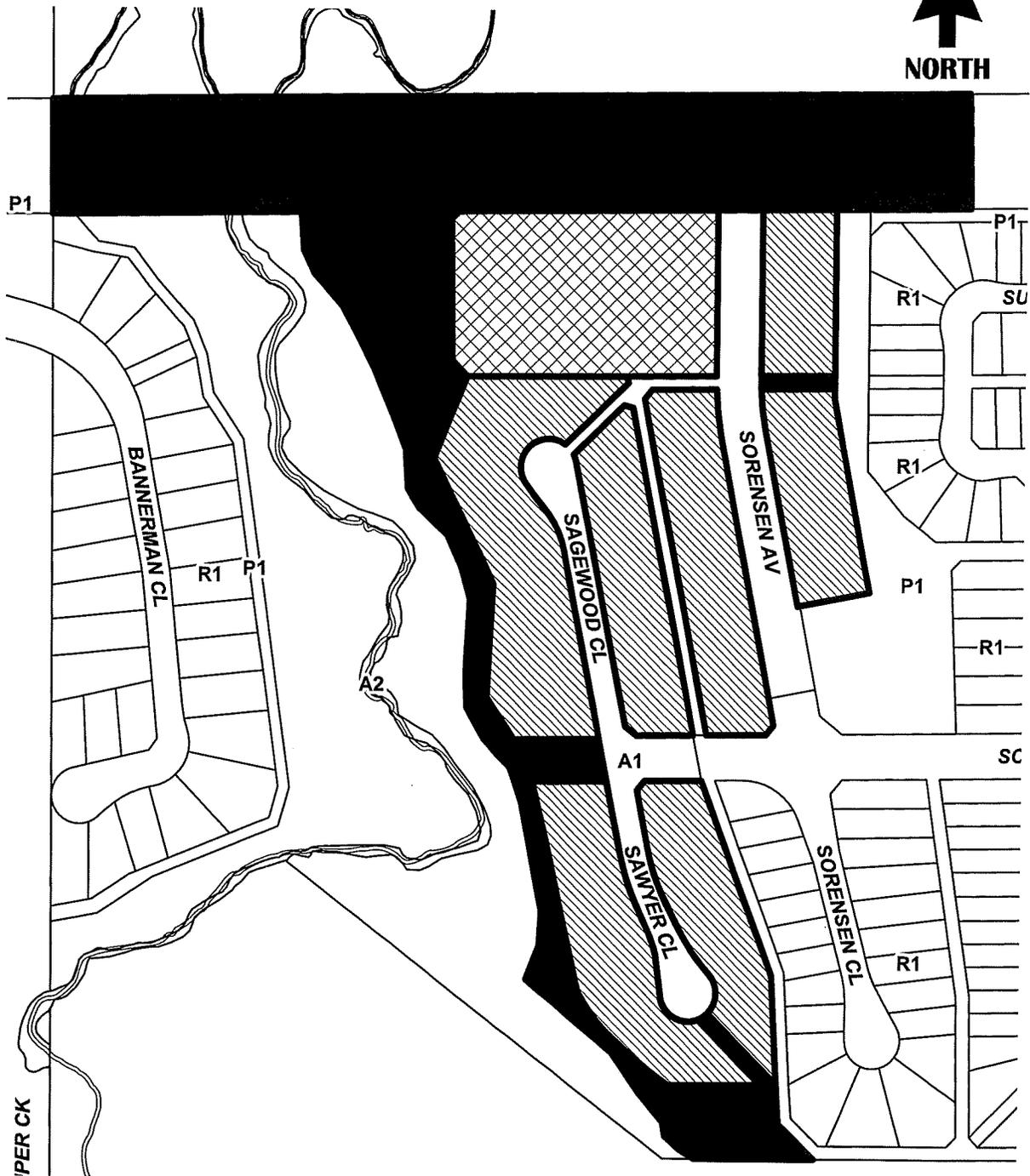
Staff Recommendation

That City Council proceed with first reading of Land Use Bylaw Amendment No. 3357/I-2010.

Martin Kvapil
PLANNING ASSISTANT

Nancy Hackett, MCIP, ACP
CITY PLANNING MANAGER

Attachments



Change District from:

-  A1 to P1
-  A1 to R1
-  A1 to R2

Affected Districts:

- A1 - Future Urban Development District
- P1 - Park and Recreation District
- R1 - Residential (Low Density) District
- R2 - Residential (Medium Density) District

Proposed Amendment

Map: 8/2010

Bylaw: 3357/I-2010

Date: Apr 7, 2010



April 20, 2010
LEGISLATIVE & ADMINISTRATIVE SERVICES

FILE COPY

Melcor Developments Ltd.
502, 4901 – 48 Street
Red Deer, AB T4N 6M4

Dear Sir / Madam:

**Re: Land Use Bylaw Amendment 3357/I-2010
Sunnybrook South Neighbourhood – Phase 4B**

Red Deer City Council gave first reading to *Land Use Bylaw Amendment 3357/I-2010* at the City of Red Deer's Council Meeting held Monday, April 19, 2010. A copy of the bylaw is attached.

Land Use Bylaw Amendment 3357/I-2010 proposes to develop Phase 4B of the Sunnybrook South neighbourhood. Rezoning is being sought to subdivide approximately 8.58 ha (21.2 ac) of land from A1 Future Urban Development District to R1 Low Density Residential District, R2 Residential (Medium Density) District and P1 Parks & Recreation District in order to create 65 detached dwelling residential lots, 1 multi-unit residential lot, 2 public utility lots (PUL), and 1 municipal reserve (MR) lot. The proposed PUL's are zoned to P1, as the proposed PUL's form part of the neighbourhood open space and trail concept as a pedestrian linkage. As well, the existing Altalink right-of-way is to be rezoned to P1 so that future trail/open space development may be accommodated.

Council must hold a Public Hearing before giving second and third readings to the bylaw. This office will now advertise for a Public Hearing to be held on Monday, May 17, 2010 at 6:00 p.m in Council Chambers, during Council's regular meeting.

You are responsible for the advertising costs and will be invoiced for this cost which we estimate to be approximately \$800. If you are not in agreement with paying this cost, please notify me by 11:00 A.M. on Tuesday, April 27, 2010. If you have any questions or require additional information, please contact me at 403.356.8978.

Sincerely,

Christine Kenzie
Council Services Coordinator
/attach.

c. Parkland Community Planning Services

DATE: April 20, 2010

TO: Martin Kvapil, Parkland Community Planning Services

FROM: Elaine Vincent, Legislative and Administrative Services Manager

SUBJECT: Land Use Bylaw Amendment No. 3357/I-2010
Sunnybrook South Neighbourhood – phase 4B
Melcor Developments Ltd.

Reference Report:

Parkland Community Planning Services, dated April 7, 2010

Bylaw Readings:

At the Monday, April 19, 2010 Regular Council Meeting Land Use Bylaw Amendment 3357/I-2010 received first reading. A copy of the Bylaw is attached.

Report Back to Council: Yes

Comments/Further Actions:

A Public Hearing will be held on Monday, May 17, 2010 at 6:00 p.m. in Council Chambers during Council's regular meeting for Land Use Bylaw Amendment 3357/I-2010. Land Use Bylaw Amendment 3357/I-2010 proposes to develop Phase 4B of the Sunnybrook South neighbourhood. Rezoning is being sought to subdivide approximately 8.58 ha (21.2 ac) of land from A1 Future Urban Development District to R1 Low Density Residential District, R2 Residential (medium density) district, and P1 Parks & Recreation District in order to create 65 detached dwelling residential lots, 1 multi-unit residential lot, 2 public utility lots (PUL), and 1 municipal reserve (MR) lot. The proposed PUL's are to be zoned P1, as the proposed PUL's form part of the neighbourhood open space and trail concept as a pedestrian linkage. As well, the existing Altalink right of way is to be rezoned to P1 so that future trail/open space development may be accommodated. This office will now proceed with the advertising for the Public Hearing.



Elaine Vincent
Legislative & Administrative Services Manager
/attach.

c: Development Services Director
Corporate Services Director
Community Services Director
Planning Director
Engineering Services Manager
Financial Services Manager
Assessment and Taxation Manager

Inspections & Licensing Manager
Inspections & Licensing Supervisor
Land & Economic Development Manager
IT Services – GIS Section
Property Assessment Technician, Danny Lake
LAS File



Reports Item No. 4

DATE: April 14, 2010

TO: Elaine Vincent, Manager of Legislative and Administrative Services

FROM: Lisa M. Perkins, Divisional Strategist for Corporate Services
Charity Dyke, Communications Coordinator for Communications and Strategic Planning

RE: Strategic Plan Areas of Emphasis for 2010 and 2011

Background

The Strategic Plan 2009-2011 was approved in December 2008. Since then we have continued to work on educating the staff and public on the approved direction and vision and aligning the work we do towards our common goals.

Discussion

An important part of the strategic planning framework is monitoring our progress. Monitoring allows us to confirm we are indeed progressing towards our targets and identifies any adjustments that may need to be made.

Using information provided by our departments and the recent budget process we are able to confirm that in the areas of emphasis identified for 2010 we are making considerable progress. It also shows that many of our areas of emphasis have projects and initiatives attached to them that are multi-year in nature.

We also took this opportunity to see if there were any areas of emphasis that needed to be added. Since Council adopted the areas of emphasis in June 2009 we have had to respond to some new opportunities. Four areas of emphasis have been added.

There is not a magic number or formula to how many areas of emphasis we have as an organization. What matters is that they are clear, that they provide direction to departments in their planning, and realistically reflect our ability to achieve them. Through the budget reviews we will have a clearer picture of the actions underneath these strategies and Council will see these in the form of service plans and their budgets.

Recommendation:

That Council receives this report as an update on the areas of emphasis for 2010
That Council approves the areas of emphasis for 2011 for planning purposes.

Areas of Emphasis Review and Update

The following report outlines the progress on the areas of emphasis for 2010 and the areas of emphasis for 2011 to be used for planning purposes. Areas of emphasis are strategies located in the Strategic Plan 2009-2011 as adopted by Council in June 2009. They are specific strategies chosen for focus in a particular year.

We are recommending a few adjustments for 2010 and 2011 that build upon the work started in 2010, take advantage of some new opportunities, and better align the flow of strategies. The highlights are:

New Areas of Emphasis:

- COLL 2.1: Create an internal engagement plan that improves internal relationships and allow staff to be engaged when appropriate.

Rationale: This is an area of focus identified in our recent climate survey and compliments the work around culture and role clarity

- DC 2.2: Ensure the City is prepared for our role and obligation with respect to crime prevention, policing and emergency management.

Rationale: The City is currently working with the Crime Prevention Advisory Committee (CPAC) to update our policing strategy and explore options to ensure the safety and security of citizens, businesses, and visitors.

This strategy has been reworded to add the words crime prevention and policing.

- DC 5.2: Implement planning initiatives as outlined in the inter-municipal plan (IDP) and the joint planning initiative (JPI).

Rationale: The City will be working on our annexation strategy and updates to the JPI in 2011.

- DC 5.1: Adopt planning principles that support a variety of options.

Rationale: A collaborative study will be initiated that will integrate planning for transportation between our parks and trails, public transportation, and roads.

The work on these areas of emphasis will start in 2010 with the exception of COLL 2.1

2010 areas of emphasis delayed until 2011

After reviewing the service plans as part of the 2010 budget process, it became clear that a few areas of emphasis should be delayed until 2011. They are:

COLL 1.1: Enhance meaningful cross-departmental/divisional involvement in projects and initiatives at all levels.

SPIRIT 1.2: Implement complimentary people strategies that recognize the changing needs of the organization

April 14, 2010

Both of these areas of emphasis while important should wait until the work around organizational culture, role clarity, and the organizational review are further along. The work in COLL 1.1 and SPIRIT 1.2 will compliment the work done in those areas.

2010 Areas of Emphasis that will be completed

There are also a few areas of emphasis we will anticipate completing in 2010 that will not be on our list for 2011 unless circumstances change. They are:

- SUST 1.1: Develop a municipal sustainability framework for our organization.
- SUST 3.1: Promote Red Deer's environmental stewardship
- DC 4.1: Complete and implement the River Valley and Tributaries Park Concept Plan

This is not to indicate work will not continue in these areas but that it becomes more operational in nature and will need less of a focus.

AREAS OF EMPHASIS for 2011

Vision: Innovative Thinking, Inspired Results, Vibrant Community

Mission: The City of Red Deer works to provide leadership and sustainable municipal services for our community

BE STRATEGIC: Sustainability (SUST) and Leadership (LEAD)

SUST 2.2: Actively engage, educate and partner with the community to encourage new and creative environmental initiatives.

SUST 4.1: Implement the Enterprise Asset Management Program.

SUST 4.2: Take a longer range view to financial sustainability

LEAD 1.1: Integrate vision driven planning, action driven results into our processes.

LEAD 2.1: Develop and implement a corporate decision making matrix that considers priorities, capacity, legislation, finance and risk.

LEAD 2.3 Develop a common understanding of the roles of Council, Corporate Leadership Team, and Department Heads and the appropriate level of decision making.

BE EXCELLENT: Spirit to Make it Happen (SPIRIT), Collaboration (COLL), and Innovation (INN)

SPIRIT 1.1: Identify the desired characteristics of our corporate culture.

SPIRIT 1.2: Implement complimentary people strategies that recognize the changing needs of the organization

SPIRIT 2.4: Undertake and implement an organizational review that enhances strategic leadership.

COLL 1.1: Enhance meaningful cross-departmental/divisional involvement in projects and initiatives at all levels.

COLL 2.1: Create an internal engagement plan that improves internal relationships and allow staff to be engaged when appropriate. (new for 2011)

INN 1.1: Create a practice of evaluation and continuous improvement in the delivery of basic services and programs as funded through the base budget.

INN 1.2: Ensure a balance of current and future services considering financial sustainability and capacity.

BE AUTHENTIC: Distinctive Character (DC) and Community Relationships (COMM)

DC 1.1: Continue to follow through on top priorities of the Greater Downtown Action Plan (GDAP)

DC 2.2: Ensure the City is prepared for our role and obligation with respect to crime prevention, policing and emergency management.

DC 5.1: Adopt planning principles that support a variety of transportation options.

DC 5.2: Implement planning initiatives as outlined in the inter-municipal plan (IDP) and the joint planning initiative (JPI).

DC 5.4: Explore regional opportunities for service delivery and projects and an understanding of the City's role.

COMM 2.1: Develop and implement an advocacy plan.

COMM 3.2: Use community development practices to bring citizens together in their neighbourhood.

The following table summarizes the areas of emphasis for 2010 and 2011 and the changes.

2010

SUST 1.1 SUST 2.2 SUST 3.1 SUST 4.1 SUST 4.2	LEAD 1.1 LEAD 2.3	SPIRIT 1.1 SPIRIT 2.4	No COLL until 2011	INN 1.1 INN 1.2	DC 1.1 DC 2.2* DC 4.1 DC 5.1* DC 5.2* DC 5.4 * denotes new	COMM 2.1 COMM 3.2
--	----------------------	--------------------------	-----------------------	--------------------	--	----------------------

2011

SUST 2.2 SUST 4.1 SUST 4.2	LEAD 1.1 LEAD 2.1* LEAD 2.3 * denotes new	SPIRIT 1.1 SPIRIT 1.2* SPIRIT 2.4 * denotes new	COLL 1.1 COLL 2.1* * denotes new	INN 1.1 INN 1.2	DC 1.1 DC 2.2 DC 5.1 DC 5.2 DC 5.4	COMM 2.1 COMM 3.2
----------------------------------	--	--	--	--------------------	--	----------------------

	A	B	C	D	E	F
1		BE STRATEGIC: SUSTAINABLE				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	SUST 1.1: Develop municipal sustainability framework for our organization (LEAD: Communications and Strategic Planning)					
5	SUST 1.1: Focuses on the development of definitions and the checklist to be complete in Q3 2010. Departments will be asked to use this framework in the delivery of initiatives and core business. It will transition to a core function for 2011.					
6	Communications & Strategic Planning	Develop definitions for sustainability and the five pillars, considering the Bruntland definition, that are applicable and meaningful for The City of Red Deer.	Jan-10	Jul-10	Shared organizational vision of sustainability. Demonstrated organizational shared commitment to sustainability.	
7	Communications & Strategic Planning	Develop a decision-making checklist relating to the include of sustainable principles and practices in initiatives and programs.	Jun-10	Sep-10	Increased collaboration on sustainable issues. Increased understanding of sustainability and applicability for The City of Red Deer.	
8						
9	SUST 2.2: Actively engage, educate and partner with the community to encourage new and creative environmental initiatives. (LEAD Environmental Services)					
10	SUST 2.2 Focuses on the master plan and work with the advisory committee. Once the plan is complete, departments will be asked to move towards implementation. This strategy will then need to incorporate the "environmental doing" component from that plan.					
11	ENVSV	Develop environmental master plan	before 2010	Dec-10	Plan finished	Implementation of initial priorities
12	Development Services Directorate	Champion environmental advisory committee	before 2010	beyond 2013	Ongoing	
13						
14	SUST 3.1: Promote Red Deer's environmental stewardship (LEAD: Communications and Strategic Planning)					
15	SUST 3.1 focus for 2010 is to assist departments in finding opportunities to showcase our environmental efforts. It moves to being a core function for 2011 with the exception of communities in bloom for 2011.					
16	Communications & Strategic Planning	Support departments in submitting applications for applicable environmental awards.	Apr-10	Dec-10	Increased recognition for The City's environmental efforts.	
17	Communications & Strategic Planning	Increased provincial media coverage on The City's environmental stewardship.	Apr-10	Dec-10	Increased recognition for The City's environmental efforts.	
18						
19	SUST 4.1: Implement the Enterprise Asset Management Program - EAM (LEAD: Information Technology Services)					
20	SUST 4.1: EAM (PSAB is a component) will end in 2011. The focus this year it to complete the asset management plans. Departments involved in the program have identified their role in this project.					
21	Corporate Services Directorate (Champion)	Enterprise Asset Management Champion	before 2010			
22	Information Technology Services	Asset Management Plans	before 2010	Dec-10	All plans complete	
23	Information Technology Services	Work Management System	before 2010	Jun-11	WMS plans complete	Implementation complete
24	Information Technology Services	Public Sector Accounting Board	before 2010	Apr-10	PSAB Compliant	
25	Information Technology Services	Time entry redevelopment (WMS)				
26						
27	SUST 4.2 : Ensure financial sustainability of the organization in medium and long term (LEAD: Financial Services)					
28	SUST 4.2: Work in this area spans 2010-2011. As Financial Services works on the definitions and framework, departments will continue to look for sustainable funding solutions that would align with the corporate work. What also falls in this category would be work with preparing for budgets.					
29	Financial Services	Financial Sustainability	May-10	Dec-11	Definition	Framework
30	Corporate Services Directorate	Champion the development of financial sustainability definitions and frameworks.				

	A	B	C	D	E	F
1		BE STRATEGIC: LEADERSHIP				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	LEAD 1.1: Integrate Vision driven planning, action driven results into our processes (LEAD: Communications and Strategic Planning)					
5	While the corporate framework is being developed by the LEAD, departments have indicated that they will be continuing to work towards aligning their work to the strategic plan. This strategy will be ongoing into 2011.					
6	Communications & Strategic Planning	Revise quarterly report process to align with Strategic Plan.	Jul-10	Dec-10	Organizational process towards goals is clear and understood. Strategic Plan is seen as an integral part of operations.	
7	Communications & Strategic Planning	Develop and implement annual process to review strategic bridge and ensure areas of emphasis are identified.	Jan-10	Jun-10	Organizational priorities are relevant and current.	Ongoing
8	Communications & Strategic Planning	Develop organizational process to report on successes and challenges of meeting strategic plan objectives and develop a communications plan.	Jun-10	Dec-10	Organizational progress towards goals is clear and understood by the community.	
9	Communications & Strategic Planning	Develop guidelines and processes for measuring strategic plan outcomes.	Apr-11	Q4 2012	Have developed meaningful and realistic measurements to track progress. Organizational progress towards goals is clear and understood by the community.	
10						
11	LEAD 2.1: Develop and implement a corporate decision making matrix that considers priorities, capacity, legislation, finance and risks (NO LEAD: 2011)					
12	This strategy is slated to start in 2011 after the role clarity and organizational review pieces are further developed. The work on the climate survey will also affect the development of a matrix.					
13	Legislative & Administrative Services	E-Agenda Phase II	Jan-11	Dec-11		
14	Information Technology Services	E-Agenda - Phase II	Jan-11	Mar-11		
15	LEAD 2.3: Develop a common understanding of the roles of Council, Senior Management Team and Department Heads and the appropriate level of decision making (LEAD: City Manager)					
16	The planning and programming side of this strategy has started and will continue for the balance of this year. As phases are implemented, tools will need to be developed to support these changes. This strategy has links to the organizational review and the climate survey.					
17	Office of the Mayor & City Manager	Work with Council, the Corporate Leadership Team and the Organization Leadership Team to develop a common understanding of roles and mandate.	Jan-10	Jun-11	Governance Workshop, CLT and OLT TOR	Implementation, practice and evaluation of system
18	Office of the Mayor & City Manager	Define the roles of Council, the Corporate Leadership Team and the Organizational Leadership Team and the appropriate level of decision making.	Jan-10	Jun-11	Complete and adopt Role Clarity Statement.	

	A	B	C	D	E	F	
1		BE EXCELLENT: Collaborate					
2							
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011	
4	COLL 1.1: Enhance meaningful cross-departmental/divisional involvement in projects and initiatives at all levels (LEAD: Community Services Directorate)						
5	Having collaboration as an area of emphasis has challenged the organization to think differently about the need to work together. However as this area of emphasis has had not formal work done on it we suggest that this formal work be considered for a 2011 start date but keep this as an area of emphasis. This strategy has a link to the climate survey and organizational review .						
6	Community Services Directorate	Provide corporate leadership in the development of approach and process for implementing and assessing cross department/divisional involvement in projects.	Jan-11	Dec-11		Guidelines/checklists are developed to determine need for inter-department involvement. Increased awareness corporately of opportunities that cross department / division involvement can and should occur.	

	A	B	C	D	E	F
1	BE EXCELLENT: Sprit to Make it Happen					
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	SPIRIT 1.1: Identify the desired characteristics of our corporate culture. (LEAD: City Manager)					
5	When reviewing the data the primary activity under this strategy should be focused on the climate survey by all departments. The exact nature (effort and outcomes) are not published at this time. This strategy links to the organizational review, communications, and collaboration.					
6	Office of the Mayor & City Manager	Define our new corporate culture based on RISE principles and responding to major changes in the organization.	Aug-10	Dec-11	Complete a description of corporate culture that is understood by staff at all levels within the organization.	
7	All departments	Continue to work on and implement the results of the climate survey.				
8						
9	SPIRIT 1.2: Implement complimentary people strategies that recognize the changing needs of the organization (LEAD: Human Resources)					
10	The complimentary people strategies should be developed once the climate survey, leadership and organizational review pieces are completed. So we are suggesting that this strategy move to 2011. Departments reported a wide range of activities here that are encouraged to continue if they do not detract from an overall strategy and as time/capacity exists for themselves and the support departments they may require.					
11	Human Resources	Special projects - HR Strategic plan, staff parking, on line time entry and disability management				
12	Human Resources	Training & Dev - Competency framework			Employees have clear understanding of competencies for exempt positions.	
13						
14	SPIRIT 2.4: Undertake and implement an organizational review that enhances effective strategic leadership (LEAD: City Manager)					
15	This strategy has a phased approach and each phase impacts the organization differently. Phase I and II are to be completed by summer and the implementation and future phases scheduled for the fall.					
16	Office of the Mayor & City Manager	Lead a review of The City's organizational structure that enhances effective strategic leadership and optimizes the delivery of City services.	Jan-10	Jun-10	Phase I and Phase II: Organizational review completed by consultant. Recommendations by City Manager. Approval by City Council.	Phase III
17	Office of the Mayor & City Manager	Develop an implementation strategy related to the organizational review.	Jun-10	Dec-10	Implementation ongoing -	
18	Office of the Mayor & City Manager	Develop a Terms of Reference and process for organizational review through Council / SMT workshop	Complete	Complete		
19						

	A	B	C	D	E	F	
1		BE EXCELLENT: INNOVATE					
2							
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011	
4	INN 1.1 and INN 1.2: Ensure basic service delivery is sustainable and meeting the changing needs for our community. & Create a culture where members of the organization are prepared to take calculated risks. (LEAD: Corporate Services Directorate and Strategists)						
5	The corporate project that fits the strategy is still under development and in 2011 will involve all departments. All departments reported improvement activities - some driven by legislative/regulatory requirements others are good ideas and make good business sense. However similar to other strategies - it is suggested that departments ensure that their changes will align with the corporate framework before beginning.						
6	Corporate Services Directorate	Develop a strategy charter and framework to develop a performance management system.	Feb-10	Dec-11	Develop framework and plan	Evaluation of plan	
7	Corporate Services Directorate	Implementation of a corporate wide performance management system.	Feb-10	Dec-11	pilot projects	corporate wide application	

	A	B	C	D	E	F
1		BE AUTHENTIC: Distinctive Character				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	DC 1.1: Continue to follow through on top priorities in the Greater Downtown Action Plan -GDAP (LEAD:					
5	The GDAP projects are accounted for and will continue into 2011. It is suggested that the LEAD department for this strategy become the new Planning Division.					
6	All impacted departments	Work on the 11 areas of the GDAP Plan	In progress		Plans completed	Each project is initiated/completed as circumstances allow.
7						
8	DC 2.5: Discuss and define the City's policing structure and mandate in support of increasing the safety and security of citizens, businesses and visitors					
9	To reflect recent activity and priority with the crime prevention committee, the Downtown task force and the policing study and review we suggest that a new strategy be written under DC 2. This would be an area of emphasis for 2010 and 2011.					
10	Community Services Directorate	Support the Crime Prevention Advisory Committee.			Crime Prevention Advisory Committee is provided with comprehensive information for its decision making.	
11	Community Services Directorate	Support crime prevention initiatives that affect the community's sense of a safe and secure community.			Successful resolution of community issues.	
12	Community Services Directorate	Support RCMP and the community as per the Implementation Plan for the Crime Prevention and Policing Study.			Division provides support to the implementation of the Crime Prevention and Policing Study.	
13						
14	DC 4.1: Complete and implement the River Valley and Tributaries Park Concept Plan (LEAD: Recreation, Parks and Culture)					
15	The planning for this strategy will complete in 2010 (including land acquisition and funding strategy) Then land will be acquired as it is available through growth. This strategy is linked to the JPI.					
16	Recreation, Parks & Culture	Develop a land acquisition plan.			Dec-10 Plan completed	
17	Recreation, Parks & Culture	Acquire necessary lands	Jan-11 Ongoing		Land acquired	
18						
19	DC 5.1: Adopt planning principles that support a variety of transportation options. (no lead: NEW)					
20	This is a possible new area of emphasis to create in response to the work that will be done on this study. No lead department has been identified.					
21	Transit	Work with Engineering in the development of the Integrated Transportation Movement plan.	Apr-10	Dec-11	Development of an integrated transportation movement plan.	
22	Recreation, Parks & Culture	Work with Engineering in the development of the Integrated Transportation Movement plan which will incorporate the Trails Master Plan.		Jun-11	Development of an integrated transportation movement plan	
23	Engineering	Transportation movement study	Jun-10	Aug-11		
24						
25	DC 5.2: Implement planning initiatives outlined in the IDP and the JPI. (LEAD: TBD)					
26	The work for annexation falls underneath this strategy and consideration for the LEAD for this strategy should be assigned to the new Planning Division. Implementation for phase I continues this year and work on the JPI and exploration of Phase II will occur in 2011					
27	Development Services Directorate	Provide support and guidance for Red Deer 300,000 initiatives	before 2010		Ongoing	
28	All affected departments	Implementation of Phase I Annexation	before 2010	Dec-11	Moves to core business	
29	All affected departments	Exploration of Phase II Annexation	before 2010	Dec-11	Department submitted impact analysis	Review and decision made
30	All affected departments	Preparation of the JPI	Dec-11	Dec-11		
31						
32	DC 5.4 Explore regional opportunities for service delivery and projects and an understanding of The City's role (no lead)					
33	This activity in this strategy is to support current regional activities. If departments find new opportunities to explore, an assessment of this strategy would be made at the City Manager level.					
34	All departments	A variety of projects in support of current projects (e.g. transportation to gasoline alley) and taking advantage of new opportunities.				

	A	B	C	D	E	F
1	BE AUTHENTIC: Community Relationships					
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	COMM 2.1: Develop and implement an advocacy plan (LEAD CITY MANAGER)					
5	Advocacy planning and implementation have been coordinated through the City Manager and support for this program will shift to the new City Manager strategist in the fall.					
6	Office of the Mayor & City Manager	Identify, develop and manage an advocacy program for The City of Red Deer.				
7						
8						
9	COMM 3.2: Use community development practices to bring together citizens in their neighbourhoods. Lead: Dev Serv. Directorate and Comm Serv Directorate					
10	This is a practice that occurs in many departments who identified activities related to this strategy. As there is no plan for a corporate framework o					
11	All departments	Continuing working in a manner that supports community involvement and engagement	Mar-10			??

Comments:

We support the recommendation of Administration. It is noted that the majority of projects from 2010 have commenced and will continue into 2011. The listing attached is not a comprehensive list but represents a sampling of the projects underway.

“Morris Flewwelling”
Mayor

“Craig Curtis”
City Manager

Council Decision – April 19, 2010

DATE: April 20, 2010

TO: Lisa M. Perkins, Divisional Strategist for Corporate Services
Charity Dyke, Communications Coordinator for Communications and Strategic Planning

FROM: Elaine Vincent, Legislative and Administrative Services Manager

SUBJECT: Strategic Plan Areas of Emphasis for 2010 and 2011

Reference Report:

Divisional Strategist for Corporate Services and the Communications Coordinator for Communications and Strategic Planning, dated April 14, 2010.

Resolutions:

“Resolved that Council of the City of Red Deer having considered the report from the Divisional Strategist for Corporate Services and the Communications Coordinator for Communications and Strategic Planning, dated April 14, 2010, re: Strategic Plan Areas of Emphasis for 2010 and 2011, hereby:

1. Receives the report as an update on the Areas of Emphasis for 2010, and
2. Approves the Areas of Emphasis for 2011 for planning purposes.”

Report Back to Council:

Comments/Further Action:



Elaine Vincent

Legislative & Administrative Services Manager

- | | |
|---|--|
| c. Director of Development Services | City Planning Manager |
| Director of Corporate Services | Transit Manager |
| Director of Community Services | Financial Services Manager |
| Director of Planning Services | Assistant City Planning Manager |
| Inspections & Licensing Manager, Joyce Boon | Emergency Services Manager |
| Inspections & Licensing Manager, Russ Pye | ITS Manager |
| Social Planning Manager | Assessment & Taxation Manager |
| Engineering Services Manager | Recreation, Parks & Culture Manager |
| Communications & Strategic Planning | Land & Economic Development Manager |
| Manager, Charity Dyke | Public Works Manager |
| Electric Light & Power Manager | Environmental Services Manager |
| Personnel Manager | Jim Jorgensen, Development Services Strategist |
| | Christ Lust, Community Services Strategist |

	A	B	C	D	E	F
1		BE STRATEGIC: SUSTAINABLE				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	SUST 1.1: Develop municipal sustainability framework for our organization (LEAD: Communications and Strategic Planning)					
5	SUST 1.1: Focuses on the development of definitions and the checklist to be complete in Q3 2010. Departments will be asked to use this framework in the delivery of initiatives and core business. It will transition to a core function for 2011.					
6	Communications & Strategic Planning	Develop definitions for sustainability and the five pillars, considering the Bruntland definition, that are applicable and meaningful for The City of Red Deer.	Jan-10	Jul-10	Shared organizational vision of sustainability. Demonstrated organizational shared commitment to sustainability.	
7	Communications & Strategic Planning	Develop a decision-making checklist relating to the include of sustainable principles and practices in initiatives and programs.	Jun-10	Sep-10	Increased collaboration on sustainable issues. Increased understanding of sustainability and applicability for The City of Red Deer.	
8						
9	SUST 2.2: Actively engage, educate and partner with the community to encourage new and creative environmental initiatives. (LEAD Environmental Services)					
10	SUST 2.2 Focuses on the master plan and work with the advisory committee. Once the plan is complete, departments will be asked to move towards implementation. This strategy will then need to incorporate the "environmental doing" component from that plan.					
11	ENVSV	Develop environmental master plan	before 2010	Dec-10	Plan finished	Implementation of initial priorities
12	Development Services Directorate	Champion environmental advisory committee	before 2010	beyond 2013	Ongoing	
13						
14	SUST 3.1: Promote Red Deer's environmental stewardship (LEAD: Communications and Strategic Planning)					
15	SUST 3.1 focus for 2010 is to assist departments in finding opportunities to showcase our environmental efforts. It moves to being a core function for 2011 with the exception of communities in bloom for 2011.					
16	Communications & Strategic Planning	Support departments in submitting applications for applicable environmental awards.	Apr-10	Dec-10	Increased recognition for The City's environmental efforts.	
17	Communications & Strategic Planning	Increased provincial media coverage on The City's environmental stewardship.	Apr-10	Dec-10	Increased recognition for The City's environmental efforts.	
18						
19	SUST 4.1: Implement the Enterprise Asset Management Program - EAM (LEAD: Information Technology Services)					
20	SUST 4.1: EAM (PSAB is a component) will end in 2011. The focus this year it to complete the asset management plans. Departments involved in the program have identified their role in this project.					
21	Corporate Services Directorate (Champion)	Enterprise Asset Management Champion	before 2010			
22	Information Technology Services	Asset Management Plans	before 2010	Dec-10	All plans complete	
23	Information Technology Services	Work Management System	before 2010	Jun-11	WMS plans complete	Implementation complete
24	Information Technology Services	Public Sector Accounting Board	before 2010	Apr-10	PSAB Compliant	
25	Information Technology Services	Time entry redevelopment (WMS)				
26						
27	SUST 4.2 : Ensure financial sustainability of the organization in medium and long term (LEAD: Financial Services)					
28	SUST 4.2: Work in this area spans 2010-2011. As Financial Services works on the definitions and framework, departments will continue to look for sustainable funding solutions that would align with the corporate work. What also falls in this category would be work with preparing for budgets.					
29	Financial Services	Financial Sustainability	May-10	Dec-11	Definition	Framework
30	Corporate Services Directorate	Champion the development of financial sustainability definitions and frameworks.				

ORIGINAL

	A	B	C	D	E	F
1	BE STRATEGIC: LEADERSHIP					
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	LEAD 1.1: Integrate Vision driven planning, action driven results into our processes (LEAD: Communications and Strategic Planning)					
5	While the corporate framework is being developed by the LEAD, departments have indicated that they will be continuing to work towards aligning their work to the strategic plan. This strategy will be ongoing into 2011.					
6	Communications & Strategic Planning	Revise quarterly report process to align with Strategic Plan.	Jul-10	Dec-10	Organizational process towards goals is clear and understood. Strategic Plan is seen as an integral part of operations.	
7	Communications & Strategic Planning	Develop and implement annual process to review strategic bridge and ensure areas of emphasis are identified.	Jan-10	Jun-10	Organizational priorities are relevant and current.	Ongoing
8	Communications & Strategic Planning	Develop organizational process to report on successes and challenges of meeting strategic plan objectives and develop a communications plan.	Jun-10	Dec-10	Organizational progress towards goals is clear and understood by the community.	
9	Communications & Strategic Planning	Develop guidelines and processes for measuring strategic plan outcomes.	Apr-11	Q4 2012	Have developed meaningful and realistic measurements to track progress. Organizational progress towards goals is clear and understood by the community.	
10						
11	LEAD 2.1: Develop and implement a corporate decision making matrix that considers priorities, capacity, legislation, finance and risks (NO LEAD: 2011)					
12	This strategy is slated to start in 2011 after the role clarity and organizational review pieces are further developed. The work on the climate survey will also affect the development of a matrix.					
13	Legislative & Administrative Services	E-Agenda Phase II	Jan-11	Dec-11		
14	Information Technology Services	E-Agenda - Phase II	Jan-11	Mar-11		
15	LEAD 2.3: Develop a common understanding of the roles of Council, Senior Management Team and Department Heads and the appropriate level of decision making (LEAD: City Manager)					
16	The planning and programming side of this strategy has started and will continue for the balance of this year. As phases are implemented, tools will need to be developed to support these changes. This strategy has links to the organizational review and the climate survey.					
17	Office of the Mayor & City Manager	Work with Council, the Corporate Leadership Team and the Organization Leadership Team to develop a common understanding of roles and mandate.	Jan-10	Jun-11	Governance Workshop, CLT and OLT TOR	Implementation, practice and evaluation of system
18	Office of the Mayor & City Manager	Define the roles of Council, the Corporate Leadership Team and the Organizational Leadership Team and the appropriate level of decision making.	Jan-10	Jun-11	Complete and adopt Role Clarity Statement.	

	A	B	C	D	E	F
1		BE EXCELLENT: Collaborate				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	COLL 1.1: Enhance meaningful cross-departmental/divisional involvement in projects and initiatives at all levels (LEAD: Community Services Directorate)					
5	Having collaboration as an area of emphasis has challenged the organization to think differently about the need to work together. However as this area of emphasis has had not formal work done on it we suggest that this formal work be considered for a 2011 start date but keep this as an area of emphasis. This strategy has a link to the climate survey and organizational review .					
6	Community Services Directorate	Provide corporate leadership in the development of approach and process for implementing and assessing cross department/divisional involvement in projects.	Jan-11	Dec-11		Guidelines/checklists are developed to determine need for inter-department involvement. Increased awareness corporately of opportunities that cross department / division involvement can and should occur.

	A	B	C	D	E	F
1	BE EXCELLENT: Spirit to Make it Happen					
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	SPRIT 1.1: Identify the desired characteristics of our corporate culture. (LEAD: City Manager) When reviewing the data the primary activity under this strategy should be focused on the climate survey by all departments. The exact nature (effort and outcomes) are not published at this time. This strategy links to the organizational review, communications, and collaboration.					
5						
6	Office of the Mayor & City Manager	Define our new corporate culture based on RISE principles and responding to major changes in the organization.	Aug-10	Dec-11	Complete a description of corporate culture that is understood by staff at all levels within the organization.	
7	All departments	Continue to work on and implement the results of the climate survey.				
8						
9	SPRIT 1.2: Implement complimentary people strategies that recognize the changing needs of the organization (LEAD: Human Resources) The complimentary people strategies should be developed once the climate survey, leadership and organizational review pieces are completed. So we are suggesting that this strategy move to 2011. Departments reported a wide range of activities here that are encouraged to continue if they do not detract from an overall strategy and as time/capacity exists for themselves and the support departments they may require.					
10	Human Resources	Special projects - HR Strategic plan, staff parking, on line time entry and disability management			Employees have clear understanding of competencies for exempt positions.	
11	Human Resources	Training & Dev - Competency framework				
12	Human Resources					
13						
14	SPRIT 2.4: Undertake and implement an organizational review that enhances effective strategic leadership (LEAD: City Manager) This strategy has a phased approach and each phase impacts the organization differently. Phase I and II are to be completed by summer and the implementation and future phases scheduled for the fall.					
15	Office of the Mayor & City Manager	Lead a review of The City's organizational structure that enhances effective strategic leadership and optimizes the delivery of City services.	Jan-10	Jun-10	Phase I and Phase II: Organizational review completed by consultant. Recommendations by City Manager. Approval by City Council.	Phase III
16	Office of the Mayor & City Manager	Develop an implementation strategy related to the organizational review.	Jun-10	Dec-10	Implementation ongoing -	
17	Office of the Mayor & City Manager	Develop a Terms of Reference and process for organizational review through Council / SMT workshop	Complete	Complete	Complete	
18						
19						

	A	B	C	D	E	F
1		BE EXCELLENT: INNOVATE				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	INN 1.1 and INN 1.2: Ensure basic service delivery is sustainable and meeting the changing needs for our community. & Create a culture where members of the organization are prepared to take calculated risks. (LEAD: Corporate Services Directorate and Strategists)					
5	The corporate project that fits the strategy is still under development and in 2011 will involve all departments. All departments reported improvement activities - some driven by legislative/regulatory requirements others are good ideas and make good business sense. However similar to other strategies - it is suggested that departments ensure that their changes will align with the corporate framework before beginning.					
6	Corporate Services Directorate	Develop a strategy charter and framework to develop a performance management system.	Feb-10	Dec-11	Develop framework and plan	Evaluation of plan
7	Corporate Services Directorate	Implementation of a corporate wide performance management system.	Feb-10	Dec-11	pilot projects	corporate wide application

	A	B	C	D	E	F
1	BE AUTHENTIC: Distinctive Character					
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	DC 1.1: Continue to follow through on top priorities in the Greater Downtown Action Plan -GDAP (LEAD:					
5	The GDAP projects are accounted for and will continue into 2011. It is suggested that the LEAD department for this strategy become the new Planning Division.					
6	All impacted departments					Each project is initiated/completed as circumstances allow.
7		Work on the 11 areas of the GDAP Plan	In progress		Plans completed	
8	DC 2.5: Discuss and define the City's policing structure and mandate in support of increasing the safety and security of citizens, businesses and visitors					
9	To reflect recent activity and priority with the crime prevention committee, the Downtown task force and the policing study and review we suggest that a new strategy be written under DC 2. This would be an area of emphasis for 2010 and 2011.					
10	Community Services Directorate	Support the Crime Prevention Advisory Committee.			Crime Prevention Advisory Committee is provided with comprehensive information for its decision making.	
11	Community Services Directorate	Support crime prevention initiatives that affect the community's sense of a safe and secure community.			Successful resolution of community issues.	
12	Community Services Directorate	Support RCMP and the community as per the Implementation Plan for the Crime Prevention and Policing Study.			Division provides support to the implementation of the Crime Prevention and Policing Study.	
13						
14	DC 4.1: Complete and implement the River Valley and Tributaries Park Concept Plan (LEAD: Recreation, Parks and Culture)					
15	The planning for this strategy will complete in 2010 (including land acquisition and funding strategy) Then land will be acquired as it is available through growth. This strategy is linked to the JPI.					
16	Recreation, Parks & Culture	Develop a land acquisition plan.		Dec-10	Plan completed	
17	Recreation, Parks & Culture	Acquire necessary lands	Jan-11	Ongoing	Land acquired	
18						
19	DC 5.1: Adopt planning principles that support a variety of transportation options. (no lead: NEW)					
20	This is a possible new area of emphasis to create in response to the work that will be done on this study. No lead department has been identified.					
21	Transit	Work with Engineering in the development of the Integrated Transportation Movement plan.	Apr-10	Dec-11	Development of an integrated transportation movement plan.	
22	Recreation, Parks & Culture	Work with Engineering in the development of the Integrated Transportation Movement plan which will incorporate the Trails Master Plan.		Jun-11	Development of an integrated transportation movement plan	
23	Engineering	Transportation movement study	Jun-10	Aug-11		
24						
25	DC 5.2: Implement planning initiatives outlined in the IDP and the JPI. (LEAD: TBD)					
26	The work for annexation falls underneath this strategy and consideration for the LEAD for this strategy should be assigned to the new Planning Division. Implementation for phase I continues this year and work on the JPI and exploration of Phase II will occur in 2011					
27	Development Services Directorate	Provide support and guidance for Red Deer 300,000 initiatives	before 2010		Ongoing	
28	All affected departments	Implementation of Phase I Annexation	before 2010	Dec-11	Moves to core business	
29	All affected departments	Exploration of Phase II Annexation	before 2010	Dec-11	Department submitted impact analysis	Review and decision made
30	All affected departments	Preparation of the JPI	Dec-11	Dec-11		
31						
32	DC 5.4 Explore regional opportunities for service delivery and projects and an understanding of The City's role (no lead)					
33	This activity in this strategy is to support current regional activities. If departments find new opportunities to explore, an assessment of this strategy would be made at the City Manager level.					
34	All departments	A variety of projects in support of current projects (e.g. transportation to gasoline alley) and taking advantage of new opportunities.				

	A	B	C	D	E	F
1		BE AUTHENTIC: Community Relationships				
2						
3	Department name	Item	Start time	End time	Outcome for 2010	Outcome for 2011
4	COMM 2.1: Develop and implement an advocacy plan (LEAD CITY MANAGER)					
5	Advocacy planning and implementation have been coordinated through the City Manager and support for this program will shift to the new City Manager strategist in the fall.					
6	Office of the Mayor & City Manager	Identify, develop and manage an advocacy program for The City of Red Deer.				
7						
8						
9	COMM 3.2: Use community development practices to bring together citizens in their neighbourhoods. Lead: Dev Serv. Directorate and Comm Serv Directorate					
10	This is a practice that occurs in many departments who identified activities related to this strategy. As there is no plan for a corporate framework o					
11	All departments	Continuing working in a manner that supports community involvement and engagement	Mar-10			??

Bylaws Item No. 1**BYLAW NO. 3186/A-2010**

Being a Bylaw to amend Bylaw No. 3186/97, the *Traffic Bylaw* of the City of Red Deer.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

Bylaw No. 3186/97 is hereby amended as follows:

1. Sections 22.1, 39(3), 39(4), 80(1), 80(2) are amended to include provisions for parkades by adding "or parkade".

22.1 "No person shall operate a bicycle, skateboard, roller blades or any similar device on any Transit Terminal or parkade."

39(3) "No person shall park a vehicle in any City parking lot or parkade without first obtaining a daily or monthly parking pass permitting parking therein, subject to the terms and conditions of any sign or printed on the said pass, and approved by the Inspections and Licensing Manager."

39(4) "No person shall store any vehicle in any City parking lot or parkade without a permit. A vehicle shall be deemed to be stored when it remains in the parking lot or parkade for 36 consecutive hours or longer. Any vehicle so stored may be removed and stored by the City and the costs thereof shall be charged to and shall be payable by the owner, in addition to any fine or penalty imposed in respect to any such violation."

80(1) "Any person being in or upon any City bus, Transit Terminal or parkade owned or operated by the City shall observe and obey any rules, regulations, or orders made or approved by Council for and in respect thereof."

80(2) "Any peace officer, operator, or other person from time to time in charge of a City bus, Transit Terminal, or parkade may evict therefrom any person breaching the rules, regulations or orders, using such force as is reasonably necessary."

2. Section 51.1 (2) is amended to include parkades, and to exempt police or emergency services personnel, or to municipal employees or their agents, while on official City business.

51.1(2) "No person shall enter upon the grounds of the Transit Terminal or parkade outside the normal operating hours. This provision shall not

apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”

3. Section 51.1 (3) is amended to limit any form of transportation, which is not a motor vehicle, from travelling in restricted areas – including a “parkade ramp”. Section 51.1(3) also now includes an exception for police or emergency services personnel, or to municipal employees or their agents, while on official City business.

51.1(3) “No person, who is not in a motor vehicle, shall travel in any area of the Transit Terminal or parkade ramp that is meant only for the passage of motor vehicles. This provision shall not apply to police or emergency services personnel, or to municipal employees or their agents while on official City business.”

4. Sections 51.1 (1), (4), and (5) are deleted in their entirety as they are covered under the Community Standards Bylaw.

5. Section “L” is amended to include parkades in the penalty descriptions for Sections 22.1, 39(3), 39(4), 51.1(2), and 80(1).

“22.1 Operating bicycle, skateboard, roller blades in Transit Terminal or parkade”

“39(3) Parking in City lot or parkade”

“39(4) Parking prohibited in City lot or parkade in excess of 36 hours”

“51.1(2) Enter Transit Terminal or parkade after hours”

“80(1) Failure to obey transit or parkade regulations”

6. In Schedule “L”, the penalty for operating a heavy vehicle incorrectly referenced Section 63. The description now correctly references Section 62 with the same penalty.

“62 Heavy Vehicle operation off truck routes” - \$100.00

7. A new description for the penalty associated with Section 63, parking a heavy vehicle, has been added under Schedule “L”, with the same penalty as Section 62.

“63 Heavy Vehicle parking off truck routes” - \$100.00

READ A FIRST TIME IN OPEN COUNCIL this day of 2010.

READ A SECOND TIME IN OPEN COUNCIL this day of 2010.

READ A THIRD TIME IN OPEN COUNCIL this day of 2010.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2010.

MAYOR

CITY CLERK

Proposed Amendment to Land Use Bylaw 3357/2006



Change District from:



R1A to R2

Affected Districts:

- R1A - Residential (Semi Detached Dwelling) District
- R2 - Residential (Medium Density) District

Proposed Amendment

Map: 6/2010

Bylaw: 3357/G-2010

Date: Mar 31, 2010

Bylaws Item No. 3

BYLAW NO. 3357/I-2010

Being a bylaw to amend Bylaw No. 3357/2006, the Land Use Bylaw of the City of Red Deer.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

1. That "Use District Map N10" contained within "Schedule A" of the Land Use Bylaw is hereby amended in accordance with Land Use District Map No. 8 attached hereto and forming part of the bylaw.

READ A FIRST TIME IN OPEN COUNCIL this day of 2010.

READ A SECOND TIME IN OPEN COUNCIL this day of 2010.

READ A THIRD TIME IN OPEN COUNCIL this day of 2010.

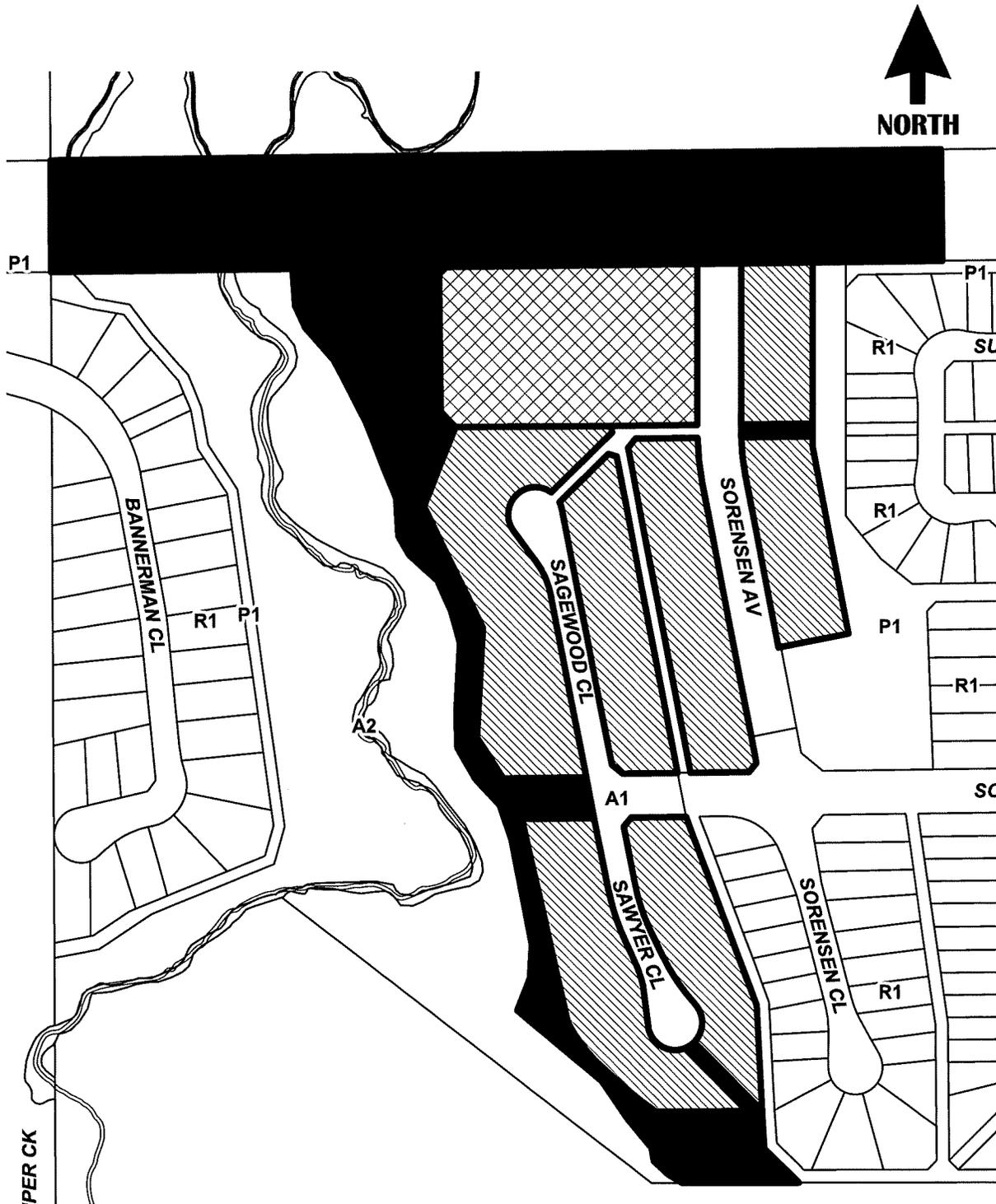
AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2010.

MAYOR

CITY CLERK



Proposed Amendment to Land Use Bylaw 3357/2006



Change District from:

-  A1 to P1
-  A1 to R1
-  A1 to R2

Affected Districts:

- A1 - Future Urban Development District
- P1 - Park and Recreation District
- R1 - Residential (Low Density) District
- R2 - Residential (Medium Density) District

Proposed Amendment

Map: 8/2010

Bylaw: 3357/1-2010

Date: Apr 7, 2010