

*File*

## A G E N D A

for the Regular Meeting of RED DEER CITY COUNCIL  
to be held in the Council Chambers, City Hall,  
MONDAY, SEPTEMBER 17, 1984, commencing at 4:30 p.m.

- (1) Confirmation of the September 4, 1984 minutes of the regular meeting, and the September 6, 1984 minutes of the special meeting.

### PUBLIC HEARINGS

Public Hearings will be held Monday, September 17, 1984, at 7:00 p.m., respecting Bylaws 2672/P-84 and 2672/Q-84.

(2) UNFINISHED BUSINESS

- 1) Assistant City Clerk - Re: Fairview Grocery Store/Concrete Block Structure (Fence) .. 1
- 2) Finance Committee - Re: Grant Structures Review Committee .. 2
- 3) Asst. City Clerk - Re: Speed Limit Reduction Riverside Drive 77 St. South/Bylaw No. 2800/D-84 .. 30
- 4) Asst. City Clerk - Traffic Bylaw Amendment/Miscellaneous Matters/Bylaw 2800/C-84 .. 31
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(3) REPORTS

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- 2) Asst. City Clerk - Re: Public Hearings/Bylaw 2672/P-84 and Bylaw 2672/Q-84 .. 36
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- (6) PETITIONS & DELEGATIONS
- (7) NOTICES OF MOTION
- (8) BYLAWS
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  - 3) 2672/Q-84 - Land Use Bylaw Amendment - Urban Parks 3 Mile Bend Area -  
2nd and 3rd readings p.36
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  - 5) 2800/D-84 - Speed Limit Reduction Riverside Dr. 77 St. South - 3rd reading  
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#### COMMITTEE OF THE WHOLE MEETING

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- 2) Property Acquisition p.3
- 3) Land Negotiations p.7

UNFINISHED BUSINESS

1.

NO. 1

September 10, 1984.

TO: City Council

FROM: Asst. City Clerk

RE: Fairview Grocery Store/Concrete Block Structure (Fence)

At the Council meeting of August 20, 1984, Council considered a report from the Development Officer/Building Inspector concerning the concrete block structure (fence) situate upon Lot 4A, Block 12, Plan 2017 N.Y., being the Fairview Grocery Store Site. The said fence is deemed to be dangerous to the public safety and accordingly, Council agreed to serve notice to the owners advising them that Council will consider making an Order to have the said fence repaired and made safe.

In accordance with the wishes of Council, the owners, namely 291147 (Alberta) Ltd. have been notified that Council will at its meeting to be held in the Council Chambers of City Hall, the 17th day of September 1984, commencing at 7:00 p.m. or as soon thereafter as Council may determine, consider making the following Order.

"Council of The City of Red Deer, being of the opinion that the concrete block structure (fence) situate upon Lot 4A, Block 12, Plan 2017 N.Y. (Fairview Grocery Store Site) is, by reason of its dilapidated and unsafe condition, dangerous to the public safety and is detrimental to the surrounding area, hereby resolves and orders that 291147 Alberta Ltd., owner of the aforesaid property, within 30 days from the date hereof, repair and make safe the said concrete block structure (fence), in default of which the Development Officer/Building Inspector shall cause the same to be done and all costs of so doing shall be charged against the said lands as taxes due and owing and shall be recovered as such."

C. Sevcik  
Asst. City Clerk

CS/ds

NO. 2

September 5, 1984

TO: CITY COUNCIL  
FROM: CHAIRMAN, FINANCE COMMITTEE  
RE: GRANT STRUCTURES REVIEW COMMITTEE

The Finance Committee reviewed the attached reports submitted by the City Departments.

After consideration of the detailed comments contained in the reports it was the Finance Committee's decision to recommend to Council that:

The Province of Alberta be requested to continue the system of grants to various categories such as Transportation, Police, Recreation, F.C.S.S., etc, but that:

- a) Municipalities be permitted more flexibility in the allocation of funds within the categories, and
- b) there be a simplification in the application, administration and accounting for grants.

The above decision is submitted to City Council for its consideration for submission to the Grant Structure Review Committee along with the comments submitted by the various City departments.

Yours truly,

ALDERMAN J. KOKOTAILO  
Chairman, Finance Committee

AW/jm  
Attach.

August 20, 1984

TO: FINANCE COMMITTEE

FROM: CITY TREASURER

RE: GRANT STRUCTURES REVIEW COMMITTEE

There are a number of concerns or suggestions regarding Provincial grant programs that could be submitted to the Committee for consideration. These concerns or suggestions are:

1. Overall Provincial Policy on Grant Administration

There is no overall Provincial policy on grants administration. Each department determines its own policy for its particular grant programs. Some departments may require a lot of detail to support grant claims. Some require very little. Examples of the lack of consistency are:

a) Detail of Expenditure Required for Claims

Environment is probably the worst department for requiring detail. For example, on a project of some \$35,000 cost it is required that the expenditures be submitted in terms of unit costs for each type of expenditure submitted. This means a lot of administrative work to break everything down in terms of unit costs. Other departments may have projects involving millions of dollars and all that is requested is a simple breakdown of cost.

b) Advances of Grant Funds

Some departments advance grant funds to provide financing for the expenditures. They may or may not require that interest be credited for unspent funds. This requirement is not a concern. What is a concern is that if funds are not advanced the municipality must finance the Provincial share until grant funds are provided. Usually the interest charges incurred by the municipality to finance the expenditure or interest earnings lost due to funding the expenditure are not reimbursed by the Province. This can sometimes be a significant cost if it is a large project.

### c) Claiming Procedure Available at Project Start

Often a project may start and the details on claiming procedure are not available. When the claim procedure information is made available it is found that the accounting breakdown used to accumulate information is not in accordance with the breakdown required. This results in a significant amount of analysis that could have been avoided.

## 2. Provincial Grant Administration Manual

A manual is available from the Provincial Government that lists Provincial grant programs available to municipalities. This manual is updated annually and is very useful. It is recommended that this continue to be issued and updated annually.

It is recommended that in line with suggestion (1) an administration manual should be issued by the Province that provides instructions on the claiming of grants. For example, what expenses are eligible, etc. This manual would be for all Provincial grants no matter which department was involved. Such a manual would make it much easier to submit claims because there would be only one set of rules.

## 3. Acceptability of Municipal Administrative Costs as Claimable Expenditures

Normally the staff salary expense claimable does not go much higher than junior office staff or foreman in the field. Time for City staff engineers, as an example, who are supervising the project are not claimable. It is submitted that if the City had hired Engineering consultants such costs incurred by them would be claimable including administrative costs such as accounting staff, etc. Therefore, any costs incurred by a municipality that are directly related to a project should be recognized and reimbursed by the Province.

One grant program that is especially arbitrary in the payment of municipally incurred expenditures is Disaster Services. When the City incurred costs a few years ago as a result of flood damage caused by rain it was found no specific guideline of what costs would be reimbursed was available. Reimbursement of costs was apparently decided on a case by case basis. Costs incurred for use of City owned equipment and staff were arbitrarily disallowed on the basis that such costs would have been incurred anyway. The costs would have been incurred but for another project. This means that an expenditure was incurred by the City that should have been reimbursed but was not.

#### 4. Reporting Period for Claims

Payroll records may be on a bi-weekly or monthly basis. Some programs such as job creation, require that claim submission be on a monthly basis. Our payroll records are on a bi-weekly basis. This means we have to convert them over to report on a monthly basis. If the claim could be submitted on a monthly or 4 week basis, it would make it much simpler.

#### 5. Project Cooperation Administration

The Recreation project cooperation grants cause administrative problems. Payment of grants is made directly to organizations by the Province but the municipality is responsible for ensuring the claim report of expenditures is submitted. It makes it difficult for the municipality to require the organization to submit the claim information when they already have the grant.

#### 6. Recognition of Inflation for Grant Programs Lasting more than One Year

An example of this concern is the Recreation/Cultural grant program. This program made \$100 per capita available to municipalities in 1974 but funds had to be spent by 1984. The funds were only made available when claims were submitted for specific projects. This meant municipalities that built all their projects in the first part of the program benefited more than a municipality that spread its projects out. The benefit was the result of avoiding inflation which would reduce the value of the grant funds. If the grant funds had been increased each year by an interest factor, it would have made the program more equitable.

#### 7. Requirement for Separate Bank accounts for Grant Funds Advanced

Sometimes a requirement is made that a separate bank account be maintained for advanced funds. This extra administrative work is opposed because control can be made by keeping separate accounting records and crediting interest at an equivalent rate to City investments. This could mean a higher rate of interest could be earned because larger sums of money would be invested with the grant funds.

#### 8. Timing of Announcement of Programs

The municipal fiscal year is the calendar year while the Provincial fiscal year starts April 1st. Many new grant programs are announced by the Province around the start of its fiscal year. This makes it difficult for municipalities, who have normally set their budgets by this time, to make revisions. In addition, it does not give much time for tendering projects. Announcements should be made prior to a calendar year to allow municipalities to make budget provision and prepare for the projects.

#### 9. Reimbursement of Union Rates for Job Creation Projects

Job creation projects only reimburse a minimal hourly rate. It is recommended the full hourly rate cost be reimbursed to the municipality.

#### 10. Deadlines for Submission of Job Creation Projects

The time allowed to submit proposed projects when a program is announced is sometimes not sufficient to allow approvals for the submission of the projects to be obtained.

#### 11. Audited Statements for F.C.S.S. Claims

At the end of a year the Province requires audited financial statements of agencies to support the expenditures reimbursed. In addition, the Province requires the City's Auditor to confirm that the amounts were actually paid out by the City. This represents a duplication and the incurrence of audit fees unnecessarily.

It is recommended that if the agencies audited financial statement confirms the expenditures claimed then no additional audits should be required.

#### 12. Requirement for Auditor's Verification of Expenditures

When a requirement is made for an external auditor to verify expenditures claimed it is recommended that as an alternative if the municipality has a chartered accountant on staff that he should be able to verify the claim in lieu of external auditors. This would save a lot of audit fees.



### 13. Recreation/Cultural Facility Grants

The Provincial Government made a substantial amount of money available under this program for the construction of capital facilities. While these types of programs are welcome the impact on operating budgets is not. The Province did not make operating funds available under this program but promoted the construction of many facilities. To take advantage of the program the municipalities had to commit capital and operating funds at the expense of other programs.

### 14. Annual Unconditional Operating Grant

The annual increase for this grant fluctuates with the whims of the government rather than being based on some forecastable criteria. This makes it difficult for municipalities to budget.

The grant should be based on identifiable criteria and should be implemented for a long term period.

### 15. Expiration of Grant Programs

Both the major recreation/cultural and transportation grant programs are due to expire at the end of this year or early 1985 but no replacement programs have been announced. This makes future planning difficult.

### 16. Announcement of Grant Increases

The Province announced in early 1984 that grants would not increase in 1984. During the year it was found that this was not necessarily the case. Some grants were increased and some were not. The direction given for budget preparation was to assume no increase. When increases did occur it made implementation of additional programs more difficult.



A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jm

May 29, 1984

TO: MAYOR

FROM: CITY TREASURER

RE: PROVINCIAL GRANT STRUCTURE REVIEW COMMITTEE

Attached is a summary (Appendix "A") of the annual operating grants the City receives from the province that are included in the 1984 operating budget.

Attached as Appendix "B" is a list of other grants the City has been receiving in the last few years.

The two listings are not an all inclusive list of the grant programs available or that have been used by the City. For information on grant programs available the brochure "Alberta Assistance Programs" published annually by Alberta Municipal Affairs should be consulted.

The two listings do indicate that most grants received from the province are conditional. This means that the City must make an expenditure for the purpose of which the grant was issued in order to receive the grant. The concerns with this are:

1. By making the grants conditional the province is setting the priorities for the municipality in spending its funds. It might, for example, make a municipality spend more money on roads to ensure available grants are used. The municipal funds used on roads may mean municipal expenditures in some other area are reduced.
2. Large provincial grants may be provided to build structures (ie. Recreation/Cultural facilities) without providing operating grants for the resulting facilities. This could cause a municipality to build more facilities than it can afford to operate.

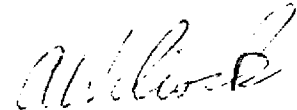
Other concerns with grants are:

1. Annual operating grants should not fluctuate up and down each year. An example is the Unconditional Operating Grant. This used to have a growth component that was paid for only one year. This meant the next year the grant could be less than the year previous. This makes it difficult to budget.

2. The amount of many grants are not announced until April of the year they are applicable due to the province's financial year being later than the municipalities. The amount of the grants should be available by January 1st to assist municipalities in their budgeting.

3. In providing grants for capital projects the Province should pay interest on funds the municipalities must expend prior to receiving reimbursement. On large projects this is a significant expense for municipalities who must pay 100% of interest costs. Alternatively, grant funds should be advanced prior to expenditure.

4. On capital projects municipalities should be able to charge administrative staff time and receive reimbursement from the province.



A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/cp

1984 PROVINCIAL OPERATING GRANTS AS PER BUDGET

<u>PURPOSE</u>	<u>TYPE</u>	<u>AMOUNT</u>
1. General Municipal Grant	Unconditional	\$ 1,366,870
2. Administration fee for Firearms Acquisition Certificates	Conditional	8,000
3. Police Grant	Unconditional	572,100
4. Alberta Disaster Services	Conditional	8,500
5. Highways Grant	Unconditional	99,240
6. Transit Operating Grant	Unconditional	502,570
7. F.C.S.S.	Conditional	613,050
8. Recreation - Operating	Conditional	15,270
9. Recreation - Capital	Conditional	58,990
10. Urban Park Operating	Conditional	261,020
11. Museum	Conditional	15,700
12. In lieu of Property Tax	Conditional	1,275,200
13. In lieu of Business Tax	Conditional	13,390

OTHER PROVINCIAL GRANTSPURPOSETYPE

1. Major Cultural/Recreation	Conditional
2. Facility Development Program	Conditional
3. Water Treatment Facilities	Conditional
4. Sewer Treatment Facilities	Conditional
5. Railway Facility Relocation	Conditional
6. Municipal Housing Incentive	Conditional
7. Debenture Interest Subsidy	Conditional
8. Urban Transportation	Conditional
9. Arterial Roadways	Conditional
10. Major Continuous Corridors	Conditional
11. Urban Signing	Conditional
12. Urban Parks	Conditional

May 29, 1984

TO: Mayor

FROM: City Engineer

RE: Provincial Grants - Funding Assistance

The following is a list of financial assistance programs offered by the Province that the Engineering Department is involved with.

TRANSPORTATION

Major Continuous Corridor

A 90 percent grant by the Province towards the total cost of the construction of a major continuous corridor roadway through the City.

Arterial Roads Capital Assistance

A program offering two-thirds funding on approved arterial roads in the City. A set amount is allocated each year.

Research and Development

Funds allocated on a two-thirds basis for various approved research projects.

Traffic Systems Management

A program (two-thirds funding) to assist on localized transportation improvements, eg. intersection channelization.

Railway Grade Separated Structures

A program to assist in the construction of structures for roadways over or under railways.

### Primary Highway Assistance Grant

A grant given out to assist in maintenance of primary highways in urban areas.

### Urban Signing Grant

This is a two-thirds Provincial sharing program to assist Cities in the installation of regulatory and information signs.

### Transit/Roadway Technical Program

This program assists in cost sharing for applicable approved courses relating to the above two areas.

### UTILITIES

In the utilities field there is funding assistance available for water and sewerage projects. The program was recently modified. Eligible projects are funded to 50 percent by the Province.

We are generally satisfied with the financial assistance offered by the Province for transportation projects. Their programs are well documented and the procedures for application and subsequent approval are quite straightforward. They have set up a six year program (1979-1984) so we are able to plan our projects with some degree of certainty as to what funding may be available. The current program will expire by December 31, 1984 with no indication from the Province to date as to its continuance and content.


Some political pressure should be exerted to not only ensure program continuance but also for the same period of time to allow for project planning.

The programs offered by Environment are organized the same. We apply from year to year for projects and do not know if they may be approved. There is no set allocation to Cities and as such we have no assurance of funding in any given year. Naturally the more financial assistance available from the Province the better for the City, therefore, a more favorable (to the City) sharing ratio would be desirable. The eligibility of projects is also quite limited.

The Revolving Trunk Servicing Program has been discussed in other correspondence. It is not really a grant program but rather a loan program. The City has not had an occasion to use this program.

The City has used a program available from the Province (Alberta Environment) for erosion control. The use of this program will be limited, but is certainly a benefit to us.

It provides for 75 percent funding on an eligible project.

  
B. C. Jeffers, P. Eng.  
City Engineer

BCJ/emg



## THE CITY OF RED DEER

15.  
MAY 29 1984

P. O. BOX 5008

RED DEER, ALBERTA

T4N 3T4

342-8225

TRANSIT DEPARTMENT

May 28, 1984

TO: City Engineer

FROM: Transit Superintendent

RE: Provincial Grant Structure

The Transit Department is currently involved in three different Provincial Funding Programs. The first of these programs is a Grant-in-Lieu of Public Transit Operating Assistance. This unconditional grant is based on \$10 per capita and is used to reduce or eliminate the operating deficit. This unconditional grant is automatic, based upon population figures and does not require an application for funding by the City. The objectives of this program is to reduce or eliminate the operating deficit. Although the funding of \$10 per capita reduces the deficit impact, it does not eliminate the operating deficit. My comment would be that the \$10 per capita grant would appear to be less than adequate. Keeping in mind, of course, that the inadequacy is directly related to the increases in operating costs such as labor, fuel and maintenance over the past six years. I would therefore recommend that the City lobby the Provincial Government for an increase of the Unconditional Operating Grant.

The second of these programs is the Public Transit Capital Assistance program. The objective of this program is to supply funds for capital expenditures such as constructing Transit facilities for vehicle storage and maintenance or the purchasing of Transit Rolling Stock. As you are aware, these funds are transferable for use on approved roadway improvements at the discretion of the City. The Transit Department has not used the funds available since 1980 when 12 Bluebird buses were purchased. My only

May 28, 1984  
City Engineer

concern regarding this program is that the Transit Department may be required to purchase Replacement Rolling Stock within the next 5 to 7 years. Since the allotted funds have not been used by the Transit Department and have been transferred elsewhere, will these funds be available when we are required to purchase Replacement Rolling Stock? I would recommend that the City lobby the Provincial Government to maintain this program under the existing format.

The third of these programs is a Research and Development program. Funding for this program is based on a cost sharing with the Province paying two thirds of the costs. Alberta Transportation approval is required to receive funds under this program. Although the program is designed to assist in funding the development and research activities to provide more effective and efficient urban transportation systems, I feel that the area of Management training should also be considered under an approved basis. A list of approved Management Training course could be established and made available to Municipalities.

After reviewing all the funding programs the Transit Department's recommendation would be to:

1. Increase the per-capita grant under the Public Transit Operating Assistance program.
2. Maintain the existing Capital Assistance program to insure the availability of funds when required to replace Rolling Stock.
3. Increase the Research and Development grant to include Management Training with an approved list of available courses.



Grant Beattie  
Transit Superintendent

GB/ef

File: R-21396

May 16th, 1984

MEMORANDUM

TO: MAYOR BOB MCGHEE  
FROM: RECREATION SUPERINTENDENT  
RE: REQUEST FOR INFORMATION AND COMMENT ON PROVINCIAL GRANTS

The following is a list of Grants and a brief comment with respect to each:

Project Co-operation - C1 Basic Assistance

The criteria for use of this grant is virtually limitless, but subject to Government approval. The amount of \$500.00 assures every municipality regardless of size this base amount.

Project Co-operation-C2 Municipal Assistance

Conditions as above apply. The basis of the grant is \$.50 per capita. Red Deer has traditionally utilized this for capital programs as outlined in our Recreation Master Plan.

Project Co-operation-C3 Community/Service Organizations

This grant is based on \$.50 per capita and is provided to match community service organization projects. Traditionally, we have established local criteria and received applications from community service organizations. It is utilized only for those projects which benefit the community as a whole as opposed to some self-serving recreation group. If properly handled at the local level, it can be a very effective grant and an increase in funding would encourage still more community involvement. One of the requirements of the grant is that the cheque is released to the community organization. In our opinion, with the agreement of the community organization, this matching amount should be forwarded directly to the municipality. We have had some difficulty in this regard.

Project Co-operation - C5 Community/School Incentive

This \$.65 per capita grant provides the opportunity for us to work co-operatively with the School Authorities in the provision of cultural recreational services. Traditionally, we have utilized these funds for capital development normally related to one of our community school ventures, but more recently, we have also invited suggestions and proposals from the school systems and providing they meet our criteria and are of mutual benefit to agencies, these proposals are given favourable consideration. I believe this is an excellent "strings attached" grant. It might also be worthy to note that the Inter-Departmental Committee dealing with community schools provides Community School Grants through the School Authority which in our case, is utilized in a similar way to the C5 Grant.

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May 16th, 1984

### Operating Assistance Grant

This \$3.00 per capita grant was recently increased from a basic \$1.00 per capita for the first 20,000 of population and \$.20 per capita thereafter. Originally, the grant was intended for leadership development and programs, however, these requirements have since been eliminated and the grant can be utilized to offset recreation operational costs. In my opinion, there would be merit in requiring municipalities to utilize these sums for new and innovative programming and/or leadership development.

### Major Cultural Recreation Facility Development Grant

This program is drawing to a close. It was initiated in 1982 and will terminate at the end of 1984. It is based on \$100.00 per capita and requires either City and/or community organization participation. We believe in our case it has been highly successful. We have utilized the money wisely and have not incurred excessive debt for recreation development as a result. Other communities have not been so fortunate and are now confronted with buildings and structures that they have difficulty operating. I would strongly recommend that the Province be encouraged to reintroduce this program with a slant toward providing sufficient funding for municipalities to provide those facilities which are utilized by the local populations, but also by people in the service areas. A good example in our case would be the new Coliseum. We will also require Provincial assistance if we are to develop district centres similar to the Dawe Centre.

### Urban Parks Capital Grants

This is a very significant program involving substantial sums of money. We could not be more satisfied with the manner in which it has been introduced and the co-operation that we receive from the Province. I would think that it would be a model that the Province may wish to emulate in other programs.

### Urban Parks Operating Assistance

In recognition of the fact that these major urban parks will be regional in nature, the Province offers substantial operating assistance relieving the City taxpayer of the bulk of the financial burden of operating these major facilities. We are also well satisfied with the arrangement, and believe the Province should be commended for their foresight.

### Further Education Grant

This grant was originally funnelled through one of the local education institutions, but in recent years, through the Community Education Council, the agencies cannot access it directly. The original intent was to provide \$6.00 per instructional hour for all adult or Further Education Programs. Due to a shortfall, this has now been limited based on a pro-rated amount for the number of programs

May 16th, 1984

operated by a particular agency at the time of the limitation. We believe that this grant is in some instances encouraging payment of leaders where earlier, volunteers were utilized. We utilize the grant in a different manner and apply it to volunteer leadership development. As long as we can be permitted to do this, we are in full support of the concept, but believe that the limitations should be removed so that every program would be eligible. We also believe that there would be merit in providing the same form of assistance for youth programs.

#### Recreation Work Experience Program

This is basically a make-work program for students, however, it has the added benefit of providing the opportunity for young recreation students to gain valuable experience in the field. Unfortunately, our C.U.P.E. Union require us to pay Union wages for all jobs, and as a result, we have not been in a position to take advantage of this as fully as we would like because Council has been reluctant to approve the differential between the financial assistance provided and the Union salaries.

#### Summer Temporary Employment Program

We are confronted with the same problems as noted above, however, if there was assurance that this program would be provided on an annual basis, we could provide a sum of money within our budget in order to take greater advantage. There have been difficulties in the past with respect to both the Recreation Work Experience Program and the Summer Temporary Employment Program because we have not been notified of them early enough to take full advantage.

#### Heritage Day Grant

We have taken advantage of this grant from time to time in support of this special day. It has provided the incentive to develop a program and I believe it should be continued but not necessarily increased.

#### New Employment Expansion Development Grant

The problems with Union salaries apply in this instance as well, however, we have encouraged community service organizations to front these programs with some degree of success; the concept is good, but there are some difficulties in getting appropriate people for the type of work that we have available.

#### Recreation for Disabled Financial Assistance Program

We have taken advantage of this for a number of years, but are not totally satisfied with the results. The Union requirements also apply in this instance. The difficulty we have encountered is related to the complexity of attempting to find people who are capable of dealing with this very complex service. We are still

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May 16th, 1984

experimenting and will continue to do so.

#### Performing Arts Presentation Grant

Red Deer has formed a Theatre Alliance with the College and other agencies and is utilizing this with some degree of success. It is a welcomed type of support.

#### Grant Assistance for Special Groups

I understand that this is a new grant to be introduced next year.

#### Recreation Wildlife Foundation

We believe that the concept of this Foundation is excellent. I understand that applications from Municipal Authorities have been looked on with favour, but there is a tendency to provide support for community service organizations first. I believe this is a reasonable criterion and we should attempt to make community organizations more aware of the type of support that can be obtained from this source.

#### Be Fit For Life

This is a special grant dealing with fitness. We have submitted applications and implemented programs successfully under this heading and have found it to be very useful.

#### Trail Development Financial Assistance Program

Although we no longer are eligible for this program because of our Urban Parks Project, it was very beneficial to us in the early going, and probably provided the incentive which led to the tremendous trail system which we are currently developing. This is a "strings attached" grant designed to promote a specific initiative on the part of municipalities.

In summary, I believe that the various assistance programs introduced by the Province have been on the whole successful. Many municipalities are frustrated by the fact that some programs are slanted toward certain objectives which the local authority may or may not share, but from my experience, this type of grant has had a very positive effect. I believe the Province should continue to provide a base level of assistance for Parks and Recreation Programs and Facilities because provision of such services through the municipal tax base in total is not realistic or equitable. I further believe that in consultation with Municipal Authorities, special grant programs should be introduced to cause certain things to happen. The special support for program and services to Senior Citizens is I believe an excellent example. Some nominal incentive grants encourage munici-

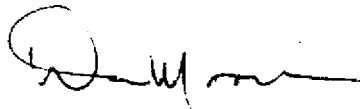
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May 16th, 1984

palties to introduce programs and made municipalities aware of a need that had been overlooked. In our case, we can attribute the expansion of such services and the existence of such worthwhile projects as the Golden Circle to the encouragement given through the Grant Program.

I would be pleased to discuss these further with representatives of Municipal Affairs if considered necessary.



DON MOORE  
Recreation Superintendent

DM:pw

June 1, 1984

TO: Mayor R. J. McGhee

FROM: Rick Assinger  
FCSS Director

SUBJECT: Provincial Grant Stucture Review Committee

=====

In reply to your memo of May 10, 1984 following is the information you requested on provincial grants that are currently received in programs administered by our department.

1. Family & Community Support Services

- a) Administration and Planning - per capita grant for the total FCSS Program area in the amount of \$9.50 for the first 5,000 population, \$1.10 for the next 7,000 population and \$.70 for the remainder of the population.

Comment: The Province has been somewhat restrictive in this particular grant and we will likely experience a shortfall in provincial funding in the near future. At the present time it is sufficient.

- b) Program - per capita grant to cover the cost of direct services in the FCSS Program at the rate of \$10.00 per capita.

Comment: Funding for care of school aged children is part of FCSS at the present time and this need is much larger than FCSS can meet. We would recommend that the Province fund school age child care as a Day Care Service in the future. Otherwise, the funding for FCSS programs is adequate.

2. Day Care Services

- a) Operating Allowance - a monthly allowance payable to day care operators based on the age of each child and the hours of care per month.
- b) Grants For Handicapped Children - block funding in each program to meet the needs of handicapped children.
- c) Early Childhood Services - grant from the Department of Education to include a special educational program for children  $4\frac{1}{2}$  to  $5\frac{1}{2}$  years of age and special funding for the education of handicapped children from  $2\frac{1}{2}$  to  $5\frac{1}{2}$  years of age.

Comment: Day Care grants are adequate at this point in time. However, the Province does not make funding available for capital purposes in Day Care and we have always maintained that there should be cost sharing between the Province and municipalities in this regard.

3. Transportation Services For The Disabled

- a) General Transportation Grant - per captia grant to cover both regular transit system operation and transportation of the elderly and handicapped.



Comment: The transportation grant from the Province is absorbed by the Transit Department at this time. It is not specified which portion of this grant is intended for transportation of the disabled and elderly and therefore it is difficult to determine how adequately the grant covers the costs of the Citizen's Action Bus and the Subsidized Taxi Service.

- b) Transportation Grants For School Aged Children - both the school systems and Day Care Services receive grants for the transportation of handicapped children to and from early childhood and school programs. The grant is a maximum of \$7.30 per child per day.

Comment: The cost of operating the Citizen's Action Bus exceeds \$10.00 per trip and therefore the provincial grant available does not cover the full cost.

I trust that this is the information you require. If I can be of further assistance, please contact me.



R. Assinger  
FCSS Director

cc: City Commissioner

RA/sg

May 14, 1984

TO: MAYOR MCGHEE  
FROM: DEVELOPMENT OFFICER  
RE: PROVINCIAL GRANTS

The only grant we deal with is in connection with mobile home licenses. Under provincial regulations each owner of a mobile home receives a rebate of some part of the license fee. The City administers the rebate as the province send us a total sum of money, which the City then sends to the applicable owners. A \$5.00 fee for handling is sent to the City by the province, however this is considerably less than our handling cost.



RYAN STRADER,  
Development Officer/  
Building Inspector

RS/gr



TO  
A

R.J. McGHEE, Mayor  
City of Red Deer

FROM  
DE

Red Deer City Detachment

SUBJECT  
OBJET

RE: PROVINCIAL GRANT STRUCTURE REVIEW COMMITTEE

SECURITY - CLASSIFICATION - DE SÉCURITÉ
OUR FILE / NOTRE RÉFÉRENCE RDC 128-4
YOUR FILE / VOTRE RÉFÉRENCE
DATE 84 MAY 15

1. With reference to your memorandum dated 84 MAY 10, the following is a list of the provincial grants received by our department:

- i) Budget Item 2-2102-0000-740 PROV. GOV'T. UNCONDITIONAL GRANT for issuing Firearm Acquisition certificates and conducting Firearms Business Inspections. Current recovery rates are:

F.A.C. Application	\$13.60 ea.
F.A.C. Replacement	\$ 3.00 ea.
F.B. Inspection	\$132.45 ea.

(Increased 6% 1983 and 5% 1984) Grant considered adequate.

2. Budget Item 2-2107-0000-740 PROV. GOV'T. UNCONDITIONAL GRANT per capita grant for policing. Current rate is:

\$12 per capita (In 1983 and in 1984 considerably less than \$12 per capita was received due to the 6 and 5% restraint guidelines). Cities with their own police departments such as Edmonton, Calgary and Lethbridge and Medicine Hat receive \$18 per capita as opposed to Cities under contract to the R.C.M.P. such as Red Deer.

This grant differential may have been fairly equitable under the old contract when the City paid around 56% of the cost per member, but under the current agreement which requires it to pay 82% in 1982, and 1% per year thereafter until 92% in 1992, I suggest it is not. Furthermore, the 6 and 5% fiscal restraint imposes a further inequitable hardship for growing cities such as Red Deer by limiting the increase to 5% in 1984 regardless of the increase in the population. I would suggest the formula be amended to make it more equitable with the current conditions and commitments.

Page 2

RE: PROVINCIAL GRANT STRUCTURE REVIEW COMMITTEE

3. Budget Item 2-2107-0000-847 FINE REVENUE is a return credit for all fines paid in respect to Provincial Traffic and Liquor Act and Bylaw offences occurring within the City. A good percentage of fines are of course not paid by offenders, and current policy dictates that after six months unexecuted warrants are to be withdrawn. The City as a result loses considerable revenue that is otherwise entitled to, not to mention the injustice of such a system. A number of police departments in the Province have been advocating for the Province to assess outstanding traffic fines against driver's licenses and/or registered owners at the time of renewal, as is done in Saskatchewan and some other provinces, but the Province appears reluctant to do so. As long as the municipality is the only loser in such a system and it doesn't demand a change, it is unlikely that it ever will. The courthouse would be in the best position to know the exact loss of revenue involved, but I venture to guess that it would closely approximate half of the revenue received each year, i.e., approximately \$200,000 in 1983.

(D.C. Nielsen) Insp.

O. i/c Red Deer City Detachment

/sib

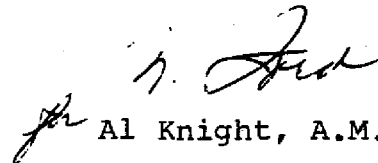
June 1, 1984

TO: MAYOR MCGHEE

FROM: CITY ASSESSOR

RE: PROVINCIAL GRANT STRUCTURE REVIEW COMMITTEE

With reference to your memo of May 10, 1984, may we advise that the Land and Tax Department receives provincial grants in lieu of property taxes which are handled in the same manner as property taxes. We do not have any additional comments to make at this time.

  
Al Knight, A.M.A.A.

NF/fp

May 14, 1984

TO: Mayor R.J. McGhee  
FROM: Fire Chief  
RE: Provincial Grant Structure Review  
Committee

---

This is to advise that the Fire Department is not eligible for Provincial Grants for any of our programs, and cannot therefore comment as per your request.



R. Oscroft  
Fire Chief

/clm

May 14, 1984

TO: Mayor R.J. McGhee

FROM: E.L. & P. Sup't

RE: PROVINCIAL GRANT STRUCTURE REVIEW COMMITTEE

Please be advised that the Electric Department does not receive any provincial grants.



---

A. Roth  
E.L. & P. Sup't

AR/jb

Commissioners' Comments

We would concur with the recommendations of the Finance Committee.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

NO. 3

September 6, 1984.

TO: City Council  
FROM: Asst. City Clerk

RE: Bylaw No. 2800/D-84  
Speed Limit Reduction Riverside Drive 77th St. South

The above noted Bylaw was given first and second reading at the Council meeting of September 4, 1984.

Bylaw 2800/D-84, if passed, would provide for a reduction in the speed limit from 60 km/hr to 50 km/hr on Riverside Drive from 77 St. south.

As third reading was not given to the Bylaw on September 4, 1984, due to lack of unanimous consent, this matter is brought back before Council at this time for final reading.

C. Sevcik  
Asst. City Clerk

CS/ds



NO. 4

September 6, 1984.

TO: City Council  
FROM: Asst. City Clerk

RE: Bylaw No. 2800/C-84  
Traffic Bylaw Amendment/Miscellaneous Matters

The above noted Bylaw was given first and second reading at the Council meeting of September 4, 1984. Bylaw 2800/C-84 is an amendment to the Traffic Bylaw and includes a number of items which were deleted from the old Traffic Bylaw, however are once again being included as experience has indicated the need to place some of these provisions back into the Bylaw.

Some of the miscellaneous provisions govern livestock traffic on streets, encroachment of trees, shrubs and fences, etc. within six metres of a highway intersection, storage of material on City property, City Engineer's authority to place traffic signs in respect of road repair work, etc.

At the September 4th meeting of Council, third reading was not given to the Bylaw due to lack of unanimous consent and therefore the matter is brought back at this time for final reading.

C. Sevcik  
Asst. City Clerk

CS/ds

File: R-21917

NO. 5

August 27th, 1984

MEMORANDUMTO: MEMBERS OF CITY COUNCILFROM: DENNIS MOFFAT, ALDERMAN AND  
DON MOORE, RECREATION SUPERINTENDENT

As directed by City Council, a meeting was convened to discuss possible sites for the Norwegian Aspelund Laft Hus. The meeting was held on August 14th with the following persons in attendance.

Stan Wulff	Rosemary Gerdtz
Bill Shaw	Paul Bill
Hugh McPherson	Jack Donald
Shirley Hocken	Don Moore
Betty Wulff	Craig Curtis
Dennis Moffat	Barb Young
Swede Tronnes	John Simpson
Eugene Kulmatycki	

The meeting considered a number of alternative sites and the advantages and disadvantages of each. Those present were unanimous in their opinion that the most suitable site for this building would be on the Recreation Centre grounds south of the Museum. This site was chosen for the following reasons:

- It is more publicly accessible than most and would provide the best opportunity to function well as a museum or educational resource.

- There is excellent parking nearby.

- It will be an attraction that will appeal to people visiting the Museum and Recreation Centre.

- The building would be more secure in this location than in the alternative locations considered.

Although the site is relatively small at this time, it will be expanded when the road pattern through the old Exhibition Grounds is completed. When this expansion occurs, it will be necessary to redesign the area and we wish to recommend that City Council authorize the Recreation Board to engage the services of a Consultant to complete the plan for the area showing how the proposed Norwegian building could be most effectively incorporated in the design. Proposals would be invited from Landscape Architectural firms, and with the assistance of the Red Deer Regional Planning Commission, it is expected that the cost of this work should not exceed \$5,000.00. The Society has agreed to provide up to \$1,500.00 for this purpose, provided of course they are guaranteed a site for the building.

The Society understand that they must bear all costs with

File: R-21917

- 2 -

August 27th, 1984

respect to the placement and ongoing operation of the building and that the building must be operated in a manner that will provide a public service accessible to all. An agreement similar to that which governed the placement of the Cronquist House on the Great Chief Park/Bower Ponds site would be entered into between the two parties at an appropriate time. We would recommend that the following resolution be passed in order that this project can proceed.

"RESOLVED that Council of the City of Red Deer having considered a report of the Special Committee, authorize the Administration to proceed with an agreement between the City of Red Deer and the Sons of Norway for the placement of the Norwegian building on the Recreation Centre grounds south of the Museum and for the operation of this building in a manner that will provide a public service such as a museum or educational resource. Further, that the Recreation Board be authorized to proceed with a detailed plan for the area to incorporate the building at a cost not to exceed \$5,000.00; said amount to be charged to the Recreation 1984 budget surplus or should no surplus be available to the 1985 Recreation Planning and Design Account."

An additional matter that was discussed at the meeting which will be of interest to Council, was the fact that the Westerner Exposition Association have in their Master Plan provision for development of a Heritage Hall. Those present felt that this concept had merit and should be advanced as soon as is practical. The Exposition Association is sympathetic to accommodating ethnic/cultural groups on the Westerner site and will continue to work toward a cost effective means of providing for their needs.

Representatives of the Norwegian Association and the Recreation Board and the undersigned will be in attendance to answer any questions Council Members may have.

*P.L. Wignia*  
for: DON MOORE  
Recreation Superintendent

*Dennis Moffat*  
DENNIS MOFFAT  
Alderman

DM:pw

September 4, 1984

TO: ASSISTANT CITY CLERK

FROM: CITY TREASURER

RE: NORWEGIAN ASPELUND LAFT HUS

I have no comments other than the agreement referred to in the correspondence to Council is required.



A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jm

Commissioners' Comments

We would support the placement of the Norwegian Building in the location recommended and could support the hiring of a Planning Consultant if there are surplus funds in the 1984 Recreation Budget. If there are no surplus funds, however, we would recommend this expenditure be considered with the 1985 Budget.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

September 12, 1984.

TO: City Council  
FROM: The Historical Preservation Committee

RE: Stevenson Block and Norwegian Aspelund Laft Hus

At their meeting of Monday, September 10, 1984, the Ad Hoc Historical Preservation Committee discussed the feasibility of placing the Stevenson Block within the Recreation Centre Park complex, which is possibly being scheduled for redevelopment.

It was the Committee's indication that the existing Steeple, the proposed Norwegian Aspelund Laft Hus, and a renovated and refurbished Stevenson Block could provide a cultural theme to the park area, already surrounded by the Recreation complex and the Museum and Archives.

In requesting relocation of the historic Stevenson Block to the park, the Committee favoured allocating their 1984 planning budget of \$300 towards the redesign of the park. A resolution as follows was passed:

Moved by M. Flewwelling, seconded by M. Dawe

"That the Historical Preservation Committee hereby support the coherent plan envisaged by the Recreation Board regarding the redesign of the City's Recreational Park in order to accommodate the relocation of the Stevenson Block, and the Norwegian Aspelund Laft Hus in conjunction with the present Steeple, Museum and Recreation Complex, and further that the Committee pledge their entire 1984 planning budget of \$300.00 to assist in the Park's redevelopment."

Council's consideration of this item is greatly appreciated.

Respectfully submitted,

*for L.W. Pimm*  
Alderman L.W. Pimm, Chairman  
Historical Preservation  
Committee.

GP/ds

c.c. Don Moore, Rec. Supt.

NO. 1

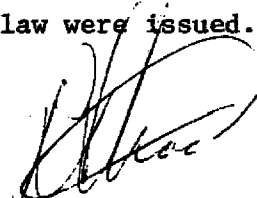
September 7, 1984

TO: CITY CLERK  
FROM: DEVELOPMENT OFFICER/BUILDING INSPECTOR  
RE: ALBERTA ANIMAL CONTROL

Could you place the following information on the next Council agenda:

In August, 1984 the Alberta Animal Control reports that:

50 skunks were trapped;  
11 injured or dead animals picked up;  
44 dogs impounded;  
366 complaints received;  
58 tickets for offences under the Dog Bylaw were issued..

  
RYAN STRADER,  
Development Officer/  
Building Inspector

RS/gr

Commissioners' Comments

Submitted for the information of Council only.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

# THE CITY OF RED DEER

36.

NO. 2



Office of:  
CITY CLERK  
342-8132

P. O. BOX 5008  
RED DEER, ALBERTA  
T4N 3T4

September 7, 1984

TO: CITY COUNCIL

FROM: ASSISTANT CITY CLERK

Re: Public Hearings

Council are advised that public hearings scheduled for Monday, September 17, 1984 have been properly advertised in respect to the following Land Use Bylaw amendments, described as noted hereunder:

- (1) Bylaw 2672/P-84 - to redesignate Urban Parks Land located between the rail tracks and river east of the Pines Sub-division from I2 = Industrial (Unrestricted) District to P1 = Parks and Recreational District.
- (2) Bylaw 2672/Q-84 - to redesignate land in the Three Mile Bend area from I2 = Industrial (Unrestricted) District to P1 = Parks and Recreational District.

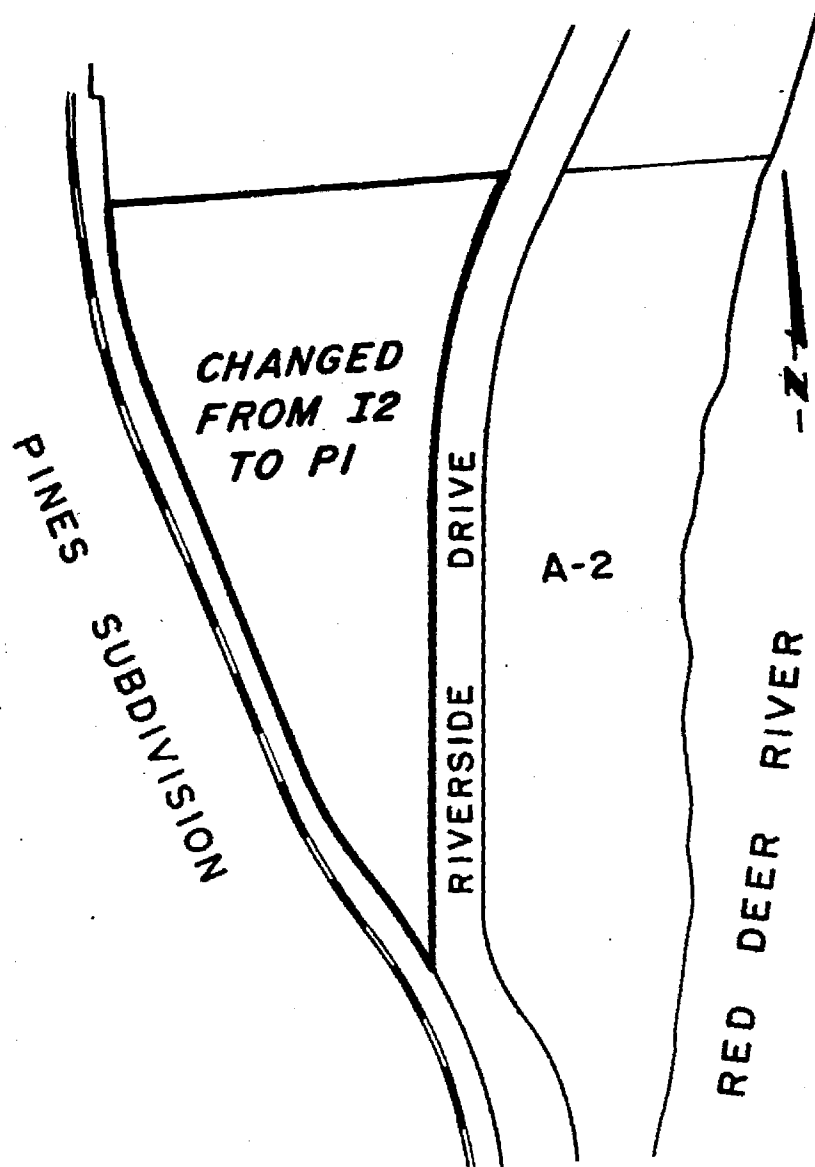
Maps of areas affected are attached to this report.

As of this date, no objections have been received in connection with the above described Bylaw amendments, therefore should Council so desire, they may now proceed with second and third readings of these particular Bylaws.

Respectfully submitted,

C. SEVCIK  
Assistant City Clerk

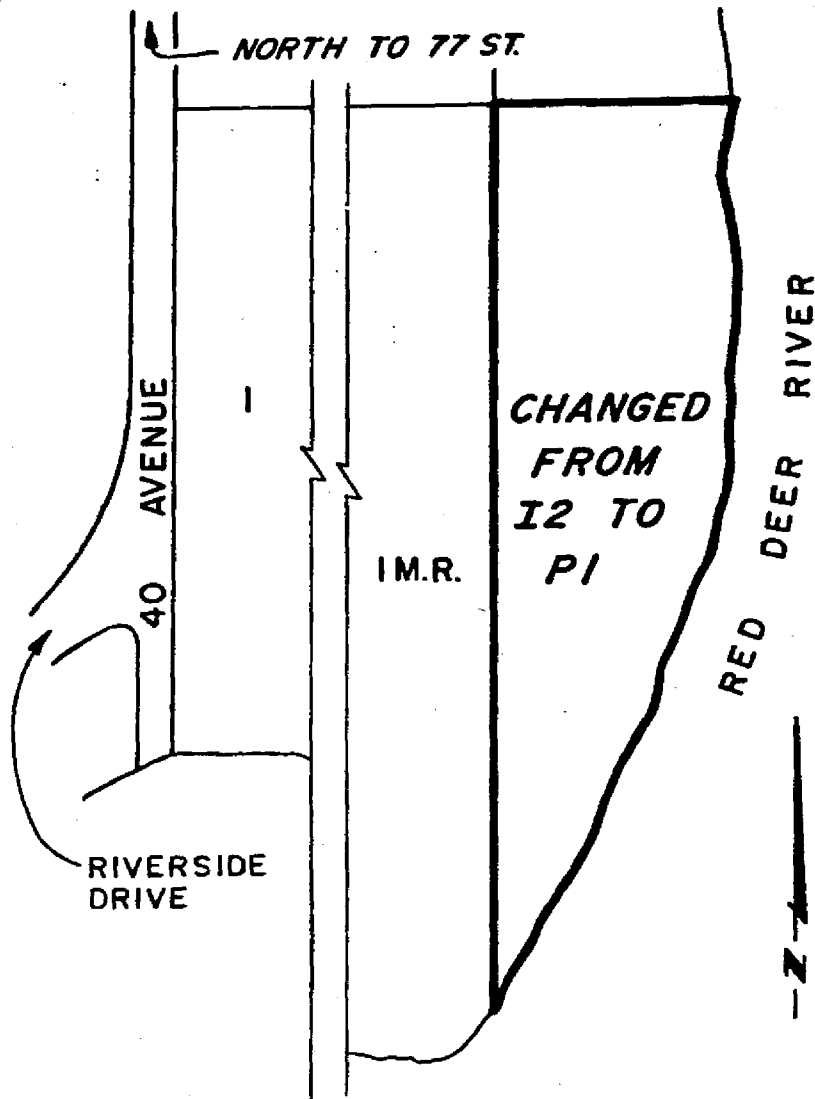
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I2 - INDUSTRIAL (UNRESTRICTED) DISTRICT  
P1 - PARKS AND RECREATION DISTRICT

MAP NO. 9/84  
(BYLAW NO. 2672/P-84)





I2 - INDUSTRIAL (UNRESTRICTED) DISTRICT  
P1 - PARKS AND RECREATION DISTRICT

MAP NO. 10/84  
(BYLAW NO. 2672/Q-84)

NO. 3

September 10, 1984.

TO: City Council  
FROM: Asst. City Clerk

RE: Late Payment of Taxes/Tax Refund  
Amending Bylaw No. 2247/O-84

At the Council Meeting of September 4, 1984, Council passed a resolution agreeing to refund such tax penalties which result from an early mailing but are postmarked July 1, 1984. The refund of penalty would be subject to:

- a) a written application prior to September 15
- b) submission of an affidavit that mailing had occurred prior to June 30.

Bylaw No. 2247 which is a bylaw passed by Council to establish a tax collection method in the City of Red Deer and to allow a tax credit for early payment of taxes and to fix penalties for unpaid taxes, will require amendment to carry out the intent of Council's September 4th resolution.

An amending bylaw has been prepared for Council's consideration at this meeting.

C. Sevcik  
Asst. City Clerk

CS/ds

NO. 4

August 30, 1984

TO: CITY CLERKS

FROM: R. STRADER  
DEVELOPMENT OFFICER/BUILDING INSPECTOR

We have one item we would like brought before Council.

1. 55 HAMMOND CRESCENT

Owner is Walter Kirschner of same address. We recommend Council declare the site as unsightly as defined in the Nuisance Bylaw 2060 authorized by Section 160 of the Municipal Government Act giving the owner 30 days to cut the grass and have the weeds eradicated. Should the owner fail to remedy the condition, City forces will be authorized to do the required work. Any costs incurred to be charged against the property as taxes due and owing. Letters were sent to the owner August 22, 1984, and August 10, 1984 advising him of the site condition.

If Council agrees the site is a nuisance, we recommend the following resolution be approved.

"Resolved that, Council being of the opinion that the premises herein-after described are unsightly and constitute a nuisance by reason of tall grass and weeds. Walter Kirschner being the owner of 55 Hammond Crescent, in the City of Red Deer, Province of Alberta (hereinafter called 'the premises'), be and is hereby ordered and directed within 30 days of a copy of this resolution being mailed to him by registered mail, to cut the grass and eradicate the weeds, failing which the Development Officer/Building Inspector of the City is hereby authorized and directed to cause such work to be done, in which case the cost thereof shall be charged to Walter Kirschner, and in default of payment, shall be charged against the premises as taxes due and owing in respect thereof and shall be recovered as such.



R. STRADER  
Development Officer/Building Inspector

Commissioners' Comments

We would concur with the comments of the Development Officer/Building Inspector and recommend passage of the suggested resolution.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

NO. 5

August 10, 1984

TO: CITY CLERK (FINANCE COMMITTEE)

FROM: CITY TREASURER

RE: LONG TERM FINANCING REPORT

Attached is the above report, amended as requested by the Finance Committee, to reflect an increase in assessment of 1% per year.

If the Finance Committee are satisfied with the report, it should be forwarded to Council for consideration and approval.



A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jm  
Attach.

NOTE: The Finance Committee reviewed the attached report at their August 30th, 1984 meeting and endorsed same, subject to suggested modifications to Appendixes "C" and "D".

Respectfully submitted,

ALDERMAN J. KOKOTAILO  
Chairman, Finance Committee

July 12, 1984

TO: FINANCE COMMITTEE  
 FROM: CITY TREASURER  
 RE: LONG TERM FINANCING REPORT

### INTRODUCTION

The purpose of this report is to propose limitations on debenture borrowing for the years 1985 - 1988 inclusive and to compare these limits with the capital projects proposed in the 1984 budget for these same years.

### RED DEER ECONOMY

Starting in 1983, the City of Red Deer has seen significant reductions in its ability to finance additional capital construction as the table below discloses: -

TABLE I  
 CITY OF RED DEER ECONOMIC INDICATORS  
1980 - 1984 INCLUSIVE

<u>Year</u>	<u>Population Increase as a Percent</u>	<u>Assessment Increase As a Percent</u>
1980	5.1%	12.3%
1981	9.8	11.1
1982	7.0	8.1
1983	3.5	4.3
1984	1.6	2.6

It is expected that the above growth indicators will reduce again in 1985.

Another indicator of economic conditions is the price level indexes. The indexes for the twelve months to March, 1984 were: -

..2

TABLE 2  
PRICE LEVEL CHANGES FOR  
THE TWELVE MONTHS TO MARCH, 1984

<u>Location</u>	<u>Percent Change</u>
Calgary	2.7%
Edmonton	3.5
All Canada	4.7

The above table indicates that because the recession is being felt the greatest in Alberta that the price level changes in Alberta are less than the Canadian average. Current projections are that Alberta will experience negative growth in 1984. This would be the worst experience of all provinces.

It is expected that the economy of the City of Red Deer for 1985, and possibly 1986, will continue to show little growth. This means the ability of the City to finance new capital projects will be significantly reduced for at least this period.

RECOMMENDED GUIDELINES FOR BORROWINGS TO FINANCE NEW GENERAL MUNICIPAL PROJECTS

General municipal projects can be defined as those municipal projects directly funded from property taxation.

It is assumed that as long as current economic conditions continue, City Council will want to limit new capital borrowing to reflect expected growth and inflation rates. Based on this assumption, the following projection of debt payments, funded from property taxation, was prepared: -

TABLE 3  
PROJECTION OF DEBT PAYMENTS  
FUNDED FROM PROPERTY TAXATION  
1984 - 1988 (Inclusive)

<u>Year</u>	<u>Projected Debt Repayments</u>
1984	\$3,135,000
1985	3,271,000
1986	3,434,000
1987	3,640,000
1988	3,895,000
1989	4,207,000
1990	4,585,000

..3

...3

The above projection assumes that property taxation could afford to fund a 4% increase in debt payments for 1985 with a 1% increase each year thereafter. This means that a 9% increase was used for 1990. The 4% increase for 1985 is based on an assumed 1% assessment growth and a 3% inflation rate for this area. If all costs, in addition to debt payments, increase by 4% each year, a 3% annual tax increase would result.

If Council agreed that debt payments should be limited as per Table 3, then the following additional debt could be incurred each year.

TABLE 4

PROJECTED AVAILABLE GENERAL  
MUNICIPAL BORROWINGS BASED ON TABLE 3  
1985 - 1989 (Inclusive)

<u>Year</u>	<u>Available Borrowing</u>
1985	\$1,480,000
1986	\$1,600,000
1987	\$2,170,000
1988	\$2,350,000
1989	\$3,060,000

An interest rate of 15% was assumed in calculating the borrowings on Table 4. The present interest rate is 14 3/8%.

Appendix "A" attached to this report discloses the projects in the 1984 budget, proposed to be funded from general debenture borrowings, for the years 1985 - 1988 inclusive. Table 5 below summarizes the comparison of borrowings required to fund the capital projects on Appendix "A" with the available borrowings on Table 4. In determining the capital projects to be funded it was assumed Phase I of railway relocation would be implemented with 100% Provincial funding of rail relocation. No provision was included for Coliseum financing:

TABLE 5

COMPARISON OF BORROWINGS REQUIRED  
TO FUND PROPOSED GENERAL CAPITAL PROJECTS WITH  
AVAILABLE BORROWINGS FROM TABLE 4  
1985 - 1988 (Inclusive)

	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
Proposed Capital Projects	\$3,080,000	\$6,886,000	\$8,828,000	\$10,991,000
Projected Available Borrowing*	<u>1,585,000</u>	<u>1,710,000</u>	<u>2,286,000</u>	<u>2,471,000</u>
Excess Borrowings	<u>1,495,000</u>	<u>5,176,000</u>	<u>6,542,000</u>	<u>8,520,000</u>

\* Includes a provision for self financing local improvement borrowings

..4

..4

It will be noted from Table 5 that a significant reduction in proposed capital projects will have to be made if property tax increases are to be kept to a reasonable level in the next few years. The alternative would be to reduce services funded by the operating budget or a combination of these.

#### RECOMMENDED GUIDELINES FOR BORROWINGS TO FINANCE PROJECTS OTHER THAN GENERAL MUNICIPAL PROJECTS

The type of borrowings to be discussed in this section are those funded other than by property taxation. Normally funding for these projects would be provided from user charges such as utility rates.

Appendix "B" attached to this report discloses the capital costs, other than for general municipal purposes, that were proposed in the 1984 budget. Table 6 below summarizes the borrowings required from Appendix "B".

TABLE 6

#### PROJECTED BORROWINGS REQUIRED FOR OTHER THAN GENERAL MUNICIPAL PURPOSES 1985 - 1988 (Inclusive)

<u>Year</u>	<u>Utility Purpose</u>			<u>Total Projected Borrowings</u>
	<u>Water</u>	<u>Sewer</u>	<u>E.L. &amp; P.</u>	
1985	\$ ---	\$ ---	\$ ---	\$ ---
1986	---	400,000	400,000	800,000
1987	600,000	400,000	420,000	1,420,000
1988	2,000,000	---	440,000	2,440,000
	<u>2,600,000</u>	<u>800,000</u>	<u>1,260,000</u>	<u>4,660,000</u>

The above borrowings would be determined based on need and should presumably proceed if the utility is able to fund the debt repayment that would result.

#### PROJECTION OF THE EFFECT OF PROPOSED BORROWINGS

The purpose of this section of the report is to determine the impact on finances for the City of Red Deer if the proposed borrowings of Tables 4 and 6 were incurred.

..5



..5

In 1983 debt repayment represented 15.6% of operating revenues. For 1984 this is expected to increase to 17%. This increase is a reflection of the borrowings made in 1983 as disclosed below:

TABLE 7CHANGES IN DEBENTURE DEBT OUTSTANDING FOR 1983

<u>Purpose of Borrowing</u>	<u>Balance Dec. 31/82</u>	<u>1983 Net Increase(Decrease) In Borrowing</u>	<u>Balance Dec. 31/83</u>	<u>Per Capita Debt</u>
General Municipal				
Services	\$17,523,293	\$ 3,484,256	\$21,006,351	\$ 418
Public Transit	108,378	(4,318)	104,060	2
Water Supply	8,691,820	2,964,728	12,656,548	252
Sanitary Sewer	12,772,057	(484,493)	12,287,564	244
Electrical Distribution	6,396,938	1,359,729	7,756,667	154
Subdivisions	23,200,986	(44,072)	23,156,914	461
Parking Fund	1,398,095	(23,964)	1,375,329	27
	<u>\$70,091,567</u>	<u>\$ 8,251,866</u>	<u>\$78,343,433</u>	<u>\$1,558</u>

Generally accepted guidelines state that debt repayment should not exceed 25% of the operating revenues. The City of Red Deer is well under this guideline. Unless future borrowings are restricted to reflect current economic conditions, however, these guidelines could be exceeded. The result would be significant property tax increases and reduced flexibility for the City in allocating available revenues.

It is recommended that the borrowings proposed on Tables 4 and 6 should be approved as the debt limitations for 1985 - 1989 inclusive. These limitations, when approved, would act as guidelines that could be reviewed each year and adjusted when necessary to reflect changes in economic conditions.

If the proposed limitations were approved, the outstanding debenture debt for the next few years would be as disclosed on the attached Appendix "C". The information in terms of per capita debt changes is disclosed on the attached Appendix "D".

It will be noted from Appendix "D" that although the total per capita debt would generally reduce over the next few years, the per capita debt for general Municipal Services would generally increase in small increments.

..6

RECOMMENDATIONS

To reflect the current economic conditions being experienced in Red Deer, the borrowing limits on Table 4 are recommended to Council.

If the recommended borrowing limits are approved, the proposed capital project costs detailed on Appendix "A" will have to be significantly reduced as per Table 5.

The proposed debt limitations, if approved, would be subject to annual review and revisions to reflect changing economic conditions.

A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jm  
Attach.

Commissioners' Comments

The attached has been approved by the Finance Committee and is forwarded for Council's consideration.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

APPENDIX "A"

PROPOSED PROJECT COSTS TO BE FUNDED  
BY GENERAL DEBENTURE BORROWING  
1985 - 1988 (Inclusive)

<u>PROPOSED PROJECT</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
1. Public Works Building - Vehicle Storage.....	\$ 1,200,000	\$	\$	\$
2. Local Improvements .....	105,000	110,000	116,000	121,000
3. 45 Street Overpass.....	750,000	788,000		
4. 67 St. - 2 lane Bridge & Connecting Roads.....	100,000	1,622,000	1,698,000	1,164,000
5. 32 Street - 4 lane.....				264,000
6. Rail Relocation - Phase I.....	---	---	---	---
7. Gaetz Avenue Corridor (assume Phase I Rail Relocation)	---	202,000	1,646,000	899,000
8. Hospital Access Road.....	363,000			
9. Replace Bridge Waskasoo Creek at 52 Avenue.....			315,000	
10. Replace Bridge Waskasoo Creek at 48 Avenue.....		420,000		
11. Replace Bridge Waskasoo Creek at 53 Street.....				525,000
12. Riverside Drive - 2 lane.....			2,101,000	2,172,000
13. Springbett Drive.....				45,000
14. General Benefit Sidewalk Replacement.....	52,000	55,000	58,000	61,000
15. Ross/Taylor Connection at Grade.....				132,000
16. Taylor Bridge Twinning .....			500,000	500,000
17. Storm Sewers .....	75,000	80,000	85,000	90,000
18. 64 Avenue from Highway 11 to Oleander.....	165,000	452,000	1,063,000	
19. 30 Avenue - 32 St. to S. Limit & 55 St. to Ross St		277,000	361,000	361,000
20. 32 Street - 30 Avenue to 1/4 line East.....			291,000	
21. Edgar Drive - 64 Avenue to National Supply.....		1,569,000		
22. Taylor Drive - Oleander Drive to Kerry Wood Drive.		451,000		
23. Ross St. - 45 Ave. to 51 Ave., Rutherford Ave. to 1/4 line			328,000	
24. 77 Street - Gaetz Ave to 64 Avenue.....				781,000
25. 28 Street - Barrett Drive to 40 Avenue.....				333,000
26. Recreation - SW District upgrading.....	270,000			
27. Recreation - Kin City upgrading.....		354,000		
28. Recreation - Athletics Park II.....		506,000		
29. Recreation - Indoor Running Track.....			266,000	
30. Recreation - NW or SE District Centre.....				3,543,000
TOTAL PROPOSED PROJECTS	\$ 3,080,000	\$ 6,886,000	\$ 8,828,000	\$10,991,000
Less: Available Borrowings (including Self- Financing Borrowings per (2) above)	1,585,000	1,710,000	2,286,000	2,471,000
EXCESS PROPOSED BORROWINGS	1,495,000	5,176,000	6,542,000	8,520,000

APPENDIX "B"

PROPOSED PROJECTS COSTS TO BE FUNDED  
BY DEBENTURE BORROWINGS OTHER THAN GENERAL BORROWING  
1985 - 1988 (Inclusive)

<u>PROPOSED PROJECT</u>	<u>FUNDED FROM</u>	<u>BORROWING REQUIRED</u>			
		<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
1. Booster Station - Bower	Water Utility	\$	\$	\$ 300,000	\$
2. S.E. Water Reservoir	Water Utility			300,000	2,000,000
3. Twinning Riverside Drive Sewer Trunk	Sewer Utility		300,000	400,000	
4. Sewer Syphon	Sewer Utility		100,000		
5. E.L. & P. Utility Extension	E.L. & P. Utility		400,000	420,000	440,000
TOTAL BORROWING RQUIRED		<u>\$ ---</u>	<u>\$ 800,000</u>	<u>\$ 1,420,000</u>	<u>\$ 2,440,000</u>

APPENDIX "C"

THE CITY OF RED DEER  
PROJECTED OUTSTANDING DEBENTURE DEBT  
TO DECEMBER 31, 1988

<u>Purpose of Borrowing</u>	<u>Balance Dec. 31/83</u>	<u>1984 Changes</u>	<u>Balance Dec. 31/84</u>	<u>1985 Changes</u>	<u>Balance Dec. 31/85</u>	<u>1986 Changes</u>	<u>Balance Dec. 31/86</u>	<u>1987 Changes</u>	<u>Balance Dec. 31/87</u>	<u>1988 Changes</u>	<u>Balance Dec. 31/88</u>
General Municipal Services	21,006,000	(67,000)	20,939,000	664,000	21,603,000	769,000	22,372,000	1,261,000	23,633,000	1,379,000	25,012,000
Public Transit	104,000	(5,000)	99,000	(5,000)	94,000	(5,000)	89,000	(6,000)	83,000	(7,000)	76,000
Water Supply	12,656,000	(205,000)	12,451,000	(228,000)	12,223,000	(239,000)	11,984,000	335,000	12,319,000	1,672,000	13,991,000
Sanitary Sewer	12,288,000	(196,000)	12,092,000	(213,000)	11,879,000	177,000	12,056,000	132,000	12,188,000	(303,000)	11,885,000
Electrical Distribution	7,757,000	(347,000)	7,410,000	(381,000)	7,029,000	(22,000)	7,007,000	(51,000)	6,956,000	5,000	6,961,000
Subdivisions	23,157,000	(686,000)	22,471,000	(760,000)	21,711,000	(807,000)	20,904,000	(723,000)	20,181,000	(480,000)	19,701,000
Parking Fund	1,375,000	(25,000)	1,350,000	(29,000)	1,321,000	(32,000)	1,289,000	(36,000)	1,253,000	(41,000)	1,212,000
	<u>78,343,000</u>	<u>(1,531,000)</u>	<u>76,812,000</u>	<u>(952,000)</u>	<u>75,860,000</u>	<u>(159,000)</u>	<u>75,701,000</u>	<u>912,000</u>	<u>76,613,000</u>	<u>2,225,000</u>	<u>78,838,000</u>

NOTE: At December 31, 1983 there was \$8,012,897 set aside in a reserve fund to repay the outstanding debenture debt.

APPENDIX "D"  
THE CITY OF RED DEER  
PROJECTED PER CAPITA DEBT  
TO DECEMBER 31, 1988

<u>Purpose of Borrowing</u>	<u>Dec. 31 1983</u>	<u>Dec. 31 1984</u>	<u>Dec. 31 1985</u>	<u>Dec. 31 1986</u>	<u>Dec. 31 1987</u>	<u>Dec. 31 1988</u>
General Municipal Services	\$ 418	\$ 410	\$ 423	\$ 425	\$ 436	\$ 444
Public Transit	2	2	2	2	2	1
Water Supply	252	244	237	228	227	248
Sanitary Sewer	244	237	230	229	225	211
Electrical Distribution	154	145	136	133	129	124
Subdivision	461	440	421	397	372	350
Parking Fund	27	26	26	25	23	21
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL PER CAPITA DEBT	\$ 1,558	\$ 1,504	\$ 1,475	\$ 1,439	\$ 1,414	\$ 1,399
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
PROJECTED POPULATION*	50,257	51,070	51,581	52,613	54,191	56,359

\* A 1% annual increase was assumed for 1985 increasing by 1% each year thereafter.

NOTE: At December 31, 1983 there was \$8,012,897 or \$159 per capita set aside in a reserve fund to repay the outstanding per capita debt.

NO. 6

August 28, 1984

TO: City Clerk

FROM: City Engineer

RE: 1983/84 Snow Removal Operations

Submitted for the information of Council is a summary of previous snow removal operations. The report is prepared based on a calendar year rather than the seasonal period from fall to spring.

1983 PROGRAMBUDGET/YEAR END EXPENDITURES

A comparison of expenditures and budget allocation in the various areas of snow and ice control are shown below.

	<u>BUDGET</u>	<u>EXPENDITURE</u>
a) <u>Miscellaneous</u> - includes purchase of salt and sanding chips, erection/removal of snow fence, preparation and operation of dump sites, unexpected public relations work, etc.	\$ 64,970	\$ 26,595
b) <u>Sanding</u>	\$188,310	\$122,000
c) <u>Snow Removal</u>	\$232,180	\$ 25,580
d) <u>Snow Plowing</u>	\$110,950	\$ 97,010
e) <u>Sidewalk Clearing</u>	\$ 52,680	\$ 48,705
f) <u>Standby</u> - this account is used during the winter to support our base permanent staff at times		

when no other work is available and it is not advisable to temporarily lay off employees due to changing weather conditions.

	<u>\$ 32,860</u>	<u>\$ 64,215</u>
TOTAL	<u>\$681,950</u>	<u>\$384,105</u>

#### SEVERITY OF WINTER WEATHER CONDITIONS

The City continued to maintain the Emergency Snow Route parking ban which basically covers City Transit and subdivision collector routes as well as major arterial roadways. The ban is implemented whenever plowing and/or removal of snow is required from these routes in order to save signing costs and more fully utilize manpower and equipment. Due to the relatively light snow accumulation there was no need to implement the parking ban in 1983. The only plowing and removal that occurred was on hills, major thoroughfares and downtown areas.

The snowfall figures compared with the seasonal average appear below.

<u>MONTH</u>	<u>1983 SNOWFALL</u>	<u>AVERAGE ANNUAL</u>
January	14.8 cm	23.6 cm
February	11.0 cm	15.3 cm
March	23.0 cm	19.3
April	5.5 cm	13.3 cm
May	0 cm	8.9 cm
September	0 cm	2.2 cm
October	0 cm	21.6 cm
November	5.0 cm	16.0 cm
December	<u>18.5 cm</u>	<u>20.7 cm</u>
	<u>77.8 cm</u>	<u>140.9 cm</u>

#### MATERIALS USED

Our sanding crews used 5,974 tonnes of sanding chips. Approximately 477 tonnes of salt were added to the sand for an overall salt to sand mixture of approximately 7.0 percent. Salt was not applied at temperatures less than -5° C as it has little effect on snow or ice at this and lower temperatures. The price paid per tonne of sand and salt was \$6.50 and \$53.00 respectively.

The sand gradation is 100 percent passing through a ½" screen opening and at least 80 percent passing through a 3/8" screen opening. We are striving to eliminate the clay and silt particles from the mixtures to reduce hardening of the material in the stockpile and to keep the streets



cleaner.

### SNOW REMOVED

Our snow removal operation occurred December 1983 in the downtown area. The work was staged over two nights and involved the removal of 5,500 m<sup>3</sup> of snow and ice. The majority of the snow was hauled to the CNR Industrial Subdivision area. The remaining three dump sites at the Riverside Industrial Subdivision, North of the Glendale School Site and the Sanitary Landfill Site were not used to any extent. The capacities of the four sites are as follows:

a) CNR Industrial	50,000 m <sup>3</sup>
b) Riverside Industrial	50,000 m <sup>3</sup>
c) Glendale Site	50,000 m <sup>3</sup>
d) Landfill Site	<u>150,000 m<sup>3</sup></u>
	<u>300,000 m<sup>3</sup></u>

### ROUTES PLOWED

The Engineering Department follows two sets of route maps depending on the type of operation that is required. In addition we have a sidewalk clearing map. All three maps are upgraded annually to reflect minor changes in either land ownership or City growth. The two major operations are itemized below.

DESCRIPTION	TYPE OF OPERATION	EMERGENCY ROUTES	ROUTINE SNOW CLEARING ROUTES
Collectors Bus Routes Arterials	Plowing and Removal	92 km	---
Paved Lanes Other Roads	Removal Plowed or Removed	---	3 km
		---	<u>68 km</u>
		<u>92 km</u>	<u>71 km</u>

The total mileage of roads in the City is

Arterials	85 km
Collectors	75 km
Minors	<u>210 km</u>
	<u>370 km</u>

\* Lanes have not been included as the chance of work required is very remote unless total blockage occurs.

Therefore, snow clearing operations occur on approximately  $\frac{163}{370} \times 100 = 44\%$  of the total roads system. Sanding

operations are extended to all areas within the City reporting icy conditions. The remaining 207 km of roads not normally touched, consists of internal subdivision roadways.

#### COMPLAINTS RECEIVED

All complaints received by phone and direct counter inquiries are summarized below.

a) Slippery road conditions	179
b) Requests for snow plowing on routes not covered by the two maps	27
c) Ice/snow on City sidewalks	12
d) Miscellaneous - blocked driveways	
- remove ice ridge	
- snow fence	<u>12</u>
	<u>230</u>

#### 1984 PROGRAM

To provide Council with the latest information regarding the City's snow and ice control program we submit the following and would welcome any suggestion and/or direction in advance of the remaining portion of winter conditions for 1984 and prior to preparation of the 1985 budget.

#### BUDGET/EXPENDITURES TO DATE

	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>AMOUNT REMAINING</u>
a) <u>Miscellaneous</u>	\$ 46,870	\$ 8,160	\$ 38,710
b) <u>Sanding</u>	\$176,150	\$ 56,500	\$119,650
c) <u>Snow Removal</u>	\$248,080	\$142,940	\$105,140
d) <u>Snow Plowing</u>	\$114,090	\$120,990	(\$ 6,900)
e) <u>Sidewalk Clearing</u>	\$ 49,470	\$ 34,120	\$ 15,350
f) <u>Standby</u>	\$ 33,860	\$ 33,060	\$ 800
	<u>\$668,520</u>	<u>\$395,770</u>	<u>\$272,750</u>

\$272,750 = 40 percent remaining for fall 1984  
\$668,520

SEVERITY OF WINTER CONDITIONS

<u>MONTH</u>	<u>1984 SNOWFALL</u>	<u>AVERAGE ANNUAL</u>
January	26 cm	23.6 cm
February	0.5 cm	15.3 cm
March	19 cm	19.3 cm
April	0 cm	13.3 cm
	<u>45.5 cm to date</u>	<u>71.5 cm</u>

PROCEDURES/COSTS

In January 1984 the Emergency Snow Routes were implemented after receiving a 14 cm storm on January 7, 1984. This was accompanied by additional accumulation on the 6th, 8th, 9th and 10th of 5 cm. In addition, there was snow accumulation on streets from previous snowfalls in December of 1983.

The remainder of the roadways shown on the Routine Snow Clearing Plan were also plowed and the snow removed as required.

The costs to complete one plowing and/or removal circuit to the 163 km of roadway on the approved maps (Emergency and Routine) was approximately \$136,000. This cost is highly dependant on the amount of snow and ambient temperatures.

Based on difficult driving conditions within subdivisions and numerous complaints it was decided by the Commissioners in consultation with the Engineering Department, to continue plowing the remaining 207 km of internal subdivision roads. This action cost approximately \$110,000 of which \$66,600 was for plowing to one side and \$43,300 was for removal. Private driveways were cleared and based on complaints received, additional sections of narrow roadways, high snow accumulation and other special circumstances were also removed.

Our procedure following a major snowfall of 10 cm or more within an eight hour period or as determined necessary by other field conditions can be summarized as follows:

- Start plowing immediately on all arterial roadways.
- City Engineer to contact the Mayor/Commissioner to have the Emergency Snow Route Parking Ban implemented, usually effective at 8 A.M. the next day.

- After arterials, proceed immediately to plowing all other emergency snow routes leaving windrows of snow either on the boulevard or in the road center as field conditions dictate.

- The first night shift after starting to plow the other emergency snow routes, organize a snow removal operation that will remove all windrows left in the center of the road. Repeat this procedure the second day and night if all areas could not be covered during the previous shift. Manpower is to be staggered such that operators are given adequate rest periods.

\* The goal is to complete the clearing of all emergency routes within 48 hours but this of course is dependant on equipment availability and snow accumulation.

- The downtown area is considered in a different manner due to the 24 hour period in the Traffic Bylaw in which downtown merchants are required to clear the snow from the sidewalks to the adjacent roadway.

- Typically there will be two or more plowing and two removal crews working on the emergency routes during the initial 48 hour period. The second or third night shift following the emergency declaration, a third removal crew will be set up to start removal in the downtown area. This operation will continue during the fourth and fifth nights or until such time as the downtown is completed.

- Once the downtown is complete and crews have had an adequate rest period, plowing and removal as required will proceed on the remaining roadways on the Routine Snow Clearing Map. The full complement of 400 daytime and 400 nighttime temporary sandwich boards restricting parking will be used.

- Extended plowing to the 207 km of remaining internal subdivision roadways will not occur unless authorized by the Commissioners. Should this occur, windrows will be plowed to the side of the road, alternating sides every season, with trouble spots removed and all intersections and driveways cleared.

#### COMPLAINTS

The nature of complaints received in the January - March period 1984 changed to reflect the large snowfall received on January 7, 1984. The main emphasis was on extended plowing in subdivision areas. The summary appears below.

a) Slippery roads	59
b) Request for plowing on streets not covered by the two programs	
Streets	293
Lanes	19
c) Ice/Snow on sidewalks	36
d) Blocked driveways after extended plowing	20
e) Snow windrows in front of residences	<u>61</u>
	<u>488</u>

#### POSSIBLE CONSIDERATIONS

1. Continue to address the snow and ice control program in the manner previously referred to. This policy would appear to provide good mobility within a reasonable budget, and as soon as possible on major arterials, bus routes, downtown streets and residential collectors. Minor residential streets are not usually touched and does result in some unsatisfied rate payers.

OR

2. Automatically proceed to plow the remaining 207 km of minor streets once the emergency and routine maps are cleared as per Item #1. It is difficult to estimate the costs due to varying field conditions but based on last years experience this could cost an additional \$110,000 each time it is done. As this operation is normally justifiable once to twice per year the budget costs would be approximately \$220,000. For the corresponding budget increase, the snow removal program is extended to all City rate payers but dissatisfaction still results with snow windrows being left in front of residences for extended periods of time.

OR

3. Upon approval of the Commissioners, proceed to the remaining 207 km of minor streets to plow and remove all accumulated snow, once the emergency and routine maps are cleared as per Item #1. This level of service is, in our opinion, very high and based on last year's experience, could cost an additional \$400,000 to the normal snow removal budget each time it is done. It does provide more citizen satisfaction as windrow accumulations do not have to be tolerated in front of residences for any extended period of time.

  
P. C. Jeffers, P. Eng.  
City Engineer

Commissioners' Comments

The attached report outlines in detail the snow removal procedures and costs to date for 1984. Over the years a number of different approaches to snow removal have been tried and while none are perfectly satisfactory, we believe the current policy is working well and elicits the fewest complaints and we would recommend no change.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

NO. 7

June 8, 1984

TO: City Council  
FROM: City Treasurer  
  
RE: 1985 BUDGET

Consideration of Council is requested of the following items for preparing the 1985 budget:-

1. Proposed budget schedule (see attached).
2. Proposed 1985 budget forms (see attached).
3. Proposed budget increase guideline.

The Finance Committee has agreed to recommend the following to Council for its consideration:-

Proposed Budget Schedule

The attached proposed budget schedule would lead to submission of the 1985 budget to Council for approval on January 7, 1985.

Proposed 1985 Budget Forms

The proposed 1985 budget forms for Council's review have been revised from the previous format to reduce the volume of documents that Council was required to review.

The first sheet numbered Page 32 and headed "1985 Operating Budget Summary" provides more information than previous year's budget papers. For example,

1. The number of employees budgeted for is disclosed.
2. A projected budget for the following year (1986) is provided.

The second budget sheet numbered Page 17 and headed "Detailed 1985 Operating Budget" would replace sheets that provided much more detailed information on each type of expenditure. Many Council members may have found the previous budget sheets too detailed, and it is thought the new format provides the information that Council needs to make decisions but in a more readable format. This one proposed budget sheet would replace nine budget sheets in the big 1984 budget detail binder. The Commissioners would still receive the old detail budget sheets for their review and they would be available if any Council member wanted to review them.

(Continued.....)

City Council

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June 8, 1984

The last budget sheet - page 8 headed "1985 Capital Budget" is similar to the previous capital budget sheet that was used.

Proposed Budget Increase Guidelines

Council may want to provide the City departments and the Commissioners with budget increase guidelines to use in preparing the 1985 budget for Council's consideration.

A guideline for budget expenditure should be set after considering a number of factors such as:-

1. Assessment growth
2. Labour contracted increases
3. Price level changes
4. Ability (income level changes) of the taxpayers to fund tax increases.

The following tables reflect the ability of the City of Red Deer to fund municipal expenditure increases:-

TABLE 1

CITY OF RED DEER ECONOMIC INDICATORS

1980 - 1984 Inclusive

<u>Year</u>	<u>Population Increase As a Percent</u>	<u>Assessment Increase As A Percent</u> -
1980	5.1%	12.3%
1	9.8	11.1
2	7.0	8.1
3	3.5	4.3
4	1.6	2.6

TABLE 2

PRICE LEVEL CHANGES FOR THE  
TWELVE MONTHS TO MARCH, 1984

<u>Location</u>	<u>Percent Change</u>
Calgary	2.7%
Edmonton	3.5
All Canada	4.7

(Continued.....)



City Council

- 3 -

June 8, 1984

Based on Table 1, it is assumed growth in terms of population and assessment will probably be in the area of 1%. This means the City will be able to afford very little (if any) growth or increase in level of services for 1985.

Table 2 discloses that price level changes for this area are probably about 3% at the present time. This means that if existing services are to be maintained up to approximately 3% should be allowed for expenditure and tax increases.

Based on the information of Tables 1 and 2 it is proposed that a guideline increase of up to 3% be allowed for 1985 property taxes in addition to 1% for growth. If this were approved, it would be a guideline only. Council, as a result of its review of the 1985 budget, could end up with a tax increase less than the percentages proposed.

A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jt

Attachs.

Commissioners' Comments

The attached are the recommendations from the Finance Committee as summarized by the City Treasurer.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

1985 BUDGET SCHEDULE

	<u>Completion Date</u>
1. Discuss proposed budget format changes with Finance Committee.	May 30, 1984
2. Obtain comments from departments on proposed budget changes.	June 13, 1984
3. Obtain Council guidelines for 1985 budget preparation.	August 6, 1984
4. Submit budget instructions and forms to departments.	August 13, 1984
5. Deadline for submission of budget requests to City Treasurer	October 8, 1984
6. Review of budget requests by City Commissioners	November 5 - December 7, 1984
7. Submission of budget to Council	January 7, 1985
8. Review of Budget by Council	January 14 - January 25, 1985
9. Budget Resolution to Council	February 18, 1985
10. Mill Rate bylaw approval	April 29, 1985

THE CITY OF RED DEER - 1985 OPERATING BUDGET SUMMARY

PROGRAM	FUNCTION	DEPARTMENT
FIRE SUPPRESSION	FIRE PROTECTION	FIRE

SUMMARY	DETAIL BUDGET PAGE NO.	In Thousands of \$		REQUESTED 1985	PROJECTED 1986
		ACTUAL 1983	BUDGET 1984		
PERSONNEL SERVICES	17	\$ 2,561	\$ 2,720	\$2,732,910	\$2,754,800
OTHER COSTS	17	184	197	204,270	207,990
CONTR. TO CAPITAL	17	130	145	81,560	9,000
DEBT REPAYMENT	17	256	256	256,260	256,260
TOTAL EXPENDITURE		3,131	3,318	3,275,000	3,228,050
RECOVERIES	17	74	74	73,740	73,740
NET OPERATING EXP.		3,057	3,244	3,201,260	3,154,310
NO. OF EMPLOYEES					
Permanent		71.4	71.4	71.4	71.4
Part-Time (FTE)		--	--	--	--
TOTAL FTE		71.4	71.4	71.4	71.4

**DESCRIPTION:** To provide men and equipment to assist in putting out fires.

**OBJECTIVES:** To reduce the property and lives lost due to fires by providing an average 6 minute response at the fire site from the time of call.

**PERFORMANCE DATA:**

	ACTUAL 1983	BUDGET 1984	REQUESTED 1985	PROJECTED 1986
Fire Loss	\$5,470,298	\$1,000,000	\$1,050,000	\$1,100,000
No. of Vehicle fires	35	35	35	35
Deaths	1	--	--	--
Fire Calls	509	515	525	530
Average Response time (in minutes)	7	6	6	6

THE CITY OF RED DEER - DETAILED 1985 OPERATING BUDGET

PROGRAM		FUNCTION		DEPARTMENT	
FIRE SUPPRESSION		FIRE PROTECTION		FIRE	
DESCRIPTION	OBJECT CODE	In Thousands of \$		REQUESTED 1985	PROJECTED 1986
		ACTUAL 1983	BUDGET 1984		
<u>Expenditure</u>					
Salaries	110	\$ 2,515	\$ 2,670	\$2,680,700	\$2,701,300
Overtime	118	35	37	37,600	38,100
Overtime - Out of City	119	9	10	11,100	11,700
Hourly Wage Personnel	120	2	3	3,510	3,700
Travel	211	1	1	1,410	1,610
Telephone	217	20	22	22,200	22,400
Training Courses	241	3	3	3,200	3,300
Equipment Rental					
- External	265	32	34	34,400	34,700
Laundry	271	1	1	1,200	1,300
Repair & Maintenance	275	10	11	11,600	11,700
City Utilities	461	23	25	25,700	26,200
Equipment Rental					
- Internal	463	2	2	2,300	2,400
General Supplies	510	7	8	8,200	8,400
Clothing and Shoes	512	50	53	53,200	53,700
Janitor Supplies	513	2	2	2,500	2,800
Bedding	514	1	1	1,200	1,300
Gas, Oil	521	10	12	12,700	13,100
Equipment Parts	523	3	4	4,000	4,200
Maintenance Supplies	530	3	3	3,100	3,200
Natural Gas	543	15	16	16,150	16,260
Media Materials	580	1	1	1,210	1,420
Capital Contributions	762	130	145	81,560	9,000
Debenture Interest	820	238	238	238,160	238,160
Debenture Principal	830	18	18	18,100	18,100
Total Expenditure		3,131	3,318	3,275,000	3,228,050
<u>Recoveries</u>					
Fire Equip. Rentals	561	15	15	15,000	15,000
Debenture Interest					
Subsidy	848	59	59	58,740	58,740
Total Revenue		74	74	73,740	73,740

THE CITY OF RED DEER - 1985 CAPITAL BUDGET

PROGRAM	FUNCTION	DEPARTMENT
FIRE SUPPRESSION	FIRE PROTECTION	FIRE

DESCRIPTION: To provide @quipment to assist in putting out fires

ITEM	1985	1986	1987	1988	1989
1. Replacement for Engine No. 6	\$ 71,000				
2. 4" Hose	6,700	5,000	6,000	4,500	
3. 2½" Hose	3,000	4,000			
4. Rescue Rope	360				
5. Desk	500				
6. New Fire Hall		1,200,000			\$1,500,000
7. New Ladder Truck			150,000		
TOTAL	81,560	9,000	156,000	4,500	1,500,000

FINANCING

OPERATING BUDGET	81,560	9,000	156,000	4,500	1,500,000
DEBENTURE BORROWING	--	1,200,000	--	--	--
PROVINCIAL GRANTS					
CUSTOMER CONTRIBUTIONS					
PRIOR YEAR UNEXPENDED FUNDS					
OTHER (Specify)					

NO. 8

September 10, 1984

TO: CITY COUNCIL

FROM: CITY ASSESSOR

The attached report contains a list of properties which are eligible for the 1984 Tax Sale.

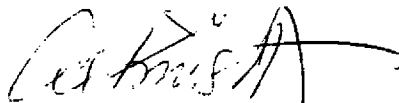
Section 12 of the Tax Recovery Act states:

"1. Every municipality shall, by resolution fix:

- a) a minimum sale price for each parcel which shall be the reserve bid, and
- b) the condition of sale on which sales are to be made."

For Council's convenience, I have shown on the report a suggested reserve bid, terms and dates to be applicable for the different advertisements.

Respectfully submitted,



Al Knight, A.M.A.A.  
City Assessor

AK/jm

Commissioners' Comments

We would recommend that Council pass the appropriate resolution as required by the Municipal Government Act and as per the terms outlined in the report from the City Assessor.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

PROPOSED 1984 TAX SALE - TAX RECOVERY ACT

Advertisement in the Alberta Gazette  
 Advertisement in the Red Deer Advocate  
 Tax Sale

Terms

All sales to be approved by the Minister of Municipal Affairs

October 15, 1984  
 November 21, 1984  
 December 5, 1984, 11:00 A.M.  
 Cash

Roll No.	Legal Description			Address	Assessment		Total	Arrears	Suggested Reserve Bid
	Lot	Block	Plan		Land	Impr.			
04-2-0925	22	1	772-2448	44 Bettenson Street	5,160	8,880	14,040	5,466.79	99,150
04-2-1080	20	2	772-2448	343 Barrett Drive	6,660	10,460	17,120	6,853.30	130,335
04-2-1345	73	2	772-2448	60 Brown Close	9,390	35,590	44,980	17,947.20	317,205
09-4-0795	3	13	5812HW	4127 - 35 Street	4,420	4,490	8,910	2,287.63	70,725
09-4-2975	12A	3	762-0171	3513 - 44 Avenue	5,960	5,990	11,950	4,990.64	88,800
10-3-0335	23	4	794NY	34 Malcolm Crescent	5,520	5,500	11,020	3,522.21	72,050
15-2-1970	11	12	6337KS	3945 - 35 Avenue	4,740	5,980	10,720	205.86	93,855
16-2-1750	9	3	2070EO	4602 - 51 Avenue	7,010	0	7,010	2,958.76	143,600
20-1-0100	15-16	5	7604S	5906 - 57 Avenue	4,180	3,890	8,070	3,266.67	67,635
20-1-0450	18-19	23	7604S	5922 - 52 Avenue	3,760	1,790	5,550	2,758.13	43,475
20-1-0630	18-19	26	7604S	5920 - 51 Avenue	3,760	5,020	8,780	3,965.23	69,095
20-2-0525	7-8	1	7297BH	5920 - 60 Avenue	2,910	1,710	4,620	1,349.64	40,385
20-2-0600	10	C	5534HW	5827 - 60 Street	2,720	4,680	7,400	3,103.71	81,680
20-2-2001	3-4	9	1919RS	5823 - 57 Street	61,410	116,290	177,700	30,443.35	1,296,595
20-3-1860	44	14	782-0329	55 Hammond Crescent	4,260	8,930	13,190	2,967.50	102,155
20-3-1910	2	16	782-2049	5812 - 61 Street	39,200	104,760	143,960	57,870.71	973,220
21-1-0315	9	3	8317ET	4535 Moore Crescent	3,200	6,200	9,400	3,800.42	79,240
32-1-0100	1	3	782-1439		47,240	0	47,240	25,466.36	560,000

September 11, 1984.

NO. 9

TO: City Council

FROM: Mayor McGhee

RE: 1984 A.U.M.A. Resolutions

Copies of the resolutions to be considered at the 78th Annual Conference of the A.U.M.A. to be held September 25-28 in Calgary have been delivered previously to each member of Council.

We wish to set aside the time before supper to consider the resolutions and also to consider the administrative comments received, which follow.

Please bring your copy of resolutions with you to the Council meeting.

"R.J. MCGHEE"  
Mayor



# THE CITY OF RED DEER

70.



TRANSIT DEPARTMENT

P. O. BOX 5008  
RED DEER, ALBERTA  
T4N 3T4  
342-8225

September 10, 1984

TO: Assistant City Clerk

FROM: Transit Superintendent

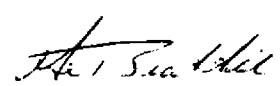
RE: A.U.M.A. Resolution #F6 -  
Senior Citizens' Transit Passes

The Transit Department has the following comment on the above A.U.M.A. resolution submitted by the City of Medicine Hat.

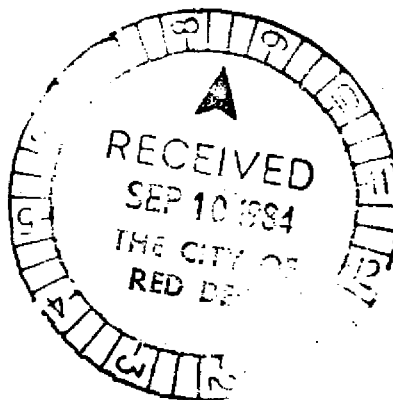
Currently, in Red Deer, senior citizens are issued a lifetime transit pass upon request from the City Clerk's Department. Recipients must be 65 years of age and a resident of Red Deer. A charge of \$10.00 is made for administration in processing the pass.

It is the Transit Department's opinion that the issuing of Senior Citizen passes should lie with each individual municipality. Implementation of a generic Senior Citizen pass could be difficult. Each municipality currently has different qualifying guidelines, different use restrictions and different fare structures in conjunction with the pass use.

Although the passes generate very little, if any, revenue, we would respectfully suggest that the issue of Senior Citizen passes remain with each municipality.

  
G.E. Beattie,  
Transit Superintendent

GEB/jt



File: R-21929

August 27th, 1984

MEMORANDUM

TO: ASSISTANT CITY CLERK  
FROM: RECREATION SUPERINTENDENT  
RE: 1984 RESOLUTIONS A.U.M.A. ANNUAL CONVENTION

I wish to make the following comment with respect to the resolutions pertaining to Recreation and Parks.

1984 Resolution No. B2Re: Major Cultural Recreation Facility Development Program

I understand that the Government has finalized arrangements to extend this program and if that is the case, this resolution would not be necessary.

1984 Resolution No. C25

I believe this amendment would be an improvement.

1984 Resolution No. C26

I believe that this would be a useful and logical amendment.

1984 Resolution No. D5

I assume that this will be referred to Morris Flewwelling and/or the Museum Management Board.

1984 Resolution No. D14

The current Government grants for Recreation can be utilized for cultural development entirely if a municipality so chooses, however, there may be merit in a "strings attached" form of funding to encourage municipalities to spend a higher percentage of their funding on this aspect of Recreation.

1984 Resolution No. D18

Municipalities currently rely heavily on property tax as a means of financing community recreation services. Although there is a significant trend toward a user pay concept which is effectively inhibiting genuine accessibility, the Government does provide operational grants which could be used for the purposes described in the preamble to this resolution, and the amount of money available for such purposes may be increased as part of the soon to be announced Government Program, however, since the property tax has been recognized as a regressive tax, there would be merit in accessing some other form of support for recreation services

File: R-21929

- 2 -

August 27th, 1984

and since Government sources of revenue include income tax, there would be merit in a formula that would provide municipalities with basic financial resources that could be utilized at their discretion to supplement recreation services or to offset some of the current costs borne through the municipal tax base.

1984 Resolution No. D19

The current method of distributing lottery funds is a considerable improvement over the previous policy, and there are in fact Crown Corporations in place that will receive applications from municipalities or from community service organizations for projects that enhance recreation, culture and heritage. The idea of distributing profits on a per capita basis is interesting, but would be difficult to sell.

1984 Resolution No. D20

The form of municipal lottery previously spearheaded by the Chamber of Commerce was successful prior to the foothold established by more sophisticated lotteries. I would see nothing wrong with supporting this proposal, but question whether or not it would be successful.

1984 Resolution No. E4

I am not certain whether the Government could enact legislation as proposed. The infrastructure for delivery of services must be paid for and demand charge is the method utilized and considered fair and equitable. I agree in principle with the intention of the resolution and there may be some room to negotiate a middle position whereby the demand charge would only apply during the specific period of high consumption in the case of recreation facilities, which are very seasonal. Although it is true that the facility has the capacity to demand a certain level of service, the facilities operating extensively in the summer could frequently be offset by the facilities operating at a high level in the winter.

*P.L. Wynia*  
for: DON MOORE

DM:pw

M E M O

TO: City Clerk

DATE: 27 08 1984

FROM: E. L. & P. Supt.

Re: 1984 Resolutions A.U.M.A. Annual Convention

The following are my comments on the resolutions which are relative to electric utilities:

1. Resolution No. E4

Electrical Charges/Municipal Recreation Facilities

I would not recommend support of this resolution as it would result in the establishment of a special rate for a special group. There are many such special groups who could make similar requests which would result in an extremely large number of rates which is contrary to current rate setting practise.

Rates are designed to recover the costs incurred and the existing rate structure effectively does this by assessing a demand charge. To under-recover costs for one class of customer would result in another customer class having to pay a disproportionate share of costs.

The above comments apply to both a municipal utility and a private utility.

2. Resolution No. E5

Electrical Energy

The "time of use" metering and billing concept can presently be introduced by any utility who wishes to do so provided that any private utility must firstly obtain approval from the Public Utilities Board.

In spite of what the resolution may imply, the concept has not been well tested by Canadian utilities. The meters have been available for quite some time, however, rate structures which would apply fairly to all classes of customers are still a matter which is unresolved.

I would recommend against supporting this motion as it is premature and very costly to implement at this time.

3. Resolution No. F2

74.

Electrical Power Rates

Firstly, the first paragraph of the resolution is not entirely correct. The Marketing Agency was established to equalize the rates for generation and transmission only. This is considerably different than equalizing consumer rates as is implied.

The creation of any marketing agency is always a largely philosophical decision and the government which established it likely had its reasons. However, the Alberta Electric Energy Marketing Agency has introduced many additional costs to the electric energy business in Alberta and the concept and operation of the pooling scheme has been an extremely contentious issue since it was first announced.

Support of the resolution would support the City of Red Deer's contention at the Public Utilities Board hearings that the pooling scheme is not operating as it was intended to and that inequities are being created by the Agency. For this reason, I would recommend support of the resolution even if one is in favor of the Marketing Agency concept. This action may expediate a review of the scheme which will result in the changes necessary to enable the attainment of the original objectives.



A. Roth,  
E. L. & P. Supt.

AR/jjd

August 22, 1984

TO: CITY CLERK

FROM: CITY TREASURER

RE: 1984 RESOLUTIONS A.U.M.A. ANNUAL CONVENTION

My comments are:

1984 Resolution B12

The City finalizes its mill rate about April 30th. It would be helpful if the date in the proposed resolution could be amended to April 15th to allow time to have a mill rate bylaw approved and tax bills in the mail before June 1st.



A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jm

## THE CITY OF RED DEER



P. O. BOX 5008  
RED DEER, ALBERTA  
T4N 3T4

DATE: August 23, 1984  
TO: Charlie Sevcik, Assistant City Clerk  
FROM: Ron A. Crossley, Personnel Manager  
RE: 1984 AUMA Resolutions

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Here are my comments as requested:

1. B14. I believe we should support this item. With the proposed changes to the Local Authorities Pension Act this may become a common occurrence unless the provincial government is told they must consult.
2. C8. Although probably not my business, I would caution that the use of the word "direct" opens the door to all types of approaches to make the financial gain "indirect".
3. C35. I support the intent but wonder if it wouldn't be more effective to make the employee who has withheld information liable for both the employer's and the employees' share.

RAC/jmg



Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

77.

Your file    Votre référence

City of Red Deer  
City Hall  
Red Deer, Alberta

Our file    Notre référence

ATTENTION: Mr. C. SEVICK  
Assistant City Clerk

Dear Sir:

RE: 1984 Resolution A.U.M.A. Annual Convention

This is to acknowledge receipt of your correspondence dated 84 AUG 17.

In reviewing the Resolutions, I find items C-3, C-4, C-5, C-6, C-14, D-15 and E-2 of interest and applicable to the Police functions. Therefore I will address these items individually and comment briefly on each.

RESOLUTION No. C3

RE: Highway Traffic Act - Parking on Private Property

Although I am not opposed to the resolution, I believe that the matter is already covered by the Highway Traffic Act: The definition of "Highway" under Section 1(g) of the Highway Traffic Act states;

"... means any thoroughfare, street,...lane...or other place, whether publicly or privately owned..."

I submit therefore that Privately owned shopping malls are subject to the direction, control and management of the municipality as it relates to traffic control and particularly parking.

RESOLUTION No. C4

RE: Highway Traffic Act - Section 72 - Playground and School Zones

I agree with this recommendation as it simplifies the regulations for motorists.

RESOLUTION No. C5

Highway Traffic Act - Flashing Lights on School Buses

I oppose this recommendation as Section 105 of the Highway Traffic Act allows for municipalities to individually require mandatory adherence to the regulation. In urban dense traffic areas, a mandatory requirement as put forth in the recommendation might well contribute to accidents rather than prevent same.

As a matter of interest, I note that the Town of Drayton Valley, has identified this recommendation. I don't believe this has been identified as a problem here in Red Deer and I am left to speculate on the problems of other larger municipalities with regard to this question.

Canada

/ . . . 2



RESOLUTION No. C6

RE: Highway Traffic Act - Section 108-109 - Yellow and Red Traffic Lights

I am opposed to this recommendation as it applies to the use of red or yellow Traffic Arrows.

I find this entire resolution confusing. Currently, to my knowledge, the only yellow arrows in use are those utilized in highway construction or repair. A flashing yellow arrow usually indicates a lane closure or merging of lanes and caution is to be exercised. For a municipality to use a yellow arrow and then require stopping or some other meaning, again becomes confusing to the motorist who must make safe and quick decisions upon approaching such a signal.

With regard to a red arrow, red means stop, yet the arrow indicates a movement in some direction. The signal is at odds with itself and I question the use of such a device.

RESOLUTION No. C11

RE: Municipal Government Act - Fines

and

RESOLUTION No. D15

RE: The Criminal Code of Canada - Fines

In both of these resolutions I am in qualified agreement. With regard to Resolution No. C11, as the Municipal Government Act provided the authority for the imposition of fines, the resolution itself has some merit, however, I feel a challenge as to the legality of paying a lesser fine would not be forthcoming.

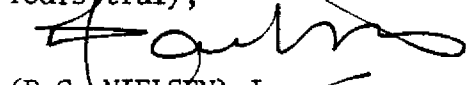
With regard to the disposition of fine monies, as identified in Resolution C15, even though the monies are generated within the Community, the cost of prosecution, maintaining the Court facility and securing witnesses is generally a Provincial responsibility. Although this resolution is not a Police function, with regard to these revenues consideration of the foregoing must be considered.

RESOLUTION No. E2

RE: Handicapped Parking

I agree with this resolution, however, once again the definition of highway should be sufficient to permit municipalities to enforce parking of this kind. This proposal seeks Provincial legislation to introduce standard "international" vehicle identification. This resolution would best be effective in pressing the Provincial authority to seek Federal legislation in this regard.

Yours truly,



(D.C. NIELSEN) Insp.

O. i/c Red Deer City Detachment

c.c. Traffic


August 22, 1984

TO: ASSISTANT CITY CLERK

FROM: DEVELOPMENT OFFICER/BUILDING INSPECTOR

RE: A.U.M.A. RESOLUTIONS

We would particularly support resolutions C14, C25, C26, C28, C36 in the above brief.



RYAN STRADER,  
Development Officer/  
Building Inspector

RS/gr

August 22, 1984

TO: ASST. CITY CLERK, C. SEVCIK  
FROM: DIRECTOR OF ECONOMIC DEVELOPMENT, A. SCOTT  
RE: 1984 A.U.M.A. RESOLUTIONS

Several of the resolutions contained within the package, deal with economic development. Following are my comments on each of these specific resolutions:

Resolution #B10 - Town of Fort Saskatchewan, Re: Economic Development

The resolution is recommending that the Government of Alberta consider reviewing their current energy pricing policies in an effort to pass on some form of saving or incentive to industry. It would appear that the intent of the resolution is to offer these bonuses to industries locating within the Province of Alberta in an effort to provide them with some advantage to doing so. However the resolution is somewhat unclear in this regard. I would recommend that in the final paragraph the word 'Alberta' be inserted in the third line between the words 'cost' and 'industry'. It might also be worthwhile, although perhaps somewhat complicated, to give some consideration to offering energy price reductions based upon the "value added" within the Province of Alberta.

Resolution #D1 - City of Calgary, Re: Business Revitalization Zones

This resolution in its current form is positive, and would benefit the Towne Centre Association in Red Deer, which was one of the first Business Revitalization Zones established in Alberta. It would appear that they are making substantial improvements to the downtown area, and provincial government assistance would be most appreciated.

1984 Resolution #D11 - City of Camrose

RE: Industrial and Regional Development Assistance

In effect, Alberta's Tier I designation in the Federal I.R.D.P. programme, provides grants and other assistance for existing industries to expand. Tier I does not provide grants or loans for the establishment of new industry. Other parts of Canada are designated as Tiers II, III or IV, and therefore can apply for grants and incentives for new industry coming in. This resolution is suggesting that the Province of Alberta encourage the Federal Government to consider expanding the I.R.D.P. programme to provide assistance for the establishment of new industrial facilities in all parts of Canada. I would endorse this recommendation.

1984 Resolution #D16 - Town of Fort Saskatchewan

Re: Canada/Alberta Subsidiary Agreement, Nutritive Processing Assistance

In view of the fact the present agreement is about to expire, I would agree that A.U.M.A. should perhaps withhold comments until such time as the alternate programme has been announced.



ALAN SCOTT, Director  
Economic Development

AVS/gr

## RED DEER REGIONAL PLANNING COMMISSION

2830 BREMNER AVENUE

RED DEER, ALBERTA, CANADA T4R 1M9

## DIRECTOR:

Robert R. Cundy M.C.I.P.

TELEPHONE: (403) 343-3394

Your File No.

Our File No.

September 10, 1984

Mr. C. Sevcik:  
 Assistant City Clerk  
 City of Red Deer  
 Box 5008  
 Red Deer, Alta.

Dear Sir:

Re: 1984 Resolutions A.U.M.A. Annual Convention

With regard to the resolutions to be considered at the 78th Annual Conference of the A.U.M.A., the City Planning Section offers the following comments:

## - Resolution No. C25 - Area Redevelopment Plan

We agree with the intent and reasoning of the resolution and would favour the term "Area Improvement Plan". We believe that the term "Community Plan" implies the whole community instead of an area of the community and, therefore, would be inappropriate.

## - Resolution No. C26 - Use of the Redevelopment Levy

We support an amendment of the Planning Act to allow municipalities the option to use redevelopment levies for development of parkland in addition to acquisition where such use would be more feasible and beneficial.

## - Resolution No. C28 - Traffic Noise Attenuation

We agree with the Provincial Government's comment, and that further study is warranted.

## - Resolution No. C29 - Dedication of Pipeline &amp; Powerline Rights-of-Way

We agree with the intent and reasoning of this resolution.

## - Resolution No. D1 - Business Revitalization Zones

Some other provinces have provincially funded "Main Street" and "Downtown Revitalization" programs. Alberta does not, and so we support this resolution which requests that the Government of Alberta consider such a program which has been successful in other provinces.

/2

## MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER—TOWN OF BLACKFALDS—TOWN OF BOWDEN—TOWN OF CARSTAIRS—TOWN OF CASTOR—TOWN OF CORONATION—TOWN OF DIDSBURY—TOWN OF ECKVILLE  
 TOWN OF INNISFAIR—TOWN OF LACOMBE—TOWN OF OLDS—TOWN OF PENHOLD—TOWN OF ROCKY MOUNTAIN HOUSE—TOWN OF STETTLE—TOWN OF SUNDRE—TOWN OF SYLVAN LAKE  
 VILLAGE OF ALIX—VILLAGE OF BENTLEY—VILLAGE OF BIG VALLEY—VILLAGE OF BOTHA—VILLAGE OF CAROLINE—VILLAGE OF CLIVE—VILLAGE OF CREMONA—VILLAGE OF DELBURN  
 VILLAGE OF DONALDA—VILLAGE OF ELMORA—VILLAGE OF GADSBY—VILLAGE OF HALKIRK—VILLAGE OF MIRROR—SUMMER VILLAGE OF BIRCHCLIFF—SUMMER VILLAGE OF GULL LAKE  
 SUMMER VILLAGE OF HALF MOON BAY—SUMMER VILLAGE OF NORGLAND—SUMMER VILLAGE OF ROCHON SANDS—SUMMER VILLAGE OF WHITE SANDS—COUNTY OF LACOMBE No. 14  
 COUNTY OF MOUNTAIN VIEW No. 17 —COUNTY OF PAINTEARTH No. 18 —COUNTY OF RED DEER No. 23 —COUNTY OF STETTLE No. 6 —IMPROVEMENT DISTRICT No. 10

C. Sevcik, Assistant City Clerk  
Re: 1984 Resolutions A.U.M.A. Annual Convention  
Pg. 2

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- Resolution No. E2 - Handicapped Parking

We concur with the comments as submitted by the Family and Community Support Services Department.

- Resolution No. F6 - Placement and Upgrading of Primary Highways

The intent of this resolution is not clear, and while we support that the Province should establish a unified philosophy in regards to the placement and upgrading of primary highways we feel that the promotion of the future development of highway/commercial businesses should be carefully considered. If the intent of the latter clause is to promote highway/commercial businesses at the interchanges of bypass routes, this could further contribute to the economic setback of some communities, particularly their downtown cores.

- Resolution No. F9 - Subdivision Approval Process

The time requirements governing the subdivision process are established in the Planning Act and provide for a 60 day approval process. The Act also allows for the signing of an agreement of time extension, if and when necessary. The latter has become more necessary because of some changes in the legislation resulting in the need for longer time periods. Some examples involve reserve land when money is required in lieu, the requirement for an increased number of referral agencies, and in cases of Separation of Title for lots in a parcel registered prior to 1950.

These legislative changes are mandatory on Regional Planning Commissions and are, therefore, beyond the ability of the Commissions to reduce the time involved. However, irrespective of this, the Red Deer Regional Planning Commission has not experienced major problems of additional undue time delays.

These comments are submitted for the consideration of City Council. We have no comments on the other proposed resolutions.

Yours truly,



Vernon Parker  
ASSOCIATE PLANNER  
CITY PLANNING SECTION  
VP/vv

1983 09 10

TO: Assistant City Clerk  
FROM: City Assessor

RE: 1984 Resolutions AUMA Annual Convention

Attached are comments on resolution I feel are relevant to this department.



Al Knight, A.M.A.A.

/bt  
cc City Treasurer

## Resolution No. B4

The provincial government presently contributes to school costs in every municipality by way of paying the total cost of the school foundation levy on both occupied and vacant residential properties. However, the commercial and industrial properties must pay the levy on taxes for the school foundation. Provision is also made that should the school board(s) require additional funds to operate they may initiate a supplementary school requisition to all types of property to generate the income required to operate. I could not concur with the overall resolution as drafted. If the funding of schools were totally paid by the province they would have no control left. The statement of "vagaries of live and equalized assessment" is, in my opinion, inaccurate. While not perfect in results, it does provide a somewhat equitable base for cost sharing programs and allocation of grants to all municipalities throughout the province. Utilizing our present seven year rotation of live assessment a system similar to this must be in place to facilitate a common base between municipalities.

I believe that the resolution, in part, is good. The additions or amendments could be:

- 1) Provincial Government pay the school foundation levy on all properties, commercial, industrial, residential, etc.
- 2) The basic school foundation that the Provincial Government pays be increased to cover more of the overall costs, but leaves some cost to the school board to maintain control of overall spending.

## Resolution No. B5

There is provision for, and some municipalities utilize now, a tax notice that in fact designates the school portion and the municipal portion of taxes in a more precise manner than has been common in the past, primarily to try to make the school authorities more accountable.

This proposal is excellent except for the fact that it would create an additional bureaucratic step in tax recovery, collection etc. as well as additional processing for sale transactions in obtaining tax certificates, etc.

## Resolution No. B6

What would the school board use for operating capital? Would they have to borrow at will? If so, the same end result would probably happen in terms of dollars required.



Page 2

Resolution No. B7

Same as B6.

Resolution No. B8

May be some internal problems with internal mechanics to EP & PL assessments, however, this is a good suggestion that could result in positive changes.

Resolution No. C14

A feasible way of implementing this system may be to make an amendment to the Municipal Taxation Act that would allow the valuation of all improvements in a mobile home park to be assessed to the owner of the park. However, the shortfall of this is that the assessments are done annually as of December 31 of any year which would not correspond to the transient nature of this type of dwelling.

To hold the owner of the mobile home parks accountable for the taxes on a monthly basis would tend to increase the rates he would have to charge in order to cover an allowance for uncollected taxes from the patrons.

Resolution C20

The reference to the act being (j), (i), (ii) and (1) is the present wording and provides the basis that we must do our assessments on at the present time. The addition of item (2) would restrict the farm exemption thereby excluding, for example, an individual, group or corporation that was not the owner or purchaser operator, from farm status for assessment and taxes. This would eliminate the lower taxes of these types of lands within the boundaries of a city etc.

The "or (2)" is very confusing and difficult to interpret. Would need some legal clarification to provide advise in this regard.

Resolution C21

The concept of "net" rather than "gross" rental would be advantageous as the figures are much easier to obtain because most premises are leased on a net basis. Utilizing the assessment for a period of 1 to 3 years can have some negative aspects such as the changing of rental values disproportionately in the overall business assessment area may result in unequitable assessments by the second or third year of the assessment.

Page 3

Resolution C22

Various municipalities are now utilizing a system that allows ratepayers to pay on monthly installments. The City of Red Deer have chosen not to implement this system, however, our tax bylaw allows for pre-payment of taxes or a portion thereof, on the previous years total between January 1 and April 1 with interest paid to the taxpayer on the amount paid.

Resolution C23

The municipality would still require some form of record to maintain a control and reference of payments.

Resolution C24

The income approach is only one avenue of approach used to value land. The cost approach and the market data approach must be utilized as well and a correlation of these three made to arrive at a final valuation.

Resolution C31

This proposal could be very unequitable in that not all local improvements etc. are debentured and even in an area that is debentured some property owners choose to prepay the frontage charges, in which case they would not be eligible for the reduction.

Resolution D1

Provincial assistance would be a benefit.

Resolution D8

Provision as outlined would contribute to the municipality for costs incurred on an annual basis.

Resolution E9

The present system, such as school districts, are not set up with co-terminus boundaries and various municipalities in an area do, even at the present time, contribute to the operation of schools and hospitals based on equalized assessments.

Resolution F1

The concept of "assessment at market value" for land within the province is and has been in place for some time relating on the "ability to pay" principle. This resolution would be very difficult to administer with a potential for horrendous complications from applications for adjusted valuations based on what?

September 10, 1984

TO: City Council  
FROM: FCSS Director  
RE: 1984 Resolutions  
A.U.M.A. Annual Convention

---

Following are my comments on the resolutions that pertain to the FCSS department as requested by the Assistant City Clerk.

- 1) No. C33 - City of Calgary re: Short Term Child Care Program

Recommendation: Support the resolution.

We have some reservations about the scope of this resolution but we feel that these reservations would be adequately covered in the process of amending the legislation. At the present time children in child care programs of longer duration are afforded protection for their safety and well-being through the licencing of such programs. Unfortunately, the public may assume that these provisions extend to children in child care programs of shorter duration but they do not. We feel that this protection should be extended to all children.

- 2) D2 - Cities of Edmonton and Fort McMurray re: Day Care Standards/Training

Recommendation: Support the resolution.

The City of Red Deer continues to provide additional support to Day Care Programs so that an adequate standard of care is available in the community thereby ensuring an overall higher community standard. This resolution is directed toward a weakness in the provincial Day Care Program, that being the lack of a requirement that Day Care Centres employ well trained staff.

- 3) D7 - City of Edmonton re: Funding for Handicapped and Elderly Transportation Services

Recommendation: Support the resolution.

The Regional Planning Commission, Red Deer Action Group, and our Department concur with the intent of this resolution. I am not certain what portion of the transportation grant from the province is intended for these specialized transportation services but it is likely considerably less than the cost of providing these services (close to \$160,000 for 1984).

-2-

## 4) D22 - City of Edmonton re: FCSS request for Block Funding

Recommendation: Do not support the resolution.

Even though the preamble in this resolution makes a great deal of sense, the proposed solution would likely result in other serious problems in regard to community agencies delivering services on behalf of our municipality. I think it is possible under the current arrangement with the province that some of the problems referred to can be handled more effectively. We would recommend that the funding arrangement with the province remain as it is and that these problems be addressed in some other way.

## 5) E2 - Cities of Edmonton and Calgary re: Handicapped Parking

Recommendation: Support the resolution.

The Regional Planning Commission, Red Deer Action Group, and our Department all concur. Some of the larger private organizations such as shopping malls voluntarily make spaces available for the handicapped but such provision of parking spaces is a random matter. This makes it difficult for a handicapped person to know the circumstances when such parking will be available and when it will not. The recommended solution seeks to address this problem.

I trust this information will be useful to Council and would urge Council Members to consider our recommendations. I would like to advise Council that these recommendations have not been considered by the FCSS Board. They are my recommendations based on my consultations with others in the community.



R. Assinger

FAMILY & COMMUNITY SUPPORT SERVICES

RA/smg

September 11, 1984.

TO: City Council

FROM: Assistant City Clerk

RE: 1984 A.U.M.A. Resolutions

In regard to the resolutions to be considered at the Annual A.U.M.A. Conference, I wish to offer the following comments concerning two resolutions.

1. Resolution No. C 32 - Property Tax Reduction Act - Annual Census

Passage of this resolution and acceptance of same by the Government of Alberta would allow us to begin the actual field work in conducting a census much earlier. In the present situation, we are unable to begin field work prior to April 1st, and consequently, we often have a problem with commencing the field work at this time as it may conflict with the Easter holidays. We would therefore support the resolution.

2. Resolution No. F 11 - Local Authorities Election Act

It would seem to me that it would be very cumbersome for the Department of Municipal Affairs to provide training seminars for all Returning Officers, Poll Clerks, Constables, etc. in each municipality. I think it would be more functional if the Department of Municipal Affairs provided training seminars for Returning Officers only who in turn are and should be responsible for the proper instruction of all their election workers.

Respectfully submitted,

  
C. Sevcik  
Asst. City Clerk

CS/ds

September 10, 1984

MEMO TO: Assistant City Clerk  
MEMO FROM: City Engineer  
RE: A.U.M.A. Resolutions, 1984

---

Contained herein are our comments with respect to certain of the resolutions referred to above:

Resolution B.9 We generally agree, however, we feel our position would be better served by allowing our surpluses in the Arterial Roads grants to accumulate towards the major projects (e.g. 67 Street Bridge). A better resolution would be to call for a separate grant for maintenance of roadways.

Resolution C.3 The concern we would have relating to this resolution is that the City would be required to enforce all fire laws on private property, maintain or regulate signing, react to citizen complaints, etc. This would result in considerable additional responsibilities.

Resolution C.4 This resolution would, by extending the hours of school zone speed restrictions, eliminate the requirement of double school and playground signs.

Resolution C.6 We do not agree with this resolution; the Province is presently completing a study regarding traffic signal standardization, a principle we support. Amber and red arrows are not recommended and we would concur as it could lead to confusion.

Resolution C.27 We fully support this resolution. This legislation is badly needed by communities to effectively deal with developers.

Resolution C.28 The Engineering Department agrees with this resolution; it has not been a major problem to date, however, the situation will no doubt arise in future.

Resolution C.29 We feel that while this has some merit, it could prove on occasion to be very burdensome to developers.

Continued...

MEMO TO: Assistant City Clerk  
September 10, 1984  
Page 2

Resolution D.12 We do not agree with this resolution; we feel that grants to municipalities should be on a need and/or project basis, not a per capita basis. Communities' needs, rates of development, etc. vary greatly. One community may have all of its major transportation systems in place and/or be experiencing low growth, while another community may be in the opposite position.

Resolution D.17 We would agree with this resolution. This would assist in the replacement of water mains, without a burden on the citizens.

Resolution E.2 We have the same concerns for this resolution as we have for Resolution C.3



B. C. JEFFERS, P. Eng.  
City Engineer

BCJ/jm



Solicitor General  
of Canada

The Honourable  
Bob Kaplan

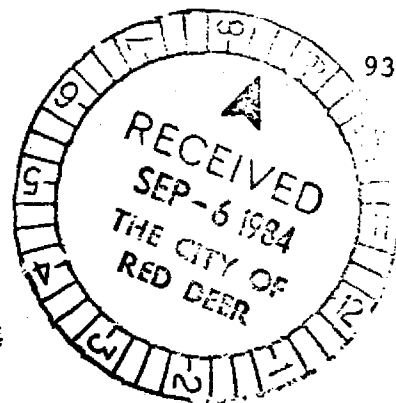
Soliciteur général  
du Canada

L'honorable  
Bob Kaplan

CORRESPONDENCE

NO. 1

August 24, 1984



Mr. C. Sevcik  
Assistant City Clerk  
City of Red Deer  
P.O. Box 5008  
Red Deer, Alberta  
T4N 3T4

Dear Mr. Sevcik:

Further to my acknowledgement of July 6, 1984, I have considered your letter of June 27, 1984 regarding your requested increase of two RCMP members for April 1, 1986.

Your request for fiscal year 1986-87 forms part of the Budget Planning Cycle, as outlined in paragraph 14 of the contract between the Government of Canada and the Municipality of Red Deer, to establish the resources, members and support staff required to maintain an adequate level of Municipal Police Services. I have forwarded it to the RCMP to be considered in conjunction with other resource requirements. The RCMP will be addressing your request directly as part of the budgetary planning process.

Thank you for informing me of your policing needs; I am always pleased to receive confirmation of the valuable contribution the RCMP makes to municipal policing across Canada.

Yours truly,

Bob Kaplan, P.C., Q.C., M.P.

Commissioners' Comments

Submitted for Council's information.

"R.J. MCGHEE"  
Mayor  
"M.C. DAY"  
City Commissioner



August 10, 1984.

51 Olympic Green,  
Red Deer, Alberta.  
T4P 1S7.

Phone: 346-4775.

94.

NO. 2

To: The Red Deer City Council  
City Of Red Deer.

Dear Sirs;

I phoned City Hall with a grievance that my son was bitten by a bat, after being attacked viciously by the creature for several minutes, in the vicinity of Odel Green. I was told very bluntly that City Hall had nothing to do with it and that I should maybe phone The Fish And Wildlife Department, which of course I did. They in turn told me that there was nothing that they could do about it and I should phone the Health Department, which I did. They took some interest in it but told me I should phone the Federal Veterinary. He told me I should phone my doctor, Dr. J. McIntyre, after he took down some information. I did phone my doctor, which of course I would have anyways, but I finally found someone who cared. After looking at my sons back, he phoned another doctor, who I believe was with the Health Department, and they immediately got the wheels in motion to have some serum brought in from Edmonton. I was called at home to bring my son to the hospital, where I have to take him several times for a series of shots. The shots are for rabies.

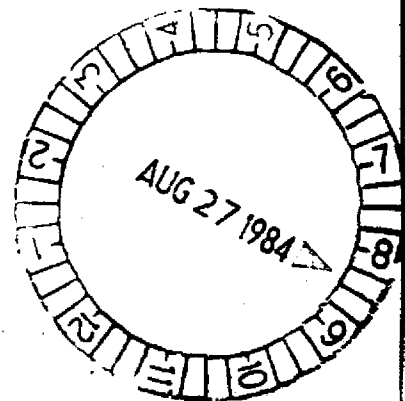
My complaint is, as a taxpayer, I feel it is up to the City of Red Deer to do something about the bat problem at hand. I feel that some of the taxes I pay should go towards something that is useful to the health and well being of our children, instead of spending alot of money on things like those stupid so called pieces of art at the top of the Gaetz Avenue hill and down by Taylor Bridge. There are a few other costly things that you spend our money on that is absolutely senseless. Aren't our children more important?? You do alot of good things, but you certainly do alot of stupid things, to spend our dollars on, and then you cry when, at the end of the year you find yourselves overspending your budget.

Nobody at City Hall seemed the slightest bit interested about the whole incident. As a tax payer, I feel you must do something about this problem, or does it only become a problem if and when it's one of your children that are bit and/or attacked by one of these rabies carrying creatures??

Sincerely,

*Marta Geist*  
Marta Geist.

P.S. The staff at The Red Deer Regional Hospital are to be commended and especially Dr. J. McIntyre. Thankyou.



August 29, 1984

TO: ASSISTANT CITY CLERK

FROM: R. STRADER

RE: MRS. M. GEIST

In response to the concerns raised by Mrs. Geist, we have the following comments for Council's consideration.

Given the circumstances outlined in the letter, it seems unlikely that the City could have been able to locate the animal or assist in any other way. The present animal control contractor is not equipped to deal with wild animals other than skunks and has no facilities for dealing with rabid animals. At present the contractor does deal with injured wild animals found in the City. We have been informed on several occasions that Alberta Wildlife personnel will not assist with control of non-domestic animals inside the City limits.

Council, if they wish, could expand the provisions of the Animal Control contract, which expires December 31, 1984, to include incidents of this nature. Given the volume of calls received by the Contractor this year an increase in service levels could only come from additional staff or decreasing some existing service. At present the Contractor is spending at least half of his time on skunk complaints which means we have to decrease patrols and response to dog complaints. I do not think we can provide an adequate animal control service if we expand the scope of the service without increasing the cost of the contract because of a increase in personnel.

NOTE: Total complaints this year - 1255

In July - 295 complaints were received

- 157 skunk complaints were received

- 44 skunks were picked up



R. STRADER  
DEVELOPMENT OFFICER/  
BUILDING INSPECTOR

RS/dm

Commissioners' Comments

The direction of Council is requested in regards to the attached comments.

"R.J. MCGHEE"

Mayor

"M.C. DAY"

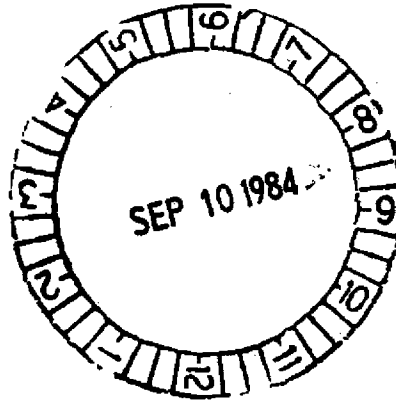
City Commissioner



Place de Ville  
Ottawa  
K1A 0N5

NO. 3

C. Sevcik,  
Assistant City Clerk,  
The City of Red Deer,  
P.O. Box 5008,  
Red Deer, Alberta.  
T4N 3T4



SEP 4 1984

Dear C. Sevcik:

Thank you for your letter of 21 August 1984, concerning railway applications to operate trains without cabooses. I appreciate receiving your comments as I share your concern for safety in this matter.

I have asked the Canadian Transport Commission (CTC) to hold public hearings to examine all the safety-related aspects of this issue, including the safety and technical aspects of conducting tests with the caboose and with the End of Train Unit (ETU). The CTC has responded favourably to my request for public hearings before any testing takes place. In order for the unions' points of view to be given full consideration, I believe that union participation in establishing the terms of reference for testing the ETU is vital and I have so advised the CTC.

I have written to Mrs. Bettie Hewes, Chairman of CN, requesting that she monitor this issue closely so as to ensure that full and open discussion with consultation takes place, in addition to comprehensive testing.

I wish to assure you that I am concerned about the impact technological changes can have on employees and communities, and consider this a high priority issue. As you may already know, earlier this year I instructed the boards of directors of Crown corporations under my jurisdiction to address this and other related problems and work with their unions and management to develop solutions.

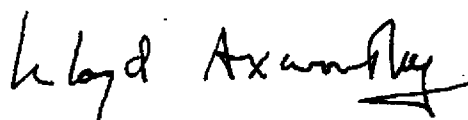
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- 2 -

For your information, I am enclosing copies of press statements on this issue. In addition, I have forwarded your letter to CTC officials so they may fully understand the issues you have raised.

I thank you, once again, for bringing your concerns to my attention and hope the foregoing has assured you that the matter is receiving careful consideration.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Lloyd Axworthy". The signature is fluid and cursive, with a prominent flourish at the end of the last name.

Lloyd Axworthy

Enclosures



September 6, 1984

Our File: 43757R90-A.1

Mr. C. Sevcik  
Asst. City Clerk  
City of Red Deer  
P.O. Box 5008  
Red Deer, Alberta  
T4N 3T4

Dear Mr. Sevcik:

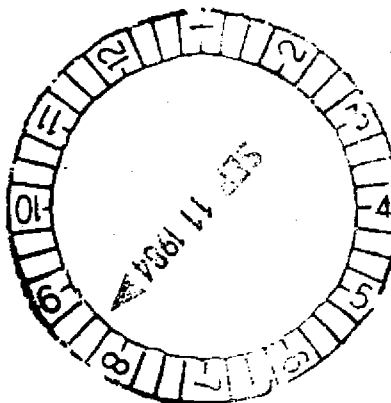
Thank you for the copy of your recent letter addressed to the  
Hon. Lloyd Axworthy regarding caboosless train operations.

The Committee has announced that public hearings will be held before  
any tests can be conducted. The dates have not yet been set but it is  
hoped that it will start within the next six months.

In the meantime, your name has been added to our mailing list to  
receive any published material.

Yours truly,

J. O'Hara  
Secretary  
Railway Transport Committee  
Ottawa, Ontario  
K1A 0N9



Commissioners' Comments

Submitted for information of Council only.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

NO. 4

August 28, 1984.

City of Red Deer

Dear Council members:

We purchased a house on Piper Drive, Red Deer on June 1/84. We received no notice from you until this second notice for taxes came to us dated July 27/84. We feel we shouldn't be penalized as we received no first notice. We hope you will give this request your attention and agree on the dismissal of the penalty.

Thanking you for your time.

Yours truly,

"Mr. & Mrs. J. Paris"

J.P. Paris  
215 Piper Drive

1984 08 30

TO: City Clerk  
FROM: City Assessor

RE: Property Tax Penalty  
215 Piper Drive  
Roll #28-2-1845

With reference to Mr. & Mrs. J. P. Paris' letter of August 28, 1984, may I submit the following for City Council's guidance.

Section 114(2) of the Municipal Taxation Act states:

"No taxation notice shall be considered irregular, incomplete or otherwise invalid and no exemption from taxation is conferred by reason of any error omission or misdescription in any taxation notice or by reason of the non-receipt of the notice by any person."

The 1984 taxes for the above described property were in the amount of \$1,544.06 which were outstanding as of July 1, 1984, and therefore a 9% penalty of \$138.97 was levied in accordance with City of Red Deer Bylaw #2247.

The property tax notices were deposited in the mail on May 11, 1984, and consequently mailed to the previous owner. The Tax Department's records were updated on July 18, 1984, upon receipt of notification from Land Titles Office.

The City is not responsible for non-receipt of tax notices as indicated, however, to help insure that property owners are aware that tax notices have been mailed, advertisements are placed in the local newspaper.

Recommend no cancellation of the property levied.

  
for Al Knight, A.M.A.A.

NF/bt

Commissioners' Comments

We cannot support the request in this instance as recommended by the City Assessor.

"R.J. MCGHEE"  
Mayor  
"M.C. DAY"  
City Commissioner

September 4, 1984.

5808 - 60 Street  
RED DEER, Alta. T4N 2P6.

101.

NO. 5

RE: Prices of Bus Passes for City Children

Dear Council -

Today I registered my oldest son, Lee, who is 12, over at Central Junior High School. We live in Lower Fairview and because of this I was told that we are not within the boundary of Dawe School. Absolutely no one would even consider to register Lee there.

The problem is this - I feel it is too far and unsafe for Lee to walk that distance, especially during the winter months, and we are being charged \$18.00 (eighteen) per month for his bus pass. I feel strongly that this ~~is~~ too much (\$180. per school year). We are in the 1½ mile radius (I am told) so are charged top price. Why not reverse this and have the children who are closer and refuse to walk, pay more and those who have no choice in the matter pay less? The closer rate is \$8.50 per month. Should I be able to get Lee into Dawe he could walk for nothing!

The reason given to me as to why the passes are so high is that they are good for evenings and weekends. However we never use the bus so this advantage is of no benefit to us. Why not have 2 (two) sorts of passes - clearly marked for the bus drivers to see - one for every day use and one for school days, and priced accordingly?

We have never had to pay for our children to get to school and this is why I find it so hard to understand. Your attention and consideration on this matter would be very much appreciated. Would you please let me know what is decided?

Thanking you in advance, I remain,  
Yours sincerely,

*Mrs. Maurice Seefried*  
Mrs. Maurice Seefried

342-6676

*Received Sept 4/84*

CSZ 4:30 pm  
CS.



## THE CITY OF RED DEER

102.



TRANSIT DEPARTMENT

P. O. BOX 5008

RED DEER, ALBERTA

T4N 3T4  
342-8225

September 6, 1984

TO: City Clerk

FROM: Transit Superintendent

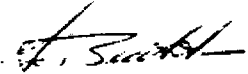
RE: Bus Passes for City Children

In response to the letter received from Mrs. M. Seefried regarding the cost of student bus passes, the Transit Department would like to make the following comments.

All student passes are sold by the Transit Department to the School Board at a cost of \$18.00 per pass. The cost of the pass was placed into effect on September 1, 1984 as approved by City Council during the 1984 Budget meetings. It should be pointed out at this time that the student pass is valid at any time during the Transit System's operating hours including Saturdays, and the cost of the pass was established with this in mind.

It would appear by Mrs. Seefried's letter that she may be slightly confused regarding the School Board's criteria when selling passes to students. According to the School Board, the Provincial Government supplies funding for the transportation of students who live outside of a radius of 1½ miles from the school they attend. Funding is not made available for students living inside the 1½ mile radius. It is therefore the position of the School Board not to subsidize the cost of passes for students within the aforementioned radius.

Based upon the average student using a pass twice per day for an average of 25 days per month, the Transit Department would not recommend a reduction in the cost of student passes. I would recommend, however, that Mrs. Seefried contact the School Board for a further explanation of their subsidy criteria.

  
G.E. Beattie,  
Transit Superintendent

GEB/jt

c.c. City Engineer  
City Treasurer

September 5, 1984

TO: ASSISTANT CITY CLERK

FROM: CITY TREASURER

RE: BUS PASSES FOR CITY CHILDREN

The bus fare for children is 50¢ per trip or a monthly bus pass can be purchased at a cost of \$18.00 that allows unlimited travel for the student on the transit system.

The Public School system receives a Provincial grant for transportation of children who live more than 1½ miles from school. The School uses this grant to subsidize the cost of student passes for certain children.

One of Mrs. Seefried's concerns is that some passes are subsidized by the School Board. She should contact the School Board as the City has no control over how passes are subsidized below \$18.00 by the School Board.

Another concern is that the passes are priced high because they allow unlimited travel on the transit system. There is the option of course, of paying the cash fare of 50¢ per ride. If there are 18 school days in a month Mrs. Seefried would break even with the \$18.00 pass.

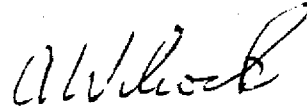
I am not aware if the Transit System has any idea how much the monthly pass would be used for other than school trips. On an average, the use would probably not be significant. Thus, if there were two types of student passes, the cost difference would probably not be significant. It would, however, make the administration for the School Board (who sell student passes) and the bus drivers more difficult.

It should be recognized that it is the City's responsibility to provide a transit system. This the City does at an expected deficit of \$521,000 for 1984. The charge of \$18.00 per month does not recover the true cost of operating the Transit System. If the charge was lowered, then the subsidy for the transit system would increase.

..2

This deficit would have to be funded from property taxation.

If Mrs. Seefried would like to obtain more subsidy for the passes, I would suggest she discuss her concerns with the School Board.



A. Wilcock, B. Comm., C.A.  
City Treasurer

AW/jm  
cc: Transit Supt.  
City Engineer

Commissioners' Comments

As pointed out by the City Treasurer there is already a very considerable subsidy attached to student passes at this price. We would recommend no change in the current fares. With respect to attendance at G.H. Dawe Community School, we would recommend Mrs. Seefried contact the Public School Board.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

Office of the Minister

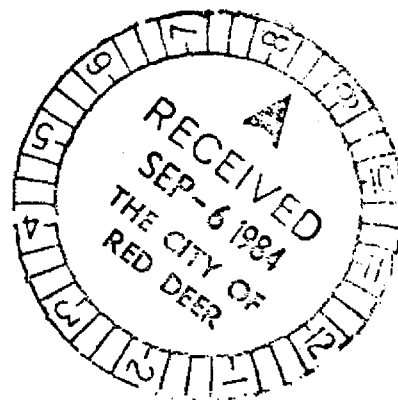
## EDUCATION

319 Legislature Building, Edmonton, Alberta, Canada T5K 2B6 403/427-2025

NO. 6

August 30, 1984

Mr. Robert Schnell  
Chairman of the Board  
Red Deer Public School  
District No. 104  
4747 - 53rd Street  
RED DEER, Alberta  
T4N 2E6



Dear Mr. Schnell:

I recently learned that the G. H. Dawe Community Centre has received the 1984 Canadian Parks/Recreation Association Facility of Excellence Award.

On behalf of the Government of Alberta and Alberta Education, I want to congratulate the school district for its role in making the centre an example of excellence.

This national award is important, for it tells us that some of the directions being taken in community schools are being recognized in other parts of the country. It is encouraging that we are taking a leadership role in this aspect of education.

Again, congratulations on a job well done.

Sincerely,

A handwritten signature in dark ink, appearing to read "David King".

David King  
Minister of Education

CC: Mrs. M. Barnby, Chairperson  
Red Deer R.C.S.S.D. No. 17

Mr. Bob McGhee, Mayor  
City of Red Deer

THIS COPY FOR

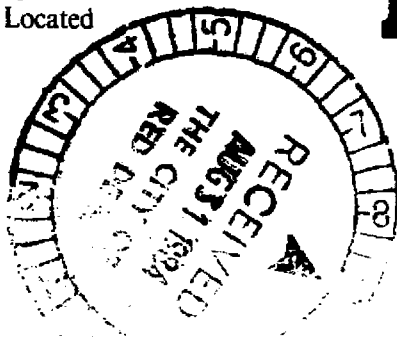
G.H. DAWE - R. SKIMMINGS

D. MOORE

- Kitchenettes
- Coffee Shop
- Centrally Located

# CITY CENTRE MOTEL

- Free Local Calls
- Cable T.V.
- Weekly Rates



August 27, 1984

NO. 7

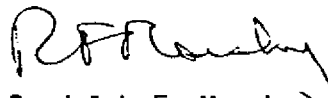
The City of Red Deer  
P.O. Box 5008  
Red Deer, Alberta  
T4N 3T4

Dear Mr. Al. Knight,

Further to our conversation of August 23, 1984, I wish to petition city council at their meeting of September 17, 1984 regarding the penalties applied against taxes due for 1984.

Enclosed is a cheque for the penalties assessed. These bills are being paid under protest to avoid further penalties. Payment of these penalties does not infer acceptance or agreement with those penalties assessed.

Yours truly,

  
Randolph F. Morsky

RFM/gt

1984 09 07

TO: City Clerk  
FROM: City Assessor

RE: Tax Penalty  
Roll #09-3-1290 & 91-20270

With reference to Randolph F. Morsky's letter of August 27, 1984, may I submit the following for City Council's guidance.

The 1984 taxes for the above described tax accounts were as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Tax Levy</u>
09-3-1290	Blk N, Plan 3761 KS 4124 - 50 Avenue	\$29,990.69
91-20270	City Centre Motel 4124 - 50 Avenue	575.97

As the taxes were outstanding as of July 1, 1984, a 9% penalty of \$2,699.16 (Roll #09-3-1290) and \$51.84 (Roll # 91-20270) was levied in accordance with City of Red Deer Bylaw #2247.

The City Centre Motel's payment was received through the mail on July 5, 1984, and the envelope in which the payment was mailed was postmarked July 3, 1984, by the Post Office (see attached photocopy of postmark).

In conversation with a City of Calgary Post Office official, the following information was received:

- a) A City wide pick up was made on the weekend in question.
- b) Post Office staff were working on both June 30 and July 1, 1984, and all letters mailed on June 30 would have been processed and date stamped no later than July 1, 1984.
- c) The main Post Office was open from 9:00 a.m. to 4:30 p.m. on Saturday, June 30, 1984.
- d) Many sub-stations throughout the City were open on Saturday June 30, 1984.

1984 09 07

Page 2

- e) Should an item of mail require a postmark by a certain date that is critical, this item could be taken to a Post Office and handed to a postal employee explaining the critical nature of it and the Post Office would date stamp it at that time to insure that it is in fact within the date limit, in this case, June 30, 1984.
- f) If an item or time is critical such as this, the letter could be registered at which time it would have been date stamped and a receipt for same given to the sender.
- g) All postal boxes located in neighborhood areas are visibly marked that if an item is not inserted by 9:30 a.m. of that day it will not be picked up or processed that day.

Further to the above information, it is included on the tax notice as mailed that:

- 1) No penalty if paid on or before June 29, 1984
- 2) Any payment for property tax forwarded by mail shall be deemed to be paid on the same date as the postmark on the envelope in which the said payment is mailed (back of notice) which is an excerpt of bylaw #2247, Clause 5.1.

It would appear that this party was aware of the requirements because they photo copied the envelope, as enclosed, before it was mailed, which does in fact have a "postage meter" date on it of June 29, 1984. As stated before, the Post Office stamp reads July 3, 1984, which is after the due date and subject to penalty.

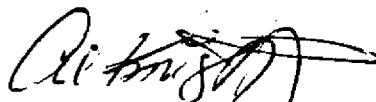
In summary, it would appear that the taxpayer was aware of the due date and the deadline for the payment of taxes in 1984. Having this knowledge it would seem appropriate that an effort would have been made to:

- a) insure a post office date stamp of June 30, 1984 was in fact on the letter
- b) would have registered the letter on June 30, 1984.

The Post Office have stated that collection of boxes was made and the date stamp applied no later than July 1, 1984. From the above information there appears to be no way that this could have been waylaid within the Post Office. The taxpayer could have also mailed the letter earlier, June 28 or whatever, and postdated the cheque if they did not wish funds to be withdrawn until a certain date.

1984 09 07  
Page 3

We cannot recommend that this penalty be cancelled  
as it falls squarely to bylaw #2247.



Al Knight, A.M.A.A.

AK/bt  
cc City Treasurer

Commissioners' Comments

We would concur with the City Assessor and agree that the application  
not be approved.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner



JOHNSTON, MING, SCAMMELL, MANNING,  
LAMB, MITCHELL & MOORE

110.

BARRISTERS, SOLICITORS, NOTARIES

NO. 8

J. MACDONALD JOHNSTON, Q.C.  
ROBERT H. SCAMMELL, Q.C.  
KEITH R. LAMB, B.A., LL.B.

JAMES T. MAH MING, B.A., LL.B.  
DAVID M. MANNING, B.A., LL.B.  
JAMES B. MITCHELL, B.A., LL.B.  
DARRELL R. MOORE, LL.B.

GORDON E. DECK, B. COMM., LL.B.

LORNE E. GODDARD, B.A., LL.B.  
JOHN D. HOLMES, B.A., LL.B.

IN REPLY REFER TO: David M. Manning

AREA CODE 403  
TELEPHONE 346-5591  
TWX 610-841-5120

4TH FLOOR  
ROYAL BANK BUILDING  
4943 - 50TH STREET  
RED DEER, ALBERTA  
T4N 1Y1

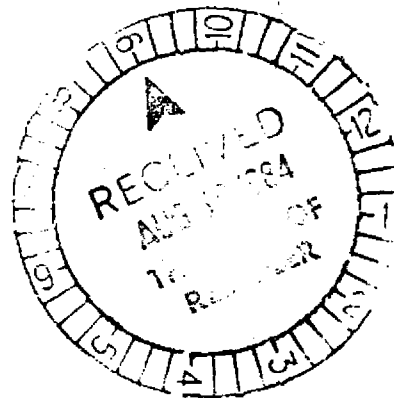
August 30, 1984

The City of Red Deer  
Building Inspection Department  
City Hall  
Red Deer, Alberta

ATTENTION: Charlie Sevcik

Dear Sir:

Re: Strang, Colin purchase from Latam, Dale  
Lots 1 and 2, Block A, Plan 7020 V.  
Our File: F 40832



Please be advised that the writer acts on behalf of Colin L. Strang, who is in the process of purchasing the above noted property legally described as:

Plan 7020 V.,  
Block A,  
Lots One (1) and Two (2)  
Red Deer  
Fairview Park  
Excepting thereout all mines and minerals.

Mr. Strang is obtaining a Mortgage from C.I.B.C. Mortgage Corporation and C.I.B.C. Mortgage Corporation requires that Mr. Strang obtain a Survey Certificate for the above noted property.

Snell & Oslund Surveys advises the writer that the eaves on the house are encroaching into the City roadways and in that regard we require from our client a Licence to Occupy.

Would you kindly present this matter to be heard before City Council in order that our client may be granted the "Licence to Occupy". We enclose at this time for your records and information a photocopy of a Plan of Survey for the above described property.

Yours very truly,

JOHNSTON, MING & COMPANY

Per: *Denise Jussier*  
For: David M. Manning

DL:hff

# RED DEER REGIONAL PLANNING COMMISSION

2830 BREMNER AVENUE

RED DEER, ALBERTA, CANADA T4R 1M9 111.

**DIRECTOR:**

Robert R. Cundy M.C.I.P.

TELEPHONE: (403) 343-3394

Your File No.

Our File No.

September 6, 1984

Mr. C. Sevcik  
Asst. City Clerk  
City of Red Deer  
Box 5008  
Red Deer, Alta.

Dear Sir:

Re: STRANG, Colin purchase from LATAM, Dale  
Lots 1 and 2, Block A, Plan 7020V

It would appear that the eaves of the house located at the corner of 58 Avenue and 57 Street encroaches on the city roadway by about 0.39 metre. The house itself is inside the property.

We have no objection to the city granting the necessary licence to occupy, satisfactory to the City Solicitor.

Yours truly,



D. Rouhi, MCIP  
SENIOR PLANNER  
CITY PLANNING SECTION

DR/cc

#### MUNICIPALITIES WITHIN COMMISSION AREA

CITY OF RED DEER—TOWN OF BLACKFALDS—TOWN OF BOWDEN—TOWN OF CARSTAIRS—TOWN OF CASTOR—TOWN OF CORONATION—TOWN OF DIOSBURY—TOWN OF ECKVILLE  
TOWN OF INNISFAIR—TOWN OF LACOMBE—TOWN OF OLDS—TOWN OF PENHOLD—TOWN OF ROCKY MOUNTAIN HOUSE—TOWN OF STETTLE—TOWN OF SUNDRE—TOWN OF SYLVAN LAKE  
VILLAGE OF ALIX—VILLAGE OF BENTLEY—VILLAGE OF BIG VALLEY—VILLAGE OF BOTHA—VILLAGE OF CAROLINE—VILLAGE OF CLIVE—VILLAGE OF CREMONA—VILLAGE OF DELBURN  
VILLAGE OF DONALDA—VILLAGE OF ELNDRA—VILLAGE OF GADSBY—VILLAGE OF HALKIRK—VILLAGE OF MIRROR—SUMMER VILLAGE OF BIRCHCLIFF—SUMMER VILLAGE OF GULL LAKE  
SUMMER VILLAGE OF HALF MOON BAY—SUMMER VILLAGE OF NORGLENWOLD—SUMMER VILLAGE OF ROCHON SANDS—SUMMER VILLAGE OF WHITE SANDS—COUNTY OF LACOMBE No. 14  
COUNTY OF MOUNTAIN VIEW No. 17 —COUNTY OF PAINTEARTH No. 18 —COUNTY OF RED DEER No. 23 —COUNTY OF STETTLE No. 6 —IMPROVEMENT DISTRICT No. 10

MEMO TO: Assistant City Clerk

MEMO FROM: City Engineer

RE: Strang, Colin Purchase from Latam, Dale  
Lots 1 and 2/Block A/Plan 7020 V

Please be advised that we have no objection to issuance of a license to occupy.

*for Jan*  
B. C. JEFFERS, P. Eng.  
City Engineer

/jm

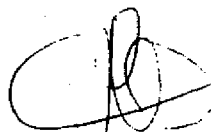
September 4, 1984

TO: ASST. CITY CLERK

FROM: DEVELOPMENT OFFICER

RE: Lots 1 & 2, Block A, Plan 7020 V

We have no objections to the encroachment.

A handwritten signature in dark ink, appearing to be 'RS' with a large loop, enclosed within a faint, hand-drawn oval.

RYAN STRADER,  
Development Officer/  
Building Inspector

RS/gr

1984 09 04

TO: C. Sevcik  
FROM: City Assessor

RE: Strang, Colin purchase from Latam, Dale  
Lots 1 & 2, Block A, Plan 7020V

Further to your memo of August 30, 1984, we advise that the street names on the attached sketch should be corrected to read 57 Street and 58 A Avenue.

We have no objection to a bylaw being passed granting the right to occupy a portion of 57 Street, subject to a 30 day cancellation clause, and the removal of the encroachment being the responsibility of the "licensee".

  
Al Knight, A.M.A.A.

WFL/bt

Commissioners' Comments

We would agree with the comments of the Administration. A bylaw has been prepared for Council's consideration. If Council chooses, three readings may be given at this meeting.

"R.J. MCGHEE"  
Mayor

"M.C. DAY"  
City Commissioner

BYLAW NO. 2247/O-84

Being a Bylaw to amend Bylaw No. 2247 being The City of Red Deer Tax Credit Bylaw.

THE MUNICIPAL COUNCIL OF THE CITY OF RED DEER IN THE PROVINCE OF ALBERTA  
DULY ASSEMBLED HEREBY ENACTS:

- (1) That Bylaw 2247 be amended by adding to Clause (3) thereof the following:
- "Notwithstanding the foregoing, no penalty shall be imposed on the current year's taxes when;
- (a) Payment of such taxes was mailed on or before the 30th day of June in that taxation year, and;
- (b) The envelope enclosing such payment is postmarked by a Canada Post Post Office not later than July 1st of that taxation year, or the next business day of the Post Office, (date stamping by postage meter shall not be accepted), and
- (c) The truth of sub-clauses (a) and (b) hereof is verified by a Statutory Declaration delivered to the office of the City Assessor at City Hall, Red Deer, Alberta not later than September 15th of that taxation year, or the first business day of the City of Red Deer thereafter, if September 15th falls upon a Saturday or Sunday."
- (2) This Bylaw shall come into full force and effect upon third reading thereof.

READ A FIRST TIME IN OPEN COUNCIL this                      day of                      A.D. 1984.

READ A SECOND TIME IN OPEN COUNCIL this day of A.D. 1984

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this day of  
A.D. 1984

MAYOR

CITY CLERK

BYLAW NO. 2850/84

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COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

- (1) Colin L. Strang (hereinafter called the Licensee) is hereby granted license and permission to temporarily occupy and use that portion of the registered City roadway as shown on the plan hereunto annexed and forming part of this Bylaw. Subject always to the following covenants, terms and conditions which shall be accepted and agreed to by the Licensee as a condition precedent to their occupation and use of the said lands.

- (a) The license and permission hereby granted may be terminated by either the City or the Licensee upon the giving of thirty (30) days' notice in writing, which notice may be served by the mailing of same, postage prepaid, as follows: -

The City - City Hall, Red Deer, Alberta

The Licensee - c/o Johnston, Ming, Scammell, Manning, Lamb, Mitchell & Moore,  
4th Floor, 4943 - 50th Street, Red Deer, Alberta T4N 1Y1

and shall be deemed to have been received the day following the mailing thereof.

- (b) The Licensee shall at all times, keep and maintain the said lands in good and tenable condition and repair.
- (c) The Licensee shall comply with all Bylaws, Statutes, Rules or Regulations in any manner referring to or affecting the said lands.
- (d) The City shall not be liable for any injury or damage to persons or property arising on or about the said lands and the Licensee shall indemnify the City from and against any claim or demand in respect thereof.
- (e) The Licensee shall pay to the City the sum of Five Dollars (\$5.00) on the first day of October, 1984 and on the first day of every succeeding October so long as the within license continues.
- (f) The Licensee shall pay for all utilities or other services provided to the said lands, and shall pay all taxes levied in respect of any improvements or taxable equipment situate on the said lands.
- (g) The Licensee shall not place or erect any buildings, improvements or structures thereon without expressed written consent of the City first had and obtained.

- (h) No assignment of this license and permission is valid unless and until such assignment is submitted to the City of Red Deer, and its consent thereto is obtained in writing.
- (i) At the termination of this license and permission, the Licensee shall remove or cause to be removed from the said lands any buildings, improvements, structures and other objects situate thereon, in default of which the City may without incurring any liability whatsoever cause the same to be removed and the cost of so doing shall be paid by the Licensee forthwith on demand.

(2) This Bylaw shall take effect on the date of the final passing hereof.

READ A FIRST TIME IN OPEN COUNCIL this            day of            A.D. 1984.

READ A SECOND TIME IN OPEN COUNCIL this            day of            A.D. 1984

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this            day of  
A.D. 1984.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK



# BUILDING LOCATION CERTIFICATE

SCALE : 1:250

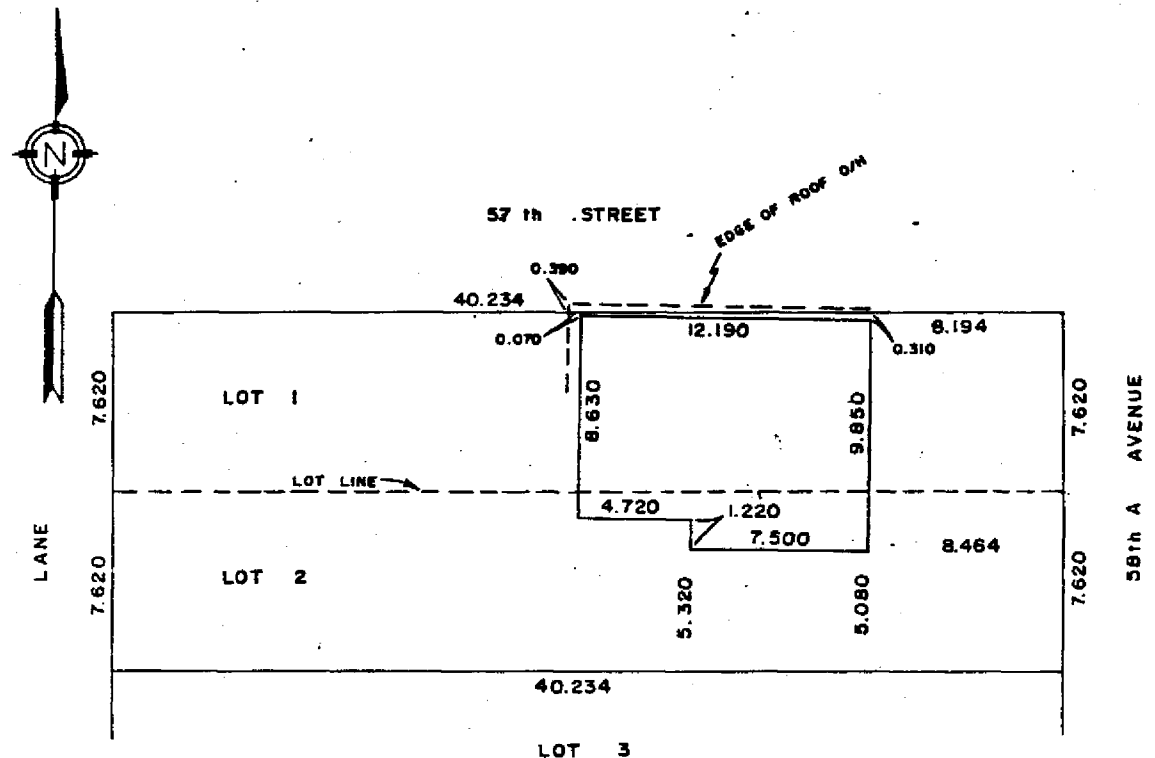
DATE AUG. 22 ,1984

LEGAL DESCRIPTION  
LOTS 1 & 2  
BLOCK -A  
PLAN 7020 V

BY: SNELL & OSUND SURVEYS (1979) LTD.  
FOR: JOHNSTON MING & CO.

CIVIC ADDRESS

RED DEER, ALBERTA



## CITY OF RED DEER APPROVAL

THAT IF THE BUILDING SHOWN ON THE ABOVE PLAN IS  
LOCATED IN ACCORDANCE WITH THE ABOVE PLAN, THE  
LOCATION OF THE SAID BUILDING COMPLIES WITH THE  
BY-LAWS OF THE CITY OF RED DEER.

-----  
BUILDING INSPECTOR FOR  
THE CITY OF RED DEER

## SURVEY AFFIDAVIT

I GILLIS OSUND, ALBERTA LAND SURVEYOR, CERTIFY:

THAT THE BUILDING SITUATED ON THE ABOVE LOT IS  
WHOLLY WITHIN THE BOUNDARIES THEREOF AND THERE  
ARE NO VISIBLE ENCROACHMENTS THEREON OR THERETO.

UNLESS OTHERWISE NOTED, MEASUREMENTS ARE MADE TO  
THE POURED BASEMENT WALLS.

CERTIFIED CORRECT THIS  
DAY OF .19

-----  
ALBERTA LAND SURVEYOR