

City Manager Briefings Agenda

11:00 AM, Monday, August 22, 2011 – Wapiti Meeting Room 2nd Floor City Hall

I. REPORTS

- I.1. 11:00 AM - 11:45 PM
Alberta Secretariat For Action on Homelessness Presentation
Department: Social Planning

- I.2. Noon - 12:30 PM
Update on Integrated Movement Study
Directorate: Development Services

2. CITY MANAGER UPDATE ON ADVOCACY TOPICS/INITIATIVES

Christine Kenzie

To: Linda Boyd
Subject: FW: The Secretariat at City Manager's Briefing
Importance: High

*3 people coming -
Team who Court thinks
Coordinator - pamphlet on Red Deer
- separate steps -*

Following up on this item for the August 22nd City Manager's Briefing meeting. I believe you were speaking to Elaine about this, and the time frame is now 45 minutes for the presentation.

Can you confirm if 11:00 AM to 11:45 AM would work, as well as the number of people who would be attending?

Also, can you give me some background as to what they will be presenting at this meeting and if they will need to use any of the equipment in the meeting room, i.e. for a power point presentation.

Thanks.

*- Secretariat wants to
get information from Council
- putting together a
pamphlet on what being
done in Red Deer re
Homelessness.*

Christine Kenzie | Corporate Meeting Coordinator
Legislative & Governance Services | The City of Red Deer
D 403.356.8978 | F 403.346.6195
christine.kenzie@reddeer.ca

From: Linda Boyd
Sent: Thursday, July 28, 2011 4:05 PM
To: Elaine Vincent
Subject: The Secretariat at City Manager's Briefing
Importance: High

Hello Elaine,

So, I'm finally getting back to you to confirm the City Manager's briefing for the folks from the Secretariat for Action on Homelessness. The group has chosen the 22nd of August, Elaine, from 11 to 12:00 noon. I'm hopeful that that time slot is still open. Will that work on your end?

Linda

linda.boyd@reddeer.ca
403.342.8103 bus

From: Roxana Nielsen Stewart
Sent: July 28, 2011 12:36 PM
To: Linda Boyd
Subject: FW: confirmation of dates
Importance: High

Hi – since you had the initial conversation with Elaine on dates for the Secretariat to visit- would you please confirm August 22 11 am to 12 am with Elaine. Thanks

Have a great day - Roxana

From: Colin Penman [mailto:colin.penman@gov.ab.ca]
Sent: July 28, 2011 12:31 PM
To: Roxana Nielsen Stewart
Subject: confirmation of dates

We are good to go with August 22nd for meeting with City Council and also fine with the meeting for August 31 with the CHAB meeting.

Looking forward to it and will have two board members for sure in attendance and possibly three. In that we have yet to have any board representation at our past meetings, I want to make sure we are well represented by board at these meetings.

Colin

Colin Penman
Senior Policy Advisor
Alberta Housing and Urban Affairs
Alberta Secretariat for Action on Homelessness
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Christine Kenzie

From: Elaine Vincent
Sent: August 02, 2011 1:49 PM
To: Christine Kenzie
Subject: FW: The Secretariat at City Manager's Briefing

Importance: High

can you advise if this still works...

- 45 min work -

Elaine Vincent

Manager, Legislative and Governance Services

The City of Red Deer

Phone: 403-342-8134

Fax: 403-346-6195

elaine.vincent@reddeer.ca

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2011/08/02

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Christine Kenzie

From: Jim Jorgensen
Sent: July 25, 2011 5:46 PM
To: Bev Greter; Christine Kenzie
Cc: Syed Ali; Paul Goranson
Subject: Integrated Movement Study - upcoming issues and commitments

Bev / Christine,

Following are details regarding our upcoming Integrated Movement Study commitments:

1. As part of the Integrated Movement Study, we have been selected to work with Alberta Health Services and their partners on a pilot project for walkable communities. We attended a web conference with them this morning and are beginning to get a picture of the agenda and some preliminary time commitments for our organization.
 - a. Wednesday, September 21st
 - i. Decision Maker's breakfast (7:00 or 7:30AM – 9:00AM)
 1. There will be a keynote address by Walk21.
 2. Ideally, the Mayor, Council, and CLT will be in attendance.
 - ii. Workshop (9:30AM – 4:30PM)
 1. We will be trying to include as many key folks from various departments as possible so may have some impact on the OLT meeting scheduled for the afternoon.
 2. At the moment, this would likely be something optional for the Mayor, Council and CLT. I do think there will be some that wish to attend.
 - b. Thursday, September 22nd
 - i. Walkabouts (9:00AM – 3:00AM)
 1. Again, an optional item for the Mayor, Council and CLT. Most likely we'll want our more operational folks involved here.
 - ii. Community Meeting (6:30PM – 8:30PM)
 1. We are working out details for this. Most likely will be an optional item also.
 - c. Friday, September 23rd
 - i. Feedback Lunch (12:30PM – 2:00PM)
 1. Expectation is for the Mayor, Council and CLT to attend for a debrief / feedback session.
 - ii. Wrap up (2:30PM – 4:00PM)
 1. Only for the core team...likely the Integrated Movement Study steering committee, project team, and a couple of additional people.
2. Paul Goranson would like to have some time on the CLT agenda this Thursday to discuss the project. Likely 30 minutes would be fine.
3. We would like to reserve some time at an upcoming City Manager's Briefing. Preference is for the August 22nd meeting if possible. If not, the next available will have to work.
4. We also have another presenter – Gil Penalosa – booked for October 19th as part of our speaker series for this project. Mr. Penalosa was a specific Council and City Manager request. At minimum there will be a 60 minute presentation and 30 minute question period that Council should attend – there may be more to follow though. Tentatively we are considering an early evening time for Council to attend (we will have to confirm).

As mentioned this afternoon, all of these are relatively new developments that still require some details to be worked out; however, this should be a decent approximation of what we are committing to in the next few months. There will be more regarding this project that we will need to discuss with you in the coming weeks...we will keep you posted.