



# **CITY COUNCIL**

## **ORGANIZATIONAL MEETING AGENDA**

Monday, October 28, 2019 – Council Chambers, City Hall

Call to Order: 1:30 PM

### **I. IN CAMERA**

#### **I.1. Motion to In Camera**

I.1.a. Appointments to Committees - FOIP 17(1) - Disclosure harmful to personal privacy and FOIP 24(1)(a) - Advice from Officials

#### **I.2. Motion to Revert to Open Meeting**

### **2. REPORTS**

#### **2.1. Deputy Mayor Appointments**

(Agenda Pages 1 – 1)

#### **2.2. 2020 Council Meeting Dates**

(Agenda Pages 2 – 3)

#### **2.3. Councillor Appointments to Committees**

(Agenda Pages 4 – 6)

#### **2.4. Citizen Representative Appointments to Committees/Boards/Societies**

(Agenda Pages 7 – 9)

##### **2.4.a. Community Housing Advisory Board**

##### **2.4.b. Intermunicipal Subdivision & Development Appeal Board**

- 2.4.c. Library Board
- 2.4.d. Municipal Planning Commission
- 2.4.e. Public Art Commission
- 2.4.f. Red Deer Appeal & Review Board / Red Deer Subdivision & Development Appeal Board
- 2.4.g. Red Deer & District Family and Community Support Services Board
- 2.4.h. Red Deer Regional Airport Authority Board
- 2.4.i. River Bend Golf and Recreation Society Board
  
- 2.5. Ratification of Red Deer Downtown Business Association Board of Director Appointments

### **3. ADJOURNMENT**



October 28, 2019

## Deputy Mayor Appointments

Legislative Services

### **Report Summary & Recommendation:**

Deputy Mayor Appointments for the upcoming year have been submitted for review.

Recommendation:

That Council approves the Deputy Mayor appointments for 2020.

### **Proposed Resolution:**

Resolved that Council of The City of Red Deer hereby approves the following Deputy Mayor appointments for January 2020 to December 2020 presented to Council on Monday, October 28, 2019 as follows:

<b>January 2020 - December 2020 DEPUTY MAYORS</b>	
January 2020	Councillor Buchanan
February 2020	Councillor Dawe
March 2020	Councillor Handley
April 2020	Councillor Higham
May 2020	Councillor Johnston
June 2020	Councillor Lee
July 2020	Councillor Wong
August 2020	Councillor Wyntjes
September 2020	Councillor Buchanan
October 2020	Councillor Dawe



<b>January 2020 - December 2020 DEPUTY MAYORS</b>	
November 2020	Councillor Handley
December 2020	Councillor Higham

## Report Details

### **Background:**

These are established on a rotation basis. As there are times when the Deputy Mayor is not available, Policy GP-B-2.2 Deputy Mayor's Role – outlines the following:

1. Deputy Mayors will be appointed each year at the Organization Meeting.
2. The Mayor is authorized to appoint an alternate Deputy Mayor, as needed.
3. Council approves the rotation.
4. The Mayor is authorized to alter the Deputy Mayor rotations as needed.

**Legislative Services**

**DATE:** October 30, 2019  
**TO:** Mayor & City Council  
City Manager  
**FROM:** Frieda McDougall, Legislative Services Manager  
**SUBJECT:** Deputy Mayor Appointments

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At the Organizational Meeting of Red Deer City Council, held Monday, October 28, 2019, the following resolution was passed with respect to Deputy Mayor Appointments for 2020.

Resolved that Council of The City of Red Deer hereby approves the following Deputy Mayor appointments for January 2020 to December 2020 presented to Council on Monday, October 28, 2019 as follows:

January 2020 - December 2020  
DEPUTY MAYORS

January 2020	Councillor Buchanan
February 2020	Councillor Dawe
March 2020	Councillor Handley
April 2020	Councillor Higham
May 2020	Councillor Johnston
June 2020	Councillor Lee
July 2020	Councillor Wong
August 2020	Councillor Wyntjes
September 2020	Councillor Buchanan
October 2020	Councillor Dawe
November 2020	Councillor Handley
December 2020	Councillor Higham

Please do not hesitate to contact me should you require further information or clarification.



Frieda McDougall  
Manager

c Deputy City Clerk  
Corporate Meeting Administrator



October 28, 2019

## 2020 Council Meeting Dates

Legislative Services

### Report Summary & Recommendation:

At the Monday, July 22, 2019 Regular Council Meeting, the Council Meeting dates for 2020 were established by Red Deer City Council. Since the time that these dates were passed, a change has been identified and administration is requesting that Council cancel the Monday, June 8, 2020 Council Meeting date to accommodate the Federation of Canadian Municipalities conference.

### Proposed Resolution:

Resolved that Council of The City of Red Deer having considered the report from Legislative Services dated October 28, 2019 re: 2019/2020 Council Meeting Dates hereby agrees to cancel the Monday, June 8, 2020 Regular Council Meeting.

### Report Details

### Background:

The following resolution was passed at the Monday, July 22, 2019 Regular Council Meeting:

Resolved that Council of The City of Red Deer having considered the report from Legislative Services dated July 10, 2019 hereby approves the Council meeting dates for 2020 as follows:

#### Council Meeting Dates

Monday	January 6, 2020	Regular Council Meeting	1:30 P.M.
Tuesday	January 7, 2020	Operating Budget Meeting	12:00 – 5:00 P.M.
Wednesday	January 8, 2020	Operating Budget Meeting	12:00 – 5:00 P.M.
Thursday	January 9, 2020	Operating Budget Meeting	12:00 – 5:00 P.M.
Friday	January 10, 2020	Operating Budget Meeting	12:00 – 5:00 P.M.
Monday	January 13, 2020	Operating Budget Meeting	12:00 – 5:00 P.M.
Monday	January 20, 2020	Regular Council Meeting	1:30 P.M.
Monday	February 3, 2020	Regular Council Meeting	1:30 P.M.



Tuesday	February 18, 2020	Regular Council Meeting	1:30 P.M.
Monday	March 2, 2020	Regular Council Meeting	1:30 P.M.
Monday	March 16, 2020	Regular Council Meeting	1:30 P.M.
Monday	March 30, 2020	Regular Council Meeting	1:30 P.M.
Tuesday	April 14, 2020	Regular Council Meeting	1:30 P.M.
Monday	April 27, 2020	Regular Council Meeting	1:30 P.M.
Monday	May 11, 2020	Regular Council Meeting	1:30 P.M.
Monday	May 25, 2020	Regular Council Meeting	1:30 P.M.
Monday	June 8, 2020	Regular Council Meeting	1:30 P.M.
Monday	June 22, 2020	Regular Council Meeting	1:30 P.M.
Monday	July 6, 2020	Regular Council Meeting	1:30 P.M.
Monday	July 20, 2020	Regular Council Meeting	1:30 P.M.
Monday	August 17, 2020	Regular Council Meeting	1:30 P.M.
Monday	August 31, 2020	Regular Council Meeting	1:30 P.M.
Tuesday	September 1, 2020	Mid-Year Budget Review	9:00 A.M.
Monday	September 14, 2020	Regular Council Meeting	1:30 P.M.
Tuesday	October 13, 2020	Regular Council Meeting	1:30 P.M.
Monday	October 26, 2020	Regular Council Meeting	1:30 P.M.
Monday	November 9, 2020	Regular Council Meeting	1:30 P.M.
Monday/Tuesday	November 16 & 17, 2020	Capital Budget Meeting	9:00 A.M.
Monday	November 23, 2020	Regular Council Meeting	1:30 P.M.
Monday	December 7, 2020	Regular Council Meeting	1:30 P.M.
Tuesday	December 8, 2020	2021 Operating Budget Meeting	12:00 – 5:00 P.M.
Wednesday	December 9, 2020	2021 Operating Budget Meeting	12:00 – 5:00 P.M.
Thursday	December 10, 2020	2021 Operating Budget Meeting	12:00 – 5:00 P.M.
Friday	December 11, 2020	2021 Operating Budget Meeting	12:00 – 5:00 P.M.
Monday	December 14, 2020	2021 Operating Budget Meeting	12:00 – 5:00 P.M.



September 26, 2019

## Organizational Meeting of Council Suggested Summary of Councillor Appointments

Legislative Services

### **Report Summary & Recommendation:**

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Councillor appointments to various boards, committees and commissions for the upcoming year have been submitted for review.

Recommendation:

That Council ratify the Councillor appointments.

### **Proposed Resolution:**

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Resolved that Council of The City of Red Deer hereby ratifies the Mayor and Councillor appointments for 2019-2020 to various boards, committees, commissions and societies as presented to Council on Monday, October 28, 2019.

## Report Details

### **Background:**

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Councillor Appointments:

The following guidelines were used in determining these recommendations:

1. Councillor requests and suggestions;
2. Restraints that Councillors may have;
3. To provide for an even workload;
4. To provide Councillors with experience on as many committees during their term as possible;
5. To ensure as much variety for Councillors as possible;
6. Feedback from chairs, of various organizations, and skill set needs of external partners.

**2019-2020 COUNCIL REPRESENTATION  
ON COMMITTEES & SOCIETIES**

**X = Member**  
**A = Alternate**

**Appendix "A"**

	Mayor Veer	Councillor Buchanan	Councillor Dawe	Councillor Handley	Councillor Higham	Councillor Johnston	Councillor Lee	Councillor Wong	Councillor Wyntjes
<b>COUNCIL COMMITTEES</b>									
Audit Committee	<b>X</b>			<b>X</b>	<b>X</b>	<b>X</b>			
Community Housing Advisory Board						<b>X</b>			<b>X</b>
Community Housing and Homelessness Integrated Plan Ad-Hoc Committee *appointments stand until completion of work – March 18, 2019 Council Resolution		<b>A</b>				<b>X</b>	<b>X</b>		
Emergency Management Committee	<b>X</b>	<b>X</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>X</b>	<b>A</b>
Governance & Policy Committee (GPC)	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Municipal Planning Commission (MPC)	<b>X</b>	<b>A</b>			<b>X</b>		<b>X</b>		
Nomination Committee			<b>X</b>	<b>X</b>		<b>X</b>			
<b>COMMUNITY COMMITTEES (SOCIETIES)</b>									
Bridges Community Living							<b>X</b>		
Downtown Business Association of Red Deer (DBA)						<b>X</b>			
Library Board									<b>X</b>
Queen Elizabeth II Scholarship Awards Selection Committee			<b>X</b>						
Red Deer & District Chamber of Commerce									<b>X</b>
Red Deer College Arts Centre Advisory Committee			<b>X</b>						
Red Deer Museum & Art Gallery Board (MAG)		<b>X</b>							
Red Deer Native Friendship Society Joint Committee - Assoahum	<b>X</b>							<b>X</b>	
River Bend Golf and Recreation Society				<b>X</b>					
Tourism Red Deer Board		<b>X</b>							
Urban Aboriginal Voices Society (UAVS)	<b>A</b>				<b>X</b>		<b>X</b>		

**2019-2020 COUNCIL REPRESENTATION  
ON COMMITTEES & SOCIETIES**

**X = Member**  
**A = Alternate**

**Appendix "A"**

	Mayor Veer	Councillor Buchanan	Councillor Dawe	Councillor Handley	Councillor Higham	Councillor Johnston	Councillor Lee	Councillor Wong	Councillor Wyntjes
Waskasoo Environmental Education Society Board (WEES)								<b>X</b>	
Westerner Park Board				<b>X</b>				<b>X</b>	
<b>REGIONAL COMMITTEES</b>									
Central Alberta Economic Partnership (CAEP) Board		<b>X</b>							
Central Alberta Regional Trail Society (CARTS)								<b>X</b>	
City/County Intermunicipal Collaboration Framework (ICF) Working Group	<b>X</b>				<b>X</b>		<b>X</b>		
Parkland Airshed Management Zone (PAMZ)			<b>X</b>						
Red Deer & District Family and Community Support Services Board			<b>X</b>		<b>X</b>				
Red Deer Regional Municipal Users Group (RDRMUG)			<b>X</b>						
Red Deer River Watershed Alliance Board (RDRWA)									<b>X</b>

**EXTERNAL APPOINTMENTS – PROVINCIAL / FEDERAL BOARDS AND COMMITTEES**

AUMA Board of Directors									
AUMA Committees		<b>X</b>							<b>X</b>
Inter City Forum on Social Policy									<b>X</b>
FCM Board of Directors									
FCM Committees							<b>X</b>		
Mid-Sized Cities Mayors' Caucus Executive Committee	<b>X</b>								

**Legislative Services**

**DATE:** October 30, 2019

**TO:** Mayor & City Council  
Corporate Leadership Team  
Operational Leadership Team

**FROM:** Frieda McDougall, Legislative Services Manager

**SUBJECT:** Councillor Appointments to Committees

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At the Organizational Meeting of Red Deer City Council, held Monday, October 28, 2019, Council passed the following resolution approving the Council appointments to various committees, commissions, boards and societies:

Resolved that Council of The City of Red Deer hereby approves the Mayor and Councillor appointments for 2019 – 2020 to various boards, committees, commissions and societies as per Appendix "A", attached and as presented to Council on Monday, October 28, 2019..

Attached for your information is Appendix "A" referred to above.

This office will be preparing the 2019/2020 Committee Directory and posting it onto the Bridge in due course. In the interim, should you require information pertaining to appointments of citizens-at-large or representatives, please do not hesitate to contact our department.



Frieda McDougall  
Manager

c Deputy City Clerk  
Corporate Meeting Administrator  
Committees Coordinator

**2019-2020 COUNCIL REPRESENTATION  
ON COMMITTEES & SOCIETIES**

**X = Member**  
**A=Alternate**  
**Appendix "A"**

	Mayor Veer	Councillor Buchanan	Councillor Dawe	Councillor Handley	Councillor Higham	Councillor Johnston	Councillor Lee	Councillor Wong	Councillor Wyntjes
<b>COUNCIL COMMITTEES</b>									
Audit Committee	X			X	X	X			
Community Housing Advisory Board						X			X
Community Housing and Homelessness Integrated Plan Ad-Hoc Committee *appointments stand until completion of work – March 18, 2019 Council Resolution		A				X	X		
Emergency Management Committee	X	X	A	A	A	A	A	X	A
Governance & Policy Committee (GPC)	X	X	X	X	X	X	X	X	X
Municipal Planning Commission (MPC)	X	A			X		X		
Nomination Committee			X	X		X			
<b>COMMUNITY COMMITTEES (SOCIETIES)</b>									
Bridges Community Living							X		
Downtown Business Association of Red Deer (DBA)						X			

**2019-2020 COUNCIL REPRESENTATION  
ON COMMITTEES & SOCIETIES**

**X = Member**  
**A=Alternate**  
**Appendix "A"**

	Mayor Veer	Councillor Buchanan	CouncillorDawe	Councillor Handley	Councillor Higham	Councillor Johnston	Councillor Lee	Councillor Wong	Councillor Wyntjes
Library Board									<b>X</b>
Queen Elizabeth II Scholarship Awards Selection Committee			<b>X</b>						
Red Deer & District Chamber of Commerce									<b>X</b>
Red Deer College Arts Centre Advisory Committee			<b>X</b>						
Red Deer Museum & Art Gallery Board (MAG)		<b>X</b>							
Red Deer Native Friendship Society Joint Committee - Assoahum	<b>X</b>							<b>X</b>	
River Bend Golf and Recreation Society				<b>X</b>					
Tourism Red Deer Board		<b>X</b>							
Urban Aboriginal Voices Society (UAVS)	<b>A</b>				<b>X</b>		<b>X</b>		
Waskasoo Environmental Education Society Board (WEES)								<b>X</b>	
Westerner Park Board				<b>X</b>				<b>X</b>	

**2019-2020 COUNCIL REPRESENTATION  
ON COMMITTEES & SOCIETIES**

**X = Member**  
**A=Alternate**  
**Appendix "A"**

	Mayor Veer	Councillor Buchanan	CouncillorDawe	Councillor Handley	Councillor Higham	Councillor Johnston	Councillor Lee	Councillor Wong	Councillor Wynjies
<b>REGIONAL COMMITTEES</b>									
Central Alberta Economic Partnership (CAEP) Board		X							
Central Alberta Regional Trail Society (CARTS)							X		
City/County Intermunicipal Collaboration Framework (ICF) Working Group	X				X		X		
Parkland Airshed Management Zone (PAMZ)			X						
Red Deer & District Family and Community Support Services Board			X		X				
Red Deer Regional Municipal Users Group (RDRMUG)			X						
Red Deer River Watershed Alliance Board (RDRWA)			X (to May 2020)						X (from June 2020)

**EXTERNAL APPOINTMENTS – PROVINCIAL / FEDERAL BOARDS AND COMMITTEES**

AUMA Board of Directors									
AUMA Committees		X							X
Inter City Forum on Social Policy									X





October 7, 2019

## 2019/2020 - Citizen Representative Appointments to Committees

Legislative Services

### **Report Summary & Recommendation:**

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Council appoints citizens to various committees, boards, commissions, and societies. The names of the applicants are submitted to Council in confidence.

### **Proposed Resolution:**

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That Council endorses the recommendations of the Nomination Committee as presented to the Monday, October 28, 2019 Organizational Meeting of Council.



## Report Details

### **Background:**

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At the Organizational Meeting of Council, citizen representatives are appointed to committees, commissions, and boards. The Nomination Committee advises Council on Committee appointments, based on criteria established for each committee, in order to ensure the optimal functioning of all committees.

### **Discussion:**

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The following summary indicates expiring terms:

#### Community Housing Advisory Board

2 Citizen Representatives, 2 - 2 year terms; 1 Aboriginal Representative – 1 - 2 year term

#### Intermunicipal Subdivision & Development Appeal Board

2 Citizen Representatives, 2 – 2 year terms

#### Municipal Planning Commission

2 Citizen Representatives, 2 – 2 year terms

#### Public Art Commission

2 Citizen Representatives, 2 – 2 year terms

#### Red Deer Appeal & Review Board/Red Deer Subdivision & Development Appeal Board (joint appointment)

3 Citizen Representatives, 3 – 3 year terms; 2 Citizen Representatives (alternate); 2 – 2 year terms

The Nomination Committee has recommended these terms be varied.

#### Red Deer and District Family and Community Support Services Board (the FCSS Board has one sub-committee to which one City Councillor is appointed)

2 Citizen Representatives, 2 – 2 year terms

#### Library Board (with sub-committees)

4 Citizen Representatives, 4 – 3 year terms

#### Red Deer Regional Airport Authority Board (with sub-committees)

2 Citizen Representatives, 2 – 4 year terms



River Bend Golf and Recreation Society Board (with sub-committees)  
4 Citizen Representatives, 3 – 3 year terms; 1 – 1 year term  
The Nomination Committee has recommended these terms be varied.

**Legislative Services**

**DATE:** October 30, 2019

**TO:** Bobby-Jo Stannard, Social Planning Supervisor  
Community Development, Staff Liason

**FROM:** Frieda McDougall, Legislative Services Manager

**SUBJECT:** Council Decision  
Community Housing Advisory Board  
Citizen Representative and Council Representative Appointments

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At Council's Organizational Meeting held on Monday, October 28, 2019, consideration was given to the appointment of citizen representatives and Council representatives for various committees, commissions, boards and societies. At that meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve on the Community Housing Advisory Board for the terms to expire as follows:

Linda Cullen-Saik	Citizen Representative (term to expire at the Organizational Meeting of 2021)
Roxanne Stillings	Citizen Representative (term to expire at the Organizational Meeting of 2021)

As well, Councillor Ken Johnston and Councillor Dianne Wyntjes have been appointed to this board as Council's representatives.

Please do not hesitate to contact this office should you require any further information or clarification regarding the above.

Best wishes for a successful year.

  
Frieda McDougall  
Manager

c Councillor Johnston  
Councillor Wyntjes  
Committees Coordinator

Director of Community Services  
Social Planning Manager

**Legislative Services**

**DATE:** October 30, 2019

**TO:** Red Deer Subdivision & Development Appeal Board Committee /  
Red Deer Appeal and Review Board Committee  
Attn: Jackie Kurylo, Appeals Coordinator

**FROM:** Frieda McDougall, Legislative Services Manager

**SUBJECT:** Red Deer Subdivision & Development Appeal Board Committee /  
Red Deer Appeal and Review Board Committee  
Citizen Representatives Appointments

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At Council's Organizational Meeting held on Monday, October 28, 2019, consideration was given to the appointment of citizen representatives and Council representatives for various committees, commissions, boards and societies. At that meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve on the Red Deer Appeal & Review Board / Red Deer Subdivision & Development Appeal Board for the terms to expire as follows:

Richard Boerger	Citizen Representative (alternate) (term to expire at the Organizational Meeting of 2020)
Victoria Foster	Citizen Representative (alternate) (term to expire at the Organizational Meeting of 2022)
Karen Howley	Citizen Representative (term to expire at the Organizational Meeting of 2022)
Carol Mah	Citizen Representative (term to expire at the Organizational Meeting of 2020)
Gerry Paradis	Citizen Representative (term to expire at the Organizational Meeting of 2022)

This office will be notifying the successful applicants of their appointments. I trust you will be contacting the individuals with regard to meeting dates and times.

Please do not hesitate to contact this office should you require any further information or clarification regarding the above.

Best wishes for a successful year.



Frieda McDougall  
Manager

c Deputy City Clerk  
Committees Coordinator

**Legislative Services**

**DATE:** October 30, 2019

**TO:** Municipal Planning Commission  
Attn: Tara Lodewayk, Director of Planning Services

**FROM:** Frieda McDougall, Legislative Services Manager

**SUBJECT:** Municipal Planning Commission  
Citizen Representative and Council Representative Appointments

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At Council's Organizational Meeting held on Monday, October 28, 2019, consideration was given to the appointment of citizen representatives and Council representatives for various committees, commissions, boards and societies. At that meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve on the Municipal Planning Commission for the terms to expire as follows:

Daniel Jersusalimiec                      Citizen Representative  
(term to expire at the Organizational Meeting of 2021)

Tony Lindhout                              Citizen Representative  
(term to expire at the Organizational Meeting of 2021)

Mayor Tara Veer, Councillor Vesna Higham and Councillor Lawrence Lee were appointed as Council Representatives; Councillor Buck Buchanan has been appointed as the Alternate Council Representative.

This office will be notifying the successful applicants of their appointment.

Please do not hesitate to contact this office should you require any further information or clarification regarding the above.

Best wishes for a successful year.

  
Frieda McDougall  
Manager

c     Mayor Veer  
      Councillor Higham  
      Councillor Lee  
      Councillor Buchanan

Planning Services Manager  
Committees Coordinator  
Inspections & Licensing Manager

**Legislative Services**

**DATE:** October 30, 2019

**TO:** Red Deer & District Family and Community Support Services Board  
Attn: Bobby-Jo Stannard, Social Planning Manager

**FROM:** Frieda McDougall, Legislative Services Manager

**SUBJECT:** Red Deer & District Family and Community Support Services Board  
Citizen Representatives and Council Representative Appointments

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At Council's Organizational Meeting held on Monday, October 29, 2018, consideration was given to the appointment of citizen representatives and Council representatives for various committees, commissions, boards and societies. At that meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer hereby appoints the following to serve on the Red Deer & District Family & Community Support Services Board for the terms to expire as follows:

Colleen Bredo	Citizen Representative (term to expire at the Organizational Meeting of 2021)
Valdene Callin	Citizen Representative (term to expire at the Organizational Meeting of 2021)

Councillor Vesna Higham and Councillor Michael Dawe have been appointed to this Committee as the Council Representatives.

This office will be notifying the successful applicants of their appointment. I trust you will contact the individuals with regard to meeting dates and times. Please do not hesitate to contact this office should you require any further information or clarification regarding the above.

Best wishes for a successful year.

  
Frieda McDougall  
Manager

c Councillor Vesna Higham  
Councillor Michael Dawe

Committees Coordinator  
Director of Community Services