



# **CITY COUNCIL**

## **AGENDA**

Tuesday, February 18, 2014 – Council Chambers, City Hall

Call to Order: 2:30 PM  
Recess: 5:00 PM to 6:00 PM

### **1. IN CAMERA MEETING**

1.1. Committee Appointments

### **2. MINUTES**

2.1. Confirmation of the Minutes of the Thursday, January 9, 2014 Operating Budget Council Meeting

(Agenda Pages 1 – 68)

2.1.a. Motion to Lift from the Table

2.1.b. Motion to Approve

2.2. Confirmation of the Minutes of the Monday, February 3, 2014 Regular Council Meeting

(Agenda Pages 69 – 78)

### **3. POINTS OF INTEREST**

**4. REPORTS**

- 4.1. Citizen Representative Appointments to Committees (Agenda Pages 79 – 79)
  - 4.1.a. Citizen Representative Appointment to the Community Housing Advisory Board
  - 4.1.b. Citizen Representative Appointment to the Library Board

**5. BYLAWS**

- 5.1. 2014 Utility Bylaw Amendments  
New Utility Bylaw 3514/2014  
Consideration of Second and Third Reading of the Bylaw (Agenda Pages 80 – 251)
  - 5.1.a. Consideration of Second Reading of the Bylaw
  - 5.1.b. Consideration of Third Reading of the Bylaw

**6. NOTICES OF MOTION**

- 6.1. Notice of Motion Submitted by Councillor Paul Harris and Councillor Dianne Wyntjes Re: Support for a National Housing Strategy (Agenda Pages 252 – 253)

**7. ADJOURNMENT**



February 10, 2014

## Consideration of January 9, 2014 Operating Budget Council Meeting Minutes

Legislative Services

### **Report Summary & Recommendation:**

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#### Summary:

At the Monday, February 3, 2013 Regular Council Meeting Council approval of the January 9, 2014 Operating Budget Council Meeting Minutes was tabled as there were several discrepancies in the minutes presented.

The attached revised minutes from the January 9, 2014 Operating Budget Council meeting are being brought forward for Council's consideration.

#### **Recommendation:**

The Council consider approval of the January 9, 2014 Operating Budget Council Meeting Minutes.

#### **City Manager Comments:**

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I support the recommendation of Administration.

Craig Curtis  
City Manager

#### **Proposed Resolution:**

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Resolved that Council of The City of Red Deer, hereby agrees to lift from the table consideration of the January 9, 2014 Operating Budget Council Meeting Minutes.



## **UNAPPROVED MINUTES**

**of the Operating Budget Meeting of RED DEER CITY COUNCIL  
commencing on Thursday, January 9, 2014  
in the Council Chambers of City Hall,  
commenced at 1:03 p.m.**

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**Present:** Mayor Tara Veer  
Councillor Buck Buchanan  
Councillor Tanya Handley  
Councillor Paul Harris  
Councillor Ken Johnston  
Councillor Lawrence Lee  
Councillor Lynne Mulder  
Councillor Frank Wong  
Councillor Dianne Wyntjes

City Manager, Craig Curtis  
Director of Community Services, Greg Scott  
Director of Corporate Services, Elaine Vincent  
Director of Development Services, Paul Goranson  
Director of Planning Services, Kim Fowler  
Director of Human Resources, Kristy Svoboda  
Director of Corporate Transformation, Lisa Perkins  
Acting Director of Communications & Strategic Planning, Tara Shand  
Legislative Services Manager, Frieda McDougall  
Deputy City Clerk, Jackie Kurylo  
Chief Financial Officer, Dean Krejci  
Financial Analyst, John Fluney  
Financial Analyst, Mary Bovair



**MINUTES**

**Confirmation of the Minutes of the Wednesday, January 8, 2014 Operating Budget Council Meeting**

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that the Minutes of the Wednesday, January 8, 2014, Operating Budget Meeting of Red Deer City Council be approved as presented.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

**MINUTES**

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer hereby approves the Minutes of the January 8, 2014 Operating Budget Meeting as transcribed.

**PROCEDURAL ITEM**

**Enabling Resolution**

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer agrees to consider the 2014 Operating Budget Debate as one meeting.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



## REPORTS

### Operating Budget Debate – Impact of Prior Year Carry Forwards

Moved by Councillor Frank Wong, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
<b>OFFICE OF THE CITY MANAGER</b>			
I.1	CM	Effectiveness Charter	72,426
I.1	HRD	Leadership Framework	35,000
I.1	HRD	People Charter	50,000
<b>DEVELOPMENT SERVICES DIVISION</b>			
I.1	ENG	Expansion of the High Precision Survey Network	96,000
I.1	ENV	Environmental Master Plan	282,000
I.1	ENV	Biosolids to Land	199,604
I.1	ENV	Hydro Vac Truck – Digester, Fermenter, Sump Cleaning	30,000
I.1	ENV	Headworks screw pump Gearbox rebuild	30,000
I.1	ENV	Former Landfills Risk Assessment Plans	100,000
<b>PLANNING SERVICES DIVISION</b>			
I.1	PLD	Design Charter	35,673
<b>COMMUNITY SERVICES DIVISION</b>			
I.1	COM	Safety Charter	267,710
I.1	RPC	Sunnybrook Farms	81,000
I.1	SOC	Housing Solutions Fund	30,000
<b>I.0</b>	<b>SUBTOTAL</b>		<b>1,309,413</b>

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
<b>OFFICE OF THE CITY MANAGER</b>			
I.1	CSP	Dialogue Charter	65,206
<b>I.0</b>	<b>SUBTOTAL</b>		<b>65,206</b>

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
<b>OFFICE OF THE CITY MANAGER</b>			
I.1	CSP	Identity Charter	41,718
<b>I.0</b>	<b>SUBTOTAL</b>		<b>41,718</b>

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Tanya Handley

MOTION CARRIED



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Moved by Councillor Tanya Handley, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
<b>PLANNING SERVICES DIVISION</b>			
I.1	PLD	Retail & Residential Recruitment Study	75,000
<b>I.0</b>	<b>SUBTOTAL</b>		<b>75,000</b>

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>			
I.1	RPC	Canada Winter Games	151,000
<b>I.0</b>	<b>SUBTOTAL</b>		<b>151,000</b>

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



Moved by Councillor Buck Buchanan, seconded by Councillor Tanya Handley

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
2.1	Various	Funding from Tax Stabilization Reserve	(371,400)
2.3	Various	Funding from Community Services Reserve	(1,000)
2.4	Various	Funding from Debt Repayment Reserve	(282,733)
2.4	Various	Funding from Deferred Revenue	(96,000)
2.5	Various	Funding from Downtown Reserve	(75,000)
2.6	Various	Funding from Electric Reserve	(56,400)
2.7	Various	Funding from Waste Management Reserve	(156,400)
2.8	Various	Funding from Wastewater Reserve	(316,004)
2.9	Various	Funding from Water Reserve	(56,400)
<b>2.0</b>	<b>SUBTOTAL</b>		<b>(1,411,337)</b>

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Carry Forwards as part of the 2014 Operating Budget:

Item	Department	Initiative Title	2014 One Time Requirement
2.2	Various	Funding from Capital Projects Reserve	(231,000)
<b>2.0</b>	<b>SUBTOTAL</b>		<b>(231,000)</b>



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

### Operating Budget Debate – Impact of Prior Year Budgets

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
<b>OFFICE OF THE MAYOR &amp; CITY MANAGER</b>					
12.0	CSP	Centennial incorporation date celebration	(25,000)		(25,000)
19.0	CSP	Dialogue Charter	(25,845)		(25,845)
22.0	CSP	Identity Charter	(25,845)		(25,845)
13.0	HRD	Leadership Development	(35,000)		(35,000)
23.0	HRD	Aboriginal Employment Initiative	(60,000)		(60,000)
<b>CORPORATE SERVICES DIVISION</b>					
30.0	COR	Museum Project Staff Support	(39,397)		(39,397)
16.0	ITS	Update the City's Aerial Photography	(37,000)		(37,000)
17.0	LEG	2013 Municipal Election	(238,429)		(238,429)
18.0	LEG	Appeals Coordinator Continuation	(42,000)		(42,000)
19.0	LEG	Bi-annual Volunteer Appreciation Event	(10,000)		(10,000)
Mid 12	LEG	Municipal Census	(173,600)		(173,600)
Mid 12	LEG	Municipal Census – funded from Tax Stabilization Reserve	173,600		173,600
C.R.	LEG	Space Alternatives	(6,624)		(6,624)
C.R.	LEG	Space Alternatives-funded	6,624		6,624



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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
		from Tax Stabilization Reserve			

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
C.R.	LEG	Red Deer Centennial Steering Committee	(140,000)		(140,000)
C.R.	LEG	Red Deer Centennial Steering Committee-funded from Tax Stabilization Reserve	140,000		140,000
<b>DEVELOPMENT SERVICES</b>					
21.0	EMR	AHS Emergency Services Dispatch Contract	300,775		300,775
22.0	EMR	ASH Medical Inventory	(45,000)		(45,000)
23.0	ENG	Expansion of the High Precision Survey Network & Alberta Survey Control Marker Maintenance	(96,000)		(96,000)
23.0	ENG	Expansion of the High Precision Survey Network & Alberta Survey Control Marker Maintenance – funded by Developer Agreement charges already collected	96,000		96,000
24.0	ENV	Environmental Master Plan Implementation	(325,000)		(325,000)
24.0	ENV	Environmental Master Plan	260,000		260,000



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		Implementation-funded by utility reserves			
27.0	PWS	Pavement Management Program-Municipal Pavement Management System Data Collection	(136,098)		(136,098)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjies

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
27.0	PWS	Pavement Management Program-Municipal Pavement Management System Data Collection-funded from grant revenue	136,098		136,098
CAP	PWS	Pavement Rehabilitation	(260,000)		(260,000)
CAP	PWS	Pavement Rehabilitation – funded from Capital Projects Reserve	260,000		260,000
<b>PLANNING SERVICES</b>					
29.0	PLD	Downtown Initiatives	(105,000)		(105,000)
29.0	PLD	Downtown Initiatives-funded from downtown reserve	60,000		60,000
32.0	INS	Safety Code & Inspection Services	(63,567)		(63,567)
56.0	INS.	Alexander Way Lease Costs	(345,858)		(345,858)
7.0	INS	Additional Leased Facility Costs	(125,000)		(125,000)
33.0	LED	Central Alberta Economic Partnership	(38,251)		(38,251)
35.0	LED	Riverlands Project Manager	(5,000)		(5,000)



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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
		office furniture			
35.0	LED	Riverlands Project Manager office furniture	5,000		5,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
34.1	LED	Red Deer Regional Airport Authority	(185,000)		(185,000)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:



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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
40.0	COM	Red Deer Public Library-Director Recruitment	(35,000)		(35,000)
42.0	POL	Member Fee Agreement	(150,000)		(150,000)
44.0	POL	Provincial Funding Shortfall for 3 positions	(119,922)		(119,922)
48.0	RPC	Lt. Governor Distinguished Artist Gala	(26,325)		(26,325)
48.0	RPC	Lt. Governor Distinguished Artist Gala – funded from Hosting Major Events reserve	26,326		26,325
50.0	RPC	New Spray Park and Washroom Maintenance	(6,000)		(6,000)
57.0	RPC	Sponsorship Program Development	(20,000)		(20,000)
CAP	RPC	2019 Winter Games Bid	(200,000)		(200,000)
CAP	RPC	2019 Winter Games Bid – funded from Capital Projects Reserve	200,000		200,000
CAP	RPC	Sunnybrook Farm Infrastructure Repairs	(85,000)		(85,000)
CAP	RPC	Sunnybrook Farm Infrastructure Repairs – funded from Capital Projects Reserve	85,000		85,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:



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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
46.0	RPC	Festival Lights the Night and Santa Claus Parade	(20,000)		(20,000)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
47.0	RPC	Heritage Ranch Contracted Operator	(110,000)		(110,000)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:



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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
59.0	RPC	Culture Vision Implementation (revenue offset by expenses)	-		-
67.0	RPC	RPC Positive Variance – advertising revenue	20,000		20,000
C.R.	RPC	River Bend Grant for Non-Golf Amenities	(140,000)		(140,000)
C.R.	RPC	River Bend Grant for Non-Golf Amenities – funded from Tax Stabilization Reserve	140,000		140,000
81.0	RPC	2013 Lieutenant Governor of Alberta Distinguished Artist Award	(44,253)		(44,253)
<b>GENERAL PROGRAMS DIVISION</b>					
64.0	GEN	Electrical Charges for City Facilities	(20,000)		(20,000)
65.0	GEN	Fund One Time Items from TSR	(165,041)		(165,041)
68.0	GEN	Transfer funds to Tax Stabilization Reserve from Debt Repayment Reserve	2,000,000		2,000,000
69.0	GEN	Water, Sewer, Solid Waste Charges for City Facilities	(20,000)		(20,000)
102.0	GEN	Funding Charters on a One-Time Basis from Debt Repayment Reserve	51,690		51,690

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>OFFICE OF THE MAYOR &amp; CITY MANAGER</b>						
C.R.	CM	Float Replacement partnership with Westerner (partnership ends December 31, 2016)				
C.R.	CM	Float Replacement partnership with Westerner (partnership ends December 31, 2016) – funded from Capital Projects Reserve				
<b>CORPORATE SERVICES DIVISION</b>						
18.0	LEG	Appeals Coordinator Continuation	42,000	42,000		
C.R.	LEG	Council Representation on FCM				
C.R.	LEG	Council Representation on FCM	0		0	
28.0	PWS	Road Growth & Maintenance of Downtown Infrastructure	1,463	1,463		
<b>PLANNING SERVICES DIVISION</b>						
30.0	INS	Animal Control	8,875		8,875	
32.0	INS	Safety Code & Inspection Services (additional revenue)	(56,000)		(56,000)	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:



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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
Mid 13	LEG	2014 Municipal Census	163,000		163,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
C.R.	LEG	Space Alternatives	372,036	372,036	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
C.R.	INS	Professional Building Lease Renewal (2 <sup>nd</sup> Floor)	7,923		7,923	
5.0	INS	Lease Cost Changes – Atco Building	(25,000)			(25,000)
<b>COMMUNITY SERVICES DIVISION</b>						
Mid 12	POL	Alberta Law Enforcement Response Team (ALERT) Funding 3 new members	80,000		80,000	
43.0	POL	Police Member and Municipal Employee Resourcing-package 1	176,731	36,756	139,975	
43.0	POL	Police Member and Municipal Employee Resourcing-package 2	1,135,424	295,574	839,850	
96.0	POL	Convert a regular member I.T. position to a municipal employee Information Technology Analyst	(18,496)	48,741	(67,237)	
97.0	POL	Convert the RCMP member Community Diversity Position (CP/VS) into a Municipal Employee communication specialist	(22,219)	45,018	(67,237)	
49.0	RPC	New Skatepark and Washroom Maintenance	9,484	8,544	940	

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Unapproved

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
C.R.	COM	Timberlands Public Library Funding	150,000	150,000	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
45.0	RPC	Fee for Service Program-Funding Increase	27,500	27,500	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



Moved by Councillor Lynne Mulder, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
50.0	RPC	New Spray Park and Washroom Maintenance	22,272	9,784	12,488	
52.0	RPC	Parks Growth Costs- New Areas of Maintenance	4,039	4,039		
55.0	RPC	RPC Admission, Program and Rental Rate Increase	(65,268)	434	(65,702)	
99.0	RPC	CSR Writing-banding- Collicutt Centre	(1,829)	(1,829)		
C.R.	RPC	River Bend Sustainability	144,200			144,200
C.R.	RPC	River Bend Sustainability –funded from Tax Stabilization Reserve	(144,200)			(144,200)
78.0	RPC	Fee for Service-Special Events Support & Summer Sundays at Bower Ponds	0		0	
78.0	RPC	Fee for Service-Special Events Support & Summer Sundays at Bower Ponds-funded by increased revenue	0		0	

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Ken Johnston, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirements	2014 Ongoing Requirement	2014 One Time Requirement
51.0	RPC	Parks Dandelion Control-Enhanced Turf Preventative Maintenance & New Product Trials and Pilots	18,994	8,994	10,000	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
CAP	RPC	Red Deer College Anniversary Capital Initiatives	200,000		200,000
CAP	RPC	Red Deer College Anniversary Capital Initiatives-funded from Capital Projects Reserve	(200,000)		(200,000)



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
Mid 13	TRA	Action Bus Service Demand Growth-in service February 1, 2013	69,510	75,937	(6,427)	
Mid 13	TRA	Regional Transit Service to Lacombe/Blackfalds-in service July 1, 2014	(16,307)	91,520	(107,827)	
59.0	TRA	Conventional Transit Growth for Timberlands-in service May 1, 2014	26,992	33,765	(6,773)	
60.0	TRA	Conventional Transit Service Capacity Growth-in service January 1, 2014	67,486	84,420	(16,934)	
Mid 12	TRA	Action Bus Purchase Operating Costs-in service September 1, 2013	50,874	66,530	(15,656)	
96.0	TRA	Bus Stop Snow Removal	21,283	21,283		
<b>GENERAL PROGRAMS DIVISION</b>						
64.0	GEN	Electrical Charges for City Facilities	20,000		20,000	
69.0	GEN	Water, Sewer, Solid Waste Charges for	20,000		20,000	



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
		City Facilities				
94.4	GEN	Fund debt repayment reserve & capital	2,100,000		2,100,000	
94.4	GEN	CM Not recommended	(2,100,000)		(2,100,000)	
121.0	GEN	Reverse transfer to Downtown Revitalization Capital Reserve (policy 5318-C expired 2013)	(60,000)		(60,000)	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
Mid 13	HRD	Diversity Employment Program	(30,000)		(30,000)
Mid 13	HRD	Diversity Employment Program	60,000		60,000
Mid 13	HRD	Diversity Employment Program-funded partially by Provincial grant	30,000		30,000
Mid 13	HRD	Diversity Employment Program-funded partially by Provincial grant	(30,000)		(30,000)
<b>PLANNING SERVICES DIVISION</b>					
35.0	LED	Riverlands Project Manager (term ends March 2015)	(71,400)		(71,400)
35.0	LED	Riverlands Project Manager	83,300		83,300


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Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
		(term ends March 2015)			
35.0	LED	Riverlands Project Manager (term ends March 2015)-funded from Land Bank reserve	71,400		71,400
35.0	LED	Riverlands Project Manager (term ends March 2015)-funded from Land Bank reserve	(83,300)		(83,300)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
49.0	RPC	New Skatepark and Washroom Maintenance	(21,437)		(21,437)
49.0	RPC	New Skatepark and Washroom Maintenance	7,603		7,603
<b>ANNEXATION</b>					
119.0	ANN	Transfer from TSR to cover Annexation costs	269,735		269,735
119.0	ANN	Transfer from TSR to cover Annexation costs	(83,113)		(83,113)



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Impact of Prior Year Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Ongoing Requirement	2014 One Time Requirement
58.18	ANN	Payment to County for Intermunicipal Development Plan	(361,152)		(361,152)
58.18	ANN	Payment to County for Intermunicipal Development Plan	180,576		180,576

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Frank Wong, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>					
4.0	PWS	Corporate Facility management	-	-	



Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
<b>PLANNING SERVICES DIVISION</b>					
5.0	LED	Tourism Red Deer	6,849		6,849
<b>COMMUNITY SERVICES DIVISION</b>					
7.0	RPC	RPC program adjustment	(247,729)	63,300	(311,029)
9.0	TRA	Regional Transit Service to Lacombe/Blackfalds-final agreement impact	4,351	(34,036)	38,387
<b>GENERAL PROGRAMS DIVISION</b>					
12.0	GEN	Investment income and allocation	0		0
13.0	GEN	Other interest	80,000		80,000
15.0	GEN	Property tax penalty revenue increase	(25,000)		(25,000)
17.0	GEN	Transfers to Tax Supported Operations	(482,423)		(482,423)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirements	2014 Ongoing Requirement
<b>COMMUNITY SERVICES DIVISION</b>					
6.0	COM	Library CUPE & Exempt staff pay increase	90,645		90,645
8.0	RPC	WEES and MAG contract increases	43,910		43,910



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
<b>GENERAL PROGRAMS DIVISION</b>					
10.0	GEN	Eliminate MSI funding from operating budget	596,772		596,772

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
11.0	GEN	Insurance premium increase	55,552		55,552



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
14.0	GEN	Personnel allocations and provisions	3,709,426	3,709,426	
16.0	GEN	Salary review savings	(78,575)		(78,575)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
<b>CORPORATE EFFICIENCIES</b>					
18.0	ITS	Implement a phased in increase in RedNet user rates over the next number of years	0		


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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
		(2015 increased revenue of \$(10,000))			
19.0	ITS	Review of RedNet for cost benefit analysis and potential revenue opportunity. Implement a phased in increase in rates. Low estimate is indicated.	(3,600)		(3,600)
20.0	ITS	Print strategy enabled; savings are set to begin. \$(20,000) in 2015 and an incremental \$(10,000) may be saved in 2016 as well	0		
21.0	ELP	Eliminate wires data server	(5,000)		(5,000)
21.0	ELP	Eliminate wires data server-offset by utility reserve transfer	5,000		5,000
21.0	ELP	Eliminate wires data server-tax supported impact	5,000		5,000
22.0	INL	Light bulb replacement: T5 conversion from T12, 3 <sup>rd</sup> floor City Hall in 2013, 4 <sup>th</sup> floor in 2014, balance in 2015. \$180,000 capital cost	(10,000)		(10,000)
23.0	RPC	Culture Training Reduction	(4,540)		(4,540)

## IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
24.0	GEN	Advertising reduction and review 5% reduction in 2014; to review 5% redeployment	(36,570)		(36,570)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Tanya Handley

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
24.0	GEN	Advertising reduction and review 5% reduction in 2014; to review 5% redeployment-offset by self-supported reserve transfers	23,018		23,018
27.0	GEN	Food & Beverage reduction and review - 5% reduction 2014	(4,840)		(4,840)
27.0	GEN	Food & Beverage reduction and review- 5% reduction 2014-	215		215



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
		offset by self-supported reserve transfers			

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
25.0	GEN	Conference & Seminar Fees and Travel reduction & review-5% reduction 2014; 5% redeployment to HR	(56,586)		(56,586)
25.0	GEN	Conference & Seminar Fees and Travel reduction & review-5% reduction 2014; 5% redeployment to HR	21,575		21,575

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Councillor Paul Harris, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Lynne Mulder, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Base Budget Items as part of the 2014 Operating Budget:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement
26.0	GEN	Consultant Fees reduction and review-10% reduction	(57,077)		(57,077)
26.0	GEN	Consultant Fees reduction and review-10% reduction-offset by self-supported reserve transfers	26,239		26,239

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

Moved by Councillor Frank Wong, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendations:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>OFFICE OF THE MAYOR &amp; CITY MANAGER</b>						
29.0	CSP	Ongoing website maintenance and development	48,000	23,500	24,500	
30.0	HRD	Inclusion Employment Program	60,000			60,000
<b>CORPORATE SERVICES DIVISION</b>						
31.0	FIN	EAM consulting services	25,000		25,000	
32.0	FIN	Geotechnical environmental site assessment	30,000		30,000	
33.0	ITS	Corporate radio	26,596		26,596	



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
		system				
34.0	ITS	Software support	36,000		36,000	
34.1	ITS	Cellular service contract savings	(32,500)		(32,500)	
34.2	ITS	Corporate postage	24,000		24,000	
35.0	LEG	Information request revenue	(13,850)		(13,850)	
<b>DEVELOPMENT SERVICES</b>						
38.0	EMR	9-1-1 & Fire Dispatch growth	(55,077)	27,923	(93,000)	10,000
40.0	EMR	AHS medical inventory	50,000			50,000
41.0	EMR	Provincial wireless 9-1-1 grant	(126,500)		(126,500)	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>OFFICE OF THE MAYOR &amp; CITY MANAGER</b>						
28.0	CSP	Effectiveness: Citizen relationship strategy	35,000			35,000

Subject to Council approval of the Terms of Reference for this item.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Lawrence Lee, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>OFFICE OF THE MAYOR &amp; CITY MANAGER</b>						
29.1	CSP	Second Ipsos Reid survey	14,000			14,000

IN FAVOUR: Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Mayor Tara Veer, Councillor Ken Johnston, Councillor Lawrence Lee

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>						
36.0	DEV	Economic development strategy	100,000			100,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Paul Harris, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>						
37.0	ELP	Street light maintenance	60,000			60,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES</b>						
39.0	EMR	AHS EMS Dispatch transition	(178,160)			(178,160)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>						
42.0	ENV	Environmental Master Plan implementation (related cost for self supported is in items 85.0)	76,000			76,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
43.0	ENV	Storm Drainage Master Plan and Utility Feasibility Study	150,000			150,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendations:



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES</b>						
46.0	PWS	Engineering Planning Tech.	-	-	-	-
<b>PLANNING SERVICES</b>						
53.0	INL	Inspections services	-	(315,558)	315,558	
<b>COMMUNITY SERVICES DIVISION</b>						
55.0	POL	Municipal policing assistance grant	(83,712)		(83,712)	
56.0	POL	Police member and municipal employee resourcing	359,000	75,000	284,000	
57.0	POL	Provincial funding shortfall for 3 RCMP members	120,750			120,750

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES</b>						
44.0	ENV	Storm drainage system-detention pond and oil/grit separator cleaning	50,000	25,000	25,000	



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES</b>						
45.0	PWS	Corporate Fleet	185,602		176,602	9,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES</b>						
47.0	PWS	Roads growth and inflation	204,927	23,887	181,040	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston,



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Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Council recessed on Thursday, January 9, 2014 at 5:00 p.m. and reconvened on Friday, January 10, 2014 at 1:06 p.m.

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the Funding Adjustment Requirement Item #47.I Snow and Ice Control in the 2014 Operating Budget hereby approves Option ii) P5 Commercial Industrial Areas.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the Funding Adjustment Requirement Item #47.I Snow and Ice Control in the 2014 Operating Budget hereby approves Option iii) P6 Residential Streets, Non P4s.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the Funding Adjustment Requirement Item #47.I Snow and Ice Control in the 2014 Operating Budget hereby approves Option ii) Sidewalks.



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered the Funding Adjustment Requirement Item #47.1 Snow and Ice Control in the 2014 Operating Budget hereby approves Option iii) P4 Collector Roadways

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Paul Harris

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer having considered Funding Adjustment Requirement Item #47.1 in the 2014 Operating Budget hereby agrees to:

1. Approve the budget, in the amount of \$855,000 ongoing, as presented;
2. Request that administration prepare a report for the consideration of the Governance & Policy Committee by June 30, 2014 that reflects the following enhancements in revised policy:
  - a. Reflect within the snow and ice control policy the service levels approved with this budget;
  - b. Report on the synergies anticipated with the new budget investments in regard to P4 and P6 efficiencies that may be achieved and minimizing differential to residential citizens;
  - c. Consider an amendment to the snow clearing bylaw to allow a 72 hour private clearing thus achieving parity between the city and private standards;
  - d. Consider The City's and community's role and develop a mechanism for assisting residents with special needs during emergency snow clearing situation;



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- e. Report on naming in relation to priorities, triggers and targets so it can be more easily understood by citizens;
- f. Report on the opportunities, possibilities, liabilities, benefits and risks associated with removing the 'priority' system in the policy when service levels are expressed for each area;
- g. Report on the opportunities, possibilities and liabilities associated with private citizens using private equipment to remove snow in the public realm.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer approve the capital equipment for the snow and ice funding request in the sum of \$1,900,000.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Frank Wong, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer having considered the Funding Adjustment Requirement Item #47.1 in the 2014 Operating Budget hereby defers discussion of the Snow & Ice Control Reserve for consideration at the Reserve Workshop scheduled for the 1<sup>st</sup> half of 2014.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Tanya Handley, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>PLANNING DEPARTMENT</b>						
48.0	PLD	Design Charter – updated Engineering design guidelines	165,000			165,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendations:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>PLANNING SERVICES DIVISION</b>						
49.0	PLD	Downtown initiatives	105,000			105,000
49.0	PLD	Downtown initiatives-funding from the Downtown Reserve	(60,000)			(60,000)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Dianne Wyntjes

OPPOSED: Councillor Tanya Handley, Councillor Frank Wong

MOTION CARRIED



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Moved by Councillor Tanya Handley, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendations:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>PLANNING SERVICES DIVISION</b>						
50.0	PLD	Sidewalk sweeper & environmental contract leases	66,400		16,400	50,000
50.0	PLD	Sidewalk sweeper & environmental contract increases-funded from downtown reserve	(50,000)			(50,000)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>PLANNING SERVICES DIVISION</b>						
51.0	INL	Building lease (5439-47 Street)	97,000			97,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>PLANNING SERVICES DIVISION</b>						
52.0	INL	Corporate graffiti initiative	10,000			10,000

An amending motion was then introduced:

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered Funding Adjustment Requirement Item 52.0, hereby agree that the Terms of Reference come back to Council for consideration before the project proceeds.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**OPPOSED:** Councillor Buck Buchanan, Councillor Ken Johnston, Councillor Lawrence Lee

**MOTION TO AMEND CARRIED**

The original motion, as amended, was then on the floor.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**OPPOSED:** Councillor Buck Buchanan, Councillor Ken Johnston, Councillor Lawrence Lee

**MOTION CARRIED**



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Moved by Councillor Ken Johnston, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
54.0	POL	Member fee agreement	601,775		601,775	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
58.0	POL	Traffic/vehicle safety initiative	306,093	11,700	(5,607)	300,000

IN FAVOUR: Mayor Tara Veer, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong,

OPPOSED: Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered Funding Adjustment Requirement Item #58.0, Traffic/Vehicle Safety Initiative, hereby:



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1. Directs the development of a Traffic Safety Plan which will identify various strategies, including but not limited to photo radar, as a means of bringing about traffic safety; and
2. Request that the Audit Committee build into its 2014 work plan a process for monitoring and reporting of this fine revenue shortfall and the impacts of the approval of the third photo radar van;

with recommendations to come forward to mid-year budget review.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendations:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
59.0	RPC	Collicutt Centre Fitness and Fieldhouse operating hours adjustment	(7,663)	(8,563)	900	
60.0	RPC	G.H. Dawe Community Centre increased programming	(1,367)	95,098	(96,465)	
61.0	RPC	New neighbourhood/ Downtown parks and landscaping-operating costs from capital construction and development	213,370	142,866	70,504	
62.0	RPC	Operating savings from capital trails and overlays	(100,000)		(100,000)	
64.0	RPC	RPC rental rate increase	(33,756)		(33,756)	
65.0	RPC	Sponsorship inventory	100,000			100,000



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
		& valuation				
67.0	TRA	Expanded conventional bus service for peak period overloads	-			
68.0	TRA	Expanded conventional bus service for Timberlands	135,389	61,007	74,382	
<b>GENERAL PROGRAMS DIVISION</b>						
70.0	GEN	Electrical charges for City facilities including green energy	(254,415)		(254,415)	
71.0	GEN	Funding one time items and carry forwards	(2,003,936)			(2,003,936)
72.0	GEN	Gas franchise fee for increased revenue	(24,000)		(24,000)	
73.0	GEN	Incorporate vacancy factor	(750,000)	(750,000)		

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
63.0	RPC	Roadway landscape maintenance	74,733			74,733

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes



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OPPOSED: Councillor Buck Buchanan

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wytjies

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES</b>						
66.0	TRA	Conventional Transit service capacity growth-revenue growth	(173,538)		(173,538)	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjies

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>GENERAL PROGRAMS DIVISION</b>						
69.0	GEN	Construction growth revenue	(2,500,000)		(2,500,000)	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston,



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Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendations:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>GENERAL PROGRAMS DIVISION</b>						
74.0	GEN	Natural Gas charges for City facilities	(339,227)		(339,227)	
75.0	GEN	Remove savings for delay in hiring from personnel provision	250,000	250,000		
77.0	GEN	Water, Wastewater, and Solid Waste charges for City facilities	53,303		53,303	
<b>AGENCY REQUESTS</b>						
78.0	LED	Central Alberta Economic Partnership	39,344			39,344

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:



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Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>GENERAL PROGRAMS</b>						
76.0	GEN	Renewal of Corporate Policy 5318-C – Downtown Revitalization Reserve Policy	60,000			60,000

With 2015 and 2016 allocations to be reviewed and recommendations to be brought for Council's consideration to the 2014 Mid-Year Budget review.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>AGENCY REQUESTS</b>						
79.0	LED	Red Deer Regional Airport Authority	185,000			185,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>AGENCY REQUESTS</b>						
80.0	LED	Red Deer Regional Airport Authority Capital Needs Study	50,000			50,000

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>AGENCY REQUESTS</b>						
81.0	COM	Timberlands School Library operating costs	(18,045)		(18,045)	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



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Prior to voting on of the following item, Councillor Buck Buchanan declared a conflict of interest as he is a citizen representative to the Waskasoo Environmental Education Society. Councillor Buck Buchanan left Council Chambers at 4:15 p.m.

Moved by Councillor Paul Harris, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>AGENCY REQUESTS</b>						
82.0	RPC	Fort Normandeau – Waskasoo Park Interpretive Master Plan	35,000		35,000	

IN FAVOUR: Councillor Paul Harris, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

OPPOSED: Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee

ABSENT: Councillor Buck Buchanan

MOTION DEFEATED

Councillor Buck Buchanan returned to Council Chambers at 4:20 p.m.

Moved by Councillor Frank Wong, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>AGENCY REQUESTS</b>						
83.0	RPC	MAG collection maintenance	50,000			50,000



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IN FAVOUR: Councillor Paul Harris, Councillor Frank Wong

OPPOSED: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Dianne Wyntjes

MOTION DEFEATED

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Funding Adjustment Recommendations:

Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>							
85.0	ENV	Environmental Master Plan implementation (related cost for tax supported is in item 42.0)	0		304,000	304,000	(304,000)
86.0	ENV	Waste Management Utility	0	(17,346,478)	15,008,704	(2,337,774)	2,337,774
87.0	ENV	Wastewater Utility	0	(55,845,210)	47,910,312	(7,934,898)	7,934,898

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Frank Wong, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Funding Adjustment Recommendation:



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Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>							
84.0	ELP	Electric Utility	0	(55,734,291)	48,265,036	(7,469,255)	7,469,255

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>							
88.0	ENV	Water Utility	0	(30,669,897)	22,886,173	(7,783,724)	7,783,724

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley; seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Funding Adjustment Recommendation:



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Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>							
89.0	PWS	Fleet Self Supporting	0	(745,815)	(4,757,953)	(5,503,768)	5,503,768

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Funding Adjustment Recommendation:

Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>PLANNING SERVICES DIVISION</b>							
90.0	INS	Parking Fund	0	(2,914,147)	3,186,180	272,033	(272,033)

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Funding Adjustment Recommendation:



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Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>PLANNING SERVICES DIVISION</b>							
91.0	LED	Land Bank	0	(51,573,932)	39,775,484	(11,798,448)	11,798,448

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Council recessed on Friday, January 10, 2014 at 5:00 p.m., and reconvened on Monday, January 13, 2014 at 1:00 p.m.

Moved by Councillor Lawrence Lee, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>CORPORATE SERVICES DIVISION</b>						
92.0	LEG	Committee Meals: Meetings should be scheduled avoiding meal times. 1 meal per year, per committee would still be supported to show volunteer appreciation	(6,900)		(6,900)	

IN FAVOUR: Mayor Tara Veer, Councillor Lawrence Lee, Councillor Frank Wong

OPPOSED: Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Dianne Wyntjes

MOTION DEFEATED



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Moved by Councillor Dianne Wyntjes, seconded by Councillor Tanya Handley

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>CORPORATE SERVICES DIVISION</b>						
93.0	LEG	Council lunches for meetings minimized (\$1100 remains)	(3,000)		(3,000)	

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan, Councillor Paul Harris

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>CORPORATE SERVICES DIVISION</b>						
94.0	LEG	Council seminar and conference travel 10% reduction	(4,714)		(4,714)	

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan, Councillor Paul Harris, Councillor Lawrence Lee, Councillor Lynne Mulder

MOTION CARRIED



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Moved by Councillor Ken Johnston, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>CORPORATE SERVICES DIVISION</b>						
95.0	LEG	Mayor seminar and conference travel 10% reduction	(941)		(941)	

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan, Councillor Paul Harris, Councillor Lynne Mulder

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings as recommended by the City Manager which results in no cost savings being achieved:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>						
96.0	ELP	Halt renewable energy purchase (related savings for self supported is in item 103.0)	(101,250)		(101,250)	
96.0	ELP	CM Not Recommended	101,250		101,250	



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IN FAVOUR: Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong

OPPOSED: Mayor Tara Veer, Councillor Tanya Handley, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Tanya Handley, seconded by Councillor Buck Buchanan

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
97.0	RPC	Firewood supply cessation	(40,000)		(40,000)	

An amending motion was then introduced.

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered item #97.0 Firewood Supply Cession, hereby agrees to reallocate this item from ongoing to a one-time initiative.

IN FAVOUR: Councillor Paul Harris, Councillor Dianne Wyntjes

OPPOSED: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

MOTION TO AMEND DEFEATED

The original motion was then back on the floor.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong



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OPPOSED: Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings as recommended by the City Manager which results in no cost savings being achieved:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
98.0	RPC	Outdoor Ice Oval-reduced maintenance	(9,000)		(9,000)	
98.0	RPC	CM Not Recommended	9,000		9,000	

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Tanya Handley

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings as recommended by the City Manager which results in no cost savings being achieved:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
99.0	RPC	Recreation Centre-closing on Sundays (33 weeks from September to May; open outdoor season)	(41,539)		(41,539)	
99.0	RPC	CM Not Recommended	41,539		41,539	



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IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

Moved by Councillor Ken Johnston, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Tax Supported Cost Savings as recommended by the City Manager which results in no cost savings being achieved:

Item #	Dept	Initiative Title	2014 Original	2014 Salary Requirement	2014 Ongoing Requirement	2014 One Time Requirement
<b>COMMUNITY SERVICES DIVISION</b>						
100.0	TRA	Service Reduction – Conventional Transit Service: cut 21:45 trip from Sorensen Station and reduce frequency to one hour on all major routes after 21:15. May implementation 2014/2015 potential savings	(159,000)		(159,000)	
100.0	TRA	CM Not Recommended	159,000		159,000	
101.0	TRA	Service Reduction- Conventional Transit Service: cut 20:45 trip from Sorensen Station and reduce frequency to one hour on all major routes after 20:15. May implementation 2014/2015 potential savings	(159,000)		(159,000)	
101.0	TRA	CM Not Recommended	159,000		159,000	



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**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Cost Savings as recommended by the City Manager which results in no cost savings being achieved:

Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>							
103.0	ELP	Halt renewable energy purchase (related savings for self-supported is in item 96.0)	-		(75,000)	(75,000)	75,000
103.0	ELP	CM Not Recommended			75,000	75,000	(75,000)

**IN FAVOUR:** Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong

**OPPOSED:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Dianne Wyntjes

**MOTION CARRIED**

Council agreed to refer item #102.0 Utility Bill Process change to the Governance Policy Committee for consideration.

Council recessed at 3:06 p.m. and reconvened at 3:30 p.m.



Moved by Councillor Lawrence Lee, seconded by Councillor Tanya Handley

Councillor Lawrence Lee left at 3:06 p.m.

Resolved that Council of The City of Red Deer, having considered the Red Deer 2014 Operating Budget, hereby approves the following Utility & Self Supported Cost Savings:

Item #	Dept	Initiative Title	2014 Original	2014 Revenue Requirement	2014 Expense Requirement	2014 Surplus / Deficit	2014 Transfer Requirement
<b>DEVELOPMENT SERVICES DIVISION</b>							
104.0	ENV	Toilet Rebate Program	-		(30,000)	(30,000)	30,000

**OPPOSED:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

**Absent:** Councillor Lawrence Lee

MOTION DEFEATED

Councillor Lawrence Lee returned to Council Chambers at 3:35 p.m.

Moved by Councillor Ken Johnston, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer having considered the 2014 Operating Budget hereby directs Administration to develop budget guidelines as part of the Enterprise Business Planning process that consider the following:

1. A more robust process of public consultation and public input to be developed in conjunction with the engagement initiative,
2. A projection of anticipated budget expenditures over a three year term,
3. A projection of anticipated changes in financing from other orders of government,
4. Consideration of directions from Council on service levels to be achieved,
5. Consideration of Council’s strategic direction and initiatives in addition to current policy and planning direction,
6. Consideration of directions in relation to the general financial sustainability plan, including but not limited to the reserve review, under development,
7. Development of a process to prioritize community amenities,



and further, that such guidelines be brought forward to Council for consideration no later than April 30, 2014.

The amending motion was then introduced:

Moved by Councillor Tanya Handley, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer here by agrees to amend the motion to include the following:

8. The continued identification and development of cost savings, revenues, innovations and efficiencies as part of the process including practical considerations at mid-year budget.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION TO AMEND CARRIED

The original motion, as amended, was then on the floor.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION AS AMENDED CARRIED

Moved by Councillor Paul Harris, seconded by Councillor Lynne Mulder

Whereas a healthy capital reserve increases our savings and reduces our need to borrow;  
and;

Whereas we have an opportunity to enhance the capital reserves of The City of Red Deer to fund pay as you go capital for future city amenities;



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Therefore be it resolved that The City add \$2,000,000 annually to its operating budget to develop this capital reserve.

IN FAVOUR: Councillor Paul Harris

OPPOSED: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION DEFEATED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer having considered as part of the Red Deer 2014 Operating Budget, hereby requests that resolutions be prepared to be forwarded to the Federation of Canadian Municipalities and/or Alberta Urban Municipalities Association as follows:

1. Item #44 – storm drainage; water standards in respect to pharmaceuticals; and
2. Item #96 – renewable energy purchase...areas of responsibility - shrinking the difference between the province and municipalities.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lynne Mulder, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer hereby agrees to recess at 5:00 p.m. and reconvene on Wednesday, January 15, 2014 at 1:00 p.m.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes



OPPOSED: Councillor Lawrence Lee

MOTION CARRIED

Council reconvened on January 15, 2014 at 1:00 p.m.

Moved by Councillor Ken Johnston, seconded by Councillor Tanya Handley

Whereas Red Deer City Council has invested \$100,000 in Economic Development implementation; and

Whereas Council is confident in the anticipated economic growth for our community; and

Whereas there is a desire to have competitive taxation levels; and

Whereas the Tax Stabilization Reserve is used to fund one-time operational items and has been used occasionally for ongoing;

Therefore be it resolved that Council of The City of Red Deer, having considered the 2014 Operating Budget with respect to item #47.1 Snow & Ice hereby agrees that the \$855,000 for 2014 and the \$1,710,000 for 2015 be funded from the Tax Stabilization Reserve with future years funding to come from the tax base.

IN FAVOUR: Councillor Ken Johnston

OPPOSED: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION DEFEATED

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer, having considered the 2014 Operating Debate with respect to item #47.1 Snow & Ice hereby agrees that the funding sources for the capital equipment for snow and ice in the sum of \$1,885,000 be the Municipal Sustainability Initiative.



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**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

Moved by Councillor Dianne Wyntjes, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the 2014 Operating Debate with respect to item #47.1 Snow & Ice hereby agrees that the funding sources for the capital funding for the planning of a proposed new snow storage site in the sum of \$200,000 be the Capital Projects Reserve.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

Moved by Councillor Lynne Mulder, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer having considered as part of the Red Deer 2014 Operating Budget, the Prior Year Carry Forwards, the Impacts of Prior Year Budget, the Base Budget Items, the Funding Agreement Recommendations, the Cost Savings, and any additional items, hereby adopts the following as the approved Red Deer 2014 Operating Budget:

**OPERATING FUND - 2014 BUDGET SUMMARY - as of January 15, 2014**

Department Utility / Business Enterprise	Revenue	Expenditures	Net Internal Transfers	Total
<b>OPERATING - TAX SUPPORTED</b>				
Taxation	(113,400,926)	292,900	-	(113,108,026)
General City Revenues	(9,495,965)	-	-	(9,495,965)



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General City Programs	-	8,469,010	(14,617,069)	(6,148,059)
Human Resources	(144,400)	3,125,953	(49,121)	2,932,432
City Manager	-	608,906	(9,500)	599,406
Communications & Strategic Planning	-	1,293,258	(55,628)	1,237,630
Legislative Services	(89,672)	2,385,656	30,877	2,326,861
Corporate Services	-	797,501	(129,693)	667,808
Revenue & Assessment Services	(236,152)	5,112,287	(2,252,633)	2,623,502
Information Technology Services	(180,293)	8,242,173	(1,149,137)	6,912,743
Financial Services	-	4,007,130	8,843	4,015,973
Development Services	-	389,619	-	389,619
Engineering Services	(1,073,364)	6,027,065	(2,155,260)	2,798,441
Emergency Services	(9,783,529)	26,851,995	1,478,208	18,546,674
EL&P Street & Traffic Lights	-	3,194,925	(662,949)	2,531,976
Public Works	(6,923,117)	25,552,321	(7,391,182)	11,238,022
Environmental Services	(5,836,144)	4,902,548	1,894,651	961,055
Planning Directorate	(71,715)	936,710	(134,118)	730,877
Planning Services	(256,200)	1,149,608	87,868	981,276
Inspections & Licensing	(3,485,811)	5,301,628	317,091	2,132,908
Land & Economic Development	(54,560)	1,031,092	2,500	979,032
Community Services	(79,821)	4,825,614	(48,396)	4,697,397
Police	(6,460,919)	30,542,887	(602,447)	23,479,521
Recreation Parks & Culture	(8,690,450)	35,097,008	(2,370,891)	24,035,667
Social Planning	(7,895,719)	9,339,145	(73,410)	1,370,016
Transit System	(5,516,062)	13,119,707	4,959,569	12,563,214
<b>Total Tax Supported</b>	<b>(179,674,819)</b>	<b>202,596,646</b>	<b>(22,921,827)</b>	<b>-</b>
<b>OPERATING-UTILITIES, ETC.</b>				
Electric Light & Power Utility	(55,734,291)	39,590,491	16,143,800	-
Parking Fund	(2,914,147)	2,178,875	735,272	-
Subdivision Fund	(51,573,932)	1,188,329	50,385,603	-
Equipment Fund	(745,815)	14,132,733	(13,386,918)	-
Water Utility	(30,669,896)	15,793,872	14,876,024	-
Wastewater Utility	(55,845,210)	15,062,168	40,783,042	-
Solid Waste Utility	(17,346,478)	14,880,426	2,466,052	-
<b>Total Utilities &amp; Business Enterprises</b>	<b>(214,829,769)</b>	<b>102,826,894</b>	<b>112,002,875</b>	<b>-</b>
<b>TOTAL OPERATING BUDGET</b>	<b>(394,504,588)</b>	<b>305,423,540</b>	<b>89,081,048</b>	<b>-</b>
<b>THE TOTAL BUDGET</b>	<b>(394,504,588)</b>	<b>305,423,540</b>	<b>89,081,048</b>	



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IN FAVOUR: Mayor Tara Veer, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris

MOTION CARRIED

Moved by Councillor Dianne Wyntjes, seconded by Councillor Frank Wong

Resolved that Council of The City of Red Deer City hereby agrees to adjourn the 2014 Operating Debate on Wednesday, January 15, 2014 at 2:33 p.m.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK



## **UNAPPROVED MINUTES**

**of the Red Deer City Council Regular Meeting  
held on Monday, February 3, 2014  
commenced at 2:34 p.m.**

**Present:**

Mayor Tara Veer  
Councillor Buck Buchanan  
Councillor Tanya Handley  
Councillor Paul Harris  
Councillor Ken Johnston  
Councillor Lawrence Lee  
Councillor Lynne Mulder  
Councillor Frank Wong  
Councillor Dianne Wyntjes

City Manager, Craig Curtis  
Acting Director of Community Services, Shelley Gagnon  
Director of Corporate Services, Elaine Vincent  
Director of Planning Services, Kim Fowler  
Director of Development Services, Paul Goranson  
Director of Human Resources, Kristy Svoboda  
Acting Director of Communications & Strategic Planning, Charity Dyke  
Director of Corporate Transformation, Lisa Perkins  
City Clerk, Frieda McDougall  
Corporate Meeting Coordinator, Christine Kenzie  
Corporate Meeting Coordinator, Jody Zeniuk  
City Solicitor, Michelle Baer  
Environmental Services Manager, Tom Warder  
Planner, Orlando Toews  
City Assessor, Brian Lutz



## I. IN CAMERA MEETING

### I.1. Legal Matter (FOIP - Section 25)

Moved by Councillor Dianne Wyntjes, seconded by Councillor Tanya Handley

Resolved that Council of The City of Red Deer agrees to enter into an In Camera Meeting on Monday, February 3, 2014 at 2:35 p.m. and hereby agrees to exclude the following:

All members of the Media; and  
All members of the Public.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer agrees to revert to an open meeting of Council on Monday, February 3, 2014 at 2:50 p.m.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

## 2. MINUTES

### 2.1. Confirmation of the Minutes of the Thursday, January 9, 2014 Operating Budget Meeting



Moved by Councillor Paul Harris, seconded by Councillor Tanya Handley

Resolved that Council of The City of Red Deer hereby tables the Minutes of the January 9, 2014 Operating Budget Council Meeting to be amended for clarity.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION TO TABLE CARRIED

## **2.2. Confirmation of the Minutes of the Monday, January 20, 2014 Regular Council Meeting**

Moved by Councillor Lawrence Lee, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer hereby approves the Minutes of the January 20, 2014 Regular Council Meeting as transcribed.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

## **3. REPORTS**

### **3.1. Central Alberta Crime Prevention Centre Funding Request**

TerryLee Ropchan, Executive Director of the Central Alberta Crime Prevention Centre was present and spoke to the item.

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lynne Mulder



Resolved that Council of The City of Red Deer having considered the report from the Community Services Division, dated January 16, 2014, and the City Manager, dated February 3, 2014, re: Central Alberta Crime Prevention Centre Funding Request, hereby agrees:

1. That The City contribution for 2014 be \$75,000 to offset the operational cost of the Central Alberta Crime Prevention Centre and that ongoing funding be considered as part of The City's 2015 Operating Budget.
2. That \$30,000 of the funding is to be from The Safety Charter and \$45,000 from the Tax Stabilization Reserve.
3. That Red Deer City Council review the Crime Prevention Model, in the context of the Safety Charter, at its scheduled workshop on April 29, 2014 and provide input on the strategic direction as both a stakeholder and primary funder.
4. That the funding agreement and reporting relationship between the Crime Prevention Centre and The City be clarified in conjunction with the other work being undertaken.

Prior to voting on the resolution, the following amending resolution was introduced:

Moved by Councillor Ken Johnston, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer hereby agrees to amend the resolution as presented as follows:

1. That the dollar figure in Item 1 be changed from \$75,000 to \$143,000.
2. That the dollar figure in Item 2 be changed from \$45,000 from the Tax Stabilization Reserve to \$113,000 from the Tax Stabilization Reserve.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**OPPOSED:** Councillor Lawrence Lee

MOTION CARRIED



The original resolution as amended, and as shown, was then on the floor:

Resolved that Council of The City of Red Deer having considered the report from the Community Services Division, dated January 16, 2014, and the City Manager, dated February 3, 2014, re: Central Alberta Crime Prevention Centre Funding Request, hereby agrees:

1. That The City contribution for 2014 be \$143,000 to offset the operational cost of the Central Alberta Crime Prevention Centre and that ongoing funding be considered as part of The City's 2015 Operating Budget.
2. That \$30,000 of the funding is to be from the Safety Charter and \$113,000 from the Tax Stabilization Reserve.
3. That Red Deer City Council review the Crime Prevention Model, in the context of the Safety Charter, at its scheduled workshop on April 29, 2014 and provide input on the strategic direction as both a stakeholder and primary funder.
4. That the funding agreement and reporting relationship between the Crime Prevention Centre and The City be clarified in conjunction with the other work being undertaken.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**OPPOSED:** Councillor Lawrence Lee

MOTION AS AMENDED CARRIED

Council recessed at 4:55 p.m. and reconvened at 5:10 p.m.

#### 4. BYLAWS

##### 4.1. Business Revitalization Zone Bylaw Amendment 3196/A-2014

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder



**SECOND READING:** That Bylaw 3196/A-2014 (amendment to Section 5 of Business Revitalization Zone Bylaw 3196/98) be read a second time

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

Moved by Councillor Buck Buchanan, seconded by Councillor Lynne Mulder

**THIRD READING:** That Bylaw 3196/A-2014 be read a third time.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

**4.2. Supplementary Assessment Bylaw 3513/2014**

Moved by Councillor Frank Wong, seconded by Councillor Ken Johnston

**SECOND READING:** That Bylaw 3513/2014 (a bylaw to authorize the preparation of supplementary assessments within The City of Red Deer for 2014) be read a second time.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

Moved by Councillor Frank Wong, seconded by Councillor Ken Johnston



**THIRD READING:** That Bylaw 3513/2014 be read a third time.

**IN FAVOUR:** Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

#### **4.3. 2014 Utility Bylaw Amendments - New Utility Bylaw 3514/2014**

Councillor Buck Buchanan left Council Chambers at 5:26 p.m.

Moved by Councillor Ken Johnston, seconded by Councillor Frank Wong

**FIRST READING:** That Bylaw 3514/2014 (New Utility Bylaw, Repeal of Utility Bylaw 3464/2011, effective March 1, 2014) be read a first time

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**ABSENT:** Councillor Buck Buchanan

MOTION CARRIED

#### **4.4. Land Use Bylaw Amendment 3357/A-2014 Direct Control District No. 15 Site Exception 4922 - 55 Street**

Moved by Councillor Dianne Wyntjes, seconded by Councillor Tanya Handley

**FIRST READING:** That Bylaw 3357/A-2014 (Land Use Bylaw Amendment – Direct Control District No. 15 Site Exception at 4922 – 55 Street) be



read a first time.

**IN FAVOUR:** Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**ABSENT:** Councillor Buck Buchanan

MOTION CARRIED

## 5. NOTICE OF MOTION

The following Notice of Motion regarding Support for the Federation of Canadian Municipalities (FCM) National Housing Strategy was introduced by Councillor Paul Harris and Councillor Dianne Wyntjes:

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

WHEREAS the high cost of housing is one of the most urgent financial issues facing both Canadians and Red Deerians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

WHEREAS housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

WHEREAS those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs, driving down vacancy rates and making it hard to house workers in regions experiencing strong economic activity such as Red Deer and Central Alberta; and



WHEREAS an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and

WHEREAS coordinated action is required to prevent housing issues from being offloaded onto local governments and align the steps local governments have already taken with regard to federal/provincial/territorial programs and policies; and

WHEREAS, the Federation of Canadian Municipalities (FCM) has launched a housing campaign, “Fixing Canada’s Housing Crunch,” calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada’s housing future; and

WHEREAS FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

WHEREAS, our community has continuing affordable housing needs that can only be met through the kind of long-term planning and investment made possible by federal leadership;

THEREFORE BE IT RESOLVED that Red Deer City Council endorses the FCM housing campaign and urges the minister of employment and social development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians, and Red Deer citizens; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to: Minister Ken Hughes, Alberta Minister of Municipal Affairs; Member of Parliament, Earl Dreeshen; the Federation of Canadian Municipalities; the Alberta Urban Municipalities Association; the Alberta Association of Municipal Districts and Counties; the Red Deer Members of the Legislative Assembly; and the Honourable Jason Kenney, Minister of Employment and Social Development and Minister for Multiculturalism.

Councillor Buck Buchanan returned to Council Chambers at 5:44 p.m.



**6. ADJOURNMENT**

Moved by Councillor Dianne Wyntjes, seconded by Councillor Paul Harris

Resolved that Council of The City of Red Deer hereby agrees to adjourn the February 3, 2014 Regular Council Meeting of Red Deer City Council at 5:45 p.m.

**IN FAVOUR:**

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

**MOTION CARRIED**

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MAYOR

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CITY CLERK



February 4, 2014

## Citizen Representative Appointments to Community Housing Advisory Board and Library Board

Legislative Services

### Report Summary & Recommendation:

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That Council appoint an aboriginal representative, to the Community Housing Advisory Committee, to fill an unexpired term to the 2014 Organizational Meeting.

That Council appoint a citizen representative, to the Library Board to fill an unexpired term to the 2014 Organizational meeting.

The names of the persons nominated are submitted to members of Council in confidence.

### City Manager Comments:

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Council's direction is requested.

Craig Curtis  
City Manager

### Proposed Resolutions:

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Resolved that Council of The City of Red Deer hereby appoints the following to serve as an aboriginal representative on the *Community Housing Advisory Board* for a term to expire as follows:

_____	Aboriginal Representative (to fill an unexpired term to the Organizational Meeting of 2014)
-------	---

Resolved that Council of The City of Red Deer hereby appoints the following to serve as a citizen representative on the *Library Board* for a term to expire as follows:

_____	Citizen Representative (to fill an unexpired term to the Organizational Meeting of 2014)
-------	--



FILE COPY

LEGISLATIVE SERVICES

February 20, 2014

Ms. Anita Thomas  
144 Isbister Close  
Red Deer, AB T4R 0B9

Dear Ms. Thomas:

**RE: Council Committees Application – Red Deer Public Library Board**

Thank you for submitting your application for the Red Deer Public Library Board. We appreciate the skill set/competencies that you have, and although you were not appointed to the Library Board at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,

A handwritten signature in blue ink that reads 'Frieda McDougall'.

Frieda McDougall  
Legislative Services Manager

LEGISLATIVE SERVICES

February 20, 2014

Ms. Jackie Norman  
#115, 80A Kelloway Crescent  
Red Deer, AB T4P 4G7

Dear Ms. Norman

**RE: Council Decision – February 18, 2014  
Citizen Representative Appointment to the Community Housing Advisory Board**

Thank you for submitting your application to the Community Housing Advisory Board. At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as an aboriginal representative on the Community Housing Advisory Board for a term to expire as follows:

Jackie Norman	Aboriginal Representative (to fill the unexpired term of Tammy Lambert to the Organizational Meeting of 2014)
---------------	--

Congratulations on your appointment. The staff liaison for the *Community Housing Advisory Board* will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Frieda McDougall  
Legislative Services Manager

c: Roxana Nielsen Stewart, Staff Liaison, Social Planning Supervisor, Community Services  
L. Iviney, Committees Coordinator



LEGISLATIVE SERVICES

February 20, 2014

Ms. Jackie Ammeter  
406, 6118 – 53 Avenue  
Red Deer, AB T4N 6P7

Dear Ms. Ammeter

**RE: Council Decision – February 18, 2014  
Citizen Representative Appointment to the Red Deer Public Library Board**

Thank you for submitting your application to the Red Deer Public Library Board. At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as a citizen representative on the Library Board for a term to expire as follows:

Jackie Ammeter      Citizen Representative  
(to fill the unexpired term of Dilys Collier to the Organizational Meeting of 2014)

Congratulations on your appointment. The staff from the Red Deer Public Library will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Frieda McDougall'.

Frieda McDougall  
Legislative Services Manager

c: Jannie Ypma, Red Deer Public Library  
L. Iviney, Committees Coordinator

**FILE COPY**



**Council Decision – February 18, 2014**

**DATE:** February 20, 2014  
**TO:** Lynn Iviney, Committees Coordinator  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Citizen Representative Appointment to Red Deer Public Library Board

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**Reference:**

Legislative Services, dated February 4, 2014

**Resolution:**

At the Tuesday, February 18, 2014 Regular Council Meeting, Council passed the following resolution:

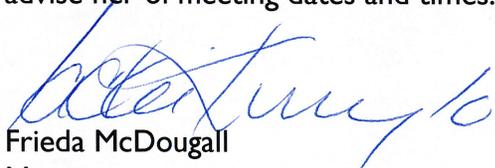
Resolved that Council of The City of Red Deer hereby appoints the following to serve as a citizen representative on the Library Board for a term to expire as follows:

Jackie Ammeter	Citizen Representative (to fill the unexpired term of Dily Collier to the Organizational Meeting of 2014)
----------------	--

**Report back to Council:** No

**Comments/Further Action:**

This office will advise Ms. Jackie Ammeter of her appointment and ask that your office advise her of meeting dates and times.

*for:*   
Frieda McDougall  
Manager

DM 1476582

**FILE COPY**



**Council Decision – February 18, 2014**

**DATE:** February 21, 2014

**TO:** Community Housing Advisory Board  
Attn: Roxana Nielsen Stewart, Staff Liaison - Social Planning  
Supervisor - Community Development

**FROM:** Frieda McDougall, Legislative Services Manager

**SUBJECT:** Citizen Representative Appointment to the Community  
Housing Advisory Board

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**Reference:**

Legislative Services, dated February 4, 2014

**Resolution:**

At the Tuesday, February 18, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as an aboriginal representative on the Community Housing Advisory Board for a term to expire as follows:

Jackie Norman          Aboriginal Representative  
(to fill the unexpired term of Tammy Lambert to the Organizational Meeting of 2014)

**Report back to Council:** No

**Comments/Further Action:**

This office will advise Ms. Jackie Norman of her appointment and ask that your office advise her of meeting dates and times.

A handwritten signature in blue ink that reads 'Frieda McDougall'.

Frieda McDougall  
Manager

c: Acting Director of Community Services  
Committees Coordinator

DM 1476582

LEGISLATIVE SERVICES

February 20, 2014

Ms. Carol Schmidt  
46 26540 Hwy 11  
Red Deer County, AB T4E 1A3

Dear Ms. Schmidt:

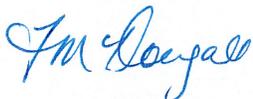
**RE: Council Committees Application – Red Deer Public Library Board**

Thank you for submitting your application for the Red Deer Public Library Board. We appreciate the skill set/competencies that you have, and although you were not appointed to the Library Board at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall  
Legislative Services Manager

LEGISLATIVE SERVICES

February 20, 2014

Ms. Susan Glasier  
9 Leung Close  
Red Deer, AB T4R 2W6

Dear Ms. Glasier:

**RE: Council Committees Application – Red Deer Public Library Board**

Thank you for submitting your application for the Red Deer Public Library Board. We appreciate the skill set/competencies that you have, and although you were not appointed to the Library Board at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall  
Legislative Services Manager

LEGISLATIVE SERVICES

February 20, 2014

Mr. Bob Bevans  
31 Ray Avenue  
Red Deer, AB T4P 3B9

Dear Mr. Bevans:

**RE: Council Committees Application**

Thank you for submitting your application for Council Committees. We appreciate the skill set/competencies that you have, and although you were not appointed to a committee at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall  
Legislative Services Manager



February 6, 2014

## New Utility Bylaw 3514/2014

### Consideration of Second and Third Reading

Legislative Services

#### **Report Summary & Recommendation:**

---

##### Summary:

The attached report from administration has been revised from the version that was included on the February 3, 2014 Council Meeting Agenda. As outlined in the “background” section of the report, two charts have been corrected along with some percentage calculations within the “Overall Residential Rate Change” and “Variation in Residential Water and Wastewater Charges” sections of the report. One of these charts was corrected and provided to Council prior to first reading. The corrections only affect the relative change in rates compared to previous years and do not affect the Utility Bylaw 3514/2014 as proposed at first reading.

##### Recommendation:

That Council consider giving second and third readings of Utility Bylaw 3514/2014.

#### **City Manager Comments:**

---

Council’s consideration of second and third reading for Utility Bylaw 3514/2014, is requested.

Craig Curtis  
City Manager

#### **Background:**

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At the Monday, February 3, 2014 Council Meeting, Council gave first reading to new Utility Bylaw 3514/2014, a bylaw to repeal current Utility Bylaw 3464/2011.



Revision of the report submitted to the February 3, 2014 Council Meeting

February 6, 2014

## **Proposed 2014 Utility Bylaw Changes**

**ENVIRONMENTAL SERVICES**

### **Report Summary & Recommendation:**

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The purpose of this report is to provide information to City Council in support of proposed changes to the current Utility Bylaw. Several changes are proposed within the Bylaw to add clarity and improve language. Rate changes are also identified.

As indicated in the 2014 Budget Funding Adjustment Recommendations (FAR's) for the Water, Wastewater and Waste Management Utilities modest rate increases are generally required to provide the needed services. Cost increases for all three utilities are primarily related to cost of capital and asset depreciation. In accordance with the Utility Policy, the proposed water and wastewater utility rates are in transition towards a better balance between fixed and usage rates. Overall, a typical household utility bill is expected to increase by approximately 1.4%.

The proposed rate changes to the Utility Bylaw are identified in Schedules B through E and fall into four different categories: Water Rates, Wastewater Rates, Billing Service and Fees, and Solid Waste Collection Rates.

Because the proposed changes are extensive, we are proposing to repeal the current bylaw and replace it with a new one. Three readings to the new Bylaw will be required and are proposed to come into effect on March 1, 2014.

We respectfully recommend that City Council repeal Utility Bylaw No. 3464/2011 and pass the attached Utility Bylaw No. 3514/2014, including Schedules A, B, C, D and E; with the repeal of the old bylaw and passing of the new bylaw to come into effect on March 1, 2014.



### **City Manager Comments:**

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I support the recommendation of Administration that Council consider first reading of new Utility Bylaw 3514/2014, a bylaw to repeal Utility Bylaw 3464/2011. Second and third readings of Utility Bylaw 3514/2014 would then be considered at the Tuesday, February 18, 2014 Council Meeting.

Craig Curtis  
City Manager

### **Proposed Resolution**

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That Council consider first reading of Utility Bylaw 3514/2014 at this time



## Report Details

### **Background:**

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City Council approved first reading of Utility Bylaw 3514/2014 on February 3, 2014 and will consider 2<sup>nd</sup> and 3<sup>rd</sup> readings of the bylaw on February 18, 2014. This report provides the same information to Council as was presented for first reading, except that we have corrected two charts and some percentage calculations within the “Overall Residential Rate Change” and “Variation in Residential Water and Wastewater Charges” Sections of the report. One of these charts was corrected and provided to City Council prior to first reading. The corrections only affect the relative change in rates compared to previous years and do not affect Utility Bylaw 3514/2014 as proposed at first reading or the rates proposed therein.

The Utility Bylaw and rates are reviewed annually following budget approval. Rate changes are made to reflect changing revenue requirements as determined by the 2014 budget, projected utility loads (e.g. number of sites serviced, volume of commodity used) and changes in various services provided. Changes are often made to the bylaw at this time to clarify or improve the wording of sections based on experience gained over the prior year.

### **Discussion:**

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Attached is a copy of the current Utility Bylaw 3464/2011, including Schedules A through E, showing proposed changes. Proposed additions to the Bylaw are illustrated in **bold, italicized text**. Items proposed to be removed are illustrated in ~~strikethrough text~~.

The current bylaw is proposed to be repealed and replaced with Utility Bylaw No. 3514/2014, also attached. All changes are proposed to come into effect on March 1, 2014.

### **Bylaw Language**

Comments and rationale related to proposed language changes in the bylaw are described below. Wording changes made to improve clarity, spelling or grammar (i.e. no significant change in meaning) are identified in the marked-up version of the Bylaw, but not described below. Minor changes (e.g. section numbering, capitalization of defined words) may not be shown on the marked-up version.

- Section 3, Delegation – This section has been modified to align with the recently adopted Organization Bylaw, in which City Council delegates



various authorities to the City Manager. The City Manager subsequently developed a Corporate Administrative Policy to delegate various authorities to the Corporate Leadership Team members. The proposed bylaw provides the City Manager with the authority to exercise the provisions of the Utility Bylaw and allows him to delegate such authorities to other City employees. Based on this section there need be no other delegation defined within the bylaw. References to “The Director” or “The Treasurer” have therefore been removed throughout the bylaw and replaced with “The City”.

- Section 7 (4) – Improves the City’s ability to identify everyone included in a tenant agreement when evaluating the need for an account deposit.
- Section 8 (1) – Clarifies some of the requirements for establishing a Utility account.
- Section 11 – Provides some additional clarity on how a deposit may be refunded to a customer.
- Section 14 – Provides additional clarity on the circumstances where a disconnection charge would be applied.
- Section 15 – Provides for payment of amounts owing and deposit (if applicable).
- Section 17 (4) – Better defines the remedies available to the City related to unpaid accounts.
- Section 23, Appeals – Changes made to improve alignment with the MGA and current practice related to the Appeal and Review Board. As per the MGA, customers may appeal rates and charges to the Alberta Utilities Commission (AUC). Other appealable matters (e.g. billing errors, requirement for an account, direction to connect) would be referred to the Red Deer Appeal and Review Board.
- Section 27 (1) – Provides a broader definition of when the City may discontinue service (e.g. threat to water quality).
- Section 29, Authorization to Enter Premises – additional language related to the customer’s responsibility to provide reasonable access to City infrastructure (e.g. meter valve).
- Section 30, Service Removal and Building Demolition – provided clarification on when utility charges would be suspended.
- Section 45 (4) and (5) – provides the City with additional remedies for unauthorized use of water.
- Section 108 (d) – improved clarity regarding applicable landfill charges.
- Schedule A – Definitions for “Customer”, “Facilities”, “Occupant”, “Person”, “Property” and “Property Owner” have been added or modified to provide better clarity within the Bylaw. Where other words with similar meaning have been used throughout the bylaw, they have been replaced.



### Water Rates

With the changes to the Utility Policy adopted by City Council in October 2012, the Utility Bylaw was also amended to initiate a transition in water rate structures to develop a better balance between fixed and variable charges. In general, greater emphasis will be placed on usage charges and less on the fixed portion of the charge.

As indicated in the 2014 Budget Funding Adjustment Recommendation for the Water Utility an overall 2.9% rate increase will be required, primarily to cover increased cost of capital and asset depreciation. However, changes to individual rates will vary somewhat depending on allocation of costs to the various rate classes.

Schedule B attached includes all of the recommended changes to the Water Rates. Table I illustrates the historic trends in residential water rates since 2012.

**Table I**  
**Residential Rate Changes in Water Utility**

	<b>March 2012</b>	<b>January 2013</b>	<b>Mar 2013 Current</b>	<b>March 2014 Proposed</b>
Fee per Cubic Metre	\$0.81	\$0.90	\$1.01	<b>\$1.12</b>
Fixed Monthly Fee (16 mm meter)	\$21.36	\$19.65	\$19.65	<b>\$19.30</b>
Typical Bill Monthly (based on 17m <sup>3</sup> /household)	\$35.13	\$34.95	\$36.82	<b>\$38.34</b>
Increase over prior year for typical usage	9.0%	-0.5%	5.4%	<b>4.1%</b>

### Wastewater Rates

With the changes to the Utility Policy adopted by City Council in October 2012, the Utility Bylaw was also amended to initiate a transition in wastewater rate structures to develop a better balance between fixed and variable charges. For residential rates, a usage charge was introduced last year; which will be gradually increased over a five year (more or less) period. Over the same period, the fixed rate will be reduced. For non-residential rates, a fixed charge was introduced last year; which will gradually be increased over a five year (more or less) period. Over the same period, the usage rate will be reduced.



As indicated in the 2014 Budget Funding Adjustment Recommendation for the Wastewater Utility an overall 1.7% rate increase will be required, primarily to cover increased cost of capital and asset depreciation. However, changes to individual rates will vary somewhat depending on allocation of costs to the various rate classes.

Schedule C attached includes all of the recommended changes to the Wastewater Rates. Table 2 indicates the historic trends in residential wastewater rates since 2012.

**Table 2**  
**Residential Rate Changes in Wastewater Utility**

	<b>March 2012</b>	<b>January 2013</b>	<b>Mar 2013 Current</b>	<b>March 2014 Proposed</b>
Fee per Cubic Metre	\$0	\$0.30	\$0.43	<b>\$0.70</b>
Fixed Monthly Fee (residential)	41.32	\$36.65	\$36.65	<b>\$31.85</b>
Typical Bill Monthly (based on 15.3m <sup>3</sup> /household*)	41.32	\$41.24	\$43.23	<b>\$42.56</b>
Increase over prior year for typical usage	9.0%	-0.2%	4.8%	<b>-1.6%</b>

\* Wastewater usage is based on 90% of water usage

### **Billing and Service Fees**

Billing and Service fees include utility billing fees, new service connections and miscellaneous service fees. Changes are recommended to these items based on an assessment of actual costs from prior years and to account for projected increases in labour, material and equipment costs. Schedule D shows the current rates. Where the rates are proposed to be changed, the current rates are shown in ~~strikethrough text~~ and the proposed rates are shown in **bold, italicized text**.

Table 3 provides an example of the impact of the rate changes from Schedule D for a typical installation of water and wastewater services. The recommended changes would result in an increase of approximately 4.8%.

**Table 3**  
**25mm Water & 150mm Wastewater Service Installation**

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>Change</b>
Service Connection	\$7,675	\$7,965	<b>\$8,495</b>	6.7%



Asphalt repair	\$2,225	\$2,581	<b>\$2,690</b>	4.2%
Concrete repair	\$2,650	\$2,685	<b>\$2,685</b>	0.0%
Turf repair	\$206	\$212	<b>\$220</b>	3.8%
Totals	\$12,756	\$13,443	<b>\$14,090</b>	<b>4.8%</b>

### **Solid Waste Collection Rates**

As indicated in the 2014 Budget Funding Adjustment Recommendation for the Waste Management Utility, rate increases are required for solid waste collection primarily to cover increased cost of capital and asset depreciation. The attached Schedule E shows the entire recommended rate changes for residential and commercial solid waste collection.

As indicated in Table 4, a rate increase of 1.7% is recommended for residential garbage and yard waste collection. For commercial and multi-family garbage collection, a 1.8% increase is proposed for front-end load containers and a 1.5% increase is proposed for hand pick-up.

**Table 4**  
**Changes in Solid Waste Collection and Disposal Fees**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
Monthly Residential Fee	\$11.70	\$11.85	<b>\$12.05</b>
Percent change from prior year	0.0%	1.3%	<b>1.7%</b>

### **Recyclable Materials Collection**

As indicated in the 2014 Budget Funding Adjustment Recommendation for the Waste Management Utility, a rate increase of 5.2% is recommended for single family recyclable materials collection and a rate increase of 0.0% is recommended for multi family recyclable materials collection, primarily to cover increased cost of capital and asset depreciation. The rate increase for single-family residents is higher than for multi-family residents because the allocation of costs has changed somewhat in the new rate model. The proposed rate changes are illustrated in Schedule E and Table 5 below.



**Table 5**  
**Changes in Recycling Fees**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
Single family dwelling monthly fee	\$5.65	\$5.80	<b>\$6.10</b>
• % increase	0.0%	2.7%	<b>5.2%</b>
Multi-family dwelling monthly fee	\$4.00	\$4.25	<b>\$4.25</b>
• % increase	0.0%	6.3%	<b>0.0%</b>

### **Waste Management Facility**

As indicated in the 2014 Budget Funding Adjustment Recommendation for the Waste Management Utility, a rate increase of 1.6% is recommended for the landfill operation primarily to cover in increased cost of capital and asset depreciation.

We are also proposing to introduce a new tipping fee for compostable (e.g. plant materials) or divertible materials (e.g. wood pallets, metal, shingles, drywall). Customers are currently charged the normal tipping fee for these materials. The \$10/tonne reduction for these materials is intended to encourage customers to separate compostable and divertible materials from the rest of the waste.

We have also identified items that are accepted at no charge. The proposed rate changes are illustrated in Table 6 and Schedule E.

**Table 6**  
**Changes in Landfill Tipping Fees**

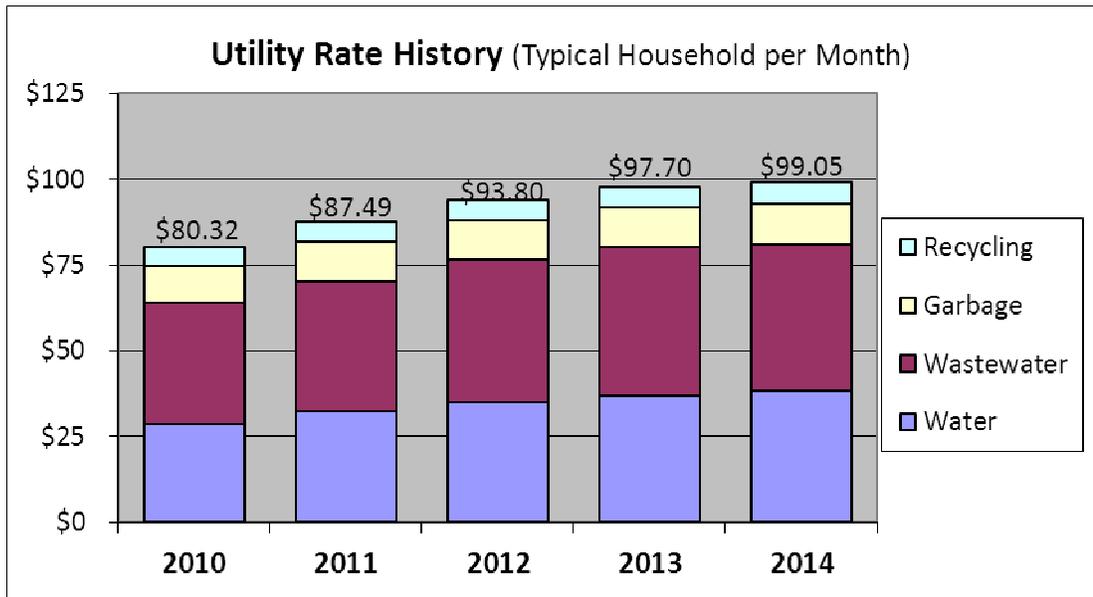
	<b>2012</b>	<b>2013</b>	<b>2014</b>
Landfill Tipping Fee per tonne	\$62	\$64	<b>\$65</b>
• % increase	3.3%	3.2%	<b>1.6%</b>
Divertible Tipping Fee / tonne	\$62	\$64	<b>\$55</b>
• % increase	3.3%	3.2%	<b>-14.1%</b>

### **Overall Residential Rate Change**

The following chart illustrates a 5 year history of overall utility costs for a typical household using 17 m<sup>3</sup> (17,000 litres) of water per month. The proposed 2014 rates will increase the overall utility charge by approximately 1.4% for the typical

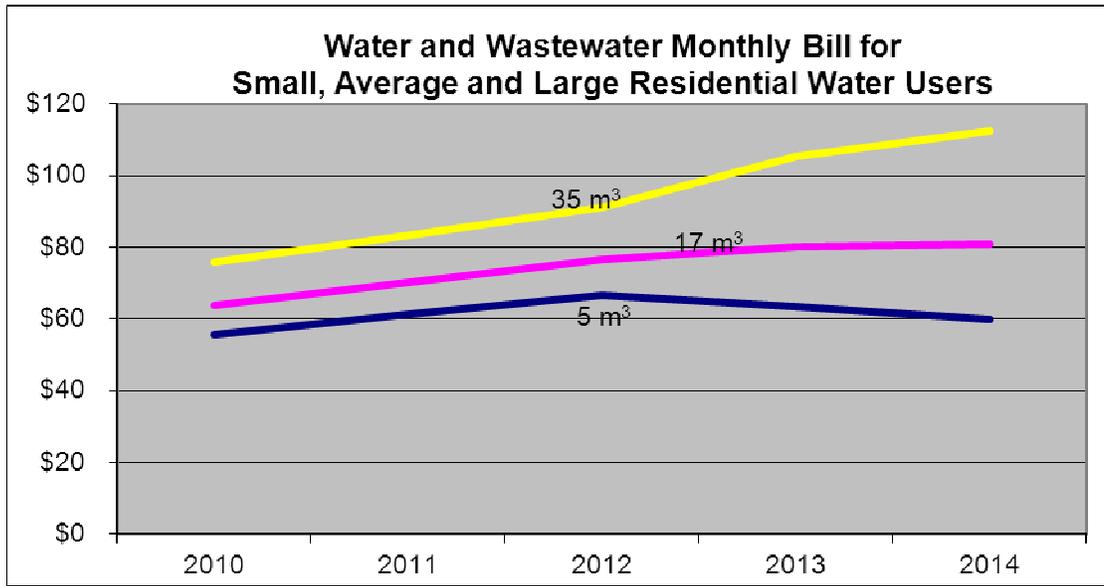


household. This provides continuous potable water delivery, wastewater collection, water and wastewater treatment as well as weekly garbage, yard waste and recycling collection and disposal. The proposed fees are equivalent to approximately \$3.25 per day.



**Variation in Residential Water and Wastewater Charges based on Usage**

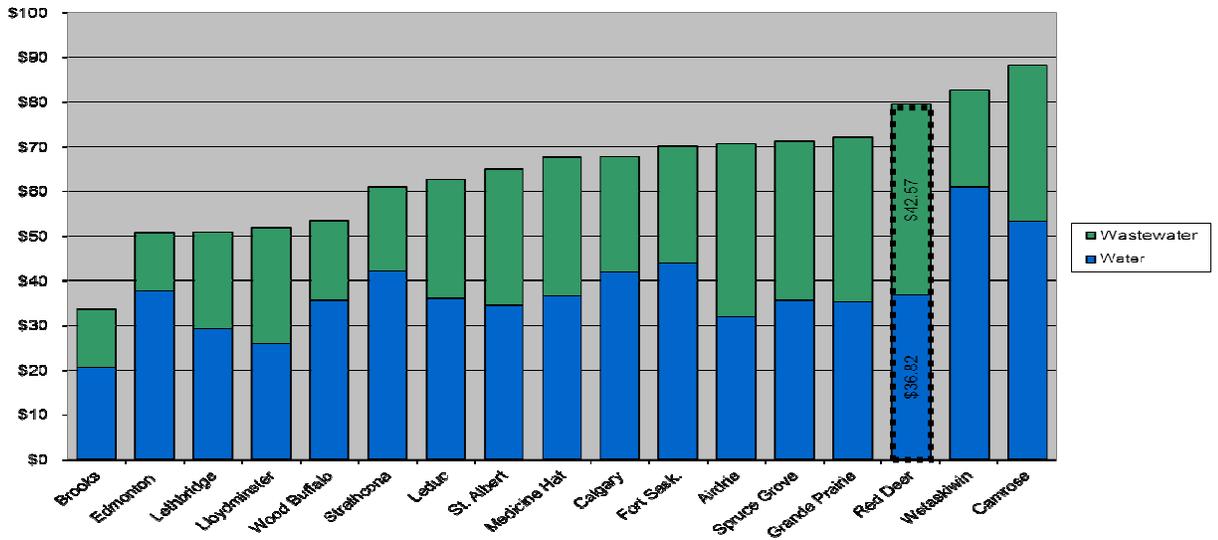
For water and wastewater, residential usage rates have been increased but the fixed charges have reduced. The average residential household will see their monthly bill for water and wastewater increase by approximately 1.1%. The bill for a small water user will reduce by approximately 5.3% and for a large water user it will increase by 6.8%. Non-residential customers will generally experience similar changes (i.e. plus or minus 10%) in their water and wastewater bill.



### Alberta Cities Comparison of Water and Wastewater Charges

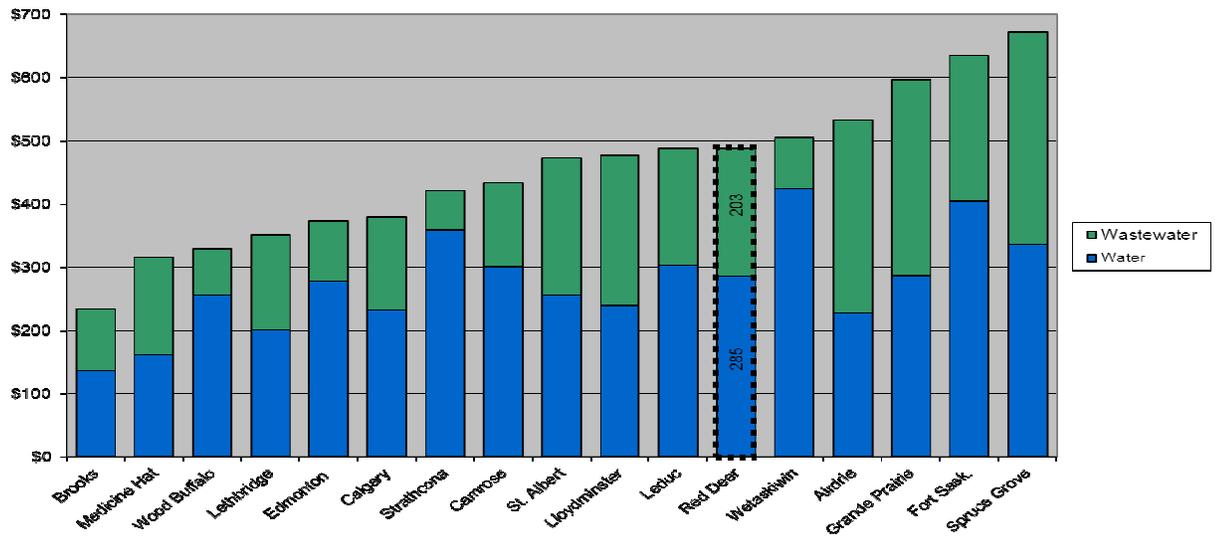
The following charts illustrate water and wastewater charges assessed for typical residential and non-residential customers in other Alberta Cities. Red Deer's rates are higher than the median for residential customers, but very close to the median for non-residential customers. Nearly 90% of the City's customers are residential, but about half of the revenue is generated from non-residential customers.

**Alberta Cities - Water & Wastewater Charges  
2013 Typical Residential Monthly Bill (17 m³)**



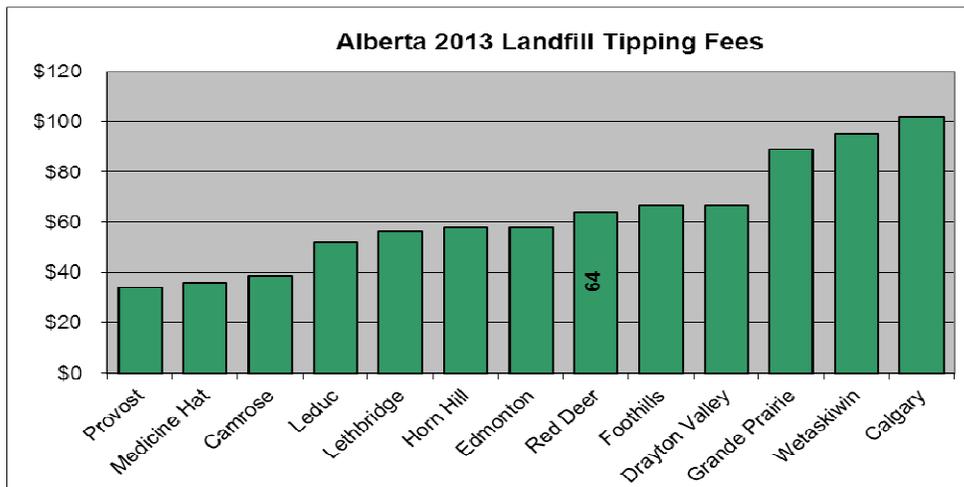


**Alberta Cities - Water & Wastewater Charges  
2013 Typical Non-Residential Monthly Bill (160 m<sup>3</sup>)**



**Alberta Cities Comparison of Landfill Charges**

The following charts illustrate landfill charges assessed in other Alberta Cities. Red Deer's rates are very close to the median.



Current Version of Utility  
Bylaw with Strikethrough  
Showing Proposed Changes

**BYLAW NO. ~~3464/2011~~ 3514/2014**

Being a Bylaw of The City of Red Deer to provide for the supply and use of the Water, Wastewater, Storm Water and Solid Waste utilities of The City of Red Deer.

**Background**

A Council has authority under the Municipal Government Act, to pass bylaws respecting the safety, health and welfare of people. Council of the City of Red Deer has deemed it appropriate to provide for the establishment and operation of certain public utility services, including provision for the terms and conditions under which such utilities will be provided.

COUNCIL HEREBY ENACTS AS FOLLOWS:

**PART 1 – SHORT TITLE**

**SHORT TITLE AND ESTABLISHMENT OF UTILITIES**

- 1 (1) This Bylaw may be called "The Utility Bylaw".
- (2) The City of Red Deer hereby establishes the following municipal utilities: Water, Wastewater, Storm Water and Waste Management (including Recycling).

**PART 2 – GENERAL PROVISIONS**

**DEFINITIONS**

- 2 Words and phrases in this Bylaw shall have the meanings set out in Schedule A.

**SUPERVISION ~~DELEGATION~~**

- 3 (1) ~~The Utility Services shall be supervised by the City Manager.~~ *City Council hereby delegates to the City Manager all those powers stipulated by this Bylaw to be exercised by the City and all necessary authority to carry out those powers, except those powers which are reserved exclusively for Council under the Municipal Government Act, or reserved for other persons pursuant to the provisions of this Bylaw. The City Manager may delegate any powers, duties or functions granted under this Bylaw to another employee of the City.*
- (2) ~~The Director of Development Services (the Director) and the Director of Corporate Services (the Treasurer) shall have the powers and duties with~~

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~~respect to the Utility Services specified in this Bylaw and as otherwise specified by the City Manager or Council.~~

#### **SUPPLY AND OWNERSHIP OF FACILITIES AND EQUIPMENT**

- 4 (1) All meters and metering equipment shall be supplied, owned and maintained by The City unless otherwise provided in this Bylaw.
- (2) Notwithstanding the payment by a customer of any costs incurred by The City, The City shall retain full title to all lines, equipment and apparatus on its side of the point of delivery, and to all meters and metering equipment provided by it.

#### **ASSIGNMENT OF CONTRACT**

- 5 A contract for a Utility Service is not transferable and shall remain in full force and effect until terminated by the customer or The City as provided herein.

#### **CITY RESPONSIBILITY AND LIABILITY**

- 6 (1) The City does not guarantee the continuous uninterrupted supply of any Utility Service but reserves the right to suspend the supply of a Utility Service at any time without notice where required in the maintenance or operation of the Utility Service.
- (2) The City and its officers, employees and agents shall not be liable for any damages of any kind due to or arising out of:
- (a) a failure to provide a Utility Service;
  - (b) the interruption of service due to maintenance or operational requirements, or due to reasons beyond The City's control; or
  - (c) the disconnection **or removal** of a Utility Service in accordance with this Bylaw.

#### **APPLICATION FOR SERVICE**

- 7 (1) ~~Any person who requires~~ **A person requesting** a Utility Service shall apply to The City **for a Utility Service account** by completing an application form and providing such information as The City may require, including credit references, confirmation of the identity and legal authority of the applicant, and information respecting load and the manner in which the services will be utilized.

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- (2) The applicant **Customer** shall pay an application fee as set forth in Schedule D.
- (3) The City may establish procedures for the creation of a contract for Utility Services by telephone, fax, internet or other electronic means, or may require the applicant to sign a contract for service.
- (4) The Utility Service account shall be set up:
- (a) in the name of the **Property Owner** ~~owner of the property to which the utilities are to be supplied, where the Utilities are requested by the owner of the property;~~ or
  - (b) in the name of the occupant(s) of a property where the Utilities are requested by an occupant of the property. Where the occupants are tenants, all of the persons named as tenants in the landlord-tenant agreement **or any other rental agreement** shall be jointly and severally liable for the Utility account, regardless of which tenant's name the account is opened in. **At the discretion of The City, a copy of the rental agreement may be required with the application for service;** or
  - (c) in the name of the general contractor in the case of a new building under construction, where the Utilities are requested by the general contractor.
- (5) Notwithstanding subsection (2), ~~the Treasurer~~ **The City** may waive the application fee in the case of a mortgage lender which acquires title to a property as part of the process of foreclosure.
- (6) ~~Upon making application, providing all information required by The City, and paying the application fee, deposit and any other sums required, there shall be a binding~~ **The establishment of a Utility Service account creates an** agreement between the customer and The City, **of which the** ~~The provisions of the application form and~~ **the terms** of this Bylaw shall **form a part.** ~~constitute the terms and conditions of such agreement.~~

#### CONDITIONS OF SERVICE

- 8 (1) **Upon receipt of all required information and fees, verification of the customer's identity and the accuracy of the information, the City will advise the customer whether and on what terms the City is prepared to supply Utility Services to the customer, the type and character of**

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*the connections it is prepared to approve for the customer, and any conditions (including without limitation, payments by the customer) that must be satisfied as a condition of the supply of the Utility Services.*

- (2) The City is not obliged to supply Utility Services until the ~~account holder~~ **Customer** has provided The City with access to the premises to which the Utilities are to be provided, so to enable The City to inspect the physical connections for such Utility and to obtain an initial meter reading for each metered Utility Service.
- ~~(2)~~(3) No new Utility account will be opened for anyone who is already indebted to The City for Utility Services unless satisfactory arrangements for payment of the outstanding amount have been made.

## DEPOSITS

- 9 (1) No deposits are required to establish a Utility account, except in the following cases:
- (a) customers who are unable to establish or maintain creditworthiness satisfactory to The City; or
  - (b) where payment of a Utility account in the name of the applicant is in arrears; or
  - (c) where a Utility service to a property owned or occupied by the applicant has been shut off for non-payment of the account; or
  - (d) where a cheque received for payment of a Utility account in the name of the applicant has been returned marked "Not Sufficient Funds" or "Payment Stopped", or with other words indicating that the cheque has not been honoured; or
  - (e) where the applicant's Utility account has been written off as a bad debt; or
  - (f) where collection proceedings, including legal action or referral to a collection agency, have been commenced in respect of the applicant's previous Utility account; or
  - (g) where the applicant has not maintained an existing or previous Utility account in good standing; or

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- (h) in other similar situations, at the discretion of ~~the Treasurer~~ **The City**.
- (2) Before a new Utility account is opened, the applicant **Customer** shall ~~pay all amounts owed to The City for any other Utility accounts, and shall also~~ provide a guarantee of payment in the form of a cash deposit, money order, or certified cheque in the amount set forth in Schedule D. Alternately, In the case of large industrial customers, The City may accept an irrevocable letter of credit or guarantee from a financial institution.
- (3) Customers opening a new account due to a change of residence within the City shall, if a deposit was required for the applicant's previous account, be charged a deposit on the new account.
- (4) ~~the Treasurer~~ **The City** may waive the requirement for a deposit if ~~the Treasurer~~ **The City** is satisfied as to the creditworthiness of the applicant.
- <sup>1</sup>(5) The City may apply a deposit to any amount owed to The City whatsoever by the customer whether in relation to the customer's Utility account or otherwise, as determined by The ~~Director~~ **City in its sole discretion**.

### INTEREST ON DEPOSITS

- 10 Interest on each customer's cash security deposit shall be calculated annually and credited, not in advance, at the rate specified to be paid on security deposits under the *Residential Tenancy Act*, RSA 2000, Ch. R-17.

### REFUND OF DEPOSIT

- <sup>2</sup>11 When a customer has established and maintained creditworthiness satisfactory to The City, or upon termination of the Utility Service agreement, the deposit shall be refunded, together with accrued interest, after deducting any amount owed to The City whatsoever by the customer whether in relation to the customer's Utility account, including the cost of shutting off or discontinuing any Utility Service for non-payment, or otherwise, as determined by The ~~Director~~ **City in its sole discretion**. **The deposit will be applied against any active utility account in the Customer's name or refunded within 3 months of the final bill due date to the address on the account, or such other address provided by the Customer.**

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<sup>1</sup> ~~3464/A-2013~~

<sup>2</sup> ~~3464/A-2013~~

**SERVICE CHARGE**

- 12 When a customer requests that The City attend at the property to which the Utility service is being supplied with respect to any matter relating to the supply of Utility services or the servicing of the same, and if for any reason whatsoever The City is unable to enter the said premises, or if the call is for failure of service not attributable to The City, the customer shall pay a service charge fee as set forth in Schedule D.

**AFTER HOURS CALLS**

- 13 The customer shall pay the applicable after hours fee as set forth in Schedule D for service calls after 4:00 p.m. or before 7:30 a.m., Monday through Friday, or on a Saturday, Sunday, or statutory or civic holiday. The after hours fee shall also apply if a meter is required to be installed or connected, or should a Utility Service be required to be disconnected or reconnected during such times.

**DISCONNECTION**

- 14 The customer shall pay a disconnection service charge as set forth in Schedule D where a ~~service call is made to disconnect a Utility Sservice~~ **is disconnected** at the request of the customer.

**RECONNECTION**

- 15 ***Before the City reconnects or restores Utilities Services, the Customer shall:***
- (a) pay any amount owed by the Customer to the City for Utility Services or, at The City's discretion, make arrangements for payment satisfactory to the City;***
  - (b) pay the applicable Deposit as set forth in Schedule D;***
  - ~~***(c) The customer shall pay***~~ ***the applicable*** a reconnection service charge as set forth in Schedule D ~~where a service call is made for the purpose of restoring discontinued services.~~

**WINTER INSTALLATION**

- 16 The cost payable by the customer for installing a service between November 1<sup>st</sup> of any year and May 15<sup>th</sup> of the following year shall be increased by the amount set forth in Schedule D.

**UTILITY CHARGES AND PAYMENT OF UTILITY ACCOUNTS**

- 17 (1) The rates and charges for Utility Services shall be those set out in the Schedules to this Bylaw or as otherwise established by resolution of Council from time to time.
- (2) All rates and charges shall be paid to The City within the time prescribed by this Bylaw.
- (3) The whole amount owing in a Utility account is due and payable on the due date stated on the Utility bill and the account will be deemed to be in arrears if payment is not made on or before the due date. A customer is responsible to pay the amounts owing in a Utility bill whether or not the customer has received it.
- (4) ~~The City may discontinue the supply of all or any Utility services when a customer has not paid the full Utility account on or before the due date. Utility services will not be reinstated until all arrears and charges owed to The City are paid, or until payment arrangements satisfactory to the Treasurer have been made.~~

***Any charge on a Customer's account remaining unpaid after the due date will be in arrears and constitute a debt owing to the City recoverable by any or all of the following methods:***

- (a) ***The City may discontinue the supply of all or any Utility Services;***
- (b) ***The City may draw on the deposit held by the City;***
- (c) ***The City may terminate the Customer's account;***
- (d) ***The City may add the outstanding account balance to the tax roll of an Owner of a Property, if the account is in the Owner's name;***
- (e) ***By action in any Court of competent jurisdiction; or***
- (f) ***By distress and the sale of the goods and chattels of the Customer wherever they may be found in the City.***

**BILLING ERRORS**

- 18 Where a customer has been charged less or more than they should have been charged for Utility Services provided, The City will review the account and make corrections for the billing errors for up to a maximum of 12 months prior to the date the error is discovered. Corrections will not be made for billing errors in respect of Utility Services provided more than one year prior to the date the billing error is discovered.

**LATE PAYMENT PENALTY**

- 19 When the customer pays the utility account after the due date stated in the account (or after such other due date as may be approved by ~~the Treasurer~~ **The City**), whether the payment is made at a financial institution or directly to The City, the customer shall pay a penalty on the overdue balance as set forth in Schedule D.

**NOVELTY PAYMENT METHODS**

- 20 The City may refuse to accept a payment by way of a cheque drawn on a form other than a bank cheque form (a Novelty Cheque), but where The City does so, the customer shall be liable for and pay to The City all charges and costs incurred to process the Novelty Cheque. The City will follow the Bank of Canada rules and regulations of currency acceptance limitations in respect of payment by cash.

**INTERIM UTILITY BILL**

- 21 (1) Where The City has not measured the amount of a metered Utility service, it may issue an interim Utility bill based on estimated consumption and shall credit Utility accounts for all payments made by a customer against such interim bill.
- (2) Where any service rate or charge is designated by reference to a time certain, the charge for a lesser period of time shall be calculated on a proportionate basis.

**ENFORCEMENT**

- 22 ~~the Treasurer~~ **The City** is authorized to collect all accounts owing to The City under this Bylaw, and may take any of the measures a municipality is authorized to take under the *Municipal Government Act, RSA 2000, Chap M-26*.

**APPEALS**

23 (1) A customer who feels aggrieved in respect of **uses, receives, or pays for Utility Services may appeal a service charge, rate or toll** rates charged to that customer under this Bylaw on the grounds that such rates are unfair, unreasonable or discriminatory **service charge, rate or toll does not conform to the established public utility rate structure, has been improperly imposed, or is discriminatory**, may appeal such rates to the Red Deer Appeal & Review Board **Alberta Utilities Commission**. by a notice specifying the grounds of the complaint submitted in accordance with the provisions outlined in the Committees Bylaw.

(2) **A customer may appeal decisions made by the City Manager or his/her delegate pursuant to the following sections of this Bylaw:**

**(a) Section 18 – Billing Errors**

**(b) Section 28 – Requirement for an Account; and**

**(c) Section 31 – Connection to Utility Service**

**to the Red Deer Appeal and Review Board by filing a Notice of Appeal with the Clerk of the Board and paying the applicable filing fee within 14 days of receiving the aforementioned decision, in accordance with the provisions set out in The Appeals Board Bylaw. When hearing an appeal, the Board may confirm, revoke or vary the decision.**

**REASONABLE NOTICE**

24 The City shall provide written notice to a customer of any breach of this Bylaw which may result in The City discontinuing Utility Services. Such notice shall be delivered at least 10 days prior to discontinuance of Utility Services and shall be sent to the customer as follows:

(a) in the case of a customer who is known to be a tenant at the premises, the notice shall be sent to the address of the premises; and

(b) in the case of a customer who owns the property, the notice shall be sent to the address of the premises and the address provided in the application for service, if different.

**TERMINATION OF ACCOUNT BY CUSTOMER**

25 (1) A customer is responsible for all charges accruing to the customer's Utility account until such time as the customer notifies The City that the account

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~~is to be closed, whether due to a change in the ownership or the occupancy of the property to which the Utilities are being supplied.~~

- (2) When a customer gives notice to The City that the customer's account is to be closed, The City shall obtain a final reading of any meter as soon as reasonably practical and the customer shall be liable for and pay for all service supplied prior to such reading. The City may base the final charge for service on an estimated meter reading which will be prorated from the time of an actual meter reading.

### **TERMINATION BY THE CITY UPON NOTICE**

26 The City may discontinue the supply of any Utility Service for any of the following reasons, after notice has been given pursuant to Section 24:

- (a) non-payment of any Utility accounts;
- (b) inability of The City to obtain access to premises to read, **service** or inspect any meter;
- (c) failure or refusal of a customer to comply with any provision of this Bylaw;
- (d) failure or refusal of a customer to comply with the provisions of any statute or regulation, including the Alberta Building Code; or
- (e) in any other case provided for in this Bylaw.

### **TERMINATION WITHOUT NOTICE**

27 (1) The City may discontinue the supply of a Utility Service without prior notice ***in the event of any threatened or actual danger to life or property, or in any other similar circumstances that the City determines, in its sole discretion, acting reasonably, require such action*** ~~for any of the following reasons:~~

- ~~(a) at the request of the account holder for discontinuance of service;~~
  - ~~(b) failure by, or refusal of, a customer to comply with any order given by the Director under this Bylaw;~~
  - ~~(c) in any other case provided for in this Bylaw.~~
- (2) The City may discontinue the supply of the Water Utility Service without

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prior notice for any of the reasons listed above or for any of the following reasons:

- (a) if the customer has caused, permitted or allowed any piping, fixture, fitting, container or other appliance to be or remain connected to the water supply system which allows or has the potential to allow water from a source other than the Water Utility or any other harmful or Deleterious liquid or substance to enter the Water Utility;
- (b) failure by a customer to notify The City within 24 hours after the seal on a bypass is broken;
- (c) failure by a customer to repair or replace a Backflow Preventer within ninety-six (96) hours of being so directed by ~~the Director~~ **The City**; ~~or~~
- (d) in the event of an emergency or water shortage as ~~the Director~~ **The City** deems necessary; *or***
- (e) *in any other case provided for in this Bylaw.***

#### **TERMINATION DUE TO VACANT PREMISES**

28 When the premises to which Utility Services is provided become vacant and no new application for service has been made, The City may terminate the contract and:

- (a) disconnect the Utility Service; or
- (b) in lieu of disconnecting the service, open a new utility account in the name of the owner and charge the fee set forth in Schedule D to open the account.

Nothing herein shall prevent the **Property Owner** ~~owner~~ from requesting that The City ~~disconnect~~ **discontinue** such Utility Service provided the **Property Owner** ~~owner~~ pays the service charge prescribed herein.

#### **AUTHORIZATION TO ENTER PREMISES ~~TO TERMINATE SERVICE~~**

29 (1) In accordance with the Municipal Government Act, ~~the Director~~ **The City** may, after giving reasonable notice to the **Property Owner** ~~owner~~ or occupier of the property, enter any property upon which a meter or shut-

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off valve is situated for the purpose of **providing, maintaining or** terminating the supply of a Utility Service to that property, ~~or for the purpose of supplying a Utility Service to that property.~~

- (2) ~~The City may tow vehicles blocking Utility Service shut off valves and manholes and may charge the vehicle owner for the cost of the towing.~~ **The Customer and the Property Owner are responsible to provide The City reasonable access to the meter, shut-off valve and other City infrastructure for the purpose of providing, maintaining or terminating the supply of a Utility Service.**
- (3) **The City may remove obstructions that are interfering with the performance of providing, maintaining or terminating the supply of a Utility Service and may charge the Customer or the Property Owner the costs associated with such removal. The City will use reasonable care to avoid damaging the obstruction during removal.**
- (4) **If The City cannot access the meter or shut off valve for any reason, The City may charge a no access fee to the Customer or Property Owner as set forth in Schedule D.**

#### **SERVICE KILL ~~REMOVAL~~ REMOVAL AND BUILDING DEMOLITION**

- 30 (1) No person shall cause, permit or allow a building to be demolished or removed until Utility Services to the property are ~~disconnected~~ **removed** and any fee for such ~~disconnection~~ **removal** has been paid. Notwithstanding the foregoing, ~~the Director~~ **The City** may, in circumstances which ~~the Director~~ **The City** considers appropriate, permit the service to remain connected to the Utility Service line or main.
- (2) **Utility charges will continue in accordance with the rates identified in this Bylaw until all occupiable buildings located on the Property have been demolished.**

#### **CONNECTION TO UTILITY SERVICE**

- 31 (1) Within one year after a Utility Service becomes available, the owner of every building situated on land abutting on any street in which there is a Water Main or a Wastewater Sewer, shall at the owner's expense connect such building to the water system and install sanitation facilities, where available, and connect the building to the Wastewater Sewer systems in accordance with the requirements and standards set out in the Alberta Building Code and elsewhere in this Bylaw.

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- (2) The **Property Owner** ~~owner~~ shall provide The City with a completed application in the form approved by ~~the Director~~ **The City** for a permit to make such connection. The application shall ~~be supplemented by~~ **include** any plans, **or** specifications **as may be required by the City's Engineering Design Guidelines**, or other information required by ~~the Director~~ **The City**.
- (3) The owner of a parcel of land in respect of which no Offsite Levy for Water or Wastewater has been paid to The City, shall, in addition to the fees otherwise specified in this Bylaw, pay a connection fee as follows:
  - (a) in the case of a single-family parcel, a fee in an amount equal to the current per hectare Offsite Levy charge for the Water and Wastewater services provided, multiplied by the actual area of the parcel or 0.12 ha, whichever is less.
  - (b) where such a single-family parcel is subsequently subdivided and a new Water or Wastewater Service Connection is required for the subdivided parcel, the **Property Owner** ~~owner~~ shall pay a separate connection fee for each subdivided parcel, in an amount equal to the current per hectare Offsite Levy charge for the Water and Wastewater services provided, multiplied by the actual area of the un-subdivided parcel less the area set out in subsection (a) above;
  - (c) in the case of a multi-family or non-residential parcel, a fee in an amount equal to the current per hectare Offsite Levy charge for the Water and Wastewater services provided, calculated on the area of the parcel in question.
- (4) The connection fee specified in subsection (3) above shall not apply to any parcel in respect of which The City has otherwise received or made arrangements to receive payment of an equivalent amount.
- (5) Notwithstanding subsection (1), ~~the Director~~ **The City** shall have the discretion to extend the period of time within which the connection to the Water Main, or Wastewater Sewer must be made for such period of time as ~~the Director~~ **The City** considers is reasonable and subject to review every 5 years or less, provided that such extension of time is consistent with City policies and Council direction, and also provided that the failure to connect:
  - (a) will not jeopardize the health or safety of the occupants of the building or of other City residents;

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- (b) will not adversely affect the integrity or operation of those utilities; and
  - (c) will not present an undue risk of damage to property or the environment.
- (6) A person who has been directed to connect their building to a Utility Service ~~shall have the right to~~ **may** appeal the direction ~~to the Red Deer Appeal & Review Board by a notice submitted within 14 days of the date that the direction to connect has been served, in accordance with the provisions outlined in the Committees Bylaw. On hearing such appeal, the Board may vary, suspend or rescind such direction on such terms as it deems appropriate.~~ **pursuant to Section 23, Appeals.**
- (7) At such time as the **Property Owner** ~~owner~~ connects to a Utility Service, the **Property Owner** ~~owner~~ shall also open a utility account and make payment of all application fees and deposits that may be required under this Bylaw.
- (8) No person may connect to a Utility Service until such time as payment has been made to The City by the **Property Owner** ~~property owner~~ or prior owner in respect of the cost of construction of the Utility Service (including carrying charges) to serve the land owned or occupied by that person, or until such person has made other arrangements satisfactory to The City to pay that person's proportionate share of those costs.
- (9) No person shall uncover, make any connections with or opening into, use, alter, or disturb any Water Mains, City Service Connections, Wastewater Sewer, Storm Water Sewer or appurtenances thereof, unless authorized by ~~the Director~~ **The City.**
- (10) All Water Mains, Wastewater Sewers, and Storm Water Sewers located within The City's property, right-of-way, or easement shall be constructed by The City's forces or its contractors and shall be maintained by The City.
- (11) All Private Service Connections, Wastewater Sewers, and Storm Water infrastructure and facilities on private property shall be constructed and maintained by the owner's forces at his expense in accordance with the requirements of this Bylaw and the Alberta Building Code.

#### **UTILITY CONNECTION EXCEPTIONS**

- 32 (1) All owners of property fronting on 65 Avenue between 67 Street and

Taylor Drive shall, prior to the hook-up of water, Storm Water, or Wastewater Sewer services, and as a condition of such services, pay of the following sums of money to The City, namely:

- (a) a sum equal to the off-site water charges, Storm Water, or Wastewater Sewer levy based on the rate in force as of the date of the water, Storm Water or Wastewater Sewer connections established under The City's Off-Site Levy Bylaw; and
- (b) the estimated cost of the construction of small diameter Water Main and hydrants, Storm Water, or Wastewater Sewers and manholes and all appurtenances thereto, constructed along and in 65 Avenue between 67 Street and Taylor Drive, distributed on the assessable frontage along 65 Avenue and pro-rated to the owner based on the frontage of the owner's land as it relates to the total assessable frontage aforesaid. All such costs shall be calculated as at the current City costs in force as of the date of hooking up the water, Storm Water, or Sewer service to the owner's property.

#### **ABANDONED BUILDING SEWER CONNECTIONS**

33 When any Wastewater or Storm Water Private Sewer Connection is abandoned, the **Property Owner** ~~owner of the property~~ shall effectively block up the connection at a suitable location within their property to prevent Wastewater or Storm Water from backing up into the soil or from dirt being washed into the City Sewer Connection.

#### **SAMPLING AND MONITORING**

- 34 (1) Where sampling is required for the purposes of determining the concentration of constituents in the Wastewater or Storm Water, the sample may:
- (a) be collected manually or by using an automatic sampling device; and
  - (b) contain additives for its preservation.
- (2) For the purpose of determining compliance with this Bylaw, discrete Wastewater or Storm Water streams within premises may be sampled, at the discretion of the Inspector.
- (3) The owner or operator of any industrial, commercial or Institutional premises or multi-storey residential building shall at all times ensure that

every Monitoring Access Point as required by this Bylaw is accessible to the Inspector for the purposes of observing, sampling and flow measurement.

- (4) Any single Grab Sample may be used to determine compliance with any provision of this Bylaw.
- (5) All tests, measurements, analyses and examinations of Wastewater or Storm Water, its characteristics or contents pursuant to this Bylaw shall be carried out in accordance with Standard Methods and be performed by a laboratory accredited for analysis of the particular substance(s) using a method which is within the laboratory's scope of accreditation or to the satisfaction of the Inspector as agreed in writing prior to sample analysis.
- (6) The following businesses require Sampling Ports when it is not possible to install a Monitoring Access Point:
  - (a) dental offices;
  - (b) businesses using photographic processing equipment; or
  - (c) any other businesses deemed necessary by the Inspector.

### **SPILLS**

- 35 (1) In the event of a Spill on the ground or to a Wastewater and/or Storm Water sewers, the person responsible for the Spill or the person having the charge, management and control of the Spill shall immediately notify and provide any requested information with regard to the Spill to:
- (a) 911 emergency if there is any immediate danger to human health and/or safety; or
  - (b) if there is no immediate danger:
    - (i) The City by contacting the Environmental Services Source Control 24 Hour # 403-342-8750;
    - (ii) the owner of the premises where the release occurred; and
    - (iii) any other person whom the person reporting knows or ought to know may be directly affected by the release.
- (2) Thereafter, that person shall provide a detailed report on the Spill to The City, within five working days after the Spill, containing the following information to the best of their knowledge:

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- (a) name and telephone number of the person who reported the Spill and the location and time where they can be contacted;
  - (b) location where Spill occurred; date and time of Spill; material spilled; characteristics and composition of material spilled; volume of material spilled; duration of Spill event;
  - (c) work completed and any work still in progress in the mitigation of the Spill;
  - (d) preventive actions being taken to ensure a similar Spill does not occur again; and copies of completed Spill prevention and Spill response plan.
- (3) The person responsible for the Spill and the person having the charge, management and control of the Spill shall do everything reasonably possible to contain the Spill, protect the health and safety of citizens, minimize damage to property, protect the environment, clean up the Spill and contaminated residue, and restore the affected area to its condition prior to the Spill.
- (4) Nothing in this Bylaw relieves any persons from complying with any notification or reporting provisions of:
- (a) other government agencies, including federal and provincial agencies, as required and appropriate for the material and circumstances of the Spill; or
  - (b) any other Bylaw of The City.
- (5) The City may invoice the person responsible for the Spill to recover all costs arising as a result of the Spill and such person shall pay the costs invoiced.
- (6) The City may require the person responsible for the Spill to prepare and submit a Spill contingency plan to indicate how risk of future incidents will be reduced and how future incidents will be addressed.

**POWER AND AUTHORITY OF INSPECTORS**

- 36 (1) An Inspector or other designated officer of The City may in accordance with this Bylaw and the Municipal Government Act:

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- (a) enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing in accordance with the provisions of this Bylaw.
  - (b) take samples of Wastewater, Storm Water, clear-water waste and Subsurface Water being released from the premises or flowing within a private drainage system;
  - (c) perform on-site testing of the Wastewater, Storm Water, clear-water waste and Subsurface Water within or being released from private drainage systems, Pre-treatment facilities and Storm Water management facilities;
  - (d) make inspections of the types and quantities of chemicals being handled or used on the premises in relation to possible release to a drainage system or watercourse;
  - (e) require information from any person, inspect and copy documents or remove documents from premises to make copies, concerning any potential violation of this bylaw;
  - (f) inspect chemical storage areas and Spill containment facilities and request Material Safety Data Sheets (MSDS) for materials stored or used on site;
  - (g) inspect the premises where a release of prohibited or restricted wastes or of water containing prohibited or restricted wastes has been made or is suspected of having been made, and to sample any or all matter that in their opinion could have been part of the release.
- (2) Where an inspection discloses any failure, omission, or neglect respecting any Utility Service upon the customer's premises, or discloses any defect in the location, construction, design or maintenance of any facility or any connection there from to the Utility Service, the person making such inspection shall, in writing, notify the customer, **Property Owner** ~~owner~~, proprietor or occupier to rectify the cause of complaint within a reasonable time as determined by ~~the Director~~ **The City**. Such notified person shall within the time limited rectify such cause of complaint stated in the notice.
- (3) No person shall hinder or prevent the Inspector or designated officer of The City from carrying out any of their powers or duties.
- (4) The City may serve any person who is in violation of any provision of this Bylaw with written notice stating the nature of the violation and requiring

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the satisfactory correction thereof within 48 hours, or within such additional time as required by this Bylaw or as determined by ~~the Director~~ **The City**. Such person shall, within the time stated in such notice, permanently cease all violations.

### OFFENCES AND PENALTIES

37 (1) Any person who:

- (a) breaches any of the following sections of this Bylaw:
  - (i) Section 31, Connection to Utility Service;
  - (ii) Section 35, Spills;
  - (iii) Section 74, Prohibited Disposal of Wastewater;
  - (iv) Section 80, Storm Water / Ground Water Discharge to Wastewater Sewer;
  - (v) Section 81, Prohibited Substances in Wastewater;
  - (vi) Section 83 (3), Overstrength Surcharge;
  - (vii) Section 85, Dental Waste Amalgam Separator;
  - (viii) Section 86, Grease, Oil, & Solids Interception;
  - (ix) Section 87 (2), Customer Self-Monitoring;
  - (x) Section 91, Hauled Wastewater;
  - (xi) Section 98, Prohibited Storm Water Sewer Use;
  - (xii) Section 99 (1), Discharge of Prohibited Substances; or
  - (xiii) Section 114, Hazardous Waste, Dangerous Goods, Special Waste;
- (b) fails to act in compliance and accordance with any notice given under this Bylaw;
- (c) obstructs an Inspector;
- (d) releases Wastewater improperly;
- (e) discharges water, without a permit, to the Wastewater or Storm Water Sewer systems that was not provided by The City; or
- (f) knowingly makes false statements, records, reports, plans or other documents filed or required to be maintained pursuant to this Bylaw, or falsifies, tampers with or knowingly renders inaccurate any monitoring device or method required under this Bylaw

shall be guilty of an offence and upon summary conviction shall be liable to pay court costs plus a penalty of:

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- (i) \$1,000 for the first occurrence of such offence;
  - (ii) \$2,500 per occurrence for any subsequent occurrence; and
  - (iii) in default of payment of the penalty, to imprisonment for up to 6 months.
- (2) Any person who breaches any other provision of this Bylaw shall be guilty of an offence and upon summary conviction shall be liable to pay court costs plus a penalty of:
- (a) \$100 for the first occurrence of such offence;
  - (b) \$500 per occurrence for any subsequent occurrence of the offence; and
  - (c) in default of payment of the penalty, imprisonment for up to 30 days.
- (3) ~~Where a person commits a breach of this Bylaw which is of an on-going and continuing nature, he shall be liable to a fine of \$2,500 per day or part thereof during which such offence occurs or continues.~~ ***In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount of not less than that established by this Bylaw for each such day.***
- (4) A Peace Officer or Bylaw Enforcement Officer who has reasonable grounds to believe that a person has contravened any provision of this Bylaw, may serve upon such person an offence ticket allowing the payment of the specified penalty to The City which payment will constitute a guilty plea and shall be accepted by The City in lieu of prosecution for the offence.

### PART 3 - WATER UTILITY

#### WATER SERVICE BILLING RATES

- 38 (1) A Water Utility customer shall pay the amounts specified in this Bylaw and in Schedules B and D for all water supplied and Water Utility services provided.
- (2) ~~the Director~~ ***The City*** shall determine which rate in Schedule B and D

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shall apply to any particular customer.

- (3) The rate payable by a customer as set out in Schedule B of this Bylaw for all water supplied shall be determined by reference to the size and the reading of the water meter supplied to each customer.
- (4) Where a Remote Reading Device is installed in addition to the water meter, the water meter shall be used to determine the official reading.

### **CONNECTION TO CITY WATER SUPPLY**

- 39 In the case of a new Private Service Connection to a City Service Connection that is 38 mm or larger in diameter, the customer shall provide, at the customer's expense, proof of satisfactory bacteriological test results (as per ANSI/AWWA C651-05) for the service, from a laboratory accredited to perform such tests by the Province of Alberta.

### **CONTINUOUS WATER SUPPLY NOT GUARANTEED**

- 40 (1) The City does not guarantee the pressure nor the continuous supply of water and The City reserves the right at any and all times without notice to change operating water pressures and to shut off water. The City and its officers, employees and agents shall not be liable for any damages of any kind due to changes in water pressure, the shutting off of water, or by reason of the water containing sediments, deposits or other foreign matter.
- (2) Customers depending upon a continuous and uninterrupted supply or pressure of water or having processes or equipment that require particularly clear or pure water shall provide such facilities as they consider necessary to ensure a continuous and uninterrupted supply or pressure or quality of water required for their use.

### **INSPECTION OF PREMISES**

- 41 (1) The City may inspect the premises of a customer who applies to The City for the supply of water in order to determine if it is advisable to supply water to such customer.
- (2) The City may, with the permission of the customer, inspect the premises of the customer in order to do any tests on water piping or fixtures belonging to such customer so as to determine if this Bylaw is being complied with and in the event that such customer fails or refuses to give such permission, the supply of water to that customer may be shut off.

**WATER USE RESTRICTIONS**

- 42 (1) ~~the Director~~ **The City** may, at such times and for such lengths of time as ~~the Director~~ **The City** considers necessary or advisable, regulate, restrict or prohibit the use of water for use other than human consumption. ~~the Director~~ **The City** may cause the water supply to any customer who causes, permits or allows irrigation, wastage, exterior washing, or other non-human consumption in contravention of any such regulation, restriction or prohibition to be shut off until the customer undertakes to abide by and comply with such regulation, restriction or prohibition.
- (2) No customer shall operate, use, interfere with, obstruct or impede access to the Water Utility Service or any portion thereof in any manner not expressly permitted by this Bylaw, in default of which ~~the Director~~ **The City** may cause the water being supplied to such customer to be shut off until such customer complies with all of the provisions of this Bylaw.

**WASTAGE**

- 43 (1) No customer shall cause, permit or allow the discharge of water so that it runs waste or useless, whether by reason of leakage from Private Service Connection, a faulty plumbing system or otherwise.
- (2) Notwithstanding the foregoing, ~~the Director~~ **The City** may under such condition as ~~the Director~~ **The City** may consider reasonable allow water discharge for the purposes of:
- (a) the installation and maintenance of infrastructure, including the flushing of Water Mains, hydrant leads and City Service Connections to prevent stagnation and/or to remove Deleterious materials;
  - (b) preventing the freezing of Water Mains, hydrants leads, irrigation systems and services connections;
  - (c) conducting water flow tests;
  - (d) fire fighting and associated training programs; or
  - (e) other purposes as deemed necessary by ~~the Director~~ **The City**.

**REQUIREMENT TO USE LOW-FLOW PLUMBING FIXTURES**

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- 44 (1) Any person installing plumbing fixtures for any new construction or renovation project that requires a plumbing permit for a residential, commercial, industrial, or Institutional structure shall install only Low-flow Plumbing Fixtures.
- (2) The requirements of subsection (1) shall not apply to plumbing facilities installed for safety or emergency purposes including emergency safety showers and face / eye wash stations.

### **UNAUTHORIZED USE OF WATER**

- 45 (1) No customer shall:
- (a) sell water supplied hereunder;
  - (b) use or apply any water to the use or benefit of others or to any other than the customer's own use and benefit;
  - (c) increase the usage of water beyond that agreed upon with The City; or
  - (d) extract or remove any water from any hydrant within the City;
- without first obtaining written permission from ~~the Director~~ **The City** and subject to such reasonable conditions as ~~the Director~~ **The City** may impose with respect to the quantity, price and times of withdrawal of the water so used.
- (2) During such periods as the City Manager may designate by notice published in a newspaper in the City,
- (a) no customer shall use, permit, or allow to be used, any water supplied to any premises, the numerical address of which (excluding street name) ends in odd number, for vehicle washing, lawn watering or other irrigation purposes on any day of the month which is an even number;
  - (b) no customer shall use, permit, or allow to be used any water supplied to any premises, the numerical address of which (excluding street name) ends in an even number for vehicle washing, lawn watering, or other irrigation purposes, on any day of the month which is an odd number;
- (3) During such period as The City by notice published in a newspaper may

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designate, no customer shall use, permit, or allow to be used, any water supplied to any premises for vehicle washing, lawn watering or other irrigation purposes.

- (4) *If the City finds an unauthorized use of water including use resulting from any tampering with a meter or other facilities, the City may make such changes in its meters or other facilities, or take such other corrective action, as may be appropriate to ensure only authorized use. The Customer shall pay all costs of such action necessary to remedy any violation of the law caused by the Customer.*
- (5) *Upon finding an unauthorized use of water, the City may disconnect the service connection immediately, without notice, and shall charge the Customer all costs incurred in correcting the condition, in addition to any other rights and remedies which may be available to the City.*

#### **INVESTIGATION INTO WATER SUPPLY SERVICE FAILURE**

- 46 (1) Any customer that notifies The City of a failure or interruption of water supply, the investigation of which necessitates the excavating of a street shall, prior to excavating, deposit with ~~the Treasurer~~ **The City** the costs thereof as estimated by ~~the Director~~ **The City**, or sign a work order, agreeing to pay such costs, at the discretion of ~~the Director~~ **The City**.
- (2) If such failure or interruption was caused by the City Service Connection the customer shall not be liable for such costs and any deposit paid shall be refunded.
- (3) If such failure or interruption was caused by the Private Service, the actual cost of such work shall be paid by the customer and the deposit shall be applied thereto; any excess shall be refunded to the customer and any deficiency shall be collected in the same manner as water rates.

#### **PRESSURE SURGES**

- 47 No customer shall cause, permit or allow any apparatus fitting or fixture to be or remain connected to the customer's water supply or to be operated which causes pressure surges or other disturbances which may in the opinion of ~~the Director~~ **The City**, result in damage to other customers or to the Water Utility Service.

**CONTAMINATION**

- 48 No customer shall cause, permit or allow to be or remain connected to the customer's water supply system any piping, fixture, fitting, container or other appliance which may cause water from a source other than the Water Utility Service or any liquid or substance to enter the Water Utility Service. ~~the Director~~ **The City** may cause the water supply to any customer contravening the provisions of this section to be shut off provided that ~~the Director~~ **The City** shall, if ~~the Director~~ **The City** considers it practicable so to do, give notice to such customer prior to such water supply being shut off. The water supply to such customer shall not be restored until such customer has paid to The City all costs associated with the shutting off of the water supply, the cleanup of contamination and the remedying of the customer's default under this section.

**MEASUREMENT BY METER**

- 49 All water supplied by The City to a customer shall be measured by a meter unless otherwise provided for in this Bylaw.

**METER INSTALLATION AND MAINTENANCE**

- 50 (1) Customers who require the installation of more than one meter shall pay a fee as set forth in Schedule D for each additional meter.
- (2) The City may change a customer's meter(s) with notice given pursuant to Section 24.

**INSTALLATION RESPONSIBILITY**

- 51 (1) Water meters supplied by The City which are 50 millimetres in size or smaller shall be installed by The City with no direct charge to the customer.
- (2) Water meters supplied by The City which are larger than 50 millimetres in size shall be installed at the expense of the customer.
- (3) The customer shall provide for the installation of a water meter to the satisfaction of ~~the Director~~ **The City** and when required shall install a properly valved bypass.
- (4) For water meter installation within a building, the customer shall provide a

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suitable site for such installation near a main shut off, to the satisfaction of ~~the Director~~ **The City** and in accordance with the City of Red Deer Design Guidelines.

- (5) The customer shall ensure that employees or agents of The City have clear access to meter areas and water meters for meter testing and reading purposes.
- (6) Unless ~~the Director~~ **The City** otherwise approves, The City shall not be obligated to supply more than one water meter for any one building. If additional water meters are approved, a separate curb stop will be required for each additional water meter.
- (7) A separate water meter shall be installed for each of the two dwelling units contained within a duplex residential building and a separate curb stop will be required for each water meter.
- (8) Any customer whose water is not metered, or whose meter is not positioned to the satisfaction of ~~the Director~~ **The City**, shall make proper provision for a meter to be installed or the meter to be moved as the case may be, all costs of which shall be paid by the customer.

### **METER CHAMBER**

52 When in the opinion of ~~the Director~~ **The City**, the premises to be supplied with water are too far from the City Service Connection to conveniently install a meter in the premises, or if a number of buildings are to be so supplied or for any other reason in the opinion of ~~the Director~~ **The City**, then the customer shall, at the customer's sole cost, construct and maintain a container for a meter and such container shall in all respects including location, construction size, access and otherwise howsoever be satisfactory to ~~the Director~~ **The City**.

### **METER SIZE**

53 The size of the meters shall be determined as follows:

- (a) if the internal diameter of the Private Service is 25 millimetres or less, a 16 millimetre meter shall be used; or
- (b) if the internal diameter of the Private Service exceeds 25 millimetres, the size of the meter shall be one size smaller than the size of the Private Service; or

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- (c) if the Private Service is a Combined Service, the internal diameter of the Private Service branch to be used for purposes other than fire protection shall determine the meter size as set out in subsections (a) and (b) of this section.

### **BYPASSES**

- 54 Any customer having a water meter 50 millimetres in size or larger shall at the customer's own expense construct and maintain a properly valved bypass satisfactory to ~~the Director~~ **The City** which bypass shall be sealed by The City and shall be opened by the customer only in case of emergency. The customer shall notify The City within 24 hours after the seal on the bypass is broken, failing which ~~the Director~~ **The City** may cause the water supply to such customer to be shut off until satisfactory arrangements have been made for the calculation of and payment for water supplied and not recorded on the meter.

### **METER VALVING**

- 55 Any customer having a meter smaller than 50 millimetres in size shall, at the customer's sole cost and expense, supply and maintain valves on both sides of and within 300 millimetres of the meter.

### **PROTECTION OF METER**

- 56 (1) The customer shall provide adequate protection for the meter supplied by The City and any associated valves or pipes against freezing, heat or any other internal or external damage of any kind which may affect the operation of the water meter or meters, failing which the customer shall pay to The City all costs associated with the repair of such meter or associated valves & pipes which amount shall be recoverable in the same manner as all other costs and charges provided for under this Bylaw.
- (2) No person other than an authorized City employee shall **install, test, repair,** remove, disconnect, reconnect or tamper with a meter **unless specifically authorized to do so in writing by The City.**
- (3) No person shall break, tamper or interfere with any meter or facility.**
- ~~(3)~~ **(4)** The customer shall notify ~~the Director~~ **The City** immediately whenever a water meter is not operating or if any part of a meter becomes damaged or broken.

- (4) **(5)** The customer is responsible for the safe keeping of any water meter and any Remote Reading Device that is installed on the customer's premises.
- (5) **(6)** The customer shall pay the cost of repairing or replacing any water meter or metering accessories supplied and installed by The City that may be damaged from any causes or any other cause within the control of the **Customer** owner.
- (6) **(7)** The customer shall notify ~~the Director~~ **The City** within 24 hours if the seal on the bypass valve or a water meter is broken for emergency purposes or any other purpose.

#### **NON-REGISTERING METER**

- 57 (1) If, upon the reading of a meter, it is determined that the meter has failed to accurately record the consumption of the Utility Service supplied then the consumption will be estimated upon such basis that ~~the Director~~ **The City** considers to be fair and equitable and the account rendered pursuant to Section 18.
- (2) Where it has been determined by The City that the meter is not accurately recording the consumption of a Utility Service, The City may enter the premises to replace the meter, on notice to the customer pursuant to Section 24.

#### **TESTING OR CALIBRATION OF DISPUTED METERS**

- 58 (1) A customer who disputes a meter reading shall give written notice to The City.
- (2) Following receipt of written notice; the water meter situated on the customer's premises shall be tested or calibrated by a qualified person designated by ~~the Director~~ **The City**. If the meter is found to be accurate within 98.5% to 101.5% of the water passing through it, the expense of such test or calibration shall be borne by the customer in the amount designated in Schedule D.
- (3) If the meter is found not accurate within the above limits it shall forthwith be repaired or be replaced by one that is accurate and the expense thereof shall be borne by The City.
- (4) If a meter is found not to be accurate within the aforesaid limits then any meter handling and testing fees paid by the customer shall be refunded, and the billings adjusted.

- (5) Where an examination of past meter readings or other information does not disclose the time at which the meter error commenced, then the meter error shall be deemed to have commenced ~~three~~ **twelve** months prior to the date the meter was tested or from the date upon which the meter was installed, whichever is less.

### **METER READING**

- 59 (1) A customer shall permit The City to perform meter reading using automated monitoring equipment.
- (2) The City shall endeavour to read the meters of ~~non-residential customers once every month and to read the meters of residential customers once every two months~~, or at such other intervals as are reasonable and practicable under the circumstances. If The City cannot gain access safely to read the meter as aforesaid, the consumption of the Utility Service shall be estimated upon such basis as ~~the Treasurer~~ **The City** considers to be fair and equitable and the account rendered in accordance with such estimate. Each meter shall be read at least once per year and if such reading cannot be obtained, The City may discontinue any or all Utility Services supplied to the premises, until such time as The City is able to obtain an actual meter reading.
- (3) ~~the Director~~ **The City** may shut off the water supply to a customer who refuses to provide a water meter reading or access to perform a water meter reading after notice has been given pursuant to Section 24.
- (4) The customer shall ensure that access to the meter is safe, well lit, and free of hazards to the person reading the meter.
- (5) The City may require a water meter to be either tested on site or removed for testing by a person authorized by The City at any time. The City may discontinue any or all Utility Services supplied to the premises until such time as a person authorized by The City is able to obtain access to test the meter or remove it for testing.

### **ADDITIONAL METER READS**

- 60 When a customer requests a meter reading at a time other than the regular scheduled time for meter reading, the customer may be assessed a fee as set forth in Schedule D for such reading. Provided, however, if upon such reading, it is determined that the previous billed meter reading is incorrect, no fee shall be required.

**PRIVATE SERVICES**

- 61 All persons doing any work or service upon a Private Service or the plumbing system attached to it shall comply with the provisions of the Alberta Building Code and any applicable bylaws. A Private Service shall be buried to a depth of at least 2.7 metres to prevent freezing.

**USE OF GROUNDWATER WELLS**

- 62 Once a parcel of land is connected to City Water Service, any groundwater wells within such property must be abandoned unless otherwise approved in writing by ~~the Director~~ **The City**. Such approval would be subject to cross-connection control, flow measurement and periodic inspection, as stipulated by ~~the Director~~ **The City**.

**FIRE PROTECTION SERVICE**

- 63 (1) A Fire Line shall be used only for fire protection purposes and a water line which provides combined domestic service and Fire Line service shall not be installed without the prior approval of the Fire Chief.
- (2) ~~the Director~~ **The City** shall determine whether or not a meter shall be affixed to a Fire Line. If required, the meter shall be supplied and installed in a manner satisfactory to ~~the Director~~ **The City** at the customer's expense.

**FIRE HYDRANTS**

- 64 (1) Unless authorized by ~~the Director~~ **The City**, no person shall:
- (a) open or close any fire hydrant or valve;
  - (b) connect any device of any kind to a fire hydrant, including a pipe, hose, fixture, or appliance; or
  - (c) use water from a fire hydrant, regardless of whether that hydrant is located on private or public property, for any purpose other than fire protection.
- (2) All fire hydrants are to be numbered and painted to The City's standard. The City may provide this service upon request, as per the rates in Schedule D. This information can be provided upon request to the Environmental Services Department.

- (3) No **Property Owner** owner or occupant of a parcel or premises shall allow the access to a fire hydrant located on or adjacent to that parcel or premises to be obstructed in any manner, whether by the building or erection of any structure or the accumulation of any building material, rubbish or other obstruction.
- (4) No **Property Owner** owner or occupant of a parcel or premises shall allow anything on the parcel or premises to interfere with the operation of a fire hydrant located on or adjacent to that parcel or premises.
- (5) All persons who own property on which a fire hydrant is located or own property which is adjacent to City owned property on which a fire hydrant is located shall:
  - (a) maintain a one (1) metre clearance on each side of a fire hydrant;
  - (b) not permit anything to be constructed, erected, or placed within the clearance area;
  - (c) not permit anything except grass to be planted within the clearance area; and
  - (d) maintain visibility of hydrants from the nearest access road.

#### **PERMIT TO USE WATER FROM A FIRE HYDRANT**

- 65 (1) ~~the Director~~ **The City** may authorize the use of a fire hydrant and the use of water from a fire hydrant on a temporary basis where no other supply of water can reasonably be obtained.
- (2) ~~the Director~~ **The City** will, as a condition for the use of a fire hydrant and the use of water from a fire hydrant, require that the water pass through a water meter and backflow prevention device prior to use.
- (3) Any person authorized to use a fire hydrant shall obtain a hydrant connection permit from The City and ensure that a copy of such permit is kept with the persons utilizing the hydrant and they must produce the hydrant connection permit to an employee or agent of The City immediately upon demand.

#### **TEMPORARY WATER SERVICE**

- 66 Any persons requiring a temporary water supply during the course of

construction shall apply to The City and shall pay the sums required in Schedule B and D, which may include installation and removal of service water meter and Backflow Preventer and water consumption charges.

### **THAWING SERVICES**

- 67 (1) The cost of thawing a frozen service shall be borne as follows:
- (a) by the customer if the Private Service or the plumbing system connected thereto is frozen, as determined by ~~the Director~~ **The City**;
  - (b) by the customer if the City Service Connection is frozen as a result of the negligence of the customer, as determined by ~~the Director~~ **The City**;
  - (c) by The City if the City Service Connection is frozen for any other reason, as determined by ~~the Director~~ **The City**.
- (2) If ~~the Director~~ **The City** is of the opinion that a Private Service or plumbing system has frozen without any negligence on the part of the customer or any other person for whose negligence the customer is responsible, ~~the Director~~ **The City** may waive the cost of one thawing during any one winter season which shall be deemed to run from November 1<sup>st</sup> to May 15<sup>th</sup>.
- (3) The City shall not thaw a Private Service or plumbing system unless the customer shall first have signed an acknowledgement recognizing that thawing may be inherently dangerous to property including Private Service or plumbing system and may cause damage to electrical systems or the outbreak of fire and waiving any claim against The City for any such damage whatsoever except damage caused by the negligence of The City.

### **SERVICE SIZE**

- 68 The size of the service required for residential purposes shall be determined in accordance with the Alberta Building Code, provided that The City shall not install a service having a size smaller than 25 mm.

### **BOILERS**

- 69 In any case where a steam boiler or equipment of a nature similar to that

of a steam boiler is supplied directly from a service, such boiler or other equipment shall be equipped with at least one safety valve, vacuum valve or other device sufficient to prevent the collapse or explosion thereof in the event the water supply thereto is shut off.

#### **REQUESTED WATER SHUT OFF**

- 70 (1) No person shall turn a water Service Valve on or off except as authorized by the Director.
- (2) No **Property Owner** ~~owner~~ of a parcel or premises shall allow a water Service Valve to be turned on or off except as authorized by ~~the Director~~ **The City**.
- (3) If a customer requires the supply of water to be shut off for their own purposes, the customer shall submit a request to ~~the Director~~ **The City** and pay The City the amount specified in Schedule D.

#### **BACKFLOW PREVENTER**

- 71 (1) Where in the opinion of ~~the Director~~ **The City**, the configuration of any water connection creates a high risk for contamination to the water system, the customer, upon being given notice by ~~the Director~~ **The City**, shall install on their water service an approved Backflow Preventer at the customer's sole cost.
- (2) No customer or other person shall connect, cause to be connected, or allow to remain connected to the water system any piping, fixture, fittings, container or appliance, in a manner which under any circumstances, may allow contaminated or Polluted Water, Wastewater, or any other liquid, chemical or substance to enter the domestic water system.
- (3) If a condition is found to exist which is contrary to subsection (2), ~~the Director~~ **The City** may issue such order or orders to the customer as may be required to obtain compliance with subsection (2).
- (4) Where in the opinion of ~~the Director~~ **The City**, the configuration of any water connection creates a high risk of contamination to the water system, the customer, upon being given notice by ~~the Director~~ **The City**, shall install an approved Backflow Preventer at all identified sources of potential contamination.
- (5) All Backflow Preventers shall be inspected and tested at the expense of the customer, upon installation, and thereafter annually, or more often if

required by ~~the Director~~ **The City**; by personnel approved by ~~the Director~~ **The City** to carry out such tests, to demonstrate that the device is in good working condition. The customer shall submit a report in a form approved by ~~the Director~~ **The City** for all tests performed on a Backflow Preventer within thirty (30) days of a test and a record card issued by ~~the Director~~ **The City** shall be displayed on or adjacent to the Backflow Preventer. The tester shall record thereon the name and address of the owner of the device; the location, type, manufacturer, serial number and size of the device; and the test date, the tester's initials, the tester's name (if self employed) or the name of the testers employer and the tester's license number.

- (6) When the results of a test referred to in subsection (5) show that a Backflow Preventer is not in good working condition, the customer shall, when so directed by ~~the Director~~ **The City**, repair or replace the device within ninety-six (96) hours. If the customer fails to comply with the direction given, The City may shut off the water service or water services.
- (7) If a customer fails to have a Backflow Preventer tested, ~~the Director~~ **The City** may notify the customer that the Backflow Preventer must be tested within ninety-six (96) hours of the customer receiving the notice.
  - (a) if a customer fails to have a Backflow Preventer tested within the time provided in subsection (5), ~~the Director~~ **The City** may cause the water service or water services to be terminated until the Backflow Preventer has been tested and approved as required by Section 71 of this Bylaw.
- (8) No person shall turn on a water Service Valve to provide water to the occupants of any newly renovated, constructed, or reconstructed premises until the plumbing system in such premises has been inspected for Cross Connections and approved by the Inspections and Licensing Manager.
- (9) No persons other than those who have achieved journeyman or "Certificate of Competency" in an accredited program of Alberta may conduct the tests on Backflow Preventers.

#### **PART 4 - WASTEWATER UTILITY**

##### **WASTEWATER UTILITY SERVICE LEVY AND BILLING RATES**

72 The City hereby levies on all persons owning or occupying property connected with The City's Wastewater Sewer system a fixed Wastewater

charge plus a variable charge based on the volume of Wastewater contributed by the customer, to be paid monthly as determined by the ~~Director~~ **The City** calculated using the rates set forth in Schedule C.

### **WASTEWATER CONNECTION EXCEPTIONS**

73 Notwithstanding Section 72, ~~the Director~~ **The City** shall have the right to make special agreements on terms fixed by ~~the Director~~ **The City** with certain industries or others to whom large quantities of water are sold but whose uses of such water do not involve the return of comparable amounts of Wastewater to The City's Wastewater Sewer system.

### **PROHIBITED DISPOSAL OF WASTEWATER**

- 74 (1) No person shall place, deposit, dump or permit Wastewater, dangerous goods, or any other waste, to be deposited in any manner upon public or private property within the City or in any area under the jurisdiction of The City.
- (2) No person shall discharge to any watercourse within the City or to any area under the jurisdiction of The City, any Wastewater, Industrial Waste, Dangerous Goods, or Polluted Waters, except where suitable pre-treatment is provided.
- (3) Except as permitted by this Bylaw or the Alberta Building Code, no person shall construct or maintain in the City any privy or pit toilet, septic tank, cesspool, or other facility intended or used for the collection or disposal of Wastewater.

### **CLEANOUTS**

75 A Building Sewer that is connected to a Wastewater Sewer shall be equipped with a main Cleanout with a minimum diameter of 100 mm located not more than 25 m from property line. The main Cleanout shall be located as close as practical to the point where the Wastewater Sewer leaves the building and in such a manner that the opening is readily accessible and has sufficient clearance (2 metres) for effective rodding and cleaning. The building Wastewater Sewer from Cleanout to property line is to be as straight as possible. A maximum of one 45° bend is permitted for the Cleanout and a maximum of one additional 45° bend may be used between the Cleanout and property line. Total angle of all bends shall not exceed 90°.

**BACKFLOW VALVES**

- 76 All Wastewater plumbing fixtures and floor drains set below the highest level of the ground surface adjacent to the premises shall be protected from backflow by an approved Wastewater Backflow Valve.

**PLUGGED WASTEWATER SEWERS**

- 77 (1) When a Sewer blockage occurs, a customer shall first contact a private plumbing firm to determine whether the blockage is in the Private Sewer Connection or the City Sewer Connection.
- (2) ~~Plumbers~~ **Customers** may bill The City **for actual costs incurred to clear blockages, up to** at the rates identified in Schedule D if blockages occur on The City's property.
- (3) The ~~private plumbing firm~~ **Customer** shall notify The City within three hours when unable to clear a blockage on City property.

**TREES AND ROOTS**

- 78 (1) ~~No deep~~ **Deep** rooting trees such as willow, poplar or elm ~~are to~~ **should not** be planted ~~over building~~ **within 6 metres of** Wastewater Sewer **mains or services.** ~~lines on private property.~~
- (2) If it is determined that a blockage in a Private Sewer Connection is caused by a tree located on private property then The City shall have no obligation to clear the blockage.
- (3) If it is determined that a blockage in a Private Sewer Connection is caused by a tree located on City property, The City will clear the blockage and either place the Sewer on a root-cutting maintenance program to ensure that the roots are kept clear, re-line **or repair** the Sewer pipe, or remove the tree at The City's expense.
- (4) If it is determined that a blockage in the City Sewer Connection or any other part of The City's Wastewater Sewer system is caused by tree roots extending from trees located on private property, The City will, at the **Property Owner's** ~~owner's~~ expense, clear the blockage and either place the Sewer on a root-cutting maintenance program, re-line **or repair** the Sewer pipe, or remove the tree(s).

**CONNECTION TO WASTEWATER SEWER**

- 79 No weeping tile, sump pump or eavestrough downspout system shall be

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connected to any Wastewater Sewer unless approved in writing by the Director **The City**.

### **STORM WATER / GROUND WATER DISCHARGE TO WASTEWATER SEWER**

80 No person shall discharge, or cause to be discharged, Storm Water, surface water, ground water, roof run-off, subsurface drainage, or Cooling Water to any Wastewater Sewer, unless:

- (a) upon the application of the customer the Director **The City** determines that exceptional conditions prevent compliance with the foregoing provisions and authorizes such discharge; and
- (b) the discharge is in accordance with a validated Wastewater Discharge Dewatering Permit.

### **PROHIBITED SUBSTANCES IN WASTEWATER**

81 No person shall discharge or permit to be discharged into any Wastewater Sewer:

- (a) any solid or viscous substance capable of causing obstruction, or other interference with the operation of the Wastewater system, including Dangerous Goods, Hazardous Waste, Biological Waste, Combustible Waste, Biomedical Waste, Reactive Waste, elemental mercury, prescription or illegal drugs, PCBs, Pesticides, Radioactive Materials, **hair, grease, oil, cigarettes**, ashes, cinders, sand, potters clay, resin, mud, straw, metal, glass, rags, feathers, tar, plastics, wood, grass clippings, insoluble shavings, asphalt, creosote, bone, hide, eggshells, meat and fat trimmings or waste, baking dough, chemical residues, spent grain and hops, whole food, garbage, paint residues, cat box litter, animal tissues, manure, blood, or Sharps;
- (b) Wastewater having a pH lower than 6.0 or higher than 10.5, or having any other corrosive property capable of causing damage or hazard to structures, equipment, and Wastewater treatment processes;
- (c) Wastewater containing substances in concentrations exceeding the following:
 

(i)	Antimony	1.0 mg/L
(ii)	Arsenic	1.0 mg/L

(iii)	Barium	3.0 mg/L
(iv)	Boron	1.0 mg/L
(v)	Cadmium	0.05 mg/L
(vi)	Chromium	1.0 mg/L
(vii)	Chlorinated Hydrocarbons	0.02 mg/L
(viii)	Copper	0.5 mg/L
(ix)	Cyanide	1.0 mg/L
(x)	Lead	1.0 mg/L
(xi)	Manganese	1.0 mg/L
(xii)	Mercury	0.1 mg/L
(xiii)	Nickel	0.5 mg/L
(xiv)	Phenolic Compounds	0.1 mg/L
(xv)	Selenium	1.0 mg/L
(xvi)	Silver	1.0 mg/L
(xvii)	Sulphide	1.0 mg/L
(xviii)	Zinc	1.0 mg/L
(xix)	Total Suspended Solids (TSS)	4,800 mg/L
(xx)	Biochemical Oxygen Demand (BOD)	4,800 mg/L
(xxi)	Chemical Oxygen Demand (COD)	9,600 mg/L
(xxii)	Total Phosphorus	150 mg/L
(xxiii)	Total Kjeldahl Nitrogen	400 mg/L
(xxiv)	Oil and Grease - animal, vegetable	500 mg/L
(xxv)	Oil and Grease - synthetic hydrocarbon	50 mg/L
(xxvi)	Phosphates	100 mg/L

- (d) Wastewater containing hydrogen sulphide, carbon disulphide, reduced sulphur compounds, amines or ammonia;
- (e) Wastewater containing dyes or colouring materials which may or could pass through a Wastewater treatment plant and discolour the Wastewater effluent;
- (f) Wastewater above 75 degrees Celsius;
- (g) any substance which:
  - (i) is or may become harmful to any recipient water course or collection system or part thereof or will cause a violation or noncompliance event in the Operating Approval for the Wastewater Treatment Plant;
  - (ii) may interfere with the proper operation or maintenance of the Wastewater system, disposal of biosolids, or any Wastewater treatment process or cause damage to the Wastewater Works or Wastewater treatment plant;

- (iii) grit removed from commercial or industrial premises including but not limited to grit removed from car washing establishments, automobile garages and restaurant Sumps or from Interceptors;
- (iv) will be discharged in layers or will form layers upon interaction with other Wastewater;

### **DISCHARGE OF PROHIBITED SUBSTANCES**

- 82 (1) Any person responsible for or aware of the discharge of prohibited substances in the Wastewater system shall immediately report to ~~the Director~~ **The City** in order that the necessary precautions can be taken to minimize the Deleterious effects of the discharge. Such person must also make other required reports to Alberta Environment and any other governing body.
- (2) If testing of Wastewater shows that it is noncompliant with this Bylaw, ~~the Director~~ **The City** may direct the customer to comply with the Bylaw and may, in addition, direct the customer at its expense to install such monitoring and recording equipment as ~~the Director~~ **The City** deems necessary and to provide to The City the results of said monitoring as required.
- (3) Any person who contravenes any of the provisions of Section 81, 82, 83 or 85 shall, in addition to any penalty for infraction of this Bylaw, be liable to and shall on demand pay to The City all costs of monitoring, sampling, testing, and removing any contamination resulting from the discharging of any such substances into a Wastewater Sewer, and for any other amount for which The City may be held liable because of such contamination.

### **OVERSTRENGTH SURCHARGE**

- 83 (1) A person who has discharged, caused, or permitted Wastewater to be discharged into any Wastewater Sewer containing constituents exceeding the concentrations outlined in Schedule C, shall pay the volume and treatment charges set forth in Schedule C.
- (2) Should testing of the Wastewater being discharged into the Wastewater collection system be required for the purpose of determining the Wastewater surcharge rate, such sampling and testing shall be conducted by the Inspector, or by the customer to the satisfaction of the Inspector,

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using automated sampling devices or in accordance with the following manual sampling protocol:

- (a) samples from the effluent produced at a location will be collected for a minimum of any two days within a seven day period;
  - (b) a minimum of four Grab Samples of equal volume shall be taken each day, such samples to be taken at least one hour apart;
  - (c) the analysis shall be conducted on a Composite Sample made of each day's Grab Samples; and
- (3) The results of the foregoing tests shall be averaged to determine the characteristics and concentration of the effluent being discharged into the City Wastewater collection system.
- (4) No person shall, for the purpose of meeting any concentration limits set out in this Bylaw, dilute any Wastewater intended to be deposited in the Wastewater collection system.

#### **COST OF SAMPLING**

84 When the customer's discharged wastewater contains constituents exceeding the discharge limits in Section 81, 82, or 83, the cost of all sampling and analysis shall be at the customer's expense.

#### **DENTAL WASTE AMALGAM SEPARATOR**

85 Every owner or operator of premises from which Dental Amalgam may be discharged, which waste may directly or indirectly enter a Sewer, shall:

- (a) install in any piping system at its premises that connects directly or indirectly to a Sewer, Dental Amalgam Separators with at least 95% removal efficiency in amalgam weight and which are certified as compliant with *ISO 11143 – "Dental Equipment: Amalgam Separators"*;
- (b) operate and maintain all Dental Amalgam Separators in good working order and according to the manufacturer's recommendations;
- (c) provide an approved monitoring point which is readily and easily accessible at all times for inspection; and

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- (d) provide to the Inspector on request a maintenance schedule and record of maintenance for each installed Dental Amalgam Separator.

### **GREASE, OIL, & SOLIDS INTERCEPTION**

- 86 (1) Every owner or operator of premises containing a restaurant, vehicle repair or auto body shop, petroleum service station, or vehicle and equipment washing establishment, when in the opinion of ~~the Director~~ **The City** it is necessary to do so, shall:
- (a) install an Interceptor or filter for the removal from Wastewater of grease, oil, solids or other harmful substance;
  - (b) make available to the Inspector upon request a maintenance schedule and record of maintenance for the Interceptor or filter; and
  - (c) shall keep and make available to the Inspector upon request a two-year record of documentary proof of Interceptor clean-out and the disposal of oil, grease, solids and sediments.
- (2) All Interceptors shall be of a type and capacity approved by ~~the Director~~ **The City** and shall be located so as to be readily and easily accessible for cleaning and inspection and shall be maintained by the customer at the customer's expense in continuously efficient operation at all times. The Interceptors shall be installed in compliance with the most current requirements of the Alberta Building Code and the Canadian Standards Association.
- (3) No person shall:
- (a) discharge emulsifiers into the Sewer system ahead of an Interceptor; or
  - (b) use enzymes, bacteria, solvents, hot water or other agents to facilitate the passage of Oil and Grease through a Grease Interceptor.
- (4) Should any blockage of the Wastewater Sewer system be caused by reason of failure, omission, or neglect of a customer, to comply strictly with the provisions of this Bylaw, the customer shall, in addition to any penalty for infraction of this Bylaw, be liable to and shall on demand pay The City for all costs of clearing such blockage and for any other amount for which The City may be held liable because of such blockage.

**CUSTOMER SELF-MONITORING**

- 87 (1) The customer shall, at its own expense, complete any monitoring, sampling, and testing of any discharge to a Wastewater system as required by The City, and shall provide the results to The City in a form specified by ~~the Director~~ **The City**.
- (2) Any customer who exceeds the discharge limits in this Bylaw shall submit an environmental plan to the satisfaction of ~~the Director~~ **The City**, at the customer's expense, which will detail the steps necessary to change their discharge characteristics to the standards required under the provisions of this Bylaw.

**MANHOLES**

- 88 (1) Manhole(s) are required to be constructed **in accordance with City Standards** in locations that are accessible to The City, on all Wastewater Service Connections to premises such as:
- (a) Industrial - Oil related industries, dairies, breweries, packing plants, processing plants, feed mills, manufacturing plants, fabricating plants, painting shops;
  - (b) Commercial - Shopping centres, strip malls, warehouses, grocery stores, heavy machine repair, welding shops, automobile repair, service stations, car washes, restaurants, paint stores, hotels, motels, dry cleaners, laundries; and
  - (c) Other - residential dwellings over 6 units, apartment over 6 units, nursing homes, senior complexes, Institutions, hospitals, dental labs, funeral homes, churches, schools.
- (2) Such manholes may be constructed by the customer, or by The City at the customer's cost, and shall be maintained by the customer so as to be safe and accessible at all times.

**DISCONNECTION OF SEWER**

- 89 (1) Where Wastewater which:
- (a) is hazardous or creates an immediate danger to any person;
  - (b) endangers or interferes with the operation of the Wastewater collection system; or

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(c) causes or is capable of causing an adverse effect;

is discharged to the Wastewater collection system, the Inspector may, in addition to any other remedy available, **remove**, disconnect, plug or shut off the Sewer line discharging the unacceptable Wastewater into the Wastewater collection system or take such other action as is necessary to prevent such Wastewater from entering the Wastewater collection system.

- (2) The Wastewater may be prevented from being discharged into the Wastewater collection system until evidence satisfactory to the Inspector has been produced to ensure that no further discharge of hazardous Wastewater will be made to the Wastewater collection system.
- (3) Where ~~the Director~~ **The City** takes action pursuant to subsection (1), the Inspector may by notice in writing advise the owner or occupier of the premises from which the Wastewater was being discharged, of the cost of taking such action and the owner or occupier, as the case may be, shall forthwith reimburse The City for all such costs which were incurred.

#### **PRIVATE WASTEWATER DISPOSAL**

- 90 (1) Where a Wastewater Sewer is not available for connection as required under the provisions of Section 31(1), the building Wastewater Sewer shall be connected to a private Wastewater disposal system complying with the provisions of this Bylaw, the Alberta Building Code, Alberta Environment & Public Health Regulations, and such additional requirements as may be imposed by ~~the Director~~ **The City**. The owner shall operate and maintain the private Wastewater disposal facilities in a Wastewater manner at all times at no expense to The City.
- (2) After the **Property Owner** ~~owner~~ has connected to the Wastewater Sewer system as required by Section 31(1), the **Property Owner** ~~owner~~ shall, within 60 days of the date of connection to the Wastewater Sewer system, dispose of all waste appropriately and remove any septic tanks, cesspools and similar private Wastewater disposal facilities and reclaim the site with clean native soil.

#### **HAULED WASTEWATER**

- 91 (1) No person shall discharge or permit the discharge of Hauled Wastewater at any location other than a Hauled Wastewater discharge location approved by ~~the Director~~ **The City**. Manifests to discharge Hauled Wastewater are available at The City's Wastewater Treatment Plant.

- (2) Any person or company that proposes to discharge Hauled Wastewater at The City Wastewater Treatment Plant must:
- (a) apply for and receive a Hauled Wastewater Manifest issued by the ~~Director~~ **The City**; and
  - (b) enter into and comply with the requirements of the Hauled Wastewater agreement established by The City.

### **BEST MANAGEMENT PRACTICE**

- 92 (1) As a condition of discharging Wastewater into the Wastewater Sewer, customers in industrial, commercial, and institutional sectors shall submit to the ~~Director~~ **The City** a completed Notice of Wastewater Discharge form and a Best Management Practice:
- (a) in the case of new premises, within 30 days of commencing the discharge of Wastewater in the Wastewater Sewer; and
  - (b) In the case of existing premises, within 90 days of the date that this Bylaw is adopted.
- (2) A Best Management Practice is not required for the discharge of waste produced from residential premises, or for sanitary waste and Wastewater from showers and restroom washbasins produced from a non-residential property.
- (3) A customer must report any change in the discharging operation registered under the Notice of Wastewater Discharge form (such as a change in the discharge characteristics, ownership, name, location, contact person, telephone number, or fax number) to the Inspector within 30 days of the change by submitting a completed Notice of Wastewater Discharge form showing the changes.
- (4) Nothing in a Best Management Practice or a Notice of Wastewater Discharge form relieves a person discharging waste from complying with this Bylaw or any other applicable enactment.

### **PART 5 - STORM WATER UTILITY**

**CONNECTION TO STORM WATER SEWER**

- 93 Where the seasonally adjusted groundwater table is within 2m of the top of the footing of any residence constructed after the passage of this Bylaw, such residence must have a weeping tile system connected to a Storm Water Sewer where a Storm Water Sewer is available, or with the permission of ~~the Director~~ **The City**, connected to the Wastewater Sewer.

**CLEANOUTS**

- 94 A building Storm Water Sewer that is connected to The City's Storm Water Sewer shall be equipped with a main Cleanout with a minimum diameter of 75mm, located not more than 25m from property line. The main Cleanout shall be located as close as practical to the point where the Storm Water Sewer leaves the building and in such a manner that the opening is readily accessible and has sufficient clearance (2m) for effective rodding and cleaning. The building Storm Water Sewer from Cleanout to property line is to be as straight as possible. A maximum of one 45° bend is permitted for the Cleanout and a maximum of one additional 45° bend may be used between the Cleanout and property line. The total of the angles of all bends shall not exceed 90°.

**BACKFLOW VALVES**

- 95 All weeping tile and Storm Water fixtures set below the level of the highest ground surface adjacent to the premises shall be protected from backflow by an approved Storm Water Backflow Valve.

**TREES AND ROOTS**

- 96 (1) ~~No deep~~ **Deep** rooting trees such as willow, poplar or elm ~~are to~~ **should not** be planted ~~over~~ **within 6 metres of** Storm Water Sewer **mains or services.** ~~lines on private property.~~
- (2) If it is determined that a blockage in a private Storm Water Sewer connection is caused by a tree located on private property, The City shall have no obligation to clear the blockage.
- (3) If it is determined that a blockage in a private Storm Water Sewer connection is caused by a tree located on City property, The City will clear the blockage and either place the Sewer on a root-cutting maintenance program, re-line **or repair** the Sewer pipe, or remove the tree at The City's expense.
- (4) If it is determined that a blockage in The City's Storm Water Sewer

connection or any other part of the City Storm Water Sewer system is caused by tree roots extending from trees located on private property, The City will, at the **Property Owner's** owner's expense, clear the blockage and either place the Sewer on a root-cutting maintenance program, re-line **or repair** the Sewer pipe, or remove the trees.

#### **PRIVATE STORM WATER SEWER SYSTEMS**

97 Storm Water Sewers installed on industrial, commercial or Institutional property for the purposes of collecting Storm Water and carrying it into the Storm Water Sewers shall be equipped with an Interceptor. The installation of catch basins and Interceptors on private property shall comply with The City's Design Guidelines, as they may be amended from time to time.

#### **PROHIBITED STORM WATER SEWER USE**

- 98 (1) No person shall discharge, or cause to be discharged, groundwater, roof run-off, subsurface drainage, or Cooling Water from any industrial process, to any Storm Water Sewer, unless;
- (a) upon the application of the customer, ~~the Director~~ **The City** determines that exceptional conditions prevent compliance with the foregoing provisions and authorizes such discharge; and
  - (b) the discharge is in accordance with a validated Storm Water Discharge Dewatering Permit;
- (2) No person shall discharge, deposit or permit any of the following into any pipe, main conduit, manhole, street inlet, gutter or aperture draining into the Storm Water system:
- (a) any Deleterious substance; Industrial Waste; domestic waste; non-domestic waste; Wastewater; trucked liquid waste; pool or hot tub water; mud, sand, silt, or grit; any flammable liquid or explosive material; solvent or petroleum derivative including but not limited to gasoline, naphtha or fuel oil; any pesticides, insecticide or fungicides; Radioactive Material; septage or animal wastes.
  - (b) any corrosive, noxious or malodorous gas, liquid or substance which either singly or by interaction with other wastes, is capable of:
    - (i) creating a public nuisance or hazard to life;
    - (ii) preventing human entry into a Storm Water Sewer or pump

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- station; or
- (iii) causing damage to the Storm Water system.
- (c) any other substance which may cause impairment of or damage to the environment, human health, safety, property, or City infrastructure.
- (3) No person shall obstruct or restrict a Storm Water Sewer or the flow therein.
- (4) No person shall discharge water to any Storm Water Sewer or to a watercourse, containing any substance which, in the opinion of ~~the Director~~ **The City**:
  - (a) is or may become harmful to any recipient watercourse or Storm Water system or part thereof;
  - (b) may interfere with the proper operation or maintenance of the Storm Water system;
  - (c) may become a health or safety hazard to persons, property, animals, vegetation and the environment.

#### **DISCHARGE OF PROHIBITED SUBSTANCES IN STORM WATER**

- 99 (1) Any person responsible for or aware of the discharge of prohibited substances in the Storm Water system shall immediately report that event to ~~the Director~~ **The City** in order that the necessary precautions can be taken to minimize the Deleterious effects of the discharge. Such person must also make other required reports to Alberta Environment and any other governing body.
- (2) Should any testing of Storm Water show that it is noncompliant with this Bylaw, ~~the Director~~ **The City** may direct the customer to comply with the Bylaw and may, in addition, direct the customer at its expense to install such monitoring and recording equipment as ~~the Director~~ **The City** deems necessary and supply the results of said monitoring as required. The cost of all sampling and analysis shall be at the customer's expense.
- (3) Any person who contravenes any of the provisions of Section 98 shall, in addition to any penalty for infraction of this Bylaw, be liable to and shall on demand pay to The City all costs of monitoring, sampling, testing, and removing any contamination resulting from the discharging of any such

materials into a Storm Water Sewer, and for any other amount for which The City may be held liable because of such contamination.

### **CITY STORM WATER SEWER USE**

100 City forces may discharge water into a Storm Water Sewer or watercourse resulting from non-domestic activities such as:

- (a) hydrant & Water Main flushing (dechlorination required); and
- (b) fire fighting activities.

### **DISCONNECTION OF STORM WATER SEWER**

101 (1) Where Storm Water which:

- (a) is hazardous or creates an immediate danger to any person or the environment;
- (b) endangers or interferes with the operation of the Storm Water system; or
- (c) causes or is capable of causing an adverse effect;

is discharged to the Storm Water system, ~~the Director~~ **The City** may, in addition to any other remedy available, **remove**, disconnect, plug or seal off the Storm Water Sewer line discharging the unacceptable water into the Storm Water system or take such other action as is necessary to prevent such water from entering the Storm Water system.

- (2) The water may be prevented from being discharged into the Storm Water system until evidence satisfactory to ~~the Director~~ **The City** has been produced to assure that no further discharge of hazardous water will be made to the Storm Water system.
- (3) Where ~~the Director~~ **The City** takes action pursuant to subsection (1), ~~the Director~~ **The City** may by notice in writing advise the **Property Owner** ~~owner~~ or occupier of the premises from which the water was being discharged, of the cost of taking such action and the **Property Owner** ~~owner~~ or occupier, as the case may be, shall forthwith reimburse The City for all such costs.

## **PART 6 - WASTE MANAGEMENT UTILITY**

### **SCOPE OF WASTE MANAGEMENT UTILITY**

- 102 (1) The City Waste Management Utility shall provide for the collection, removal and disposal of Solid Waste, Recyclables, Yard Waste and Special Waste within the City as specified in this Bylaw.
- (2) As Waste Management Utility services are not a metered service, the provisions of Part 2 of this Bylaw dealing with the creation and administration of utility accounts apply to the Waste Management Utility subject to all necessary modifications to reflect the provisions of this Part.

### **EXCLUSIVE CONTRACTS FOR WASTE MANAGEMENT SERVICES**

- 103 (1) City Administration is authorized to enter into exclusive contracts for the collection, removal and disposal of Solid Waste, Yard Waste, Special Waste and Recyclables within the City.
- (2) The Solid Waste Contractor shall not have exclusive rights to collect the following types of waste:
- (a) large household goods such as furniture;
  - (b) Solid Waste in on-site mechanical compactors, roll-off bins, or Containers of a capacity greater than 6 cubic yards;
  - (c) Waste produced in the process of constructing, altering or repairing a building;
  - (d) Waste not accepted at the Disposal Grounds;
  - (e) those items suitable for recycling or reuse; or
  - (f) Waste of any kind generated from the Michener Centre.
- (3) Where The City has entered into such exclusive contracts, no person other than the contractor may provide the same or similar type of service within the City. Notwithstanding that, the **Property Owner** ~~owner~~ or occupant of premises may remove or dispose of Solid Waste, Recyclables or Yard Waste from those premises.

- (4) Any person who breaches the provisions of subsection (3) hereof, in addition being liable to prosecution for an offence under this Bylaw, shall be liable for and make payment to The City of the amount of revenue which would have been generated had The City been able to collect the Recyclables, Solid Waste or Yard Waste.

#### **RESIDENTIAL WASTE - DETACHED AND SEMI-DETACHED DWELLING UNITS**

- 104 Solid Waste, Recyclables and Yard Waste shall be collected by The City on a weekly basis from all detached and semi-detached Dwelling Units and secondary suites.

#### **RESIDENTIAL WASTE - MULTI-FAMILY AND MULTI-ATTACHED BUILDINGS**

- 105 (1) The City shall provide weekly collection of Recyclables for all Multi-Family and Multi-Attached Buildings.
- (2) The City shall provide weekly collection of Solid Waste for all Multi-Family and Multi-Attached Buildings except, where the building owner has made provisions for others to collect such Solid Waste; in which case, Solid Waste must be collected at least once per week.

#### **COMMERCIAL WASTE**

- 106 (1) In this section, Non-residential Premises includes premises of a commercial or industrial nature, as well as institutions and Places of Worship.
- (2) Subject to the provisions of Section 103, the owner or occupant of Non-residential Premises may choose to have Solid Waste from the premises collected by The City or by a private contractor.
- (3) The City does not provide Yard Waste collection or Recyclable collection services to Non-residential Premises.

#### **CHARGES AND FEES**

- 107 (1) The **Property Owner** owner or occupant of premises receiving Waste collection services from The City, shall pay to The City a monthly charge at the rates established in Schedule E.
- (2) The monthly charge for waste collection services (Solid Waste and Recyclables) will apply even where no material is set out for collection. In

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the case of detached and semi-detached Dwelling Units, the monthly charge shall be a debt due to The City whether the property is occupied or not. The **Property Owner** ~~owner of the property~~ shall be liable to pay the monthly charge where the utility account with the occupant has been terminated for any reason.

- (3) Where service is provided for part of a billing period, the rates shown under Schedule E for such service shall be prorated and charged for the portion of the period the service is provided.
- (4) No charges shall be levied in respect of unimproved residential lands.

### ADMINISTRATION OF SOLID WASTE SERVICE

108 ~~the Director~~ **The City** shall have the following authorities with respect to the administration of the Waste Management Utility:

- (a) ensure the safe and efficient collection, removal and disposal or recycling of Solid Waste, Yard Waste, and Recyclables under this Bylaw and under any contract entered into by The City;
- (b) require the **Property Owner** ~~owner of a property~~ to install a lid on a garbage Container when, in ~~the Director~~ **The City's** opinion, there is a problem with the containment of Solid Waste which could be resolved by the installation of a lid;
- (c) decide what does or does not constitute Solid Waste, Yard Waste, Recyclables or Special Waste under this Bylaw;
- (d) determine which of the rates set out in Schedule E applies to a particular customer in light of the quantity or volume of Solid Waste produced by that customer; for any load of waste delivered to the Disposal Grounds, based on the quantity, volume or type of Solid Waste produced by that customer or contained in that load of waste;**
- (e) establish the months of the year during which Yard Waste shall be collected;
- (f) establish the number of Units of Solid Waste permitted per weekly collection; and

- (g) establish such other reasonable policies or regulations as may be necessary for the safe, orderly and efficient collection and disposal of Waste within the City.

#### **USE OF THE SOLID WASTE UTILITY SERVICE AND DISPOSAL GROUNDS**

- 109 (1) The City is not responsible to collect Solid Waste that is not stored in a Container or Receptacle and placed out for collection.
- (2) Customers shall place Solid Waste Receptacles as near as practicable to the lane abutting the lands from which the Solid Waste is produced so as to be easily accessible to the Solid Waste Contractor.
- (3) If a building is constructed such that it abuts directly on the lane, the **Property Owner** ~~owner of the parcel~~ shall provide to the reasonable satisfaction of ~~the Director~~ **The City** a space within the building of sufficient area to contain all Solid Waste between periods of collection.
- (4) In the case of premises for which Solid Waste Services are not provided by a lane, customers shall place Solid Waste Receptacles in such manner as ~~the Director~~ **The City** directs.
- (5) A Receptacle for containing Solid Waste shall be sufficiently strong to hold the weight of Solid Waste contained therein without breaking and shall not exceed 1.2m in length or 100 litres in volume.
- (6) A Receptacle when loaded with Solid Waste shall not weigh more than 25 kg and The City is not required to handle or collect the contents of a Receptacle which exceeds that weight.
- (7) All Solid Waste shall be removed to and disposed of in the Disposal Grounds subject to the regulations established by The City and no person shall deposit or dispose of Solid Waste at any location in the City except the Disposal Grounds.
- (8) A person shall not use or permit to be used any vehicle or trailer for the conveyance or storage of Waste unless it is fitted with a cover capable of preventing the scattering or dispersal of Waste while it is being stored or transported by the vehicle. Any person conveying an unsecured load to the Disposal Grounds, in addition to being liable for prosecution for an

offence under this Bylaw, will be charged a surcharge at the Disposal Grounds as outlined in Schedule E.

#### **CONTAINMENT OF SOLID WASTE**

- 110 (1) No owner or occupant of land shall permit Solid Waste to accumulate loosely on such land.
- (2) An owner or occupant of land shall ensure that any Solid Waste produced from such land is held in Receptacles or Containers in good condition and which are adequate to contain the accumulation of Solid Waste originating from such lands between collection times.
- (3) A person shall not put out or permit to be put out animal feces or any other excrement unless packaged separately from other Solid Waste in a securely tied plastic bag free of punctures, tears and leaks.

#### **DISPOSAL OF SOLID WASTE**

- 111 (1) All owners or occupants of land shall remove and dispose of all Solid Waste originating on their lands or premises which are not collected, removed and disposed of pursuant to this Bylaw, and in default of their so doing, The City may remove and dispose of such Solid Waste at the expense of such owners or occupants, who shall pay such expenses to The City on demand.
- (2) No person shall dispose of any Waste in a Receptacle or Container owned or leased by another person without the express written consent of the owner or lessee of the Receptacle or Container.
- (3) Public Receptacles shall only be used for the disposal of incidental Solid Waste and shall not be used for the disposal of Solid Waste generated by residences, businesses or other commercial activities.

#### **RESIDENTIAL SOLID WASTE COLLECTION**

- 112 (1) Basic residential Solid Waste collection service shall consist of the weekly collection of a maximum of 5 Units of Solid Waste per residential customer unless otherwise directed by the Director **The City**. Units of Solid Waste in excess of the basic residential Solid Waste collection service will be picked up if an Extra Waste Tag, purchased from The City, is attached to the garbage bag for disposal.

- (2) The owner or occupant of residential lands or premises may remove or cause to be removed Solid Waste from their property at their own expense, but must still pay to The City the rate levied under this Bylaw for Solid Waste and Recyclable Collection.
- (3) The owner or occupant of multi-family residential lands or premises must ensure that Solid Waste is collected from the property at least once per week. Unless Containers are used, the **Property Owner** ~~owner~~ must ensure that all Solid Waste is neatly contained in Receptacles between collection times. The joint use or sharing of Containers or Receptacles between multi-family residential lands or premises, for the collection and disposal of Solid Waste, shall not be permitted except with the prior written permission of ~~the Director~~ **The City**.
- (4) Subsections (2) & (3) do not apply to removal of Solid Waste from the Michener Centre.

#### **NON-RESIDENTIAL SOLID WASTE**

- 113 (1) The owner or occupant of non-residential lands or premises may remove their own Solid Waste at their own cost and expense by employing the services of their own workers or employees, but such owner or occupant shall not contract such work out to any party other than the Solid Waste Contractor. This prohibition does not apply to the removal of the types of Solid Waste which are listed as exceptions in Section 103(2).
- (2) Any person who breaches the provisions of subsection (1), in addition to their liability to be prosecuted for an offence under this Bylaw, shall be liable for and make payment to The City of the fees and charges for removal and disposal of Solid Waste which such person would have had to pay had such person used the services of the Solid Waste Contractor for such purpose.
  - (3) This section does not apply to removal of Solid Waste from the Michener Centre.

#### **HAZARDOUS WASTE, DANGEROUS GOODS, SPECIAL SOLID WASTE**

- 114 (1) The owner or occupant of land which produces or possesses any Dangerous Goods, Hazardous Waste or Special Solid Waste shall remove and dispose of such goods in accordance with this Bylaw and any regulations of the Governments of Alberta and Canada.

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- (2) The owner or occupant of any lands from which any Dangerous Goods, Hazardous Waste or Special Solid Waste is removed shall properly identify such Waste or goods and shall be responsible for obtaining approvals for the safe transport and disposal thereof.
- (3) No person shall deposit or mix with any Solid Waste for collection in the Solid Waste service or delivery to the Disposal Grounds any Dangerous Goods or Hazardous Waste.
- (4) No person shall place, or cause to be placed, any Special Solid Waste into the Solid Waste service or Disposal Grounds without obtaining permission from ~~the Director~~ **The City** and making payment of the disposal charge specified in Schedule E.
- (5) Any person breaching any part of this section shall be responsible for all costs incurred in eliminating any pollution or contamination of the Disposal Grounds or any other site in the City and shall make payment of the same to The City on demand.

**BURNING**

115 Except as provided in The City's Fire Permit Bylaw no person shall burn or attempt to burn any Solid Waste in the City.

**SOLID WASTE FROM OUTSIDE THE CITY**

116 No person shall deposit any Solid Waste at the Disposal Grounds which does not originate from within the boundaries of the City except with the prior written permission of ~~the Director~~ **The City** or under the authority of a contract with The City.

**PART 7 - GENERAL****REMAINDER ENFORCEABLE**

117 Should any portion of this Bylaw be found by any court to be void or unenforceable, then it is the intention of Council that the remainder of this Bylaw shall remain in full force and effect, notwithstanding such ruling.

**EFFECTIVE DATE**

118 This bylaw shall come into effect on February 1, 2012.

**REPEAL OF PREVIOUS BYLAW**

119 Bylaw No. 3215/98 is hereby repealed effective February 1, 2012.

READ A FIRST TIME IN OPEN COUNCIL this 12<sup>th</sup> day of December 2011.

READ A SECOND TIME IN OPEN COUNCIL this 9<sup>th</sup> day of January 2012.

READ A THIRD TIME IN OPEN COUNCIL this 9<sup>th</sup> day of January 2012.

AND SIGNED BY THE MAYOR AND CITY CLERK this 9<sup>th</sup> day of January 2012.

“Morris Flewwelling”

“Elaine Vincent”

\_\_\_\_\_

\_\_\_\_\_

MAYOR

CITY CLERK

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**SCHEDULE A – DEFINITIONS**

**SCHEDULE B – WATER RATES**

**SCHEDULE C – WASTEWATER RATES**

**SCHEDULE D – BILLING AND SERVICE FEES**

**SCHEDULE E – SOLID WASTE COLLECTION RATES**

## SCHEDULE A

### DEFINITIONS

In this Bylaw, words and phrases shall mean and be interpreted in accordance with the definitions set out in this Schedule.

- (1) **Backflow Preventer**, also referred to as a cross connection control device, means a device that prevents flow of water or other liquids, mixtures, or substances into the potable water system from any source or sources other than the intended source.
- (2) **Backflow Valve** means a device to prevent flow reversal in a Storm Water or Wastewater Sewer connection.
- (3) **Best Management Practice** means a set of procedures, equipment, training, or other provisions applicable to operations to assist in compliance with this Bylaw.
- (4) **Biological Waste** means waste from a hospital, medical clinic, health care facility, mortuary or biological research laboratory which contains or may contain:
  - (a) pathogenic agents that cannot be effectively mitigated by Wastewater treatment; and
  - (b) experimental biological matter that may be hazardous to human health or detrimental to the environment.
- (5) **Biomedical Waste** means:
  - (a) any human anatomical waste, animal waste, untreated microbiological waste, waste Sharps and untreated human blood and body fluids known to contain viruses and agents listed in "Risk Group 4" as defined in "Laboratory Biosafety Guidelines" published by Health Canada, date, 2004, as amended; or
  - (b) waste that is generated by human health care facilities, medical research and teaching establishments, clinical testing or research laboratories, and facilities involved in the production or testing of vaccines, and contains or may contain pathogenic agents that may cause disease in humans exposed to the waste.
- (6) **BOD or Biochemical Oxygen Demand** means the five-day BOD which is the determination of the molecular oxygen utilized during a five-day incubation period for the biochemical degradation of organic

material (carbonaceous demand), and the oxygen used to oxidize inorganic material such as sulphides and ferrous iron, and the amount of oxygen used to oxidize reduced forms of nitrogen (nitrogenous demand) as determined by the appropriate procedure in Standard Methods.

- (7) **Building Sewer** means that part of a Wastewater drainage system outside a building commencing at a point 1 metre from the outer face of the wall of the building and connecting the building drain to the Wastewater sewer or place of disposal of Wastewater;
- (8) **COD or Chemical Oxygen Demand** means a measure of the capacity of water to consume oxygen as a result of oxidation of inorganic chemicals and decomposition of organic matter.
- (9) **City Service Connection** means that portion of a pipe used or intended to be used for the supply of water which extends from the water main to the service valve.
- (10) **City Sewer Connection** means that part of the Wastewater or Storm Water sewer pipe located within the limits of The City's road allowance, lands, right of ways, or easements and is connected to a private sewer system and The City's sewer main.
- (11) **Cleanout** means a pipe fitting that has a removable cap or plug and is so constructed that it will permit access to a sewer pipe for the purpose of cleaning.
- (12) **Combined Service** means the City Service Connection used or intended to be used to supply water for fire protection as well as water for purposes other than fire protection.
- (13) **Combustible Waste** means a substance that is able to catch fire and burn easily.
- (14) **Composite Sample** means a volume of Wastewater, Storm Water, uncontaminated water, clear water or effluent made up of three or more grab samples that have been combined automatically or manually and taken at intervals during the sampling periods.
- (15) **Container** means a container for Solid Waste which is designed to be emptied by a front loading Solid Waste vehicle.
- (16) **Cooling Water** means water that is used in a process for the purpose of removing heat and that has not, by design, come into contact with

any raw material, intermediate product, waste product or finished product, but does not include blowdown water.

- (17) **Cross Connection** means an existing connection or a potential connection between any part of a potable water system and any other environment containing other substances in a manner, which, under any circumstances, would allow such substance to enter the potable water system.
- (18) **“Customer”** means any Person who receives Utility Services, and where the context or circumstances require, includes any Person who makes or has made an application for a Utility Services account, and also includes any Person acting as an agent or representative of a Customer.
- (18) (19) **Dangerous Goods** has the meaning set out from time to time in the *Dangerous Goods Transportation and Handling Act*, RSA 2000, Ch D-4 as amended, and the regulations thereunder.
- (19) (20) **Deleterious** means:
- a. any substance that, if added to any water, would degrade or alter or form part of a process of degradation or alteration of the quality of that water so that it is rendered or is likely to be rendered deleterious to fish or fish habitat or unsuitable for the purposes intended;
  - b. any water that contains a substance in such quantity or concentration, or that has been so treated, processed or changed, by heat or other means, from a natural state that it would, if added to any other water, degrade or alter or form part of a process of degradation or alteration of the quality of the water so that it is rendered or is likely to be rendered deleterious to fish or fish habitat or unsuitable for the purposes intended.
- (20) (21) **Dental Amalgam** means a dental filling material consisting of an amalgam of mercury, silver and other materials such as copper, tin or zinc.
- (21) (22) **Dental Amalgam Separator** means any technology, or combination of technologies, designed to separate dental amalgam particles from dental operation Wastewater.
- (22) (23) **Disposal Grounds** means the landfill site operated by The City.

- (23) **(24) Dwelling Unit** means one or more rooms useable as a residence operated as a single housekeeping unit and having its own sleeping, cooking, and toilet facilities.
- (24) **(25) Extra Waste Tag** means a sticker purchased from The City to be used to identify Units of Solid Waste in excess of the basic residential Solid Waste collection service.
- (26) "Facilities" means all infrastructure forming part of the Utility Service, including mains, lines, pipes, service connection points, pump stations, hydrants, valves and meters**
- (25) **(27) Fire Line** means a pipe intended solely for the purpose of providing a supply of water for fire protection purposes.
- (26) **(28) Grab Sample** means a volume of Wastewater, Storm Water, potable water or effluent which is collected over a period not exceeding 15 minutes.
- (27) **(29) Hauled Wastewater** means waste removed from a Wastewater system, including a cesspool, a septic tank system, a privy vault or privy pit, a chemical toilet, a portable toilet or a Wastewater holding tank or any industrial waste which is transported to and deposited into any location in the Wastewater works.
- (28) **(30) Hazardous Waste** means:
- a. any substance or mixture of substances that exhibits characteristics of flammability, corrosivity, radioactivity, reactivity or toxicity; and
  - b. has the meaning set out from time to time in the *Environmental Protection and Enhancement Act*, R.S.A. 2000, Ch. E 12 as amended, and the regulations thereunder and the *Alberta Waste Control Regulation* (AR129/93) and any successor to this Acts or Regulations.
- (29) **(31) Hydrocarbons** mean solvent extractable matter as set forth in Standard Methods.
- (30) **(32) Industrial Waste** means any waste from industrial processes, such as dairies, breweries, packing plants and similar processes.
- (31) **(33) Inspector** means a person or employee authorized by The City to enforce the provisions of this Bylaw such as a Bylaw Enforcement Officer or a Designated Sewer Officer.

- (32) **(34) Institution or Institutional Facility** means a facility, usually owned by a government, operated for public purposes, such as a school, university, medical facility (hospital, nursing station, nursing home), museum, prison, government office, military base. Some of these facilities produce non-residential discharges to sewers from, for example, laboratories, chemical use, and industrial processes.
- (33) **(35) Interceptor** means a device designed to prevent oil, grease, sand or other solid matter from passing from the source thereof into the Wastewater or Storm Water Sewer systems.
- (34) **(36) Low-flow Plumbing Fixtures** means toilets with a usage not exceeding 6.0 litres per flush; single flush urinals with a usage not exceeding 3.8 litres per flush; shower head fixtures with a flow rate not exceeding 9.5 litres per minute; and lavatory basin faucets and kitchen sink faucets with a flow rate not exceeding 8.3 litres per minute.
- (35) **(37) Monitoring Access Point** means an access point, such as a chamber, in a Private Sewer Connection to allow for observation, sampling and flow measurement of the Wastewater, potable water or Storm Water therein.
- (36) **(38) Multi-Family Building and Multi-Attached Building** means a building containing three or more dwelling units.
- (39) "Occupant" or "Tenant" means the Person that leases or occupies a Property to which Utility Services are provided.**
- (37) **(40) Oil and Grease** means n-Hexane extractable matter as described in Standard Methods.
- (38) **(41) Overstrength Surcharge** means the rate per m<sup>3</sup> of water consumed and charged to a user who releases Wastewater to the Sewer that exceeds one or more constituent concentrations.
- (39) **(42) PCBs** means any mono-chlorinated or polychlorinated biphenyl or any mixture of them or mixture that contains one or more of them.
- (40) **(43) Person** means an individual, association, partnership, corporation, municipality or an agent or employee of such a person. **"Person" means any individual, firm, partnership, association, corporation, trustee, executor, administrator or legal representative to whom the context applies according to law.**

- (41) **(44) pH** means the measure of the intensity of the acid or alkaline condition of a solution determined by the hydrogen ion concentration of the solution as set forth in Standard Methods.
- (42) **(45) Phosphates** means a chemical salt classified as orthophosphates, condensed phosphates and poly-phosphates.
- (43) **(46) Polluted Water** means materials or water that contain deleterious substances in excess of that permitted in this Bylaw.
- (44) **(47) Potable Water** means water with a level of quality which is typical of uncontaminated water normally supplied by The City;
- (45) **(48) Pretreatment** means the reduction, elimination or alteration of pollutants in Wastewater prior to discharge into the Sewer, whether by physical, chemical or biological processes, through pollution prevention, or by other means, except by diluting the concentration of the pollutants.
- (46) **(49) Private Sewer Connection** means the part of any sewer system lying within the limits of private lands and connecting to The City's Wastewater or Storm Water Sewer system.
- (47) **(50) Private Service or Private Service Connection** means that portion of a pipe used or intended to be used for the supply of water which extends from the Service Valve to a meter.
- (51) "Property":**  
**(a) in the case of land, means a parcel of land and included premises located upon the land where the context requires;**  
**or**  
**(b) in other cases, means personal property.**
- (52) "Property Owner" means the Person who is registered under the Land Titles Act, as the owner of the fee simple estate in the land to which Utility Services are provided.**
- (48) **(53) Radioactive Materials** means prescribed substances as defined in the *Atomic Energy Control Act* and Regulations (RSC 1985, c. A-16) as amended from time to time or as defined in the *Nuclear Safety and Control Act* and Regulations or amended versions thereof.
- (49) **(54) Reactive Waste** means a substance that:
- a. is normally unstable and readily undergoes violent changes without detonating;

- b. reacts violently with water;
- c. forms potentially explosive mixtures with water;
- d. when mixed with water, generates toxic gases, vapours or fumes in a quantity sufficient to present danger to human health or the environment;
- e. is a cyanide or sulphide bearing waste which, when exposed to pH conditions between 2 and 12.5, can generate toxic gases, vapours or fumes in a quantity sufficient to present danger to human health or the environment;
- f. is capable of detonation or explosive reaction if it is subjected to a strong initiating source or if heated under confinement;
- g. is readily capable of detonation or explosive decomposition or reaction at standard temperature and pressure; or
- h. is an explosive (Class 1) as defined in the regulations under the [federal, provincial or territorial Statute or Regulation as appropriate for the municipality], as amended.

~~(50)~~ **(55) Receptacle** means a receptacle for Solid Waste other than a container as defined herein and includes a garbage can and garbage bags.

~~(51)~~ **(56) Recyclable** means any materials designated as recyclable under The City's Residential Recycling Collection Contract.

~~(52)~~ **(57) Recycling Contractor** means the person who is under contract with The City to collect Recyclable material from residential properties in the City of Red Deer.

~~(53)~~ **(58) Remote Reading Device** means a device which is connected to a water meter by The City and provides a duplicate reading of the water consumed, which may be monitored from the exterior of a building.

~~(54)~~ **(59) Sampling Port** means a valve, tap, or similar device on equipment, a drain pipe or at another suitable location, to allow for sampling, consistent with technical guidelines that The City may establish from time to time.

~~(55)~~ **(60) Service Valve** means the water valve on a City Service Connection.

- (56) **(61) Sewer** means a pipe, conduit, drain, open channel or ditch for the collection and transmission of Wastewater or Storm Water and to which Private or City Sewer Connections may be attached.
- (57) **(62) Sharps** means hypodermic needles, syringes, blades, broken glass and any devices, instruments or other objects which have acute rigid corners, edges or protuberances.
- (58) **(63) Solid Waste Contractor** means the person who or the Corporation which is under contract with The City to collect and haul Solid Waste to the City's Disposal Grounds.
- (59) **(64) Solid Waste** means discarded material or Waste or any kind which is permitted to be disposed of at the Disposal Grounds.
- (60) **(65) Special Solid Waste** means waste which requires special disposal treatment at the Disposal Grounds but does not include Solid Waste, Hazardous Waste or Dangerous Goods.
- (61) **(66) Spill** means a direct or indirect discharge into the Wastewater or Storm Water sewer or the natural environment which is abnormal in quantity or quality in light of all the circumstances of the discharge.
- (62) **(67) Standard Methods** means a procedure or method set out in Standard Methods for the Examination of Water and Wastewater published jointly by the American Public Health Association, American Water Works Association and the Water Environment Federation, recent or latest edition or approved in writing by the Inspector.
- (63) **(68) Storm Water Sewer** means a sewer for the collection and transmission of uncontaminated water, Storm Water, drainage from land or from a watercourse or any combination thereof but excluding any Wastewater.
- (64) **(69) Storm Water** means the water running off the surface of a drainage area during and immediately after a period of rain or snow melt.
- (65) **(70) Subsurface Water** means groundwater including foundation drain water.
- (66) **(71) Sump** means a facility on the connection to the Wastewater collection system for trapping large, heavy solids before discharge into these systems.
- (67) **(72) Total Kjeldahl Nitrogen** means the sum of organic nitrogen and ammonia nitrogen as set forth in Standard Methods.

- (68) **(73) Total Phosphorus** means an essential chemical element and nutrient for all life forms as set forth in Standard Methods.
- (69) **(74) Total Suspended Solids (TSS)** means insoluble matter in liquid that is removable by filtration, as determined by the appropriate procedure described in Standard Methods.
- (70) **(75) Unit of Solid Waste** means a garbage bag up to 660 mm by 915 mm or a garbage can up to 100 litres in volume.
- (71) **(76) Utility and Utility Service** means, as the context may require, the City's Water Utility, Wastewater Utility, Storm Water Utility and Waste Management Utility.
- (72) **(77) Water Main** means those pipes installed by The City in streets for the conveyance of water throughout the City to which City Service Connections may be attached.
- (73) **(78) Water Utility** means the system of water works owned and operated by The City and all accessories and appurtenances thereto.
- (74) **(79) Waste** means any solid or liquid material or product or combination of them that is intended to be treated or disposed of or that is intended to be stored and then treated or disposed of.
- (75) **(80) Wastewater** means the composite of water and water-carried wastes from residential, commercial, industrial or institutional premises or any other source.
- (76) **(81) Wastewater Sewer** means a sewer for the collection and transmission of domestic or industrial Wastewater or any combination thereof.
- (77) **(82) Wastewater Sludge** means Wastewater containing more than 0.5% total solids or solid material recovered from the Wastewater treatment process.
- (78) **(83) Wastewater Works** means any works for the collection, transmission, treatment and disposal of Wastewater, Storm Water or uncontaminated water, including a combined sewer, Wastewater Sewer or Storm Water Sewer, or any part of such works, but does not include plumbing or other works to which the applicable Building Code applies.
- (79) (84) Yard Waste** means any materials designated as Yard Waste under The City's Solid Waste & Yard Waste Collection Contract.

Bylaw No. ~~3464/2011~~ **3514/2014****SCHEDULE B****Effective for all consumption, estimated or actual, on or after *March 1, 2014*****WATER RATES**

- 1 Every customer shall pay for water supplied to him the aggregate of amount determined as follows:
- (a) A consumption **usage** charge of ~~\$1.04~~ **\$1.12** for each cubic metre of water supplied.
  - (b) A fixed monthly charge shall be determined by the size of the meter supplied to each customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>	
16 mm	<del>\$19.65</del>	<b>\$19.30</b>
19 mm	<del>\$30.60</del>	<b>\$28.20</b>
25 mm	<del>\$54.60</del>	<b>\$47.80</b>
38 mm	<del>\$123.00</del>	<b>\$106.00</b>
50 mm	<del>\$300.00</del>	<b>\$248.00</b>
75 mm	<del>\$500.00</del>	<b>\$430.00</b>
100 mm	<del>\$1,200.00</del>	<b>\$1,010.00</b>
150 mm	<del>\$2,300.00</del>	<b>\$2,020.00</b>
200 mm	<del>\$4,000.00</del>	<b>\$3,600.00</b>

Bylaw No. ~~3464/2011~~ **3514/2014****SCHEDULE C****Effective for all consumption, estimated or actual, on or after *March 1, 2014*****WASTEWATER RATES**

- 1 Wastewater Utility customers in **residential** premises containing up to two dwelling units shall pay the following amounts:

- (a) a usage charge of ~~\$0.43~~ **\$0.70** for each cubic metre of Wastewater volume, (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the water meter supplied to that customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>	
16 mm	<del>\$36.65</del>	<b>\$31.85</b>
19 mm	<del>\$36.65</del>	<b>\$31.85</b>
25 mm	<del>\$36.65</del>	<b>\$31.85</b>
38 mm	<del>\$36.65</del>	<b>\$31.85</b>

- 2 Wastewater Utility customers in **non-residential** premises and in residential premises containing three or more dwelling units shall pay the following amounts:

- (a) a usage charge of ~~\$1.40~~ **\$1.45** for each cubic metre of Wastewater volume (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the meter supplied to each customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>	
16 mm	<del>\$7.40</del>	<b>\$10.40</b>
19 mm	<del>\$11.20</del>	<b>\$15.10</b>
25 mm	<del>\$15.80</del>	<b>\$21.90</b>
38 mm	<del>\$21.40</del>	<b>\$32.40</b>
50 mm	<del>\$26.00</del>	<b>\$48.20</b>
75 mm	<del>\$32.00</del>	<b>\$82.00</b>
100 mm	<del>\$42.60</del>	<b>\$148.00</b>
150 mm	<del>\$71.20</del>	<b>\$227.00</b>
200 mm	<del>\$105.00</del>	<b>\$400.00</b>

- (c) The minimum charge for any Wastewater customer shall be ~~\$36.65~~ **\$31.85** per month.

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**SCHEDULE C**

3 Where ~~the Director~~ **The City** has tested the discharge of Wastewater into the sewerage system pursuant to Section 83 of this Bylaw, Overstrength Surcharge and found that the Wastewater exceeds the limits of **B**iochemical **O**xygen **D**emand (BOD), **T**otal **S**suspended **S**olids (TSS) or fats, oil & grease (FOG) set out therein, then that customer shall pay for Wastewater service at the following rates:

- (a) a sampling and testing charge of \$105 per month during the period within which the wastewater continues to be overstrength based on the results of testing
- (b) a usage charge at the rate identified in Article 2 of this Schedule,
- (c) a fixed monthly charge at the rate identified in Article 2 of this Schedule, and
- (d) an Overstrength Surcharge based on the amount of BOD, TSS and FOG at the following rates:

<b>Tier 1</b>				<b>Surcharge</b>	
	Concentration above	Concentration below			
BOD	300	2,400	mg/L	\$0.82	<b>\$0.92</b> /kg
TSS	300	2,400	mg/L	\$0.78	<b>\$0.88</b> /kg
FOG	100	250	mg/L	\$0.64	<b>\$0.72</b> /kg
<b>Tier 2</b>				<b>Surcharge</b>	
	Concentration above	Concentration below			
BOD	2,400	4,800	mg/L	\$1.09	<b>\$1.22</b> /kg
TSS	2,400	4,800	mg/L	\$1.04	<b>\$1.17</b> /kg
FOG	250	500	mg/L	\$0.85	<b>\$0.96</b> /kg
<b>Maximum Allowable Limits</b>				<b>Surcharge</b>	
	Concentration above				
BOD	4,800		mg/L	\$1.64	<b>\$1.84</b> /kg
TSS	4,800		mg/L	\$1.56	<b>\$1.76</b> /kg
FOG	500		mg/L	\$1.28	<b>\$1.44</b> /kg

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**SCHEDULE C**

Example calculation for wastewater containing a BOD concentration of 5,000 mg/L (5 kg/m<sup>3</sup>):

		<u>Surcharge Rate</u>
• On the first 0.3 kg/m <sup>3</sup>	0.3 x \$0.00 =	\$0.00
• On the next 2.1 kg/m <sup>3</sup>	2.1 x <del>\$0.82</del> <b>\$0.92</b> =	<del>\$1.72</del> <b>\$1.93</b>
• On the next 2.4 kg/m <sup>3</sup>	2.4 x <del>\$1.09</del> <b>\$1.22</b> =	<del>\$2.62</del> <b>\$2.93</b>
• On the last 0.2 kg/m <sup>3</sup>	0.2 x <del>\$1.64</del> <b>\$1.84</b> =	<del>\$0.33</del> <b>\$0.37</b>
Total BOD Surcharge Rate:		<del>\$4.67</del> <b>\$5.23</b> per m <sup>3</sup>

4 For the purpose of calculating the Wastewater usage charge payable by a customer, the volume of Wastewater contributed by the customer to the Wastewater Sewer shall be deemed to be equal to 90% of the water delivered to the customer's premises, whether the water was received from The City or from sources other than The City. Where no meter or other exact means exist to determine the quantity of water consumed by any person, ~~the Director~~ **The City** shall make an estimate thereof for the purpose of determining the Wastewater Utility charges. The customer may, at his or her own expense, install and maintain a meter subject to approval by ~~the Director~~ **The City** upon which the service charge shall thereafter be determined.

5 The Fee for disposal of Wastewater at the Liquid Waste Station and FOG Station (Fats, Oils and Grease) is \$8.30/cubic meter.

(a) charges will be based on an estimate of the load volume, as determined by ~~the Director~~ **The City**.

(b) there is a minimum \$8.30 charge per load.

(c) there is no charge for recreational vehicles.

6 Wastewater Treatment Plant Laboratory Testing - The Fees for testing of wastewater for determining the content of the following constituents are as follows, per test:

Ammonia	<del>\$12.23</del>	<b>\$12.52</b>
U-Ammonia		<b>\$ 6.28</b>
BOD	<del>\$27.18</del>	<b>\$28.10</b>
TSS	<del>\$14.62</del>	<b>\$15.00</b>
COD	<del>\$15.20</del>	<b>\$15.45</b>
pH	<del>\$ 4.37</del>	<b>\$ 4.41</b>
Oil & Grease	<del>\$25.74</del>	<b>\$26.25</b>
TP	<del>\$21.01</del>	<b>\$21.52</b>

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E. ~~c~~Coli

~~\$34.32~~

**\$35.08**

7 Lagoon Dumping Rate

The Fee for disposal of digested sludge at the WWTP sludge lagoons is \$25.00 per cubic metre.

Bylaw No. 3464/2011 **3514/2014****SCHEDULE D**Effective for all consumption, estimated or actual, on or after **March 1, 2014****BILLING AND SERVICE FEES****1 UTILITY BILLING FEES**

(1) Application fee for utility billing	\$15
(2) Non-application fee (open a new account in owner's name)	\$30
(3) Deposit to obtain a residential utility account	\$325
(4) <del>Deposit to obtain a non-residential utility account</del>	<del>30% of annual utility bill charges as estimated by the Director</del>

**As determined by the City, non-residential deposits, where applicable, will be estimated based on 30% of the customer's typical annual charges or based on the following amounts, relative to water meter size:**

<i>Water (16mm)</i>	<b>\$325</b>
<i>Water (19mm)</i>	<b>\$500</b>
<i>Water (25mm)</i>	<b>\$800</b>
<i>Water (38mm)</i>	<b>1,600</b>
<i>Water (50mm)</i>	<b>3,500</b>
<i>Water (75mm)</i>	<b>6,500</b>
<i>Water (100mm)</i>	<b>18,000</b>
<i>Water (150mm)</i>	<b>25,000</b>
<i>Water (200mm)</i>	<b>25,000</b>
(5) Late Payment penalty	1.5 % per month of the outstanding balance
(6) <i>Reprint fee for invoice or receipts</i> <sup>1</sup>	<b>\$10</b>
(7) <i>Account transfer fee</i> <sup>2</sup>	<b>\$10</b>
(8) <i>Hang tag fee</i> <sup>3</sup>	<b>\$25</b>
(9) <i>No access fee</i> <sup>4</sup>	<b>\$75</b>

*1 Fee per reprint, on request of account holder for a copy of utility invoice or landfill receipt.*

*2 May charge for payments made to wrong account within the city*

*3 For notice posted at premises of service*

*4 In circumstances where site visit is made, but access is not provided by owner or tenant.*

Bylaw No. 3464/2011 **3514/2014****SCHEDULE D****2 NEW SERVICE CONNECTION**

	From Main In Street	From Main In Lane	Rural Road Cross Section
(1) Basic charge for 25 mm water and 150 mm wastewater	<del>\$7,965</del> <b>\$8,495</b>	<del>\$6,405</del> <b>\$6,800</b>	
(2) Basic charge for 25 mm water service	<del>\$7,070</del> <b>\$7,525</b>	<del>\$5,660</del> <b>\$6,020</b>	
(3) Basic charge for 150 mm Wastewater	<del>\$7,070</del> <b>\$7,525</b>	<del>\$5,660</del> <b>\$6,020</b>	
(4) Basic charge for 100 mm Storm Water	<del>\$7,070</del> <b>\$7,525</b>	<del>\$5,660</del> <b>\$6,020</b>	
(5) Basic charge for 25 mm water, 150 mm Wastewater and 100 mm Stormwater	<del>\$8,155</del> <b>\$8,735</b>	<del>\$6,525</del> <b>\$6,980</b>	
(6) Dual service upon approval	<del>\$10,260</del> <b>\$11,570</b>	N/A	
(7) Water service renewal – 25 mm, upon approval	<del>\$7,450</del> <b>\$7,540</b>		
(8) Rural 25 mm Water and 150 mm Wastewater			<del>\$10,550</del> <b>\$11,540</b>
(9) Extra charge for larger water service:			
38 mm		\$ 400	
50 mm		\$ 715	
100 mm		<del>\$3,335</del>	<b>\$3,350</b>
150 mm		<del>\$4,080</del>	<b>\$4,095</b>
200 mm		<del>\$5,295</del>	<b>\$5,310</b>
250 mm		<del>\$6,940</del>	<b>\$6,955</b>
300 mm		<del>\$8,340</del>	<b>\$8,355</b>
Additional charge for 4m to 5m depth		<del>\$3,260</del>	<b>\$3,480</b>
Additional charge for 5m to 6m depth		<del>\$5,420</del>	<b>\$5,860</b>
Additional charge for 6m to 7m depth		<del>\$7,700</del>	<b>\$8,160</b>

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(10) Extra charge for larger Wastewater or Storm Water Sewer:			
200 mm	Ribbed	\$240	<b>\$245</b>
	DR35	\$300	<b>\$305</b>
250 mm	Ribbed	\$335	<b>\$340</b>
	DR35	\$460	<b>\$465</b>
300 mm	Ribbed	\$480	<b>\$490</b>
	DR35	\$675	<b>\$685</b>
375 mm	Ribbed	\$665	<b>\$675</b>
	DR35	\$950	<b>\$960</b>
450 mm	Ribbed	\$1,040	<b>\$1,055</b>
	DR35	\$1,460	<b>\$1,475</b>
600 mm	Ribbed	\$1,820	<b>\$1,845</b>
	<b>DR35</b>		<b>\$2,475</b>
(11) <del>Disconnection of service</del> <b>Water Service Removal</b> (water kill)			
	up to 50 mm in size	\$2,930	<b>\$3,200</b>
	up to 50 mm in size; removal done at same time as new service construction		<b>\$1,220</b>
	over 50 mm in size	\$5,400	<b>\$5,795</b>
(12) Additional fee for winter construction of service (Nov. 1 - May 15)			
(a)	Lane	\$1,745	<b>\$1,855</b>
(b)	Street	\$2,685	<b>\$2,850</b>
(c)	Arterial	\$4,250	<b>\$4,595</b>
(13) Other Charges:			
(a)	Construction of manhole to 3.1 metres in depth at time of service	\$4,080	<b>\$4,295</b>
(i)	additional cost per vertical metre in excess of 3.1 metres in depth	\$605	<b>\$660</b>
(b)	<del>Inspection Chamber at time of service</del>	\$2,200	
(c)	Fire Hydrant and Valve Installation at time of service	\$6,575	<b>\$6,800</b>
(b)			

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<del>(d)</del> <b>(c)</b>	Cutting and replacing pavement:		
	(i) single or double service 75 mm and under	<del>\$2,581</del>	<b>\$2,690</b>
	(ii) single or double service over 75 mm	<del>\$3,286</del>	<b>\$3,725</b>
	(iii) triple service 75 mm and under	\$4,059	
	(iv) triple service over 75 mm	<del>\$5,381</del>	<b>\$5,545</b>
	(v) for service kill 75 mm and under	<del>\$1,599</del>	<b>\$2,100</b>
	(vi) for service kill over 75 mm	\$2,306	
	(vii) for water service renewal	\$1,599	
	(viii) additional asphalt repair costs for excavations in excess of 4 metres deep (per additional metre)	\$1,025	
<del>(e)</del> <b>(d)</b>	Replacing sidewalks:		
	(i) single or double service residential	\$2,685	
	(ii) single or double service commercial	\$4,756	
	(iii) triple service residential	\$3,552	
	(iv) triple service commercial	\$4,971	
	(v) additional sidewalk repair costs for excavations in excess of 4 metres deep (per location)	\$665	
<del>(f)</del> <b>(e)</b>	Replacing curb only:		
	(i) single or double service	<del>\$1,947</del>	<b>\$2,175</b>
	(ii) triple or dual service	\$2,162	
	(iii) additional Curb repair costs for excavations in excess of 4 metres deep (per location)	\$460	
<del>(g)</del> <b>(f)</b>	Landscaping Repairs (boulevard area)	<del>\$212</del>	<b>\$220</b>
<del>(h)</del> <b>(g)</b>	Landscaping Repairs (utility lot/reserve)	<del>\$608</del>	<b>\$626</b>

Bylaw No. 3464/2011 **3514/2014****SCHEDULE D****3 MISCELLANEOUS SERVICE FEES**

(1)	Installation of more than one meter	<del>\$21 per meter</del>	<b>\$23/m</b>
(2)	Requesting meter reading	\$21	<b>\$60</b>
(3)	Service call during regular hours	\$55	<b>\$60</b>
(4)	Service call after regular hours	\$200	<b>\$210</b>
(5)	Disconnection ( <b>valve off</b> ) service charge	\$75	
(6)	Reconnection ( <b>valve on</b> ) service charge	\$75	
(7)	Turn water off or on for repairs or line testing		
	(a) During regular working hours	\$75	
	(b) After regular working hours	\$200	<b>\$210</b>
(8)	Temporary water supply		
	(a) For construction purposes, includes 16 mm water meter with up to (10 cubic metres) consumption. Consumption in excess of (10 cubic metres) will be billed at current water consumption rate.)	\$90 (plus monthly meter charge) <b>and usage charges</b>	
(9)	Meter Test	\$130	
<del>(10)</del>	<del>Repairs to water meters</del>	<del>at cost</del>	
<del>(11)</del>	<del>Thawing water service</del>	<del>at cost</del>	
<del>(12)</del>	<del>Repair to damaged standpipe</del>	<del>at cost</del>	
<del>(13)</del> <b>10)</b>	Private fire hydrant maintenance		
	<del>(a)</del> Routine hydrant inspection	<del>\$60/hydrant</del>	
	<del>(b)</del> Winter hydrant inspection (Nov 1 to May 15)	<del>\$85/hydrant</del>	
	<del>(c)</del> <b>(a)</b> Damage evaluation	\$70/hydrant	
	<del>(d)</del> <b>(b)</b> Paint	\$80/hydrant	
<del>(14)</del> <b>11)</b>	Bulk Water		
	(a) Use of designated fire hydrant to obtain water (per permit plus water consumption)	\$78	<b>\$80</b>

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- (15) **Clearing Sewer Services – *inspection and cleaning (service vehicle and 2 operators)***
- |     |  |       |                   |
|-----|--|-------|-------------------|
| (a) | during regular working hours ( <b>1 hour minimum</b> ) | \$140 | <b>\$120/hour</b> |
| (b) | after regular working hours ( <b>2 hour minimum</b> )  | \$280 | <b>\$220/hour</b> |
- (16) **Clearing Sewer Mains – *cleaning, clearing (vacuum truck and 2 operators)***
- |     |   |       |                   |
|-----|---|-------|-------------------|
| (a) | <del>Mains (regular hours)</del> <b>during regular working hours (1 hour minimum)</b> | \$260 | <b>\$215/hour</b> |
| (b) | <b>during regular working hours with pilot truck (1 hour minimum)</b>                 |       | <b>\$235/hour</b> |
| (c) | <b>after regular working hours (2 hour minimum)</b>                                   |       | <b>\$305/hour</b> |
| (d) | <b>after regular working hours with pilot truck (2 hour minimum)</b>                  |       | <b>\$325/hour</b> |
- (17) **Televise Sewer Mains lines - *televise (CCTV vehicle and 2 operators)***
- |     |  |       |                   |
|-----|--|-------|-------------------|
| (a) | <del>Service (regular hours)</del> <b>during regular working hours (1 hour minimum)</b>                | \$200 | <b>\$220/hour</b> |
| (b) | <del>Mains (regular hours)</del> <b>during regular working hours with pilot truck (1 hour minimum)</b> | \$235 | <b>\$240/hour</b> |
| (c) | <b>after regular working hours (2 hour minimum)</b>  |       | <b>\$320/hour</b> |
| (d) | <b>after regular working hours with pilot truck (2 hour minimum)</b>                                   |       | <b>\$340/hour</b> |
- (15) **Other services (e.g. meter and standpipe repairs, miscellaneous construction) that are not identified within the above noted tables may be provided from time to time at the request of customers. These services are typically not provided frequently or may have a variable scope depending on individual circumstances. In these cases, the services will be provided at cost, including materials, equipment and labour.**

Bylaw No. 3464/2011 **3514/2014****SCHEDULE E****Effective for all rates, on or after *March 1, 2014*****SOLID WASTE COLLECTION RATES**

- 1 (a) Rates to be applicable for premises when supplied with a container by the Solid Waste Contractor engaged by the City. Scheduled Service includes Contractor-provided container.

SOLID WASTE COLLECTION RATES FOR COMMERCIAL FRONT-END CONTAINERS								
Type of Service	Monthly Rate (\$)							
	1.5 m <sup>3</sup> (2 yd <sup>3</sup> )		2.3 m <sup>3</sup> (3 yd <sup>3</sup> )		3.1 m <sup>3</sup> (4 yd <sup>3</sup> )		4.6 m <sup>3</sup> (6 yd <sup>3</sup> )	
<u>Service on Demand:</u> Container rental	11.19	<b>11.39</b>	13.99	<b>14.24</b>	16.79	<b>17.08</b>	19.59	<b>19.93</b>
Lift charge	12.40	<b>12.61</b>	18.59	<b>18.92</b>	24.79	<b>25.23</b>	37.19	<b>37.84</b>
<u>Scheduled Service:</u> 1 lift per month	12.40	<b>12.61</b>	18.59	<b>18.92</b>	24.79	<b>25.23</b>	37.19	<b>37.84</b>
1 lift every 2 weeks	26.78	<b>27.25</b>	40.17	<b>40.87</b>	53.56	<b>54.50</b>	80.32	<b>81.73</b>
1 lift per week	53.67	<b>54.61</b>	80.52	<b>81.93</b>	107.35	<b>109.24</b>	161.02	<b>163.85</b>
2 lifts per week	107.35	<b>109.24</b>	161.02	<b>163.85</b>	214.70	<b>218.48</b>	322.03	<b>327.70</b>
3 lifts per week	161.02	<b>163.85</b>	241.53	<b>245.78</b>	322.03	<b>327.70</b>	483.05	<b>491.55</b>
4 lifts per week	214.70	<b>218.48</b>	322.03	<b>327.70</b>	429.38	<b>436.94</b>	644.08	<b>655.42</b>
5 lifts per week	268.37	<b>273.09</b>	402.55	<b>409.63</b>	536.73	<b>546.18</b>	805.10	<b>819.27</b>
6 lifts per week	322.03	<b>327.70</b>	483.05	<b>491.55</b>	644.08	<b>655.42</b>	966.11	<b>983.12</b>
Extra lift for scheduled service	12.40	<b>12.61</b>	18.59	<b>18.92</b>	24.79	<b>25.23</b>	37.19	<b>37.84</b>

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**SCHEDULE E**

(b) Charges for special Container services in addition to the above rates will be as follows.

Standard Lid	No charge
Castors on Containers	<del>\$19.59</del> <b>\$19.93</b> per month per container
Lock	\$20.00 one time charge per container

2 Rates to be applicable for premises where the owner or agent is charged and such owner or agent provides receptacles for hand pickup of Solid Waste.

MONTHLY SOLID WASTE COLLECTION RATES FOR COMMERCIAL HAND PICK-UP (\$)														
Volume Per Pick-Up	Frequency of Pick-Up per Week												Cost per Extra Pick-Up	
	1	2	3	4	5	6	1	2	3	4	5	6		
≤ 0.4 m <sup>3</sup>	25.69	<b>26.08</b>	51.38	<b>52.15</b>	77.07	<b>78.23</b>	102.76	<b>104.31</b>	128.45	<b>130.39</b>	154.14	<b>156.46</b>	5.93	<b>6.02</b>
>0.4– 0.8 m <sup>3</sup>	25.69	<b>26.08</b>	51.38	<b>52.15</b>	77.07	<b>78.23</b>	102.76	<b>104.31</b>	128.45	<b>130.39</b>	154.14	<b>156.46</b>	5.93	<b>6.02</b>
>0.8-1.5m <sup>3</sup>	51.38	<b>52.15</b>	102.76	<b>104.31</b>	154.14	<b>156.46</b>	205.52	<b>208.62</b>	256.90	<b>260.77</b>	308.28	<b>312.92</b>	11.87	<b>12.05</b>
≥ 1.5-2.3 m <sup>3</sup>	77.08	<b>78.24</b>	154.17	<b>156.49</b>	231.25	<b>234.73</b>	308.33	<b>312.98</b>	385.42	<b>391.22</b>	462.50	<b>469.47</b>	17.80	<b>18.07</b>
>2.3-3.1 m <sup>3</sup>	102.77	<b>104.32</b>	205.55	<b>208.64</b>	308.32	<b>312.96</b>	411.09	<b>417.29</b>	513.87	<b>521.61</b>	616.64	<b>625.93</b>	23.73	<b>24.09</b>
>3.1-3.8 m <sup>3</sup>	128.46	<b>130.40</b>	256.93	<b>260.80</b>	385.39	<b>391.20</b>	513.85	<b>521.59</b>	642.32	<b>651.99</b>	770.78	<b>782.39</b>	29.67	<b>30.12</b>
>3.8-4.6 m <sup>3</sup>	154.15	<b>156.48</b>	308.31	<b>312.95</b>	462.46	<b>469.43</b>	616.61	<b>625.90</b>	770.77	<b>782.38</b>	924.92	<b>938.85</b>	35.60	<b>36.14</b>
>4.6-5.3 m <sup>3</sup>	179.84	<b>182.55</b>	359.69	<b>365.11</b>	539.53	<b>547.66</b>	719.37	<b>730.21</b>	899.22	<b>912.76</b>	1079.06	<b>1,095.32</b>	41.54	<b>42.16</b>

Note: 0.4m<sup>3</sup> (1/2 yd<sup>3</sup>) is approximately equal to 3 units (bags or cans) of garbage

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- 3 For a single family Dwelling Unit, a semi-detached residential unit, a single family Dwelling Unit with a basement Dwelling Unit situated therein, or a Dwelling Unit in a Multi-Family Building or multiple family development, the charge for basic residential collection shall be ~~\$11.85~~ **\$12.05** per month per Dwelling Unit for the collection of a maximum of 5 Units of Solid Waste per week per Dwelling Unit year round, and once a week collection of Yard Waste for approximately seven months per year. The charge for Solid Waste tags for units in excess of the basic residential collection service shall be \$1.00 per Extra Waste Tag.
- 4 (a) All Dwelling Units which require individual blue box collection services shall be charged ~~\$5.80~~ **\$6.10** per month for weekly pick up.
- (b) Any Dwelling Unit which requires The City's communal recycling collection service shall be charged \$4.25 per month per dwelling unit.

## 5 Disposal Grounds Rates for Acceptance of Solid Waste

	<b>Description</b>		<b>Rate</b>	
(a)	<del>Residents hauling residential</del> <b>Mixed</b> Solid Waste from their own residences	\$64	<b>\$65</b>	per tonne
<del>(b)</del>	<del>Private companies or commercial haulers with commercial or residential Solid Waste</del>	\$64		per tonne
<del>(c)</del> <b>(b)</b>	Construction and Demolition <b>Waste</b> ; concrete, asphalt and tree rubble	\$64	<b>\$65</b>	per tonne
<del>(d)</del> <b>(c)</b>	Special Solid Waste	\$84	<b>\$85</b>	per tonne
<del>(e)</del> <b>(d)</b>	Asbestos	\$84	<b>\$85</b>	per tonne
<b>(e)</b>	<b>Clean, segregated Yard Waste</b>		<b>\$55</b>	<b>per tonne</b>
<b>(f)</b>	<b>Clean, segregated branches</b>		<b>\$55</b>	<b>per tonne</b>
<b>(g)</b>	<b>Clean, segregated, unpainted gypsum drywall</b>		<b>\$55</b>	<b>per tonne</b>
<b>(h)</b>	<b>Clean, segregated asphalt shingles</b>		<b>\$55</b>	<b>per tonne</b>
<b>(i)</b>	<b>Clean, segregated pallets</b>		<b>\$55</b>	<b>per tonne</b>
<b>(j)</b>	<b>Clean, segregated scrap metal (including Freon appliances and propane tanks)</b>		<b>\$55</b>	<b>per tonne</b>
<b>(k)</b>	<b>Clean, segregated, reusable furniture</b>		<b>\$55</b>	<b>per tonne</b>

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- (l) *Household Hazardous Waste* *No charge*
- (m) *Residential Paint Products* *No charge*
- (n) *Electronic Waste* *No charge*
- (o) *Tires* *No charge*
- (p) *Cover Material as defined in The City of Red Deer Waste Management Facility Disposal* *No charge*
- (q) *A surcharge of \$20 per load will be applied to unsecured loads as outlined Clause 109(8) Use of the Solid Waste Utility Service and Disposal Grounds.*
- (r) *When fractional metric tonnes are delivered, the rate charged for the same shall be determined by pro-rating the above rates per tonne in the same ratio as the weight of such Solid Waste delivered bears to a metric tonne. In any event, a minimum charge of \$7.00 shall apply for items 5(a-b), 5(e-k) and a minimum charge of \$85 shall apply for items 5(c) and 5(d).*
- (s) *Where loads delivered contain multiple types of waste, the rate applied shall be based on the type of waste with the highest applicable rate.*
- (f) ~~When fractional metric tonnes are delivered, the rate charged for the same shall be determined by pro-rating the above rates per tonne in the same ratio as the weight of such Solid Waste or rubble delivered bears to a metric tonne. In any event, a minimum charge of \$7.00 shall apply for items 5(a), 5(b), 5(c) and a minimum charge of \$84 shall apply for items 5(d) and 5(e). commodity, for tonnes in excess of those covered by the applicable minimum charge.~~
- (g) ~~Cover Material as defined in The City of Red Deer Waste Management Facility Disposal Guidelines.~~ ~~No Charge~~
- (h) ~~A surcharge of \$20 per load will be applied to unsecured loads as outlined Clause 108(b), Administration of Solid Waste Service.~~
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New Version of the Utility Bylaw
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**BYLAW NO. 3514/2014**

Being a Bylaw of The City of Red Deer to provide for the supply and use of the Water, Wastewater, Storm Water and Solid Waste utilities of The City of Red Deer.

**Background**

A Council has authority under the Municipal Government Act, to pass bylaws respecting the safety, health and welfare of people. Council of the City of Red Deer has deemed it appropriate to provide for the establishment and operation of certain public Utility Services, including provision for the terms and conditions under which such utilities will be provided.

COUNCIL HEREBY ENACTS AS FOLLOWS:

**PART 1 – SHORT TITLE****SHORT TITLE AND ESTABLISHMENT OF UTILITIES**

- 1 (1) This Bylaw may be called "The Utility Bylaw".
- (2) The City of Red Deer hereby establishes the following municipal utilities: Water, Wastewater, Storm Water and Waste Management (including Recycling).

**PART 2 – GENERAL PROVISIONS****DEFINITIONS**

- 2 Words and phrases in this Bylaw shall have the meanings set out in Schedule A.

**DELEGATION**

- 3 City Council hereby delegates to the City Manager all those powers stipulated by this Bylaw to be exercised by the City and all necessary authority to carry out those powers, except those powers which are reserved exclusively for Council under the Municipal Government Act, or reserved for other Persons pursuant to the provisions of this Bylaw. The City Manager may delegate any powers, duties or functions granted under this Bylaw to another employee of the City.

**SUPPLY AND OWNERSHIP OF FACILITIES AND EQUIPMENT**

- 4 (1) All meters and metering equipment shall be supplied, owned and maintained by The City unless otherwise provided in this Bylaw.

- (2) Notwithstanding the payment by a Customer of any costs incurred by The City, The City shall retain full title to all lines, equipment and apparatus on its side of the point of delivery, and to all meters and metering equipment provided by it.

#### **ASSIGNMENT OF CONTRACT**

- 5 A contract for a Utility Service is not transferable and shall remain in full force and effect until terminated by the Customer or The City as provided herein.

#### **CITY RESPONSIBILITY AND LIABILITY**

- 6 (1) The City does not guarantee the continuous uninterrupted supply of any Utility Service but reserves the right to suspend the supply of a Utility Service at any time without notice where required in the maintenance or operation of the Utility Service.
  - (2) The City and its officers, employees and agents shall not be liable for any damages of any kind due to or arising out of:
    - (a) a failure to provide a Utility Service;
    - (b) the interruption of service due to maintenance or operational requirements, or due to reasons beyond The City's control; or
    - (c) the disconnection or removal of a Utility Service in accordance with this Bylaw.

#### **APPLICATION FOR SERVICE**

- 7 (1) A Person requesting a Utility Service shall apply to The City for a Utility Service account by completing an application form and providing such information as The City may require, including credit references, confirmation of the identity and legal authority of the applicant, and information respecting load and the manner in which the services will be utilized.
  - (2) The Customer shall pay an application fee as set forth in Schedule D.
  - (3) The City may establish procedures for the creation of a contract for Utility Services by telephone, fax, internet or other electronic means, or may require the applicant to sign a contract for service.

- (4) The Utility Service account shall be set up:
  - (a) in the name of the Property Owner; or
  - (b) in the name of the Occupant(s) of a Property where the Utilities are requested by an Occupant of the Property. Where the Occupants are Tenants, all of the Persons named as Tenants in the landlord-Tenant agreement or any other rental agreement shall be jointly and severally liable for the Utility account, regardless of which Tenant's name the account is opened in. At the discretion of The City, a copy of the rental agreement may be required with the application for service; or
  - (c) in the name of the general contractor in the case of a new building under construction, where the Utilities are requested by the general contractor.
- (5) Notwithstanding subsection (2), The City may waive the application fee in the case of a mortgage lender which acquires title to a Property as part of the process of foreclosure.
- (6) The establishment of a Utility Service account creates an agreement between the Customer and The City, of which the provisions of the application form and the terms of this Bylaw shall form a part.

### **CONDITIONS OF SERVICE**

- 8 (1) Upon receipt of all required information and fees, verification of the Customer's identity and the accuracy of the information, the City will advise the Customer whether and on what terms the City is prepared to supply Utility Services to the Customer, the type and character of the connections it is prepared to approve for the Customer, and any conditions (including without limitation, payments by the Customer) that must be satisfied as a condition of the supply of the Utility Services.
- (2) The City is not obliged to supply Utility Services until the Customer has provided The City with access to the premises to which the Utilities are to be provided, so to enable The City to inspect the physical connections for such Utility and to obtain an initial meter reading for each metered Utility Service.
- (3) No new Utility account will be opened for anyone who is already indebted to The City for Utility Services unless satisfactory arrangements for payment of the outstanding amount have been made.

**DEPOSITS**

- 9 (1) No deposits are required to establish a Utility account, except in the following cases:
- (a) Customers who are unable to establish or maintain creditworthiness satisfactory to The City; or
  - (b) where payment of a Utility account in the name of the applicant is in arrears; or
  - (c) where a Utility Service to a Property owned or occupied by the applicant has been shut off for non-payment of the account; or
  - (d) where a cheque received for payment of a Utility account in the name of the applicant has been returned marked "Not Sufficient Funds" or "Payment Stopped", or with other words indicating that the cheque has not been honoured; or
  - (e) where the applicant's Utility account has been written off as a bad debt; or
  - (f) where collection proceedings, including legal action or referral to a collection agency, have been commenced in respect of the applicant's previous Utility account; or
  - (g) where the applicant has not maintained an existing or previous Utility account in good standing; or
  - (h) in other similar situations, at the discretion of The City.
- (2) Before a new Utility account is opened, the Customer shall provide a guarantee of payment in the form of a cash deposit, money order, or certified cheque in the amount set forth in Schedule D. Alternately, In the case of large industrial Customers, The City may accept an irrevocable letter of credit or guarantee from a financial Institution.
- (3) Customers opening a new account due to a change of residence within the City shall, if a deposit was required for the applicant's previous account, be charged a deposit on the new account.
- (4) The City may waive the requirement for a deposit if The City is satisfied as to the creditworthiness of the applicant.

- (5) The City may apply a deposit to any amount owed to The City whatsoever by the Customer whether in relation to the Customer's Utility account or otherwise, as determined by The City in its sole discretion.

### **INTEREST ON DEPOSITS**

- 10 Interest on each Customer's cash security deposit shall be calculated annually and credited, not in advance, at the rate specified to be paid on security deposits under the *Residential Tenancy Act*, RSA 2000, Ch. R-17.

### **REFUND OF DEPOSIT**

- 11 When a Customer has established and maintained creditworthiness satisfactory to The City, or upon termination of the Utility Service agreement, the deposit shall be refunded, together with accrued interest, after deducting any amount owed to The City whatsoever by the Customer whether in relation to the Customer's Utility account, including the cost of shutting off or discontinuing any Utility Service for non-payment, or otherwise, as determined by The City in its sole discretion. The deposit will be applied against any active Utility account in the Customer's name or refunded within 3 months of the final bill due date to the address on the account, or such other address provided by the Customer.

### **SERVICE CHARGE**

- 12 When a Customer requests that The City attend at the Property to which the Utility Service is being supplied with respect to any matter relating to the supply of Utility Services or the servicing of the same, and if for any reason whatsoever The City is unable to enter the said premises, or if the call is for failure of service not attributable to The City, the Customer shall pay a service charge fee as set forth in Schedule D.

### **AFTER HOURS CALLS**

- 13 The Customer shall pay the applicable after hours fee as set forth in Schedule D for service calls after 4:00 p.m. or before 7:30 a.m., Monday through Friday, or on a Saturday, Sunday, or statutory or civic holiday. The after hours fee shall also apply if a meter is required to be installed or connected, or should a Utility Service be required to be disconnected or reconnected during such times.

### **DISCONNECTION**

- 14 The Customer shall pay a disconnection service charge as set forth in Schedule D where a Utility Service is disconnected.

**RECONNECTION**

- 15 Before the City reconnects or restores Utilities Services, the Customer shall:
- (a) pay any amount owed by the Customer to the City for Utility Services or , at The City's discretion, make arrangements for payment satisfactory to the City;
  - (b) pay the applicable deposit as set forth in Schedule D;
  - (c) Pay the applicable reconnection service charge as set forth in Schedule D.

**WINTER INSTALLATION**

- 16 The cost payable by the Customer for installing a service between November 1<sup>st</sup> of any year and May 15<sup>th</sup> of the following year shall be increased by the amount set forth in Schedule D.

**UTILITY CHARGES AND PAYMENT OF UTILITY ACCOUNTS**

- 17 (1) The rates and charges for Utility Services shall be those set out in the Schedules to this Bylaw or as otherwise established by resolution of Council from time to time.
- (2) All rates and charges shall be paid to The City within the time prescribed by this Bylaw.
- (3) The whole amount owing in a Utility account is due and payable on the due date stated on the Utility bill and the account will be deemed to be in arrears if payment is not made on or before the due date. A Customer is responsible to pay the amounts owing in a Utility bill whether or not the Customer has received it.
- (4) Any charge on a Customer's account remaining unpaid after the due date will be in arrears and constitute a debt owing to the City recoverable by any or all of the following methods:
- (a) The City may discontinue the supply of all or any Utility Services;

- (b) The City may draw on the deposit held by the City;
- (c) The City may terminate the Customer's account;
- (d) The City may add the outstanding account balance to the tax roll of an Owner of a Property, if the account is in the Owner's name;
- (e) By action in any Court of competent jurisdiction; or
- (f) By distress and the sale of the goods and chattels of the Customer wherever they may be found in the City.

### **BILLING ERRORS**

- 18 Where a Customer has been charged less or more than they should have been charged for Utility Services provided, The City will review the account and make corrections for the billing errors for up to a maximum of 12 months prior to the date the error is discovered. Corrections will not be made for billing errors in respect of Utility Services provided more than one year prior to the date the billing error is discovered.

### **LATE PAYMENT PENALTY**

- 19 When the Customer pays the Utility account after the due date stated in the account (or after such other due date as may be approved by The City, whether the payment is made at a financial Institution or directly to The City, the Customer shall pay a penalty on the overdue balance as set forth in Schedule D.

### **NOVELTY PAYMENT METHODS**

- 20 The City may refuse to accept a payment by way of a cheque drawn on a form other than a bank cheque form (a Novelty Cheque), but where The City does so, the Customer shall be liable for and pay to The City all charges and costs incurred to process the Novelty Cheque. The City will follow the Bank of Canada rules and regulations of currency acceptance limitations in respect of payment by cash.

### **INTERIM UTILITY BILL**

- 21 (1) Where The City has not measured the amount of a metered Utility Service, it may issue an interim Utility bill based on estimated

consumption and shall credit Utility accounts for all payments made by a Customer against such interim bill.

- (2) Where any service rate or charge is designated by reference to a time certain, the charge for a lesser period of time shall be calculated on a proportionate basis.

#### **ENFORCEMENT**

22 The City is authorized to collect all accounts owing to The City under this Bylaw, and may take any of the measures a municipality is authorized to take under the *Municipal Government Act, RSA 2000, Chap M-26*.

#### **APPEALS**

23 (1) A Customer who uses, receives, or pays for Utility Services may appeal a service charge, rate or toll charged under this Bylaw on the grounds that such service charge, rate or toll does not conform to the established public Utility rate structure, has been improperly imposed, or is discriminatory, to the Alberta Utilities Commission.

- (2) A Customer may appeal decisions made by the City Manager or his/her delegate pursuant to the following sections of this Bylaw:

- (a) Section 18 – Billing Errors
- (b) Section 28 – Requirement for an Account; and
- (c) Section 31 – Connection to Utility Service

to the Red Deer Appeal and Review Board by filing a Notice of Appeal with the Clerk of the Board and paying the applicable filing fee within 14 days of receiving the aforementioned decision, in accordance with the provisions set out in The Appeals Board Bylaw. When hearing an appeal, the Board may confirm, revoke or vary the decision.

#### **REASONABLE NOTICE**

24 The City shall provide written notice to a Customer of any breach of this Bylaw which may result in The City discontinuing Utility Services. Such notice shall be delivered at least 10 days prior to discontinuance of Utility Services and shall be sent to the Customer as follows:

- (a) in the case of a Customer who is known to be a Tenant at the premises, the notice shall be sent to the address of the premises; and

- (b) in the case of a Customer who owns the Property, the notice shall be sent to the address of the premises and the address provided in the application for service, if different.

#### **TERMINATION OF ACCOUNT BY CUSTOMER**

- 25 (1) A Customer is responsible for all charges accruing to the Customer's account until such time as the account is closed.
- (2) When a Customer gives notice to The City that the Customer's account is to be closed, The City shall obtain a final reading of any meter as soon as reasonably practical and the Customer shall be liable for and pay for all service supplied prior to such reading. The City may base the final charge for service on an estimated meter reading which will be prorated from the time of an actual meter reading.

#### **TERMINATION BY THE CITY UPON NOTICE**

- 26 The City may discontinue the supply of any Utility Service for any of the following reasons, after notice has been given pursuant to Section 24:
- (a) non-payment of any Utility accounts;
  - (b) inability of The City to obtain access to premises to read, service or inspect any meter;
  - (c) failure or refusal of a Customer to comply with any provision of this Bylaw;
  - (d) failure or refusal of a Customer to comply with the provisions of any statute or regulation, including the Alberta Building Code; or
  - (e) in any other case provided for in this Bylaw.

#### **TERMINATION WITHOUT NOTICE**

- 27 (1) The City may discontinue the supply of a Utility Service without prior notice in the event of any threatened or actual danger to life or Property, or in any other similar circumstances that the City determines, in its sole discretion, acting reasonably, require such action

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Bylaw No 3514/2014

- (2) The City may discontinue the supply of the Water Utility Service without prior notice for any of the reasons listed above or for any of the following reasons:
- (a) if the Customer has caused, permitted or allowed any piping, fixture, fitting, container or other appliance to be or remain connected to the water supply system which allows or has the potential to allow water from a source other than the Water Utility or any other harmful or Deleterious liquid or substance to enter the Water Utility;
  - (b) failure by a Customer to notify The City within 24 hours after the seal on a bypass is broken;
  - (c) failure by a Customer to repair or replace a Backflow Preventer within ninety-six (96) hours of being so directed by The City;
  - (d) in the event of an emergency or water shortage as The City deems necessary; or
  - (e) in any other case provided for in this Bylaw.

#### **REQUIREMENT FOR ACCOUNT**

28 When the premises to which Utility Services is provided become vacant and no new application for service has been made, The City may terminate the contract and:

- (a) disconnect the Utility Service; or
- (b) in lieu of disconnecting the service, open a new utility account in the name of the owner and charge the fee set forth in Schedule D to open the account.

Nothing herein shall prevent the Property Owner from requesting that The City discontinue such Utility Service provided the Property Owner pays the service charge prescribed herein.

#### **AUTHORIZATION TO ENTER PREMISES**

29 (1) In accordance with the Municipal Government Act, The City may, after giving reasonable notice to the Property Owner or occupier of the Property, enter any Property upon which a meter or shut-off valve is situated for the purpose of providing, maintaining or terminating the supply of a Utility Service to that Property.

- (2) The Customer and the Property Owner are responsible to provide The City reasonable access to the meter, shut-off valve and other City infrastructure for the purpose of providing, maintaining or terminating the supply of a Utility Service.
- (3) The City may remove obstructions that are interfering with the performance of providing, maintaining or terminating the supply of a Utility Service and may charge the Customer or the Property Owner the costs associated with such removal. The City will use reasonable care to avoid damaging the obstruction during removal.
- (4) If The City cannot access the meter or shut off valve for any reason, The City may charge a no access fee to the Customer or Property Owner as set forth in Schedule D.

#### **SERVICE REMOVAL AND BUILDING DEMOLITION**

- 30 (1) No Person shall cause, permit or allow a building to be demolished or removed until Utility Services to the Property are removed and any fee for such removal has been paid. Notwithstanding the foregoing, The City may, in circumstances which The City considers appropriate, permit the service to remain connected to the Utility Service line or main.
- (2) Utility charges will continue in accordance with the rates identified in this Bylaw until all occupiable buildings located on the Property have been demolished.

#### **CONNECTION TO UTILITY SERVICE**

- 31 (1) Within one year after a Utility Service becomes available, the owner of every building situated on land abutting on any street in which there is a Water Main or a Wastewater Sewer, shall at the owner's expense connect such building to the water system and install sanitation Facilities, where available, and connect the building to the Wastewater Sewer systems in accordance with the requirements and standards set out in the Alberta Building Code and elsewhere in this Bylaw.
- (2) The Property Owner shall provide The City with a completed application in the form approved by The City for a permit to make such connection. The application shall include any plans, or specifications as may be required by the City's Engineering Design Guidelines, or other information required by The City.

- (3) The owner of a parcel of land in respect of which no Offsite Levy for Water or Wastewater has been paid to The City, shall, in addition to the fees otherwise specified in this Bylaw, pay a connection fee as follows:
  - (a) in the case of a single-family parcel, a fee in an amount equal to the current per hectare Offsite Levy charge for the Water and Wastewater services provided, multiplied by the actual area of the parcel or 0.12 ha, whichever is less.
  - (b) where such a single-family parcel is subsequently subdivided and a new Water or Wastewater Service Connection is required for the subdivided parcel, the Property Owner shall pay a separate connection fee for each subdivided parcel, in an amount equal to the current per hectare Offsite Levy charge for the Water and Wastewater services provided, multiplied by the actual area of the un-subdivided parcel less the area set out in subsection (a) above;
  - (c) in the case of a multi-family or non-residential parcel, a fee in an amount equal to the current per hectare Offsite Levy charge for the Water and Wastewater services provided, calculated on the area of the parcel in question.
- (4) The connection fee specified in subsection (3) above shall not apply to any parcel in respect of which The City has otherwise received or made arrangements to receive payment of an equivalent amount.
- (5) Notwithstanding subsection (1), The City shall have the discretion to extend the period of time within which the connection to the Water Main, or Wastewater Sewer must be made for such period of time as The City considers is reasonable and subject to review every 5 years or less, provided that such extension of time is consistent with City policies and Council direction, and also provided that the failure to connect:
  - (a) will not jeopardize the health or safety of the Occupants of the building or of other City residents;
  - (b) will not adversely affect the integrity or operation of those utilities; and
  - (c) will not present an undue risk of damage to Property or the environment.
- (6) A Person who has been directed to connect their building to a Utility Service may appeal the direction pursuant to Section 23, Appeals.

- (7) At such time as the Property Owner connects to a Utility Service, the Property Owner shall also open a Utility account and make payment of all application fees and deposits that may be required under this Bylaw.
- (8) No Person may connect to a Utility Service until such time as payment has been made to The City by the Property Owner or prior owner in respect of the cost of construction of the Utility Service (including carrying charges) to serve the land owned or occupied by that Person, or until such Person has made other arrangements satisfactory to The City to pay that Person's proportionate share of those costs.
- (9) No Person shall uncover, make any connections with or opening into, use, alter, or disturb any Water Mains, City Service Connections, Wastewater Sewer, Storm Water Sewer or appurtenances thereof, unless authorized by The City.
- (10) All Water Mains, Wastewater Sewers, and Storm Water Sewers located within The City's Property, right-of-way, or easement shall be constructed by The City's forces or its contractors and shall be maintained by The City.
- (11) All Private Service Connections, Wastewater Sewers, and Storm Water infrastructure and Facilities on private Property shall be constructed and maintained by the owner's forces at his expense in accordance with the requirements of this Bylaw and the Alberta Building Code.

#### **UTILITY CONNECTION EXCEPTIONS**

- 32 (1) All owners of Property fronting on 65 Avenue between 67 Street and Taylor Drive shall, prior to the hook-up of water, Storm Water, or Wastewater Sewer services, and as a condition of such services, pay of the following sums of money to The City, namely:
- (a) a sum equal to the off-site water charges, Storm Water, or Wastewater Sewer levy based on the rate in force as of the date of the water, Storm Water or Wastewater Sewer connections established under The City's Off-Site Levy Bylaw; and
  - (b) the estimated cost of the construction of small diameter Water Main and hydrants, Storm Water, or Wastewater Sewers and manholes and all appurtenances thereto, constructed along and in 65 Avenue between 67 Street and Taylor Drive, distributed on the assessable frontage along 65 Avenue and pro-rated to the owner based on the frontage of the owner's land as it relates to the total assessable frontage aforesaid. All such costs shall be calculated

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as at the current City costs in force as of the date of hooking up the water, Storm Water, or Sewer service to the owner's Property.

**ABANDONED BUILDING SEWER CONNECTIONS**

33 When any Wastewater or Storm Water Private Sewer Connection is abandoned, the Property Owner shall effectively block up the connection at a suitable location within their Property to prevent Wastewater or Storm Water from backing up into the soil or from dirt being washed into the City Sewer Connection.

**SAMPLING AND MONITORING**

- 34 (1) Where sampling is required for the purposes of determining the concentration of constituents in the Wastewater or Storm Water, the sample may:
- (a) be collected manually or by using an automatic sampling device; and
  - (b) contain additives for its preservation.
- (2) For the purpose of determining compliance with this Bylaw, discrete Wastewater or Storm Water streams within premises may be sampled, at the discretion of the Inspector.
- (3) The owner or operator of any industrial, commercial or Institutional premises or multi-storey residential building shall at all times ensure that every Monitoring Access Point as required by this Bylaw is accessible to the Inspector for the purposes of observing, sampling and flow measurement.
- (4) Any single Grab Sample may be used to determine compliance with any provision of this Bylaw.
- (5) All tests, measurements, analyses and examinations of Wastewater or Storm Water, its characteristics or contents pursuant to this Bylaw shall be carried out in accordance with Standard Methods and be performed by a laboratory accredited for analysis of the particular substance(s) using a method which is within the laboratory's scope of accreditation or to the satisfaction of the Inspector as agreed in writing prior to sample analysis.
- (6) The following businesses require Sampling Ports when it is not possible to install a Monitoring Access Point:

- (a) dental offices;
- (b) businesses using photographic processing equipment; or
- (c) any other businesses deemed necessary by the Inspector.

**SPILLS**

- 35 (1) In the event of a Spill on the ground or to a Wastewater and/or Storm Water Sewers, the Person responsible for the Spill or the Person having the charge, management and control of the Spill shall immediately notify and provide any requested information with regard to the Spill to:
- (a) 911 emergency if there is any immediate danger to human health and/or safety; or
  - (b) if there is no immediate danger:
    - (i) The City by contacting the Environmental Services Source Control 24 Hour # 403-342-8750;
    - (ii) the owner of the premises where the release occurred; and
    - (iii) any other Person whom the Person reporting knows or ought to know may be directly affected by the release.
- (2) Thereafter, that Person shall provide a detailed report on the Spill to The City, within five working days after the Spill, containing the following information to the best of their knowledge:
- (a) name and telephone number of the Person who reported the Spill and the location and time where they can be contacted;
  - (b) location where Spill occurred; date and time of Spill; material spilled; characteristics and composition of material spilled; volume of material spilled; duration of Spill event;
  - (c) work completed and any work still in progress in the mitigation of the Spill;
  - (d) preventive actions being taken to ensure a similar Spill does not occur again; and copies of completed Spill prevention and Spill response plan.
- (3) The Person responsible for the Spill and the Person having the charge, management and control of the Spill shall do everything reasonably possible to contain the Spill, protect the health and safety of citizens,

minimize damage to Property, protect the environment, clean up the Spill and contaminated residue, and restore the affected area to its condition prior to the Spill.

- (4) Nothing in this Bylaw relieves any Persons from complying with any notification or reporting provisions of:
  - (a) other government agencies, including federal and provincial agencies, as required and appropriate for the material and circumstances of the Spill; or
  - (b) any other Bylaw of The City.
- (5) The City may invoice the Person responsible for the Spill to recover all costs arising as a result of the Spill and such Person shall pay the costs invoiced.
- (6) The City may require the Person responsible for the Spill to prepare and submit a Spill contingency plan to indicate how risk of future incidents will be reduced and how future incidents will be addressed.

#### **POWER AND AUTHORITY OF INSPECTORS**

- 36 (1) An Inspector or other designated officer of The City may in accordance with this Bylaw and the Municipal Government Act:
- (a) enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing in accordance with the provisions of this Bylaw.
  - (b) take samples of Wastewater, Storm Water, clear-water Waste and Subsurface Water being released from the premises or flowing within a private drainage system;
  - (c) perform on-site testing of the Wastewater, Storm Water, clear-water Waste and Subsurface Water within or being released from private drainage systems, Pre-treatment Facilities and Storm Water management Facilities;
  - (d) make inspections of the types and quantities of chemicals being handled or used on the premises in relation to possible release to a drainage system or watercourse;

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- (e) require information from any Person, inspect and copy documents or remove documents from premises to make copies, concerning any potential violation of this bylaw;
  - (f) inspect chemical storage areas and Spill containment Facilities and request Material Safety Data Sheets (MSDS) for materials stored or used on site;
  - (g) inspect the premises where a release of prohibited or restricted Wastes or of water containing prohibited or restricted Wastes has been made or is suspected of having been made, and to sample any or all matter that in their opinion could have been part of the release.
- (2) Where an inspection discloses any failure, omission, or neglect respecting any Utility Service upon the Customer's premises, or discloses any defect in the location, construction, design or maintenance of any facility or any connection there from to the Utility Service, the Person making such inspection shall, in writing, notify the Customer, Property Owner, proprietor or occupier to rectify the cause of complaint within a reasonable time as determined by The City. Such notified Person shall within the time limited rectify such cause of complaint stated in the notice.
- (3) No Person shall hinder or prevent the Inspector or designated officer of The City from carrying out any of their powers or duties.
- (4) The City may serve any Person who is in violation of any provision of this Bylaw with written notice stating the nature of the violation and requiring the satisfactory correction thereof within 48 hours, or within such additional time as required by this Bylaw or as determined by The City. Such Person shall, within the time stated in such notice, permanently cease all violations.

### **OFFENCES AND PENALTIES**

37 (1) Any Person who:

- (a) breaches any of the following sections of this Bylaw:
  - (i) Section 31, Connection to Utility Service;
  - (ii) Section 35, Spills;
  - (iii) Section 74, Prohibited Disposal of Wastewater;
  - (iv) Section 80, Storm Water / Ground Water Discharge to Wastewater Sewer;
  - (v) Section 81, Prohibited Substances in Wastewater;

- (vi) Section 83 (3), Overstrength Surcharge;
- (vii) Section 85, Dental Waste Amalgam Separator;
- (viii) Section 86, Grease, Oil, & Solids Interception;
- (ix) Section 87 (2), Customer Self-Monitoring;
- (x) Section 91, Hauled Wastewater;
- (xi) Section 98, Prohibited Storm Water Sewer Use;
- (xii) Section 99 (1), Discharge of Prohibited Substances; or
- (xiii) Section 114, Hazardous Waste, Dangerous Goods, Special Waste;

- (b) fails to act in compliance and accordance with any notice given under this Bylaw;
- (c) obstructs an Inspector;
- (d) releases Wastewater improperly;
- (e) discharges water, without a permit, to the Wastewater or Storm Water Sewer systems that was not provided by The City; or
- (f) knowingly makes false statements, records, reports, plans or other documents filed or required to be maintained pursuant to this Bylaw, or falsifies, tampers with or knowingly renders inaccurate any monitoring device or method required under this Bylaw

shall be guilty of an offence and upon summary conviction shall be liable to pay court costs plus a penalty of:

- (i) \$1,000 for the first occurrence of such offence;
- (ii) \$2,500 per occurrence for any subsequent occurrence; and
- (iii) in default of payment of the penalty, to imprisonment for up to 6 months.

- (2) Any Person who breaches any other provision of this Bylaw shall be guilty of an offence and upon summary conviction shall be liable to pay court costs plus a penalty of:
  - (a) \$100 for the first occurrence of such offence;
  - (b) \$500 per occurrence for any subsequent occurrence of the offence; and

- (c) in default of payment of the penalty, imprisonment for up to 30 days.
- (3) In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount of not less than that established by this Bylaw for each such day.
- (4) A Peace Officer or Bylaw Enforcement Officer who has reasonable grounds to believe that a Person has contravened any provision of this Bylaw, may serve upon such Person an offence ticket allowing the payment of the specified penalty to The City which payment will constitute a guilty plea and shall be accepted by The City in lieu of prosecution for the offence.

### **PART 3 - WATER UTILITY**

#### **WATER SERVICE BILLING RATES**

- 38 (1) A Water Utility Customer shall pay the amounts specified in this Bylaw and in Schedules B and D for all water supplied and Water Utility Services provided.
- (2) The City shall determine which rate in Schedule B and D shall apply to any particular Customer.
- (3) The rate payable by a Customer as set out in Schedule B of this Bylaw for all water supplied shall be determined by reference to the size and the reading of the water meter supplied to each Customer.
- (4) Where a Remote Reading Device is installed in addition to the water meter, the water meter shall be used to determine the official reading.

#### **CONNECTION TO CITY WATER SUPPLY**

- 39 In the case of a new Private Service Connection to a City Service Connection that is 38 mm or larger in diameter, the Customer shall provide, at the Customer's expense, proof of satisfactory bacteriological test results (as per ANSI/AWWA C651-05) for the service, from a laboratory accredited to perform such tests by the Province of Alberta.

#### **CONTINUOUS WATER SUPPLY NOT GUARANTEED**

- 40 (1) The City does not guarantee the pressure nor the continuous supply of water and The City reserves the right at any and all times without notice to change operating water pressures and to shut off water. The City and its officers, employees and agents shall not be liable for any damages of any kind due to changes in water pressure, the shutting off of water, or by reason of the water containing sediments, deposits or other foreign matter.
- (2) Customers depending upon a continuous and uninterrupted supply or pressure of water or having processes or equipment that require particularly clear or pure water shall provide such Facilities as they consider necessary to ensure a continuous and uninterrupted supply or pressure or quality of water required for their use.

#### **INSPECTION OF PREMISES**

- 41 (1) The City may inspect the premises of a Customer who applies to The City for the supply of water in order to determine if it is advisable to supply water to such Customer.
- (2) The City may, with the permission of the Customer, inspect the premises of the Customer in order to do any tests on water piping or fixtures belonging to such Customer so as to determine if this Bylaw is being complied with and in the event that such Customer fails or refuses to give such permission, the supply of water to that Customer may be shut off.

#### **WATER USE RESTRICTIONS**

- 42 (1) The City may, at such times and for such lengths of time as The City considers necessary or advisable, regulate, restrict or prohibit the use of water for use other than human consumption. The City may cause the water supply to any Customer who causes, permits or allows irrigation, wastage, exterior washing, or other non-human consumption in contravention of any such regulation, restriction or prohibition to be shut off until the Customer undertakes to abide by and comply with such regulation, restriction or prohibition.
- (2) No Customer shall operate, use, interfere with, obstruct or impede access to the Water Utility Service or any portion thereof in any manner not expressly permitted by this Bylaw, in default of which The City may cause the water being supplied to such Customer to be shut off until such Customer complies with all of the provisions of this Bylaw.

#### **WASTAGE**

- 43 (1) No Customer shall cause, permit or allow the discharge of water so that it runs Waste or useless, whether by reason of leakage from Private Service Connection, a faulty plumbing system or otherwise.
- (2) Notwithstanding the foregoing, The City may under such condition as The City may consider reasonable allow water discharge for the purposes of:
- (a) the installation and maintenance of infrastructure, including the flushing of Water Mains, hydrant leads and City Service Connections to prevent stagnation and/or to remove Deleterious materials;
  - (b) preventing the freezing of Water Mains, hydrants leads, irrigation systems and services connections;
  - (c) conducting water flow tests;
  - (d) fire fighting and associated training programs; or
  - (e) other purposes as deemed necessary by The City.

#### **REQUIREMENT TO USE LOW-FLOW PLUMBING FIXTURES**

- 44 (1) Any Person installing plumbing fixtures for any new construction or renovation project that requires a plumbing permit for a residential, commercial, industrial, or Institutional structure shall install only Low-flow Plumbing Fixtures.
- (2) The requirements of subsection (1) shall not apply to plumbing Facilities installed for safety or emergency purposes including emergency safety showers and face / eye wash stations.

#### **UNAUTHORIZED USE OF WATER**

- 45 (1) No Customer shall:
- (a) sell water supplied hereunder;
  - (b) use or apply any water to the use or benefit of others or to any other than the Customer's own use and benefit;
  - (c) increase the usage of water beyond that agreed upon with The City; or

- (d) extract or remove any water from any hydrant within the City;
- without first obtaining written permission from The City and subject to such reasonable conditions as The City may impose with respect to the quantity, price and times of withdrawal of the water so used.
- (2) During such periods as the City Manager may designate by notice published in a newspaper in the City,
- (a) no Customer shall use, permit, or allow to be used, any water supplied to any premises, the numerical address of which (excluding street name) ends in odd number, for vehicle washing, lawn watering or other irrigation purposes on any day of the month which is an even number;
- (b) no Customer shall use, permit, or allow to be used any water supplied to any premises, the numerical address of which (excluding street name) ends in an even number for vehicle washing, lawn watering, or other irrigation purposes, on any day of the month which is an odd number;
- (3) During such period as The City by notice published in a newspaper may designate, no Customer shall use, permit, or allow to be used, any water supplied to any premises for vehicle washing, lawn watering or other irrigation purposes.
- (4) If the City finds an unauthorized use of water including use resulting from any tampering with a meter or other Facilities, the City may make such changes in its meters or other Facilities, or take such other corrective action, as may be appropriate to ensure only authorized use. The Customer shall pay all costs of such action necessary to remedy any violation of the law caused by the Customer.
- (5) Upon finding an unauthorized use of water, the City may disconnect the service connection immediately, without notice, and shall charge the Customer all costs incurred in correcting the condition, in addition to any other rights and remedies which may be available to the City.

#### **INVESTIGATION INTO WATER SUPPLY SERVICE FAILURE**

- 46 (1) Any Customer that notifies The City of a failure or interruption of water supply, the investigation of which necessitates the excavating of a street shall, prior to excavating, deposit with The City the costs thereof as estimated by The City, or sign a work order, agreeing to pay such costs, at the discretion of The City.

- (2) If such failure or interruption was caused by the City Service Connection the Customer shall not be liable for such costs and any deposit paid shall be refunded.
- (3) If such failure or interruption was caused by the Private Service, the actual cost of such work shall be paid by the Customer and the deposit shall be applied thereto; any excess shall be refunded to the Customer and any deficiency shall be collected in the same manner as water rates.

### **PRESSURE SURGES**

- 47 No Customer shall cause, permit or allow any apparatus fitting or fixture to be or remain connected to the Customer's water supply or to be operated which causes pressure surges or other disturbances which may in the opinion of The City, result in damage to other Customers or to the Water Utility Service.

### **CONTAMINATION**

- 48 No Customer shall cause, permit or allow to be or remain connected to the Customer's water supply system any piping, fixture, fitting, container or other appliance which may cause water from a source other than the Water Utility Service or any liquid or substance to enter the Water Utility Service. The City may cause the water supply to any Customer contravening the provisions of this section to be shut off provided that The City shall, if The City considers it practicable so to do, give notice to such Customer prior to such water supply being shut off. The water supply to such Customer shall not be restored until such Customer has paid to The City all costs associated with the shutting off of the water supply, the cleanup of contamination and the remedying of the Customer's default under this section.

### **MEASUREMENT BY METER**

- 49 All water supplied by The City to a Customer shall be measured by a meter unless otherwise provided for in this Bylaw.

### **METER INSTALLATION AND MAINTENANCE**

- 50 (1) Customers who require the installation of more than one meter shall pay a fee as set forth in Schedule D for each additional meter.
- (2) The City may change a Customer's meter(s) with notice given pursuant to

## Section 24.

**INSTALLATION RESPONSIBILITY**

- 51 (1) Water meters supplied by The City which are 50 millimetres in size or smaller shall be installed by The City with no direct charge to the Customer.
- (2) Water meters supplied by The City which are larger than 50 millimetres in size shall be installed at the expense of the Customer.
- (3) The Customer shall provide for the installation of a water meter to the satisfaction of The City and when required shall install a properly valved bypass.
- (4) For water meter installation within a building, the Customer shall provide a suitable site for such installation near a main shut off, to the satisfaction of The City and in accordance with the City of Red Deer Design Guidelines.
- (5) The Customer shall ensure that employees or agents of The City have clear access to meter areas and water meters for meter testing and reading purposes.
- (6) Unless The City otherwise approves, The City shall not be obligated to supply more than one water meter for any one building. If additional water meters are approved, a separate curb stop will be required for each additional water meter.
- (7) A separate water meter shall be installed for each of the two dwelling units contained within a duplex residential building and a separate curb stop will be required for each water meter.
- (8) Any Customer whose water is not metered, or whose meter is not positioned to the satisfaction of The City, shall make proper provision for a meter to be installed or the meter to be moved as the case may be, all costs of which shall be paid by the Customer.

**METER CHAMBER**

- 52 When in the opinion of The City, the premises to be supplied with water are too far from the City Service Connection to conveniently install a meter in the premises, or if a number of buildings are to be so supplied or for any other reason in the opinion of The City, then the Customer shall, at the Customer's sole cost, construct and maintain a container for a meter

and such container shall in all respects including location, construction size, access and otherwise howsoever be satisfactory to The City.

### **METER SIZE**

53 The size of the meters shall be determined as follows:

- (a) if the internal diameter of the Private Service is 25 millimetres or less, a 16 millimetre meter shall be used; or
- (b) if the internal diameter of the Private Service exceeds 25 millimetres, the size of the meter shall be one size smaller than the size of the Private Service; or
- (c) if the Private Service is a Combined Service, the internal diameter of the Private Service branch to be used for purposes other than fire protection shall determine the meter size as set out in subsections (a) and (b) of this section.

### **BYPASSES**

54 Any Customer having a water meter 50 millimetres in size or larger shall at the Customer's own expense construct and maintain a properly valved bypass satisfactory to The City which bypass shall be sealed by The City and shall be opened by the Customer only in case of emergency. The Customer shall notify The City within 24 hours after the seal on the bypass is broken, failing which The City may cause the water supply to such Customer to be shut off until satisfactory arrangements have been made for the calculation of and payment for water supplied and not recorded on the meter.

### **METER VALVING**

55 Any Customer having a meter smaller than 50 millimetres in size shall, at the Customer's sole cost and expense, supply and maintain valves on both sides of and within 300 millimetres of the meter.

### **PROTECTION OF METER**

56 (1) The Customer shall provide adequate protection for the meter supplied by The City and any associated valves or pipes against freezing, heat or any other internal or external damage of any kind which may affect the operation of the water meter or meters, failing which the Customer shall

pay to The City all costs associated with the repair of such meter or associated valves & pipes which amount shall be recoverable in the same manner as all other costs and charges provided for under this Bylaw.

- (2) No Person other than an authorized City employee shall install, test, repair, remove, disconnect, reconnect a meter unless specifically authorized to do so in writing by The City.
- (3) No Person shall break, tamper or interfere with any meter or facility.
- (4) The Customer shall notify The City immediately whenever a water meter is not operating or if any part of a meter becomes damaged or broken.
- (5) The Customer is responsible for the safe keeping of any water meter and any Remote Reading Device that is installed on the Customer's premises.
- (6) The Customer shall pay the cost of repairing or replacing any water meter or metering accessories supplied and installed by The City that may be damaged from any causes or any other cause within the control of the Customer.
- (7) The Customer shall notify The City within 24 hours if the seal on the bypass valve or a water meter is broken for emergency purposes or any other purpose.

#### **NON-REGISTERING METER**

- 57 (1) If, upon the reading of a meter, it is determined that the meter has failed to accurately record the consumption of the Utility Service supplied then the consumption will be estimated upon such basis that The City considers to be fair and equitable and the account rendered pursuant to Section 18.
- (2) Where it has been determined by The City that the meter is not accurately recording the consumption of a Utility Service, The City may enter the premises to replace the meter, on notice to the Customer pursuant to Section 24.

#### **TESTING OR CALIBRATION OF DISPUTED METERS**

- 58 (1) A Customer who disputes a meter reading shall give written notice to The City.

- (2) Following receipt of written notice; the water meter situated on the Customer's premises shall be tested or calibrated by a qualified Person designated by The City. If the meter is found to be accurate within 98.5% to 101.5% of the water passing through it, the expense of such test or calibration shall be borne by the Customer in the amount designated in Schedule D.
- (3) If the meter is found not accurate within the above limits it shall forthwith be repaired or be replaced by one that is accurate and the expense thereof shall be borne by The City.
- (4) If a meter is found not to be accurate within the aforesaid limits then any meter handling and testing fees paid by the Customer shall be refunded, and the billings adjusted.
- (5) Where an examination of past meter readings or other information does not disclose the time at which the meter error commenced, then the meter error shall be deemed to have commenced twelve months prior to the date the meter was tested or from the date upon which the meter was installed, whichever is less.

#### **METER READING**

- 59
- (1) A Customer shall permit The City to perform meter reading using automated monitoring equipment.
  - (2) The City shall endeavour to read the meters once every month, or at such other intervals as are reasonable and practicable under the circumstances. If The City cannot gain access safely to read the meter as aforesaid, the consumption of the Utility Service shall be estimated upon such basis as The City considers to be fair and equitable and the account rendered in accordance with such estimate. Each meter shall be read at least once per year and if such reading cannot be obtained, The City may discontinue any or all Utility Services supplied to the premises, until such time as The City is able to obtain an actual meter reading.
  - (3) The City may shut off the water supply to a Customer who refuses to provide a water meter reading or access to perform a water meter reading after notice has been given pursuant to Section 24.
  - (4) The Customer shall ensure that access to the meter is safe, well lit, and free of hazards to the Person reading the meter.
  - (5) The City may require a water meter to be either tested on site or removed for testing by a Person authorized by The City at any time. The City may

discontinue any or all Utility Services supplied to the premises until such time as a Person authorized by The City is able to obtain access to test the meter or remove it for testing.

#### **ADDITIONAL METER READS**

60 When a Customer requests a meter reading at a time other than the regular scheduled time for meter reading, the Customer may be assessed a fee as set forth in Schedule D for such reading. Provided, however, if upon such reading, it is determined that the previous billed meter reading is incorrect, no fee shall be required.

#### **PRIVATE SERVICES**

61 All Persons doing any work or service upon a Private Service or the plumbing system attached to it shall comply with the provisions of the Alberta Building Code and any applicable bylaws. A Private Service shall be buried to a depth of at least 2.7 metres to prevent freezing.

#### **USE OF GROUNDWATER WELLS**

62 Once a parcel of land is connected to City Water Service, any groundwater wells within such Property must be abandoned unless otherwise approved in writing by The City. Such approval would be subject to cross-connection control, flow measurement and periodic inspection, as stipulated by The City.

#### **FIRE PROTECTION SERVICE**

- 63 (1) A Fire Line shall be used only for fire protection purposes and a water line which provides combined domestic service and Fire Line service shall not be installed without the prior approval of the Fire Chief.
- (2) The City shall determine whether or not a meter shall be affixed to a Fire Line. If required, the meter shall be supplied and installed in a manner satisfactory to The City at the Customer's expense.

#### **FIRE HYDRANTS**

- 64 (1) Unless authorized by The City, no Person shall:
- (a) open or close any fire hydrant or valve;
  - (b) connect any device of any kind to a fire hydrant, including a pipe,

hose, fixture, or appliance; or

- (c) use water from a fire hydrant, regardless of whether that hydrant is located on private or public Property, for any purpose other than fire protection.
- (2) All fire hydrants are to be numbered and painted to The City's standard. The City may provide this service upon request, as per the rates in Schedule D. This information can be provided upon request to the Environmental Services Department.
  - (3) No Property Owner or Occupant of a parcel or premises shall allow the access to a fire hydrant located on or adjacent to that parcel or premises to be obstructed in any manner, whether by the building or erection of any structure or the accumulation of any building material, rubbish or other obstruction.
  - (4) No Property Owner or Occupant of a parcel or premises shall allow anything on the parcel or premises to interfere with the operation of a fire hydrant located on or adjacent to that parcel or premises.
  - (5) All Persons who own Property on which a fire hydrant is located or own Property which is adjacent to City owned Property on which a fire hydrant is located shall:
    - (a) maintain a one (1) metre clearance on each side of a fire hydrant;
    - (b) not permit anything to be constructed, erected, or placed within the clearance area;
    - (c) not permit anything except grass to be planted within the clearance area; and
    - (d) maintain visibility of hydrants from the nearest access road.

#### **PERMIT TO USE WATER FROM A FIRE HYDRANT**

- 65 (1) The City may authorize the use of a fire hydrant and the use of water from a fire hydrant on a temporary basis where no other supply of water can reasonably be obtained.
- (2) The City will, as a condition for the use of a fire hydrant and the use of water from a fire hydrant, require that the water pass through a water meter and backflow prevention device prior to use.

- (3) Any Person authorized to use a fire hydrant shall obtain a hydrant connection permit from The City and ensure that a copy of such permit is kept with the Persons utilizing the hydrant and they must produce the hydrant connection permit to an employee or agent of The City immediately upon demand.

### **TEMPORARY WATER SERVICE**

- 66 Any Persons requiring a temporary water supply during the course of construction shall apply to The City and shall pay the sums required in Schedule B and D, which may include installation and removal of service water meter and Backflow Preventer and water consumption charges.

### **THAWING SERVICES**

- 67 (1) The cost of thawing a frozen service shall be borne as follows:
- (a) by the Customer if the Private Service or the plumbing system connected thereto is frozen, as determined by The City;
  - (b) by the Customer if the City Service Connection is frozen as a result of the negligence of the Customer, as determined by The City;
  - (c) by The City if the City Service Connection is frozen for any other reason, as determined by The City.
- (2) If The City is of the opinion that a Private Service or plumbing system has frozen without any negligence on the part of the Customer or any other Person for whose negligence the Customer is responsible, The City may waive the cost of one thawing during any one winter season which shall be deemed to run from November 1<sup>st</sup> to May 15<sup>th</sup>.
- (3) The City shall not thaw a Private Service or plumbing system unless the Customer shall first have signed an acknowledgement recognizing that thawing may be inherently dangerous to Property including Private Service or plumbing system and may cause damage to electrical systems or the outbreak of fire and waiving any claim against The City for any such damage whatsoever except damage caused by the negligence of The City.

### **SERVICE SIZE**

- 68 The size of the service required for residential purposes shall be determined in accordance with the Alberta Building Code, provided that

The City shall not install a service having a size smaller than 25 mm.

## **BOILERS**

69

In any case where a steam boiler or equipment of a nature similar to that of a steam boiler is supplied directly from a service, such boiler or other equipment shall be equipped with at least one safety valve, vacuum valve or other device sufficient to prevent the collapse or explosion thereof in the event the water supply thereto is shut off.

## **REQUESTED WATER SHUT OFF**

- 70
- (1) No Person shall turn a water Service Valve on or off except as authorized by the Director.
  - (2) No Property Owner of a parcel or premises shall allow a water Service Valve to be turned on or off except as authorized by The City.
  - (3) If a Customer requires the supply of water to be shut off for their own purposes, the Customer shall submit a request to The City and pay The City the amount specified in Schedule D.

## **BACKFLOW PREVENTER**

- 71
- (1) Where in the opinion of The City, the configuration of any water connection creates a high risk for contamination to the water system, the Customer, upon being given notice by The City, shall install on their water service an approved Backflow Preventer at the Customer's sole cost.
  - (2) No Customer or other Person shall connect, cause to be connected, or allow to remain connected to the water system any piping, fixture, fittings, container or appliance, in a manner which under any circumstances, may allow contaminated or Polluted Water, Wastewater, or any other liquid, chemical or substance to enter the domestic water system.
  - (3) If a condition is found to exist which is contrary to subsection (2), The City may issue such order or orders to the Customer as may be required to obtain compliance with subsection (2).
  - (4) Where in the opinion of The City, the configuration of any water connection creates a high risk of contamination to the water system, the Customer, upon being given notice by The City, shall install an approved Backflow Preventer at all identified sources of potential contamination.

- (5) All Backflow Preventers shall be inspected and tested at the expense of the Customer, upon installation, and thereafter annually, or more often if required by The City; by Personnel approved by The City to carry out such tests, to demonstrate that the device is in good working condition. The Customer shall submit a report in a form approved by The City for all tests performed on a Backflow Preventer within thirty (30) days of a test and a record card issued by The City shall be displayed on or adjacent to the Backflow Preventer. The tester shall record thereon the name and address of the owner of the device; the location, type, manufacturer, serial number and size of the device; and the test date, the tester's initials, the tester's name (if self employed) or the name of the testers employer and the tester's license number.
- (6) When the results of a test referred to in subsection (5) show that a Backflow Preventer is not in good working condition, the Customer shall, when so directed by The City, repair or replace the device within ninety-six (96) hours. If the Customer fails to comply with the direction given, The City may shut off the water service or water services.
- (7) If a Customer fails to have a Backflow Preventer tested, The City may notify the Customer that the Backflow Preventer must be tested within ninety-six (96) hours of the Customer receiving the notice.
  - (a) if a Customer fails to have a Backflow Preventer tested within the time provided in subsection (5), The City may cause the water service or water services to be terminated until the Backflow Preventer has been tested and approved as required by Section 71 of this Bylaw.
- (8) No Person shall turn on a water Service Valve to provide water to the Occupants of any newly renovated, constructed, or reconstructed premises until the plumbing system in such premises has been inspected for Cross Connections and approved by the Inspections and Licensing Manager.
- (9) No Persons other than those who have achieved journeyman or "Certificate of Competency" in an accredited program of Alberta may conduct the tests on Backflow Preventers.

#### **PART 4 - WASTEWATER UTILITY**

##### **WASTEWATER UTILITY SERVICE LEVY AND BILLING RATES**

72 The City hereby levies on all Persons owning or occupying Property connected with The City's Wastewater Sewer system a fixed Wastewater

charge plus a variable charge based on the volume of Wastewater contributed by the Customer, to be paid monthly as determined by The City calculated using the rates set forth in Schedule C.

### **WASTEWATER CONNECTION EXCEPTIONS**

73 Notwithstanding Section 72, The City shall have the right to make special agreements on terms fixed by The City with certain industries or others to whom large quantities of water are sold but whose uses of such water do not involve the return of comparable amounts of Wastewater to The City's Wastewater Sewer system.

### **PROHIBITED DISPOSAL OF WASTEWATER**

- 74 (1) No Person shall place, deposit, dump or permit Wastewater, Dangerous Goods, or any other Waste, to be deposited in any manner upon public or private Property within the City or in any area under the jurisdiction of The City.
- (2) No Person shall discharge to any watercourse within the City or to any area under the jurisdiction of The City, any Wastewater, Industrial Waste, Dangerous Goods, or Polluted Waters, except where suitable pre-treatment is provided.
- (3) Except as permitted by this Bylaw or the Alberta Building Code, no Person shall construct or maintain in the City any privy or pit toilet, septic tank, cesspool, or other facility intended or used for the collection or disposal of Wastewater.

### **CLEANOUTS**

75 A Building Sewer that is connected to a Wastewater Sewer shall be equipped with a main Cleanout with a minimum diameter of 100 mm located not more than 25 m from Property line. The main Cleanout shall be located as close as practical to the point where the Wastewater Sewer leaves the building and in such a manner that the opening is readily accessible and has sufficient clearance (2 metres) for effective rodding and cleaning. The building Wastewater Sewer from Cleanout to Property line is to be as straight as possible. A maximum of one 45° bend is permitted for the Cleanout and a maximum of one additional 45° bend may be used between the Cleanout and Property line. Total angle of all bends shall not exceed 90°.

**BACKFLOW VALVES**

- 76 All Wastewater plumbing fixtures and floor drains set below the highest level of the ground surface adjacent to the premises shall be protected from backflow by an approved Wastewater Backflow Valve.

**PLUGGED WASTEWATER SEWERS**

- 77 (1) When a Sewer blockage occurs, a Customer shall first contact a private plumbing firm to determine whether the blockage is in the Private Sewer Connection or the City Sewer Connection.
- (2) Customers may bill The City for actual costs incurred to clear blockages, up to the rates identified in Schedule D if blockages occur on The City's Property.
- (3) The Customer shall notify The City within three hours when unable to clear a blockage on City Property.

**TREES AND ROOTS**

- 78 (1) Deep rooting trees such as willow, poplar or elm should not be planted within 6 metres of Wastewater Sewer mains or services.
- (2) If it is determined that a blockage in a Private Sewer Connection is caused by a tree located on private Property then The City shall have no obligation to clear the blockage.
- (3) If it is determined that a blockage in a Private Sewer Connection is caused by a tree located on City Property, The City will clear the blockage and either place the Sewer on a root-cutting maintenance program to ensure that the roots are kept clear, re-line or repair the Sewer pipe, or remove the tree at The City's expense.
- (4) If it is determined that a blockage in the City Sewer Connection or any other part of The City's Wastewater Sewer system is caused by tree roots extending from trees located on private Property, The City will, at the Property Owner's expense, clear the blockage and either place the Sewer on a root-cutting maintenance program, re-line or repair the Sewer pipe, or remove the tree(s).

**CONNECTION TO WASTEWATER SEWER**

- 79 No weeping tile, Sump pump or eavestrough downspout system shall be connected to any Wastewater Sewer unless approved in writing by The

City.

### **STORM WATER / GROUND WATER DISCHARGE TO WASTEWATER SEWER**

80 No Person shall discharge, or cause to be discharged, Storm Water, surface water, ground water, roof run-off, subsurface drainage, or Cooling Water to any Wastewater Sewer, unless:

- (a) upon the application of the Customer The City determines that exceptional conditions prevent compliance with the foregoing provisions and authorizes such discharge; and
- (b) the discharge is in accordance with a validated Wastewater Discharge Dewatering Permit.

### **PROHIBITED SUBSTANCES IN WASTEWATER**

81 No Person shall discharge or permit to be discharged into any Wastewater Sewer:

- (a) any solid or viscous substance capable of causing obstruction, or other interference with the operation of the Wastewater system, including Dangerous Goods, Hazardous Waste, Biological Waste, Combustible Waste, Biomedical Waste, Reactive Waste, elemental mercury, prescription or illegal drugs, PCBs, Pesticides, Radioactive Materials, hair, grease, oil, cigarettes, ashes, cinders, sand, potters clay, resin, mud, straw, metal, glass, rags, feathers, tar, plastics, wood, grass clippings, insoluble shavings, asphalt, creosote, bone, hide, eggshells, meat and fat trimmings or Waste, baking dough, chemical residues, spent grain and hops, whole food, garbage, paint residues, cat box litter, animal tissues, manure, blood, or Sharps;
- (b) Wastewater having a pH lower than 6.0 or higher than 10.5, or having any other corrosive Property capable of causing damage or hazard to structures, equipment, and Wastewater treatment processes;
- (c) Wastewater containing substances in concentrations exceeding the following:

(i)	Antimony	1.0 mg/L
(ii)	Arsenic	1.0 mg/L
(iii)	Barium	3.0 mg/L

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(iv)	Boron	1.0 mg/L
(v)	Cadmium	0.05 mg/L
(vi)	Chromium	1.0 mg/L
(vii)	Chlorinated Hydrocarbons	0.02 mg/L
(viii)	Copper	0.5 mg/L
(ix)	Cyanide	1.0 mg/L
(x)	Lead	1.0 mg/L
(xi)	Manganese	1.0 mg/L
(xii)	Mercury	0.1 mg/L
(xiii)	Nickel	0.5 mg/L
(xiv)	Phenolic Compounds	0.1 mg/L
(xv)	Selenium	1.0 mg/L
(xvi)	Silver	1.0 mg/L
(xvii)	Sulphide	1.0 mg/L
(xviii)	Zinc	1.0 mg/L
(xix)	Total Suspended Solids (TSS)	4,800 mg/L
(xx)	Biochemical Oxygen Demand (BOD)	4,800 mg/L
(xxi)	Chemical Oxygen Demand (COD)	9,600 mg/L
(xxii)	Total Phosphorus	150 mg/L
(xxiii)	Total Kjeldahl Nitrogen	400 mg/L
(xxiv)	Oil and Grease - animal, vegetable	500 mg/L
(xxv)	Oil and Grease - synthetic hydrocarbon	50 mg/L
(xxvi)	Phosphates	100 mg/L

- (d) Wastewater containing hydrogen sulphide, carbon disulphide, reduced sulphur compounds, amines or ammonia;
- (e) Wastewater containing dyes or colouring materials which may or could pass through a Wastewater treatment plant and discolour the Wastewater effluent;
- (f) Wastewater above 75 degrees Celsius;
- (g) any substance which:
- (i) is or may become harmful to any recipient water course or collection system or part thereof or will cause a violation or noncompliance event in the Operating Approval for the Wastewater Treatment Plant;
  - (ii) may interfere with the proper operation or maintenance of the Wastewater system, disposal of biosolids, or any Wastewater treatment process or cause damage to the Wastewater Works or Wastewater treatment plant;

- (iii) grit removed from commercial or industrial premises including but not limited to grit removed from car washing establishments, automobile garages and restaurant Sumps or from Interceptors;
- (iv) will be discharged in layers or will form layers upon interaction with other Wastewater;

### **DISCHARGE OF PROHIBITED SUBSTANCES**

- 82 (1) Any Person responsible for or aware of the discharge of prohibited substances in the Wastewater system shall immediately report to The City in order that the necessary precautions can be taken to minimize the Deleterious effects of the discharge. Such Person must also make other required reports to Alberta Environment and any other governing body.
- (2) If testing of Wastewater shows that it is noncompliant with this Bylaw, The City may direct the Customer to comply with the Bylaw and may, in addition, direct the Customer at its expense to install such monitoring and recording equipment as The City deems necessary and to provide to The City the results of said monitoring as required.
- (3) Any Person who contravenes any of the provisions of Section 81, 82, 83 or 85 shall, in addition to any penalty for infraction of this Bylaw, be liable to and shall on demand pay to The City all costs of monitoring, sampling, testing, and removing any contamination resulting from the discharging of any such substances into a Wastewater Sewer, and for any other amount for which The City may be held liable because of such contamination.

### **OVERSTRENGTH SURCHARGE**

- 83 (1) A Person who has discharged, caused, or permitted Wastewater to be discharged into any Wastewater Sewer containing constituents exceeding the concentrations outlined in Schedule C, shall pay the volume and treatment charges set forth in Schedule C.
- (2) Should testing of the Wastewater being discharged into the Wastewater collection system be required for the purpose of determining the Wastewater surcharge rate, such sampling and testing shall be conducted by the Inspector, or by the Customer to the satisfaction of the Inspector, using automated sampling devices or in accordance with the following manual sampling protocol:

- (a) samples from the effluent produced at a location will be collected for a minimum of any two days within a seven day period;
  - (b) a minimum of four Grab Samples of equal volume shall be taken each day, such samples to be taken at least one hour apart;
  - (c) the analysis shall be conducted on a Composite Sample made of each day's Grab Samples; and
- (3) The results of the foregoing tests shall be averaged to determine the characteristics and concentration of the effluent being discharged into the City Wastewater collection system.
- (4) No Person shall, for the purpose of meeting any concentration limits set out in this Bylaw, dilute any Wastewater intended to be deposited in the Wastewater collection system.

#### **COST OF SAMPLING**

84 When the Customer's discharged Wastewater contains constituents exceeding the discharge limits in Section 81, 82, or 83, the cost of all sampling and analysis shall be at the Customer's expense.

#### **DENTAL WASTE AMALGAM SEPARATOR**

85 Every owner or operator of premises from which Dental Amalgam may be discharged, which Waste may directly or indirectly enter a Sewer, shall:

- (a) install in any piping system at its premises that connects directly or indirectly to a Sewer, Dental Amalgam Separators with at least 95% removal efficiency in amalgam weight and which are certified as compliant with *ISO 11143 – "Dental Equipment: Amalgam Separators"*;
- (b) operate and maintain all Dental Amalgam Separators in good working order and according to the manufacturer's recommendations;
- (c) provide an approved monitoring point which is readily and easily accessible at all times for inspection; and
- (d) provide to the Inspector on request a maintenance schedule and record of maintenance for each installed Dental Amalgam Separator.

**GREASE, OIL, & SOLIDS INTERCEPTION**

- 86 (1) Every owner or operator of premises containing a restaurant, vehicle repair or auto body shop, petroleum service station, or vehicle and equipment washing establishment, when in the opinion of The City it is necessary to do so, shall:
- (a) install an Interceptor or filter for the removal from Wastewater of grease, oil, solids or other harmful substance;
  - (b) make available to the Inspector upon request a maintenance schedule and record of maintenance for the Interceptor or filter; and
  - (c) shall keep and make available to the Inspector upon request a two-year record of documentary proof of Interceptor clean-out and the disposal of oil, grease, solids and sediments.
- (2) All Interceptors shall be of a type and capacity approved by The City and shall be located so as to be readily and easily accessible for cleaning and inspection and shall be maintained by the Customer at the Customer's expense in continuously efficient operation at all times. The Interceptors shall be installed in compliance with the most current requirements of the Alberta Building Code and the Canadian Standards Association.
- (3) No Person shall:
- (a) discharge emulsifiers into the Sewer system ahead of an Interceptor; or
  - (b) use enzymes, bacteria, solvents, hot water or other agents to facilitate the passage of Oil and Grease through a Grease Interceptor.
- (4) Should any blockage of the Wastewater Sewer system be caused by reason of failure, omission, or neglect of a Customer, to comply strictly with the provisions of this Bylaw, the Customer shall, in addition to any penalty for infraction of this Bylaw, be liable to and shall on demand pay The City for all costs of clearing such blockage and for any other amount for which The City may be held liable because of such blockage.

**CUSTOMER SELF-MONITORING**

- 87 (1) The Customer shall, at its own expense, complete any monitoring, sampling, and testing of any discharge to a Wastewater system as

required by The City, and shall provide the results to The City in a form specified by The City.

- (2) Any Customer who exceeds the discharge limits in this Bylaw shall submit an environmental plan to the satisfaction of The City, at the Customer's expense, which will detail the steps necessary to change their discharge characteristics to the standards required under the provisions of this Bylaw.

### **MANHOLES**

- 88 (1) Manhole(s) are required to be constructed in accordance with City Standards in locations that are accessible to The City, on all Wastewater Service Connections to premises such as:
- (a) Industrial - Oil related industries, dairies, breweries, packing plants, processing plants, feed mills, manufacturing plants, fabricating plants, painting shops;
  - (b) Commercial - Shopping centres, strip malls, warehouses, grocery stores, heavy machine repair, welding shops, automobile repair, service stations, car washes, restaurants, paint stores, hotels, motels, dry cleaners, laundries; and
  - (c) Other - residential dwellings over 6 units, apartment over 6 units, nursing homes, senior complexes, Institutions, hospitals, dental labs, funeral homes, churches, schools.
- (2) Such manholes may be constructed by the Customer, or by The City at the Customer's cost, and shall be maintained by the Customer so as to be safe and accessible at all times.

### **DISCONNECTION OF SEWER**

- 89 (1) Where Wastewater which:
- (a) is hazardous or creates an immediate danger to any Person;
  - (b) endangers or interferes with the operation of the Wastewater collection system; or
  - (c) causes or is capable of causing an adverse effect;
- is discharged to the Wastewater collection system, the Inspector may, in addition to any other remedy available, remove, disconnect, plug or shut

off the Sewer line discharging the unacceptable Wastewater into the Wastewater collection system or take such other action as is necessary to prevent such Wastewater from entering the Wastewater collection system.

- (2) The Wastewater may be prevented from being discharged into the Wastewater collection system until evidence satisfactory to the Inspector has been produced to ensure that no further discharge of Hazardous Wastewater will be made to the Wastewater collection system.
- (3) Where The City takes action pursuant to subsection (1), the Inspector may by notice in writing advise the owner or occupier of the premises from which the Wastewater was being discharged, of the cost of taking such action and the owner or occupier, as the case may be, shall forthwith reimburse The City for all such costs which were incurred.

#### **PRIVATE WASTEWATER DISPOSAL**

- 90 (1) Where a Wastewater Sewer is not available for connection as required under the provisions of Section 31(1), the building Wastewater Sewer shall be connected to a private Wastewater disposal system complying with the provisions of this Bylaw, the Alberta Building Code, Alberta Environment & Public Health Regulations, and such additional requirements as may be imposed by The City. The owner shall operate and maintain the private Wastewater disposal Facilities in a Wastewater manner at all times at no expense to The City.
- (2) After the Property Owner has connected to the Wastewater Sewer system as required by Section 31(1), the Property Owner shall, within 60 days of the date of connection to the Wastewater Sewer system, dispose of all Waste appropriately and remove any septic tanks, cesspools and similar private Wastewater disposal Facilities and reclaim the site with clean native soil.

#### **HAULED WASTEWATER**

- 91 (1) No Person shall discharge or permit the discharge of Hauled Wastewater at any location other than a Hauled Wastewater discharge location approved by The City. Manifests to discharge Hauled Wastewater are available at The City's Wastewater Treatment Plant.
- (2) Any Person or company that proposes to discharge Hauled Wastewater at The City Wastewater Treatment Plant must:

- (a) apply for and receive a Hauled Wastewater Manifest issued by The City; and
- (b) enter into and comply with the requirements of the Hauled Wastewater agreement established by The City.

### **BEST MANAGEMENT PRACTICE**

- 92 (1) As a condition of discharging Wastewater into the Wastewater Sewer, Customers in industrial, commercial, and Institutional sectors shall submit to The City a completed Notice of Wastewater Discharge form and a Best Management Practice:
- (a) in the case of new premises, within 30 days of commencing the discharge of Wastewater in the Wastewater Sewer; and
  - (b) In the case of existing premises, within 90 days of the date that this Bylaw is adopted.
- (2) A Best Management Practice is not required for the discharge of Waste produced from residential premises, or for sanitary Waste and Wastewater from showers and restroom washbasins produced from a non-residential Property.
- (3) A Customer must report any change in the discharging operation registered under the Notice of Wastewater Discharge form (such as a change in the discharge characteristics, ownership, name, location, contact Person, telephone number, or fax number) to the Inspector within 30 days of the change by submitting a completed Notice of Wastewater Discharge form showing the changes.
- (4) Nothing in a Best Management Practice or a Notice of Wastewater Discharge form relieves a Person discharging Waste from complying with this Bylaw or any other applicable enactment.

## **PART 5 - STORM WATER UTILITY**

### **CONNECTION TO STORM WATER SEWER**

- 93 Where the seasonally adjusted groundwater table is within 2m of the top of the footing of any residence constructed after the passage of this Bylaw, such residence must have a weeping tile system connected to a

Storm Water Sewer where a Storm Water Sewer is available, or with the permission of The City, connected to the Wastewater Sewer.

### **CLEANOUTS**

- 94 A building Storm Water Sewer that is connected to The City's Storm Water Sewer shall be equipped with a main Cleanout with a minimum diameter of 75mm, located not more than 25m from Property line. The main Cleanout shall be located as close as practical to the point where the Storm Water Sewer leaves the building and in such a manner that the opening is readily accessible and has sufficient clearance (2m) for effective rodding and cleaning. The building Storm Water Sewer from Cleanout to Property line is to be as straight as possible. A maximum of one 45° bend is permitted for the Cleanout and a maximum of one additional 45° bend may be used between the Cleanout and Property line. The total of the angles of all bends shall not exceed 90°.

### **BACKFLOW VALVES**

- 95 All weeping tile and Storm Water fixtures set below the level of the highest ground surface adjacent to the premises shall be protected from backflow by an approved Storm Water Backflow Valve.

### **TREES AND ROOTS**

- 96 (1) Deep rooting trees such as willow, poplar or elm should not be planted within 6 metres of Storm Water Sewer mains or services.
- (2) If it is determined that a blockage in a private Storm Water Sewer connection is caused by a tree located on private Property, The City shall have no obligation to clear the blockage.
- (3) If it is determined that a blockage in a private Storm Water Sewer connection is caused by a tree located on City Property, The City will clear the blockage and either place the Sewer on a root-cutting maintenance program, re-line or repair the Sewer pipe, or remove the tree at The City's expense.
- (4) If it is determined that a blockage in The City's Storm Water Sewer connection or any other part of the City Storm Water Sewer system is caused by tree roots extending from trees located on private Property, The City will, at the Property Owner's expense, clear the blockage and either place the Sewer on a root-cutting maintenance program, re-line or repair the Sewer pipe, or remove the trees.

**PRIVATE STORM WATER SEWER SYSTEMS**

97 Storm Water Sewers installed on industrial, commercial or Institutional Property for the purposes of collecting Storm Water and carrying it into the Storm Water Sewers shall be equipped with an Interceptor. The installation of catch basins and Interceptors on private Property shall comply with The City's Design Guidelines, as they may be amended from time to time.

**PROHIBITED STORM WATER SEWER USE**

- 98 (1) No Person shall discharge, or cause to be discharged, groundwater, roof run-off, subsurface drainage, or Cooling Water from any industrial process, to any Storm Water Sewer, unless;
- (a) upon the application of the Customer, The City determines that exceptional conditions prevent compliance with the foregoing provisions and authorizes such discharge; and
  - (b) the discharge is in accordance with a validated Storm Water Discharge Dewatering Permit;
- (2) No Person shall discharge, deposit or permit any of the following into any pipe, main conduit, manhole, street inlet, gutter or aperture draining into the Storm Water system:
- (a) any Deleterious substance; Industrial Waste; domestic Waste; non-domestic Waste; Wastewater; trucked liquid Waste; pool or hot tub water; mud, sand, silt, or grit; any flammable liquid or explosive material; solvent or petroleum derivative including but not limited to gasoline, naphtha or fuel oil; any pesticides, insecticide or fungicides; Radioactive Material; septage or animal Wastes.
  - (b) any corrosive, noxious or malodorous gas, liquid or substance which either singly or by interaction with other Wastes, is capable of:
    - (i) creating a public nuisance or hazard to life;
    - (ii) preventing human entry into a Storm Water Sewer or pump station; or
    - (iii) causing damage to the Storm Water system.

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- (c) any other substance which may cause impairment of or damage to the environment, human health, safety, Property, or City infrastructure.
- (3) No Person shall obstruct or restrict a Storm Water Sewer or the flow therein.
  - (4) No Person shall discharge water to any Storm Water Sewer or to a watercourse, containing any substance which, in the opinion of The City:
    - (a) is or may become harmful to any recipient watercourse or Storm Water system or part thereof;
    - (b) may interfere with the proper operation or maintenance of the Storm Water system;
    - (c) may become a health or safety hazard to Persons, Property, animals, vegetation and the environment.

**DISCHARGE OF PROHIBITED SUBSTANCES IN STORM WATER**

- 99 (1) Any Person responsible for or aware of the discharge of prohibited substances in the Storm Water system shall immediately report that event to The City in order that the necessary precautions can be taken to minimize the Deleterious effects of the discharge. Such Person must also make other required reports to Alberta Environment and any other governing body.
- (2) Should any testing of Storm Water show that it is noncompliant with this Bylaw, The City may direct the Customer to comply with the Bylaw and may, in addition, direct the Customer at its expense to install such monitoring and recording equipment as The City deems necessary and supply the results of said monitoring as required. The cost of all sampling and analysis shall be at the Customer's expense.
  - (3) Any Person who contravenes any of the provisions of Section 98 shall, in addition to any penalty for infraction of this Bylaw, be liable to and shall on demand pay to The City all costs of monitoring, sampling, testing, and removing any contamination resulting from the discharging of any such materials into a Storm Water Sewer, and for any other amount for which The City may be held liable because of such contamination.

**CITY STORM WATER SEWER USE**

- 100 City forces may discharge water into a Storm Water Sewer or watercourse resulting from non-domestic activities such as:
- (a) hydrant & Water Main flushing (dechlorination required); and
  - (b) fire fighting activities.

### **DISCONNECTION OF STORM WATER SEWER**

- 101 (1) Where Storm Water which:
- (a) is hazardous or creates an immediate danger to any Person or the environment;
  - (b) endangers or interferes with the operation of the Storm Water system; or
  - (c) causes or is capable of causing an adverse effect;
- is discharged to the Storm Water system, The City may, in addition to any other remedy available, remove, disconnect, plug or seal off the Storm Water Sewer line discharging the unacceptable water into the Storm Water system or take such other action as is necessary to prevent such water from entering the Storm Water system.
- (2) The water may be prevented from being discharged into the Storm Water system until evidence satisfactory to The City has been produced to assure that no further discharge of hazardous water will be made to the Storm Water system.
  - (3) Where The City takes action pursuant to subsection (1), The City may by notice in writing advise the Property Owner or occupier of the premises from which the water was being discharged, of the cost of taking such action and the Property Owner or occupier, as the case may be, shall forthwith reimburse The City for all such costs.

## **PART 6 - WASTE MANAGEMENT UTILITY**

### **SCOPE OF WASTE MANAGEMENT UTILITY**

- 102 (1) The City Waste Management Utility shall provide for the collection, removal and disposal of Solid Waste, Recyclables, Yard Waste and Special Waste within the City as specified in this Bylaw.
- (2) As Waste Management Utility Services are not a metered service, the provisions of Part 2 of this Bylaw dealing with the creation and administration of Utility accounts apply to the Waste Management Utility subject to all necessary modifications to reflect the provisions of this Part.

**EXCLUSIVE CONTRACTS FOR WASTE MANAGEMENT SERVICES**

- 103 (1) City Administration is authorized to enter into exclusive contracts for the collection, removal and disposal of Solid Waste, Yard Waste, Special Waste and Recyclables within the City.
- (2) The Solid Waste Contractor shall not have exclusive rights to collect the following types of Waste:
- (a) large household goods such as furniture;
  - (b) Solid Waste in on-site mechanical compactors, roll-off bins, or Containers of a capacity greater than 6 cubic yards;
  - (c) Waste produced in the process of constructing, altering or repairing a building;
  - (d) Waste not accepted at the Disposal Grounds;
  - (e) those items suitable for recycling or reuse; or
  - (f) Waste of any kind generated from the Michener Centre.
- (3) Where The City has entered into such exclusive contracts, no Person other than the contractor may provide the same or similar type of service within the City. Notwithstanding that, the Property Owner or Occupant of premises may remove or dispose of Solid Waste, Recyclables or Yard Waste from those premises.
- (4) Any Person who breaches the provisions of subsection (3) hereof, in addition being liable to prosecution for an offence under this Bylaw, shall be liable for and make payment to The City of the amount of revenue which would have been generated had The City been able to collect the Recyclables, Solid Waste or Yard Waste.

**RESIDENTIAL WASTE - DETACHED AND SEMI-DETACHED DWELLING UNITS**

- 104 Solid Waste, Recyclables and Yard Waste shall be collected by The City on a weekly basis from all detached and semi-detached Dwelling Units and secondary suites.

**RESIDENTIAL WASTE - MULTI-FAMILY AND MULTI-ATTACHED BUILDINGS**

- 105 (1) The City shall provide weekly collection of Recyclables for all Multi-Family and Multi-Attached Buildings.
- (2) The City shall provide weekly collection of Solid Waste for all Multi-Family and Multi-Attached Buildings except, where the building owner has made provisions for others to collect such Solid Waste; in which case, Solid Waste must be collected at least once per week.

**COMMERCIAL WASTE**

- 106 (1) In this section, Non-residential Premises includes premises of a commercial or industrial nature, as well as Institutions and Places of Worship.
- (2) Subject to the provisions of Section 103, the owner or Occupant of Non-residential Premises may choose to have Solid Waste from the premises collected by The City or by a private contractor.
- (3) The City does not provide Yard Waste collection or Recyclable collection services to Non-residential Premises.

**CHARGES AND FEES**

- 107 (1) The Property Owner or Occupant of premises receiving Waste collection services from The City, shall pay to The City a monthly charge at the rates established in Schedule E.
- (2) The monthly charge for Waste collection services (Solid Waste and Recyclables) will apply even where no material is set out for collection. In the case of detached and semi-detached Dwelling Units, the monthly charge shall be a debt due to The City whether the Property is occupied or not. The Property Owner shall be liable to pay the monthly charge where the Utility account with the Occupant has been terminated for any reason.

- (3) Where service is provided for part of a billing period, the rates shown under Schedule E for such service shall be prorated and charged for the portion of the period the service is provided.
- (4) No charges shall be levied in respect of unimproved residential lands.

#### **ADMINISTRATION OF SOLID WASTE SERVICE**

108 The City shall have the following authorities with respect to the administration of the Waste Management Utility:

- (a) ensure the safe and efficient collection, removal and disposal or recycling of Solid Waste, Yard Waste, and Recyclables under this Bylaw and under any contract entered into by The City;
- (b) require the Property Owner to install a lid on a garbage Container when, in The City's opinion, there is a problem with the containment of Solid Waste which could be resolved by the installation of a lid;
- (c) decide what does or does not constitute Solid Waste, Yard Waste, Recyclables or Special Waste under this Bylaw;
- (d) determine which of the rates set out in Schedule E applies to a particular Customer for any load of Waste delivered to the Disposal Grounds, based on the quantity, volume or type of Solid Waste produced by that Customer or contained in that load of Waste;
- (e) establish the months of the year during which Yard Waste shall be collected;
- (f) establish the number of Units of Solid Waste permitted per weekly collection; and
- (g) establish such other reasonable policies or regulations as may be necessary for the safe, orderly and efficient collection and disposal of Waste within the City.

#### **USE OF THE SOLID WASTE UTILITY SERVICE AND DISPOSAL GROUNDS**

- 109 (1) The City is not responsible to collect Solid Waste that is not stored in a Container or Receptacle and placed out for collection.
- (2) Customers shall place Solid Waste Receptacles as near as practicable to the lane abutting the lands from which the Solid Waste is produced so as to be easily accessible to the Solid Waste Contractor.
- (3) If a building is constructed such that it abuts directly on the lane, the Property Owner shall provide to the reasonable satisfaction of The City a space within the building of sufficient area to contain all Solid Waste between periods of collection.
- (4) In the case of premises for which Solid Waste Services are not provided by a lane, Customers shall place Solid Waste Receptacles in such manner as The City directs.
- (5) A Receptacle for containing Solid Waste shall be sufficiently strong to hold the weight of Solid Waste contained therein without breaking and shall not exceed 1.2m in length or 100 litres in volume.
- (6) A Receptacle when loaded with Solid Waste shall not weigh more than 25 kg and The City is not required to handle or collect the contents of a Receptacle which exceeds that weight.
- (7) All Solid Waste shall be removed to and disposed of in the Disposal Grounds subject to the regulations established by The City and no Person shall deposit or dispose of Solid Waste at any location in the City except the Disposal Grounds.
- (8) A Person shall not use or permit to be used any vehicle or trailer for the conveyance or storage of Waste unless it is fitted with a cover capable of preventing the scattering or dispersal of Waste while it is being stored or transported by the vehicle. Any Person conveying an unsecured load to the Disposal Grounds, in addition to being liable for prosecution for an offence under this Bylaw, will be charged a surcharge at the Disposal Grounds as outlined in Schedule E.

**CONTAINMENT OF SOLID WASTE**

- 110 (1) No owner or Occupant of land shall permit Solid Waste to accumulate loosely on such land.
- (2) An owner or Occupant of land shall ensure that any Solid Waste produced from such land is held in Receptacles or Containers in good condition and

which are adequate to contain the accumulation of Solid Waste originating from such lands between collection times.

- (3) A Person shall not put out or permit to be put out animal feces or any other excrement unless packaged separately from other Solid Waste in a securely tied plastic bag free of punctures, tears and leaks.

#### **DISPOSAL OF SOLID WASTE**

- 111 (1) All owners or Occupants of land shall remove and dispose of all Solid Waste originating on their lands or premises which are not collected, removed and disposed of pursuant to this Bylaw, and in default of their so doing, The City may remove and dispose of such Solid Waste at the expense of such owners or Occupants, who shall pay such expenses to The City on demand.
- (2) No Person shall dispose of any Waste in a Receptacle or Container owned or leased by another Person without the express written consent of the owner or lessee of the Receptacle or Container.
- (3) Public Receptacles shall only be used for the disposal of incidental Solid Waste and shall not be used for the disposal of Solid Waste generated by residences, businesses or other commercial activities.

#### **RESIDENTIAL SOLID WASTE COLLECTION**

- 112 (1) Basic residential Solid Waste collection service shall consist of the weekly collection of a maximum of 5 Units of Solid Waste per residential Customer unless otherwise directed by The City. Units of Solid Waste in excess of the basic residential Solid Waste collection service will be picked up if an Extra Waste Tag, purchased from The City, is attached to the garbage bag for disposal.
- (2) The owner or Occupant of residential lands or premises may remove or cause to be removed Solid Waste from their Property at their own expense, but must still pay to The City the rate levied under this Bylaw for Solid Waste and Recyclable Collection.
- (3) The owner or Occupant of multi-family residential lands or premises must ensure that Solid Waste is collected from the Property at least once per week. Unless Containers are used, the Property Owner must ensure that all Solid Waste is neatly contained in Receptacles between collection times. The joint use or sharing of Containers or Receptacles between multi-family residential lands or premises, for the collection and disposal

of Solid Waste, shall not be permitted except with the prior written permission of The City.

- (4) Subsections (2) & (3) do not apply to removal of Solid Waste from the Michener Centre.

#### **NON-RESIDENTIAL SOLID WASTE**

- 113 (1) The owner or Occupant of non-residential lands or premises may remove their own Solid Waste at their own cost and expense by employing the services of their own workers or employees, but such owner or Occupant shall not contract such work out to any party other than the Solid Waste Contractor. This prohibition does not apply to the removal of the types of Solid Waste which are listed as exceptions in Section 103(2).
- (2) Any Person who breaches the provisions of subsection (1), in addition to their liability to be prosecuted for an offence under this Bylaw, shall be liable for and make payment to The City of the fees and charges for removal and disposal of Solid Waste which such Person would have had to pay had such Person used the services of the Solid Waste Contractor for such purpose.
  - (3) This section does not apply to removal of Solid Waste from the Michener Centre.

#### **HAZARDOUS WASTE, DANGEROUS GOODS, SPECIAL SOLID WASTE**

- 114 (1) The owner or Occupant of land which produces or possesses any Dangerous Goods, Hazardous Waste or Special Solid Waste shall remove and dispose of such goods in accordance with this Bylaw and any regulations of the Governments of Alberta and Canada.
- (2) The owner or Occupant of any lands from which any Dangerous Goods, Hazardous Waste or Special Solid Waste is removed shall properly identify such Waste or goods and shall be responsible for obtaining approvals for the safe transport and disposal thereof.
  - (3) No Person shall deposit or mix with any Solid Waste for collection in the Solid Waste service or delivery to the Disposal Grounds any Dangerous Goods or Hazardous Waste.
  - (4) No Person shall place, or cause to be placed, any Special Solid Waste into the Solid Waste service or Disposal Grounds without obtaining permission from The City and making payment of the disposal charge specified in Schedule E.

- (5) Any Person breaching any part of this section shall be responsible for all costs incurred in eliminating any pollution or contamination of the Disposal Grounds or any other site in the City and shall make payment of the same to The City on demand.

**BURNING**

- 115 Except as provided in The City's Fire Permit Bylaw no Person shall burn or attempt to burn any Solid Waste in the City.

**SOLID WASTE FROM OUTSIDE THE CITY**

- 116 No Person shall deposit any Solid Waste at the Disposal Grounds which does not originate from within the boundaries of the City except with the prior written permission of The City or under the authority of a contract with The City.

**PART 7 - GENERAL**

**REMAINDER ENFORCEABLE**

- 117 Should any portion of this Bylaw be found by any court to be void or unenforceable, then it is the intention of Council that the remainder of this Bylaw shall remain in full force and effect, notwithstanding such ruling.

**EFFECTIVE DATE**

- 118 This bylaw shall come into effect on March 1, 2014.

**REPEAL OF PREVIOUS BYLAW**

- 119 Bylaw No. 3215/98 is hereby repealed effective March 1, 2014.

54

Bylaw No 3514/2014

READ A FIRST TIME IN OPEN COUNCIL this 3<sup>rd</sup> day of February 2014.

READ A SECOND TIME IN OPEN COUNCIL this day of 2014.

READ A THIRD TIME IN OPEN COUNCIL this day of 2014.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2014.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

- SCHEDULE A – DEFINITIONS**
- SCHEDULE B – WATER RATES**
- SCHEDULE C – WASTEWATER RATES**
- SCHEDULE D – BILLING AND SERVICE FEES**
- SCHEDULE E – SOLID WASTE COLLECTION RATES**

## SCHEDULE A

### DEFINITIONS

In this Bylaw, words and phrases shall mean and be interpreted in accordance with the definitions set out in this Schedule.

- (1) **Backflow Preventer**, also referred to as a cross connection control device, means a device that prevents flow of water or other liquids, mixtures, or substances into the potable water system from any source or sources other than the intended source.
- (2) **Backflow Valve** means a device to prevent flow reversal in a Storm Water or Wastewater Sewer connection.
- (3) **Best Management Practice** means a set of procedures, equipment, training, or other provisions applicable to operations to assist in compliance with this Bylaw.
- (4) **Biological Waste** means waste from a hospital, medical clinic, health care facility, mortuary or biological research laboratory which contains or may contain:
  - a. pathogenic agents that cannot be effectively mitigated by Wastewater treatment; and
  - b. experimental biological matter that may be hazardous to human health or detrimental to the environment.
- (5) **Biomedical Waste** means:
  - a. any human anatomical waste, animal waste, untreated microbiological waste, waste Sharps and untreated human blood and body fluids known to contain viruses and agents listed in "Risk Group 4" as defined in "Laboratory Biosafety Guidelines" published by Health Canada, date, 2004, as amended; or
  - b. waste that is generated by human health care facilities, medical research and teaching establishments, clinical testing or research laboratories, and facilities involved in the production or testing of vaccines, and contains or may contain pathogenic agents that may cause disease in humans exposed to the waste.
- (6) **BOD or Biochemical Oxygen Demand** means the five-day BOD which is the determination of the molecular oxygen utilized during a five-day incubation period for the biochemical degradation of organic

material (carbonaceous demand), and the oxygen used to oxidize inorganic material such as sulphides and ferrous iron, and the amount of oxygen used to oxidize reduced forms of nitrogen (nitrogenous demand) as determined by the appropriate procedure in Standard Methods.

- (7) **Building Sewer** means that part of a Wastewater drainage system outside a building commencing at a point 1 metre from the outer face of the wall of the building and connecting the building drain to the Wastewater sewer or place of disposal of Wastewater;
- (8) **COD or Chemical Oxygen Demand** means a measure of the capacity of water to consume oxygen as a result of oxidation of inorganic chemicals and decomposition of organic matter.
- (9) **City Service Connection** means that portion of a pipe used or intended to be used for the supply of water which extends from the water main to the service valve.
- (10) **City Sewer Connection** means that part of the Wastewater or Storm Water sewer pipe located within the limits of The City's road allowance, lands, right of ways, or easements and is connected to a private sewer system and The City's sewer main.
- (11) **Cleanout** means a pipe fitting that has a removable cap or plug and is so constructed that it will permit access to a sewer pipe for the purpose of cleaning.
- (12) **Combined Service** means the City Service Connection used or intended to be used to supply water for fire protection as well as water for purposes other than fire protection.
- (13) **Combustible Waste** means a substance that is able to catch fire and burn easily.
- (14) **Composite Sample** means a volume of Wastewater, Storm Water, uncontaminated water, clear water or effluent made up of three or more grab samples that have been combined automatically or manually and taken at intervals during the sampling periods.
- (15) **Container** means a container for Solid Waste which is designed to be emptied by a front loading Solid Waste vehicle.
- (16) **Cooling Water** means water that is used in a process for the purpose of removing heat and that has not, by design, come into contact with

any raw material, intermediate product, waste product or finished product, but does not include blowdown water.

- (17) **Cross Connection** means an existing connection or a potential connection between any part of a potable water system and any other environment containing other substances in a manner, which, under any circumstances, would allow such substance to enter the potable water system.
- (18) **Customer** means any Person who receives Utility Services, and where the context or circumstances require, includes any Person who makes or has made an application for a Utility Services account, and also includes any Person acting as an agent or representative of a Customer.
- (19) **Dangerous Goods** has the meaning set out from time to time in the *Dangerous Goods Transportation and Handling Act*, RSA 2000, Ch D-4 as amended, and the regulations thereunder.
- (20) **Deleterious** means:
- a. any substance that, if added to any water, would degrade or alter or form part of a process of degradation or alteration of the quality of that water so that it is rendered or is likely to be rendered deleterious to fish or fish habitat or unsuitable for the purposes intended;
  - b. any water that contains a substance in such quantity or concentration, or that has been so treated, processed or changed, by heat or other means, from a natural state that it would, if added to any other water, degrade or alter or form part of a process of degradation or alteration of the quality of the water so that it is rendered or is likely to be rendered deleterious to fish or fish habitat or unsuitable for the purposes intended.
- (21) **Dental Amalgam** means a dental filling material consisting of an amalgam of mercury, silver and other materials such as copper, tin or zinc.
- (22) **Dental Amalgam Separator** means any technology, or combination of technologies, designed to separate dental amalgam particles from dental operation Wastewater.
- (23) **Disposal Grounds** means the landfill site operated by The City.

- (24) **Dwelling Unit** means one or more rooms useable as a residence operated as a single housekeeping unit and having its own sleeping, cooking, and toilet facilities.
- (25) **Extra Waste Tag** means a sticker purchased from The City to be used to identify Units of Solid Waste in excess of the basic residential Solid Waste collection service.
- (26) **Facilities** means all infrastructure forming part of the Utility Service, including mains, lines, pipes, service connection points, pump stations, hydrants, valves and meters
- (27) **Fire Line** means a pipe intended solely for the purpose of providing a supply of water for fire protection purposes.
- (28) **Grab Sample** means a volume of Wastewater, Storm Water, potable water or effluent which is collected over a period not exceeding 15 minutes.
- (29) **Hauled Wastewater** means waste removed from a Wastewater system, including a cesspool, a septic tank system, a privy vault or privy pit, a chemical toilet, a portable toilet or a Wastewater holding tank or any industrial waste which is transported to and deposited into any location in the Wastewater works.
- (30) **Hazardous Waste** means:
- c. any substance or mixture of substances that exhibits characteristics of flammability, corrosivity, radioactivity, reactivity or toxicity; and
  - d. has the meaning set out from time to time in the *Environmental Protection and Enhancement Act*, R.S.A. 2000, Ch. E 12 as amended, and the regulations thereunder and the *Alberta Waste Control Regulation* (AR129/93) and any successor to this Acts or Regulations.
- (31) **Hydrocarbons** mean solvent extractable matter as set forth in Standard Methods.
- (32) **Industrial Waste** means any waste from industrial processes, such as dairies, breweries, packing plants and similar processes.
- (33) **Inspector** means a person or employee authorized by The City to enforce the provisions of this Bylaw such as a Bylaw Enforcement Officer or a Designated Sewer Officer.

- (34) **Institution or Institutional Facility** means a facility, usually owned by a government, operated for public purposes, such as a school, university, medical facility (hospital, nursing station, nursing home), museum, prison, government office, military base. Some of these facilities produce non-residential discharges to sewers from, for example, laboratories, chemical use, and industrial processes.
- (35) **Interceptor** means a device designed to prevent oil, grease, sand or other solid matter from passing from the source thereof into the Wastewater or Storm Water Sewer systems.
- (36) **Low-flow Plumbing Fixtures** means toilets with a usage not exceeding 6.0 litres per flush; single flush urinals with a usage not exceeding 3.8 litres per flush; shower head fixtures with a flow rate not exceeding 9.5 litres per minute; and lavatory basin faucets and kitchen sink faucets with a flow rate not exceeding 8.3 litres per minute.
- (37) **Monitoring Access Point** means an access point, such as a chamber, in a Private Sewer Connection to allow for observation, sampling and flow measurement of the Wastewater, potable water or Storm Water therein.
- (38) **Multi-Family Building and Multi-Attached Building** means a building containing three or more dwelling units.
- (39) **Occupant or Tenant** means the Person that leases or occupies a Property to which Utility Services are provided.
- (40) **Oil and Grease** means n-Hexane extractable matter as described in Standard Methods.
- (41) **Overstrength Surcharge** means the rate per m<sup>3</sup> of water consumed and charged to a user who releases Wastewater to the Sewer that exceeds one or more constituent concentrations.
- (42) **PCBs** means any mono-chlorinated or polychlorinated biphenyl or any mixture of them or mixture that contains one or more of them.
- (43) **Person** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or legal representative to whom the context applies according to law.
- (44) **pH** means the measure of the intensity of the acid or alkaline condition of a solution determined by the hydrogen ion concentration of the solution as set forth in Standard Methods.

- (45) **Phosphates** means a chemical salt classified as orthophosphates, condensed phosphates and poly-phosphates.
- (46) **Polluted Water** means materials or water that contain deleterious substances in excess of that permitted in this Bylaw.
- (47) **Potable Water** means water with a level of quality which is typical of uncontaminated water normally supplied by The City;
- (48) **Pretreatment** means the reduction, elimination or alteration of pollutants in Wastewater prior to discharge into the Sewer, whether by physical, chemical or biological processes, through pollution prevention, or by other means, except by diluting the concentration of the pollutants.
- (49) **Private Sewer Connection** means the part of any sewer system lying within the limits of private lands and connecting to The City's Wastewater or Storm Water Sewer system.
- (50) **Private Service** or **Private Service Connection** means that portion of a pipe used or intended to be used for the supply of water which extends from the Service Valve to a meter.
- (51) **Property:**
- a. in the case of land, means a parcel of land and includes premises located upon the land where the context requires; or
  - b. in other cases, means personal property.
- (52) **Property Owner** means the Person who is registered under the Land Titles Act, as the owner of the fee simple estate in the land to which Utility Services are provided.
- (53) **Radioactive Materials** means prescribed substances as defined in the *Atomic Energy Control Act* and Regulations (RSC 1985, c. A-16) as amended from time to time or as defined in the *Nuclear Safety and Control Act* and Regulations or amended versions thereof.
- (54) **Reactive Waste** means a substance that:
- a. is normally unstable and readily undergoes violent changes without detonating;
  - b. reacts violently with water;
  - c. forms potentially explosive mixtures with water;

- d. when mixed with water, generates toxic gases, vapours or fumes in a quantity sufficient to present danger to human health or the environment;
  - e. is a cyanide or sulphide bearing waste which, when exposed to pH conditions between 2 and 12.5, can generate toxic gases, vapours or fumes in a quantity sufficient to present danger to human health or the environment;
  - f. is capable of detonation or explosive reaction if it is subjected to a strong initiating source or if heated under confinement;
  - g. is readily capable of detonation or explosive decomposition or reaction at standard temperature and pressure; or
  - h. is an explosive (Class 1) as defined in the regulations under the [federal, provincial or territorial Statute or Regulation as appropriate for the municipality], as amended.
- (55) **Receptacle** means a receptacle for Solid Waste other than a container as defined herein and includes a garbage can and garbage bags.
- (56) **Recyclable** means any materials designated as recyclable under The City's Residential Recycling Collection Contract.
- (57) **Recycling Contractor** means the person who is under contract with The City to collect Recyclable material from residential properties in the City of Red Deer.
- (58) **Remote Reading Device** means a device which is connected to a water meter by The City and provides a duplicate reading of the water consumed, which may be monitored from the exterior of a building.
- (59) **Sampling Port** means a valve, tap, or similar device on equipment, a drain pipe or at another suitable location, to allow for sampling, consistent with technical guidelines that The City may establish from time to time.
- (60) **Service Valve** means the water valve on a City Service Connection.
- (61) **Sewer** means a pipe, conduit, drain, open channel or ditch for the collection and transmission of Wastewater or Storm Water and to which Private or City Sewer Connections may be attached.

- (62) **Sharps** means hypodermic needles, syringes, blades, broken glass and any devices, instruments or other objects which have acute rigid corners, edges or protuberances.
- (63) **Solid Waste Contractor** means the person who or the Corporation which is under contract with The City to collect and haul Solid Waste to the City's Disposal Grounds.
- (64) **Solid Waste** means discarded material or Waste or any kind which is permitted to be disposed of at the Disposal Grounds.
- (65) **Special Solid Waste** means waste which requires special disposal treatment at the Disposal Grounds but does not include Solid Waste, Hazardous Waste or Dangerous Goods.
- (66) **Spill** means a direct or indirect discharge into the Wastewater or Storm Water sewer or the natural environment which is abnormal in quantity or quality in light of all the circumstances of the discharge.
- (67) **Standard Methods** means a procedure or method set out in Standard Methods for the Examination of Water and Wastewater published jointly by the American Public Health Association, American Water Works Association and the Water Environment Federation, recent or latest edition or approved in writing by the Inspector.
- (68) **Storm Water Sewer** means a sewer for the collection and transmission of uncontaminated water, Storm Water, drainage from land or from a watercourse or any combination thereof but excluding any Wastewater.
- (69) **Storm Water** means the water running off the surface of a drainage area during and immediately after a period of rain or snow melt.
- (70) **Subsurface Water** means groundwater including foundation drain water.
- (71) **Sump** means a facility on the connection to the Wastewater collection system for trapping large, heavy solids before discharge into these systems.
- (72) **Total Kjeldahl Nitrogen** means the sum of organic nitrogen and ammonia nitrogen as set forth in Standard Methods.
- (73) **Total Phosphorus** means an essential chemical element and nutrient for all life forms as set forth in Standard Methods.

- (74) **Total Suspended Solids (TSS)** means insoluble matter in liquid that is removable by filtration, as determined by the appropriate procedure described in Standard Methods.
- (75) **Unit of Solid Waste** means a garbage bag up to 660 mm by 915 mm or a garbage can up to 100 litres in volume.
- (76) **Utility and Utility Service** means, as the context may require, the City's Water Utility, Wastewater Utility, Storm Water Utility and Waste Management Utility.
- (77) **Water Main** means those pipes installed by The City in streets for the conveyance of water throughout the City to which City Service Connections may be attached.
- (78) **Water Utility** means the system of water works owned and operated by The City and all accessories and appurtenances thereto.
- (79) **Waste** means any solid or liquid material or product or combination of them that is intended to be treated or disposed of or that is intended to be stored and then treated or disposed of.
- (80) **Wastewater** means the composite of water and water-carried wastes from residential, commercial, industrial or institutional premises or any other source.
- (81) **Wastewater Sewer** means a sewer for the collection and transmission of domestic or industrial Wastewater or any combination thereof.
- (82) **Wastewater Sludge** means Wastewater containing more than 0.5% total solids or solid material recovered from the Wastewater treatment process.
- (83) **Wastewater Works** means any works for the collection, transmission, treatment and disposal of Wastewater, Storm Water or uncontaminated water, including a combined sewer, Wastewater Sewer or Storm Water Sewer, or any part of such works, but does not include plumbing or other works to which the applicable Building Code applies.
- (84) **Yard Waste** means any materials designated as Yard Waste under The City's Solid Waste & Yard Waste Collection Contract.

Bylaw No. 3514/2014

**SCHEDULE B****Effective for all consumption, estimated or actual, on or after March 1, 2014****WATER RATES**

- 1 Every Customer shall pay for water supplied to him the aggregate of amount determined as follows:
- (a) A usage charge of \$1.12 for each cubic metre of water supplied.
  - (b) A fixed monthly charge shall be determined by the size of the meter supplied to each Customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
16 mm	\$19.30
19 mm	\$28.20
25 mm	\$47.80
38 mm	\$106.00
50 mm	\$248.00
75 mm	\$430.00
100 mm	\$1,010.00
150 mm	\$2,020.00
200 mm	\$3,600.00

Bylaw No. 3514/2014

**SCHEDULE C****Effective for all consumption, estimated or actual, on or after March 1, 2014****WASTEWATER RATES**

- 1 Wastewater Utility Customers in residential premises containing up to two Dwelling Units shall pay the following amounts:

- (a) a usage charge of \$0.70 for each cubic metre of Wastewater volume, (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the water meter supplied to that Customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
16 mm	\$31.85
19 mm	\$31.85
25 mm	\$31.85
38 mm	\$31.85

- 2 Wastewater Utility Customers in non-residential premises and in residential premises containing three or more Dwelling Units shall pay the following amounts:

- (a) a usage charge of \$1.45 for each cubic metre of Wastewater volume (calculated as described in paragraph 4 below), and
- (b) a fixed monthly charge determined by the size of the meter supplied to each Customer as follows:

<u>WATER METER SIZE</u>	<u>FIXED MONTHLY CHARGE</u>
16 mm	\$10.40
19 mm	\$15.10
25 mm	\$21.90
38 mm	\$32.40
50 mm	\$48.20
75 mm	\$82.00
100 mm	\$148.00
150 mm	\$227.00
200 mm	\$400.00

- (c) The minimum charge for any Wastewater Customer shall be \$31.85 per month.

Bylaw No. 3514/2014

**SCHEDULE C**

3 Where The City has tested the discharge of Wastewater into the sewerage system pursuant to Section 83 of this Bylaw, Overstrength Surcharge and found that the Wastewater exceeds the limits of Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS) or fats, Oil and Grease (FOG) set out therein, then that Customer shall pay for Wastewater service at the following rates:

- (a) a sampling and testing charge of \$105 per month during the period within which the Wastewater continues to be overstrength based on the results of testing
- (b) a usage charge at the rate identified in Article 2 of this Schedule,
- (c) a fixed monthly charge at the rate identified in Article 2 of this Schedule, and
- (d) an Overstrength Surcharge based on the amount of BOD, TSS and FOG at the following rates:

<b>Tier 1</b>				<b>Surcharge</b>	
	Concentration above	Concentration below			
BOD	300	2,400	mg/L	\$0.92	/kg
TSS	300	2,400	mg/L	\$0.88	/kg
FOG	100	250	mg/L	\$0.72	/kg
<b>Tier 2</b>				<b>Surcharge</b>	
	Concentration above	Concentration below			
BOD	2,400	4,800	mg/L	\$1.22	/kg
TSS	2,400	4,800	mg/L	\$1.17	/kg
FOG	250	500	mg/L	\$0.96	/kg
<b>Maximum Allowable Limits</b>				<b>Surcharge</b>	
	Concentration above				
BOD	4,800		mg/L	\$1.84	/kg
TSS	4,800		mg/L	\$1.76	/kg
FOG	500		mg/L	\$1.44	/kg

Bylaw No. 3514/2014

**SCHEDULE C**

Example calculation for Wastewater containing a BOD concentration of 5,000 mg/L (5 kg/m<sup>3</sup>):

		<u>Surcharge Rate</u>
• On the first 0.3 kg/m <sup>3</sup>	0.3 x \$0.00 =	\$0.00
• On the next 2.1 kg/m <sup>3</sup>	2.1 x \$0.92 =	\$1.93
• On the next 2.4 kg/m <sup>3</sup>	2.4 x \$1.22 =	\$2.93
• On the last 0.2 kg/m <sup>3</sup>	0.2 x \$1.84 =	<u>\$0.37</u>
Total BOD Surcharge Rate:		\$5.23 per m <sup>3</sup>

- 4 For the purpose of calculating the Wastewater usage charge payable by a Customer, the volume of Wastewater contributed by the Customer to the Wastewater Sewer shall be deemed to be equal to 90% of the water delivered to the Customer's premises, whether the water was received from The City or from sources other than The City. Where no meter or other exact means exist to determine the quantity of water consumed by any Person, The City shall make an estimate thereof for the purpose of determining the Wastewater Utility charges. The Customer may, at his or her own expense, install and maintain a meter subject to approval by The City upon which the service charge shall thereafter be determined.
- 5 The Fee for disposal of Wastewater at the Liquid Waste Station and FOG Station (Fats, Oils and Grease) is \$8.30/cubic meter.
- (a) charges will be based on an estimate of the load volume, as determined by The City.
- (b) there is a minimum \$8.30 charge per load.
- (c) there is no charge for recreational vehicles.
- 6 Wastewater Treatment Plant Laboratory Testing - The Fees for testing of Wastewater for determining the content of the following constituents are as follows, per test:
- |                |         |
|----------------|---------|
| Ammonia        | \$12.52 |
| U-Ammonia      | \$ 6.28 |
| BOD            | \$28.10 |
| TSS            | \$15.00 |
| COD            | \$15.45 |
| pH             | \$ 4.41 |
| Oil and Grease | \$26.25 |
| TP             | \$21.52 |

Bylaw No. 3514/2014

**SCHEDULE C**

E.coli

\$35.08

7 Lagoon Dumping Rate

The Fee for disposal of digested sludge at the WWTP sludge lagoons is \$25.00 per cubic metre.

Bylaw No. 3514/2014

**SCHEDULE D****Effective for all consumption, estimated or actual, on or after March 1, 2014****BILLING AND SERVICE FEES****1 UTILITY BILLING FEES**

(1) Application fee for Utility billing	\$15
(2) Non-application fee (open a new account in owner's name)	\$30
(3) Deposit to obtain a residential Utility account	\$325
(4) As determined by the City, non-residential deposits, where applicable, will be estimated based on 30% of the Customer's typical annual charges or based on the following amounts, relative to water meter size:	
Water (16mm)	\$325
Water (19mm)	\$500
Water (25mm)	\$800
Water (38mm)	\$1,600
Water (50mm)	\$3,500
Water (75mm)	\$6,500
Water (100mm)	\$18,000
Water (150mm)	\$25,000
Water (200mm)	\$25,000
(5) Late Payment penalty	1.5 % per month of the outstanding balance
(6) Reprint fee for invoice or receipts <sup>1</sup>	\$10
(7) Account transfer fee <sup>2</sup>	\$10
(8) Hang tag fee <sup>3</sup>	\$25
(9) No access fee <sup>4</sup>	\$75

<sup>1</sup> Fee per reprint on request of account holder for a copy of Utility invoice or landfill receipt.

<sup>2</sup> May charge for payments made to wrong account within the city.

<sup>3</sup> For notice posted at premises of service.

<sup>4</sup> In circumstances where site visit is made, but access is not provided by owner or Tenant.

Bylaw No. 3514/2014

**SCHEDULE D****2 NEW SERVICE CONNECTION**

	From Main In Street	From Main In Lane	Rural Road Cross Section
(1) Basic charge for 25 mm water and 150 mm Wastewater	\$8,495	\$6,800	
(2) Basic charge for 25 mm water service	\$7,525	\$6,020	
(3) Basic charge for 150 mm Wastewater	\$7,525	\$6,020	
(4) Basic charge for 100 mm Storm Water	\$7,525	\$6,020	
(5) Basic charge for 25 mm water, 150 mm Wastewater and 100 mm Stormwater	\$8,735	\$6,980	
(6) Dual service upon approval	\$11,570	N/A	
(7) Water service renewal – 25 mm, upon approval	\$7,540		
(8) Rural 25 mm Water and 150 mm Wastewater			\$11,540
(9) Extra charge for larger water service:			
38 mm		\$ 400	
50 mm		\$ 715	
100 mm		\$3,350	
150 mm		\$4,095	
200 mm		\$5,310	
250 mm		\$6,955	
300 mm		\$8,355	
Additional charge for 4m to 5m depth		\$3,480	
Additional charge for 5m to 6m depth		\$5,860	
Additional charge for 6m to 7m depth		\$8,160	

Bylaw No. 3514/2014

**SCHEDULE D**

- (10) Extra charge for larger Wastewater or Storm Water Sewer:
- |        |        |         |
|--------|--------|---------|
| 200 mm | Ribbed | \$245   |
|        | DR35   | \$305   |
| 250 mm | Ribbed | \$340   |
|        | DR35   | \$465   |
| 300 mm | Ribbed | \$490   |
|        | DR35   | \$685   |
| 375 mm | Ribbed | \$675   |
|        | DR35   | \$960   |
| 450 mm | Ribbed | \$1,055 |
|        | DR35   | \$1,475 |
| 600 mm | Ribbed | \$1,845 |
|        | DR35   | \$2,475 |
- (11) Water Service Removal (water kill)
- |  |         |
|--|---------|
| up to 50 mm in size  | \$3,200 |
| up to 50 mm in size; removal done at same time as new service construction | \$1,220 |
| over 50 mm in size   | \$5,795 |
- (12) Additional fee for winter construction of service (Nov. 1 - May 15)
- |              |         |
|--------------|---------|
| (a) Lane     | \$1,855 |
| (b) Street   | \$2,850 |
| (c) Arterial | \$4,595 |
- (13) Other Charges:
- |   |         |
|---|---------|
| (a) Construction of manhole to 3.1 metres in depth at time of service   | \$4,295 |
| (i) additional cost per vertical metre in excess of 3.1 metres in depth | \$660   |
| (b) Fire Hydrant and Valve Installation at time of service              | \$6,800 |

Bylaw No. 3514/2014

**SCHEDULE D**

## (c) Cutting and replacing pavement:

(i)	single or double service 75 mm and under	\$2,690
(ii)	single or double service over 75 mm	\$3,725
(iii)	triple service 75 mm and under	\$4,059
(iv)	triple service over 75 mm	\$5,545
(v)	for service kill 75 mm and under	\$2,100
(vi)	for service kill over 75 mm	\$2,306
(vii)	for water service renewal	\$1,599
(viii)	additional asphalt repair costs for excavations in excess of 4 metres deep	\$1,025 (per additional metre)

## (d) Replacing sidewalks:

(i)	single or double service residential	\$2,685
(ii)	single or double service commercial	\$4,756
(iii)	triple service residential	\$3,552
(iv)	triple service commercial	\$4,971
(v)	additional sidewalk repair costs for excavations in excess of 4 metres deep (per location)	\$665

## (e) Replacing curb only:

(i)	single or double service	\$2,175
(ii)	triple or dual service	\$2,162
(iii)	additional Curb repair costs for excavations in excess of 4 metres deep (per location)	\$460

(f) Landscaping Repairs (boulevard area) \$220

(g) Landscaping Repairs (Utility lot/reserve) \$626

Bylaw No. 3514/2014

**SCHEDULE D****3 MISCELLANEOUS SERVICE FEES**

(1)	Installation of more than one meter	\$23/m
(2)	Requesting meter reading	\$60
(3)	Service call during regular hours	\$60
(4)	Service call after regular hours	\$210
(5)	Disconnection (valve off) service charge	\$75
(6)	Reconnection (valve on) service charge	\$75
(7)	Turn water off or on for repairs or line testing	
	(a) During regular working hours	\$75
	(b) After regular working hours	\$210
(8)	Temporary water supply	
	(a) For construction purposes, includes 16 mm water meter	\$90 plus monthly meter and usage charges
(9)	Meter Test	\$130
(10)	Private fire hydrant maintenance	
	(a) Damage evaluation	\$70/hydrant
	(b) Paint	\$80/hydrant
(11)	Bulk Water	
	(a) Use of designated fire hydrant to obtain water (per permit plus water consumption)	\$80

Bylaw No. 3514/2014

**SCHEDULE D**

- |  |   |            |
|--|---|------------|
| (12) Sewer Services – inspection and cleaning<br>(service vehicle and 2 operators) |   |            |
| (a)  | during regular working hours<br>(1 hour minimum)  | \$120/hour |
| (b)  | after regular working hours<br>(2 hour minimum)   | \$220/hour |
| (13) Sewer Mains – cleaning, clearing<br>(vacuum truck and 2 operators)            |   |            |
| (a)  | during regular working hours (1 hour<br>minimum)  | \$215/hour |
| (b)  | during regular working hours with pilot<br>truck (1 hour minimum)   | \$235/hour |
| (c)  | after regular working hours (2 hour<br>minimum)   | \$305/hour |
| (d)  | after regular working hours with pilot truck<br>(2 hour minimum)  | \$325/hour |
| (14) Sewer Mains - televise<br>(CCTV vehicle and 2 operators)                      |   |            |
| (a)  | during regular working hours (1 hour<br>minimum)  | \$220/hour |
| (b)  | during regular working hours with pilot<br>truck (1 hour minimum)   | \$240/hour |
| (c)  | after regular working hours (2 hour<br>minimum)   | \$320/hour |
| (d)  | after regular working hours with pilot truck<br>(2 hour minimum)  | \$340/hour |
| (15)   | Other services (e.g. meter and standpipe repairs,<br>miscellaneous construction) that are not identified within the<br>above noted tables may be provided from time to time at the<br>request of Customers. These services are typically not provided<br>frequently or may have a variable scope depending on<br>individual circumstances. In these cases, the services will be<br>provided at cost, including materials, equipment and labour. |            |

Bylaw No. 3514/2014

**SCHEDULE E****Effective for all rates, on or after March 1, 2014****SOLID WASTE COLLECTION RATES**

- 1 (a) Rates to be applicable for premises when supplied with a Container by the Solid Waste Contractor engaged by the City. Scheduled Service includes Contractor-provided Container.

SOLID WASTE COLLECTION RATES FOR COMMERCIAL FRONT-END CONTAINERS								
Type of Service	Monthly Rate (\$)							
	1.5 m <sup>3</sup> (2 yd <sup>3</sup> )	2.3 m <sup>3</sup> (3 yd <sup>3</sup> )	3.1 m <sup>3</sup> (4 yd <sup>3</sup> )	4.6 m <sup>3</sup> (6 yd <sup>3</sup> )				
<u>Service on Demand:</u> Container rental		11.39		14.24		17.08		19.93
Lift charge		12.61		18.92		25.23		37.84
<u>Scheduled Service:</u> 1 lift per month		12.61		18.92		25.23		37.84
1 lift every 2 weeks		27.25		40.87		54.50		81.73
1 lift per week		54.61		81.93		109.24		163.85
2 lifts per week		109.24		163.85		218.48		327.70
3 lifts per week		163.85		245.78		327.70		491.55
4 lifts per week		218.48		327.70		436.94		655.42
5 lifts per week		273.09		409.63		546.18		819.27
6 lifts per week		327.70		491.55		655.42		983.12
Extra lift for scheduled service		12.61		18.92		25.23		37.84

Bylaw No. 3514/2014

**SCHEDULE E**

- (b) Charges for special Container services in addition to the above rates will be as follows.

Standard Lid	No charge
Castors on Containers	\$19.93 per month per Container
Lock	\$20.00 one time charge per Container

- 2 Rates to be applicable for premises where the owner or agent is charged and such owner or agent provides Receptacles for hand pickup of Solid Waste.

<b>MONTHLY SOLID WASTE COLLECTION RATES FOR COMMERCIAL HAND PICK-UP (\$)</b>											
<b>Volume Per Pick-Up</b>	<b>Frequency of Pick-Up per Week</b>										<b>Cost per Extra Pick-Up</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>					
$\leq 0.4 \text{ m}^3$	26.08	52.15	78.23	104.31	130.39	156.46					6.02
$>0.4-0.8 \text{ m}^3$	26.08	52.15	78.23	104.31	130.39	156.46					6.02
$>0.8-1.5 \text{ m}^3$	52.15	104.31	156.46	208.62	260.77	312.92					12.05
$\geq 1.5-2.3 \text{ m}^3$	78.24	156.49	234.73	312.98	391.22	469.47					18.07
$>2.3-3.1 \text{ m}^3$	104.32	208.64	312.96	417.29	521.61	625.93					24.09
$>3.1-3.8 \text{ m}^3$	130.40	260.80	391.20	521.59	651.99	782.39					30.12
$>3.8-4.6 \text{ m}^3$	156.48	312.95	469.43	625.90	782.38	938.85					36.14
$>4.6-5.3 \text{ m}^3$	182.55	365.11	547.66	730.21	912.76	1,095.32					42.16

**Note:  $0.4 \text{ m}^3$  ( $1/2 \text{ yd}^3$ ) is approximately equal to 3 Units (bags or cans) of garbage**

Bylaw No. 3514/2014

**SCHEDULE E**

- 3 For a single family Dwelling Unit, a semi-detached residential Unit, a single family Dwelling Unit with a basement Dwelling Unit situated therein, or a Dwelling Unit in a Multi-Family Building or multiple family development, the charge for basic residential collection shall be \$12.05 per month per Dwelling Unit for the collection of a maximum of 5 Units of Solid Waste per week per Dwelling Unit year round, and once a week collection of Yard Waste for approximately seven months per year. The charge for Solid Waste tags for Units in excess of the basic residential collection service shall be \$1.00 per Extra Waste Tag.
- 4 (a) All Dwelling Units which require individual blue box collection services shall be charged \$6.10 per month for weekly pick up.
- (b) Any Dwelling Unit which requires The City's communal recycling collection service shall be charged \$4.25 per month per Dwelling Unit.
- 5 Disposal Grounds Rates for Acceptance of Solid Waste

	<b>Description</b>	<b>Rate</b>	
(a)	Mixed Solid Waste	\$65	per tonne
(b)	Construction and Demolition Waste	\$65	per tonne
(c)	Special Solid Waste	\$85	per tonne
(d)	Asbestos	\$85	per tonne
(e)	Clean, segregated Yard Waste	\$55	per tonne
(f)	Clean, segregated branches	\$55	per tonne
(g)	Clean, segregated, unpainted gypsum drywall	\$55	per tonne
(h)	Clean, segregated asphalt shingles	\$55	per tonne
(i)	Clean, segregated pallets	\$55	per tonne
(j)	Clean, segregated scrap metal (including Freon appliances and propane tanks)	\$55	per tonne
(k)	Clean, segregated, reusable furniture	\$55	per tonne
(l)	Household Hazardous Waste	No charge	
(m)	Residential Paint Products	No charge	
(n)	Electronic Waste	No charge	

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Bylaw No. 3514/2014

**SCHEDULE E**

- (o) Tires No charge
  - (p) Cover Material as defined in The City of Red Deer Waste Management Facility Disposal Guidelines. No charge
  - (q) A surcharge of \$20 per load will be applied to unsecured loads as outlined Clause 109(8) Use of the Solid Waste Utility Service and Disposal Grounds.
  - (r) When fractional metric tonnes are delivered, the rate charged for the same shall be determined by pro-rating the above rates per tonne in the same ratio as the weight of such Solid Waste delivered bears to a metric tonne. In any event, a minimum charge of \$7.00 shall apply for items 5(a-b), 5(e-k) and a minimum charge of \$85 shall apply for items 5(c) and 5(d).
  - (s) Where loads delivered contain multiple types of waste, the rate applied shall be based on the type of waste with the highest applicable rate.
-

**FILE COPY**



**Council Decision – February 18, 2014**

**DATE:** February 21, 2014  
**TO:** Tom Warder, Environmental Services Manager  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Utility Bylaw 3514/2014 - Proposed Utility Bylaw Changes

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**Reference:**

Environmental Services, dated January 6, 2014

**Bylaw Reading:**

At the Monday, February 18, 2014 Regular Red Deer City Council meeting, Council gave second and third readings to Utility Bylaw 3514/2014 (New Utility Bylaw, Repeal of Utility Bylaw 3464/2011, effective March 1, 2014).

**Report back to Council:** No

**Comments/Further Action:**

This office will distribute copies of the consolidated copy in due course.

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall  
Manager

- c: Director of Development Services
- Director of Corporate Services
- Chief Financial Officer
- Revenue & Assessment Manager



February 6, 2014

## Notice of Motion submitted by Councillor Paul Harris and Councillor Dianne Wyntjes re: Support for a National Housing Strategy

Legislative Services

### **Report Summary & Recommendation:**

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This Notice of Motion was submitted by Councillor Paul Harris and Councillor Dianne Wyntjes at the Monday, February 3, 2014 Council meeting.

This item is now being presented for Council's consideration.

### **City Manager Comments:**

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The Corporate Leadership Team has reviewed this notice of motion and supports it being endorsed by Red Deer City Council and forwarded to the various levels of government.

Craig Curtis  
City Manager

### **Proposed Resolution:**

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**WHEREAS**, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

**WHEREAS** the high cost of housing is one of the most urgent financial issues facing both Canadians and Red Deerians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

**WHEREAS** housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

**WHEREAS** those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs, driving down vacancy rates and making it hard



to house workers in regions experiencing strong economic activity such as Red Deer and Central Alberta; and

**WHEREAS** an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and

**WHEREAS** coordinated action is required to prevent housing issues from being offloaded onto local governments and align the steps local governments have already taken with regard to federal/provincial/territorial programs and policies; and

**WHEREAS**, the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and

**WHEREAS** FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

**WHEREAS**, our community has continuing affordable housing needs that can only be met through the kind of long-term planning and investment made possible by federal leadership;

**THEREFORE BE IT RESOLVED** that Red Deer City Council endorses the FCM housing campaign and urges the minister of employment and social development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians, and Red Deer citizens; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to: Minister Ken Hughes, Alberta Minister of Municipal Affairs; Member of Parliament, Earl Dreeshen; the Federation of Canadian Municipalities; the Alberta Urban Municipalities Association; the Alberta Association of Municipal Districts and Counties; the Red Deer Members of the Legislative Assembly; and the Honourable Jason Kenney, Minister of Employment and Social Development and Minister for Multiculturalism.

LEGISLATIVE SERVICES

February 20, 2014

Mr. Brock Carlton  
Chief Executive Officer  
Federation of Canadian Municipalities  
24 Clarence Street  
Ottawa, ON K1N 5P3

Dear Mr. Carlton:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

WHEREAS the high cost of housing is one of the most urgent financial issues facing both Canadians and Red Deerians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

WHEREAS housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

WHEREAS those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs, driving down vacancy rates and making it hard to house workers in regions experiencing strong economic activity such as Red Deer and Central Alberta; and

WHEREAS an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and

.../2

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WHEREAS FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

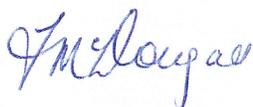
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Should you have any questions regarding this matter, please contact me at 403.342.8132.

Sincerely,



Frieda McDougall  
Legislative Services Manager

LEGISLATIVE SERVICES

February 20, 2014

Mr. Bob Barss  
President  
Alberta Association of Municipal Districts & Counties  
2510 Sparrow Drive  
Leduc, AB T9E 8N5

Dear Mr. Barss:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

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WHEREAS the high cost of housing is one of the most urgent financial issues facing both Canadians and Red Deerians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

WHEREAS housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

WHEREAS those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs, driving down vacancy rates and making it hard to house workers in regions experiencing strong economic activity such as Red Deer and Central Alberta; and

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.../2

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Should you have any questions regarding this matter, please contact me at 403.342.8132.

Sincerely,



Frieda McDougall  
Legislative Services Manager

LEGISLATIVE SERVICES

February 20, 2014

Mr. John McGowan  
Chief Executive Officer  
Alberta Urban Municipalities Association  
300, 8616-51 Avenue  
Edmonton, AB T6E 6E6

Dear Mr. McGowan:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

WHEREAS the high cost of housing is one of the most urgent financial issues facing both Canadians and Red Deerians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

WHEREAS housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

WHEREAS those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs, driving down vacancy rates and making it hard to house workers in regions experiencing strong economic activity such as Red Deer and Central Alberta; and

WHEREAS an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and

.../2

WHEREAS coordinated action is required to prevent housing issues from being offloaded onto local governments and align the steps local governments have already taken with regard to federal/provincial/territorial programs and policies; and

WHEREAS, the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and

WHEREAS FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

WHEREAS, our community has continuing affordable housing needs that can only be met through the kind of long-term planning and investment made possible by federal leadership;

THEREFORE BE IT RESOLVED that Red Deer City Council endorses the FCM housing campaign and urges the Minister of Employment and Social Development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians, and Red Deer citizens; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to: Minister Ken Hughes, Alberta Minister of Municipal Affairs; Member of Parliament, Earl Dreeshen; the Federation of Canadian Municipalities; the Alberta Urban Municipalities Association; the Alberta Association of Municipal Districts and Counties; the Red Deer Members of the Legislative Assembly; and the Honourable Jason Kenney, Minister of Employment and Social Development and Minister for Multiculturalism.

Should you have any questions regarding this matter, please contact me at 403.342.8132.

Sincerely,



Frieda McDougall  
Legislative Services Manager

LEGISLATIVE SERVICES

February 20, 2014

Mr. Earl Dreeshen, M.P.  
Suite 100A  
4315-55 Avenue  
Red Deer, AB T4N 4N7

Dear Mr. Dreeshen:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

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Should you have any questions regarding this matter, please contact me at 403.342.8132.

Sincerely,



Frieda McDougall  
Legislative Services Manager

February 21, 2014

Honourable Ken Hughes  
Minister of Municipal Affairs  
404 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister Hughes:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

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As outlined, we endorse the FCM resolution and are looking for government leadership at all levels to respond to the need for a long-term housing plan.

Should you have any questions regarding this matter, please contact me at 403.342.8154.

Sincerely,



Tara Veer  
Mayor



OFFICE OF THE MAYOR

February 21, 2014

Honourable Cal Dallas  
Minister of International & Intergovernment Relations  
320 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister Dallas:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

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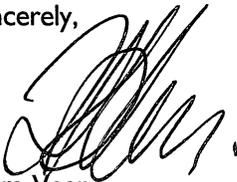
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As outlined, we endorse the FCM resolution and are looking for government leadership at all levels to respond to the need for a long-term housing plan.

Should you have any questions regarding this matter, please contact me at 403.342.8154.

Sincerely,



Tara Veer  
Mayor

February 21, 2014

Honourable Jason Kenney  
Minister of Employment and Social Development  
and Minister for Multiculturalism  
325 East Block  
House of Commons  
Ottawa, ON K1A 0A6

Dear Minister Kenney:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

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Should you have any questions regarding this matter, please contact me at 403.342.8154.

Sincerely,



Tara Veer  
Mayor

LEGISLATIVE SERVICES

February 20, 2014

Ms. Mary Ann Jablonski  
MLA for Red Deer North  
#200, 4814 Ross Street  
Red Deer, AB T4N 1X4

Dear Ms. Jablonski:

**RE: Red Deer City Council –  
Support for the Federation of Canadian Municipality's National Housing Strategy**

At The City of Red Deer Regular Council Meeting held on Tuesday, February 18, 2014 the following resolution regarding support for the Federation of Canadian Municipality's (FCM) National Housing Strategy was passed by Red Deer City Council:

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Should you have any questions regarding this matter, please contact me at 403.342.8154.

Sincerely,



*for:*  
Frieda McDougall  
Legislative Services Manager



**Council Decision – February 18, 2014**

**DATE:** February 21, 2014  
**TO:** Shelley Gagnon, Acting Community Services Director  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Notice of Motion – Submitted by Councillor Paul Harris and Councillor Dianne Wyntjes re: support for the FCM's National Housing Strategy

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**Reference Report:**  
Legislative Services, dated February 3, 2014

**Resolution:**

At the Tuesday, February 18, 2014 Regular Council Meeting, Council passed the following resolution:

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young people and families and supporting seniors and vulnerable citizens; and

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Council Decision – February 18, 2014  
Notice of Motion – FCM National Housing Strategy  
Page 3

**Report back to Council: No**

A handwritten signature in blue ink, appearing to read 'Frieda McDougall', written in a cursive style.

Frieda McDougall  
Manager

c: Councillor Paul Harris  
Councillor Dianne Wyntjes