

A G E N D A

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL

TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,

MONDAY, APRIL 27, 1992,

COMMENCING AT 4:30 P.M.

- | | | |
|-----|---|-------------|
| (1) | Confirmation of the Minutes of the Meeting of April 13, 1992. | <u>PAGE</u> |
| (2) | <u>UNFINISHED BUSINESS</u> | |
| 1) | Environmental Advisory Board - Re: Red Deer River Naturalists Inquiry of November 21, 1991/Environmental Concerns | .. 1 |
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| 3) | Assistant City Clerk - Re: On-Street Transit Transfer Terminal | .. 42 |
| 4) | Assistant City Clerk - Re: Interest Paid on Prepaid Taxes/Tax Discount Bylaw Amendment 2899/A-92 | .. 82 |
| (3) | <u>PUBLIC HEARINGS</u> | |
| (4) | <u>REPORTS</u> | |
| 1) | Engineering Department Manager - Re: Maximum Two Hour Parking Limit on East Side of 41 Avenue between 50 Street and the Lane North of Ross Street | .. 84 |
| 2) | Red Deer Regional Planning Commission - Re: Red Deer River Corridor Integrated Resource Plan, Request for City Representative | .. 88 |

- 3) Red Deer Regional Planning Commission - Re: Land Use Bylaw Amendment 2672/L-92/Phase II Anders East/Development/Melcor/Al-Terra Consulting Engineering . . 93
- 4) Red Deer Regional Planning Commission - Re: Land Use Bylaw Amendment 2672/N-92/North Hill/Condominium Development/Seibel Construction . . 94
- 5) R.C.M.P. - Re: Bicycle and Skateboard Operation/Proposed bylaw amendment . . 95
- 6) Economic Development Manager - Re: Assignment of Option and Land Sales Agreement/Part of Lot 21, Blk. 9, Plan 812-2206/Medican Construction Ltd./United Buy-Sell Furniture Outlet/Power Gaming Corporation . . 97
- 7) E.L. & P. Manager - Re: Commissioning of a Consultant/E.L. & P. 138/25 KV Substation/S.E. Red Deer . . 100
- 8) Recreation & Culture Manager - Re: Floor Repairs/Heritage Ranch Visitor Centre . . 103
- 9) Recreation, Parks & Culture Board - Re: Parks & Public Facilities Bylaw Amendment 2841/A-92/Regulate Public Gatherings/Permits for Special Events . . 104
- 10) Assistant City Clerk - Re: Council Approval/Land Sale Parking Lots/Shaw Cable and Matthew, Craig/Requirements for Consolidation of Lots/Pt. Lot 3, Block 5, Plan 5427 K.S. . . 109
- 11) Assistant City Clerk - Re: Local Improvement Bylaw No. 3066/92/Decorative Streetlighting/East Side of Gaetz Ave. from 52 Street to 53 Street . . 112
- 12) Assistant City Clerk - Re: Utility Bylaw Amendment 2960/D-92/Amending Utility Bylaw Amendment 2960/B-92 . . 114
- 13) Assistant City Clerk - Re: First Red Deer Place/4911 - 51 Street/Outstanding Electrical Connection Fee . . 117
- 14) Engineering Department Manager - Re: Warrants for Crosswalks . . 136
- 15) Fire Chief - Re: 1991 Annual Report . . 139

(5) **WRITTEN ENQUIRIES**

(6) **CORRESPONDENCE**

- 1) Beta Surveys Limited - Re: Lot 6, Block 2, Plan 619 H.W./Arber Crest Homes Ltd./Rezoning Application/Duplex/6013 - 63A Street . . 140
- 2) Towne Centre Association - Re: Gaetz Ave. Gateway/Signage/License to Occupy . . 150
- 3) Weddell, Mehling, Pander & Associates Realty Ltd. - Re: Request for Land Use Bylaw Amendment/Direct Control Uses/4324 - 54 Avenue/Swell Investments Ltd. . . 163
- 4) Robert H. & Lillian A. Gustum - Re: Basement Suite/5311 - 44 Avenue/Triplex . . 172
- 5) Sunny Dade - Re: Request for Approval to Sell Balloons from Park Locations . . 182
- 6) Snell & Oslund Surveys (1979) Ltd. - Land Use Bylaw Amendment 2672/M-92/Deer Park/Development/Melcor . . 187
- 7) Ramona Parent - Re: Parking Ticket/Tow Charges . . 192
- 8) Centurion Ventures Ltd. - Re: Land Use Bylaw Amendment 2672/J-92/Advertising Cost . . 197
- 9) Red Deer Tourist and Convention Board - Re: 1991 Audited Financial Statements . . 217

(7) **PETITIONS & DELEGATIONS**

(8) **NOTICES OF MOTION**

- 1) Assistant City Clerk - Re: Alderman Pimm/Blue Box Program/Plebiscite . . 218
- 2) Assistant City Clerk - Re: Alderman Campbell/Tax Notices . . 219

(9) **BYLAWS**

- 1) 2672/L-92 - Land Use Bylaw Amendment/Phase II Anders East/Development/Melcor/Al-Terra Consulting Engineering - 1st reading . . 93
- 2) 2672/M-92 - Land Use Bylaw Amendment/Deer Park/Development/Melcor/Snell & Oslund Surveys (1979) Ltd. - 1st reading . . 187

- 3) 2672/N-92 - Land Use Bylaw Amendment/North Hill/Condominium Development/Seibel Construction - 1st reading . . 94
- 4) 2841/A-92 - Parks & Public Facilities Bylaw Amendment/Regulate Public Gatherings/Permits for Special Events - 3 readings . . 104
- 5) 2899/A-92 - Tax Discount Bylaw Amendment - 3rd reading . . 82
- 6) 2960/D-92 - Utility Bylaw Amendment/Amend Bylaw 2960/B-92 - 3 readings . . 114
- 7) 3066/92 - Local Improvement Bylaw/Decorative Streetlighting/East Side of Gaetz Ave. from 52 Street to 53 Street - 2nd & 3rd readings . . 112

Committee of the Whole

- 1) Personal Matter
- 2) Legal Matter
- 3) Personal Matter
- 4) Legal Matter
- 5) Legal Opinion

FILE

DATE: April 28, 1992
TO: All Departments
FROM: City Clerk
RE: PLEASE POST FOR THE INFORMATION OF EMPLOYEES

S U M M A R Y O F D E C I S I O N S

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,
MONDAY, APRIL 27, 1992,
COMMENCING AT **4:30 P.M.**

(1) Confirmation of the Minutes of the Meeting of April 13, 1992. PAGE

DECISION - MINUTES CONFIRMED

(2) **UNFINISHED BUSINESS**

1) Environmental Advisory Board - Re: Red Deer River Naturalists Inquiry of November 21, 1991/Environmental Concerns .. 1

DECISION - AGREED TO FORWARD RESPONSE BY PUBLIC WORKS MANAGER AND FIRE CHIEF OF CONCERNS TO NATURALISTS

2) City Clerk - Re: Intrex Traffic Control Products Inc./Tender of Supply of Traffic Control Equipment .. 8

DECISION - AGREED TO AWARD TENDER TO NOVAX INDUSTRIES

3) Assistant City Clerk - Re: On-Street Transit Transfer Terminal .. 42

DECISION - AGREED TO TABLE PENDING RECEIPT OF ADDITIONAL FINANCIAL INFORMATION

- 4) Assistant City Clerk - Re: Interest Paid on Prepaid Taxes/Tax Discount Bylaw Amendment 2899/A-92 . . 82

DECISION - APPROVED BYLAW

(3) **PUBLIC HEARINGS**

(4) **REPORTS**

- 1) Engineering Department Manager - Re: Maximum Two Hour Parking Limit on East Side of 41 Avenue between 50 Street and the Lane North of Ross Street . . 84

DECISION - APPROVED PARKING LIMIT

- 2) Red Deer Regional Planning Commission - Re: Red Deer River Corridor Integrated Resource Plan, Request for City Representative . . 88

DECISION - APPROVED APPOINTMENT OF ALDERMAN MCGREGOR

- 3) Red Deer Regional Planning Commission - Re: Land Use Bylaw Amendment 2672/L-92/Phase II Anders East/Development/Melcor/Al-Terra Consulting Engineering . . 93

DECISION - 1ST READING OF BYLAW GIVEN

- 4) Red Deer Regional Planning Commission - Re: Land Use Bylaw Amendment 2672/N-92/North Hill/Condominium Development/Seibel Construction . . 94

DECISION - APPROVED 1ST READING

- 5) R.C.M.P. - Re: Bicycle and Skateboard Operation/Proposed bylaw amendment . . 95

DECISION - AGREED TO BRING BACK A BYLAW TO ALLOW THE CONFISCATION OF BICYCLES AND SKATEBOARDS FOR CONTRAVENTION OF CITY BYLAW

- 6) Economic Development Manager - Re: Assignment of Option and Land Sales Agreement/Part of Lot 21, Blk. 9, Plan 812-2206/Medican Construction Ltd./United Buy-Sell Furniture Outlet/Power Gaming Corporation . . 97

DECISION - APPROVED ASSIGNMENT

- 7) E.L. & P. Manager - Re: Commissioning of a Consultant/E.L. & P. 138/25 KV Substation/S.E. Red Deer . . 100

DECISION - COMMISSIONING APPROVED

- 8) Recreation & Culture Manager - Re: Floor Repairs/Heritage Ranch Visitor Centre . . 103

DECISION - APPROVED REPAIRS

- 9) Recreation, Parks & Culture Board - Re: Parks & Public Facilities Bylaw Amendment 2841/A-92/Regulate Public Gatherings/Permits for Special Events . . 104

DECISION - APPROVED 1ST & 2ND READINGS

- 10) Assistant City Clerk - Re: Council Approval/Land Sale Parking Lots/Shaw Cable and Matthew, Craig/Requirements for Consolidation of Lots/Pt. Lot 3, Block 5, Plan 5427 K.S. . . 109

DECISION - RECEIVED AS INFORMATION

- 11) Assistant City Clerk - Re: Local Improvement Bylaw No. 3066/92/Decorative Streetlighting/East Side of Gaetz Ave. from 52 Street to 53 Street . . 112

DECISION - AGREED NOT TO PROCEED WITH DECORATIVE STREETLIGHTING

- 12) Assistant City Clerk - Re: Utility Bylaw Amendment 2960/D-92/Amending Utility Bylaw Amendment 2960/B-92 . . 114

DECISION - APPROVED BYLAW

- 13) Assistant City Clerk - Re: First Red Deer Place/4911 - 51 Street/
Outstanding Electrical Connection Fee . . 117

DECISION - AGREED TO REQUIRE PAYMENT OF TOTAL OUTSTANDING FEE

- 14) Engineering Department Manager - Re: Warrants for Crosswalks . . 136

DECISION - APPROVED WARRANTS

- 15) Fire Chief - Re: 1991 Annual Report . . 139

DECISION - RECEIVED AS INFORMATION

(5) **WRITTEN ENQUIRIES**

(6) **CORRESPONDENCE**

- 1) Beta Surveys Limited - Re: Lot 6, Block 2, Plan 619 H.W./Arber Crest
Homes Ltd./Rezoning Application/Duplex/6013 - 63A Street . . 140

DECISION - APPROVED REZONING

- 2) Towne Centre Association - Re: Gaetz Ave. Gateway/Signage/License to
Occupy . . 150

DECISION - APPROVED LICENSE TO OCCUPY

- 3) Weddell, Mehling, Pander & Associates Realty Ltd. - Re: Request for Land
Use Bylaw Amendment/Direct Control Uses/4324 - 54 Avenue/Swell
Investments Ltd. . . 163

DECISION - APPROVED REQUEST

- 4) Robert H. & Lillian A. Gustum - Re: Basement Suite/
5311 - 44 Avenue/Triplex . . 172

DECISION - AGREED TO LEAVE AS TRIPLEX

- 5) Sunny Dade - Re: Request for Approval to Sell Balloons from Park Locations . . 182

DECISION - DENIED REQUEST

- 6) Snell & Oslund Surveys (1979) Ltd. - Land Use Bylaw Amendment 2672/M-92/Deer Park/Development/Melcor . . 187

DECISION - APPROVED 1ST READING OF BYLAW

- 7) Ramona Parent - Re: Parking Ticket/Tow Charges/Request for Refund of Towing Charge . . 192

DECISION - APPROVED REQUEST

- 8) Centurion Ventures Ltd. - Re: Land Use Bylaw Amendment 2672/J-92/Request to Defer Payment of Advertising Costs . . 197

DECISION - REQUEST DENIED

- 9) Red Deer Tourist and Convention Board - Re: 1991 Audited Financial Statements . . 217

DECISION - RECEIVED AS INFORMATION

(7) **PETITIONS & DELEGATIONS**

(8) **NOTICES OF MOTION**

- 1) Assistant City Clerk - Re: Alderman Pimm/Blue Box Program/Plebiscite . . 218

DECISION - AGREED NOT TO PROCEED WITH PLEBISCITE

- 2) Assistant City Clerk - Re: Alderman Campbell/Tax Notices . . 219

DECISION - AGREED THAT AN EXPLANATORY INSERT BE INCLUDED WITH THE 1992 TAX NOTICES

(9) **BYLAWS**

- 1) 2672/L-92 - Land Use Bylaw Amendment/Phase II Anders East/Development/Melcor/Al-Terra Consulting Engineering - 1st reading .. 93

DECISION - 1ST READING GIVEN

- 2) 2672/M-92 - Land Use Bylaw Amendment/Deer Park/Development/Melcor/Snell & Oslund Surveys (1979) Ltd. - 1st reading .. 187

DECISION - 1ST READING GIVEN

- 3) 2672/N-92 - Land Use Bylaw Amendment/North Hill/Condominium Development/Seibel Construction - 1st reading .. 94

DECISION - 1ST READING GIVEN

- 4) 2841/A-92 - Parks & Public Facilities Bylaw Amendment/Regulate Public Gatherings/Permits for Special Events - 3 readings .. 104

DECISION - 1ST & 2ND READINGS GIVEN

- 5) 2899/A-92 - Tax Discount Bylaw Amendment - 3rd reading .. 82

DECISION - 3RD READING GIVEN

- 6) 2960/D-92 - Utility Bylaw Amendment/Amend Bylaw 2960/B-92 - 3 readings .. 114

DECISION - 3 READINGS GIVEN

- 7) 3066/92 - Local Improvement Bylaw/Decorative Streetlighting/East Side of Gaetz Ave. from 52 Street to 53 Street - 2nd & 3rd readings .. 112

DECISION - 2ND READING DEFEATED

ADDITIONAL AGENDA

UNFINISHED BUSINESS

- 1) Assistant City Clerk - Re: Peavey Mart Site/Gaetz Ave./Redesignation/Land Use Bylaw Amendment 2672/S-91

DECISION - APPROVED 3RD READING OF THE BYLAW

REPORTS

- 1) Director of Financial Services - Re: 1992 Mill Rate Bylaw 3070/92

DECISION - APPROVED 1ST & 2ND READINGS OF THE BYLAW

- 2) Director of Financial Services - Re: Business Tax Bylaw Amendment 2032/A-92

DECISION - APPROVED 1ST & 2ND READINGS

- 3) Director of Financial Services - Re: Municipal Residential Assessment Calculation Program/Overexpenditure for Computer Software/Equipment

DECISION - APPROVED OVEREXPENDITURE

- 4) Executive Assistant to the Mayor and Commissioner - Re: Residency Guideline - The Princess Margaret Scholarship in the Fine and Performing Arts

DECISION - APPROVED GUIDELINE

BYLAWS

- 1) 2672/S-91 - Land Use Bylaw Amendment/Peavey Mart Site/Gaetz Ave./Redesignation - 3rd reading

DECISION - 3RD READING GIVEN

- 2) 2032/A-92 - Business Tax Bylaw Amendment - 3 readings

DECISION - 1ST & 2ND READINGS GIVEN

- 3) 3070/92 - Mill Rate Bylaw/1992 - 3 readings

DECISION - 1ST & 2ND READINGS GIVEN

- A. Brenda Buehler - Re: Request to Waive Bill for Ambulance Service/Invoice FD 29989

DECISION - DENIED REQUEST

- B. City Solicitor - Re: Railway Yards Re-Development by Gelmon Corporation and 422984 Alberta Ltd. (Westfair Foods)/Separation Agreement

DECISION - APPROVED AGREEMENT

NO. 1

CS-P-3.504

DATE: April 13, 1992
TO: CITY COUNCIL
FROM: RICK MOORE, Chairman
Environmental Advisory Board
RE: RED DEER RIVER NATURALISTS INQUIRY OF NOVEMBER 21, 1991

As requested by City Council, the Environmental Advisory Board considered the correspondence of the Red Deer River Naturalists (attached) at their regular meeting of March 17, 1992. The attached letter from Gordon Stewart, Public Works Manager, addresses the concerns raised by the Naturalists. With Council's concurrence, the board recommends that this letter and the letter from the Fire Department, dated November 27, 1991, be forwarded to the Naturalists in response to their inquiry.

The board also passed the following resolution requesting Council to consider forwarding a letter/request to the Provincial Government:

"That the Environmental Advisory Board recommend to Council of The City of Red Deer that a letter be sent to the Provincial Government requesting the following information:

- What initiative is the Provincial Government taking or planning to take with regard to legislating the use of recycled paper in newsprint.
- What initiative is the Provincial Government planning to take with regard to legislating the use of recycled paper in new Alberta pulp mills."



RICK MOORE

:ad
Atts.

- c. Gordon Stewart, Public Works Manager
Robert Oscroft, Fire Chief

DATE: March 26, 1992
TO: Environmental Advisory Board
FROM: Public Works Manager
RE: ENVIRONMENTAL CONCERNS
NOTED BY RED DEER RIVER NATURALISTS

The letter by the Red Deer River Naturalists addresses a number of different environmental issues.

The first one identified is the landfill site. The letter urges the setting aside of a staffed area to accept residential and small business hazardous waste. Additional staff, on-site signs, newspaper ads, etc. they suggest would be required to advise users of this facility. The City of Red Deer presently undertakes a one day per year residential hazardous waste blitz. The total cost for this one day blitz can be up to \$120,000 which is shared, at this time, between the province and the city. The city is budgeting \$54,000 for this blitz in 1992. To set up a year-round staffed location, costs could easily run into the \$300,000 to \$500,000 per year range. In my opinion this is something the city is not in the financial position to undertake at this time.

Alberta Special Waste Management Corporation is undertaking a waste minimization pilot project in Red Deer to assist small business in reducing waste and handling hazardous wastes generated. The City has been co-operating with Alberta Special Waste Management Corporation on this project. The study is intended to help companies identify wastes which can be harmful to the environment, examine ways to reduce the amount of waste generated and responsibly deal with the waste remaining.

With respect to CFC recapture, I'm not sure how such a program as is being proposed would be implemented or enforced. At present we would not have the staff to implement or enforce such a program and it appears unlikely we will be able to obtain additional staff in the near future. With the proposed change in Provincial legislation with respect to white goods, it is our intent to pursue this with the private sector.

With respect to composting, we agree that composting is a potential means for reducing the amount of waste accepted at the landfill site, and is something which we will be reviewing in the Solid Waste Master Plan. We, along with the Parks Department, are reviewing the possibility of a pilot project in 1992/93.

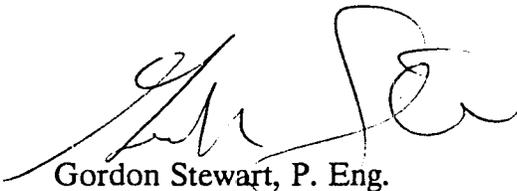
The suggestion that Council require a minimum of 40% recycled paper content on any newspaper distributed in the city is one which I'm not sure that the City has the legislative ability to do. This could be checked with the City Solicitor. There have been some initiatives by the newspaper industry to increase recycled content, but I'm not sure where they are at in Alberta at this time.

March 25, 1992
Environmental Advisory Board
Page 2 of 2

The sewage treatment system that is presently in use is an activated sludge program which is a biological treatment system. We have not looked extensively at the artificial wetlands for this area. We are not aware of these types of installations in our climate. Within the next 5 years it is conceivable that the City may have to upgrade our treatment standards. At that time it may be possible to review any new potential treatment methods. The City does monitor and enforce the penalties on its discharge bylaw to the extent which present staffing allows.

Our method of sludge disposal is to apply it to land as an organic fertilizer. We have been doing this successfully for about ten years now.

With respect to radioactive materials, this is something which falls within the responsibility of the Fire Department.



Gordon Stewart, P. Eng.
Public Works Manager

/blm

c Director of Engineering Services

DATE: November 27, 1991
TO: City Clerk
FROM: Fire Chief
RE: RED DEER RIVER NATURALISTS -
ENVIRONMENTAL ISSUES

LANDFILL SITE
RESIDENTIAL & SMALL BUSINESS HAZARDOUS WASTE

The annual household hazardous waste disposal program has been most successful in eliminating large quantities of hazardous waste from being disposed of in the landfill or in the storm or sewer system.

However, the Fire Department receives hundreds of calls throughout the year with requests to receive and store, or assist in the disposal of household and small business hazardous waste.

We believe the average citizen is knowledgeable enough to ascertain the ramifications of unsafe or unsuitable disposal of hazardous wastes, however, other than the annual waste disposal program, there is no effective method in existence for the storage and disposal of hazardous wastes.

We support the comments of the RDRN Issues Committee in this matter, but also recognize that this is an expensive proposition. We are also concerned that this issue does not impact Red Deer alone and requires Provincial intervention.

CFC RECAPTURE SYSTEM

While we agree with the concept, the issue does not impact on Red Deer alone and this matter requires Federal and Provincial intervention.

SEWAGE TREATMENT

We do not have sufficient knowledge to comment on this matter.

City Clerk
Red Deer River Naturalists - Environmental Issues
November 27, 1991
Page 2

RADIOACTIVE MATERIALS STORAGE

All radioactive materials storage is legislated under the Atomic Energy Commission Act. There are very tight controls for the licensing for storage, transport and use of radioactive materials and devices

The transportation of radioactive materials is controlled through the City's Dangerous Goods Routes Bylaw. We do not believe that additional licensing for storage or transportation of radioactive materials would serve any useful purpose.


R. Oscroft
FIRE CHIEF

Red Deer River Naturalists

P.O. BOX 785, RED DEER, ALBERTA, T4N 5H2

November 21, 1991

RECEIVED	
TIME	2:45 PM
DATE	NOV 22/91
BY	JT

our filename: ENV_BRD1

To: Mayor and Council, City of Red Deer

From: The RDRN Issues Committee

While in Committee meeting recently to review and comment on the Community Services Master Plan, a number of environment related City issues arose in discussion which did not directly fall within the mandate of Community Services. We feel the following issues and suggestions should have some formal attention, however, and would ask that City Council refer the following concerns, questions, and suggestions to the City's Environment Advisory Board.

LANDFILL SITE

Since we are concerned that the present management of the landfill site holds potential for the chemical contamination of the creek system and the river:

* We would urge the setting aside of a staffed area which would accept residential and small business hazardous waste where it would be properly contained for eventual safe disposal. Additional staff, on-site signs, and newspaper and publicity on utility bills could initially be used to alert all landfill site users as to what goods are considered hazardous contaminants and so required to be unloaded seperately into the supervised location.

* We are surprised that many Alberta municipalities have not yet taken aggressive action to ensure that CFC's from junked home and store refrigeration and automobile air conditioning systems are routinely recaptured for either recycling or for high temperature incineration at the Swan Hills facility. The immense danger which these chemicals pose to our atmosphere and subsequently to most life on the planet is well researched and generally accepted. We urge especially prompt action for this problem.

One approach would be a City bylaw that required anyone working on refrigeration systems to have a CFC recapture system. The bylaw could also require junked refrigeration systems and cars with air conditioning units to have a "CFC's Safely Recaptured" sticker from such a firm, or from the "Hazardous Waste Disposal Yard" at the landfill sight, before the unit could be legally disposed. A token fee of a couple of dollars for the service should be levied, but it should be the identical fee whether or not CFC's were actually found during the removal process. This would stop the irresponsible puncturing of the refrigeration system by people trying to avoid a recapture pumping fee. This regulation would be something similar to the police sticker required on a damaged car before it can be repaired at a shop. The bylaw would seem an imposition to some at first. However, the universal benefits that the avoidance of eventual ultra-violet light induced skin cancers which each recapture of CFC's would



theoretically represent, should provide a much easier sell to the public than many other less obviously helpful environmental regulations. * We would urge the City to follow the lead of the majority of States in the U. S. and ban the dumping of compostable materials in the general landfill site. Compost could be relegated to a separate section of the site for treatment and eventual removal and profitable re-use as usable soil. Such a move could effectively extend the life of the land fill by 25%.

* Council should also consider requiring that all newspapers printed or distributed in the City have a minimum re-cycled paper content of 40%, again a number adopted by many U.S. jurisdictions.

SEWAGE TREATMENT AND RADIOACTIVE MATERIALS

* The Red Deer River Naturalists would urge the City to examine the use of artificial wetlands for sewage treatment and nutrient recovery programs. Initially this would be an experimental adjunct to the present mechanical sytem, but one aimed at the eventual replacement of the very nutrient-wasteful treatment method presently used.

In such a biological system, treated sewage is pumped into long narrow trenches in which marsh plants are growing. The tops of the plants, which grow rapidly because of the heavy phosphate nutrient level of the water, are harvested for compost. The roots of the water plants remain in place and collect much of the heavy metal in the water. The more completely purified water is released into the river or into fish growing ponds. The newly created composted soil is used for growing vegetables, for enriching fibre-reduced agricultural soil in the area, or as topsoil soil for sod farms, depending upon the purity of the soil. * We support the City policy of restricting what types of effluent may be discharged into the city storm sewer and sewer system, but we would encourage you to ask for more strict enforcement and higher penalties as a means to help protect the health of downstream human populations as well as that of aquatic and other wildlife exposed to river water and the plants they eat which are grown in river water.

* We would encourage the City to require a very tight registration of all radioactive materials stored in the City or transported through the City.

Thank you.



These comments have been prepared on behalf of the Red Deer River Naturalists Society by the following members of its Policy Committee: Michael O'Brien, Kenneth Larsen, Sherry Scheunert, and Rod Trentham.

c.c. Michael McNaughton, President, RDRN

Commissioner's Comments

We would concur with the recommendation of the Environmental Advisory Board.

"R.J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

December 10, 1991

Unfinished Business

Red Deer River Naturalists
P.O. Box 785
RED DEER, Alberta
T4N 5H2

Attention: Michael O'Brien

Dear Sir:

RE: THE RDRN ISSUES COMMITTEE - COMMUNITY SERVICES MASTER PLAN

At the Council meeting of December 9, 1991, consideration was given to your correspondence of November 21, 1991 regarding the above noted and specifically Landfill Site and Sewage Treatment and Radioactive Materials, and at which meeting Council passed the following resolution agreeing to refer these issues to the Environmental Advisory Board for comment back to Council.

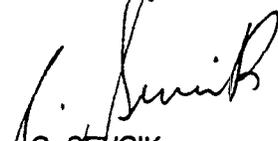
"RESOLVED that Council of The City of Red Deer hereby agrees that the November 21, 1991 letter from the Red Deer River Naturalists Issues Committee be referred to the Environmental Advisory Board for comment back to Council."

The decision of Council in this instance is submitted for your information. We thank you for your letter in this instance and we will notify you when the matter is brought back to Council. By way of a copy of this letter, we are requesting the Environmental Advisory Board to consider this matter and to report back to Council in due course.

Also, attached are the administrative comments (pages 102-107) that were included in the Council agenda of December 9, 1991, for your information.

Trusting you will find this satisfactory.

Yours truly,


C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Environmental Advisory Board
Michael McNaughton, President, RDRN
Director of Engineering Services
Director of Community Services

Public Works Manager
Parks Manager
Fire Chief
Principal Planner



*a delight
to discover!*

Red Deer River Naturalists

NO. 2

P.O. BOX 785, RED DEER, ALBERTA, T4N 5H2

November 21, 1991

RECEIVED	
TIME	2:45 PM
DATE	NOV 22/91
BY	JT

our filename: ENV_BRD1

To: Mayor and Council, City of Red Deer

From: The RDRN Issues Committee

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* We would urge the setting aside of a staffed area which would accept residential and small business hazardous waste where it would be properly contained for eventual safe disposal. Additional staff, on-site signs, and newspaper and publicity on utility bills could initially be used to alert all landfill site users as to what goods are considered hazardous contaminants and so required to be unloaded separately into the supervised location.

* We are surprised that many Alberta municipalities have not yet taken aggressive action to ensure that CFC's from junked home and store refrigeration and automobile air conditioning systems are routinely recaptured for either recycling or for high temperature incineration at the Swan Hills facility. The immense danger which these chemicals pose to our atmosphere and subsequently to most life on the planet is well researched and generally accepted. We urge especially prompt action for this problem.

One approach would be a City bylaw that required anyone working on refrigeration systems to have a CFC recapture system. The bylaw could also require junked refrigeration systems and cars with air conditioning units to have a "CFC's Safely Recaptured" sticker from such a firm, or from the "Hazardous Waste Disposal Yard" at the landfill sight, before the unit could be legally disposed. A token fee of a couple of dollars for the service should be levied, but it should be the identical fee whether or not CFC's were actually found during the removal process. This would stop the irresponsible puncturing of the refrigeration system by people trying to avoid a recapture pumping fee. This regulation would be something similar to the police sticker required on a damaged car before it can be repaired at a shop. The bylaw would seem an imposition to some at first. However, the universal benefits that the avoidance of eventual ultra-violet light induced skin cancers which each recapture of CFC's would



theoretically represent, should provide a much easier sell to the public than many other less obviously helpful environmental regulations. * We would urge the City to follow the lead of the majority of States in the U. S. and ban the dumping of compostable materials in the general landfill site. Compost could be relegated to a separate section of the site for treatment and eventual removal and profitable re-use as usable soil. Such a move could effectively extend the life of the land fill by 25%.

* Council should also consider requiring that all newspapers printed or distributed in the City have a minimum re-cycled paper content of 40%, again a number adopted by many U.S. jurisdictions.

SEWAGE TREATMENT AND RADIOACTIVE MATERIALS

* The Red Deer River Naturalists would urge the City to examine the use of artificial wetlands for sewage treatment and nutrient recovery programs. Initially this would be an experimental adjunct to the present mechanical system, but one aimed at the eventual replacement of the very nutrient-wasteful treatment method presently used.

In such a biological system, treated sewage is pumped into long narrow trenches in which marsh plants are growing. The tops of the plants, which grow rapidly because of the heavy phosphate nutrient level of the water, are harvested for compost. The roots of the water plants remain in place and collect much of the heavy metal in the water. The more completely purified water is released into the river or into fish growing ponds. The newly created composted soil is used for growing vegetables, for enriching fibre-reduced agricultural soil in the area, or as topsoil soil for sod farms, depending upon the purity of the soil. * We support the City policy of restricting what types of effluent may be discharged into the city storm sewer and sewer system, but we would encourage you to ask for more strict enforcement and higher penalties as a means to help protect the health of downstream human populations as well as that of aquatic and other wildlife exposed to river water and the plants they eat which are grown in river water.

* We would encourage the City to require a very tight registration of all radioactive materials stored in the City or transported through the City.

Thank you.



These comments have been prepared on behalf of the Red Deer River Naturalists Society by the following members of its Policy Committee: Michael O'Brien, Kenneth Larsen, Sherry Scheunert, and Rod Trentham.

c.c. Michael McNaughton, President, RDRN



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394
Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

MEMORANDUM

TO: C. Sevcik, City Clerk

DATE: December 2, 1991

FROM: Paul Meyette, Principal Planner

RE: Red Deer River Naturalists - Environmental Issues

In their letter the Red Deer River Naturalists review several environmental issues and request that Council refer these issues to the City's Environmental Advisory Board for review. Planning staff support the referral of these issues to the Environmental Advisory Board.



Paul Meyette, ACP, MCIP
PRINCIPAL PLANNER, CITY SECTION

/cc

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLE • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLIEWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

DATE: November 27, 1991
TO: City Clerk
FROM: Fire Chief
RE: RED DEER RIVER NATURALISTS -
ENVIRONMENTAL ISSUES

**LANDFILL SITE
RESIDENTIAL & SMALL BUSINESS HAZARDOUS WASTE**

The annual household hazardous waste disposal program has been most successful in eliminating large quantities of hazardous waste from being disposed of in the landfill or in the storm or sewer system.

However, the Fire Department receives hundreds of calls throughout the year with requests to receive and store, or assist in the disposal of household and small business hazardous waste.

We believe the average citizen is knowledgeable enough to ascertain the ramifications of unsafe or unsuitable disposal of hazardous wastes, however, other than the annual waste disposal program, there is no effective method in existence for the storage and disposal of hazardous wastes.

We support the comments of the RDRN Issues Committee in this matter, but also recognize that this is an expensive proposition. We are also concerned that this issue does not impact Red Deer alone and requires Provincial intervention.

CFC RECAPTURE SYSTEM

While we agree with the concept, the issue does not impact on Red Deer alone and this matter requires Federal and Provincial intervention.

SEWAGE TREATMENT

We do not have sufficient knowledge to comment on this matter.

City Clerk
Red Deer River Naturalists - Environmental Issues
November 27, 1991
Page 2

RADIOACTIVE MATERIALS STORAGE

All radioactive materials storage is legislated under the Atomic Energy Commission Act. There are very tight controls for the licensing for storage, transport and use of radioactive materials and devices

The transportation of radioactive materials is controlled through the City's Dangerous Goods Routes Bylaw. We do not believe that additional licensing for storage or transportation of radioactive materials would serve any useful purpose.



R. Oscroft
FIRE CHIEF

CS-P-3.247

DATE: November 26, 1991

TO: CHARLIE SEVCIK
City Clerk

FROM: DON BATCHELOR
Parks Manager

RE: RED DEER RIVER NATURALISTS - ENVIRONMENTAL ISSUES
Your memo of November 25, 1991 refers.

I do not have comments at this time, as the questions and enquiries outlined in the November 21, 1991 letter from the Red Deer River Naturalists should be referred to the Environmental Advisory Board for study and comment. Collectively the members of the board, with the assistance of board resource persons, could outline to Council the practical, fiscal and environmental implications of the proposals.

RECOMMENDATION

That the letter from the Red Deer River Naturalists be referred to the Environmental Advisory Board for comment and to report back to Council.



DON BATCHELOR

:ad

c. Craig Curtis, Director of Community Services

FILE: c:\data\gord\memos\rdrvrat.eab

DATE: November 27, 1991

TO: City Clerk

FROM: Public Works Manager

RE: **RED DEER RIVER NATURALISTS - ENVIRONMENTAL ISSUES**

The Red Deer River Naturalists have also sent a copy of this same letter to the Environmental Advisory Board. We believe the intent of the Environmental Advisory Board is to review issues like this letter and provide recommendations to Council.

RECOMMENDATION

The letter of the Red Deer River Naturalists be referred to the Environmental Advisory Board for review and comment.



Gordon Stewart, P. Eng.
Public Works Manager

/blm

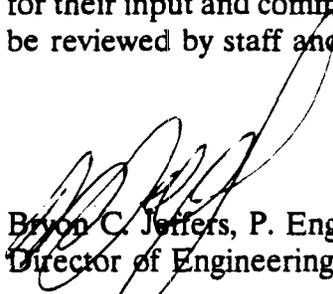
cc Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
Fire Chief
Parks Manager
Urban Planning Section Manager

2300
660-040
630-054

DATE: December 3, 1991
TO: City Clerk
FROM: Director of Engineering Services
RE: **RED DEER RIVER NATURALISTS - ENVIRONMENTAL ISSUES**

Engineering Services has reviewed the correspondence from the Red Deer River Naturalists.

It is our opinion that this item should first be referred to the Environmental Advisory Board for their input and comment. The correspondence contains environmental issues that should be reviewed by staff and the Environmental Advisory Board for comments from both.



Byron C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/eng

Commissioners' Comments

We would recommend that Council refer this matter to the Environmental Advisory Board for comment back to Council.

"R.J. MCGHEE"
Mayor
"M.C. DAY"
City Commissioner

DATE: March 25, 1992
TO: Assistant City Clerk
FROM: Public Works Manager
RE: ENVIRONMENTAL ADVISORY BOARD LETTER

Attached is my letter to the Environmental Advisory Board letter which was reviewed at the March 17, 1992 meeting.

I have made the changes and additions which were suggested and incorporated them into the report.

I believe it is now in order to take this to Council.



Gordon Stewart, P. Eng.
Public Works Manager

/blm

Att.

c Director of Engineering Services

DATE: March 26, 1992
TO: Environmental Advisory Board
FROM: Public Works Manager
RE: **ENVIRONMENTAL CONCERNS
NOTED BY RED DEER RIVER NATURALISTS**

The letter by the Red Deer River Naturalists addresses a number of different environmental issues.

The first one identified is the landfill site. The letter urges the setting aside of a staffed area to accept residential and small business hazardous waste. Additional staff, on-site signs, newspaper ads, etc. they suggest would be required to advise users of this facility. The City of Red Deer presently undertakes a one day per year residential hazardous waste blitz. The total cost for this one day blitz can be up to \$120,000 which is shared, at this time, between the province and the city. The city is budgeting \$54,000 for this blitz in 1992. To set up a year-round staffed location, costs could easily run into the \$300,000 to \$500,000 per year range. In my opinion this is something the city is not in the financial position to undertake at this time.

Alberta Special Waste Management Corporation is undertaking a waste minimization pilot project in Red Deer to assist small business in reducing waste and handling hazardous wastes generated. The City has been co-operating with Alberta Special Waste Management Corporation on this project. The study is intended to help companies identify wastes which can be harmful to the environment, examine ways to reduce the amount of waste generated and responsibly deal with the waste remaining.

With respect to CFC recapture, I'm not sure how such a program as is being proposed would be implemented or enforced. At present we would not have the staff to implement or enforce such a program and it appears unlikely we will be able to obtain additional staff in the near future. With the proposed change in Provincial legislation with respect to white goods, it is our intent to pursue this with the private sector.

With respect to composting, we agree that composting is a potential means for reducing the amount of waste accepted at the landfill site, and is something which we will be reviewing in the Solid Waste Master Plan. We, along with the Parks Department, are reviewing the possibility of a pilot project in 1992/93.

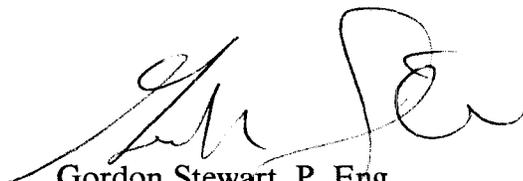
The suggestion that Council require a minimum of 40% recycled paper content on any newspaper distributed in the city is one which I'm not sure that the City has the legislative ability to do. This could be checked with the City Solicitor. There have been some initiatives by the newspaper industry to increase recycled content, but I'm not sure where they are at in Alberta at this time.

March 25, 1992
Environmental Advisory Board
Page 2 of 2

The sewage treatment system that is presently in use is an activated sludge program which is a biological treatment system. We have not looked extensively at the artificial wetlands for this area. We are not aware of these types of installations in our climate. Within the next 5 years it is conceivable that the City may have to upgrade our treatment standards. At that time it may be possible to review any new potential treatment methods. The City does monitor and enforce the penalties on its discharge bylaw to the extent which present staffing allows.

Our method of sludge disposal is to apply it to land as an organic fertilizer. We have been doing this successfully for about ten years now.

With respect to radioactive materials, this is something which falls within the responsibility of the Fire Department.



Gordon Stewart, P. Eng.
Public Works Manager

/blm

c Director of Engineering Services



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Red Deer River Naturalists
P.O. Box 785
RED DEER, Alberta
T4N 5H2

Attention: Mr. M. O'Brien

Dear Sir:

**RE: THE RDRN ISSUES COMMITTEE - LANDFILL SITE - SEWAGE
TREATMENT AND RADIOACTIVE MATERIALS - Your File Name ENV-BRD1**

I would advise that your letter addressed to Mayor and Council dated November 21, 1991, concerning the above which was originally considered by Council at its December 9th meeting, was referred to the Environmental Advisory Board for comment back to Council, and we advised you of this decision in our letter to you of December 10th.

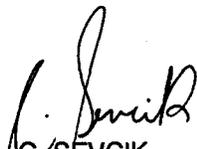
At the Council meeting of April 27, 1992, recommendations from the Environmental Advisory Board regarding this matter received consideration. At the aforesaid meeting, Council agreed that a letter be sent to the provincial government requesting the following information:

1. What initiative is the provincial government taking or planning to take with regard to legislating the use of recycled paper and newsprint?
2. What initiative is the provincial government planning to take with regard to legislating the use of recycled paper in new Alberta pulp mills?

In addition, it was recommended and Council concurred that the attached reports from the Public Works Manager and the Fire Chief be forwarded to the Red Deer River Naturalists in response to your letter of November 21, 1991, a copy of which is also enclosed herewith.

Submitted for your information, and I trust that you will find same satisfactory.

Sincerely,


C. SEVCIK
City Clerk

CS/jt

c.c. City Commissioners
Fire Chief

Public Works Manager
Environmental Advisory Board



*a delight
to discover!*

Office of the Mayor



April 29, 1992

The Honourable Ralph Klein
Minister of the Environment
130 Legislature Building
Edmonton, Alberta
T5K 2B7

Dear Mr. Klein:

RE: USE OF RECYCLED PAPER

At the Council Meeting of April 27, 1992, Council of The City of Red Deer agreed to recommendations from the Environmental Advisory Board that a letter be sent to the Provincial Government requesting the following information:

- 1) What initiative is the Provincial Government taking or planning to take with regard to legislating the use of recycled paper and newsprint?
- 2) What initiative is the Provincial Government planning to take with regard to legislating the use of recycled paper in new Alberta pulp mills?

Your attention to this matter is appreciated.

Sincerely,

R. J. McGHEE
Mayor

/clr

c: Environmental Advisory Board
Public Works Manager
Fire Chief

NO. 2

DATE: April 6, 1992
TO: City Council
FROM: City Clerk
RE: INTREX TRAFFIC CONTROL PRODUCTS INC.
TENDER OF SUPPLY OF TRAFFIC CONTROL EQUIPMENT

The above matter received consideration at the Council meeting of March 30, 1992 and at which meeting the following motion was introduced.

Moved by Alderman Surkan, seconded by Alderman Guilbault

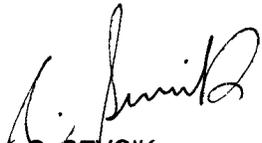
"RESOLVED that Council of The City of Red Deer, having considered correspondence from Intrex dated March 13, 1992 re: Tender for Supply of Traffic Control Equipment, hereby agrees as follows:

- 1) Nine Novax controllers and one Intrex controller be purchased on condition that
 - a) Intrex agrees to work with City staff to make their controller fully compatible with the Red Deer Signal System within the next two years;
 - b) If Intrex is unsuccessful in making their controller fully compatible, the controller will be returned and Intrex will give the City a full refund;
- 2) If Intrex is not interested in this proposal, the City should purchase all 10 controllers from Novax;
- 3) Until other controllers are proven acceptable, future Computerized Signal System controllers should not be tendered. The controller purchase prices would then be negotiated with the Novax supplier;

and as recommended to Council March 30, 1992."

Prior to voting on the above resolution, the matter was tabled for two weeks to provide Intrex with an opportunity to work with City staff to make their controller fully compatible with the Red Deer Signal System.

Following hereafter is a further report in regard to this matter.


C. SEVCIK
City Clerk

CS/jt

DATE: April 22, 1992
TO: City Clerk
FROM: Engineering Department Manager
RE: **TRAFFIC CONTROLLER - INTREX**

At the March 30, 1992 meeting, Council considered

1. Intrex's concern why they were not awarded the tender for 10 controllers since they were the low bidder.
2. Intrex's assurance that they will be able to prove their controller is compatible with our system if they were given two extra weeks.
3. Intrex's assurance that their controller will work with the Red Deer SCOOT System since it worked with the Oxnard, California SCOOT system with no problem.
4. Why can't City staff spend time to debug the Intrex controllers this year?

Our comments in response to the above items are as follows:

- a. Why not award to the low bidder?

The integrity of the bidding process has to be maintained. This process requires the tender be awarded to the lowest bidder that meets specifications. It is both the Engineering and E. L. & P. Departments' opinion that the Novax controller is the only one that currently meets the specifications.

The Intrex controller, as submitted, is not proven to work on our computerized signal system.

- b. Provide Intrex two extra weeks to prove their controller works.

Instead of two weeks, three and a half weeks have expired. Intrex was unable to make their controller work. Intrex now admits that their controller does not work due to unanticipated difficulties and give their reasons in the April 20, 1992 letter to Council.

City Clerk
Page 2
April 22, 1992

- c. Intrex assured that their controller works in the Oxnard SCOOT system with no problem.
-

Via long distant calls and letters, Engineering Department staff have been contacted by City Traffic Engineers from Toronto and Oxnard, and consultants from Halifax about technical problems on SCOOT computerized signal system installations in Red Deer and throughout North America.

For Oxnard, we have shared our experiences with their City Traffic Engineer on issues varying from contract specifications to pedestrian handling methods and detector designs.

The Oxnard Traffic Engineer indicated that their SCOOT system is not completed nor is it operating. This was confirmed by GEC Traffic Automation, their system contractor and BI Tran, their controller software supplier.

The Oxnard SCOOT system is approximately at the stage that Red Deer was at four years ago. All equipment was delivered, installed, and passed basic acceptance tests. Their next stage should be system operation tests and debugging. This is the stage that requires a significant amount of time. Unfortunately, Intrex was not involved with the Oxnard project and have no experience with commissioning or operating the SCOOT computerized signal system.

- d. Why can't City staff debug the Intrex controller this year?

This year the City has its largest signal construction program since 1979. Debugging the Intrex controller requires a major time commitment from our most experienced staff. There is insufficient staff resources to help out Intrex and still open the Major Continuous Corridor and Downtown One-way Couplet with acceptable signal operations.

As Intrex explained in their April 20, 1992 letter, they were just trying to conduct a level 1 test to make their controller talk to our central computer. This was unsuccessful. In comparison, the Novax controllers never had problems passing this level 1 test during the commissioning of the Red Deer system four years ago.

It appears that Intrex considered passing this level 1 test means their controller is working. Unfortunately, our experience indicates that a lot more work needs to be done after this stage to make the signal system work.

City Clerk
Page 3
April 22, 1992

CONCLUSION

The Intrex controller is not proven compatible with our system. Since the difference in the bid prices is only \$226 per controller, there is no effective cost savings to the City. The only reason City Administration recommended the purchase of one Intrex controller was to foster competition and help set up Intrex, a local firm as a qualified supplier in the future. This is simply an Administration move to safeguard long-term product quality and services by controller suppliers.

We would suggest that both City Council and City Administration have gone out of their way to help the Alberta firm by

- 1) putting Intrex in touch with the appropriate SCOOT contact person in England to develop their controller;
- 2) extending the deadline and utilizing City staff time to help Intrex prove its product. Thirty-nine and a half hours of direct technical staff time (at an approximate cost of \$1,200) has already been spend to help Intrex. This does not include time spend on Administration work such as Council reports, contract reviews, handling complaints from other suppliers, seeking legal advise, meetings, telephone calls, etc.
- 3) volunteering City staff time and money to help debug Intrex's product in the long-term.

The present delay in awarding the tender, however, has switched project priorities, taxed City staff time in a very busy construction year, and delayed the orderly execution of the Major Continuous Corridor signal projects.

RECOMMENDATION

- a) Considering the integrity of the bidding process and allowing us to meet the demanding schedule required to accommodate the significant amount of road construction this year, we recommend the tender for 10 controllers be awarded to the lowest bidder that meets the specifications, Novax Industries.
- b) To catch up on signal project lost time, we recommend the tender be awarded immediately. Both Engineering and E. L. & P. Department staff must be switched back onto this year's signal construction/operation projects instead of conducting additional experiments to debug the Intrex controllers.

City Clerk
Page 4
April 22, 1992

- c) Future computerized signal system controllers should not be tendered. The controller purchase price should be negotiated with Novax Industries, until such time as an alternative supplier's equipment is proven to be compatible with our system.



Ken G. Haslop, P. Eng.
Engineering Department Manager

CYL/emg

c.c. E. L. & P. Manager

intrex

April 20, 1992

The City of Red Deer
4914 - 48 Avenue
Box 5008
Red Deer, Alberta
T4N 3T4

Attn: **Mayor McGhee and Council**

Dear Sir:

Re: **Traffic Signal Equipment Evaluation**

As discussed at the March 30, 1992 council meeting we have been conducting an evaluation of our proposed traffic signal equipment with your engineering and electrical staff. To that end, I would like to bring you up to date as to our progress to date.

The controller has been tested to what is referred to as a level 1 test. This test involved testing in the control centre the ability of the controller to communicate with the central computer. This test was not a complete test in that the central system supplier GEC had not provided all the necessary information to our software vendor. This information is necessary to allow us to send back the correct information upon request by the central computer. This information once received will allow us to respond to these commands. This information will be released to us upon completion of a non disclosure agreement between GEC and our software vendor. Copies of letters relating to the above from our software vendor and GEC are attached.

This agreement has been a stumbling block that we did not anticipate in earlier discussions with GEC. Although there does not seem to be any problem and in fact GEC is interested in the market potential of this test, their management seems to be able to move only so fast in regards to this agreement. As it stands now the agreement has been signed and our vendor is waiting for the Red Deer protocol to allow us to complete the test. This test should be in the final stages by April 24, 1992.

intrex traffic control products inc.

23 rayborn crescent, st. albert, alberta, canada T8N 5B9 (403) 459-6092

14

2.

In summary, although the test did not go as smoothly as planned the City's Engineering department would seem to agree that this is not a major obstacle and once overcome will provide the city with not only a viable alternative to supply but, also more flexibility in the operation of their system. The concern of delivery to meet the 1992 construction schedule is valid however, I would point out that these units are stock in our warehouse in St. Albert and would be street ready in four weeks.

I appreciate this opportunity and will provide you an update at the April 27 council meeting.

Yours truly,



B.D. Williams, President
Intrex Traffic Control Products Inc.

encl.

\bdw

 **BI Tran Systems, Inc.**

ANNAPOLIS OFFICE
997 HIGHPOINT DRIVE
ANNAPOLIS, MD 21401-4753
(410) 826-7580
(410) 826-7580 FAX

Reference: Red_Deer.004

Mr. Brian Williams
Intrex Traffic Control Products
23 Rayborn Crescent
St. Albert
Alberta, Canada T8N 5B9

Subject: Providing Software for Type 170 traffic controllers -- City of Red Deer

Dear Brian,

I am providing a status report regarding your request to supply a modification of our Program 200 for use with the City of Red Deer's central control system.

As you know, we supplied a modified version of our Program 200 for use with the GEC Traffic Management System in the city of Oxnard, California. I understand that representatives of GEC Traffic informed your firm of our work after you inquired about the feasibility of interfacing type 170 controllers with the Red Deer Traffic Management System. Per your subsequent request, we investigated the feasibility of supplying the same program to the city of Red Deer. Our review of the program revealed that it is compatible with the City of Red Deer's traffic system with only minor modifications. There appear to be minor differences in the nature of the communications between the central computer and the local intersection. However, confidentiality agreements and licensing agreements associated with the Oxnard project prohibit us from using those portions of the software associated with the GEC TMS system for purposes other than the Oxnard project.

In order to supply a version of our Program 200 that is compatible with the Red Deer Traffic Management System, it is necessary for BI Tran Systems to obtain a software license from GEC Traffic. After execution of the license, GEC will supply technical details of the Red Deer communications interface so that we can customize Program 200 for use in Red Deer. The license will also grant permission to sub-license the software to the City of Red Deer.

On March 30, 1992, I talked with a representative from GEC Traffic and requested a license for the Red Deer system. This followed preliminary conversations with other members of the GEC Traffic staff regarding the feasibility of interfacing Program 200 with the Red Deer Traffic Management System. On April 2, 1992, GEC Traffic expressed interest in pursuing a license agreement and transmitted a price proposal. We accepted the price proposal on April

Mr. Brian Williams

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April 16, 1992

Page 2

5, 1992, and asked GEC Traffic to prepare a license agreement for execution.

GEC Traffic transmitted a draft license agreement to DI Tran on the morning of April 16, 1992. I reviewed the document and responded with suggestions for minor technical corrections. I transmitted the suggestions to GEC Traffic that afternoon. GEC Traffic is not expected to respond before Tuesday, April 21, 1992, because of the time difference and the impending Easter holiday, which is observed from April 17 through April 20, inclusive.

GEC Traffic assures me that they are expediting the drafting of a license agreement to the fullest extent possible. We have been in frequent contact with GEC Traffic representatives and believe that they are proceeding as quickly as they are able. We are working with them to expedite agreement on the software license. Upon execution of the agreement, GEC Traffic will provide the technical details needed to adapt Program 200 to the Red Deer Traffic Management System. We estimate that we will require no more than 7 days to make the modifications after receipt of the technical information from GEC.

Please note that the draft license agreement requires that we obtain acceptance of sub-licenses to certain license requirements that prohibit copying the software and that acknowledge GEC Marconi's ownership of portions of the software. In order to comply with the terms of our software license with GEC Traffic, it appears that it will be necessary to obtain the assent of both Intrex and the City of Red Deer to these provisions. We will provide details to you as soon as GEC Traffic provides the final form of the software license. After execution of all licensing agreements, we will be permitted to supply the software for use in the city of Red Deer.

In closing, please note that only minor technical modifications are needed to adapt our Program 200 for use with Red Deer's Traffic Management System. We are working with GEC Traffic to expedite the execution of a license agreement that will allow us to provide the software for use in the City of Red Deer. While the technical work required is minor, we must also recognize GEC's right to protect their legitimate proprietary interests. We appeal for your patience while we complete the necessary licensing arrangements. We request that you ask the city to suspend the April 20, 1992, deadline until we execute the software license, GEC provides the technical information, and we incorporate that information in our Program 200.

We thank you for your consideration of this request and await your response.

Sincerely,



Mike Travers
Project Manager

Mr. Brian Williams
April 16, 1992
Page 3

17

cc: Alan Marshall -- GEC Traffic
Jerry Bloodgood

FAX

To: INTREX
No: 0101 403 460 7813
F.A.O: Mr B. Williams

Red Deer - 170 Controller

Re. your fax today, we advise that a draft licence has today been faxed to BI Iran for their agreement.

Regards
GEC-Marconi Ltd



A.E.T. Marshall
COMMERCIAL MANAGER
GEC Traffic
Marconi Electronics Ltd

GEC Traffic

Sheet 1 of 2

19

FACSIMILE

ORIGINATED BY	TRANSMIT <input checked="" type="checkbox"/>	SECURITY CLASSIFICATION <input checked="" type="checkbox"/>
Name in blocks A.E.T. MARSHALL	ASAP <input type="checkbox"/>	Unclassified <input type="checkbox"/>
Company TRAFFIC	URGENT <input type="checkbox"/>	Restricted <input type="checkbox"/>
Div	GEC-Traffic Fax Numbers	
Ext 7223 Date 10.4.92	National : 081-953-5262 International : +44-81-953-5262	

To: BURAN SYSTEMS INC.	Country	Number
Attn: MR. M. TRAVERS		0101-410-626-7580

From: A.E.T. MARSHALL	Elstree Way, Borehamwood WD6 1RX United Kingdom.
------------------------------	---

Copy To:

TAXI

TO: BJIRAN
FROM: A.E.T. Marshall

Fax No: 0101-410-626-7580

Date: 10th April, 1992

Thank you for your fax to our Mr. G. Antoniou dated 6th April.
We will prepare a draft licence for your consideration. I
anticipate this will take about a week before it is sent to
you.

Regards.



A.E.T. MARSHALL

**BI Tran Systems, Inc.**

Annapolis Office
997 Highpoint Drive
Annapolis, MD 21401-4753
(410) 626-7580

April 5, 1992

Mr. George Astaniou
GEC Traffic
Elstree Way, Borehamwood
Hertfordshire, England WD6 1RX

Subject: Your facsimile message of April 2, 1992.

Dear George,

Thank you for your facsimile message of April 2, 1992. Please be advised that we were under the impression that GEC Traffic had knowledge of and approved of our involvement in providing local controller software using GEC protocols for the Red Deer traffic control system. It was our understanding that INTREX had contacted GEC Traffic and had been referred to BI Tran by same. Additionally we understood that a software license agreement would need to be executed between BI Tran and GEC Traffic. My telephone conversation with you on March 30, 1992 addressed this matter. Accordingly, we started to make revisions to the Oxnard version of the 170 software and provided a preliminary version to Intrex for testing and demonstration.

We are still interested in licensing the use of the GEC protocols and agree to your proposed price of \$100.00 per copy. Please make the necessary arrangements to provide a license agreement for execution.

In closing, please be assured that it was not our intent to breach the confidentiality of the GEC protocols; we believed that we were supplying 170 software containing GEC protocols to the city of Red Deer with GEC Traffic's knowledge and approval. We apologize for any misunderstanding which may have occurred, and hope that we can resolve it promptly.

Best regards,

Mike Travers
Project Manager

cc: G. Bloodgood

- 2 -

CA/lop/1262

2 April 1992

We are quite willing to consider agreeing with you a mechanism to allow 170 software incorporating our protocols to be sold by you and in response to my discussion with Mike Travers on Monday regarding the possibility of licensing Bi Tran to supply software containing our SCOOT protocols to users other than Oxnard; I confirm that GEC are willing to do so. This will regularise our relationship and provide your clients with the assurance that the controller SCOOT protocol is correctly licensed from GEC for use on GEC SCOOT 2.4 systems. My proposal is that a licence fee of US\$100.00 be levied by GEC for each software sold by Bi Tran systems. I look forward to receiving your view on the above.

Kind regards



George Astanlou

P.S. WE ARE PLANNING TO RELEASE PUBLICITY
ON OUR ACHIEVEMENTS AT IUTS AMERICA AND
HAVE PREPARED THE ATTACHED TEXT.
CAN I HAVE YOUR COMMENTS AND/OR
APPROVAL PLEASE



GEC Traffic

24

Buzon
Ken

Elstree Way, Borehamwood
Hertfordshire WD6 1RX
Telephone: 081-953 2030
Facsimile: 081-953 5262
Telex: 22777 GECBWD G

APR 13 1992

FACSIMILE

TO: City of Red Deer

Fax No: 0101 403 347 1138

For the attention of Mr M Bay, City Engineer

FROM: A E T Marshall
Commercial Manager

10th April 1992

Further to our telephone conversation of 9th April, I can confirm in summary the position between GEC, NOVAX, Intrex and BI Tran as follows:-

GEC and Novax have a relationship in respect of the Novax Controllers ability to work on GEC Traffic Management Systems.

GEC and BI Tran have a relationship arising from our project in Oxnard California which allows 170 controllers to work with our Systems.

Both these relationships are subject to Confidentiality arrangements.

Intrex expressed an interest to work with us to allow NEMA controllers to work on our systems but this initiative has not to date been pursued in any detail.

We subsequently learnt, third hand, that Intrex were offering a 170 type controller to the City. We expressed concern to both Intrex and Bi Tran that this had occurred without our knowledge or approval, and potentially was a breach of confidentiality undertakings.

Recognising that the City of Red Deer had a genuine desire not to be tied to one controller manufacturer we informed Intrex and BI Tran that we were willing to licence our protocols for use by BI Tran in 170 software suitable for the Red Deer system.

We have agreed in principle with BI Tran the licencing arrangements and the action is now with GEC to produce the Terms of the Licence for BI Tran approval. For this to occur certain approvals have to be obtained within the GEC which I am currently pursuing without delay.

Once these licencing arrangements are in place the detailed knowledge can be released to BI Tran.

Based upon our experience in Oxnard with 170 software produced by BI Tran we do not believe you will have any problems with establishing a 170 controller with BI Tran software onto our system.

From the information made available to us we are of the opinion that Intrex were premature in making any claim that they could offer a 170 controller compatible with the Red Deer System. However, we do repeat our willingness to work with Intrex and BI Tran to achieve that objective once the Licencing of BI Tran is complete.

Please be assured that we are not creating any deliberate delay in establishment of a formal licence with BI Tran.

Regards

A handwritten signature in cursive script that reads "A E T Marshall". The signature is written in dark ink and is positioned above the typed name.

A E T Marshall
Commercial Manager
GEC Traffic

intrex

FAXED
 March 13, 1992

The City of Red Deer
 4914 - 48 Avenue
 Box 5008
 Red Deer, Alberta
 T4N 3T4

Attention: **Mayor Bob McGhee**

Dear Mayor,

I am writing to express my disappointment in the way I feel your administration has dealt with a recent tender for the supply of traffic control equipment.

We were invited to submit a quotation on the supply of this equipment by your purchasing department. At the initial bid opening we were the only bidder. This alone would preclude the order. Your purchasing elected to go out for requote because a certain vender did not bid. Again we submitted a price and on this submission we were the low bid. At this time the City had concerns whether we could make our equipment work to the specifications provided and interface with the City's traffic signal system.

At this point we supplied a test unit and within one week made the necessary adjustments to interface this equipment to your traffic signal system. We further offered to install at our cost a field unit for evaluation. This unit once evaluated and accepted would then result in our receiving the order as specified in the tender.

I am told by your people that they are electing to go with the higher priced unit which was quoted on the second bid. The reason being that it took three years to make this unit work to their satisfaction and they did not feel they wanted to learn our system because of past problems.

My major questions to you quite simply are as follows:

- * Why invite us to participate to provide you an alternate product to work on your system and to provide a competitive atmosphere if you were not serious.
- * Why put us through our paces to provide a working sample, if you had no intention of following your own tendering rules as to award. After all the basis for all the activity was the opportunity to secure the order as tendered.

/...2

intrex traffic control products inc.

23 favonin crescent st. albert, alberta, canada T8N 5B9 (403) 459-6092

2.

We are providing the City the opportunity to deal with a local company within the province that specializes in the supply of this equipment. We offer the City the opportunity to have competitive product that addresses one of the major industry standards unlike your present equipment that is totally sole source proprietary.

We approached this tender at the request of your people who wanted a better product, better service and better pricing. We have met all of of these criteria as well as delivery which seemed to be a high priority for your construction program this year. I am of the opinion that the City was not conducting business in good faith.

I would like you to assist me in attaining satisfactory answers to these questions. As it stands with this tender and the way it has evolved leaves us with the question, do we want to do business here or in fact does Red Deer want a competitive local company in Alberta to service them.

I await your reply.

Yours Truly,



Brian D. Williams, President
INTREX TRAFFIC CONTROL PRODUCTS INC.

BDW/rw

c.c. Correspondence file
Ruth Boivin, Purchasing Agent

DATE: March 19, 1992
TO: City Clerk
FROM: E. L. & P. Manager
RE: **Tender For Supply of Traffic Control Equipment**

My comments to the letter of March 13, 1992 from Intrex follow.

When the first request for tenders was mailed, the request was sent only to Intrex. The Purchasing Section will comment on why this occurred. A second request for tenders was then issued to two vendors.

The Intrex tender of \$8,695 per unit was \$226 per unit lower than the Novax tender of \$8,921 per unit. The total cost difference for the 10 controllers on the order would be \$2,260 or 2.6% higher than the lower price.

Intrex supplied a test unit which underwent some very limited bench tests. No full-scale field tests were conducted. The Engineering Department has indicated that a full evaluation of the Intrex controller could take two years. At this point in time, we are not able to say that the Intrex controller will perform satisfactorily on our system.

Intrex offered to supply a unit for field testing but only on the basis that they be awarded the full order of 10 controllers. The immediate need for 10 controllers eliminates the Intrex product at this time as their product will require a two year evaluation to ensure that it functions properly within our operating system.

The City does not wish to be in a position where a product can only be single sourced. For this reason Intrex was invited to submit a tender. Submitting the lowest price does not, however, assure that a Vendor will be successful. The product is evaluated in the best way possible, within the time constraints, to determine if the product is technically compatible with our requirements. In this instance, there is insufficient time to conduct a full evaluation of the product and a somewhat subjective analysis must be made.

In this instance the evaluation reduces to whether the saving of \$2,260 on the initial purchase will in fact be realized over the life of the product when there is a very high degree of risk, based on past experience with this type of product, that the resolution of the potential operating problems will cost far in excess of the \$2,260. It is my opinion that there will be a net loss if the Intrex product is purchased at this time.

City Clerks
Page 2
March 19, 1992

We have verbally offered to purchase one unit from Intrex, based on a very quick evaluation, which would enable both Intrex and The City to properly evaluate the product. This was rejected by Intrex as they wanted the entire order of 10 units. Acceptance of this offer may have better positioned Intrex in the future and may also have resulted in The City having two qualified suppliers. I believe that this would have been a fair means of assisting Intrex to become a qualified supplier and it demonstrated that The City was quite willing to work with Intrex. It was Intrex who made the decision not to avail themselves of the opportunity presented by The City.

Recommendation

It is my recommendation that the Purchase Order for 10 controllers be awarded to Novax.



A. Roth,
Manager

AR/jjd

Attachment

p.c. Director of Engineering Services
Treasury Services Manager
Purchasing Agent
Engineering Manager

DATE: March 24, 1992

TO: City Clerk

FROM: Engineering Department Manager

RE: **E. L. & P. DEPARTMENT'S TRAFFIC CONTROLLER TENDER
MARCH 13, 1992 INTREX LETTER**

The following items led us to recommend only one Intrex controller for trial and nine Novax controllers for installation:

1. Schedule and Existing System

The current computerized signal system, consisting of both SCOOT and fixed time synchronization strategy, utilizes 60 Novax controllers. These controllers have been specifically designed to be compatible with our system. The expansion of the system to the Major Continuous Corridor involves 10 new intersections, and all equipment must be available and ready to operate by August 1, 1992 or as sections of road can be opened.

2. Signal Timing Plan Input

A typical controller timing plan consists of five pages of data. The attachment indicates the volume of numbers that must be inserted into each controller in the field. This data can be directly transferred from a laptop computer into the Novax controller. For an Intrex controller, City staff will have to finger punch (manually) similar data into each controller. This procedure is error prone, and will require additional staff time for finger punching and checking the correctness of each number punched in.

Intrex indicated they can develop a computer program to transfer the data via our laptop computer. With some development work, they can also directly transfer the data from our central computer to the Intrex controller. This ability, however, is not available at the current time.

3. Staff Resources

On February 28, 1992, an E. L. & P. Department Technician and three Intrex Designers arrived at our signal computer room with a test unit. Our Signal Computer Operator dropped the Major Corridor detour signal timing design he was working on and experimented the test unit with the E. L. & P. and Intrex staff. Intrex also closely consulted with personnel of another firm in New York via telephone. After two City staff spent three hours working with them, Intrex was unable to make the test unit and the central computer talk to each other. This is indicative of the staff time spent two years ago in commissioning the Novax controller.

City Clerk
Page 2
March 24, 1992

4. GEC Traffic Automation Comment (Central Computer System Developer)

On March 2, 1992, three Traffic staff discussed for 2 ½ hours, the possibilities of making the Intrex controller work, and its impact on the City's operation. We subsequently telephoned long distance to consult with the system's developer of GEC Traffic Automation in England. The system developer felt the Intrex controller might work, but it will be an involved process and will take some design time.

5. Incompatible Controller Communication

On March 6, 1992, the three Intrex Designers returned with their adjusted test unit. Our Signal Computer Operator spent four hours working with them. This time the team was able to make the controller and the signal computer talk to each other, although the controller incorrectly interpreted some of the information transferred. No signal timing plans were tested. Intrex was pleased the controller and the signal computer talked to each other and expressed confidence that other problems are minor and will be resolved.

6. City Staff Time Required to Commission a New Controller

During the commissioning of our Computerized Signal System, Novax was able to demonstrate their test unit talked with the central computer with no fault at all. In addition, the Novax test unit actually worked with the central computer with no fault at all. However, quite a few malfunctions surfaced during implementation. The computer chip on all Novax controllers were changed at least four times. When the City took over the project after substantial completion, both the Signal Computer Operator and the E. L. & P. Signal Foreman spent months to thoroughly test the Novax controller, carried out extensive discussion with the Novax supplier and the computer system developer, and pinpointed all "bugs" for the supplier to repair.

Based on this experience, the Intrex test unit has not yet reached the no fault status. Even if it has, we anticipate City staff will have to spend significant time with the supplier to completely "debug" the field unit.

CONCLUSION

- a. As outlined above, in analyzing the two tenders, 17 ½ hours of technical staff time (excluding administrative tasks involved with reports, meetings, and telephone conversations) has already been spent by the Engineering Department alone. We do not know how many more hours were spent by the E. L. & P. Department. In addition, there is the unknown amount of staff time that will be required to commission the Intrex controller if it is selected. Since the total cost difference between the Novax and Intrex controllers is only \$2,260 (or 2.6%), there is no doubt in our mind that the Intrex controllers will result in significantly higher net cost to the City.

City Clerk
Page 3
March 24, 1992

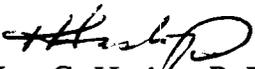
Furthermore, if the Intrex controller malfunctions in the field, there will be adverse public reaction similar to what we experienced during the initial commissioning of the Novax controllers.

- b. In an effort to foster competition in the long-term, we are prepared to invest staff time during the next two years to assist Intrex in making one trial controller compatible with our Signal System. If successful, Intrex will benefit from having a marketable product for other SCOOT systems being considered in North America. The City will benefit from having a second qualified controller supplier. However, we understand from the E. L. & P. Department that Intrex is not interested in this proposal.
- c. The ordering/tendering of the controllers was handled by the E. L. & P. Department and the Purchasing Department. They will provide comments in this regard.

RECOMMENDATION

As outlined in our attached March 10, 1992 memo to the E. L. & P. Department, we recommend:

- 1) Nine Novax controllers and one Intrex controller be purchased on condition that
 - a) Intrex agrees to work with City staff to make their controller fully compatible with the Red Deer Signal System within the next two years.
 - b) If Intrex is unsuccessful in making their controller fully compatible, the controller will be returned and Intrex will give the City a full refund.
- 2) If Intrex is not interested in this proposal, the City should purchase all 10 controllers from Novax.
- 3) Until other controllers are proven acceptable, future Computerized Signal System controllers should not be tendered. The controller purchase prices would then be negotiated with the Novax supplier.


Ken G. Haslop, P. Eng.
Engineering Department Manager

CYL/emg
Att.

c.c. E. L. & P. Manager

89055

INTERVAL DESCRIPTIONS

Signal Plan 1		Signal Plan 2		Signal Plan 3		Signal Plan 4	
1	1G 2R 3C 4C 5D 6D	1	1G 2R 3C 4C 5D 6D	1	1G 2R 3C 4C 5D 6D	1	1G 2R 3C 4C 5D 6D
2	1G 2R 3C 4C 5W 6D	2	1G 2R 3C 4C 5W 6D	2	1G 2R 3C 4C 5W 6D	2	1G 2R 3C 4C 5W 6D
3	1G 2R 3C 4C 5P 6D	3	1G 2R 3C 4C 5P 6D	3	1G 2R 3C 4C 5P 6D	3	1G 2R 3C 4C 5P 6D
4	1A 2R 3C 4C 5D 6D	4	1A 2R 3C 4C 5D 6D	4	1A 2R 3C 4C 5D 6D	4	1A 2R 3C 4C 5D 6D
5	1R 2R 3C 4C 5D 6D	5	1R 2R 3C 4C 5D 6D	5	1R 2R 3C 4C 5D 6D	5	1R 2R 3C 4C 5D 6D
6	1R 2G 3C 4C 5D 6D	6	1R 2G 3C 4C 5D 6D	6	1R 2G 3C 4C 5D 6D	6	1R 2G 3C 4C 5D 6D
7	1R 2G 3C 4C 5D 6W	7	1R 2G 3C 4C 5D 6W	7	1R 2G 3C 4C 5D 6W	7	1R 2G 3C 4C 5D 6W
8	1R 2G 3C 4C 5D 6P	8	1R 2G 3C 4C 5D 6P	8	1R 2G 3C 4C 5D 6P	8	1R 2G 3C 4C 5D 6P
9	1R 2A 3C 4C 5D 6D	9	1R 2A 3C 4C 5D 6D	9	1R 2A 3C 4C 5D 6D	9	1R 2A 3C 4C 5D 6D
10	1R 2R 3C 4C 5D 6D	10	1R 2R 3C 4C 5D 6D	10	1R 2R 3C 4C 5D 6D	10	1R 2R 3C 4C 5D 6D
11		11	1C 2C 3C 4C 5C 6C	11	1C 2C 3C 4C 5C 6C	11	1C 2C 3C 4C 5C 6C
12		12	1C 2C 3C 4C 5C 6C	12	1C 2C 3C 4C 5C 6C	12	1C 2C 3C 4C 5C 6C
13		13	1C 2C 3C 4C 5C 6C	13	1C 2C 3C 4C 5C 6C	13	1C 2C 3C 4C 5C 6C
14		14	1C 2C 3C 4C 5C 6C	14	1C 2C 3C 4C 5C 6C	14	1C 2C 3C 4C 5C 6C
15		15	1C 2C 3C 4C 5C 6C	15	1C 2C 3C 4C 5C 6C	15	1C 2C 3C 4C 5C 6C
16		16	1C 2C 3C 4C 5C 6C	16	1C 2C 3C 4C 5C 6C	16	1C 2C 3C 4C 5C 6C
17		17	1C 2C 3C 4C 5C 6C	17	1C 2C 3C 4C 5C 6C	17	1C 2C 3C 4C 5C 6C
18		18	1C 2C 3C 4C 5C 6C	18	1C 2C 3C 4C 5C 6C	18	1C 2C 3C 4C 5C 6C
19		19	1C 2C 3C 4C 5C 6C	19	1C 2C 3C 4C 5C 6C	19	1C 2C 3C 4C 5C 6C
20		20	1C 2C 3C 4C 5C 6C	20	1C 2C 3C 4C 5C 6C	20	1C 2C 3C 4C 5C 6C
21		21	1C 2C 3C 4C 5C 6C	21	1C 2C 3C 4C 5C 6C	21	1C 2C 3C 4C 5C 6C
22		22	1C 2C 3C 4C 5C 6C	22	1C 2C 3C 4C 5C 6C	22	1C 2C 3C 4C 5C 6C
23		23	1C 2C 3C 4C 5C 6C	23	1C 2C 3C 4C 5C 6C	23	1C 2C 3C 4C 5C 6C
24		24	1C 2C 3C 4C 5C 6C	24	1C 2C 3C 4C 5C 6C	24	1C 2C 3C 4C 5C 6C
25		25	1C 2C 3C 4C 5C 6C	25	1C 2C 3C 4C 5C 6C	25	1C 2C 3C 4C 5C 6C
26		26	1C 2C 3C 4C 5C 6C	26	1C 2C 3C 4C 5C 6C	26	1C 2C 3C 4C 5C 6C
27		27	1C 2C 3C 4C 5C 6C	27	1C 2C 3C 4C 5C 6C	27	1C 2C 3C 4C 5C 6C
28		28	1C 2C 3C 4C 5C 6C	28	1C 2C 3C 4C 5C 6C	28	1C 2C 3C 4C 5C 6C
29		29	1C 2C 3C 4C 5C 6C	29	1C 2C 3C 4C 5C 6C	29	1C 2C 3C 4C 5C 6C
30		30	1C 2C 3C 4C 5C 6C	30	1C 2C 3C 4C 5C 6C	30	1C 2C 3C 4C 5C 6C
31		31	1C 2C 3C 4C 5C 6C	31	1C 2C 3C 4C 5C 6C	31	1C 2C 3C 4C 5C 6C
32		32	1C 2C 3C 4C 5C 6C	32	1C 2C 3C 4C 5C 6C	32	1C 2C 3C 4C 5C 6C
33		33	1C 2C 3C 4C 5C 6C	33	1C 2C 3C 4C 5C 6C	33	1C 2C 3C 4C 5C 6C
34		34	1C 2C 3C 4C 5C 6C	34	1C 2C 3C 4C 5C 6C	34	1C 2C 3C 4C 5C 6C
35		35	1C 2C 3C 4C 5C 6C	35	1C 2C 3C 4C 5C 6C	35	1C 2C 3C 4C 5C 6C
36		36	1C 2C 3C 4C 5C 6C	36	1C 2C 3C 4C 5C 6C	36	1C 2C 3C 4C 5C 6C
37		37	1C 2C 3C 4C 5C 6C	37	1C 2C 3C 4C 5C 6C	37	1C 2C 3C 4C 5C 6C
38		38	1C 2C 3C 4C 5C 6C	38	1C 2C 3C 4C 5C 6C	38	1C 2C 3C 4C 5C 6C
39		39	1C 2C 3C 4C 5C 6C	39	1C 2C 3C 4C 5C 6C	39	1C 2C 3C 4C 5C 6C
40		40	1C 2C 3C 4C 5C 6C	40	1C 2C 3C 4C 5C 6C	40	1C 2C 3C 4C 5C 6C
41		41	1C 2C 3C 4C 5C 6C	41	1C 2C 3C 4C 5C 6C	41	1C 2C 3C 4C 5C 6C

PAGE ZERO - CONFIGURATION PARAMETERS

(0-0-1) Cycle 1 Lengths:	75	(0-2-1) Cycle 1 Interrupter:	3	(0-A-1) Cycle Xfer. Interval:	4
(0-0-2) Cycle 2 Lengths:	85	(0-2-2) Cycle 2 Interrupter:	13	(0-A-2) Dont Walk Flash Rate:	30
(0-0-3) Cycle 3 Lengths:	75	(0-2-3) Cycle 3 Interrupter:	13	(0-C-D) Exit Night Flash Int:	4
(0-0-4) Cycle 4 Lengths:	75	(0-2-4) Cycle 4 Interrupter:	13	(0-C-E) Enter Night Flash Int:	4
(0-0-5) Cycle 5 Lengths:	75	(0-2-5) Cycle 5 Interrupter:	13	(0-C-F) Startup Flash Period:	0
(0-0-6) Cycle 6 Lengths:	75	(0-2-6) Cycle 6 Interrupter:	13	(0-D-3) Green Flash Rate:	30
(0-0-7) Cycle 7 Lengths:	75	(0-2-7) Cycle 7 Interrupter:	13	(0-E-1) Mode Control:	
(0-0-8) Cycle 8 Lengths:	75	(0-2-8) Cycle 8 Interrupter:	13	(0-E-A) Veh Detectors Locking:	
(0-0-9) Cycle 9 Lengths:	50	(0-2-9) Cycle 9 Interrupter:	13	(0-E-C) Veh Detectors Recall:	1234
(0-1-1) Co-Ordinated Phase:	1	(0-3-A) Detector Fail Counter:	0	(0-E-D) Demand Stages:	
(0-1-2) Maximum Cycle 1 Dwell:	36	(0-7-7) Communication Address:	4	(0-E-E) Pedestrian Phases:	12
(0-1-3) Maximum Cycle 2 Dwell:	19	(0-8-1) Power-up Interval 1:	1	(0-F-0) Ped Detectors Recall:	12
(0-1-4) Maximum Cycle 3 Dwell:	24	(0-8-2) Power-up Interval 2:	2	(0-F-3) Flash Mask:	23
(0-1-5) Maximum Cycle 4 Dwell:	30	(0-8-3) Power-up Interval 3:	3	(0-F-E) Rx Lockout Time:	56
(0-1-6) Maximum Cycle 5 Dwell:	30	(0-8-4) Power-up Interval 4:	128		
(0-1-7) Maximum Cycle 6 Dwell:	30	(0-8-5) Power-up Interval 5:	128		
(0-1-8) Maximum Cycle 7 Dwell:	15				
(0-1-9) Maximum Cycle 8 Dwell:	15				
(0-1-A) Maximum Cycle 9 Dwell:	0				

leg

A8 - INTERSECTION TIMING PLANS

89055

TIMING PLAN 1		TIMING PLAN 2		TIMING PLAN 3		TIMING PLAN 4		TIMING PLAN 5		TIMING PLAN 6		TIMING PLAN 7		TIMING PLAN 8		TIMING PLAN 9	
Spt1	Spt2																
1	34	0	1	51	0	1	46	0	1	0	0	1	0	0	1	0	0
2	0	17	2	0	34	2	0	29	2	0	17	2	0	17	2	0	17
3	0	17	3	0	17	3	0	17	3	35	18	3	35	18	3	35	18
4	4.0	4.0	4	4.0	4.0	4	4.0	4.0	4	4.0	4.0	4	4.0	4.0	4	4.0	4.0
5	1.0	1.0	5	1.0	1.0	5	1.0	1.0	5	1.0	1.0	5	1.0	1.0	5	1.0	1.0
6	31	0	6	24	0	6	19	0	6	0	0	6	0	0	6	0	0
7	0	21	7	0	14	7	0	9	7	0	24	7	0	24	7	0	24
8	0	18	8	0	10	8	0	10	8	31	7	8	31	7	8	31	7
9	4.0	4.0	9	4.0	4.0	9	4.0	4.0	9	4.0	4.0	9	4.0	4.0	9	4.0	4.0
10	0.0	0.0	10	0.0	0.0	10	0.0	0.0	10	0.0	0.0	10	0.0	0.0	10	0.0	0.0
11	0	0	11	0	0	11	0	0	11	0	0	11	0	0	11	0	0
12	0	0	12	0	0	12	0	0	12	0	0	12	0	0	12	0	0
13	0	0	13	0	0	13	0	0	13	0	0	13	0	0	13	0	0
14	0	0	14	0	0	14	0	0	14	0	0	14	0	0	14	0	0
15	0	0	15	0	0	15	0	0	15	0	0	15	0	0	15	0	0
16	0	0	16	0	0	16	0	0	16	0	0	16	0	0	16	0	0
17	0	0	17	0	0	17	0	0	17	0	0	17	0	0	17	0	0
18	0	0	18	0	0	18	0	0	18	0	0	18	0	0	18	0	0
19	0	0	19	0	0	19	0	0	19	0	0	19	0	0	19	0	0
20	10	10	20	10	10	20	10	10	20	10	10	20	10	10	20	10	10
21	10	10	21	10	10	21	10	10	21	10	10	21	10	10	21	10	10
22	10	10	22	10	10	22	10	10	22	10	10	22	10	10	22	10	10
23	10	10	23	10	10	23	10	10	23	10	10	23	10	10	23	10	10
24	10	10	24	10	10	24	10	10	24	10	10	24	10	10	24	10	10
25	0	0	25	0	0	25	0	0	25	0	0	25	0	0	25	0	0
26	0	0	26	0	0	26	0	0	26	0	0	26	0	0	26	0	0
27	0	0	27	0	0	27	0	0	27	0	0	27	0	0	27	0	0
28	0	0	28	0	0	28	0	0	28	0	0	28	0	0	28	0	0
29	0	0	29	0	0	29	0	0	29	0	0	29	0	0	29	0	0
30	0	0	30	0	0	30	0	0	30	0	0	30	0	0	30	0	0
31	5	5	31	5	5	31	5	5	31	5	5	31	5	5	31	5	5
32	14	14	32	14	14	32	14	14	32	14	14	32	14	14	32	14	14
33	0	0	33	0	0	33	0	0	33	0	0	33	0	0	33	0	0
34	0	0	34	0	0	34	0	0	34	0	0	34	0	0	34	0	0
35	5	5	35	5	5	35	5	5	35	5	5	35	5	5	35	5	5
36	4	4	36	4	4	36	4	4	36	4	4	36	4	4	36	4	4
37	2	2	37	2	2	37	2	2	37	2	2	37	2	2	37	2	2
38	10	10	38	10	10	38	10	10	38	10	10	38	10	10	38	10	10
39	40	40	39	40	40	39	40	40	39	40	40	39	40	40	39	40	40
40	20	20	40	20	20	40	20	20	40	20	20	40	20	20	40	20	20
41	3	3	41	3	3	41	3	3	41	3	3	41	3	3	41	3	3
42	33	33	42	50	50	42	45	45	42	10	10	42	10	10	42	10	10

A9 - INTERNAL EVENT SCHEDULER

Day 1 - Sun				Day 2 - Mon				Day 3 - Tue				Day 4 - Wed				Day 5 - Thu				Day 6 - Fri				Day 7 - Sat							
S	C	O		S	C	O		S	C	O		S	C	O		S	C	O		S	C	O		S	C	O		S	C	O	
I	Y	F		I	Y	F		I	Y	F		I	Y	F		I	Y	F		I	Y	F		I	Y	F		I	Y	F	
G	C	F	HH MM	G	C	F	HH MM	G	C	F	HH MM	G	C	F	HH MM	G	C	F	HH MM	G	C	F	HH MM	G	C	F	HH MM	G	C	F	HH MM
1	1	1	1	99:99	1	1	1	6:30	1	1	1	6:30	1	1	1	6:30	1	1	1	6:30	1	1	1	6:30	1	1	1	6:30			
2	1	1	1	99:99	2	1	2	10:00	2	1	2	10:00	2	1	2	10:00	2	1	2	10:00	2	1	2	10:00	2	1	2	10:00			
3	1	1	1	99:99	3	1	3	15:15	3	1	3	15:15	3	1	3	15:15	3	1	3	15:15	3	1	3	15:15	3	1	3	15:15			
4	1	1	1	99:99	4	1	1	99:99	4	1	1	99:99	4	1	1	99:99	4	1	1	99:99	4	1	1	99:99	4	1	1	99:99			
5	1	1	1	99:99	5	1	1	99:99	5	1	1	99:99	5	1	1	99:99	5	1	1	99:99	5	1	1	99:99	5	1	1	99:99			
6	1	1	1	99:99	6	1	1	99:99	6	1	1	99:99	6	1	1	99:99	6	1	1	99:99	6	1	1	99:99	6	1	1	99:99			
7	1	1	1	99:99	7	1	1	99:99	7	1	1	99:99	7	1	1	99:99	7	1	1	99:99	7	1	1	99:99	7	1	1	99:99			
8	1	1	1	99:99	8	1	1	99:99	8	1	1	99:99	8	1	1	99:99	8	1	1	99:99	8	1	1	99:99	8	1	1	99:99			
9	1	1	1	99:99	9	1	1	99:99	9	1	1	99:99	9	1	1	99:99	9	1	1	99:99	9	1	1	99:99	9	1	1	99:99			
10	1	1	1	99:99	10	1	1	99:99	10	1	1	99:99	10	1	1	99:99	10	1	1	99:99	10	1	1	99:99	10	1	1	99:99			
11	1	1	1	99:99	11	1	1	99:99	11	1	1	99:99	11	1	1	99:99	11	1	1	99:99	11	1	1	99:99	11	1	1	99:99			
12	1	1	1	99:99	12	1	1	99:99	12	1	1	99:99	12	1	1	99:99	12	1	1	99:99	12	1	1	99:99	12	1	1	99:99			
13	1	1	1	99:99	13	1	1	99:99	13	1	1	99:99	13	1	1	99:99	13	1	1	99:99	13	1	1	99:99	13	1	1	99:99			
14	1	1	1	99:99	14	1	1	99:99	14	1	1	99:99	14	1	1	99:99	14	1	1	99:99	14	1	1	99:99	14	1	1	99:99			
15	1	1	1	99:99	15	1	1	99:99	15	1	1	99:99	15	1	1	99:99	15	1	1	99:99	15	1	1	99:99	15	1	1	99:99			
16	1	1	1	99:99	16	1	1	99:99	16	1	1	99:99	16	1	1	99:99	16	1	1	99:99	16	1	1	99:99	16	1	1	99:99			

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AC - INTERGREEN TRANSITION MATRIX

89055

From Phase 1 to phase:				From Phase 2 to phase:				From Phase 3 to phase:				From Phase 4 to phase:							
01	02	03	04	01	02	03	04	01	02	03	04	01	02	03	04				
1	128	4	128	128	1	9	128	128	128	1	128	128	128	128	1	128	128	128	128
2	128	5	128	128	2	10	128	128	128	2	128	255	255	255	2	128	255	255	255
3	128	6	128	128	3	1	128	128	128	3	128	255	255	255	3	128	255	255	255
4	128	7	128	128	4	2	128	128	128	4	128	255	255	255	4	128	255	255	255
5	128	8	128	128	5	3	128	128	128	5	128	255	255	128	5	128	255	255	255
6	128	128	128	128	6	128	128	128	128	6	128	255	255	255	6	255	255	255	255
7	128	128	128	128	7	128	128	128	128	7	128	255	255	255	7	255	255	255	255
8	128	128	128	128	8	128	128	128	128	8	128	255	255	255	8	255	255	255	255
9	128	128	128	128	9	128	128	128	128	9	128	255	255	255	9	255	255	255	255
10	128	128	128	128	10	128	128	128	128	10	128	255	255	255	10	255	255	255	255
11	128	128	128	128	11	128	128	128	128	11	128	255	255	255	11	255	255	255	255
12	128	128	128	128	12	128	128	128	128	12	128	255	255	255	12	255	255	255	255
13	128	128	128	128	13	128	128	128	128	13	128	255	255	255	13	255	255	255	128
14	128	128	128	128	14	128	128	128	128	14	255	255	255	255	14	255	255	255	128
15	128	128	128	128	15	128	128	128	128	15	255	255	255	255	15	255	255	255	128
16	128	128	128	128	16	128	128	128	128	16	128	255	255	255	16	255	255	255	128

AA - SIGNAL PLAN CAM BREAKOUTS

Signal Plan 1				Signal Plan 2				Signal Plan 3				Signal Plan 4							
Byte 1	Byte 2	Byte 3	Byte 4	Byte 1	Byte 2	Byte 3	Byte 4	Byte 1	Byte 2	Byte 3	Byte 4	Byte 1	Byte 2	Byte 3	Byte 4				
1	2	6	5 7	2	6	5 7	2	6	5 7	1	2	6	5 7						
2	3	6	5 7	3	6	5 7	3	6	5 7	2	3	6	5 7						
3	3	2	5 7	3	2	5 7	3	2	5 7	3	3	2	5 7						
4	5	2	5 7	5	2	5 7	5	2	5 7	4	5	2	5 7						
5	5	2	5 7	5	2	5 7	5	2	5 7	5	5	2	5 7						
6	12	4	5	12	4	5	12	4	5	6	12	4	5						
7	12	4	6	12	4	6	12	4	6	7	12	4	6						
8	2	12	4	2	12	4	5	2	12	4	8	2	12	4	5				
9	5	2	4	5	2	4	5 8	5	2	4	5 8	9	5	2	4	5 8			
10	5	2	4	5	2	4	5 7	5	2	4	5 7	10	5	2	4	5 7			
11	2	4	7	2	4	7	2	4	7	11	2	4	7	2	4	7	2	4	7
12	2	4	7	2	4	7	2	4	7	12	2	4	7	2	4	7	2	4	7
13	2	4	7	2	4	7	2	4	7	13	2	4	7	2	4	7	2	4	7
14	2	4	7	2	4	7	2	4	7	14	2	4	7	2	4	7	2	4	7
15	2	4	7	2	4	7	2	4	7	15	2	4	7	2	4	7	2	4	7
16	2	4	7	2	4	7	2	4	7	16	2	4	7	2	4	7	2	4	7
17	2	4	7	2	4	7	2	4	7	17	2	4	7	2	4	7	2	4	7
18	2	4	7	2	4	7	2	4	7	18	2	4	7	2	4	7	2	4	7
19	2	4	7	2	4	7	2	4	7	19	2	4	7	2	4	7	2	4	7
20	2	4	7	2	4	7	2	4	7	20	2	4	7	2	4	7	2	4	7
21	2	4	7	2	4	7	2	4	7	21	2	4	7	2	4	7	2	4	7
22	2	4	7	2	4	7	2	4	7	22	2	4	7	2	4	7	2	4	7
23	2	4	7	2	4	7	2	4	7	23	2	4	7	2	4	7	2	4	7
24	2	4	7	2	4	7	2	4	7	24	2	4	7	2	4	7	2	4	7
25	2	4	7	2	4	7	2	4	7	25	2	4	7	2	4	7	2	4	7
26	2	4	7	2	4	7	2	4	7	26	2	4	7	2	4	7	2	4	7
27	2	4	7	2	4	7	2	4	7	27	2	4	7	2	4	7	2	4	7
28	2	4	7	2	4	7	2	4	7	28	2	4	7	2	4	7	2	4	7
29	2	4	7	2	4	7	2	4	7	29	2	4	7	2	4	7	2	4	7
30	2	4	7	2	4	7	2	4	7	30	2	4	7	2	4	7	2	4	7
31	2	4	7	2	4	7	2	4	7	31	2	4	7	2	4	7	2	4	7
32	2	4	7	2	4	7	2	4	7	32	2	4	7	2	4	7	2	4	7
33	2	4	7	2	4	7	2	4	7	33	2	4	7	2	4	7	2	4	7
34	2	4	7	2	4	7	2	4	7	34	2	4	7	2	4	7	2	4	7
35	2	4	7	2	4	7	2	4	7	35	2	4	7	2	4	7	2	4	7
36	2	4	7	2	4	7	2	4	7	36	2	4	7	2	4	7	2	4	7
37	2	4	7	2	4	7	2	4	7	37	2	4	7	2	4	7	2	4	7
38	2	4	7	2	4	7	2	4	7	38	2	4	7	2	4	7	2	4	7
39	2	4	7	2	4	7	2	4	7	39	2	4	7	2	4	7	2	4	7
40	2	4	7	2	4	7	2	4	7	40	2	4	7	2	4	7	2	4	7
41	2	4	7	2	4	7	2	4	7	41	2	4	7	2	4	7	2	4	7
42	2	4	7	2	4	7	2	4	7	42	2	4	7	2	4	7	2	4	7

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A1 - TIMING PLAN OFFSETS

A2 - PHASE PERMISSIVES

89055

Plan	1	2	3	4	5	6	7	8	9
1	0	16	0	0	0	0	0	0	0
2	0	16	0	0	0	0	0	0	0
3	0	16	0	0	0	0	0	0	0
4	0	16	0	0	0	0	0	0	0
5	0	16	0	0	0	0	0	0	0
6	0	16	0	0	0	0	0	0	0
7	0	16	0	0	0	0	0	0	0
8	0	16	0	0	0	0	0	0	0

Plan	1	2	3	4	5	6	7	8	9
1	5	5	5	0	0	0	0	0	0
2	40	33	28	0	0	0	0	0	0
3	255	255	255	255	255	255	255	255	255
4	255	255	255	255	255	255	255	255	255
5	255	255	255	255	255	255	255	255	255
6	255	255	255	255	255	255	255	255	255
7	255	255	255	255	255	255	255	255	255
8	255	255	255	255	255	255	255	255	255

A5 - MINIMUM SAFE TIMES

A6 - DETECTOR SELECTS

A7 - DETECTOR RESETS

SpIn	1	2	3	4
1	8.0	25.0	25.0	25.0
2	7.0	7.0	7.0	7.0
3	17.0	18.0	18.0	18.0
4	4.0	3.9	3.9	3.9
5	1.0	0.9	0.9	0.9
6	8.0	14.0	14.0	14.0
7	7.0	7.0	7.0	7.0
8	10.0	6.9	6.9	6.9
9	4.0	3.9	3.9	3.9
10	0.0	0.0	0.0	0.0
11	0.0	0.0	0.0	0.0
12	0.0	0.0	0.0	0.0
13	0.0	0.0	0.0	0.0
14	0.0	0.0	0.0	0.0
15	0.0	0.0	0.0	0.0
16	0.0	0.0	0.0	0.0
17	0.0	0.0	0.0	0.0
18	0.0	0.0	0.0	0.0
19	0.0	0.0	0.0	0.0
20	0.0	0.0	0.0	0.0
21	0.0	0.0	0.0	0.0
22	0.0	0.0	0.0	0.0
23	0.0	0.0	0.0	0.0
24	0.0	0.0	0.0	0.1
25	0.0	0.0	0.0	0.0
26	0.0	0.0	0.0	0.0
27	0.0	0.0	0.0	0.0
28	0.0	0.0	0.0	0.0
29	0.0	0.0	0.0	0.0
30	0.0	0.0	0.0	0.0
31	0.0	0.0	0.0	0.0
32	0.0	0.0	0.0	0.0
33	0.0	0.0	0.0	0.0
34	0.0	0.0	0.0	0.0
35	0.0	0.0	0.0	0.0
36	0.0	0.0	0.0	0.0
37	0.0	0.0	0.0	0.0
38	0.0	0.0	0.0	0.0
39	0.0	0.0	0.0	0.0
40	0.0	0.0	0.0	0.1
41	0.0	0.0	0.0	0.0
42	0.0	0.0	0.0	0.0

SpIn	1	2	3	4
1	1	1	1	1
2				
3		1	1	1
4				
5				
6	2	2	2	2
7				
8		2	2	2
9				
10				
11				
12				
13				
14				
15		0		
16		0		
17		0	0	
18		0	0	
19		0	0	
20		0	0	
21		0	0	
22		0	0	
23			0	
24			0	
25			0	
26			0	
27			0	
28			0	
29			0	
30			0	
31			0	
32			0	
33	0		0	
34	0		0	
35	0		0	0
36	0		0	0
37	0		0	0
38	0		0	0
39	0		0	0
40	0		0	0
41	0		0	0
42	0		0	0

SpIn	1	2	3	4
1				
2		1	1	1
3				
4			0	0
5				0
6				0
7		2	2	2
8		2	2	2
9				0
10				0
11				0
12				0
13				0
14				0
15				0
16				0
17				0
18				0
19				0
20				0
21				0
22		0		0
23		0		0
24		0		0
25				0
26				0
27				0
28				0
29				0
30				0
31				0
32				0
33				0
34				0
35				0
36				0
37				0
38				0
39				0
40				0
41				0
42				0

WJ

89055

A3 - MAXIMUM EXTENSION TIME

A4 - PASSAGE

A5 - DISPLAY

A8 - FEEDBACK

A8 - FAZE SKIP

Plan	1	2	3	4	5	6	7	8	9
1	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0
26	0	0	0	0	0	0	0	0	0
27	0	0	0	0	0	0	0	0	0
28	0	0	0	0	0	0	0	0	0
29	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0
31	0	0	0	0	0	0	0	0	0
32	0	0	0	0	0	0	0	0	0
33	0	0	0	0	0	0	0	0	0
34	0	0	0	0	0	0	0	0	0
35	0	0	0	0	0	0	0	0	0
36	0	0	0	0	0	0	0	0	0
37	0	0	0	0	0	0	0	0	0
38	0	0	0	0	0	0	0	0	0
39	0	0	0	0	0	0	0	0	0
40	0	0	0	0	0	0	0	0	0
41	0	0	0	0	0	0	0	0	0
42	0	0	0	0	0	0	0	0	0

	Gap
1	0.0
2	0.0
3	0.0
4	0.0
5	0.0
6	0.0
7	0.0
8	0.0
9	0.0
10	0.0
11	0.0
12	0.0
13	0.0
14	0.0
15	0.0
16	0.0
17	0.0
18	0.0
19	0.0
20	0.0
21	0.0
22	0.0
23	0.0
24	0.0
25	0.0
26	0.0
27	0.0
28	0.0
29	0.0
30	0.0
31	0.0
32	0.0
33	0.0
34	0.0
35	0.0
36	0.0
37	0.0
38	0.0
39	0.0
40	0.0
41	0.0
42	0.0

	Faze	Int
1	1	1
2	1	2
3	1	3
4	1	4
5	1	5
6	2	1
7	2	2
8	2	3
9	2	4
10	2	5
11	0	99
12	0	99
13	0	99
14	0	99
15	0	99
16	0	99
17	0	99
18	0	99
19	0	99
20	0	99
21	0	99
22	0	99
23	0	99
24	0	99
25	0	99
26	0	99
27	0	99
28	0	99
29	0	99
30	0	99
31	0	99
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DATE: March 10, 1992
 TO: E. L. & P. Manager
 FROM: Traffic Engineer
 RE: **TRAFFIC CONTROLLER BID SELECTION**

Thank you for the March 5, 1992 memo from Mark Allen.

The two quotations submitted indicate	
Each Novax controller costs	\$8,921
Each Intrex Type 170 controller costs	<u>\$8,695 to \$8,795</u>
Price difference per controller	\$ 226 to \$ 126

If we order 10 controllers, the total price difference, between the low bid and the second bidder, is \$1,260 to \$2,260.

When the Novax controllers were first installed as part of the Computerized Signal Project a few years ago, E. L. & P. and Traffic staff spent months testing and debugging the controllers. Novax was required to make several programming changes as a result of problems detected. City staff had to retest the controllers after each programming change. This caused a lot of motorist inconvenience and additional City staff time and salary.

The cheaper Type 170 Controller would require City staff to spend similar testing and debugging time. The associated staff salary cost will far exceed the \$2,260 controller cost savings. We should, therefore, continue to use the Novax controller in the near future and remove this item from the tendering process.

To ensure signal controller suppliers provide good service and competitive prices, the City should enable more than one supplier to bid for this equipment. We should, therefore, order one Type 170 Controller for trial use. Within the next two years, E. L. & P. and Traffic staff should have enough hands-on experience with this controller to decide whether it is acceptable. At that time, we could open our controller tendering to both Novax and Intrex suppliers.

E. L. & P. Manager
Page 2
March 10, 1992

In summary, the Engineering Department recommends:

1. The City purchase nine Novax controllers at \$8,921 each and one Type 170 Controller at \$8,695.
2. Future Computerized Signal System Controllers not to be tendered. The controller purchase prices are to be negotiated with Novax supplier.
3. E. L. & P. and Traffic staff to work with the trial Type 170 Controller, and decide on its acceptability within the next two years. At that time, the Computerized Signal System controllers can be opened for tender between Novax and Intrex.
4. The above be brought forward for Council approval as per the City's Policy on Purchase Orders (Policy Number 2701).


Ken G. Haslop, P. Eng.
Engineering Department Manager

CYL/ch

c.c. Traffic Engineer
Mark Allen, E. L. & P.
Purchasing Agent
Treasury Department Manager

Commissioners' Comments *Appendix - March 30, 1992*

The attached letter from Intrex infers that the City Administration has already made the decision to award this tender to ostensibly the second low bidder. It is a moot point as to whether Intrex, the low bidder, meets specifications or not. Be that as it may, however, assuming that they do meet the specifications the recommendations of the 2nd low bidder must receive Council approval. The letter from Intrex raises 2 essential questions:

- 1) Why invite them to bid if we are not serious?
- 2) Why have them provide a working sample if we were not considering awarding them the contract?

With regard to question 1) we would like as many people as possible to bid on our requirements, provided they can meet the specifications. It would appear from the attached correspondence from Engineering and E.L. & P. that Intrex likely can meet the specifications after some development work and field testing. However, at present it certainly does not.

With respect to the second question, we requested a working sample to verify that the product does meet the specification and does work as Intrex represented it would. It did not.

It is not unusual in this type of equipment that a certain amount of development work and field testing is necessary to ensure compatibility between products from different manufacturers and computers and software provided by others. It is not abnormal for manufacturers to invest some time and effort along with the end user in order that the manufacturer may have his product certified for future use. As outlined by the Engineering Department Manager, we are prepared to invest our time and effort and money along with Intrex on a trial unit to ascertain whether or not the Intrex product will qualify for future use. However, as outlined, this investment will far exceed the difference in the 2 tenders to say nothing of the public inconvenience if this testing period lasts for an extended period of time.

We concur fully with the recommendations of the Administration that the tender be awarded to Novax and that we purchase 1 controller from Intrex for evaluation purposes if Intrex is interested.

"R.J. MCGHEE"
Mayor

"M.C. DAY"
City Commissioner

Commissioner's Comments

We would concur with the comments and recommendation of the Engineering Department Manager.

"R.J. MCGHEE"
Mayor

intrex

FACSIMILE TRANSMISSION

FAX NUMBER: (403)460-7813

DATE: APRIL 21/92

Copy to Ken Haslop
11:52 April 21/92
JT

PAGE: 1 of 12

TO: COMPANY: CITY OF RED DEER.

ATTENTION: KELLY - CITY CLERKS OFFICE.

FAX NUMBER: 346-6195

FROM: Ed Stelmaschuk, Operations Manager

M E S S A G E :

Following is information to update you on the status of the cabinet valuation due to go before council on April 27/92. Should you have any questions please call me.

Regards
Ed Stelmaschuk

If there are any problems with transmission please contact (403)459-6092.

DATE: April 15, 1992
TO: Director of Engineering Services
FROM: Assistant City Clerk
RE: TRAFFIC CONTROLLER / INTREX

I would advise that your report dated April 7, 1992 concerning the above topic was presented to the Committee of the Whole of Council of on April 13, 1992 and at which meeting the Committee of the Whole concurred with the recommendations in your report.

Please note that we have contacted Intrex both by phone and by letter as to Council's decision in regard to this matter.

I would ask that your office provide a final report on this matter to this office by Tuesday, April 21, 1992 so that we may include same on the agenda of April 27, 1992.

Trusting you will find this satisfactory.



KELLY KLOSS
Assistant City Clerk

KK/jt

c.c. E. L. & P. Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

FAX TO (403) 460-7813

April 15, 1992

Intrex Traffic Control Products Inc.
23 Rayborn Crescent
ST. ALBERT, Alberta
T8N 5BN

Attention: Mr. Brian D. Williams
President

Dear Sir:

RE: TENDER FOR SUPPLY OF TRAFFIC CONTROL EQUIPMENT

Further to our letter of March 31, 1992 concerning the above topic, I would advise that Council gave consideration to this matter again at its meeting of April 13, 1992.

At the above noted meeting, Council agreed to allow you until April 20, 1992 to meet the terms and conditions as outlined by City Council in our letter dated March 31, 1992.

I would also advise that I have spoken to your staff on April 15, 1992 and indicated that as City Hall will be closed on April 20th, we would be willing to accept your report up to 9:00 a.m., Tuesday, April 21st, 1992.

This item will be brought to the April 27, 1992 Council meeting and we would ask that you contact this office on April 24, 1992 to determine an appropriate time for this matter to be discussed. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/jt

c.c. Engineering Department Manager
E. L. & P. Department - Mark Allen

E. L. & P. Manager



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

March 31, 1992

Intrex Traffic Control Products Inc.
23 Rayborn Crescent
ST. ALBERT, Alberta
T8N 5B9

Attention: Mr. Brian D. Williams, President

Dear Sir:

RE: TENDER FOR SUPPLY OF TRAFFIC CONTROL EQUIPMENT

Your letter of March 13, 1992 concerning the above matter was considered at the Council meeting of March 30, 1992.

At the above noted meeting, the following motion was introduced, however, tabled for a period of two weeks.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Intrex dated March 13, 1992 re: Tender for Supply of Traffic Control Equipment, hereby agrees as follows:

- 1) Nine Novax controllers and one Intrex controller be purchased on condition that
 - a) Intrex agrees to work with City staff to make their controller fully compatible with the Red Deer Signal System within the next two years;
 - b) If Intrex is unsuccessful in making their controller fully compatible, the controller will be returned and Intrex will give the City a full refund;
- 2) If Intrex is not interested in this proposal, the City should purchase all 10 controllers from Novax;

....2



*a delight
to discover!*

Mr. Brian D. Williams
Intrex Traffic Control Products Inc.
March 31, 1992
Page 2

- 3) Until other controllers are proven acceptable, future Computerized Signal System controllers should not be tendered. The controller purchase prices would then be negotiated with the Novax supplier; and as recommended to Council March 30, 1992."

MOTION TABLED

As noted above, the aforesaid motion was tabled for two weeks, and following is the tabling motion.

"THAT this matter be tabled for two weeks to enable Intrex an opportunity to work with City staff to make their controller fully compatible with the Red Deer signal system."

MOTION TO TABLE CARRIED

This is to confirm our telephone conversation of today's date wherein I suggested you contact Mr. Ken Haslop, Engineering Department Manager, 342-8167, and/or Mr. Mark Allen, Electric Light and Power Department, 342-8274, and that you proceed immediately with this exercise in order that a full report might be presented to the next meeting of Council, April 13th, as to whether it was possible to make your controller fully compatible with the Red Deer signal system.

Trusting you will find this satisfactory, and we will await receipt of a report from the administration for consideration at the Council meeting of April 13th.

Should you require further information or assistance, please do not hesitate to contact the undersigned.

Sincerely,


C. SEVCIK
City Clerk

CS/jt

c.c. Engineering Department Manager
E. L. & P. Department - Mark Allen

E. L. & P. Manager

GEC Traffic

Buysen
Ken

Elstree Way, Borehamwood
Hertfordshire WD6 1RX
Telephone: 081-953 2030
Facsimile: 081-953 5262
Telex: 22777 GECBWD G

APR 13 1992

FACSIMILE

TO: City of Red Deer

Fax No: 0101 403 347 1138

For the attention of Mr M Bay, City Engineer

FROM: A E T Marshall
Commercial Manager

10th April 1992

Further to our telephone conversation of 9th April, I can confirm in summary the position between GEC, NOVAX, Intrex and BI Tran as follows:-

GEC and Novax have a relationship in respect of the Novax Controllers ability to work on GEC Traffic Management Systems.

GEC and BI Tran have a relationship arising from our project in Oxnard California which allows 170 controllers to work with our Systems.

Both these relationships are subject to Confidentiality arrangements.

Intrex expressed an interest to work with us to allow NEMA controllers to work on our systems but this initiative has not to date been pursued in any detail.

We subsequently learnt, third hand, that Intrex were offering a 170 type controller to the City. We expressed concern to both Intrex and BI Tran that this had occurred without our knowledge or approval, and potentially was a breach of confidentiality undertakings.

Recognising that the City of Red Deer had a genuine desire not to be tied to one controller manufacturer we informed Intrex and BI Tran that we were willing to licence our protocols for use by BI Tran in 170 software suitable for the Red Deer system.

We have agreed in principle with BI Tran the licencing arrangements and the action is now with GEC to produce the Terms of the Licence for BI Tran approval. For this to occur certain approvals have to be obtained within the GEC which I am currently pursuing without delay.

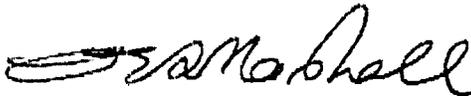
Once these licencing arrangements are in place the detailed knowledge can be released to BI Tran.

Based upon our experience in Oxnard with 170 software produced by BI Tran we do not believe you will have any problems with establishing a 170 controller with BI Tran software onto our system.

From the information made available to us we are of the opinion that Intrex were premature in making any claim that they could offer a 170 controller compatible with the Red Deer System. However, we do repeat our willingness to work with Intrex and BI Tran to achieve that objective once the Licencing of BI Tran is complete.

Please be assured that we are not creating any deliberate delay in establishment of a formal licence with BI Tran.

Regards

A handwritten signature in cursive script, appearing to read "A E T Marshall".

A E T Marshall
Commercial Manager
GEC Traffic

DATE: April 7, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **TRAFFIC CONTROLLER TENDER - INTREX**

At the last regular meeting of Council, Council directed City staff to work with Intrex for two weeks to determine whether or not this firm's controller would be able to work with The City of Red Deer's traffic control system.

When bidding for the contract and when discussing the issue, Mr. Williams of Intrex indicated that his controller did meet specifications and would work with the City's traffic control system and specifically with SCOOT, the traffic software which operates a portion of the City's traffic control system.

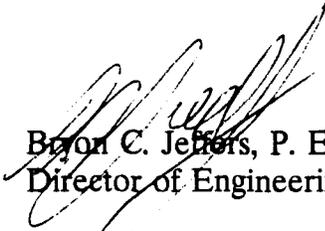
The proprietary rights for the software (SCOOT) resides with the UK Department of Defence via GEC, a firm in England. As with any software, we are not able to copy or alter it without the vendor's permission.

For Intrex controllers to work in our system, it is necessary that they have access to the SCOOT protocol so that the controller and SCOOT can interchange data (talk to each other).

We presumed that Intrex had access, through some arrangement with GEC to this protocol. It turns out they do not.

They are presently negotiating with GEC for access to this information so that their controller can be used with all GEC systems in Canada; to date this deal is not concluded. We believe Mr. Williams had hoped that we would give him this information directly, and thereby perhaps bypass GEC. We do not feel we can legally release this information without GEC's permission and we do not have that (see attached letter).

In light of this complication, we would suggest that Intrex will require more than the two weeks originally agreed to. We are willing to give Intrex up to April 20, 1992, such that Council can reconsider the matter at the meeting of April 27, 1992. Any delay beyond this date will jeopardize our ability to meet construction schedules.


Byron C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg
Att.

GEC TRAFFIC
BOREHAMWOOD
FACSIMILE MESSAGE
AUTOFAX 081 953 5262

APR - 3 1992

Chi

To: City of Red Deer Fax No: 0101 403 347 1138
FAC: Mr Chi Y Lee
From: George Astaniou Date: 3 April 1992
Tel: 081 207 7249 Our Ref: GA/lcp/1264
Pages: One

Dear Mr Lee

We have received a report from Canada that the City of Red Deer have obtained a Type 170 controller from Intrex for use on their SCOOT 2.3 system. We understand that the controller vendor has claimed that he has been working with GEC on the application of the 170 controller. This is not true; our only contact with 170's is through Farradyne/Bi Tran on the Oxnard SCOOT 2.4 system.

We are currently in discussion with Bi Tran Systems regarding licensing arrangements for them to use our protocol in Type 170 controllers for locations other than Oxnard.

Meanwhile we confirm that the operation and documentation of the GEC Traffic SCOOT system remains confidential and is subject to copyright. Details should not be released without the written permission of GEC Traffic.

Regards



George Astaniou

Commissioners' Comments

We agree with the recommendations of the Dir. of Engineering Services.

"R.J. MCGHEE"
Mayor

"M.C. DAY"
City Commissioner

DATE: April 29, 1992
TO: Engineering Department Manager
FROM: City Clerk
RE: TENDER FOR SUPPLY OF TRAFFIC CONTROL EQUIPMENT

The above matter received further consideration at the Council meeting of April 27, 1992 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered report from the Engineering Department Manager dated April 22, 1992 re: Traffic Controller - Intrex, hereby agrees as follows:

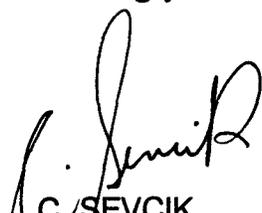
1. That the said tender in total be awarded immediately to Novax Industries;
2. That future computerized signal system controllers not be tendered with the purchase price being negotiated with Novax Industries until such time as an alternate supplier's equipment is proven to be compatible with The City of Red Deer's signal system;

and as presented to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.

We would also request that you advise Intrex of Council's decision in this instance and possibly pursue Point #2 of the resolution with them to determine whether their equipment can be made compatible with the Red Deer signal system.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/jt
c.c. City Commissioner
E. L. & P. Manager

Director of Financial Services
Purchasing Agent

May 26, 1992

Intrex Traffic Control Products Inc.
23 Rayborn Crescent
ST. ALBERT, ALBERTA
T8N 5B9

Attention: Mr. Brian Williams

Dear Sir:

RE: TENDER FOR SUPPLY OF TRAFFIC CONTROL EQUIPMENT

The above matter received further consideration at the Council Meeting of April 27, 1992 and at which meeting Council passed the following motion:

"RESOLVED that Council of The City of Red Deer, having considered report from the Engineering Department Manager dated April 22, 1992 re: Traffic Controller - Intrex, hereby agrees as follows:

1. That the said tender in total be awarded immediately to Novax Industries;
2. That future computerized signal system controllers not be tendered with the purchase price being negotiated with Novax Industries until such time as an alternate supplier's equipment is proven to be compatible with The City of Red Deer's signal system;

and as presented to Council April 27, 1992."

The decision of Council in this instance is forwarded for your information.

We thank you for your interest in this tender. When you obtain proper licensing arrangements in future, we would be pleased to test out the compatibility of the controllers with you.

Mr. Brian Williams
Page 2
May 26, 1992

Please call when you are ready, so that we can fit the testing into our work schedule.

Yours truly,



Ken G. Haslop, P. Eng.
Engineering Department Manager

by CYL/ch

c.c. E. L. & P. Manager
c.c. City Clerk

DATE: April 14, 1992
TO: City Council
FROM: Assistant City Clerk
RE: ON-STREET TRANSIT TRANSFER TERMINAL

At the Council meeting of March 30, 1992, consideration was given to a submission from the merchants on 48 Avenue concerning the above matter, following which same was tabled to enable an in-depth study of the proposal.

This matter is again presented to Council for consideration.



KELLY KLOSS
Assistant City Clerk

KK/jt

Att.

DATE: April 22, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **DOWNTOWN ON-STREET TRANSIT TERMINAL**

Attached for Council consideration are reports from the Transit Manager, Parking Administrator, and Alberta Transportation and Utilities.

City Administration met on two separate occasions with the concerned business people along 48 Avenue. Mr. Ferguson was at the first meeting but unable to attend the second.

The Transit Manager's report is quite comprehensive and deals in detail with the range of options investigated. As Council will note in reviewing the report, a considerable amount of time and effort has gone into the analysis.

Alberta Transportation and Utilities have indicated (see attached) that while they are willing to fund the relatively moderate cost of an on-street terminal as originally proposed, they are not willing to fund an off-street terminal of a temporary nature, such as the City Hall staff parking lot.

The Parking Administrator will expand upon his comments as required.

The Transit Manager's recommendation is that the present Transit transfer terminal be relocated as originally recommended to 49 Street in front of the RCMP station and along 48 Avenue east of the Native Friendship Centre (Option 1A). The Transit Manager has indicated that Option 1B is satisfactory from a Transit operational point of view. He is, however, concerned about the fact that some Transit patrons will have to cross 49 Street to transfer buses. His concern is that some patrons may jaywalk or disregard the lights in an attempt to catch their buses. The writer shares these concerns. This is the option favoured by the business people along 48 Avenue. This option does eliminate a number of stalls used by visitors to City Hall. He further recommends that if an off-street terminal is considered that Council endorse Option 4A or 4B, which involves relocation to the Sports World Parking Lot as recommended by the recent Transit Terminal/Parkade Study.

City Clerk
Page 2
April 22, 1992

RECOMMENDATION

It is respectfully recommended that Option 1A is still the optimum solution in terms of a temporary on-street Transit transfer terminal. Council, recognizing the concerns of the business people, may however, wish to consider implementing Option 1B on a trial basis to determine whether the potential problem with Transit patrons materializes. If the problem does not develop then this location would be satisfactory to the Transit Department and to the business people. If pedestrian/vehicle conflicts do develop, then it would be our recommendation that the temporary on-street terminal be moved to its originally recommended location.

It is further recommended that should Council wish to consider seriously an off-street terminal, that Options 4A or 4B be considered for the 1993 Budget year. Either of these options would be fundable through the Province as they are initial stages of the recommended location and design.


for Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg
Att.

c.c. Transit Manager
c.c. Parking Administrator
c.c. Director of Financial Services

DATE: April 16, 1992

TO: Bryon Jeffers
Director of Engineering Services

FROM: Grant Beattie
Transit Manager

RE: TRANSIT TRANSFER TERMINAL

As you are aware, the Downtown Transit Transfer Terminal currently located on Ross Street and 49 Avenue will need to be relocated due to the one-way couplet.

The Transit Department investigated numerous areas in the downtown prior to recommending to Council on September 30, 1991 the area of 49 Street and 48 Avenue as the relocation site. In analysing the areas researched, the Transit Department followed a criteria that included the following:

- 1) The impact on public parking
- 2) The impact on driveway and lane access
- 3) The impact on businesses
- 4) The impact on current transit operations

Appendix "A" outlines the areas researched and the pros and cons of each site.

After completing the research into these areas the Transit Department felt that the site that had the least effect on the above mentioned analysis criteria was the area located on 49 Street eastbound west of 48 Avenue and on 48 Avenue southbound between 49 Street and 48 Street. Subsequently, this site was recommended to Council and approved on September 30, 1991.

On March 24, 1992, the Transit Department notified the businesses located on the west side of 48 Avenue between 49 Street and 48 Street of the upcoming terminal relocation. The businesses in the area have opposed the relocation plans and made a presentation to Council on March 30, 1992 requesting a postponement of the relocation until an investigation into the feasibility of using the City Hall parking lot as an off-street terminal was conducted.

As a result the Transit Department along with the Engineering Department has researched both this area along with three other sites; Sports World parking lot, 48 Street between 48 Avenue and 49 Avenue and 48 Avenue between 49 Street and Ross Street.

The Sports World lot has been identified as the optimum location for an off-street terminal by several consultants. An Alderman requested that this site be looked at as a phased project. The site on the north side of 48 Avenue between 48 Street and 49 Street was brought to our attention by the Towne Centre Association as a modification of a plan researched several years ago that included a parkade and retail development in the area. Appendix "B" outlines the pros and cons of our investigation into these sites.

It can be seen by the analysis of these areas the one common factor is that there will be a loss of parking. Some areas will result in more parking loss than others. The Parking Administrator will make comment regarding the parking loss.

The costs associated with the relocation of the bus terminal vary greatly depending on whether or not the terminal remains on-street or is placed off-street. The Engineering Department's cost estimates do not include provisions for passenger waiting shelters or operator washroom facilities.

Additional costs for passenger shelters will not be incurred as the current bus shelter contractor is in agreement to place three shelters and eight benches at the transfer site. Discussions with the contractor have indicated that he would be prepared to place these shelters on any site chosen.

Depending on the location selected it may also be necessary to construct washroom facilities for transit operators. Some of the areas researched have no such facilities in the immediate area. The Transit Department feels that washroom facilities for transit operators is necessary for the health and well being of the department's employees, particularly if an off-street terminal is constructed where facilities are not readily available.

TRANSIT TRANSFER TERMINAL SITE ANALYSIS

APPENDIX "A" ON-STREET LOCATIONS

The Transit Department investigated numerous areas in the downtown for a relocation site for the on-street terminal. As described earlier the department used a certain criteria when researching these areas.

1) Areas West of 49 Avenue:

All of the areas to the west of 49 Avenue were discounted because of the severe effect on parking. It was felt that the amount of parking that would be lost would not be acceptable.

2) 49 Avenue Northbound and 51 Street Eastbound:

This area created two significant problems. First all buses parked on 49 Avenue north of Ross Street would result in significant traffic congestion as motorists would get caught behind stopped buses. It would also be necessary to block the lane behind the old Court House.

Parking on the south side of 51 Street would be lost and access to parking areas off-street would be blocked.

3) 48 Avenue Southbound and 51 Street Westbound:

Buses parked southbound on 48 Avenue would remove parking on 48 Avenue in front of the Eskimo Billiard Hall. Access to a lane and to private parking would also be blocked. Buses on 51 Street westbound would also result in the loss of on-street parking for the Highland House and access to private off-street parking.

4) 48 Avenue North and Southbound:

The loss of parking and lane access as described in item 3 would also apply for buses parking on 48 Avenue southbound. Buses parked on 48 Avenue northbound would result in a significant loss of on-street parking. This loss of parking may cause concern from Gaetz United Church particularly when funerals are in progress.

5) 48 Avenue Northbound:

All buses would park on 48 Avenue northbound which would result in the majority of the on-street parking being lost. From an operational aspect parking all buses northbound on 48 Avenue is not workable. A significant amount of running time would be lost for several routes, particularly those heading east and south. The loss of running time would be significant and may add up to 10 minutes to some routes. This additional time could not be absorbed by the current schedules and additional buses would be required.

6) 48 Avenue Southbound and 48 Street Eastbound:

Buses would be parked on 48 Street eastbound and on 48 Avenue southbound south of 48 Street. This would result in the loss of on-street parking in front of numerous businesses on the south side of 48 Street. On-street parking on 48 Avenue would also be lost and access to the lane and private off-street parking would also be lost.

7) 49 Street Eastbound and 48 Avenue Southbound:

Buses would be parked on 49 Street in front of the R.C.M.P. building and 48 Avenue adjacent to the City parking lot. The R.C.M.P. visitor parking on 49 Street would be relocated to area in front of the Sports World building. Parking on the west side of 48 Avenue would be lost. This area was deemed to have the least impact in all areas of our evaluation criteria and was subsequently recommended.

It should be pointed out that the one common factor to all the areas investigated for an on-street terminal is the lack of expansion room. These areas would not allow for any service expansion beyond the current 10 buses in regular service.

APPENDIX "B" OFF-STREET LOCATIONS

Due to some concern being expressed by the businesses located on the east side of 48 Avenue between 48 Street and 49 Street regarding the relocation of the on-street terminal, the Transit and Engineering Departments have investigated several off-street locations in addition to the on-street sites described earlier.

The attached drawings conceptually illustrate the various options researched for each site. These sites include the originally recommended on-street site as well as the use of the City Hall lot and the Sports World lot for an off-street terminal and 48 Street as a semi off-street terminal.

Site 1A - 49 Street/48 Avenue On-Street

This site is the originally proposed on-street location that would utilize the west side of 48 Avenue between 48 Street and 49 Street along with 49 Street west of 48 Avenue in front of the R.C.M.P building. This site does not create any significant operational difficulties from a routing or schedule perspective. From a passenger convenience point of view this arrangement is not convenient as buses will arrive and depart in a platooning fashion. In other words, buses would be parked one behind the other in a non-designated stop fashion. As a result some safety issues would also be present. Passengers may feel it necessary to jaywalk on both 49 Street and 48 Avenue and would cross the street from between parked buses. Due to the buses being parked in a platooning fashion there would be insufficient space between buses to permit one bus to pull around the bus in front without making a reverse movement. Although this situation would only take place if a bus had a mechanical breakdown it is, nevertheless; extremely dangerous.

The Transit Department would have no safety concerns regarding buses arriving and departing the bus stop areas as buses would pull straight in and straight out. With the exception of the possibility of some jaywalking, this site would suit the Transit Department's needs on a temporary basis. Unfortunately the site would become redundant as soon as any system expansion takes place. Although difficult to determine the area may serve transit needs for period of somewhere up to 5 years.

Site 1B - 49 Street/48 Avenue On-Street

This site was proposed by the 48 Avenue merchants during a meeting held on April 15, 1992. The suggestion was made that would see five buses parked on 49 Street, as described in site 1A, and the remaining five buses parked on 48 Avenue between Ross Street and 49 Street.

In researching the area it was determined that a maximum of four buses could be parked on 48 Avenue beside City Hall.

From a route design and schedule perspective the Transit Department has no major concerns. A significant concern in the area of passenger safety and convenience is, however,

prevalent. Under this design passengers wishing to transfer would be required to cross 49 Street which increases the potential for serious passenger/motorist conflicts. Passengers, regardless of the traffic lights, will be tempted to jaywalk as they cross the street in order to transfer buses.

Site 2A - 49 Street/City Hall On/Off-Street

This site will continue to use 49 Street west of 48 Avenue in front to the R.C.M.P. building and the current City Hall parking lot. From a route and schedule perspective this design does not create any concern. From a passenger perspective, however; walking distances between bus routes when passengers are transferring is not convenient.

As can be seen in the drawing, buses parked in the City Hall lot will enter from 48 Avenue and will exit onto 48 Street. A bottle-neck occurs at the exit point and a conflict between buses will occur. Passengers may be required to walk from one passenger platform to the other when transferring between buses making a conflict between buses and passengers a very real possibility. With restricted speeds, however; this situation is not a major concern.

Site 2B - City Hall Lot - Off-Street

This design is an expansion of site 2A that would see all 10 buses located off-street in the City Hall lot and a portion of the R.C.M.P. secured lot. Some minor schedule delays may occur as some buses will be required to drive around the block in order to be travelling in the appropriate direction. In some cases this may result in an additional three minutes of running time.

From a passenger convenience point of view, this design in which buses do not have designated stalls would be confusing and hazardous. Passengers would not know at which island their bus is parked at and would then be forced to search for their bus at five different points within the terminal.

This situation could be overcome by designing the terminal in a saw-tooth manner. That way each bus would have a designated stall and would stop in the same place every trip. Passengers would quickly become accustomed to where their bus is parked and would not be forced to search for their bus.

Some operational concerns are present in the area where the buses would exit the terminal onto 48 Street. As all buses are scheduled to leave at the same time and in the same direction there could be a possibility of some conflict with four lanes of buses entering onto a one-way roadway.

As in previously described sites, this site does not have expansion capabilities beyond the current ten buses.

Site 2C - Merchants' Option

This option was presented by the merchants located on 48 Avenue. Research indicates that the design is not workable. The curved curb line of the passenger platform would result in the centre door of the buses being a minimum of 2 ft from the curb. This creates an extremely hazardous condition for passengers disembarking from the buses.

As a result of this discovery, the concept was determined to be unworkable.

Site 3 - 48 Street Semi Off-Street

This site was suggested by the Towne Centre Association and is a modification of design that was considered several years ago that was part of an overall development for that block. The design uses a saw-tooth pattern which will give bus routes designated stalls and would reduce passenger confusion. From an operating perspective the design would work reasonably well, however; some minor route design would be necessary.

From a passenger safety point of view the design would result in some minor conflict as some passengers may be required to cross the bus traffic lane when transferring from one bus to another. The fact that only buses would be in the terminal area along with reduced speeds and designated stalls would minimize the conflict.

One area of concern is the exit area of the terminal. The distance between the terminal exit and 49 Avenue is not a great distance and conflict between cars and buses may occur. Some delays could result if buses are unable to enter into a line of cars at the light on 48 Street and 49 Avenue.

The Transit Department has also been advised by the Towne Centre Association that some opposition to this site is being expressed by the I.G.A. Store located across the street.

The site would be constructed to accommodate a maximum of 13 buses at any one time. This would allow for any anticipated system expansions for the next fifteen years. As a result the site would be permanent and would serve the needs of the Transit system for many years.

Site 4A - Sports World On/Off-Street

This design is a modification or phased-in concept of the recently completed Transit Terminal/Parkade Feasibility Design Study conducted by Delcan Engineering. The design would see eight buses parking in an off-street terminal located on the east side of the Sports World lot. Two buses would remain on-street; one on 49 Street, the other at 48 Street.

The design is expandable to 16 buses in the future and would be a permanent facility. Buses would have designated stalls around a centre passenger platform which results in a higher level of passenger safety. Some minor route changes would be necessary but operationally the design would work very well.

Site 4B - Sports World Off-Street

This design is basically the same as site 4A with the exception that the area used would be the west portion of the lot. In addition, the design would result in all 10 buses being parked off-street in a designated stall fashion. This design allows for expansion of up to 12 buses in the short term with a maximum of 16 buses in the long term. Comments stated above for site 4A concerning operating and safety issues would also apply to this concept.

RECOMMENDATION

The Transit Department recognizes that the financial commitment to an off-street terminal is significant. The Transit Department would also respectfully suggest that in order to best serve the transit user that any transfer terminal being considered must remain centralized in the downtown core.

It should also be pointed out that there is a certain sense of urgency for the relocation of the current terminal to proceed as scheduled as any delays in the relocation will cause some delays to the couplet project.

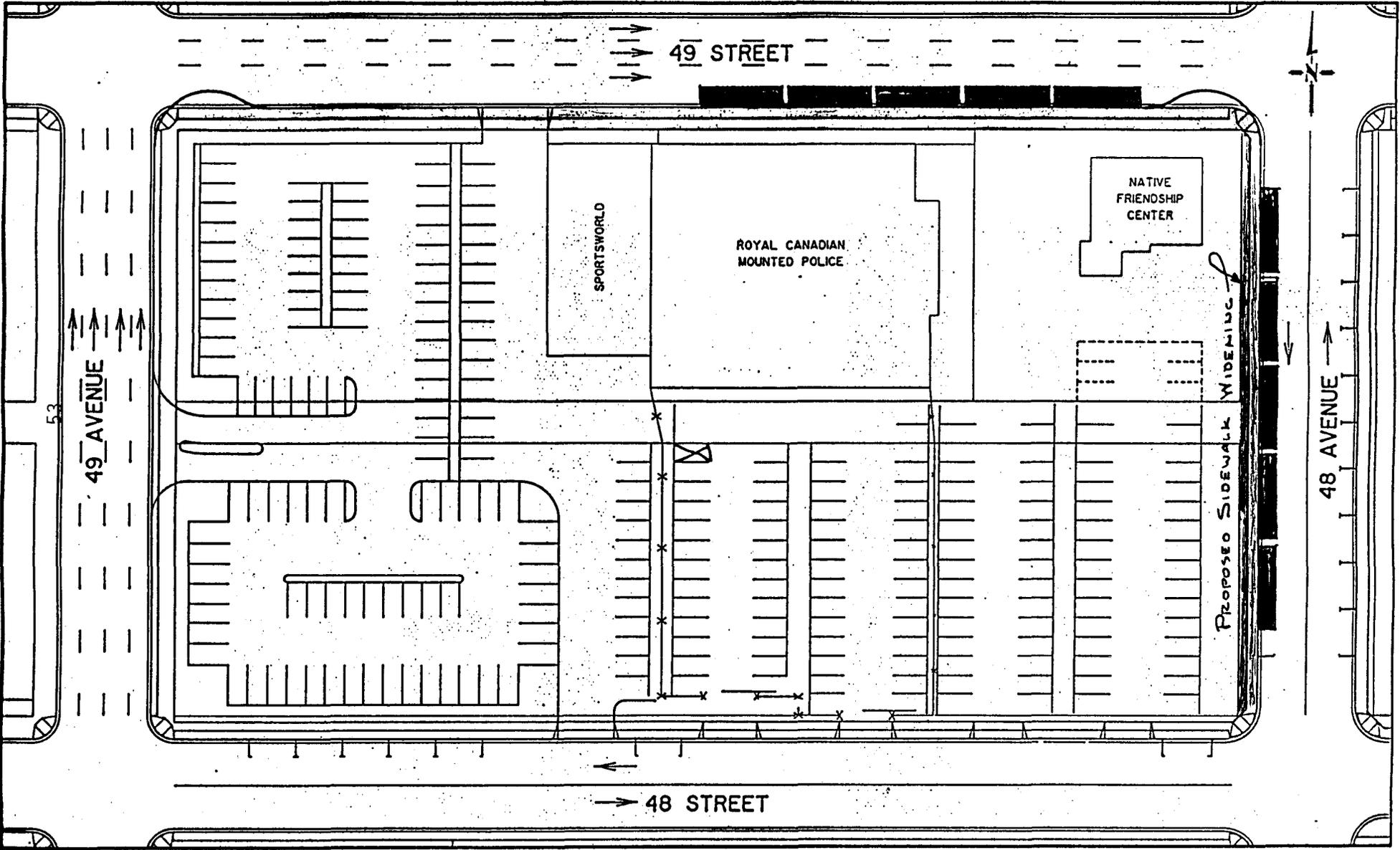
Therefore, the following recommendations are respectfully submitted:

- 1) Due to the significant financial commitment for an off-street terminal, that the construction of an off-street terminal be deferred until the 1993 budget year.
- 2) That site chosen for an off-street terminal be the Sports World lot as recommended by various consultants, as the optimum location and as described under Site 4B.
- 3) That until funds can be secured and other related issues such as parking replacement can be adequately addressed, the current on-street terminal be relocated to 49 Street and 48 Avenue as described under Site 1 and as originally proposed.



Grant Beattie
Transit Manager

GB/slp
Att.



49 STREET

49 AVENUE

48 AVENUE

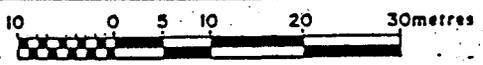
48 STREET

SPORTSWORLD

ROYAL CANADIAN MOUNTED POLICE

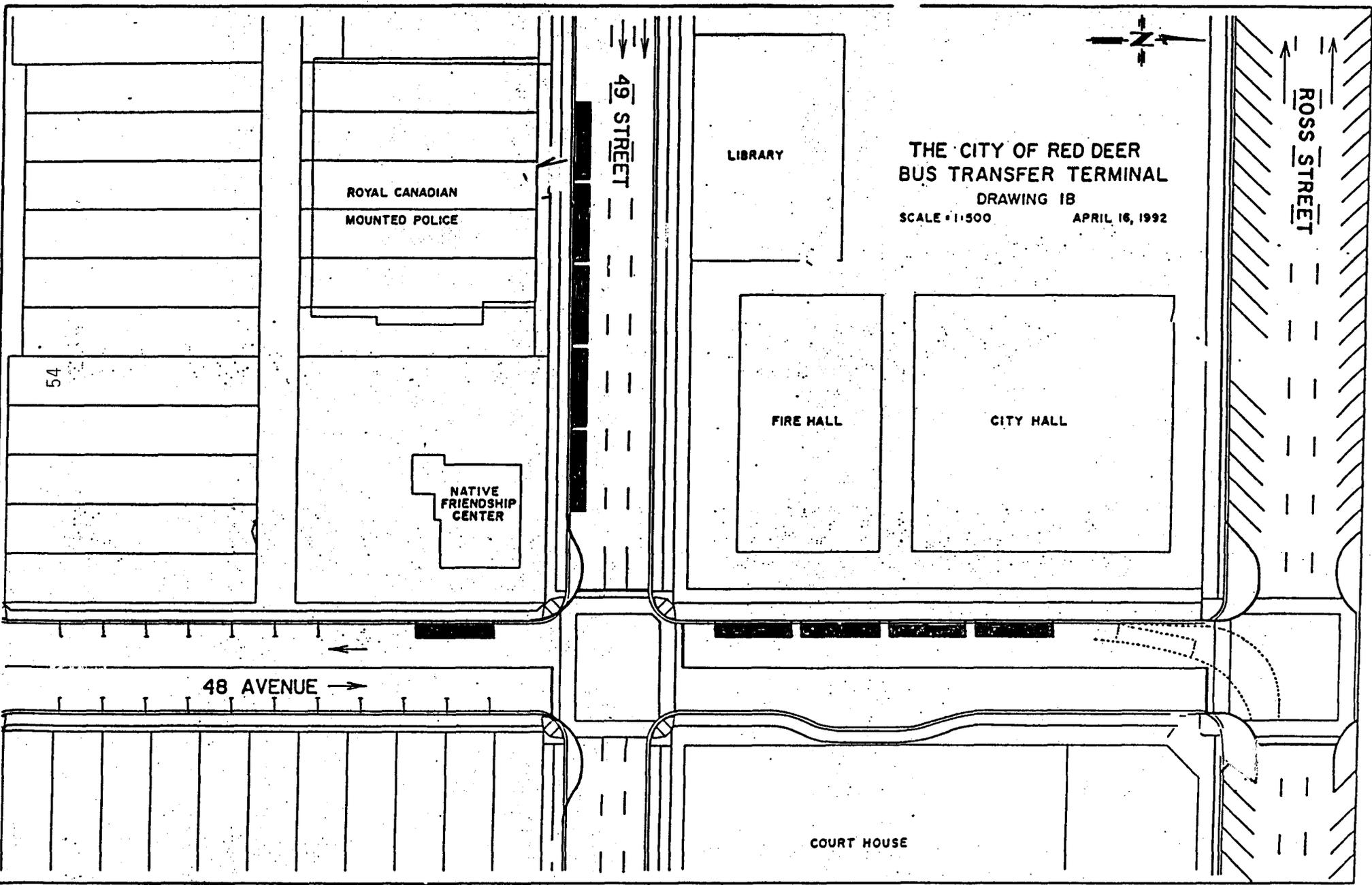
NATIVE FRIENDSHIP CENTER

Proposed Sidewalk Widening



THE CITY OF RED DEER
BUS TRANSFER TERMINAL

DRAWING No. 1A
APRIL 2/92



ROYAL CANADIAN
MOUNTED POLICE

NATIVE
FRIENDSHIP
CENTER

LIBRARY

FIRE HALL

CITY HALL

COURT HOUSE

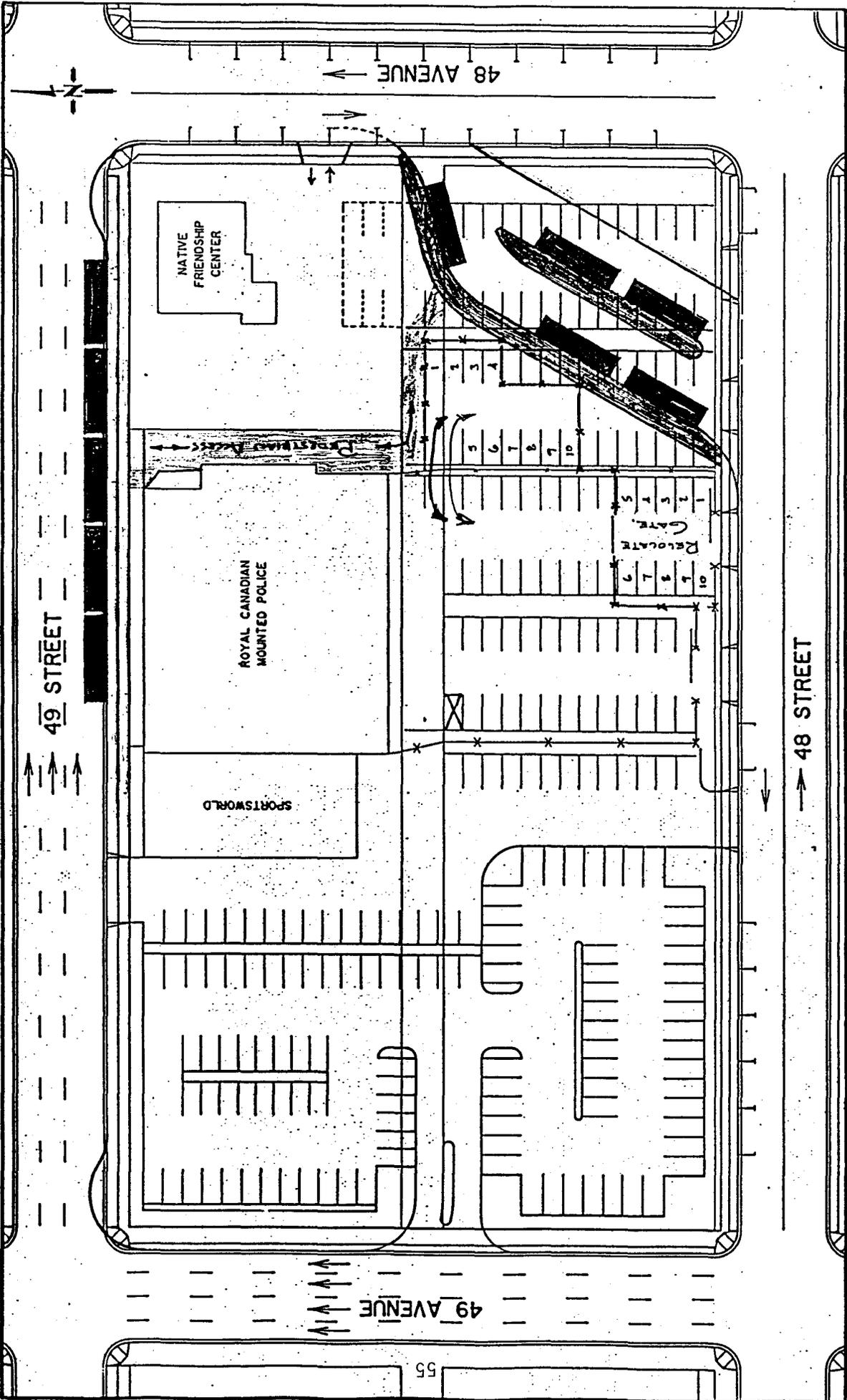
THE CITY OF RED DEER
BUS TRANSFER TERMINAL
DRAWING 1B
SCALE 1:1500 APRIL 16, 1992

49 STREET

ROSS STREET

48 AVENUE

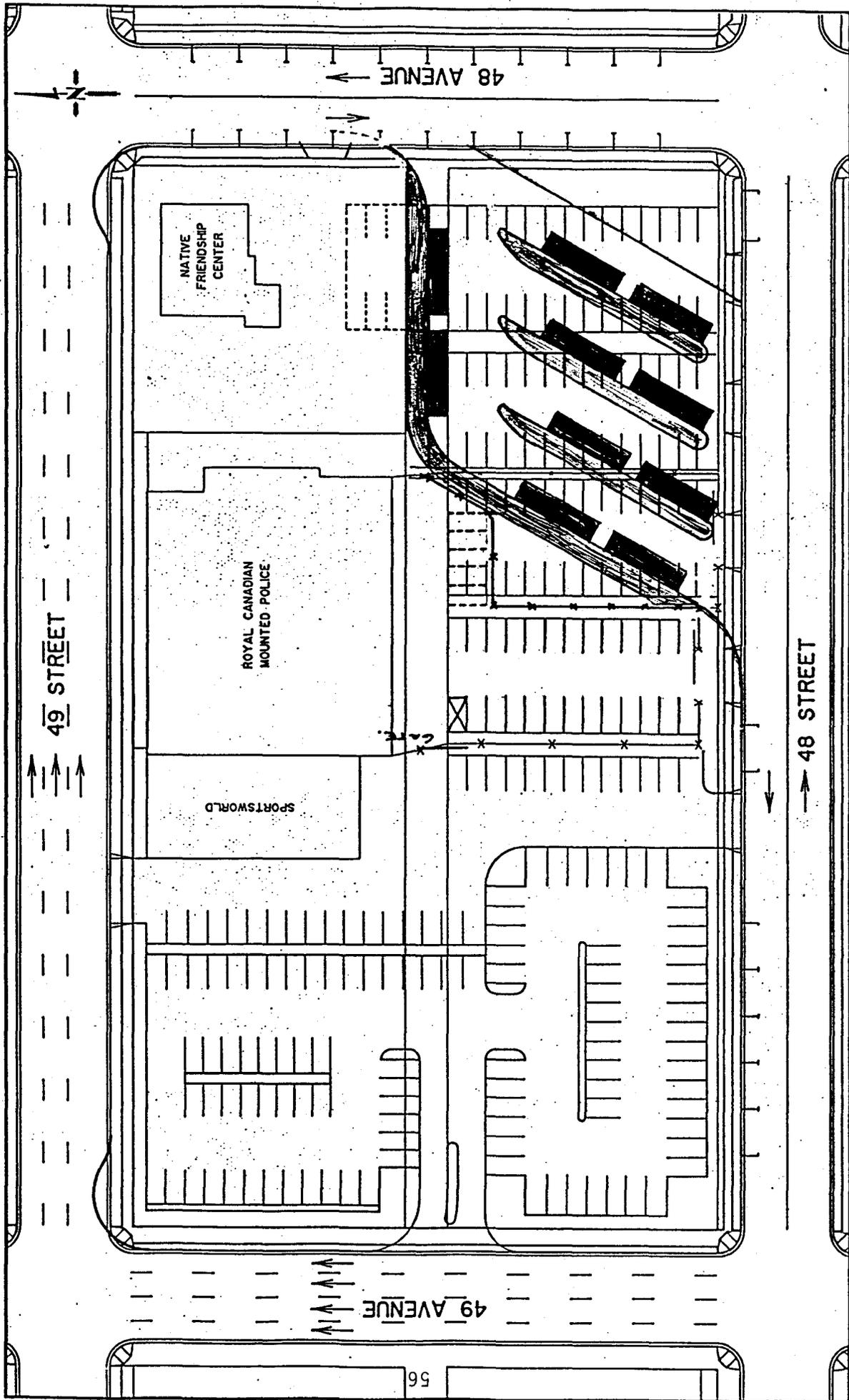
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Drawing No. 2a
April 2/92

THE CITY OF RED DEER
BUS TRANSFER TERMINAL

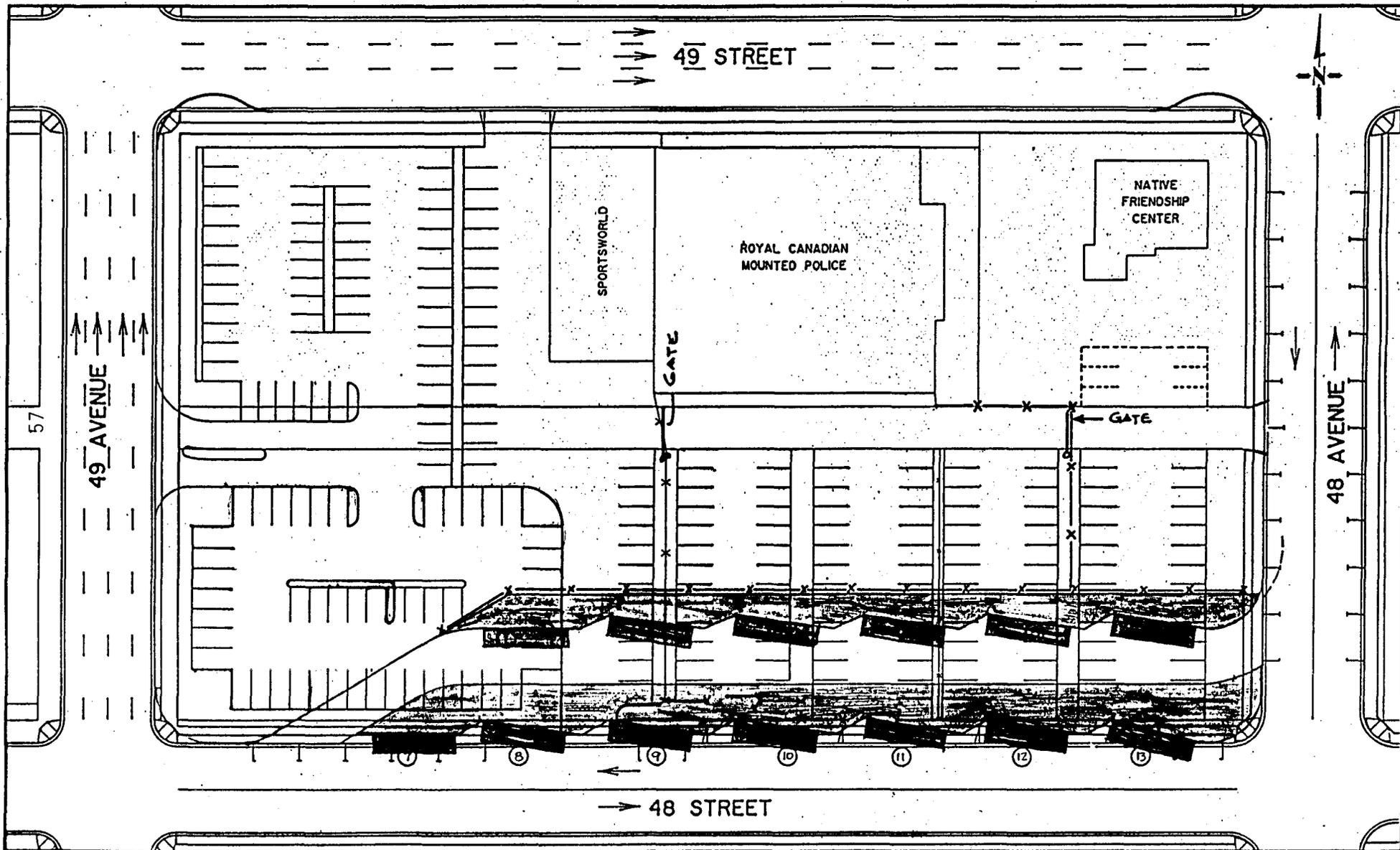




Drawing No. 2b
 APRIL 2/92

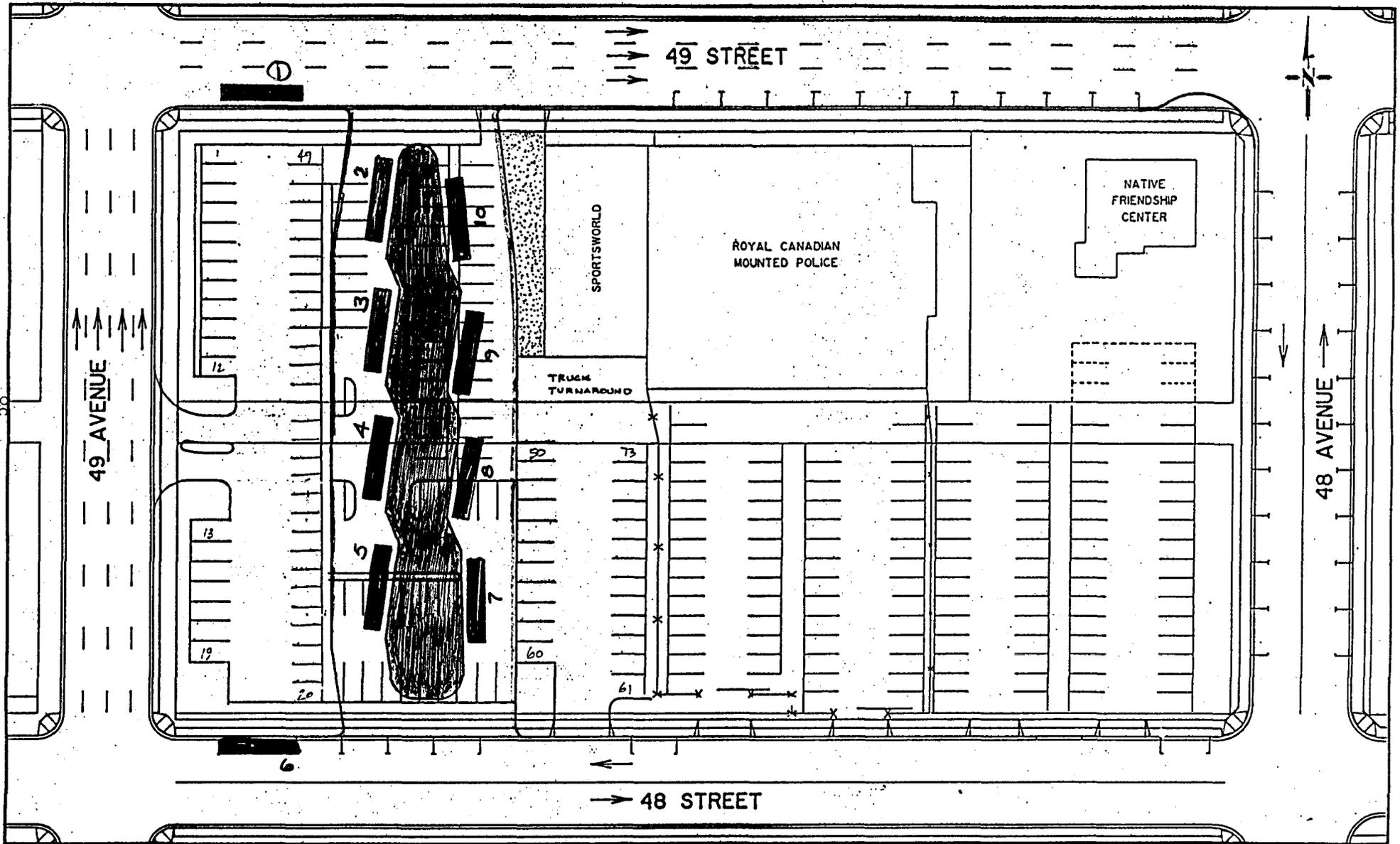
THE CITY OF RED DEER
 BUS TRANSFER TERMINAL





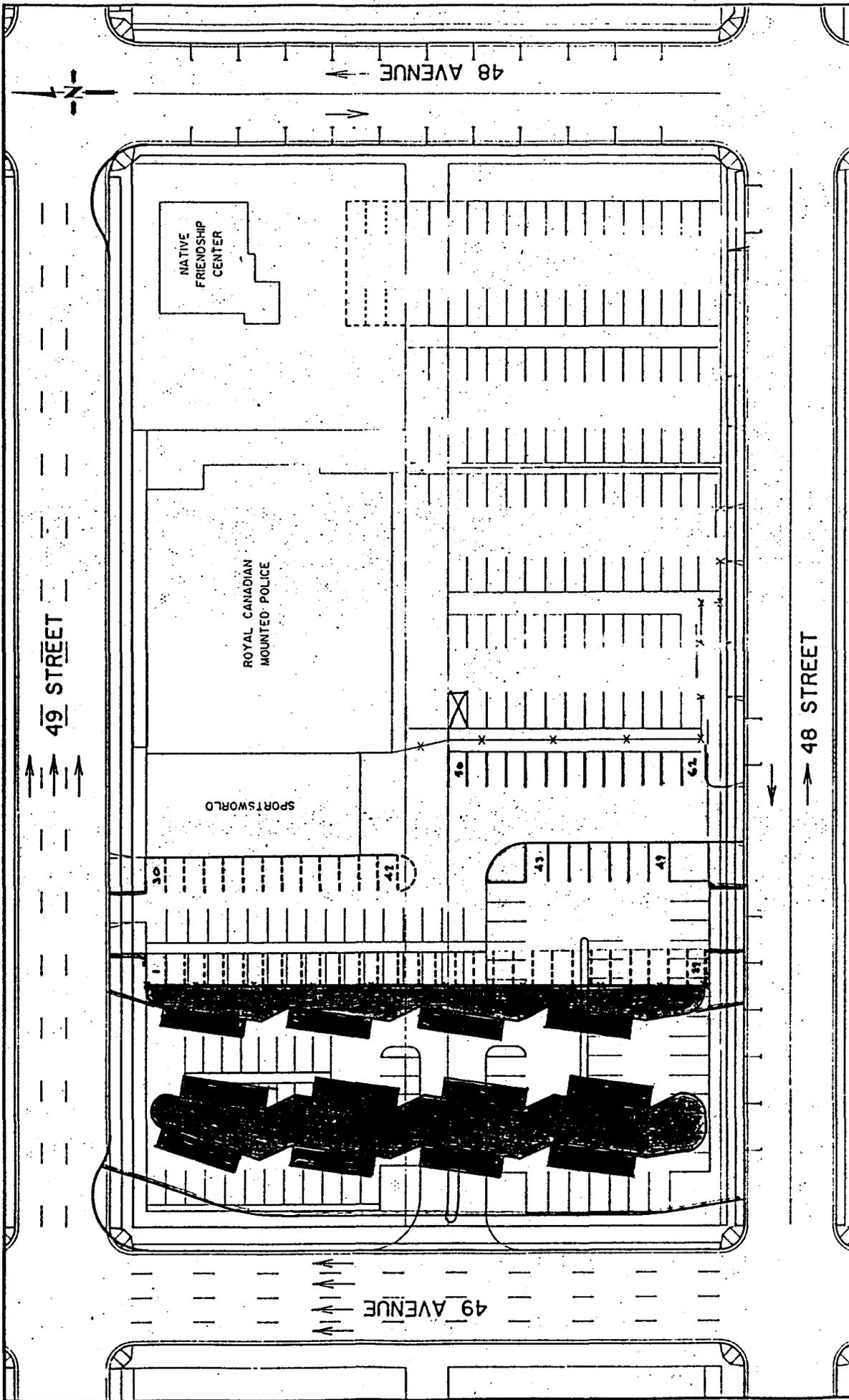
THE CITY OF RED DEER
 BUS TRANSFER TERMINAL

DRAWING No. 3
 APRIL 2/92



THE CITY OF RED DEER
BUS TRANSFER TERMINAL

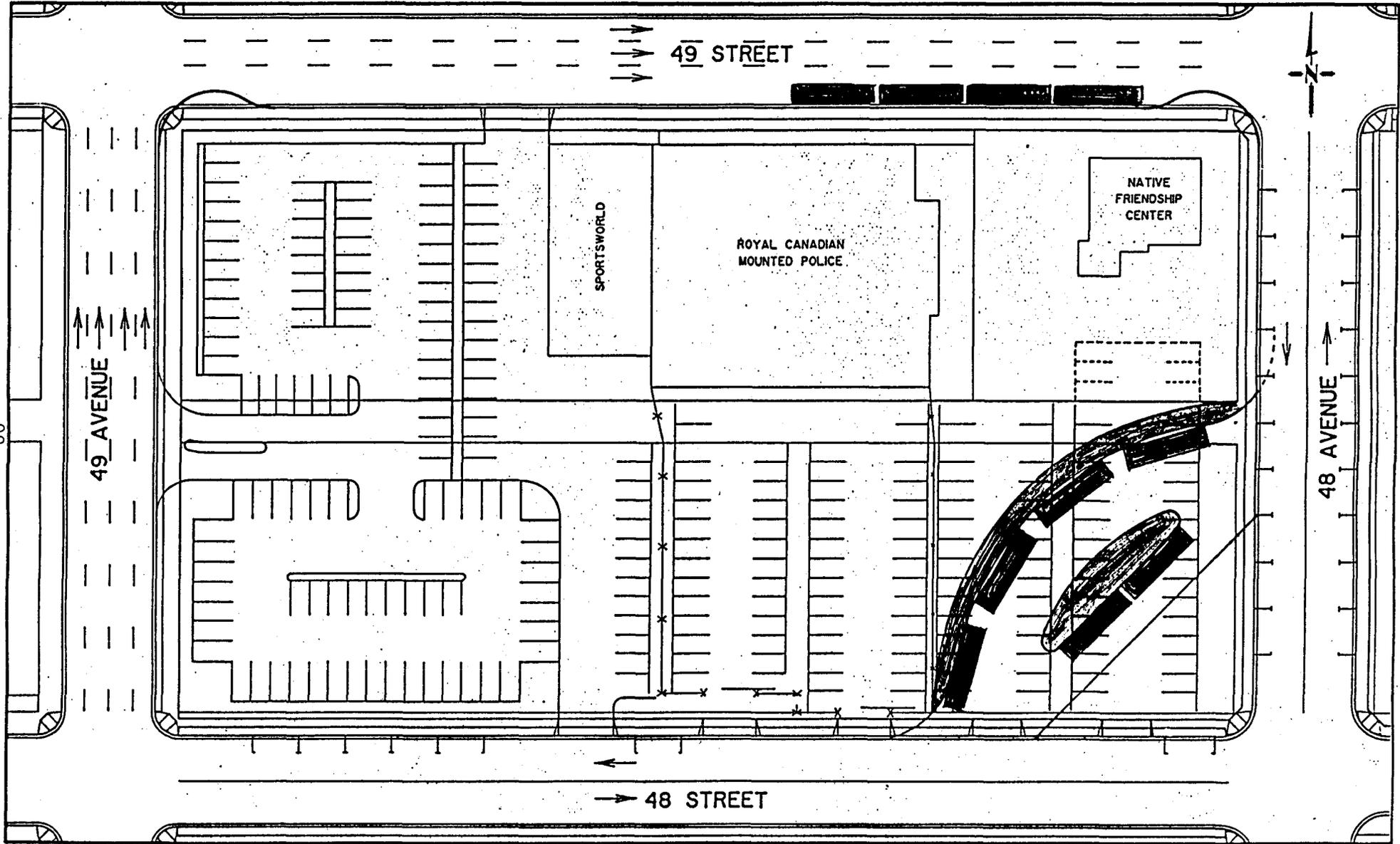
DRAWING No. 4a
APRIL 2/92



DRAWING No. 4b
 April 2/92

THE CITY OF RED DEER
 BUS TRANSFER TERMINAL





60

49 AVENUE

49 STREET

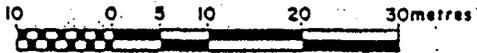
SPORTSWORLD

ROYAL CANADIAN MOUNTED POLICE

NATIVE FRIENDSHIP CENTER

48 AVENUE

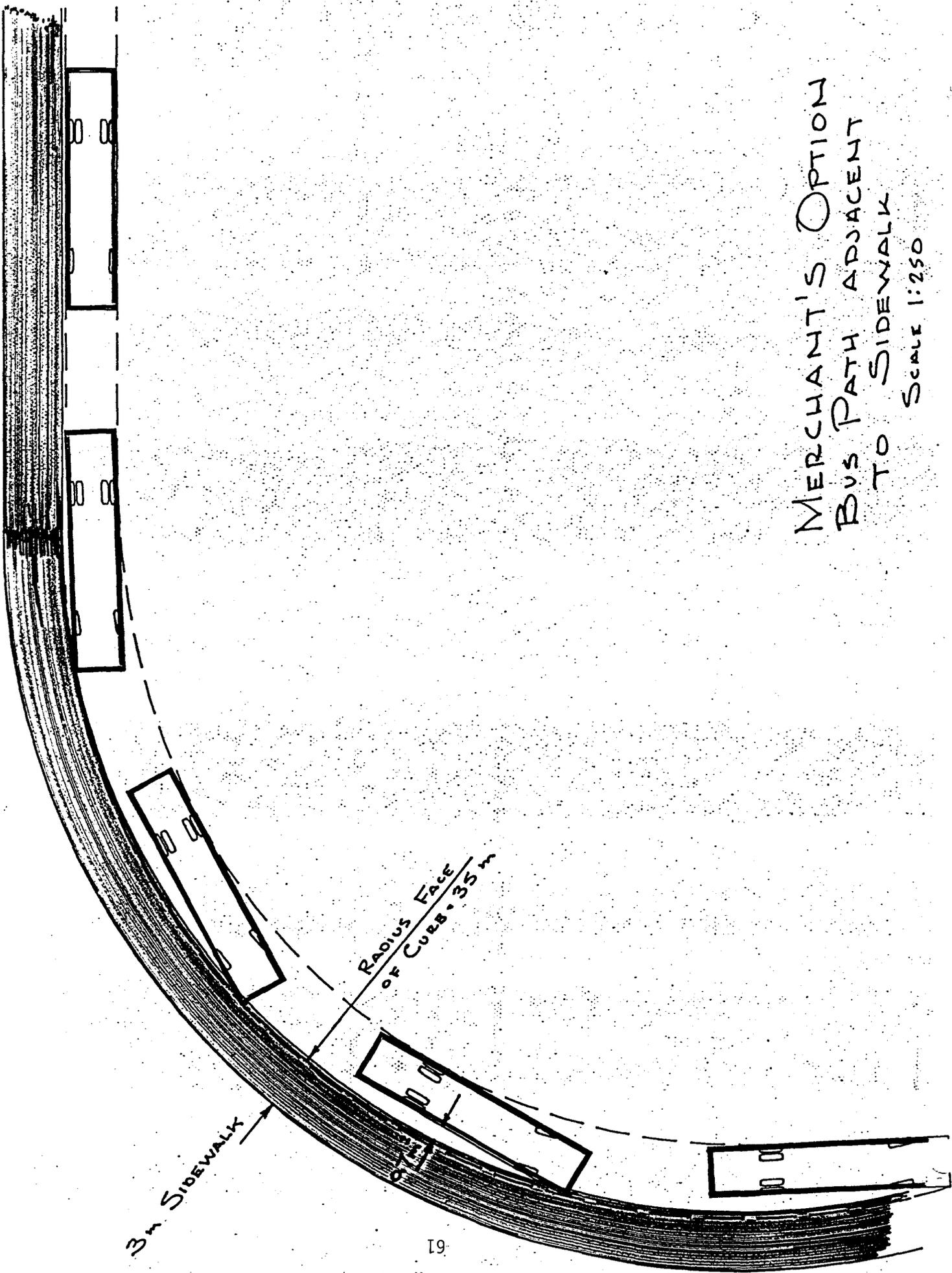
48 STREET



THE CITY OF RED DEER
BUS TRANSFER TERMINAL

MERCHANT'S OPTION

APRIL 2/92



MERCHANT'S OPTION
BUS PATH ADJACENT
TO SIDEWALK
SCALE 1:250

49 AVENUE

48 AVENUE

47 AVENUE

52 STREET

51 STREET

ROSS STREET

49 STREET

47 STREET

46 STREET

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PI2

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P5

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F

GAETZ UNITED LOT
59 stalls
Occupancy 71-100%

TOMBOY LOT
85 stalls
Occupancy 41-100%

SPORTSWORLD LOT
124 stalls
Occupancy 56-100%

CITY & RCMP
STAFF LOTS

AM

47A AVENUE

25

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P7

60

	ALTERNATIVE TERMINAL LAYOUTS						
DRAWING NUMBER	1A	1B	2A	2B	3	4A	4B
Location	49 Street and 48 Avenue (48 Street to 49 Street)	49 Street and 48 Avenue (49 Street to Ross Street)	49 Street and City Hall Lot	City Hall Lot	48 Street	Sports World Lot	Sports World Lot
Facility Type	On-Street	On-Street	On/Off-Street	Off-Street	On/Off-Street	On/Off-Street	Off-Street
Number of Buses	10	10	10	10	13	10	12
Permanency	Temporary	Temporary	Temporary	Temporary	Permanent	Permanent	Permanent
Expansion Capability	None	None	Expandable to 2B	None	Not Expandable Beyond 13 Buses	Expandable to 16 Buses	Expandable to 16 Buses
Operating Efficiency	Fair	Fair	Fair	Fair	Good	Very Good	Very Good
Safety	Fair	Poor/Fair	Fair	Fair	Fair/Good	Good	Good
Parking Loss ³	19	21	67	93	100	63	74
Costs ¹							
a. Basic Construction	\$ 28,500	\$ 15,000	\$ 150,000	\$ 250,000	\$ 275,000	\$ 200,000	\$ 270,000
b. Amenities	N/A	N/A	N/A	N/A	\$ 50,000	\$ 50,000	\$ 50,000
c. Lost Staff Time	0	0	\$ 60,000	\$ 80,000	\$ 40,000	0	0
d. Lost Parking Revenue	\$ 69,300	\$ 81,900	\$ 25,200	\$ 25,200	\$ 201,600	\$ 198,450	\$ 233,100
e. Land	<u>0</u>	<u>0</u>	<u>\$ 270,000</u>	<u>\$ 510,000</u>	<u>\$ 590,000</u>	<u>\$ 610,000</u>	<u>\$ 860,000</u>
Total Cost - Land and Construction	\$ 28,500	\$ 15,000	\$ 420,000	\$ 760,000	\$ 915,000	\$ 860,000	\$1,180,000
City Share ²	\$ 7,500	\$ 4,000	\$ 420,000	\$ 760,000	\$ 228,750	\$ 215,000	\$ 295,000

1. Cost estimates noted above are very preliminary to be used for comparison purposes only. They include only basic construction requirements such as pavement, sidewalks, fencing, basic landscaping, and lighting. Shelters, washrooms, and other facilities are not included.
2. Alternative 2 is not eligible for Provincial funding as it is deemed to be temporary. Per capita restrictions on annual transportation grants may limit the funding available to this project (i.e. Alternatives 3 and 4) depending on its level of priority compared with other City projects.
3. Four potential (not existing) parking stalls on 49 Street, opposite the Fire Hall, will be lost in Alternatives 1 and 2A. Four potential (not existing) parking stalls on 49 Street, north of the Sports World lot will be lost in Alternatives 4A and 4B.
4. Loss of staff efficiency is \$10,500/year (present value of 15 years @ 10% is \$80,000).
5. Loss of parking revenue at Sports World parking lot is \$54,000/year (present value of 15 years @ 10% = \$410,400).
6. Loss of on-street parking assuming 85% occupancy is \$830/year/stall (present value of 15 years @ 10% = \$6,300).

7. Parking Revenue Calculations

1A	-	11 @ \$6,300 =	\$ 69,300
1B	-	13 @ \$6,300 =	\$ 81,900
2A	-	4 @ \$6,300 =	\$ 25,200
2B	-	4 @ \$6,300 =	\$ 25,200
3	-	32 @ \$6,300 =	\$201,600
4A	-	63 @ \$3,150 =	\$198,450
4B	-	74 @ \$3,150 =	\$233,100

DATE: April 15, 1992

FILE NO. 92-1728

APR 15 1992

TO: B. Jeffers
Director of Engineering ServicesFROM: D. Kutinsky
Parking Administrator*Bryan
Kend
Tom***RE: TRANSIT TERMINAL RELOCATION**

City Council, on March 30, 1992, having received letters of objections from merchants and interested parties on 48 Avenue and 49 Street, as well as the Towne Centre Association regarding the September 30, 1991 City Council approved relocation of the On-Street Transit Transfer Terminal, decided to table a decision on this subject pending further evaluation by the Engineering Department.

It was recommended by the downtown merchants that the Transit Terminal be located off-street on the site of the current City Staff Lot and that the displaced stalls be relocated on the P-7 TomBoy Lot.

Attached is a map illustrating the location of the three (3) public parking lots in the surrounding area. Any relocation of staff parking to any one of these public parking lots would only put a severe strain on the demand for public parking in the area and transfer the responsibility as well as the expense of providing additional replacement parking to the Parking Commission.

The City Parking Lots in the area:

Lot	No. Stalls	Current Occupancy	
		Average	Peak
P-5/6 SportsWorld Lot	124	56%	100%
P-7 TomBoy Lot	85	41%	100%
P-8 Gaetz United Lot	59	71%	100%
City Staff Lot	63		100%
RCMP Lot	55		100%

The Engineering Department, as directed by City Council have prepared six (6) options for the future location of the Transit Terminal (attached).

The RCMP have expressed a concern with regard to the on-street customer parking stalls lost as a result of the Transit Terminal being located on 49 Street. City Administration have directed that the first eight (8) metered stalls adjacent to 49 Street in the P6 Sportsworld metered lot be assigned as "RCMP customer parking".

The attached chart evaluates the parking losses associated with each Transit Terminal option and estimates the development costs that would be incurred, in addition to the land purchase costs, in order to replace the off-street parking stalls displaced by each option.

TRANSIT TERMINAL RELOCATION

April 15, 1992

Page 2

The Parking Commission on April 15, 1992, following discussion on the six (6) transit terminal options provided by the Engineering Department, passed the following motion:

Moved by K. Heywood, Seconded by L. Urquhart;

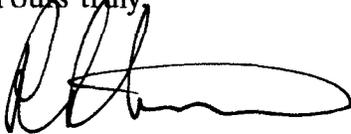
"That the Red Deer Parking Commission recommend to The Red Deer City Council that:

- (a) The City maintain the approved parking strategy requirement of supplying as a minimum 200 off-street City owned public parking stalls in the four(4) blocks bordered by Ross Street, 48 Avenue, 49 Street and Gaetz Avenue.

At present the only City owned public parking provided in the four (4) block area is the Post Office Lot with 98 stalls and the SportsWorld Lot with 124 stalls for a total of 222 off-street public parking stalls. As a minimum the City is therefore required to maintain 102 off-street public parking stalls on the SportsWorld block, bordered by 48 Avenue, 48 Street, 49 Avenue and 49 Street, to meet the Parking Strategy guidelines.

- (b) Any decision that would see off-street public and/or private (City and RCMP staff) parking displaced as a result of the Transit Terminal construction be replaced and all associated costs be included in the total project costs. The Transit Terminal Project should not be constructed at the expense of the Downtown Parking Strategy or the Parking Commission's budget.

Yours truly,



For Doug W. Kutinsky
Parking Administrator

DWK/vs

Attachments

- c. Parking Commission
Bylaws & Inspections Manager

49 AVENUE

52 STREET

51 STREET

48 AVENUE

47 AVENUE

ROSS STREET

49 STREET

48 STREET

47 STREET

46 STREET

GAETZ UNITED LOT
59 stalls
Occupancy 71-100%

TOMBOY LOT
85 stalls
Occupancy 41-100%

SPORTSWORLD LOT
124 stalls
Occupancy 56-100%

CITY & RCMP
STAFF LOTS

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47A AVENUE

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TRANSIT TERMINAL OPTION EVALUATION - PARKING IMPACT

		OPTION 1		OPTION 2A		OPTION 2B		OPTION 3		OPTION 4A		OPTION 4B	
	EXIST. STALLS	STALLS LOST	STALLS LEFT										
PUBLIC PARKING													
On-Street	25	19	6	12	13	5	20	12	13	5	20	5	20
Sportsworld	124	0	124	0	124	0	124	20	104	58	66	69	55
TOTAL PUBLIC PARKING	149	19	130	12	137	5	144	32	117	63	86	74	75
PRIVATE PARKING													
Sportsworld	7	0	7	0	7	0	7	5	2	0	7	0	7
City Staff	63	0	63	49	14	63	0	49	14	0	63	0	63
RCMP	55	0	55	6	49	25	30	14	41	0	55	0	55
TOTAL PRIVATE PARKING	125	0	125	55	70	88	37	68	57	0	125	0	125
TOTAL PARKING	274	19	255	67	207	93	181	100	174	63	211	74	200
DEVELOPMENT COSTS TO REPLACE OFF-STREET PARKING LOST:													
NO. OF PARKING STALLS			0		55		88		88		58		69
PAVING,CURBS,LIGHTING, AND LANDSCAPING			0		\$60,500		\$96,800		\$96,800		\$63,800		\$75,900
PLUG-INS REQUIRED			0		55		88		68		0		0
PLUG-IN COSTS			0		\$23,500		\$30,100		\$26,200		0		0
TOTAL DEVELOPMENT COSTS			0		\$84,000		\$126,900		\$122,900		\$63,800		\$75,900



TRANSPORTATION
AND UTILITIES
Urban Transportation Branch

1st Floor, Twin Atria Building, 4999 - 98 Avenue, Edmonton, Alberta, Canada T6B 2X3 403/427-4575

APR 13 1992

File: 1) RED/TRANSIT
2) OPFIN/APA/RED 92-93

April 7, 1992

Receipts
RED
cc to Grant
Beattie.
Tom

Mr. Bryon Jeffers, P.Eng.
Director of Engineering Services
City of Red Deer
P.O. Box 5008
RED DEER, Alberta
T4N 3T4

Dear Mr. Jeffers:

RE: TEMPORARY BUS TRANSFER POINTS DEVELOPMENT COSTS

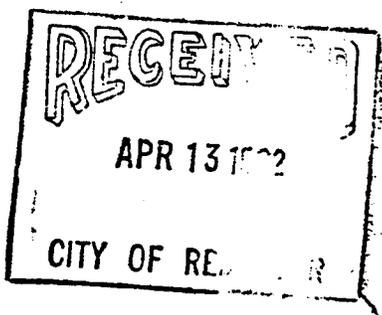
During our discussion on April 4, 1992, you asked what the department's policy is on cost-sharing the construction of the temporary bus transfer points in the downtown area. The amount stated during our conversation, for the cost of the preferred temporary facility, was in the order of \$150,000 to \$200,000, and you mentioned that the life of the proposed facility would be about ten years.

I reviewed the matter with Brian Marcotte and we would not support cost-sharing on a temporary facility having a \$150,000 to \$200,000 cost. The other alternative you mentioned, by having the buses remain on the street, would require some minor modifications to the roadway in the order of \$30,000. This smaller amount would be acceptable for cost-sharing subject to receiving suitable drawings describing the work.

Yours truly,

R. C. (Bob) Rebus, P.Eng.
Urban Transportation Engineer

cc: Brian Marcotte
RCR/7515TRAN.RED



Date: April 22, 1992
 To: City of Red Deer Council
 From: The Merchants of 48th Ave.
 Re: Bus Terminal Re-location

THE CITY OF RED DEER
 CLERK'S DEPARTMENT

RECEIVED	
TIME	2:30
DATE	April 22/92
BY	A.S.

Further to our presentation to City Council of March 30, 1992, the Merchants of 48th Avenue have now met with City of Red Deer Administration and other downtown merchants.

Our original proposal was to re-locate the bus terminal in the City Parking Lot on 48th Ave. Further study by administration and our group has shown that more site area is required to accommodate the number of buses necessary in an off-street location.

City of Red Deer Administration brought a proposal to our attention which would provide off street parking in half of the City owned lot beside Sports World. (see attached diagram 1).

This location addresses our concerns with regard to safety, pollution, loss of parking, and business value. It is a permanent solution and therefore qualifies for government assistance. We received strong support for this proposal from other merchants in the area, although some business owners felt that the only true viable solution was to move the terminal entirely out of the city core. This would be our first choice.

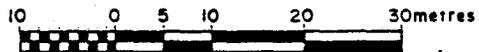
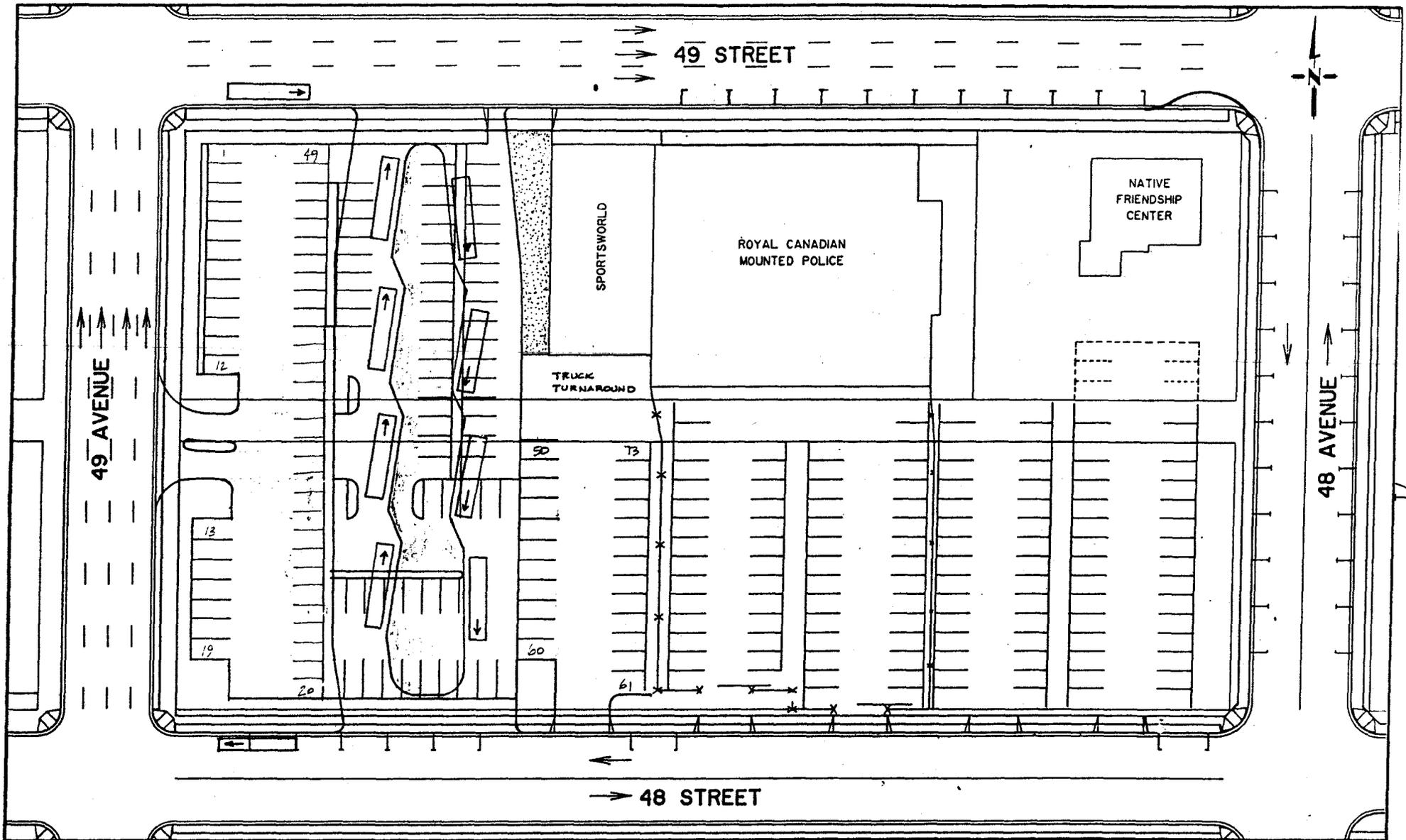
Another proposal which received qualified support was a 48th Street off-street terminal. We have some concern about the factor of this proposal and the affect it may have on businesses on 49th Street. (See diagram 2)

The City Administration proposed an on-street temporary plan which would put four buses in front of City Hall, one bus on 48th Ave. between 48 St. and 49 St. and the balance on 49th Street. This plan would be acceptable only on a very temporary basis until a more permanent site is developed is our second choice. (See drawing 3)

TO RE-CAP:

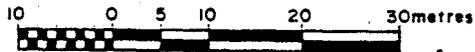
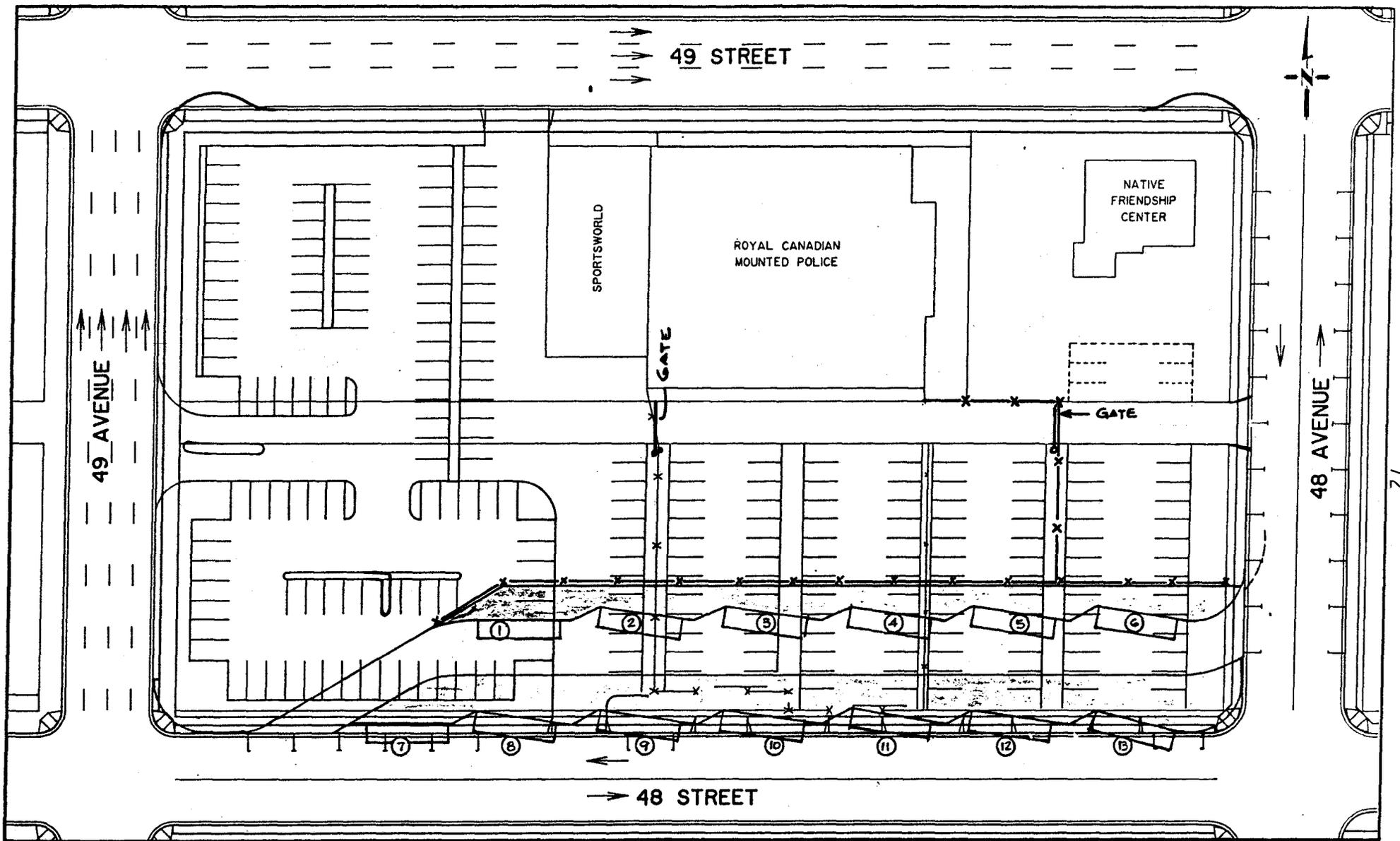
The merchants support an off-street Permanent Terminal in the Sports World Lot. As a temporary solution we would accept drawing 3.

WE ARE STRONGLY OPPOSED TO ON STREET BUS TERMINAL PARKING ON 49TH STREET AND 48TH AVENUE BETWEEN 48TH STREET WHICH IS THE CURRENT CITY PLAN.



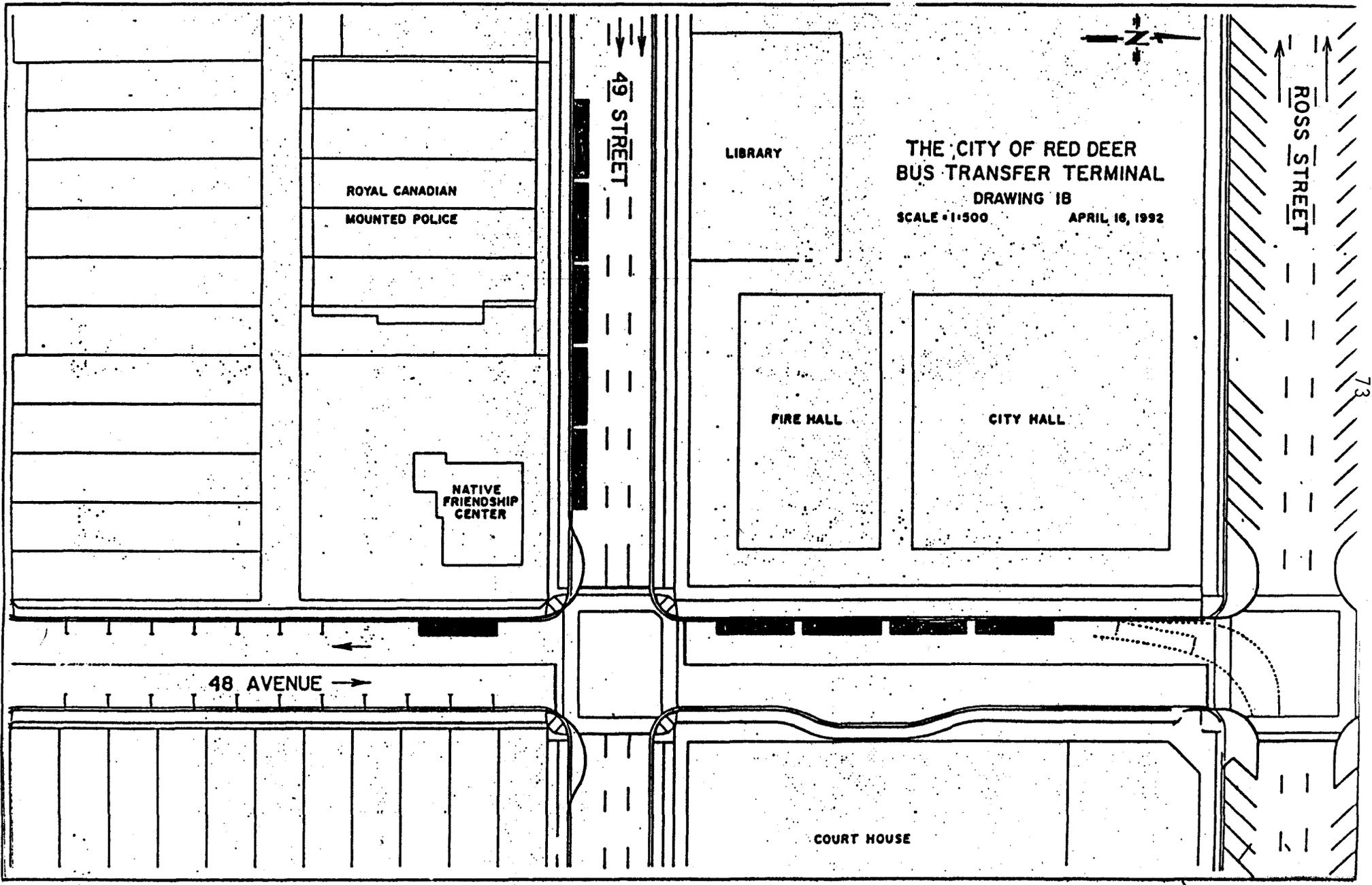
THE CITY OF RED DEER
 BUS TRANSFER TERMINAL

DRAWING No. 1
 APRIL 2/92



THE CITY OF RED DEER
BUS TRANSFER TERMINAL

DRAWING No. 2
APRIL 2/92



LIBRARY

ROYAL CANADIAN
MOUNTED POLICE

NATIVE
FRIENDSHIP
CENTER

THE CITY OF RED DEER
BUS TRANSFER TERMINAL
DRAWING 1B
SCALE 1:500 APRIL 16, 1992

FIRE HALL

CITY HALL

49 STREET

48 AVENUE

ROSS STREET

COURT HOUSE

73



PHONE (403) 343-1177
FAX 346-9690

BORDER PAVING LTD.

6711 GOLDEN WEST AVENUE

::

RED DEER, ALBERTA T4P 1A7

April 01, 1992

Mr. H.M.C. Day
City Commissioner
4914 - 48th Avenue
Red Deer, Alberta
T4N 3T4

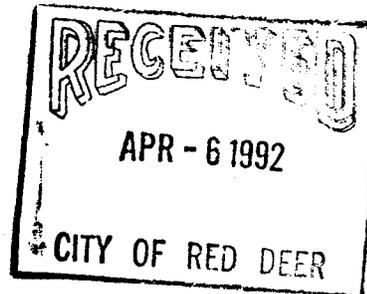
Dear Sir:

RE: Bus Terminal Presentation
City Council Meeting, March 30, 1992

This note is to clarify the position of Border Paving Ltd. relating to the comments made by Ms. Wendy Church representing the businesses of 48th Avenue.

Border Paving Ltd. was contacted by Ms. Church on Thursday March 25, 1992 and asked to provide a cost for the construction of a bus bay on City of Red Deer property. Ms Church was advised by this writer that Border Paving Ltd. did not undertake this work as they were constructed of concrete and we therefore did not give her a price.

We wish to advise you that Border Paving Ltd. is well aware of, and supports the City of Red Deer standards for bus bay construction and also we are pleased by the cooperation and sharing of ideas that takes place with the City Engineering Department and ourselves in reviewing the construction techniques used as well as the problem solving that is ongoing in this City with its diversified soils characteristics.



...2

Mr. H.M.C Day
April 01, 1992
Page 2

We further wish to advise you that Border Paving Ltd. would not undertake to provide cost estimates to any client whose project would fall under City of Red Deer construction guidelines without further reviewing the project with the City Engineering or Building Inspection Departments.

I trust you will find this note will clarify the position of Border Paving Ltd. with regard to our procedures for submitting pricing guidelines to our clients wishing to construct in the City.

Please contact this writer should you have any further questions regarding procedures.

Thank you for your time.

Yours very truly,

BORDER PAVING LTD.



W. B. Rogers
WBR/vmd
estimate/letter
day

cc: Mr. B. Jeffers
Director of Engineering Services

DATE: APRIL 22, 1992
 TO: CITY COUNCIL
 FROM: RED DEER PARKING COMMISSION
 RE: **TRANSIT TRANSFER TERMINAL**

At the April 15, 1992 meeting of the Red Deer Parking Commission, the resolution as noted hereunder was introduced and passed:

"THAT the Red Deer Parking Commission recommend to Red Deer City Council with regard to Transit Terminal Relocation, approval of the following:

- (a) The City maintain the approved parking strategy requirement of supplying as a minimum, 200 off-street City-owned public parking stalls in the four (4) blocks bordered by Ross Street, 48 Avenue, 49 Street and Gaetz Avenue.
- (b) Any decision that would see off-street public and/or private (City and RCMP staff) parking displaced as a result of the Transit Terminal construction be replaced and all associated costs be included in the total project costs. The Transit Terminal Project should not be constructed at the expense of the Downtown Parking Strategy or the Parking Commission's budget."

With regard to item (a) above, at present the City-owned public parking provided in the four block area is:

Post Office Lot with		98 stalls
Sports World Lot with		<u>124 stalls</u>
Off-street public parking	Total	222 stalls

As a minimum, the City is therefore required to maintain 102 off-street public parking stalls on the Sports World block bordered by 48 Avenue, 48 Street, 49 Avenue and 49 Street, to meet the Parking Strategy guidelines.

The above is presented for your consideration.



J. DEZUTTER
 Vice-Chairman
 RED DEER PARKING COMMISSION

DATE: April 15, 1992

FILE NO. 92-1728

TO: R. Strader
Bylaws and Inspections ManagerFROM: D. Kutinsky
Parking Administrator

RE: TRANSIT TERMINAL RELOCATION

City Council, on March 30, 1992, having received letters of objections from merchants and interested parties on 48 Avenue and 49 Street, as well as the Towne Centre Association regarding the September 30, 1991 City Council approved relocation of the On-Street Transit Transfer Terminal, decided to table a decision on this subject pending further evaluation by the Engineering Department.

It was recommended by the downtown merchants that the Transit Terminal be located off-street on the site of the current City Staff Lot and that the displaced stalls be relocated on the P-7 TomBoy Lot.

Attached is a map illustrating the location of the three (3) public parking lots in the surrounding area. Any relocation of staff parking to any one of these public parking lots would only put a severe strain on the demand for public parking in the area and transfer the responsibility as well as the expense of providing additional replacement parking to the Parking Commission.

The City Parking Lots in the area:

Lot	No. Stalls	Current Occupancy	
		Average	Peak
P-5/6 SportsWorld Lot	124	56%	100%
P-7 TomBoy Lot	85	41%	100%
P-8 Gaetz United Lot	59	71%	100%
City Staff Lot	63		100%
RCMP Lot	55		100%

The Engineering Department, as directed by City Council have prepared six (6) options for the future location of the Transit Terminal (attached).

The RCMP have expressed a concern with regard to the on-street customer parking stalls lost as a result of the Transit Terminal being located on 49 Street. City Administration have directed that the first eight (8) metered stalls adjacent to 49 Street in the P6 Sportsworld metered lot be assigned as "RCMP customer parking".

The attached chart evaluates the parking losses associated with each Transit Terminal option and estimates the development costs that would be incurred, in addition to the land purchase costs, in order to replace the off-street parking stalls displaced by each option.

TRANSIT TERMINAL RELOCATION

April 15, 1992

Page 2

It is therefore recommended that:

- a.) The On-street Transit Terminal on 49 Street and 48 Avenue be constructed, as approved by City Council on September 30, 1991, as it is the least costly option and eliminates the least number of parking stalls overall.
- b.) When suitable financing can be arranged the City construct the joint use SportsWorld Lot Transit Terminal complete with 250-450 stall parkade which was studied in detail by the Delcan Consultants and as presented to City Council on March 30, 1992. This is the only option that satisfies the long-term Transit requirements to park 16 buses off-street as well as the long term Parking Strategy to provide 250-450 stalls.
- c.) The City maintain the approved parking strategy requirement of supplying as a minimum 200 off-street City owned public parking stalls in the four(4) blocks bordered by Ross Street, 48 Avenue, 49 Street and Gaetz Avenue.

At present the only City owned public parking provided in the four (4) block area is the Post Office Lot with 98 stalls and the SportsWorld Lot with 124 stalls for a total of 222 off-street public parking stalls. As a minimum the City is therefore required to maintain 102 off-street public parking stalls on the SportsWorld block, bordered by 48 Avenue, 48 Street, 49 Avenue and 49 Street, to meet the Parking Strategy guidelines.

- d.) Any decision that would see off-street public and/or private (City and RCMP staff) parking displaced as a result of the Transit Terminal construction be replaced and all associated costs be included in the total project costs. The Transit Terminal Project should not be constructed at the expense of the Downtown Parking Strategy or the Parking Commission's budget.

Yours truly,

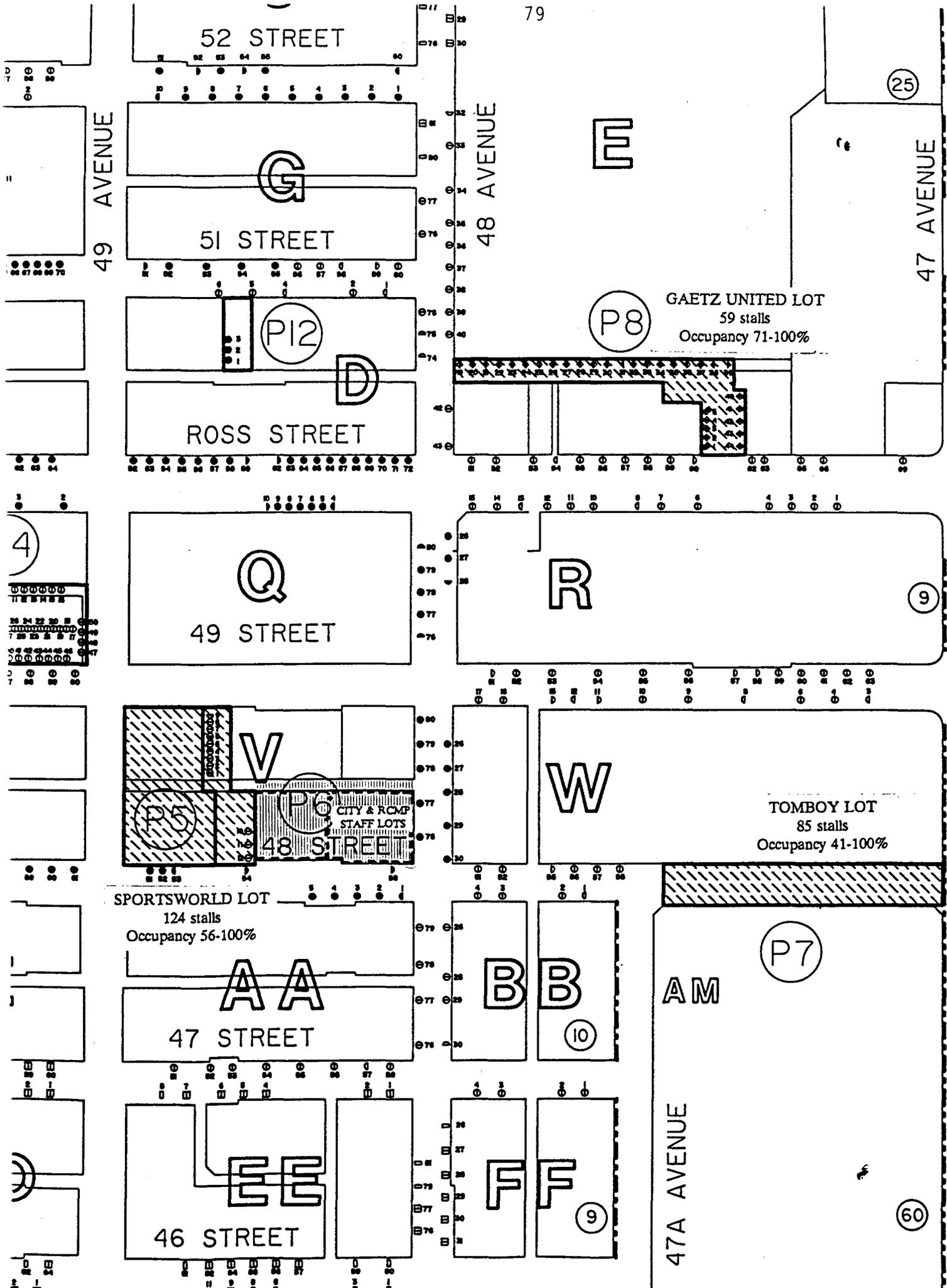


Doug W. Kutinsky
Parking Administrator

DWK/jw

Attachments

- c. Parking Commission
Director of Engineering



TRANSIT TERMINAL OPTION EVALUATION - PARKING IMPACT

		OPTION 1		OPTION 2A		OPTION 2B		OPTION 3		OPTION 4A		OPTION 4B	
	EXIST. STALLS	STALLS LOST	STALLS LEFT										
PUBLIC PARKING													
On-Street	25	19	6	12	13	5	20	12	13	5	20	5	20
Sportsworld	124	0	124	0	124	0	124	20	104	58	66	69	55
TOTAL PUBLIC PARKING	149	19	130	12	137	5	144	32	117	63	86	74	75
PRIVATE PARKING													
Sportsworld	7	0	7	0	7	0	7	5	2	0	7	0	7
City Staff	63	0	63	49	14	63	0	49	14	0	63	0	63
RCMP	55	0	55	6	49	25	30	14	41	0	55	0	55
TOTAL PRIVATE PARKING	125	0	125	55	70	88	37	68	57	0	125	0	125
TOTAL PARKING	274	19	255	67	207	93	181	100	174	63	211	74	200
DEVELOPMENT COSTS TO REPLACE OFF-STREET PARKING LOST:													
NO. OF PARKING STALLS			0		55		88		88		58		69
PAVING,CURBS,LIGHTING, AND LANDSCAPING			0		\$60,500		\$96,800		\$96,800		\$63,800		\$75,900
PLUG-INS REQUIRED			0		55		88		68		0		0
PLUG-IN COSTS			0		\$23,500		\$30,100		\$26,200		0		0
TOTAL DEVELOPMENT COSTS			0		\$84,000		\$126,900		\$122,900		\$63,800		\$75,900

Commissioner's Comments

We would concur with the recommendations of the Director of Engineering Services and the Parking Commission. For Council's information, we have included the reports which appeared on the March 30, 1992 Council Agenda as an attachment to this agenda.

"R.J. MCGHEE"
Mayor

ATTACHMENT

APRIL 27, 1992, COUNCIL AGENDA

Relocation of On Street Transit Terminal

- Information which appeared on March 30, 1992 Council Agenda

DATE: March 25, 1992

TO: City of Red Deer Councillors

FROM: Merchants and Interested Parties
48th Ave & 49th St

RE: Re-location of Bus Terminal

Those merchants, landowners and occupants of businesses and services on 49th Street and 48th Ave who feel they would be adversely affected by the re-location of the Bus Terminal are requesting Council to hear their concerns at the March 30, 1992 Council Meeting. This request has also been made in writing to the City Clerk. It is imperative that our concerns be addressed prior to commencement of any work on the above proposed re-location.

Although we would prefer that the status quo remain, we understand the need to re-locate the buses in order to accommodate the one way couplet. Our concerns are for both the detrimental effects of the proposed re-location on our business and the safety and well being of the transit users.

Under the proposed plan, buses would park along 49th street to the corner of 48th Ave and on 48th Avenue between 48th Street and 49th Street. The proposed plan necessitates the removal of all parking on the west side of 48th Ave. As well, buses would be parked in front of the RCMP building, across from the library and the current fire hall location. The Native Friendship Center would be impacted on both of its access roads. Because 48th Avenue is already a very busy street, the added pressure of the buses and bus patrons would make this street even more dangerous. Students would be tempted to 'Jay-Walk' from the buses to Charlie's and Rainbow Video.

Our purpose for meeting with Council is to further outline our concerns and propose an alternative which we feel would be acceptable to all parties. The cost of our alternate proposal is in line with the restraints on City spending and in fact not that much greater than the cost of the proposed plan.

There has been expense to the individual businesses to up-grade the 48th Ave and 49th Street area. In the last two years, over \$700,000 has been put into the renovations of the area in private money. We are asking Council to at least help us preserve what we have worked for.

The Merchants and Interested Parties of 49th St. and 48th Ave. have expressed the following concerns with regard to the bus re-location proposal.

- loss of parking on the west side of 48th Ave.
 - this parking is utilized during the day by customers of the 48th Ave. merchants. Removing parking will provide a disincentive to these customers to stop and utilize the services offered
 - in the evening the parking is fully utilized by Bingo patrons
- Traffic on 48th Ave. This is the only downtown north/south two way street. At the present time it is a very busy street, and the increased traffic resulting in the extensive use of one ways in downtown Red Deer can only make it more congested. There is not room for bus maneuverability or even parking on this street. The City should do a traffic count on 48th Ave. When a request was made to The City Engineer Department, we were told that the last count was done in 1982.
- Pollution in the area. The businesses in the area are very concerned with the pollution caused by the diesel bus fumes. Most of the buildings are older and will literally suck the fumes in through the front doors or the roof-top air conditioners.

Other pollution caused by garbage, foul language, vandalism of business and public areas will affect businesses and their clients.
- SAFETY. Students will be drawn to cross the street to Charlie's and the Rainbow Video. With the street as busy as it is and with buses parked and blocking visibility the danger to student's is increased. While the Fire Station remains in its current location and further when construction is being completed on the library extension there is a safety concern with Fire trucks and construction vehicles jockeying with buses and bus patrons of 49th street. All this while the one way street increases traffic.
- BUSINESS VALUE. The merchants on the two affected streets have made a committment to downtown revitalization. There businesses are primarily individually owned and managed. A cursory count shows that over \$700,000 has gone into up-grading the stores and businesses affected by this decision. We feel our committment to the area should be respected by Council and Council should take the time to listen to our concerns and look at our alternate proposal.

49th St & 48th Ave. MERCHANTS AND CONCERNED PARTIES
Requesting a meeting with City Council re: Bus Re-location

SHAW CABLE
4805 48th Ave.

PEACE PARK MANAGEMENT
4809 - 4811 48th Ave.

Michael Dandurand - CONSULTANT
4805 48th Ave.

Clarence Kits - CHARLIE'S
4819 48th Ave.

Gary Waller - YOUR SPECIAL
4805 48th Ave.

Les Duffy - SUTTON GROUP
4819 48 Ave.

Gord Walsh - PERSONAL TAX
4809 48th Ave.

Darryl Sim - OPTIONS
4779 49th St.

Tod Theissen - PERSONAL FINANCIAL
4809 48th Ave.

Darlene Cardinal - NATIVE FRIEND.
4801 49th Street

Wendy Church - GATEWAY TRAVEL
4811 48th Ave.

SPORT'S WORLD
4827 49th St

Dean Mahani - RAINBOW VIDEO
4813 48 Ave.

Marilyn Slawinsky - LAWYER
4785 49th St.

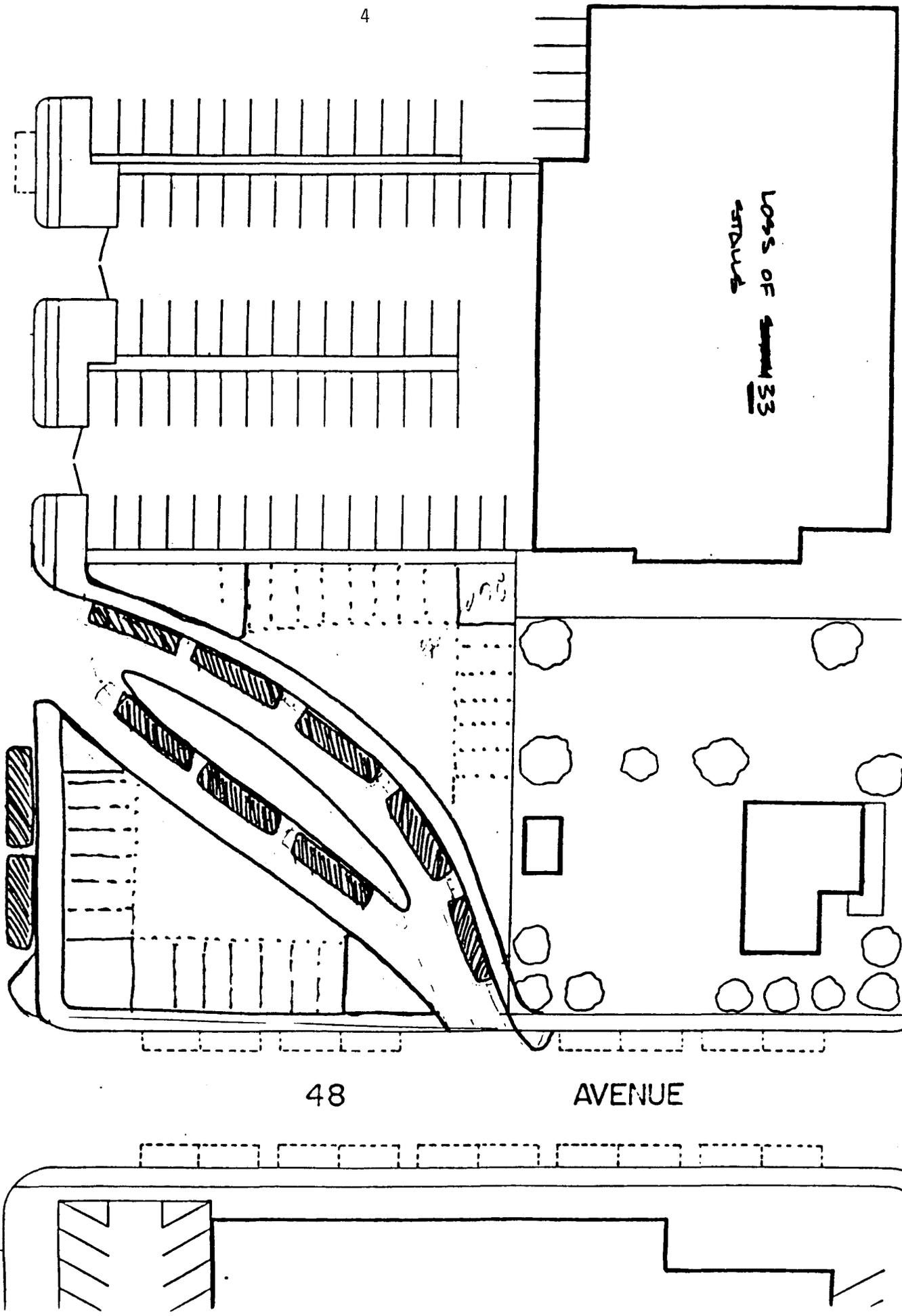
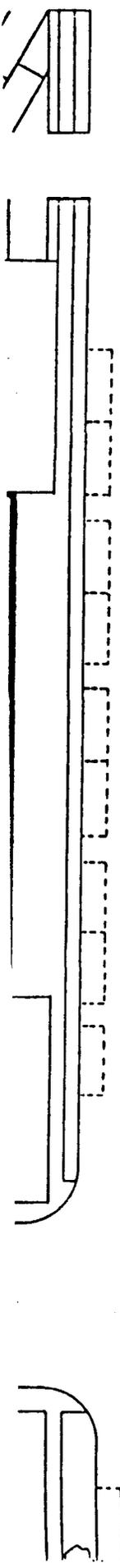
48 STREET

4

LOSS OF ~~SECTION~~ 33
STRIPS

48

AVENUE



ALTERNATE PROPOSAL FOR BUS
RE-LOCATION

Attached, we have prepared an alternate plan for the bus re-location.

We propose that all of the buses be re-located to the present City Hall parking lot on the south side of 48th Ave. As shown by the drawing, all of the buses would be able to enter the 'terminal' area and exit it on 48th St.

This proposal retains PUBLIC parking on 48th Ave. The smell and litter from the buses will be contained in the one area. The Native Friendship Center will not be surrounded by buses and bus patrons. The angle which the buses enter and exit the area makes turning easier. Students will be less attracted to cross over to the businesses on the east side of 48th Street, but if they do the visibility will not be restricted by buses.

Patrons using the buses to access City Hall, the Parsons Clinic, the library and the Associate Clinic will have easy, safe access to this area.

Most of the private vehicles owned by City Employees will have to be parked elsewhere. We recommend that the old 'Tom Boy' lot could be utilized for this purpose. This lot is underutilized during the day although it provides a service to evening Bingo patrons. Some parking could remain at the City's discretion in the Bus Terminal parking lot. Certainly, it is nice and handy for City employees to park $\frac{1}{2}$ a block away from where they work, however the alternate parking lot would be only $\frac{1}{2}$ block further. We feel that public parking and City support of the merchants is of a higher priority.

The City is proposing an expenditure of \$31,500 for the proposed re-location plan. Our plan would likely be more in the \$70,000 range. However, any paving done will be of future benefit to the City. In the event that the Sports World parking area is not developed, our proposal could be acceptable for a longer period of time.

As mentioned previously, the merchants in this area have spent over \$700,000 to renovate and up-grade. We are asking the City to spend only 10% of this. Our taxes for this one street would make a serious dent in the cost of our proposal.

**TEMPORARY TRANSIT TERMINAL (48 Av)**

1. The only information given to the Towne Centre Association, via the Parking Commission, regarding this terminal, was in the fall of '91. The presentation indicated that this would be a temporary terminal while construction proceeded on the couplet project.
2. The first layout sketch shown to the TCA was that sent to the businesses on March 20th this year.
3. The Association at no time was requested to respond, discuss or consider this project, by any department.
4. With the original "temporary" assumption, the project time frame was estimated to last from May to September. This situation has since changed significantly. No funding for the Sportsworld Terminal is available, nor foreseeable, suggesting that "Temporary" could be anywhere from one to ten years.
5. The City has suggested that the Association was fully aware of this project, but in fact, no information or discussion has been held with the Association, with any City Department. The only information we had received, was that a "temporary terminal" site would be moved to 48Av during construction of the couplet.

Because the nature of "temporary" has significantly changed, the Association fully supports the position of the affected businesses on 48Av.

We feel that an alternative solution must be considered, and that further dislocation or elimination of public parking should be avoided. With the terminal potentially being much more than temporary, the proposal to utilize the City staff lot for Transit, is an appropriate option.

Sincerely yours,
TOWNE CENTRE ASSOCIATION

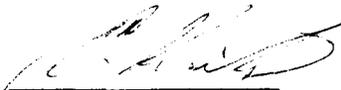
Ken Heywood, Chairman.

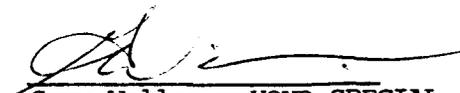
49th St & 48th Ave. MERCHANTS AND CONCERNED PARTIES
Requesting a meeting with City Council re: Bus Re-location

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4805 48th Ave.

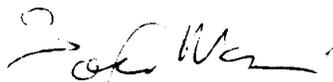
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4805 48th Ave.
WILLMER

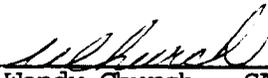

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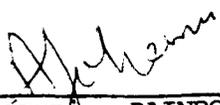

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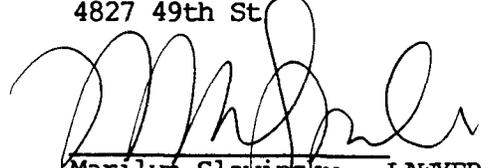
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SPORT'S WORLD PETE DUNCAN
4827 49th St.


Dean Dhanani - RAINBOW VIDEO
4813 48 Ave.


Marilyn Slawinsky - LAWYER
4785 49th St.



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

Transit Department 342-8225

March 18, 1992

Gateway Travel
4811-48 Avenue
RED DEER, Alberta
T4N 3T2

Attention: Manager

Dear Sir/Madam:

RE: RED DEER TRANSIT BUS TRANSFER TERMINAL

Due to the Ross Street/49 Street one-way couplet the current downtown bus terminal will be relocating from it's present site on Ross Street/49 Avenue to 49 Street/48 Avenue in the near future.

The Transit Department has investigated numerous areas in the downtown and it was felt that this location had the least effect on parking or driveway access. Unfortunately this relocation will result in the parking on the west side of 48 Avenue being removed. Parking on the east side of 48 Avenue will remain as is.

If you wish to discuss this relocation with the undersigned further, please contact me at 342-8225 at your convenience.

Yours truly,

Grant Beattie
Transit Manager

GB/slp

c.c. Director of Engineering Services
Towne Centre Association



*a delight
to discover!*

DATE: September 24, 1991
TO: City Clerk
FROM: Director of Engineering Services
RE: **RELOCATION OF ON-STREET TRANSIT TERMINAL**

Attached is a report from the Transit Manager which describes and illustrates a proposed new location for the on-street Transit Terminal. Relocation of the terminal is made necessary by the imminent 49/Ross Street One-Way Couplet Project.

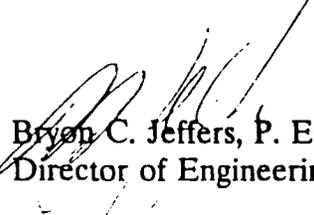
Mr. Beattie's report is quite comprehensive and there is no need for much additional elaboration.

I would like to point out some additional issues for consideration. First, Council will be reviewing in the 1992 Budget, an administration recommendation for an off-street Transit Terminal on the Sports World Parking Lot site. Even if approval to proceed was granted during budget deliberations, it is unlikely that the terminal could be in place prior to the couplet going into affect, especially if a parkade forms part of the Transit Terminal Project. In either event, monies expended to relocate the terminal would not be wasted. The resulting improvements will be consistent with past Downtown sidewalk beautification projects.

If Council wished, a reduction in cost of approximately \$3,000 could be achieved with a modified paving stone design and a further \$3,000 could be saved if the sidewalk was entirely concrete.

RECOMMENDATION

We would respectfully recommend Council approval of the proposed on-street Transit Terminal, to be implemented as soon as reasonable possible. We would also request Council direction with respect to the concrete/paving stone option.


Bryan C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg
Att.

c.c. Transit Manager

DATE: September 25, 1991
TO: Director of Engineering
FROM: Transit Manager
RE: **RELOCATION OF ON-STREET TRANSIT TERMINAL**

Due to the Ross St./49 St. one way couplet project it will be necessary to relocate the current on-street transit terminal from 49 Ave. and Ross St.

The Transit Department investigated a number of areas in the central downtown in order to determine a location that would be suitable in size and structure to accommodate ten buses. In analyzing these areas the following considerations were made.

1. The impact on current on street parking
2. The impact on current transit route design
3. The impact on surrounding businesses
4. The impact on downtown traffic flows

Upon completion of the analysis it was determined that the best location was the south side of 49 St. in front of the R.C.M.P. building and the west side of 48 Ave. between 49 St. and 48 St. Each of these areas will accommodate five buses each and can be accessed by inbound routes with very little route modifications being required.

The area will, however, need some improvements in order to accommodate bus passengers. These improvements would be restricted to 48 Ave. It will be necessary to increase the sidewalk width of 48 Ave. as it is currently too narrow to accommodate transferring passengers. It is suggested that the sidewalk be widened to 2.7 metres and constructed with concrete and paving stones in order to be consistent with other sidewalk upgrades in the City's downtown. It would also be necessary to supply electrical ducts for future lighting requirements for the Electric, Light and Power Department.

In order to supply sufficient width for the sidewalk work it will also be necessary to remove approximately 300 feet of hedge. The large mature trees would not be affected and would remain in place.

In order to provide separation from the bus stop area and the Native Friendship Centre as well as the parking lot it is proposed that a five foot high chain link fence be installed. The fence would be covered from street side view by planting large mature five foot Villosa Lilac from the City tree nursery.

September 23, 1991

Re: Relocation of On-Street Transit Terminal

Page 2

This location will also require the removal of the current RCMP visitor parking area on 49 Street along with 10 metered stalls on 48 Ave. and 1 metered stall on 48 Street. Although, this loss of on street parking may generate some concern it should be pointed out that parking is available just to the east of this location on 48 Street. In addition, on-street parking will become available on Ross Street once the terminal is relocated.

A cost analysis of the improvements described above is attached. I would suggest that this on street terminal relocation was necessitated by the upcoming couplet project and that the costs associated with the relocation be the responsibility of the couplet project.

Recommendation:

It is recommended that the current Ross Street/49 Ave. on-street bus terminal be relocated to 49 Street/48 Ave. prior to the commencement of any construction associated with the one way couplet project. It is further recommended that any costs associated with the necessary improvements be charged to the one way couplet project.



Grant Beattie
Transit Manager

GB/jw

**ON STREET BUS TERMINAL
RELOCATION COST ESTIMATES**

1. Sidewalk widening east side 48 Ave. between 49 St & 48 St	\$20,000.00
2. Installation of electrical ducts	2,500.00
3. Installation of 5 Ft. chain link fence	4,000.00
4. Removal of current hedge	2,500.00
5. Planting of 90 five foot Villosa Lilac	2,500.00
Total	\$31,500.00

Commissioners' Comments

As Council is aware a study is currently under way for the design and cost estimates of a transit terminal on the Sports World Parking Lot with the potential for the inclusion of a parkade. Although this study is not yet completed, we would anticipate that there will be a significant cost associated with the terminal and undoubtedly some pressures not to construct the terminal on this site unless it is accompanied by the construction of a parkade. We hope to present this in the 1992 budg

Even if it is approved, it will obviously take some time to construct and as pointed out by the Dir. of Engineering Services, it is unlikely to be completed before the couplet goes into effect. Accordingly, it is desirable that some interim steps be taken.

We would therefore concur with the recommendation to proceed as outlined especially as expenditures will not be wasted. We would further recommend that Council approve the modified paving stone design for a savings of \$3,000.00 given a total project estimate of \$28,500. Council should note that the modified design contemplates the widening of the sidewalk to be done entirely in red paving stone, thus preserving the existing concrete which results in a sidewalk slightly wider in pavers than our standard.

"R.J. MCGHEE"
Mayor

"M.C. DAY"
City Commissioner

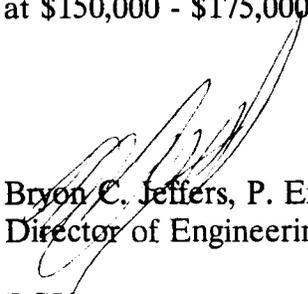
DATE: March 26, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **ON-STREET TRANSIT TERMINAL - 48 AVENUE
GATEWAY TRAVEL**

Subsequent to drafting our initial response to the concerns raised regarding the subject issue, it is our understanding that the concerned group will be presenting to Council an alternative to the on-street terminal.

The alternative involves moving the buses, that would stop along 48 Avenue, into the City Hall staff parking lot.

To facilitate Council evaluation of this option, we have done a very preliminary review of this option. We have defined a layout (see attached plan) that would accommodate six buses on the parking lot. There would be a loss of 48 stalls in the parking lot. Of the 10 stalls on 48 Avenue, 6 of these could be retained. One existing stall on 48 Street would also be lost. There would be 16 stalls remaining in the City Hall lot. Access to the Native Friendship Centre would have to be reviewed, but probably could be accommodated.

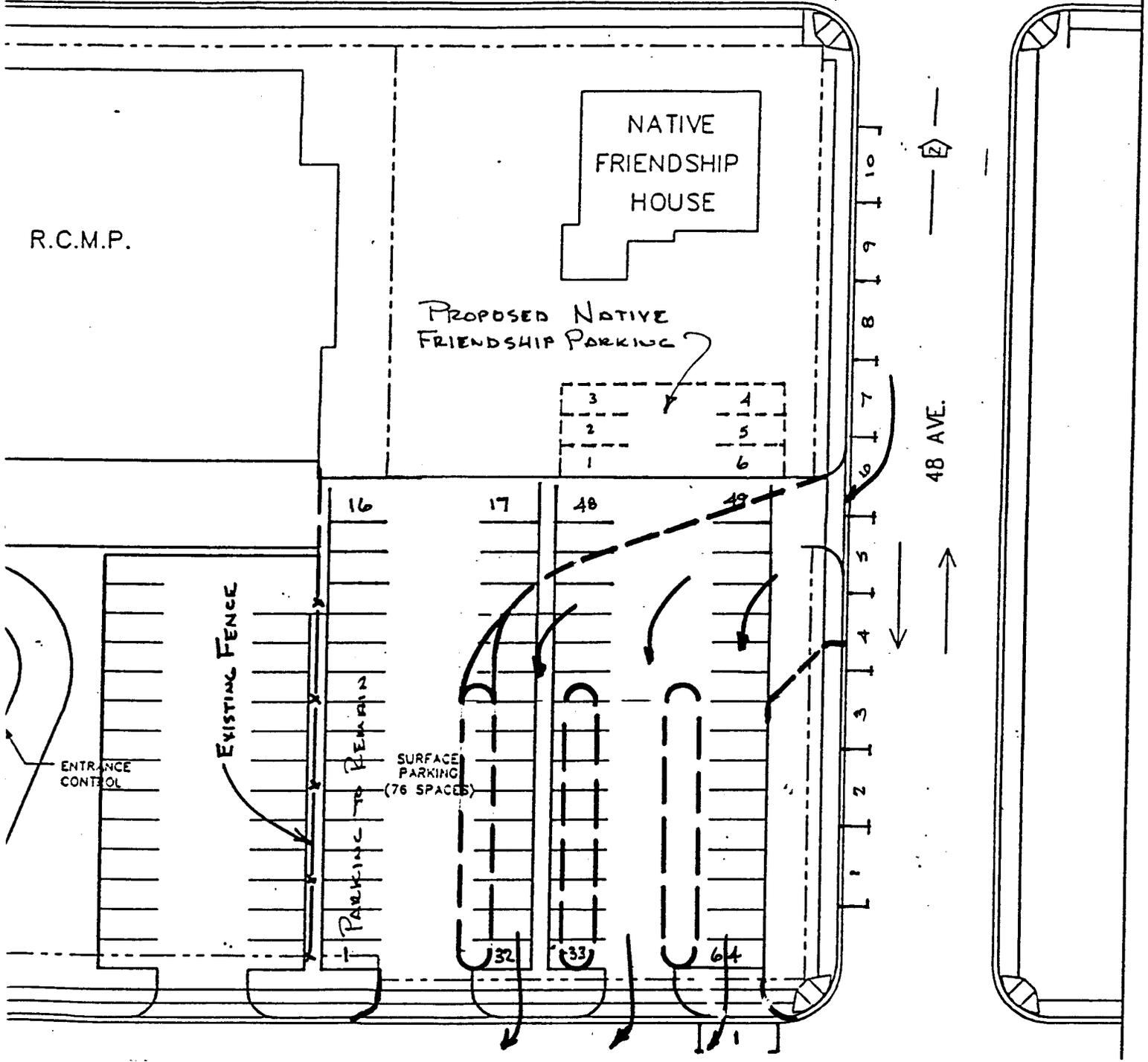
The minimum standard for the terminal area would be an asphalt driving surface and raised concrete islands. Leaving the site as a gravelled area would result in rutting and potholes. In the spring or during rain, bus patrons would also have to contend with mud. The raised islands are required to delineate passenger areas from vehicle movement and to accommodate access to the buses. A very preliminary estimate set the cost of the terminal at \$150,000 - \$175,000. This would have to be confirmed by more design work.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg
Att.

→ (PROPOSED)



48 STREET

ALTERNATE TRANSIT TERMINAL LOCATION

MARCH 26, 1992

DATE: March 30, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **RELOCATION OF TRANSIT TERMINAL
MERCHANTS AND INTERESTED PARTIES' LETTER DATED
MARCH 25, 1992**

We can supply the following additional information for Council, relative to the above noted.

1. **Costs**

We have checked the layout supplied by the merchants and indicate that six buses, not eight, can be accommodated on the parking lot (see attached plan).

An order of magnitude estimate to pave and install concrete islands and curbs, plus landscaping is \$150,000.

The cost to remove the on-street parking and widen the sidewalks on 48 Avenue is \$28,500. The sidewalks on 49 Street would not have to be widened.

2. **Loss of Parking**

With the merchants' plan, there would be only 6 salvageable parking stalls left in the lot for a loss of 58 stalls. Of the 10 stalls on 48 Avenue, 4 stalls would be lost.

Total parking stall loss by moving the terminal to the parking lot following the merchants' option is 63 (one additional stall lost on 48 Street).

Total parking stall loss by moving the terminal to the parking lot following the Engineering Department's option is 53.

Total parking stalls lost by retaining the on-street terminal location is 11.

3. **Traffic on 48 Avenue**

The 1989 traffic counts taken on 48 Avenue north of 45 Street are 4,054 northbound and 4,505 southbound for a two-way, 24 hour total of 8,559 vehicles.

City Clerk
Page 2
March 30, 1992

This volume can be compared to 4,034 on 47 Avenue (1 block east) and 16,728 northbound on 49 Avenue (1 block west). We counted 7,644 vehicles on 49 Street east of the old Advocate Building in 1989 as well.

Forty-eighth Avenue is 14.6 m or 48 ft wide from curb to curb, which is 1.2 m or 4 ft feet wider than 49 Avenue and most other Downtown streets (most are 13.4 m or 44 ft wide).

Regarding the count information of 1982 referred to by the merchants, this was the last time an intersection count was done at the intersection of 48 Avenue and 48 Street.

Although up-to-date counts and a signal warrant analysis has not been done for 48 Avenue and 48 Street intersection, we feel that even without the Transit terminal relocation, with the current pedestrian and vehicle volumes, a traffic signal at this location is only a few years away. The estimated cost of a signal at this location is \$75,000.

4. **Safety**

It is difficult to control jaywalking on any Downtown street. It occurs on 49 Avenue and Ross Street, which are carrying much higher traffic volumes and at greater speeds than on this portion of 48 Avenue.

With the presence of traffic signals at either end of this block, there would be ample pedestrian accommodation, as the maximum walking distance from mid block to a signal would be 38 m or 125 ft.

5. **Access to Native Friendship Centre**

With the merchants' proposal there would be no vehicle access to the Native Friendship Centre's rear yard. This impact would be far greater than the buses parked on 49 Street and 49 Avenue.

6. **Relocation of City Staff Parking**

Many vehicles in this parking lot are used throughout the day to carry on City business. Relocation to a further distance from City Hall will increase the time to access the vehicle and accordingly increase the cost of doing City business.

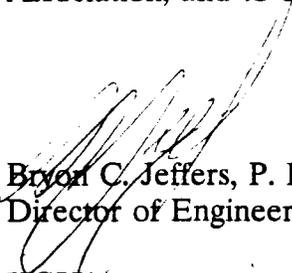
7. **Area Parking Availability**

Attached is information showing both on-street plus three parking lots in the immediate area. In addition, the parking occupancies are included.

City Clerk
Page 3
March 30, 1992

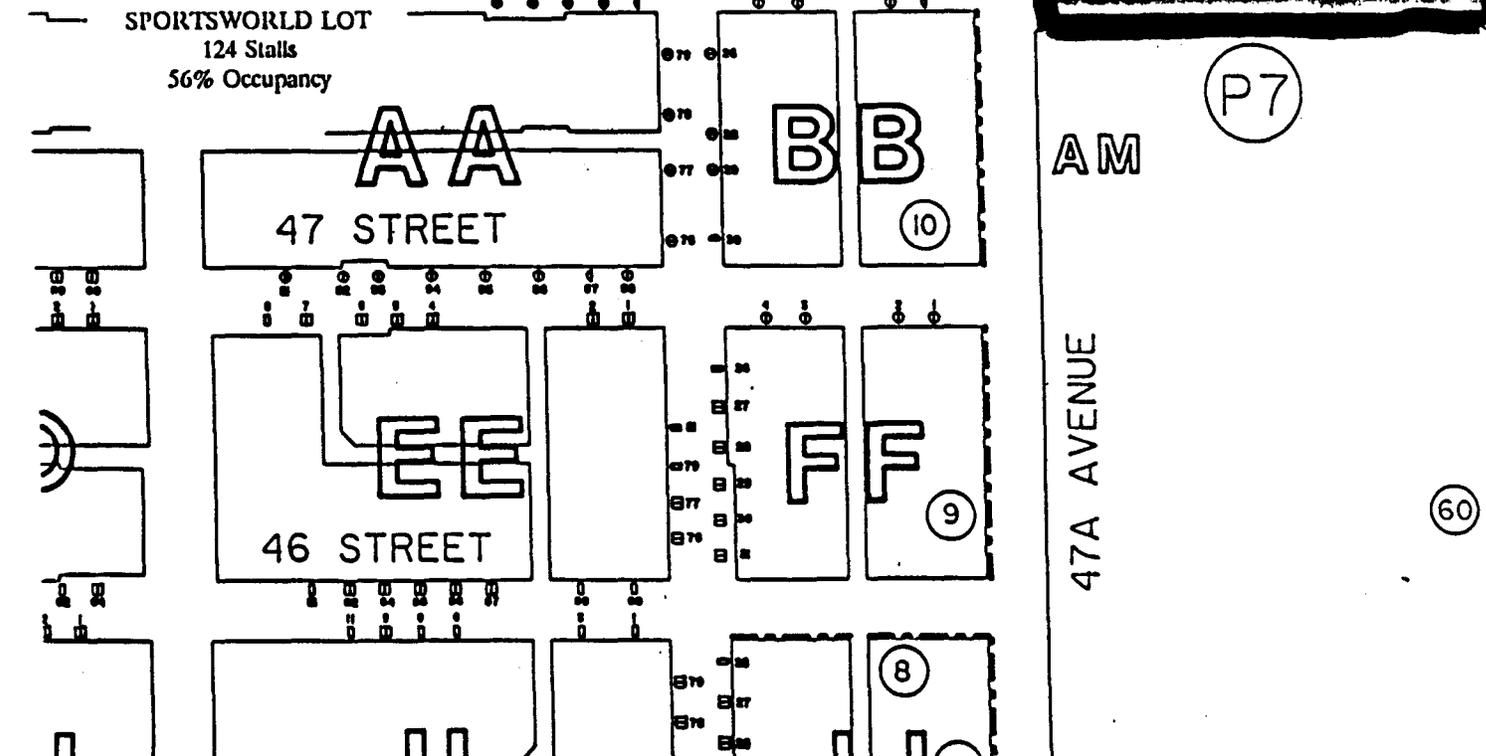
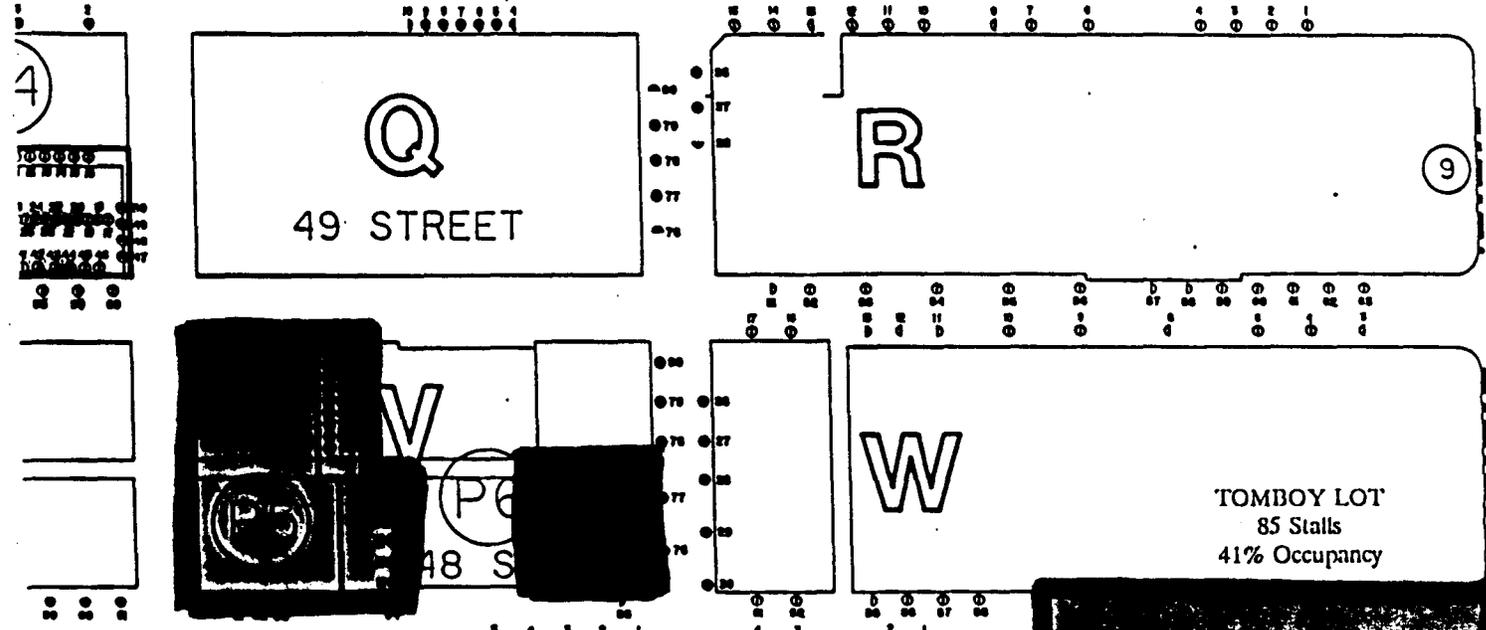
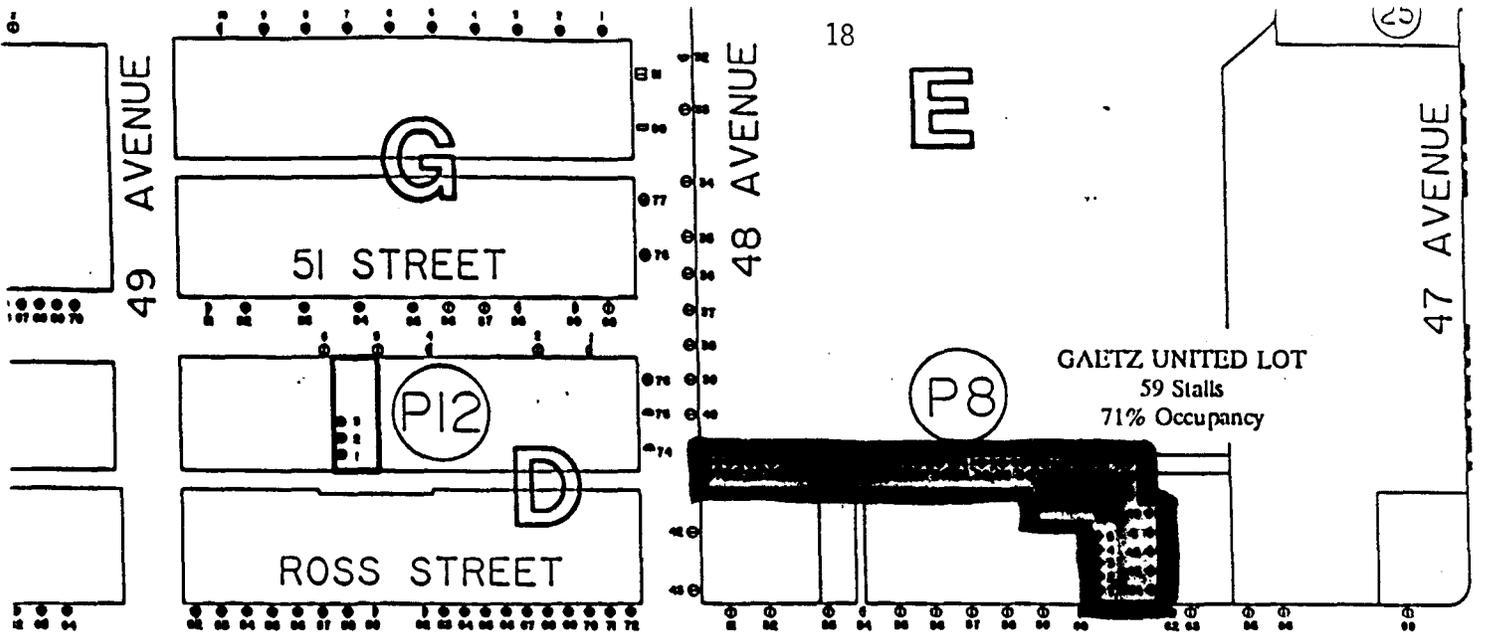
8. **Downtown Planning Process Steering Committee**

Attached is a copy of the November 4, 1991 minutes with the Towne Centre representative in attendance. Mr. Ferguson was requested to provide observations from the Towne Centre Association, and to our knowledge such information was never received.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

KGH/emg
Att.



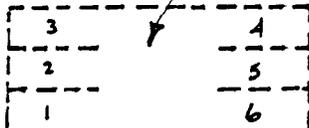
ENG DEPT. LAYOUT

(PROPOSED)

R.C.M.P.

NATIVE FRIENDSHIP HOUSE

PROPOSED NATIVE FRIENDSHIP PARKING



48 AVE.

EXISTING FENCE

ENTRANCE CONTROL

PARKING TO REMAIN

SURFACE PARKING (76 SPACES)

16

17

48



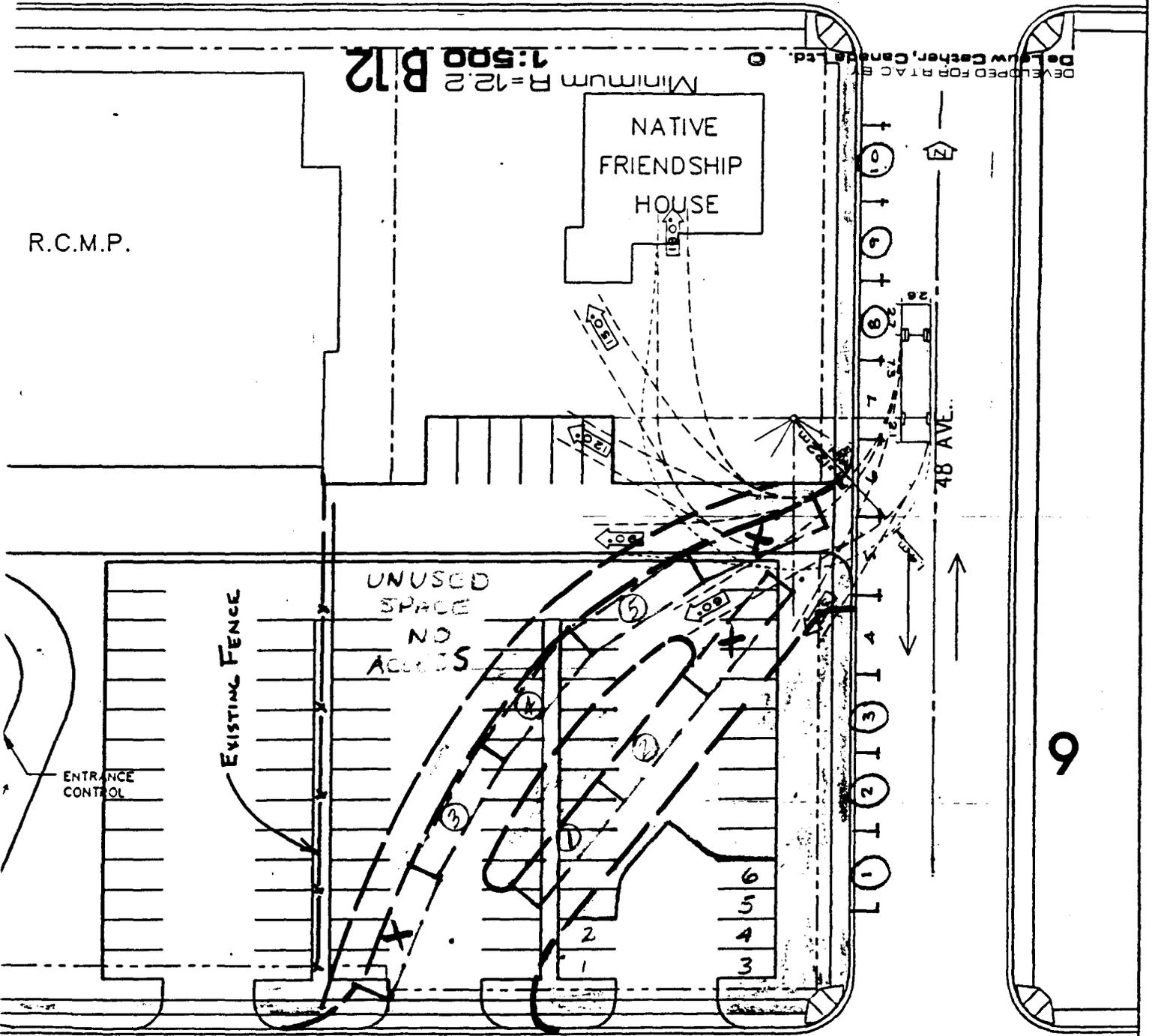
48 STREET

ALTERNATE TRANSIT TERMINAL LOCATION

MARCH 26, 1992

MERCHANTS & INTERESTED PARTIES PLAN.

→ (PROPOSED)



1. ONLY 2 BUSES CAN PARK ALONG CENTRE ISLAND
2. ELIMINATES ACCESS TO N.E. QUADRANT OF PARKING LOT AND TO NATIVE FRIENDSHIP CENTRE PARKING.
3. WITH STRING OF 5 BUSES PARKED BUMPER TO BUMPER, PASSENGERS WILL HAVE TO AROUND END BUSES TO TRANSFER.
4. IF 2-3m IS PROVIDED BETWEEN EACH BUS, THE LAST BUS WILL BE PARKED OVER THE 48 AVE SIDEWALK.

LOT	TOTAL STALLS	OCCUPANCY	STALLS VACANT
P5 Sportsworld Attendant Lot	101	52%	49
P6 Sportsworld 2 Hour Metered Lot	23	73%	6
P7 Tom Boy Spitter Lot	85	41%	50
P8 Gaetz United 5 Hour Metered Lot	59	71%	17
TOTAL	268		122

22
M I N U T E S

of the DOWNTOWN PLANNING PROCESS STEERING
COMMITTEE MEETING held on MONDAY, NOVEMBER 4,
1991 in Committee Room "B", City Hall commenced at 3:10
p.m.

PRESENT:

MEMBERS: Alderman G. Surkan, Chairman
Alderman D. Lawrence
Director of Engineering Services, B. Jeffers
Economic Development Manager, A. Scott
Principal Planner, P. Meyette
Towne Centre Executive Rep, J. Ferguson

STAFF: Associate Planner, D. Shewfelt
Council & Committee Secretary, W. Vincent

MEMBERS

ABSENT: City Commissioner, M. Day
Director of Community Services, C. Curtis

1. AGENDA APPROVAL

The agenda of this date was approved on a motion by P. Meyette, seconded by Alderman Lawrence, with the following addition:

"Streetlighting Fixtures for Ross Street and Gaetz Avenue"

CARRIED

2. CONFIRMATION OF MINUTES

The minutes of the October 25, 1991 meeting received consideration and the following amendment was made on page 2 to read as noted hereunder:

- a) Priority to be given to a review of Buildings D and E backing onto 53 Avenue in respect to:
 - i) landscaping along 53 Avenue
 - ii) architectural treatment, doors (man doors or loading doors), loading area and access to curb along 53 Avenue

Downtown Planning Minutes
November 4, 1991

- b) Review possibility of low level landscaping along the south and east facade of the Superstore building and decorative lighting within the site development.

The minutes, as amended, were subsequently passed on a motion by A. Scott, seconded by J. Ferguson.

CARRIED

3. UPDATE ON TRANSIT TERMINAL STUDY

B. Jeffers advised that the final draft of the study has been received, which is a technical and financial analysis of the Transit Terminal with the provision for a parkade.

Following some discussion, the Committee agreed that the study be deferred pending review of the draft document, and that same be discussed in detail at the November 18, 1991 meeting.

In conjunction with the study, the Chairman requested that the Engineering Department provide an estimation of how long the buses can be left on site, and what impact same will have over a period of two, five to ten years.

J. Ferguson was also requested to provide observations from the Towne Centre Association.

The Director of Engineering Services indicated that he would provide an assessment of the possible life of an on-street terminal and a synopsis containing his impressions of the subject study. He also indicated that a copy of the study will be circulated to Committee members and the Towne Centre Association.

4. REVIEW OF COMMENTS ON THE DOWNTOWN CONCEPT PLAN

D. Shewfelt reviewed with Committee members the comments received regarding the draft recommendations to the Downtown Concept Plan - Update '91.

Noted changes and/or actions required are listed hereunder:

- R.1 - No change.
- Agreed to forward to the Traffic Department.
- R.3 - No change.
- A suggestion was made that the Towne Centre Association in co-operation with the City, attempt to develop a long-term strategy which defines the role of the Towne Centre Association and City as it relates to marketing of the Downtown.

- R.8 - The Committee agreed that the timeframe be amended to read 1992.
- R.11 - No change.
- The Committee agreed that this item be referenced within the Towne Centre Association and City Downtown Strategy to determine the role of the Towne Centre Association and City as it relates to pedestrian laneways.
- R.15 - No change.
- It was suggested that a specific timetable come back to Council for integration into the budget.
- R.17 - No change.
- The Committee requested a study of the area north of Taylor Drive - west of 53 Avenue and Cronquist Industrial Park, and the area between the Major Continuous Corridor and 54 Avenue from 43 Street to 47 Street.
- R.19 - The Committee agreed that the recommendation read as follows:

It is recommended that City Hall Park be retained as a landscape ornamental park.
- R.24 - The Committee recommended that the feasibility of bicycle routes through the core be examined.
- R.26 - The Committee endorsed the addition of the words "and the Public School Board" after Association.
- R.33 - No change.
- The Committee agreed that this recommendation be forwarded to the Parking Commission.
- R.40 - No change.
- It was suggested there should be an appending letter illustrating where the Towne Centre Association feels there are unresolved issues or concerns once this plan is finalized.
- R.43 - The Committee amended the recommendation to read:

It is recommended that the construction of a parkade associated with the Transit Terminal be further explored as an alternative to acquiring additional surface lots.

Downtown Planning Minutes
November 4, 1991

- R.48 - No change.
- The Committee requested the Towne Centre Association to assemble a list of the major redevelopment issues in the Downtown and submit same to the Downtown Planning Process Steering Committee to enable assessment of the economics of redeveloping in the Downtown versus alternate sites in the City. The Committee would deal with all aspects, i.e. site coverage, parking, services, etc. and get alternate costs of development and see if there is a policy recommendation that would deal with same.

The following items were deferred to the November 18, 1991 meeting to be held at 7:30 a.m. at the Towne Centre Office, basement of Parkland Square building.

1. Towne Market Plaza Consultant's Report
2. Examination of development constraints in the Downtown
3. Transit Terminal Draft Report.

ADJOURNMENT

The Downtown Planning Process Steering Committee meeting held on November 4, 1991 adjourned at 5:35 p.m.

CHAIRMAN

SECRETARY

SALES

SERVICE

LEASING

- COPIERS
- FACSIMILE
- TYPEWRITERS
- WORD PROCESSORS

- IBM
- BROTHER
- PANASONIC/PANAFAX

Independent Business Products

5201 GAETZ AVENUE, RED DEER, ALBERTA T4N 4B4

JIM RUNZER

TEL. (403) 342-2580
FAX (403) 342-2592

DATE: April 3, 1992
TO: Director of Engineering Services
FROM: City Clerk
RE: RELOCATION OF TRANSIT TERMINAL



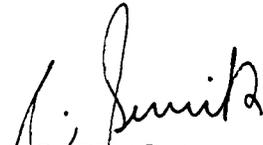
The above matter received consideration at the Council meeting of March 30, 1992 and, in particular, the proposal from Gateway Travel on behalf of several merchants and landowners directly affected.

At the Council meeting referred to above, the following motion was passed.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Gateway Travel dated March 20, 1992 re: Loss of Parking on 48 Avenue due to relocation of Bus Transfer Terminal, hereby agrees to explore in depth the submission presented by Wendy Church on behalf of the businesses affected."

The decision of Council in this instance is submitted for your information and we look forward to receipt of a further report from the administration for inclusion on the Council agenda of April 27th.

Trusting you will take appropriate action.



G. SEVCIK
City Clerk

CS/jt

c.c. Transit Manager
Bylaws and Inspections Manager
Parking Administrator
Director of Financial Services
Director of Community Services



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 2, 1992

Gateway Travel
4811 - 48 Avenue
RED DEER, Alberta
T4N 3T2

Attention: Ms. Wendy Church

Dear Ms. Church:

RE: RELOCATION OF BUS TRANSFER TERMINAL

On behalf of Council, I wish to thank you for your submission regarding the above matter which was presented and considered at the Council meeting of March 30, 1992.

At the above noted meeting, Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Gateway Travel dated March 20, 1992 re: Loss of Parking on 48 Avenue due to relocation of Bus Transfer Terminal, hereby agrees to explore in depth the submission presented by Wendy Church on behalf of the businesses affected."

It is my understanding that you will not be able to be present at the April 13th Council meeting and, accordingly, have requested the matter be set over to the April 27th meeting. In accordance with your wishes, we will have the matter brought back to Council for the April 27th meeting. This office will be in contact with you on the Friday prior to the meeting to advise you as to the time the item will be discussed.

Trusting you will find this satisfactory.

Sincerely,

C SEVCIK
City Clerk
CS/jt

c.c. Dir. of Engineering Services

Transit Manager

Towne Centre Assoc.



*a delight
to discover!*

DATE: April 29, 1992
TO: Director of Engineering Services
FROM: City Clerk
RE: DOWNTOWN TRANSIT TRANSFER TERMINAL

The above matter received further consideration at the Council meeting of April 27, 1992 and at which meeting the following motion was introduced.

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Engineering Services dated April 22, 1992 re: Downtown On-Street Transit Terminal, hereby agrees that Option 4A as outlined in the above noted report be implemented, and as presented to Council April 27, 1992."

Prior to voting on the above resolution, however, the matter was tabled to allow the administration an opportunity to review the financial implications and to report back to Council.

Accordingly, we would request that you, along with the Director of Financial Services, submit a report back to Council in this regard.


C. SEVCIK
City Clerk

CS/jt

c.c. City Commissioner
Director of Financial Services
Transit Manager
Parking Administrator
Red Deer Parking Commission



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Gateway Travel
4811 - 48 Avenue
RED DEER, Alberta
T4N 3T2

Attention: Ms. Wendy Church

Dear Ms. Church:

RE: DOWNTOWN TRANSIT TRANSFER TERMINAL

At the Council meeting of April 27, 1992, the following motion was introduced in regard to the above matter.

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Engineering Services dated April 22, 1992 re: Downtown On-Street Transit Terminal, hereby agrees that Option 4A as outlined in the above noted report be implemented, and as presented to Council April 27, 1992."

Prior to voting on the above matter, however, the item was tabled to enable the administration to submit a report back to Council with respect to the financial implications in the event of passage of the above noted resolution.

Should you have any further information which you wish to submit to Council, we would appreciate receipt of same by no later than May 4th for inclusion on the May 11th agenda. This office will contact you on the Friday prior to the Council meeting to advise you of the time the item will be scheduled for discussion and to make available to you all of the information which appears on the agenda.

Trusting you will find this satisfactory.

Sincerely,

C. SEVCIK
City Clerk

CS/jt

c.c. Director of Engineering Services
Director of Financial Services
Towne Centre Association
City Commissioner



*a delight
to discover!*

NO. 4

DATE: April 15, 1992
TO: City Council
FROM: Assistant City Clerk
RE: INTEREST PAID ON PREPAID TAXES
TAX DISCOUNT BYLAW AMENDMENT 2899/A-92

At the Council meeting of April 13, 1992, first and second readings were given to Tax Discount Bylaw Amendment 2899/A-92. This bylaw proposes to reduce the interest on tax prepayments from 6% to 5% to reflect the drop in interest rates paid by financial institutions.

Following the passage of second reading, a tabling motion was introduced and passed to allow the Treasury Services Department to determine if a floating interest rate, i.e. prime plus 2 or 3 percent, could be utilized as opposed to a fixed interest rate.

This matter is again presented to Council for information, with the appropriate reports attached herewith.



KELLY KLOSS
Assistant City Clerk

KK/jt

Att.

DATE: April 22, 1992
 TO: City Clerk
 FROM: Director of Financial Services
 RE: INTEREST PAID ON PREPAID TAXES AND UTILITY DEPOSITS

Your memo of April 15, 1992 stated that Bylaw No. 2899/A-92 was tabled by Council to allow comments to be submitted on allowing a floating interest rate, i.e. prime plus 2 or 3 percent rather than a fixed interest rate on tax prepayments.

Taxpayers have two options to receive interest on their prepayments.

1. Ten monthly prepayments starting in July or
2. Prepay taxes prior to April 1.

The amounts involved in tax prepayments are generally small and are comparable to the amounts banks pay interest for in savings accounts.

The interest rate paid on savings accounts normally varies within a small range. The rate is presently 3.25%. In times of higher interest rates it could be as high as 7%.

The City has been paying 6% interest on prepaid taxes. The recommendation is to reduce it to 5%.

The use of an interest rate for tax prepayments based on prime is not recommended because:

1. Prime can be subject to weekly fluctuations
2. Prime is intended for larger amounts
3. The small amounts involved do not justify the extra administration involved
4. Taxpayers on the monthly payment plan sign up for fixed payments to be taken from their bank accounts. There would be objections to different amounts each month.

If Council is not satisfied with a fixed rate of 5%, then I would suggest the following:

"The interest rate to be paid on prepayments received for the current year prior to April 1st or for monthly tax prepayments starting in July will be based on the CIBC regular savings account interest rate paid the previous December 1st."

Recommendation

That the bylaw amendment as originally submitted at 5% be approved.



A. Wilcock
 Director of Financial Services

c.c. City Assessor

Commissioner's Comments

Attached is the information as requested by Council.

"R.J. MCGHEE"
 Mayor

DATE: April 28, 1992

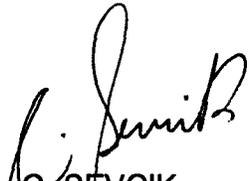
TO: Director of Financial Services

FROM: City Clerk

**RE: INTEREST PAID ON PREPAID TAXES AND UTILITY DEPOSITS
TAX DISCOUNT BYLAW AMENDMENT 2899/A-92**

At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your report of April 22, 1992 regarding the above noted, and third reading was given to Tax Discount Bylaw Amendment 2899/A-92, a copy of which is enclosed herewith.

Thank you for your report in this instance.


C. SEVCIK
City Clerk

/jt

Att.

c.c. City Assessor - Complete amended double sided copy of this bylaw is attached
Utility Billing Supervisor

NO. 1

140-029

DATE: April 16, 1992
TO: City Clerk
FROM: Engineering Department Manager
RE: **MAXIMUM TWO HOUR PARKING LIMIT ON 41 AVENUE**

This is further to our March 24, 1992 report to Council, regarding the parking removal on 50 Street, between 39 Avenue and 41 Avenue. The Engineering Department has received a letter from Mr. G. A. Little, owner of The Little Ice Cream and Soda Shop, located at 4030 Ross Street.

Mr. Little is concerned with the availability of parking in the vicinity of his business. He indicates that there are four businesses and three apartments in this area competing for convenient on-street parking.

Mr. Little is requesting that a maximum two hour parking limit be implemented on both sides of 41 Avenue, north of 50 Street.

On March 30, 1992, Council passed a resolution removing the parking on the north side of 50 Street, between 39 Avenue and 41 Avenue, from 7 a.m. to 9 a.m. and from 4 p.m. to 6 p.m., Monday to Friday.

RECOMMENDATION

The Engineering Department would recommend, that in conjunction with the above noted resolution, that a maximum two hour parking limit be established on the east side of 41 Avenue, between 50 Street and the lane north of Ross Street. This represents the curb parking adjacent to The Little Ice Cream and Soda Shop property.



Ken G. Haslop, P. Eng.
Engineering Department Manager

RBH/emg
Att.

DATE: March 24, 1992
 TO: City Clerk
 FROM: Engineering Department Manager
 RE: **PARKING REMOVAL ON ROSS STREET
 BETWEEN 39 AVENUE AND 41 AVENUE**

Mr. Terry Welty of 7 Michener Close and Mrs. Caroline Hunter of 17 Randall Street have requested parking removed on the north side of Ross Street, between 39 Avenue and 41 Avenue. It should be noted that these citizens do not live in the area in question.

Subsequently, property owners on the north side of Ross Street were surveyed. The owners were asked to reply only if they objected to the requested parking removal. Of the 18 owners surveyed, 12 did not reply, three opposed any parking restrictions, and three would support parking restrictions during the peak hours.

The three respondents opposing parking restrictions were:

Mr. and Mrs. P. J. Grant
 3926 - 50 Street
 (Lot 7, Block 1)

Ms. Edith Sisson
 4022 - 50 Street
 (Lots 27 and 28, Block 3)

Ms. Linda Deschner
 Eileen's Beauty Salon Ltd.
 4026 - 50 Street
 (Lots 29 and 30, Block 3)

The three respondents supporting peak hour parking prohibitions were:

Mr. and Mrs. Kish
 3910 - 50 Street
 (Lot 3, Block 1)

Mr. G. Little*
 Little Ice Cream Shop
 4030 - 50 Street
 (Lots 31 and 32, Block 3)

Mr. G. Cole
 3918 - 50 Street
 (Lot 5, Block 1)

* Conditional that two hour parking limits are imposed on the east side of 41 Avenue, between Ross Street and the northern back lane.

The Ross Street/40 Avenue intersection is one of the ten highest accident locations in the City. Plans for reconstructing this intersection were cancelled due to the high costs of relocating existing Electric, Light, and Power Department power lines. The traffic volumes on this section of roadway increase significantly during the hours of 7:00 a.m. to 7:00 p.m.

City Clerk
 March 25, 1992
 Page Two

Based on our 1989 counts, we can supply the following information:

	6:00 a.m.	116 vehicles/hour
Peak	7:00 a.m.	405 vehicles/hour
Peak	8:00 a.m.	508 vehicles/hour
Peak	9:00 a.m.	355 vehicles/hour
	12 Noon	399 vehicles/hour
	3:00 p.m.	396 vehicles/hour
Peak	4:00 p.m.	411 vehicles/hour
Peak	5:00 p.m.	334 vehicles/hour
Peak	6:00 p.m.	364 vehicles/hour
	7:00 p.m.	321 vehicles/hour

RECOMMENDATION

Unfortunately, we do not have sufficient information to know if the 21 accidents in this area since November 1990 are related to the presence of on-street parking. However, we do know that the 1989 traffic count program shows a daily traffic volume of 12,600 vehicles/day two-way total which is within the upper limit of the design capacity of a two-lane roadway.

In view of the accident records, the traffic volumes, and limited support for peak hour parking removal, we recommend that Council consider:

1. Parking be removed on the north side of Ross Street, between 39 Avenue and 41 Avenue, from 7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m., Monday to Friday.
2. Parking be restricted to a maximum of two hours only on the east side of 41 Avenue, between Ross Street and its northern back lane, from 7:00 a.m. to 7:00 p.m., Monday to Friday.



Ken G. Haslop, P. Eng.
 Engineering Department Manager

GB/cy
 Att.

Commissioner's Comments

We would concur with the recommendations of the Engineering Department Manager.

"R.J. MCGHEE"
 Mayor

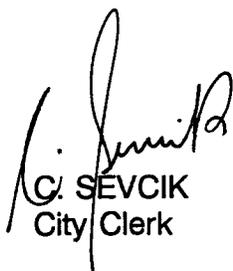
DATE: April 28, 1992
TO: Engineering Department Manager
FROM: City Clerk
RE: MAXIMUM TWO HOUR PARKING LIMIT ON 41 AVENUE

At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your report dated April 16, 1992 regarding the above noted, and at which meeting the following motion was passed.

"RESOLVED that Council of The City of Red Deer, having considered report from the Engineering Department Manager dated April 16, 1992 re: Maximum Two Hour Parking Limit on 41 Avenue, hereby agrees that a maximum two hour parking limit be established on the east side of 41 Avenue, between 50 Street and the lane north of Ross Street, and as recommended to Council April 27, 1992."

The decision of Council in this instance is submitted for your information, and we would ask that you inform the respondents as noted in your report of March 24, 1992.

Trusting you will find this satisfactory.


G. SEVCIK
City Clerk

/jt

c.c. Bylaws and Inspections Manager
Parking Administrator



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

NO. 2

April 13, 1992

Mr. Roy McGregor
City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: Red Deer River Corridor Integrated Resource Plan

The Resource Planning Branch in the Department of Forestry, Lands and Wildlife has determined that a comprehensive initiative should be taken to prepare a plan for all of that portion of the Red Deer River Corridor extending from the eastern border of the Eastern Slopes to the Saskatchewan boundary. Following consultation with the Directors of the four relevant Regional Planning Commissions, it was concluded that this exercise should include, not only all Provincial Crown lands in the Corridor, but also patent lands. As such, the Plan would constitute a truly integrated and fully representative guiding document.

The Directors of Regional Coordination Services, Ian Dyson, has assembled a Plan Steering Committee comprised of the Directors of each of four Regional Planning Commissions and the Directors of the Provincial government resources agencies (12 - 15 agencies). The Steering Committee has committed itself to also encourage the creation of a Local Authorities Committee (LAC) comprised of one municipal councillor from each of the municipalities located along the Red Deer River. The LAC would guide and determine all matters relevant to patent lands within the Plan boundaries, and would have an influential input to Plan content regarding other issues of relevance to patented land owners. As such, the Local Authorities and the Regional Planning Commission will be full partners with provincial resource agencies in this planning exercise.

The Steering Committee concluded that the four involved Regional Planning Commission would take necessary actions to engage the participation of the affected municipalities. This will be done as determined by each RPC, but formalizing of the LAC would involve some consultation among the RPC Directors. I envision that the LAC will be accorded representation on the Steering Committee also.

This letter is to initiate the steps toward engaging involvement of the five relevant municipalities in the Red Deer Regional Planning Commission portion of the Red Deer River Corridor Plan. I trust that you will proceed with appropriate actions to secure your Council's commitment to the Plan and appointment of a councillor to serve on a Local Authority Committee. Rich White is more fully apprised of the details of the Plan process, but either he or I would be available to more fully brief you and/or your Council on the details. You may recall that preliminary discussions were held approximately 1 year ago.

MUNICIPALITIES WITHIN COMMISSION AREA

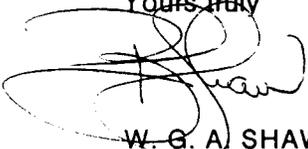
CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLLENWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

It would be very advantageous if staff could meet with you as early as possible. As you are already scheduled to be in for the Commission meeting on the morning of April 27, I am suggesting we meet here immediately following the Commission meeting.

Attached to this letter is an overview of the Plan. I trust it will adequately inform you and encourage you and your Council to become actively involved. At this stage, opportunity also exists to fine tune the process in response to suggestions you may wish to contribute.

Please notify me of your intentions and/or availability to be in attendance on the 27th.

Yours truly

A handwritten signature in black ink, appearing to read 'W. G. A. Shaw', written over the typed name.

W. G. A. SHAW, ACP, MCIP
DIRECTOR

WGAS/pim

c/c Rich White
Charlie Sevcik

RED DEER RIVER CORRIDOR IRP OVERVIEW

1. **Planning Area: Red Deer River Corridor from Range 6 - W5 to Saskatchewan boundary. Lateral boundaries would be consistent with legal descriptions ½ to 3 miles back from the river valley breaks and 3 miles up tributary valleys (some distinction may be applied for public/private land areas).**

2. **Affected Regional Planning Commissions and Municipalities:**
 - a) **Red Deer Regional Planning Commission**
 - County of Mountain View
 - County of Red Deer
 - City of Red Deer
 - County of Lacombe
 - County of Stettler

 - b) **Palliser Regional Planning Commission**
 - M.D. of Kneehill
 - M.D. of Starland
 - I.D. No. 7
 - City of Drumheller
 - Special Area 2
 - Special Area 3
 - M.D. of Acadia

 - c) **Calgary Regional Planning Commission**
 - County of Wheatland

 - d) **Southeast Alberta Regional Planning Commission**
 - County of Newell

3. **Participating Government Agencies:**
 - Alberta Forestry, Land and Wildlife
 - Resource Planning Branch
 - Resource Information Branch
 - Resource Coordination Services
 - Fish and Wildlife Division
 - Public Lands Division
 - Alberta Forest Service
 - Alberta Tourism, Recreation and Parks
 - Product Development Division/Tourism
 - Provincial Parks Service
 - Alberta Energy
 - Alberta Agriculture
 - Alberta Transportation and Utilities
 - Alberta Environment
 - Alberta Culture and Multiculturalism

Other Authorities:

- Special Areas Board
- Eastern Irrigation District

4. Plan Logistics:

- The Steering Committee consists of the Regional Resource Managers (RRMC) which is the Regional Director from each of the Provincial agencies named above, and the Directors of the four involved Regional Planning Commissions.
- It may be expanded to include a Local Authorities Committee (LAC) member or it may meet together with the LAC on occasion.
- A Planning Team is being established with several core members, and some consultative members. A planner from each RPC serves in the core group.
- The Planning Team will prepare a Terms of Reference as its first task. This will be reviewed by the Steering Committee and also by the LAC, then released for public review. Some revision may result.
- On acceptance of the Terms of Reference by the Steering Committee, the Planning Team will work under the leadership of a planner from the Resource Planning Branch to produce the Plan. (Possibly two years).
- The Plan will be periodically scrutinized and given direction by the LAC and RRMC but it requires acceptance by the Steering Committee (which is the combined LAC and RRMC jointly assembled) before the Plan can be submitted for higher level endorsement.
- In recognition of the implications of this Plan to municipal and private interests, it may be possible to also arrange for a representative of the Association of M.D.'s and Counties to sit on the Resource Integration Committee (RIC) when this Plan is on their agenda.
- At this stage a comprehensive public disclosure review and consultation will take place which would result in substantive changes. Ultimately, the Plan goes to Cabinet.
- Those parts of the Integrated Resource Plan that are patented lands could subsequently be formalized in a series of statutory plans (such as area structure plans) by the Councils of each affected municipality. The Provincial Government agencies would be accountable for administering and implementing the directions set down in the IRP for the public lands and resources.

5. Communication and Representation

- Responsibility for getting the Plan underway lies with the Provincial Resource Coordination Services and the Regional Resource Management Committee. Each agency is represented by its Director. The RRMC has authority only with regard to PUBLIC lands and resources. As a pragmatic means of undertaking this Plan, for a corridor where patented lands are as prevalent as public lands, the Provincial Resource Coordination Services invited the Directors of the four relevant Regional Planning Commissions to join with the RRMC to serve as a Steering Committee to guide the Plan. The Steering Committee was constituted and, one of its decisions was to encourage the creation of a Local Authorities Committee which should consist of one Councillor from each of the affected municipalities. No legislative or statutory basis exists for any aspect of this structure or procedure. It is all a matter of cooperation and voluntary commitment.
- Each Provincial Resource Agency assigns a knowledgeable planner to the Planning Team. Similarly, the Regional Planning Commissions are each assigning a planner.

It is the responsibility of each planner to represent the respective agency and/or municipal interests. (An assumption is made that Regional Planning Commission planners are appropriate representatives for the municipalities in their regions.)

- It is the responsibility of each agency to communicate its interests through its Planning Team planner and the job of that planner to establish appropriate communication and information flows between the Planning Team and the agency and/or municipalities he is accountable to.
- There may also be direct contact by the Planning Team Coordinator with Planning Team members and with the agencies and municipalities involved.

6. Pertinent Details

- The planning process will deal with problems and issues but will focus more specifically on future opportunities.
- Information will be gathered and analyzed so as to develop potential management strategies.
- A team approach will be used. All agencies and municipalities which feel they have objectives to be achieved or are likely to be affected by decisions will have opportunity to participate.
- Responsibility for the Plan contents is that of the participants. Achievements will involve understanding and compromise.
- The planning process and scope will be guided by a Terms of Reference development by the participants.
- The Plan will address all lands and resources in the Red Deer River Corridor downstream from and including Range 6, W5. The Plan will not make water resource planning decisions.
- The Plan will constitute a policy framework for future land use and resource allocation within the river valley. It will refine resource management guidelines for each of the provincial resource sections with regard to public lands and resources. For patented lands, it will provide strategic resource policy direction that local authorities and regional planning commissions should address in the statutory planning, subdivision, and development control responsibilities they exercise.

Commissioner's Comments

Council direction is requested as to whether they wish to become involved and if so is there a member of Council who would like to serve on the Local Authorities Committee. Ald. McGregor is the Council representative on the Regional Planning Commission and may wish to represent Council on this Committee.

"R.J. MCGHEE"
Mayor

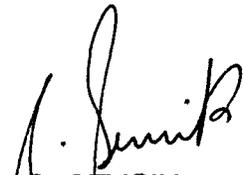
DATE: April 28, 1992
TO: W.G.A. Shaw, Director
Red Deer Regional Planning Commission
FROM: City Clerk
RE: RED DEER RIVER CORRIDOR INTEGRATED RESOURCE PLAN

At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your letter to Alderman McGregor dated April 13, 1992 regarding the above noted, and at which meeting Council passed the following resolution.

"RESOLVED that Council of The City of Red Deer, having considered report from the Red Deer Regional Planning Commission dated April 13, 1992 re: Red Deer River Corridor Integrated Resource Plan, hereby agrees to said plan in principle and that Alderman McGregor be appointed to serve on the Local Authority Committee for the Red Deer River Corridor Integrated Resource Plan, and as presented to Council April 27, 1992."

The decision of Council in this instance is submitted for your information.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

/jt

c.c. Alderman McGregor



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

NO. 3

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394

Fax: (403) 346-1570

April 14, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

**Re: PREPARED LAND USE AMENDMENT BYLAW 2672/L-92
PHASE II ANDERS PART ESTATES S.E.¼ 10-38-27-4**

Al-Terra Consulting Engineering, on behalf of Melcor Development, has submitted a plan of subdivision for the development of the second phase of Anders Park East.

The plan submitted makes 70 fairly large single family and a portion for a School/Recreation site. The plan is in accordance to the outline plan approved by City Council.

I recommend that City Council proceed with the land use amendments as prepared.

Yours truly,

Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

DR/eam

Encl.

Commissioner's Comments

We would recommend Council give the amending bylaw first reading following which same will be advertised for a Public Hearing.

"R.J. MCGHEE"
Mayor

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINT EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLLENWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

NO. 4

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

April 14, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: PREPARED LAND USE AMENDMENT
BYLAW 2672/N-92

City Council, at their meeting of March 30, 1992, passed the following resolution:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Seibel Construction Ltd. dated March 9, 1992 re: Proposed 32 Unit Condominium Complex/Lots 1-9 and 28-36, Block 7, Plan 6073 X, hereby approves said development subject to:

1. *The comments and concerns as outlined by the City administration on the March 30, 1992 Council agenda;*
2. *An agreement satisfactory to the City Solicitor;*

and as presented to Council March 30, 1992."

One of the requirements is the land use designation to R2 for residential and A2 for escarpment area.

The required land use amendment is attached for City Council's consideration.

Yours truly,

Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

Commissioner's Comments

We would recommend Council proceed with 1st reading of the Land Use Bylaw Amendment.

DR/eam
Encl.

"R.J. MCGHEE", Mayor

MUNICIPALITIES WITHIN COMMISSION AREA

DATE: April 28, 1992
TO: Red Deer Regional Planning Commission
FROM: City Clerk
RE: LAND USE BYLAW AMENDMENTS 2672/L-92, 2672/M-92 AND 2772/N-92

Council of The City of Red Deer at its meeting held on Monday, April 27, 1992, gave first reading to the above noted Land Use Bylaw Amendments.

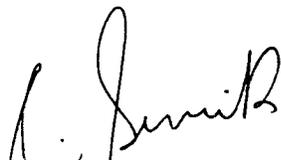
Bylaw 2672/L-92 pertains to rezoning of Phase II of Anders Park East to accommodate 70 single family lots and a portion for a school/recreation site.

Bylaw 2672/M-92 pertains to the redesignation of part of Melcor Deer Park Subdivision to accommodate 29 single family lots.

Bylaw 2672/N-92 pertains to the redesignation of lands south of 67 Street, east of 52 Avenue (Lots 1-9 and 28-36, Block 7, Plan 6073 X) to accommodate a proposed 32 unit condominium complex development by Seibel Construction Ltd.

Enclosed herewith is a copy of the aforesaid bylaws. This office will now proceed with advertising for a public hearing to be held on Monday, May 25, 1992.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
E. L. & P. Manager
Fire Chief
Public Works Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 28, 1992

Melcor Developments Ltd.
400, 4808 Ross Street
RED DEER, Alberta
T4N 1X5

Attention: Mr. Fred Lebedoff

Dear Sir:

RE: LAND USE BYLAW AMENDMENTS 2672/L-92 AND 2672/M-92

This is to advise that Council of The City of Red Deer at its meeting of April 27, 1992 gave first reading to the above noted Land Use Bylaw Amendments, a copy of which is enclosed herewith.

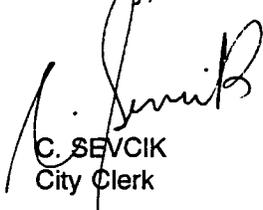
Bylaw 2672/L-92 pertains to the development of Phase II of Anders Park East.

Bylaw 2672/M-92 pertains to the development of 29 single family lots in the Melcor Deer Park Subdivision.

This office will now proceed with preparation of advertising for a public hearing to be held on Monday, May 25, 1992 commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Advocate on Friday, May 8th and May 15th. In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk prior to public advertising an amount equal to the estimated cost of said advertising, which in this instance is \$1,000 (\$500 for each bylaw). We will require this deposit by no later than Tuesday, May 5th, to proceed with the advertising as scheduled above. Once the actual costs are known, you will be either invoiced for or refunded the balance.

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact me.

Sincerely,



C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Senior Planner
Council & Committee Secretary - Sandra
Al-Terra Consulting Engineering
Snell & Oslund Surveys 1979 Ltd.



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 28, 1992

Seibel Construction Ltd.
R.R. 2
RED DEER, Alberta
T4N 5E2

Attention: Mr. Gerry Seibel

Dear Sir:

RE: LAND USE BYLAW AMENDMENT 2672/N-92

I would advise that Council of The City of Red Deer at its meeting held April 27, 1992 gave first reading to the above noted Land Use Bylaw Amendment, a copy of which is enclosed herewith.

Bylaw 2672/N-92 pertains to the redesignation of lands south of 67 Street, east of 52 Avenue (Lots 1-9 and 28-36, Block 7, Plan 6073 X) to accommodate a proposed 32 unit condominium complex development by Seibel Construction Ltd.

This office will now proceed with preparation of advertising for a public hearing to be held on Monday, May 25, 1992 commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Advocate on Friday, May 8th and May 15th. In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk prior to public advertising an amount equal to the estimated cost of said advertising, which in this instance is \$500.00. We will require this deposit by no later than Tuesday, May 5th, to proceed with the advertising as scheduled above. Once the actual costs are known, you will be invoiced for or refunded the balance.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,


C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Senior Planner
Council & Committee Secretary - Sandra



*a delight
to discover!*



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification / Designation
Classification / Désignation sécuritaire

April 15, 1992

Your file Votre référence

City of Red Deer
P.O. Box 5008,
Red Deer, Alberta
T4N 3T4

Our file Notre référence

ATTENTION: C. SEVCIK
City Clerk

Dear Ms. SEVCIK:

RE: Bylaws Controlling Bicycle and Skateboard Operation

In the past it has proved most difficult to deal with youths who are bicycling or skateboarding in prohibited areas (ex: sidewalks, building entrances and steps). The main problem being it is hardly worth all the trouble of processing these youths as Young Offenders considering the consequences that they will face before the Courts. What is needed is a way to get them off the streets as soon as possible and to let their parents or guardians know what has happened. To this end our office proposes that consideration be given to making the following addition to the City Traffic By-law.

Peace Officers are hereby empowered to impound bicycles and skateboards for a period of up to fourteen days for use or operation of that bicycle or skateboard in contravention of the Highway Traffic Act, this By-Law, or any other By-Law of the City of Red Deer.

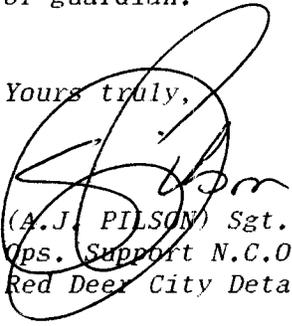
The intent is not to deprive the youth of his bicycle or skateboard, but rather to create a situation where the youth will have to explain to his parent or guardian why he no longer has the item. Our members will be instructed to inform the youth that he may recover his property anytime by attending our office with his parent or guardian. It is hoped that once they are aware of the problem they will take action at home to ensure there is no reoccurrence.

.... /2

.../2

In order for this new By-Law to have full effect, it is proposed that it be enacted in conjunction with a local publicity campaign. This campaign would stress that peace officers (both R.C.M. Police and City By-Law Officers) will be seizing bicycles and skateboards and will particularly make note of the fact they can be retrieved anytime prior to the fourteen day impounding period by parent or guardian.

Yours truly,



(A.J. PILSON) Sgt.
Ops. Support N.C.O.
Red Deer City Detachment

Red Deer City Detachment
Bag 5033
Red Deer, Alberta
T4N 6A1

AJP/v1

Commissioner's Comments

We would strongly agree with the recommendation of the R.C.M.P. and recommend Council direct the Administration to bring back to Council the necessary bylaw amendment.

"R.J. MCGHEE"
Mayor

DATE: April 29, 1992

TO: City Solicitor

FROM: City Clerk

RE: BYLAW AMENDMENT TO CONTROL BICYCLE, ROLLERBLADE AND SKATEBOARD OPERATION

At the Council meeting of April 27, 1992, the following resolution was passed agreeing to an amendment to the Traffic Bylaw as noted in the resolution.

"RESOLVED that Council of The City of Red Deer, having considered report from the Royal Canadian Mounted Police - City Detachment, dated April 13, 1992 re: Bylaws Controlling Bicycle and Skateboard Operations, hereby directs the City administration to bring back an amendment to the Traffic Bylaw empowering peace officers to impound bicycles, rollerblades and skateboards for a period of up to 14 days for dangerous use or operation of that bicycle, rollerblade or skateboard in contravention of the Highway Traffic Act, the Traffic Bylaw, or any other bylaw of The City of Red Deer, and as recommended to Council April 27, 1992."

I am enclosing herewith the report from Sgt. A.J. Pilson, which appeared on the Council agenda and which provides a suggested wording to be inserted in the Traffic Bylaw. Please note, however, that in the resolution passed by Council the words "rollerblades" and "dangerous" were inserted, which may require additional changes to the Traffic Bylaw.

Would you please prepare the bylaw amendment at your earliest possible convenience for submission back to Council.


C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Sgt. Pilson
Bylaws & Inspections Manager

NO. 6

DATE: April 21, 1992
TO: Mayor and Members of Council
FROM: Alan Scott, Manager Economic Development
RE: **ASSIGNMENT OF OPTION AND LAND SALES AGREEMENT
PART OF LOT 21, BLOCK 9, PLAN 812-2206**

On January 20, 1992, the City of Red Deer entered into an Option and Land Sales Agreement with Medican Construction Ltd. to purchase the above parcel of land, consisting of 1.55 acres, for the purpose of constructing a United Buy-Sell Furniture outlet. The original agreement was a 90 day option which expired April 20, 1992.

On April 10, 1992, representatives of Medican Construction Ltd. advised the City of their wish to assign the Option and Land Sales Agreement to Power Gaming Corporation, owned by Darcy Will of Red Deer. It is my understanding that Medican Construction Ltd. is presently involved in the construction of a least one other United Buy-Sell outlet, and therefore is not in a position to undertake another project at this time. Power Gaming Corporation has indicated that they are prepared to undertake the project on behalf of United Buy-Sell Furniture Warehouse.

The request is for an assignment of the agreement from Medican Construction to Power Gaming Corporation, and at the same time, an extension of the option to May 11, 1992 to provide time for the principals of Power Gaming Corporation to make the necessary arrangements to proceed with the project.

A condition attached to the original approval by City Council was that arrangements be completed with Northwestern Utilities for the leasing of the utilities right of way on the eastern boundary of the property, which would allow room for the necessary parking. That permission was obtained by Medican Construction, and it should be a condition of the assignment that Northwestern Utilities agree to an assignment of their lease.

Recommendation

We would recommend the assignment of the Option and Land Sales Agreement from Medican Construction Ltd. to Power Gaming Corporation, with the following conditions to apply:

2/...

Mayor and Members of Council
Page 2
April 21, 1992

1. The option period be extended to May 11, 1992.
2. Satisfactory arrangements be reached with Northwestern Utilities Ltd. for the assignment of the utilities right-of-way agreement.



Alan V. Scott
MANAGER ECONOMIC DEVELOPMENT

AVS/mm

Att.

cc: Bill Lees, Land Supervisor
Medican Construction Ltd.
Sihvon, Carter, Fisher & Berger, Barristers and Solicitors

SIHVON, CARTER, FISHER & BERGER

Barristers and Solicitors

DONALD J. FISHER, B.A.,LL.B.*
 DAVID J. CARTER, B.A.,M.A.,LL.B.
 A. MURRAY SIHVON, B.A.,LL.B.*
 (also of the Saskatchewan Bar)
 HARVEY J. BERGER, B.A.,LL.B.
 *Denotes Professional Corporation

1733 Dunmore Road, S.E.
 MEDICINE HAT, Alberta
 T1A 1Z8
 Telephone (403) 526-2600
 Facsimile (403) 526-3217

Your File
 Our File 02-00033 AMS

April 16, 1992

The City of Red Deer
 P.O. Box 5008
 RED DEER, Alberta
 T4N 3T4

Attention: May Mitchell, Economic Development Officer

Dear Madam:

Re: Medican Construction Ltd. and United Buy-Sell Furniture Warehouse

Further to our telephone discussions of April 10, 1992 it would appear that this matter is indeed going to proceed by way of Mr. Darcy Will taking over the Medican interest. Mr. Will has requested that the Assignment be directed to his Corporation - "Power Gaming Corporation".

Would you please place this matter on the agenda for the approval of the Assignment and would you please confirm by letter to me that the time for exercise of the Option Agreement is extended to the close of business on May 11, 1992.

Thank you for your cooperation herein. We look forward to your advice as to the results of the council meeting with respect to the assignment.

Yours truly,

SIHVON, CARTER, FISHER & BERGER

Per:


A. MURRAY SIHVON

AMS/sg

cc Medican Construction Ltd.
 Power Gaming Corporation

Commissioner's Comments

We would concur with the recommendation of the Economic Development Manager.

"R.J. MCGHEE"
 Mayor

DATE: April 29, 1992

TO: Economic Development Manager

FROM: City Clerk

**RE: ASSIGNMENT OF OPTION AND LAND SALES AGREEMENT
PART OF LOT 21, BLOCK 9, PLAN 812-2206
FROM MEDICAN CONSTRUCTION LTD. TO
POWER GAMING CORPORATION**

Your report dated April 21, 1992 pertaining to the above topic was considered at the Council meeting of April 27, 1992 and at which meeting Council passed the following motion approving the assignment subject to certain conditions.

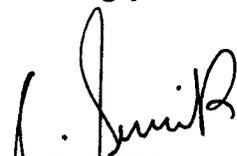
"RESOLVED that Council of The City of Red Deer, having considered report from the Economic Development Manager dated April 21, 1992 re: Assignment of Option and Land Sales Agreement, Part of Lot 21, Block 9, Plan 812-2206, hereby approves the assignment of the Option and Land Sales Agreement from Medican Construction Ltd. to Power Gaming Corporation subject to the following conditions:

1. The option period be extended to May 11, 1992;
2. Satisfactory arrangements being reached with Northwestern Utilities Ltd. for the assignment of the Utilities Right-of-way Agreement;
3. An agreement satisfactory to the City Solicitor;

and as recommended to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/jt
c.c. Land Supervisor

NO. 7

DATE: April 21, 1992
 TO: City Clerk
 FROM: E. L. & P. Manager
 RE: **COMMISSIONING OF A CONSULTANT
 E. L. & P. 138/25 KV SUBSTATION**

 The 1992 approved budget makes provision for the construction of a new 138/25 KV source substation in S.E. Red Deer in the S.W. 2-38-27-W4 as shown on the attached map.

Council at its meeting of January 20, 1992 passed a motion agreeing to purchase the site. The Assessment Tax and Land Department have finalized the purchase of the site.

The approved capital cost of the station was spread over 2 years as follows:

1992	\$1,575,000
1993	<u>\$1,825,000</u>
	\$3,400,000

As the E. L. & P. Department does not have sufficient staff or the required expertise to do the engineering work, the cost of a Consultant is included within the budget figures.

Four Consultants were invited to submit proposals for the engineering work which was divided into 2 sections, namely:

Section I Civic, Electrical, Structural, Protection, and Architectural

Section II Supervisory Control, Data Acquisition, and Communications

The engineering costs included within the proposals were as follows, exclusive of the GST:

	<u>Section I</u>	<u>Section II</u>	<u>Total</u>
Kenonic Controls	-	\$70,000	-
Magna IV	\$ 98,000	\$37,000	\$135,000
Monenco	\$261,550	\$64,453	\$326,003
Shawinigan Integ.	\$342,000	-	-
E. L. & P. Estimate	\$238,700	\$69,000	\$307,700

City Clerk
Page 2
April 21, 1992

Two of the firms did not feel that they were well positioned to undertake certain parts of the work and, hence, they did not submit a proposal for a Section.

The proposals have been evaluated and the following comments are offered:

- a) Magna IV Their proposed cost is far too low to enable them to properly complete the work required. If engaged, I am sure that there would be numerous disagreements over the scope of work and subsequent requests for payment increases. They submitted that they are willing to do the work for a lower profit, however, their estimate of the time required for Section I is 2200 to 2600 man hours which is an 18% variance from the lower figure. This leads to the conclusion that they do not have an adequate knowledge of the scope of work. I would recommend that this submission should be rejected as being impracticable.
- b) Monenco Their Section II proposal did not meet the required scope of work as defined in our request. There were sufficient deficiencies in the proposal to render it incomplete.

The Monenco and the Shawinigan Integ. proposals for Section I are very comparable with the exception of the cost which favours Monenco.

The Kenonic Control proposal is the only valid one for Section II. This is not entirely unexpected as that firm carried out the work for our existing Supervisory Control System and is very knowledgeable of our system.

RECOMMENDATION:

It is respectfully requested that Council authorize the commissioning of the following two firms to complete the engineering work for the new E. L. & P. 138/25 KV substation:

Section I	Monenco Inc. for \$261,550 plus GST
Section II	Kenonic Controls Ltd. for \$70,000 plus GST



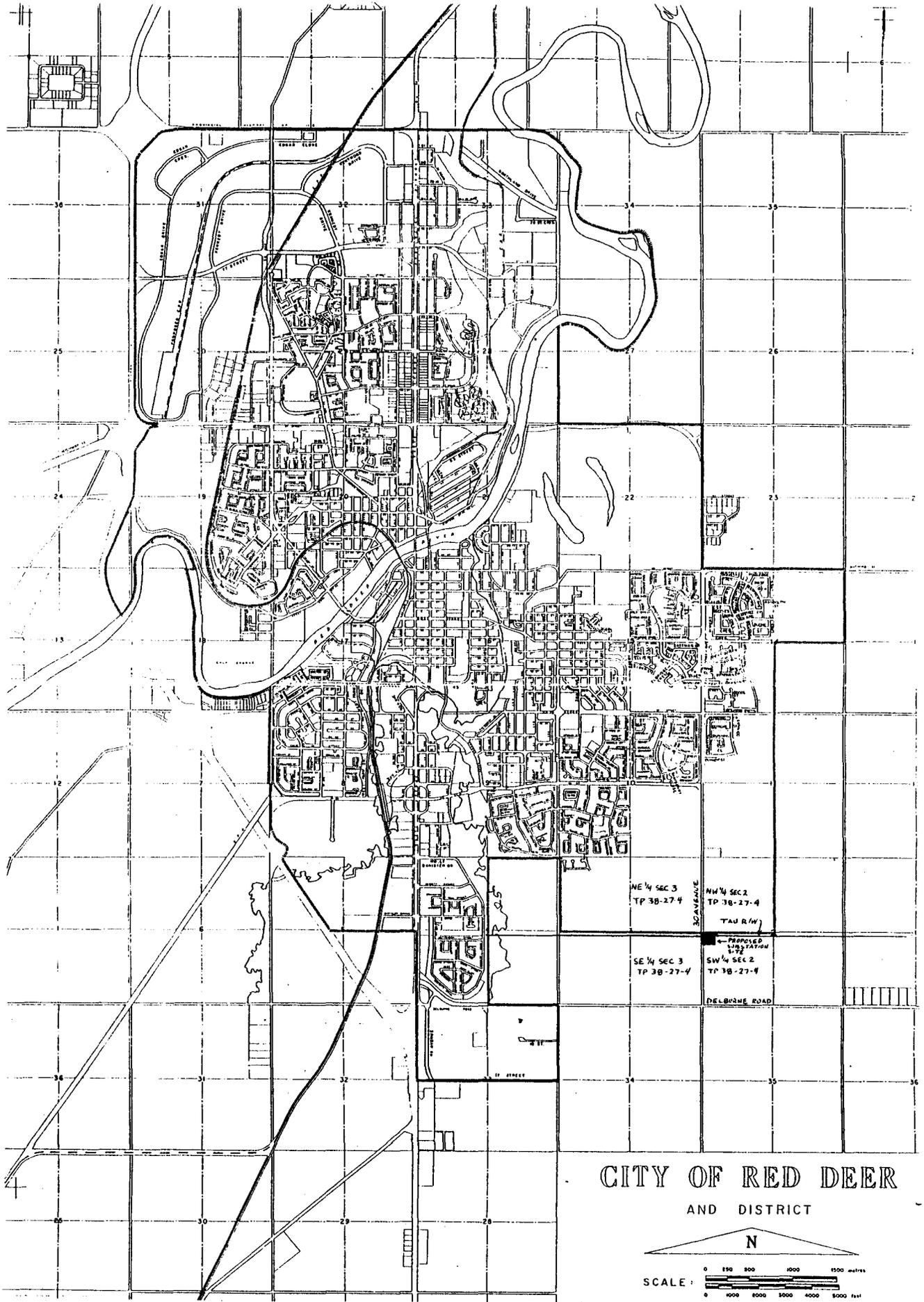
A. Roth,
Manager

AR/jjd
Attachment

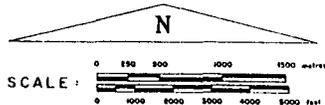
Commissioner's Comments

We would concur with the recommendation of the Electric, Light & Power Manager.

"R.J. MCGHEE"
Mayor



CITY OF RED DEER
AND DISTRICT



DATE: April 28, 1992
TO: E. L. & P. Manager
FROM: City Clerk
RE: COMMISSIONING OF A CONSULTANT
E. L. & P. 138/25 KV SUBSTATION

At the Council meeting of April 27, 1992, consideration was given to your report dated April 21, 1992 regarding the above noted at and which meeting the following resolution was passed.

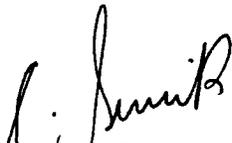
"RESOLVED that Council of The City of Red Deer, having considered report from the E. L. & P. Manager dated April 21, 1992 re: Commissioning of a Consultant, E. L. & P. 138/25 KV Substation, hereby approves the commissioning of the following two firms to complete the engineering work for the new E. L. & P. 138/25 KV Substations:

Section I - Monenco Inc. for \$261,550 plus GST
Section II - Kenonic Control Ltd. for \$ 70,000 plus GST

and as recommended to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

/jt

c.c. Director of Financial Services

NO. 8

DATE: April 14, 1992 **FILE NO. R-38345**

TO: Charlie Sevcik
City Clerk

FROM: Lowell R. Hodgson
Recreation & Culture Manager

RE: FLOOR REPAIRS--HERITAGE RANCH VISITOR CENTRE

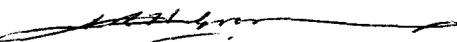
Would you please place this memo before City Council for their consideration of needed floor repairs at the Heritage Ranch Visitor Centre. Over this past winter, there has been a significant sagging in the floor support beams in the area of the Boiler Room. The result of this sagging is causing the hot water tanks to align improperly, and we are becoming concerned with the proper ventilation of the emission from these hot water tanks, and the possibility or risk of fire, if the slope should become more severe and affect gas connections. This sagging has shifted the door frame to the degree that it will not close without using excessive force.

The contractor on site for the renovations to accommodate the Tourist & Convention Board operation, Avery Construction Inc., has given us an estimate of \$1,187 to level the floor, to install additional support under one beam, and to patch the wall and adjust the door in the Mechanical Room. GST is not included in this price of \$1,187.

There is no budget within the Recreation & Culture Department for this type of unforeseen expenditure; thus, I seek approval of City Council for a cost over-run in the 1992 budget or to utilize a portion of the \$150,000 allocated in the 1992 budget for Community Services facility maintenance.

RECOMMENDATION

THAT City Council approve an expenditure of up to \$1,400 to repair the sagging floor in the Heritage Ranch Visitor Centre with these funds coming from the AMPLE allocation for Community Services facility maintenance.



LOWELL R. HODGSON
Recreation & Culture Manager

/mm

c Craig Curtis, Director of Community Services

Commissioner's Comments

We concur with the recommendations of the Recreation & Culture Manager.

"R.J. MCGHEE"
Mayor

DATE: April 28, 1992

TO: Recreation & Culture Manager

FROM: City Clerk

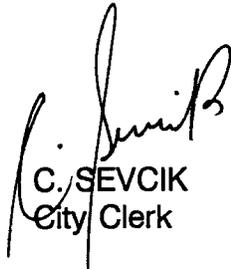
RE: FLOOR REPAIRS - HERITAGE RANCH VISITOR CENTRE

At the Council meeting of April 27, 1992, consideration was given to your report dated April 14, 1992 regarding the above noted and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer, having considered report from the Recreation & Culture Manager dated April 14, 1992 re: Floor Repairs - Heritage Ranch Visitor Centre, hereby approves an expenditure of up to \$1,400 to repair the sagging floor in the Heritage Ranch Visitor's Centre with said funds coming from the AMPLE allocation for Community Services Facility Maintenance, and as recommended to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

/jt

c.c. Director of Financial Services
Director of Community Services
W. Martindale, Red Deer Visitor and Convention Bureau

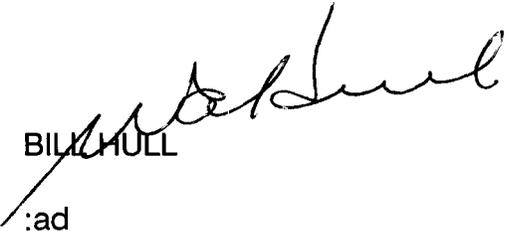
NO. 9

CS-P-3.511

DATE: April 15, 1992
TO: CITY COUNCIL
FROM: BILL HULL, Chairman
Recreation, Parks & Culture Board
RE: PARKS & PUBLIC FACILITIES BYLAW NO. 2841/A-92

At their regular meeting of April 14, 1992, The Recreation, Parks & Culture Board considered the Parks Manager's report (attached) and proposed amendments to the above bylaw and passed the following resolution:

"THAT the Recreation, Parks & Culture Board, having considered report from the Parks Manager dated March 23, 1992 re: Proposed Parks Bylaw Amendment 2841/A-92, hereby recommended to Council of The City of Red Deer that the proposed amendments to the Parks and Public Facilities Bylaw No. 2841 be approved and that same receive three readings."



BILL HULL

:ad
Atts.

DATE: March 23, 1992
TO: RECREATION, PARKS & CULTURE BOARD
FROM: DON BATCHELOR
Parks Manager
RE: PROPOSED PARKS BYLAW NO. 2841/A-92

Attached are proposed amendments to the Parks & Public Facilities Bylaw for the board's consideration. The intent of the proposed amendments is as follows:

- to close public parks to public gatherings (i.e. parties - defined as more than 5 people) between 11:00 p.m. and 7:00 a.m.
- to require a permit for conducting a special event (i.e. protests, entertaining, races, evangelizing, selling) in a public park.

The necessity to consider these amendments has been demonstrated by problems experienced in the parks over the past several years. Firstly, a number of parks (in particular Kin Canyon, A.C.R. Trails, Kiwanis Picnic Park and Three Mile Bend) have been targeted by youths to congregate late in the evening and early morning to have parties, including the consumption of alcohol. These large parties have left these parks strewn with litter and broken glass and extensively vandalized. These parks were being used for a purpose that is unlawful and not fitting with the objectives of Waskasoo Park, nor in the best interest of the public at large. The proposed amendment would prohibit these destructive parties and provide reasonable direction for policing.

Secondly, the number of protests, parades, races, rallies, evangelizing, sales of services, etc., in the parks is steadily increasing. At present there is no control methods to ensure that these events are conducted in an acceptable and equitable manner without conflicting with other activities and programs in the same park. The proposed amendment would provide a procedure to obtain permits to ensure all activities are carried out in a compatible manner. Although an unofficial procedure has been in place for the past few years, it is not consistent with respect to what activities require permits.

The attached amendments have been prepared in consultation with the R.C.M.P., the City Solicitor, the Recreation & Culture Department, the Parks Department and City Clerks.

Recreation, Parks & Culture Board

March 23, 1992

Page 2

It would be the intention of the Community Services Division to implement an extensive public awareness program for these amendments if adopted by City Council. This program would ensure that the public are informed with respect to the purpose of the bylaw, as well as the procedure to follow when wishing to conduct a special event on park land. Quite clearly, the intent of the proposed amendments is to maximize the opportunities and enjoyment by the public at large of Red Deer's park system.

RECOMMENDATION

That the Recreation, Parks & Culture Board support and recommend to City Council that the proposed amendments to the Parks & Public Facilities Bylaw No. 2841/A-92 be approved and given three readings.



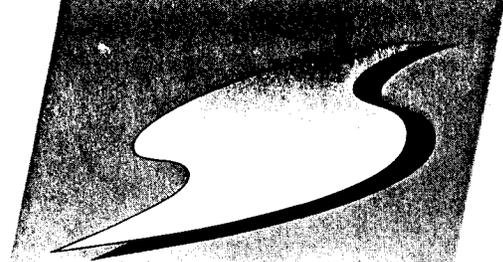
DON BATCHELOR

:ad

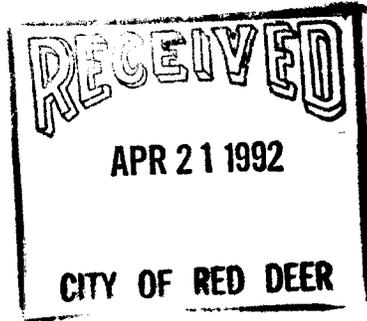
Att.

- c. Inspector Roy Beaton, O/C City R.C.M.P.
Charlie Sevcik, City Clerk
Lowell Hodgson, Recreation & Culture Manager
Pete Weddell, Information Officer
Pete Wasylshyn, Parks Planner
Neil Evans, Parks Facilities Superintendent
Ron Kraft, Parks Construction/Maintenance Superintendent

1992-04-16



**LUCINDA GOLD
RESOURCES**



TO: MUNICIPAL COUNCIL FOR THE
CITY OF RED DEER

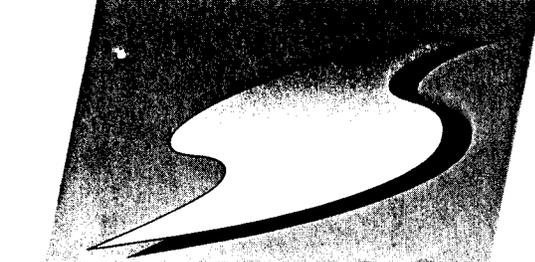
PLEASE BE ADVISED THAT I TAKE
EXTREME EXCEPTION TO THE PROPOSED
BYLAW NO. 2841/A-92
IT IS A VIOLATION OF MY RIGHTS
AND FREEDOMS AS A CANADIAN
CITIZEN.

"PROTESTING, RALLYING, ENTERTAINING, PROMOTING
EVANGELIZING OR SELLING" REPRESENT
FREEDOMS WHICH THE CITY OF RED
DEER SHOULD NOT EVEN THINK OF
TRYING TO CONTROL. YOUR DEFINITION
OF AN ASSEMBLY: "A GROUP OF 2 OR MORE
PERSONS" MEANS THE CITY COULD CONCEIVABLY
CONTROL WHAT MY WIFE AND I TALK ABOUT
AS WE STROLL THROUGH THE CITY PARK.

YOURS VERY TRULY

J.B. Grant, PRESIDENT, LUCINDA GOLD
RESOURCES LTD.

LUCINDA GOLD RESOURCES LTD.
115 ALLAN STREET
RED DEER, ALBERTA
CANADA T4R 1E5
OFFICE (403) 343-6737
FAX (403) 340-2411



**LUCINDA GOLD
RESOURCES**

NOTE:

LUCINDA GOLD RESOURCES LTD PAYS
TAXES ON THREE PROPERTIES IN
THE CITY OF RED DEER.
PRESIDENT, DANIEL GRANT PAYS
TAXES ON A PROPERTY IN THE
CITY AS WELL.

Commissioner's Comments

We concur with the recommendations of the
Recreation, Parks & Culture Board.

"R.J. MCGHEE"
Mayor

LUCINDA GOLD RESOURCES LTD.
115 ALLAN STREET
RED DEER, ALBERTA
CANADA T4R 1E5
OFFICE (403) 343-6737
FAX (403) 340-2411

CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS
Barristers & Solicitors

Report

THOMAS H. CHAPMAN, Q.C.*
NICK P. W. RIEBEEK*
DONALD J. SIMPSON
T. KENT CHAPMAN*
GARY W. WANLESS*

208 Professional Building
4808 Ross Street
Red Deer, Alberta T4N 1X5
TELEPHONE (403) 346
- 6603
TELECOPIER (403) 340-1280

LORNE E. GODDARD
GERI M. CHRISTMAN

*Denotes Professional Corporation

Your file:
Our file: City General

March 25, 1992

City of Red Deer
P.O. Box 5008
City Hall
Red Deer, Alberta
T4N 3T4

"DELIVERED"

Attn: Don Batchelor, Parks Department

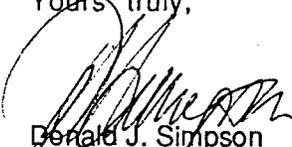
Dear Sir:

Re: Parks Bylaw Amendment

Further to the above matter, I enclose a revised amendment to the Parks Bylaw, which I believe is now suitable for presentation to Council. Please note I have made one or two very minor wording changes to the draft you forwarded.

I trust you find this satisfactory.

Yours truly,


Donald J. Simpson
DJS/slk

Report

CS-P-3.459

DATE: March 23, 1992
TO: RECREATION, PARKS & CULTURE BOARD
FROM: DON BATCHELOR
Parks Manager
RE: PROPOSED PARKS BYLAW NO. 2841/A-92

Attached are proposed amendments to the Parks & Public Facilities Bylaw for the board's consideration. The intent of the proposed amendments is as follows:

- to close public parks to public gatherings (i.e. parties - defined as more than 5 people) between 11:00 p.m. and 7:00 a.m.
- to require a permit for conducting a special event (i.e. protests, entertaining, races, evangelizing, selling) in a public park.

The necessity to consider these amendments has been demonstrated by problems experienced in the parks over the past several years. Firstly, a number of parks (in particular Kin Canyon, A.C.R. Trails, Kiwanis Picnic Park and Three Mile Bend) have been targeted by youths to congregate late in the evening and early morning to have parties, including the consumption of alcohol. These large parties have left these parks strewn with litter and broken glass and extensively vandalized. These parks were being used for a purpose that is unlawful and not fitting with the objectives of Waskasoo Park, nor in the best interest of the public at large. The proposed amendment would prohibit these destructive parties and provide reasonable direction for policing.

Secondly, the number of protests, parades, races, rallies, evangelizing, sales of services, etc., in the parks is steadily increasing. At present there is no control methods to ensure that these events are conducted in an acceptable and equitable manner without conflicting with other activities and programs in the same park. The proposed amendment would provide a procedure to obtain permits to ensure all activities are carried out in a compatible manner. Although an unofficial procedure has been in place for the past few years, it is not consistent with respect to what activities require permits.

The attached amendments have been prepared in consultation with the R.C.M.P., the City Solicitor, the Recreation & Culture Department, the Parks Department and City Clerks.

It would be the intention of the Community Services Division to implement an extensive public awareness program for these amendments if adopted by City Council. This program would ensure that the public are informed with respect to the purpose of the bylaw, as well as the procedure to follow when wishing to conduct a special event on park land. Quite clearly, the intent of the proposed amendments is to maximize the opportunities and enjoyment by the public at large of Red Deer's park system.

RECOMMENDATION

That the Recreation, Parks & Culture Board support and recommend to City Council that the proposed amendments to the Parks & Public Facilities Bylaw No. 2841/A-92 be approved and given three readings.


DON BATCHELOR

:ad
Att.

- c. Inspector Roy Beaton, O/C City R.C.M.P.
Charlie Sevcik, City Clerk
Lowell Hodgson, Recreation & Culture Manager
Pete Weddell, Information Officer
Pete Wasylyshyn, Parks Planner
Neil Evans, Parks Facilities Superintendent
Ron Kraft, Parks Construction/Maintenance Superintendent

CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS
Barristers & Solicitors

THOMAS H. CHAPMAN, Q.C.*
NICK P. W. RIEBEEK*
DONALD J. SIMPSON
T. KENT CHAPMAN*
GARY W. WANLESS*

LORNE E. GODDARD
GERI M. CHRISTMAN

208 Professional Building
4808 Ross Street
Red Deer, Alberta T4N 1X5
TELEPHONE (403) 346
- 6603
TELECOPIER (403) 340-1280

*Denotes Professional Corporation

Your file:
Our file: City General

March 25, 1992

City of Red Deer
P.O. Box 5008
City Hall
Red Deer, Alberta
T4N 3T4

"DELIVERED"

Attn: Don Batchelor, Parks Department

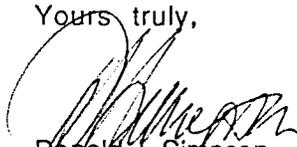
Dear Sir:

Re: Parks Bylaw Amendment

Further to the above matter, I enclose a revised amendment to the Parks Bylaw, which I believe is now suitable for presentation to Council. Please note I have made one or two very minor wording changes to the draft you forwarded.

I trust you find this satisfactory.

Yours truly,


Donald J. Simpson
DJS/slk

BYLAW NO. 2841/A-92

Being a bylaw to amend the Parks & Public Facilities Bylaw No. 2841/84 to provide for new offence provisions to regulate public gatherings in the parks.

THE MUNICIPAL COUNCIL FOR THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS:

That Bylaw No. 2341/84, being the Parks & Public Facilities Bylaw, be amended as follows:

1 New Sections 2 (j.1) and (k.1) are added as follows:

" (j.1) "Public Gathering" means any group of five (5) or more people.

(k.1) "Special Event" means an assembly, parade, procession, or race and for that purpose:

(i) "Assembly" is a group of 2 or more persons gathered on City property for the purpose of protesting, rallying, entertaining, promoting, evangelizing, or selling goods or services."

(ii) "Parade" or "procession" or "race" means any group of pedestrians or cyclists, marching, walking, running or riding in the street, on the sidewalk, on parkland or on the trail system or any group of vehicles driving on a City roadway, but shall not include a funeral procession.

2 Section 7 (r) is renumbered to 7 (q).

3 New Sections 8.1 to 8.8 together with a new heading are added as follows:

" PARK HOURS, PUBLIC GATHERINGS AND SPECIAL EVENTS

8.1 All parks within the City shall be closed to public gatherings from 11:00 p.m. to 7:00 a.m. unless otherwise authorized in writing by the City Commissioner."

8.2 No person shall participate in a public gathering in a park between the hours of 11:00 p.m. and 7:00 a.m."

8.3 Sections 8.1 and 8.2 shall not apply to the New Year's Eve, Canada Day and Heritage Day celebrations authorized by the City nor to any public gathering authorized in writing by the City Commissioner."

8.4 Any person desiring to hold a special event in a City park shall, not less than 4 weeks prior to the proposed date of the event, make application to the City Commissioner in writing for a permit. Such

application shall bear the signature, name, address and phone number of the applicant person or organization who will be in control of the event and who undertakes to be responsible for the good order and conduct thereof. The application shall also contain information with respect to the following:

- i) the nature and object of the event;
- ii) the date and time during which the event is proposed to be held;
- iii) the intended route or area proposed to be covered by the event; and
- iv) any other information required by the City Commissioner.

8.5 No person or organization shall hold, organize or take part in a special event without a permit.

8.6 The persons who hold, organize or participate in special events which have received a permit shall have the right to use the area of the park specified in the permit to the exclusion of any other person who participates in another special event or public gathering at the same site.

8.7 Any person who continues to participate in a special event or public gathering after having been requested to disperse and leave the area shall be guilty of an offence.

8.8 The penalty for a breach of Sections 8.2, 8.5 or 8.7 shall be a fine of \$50.00 for first offence; \$100.00 for a second offence and \$150.00 for a third offence."

4 This amendment shall come into full force and effect upon third reading.

READ A FIRST TIME IN OPEN COUNCIL THIS DAY OF , 1992

READ A SECOND TIME IN OPEN COUNCIL THIS DAY OF , 1992

READ A THIRD TIME IN OPEN COUNCIL THIS DAY OF , 1992

MAYOR

CITY CLERK

BYLAW NO. 2841/A-92

Being a bylaw to amend the Parks & Public Facilities Bylaw No. 2841/84 to provide for new offence provisions to regulate public gatherings in the parks.

THE MUNICIPAL COUNCIL FOR THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS:

That Bylaw No. 2341/84, being the Parks & Public Facilities Bylaw, be amended as follows:

1 New Sections 2 (j.1) and (k.1) are added as follows:

" (j.1) "Public Gathering" means any group of five (5) or more people.

(k.1) "Special Event" means an assembly, parade, procession, or race and for that purpose:

(i) "Assembly" is a group of 2 or more persons gathered on City property for the purpose of protesting, rallying, entertaining, promoting, evangelizing, or selling goods or services."

(ii) "Parade" or "procession" or "race" means any group of pedestrians or cyclists, marching, walking, running or riding in the street, on the sidewalk, on parkland or on the trail system or any group of vehicles driving on a City roadway, but shall not include a funeral procession.

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8.4 Any person desiring to hold a special event in a City park shall, not less than 4 weeks prior to the proposed date of the event, make application to the City Commissioner in writing for a permit. Such

See Revised Bylaw

BYLAW NO. 2841/A-92

Being a bylaw to amend the Parks & Public Facilities Bylaw No. 2841/84 to provide for new offence provisions to regulate public gatherings in the parks.

THE MUNICIPAL COUNCIL FOR THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS:

That Bylaw No. 2841/84, being the Parks & Public Facilities Bylaw, be amended as follows:

1 New Sections 2 (j.1) and (k.1) are added as follows:

" (j.1) "Public Gathering" means any group of five (5) or more people.

(k.1) "Special Event" means a promotion, parade, procession, or race and for that purpose:

(i) "Promotion" is one or more persons gathered on City property for the purpose of soliciting, protesting, rallying, entertaining, evangelizing, or selling goods or services."

(ii) "Parade" or "procession" or "race" means any group of pedestrians or cyclists, marching, walking, running or riding in the street, on the sidewalk, on parkland or on the trail system or any group of vehicles driving on a City roadway, but shall not include a funeral procession.

2 Section ~~7 (r)~~⁸ is renumbered to 7 ~~(r)~~^(s).



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8.4 Any person desiring to hold a special event in a City park shall, not less than 4 weeks prior to the proposed date of the event, make application to the City Commissioner in writing for a permit. Such

application shall bear the signature, name, address and phone number of the applicant person or organization who will be in control of the event and who undertakes to be responsible for the good order and conduct thereof. The application shall also contain information with respect to the following:

- i) the nature and object of the event;
- ii) the date and time during which the event is proposed to be held;
- iii) the intended route or area proposed to be covered by the event;
- iv) the assurance of the continued enjoyment of the Park by others without harassment, infringement or enticement.
- v) any other information required by the City Commissioner.

8.5 No person or organization shall hold, organize or take part in a special event without a permit.

8.6 The persons who hold, organize or participate in special events which have received a permit shall have the right to use the area of the park specified in the permit to the exclusion of any other person who participates in another special event or public gathering at the same site.

8.7 Any person who continues to participate in a special event or public gathering after having been requested to disperse and leave the area shall be guilty of an offence.

8.8 The penalty for a breach of Sections 8.2, 8.5 or 8.7 shall be a fine of \$50.00 for first offence; \$100.00 for a second offence and \$150.00 for a third offence."

4 This amendment shall come into full force and effect upon third reading.

READ A FIRST TIME IN OPEN COUNCIL THIS DAY OF , 19

READ A SECOND TIME IN OPEN COUNCIL THIS DAY OF , 19

READ A THIRD TIME IN OPEN COUNCIL THIS DAY OF , 19

MAYOR

CITY CLERK

DATE: April 29, 1992
TO: City Council
FROM: City Clerk
RE: PARKS AND PUBLIC FACILITIES BYLAW AMENDMENT 2841/A-92

The above noted bylaw amendment received consideration at the Council meeting of April 27, 1992.

Council gave first and second reading to the aforesaid bylaw, however, third reading was deferred due to lack of unanimous consent. The said bylaw amendment is once again presented in the bylaw section of this agenda.

The said amending bylaw is submitted for third reading at this meeting.



C. SEVCIK
City Clerk

CS/jt

NO. 10

DATE: April 22, 1992
TO: City Council
FROM: Assistant City Clerk
RE: Council Approval - Land Sale Parking Lots
Shaw Cable and Matthew Craig/Requirement for Consolidation of Lots
Portion Lot 3, Block 5, Plan 5427 K.S.

As Council will recall the attached report from the Land Administrator dated April 6, 1992, concerning the above topic was presented to Council at its meeting of April 13, 1992.

This report recommended that sales of parts of Lot 3, Block 5, Plan 5427 K.S. did not require consolidation with adjacent property as required by City Council resolution of March 30, 1992.

At the April 13 meeting, the administration requested this item be deferred to the April 27 Council meeting in light of some additional information to be reviewed. This matter has now been reviewed and it has been determined that this item can be withdrawn from Council's consideration as outlined in the attached report from the Land Administrator dated April 16, 1992, with no further action being required by Council.

This is submitted for Council's information.



Kelly Kloss
Assistant City Clerk

DATE: 16 April 1992
TO: City Clerk
FROM: Land Administrator
RE: COUNCIL APPROVAL - LAND SALE PARKING LOTS
PT. LOT 3, BLOCK 5, PLAN 5427 K.S.
SHAW CABLE AND MATHEW CRAIG
REQUIREMENT FOR CONSOLIDATION OF LOTS

Further to our verbal discussion of today, this will confirm that I have discussed this matter with Nick Riebeek of Chapman, Riebeek's office, and have concluded that the consolidation of the lots should be finalized with a restrictive covenant pertaining to parking and access being formed and registered against the consolidated title for both of the above purchases.

Therefore, this item need not go back before Council for amendment.

Thank you for your consideration in this matter.



Al Knight, A.M.A.A.
Land Administrator

AK/ngl

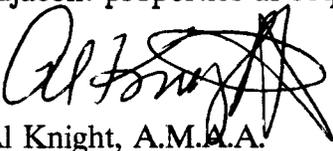
c.c. Director of Engineering Services
Director of Financial Services
Economic Development Manager

DATE: 6 April 1992
 TO: CITY CLERK
 FROM: LAND ADMINISTRATOR
 RE: COUNCIL APPROVAL - LAND SALE PARKING LOTS
 PT. LOT 3, BLK. 5, PL. 5427 K.S.

At the March 30, 1992, Council meeting, Council approved the sale of a portion of the above lot to Shaw Cable and Matthew Craig for the purposes of parking only. Stipulations have been made that a restrictive covenant be placed against the property for that purpose. The Council Resolution for approval has made reference to all reports as submitted by Departments, and all terms and conditions to be included as specified by these reports. The Engineering report has provided that consolidation of the lots be required with the properties or lots that are owned by the corporations. Attached is correspondence from the City Solicitor, Thomas H. Chapman, dated April 3, 1992, indicating that, in his opinion, consolidation of these lots would not be desirable at this time. The City Assessor/Land Administrator also agrees that the consolidation of these lots would not be prudent. Therefore, we respectfully recommend that Council pass an amending resolution deleting the requirement for consolidation of the lots prior to sale to the companies.

RECOMMENDATION

The sale of parts of Lot 3, Block 5, Plan 5427 K.S. not require consolidation with the adjacent properties as required by City Council Resolution of March 30, 1992.


 Al Knight, A.M.A.A.
 City Assessor

AK/ngl

Commissioners' Comments - April 13, 1992

Enc.

We concur with the comments and recommend Council pass an amending resolution as suggested by the City Assessor.

c.c. Director of Engineering
 Director of Finance
 Economic Development Manager

"R.J. MCGHEE"
 Mayor

Commissioner's Comments

Submitted for Council's information.

"M.C. DAY"
 City Commissioner

"R.J. MCGHEE", Mayor

Kelley

K.

on tape.

COMMISSIONERS' COMMENTS:

Item re: Matthew Gray +
Shaw Cable Parking lot
will not be going back
to Council.

They will line with
previous council decision

~~item~~ info on agenda & letter
that item has
been w/D as
the previous decision
of Council has been
determined to be
appropriate.

MAYOR

✓

CITY COMMISSIONER

DATE: April 14, 1992
TO: Land Administrator
FROM: Assistant City Clerk
RE: COUNCIL APPROVAL - LAND SALE PARKING LOTS
PART LOT 3, BLOCK 5, PLAN 5427 K.S./
SHAW CABLE AND MATTHEW CRAIG /
REQUIREMENT FOR CONSOLIDATION OF LOTS

Prior to consideration of your report dated April 6, 1992 concerning the above topic, Council agreed to table this item to the April 27, 1992 Council meeting, as per your request.

I trust you will now resubmit the relevant reports back to Council for their consideration.



KELLY KLOSS
Assistant City Clerk

KK/jt

c.c. Director of Engineering Services
Director of Financial Services
Economic Development Manager

NO. 8

CHAPMAN RIEBEEK SIMPSON CHAPMAN WANLESS
Barristers & Solicitors

THOMAS H. CHAPMAN, Q.C.*
NICK P. W. RIEBEEK*
DONALD J. SIMPSON
T. KENT CHAPMAN*
GARY W. WANLESS*
LORNE E. GODDARD
GERI M. CHRISTMAN

208 Professional Building
4808 Ross Street
Red Deer, Alberta T4N 1X5
TELEPHONE(403)346-6603
TELECOPIER (403) 340-1280

* Denotes Professional Corporation

Your file:

Our file: GEN 04/92 THC

April 3, 1992

City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

ATTENTION: Mr. Al Knight
City Assessor

Dear Sir:

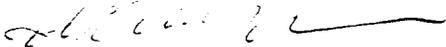
RE: Council Approval - Land Sale Parking Lots
Part Lot 3, Block 5, Plan 5427 K.S.

With respect to the above, I agree with you that, from the City's perspective, the intent that the parking lots be preserved for parking is protected by way of the restrictive covenant and there should be no necessity to consolidate the parking lot with the adjacent property owned by the property owner. There is a precedent in the City of Red Deer for such provisions at other locations, for example the Capri Hotel, where one of the parking lot areas is in a separate title from the hotel property itself. It may also make it simpler to deal with these properties from an assessment and taxation point of view if they are separate titles.

In the event that the titles were consolidated, then the restrictive covenant would have to apply to the total parcel, which does not make much sense since part of the consolidated lot has a building situated upon it.

In view of the fact that the engineering report is included by reference in the Council Resolution, the matter should go back to Council for an amending resolution to provide that the requirement for consolidation of titles be deleted.

Yours truly,



THOMAS H. CHAPMAN, Q.C.
THC/vjh

DATE: April 29, 1992
TO: Land Administrator
FROM: City Clerk
RE: COUNCIL APPROVAL - LAND SALE PARKING LOTS
PART OF LOT 3, BLOCK 5, PLAN 5427 K.S.
SHAW CABLE AND MATTHEW CRAIG
REQUIREMENT FOR CONSOLIDATION OF LOTS

Your report dated April 16, 1992 pertaining to the above matter was considered at the Council meeting of April 27th.

You indicated in your report that as a result of further discussion with the Solicitor's office, it has been concluded that the consolidation of the lots should be finalized with a restrictive covenant pertaining to parking and access being registered against the consolidated title for both of the above purchases. As a result, Council agreed to withdraw your report of April 6, 1992 concerning said matter and, accordingly, the Council resolution of March 30, 1992 remains as originally passed by Council.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS/jt

c.c. Director of Engineering Services
Director of Financial Services
Economic Development Manager

DATE: April 22, 1992

TO: City Council

FROM: Assistant City Clerk

RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING
EAST SIDE OF GAETZ AVE. FROM 52 STREET TO 53 STREET

As Council will recall March 30, 1992, first reading was given to the above noted Local Improvement Bylaw.

In accordance with the Municipal Taxation Act, proper notice has been given to each person registered or assessed as an owner

- (a) of land abutting on the part of the street or place where the improvement is to be made, or
- (b) of land to be benefited by the local improvement.

Unless the majority of the persons registered or assessed as owners of the lands; that may be assessed, therefore, representing at least one-half in value of the land, excluding improvements thereon, as the land is valued on the last revised assessment roll; petition the Council against the proposed improvement within 21 days from the date of the last delivery or mailing of this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment as set out by the City.

If no petition sufficiently signed has, within the time limited in the behalf, been presented to the Council against the local improvement, the Council may undertake the proposed local improvement at any time within three years of the giving of this Notice.

Notices were mailed out on April 2, 1992, with no petitions against said local improvement being received. The time for receipt of petitions has expired and as such Council may now consider 2nd and 3rd readings of Local Improvement Bylaw No. 3066/92.

Recommendation

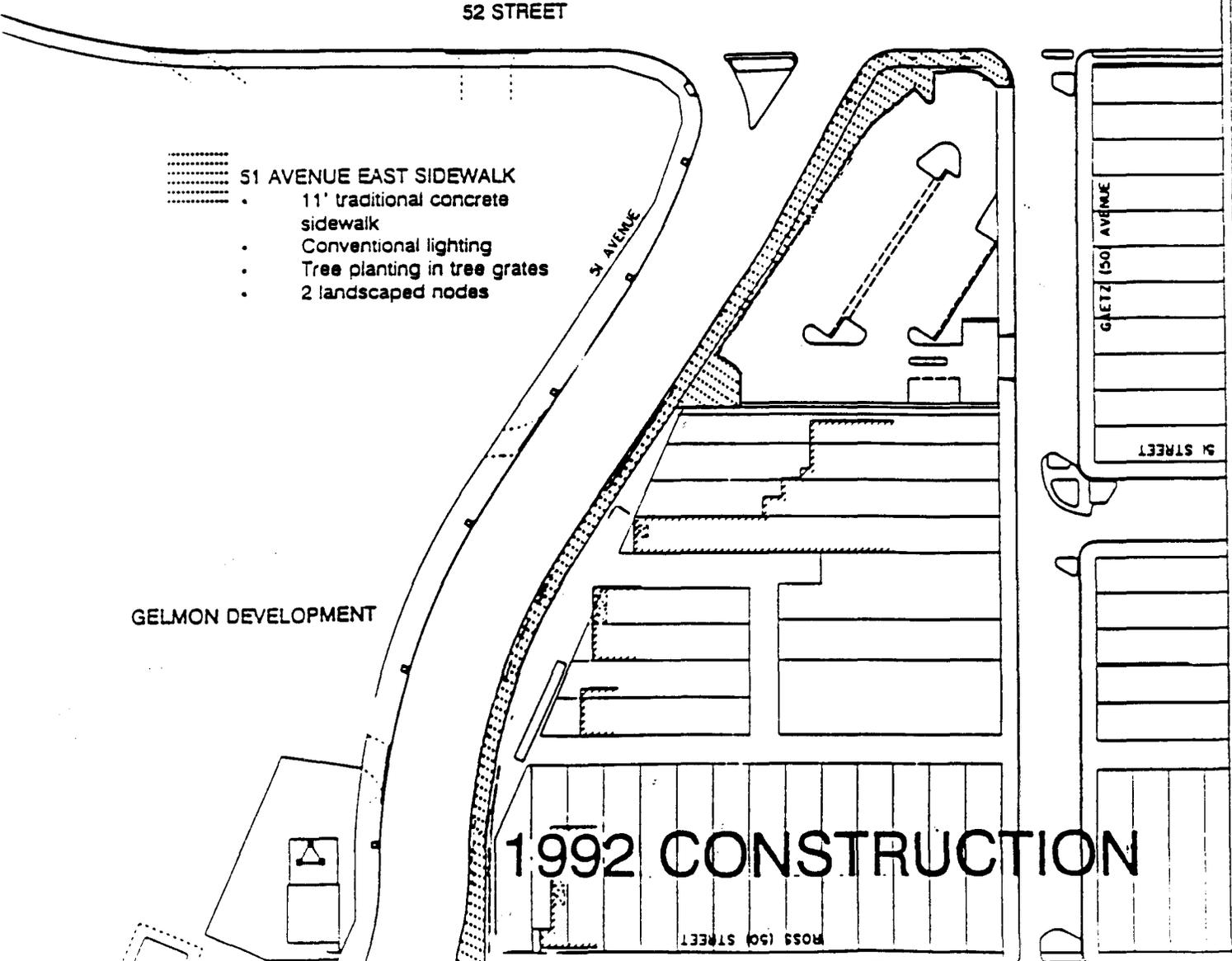
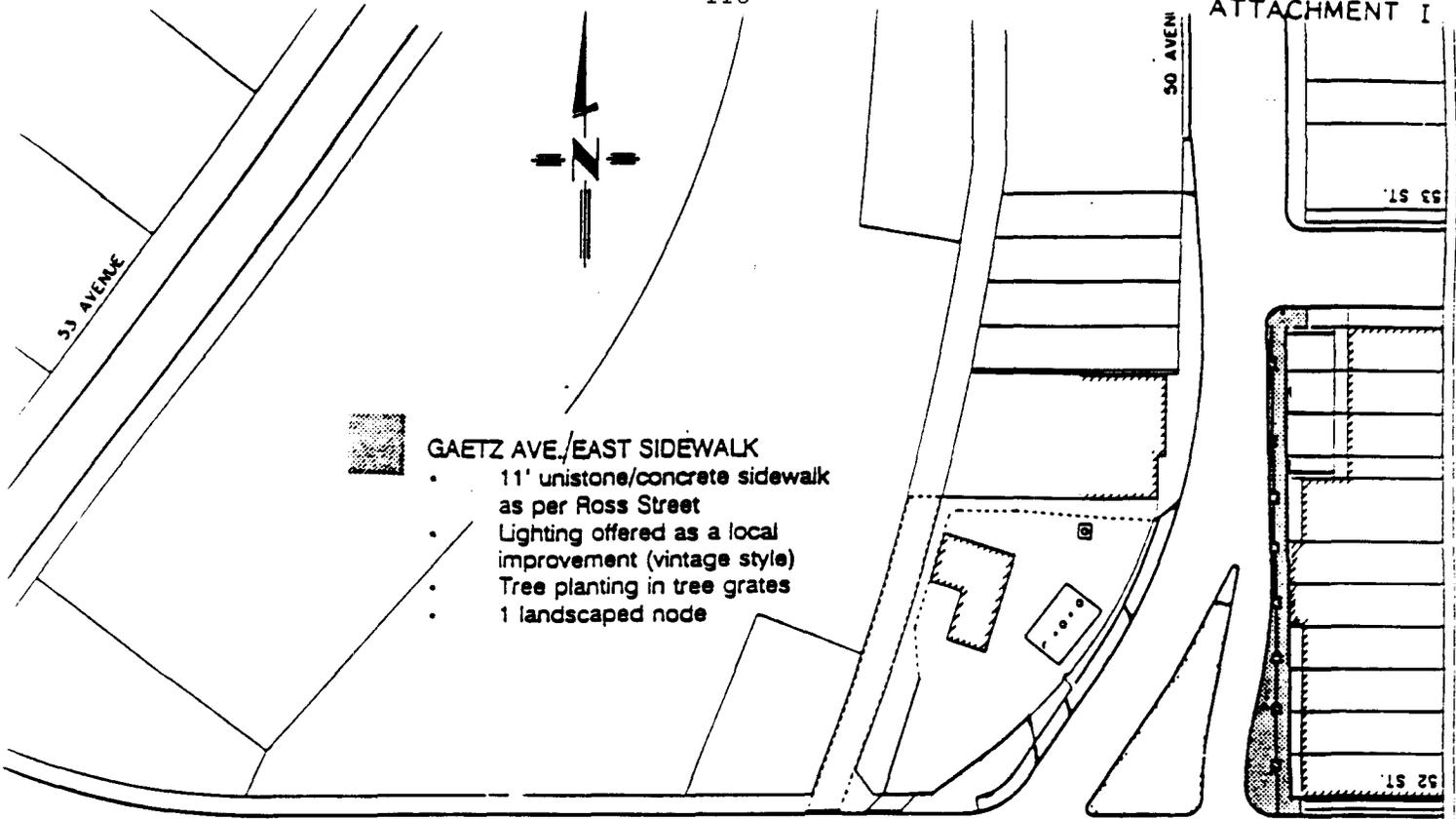
That Bylaw No. 3066/92 be given 2nd and 3rd readings.


Kelly Kloss
Assistant City Clerk

Commissioner's Comments

We would concur with the recommendation of the Assistant City Clerk.

"R.J. MCGHEE"
Mayor



April 14, 1992

City of Red Deer
P.O. Box 5008
Red Deer, Alta.
T4N 3T4

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	3:45
DATE	April 23/92
BY	ll

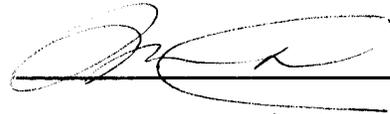
Att: Ken G. Haslop
Engineering Department Manager

Re: Local Improvement: File #640-185A
WITHOUT PREJUDICE

In reference to Decorative Street Lighting on Gaetz Avenue from 52 street to 53 street, on the east side.

We the following object to the Decorative Street Lighting and wish to advise you we are not in favor of this program at this time.

MAR-WAS INVESTMENTS
5019 - 50 ST.
RED DEER, ALTA.



SALVATION ARMY
5211 - 50 AVE.
RED DEER, ALTA.



DON SHAR HOLDINGS
5229 - 50 AVE.
RED DEER, ALTA.



MURNA ARRISON & WING WAND LTD.
5205 - 50 AVE.
RED DEER, ALTA.



249406 ALBERTA LTD.
5201 - 50 AVE.
RED DEER, ALTA.



Submitted by

249406 ALBERTA LTD.

JIM RUNZER
PHONE 342-2580

To: CC

From ACC

Re Local Improvement Bylaw No. 3066/92
Decorative Street lighting,
East side of Gaetz Ave from 52 Street to 53 Street.

As I will recall March 30, 1992, first reading
was given to the above ^{noted} Local Improvement bylaw.

In accordance with the Municipal Taxation Act,
~~notice~~ proper notice has been given to
each person registered or assessed as an owner

- (a) of land abutting on the part of the street or
place where the improvement is to be made, or
- (b) of land to be benefited by the local improvement;

Now paragraph
~~and Notice is hereby given that~~ unless the majority of the persons registered or assessed as
owners of the lands; that may be assessed, therefore, representing at least one-half in value
of the land, excluding improvements thereon, as the land is valued on the last revised
assessment roll; petition the Council against the proposed improvement within 21 days from
the date of the last delivery or mailing of this Notice, the local improvement may be
undertaken and the cost of it assessed by the system of assessment ~~referred to in this Notice~~
as set out by the City.

If no petition sufficiently signed has, within the time limited in the behalf, been presented
to the Council against the local improvement, the Council may undertake the proposed local
improvement at any time within three years of the giving of this Notice.

These Notices were mailed out on April 2, 1992
with ~~no~~ no petitions being received
against said local improvement being received.
The time for receipt of petitions has expired
and such I may now consider 2nd + 3rd
readings of Local Ordinance No. 3066/92.

~~Recommendation~~
Recommendation

That Bylaw No. 3066/92 be given 2nd +
3rd readings.

JK
ACL

April 2, 1992

DOUBLE REGISTERED MAIL

1~
2~
3~
4~

reports

Dear Sir:

RE: LOCAL IMPROVEMENT

5~
6~

On February 3, 1992, City Council agreed that both decorative sidewalk and decorative streetlighting be constructed on the east side of Gaetz Avenue, north of 52 Street. Council further agreed that the extra costs of the streetlighting be funded as a local improvement.

Attached is a Notice of Intention to Construct a Local Improvement that provides information on the local improvement charges applicable to your property.

In the event no petitions are received against the proposed by-law, Council will be considering approving this by-law April 27, 1992.

Yours truly,

Ken G. Haslop, P. Eng.
Engineering Department Manager

NPA/cy
Att.

c.c. Director of Financial Services
c.c. City Clerk
c.c. City Assessor
c.c. E. L. and P. Department Manager

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT

IN THE CITY OF RED DEER

Pursuant to the provisions of Section 157 of the Municipal Taxation Act, R.S.A., 1980, as amended, Notice is hereby given that the Council of The City of Red Deer intends to undertake the construction of Decorative Streetlighting as a local improvement. The cost of the aforementioned local improvement is \$19,700.00 of which amount the sum of \$0 is to be paid by the City at large and \$19,700.00 is to be collected by special assessment as herein provided. The lands abutting that portion of the street or place where the local improvement is made, will be charged an annual rate of \$27.14/m per front metre of frontage for the Decorative Streetlighting for each year of the said twenty year period.

All costs in excess of the aforesaid special assessment may be borne by The City of Red Deer at large.

The location of the proposed local improvement is as follows:

<u>ON</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Gaetz Avenue	52 Street	53 Street	East

Your property, described as 7~, will be assessed for 8~ metres. The annual assessment against this property will be:

For Decorative Streetlighting

9~ assessable metres times (x) the annual rate of \$27.14/metre per assessable metre equals (=) 10~ for each year of the 20 year period

and Notice is hereby given that unless the majority of the persons registered or assessed as owners of the lands; that may be assessed, therefore, representing at least one-half in value of the land, excluding improvements thereon, as the land is valued on the last revised assessment roll; petition the Council against the proposed improvement within 21 days from the date of the last delivery or mailing of this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within the time limited in the behalf, been presented to the Council against the local improvement, the Council may undertake the proposed local improvement at any time within three years of the giving of this Notice.

Notice
Intention to Construct a Local Improvement
Page Two

The owners of any land so specially assessed may prepay, in lieu of annual payments, the total cost of the improvement, prior to July 1, 1992, at the unit rate of \$235.03/m per assessable metre for decorative streetlighting. The prepayment for your property would be.

For Decorative Streetlighting

11 ~ assessable metres times (x) the unit rate of \$235.03/m per assessable metre equals (=)
12 ~

For a total of 13 ~

The owners of any land so specially assessed may any time commute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land, together with interest and penalties chargeable in respect of it, less any amount previously paid on account on it.

Dated at The City of Red Deer this 2nd day of April 1992 A.D.

✓ 249406 Alberta Ltd.
5201 - 50 Avenue
Red Deer, Alberta
T4N 4B4
5201 - 50 AVENUE
LOTS 1 AND 2, BLOCK 15, PLAN K
Lots 1 and 2, Block 15, Plan K, 5201 - 50 Avenue
15.24
15.24
\$413.61
15.24
\$3,581.86
\$3,581.86

✓ Myrna Arrison and Wing Wond Ltd.
32 Hunter Close
Red Deer, Alberta
T4N 6C5
5205 - 50 AVENUE
LOTS 3 AND 4, BLOCK 15, PLAN K
Lots 3 and 4, Block 15, Plan K, 5205 - 50 Avenue
15.24
15.24
\$413.61
15.24
\$3,581.86
\$3,581.86

✓ Don-Shar Holdings Ltd.
P.O. Box 698
Red Deer, Alberta
T4N 5G6
5229 - 50 AVENUE
NORTH 1/2 LOT 8, AND LOTS 9 TO 11, BLOCK 15, PLAN K
North 1/2 Lot 8, and Lots 9 to 11, Block 15, Plan K, 5229 - 50 Avenue
26.67
26.67
\$723.82
26.67
\$6,268.25
\$6,268.25

✓ The Governing Council of
The Salvation Army Canada West
700, 10179 - 105 Street
Edmonton, Alberta
T5J 3N1
5211 - 50 AVENUE
LOTS 5 AND 6, BLOCK 15, PLAN K
Lots 5 and 6, Block 15, Plan K, 5211 - 50 Avenue
15.24
15.24
\$413.61
15.24
\$3,581.86
\$3,581.86

✓ Mar Was Investments Ltd.
5019 - 50 Street
Red Deer, Alberta
T4N 1Y2
5219 - 50 AVENUE
LOT 7, BLOCK 15, PLAN 4241 KS
Lot 7, Block 15, Plan 4241 KS, 5219 - 50 Avenue
11.43
11.43
\$310.21
11.43
\$2,686.39
\$2,686.39

The Minutes of the Regular meeting of Red Deer City Council held on January 20, 1992 were confirmed on a motion by Alderman McGregor, seconded by Alderman Pimm.

CARRIED

The Minutes of the Budget meeting of Red Deer City Council held on January 23, 1992 were confirmed on a motion by Alderman Statnyk, seconded by Alderman Guilbault.

CARRIED

Alderman Surkan arrived at this time, 4:31 p.m.

Consideration was given to the Minutes of the Budget meeting of January 27, 1992:

At this time it was noted that the first resolution appearing on page 2 should indicate that Alderman Campbell also registered a dissenting vote.

Also, with regard to the second resolution appearing on page 3, it should indicate that Alderman Campbell registered a dissenting vote.

The Minutes of the Budget meeting of January 27, 1992 were confirmed as amended on a motion by Alderman Guilbault, seconded by Alderman Campbell.

CARRIED

UNFINISHED BUSINESS

Consideration was given to the report from the City Clerk dated January 27, 1992 re: **Business Revitalization Zone Bylaw Amendment 2827/A-92**. Following discussion, it was noted that said bylaw amendment would be brought up later in the meeting.

CORRESPONDENCE

Consideration was given to correspondence from the Towne Centre Association dated January 21, 1992 re: **Pedestrian Improvements on 51 Avenue**. Mr. Ken Heywood and Mr. John Ferguson representing the Towne Centre Association, were present to speak to Council relative to this matter. Following discussion, the motion as set out hereunder was passed.

Moved by Alderman Statnyk, seconded by Alderman Campbell

"RESOLVED that Council of The City of Red Deer, having considered correspondence from the Towne Centre Association re: Pedestrian Improvements hereby agrees to approve construction of the items noted under 1.1 and 1.2 as outlined in the report dated January 28, 1992 from the Engineering Department Manager, that the extra cost of vintage lighting along Gaetz Avenue (53 Street to 52 Street) be funded through a local improvement, and that the decorative sidewalk pattern as shown on Drawing R25 be constructed along Gaetz Avenue (53 Street to 52 Street);

Council further agrees to approve electrical outlets in landscaped nodes at intersections and mid-block locations on Gaetz Avenue as an alternative to individual tree lighting, as recommended by the Parks Manager and Director of Community Services."

Alderman McGregor registered a dissenting vote.

MOTION CARRIED

REPORTS

Consideration was given to the report from the Parks Manager dated January 28, 1992 re: **1992 Cemetery Rates - Bylaw 2952/A-92**. Following discussion, it was noted that the above-noted Bylaw will be presented later in the meeting.

CORRESPONDENCE

Correspondence from the Red Deer Chamber of Commerce dated January 20, 1992 re: **Floral Emblem Committee**, was presented to Council for information, and it was agreed that same be filed.

REPORTS

The report from the City Solicitor dated January 20, 1992 re: **Annexation - County of Red Deer No. 23** was presented to Council for information, and it was agreed that same be filed.



• RED DEER'S •

ORIGINAL

• BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3. 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN 5696 •

NO. 5

January 21, 1992

City Council
City of Red Deer

Re: Pedestrian Improvements on 51Av

Dear Mayor McGhee and Council,

The Board of Directors of this Association, having reviewed the improvements proposed by the City, on the east side of 51 Av between 52 St and Ross St, wish to recommend the following changes.

Finding no disagreement with the landscaping concept contained in the EDA Collaborative report of 1990, we do suggest some modification to the detail contained within the report, and specifically as it pertains to this section of 51 Av.

The type of lighting, tree planting and treatment of planters and street furniture in the report, are in keeping with the image preferred by the Association, however, as it was from the outset of the landscape study, the Board reaffirms its view, that the Avenues should have a distinct difference in treatment, from the Streets, in the core landscape plan.

We are in total agreement with the lighting and planting as recommended by EDA, but would recommend that the hard surface of the sidewalks be treated differently. We originally recommended, and continue to recommend, that the Avenue sidewalks be a reverse of sorts, to the material used on the Streets. In the case of Gaetz Av, the paving should be monolithic concrete, with brick pavers used for bordering, and cross-walk bond strips. In this way, the character of difference between streets and avenues is reinforced beyond simply a change in lighting fixtures. If all sidewalks are treated the same, it would be as boring as all walks being concrete. At the same time the upgraded character of the surfaces help create an exciting pedestrian environment.

In regards to the above noted strip on 51Av, we feel that this walk carries a very low priority, in terms of level of upgrade. The area now has only partial sidewalks, and the upgrades recommended in the engineering design are a welcomed addition to the core landscape plan. However, the level of finish on the walkway, in this time of restraint and priority spending, deserves some review.

(cont'd)

The board feels that the primary improvement for this strip, are the trees, and the development of the sidewalk. The level of sidewalk finish, can be changed to a concrete standard, and on this strip, be accomplished with no paver embellishment. In addition, the Board feels that a six foot wide walk, with the trees planted on the property side, as compared to the curb side, would be appropriate.

While the vintage lighting is recommended by EDA for this strip, as the first visual contact with the upgraded landscaping, for vehicles travelling on 51Av, we again feel this level of treatment is unwarranted. That portion of walk in the engineering design for Gaetz Av, between 52 St and 53 St, should also be reviewed as a concrete finish, with brick border strips and bond strips located in keeping with the tree spacing.

Without access to accurate details on the cost of construction, the Board has estimated that as much as \$70,000.00 could be saved with these new finish details, and suggests that these saved funds would be far more appropriately expended on the long awaited upgrade of Gaetz Av, and therefore the continued progress of the landscape plan.

It is our understanding, that this change does not affect the level of transportation grant received by the City, and that the estimated \$70,000.00 savings would be 100% municipal funds, which if not expended in '92, will make it easier to plan the upgrade of the balance of Gaetz Av, in the immediate future.

The board feels strongly, that this is a responsible approach to fiscal restraint, while continuing to move the landscaping objectives forward, in the core area, for the benefit of the entire community.

Sincerely yours,
TOWNE CENTRE ASSOCIATION



Ken Heywood, Chairman.

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	1:25 pm
DATE	Jan 22/92
BY	[Signature]



• RED DEER'S •

ORIGINAL

• BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901, 48 STREET • RED DEER, ALBERTA • T4N 1S8 • 403 340 TOWN, 3404 •

January 14, 1992 ← *INCORRECT DATE, RECEIVED JAN. 27*

Mayor McGhee & City Council
City of Red Deer

RE: Board of Directors letter of Jan 21, 1992
Pedestrian Improvements on 51 Av.

Dear Mayor & Council,

Subsequent to the above noted letter, as a representative of the Board, I attended a meeting with Engineering, the Parks Manager, and the City Planner. The purpose was to clarify the TCA's position and try to reach a consensus, so that no delay in tendering the project would occur.

It was agreed that on the section of 51 Av, between Ross Street and 52 Street, that:

- an 11 foot concrete walk was appropriate, that width being a standard for the core area.

- vintage style lighting would be deleted in favor of standard lighting for this strip only.
- that planting of mature trees and shrub beds would proceed as planned.
- further, that because of the change to the lighting, additional planting could be undertaken, and that electrical outlets would be placed in selected planting beds.

Agreement was reached, on that section of Gaetz Av, between 52 Street and 53 Street, on the east walk, as follows:

- the vintage lighting will be offered as a local improvement to the properties affected.
- the tree planting would proceed as designed.

Agreement was not reached on the finish of the sidewalk. The TCA position is that, the sidewalks on the Avenues should be different than the Streets. Very simply stated, this means that all the details of the landscape plan remain the same as included in the EDA report, but that the material used inside the brick soldier course should be concrete.

The reasons for this change from the plan, are the same position taken by the Board when the EDA standard was approved. Simply put, everything in pavers is as boring as everything in concrete. The character of Gaetz Av is quite different from Ross, 49, and other core streets. We agree that the change in vintage lights is appropriate as designed, but that this by itself, does not create a significant enough difference in the streets and avenues.

The issue has come to the forefront recently, because of municipal difficulty in funding of capital projects, being responsible for a significant delay in completing Gaetz AV, as well as some problem voiced by downtown employees regarding pavers and high heel shoes. At the root of the issue however is the boards concept of having streets and avenues that are clearly different, while having comparable upgrades.

In addition, the Board wishes to confirm, that electrical outlets will be placed in all corner nodes and mid block bays, throughout the project, enabling the introduction of lit decorations seasonally, in the future.

We hope this statement of our position will assist council in its decision.

Respectfully yours,
TOWNE CENTRE ASSOCIATION



John P. Ferguson, General Manager.

RECEIVED
12:05 pm
Jan 27/92
L. Smith



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

Telephone: 403) 343-3394
Fax: 403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

TO: C. Sevcik
City Clerk

DATE: January 28, 1992

FROM: Paul Meyette
Principal Planner

RE: Pedestrian Improvements - Gaetz Avenue/51st Avenue

The letter from the Towne Centre Association dated January 24, 1992 refers to a request for some variation to the downtown landscaping improvements which were approved by City Council on January 6, 1992 (see attachment).

In regards to 51st Avenue (between Ross and 52nd Street), the Towne Centre Association argues that the vintage lighting and decorative sidewalks are not required. This portion of 51st Avenue is characterized by high vehicular traffic volumes and low pedestrian volumes. The Towne Centre Association requests that concrete walks and standard lighting be used for this strip. At a meeting held on January 23, 1992 attended by Engineering, Parks, Planning and Towne Centre Association staff there was agreement to recommend to Council the concrete walks and standard lighting as proposed by the Towne Centre Association.

In regards to the section of Gaetz Avenue between 52nd Street and 53rd Street, the Towne Centre Association recommends no change to the vintage lighting and tree planting as approved by Council. The Towne Centre Association does however have some concern about the decorative sidewalk design. The Towne Centre Association supports the concept of decorative sidewalks but requests a different design featuring a concrete walkway with brick border. The Towne Centre Association proposes that this new decorative sidewalk design be applied to all avenues which will be upgraded in the downtown (streets would retain the current standard).

The original decorative sidewalk design was proposed by E.D.A. Collaborative in a report commissioned by Council and completed in 1989. This downtown sidewalk landscape report has been reviewed by the public on several occasions and has received general support from the businesses in the downtown area as the basis on which landscaping was to be carried out in the downtown. Planning staff cannot support any changes to the decorative sidewalk standards without first consulting with the affected businesses in the downtown area.

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLEE No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTWATER No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF GARSTAIRS • TOWN OF CASTOR • TOWN OF CROWNATION • TOWN OF DOBBSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIR • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLEE • TOWN OF SUNDRE • TOWN OF SUTVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF OLIVE • VILLAGE OF TREMONTA • VILLAGE OF DELBURNIE • VILLAGE OF DONALDA • VILLAGE OF ELYNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BROOKLEAF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORBLEWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

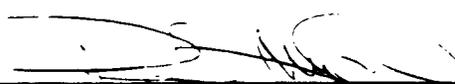
RECOMMENDATION

1. That Council support the street improvements for 51st Avenue between Ross and 52nd Street as recommended in the January 24 letter from the Towne Centre Association featuring
 - an eleven foot concrete walk,
 - standard lighting,
 - planting of mature trees and shrubs.

2. That Council reaffirm support of the street improvements for Gaetz Avenue between 52nd Street and 53rd Street as recommended in the January 24 letter from the Towne Centre Association featuring
 - vintage lighting,
 - tree planting.

3. That Council not approve any variation to the original decorative sidewalk design without full public consultation with the affected businesses. This E.D.A. Collaborative design has received extensive public review and support; any change to this design should receive the same degree of public review. Planning staff support the original E.D.A. Collaborative decorative sidewalk design.

Council should be aware that a new public consultation process at this stage would cause a delay in construction and affect the awarding of the tender for the downtown landscaping improvements.



PAUL MEYETTE, ACP, MCIP
PRINCIPAL PLANNER

PM/pim

The report from the Director of Financial Services dated December 24, 1991 re: **R.C.M.P. Contract** was presented to Council for information, and it was agreed that same be filed.

→ Consideration was given to the report from the Director of Engineering Services dated December 30, 1991 re: **51 Avenue - 53 Street to Ross Street/ Realignment Program/ Decorative Treatment**. Following discussion, the motion as set out hereunder was passed.

Moved by Alderman Surkan, seconded by Alderman Campbell

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Engineering Services dated December 30, 1991 re: 51 Avenue - 53 Street to Ross Street, hereby agrees as follows:

1. that decorative sidewalk, tree planting and vintage street-lighting in the areas as noted in the above report, be included in the 51 Avenue - 53 Street to Ross Street realignment project
2. that the extra cost of decorative streetlighting be funded by way of the local improvement and that the extra cost for decorative sidewalk and tree planting be charged to the 1992 budget as specified during the 1992 budget deliberations
3. that the above items are subject to the total project being approved during the 1992 budget deliberations

and as presented to Council January 6, 1992."

Alderman McGregor and Alderman Statnyk registered dissenting votes.

MOTION CARRIED

Consideration was given to the report from the Public Works Manager dated December 31, 1991 re: **Unconstructed Lanes**. Following discussion, the motion as set out hereunder was passed.

Moved by Alderman McGregor, seconded by Alderman Guilbault

"RESOLVED that Council of The City of Red Deer, having considered report from the Public Works Manager dated December 31, 1991 re:

DATE: January 28, 1992

TO: City Clerk

FROM: Engineering Department Manager

RE: **DECORATIVE SIDEWALK AND LIGHTING
51 AVENUE (52 STREET TO ROSS STREET) AND
GAETZ AVENUE (53 STREET TO 52 STREET)**

We have the following comments in response to the Towne Centre Association's letters of January 21 and 14 (should be 24), 1992, with respect to decorative sidewalk and lighting proposed for the above noted project:

1. As outlined in Mr. Ferguson's letter of January 14, 1992, we have reached a consensus, subject to Council approval, to:

<u>Item</u>	<u>Approximate Cost Difference</u>
1.1 51 Avenue (52 Street to Ross Street) and 52 Street (Gaetz Avenue to 51 Avenue):	
a. Construct a 3.35 m (11 ft) wide plain concrete sidewalk (Drawing R37) instead of decorative paving stone sidewalk (Drawing R25).	(\$ 6,500)
b. Install conventional lighting instead of vintage lighting. Note that this cost was to be covered under a local improvement.	(\$52,300)
c. Provide an additional 8 street trees.	\$ 4,800
d. Provide duct work for future electrical outlets at three landscape nodes. No electrical to individual tree wells.	---
1.2 Gaetz Avenue (53 Street to 52 Street):	
a. Vintage lighting to be installed as a local improvement, subject to majority approval of adjacent property owners (i.e. no change).	---
b. Planting unchanged. Ducting provided to landscaped node, not individual tree wells.	---
Total Cost Difference	(\$54,000)
Total Difference Excluding Local Improvement	(\$ 1,700)

City Clerk
Page 2
January 28, 1992

2. As indicated in Mr. Ferguson's letter, agreement was not reached with respect to the finish of the sidewalk along Gaetz Avenue (53 Street to 52 Street). The current design (Drawing R25 attached) was adopted for both streets and avenues in the "Downtown Sidewalk Landscape" Report prepared by EDA Collaborative Inc. in March 1989 (see attached page from report). This pattern was subsequently constructed along Ross Street (47 Avenue to 51 Avenue) in 1989. The Gaetz Avenue Parking Mall Conceptual Design Report, prepared by Reid Crowther & Partners Ltd., utilized the same sidewalk pattern (see attached page from report) and received public input and Council approval in 1990. The Towne Centre Association was involved at several junctures during the preparation of this report, but at no time indicated that a different sidewalk pattern should be utilized along Gaetz Avenue. More recently, detailed design of Gaetz Avenue (46 Avenue to 53 Street) has been completed using the current design pattern. If we change the sidewalk pattern along the one block proposed for construction in 1992, it will affect the remainder of Gaetz Avenue and eventually all other avenues in the Downtown. After investing much time and money for studies, designs, and public input over the past three years, we would not support revising the sidewalk pattern at this late stage: just prior to construction without adequate time to properly reassess the design and solicit public input. Note that this project is currently out for tender, to close February 11, 1992.

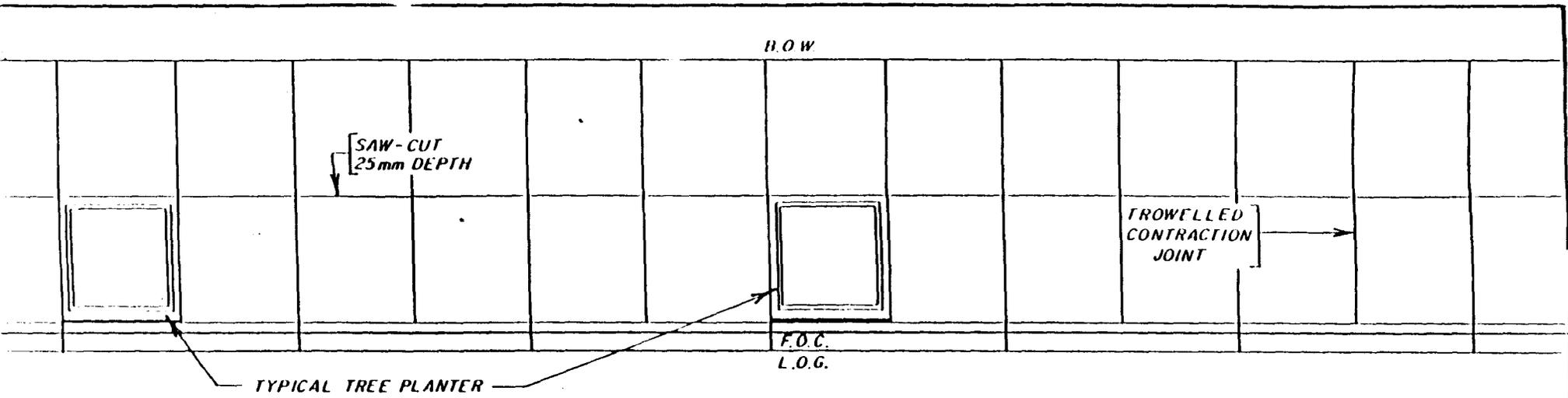
RECOMMENDATION

We respectfully request that Council rescind the January 6, 1992 resolution with respect to this matter, that Council approve construction of the items noted under 1.1 and 1.2 above, that the extra cost of vintage lighting along Gaetz Avenue (53 Street to 52 Street) be funded through a local improvement, and that the decorative sidewalk pattern, as shown on Drawing R25, be constructed along Gaetz Avenue (53 Street to 52 Street).

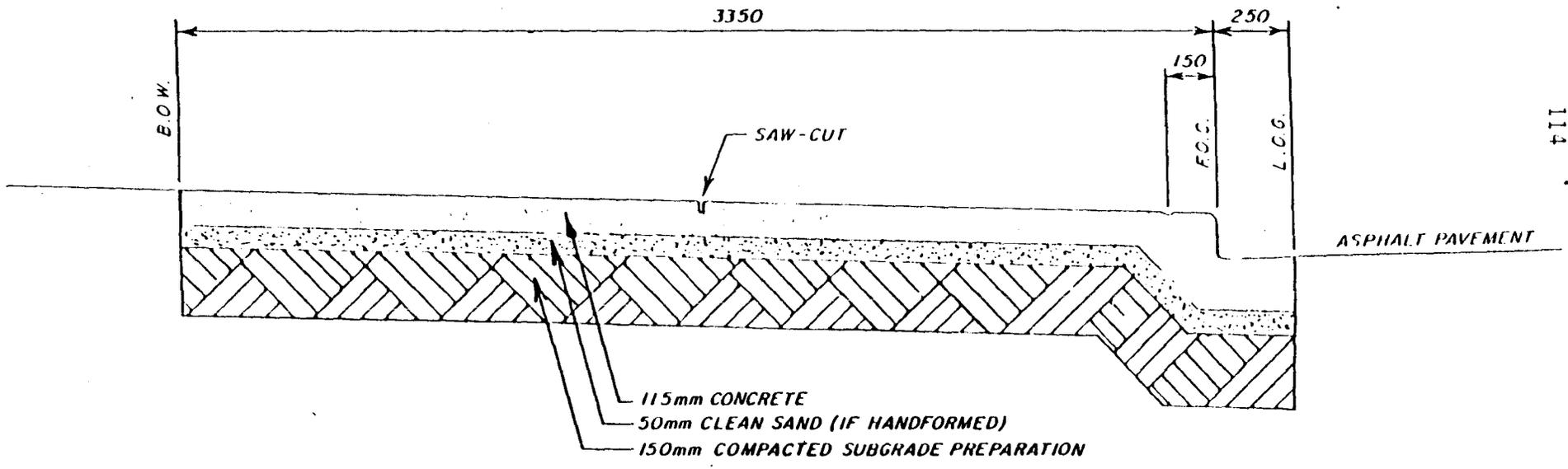

Ken G. Haslop, P. Eng.
Engineering Department Manager

TCW/emg
Att.

c.c. Director of Community Services
c.c. Director of Financial Services
c.c. E. L. & P. Manager
c.c. Parks Manager
c.c. City Planner
c.c. Towne Centre Association Manager
c.c. Project Engineer
c.c. Streets and Utilities Engineer



PLAN VIEW

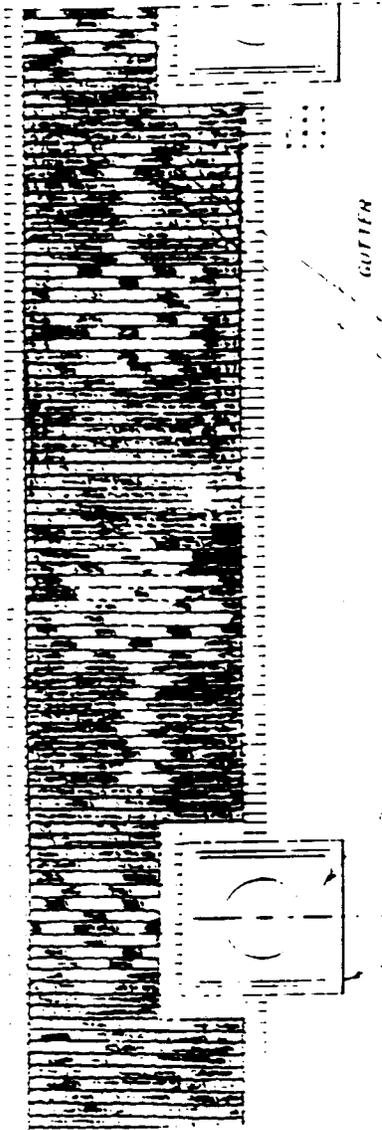


SIDEWALK CROSS SECTION

NO.	DATE	DRAWN	C.E.J.B.	THE CITY OF RED DEER		APPROVED BY
				ENGINEERING DEPARTMENT		
				3.35m CONCRETE		
				SIDEWALK		
				DATE		DRAWN BY
				JAN. 24/92		
				SCALE		

IS TYPICAL, UNLESS OTHERWISE NOTED. *

* CONCOURSE AND VARIOUS TO CONCRETE WITH SURFACE FINISH OR UNDERGROUND SERVICES.



GUTTER

TYPICAL CURB FINISH

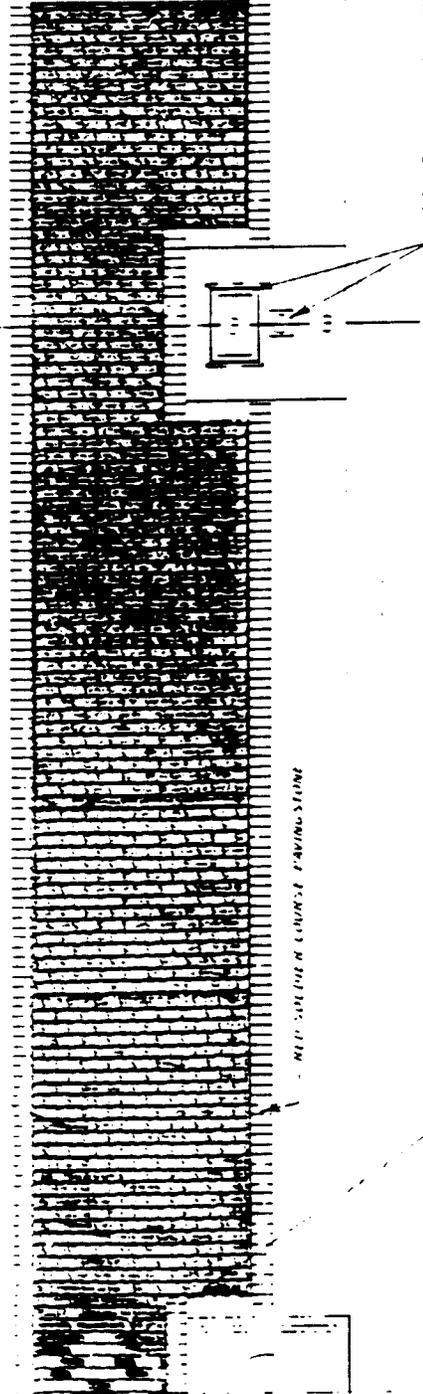
NOTE:

THE GUTTER PATTERN ON CURB ROW
 FROM CURB COURSE FINISH COURSE
 THE PATTERN IS STARTED FROM CURB COURSE

ALL TREE PATTERNS BEGIN ON THE FINISHED
 SURFACE FROM DOWN SIDE OF CURB

IS TYPICAL, UNLESS OTHERWISE NOTED. *

* SEE CONCOURSE PAVING DRAWING



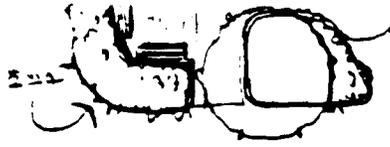
ST. U. BOARD BOX

CURB PATTERN WITH TREE WELL (TYP.)
 CONCOURSE PAVING DRAWING

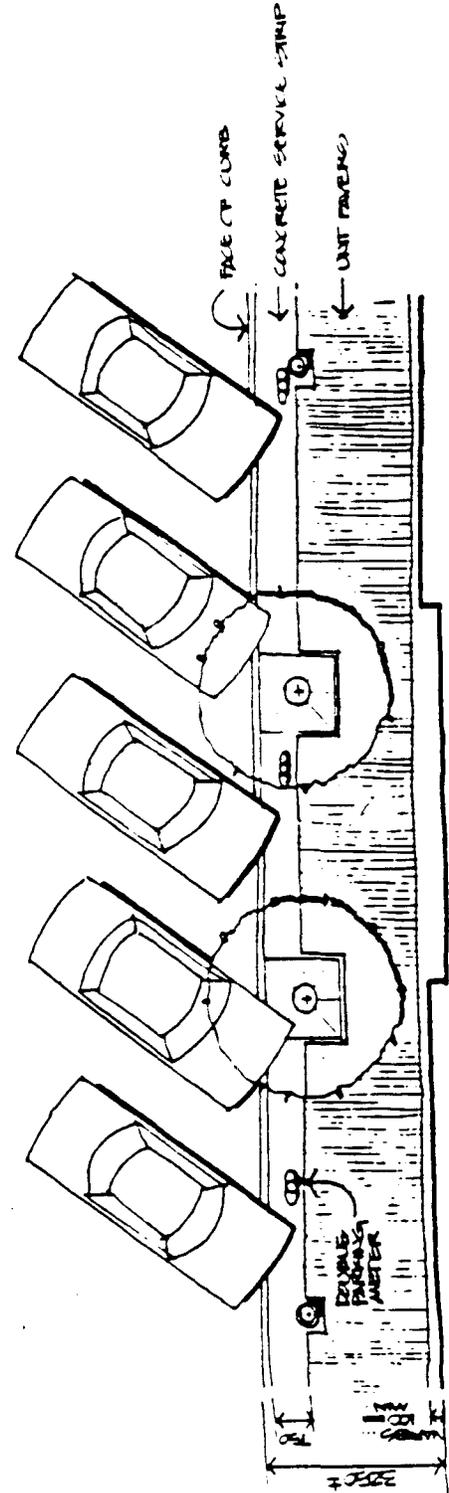
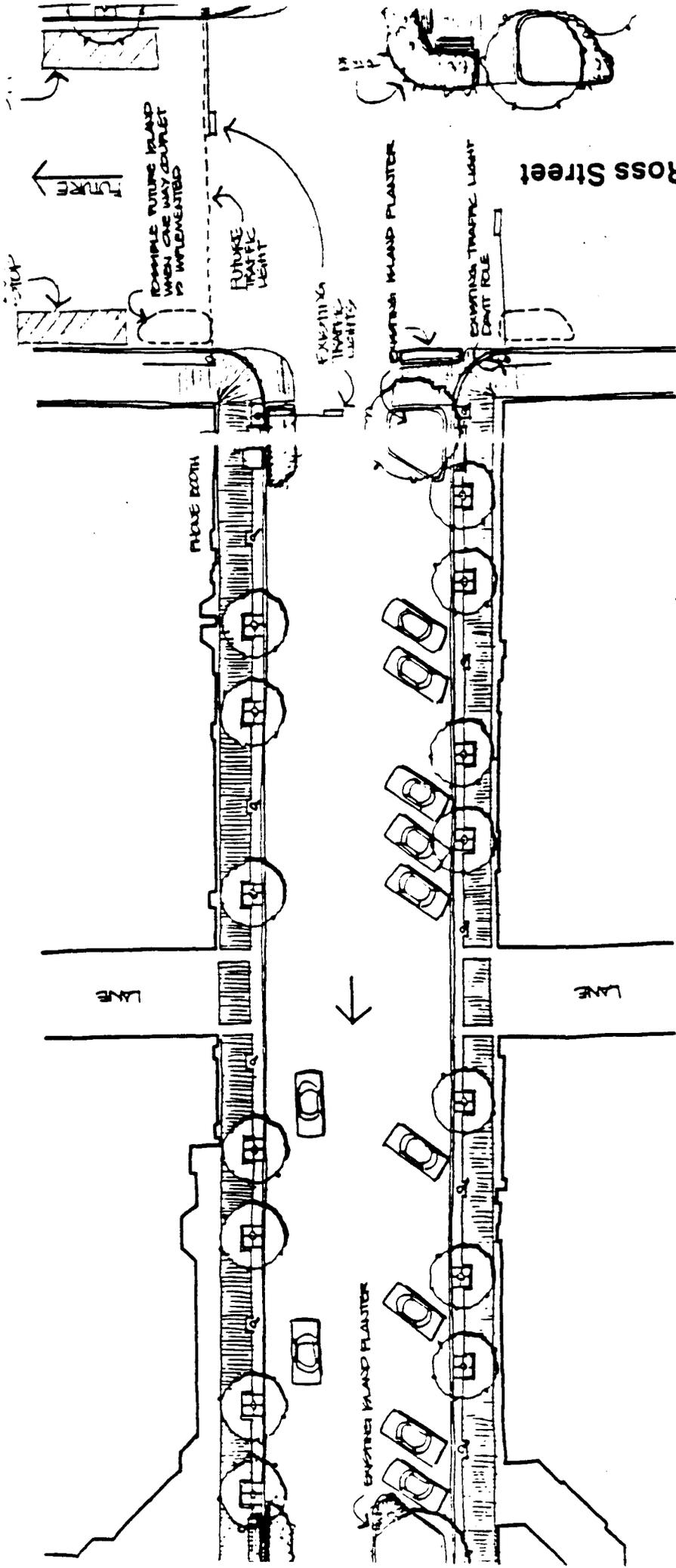
DESIGNED BY
 C.E.J.B.
 DATE
 JAN 6/92

THE CITY OF RED DEER
 ENGINEERING DEPARTMENT
**PAVINGSTONE
 PATTERN**

APPROVED BY
 [Signature]
 DATE



Ross Street



Typical Sidewalk Paving Detail

FROM:
CIAETZ AVE PARKING MALL
CONCEPTUAL DESIGN EFFORT

CS-P-3.344

DATE: January 28, 1992

TO: CITY CLERK

FROM: DON BATCHELOR
Parks Manager

RE: TOWNE CENTRE ASSOCIATION - PEDESTRIAN IMPROVEMENTS
Your memos of January 22 and January 27 refer.

In a letter dated January 21, 1992 from the Towne Centre Association, a number of suggestions were made relative to the landscaping and development of 51 Avenue and Gaetz Avenue. This letter prompted a meeting on January 23, 1992 which resolved most issues as outlined in Mr. Ferguson's subsequent letter received on January 27, 1992 (but dated January 14, 1992).

I concur with the agreements as outlined in the January 27th letter from the Towne Centre Association, except for the issue of sidewalk treatment or finish on Gaetz Avenue (see Attachment I). In 1988, City Council directed the administration and a consultant to prepare Downtown Sidewalk Landscape Standards. These standards were prepared by EDA Collaborative Inc. in the "Downtown Sidewalk Landscape Report" of March 1989, and were further ratified in the March 1990 Reid Crowther report for the "Gaetz Avenue Parking Mall". These two reports provided conceptual and detailed standards for sidewalk treatment in the downtown (see Attachment II). These standards applied to all roads/sidewalks in the downtown and did not recommend a different sidewalk treatment for the streets versus the avenues, as suggested by the Towne Centre Association. These planning and standards documents were presented to the business community in the downtown and were illustrated at a public meeting on May 7, 1990, where the plans and standards were publicly accepted.

I cannot support a suggestion to provide a different sidewalk design for avenues from that already in place on Ross Street. For consistency and downtown area identity, the surface treatment for Gaetz Avenue should be the same as Ross Street. The selection of sidewalk treatment for Gaetz Avenue, between 52 Street and 53 Street, determines how the balance of Gaetz Avenue should be developed from 52 Street to 46 Street. Therefore, the sidewalk treatment is vital to providing an attractive, functional and uniform sidewalk system in the downtown area.

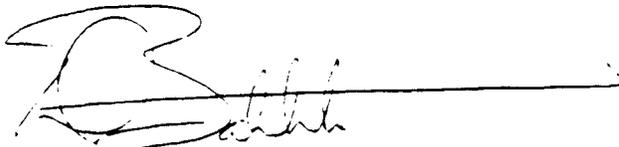
With respect to the request of the Towne Centre Association to provide electrical outlets, I would concur with their suggestion that electrical outlets only be provided in landscaped island nodes at intersection and at mid-block islands. The practice of locating electrical

City Council
January 28, 1992
Page 2

outlets within the tree grates of individual downtown boulevard trees should be discontinued as they create several public safety concerns and are a deterrent to the maintenance and health of the trees. The electrical outlets have been provided in the past to allow for future street lighting by the Towne Centre Association if merchant financing were to be arranged. Lighting of these trees has not occurred to date. Lighting can be more effectively and aesthetically provided in the landscaped nodes at intersections.

RECOMMENDATIONS

1. That City Council approve the landscaping and sidewalk treatment for 51 Avenue and Gaetz Avenue as outlined on Attachment I, including the same sidewalk treatment on Gaetz Avenue, between 52 Street and 53 Street, as presently exists on Ross Street.
2. That City Council approve electrical outlets in landscaped nodes at intersections and mid-block locations on Gaetz Avenue as an alternative to individual tree lighting.



DON BATCHELOR

:ad
Atts.

- c. Paul Meyette, Principal Planner, R.D.R.P.C.
Ken Haslop, Engineering Manager
Tom Warder, Streets/Utilities Engineer
John Ferguson, Manager, Towne Centre Association

120



53 AVENUE

50 AVENUE

53 ST

52 ST



- GAETZ AVE./EAST SIDEWALK**
- 11' unistone/concrete sidewalk as per Ross Street
 - Lighting offered as a local improvement (vintage style)
 - Tree planting in tree grates
 - 1 landscaped node

52 STREET



- 51 AVENUE EAST SIDEWALK**
- 11' traditional concrete sidewalk
 - Conventional lighting
 - Tree planting in tree grates
 - 2 landscaped nodes

51 AVENUE

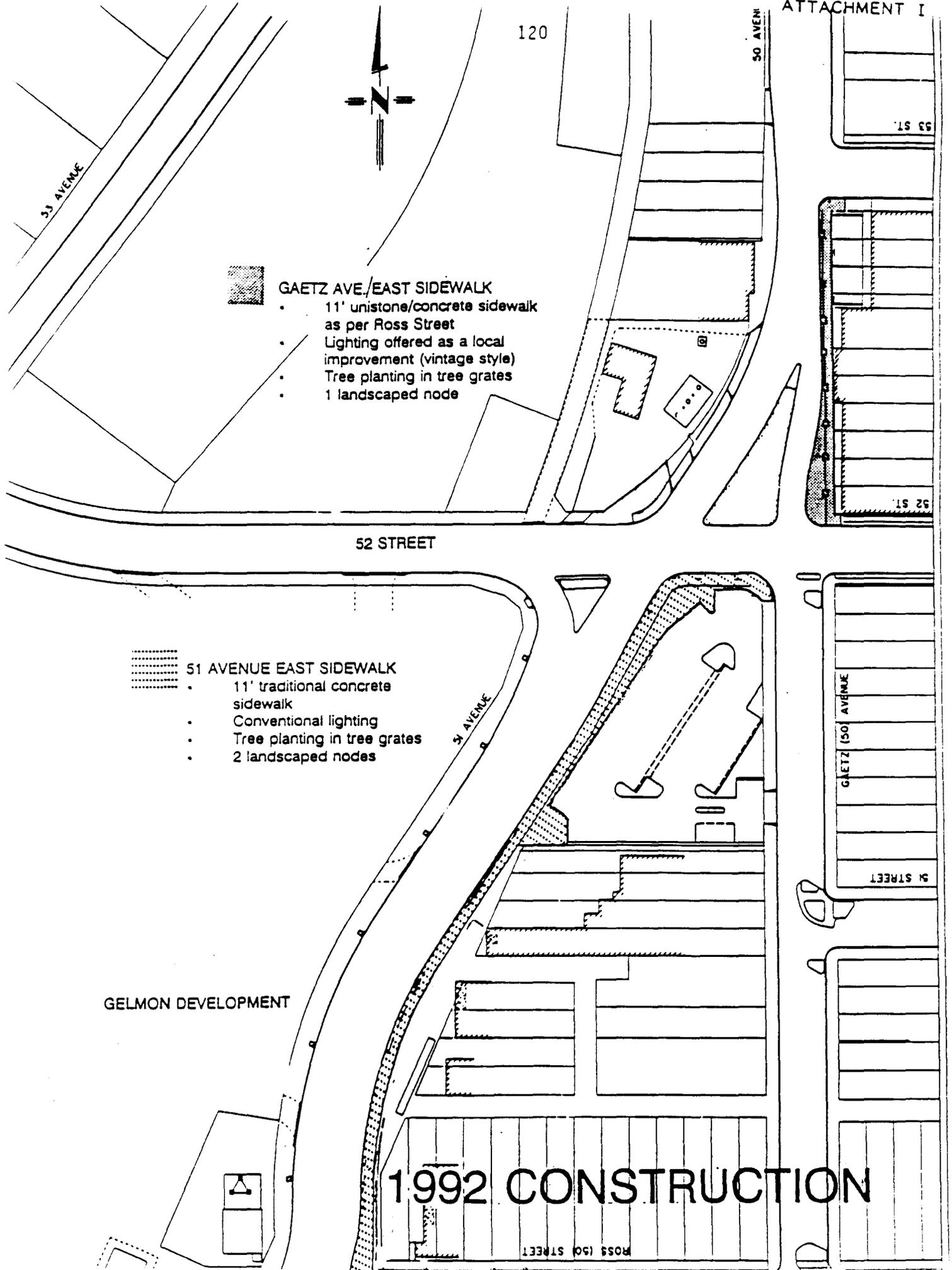
GAETZ (50) AVENUE

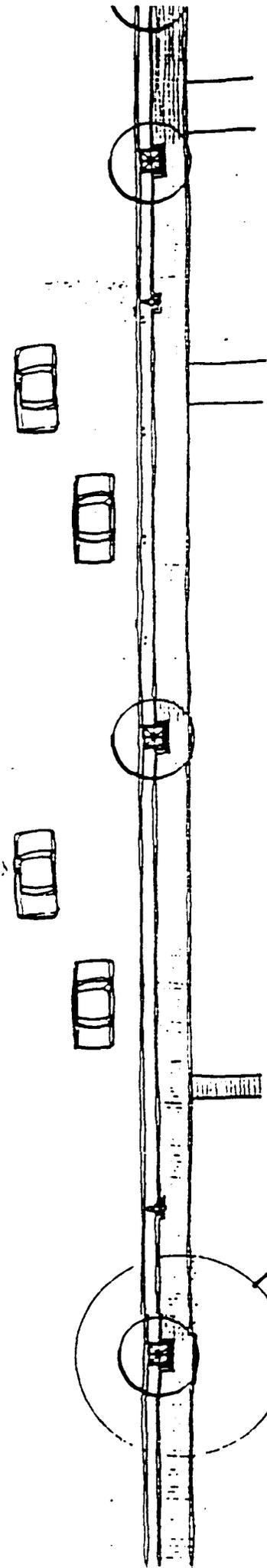
51 STREET

GELMON DEVELOPMENT

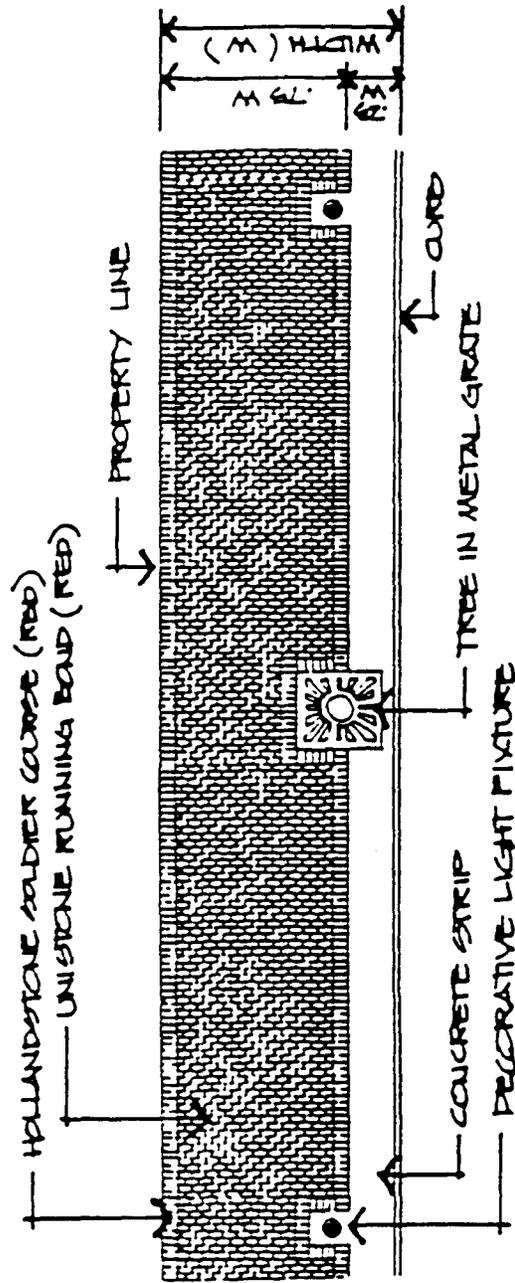
1992 CONSTRUCTION

ROSS (50) STREET





TYPICAL PAVING LAYOUT



DATE: January 28, 1992

TO: City Clerk

FROM: E. L. & P. Manager

RE: Towne Centre Association - Pedestrian Improvements

The E. L. & P. Department wishes to make the following comments regarding the two project sections outlined in the January 14, 1992 letter from the Towne Centre Association.

51 Avenue Between Ross Street and 52 Street

The change from vintage style lighting to standard lighting is quite acceptable for purposes of lighting the roadway. The cost of installing the lighting and the proposed electrical outlets in the planters will have to be funded from the road project or some source other than the E. L. & P. budget as no provision for such a project is included in the E. L. & P. budget. No cost estimates for the electrical work have yet been provided by the E. L. & P. Department for this work as proposed.

Gaetz Avenue Between 52 Street and 53 Street

The E. L. & P. Department are in agreement with the proposal and cost estimates have already been provided.



A. Roth.
Manager

AR/jjd

DATE: January 29, 1992

**TO: CHARLIE SEVCIK
City Clerk**

**FROM: CRAIG CURTIS, Director
Community Services Division**

**RE: TOWNE CENTRE ASSOCIATION: PEDESTRIAN IMPROVEMENTS
Your memos dated January 22 and 27, 1992 refer.**

1. In January, the Director of Engineering Services recommended that the proposed new sidewalks on the east side of 51 and Gaetz Avenues be upgraded to the same standards as Ross Street, including unistone/concrete paving, vintage style lighting and tree planting. The recommendations were consistent with the 1989 "Downtown Sidewalk Landscape Report", prepared in consultation with the Towne Centre Association.

The report from the Director of Engineering Services was considered by City Council at its meeting on January 6, 1992, when the following resolution was adopted:

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Engineering Services dated December 30, 1991 re: 51 Avenue - 53 Street to Ross Street, hereby agrees as follows:

1. that decorative sidewalk, tree planting and vintage street lighting in the areas as noted in the above report, be included in the 51 Avenue - 53 Street to Ross Street realignment project
2. that the extra cost of decorative street lighting be funded by way of the local improvement and that the extra cost for decorative sidewalk and tree planting be charged to the 1992 budget as specified during the 1992 budget deliberations
3. that the above items are subject to the total project being approved during the 1992 budget deliberations

and as presented to Council January 6, 1992."

Charlie Sevcik

Page 2

January 29, 1992

Towne Centre Assoc. - Pedestrian Improvements

2. The Towne Centre Association, in a letter dated January 21, 1992, recommended certain changes to the proposed pedestrian improvements. On January 23, 1992, a meeting was held between representatives of the Towne Centre Association and the City administration. Agreement was reached on most issues, and the revised recommendations are outlined in a second letter from the Towne Centre Association, received January 27, 1992, (but dated January 14, 1992). However, the Towne Centre Association is continuing to recommend a revised standard for sidewalks along avenues.

3. I have reviewed the letters from the Towne Centre Association, in conjunction with a report from the Parks Manager, and my comments are as follows:

- The Downtown Landscaping Program was initiated through recommendations in the Downtown Concept Plan, which was approved in principle by City Council in November 1985. At that time, the Chamber of Commerce and the Towne Centre Association recommended that a high priority be given to improvements to the pedestrian environment to encourage "street level revitalization and improved pedestrian traffic".

Since 1985, the City has made a major investment in upgrading sidewalks along 49 and Ross Streets, including unistone/concrete paving, vintage style lighting and tree planting. It must be acknowledged, however, that these improvements do not appear to have acted as a catalyst for revitalization and reinvestment, as was originally hoped. Many privately owned properties remain in a poor state of repair, and the Towne Centre Association has generally not been very successful in encouraging the renovation of facades along these streets.

- The Towne Centre Association is recommending that the landscaping design along avenues have a distinct difference in design and treatment than streets. I do not support this proposal, as it would introduce a new standard which is inconsistent with the recommendations in the "Downtown Sidewalk Landscaping Report" of 1989, which was prepared by landscape architects EDA Collaborative Inc. This report recommends that designated sidewalks within the downtown area, including those along Gaetz Avenue, be upgraded to the same standard as Ross Street. Considerable time and resources were invested in this report, which was prepared in consultation with the Towne

Charlie Sevcik

Page 3

January 29, 1992

Towne Centre Assoc. - Pedestrian Improvements

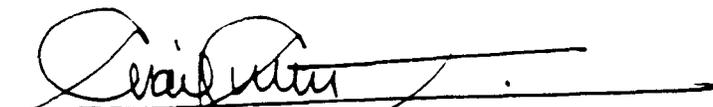
Centre Association. Furthermore, detail plans for Gaetz Avenue, based on these standards, were positively received at a public meeting in May 1990. In my view, it is important that the Downtown Landscaping Program proceed in a consistent manner, in accordance with a professionally designed overall plan. Ad hoc changes could result in a variety of different standards, resulting in an inconsistent visual image, and costly maintenance in the future.

- I endorse the proposals outlined in Attachment 1 of the Parks Manager's report, dated January 28, 1992, which recommends:
 - That the sidewalk on the east side of 51 Avenue, between Ross Street and 52 Street, be of traditional concrete design, with conventional lighting and tree planting in tree grates.
 - That the sidewalk on the east side of Gaetz Avenue, between 52 and 53 Streets, be a combination of unistone and concrete to the same standard as Ross Street, with vintage style lighting and tree planting in tree grates.
 - That electrical outlets be installed in landscape nodes and at intersections and mid-block locations on Gaetz Avenue, as an alternative to individual tree lighting.

4. **RECOMMENDATIONS**

I support the comments of the Parks Manager and recommend that City Council:

- Approve the landscaping and sidewalk treatment for 51 Avenue and Gaetz Avenue, as outlined on Attachment 1 of the Parks Manager's report dated January 28, 1992.
- Approve the revised locations of electrical outlets along Gaetz Avenue, as recommended by the Parks Manager.


CRAIG CURTIS

:dmg

c. Don Batchelor, Parks Manager
Paul Meyette, Principal Planner, R.D.R.P.C.

Commissioners' Comments

We would concur fully with the reports from the administration.

With respect to the proposed changes on 51st Avenue, we agree with the Towne Centre Association that this is an area where improvements of this nature will have little impact and we appreciate the view of the Association that in times of restraints, such expenditures could better be made elsewhere.

With respect to the change in design for Avenues from that already approved, we have deep concern. The time to have raised this concern was when Council approved the original report. To change at this stage means a redesign, new drawings and specifications, re-submission to the affected public, and very likely a delay in this project, or part thereof, until 1993. We cannot support this change and recommend Council approve proceeding as outlined by the Engineering Department Manager and the Director of Community Services.

"R.J. MCGHEE"
Mayor

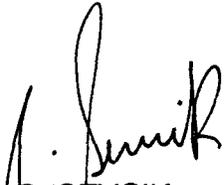
"M.C. DAY"
City Commissioner

DATE: April 29, 1992
TO: Engineering Department Manager
FROM: City Clerk
RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF GAETZ AVENUE
FROM 52 STREET TO 53 STREET

The above noted Local Improvement Bylaw received further consideration at the Council meeting of April 27, 1992.

As a result of a petition received from all of the property owners whose lands abut the proposed local improvement, indicating their objection to the program at this time, Council defeated Bylaw No. 3066/92 at second reading. In view of the above, standard streetlighting is to be installed in the area.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/jt

c.c. Director of Financial Services
City Assessor
E. L. & P. Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 30, 1992

249406 Alberta Ltd.
5201 - 50 Avenue
RED DEER, Alberta
T4N 4B4

Dear Sir/Madam:

**RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF
GAETZ AVENUE - 52 STREET TO 53 STREET**

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As a result of a petition received from all of the property owners whose lands abut the proposed local improvement, indicating their objection to the program at this time, Council defeated Bylaw No. 3066/92 at second reading. In view of the above, standard streetlighting rather than decorative streetlighting is to be installed in the area at no extra cost to the owners of the abutting land.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/jt

c.c. Engineering Department Manager
Towne Centre Association
E. L. & P. Manager



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 30, 1992

Murna Arrison & Wing Wand Ltd.
5205 - 50 Avenue
RED DEER, Alberta
T4N 4B4

Dear Sir/Madam:

**RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF
GAETZ AVENUE - 52 STREET TO 53 STREET**

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Trusting you will find this satisfactory.

C. SEVCIK
City Clerk

CS/jt

c.c. Engineering Department Manager
Towne Centre Association
E. L. & P. Manager



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 30, 1992

Don Shar Holdings
5229 - 50 Avenue
RED DEER, Alberta
T4N 4B4

Dear Sir/Madam:

**RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF
GAETZ AVENUE - 52 STREET TO 53 STREET**

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Trusting you will find this satisfactory.


C. ŠEVČIK
City Clerk

CS/jt

c.c. Engineering Department Manager
Towne Centre Association
E. L. & P. Manager



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 30, 1992

Salvation Army
5211 - 50 Avenue
RED DEER, Alberta
T4N 4B4

Dear Sir/Madam:

**RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF
GAETZ AVENUE - 52 STREET TO 53 STREET**

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Trusting you will find this satisfactory.

C. SEVCIK
City Clerk

CS/jt

c.c. Engineering Department Manager
Towne Centre Association
E. L. & P. Manager



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 30, 1992

MAR-WAS INVESTMENTS
5019 - 50 Street
RED DEER, Alberta
T4N 1Y2

Dear Sir/Madam:

**RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF
GAETZ AVENUE - 52 STREET TO 53 STREET**

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C. SEVCIK
City Clerk

CS/jt

c.c. Engineering Department Manager
Towne Centre Association
E. L. & P. Manager



*a delight
to discover!*

April 14, 1992

City of Red Deer
P.O. Box 5008
Red Deer, Alta.
T4N 3T4

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	3:45
DATE	April 23/92
BY	CS

Att: Ken G. Haslop
Engineering Department Manager

Re: Local Improvement: File #640-185A
WITHOUT PREJUDICE

In reference to Decorative Street Lighting on Gaetz Avenue from 52 street to 53 street, on the east side.

We the following object to the Decorative Street Lighting and wish to advise you we are not in favor of this program at this time.

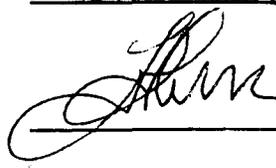
MAR-WAS INVESTMENTS
5019 - 50 ST.
RED DEER, ALTA.



SALVATION ARMY
5211 - 50 AVE.
RED DEER, ALTA.



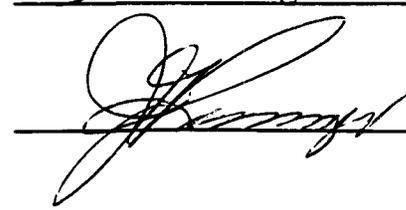
DON SHAR HOLDINGS
5229 - 50 AVE.
RED DEER, ALTA.



MURNA ARRISON & WING WAND LTD.
5205 - 50 AVE.
RED DEER, ALTA.



249406 ALBERTA LTD.
5201 - 50 AVE.
RED DEER, ALTA.



Submitted by

249406 ALBERTA LTD.

JIM RUNZER
PHONE 342-2580



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 30, 1992

Murna Arrison & Wing Wand Ltd.
5205 - 50 Avenue
RED DEER, Alberta
T4N 4B4

Dear Sir/Madam:

**RE: LOCAL IMPROVEMENT BYLAW NO. 3066/92
DECORATIVE STREETLIGHTING - EAST SIDE OF
GAETZ AVENUE - 52 STREET TO 53 STREET**

The above noted Local Improvement Bylaw received further consideration at The City of Red Deer Council meeting of April 27, 1992.

As a result of a petition received from all of the property owners whose lands abut the proposed local improvement, indicating their objection to the program at this time, Council defeated Bylaw No. 3066/92 at second reading. In view of the above, standard streetlighting rather than decorative streetlighting is to be installed in the area at no extra cost to the owners of the abutting land.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/jt

c.c. Engineering Department Manager
Towne Centre Association
E. L. & P. Manager



*a delight
to discover!*

DATE: April 21, 1992
TO: City Council
FROM: Assistant City Clerk
RE: UTILITY BYLAW AMENDMENT 2960/B-92
INTEREST PAID ON PREPAID UTILITY DEPOSITS

As Council will recall at the April 13, 1992 meeting, the above noted bylaw was given three readings.

Unfortunately, due to an administrative error, we previously had a Utility Bylaw Amendment 2960/B-92. The amendment which went to Council on April 13th should have been numbered 2960/C-92.

As a result of this error, attached for Council's consideration is Utility Bylaw Amendment 2960/D-92, which provides for the renumbering as outlined above.

We apologize for any inconvenience this may have caused.



KELLY KLOSS
Assistant City Clerk

KK/jt

Att.

c.c. Director of Financial Services

BYLAW No. 2960/B-92

Being a by-law to amend By-law 2960/88 The Utility Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1 By-law 2960/88 as amended is hereby amended by deleting clause 18 and substituting the following:

"18. Interest calculated annually, not in advance, shall be credited to a cash deposit calculated as follows:

- (a) In respect to deposits received by The City on or before May 1, 1982
 - (i) from May 1, 1982 to March 1, 1984 at a rate of 10% per year
 - (ii) from March 1, 1984 to May 1, 1992 at a rate of 6% per year.
 - (iii) from May 1, 1992 to the date the deposit is refunded by The City at a rate of 5% per year.
- (b) In respect to deposits received by The City after May 1, 1982 but on or before March 1, 1984
 - (i) from the date the deposit was received to March 1, 1984 at a rate of 10% per year
 - (ii) from March 1, 1984 to May 1, 1992 at a rate of 6% per year
 - (iii) from May 1, 1992 to the date the deposit is refunded by The City at a rate of 5% per year.
- (c) In respect to deposits received by The City after March 1, 1984
 - (i) from the date the deposit was received to May 1, 1992 at a rate of 6% per year.
 - (ii) from May 1, 1992 to the date the deposit is refunded by The City at a rate of 5% per year."

2 This Bylaw shall come into full force and effect on May 1, 1992.

READ A FIRST TIME IN OPEN COUNCIL this 13 day of April 1992.

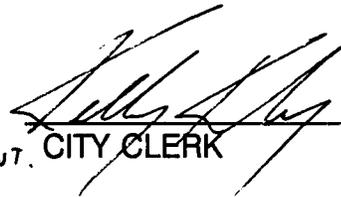
READ A SECOND TIME IN OPEN COUNCIL this 13 day of April 1992.

READ A THIRD TIME IN OPEN COUNCIL this 13 day of April 1992.

MAYOR



ASST. CITY CLERK



Commissioner's Comments

We would recommend Council give 3 readings to the proposed bylaw.

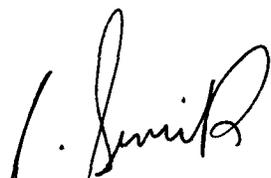
"R.J. MCGHEE"
Mayor

DATE: April 29, 1992
TO: Director of Financial Services
FROM: City Clerk
RE: UTILITY BYLAW AMENDMENT 2960/B-92
INTEREST PAID ON PREPAID UTILITY DEPOSITS

At The City of Red Deer Council meeting of April 27, 1992, three readings were given to Utility Amending Bylaw 2960/D-92, which renumbers previous Amending Bylaw 2960/B-92 to 2960/C-92 (this bylaw contemplates a changes to interest calculated annually on deposits).

The decision of Council in this instance is submitted for your information.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

/jt

c.c. Computer Services Manager
Utility Billing Supervisor

NO. 13

DATE: April 21, 1992
TO: City Council
FROM: Assistant City Clerk
RE: **FIRST RED DEER PLACE**
4911 - 51 STREET / OUTSTANDING ELECTRICAL CONNECTION FEE

As directed by City Council, the following items concerning the above topic have been placed on the Council agenda of April 27, 1992.

Representatives of First Red Deer Place have been invited to attend this said Council meeting to discuss this matter.

This is submitted for Council's consideration.



KELLY KLOSS
Assistant City Clerk

KK/jt

Att.

DATE: March 30, 1992

TO: City Clerk

FROM: E. L. & P. Manager

RE: First Red Deer Place 4911 - 51 Street

Council Request

The E. L. & P. Department and the owners of First Red Deer Place have been involved in a lengthy dispute regarding an outstanding electrical connection fee of \$41,433. for First Red Deer Place. This report is submitted to Council with the request for guidance respecting what action The City should follow in this matter.

Background

A detailed report outlining this matter was included in the Agenda for The Committee of the Whole Meeting of City Council on November 12, 1991. This material is attached for Council's reference.

The Additional Agenda For the Committee of the Whole Meeting of City Council on the above noted date included a letter from First Red Deer Place in which they agreed to pay the full outstanding amount in five annual installments in accordance with a payment schedule offered by The City. A copy of that letter is also attached for Council's reference.

In view of the agreement to pay the full outstanding amount, the matter was deleted from the Agenda.

Current Situation

Based upon the payment commitment contained in the correspondence from First Red Deer Place, The City Solicitor prepared and forwarded an Agreement to First Red Deer Place for execution. The City Solicitor forwarded two subsequent letters to First Red Deer Place requesting the Agreement to be executed and returned.

Under letter of March 3, 1992 from the Solicitor for First Red Deer Place, the issues in dispute were re-stated and a revised Agreement was presented which proposed payment of

City Clerk
Page 2
March 30, 1992

only \$14,453.63 of the \$41,433.72 outstanding amount. A copy of this correspondence is attached for reference.

E. L. & P. Comments

The following comments are in addition to those found in my report to Council dated November 5, 1991 which is attached for reference.

1. In my opinion, the latest action by First Red Deer Place is nothing more than another delaying tactic which is intended to defer payment even further.
2. The current position taken by First Red Deer Place again indicates their unwillingness to finalize a commitment which has been given.
3. The current payment offer by First Red Deer Place to pay for capacity as it is used is unacceptable from a utility perspective because:
 - a) The method does not enable the utility to economically plan for a specific capacity requirement. Capacity is demanded by a customer, such as First Red Deer Place, on an instantaneous basis without notice and, as such, a reasonable amount of capacity must be provided by the utility and it must be paid for.
 - b) The method would require the implementation of an expensive load monitoring system to initiate the billing for the additional demand when it occurs. This presents the further problem of establishing the minimum incremental load increase which will initiate an additional billing.
 - c) Based on our experience with First Red Deer Place, it is unlikely that additional payments will be made without lengthy disputes.
4. Acceptance of the current offer made by First Red Deer Place may quite likely result in other customers requesting refunds because their load has not yet reached the level of the capacity for which they paid.
5. The energy efficiency issue is a new argument. However, it is an argument which suggests rebates for previously paid connection fees. This is evident from the fact that this issue is a 1989 issue and that the 1989 fee should be reduced because of energy efficiency. This is obviously an unacceptable way of operating a business. First Red Deer Place should be commended for their efficiency improvement measures - so should the other Red Deer customers who have made similar improvements and have not received a rebate.

City Clerk
Page 3
March 30, 1992

6. Attempts by myself and The City Commissioner have proved futile in resolving the matters contained in the First Red Deer Place statements of "principles underlying the calculations, and the calculations themselves".

Possible Actions

1. Pursue legal alternatives to collecting the outstanding invoice. The City Solicitor will present comments regarding this option.
2. E. L. & P. can install a device which will limit the capacity drawn by First Red Deer Place to an amount for which they have paid. If the limit is exceeded the device will disconnect the building from the utility source.
3. Negotiate an acceptable payment with First Red Deer Place. This is not recommended as it could establish a very undesirable precedent.



A. Roth,
Manager

AR/jjd

Attachments

DATE: November 5, 1991

TO: City Clerk

FROM: E. L. & P. Manager

RE: First Red Deer Place 4911 - 51 Street

Council Request

The E. L. & P. Department and the owners of First Red Deer Place have been involved in a lengthy dispute regarding an outstanding electrical connection fee of \$41,433. for First Red Deer Place. This report is submitted to Council with the request for guidance respecting the City's position.

Background

First Red Deer Place is serviced by means of the 25 KV Downtown Underground Electrical System and was connected to that system in January 1989. At that time the customer paid a connection fee of \$61,470. which was specified on the City of Red Deer General Work Order #2737 dated April 29, 1988 and which was signed by the customer. A copy of this Work Order is attached for reference. The fee shown on the Work Order is an estimated cost which is a firm quotation to the customer.

Issue in Dispute

The issue in dispute in this instance is the amount of the "capacity" component of the connection fee. This component of the fee is based on an estimate of the electrical capacity which will be drawn by the building when fully occupied and is therefore dependent upon the number, size and type of electrical facilities which are installed within the building. It should be noted that the Utility must supply all of this capacity upon demand and without notice. This component of the fee is specifically designed to recover the Customer's share of the cost for the underground transformer which reduces the 25,000 volt system voltage to the customer's 600 volt utilization voltage, plus the 25,000 volt underground switches and fuses.

The amount of the electrical capacity which determines the "capacity" component of the fee

City Clerk
Page 2
November 5, 1991

was initially a matter of dispute in April 1988 when the E. L. & P. servicing Work Order was signed. Three figures for the building capacity were independently determined in this instance, namely:

- a. 830 KVA as determined by the E. L. & P. Department based on the size of the building which was being constructed, the size of the customer's electrical service entrance equipment, and a comparison with actual load data from other similar buildings.
- b. 830 KVA rated service entrance equipment for an estimated load of approximately 800 KVA as determined by the customer's engineering consultant.
- c. 400 KVA as determined by the customer and insisted by him to be adequate.

The building was actually constructed with a service entrance size of 1662 KVA which provides for a future addition to the building. If the customer actually believed that his initial 400 KVA capacity figure was correct, he would have installed a service entrance of 800 KVA to allow for the future doubling of the building. By actually installing 1662 KVA, the customer has implicitly acknowledged that his 400 KVA figure was inadequate and that the correct figure was 830 KVA as estimated by his engineering consultant and the E. L. & P. Department.

The customer was very insistent that our numbers were incorrect and that he was being over charged. There appeared to be an "after the fact" mechanism to avoid a confrontation and a long construction delay in this instance and I therefore authorized a quotation based on 400 KVA with a stipulation. Anticipating that the 400 KVA would be proven to be incorrect, the Work Order which the customer signed contains the following sentence:

"If these change, cost revisions will be required"

The actual **demand** reached 408 KVA in May, 1989 at which time the building was only half occupied. **The maximum** demand to date has been 542 KVA at which time the building was still not fully occupied.

It is very clear that the customer's capacity estimate was in error for a fully occupied building, that the conditional clause placed on the Work Order was warranted, and that there is every justification for recovering the outstanding \$41,433. for the additional 430 KVA of capacity which should have been recovered when service was connected.

The building owner's present position is that the 830 KVA figure is too high and that he should be able to pay the capacity charge as his load actually reaches certain levels.

City Clerk
Page 3
November 5, 1991

Practical Consequences of Dispute

The situation faced by both parties, besides the outstanding monies, is that the Utility has some equipment installed on the service which is only rated at 400 KVA which is the capacity for which the customer has paid. If this equipment fails the consequences could range anywhere between the following two situations:

1. The restrictive Utility equipment could fail with damages being restricted only to this equipment and a power outage to the customer's building only.
2. The restrictive Utility equipment could fail with an ensuing fire within the building and also within the Utility's underground duct system which would result in a major outage of a long duration to the Downtown area.

We are reluctant to remove the restrictive equipment as it is the only direct link to the contribution which has been paid by the customer. The customer has been made aware of the consequences.

Attempts at Resolution

In August of 1989 it became known that the customer's load had exceeded the 400 KVA which had been paid for by the customer in the connection fee some 6 months earlier. The customer was contacted and advised that the conditional clause of the Work Order would be implemented. The customer wished to discuss the matter further prior to an invoice being issued. After at least three meetings, numerous letters, numerous phone calls, and two years of elapsed time, invoice EL23844 for \$41,433.73 was issued on June 25, 1991. The customer was advised in writing that the invoice was subject to a late payment penalty.

To facilitate a resolution, financing terms were made available on August 7, 1991. This option is provided for in the City's policy and appeared to meet the customer's request to pay for the capacity as his load grows.

Several more telephone calls have not brought the issue closer to resolution.

Administrative Policies Re Quotations

Occasionally I am asked what the basis is for the quotations we prepare in the E. L. & P. Department. It may be helpful to describe those policies as they relate to this situation.

City Clerk
 Page 4
 November 5, 1991

Council Policy #603, "Electrical Upgrading in the Downtown Area" includes the following:

Policy Statement (Selected Pertinent Sections Only)

1. That the document entitled "Downtown Electric System Planning Report - September 1986" as prepared by the City E. L. & P. Department and amended February 5th, 1990, be accepted as a policy document.
2. That the existing E. L. & P. Department customer contribution policy be revised as follows:
 - b. If a new building is being constructed or an addition to an existing building then the existing electrical charge will continue to be made. This charge is based on the customer's share of the cost of the underground system. Financing terms will be allowed for this payment subject to a satisfactory agreement by the City Solicitor. Such financing terms would include payment of appropriate interest.

Within the "Downtown Electric System Planning Report - September 1986", referenced in Council Policy #603, the following is stated:

7.2 Current Policy (Selected Pertinent Sections Only)

- d) The E. L. & P. Department prepares and updates the cost estimating data upon which customer contributions are based.
- e) The cost estimating data is based on the following considerations:
 - ii) The customer's KVA of electrical load which is the basis for determining the individual customer's share of the 25 KV transformer, 25 KV switching, and secondary cable accessory costs.
- f) Prior to the commencement of construction, the customer or his authorized agent must sign an E. L. & P. Work Order on which is shown the customer contribution.
- g) Prior to energizing the customer's service, the customer contribution must be paid to the City.

City Clerk
Page 5
November 5, 1991

The City of Red Deer Utility Bylaw No. 2960/88 supports the above and makes further provisions as follows:

- 100(1). In addition to all other rates, tolls and charges to be paid by consumers pursuant to this Bylaw, in every application for electric power service, the consumer shall pay prior to service being provided, an amount as a levy towards the capital costs of service calculated by the Manager, taking into account the following factors:
- a) current cost of material, equipment and labour;
 - b) the frontage of the property to be served; and
 - c) the electrical load density.
- (2) The amount of money levied and to be paid by the consumer towards the cost of service shall be calculated and shown upon the work order for the installation and shall be signed by the consumer and the Manager.
 - (3) The Work Order showing the amount of money levied and to be paid by the consumer and signed by the consumer and the Manager shall be deemed to be a binding contract at law and the Council delegates to the Manager the power to enter into such contracts on behalf of Council.
 - (4) The amount of money levied and paid by a consumer towards the cost of service shall be payable upon written demand.

E. L. & P. Comments on Issue

1. I must admit that, from a purely legalistic viewpoint, I made an error in authorizing a quotation which was less than what I believed it should be. This action was based on the premise that our customers are honest, that the conditional clause on the Work Order which was signed by the customer would be honoured, and that our customers should be treated with due respect which avoids confrontation whenever possible, and particularly when a feasible dispute mechanism exists. This is a personal belief which I bring to my position and which I will change if it does not fit City policy.
2. I must admit that I permitted this issue to drag on for an unreasonable length of time. My objective was to obtain the customer's consent to paying the additional fee based on an understanding of City policy. I personally believe that many confrontations can be avoided through discussions and that as a public servant

City Clerk
Page 6
November 5, 1991

providing a necessary service it should, or might, be expected that one "go that extra mile". This belief will be changed if it does not fit City policy.

3. A mechanism for eliminating any subjectivity from the determination of the customer's capacity (referred to as electrical load density in the Utility Bylaw) is available and has now been implemented. The capacity is now established as the lesser of:
 - a) service entrance size shown on construction plans, or
 - b) the minimum size service entrance size approved by the Alberta Electrical Protection Branch for the building actually being constructed at the time of quotation.

It should be noted that this basis does not result in any connection fee being paid for future expansion. The capacity fee for future expansion will be levied when the building expansion takes place.

4. The Work Order, with its conditional clause, is a binding contract at law as stated in the Utility Bylaw. The invoice for the additional capacity charge has now been issued pursuant to the conditional clause on the Work Order and should be collected.

Unless directed otherwise by Council, it now appears that a purely legalistic approach is the only alternative remaining if the additional fee is to be recovered.

5. One of the principals in First Red Deer Place recently tried to involve the Economic Development Committee in this issue. Another is presently attempting to involve the Towne Centre Association in this issue and or report elsewhere on this Council Agenda is our response to the Association. These actions by the principals of First Red Deer Place appear to be tactics to further delay, or to avoid, making the necessary payment.



A. Roth,
Manager

AR/jjd

Attachment

127
THE CITY OF RED DEER
GENERAL WORK ORDER

PUBLIC WORKS

E.L. & P.

OTHER

DATE April 29/88

PROGRAM NO. 6-2290-0904

PROGRAM

DESCRIPTION

W/O #11 AS 17 RED DEER PLAZA RED CLAY E/11 ST 01488

MO. YR.

DESCRIPTION OF WORK Cost based on 400KVA Estimated Demand & 1108' frontage & 600/347 Volt 800 amp service as requested for 6 stories only. If these change, cost revisions will be required.

CIVIC ADDRESS 49 Ave 51 St # LEGAL DESCRIPTION 21-27, 17, Plan H.

CUSTOMER'S NAME (Please Print) Red Cal Industries Ltd.

ADDRESS 5420-43rd St. CITY/PROVINCE Red Deer

POSTAL CODE T4N-1C9 TELEPHONE 343-6363

THE CUSTOMER HEREBY REQUESTS AND AUTHORIZES THE CITY OF RED DEER, THROUGH ITS OWN FORCES, OR THROUGH THE EMPLOYMENT OF INDEPENDENT CONTRACTORS, OR ANY COMBINATION OF BOTH, TO PERFORM THE ABOVE WORK, IN CONSIDERATION FOR WHICH THE CUSTOMER COVENANTS AND AGREES WITH THE CITY OF RED DEER TO PAY TO THE CITY OF RED DEER THE AMOUNT DUE AS STATED BELOW, WITHIN THIRTY (30) DAYS OF THE DATE UPON WHICH THE CITY OF RED DEER MAILS A STATEMENT OF ACCOUNT, FOR SUCH AMOUNT DUE, TO THE CUSTOMER. THE CUSTOMER COVENANTS AND AGREES TO ANY INTEREST AT THE RATE OF ONE AND ONE-HALF (1-1/2) PER CENT PER MONTH ON ANY AMOUNT WHICH REMAINS UNPAID AFTER THIRTY (30) DAYS FROM THE DATE UPON WHICH THE CITY OF RED DEER MAILS THE ACCOUNT FOR THE AMOUNT DUE FROM THE CUSTOMER.

E.L. & P. CONSTRUCTION - Payment of invoice is not required until completion of project; however the **final power connection will not be made until payment is received in full.** Interest will be charged on the unpaid balance from 30 days after completion date.

AMOUNT DUE FROM CUSTOMER \$ 61,470.00

OR BASED ON COSTS INCURRED
(CHECK BOX IF APPLICABLE)

FOR CITY USE ONLY

ACCOUNT ADDITIONS

Revenues

Estimates

5-33		494	Third Party	\$	
5-33	90 - 4202	9307	Operating Transfers		
5-33		940	Capital Cont.		
5-33		941	Subdivision Cont.		
5-33	90 - 4202	970	Other Contributions		61,470.00
		Total			<u>61,470</u>

Expenditures

5-33	90 - 4202	110	Salaries		61,470.00
5-33	90 - 4202	120	Hourly Wage		
5-33	90 - 4202	265	External Equipment		
5-33	90 - 4202	279	Contractual Services		
5-33	90 - 4202	463	Internal Equipment		
5-33	90 - 4202	523	Vehicle Parts		
5-33	90 - 4202	530	Construction Supplies		
5-33	90 - 4202	765	Overhead Allocation		
		Total			<u>61,470</u>

PROGRAMS

- | | |
|--|------------------------------------|
| 00 to 39 E.L. & P. Construction | 70 to 79 Water & Sewer Connections |
| 40 to 49 Public Works - Garage Body Shop | 80 to 89 Water Kills |
| 50 to 59 Public Works - Misc. | 90 to 99 Building Inspection |
| 60 to 69 E.L. & P. Misc. | |

F. Puffer

SIGNATURE OF CUSTOMER OR AUTHORIZED OFFICER OF AGENT

Fred Puffer

PRINT ABOVE NAME

ORDER NO. _____

Request Received By _____

Authorized By A. G. Scales

Date Completed JAN. 6/89

Foreman _____

INV. NO. EL 80705

REMARKS:

2737

Commissioners' Comments -1991

The attached is self-explanatory and in view of the fact that the principals are making the cost of electrical service in the downtown a major political issue, Council's direction is requested.

"R.J. MCGHEE"
Mayor

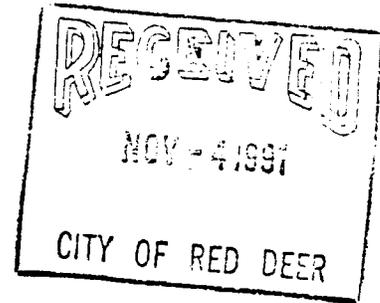
"M.C. DAY"
City Commissioner

**FIRST
RED DEER PLACE**

603, 4911 - 51 Street
Red Deer, Alberta, T4N 6V4

November 1, 1991

City of Red Deer
Electric Light and Power
Box 5008
RED DEER, Alberta
T4N 3T4



Attention: Mr. Al Roth, P. Eng.

Dear Sir:

**Re: City Invoice EL23844
First Red Deer Place**

I apologize for being so slow to respond to your letter of August 7, 1991. It has been a struggle to get all the owners together and reach a consensus.

There still is major confusion amongst us as to what we are paying for. We originally paid the City \$61,470.00 for electrical service. This was paid May 1, 1989. The payment was based on a demand load of 400 KVA. There are 2 problems:

1. We were asked to increase our demand load capability from 400 KVA to 830 KVA. Why is this necessary? The maximum load foreseeable is 650 KVA.
2. The amount we are being asked to pay is \$41,433.73. When G.S.T. is removed from this invoice the cost is \$38,723.10 for 430 KVA additional demand of \$90.06 per KVA.

On July 11, 1991 we met with Commissioner Day and yourself. At that time you undertook to provide us a breakdown of our original bill of \$61,470.00. This was received by us by return mail. The breakdown shows the original capacity charge was \$70.03 per KVA. This charge was increased by 28.6% in a period of 2 years. Why?

We must assume that the frontage charges originally assessed at \$170.25 per foot are being shared with the other side and therefore represent 50% of the cost of trenching, ductwork, 25KV cables, vaults, switches, transformers, etc. This would coincide with the credit provided for a similar overhead installation.

We have no questions regarding the service cable cost of \$4600.00 or the 10% overhead of \$6120.00.

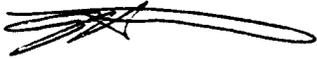
The outstanding question remains. What did we buy originally from the City for \$28,008.00 plus 10% and what are we buying now for \$38,723.10 plus G.S.T. This capacity charge totals \$72,240.53 including overhead and tax.

We feel for this amount of money we need to know exactly what makes up this cost and assurance that the cost is being borne by other power consumers on an equitable basis within the community.

Under protest, we will pay the City of Red Deer five annual installments of \$11,000.00 as per the attached payment schedule provided to us.

In the event that city policy is inconsistent or changes for whatever reason regarding this charge, we expect reimbursement of the over payment.

Yours truly,

A handwritten signature in black ink, appearing to be "J. A. Hunter", written over a horizontal line.

J. A. Hunter

REPAYMENT SCHEDULE FOR FIRST RED DEER PLACE LTD.

PERIOD: 5 years

PAYMENTS: Annual

INTEREST RATE: 10 1/4 %

<u>DATE</u>	<u>PAYMENT</u>	10 1/4% <u>INTEREST</u>	<u>PRINCIPAL</u>	<u>BALANCE</u>
June 25/91				\$41,433.72
June 25/92	\$11,000.00	\$4,246.96	\$6,753.04	34,680.68
June 25/93	11,000.00	\$3,554.77	7,445.23	27,235.45
June 25/94	11,000.00	\$2,791.63	8,208.37	19,027.08
June 25/95	11,000.00	\$1,950.28	9,049.72	9,977.36
June 25/96	11,000.00	\$1,022.64	9,977.36	0.00
TOTALS	<u>\$55,000.00</u>	<u>\$13,566.28</u>	<u>\$41,433.72</u>	

SISSON WARREN SINCLAIR

BARRISTERS, SOLICITORS, NOTARIES PUBLIC

Our File: 14,603/KS
Your File: 18,683 THC

Robert H. Scammell Q.C.
*Barry M. Wilson
Donald J. Sinclair
Kirk L. Sisson
*Christopher R. Warren
Larry K. Phillippe
*John D. Holmes
G. Gay Light
Brent M. Rathgeber

*denotes professional corporation

March 3, 1992

Chapman Riebeek Simpson Chapman Wanless
Barristers & Solicitors
208 Professional Building
4808 Ross Street
Red Deer, Alberta
T4N 1X5

Attention: Thomas H. Chapman Q.C.

Dear Sir:

RE: First Red Deer Place - Electrical Services Contract - City of Red Deer

Further to your letter of January 31, 1992 to Mr. John Hunter, we had received instructions to make several changes to the Agreement provided with your letter. However, our clients are very concerned, as it had been agreed that the principles underlying the calculations, and the calculations themselves, are to be provided to our clients. This has not been done.

In addition, our clients have determined that the circumstances under which the peak demand were reached will not re-occur. All electrical systems were engaged at full capacity throughout the building at that time. We note that in reality, this peak was measured at 542.4 K.V.A., not the estimated 830 K.V.A.

Since that date, the fourth compressor (80 K.V.A.) in the air conditioner has been taken out of service. Additionally, our clients are testing other energy efficient devices such as florescent ballasts that reduce energy use.

Our client is confident that the City of Red Deer supports energy efficiency and the demand requirement of First Red Deer Place has been reduced so that a demand load of 550 K.V.A. should be satisfactory. In fact, our client believes that it would be a rare event if the demand loan exceeded 480 K.V.A.

In addition to the information requested about, please have the City advise as to the length of time energy use spikes are recorded for maximum demand calculations.

.....2

First Red Deer Place
600, 4911 - 51 Street
Red Deer, Alberta, Canada T4N 6V4
Telephone (403) 343-3320
Fax (403) 343-6069
(Delburne: 749-3650)

T.H. Chapman
Page 2
March 3, 1992

Finally, we enclose a revised copy of the Agreement that our client would be prepared to sign once the information and figures are provided. It is important to our client that the Agreement contain a clause similar to Clause 4 of the draft as the City of Red Deer would not wish to be inadvertently put in a position of charging on the basis of demand loan in a discriminatory fashion. For example, it would be discriminatory if other users were being allowed to exceed the demand load paid for without being assessed in the same fashion as First Red Deer Place Ltd.

We trust the above is satisfactory and remain.

Yours truly


SISSON WARREN SINCLAIR

KIRK SISSON
KS/er
Encls.

cc: First Red Deer Place
Attention: John Hunter

ELECTRICAL SERVICES CONTRACT**BETWEEN:****FIRST RED DEER PLACE LTD.**

(hereinafter referred to as "the Owner")

- and -

THE CITY OF RED DEER

(hereinafter referred to as "the City")

WHEREAS the Owner is the registered owner of the following lands, namely:PLAN H
BLOCK 17
LOT 21AEXCEPTING THEREOUT: ALL THAT PORTION TAKEN FOR STREET AS
SHOWN ON PLAN 2143MC

EXCEPTING THEREOUT ALL MINES AND MINERALS

(herein called "the Owner's lands");

AND WHEREAS the Owner has developed and constructed an office building upon the Owner's lands and is one of the occupants thereof;**AND WHEREAS** the Owner requested the City to provide electrical services to the Owner's lands and has made payment to the City of the sum of \$61,470.00;**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the mutual covenants, conditions and agreements herein contained, and in consideration of the City providing additional required demand load, the parties agree together as follows:

1. The Owner shall pay to the City the sum of \$ 14,453.63 including GST together with interest thereon at 10 1/4% per annum calculated annually and not in advance, from and including the 25th day of June, 1991 to the date of final payment, by way of equal consecutive annual installments of \$ 3,837.44 per year, commencing on the 25th day of June, 1992 and continuing to and including the 25th day of June, 1996, which said payments shall be applied on principal and interest in accordance with Schedule "A" annexed hereto. The Owner shall have the privilege of paying any amount owing to the City in whole or in part, at any time, without notice or bonus.

2. In the event of default of payment of any of the annual payments required to be paid, which default is not remedied within 15 days of notice of such default being given by the City to the Owner, the full amount of the balance of principal and interest accrued thereon shall, at the option of the City, be forthwith due and payable.

3. In consideration of the Owner agreeing to pay the sums secured under this agreement and executing this Agreement, the City shall provide all services and equipment necessary to provide to the Owner a demand load of 550 KVA to serve the Owner's building.

4. The parties hereto acknowledge that the payment of sums by the Owner to the City to provide electrical services was the subject of dispute. In the event the City revises its policies concerning the calculation of the charge for electrical services or in the event the City provides the electrical services at a cost that is lower than that charged the Owner, then, in such event, the Owner shall be entitled, at the Owner's request, to a return of any amount over paid to the City, together with interest thereon at 10.25%, calculated annually, not in advance from and including the date such overpayment was made.

5. This agreement shall enure to the benefit of and be binding upon the parties hereto, their successors in title and assigns.

IN WITNESS WHEREOF the parties hereto have executed this agreement this _____ day of _____, 1992.

FIRST RED DEER PLACE LTD.

PER: _____

PER: _____

THE CITY OF RED DEER

PER: _____

PER: _____

Commissioners' Comments- April 13, 1992

After many attempts to resolve this issue and after terms had been arranged for the payment of this account once again we find ourselves without an agreement.

"R.J. MCGHEE"
Mayor

"M.C. DAY"
City Commissioner

Commissioner's Comments

Representatives from First Red Deer Place have been contacted to attend the Council Meeting and discuss this issue.

"R.J. MCGHEE"
Mayor

DATE: April 15, 1992
TO: E. L. & P. Manager
FROM: Assistant City Clerk
RE: FIRST RED DEER PLACE
4911 - 51 STREET

Reports

I would advise that at the Committee of the Whole meeting of April 13, 1992, consideration was given to your report dated March 30, 1992 concerning the above topic.

At the above noted meeting, Council agreed that this issue be brought forward to an Open Meeting of Council on April 27, 1992, and that representatives from First Red Deer Place be invited to attend the Council meeting to speak to the issue. With regard to this, we will be bringing the documentation to an Open Meeting of Council with the exception of comments from the City Solicitor which will be included on a Closed Agenda.

Thank you for contacting by telephone representatives of First Red Deer Place and, as I had indicated to you, I will be forwarding a letter to said representatives to advise them of Council's direction.

Trusting you will find this satisfactory.


KELLY KLOSS
Assistant City Clerk

KK/jt



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 15, 1992

Sisson Warren Sinclair
Barristers and Solicitors
First Red Deer Place
600, 4911 - 51 Street
RED DEER, Alberta
T4N 6V4

Attention: Kirk Sisson

Dear Sir:

**RE: FIRST RED DEER PLACE - ELECTRICAL SERVICES CONTRACT -
CITY OF RED DEER**

I would advise that at the Committee of the Whole meeting of Red Deer City Council held on April 13, 1992, consideration was given regarding an outstanding electrical connection fee for First Red Deer Place.

At the above noted meeting, Council agreed that this matter be placed on the Open Agenda of the April 27, 1992 Council meeting, and that representatives of First Red Deer Place be requested to attend said meeting to address Council relative to this outstanding electrical connection fee.

Please accept this as Council's request that you attend the April 27, 1992 Council meeting to discuss this matter.

This item is scheduled on the April 27th agenda at 4:30 p.m. Would you please enter City Hall on the west (parkside) entrance when arriving and proceed up to the second floor Council Chambers. The documentation which will appear on the agenda will be available to you on Friday, April 24, 1992, from the City Clerk's Department, second floor, City Hall.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Sincerely,

KELLY KLOSS
Assistant City Clerk

KK/jt

c.c. E. L. & P. Manager
J.A. Hunter, First Red Deer Place, #603, 4911 - 51 Street, Red Deer, T4N 6V4



*a delight
to discover!*

ADDITIONAL AGENDA

FOR THE COMMITTEE OF THE WHOLE MEETING
TO BE HELD FOLLOWING THE REGULAR
MEETING OF RED DEER CITY COUNCIL, **TUESDAY, NOVEMBER 12, 1991,**
IN THE COUNCIL CHAMBERS OF CITY HALL, RED DEER.

- 1) First Red Deer Place - Re: City Invoice EL 23844/Electrical Connection Fee .. 1

A G E N D A

FOR THE COMMITTEE OF THE WHOLE MEETING
TO BE HELD FOLLOWING THE REGULAR MEETING
OF RED DEER CITY COUNCIL, **TUESDAY, NOVEMBER 12, 1991,**
IN THE COUNCIL CHAMBERS, CITY HALL, RED DEER

- 1) Kim Hayden - Re: Ambulance Bill .. 1
- 2) Dir. of Engineering Services - Re: Sam Lupul Property/Lot A, Plan 4411
H.W., SW 4-38-27-4 .. 5
- 3) City Solicitor - Re: Annexation .. 6
- 4) E.L. & P. Manager - Re: First Red Deer Place/4911 - 51 Street/Electrical
Connection Fee .. 11
- 5) City Assessor - Re: Discussion Paper: Administering Assessment in Alberta
Municipal Statutes Review Committee .. 19
- 6) Acting City Clerk - Re: Appointment/F.C.S.S. Board .. 25
- 7) City Solicitor - Re: Westward Parts Services Ltd./Warehouse Addition .. 38

CONFIDENTIAL

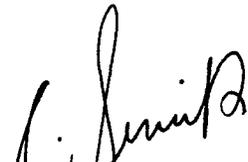
DATE: April 29, 1992
TO: City Solicitor
FROM: City Clerk
RE: FIRST RED DEER PLACE - 4911 - 51 STREET
OUTSTANDING ELECTRICAL CONNECTION FEE

At the Council meeting of April 27, 1992, the above matter received consideration with the following resolution being passed by Council.

"RESOLVED that Council of The City of Red Deer, having considered report dated March 30, 1992 from the E. L. & P. Manager re: First Red Deer Place, 4911 - 51 Street, hereby agrees that the City carry on in its attempt to recover the full amount of the electrical connection fee which it considers outstanding."

The decision of Council in this instance is submitted for your information and we would request that you advise First Red Deer Place of Council's decision in this instance and take whatever other appropriate action is deemed necessary on behalf of the City.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS/jt

c.c. City Commissioners
Director of Financial Services
E. L. & P. Manager

NO. 14

620-099

DATE: April 22, 1992
TO: City Clerk
FROM: Engineering Department Manager
RE: **WARRANTS FOR CROSSWALKS**

A. **NEED FOR UPDATE TO POLICY**

The control and protection of pedestrians is of primary concern to the citizens of Red Deer. The following events resulted in a review of the current City policy on this matter.

1. The Manual on Uniform Traffic Control Devices of Canada (MUTCD, the national standard for traffic signs) has been revised to require the installation of crosswalk signs at all painted crosswalk locations without signalization or other methods of traffic control. Previously, crosswalks could be painted without accompanying signs.
2. The existing crosswalk installation warrant was adopted by Council in 1973 (attached) and requires significant manpower to conduct a vehicle count, a pedestrian count, and a delay study. Budget constraints eliminated traffic counts since 1989 and have made it difficult to investigate crosswalk warrants.

A new warrant is, therefore, required to take these points into consideration.

B. **PROPOSED CROSSWALK MARKING AND SIGN WARRANTS**

Crosswalk pavement markings only should be installed to connect sidewalks at signalized intersections.

Crosswalk pavement markings and signs should be installed at unsignalized or uncontrolled intersections that meet the following criteria:

1. immediately adjacent to convenience stores, movie theatres, care homes, and medical institutions where the need for a crosswalk is demonstrated by a written request;
2. along the preferred routes leading from all elementary and junior high schools to the general area of student residences.

City Clerk
Page 2
April 22, 1992

The preferred routes are to be designated and maintained by the Engineering Department, based on the following criteria:

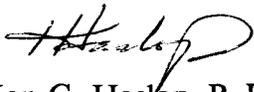
- a. The route should be within 300 m of the school.
- b. There should not be more than one major route leading from the school entrance to residences in each direction (north, south, east, and west).
- c. Most students should travel on this route.
- d. Any location with limited visibility or other potential hazards will not be marked.

This new policy is intended to establish a network of safer continuous crossing routes for pedestrian travel. It replaces the present system of isolated crosswalk locations with no overall plan regarding pedestrian routes throughout the City.

RECOMMENDATION

The Engineering Department respectfully requests Council consideration of the above and specific approval of the following course of action:

1. Future crosswalk installations will be considered based on the new warrants listed above.
2. Existing crosswalks will be repainted and crosswalk signs will be added only if the above warrant is met.
3. Painting of all other crosswalks will be discontinued.



Ken G. Haslop, P. Eng.
Engineering Department Manager

CYL/emg
Att.

PROPOSED WARRANTS FOR SCHOOL AND PEDESTRIAN CROSSINGS

TYPE	Measured Pedestrian Volume (Peak Hour)	Peak Hour Volume Traffic	Average Pedestrian Delay	Recommended Location	Marking or Designation	Signs/Controls	Remarks
Unmarked Crosswalks	Less than 40	Less than 200 vph	-	At intersections	Nil	Nil	-
Marked Crosswalk	40-60	200-400 vph	60+ sec.	Signalized intersections,	Paint striping	Pedestrian lights	
				Business district,	Paint striping	Nil	
				Playgrounds,	Paint striping and X-sign		Overhead signing on multi-lane optional
				School routes	Paint striping and X-sign	School Patrol recommended	Overhead signing on multi-lane optional
Pedestrian Actuated Controlled Crosswalk	60+	400+	60+ sec.	1,000 ft. from nearest signal	Paint striping	Pedestrian actuated signal	

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Commissioner's Comments

We would concur with the recommendations of the Engineering Department Manager.

"R.J. MCGHEE"
Mayor

(Continued.....)

DATE: May 27, 1992
TO: City Clerk
FROM: Engineering Department Manager
RE: **COUNCIL POLICY 535**
WARRANTS FOR CROSSWALKS

Please have the attached Council Policy 535 inserted into the Council Policy Manual. This revised Policy was approved by Council on April 27, 1992.


Ken G. Haslop, P. Eng.
Engineering Department Manager

/emg
Att.

Donnes - please distribute to
all manual holders.

Indicate revised date on Policy

Thanks
ls.

Done.

Policy Section:
Engineering

Page:
1 of 2

Policy Subject
Warrants for Crosswalks

Policy Reference:
535

Lead Role:
Engineering Department Manager

Resolution/Bylaw:
April 27, 1992

PURPOSE

The control and protection of pedestrians is of primary concern to the citizens of Red Deer. This new policy is intended to establish a network of safer continuous crossing routes for pedestrian travel.

POLICY STATEMENT

PROPOSED CROSSWALK MARKING AND SIGN WARRANTS

Crosswalk pavement markings only should be installed to connect sidewalks at signalized intersections.

Crosswalk pavement markings and signs should be installed at unsignalized or uncontrolled intersections that meet the following criteria:

1. Immediately adjacent to convenience stores, movie theatres, care homes, medical institutions, and other locations where the need for a crosswalk is demonstrated by a written request.
2. Along the preferred routes leading from all elementary and junior high schools to the general area of student residences.

The preferred routes are to be designated and maintained by the Engineering Department based on the following criteria:

- a. The route should be within 300 m of the school.

Cross Reference

Remarks

Date of Approval:

Effective Date:

Date of Revision:

Policy Section:
Engineering

Page:
2 of 2

Policy Subject
Warrants for Crosswalks

Policy Reference:
554

Lead Role:
Engineering Department Manager

Resolution/Bylaw:
New

POLICY STATEMENT

- b. There should not be more than one major route leading from the school entrance to residences in each direction (north, south, east, and west).
- c. Most students should travel on this route.
- d. Any location with limited visibility or other potential hazards will not be marked.

This policy replaces the present system of isolated crosswalk locations with no overall plan regarding pedestrian routes throughout the City.

Cross Reference

Remarks

Date of Approval:

Effective Date:

Date of Revision:

DATE: April 29, 1992
TO: Engineering Department Manager
FROM: City Clerk
RE: WARRANTS FOR CROSSWALKS

The above matter was considered by Council of The City of Red Deer Monday, April 27, 1992.

At the above noted meeting, it was agreed by Council that B.1. on the first page of your report be amended by adding thereto the following words "and in other locations where the need is also demonstrated by a written request;". With the aforementioned change, Council passed the following resolution approving your recommendations.

"RESOLVED that Council of The City of Red Deer, having considered report from the Engineering Department Manager dated April 22, 1992 re: Warrants for Crosswalks, hereby agrees with the recommendations as outlined in the above noted report and as submitted to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.



G. SEVCIK
City Clerk

CS/jt

c.c. Director of Community Services
Fire Chief
Public Works Manager
R.C.M.P. Inspector
Senior Planner

NO. 15

DATE: April 21, 1992
TO: City Clerk
FROM: Fire Chief

The Fire Department 1991 Annual Report is forwarded for Council's information and consideration.

I will attend the meeting of Council when the report is presented to answer questions of Council.



R. Oscroft
FIRE CHIEF

Commissioner's Comments

Submitted for Council's information.

"R. J. MCGHEE"
Mayor

DATE: April 29, 1992
TO: Fire Chief
FROM: City Clerk
RE: FIRE DEPARTMENT 1991 ANNUAL REPORT

At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your memo of April 21, 1992 and the Fire Department 1991 Annual Report.

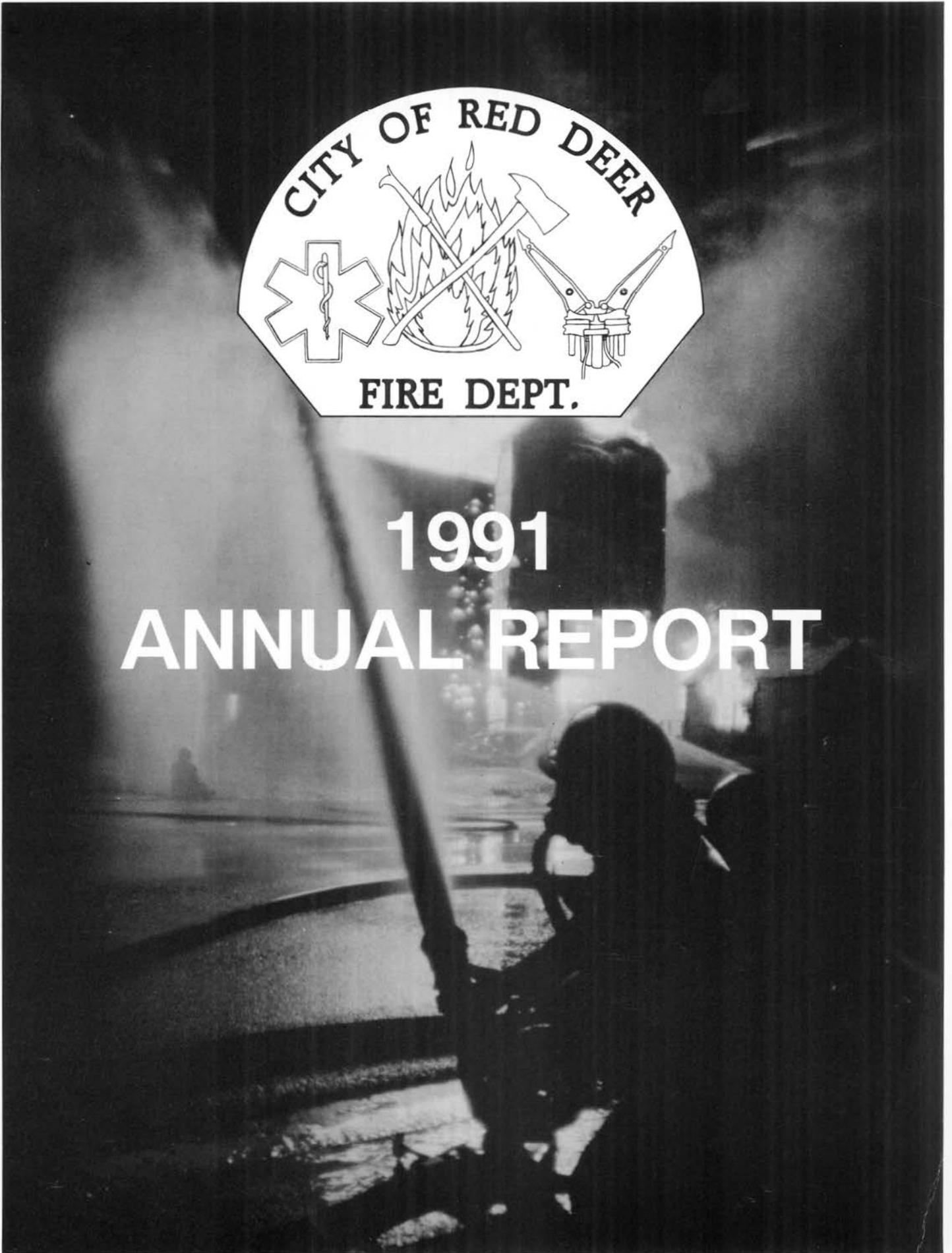
We thank you for your report, which will be filed as information.


C. SEVCIK
City Clerk

/jt



1991 ANNUAL REPORT

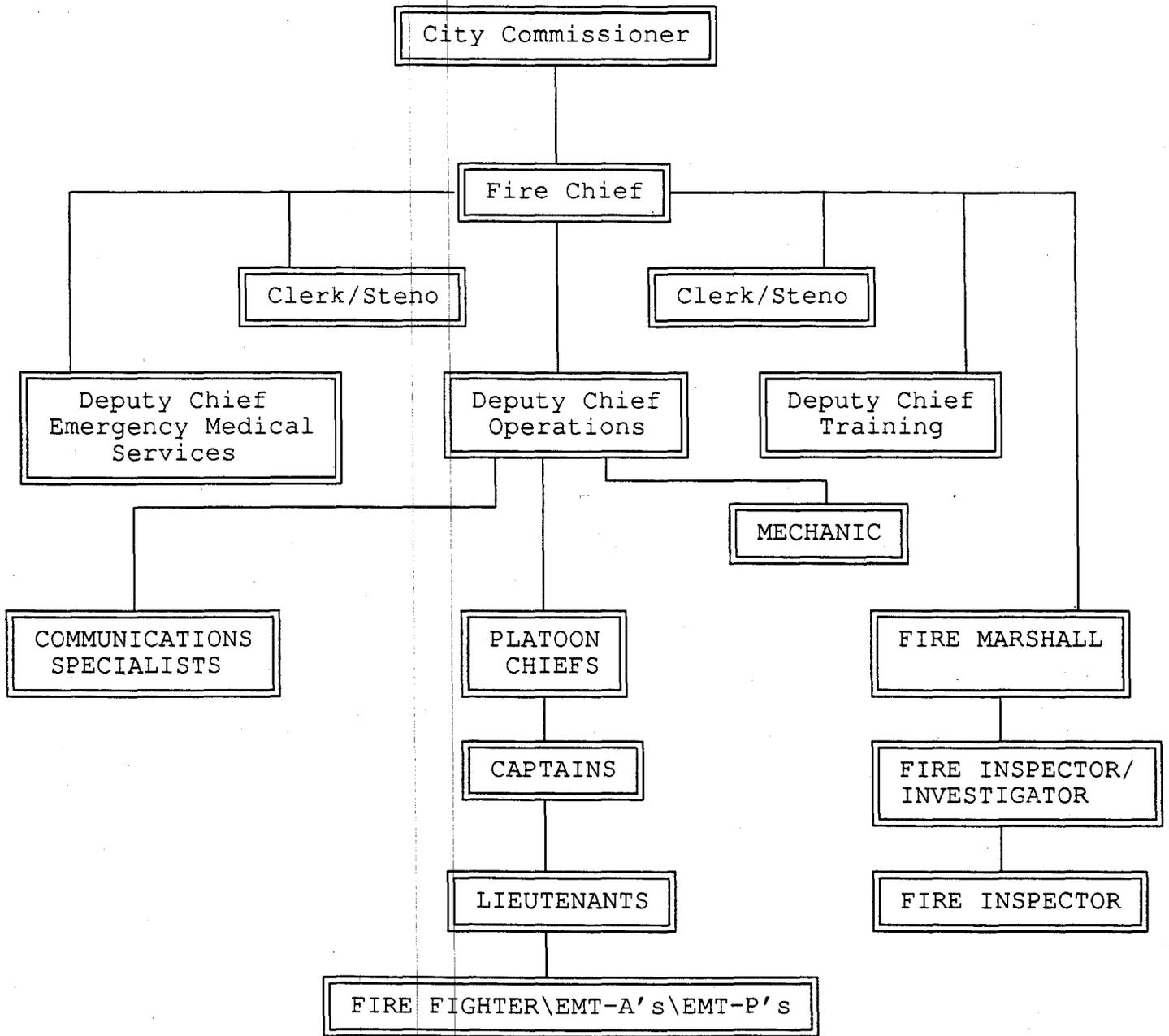


INDEX

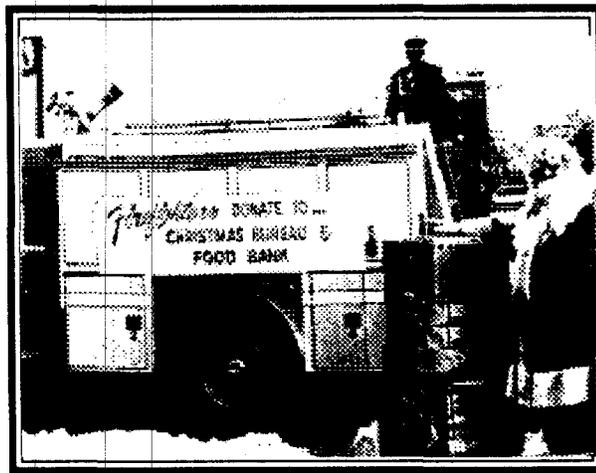
Organizational Chart	Page 2
Fire Fighters In The Community Report	Page 3
Fire Chiefs Report	Page 6
Operational Aspects Report	Page 9
Training & Research Report	Page 15
Fire Prevention Report	Page 23
Communications & Dispatch Report	Page 34
Emergency Medical Services Report	Page 41
Medical Directors Report	Page 50

Photo Credits
Jeff Stokoe - Red Deer Advocate
Ron Polutnik - Red Deer Fire Department

City of Red Deer Fire Department
Organizational Chart
November 1990



RED DEER FIREFIGHTERS



IN AID OF
THE COMMUNITY
1991

The Red Deer Fire Fighters are very proud of their accomplishments in 1991 as they relate to volunteer community services. The Christmas tree pick up proved to be more successful than ever. Over 90 percent of the Red Deer Fire Fighters turned out to volunteer their time to this worthwhile endeavor. The rest of the year was equally as busy in the areas of fund raising for the various causes supported by the Red Deer Fire Fighters Community Fund.

Members of the Red Deer Fire Department volunteered their time as part of their commitment to the Red Deer Fire Fighters Community Fund in the following specific activities during 1991:

Christmas Tree Pick Up Jan. 15 - 25

Helped Organized The Tree Chipping - It was the fire fighters who arranged for the chipper, contacted the Parks Department and organized a drop off site, contacted the media and met with them before and during the day of chipping.

Bartending At The Trout Unlimited Dinner

Fire Fighters Charity Ball - Proceeds to The Children With Special Needs.

Medical Stand-by at the Silver Buckle Rodeo

Central Alberta Duck Race

Ronald MacDonald McHappy Day

Medical Assistance at BMX Race

Players International Display - The fire fighters did the setup and the take down of this display.

Lectures and Demonstrations at Various Red Deer Schools

Westerner Parade

C.P.R. Classes taught at Y.M.C.A., City Life Guards, Teachers, Dentist's Offices, etc.

Set up at the westerner fair with an antique fire truck and sold duck race tickets during Westerner days

Santa Claus appearances at various schools, day cares and play schools

Involvement in Bikes for Kids program

This program involved the collection of bikes as well as the delivery of same. In addition, four fire fighters made two special deliveries on Christmas morning complete with Santa to two very excited girls.

Rental and set up of the Community Fund dunk tank - the dunk tank was built by fire fighters and is maintained by them on an ongoing basis.

Funds raised from the foregoing activities were donated to the following organizations in 1991.

- Children With Special Needs
- 49 Street Youth Shelter
- Red Deer Regional Hospital Emergency Department
- Red Deer Christmas Bureau
- Red Deer Food bank
- Big Brothers & Sisters Program

It must be noted that in addition to the specific activities listed above as fund raising activities a larger percentage of the members of the Fire Department contribute countless hours to other community groups including the Children's Services Center, United Way board, Youth and Volunteer Center Board, Piper Creek Optimists Club, Coaching of Little League Baseball, Hockey and Football, Youth music programs, Food Bank and the Red Deer Christmas Bureau. These hours are in addition to the organized fund raising activities of the Red Deer Fire Fighters Community Fund.



FIRE CHIEFS REPORT

ON THE

ACTIVITIES OF THE



FIRE

DEPARTMENT

1991

Mayor Robert McGhee
Members of Council
City Commissioner

This 1991 Red Deer Fire Department Annual report is submitted for your information and consideration. All phases of activities of the various Divisions of the Department are covered in this report.

There was one fire death recorded in 1991, and four fire related injuries. Property damage due to fire was \$1,196,740.00, an increase of \$136,000.00 over the previous year. Children playing with matches and or lighters continues to be the leading cause of fire in Red Deer, followed closely by cooking fires.

Council approved the purchase and installation of an enhanced 911 system. The system was installed in September, and a system lab was installed prior to start up to train the E911 operators. The cost of this project came in approximately \$40,000.00 under budget.

Preliminary work such as architectural drawings, tendering etc. was carried out throughout the year with respect to the new downtown fire station. Construction on this project began in November, and it is anticipated that the station will be operational by late June 1992. A committee of senior personnel from Fire, EL&P, Public Works, Bylaws and Inspections was formed to prepare a plan for the acquisition of an 800 trunking radio system for the City of Red Deer. This group has been working with a consultant from Edmonton Telephones to prepare specifications for the system. It is anticipated that a Request for Proposal will be issued in March 1992.

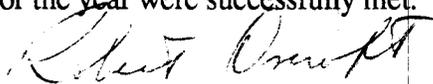
Ambulance agreements with the County of Red Deer, Penhold and Delburne were cancelled in July, with a written guarantee of continuation of service until the impact of the new Ambulance Act is known. We expected the Act to be passed in the Fall of 1991, however this did not take place.

A new rescue truck, hazardous materials unit was placed in service in the early part of the year. This unit was partially funded through the Regional Response Improvement Program with the Provincial & Federal Governments providing \$100,000.00 in grants.

With the retirement of Neil Garvin, the duties of Deputy Director of Disaster Services was transferred to the Fire Department late in 1991. Considerable effort will be placed on the redrafting of the City's Civic Emergency Plan and Bylaws relating to this subject.

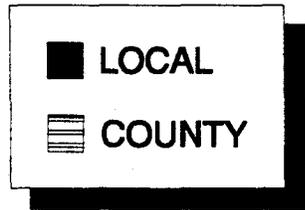
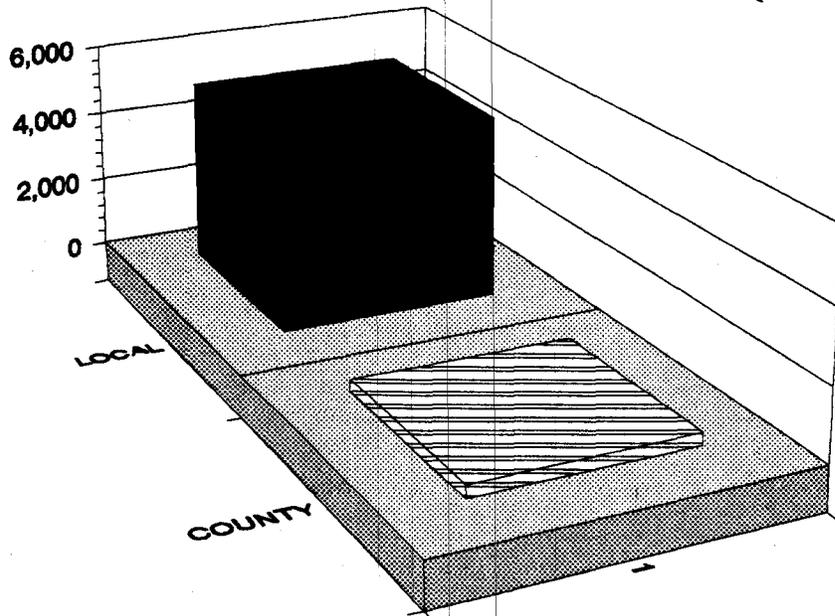
In conjunction with the County Fire Department, our department is co-hosting the 1992 Alberta Fire Chiefs Association Conference in Red Deer in June. Considerable committee work was conducted throughout the 1991 year in preparation for this Conference.

In conclusion, I wish to express appreciation to my Chief Officers, the Fire Marshal, and Office staff and to other staff members who assisted on special projects. 1991 was a year of challenge for the Fire Department and with the dedication and perseverance of our staff members, most goals and objectives set for the year were successfully met.



Robert K. Oscroft - Fire Chief

In City Emergency Vehicle Movements
Compared To
Out Of City Emergency Vehicle Movements



Copied from Fire Department Records



Fire Chief R. Oscroft:

I am pleased to submit the following report on the operational functions of the department during 1991.

The year 1991 has been a year of significant change brought about by the updating of various systems to modern day technological levels. Improvements have been made to nearly all areas of the department where productivity enhancements could be effected by implementation of new technology. A very deliberate effort is being made by fire department administration to maximize optimum efficiencies during these difficult budgetary times.

A significant number of major projects were undertaken in 1991. After some delay related to unexpected additional site soil testing and the delays experienced due to some redesign necessitated by budgetary considerations, actual construction of the replacement building for Fire Station Number One has begun. Construction in 1991 consisted almost exclusively of foundation work which was completed late in December. Work continues with completion expected in early July of 1992.

The new Rescue Hazmat unit was placed in service early in 1991. Because of the complexity of the various specialized systems and equipment carried by this special purpose truck training requirements have been extremely rigorous and will continue to take a high priority in order that skill levels are maintained at a high level.

Fire Station Two had developed a serious water infiltration problem. An engineering study has identified various means of addressing this problem, and as a result, a special crawl space air movement system was installed. In addition, changes to the landscaping around the building have resulted in improved site drainage. It appears that this ongoing problem has now been adequately addressed.

A new Enhanced 911 telephone system was installed during 1991. Details regarding this important addition to the fire department are dealt with in the Communications section of this document.

The department upgraded its aging Local Area Computer Network in 1991. This became necessary to meet the ever increasing demands for statistical record keeping in all areas. Fire Prevention and Emergency Medical Services are currently in the process of being computerized in an effort to meet the anticipated increased reporting requirements of the Provincial government.

Specific statistical information regarding the various activities of the Fire Department are depicted graphically and in chart form through out this annual report. I would direct the reader to those

A significant amount of progress has been made during 1991 however a great many issues must still be addressed in the upcoming year. Without the continued dedication and input of a great many individuals, much of what has been accomplished would not be a reality today. I would like to take this opportunity to thank all those individuals who have provided me with assistance and support throughout the year.

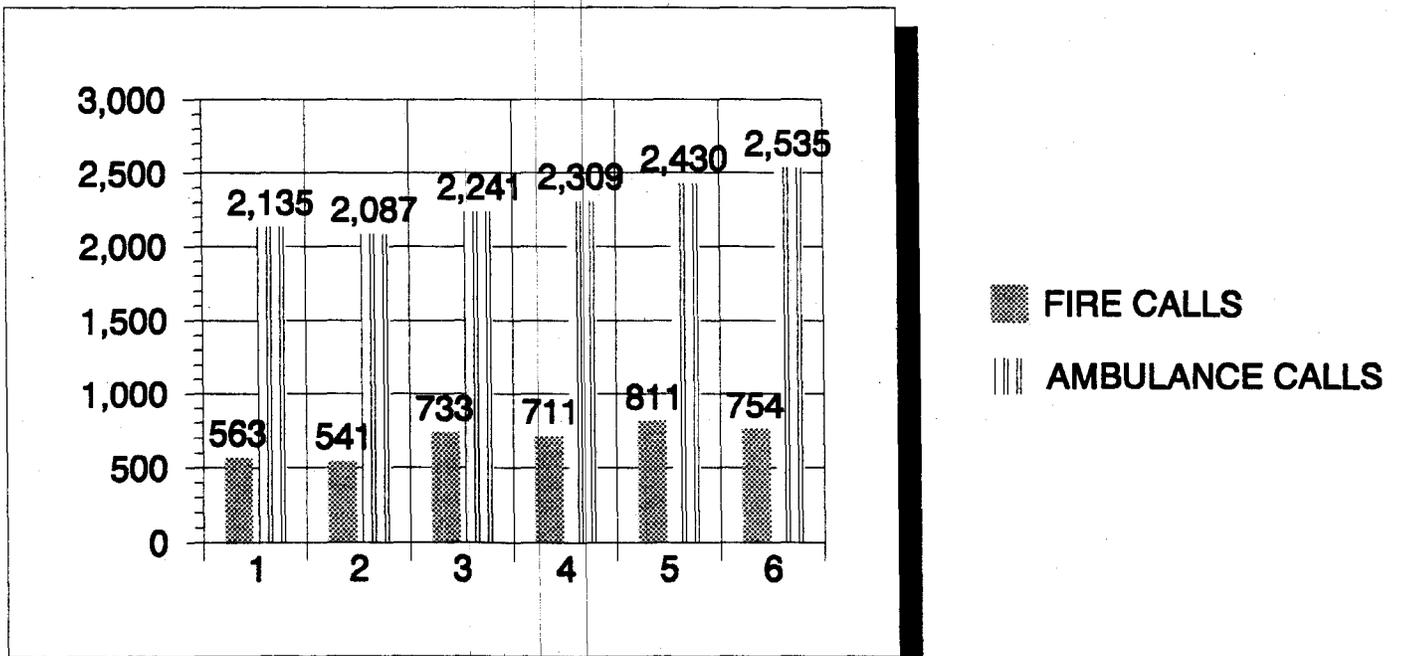
All of which is respectfully submitted for your information



Dennis A. Dubois
Deputy Chief
Operations

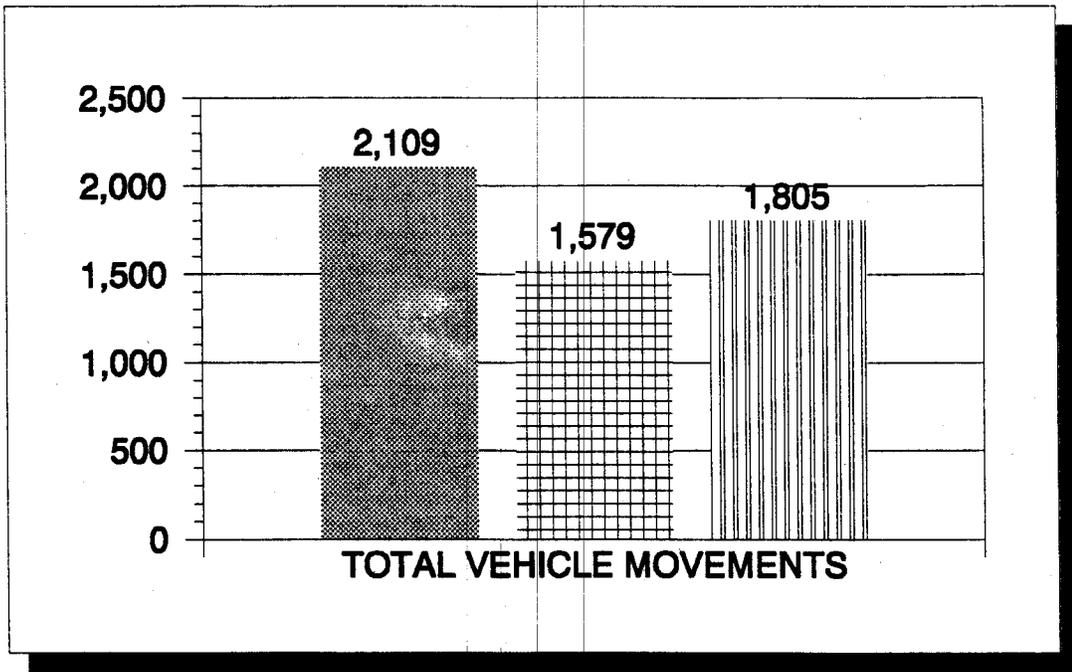


Five Year Comparison Of Fire & Ambulance Calls Answered By The Red Deer Fire Department



Copied from Fire Department Records

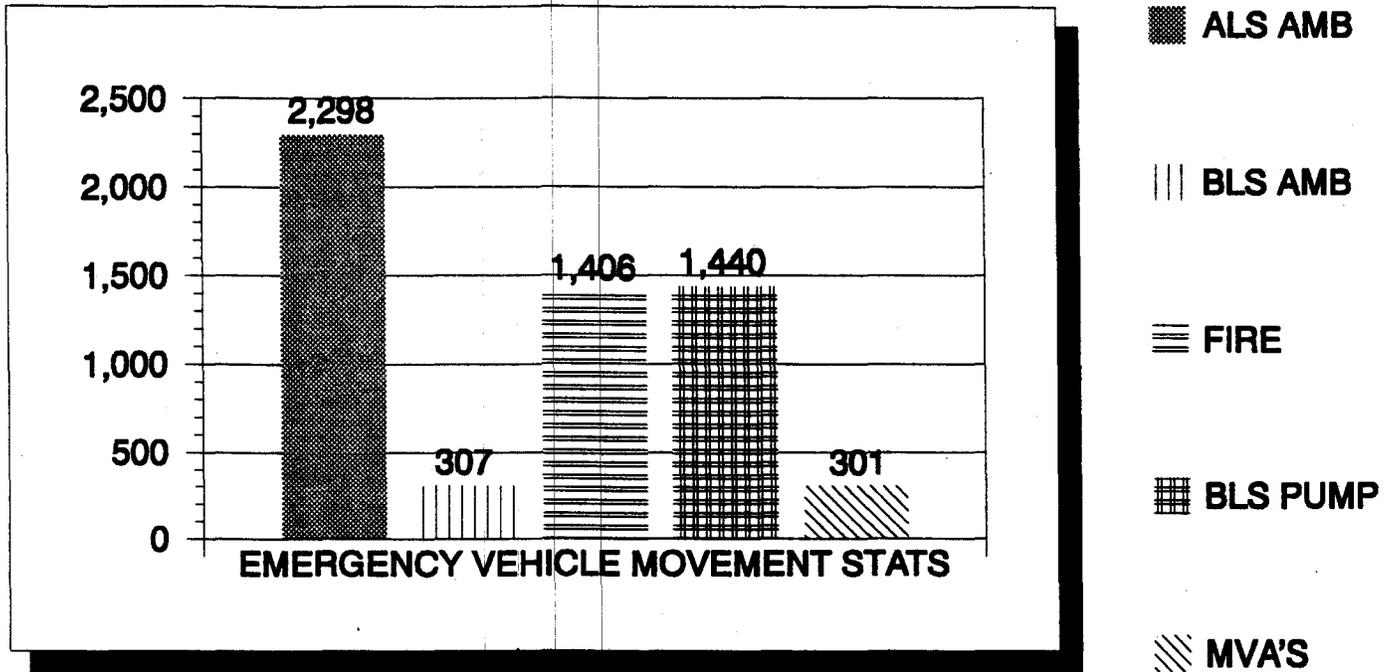
**1991 EMERGENCY VEHICLE MOVEMENTS
BY STATION**



- STATION 1
- STATION 2
- STATION 3

Copied from Fire Department Records

EMERGENCY VEHICLE MOVEMENTS DURING 1991



Compiled from Fire Department Records

*REPORT
ON
TRAINING
AND
RESEARCH*



COMPLETED

1991

Fire Chief Oscroft
Red Deer Fire Department

I am pleased to submit the following report, detailing all Fire Department personnel training conducted during 1991.

IN SERVICE TRAINING PROGRAMS

Monthly training bulletins and subject guides were distributed to all platoons to ensure a continued upgrading and review of the many facets of fire fighting.

The Fire Department instructors follow standardized department lesson plans to ensure continuity. Emphasis is placed on new procedures as well as situations which pose ever increasing hazards to the fire fighter and the community.

Records of all in service, specialized and related training for fire fighter EMT-Ps and EMT-As, officers, inspectors and dispatch operators are compiled. These subjects are listed under the following general headings.

All tools and equipment, apparatus and pumps, chemistry of fire behavior, communications, dangerous goods, driving and practice, extinguishers, fire streams, hydraulics, mathematics, forcible entry and building construction, fire prevention - arson evidence, flammable liquids, L.P.G., natural gas, fire suppression hazards - fire fighting and hazardous chemicals and materials, installed building systems, standpipes, sprinklers etc., hose and evolutions, officership, preplanning tactics and familiarization tours, protective breathing equipment, public relations and personal conduct, rescue ropes and knots, safety, salvage and overhaul, ventilation, water supply, streets and hydrants.

Continuing education categories for emergency medical services training and review are listed under the following general headings.

Patient assessment, ortho, splinting and spinal, medical emergencies, Obs/Gyn, pediatrics, extrication and emergency equipment, emergency driving and transport, cardiac emergencies, ethics legal, psychiatric/stress, hypothermia/hyperthermia, burns, shock/mast and entonox, refresher courses, instruction of courses, meetings and conventions and ambulance/equipment familiarization.

Provincial Fire Training College Courses-Vermilion

1. Fire Officer C-6 (September, 1991)
Fire fighting strategies and tactics
4 Captains enrolled, 160 man hours

-
2. Fire Officer C-15 Public Relations/Public Speaking
Webster & Mallett to Vermillion 80 man hours
 3. Dangerous Goods Incident Control (June 1991)
Vermillion, AB
6 Lieutenants enrolled, 240 man hours
 4. Part I Fire Fighter (September 1991)
Vermillion, AB
2 Fire Fighters enrolled, 5 day course
 5. Fire Officer C6 (September 1991)
Fire Fighting Strategy/Tactics Practical
Vermillion, AB
4 Officers enrolled, 5 day course

SPECIALIZED TRAINING
(FIRE SUPPRESSION/RESCUE/HAZ-MAT)

1. Dangerous Goods Seminar (February, 1991)
Calgary, AB
2 Lieutenants, 1 Deputy Chief, 24 man hours
2. Texas A&M University Fire College
(March 1991)
Deputy Chief I/C Training & Research, 5 day course
3. Emergency Site Management , Edmonton
(April, 1991)
1 Platoon Chief enrolled, 4 days
4. Critical Incident Stress Seminar
Red Deer (April, 1991)
2 Fire Fighters enrolled, 1 day
5. Level Two Extrication
Red Deer College (April 1991)
2 Lieutenants enrolled, 3 days
6. H2S Instructors Course
Calgary, AB (May 1991)
1 Fire Fighter enrolled, 1 day
7. Dangerous Goods Response Seminar (May 1991)
Edmonton, AB
2 Captains enrolled, 3 days

-
8. Emergency Driving Skills (June, 1991)
Red Deer College
4 Fire Fighters enrolled, 2 days
 9. Enhanced 911 Dispatcher Training (Aug/Sept 1991)
Red Deer
4 Full time and 2 Part time dispatchers, 2 days
 10. Emergency Site Management (Sept/Oct 1991)
Edmonton, AB
1 Platoon Chief enrolled, 4 days
 11. Critical Incident Stress Seminar (Oct/Nov 1991)
Edmonton, AB
3 Fire Fighters enrolled, 4 days
 12. Emergency Site Management (November 1991)
Edmonton, AB
1 Platoon Chief enrolled, 4 days
 13. Hazardous Materials Unit 1-1 (Jan/Feb 1991)
Red Deer Fire Department
Familiarization and training of special equipment
Approximately 1200 man hours to end of March 1991
 14. Fire Officer correspondence Course
International City Management Association, New York
(June 1991)
5 Officers enrolled, approximately 200 hours of study
to achieve a certificate.
Twenty seven Officers have completed this course.
 15. Self Contained Breathing Apparatus, Recertification
Course, Edmonton, AB. (October 1991)
1 Mechanic enrolled, 3 days

EXTENSION COURSE FROM PROVINCIAL FIRE COLLEGE

1. Fire Service Office (December 1991)
Instructional Methodology E-1
16 Officers & Fire Fighters enrolled, 480 man hours
2. Fire Fighter Part II (May/Sept 1991)
Basic Fire Fighter Techniques
32 Fire Fighters enrolled, 1280 man hours

These courses were held in-house at Station 3.

SPECIALIZED TRAINING
EMERGENCY MEDICAL SERVICES PROGRAMS

1. Basic Trauma Life Support Course
In-House Red Deer Fire Department (January 1991)
24 EMT-Ps/EMT-As, enrolled, 576 man hours
3 Instructors, 120 man hours
2. Hospital Orientation C/W Exam, (March 1991)
16 Fire Fighter EMT-P's, 128 man hours
3. CPR Instructors Seminar (March 1991)
Red Deer, AB
6 Fire Fighters enrolled, 96 man hours
4. ACLS Recertification (April/June 1991)
Mount Royal College
6 Fire Fighter EMT-P's, 48 man hours
5. On Scene Conference EMS (April 1991)
Calgary, AB
2 Fire Fighter EMT-P's, 32 man hours
6. Interphase 91 (May 1991)
Toronto, ON
1 Fire Fighter EMT-A
1 Deputy Chief EMS, 5 days , 80 man hours
7. Pre Hospital Care Emergencies
In House-Red Deer Fire Dept.
All Fire Fighter EMT-A's/EMT-P's, 480 man hours
8. Critical Incident Stress Workshop (Oct/Nov 1991)
Edmonton, AB
3 Fire Fighter EMT-A's enrolled, 144 man hours
9. Advanced Cardiac Life Support/Basic Trauma Life Support
Instructors Course, Edmonton, AB (Oct 1991)
1 Fire Fighter EMT-P, 1 FF EMT-A enrolled, 48 man hours
10. Advanced Cardiac Life Support/Basic Trauma Life Support
Coordinators Course, Grant McEwan College, Edmonton, AB
(August 1991)
2 Fire Fighter EMT-P's enrolled, 24 man hours

-
11. Emergency Medical Services, Hospital Orientation Visits
All Fire Fighter EMT-P's (Jan, Feb & Mar 1991)
380 man hours

**SPECIALIZED TRAINING
FIRE PREVENTION/EDUCATION/ARSON**

Courses Held at Vermilion Fire College

1. Course #46-90 (January 1991)
Public Relations/Public Speaking
2 Inspector III, 80 man hours

**SPECIALIZED TRAINING
COMMUNICATIONS DIVISION**

1. Enhanced 911 System Training (Sept/Oct 1991)
Presented by AGT Co. Ltd.
Red Deer Fire Department
6 dispatchers, 24 man hours
2. Stress Management for Dispatchers
Video Training Course
PCS Ltd - Colorado
6 dispatchers, 48 hours

In 1991 we have targeted in house and specialized training courses for the permanent and relief dispatchers to help them cope with all emergency and non-emergency calls. Training on the new Enhanced 911 system is ongoing.

TOTAL YEARLY TRAINING HOURS ARE AS FOLLOWS:

Provincial Fire College (Vermilion)	480 hours
Fire Suppression In-Service	3,902 hours
Emergency Medical Services In-Service	2,415 hours
Specialized Training (EMS)	2,480 hours
Specialized Training (Fire)	5232 hours
Specialized Training (Fire Prevention, Education, Arson)	120 hours
Specialized Training (Communications, Dispatching etc.)	328 hours

Total Training Man Hours for 1991 14,957 hours

EXAMINATIONS

A total of ten reclassification and promotional examinations were written in 1991 with the following breakdown.

- Probationary to Third Class — 4
- Third Class to Second Class — 3
- Second Class to First Class — 1
- Qualified for Acting Officer — 0
- Qualified for Acting Platoon Chief — 0
- Inspector III to Inspector IV — 2



The Department is continually endeavoring to keep abreast of improved training methods and techniques in both the fire and ambulance service. However, as mentioned in past Annual Reports what is really lacking in the program are facilities for practical drills. In the past we have improvised using streets, parking lots and houses slated for demolition.

The Red Deer Fire Department wishes to express their appreciation to Gary Steen, who so kindly offered his old house to the Red Deer Fire Department, to practice new fire fighting techniques using positive pressure ventilation fans, 1-3/4" attack lines versus 1-1/2" lines, new style attack nozzles and the new one hour 4500 II breathing apparatus, opposed to the 1/2 hour breathing apparatus etc. In return for these practices, the Red Deer Fire Department completely burnt the old house to the ground.

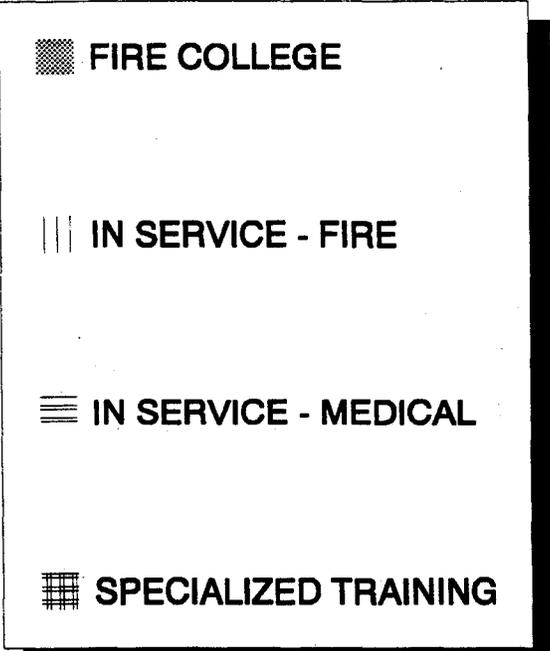
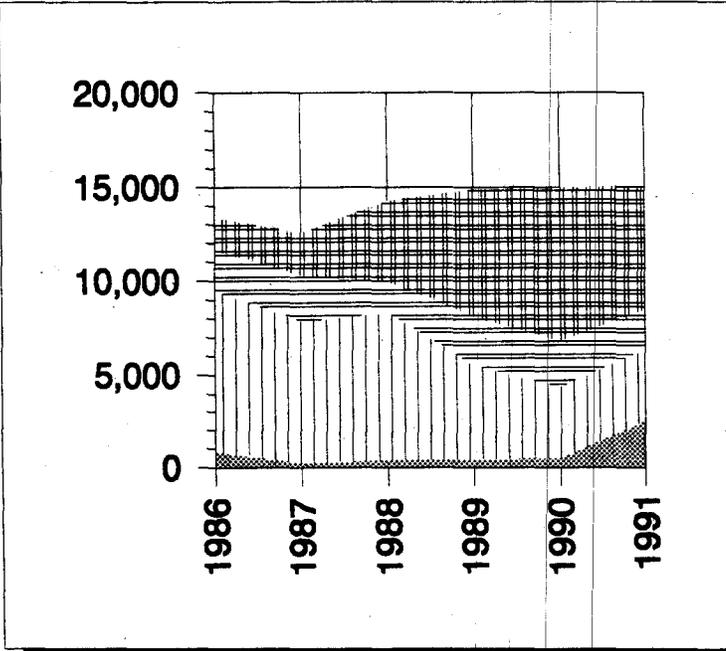
In order to adequately train fire fighters in ladder drills, upper level rescue, high building hose advancement, fire suppression and rescue; we require suitable structures to actually do these drills. The earmarking of land identified and evaluated adjacent to the Wastewater Treatment plant as a future training ground is imperative. The addition of this type of facility would ensure that department personnel are competent in all types of emergency situations.

I wish to express my appreciation to the other City Departments as well as to the Chief Officers, and the Officers and men for the assistance and cooperation I received in 1991.

Respectfully submitted,
E.C. Howell - Deputy Chief
Training & Research

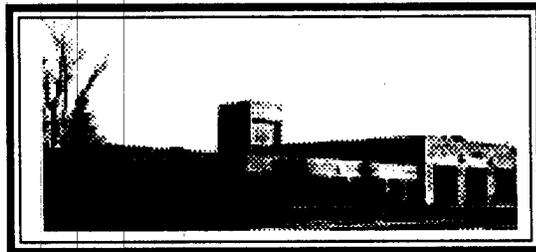


**TOTAL FIRE DEPARTMENT TRAINING IN HOURS
- FIVE YEAR COMPARISON -**



Copied from Fire Department Records

ACTIVITIES
OF THE
FIRE PREVENTION
BRANCH



1991

Fire Chief Oscroft:

I am pleased to submit the following report on the operations of the Fire Prevention Bureau for 1991.

The number of fire investigations dropped in 1991, however, the dollar loss increased over the 1990 figure. There was one fire death and four fire related injuries in the past year.

This year's Fire Prevention theme "Fire Won't Wait, Plan Your Escape", was used at several displays throughout The City and in the school systems. This program was successful due to the media support, and support of fire suppression.

Fire Prevention had a successful Home Show '91 Display. The home show has proven to be very beneficial to our safety programs.

Alberta Labour introduced a new Safety Codes Act and regulations in the past year. This has created several concerns to the department in areas of education levels and as to what authority our inspectors have in the areas of fire prevention and building inspections. As of this date these areas are still not clear as to the requirements and responsibilities pertaining to the Safety Codes Act.

The Learn Not to Burn program is still being monitored in the school systems. It is expected that the education department will be approached in 1992 in regards to the program be a part of the regular curriculum.

Fire Prevention and Red Deer College developed a training program in the handling and use of portable fire extinguishers for industry. Several props were designed for this training exercise and are presently located at the sewage treatment plant. We are able to train people at a cost of \$25.00 per extinguisher used, which is very reasonable for this type of training. All City of Red Deer fire fighters were trained in the use of portable fire extinguishers.

The program to locate and identify all Dangerous Goods within The City has been completed. This information is now being entered on the E911 system to aid in the response by fire crews.

With the assistance of fire fighters being placed in Fire Prevention on light duties, all the apartment buildings in the City have been inspected. This program has greatly assisted Fire Prevention in complying with the work load and feel the use of fire fighters in the future will be very beneficial.

Fire Prevention staff attended several seminars and courses pertaining to fire safety in the past year. These courses are very beneficial as there were new codes issued and procedures are continuously changing. The Provincial Government has set a standard for each inspector level and Fire Prevention Staff have to continually upgrade their skills to meet these standards.

The commercial and industrial building construction increased over 1991 with an increase in Plans Examination and Buildings under Construction inspected. There were two large complexes constructed in 1991 that required more time than normal (Centrium and Parkland Mall).

The annual Hazardous Household Waste round up was successful. Working with City Engineering department, this program went very smoothly in 1991 and will continue to expand in 1992.

The Fire Department responded to properties valued at \$159,004,450 with a fire loss of \$1,196,740 in 1991. The fire loss is \$135,980 above the 1990 fire loss figures.

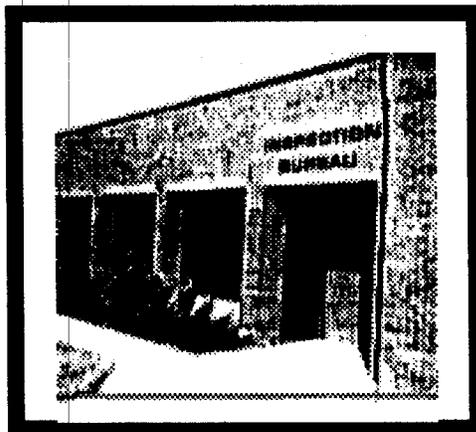
The issuance of Orders and Charges has dropped in 1991. This appears to indicate that building owners and agents are complying with fire code requirements on the initial inspection.

The following is a summary of inspections, investigations, enforcement and other related activities conducted by the Fire Prevention Bureau in 1991.

I wish to offer a special thanks to Administration, Fire Suppression, and all other City Departments for their support and assistance in the past year.

Sincerely,

Cliff Robson
Fire Marshal



FIRE PREVENTION BUREAU
INSPECTION AND ROUTINE ACTIVITIES
CHART I

	NUMBERS	HOURS
Inspections (inspections, re-inspections,, research, writing)	2,548	2,837
Buildings Under Construction Inspected	396	375
Fire Drills Conducted	9	9
Lectures, Films, Demonstrations	76	240
Investigations-Fire, Fumes, Vehicles	78	47.5
Dangerous Goods-Research & Investigation	91	71
Appointments/Meetings	388	710
Underground Tankage and Plumbing Tested	13	10
Permits Issued - Burning	62	19
Dangerous Goods	175	17.5
Occupancy	217	188.5
Building Pre-Plans Checked	100	150.5
Building Plans Checked	161	229.5
Orders and/or Charges	133	117.5
Education	339.5	
Attendance at Courses and Seminars	32	361.5
Office Routine	363	
Learn Not to Burn Program	30	41.5
Testing Hydrants	17	31.5
Training-Fire Fighters	25	25
Place Assembly-Evening Checks	3	2
TOTALS	5,284	6,993

CAUSES OF FIRES IN 1991

CHART II

Incendiary/Arson, Suspected Arson, Mischief	18
Child Playing with Matches	30
Extension Cords	0
Fixtures	0
Clothes Dryers	3
Candle	0
Chemical Reaction	0
Cleaning with Gas	1
Contact Cement-Paint Thinner Fumes	0
Fail to Control Open Fire	2
Roofing Tar Fire	0
Vehicle Fire in Building	0
Collision/Upset	0
Catalytic Converter	0
Abuse of Vehicle	0
Miscellaneous	0
Careless Smoking	7
Careless Grass & Rubbish Burning	1
Chimneys	1
Furnaces/Heaters	5
Stoves	0
Construction Heaters	2
Electrical - Wiring	12
- Appliances	3
- Motors	1
Spontaneous Ignition	3
Gasoline (Leak or Spill)	1
LPG	2
Miscellaneous Inflammables	0
Combustibles Near Heat	4
Torches - Plumber/Welder	0
Natural - Lightning	0
Thawing Operations	0
Fire Works/Explosion/Friction	0
Bar-be-cue	2
Re-ignition	3
Cooking Fires	24
Mechanical Failure	21
Exposure	6

FIRE PREVENTION BUREAU ANNUAL REPORT YEAR TO DATE RISK/LOSS

CHART III

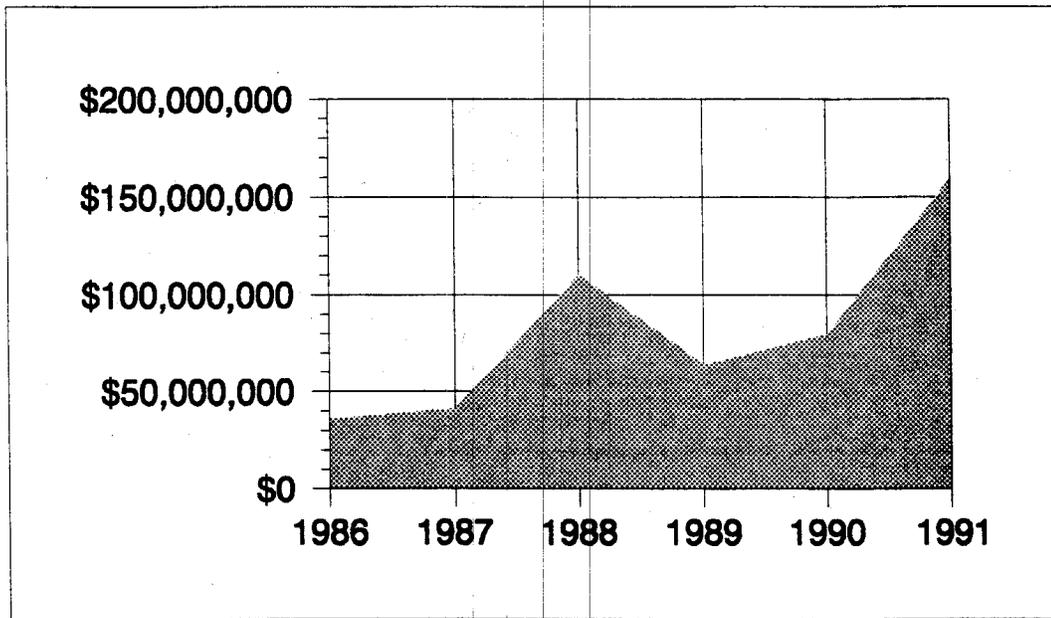
	YTD RESPONSES	YTD RISK	YTD LOSS
ASSEMBLY			
Amusement, Recreation Place	2	\$1,900,000	\$3,150
Eating Establishments	2	\$385,000	\$140
Schools, Colleges, Dormitory	2	\$5,900,000	\$35,500
Social, Sports, Clubs, Halls	1	\$500,000	\$300
Threatre, Studio, Auditorium	0		
Church, Court Room, Funeral Parlor	0		
INSTITUTIONAL			
Home for Aged, Child Care	0		
Hospital, Clinic, Sanatorium	1	\$110,000,000	\$0
Remand Centre/Custodial Home	0		
RESIDENTIAL			
One & Two Family Dwellings	17	\$3,180,000	\$399,650
4-Plex	3	\$850,000	\$55,000
Apartments-Low Rise	7	\$18,009,000	\$13,750
-High Rise	0		
Hotel, Inn, Lodge, Motel	4	\$9,900,000	\$700
Mobile Home	9	\$203,000	\$29,400
Rooming/Boarding/Lodging/Dormitory	0		
Garages	7	\$136,500	\$63,100
Row Housing/Condominiums	1	\$1,000,000	\$100
BUSINESS & PERSONAL SERVICES			
Beauty Parlour	0		
Offices	0		
Banks	0		
MERCANTILE			
Food & Beverage Sales	0		
Furniture, Hardware, Appliances	0		
Motor Vehicle, Boat Sales/Service	1	\$4,000,000	\$100
Recreation, Hobby Supplies	0		
Laundry, repair shop, dry cleaners	0		
Textile, Wearing Apparel Sales	0		
Books, Newspaper, Drug, Specialty	0		
Department & Variety Stores	0		

	YTD RESPONSES	YTD RISK	YTD LOSS
INDUSTRIAL & MANUFACTURING			
Wood, Furniture, Printing	0		
Metal/Metal Products-Electrical App.	0		
Food Processing	0		
Heavy Machinery	0		
Oilfield Services, Supplies & Equip	0		
Agricultural Products	1	\$400,000	\$400,000
Repair Shop & Gas Station	1	\$1,000,000	\$400
Spray Painting Shop	1	\$280,000	\$60,000
Cement/Glass/Pottery Manufacturing	0		
Vehicle Parking	0		
Flammable Liquids/Gases & Petroleum	0		
Chemical/Petroleum/Paints & Plastics	1	\$750,000	\$0
MISCELLANEOUS PROPERTIES			
Laboratory	0		
Communications	0		
Warehouse	0		
Outbuildings	2	\$1,200	\$1,200
Utility Services	0		
Under Construction/Demolition/Vacant	0		
TRANSPORT VEHICLES & EQUIPMENT			
Automobiles	27	\$94,050	\$36,550
Trucks-General	22	\$178,000	\$45,100
Buses	0		
Motorcycles	0		
ATV's/Snowmobiles	0		
Industrial or Commercial Trailers	2	\$210,000	\$34,000
Rail Transport & Equipment	0		
Recreation Trailers	1	\$4,500	\$4,500
Special Vehicles-Water/Air Craft	0		
OUTDOOR PROPERTY			
Trash	25	0	0
Brush, Grass, Ground Fires	40	0	0
Fences and Poles	1	0	0
Commercial Garbage Containers	29	\$13,000	\$650
Fire Pit	1	0	0
Park Equip./Picnic Shelter	2	\$105,000	\$13,000
Bar-be-cue	1	\$200	\$50
Tarps	1	\$5,000	\$400
TOTALS		\$159,004,450	\$1,196,740

PUBLIC ASSISTANCE-RESPONSES REQUIRED

Gas Spills	24
Investigate Odor/Smoke	62
Power Lines Down	2
Sprinkler Alarm	1
Dangerous or Hazardous Goods Spills	5
Motor Vehicle Accidents	180
Broken Gas Lines	0
Frozen/Broken Water Pipes	2
Lock Out	0
Miscellaneous Service Calls	29
Remove Smoke/Water	0
Rescue/Boat Rescue	6
Crash Rescue Response	0
False Alarms - Deliberate	15
Cancelled Incidents	15
Fire Fighting Services Not Required	49
Medical Aid Not Required	0
False Alarms - Cause Unknown	123

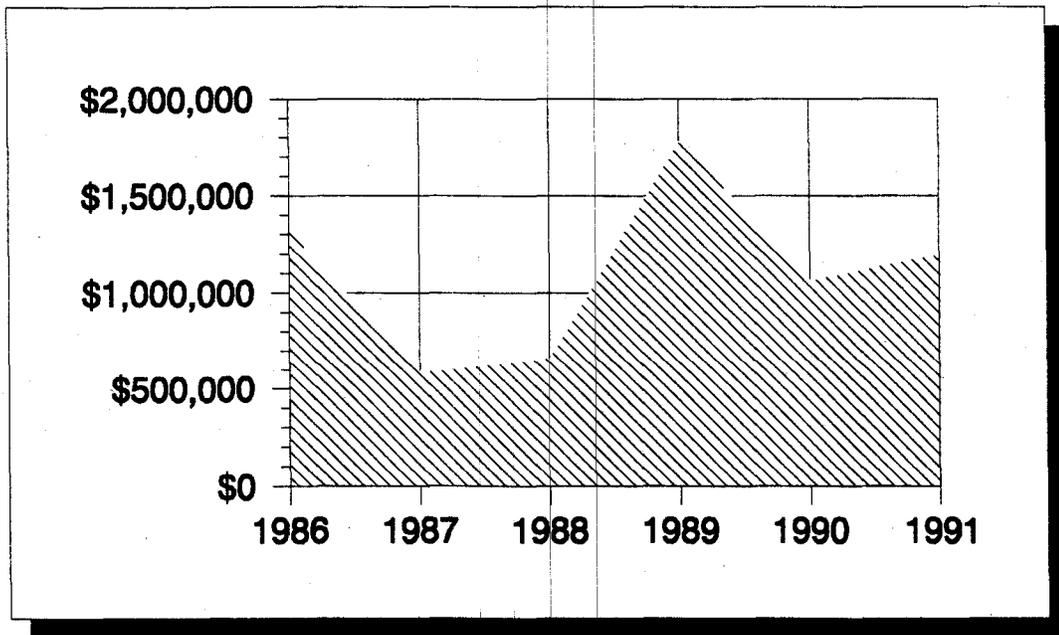
**ATTENDANT RISK BY YEAR
TOTAL VALUE OF PROPERTY
INVOLVED BY FIRE**



RISK

Compiled from Fire Department Records

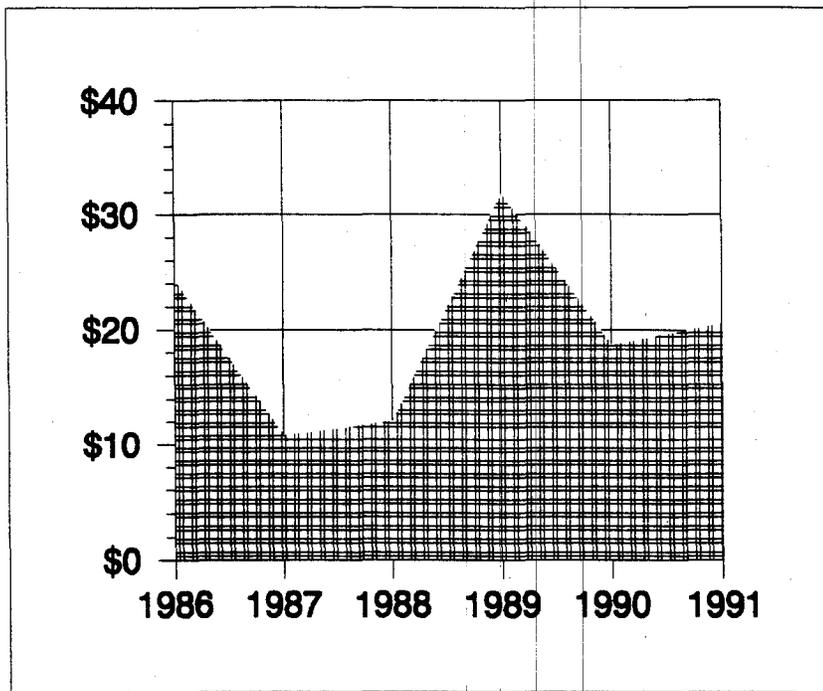
**LOSS BY YEAR
TOTAL VALUE OF PROPERTY
LOST DUE TO FIRE**



/// LOSS

Copied from Fire Department Records

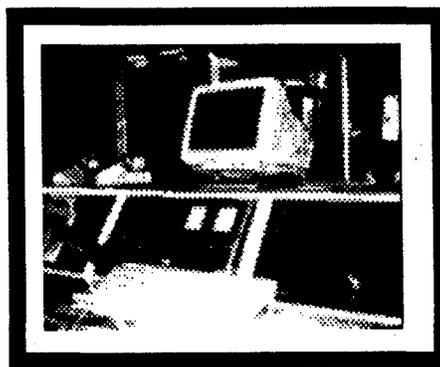
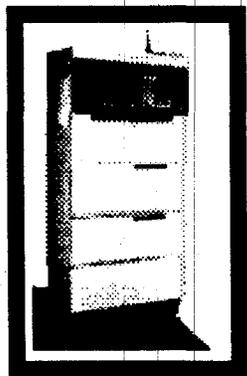
FIVE YEAR SUMMARY OF LOSS PER CAPITA



LOSS PER CAPITA

Compiled from Fire Department Records

E 911
COMMUNICATIONS
&
DISPATCH



1991

Fire Chief Robert Oscroft:

The Communications Division represents the Fire Departments first line of contact with the public in a wide variety of emergency and non emergency situations. It is for this reason that considerable emphasis has been placed on the improvement of systems, training and operational procedures directly relating to the Communications Division in 1991. It is the intention of the department to continue with improvements in 1992 and ensuing years.

The department is continuing its commitemnt to ongoing Dispatcher meetings. These meetings create an opportunity for the exchange of ideas, improvements and concerns between department managers and staff members. This affirmative action has proven to be a positive step in the enhancement of the Communications Division.

All Emergency Dispatchers have attended occupation specific training courses in 1991. More prominently, very significant amounts of time have been devoted to training related to the new Enhanced 911 system, the new Dictaphone 9000 30 track logging recorder, Dictaphone Digital Voice Repeaters and a new interstation telephone system. The learning curve for the Communications Division personnel has been very steep in 1991. As a result we intend to continue with additional training related to the new systems and equipment installed during the year in order that we may effect the best possible usage from this very sophisticated equipment.

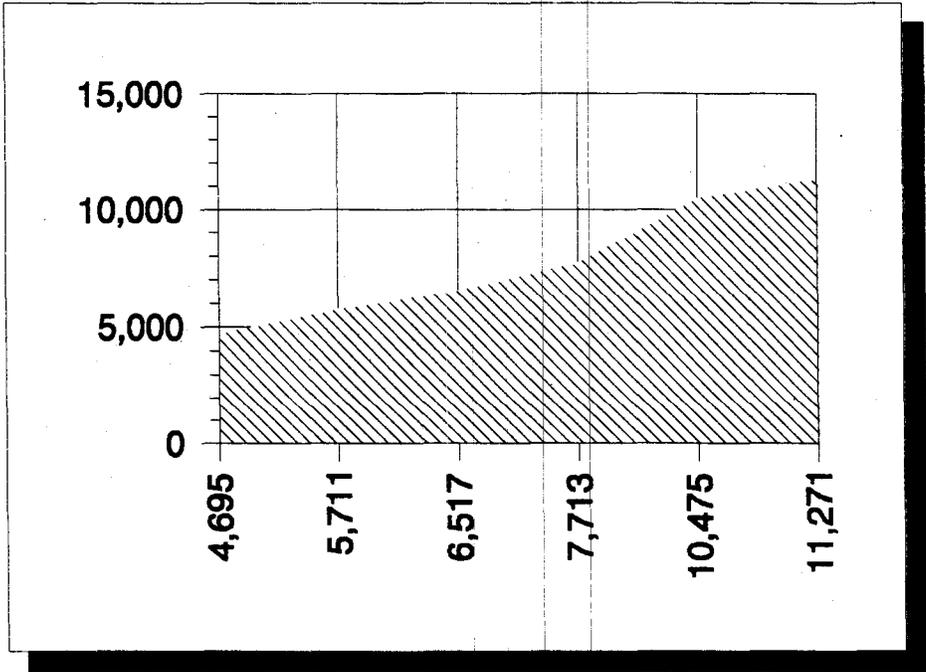
Councils approval of the funds necessary to install an Enhanced 911 system in 1991 have begun to improve the overall efficiency of our 911 system. It is expected that as we gain experince with the new system that the deparment will be in a position to reduce the large number of nusiance calls currently being made to 911. It is further anticipated that the enhanced record keeping capabilities now available to the department will contribute to more accurate evaluations of emergency call distribution, frequency and back logs. These are important factors in the evaluation of Dispatcher workloads.

Another area currently under review by the City of Red Deer as a corporate entity and by the Fire Department is the upgrading of radio communications. The Fire Department places a high demand on any radio system. Failure of any radio system has dire consequences in the emergency services field as many communications are life and death situations. In an effort to become well informed and knowledgeable in the current state of radio communication technology, considerable time has been spent by fire administration investigating various systems available. A number of important facts have come to light during this investigation. Most importantly, is the issue of digital radio and the absolute requirement for making provision in any new radio system for easy access to this technology. All indications point to the fact that within five years digital radio will be the only viable alternative to users such as the City of Red Deer. A second important issue relates to the saturation of the radio bands and the difficulty in obtaining frequency allocations in those bands.

These issues and others all point to the adoption of an 800 MHZ trunking radio system for the City of Red Deer.

Dennis A. Dubois
Deputy Fire Chief
I/C Operations

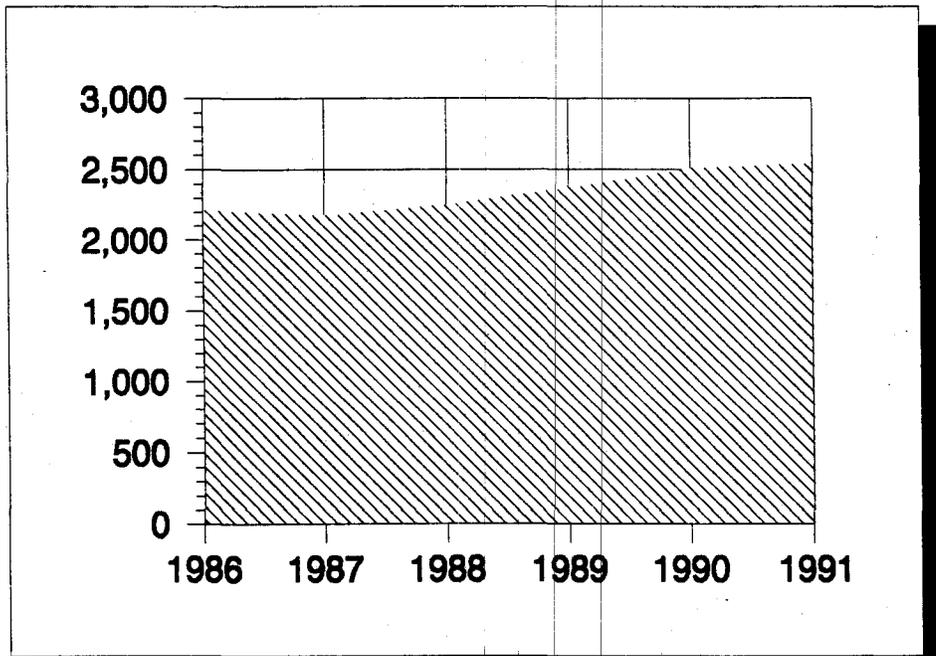
**COMMUNICATIONS DIVISION TOTAL CALLS
HANDLED - FIVE YEAR TREND**



/// TOTAL CALLS

Copied from Fire Department Records

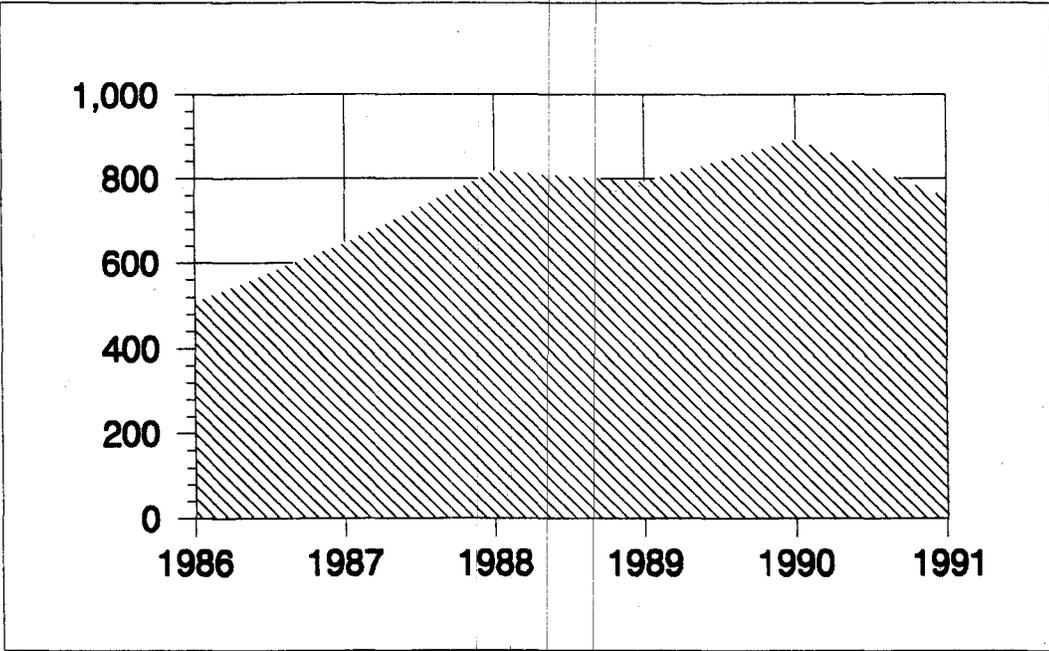
COMMUNICATIONS DIVISION AMBULANCE CALL ACTIVITY - FIVE YEAR TREND



/// AMBULANCE

Copied from Fire Department Records

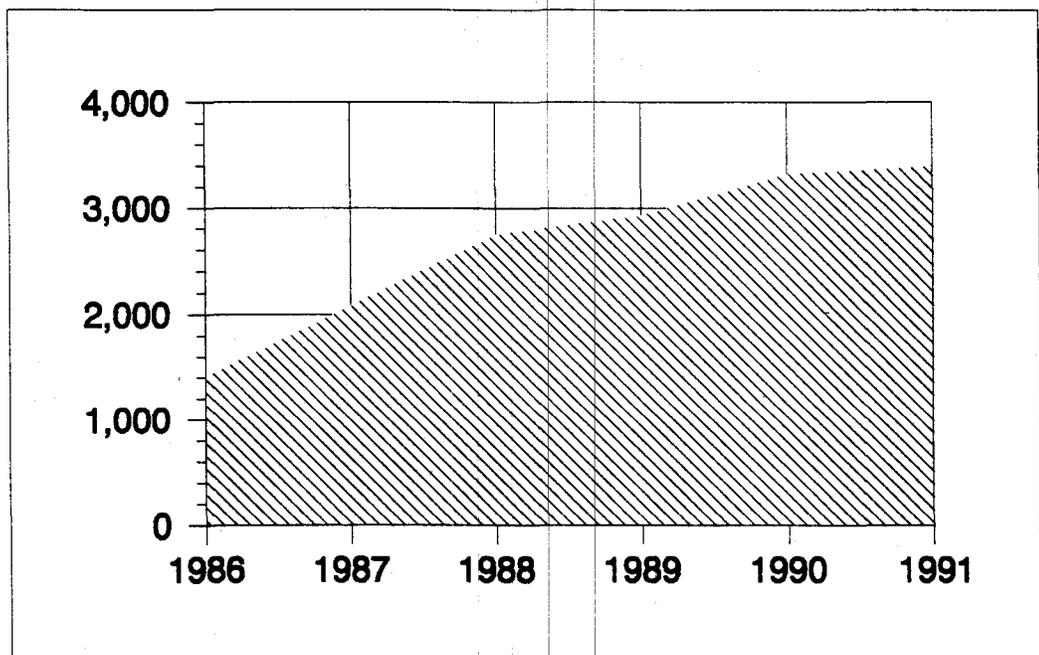
**COMMUNICATIONS DIVISION FIRE CALL
ACTIVITY - FIVE YEAR TREND**



 FIRE

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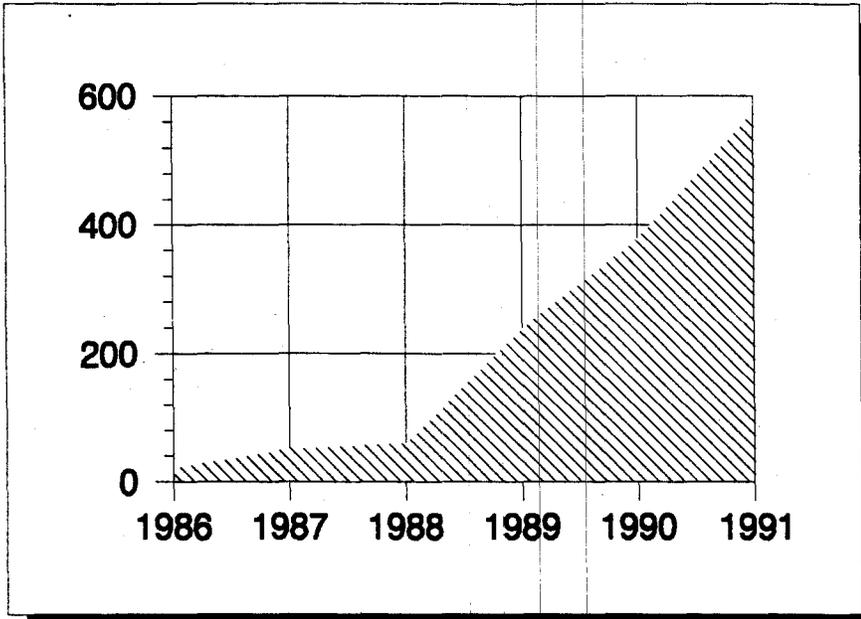
**COMMUNICATIONS DIVISION RCMP CALL
ACTIVITY - FIVE YEAR TREND**



RCMP

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**COMMUNICATIONS DIVISION
Calls taken where children were playing
with the 911 number**



/// CHILDREN PLAY

Copied from Fire Department Records



EMERGENCY

MEDICAL SERVICES

1991

Fire Chief Robert Oscroft :
Red Deer Fire Department

I am pleased to submit the following report on the operations of the Emergency Medical Service for the year 1991.

Statistics and Trends

This year saw continuing growth in the number of requests for ambulance service, increasing from a total of 2,430 calls in 1990 to 2,535 calls in 1991, a 4.3% increase. We are also continuing to see a trend in fewer requests for non-emergency transportation, and a large increase in requests for emergency service. In 1990 there were 2081 emergency calls and 349 non-emergency calls compared to 2203 emergency calls and 333 non-emergency calls in 1991. This represents a 5.9% increase in emergency calls, and a small decrease in non-emergency calls. June, July and December were the three busiest months the ambulance service has ever experienced, while January, October and November set new records for those particular months.

NEW DEVELOPMENTS

Addition of Penhold to Response Area

A part of the increase in call volume (17 calls) can be attributed to the addition of Penhold to our response area as of May, 1991. In July we served notice on Penhold, Delburne, and the County of Red Deer that we would discontinue the current ambulance service agreements with them at the end of the year, but would continue to provide service after that time on a month to month agreement. This was in response to the anticipated introduction of the new Ambulance Services Act and regulations, which could affect the financial arrangements necessary to provide this service. To date, this legislation has not been proclaimed, so there have been no further changes in this area.

Victim Services Program

Early in the year, there was a tragic accident which involved the death of a young boy. This accident was witnessed by several of the boys friends, and as a result several of them were transported to the hospital for psychological counselling. The sudden influx of distraught children into the emergency department of the hospital was somewhat disruptive. When a second similar event occurred, we met with the hospital to try to develop a better way of dealing with these situations without tying up a large number of the hospital staff. The RCMP victim services program was approached, and offered to provide access to their trained volunteers to help in these situations. This lead us to discuss with them several other types of situations where their assistance could be useful. Constable Irving Kurz came and gave our staff a presentation on the Victim Services program and the help they can offer us when relatives or friends require support due to the injury or illness of a loved one. I would like to express my thanks to Constable Kurz for his assistance and my admiration for the excellent program he has developed with his group of dedicated volunteers.

New Medical Audit Process

With the assistance of our Medical Directors, Dr. Neil and Dr. Junck, a new program of medical audit was introduced this year. Photocopies of all patient care reports where advanced life support (ALS) treatment was administered, together with a random sampling of 15 to 20 basic life support (BLS) calls are given to the medical directors on a monthly basis. They review the calls and write their comments on the reports, which are then returned to me for distribution to the individual staff members involved, who can add their own comments, or discuss the calls with the physicians.

Technological Improvements

The addition of an Enhanced 9-1-1 system to our department has improved our ability to respond promptly to calls where the patient is unwilling or unable to give us their location. Previously these calls had to be manually traced by AGT, a process which often took 20 to 30 minutes. With the new system, the caller's address and phone number are displayed on the Alarm Operator's computer screen as soon as the phone is answered. This time saving can be lifesaving.

We were able to provide a computer terminal on our local area network to the secretary whom Emergency Medical Services shares with the Fire Prevention Bureau. This will assist with the increased demand for the collection of ambulance statistics which is anticipated with the introduction of the new Ambulance Services Act. We also hope to be able to utilize the computer for the ambulance service billing process, replacing the present manual method.

ONGOING PROGRAMS

Ambulance Legislation

The new Ambulance Act was given third reading in the Legislative Assembly in June, but has yet to be proclaimed. The Provincial Government has circulated several of the proposed regulations under this act for comment, and do not intend to proclaim the Act until the regulations have been redrafted. City Council has already sent a letter to the Minister of Health requesting that the City of Red Deer be designated as an ambulance district under the act and that the Council of the City of Red Deer be designated as the Ambulance District Board for that District. The Minister has replied that this request will be considered at the time that the Act is proclaimed. This is expected to be during the 1992 spring sitting of the Legislature.

Hospital Rotations

We have continued to send paramedics to the hospital for one day a month during the fall and winter for practical experience in the emergency department, labour and delivery suite and operating rooms. In addition to maintaining and improving the technical skills of the paramedics, this program has also helped develop improved rapport between our staff and the nursing and medical staff in these areas. This program is made possible by the fact that we now have 17 practising paramedics on staff. This provides for four paramedics on each platoon and one paramedic in a "float" position who covers on the shift when another paramedic is gone to the

hospital, as well as coverage for vacation and illness. The program is limited to the fall and winter as the summer and spring are the prime times for fire training.

Disaster Exercise

A test of the preparedness of our Department and the Hospital was conducted on April 24. Student nurses from the College were utilized in a simulated bus-train collision near the intersection of Taylor Drive and 54th Avenue. Many city departments, the RCMP, the REACT radio amateurs group and St. Johns Ambulance volunteers were also involved in this exercise. The exercise went reasonably well, with a few possible improvements being identified. The main weakness was in the area of communications between the different groups participating. It is hoped that this will be improved when the City obtains a new radio system in 1992.

Continuing Medical Education

The provision of continuing medical education to our staff continues to be a major focus of our department. A series of lectures was given to our staff by our medical directors and other physicians from the hospital. Two topics were presented every six to eight weeks throughout the year. We were also fortunate in being able to bring Dr. David Shragge from Edmonton to lecture on the latest developments in Advanced Cardiac Life Support. Various members of our staff were also sent to conferences and courses in Edmonton, Calgary and Toronto to learn of the latest developments in emergency medical care and related fields.

ON THE HORIZON

New Patient Care Report Forms

The provincial Department of Health intends to introduce a new Patient Care Report (PCR) form on a province wide basis late next year or in 1993. Red Deer has been selected as one of the test sites for the new form, and will begin using it early in 1992. This will require some small modifications in our billing procedures, and more extensive modifications to the way our ambulance statistics are recorded, as the coding system used by the province is completely different than that which we currently use. We hope to be able to compile these on computer, now that we have a computer available in that area.

Quality Control Program

The Medical Director and I have been planning the implementation of a Quality Control program in 1992. This will involve sending questionnaires to patients regarding their perception of the care which they received, and an opportunity to identify any improvements which they feel we could make. I feel that this will be a very positive and exciting program, which may lead us to new ways to improve our service.

Respectfully Submitted,

Dan J. Osborne, EMT-P
Deputy Chief Emergency Medical Services



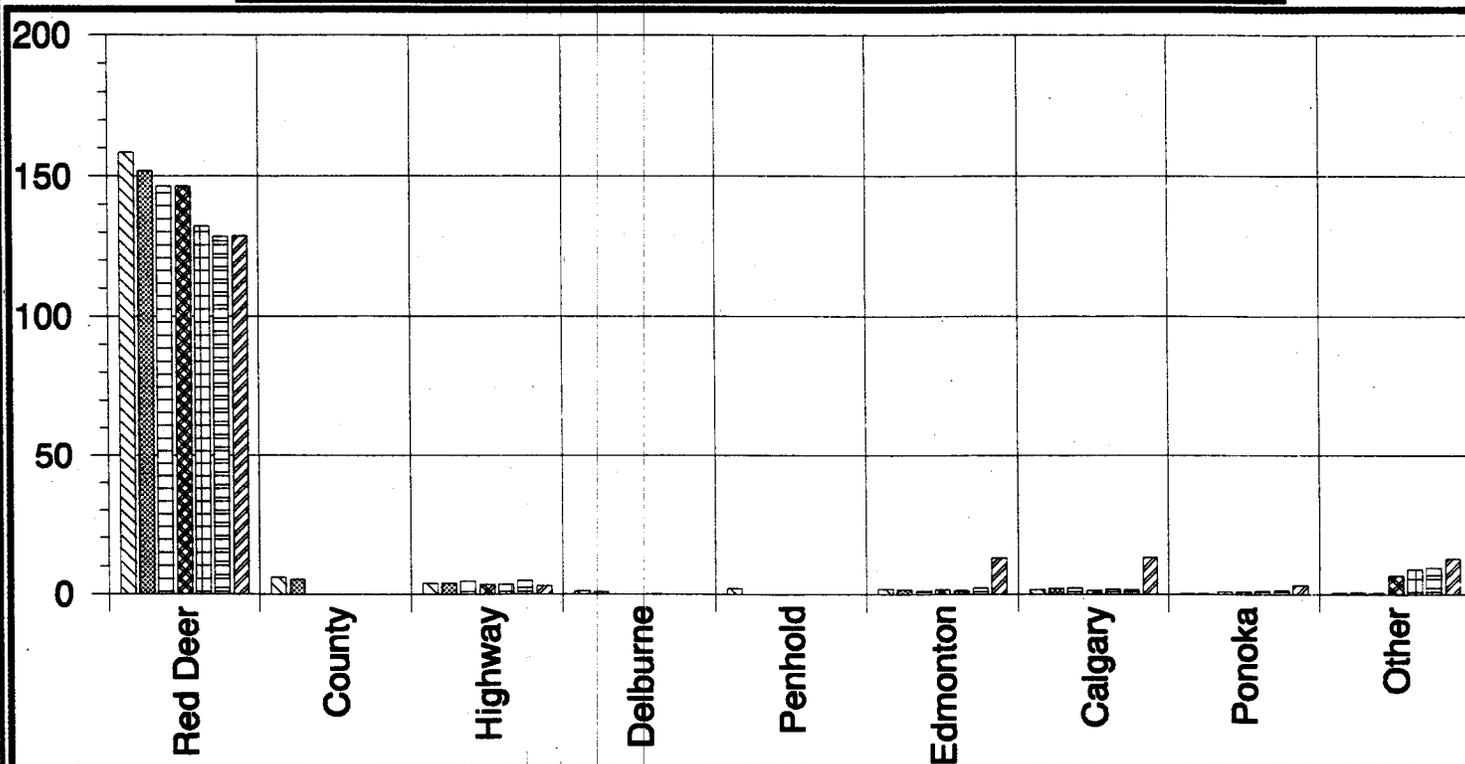
AMBULANCE STATISTICS 1991

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Average 1991
Red Deer	166	131	163	140	131	179	177	171	134	169	161	181	1903	159
County of Red Deer	7	10	5	4	3	6	3	9	8	9	5	5	74	6
Highway	0	2	3	2	3	4	5	8	7	6	4	3	47	4
Delburne	0	0	1	1	4	0	3	0	1	1	2	1	14	1
Penhold (May/91)					3	1	4	2	2	1	2	2	17	2
Edmonton	1	2	1	0	1	3	4	2	4	2	2	1	23	2
Calgary	0	2	3	0	2	3	3	2	1	1	2	0	19	2
Ponoka	0	0	1	0	0	0	0	2	0	0	0	0	3	0
Other	1	0	0	1	0	0	0	2	1	0	1	0	6	1
No Pick-Up	33	24	22	28	30	27	27	29	29	10	28	45	332	28
Refusal Fees	6	7	4	2	8	13	16	15	10	5	4	7	97	8
Monthly Total	214	178	203	178	185	236	242	242	197	204	211	245	2535	212
Emergency	178	147	168	166	164	203	199	211	178	183	189	217	2203	184
Non-Emergency	36	31	35	12	21	34	43	31	19	21	22	28	333	28
Lifeline Calls	12	1	1	6	2	3	11	10	11	4	2	5	68	6
Overlapping Calls														
2 Ambulances Out	33	31	35	29	27	51	53	53	37	39	50	58	496	41
3 Ambulances Out	8	3	6	1	3	7	9	12	5	9	4	8	75	6
4 Ambulances Out	0	1	2	0	1	2	0	3	0	0	0	2	11	1
5 Ambulances Out	0	0	0	0	0	0	0	0	0	0	0	2	2	0
Pumper Responses	59	91	108	107	110	139	141	137	128	118	143	159	1440	120

AMBULANCE STATISTICS 1990

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Average 1990
1990 Red Deer	150	142	149	134	161	162	170	154	156	123	155	167	1823	152
County of Red Deer	10	6	3	2	4	8	8	4	4	3	2	11	65	5
Highway	1	6	7	6	3	4	1	9	4	1	4	3	49	4
Delburne	0	1	0	0	2	3	0	0	0	1	3	1	11	1
Penhold (May/91)														0
Edmonton	1	5	3	2	2	1	2	1	3	1	0	0	21	2
Calgary	0	6	0	1	3	8	2	2	1	1	0	1	25	2
Ponoka	0	1	0	0	0	0	0	0	1	0	0	0	2	0
Other	1	0	2	1	2	0	0	1	0	0	1	0	8	1
No Pick-Up	35	22	38	24	26	29	25	34	30	37	35	27	426	36
Refusal Fees	5	6	6	2	2	2	3	2	9	3	3	21	64	5
Monthly Total	203	195	208	172	205	217	211	207	208	170	203	231	2430	203
Emergency	178	167	181	134	172	191	177	178	184	148	173	198	2081	173
Non-Emergency	25	28	27	38	33	26	34	29	24	22	30	33	349	29
Lifeline Calls	3	0	3	0	1	3	4	1	1	1	3	2	22	2
Overlapping Calls														
2 Ambulances Out	31	48	35	29	36	50	44	38	42	25	41	44	463	39
3 Ambulances Out	4	5	6	3	6	13	7	4	6	2	3	11	70	6
4 Ambulances Out	1	1	1	0	0	0	3	2	1	0	0	2	11	1
5 Ambulances Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pumper Responses	74	61	112	88	96	103	122	124	124	119	121	96	1240	103
3Men Scene to Hosp	40	66	27	11	12	36	23	30	35	12	23	58	373	31

AVERAGE AMBULANCE CALLS PER MONTH BY LOCATION 1985-1991



1991
 1990
 1989
 1988
 1987
 1986
 1985

AVERAGE CALLS PER MONTH EMERGENCY MEDICAL SERVICE

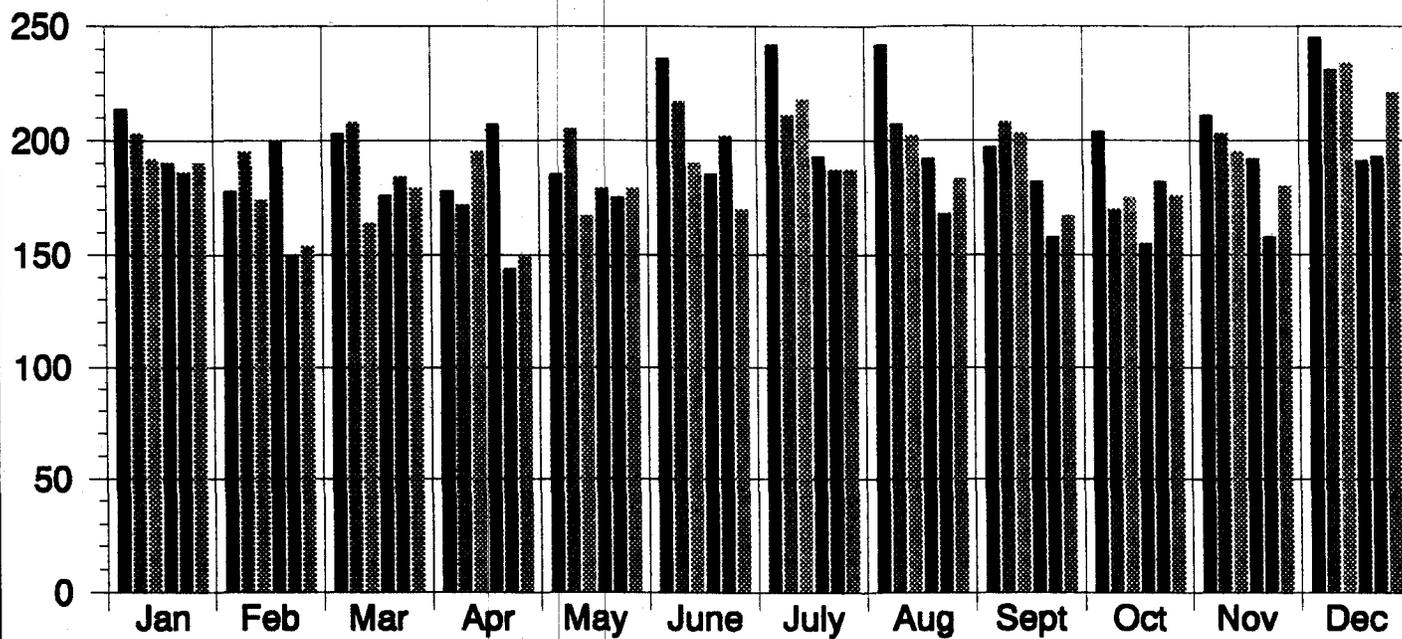
1984 to 1991

	Average <u>1991</u>	Average <u>1990</u>	Average <u>1989</u>	Average <u>1988</u>	Average <u>1987</u>	Average <u>1986</u>	Average <u>1985</u>	Average <u>1984</u>
Red Deer	159	152	147	147	132	129	129	118
County of Red Deer	6	5						
Highway	4	4	5	4	4	5	3	4
Delburne	1	1						
Penhold (May/91)	2	0						
Edmonton	2	2	1	2	1	2	13	13
Calgary	2	2	2	2	2	2	13	10
Ponoka	0	0	1	1	1	2	3	3
Other	1	1	0	7	9	10	13	15
No Pick-Up	28	36	29	25	24	29	21	15
Refusal Fees	8	5						
	====	====	====	====	====	====	====	====
Monthly Total	212	203	192	187	174	178	196	180
Emergency	184	173	151	149	139	153	136	113
Non-Emergency	28	29	41	38	35	25	61	67
Lifeline Calls	6	2	1	1	1			
Overlapping Calls								
2 Ambulances Out	41	39	36	32	29	31	54	44
3 Ambulances Out	6	6	4	4	4	5	14	9
4 Ambulances Out	1	1	1	2	0	1	3	1
5 Ambulances Out	0	0	0	1	0	0	0	0
Pumper Responses	120	103	58	63	67			
5 Ambulances Out	0	0	0	0	0	0	0	0

MONTHLY CALL TOTAL 1984 TO 1991

MONTHLY CALLS	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
1991	214	178	203	178	185	236	242	242	197	204	211	245	2535
1990	203	195	208	172	205	217	211	207	208	170	203	231	2430
1989	192	174	164	195	167	190	218	202	203	175	195	234	2309
1988	190	199	176	207	179	185	193	192	182	155	192	191	2241
1987	186	150	184	144	175	202	187	168	158	182	158	193	2087
1986	190	154	179	149	179	170	187	183	167	176	180	221	2135
1985	162	186	193	168	220	195	212	219	186	202	203	209	2355
1984	205	147	194	147	165	202	184	197	173	168	157	224	2163
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL	1542	1383	1501	1360	1475	1597	1634	1610	1474	1432	1499	1748	18255

AMBULANCE SERVICE CALLS BY MONTH *1986 TO 1991*



1991
 1990
 1989
 1988
 1987
 1986

MEDICAL DIRECTOR'S ANNUAL REPORT 1991

INTRODUCTION

The role of medical consultants to The City of Red Deer Fire Department continues to be filled by the Red Deer Physicians Emergency Services Group. This group is comprised of eight full-time emergency physicians with a variety of areas of interest and expertise in Emergency Medicine. I have continued as designated medical director for the past year along with Dr. Junck as the assistant director. We will continue in these capacities for 1992. Input from all group members is sought on major policies and areas of concern affecting the medical component of the Emergency Medical Services (EMS) of the Fire Department. In this way we hope to provide a sound consensus and high quality recommendations on EMS issues.

REVIEW OF EXISTING PROGRAMS

Continuing medical education remains a priority of the medical directorship. Regular presentations are done by members of our emergency group or on occasion, guest speakers with particular areas of expertise. In addition, an Advanced Cardiac Life Support (ACLS) course is planned for the late spring to maintain personnel qualifications. Part of the CME program continues to be the hospital practicum during which the paramedics spend time in various hospital departments to maintain skills. The case room program (i.e. - labour and delivery) has been particularly well received and informative.

Patient treatment protocols continue to be modelled on the provincial guidelines set out by the Alberta Association of Emergency Medical Services Physicians (AAEMSP). As new treatment issues evolve these are addressed by us and recommendations made.

The patient care reports (PCR) continue to be audited on a regular basis to ensure quality of care. Due to volume considerations, the audit has been recently modified to select specific charts. All PCR's involving ALS skills are reviewed along with twenty PCR's drawn at random from the Basic Life Support (BLS) transports. In addition, any chart specifically requested by EMS personnel for review is audited along with any complaints regarding EMS service.

Patient complaints are debriefed by Dr. Junck and myself along with Deputy Chief Osborne and the involved personnel. Recommendations are made based on our findings.

Disaster management played a larger role in the service this year having had a mock disaster exercise in the spring. Dr. Tercier's knowledge and expertise in this area was extremely useful. A variety of useful revisions are taking placethroughout the disaster plan based on the experience gained from the exercise. Additional disaster expertise was gained this year by Dr. Tercier having taken the Federal Disaster Course offered in Arnprior, Ontario.

GENERAL ISSUES

The annual meeting of the AAEMSP was held in Edmonton this past November. As medical Director, I attended to provide input and gain information on issues relevant to our service. Of particular note is the development of a standardized course for Medical Directors of EMS systems across the province. The intent is to provide general knowledge and guidelines for those physicians involved in EMS work. It is hoped the course will be in place within the year. Once available our designated director will be taking the course.

The hospital plays an intricate part in the emergency medical system and policy liaison with them is an important consideration. In the past year issues dealing with disaster management, victims assistance programs and out-of-hospital births have been addressed.

NEW PROJECTS

To provide feedback with regard to public satisfaction of the EMS system we are currently looking at the initiation of a retrospection survey of individuals accessing the ambulance system. The most likely format for this will be a questionnaire mailed with the service bill. We hope to use the information gathered to uncover any problems that may exist and provide the public easier access for input.

The Victims' Assistance Program through the RCMP has been added as a coordinated resource that EMS personnel can access for certain situations. Their training in crisis counselling can be extremely useful helping with family members or groups of "psychologically injured" bystanders involved with a medical emergency or disaster. Their response has also been coordinated with the hospital.

A new program is being initiated in the community to educate the youth with regards to alcohol and its role in injuries. The P.A.R.T.Y. (Prevention of Alcohol Related Trauma in Youths) program is sponsored through a local community service group and involves presentations by EMS and hospital personnel along with individuals who have suffered alcohol related trauma. Prevention by education is an important part of emergency medical care and a program such as this will only help our service and the youth of Red Deer.

As stated earlier in this report, continuing education for the EMS personnel is a priority for me as medical director. Along these lines I would like to strongly recommend the implementation of a "Clinical Coordinator" to the personnel of the service.

The duties of this individual would be to assist the deputy chiefs of both the Fire and EMS components of our system in developing and maintaining educational programs, instituting new protocols, in-services on new equipment, student trainee coordinator, new personnel familiarization etc. The size of our service will only continue to grow and such a position will become more and more vital in maintaining our high standard of care.

In closing, I would just like to comment on the fact that the Fire Response and EMS personnel are very visible in the public eye and I feel our service is highly regarded by them. Council deserves credit for their support and belief in the development of this service.

Respectfully submitted,

Gordon F. Neil, B.Sc M.D. ABEM



NO. 1



BETA SURVEYS LIMITED

PROFESSIONAL LAND SURVEYORS
5205B - 54 AVENUE
RED DEER, ALBERTA T4N 5K5

Red Deer 342-6203

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	3:07 PM
DATE	April 13/92
BY	ST

April 13, 1992

City of Red Deer
4814 - 49 Avenue
Red Deer, Alberta

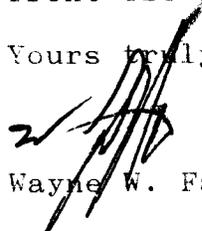
Attention: City Clerk

Re: Lot 6, Block 2, Plan 619 H.W.

On behalf of our client, Arber Crest Homes Ltd., we respectfully request City Council's consideration to re-zone the above captioned property from R1 to an R2 classification.

This request is to allow construction of a duplex, as shown on the attached plot plan. A copy of the floor plan and front elevation is also attached.

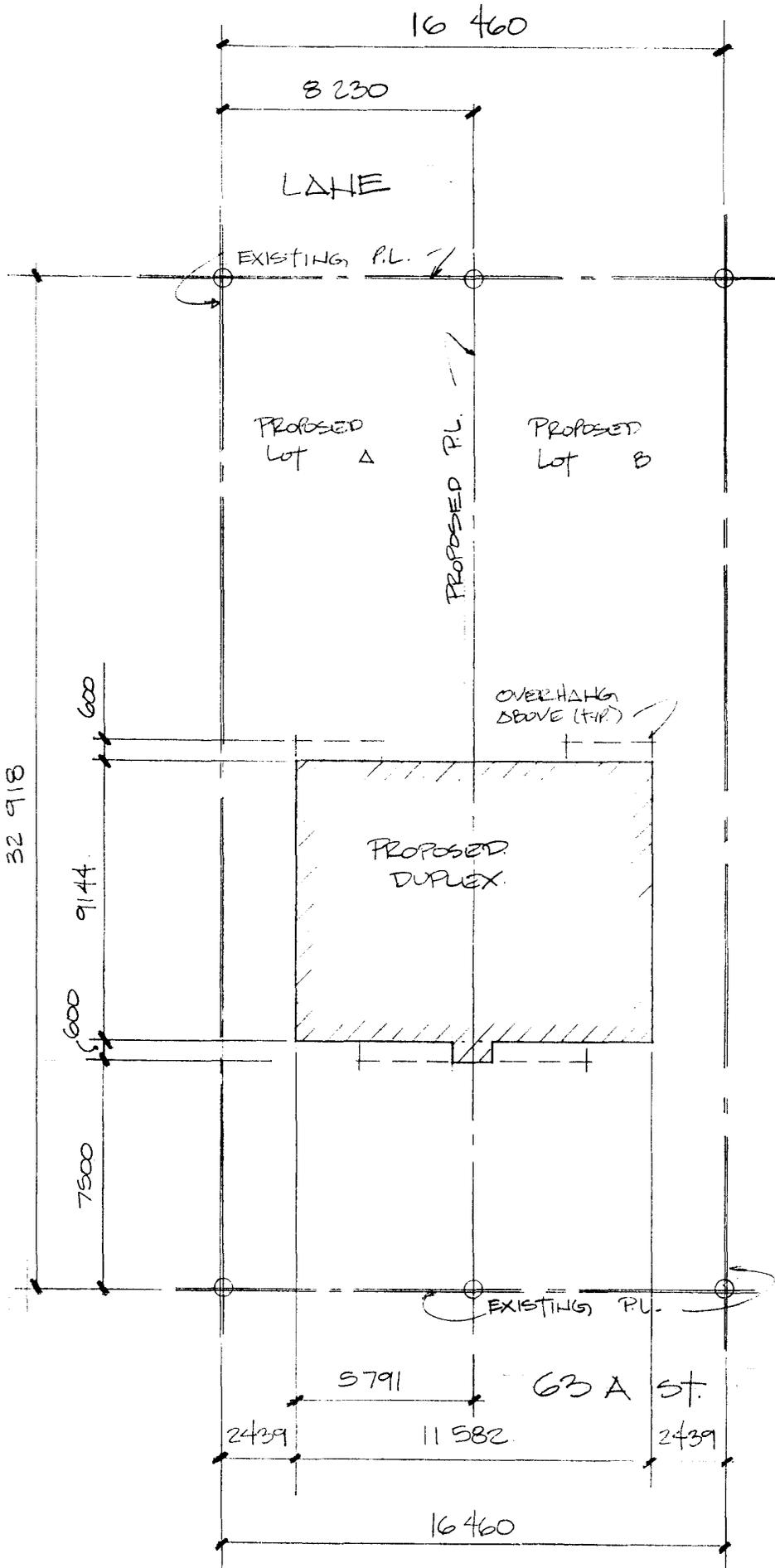
Yours truly,



Wayne W. Fawcett, A.L.S.

encl.

WWF/lf



LANE

LEGAL DESCRIPTION

Lot: 6
 BLOCK: 2
 PLAN: 619 H.W.
 RED DEER, ALTA.

CIVIC:

SITE PLAN

1:200

142 20'-0"

9'-9"

9'-3"

32'-0"

11'-8"

2'-4"

5'-6"

12'-6"

12'-3"

6'-9"

10'-4"

2'-4"

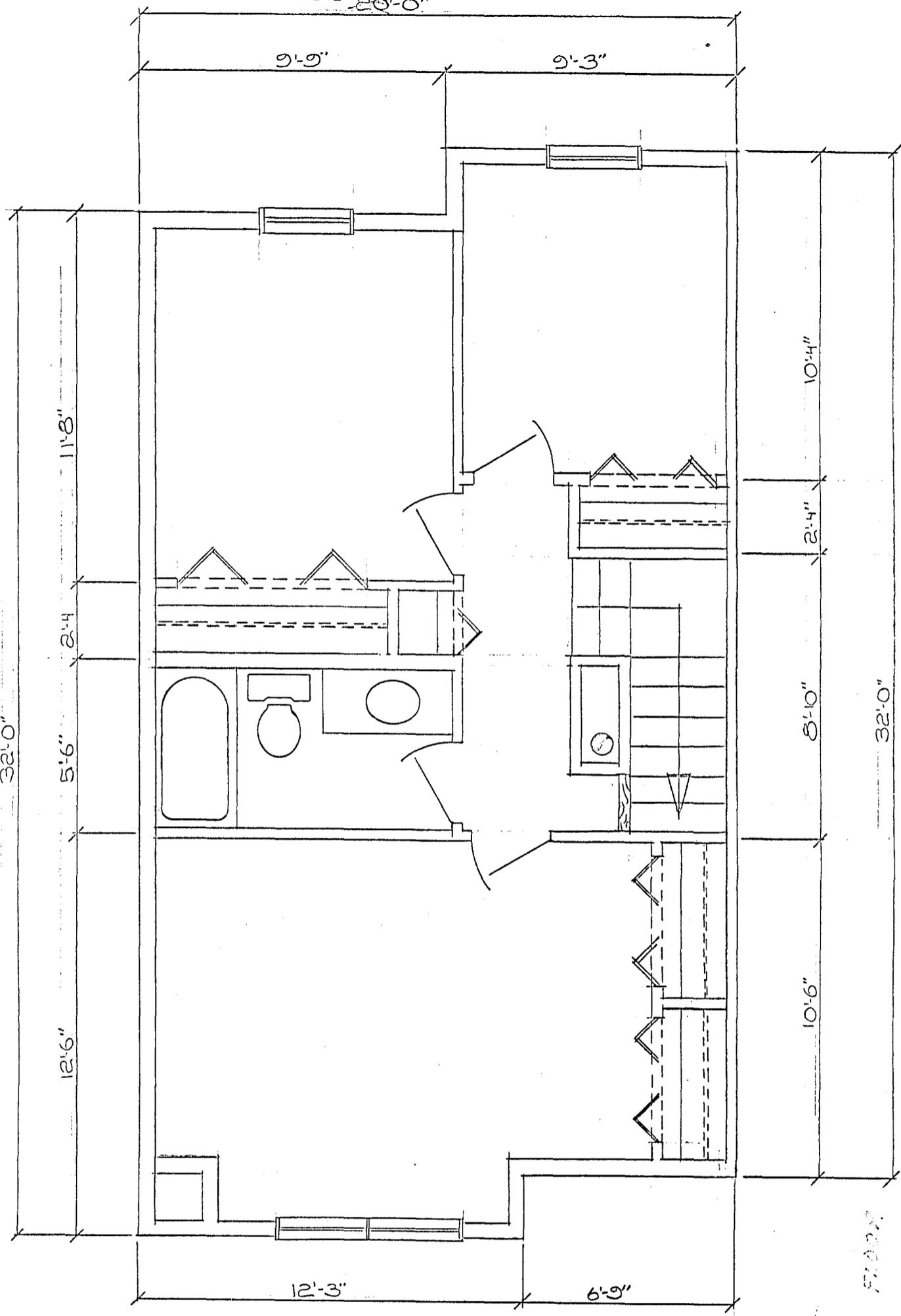
8'-10"

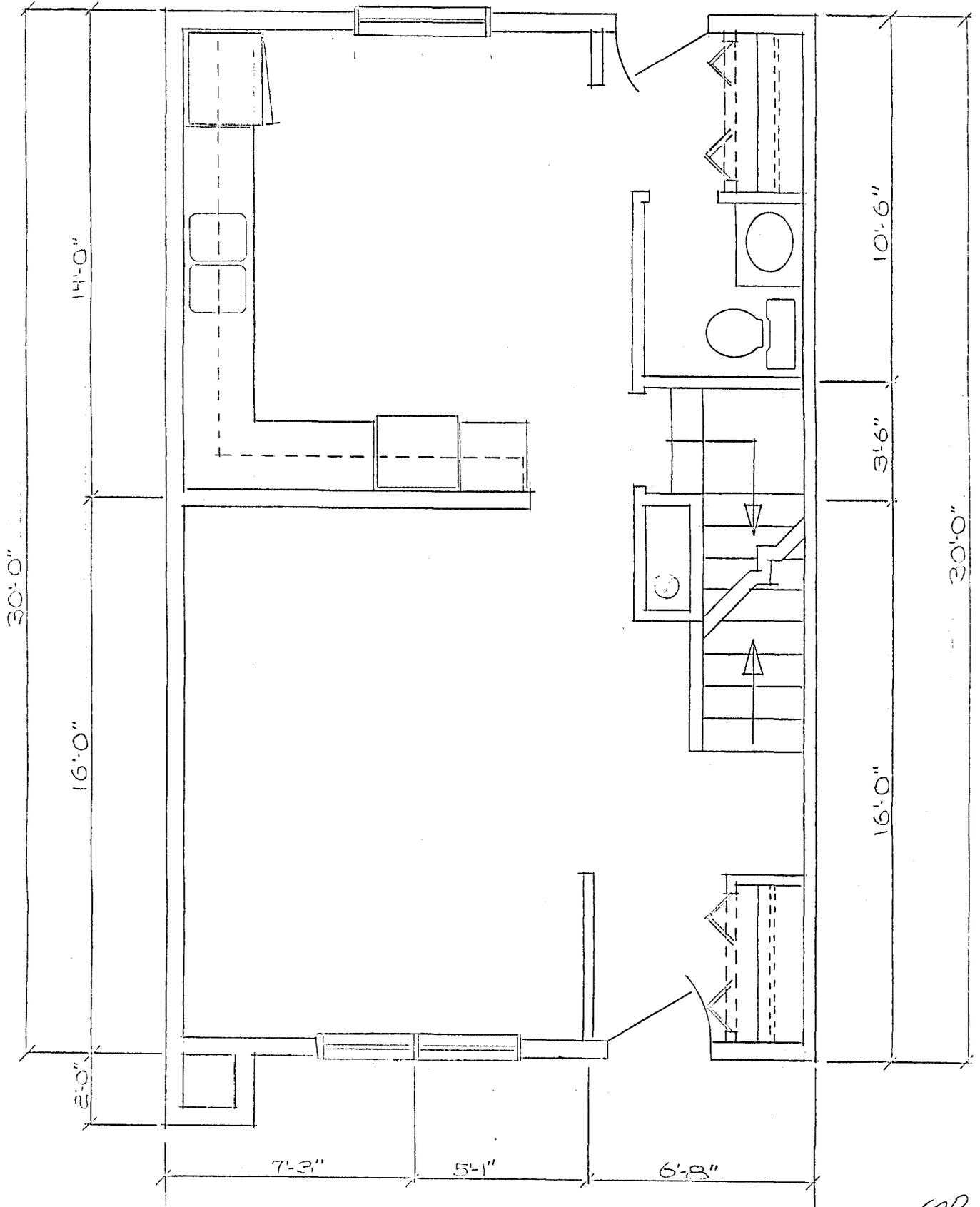
10'-6"

32'-0"

508

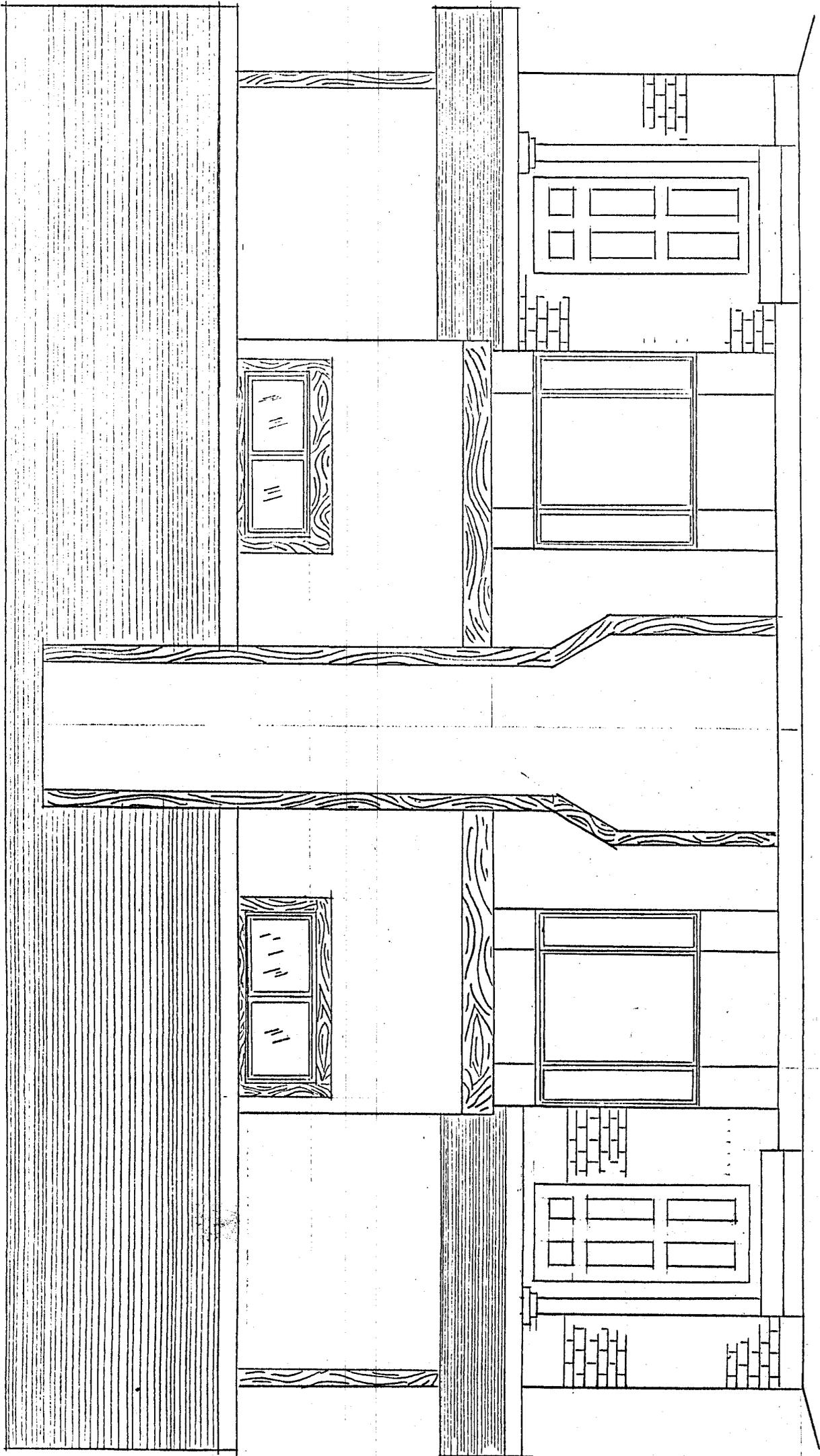
UPPER FLOOR





570

MAIN FLOOR



FRONT ELEVATION

DATE: April 16, 1992

FILE NO. 92-1727

TO: City Clerk

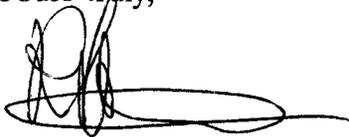
FROM: Bylaws and Inspections Manager

RE: **BETA SURVEYS LTD. - PROPOSED REZONING
LOT 6, BLOCK 2, PLAN 619 H.W.**

In response to your memo of April 13, 1992, regarding the above referenced subject, we wish to advise that we have no objections to the proposed rezoning, however, we recommend that the site be R1A, rather than R2.

R1A mentions duplexes as a discretionary use but does not allow other types of multiple family buildings such as triplexes, fourplexes, etc.

Yours truly,

A handwritten signature in black ink, appearing to be 'R. Strader', with a long horizontal flourish extending to the right.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs



April 16, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: BETA SURVEYS LTD. - PROPOSED REDESIGNATION
LOT 6, BLOCK 2, PLAN 619 H.W.

The site is located at 6013 - 63A Street in Highland Green area of the city. The site is designated as R1 and a duplex unit is not permitted in that district.

This area was subject to redesignation from R2 to R1 in the 1970's mainly because of requests by area residents not wishing more multiple family in their neighbourhood.

The area has generally a mixed character. We do not feel the development of a duplex has any detrimented effect on that general area.

We are recommending redesignation to R1A not R2 for duplex development. R2 designation will permit fourplexes and we are not in favour of that in this location.

Yours truly,

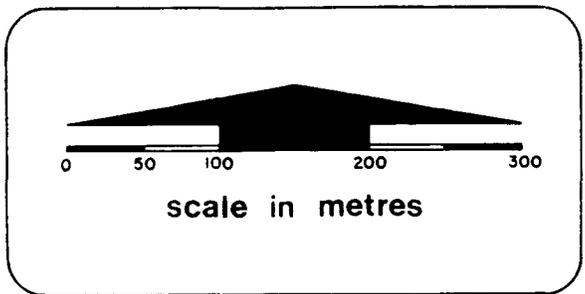
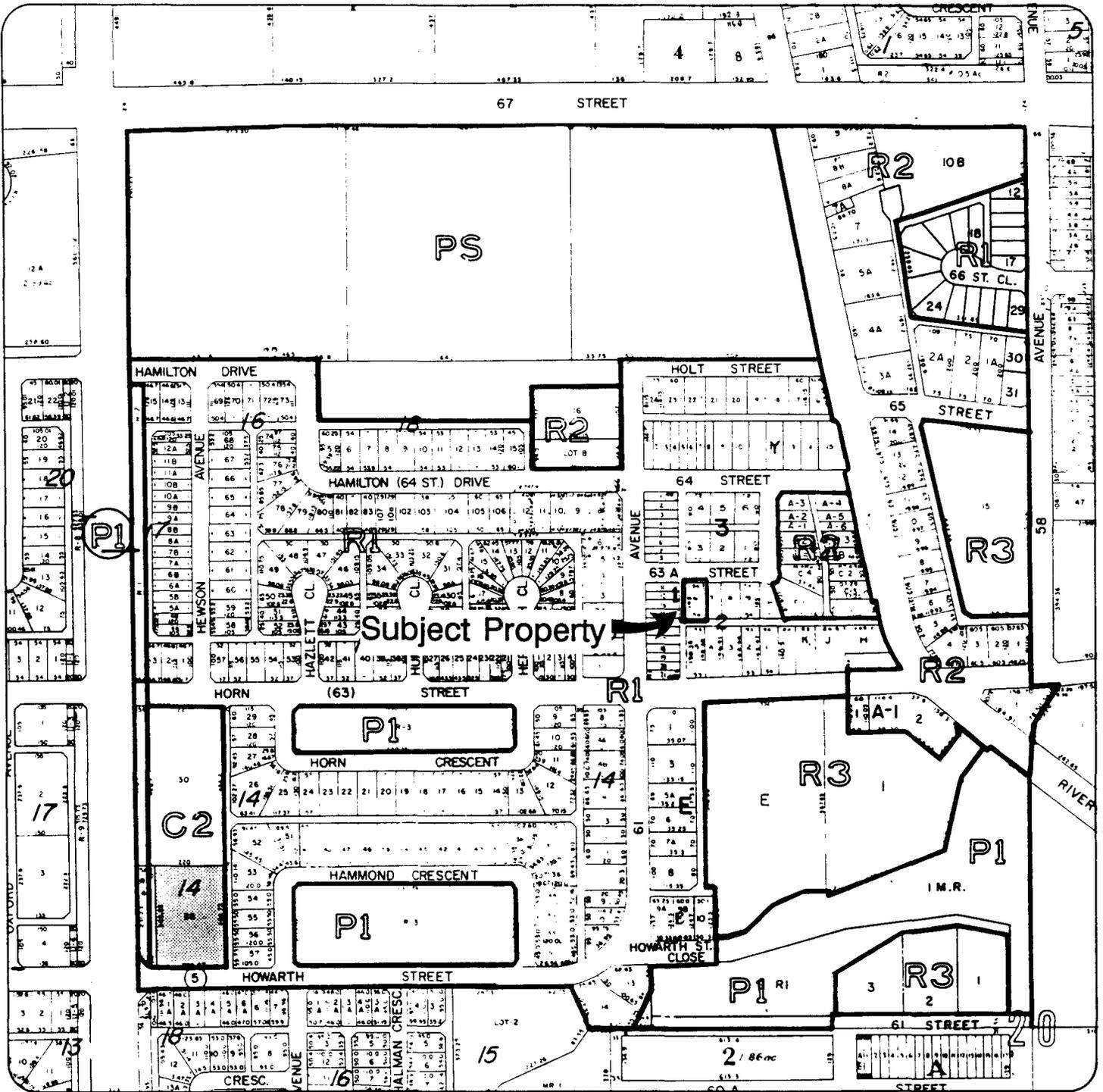
Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

DR/eam

CC. Director of Engineering Services
Bylaws and Inspections Manager
City Assessor

City of Red Deer --- Land Use Bylaw Land Use Districts

E II



Revisions :

- 2672 / D-80 (15/9/80)
- 2672 / A-80 (29/9/80)
- 2672 / U-84 (7/1/85)

DATE: April 14, 1992

TO: City Clerk

From: Fire Marshal

RE: LOT 6, BLOCK 2, PLAN 619 H.W.

This department has no objection to this proposed subdivision provided Alberta Building Code spatial separation requirements are complied with.

A handwritten signature in cursive script, reading "Cliff Robson". The signature is written in black ink and has a long, sweeping tail that extends to the right.

Cliff Robson
Fire Marshal

CR/dd

DATE: April 15, 1992
TO: City Clerk
FROM: E. L. & P. Manager
RE: **BETA SURVEYS LTD. - PROPOSED REZONING
LOT 6, BLOCK 2, PLAN 619 H.W.**

The E. L. & P. Department has no objections to the rezoning application. However, depending upon where the two electrical service entrances are to be located, there may be some electrical servicing costs assessed against the Developer.



A. Roth,
Manager

AR/jjd

Commissioner's Comments

We would recommend that the request be approved subject to the rezoning being changed from R1 to R1A.

"R. J. MCGHEE"
Mayor

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 13, 1992

Beta Surveys Ltd.
5205B - 54 Avenue
RED DEER, Alberta
T4N 5K5

Attention: Wayne Fawcett, A.L.S.

Dear Sir:

RE: PROPOSED REZONING - LOT 6, BLOCK 2, PLAN 619 H.W.

I acknowledge receipt of your letter of April 13, 1992, regarding the above noted.

This item will be discussed at the meeting of Red Deer City Council on Monday, April 27, 1992. Council meetings begin at 4:30 p.m. and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 24, 1992 and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the west (parkside) entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, April 24th.

If you have any questions in the meantime, please do not hesitate to contact the writer.

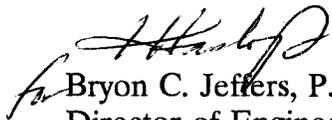
Yours truly,

C. SEVCIK
City Clerk
/jt

*a delight
to discover!*

DATE: April 16, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **BETA SURVEYS LTD. - PROPOSED REZONING
LOT 6, BLOCK 2, PLAN 619 H.W.
6013-63 A STREET**

Please be advised that the Engineering Department has no comments with respect to the above noted.


for Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJemg

DATE: 21 April 1992
TO: City Clerk
FROM: City Assessor
RE: BETA SURVEYS LTD. - PROPOSED REZONING
LOT 6, BLOCK 2, PLAN 619 H.W.

The Assessment, Tax & land Department has no comment regarding the above proposal.



Al Knight, A.M.A.A.
City Assessor

AK/ngl



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Beta Surveys Ltd.
5205B - 54 Avenue
RED DEER, Alberta
T4N 5K5

Attention: Mr. Wayne W. Fawcett, A.L.S.

Dear Sir:

RE: LOT 6, BLOCK 2, PLAN 619 H.W. - 6013 - 63 A STREET

I would advise that your letter of April 13, 1992 on behalf of Arber Crest Homes Ltd. requesting Council to consider redesignating the above noted property from R1 to R2 designation, received consideration at the Council meeting of April 27, 1992.

At the above noted meeting, Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Beta Surveys Limited dated April 13, 1992 re: Rezoning Application - Arber Crest Homes Ltd. / Duplexes / 6013 - 63A Street, Lot 6, Block 2, Plan 619 H.W., hereby agrees to rezoning said property in principle from R1 to R1A, and direct the City administration to bring the appropriate Land Use Bylaw amendment back to Council for consideration of first reading, and as presented to Council April 27, 1992."

In accordance with Council's direction, a bylaw will be presented to the next meeting of Council for first reading. Following first reading, advertising will be prepared for a public hearing to be held Monday, June 22nd. As indicated to you over the phone, the Council meeting of June 8th will be cancelled due to the fact that a majority of Council will be attending the FCM Conference.

In accordance with the Land Use Bylaw, the applicant is required to deposit with the City Clerk prior to public advertising an amount equal to the estimated cost of said advertising, which in this instance is \$500.00. We will require the deposit following first reading of the Bylaw, May 11, 1992. When the actual costs of advertising are known, the applicant will be either invoiced for or refunded the balance.

....2



*a delight
to discover!*

Mr. Wayne Fawcett, A.L.S.
Beta Surveys Ltd.
April 29, 1992
Page 2

I trust you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/jt

c.c. Senior Planner - Please prepare the bylaw amendment for submission to Council May 11th.

Council & Committee Secretary - Sandra

Mr. Wayne Fawcett, A.L.S.
Beta Surveys Ltd.
April 29, 1992
Page 2

I trust you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk
CS/jt

c.c. Senior Planner
Council & Committee Secretary - Sandra



• RED DEER'S •

ORIGINAL

• BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 STREET • RED DEER, ALBERTA • T4N 1S8 • (403) 340-TOWN (8696) •

NO. 2

APRIL 7th, 1992

City Council
City of Red Deer**RE: Gaetz Ave Gateway****Dear Mayor and Council,**

The Association identified a gateway entry to Gaetz Av as a priority project in 1992. It's purpose is to generate a bright positive visual change to the core, at the same time as the significant road changes were occurring.

We have been discussing the project with engineering and parks departments since the fall of '91, and have received their support in principal to the concept. Since then, we have produced structural designs for the project as well as the funding to proceed.

We are requesting the endorsement of Council for the project, as well as approval from Council to occupy the public land required to mount the archway.

Gateways of a similar nature have been endorsed and or proposed by every landscaping report since 1984, dealing with the core area. We have the support of businesses in the area, and are ready to proceed with construction in co-operation with the engineering department, during the course of their road project.

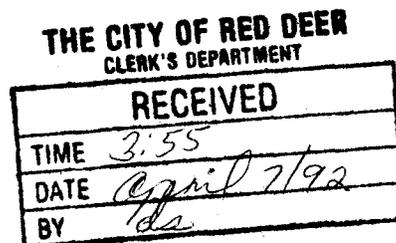
A license to occupy is required from Council before construction of the archway can begin, and our contractor is ready to proceed immediately.

Sincerely yours,

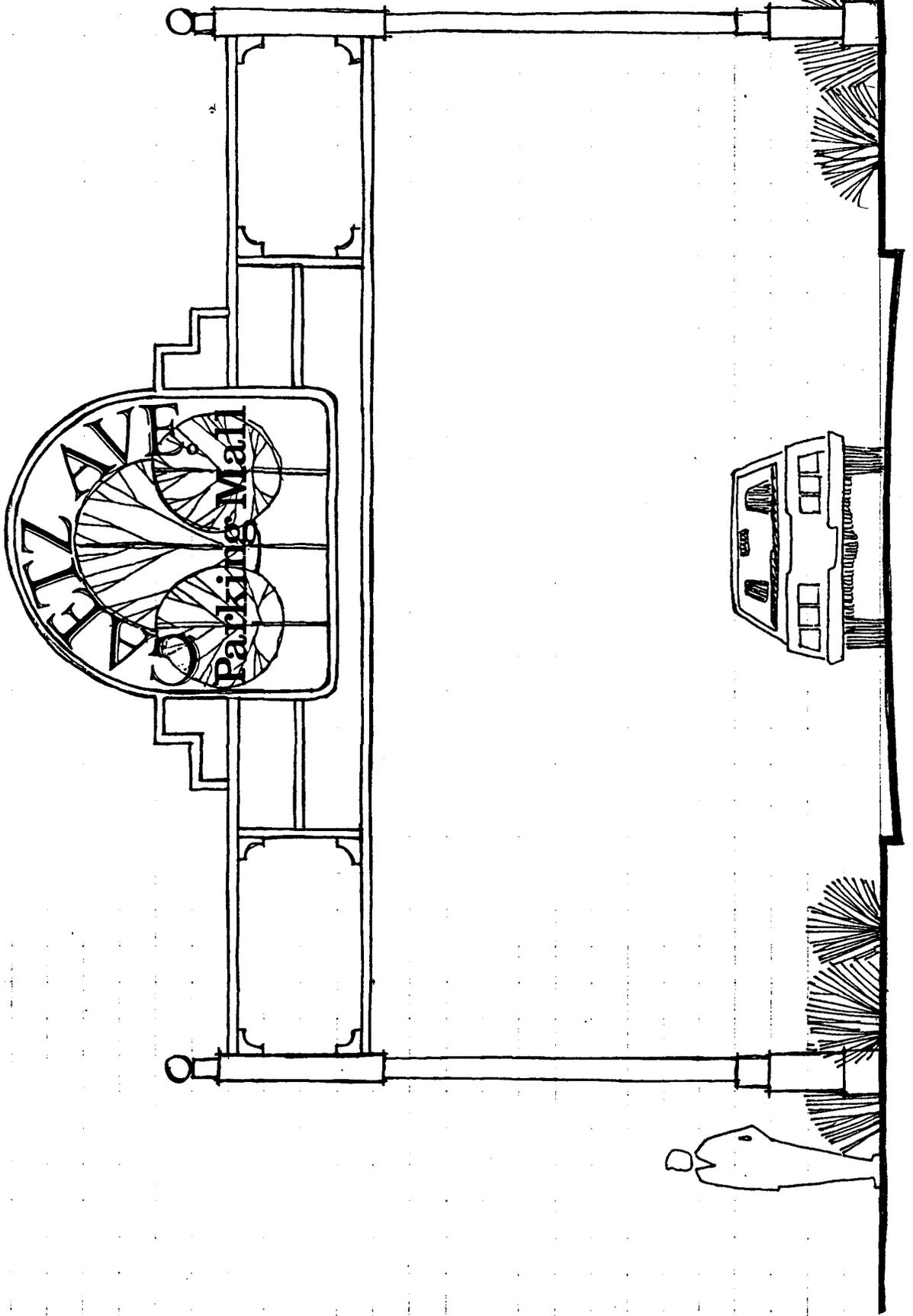
TOWNE CENTRE ASSOCIATION

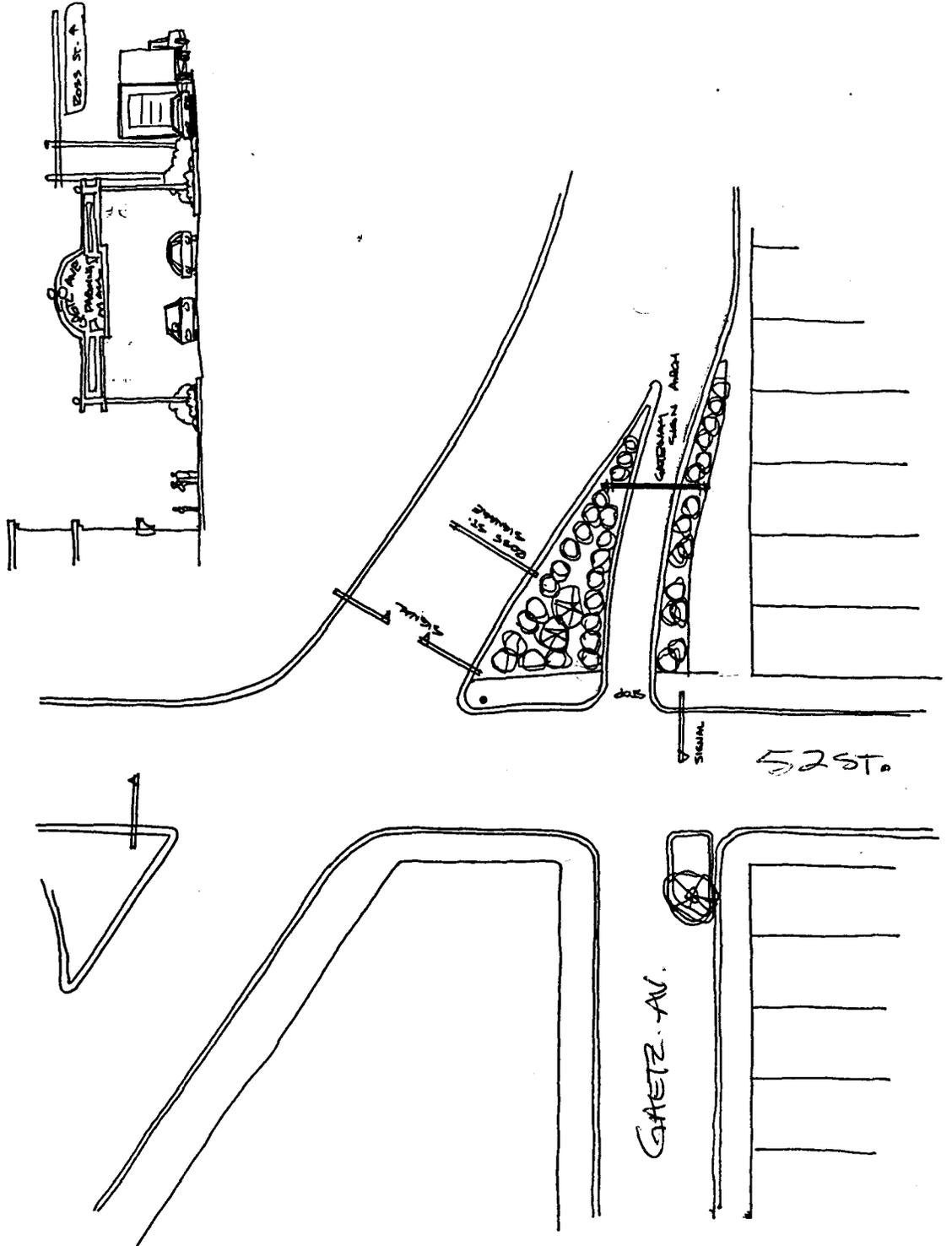
John P. Ferguson, General Manager, for;

Art Mah, Chairman, Landscape Committee.



FOR BSSOON PLUS FOUNDATION.







THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 347-1138

TO: Building Inspection Department

ATTENTION: P. REYDA

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	2:45
DATE	April 6/92
BY	cl

RE: INSURANCE POLICY FOR SIGN(S) ENCROACHING CITY PROPERTY

The business noted below has the following insurance coverage with respect to sign(s) encroaching City property:

Name of Business: TOWNE CENTRE ASSOCIATION OF RED DEER

Address of Business: B3 - 4901, 78 ST. (TAN 15B)

Policy #: ON FILE WITH DIRECTOR OF FINANCIAL SERVICES.

Effective Date: JULY 1ST TO JUNE 30TH OF EACH YEAR

Expiry Date*: RENEWALS AUTOMATIC

Public Liability & Property Damage - \$500,000.00 MINIMUM (2,000,000)

City of Red Deer is Additional Named Insured Yes or No

Agent's Representative: TOM SKINNER

Agent: ING & MCKEE INSURANCE

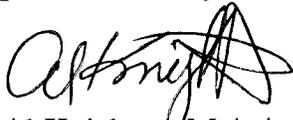
*NOTE: IF COVERAGE IS CONTINUOUS UNTIL CANCELLED, PLEASE INDICATE



*a delight
to discover!*

DATE: 13 April 1992
TO: City Clerk
FROM: City Assessor
RE: TOWNE CENTRE - GAETZ AVENUE GATEWAY

The Assessment, Tax & Land Department has no comment regarding the erection of a sign, subject to satisfactory agreements for encroachment and ample insurance being placed to protect the City liability.



Al Knight, A.M.A.A.
City Assessor

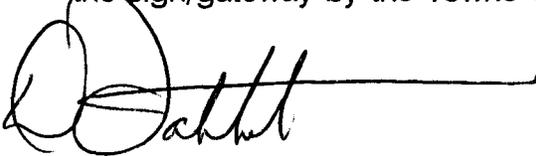
AK/ngl

CS-P-3.515

DATE: April 16, 1992
TO: CITY CLERK
FROM: DON BATCHELOR
Parks Manager
RE: TOWNE CENTRE - GAETZ AVENUE GATEWAY

I have discussed the proposed Gaetz Avenue sign with the Towne Centre Association over the past year, and have supported it in concept. Although I also support the detailed design, subject to the following condition, perhaps the colour scheme is a little bold, and the use of some earth tone/park colours would be equally effective.

- The licence to occupy should contain a clause for the maintenance and repair of the sign/gateway by the Towne Centre Association.



DON BATCHELOR

:ad

c. Ken Haslop, Engineering Department



Royal Canadian Mounted Police
Gendarmerie royale du Canada

156

Security Classification / Designation
Classification / Désignation sécuritaire

April 13, 1992

Your file Votre référence

*City of Red Deer
4914 - 48 Avenue
Red Deer, Alberta
T4N 3T4*

Our file Notre référence

ATTENTION: C. SEVCIK, City Clerk

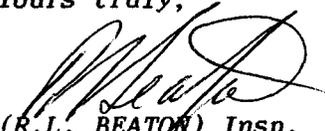
Dear Sir:

RE: Gaetz Avenue Gateway

This office has reviewed the proposal put forth by Mr. FERGUSON concerning the noted sign.

There does not appear to be a problem with erecting the sign. The only concern may be if the sign is illuminated with anything which could be mistaken for traffic signals. This would be flashing red, green or yellow lights. The sign diagram does not show what lights, if any, would be employed on the sign.

Yours truly,


*(R.L. BEATON) Insp.
O.i/c Red Deer City Detachment*

DJH/lb

**Red Deer City Detachment
Bag 5033
Red Deer, Alberta
T4N 6A1**

Canada



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

April 15, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: TOWNE CENTRE ASSOCIATION
GAETZ AVENUE GATEWAY

The Towne Centre Association is planning to build a gateway on the north end of Gaetz Avenue close to 52nd Street. The proposed gateway indicated an entrance to Gaetz Avenue parking mall.

Entrance Gateways was one of the suggestions made in the study entitled "Major Entry Arteries" prepared by this office. The main purpose of the gateways, with a welcoming sign and the City logo, this was to give the City a sense of identity and at the same time made a good impression for visitors entering the City.

We support the gateway concept proposal by the Towne Centre Association.

Yours truly,

Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

DR/eam

CC. Director of Community Services
Director of Engineering Services
Bylaws and Inspection Manager
City Assessor

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTNER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTERTON No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTNER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLINWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

DATE: April 13, 1992

FILE NO. 92-1727

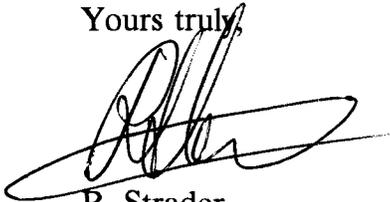
TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: **TOWNE CENTRE - GAETZ AVENUE GATEWAY**

In response to your memo of April 7, 1992, we recommend that, because of the size of the sign, the plan be required to be stamped by a professional engineer.

Yours truly,

A handwritten signature in black ink, appearing to read 'R. Strader', with a large, sweeping flourish underneath.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

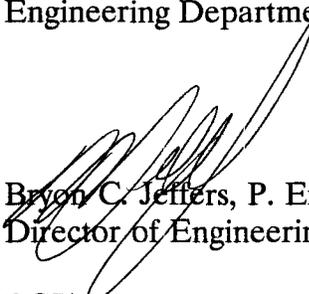
DATE: April 9, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **TOWNE CENTRE ASSOCIATION
GAETZ AVENUE GATEWAY**

As stated by Mr. Ferguson, the Towne Centre Association has had several meetings with the Engineering Department with respect to the subject issue.

We have reviewed the project with respect to utilities, line of sight conflicts, etc. and agree generally with the gateway as proposed.

RECOMMENDATION

We would respectfully recommend Council approval in principle and granting of a license to occupy. The Towne Centre Association should maintain close contact with the Engineering Department and receive final approval subject to precise location information.



Bryan C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg
c.c. Director of Community Services
c.c. By-laws and Inspections Manager
c.c. City Assessor
c.c. E. L. & P. Manager
c.c. Fire Chief
c.c. Parks Manager
c.c. Public Works Manager
c.c. R.C.M.P. Inspector
c.c. Transit Manager
c.c. Urban Planning Sections Manager

DATE: April 10, 1992
TO: City Clerk
FROM: E. L. & P. Manager
RE: **TOWNE CENTRE - GAETZ AVENUE GATEWAY**

The E. L. & P. Department has no objections to the Towne Centre Association proposal of April 7, 1992.

Unless otherwise directed by Council, the cost of electricity to light the sign will be charged to The City Street Lighting account.



A. Roth,
Manager

AR/jjd

DATE: April 9, 1992
TO: City Clerk
FROM: Transit Manager
RE: TOWNE CENTRE - GAETZ AVENUE GATEWAY

The Transit Department would not be affected by this project and would, therefore, not have any concerns.



Grant Beattie
Transit Manager

GB/slp

DATE: April 9, 1992

TO: City Clerk

FROM: Fire Marshal

RE: TOWNE CENTRE - GAETZ AVENUE GATEWAY

Section 3.2.5.7.(1)(c) of the Alberta Building Code states that the overhead clearance on emergency access routes shall be a minimum 5 meters or 16.4 feet. This requirement shall be complied with.

If any further information is required, please contact this office.



Cliff Robson
Fire Marshal

CR/dd

Commissioner's Comments

We concur with the recommendations of the Administration that Council approve the granting of a license to occupy subject to the comments of the Administration and an agreement satisfactory to the Solicitor.

"R.J. MCGHEE"
Mayor

DATE April 7, 1992

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
 - PERSONNEL MANAGER
 - PUBLIC WORKS MANAGER
 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER (including detailed plan)
 -

NOTE: Detailed PLAN indicating materials to be used available for viewing at City Clerk's office.

(Correspondence)

FROM: CITY CLERK

RE: TOWNE CENTRE - GAETZ AVENUE GATEWAY

Please submit comments on the attached to this office by April
15 for the Council Agenda of April 27, 1992.

C. Sevcik
C. SEVCIK
City Clerk



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 7, 1992

Towne Centre Association
B3, 4901 - 48 Street
RED DEER, Alberta
T4N 1S8

Attention: Art Mah, Chairman
Landscape Committee

Dear Sir:

RE: GAETZ AVENUE GATEWAY

I acknowledge receipt of your letter of April 7, 1992, regarding the above noted.

This item will be discussed at the meeting of Red Deer City Council on Monday, April 27, 1992. Council meetings begin at 4:30 p.m. and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 24, 1992 and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the west (parkside) entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, April 24th.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,


C. SEVCIK
City Clerk
/jt



*a delight
to discover!*

DATE 9/2/04/07

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
 - PERSONNEL MANAGER
 - PUBLIC WORKS MANAGER
 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER (including detailed plan)
 -

*Note: Detailed
Plan indicating
Materials to be used
available for
viewing at City
Clerks Office*

FROM: CITY CLERK

RE: Town Centre - Datz Ave Gateway

Please submit comments on the attached to this office by April
15 for the Council Agenda of April 27.

ACKNOWLEDGE

C. SEVCIK
City Clerk

February 13, 1992

Towne Centre Association
B3, 4901 - 48 Street
RED DEER, ALBERTA
T4N 1S8

Attention: Mr. John Ferguson, General Manager

Dear Sir:

**RE: PROPOSED ENTRANCE SIGN
GAETZ AVENUE AND 52 STREET
GAETZ AVENUE PARKING MALL**

Further to your telephone inquiry of February 10, 1992, and as we said in our letter of May 13, 1991, we have no objection to the proposed Gaetz Avenue Parking Mall overhead signs, subject to proper sighting and approvals. We also indicated that we were prepared to support your proposal to Council.

Since you have indicated that you now wish to proceed, we hereby give you our approval in principle subject to City Council approval of a License to Occupy Agreement. Prior to installation of the sign, it will be necessary for you to:

1. submit to the City Clerk a letter of application, showing location, for a License to Occupy Agreement;
2. submit detailed plans showing structural details, support and size and location dimensions of the sign for our review;
3. apply for a Sign Permit at the Building Inspection Department and provide:
 - a. two sets of plans as in item 2, above;
 - b. public liability and property insurance (i.e. minimum of \$500,000 or as specified by the Director of Finance);
 - c. name and address of owner of sign.

Mr. John Ferguson
Page 2
February 13, 1992

4. have the underground utility locations checked and located.

It should be kept in mind that installation must not occur until all of the above items have been complied with. Please contact us if you have any questions.

Yours truly,



Ken G. Haslop, P. Eng.
Engineering Department Manager

NPA/ch

c.c. By-laws and Inspections Manager
c.c. Fire Marshal
c.c. Public Works Manager
c.c. Electrical Engineer
c.c. City Assessor
c.c. City Clerk

DATE: April 14, 1992

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS, Director
Community Services Division

RE: TOWNE CENTRE - GAETZ AVENUE GATEWAY
Your memo dated April 7, 1992 refers.

I have discussed this proposal with the Parks and Recreation & Culture Managers, and we have no comments from a Community Services perspective.

A handwritten signature in black ink, appearing to read 'Craig Curtis', with a horizontal line drawn through it.

CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Lowell Hodgson, Recreation & Culture Manager

DATE: April 9, 1992
TO: City Clerk
FROM: Public Works Manager
RE: **TOWNE CENTRE - GAETZ AVENUE GATEWAY**

The Public Works Department has no comments.

A handwritten signature in black ink, appearing to read 'Gordon Stewart', written in a cursive style.

Gordon Stewart, P. Eng.
Public Works Manager

/blm



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Towne Centre Association
B3, 4901 - 48 Street
RED DEER, Alberta
T4N 1S8

Attention: Mr. John P. Ferguson
General Manager

Dear Sir:

RE: GAETZ AVENUE GATEWAY

Your letter of April 7, 1992 pertaining to the above topic was considered by Council April 27, 1992 and at which meeting Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from the Towne Centre Association dated April 7, 1992 re: Gaetz Avenue Gateway - Request for a License to Occupy, hereby approves the granting of said License to Occupy subject to the comments of the administration as submitted on the Council agenda of April 27, 1992 and an agreement satisfactory to the City Solicitor with the exception of the comments from the Parks Manager pertaining to the colour scheme."

For your information, I am also enclosing herewith all of the administrative comment which appeared in the agenda (pages 154-162) and which will be taken into consideration in the preparation of the encroachment agreement and the approval process. By way of a copy of this letter we are requesting the Land Supervisor to prepare the agreement in this instance satisfactory to the City Solicitor and which documentation will be sent to you in due course for execution.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

C. SEVCIK
City Clerk

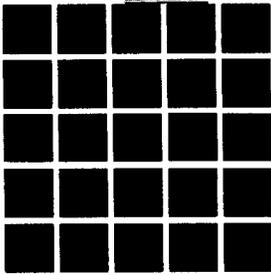
CS/jt

c.c. Land Supervisor
Inspector Beaton
Bylaws & Inspections Manager
E. L. & P. Manager
City Solicitor

Parks Manager
Senior Planner
Director of Engineering Services
Transit Manager



*a delight
to discover!*



**WEDDELL
MEHLING
PANDER**
& ASSOCIATES REALTY LTD.

April 7, 1992

The City of Red Deer
Box 5008
RED DEER, Alberta
T4N 3T4

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	2:47 AM
DATE	April 8 / 92
	GT

ATTENTION: MAYOR R. McGHEE, MEMBERS OF CITY COUNCIL

RE: **4324 - 54 AVENUE**
LOT 8A, BLOCK 9, PLAN 5365 N.Y.

The subject property is located directly South of the former 45 Street overpass and directly West of 54 Avenue. In the past it has been home of MacCoshams Van Lines and Top Man Tops although it has been vacant for the past 18 months. The new owners, Swell Investments Ltd., have recently completed exterior improvements to the building and are in the process of undertaking site improvements which will include:

- installation of new power system
- landscaping (grass and shrubs in front of building)
- paving parking area (see attached plan)

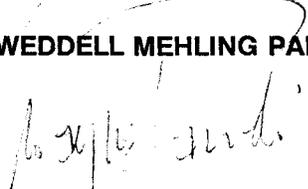
These improvements will be expensive and will attract a different clientele than those which previously used the building. The owners are therefore requesting a change in the Land Use Bylaw to change the land use from I.1 (Industrial Business Service District) to DC (Direct Control).

The attached is a list of uses which Swell Investments Ltd. wish to have included in the permitted list of Direct Control uses.

We request that this matter be considered at the April 27, 1992 council meeting, and if agreeable to the administration to have a first reading of an amending bylaw at that time.

Your consideration will be greatly appreciated.

WEDDELL MEHLING PANDER & ASSOCIATES REALTY LTD.


WAYNE PANDER
Commercial Specialist

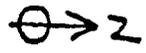
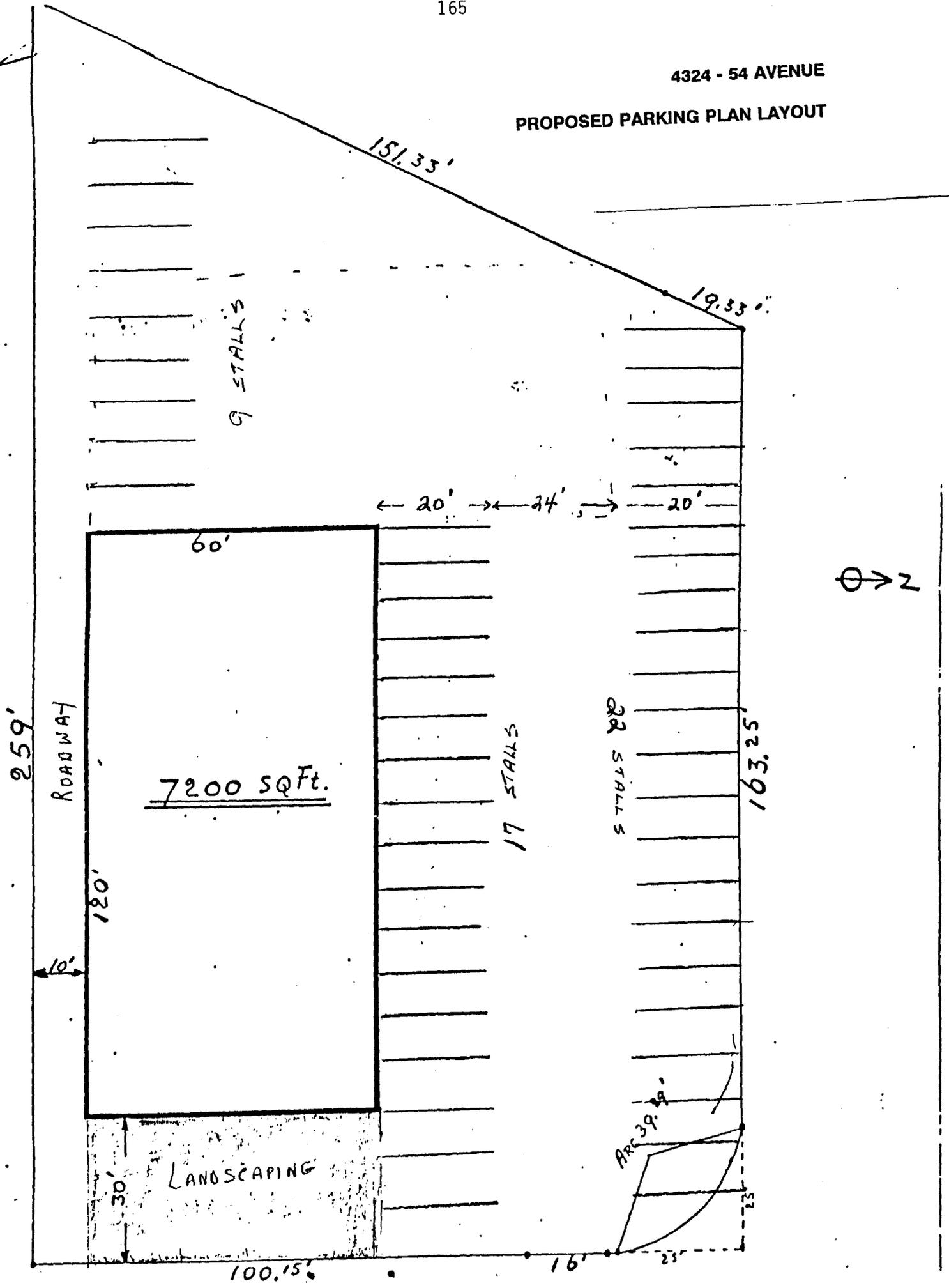
WP:DB
c.c. Swell Investments Ltd.

USES TO BE INCLUDED UNDER DIRECT CONTROL
RE: 4324 - 54 AVENUE (Lot 8A, Block 9, Plan 5365 NY)

1. Any existing use within the building at the time this use district comes into effect is deemed to be a legal but nonconforming use.
2. Adult Training Facilities (maximum of 20 students)
3. Audio and video recording studios
4. Courier firms, storage and moving companies
5. Crafts workshop and sales
6. Food and beverage including catering and restaurants
7. Furniture, appliance or home entertainment stores
8. Garden centres
9. Home improvement supplies (floor & wall covering, drapery, plumbing, heating & electrical). No outside storage.
10. Identification and local advertising signs
11. Laundry/dry cleaning facilities
12. Manufacture, repair and ancillary sale of footwear, orthopaedic and/or prosthetic products and devices
13. Manufacture and sales of toys, novelties, rubber and metal stamps, musical instruments, dental and medical supplies (including laboratories)
14. Manufacture, assembly, fabrication and sales of wood and/or light steel products
15. Manufacture, assembly, sale and processing of bakery products, candy, dairy products, food products, cosmetics, toiletries, perfumes, pharmaceutical
16. Manufacture and sales of ceramic products
17. Materials testing, drafting, engineering and/or survey firm
18. Office furniture, computer and accessories
19. Offices for firms requiring large amount of sales staff parking (eg. real estate household product and life insurance sales)
20. Office for firms requiring parking of four wheel drive vehicles, exhausting of objectionable odors, etc.
21. Personal services
22. Printing/publishing shops
23. Restaurants and public assembly having less than 60 seating capacity
24. Sale and distribution of bulk grocery products
25. Sale, rental, service and distribution of construction and automotive parts and tools (no outside storage)
26. Sales, offices, servicing and warehousing of communication equipment (mobile or otherwise)
27. Service stations and convenience stores
28. Sign companies
29. Sporting goods stores
30. Upholstery firm
31. Veterinary clinics (small animal practice), pet grooming, pet supply
32. Video rentals
33. Warehouse and office for building firms and construction trades (excluding outside storage)

4324 - 54 AVENUE

PROPOSED PARKING PLAN LAYOUT





April 14, 1992

Mr. C. Sevcik
City Clerk
City Hall
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: Weddell Mehling Pander - 4324 - 54 Avenue
Lot 8A, Block 9, Plan 5365 N.,Y. - From I1 to DC

The site is part of an island site bordering 55th Avenue, 54th Avenue and 45th Street. There is another lot on the south side containing the Parkland Radiator building.

The site is designated as I1 or Light Industrial District. The applicant is requesting that his site be designated as Direct Control (DC) with the approval of 33 uses for the site.

City Council, at their meeting dated January 20, 1992, requested the Planning Commission to prepare a comprehensive land use study for the whole area known as the C.P. Industrial Area.

The purpose of the study is to evaluate the area in the light of the following changes happening in the area:

- Extension of Taylor Drive south to join to Highway 2 south;
- Extension of Ross and 49th Streets to join Taylor Drive;
- Extension of 43rd Street across the creek;
- Removal of the 45th Street overpass;
- Discontinuation of West Park Drive (truck route);
- The proposed commercial development on the former C.P. yards;
- Location of U.F.A. bulk oil on 45th Street (dangerous goods);
- Location of Petro Canada bulk oil (dangerous goods) on 54th Avenue across from the site under consideration;
- Also considering the exception granted to Cronquist Business Park;
We feel it is premature to allow any other uses not listed under industrial use table until the road system mentioned above is completed (end of 1992) and the land use study is complete.

MUNICIPALITIES WITHIN COMMISSION AREA

Mr. C. Sevcik

April 14, 1992

We are recommending the application of land use designation be tabled until such time as the study is available to avoid unplanned and piecemeal planning for the area and the road system is in place. In the meantime, the site can be used for industrial uses under the provisions of the Land Use By-law.

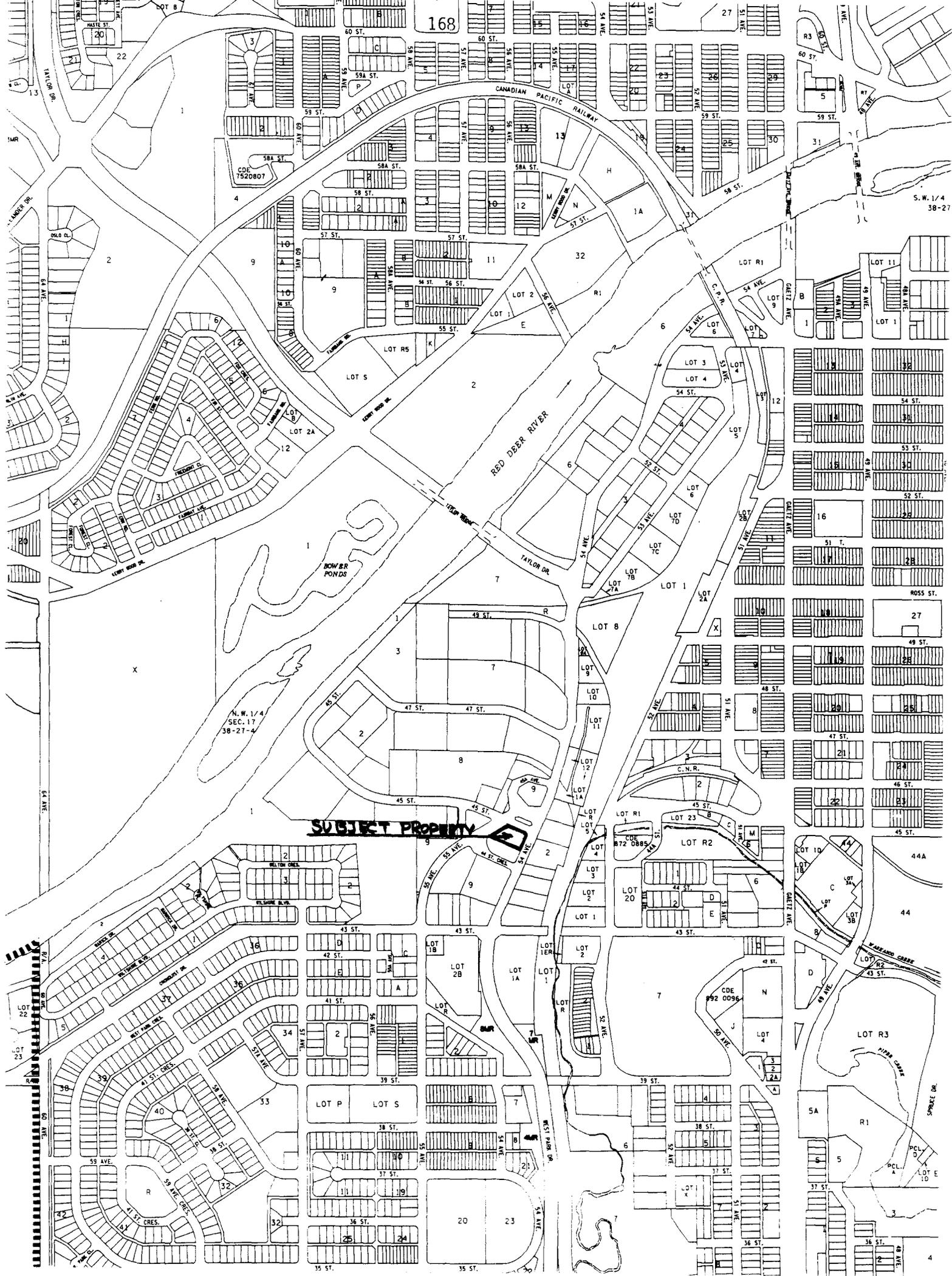
Yours truly



D. ROUHI
SENIOR PLANNER

DR/pim

c/c Director of Community Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Economic Development Manager



DATE: April 10, 1992

FILE NO. 92-1727

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: **4324-54 AVENUE
LOT 8A, BLOCK 9, PLAN 5365 N.Y.**

In response to your memo concerning the above subject, we have the following information for Council's consideration.

We have met with Mr. Pander, regarding this site and requested some modifications to his original proposal. These changes have been included in the submission to Council. The proposed use table is acceptable to us and is similar to that approved for the Red Deer Industrial Tower at a recent Council meeting.

During our meeting, the Regional Planning Commission indicated that before they were in a position to comment on this proposal, a study of the long term use of the adjacent area should be done. However, due to staffing reductions, it would be a considerable length of time before this work could be done. We appreciate the need for the study; however, it seems unreasonable to delay the redevelopment of property, which would allow only industrial uses to locate in the building, as these uses might be incompatible with the commercial uses in the adjacent area.

Recommendation: That the site be rezoned to DC(3) with the uses approved as per the application. This approval subject to:

1. Engineering Department approval of access to the site.
2. Detailed landscaping plans to be submitted to, and approved by, the Development Officer.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: April 9, 1992

TO: City Clerk

FROM: Fire Marshal

RE: LOT 8A, BLOCK 9, PLAN 5365 N.Y. (4324 - 54 AVE.)

This department is not in favor of Item 6 on the proposed list as Item 23 is more in line with what has been accepted in other areas.

Each occupancy application will have to be approved by this department prior to the issuing of an Occupany Permit.

A handwritten signature in cursive script that reads "Cliff Robson". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Cliff Robson
Fire Marshal

CR/dd

DATE: April 9, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **LOT 8A, BLOCK 9, PLAN 5465 N.Y.
4324-54 AVENUE
REZONE FROM I1 TO DC**

Engineering Services has no specific comment with respect to the requested rezoning and list of uses. Specific approvals from Engineering Services with respect to a particular development would require more detailed information from the developer with respect to access, servicing, and other related issues.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJ/emg

c.c. Director of Community Services
c.c. By-laws and Inspections Manager
c.c. City Assessor
c.c. Economic Development Manager
c.c. E. L. & P. Manager
c.c. Fire Chief
c.c. Urban Planning Sections Manager

Commissioner's Comments

We concur with the recommendations of the Senior Planner. As can be seen the redevelopment of the railyard lands is having an impact on the surrounding areas for redevelopment and change of uses that are now in existence. While we support the request in principle, we feel the study as directed by Council should be completed prior to making a final decision on this application.

"R.J. MCGHEE"
Mayor

DATE April 8, 1992

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
 - PERSONNEL MANAGER
 - PUBLIC WORKS MANAGER
 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER
 -

Copy report

FROM: CITY CLERK

WEDDELL MEHLING PANDER - 4324 - 54 AVENUE

RE: LOT 8A, BLOCK 9, PLAN 5365 N.Y. - FROM I1 to DC

Please submit comments on the attached to this office by April
15 for the Council Agenda of April 27.

C. Sevcik
C. SEVCIK
City Clerk



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 8, 1992

Weddell Mehling Pander
& Associates Realty Ltd.
Attention: Wayne Pander
202, 4708 - 50 Avenue
RED DEER, Alberta
T4N 4A1

Dear Sir:

RE: 4324 - 54 AVENUE, LOT 8A, BLOCK 9, PLAN 5365 N.Y.

I acknowledge receipt of your letter of April 7, 1992, regarding the above noted.

This item will be discussed at the meeting of Red Deer City Council on Monday, April 27, 1992. Council meetings begin at 4:30 p.m. and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 24, 1992 and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the west (parkside) entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, April 24th.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,


C. SEVCIK
City Clerk
/jt



*a delight
to discover!*

DATE April 8, 1992

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
 - PERSONNEL MANAGER
 - PUBLIC WORKS MANAGER
 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER
 -
-

FROM: CITY CLERK

WEDDELL MEHLING PANDER - 4324 - 54 AVENUE
RE: LOT 8A, BLOCK 9, PLAN 5365 N.Y. - FROM I1 to DC

Please submit comments on the attached to this office by April
15 for the Council Agenda of April 27.

No comments

C. Sevcik
C. SEVCIK
City Clerk

[Handwritten signature]

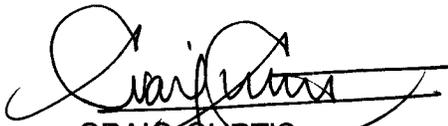
DATE: April 14, 1992

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS, Director
Community Services Division

RE: WEDDELL MEHLING PANDER & ASSOCIATES REALTY LTD.
4324 - 54 AVENUE, LOT 8A, BLOCK 9, PLAN 5365 NY, I1-DC
Your memo dated April 8, 1992 refers.

I have discussed this request for redesignation with the Parks and Recreation & Culture Managers, and we have no comments from a Community Services perspective.



CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Lowell Hodgson, Recreation & Culture Manager

DATE: April 10, 1992
TO: City Clerk
FROM: E. L. & P. Manager
RE: **WEDDELL MEHLING PANDER - 4324 - 54 AVENUE
LOT 8A, BLOCK 9, PLAN 5365 NY - FROM I1 TO DC**

The E. L. & P. Department has no objections to the rezoning request.

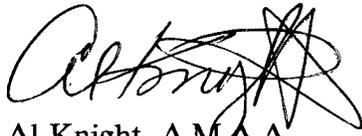


A. Roth,
Manager

AR/jjd

DATE: 13 April 1992
TO: City Clerk
FROM: City Assessor
RE: WEDDELL MEHLING PANDER - 4324 - 54 AV
LOT 8A, BLK. 9, PL. 5365 N.Y. - FROM I1 TO DC

The Assessment, Tax & land Department has no comment regarding the above proposal.

A handwritten signature in black ink, appearing to read 'Al Knight', with a large, stylized flourish at the end.

Al Knight, A.M.A.A.
City Assessor

AK/ngl

DATE: April 28, 1992
TO: Red Deer Regional Planning Commission
FROM: City Clerk
RE: LAND USE BYLAW AMENDMENT 2672/O-92

Council of The City of Red Deer at its meeting of Monday, April 27, 1992, gave first reading to the above noted Land Use Bylaw Amendment, a copy of which is enclosed herewith.

Bylaw 2672/O-92 pertains to the redesignation of 4324 - 54 Avenue, Lot 8A, Block 9, Plan 5365 N.Y. from I1 to DC3 (Swell Investments Ltd.).

This office will now proceed with advertising for a public hearing to be held on Monday, May 25, 1992 commencing at 7:00 p.m. or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.



C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Director of Community Services
Director of Engineering Services
Bylaws and Inspections Manager
City Assessor
Fire Chief
E. L. & P. Manager



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 28, 1992

Weddell Mehling Pander & Associates Realty Ltd.
202, 4708 - 50 Avenue
RED DEER, Alberta
T4N 4A1

Attention: Mr. Wayne Pander
Commercial Specialist

Dear Sir:

**RE: 4324 - 54 AVENUE - LOT 8A, BLOCK 9, PLAN 5365 N.Y.
LAND USE BYLAW AMENDMENT 2672/0-92**

Your letter of April 7, 1992 requesting Council to redesignate the above noted site from I1 to Direct Control received consideration at the Council meeting of April 27, 1992.

At the above noted meeting, Council passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Weddell Mehling Pander & Associates Realty Ltd. dated April 7, 1992 re: Request for Land Use Bylaw Amendment / Direct Control Use / 4324 - 54 Avenue, Lot 8A, Block 9, Plan 5365 N.Y. / Swell Investments Ltd., hereby agrees that said request be approved."

I would further advise that with the co-operation of the Senior Planner, Mr. D. Rouhi, we were able to prepare over the supper hour, a draft bylaw in order to expedite approval of your application. Bylaw 2672/O-92, a copy of which is enclosed herewith, was given first reading.

This office will now proceed with preparation of advertising for a public hearing to be held on Monday, May 25, 1992 commencing at 7:00 p.m. or as soon thereafter as Council may determine. The advertising is scheduled to appear in the Advocate on Friday, May 8th and May 15th. In accordance with the Land Use Bylaw, you are required to deposit with

...2



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to discover!*

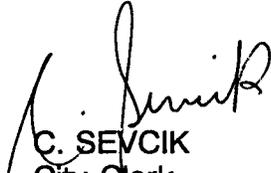
W. Pander
Weddell Mehling Pander
April 28, 1992
Page 2

the City Clerk prior to public advertising an amount equal to the estimated cost of said advertising, which in this instance is \$500. We will require this deposit by no later than Tuesday, May 5, 1992, in order to proceed with the advertising as scheduled above. Once the actual costs are known, the applicant will be either invoiced for or refunded the balance.

With regard to the uses to be included under Direct Control on this site, it is anticipated that Council will consider passing a resolution approving some of the uses which you submitted with your application, at the May 25th Council meeting following passage of the bylaw amendment. You may wish to review the list of uses you submitted in the light of comments received from the administration and submit a revised list for inclusion on the Council agenda of May 25th.

I trust you will find this satisfactory, however, if you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/jt

Att.

c.c. Senior Planner
Bylaws and Inspections Manager
Fire Chief
Director of Engineering Services
Council & Committee Secretary - Sandra
Swell Investments Ltd.

NO. 4

89 Duncan Crescent,
Red Deer, Alberta.
T4R 1M3

April 2, 1992.

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	2:30 PM
DATE	April 2/92
BY	ST

City Council,
City of Red Deer,
Box 5008,
Red Deer, Alberta.
T4N 3T4

ATTENTION: City Clerk.

Dear Sirs:

Re: **GUSTUM, Robert H. & Lillian A.,**
5311 - 44th Avenue, Red Deer,
Lot 21, Block F, Plan K9.

We were quite shocked when we received the enclosed letter of February 20th, 1992 from Mr. Holloway of the Building Inspection Department.

By Agreement dated July 15th, 1989, we purchased the property from Windmill Holdings Ltd. as a revenue property with three rental units (triplex). There was nothing to indicate to us that it could not be used as a triplex as each unit had a separate electricity meter and the property had been rented out as a triplex for a considerable period of time.

It is our understanding that the property is presently zoned R1 - a single family dwelling. We further understand that the property was formerly zoned R2 - single family dwelling and one extra suite permitted and two extra suites discretionary. It would be disastrous for us financially if we could not use the property as a triplex as the price paid for the property and the financing for the purchase was based on the income that the three units would generate. As such we are asking that City Council give us permission to continue using the premises as a triplex on a non-conforming but not illegal use basis.

We have made enquiries of the two previous owners and we were advised that during their term of ownership, that is from 1980 to 1989, the property was set up as a triplex and during that time the three suites were rented continuously and no vacancy exceeded a one month duration. With regard to the first owner, Caroline Linham, she is very old so we had her niece, Alice Krawece, write the note herein enclosed. With regard to Windmill Holdings Ltd.'s letter of February 25th, 1992 which we herewith enclose, please note that Windmill Holdings Ltd. sold the property to us in 1989. During our term of

... 2

City Council,
Page 2,
April 2, 1992.

ownership from 1989 to the present, we have continuously rented the three units and have had no vacancies.

We have checked with the City of Red Deer By-Laws Office and they advise us that they have never received a complaint with regard to the property as to the parking of vehicles.

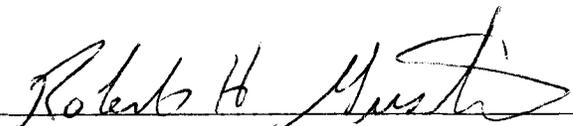
We have spent considerable time and money upgrading the premises and the yard to make the property attractive to the tenants and to the neighbours. We do not believe that any of the immediate neighbours have any objections or complaints with regard to the property being used as a triplex.

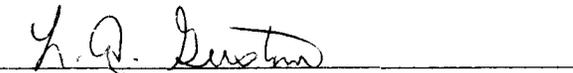
We would request that the City Clerk put the within request before City Council, along with the within letter and enclosures, and we would ask that the Clerk advise us of the hearing date and time. Our address and telephone numbers are as follows:

89 Duncan Crescent,
Red Deer, Alberta.
T4R 1M3

Phone: 340-8711 (work)
346-4435 (home)

Yours truly,

Per: 
ROBERT H. GUSTUM

Per: 
LILLIAN A. GUSTUM

Enclosures.

c.c. Mr. Ryan Strader,
Building Inspection Department.

**THE CITY OF RED DEER**

P.O. BOX 5008, RED DEER, ALBERTA T4N 3T4

February 20, 1992

Robert & Lillian Gustum
89 Duncan Crescent
Red Deer, Alberta
T4R 1M3

Dear Sir/Madam:

RE: 5311-44 AVENUE
LOT 21, BLOCK F, PLAN K9

It has been brought to the City's attention that a possible basement suite is in existence at the above referenced dwelling, which is contrary to the requirements of City Bylaws.

You are therefore notified that if such a suite exists, it shall be removed forthwith, and the unit converted back to its approved use as a single family dwelling unit.

Failure to comply will result in legal action being taken by the City. An inspection of the subject site is to be requested by yourselves within thirty (30) days of this notice. Please telephone 342-8190 to arrange for the inspection.

Your co-operation in this matter is appreciated.

Yours truly,

Peter Holloway
Bylaws and Inspections Assistant Manager
BUILDING INSPECTION DEPARTMENT

PH/vs

MAR 15/92

To Whom It May Concern

My aunt Caroline Benham owned
the property at 5311-44 AVE

I rented a suite from her from
1979-1980 ~~1985~~ at this time all
3 suites were continuously
rented and I don't believe
any vacancies exceeded
a month duration

I believe she owned the
property from 1980 to
1985 and to my best
knowledge the ~~property~~
3 suites were continuously
occupied

Alice
Krause
March 16/92

February 25, 1992

TO WHOM IT MAY CONCERN:

This is to confirm Windmill Holdings Ltd. was the owner of 5311 - 44 Avenue, Red Deer approximately from 1984 to 1987. When I purchased this property there was the main floor rented as one unit and two rented suites in the basement. The suites were continuously rented during my ownership with no more than one months vacancy. There was a city electrical meter for each of the three units. I purchased this property for revenue of three rentable units and at the time of purchase, the vendor also had these three units rented as well.

If there may be any other questions you can contact me at 346-2051.

I believe the lady I purchased from told me her husband had built the building as it presently stands but I am unable to be sure at this late date.

Yours sincerely,



Gerald Danhauer, President
Windmill Holdings Ltd.



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

April 16, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

**Re: R & L GUSTUM BASEMENT SUITE
5311 - 44 AVENUE**

The applicant requesting City Council's permission to continue the use of the above property as a triplex. They maintain the property has been used as a three units suite for a number of years and that they bought the property as a revenue property.

The Woodlea neighbourhood, being one of the older residential neighbourhoods was subject to a number proposals for redevelopment of multiple family housing in the 1970's. The resident petitioned City Council and requested R1 designation except for a few sites. The City Council agreed with the residents, and the area was redesignated from R2 to R1 with the exception of a few sites.

Under the R2 designation a basement suite is a permitted use and must receive city approval before conversion. If one basement suite has approval then it could continue as a legal but non-conforming use. We are not sure whether or not they received approval for one basement suite as described in the land use bylaw.

We cannot support the use of the above property as triplex and recommend that City Council deny the application.

Yours truly,

Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

DR/eam

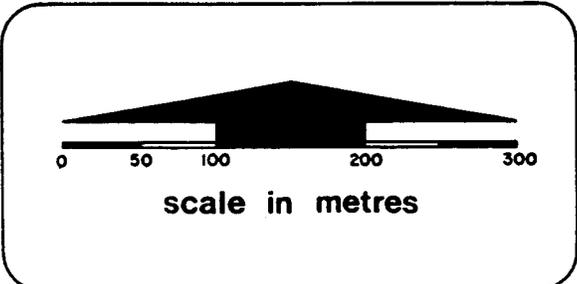
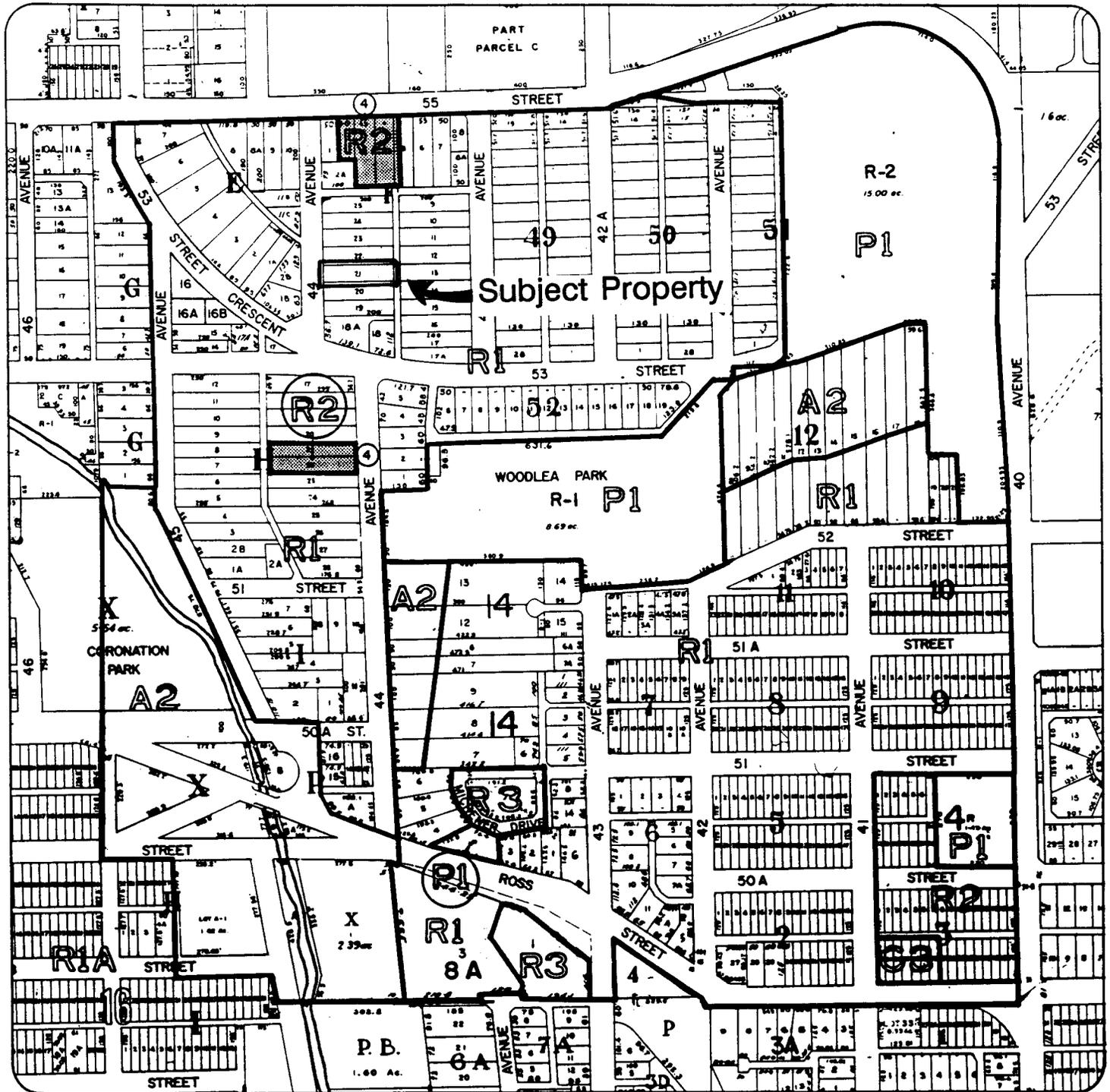
CC. Director of Community Services
Bylaws and Inspections Manager

Director of Engineering Services
City Assessor

MUNICIPALITIES WITHIN COMMISSION AREA

City of Red Deer --- Land Use Bylaw Land Use Districts

H9



Revisions :
2672 / 1-88 (11/07/88)

DATE: April 8, 1992
TO: City Clerk
FROM: Bylaws and Inspections Manager
RE: **5311 - 44 AVENUE
LOT 21, BLOCK F PLAN K9**

In response to your memo concerning the above, we have the following comments for Council's consideration.

The site is presently zoned R1, in which a tri-plex is not a permitted nor discretionary use. Prior to 1980 the site was designated R2 in which tri-plexes were a discretionary use. In 1978 this use was removed from the discretionary use table for the Waskasoo area.

Our file on this site indicates that it was always used as a single family dwelling. Therefore when a complaint was received a letter was sent to the property owners.

If the site was used as a tri-plex it was not approved by the City. It is our opinion that the present use is therefore an illegal use of the site and cannot be considered "non-conforming but not illegal" because the use was not approved.

Yours truly

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTIONS DEPARTMENT

RS/jw

COPY

DATE: April 7, 1992
TO: City Clerk
FROM: E. L. & P. Manager
RE: **R & L GUSTUM - BASEMENT SUITE**
5311 - 44 Avenue

As stated in the letter from the above noted, there are 3 electrical meters at the subject address.

Applications for electrical service are taken by the Utilities Section. They have no means of checking if the premise is a legally conforming housing unit. The fact that there are 3 existing electrical meters therefore does not imply that there are 3 separate conforming housing units.



A. Roth,
Manager

AR/jjd

DATE: April 8, 1992

TO: City Clerk

FROM: Fire Marshal

RE: 5311 - 44 AVENUE (BASEMENT SUITE)

This department has no objection provided reasonable life safety requirements as per Alberta Fire Code are complied with.

A handwritten signature in cursive script that reads "Cliff Robson". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Cliff Robson
Fire Marshal

CR/dd

Commissioner's Comments

We would concur with the recommendation of the Administration that a tri-plex for this site does not meet the intent of this bylaw or any former bylaw.

"R.J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Robert H. and Lillian A. Gustum
89 Duncan Crescent
RED DEER, Alberta
T4R 1M3

Dear Mr. and Mrs. Gustum:

RE: 5311 - 44 AVENUE, LOT 21, BLOCK F, PLAN K9

I would advise that your letter of April 2, 1992 concerning the above property which you purchased from Windmill Holdings Ltd. as a revenue property with three rental units, received consideration at the Council meeting of April 27, 1992.

At the above noted meeting the following motion was introduced to deny your request, however, the motion was defeated.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Robert and Lillian Gustum dated April 2, 1992 re: 5311 - 44 Avenue, Lot 21, Block F, Plan K9 / Request to Continue Using the Premises as a Triplex as a nonconforming but not illegal use, hereby agrees that said request be denied, and as recommended to Council April 27, 1992."

MOTION DEFEATED

As a result of the above decision by City Council, no further action will be taken by the City in regard to the continued use of the above noted property as a triplex.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

C. SEVCIK
City Clerk

CS/jt

c.c. Bylaws and Inspections Manager
Fire Chief
City Commissioners

Senior Planner
E. L. & P. Manager
City Solicitor



*a delight
to discover!*

DATE April 3, 1992

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
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 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER
 -

Correspond

FROM: CITY CLERK

RE: R. & L. GUSTUM - BASEMENT SUITE AT 5311 - 44 AVENUE

Please submit comments on the attached to this office by April 15/92
_____ for the Council Agenda of April 27/92.

C. Sevcik
C. SEVCIK
City Clerk

DATE 9/2/04/03

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
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 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER
 -
-

FROM: CITY CLERK

RE: Rd h. Bustum - Basement Suite at
5311-44 Avenue

Please submit comments on the attached to this office by April
20 for the Council Agenda of April 27.

ACKNOWLEDGE

C. SEVCIK
City Clerk

**THE CITY OF RED DEER**

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 6, 1992

Mr. & Mrs. R. Gustum
89 Duncan Crescent
Red Deer, Alberta
T4R 1M3

Dear Mr. & Mrs. Gustum:

I acknowledge receipt of your letter dated April 2, 1992, regarding basement suite at 5311 - 44 Avenue.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, April 27, 1992. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 24, 1992, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday,

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

C. Sevcik
City Clerk
CS/ds



*a delight
to discover!*

DATE: April 14, 1992

TO: CHARLIE SEVCIK
City Clerk

FROM: CRAIG CURTIS, Director
Community Services Division

RE: R. & L. GUSTUM - BASEMENT SUITE AT 5311 - 44 AVENUE
Your memo dated April 3, 1992 refers.

I have discussed this situation with the Parks and Recreation & Culture Managers, and we have no comments from a Community Services perspective.



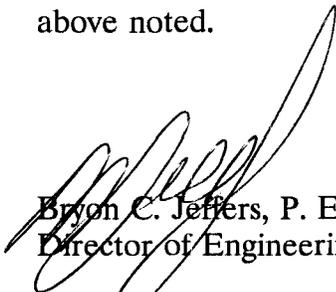
CRAIG CURTIS

:dmg

- c. Don Batchelor, Parks Manager
Lowell Hodgson, Recreation & Culture Manager

DATE: April 9, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **R. & L. GUSTUM - BASEMENT SUITE
LOT 21, BLOCK F, PLAN K9 - 5311-44 AVENUE**

Please be advised that the Engineering Department has no comments with respect to the above noted.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services
BCJeng

DATE: 13 April 1992
TO: City Clerk
FROM: City Assessor
RE: R. & L. GUSTUM - BASEMENT SUITE AT 5311 - 44 AV

The Assessment, Tax & Land Department has no objection to the above proposal.

A handwritten signature in black ink, appearing to read "Al Knight", with a large, stylized flourish at the end.

Al Knight, A.M.A.A.
City Assessor

AK/ngl

NO. 5

April 1, 1992

Sunny Dade
 #3 - 5 Stanton St.
 Red Deer, AB
 T4N 0B9 347-0336

Honorable Mayor
 City Councillors
 Box 5008
 Red Deer, AB
 T4N 3T4

THE CITY OF RED DEER
 CLERK'S DEPARTMENT

RECEIVED	
TIME	1140
DATE	April 1/92
BY	<i>SL</i>

To Whom It May Concern:

This is to say, I am seeking approval to sell balloons of various shapes and sizes to the public from park locations in Red Deer, and surrounding area.

I am currently enrolled in the New Venture Program, an entrepreneurial business course sponsored by Canada Employment and will be embarking on a Children's Entertainment Service business by the end of June.

I have a sincere concern for the youth in our City and wish to promote self-esteem among these children by public speaking and being a "Clown with a Theme" throughout the City.

Hoping to hear from you with a positive reply,

Sincerely yours,

Sunny Dade

Sunny Dade

CS-P-3.512

DATE: April 15, 1992

TO: CITY COUNCIL

FROM: BILL HULL, Chairman
Recreation, Parks & Culture Board

RE: APPROVAL TO SELL BALLOONS FROM PARKS LOCATIONS:
Ms. Sunny Dade's letter to City Council of April 1, 1992

At their regular meeting of April 14, 1992, the Recreation, Parks & Culture Board considered Ms. Dade's request and the resolution, as outlined below, to sell balloons in public parks as outlined in her letter to City Council.

"THAT the Recreation, Parks & Culture Board, having considered report of the Parks Manager dated April 7, 1992 re: Approval to Sell Balloons from Parks Locations, hereby support and recommend to Council of The City of Red Deer that the proposal as outlined in correspondence from Sunny Dade dated April 1, 1992, be approved subject to the conditions outlined in the Parks Manager's report as noted above."

After discussion and reviewing the Park Manager's report (attached), the board determined that it could not support this resolution. The proposed resolution was defeated.


BILL HULL

:ad
Atts.

DATE: April 7, 1992
TO: RECREATION, PARKS & CULTURE BOARD
FROM: DON BATCHELOR
Parks Manager
RE: APPROVAL TO SELL BALLOONS FROM PARK LOCATIONS

Ms. Sunny Dade has submitted a proposal to sell balloons in public parks (see attached).

I have discussed Ms. Dade's proposal with her to determine the compatibility of selling balloons in public parks with existing programs and City Policy.

Ms. Dade is completing a course with Canada Employment on starting a small business. This course has presented to her the concept of providing a service in public parks including:

- selling helium filled balloons at ±\$1.00;
- dressing like a clown and talking to youth promoting self-esteem; and
- providing information to the public, especially as it relates to appreciation of the environment and anti-littering.

No specific park has been identified by Ms. Dade; however, she has indicated that her proposed operation is very portable (no booth or stand involved) and therefore can move from park to park based on public attendance. City Hall Park and Rotary Picnic Park, however, are viewed as primary locations.

To ensure that Ms. Dade's proposal is publicly perceived as a positive service in the parks, her operation should be specified in a precise location (fixed) in each park approved for this purpose. She should not be permitted to approach people in the park or meander throughout the parks approved.

In view of City Council Policy No. 921 (Reservation of Parks & Outdoor Recreation Facilities), and existing agreement contracts with other concessionaires in public parks, I support Ms. Dade's request subject to an agreement/contract being prepared which includes the following:

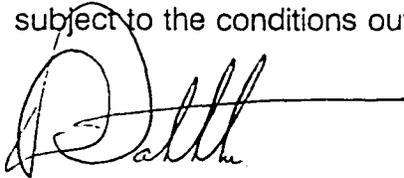
- price list and articles approved by City;
- litter pickup within 30 meters of selling location;

Recreation, Parks & Culture Board
April 7, 1992
Page 2

- provide public park information;
- provide proof of all necessary licenses and permits;
- provide 10% of gross sales of all approved products and services to The City of Red Deer;
- provide a performance bond; and
- provide public liability insurance policy naming The City as co-insured;
- list the parks and specific locations within each park where the balloon vending will be permitted.

RECOMMENDATION

That the Recreation, Parks & Culture Board support and recommend to City Council that the proposal, as outlined by Ms. Dade to sell balloons in public parks, be approved subject to the conditions outlined in the Parks Manager's report.



DON BATCHELOR

:ad
Att.

- c. Craig Curtis, Director of Community Services
Lowell Hodgson, Recreation & Culture Manager

DATE: April 7, 1992 FILE NO. 92-1728
TO: City Clerk
FROM: Bylaws and Inspections Manager
RE: **SALE OF BALLOONS**

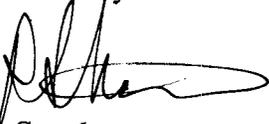
In response to your memo regarding the above subject, we have the following comments for Council's consideration.

The license department currently licenses two "clown businesses" as home occupations. These businesses do not operate from street locations rather they appear at homes for children's parties etc.

A home occupation license is \$165 per year plus a \$40 advertising fee for the first year.

We have no comments regarding the sale of balloons from the park.

Yours truly



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/jw

Commissioner's Comments

We would recommend Council support the decision of the Recreation, Parks & Culture Board not to approve this application.

"R.J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 1, 1992

Mr. Sunny Dade
#3 - 5 Stanton Street
Red Deer, Alberta
T4N 0B9

Dear Sir:

I acknowledge receipt of your letter dated April 1, 1992, regarding your request for approval to sell balloons from park locations in the City.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, April 13, 1992. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

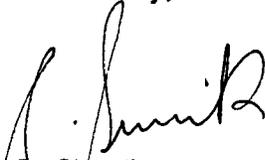
In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 10, 1992, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday,

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,



G. Sevcik
City Clerk



*a delight
to discover!*

DATE: 3 April 1992
TO: CITY CLERK
FROM: CITY ASSESSOR
RE: APPROVAL TO SELL BALLOONS FROM PARK LOCATIONS

The Assessment, Tax & Land Department has no comment regarding the above proposal.

A handwritten signature in black ink, appearing to read 'Al Knight', with a large, stylized flourish extending from the end of the signature.

Al Knight, A.M.A.A.
City Assessor

AK/ngl



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Sunny Dade
#3, 5 Stanton Street
RED DEER, Alberta
T4N 0B9

Dear Ms. Dade:

RE: APPLICATION TO SELL BALLOONS IN CITY PARKS

I would advise that your letter of April 1, 1992 pertaining to the above matter, was considered at the Council meeting of April 27, 1992.

At the above noted meeting, Council passed the following resolution denying your request.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Sunny Dade dated April 1, 1992 re: Request for Approval to Sell Balloons from City Park Locations, hereby agrees that said request be denied, and as presented to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and I am also enclosing herewith all of the material which appeared on the Council agenda pertaining to your request (pages 183 to 186).

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,


C. SEVCIK
City Clerk

CS/jt

c.c. Director of Community Services
Parks Manager
Recreation & Culture Manager
Recreation, Parks & Culture Board
Bylaws & Inspections Manager



*a delight
to discover!*

SNELL & OSLUND SURVEYS (1979) LTD.

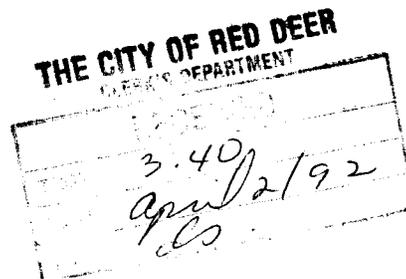
BRANCH OFFICE
 P.O. BOX 1930
 ROCKY MOUNTAIN HOUSE
 ALBERTA T0M 1T0
 OFFICE PHONE: (403) 845-4646
 FAX: (403) 845-4535
 B. HAAGSMA A.L.S. (RES.) 845-4980

LAND SURVEYORS AND PROFESSIONAL ENGINEERS
 SUBDIVISION, MUNICIPAL, OILFIELD
 SURVEYS AND REPORTS
 SPECIAL ATTENTION TO URBAN,
 RURAL AND OILFIELD SURVEYS

HEAD OFFICE
 P.O. BOX 610
 4826 - 47TH STREET
 RED DEER, ALBERTA T4N 5G6
 OFFICE PHONE: (403) 342-1255
 FAX: (403) 343-7025
 G. OSLUND A.L.S. PENG. (RES.) 346-6342
 D. VANDENBRINK A.L.S. PENG. (RES.) 886-2474
 G. ROSS A.L.S. (RES.) 342-0046

April 2, 1992,
 File 402-020

Mr. Charlie Sevcik,
 City Clerk,
 City of Red Deer,
 Box 5008,
 RED DEER, AB.
 T4N 3T4



Dear Sir:

Re: Pt. of SW 14-38-27-4

Please accept this as a request to rezone a portion of the above noted quarter section (as shown outlined in heavy black on the enclosed prints (from A-1 to R-1).

Enclosed herewith are 3 prints showing the outline of proposed subdivision Phase 6 (a) in the above noted quarter section.

Also enclosed is an outline plan at a scale of 1:5000.

Yours truly,

Gillis Oslund
 Gillis Oslund, A.L.S., P.Eng.

GO:lt
 Encl.



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

April 9, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

**Re: SNELL & OS Lund - MELCOR DEVELOPMENT - DEER PARK
PART OF S.W.¼ 14-38-27-4**

Mr. Oslund, on behalf of Melcor Development is requesting the redesignation from A1 to R1 in order to permit the development of 29 single family lots in the Deer Park subdivision.

The plan submitted is in accordance with the approval outline plan and I recommend that City Council proceed with the land use amendment as requested.

Requirement Land Use Amendment is attached.

Yours truly,

Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

DR/eam

Encl.

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINT EARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLIWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

DATE: April 8, 1992

TO: City Clerk

FROM: Fire Marshal

RE: PART OF S.W. 14-38-27-4 (REZONING)

This department has no objection to a zoning change provided emergency access and water supplies for fire fighting are acceptable to this department.

A handwritten signature in cursive script, appearing to read "Cliff Robson", with a horizontal line extending to the right from the end of the signature.

Cliff Robson
Fire Marshal

CR/dd

DATE: April 14, 1992

FILE NO. R-38346

TO: Charlie Sevcik
City Clerk

FROM: Lowell R. Hodgson
Acting Community Services Director

RE: SNELL & OSLUND--REZONING PT. OF S.W. 14-38-27-4

This memo is in response to yours dated April 3.

The Community Services Division has no objections or concerns on this rezoning; however, as part of the respective development agreement, we should have commitment to landscape the public utility lots, and the shale trails should be installed in accordance with Parks Department standards.


LOWELL R. HODGSON
Recreation & Culture Manager

/mm

c Don Batchelor
Parks Manager

Commissioner's Comments

We would recommend Council give the draft bylaw 2672/M-92 first reading following which same will be advertised for a Public Hearing.

"R.J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 6, 1992

Conroy

Mr. Gillis Oslund, A.L.S., P. Eng.
 Snell & Oslund Surveys (1979) Ltd.
 P.O. Box 610
 4826 - 47 Street
 Red Deer, Alberta
 T4N 5G6

Dear Sir:

I acknowledge receipt of your letter dated April 2, 1992, regarding your request to rezone a portion of S.W. 14-38-27-4.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, April 27, 1992. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m. reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 24, 1992, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday,

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

C. Sevcik

C. Sevcik
 City Clerk
 CS/ds



RED DEER

*a delight
 to discover!*

DATE: April 8, 1992
TO: City Clerk
FROM: E. L. & P. Engineer
RE: Snell & Oslund - Rezoning Pt. of S.W. 14-38-27-4
Melcor Deerpark Phase 6a
E. L. & P. File #92-066

E. L. & P. have no objections to the proposed rezoning.

If you have additional questions or comments, please advise.


Daryle Scheelar,
Distribution Engineer

RL/jjd

DATE: April 8, 1992

FILE NO. 92-1727

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: SNELL & OSLUND - REZONING PT. OF S.W. 14-38-27-4

In response to your memo of April 3, 1992, we wish to advise that we have no comments regarding the above referenced subject.

Yours truly,

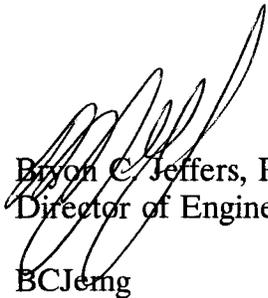


R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: April 9, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **SNELL & OSLUND SURVEY (1979) LTD.
PART OF SW 14-38-27-4
MELCOR DEER PARK PHASE 6**

Please be advised that the Engineering Department has no comments with respect to the above noted.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services
BCJemg

DATE: 13 April 1992
TO: City Clerk
FROM: City Assessor
RE: SNELL & OSLUND - REZONING PT. OF SW 14-38-27-4

The Assessment, Tax & Land Department has no objection to the above proposal.

A handwritten signature in black ink, appearing to read "Al Knight". The signature is stylized and somewhat cursive, with a large, prominent "A" at the end.

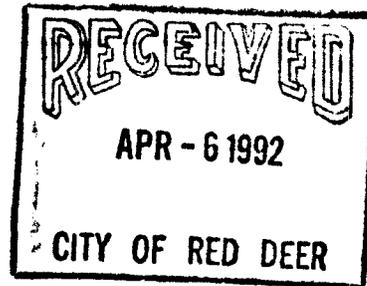
Al Knight, A.M.A.A.
City Assessor

AK/ngl

NO. 7

Ramona Parent
 Box 29
 Augustana University College
 Camrose, Alberta
 T4V 2R3
 March 30, 1992

The City of Red Deer
 Bylaw Department
 c/o Doug Kutinsky
 City Hall
 Box 5008
 Red Deer, Alberta
 T4N 3T4



Dear Mr. Kutinsky:

I am writing in regards to a parking ticket (#010467) which I received on October 29, 1991 at approximately 1:00 am at the Capri Convention Centre parking lot. I brought this ticket to court because I felt it was unjust. It was received and reviewed by a Justice on March 16, 1992. The Justice found that I was not guilty to the charge on this same date. The following is an explanation to my parking ticket because I would like to be considered to have my towing reimbursed.

I was given this ticket for parking on the boulevard. I do not reside in Red Deer; therefore, I am not familiar with the city and its regulations. I was informed by Constable Savoy that there was a 'No Parking' sign; however, it was completely covered in snow, both when we parked and upon talking to Constable Savoy. The location of the sign also appeared to permit parking from that spot inward. However, the greatest injustice of this ticket was the fact that the parking lot of the Capri Convention Centre was improperly maintained. This is a necessity for the safety of its customers. In fact, the parking lot was packed with so much snow that the boulevard and the parking lot were at equal heights. From this, it was unable for one to tell where the parking stalls began. I also assumed there was a parking stall there because as I was pulling into the stall, another car was leaving. There were no visible lines to prove otherwise.

I came out of the Capri Convention Centre with three friends at approximately 2:45 am to find my car missing. Constable Savoy was in the parking lot near the area where my car had been parked. I was in much dismay when I could not find it. He then informed me that it had been towed along with eight others. The Capri

Convention Centre (Mortimore's) had only announced one car being towed and the licence plate number was not mine; therefore, hearing that eight others were towed was quite a surprise to us all. It was necessary that we go home that night; therefore, making it imperative that we pick up my car at Key Towing & Storage, to which we had no idea of its location, simply that it was on the other end of town. We then had to locate an acquaintance to give us a ride to Key Towing and Storage. Upon arrival, I was informed that I owed \$44.94 for the towing, storage, and after hour release of my car. Unfortunately, I did not have the money for the ticket, and I had to borrow it. Due to the evening's 'festivities' we arrived back in Camrose at 6:00 am.

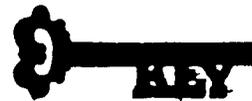
Please consider my request to have my towing costs reimbursed as the towing should have not occurred in the first place.

Thank you for your time.

Sincerely,

A handwritten signature in cursive script that reads "Ramona Parent".

Ramona Parent



KEY TOWING & STORAGE (ALTA.) LTD.

G.S.T. REGISTRATION # 102825833

UNIT	3	DRIVER	PK	DATE IN	27 10 91	DATE OUT	
NAME Ramon Aline Parent							
ADDRESS Box 29, Augustana University College Campus AB T4V 2E3							
YEAR	MAKE/MODEL	COLOR	LICENSE	PROV.			
	Colt	Blue	M6H-362				
LOCATION OF VEHICLE in the right spot.							
TOWED TO							
MISC.							
TOW IN				PO. #		CASH <input type="checkbox"/> CHARGE <input checked="" type="checkbox"/>	
SERVICE CALL				FINISH KM. START KM.		TOTAL KM.	
TOW OUT				TERMS			
MILEAGE				1. The person signing hereunder warrants that he is the owner, or authorized agent of the owner of the above-described vehicle, for the purposes hereinafter set forth.			
WINCHING				2. Key Towing is hereby authorized to do whatever is necessary with the above-described vehicle to gain access, to enter, start, tow or winch it, and shall be indemnified and held harmless for any resultant damages of any nature from doing whatever is necessary in dealing with the said vehicle as hereinbefore authorized or otherwise.			
DOLLIES				3. If payment is not made for the above services, or if payment is made by an N.S.F. cheque, the person signing hereunder authorizes Key Towing at its option, to take and retain possession of the said vehicle until all payments and subsequent resulting storage and other related charges are paid, and if all amounts due are not paid within a further 30 days of taking possession, the person signing hereunder further authorizes Key Towing to have the said vehicle sold and recover all amounts payable to it herein from the proceeds of the sale including any costs of the sale.			
BOOST				<p>There will be charged \$1.00 per month on account of 30</p>			
LABOUR				<p>There will be charged \$1.00 per month on account of 30</p>			
WAITING TIME				<p>There will be charged \$1.00 per month on account of 30</p>			
AFTER HRS. RELEASE				17 00			
STORAGE				5 00			
SUB TOTAL				42 00			
G.S.T.				2 94			
TOTAL				44 94			
CUSTOMER'S SIGNATURE				Ramon Aline Parent			
DRIVER'S SIGNATURE				PK			



THE CITY OF RED DEER
4914 - 48th AVENUE,
RED DEER, ALBERTA T4N 3T4

THIS TAG ISSUED FOR BREACH OF SECTION 20.1(a) DO10467

TRAFFIC BYLAW	DOG BYLAW	HIGHWAY TRAFFIC ACT	PENALTY			
1	2	3	4	5	6	7
12.00	15.00	20.00	25.00	30.00	35.00	40.00

- A) PENALTY REDUCED \$10.00 IF PAYMENT RECEIVED BY CITY CASHIER WITHIN 7 DAYS.
- B) PENALTY REDUCED \$5.00 IF PAYMENT RECEIVED BY CITY CASHIER BETWEEN 6 & 15 DAYS.
- C) NO REDUCTION IN PENALTY AFTER 15 DAYS.

VEHICLE LICENSE NO.	MAKE		
M6H-362	DOBIE/Colt		
DATE	TIME	A.M.	P.M.
27 10 1991	1:00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

OFFENCE AND LOCATION
 METER VIOLATION

Park on A Boulevards

METER NO.	ISSUER
NAME	ADDRESS

YOU MAY AVOID PROSECUTION FOR THIS OFFENCE BY PAYING THE PENALTY REQUIRED, WITHIN 22 DAYS, TO THE ADDRESS INDICATED ABOVE.
FAILURE TO COMPLY WILL RESULT IN PROSECUTION IN THE PROVINCIAL COURT OF ALBERTA.

ROAD SERVICE

18781

DATE: April 13, 1992

FILE NO. 92-1728

TO: City Clerk

FROM: Bylaws & Inspections Manager

RE: **RAMONA PARENT - TOW CHANGES**

Please make the appropriate arrangements to have this item placed on the next City Council agenda.

We wish to advise that we concur with the comments made by the Parking Administrator in the attached memo, regarding the above referenced subject.

Yours truly,

A handwritten signature in black ink, appearing to read "R. Strader", written over a horizontal line.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: April 10, 1992 FILE NO. 92-1728

TO: Ryan Strader
Bylaws and Inspections Manager

FROM: D. Kutinsky
Parking Administrator

RE: **RAMONA PARENT - PARKING TICKET AND TOW**

At 1:00 a.m. on October 27, 1991, Ramona Parent's vehicle was tagged and towed, by Constable Savoy of the R.C.M.P., for being illegally parked on a boulevard at the Capri Convention Centre.

Miss Parent mailed her written defence to the Court, held on March 16, 1992, to have a Judge review her side of the issue. She contended that there was no way she could have determined where the boundaries of the parking lot or the boulevard were, due to all of the ice and snow build-up. Judge Adilman, after reviewing her letter and hearing the evidence provided by Constable Savoy, decided to dismiss the parking violation. He did not address the matter of the towing charges.

The City's legal council, on this matter, felt we had sufficient evidence for a conviction, but that the Judge sympathized with Miss Parent because she was from out of town (i.e. Camrose).

When discussing the legal obligation of the City to reimburse Miss Parent's \$44.94 towing charges, with Mr. Simpson of the City Solicitor's Office, the advise was that we didn't have any legal obligation to reimburse the charges, due to the fact that she was illegally parked and obviously causing an obstruction or else the vehicle would not have been tagged and towed.

It is therefore recommended that the \$44.94 towing charge not be reimbursed to Miss Ramona Parent.

Yours truly



Doug Kutinsky
Parking Administrator

DK/jw

Commissioner's Comments

We would concur with the recommendations of the Administration that the towing charge not be reimbursed.

"R. J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Ramona Parent
Box 29
Augustana University College
CAMROSE, Alberta
T4V 2R3

Dear Ms. Parent:

RE: TOW CHARGES

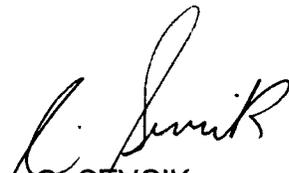
At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your letter to Mr. Kutinsky dated March 30, 1992 regarding the above noted towing ticket which was received by you on October 29, 1992, and the following resolution was passed.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Ramona Parent dated March 30, 1992 re: Parking Ticket / Request for Reimbursement of Towing Cost, hereby agrees that said request be approved."

The decision of Council in this instance is submitted for your information. A cheque in the amount of \$44.94, reimbursing you for the towing charge, will be sent to you under separate cover.

Trusting you will find this satisfactory.

Yours truly,


C. SEVCIK
City Clerk

/jt
c.c. Director of Financial Services
Parking Administrator

Bylaws & Inspections Manager

Could your department please prepare the cheque requisition for the above noted.



*a delight
to discover!*

Thanks.



197

204, 7819 - 50 AVENUE
RED DEER, ALBERTA
CANADA T4P 1M8
24 HOUR (403) 350-8688
PHONE (403) 341-4544
FAX (403) 341-4568

**INDUSTRIAL TRAINING SERVICES
CERTIFIED HEARING EVALUATIONS**

April 15, 1992

THE CITY OF RED DEER
City Clerk's Department

Attention: Mr. Kelly Kloss
Assistant City Clerk

Re: Application to locate an Industrial
Training Service in a C4 Zone

Bylaw amendment (land use) 2672/J-92

Dear Sir:

In response to your letter received by us today regarding advertising for a public hearing please be advised as follows:

- 1/ You may present this letter to City Council as a complaint for the manner in which these costs were presented to us. At no time during the course of conversation with any of the City's inspection group employees regarding application for an occupancy permit, were we advised of this procedure or subsequent costs. Nor were we advised by letter or by anyone at the April 13th, council meeting of which we attended.
- 2/ We feel that for a small (part-time) business such as this and in view of the very small space occupied, these costs of \$400.00 for an advertising deposit is absolutely ridiculous.
- 3/ As you pointed out that this advertising is required under Provincial statutes, we obviously must comply. However, due to the fact that we were not warned of these costs and are not prepared to pay this amount we are willing to comply with one of the following arrangements:
 - a) re-pay to the City Clerk's office the actual amount of advertising over a six month period with no interest or
 - b) split the cost of the advertising with the City as others will benefit from this amendment.



198

204, 7819 - 50 AVENUE
RED DEER, ALBERTA
CANADA T4P 1M8
24 HOUR (403) 350-8888
PHONE (403) 341-4544
FAX (403) 341-4568

**INDUSTRIAL TRAINING SERVICES
CERTIFIED HEARING EVALUATIONS**

As mentioned in an earlier letter to the City Clerk's office, this classroom facility is my only means of income and we do not intend to discontinue our services in any manner during the course of resolving this matter.

I do not fear that Council will consider time to pay under these circumstances as setting a "dangerous precedent" as you suggested.

I believe rather that they will understand that we are in a recession and that consideration must be granted to people involved in an industry that is suffering such as ours.

Furthermore, I am offering a service to the public and the unemployed of which is a valuable asset required in their search for employment. We have even taken many students into our classes who could not pay and extended payment programs for them.

Also I believe that it is worth mentioning that I am 39 years old and have never collected one penny of unemployment insurance or welfare in my life. I don't believe that City Council would like to carry the responsibility of breaking this record by shutting us down because of a request for extended payment time for advertising that we were not even aware was required.

Your truly,

A handwritten signature in black ink, appearing to read "Darrell R. Glover".

Darrell R. Glover

DATE: April 21, 1992

TO: City Council

FROM: Assistant City Clerk

RE: CENTURION VENTURES LTD./
LAND USE BYLAW AMENDMENT 2672/J-92

As Council will recall, at its meeting of April 13, 1992, first reading was given to Land Use Bylaw Amendment 2672/J-92, which pertains to the adding of "industrial training centre" to the discretionary use table in the C4 District.

On April 15, 1992, this office received the attached letter from Mr. Glover of Centurion Ventures Ltd. basically objecting to having to pay the advertising cost for the Land Use Bylaw Amendment required in this instance. As a result of this letter, the advertising for Land Use Bylaw Amendment 2672/J-92 has been held in abeyance. I will respond to Mr. Glover's concerns as he has them listed:

1. Notice of payment required -

Mr. Glover has indicated that he was not advised of the cost associated with Land Use Bylaw amendments. We apologize if this is the case as this office does endeavor to make applicants aware of costs and timing associated with such amendments. In light of this, we will be developing an information letter which can be given to applicants outlining not only procedures but costs associated with their applications.

I would also advise, that attached is a report from the Bylaws and Inspections Manager outlining what other permits and costs would be required by the applicant if the proposed Land Use Bylaw amendment was finally passed.

2. Cost of advertisement -

Mr. Glover feels the cost (approximately \$400.00) for the advertising is ridiculous for a small business.

The Planning Act does not, for the advertising of Land Use Bylaw amendments, distinguish between large or small businesses, or their financial status. The intent of such advertising is to ensure the public and/or anyone who may be affected by a Land Use Bylaw amendment, is made aware of such a change. The advertising requirements for Land Use Bylaw amendments are stated in the Planning Act as follows:

City Council
 April 21, 1992
 Page 2

139 (1) Except as otherwise prescribed by this Act before giving second reading to a proposed land use bylaw amendment, a council shall hold a public hearing with respect to the proposed bylaw in accordance with section 140 after giving notice of it in accordance with subsections (3) and (4).

(3) The Council shall

(a) name the one or more dates, places and times it will hold a public hearing with respect to the proposed bylaw and provide for the holding of any further public hearings it considers necessary;

(b) outline the procedure to be followed by anyone wishing to be heard at the public hearing;

(c) outline the procedure by which the public hearing will be conducted;

(d) direct the publication in 2 issues of a newspaper circulating in the area to which the proposed by law relates a notice containing

(i) a statement of the purpose of the proposed bylaw;

(ii) the name of the one or more places, one of which shall be the office of the council, where

(A) a copy of the proposed bylaw, and

(B) the documents that a person is entitled to inspect under section 151 of the *Municipal Government Act* and that relate to the proposed bylaw,

may be inspected by the public;

(iii) the one or more dates, places and times the council will hold a public hearing with respect to the proposed bylaw;

(iv) an outline of the procedures referred to in clauses (b) and (c).

City Council
April 21, 1992
Page 3

As can be seen, there are a number of items which must be included in the advertisement. Attached are copies of Land Use Bylaw amendment ads, as they appear in the Advocate. We attempt to keep the size of the ad down, however, we also ensure that the print is not too small so as it becomes difficult to read.

Land Use Bylaw amendments ads generally cost between \$400 (with no map) to \$600 (with a map). We bill the applicant exactly what the Advocate bills us - no administration fee is added on. Council should note that it is the procedure of this department that following first reading of a Land Use Bylaw amendment, but prior to advertising of same, a deposit is required which represents the approximate cost of the advertisements. When the exact cost of the advertisements are known, the applicant is either billed or refunded the difference.

3. **Payment**

- a) Six Months - No Interest

To my knowledge, the City has not offered such terms for Land Use Bylaw amendments. I believe that if Council agrees to the payment over time, it should be with interest as the City will have already paid the advertising cost and as such, if the City allowed payment over time with no interest, the City would be subsidizing a private business.

- b) Split Cost of Advertisement

Although the amendment does allow for industrial training centres as a discretionary use in a C4 zone, this amendment was not initiated by the City and as such, it would be reasonable that the total cost be that of the applicant.

Recommendation

As proposed Land Use Bylaw Amendment 2672/J-92 was required due to the applicant desiring to operate an industrial training centre in a C4 zone, the applicant be required to pay the full cost of the advertising and that the applicant be required to pay the deposit for such advertising prior to said advertising taking place.

This is submitted for Council's consideration.


KELLY KLOSS
Assistant City Clerk
Att.

DATE: April 16, 1992

FILE NO. 92-1727

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: **CENTURIAN VENTURES LTD.**
204, 7819-50 AVENUE, RED DEER

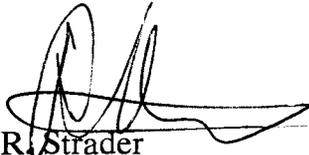
In response to your inquiry regarding the above, we have the following information for you.

If Council adds the proposed use to the C4 use table as a discretionary use, then Centurian Ventures will be responsible for the following charges:

Municipal Planning Commission (approval & advertising)	-	\$90
Occupancy Permit	-	\$50

We trust this is the information required.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

TRUCK MOTORISTS STREET DETOUR

On Friday, March 24, 1992, Ross Street, Avenue, will be opened as an alternate street overpass closure.

Obey all signs and drive carefully in this area.

With your cooperation.

John C. Sevciuk, Director of Engineering Services

PERMITS OF THE DEVELOPMENT OFFICER

Under the provisions of The City of Red Deer, the Development Officer issued the following applications:

— Approval of "sales, service & storage" business (office only) from 151 Douglas Avenue (Lot 4, Block 2, Plan 812-1302).

— Approval of "sales & warehousing of goods" business (office only) from 67 Ross Street (Lot 5, Block 6, Plan 772-0633).

— Approval of "classroom building" with semi-trucks and tractor trailers (office only) from 11 Douglas Avenue (Lot 11D, Block 5, Plan 812-1302).

— Occupation in connection with a "general office" business (office only) from 151 Douglas Avenue (Lot 4, Block 2, Plan 812-1302).

— Occupation in connection with a "parking garage" business (office only) from 67 Ross Street (Lot 5, Block 6, Plan 772-0633).

— Occupation in connection with a "payroll & office" business (office only) from 17 Orchard Green (Lot 17, Block 1, Plan 812-1302).

— Home occupation in connection with a "general office" business (office only) from 24 McIntosh Avenue (Lot 24, Block 1, Plan 812-1302).

— Home occupation in connection with a "general office" business (office only) from 5349-43 Avenue (Lot 5349, Block 1, Plan 812-1302).

— Home occupation in connection with a "general office" business (office only) from 91 Elliot Avenue (Lot 91, Block 1, Plan 902-1763).

Notices that any person or persons may appeal the decision of the Development Officer within fourteen days of the decision being advertised by paying the required appeal fee and filing an appeal in writing against the decision of the Development Officer, City Hall, Red Deer, Alberta. Forms are available from City Hall. An appeal may be lodged by a person or by a group of persons.

For more information or clarification, please contact the Development Department (342-8192).

March 13, 1992.

1992 BURNING PERIOD

The City of Red Deer Fire Permit Bylaw No. 2962/88 provides that the burning of shrubbery and tree prunings, weeds, grass cuttings and garden waste outside of a building in those areas of the City designated residential in the City Land Use Bylaw as amended from time to time, or used for residential purposes, shall be permitted during a three-week period in the spring and a three-week period in the fall of each year, which period shall be established by a City Commissioner, and no permit shall be required for such burning.

The 1992 **SPRING BURNING PERIOD** established by the City Commissioners is —

Saturday, April 18, 1992 to Sunday, May 10, 1992

PITCH IN '92

Monday, May 4, 1992 to Monday, May 13, 1992

C. SEVCIK, City Clerk

203

PLAY



DANGER
THIN ICE



City of Red Deer

LAND USE BYLAW AMENDMENT

1. The Council of The City of Red Deer propose to pass Bylaw 2672/D-92, being an amendment to the Land Use Bylaw of The City of Red Deer.
2. The purpose of the proposed amending Bylaw 2672/D-92 is to amend the land use classification as follows:
Section 4.13.1 is amended by adding the following:
(40) On those sites, or portions thereof, hereinafter listed a security quarters suite in the proposed MCL and RV WASH is a permitted use.
(a) Part of Lot 1, Block 2, Plan 822-2274.
3. A copy of the proposed amending Bylaw may be inspected by the public at the office of the City Clerk, City Hall, Red Deer, between the hours of 8:00 o'clock in the forenoon and 4:30 o'clock in the afternoon Mondays to Fridays inclusive.
4. The Council of The City of Red Deer will hold a Public Hearing in the Council Chambers of City Hall, Red Deer, on Monday, the 30 day of March, 1992, at 7:00 p.m., or as soon thereafter as Council may determine, for the purpose of hearing presentations for or against the proposed amending Bylaw.
5. Any person claiming to be affected by the proposed bylaw shall be heard. Any other interested party may be heard if Council agrees.
6. To ensure the Public Hearing is conducted in an orderly manner, each speaker shall be limited to a maximum of 10 minutes, exclusive of questions put to the speaker by Council. Speakers must direct their remarks to the advisability of the bylaw under consideration and should not repeat at length points made by other speakers.
7. No written representation or petition shall be heard by Council of The City of Red Deer unless:
(a) such representation or petition is filed with the City Clerk no later than 4:30 p.m. on the Monday prior to the date of the Public Hearing, and
(b) it contains the names and addresses of all persons making the representation, and
(c) it states the names and addresses of all persons authorized to represent a group of persons or the public at large.

DATE OF FIRST PUBLICATION of this Notice: MARCH 13, 1992

DATE OF LAST PUBLICATION of this Notice: MARCH 20, 1992

C. SEVCIK, CITY CLERK

MUNICIPAL COMMISSION

On the 20th day of March, 1992, the Municipal Commission, City of Red Deer, is approving the following:

1. PRAIRIE OIL SERVICE Co-op Ltd. — application for a license including cardlock installation.
2. ART STUMM CONSULTANTS of 1.26 m left and right side dwelling and attached Block 8, Plan 912-1302 frontyard setback. The applicant is proposing a 1.26 m setback.
3. NOAH HOMES — proposed single family dwelling at Donnelly Crescent R1. The Bylaw requires a 10 m setback. The applicant is proposing a 10 m setback.
4. SOLO VENTURES — proposed 6000 sq. ft. Drive (Lot 5B, Block 1, Plan 812-1302).
1) Use — discretionary
2) Relaxation of the Bylaw Requirement Proposed — 10 m Relaxation — 0 m
3) Site Development

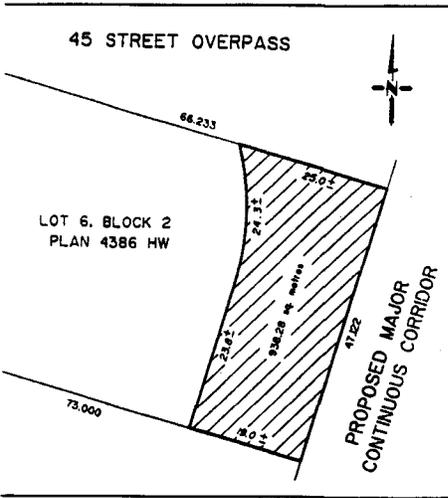
The Planning Act, 1988 requires that an appeal the decision of the Municipal Commission within fourteen days of the decision being advertised by paying the required appeal fee and filing an appeal in writing against the decision of the Municipal Commission, City Hall, Red Deer, Alberta. An appeal may be lodged by a person or by a group of persons. Should you require further information, please contact the City Clerk's Office, City Hall, Red Deer, Alberta.

DATED at Red Deer this 13th day of March, 1992.
SECRETARY, MUNICIPAL COMMISSION

March 20/92

Cat

NOTICE OF INTENTION TO EXPROPRIATE



that the City of Red Deer, the Expropriating Authority, wishes to expropriate the following lands: a portion throughout of Lot 6, Block 2, Plan 4386 HW, containing thereout all mines and minerals, as shown on Schedule "A" annexed hereto and containing an area of 28 square metres, more or less.

The interest to the lands intended to be expropriated is in fee simple title.

The purpose for which the interest in the lands is being expropriated is the construction of a Major Urban Transportation Corridor within the City of Red Deer.

The Expropriation Act provides that: the Expropriating Authority may in any proceedings under this Act exercise the right of an expropriating authority to have the lands expropriated.

In any proceedings under this Act, the owner may object to the taking of the land, or the estate or interest therein, if such objection is fair, sound and reasonably necessary in the circumstances in view of the objectives of the expropriating authority.

The Expropriation Act provides that: an owner who desires an inquiry shall serve the Expropriating Authority with a Notice of Objection.

In the case of an owner served in accordance with section 22(2), within 21 days of service upon him of the Notice of Intention, and in any other case, within 21 days after the first publication of the Notice of Intention.

A Notice of Objection shall state the name and address of the person objecting, the nature of the objection, the grounds on which the objection is based, and the nature of the interest of the person objecting."

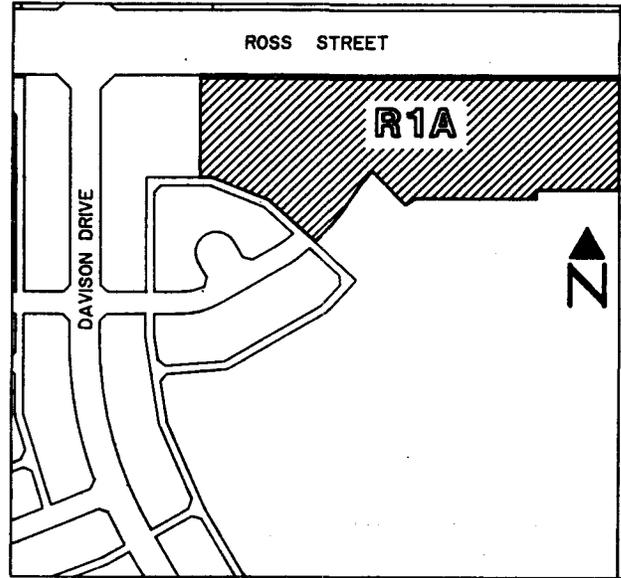
The interest in the lands affected by the proposed expropriation does not need to be sold or otherwise disposed of in order to preserve the value of the lands or the amount of compensation payable thereon to the Land Compensation Board or the Court, as the case may be.

The authority with respect to this expropriation is the City of Red Deer, City Hall, 4914-48th Avenue, Red Deer, Alberta, mailing address P.O. Box 5008, Red Deer, Alberta.

Witness my hand and the seal of the City of Red Deer, in the Province of Alberta, this 5th day of March, 1992.

THE CITY OF RED DEER
C. Sevcik, City Clerk

LAND USE BYLAW AMENDMENT



Change from R1 to R1A

R1 - Residential (Low Density) District
R1A - Residential (Low Density) District with Duplex Discretionary use.

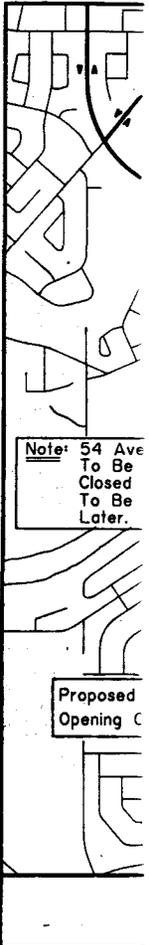
- The Council of The City of Red Deer propose to pass Bylaw 2672/E-92, being an amendment to the Land Use Bylaw of The City of Red Deer.
- The purpose of the proposed amending Bylaw 2672/E-92 is to amend the land use classification of the property referred to in the above plan.
- A copy of the proposed amending Bylaw may be inspected by the public at the office of the City Clerk, City Hall, Red Deer, between the hours of 8:00 o'clock in the forenoon and 4:30 o'clock in the afternoon Mondays to Fridays inclusive.
- The Council of The City of Red Deer will hold a Public Hearing in the Council Chambers of City Hall, Red Deer, on Monday, the 30 day of March, 1992, at 7:00 p.m., or as soon thereafter as Council may determine, for the purpose of hearing presentations for or against the proposed amending Bylaw.
- Any person claiming to be affected by the proposed bylaw shall be heard. Any other interested party may be heard if Council agrees.
- To ensure the Public Hearing is conducted in an orderly manner, each speaker shall be limited to a maximum of 10 minutes, exclusive of questions put to the speaker by Council. Speakers must direct their remarks to the advisability of the bylaw under consideration and should not repeat at length points made by other speakers.
- No written representation or petition shall be heard by Council of The City of Red Deer unless:
 - such representation or petition is filed with the City Clerk no later than 4:30 p.m. on the Monday prior to the date of the Public Hearing, and
 - it contains the names and addresses of all persons making the representation, and
 - it states the names and addresses of all persons authorized to represent a group of persons or the public at large.

DATE OF FIRST PUBLICATION of this Notice: MARCH 13, 1992.

DATE OF LAST PUBLICATION of this Notice: MARCH 20, 1992.

C. SEVCIK, CITY CLERK

ATT
45



Effective 7:30 p.m. on Monday, March 30, 1992, the section of 54 Avenue between Ross Street and Davison Drive will be closed to traffic. Motorists using 54 Avenue to access the river are advised to use alternative routes. The closure is for one day in order to allow for the construction of a street structure. Motorists using 54 Avenue may experience some minor disruptions, as determined by the City of Red Deer. Motorists are advised to use alternative routes. Access to local businesses will be permitted. The closure is on 54 Avenue, between Ross Street and Davison Drive, approximately 1.5 km. The motoring signs in this area will be replaced. Thank you for your cooperation.

Motorists using 54 Avenue may experience some minor disruptions, as determined by the City of Red Deer. Motorists are advised to use alternative routes. Access to local businesses will be permitted. The closure is on 54 Avenue, between Ross Street and Davison Drive, approximately 1.5 km. The motoring signs in this area will be replaced. Thank you for your cooperation.
Bryon C.



**INDUSTRIAL TRAINING SERVICES
CERTIFIED HEARING EVALUATIONS**

March 26, 1992

CITY of RED DEER
4914 - 48 Avenue
Red Deer, Alberta
T4N 3T4

Re: Application to City Council for
**Discretionary Access and Approval for
Industrial Training Services in C4
zoning**

Dear Council:

Recently, we were contacted by City Hall, and notified that we were operating our training services at 204, 7819 - 50 Avenue, without a valid occupancy permit.

Upon their instructions, we are submitting this letter to initiate the proper procedures for approval of our business in this area.

We understand that we are zoned C4 with neither permitted or discretionary access for this address. Until now, we were unaware of this requirement and hope that this matter can be resolved as quickly as possible as it is our only means of income and we are not in a position to withstand any cessation of business while approvals are in progress.

In May 1990, I (Darrell Glover), as President of Patch H2S Services Ltd., rented the lower bay at 7819 - 50 Avenue, to conduct our business of H2S safety equipment rentals and personnel services. We also offered H2S training courses and First Aid classes. The business has been well established at this address and the industry knows where we are.

On January 7th, of this year I sold my shares in Patch H2S Services, to my Partner Gary O'Connor, and decided to purchase back the training facility to conduct regular employment training services as a full time occupation. This training classroom (upper) was gutted and re-finished by the landlord (Oly Wunsch of Timcon) at a cost of approximately \$6000.00 for the purpose of providing a modern and attractive classroom facility. The equipment and breathing apparatus



204, 7819 - 50 AVENUE
RED DEER, ALBERTA
CANADA T4P 1M8
24 HOUR (403) 350-8688
PHONE (403) 341-4544
FAX (403) 341-4565

**INDUSTRIAL TRAINING SERVICES
CERTIFIED HEARING EVALUATIONS**

for our courses are provided by, serviced, maintained, and filled with compressed air by Patch H2S Services, downstairs.

Our current location is quite convenient in all aspects for the service that we are providing to industry. It would create a tremendous hardship for this service to be relocated therefore, we request that discretionary access be approved for this location.

At present, there are several oilfield service companies in this industrial plaza and we feel that our service compliments this area.

Just one block north, St. John's Ambulance conducts training services as does Priority One Services, three blocks south. We are all on the same side of Gaetz Avenue and are basically in the same business.

Our facility is just two doors south of Campbell's furniture and does not interfere with any other business in this block.

Generally, there is only two courses per week of between five and twenty students. Courses are advertised in the Advocate and held on Tuesdays and Fridays. Periodically, a weekend course is scheduled for First Aid.

I have invested \$40,000.00 in this facility and provide probably the best training and classroom environment for this purpose in the city.

We hope that you will review our position and grant approval for the continuance of our business.

Yours truly,

A handwritten signature in black ink, appearing to read "Darrell R. Glover". The signature is written in a cursive style with a large initial "D".

Darrell R. Glover

201
7429-50
AVENUE

PRIORITY
ONE
SERVICES

WESCO
ELECTRIC

AVENUE

TOTAL LIMITED

PATCH H2S

7819-50
AVENUE

CENTURION

CAMPBELL
FURNITURE

ST.
JOHN

SERVICE ROAD

BOULEVARD

GIAETZ



Application No.

CITY OF RED DEER

APPLICATION FOR OCCUPANCY PERMIT

I/WE hereby make application for occupancy permit under the provisions of the Building Permit By-law in accordance with the plans and supporting information submitted herewith and which form part of this application. (PLEASE PRINT)

Applicant: CENTURION VENTURES LTD.

Address: #204, 7819-50 AVE. RED DEER TYP1M8 Tel. No. 341-4544

Registered owner of land: TIMCON CONSTRUCTION (OLY WUNSCH)

Address: 7819 50 AVE RED DEER Tel. No.

Address of property on which the occupancy is to be effected: SAME AS ABOVE

Lot (parcel) 3- II 4 Block E 5 Registered Plan No. 762-0870 782-0107

Land Classification: Section:

Interest of Applicant if not owner of property: RENTAL SPACE - INDUSTRIAL TRAINING SERVICES

Use of Building:

Area Occupied 875 Sq. Ft. New [] Addition []

Date Building Occupied: JAN 07, 1992 Change of Use [X] Other []

Signature of Owner: [Signature] Date: MARCH 23/92

Do you have any objections to The City of Red Deer releasing information regarding the proposed use at this address? YES ___ NO [X] NOTICE OF DECISION FOR OFFICIAL USE ONLY

The above application has been

APPROVED SUBJECT TO THE FOLLOWING CONDITIONS REFUSED FOR THE FOLLOWING REASONS.

Date of Decision: SEE DECEL # 7352

WHETHER PERMITTED OR DISCRETIONARY. Building Inspector or Fire Inspector

THIS IS NOT A BUILDING PERMIT

Neither the applicant or the owner is excused from complying with the requirements of any federal, provincial or other municipal legislation, or the conditions of any easement, covenant, building scheme or agreement affecting the building or land.

Centurion Ventures Ltd.

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NEWSLETTER

** Notice of Changes **

The training services division (only) of Patch H2S Services Ltd., is now known as Centurion Ventures Ltd.

Courses will be conducted within the same facility as before at #4, 7819 - 50th Avenue, (beside Campbell's Furniture) as outlined on the training calender enclosed.

To date, H2S and First Aid classes have been our main line of training however, coming soon in 1992, we will be offering;

- * WHMIS
- * Dangerous Goods
- * Defensive Driving
- * Confined Space Entry

The training facility will now be available for custom bookings and related training services. We can accommodate up to twenty students.

* ALSO *

Starting in mid February, we will be expanding our services to include **CERTIFIED HEARING EVALUATIONS**. Hearing tests should be considered for any employees that may be exposed to extreme levels of noise. A base line evaluation on record could prove extremely useful in the event of future arbitration.

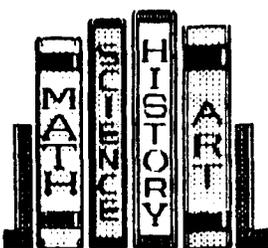
Our new telephone number is also a 24 hour service for the convenience of our shift work customers.

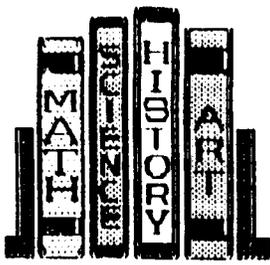
Should you wish to make an inquiry or register for one of the courses, please call Darrell Glover, anytime.

We look forward to your business. Thank you.

350-8688

204, 7819 - 50 Ave.
Red Deer, Alberta
T4P 1M8
(24 hr.)

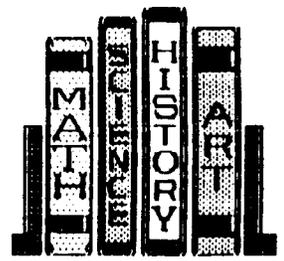




March, 1992

210

TRAINING SERVICES



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 CLOSED	2 OPEN	3 H2S ALIVE 8:30-5:00	4 AGT DRUMHELLER	5 AGT DRUMHELLER	6 H2S ALIVE 8:30-5:00	7 CLOSED
8 CLOSED	9 OPEN	10 H2S ALIVE 8:30-5:00	11 OPEN	12 OPEN	13 H2S ALIVE 8:30-5:00	14 STANDARD FIRST AID DAY 1 8:30-5:00 CPR TODAY
15 STANDARD FIRST AID DAY 2 8:30-5:00	16 OPEN	17 H2S ALIVE 8:30-5:00	18 OPEN	19 OPEN	20 H2S ALIVE 8:30-5:00	21 CLOSED
22 CLOSED	23 OPEN	24 H2S ALIVE 8:30-5:00	25 STANDARD FIRST AID CPR 8:30-5:00 DAY 1 CPR TODAY	26 STANDARD FIRST AID CPR 8:30-5:00 DAY 2	27 H2S ALIVE 8:30-5:00	28 CLOSED
29 CLOSED	30 CLOSED	31 H2S ALIVE 8:30-5:00				

Centurion Ventures Ltd.
 #204, 7819 - 50th Avenue
 Red Deer, Alberta

Tel: 350-8688 (24hr.) or 341-4544



April, 1992



TRAINING SCHEDULE



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 SPARE	2 SPARE	3 H2S ALIVE 8:30 - 5:00	4 CLOSED
5 CLOSED	6 SPARE	7 H2S ALIVE 8:30 - 5:00	8 CLOSED	9 CLOSED	10 H2S ALIVE 8:30 - 5:00	11 CLOSED
12 CLOSED	13 SPARE	14 H2S ALIVE 8:30 - 5:00	15 CLOSED	16 CLOSED	17 H2S ALIVE 8:30 - 5:00	18 STANDARD FIRST AID CPR DAY 1 8:30 - 5:00
19 STANDARD FIRST AID CPR DAY 2 8:30 - 5:00	20 SPARE	21 H2S ALIVE 8:30 - 5:00	22 WHMIS 8:30 - 12:00 DANGEROUS GOODS 1:00 - 4:30	23 SPARE	24 H2S ALIVE 8:30 - 5:00 * 80.00 * PLUS GST	25 H2S ALIVE 8:30 - 5:00 DRAW FOR FREE COURSE
26 CLOSED	27 SPARE	28 H2S ALIVE 8:30 - 5:00	29 STANDARD FIRST AID DAY 1 8:30 - 5:00	30 STANDARD FIRST AID CPR DAY 2 8:30 - 5:00		

Centurion Ventures Ltd. 341-4544 (24hr.)

#204, 7819 - 50th Avenue, Red Deer, Alberta

*** BASELINE AUDIOGRAMS ***

GROUP RATES AVAILABLE

DATE: March 31, 1992

TO: City Clerk

FROM: Fire Marshal

RE: INDUSTRIAL TRAINING SERVICES

This department has no objection to this occupancy at this location provided all Building and Fire Code requirements are complied with.

A handwritten signature in cursive script that reads "Cliff Robson". The signature is written in black ink and has a long horizontal flourish extending to the right.

Cliff Robson
Fire Marshal

CR/dd

DATE: April 1, 1992

FILE NO. 92-1727

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: INDUSTRIAL TRAINING SERVICES

In response to your memo, regarding the above subject, we have the following comments for Council's consideration.

The similar businesses mentioned in the applicant's letter are shown in our files as receiving the following approvals.

1. Patch H2S Services - 7819-50 Avenue - no record of approval
2. Priority One Services - approved this site only - Council, November 27, 1989
3. St. John's Ambulance - approved by the Development Appeal Board, July 12, 1991

The proposed use is essentially the same as Priority One Services, which received Council approval. It appears that as various industries become aware of safety regulations, the C4 district, is the most desirable for providing a location to train staff. Council may wish to consider approving "industrial safety training" as a discretionary or permitted use from the C4 district.

Recommendation: That the Land Use Bylaw be amended to permit "industrial safety training" as a discretionary use in the C4 district.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

April 6, 1992

Mr. C. Sevcik,
City Clerk
City of Red Deer
Box 5008
Red Deer, Alberta T4N 3T4

Dear Sir:

Re: Industrial Training Services

The site is located on the east side of Gaetz Avenue north, south of Campbell's Furniture Store. Centurion Ventures is requesting changes to be made in the Land Use Bylaw to permit his firm to continue training classes in the following:

H2S
Dangerous Goods
Defensive Driving
Confined Space Entry
Hearing Evaluation
First Aid
W H M I S

The site is designated as C4 or Highway Commercial and under the provision of the Land Use Bylaw the training classes is neither permitted or discretionary in that district.

In the past, we had a number of inquiries regarding the location of industrial and safety training in the C4 district. In 1989, under Bylaw 2672/AA-89, it was allowed under site specific on a site in the C4 district.

We realize the need for industrial training away from industrial areas mainly because of the location of dangerous goods in the industrial area. Highway Commercial (C4) with an adequate parking space appears to be an acceptable location. However, Many of our C4 districts back onto industrial areas and great care should be taken to observe the required 150 m distance from such an operation.

/2

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLÉNWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

C. Sevcik, Re: Industrial Training Services

Pg. 2

We are recommending the City Council add "industrial training centre" to the discretionary use table in the C4 district.

Yours truly,



D. Rouhi, ACP, MCIP
SENIOR PLANNER, CITY SECTION
DR/cc

- c.c.
- Director of Engineering Services
 - Bylaws/Inspection Manager
 - City Assessor
 - Economic Development Manager
 - Fire Chief

Commissioners' Comments - April 13, 1992

We concur with the recommendations of the Bylaws & Inspections Manager and Senior Planner.

"R.J. MCGHEE"
Mayor

"M.C. DAY"
City Commissioner

Commissioner's Comments

Concur with the comments of the Assistant City Clerk.

"R. J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 28, 1992

Centurion Ventures Ltd.
204, 7819 - 50 Avenue
RED DEER, Alberta
T4P 1M8

Attention: Mr. Darrell R. Glover

Dear Sir:

RE: LAND USE BYLAW AMENDMENT 2672/J-92

Your letter dated April 15, 1992 with regard to the advertising charge for a public hearing relative to the above noted Land Use Bylaw Amendment, was placed on the Council agenda of April 27, 1992.

At the above noted meeting, Council unanimously passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Centurion Ventures Ltd. dated April 15, 1992 re: Advertising Cost, Land Use Bylaw Amendment 2672/J-92 / Industrial Training Service as a discretionary use in a C4 Zone, herby agrees as follows:

1. That Centurion Ventures Ltd. be required to pay the full cost of advertising for said Land Use Bylaw Amendment;
2. That the applicant be required to pay the deposit for such advertising prior to said advertising taking place;

and as presented to Council April 27, 1992."

In the light of Council's decision, we will withhold advertising for the public hearing pending receipt of the deposit in the amount of \$400. If we were to receive the deposit by no later than Tuesday, May 5, 1992, we would proceed with the advertising to appear

....2



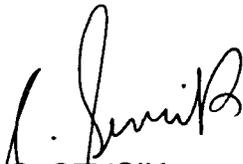
*a delight
to discover!*

Mr. Darrell Glover
Centurion Ventures Ltd.
April 28, 1992
Page 2

in the Advocate on Friday, May 8th and 15th, for a public hearing to be held on Monday, May 25th. In the event we fail to meet the deadlines for the May 25th public hearing, the next possible date at which we could hold the public hearing would be June 22nd, as the June 8th Council meeting will be cancelled due to the fact that Council members will be attending the FCM Conference.

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/jt

c.c. Council & Committee Secretary - Sandra

NO. 9



April 3, 1992

Mayor and Members of Council
The City of Red Deer
P. O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mayor McGhee and Members of Council:

Attached for your information are the 1991 audited financial statements for the Red Deer Tourist and Convention Association.

We hasten to assure Council that, although these statements reflect a deficit at the end of the calendar year, in 1992 we have budgeted for a balancing surplus. Our move to Heritage Ranch will give the Tourist Board a higher profile and open up a number of new revenue sources which we plan to vigorously pursue.

We would be pleased to address any questions that Council may have on these financial statements.

Sincerely,

Bill Olafson, Chairman
RED DEER TOURIST AND CONVENTION BOARD

WM/mm

Att:

Commissioner's Comments

Submitted for Council's information.

"R.J. MCGHEE", Mayor

RED DEER TOURIST AND CONVENTION BOARD

P.O. BOX 5008, RED DEER, ALBERTA T4N 3T4
Tel.: (403) 342-8279 Fax: (403) 346-6195

**RED DEER TOURIST
AND CONVENTION ASSOCIATION**

Financial Statements
for the Year Ended December 31, 1991
and Auditors' Report

Matthew Craig Davies Collins

CHARTERED ACCOUNTANTS

Red Deer, Alberta

AUDITORS' REPORT

To the Members
Red Deer Tourist and Convention Association

We have audited the balance sheet of the Red Deer Tourist and Convention Association as at December 31, 1991 and the statement of revenues, expenditures and fund balances for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many such organizations, the Association derives a portion of its revenues from the general public in the form of donations and sponsorships which are not susceptible to complete audit verification. Accordingly, our verification of revenue from this source was limited to amounts recorded in the accounts of the Association, and we are unable to determine whether any adjustments might be necessary for unrecorded receipts.

In our opinion, except for the effects of adjustments, if any, that might have been required had donations and sponsorships been susceptible to satisfactory audit verification, these financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 1991 and the results of its operations for the year then ended in accordance with the disclosed basis of accounting described in Note 2 to the financial statements.

Red Deer, Alberta
March 18, 1992

Matthew Craig Davies Collins

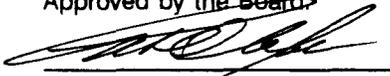
Chartered Accountants

RED DEER TOURIST AND CONVENTION ASSOCIATION

BALANCE SHEET DECEMBER 31, 1991

	Operating Fund		Capital Fund		Total	
	<u>1991</u>	<u>1990</u>	<u>1991</u>	<u>1990</u>	<u>1991</u>	<u>1990</u>
<u>ASSETS</u>						
CURRENT ASSETS						
Petty cash	\$ 25	\$ -	\$ -	\$ -	\$ 25	\$ -
Grants receivable	22,060	23,985	-	-	22,060	23,985
Inventories (Note 3)	9,321	13,205	-	-	9,321	13,205
Prepaid expenses	<u>5,633</u>	<u>5,487</u>	-	-	<u>5,633</u>	<u>5,487</u>
	37,039	42,677	-	-	37,039	42,677
FIXED ASSETS	-	-	<u>7,811</u>	<u>3,111</u>	<u>7,811</u>	<u>3,111</u>
	<u>37,039</u>	<u>42,677</u>	<u>7,811</u>	<u>3,111</u>	<u>44,850</u>	<u>45,788</u>
<u>LIABILITIES AND FUND BALANCES</u>						
CURRENT LIABILITIES						
Accounts payable and accrued liabilities	1,751	5,608	-	-	1,751	5,608
Deferred revenue (Note 4)	<u>7,500</u>	-	-	-	<u>7,500</u>	-
	9,251	5,608	-	-	9,251	5,608
DUE TO THE CITY OF RED DEER (Note 5)	27,661	28,749	-	-	27,661	28,749
RESERVES (Note 6)	16,540	-	-	-	16,540	-
FUND BALANCES	<u>(16,413)</u>	<u>8,320</u>	<u>7,811</u>	<u>3,111</u>	<u>(8,602)</u>	<u>11,431</u>
	<u>\$ 37,039</u>	<u>\$ 42,677</u>	<u>\$ 7,811</u>	<u>\$ 3,111</u>	<u>\$ 44,850</u>	<u>\$ 45,788</u>

Approved by the Board


 _____ Chairman

 _____ Treasurer

RED DEER TOURIST AND CONVENTION ASSOCIATION

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCES YEAR ENDED DECEMBER 31, 1991

	Operating Fund (Schedule 1)		Capital Fund		Total	
	<u>1991</u>	<u>1990</u>	<u>1991</u>	<u>1990</u>	<u>1991</u>	<u>1990</u>
REVENUES						
Contributions from the City of Red Deer	\$ 136,720	\$ 130,942	\$ -	\$ -	\$ 136,720	\$ 130,942
Contributions from other						
local governments	6,000	3,000	-	-	6,000	3,000
Federal government/agency conditional grants	41,498	27,744	-	-	41,498	27,744
Miscellaneous revenue	48,645	19,226	-	-	48,645	19,226
Provincial government/agency conditional grants	39,167	37,569	-	-	39,167	37,569
Sale of souvenirs	8,703	16,303	-	-	8,703	16,303
Sale of other goods and services	<u>2,664</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,664</u>	<u>-</u>
	<u>283,397</u>	<u>234,784</u>	<u>-</u>	<u>-</u>	<u>283,397</u>	<u>234,784</u>
EXPENDITURES						
Salaries	43,215	41,536	-	-	43,215	41,536
Hourly wage personnel	17,806	17,608	-	-	17,806	17,608
Business travel	4,457	3,973	-	-	4,457	3,973
Seminar and conference travel	1,424	579	-	-	1,424	579
Membership fees	303	98	-	-	303	98
Conference fees	858	2,901	-	-	858	2,901
Postage	3,949	3,295	-	-	3,949	3,295
Telephone	310	284	-	-	310	284
Advertising	54,712	19,662	-	-	54,712	19,662
Printing and binding	46	-	-	-	46	-
Subscriptions and publications	75	1,137	-	-	75	1,137
Accounting and audit	2,626	750	-	-	2,626	750
Training courses	1,831	1,099	-	-	1,831	1,099
Other professional services	13,234	9,178	-	-	13,234	9,178
Miscellaneous services	24,908	15,728	-	-	24,908	15,728
Contractual services	88,520	82,063	-	-	88,520	82,063
Goods for resale	6,591	9,525	-	-	6,591	9,525
General supplies	18,615	18,496	-	-	18,615	18,496
Stationery supplies	1,924	3,203	-	-	1,924	3,203
Utilities	<u>1,486</u>	<u>1,341</u>	<u>-</u>	<u>-</u>	<u>1,486</u>	<u>1,341</u>
	<u>286,890</u>	<u>232,456</u>	<u>-</u>	<u>-</u>	<u>286,890</u>	<u>232,456</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,493)	2,328	-	-	(3,493)	2,328
FUND BALANCES, BEGINNING OF YEAR	8,320	5,992	3,111	3,111	11,431	9,103
TRANSFERS BETWEEN FUNDS	(4,700)	-	4,700	-	-	-
TRANSFERS TO RESERVES	<u>(16,540)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(16,540)</u>	<u>-</u>
FUND BALANCES, END OF YEAR	<u>\$ (16,413)</u>	<u>\$ 8,320</u>	<u>\$ 7,811</u>	<u>\$ 3,111</u>	<u>\$ (8,602)</u>	<u>\$ 11,431</u>

RED DEER TOURIST AND CONVENTION ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1991

1. STATUS OF THE ASSOCIATION

The Red Deer Tourist and Convention Association was incorporated under the Societies Act of the Province of Alberta on March 4, 1988 for the purpose of co-ordinating tourist and convention promotion for the City of Red Deer.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with generally accepted accounting principles and reflect the following policies:

Fund Accounting

The accounts of the Association are maintained in accordance with the principles of fund accounting. For financial reporting purposes the following funds are established:

Operating Fund:

To record the activities associated with the Association's operations;

Capital Fund:

To record the activities associated with the Association's fixed asset requirements.

Fixed Assets

Fixed assets are funded by a transfer from operations. Depreciation of fixed assets is not recorded in the accounts of the Association.

Inventories

Inventories are valued at the lower of cost or net realizable value.

Changes in Financial Position

A statement of changes in financial position is not provided as disclosure in these financial statements is considered to be adequate.

RED DEER TOURIST AND CONVENTION ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1991

3. INVENTORIES

Inventories are comprised of the following:

	<u>1991</u>	<u>1990</u>
Souvenirs	\$ 6,049	\$ 9,280
Stationery supplies	<u>3,272</u>	<u>3,925</u>
	<u>\$ 9,321</u>	<u>\$ 13,205</u>

4. DEFERRED REVENUE

Deferred revenue is comprised of 1992 membership fees received in 1991. There were no equivalent amounts received in the prior year.

5. DUE TO THE CITY OF RED DEER

This obligation is non-interest bearing and there are no fixed terms of repayment other than a requirement that the amount be repaid in the event the Association is dissolved or discontinues its use of the City's accounting services.

6. RESERVES

Highway 2 Sign - This reserve is comprised of a \$7,000 grant from the City of Red Deer and two private donations of \$200 each. These funds will be used to construct a sign on Highway 2. No expenditures have been incurred to date.

Regional Awareness Project - The Association acts as a gatherer and disperser of funds on projects of a regional nature. The balance of \$9,140 in this reserve reflects undisbursed funds for the Regional Awareness Project.

7. SPONSORSHIPS

In addition to the sponsorships recorded in the financial statements, the Association receives significant sponsorship funding in the form of gifts-in-kind such as discount coupons, gift certificates, etc. to be distributed to tourists. The unrecorded gifts-in-kind received amounted to \$4,845 (1990 - \$1,922).

RED DEER TOURIST AND CONVENTION ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 1991

8. TAX STATUS

The Association being a non-profit organization is exempt from income tax in accordance with Section 149 of the Income Tax Act.

9. COMPARATIVE FIGURES

Certain of the prior year's comparative figures have been reclassified to conform to the current year's presentation.

RED DEER TOURIST AND CONVENTION ASSOCIATION
SCHEDULE OF OPERATING FUND REVENUES, EXPENDITURES AND TRANSFERS
YEAR ENDED DECEMBER 31, 1991

SCHEDULE 1 - Page 1

	Administration		Chamber of Commerce		David Thompson Country Tourist Council		Marketing and Promotion		Highway 2 Sign	
	1991	1990	1991	1990	1991	1990	1991	1990	1991	1990
REVENUES										
Contributions from the City of Red Deer	\$ 129,720	\$ 125,942	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -
Contributions from other local governments	-	-	-	-	-	-	-	-	-	-
Federal government/agency conditional grants	2,562	2,631	-	-	-	-	-	-	-	-
Miscellaneous revenue	2,654	612	-	-	-	-	25,815	8,414	400	-
Provincial government/agency conditional grants	194	5,068	8,118	5,747	-	-	5,935	10,751	-	-
Sale of souvenirs	-	-	-	-	-	-	-	-	-	-
Sale of other goods & services	-	-	-	-	-	-	-	-	-	-
	<u>135,130</u>	<u>134,253</u>	<u>8,118</u>	<u>5,747</u>	<u>-</u>	<u>-</u>	<u>31,750</u>	<u>19,165</u>	<u>7,400</u>	<u>-</u>
EXPENDITURES										
Salaries	43,215	41,536	-	-	-	-	-	-	-	-
Hourly wage personnel	17,806	17,608	-	-	-	-	-	-	-	-
Business travel	4,206	3,784	-	-	-	-	251	189	-	-
Seminar and conference travel	1,424	556	-	-	-	-	-	-	-	-
Membership fees	270	45	-	-	-	-	-	-	-	-
Conference fees	858	800	-	-	-	-	-	-	-	-
Postage	1,871	2,785	-	-	-	-	984	151	-	-
Telephone	182	284	128	-	-	-	-	-	-	-
Advertising	54	122	1,724	2,355	4,758	5,800	24,620	8,156	-	-
Printing and binding	-	-	-	-	-	-	-	-	-	-
Subscriptions and publications	39	75	-	-	-	-	-	-	-	-
Accounting and audit	2,626	750	-	-	-	-	-	-	-	-
Training courses	205	677	-	-	-	120	-	-	-	-
Other professional services	-	-	9,750	6,801	1,906	870	666	1,507	-	-
Miscellaneous services	515	28	12,519	10,807	-	-	5,594	1,709	-	-
Contractual services	-	-	18,192	16,000	7,725	7,197	9,307	13,395	-	-
Goods for resale	-	-	-	-	-	-	-	-	-	-
General supplies	470	1,235	9,461	12,012	-	-	3,151	3,449	-	-
Stationery supplies	1,315	3,203	-	-	-	-	-	-	-	-
Utilities	-	-	<u>1,486</u>	<u>1,341</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>75,056</u>	<u>73,488</u>	<u>53,260</u>	<u>49,316</u>	<u>14,389</u>	<u>13,987</u>	<u>44,573</u>	<u>28,556</u>	<u>-</u>	<u>-</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	60,074	60,765	(45,142)	(43,569)	(14,389)	(13,987)	(12,823)	(9,391)	7,400	-
TRANSFERS TO CAPITAL FUND	(4,550)	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES	-	-	-	-	-	-	-	-	(7,400)	-
EXCESS (DEFICIENCY) AFTER TRANSFERS	\$ 55,524	\$ 60,765	\$ (45,142)	\$ (43,569)	\$ (14,389)	\$ (13,987)	\$ (12,823)	\$ (9,391)	\$ -	\$ -

RED DEER TOURIST AND CONVENTION ASSOCIATION
SCHEDULE OF OPERATING FUND REVENUES, EXPENDITURES AND TRANSFERS
YEAR ENDED DECEMBER 31, 1991

	The Crossing		Regional Tourism		Events/Resources Project		Membership Services		Hospitality Improvement Seminars	
	1991	1990	1991	1990	1991	1990	1991	1990	1991	1990
REVENUES										
Contributions from the City of Red Deer	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions from other local governments	-	-	6,000	3,000	-	-	-	-	-	-
Federal government/agency conditional grants	19,495	25,113	18,926	-	-	-	-	-	-	-
Miscellaneous revenue	-	-	3,000	2,000	2,111	2,998	6,216	3,850	7,969	1,352
Provincial government/agency conditional grants	13,650	1,350	11,199	13,653	56	-	-	-	15	1,000
Sale of souvenirs	-	-	-	-	-	-	-	-	-	-
Sale of other goods & services	-	-	-	-	-	-	-	-	-	-
	<u>33,145</u>	<u>31,463</u>	<u>39,125</u>	<u>18,653</u>	<u>2,167</u>	<u>2,998</u>	<u>6,216</u>	<u>3,850</u>	<u>7,984</u>	<u>2,352</u>
EXPENDITURES										
Salaries	-	-	-	-	-	-	-	-	-	-
Hourly wage personnel	-	-	-	-	-	-	-	-	-	-
Business travel	-	-	-	-	-	-	-	-	-	-
Seminar and conference travel	-	-	-	-	-	23	-	-	-	-
Membership fees	-	-	-	-	-	-	33	53	-	-
Conference fees	-	-	-	-	-	2,101	-	-	-	-
Postage	-	-	-	-	112	-	975	339	7	20
Telephone	-	-	-	-	-	-	-	-	-	-
Advertising	305	329	20,000	606	1,215	-	693	964	535	498
Printing and binding	-	-	46	-	-	-	-	-	-	-
Subscriptions and publications	-	-	-	-	36	1,062	-	-	-	-
Accounting and audit	-	-	-	-	-	-	-	-	-	-
Training courses	-	-	-	-	-	302	328	-	1,298	-
Other professional services	-	-	648	-	144	-	120	-	-	-
Miscellaneous services	-	-	685	-	3	130	1,645	970	1,892	1,078
Contractual services	37,837	3,277	9,529	42,194	811	-	-	-	5,119	-
Goods for resale	-	-	-	-	-	-	-	-	-	-
General supplies	1,145	78	1,622	-	216	25	833	649	1,442	303
Stationery supplies	-	-	65	-	-	-	544	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-
	<u>39,287</u>	<u>3,684</u>	<u>32,595</u>	<u>42,800</u>	<u>2,537</u>	<u>3,643</u>	<u>5,171</u>	<u>2,975</u>	<u>10,293</u>	<u>1,899</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(6,142)	27,779	6,530	(24,147)	(370)	(645)	1,045	875	(2,309)	453
TRANSFERS TO CAPITAL FUND	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES	-	-	(9,140)	-	-	-	-	-	-	-
EXCESS (DEFICIENCY) AFTER TRANSFERS	\$ <u>(6,142)</u>	\$ <u>27,779</u>	\$ <u>(2,610)</u>	\$ <u>(24,147)</u>	\$ <u>(370)</u>	\$ <u>(645)</u>	\$ <u>1,045</u>	\$ <u>875</u>	\$ <u>(2,309)</u>	\$ <u>453</u>

RED DEER TOURIST AND CONVENTION ASSOCIATION
SCHEDULE OF OPERATING FUND REVENUES, EXPENDITURES AND TRANSFERS
YEAR ENDED DECEMBER 31, 1991

SCHEDULE 1
- Page 3

	<u>Souvenirs</u>		<u>Total</u>	
	<u>1991</u>	<u>1990</u>	<u>1991</u>	<u>1990</u>
REVENUES				
Contributions from the City of Red Deer	\$ -	\$ -	\$ 136,720	\$ 130,942
Contributions from other local governments	-	-	6,000	3,000
Federal government/agency conditional grants	515	-	41,498	27,744
Miscellaneous revenue	480	-	48,645	19,226
Provincial government/agency conditional grants	-	-	39,167	37,569
Sale of souvenirs	8,703	16,303	8,703	16,303
Sale of other goods & services	<u>2,664</u>	<u>-</u>	<u>2,664</u>	<u>-</u>
	<u>12,362</u>	<u>16,303</u>	<u>283,397</u>	<u>234,784</u>
EXPENDITURES				
Salaries	-	-	43,215	41,536
Hourly wage personnel	-	-	17,806	17,608
Business travel	-	-	4,457	3,973
Seminar and conference travel	-	-	1,424	579
Membership fees	-	-	303	98
Conference fees	-	-	858	2,901
Postage	-	-	3,949	3,295
Telephone	-	-	310	284
Advertising	808	832	54,712	19,662
Printing and binding	-	-	46	-
Subscriptions and publications	-	-	75	1,137
Accounting and audit	-	-	2,626	750
Training courses	-	-	1,831	1,099
Other professional services	-	-	13,234	9,178
Miscellaneous services	2,055	1,006	24,908	15,728
Contractual services	-	-	88,520	82,063
Goods for resale	6,591	9,525	6,591	9,525
General supplies	275	745	18,615	18,496
Stationery supplies	-	-	1,924	3,203
Utilities	<u>-</u>	<u>-</u>	<u>1,486</u>	<u>1,341</u>
	<u>9,729</u>	<u>12,108</u>	<u>286,890</u>	<u>232,456</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	2,633	4,195	(3,493)	2,328
TRANSFERS TO CAPITAL FUND	(150)	-	(4,700)	-
TRANSFERS TO RESERVES	<u>-</u>	<u>-</u>	<u>(16,540)</u>	<u>-</u>
EXCESS (DEFICIENCY) AFTER TRANSFERS	\$ <u>2,483</u>	\$ <u>4,195</u>	\$ <u>(24,733)</u>	\$ <u>2,328</u>

DATE: April 29, 1992

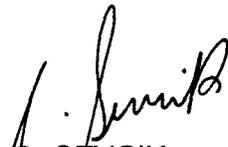
TO: Chairman,
Red Deer Tourist and Convention Board

FROM: City Clerk

RE: 1991 AUDITED FINANCIAL STATEMENTS
RED DEER TOURIST AND CONVENTION ASSOCIATION

At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your report dated April 3, 1992 and the 1991 audited financial statements for the Red Deer Tourist and Convention Association.

We thank you for said statements, and it was agreed that same be filed as information.


C. SEVCIK
City Clerk

/jt

c.c. Director of Community Services
Director of Financial Services
W. Martindale, Manager, Red Deer Tourist & Convention Board

NOTICES OF MOTION

DATE: April 15, 1992
TO: City Council
FROM: Assistant City Clerk
RE: NOTICE OF MOTION - ALDERMAN PIMM
BLUE BOX PROGRAM

At the Council meeting of April 13, 1992, the following Notice of Motion was submitted by Alderman Pimm relative to the Blue Box Recycling Program.

"WHEREAS the Council of The City of Red Deer has instituted a Blue Box Recycling Program;

AND WHEREAS the said Blue Box Recycling Program has a high participation rate by the public;

AND WHEREAS there are a number of the public opposed to the said Blue Box Recycling Program;

THEREFORE BE IT RESOLVED that the question of continuing the Blue Box Recycling Program be put to the public by way of a plebiscite in conjunction with the 1992 Municipal Election."

This is submitted for Council's consideration.


KELLY KLOSS
Assistant City Clerk

KK/jt

Pimm

Whereas The Council of the City of Red Deer has instituted a Blue Box Recycling program

And Whereas the said Blue Box Recycling program has a high participation rate by the general public

And Whereas there are a number of the ~~general~~ public opposed to ^{the} said Blue Box recycling ~~plan~~ program

Therefore be it resolved that the question of continuing the ^{Blue Box recycling} program be put to the public by way of plebiscite in conjunction with the 1992 Municipal election

Pimm	Moffat	Guilbault	Surkan	McGregor	Lawrence	Statnyk	Campbell	McGhee
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox" value="A"/>	
Carried	Defeated	Withdrawn			= For	= Against	= Absent	

DATE: April 29, 1992

TO: Elsie Schmidek
Elections Co-ordinator

FROM: City Clerk

RE: NOTICE OF MOTION - ALDERMAN PIMM
BLUE BOX PROGRAM

The following motion submitted by Alderman Pimm was considered at the Council meeting of April 27, 1992, however, said motion was defeated.

"WHEREAS the Council of The City of Red Deer has instituted a Blue Box Recycling Program;

AND WHEREAS the said Blue Box Recycling Program has a high participation rate by the public;

AND WHEREAS there are a number of the public opposed to the said Blue Box Recycling Program;

THEREFORE BE IT RESOLVED that the question of continuing the Blue Box Recycling Program be put to the public by way of a plebiscite in conjunction with the 1992 Municipal Election."

MOTION DEFEATED

The decision of Council in this instance is submitted for your information.


C. SEVCIK
City Clerk

CS/jt

c.c. Director of Engineering Services
Public Works Manager
Alderman Pimm

NO. 2

DATE: April 15, 1992
TO: City Council
FROM: Assistant City Clerk
RE: NOTICE OF MOTION - ALDERMAN CAMPBELL
TAX NOTICES

The following Notice of Motion was submitted by Alderman Campbell on April 13, 1992, concerning the above topic.

"WHEREAS the Public School Board has set its current financial requisition equivalent to an 8.5% increase in taxes over the previous year;

AND WHEREAS the majority of the citizens of Red Deer oppose the size of the increase;

THEREFORE BE IT RESOLVED that The City of Red Deer not include the education requisition on The City of Red Deer tax notice and that the Boards of Education be encouraged to include their portion of the current taxes on their own letterhead;

NOTE: I believe that by doing this, the taxpayer will be better able to realize where their money is going and who is spending it. I would also hope that the citizens of Red Deer will be encouraged to participate with greater interest in local authorities' decision making processes."

This is submitted for Council's consideration.



KELLY KLOSS
Assistant City Clerk

KK/jt

DATE: 21 April 1992
TO: City Clerk
FROM: City Assessor
RE: ALDERMAN CAMPBELL - NOTICE OF MOTION - TAX NOTICES

Legislation, specifically Sections 113(2) (3) (4) & (5) are outlined as follows:

"(2) Notwithstanding subsection (1), the council by resolution may authorize the use of 2 tax notices under subsection (1) instead of one, namely,

- (a) one relating to the taxes imposed as a result of requisitions made pursuant to the *School Act* by school districts and school divisions (in this section called the "supplementary school tax notice"), and
- (b) the other relating to all other taxes (in this section called the "Municipal tax notice").

(3) If a council passes a resolution under subsection (2), each tax notice shall be mailed or delivered in accordance with subsection (1) and shall show all of the matters enumerated in subsection (1) except that

- (a) the supplementary school tax notice shall relate only to taxes imposed as a result of requisitions made pursuant to the *School Act* by school districts and school divisions and the rate of taxation therefor, and
- (b) the municipal tax notice shall not include any taxes referred to in clause (a) or the rate of taxation therefor.

(4) If a council passes a resolution under subsection (2), then, with respect to that municipality,

- (a) a reference in this Act to "the tax notice" or "a tax notice" shall be read as a reference to the municipal tax notice or the supplementary school tax notice or both, and

City Clerk
Page 2
21 April 1992

- (b) a reference in any other Act to a tax notice under this Act shall be read as a reference to a municipal tax notice or a supplementary school tax notice or both.

(5) Forthwith the municipal secretary shall make or cause to be made an entry on the roll of the date of the mailing or delivery of the tax notice."

It is apparent that two tax notices can be utilized. I would suggest that the intent is not to have the school requisition mailed on letterhead other than the municipality.

The concept of two tax notices has some appeal, even if both are under caption of The City of Red Deer, as far as distinction of tax requisition is concerned. There are also some concerns. The public is not accustomed to more than one tax notice and may pay only one bill by due date, leaving the second bill, either municipal or school, outstanding. This could create an excessive penalty situation, with requests for penalty cancellations. The mailing of an additional 18,000+ notices at an estimated cost of \$9,000 to \$10,000 for printing, envelopes, stuffing and postage must be considered.

RECOMMENDATION

The option is there to partially accommodate the suggestion. Concerns are public image of mailing more than one notice and the ratepayer misplacing one notice or paying only one notice. We would also question the calculation of arrears, if part of the tax bill is paid.

We could not support this proposal until an indepth analysis is done on all scenarios that may present themselves.



Al Knight, A.M.A.A.
City Assessor

AK/ngl

c.c. Director of Finance

DATE: April 22, 1992
TO: City Clerk
FROM: Director of Financial Services
RE: ALDERMAN CAMPBELL - NOTICE OF MOTION - TAX NOTICES

The City Assessor has outlined a number of concerns regarding the proposal to have a separate tax bill issued for the schools under the schools' letterhead. These concerns are:

1. Possible confusion in getting more than one tax bill
2. Taxes could be paid to agency whose letterhead appears at the top
3. If separate mailings are done extra cost could be at least \$9,000 to \$10,000.
4. Allocation of partial payments received.

The amount of school taxes is definitely a concern. For 1992 the amount of tax for school purposes will exceed the taxes for municipal purposes.

The 1992 tax bills are scheduled to be mailed by about mid May. As a result, if Council did want separate bills it is recommended it be implemented in 1993.

For 1992 it is recommended a letter from the Mayor be inserted with the tax bill explaining:

1. The amount of tax levied for each authority
2. The amount of the tax bill the City actually has control over
3. The breakdown of the tax increase.

Recommendation

That Council not issue separate tax bills and instead include an insert with the bill explaining the reason for the increase.



A. Wilcock
Director of Financial Services
AW/ds

c.c. City Assessor

April 13 1992

Notice of Motions

Whereas the Public School Board has set its current financial requisition equivalent ~~at 8.5%~~ to an 8.5% increase in taxes over the previous year,

and whereas the majority of the citizens of Red Deer oppose the size of the increase

therefore be it resolved that the City of Red Deer not include the education requisition on the City of Red Deer's tax notice and that the Boards of Education be encouraged to include their portion of the current taxes on their own letterhead.

NOTE: I believe that by doing this the taxpayer will be better able to realize where their money is going and who is spending it.

I would also hope that the citizens of Red Deer

would be encouraged to participate
with greater interest in local authorities
decision making processes.

JW [Signature]

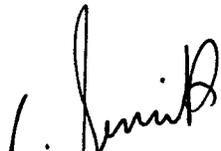
DATE: April 29, 1992
TO: Director of Financial Services
FROM: City Clerk
RE: ALDERMAN CAMPBELL - NOTICE OF MOTION - TAX NOTICES

At the Council meeting of April 13, 1992, Alderman Campbell submitted a Notice of Motion which provided that the education requisition be not included on The City of Red Deer Tax Notice and that the Boards of Education be encouraged to include their portion of the current taxes on their own letterhead.

At the April 27, 1992 Council meeting, this matter received further consideration with the following motion being passed.

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Financial Services dated April 22, 1992 re: Alderman Campbell - Notice of Motion - Tax Notices, hereby agrees that an insert be included with the 1992 Tax Notices explaining the reasons for the tax increase."

The decision of Council in this instance is submitted for your information and I trust that you will prepare the explanatory note which is to be included with the mailing of the 1992 tax notices.


C. SEVCIK
City Clerk

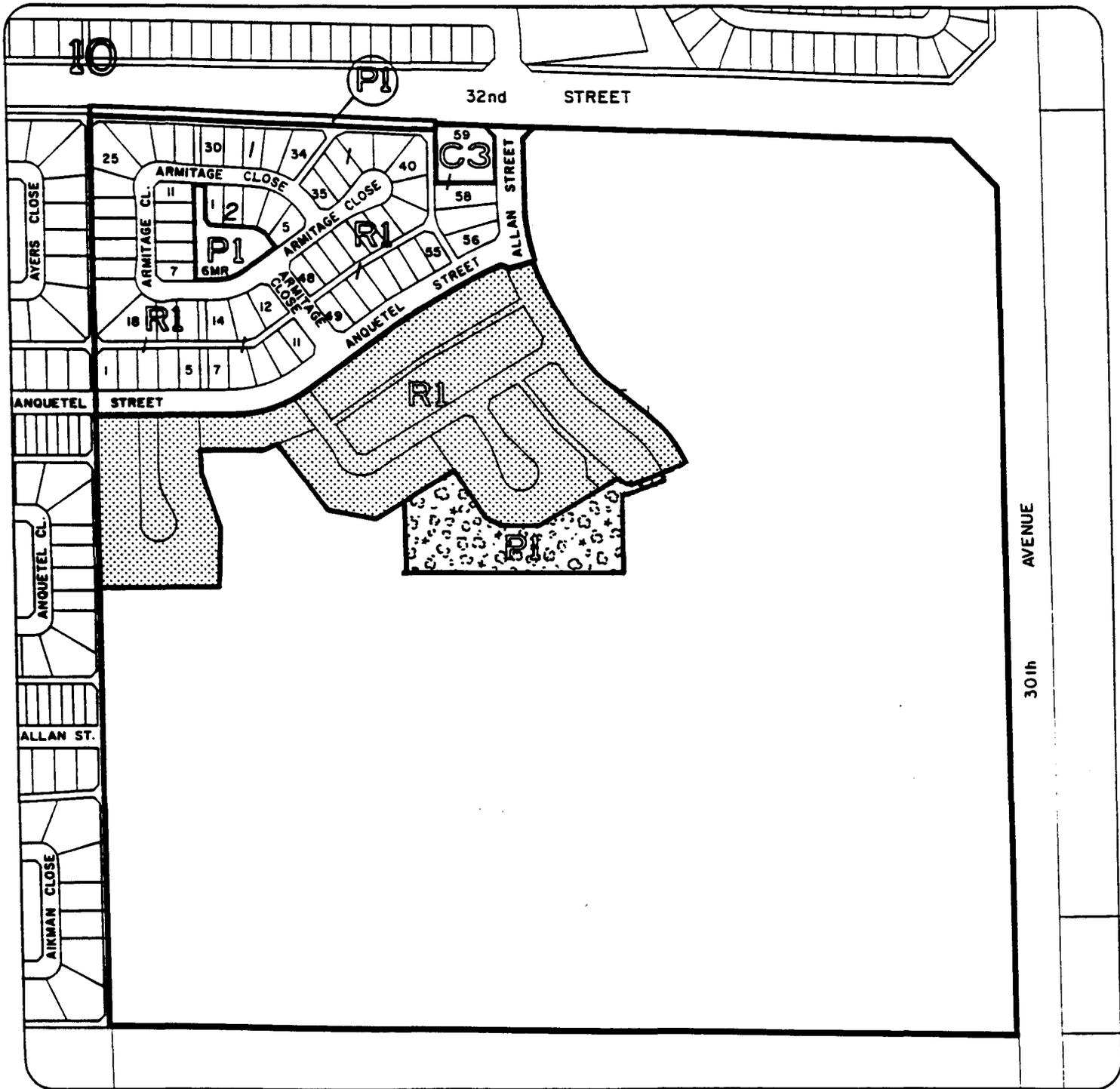
CS/jt

c.c. City Commissioners
Alderman Campbell
Machine Operator Clerk - Irene
City Assessor

City of Red Deer --- Land Use Bylaw

Land Use Districts

J6



scale in metres

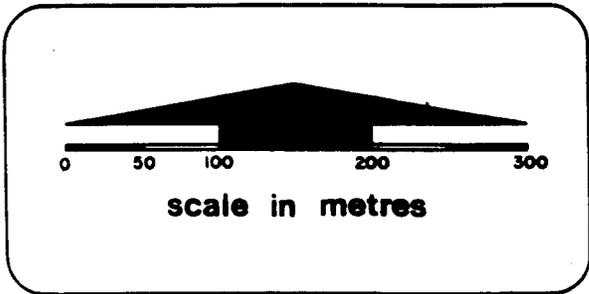
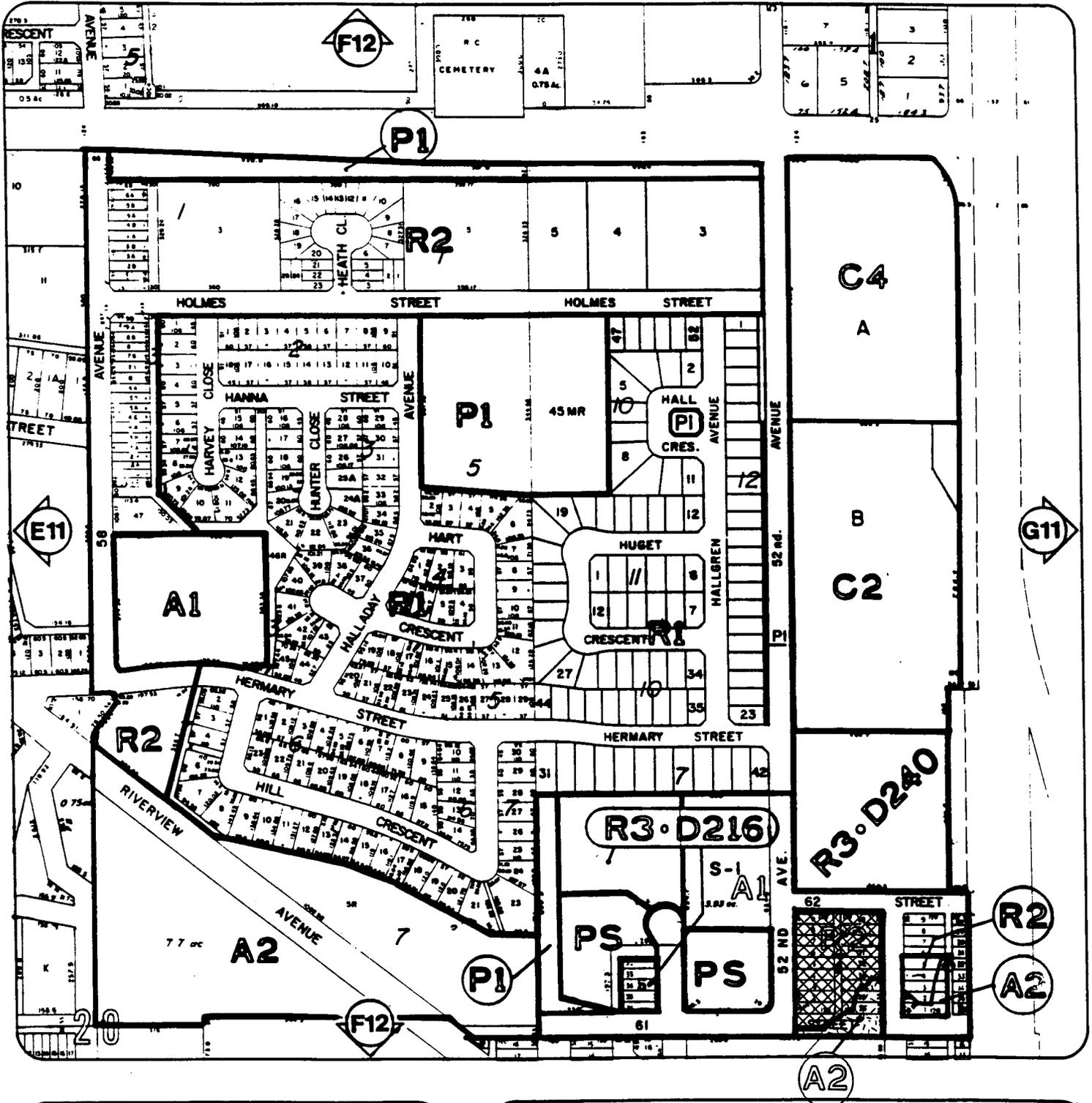
Revisions :

MAP NO. 7/92
 BYLAW NO. 2672/L-92

Change from A1 to R1  and P1 

City of Red Deer --- Land Use Bylaw Land Use Districts

F11



Revisions : MAP NO 9/92
BYLAW NO. 2672 / N-92

Change from A1 to A2  and R2 

BYLAW NO. 2841/A-92

Being a bylaw to amend the Parks & Public Facilities Bylaw No. 2841/84 to provide for new offence provisions to regulate public gatherings in the parks.

THE MUNICIPAL COUNCIL FOR THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS:

That Bylaw No. 2841/84, being the Parks & Public Facilities Bylaw, be amended as follows:

1 New Sections 2 (j.1) and (k.1) are added as follows:

" (j.1) "Public Gathering" means any group of five (5) or more people.

(k.1) "Special Event" means a promotion, parade, procession, or race and for that purpose:

(i) "Promotion" is one or more persons gathered on City property for the purpose of soliciting, protesting, rallying, entertaining, evangelizing, or selling goods or services."

(ii) "Parade" or "procession" or "race" means any group of pedestrians or cyclists, marching, walking, running or riding in the street, on the sidewalk, on parkland or on the trail system or any group of vehicles driving on a City roadway, but shall not include a funeral procession.

2 Section 7 (r) is renumbered to 7 (q).

3 New Sections 8.1 to 8.8 together with a new heading are added as follows:

" PARK HOURS, PUBLIC GATHERINGS AND SPECIAL EVENTS

8.1 All parks within the City shall be closed to public gatherings from 11:00 p.m. to 7:00 a.m. unless otherwise authorized in writing by the City Commissioner.

8.2 No person shall participate in a public gathering in a park between the hours of 11:00 p.m. and 7:00 a.m.

8.3 Sections 8.1 and 8.2 shall not apply to the New Year's Eve, Canada Day and Heritage Day celebrations authorized by the City nor to any public gathering authorized in writing by the City Commissioner.

8.4 Any person desiring to hold a special event in a City park shall, not less than 4 weeks prior to the proposed date of the event, make application to the City Commissioner in writing for a permit. Such

application shall bear the signature, name, address and phone number of the applicant person or organization who will be in control of the event and who undertakes to be responsible for the good order and conduct thereof. The application shall also contain information with respect to the following:

- i) the nature and object of the event;
- ii) the date and time during which the event is proposed to be held;
- iii) the intended route or area proposed to be covered by the event;
- iv) the assurance of the continued enjoyment of the Park by others without harassment, infringement or enticement.
- v) any other information required by the City Commissioner.

8.5 No person or organization shall hold, organize or take part in a special event without a permit.

8.6 The persons who hold, organize or participate in special events which have received a permit shall have the right to use the area of the park specified in the permit to the exclusion of any other person who participates in another special event or public gathering at the same site.

8.7 Any person who continues to participate in a special event or public gathering after having been requested to disperse and leave the area shall be guilty of an offence.

8.8 The penalty for a breach of Sections 8.2, 8.5 or 8.7 shall be a fine of \$50.00 for first offence; \$100.00 for a second offence and \$150.00 for a third offence."

4 This amendment shall come into full force and effect upon third reading.

READ A FIRST TIME IN OPEN COUNCIL THIS DAY OF , 19

READ A SECOND TIME IN OPEN COUNCIL THIS DAY OF , 19

READ A THIRD TIME IN OPEN COUNCIL THIS DAY OF , 19

MAYOR

CITY CLERK

BYLAW No. 2960/D-92

Being a bylaw to amend Bylaw 2960/B-92, an amendment to the Utility Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1 That Amending Bylaw 2960/B-92 as presented to and passed by Council of The City of Red Deer on April 13, 1992 contemplating a change to interest calculated annually on deposits, be amended by renumbering said bylaw from 2960/B-92 to 2960/C-92.
- 2 This bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this day of A.D., 1992.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D., 1992.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D., 1992.

MAYOR

CITY CLERK

BY-LAW NO. 3066/92

A by-law to authorize the Municipal Council of The City of Red Deer to impose a local improvement charge for the purpose of Construction of Decorative Streetlighting.

WHEREAS it is deemed expedient and proper pursuant to the provisions of Section 157 of the Municipal Taxation Act that the Council shall issue a by-law to authorize undertaking and completing the construction of decorative streetlighting.

AND WHEREAS plans, specifications and estimates for such work have been made by the Director of Engineering Services, whereby the total cost of the said project is \$19,700.00

AND WHEREAS in order to construct and complete the said project, it will be necessary to recover by a local improvement charge pursuant to Section 157 of the Municipal Taxation Act R.S.A. 1980, and amendments thereto.

AND WHEREAS the proposed construction will serve about 83.82 assessable meters of frontage.

AND WHEREAS pursuant to the provisions of Section 157 of the Municipal Taxation Act, R.S.A., 1980, as amended, the Council has given proper notice of intention to undertake and complete the construction of decorative streetlighting, the costs or a portion of the costs thereof to be assessed against abutting owners in accordance with the attached Schedule "A", and no sufficiently signed and valid petition against the said proposal has been received by the Council.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

- 1 The Municipal Council of The City of Red Deer is hereby empowered and authorized to enter into contracts for the purpose of construction of decorative streetlighting as may be necessary.
- 2 That for the purpose aforesaid, the sum of Nineteen Thousand, Seven Hundred Dollars and twenty-one cents (\$19,700.21) together with interest thereon at the rate of 9-3/4% per annum is to be collected by way of special assessment as herein provided in attached Schedule "A".

3 There shall be raised annually for payment of the owners' portion of the cost and interest thereon, by special assessment under the Municipal Taxation Act, R.S.A., 1980, the respective sums shown as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on all lands fronting or abutting on that portion of the streets or places whereon the said improvements are to be laid, a special assessment sufficient to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule "A". The said special assessment shall be in addition to all other rates and taxes.

4 This by-law shall come into force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this 30 day of March , 1992.

READ A SECOND TIME IN OPEN COUNCIL this day of , 1992.

READ A THIRD TIME IN OPEN COUNCIL this day of , 1992.

MAYOR

CITY CLERK

Special Frontage Assessment

The City of Red Deer

Schedule "A" to By-law No. 3066/92

LOCAL IMPROVEMENT - SPECIAL FRONTAGE ASSESSMENT

FOR CONSTRUCTION OF DECORATIVE STREETLIGHTING

1 Properties to be assessed:

	<u>ON</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>	<u>FRONTAGE</u>
	Gaetz Ave	52nd St.	53rd St.	East	83.82 m.
2	TOTAL FRONTAGE				83.82 m.
3	Total Special Assessment against all properties				\$19,700.21
4	Total Special Assessment per Front Foot or Meter				\$235.03/assessable meter
5	Annual Unit Rate per Front Foot or Meter of Frontage to be payable for a period of 20 years calculated at 9-3/4%				\$27.14/assessable meter
6	Total Yearly Assessment against all above properties				\$2,274.87

A D D I T I O N A L A G E N D A

FOR THE REGULAR MEETING OF RED DEER
CITY COUNCIL TO BE HELD ON **MONDAY, APRIL 27, 1992,**
IN THE COUNCIL CHAMBERS OF CITY HALL,
RED DEER, COMMENCING AT 4:30 P.M.

UNFINISHED BUSINESS

- 1) Assistant City Clerk - Re: Peavey Mart Site/Gaetz Ave./Redesignation/Land Use Bylaw Amendment 2672/S-91 . . . 1

REPORTS

- 1) Director of Financial Services - Re: 1992 Mill Rate Bylaw 3070/92 . . . 17
- 2) Director of Financial Services - Re: Business Tax Bylaw Amendment 2032/A-92 . . . 24
- 3) Director of Financial Services - Re: Municipal Residential Assessment Calculation Program . . . 25
- 4) Executive Assistant to the Mayor and Commissioner - Re: Residency Guideline - The Princess Margaret Scholarship in the Fine and Performing Arts . . . 29

BYLAWS

- 1) 2672/S-91 - Land Use Bylaw Amendment/Peavey Mart Site/Gaetz Ave./Redesignation - 3rd reading . . . 1
- 2) 2032/A-92 - Business Tax Bylaw Amendment - 3 readings . . . 24
- 3) 3070/92 - Mill Rate Bylaw/1992 - 3 readings . . . 17

UNFINISHED BUSINESS

NO. 1

DATE: April 22, 1992
TO: City Council
FROM: Assistant City Clerk
RE: PEAVEY MART SITE - GAETZ AVE.
REDESIGNATION - LAND USE BYLAW AMENDMENT 2672/S-91

As Council will recall, at its meeting held on September 30, 1991, the above noted bylaw was given second reading, however third reading was withheld pending receipt of the following information:

1. Written confirmation that the concerns relative to access of all businesses concerned have been satisfied;
2. Written confirmation that the concerns as outlined in the letter from Central Animal Clinic Ltd. dated September 22, 1991, a copy of which is attached, have been satisfied;
3. A proposed site plan of the development.

Attached for Council's consideration are the documents from the developer, as well as the relevant administrative comments.


Kelly Kloss
Assistant City Clerk

skylark

developments alberta inc. 2

March 31, 1992

Fax # 346-6195
Original by Mail

City of Red Deer
City Hall, P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Alan Scott, Ec.D.
Manager Economic Development

Re: Rezoning of
Lot 9, Block A, Plan 702-0258
Red Deer, Alberta

Dear Sir:

Skylark Developments Alberta Inc., would like to make an application for third reading of redesignation of the above described property. The lands are currently zoned I1, and we require C4 zoning.

First and Second readings on this matter were held on September 3, 1991. At that time, an objection to rezoning from the adjacent property owner, An-Mel Holdings Ltd., was made.

Subsequently we have reached an agreement with An-Mel's Dr. Weber, and in support of our application for 3rd reading, attach a copy of our letter agreement with An-Mel Holdings Ltd.

Would you be so kind as to advise if sufficient material is available in this package for 3rd reading?

Your help in this matter is very much appreciated.

Regards,

SKYLARK DEVELOPMENTS ALBERTA INC.


R.D. McIntosh

RJM/ns
Enclosure

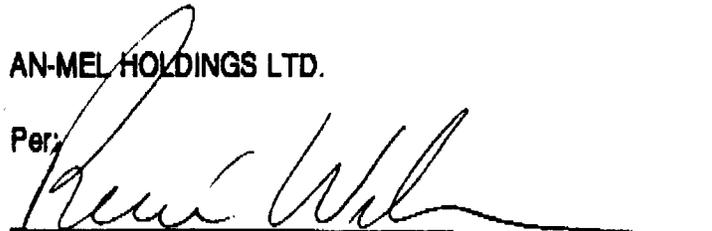
c.c. Peavey Industries
Attn: Mr. Rick Anderson

TERMS OF ACCEPTANCE

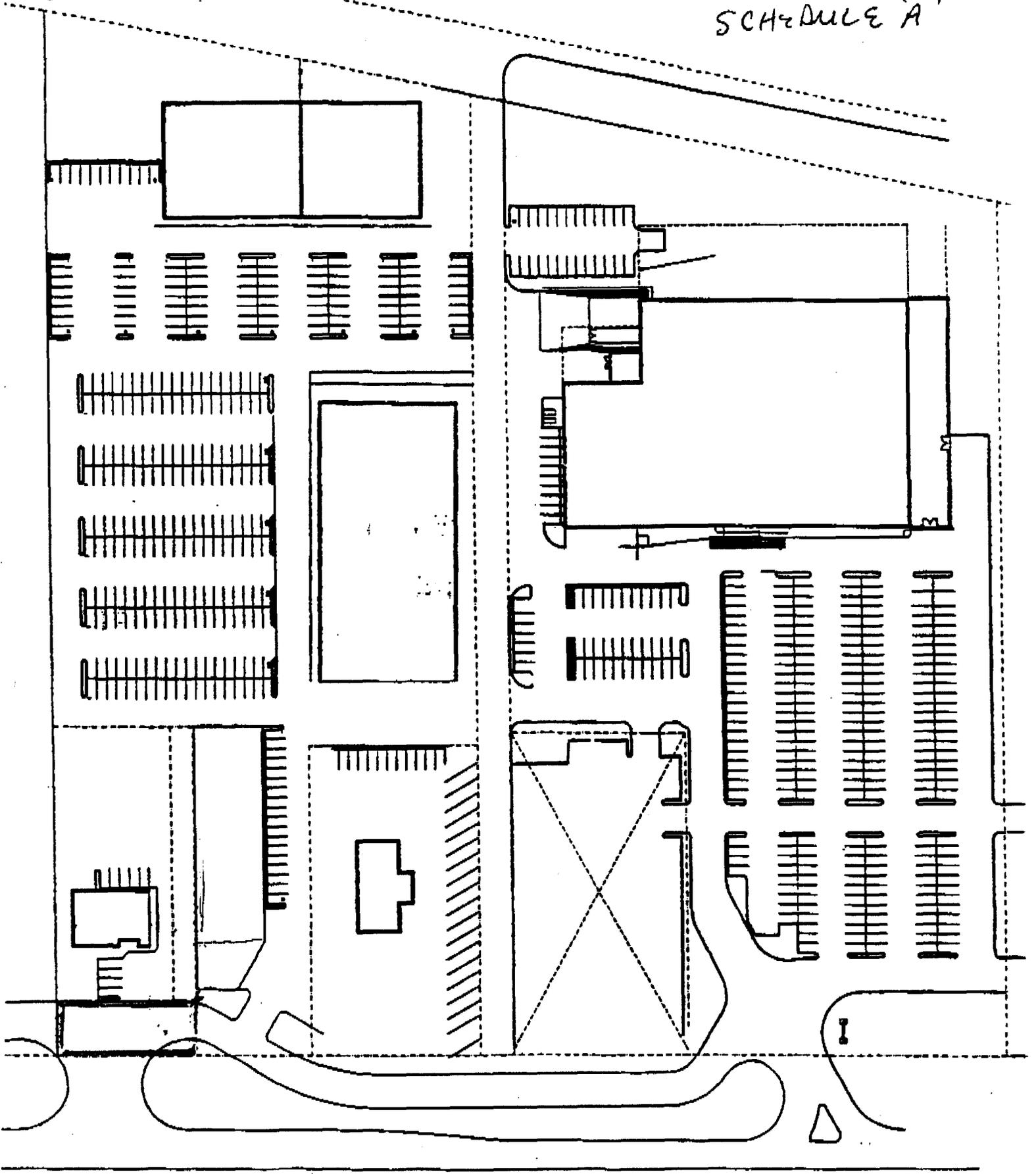
1. An-Mel Holdings Ltd. (An-Mel) hereby agrees to the exchange of lands contemplated by the attached letter from Skylark Developments Alberta Inc. (Skylark) to An-Mel dated March 17, 1992, subject to the following terms and conditions:
 - (a) The exchange would occur simultaneously to Skylark obtaining title to Lot 9, Block A, Plan 7820258, provided that all documentation relating to the exchange meets with the approval of Skylark's solicitors.
 - (b) Such exchange is subject to the conclusion of satisfactory negotiations to be entered into between An-Mel and the City of Red Deer respecting the terms of the land exchange, including the restoration of An-Mel's parking facilities in a manner acceptable to An-Mel and its solicitors.
2. An-Mel is not opposed, in a general sense, to negotiating on an informal basis certain rights of entry across the property acquired by it in the exchange in order to allow Skylark free access to the rear of its proposed new building. However, An-Mel is not prepared to formalize such access, or to agree on such access in perpetuity, or to have its lands encumbered to protect such access.
3. These terms and conditions are to be attached to the aforementioned proposal letter of March 17, 1992.

DATED at the City of Red Deer in the Province of Alberta, this 25th day of March, 1992.

AN-MEL HOLDINGS LTD.

Per: 

SCHEDULE 'A'





March 17th, 1992

DELIVERED

An-Mel Holdings Ltd.
c/o Central Animal Clinic Ltd.
2404 Gaetz Avenue
Red Deer, Alberta

Attention: Dr. R.W. Weber, D.V.M.

Re: Lot 9, Block A, Plan 782-0258

Dear Sir:

It was a pleasure meeting you last week!

As you are aware, Skylark has obtained an Option to Purchase the above described property, being the Peavey Mart.

We will, in the very near future, be making an application for zoning change and a development permit for Lot 9, Block A, Plan 782-0258, to the City of Red Deer.

Subject to the culmination of our offer to purchase, in return for approval of our zoning change and development permit, Skylark is prepared to sell to the City of Red Deer a portion of Lot 9.

That portion of Lot 9, is a 6 m strip of land running parallel to the An-Mel Holdings Ltd. Lot 10, as illustrated in yellow on the attached Schedule "A".

The City in turn has indicated they would trade this 6 m wide property to the Al-Mel Holdings for land in front of the Central Animal Clinic, outlined in Red, on the attached Schedule "A".

Terms of exchange to be negotiated between Central Animal Clinic and the City
By virtue of this swap, the City of Red Deer, would be able to finalize the changes to the access to Gaetz Avenue, in this general area.

Dr. Weber, an exchange of this nature would guarantee access to the rear of your facility, in perpetuity. All we would ask for would be a caveat allowing access to the rear of our new building for remedial purposes.

Central Animal Clinic Ltd.
Attn: Dr.R.W. Weber
Page Two

We are taking the liberty of enclosing three (3) copies of this letter. If you are in agreement with the ideas outlined herein, we would ask that you endorse all three, and return two to our office.

In due course we will submit a copy of this letter to the City of Red Deer with our applications.

We look forward to being your neighbour.

Yours truly,

SKYLARK DEVELOPMENTS ALBERTA INC.



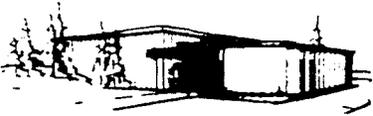
R.J. McIntosh

RJM/ns
Enclosures

I, we hereby agree to the exchange of lands contemplated in this letter. Such exchange would occur simultaneously to Skylark Developments Alberta Inc., obtaining title to Lot 9, Block A, Plan 782 0258, and provided that all documentation relating to the exchange meets with our solicitors approval.

Date

Al-Mel Holdings Ltd.



7
CENTRAL ANIMAL CLINIC LTD.

2404 GAETZ AVE. RED DEER, ALBERTA Phone: 343-0606

September 22, 1991

DR. R.W. WEBER D.V.M.

DR. D.W. GUENTHER

THE CITY OF RED DEER
P.O. Box 5008
RED DEER AB.
T4N 3T4

THE CITY OF RED DEER
CLERK'S DEPARTMENT

RECEIVED	
TIME	11:57 AM
DATE	Sept 23/91
BY	ST

Dear Sirs;

Re: PROPOSED LAND USE BYLAW AMENDMENT 2672/S-91

I would like to express my concerns with and opposition to the proposed amendment to the Land Use Bylaw which proposes to rezone the Feavey Mart property from I1 to C4. As you are aware, I am the owner of Lot 10 (2404 - 50th Ave.) where the Central Animal Clinic is located. My objection is based on the fact that the access to this entire area is very poor and totally inadequate. The proposed rezoning would facilitate development that will greatly increase the traffic flow to this area and compound a traffic problem that is already critical. The problem was brought to a head by the redesigning of the Gaetz Avenue/ Molly Bannister intersection and you may recall that presentation about this problem had been made to you at an earlier date. To my knowledge, the problem is still not solved to everyone's satisfaction and I would thus urge council to resist rezoning of this parcel. I fear that rezoning without first solving the access problem to the satisfaction of all parties will cause a great deal of difficulty at a later date. It will make it more difficult and dangerous for clients to enter Central Animal Clinic and the proposed shopping region.

I would also like to obtain assurances that should the rezoning proceed as proposed, it will not affect the zoning of lot 10.

I thank you for addressing my concerns.

Yours truly

Rene Weber D.V.M. Carol Weber Dennis Guenther D.V.M.

Rene Weber and Carol Weber are the owners of An-Mel Holdings Ltd. and Central Animal Clinic Ltd. Dennis Guenther is a shareholder in Central Animal Clinic Ltd.

DATE: April 22, 1992
TO: Charlie Sevcik, City Clerk
FROM: Alan Scott, Economic Development Manager
RE: **SKYLARK DEVELOPMENTS**

I have had meetings with the principals of Skylark Developments and Dr. Weber of An-Mel Holdings Ltd., to discuss details of the proposed development and its impact on Central Animal Clinic. Dr. Weber has indicated a willingness to enter into an agreement with The City of Red Deer for a land exchange, allowing the construction of a traffic bulb on the service road in front of the Central Animal Clinic property. Skylark Developments has indicated they are prepared to make whatever arrangements are necessary to satisfy Dr. Weber's needs.

The agreement would require The City of Red Deer to acquire from Skylark Developments, a six metre strip of land along the northern boundary of Dr. Weber's existing property. We would in turn exchange that property with Dr. Weber for frontage, permitting the construction of the traffic bulb.

I am satisfied, from my conversations with both parties, that the deal can be made, and would therefore recommend Council give third reading to the rezoning bylaw, with the understanding that the land exchange will occur prior to the issue of a development permit.



Alan V. Scott

AVS/mm



DIRECTOR: W. G. A. Shaw, ACP, MCIP

Telephone: (403) 343-3394
Fax: (403) 346-1570

April 16, 1992

Mr. C. Sevcik, City Clerk
City Hall
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Dear Sir:

Re: LOT 9, BLOCK A, PLAN 872-0258
PEAVEY MART - LAND USE BYLAW 2672/S-91

We are enclosing a copy of our previous comments regarding the proposed redesignation of the above property from I1 to C4.

A public hearing was held on September 30, 1991 and a presentation was made on behalf of the Central Animal Clinic regarding the access point ect.

City Council deferred the third reading of the bylaw in order to receive site plans and to resolve other conflicts as noted by the presentations.

Skylark Developments states that they have an agreement with the Central Animal Clinic and they wish the City Council give the third reading to the land use amendment.

Subject to the City Engineering Department and the City Solicitor agreement we have no objection to the third reading of this bylaw.

Yours truly,

Djamshid Rouhi, ACP, MCIP
SENIOR PLANNER

DR/eam

CC. Director of Community Services
Bylaws and Inspections Manager

Director of Engineering Services
City Assessor

MUNICIPALITIES WITHIN COMMISSION AREA



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394
Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

August 30, 1991

Mr. C. Sevcik,
City Clerk
City of Red Deer
Box 5008
Red Deer, Alta.

Dear Sir:

Re: IBI Group - Peavey Mart Site Redesignation

The Site

The site of the proposed redevelopment is located on Gaetz Avenue south, across from Bower Place Mall. It has a frontage of 82.75 m (271.50 ft.) facing Gaetz Avenue service road, and has an area of 2.756 ha (6.81 acres). Presently Peavey Mart occupies the site with their building and parking area.

The Proposal

The IBI Group on behalf of Brompton Group is proposing to redevelop the Peavey Mart site by demolishing the existing building and replacing it with Beaver Lumber, a retail store for Peavey Mart, a restaurant and additional C.R.U. They mentioned that they are aware of the land use bylaw requirements and are prepared to comply with its provisions.

Their first phase of development consists of a building for Beaver Lumber to the west and Peavey Mart store to be located in the central area. The second phase of the development is expected to include a restaurant and C.R.U. The total floor space is estimated at about 7,320 sq. meters (78,800 sq.ft.)

Comments and Recommendations

The proposed uses mentioned appear to comply with the C4 or Highway Commercial District. The plan indicates one joint access point (Right In and Right Out) to the proposed M.C.C. road and additional accesses from Gaetz Avenue service road. They also mentioned that there will be joint internal access among this site, the new Canadian Tire and existing Revelstoke site.

/2

MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER • MUNICIPAL DISTRICT OF CLEARWATER No. 99 • COUNTY OF STETTLER No. 6 • COUNTY OF LACOMBE No. 14 • COUNTY OF MOUNTAIN VIEW No. 17 • COUNTY OF PAINTEARTH No. 18 • COUNTY OF RED DEER No. 23 • TOWN OF BLACKFALDS • TOWN OF BOWDEN • TOWN OF CARSTAIRS • TOWN OF CASTOR • TOWN OF CORONATION • TOWN OF DIDSBURY • TOWN OF ECKVILLE • TOWN OF INNISFAIL • TOWN OF LACOMBE • TOWN OF OLDS • TOWN OF PENHOLD • TOWN OF ROCKY MOUNTAIN HOUSE • TOWN OF STETTLER • TOWN OF SUNDRE • TOWN OF SYLVAN LAKE • VILLAGE OF ALIX • VILLAGE OF BENTLEY • VILLAGE OF BIG VALLEY • VILLAGE OF BOTHA • VILLAGE OF CAROLINE • VILLAGE OF CLIVE • VILLAGE OF CREMONA • VILLAGE OF DELBURNE • VILLAGE OF DONALDA • VILLAGE OF ELNORA • VILLAGE OF GADSBY • VILLAGE OF HALKIRK • VILLAGE OF MIRROR • SUMMER VILLAGE OF BIRCHCLIFF • SUMMER VILLAGE OF GULL LAKE • SUMMER VILLAGE OF HALF MOON BAY • SUMMER VILLAGE OF JARVIS BAY • SUMMER VILLAGE OF NORGLIWOLD • SUMMER VILLAGE OF ROCHON SANDS • SUMMER VILLAGE OF SUNBREAKER COVE • SUMMER VILLAGE OF WHITE SANDS

C. Sevcik, City Clerk
Re: IBI Group - Peavey Mart Site Redesignation

Pg. 2

We have **no objection** to the proposed redesignation from I1 to C4, **subject to the following conditions:**

- 1) The proposed uses to comply with the C4 District use table.
- 2) The plan of development to comply with site coverage, parking and landscaping requirements of the Land Use Bylaw. The west side of the site abuts the proposed M.C.C. road which will be one of the access road to the City. We would like to see proper landscaping on the west side as well as the east side along the service road.
- 3) The site is located along two major thoroughfares, great care should be taken for the proper relationship among the group of buildings planned for the site. A high standard of architectural treatment is required for the buildings with high degree of visibility and accessibility.
- 4) Satisfactory arrangements with the Engineering Department regarding vehicular access points, traffic circulation, etc.

The required Land Use Amendment is attached.

Yours truly,

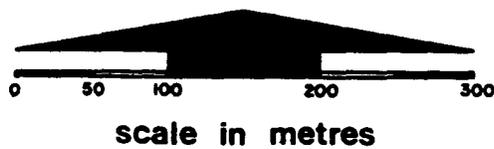
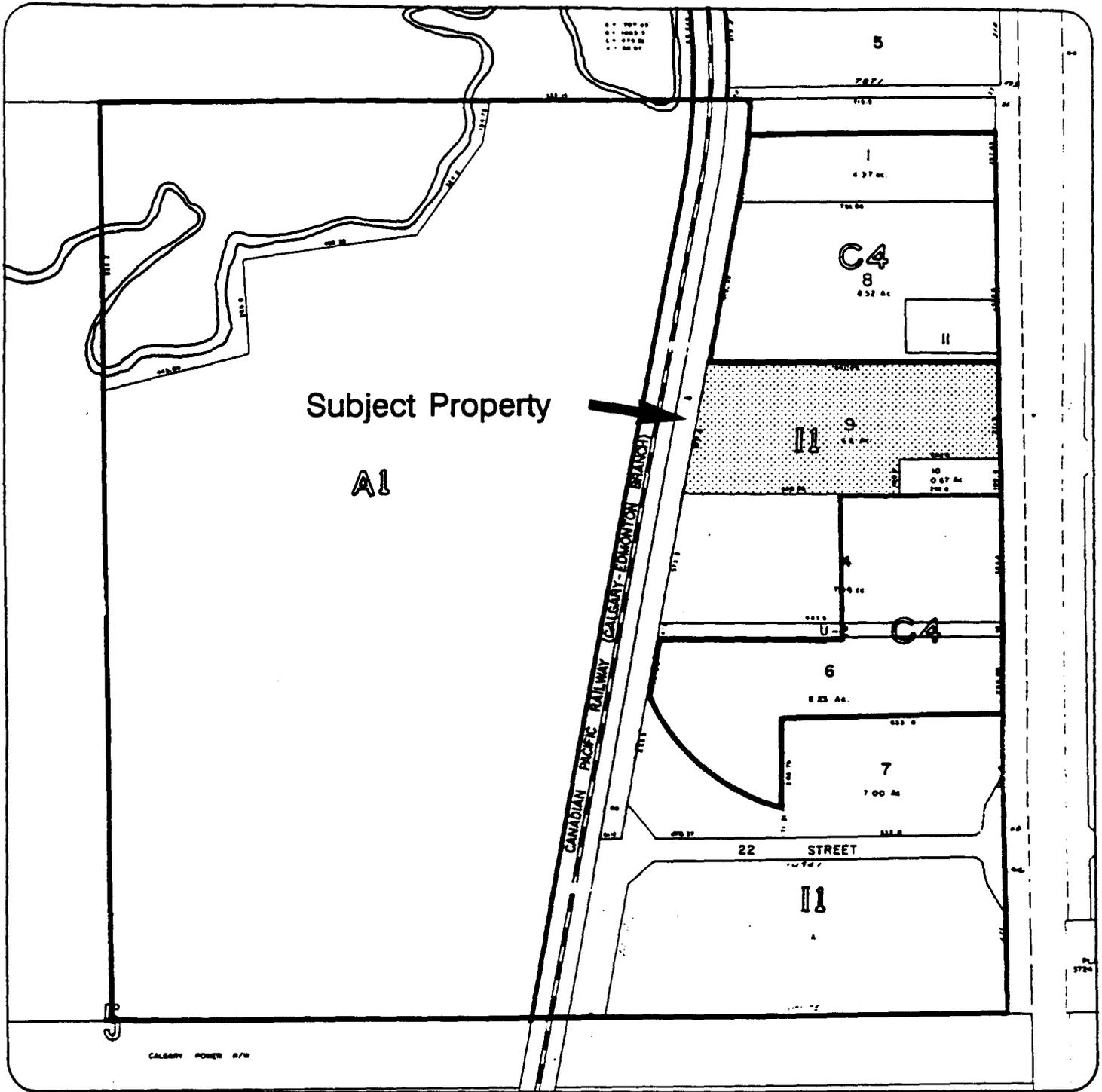


D. Rouhi, ACP, MCIP
SENIOR PLANNER, CITY SECTION
DR/cc

c.c. Director of Community Services
Director of Engineering Services
Bylaws/Inspection Manager
City Assessor
Economic Development Manager

City of Red Deer --- Land Use Bylaw
12
Land Use Districts

F5



- Revisions :**
2672/I-85 (29/4/85)
2672/G-86 (3/3/86)
2672/H-86 (14/4/86)
2672/BB/89 (11/12/89)

CS-3.632

DATE: April 22, 1992

TO: CHARLIE SEVCIK
City Clerk

FROM: LOWELL R. HODGSON, A/Director
Community Services Division

RE: PEAVEY MART: LAND USE BYLAW 2672/S-91
Your memo dated April 14, 1992 refers.

I have discussed this proposed rezoning with the Parks Manager, and we have no comments at this time from a Community Services perspective. However, we will comment on detailed landscaping plans at the time of the Development Application.

This development is along a major arterial road and, thus, extensive landscaping will be required in accordance with Council's resolution of January 21, 1991.



LOWELL R. HODGSON

:dmg

c. Don Batchelor, Parks Manager

DATE: April 21, 1992

FILE NO. 92-1727

TO: City Clerk

FROM: Bylaws and Inspections Manager

RE: **PEAVY SITE - REZONING**

In response to your memo regarding the above site, we wish to advise that unless all conditions contained in the previous Council resolution have been complied with, we recommend third reading of the bylaw be withheld.

Yours truly,

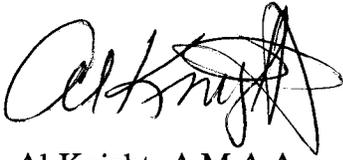
A handwritten signature in black ink, appearing to read 'R. Strader', with a long horizontal flourish extending to the right.

R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: 21 April 1992
TO: City Clerk
FROM: City Assessor
RE: PEAVEY MART - LAND USE BYLAW 2672/S-91

The Assessment, Tax & Land Department has no comment on this, subject to the Economic Development Manager finalizing agreements with property owners regarding land purchase/exchange.



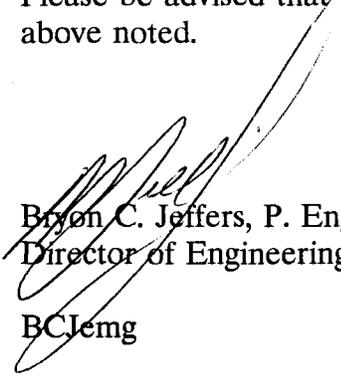
Al Knight, A.M.A.A.
City Assessor

AK/ngl

- c.c. Director of Community Services
- Director of Engineering Services
- Bylaws & Inspections Manager
- E. L. & P. Manager
- Fire Chief
- Urban Planning Section Manager
- City Solicitor

DATE: April 21, 1992
TO: City Clerk
FROM: Director of Engineering Services
RE: **PEAVEY MART - LAND USE BY-LAW 2672/S-91
LOT 9, BLOCK A, PLAN 782-0258**

Please be advised that the Engineering Department has no comments with respect to the above noted.



Bryon C. Jeffers, P. Eng.
Director of Engineering Services

BCJemg

Commissioner's Comments

We would concur with the recommendations of the Economic Development Manager. Due to the size of the site plan, we were unable to reproduce same on the agenda, but same will be at the Council meeting.

Council should note that other conditions relative to this development would be applicable at the development permit stage, i.e. landscaping requirements.

"R.J. MCGHEE"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

October 1, 1991

IBI Group
10310 Jasper Avenue, Suite 600
EDMONTON, Alberta
T5J 2W4

Attention: Mr. R.A. McNally, P.Eng.
Director

Dear Sir:

**RE: PEAVEY MART SITE - GAETZ AVENUE, RED DEER -
REDESIGNATION - LAND USE BYLAW AMENDMENT 2672/S-91**

I would advise that at The City of Red Deer Council meeting of Monday, September 30, 1991, a public hearing for the above noted bylaw amendment was held.

Following the public hearing, Council gave second reading to Land Use Bylaw Amendment 2672/S-91, however, agreed to withhold third reading of said bylaw pending receipt of the following information:

1. Written confirmation that the concerns relative to access of all businesses concerned have been satisfied;
2. Written confirmation that the concerns as outlined in the letter from Central Animal Clinic Ltd. dated September 22, 1991, a copy of which is attached, have been satisfied;
3. A proposed site plan of the development.

I trust you will now be proceeding with obtaining the necessary information as noted above and forwarding same to this office so that we may present the matter back to City Council. For your information, the scheduled Council meetings for the remainder of 1991 are October 15th, October 28th, November 12th, November 25th and December 9th. Any items to appear on that Council agenda must be received by this office by at least two Wednesdays prior to the date of which you wish to appear.

....2



*a delight
to discover!*

Mr. R.A. McNally, P. Eng.
IBI Group
October 1, 1991
Page 2

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written over a horizontal line.

Kelly Kloss
Acting City Clerk

KK/jt

Att.

c.c. Director of Engineering Services
Director of Community Services
Bylaws & Inspections Manager
City Assessor
Economic Development Manager
Senior Planner

DATE April 14, 1992

- TO:
- DIRECTOR OF COMMUNITY SERVICES
 - DIRECTOR OF ENGINEERING SERVICES
 - DIRECTOR OF FINANCIAL SERVICES
 - BYLAWS & INSPECTIONS MANAGER
 - CITY ASSESSOR
 - COMPUTER SERVICES MANAGER
 - ECONOMIC DEVELOPMENT MANAGER
 - E.L. & P. MANAGER
 - ENGINEERING DEPARTMENT MANAGER
 - FIRE CHIEF
 - PARKS MANAGER
 - PERSONNEL MANAGER
 - PUBLIC WORKS MANAGER
 - R.C.M.P. INSPECTOR
 - RECREATION & CULTURE MANAGER
 - SOCIAL PLANNING MANAGER
 - TRANSIT MANAGER
 - TREASURY SERVICES MANAGER
 - URBAN PLANNING SECTION MANAGER
 - CITY SOLICITOR

Ulferich

NOTE:
 ORIGINAL PLAN IN CITY
 CLERK'S DEPARTMENT,
 INCLUDING ELEVATIONS

FROM: CITY CLERK

RE: PEAVEY MART - LAND USE BYLAW 2672/S-91

Please submit comments on the attached to this office by April
21 for the Council Agenda of April 27, 1992.

C. Sevcik
 C. SEVCIK
 City Clerk

skylark

developments alberta inc.

March 31, 1992

Fax # 346-6195
Original by Mail

City of Red Deer
City Hall, P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Alan Scott, Ec.D.
Manager Economic Development

Re: Rezoning of
Lot 9, Block A, Plan 782-8258
Red Deer, Alberta

Dear Sir:

Skylark Developments Alberta Inc., would like to make an application for third reading of redesignation of the above described property. The lands are currently zoned I1, and we require C4 zoning.

First and Second readings on this matter were held on September 3, 1991. At that time, an objection to rezoning from the adjacent property owner, An-Mel Holdings Ltd., was made.

Subsequently we have reached an agreement with An-Mel's Dr. Weber, and in support of our application for 3rd reading, attach a copy of our letter agreement with An-Mel Holdings Ltd.

Would you be so kind as to advise if sufficient material is available in this package for 3rd reading?

Your help in this matter is very much appreciated.

Regards,

SKYLARK DEVELOPMENTS ALBERTA INC.


R.D. McIntosh

RJM/ns
Enclosure

c.c. Peavey Industries
Attn: Mr. Rick Anderson

skylark



developments alberta inc.

March 17th, 1992

DELIVERED

An-Mel Holdings Ltd.
c/o Central Animal Clinic Ltd.
2404 Gaetz Avenue
Red Deer, Alberta

Attention: Dr. R.W. Weber, D.V.M.

Re: Lot 9, Block A, Plan 782-0258

Dear Sir:

It was a pleasure meeting you last week!

As you are aware, Skylark has obtained an Option to Purchase the above described property, being the Peavey Mart.

We will, in the very near future, be making an application for zoning change and a development permit for Lot 9, Block A, Plan 782-0258, to the City of Red Deer.

Subject to the culmination of our offer to purchase, in return for approval of our zoning change and development permit, Skylark is prepared to sell to the City of Red Deer a portion of Lot 9.

That portion of Lot 9, is a 6 m strip of land running parallel to the An-Mel Holdings Ltd. Lot 10, as illustrated in yellow on the attached Schedule "A".

The City in turn has indicated they would trade this 6 m wide property to the An-Mel Holdings for land in front of the Central Animal Clinic, outlined in Red, on the attached Schedule "A".

Terms of exchange to be negotiated between An-Mel Holdings and the City
By virtue of this swap, the City of Red Deer, would be able to finalize the changes to the access to Gaetz Avenue, in this general area.

Dr. Weber, an exchange of this nature would guarantee access to the rear of your facility, in perpetuity. All we would ask for would be a caveat allowing access to the rear of our new building for remedial purposes.

Central Animal Clinic Ltd.
Attn: Dr.R.W. Weber
Page Two

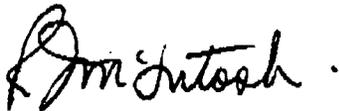
We are taking the liberty of enclosing three (3) copies of this letter. If you are in agreement with the ideas outlined herein, we would ask that you endorse all three, and return two to our office.

In due course we will submit a copy of this letter to the City of Red Deer with our applications.

We look forward to being your neighbour.

Yours truly,

SKYLARK DEVELOPMENTS ALBERTA INC.



R.J. McIntosh

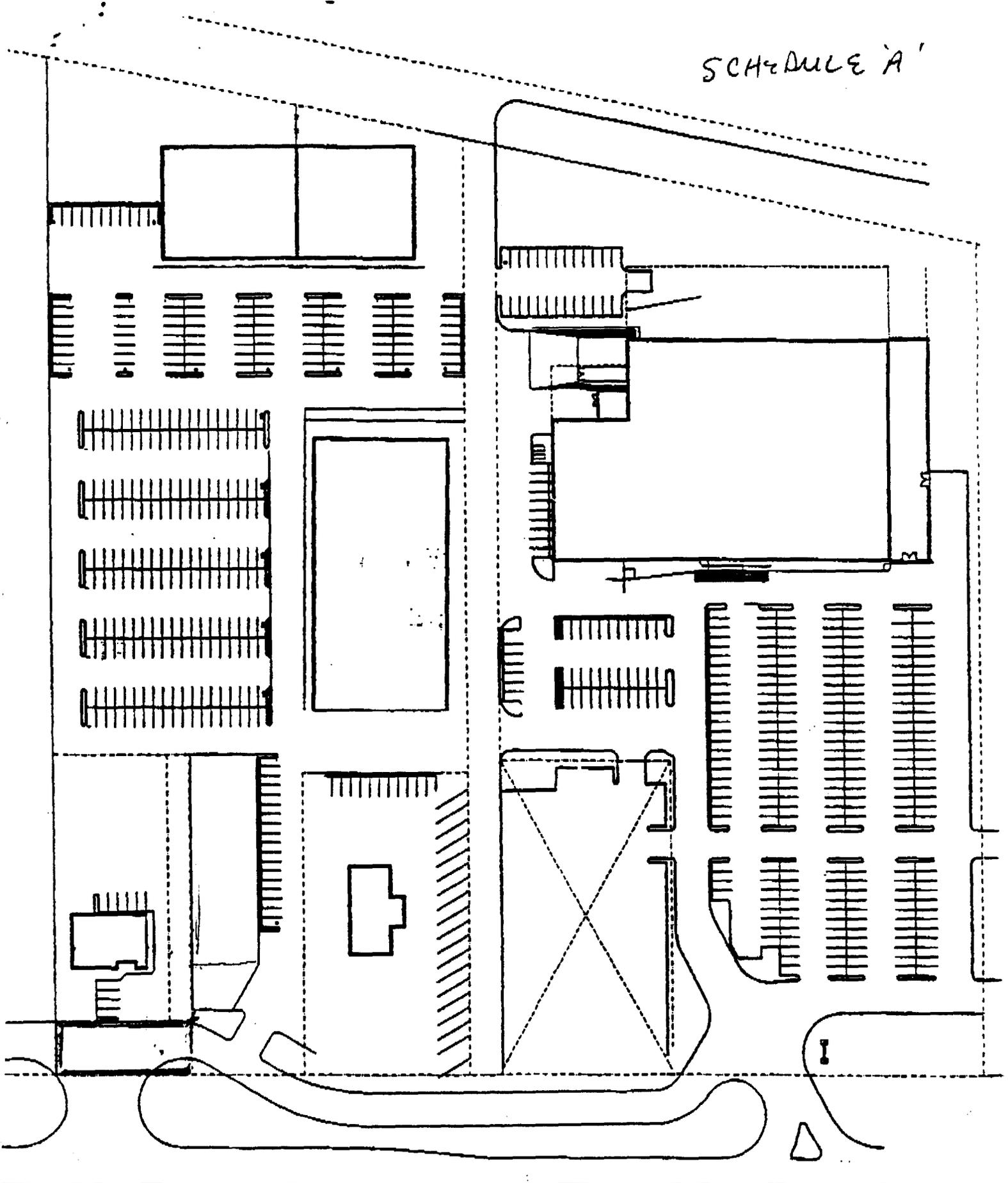
RJM/ns
Enclosures

I, we hereby agree to the exchange of lands contemplated in this letter. Such exchange would occur simultaneously to Skylark Developments Alberta Inc., obtaining title to Lot 9, Block A, Plan 782 0258, and provided that all documentation relating to the exchange meets with our solicitors approval.

Date

Al-Mel Holdings Ltd.

SCHEDULE 'A'



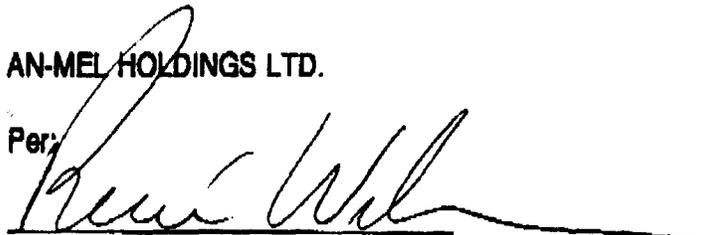
TERMS OF ACCEPTANCE

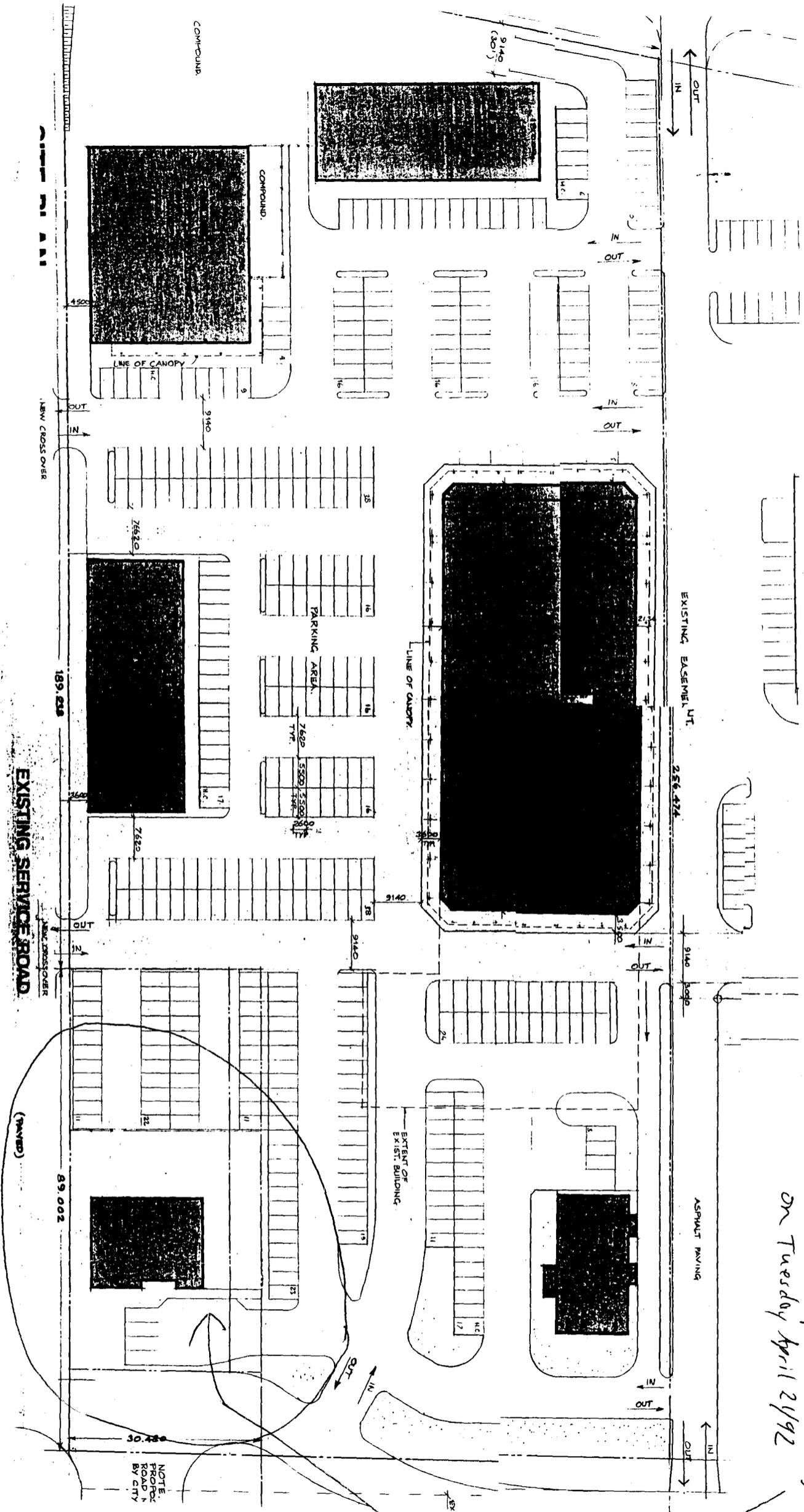
1. An-Mel Holdings Ltd. (An-Mel) hereby agrees to the exchange of lands contemplated by the attached letter from Skylark Developments Alberta Inc. (Skylark) to An-Mel dated March 17, 1992, subject to the following terms and conditions:
 - (a) The exchange would occur simultaneously to Skylark obtaining title to Lot 9, Block A, Plan 7820258, provided that all documentation relating to the exchange meets with the approval of Skylark's solicitors.
 - (b) Such exchange is subject to the conclusion of satisfactory negotiations to be entered into between An-Mel and the City of Red Deer respecting the terms of the land exchange, including the restoration of An-Mel's parking facilities in a manner acceptable to An-Mel and its solicitors.
2. An-Mel is not opposed, in a general sense, to negotiating on an informal basis certain rights of entry across the property acquired by it in the exchange in order to allow Skylark free access to the rear of its proposed new building. However, An-Mel is not prepared to formalize such access, or to agree on such access in perpetuity, or to have its lands encumbered to protect such access.
3. These terms and conditions are to be attached to the aforementioned proposal letter of March 17, 1992.

DATED at the City of Red Deer in the Province of Alberta, this 25th day of March, 1992.

AN-MEL HOLDINGS LTD.

Per:





Some Alterations to parking
 arrangements as requested by
 Ken Haslop. New drawing available
 on Tuesday April 24/92

GAET2

DATE: April 15, 1992
TO: City Clerk
FROM: E. L. & P. Manager
RE: **PEAVEY MART - LAND USE BYLAW 2672/S-91**

The E. L. & P. Department has no objections to the rezoning request.



A. Roth,
Manager

AR/jjd

April 15, 1992

TO: City Clerk

FROM: Fire Chief

RE: Peavy Mart - Land Use Bylaw 2672/5-91

We have no objections to Council giving third reading to this Bylaw.

A handwritten signature in black ink, appearing to read "R. Oscroft". The signature is written in a cursive style with a large initial "R" and a stylized "O".

R. Oscroft
FIRE CHIEF

TO:

- DIRECTOR OF COMMUNITY SERVICES
- DIRECTOR OF ENGINEERING SERVICES
- DIRECTOR OF FINANCIAL SERVICES
- BYLAWS & INSPECTIONS MANAGER
- CITY ASSESSOR
- COMPUTER SERVICES MANAGER
- ECONOMIC DEVELOPMENT MANAGER
- E.L. & P. MANAGER
- ENGINEERING DEPARTMENT MANAGER
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- PARKS MANAGER
- PERSONNEL MANAGER
- PUBLIC WORKS MANAGER
- R.C.M.P. INSPECTOR
- RECREATION & CULTURE MANAGER
- SOCIAL PLANNING MANAGER
- TRANSIT MANAGER
- TREASURY SERVICES MANAGER
- URBAN PLANNING SECTION MANAGER
- City Solicitor

Note
 Original Plan
 in City Clerk's
 Department
 including elevations.

FROM:

CITY CLERK

RE: Pevey Mart - Land Use Bylaw 2672/5-91

Please submit comments on the attached to this office by April 21/92
 _____ for the Council Agenda of April 27/92.

In regard to our conversation of ~~the~~ April 14/92
 Please ensure the updated ^{site} plan is submitted

ACKNOWLEDGE

C. SEVCIK
 City Clerk

To us by April 21/92.



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 14, 1992

Skylark Developments Ltd.
 Attention: James Durham
 No. 10 - 9715 Horton Road S.W.
 CALGARY, Alberta
 T2V 2X5

Dear Sir:

RE: PEAVEY MART - LAND USE BYLAW AMENDMENT 2672/S-91

I acknowledge receipt of your letter of March 31, 1992, regarding the above noted.

This item will be discussed at the meeting of Red Deer City Council on Monday, April 27, 1992. Council meetings begin at 4:30 p.m. and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, April 24, 1992 and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the west (parkside) entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, April 24th.

In regard to our conversation of April 14, 1992, please ensure the updated site plan is submitted to us by April 21, 1992.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours truly,

KELLY KLOSS
 Assistant City Clerk



*a delight
to discover!*

DATE: October 2, 1991
TO: Red Deer Regional Planning Commission
FROM: Acting City Clerk
RE: LAND USE BYLAW AMENDMENT 2672/S-91

Council of The City of Red Deer at its meeting held on September 30, 1991 gave second reading to the above noted bylaw.

Bylaw 2672/S-91 pertains to the redesignation of the Peavey Mart site, Gaetz Avenue (Lot 4, Block 2, Plan 872-2473) from I1 to C4 designation.

Please note that Council at the above noted meeting only gave second reading to said bylaw and agreed to withhold third reading pending additional information that the developer is required to obtain for Council's consideration.

Trusting you will find this satisfactory.



KELLY KLOSS
Acting City Clerk

KK/jt



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

October 2, 1991

Central Animal Clinic Ltd.
2404 Gaetz Avenue
RED DEER, Alberta
T4R 1M3

Attention: Rene Weber

Dear Sir:

Thank you for your letter of September 22, 1991 advising Council of your concern relative to the proposed Land Use Bylaw Amendment 2672/S-91.

As you are aware, Council gave second reading to the above noted bylaw, however, agreed to withhold third reading pending the IBI Group addressing the concerns of access as well as those concerns outlined in your letter.

This office has contacted the IBI Group and indicated that once they have all the necessary information that same is to be presented back to City Council at a subsequent Council meeting. When this matter is to go back to Council, this office will contact you so that you may be afforded the opportunity to attend.

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

Kelly Kloss
Acting City Clerk
KK/jt

c.c. Director of Engineering Services
Director of Community Services
Bylaws & Inspections Manager

City Assessor
Senior Planner



*a delight
to discover!*



CENTRAL ANIMAL CLINIC LTD.

2404 GAETZ AVE. RED DEER, ALBERTA Phone: 343-0606

DR. R.W. WEBER D.V.M.

DR. D.W. GUENTHER

April 7, 1991

The City of Red Deer
Engineering Department
Box 5008
RED DEER Alta.
T4N 3T4

COPY TO CITY COUNCIL

Attn: Mr. P. Grainger and Mr. K. Heslop

Dear Sir,

RE: Road redesign of Gaetz Ave. South

As you are aware, I am part of the group of businesses that engaged the IBI Group as consultants with regards to access of the block between Molly Bannister Drive and 24 Street on the west side of Gaetz Avenue. This group consists of the Revelstoke Company, Canadian Tire, Mc Donalds, Peavey Mart and ourselves, Central Animal Clinic Ltd. .

A report with accompanying recommendations had been presented to yourself and your department in January of this year. I fully support that report and its recommendations. However, due to the potentially severe impact on my business and my property I find it necessary to state my position vis a vis your proposals and conceptual drawings you presented to myself on Jan. 7, 1991. Your proposal to install a "bulb" design in front of my business is both impractical and disastrous. It will have a drastic and severely negative impact on my business and property while at the same time not give a satisfactory solution to the problem. I find that your proposed rearrangement of the frontage of Central Animal Clinic caused by the loss of some 55% of our front area is awkward, impractical and is not workable and I must thus reject it as totally unacceptable. I also believe that the cost/benefit relationship of such a bulb design is not very favorable and the monies that your department proposes to spend at the 24th Street intersection can be put to much better use in providing access to this area west of Gaetz Avenue.



My response to your letter and drawings had been delayed because I was awaiting a response from your department to the report by the IBI Group. At a recent meeting at City Hall during which the Alberta Department of Highways explained the redesigning of the intersection of Hwy 2 and Gaetz Ave I learned however, that there seems to be some confusion on who's court the ball is in at this time.

In conclusion, I am in support of the IBI report and would like to draw specific attention to the comments on bulb design on top of page 3 and the comments in point 3 under the heading: Traffic Analysis - Proposed Roadsystem.

I am categorically opposed to your bulb design and redesigning of my property.

I trust that this clarifies my position and should you require further clarification please do not hesitate to contact me.

A copy of this letter is also being sent to City Council for information purposes.

Your truly



Rene Weber

Copied to: City Council
9/10/18 es.



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

October 2, 1991

North American Property Group
Suite No. 1
10407 - 51 Avenue
EDMONTON, Alberta
T6H 0K4

Attention: Henry Bereznicki,
Vice-President

Dear Mr. Bereznicki:

RE: PROPOSED LAND USE BYLAW AMENDMENT 2672/S-91

Thank you for your letter of September 25, 1991 outlining your concerns with regard to the above noted bylaw.

As you are aware, Council gave second reading to Land Use Bylaw Amendment 2672/S-91, however, withheld third reading of said bylaw pending some additional information to be presented to Council by the developer of the property in question.

If you have any questions or require additional information, please do not hesitate to call.

Sincerely,

KELLY KLOSS
Acting City Clerk

KK/jt
c.c. Director of Engineering Services
Bylaws & Inspections Manager
Senior Planner



*a delight
to discover!*

DATE: September 27, 1991

TO: Mayor
Council
City Commissioner
Director of Community Services
Director of Financial Services
Director of Engineering Services
Bylaws & Inspections Manager
City Assessor
Economic Development Manager
Red Deer Regional Planning commission

FROM: Acting City Clerk

RE: SEPTEMBER 30 COUNCIL MEETING

Attached is an additional item with regard to Item (3) 2) of the Agenda:

City Clerk - Re: Land Use Bylaw Amendment 2672/S-91/Redesignation of the Peavey Mart Site - Gaetz Avenue/Lot 4, Block 2, Plan 872-2473/11 to C4

This was received too late to be included with the agenda.



Kelly Kloss
Acting City Clerk

KK/jt

Att.

NORTH AMERICAN
PROPERTY GROUP

***** TELECOPIER TRANSMITTAL *****

TO: Mr. C. Cewcik, City Clerk FAX NO: 346-6195

FROM: Henry Bergnicki, Vice President DATE: Sept 25, 1991
Western Canada

RE: _____

MESSAGE: See attached letter

TRANSMITTING 1 PAGE(S) AND COVER PAGE

SHOULD YOU HAVE ANY PROBLEMS RECEIVING THIS TRANSMITTAL, PLEASE CALL (403) 435-1444.

FORMERLY FIRST CITY SHOPPING CENTRE GROUP

SEP 25 '91 14:51 1ST CTY SHP CTR FAX#403 434 9333 435 1444

NORTH AMERICAN
PROPERTY GROUP

September 25, 1991

His Worship the Mayor &
Members of Council
The City of Red Deer
P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Mr. C. Cevcik - City Clerk

Dear Mr. Cevcik:

Re: Proposed Land Use Bylaw Amendment 2672/S-91

We are the owners of Bower Plaza and the Red Deer Village Plaza in the City of Red Deer. Our plaza is located directly across the street from the lands which are the subject of the proposed bylaw referred to above.

Please be advised that we strongly object to the proposed rezoning as in our view it does not represent good planning and because the purpose of the bylaw as outlined in the "summary of the effects" in the notice will not be achieved. It is our understanding from the notice that it is the intent of the developer to have an "integrated home improvement shopping complex connected internally to the Canadian Tire Store and Revelstoke Store". If this is the case then full C4 zoning is not necessary.

As Council is aware C4 permits a wide variety of uses albeit somewhat short of a shopping centre. It is our understanding from our contacts in the industry that the developer is proposing fast food restaurants at this location and it is to these types of uses that we strongly object. Specific tenants being considered includes Wendy's, Red Lobster, and the Olive Garden. In addition, approximately 4,500 square feet of CRU space will be available.

We ask, therefore, that the bylaw be specifically tailored to allow only the home improvement shopping complex, the Canadian Tire store and the Revelstoke store to which we have no objection. If, on the other hand, the industrial area on the west side of Gaetz Avenue is compromised by the addition of C4 uses we believe that the creditability of the City's planning process will have been undermined and we would demand a complete overhaul of the Commercial zoning in the City. As you know it is our view that the current zoning outside of the core area and the larger shopping centres is outmoded and unduly restrictive.

We recognize that there is to be a Public Meeting on September 30, 1991 and we will be in attendance at that meeting to further state our objections. In the meantime, we would appreciate hearing from your staff as to why this bylaw could be considered in the light of the current zoning and how the proposed bylaw could be modified to ensure that what is purportedly being considered for the development on the site does in fact occur.

Sincerely,



Henry Bereznicki
Vice President, Western Canada

/tlw

FORMERLY FIRST CITY SHOPPING CENTRE GROUP

SUITE #1, 10407 - 51 AVENUE, EDMONTON ALBERTA T6H 0K4 434 5333
SEP 25 91 14:51 1ST CTY SHP CTR FAX#403 434 5333
P.2

skylark

developments alberta inc.

March 31, 1992

Fax # 346-6195
Original by Mail

City of Red Deer
City Hall, P.O. Box 5008
Red Deer, Alberta
T4N 3T4

Attention: Alan Scott, Ec.D.
Manager Economic Development

Re: Rezoning of
Lot 9, Block A, Plan 782-0258
Red Deer, Alberta

Dear Sir:

Skylark Developments Alberta Inc., would like to make an application for third reading of redesignation of the above described property. The lands are currently zoned I1, and we require C4 zoning.

First and Second readings on this matter were held on September 3, 1991. At that time, an objection to rezoning from the adjacent property owner, An-Mel Holdings Ltd., was made.

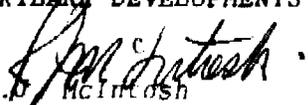
Subsequently we have reached an agreement with An-Mel's Dr. Weber, and in support of our application for 3rd reading, attach a copy of our letter agreement with An-Mel Holdings Ltd.

Would you be so kind as to advise if sufficient material is available in this package for 3rd reading?

Your help in this matter is very much appreciated.

Regards,

SKYLARK DEVELOPMENTS ALBERTA INC.


R.D. McIntosh

RJM/ns
Enclosure

c.c. Peavey Industries
Attn: Mr. Rick Anderson

TERMS OF ACCEPTANCE

1. An-Mel Holdings Ltd. (An-Mel) hereby agrees to the exchange of lands contemplated by the attached letter from Skylark Developments Alberta Inc. (Skylark) to An-Mel dated March 17, 1992, subject to the following terms and conditions:

- (a) The exchange would occur simultaneously to Skylark obtaining title to Lot 9, Block A, Plan 7820258, provided that all documentation relating to the exchange meets with the approval of Skylark's solicitors.
- (b) Such exchange is subject to the conclusion of satisfactory negotiations to be entered into between An-Mel and the City of Red Deer respecting the terms of the land exchange, including the restoration of An-Mel's parking facilities in a manner acceptable to An-Mel and its solicitors.

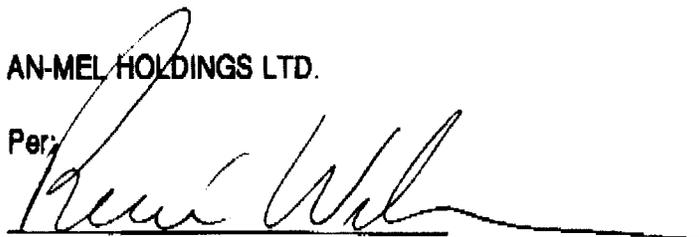
2. An-Mel is not opposed, in a general sense, to negotiating on an informal basis certain rights of entry across the property acquired by it in the exchange in order to allow Skylark free access to the rear of its proposed new building. However, An-Mel is not prepared to formalize such access, or to agree on such access in perpetuity, or to have its lands encumbered to protect such access.

3. These terms and conditions are to be attached to the aforementioned proposal letter of March 17, 1992.

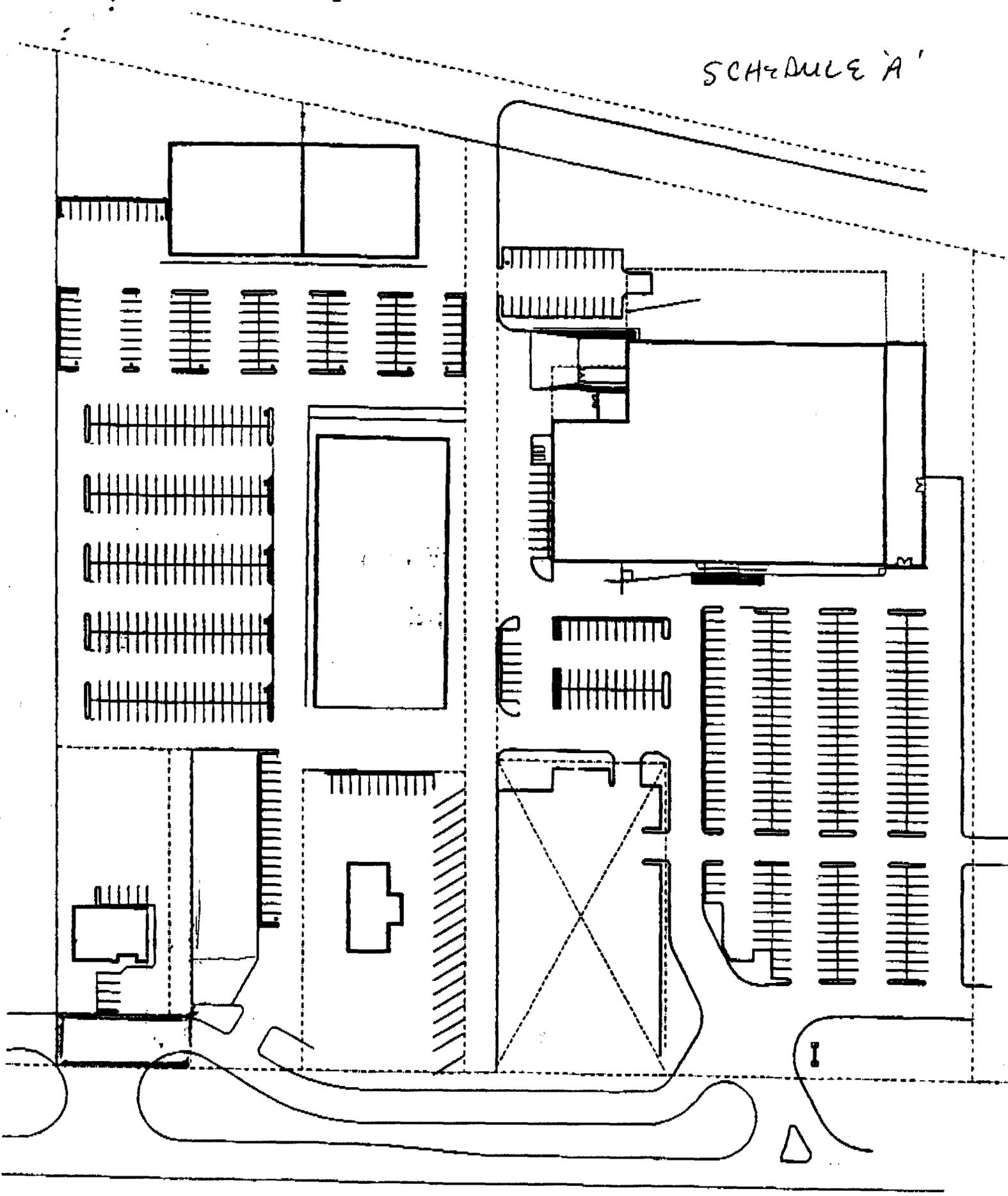
DATED at the City of Red Deer in the Province of Alberta, this 17th day of March, 1992.

AN-MEL HOLDINGS LTD.

Per:



SCHEDULE 'A'



Central Animal Clinic Ltd.
Attn: Dr.R.W. Weber
Page Two

We are taking the liberty of enclosing three (3) copies of this letter. If you are in agreement with the ideas outlined herein, we would ask that you endorse all three, and return two to our office.

In due course we will submit a copy of this letter to the City of Red Deer with our applications.

We look forward to being your neighbour.

Yours truly,

SKYLARK DEVELOPMENTS ALBERTA INC.



R.J. McIntosh

RJM/ns
Enclosures

I, we hereby agree to the exchange of lands contemplated in this letter. Such exchange would occur simultaneously to Skylark Developments Alberta Inc., obtaining title to Lot 9, Block A, Plan 782 0258, and provided that all documentation relating to the exchange meets with our solicitors approval.

Date

Al-Mel Holdings Ltd.

skylark

developments alberta inc.

March 17th, 1992

DELIVERED

An-Mel Holdings Ltd.
c/o Central Animal Clinic Ltd.
2404 Gaetz Avenue
Red Deer, Alberta

Attention: Dr. R.W. Weber, D.V.M.

Re: Lot 9, Block A, Plan 782-0258

Dear Sir:

It was a pleasure meeting you last week!

As you are aware, Skylark has obtained an Option to Purchase the above described property, being the Peavey Mart.

We will, in the very near future, be making an application for zoning change and a development permit for Lot 9, Block A, Plan 782-0258, to the City of Red Deer.

Subject to the culmination of our offer to purchase, in return for approval of our zoning change and development permit, Skylark is prepared to sell to the City of Red Deer a portion of Lot 9.

That portion of Lot 9, is a 6 m strip of land running parallel to the An-Mel Holdings Ltd. Lot 10, as illustrated in yellow on the attached Schedule "A".

The City in turn has indicated they would trade this 6 m wide property to the An-Mel Holdings for land in front of the Central Animal Clinic, outlined in Red, on the attached Schedule "A".

Terms of exchange to be negotiated between Central Animal Clinic and the City
By virtue of this swap, the City of Red Deer, would be able to finalize the changes to the access to Gaetz Avenue, in this general area.

Dr. Weber, an exchange of this nature would guarantee access to the rear of your facility, in perpetuity. All we would ask for would be a caveat allowing access to the rear of our new building for remedial purposes.



FACSIMILE TRANSMITTAL FORM

Page 1 of 6

If all pages are not received, please call 258-0536.

DATE: May 31/92 TIME: 10:36 a.m.

TRANSMISSION TO: City of Red Deer

ATTENTION: Alan Scott

DEPARTMENT: Fax 346-6195

REFERENCE: Re: Reporting of L-9, B-A,
Plex: 782-0258 Red Deer.

[Signature]
SIGNED



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department 342-8132

April 29, 1992

Skylark Developments Alberta Inc.
#10 - 9715 Horton Road S.W.
CALGARY, Alberta
T2V 2X5

Attention: Mr. R.J. McIntosh

Dear Sir:

RE: PEAVEY MART SITE - LAND USE BYLAW AMENDMENT 2672/S-91

Your application for a third reading of the above noted Land Use Bylaw Amendment received consideration at the Council meeting of April 27, 1992.

At the above noted meeting, Council gave third reading to Land Use Bylaw Amendment 2672/S-91, a copy of which is enclosed herewith, and at the same time passed the following motion.

"RESOLVED that Council of The City of Red Deer, having considered the report from the Economic Development Manager dated April 22, 1992 re: Skylark Developments/Peavey Mart Site/Land Use Bylaw Amendment 2672/S-91, hereby agrees that third reading be given to the above noted bylaw with the understanding that final agreement with respect to the negotiations between An-mel Holdings Ltd. and the City respecting the terms of land exchange and restoration of parking facilities will occur prior to the issuance of a development permit, and as presented to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and I trust that you will make note of the conditional approval which is outlined in the above noted resolution.

....2



*a delight
to discover!*

Mr. R.J. McIntosh
Skylark Developments Alberta Ltd.
April 29, 1992
Page 2

Trusting you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



C. SEVCIK
City Clerk

CS/jt

c.c. Economic Development Manager
Senior Planner
Director of Community Services
Bylaws & Inspections Manager
City Assessor
Director of Engineering Services

An-mel Holdings Ltd., c/o Central Animal Clinic Ltd.,
2404 Gaetz Avenue, Red Deer T4R 1M3

North American Property Group, Suite #1, 10407 - 51 Ave., Edmonton T6H 0K4
Attn: Henry Bereznicki, Vice-President

IBI Group, 10310 Jasper Avenue, Suite 600, Edmonton T5J 2W4
Attn: Mr. R.A. McNally, P. Eng., Director

REPORTSNO. 1

FILE: alan\memos\byl3070.92

DATE: April 22, 1992
 TO: CITY CLERK
 FROM: DIRECTOR OF FINANCIAL SERVICES
 RE: 1992 MILL RATE BYLAW NO. 3070/92

Attached is the Mill Rate Bylaw to approve the levy of the 1992 property taxes and the amended 1992 Budget summary.

Council at the 1992 budget deliberations approved a budget requiring a tax increase for municipal purposes of 2.88%.

The total residential property tax for 1992 will increase by 5.5% for Public School supporters and 4.7% for Separate School Supporters because of an 8.6% increase in the Public School requisition mill rate and a 7% increase in the Separate School mill rate.

PUBLIC SCHOOL SUPPORTER 1992 RESIDENTIAL MILL RATE			
DESCRIPTION	1992	1991	INCREASE (DECREASE)
1. Public School Requisition	13.638	12.557	8.6%
2. Planning Fund Requisition	.237	.220	7.7%
3. Red Deer Public Library	.692	.700	(1.1%)
4. Piper Creek Foundation	.338	.342	(1.2%)
5. Municipal Purposes	13.150	12.782	2.9%
TOTAL MILL RATE	28.055	26.601	5.5%

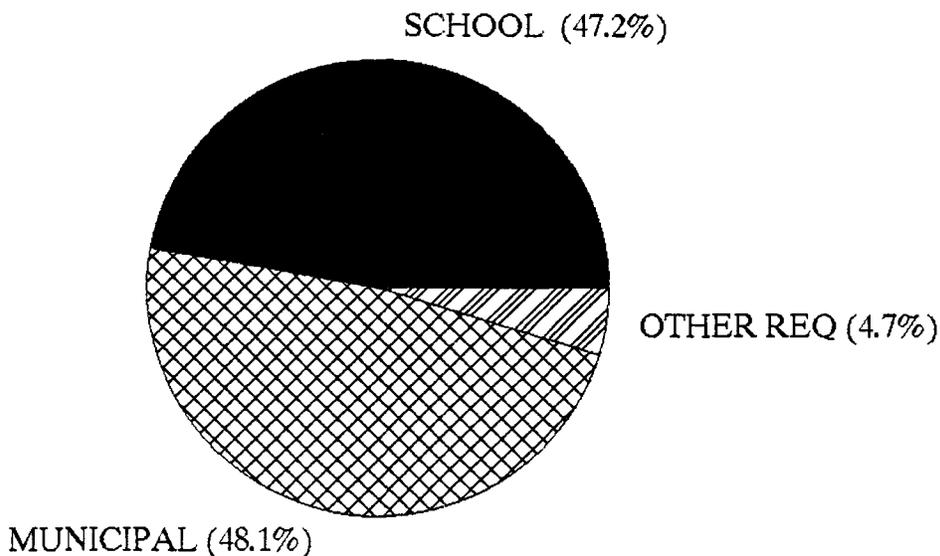
City Clerk
 April 22, 1992
 Page 2 File: alan\memos\byl3070.92

SEPARATE SCHOOL SUPPORTER 1992 RESIDENTIAL MILL RATE			
DESCRIPTION	1992	1991	INCREASE (DECREASE)
1. Separate School Requisition	13.436	12.557	7.0%
2. Planning Fund Requisition	.237	.220	7.7%
3. Red Deer Public Library	.692	.700	(1.1%)
4. Piper Creek Foundation	.338	.342	(1.1%)
5. Municipal Purposes	13.150	12.782	2.9%
TOTAL MILL RATE	27.853	26.601	4.7%

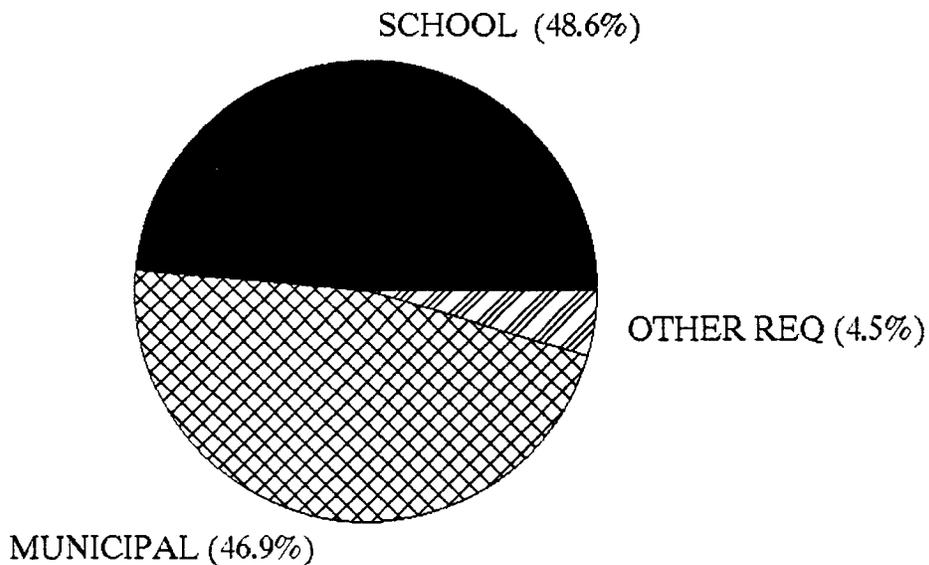
It will be noted the mill rates for school purposes now exceed the mill rate for municipal purposes.

The following pie charts compare the breakdown of the 1992 property taxes with the 1991 property taxes. These charts disclose the school's portion of property taxes continues to increase while the municipal portion decreases.

1991 RESIDENTIAL MILL RATE FOR PUBLIC SCHOOL SUPPORTERS

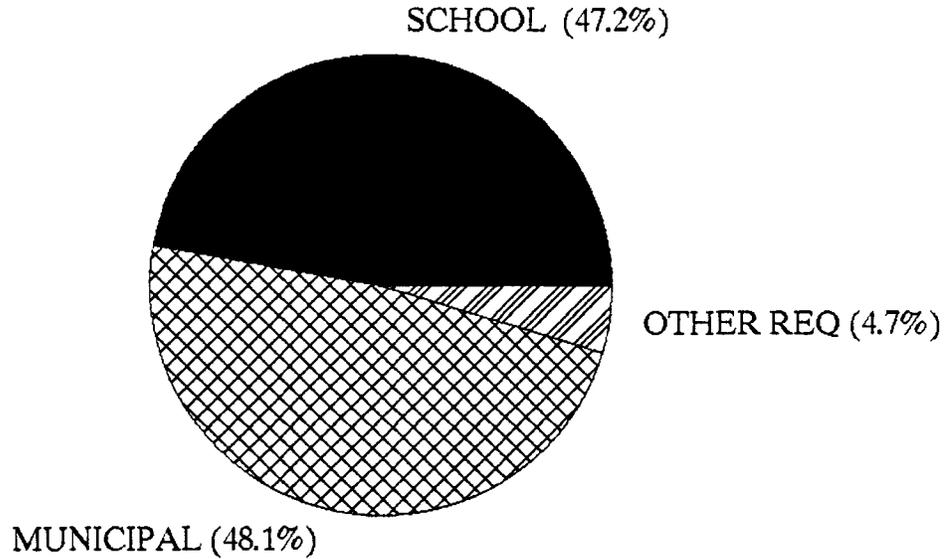


1992 RESIDENTIAL MILL RATE FOR PUBLIC SCHOOL SUPPORTERS

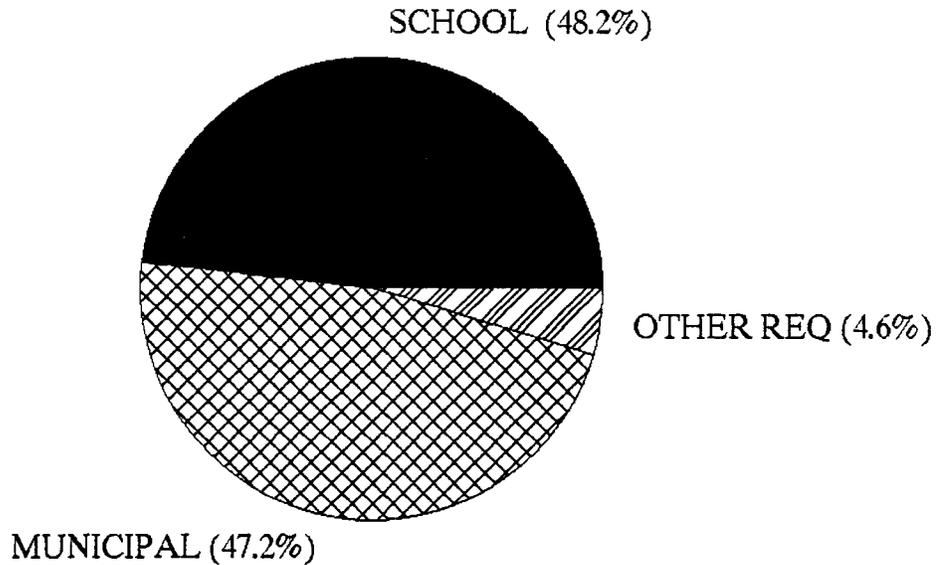


City Clerk
April 22, 1992
Page 4 File: alan\memos\byl3070.92

1991 RESIDENTIAL MILL RATE FOR SEPARATE SCHOOL SUPPORTERS



1992 RESIDENTIAL MILL RATE FOR SEPARATE SCHOOL SUPPORTERS



City Clerk
 April 22, 1992
 Page 5 File: alan\memos\byl3070.92

A residential property with an assessment of \$55,000 and that is a Public School supporter would experience an increase in property taxes from \$1,463 to \$1,543 for 1992 or an \$80 increase. The increase for Separate School supporters is \$69.

Non-residential properties have additional levies for Provincial Education taxes and municipal purposes. Non-residential taxes will increase by 4.9% for Public School supporters and 4.3% for Separate School supporters.

PUBLIC SCHOOL SUPPORTER NON-RESIDENTIAL MILL RATE			
DESCRIPTION	1992	1991	INCREASE (DECREASE)
1. Public School Requisition	13.638	12.557	8.6%
2. Planning Fund Requisition	.237	.220	7.7%
3. Red Deer Public Library	.692	.700	(1.1%)
4. Piper Creek Foundation	.338	.342	(1.2%)
5. Municipal Purposes	14.484	14.078	2.9%
6. Provincial Education Foundation	6.147	5.979	2.8%
TOTAL MILL RATE	35.536	33.876	4.9%

SEPARATE SCHOOL SUPPORTER NON-RESIDENTIAL MILL RATE			
DESCRIPTION	1992	1991	INCREASE (DECREASE)
1. Separate School Requisition	13.436	12.557	7.0%
2. Planning Fund Requisition	.237	.220	7.7%
3. Red Deer Public Library	.692	.700	(1.1%)
4. Piper Creek Foundation	.338	.342	(1.2%)
5. Municipal Purposes	14.484	14.078	2.9%
6. Provincial Education Foundation	6.147	5.979	2.8%
TOTAL MILL RATE	35.334	33.876	4.3%

City Clerk
April 22, 1992
Page 6 File: alan\memos\byl3070.92

RECOMMENDATION

Council approve the

1. 1992 Mill Rate Bylaw
2. Revised 1992 Budget Summary



A. Wilcock, B. Comm., C.A.
Director of Financial Services

AW/mrk

Att. (2)

- c. City Assessor
Tax Supervisor

THE CITY OF RED DEER
1992 OPERATING AND MAJOR CAPITAL BUDGETS

FUNCTION	1992 EXPENDITURE	1992 REVENUE	1992 NET BUDGET
OPERATING BUDGETS:			
General City Programs	\$35,167,245	\$68,028,107	(\$32,860,862)
Financial Services Directorate	221,392	221,392	0
Treasury Services	2,933,742	1,524,792	1,408,950
City Commissioners	403,455	1,900	401,555
Elected Officials & City Clerk	936,735	95,740	840,995
Personnel	523,103	25,000	498,103
City Assessor	842,965	90,500	752,465
Computer Services	1,165,352	401,872	763,480
City Hall Operation	691,691	45,253	646,438
Parking Fund	1,052,847	1,052,847	0
By-laws and Inspections	847,332	738,600	108,732
Police	6,217,719	734,786	5,482,933
Fire	7,005,046	579,206	6,425,840
Engineering Administration	1,801,532	671,816	1,129,716
Public Works	29,842,576	24,205,196	5,637,380
Transit System	2,673,411	1,242,285	1,431,126
Community Services Director	222,435	222,435	0
Community Services— General	3,567,997	1,884,637	1,683,360
Social Planning	2,019,432	1,367,738	651,694
Parks	3,084,720	1,160,623	1,924,097
Recreation	3,647,398	1,645,505	2,001,893
Economic Development	192,425	43,000	149,425
Electric, Light & Power	38,282,790	37,360,110	922,680
TOTAL OPERATING BUDGETS	143,343,340	143,343,340	0
MAJOR CAPITAL BUDGET	28,428,000	28,428,000	0
TOTAL OPERATING AND CAPITAL BUDGETS	\$171,771,340	\$171,771,340	\$0

Commissioner's Comments

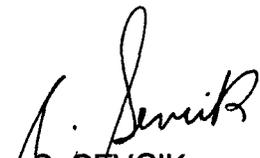
We would concur with the recommendation of the Director of Financial Services.

"R. J. MCGHEE"
Mayor

DATE: April 29, 1992
TO: City Council
FROM: City Clerk
RE: 1992 MILL RATE BYLAW NO. 3070/92

The 1992 Mill Rate Bylaw No. 3070/92 was given first and second reading at the Council meeting of April 27, 1992. Third reading was withheld due to lack of unanimous consent.

Bylaw 3070/92 is presented on this agenda for third reading.


C. SEVCIK
City Clerk

CS/jt

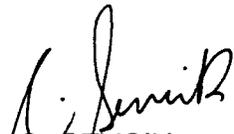
DATE: April 29, 1992
TO: Director of Financial Services
FROM: City Clerk
RE: 1992 MILL RATE BYLAW NO. 3070/92
REVISED 1992 BUDGET SUMMARY

Your report dated April 22, 1992 pertaining to the above matters received consideration at the Council meeting of April 27th and at which meeting Council passed the following resolution approving the revised 1992 budget summary.

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Financial Services dated April 22, 1992 re: 1992 Mill Rate Bylaw No. 3070/92, hereby approves the 1992 Operating and Major Capital Budgets Summary, as submitted to Council April 27, 1992."

I would further advise that Council gave first and second reading to Mill Rate Bylaw 3070/92, however, third reading was withheld due to lack of unanimous consent. This bylaw will be presented to Council for third reading at the May 11th meeting.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

CS/jt

NO. 2

FILE: BYL2032/A-92

DATE: April 22, 1992
TO: CITY CLERK
FROM: DIRECTOR OF FINANCIAL SERVICES
RE: BYLAW NO. 2032/A-92 TO AMEND BUSINESS TAX BY-LAW NO. 2032

In accordance with previous directions by Council an amendment to the Business Tax Bylaw No. 2032 is hereby submitted to Council for consideration.

The Bylaw amendment provides for an increase in the business tax rate of 2.88% from 3.26% to 3.35%. This increase is in accordance with previous direction by Council that the business tax should increase by the same increase as the municipal portion of property taxes.

RECOMMENDATION

- Council approval of Bylaw No. 2032/A-92 being an amendment to the Business Tax Bylaw.



A. Wilcock, B. Comm., C.A.
Director of Financial Services

AW/mrk

c.c. Tax Supervisor
City Assessor

Commissioner's Comments

We would concur with the recommendation of the Director of Financial Services.

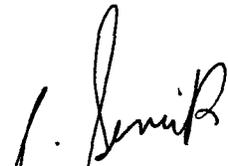
"R.J. MCGHEE"
Mayor

DATE: April 29, 1992
TO: Director of Financial Services
FROM: City Clerk
RE: BYLAW NO. 2032/A-92 TO AMEND BUSINESS TAX BYLAW NO. 2032

At the Council meeting of April 27, 1992, consideration was given to your report dated April 22, 1992 regarding the above noted, and three readings were given to Business Tax Bylaw Amendment 2032/A-92, a copy of which is enclosed herewith.

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

/jt

Att.

c.c. City Assessor - attached is amended page for your office consolidation copy.

NO. 3

DATE: 22 April 1992
TO: City Clerk
FROM: Director of Finance
RE: MUNICIPAL RESIDENTIAL ASSESSMENT CALCULATION PROGRAM

The City Assessor has outlined the reasons for his request for an additional \$15,500 due to unforeseen costs for the assessment system.

Most of the \$15,500 requested represents one-time costs. It is recommended Council allocate \$15,500 of the remaining 1992 AMPLE Grant funds.

RECOMMENDATION

That Council approve an additional \$15,500 of AMPLE Grant funds for the projected overexpenditure for the assessment program.



Alan Wilcock
Director of Finance

AW/ngl

Enc.

c.c. City Assessor

DATE: 22 April 1992
TO: Director of Finance
FROM: City Assessor
RE: MUNICIPAL RESIDENTIAL ASSESSMENT CALCULATION PROGRAM

In 1988, The City of Red Deer researched the feasibility and availability of obtaining a residential assessment calculation program to utilize in the preparation of the property assessment roll for the 1993 general reassessment. In research it was found that the Provincial Government, Alberta Municipal Affairs, and a computer department within the Provincial Government had developed a single-family residential assessment calculation program during the late 1980's that was available to municipalities at no cost. A report was prepared and submitted to administration and City Council indicating that The City of Red Deer had one of three choices for the acquisition of a program:

1. Receive the program from the Provincial Government at no cost for the program.
2. Obtain the single-family residential calculation program from a private firm that had developed a program at that time at a cost of approximately \$25,000 for the program.
3. Develop our own program inhouse.

Discussions ensued, and it was ultimately decided that the program from the Province should be obtained. Therefore we agreed with the Province to utilize the program that was developed at that time, acquired hardware that was specified by the Municipal Affairs personnel and the internal Provincial Government computer personnel, which consisted of IBM hardware and an 80 MG hard drive which was acquired in our 1990 budget. During the early part of 1990, the program was obtained and data was entered on approximately 8,000 residential accounts. In late 1990 the Provincial Government recognized some shortfalls in the original program that was developed and commissioned the development of a revised and updated assessment calculation program. This program had superior capabilities for doing comparisons, provided additional testing patterns and was generally very superior to the original program. However, in developing the new program, the data that was entered on the old program was deemed useless and could not be transferred to the new program. After considerable discussion with Provincial Municipal Affairs officials, they agreed to enter all the data on the new assessment program called "MAPAS". This data was been forwarded to Municipal Affairs Offices, and, as of May, 1992, the data is now entered in the program. (However, as at January 1, 1992, the new program had not been forwarded to the City.)

- 2 -

During the latter part of 1991, the Province advised that the MAPAS program would not run on the 80 MG hard drive, and therefore advised that an additional 115 MG would be required to operate the MAPAS program, the Oracle software and the OS2 that was required to facilitate the upgraded, revised program. Therefore, in 1991 the additional hardware was purchased for the IBM computer. We had not, at this time, physically received the assessment calculation program, MAPAS. Then, as at January, 1992, the Provincial Government, due to pressures from private industry, decided that maintenance and licensing of the MAPAS program should be done through the private industry. They went to tender for a firm to take over the program for assessment calculation, etc. A firm known as DKW now known as Assessment Systems Corp. was contracted to then look after the newly developed program from the Province. The City was still not in receipt of the program to run the data on at this time. In early 1992 a copy of the program was obtained from Alberta Municipal Affairs and forwarded to The City of Red Deer. The Oracle program also was in our possession and all was forwarded to the City computer department for loading into the computer. The computer personnel within The City of Red Deer worked on a part time basis for approximately five weeks trying to load the data, etc., with limited success. We then contacted Assessment Systems Corp. for their assistance. They came to our office and suggested that they load the material into the program, etc., as it is very complex. This was confirmed by our Computer personnel; therefore, we engaged the private firm to load the computer. The private firm worked for some time and loaded the OS2, Oracle and the MAPAS program into the hardware, at which time they found that the capacity of the computer was exhausted. We were advised to purchase more hard drive capacity. It was recommended that an additional minimum of 200 MG hard drive be purchased. We asked for some assurances that the 200 MG hard drive would be adequate, at which time they could not provide same. To be safe we purchased a 400 MG hard drive and installed said hard drive, etc. We have now received all of the computer hardware with the software loaded and the program loaded and all data entered into the program from the private firm "Assessment Systems Corp."

As a result, during 1992 we unexpectedly incurred expenses as follows:

1.	400 MG hard drive	-	\$ 3,000.00
2.	Backup Tapes	-	\$ 200.00
3.	Mouse	-	\$ 100.00
4.	Invoice from Assessment Systems Corp. for professional fees, travel and GST	-	\$ 8,397.36
			<hr/>
	TOTAL	-	<u>\$ 11,697.36</u>

- 3 -

These expenses have all been incurred unexpectedly. The Assessment Department was not aware of any of these expenses at the time the budget was prepared. During the 1992 budget deliberations, Council approved an additional budget in the amount of \$26,000 for assessment. \$14,000 of this was approved for the hiring of Provincial assessors which was done during the months of January and February of 1992. This left a balance of \$12,000 that we had anticipated utilizing for hiring of clerical staff to do data input, land calculation, etc. At this time, as is seen above, we have spent \$11,697.36 on unexpected expenses to load information and programs, acquire additional hardware, etc., that was not contemplated. Additionally, the Assessment Systems Corp. has indicated that a requirement for licensing and support costs of the MAPAS program is an additional \$3,750 for 1992 and a sum of \$7,500 for 1993. Therefore for the 1992 budget, we are in a shortfall position of \$11,697.36 plus \$3,750 totalling \$15,447.36.

CONCLUSION

The Assessment Department respectfully requests an overexpenditure of the 1992 budget in the amount of \$15,500 to hire clerical staff to input data, do spreadsheet applications, do reports, land calculations, and pay the license and maintenance contract, etc., that will facilitate the completion of the general assessment for 1993. We would anticipate that, should this not be available, the assessment will not be completed for 1993, and we will have to delay implementing the general assessment for at least one year. This would result in a major duplication of data research as the base year would then be 1992 rather than 1991.



Al Knight, A.M.A.A.
City Assessor

AK/ngl

c.c. Assessment Supervisor

Commissioner's Comments

We would concur with the recommendation of the Director of Financial Services.

"R.J. MCGHEE"
Mayor

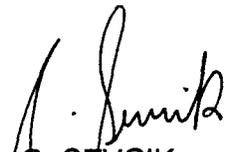
DATE: April 29, 1992
TO: Director of Financial Services
FROM: City Clerk
RE: MUNICIPAL RESIDENTIAL ASSESSMENT
CALCULATION PROGRAM

At the Council meeting of April 27, 1992, consideration was given to your report and the report from the City Assessor, both dated April 22, 1992, regarding the above noted and the following resolution was passed.

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Financial Services dated April 22, 1992 re: Municipal Residential Assessment Calculation Program, hereby approves an additional expenditure of \$15,500 from AMPLE Grant Funds for the projected overexpenditure for the 1992 Assessment Program, and as recommended to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

/jt

c.c. City Assessor

NO. 4

DATE: April 23, 1992

TO: CITY COUNCIL

FROM: PATRICIA M. SHAW
Executive Assistant to the
Mayor and Commissioner

RE: Residency Guideline - The Princess Margaret
Scholarship in the Fine and Performing Arts

The letter, dated April 9, 1992, from Mr. Alastair Colquhoun, Executive Director of the Red Deer & District Allied Arts Council, is requesting clarification by The City of Red Deer of the residency requirements for The Princess Margaret Scholarship.

A review of the Administrative Guidelines indicates that no residency clause exists. The original intent, however, was that the Scholarship be seen as a community award and that eligibility not be limited to Red Deer College students. As indicated in Mr. Colquhoun's letter, the very nature of the Fine and Performing Arts field would dictate that many candidates shall, of necessity, leave Red Deer and the Central Alberta Region to study their art form at universities and colleges throughout North America.

The broad eligibility criteria which was recently established for the Queen Elizabeth II Scholarship would seem appropriate for use in this instance, that is:

1. Canadian Citizen or Landed Immigrant
2. Preference to be given to candidates from Red Deer and Central Alberta.

RECOMMENDATION:

To clarify the residency requirement the following amendments to the Administrative Guidelines for The Princess Margaret Scholarship in the Fine and Performing Arts are recommended:

Item 1 to remain the same.

Insert a new "Item 2":

- "2. Candidates shall be Canadian Citizens or Landed Immigrants."

Insert a new "Item 3":

- "3. Preference shall be given to candidates from Red Deer and Central Alberta."

Renumber the existing Items 2 to 11 as Items "4" to "13" respectively.

City Council
April 23, 1992
Page 2

The Administrative Guidelines form part of the Agreement between The City of Red Deer and the Red Deer Community Foundation, dated November 26, 1990, and as such, the amended guideline, if approved, would replace the existing guideline in this agreement.

Respectfully submitted.



PATRICIA M. SHAW
Executive Assistant to the
Mayor and Commissioner

/clr
Attch.

Mayor's Comments:

Concur with the recommendation.

"R.J. McGHEE"
Mayor

ADMINISTRATIVE GUIDELINES

1. The Scholarship(s) shall be awarded to candidates in the fields of the fine and performing arts.
2. The Scholarship(s) shall be awarded to amateur status candidates at the post-secondary education level.
3. The Scholarship(s) may be awarded annually; however, if there are no candidates judged by the Selection Committee to be worthy recipients, the Scholarship may be withheld, in any one year.
4. The Scholarship Selection Committee appointed by Council of The City of Red Deer by resolution dated February 02, 1981, is a Committee of the Red Deer Allied Arts Council.
5. The Selection Committee shall be responsible for selecting a recipient or recipients.
6. Criteria for selection of recipients shall reflect the aims and purposes of the Scholarship.
7. Criteria for selection of recipients shall be set by the Selection Committee.
8. The value of the Scholarship(s) shall be not less than \$500.00.
9. A Scholarship Trust Fund shall be administered by the Red Deer Community Foundation.
10. Cost of administration, promotion and advertising, if necessary, shall be borne by the Red Deer Allied Arts Council.
11. In the event that the capital should become depleted, or interest generated be insufficient for payment of the Scholarship, The City of Red Deer shall provide the necessary financial assistance.



April 9, 1992

Red Deer & District Allied Arts Council

4836 Ross Street
Red Deer, Alberta
T4N 1X4
Telephone: 403/346-1565

R. J. McGhee
Mayor
City of Red Deer
Box 5008
Red Deer, Alberta
T4N 3T4

Dear Mayor McGhee:

The Arts Council is planning in the near future to print a new run of posters for the Centennial and Princess Margaret Scholarships.

In this regard we wish to clarify the City's wishes as to a residency requirement or lack of one for the Princess Margaret Scholarship. As Red Deer serves as a provider of services to many residents of the outlying area it would seem appropriate to have eligibility extend outside of the City's boundaries.

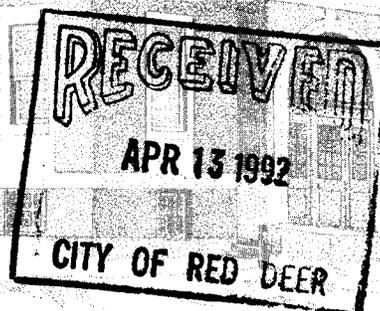
The Arts Council has defined an area comprising Ponoka to the north, Rocky Mountain House to the west, Olds to the south and the Saskatchewan border to the east as its district of central Alberta. Could this serve as a possible district for the Princess Margaret Scholarship?

The Scholarship has in the past on several occasions been awarded to students who are away studying at universities and colleges throughout North America. Given that Red Deer College does not have degree granting status it would seem to be worth-while to have this flexibility.

I have been unable to find any guidelines on residency or size of the area served in any past communications from the City. Your assistance in providing clarification would be greatly appreciated.

Yours truly,

Alastair Colquhoun
Executive Director
AC/kjt



DATE: April 29, 1992
TO: Executive Assistant to the Mayor and Commissioner
FROM: City Clerk
RE: RESIDENCY GUIDELINE - THE PRINCESS MARGARET
SCHOLARSHIP IN THE FINE AND PERFORMING ARTS

At The City of Red Deer Council meeting of April 27, 1992, consideration was given to your report dated April 23, 1992 and at which meeting the following resolution was passed.

"RESOLVED that Council of The City of Red Deer, having considered report from the Executive Assistant to the Mayor and Commissioner dated April 23, 1992 re: Residency Guideline - The Princess Margaret Scholarship in the Fine and Performing Arts, hereby agrees to the amendments to the administrative guidelines for the Princess Margaret Scholarship in the Fine and Performing Arts as outlined in the above noted report and the agreement between The City of Red Deer and the Red Deer Community Foundation dated November 26, 1990 be amended to reflect the change in said guidelines, and as recommended to Council April 27, 1992."

The decision of Council in this instance is submitted for your information and appropriate action.

Trusting you will find this satisfactory.


C. SEVCIK
City Clerk

/jt

BYLAW NO. 2032/A-92

Being A Bylaw of The City of Red Deer to amend the Business Tax Bylaw No. 2032.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 1 Subsection (a) and subsection (b) of Section 5 be amended by deleting therefrom the numerals "3.26" and substituting in their stead the numerals "3.35".
- 2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this day of , A.D., 1992.

READ A SECOND TIME IN OPEN COUNCIL this day of , A.D., 1992.

READ A THIRD TIME IN OPEN COUNCIL this day of , A.D., 1992.

MAYOR

CITY CLERK

BYLAW NO. 3070/92

Being a Bylaw of the City of Red Deer to authorize the several rates of taxation for the year 1992.

WHEREAS the total requirements of The City of Red Deer as shown in the annual estimates are as follows:

MUNICIPAL	General	\$18,864,860.00
	Provincial Planning Fund Requisition	324,225.00
	Piper Creek Foundation Requisition	468,650.00
SCHOOL	School Foundation Program Requisition	2,859,327.00
	Red Deer Public School Requisition	14,845,756.00
	Red Deer Separate School Requisition	3,803,404.00

and

WHEREAS the total assessment of land buildings and improvements amount to \$1,387,335,960.00 of which \$465,811,150.00 is non-residential and

WHEREAS the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid;

NOW THEREFORE, BY VIRTUE OF THE POWER CONFERRED UPON IT BY THE MUNICIPAL TAXATION ACT, CHAPTER M-31, RSA 1980, AMENDMENTS THERETO, THE COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA ENACTS AS FOLLOWS:

The City Assessor is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll and that the same be collected in accordance with Bylaw 2929/87 and amendments.

