

DATE: January 31, 1995
TO: All Departments
FROM: City Clerk
RE: PLEASE POST FOR THE INFORMATION OF EMPLOYEES

S U M M A R Y O F D E C I S I O N S

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL
HELD IN THE COUNCIL CHAMBERS, CITY HALL
MONDAY, JANUARY 30, 1995
COMMENCING AT 4:30 P.M.

★ ★

- (1) Confirmation of the Minutes of the Regular Meeting of January 16, 1995

DECISION - CONFIRMED AS TRANSCRIBED

PAGE

(2) **UNFINISHED BUSINESS**

- 1) City Clerk - Re: Federal Income Tax Rebates for Investor Owned Utilities . . . 1

DECISION - AGREED TO FORWARD RESOLUTION TO THE FEDERATION OF CANADIAN MUNICIPALITIES

- 2) City Clerk - Re: 1995 Towne Centre Association Budget . . . 3

DECISION - APPROVED 1995 BUDGET

- 3) Director of Corporate Services/City Assessor - Re: New Municipal Government Act . . . 7

DECISION - AGREED TO TAX AND ASSESSMENT PROCEDURES FOR 1995

- 4) Red Deer Regional Planning Commission - Re: Setbacks from Overhead Wiring/Land Use Bylaw Amendment 2672/A-95 . . . 11

DECISION - BYLAW GIVEN FIRST READING

- 5) Information Technology Resources Committee - Membership on ITRC . . . 12

DECISION - AGREED TO HAVE COMMITTEE APPROACH IBM AND J.D. EDWARDS AND CLIENTS FOR A COMMITTEE REPRESENTATIVE

(3) **PUBLIC HEARINGS**

(4) **REPORTS**

- 1) Red Deer Regional Planning Commission - Re: Land Use Bylaw Amendment 2672/B-95/Definition for Day Care . . . 15

DECISION - BYLAW GIVEN 1ST READING

- 2) Land & Economic Development Manager - Re: Westock Frame & Wheel Alignment Ltd./Offer to Purchase/Lot 5, Block 5, Plan 902-0499/Edgar Industrial Park . . . 20

DECISION - AGREED TO SALE OF LAND TO WESTOCK FRAME & WHEEL ALIGNMENT LTD.

- 3) Public Works Manager - Re: Bower Service Replacement Project . . 23

DECISION - REPORT RECEIVED AS INFORMATION

- 4) Land & Economic Development Manager - Re: Application to Purchase/Lots 5 & 6, Block 2, Plan 872-2473/Western Commercial Strip/413398 Alberta Ltd. . . 31

DECISION - APPROVED SALE OF LAND SUBJECT TO CONDITIONS

- 5) Information Technology Resources Committee - Re: Integrated Financial System, Fleet & Wide Area Network Implementation Plan . . 37

DECISION - APPROVED FUNDING FOR IMPLEMENTATION OF THE INTEGRATED FINANCIAL SYSTEM

- 6) Engineering Department Manager - Re: Traffic Noise Study/32 St. Widening - 40 Ave. to 47 Ave. . . 38

DECISION - AGREED TO A CONTINUOUS NOISE LEVEL STANDARD AND DEFERRED REQUEST OF STANLEY CRESCENT RESIDENTS SUBJECT TO A JUNE 1995 NOISE LEVEL TEST

(5) **CORRESPONDENCE**

- 1) Red-Alta Utility Location Ltd. - Re: Land Use Redesignation/4507 - 48 Avenue . . 49

DECISION - APPROVED AN OFFICE FOR A UTILITY LOCATING SERVICE AS A DISCRETIONARY USE, SUBJECT TO PASSAGE OF THE NECESSARY LAND USE BYLAW AMENDMENT. BYLAW GIVEN FIRST READING

- 2) Linda Yelich - Re: Rezoning Request/Operation of skateboard/snowboard store/7, 6841 - 52 Ave. . . 59

DECISION - APPROVED REQUEST TO ALLOW FOR A SKATEBOARD/SNOWBOARD STORE. BYLAW GIVEN FIRST READING

(6) **PETITIONS AND DELEGATIONS**

(7) **NOTICES OF MOTION**

- 1) City Clerk - Re: Alderman Hull/Centralized Billing and Collection Service . . 64

DECISION - AGREED TO REQUEST THE ADMINISTRATION TO REPORT TO COUNCIL ON A COST EFFECTIVE CENTRALIZED BILLING AND COLLECTION SERVICE

(8) **WRITTEN ENQUIRIES**

(9) **BYLAWS**

- 1) 2672/A-95 - Land Use Bylaw Amendment/Provision for Above Ground Electrical System/Downtown - 1st reading . . 11
. . 68

DECISION - BYLAW GIVEN FIRST READING

- 2) 2672/B-95 - Land Use Bylaw Amendment/Definition for Day Care - 1st reading . . 15
. . 70

DECISION - BYLAW GIVEN FIRST READING

ADDITIONAL AGENDA

- 1) Red Deer Twilight Homes Foundation - Re: Appointment of Citizen-At-Large/Board of Directors

DECISION - RE-APPOINTED DORIS BURRINGTON FOR THE TERM MARCH 1, 1995 TO FEBRUARY 28, 1996

- 2) Environmental Advisory Board - Re: Appointment of Red Deer Chamber of Commerce Representative

DECISION - AGREED TO APPOINT MR. FRED LEBEDOFF AS THE CHAMBER OF COMMERCE REPRESENTATIVE

- 3) Director of Development Services - Re: Purchase of Section 34/Proposed Landfill Expansion

DECISION - AGREED TO EXERCISE OPTION TO PURCHASE LANDS FOR PROPOSED LANDFILL EXPANSION

A G E N D A

FOR THE REGULAR MEETING OF RED DEER CITY COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, CITY HALL,
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(7) **NOTICES OF MOTION**

- 1) City Clerk - Re: Alderman Hull/Centralized Billing and Collection Service . . 64

2) ALDERMAN VOLK - Re: GARBAGE CONTRACT WITH LAIDLAW WASTE SYSTEMS LTD.

(8) WRITTEN ENQUIRIES

(9) BYLAWS

- | | | |
|----|---|-------|
| 1) | 2672/A-95 - Land Use Bylaw Amendment/Provision for Above Ground Electrical System/Downtown - 1st reading | .. 11 |
| | | .. 68 |
| 2) | 2672/B-95 - Land Use Bylaw Amendment/Definition for Day Care - 1st reading | .. 15 |
| | | .. 70 |
| 3) | 2672/C-95 L.U.B. Amendment/ To allow Red Alta Utility Location to relocate to 4507-48 Ave | |
| 4) | 2672/D-95 L.U.B. Amendment/ To allow X1 skateboard/Snowboard shop as an an ancillary use at #7, 6846-52 Ave. | |

Committee of the Whole:

- 1) Board Appointment
- 2) Land Matter

NO. 1

DATE: JANUARY 18, 1995

TO: CITY COUNCIL

FROM: CITY CLERK

RE: FEDERAL INCOME TAX REBATES FOR INVESTOR OWNED UTILITIES

At the Council Meeting of January 16, 1995, consideration was given to the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer hereby agrees that a proposed resolution be drafted for consideration of Council seeking the support of the Federation of Canadian Municipalities to prevent the taxing of privately owned utilities relative to the federal income tax rebates for investor owned utilities."

In accordance with the above resolution, the following proposed FCM resolution has been drafted for consideration by Council.

"WHEREAS the Finance Committee of the Federal Government has put forth a recommendation to eliminate the Public Utilities Income Tax Transfer Act; and

WHEREAS the Public Utilities Income Tax Transfer Act was originally put in place to address the income tax inequity between investor and publicly owned utilities, with investor owned utilities paying income tax while publicly owned utilities do not, creating a tax inequity; and

WHEREAS in 1990 the Federal Government capped the federal rebate level for 5 years at the 1989/90 levels and in 1992 the Federal Government reduced the rebate of federal taxes by 10% to 85.5% of taxes paid; and

WHEREAS the fundamental principle behind the Public Utilities Income Tax Transfer Act is that all utility customers should be treated fairly and equally no matter where they are located in Canada, or whether they are served by investor owned or Crown owned companies;

City Council
January 18, 1995
Page 2

NOW THEREFORE BE IT RESOLVED that the Federation of Canadian Municipalities strongly urge the Federal Government to either retain the Public Utilities Income Tax Transfer Act and current federal rebate levels or provide alternate mechanisms to deal with the potential inequities that the elimination of the Public Utilities Income Tax Transfer Act would create."



KELLY KLOSS
City Clerk

COMMENTS:

For Council's information, letters have been sent to the Federal & Provincial Governments requesting reconsideration of this issue.

"G. SURKAN"
Mayor



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

February 1, 1995

FAXED TO: (613) 241-7440

Federation of Canadian Municipalities
24, rue Clarence Street
Ottawa, Ontario
K1N 5P3

Att: Standing Committee on Policies and Resolutions

Dear Sir/Madam:

RE: FCM ANNUAL CONFERENCE - JUNE 1995, RESOLUTION

At The City of Red Deer's Council Meeting held January 30, 1995, the following resolution was passed relative to federal income tax rebates for investor owned utilities, for consideration at the FCM's Annual Conference in June of 1995:

"WHEREAS the Finance Committee of the Federal Government has put forth a recommendation to eliminate the Public Utilities Income Tax Transfer Act; and

WHEREAS the Public Utilities Income Tax Transfer Act was originally put in place to address the income tax inequity between investor and publicly owned utilities, with investor owned utilities paying income tax while publicly owned utilities do not, creating a tax inequity; and

WHEREAS in 1990 the Federal Government capped the federal rebate level for 5 years at the 1989/90 levels and in 1992 the Federal Government reduced the rebate of federal taxes by 10% to 85.5% of taxes paid; and

WHEREAS the fundamental principle behind the Public Utilities Income Tax Transfer Act is that all utility customers should be treated fairly and equally no matter where they are located in Canada, or whether they are served by investor owned or Crown owned companies;

... / 2



*a delight
to discover!*

Federation of Canadian Municipalities
February 1, 1995
Page 2

NOW THEREFORE BE IT RESOLVED that the Federation of Canadian Municipalities strongly urge the Federal Government to either retain the Public Utilities Income Tax Transfer Act and current federal rebate levels or provide alternate mechanisms to deal with the potential inequities that the elimination of the Public Utilities Income Tax Transfer Act would create."

Attached hereto, please find a certified copy of the above noted resolution, as well as the back-up documents concerning this issue. If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,



KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Corporate Services

"WHEREAS the Finance Committee of the Federal Government has put forth a recommendation to eliminate the Public Utilities Income Tax Transfer Act; and

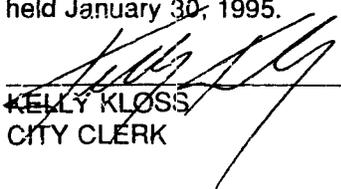
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NOW THEREFORE BE IT RESOLVED that the Federation of Canadian Municipalities strongly urge the Federal Government to either retain the Public Utilities Income Tax Transfer Act and current federal rebate levels or provide alternate mechanisms to deal with the potential inequities that the elimination of the Public Utilities Income Tax Transfer Act would create."

Certified to be a true and correct copy
of the resolution passed by Council
of the City of Red Deer at its meeting
held January 30, 1995.



KELLY KLOSS
CITY CLERK



THE CITY OF RED DEER

P. O. BOX 6006, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-8195

City Clerk's Department (403) 342-8132

FILE NO.

February 1, 1995

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24, rue Clarence Street
Ottawa, Ontario
K1N 5P3

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TRANSMISSION REPORT

THIS DOCUMENT WAS CONFIRMED
(REduced SAMPLE ABOVE - SEE DETAILS BELOW)

** COUNT **

TOTAL PAGES SCANNED : 6
TOTAL PAGES CONFIRMED : 6

*** SEND ***

Table with 7 columns: No., REMOTE STATION, START TIME, DURATION, #PAGES, MODE, RESULTS. Row 1: 1, OTTAWA, ONTARIO, 2- 1-95 14:18, 1'50", 6/ 6, EC, COMPLETED 14400

TOTAL 0:01'50" 6

NOTE:

No. : OPERATION NUMBER 48 : 4800BPS SELECTED EC : ERROR CORRECT G2 : G2 COMMUNICATION
PD : POLLED BY REMOTE SF : STORE & FORWARD RI : RELAY INITIATE RS : RELAY STATION
MB : SEND TO MAILBOX PG : POLLING A REMOTE MP : MULTI-POLLING RM : RECEIVE TO MEMORY

NO. 2

DATE: NOVEMBER 9, 1994
TO: CITY COUNCIL
FROM: CITY CLERK
RE: 1995 TOWNE CENTRE ASSOCIATION BUDGET

At the Council Meeting of November 7, 1994, it was agreed that the proposed 1995 Towne Centre Association Budget would be considered by Council at its meeting of January 30, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine. In addition, it was agreed that individual notices would be mailed out to every person assessed for business purposes in the area advising of the date and place of the Council Meeting at which the budget would be considered. Notice was sent to businesses in the area.

Attached hereto is the 1995 Towne Centre Association Budget.



KELLY KLOSS
City Clerk

KK/clr
attchs.



• RED DEER'S •

ORIGINAL

• BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 ST. • RED DEER, ALTA. • T4N 6M4 • (403) 340-TOWN (8696) • FAX (403) 340-8699 •

October 14th, 1994

City Council
City of Red Deer

1995 Budget Proposal
For the
Towne Centre Association

Dear Council,

The Board of Directors of the Towne Centre Association of Red Deer is pleased to submit for your approval our budget request for 1995, which will be the 12th successful year of the revitalization program begun in 1984. Our association is proud of the achievements made possible by the business/City partnership.

Statistics show that an average of more than \$4 million a year for 11 years has been invested by the private sector in the continuing growth and vitalizing of our downtown business community. In 1994 that record of growth has continued and recently our Association received International recognition with an Award of Merit for Economic Development Projects.

The Board recognizes that we are now entering a brand new era of public private co-operation, if we hope to achieve both private and public sector goals in our community. The Association is committed to continuing our partnership with the City and are now preparing to undertake several new options in the effective operation of the downtown program.

This years budget request again contains no increase in the BRZ tax levy to our membership making '95 the 11th of 12 years with no cost increase to the business members. This tight approach to funding will cause some fundamental changes in the way the Association generates revenue. The first major change is the beginning of effective fund raising projects that will generate the money needed to finance many of the recommendations contained in the City's Downtown Concept Plan.

In '95, our business members face the first levy calculated on the new business assessment completed last year. As a result some individual members will face increases in their BRZ portion of the tax levy, while others will receive a decrease. Because the assessment value has increased substantially, we are requesting the same revenue total as '94, adjusted to reflect the business membership growth. Mr. Willcocks' department will recommend the appropriate mill rate to achieve this level of funding.

(cont'd)

The 1995 BRZ BUDGET
TCA Revenue for '95

BRZ TAX (From Business Members)	\$94,000.00
Provincial BRZ Grant In Lieu of Tax	\$17,000.00 (estimated)
Christmas Grant for City Decorations	\$5,700.00 (as per '94 arrangement)
Litter Contract	\$43,700.00 (no change)
KIOSK RENTAL REVENUE	\$3,000.00
Misc. Revenues (Equip rental etc)	\$3,000.00

TOTAL BRZ REVENUE	\$166,400.00 ('93 \$165,000)

1994 BRZ EXPENSE BUDGET

Organization (Admin., Rent, etc)	\$11,790.00 (2.9% increase)
Promotion, Advertising, Design	\$100,410.00 (includes projects)
Economic Development	\$10,500.00 (Includes anticipated support fee for the new economic development initiative)
LITTER CONTRACT	\$43,700.00

TOTAL EXPENSES	\$166,400.00

(Each category described above contains percentages from overhead and staff costs to reflect the true total cost of each category item.)

In 1995, the Board will continue to bank up to a maximum of \$6,000.00 for the fiscal year, to establish an account that can provide funding for either operating contingency or major projects. When funds are identified for specific projects, a further presentation will be made to Council.

In 1994, the Board initiated its first fundraising project with the production of a made in Red Deer Christmas Album. The revenue return on this project ranges from pure cost recovery at \$7,500 to a gross return of \$20,000 upon completion of a successful sales campaign. All of these funds will be dedicated to the contingency/project account, and one of the first projects identified for funding will be the Interim Plaza project contained in the Downtown Concept Plan.

The Board looks forward to a 12th progressive year of partnership with the City of Red Deer.

Sincerely yours,

per: 

Barry Wilson, Chairman.

1995 BRZ BUDGET COST STATISTICS

<i>Percentage of funds contributed by Business Members</i>	56.5%
<i>Percentage of funds raised by TCA programs</i>	43.5%
<i>Average cost per business member</i>	<u>\$177.79/yr</u>
<i>Provincial Average cost to BRZ Business Members</i>	\$277.00/yr
<i>Lowest Cost of BRZ Membership in Province</i>	\$125.00/yr
<i>Highest Cost of BRZ Membership in Province</i>	\$430.00/yr
<i>Average Cost in Communities between 20 & 70,000 pop</i>	\$267.00/yr
<i>Red Deer Budget Level (166,400) compared to IDA average for same population</i>	64% of Av.

Red Deer is the only BRZ in the Province to provide service for Christmas Decorations and Litter Control, by contract or otherwise.

City Clerk's Department
(403) 342-8132 FAX (403) 346-6195

BACK UP INFORMATION
NOT SUBMITTED TO COUNCIL

January 9, 1995

Dear Sir/Madam:

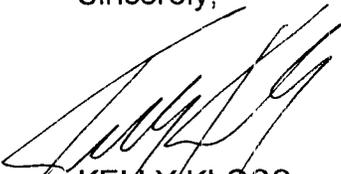
RE: 1995 TOWNE CENTRE ASSOCIATION BUDGET

In accordance with the provisions of the Downtown Business Revitalization Zone Bylaw, Bylaw No. 2827/83, as amended, you are hereby advised that the 1995 Budget as presented by the Towne Centre Association of Red Deer, will be considered by Red Deer City Council on **MONDAY, JANUARY 30, 1995**, in the Council Chambers of City Hall, commencing at 7:00 p.m., or as soon thereafter as Council may determine.

A copy of the budget submitted by your Association is enclosed herewith for your review. Any member of the Association wishing to address Council concerning this matter may do so at the Council Meeting.

If you have any questions, please do not hesitate to contact the undersigned (342-8134) or Mr. John Ferguson, Towne Centre Association General Manager (340-8696).

Sincerely,



KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Corporate Services
City Assessor
Towne Centre Association

DATE: NOVEMBER 9, 1994

**TO: NORM FORD,
TAX COORDINATOR**

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

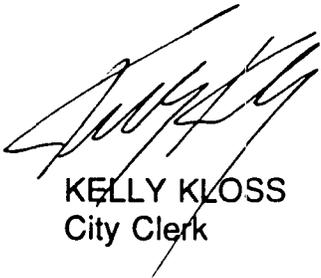
FROM: CITY CLERK

RE: 1995 TOWNE CENTRE ASSOCIATION BUDGET

Council has once again agreed that our office will notify every person assessed for business purposes in the BRZ area, advising of the date and place Council will be considering the 1995 Towne Centre Association's Budget.

As in previous years, would you please provide our Department with a complete mailing list and address labels by the end of this year. It is our intention to send the notices out by January 9, 1995.

Your assistance in this matter is appreciated.



KELLY KLOSS
City Clerk

KK/clr

cc: Assistant City Clerk



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

City Clerk's Department
(403) 342-8132 FAX (403) 346-6195

November 9, 1994

· BACKUP INFORMATION
· NOT SUBMITTED TO COUNCIL

Towne Centre Association
B3, 4901 - 48 Street
Red Deer, Alberta
T4N 6M4

Att: Barry Wilson, Chairman

Dear Sir:

At the City of Red Deer's Council Meeting held Monday, November 7, 1994, consideration was given to your correspondence dated October 14, 1994 concerning the Towne Centre Association's 1995 Budget proposal. At this meeting the following resolution was passed:

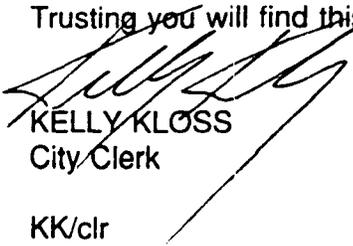
"RESOLVED that Council of The City of Red Deer, having considered correspondence from the Towne Centre Association dated October 14, 1994, re: 1995 Budget Proposal for the Towne Centre Association, hereby agrees as follows:

1. That the Towne Centre Association's 1995 budget be considered at the regular meeting of Council to be held Monday, January 30, 1995, commencing at 7:00 p.m., or as soon thereafter as Council may determine;
2. That individual notices be mailed to every person assessed for business purposes in the Business Revitalization Zone;

and as presented to Council November 7, 1994."

The decision of Council in this instance is submitted for your information. This office will be sending out notices in accordance with the above resolution, in the new year.

Trusting you will find this satisfactory.


KELLY KLOSS
City Clerk

KK/clr
cc: Director of Financial Services



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to discover!*

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
ALBERTA PUBLIC WORKS	SUPPLY & SERVICE 19TH FLR 8215 112 STREET EDMONTON ALBERTA	90-00001	440	959,430
ALBERTA PUBLIC WORKS	T6C 5A9 SUPPLY SERVICE REALTY DIV. 19TH FLR 8215 112 STREET EDMONTON ALBERTA	90-00002	440	2,536,520
A.G.T. LIMITED	T6G 5A9 P.O. BOX 1552 TAXATION DEPT. EDMONTON, AB	90-00008	840	199,040
THE SUPERINTENDENT OF	T5J 2N7 TREASURY BRANCHES 100 4911 51 STREET RED DEER ALBERTA	90-00015	440	245,490
MARILYN KOWALSKI - SOLE PROP.	T4N 5G1 ABC'S 123'S CHILDRENS SHOPPE 3 4801 51 AVE RED DEER ALTA	90-00092	840	19,280
ACCESS DENTURE	T4N 4H2 ACCU DENTURE LTD 301 4820 50 AVE RED DEER ALTA	90-00095	840	15,990
ANDREA HAWIUK OPERATING AS	T4N 4A4 ACADEMY OF PROFESSIONAL HAIR DESIGN 1 4805 48 ST. RED DEER, AB	90-00109	840	28,380
ACCURATE CASH REGISTER CO. LTD	T4N 1S6 4606 50 AVE RED DEER ALTA	90-00112	840	6,920
355632 ALBERTA LTD	T4N 3Z8 KNOWN AND OPERATING AS ACCUPUNCTURE CLINIC 4917 48 ST RED DEER AB	90-00410	940	33,200
BRIAN A ADAIR BARRISTER &	T4N 1S8 SOLICITOR- SOLE PROP STE 3 4909 48 ST 2ND FLR RED DEER ALBERTA	90-00435	840	10,460
ALBERTA ART & DRAFTING	T4N 1S8 SUPPLIES LTD 4709 49 AVE RED DEER ALTA	90-00910	840	4,890
LAWRENCE BALLA CARRYING ON	T4N 3W9 BUSINESS UNDER THE NAME ALBERTA BARBERS 101 4929 50 STREET RED DEER ALBERTA	90-00925	840	3,450
ROCKY VANDERHOEK/SOLE PROP.	T4N 1X9 ALBERTA ROCKYVIEW THERAPEUTIC	90-01605	840	6,020

BACK UP INFORMATION
 NOT SUBMITTED TO COUNCIL

CLINIC
4704 50 AVE.
RED DEER, AB

T4N 4A1

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
AL-TERRA ENGINEERING LTD	502 5000 50 AVENUE RED DEER ALBERTA	90-02200	840	11,730
LIZ MUNRO AKA ALL IN 1	4831 53 STREET RED DEER ALTA	90-02240	840	4,590
ALLIED COMMUNICATIONS LIMITED	10548 82 AVENUE EDMONTON ALBERTA	90-02271	840	21,410
ALLMAR DISTRIBUTORS LTD	5 4730 50 ST RED DEER AB	90-02280	940	1,250
WINNIE STREIT AKA ALLURE	COSMETICS A3 4805 48 STREET RED DEER ALTA	90-02340	840	11,670
BARBARA CONNELL AKA AMOS &	ANDES IMPORTS 4911 50 AVE RED DEER ALTA	90-02675	840	12,960
ANDERSON APPLIANCE ARCADE LTD	F.W. ANDERSON 5405 GAETZ AVENUE RED DEER ALBERTA	90-02800	840	43,530
RICHERD ANDRUSIAK	KNOWN AND OPERATING AS ANDRUSIAK FINANCIAL SERVICE 201 5009 50 AV RED DEER AB	90-03120	940	1,440
JOANNE DEBOLT & MONICA SCHMIDT	KNOWN AND OPERATING AS ANGEL HAIR 4929 50 ST. RED DEER ALBERTA	90-03182	840	5,600
ARLINGTON HOTEL RED DEER LTD	4905 51 AVE RED DEER ALTA.	90-03400	840	53,710
ARTISTRY IN GOLD DESIGN STUDIO	LTD 4926 49 STREET RED DEER ALTA	90-03630	840	9,270
ROXENE KELLOWAY	KNOWN AND OPERATING AS ASHWORTH DESIGN 5401 48 AV	90-03750	940	6,030
ASSOCIATED CHIROPRACTIC CLINIC	DR G DIDRIKSON SOLE PROP 5415 49 AVE RED DEER ALBERTA	90-03890	840	9,790
406952 ALBERTA LTD	KNOWN AND OPERATING AS ASSOCIATE CLINIC 4705 48 AV	90-04001	940	150,230

RED DEER AB

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
AUDIO WEST	RED DEER AUDIO SALES LTD 4715 49 STREET RED DEER ALBERTA	90-04335	840	42,170
AVALON HOMES (RED DEER) INC	4920 54 STREET RED DEER ALTA	90-04349	840	36,250
GERRY & BRUCE LODERMEIER AKA	B & G ACCOUNTING & TAX SERVICE 4909 48 AVE RED DEER ALTA	90-04500	840	7,880
DARCY GALL	AKA 618076 ALBERTA LTD 302 4702 49 AVE RED DEER ALTA	90-04575	940	13,360
CAROL ANTONY AKA BACK DOOR	HAIR STORE 4407 48 AVE RED DEER ALTA	90-04650	840	2,960
GLEN R BAILEY M.SC. PSYCH ALTA	SOLE PROPRIETORSHIP #25 4917 48 STREET RED DEER ALBERTA	90-04715	840	4,270
BANK OF MONTREAL	55 BLOOR STREET WEST P.O. BOX 1417 TORONTO ONTARIO	90-04800	840	201,760
BANK OF NOVA SCOTIA	P.O. BOX 696 RED DEER ALTA.	90-05100	840	89,350
BARGAIN KASH & KARRY AKA	DIAMOND THAWER & AMIR HASSAM 4924 50 STREET RED DEER ALBERTA	90-05425	840	31,530
PETER & JOHN BARTHEL AKA	BARTHEL 1 HR PHOTO 4910 50 AVE RED DEER ALTA	90-05471	840	8,480
L L BAWTINHEIMER AKA LES &	NEILS CYLINDER HEAD REPAIRS 4925 48 STREET RED DEER ALBERTA	90-06000	840	13,780
TERESA BAUMAN	KNOWN AND OPERATING AS BEACHES 102 4912 50 ST RED DEER AB	90-06075	940	5,140
17 AVE DENTURE CLINIC LTD	KNOWN AND OPERATING AS BEAUMONT DENTURE & REPAIR CLIN 4940 51 ST RED DEER AB	90-06205	940	3,240

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
BEST DELIVERIES LTD	203 4711 51 AV RED DEER AB	90-07550	940	3,530
BETTENSON'S CARTAGE CO. LTD	4320 52 AVE RED DEER ALTA	90-07702	840	59,860
BEV'S HAIR STYLING LTD. O/A	BEV'S MEN & LADIES HAIR STYLING 4311 49 AVE. RED DEER, AB	90-07881	840	12,960
DR G N BHADRESA PROF CORP	4801 54 ST RED DEER ALBERTA	90-08200	840	15,840
BILL'S AUTO BODY RED DEER LTD	5015 51 AVE RED DEER ALTA	90-08390	840	14,450
LORNA WATKINSON-ZIMMER AKA	BIRKENSTOCK 36 ANQUETEL CLOSE RED DEER ALTA	90-08475	840	8,660
BISHOPS WESTERN DRUGS MART #1	DRUGS BY BISHOP LTD 4810 ROSS ST RED DEER ALBERTA	90-08500	840	42,840
DRUGS BY BISHOP LTD	4810 ROSS STREET RED DEER ALBERTA	90-08505	840	19,420
BLINDS PLUS DESIGN	335760 ALBERTA LTD 5011 51 AVENUE RED DEER ALBERTA	90-09090	840	12,540
BLOCKBUSTER VIDEO	ALBERTA VIDEO LIMITED - PART. 140 6064 12 STREET S E CALGARY ALBERTA	90-09250	840	130,000
BOB THOMPSON KNOWN & OPERATING	AS BOB'S BARBER SHOP 5024 49 STREET RED DEER ALBERTA	90-09480	840	990
BONDING THE SENSES - EDUCATION	CENTRE 979 LINTHORPE ROAD KAMLOOPS B.C.	90-09901	840	8,800
MADELINE RAYNARD/SOLE PROP.	BOOKS ETC. 9 4929 49 ST. RED DEER, AB	90-10058	840	6,500
GERALDINE BROWN KNOWN AND	OPERATING AS BOOKWORMS 5003 ROSS STREET RED DEER ALBERTA	90-10060	840	7,650
ALAN J BOWERS - ACCOUNTING	207 4826 47 STREET	90-10437	840	4,920

RED DEER ALTA

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
DR. W T BRATTLEY PROF CORP	302 4822 ROSS STREET RED DEER ALBERTA	90-10480	840	23,230
BROWN SMITH & OWEN C/A	4921 47 ST. RED DEER ALBERTA	90-11131	840	64,400
T MAXWELL BROWN PROFESSIONAL	CORP 4924 52 STREET RED DEER ALTA	90-11150	840	29,710
BUFFALO HOTEL 1973 LTD.	5031-50 ST. RED DEER ALTA.	90-11400	840	74,120
SUE YEE KNOWN & OPERATING AS	BUFFALO HOTEL DINING LOUNGE 5031 ROSS STREET RED DEER ALBERTA	90-11500	840	9,350
BURRINGTON HEYWOOD HOLMES	HILLS & BLAIR PARTNERSHIP 500 4911 51 STREET RED DEER ALTA	90-11901	840	128,760
SUNWAPTA BROADCASTING	A DIV OF ELECTROHOME LTD BROADCAST HOUSE BOX 5030 STN E EDMONTON ALBERTA	91-12465	840	1,080
CHARLES W PAYNE/SOLE PROP.	CHARO ENTERPRISES 102 4825 47 ST. RED DEER, AB	91-12531	840	5,000
CANADA LIFE ASSURANCE CO	300 UNIVERSITY AVENUE TORONTO ONTARIO	91-13401	840	37,410
CANADIAN COMPUTER TRAINING	CENTRE INC 4901 48 ST LOWER RED DEER AB	91-14054	940	12,580
CANADIAN CREDIT CORPORATION	3RD FLR 4814 50 STREET RED DEER ALTA	91-14075	840	8,100
CANADIAN IMP BANK OF COMMERCE	MUNICIPAL TAXATION DEPT BOX 122 COMM CRT PSTL STATION TORONTO ONTARIO	91-14201	840	104,610
CANADIAN IMP BANK OF COMMERCE	MUNICIPAL TAXATION DEPT P.O. BOX 122 COMM CRT STATION TORONTO ONTARIO	91-14205	840	39,020
CANADIAN WESTERN BANK	5013 49 AV RED DEER AB	91-15050	940	42,470
CANLOCK SECURITY SYSTEMS LTD	4903 54 STREET RED DEER ALBERTA	91-15120	840	9,740
CANYON SPORTSWEAR LTD	4927 48 STREET	91-15155	840	3,240

RED DEER ALTA

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
CASCADE FIREPLACE LTD	CASCADE INDUSTRIES LTD 4203 17 A STREET S E CALGARY ALBERTA	91-16351	840	31,930
NORMAN CAVANAGH & ROBERT OXMAN	PROF CORP. 5202 48 AVE RED DEER ALTA	T2G 3X1 91-16655	840	8,160
CENTRAL ALBERTA FLORISTS LTD.	BOX 100 BLACKFALDS ALBERTA	T4N 3T9 91-18300	840	28,740
CENTURY 21 ADVANTAGE CORP	4728 50 ST RED DEER AB	T0M 0J0 91-19278	940	33,790
CHAFEKAR VINAY PROF CORP DR	302 4822 50TH STREET RED DEER ALTA.	T4N 1X2 91-19300	840	16,150
CHAPMAN RIEBEEK SIMPSON	CHAPMAN WANLESS 208 4808 50 ST RED DEER ALTA	T4N 1X4 91-19405	840	57,340
CHARLIE'S AKA	123908 ALBERTA LTD 4819 48 AVENUE RED DEER ALTA	T4N 1X5 91-19416	840	13,760
CHESTER PHYSIOTHERAPY LTD <i>(Moved)</i>	C/O GEORGE PERRY 300 4808 50 STREET RED DEER ALTA	T4N 3T2 91-19545	840	17,370
VERONICA MCISAAC/SOLE PROP.	CHILDRENS CHOICE PLUS MORE 4931 49 ST. RED DEER, AB	T4N 1X5 91-19678	840	11,730
DOROTHY BIBERGER	KNOWN AND OPERATING AS CITADEL REALTY REALTY WORLD (T 4920 52 ST RED DEER AB	T4N 1V1 91-20210	940	29,260
JAMES & ROSE-MARIE SHERMAN	KNOWN AND OPERATING AS CITY CENTRE VACUME 5317 50 AV RED DEER AB	T4N 2C8 91-20281	940	8,030
GORDON & CHARLENE PEEL	KNOWN AND OPERATING AS CITY ROAST COFFEE 4940 50 ST RED DEER AB	T4N 6G3 91-20295	940	13,200
LORNE'S SUPERIOR PRODUCTIONS	INC AKA CITY WIDE VACUUM SALES & SERVICE 5101 50 AVE	T4N 1X7 91-20311	840	15,790

RED DEER ALTA

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NAME -----	BUSINESS ADDRESS -----	ROLL # -----	BUS. TYPE -----	ASSESSMENT -----
CLARKS FAMILY RESTAURANT LTD	& NEIGHBORHOOD LOUNGE 4802 50 STREET RED DEER ALBERTA	91-20690	840	60,940
CYNTHIA VIROVE AKA CLASSICCUTS	4836 51 STREET #9 RED DEER ALTA	91-20770	840	6,930
DRUGS BY BISHOP LTD	KNOWN AND OPERATING AS CLINIC PHARMACY 4705 48 AV RED DEER AB	91-20790	940	27,780
CLUB CAFE RED DEER LTD.	5019-50 ST. RED DEER ALTA.	91-21000	840	109,900
GRANT COLLING AKA COLL-ADD	SERVICE 5303B 50 AVE RED DEER ALTA	91-21300	840	6,800
FRANK DESILVA KURT MOSDEL JOE	DESILVA & MIKE HAYWOOD AND OPERATING AS THE COLOR OF MONEY 4919 51 ST. RED DEER ALBERTA	91-21600	840	45,300
COMCARE (CANADA) LTD	502 4808 50 ST RED DEER AB	91-21770	940	6,490
COMPLETE DENTAL LAB SERVICE	INC 5807 1A STREET S W CALGARY ALTA	91-21841	840	9,160
SUSAN BARTELINGS SOLE PROP AKA	COMPLEXIONS BY SUSAN 4813 54 STREET RED DEER ALTA	91-21845	840	7,570
COMPUTER TRAINING CENTRE INC	#34 4917 48 STREET RED DEER ALBERTA	91-21930	840	20,160
COPIES NOW	NORTHCOTT MANAGEMENT LTD #9 4801 51 AVENUE RED DEER ALBERTA	91-22050	840	19,880
CO-OPERATIVE INSURANCE	SERVICES LTD 4901 48 STREET RED DEER ALBERTA	91 22600	840	212,310
CORBANS APPAREL INC <i>(Moved)</i>	4952 50 STREET RED DEER ALTA	91-22750	840	27,990
R TED STINSON AKA	CORNER STONE MANAGEMENT & REAL ESTATE SERVICES 4813 47 STREET 3RD FLOOR	91-22850	840	8,800

RED DEER ALTA

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
COUNSEL TECH CONSULTING LTD,	SMITH G W INSURANCE SER LTD & FREEDOM INSURANCE CONSULTING INC. P O BOX 709 RED DEER AB	91-23285	940	5,850
ANDREW & JOAN SCHREIBER O/A	COUNTRY CUPBOARD 5020 50 AVE. RED DEER, AB	91-23330	840	11,970
ANDREW & JOAN SCHREIBER AKA	COUNTRY CUPBOARD 5022 50 AVE RED DEER ALTA	91-23331	840	24,970
CRAWFORD COUNSELLING SERVICES	LTD 201 5409 50 AVE RED DEER ALTA	91-23825	940	17,860
FRANCE S LOWE IN BUSINESS AS	CREATIVE ARTS & FRAMES 4748 50 STREET RED DEER ALBERTA	91-23860	840	14,010
CROWE DUHAMEL MANNING LAW FIRM	2ND FLR 5233 49 AVE RED DEER ALBERTA	91-24505	840	76,600
CRUISE HOLIDAYS - G P D S	HOLDINGS INC 5229 49 AVE RED DEER ALTA	91-24700	840	17,400
CUTHBERTSON SANDALL & PARTNERS	P.O. BOX 918 RED DEER ALTA	91-25501	840	70,960
PATERSON AXELSON ETAL AKA	D L ASSOCIATES 303 4805 48 STREET RED DEER ALTA	92-25612	840	15,790
D-V MASSEY & ASSOCIATES LTD	316 KINGSWAY GARDEN MALL 109 ST & PRINCESS ELIZABETH AV EDMONTON AB	92-25645	940	9,920
SHUN W CHAN AKA DADS	HAMBURGERS 4840 51 STREET RED DEER ALTA	92-25665	840	23,240
DAIRYWORLD FOODS - NU-MAID DIV	BOX 367 ATT: RICHARD SOLOMON EDMONTON ALTA	92 25910	840	203,200
THE DANCE CONNECTION	RHONDA HEALD SOLE PROP P.O. BOX 2583 LACOMBE ALBERTA	92-25930	840	13,000
DARCEY WILL	DEERFOOT INN LTD 300 4406 50 AVE RED DEER ALBERTA	92-26485	840	3,270

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NAME -----	BUSINESS ADDRESS -----	ROLL # -----	BUS. TYPE -----	ASSESSMENT -----
DEERCORP CAPITAL GROUP INC	5005 50 AVE RED DEER ALTA	92-26490	840	11,110
DEER DEVELOPMENTS (1978) LTD	202 4706 48 AVENUE RED DEER ALTA	92-26520	840	10,600
KEN MORGAN KNOWN	& OPERATING AS D E M PAWN SHOP 4918 50 ST. RED DEER AB	92-26930	840	11,550
DR. EDWARD L DEMCHUK	4922 53 STREET #100 RED DEER ALTA	92-26950	840	27,550
DIAGNOSTIC IMAGING ASSOCIATES	4705 48 AV RED DEER AB	92-27240	940	9,190
DICKS JANITORIAL SERVICE	(RED DEER) LTD 303 4824 50 AV RED DEER AB	92-27306	940	2,900
DIGITAL EQUIP OF CAN LIMITED	ATT: ROY ALEXANDER 4110 YONGE STREET WILLOWDALE ONTARIO	92-27401	840	10,500
TOM TO LORNE SPELREM JAMES	SHERMAN AKA DIMES TO DOLLARS 5101 50 AVE RED DEER ALTA	92-27480	840	5,950
DINO'S FAMILY RESTAURANT	336723 ALBERTA LTD 4617 50 AVENUE RED DEER ALBERTA	92-27520	840	39,310
546150 ALBERTA LTD	KNOWN AND OPERATING AS DIRTY HARRYS COUNTRY CLUB 10435 150 ST EDMONTON AB	92-27605	940	30,150
DR EUGENE V DOLINSKY PROP CORP	4615 48 AVE RED DEER ALTA	92-27901	840	9,970
P.J. DONNELLY PROF CORP	REGINA DONNELLY PROF CORP 4917 46 STREET RED DEER ALBERTA	92-28160	840	9,350
DON SORDAHL KNOWN & OPERATING	AS DON'S APPLIANCE REPAIRS 5417 50 AVENUE RED DEER ALBERTA	92-28181	840	10,570
DOW CHEMICAL CANADA INC	504 4901 48 STREET RED DEER ALBERTA	92-28450	840	12,670

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
C NEIL DOWNEY PROF CORP	KENNETH L SWAINSON PROF CORP 200 4708 50TH AVENUE RED DEER ALBERTA	92-28511	840	34,420
DOWNTOWN ESSO & MR LUBE	M & N LUBE LTD 4619 49 AVENUE RED DEER ALBERTA	92-28525	840	51,260
DOWNTOWN IGA STORE	MAYFAIR FOODS RED DEER LTD 4719 49 AVE RED DEER ALBERTA	92-28530	840	126,380
CAROL EDWARDS, BRENDA HOLLOWAY	KNOWN AND OPERATING AS EDWARDS & HOLLOWAY THERAPUTIC MESSAGE CENTRE 4836 51 ST RED DEER AB	92-29900	940	13,170
CHRIS HELMER AKA	ELECTROLYSIS CENTRE 4781 49 STREET RED DEER ALTA	92-30015	840	2,830
CLAIRE DESGAGNE / SOLE PROP.	ELITE SECRETARIAL SERVICE 4902 53 STREET RED DEER ALTA	92-30065	840	1,420
THE EQUITABLE LIFE INSURANCE	COMPANY OF CANADA 4826 47 STREET #104 RED DEER ALBERTA	92-30255	840	5,250
GORDON JOHNSON AKA ESKIMO	BILLIARDS 4802 51 STREET RED DEER ALTA	92-30405	840	17,650
ESSO CHEMICAL CANADA	201 4825 47 STREET RED DEER ALTA	92-30440	840	10,390
IMPERIAL OIL RESOURCES LIMITED	201 4922 53 STREET RED DEER ALTA.	92-30482	840	60,580
FELICIA SZKURA - SOLE PROP.	KNOWN & OPERATING AS EURO MODE CLOTHING STORE 4806 50 AVE. RED DEER AB	92-30590	840	21,000
EVENTIDE FUNERAL CHAPELS RED	DEER LTD 4820 45 STREET RED DEER ALTA	92-30600	840	122,300
SANDRA TAYLOR	KNOWN AND OPERATING AS EXCEL CAREER SERVICE 2 5015 48 ST RED DEER AB	92-30689	940	24,940

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
JOANNE WARD & DONNA MCKINLEY	KNOWN AND OPERATING AS EXECUTIVE TRAINING CENTRE BOX 970 BLACKFALDS ALTA	92-30693	940	10,700
G TESKE CARRYING ON BUSINESS	UNDER FAMILY SHOE REPAIR 5018-49 ST. RED DEER ALBERTA	92-31400	840	2,970
FARGEY'S FLOORS AND INTERIORS	LTD 4705 50 AVENUE E RED DEER ALBERTA	92-31490	840	40,470
H FIELDING AND COMPANY	4811 48 ST UPPER FLOOR RED DEER ALBERTA	92-32000	840	16,370
FIELDS STORES	A DIV OF ZELLERS INC 3751 VIKING WAY RICHMOND B C	92-32050	840	96,600
LYNETT GORDON & MARJORIE	DUFORT AKA 51 ST CAFE 102 4911 51 STREET RED DEER ALTA	92-32100	840	36,580
DAN WILKINS	KNOWN AND OPERATING AS FISH OVER THE MOON 3A 5031 50 ST RED DEER AB	92-32250	940	1,220
SCOTT MACKINNON - SOLE PROP.	AKA FIXERS FURNITURE 5010 48 AVENUE RED DEER ALTA	92-32321	840	10,220
FLANAGAN SULLY & SURKAN	PARTNERSHIP 200 PARK PLACE 4825 47 ST RED DEER ALBERTA	92-32375	840	30,520
FLETCHER PRINTING LTD	4838 52 ST RED DEER ALBERTA	92-32500	840	32,230
KAREN JACOBS (Moved)	KNOWN AND OPERATING AS A FLORAL AFFAIR 4828 50 ST RED DEER AB	92-32751	940	15,150
STEVE RANGER	AKA FOURTH WORLD COMICS & COLLECTABLES 4734 50 STREET 201 RED DEER ALTA	92-33385	840	5,730

NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
WALLY ARNOLD AKA 49 TH STREET	CAFE 4917 49 STREET RED DEER ALTA	92-33390	840	16,380
JIM FREEMAN (PSYCHOL THERAPIST	LTD 4805 48 STREET RED DEER ALTA	92-33655	840	5,530
GINA & PATRICK MILLER (moved)	KNOWN AND OPERATING AS FRENCHY'S CLOTHING OUTLET 5015 48 ST RED DEER AB	92-33801	940	19,130
DAVID GLADUE IN BUSINESS AS	FUN & VIDEO GAMES LTD 4909 50 AVE E RED DEER ALBERTA	92-34186	840	8,340
G & H HARLEY- DAVIDSON	AUTUMN ENTERPRISES INC 5129 48 STREET RED DEER ALTA	92-34460	840	15,370
TERRI LEONARD AKA GALLERY	GRAPHICS 4929 51 STREET RED DEER ALTA	92-35505	840	4,760
THE GALLERY ON ROSS INC.	4919 50 ST. RED DEER AB	92-35540	840	32,810
GATEWAY TRAVEL	403442 ALBERTA LTD 4811 48 AVENUE RED DEER ALBERTA	92-35720	840	12,600
GEMALTO CO-OPERATION LTD	P O BOX 574 RED DEER ALTA	92-35956	840	9,770
DEREK MCNANELY AKA	MR. GEORGE'S 4309 37 STREET RED DEER ALTA	92-36355	840	16,950
GERIG NEUFELD HAMILTON	GLENAL MANAGEMENT LTD 501 4901 48 STREET RED DEER ALBERTA	92-36425	840	51,950
PAMFIA & BRETT GINTER AKA THE	GOOD FOOD COMPANY 5001 50 STREET RED DEER ALTA	92 36895	840	13,880
MICHAEL & WENDY LAU	KNOWN AND OPERATING AS GOOD TIMES VIDEO BOOKS & MUSIC A 4810 50 AV RED DEER AB	92-36925	940	12,400
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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
GOSPEL BOOK N MUSIC 1983 LTD	4909 48 STREET RED DEER ALBERTA	92-37004	840	58,500
GRC-AM MARKETING LTD	214 4711 51 AV RED DEER AB	92-37725	940	10,840
THE GREAT TUNES COMPANY LTD.	203 4734 50 ST. RED DEER AB	92-37750	840	2,710
GROUP 2 ARCHITECTS	200 4706 48 AVE RED DEER ALTA	92-37961	840	27,500
GUNDYS TIRE SERVICE 1971 LTD.	5122 48 ST RED DEER ALBERTA	92-38100	840	39,730
H & R BLOCK CANADA INC	107 4711 51 AV RED DEER AB	93-38224	940	27,910
VIRGINIA MCKENZIE KNOWN &	OPERATING AS HAIR HEAVEN 4814 51 STREET RED DEER ALBERTA	93-38380	840	9,470
HALDANE APPRAISALS AND	ASSOCIATES CO LTD 4920 GAETZ AVE RED DEER ALBERTA	93-38426	840	8,450
DR BRUCE HANDLEY PSYCHIGST	BRUCE HANDLEY HOLDINGS LTD 303 4822 ROSS STREET RED DEER ALBERTA	93-38601	840	5,830
HAYHOE ROOFING 1991 LTD	5016 50 AVE RED DEER ALTA	93-39801	840	21,770
MARTIN D HERBERT - ACCOUNTANT	304 4805 48 STREET RED DEER ALTA	93-39921	840	7,260
RON FOSS KNOWN & OPERATING AS	HERITAGE FAMILY SERVICE 4801 48 ST RED DEER ALTA	93-39940	840	18,050
HIGH AND MIGHTY MENS WEAR	(RED DEER) LTD KNOWN AND OPERATING AS HIGH AND MIGHTY 3 4910 45 ST RED DEER AB	93-40196	940	47,420
HIGHLAND HOUSE	ANDY BURUMA ENTERPRISES LTD P.O. BOX 643 RED DEER ALBERTA	93-40227	840	42,000
DR NORMAN H HOFFMAN PROF CORP	& DR TERESA HOFFMAN AKA HOFFMAN CHIROPRACTIC CLINIC 4702 50 AV RED DEER AB	93-40775	940	22,380

NAME -----	BUSINESS ADDRESS -----	ROLL # -----	BUS. TYPE -----	ASSESSMENT -----
J.C. RATHWELL	KNOWN AND OPERATING AS HOMEFINDERS 24 4917 48 ST RED DEER AB	93-41460	940	3,670
HOMELIFE PILLAR REAL ESTATE	1993 CORP 5216 48 AVE RED DEER ALTA	93-41471	840	16,620
HEATHER MILAN AKA THE (Moved)	HOMESPUN GALLERY 5114 48 STREET RED DEER ALTA	93-41480	840	30,880
HONGKONG BANK OF CANADA	REAL ESTATE SERVICES DEPART. 885 WEST GEORGIA STREET VANCOUVER B.C.	93-41550	840	102,000
BARRY HOUCK - SOLE PROP.	HOUCK INSURANCE 101 4911 51 STREET RED DEER ALTA	93-41975	840	13,860
HOUSE OF CLOCKS LTD	4901 46 ST RED DEER AB	93-42226	940	7,510
I B M CANADA LTD	C/O RE LEASING H2/633 3600 STEELES AVENUE EAST MARKHAM ONTARIO	93-43000	840	5,560
IAN P MACKIN & ASSOC. INC.	405 4901 48 ST. RED DEER, AB	93-43023	840	25,600
DANNY RODE & ISAO NAKAMURA/	PARTNERSHIP IDEAL SPORTS CARDS 4781 49 STREET #106 RED DEER ALTA	93-43060	840	7,600
INDEPENDENT BUSINESS PRODUCTS	DIV OF 249406 & 289988 5201 GAETZ AVE RED DEER ALBERTA	93-43700	840	21,080
MARK PERKINS (Moved)	KNOWN AND OPERATING AS INFO EXPRESS 206 4814 50 ST RED DEER AB	93-43740	940	1,940
ING & MCKEE INSURANCE LTD	P.O. BOX 698 RED DEER ALBERTA	93-43801	840	59,170
GLADYS HARRISON & DOROTHY	ASMUNDSON AKA J CHOCOLATE & COMPANY & WEDDING BELLS 4715 49 AVE	93-44057	840	24,060

RED DEER ALTA

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
GERALD E DANHAUER	KNOWN AND OPERATING AS THE JERRY CAN 5005 50 AV RED DEER AB	93-44738	940	7,780
TIM GUILBAULT	T4N 4B2 KNOWN AND OPERATING AS JOB CONNECTIONS 204 5009 50 AV RED DEER AB	93-44950	940	11,360
JOHNSTON MING MANNING	T4N 4B2 4943 50 STREET ROYAL BANK BLDG RED DEER ALTA	93-45170	840	115,020
JUANITA SAUNDERS AKA JUANITAS	T4N 1Y1 PLACE 4781 49 STREET 102 RED DEER ALTA	93-45551	840	4,720
JULIUS TAILOR SHOP LTD	T4N 1T6 4932 50 ST UPPER FLOOR RED DEER ALBERTA	93-45700	840	6,930
SUZIE NELSON & BETTY	T4N 1X7 DESCHIFFART AKA JUST CUTS 4901 48 STREET LOWER MALL RED DEER ALBERTA	93-45725	840	7,800
VELMA KARPA AKA KARPA	T4N 6M4 PSYCHOTHERAPY SERVICES 4805 48 STREET RED DEER ALTA	93-45990	840	4,580
KAPPS HOBBY HOUSE 1993 AKA	T4N 1S6 577962 ALBERTA LTD 4810B 50 AVE RED DEER ALTA	93-46025	840	16,410
DR T A KASPER & ASSOCIATES	T4N 4A3 10924 107 AVENUE EDMONTON ALBERTA	93-46034	840	10,820
DR T A KASPER & ASSOCIATES	T5H 0X5 MEDICAL LABRATORIES 10924 107 AVE EDMONTON ALTA	93-46036	840	4,200
DR T A KASPER & ASSOCIATES	T5H 0X5 LABRATORY LEASHOLDS LTD BOX 956 EDMONTON AB	93-46037	940	16,510
DON MATHESON	T5J 2L8 KNOWN AND OPERATING AS KNOTTY IDEAS 4936 51 ST RED DEER AB	93-48175	940	10,130
STEVE KOVAC KNOWN & OPERATING	T4N 2A7 AS KOVAC'S SHOE CLINIC 5009 49 STREET RED DEER ALBERTA	93-48300	840	18,010

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LADY FITNESS & HEALTH	DIV OF 3614 89 ALBERTA LTD 102 4702 49TH AVENUE RED DEER ALBERTA	93-49006	840	38,000
BONNIE SLACK & VICKIE VAJDA	IN BUSINESS AS LA MANE PLACE # 1 4801 51 AVENUE RED DEER ALBERTA	93-49092	840	16,730
DRS. LAMPARD RUDYK & LUND	4817 48 ST. RED DEER ALBERTA	93-49101	840	34,720
LEE AND SHORT	BARRISTERS AND SOLICITORS 402 4901 48 STREET RED DEER ALBERTA	93-49635	840	39,640
LESLIE'S LTD	4913 49 STREET RED DEER ALTA	93-49836	840	16,260
NINIAN LOCKERBY - LAWYER &	GARRY M BORIS - LAWYER 4921 49 STREET # 201 RED DEER ALBERTA	93-50500	840	9,160
MS R HAHN IN BUSINESS AS	LODGE GIFT SHOPPE 4311 49 AVE RED DEER ALBERTA	93-50530	840	2,600
HAROLD LONEY PROF CORP	507 4808 50 STREET RED DEER ALTA	93-50575	840	8,100
TANZANITE HOLDINGS LTD. O/A	THE LOONIE SHOPPE 4924 50 ST. RED DEER, AB	93-50808	840	20,160
BILL VANSON KNOWN & OPERATING	AS LORMIT PROCESS SERVICES 204 4909 50 AVE RED DEER ALBERTA	93-50820	840	3,000
LORNE'S SUPERIOR PRODUCTIONS I	4806 51 AV RED DEER AB	93-50825	940	41,070
MACS OVERHEAD DOOR SERVICE LTD	206 4734 50 ST RED DEER AB	94-52350	940	900
PATRICIA EB MACSWEEN SOLICITOR	307 4822 ROSS STREET RED DEER ALBERTA	94-52370	840	16,130
MAICO HEARING AID SERVICE LTD	504 4808 50 STREET RED DEER ALBERTA	94-52405	840	8,770
CRYSTAL GLASS CANADA LTD	BOX 4100 50 EDMONTON ALBERTA	94-52406	840	27,020
MANUFACTURERS LIFE INSUR CO	900 926 5 AVENUE S.W. CALGARY ALBERTA	94-52415	840	16,320

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MANOR MANAGEMENT LTD	303 4706 49 AV RED DEER AB	94-52425	940	17,480
MANPOWER TEMPORARY SERVICE	MANPOWER SERV (CALG) LIMITED #201 4943 ROSS STREET RED DEER ALBERTA	94-52428	840	6,340
MARVEL HAIR STYLING	FRANK CAIRO ENTERPRISES LTD 101 5008 ROSS STREET RED DEER ALBERTA	94-52455	840	77,990
MCAULEY ELECTRIC MOTOR LTD	5301-50 AVE. RED DEER ALBERTA	94-52535	840	52,050
MAX PASLEY ENTERPRISES LTD	KNOWN AND OPERATING AS MCDONALDS 400 ROCKWOOD SQ 1032 17 AV SW CALGARY AB	94-52704	940	52,930
ROBERT D MCINTOSH SOLICITOR (Moved)	4808 ROSS STREET # 206 RED DEER ALBERTA	94-52810	840	10,630
MELCOR DEVELOPMENTS LTD	900 10310 JASPER AVE EDMONTON ALTA	94-55820	840	10,460
ANDREA WARE IN BUSINESS AS	MEMORY LOFT COLLECTABLES 2ND FLE 4919 48 STREET RED DEER ALBERTA	94-55950	840	8,010
MENDELSSOHN COMMERCIAL LIMITED	1336 SUNLIFE PLACE 10123 99 STREET EDMONTON ALBERTA	94-55990	840	6,330
MIDCO REAL ESTATE LTD	300 4808 50 ST RED DEER AB	94-56480	940	29,470
MIDLAND-DOHERTY LTD.	401 4911 51 STREET RED DEER ALBERTA	94-56600	840	28,320
MILESTONE MUSIC LTD	4732 ROSS STREET RED DEER ALBERTA	94-57311	840	23,080
MILLS TRAVEL LTD	4620 48 AVE RED DEER ALTA	94-57621	840	40,490
MINIT LUBE LTD	5420 49 AVE RED DEER ALTA	94-57625	840	36,070
MINUTE MUFFLER SERVICE LTD	5034 ROSS STREET RED DEER ALBERTA	94-57636	840	23,040
MITCHELL & JEWELL LTD	BOX 27010 DOWNTOWN BOX RED DEER ALBERTA	94-58001	840	4,180

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MITCHELL & JEWELL LTD	BOX 27010 DOWNTOWN BOX RED DEER AB	94-58002	940	42,320
MODE MODELS INTERNATIONAL INC	4814 50 ST. (LOWER) RED DEER, AB	94-58151	840	16,330
MOHAWK RED DEER SERVICE	MOHAWK OIL CO LTD 325 6400 ROBERTS ST BURNABY B C	94-58500	840	55,130
ELVINE SKORETZ KNOWN &	OPERATING AS MONEVSTRAT INC 211 4801 51 AVENUE RED DEER ALBERTA	94-58550	840	6,260
MONSIEUR WONGS	225358 ALBERTA LTD 5004 48 STREET RED DEER ALBERTA	94-58580	840	86,800
MOONEY INSURANCE AGENCY LTD	1 4910 45 ST RED DEER AB	94-58615	940	42,000
MOORES THE SUIT PEOPLE INC	4720 GAETZ AVENUE RED DEER ALBERTA	94-58650	840	51,910
MOTHERS TO BE - 515072 ALBERTA	LTD 4942 50 STREET RED DEER ALTA	94-58800	840	13,420
JIM WALLACE	KNOWN AND OPERATING AS MR SPORTS CARD 4940 50 ST LOWER RED DEER AB	94-59220	940	2,290
FRANK E MURPHY QC	201 5008 ROSS STREET RED DEER ALBERTA	94-59441	840	17,950
JOHN MURRAY ARCHITECT LTD	102 4915 54TH STREET RED DEER ALBERTA	94-59525	840	21,000
MUTUAL LIFE ASSURANCE CO.	BRANCH PREMISES DEPT BOX/CP 1603 WATERLOO ONTARIO	94-59650	840	47,850
FRED MOUME	KNOWN AND OPERATING AS NATURAL ROOTZ 5007 50 AV RED DEER AB	94-60065	940	2,590
NEARBANK FINANCIAL CENTRES LTD	4908 B ROSS STREET RED DEER ALBERTA	94-60095	840	15,750
NEW DIMENSIONS FAMILY DAY CARE	HOME PROGRAMS INC	94-60195	840	9,350

4815 54 STREET
RED DEER ALBERTA

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NAME -----	BUSINESS ADDRESS -----	ROLL # -----	BUS. TYPE -----	ASSESSMENT -----
NEW YORK LIFE INS COMPANY	J MCPHERSON & G L'HIRONDELLE 4821 54TH STREET RED DEER ALBERTA	94-60350	840	13,170
JAMES MCINTOSH AKA THE NIGHT	SHADOWS 4914 50 AVE RED DEER ALTA	94-60455	840	6,210
ROBERT HUYNH	KNOWN AND OPERATING AS NOODLE HOUSE 4923 51 ST RED DEER AB	94-60485	940	5,100
N. AMERICAN LIFE ASSURANCE CO	5650 YONGE STREET NORTH YORK ONTARIO	94-60541	840	47,380
SAM LEUNG AKA NORTH GARDEN	RESTAURANT 4808 51 AVE RED DEER ALTA	94-60675	840	29,000
NORTHSTAR SPORTS RED DEER LTD	4913 GAETZ AVE RED DEER ALBERTA	94-61160	840	58,950
ROXANNE WHITFORD-NUMAN AKA	NUWAY CONSULTING 200 4826 47 STREET RED DEER ALTA	94-61850	840	6,270
KWAN CHAK TONG IN BUSINESS AS	O K TAILOR 4916 GAETZ AVENUE RED DEER ALBERTA	94-62230	840	3,900
BRENDA ARB	KNOWN AND OPERATING AS OKIE CARDS & CONFECTIONARY 48 BOYCE ST RED DEER AP	94-62251	940	9,100
O L OPTICAL - DIV. OF 377697	ALBERTA LTD 3 4929 50 STREET RED DEER ALTA	94-62260	840	18,670
OLSEN & JOLY CHARTERED	ACCOUNTANTS 2ND FLR. 4620 48 AVE RED DEER ALTA	94-62285	840	38,620
DR. J.A. ORDMAN	BONE & JOINT SPECIALIST 4914 46 STREET RED DEER ALBERTA	94-62600	840	6,130
MUNRO BURNS AKA OVATION	CATERING 4901 48 STREET RED DEER ALTA	94-63200	840	16,450

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
PCS PUBLISHING INC	4820 53 STREET RED DEER ALBERTA	94-63280	840	8,160
GORDON BEAUCLAIR & LANY	T4N 2E8 VANDEBURGT AKA P M DELIVERIES 5425B 50 AVE RED DEER ALTA	94-63305	840	1,440
ROD PENDERGAST & ANDREW HENDRY	T4N 4B7 KNOWN AND OPERATING AS PACK & POST 4752 50 ST RED DEER AB	94-63477	940	9,760
PAPER CAT DEVELOPMENT LTD	T4N 1X2 202 4711 51 AVENUE RED DEER ALBERTA	94-63750	840	2,200
THE PARK HOTEL	T4N 6H8 JCW CHOMYC ENTERPRISES LTD 4916 ROSS STREET RED DEER ALBERTA	94-64200	840	124,900
PARKLAND AQUARIUM AND	T4N 1X7 HOBBIES LTD 4709 GAETZ AVENUE RED DEER ALBERTA	94-64850	840	28,900
PARKLAND CUSTOM CABINETS	T4N 4A9 (1990) LTD - 420716 ALBERTA LTD 5014 50 AVE RED DEER ALTA	94-65030	840	43,020
PARKLAND DENTURE CLINIC LTD	T4N 4B1 5011 ROSS ST RED DEER ALBERTA	94-65100	840	5,400
GORDON ARTHUR & DWIGHT ARTHUR	T4N 1Y2 KNOWN AND OPERATING AS PARKLAND ILLUSTRATORS 11 4730 50 ST RED DEER AB	94-65150	940	9,830
PARKLAND PHYSIOTHERAPY CENTRE	T4N 1X2 1978 LTD 405 4808 ROSS STREET RED DEER ALBERTA	94-65350	840	22,730
PARKLAND REAL ESTATE	T4N 1X5 AGENCY INC 102 4826 47 ST RED DEER AB	94-65370	940	7,610
PARKLAND SAVINGS &	T4N 1R2 CREDIT UNION LTD 601 4901 48TH ST RED DEER ALBERTA	94-65416	840	77,130
PARKLAND SAVINGS & CREDIT	T4N 6M4 UNION CO. LTD 6TH FLOOR 4901 48 STREET RED DEER ALTA	94-65419	840	160,000

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PARKLAND TRANSMISSION	AKA JAKERY INVESTMENTS LTD 4702 51 AVE RED DEER ALTA	94-65430	840	25,520
PARKLAND REPORTING LTD	2ND FLR 4909 48 STREET RED DEER ALBERTA	94-65480	840	12,900
PARSONS CLINIC	4822 ROSS STREET RED DEER ALBERTA	94-65900	840	189,090
JAN CHANDLER & HARVEY BRINK- (Moved)	SHRING AKA PATHWAYS & NU BEGINNINGGS 3 4606 50 AVE RED DEER ALTA	94-66070	840	4,720
PEACOCK TAKE OUT STORE	PEACOCK INN LTD 3421B 50 AVENUE RED DEER ALBERTA	94-66310	840	35,720
534396 ALBERTA LTD AKA	PEGASUS 2 FOR 1 PIZZA 4914 52 STREET RED DEER ALBERTA	94-66670	840	13,290
PEGGY LANE PROPERTY MGT. LTD	5024 50 STREET RED DEER ALTA	94-66675	840	1,080
RBC DOMINION SECURTIES PEMBRTN	403 4901 48 STREET RED DEER ALBERTA	94-66681	840	55,130
DIAMOND THAWER & AMIR HASSAM	AKA PENNY PROFIT DISC STORE 4924 50 STREET RED DEER ALBERTA	94-66685	840	24,130
PENNY PROFIT DISCOUNT STORE	DIAMOND THAWER & AMIR HASSAM 4924 50 STREET RED DEER ALTA	94-66686	840	7,120
PENNYWISE FOODS LTD	2 4917 48 ST RED DEER AB	94-66689	940	6,710
COCHRANE CONNECTION CORP (Moved)	KNOWN AND OPERATING AS PERSONAL BEST SEMINARS 201 5009 50 AV RED DEER AB	94-66960	940	1,440
PERSONAL DIMENSIONS LTD	108 4711 51 AVE RED DEER ALTA	94-66981	840	10,940
PERSONAL TAX SERVICE LIMITED	BASIC ACCOUNTING RESOURCES LTD 4809 48 AVENUE RED DEER ALBERTA	94-66991	840	12,390

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
PHONEMASTERS INC	211 4711 51 AV RED DEER AB	94-67285	940	15,050
PARKER STYNER AKA PHYSICAL	EFFECTS 4601 50 AVE RED DEER ALTA	T4N 6H4 94-67300	840	7,990
PIX-A-COLOR RED DEER LTD.	5127-48 ST. RED DEER ALTA.	T4N 1M7 94-67750	840	9,300
PLAZA DENTURE CLINIC (1986)LTD	302 4805 48 STREET RED DEER ALBERTA	T4N 1T1 94-68000	840	7,260
PRAIRIE OFFICE PRODUCTS-DIV OF	PRAIRIE BUSINESS MACH CO LTD 5032 GAETZ AVE RED DEER ALBERTA	T4N 1S6 94-68900	840	139,510
PRIME CUT FOOD SERVICES LTD	204 4805 48 STREET RED DEER ALTA	T4N 4B1 94-69270	840	8,040
DR E G PRIOR PROFESSIONAL CORP	203 4820 GAETZ AVENUE RED DEER ALBERTA	T4N 1F6 94-69350	840	17,550
PRO FUND DISTRIBUTORS LTD	200 4840 51 STREET RED DEER ALTA	T4N 4A4 94-69449	840	13,500
PROPERTY CLAIMS SERVICE (RED D	B 4920 52 ST RED DEER AB	T4N 2A5 94-69475	940	7,370
LYNN TERNES - SOLE PROP.	AKA PROPOSALS 4929 50 STREET RED DEER ALTA	T4R 1T1 94-69495	840	2,100
LUCILLE DELISLE KNOWN AS	PURE ENERGY WHOLE FOODS & SUPPLEMENTS 9 4929 50 ST RED DEER ALBERTA	T4N 1X8 94-69566	840	23,200
DES HENRY KNOWN & OPERATING	AS PYRAMID REFINISHERS 5125 48 STREET RED DEER ALBERTA	T4N 1X8 94-69572	840	4,500
QUALITY CLEANING LTD.	5020 49 ST RED DEER ALBERTA	T4N 1T1 95-69575	840	1,650
RTO CENTERS RENT TO OWN AKA	567604 ALBERTA LTD 15501 STONY PLAIN ROAD EDMONTON ALTA	T4N 1V5 95-69775	840	47,250
RADAR SALES CONSULTANT LTD &	R V MASTERS LTD 4781 49 ST RED DEER AB	T5P 3Z1 95-69780	940	2,640
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MIKE HODGINS IN BUSINESS AS	RAINBOW PRODUCTIONS # 8 10592 109 STREET EDMONTON ALBERTA	95-69838	840	5,770
RAINBOW GAMES PALACE - A DIV	OF J M DHANANI & SONS LTD 4813 48 AVENUE RED DEER ALBERTA	95-69840	840	50,400
THE REAL CANADIAN SUPERSTORE	WESTFAIR FOODS LTD 5016 51 AVE RED DEER ALTA	95-70208	840	1,056,240
BILL CREIGHTON AKA RECORDS	TO THE RAFTERS 4921 48 STREET RED DEER ALTA	95-70230	840	18,470
RED CAL INDUSTRIES LTD.	603 4911 51 STREET RED DEER ALBERTA	95-70255	840	29,160
STUART BEACH KNOWN & OPERATING	AS RED DEER BARBER SHOP 4921 49 STREET RED DEER ALBERTA	95-70710	840	3,530
RED DEER CENTRAL T V LTD	5130 47 ST RED DEER ALBERTA	95-71228	840	21,760
STEVE DROBOT AKA RED DEER	CENTRAL HUSKY 4505 49 AVE RED DEER ALTA	95-71230	840	35,920
THE CENTRE FOR BUSINESS	DEVELOPMENT RED DEER & DISTRICT BUSINESS DEV. CORP 502 4901 48 STREET RED DEER ALTA	95-71530	840	27,200
DEFNSVE DRIVNG SCHOOL OF CAN	INC AKA RED DEER DRIVNG SCHOOL P.O. BOX 302 RED DEER ALBERTA	95-71543	840	8,550
RED DEER GOLDSMITH LTD	4822 GAETZ AVENUE RED DEER ALBERTA	95-71901	840	15,750
DDY STRUMM LTD	KNOWN AND OPERATING AS RED DEER LADA 4705 49 AV RED DEER AB	95-72660	940	17,780
RED DEER LOCK & SAFE LTD	4710 51 AVENUE RED DEER ALBERTA	95-72830	840	7,760
RED DEER LODGE (COURTYARD	INNS) R VOLLMAN ALBERTA LTD INN ON 7TH 10001 107 STREET	95-72900	840	526,330

EDMONTON ALTA

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RED DEER MONUMENTAL LD	4802 51 AVENUE RED DEER ALBERTA	95-73151	840	27,200
JOHN ELVES	KNOWN AND OPERATING AS RED DEER STAMP & COIN 111 4929 50 ST RED DEER AB	95-74350	940	4,250
RED DEER WELDING SUPPLIES	(1989) LTD 5121 47 STREET RED DEER ALBERTA	95-74950	840	48,350
RED FALLS CLEANERS LTD.	4833-46 ST. RED DEER ALBERTA	95-75100	840	16,020
M E LAWRENCE KNOWN & OPERATING	AS REEVES BUSINESS COLLEGE 101 4915 54 STREET RED DEER ALBERTA	95-75600	840	60,990
RTO ENTERPRISES INC	KNOWN AND OPERATING AS RENTOWN 15501 STONY PLAIN RD EDMONTON AB	95-75955	940	69,140
RICHARDSON GREENSHIELDS OF	CANADA LIMITED 101 4808 ROSS STREET RED DEER ALBERTA	95-76420	840	21,960
AVIS RENT A CAR (LICENSEE)	RIO VISTA LEASING LTD 5425 50 AVENUE RED DEER ALTA	95-76800	840	6,830
RIVER CITY CYCLE LTD.	4912 52 ST RED DEER ALBERTA	95-76975	840	17,210
ROSSANDER FOODS LTD	KNOWN AND OPERATING AS ROASTMASTIRS 100 4808 50 ST RED DEER AB	95-77600	940	24,020
ROB-RAE CLOTHIERS - VELLNER	LEASEHOLD LTD 4930 50 STREET RED DEER ALTA	95-77655	840	31,720
DOUG ROBINSON & CINDY CANNING	AKA ROBINSON MASSAGE THERAPY CLINIC 4924A 52 STREET RED DEER ALTA	95-77710	840	8,740
RHONDA CURRIE AKA RHODAS PLACE	175 OVERDOWN DRIVE	95-77900	840	11,750

RED DEER ALTA

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ROLLAND PROVENCAL & ROLLANDS	BARBER SHOP 5020 50 AVE RED DEER ALTA		95-78000	840	1,920
ROSS STREET PHARMACY LTD	4814 50 STREET RED DEER ALTA	T4N 4B1	95-78185	840	49,550
ROYAL BANK OF CANADA	4943 50 ST RED DEER AB	T4N 1X4	95-78310	840	233,510
ROYAL LEPAGE REAL ESTATE	SERVICES LTD 39 WYNFORD DRIVE DON MILLS ONTARIO	T4N 1Y1	95-78705	840	49,720
R HOPKINS CARRYING ON BUSINESS	UNDER ROY'S ENTERPRISES 5305 GAETZ AVE RED DEER ALBERTA	M3C 3K5	95-78950	840	8,710
DR. GORDON J ROZNIK	PERIODONTIST 301 4822 50 STREET RED DEER ALTA	T4N 4B6	95-78960	840	12,240
JOYCE ROW	KNOWN AND OPERATING AS SAGIT ARIES COSTUMES 200 4806 51 AV RED DEER AB	T4N 1X4	95-79705	940	19,230
SAMBUCA SAMS AKA 225358	ALBERTA LTD 5004 48 STREET RED DEER ALTA	T4N 4H3	95-79875	840	48,900
SANTO PROPERTY MANAGEMENT INC.	204 4929 50 ST. RED DEER, AB	T4N 5K4	95-80113	840	7,260
SARO'S STEAK PIZZA & SPAGHETTI	HOUSE LTD 4746 ROSS STREET RED DEER ALBERTA	T4N 1X9	95-80130	840	29,750
J E SCALZO PROFESSIONAL CORP	4619 48 AVE RED DEER ALTA	T4N 1X2	95-80405	840	26,290
SCHNELL MACSWEEN HARDY	PARTNERSHIP 601 4808-50 ST. RED DEER ALTA.	T4N 3S8	95-80600	840	44,980
PATTY ALSANO AKA STUDIO SCOTT	SCHOOL OF DANCING R.R.1 BX0 1 SITE 13A RED DEER ALBERTA	T4N 1X5	95-80925	840	12,620
SCOTTSVILLE AGENCIES LTD.	2A 4720 50 AVE. RED DEER, AB	T4N 5E1	95-80928	840	12,830
SCOTTSVILLE TRAVEL INC	404 5002 F. AVE	T4N 4A1	95-80929	840	14,330

RED DEER ALTA

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SECRETARIAL SERVICES OF RED	DEER LTD BOX 605 RED DEER ALTA	95-80959	840	10,560
SUSAN BARBERREE	KNOWN AND OPERATING AS SEEKERS 206 4917 49 ST RED DEER AB	95-80966	940	3,400
DR KYU S SEUNGS	49 ST FAMILY CHIROPRACTIC CENTR LOWER MALL 4925 49TH ST RED DEER ALBERTA	95-80995	840	8,810
SEVERNA NASH BOOKS LTD	4808 50 AVE RED DEER ALTA	95-81101	840	31,710
SAHJANI & CO PROFESSIONAL	CORPORATION 5007 50 STREET LOWER RED DEER ALTA	95-81121	840	3,670
SHAUNEYS DINING & COCKTAIL	LOUNGE 276067 ALBERTA LTD 4909 48 STREET RED DEER ALBERTA	95-81195	840	53,740
SHUMKA, CRAIG & MOORE ADJUSTER	2B 4720 50 AV RED DEER AB	95-81668	940	22,170
SIEWERT BOTHWELL LAWYERS	PARTNERSHIP 204 5002 GAETZ AVENUE RED DEER ALBERTA	95-81730	840	17,160
SIM & THORNE PROPERTY	MANAGEMENT LTD 4775 49 STREET RED DEER ALTA	95-81890	840	15,000
SIMS BATTLE BREWSTER & ASSOC.	INC 4827 49 STREET RED DEER ALTA	95-82280	840	61,180
SISSON FURS LTD.	BOX 344 RED DEER ALBERTA	95-82800	840	19,210
SISSON WARREN SINCLAIR	600 4911 51 STREET RED DEER ALTA	95-82850	840	136,240
M SLAWINSKY PROFESSIONAL CORP.	4819 48 AVE. 2ND FLOOR RED DEER, AB	95-82926	840	13,300
DR LYLE SMITH CHIRPTR	105 4929 ROSS STREET LOWER MALL RED DEER ALBERTA	95-83000	840	16,150
DR SCOTT L SMITH	201 4820 50 AV	95-83002	940	22,920

RED DEER AB

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SNELL AND OSLUND SURVEYS	1979 LTD. P.O. BOX 610 RED DEER ALBERTA	95-83075	840	21,800
JUAV TIEDEMAN IN BUSINESS AS	SNIP & CLIP # 5 4820 47TH AVENUE RED DEER ALBERTA	95-83156	840	5,770
M.R. SODERQUIST APPRAISALS LTD	303 4901 48 ST RED DEER AB	95-83301	940	16,000
MOREEN DUPUIS	KNOWN AND OPERATING AS SONRISA 103 5000 50 AV RED DEE AB	95-83340	940	11,480
NORDOR VENTURES LTD	KNOWN AND OPERATING AS SOLITUDES 43 WOODSWORTH CL RED DEER AB	95-83503	940	4,270
W E SHEPPARD	KNOWN AND OPERATING AS SPECIALTY RAILWAY SHOP 5425 50 AV RED DEER AB	95-83675	940	1,820
KEVIN M SPROULE & PAMELA S	MACNAUGHTON (LAWYERS) 4706 48 AVE RED DEER ALTA	95-84185	840	17,050
STANLEY ASSOCIATES ENGINEERING	LTD. 605 4808 50 ST. RED DEER, AB	95-84455	840	8,780
LAURIE KOEBEL AKA STEPPIN TO	COUNTRY 4732 50 STREET RED DEER ALTA	95-84650	840	7,210
STERLING CLEANERS LTD	BOX 28 RED DEER ALBERTA	95-84700	840	25,700
DR D J STEWART	4926 45TH STREET RED DEER ALBERTA	95-84821	840	8,160
TERESA POLSON & JOHN ELTON/	PARTNERS - STUDIO 47 SALON 4813 47 STREET #201 RED DEER ALTA	95-85191	840	24,640
JAN SULTANA OPERATING AS	SULTANA'S BEAUTY CLINIC 4713 50 AVENUE RED DEER ALTA.	95-85381	840	10,650

THE CITY OF RED DEER
 BUSINESSES IN THE BUSINESS REVITALIZATION ZONE

TX004J

12/20/94

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
380602 ALBERTA LTD IN BUSINESS	AS SUBWAY SANDWICHES P.O. BOX 460 THREE HILLS ALBERTA	95-85481	840	13,000
DON SAUNDERS - SOLE PROP.	AKA SUN COUNTRY MANAGEMENT 5000 50 AVE #400 RED DEER ALTA	95-85500	840	7,420
SUN LIFE ASSURANCE COMPANY OF	CANADA BOX 4150 STATION A TORONTO ONTARIO	95-85600	840	67,500
SUPERIOR ACCEPTANCE CORP. LTD.	403 4808 50 ST. RED DEER, AB	95-85896	840	12,480
SUPER LOVE BOUTIQUE	TELFORD INVESTMENTS LTD 17551 108 AVENUE EDMONTON ALBERTA	95-85930	840	24,500
SUPER TAN SALONS	391116 ALBERTA LTD 102A 4805 48 STREET RED DEER ALTA	95-85951	840	13,470
SUTTON GROUP RED DEER LTD	4819 48 AVE RED DEER ALTA	95-86000	840	25,870
MARK DIMIRSKY KNOWN AS	SYSTEMICS BEHAVIORAL SERVICE 508 4808 50 STREET RED DEER ALBERTA	95-86151	840	14,440
ROSE BERKELAAR	KNOWN AND OPERATING AS TATOOS 115 4818 50 AV RED DEER AB	96-86810	940	1,980
JAMES TAYLOR CO (RED DEER) LTD	100 4825 47 ST RED DEER AB	96-86905	940	32,430
DRUSCILLA CHRISTENSEN AKA	TEMPTATIONS 4713 50 AVE RED DEER ALTA	96-87205	840	13,100
NORMAN THACKERAY CA	208 4921 49 ST RED DEER AB	96-87400	940	16,100
NEIL BICKERTON AKA THE HUNT IS	ON ANTIQUES 4809 54 STREET RED DEER ALTA	96-87620	840	5,040
THE OLD MILL CUSTOM T SHIRT	LTD 5028 GAETZ AVE RED DEER ALBERTA	96-87628	840	34,130

T4N 4B1

NAME -----	BUSINESS ADDRESS -----	ROLL # -----	BUS. TYPE -----	ASSESSMENT -----
DR'S TITELY AND CARVELL	ACTIVE OPTICAL LTD P.O. BOX 459 4912 GAETZ AVE RED DEER ALBERTA	96-88075	840	9,730
347492 ALBERTA LTD	T4N 5G1 KNOWN AND OPERATING AS TOMMY CHU'S FOOD UNLIMITED 4605 50 AV RED DEER AB	96-88100	940	78,920
TORONTO DOMINION BANK	T4N 3Z9 4902 GAETZ AVE RED DEER ALBERTA	96-88300	840	181,470
TOWN CENTRE DAY CARE	T4N 4A8 401808 ALBERTA LTD 4813 47 STREET RED DEER ALBERTA	96-88335	840	25,200
JODY BULLICK OPERATING AS	T4N 1R3 TOWNE CENTRE MUSCLE THERAPY 106 4929 50 ST. RED DEER, AB	96-88337	840	3,920
GLEN REDELBACK AKA THE TOY	T4N 1X9 SHOP 76 WIGMORE CLOSE RED DEER ALTA	96-88355	840	40,990
TROPHY LOFT (1991) LTD	T4N 5Y1 4717 49 AVE RED DEER ALTA	96-89180	840	14,780
TRUE NORTH REALTY CORP	T4N 3W9 1 4910 45 ST RED DEER AB	96-89236	940	11,700
TURPLE BROS LTD	T4N 1K6 5307 GAETZ AVE RED DEER ALBERTA	96-89401	840	114,650
271 DISTRIBUTORS LTD	T4N 4B6 4919 51 ST RED DEER AB	96-89470	940	21,180
TAOIST TAI CHI SOC	T4N 2A8 15740 STONEY PLAIN ROAD EDMONTON ALTA	96-89700	840	12,150
U M A ENGINEERING LTD	T5P 3Z5 4920 54TH STREET RED DEER ALTA	96-89780	840	30,000
DOUG & YVONNE WAINES	T4N 2G8 KNOWN AND OPERATING AS UNIGLOBE WAINES TRAVEL 4824 50 AV RED DEER AB	96-89800	940	22,110
SHIRLEY DIANE HANSEN AKA	T4N 4A3 UPPER CUTS HAIR FASHIONS 4 4907 48 STREET RED DEER ALTA	96-90461	840	4,460
TOWN CINEMA THEATRES (1975)LTD	T4N 1S8 LANDMARK CINEMAS OF CANADA LTD	96-90550	840	159,660

522 11 AVE S.W.
CALGARY ALTA

T2R 0C8

NAME -----	BUSINESS ADDRESS -----	ROLL # -----	BUS. TYPE -----	ASSESSMENT -----
VALLEY HOTEL-BOND INVEST LTD	ATT: RENE BOULIN 5017 49 STREET RED DEER ALBERTA	96-91000	840	94,060
E B VANDEN BRINK PROF CORP. &	WINSON ELGERSMA PROF CORP 500 4808 50 STREET RED DEER ALTA	T4N 1V4 96-91251	840	35,690
VECTOR MARKETING LTD	304 4808 50 ST RED DEER AB	T4N 1X5 96-91400	940	8,430
HAELEY GINTER & FAY PORTER -	AKA VICTORIA LANE BRIDES 4736 50 STREET RED DEER ALTA	T4N 1X5 96-91750	840	25,540
VISIONTECH ASSOCIATES LTD AKA	539910 ALBERTA LTD 101 4921 49 STREET RED DEER ALTA	T4N 1X2 96-92200	840	10,200
WNM ENGINEERING LTD	4805 48 STREET LOWER RED DEER ALTA	T4N 1V2 96-92440	840	13,580
W W L MANAGEMENT LTD	402 5000 50 AVE RED DEER ALTA	T4N 1S6 96-92451	840	18,140
DR J K WAKEFIELD ORTHOPEDIC	SURG 4822 51 STREET. RED DEER ALBERTA	T4N 6C2 96-92500	840	8,620
WALSH ARTS LTD.	4907-48 ST. RED DEER ALBERTA	T4N 2A5 96-92901	840	34,580
THE WARDROBE (1994) LTD	4909 48 ST RED DEER AB	T4N 1S8 96-93251	940	31,970
WASKASOO CREDIT CO. LTD.	C/O GORDON LRAY 108-4921-49 ST. RED DEER ALTA.	4TN 1S8 96-93400	840	5,520
WAWANESA MUTUAL INSURANCE CO	100 4711 51 AVE RED DEER ALTA	T4N 1V2 96-93800	840	44,500
WEDDELL MEHLING PANDER &	ASSOCIATES REALTY LTD 202 4708 50 AVE RED DEER ALTA	T4N 6H8 96-94031	840	17,590
MARGARET BRACKEN AKA THE WEE	NEUK 112 4929 50 STREET RED DEER ALTA	T4N 4A1 96-94055	840	4,160
ROBERT WIEBE & ASSOCIATES INC	4730 50 ST RED DEER AB	T4N 1X9 96-94111	940	13,780
WEI'S WESTERN WEAR LTD	5115 50 AVE	T4N 1X2 96-94170	840	106,210

RED DEER ALTA

T4N 4B3

THE CITY OF RED DEER
BUSINESSES IN THE BUSINESS REVITALIZATION ZONE

TX004J

12/20/94

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NAME	BUSINESS ADDRESS	ROLL #	BUS. TYPE	ASSESSMENT
WESTERN UNION INSURANCE CO	401 4808 ROSS ST RED DEER ALBERTA	96-94930	840	29,470
WESTON BAKERIES LTD	203 58 AVENUE S E P.O. BOX 5190 STATION A CALGARY ALTA	96-95395	840	19,030
WESTWOOD PHYSIOTHERAPY LTD	4705 48 AV RED DEER AB	96-95555	940	15,600
HEATHER ANDERSON & COLE MUNDEL	KNOWN AND OPERATING AS WHITE EAGLE BARGAIN CENTRE 4717 50 AV RED DEER AB	96-95596	940	20,800
MIKE MOSHENKO CARRYING ON	BUSINESS UNDER WHITE ELNA SEWING CENTER RED DEER 5017 GAETZ AVENUE RED DEER ALBERTA	96-95600	840	41,240
WINNERS CIRCLE CASINO LTD	300 4406 50 AVE RED DEER ALTA	96-96635	840	70,960
WISEMAN COUPLAND INS LTD	4932 51 ST RED DEER ALTA	96-96750	840	16,830
YAMAHA PIANOS & ORGANS LTD	14616 111 AVENUE EDMONTON ALBERTA	96-97021	840	32,550
KAREN MERCHANT & CATHERINE	NYREROD AKA YE OLD COURTHOUSE CAFE 4836 50 AVE RED DEER ALTA	96-97253	840	7,590
YEAGER LEBLANC PELLEGRINI LTD	4929 50 STREET 201 RED DEER ALTA	96-97255	840	10,500
YOUR WORKERS COMPENSATION	ADVOCATE & CONSULTING SERVICES LTD 207 4929 50 STREET RED DEER ALTA	96-97375	840	8,100
ZELLERS INC	401 BAY STREET SUITE 600 TORONTO ONTARIO. ATTENTION: ASSESSMENTS MGR	96-98750	840	204,860



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

February 1, 1995

Towne Centre Association
B3, 4901 - 48 Street
Red Deer, Alberta
T4N 6M4

Att: John Ferguson, General Manager

Dear Sir:

RE: 1995 TOWNE CENTRE ASSOCIATION BUDGET

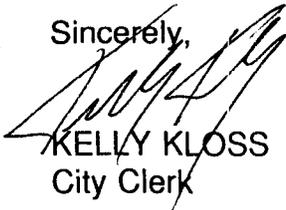
At The City of Red Deer's Council Meeting held Monday, January 30, 1995, consideration was given to the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer hereby approves the 1995 Towne Centre Association Budget as presented to Council January 30, 1995."

During discussion of the above resolution, a request was made for additional information to be provided to Council when the 1996 Towne Centre budget comes forward. The request is to include comparisons within your report regarding the 1995 budget to the 1996 budget in a column format. I trust you will take this into consideration when preparing your 1996 budget.

If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Corporate Services
City Assessor



*a delight
to discover!*

NO. 3

DATE: January 18, 1995

TO: City Clerk

FROM: Director of Corporate Services
City Assessor

RE: NEW MUNICIPAL GOVERNMENT ACT

The new Municipal Government Act effective January 1, 1995 requires changes in some of our tax and assessment procedures. Attached is a summary of some changes in procedures that we would like to bring to Council's attention.

The attached summary notes the composition of the new "Assessment Review Board" which replaces the "Court of Revision" will have to be determined by Council. The summary below indicates what the specific legislative changes are:

Description	Old Legislation	New Legislation
• Assessment appeal body	• Court of Revision	• Assessment Review Board
• Number of members	• Maximum of five	• Minimum of three
• Number of aldermen as members	• No more than five, no less than three	• No direction
• Remuneration	• Set by Council	• Set by Council

Based on the new legislation, the following changes are recommended:

Description	Old Court of Revision	New Assessment Review Board
• Number of members	5	3
• Number of aldermen as members	2	1
• Remuneration	\$50 half day, \$100 full day Chair - \$75 half day, \$150 full day	\$50 half day, \$100 full day Chair - \$75 half day, \$150 full day

City Clerk
 January 18, 1995
 Page 2

In our opinion a three member board will be able to operate as effectively as a five member board.

The new legislation allows fees to be charged for assessment appeals or to parties appearing before the Assessment Review Board. The fees are refunded if a complainant is successful in his appeal.

Ontario has established a fee schedule for hearing complaints but we are not aware of what other municipalities in Alberta are planning to do. A fee is not recommended at this time.

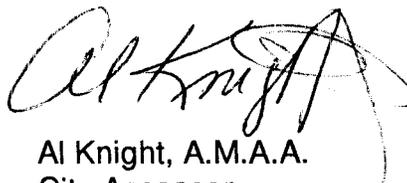
Requested Action

That Council agree:

- to retain a 30 day maximum period for submission of assessment appeals
- continue to mail property tax/assessment notices about mid May with a due date of June 30th
- to establish an "Assessment Review Board" to replace the Court of Revision to consist of three members of which one member is an alderman.



A. Wilcock, B. Comm., C.A.
 Director of Corporate Services



Al Knight, A.M.A.A.
 City Assessor

AW/jt

Att.

c. City Assessor

**CHANGES IN PROCEDURE RESULTING
FROM THE NEW MUNICIPAL GOVERNMENT ACT**

Description	Old Legislation	New Legislation	Implications
<ul style="list-style-type: none"> tax notification of public sale for tax arrears to owner and Land Registrar 	<ul style="list-style-type: none"> one year after taxes become in arrears 	<ul style="list-style-type: none"> in the year after the taxes were levied 	<ul style="list-style-type: none"> estimate an increase in notifications by the City from 40 to 250 annually increase in workload to send letters to taxpayers in arrears, create lists, register documents, etc.
<ul style="list-style-type: none"> mobile homes in mobile home parks 	<ul style="list-style-type: none"> subject to a license fee 	<ul style="list-style-type: none"> subject to assessment and tax by 1996 	<ul style="list-style-type: none"> will be assessed and levied taxes starting in 1996 instead of a license fee
<ul style="list-style-type: none"> time period for lodging an assessment appeal 	<ul style="list-style-type: none"> within 30 days after the assessment notice is mailed 	<ul style="list-style-type: none"> must not be less than 30 days after mailing 	<ul style="list-style-type: none"> recommend retaining a 30 day period to lodge assessment appeals
<ul style="list-style-type: none"> date for mailing assessment/tax notices 	<ul style="list-style-type: none"> no date specified 	<ul style="list-style-type: none"> must be sent before the end of the year in which imposed 	<ul style="list-style-type: none"> recommend retaining mailing assessment/tax notices mid-May with a due date of June 30th
<ul style="list-style-type: none"> appeal boards for assessments 	<ul style="list-style-type: none"> "Court of Revision" and the "Alberta Assessment Appeal Board" 	<ul style="list-style-type: none"> "Assessment Review Boards" and the "Municipal Government Board" 	<ul style="list-style-type: none"> Council needs to consider how the "Assessment Review Board" will be constituted and remuneration to be paid

COMMENTS:

We concur with the recommendations of the Administration with the exception of not charging a fee for appeal. We recommend that Council consider implementing a fee similar to that used in Ontario. The fee would be refundable upon a successful appeal. We make this recommendation because of the considerable amount of work we must undertake each time an appeal is filed. A very substantial proportion of non-residential and multi-family property appeals are often done automatically by large businesses which very often do not complete the appeal or have any reasonable grounds for an appeal. In these cases the taxpayer in general has paid for a substantial amount of work to be undertaken, which was unnecessary. We recommend that the fee be set at \$10.00 for duplexes or single family residences and \$75.00 for all other properties.

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

DATE: FEBRUARY 1, 1995

**TO: DIRECTOR OF CORPORATE SERVICES
CITY ASSESSOR**

FROM: CITY CLERK

RE: NEW MUNICIPAL GOVERNMENT ACT - ASSESSMENT REVIEW BOARD

At the Council Meeting of January 30, 1995, consideration was given to your report dated January 18, 1995 concerning the above topic, and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Director of Corporate Services and City Assessor dated January 18, 1995, re: New Municipal Government Act / Tax and Assessment Procedures, hereby agrees as follows:

1. That the 30 day maximum period for submission of assessment appeals be retained;
2. That property tax/assessment notices be mailed approximately mid May with a due date of June 30;
3. That an "Assessment Review Board" be established to replace the Court of Revision, with said board to consist of three members, of which one member is an Alderman;
4. That a fee be charged for filing assessment appeals in the amount of \$2.00 for duplexes or single family residences and \$75.00 for all other properties, subject to the condition that said fees are refunded if a complainant is successful in his/her appeal;

and as presented to Council January 30, 1995."

The decision of Council in this instance is submitted for your information and appropriate action. I trust you will now be providing Council with a report recommending the members to the Assessment Review Board.


KELLY KLOSS
City Clerk

KK/clr

RED DEER REGIONAL PLANNING COMMISSION

**2830 Bremner Avenue
Red Deer, Alberta
T4R 1M9**

Telephone: (403) 343-3394
Fax: (403) 346-1570

M E M O R A N D U M

DATE: January 23, 1995
TO: City Council
FROM: Paul Meyette, Principal Planner
RE: Setbacks from Overhead Wiring
Bylaw 2672/A-95

At their December 5, 1994 meeting, Council decided not to proceed with the proposed C1B District. This district sought to achieve two objectives:

1. To implement parking standards in a portion of the downtown,
and
2. To make provision, through setbacks, for overhead power lines.

The issue of parking standards was referred back to the Downtown Planning Committee for review. At the Council meeting, Planning staff indicated that they would bring forward a new bylaw which addresses the overhead power line setback.

Why is the Bylaw required?

When Council made a decision to remove the underground grid charge, the extension of the underground electrical grid in the downtown area was, for the most part, halted. Upgrading of electrical systems will now occur above ground. Bylaw 2672/A-95 will make provision for an above ground electrical system to be installed in the downtown. No existing buildings will be affected by the passage of this bylaw.

Recommendation

Planning staff recommend that Bylaw 2672/A-95 be given first reading.

Comments:

We concur with the recommendation of the Principal Planner.


Paul Meyette, ACP, MCIP
Principal Planner, City Section

PM/sdd

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

DATE: FEBRUARY 1, 1995
TO: PRINCIPAL PLANNER
FROM: CITY CLERK
**RE: LAND USE BYLAW AMENDMENTS 2672/A-95, 2672/B-95,
2672/C-95 AND 2672/D-95**

At the Council Meeting of January 30, 1995, first reading was given to the above noted Land Use Bylaw Amendments, copies of which are attached hereto.

Bylaw 2672/A-95 provides for setbacks relative to an above ground electrical system being installed in the Downtown area.

Bylaw 2672/B-95 provides for an amendment to the definition of "Day Care Facility" to read:

'A facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day.'

Bylaw 2672/C-95 provides for an office for a utility locating service as a discretionary use in the existing structure on Lot 4, Block 42, Plan K5 (4507-48 Avenue), Red-Alta Utility Location Ltd.

Bylaw 2672/D-95 provides for a skateboard/snowboard shop as an ancillary use to the adjacent oilfield service business in the existing structure located at Lot 20, Block 2, Plan 2241 K.S. (#7, 6841-52 Avenue), XI Skateboarding/Snowboarding Shop.

This office will now proceed with advertising for a Public Hearing to be held Monday, February 27, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.


KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Development Services
Director of Community Services
Recreation, Parks and Culture Manager
Land and Economic Development Manager
Bylaws and Inspections Manager
E. L. & P. Manager
Fire Chief
Council and Committee Secretary, S. Ladwig

NO. 5

DATE: JANUARY 25, 1995
TO: MAYOR & CITY COUNCIL
FROM: INFORMATION TECHNOLOGY RESOURCES COMMITTEE
RE: **MEMBERSHIP ON ITRC**

At the Council meeting of May 24, 1994, the following resolution was passed:

"WHEREAS the Information Technology Resources Committee has only one computer trained member;

AND WHEREAS the Information Technology Resources Committee makes recommendations of major capital expenditures;

THEREFORE BE IT RESOLVED that the Council of The City of Red Deer recruit and appoint two volunteers with vast knowledge of the computer industry to serve on the Information Technology Resources Committee."

Council also directed that once the two volunteers have been identified, same are to be presented to Council for consideration of appointment. I enclose herewith a report from the Computer Services Manager outlining what has been done to date to find qualified members to serve on the Committee.

At the ITRC meeting of January 24, 1995, Committee members discussed the problems that have been encountered since May in trying to find qualified members. It would appear that anyone with the necessary skills is working elsewhere with their own company time commitments. To sit on this Committee would require a major time commitment of research, together with meeting and travel time if either or both of the persons live in Edmonton or Calgary. It was suggested that travel expenses be offered, and that the conflict of interest constraint be removed from the requirements. Therefore, it was recommended that IBM and J D Edwards be approached. Additional possibilities are as listed on Appendix A in the report attached to the Council Agenda entitled "Integrated Financial, Fleet and Network System Implementation Plan" dated January 16, 1995. Committee members directed that Council be approached in order to explain the difficulties encountered, requesting Council's further direction on the membership of two qualified individuals, and the following motion was introduced and passed:

Moved by Alderman Schnell, seconded by M. Day

"THAT the Information Technology Resources Committee request further direction from City Council regarding the inability of the Committee to find two qualified volunteers to serve as members of said Committee."

Page 2
January 25, 1995
Council re: ITRC Membership

It was pointed out that if J D Edwards is approached to provide a qualified member or members to sit on the Committee, the advantage would be that they would bring their J D Edwards expertise and experience to Red Deer.

The above resolution is forwarded to Council for further direction.

Recommendation:

That Council agree to approach IBM and J D Edwards and clients of J D Edwards to determine if any suitable individuals would be available to attend ITRC meetings."

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'A. Wilcock'.

A. Wilcock, B. Comm., C. A.
Director of Corporate Services

MEMBERSHIP ON ITRC

The following is a summary of what has been done to date and future action to be taken.

ACTION TAKEN TO DATE:

- reviewed candidates submitted by ITRC members
- contacted individuals suggested by IBM Consulting
- request made to personal contacts

RESULTS OF CONTACTS MADE:

Candidates identified by Bill Hull (3)

- Two did not have the qualifications, the third did not have the time to commit

Candidates identified by IBM (3)

- Three individuals were identified - two could not make a time commitment and one was an outsourcing vendor (conflict)

Red Deer College (2)

- Interviewed two individuals - knowledge base was not broad enough

Personal Contacts (3-4)

- Whenever I meet someone who may qualify I make the request but time is always the consideration

CURRENT PROSPECTS:

UFA Co-Op

- Numerous attempts to get hold of someone have been unsuccessful (Christmas, vacation, etc.)

FUTURE ACTION:

- get more suggestions from IBM
- attend CIO (Chief Information Officer) breakfast January 26, 1995
- contact JDE clients.

DATE: FEBRUARY 1, 1995
TO: INFORMATION TECHNOLOGY RESOURCES COMMITTEE
FROM: CITY CLERK
RE: MEMBERSHIP ON ITRC

At the Council Meeting of January 30, 1995, consideration was given to your report dated January 25, 1995 concerning the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Information Technology Resources Committee dated January 25, 1995, re: Membership on said committee, hereby agrees that Council approach IBM and J D Edwards and clients of J D Edwards to determine if any suitable individuals would be available to attend the Information Technology Resources Committee meetings, and as presented to Council January 30, 1995."

The decision of Council in this instance is submitted for your information and appropriate action. I look forward to a report being presented back to Council in due course.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Corporate Services
Computer Services Manager

NO. 1

RED DEER REGIONAL PLANNING COMMISSION

2830 Bremner Avenue
Red Deer, Alberta
T4R 1M9

Telephone: (403) 343-3394
Fax: (403) 346-1570

MEMORANDUM

DATE: JANUARY 23, 1995

TO: CITY COUNCIL

FROM: PAUL MEYETTE & RYAN STRADER
PRINCIPAL PLANNER MANAGER, BYLAWS AND INSPECTIONS

RE: LAND USE BYLAW - DEFINITION FOR DAY CARE

Background

On December 1, 1994, the Province of Alberta amended the legislation governing childcare in private residences. The new regulations allow up to six children under the ages of 12 (including the operator's own children) to be cared for at any one time without requiring a license; the previous regulation allowed up to 3 children under the age of 12 (excluding the operator's own children) to be cared for without requiring a license. The definition of "Day Care Centre" was also amended to correspond; "a Day Care Centre provides care for 7 or more children".

Implications on the City of Red Deer Land Use Bylaw

The City of Red Deer has not issued licenses or permits for Family Day Homes in the past. A family day home has been treated as part of the main use of the dwelling. Approvals are required, however, for a "Day Care facility".

The City of Red Deer Land Use Bylaw currently uses the old Provincial definition as the basis for determining the definition of a "Day Care Facility". The present bylaw defines "Day Care Facility" as follows:

"Day Care Facility" means a facility and program for the provision of care, maintenance and supervision for 4 or more children under the age of 15 years, by a person other than one related by blood or marriage, for periods of more than 3 but less than 24 consecutive hours.
(26762/C-82)

Under the current provisions of the Land Use Bylaw, if an operator has three or less children (excluding their own children) in their care, they do not require any City approvals. Four or more children, at any one time would mean that City approvals (development permit/business license) would be required. The change in the Provincial definition means that the City would have to begin issuing approvals for some Family Day Homes.

Concern of the Family Day Home Operators

We have met with the organizations that manage Family Day Homes. They have suggested that the City amend its land use bylaw to ensure that the Provincial and Municipal definitions parallel each other. They have pointed out that the differences between the definitions will cause confusion and would be difficult to manage in terms of enforcement. Planning staff agree with this position.

Impact of Amending the Definition

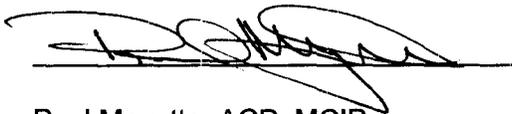
The Provincial definition allows up to six children including the operator's own children, to be cared for in a home at any one time without being classified as a day care. The City definition allows only three children to be cared for without being classified as a day care but does not count the operator's own children in the number of children that can be cared for. If the average operator has two children (estimate provided by the Red Deer Child Care Society) under 12 years of age, the net effect of the change would be one additional child which could be cared for in a Family Day Home without the requirement for licensing and permits. This would have a very minor impact on neighbourhoods.

Recommendation

Planning staff recommend that the definition of "Day Care Facility" be amended to the following:

"Day Care Facility" means a facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day".

This would allow the City to continue to provide approvals for "Day Care Facilities" but avoid the necessity of approvals for Family Day Homes. Most of the other cities in Alberta either have adopted or are considering adopting an amendment to their land use bylaw which would ensure that the Provincial and Municipal definitions for "Day Care Facility" are coordinated.



Paul Meyette, ACP, MCIP
Principal Planner

PM/sdd



Ryan Strader
Manager, Bylaws and Inspections

NEW DIMENSIONS

FAMILY DAY HOME PROGRAM INC.

January 17, 1995

Mr. Paul Meyette
2830 Bremner Ave.
Red Deer, AB
T4R 1M9

Dear Mr. Meyette:

Family Day Home Programs in Red Deer have recently been advised that, at present, the City of Red Deer Bylaw regarding child care in a private residence, is as follows: "a facility and program for the provision of care, maintenance and supervision for 4 or more children under the age of 15 years, by a person other than one related by blood or marriage for periods of more than 3 but less than 24 consecutive hours".

Changes to the Social Care Facilities Licensing Act have recently increased the number of children permitted in a "Family Day Home", which is a facility in a private residence providing child care, to as many as 6 children, including, where applicable the children of that person.

On behalf of the Family Day Home Providers contracted with New Dimensions Family Day Home Program, I would like to request the present Bylaw be amended to reflect the change in the numbers of children that can receive child care in a private residence, as permitted by the up-dated Social Care Facilities Licensing Act.

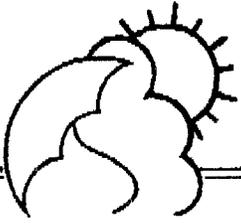
Thanking you in advance.

Yours truly,



Gy. Siewert
Director





January 20, 1995

Paul Meyette
 Red Deer Regional Planning Commission
 2830 Bremner Avenue
 RED DEER, AB
 T4R 1M9

Dear Mr. Meyette:

Provincial Regulations for child care in private residences have recently been ammended through changes to the Social Care Facilities Licensing Act. The current Act reads " The operator of a private babysitting facility does not require a licence under subsection (1) as long as not more than 6 of the children for whom care is provided (including the operator's children, if any) are under 12 years of age."

The Board of the Red Deer Child Care Society would like to request that the City of Red Deer Land Use Bylaw definition of a Day Care Facility be ammended to be congruent with the above definition.

At a January 19, 1995 meeting of the Red Deer Child Care Society Provider Advisory Committee the Family Day Home Providers gave their support to this request. They feel that it would streamline their business to have Provincial and Municipal requirements the same.

Please do not hesitate to call if you have any questions.

Sincerely,

Noreen Spencer, Executive Director
 Red Deer Child Care Society

NS\len
 cc Colleen Jensen, Social Planning Manager

Day Care Programs
Central Region

#501, Centre 5010
5010 - 43 Street
Red Deer, Alberta
Canada T4N 0H2

Telephone 403/340-5338

November 22, 1994

Red Deer Regional
Planning Commission
2830 Bremner Avenue
Red Deer, Alberta
T4R 1M9

Dear Mr. Wong,

Please find attached copies of the definitions taken from our Day Care Regulations, and a pamphlet titled "Child Care Options". I trust this information will be of value to you in your review of the By-laws.

I also feel that it is important to inform you of a change in Legislation that will be effective December 1, 1994. This amendment will allow an increase in the number of children babysitters can care for from a current maximum of 3 to a new maximum of 6. This includes all children under the age of 12, including the babysitter's own. No more than three of those children could be under two years of age.

Please be advised that in the process of your review, a representative from our office would be happy to meet with the commission to discuss any proposed changes that may have an impact on our programs. Day Care Programs believes that working harmoniously with other agencies in the community is of mutual benefit to us all.

Please feel free to contact our office for any further assistance you may need.

Sincerely,



Lee Watt
Child Care Program Specialist

LW:bb

Encl.

COMMENTS:

We concur with the recommendation of the Administration.

"G. SURKAN", Mayor

"M.C. DAY", City Manager

DATE: FEBRUARY 1, 1995
TO: PRINCIPAL PLANNER
FROM: CITY CLERK
**RE: LAND USE BYLAW AMENDMENTS 2672/A-95, 2672/B-95,
2672/C-95 AND 2672/D-95**

At the Council Meeting of January 30, 1995, first reading was given to the above noted Land Use Bylaw Amendments, copies of which are attached hereto.

Bylaw 2672/A-95 provides for setbacks relative to an above ground electrical system being installed in the Downtown area.

Bylaw 2672/B-95 provides for an amendment to the definition of "Day Care Facility" to read:

'A facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day.'

Bylaw 2672/C-95 provides for an office for a utility locating service as a discretionary use in the existing structure on Lot 4, Block 42, Plan K5 (4507-48 Avenue), Red-Alta Utility Location Ltd.

Bylaw 2672/D-95 provides for a skateboard/snowboard shop as an ancillary use to the adjacent oilfield service business in the existing structure located at Lot 20, Block 2, Plan 2241 K.S. (#7, 6841-52 Avenue), XI Skateboarding/Snowboarding Shop.

This office will now proceed with advertising for a Public Hearing to be held Monday, February 27, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.


KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Development Services
Director of Community Services
Recreation, Parks and Culture Manager
Land and Economic Development Manager
Bylaws and Inspections Manager
E. L. & P. Manager
Fire Chief
Council and Committee Secretary, S. Ladwig

NO. 2

DATE: January 18, 1995

TO: Kelly Kloss, City Clerk

FROM: Alan Scott, Land and Economic Development Manager

RE: **WESTOCK FRAME AND WHEEL ALIGNMENT LTD.
OFFER TO PURCHASE LOT 5, BLOCK 5, PLAN 902-0499
EDGAR INDUSTRIAL PARK**

Westock Frame and Wheel Alignment Ltd. has developed and occupies the adjacent site to the north of the above property. At the time that Westock initially purchased their site from the City, they were also granted a right of first refusal on Lot 5, which entitles them to match a bona fide offer received by the City. On December 22, 1994, the Land and Economic Development Department advised Westock that a bona fide offer had been received for Lot 5. The attached letter from Westock Frame and Wheel Alignment Ltd. indicates they require Lot 5 for future expansion, and wish to exercise their right of first refusal.

Westock's offer is for \$51,200 or the equivalent of \$68,267 per acre for the 0.75 acre corner parcel. This is consistent with recent sales in this area, and equivalent to the price Westock paid for their initial corner site. The asking price listed for Lot 5 is \$54,000, due to premiums added for corner sites. As Council may recall, the market value of the three other corner sites sold in this block did not support the additional premium. It is the opinion of the Land and Economic Development Department that Westock's offer of \$51,200 represents fair market value.

For Council's information, the third party who made the offer on this site has been approved for the purchase of an alternate 0.75 acre site in Edgar Industrial Park

RECOMMENDATION:

We recommend that City Council accepts Westock Frame and Wheel Alignment Ltd.'s offer of \$51,200 for Lot 5, Block 5, Plan 902-0499, subject to the following conditions:

1. No building commitment, as it is not required in Edgar Industrial Park.
2. Future development to conform with the City of Red Deer Land Use Bylaw.
3. Standard payment schedule to apply.
4. An agreement satisfactory to the City Solicitor.



Alan V. Scott

COMMENTS:

We concur with the recommendation of the Land & Economic Development Manager.

HT/mm
Att.

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

WESTOCK

RR #1 Site 9 Box 12
 Red Deer, AB T4N 5E1
 Phone 340-8110
 Fax 340-8113

Frame And Wheel Alignment Ltd.

Phone (403) 340-8110

Fax (403) 340-8113

January 6, 1995

Mr. Alan V. Scott
 Land & Economic Deveolpment Dept.
 City Hall
 Red Deer, Alberta.
 T4N 3T4

Dear Mr. Scott,

RE: RIGHT OF FIRST REFUSAL FOR LOT 5, BLOCK 5, PLAN 902-0499

At this time Westock Frame & Wheel Align't Ltd. is prepared to match the offer you have received on this property. Approximate size of this lot is .75 of an acre, and we are offering fifty-one thousand and two hundred dollars. (51,200.00) The property will be fenced and used as a compound for our existing business for now, we may wish to build on it as our business expands in the future. We agree to see that it drains properly to the street, but will not do any service hook-ups until such time as we erect a building; for obvious reasons.

Payments will be made as per City Councils' Payment Schedule. A cheque is enclosed for 5% deposit as required. We trust that this is satisfactory to you and we hope to be hearing from you soon.

Sincerely,

Dianne Bostock

Dianne Bostock
 Secretary/ Treasurer

The City Of Red Deer	
Date:	<u>Jan. 06/95</u>
Time:	<u>3:40 pm.</u>
Rec'd By:	<u>H.S. Thompson</u>

Cheque held at cashier

LOT DIMENSIONS and AREAS
should be VERIFIED with
REGISTERED PLANS and
CERTIFICATE of TITLE documentation.

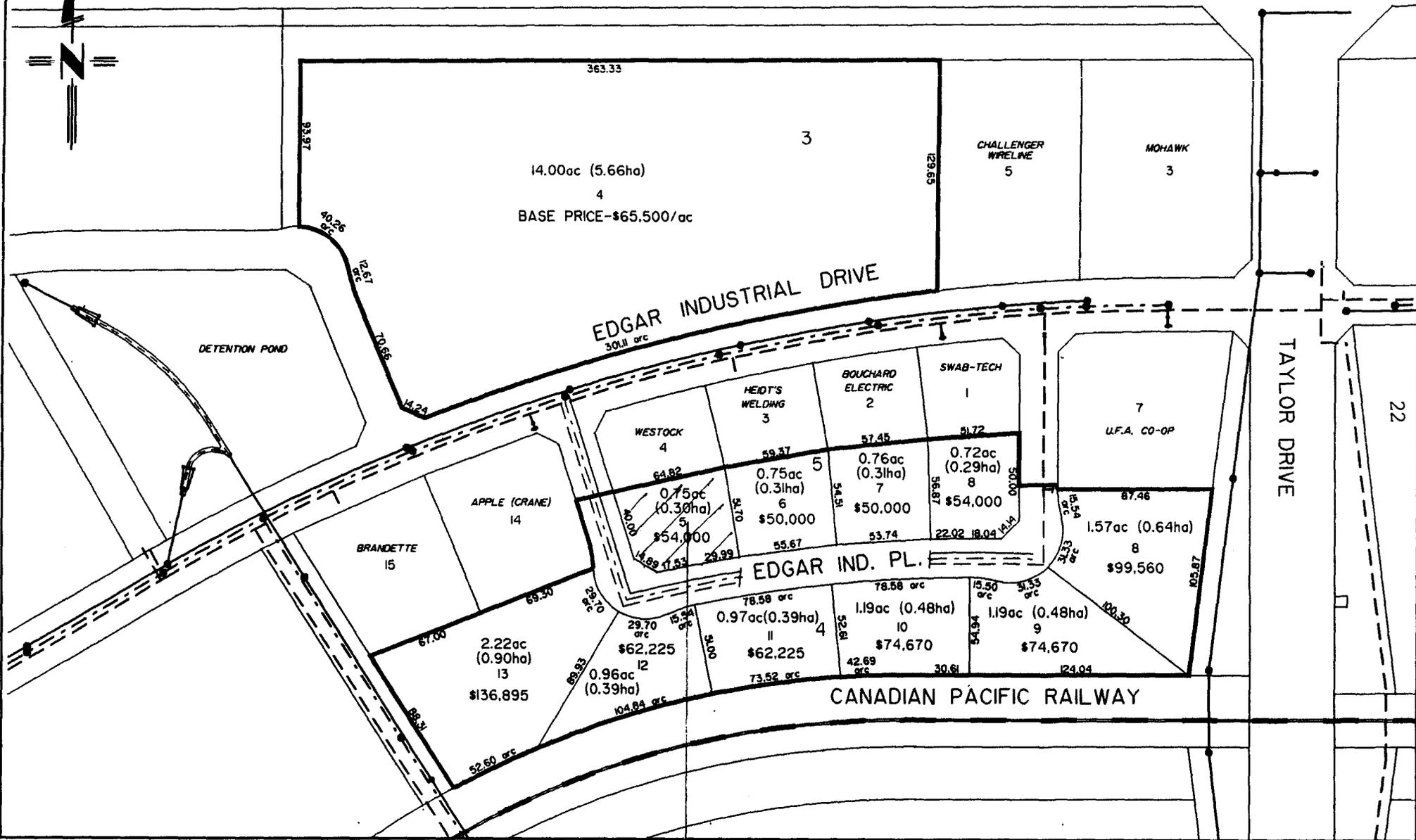
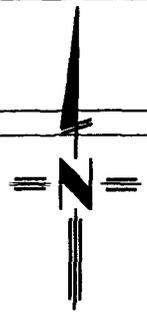
EDGAR INDUSTRIAL PARK -PLACE-

SCALE 1:3000

22-NOV-1994

--- WATER
- - - SANITARY
= = = STORM

HIGHWAY 11A



SUBJECT
PROPERTY

DATE: JANUARY 31, 1995
TO: LAND AND ECONOMIC DEVELOPMENT MANAGER
FROM: CITY CLERK
**RE: WESTOCK FRAME AND WHEEL ALIGNMENT LTD. -
OFFER TO PURCHASE LOT 5, BLOCK 5, PLAN 902-0499,
EDGAR INDUSTRIAL PARK**

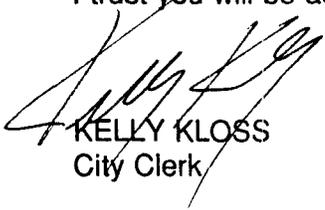
At the Council Meeting of January 30, 1995, consideration was given to your report dated January 18, 1995 concerning the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Land and Economic Development Manager dated January 18, 1995, re: Westock Frame and Wheel Alignment Ltd., Offer to Purchase Lot 5, Block 5, Plan 902-0499, Edgar Industrial Park, hereby agrees to the sale of the above noted land to Westock Frame and Wheel Alignment Ltd., in the amount of \$51,200, subject to the following conditions:

1. No building commitment, as it is not required in Edgar Industrial Park;
2. Future development to conform with the City of Red Deer Land Use Bylaw;
3. Standard payment schedule to apply;
4. An agreement satisfactory to the City Solicitor,

and as presented to Council January 30, 1995."

The decision of Council in this instance is submitted for your information and appropriate action. I trust you will be advising the applicant of Council's decision.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Development Services
Director of Corporate Services
E. L. & P. Manager
City Assessor
Fire Chief
Public Works Manager
Principal Planner

NO. 3PATH: gord\memos\bower.cc
MASTERFILE: 2320.500

DATE: January 18, 1995

TO: City Clerk

FROM: Public Works Manager

RE: BOWER SERVICE REPLACEMENT PROJECT

Over the past number of years we had noted an increasing number of water leaks in a portion of the Bower subdivision. These leaks often resulted from a failure of the polyethylene plastic water service between the City main in the lane and the curbcock at the edge of the easement line in the resident's back yard. We attributed this failure to a combination of material and installation problems. These services were installed in 1976 by a private contractor.

Having identified this as a problem, we established a program to replace those services at risk prior to actual leaks taking place. Because many of the backyards have garages and other facilities very close to the water service, repairing the lines prior to a leak very much reduces the risk of damage to these structures and facilities.

We had anticipated the replacement program to take several years to complete and diverted funds from our regular water main replacement program to fund it. This would have required delaying watermain replacement projects. The Canada/Alberta Infrastructure Program has allowed us to accelerate this program. We completed 134 services this year and 16 remain to be done next year. We had originally estimated the total cost to be \$351 170.00, but working in the back yards has been more difficult than we anticipated and yard restoration costs have been higher than expected. Total cost to date has been \$388 000.00. The funding for the additional costs of this project is through the reallocation of Infrastructure funds as approved by Council December 19, 1994.

As part of The City of Red Deer's increased commitment to customer service, and the emphasis on this in the Public Works Department's three year business plan, we made special efforts on this project to address customer needs for information and satisfaction. Before work commenced, we informed the residents what was happening and what the anticipated schedule was. Shortly after the work was completed in an area, we distributed questionnaires to determine how well we were doing.

For the information of Council, I have attached a summary of the customer service surveys related to the Bower Service Replacement Project which we received .

By obtaining this response, we were able to address many of the issues raised in the comments section of the questionnaire. By knowing we were going to be surveying our customers, it kept us much more responsive to their needs.

... 2

January 18, 1995
 City Clerk
 Page 2 of 2

In reviewing the results of the survey I am very pleased with the job Ron Wardner, our Water and Wastewater Superintendent, and the crew who worked on the Bower Service Replacement Project did. Although we did not please everyone, most residents (95%) expressed they were satisfied or very satisfied. Our regular crew was a combination of permanent employees and temporary employees who were hired under the infrastructure program specifically for this project. For the information of Council, I have listed below the names of those who were part of the crew this summer.

<u>Water and Wastewater Crew</u>		<u>Parks Crew</u>	<u>Contractors</u>
Ben Smith	Darren Hilsendager	Dale Nelson	Al Johnson
Jim Stock	Rob Pinkney	Kim Weinkauf	A-1 Bob Cat
Merv McDougall	Steve Horton	Bill Lewis	Bettenson Trucking
Gary Ortwein	Ron Brown	Doug Sogge	
Ron Weiland	John Frappier		
Eugene Roberge			
Ken Lamb			
Lloyd Weisenburger			
Barry Oberst			

We would like to acknowledge the wonderful cooperation we received from the citizens in Bower. We met some pretty wonderful people there. One example was the time we had a huge hole in one backyard and the resident brought out lemonade for the crew.

RECOMMENDATION:

It is respectfully recommended that this report be received as information.



Gordon A. Stewart, P.Eng.
 Public Works Manager

/blm

c Director of Engineering Services
 Water and Wastewater Superintendent
 Water and Wastewater Bower Services Replacement Project Crew

RESULTS QUESTIONNAIRE PERTAINING TO WATER LINE REPLACEMENT BOWER SUBDIVISION

QUESTION	1 VERY SATISFIED	1.5	2 SATISFIED	3 NOT SATISFIED	RESPONSES RECEIVED	RATING
Was the work adequately explained to you?	50	1	18	4	73	1.36
Were you given sufficient notice prior to the work commencing?	58	2	11	3	74	1.24
Were your concerns dealt with effectively and professionally?	57	1	11	2	71	1.22
Were the workers courteous?	65	---	4	1	70	1.09
Was the job area cleaned up after the work was completed?	56	1	13	2	72	1.24
Was your yard restored in a reasonable length of time?	45	1	22	4	72	1.42
Were you satisfied with the service provided?	57	---	14	3	74	1.27
Overall, are you satisfied with the work that was done?	56	---	14	3	73	1.27
Could any aspect of the work have been done better?	31	---	18	3	52	1.46

COMMENTS PERTAINING TO WATER LINE REPLACEMENT BOWER SUBDIVISION

1. Did not have any direct contact while our yard/driveway were being fixed. Work appeared efficient. I am awaiting final gradings.
2. The boards that were replaced still have not been painted (July 29, 1994).
3. The work occurred a week later than notification stated.
4. I spent quite a while watching your crews work and I thought they knew how.
5. The area worked on requires dirt and sod. This has not been done yet. Other than that, no complaints.
6. I am satisfied with the work done. Excellent.
7. We would appreciate a replacement for the 40 or so hills of potatoes lost. (Farmer's Market). Thank you.
8. We would like you to give Dale from landscaping a special thanks for his help, attitude, and professionalism! Less noise early in the morning.
9. Only to say that my line was dug up for no real reason, as it had been repaired before, but I understand your records did not show that.
10.
 - a. Dirt dumped on lawn, some grass killed.
 - b. Concrete poured on July 21, 1994; forms not removed until July 28, 1994 after City phoned. Garage not useable.
 - c. Excellent work prior to keeping garage useable. Sod replaced quickly.
 - d. Form does not fit envelope.
11. The water shut-off valve should be on town property (outside our fence). Some replacements still to come. Rocks in garden and back of fence.
12. The men were very courteous.

Comments - Water Line Replacement - Bower Subdivision
Page 2

13. August 2, 1994 - still waiting for sod.
14. Prior to the start of excavation, notice could have been given. I had 10 minutes to harvest my garden!
15. Both sides of lane completed at same time. Some landscaping to be completed.
16. Some minor damage to our garage remains to be repaired; however, it may be scheduled down the road a bit. It is of absolutely no inconvenience though. Overall, a job very well done!
17. Professional job was accomplished.
18. The work could have been a bit quicker. Everything was done very well except the length of time it took.
19. Our fence was torn down and put back up and several boards were cracked and not replaced. Is there any reconciliation?
20. Thank you for a job well done!
21. The crew did an excellent job. Parks Department replaced tree and plants to our complete satisfaction. Thank you.
22. The underground lines were not mapped out properly. We need more gravel down the back lane, as it is total mud after it rains.
23. This was our first experience with a City crew, as we just moved to Red Deer. Excellent crew, most helpful, quality work. Job well done.
24. They were very nice to us.
25. "Not Satisfied" - Most of the information came from the newspaper article and not through the notice. We were give a time limit on paper, but work started after the deadline specified. The job area was not cleaned up after the work was completed. Our fence was hit by the bucket, loose boards left, fence left covered in mud, clay dumped into garden and no attempt made to clean it up. Area worked on is sinking, leaving turn-off valve exposed by 4 in. - 5 in., which is unsafe; could be knocked off by vehicle.

Comments - Water Line Replacement - Bower Subdivision
Page 3

26. Our phone lines were cut by the City workers and AGT did not know who did it and blamed us. Better communication between AGT and City workers could have alleviated this problem.
27. Your staff were absolutely efficient. You couldn't have better workers who were so willing in doing right for all concerned. A job well done! A credit to their profession!
28. I am satisfied, job well done. Thank you. Especially to the supervisor of the crew.
29. Any time I talked to the worker with questions I had, they were extremely helpful and cooperative.
30. A job well done.
31. Will they regrade alley after it has had a chance to settle? Will they build up my RV pad when they no longer need to park on it? No hurry on RV pad, next spring is okay with me.
32. We were very happy with the crew for both the initial work and the clean up. They were all very obliging! It's nice to know things are taken care of and done properly now.
33. I found all the people concerned very courteous and efficient.
34. Grass area behind fence very uneven and jagged. Would be unable to mow (was this like this prior to work? We just moved here. Possibly a grader could remove by grading up to fence and replace with some gravel.
35. I cannot answer 1 and 2 because we were away when the work was done. I am sure they would have been courteous.
36. Back yard has sunk, even after having the workers come back it is not even with the rest of the lawn. Behind the fence a part of the alley has also sunk and has not been restored to the original level. We are still waiting for raspberry plants to be replaced, but it has been explained to us there is a shortage of plants. Spring is better to transplant raspberries anyway.

Comments - Water Line Replacement - Bower Subdivision
Page 4

37. My yard was not restored (i.e. new fence boards painted and replacement plants planted) until I made a few calls to the office. I have no doubt that I would not have received proper service if I hadn't complained.
38. The workmen we dealt with were very knowledgeable and considerate.
39. Needed much more gravel for fill. Fence was not replaced, but when we called with our concerns, workers responded immediately.
40. Job not completed as of July 27, 1994.
41. Workers were very friendly and more than willing to restore our yard to our satisfaction. It should be noted they were terrific with our three year old.
42. We still need sand in our horseshoe pit at 60 Best Crescent. It was never refilled.
43. Overall it was great, except they forgot to come back and lay the sod, until we called. Good work though. Need to come and replace a corner of the sod.
44. They left three holes in the lawn.
45. The only concern I had was that the worked started very early - before 7:30 - 8 a.m. It woke my kid and myself up!
46. Received no notice until a week before. Written notice given day of work commencement.
47. Was very pleased with how willing to please the workers were when I aired my concerns.
48. The workers were excellent. Very pleased with their work, and attitude couldn't have been better. Just a great bunch of workers.
49. The only concern I had was that it would have been nice for the workers to ask permission to use my water for various duties they performed across the alley from me! I would have gladly given my consent. The least they could have done was roll my hose up after they were done and not spread over the length of my yard.

Comments - Water Line Replacement - Bower Subdivision
Page 5

50. Lane is about 1 in. - 2 in. below level prior to work commencement.
51. Workers were very courteous. It is refreshing to see the difference between conscientious City workers with ownership and contractors in it for a quick buck. The work could not have been done any better.
52. The workers were very courteous. Our yard was restored well, and I think our fence ended up being improved by them!
53. Away on holidays at the time of work.

COMMENTS:

The attached report is submitted for Council's information. While there are some comments expressing various concerns over certain items, on balance (95% satisfaction rating) it was a job well done and the staff deserves to be complimented.

"G. SURKAN"

Mayor

"M.C. DAY"

City Manager

DATE: FEBRUARY 1, 1995
TO: PUBLIC WORKS MANAGER
FROM: CITY CLERK
RE: BOWER SERVICE REPLACEMENT PROJECT

At the Council Meeting of January 30, 1995, your report dated January 18, 1995 concerning the above topic was presented for information and it was agreed that same be filed.

On behalf of Council, I wish to extend their thanks to you and your staff for a job well done.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Development Services

NO. 4

DATE: January 24, 1995

TO: Kelly Kloss, City Clerk

FROM: Alan Scott, Land and Economic Development Manager

RE: **APPLICATION TO PURCHASE
LOTS 5 AND 6, BLOCK 2, PLAN 872-2473
WESTERNER COMMERCIAL STRIP
BY 413398 ALBERTA LTD.**

Attached is an offer to purchaser two 1.5 acre parcels located on the Westerner Commercial strip. The two parcels adjoin, providing the option of consolidation for an overall site consisting of 3.0 acres. The offer is from 413398 Alberta Ltd., owned by Joe and Terry Mah. Lots 3 and 4, immediately north of the two parcels in question, are owned by the Mahs. Mr. Mah wishes to acquire the properties in order to expand their existing commercial development. At this time, Mr. Mah is not in a position to reveal his development plans as, to a degree, the plan will depend upon the requirements of future tenants.

The offer is at \$140,000 per acre, for a total of \$420,000, payable in the following manner:

- a) 5% (\$21,000) upon entering into an agreement.
- b) The balance to be paid in four equal instalments of \$99,750, with the first instalment six months after signing the agreement and the balance in equal payments every six months thereafter until paid in full. In any event, payment would be made in full prior to the commencement of any development on the site.

In view of the need to finalize a development based upon the needs of perspective tenants, the applicant is requesting that the building commitment be waived. Standard conditions which apply to commercial property in the Westerner Commercial strip require that the successful purchaser commit to the commencement of an approved development within 12 months of purchase, and completion within 24 months.

Price

Our most recent sales of Westerner Commercial strip property have been at \$140,000 per acre. The last sale was a year ago, in January 1994, to Leisure Land RV to expand their operation. Based upon the limited data available on comparable sales, we feel that the offered price is a fair reflection of current market value.

City Clerk
Page 2
January 24, 1995

Terms

Standard terms call for the purchase price to be paid out in three equal instalments over a 12 month period. In this application, the client is requesting that he be given up to 24 months to pay in full, or until such time as development commences. We have not extended terms beyond the 12 month period on previous sales in the area.

Other Relaxation

The third and final relaxation is on the building commitment, which we are being asked to waive. There have been several sales in the area, to Woody's RV and Leisure Land RV, where additional property has been acquired for storage purposes. We have waived the building commitment on these purchases, however, the properties were consolidated into an existing development which did have a building commitment attached. The applicant is hoping that the City would consider waiving the building commitment to allow him some leeway in putting together a development, based upon the needs of perspective tenants.

RECOMMENDATION

We would recommend that Council enter into a Land Sale Agreement with 413398 Alberta Ltd., under the conditions contained within the offer outlined in the attached letter of January 9, 1995. This is the final two parcels of land within the Westerner Commercial strip. The area has been on the market for a number of years, indicating that interest in the area has been, at best, limited.

The price being offered is consistent with our most recent sales, and is supported by comparable land sales in the general area. An extension of terms from 12 to 24 months is a condition that we are prepared to support. As well, we support the request for the waiving of the building commitment, on the understanding that any development that would occur would be in conformance with the Land Use Bylaw.

We would therefore recommend that Council approve the offer from 413398 Alberta Ltd. for the purchase of Lots 5 and 6, Block 2, Plan 872-2473, subject to the following conditions:

1. The purchase price be \$140,000 per acre for a total of \$420,000.
2. A 5% deposit (\$21,000) be paid upon entering into a Land Sale Agreement.

.../3

City Clerk
Page 3
January 24, 1995

3. The balance to be paid in four instalments of \$99,750; the first instalment commencing 6 months after signing the agreement and the remaining balance to be paid every 6 months thereafter until payment in full is received.
4. The purchase price to be paid in full prior to the commencement of a development, which conforms with the Land Use Bylaw.
5. The City of Red Deer warrants the land to be environmentally clean.
6. In the event a single development occurs on the property, the properties to be consolidated at the purchaser's expense.
7. Subject to an agreement to the satisfaction of the purchaser's and the City's solicitors.

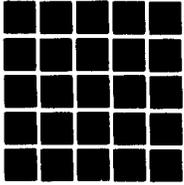
Respectfully submitted,



Alan V. Scott

AVS/mm

Att.


**WEDDELL
MEHLING
PANDER**

& ASSOCIATES REALTY LTD.
202, 4708 - 50th Ave., Red Deer, Alberta T4N 4A1
Telephone (403) 340-1986
Fax (403) 347-1696

January 9, 1995

City of Red Deer
Land & Economic Development
Box 5008
RED DEER, Alberta
T4N 3T4
Attention: Mr. A. Scott

Dear Mr. Scott:

RE: LOT 5 & 6, BLOCK 2, PLAN 872-2473

413398 Alberta Ltd. (Joe & Terry Mah) own the properties immediately North of the subject lots and would like to expand their commercial development. We would like to have them enter into an Agreement to Purchase as follows:

- Purchase three (3) acres @ \$140,000.00 per acre/\$420,000.00
- Five percent (5%) deposit on signing: \$21,000.00
- Balance paid in four instalments of \$99,750.00; 1st instalment commencing 6 months after signing agreement and every 6 months thereafter until paid in full.
- Full purchase price to be paid out in full prior to commencement of development but no building commitment required.
- City of Red Deer warrants land to be environmentally clean.
- G.S.T. shall be handled by the registered purchaser using GST Form 60.
- Offer subject only to purchaser's solicitors' approval of Land Sales Agreement.

Mr. Mah would appreciate this transaction being kept out of the press and as confidential as possible.

Please call me with any questions or concerns you may have.

Weddell Mehling Pander & Associates Realty Ltd.

ROB WEDDELL
Commercial Specialist
:db

The City Of Red Deer	
Date:	Jan 9/95
Time:	10:30 am
Rec'd By:	M.

WESTERNER COMMERCIAL

15-FEB-1984

SCALE 1:3500

LOT DIMENSIONS and AREAS
should be VERIFIED with
REGISTERED PLANS and
CERTIFICATE of TITLE documentation.

WATER
SANITARY
STORM



GAETZ AVENUE

35

20A ST.

DELBURNE ROAD
(HWY. 595)

3

4

90.83

1.50 ac.
(0.61 ha)

5

\$262,500

2

91.35

1.50 ac.
(0.61 ha)

6

\$262,500

91.86

SUBJECT
SITE

7

RED DEER REC.

8

RED DEER REC.

9

LEISURELAND R.V.

LEISURELAND R.V.

10

LEISURELAND R.V.

11

A.G.T.

13

MANNCLAN

14

WOODY'S R.V.

2

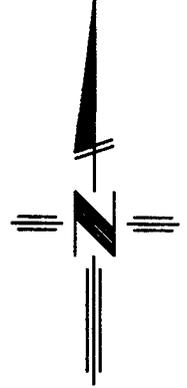
3A

WOODY'S R.V.

49 AVENUE

WESTERNER EXHIBITION PARK

17 STREET



COMMENTS:

We concur with the recommendation of the Land & Economic Development Manager.

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

DATE: JANUARY 31, 1995

TO: LAND AND ECONOMIC DEVELOPMENT MANAGER

FROM: CITY CLERK

**RE: APPLICATION TO PURCHASE LOTS 5 & 6, BLOCK 2, PLAN 872-2473,
WESTERNER COMMERCIAL STRIP BY 413398 ALBERTA LTD.
(JOE AND TERRY MAH)**

At the Council Meeting of January 30, 1995, consideration was given to your report dated January 24, 1995 concerning the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Land and Economic Development Manager dated January 24, 1995, re: Application to Purchase Lots 5 and 6, Block 2, Plan 872-2473 / Westerner Commercial Strip by 413398 Alberta Ltd., hereby approves the sale of the above noted land to 413398 Alberta Ltd., subject to the following conditions:

1. The purchase price to be \$140,000 per acre for a total of \$420,000;
2. A 5% deposit (\$21,000) be paid upon entering into a Land Sale Agreement;
3. The balance to be paid in four instalments of \$99,750; the first instalment commencing 6 months after signing the agreement and the remaining balance to be paid every 6 months thereafter until payment in full is received;
4. The purchase price to be paid in full prior to the commencement of a development, which conforms with the Land Use Bylaw;
5. The City of Red Deer warrants the land to be environmentally clean;
6. In the event a single development occurs on the property, the properties to be consolidated at the purchaser's expense;

Land and Economic Development Manager
January 31, 1995
Page 2

7. That the building commitment be waived;
8. Subject to an agreement satisfactory to the solicitors for The City and the purchaser,

and as presented to Council January 30, 1995."

The decision of Council in this instance is submitted for your information and appropriate action. I trust you will be advising the applicant of Council's decision.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Development Services
Director of Corporate Services
E. L. & P. Manager
City Assessor
Fire Chief
Public Works Manager
Principal Planner

NO. 5

DATE: JANUARY 25, 1995
TO: MAYOR & CITY COUNCIL
FROM: INFORMATION TECHNOLOGY RESOURCES COMMITTEE
RE: **INTEGRATED FINANCIAL SYSTEM, FLEET & WIDE AREA
NETWORK IMPLEMENTATION PLAN.**

I enclose herewith a report from the Steering Committee for IF/ Fleet/ Network Systems dated January 16, 1995 for Council's consideration.

At the January 24, 1995 ITRC meeting, the following resolution was introduced and passed regarding the financial requirement to install the Integrated Financial System and Network in 1995 and to revise the cost estimate to more accurately cover the cost of the Integrated Financial System software purchase, implementation and training, and the Network Hardware and Software and purchase of IBM A5400 computer:

Moved by M. Day, seconded by Alderman Hull

"THAT the Information Technology Resource Committee recommend to City Council approval to advance \$1,199,000 from the 1996/97 capital budget, and additional funding in the amount of \$294,000 from the capital project reserve."

Respectfully submitted,



A. Wilcock, B. Comm., C. A.
Director of Corporate Services

COUNCIL MEETING OF JANUARY 30, 1995

ATTACHMENT TO REPORT ON OPEN AGENDA

RE:

**INTEGRATED FINANCIAL, FLEET &
NETWORK SYSTEM IMPLEMENTATION PLAN**

DATE: January 16, 1995
TO: Information Technology Resource Committee
FROM: Steering Committee for IF / Fleet / Network Systems
RE: INTEGRATED FINANCIAL, FLEET and NETWORK
SYSTEM IMPLEMENTATION PLAN

Executive Summary

The purpose of this report is to advise the following decisions have been made to implement:

- an integrated financial system from J.D. Edwards on November 1, 1995
- a network system by June 2, 1995.

In addition, part of the funding budgeted for 1996 and 1997 will have to be moved up to 1995 and an additional allocation of \$294,000 is required.

History

In 1992 the City engaged Sierra Systems Consultants Inc. to develop a ten year technology plan. The purpose of the plan was to provide recommendations on:

- computer technology directions over ten years
- the City's technology investments over the next three to five years.

The intent of the plan was to manage investment in technology within a consistent ten year vision.

The plan presented in April 1993 determined the UNISYS computer mainframe:

- was a wise decision at the time of purchase but was no longer cost efficient
- did not allow the City to take advantage of newer technologies in order to maximize potential benefits
- had a lack of connectivity between departments and within departments to easily share information and technology capabilities.

The plan recommendations included:

- replacement of the UNISYS mainframe computer with current technology
- building a network infrastructure to provide connectivity between departments and manage the flow of information.

Based on these recommendations, the City engaged IBM Consulting to prepare a more detailed implementation planning document. This plan was completed in October 1993. The plan included recommendations that:

- twelve individual project initiatives be undertaken to replace existing financial systems
- client/server technology be implemented
- a City wide network interconnecting individual microcomputer workstations be implemented.

A summary of the recommendations appears on Appendix I.

Council considered the recommendations and passed the following resolution on October 25, 1993:

"RESOLVED that Council of The City of Red Deer, having considered report from the Finance and Audit Committee re: Information Strategy Plan, hereby agrees in principle, to the recommended funding of same, subject to review during the 1994 Budget deliberations, and as recommended to Council October 25, 1993."

Council subsequently approved the recommended funding during the 1994 budget deliberations.

In studying how to implement the recommendations, it became apparent that most of the twelve individual projects identified were so interrelated that an integrated financial solution was required. IBM Consulting was then engaged to assist City staff in:

- designing the City's financial systems' requirements and evaluating available integrated financial packages
- designing a City wide network of computer technology that supports data sharing, application sharing and the client/server model.

Based on the specifications developed for an integrated financial system and an extensive review of available systems, the vendor selected was J.D. Edwards. In addition, the design of the network has been completed and staff will be starting the installation of the network system.

J.D. Edwards

As indicated previously, J.D. Edwards has been selected to provide an Integrated Financial System (IFS).

J.D. Edwards were selected after an extensive process by City staff to:

- identify requirements and specifications
- review available IFS.

J.D. Edwards is an international company with offices around the world and its head office in Denver, Colorado. Its Western Canada office is located in Vancouver. The company has been in business for 17 years and has 2,500 customers using its financial software. It has 200 Canadian customers. A list of some customers is attached as Appendix "A". In 1993 J.D. Edwards had revenues of approximately \$200 million and about 1,350 employees. They spend over \$30 million annually on improving their software.

Integrated Financial System (including Fleet)

The J.D. Edwards integrated financial software will replace the following systems presently operating on the UNISYS mainframe with new systems operating on an IBM AS400 computer:

- accounts receivable
- accounts payable
- general ledger (including some budget capabilities)
- inventory
- purchasing
- job costing
- equipment management
- work order.

January 16, 1995

Page 4

City staff spent many thousands of hours redesigning the existing business processes to develop detailed specifications to select the vendor. The J.D. Edwards software will achieve the following benefits:

- financial (cost savings)
- more timely and accurate information to make better and faster decisions
- improved employee morale by making their jobs more efficient and provide better service
- improved City image by being more responsive
- reduced document handling
- faster document processing
- making information more accessible to employees allowing them to provide faster service.

A more detailed listing of expected benefits is attached as Appendix "B" and "C". Appendix "B" lists the benefits of an integrated financial system and Appendix "C" lists the benefits of the Equipment Management component of the IFS.

Network

The City is being faced with a number of challenges:

- City staff size reducing
- independent departments with the need to share information
- growth in population
- higher service expectations by citizens
- maintain a high level of fiscal responsibility
- old computer technology
- out of date and inflexible software systems.

The City engaged IBM Consulting Group to assess the City's technology needs and make recommendations. They identified a number of issues with respect to the City's network of computers (or lack thereof):

- no single corporate network
- multiple protocols
- limited ability to communicate within the City
- limited ability to communicate electronically with external parties
- no standards defined for a corporate network
- limited resources are available to support the current networks
- transfer of data between networks is not possible
- inconsistent level of network security.

To respond to these issues the City asked IBM Consulting Group to design a network strategy that would result in:

- a single logical network for any to any connection
- adoption of a single standard and strategy
- support for data and application sharing
- support for the increased use of new technology.

The design work is now completed and the computer network infrastructure is being implemented to support re-engineering the business of municipal government:

- the network will exploit computer and communication technology to empower the employees and provide access to information by the businesses and citizens of Red Deer
- the network is designed for growth and ease of administration
- the hardware components are placed strategically to allow data to be captured and stored close to the data owner. The entry of data will be done first time right
- the network will facilitate distribution of data and avoid redundancy and re-keying of data, which increases accuracy
- the software tools residing on the network will facilitate central management of data, i.e. backup, security, access, restoration
- the network allows for central application distribution
- the network provides the ability to centrally manage data and applications which provides for efficiencies in the day to day support by City staff as well as providing options for outsourced support
- the network provides for sharing of peripherals (large volume laser printers, scanners, plotters, etc.) which will allow the employees to cost effectively use the required technology that would not normally be available to them
- the network infrastructure and centrally managed data and applications will provide The City of Red Deer the flexibility to revise and change business practices as we move towards the 21st century.

The City of Red Deer's Draft Strategic Plan has identified the following strategy:

- the City will commit to making the necessary investment required to achieve maximum productivity by using appropriate technology (3.3.6).

The network technology will provide improved employee productivity and better service to the public.

Projected One Time Costs and Funding

The plan completed by IBM Consulting Group in October 1993 proposed completing the replacement of the existing financial systems over a period of years at a cost of \$2.9 million. This included the network system and hardware infrastructure. A detailed breakdown of the cost appears on Appendix "D".

The plan proposed by IBM Consulting Group to replace the existing financial system over a period of years was determined to not be practical. To obtain maximum benefits and efficiency, an integrated financial solution was considered to be the most efficient and cost effective solution. As a result, it has been decided to install the Integrated Financial System and Network in 1995.

The \$2.9 million estimate provided in the IBM Consulting plan was done without a detailed analysis of the requirements. After detailed study, the cost estimate has been more accurately determined. In addition, costs for E-Mail, calendaring and cash receipts have been included. The revised cost estimates have now increased by \$294,000.

PROJECTED COSTS

<u>Description</u>	<u>Cost Estimate</u>
Integrated Financial System software purchase, implementation and training	\$ 1,259,000
Network Hardware and Software and purchase of an IBM AS400 computer	1,935,000

Total Estimated Cost	\$ 3,194,000
	=====

More detailed information on the above costs appears on Appendixes "E" and "F".

As indicated earlier in the report, the expenditure was proposed to occur over a period of years but has now been changed to 1995. As a result, funding provided in the 1996 and 1997 Five Year Capital Plan will be required along with an additional contribution of \$294,000. A summary of the proposed funding follows:

PROJECTED FUNDING

<u>Description</u>		<u>Amount</u>
Five Year Capital Plan		
1995	\$ 1,200,000	
1996	708,000	
1997	<u>491,000</u>	\$ 2,399,000
Funds already held in reserves for the project		501,000
		<u>2,900,000</u>
Additional allocation required from the Capital Project Reserve		294,000
		<u>294,000</u>
Total Funding		<u>\$ 3,194,000</u>

Justification of One-Time Costs

The justification for incurring the one-time cost of \$3,194,000 is the studies undertaken by Sierra Systems Consultants and the IBM Consulting Group that determined:

- the UNISYS mainframe was based on old technology that did not facilitate efficient use of new technology
- the system software had reached the end of its useful life and needed to be replaced.

When the cost of updating systems on the old UNISYS mainframe was compared with the cost of developing new systems on current technology, the cost of developing on new technology was less expensive and resulted in a more efficient use of technology.

Attached on Appendix "G" is a projection of the net cost or savings by year of the recommended expenditure of \$3,194,000. The recommendation is compared with:

- replacing the existing financial system over four years on a UNISYS mainframe, and
- purchase of a UNISYS mainframe in 1997.

Appendix "G" shows that an additional expenditure of \$1,309,000 is projected for 1995 but expenditure would be reduced by a total of \$1,800,000 over 1996-98. The net savings of the recommended proposal is the result of the:

- reduced cost of purchasing a computer based on current technology as compared to replacing the existing mainframe with older technology to run existing systems
- lower cost of replacing the existing financial systems in one year as opposed to over a period of years.

It should also be recognized that benefits will be received that have not been quantified from the use of new technology.

In addition to savings in investment on computer software and hardware over a period of years, savings will also occur in annual on-going operating costs.

SUMMARY OF ANNUAL ON-GOING COSTS AND SAVINGS

<u>Description</u>	<u>Amount</u>		
<u>COSTS:</u>			
Annual projected on-going costs			\$256,727
- these are maintenance costs for new hardware and software and support for users			
<u>SAVINGS:</u>			
Increased interest revenue by:			
- better control of inventory	\$30,000		
- earlier receipt of payments for receivables	<u>6,000</u>	\$36,000	
Reduction in the contract with B.C. Tree Fruits when the financial systems are removed		50,000	
Deletion of the Purchasing Agent position.		60,000	
Projected savings in staff time - refer Appendix "B"			
- reduction of two positions	68,000		
- savings in various other positions that will be realized over time	<u>113,500</u>	181,500	
Equipment Fund:			
- improved preventive maintenance programs will increase the life of equipment. This will reduce costs and rental rates for equipment	150,000		
- we will be able to reduce the total number of pieces of equipment because of better control	<u>20,000</u>	<u>170,000</u>	<u>497,500</u>
Projected Annual On-Going Savings			<u><u>\$240,773</u></u>

Implementation Process

The projected implementation dates of the project are:

<u>Description</u>	<u>Date</u>
Network	June 2, 1995
IFS	November 1, 1995

The implementation is expected to take a substantial time commitment of the 27 staff involved:

IMPLEMENTATION TEAM HOURS

<u>Description</u>	<u>Hours</u>
Training	2,560
Development	10,413

Total	12,973 hours
	=====

In addition, City user staff will have to be trained which will total about 4,500 hours.

Training of the implementation team is scheduled to start on February 6, 1995. A detailed implementation plan appears on Appendix "H" attached.

As a result of staff position reductions that have occurred, the implementation will place significant workload pressures on staff. We are pleased to advise Council that although staff have recognized this will occur, they have been very cooperative and interested in participating in the project. Where necessary we have provided provision for temporary staff to assist. Most individual implementation team member workloads, however, are still expected to be heavy.

Due to staff position reductions, some staff have had difficulty in scheduling vacations. This has led to an increase in accrued vacation time. It is expected during the course of the project scheduling of vacation time will be even more difficult and accrued vacation time will probably increase further for many of the staff working on the project.

Required Action

Council approval is required to:

- advance \$1,199,000 from the 1996/97 capital budget
- fund an additional \$294,000 from the capital project reserve.



A. Wilcock
for: IF/Fleet/Network Steering Committee

Atts.

J. D. EDWARDS
WESTERN CANADA CLIENT LIST

<u>Company</u>	<u>Location</u>
Alcan Smelters and Chemicals Ltd.	Kitimat, B.C.
B.C. Assessment Authority	Victoria, B.C.
B.C. Hydro (Construction Business Unit)	Burnaby, B.C.
C.H. Cates & Sons, Ltd.	North Vancouver, B.C.
Doman Industries	Duncan, B.C.
Elkview Coal Corporation	Sparwood, B.C.
Highland Valley Copper	Logan Lake, B.C.
Keg Restaurants Ltd.	Richmond, B.C.
Legal Services Society of B.C.	Vancouver, B.C.
Quintette Operating Corporation	Tumbler Ridge, B.C.
Teck Corporation	Vancouver, B.C.
West Coast Reduction Ltd.	Vancouver, B.C.
West Telecommunications Ltd.	North Vancouver, B.C.
Northwestel Inc.	Whitehorse, Yukon
Northwest Territories Power Corporation	Hay River, NWT
Alberta Liquor Control Board	St. Albert, Alberta
Baker Hughes Inteq	Calgary, Alberta
Canadianoxy Chemicals	Calgary, Alberta

Company

Location

Centra Gas Alberta Limited

Leduc, Alberta

County of Strathcona No. 20

Sherwood Park, Alberta

Dreco Energy Services Ltd.

Edmonton, Alberta

Greyhound Lines of Canada

Calgary, Alberta

Mobile Oil

Calgary, Alberta

PCL Constructors Inc.

Edmonton, Alberta

Shell Canada

Calgary, Alberta

Sask Energy

Regina, Saskatchewan

Spar Group

Swift Current, Saskatchewan

Bristol Aerospace Limited

Winnipeg, Manitoba

Centra Gas Manitoba Inc.

Winnipeg, Manitoba

**THE CITY OF RED DEER
BENEFITS OF IMPLEMENTING AN INTEGRATED FINANCIAL SYSTEM
JANUARY, 1995**

The **overall benefits** of implementing an Integrated Financial System include the following:

- **more effective management of budgets, programs and projects** through -
 - ~more timely and more meaningful financial information
 - ~more easily accessible information for users
 - ~more flexible financial reporting with users having the capability to generate their own reports, when they need them and not just at month end
 - ~more capability of departments to manage their own projects
 - ~better security as a result of on-line review of approving authorities at all levels

- **efficiencies and cost savings in staff time** through -
 - ~elimination of redundant data entry processes (Do it right - once!)
 - ~elimination of duplicate accounting records and reconciliation processes, as a result of integration
 - ~automation of manual processes, fewer errors and fewer system interfaces
 - ~sharing of common data by all departments or users
 - ~faster document processing through use of electronic forms preparation, approval, and transfer between departments, as well as reduced travel time for City staff delivering forms/paper to other departments

- **improved public image** through better management of business functions and provision of better customer service

- **improved staff morale and increased job satisfaction** through use of current technology and an easy to use and flexible system that enables them to be more responsive to customer needs

- **receipt of regular upgrades to the financial software** from the vendor, which protects against the system becoming obsolete, and allows us to learn from the vendor's 2,000 other clients. The computer hardware and software that is being replaced was old, unresponsive and becoming increasingly more expensive to maintain.

PURCHASING

- The tendering, issue of purchase order, receipt of goods process, that now can take up to 38 days, will be significantly shortened (50%) by electronic processing of orders, rather than filling out paper forms and having them 'mailed' back and forth between City departments.

- Ordering departments will be able to access product specifications stored in the Purchasing system, modify those specs if they wish, and incorporate them into a tender, instead of forwarding the information to the Purchasing department on paper.

- Ordering departments will be able to monitor the progress /status of their outstanding orders through direct access to the Purchasing system.

ACCOUNTS PAYABLE

- When a vendor's invoice is entered into the Accounts Payable system, it will be automatically matched to the Purchase Order that has already been entered in the Purchasing system; when an authorized City employee updates the Purchase Order file for the receipt of goods, that will automatically send an instruction to the Accounts Payable system to issue a cheque, assuming that predefined criteria are met, on the due date of the invoice.

- The Accounts Payable and Purchasing systems will use the same Vendor file, thus eliminating one of the two files that are maintained separately now.

- Accounts Payable and Accounts Receivable will have their vendor files linked, helping to ensure that we don't issue a payment to someone who has a delinquent account that is owed to the City

INVENTORY

- City staff (field personnel) will save time in having their stock requisitions from City Stores filled because they will be able to transmit their requisition to the Stores staff electronically and specify the pick up time and Stores staff will have the opportunity to 'pick' the items requested ahead of time and have the order ready for the pick up person at the designated time.

- When a stock requisition is filled, all the inventory and accounting entries will be done at point of entry, rather than a piece of paper being forwarded to another staff person to be keyed into the system; also, all systems affected by that transaction will be updated at the same time - no duplicate keying into different systems will be necessary.

- All departments will be tied into the same Inventory system, resulting in more sharing of stock and more effective management of inventories on hand.

ACCOUNTS RECEIVABLE

- All departments will have access to an automated billing process for the generation of invoices, and all accounting entries will be done at the time of preparation instead of being keyed by another staff person at a later time.

- Department staff will also be able to enquire into the receivables system to determine the status of a particular billing, or of their departmental billings generally.

- Integration of our financial systems will facilitate the consolidation of receivable billings and collections, as well as the production of one customer statement each month, if that will achieve better customer service. Fewer receivable systems means less effort to process and reconcile those subsystems.

- Because invoices will be generated, recorded and sent out by the issuing department, the fees and charges owed to the City will be collected sooner and the City's cash flow will be improved. Treasury Accounts Receivable staff will be able to concentrate on collection of accounts rather than on checking and entering invoices.

- Because of the integration of our financial system, the recording of customer payments will update the receivable systems quicker and therefore will facilitate the collection process and improve the management of receivables generally.

GENERAL LEDGER

- Internal financial reporting will be more flexible in that departmental staff will be able to access information more easily and generate their own reports when they need them and in the format they desire.

- For G L account enquiries, users will have the capability to 'drill down' from summary entries to the source detail transactions without having to access four or five different systems.

- There will be on-line generation of Journal Entries, significantly reducing the number of J E forms that are prepared in the departments and forwarded to Treasury for keying into the G L.

- Year end closing procedures will be more efficient for Treasury staff and the preparation of the year end financial statements will be easier and take less time due to such things as automatic interfund transaction balancing, elimination of interfund balances on consolidation, automatic formatting of financial reports, etc.

JOB COST TRACKING

- Job cost tracking (for Capital Projects, Subdivision Development, Work Orders, etc.) will be separated from the General Ledger and will be managed by the user departments to a much greater extent, which will result in better management of costs and quicker billing of work done to third parties.

BUDGETING

- The financial system software will have the capability to accept information easily from other popular software packages used today, such as Lotus 123, which will eliminate the rekeying of the City budget numbers into the General Ledger once it is approved by Council.

- The financial system will have the capability to have annual account or program budgets broken down into monthly or seasonal components, which will facilitate better comparison of actual expenditures to budget at any time during the year.

ANTICIPATED STAFF SAVINGS FROM BUSINESS PROCESS REDESIGN

SUMMARY

FUNCTION	FTEs
A/P	-1.90
Purchasing	-0.10
Inventory	-1.03
Job Cost Tracking	+0.10
A/R	-0.40
G/L	-0.30
GRAND TOTAL	-3.63

3.63 FTEs x \$50,000/yr = \$181,500/yr

The cost of a FTE was calculated as follows:

Salary + benefits @ 20%	\$40,000.00
Supervision, training, equipment, office space, etc.	<u>10,000.00</u>
	<u>\$50,000.00</u>

ACCOUNTS PAYABLE

DESCRIPTION OF ANTICIPATED CHANGE	FTEs
i)Accounts Payable -eliminate rekeying of completed PO's and PO changes into the encumbrance system; eliminate manual batching and reconciling of encumbrance system -transfer the adding of new vendors to other dep'ts -transfer adjustments to other dep'ts 3 clerks @ 0.05 -eliminate manual writing of invoice details to authorizing documents and batching of transactions 3 clerks @ 0.25 -eliminate review of batches and manual batch logs -eliminate rekeying of internal invoice documents and entering batches into the system -eliminate the manual typing, signing, batching and entry of early release cheques; eliminate the extra reconciling necessary due to the up to one week delay in recording the early release cheque information in the gl; eliminate the phone calls and subsequent research when the Bank of Montreal phones to request authorization to pay cheques for which they have not received an issue file; add the time necessary to monitor the cheque run procedure and enter the invoice information	-0.25 -0.05 -0.15 -0.75 -0.50 -0.30 -0.10
TOTAL	<u>-2.10</u>
ii)Purchasing -automate the preparation of PO's - dealt with in Purchasing section	<u>-0.00</u>
iii)Other Departments -eliminate the completion of paper forms except for hired equipment forms and some EPO's; add the keying of internal invoices -transfer of adjustment vouchers from A/P -transfer of setting up new vendors from A/P	+0.05 +0.15 +0.05
TOTAL	<u>+0.20</u>
GRAND TOTAL	<u>-1.90</u>

INVENTORY

DESCRIPTION OF ANTICIPATED CHANGE	FTEs
i)Purchasing	
-eliminate rekeying of stock issues into system and related batching and balancing	-0.20
-eliminate waiting time for stock picking	-0.20
-eliminate the matching of receiving reports (RR) to PO's, filing for expediting and registering receipt on manual card system	-0.10
-eliminate registering the received item in the system and logging vendor delivery performance	-0.05
-eliminate entering the PO information in the inventory system	-0.03
TOTAL	<u>-0.58</u>
ii)Other Dep'ts	
-reduction in effort to prepare RR	<u>-0.45</u>
GRAND TOTAL	<u>-1.03</u>

JOB COST TRACKING

DESCRIPTION OF ANTICIPATED CHANGE	FTEs
i)Treasury	
-eliminate set up of gl accounts and budget adjustments	<u>-0.05</u>
ii)Public Works	
-eliminate posting to manual ledger and reconciling manual ledger to the gl	-0.30
-eliminate rekeying of financial information to allow preparation of status reports on jobs	-0.15
-reduction of effort to prepare external invoices	-0.05
-additional work to record project and job number on source document and key into system	+0.15
TOTAL	<u>-0.35</u>
iii)Parks	
-additional work to key time tickets	+0.40
-additional work to create internal invoicing	<u>+0.10</u>
TOTAL	<u>+0.50</u>
GRAND TOTAL	<u>+0.10</u>

ACCOUNTS RECEIVABLE

DESCRIPTION OF ANTICIPATED CHANGES	FTEs
i)A/R	
-eliminate rekeying of A/R invoices, landfill tickets and tax search notices	-0.15
-eliminate manual rekeying of invoice payments to subsystem and writing sundry receipts	-0.10
TOTAL	<u>-0.25</u>
ii)Cashiers	
-eliminate taping of stubs to prepare daily cash summary note: this increases by 0.70 FTEs if all cashiers are included	<u>-0.15</u>
GRAND TOTAL	<u>-0.40</u>

GENERAL LEDGER

DESCRIPTION OF ANTICIPATED CHANGE	FTEs
-eliminate rekeying of journal entries	<u>-0.30</u>

APPENDIX

Equipment Management System Benefits

January 13, 1995

Following is a list of benefits, both soft and hard, that will be achieved by the City's Equipment Pool (Fleet) with the implementation of the JD Edwards integrated equipment management system. The benefits are split into the following categories and are described as they relate to the Fleet only:

1. Overall benefits;
2. Purchasing;
3. Work Order Management;
4. Inventory Management;
5. Equipment Management;
6. Future Potential Benefits; and
7. Identified Annual Cost Savings.

1. Overall Benefits

These are benefits that will be realized in all areas of the Fleet:

- more accurate and timely information;
- easier access to information by on-line inquiries, custom reporting capabilities and download capabilities to personal computers; and
- elimination of duplicate effort involved with rekeying data and reconciling accounting systems.

2. Purchasing

The garage staff, who are part of the Equipment Pool, issue approximately 5300 purchase orders and 8 000 receiving reports in a normal year. Any streamlining related to these processes will obviously be a significant benefit to these staff. The administrative staff in the Equipment Pool has been reduced by 2 1/3 FTE's within the last two years. The benefits identified in this section and section 4 and 5 will permit the City to postpone refilling these Administrative positions.

The identified benefits in the purchasing process are as follows:

- greater efficiency and better tracking with less paper flow due to on-line PO entry and authority routing;

- faster transmission to suppliers for PO's and quotes, using integrated fax communication;
- reduced time in PO creation due to inventory demand automatically generating requisitions without rekeying;
- editing of transactions at the source means less errors in the ordering process;
- streamline PO entry procedure will allow outstanding equipment cores credits to be tracked resulting in dollar savings. Payment to supplier can be held until core credit is acknowledged;
- better access to information by the Garage staff, along with enhanced procedures will identify discrepancies in order price and actual invoice price before payment to supplier. Garage staff currently go to city hall to reconcile these differences each month end;
- automation of tendering will allow for greater efficiency by not having to rekey tender items when issuing a PO from tender award;
- blanket PO processing will automatically charge the contracted price enabling more control of price being charged, as well as proactive notification of contracts coming due;
- purchase history of non-inventoried parts will assist in deciding whether to begin stocking items, possibly negotiating a lower price, and automating the reorder process;
- PO's for commercial costs will be associated to work orders so that invoice details entered will be reflected on work order costs rather than having to rekey these costs into the Fleet System; and
- on-line access to invoice number from Garage will provide faster communication to suppliers for work in question and for returning of goods.

3. Work Order Management

The Equipment Pool's shop personnel typically conduct repair work on 5 000 work orders annually. The shop personnel has been reduced by 4.0 FTE's in the past two years (total of 6 1/3 FTE's within the Equipment Pool). It is felt that the new system will permit these staff to utilize their time more efficiently and, as the work load increases, allow the City to postpone refilling these positions.

The benefits that will be realized in the work order area are as follows:

- access to standard lists of procedures will make the mechanics more effective;
- the ability to monitor labour time spent on standard tasks will aid in performance measurement;
- ability, on the system, for repair authorization will provide easier management control;
- more work scheduling capabilities allowing for a more pro-active approach to maintenance, enabling parts and manpower to be available as required. Also allowing available manpower to be used to optimum efficiency;
- on-line recording of warranty information will allow for tracking and identifying when we should not be paying on warranty items;
- on-line capability to log equipment problems allowing better tracking and more efficient repairs due to **all** outstanding problems being investigated in one visit to the shop;
- ability to record more details on work performed will enhance problem determination on return visits to the shop. This also enhances information available to equipment-owning department;
- more flexible preventive maintenance schedules will allow triggering of preventive work at optimum intervals and automatically generating Work Orders which reduces the manual intervention required;
- access to better work order information will enhance tracking (ie actual work date for labour items, issue date for parts); and
- reduced non-productive time, by reducing time:
 - to define maintenance tasks;
 - to obtain parts and special tools;
 - to schedule priorities;
 - spent on frequent trips from repair site to storeroom obtaining tools and supplies initially overlooked; and
 - spent on repeat trips to a given piece of equipment.

4. Inventory Management

The garage currently carries approximately \$275 000.00 worth of parts inventory at any given time. This inventory consists of 3 000 different types of parts. The effective management of this inventory, to ensure the appropriate parts are carried and non-required parts are deleted, will be made a lot easier with a good inventory system.

The benefits identified in this area are as follows:

- preventive maintenance scheduling will automatically reserve parts required from inventory and notify parts person to pick parts. Mechanics will have less wait time for parts required. Parts not available will be automatically placed on order to expedite the maintenance process;
- duplication of effort will be greatly reduced by having an integrated system because Garage personnel will no longer have to set up work orders and enter parts issues in the Inventory System while also entering the parts used in the Fleet System. Inventory issues will be keyed to a work order once and parts cost automatically reflected on the work order;
- enhanced search capabilities will allow for faster part identification and information retrieval;
- reduced entry time by applying standard markup costs to parts, rather than keying a separate markup charge for each work order as is done today;
- will reduce obsolete inventory quicker, parts associated with a piece of equipment will be known so parts can be returned for credit when unit is being disposed;
- bill of materials capability, will replace existing manual lists so that requirements for standard jobs can be generated repeatedly, as needed and will be more accurate;
- material requirements planning feature will give the potential to maintain inventory levels based on historical periods of demand rather than the less efficient min/max replenishment method; and
- will enable annual cost savings of inventory expenditures due to:
 - reduced on-site storage costs;
 - quicker inventory turnover;
 - one-time inventory reduction; and
 - increased purchasing efficiencies.

5. Equipment Management

The City's Equipment Pool consists of approximately 350 units and has a replacement value of about \$12 million. The annual rental revenue collected from the user departments is \$4 million. The effective management of this asset is essential and affects all other user departments (a one percent change in rental rates equates to \$40 000). The new system will allow this asset to be managed more effectively.

The identified benefits in the equipment management area are:

- ability to track **all** required equipment information and specifications with more powerful inquiry capability;
- more timely replacement analysis will be achieved through:
 - utilizing the preventive maintenance flagging feature for equipment nearing the end of its useful life;
 - having more detailed **integrated** financial information that will be accessible to determine the best time to replace; and
 - access to longer periods of historical information.;
- parent/child equipment relationship will enable components to be managed more easily, with the ability to roll up costs to any level;
- greater flexibility in setting rental rates to more accurately reflect the cost of equipment;
- will reduce the rekeying effort required to bill work done for outside agencies (e.g. RCMP, insurance companies) by entering work orders into the system to be billed to an account system and allowing an external invoice to be generated more readily;
- more accurate allocation of costs;
- hourly usage information availability within the fleet system will identify under-utilized equipment more readily;
- equipment costing to jobs will be an integral part of the new system permitting more timely job costing;
- assist in identifying non-recovering/under-recovering units;
- no reconciliation will be required, so budget tracking will be more accurate;

- improved and more pro-active preventative maintenance programs will increase equipment life and decrease annual depreciation cost; and
- reduced equipment down time due to fewer emergency shut downs caused by maintenance problems.

6. Future Potential Benefits

The JD Edwards fleet module is actually named equipment/plant maintenance management and was originally developed for the plant maintenance environment. The system is flexible enough to allow it to be implemented in the equipment, the plant or the facilities type environment.

This creates opportunities for the City to use this system for maintenance management in the Water and Wastewater Treatment Plants or even to manage maintenance in any of The City of Red Deer owned facilities throughout the city.

7.0 Identified Annual Cost Savings

As described in the previous sections, there are numerous benefits to implementing a new equipment management system. Most of the benefits identified are soft benefits and are difficult to quantify in terms of dollar savings. Of the benefits listed, there are some that will create definitive, hard benefits for the Equipment Pool and the City.

The two main annual cost savings that can be expected are:

- 1 Increased life expectancy of units within the Equipment Pool; and
- 2 Reduction in the number of units in the Equipment Pool.

1 Increased Life

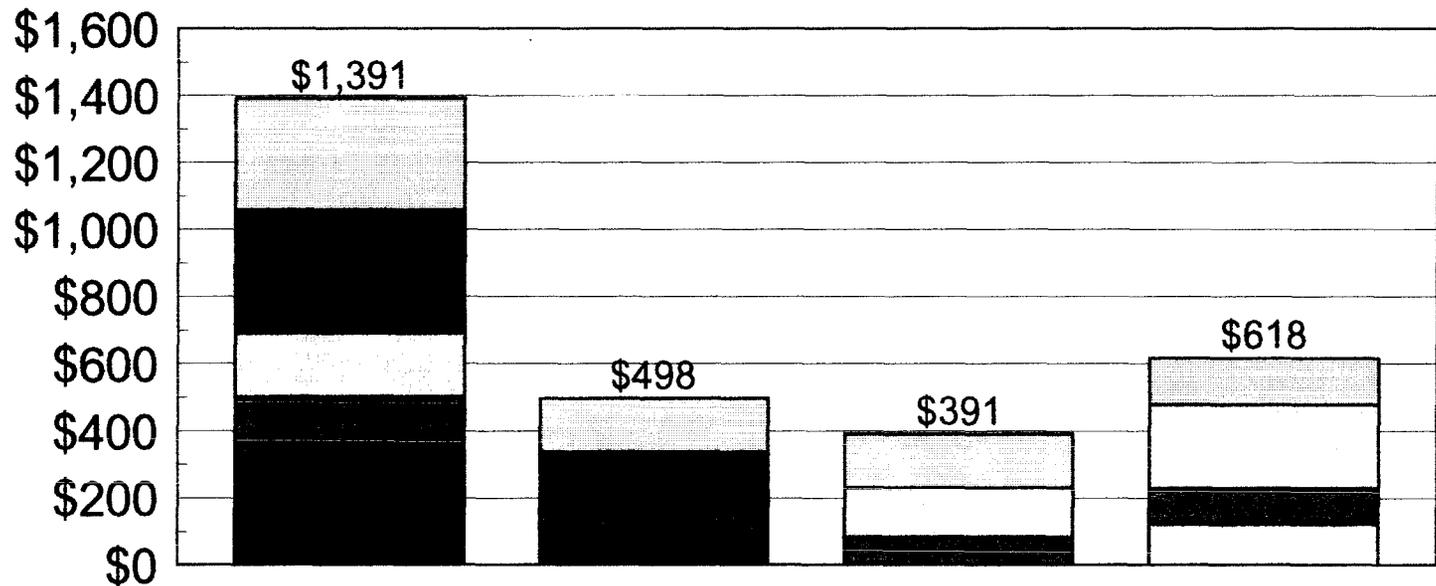
By implementing this system and the corresponding proactive preventative maintenance programs it is expected that the average life of a unit will be extended by 5 to 10 per cent, for an annual savings in depreciation costs of \$150 000 to \$175 000.

2 Reduced Numbers

By implementing the system the ability to identify under-utilized equipment and the costs of owning that equipment will become readily accessible. It is expected that this will allow the City to reduce the number of units in the Equipment Pool by 2 to 5 per cent, for an annual savings of \$20 000 to \$50 000.

PROJECTED ONE TIME COSTS BASED ON IBM CONSULTING STUDY (TOTAL \$2,900,000)

In Thousands of \$



	1995	1996	1997	1998
IFS	311	83		
Facilities Management				121
Material Management	190	81	81	107
Technology Platform	190		150	250
Network	368	174		
Workstations	332	160	160	140

**COST ESTIMATE FOR THE PURCHASE AND IMPLEMENTATION
OF THE INTEGRATED FINANCIAL AND FLEET SYSTEMS**

DESCRIPTION	COST ESTIMATE
Purchase of software from J D Edwards	\$303,400
City staff Training	269,600
Implementation assistance from J D Edwards	270,510
Customization of software by J D Edwards:	
Provision for improved GST reporting	\$80,000
Cash Receipts	29,500
Time Entry	6,000
Staff overtime , relief, data entry and other costs	100,400
Contingency	199,590
TOTAL ESTIMATED IMPLEMENTATION COSTS	\$1,259,000

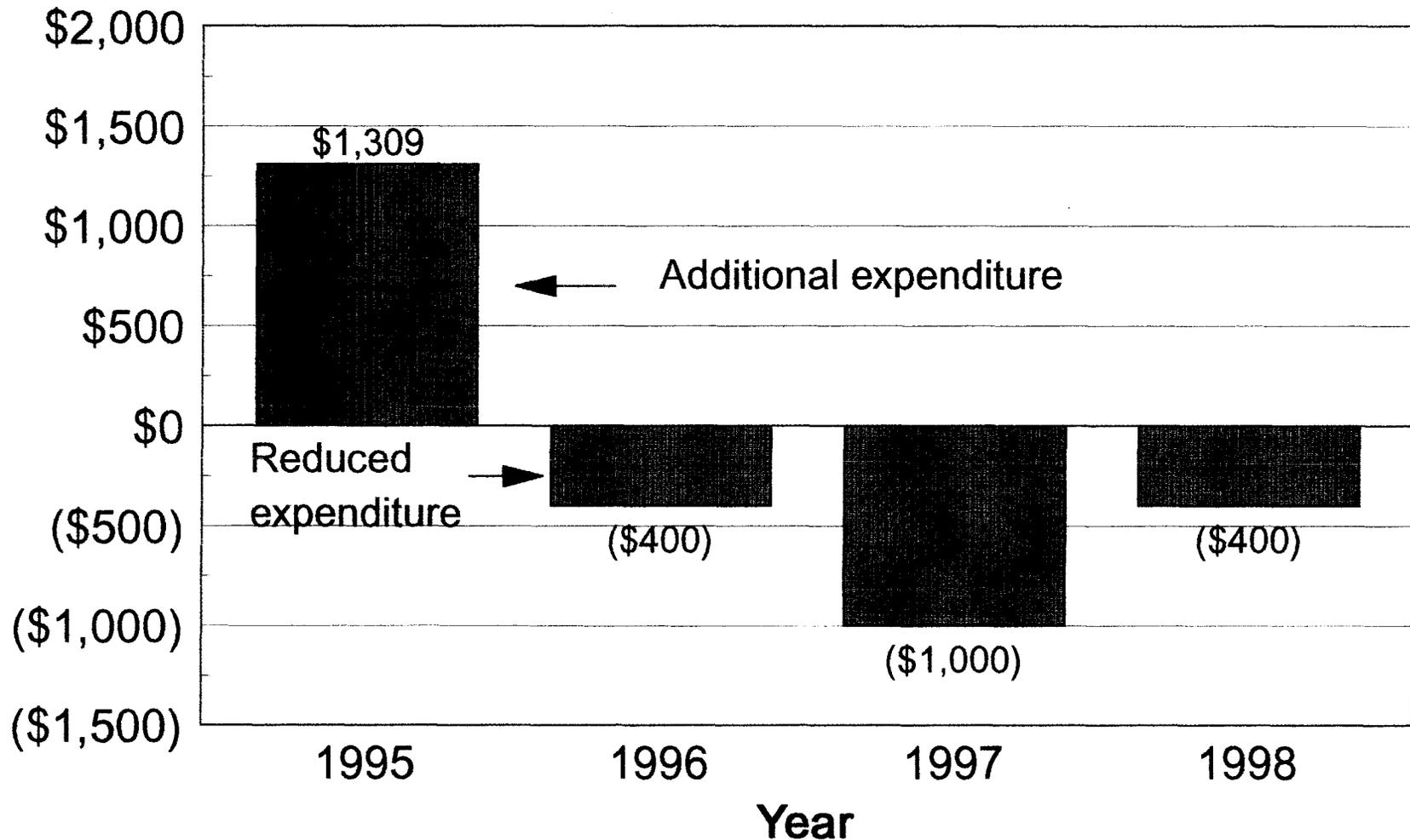
APPENDIX F

COST ESTIMATE FOR THE NETWORK AND IBM AS400 HARDWARE

DESCRIPTION	COST ESTIMATE
AS400 Hardware and operating software	\$449,696
Network costs:	
Network operating system and related software	\$74,030
Software (Email, calendaring, Windows,	19,652
Consulting services	22,500
Cabling	158,000
Workstation installation	23,000
Training	50,000
Hardware:	
Servers	\$140,000
UPS	42,000
Workstations	319,415
MICR printer	7,000
Laser printers	80,000
Equipment requirements	450,000
Contingency	99,707
TOTAL NETWORK AND AS400 ESTIMATED COSTS	1,485,304
	\$1,935,000

COMPARISON OF DEVELOPMENT ON THE RECOMMENDED SOLUTION WITH THE EXISTING MAINFRAME

In thousands of \$

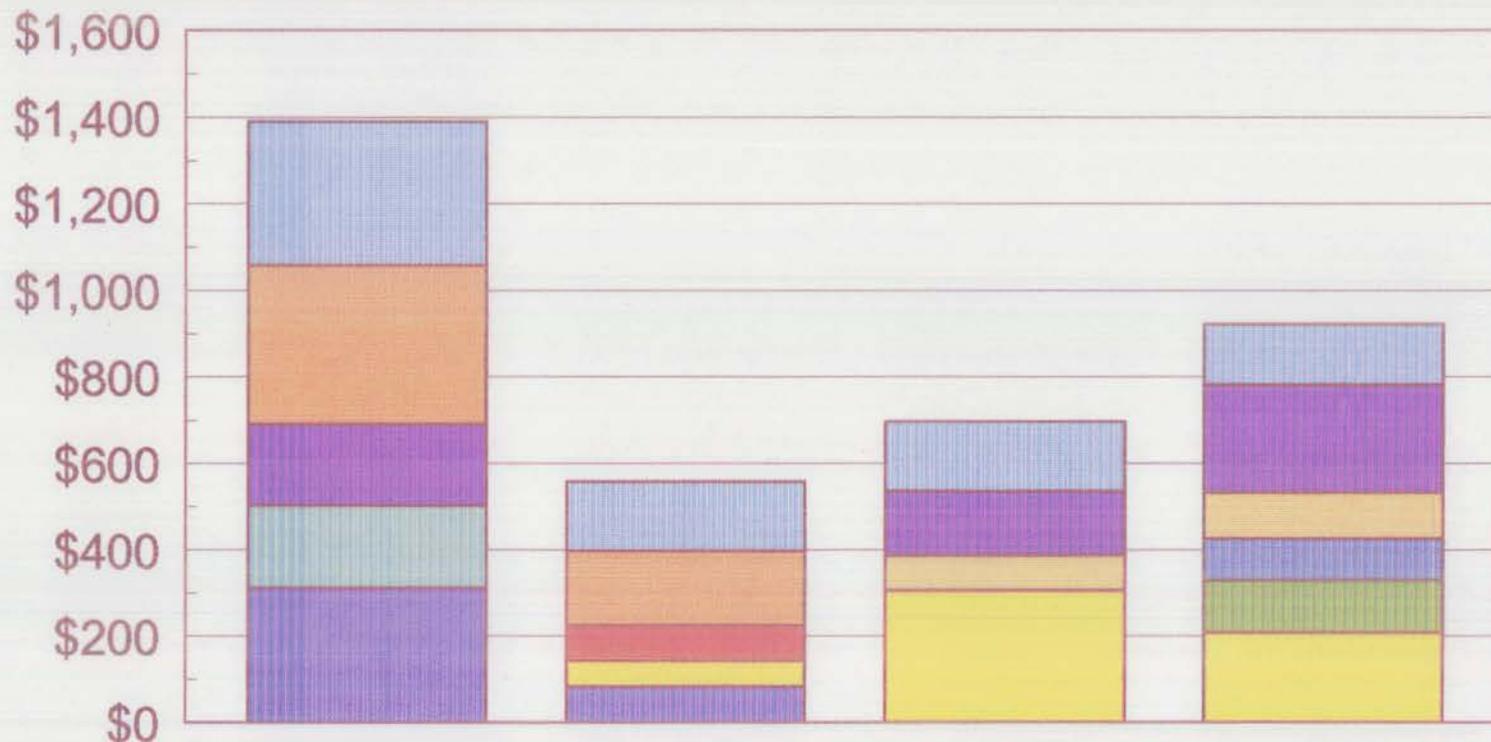


High Level Project Plan For 1995 Integrated Financials / Fleet / Network

Task Name	February	March	April	May	June	July	August	September	October	November
CORE TEAM TRAINING - 24 courses, 24 students - 347 training days	[Task duration bar spanning February]									
INSTALLATION OF NETWORK - cabling, hardware setup - network operating system setup / testing - network tools setup /testing	[Task duration bar spanning February to May]									
SYSTEM SETUP - setup master files, tables, chart of accounts - re-design business process flows	[Task duration bar spanning March to May]									
CONFERENCE ROOM PILOT - testing of system by entering actual data in test environment	[Task duration bar spanning May to June]									
PROPOSED IMPLEMENTATION OF NETWORK	◆ 06/02									
CONFERENCE ROOM PILOT FOLLOW-UP - testing of integration / customization - develop user training materials - write policy / procedures	[Task duration bar spanning July to August]									
END USER TRAINING - 3 days / person , average. - 200 users to be trained	[Task duration bar spanning September to October]									
SETUP PRODUCTION ENVIRONMENT - conversion - final testing - complete hardware installation	[Task duration bar spanning September to October]									
LIVE ON NEW FINANCIALS	◆ 11/01									
PHASE 2 PLANNING AND SUPPORT SYSTEMS - implementation follow-up - planning for implementation of Sales Order, Service Billing, etc.	[Task duration bar spanning November]									

STRATEGIC INFORMATION PLAN BASED ON THE IBM CONSULTING GROUP PLAN

In Thousands of \$



Year	1995	1996	1997	1998
Financial Management	\$311	\$83		
Geographic Information System		\$60	\$305	\$208
Facilities Management				\$121
Service Program				\$96
Purchase Order		\$81		
Inventory			\$81	\$107
Fleet	\$190			
Technology Platform	\$190		\$150	\$250
Network	\$368	\$174		
Workstations	\$332	\$160	\$160	\$140

DATE: JANUARY 31, 1995
TO: INFORMATION TECHNOLOGY RESOURCES COMMITTEE
FROM: CITY CLERK
**RE: INTEGRATED FINANCIAL SYSTEM -
FLEET AND WIDE AREA NETWORK IMPLEMENTATION PLAN**

At the Council Meeting of January 30, 1995, consideration was given to your report dated January 25, 1995 concerning the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Information Technology Resources Committee dated January 25, 1995, re: Integrated Financial System, Fleet and Wide Area Network Implementation Plan, hereby approves the advancement of \$1,199,000 from the 1996/1997 capital budget and the additional funding in the amount of \$294,000 from the capital project reserve, for the implementation of the Integrated Financial System, Fleet and Wide Area Network in 1995, and as presented to Council January 30, 1995."

The decision of Council in this instance is submitted for your information and appropriate action. I wish you all the best in the successful implementation of this project.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Corporate Services
Computer Services Manager

DATE: January 23, 1995

TO: City Clerk

FROM: Engineering Department Manager

**RE: 32 STREET WIDENING - 40 AVENUE TO 47 AVENUE
TRAFFIC NOISE STUDY**

In May 1994, the Engineering Department hired Patching Associates Acoustical Consultants Ltd. to measure noise levels emitted from traffic on 32 Street adjacent to Stanley Crescent, and to predict what noise levels would be in the future as traffic volumes increase. This study was commissioned in response to concerns voiced by the residents of Stanley Crescent. They indicated that the noise in their back yards was already bad and that it would get worse with the widening of 32 Street (south curb moved 5 m closer to the homes) and with future traffic increases.

NOISE STUDY

The Report on Noise Measurements and Predictions Along 32 Street at Stanley Crescent was completed in November 1994 and forwarded to the Stanley Crescent residents for their review and comment. A copy of the report is available at the Engineering Department if any members of Council wish to view same. Some of the highlights of the report are summarized below.

The City of Red Deer currently has no specific criteria governing maximum allowable noise levels. The Transportation Association of Canada's (TAC) Manual of Geometric Design Standards for Canadian Roads does not have a definite criteria, but indicates that a noise level up to 55 dBA is acceptable to most people; the range between 55 dBA and 60 dBA is considered transitional, wherein many people would find the situation acceptable; and when noise levels exceed 60 dBA, noise attenuation is normally required. The noise level referred to by TAC is the equivalent continuous noise level (L_{eq}) measured in decibels (dBA) over a 24 hour period. The design criteria established in Calgary and Edmonton is 60 dBA.

The consultant measured noise levels in the back yard of 3 Stanley Crescent in June 1994, prior to reconstruction, to determine current traffic noise. Noise levels were then predicted for future traffic volumes outlined in the 1990 Transportation Study prepared by the IMC Consulting Group. The 80,000 and 115,000 population plateaus were used in the calculations. The following table indicates the readings under the existing conditions and predictions of noise levels in the future, with and without a 2.5 m high noise attenuation wall.

City Clerk
 Page 2
 January 23, 1995

Receiver Location	Current Population Existing Fence	80,000 Population Existing Fence	115,000 Population Existing Fence	115,000 Population 2.5 m Wall
3 Stanley Crescent (Location R3)	57.9 dBA (would be 62.2 dBA without fence)	59.1 dBA	60.6 dBA	59.7 dBA

Readings in the back yard of 3 Stanley Crescent indicate that the existing fence, adjacent trees, and garage provide a relatively effective barrier. However, the fence will not likely be adequate to keep noise levels below the 60 dBA criteria in the future. It should be noted that even with a 2.5 m high wall, the noise level will only be reduced by approximately 0.9 dBA, to a level just below the 60 dBA criteria. According to TAC, the minimum difference in noise level noticeable to the human listener is 3 dBA, while a 10 dBA increase is perceived as double the loudness.

RESIDENT COMMENTS

On December 14, 1994, two members of our staff met with the Stanley Crescent residents (three of the five property owners were present) to discuss the noise study. Comments made by the residents included the following:

1. The noise level generated by the 32 Street traffic is seriously impairing the enjoyment of their back yards and will only get worse in the future.
2. A hedge would be unacceptable because it would collect trash, be unsightly, and be ineffective in attenuating noise.
3. A concrete post and plank wall similar to that on 67 Street, north of the Parkland Mall, should be installed to attenuate the noise.
4. Replacing the existing fence with a 2.5 m wood wall would not be suitable, because it would be ineffective unless built of heavy timbers; in which case the cost would be higher than concrete. Also, the cost of maintaining a wood wall would be higher than concrete.
5. The wall should be located on City property. It would likely be located about 0.3 m north of their property line, as existing underground utilities limit the options.
6. Maintenance of the wall should be the responsibility of the City.

City Clerk
 Page 3
 January 23, 1995

NOISE WALL OPTIONS

The Engineering Department reviewed and estimated the cost of three types of walls for comparison. All fences are approximately 140 m long and 2.5 m high. Rough cost estimates are as follows:

Option	Wall Material	Estimated Cost
1	Wood Fence (vertical fence boards)	\$35,000
2	Plastic Fence (PVC)	\$40,000
3	Concrete Wall (precast post and plank system)	\$55,000
4	Wood Wall (heavy construction - horizontal planks)	\$65,000

The wood fence (Option 1) is similar to a normal residential fence construction, but with slightly heavier construction materials and tightly spaced vertical boards. The residents are concerned that this type of fence would allow noise through it when/if the vertical boards shrink. It will require stain at least every two years and periodic replacement of warped, rotted, or damaged boards. Residents are not in favour of this type of fence.

Plastic (PVC) fences are just getting into the market and there is some uncertainty as to their durability. PVC can breakdown in sunlight (UV rays) and may be subject to vandalism such as graffiti (felt marker or spray paint may be difficult to remove) and damage (may be brittle during cold temperatures). We did not discuss this fence type with the residents.

Concrete post and plank wall is often used in Calgary and Edmonton. It has a proven track record, is very durable, and maintenance is likely to be minimal. Graffiti can be sand blasted off if necessary. The residents have expressed a desire for this type of fence.

The wood fence is the most expensive due to high lumber prices and the heavy type of construction proposed (i.e. 6 x 6 posts with steel channels to accommodate horizontal 2 x 8 planks). It will require stain at least every two years and some maintenance of warped planks.

TRAFFIC NOISE AT OTHER LOCATIONS

We are somewhat concerned that constructing some type of noise wall in this location will set a precedent to necessitate construction of noise walls in other parts of the City. Based on measurements taken by IMC for the 1990 Transportation Study, the following are some locations where noise readings are estimated to be at similar levels to those noted above for the Stanley Crescent residents:

City Clerk
Page 4
January 23, 1995

Location	Estimated L_{eq} (dBA)		
	Current Noise Level	80,000 Population	115,000 Population
Residents backing onto 32 Street, between 40 Avenue and Spruce Drive	58.6	59.9	60.0
Residents fronting Ross Street, near 37 Avenue to 47 Avenue	58.3	63.8	64.9
Residents backing onto 30 Avenue (32 Street to 55 Street)	54.5	58.7	60.5
Oriole Park and Highland Green - residents backing onto Taylor Drive	53.1	56.8	57.4

SUMMARY

- Current noise measurements are slightly below the 60 dBA guideline outlined by TAC, but are predicted to slightly exceed the guideline by the time the City grows to a population of 115,000.
- The residents have indicated that noise levels generated by traffic along 32 Street are nearing an intolerable level and have asked the City to install and maintain a 2.5 m high concrete wall to attenuate the noise.
- The noise is expected to be reduced by about 1 dBA with the installation of such a wall.
- The cost of a concrete wall would be in the order of \$55,000.
- Less durable, higher maintenance wall materials are available at somewhat lower costs.
- Several other locations in the City endure similar traffic generated noise levels.

CONCLUSIONS

While we sympathize with the residents having to endure an ever increasing amount of traffic noise, we do not feel that this situation can be considered in isolation. There are several areas of the City that endure similar noise problems. Whatever solution we implement for Stanley Crescent, should be considered in other problem areas.

City Clerk
 Page 5
 January 23, 1995

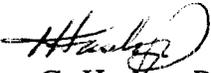
The City should adopt a 24 hour, continuous noise level equivalent (L_{eq}) of 60 dBA as a maximum design criteria for new development areas. In older existing areas, it may be prohibitive to retrofit roadways to meet this criteria. In these situations, the warrant for noise attenuation measures should consider how much the measured noise levels exceed the 60 dBA criteria, the cost of the noise attenuation solution, the resulting noise reduction, the number of residents benefiting from the noise reduction, and other associated benefits and problems.

In the case of Stanley Crescent, the noise levels do not yet exceed the 60 dBA criteria and are not expected to exceed it in the near future; the suggested noise attenuation solution is relatively expensive (i.e. \$55,000) and only benefits 4 lots; and the noise attenuation expected to be achieved is nearly insignificant (i.e. 0.9 dBA). We, therefore, cannot support the installation of a noise attenuation wall as requested by the residents of Stanley Crescent.

A copy of this report has been forwarded to each Stanley Crescent resident. They may wish to make a presentation to Council.

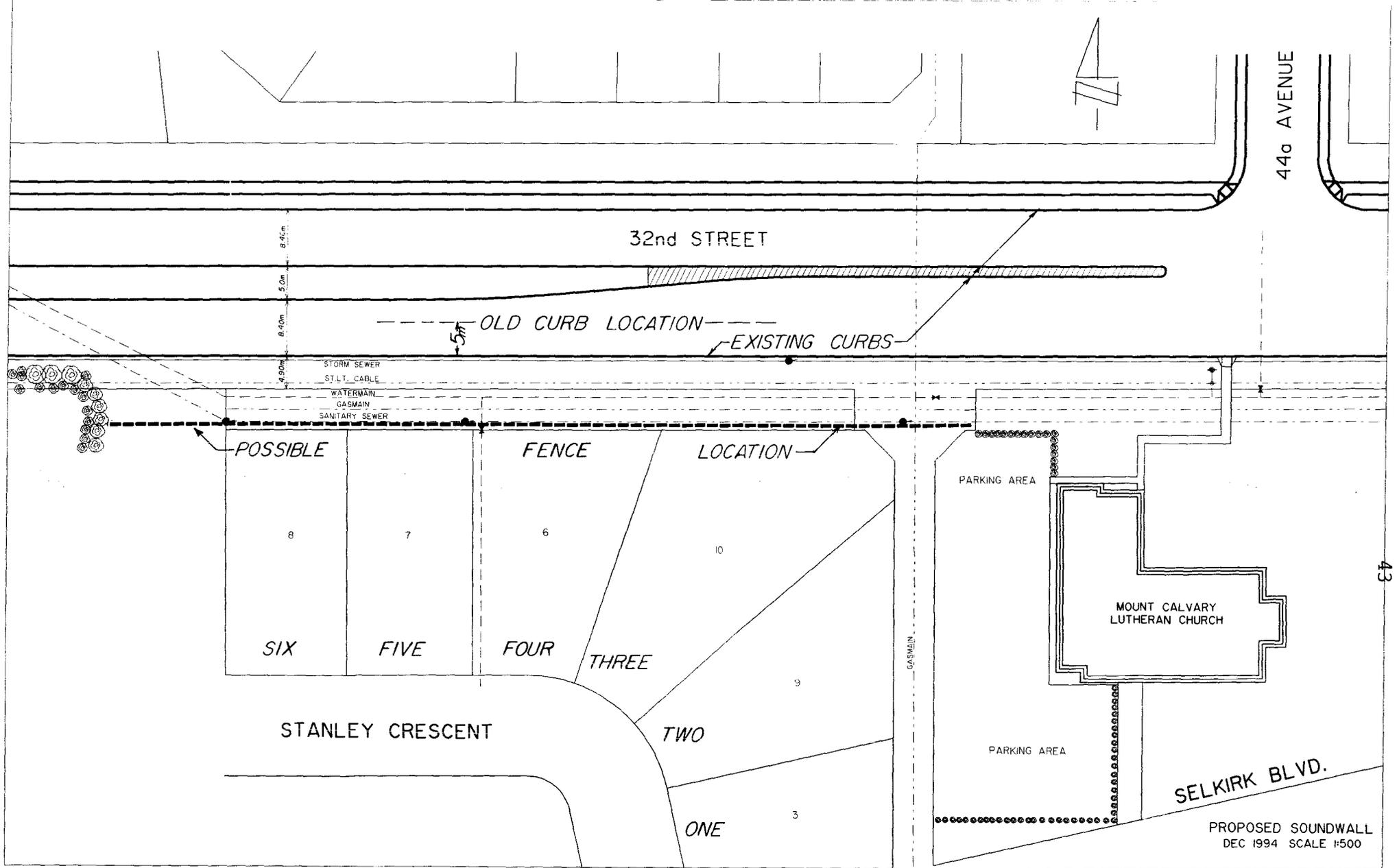
RECOMMENDATIONS

1. That the City adopt a 24 hour, continuous noise level equivalent (L_{eq}) of 60 dBA as a maximum design criteria for roadways constructed in new development areas. In older existing areas, the warrant for noise attenuation measures should consider how much the measured noise levels exceed the 60 dBA criteria, the cost of the noise attenuation solution, the resulting noise reduction, the number of residents benefiting from the noise reduction, and other associated benefits and problems.
2. That the request from the residents of Stanley Crescent for the installation of a noise wall along 32 Street be denied.
3. If Council elects to provide a noise attenuation wall, we would recommend the concrete option. This would require an additional allocation of approximately \$25,000 to the 32 Street widening budget, as the project is currently \$30,000 under spent.


 Ken G. Haslop, P. Eng.
 Engineering Department Manager

TCW/PEG/emg
 Att.

c.c. Project Engineer
 c.c. Residents of Stanley Crescent
 c.c. Director of Development Services



Hand Delivered
Jul 25 - 9:50 am

3 Stanley Cr.
Red Deer, Alberta
January 24, 1995

Mayor Gail Surkan &
City Council
Red Deer, Alberta

Dear Mayor Surkan:

RE: 32 STREET NOISE WALL

As thorough as the Engineering Department's report is they have still missed a few points which we feel you should consider before accepting their recommendations.

From the initial concept of widening 32 street and moving it a minimum of 16' closer to our property we have been in contact with the engineering department with our concerns over the noise levels (existing at that time and anticipated increase) due I am sure to our concerns a noise level test was carried out in our back yard and along 32 street on June 22 & 23, 1994.

On November 29, 1994 a letter was delivered to us with the report attached, this letter indicated that:

and I Quote:

"As can be seen from the report, noise levels are near the 60 decibel noise criteria used as a standard and will continue to increase as population and traffic grow.

Because the existing fence and trees are very effective in this area, the Engineering Department is proposing an 8 foot high wood fence," end quote

We were invited to a meeting with the other property owners on Stanley Cr. and the Engineering Department. At that meeting on December 14, 1994 a discussion was held wherein it was agreed that without the current fences the noise level would be similar to the parking lot of Mount Calvary Lutheran Church which read well beyond the 60 decibel recommended. There was no reference given or implied that some sort of remedy would not be recommended to Council.

In all fairness there was concern voiced over a possible precedent being set but this was felt by us as being minor as a precedent was already set by rebuilding the road closer to our property - not adding a noise barrier to an existing road.

Our attendance at the December 14, 1994 meeting in good faith was not so much to request a sound wall as to come to an agreement as to what type would do the most good and be economical for both

the City and us.

To our utter amazement on January 24, 1995 we were hand delivered a letter from the Engineering Department which totally reversed their previous position, even though it continues to contradict its own findings, as shown on page 2 of the January 23, 1995 letter the DBA levels without fence in our back yard would be 62.2 a full 2.2 over recommended levels. It goes on to say that with a 2.5 meter wall and a population of 115,000 the DBA rating would be 59.7 only .3 below the magic 60 DBA I wonder when the 2.5 meter wall was erected to achieve the required reading, and if it will be erected by then, why not now when the cost can be absorbed into the relocation of the villainous road.

In conclusion we would make the following points:

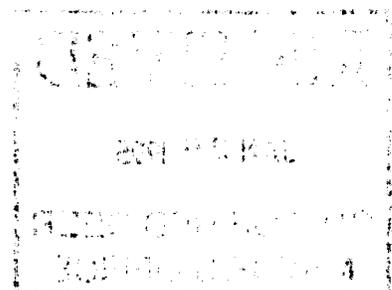
1. YES we have always had 32st. at our rear yard and Yes the noise is getting worse.
2. NO we did not ask for the road to be rebuilt.
3. NO we did not wish the road to be closer to our property.
4. YES it is affecting our life style and enjoyment as well as sleep.
5. YES it will be more difficult to maintain property values.
6. YES a wood fence is expensive but it was agreed concrete would be the best value for everyone including the City.
7. NO it is not a precedent setting as the road is virtually new not existing.

In a time of fiscal restraint it would appear to be exorbitant to build a sound wall but it would also show proper planning was used with the widening of 32nd street as well as consideration for long time taxpayers.

Yours truly,


Gerry and Irene Motta

c.c.all Red Deer City Aldermen



DATE: January 26, 1995

TO: City Clerk

FROM: Engineering Department Manager

RE: **32 STREET WIDENING - 40 AVENUE TO 47 AVENUE
TRAFFIC NOISE STUDY**

We have the following comments in response to the letter from Mr. and Mrs. Motta received January 25, 1995, pertaining to the above noted subject:

1. Mr. and Mrs. Motta have voiced their concerns with respect to noise on 32 Street since the early stages of this project. As indicated in our report, the noise study was initiated in response to these concerns.
2. At the time of our meeting with the residents in December, we were evaluating alternatives for noise attenuation and were considering the use of a 2.5 m high wood fence constructed of more conventional materials (Option 1 in our January 23, 1995 report), and installed along the residents' rear property line. It was intended that the fence would be maintained by the residents. We wanted to run this by the residents to get their comments. In hindsight we should have said "considering" instead of "proposing", as this has apparently misled the residents.
3. After meeting strong resistance to the wood fence option from the residents, we agreed that **if** a fence was to be built, we would recommend the concrete wall option because of its durability (see recommendation 3 in our report).
4. We advised the residents that we would lay out the facts and let Council decide if a fence should be constructed. We did not state whether we would recommend for or against the fence; but it is now apparent that the residents got the impression that we would support it. We apologize for not being clearer in this regard, but at the time we had not finalized our position; we were still gathering information from the residents. We do not feel that we have since reversed our position. We have simply finalized and voiced it in our report.
5. Our report does not contradict itself. The 62.2 dBA referred to in Mr. and Mrs. Motta's letter is a predicted level of noise if the existing fence did not exist. Prior to construction, the existing noise level with the existing wood fence was measured at 57.9 dBA; 2.1 dBA below the 60 dBA guideline. Mr. Patching estimates that this level may have increased by 1.0 dBA (ie: 58.9 dBA) with the widening of 32 Street.

City Clerk
Page 2
January 26, 1995

6. As indicated in our report, the noise level is predicted to increase to 60.6 dBA at the 115,000 population level (estimated population in the year 2020) without any improvements to the existing fence. If a 2.5 m wall was installed, the noise level is expected to only increase to 59.7 dBA at the 115,000 population level. Thus, a noise reduction of 0.9 dBA (i.e. 60.6 dBA - 59.7 dBA) will result from installing the 2.5 m wall as compared to leaving the existing fence.
7. We sympathize with the residents having to endure the relatively high noise levels generated from 32 Street. However, the noise study indicates that installation of a 2.5 m wall will not significantly reduce the noise levels (i.e. 0.9 dBA reduction is not discernable to the human ear). Furthermore, this noise level is similar to several other locations in the City. We are, therefore, are not able to recommend in favour of the wall at a cost of \$55,000 that will benefit only four properties.
8. For Council reference we have attached a summary of the warrant system used by The City of Calgary for prioritizing the use of noise barriers. Applying this system to the Stanley Crescent situation would place it at the very bottom of their priority list.



Ken G. Haslop, P. Eng.
Engineering Department Manager

TCW/emg
Att.
c.c. Mr. and Mrs. Motta
c.c. Director of Development Services

THE CITY OF CALGARY
NOISE BARRIER RETROFIT PROGRAM - 1994 UPDATE

SUMMARY OF BASIC CRITERIA AND METHODOLOGY USED
TO PRIORITIZE POTENTIAL LOCATIONS FOR NOISE BARRIERS

1. Residential dwelling units must be exposed to noise levels greater than 60 dBA L_{eq} (24) at ground level.
2. Locations where barrier installation would not be technically or economically feasible are not considered.
3. Noise barriers must achieve at least a 5 dBA noise level reduction.
4. Noise barrier installation to be addressed at the time of road reconstruction for roadways scheduled to be upgraded.
5. Sites to be ranked according to a cost-benefit ratio, considering the number of affected residents, the severity of the noise problem, the amount of noise reduction provided by the barrier, and the total cost of the barrier. The benefit-cost ratio is determined by the following equation:

$$\frac{(\# \text{ of residential units}) \times (\text{noise reduction}) \times (\text{initial noise level} - 60) \times 1,000}{(\text{barrier cost})}$$

6. Using this equation, the Stanley Crescent situation would get a benefit-cost ratio of:

$$\frac{(4 \text{ dwellings}) \times (0.9 \text{ dBA reduction}) \times (60.6 \text{ dBA} - 60) \times 1,000}{\$55,000} = 0.04$$

Calgary has prioritized 20 projects, which have benefit-cost ratios varying from a high of 8.28 to a low of 0.07.

COMMENTS

The most difficult point of this issue arises because it is projected that a noise attenuation wall would not sufficiently dampen noise levels to make a discernably difference to the residents. For this reason, we recommend that Council agree not to construct the wall at this time. The City would continue to monitor noise levels as traffic grows to determine at what point an attenuation wall would be of benefit in reducing noise levels.

"G. Surkan"
Mayor

"H.M.C. Day"
City Manager

DATE: JANUARY 31, 1995

TO: ENGINEERING DEPARTMENT MANAGER

FROM: CITY CLERK

RE: 32 STREET WIDENING (40 AVENUE TO 47 AVENUE) /
TRAFFIC NOISE STUDY

At the Council Meeting of January 30, 1995, consideration was given to your report dated January 23, 1995 concerning the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Engineering Department Manager dated January 23, 1995, re: 32nd Street Widening - 40th Avenue to 47th Avenue / Traffic Noise Study, hereby agrees as follows:

1. That The City adopt a 24 hour, continuous noise level equivalent (L eq) of 60 dBA as a maximum design criteria for roadways constructed in new development areas. In older existing areas, the warrant for noise attenuation measures should consider how much the measured noise levels exceed the 60 dBA criteria, the cost of the noise attenuation solution, the resulting noise reduction, the number of residents benefiting from the noise reduction, and other associated benefits and problems.

2. That the request from the residents of Stanley Crescent for the installation of a noise wall along 32 Street be deferred until such time as a further traffic noise study is completed in June of 1995 with the cost of said study being charged to the 32 Street Road Widening Project,

and as presented to Council January 30, 1995."

The decision of Council in this instance is submitted for your information and appropriate action.

Engineering Department Manager
January 31, 1995
Page 2

I trust that you will now be following through with:

1. drafting a Council Policy to incorporate Item #1 outlined in the above resolution with said policy being presented back to Council for final consideration;
2. making the necessary provisions to undertake a traffic noise study, as outlined in the above resolution, with a subsequent report being presented back to Council.

I look forward to your reports being presented back to Council in due course.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Corporate Services
Director of Community Services
Public Works Manager
Recreation, Parks and Culture Manager
E. L. & P. Manager
Principal Planner



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

January 31, 1995

Gerry and Irene Motta
3 Stanley Crescent
Red Deer, Alberta
T4N 0E9

Dear Mr. & Mrs. Motta:

RE: 32 STREET ROAD WIDENING / TRAFFIC STUDY

At The City of Red Deer's Council Meeting held Monday, January 30, 1995, consideration was given to reports concerning the above topic and at which meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered report from the Engineering Department Manager dated January 23, 1995, re: 32nd Street Widening - 40th Avenue to 47th Avenue / Traffic Noise Study, hereby agrees as follows:

1. That The City adopt a 24 hour, continuous noise level equivalent (L eq) of 60 dBA as a maximum design criteria for roadways constructed in new development areas. In older existing areas, the warrant for noise attenuation measures should consider how much the measured noise levels exceed the 60 dBA criteria, the cost of the noise attenuation solution, the resulting noise reduction, the number of residents benefiting from the noise reduction, and other associated benefits and problems.
2. That the request from the residents of Stanley Crescent for the installation of a noise wall along 32 Street be deferred until such time as a further traffic noise study is completed in June of 1995 with the cost of said study being charged to the 32 Street Road Widening Project,

... / 2



*a delight
to discover!*

and as presented to Council January 30, 1995."

As outlined in the above resolution, Council has directed that an additional noise study be undertaken in June of 1995. Once this study has been completed and all reports finalized, same will be presented back to Council for further consideration. This office will be advising you as to the exact date Council will be discussing this item so that, if you wish, you can make arrangements to attend the Council Meeting and obtain the relevant administrative reports.

Thank you for attending the Council Meeting and expressing your concerns. I trust that you will advise your neighbours of the above decision of Council in this instance. If you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written in a cursive style.

KELLY KLOSS
City Clerk

KK/clr

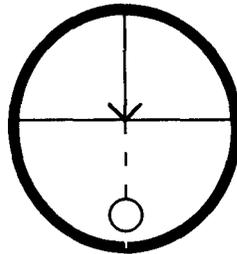
cc: Director of Development Services

C O R R E S P O N D E N C E

NO. 1

RED-ALTA

UTILITY LOCATION LTD.



10:00
Jan. 9/95

"PHONE BEFORE YOU DIG"

**RED DEER (403) 346 -1212
WAINWRIGHT (403) 842-7473
BROOKS (403) 362-9090**

RED -ALTA

OFFICE 95

PROPOSAL

PROPOSAL

It is the intent of RED-ALTA UTILITY LOCATION LTD. to relocate the office from our residence at 26 Patterson Crescent to 4507 - 48 Ave in Red Deer which is presently zoned R3. In order that we may conduct our utility locating business from this new location, and not be residents, we require an Exception Respecting Land Use designation which we would like to apply for at this time.

REASON

The reason for this proposal is that we have outgrown our residence. Our business has grown steadily and the 200 sq. ft. that we presently use for this purpose is no longer adequate. Without making major renovations to our residence, which we are very comfortable with, we feel the only alternative at this time would be to relocate to the downtown business core. We are downtown every day dealing with our support businesses such as the post office, bank, insurance, lawyer, etc. It makes sense to us to help strengthen the downtown business core by being in this building rather than in an industrial condo in other business areas of the city where the lease or rent is higher than we can afford at this time. Red-Alta is a service business which locates buried utilities in urban and rural areas prior to construction and does not require us to be in a high or even moderate people traffic area. Our Red Deer crew would be able to park at the rear of the property in the morning, be in the field the remainder of the day and take their vehicle home with them after work. Other than that we would require parking for one or two vehicles which would also park in the rear yard. No renovations would have to be made to the exterior of this new location as recent remodelling has already taken place and the building looks restored.

STUDY

We have conducted a study of the four properties that were mentioned to us by the realtors and we understand that these were the only ones available at this time in the downtown business area of Red Deer. Three of these properties are presently zoned C1; two of them are too large and too expensive for our company and the third, though within our budget, is too large and would require a great deal of work to the exterior in order to meet our expectations. The property at 4507 - 48 Ave. suits our needs in both size and budget. Red-Alta can continue to grow and support the downtown business community at this location for several years without doing any renovations to the property. I have discussed this proposal with the land owners to the north and south of this location and they both gave their support.

EXISTING EXCEPTIONS RESPECTING LAND USE

The following lands in the immediate vicinity have already been given this designation.

- (13) Lots 8&9 Block 41 Plan K5 (2672/B-90) medical, dental, and related services
- (18) Lots 10&11 Block 41 Plan K5 (2672/DD-92) dental office
- (19) Lot 1, Block 33, Plan 656 N.Y. (2672/GG-92) sale of drapery
- (21) Lot 9, Block 43, Plan 157 H.W. (2672/I-93) hair salon

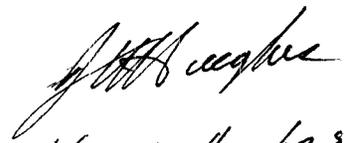
CONCLUSION

We have lived in the City of Red Deer for the past twenty five years and commenced operating a licenced business at #26 Patterson Crescent in June, 1990. During this period there have been no complaints from our neighbours as to extra traffic or any other disruptions. We have seen a trend of businesses drift away from the downtown core to fill the spaces provided by developers in other areas of the city. We would like to be a part of bringing the business back to downtown Red Deer.

Red-Alta was founded to promote safety in the industry. We have been rewarded for our dedication in this area by having received several awards, among them a Vendor Excellence Award and Safety Achievement Award from Shell Canada Ltd.

We have expanded by establishing offices in Wainwright and Brooks to better meet the needs of our growing cliental. We now employ eight full time, one permanent part time and several casual people. We will require more staff in 1995 to support our continued growth in all of these centers.

We are proud to be residents of Red Deer and part of the business community as well. We would like to have our home back in its entirety so that we may enjoy the privacy and have the space to develop hobbies, etc. We look forward to relocating our business downtown as Red-Alta will achieve a new identity within the business community. This location will provide an opportunity for us to grow and work with the City of Red Deer to fortify the downtown business core. Your consideration of this proposal is appreciated.


Wayne Hughes
President



• RED DEER'S • **ORIGINAL** • BUSINESS DISTRICT •

• TOWNE CENTRE ASSOCIATION • B3, 4901 - 48 ST. • RED DEER, ALTA. • T4N 6M4 • (403) 340-TOWN (8696) • FAX (403) 340-8699 •

January 4, 1995
Red-Alta Utility Location Ltd.
76 Patterson Cres.
Red Deer, Ab.,

RE: Business Office from 4507-48 Av.

Dear Mr. Hughes,

Having reviewed and considered your proposal to operate an office from 4507 - 48 Av, currently zoned R3, the Association has no objection.

The current downtown concept plan designates this area for future high density multi-family development. In our experience, the fewer single family occupancies that exist in a high density area, the easier it is to assemble land at a future date. In addition, it is easier to deal with business users than residential users when trying to put a project together.

As a result, I cannot see any reason we would object to your proposed use. We would however need reconsideration of any other proposal for this site, particularly if it expands the existing building or involves any kind of redevelopment not contained under the current zoning.

Sincerely yours,
Towne Centre Association

John P. Ferguson, General Manager.



**RED DEER
REGIONAL PLANNING COMMISSION**

2830 BREMNER AVENUE, RED DEER,
ALBERTA, CANADA T4R 1M9

Telephone: (403) 343-3394
Fax: (403) 346-1570

DIRECTOR: W. G. A. Shaw, ACP, MCIP

DATE: January 20, 1995

TO: Kelly Kloss, City Clerk

FROM: Paul Meyette, Principal Planner

RE: RED ALTA UTILITY LOCATION LTD. / LAND USE REDESIGNATION

Red Alta is proposing to relocate from its existing location (Home Occupation in the Pines) to 4507 - 48 Avenue, which is zoned R3 Residential (Multi-Family) District.

The reason for the move is that Red Alta has outgrown its present location. Red Alta proposes to operate from the existing single family dwelling on 48th Avenue; they will be using the entire dwelling as their business location.

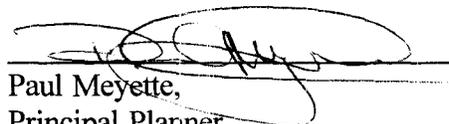
COMMENTS

The zoning for this site does not permit commercial use; since Red Alta does not intend to live on-site, the business would not qualify as a home occupation.

Planning staff do not support the proposal. There are a significant number of residential sites north of the downtown area which are already zoned for commercial use; we are also concerned that the continued commercialization of 48th Street will impede long term plans to establish a larger downtown population base through higher density redevelopment. The recently adopted downtown concept plan designates this area as one of the few areas available for high density housing.

RECOMMENDATION

Planning staff recommend that this request for rezoning be denied.


Paul Meyette,
Principal Planner

- c.c. - Director of Community Services
- Bylaws & Inspections Manager
- E.L. & P. Manager
- Fire Chief

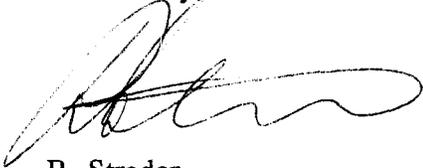
DATE: 18 January 1995
TO: City Clerk
FROM: Bylaws and Inspections Manager
RE: **RED-ALTA UTILITY LOCATION
4507-48 AVENUE
LOT 4, BLOCK 42, PLAN K5**

In response to your memo regarding the above referenced site, we have the following comments for Council's consideration.

A home occupation business relocating to a commercial district indicates that the City's home occupation system works and is providing a favourable starting point for business. However, the area in which this business wishes to locate is intended for high density residential rather than commercial. The supply of commercial land is quite extensive; R3 land is in shorter supply with the majority located adjacent to the C1 and C1A districts.

Recommendation: That the applicant be encouraged to look again at available C1 sites, including the C1A district, and that the R3 site not be rezoned.

Yours truly,

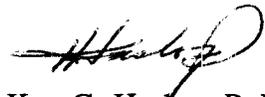


R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

RS/vs

DATE: January 12, 1995
TO: City Clerk
FROM: Engineering Department Manager
RE: **LOT 4, BLOCK 42, PLAN K5**
5424-45 STREET
RED-ALTA UTILITY LOCATION LTD.

The Engineering Department has no concerns with respect to the proposal as stated; however, we would point out to Council that the lot is only 25 ft wide and will not be able to accommodate any more than the two or three vehicles indicated.



Ken G. Haslop, P. Eng.
Engineering Department Manager

KGH/emg

/emg

DATE: January 11, 1995
TO: City Clerk
FROM: Fire Marshal
RE: RED-ALTA UTILITY LOCATION LTD. (4507 - 48 Ave.)
=====

This department has no objection to this company locating at 4507 - 48 Ave. provided all building code requirements are complied with.



Cliff Robson
Fire Marshal

/co

COMMENTS:

The long term uses for this site will only be realized when the existing buildings are redeveloped. Prior to such a redevelopment, Council has in the past considered alternate uses for the building as is the case with the hair salon located approximately 1 block south of Red-Alta's site. We recommend Council allow this use on the proposed site as an exception to the bylaw which will only be available so long as the existing building stands subject to the Development Officer's satisfaction that there is adequate parking available for this development.

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

Date: January 23, 1995

To: Kelly Kloss
City Clerk

From: Doug Free
R.D.R.P.C.

Re: Bylaw Amendment
Bylaw No. 2672-C/95

I am enclosing a Bylaw amendment (exception to the Bylaw) to allow **Red Alta Utility Location Ltd.** to relocate to 4507 48 Ave. (Lot 4 Bl. 42 Plan K5). The change is to permit this non-conforming (commercial) use to operate within the existing R3 District.



Doug Free
Planning Technician

DATE: January 9, 1995

TO: DIRECTOR OF COMMUNITY SERVICES
DIRECTOR OF CORPORATE SERVICES
 DIRECTOR OF DEVELOPMENT SERVICES
 BYLAWS & INSPECTIONS MANAGER
CITY ASSESSOR
COMPUTER SERVICES MANAGER
 LAND AND ECONOMIC DEVELOPMENT MANAGER
 E.L. & P. MANAGER
 ENGINEERING DEPARTMENT MANAGER
 FIRE CHIEF
PARKS MANAGER
PERSONNEL MANAGER
PUBLIC WORKS MANAGER
R.C.M.P. INSPECTOR
RECREATION & CULTURE MANAGER
SOCIAL PLANNING MANAGER
TRANSIT MANAGER
 TREASURY SERVICES MANAGER
 PRINCIPAL PLANNER
CITY SOLICITOR

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

FROM: CITY CLERK

RE: RED-ALTA UTILITY LOCATION LTD./LAND USE DESIGNATION

Please submit comments on the attached to this office by January 23, 1995,
for the Council Agenda of January 30, 1995.

"Kelly Kloss"
City Clerk



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

City Clerk's Department
(403) 342-8132 FAX (403) 346-6195

January 9, 1995

BACK UP INFORMATION
NOT SUBMITTED TO COUNCIL

Mr. Wayne Hughes, President
Red-Alta Utility Location Ltd.
P.O. Box 460
Red Deer, Alberta
T4N 5G1

Dear Sir:

I acknowledge receipt of your proposal, January 9, 1995, re: relocation of office to 4507 - 48 Ave.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, January 30, 1995. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, January 27, 1995, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 27.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours sincerely,

Kelly Kloss
City Clerk

KK/ds



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

February 1, 1995

Red-Alta Utility Location Ltd.
P.O. Box 460
Red Deer, Alberta
T4N 5G1

Att: Mr. Wayne Hughes, President

Dear Sir:

At The City of Red Deer's Council Meeting held January 30, 1995, consideration was given to your correspondence concerning your request to relocate a "utility location service" to 4507 - 48 Avenue. At the above noted meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Red-Alta Utility Location Ltd., re: Request for Redesignation of 4507 - 48 Avenue to allow for a commercial use, hereby approves an office for a utility locating service as a discretionary use in the existing structure on said site, subject to the passage of the necessary Land Use Bylaw Amendment, and as presented to Council January 30, 1995."

In addition to the above resolution, Council gave first reading to Land Use Bylaw Amendment 2672/C-95, a copy of which is attached hereto.

This office will now proceed with preparation of advertising for a Public Hearing to be held in the Council Chambers of City Hall on Monday, February 27, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine.

The advertising is scheduled to appear in the Red Deer Advocate on Friday, February 10, 1995 and Friday, February 17, 1995.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk, prior to public advertising, an amount equal to the estimated cost of advertising, which in this instance is \$550. We will require this deposit by no later than Tuesday, February 7, 1995 in order to proceed with the advertising scheduled above. Once the actual costs are known, you will either be invoiced for or refunded the balance.



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to discover!*

Red-Alta Utility Location Ltd.
February 1, 1995
Page 2

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Kloss', written over the typed name.

KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Principal Planner
Council and Committee Secretary, S. Ladwig

DATE: FEBRUARY 1, 1995
TO: PRINCIPAL PLANNER
FROM: CITY CLERK
**RE: LAND USE BYLAW AMENDMENTS 2672/A-95, 2672/B-95,
2672/C-95 AND 2672/D-95**

At the Council Meeting of January 30, 1995, first reading was given to the above noted Land Use Bylaw Amendments, copies of which are attached hereto.

Bylaw 2672/A-95 provides for setbacks relative to an above ground electrical system being installed in the Downtown area.

Bylaw 2672/B-95 provides for an amendment to the definition of "Day Care Facility" to read:

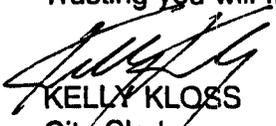
'A facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day.'

Bylaw 2672/C-95 provides for an office for a utility locating service as a discretionary use in the existing structure on Lot 4, Block 42, Plan K5 (4507-48 Avenue), Red-Alta Utility Location Ltd.

Bylaw 2672/D-95 provides for a skateboard/snowboard shop as an ancillary use to the adjacent oilfield service business in the existing structure located at Lot 20, Block 2, Plan 2241 K.S. (#7, 6841-52 Avenue), XI Skateboarding/Snowboarding Shop.

This office will now proceed with advertising for a Public Hearing to be held Monday, February 27, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.


KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Development Services
Director of Community Services
Recreation, Parks and Culture Manager
Land and Economic Development Manager
Bylaws and Inspections Manager
E. L. & P. Manager
Fire Chief
Council and Committee Secretary, S. Ladwig

NO. 2

City of Red Deer
4914 - 48 Ave.
Red Deer, Alberta

January 16, 1995

ATTENTION: City Clerk
Ryan Strader

Dear Sirs:

In answer to a letter I received from the City a short time ago I humbly request Council to consider granting permission to XI Skateboards to continue to operate a small 700 sq. ft. skateboard/snowboard store from an area I presently rent at #7, 6841 - 52 Ave. This store has been in existence at this location since October 1, 1993. I have just been advised that I was not in an area zoned for retail sales of this type. Therefore, I am requesting Council to consider spot rezoning to enable me to continue to operate at this location.

Originally, I started this store for several reasons at this location. Firstly, the area was there, empty, and I was paying rent, utilities on it while not utilizing it. Secondly, there was a need in this city for a store such as this for young people who required skateboards, clothing etc. associated with this sport. My son inspired and encouraged me to start it and we had the means. Thirdly, it was very convenient for me to be able to run it, and look after the business myself in conjunction with my main business which is an oilfield service. It just kind of came together, without me giving much thought to the area I was zoned in. I'm sorry, but I did not believe myself to be in violation of zoning bylaws. There were other sales outlets along this street.

There are several reasons why I would like to be allowed to continue to operate from this location. The most important being the convenience and viability for me to run it as we have. We are able to keep the prices a little more affordable for kids and parents because of the rent, utilities that I already pay. If I have to move the business the costs associated with it such as more rent, more utilities, staffing, moving costs, insurance, security, etc. would increase the prices to where no one could afford the products. I can run this from my office with regard to ordering, receiving freight, phone calls office supplies and office equipment that I'm already using. Since we are open limited hours, I'm available here if customers should come during the day before our regular afternoon hours. I have a part time sales person who comes in after school.

I feel I have supplied a service and a product needed and wanted by many; otherwise they would be going to Edmonton or Calgary to shop. This way it keeps the business in Red Deer.

Continued.....

The area is easily accessible for parking and we have no traffic problems. Many kids come by bus, bikes or walking.

Over the past year I have paid a business tax to the city and have employed several part time staff.

I could not efficiently run my 24 hour oilfield business and the store if it had to be relocated. I can only be in one place at one time. The store just would not be a viable alternative for me if it was anywhere but here. It is a specialized store and many customers have expressed enthusiasm and encouragement in my endeavor.

I have enjoyed this little store and have learned a great deal about retail in a short time. I feel I have taken a gamble and succeeded so far, at a business I knew nothing about. Also, my son, who is away at college, is a great skateboard/snowboard enthusiast who would be terribly disappointed if we could no longer keep operating.

Finally, a major reason I ask Council to consider in this request, is that I understand there is a new retail complex being built at the North end of 52 Avenue on 68 Street. Also, directly behind us across the alley and in between the service road along Gaetz, retail zoning is in place. We are only a matter of yards from either of these areas. Could you not allow me to remain in this location with this in mind?

If Council does not approve my request for rezoning I will need some time to decide what my next move will be. My options are selling, or moving, or just shutting down - none of which appeal to me in the least. However, I understand the position you must defend but am asking for leniency. I am not harming anyone at this location, look after my premises, my business neighbors have no complaints, pay my city taxes and contribute to society.

I have spoken to Mr. Strader who has advised me Council will hear by request as stated on January 30, upon receipt of letter which I have hand delivered January 17, 1995. I would like to attend this Council meeting to defend myself and my position. Please advise your scheduling at your earliest convenience.

Thank you for your anticipated consideration.

Yours truly,

Linda Yelich

Linda Yelich

THE CITY OF RED DEER
CITY ENGINEER

TIME	1:45 PM
DATE	95/04/17
BY	JK

DATE: 23 January 1995
TO: City Clerk
FROM: Bylaws and Inspections Department
RE: **LINDA YELICH - XL SKATEBOARDS**
#7, 6841-52 AVENUE
LOT 20, BLOCK 2, PLAN 2241 K.S.

XL Skateboards operates as a small retail outlet for skateboards and snowboards and is currently located at #7, 6841-52 Avenue.

They are requesting Council's permission to remain at this location by way of an "exception" to the Land Use Bylaw.

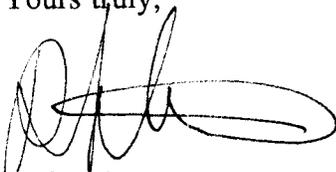
The site is designated I1, which allows for light industrial uses. Only accessory sales "related to manufacturing, processing and/or distribution of any article" are a permitted use.

In 1994, revisions to the Commercial and Industrial districts regarding permitted and discretionary uses were adopted by City Council after extensive discussions and public hearings. Dangerous goods sites were taken into consideration in these discussions.

The proposed use is now permitted within all the Commercial districts with the exception of C3.

Recommendation: That the application for an exception to the bylaw be denied and that the owner relocate the business to a suitable commercial district.

Yours truly,



R. Strader
Bylaws and Inspections Manager
BUILDING INSPECTION DEPARTMENT

DB/vs

RED DEER REGIONAL PLANNING COMMISSION

**2830 Bremner Avenue
Red Deer, Alberta
T4R 1M9**

Telephone: (403) 343-3394
Fax: (403) 346-1570

M E M O R A N D U M

DATE: JANUARY 23, 1995

TO: CITY CLERK

**FROM: PAUL MEYETTE
PRINCIPAL PLANNER**

RE: LINDA YELICH (XI SKATEBOARDS)

Linda Yelich is requesting a zoning change to allow her to continue to operate a 700 square foot skateboard shop on 52 Street in the I1 Industrial area.

Background

The 52nd Street Industrial area where X1 Skateboards is currently located is a two block/single street industrial area located between C4 commercial businesses and residential uses. It has an extensive variety of industrial businesses ranging from tire shops and automotive supplies to pet supplies and golf club manufacturing. Approximately half of the businesses have retail outlets. The I1 District allows retail outlets only if they are ancillary to the manufacturing, processing and/or distribution of any article. The Bylaw restricts the general sale of retail merchandise because of a concern among industrial businesses that a proliferation of retail use would lead to traffic congestion and make it difficult to manoeuvre the large trucks associated with industry.

Recommendation

Planning staff do not support the principal of allowing exclusively retail businesses to locate in an industrial area. Council needs to review this application in the context of its location and size to determine whether the skateboard shop would have a negative impact on the other industrial use in the area. If Council decides to approve this use, it should be done as an exception to the land use bylaw.



Paul Meyette, ACP, MCIP
Principal Planner

PM/sdd

DATE: January 19, 1995
TO: City Clerk
FROM: Fire Marshal
RE: #7, 6841 - 52 AVE. (XI SKATEBOARDS)

=====

This department has no objection to this proposed development provided all Building and Fire Code requirements are complied with.



Cliff Robson
Fire Marshal

/co

COMMENTS:

Regrettably, we have to agree with the recommendations of the Administration. One of the major difficulties with spot zoning of this type is the limitation it immediately places on abutting properties for legitimate industrial uses such as the storage of dangerous goods. For Council's information, Council is not able to spot zone a location such as this subject to that zoning being removed in the future should it interfere with the development of a legal I1 use.

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

Date: January 23, 1995

To: Kelly Kloss
City Clerk

From: Doug Free
R.D.R.P.C.

Re: Bylaw Amendment
Bylaw No. 2672-D/95

I am enclosing a Bylaw amendment (exception to the Bylaw) to allow **X1 SKATEBOARD/SNOWBOARD SHOP**. to remain at #7, 6841 - 52 Ave. (Lot 20 Bl. 2 Plan 2241 KS). The change is to permit this non-conforming (commercial) use to continue to operate within the existing I1 District.

Doug Free
Planning Technician

DATE: January 17, 1995

TO: DIRECTOR OF COMMUNITY SERVICES

✓ X DIRECTOR OF CORPORATE SERVICES
X DIRECTOR OF DEVELOPMENT SERVICES

✓ X BYLAWS & INSPECTIONS MANAGER

✓ X CITY ASSESSOR

COMPUTER SERVICES MANAGER

LAND AND ECONOMIC DEVELOPMENT MANAGER

✓ X E.L. & P. MANAGER

ENGINEERING DEPARTMENT MANAGER

✓ X FIRE CHIEF

PARKS MANAGER

PERSONNEL MANAGER

PUBLIC WORKS MANAGER

R.C.M.P. INSPECTOR

RECREATION & CULTURE MANAGER

SOCIAL PLANNING MANAGER

TRANSIT MANAGER

TREASURY SERVICES MANAGER

✓ X PRINCIPAL PLANNER

CITY SOLICITOR

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

FROM: CITY CLERK

RE: LINDA YELICH (XI SKATEBOARDS)

REZONING REQUEST, #7, 6841 - 52 AVE.

Please submit comments on the attached to this office by January 23, 1995, for the Council Agenda of January 30, 1995.

"Kelly Kloss"
City Clerk



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132
January 17, 1995

BACKUP INFORMATION
NOT SUBMITTED TO COUNCIL

Ms. Linda Yelich
#7, 6841 - 52 Ave.
Red Deer, Alberta

Dear Ms. Yelich:

I acknowledge receipt of your letter dated January 16, 1995, re: Skateboard/Snowboard Store.

This item will be discussed and possibly a decision made at the Meeting of Red Deer City Council on Monday, January 30, 1995. Council meetings begin at 4:30 p.m., and adjourn for the supper hour at 6:00 p.m., reconvening at 7:00 p.m.

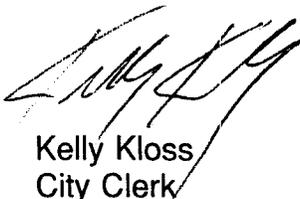
In the event you wish to be present at the Council meeting, would you please telephone our office on Friday, January 27, 1995, and we will advise you of the approximate time that Council will be discussing this item.

Would you please enter City Hall on the park side entrance when arriving, and proceed up to the second floor Council Chambers.

This request has been circulated to City administration for comments, and should you wish to receive a copy of the administrative comments prior to the Council meeting, they may be picked up at our office on the second floor of City Hall on Friday, January 27.

If you have any questions in the meantime, please do not hesitate to contact the writer.

Yours sincerely,



Kelly Kloss
City Clerk

KK/ds



*a delight
to discover!*



THE CITY OF RED DEER

P. O. BOX 5008, RED DEER, ALBERTA T4N 3T4

FAX: (403) 346-6195

City Clerk's Department (403) 342-8132

February 1, 1995

Ms. Linda Yelich
7, 6841 - 52 Avenue
Red Deer, Alberta
T4N 4L2

Dear Ms. Yelich:

At The City of Red Deer's Council Meeting held Monday, January 30, 1995, consideration was given to your correspondence dated January 16, 1995 concerning a request for a skateboard/snowboard store at #7, 6841 - 52 Avenue. At this meeting the following resolution was passed:

"RESOLVED that Council of The City of Red Deer, having considered correspondence from Linda Yelich, XI Skateboards, re: Request to Rezone #7, 6841 - 52 Avenue, to allow for a skateboard/snowboard store, hereby agrees that said request be approved and as presented to Council January 30, 1995."

In addition to the above resolution, Council gave first reading to Land Use Bylaw Amendment 2672/D-95, a copy of which is attached hereto.

This office will now proceed with preparation of advertising for a Public Hearing to be held in the Council Chambers of City Hall on Monday, February 27, 1995 commencing at 7:00 p.m. or as soon thereafter as Council may determine.

The advertising is scheduled to appear in the Red Deer Advocate on Friday, February 10, 1995 and Friday, February 17, 1995.

In accordance with the Land Use Bylaw, you are required to deposit with the City Clerk, prior to public advertising, an amount equal to the estimated cost of advertising, which in this instance is \$550. We will require this deposit by no later than Tuesday, February 7, 1995 in order to proceed with the advertising scheduled above. Once the actual costs are known, you will either be invoiced for or refunded the balance.

... / 2



*a delight
to discover!*

Ms. Linda Yelich
February 1, 1995
Page 2

I trust you will find this satisfactory. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Kloss', written in a cursive style.

KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Principal Planner
Council and Committee Secretary, S. Ladwig

DATE: FEBRUARY 1, 1995
TO: PRINCIPAL PLANNER
FROM: CITY CLERK
**RE: LAND USE BYLAW AMENDMENTS 2672/A-95, 2672/B-95,
2672/C-95 AND 2672/D-95**

At the Council Meeting of January 30, 1995, first reading was given to the above noted Land Use Bylaw Amendments, copies of which are attached hereto.

Bylaw 2672/A-95 provides for setbacks relative to an above ground electrical system being installed in the Downtown area.

Bylaw 2672/B-95 provides for an amendment to the definition of "Day Care Facility" to read:

'A facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day.'

Bylaw 2672/C-95 provides for an office for a utility locating service as a discretionary use in the existing structure on Lot 4, Block 42, Plan K5 (4507-48 Avenue), Red-Alta Utility Location Ltd.

Bylaw 2672/D-95 provides for a skateboard/snowboard shop as an ancillary use to the adjacent oilfield service business in the existing structure located at Lot 20, Block 2, Plan 2241 K.S. (#7, 6841-52 Avenue), XI Skateboarding/Snowboarding Shop.

This office will now proceed with advertising for a Public Hearing to be held Monday, February 27, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.


KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Development Services
Director of Community Services
Recreation, Parks and Culture Manager
Land and Economic Development Manager
Bylaws and Inspections Manager
E. L. & P. Manager
Fire Chief
Council and Committee Secretary, S. Ladwig

NOTICES OF MOTIONNO. 1

DATE: JANUARY 17, 1995

TO: CITY COUNCIL

FROM: CITY CLERK

**RE: ALDERMAN HULL - NOTICE OF MOTION:
CENTRALIZED BILLING AND COLLECTION SERVICE**

At the Council Meeting of December 19, 1994, the following Notice of Motion was submitted by Alderman Hull:

"BE IT RESOLVED that the City Administration be requested to propose a cost effective centralized billing and collection service with the desired output being a City "statement" of all fees, charges, licenses, permits, fines, utility costs and service costs incurred by a property owner or lessee."

The above Notice of Motion was presented at the Council Meeting of January 16, 1995, however, as Alderman Hull was not present at this meeting, same was tabled to a subsequent Council Meeting.

This matter is again presented to Council for consideration.



KELLY KLOSS
City Clerk

KK/clr

DATE: JANUARY 4, 1995

TO: CITY CLERK

FROM: TREASURY SERVICES MANAGER

**RE: ALDERMAN HULL/NOTICE OF MOTION:
CENTRALIZED BILLING AND COLLECTION SERVICE**

At the Council Meeting of December 19, 1994, the following Notice of Motion was submitted by Alderman Hull:

"BE IT RESOLVED that the City Administration be requested to propose a cost effective centralized billing and collection service with the desired output being a City "statement" of all fees, charges, licenses, permits, fines, utility costs and service costs incurred by a property owner or lessee."

As Council is aware, Financial Services staff, in the late spring of 1994, as the first initiative of The City of Red Deer Computer Services Strategic Plan, commenced work on determining and specifying requirements for, and identifying an appropriate Integrated Financial System package for The City of Red Deer. We are now in the initial stages of the detailed planning for the implementation of that system.

One of the 'High Priority' objectives identified in our high level Planning Sessions in June of 1994 was to **"Eliminate duplicate Accounts Receivable systems and duplicate Accounts Receivable processing and reconciliation"**. The benefits identified at that time included the following:

- improved customer service
 - a) Customers would have the option of receiving one statement from the City which consolidated some or all of the various categories of receivable that they may have with the City, or continue to receive separate statements for the various receivables that they may have, as they do now.
 - b) Preauthorized Payment and Equal Payment Plans could be offered for all receivables in a coordinated fashion instead of system by system
 - c) Collection activities for the various categories of receivable would be more closely coordinated

- simplified system
 - a) Acceptance of customer payments for any City charge at any City location would be facilitated as the Cash Receipts system would not require the 'interfaces' to separate receivable systems as is the case now

 - b) There would be a reduced amount of program 'code' for Computer Services staff to maintain

It must be pointed out, however, that there are some costs and risks associated with a consolidated receivables system, as well, including the following:

- customer service

- a) Some customers may find a consolidated statement to be confusing or inappropriate for their circumstances
- b) Collections staff would need to be trained to be familiar with a much broader range of services and may not always be able to answer a customer's question related to a specific service billing on a consolidated statement
- c) Some City receivable systems, because of the diversity of services provided, have quite different billing frequencies, due dates, interest or penalty provisions, etc. Consequently, it may be impractical to expect that a customer will receive no more than one statement from the City in any given month

- system considerations

- a) Because of the different billing requirements, it may be impractical, from a technical perspective, to combine all receivable systems in one monthly statement
- b) Additional program 'code' will have to be written to 'interface' the various billing systems with the consolidated receivable module, as well as with the General Ledger

SUMMARY

The Integrated Financial System Project Team is in the final stages of selecting the software package that will best suit the City's needs, as identified in our Planning Session workshops and system evaluations over the last seven months. We are now commencing the detailing implementation planning for the preferred system, and we will not know for a few weeks yet how this software package will handle all specific operations within each of our business functions; however, I believe that the intent of the Notice of Motion put forward by Alderman Hull has already been identified as one of the objectives of the Integrated Financial System and is being addressed within that project.

RECOMMENDATION

That the benefits, costs and practicality of consolidating all City billing and collection activities and producing one consolidated statement of the customer's account continue to be investigated and evaluated as part of the Integrated Financial System project, and that we report back to Council at the earliest possible time after all relevant information has been collected and the impacts of fully consolidated billing and collection activities are known.

Respectfully submitted,



D. G. NORRIS
TREASURY SERVICES MANAGER

cc. Director of Corporate Services
Computer Services Manager

COMMENTS:

We concur with the recommendation of the Treasury Services Manager.

"G. SURKAN"
Mayor

"M.C. DAY"
City Manager

DATE: JANUARY 31, 1995

TO: TREASURY SERVICES MANAGER

FROM: CITY CLERK

**RE: ALDERMAN HULL - NOTICE OF MOTION:
 CENTRALIZED BILLING AND COLLECTION SERVICE**

At the Council Meeting of January 30, 1995, consideration was given to the above topic and at which meeting the following motion was passed:

"BE IT RESOLVED that the City Administration be requested to propose a cost effective centralized billing and collection service with the desired output being a City "statement" of all fees, charges, licenses, permits, fines, utility costs and service costs incurred by a property owner or lessee."

At the above noted meeting, it was agreed that the intent of the above resolution was similar to the intent outlined in your recommendation contained in your report dated January 4, 1995. As a result, I trust that you will be investigating and evaluating such a system and reporting back to Council at the earliest possible time after all relevant information has been collected and the impacts of fully consolidated billing and collection activities are known.



KELLY KLOSS
City Clerk

KK/clr

cc: Director of Corporate Services
 Computer Services Manager

DATE: FEBRUARY 1, 1995

**TO: DIRECTOR OF DEVELOPMENT SERVICES
DIRECTOR OF CORPORATE SERVICES
DIRECTOR OF COMMUNITY SERVICES
PUBLIC WORKS MANAGER
RECREATION, PARKS AND CULTURE MANAGER**

FROM: CITY CLERK

**RE: ALDERMAN VOLK - NOTICE OF MOTION:
GARBAGE CONTRACT WITH LAIDLAW WASTE SYSTEMS LTD.**

At the Council Meeting of January 30, 1995, the following Notice of Motion was submitted by Alderman Volk:

"WHEREAS Laidlaw Waste Systems has had discussions with some members of Council in regards to areas of which The City may increase waste system services; and

WHEREAS possible increases in service can be accomplished without increasing rates to the user; and

WHEREAS through negotiations with Laidlaw Waste Systems increases in services may be accomplished along with a decrease in rates to the user;

THEREFORE BE IT RESOLVED that The City Administration, specifically the Public Works Department, commence discussions with Laidlaw Waste Systems with the intent of achieving the following:

1. Implementation of a composting program.
2. Cost savings through diversion of compostable materials from the landfill.
3. Cost savings through reduced frequency of the Blue Box collection.
4. Cost savings that may be available by using new high efficiency collection equipment.

5. Cost savings that may be available by adjusting collection schedule from summer to winter.
6. Increased diversion of recyclables from the landfill through expanding items collected.
7. Extension of current contract with Laidlaw Waste Systems to achieve the greatest cost savings prior to the end of our current contract and in future years thereafter."

This Notice of Motion will be presented to Council at its meeting held Monday, February 27, 1995 and as such, I request your comments to this office by Friday, February 17, 1995.

If you have any questions, please do not hesitate to call.



KELLY KLOSS
City Clerk

KK/clr

BYLAW NO. 2672/ A-95

Being a Bylaw to amend Bylaw No. 2672/ 80, the Land Use Bylaw of The City of Red Deer

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

That Bylaw 2672/ 80 be amended as follows:

1. Section 4.4 is amended by:

- (1) The insertion of the subheading "Setbacks from Streets" after "4.4.1";
- (2) Renumbering Sections 4.4.1, 4.4.2 and 4.4.3 and all references thereto, as Sections 4.4.1(1), 4.4.1(2) and 4.4.1(3), respectively;
- (3) The addition of:

"4.4.2 Setbacks from Overhead Electrical Wiring

- (1) Any part of a building which exceeds 3.8 m in height shall be set back a minimum of 4.21 m from any property boundary which is adjacent to existing or proposed overhead electrical wiring.
- (2) Any part of a building which is 3.8 m or less in height shall be set back a minimum of 2.5 m from any property boundary which is adjacent to existing or proposed overhead electrical wiring.
- (3) In order to accommodate electrical wiring and equipment, the registration of an easement may be required as a condition of the issue of a development permit.
- (4) Legally existing buildings are deemed to comply with this section. Renovations, including structural alterations, are allowed in all legally approved existing buildings.
- (5) In the event of a difference between a set back requirement of this section and a regulation for the same yard in Part Six of this By-law, the greater distance shall prevail."

2. The addition, where not previously existing, of "subject to Section 4.4" to all the yard regulations of the Land Use Districts in Sections 6.2.1 and 6.6.3.
3. This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this day of A.D. 1995.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1995.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1995.

MAYOR

CITY CLERK

BYLAW NO. 2672/B-95

Being a Bylaw to amend Bylaw No. 2672/80, the Land Use Bylaw of The City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1 Section 1.2.2 is amended by rescinding the definition for "Day Care Facility" and replacing it with the following:

"Day Care Facility" means a facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day."

2 This Bylaw shall come into full force and effect upon the passage of third reading.

READ A FIRST TIME IN OPEN COUNCIL this day of A.D. 1995.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1995.

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1995.

MAYOR

CITY CLERK

BYLAW NO. 2672/C-95

Being a Bylaw to amend Bylaw 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1 Section 4.13.1 is amended by adding the following;

(23) On this site, or portion thereof, in the existing structure an office for a Utility Locating Service is a discretionary use

(a) Lot 4 Block 42 Plan K5 (4507 48 Ave.)

READ A FIRST TIME IN OPEN COUNCIL this day of A.D. 1995

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1995

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1995

MAYOR

CITY CLERK

BYLAW NO. 2672/D-95

Being a Bylaw to amend Bylaw 2672/80, the Land Use Bylaw of the City of Red Deer.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1 Section 4.13.1 is amended by adding the following;

(24) On this site, or portion thereof, in the existing structure a Skate-Board/Snow-Board Shop is deemed to be an ancillary use to the adjacent oilfield service business.

(a) Lot 20 Block 2 Plan 2241 KS (#7 6841 - 52 Ave.)

READ A FIRST TIME IN OPEN COUNCIL this day of A.D. 1995

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1995

READ A THIRD TIME IN OPEN COUNCIL this day of A.D. 1995

MAYOR

CITY CLERK

DATE: FEBRUARY 1, 1995
TO: PRINCIPAL PLANNER
FROM: CITY CLERK
**RE: LAND USE BYLAW AMENDMENTS 2672/A-95, 2672/B-95,
2672/C-95 AND 2672/D-95**

At the Council Meeting of January 30, 1995, first reading was given to the above noted Land Use Bylaw Amendments, copies of which are attached hereto.

Bylaw 2672/A-95 provides for setbacks relative to an above ground electrical system being installed in the Downtown area.

Bylaw 2672/B-95 provides for an amendment to the definition of "Day Care Facility" to read:

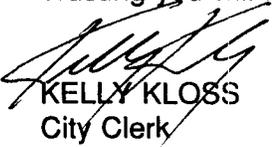
'A facility providing care, development and/or supervision for 7 or more children under the age of 12 (including the operator's own children) for more than 3 but less than 24 consecutive hours in a day.'

Bylaw 2672/C-95 provides for an office for a utility locating service as a discretionary use in the existing structure on Lot 4, Block 42, Plan K5 (4507-48 Avenue), Red-Alta Utility Location Ltd.

Bylaw 2672/D-95 provides for a skateboard/snowboard shop as an ancillary use to the adjacent oilfield service business in the existing structure located at Lot 20, Block 2, Plan 2241 K.S. (#7, 6841-52 Avenue), XI Skateboarding/Snowboarding Shop.

This office will now proceed with advertising for a Public Hearing to be held Monday, February 27, 1995 commencing at 7:00 p.m., or as soon thereafter as Council may determine.

Trusting you will find this satisfactory.


KELLY KLOSS
City Clerk

KK/clr
attchs.

cc: Director of Development Services
Director of Community Services
Recreation, Parks and Culture Manager
Land and Economic Development Manager
Bylaws and Inspections Manager
E. L. & P. Manager
Fire Chief
Council and Committee Secretary, S. Ladwig