

CITY COUNCIL

AGENDA

Monday, April 14, 2014 – Council Chambers, City Hall

Call to Order: 2:30 PM
Recess: 5:00 PM to 6:00 PM

1. IN CAMERA MEETING

1.1. Committee Appointments

2. MINUTES

2.1. Confirmation of the Minutes of the Monday, March 31, 2014 Regular Council Meeting

(Agenda Pages 1 – 5)

3. POINTS OF INTEREST

4. PRESENTATIONS

4.1. North Highway Connector Presentation - Stantec

5. UNFINISHED BUSINESS

5.1. Central Alberta Theatre
Loan Bylaw Amendment 3456/A-2014
Consideration of Second and Third Readings of the Bylaw

(Agenda Pages 6 – 14)

5.1.a. Consideration of Second Reading of the Bylaw

5.1.b. Consideration of Third Reading of the Bylaw

6. REPORTS

- 6.1. Community Housing Advisory Board: Homelessness Partnering Strategy - Funding for Transition Projects Recommendations (Agenda Pages 15 – 23)
- 6.2. 2019 Canada Winter Games Bid Budget (Agenda Pages 24 – 27)
- 6.3. Regional Collaboration Grant Application (Agenda Pages 28 – 29)
- 6.4. Collaborative Dispatch Model: Letter of Intent (Agenda Pages 30 – 39)
- 6.5. Enterprise Business Planning (Agenda Pages 40 – 48)
- 6.6. Citizen Representative Appointments: (Agenda Pages 49 – 50)
 - 6.6.a. Community Housing Advisory Board
 - 6.6.b. Municipal Planning Commission
 - 6.6.c. Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee - Citizen Representative Appointments

6.6.d. Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee -
Councillor Appointment

6.6.e. Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee -
Central Alberta Aquatic Committee Representatives

6.6.f. River Bend Golf and Recreation Society

7. BYLAWS

7.1. Land Use Bylaw Amendment 3357/D-2014
Clearview Phase 6 Social Care Site Rezoning
Consideration of First Reading of the Bylaw

(Agenda Pages 51 – 55)

8. REPORTS - ADDITIONAL AGENDA ITEM

8.1. Commuter Bike Pilot

(Agenda Pages 56 – 64)

8.1.a. Motion to Add Report to the Agenda

8.1.b. Motion For Recommendation One

8.1.c. Motion for Recommendation Two

8.1.d. Motion for Recommendation Three

8.1.e. Motion for Recommendation Four

9. ADDITIONAL AGENDA ITEM

9.1. Motion to Add Report to the Agenda

9.2. Motion to Approve

10. ADJOURNMENT



UNAPPROVED MINUTES

**of The Red Deer City Council Regular Meeting
held on Monday, March 31, 2014
commenced at 2:31 p.m.**

Present:

Deputy Mayor Tanya Handley
Councillor Buck Buchanan
Councillor Paul Harris
Councillor Ken Johnston
Councillor Lawrence Lee
Councillor Lynne Mulder
Councillor Frank Wong
Councillor Dianne Wyntjes

City Manager, Craig Curtis
Acting Director of Community Services, Shelley Gagnon
Director of Corporate Services, Paul Goranson
Director of Planning Services, Kim Fowler
Director of Development Services, Elaine Vincent
Acting Director of Communications & Strategic Planning, Charity Dyke
Director of Corporate Transformation, Lisa Perkins
City Clerk, Frieda McDougall
Deputy City Clerk, Jackie Kurylo
Corporate Meeting Coordinator, Christine Kenzie
Planning Services Manager, Tara Lodewyk
Planner, Christi Fidek

Absent:

Mayor Tara Veer



I. MINUTES

I.1. Confirmation of the Minutes of the Monday, March 17, 2014 Regular Council Meeting

Moved by Councillor Lawrence Lee, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer hereby approves the Minutes of the March 17, 2014 Regular Council Meeting as transcribed.

IN FAVOUR: Deputy Mayor Tanya Handley, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wytjes

MOTION CARRIED

2. REPORTS

2.1. 2013 Election - Candidate Disclosure Information Report

This report was presented for Council's information.

2.2. Council Representation on Federation of Canadian Municipalities (FCM)

Moved by Councillor Lynne Mulder, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer having considered the report from Legislative Services department, dated March 14, 2014 re: Council Representation on the Federation of Canadian Municipalities (FCM), hereby agrees to:

1. Assume all costs related to a campaign for election (to a maximum of \$1,000) on FCM's Board of Directors by Councillor Paul Harris; and
2. Endorse Councillor Paul Harris to stand for election on FCM's Board of Directors; and
3. Assume all costs (to a maximum of \$14,500 – including campaign for election



costs as indicated above) associated with Councillor Paul Harris attending FCM's Board of Directors meetings;
to be funded from the tax stabilization reserve.

IN FAVOUR: Deputy Mayor Tanya Handley, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

2.3. Request Regarding Combative Sport Events in Red Deer

Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the report from the Legislative Services Department dated March 14, 2014 re: Request Regarding Combative Sport Events – May 2, September 5 and December 5, 2014, hereby provides no objection to the Central Combative Sports Commission oversight of the following HAVOC FC Mixed Martial Arts events in the city of Red Deer:

- May 2, 2014 – Sheraton Hotel, Red Deer
- September 5, 2014 – Sheraton Hotel, Red Deer
- December 5, 2014 – Westerner Event Centre, Red Deer

IN FAVOUR: Deputy Mayor Tanya Handley, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



3. **BYLAWS**

3.1. **Land Use Bylaw Amendment 3357/C-2014 Timber Ridge Phase 3 Rezoning**

Moved by Councillor Lynne Mulder, seconded by Councillor Buck Buchanan

FIRST READING: That Bylaw 3357/C-2014 (Land Use Bylaw Amendment – Rezoning of Phase 3 of Timber Ridge) be read a first time.

IN FAVOUR: Deputy Mayor Tanya Handley, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

Council recessed at 3:30 p.m. and reconvened at 6:00 p.m.

4. **PUBLIC HEARINGS**

4.1. **Land Use Bylaw Amendment 3357/B-2014 Rezoning within Laredo Phase I**

This item was withdrawn at the request of the developer. No Public Hearing was held. A revised zoning application will be brought forward for Council's consideration in the near future.

5. **ADJOURNMENT**

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer hereby agrees to adjourn the March 31, 2014 Regular Council Meeting of Red Deer City Council at 6:01 p.m.



IN FAVOUR:

Deputy Mayor Tanya Handley, Councillor Buck Buchanan, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

MAYOR

CITY CLERK

LEGISLATIVE SERVICES

April 16, 2014

Mr. Russ Wlad
Senior Vice President, Canada Mountain
Stantec
1100, 4900 – 50 Street
Red Deer, AB T4N 1X7

Dear Mr. Wlad:

RE: North Highway Connector Presentation to Red Deer City Council

On behalf of Red Deer City Council, thank you to you and Bryce Hunter for the presentation regarding the North Highway Connector made at the Monday, April 14, 2014 Council Meeting.

Council appreciated you taking the time to provide this information.

Sincerely,



Frieda McDougall
Legislative Services Manager



April 7, 2014

Central Alberta Theatre

Loan Bylaw Amendment 3456/A-2014

Consideration of Second & Third Reading

Legislative Services

Report Summary & Recommendation:

Summary:

The attached report is being brought forward from the Monday, March 3, 2014 Regular Council meeting. An amended loan agreement has been signed by both parties.

Recommendation:

The Council consider giving second and third readings to Loan Bylaw Amendment 3456/A-2014.

City Manager Comments:

I support the recommendation of Administration to proceed with second and third reading of Loan Bylaw Amendment 3456/A-2014.

Craig Curtis
City Manager

Report Details

Background:

At the Monday, March 3, 2014 Regular Council Meeting, Council gave first reading to Loan Bylaw Amendment 3456/A-2014.

Loan Bylaw Amendment 3456/A-2014 provides for the extension of the terms of the loan to Central Alberta Theatre from 4 to 7 years and a reduction in the interest rate from 5.33% to 2.963%.

Public Consultation Process

In accordance with Sections 221-226, 231, 265 and 606 of the Municipal Government Act, this bylaw is required to be advertised for two consecutive weeks and allow for a 15 day petition period. Advertisements were placed in the Red Deer Advocate on March 7 and March 14, 2014 with no comments being received.



Report Originally Submitted to
the Monday, March 3, 2014
Council Meeting

February 3, 2014

Central Alberta Theatre

Recreation, Parks & Culture

Report Summary & Recommendation:

This report is in response to a letter received by Central Alberta Theatre (CAT) dated July 8th, 2013 with supplemental information received October 4, 2013 requesting The City forgive their outstanding loan in the amount of \$30,764.93 to support their ongoing sustainability.

Administration is recommending that the terms of CAT's loan be renegotiated; the new term would extend CAT's loan repayment to 7 years at 2.963% for an annual payment of \$4,931.08.

City Manager Comments:

I support the recommendation of Administration; forgiving the loan would set a precedent as The City has loans to various other non-profit groups such as the Red Deer Gymnastics Club, SPCA and River Bend Golf & Recreation Society. The proposal as presented appears reasonable and consistent with prior practices; it provides for payment over a longer term at a lower interest rate. The City will continue to work with Central Alberta Theatre to support their efforts to remain a viable contributor to our community's culture.

I support the recommendation of Administration to consider first reading of Loan Bylaw Amendment 3456/A-2014. Following first reading, this bylaw will be advertised for two weeks and come back to Council for consideration of second and third readings in six weeks' time. This timeframe will allow for the required 15 days for public comment following the required advertising period.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the request from the Central Alberta Theatre.

Resolved that Council of The City of Red Deer, having considered the report from the Recreation, Parks & Culture Department, dated February 3, 2014, re: Central Alberta Theatre, hereby agrees that the terms of Central Alberta Theatre's outstanding loan from The City of Red Deer, in the amount of \$30,764.93, be renegotiated with a new term that would extend the Central Alberta Theatre's loan repayment to 7 years at 2.963% for an annual payment of \$4,931.08.



Report Details

Background:

Central Alberta Theatre (CAT) was founded in 1970 and is in its 43rd season of providing community theatre in Red Deer. CAT is a volunteer, non-profit organization administered by an elected board of directors.

Since 1994 CAT has operated the City owned Memorial Centre, constructing an addition to the building in 2002 known as the C.A.T. Studios which is valued at approximately \$2.5 million. At the time of the addition, CAT received a loan from the City in the amount of \$250,000 with an interest rate of 6.5% and has since repaid the loan.

The Memorial Centre is used by CAT to present various events as well as stage any main stage productions. The venue is also used as rental space and theatre for both local and traveling artists and groups. C.A.T. Studios is used to house costumes, props, set pieces and workshop as well as office and rehearsal space. It also offers alternative performance and meeting spaces for the organization and the community.

In the fall of 2011 CAT opened the City Centre Stage in the building that formerly housed the Uptown Cinema. This project was planned to house CAT's dinner theatre series, which was losing its existing venue, as well as provide a downtown theatre space for concerts, shows and rentals. Due to construction overages and safety code challenges, the leasehold improvement expenses for this space placed CAT in a high debt load situation which led to a financial shortfall for operations. During project development the City of Red Deer loaned CAT \$40,000 towards the installation of a sprinkler system for the City Centre Stage. The current terms of the loan agreement signed in 2011 was a 4 year term at 5.33% per annum with annual payments. CAT has made one payment in 2012 on this loan in the amount of \$11,367.07.

On August 30, 2012 Council received a letter from CAT requesting operating capital in the amount of \$60,000. This was tabled by Council until such time as CAT had a solvency plan in place for their continued operations.

CAT has applied for provincial grants to assist them with their shortfall which are currently pending, have held fundraising events, appealed to their membership and the community at large and are working diligently in the implementation of their new operating model.

In October 2012, CAT made a formal proposal to its creditors under the Bankruptcy and Insolvency Act. The proposal was accepted, allowing CAT to continue their operations under a new three year business plan designed to support their sustainability. The City's outstanding loan was not compromised in the proposal, and the proposal provides for the complete repayment of same.

Discussion:

On July 8, 2013 the City received a letter from CAT formally requesting the forgiveness of their outstanding loan in the amount of \$30,765 (Outstanding principle: \$28,633; Interest: \$2,132). Since that letter was received administration has worked with the group to obtain and analyze relevant information including their financial statements, current budget, and five year solvency plan.



CAT has rescinded their original request for operating capital and is only seeking forgiveness of the outstanding loan. The letter is included as an attachment for your information. Attachments to the letter informed Financial Services' recommendations and are not included here.

Analysis:

Alternatives:

- Option 1 Forgive outstanding loan as requested
- Option 2 Propose an alternate repayment formula
- Option 3 Make no changes to the existing loan agreement

Administration is recommending Option 2 with a plan to extend the term of CAT's loan repayment to 7 years and reduce the annual interest rate to 2.963% for an annual payment of \$4,931.08. Through our analysis of relevant information including financial statements, current budget and CAT's five year plan, we believe that CAT can make the alternate loan repayments.

This approach reduces CAT's annual payment by half. Financial Services is cognizant of the requirements of CAT's Notice of Proposal to their other creditors, and is attempting to strike a balance between supporting CAT in their efforts to rebuild their financial future and protecting The City's interests regarding the loan outstanding. Based on the information received from CAT, Financial Services believes that both objectives can be achieved based on CAT's level of dedication thus far in this matter.

The change to the loan repayment schedule will require an amendment to be made to the existing borrowing bylaw.

Central Alberta Theatre
4214 - 58 street
Red Deer, AB
T4N 2L6

July 8, 2013

Kristina Oberg, Culture Superintendent
Recreation, Parks and Culture
City of Red Deer
Box 5008, Red Deer, AB
T4N3T4

Dear Kristina Oberg c/o City of Red Deer:

This is to formally request from the City of Red Deer forgiveness of our outstanding loan to Central Alberta Theatre.

At present CAT owes an outstanding balance of approximately \$28,000.00 to the City of Red Deer. A loan of \$45,000.00 was originally issued to CAT in late 2011 to help defray the costs of an unanticipated order invoked by Licensing and Inspections. This was due to the reclassification of the 400 seat auditorium in City Centre Stage and the requirement to install a new sprinkler system. The cost for the installation of the sprinkler system was in excess of \$110,000.00.

Since that time the volunteer board of directors has spent hundreds of hours this past theatre season to resolve our financial difficulties. The other volunteers in our society have contributed thousands of hours to have ensured a successful theatre season with a compliment of 7 shows and yet again another sold out run of our annual One Act Play Festival.

Additionally, our loyal staff and core of volunteers ensured that from September 2012 through to present the Memorial Centre remained operational, hosting over 120 events. All of these music, theatre, dance and public performance events would not have taken place had the Memorial Centre not remained open. The school boards, both Public and Catholic, and the cultural community as a whole would have been at a dramatic loss had CAT not kept itself operational despite our financial difficulties.

We took great pride in our ability to create a proposal to our creditors that would satisfy them for the debt that was owed. Such a plan was accepted in the spring of 2013 and we are currently in a move-forward position with them. We have successfully made monthly payments to them since May of 2013. Our debt will be repaid to them over the next five years.

As recipients of funding from the Province of Alberta through Alberta Foundation of the Arts as well as other granting departments, CAT has had to submit regular financial reports to them. We are in good standing with our report writing and continue to honor the Ministry of Culture by remaining clear and transparent with them. Additionally, as indicated by the Minister of Culture the Hon. Heather Klimchuk in her address at the culture forum hosted by Red Deer College in Feb 2012, CAT is endeavoring to

implement her challenge to the communities. She has requested that those who operate Arts and Cultural Facilities make every effort possible to collaborate and enter into partnerships with other arts and cultural organizations hence minimizing the need for duplication of services and costs for delivery of arts and cultural programs. Providing CAT with complete or partial debt forgiveness can help in achieving that end.

Currently CAT has planned another theatre season with 7 shows and will also host the ever successful run of the One Act Play Festival. Additionally, we are entering into an agreement with Red Deer College for the use of City Centre Stage for a minimum of two or three shows. This is part of our ongoing solvency plan and follows suit with our original plan to help to reinvigorate the downtown of Red Deer.

In a move-forward position, CAT will again have in place an Operations and Facilities Manager to oversee the general operations of the business of CAT. We are confident that our vetting process is thorough and we have done our due diligence as a board of directors in hiring that qualified person.

Attached you will find our five year solvency plan in both a narrative and spreadsheet format. It was determined to be credible and thorough, subsequently being accepted by our creditors in the spring of 2013. Also attached is our current budget for 2013-14 which was drafted and accepted by our members at our AGM on June 2013.

Of note is that our budget includes repayment to the city of Red Deer of the loan for the sprinkler system installed in City Centre Stage which of course is now owned and operated by Red Deer College. In this regard CAT is practicing good faith with the City of Red Deer as owners of the Memorial Centre and CAT Studios. We remain clear and transparent in providing our documents to you in our request for debt forgiveness should you wish so.

We hope that you as a council can see the wisdom in helping Central Alberta Theatre move forward as a vital and integral part of the cultural community of Red Deer and area through your forgiveness of the loan.

Respectfully,

Paolo Mancuso, President
Central Alberta Theatre



Report Originally Submitted
to the Monday, March 3,
2014 Council Meeting

February 21, 2014

Central Alberta Theatre – Loan Bylaw Amendment 3456/A-2014

FINANCIAL SERVICES

Background:

In the report from the Recreation Parks and Culture Department, dated February 3, 2014, it is recommended that City Council approve the amendment of the loan to Central Alberta Theatre as follows:

- Extend the term of the loan from 4 to 7 years, and
- Reduce the interest from 5.33% to 2.963%.

Discussion:

Section 606 of the MGA requires that the bylaw be advertised for 2 consecutive weeks before second and third readings.

The amended loan agreement will be signed by both parties prior to second and third readings coming back to Council.

Recommendation:

That Council approve first reading of Loan Bylaw Amendment 3456/A-2014 at this time.

Original Loan Bylaw
3456/2010 – Central
Alberta Theatre

BYLAW NO. 3456/2010

Being a bylaw to authorize The City of Red Deer to lend the amount of forty thousand dollars (\$40,000.00) to Central Alberta Theatre, a non-profit organization in the City of Red Deer.

Section 265 of the Municipal Government Act authorizes a municipality to lend money to a non-profit organization provided the loan is authorized by bylaw.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

1. Council hereby authorizes a loan to Central Alberta Theatre in the amount of up to \$40,000.00 to be used to pay for servicing and fire suppression apparatus in order to meet the requirements of the Alberta Building Code, on the following terms:
 - (a) Minimum rate of interest: 5.33% per annum
 - (b) Term of loan: 4 years
 - (e) Repayment: loan to be repaid as funds are raised, and in any event not less than \$11,367.07 per year.
2. The source of the funds to be loaned shall be the Tax Stabilization Reserve.
3. City administration is authorized to enter into a loan agreement with the Society on the terms set out in this bylaw and in a form satisfactory to the City Solicitor.

READ A FIRST TIME IN OPEN COUNCIL this 27 day of October 2010.

READ A SECOND TIME IN OPEN COUNCIL this 13 day of December 2010.

READ A THIRD TIME IN OPEN COUNCIL this 13 day of December 2010.

AND SIGNED BY THE MAYOR AND CLERK this 13 day of December 2010.

“Morris Flewwelling”

“Elaine Vincent”

MAYOR

CITY CLERK

Proposed
Amendment to
Loan Bylaw
3456/2010

BYLAW NO. 3456/A-2014

Being a bylaw to amend Bylaw No. 3456/2010 to authorize The City of Red Deer to change the repayment terms for the loan to Central Alberta Theatre Society, a non-profit organization in the City of Red Deer.

Background

Following a request by Central Alberta Theatre Society, the City has agreed to modify the terms of its loan to the Society by reducing the rate of interest, and extending the term of the loan.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, HEREBY AMENDS BYLAW 3456/2010 AS FOLLOWS:

1. Section 1, subsections (a), (b) and (e) are deleted and replaced with the following new subsections:
 - (a) Minimum rate of interest: 2.963% per annum
 - (b) Term of loan: 7 years
 - (c) Repayment: loan to be repaid as funds are raised, and in any event not less than \$4,931.08 per year.

2. In all other respects, Bylaw 3456/2010 is hereby ratified and confirmed.

READ A FIRST TIME IN OPEN COUNCIL this 3rd day of March 2014.
 READ A SECOND TIME IN OPEN COUNCIL this day of 2014.
 READ A THIRD TIME IN OPEN COUNCIL this day of 2014.
 AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2014.

MAYOR

CITY CLERK

BYLAW NO. 3456/A-2014

Being a bylaw to amend Bylaw No. 3456/2010 to authorize The City of Red Deer to change the repayment terms for the loan to Central Alberta Theatre Society, a non-profit organization in the City of Red Deer.

Background

Following a request by Central Alberta Theatre Society, the City has agreed to modify the terms of its loan to the Society by reducing the rate of interest, and extending the term of the loan.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, HEREBY AMENDS BYLAW 3456/2010 AS FOLLOWS:

1. Section 1, subsections (a), (b) and (e) are deleted and replaced with the following new subsections:
 - (a) Minimum rate of interest: 2.963% per annum
 - (b) Term of loan: 7 years
 - (c) Repayment: loan to be repaid as funds are raised, and in any event not less than \$4,931.08 per year.

2. In all other respects, Bylaw 3456/2010 is hereby ratified and confirmed.

READ A FIRST TIME IN OPEN COUNCIL this	3 rd	day of	March	2014.
READ A SECOND TIME IN OPEN COUNCIL this	14 th	day of	April	2014.
READ A THIRD TIME IN OPEN COUNCIL this	14 th	day of	April	2014.
AND SIGNED BY THE MAYOR AND CITY CLERK this	14 th	day of	April	2014.



MAYOR



CITY CLERK



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Shelley Gagnon, Recreation Parks & Culture Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Central Alberta Theatre – Loan Bylaw Amendment 3456/A-2014 – Consideration of Second and Third Reading

Reference:

Legislative Services, dated March 19, 2014, Recreation, Parks & Culture, dated February 3, 2014 and Financial Services dated February 21, 2014

Bylaw Readings:

At the Monday, April 14, 2014 Council Meeting, Council gave second and third readings to Loan Bylaw Amendment 3456/A-2014, to provide for the extension of the terms of the loan to Central Alberta Theatre from 4 to 7 years and a reduction in the interest rate from 5.33% to 2.963%. A copy of the bylaw is attached.

Report back to Council: No

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall
Manager

- c: S. Cockerill, Director of Community Services
W. Meeres, Acting Culture Superintendent
M. Andrew, Corporate Controller

BYLAW NO. 3456/A-2014

Being a bylaw to amend Bylaw No. 3456/2010 to authorize The City of Red Deer to change the repayment terms for the loan to Central Alberta Theatre Society, a non-profit organization in the City of Red Deer.

Background

Following a request by Central Alberta Theatre Society, the City has agreed to modify the terms of its loan to the Society by reducing the rate of interest, and extending the term of the loan.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, HEREBY AMENDS BYLAW 3456/2010 AS FOLLOWS:

1. Section 1, subsections (a), (b) and (e) are deleted and replaced with the following new subsections:
 - (a) Minimum rate of interest: 2.963% per annum
 - (b) Term of loan: 7 years
 - (c) Repayment: loan to be repaid as funds are raised, and in any event not less than \$4,931.08 per year.

2. In all other respects, Bylaw 3456/2010 is hereby ratified and confirmed.

READ A FIRST TIME IN OPEN COUNCIL this	3 rd	day of	March	2014.
READ A SECOND TIME IN OPEN COUNCIL this	14 th	day of	April	2014.
READ A THIRD TIME IN OPEN COUNCIL this	14 th	day of	April	2014.
AND SIGNED BY THE MAYOR AND CITY CLERK this	14 th	day of	April	2014.



MAYOR



CITY CLERK



LEGISLATIVE SERVICES

April 16, 2014

Mr. Paolo Mancuso
President
Central Alberta Theatre
4214 – 58 Street
Red Deer, AB T4N 2L6

Dear Mr. Mancuso:

**Re: Council Decision
Central Alberta Theatre – Loan Bylaw Amendment 3456/A-2014**

At The City of Red Deer's Regular Council Meeting held on Monday, April 14, 2014 Council gave second and third readings to Bylaw 3456/A-2014, an amendment to Loan Bylaw 3456/2010 to change the repayment terms to 7 years at an interest rate of 2.963%, for an annual payment of \$4,931.08, for the loan to the Central Alberta Theatre Society.

If you require any further information, please feel free to contact Ms. Shelley Gagnon, Recreation, Parks and Culture Manager at 403.342.8165.

Sincerely,

A handwritten signature in black ink, appearing to read 'Frieda McDougall'.

Frieda McDougall
Legislative Services Manager

c: S. Cockerill, Director of Community Services
D. Krejci, Chief Financial Officer

**BYLAW AUTHORIZING AMENDMENT TO
CENTRAL ALBERTA THEATRE LOAN**

DESCRIPTION: Loan Bylaw Amendment 3456/A-2014 proposes to amend Loan Bylaw 3456/2010 which authorizes The City of Red Deer to change the repayment schedule and interest rate for the Central Alberta Theatre loan.

FIRST READING: March 3, 2014

FIRST PUBLICATION: March 7, 2014

SECOND PUBLICATION: March 14, 2014

PUBLIC HEARING & SECOND READING: _____

THIRD READING: APRIL 14, 2014.

LETTERS REQUIRED TO PROPERTY OWNERS: YES **NO**

DEPOSIT: YES \$ _____ **NO**

COST OF ADVERTISING RESPONSIBILITY OF: **City of Red Deer**

ACTUAL COST OF ADVERTISING:

\$ _____ X 2 **TOTAL:** \$ _____

MAP PREPARATION: \$ _____

TOTAL COST: \$ _____

LESS DEPOSIT RECEIVED: \$ _____

AMOUNT OWING/ (REFUND): \$ _____

INVOICE NO.: _____

BATCH NO.: _____

(Advertising Revenue to 180.5901)

Bylaw Authorizing Amendment to Central Alberta Theatre Loan

Bylaw Amendment 3456/A-2014 proposes to amend Bylaw 3456/2010 which authorizes The City of Red Deer to change the repayment schedule and interest rate for the Central Alberta Theatre loan. A copy of the proposed bylaw may be inspected by the public at Legislative Services, 2nd Floor of City Hall, during regular office hours.

The electors may submit a petition calling for a vote of the electors to determine whether the proposed bylaw should be passed. The petition must meet the formal requirements of Sections 221-226 of the Municipal Government Act and be filed with the Manager, Legislative Services within 15 days after the last date the proposed bylaw is advertised. The last date of advertisement for this bylaw is Friday, **March 14, 2014**. Any petition will be public information. The bylaw will be considered by Red Deer City Council at the Monday, **April 14, 2014** Council Meeting. If you have any questions regarding the petition process or the use of the petition please contact the Manager, Legislative Services at 403-342-8132.

Advertisements to be placed in the Red Deer Advocate on Friday, March 7, 2014 and Friday, March 14, 2014



April 3, 2014

Community Housing Advisory Board: Homelessness Partnering Strategy - Funding for Transition Projects Recommendations

Social Planning

Report Summary & Recommendation:

The Community Housing Advisory Board (CHAB) is putting forth a recommendation for Council to support three projects through a transitional phase of the Homelessness Partnering Strategy Grant from the Government of Canada.

Verbal notification was received on March 27, 2014 from Service Canada that The City of Red Deer's application to be the Community Entity was approved. The forthcoming agreement will cover all eligible expenses from April 1, 2014 to March 31, 2019. Funds through this grant will be available to cover the allocation funds to the projects put forth in the Community Housing Advisory Boards' resolution. The projects identified in the recommendation met the eligibility criteria set out by the federal government and Social Planning supports this recommendation.

Attached is the letter from the Community Housing Advisory Board.

City Manager Comments:

I support the recommendation of the Community Housing Advisory Board.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Social Planning Department, dated April 3, 2014, re: Community Housing Advisory Board: Homelessness Partnering Strategy – Funding for Transition Projects Recommendations, hereby approves the following funding of projects for the period of April 1, 2014 to September 30, 2014:

Agency	Project Description	Funding
Youth & Volunteer Centre <i>Youth Winter</i>	This program provides shelter and outreach support with the goal to reconnect youth to their family or to establish them within their own housing unit. The target group is youth ages 14-17	\$22,500



<p><i>Inn/Housing Support</i></p>	<p>that are homeless or at risk of homelessness. These are the same prevention activities that are currently funded through HPS.</p> <p>The role of the Community Support Worker is to:</p> <ul style="list-style-type: none"> • Assist and advocate for youth • Help connect youth to their families • Address underlying issues, with the goal of family reunification <p>This project can be funded under eligible activity #1 – renewal of existing projects.</p>	
<p>Central Alberta Women's Outreach Society</p> <p><i>Red Deer Housing Team – Housing First Pilot Project</i></p>	<p>The Red Deer Housing Team has chosen to transition their current prevention program to a Housing First model. They will transition those clients currently in the prevention program to other programs in the community and assess individuals and families for the housing first criteria.</p> <p>This Housing First Pilot Project will assist individuals/families who are chronically or episodically homeless with a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39 through a rapid re-housing program. This program will not duplicate the Red Deer Housing Team's Housing First program funded through the Province of Alberta.</p> <p>The program supports clients to find appropriate housing, furniture and household goods. The client will also agree to work on being a good tenant, have regular visits from a case manager, and where possible, arrange direct rent payments from his or her income source. The case manager supports the client in maintaining housing and securing an income source.</p> <p>This project can be funded under eligible activity #2 – Housing First pilot project.</p>	<p>\$113,318</p>
<p>Red Deer Native Friendship Society</p> <p><i>Aboriginal Housing Outreach Project – Housing First Pilot Project</i></p>	<p>Red Deer Native Friendship Society has chosen to transition their current prevention program to a Housing First model. They will continue to serve clients who meet the prevention program criteria but will expand their client focus to include individuals who are eligible for the housing first criteria.</p>	<p>\$58,000</p>



	<p>This Housing First Pilot Project will focus on individuals who have experienced two or more episodes of homelessness in one year and have a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39. The program will not duplicate the New Beginnings Aboriginal Housing First Project funded through the Province of Alberta.</p> <p>The program will support clients to find appropriate housing with the expectation that clients will work on being a good tenant, have regular visits from a case manager and, where possible arrange direct rent payments from his or her income source. The program will also provide Aboriginal transition life skills learning circles as part of the client's service plan.</p> <p>This project can be funded under eligible activity #2 – Housing First pilot project.</p>	
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Report Details

Background:

The current agreement with the Government of Canada for the Homelessness Partnering Strategy (HPS) ended on March 31, 2014. The City of Red Deer did submit the application on December 19, 2013 to be the Community Entity for the next 5 years of HPS funding from April 1, 2014 to March 31, 2019. Verbal confirmation was received on March 27, 2014 that the The City of Red Deer has been approved to be the Community Entity and that an agreement will follow shortly. This agreement will cover all eligible expenditures for the 5 year time period.

The federal government did identify transitional measures that allow selected HPS projects to be renewed while community plans are awaiting approval and requests for proposals are launched. They have provided the following clarification on what activities are eligible for funding under HPS during the transitional period.

1. Renewing projects to avoid a gap in service for clients
 - This includes renewing existing project activities that are funded under HPS.
 - Client group – those who are homeless or at-imminent risk of homelessness.
2. Housing First readiness or pilot sub-projects



- This includes small projects to prepare for the implementation of Housing First. These projects would test the approach early to inform the full roll out of a Housing First model under HPS.
- Client group – chronically and episodically homeless population.

A subcommittee of the Community Housing Advisory Board met with community stakeholders in February and identified priorities for the HPS community plan. CHAB approved these priorities at their March 6, 2014 meeting. Administration has submitted this community plan to the Federal government and once that is approved by the Minister CHAB will issue a new “Request for Proposals” process that will honour the community plan priorities and the parameters of the grant. Please note that this was a two part process as outlined by the federal government. The first step was submitting the application to be the Community Entity; the second step was to submit the community plan.

Discussion:

The projects that currently receive HPS funding were informed of the transitional measures that would allow projects to continue receiving funds while the community plan and request for proposals stage was being completed. The above highlighted projects responded with revised 6 month budgets and logic models. The Community Housing Advisory Board met, reviewed the information received from the projects and the criteria outlined by the Federal Government for this transitional phase and passed the resolution that is being presented here.

“Resolved that the Community Housing Advisory Board, having discussed the Homelessness Partnering Strategy (HPS) Transition Projects, hereby endorses the approval of the following funding of projects for the period of April 1, 2014 to September 30, 2014, and forwards this to Council for consideration.”

Agency	Project Description	Funding
Youth & Volunteer Centre <i>Youth Winter Inn/Housing Support</i>	This program provides shelter and outreach support with the goal to reconnect youth to their family or to establish them within their own housing unit. The target group is youth ages 14-17 that are homeless or at risk of homelessness. These are the same prevention activities that are currently funded through HPS. The role of the Community Support Worker is to: <ul style="list-style-type: none"> • Assist and advocate for youth • Help connect youth to their families • Address underlying issues, with the goal of family reunification 	\$22,500



	This project can be funded under eligible activity #1 – renewal of existing projects.	
<p>Central Alberta Women's Outreach Society</p> <p><i>Red Deer Housing Team – Housing First Pilot Project</i></p>	<p>The Red Deer Housing Team has chosen to transition their current prevention program to a Housing First model. They will transition those clients currently in the prevention program to other programs in the community and assess individuals and families for the housing first criteria.</p> <p>This Housing First Pilot Project will assist individuals/families who are chronically or episodically homeless with a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39 through a rapid re-housing program. This program will not duplicate the Red Deer Housing Team's Housing First program funded through the Province of Alberta.</p> <p>The program supports clients to find appropriate housing, furniture and household goods. The client will also agree to work on being a good tenant, have regular visits from a case manager, and where possible, arrange direct rent payments from his or her income source. The case manager supports the client in maintaining housing and securing an income source.</p> <p>This project can be funded under eligible activity #2 – Housing First pilot project.</p>	\$113,318
<p>Red Deer Native Friendship Society</p> <p><i>Aboriginal Housing Outreach Project – Housing First Pilot Project</i></p>	<p>Red Deer Native Friendship Society has chosen to transition their current prevention program to a Housing First model. They will continue to serve clients who meet the prevention program criteria but will expand their client focus to include individuals who are eligible for the housing first criteria.</p> <p>This Housing First Pilot Project will focus on individuals who have experienced two or more episodes of homelessness in one year and have a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39. The program will not duplicate the New Beginnings Aboriginal Housing First Project funded through the Province of Alberta.</p> <p>The program will support clients to find</p>	\$58,000



	<p>appropriate housing with the expectation that clients will work on being a good tenant, have regular visits from a case manager and, where possible arrange direct rent payments from his or her income source. The program will also provide Aboriginal transition life skills learning circles as part of the client's service plan.</p> <p>This project can be funded under eligible activity #2 – Housing First pilot project.</p>	
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COMMUNITY HOUSING ADVISORY BOARD

Date: April 2, 2014

To: City Council

From: Community Housing Advisory Board

Subject: Homelessness Partnering Strategy – Funding for Transition Projects

At the April 2, 2014 Community Housing Advisory Board meeting, the Board discussed recommendations on Homelessness Partnering Strategy – Funding for Transition Projects. The following resolution was introduced and passed:

“Resolved that the Community Housing Advisory Board, having discussed the Homelessness Partnering Strategy (HPS) Funding for Transition Projects, hereby endorses the approval of the following funding of projects for the period of April 1, 2014 to September 30, 2014, and forwards this to Council for consideration.”

Agency	Project Description	Funding Requested
Youth & Volunteer Centre <i>Youth Winter Inn/Housing Support</i>	This program provides shelter and outreach support with the goal to reconnect youth to their family or to establish them within their own housing unit. The target group is youth ages 14-17 that are homeless or at risk of homelessness. These are the same prevention activities that are currently funded through HPS. The role of the Community Support Worker is to: <ul style="list-style-type: none"> • Assist and advocate for youth • Help connect youth to their families • Address underlying issues, with the goal of family reunification This project can be funded under eligible activity #1 – renewal of existing projects.	\$22,500
Central Alberta Women’s Outreach Society	The Red Deer Housing Team has chosen to transition their current prevention program to a Housing First model. They will transition those clients currently in the prevention	\$113,318



<p><i>Red Deer Housing Team – Housing First Pilot Project</i></p>	<p>program to other programs in the community and assess individuals and families for the housing first criteria.</p> <p>This Housing First Pilot Project will assist individuals/families who are chronically or episodically homeless with a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39 through a rapid re-housing program. This program will not duplicate the Red Deer Housing Team’s Housing First program funded through the Province of Alberta.</p> <p>The program supports clients to find appropriate housing, furniture and household goods. The client will also agree to work on being a good tenant, have regular visits from a case manager, and where possible, arrange direct rent payments from his or her income source. The case manager supports the client in maintaining housing and securing an income source.</p> <p>This project can be funded under eligible activity #2 – Housing First pilot project.</p>	
<p>Red Deer Native Friendship Society</p> <p><i>Aboriginal Housing Outreach Project – Housing First Pilot Project</i></p>	<p>Red Deer Native Friendship Society has chosen to transition their current prevention program to a Housing First model. They will continue to serve clients who meet the prevention program criteria but will expand their client focus to include individuals who are eligible for the housing first criteria.</p> <p>This Housing First Pilot Project will focus on individuals who have experienced two or more episodes of homelessness in one year and have a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39. The program will not duplicate the New Beginnings Aboriginal Housing First Project funded through the Province of Alberta.</p> <p>The program will support clients to find appropriate housing with the expectation that clients will work on being a good tenant, have regular visits from a case manager and, where possible arrange direct rent payments from his or her income source. The program will also provide Aboriginal transition life skills learning circles as part of the client’s</p>	<p>\$58,000</p>



	service plan. This project can be funded under eligible activity #2 – Housing First pilot project.	
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The above is submitted for Council's consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dustin Lendvay'.

Dustin Lendvay
Chair, Community Housing Advisory Board

- c. Roxana Nielsen Stewart, Community Development Supervisor
Janell Bunbury, Program coordinator – Housing
Scott Cameron, Social Planning Manager



Council Decision – April 14, 2014

DATE: April 16, 2014

TO: Scott Cameron, Social Planning Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Community Housing Advisory Board: Homelessness Partnering Strategy – Funding for Transition Projects Recommendations

Reference:

Social Planning, dated April 3, 2014

Resolution:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer, having considered the report from the Social Planning Department, dated April 3, 2014, re: Community Housing Advisory Board: Homelessness Partnering Strategy – Funding for Transition Projects Recommendations, hereby approves the following funding of projects for the period of April 1, 2014 to September 30, 2014:

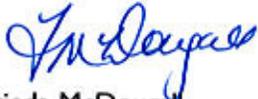
Agency	Project Description	Funding
Youth & Volunteer Centre <i>Youth Winter Inn/Housing Support</i>	This program provides shelter and outreach support with the goal to reconnect youth to their family or to establish them within their own housing unit. The target group is youth ages 14-17 that are homeless or at risk of homelessness. These are the same prevention activities that are currently funded through HPS. The role of the Community Support Worker is to: <ul style="list-style-type: none"> • Assist and advocate for youth • Help connect youth to 	\$22,500

	<p>their families</p> <ul style="list-style-type: none"> • Address underlying issues, with the goal of family reunification <p>This project can be funded under eligible activity #1 – renewal of existing projects.</p>	
<p>Central Alberta Women's Outreach Society</p> <p><i>Red Deer Housing Team – Housing First Pilot Project</i></p>	<p>The Red Deer Housing Team has chosen to transition their current prevention program to a Housing First model. They will transition those clients currently in the prevention program to other programs in the community and assess individuals and families for the housing first criteria.</p> <p>This Housing First Pilot Project will assist individuals/families who are chronically or episodically homeless with a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39 through a rapid re-housing program. This program will not duplicate the Red Deer Housing Team's Housing First program funded through the Province of Alberta.</p> <p>The program supports clients to find appropriate housing, furniture and household goods. The client will also agree to work on being a good tenant, have regular visits from a case manager, and where possible, arrange direct rent payments from his or her income source. The case manager supports the client in maintaining housing</p>	\$113,318

	<p>and securing an income source.</p> <p>This project can be funded under eligible activity #2 – Housing First pilot project.</p>	
<p>Red Deer Native Friendship Society</p> <p><i>Aboriginal Housing Outreach Project – Housing First Pilot Project</i></p>	<p>Red Deer Native Friendship Society has chosen to transition their current prevention program to a Housing First model. They will continue to serve clients who meet the prevention program criteria but will expand their client focus to include individuals who are eligible for the housing first criteria.</p> <p>This Housing First Pilot Project will focus on individuals who have experienced two or more episodes of homelessness in one year and have a Service Prioritization Decision Assistance Tool (SPDAT) score in the range of 20-39. The program will not duplicate the New Beginnings Aboriginal Housing First Project funded through the Province of Alberta.</p> <p>The program will support clients to find appropriate housing with the expectation that clients will work on being a good tenant, have regular visits from a case manager and, where possible arrange direct rent payments from his or her income source. The program will also provide Aboriginal transition life skills learning circles as part of the client's service plan.</p>	<p>\$58,000</p>

	This project can be funded under eligible activity #2 – Housing First pilot project.	
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Report back to Council: No



Frieda McDougall
Manager

- c: S. Cockerill, Director of Community Services
- R. Nielsen Stewart, Social Planning Supervisor, Community Development
- D. Krejci, Financial Services Manager



March 29, 2014

Canada Winter Games Bid Budget

RECREATION, PARKS & CULTURE

Report Summary & Recommendation:

On November 6, 2012 during the 2013 Capital Budget deliberations, Council approved \$200,000 for the development of a Bid for the 2019 Canada Winter Games.

Due to only two communities bidding, the Bid Fee deposit required by each community is higher. Expenses related to the development of the bid are also more than originally anticipated.

Administration recommends that Council approve an additional \$60,000 to fund the increased bid fee deposit as well as expenses related to the submission of a bid for the 2019 Canada Winter Games and that the \$60,000 be funded from the Hosting Major Events Reserve in the amount of \$17,160.73 and the remainder of the funding from the Tax Stabilization Reserve in the amount of \$42,839.27.

City Manager Comments:

I support the recommendation of Administration. We need to ensure the 2019 Canada Winter Games Bid Committee produces the best possible bid documents backed up by adequate technical research.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Recreation, Parks & Culture Department, dated March 29, 2014, re: Canada Winter Games Bid Budget, hereby approves an additional \$60,000 to fund the increased bid fee deposit as well as expenses related to the submission of a bid for the 2019 Canada Winter Games with funding from the Hosting Major Events Reserve in the amount of \$17,160.73 and the remainder of the funding from the Tax Stabilization Reserve in the amount of \$42,839.27.



Report Details

Background:

Beginning in early 2012, administration along with community members began exploring the feasibility of Red Deer submitting a bid to host the 2019 Canada Winter Games.

Council Report dated May 23, 2012: 2019 Canada Winter Games Bid Process in which Council provided approval to conduct a basic assessment of Red Deer's capacity to host the Games based on the facility requirements.

Council Report dated November 13, 2012: 2019 Canada Winter Games Bid Process: Phase I Summary in which Council provided approval to move forward to Phase II: to conduct a detailed technical and financial assessment related to Red Deer's ability to host the Games.

In November 2012, during the 2013 Capital Budget deliberations, Council approved \$200,000 for the development of the Bid.

Council Report dated August 9, 2013: 2019 Canada Winter Games Bid: Phase II Summary in which Council provided approval to proceed with the preparation of a Bid to host the 2019 Canada Winter Games.

December 20, 2013 an official Letter of Intent to Bid and initial bid fee deposit of \$12,500 was submitted to the Canada Games Council.

January 20, 2014, the Phase I Technical Review document was submitted to the Canada Games Council. In early February, the Canada Games Bid Evaluation Technical Review Committee visited Red Deer and toured most of the proposed sport and non-sport venues including the proposed Games Village. A Technical Review Report for Red Deer was completed by the Canada Games Bid Evaluation Committee, approving Red Deer to move onto Phase 2 of the 2019 Canada Winter Games bid process. Red Deer was provided with feedback regarding some changes and additional supporting documents that would need to be submitted with the Phase 2 materials. The Canada Games Council also adjusted the timelines for the bid process.

The Phase 2 Comprehensive Host Community Bid Submission deadline was postponed until June 30, 2014. The Bid Committee is actively pulling together the required documentation for both the Technical Review Resubmission along with all the Phase 2 material. The balance of the bid fee is also due at this time. A report will be brought forward to Council prior to the submission of Phase 2.

Finally, sometime during the summer, the Canada Games Bid Evaluation Committee will travel to Red Deer to evaluate all bid proposal submissions against pre-determined criteria (Final Tour).

The successful Host City will be announced in late September 2014.

Discussion:

Initially it was thought that a Bid Budget of \$200,000 would suffice. It was anticipated this would be split between the two phases of the bid development.

It was originally anticipated that the bid fee would be \$25,000, however, since only two communities submitted a bid, the bid fee will now be approximately \$37,500.



The cost of Phase I (not including bid fee) was approximately \$105,000. Phase I documentation required the services of professionals to demonstrate that each sport venue could meet the technical specifications required by the Canada Games Council. A Class C cost estimate was also required to help develop the draft capital budget. Expenses also included promotions and bid document development.

The Bid Budget developed by the Bid Committee estimates Phase II costs at \$155,000. These costs include the development of the Phase II document as per the Bid Procedures and Hosting Standards, professional fees for the Technical Review Resubmission, marketing and promotions related to community engagement as well as the final Canada Games Bid Evaluation Committee tour expenditures.

Analysis:

The 2019 Canada Winter Games Bid Planning Ad Hoc Committee of Council respectfully requests an additional \$60,000 to cover the expenses related to the completion of the bid for the Games.

To make up the shortfall in the budget (~\$100,000), in addition to this request to Council, the 2019 Canada Winter Games Bid Planning Ad Hoc Committee of Council has also made an application to Tourism Red Deer for funding available through Bid Red Deer.

Administration recommends that Council approve an additional \$60,000 to fund the increased bid fee deposit as well as expenses related to the submission of a bid for the 2019 Canada Winter Games and that the \$60,000 be funded from the Hosting Major Events Reserve in the amount of \$17,160.73 and the remainder of the funding from the Tax Stabilization Reserve in the amount of \$42,839.27.



2019 CANADA WINTER GAMES BID AD HOC COMMITTEE

Date: March 19, 2014
To: City Council
From: Lyn Radford, Chair, 2019 Canada Winter Games Bid Ad Hoc Committee
Subject: 2019 Canada Winter Games Bid Budget

At the March 19, 2014 meeting of the 2019 Canada Winter Games Bid Ad Hoc Committee, the Committee discussed the 2019 Canada Winter Games bid budget. The following resolution was introduced and passed:

“Resolved that the 2019 Canada Winter Games Bid Ad Hoc Committee, having discussed the 2019 Canada Winter Games Bid Budget as of March 19, 2014 presented by Administration, hereby approves the budget as presented, and forwards this to Council for consideration.”

The above is submitted for Council’s consideration.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Lyn Radford'.

Lyn Radford
Chair, 2019 Canada Winter Games Bid Ad Hoc Committee

c. Shelley Gagnon, Recreation, Parks & Culture Manager

FILE COPY



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Shelley Gagnon, Recreation Parks & Culture Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Canada Winter Games Bid Budget

Reference:

Recreation, Parks & Culture Department, dated March 29, 2014

Resolution:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer, having considered the report from the Recreation, Parks & Culture Department, dated March 29, 2014, re: Canada Winter Games Bid Budget, hereby approves an additional \$60,000 to fund the increased bid fee deposit as well as expenses related to the submission of a bid for the 2019 Canada Winter Games with funding from the Hosting Major Events Reserve in the amount of \$17,160.73 and the remainder of the funding from the Tax Stabilization Reserve in the amount of \$42,839.27.

Report back to Council: No

A handwritten signature in blue ink that reads 'Frieda McDougall'.

Frieda McDougall
Manager

c: S. Cockerill, Director of Community Services
D. Krejci, Financial Services Manager

DM 1501968



March 31, 2014

Regional Collaboration Grant Application

Land and Economic Development

Report Summary & Recommendation:

To endorse the City of Red Deer's participant role in Red Deer County's grant application process to the Province of Alberta's Regional Collaboration program to assist with the preparation of Capital Needs Study for the Red Deer Regional Airport Authority.

City Manager Comments:

I support the recommendation of administration that The City of Red Deer participate with the Red Deer Regional Airport's application for a Regional Collaboration grant to assist in the preparation of a Capital Needs Study for the Red Deer Regional Airport.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Land and Economic Development Department, dated March 31, 2014, re: Regional Collaboration Grant Application, hereby:

1. Authorizes The City of Red Deer to participate in an application process for the Red Deer Regional Airport Capital Needs Study project, submitted by Red Deer County under the Regional Collaboration component of the Regional Collaboration Program.
2. Agrees as a participant to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.



Report Details

Background:

The Regional Collaboration Program supports strategic activities that improve the viability and long-term sustainability of municipalities through regional collaboration and capacity building. This program will assist with improved overall municipal capacity to respond to municipal priorities and to build and maintain relationships through joint and collaborative activities. A Council resolution is required from The City of Red Deer as part of the application process for Red Deer County.

Discussion:

The City of Red Deer is working with Red Deer County and the Red Deer Regional Airport Authority to develop the Red Deer Regional Airport Capital Needs Study. The Capital Needs Study or Master Plan will provide forecasting and analysis for the next 25 years. This could include an analysis of potential air service traffic growth, the nature and mix of the traffic, facility requirements, infrastructure, location of transportation access, environmental issues, noise and its effect on the community. The Master plan will also provide a detailed financial management plan for all future capital improvements and program initiatives. The Master plan is intended to be an action orientated, working document that identifies the future development of the airport in a practical, environmentally and economically sustainable manner. This plan will assess three possible growth timing scenarios: status quo, moderate growth and fast growth.

Financial Implications

The cost of developing a Master Plan is estimated at \$120,000 of which the total amount is eligible for funding. In the absence of grant funding, The City of Red Deer has received \$50,000 from the 2014 Operating Budget to allocate towards the creation of a Master Plan. Red Deer County has also budgeted an equal amount to contribute and the Red Deer Regional Airport Authority has budgeted \$20,000 to be utilized towards a Master Plan. In the event that the grant is awarded from The Province, we will not be requiring funding from Red Deer County, Red Deer Regional Airport Authority or The City of Red Deer.



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: John Sennema, Land & Economic Development Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Regional Collaboration Grant Application

Reference Report:

Land and Economic Development, dated March 31, 2014

Resolutions:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer, having considered the report from the Land and Economic Development Department, dated March 31, 2014, re: Regional Collaboration Grant Application, hereby:

1. Authorizes The City of Red Deer to participate in an application process for the Red Deer Regional Airport Capital Needs Study project, submitted by Red Deer County under the Regional Collaboration component of the Regional Collaboration Program.
2. Agrees as a participant to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

Report back to Council: No

A handwritten signature in blue ink, appearing to read 'F. McDougall'.

Frieda McDougall
Manager

c: K. Fowler, Director of Planning Services
M. Zeggil, Land & Economic Development Officer



March 12, 2014

Collaborative Dispatch Model: Letter of Intent

Development Services

Report Summary & Recommendation:

On February 28th, The City of Red Deer and Alberta Health Services were able to announce a collaborative solution to retain dispatch in Red Deer while maintaining integrated fire and ambulance emergency response. Since that agreement in principle was reached, administration has been working with officials from Alberta Health Services to capture the intent of this principle in writing. Extensive effort has been put into ensuring this file continues to move forward respecting the principles of the agreement, and the attached Letter of Intent captures the agreement of the impacted municipalities (Red Deer, Lethbridge and the Regional Municipality of Wood Buffalo) and Alberta Health Services.

Administration recommends that Council of The City of Red Deer endorse the Letter of Intent as establishing the vision principles for the negotiation of the satellite collaborative dispatch agreement.

City Manager Comments:

I strongly support this model which has evolved from our on-going advocacy of this issue.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Development Services Department, dated March 12, 2014, re: Collaborative Dispatch Model: Letter of Intent, hereby endorses the following as the vision and guiding principles for the negotiation of the satellite collaborative dispatch agreement:



Vision Principles

1. One province, one system
 - The ground ambulance dispatching service delivery model is seamless, borderless and patient focused serving all Albertans; and
 - A single accredited system based on a common technology platform (hardware and software provided by Alberta Health Services which will be universal across all dispatch centres in the Province) universal quality and data standards along with standardized reporting to Alberta Health, government, municipalities and EMS Service providers, standardized education, operating policies and procedures.
2. Seamless Service Delivery Matters
 - Fire and EMS service delivery is inextricably linked to dispatch and their dependency on one another requires an understanding of synergies and risks of this delivery model.
3. Partnership
 - AHS and the Providers recognize the benefits of a relationship that adds value, provides EMS dispatch service within the provincial quality framework and employs the same technology; and
 - Investment in both human and capital resources requires a partnership that is long term in nature to ensure an appropriate return to Albertans.
4. Collaboration
 - That AHS, Red Deer, Lethbridge and RMWB commit to collaborate in a way that reflects mutual and separate interests, gives all parties a voice in building the right system to meet our vision.
5. Understanding
 - We will work toward a shared understanding regarding each partner's business model, the unique perspectives on the delivery of EMS dispatch and the leverage of existing relationships to enhance and improve patient care.
6. Accountability



- AHS is accountable for the delivery of provincial EMS and is responsible for ensuring effective dispatch and coordination of EMS resources in Alberta;
- The satellite dispatch centres are accountable to provide EMS dispatch services within the context of the provincial EMS model and according to the quality standards set out in the partnership agreement;
- Responsibility for quality oversight, standards and data remain with AHS; and
- AHS will coordinate Inter-facility Transfers (IFTs) for the entire province, from Calgary and Edmonton central dispatching centres.

7. Engagement

- Stakeholder engagement will be ongoing with a goal to have clarity in vision and direction on implementation to ensure we work together to provide the best patient care to our patients.



Report Details

Background:

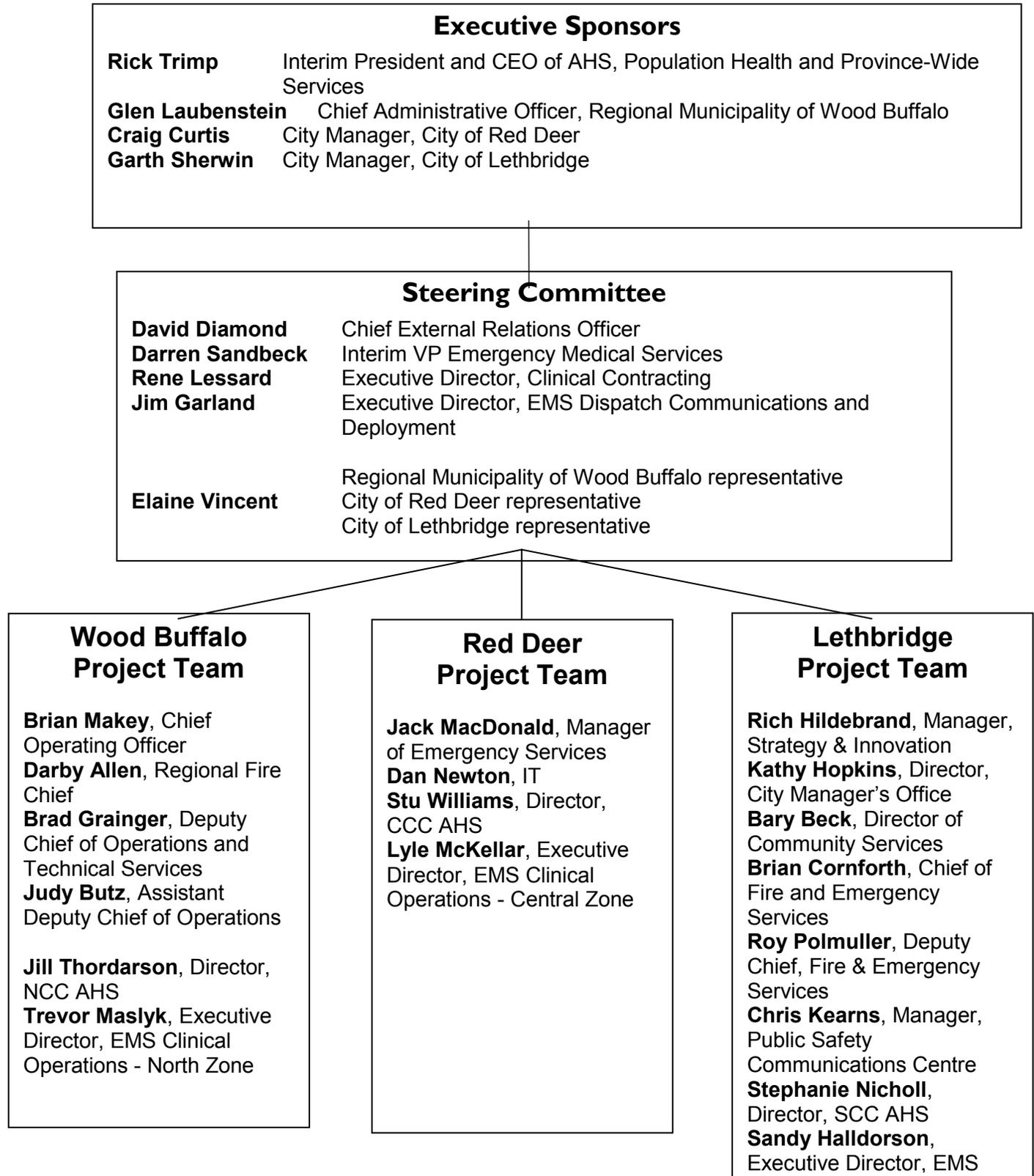
On February 28th, The City of Red Deer and Alberta Health Services were able to announce a collaborative solution to retain dispatch in Red Deer while maintaining integrated fire and ambulance emergency response. Since that agreement in principle was reached, administration has been working with officials from Alberta Health Services to capture the intent of this principle in writing. Extensive effort has been put into ensuring this file continues to move forward respecting the principles of the agreement, and the attached Letter of Intent captures the agreement of the impacted municipalities (Red Deer, Lethbridge and the Regional Municipality of Wood Buffalo) and Alberta Health Services.

Discussion:

Negotiations between Alberta Health Services and the impacted municipalities have been very respectful. The parties both recognize that they are working together to ensure seamless service to Albertans. The conversations have focused on ensuring the right governance model is put in place and that we have appropriate conversations at the executive committee, steering committee and project implementation committee levels. The proposed governance model is depicted as follows:



Collaborative Dispatch Governance Model For Satellite Dispatch Centres Implementation





We believe the governance model recommended supports the unique roles of Administration and the importance of this issue both politically and to Red Deerians. These roles will also help support the file if we need to move into 'advocacy' efforts in the future.

Once a successful governance model was negotiated, the steering committee worked to highlight the principles which would guide consideration of the collaborative dispatch models. The principles are included in Attachment A (the formal letter of intent from Alberta Health Services) but are highlighted for ease of reference :

Vision Principles

1. One province, one system
 - The ground ambulance dispatching service delivery model is seamless, borderless and patient focused serving all Albertans; and
 - A single accredited system based on a common technology platform (hardware and software provided by Alberta Health Services which will be universal across all dispatch centres in the Province) universal quality and data standards along with standardized reporting to Alberta Health, government, municipalities and EMS Service providers, standardized education, operating policies and procedures.
2. Seamless Service Delivery Matters
 - Fire and EMS service delivery is inextricably linked to dispatch and their dependency on one another requires an understanding of synergies and risks of this delivery model.
3. Partnership
 - AHS and the Providers recognize the benefits of a relationship that adds value, provides EMS dispatch service within the provincial quality framework and employs the same technology; and
 - Investment in both human and capital resources requires a partnership that is long term in nature to ensure an appropriate return to Albertans.
4. Collaboration



- That AHS, Red Deer, Lethbridge and RMWB commit to collaborate in a way that reflects mutual and separate interests, gives all parties a voice in building the right system to meet our vision.
5. Understanding
- We will work toward a shared understanding regarding each partner's business model, the unique perspectives on the delivery of EMS dispatch and the leverage of existing relationships to enhance and improve patient care.
6. Accountability
- AHS is accountable for the delivery of provincial EMS and is responsible for ensuring effective dispatch and coordination of EMS resources in Alberta;
 - The satellite dispatch centres are accountable to provide EMS dispatch services within the context of the provincial EMS model and according to the quality standards set out in the partnership agreement;
 - Responsibility for quality oversight, standards and data remain with AHS; and
 - AHS will coordinate Inter-facility Transfers (IFTs) for the entire province, from Calgary and Edmonton central dispatching centres.
7. Engagement
- Stakeholder engagement will be ongoing with a goal to have clarity in vision and direction on implementation to ensure we work together to provide the best patient care to our patients.

Next Steps

Once approval in principle is given for the vision principles contained in the letter of intent, the Steering Committee will commence negotiations on the contract while the project implementation team will begin to finalize the implementation details for Red Deer. This will include a process of internal prioritization, budgetary impacts and service delivery process reviews. Depending on the impact of the reviews, changes may be presented as a mid year budget item or held for council consideration at a future time.



Appendix A
Letter of Intent



Alberta Health Services (“AHS”) and each of the City of Red Deer, the City of Lethbridge and the Regional Municipality of Wood Buffalo (RMWB) (each a “Provider” and collectively the “Providers”) are currently parties to an Interim Dispatch Services Contract for the provision of EMS dispatch services (collectively the “Dispatch Agreements”).

In accordance with recent discussions, this letter confirms the parties’ intention to enter into negotiations which could result in a new agreement between AHS and each of the Providers under which the Dispatch Agreements would be terminated and each of the Providers would become a satellite EMS dispatch centre to AHS for the provision of EMS dispatch services to the communities listed in their respective Dispatch Agreements.

Both parties agree to move forward in pursuing a new collaborative, provincial EMS dispatch model in the form of a mutually agreed upon partnership based on our collective vision for delivering dispatch services to Albertans. The nature of the partnership will be mutually agreed upon with a clear understanding of the roles and responsibilities of each party both as it relates to the vision for dispatch delivery and the implementation of that vision through agreements with the Providers.

To that end, AHS, the City of Red Deer, the City of Lethbridge and the RMWB commit to a vision for dispatch delivery that supports:

- A collaborative provincial EMS dispatch system; and
- A partnership with Wood Buffalo, Red Deer and Lethbridge that will enable delegated authority to dispatch emergency medical services meeting the functional requirements of their integrated service and supports the same resources responding to emergency medical incidents or fires.

In support of this vision, a governance body providing leadership to this vision is created from senior administrative staff from both AHS and the municipalities. This leadership body is separate from the implementation team.



Vision Principles

1. One province, one system
 - The ground ambulance dispatching service delivery model is seamless, borderless and patient focused serving all Albertans; and
 - A single accredited system based on a common technology platform (hardware and software provided by Alberta Health Services which will be universal across all dispatch centres in the Province) universal quality and data standards along with standardized reporting to Alberta Health, government, municipalities and EMS Service providers, standardized education, operating policies and procedures.
2. Seamless Service Delivery Matters
 - Fire and EMS service delivery is inextricably linked to dispatch and their dependency on one another requires an understanding of synergies and risks of this delivery model.
3. Partnership
 - AHS and the Providers recognize the benefits of a relationship that adds value, provides EMS dispatch service within the provincial quality framework and employs the same technology; and
 - Investment in both human and capital resources requires a partnership that is long term in nature to ensure an appropriate return to Albertans.
4. Collaboration
 - That AHS, Red Deer, Lethbridge and RMWB commit to collaborate in a way that reflects mutual and separate interests, gives all parties a voice in building the right system to meet our vision.
5. Understanding
 - We will work toward a shared understanding regarding each partner's business model, the unique perspectives on the delivery of EMS dispatch and the leverage of existing relationships to enhance and improve patient care.
6. Accountability
 - AHS is accountable for the delivery of provincial EMS and is responsible for ensuring effective dispatch and coordination of EMS resources in Alberta;



- The satellite dispatch centres are accountable to provide EMS dispatch services within the context of the provincial EMS model and according to the quality standards set out in the partnership agreement;
- Responsibility for quality oversight, standards and data remain with AHS; and
- AHS will coordinate Inter-facility Transfers (IFTs) for the entire province, from Calgary and Edmonton central dispatching centres.

7. Engagement

- Stakeholder engagement will be ongoing with a goal to have clarity in vision and direction on implementation to ensure we work together to provide the best patient care to our patients.

The parties agree that, in the best interest of Albertans, there is a need to achieve a consensus on a project plan which will be attached to this letter and will form the basis of both parties' commitment to achieve a timely implementation.

This letter sets out guiding principles only and is not intended to create any binding legal obligations between the parties. The terms and conditions in the Dispatch Agreement will remain in full force and effect for the duration of the negotiation period and the parties' relationship will continue to be governed by the Dispatch Agreement until such time as the Dispatch Agreement expires, is terminated or is amended in writing by the parties.

If you are in agreement, please sign below and return one (1) original copy to our office by [date].

We look forward to working with you.

ALBERTA HEALTH SERVICES

MUNICIPALITY

Per:

Title:

Per:

Title:

DATE: April 16, 2014
TO: Elaine Vincent, Director of Development Services
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Collaborative Dispatch Model: Letter of Intent

Reference Report:

Development Services, dated March 12, 2014

Resolutions:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer having considered the report from the Development Services Department, dated March 12, 2014, re: Collaborative Dispatch Model: Letter of Intent, hereby endorses the following as the vision and guiding principles for the negotiation of the satellite collaborative dispatch agreement:

Vision Principles

1. One province, one system
 - The ground ambulance dispatching service delivery model is seamless, borderless and patient focused serving all Albertans; and
 - A single accredited system based on a common technology platform (hardware and software provided by Alberta Health Services which will be universal across all dispatch centres in the Province) universal quality and data standards along with standardized reporting to Alberta Health, government, municipalities and EMS Service providers, standardized education, operating policies and procedures.
2. Seamless Service Delivery Matters
 - Fire and EMS service delivery is inextricably linked to dispatch and their dependency on one another requires an understanding of synergies and risks of this delivery model.
3. Partnership
 - AHS and the Providers recognize the benefits of a relationship that adds value, provides EMS dispatch service within the provincial quality framework and employs the same technology; and

- Investment in both human and capital resources requires a partnership that is long term in nature to ensure an appropriate return to Albertans.
4. Collaboration
 - That AHS, Red Deer, Lethbridge and RMWB commit to collaborate in a way that reflects mutual and separate interests, gives all parties a voice in building the right system to meet our vision.
 5. Understanding
 - We will work toward a shared understanding regarding each partner's business model, the unique perspectives on the delivery of EMS dispatch and the leverage of existing relationships to enhance and improve patient care.
 6. Accountability
 - AHS is accountable for the delivery of provincial EMS and is responsible for ensuring effective dispatch and coordination of EMS resources in Alberta;
 - The satellite dispatch centres are accountable to provide EMS dispatch services within the context of the provincial EMS model and according to the quality standards set out in the partnership agreement;
 - Responsibility for quality oversight, standards and data remain with AHS; and
 - AHS will coordinate Inter-facility Transfers (IFTs) for the entire province, from Calgary and Edmonton central dispatching centres.
 7. Engagement
 - Stakeholder engagement will be ongoing with a goal to have clarity in vision and direction on implementation to ensure we work together to provide the best patient care to our patients.

Report back to Council: No



Frieda McDougall
Manager

c: J. MacDonald, Emergency Services Manager
Corporate Meeting Coordinator



March 28, 2014

Enterprise Business Planning

Office of the City Manager

Report Summary & Recommendation:

Since the operational budget was finalized by Council in January, work has shifted into planning for the 2015 Enterprise Business Planning (EBP) Cycle. This report captures Council's strategic direction in relation to the Enterprise Business Planning Cycle and contains recommendations in relation to:

- 1) Proposed Service Level changes from Council
- 2) Proposed cost savings, innovations, revenue and efficiencies from Council
- 3) Proposed increase to budget in support of the community amenities engagement process
- 4) Acceptance of the report as a planning tool in response to the resolution passed at the 2014 operational budget debate

City Manager Comments:

I support the recommendations and the direction provided by Council in terms of the Enterprise Business Process.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Office of The City Manager, dated March 28, 2014, re: Enterprise Business Planning, hereby:

- 1) Endorses the following as proposed service level review strategies in support of the 2015 Enterprise Business Planning Guidelines:
 - a) Continue to assess service level changes overall to identify the effectiveness and relevance of the program today
 - b) Explore the balance between crime prevention and RCMP resources
 - c) Review the emergency services service levels to reflect the new governance model, population growth, growth strategy and roles/responsibilities in relation to dispatch including AHS and Fire



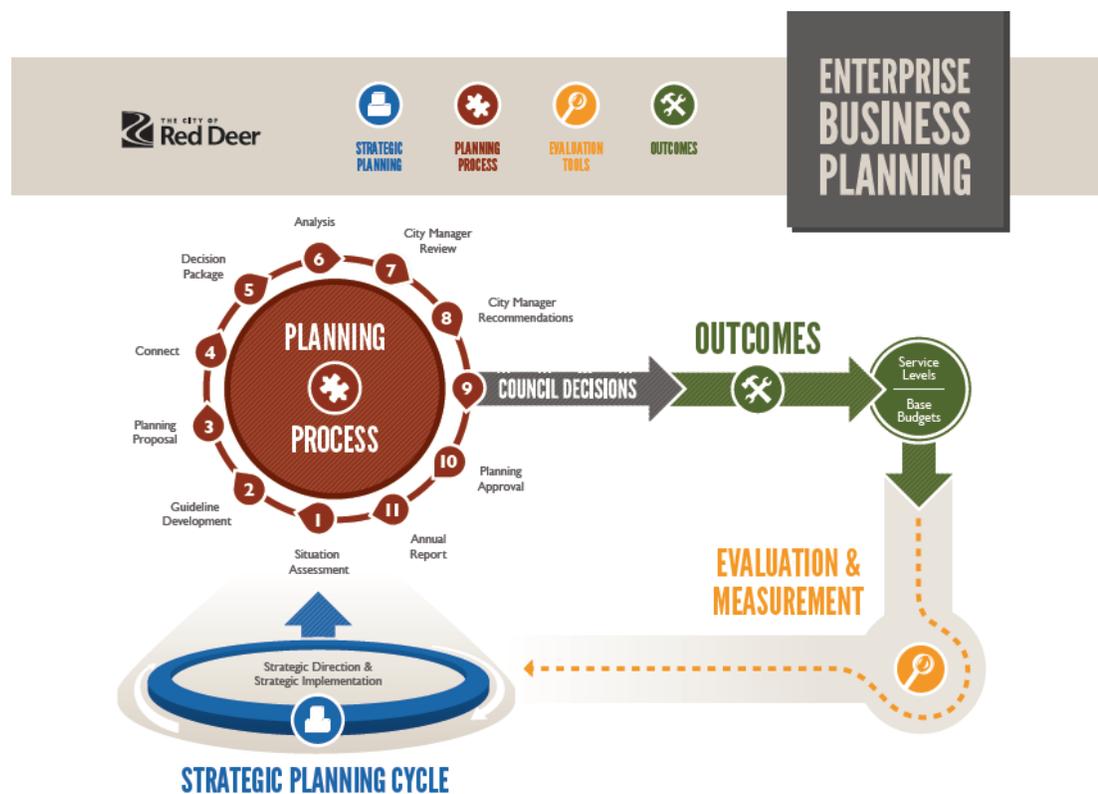
- d) Reinforcement of current initiatives including the fees and charges review (potential for increased revenue), social master plan, expense policy development, innovative practice review.
- 2) Endorses the following as strategies in relation to cost savings, innovations revenues and efficiencies in support of the 2015 Enterprise Business Planning Guidelines:
 - a. Review roadway structural design standards to determine if an enhanced structure would reduce life cycle costs.
 - b. Review LED light use on city facilities to determine life cycle cost efficiencies
 - c. Explore a cost/benefit analysis of a Request For Proposal on corporate food/meals
 - d. Explore further coordination of service delivery: Examples given include street cleaning between Public Works and the Downtown Business Association
 - e. Continue to assess the four elements of savings, revenue, innovations and efficiencies
 - f. Reinforcement of current initiatives including the fees and charges review (potential for increased revenue), expense policy development and innovative practice review
- 3) Approves one time funding in the amount of \$60,000 to be used for the community amenities engagement initiative with funding to come from the tax stabilization reserve.
- 4) Approves the report as a planning tool for the 2015 Enterprise Business Planning cycle.



Report Details

Background:

Enterprise Business Planning (EBP) is often referred to as the 'budget' for the organization. The EBP process has many components which are captured in the following diagram.



At the time the operational budget was considered in January of 2014, Council passed the following resolution to help inform future enterprise business planning cycles:

Resolved that Council of The City of Red Deer having considered the 2014 Operating Budget hereby directs Administration to develop budget guidelines as part of the Enterprise Business Planning process that consider the following:

1. A more robust process of public consultation and public input to be developed in conjunction with the engagement initiative,
2. A projection of anticipated budget expenditures over a three year term,



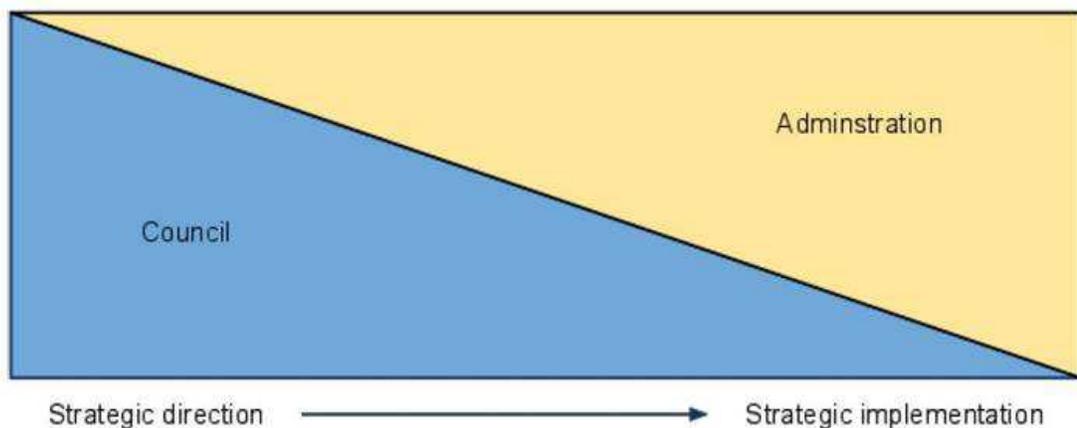
3. A projection of anticipated changes in financing from other orders of government,
4. Consideration of directions from Council on service levels to be achieved,
5. Consideration of Council's strategic direction and initiatives in addition to current policy and planning direction,
6. Consideration of directions in relation to the general financial sustainability plan, including but not limited to the reserve review, under development,
7. Development of a process to prioritize community amenities,
8. The continued identification and development of cost savings, revenues, innovations and efficiencies as part of the process including practical considerations at mid-year budget.

Discussion:

The EBP guidelines consist of two elements:

- 1) The EBP strategies from Council and
- 2) The EBP procedures from Administration.

This document will form the EBP strategies from Council to inform the 2015 Operating and Capital Budget. These strategies align with our governance framework whereby Council provides policy direction/strategy and administration provides strategic implementation.



Council conducted a workshop on March 10 to gain a further understanding of the EBP cycle and provide input on enhancements to elements of the cycle. This report captures that input for the consideration of Council.



Resolution Review

Resolution Point #1: A more robust process of public consultation and public input to be developed in conjunction with the engagement initiative.

Action:

- 1) A revised process discussed and implemented for upcoming budget open house
 - a. Online survey to start on Friday, April 11 on www.reddeer.ca/budget
 - b. Budget open house on Wednesday, May 21 at Festival Hall
- 2) Council approved the public engagement process for the community amenities process at the March 17th Council meeting
- 3) Adjustments to the 'Let's Talk' process have been made
 - a. Budget input/survey at Let's Talk, Saturday, April 12

Resolution Point #2: A projection of anticipated budget expenditures over a three year term.

Action:

- 1) Implemented a three-year situation assessment including a review of anticipated:
 - Economic Outlook
 - Operating expenditures
 - Capital Plan
 - Provincial and federal grants/funding sources
 - Risks and Opportunities

Resolution Point #3: A projection of anticipated changes in financing from other orders of government.

Action:

- 1) Implemented a three-year situation assessment including a review of anticipated:
 - Economic Outlook
 - Operating expenditures
 - Capital Plan
 - Provincial and federal grants/funding sources
 - Risks and Opportunities



Resolution Point #4: Consideration of direction on Service Levels to be achieved.

Action:

- 1) Council has established their governance framework and has its first iteration of 'Purpose statements'. Service Levels support the purpose statements and they are to be formally completed as part of the amalgamated effectiveness/governance charter in 2014.
- 2) While this work is in progress, Council was asked to provide suggestions regarding potential service level changes that they would like to see. The suggestions provided by Council for service level changes include:
 - e) Continue to assess service level changes overall to identify the effectiveness and relevance of the program today
 - f) Explore the balance between crime prevention and RCMP resources
 - g) Review the emergency services service levels to reflect the new governance model, population growth, growth strategy and roles/responsibilities in relation to dispatch including AHS and Fire
 - h) Reinforcement of current initiatives including the fees and charges review (potential for increased revenue), social master plan, expense policy development, innovative practice review

Resolution Point #5: Consideration of Council's strategic direction and initiatives in addition to current policy and planning direction.

Action:

- 1) The current strategic plan informs the development of the EBP.
- 2) Council is currently updating its strategic plan and this will form the basis for all future planning once completed.



Resolution Point #6: Consideration of directions in financial sustainability plan including but not limited to the reserve review under development.

Action:

- 1) Audit Committee developing financial sustainability work plan as part of their 2014 annual work plan.
- 2) Fees & Charges ready for next phase of policy development: Workshop completed with Council on March 18th and a policy will come forward to Council for approval by June 30th, 2014
- 3) Reserves review completed with the Audit Committee in March. A reserve policy will come to Council for approval by June 30th, 2014.
- 4) These new policies will be used to inform the three year situation assessment.

Resolution Point #7: Development of a process to prioritize community amenities.

Action:

- 1) Two workshops held with Council. Council approved a process to move forward on the identification, prioritization of community amenities. At the March 17th, 2014 Council meeting, the following Resolution was passed:
 - Resolved that Council of The City of Red Deer, having considered the report from the Office of the City Manager, dated March 12, 2014, re: Dialogue and Engagement: community Amenities, hereby approves the following:
 - That the three phases of community involvement in the development of a community amenities plan are Development, Prioritization and Confirmation and
 - That the proposed activities in the plan represent a reasonable interpretation of Council's desired outcomes of having community input to enable a transparent process to all citizens.
- 2) The prioritization of community amenities is needed to inform future capital and operational budget and the three year situation assessment. The report on community amenities indicated that a funding request would be forthcoming once further refinement occurred. It is requested that Council approve one time funding in the amount of \$60,000 with the funding source to be the tax stabilization reserve. The funding will be used to facilitate and support the public engagement process for Community Amenities as identified and approved by Council on March



17, 2014, as well as enhanced engagement for the Budget Open House. This will include major engagement opportunities at Let's Talk on April 12 and the Budget Open House on May 21. Additional engagement opportunities will be varied and will include online, face to face and print tactics. In each phase of the Community Amenities process, the community will have the opportunity to participate in dialogue regarding this issue. The funding request will support the activities in each of these phases. In addition to the engagement process, the funding will support the facilitation of working sessions for the Aquatics Ad Hoc Committee as they work toward recommendations to be provided to Council by the end of June.

Resolution Point #8: The continued identification of cost savings, revenue, innovations and efficiencies as part of the process including practical considerations at the mid-year budget review.

Action:

- 1) As part of the EBP cycle, Administration identifies opportunities to implement efficiencies, increased revenues to support program and service delivery. This has been included in the administrative procedure guidelines in the 2015 EBP Guidelines.
- 2) While this work is in progress, Council was asked to provide suggestions regarding potential cost savings, revenue, innovations and efficiencies that they would like to see. The suggestions provided by Council for these include:
 - a. Review roadway structural design standards to determine if an enhanced structure would reduce life cycle costs.
 - b. Review LED light use on city facilities to determine life cycle cost efficiencies
 - c. Explore a cost/benefit analysis of a Request For Proposal on corporate food/meals
 - d. Explore further coordination of service delivery: Examples given include street cleaning between Public Works and the Downtown Business Association
 - e. Continue to assess the four elements of savings, revenue, innovations and efficiencies
 - f. Reinforcement of current initiatives including the fees and charges review (potential for increased revenue), expense policy development and innovative practice review



Conclusion

Since the operational budget was finalized in January both Administration and Council have shifted their planning to the 2015 Enterprise business planning cycle. The elements in this report highlight Council's role in establishing strategic guidelines and will be foundational to effective budget planning. The balance of the document will be used as a planning tool to implement Council's direction.

DATE: April 16, 2014
TO: Lisa Perkins, Director of Corporate Transformation
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Enterprise Business Planning

Reference Report:

Office of the City Manager, dated March 28, 2014

Resolutions:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer having considered the report from the Office of The City Manager, dated March 28, 2014, re: Enterprise Business Planning, hereby:

- 1) Endorses the following as proposed service level review strategies in support of the 2015 Enterprise Business Planning Guidelines:
 - a) Continue to assess service level changes overall to identify the effectiveness and relevance of the program today
 - b) Explore the balance between crime prevention and RCMP resources
 - c) Review the emergency services service levels to reflect the new governance model, population growth, growth strategy and roles/responsibilities in relation to dispatch including AHS and Fire
 - d) Reinforcement of current initiatives including the fees and charges review (potential for increased revenue), social master plan, expense policy development, innovative practice review.

- 2) Endorses the following as strategies in relation to cost savings, innovations revenues and efficiencies in support of the 2015 Enterprise Business Planning Guidelines:
 - a) Review roadway structural design standards to determine if an enhanced structure would reduce life cycle costs.
 - b) Review LED light use on city facilities to determine life cycle cost efficiencies

- c) Explore a cost/benefit analysis of a Request For Proposal on corporate food/meals
 - d) Explore further coordination of service delivery: Examples given include street cleaning between Public Works and the Downtown Business Association
 - e) Continue to assess the four elements of savings, revenue, innovations and efficiencies
 - f) Reinforcement of current initiatives including the fees and charges review (potential for increased revenue), expense policy development and innovative practice review.
- 3) Approves one time funding in the amount of \$60,000 to be used for the community amenities engagement initiative with funding to come from the tax stabilization reserve.
- 4) Approves the report as a planning tool for the 2015 Enterprise Business Planning cycle.

Report back to Council: No



Frieda McDougall
Manager

- c:
- C. Curtis, City Manager
 - P. Goranson, Director of Corporate Services
 - E. Vincent, Director of Development Services
 - D. Krejci, Financial Services Manager



April 3, 2014

Citizen Representative Appointments

Legislative Services

Report Summary & Recommendation:

That Council appoint citizen representatives to fill vacancies on following committees:

- Community Housing Advisory Board (One Citizen Representative)
- Municipal Planning Commission (One Citizen Representative)
- Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee (Six Citizen Representatives, One Council Representative and Two Central Alberta Aquatic Committee Representatives)
- River Bend Golf and Recreation Society (One Citizen Representative)

The names of the persons nominated are submitted to members of Council in confidence.

City Manager Comments:

Council's direction is requested.

Craig Curtis
City Manager

Proposed Resolutions:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representative on the *Community Housing Advisory Board* as follows:

_____ Citizen Representative
 (to fill an un-expired term to the
 Organizational Meeting of 2014)

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representative on the *Municipal Planning Commission* as follows:

_____ Citizen Representative
 (to fill an un-expired term to the
 Organizational Meeting of 2015)



Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

- _____ Citizen Representative

Resolved that Council of The City of Red Deer hereby appoints the following to serve as Council representative on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Councillor _____

Resolved that Council of The City of Red Deer hereby appoints the following to serve as Central Alberta Aquatic Committee Representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

- _____
- _____

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representative on the *River Bend Golf and Recreation Society* as follows:

- _____ Citizen Representative
(to fill un-expired term to the Organizational Meeting of 2015)



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Scott Cameron, Social Planning Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Citizen Representative Appointments:
Community Housing Advisory Board

Reference Report:

Legislative Services, dated April 3, 2014

Resolutions:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Community Housing Advisory Board* as follows:

Krystal Kromm

Citizen Representative
(to fill an un-expired term for Gail Jones to the Organizational Meeting of 2014)

Janelle Small

Aboriginal Representative
(to fill an un-expired term for Anthony Sowan to the Organizational Meeting of 2015)

Report back to Council: No

Comments/Further Action:

This office will advise Ms. Krystal Kromm and Ms Janelle Small of their appointments and ask that your office advise them of meeting dates and times.

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall
Manager

c: R. Nielsen Stewart, Social Planning Supervisor, Community Development
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Ms Krystal Kromm
21 Charles Avenue
Red Deer, AB T4P 0L8

Dear Ms Kromm:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Community Housing Advisory Board**

Thank you for submitting your application for the Community Housing Advisory Board. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Community Housing Advisory Board* as follows:

Krystal Kromm

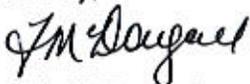
Citizen Representative
(to fill an un-expired term for Gail Jones to the
Organizational Meeting of 2014)

Janelle Small

Aboriginal Representative
(to fill an un-expired term for Anthony Sowan to the
Organizational Meeting of 2015)

Congratulations on your appointment. The staff liaison for the Community Housing Advisory Board will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Frieda McDougall
Legislative Services Manager

c. Roxana Nielsen-Stewart, Social Planning Supervisor, Community Development
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Ms Janelle Small
45 Osborne Street
Red Deer, AB T4N 5C7

Dear Ms Small:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Community Housing Advisory Board**

Thank you for submitting your application for the Community Housing Advisory Board. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Community Housing Advisory Board* as follows:

Krystal Kromm

Citizen Representative
(to fill an un-expired term for Gail Jones to the
Organizational Meeting of 2014)

Janelle Small

Aboriginal Representative
(to fill an un-expired term for Anthony Sowan to the
Organizational Meeting of 2015)

Congratulations on your appointment. The staff liaison for the Community Housing Advisory Board will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Frieda McDougall
Legislative Services Manager

c. Roxana Nielsen-Stewart, Social Planning Supervisor, Community Development
Committees Coordinator



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Howard Thompson, Inspections & Licensing Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Citizen Representative Appointments:
Municipal Planning Commission

Reference Report:

Legislative Services, dated April 3, 2014

Resolutions:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representative on the *Municipal Planning Commission* as follows:

Terry Balgobin

Citizen Representative
(to fill an un-expired term for Jeff Laurien
to the Organizational Meeting of 2015)

Report back to Council: No

Comments/Further Action:

This office will advise Mr. Balgobin of his appointment and ask that your office advise him of meeting dates and times.

A handwritten signature in blue ink that reads 'Frieda McDougall'.

Frieda McDougall
Manager

c: Bev Glass, Development & Licensing Supervisor
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. Terry Balgobin
29 Anquetel Street
Red Deer, AB T4R 1G6

Dear Mr. Balgobin:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Municipal Planning Commission**

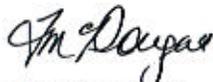
Thank you for submitting your application for the Municipal Planning Commission. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representative on the *Municipal Planning Commission* as follows:

Terry Balgobin

Citizen Representative
(to fill an un-expired term for Jeff Laurien to the
Organizational Meeting of 2015)

Congratulations on your appointment. The staff liaison for the Municipal Planning Commission will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

c Erin Stuart, Development & Licensing Supervisor
Committees Coordinator



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Shelley Gagnon, Recreation Parks & Culture Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Citizen Representative Appointments:
Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee

Reference Report:
Legislative Services, dated April 3, 2014

Resolutions:
At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolutions:

Resolved that Council of The City of Red Deer hereby agrees to amend the resolution regarding the Multi-Use Aquatics Centre Review Ad Hoc Committee terms of reference as adopted on March 17, 2014 by changing the Council membership from one (1) to two (2) members.

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Curtis Bouteiller	Citizen Representative
Serge Gingras	Citizen Representative
David Lustgarten	Citizen Representative
Garfield Marks	Citizen Representative
Michelle Quigg	Citizen Representative
(John) Paul Stewart	Citizen Representative

Resolved that Council of The City of Red Deer hereby appoints the following to serve as Council representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Councillor Lawrence Lee
Councillor Dianne Wytjes

Resolved that Council of The City of Red Deer hereby appoints the following to serve as Central Alberta Aquatic Committee Representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Jack Cuthbertson

Grant Howell

Report back to Council: No

Comments/Further Action:

This office will advise the citizens and Council members of their appointments and ask that your office advise them of meeting dates and times.



Frieda McDougall
Manager

c: Councillor Lawrence Lee
Councillor Dianne Wytjes
Committees Coordinator
Corporate Meeting Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. Curtis Bouteiller
65 Alberts Close
Red Deer, AB T4N 1C8

Dear Mr. Bouteiller:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Red Deer Multi-Use Aquatic Centre
Review Ad Hoc Committee**

Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Curtis Bouteiller	Citizen Representative
Serge Gingras	Citizen Representative
David Lustgarten	Citizen Representative
Garfield Marks	Citizen Representative
Michelle Quigg	Citizen Representative
(John) Paul Stewart	Citizen Representative

Mr. Curtis Bouteiller
April 16, 2014
Page 2

Congratulations on your appointment. The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

- c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. Serge Gingras
89 Wilson Crescent
Red Deer, AB T4N 5V6

Dear Mr. Gingras:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Red Deer Multi-Use Aquatic Centre
Review Ad Hoc Committee**

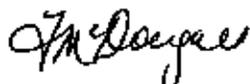
Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Curtis Bouteiller	Citizen Representative
Serge Gingras	Citizen Representative
David Lustgarten	Citizen Representative
Garfield Marks	Citizen Representative
Michelle Quigg	Citizen Representative
(John) Paul Stewart	Citizen Representative

Mr. Serge Gingras
April 16, 2014
Page 2

Congratulations on your appointment. The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Central Alberta Aquatic Centre
c/o Mr. Jack Cuthbertson
konabb@shaw.ca

**RE: Council Decision – April 14, 2014
Central Alberta Aquatic Centre Representative Appointment to the Red Deer
Multi-Use Aquatic Centre Review Ad Hoc Committee**

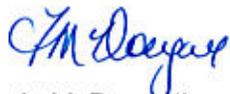
Thank you for submitting your recommendations for Central Alberta Aquatic Centre representative appointments to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as Central Alberta Aquatic Committee Representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Jack Cuthbertson

Grant Howell

The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. Garfield Marks
2 Stanley Crescent
Red Deer, AB T4N 0E9

Dear Mr. Marks:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Red Deer Multi-Use Aquatic Centre
Review Ad Hoc Committee**

Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Curtis Bouteiller	Citizen Representative
Serge Gingras	Citizen Representative
David Lustgarten	Citizen Representative
Garfield Marks	Citizen Representative
Michelle Quigg	Citizen Representative
(John) Paul Stewart	Citizen Representative

Mr. Garfield Marks
April 16, 2014
Page 2

Congratulations on your appointment. The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

FILE COPY



LEGISLATIVE SERVICES

April 16, 2014

Ms Michelle Quigg
50 Ramsey Avenue
Red Deer, AB T4P 3K3

Dear Ms Quigg:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Red Deer Multi-Use Aquatic Centre
Review Ad Hoc Committee**

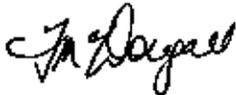
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Serge Gingras	Citizen Representative
David Lustgarten	Citizen Representative
Garfield Marks	Citizen Representative
Michelle Quigg	Citizen Representative
(John) Paul Stewart	Citizen Representative

Ms Michelle Quigg
April 16, 2014
Page 2

Congratulations on your appointment. The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

- c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. (John) Paul Stewart
72 Anquetel Close
Red Deer, AB T4R 1G7

Dear Mr. Stewart:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Red Deer Multi-Use Aquatic Centre
Review Ad Hoc Committee**

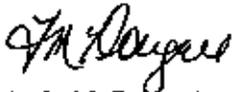
Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

Curtis Bouteiller	Citizen Representative
Serge Gingras	Citizen Representative
David Lustgarten	Citizen Representative
Garfield Marks	Citizen Representative
Michelle Quigg	Citizen Representative
(John) Paul Stewart	Citizen Representative

Mr. (John) Paul Stewart
April 16, 2014
Page 2

Congratulations on your appointment. The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. David Lustgarten
43 Dentoom Close
Red Deer, AB T4R 3H6

Dear Mr. Lustgarten:

**RE: Council Decision – April 14, 2014
Citizen Representative Appointment to the Red Deer Multi-Use Aquatic Centre
Review Ad Hoc Committee**

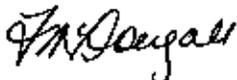
Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. At The City of Red Deer Regular Council Meeting held on Monday, April 14, 2014 the following resolution was passed:

Resolved that Council of The City of Red Deer hereby appoints the following to serve as citizen representatives on the *Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee* as follows:

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Mr. David Lustgarten
April 16, 2014
Page 2

Congratulations on your appointment. The staff liaison for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee will contact you in the near future regarding meeting dates and times. If, in the interim, you have any questions or require additional information, please do not hesitate to contact me.



Frieda McDougall
Legislative Services Manager

c Shelley Gagnon, Recreation, Parks & Culture Manager
Committees Coordinator

LEGISLATIVE SERVICES

April 16, 2014

Mr. Garfield Marks
2 Stanley Crescent
Red Deer, AB T4N 0E9

Dear Mr. Marks:

RE: Council Committees Application – Municipal Planning Commission

Thank you for submitting your application for the Municipal Planning Commission. We appreciate the skill set/competencies that you have, and although you were not appointed to the Municipal Planning Commission you were appointed to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. We greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. David Lustgarten
43 Dentoom Close
Red Deer, AB T4R 3H6

Dear Lustgarten:

RE: Council Committees Application – River Bend Golf and Recreation Society

Thank you for submitting your application for the River Bend Golf and Recreation Society. We appreciate the skill set/competencies that you have, and although you were not appointed to the River Bend Golf and Recreation Society, you were appointed to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. We greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. Robert Young
4638 – 42 Street Crescent
Red Deer, AB T4N 6Y6

Dear Mr. Young:

RE: Council Committees Application – Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee

Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. We appreciate the skill set/competencies that you have, and although you were not appointed to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. Brian Gallaway
4632 – 46 Street
Red Deer, AB T4N 1M8

Dear Mr. Gallaway:

RE: Council Committees Application – Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee

Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. We appreciate the skill set/competencies that you have, and although you were not appointed to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. Andrew T. Cuthbertson
36 Pardue Close
Red Deer, AB T4P 1L7

Dear Mr. Cuthbertson:

RE: Council Committees Application – Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee

Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. We appreciate the skill set/competencies that you have, and although you were not appointed to the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. Jonathan Wieler
21 Charles Avenue
Red Deer, AB T4P 0L8

Dear Mr. Marks:

RE: Council Committees Application – Municipal Planning Commission and Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee

Thank you for submitting your application for the Municipal Planning Commission and the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee. We appreciate the skill set/competencies that you have, and although you were not appointed to the Municipal Planning Commission nor the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. Matt Chapin
#301, 6801 – 59 Avenue
Red Deer, AB T4P 1B3

Dear Mr. Chapin:

RE: *Council Committees Application – Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee and Municipal Planning Commission*

Thank you for submitting your application for the Red Deer Multi-Use Aquatic Centre Review Ad Hoc Committee and Municipal Planning Commission . We appreciate the skill set/competencies that you have, and although you were not appointed to these committees at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager

LEGISLATIVE SERVICES

April 16, 2014

Mr. Tyler Hansen
28 Castella Crescent
Red Deer, AB T4P 0L5

Dear Mr. Hansen:

RE: Council Committees Application – Community Housing Advisory Board

Thank you for submitting your application for the Community Housing Advisory Board. We appreciate the skill set/competencies that you have, and although you were not appointed to the Community Housing Advisory Board at this time, we greatly appreciate your interest in the community and willingness to serve on a committee.

It is our goal to create flexible, meaningful, responsive and coordinated public engagement and participation to City decision making processes. Our committees are an important part of this process and community interest in serving on committees is sought annually. We would encourage you to consider future volunteer opportunities both within The City and the broader community.

Please do not hesitate to contact our office should you require any further information or clarification regarding the above.

Sincerely,



Frieda McDougall
Legislative Services Manager



March 19, 2014

Rezoning within Clearview Phase 6

Planning Department

Report Summary & Recommendation:

Bylaw 3357/D-2014 proposes to rezone three PS (Public Service) parcels to R1 Residential (Low Density), a total of 0.14 hectares of land, in accordance with the approved Clearview North Neighbourhood Area Structure Plan (NASP).

As the rezoning complies with the adopted NASP, the Planning Department recommends Council support Bylaw 3357/D-2014.

City Manager Comments:

I support the recommendation of Administration that Council consider first reading of Land Use Bylaw Amendment 3357/D-2014, for rezoning of three PS (Public Service) parcels to R1 Residential (Low Density) within Clearview Phase 6.

Craig Curtis
City Manager

Proposed Resolution

That Council consider first reading of Land Use Bylaw Amendment 3357/D-2014 at this time.



Report Details

Background:

The Clearview North NASP was adopted by Council in March 2009 and sets out the future development on N½ 22-38-27-4 and SE 2-38-27-4 for a variety of residential, commercial and open space uses.

Rezoning is required to facilitate residential development of the land.

Discussion:

The rezoning of 3357/D-2014 includes the following land use districts:

RI – Residential (Low Density) District

Currently, the land is zoned PS – Public Service District. The existing social care site was identified within the NASP on the lands being rezoned to RI – Residential (Low Density). Prior to this site being reverted to a residential land use, the site must be advertised for a six-month period. This advertising requirement was completed December 31, 2013.

Analysis:

The proposed rezoning application conforms to the adopted NASP for the area and no objections were received from any City departments or external agencies. The rezoning application was not required to be referred to adjacent landowners because it does not deviate from the approved NASP.

Clearview North Neighbourhood Area Structure Plan



W:\active\112870942-McFarland Lands planning\NASP Report\Feb 2009 Amendments\70942-McFarland_ASP_amendment changes2.dwg
 2009-02-11 01:41PM By: glau

Month, Year
 123456789012

ORIGINAL SHEET - ANSI A



Stantec Consulting Ltd.
 10160 - 112 Street
 Edmonton AB Canada
 T5K 2L6
 Tel. 780.917.7000
 Fax. 780.917.7079
 www.stantec.com



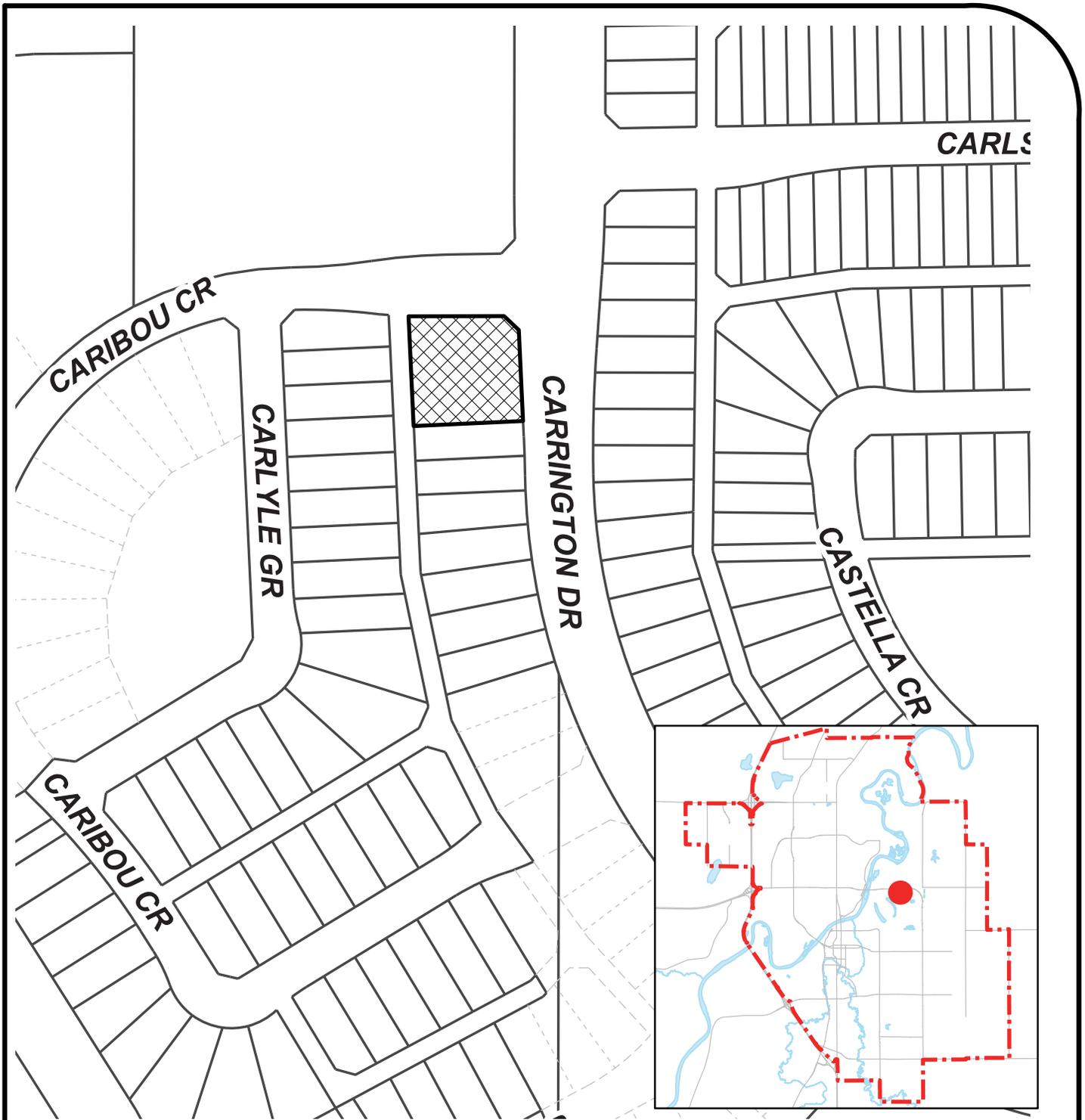
Client/Project
 Melcor Developments LTD.
 Clearview North

Figure No.
 6.0

Title
 DEVELOPMENT
 CONCEPT



Proposed Amendment to Land Use Bylaw 3357/2006



Change District from:



PS to R1 - Residential (Low Density) District

Affected District:

PS - Public Service (Institutional or Government) District

Proposed Amendment

Map: 3 / 2014

Bylaw: 3357 / D-2014

Date: Feb 26, 2014



Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Tara Lodewyk, Planning Services Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Land Use Bylaw Amendment 3357/D-2014
Rezoning Within Clearview Phase 6

Reference Report:

Planning Services, dated March 19, 2014

Bylaw Readings:

At the Monday, April 14, 2014 Regular Red Deer City Council meeting, Council gave first reading to Land Use Bylaw Amendment 3357/D-2014, rezoning of three PS (Public Service) parcels to R1 Residential (Low Density) within Clearview Phase 6.

Report back to Council: Yes

Comments/Further Action:

This office will advertise for a Public Hearing for Land Use Bylaw Amendment 3357/D-2014 – rezoning of three PS (Public Service) parcels to R1 Residential (Low Density) within Clearview Phase 6 to be held on Monday, May 12, 2014 at 6:00 p.m. during Council's regular meeting.

A handwritten signature in blue ink, appearing to read 'F. McDougall'.

Frieda McDougall
Manager

c: Director of Planning Services
C. Fidek, Planner
Corporate Meeting Coordinator



April 2, 2014

Commuter Bike Pilot

Engineering Services

Report Summary & Recommendation:

The purpose of this report is to address the Council resolution from September 16, 2013 related to the Commuter Bike Pilot project. It presents four options for the treatment of bicycle infrastructure along 39 Street between 30 Avenue and 40 Avenue.

In consideration of various elements Engineering Services recommends Option 4: the implementation of a multi-use trail and the removal of the bike lane on 39th Street between 30th and 40th Avenue. As the transportation master plan is currently under development, it is recommended that for the 2014 year, the intent of Option 4 be met by the following interim steps:

- 1) ensuring connectivity in the current sidewalk/trail system by installing a 3.0m wide trail between Metcalf and Maxwell Avenue, and
- 2) that the bike pilot infrastructure currently on 39th Street between 30th and 40th Avenue be removed, and
- 3) Engineering will bring back design options and costing for the permanent multi use trail for consideration at the 2015 capital budget. (in addition to the trail work contemplated in Step #1)

Engineering bases this recommendation on the following key considerations:

- The Mobility Playbook identifies the themes of creating a balanced network, connecting trails and nurturing a culture of change.
- The option that achieves a balanced network is Option 4.

Engineering further recommends that Council formally conclude the Commuter Bike Pilot. The remnant infrastructure will remain in place on an interim basis until the standards and policies for bicycling infrastructure are considered as part of the related transportation master plans.

City Manager Comments:

I support the recommendation as presented.

Craig Curtis
City Manager



Proposed Resolutions:

Resolution 1

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby endorses Option 4 as the preferred option resulting in the immediate removal of the bike pilot infrastructure on 39th Street east of 40th Avenue.

Resolution 2

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby endorses the interim step of ensuring connectivity in the current sidewalk/trail system by installing a 3.0m wide trail between Metcalf and Maxwell Avenue.

Resolution 3

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby directs administration to consider design options and costing for a 39th Street multi use trail that is in alignment with the Transportation and Trails Master Plan that is under development and the Mobility Playbook and further that this be presented for consideration with the 2015 capital budget.

Resolution 4

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby agrees to formally conclude the Bike Lane Pilot Project with the remaining lanes retained on an interim basis pending the completion of the Transportation and Trails Master Plan.



Report Details

Background:

At the September 16, 2013 Red Deer City Council meeting, the following was resolved in relation to the Commuter Bike Pilot:

1. "To accept the Commuter Bike Pilot Report, dated September 9, 2013 for information.
2. That standards and policies for bicycle infrastructure be considered in conjunction with existing plans and the proposed Transportation and Trails Master Plans; and
3. That the current system of bike infrastructure remains in place pending further review by Council in conjunction with future transportation planning with a high priority placed on traffic and bicycle flow in the area of 39 Street east of 40 Avenue."

Prior to finalizing the work plans for 2014, Resolution 3 needs to be addressed. Engineering Services has undertaken a review of the on-street treatment options available for 39 Street to accommodate a balanced network including pedestrian, bicyclist, driver and the transit user. In consideration of a balanced network and user experience, four options were developed for consideration. Those options were shared at a Council workshop where the options were evaluated from the user experience perspective. The opportunities, risks and preference of options is presented for the consideration of Council and Council direction is needed to determine what modifications should be made to ensure satisfactory user experiences

Once Council direction is given in relation to 39 Street, the pilot will be considered to be at an end. All remaining pilot infrastructure will stay in place until the standards and policies for bicycle infrastructure can be considered in conjunction with upcoming transportation master plans.

Discussion:

The portion of 39 Street between 30 and 40 Avenue has been the subject of public discussion since the start of the pilot due to the reduction of the travel lanes in each direction, and the congestion observed by motorists during morning drop-off and afternoon pick-up from the adjacent schools. While the intersection of 39 Street and 40 Avenue was modified in 2013, the remainder of 39 Street to 30 Avenue has remained in its original pilot configuration.

On March 10, 2014 a workshop regarding the Commuter Bike Pilot and various treatment options available for this segment of roadway was held with senior management and City Council. The input Engineering received from this workshop assisted in developing the treatment options outlined below.



The four options considered were:

Option 1: Leave as Is

Option 2: Remove the Bike Lane

Option 3: Road Diet

Option 4: Multi Use Trail and Removal of Bike Lane

The raw results of input on the options is collated in the following table:

39th Street Options - User Experience Pros and Cons										
	Pedestrian		Bicyclist		Driver		Transit User		Total	
Alignment Option	Pro	Con	Pro	Con	Pro	Con	Pro	Con	Pro	Con
Option 1: Leave as Is	3	1	2	7	0	9	0	6	5	23
Option 2: Remove	4	0	1	3	5	0	5	0	15	3
Option 3: Road Diet	2	4	3	4	3	6	1	4	9	18
Option 4: Multi-use trail	5	1	7	1	8	0	5	0	25	2
Total Pro/Con	14	6	13	15	16	15	11	10	54	46
Total Comments	20		28		31		21		100	

In developing the options we can consider the following:

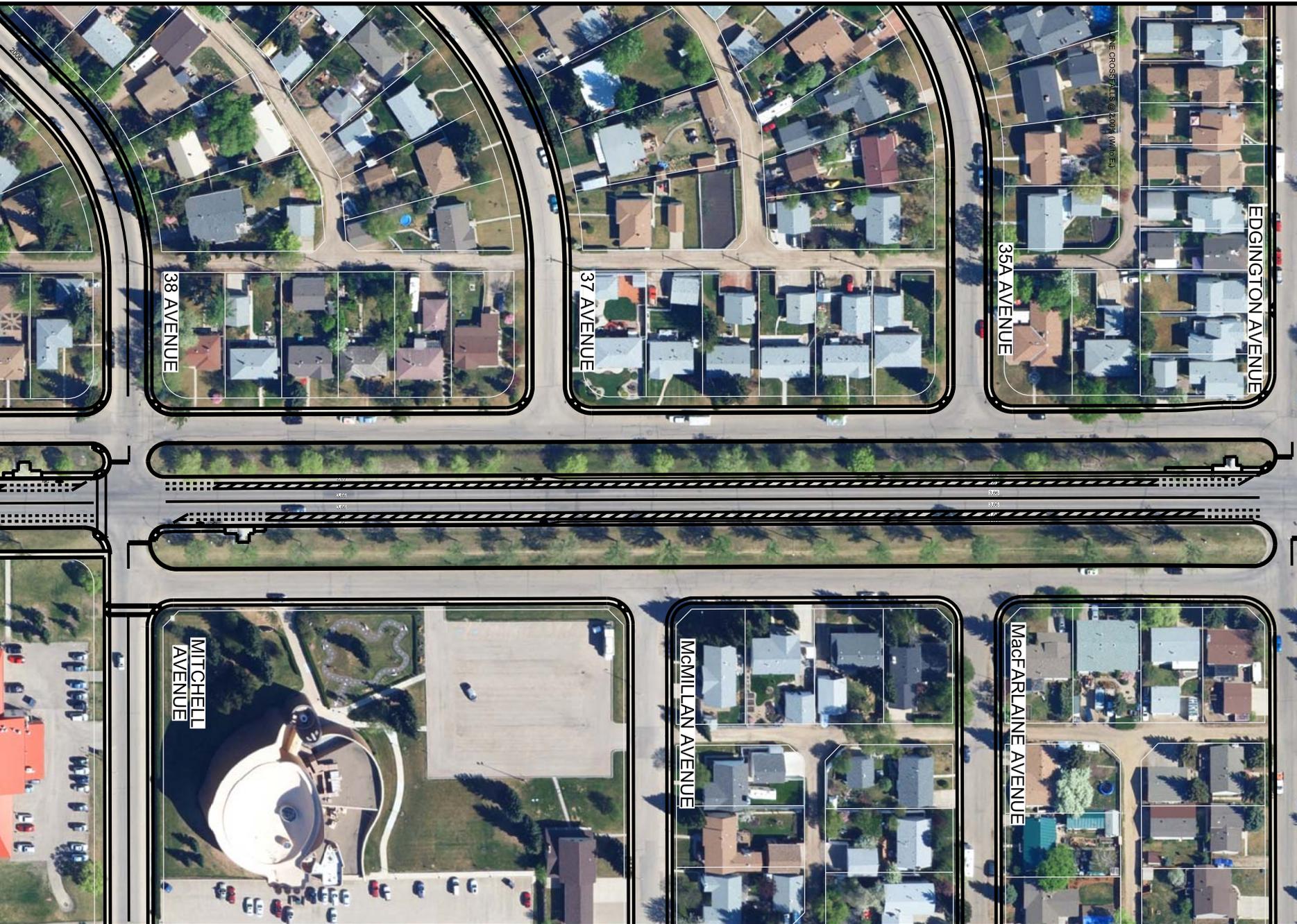
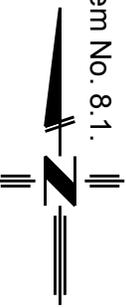
- 1) There were only two options where the perceptions of a positive experience outweighed the perceptions of a negative experience. These were options 2 (remove the bike lane) and option 4 (to develop a multi-use trail while removing the bike lanes).
- 2) The largest volume of complaints in relation to 39th Street since the implementation of the bike lanes was the perception of an enhanced biking experience at the expense of a reduced motorist experience. There were two options that balanced the biking and driver experience. These were the options 3 (road diet) and option 4 (to develop a multi-use trail while removing the bike lane).
- 3) The option that scores the highest for all four experiences is option 4. The remaining options do not appear to have balance: an improvement for one experience results in a net loss to other experiences.

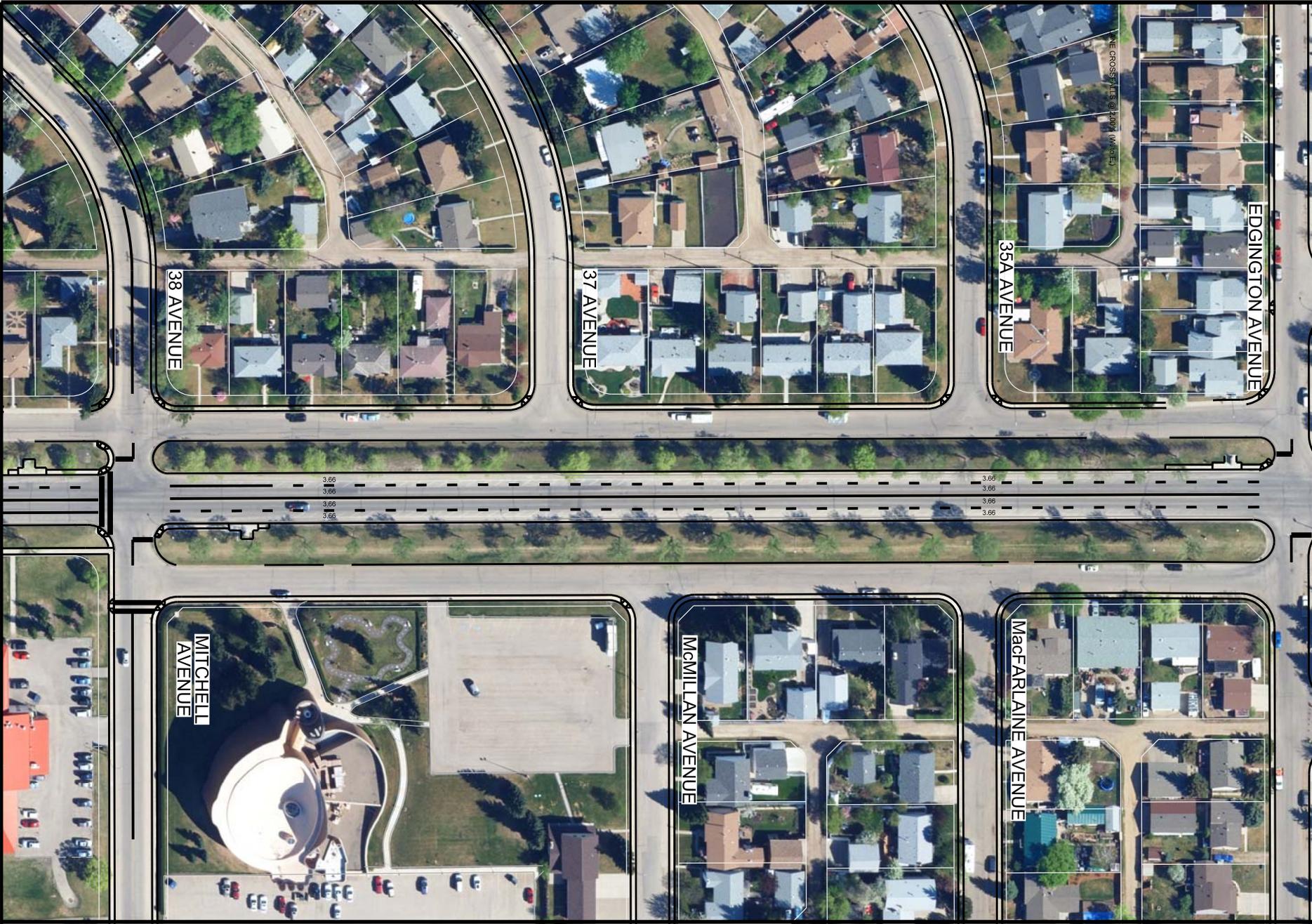
Based on this assessment of the need to create a balanced network with all four users experiencing an enhanced experience, it is clear that option 4 to develop a multi-use trail while removing the bike lane is the preferred option. Recognizing that this work must commence immediately, it is recommended that as an interim step, a missing link of sidewalk between Mitchell Avenue and Maxwell Avenue be constructed as part of our 2014 capital sidewalk replacement plan. This will result in connectivity with a 3.0m wide multi-use trail at this location. This addition will enhance connectivity for pedestrians and for those cyclists wishing to travel on the sidewalks. The bike lane on 39th Street, east of 40th Avenue would then be removed.

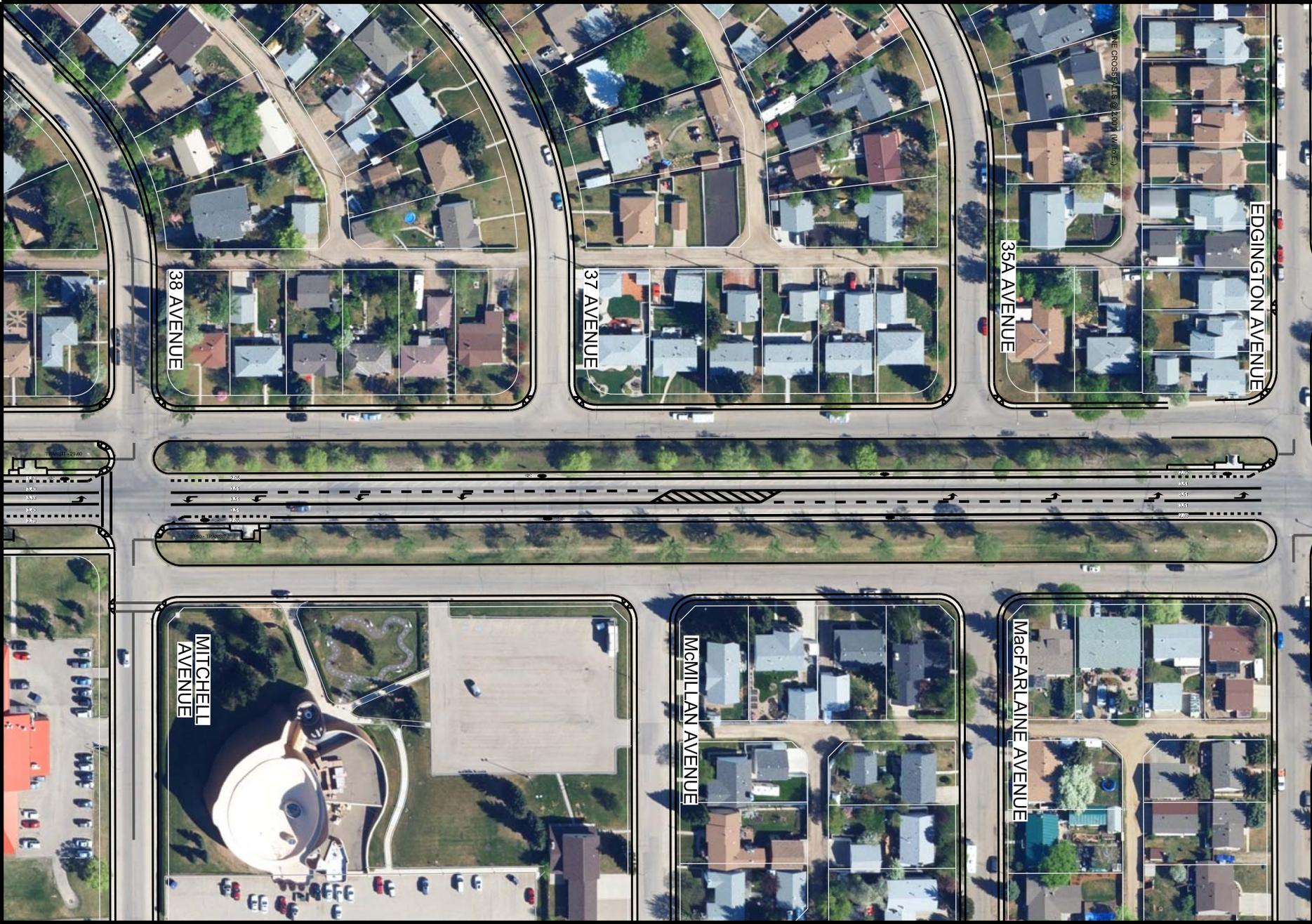
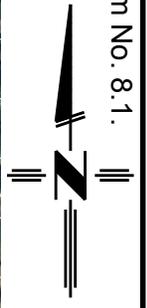
This interim step will achieve the intent of Option 4 while allowing the work of the transportation master plan to continue to ensure locations and capital investments are made in the future that are consistent with the Mobility Playbook and represented integrated plans for the multiple user experiences. In the 2015 capital plan the cost of a multi-use trail

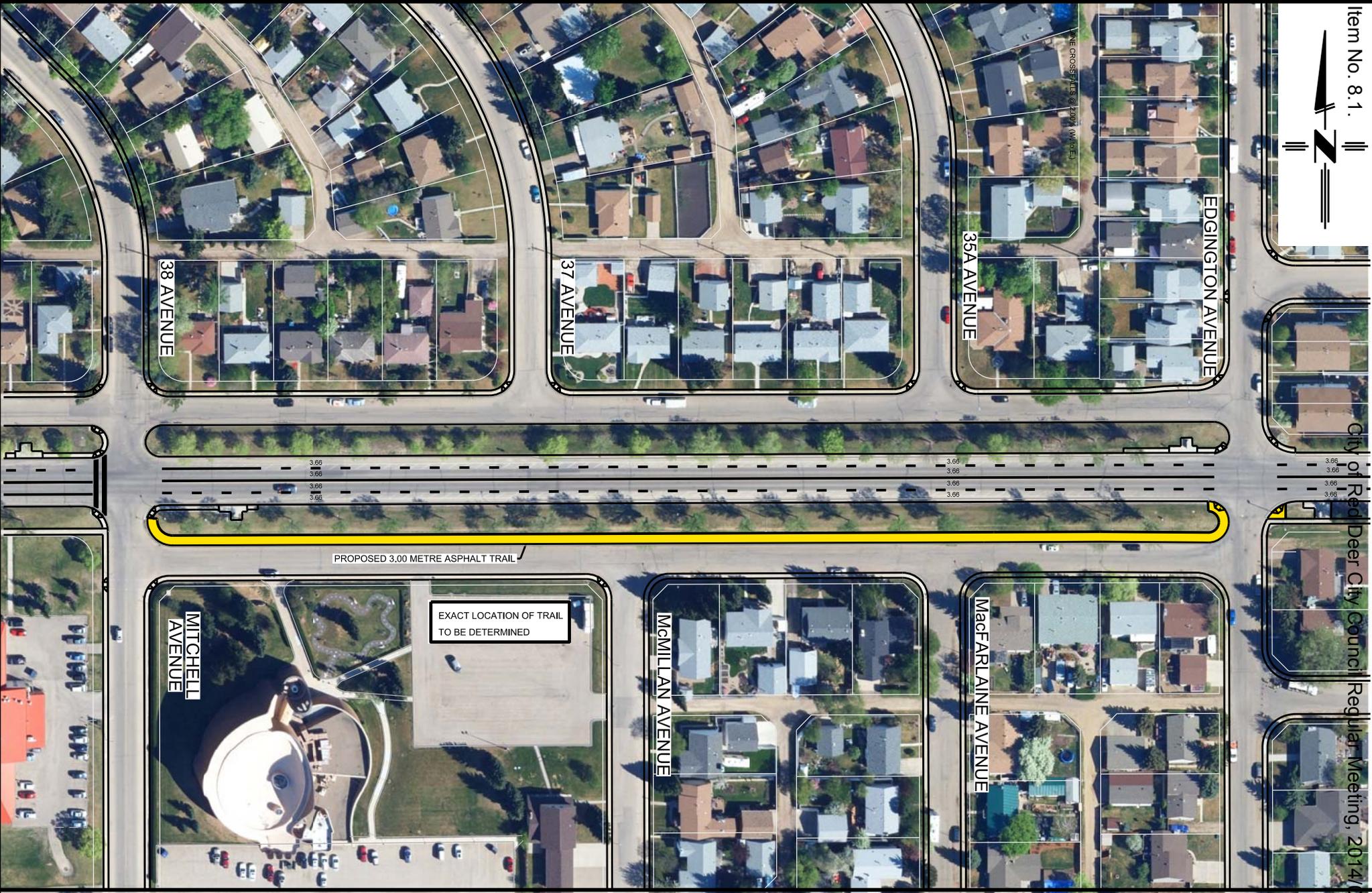
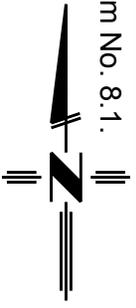


for 39th Street will be presented for the consideration of Council. All of the 2014 required changes can be accommodated within the current capital plan.









DATE: April 16, 2014
TO: Frank Colosimo, Engineering Services Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Commuter Bike Pilot – Additional Agenda Item

Reference Report:

Engineering Services, dated April 2, 2014

Resolutions:

At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolutions:

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby endorses Option 4 as the preferred option resulting in the immediate removal of the bike pilot infrastructure on 39th Street east of 40th Avenue.

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby endorses the interim step of ensuring connectivity in the current sidewalk/trail system by installing a 3.0m wide trail between Mitchell and Maxwell Avenue.

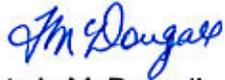
Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby directs administration to consider design options and costing for a 39th Street multi-use trail that is in alignment with the Transportation and Trails Master Plan that is under development and the Mobility Playbook and further that this be presented for consideration with the 2015 Capital Budget.

Resolved that Council of The City of Red Deer having considered the report from the Engineering Services Department dated April 2, 2014, re: Commuter Bike Pilot hereby agrees to formally conclude the Bike

Lane Pilot Project with the remaining lanes retained on an interim basis pending the completion of the Transportation and Trails Master Plan.

Report back to Council: Yes

The cost of the Multi-Use Trail for 39 Street is to be submitted as part of the 2015 Capital Budget.



Frieda McDougall
Manager

- c: E. Vincent, Director of Development Services
- D. Krejci, Financial Services Manager
- M. Bovair, Financial Analyst
- J. Fluney, Financial Analyst
- M. Williston, Transportation Engineer
- Corporate Meeting Coordinator

April 14, 2014

Amalgamated Transit Union (ATU) Contract Ratification

Legislative Services

Report Summary & Recommendation:

That Council endorses the recommendations of the Human Resources Department as submitted to an In Camera meeting of Council on April 14, 2014.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of the City of Red Deer hereby ratifies the contract between The City of Red Deer and the Amalgamated Transit Union as presented to Council on Monday, April 14, 2014.

Report Details

Background:

Council has been provided In-Camera with information relating to an Amalgamated Transit Union tentative agreement .

Discussion:

The recommendations contained in the report will remain confidential under the provisions of the Freedom of Information & Protection of Privacy Act which provides that:

- 24(1) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to reveal:
- (a) advice, proposals, recommendations, analyses or policy options developed by or for a public body

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Council Decision – April 14, 2014

DATE: April 16, 2014
TO: Kristy Svoboda, Director of Human Resources
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Amalgamated Transit Union (ATU) Contract Ratification

Reference Report:
Legislative Services, dated April 14, 2014

Resolutions:
At the Monday, April 14, 2014 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby ratifies the contract between The City of Red Deer and the Amalgamated Transit Union as presented to Council on Monday, April 14, 2014.

Report back to Council: No

A handwritten signature in blue ink, appearing to read 'F. McDougall'.

Frieda McDougall
Manager

c: John Carpenter, Labour Relations Coordinator and HR Team Leader

DM 1501968