



City Council Meeting Agenda

Monday, July 4, 2022 – Council Chambers, City Hall

Call to Order: 10:30 AM
Recess: 12:30 PM to 1:00 PM

1. Permanent Shelter

- 1.1. Motion to Suspend the Rules
- 1.2. Motion to Reinstate the Rules

2. Administrative Request to Add to Agenda

- 2.1. Sponsorship Opportunity - FOIP Sections 25(1)(c) Disclosure harmful to economic and other interests of a public body
- 2.2. Northland Drive/Hwy 11 A Project Change (Pages 3 – 8)
- 2.3. Bylaw 2631/A-2022. Bylaw to Repeal The Consolidation Bylaw (Pages 9 – 13)

3. Closed Meeting (to last approximately 1 hour)

- 3.1. Motion to Closed Meeting
 - 3.1.a. Bargaining Update - FOIP Sections 23(1)(b) Local Public Body Confidences and 24(1)(a) Advice from officials, 25(1)(c) Disclosure harmful to economic and other interests of a public body
- 3.2. Motion to Revert to Open Meeting

4. Points of Interest

5. Consent Agenda

- 5.1. July 4, 2022 Consent Agenda (Page 14)
- 5.2. Confirmation of the Minutes of the June 20, 2022 Regular Council Meeting (Page 15 – 27)
- 5.3. Confirmation of the Minutes of the June 24, 2022 Special Council Meeting (Pages 28 – 30)
- 5.4. Confirmation of the Minutes of the June 27, 2022 Special Council Meeting (Pages 31 – 33)

6. Reports

- 6.1. Reconsideration of November 30 – December 4, 2020, 2021-2022 Multi-Year Budget, Meeting Minutes (Pages 34 – 41)

7. Adjournment



July 4, 2022

Northland Drive / Hwy 11A Project Change

Prepared by: Konrad Dunbar, Engineering Services Manager
Department: Engineering Services

Report Summary

Due to unforeseen circumstances such as escalating construction and material supply costs, changes in development timing and competing priorities, Administration is temporarily cancelling the Hwy 11A / Northland Drive project that was scheduled to begin this year. Approximately \$9.8M (of the \$47.4M) has been expensed, leaving approximately \$37.6M of funds remaining unspent.

Administration is providing this report to Council for information on the status of the project and where the unspent funds will be returned to.

Proposed Resolution

Council to receive as information.

Rationale for Recommendation

1. Escalating construction costs have greatly exceeded approved budget.
2. There has been no interest from developers in proceeding with development in that area.
3. Due to increased construction costs throughout the city for repair and maintenance, debt funding needs to be prioritized for these needs.

Background

During budget deliberations for the 2021/2022 capital budget, Council approved \$47.4M of debt funding for the Hwy 11A / Northland Drive project. In addition to the debt funding, there was also committed funding from both Alberta Transportation (\$15M) and CP Rail (\$3M). This project consisted of creating four lanes on Hwy 11A from Gaetz Ave to the QE2, a CP Rail overpass and two roundabouts.

Due to unforeseen circumstances such as escalating construction and material supply costs, changes in development timing and competing priorities, Administration is temporarily cancelling the Hwy 11A / Northland Drive project scheduled to begin this year. Approximately



\$9.8M (of the \$47.4M) has been expensed on design, land acquisition, utility relocates and preliminary work, leaving approximately \$37.6M of funds remaining unspent. The works completed to date are not “throw-away” costs as they are required works for when the project is restarted. As per Council Policy 5320.03-C, Capital Budget Funding Policy (Appendix A), the \$37.6M will be returned to the original funding source as follows:

- \$32.6M returned to Tax Supported Debt
- \$5M returned to Offsite Debt

The proposed funding from Alberta Transportation and CP Rail are part of Cost Contribution Agreements and therefore the funding remains available once the project is rescheduled.

As mentioned above, this is only a temporary cancellation of this work. This construction work is still required; it will be rescheduled in future budget years in accordance with development growth and in partnership with the Northland Drive project as a whole. Council will review all projects in context with the entire capital plan during deliberations.

Administration is currently communicating with the affected landowners to notify them of the delay in the works and a broader communication will be released to the general public.



Capital Budget Funding Policy

Purpose:

This policy is to provide guidelines for the administration of the capital budget funding and subsequent reporting of: transfers, cancellations, additions, deferrals, funding source changes or the completion of capital projects.

Policy Statements:

1. Transfers between Projects

The City Manager may approve cost and funding transfers between capital projects provided:

- a. The project providing the funding is more than 75% expended, and has a surplus balance and;
- b. The project providing the funding and the project receiving the funding have the same funding source and;
- c. The amount requested to be transferred is a maximum of \$50,000 and does not increase the receiving projects budget by more than an amount equal to the original budget cost .

Departments will complete the 'Capital Budget Funding Transfer' form to route and facilitate the transfer. A budget change, rounded to the nearest thousand, is required for both the funding and the cost amount.

2. Project Additions/Deletions

Cost and funding changes between the operating budget and capital budget may occur provided the item has already been approved as part of a budget, and:

- a. Where a non-capital item has been approved as part of capital and the actual costs and funding will be transferred to operating when the capital review is undertaken, at a minimum on a yearly basis or;
- b. Where a capital item has been approved as part of operating and the actual costs and funding will be transferred to capital when the operating review is undertaken, at a minimum on a yearly basis.

A budget change is required for both the funding and the cost amount.



Capital Budget Funding Policy

3. Project Cancellation

- a. Projects that are cancelled will return any excess funding to the original funding source within 30 calendar days.
- b. Departments will supply an explanation for the cancellation.

4. Project Deferral Limitation

Budgeted projects that have not been completed within four years of the last budgeted expenditure require the following action:

- a. If total expenses are within 0% - 25% of the total approved expenses the unused funding will be returned to the original funding source(s) in the same proportion as the funds were applied. The job will be closed and if the project is a requirement in the future a new request must be submitted for Council approval. Departments will supply an explanation for the deferral.
- b. If total expenses are within 26% - 50% of the total approved expenses the department will write a report explaining the project expenses to date and the plans for completing the project. The department will suggest a recommendation to Council for approval and resulting action.
- c. If the total expenses are within 51% - 99.99% of the total approved expenses the department will write a report outlining the plans for completing the project. The department will suggest a recommendation to Council for approval and resulting action.

5. Funding Source Change

Funding source changes may occur within the capital budget provided:

- a. The funding change is the result of a discrepancy between the submitted 'capital budget detail' and the 'capital plan' which requires correction.
- b. The funding change is the result of the capital project being ineligible for the original noted funding source.
- c. The funding change is the result of the original funding source becoming unavailable.



Capital Budget Funding Policy

- d. The funding change is the result of information which makes a different funding source more feasible.

If the funding source is changed the original funding will be returned to its original source within 30 calendar days.

Funding source changes must be communicated in written format between Financial Services and the relevant department.

6. Completed Capital Projects:

- a. Completed projects with a surplus balance, after transfers, will have the excess funding returned to the original funding source(s).
- b. Completed projects with a deficit balance, after transfers, will have additional funding requested through Council approval.

7. Required Information

All information required, as noted in this policy, should be forwarded to the Budgets & Investments Financial Analyst(s) in Financial Services for compilation into the report to Council.

8. Capital Report to Council

All projects affected by this policy must be reported to Council on an annual basis concurrent with the submission of the annual audited report to Council or as soon after as possible.

Policy Monitoring and Evaluation:

The Capital Budget Funding Policy will be evaluated five years from date of approval, a review may also occur anytime prior to the five year review date.



Capital Budget Funding Policy

Scope/Application:

This policy applies to all departments, boards and committees, agencies and other organizations that fall within the reporting entity of The City of Red Deer.

Inquiries/Contact Person:

Direct inquiries to the Divisional Controller or Financial Analyst in the Budgets & Investments area within the Financial Services Department.

Authority/Responsibility to Implement:

The authority to establish and monitor compliance to this policy is the responsibility of the Director of Corporate Services or delegate.

References/Links:

1. MGA Section(s) 245, 246, 248(2)
2. 5324-CA Capitalization of Tangible Capital Assets Policy
3. 5320 – C Capital Budget Policy
4. 5320.02 – C Capital Budget Contingency Policy
5. 5322 – CA Use of Construction Financing for Capital Projects
6. Capital Budget Funding Transfer Form
7. Unbudgeted (New) Capital Projects Form

Document History:
Council Resolution Date: November 29, 2010
Council Resolution Revision Date:



July 4, 2022

Bylaw 2631/A-2022

Bylaw to Repeal The Consolidation Bylaw

Prepared by: Samantha Rodwell, City Clerk

Department: Legal & Legislative Services

Report Summary

Through the conduct of routine work it has come to the attention of Legal & Legislative Services that there is a duplication between The Consolidation Bylaw No. 2631/79 and the Organization Bylaw No. 3505/2013. Administration is recommending that Bylaw 2631/79 be repealed to correct this duplication and remove the inconsistency between the bylaws.

Due to the administrative nature of this matter, it is recommended that Council provide three readings to Bylaw 2631/A-2022, a bylaw to repeal The Consolidation Bylaw No. 2631/79.

Proposed Resolution

That Bylaw 2631/A-2022 (a bylaw to repeal The Consolidation Bylaw) be read a first time.

That Bylaw 2631/A-2022 be read a second time

Resolved that with the unanimous consent of Council members present, that Bylaw 2631/A-2022 be presented for third reading.

That Bylaw 2631/A-2022 be read a third time.

Rationale for Recommendation

- Repealing Bylaw 2631/79 will remove unnecessary duplication
- Repealing Bylaw 2631/79 will address inconsistencies with Bylaw 3505/2013
- As Bylaw 3505/2013 contains a variety of other information it is not appropriate to repeal this bylaw

Background

In 1979 Council approved Bylaw 2631/79 The Consolidation Bylaw which allows administration permission under the MGA to consolidate bylaw amendments into original bylaws creating a consolidated bylaw. Consolidated bylaws are a great tool to Administration and the public as it allows one document to reflect the original bylaw and all amendments thereto.

In 2013 Council approved Organization Bylaw No. 3505/2013 which states:



10. (1) The City Manager is authorized to:
- (a) consolidate an amending bylaw with the bylaw which it amends;
 - (b) alter the citation and title of a bylaw and the numbering and arrangement of its provisions, and to add, change or delete a note, heading, title, marginal note, diagram or example of a bylaw;
 - (c) correct clerical, grammatical and typographical errors;

These bylaws duplicate the same intent but use inconsistent language. As a result, Administration recommends that The Consolidation Bylaw No. 2631/79 be repealed.

Appendix A: Bylaw 2631/A-2022

Bylaw 2631/A-2022

Being a bylaw to repeal Bylaw 2631/79, The Consolidation Bylaw.

COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA, ENACTS AS FOLLOWS:

I Bylaw 2631/79, known as The Consolidation Bylaw, is hereby repealed.

READ A FIRST TIME IN OPEN COUNCIL this day of , 2022.

READ A SECOND TIME IN OPEN COUNCIL this day of , 2022.

READ A THIRD TIME IN OPEN COUNCIL this day of , 2022.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of , 2022.

MAYOR

CITY CLERK

Appendix B: The Consolidation Bylaw 2631/79

BYLAW NO. 2631/79

Being a Bylaw to provide for the Consolidation of Bylaws of The City of Red Deer.

- (1) *This Bylaw may be cited as "The Consolidation Bylaw".*
- (2) *The City Clerk of the City of Red Deer is hereby authorized to consolidate the individual Bylaws of the City of Red Deer and amendments thereto by*
 - (a) *Incorporating a Bylaw, and all amendments thereto into one Bylaw, and*
 - (b) *By omitting any provision that has been repealed, or that has expired.*

READ A FIRST TIME IN OPEN COUNCIL this 17 day of April , A.D. 1979.

READ A SECOND TIME IN OPEN COUNCIL this 17 day of April , A.D. 1979.

READ A THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED this 17 day of April A.D. 1979.

Ken Curlo

MAYOR

Steel

CITY CLERK

Appendix C: Applicable section Organization Bylaw No. 3505/2013

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Bylaw No. 3505/2013

renewals), subject to any approved policies, procedures, standards or guidelines;

- (c) approve and enter into all agreements and contracts involving the disposition or conveyance of burial plots at fair market value provided that the consideration does not exceed \$500,000 per year;
- (d) enter into funding agreements with the Province of Alberta and non-profit organizations for the provision of the family and community support services program in accordance with approved budget amounts and the *Family and Community Support Services Act* and the *Family and Community Support Services Regulations*;
- (e) approve and enter into all agreements and contracts involving the acquisition of an interest in land (excluding lease) at or below fair market value for the purpose of allowing the City to place its public utilities or roadways across land owned by others provided that the consideration does not exceed \$500,000 per year;
- (f) approve and enter into all agreements and contracts involving the disposition of an interest in land (excluding leases) at or above fair market value for the purpose of allowing a utility operator or transportation provider to cross land owned by the City provided that the consideration does not exceed \$500,000 per year;
- (g) enter into provincial and federal grant funding agreements;
- (h) enter into all agreements and contracts incidental to the development and subdivision of land within the City of Red Deer pursuant to Part 17 of the MGA and complete any and all documents required for or incidental to such development or subdivision; and
- (i) extend the time for endorsement of subdivision plans and for registration of subdivision plans in accordance with MGA, s. 657.

Other Powers and Duties

10. (1) The City Manager is authorized to:

- (a) consolidate an amending bylaw with the bylaw which it amends;
- (b) alter the citation and title of a bylaw and the numbering and arrangement of its provisions, and to add, change or delete a note, heading, title, marginal note, diagram or example of a bylaw;
- (c) correct clerical, grammatical and typographical errors;
- (d) designate any highway as one which is closed temporarily in whole or in part to traffic, as authorized by MGA, s. 25 or any other enactment and cause such highway to be marked;



July 4, 2022

July 4, 2022 Consent Agenda

Prepared by: Jennifer Hankey, Corporate Meeting Administrator
Department: Legal and Legislative Services

Proposed Resolutions

Resolved that Council of The City of Red Deer having considered the Consent Agenda from Legal & Legislative Services hereby approves the following Minutes:

- Confirmation of the Minutes of the June 20, 2022 Regular Council Meeting
- Confirmation of the Minutes of the June 24, 2022 Special Council Meeting
- Confirmation of the Minutes of the June 27, 2022 Special Council Meeting



UNAPPROVED - MINUTES

**of the Red Deer City Council Regular Meeting,
held on, Monday, June 20, 2022
commenced at 10:31 AM**

Present:

Mayor Ken Johnston
Councillor Kraymer Barnstable
Councillor Bruce Buruma
Councillor Michael Dawe
Councillor Victor Doerksen
Councillor Vesna Higham
Councillor Cindy Jefferies
Councillor Lawrence Lee
Councillor Dianne Wyntjes

Interim City Manager, Tara Lodewyk
General Manager Corporate & Employee Services, Lisa Perkins
Acting General Manager Community Services, Greg Sikora
Deputy Acting General Manager Development & Protective Services, Erin Stuart
Corporate Communications Manager, Tara Shand
Senior Communications Consultant, Jill Hanes
Major Projects Planner, David Girardin
Acting City Clerk, Jackie Kurylo
Corporate Meeting Administrator, Jennifer Hankey
Legislative Assistant, Logan Skretting

Present (via teleconference):

General Manager Community Services, Sarah Tittlemore
Business Excellence Manager, Tricia Hercina
Land & Economic Development Officer, Bre Fitzpatrick



I. CLOSED MEETING

I.1. Motion to Closed Meeting

Moved by Councillor Bruce Buruma, seconded by Councillor Dianne Wytjes

Resolved that Council of The City of Red Deer hereby agrees to enter into a Closed Meeting of Council on Monday, June 20, 2022 at 10:31 a.m. and hereby agrees to exclude the following:

- All members of the media;
- All members of the public;
- And all non-related staff members

to discuss the following:

- Exemption Compensation Policy - FOIP Sections 23(1)(b) Local Public Body Confidences, 24(1)(a) Advice from officials and 25(1)(c) Disclosure harmful to economic and other interests of a public body
- Sponsorship Opportunity - FOIP Section 25(1)(c) Disclosure harmful to economic and other interests of a public body
- Advice from Officials Development Process - FOIP Sections 23(1)(a) Local public body confidences, 24(1)(a) Advice from officials, 25(1)(c) Disclosure harmful to economic and other interests of a public body and 27(1)(a) Privileged information

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wytjes

MOTION CARRIED

I.1.a. Exemption Compensation Policy - FOIP Sections 23(1)(b) Local Public Body Confidences, 24(1)(a) Advice from officials and 25(1)(c) Disclosure harmful to economic and other interests of a public body

The following people were in attendance:

Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wytjes

Interim City Manager Tara Lodewyk, General Manager Corporate & Employee Services Lisa Perkins, Human Resources Manager Tracy Bruce, HR Team Leader – Programs Greg Leblanc, City Clerk Samantha Rodwell, Corporate Meeting Administrator Jennifer Hankey



Mayor Ken Johnston left the meeting at 11:43 a.m. and Deputy Mayor Victor Doerksen assumed the Chair.

1.1.b. Sponsorship Opportunity - FOIP Section 25(1)(c) Disclosure harmful to economic and other interests of a public body

The following people were in attendance:

Deputy Mayor Victor Doerksen, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

Interim City Manager Tara Lodewyk, General Manager Corporate & Employee Services Lisa Perkins, General Manager Community Services Sarah Titemore, Acting General Manager Community Services Greg Sikora, Deputy Acting General Manager Development & Protective Services Erin Stuart, Safe & Healthy Communities Manager Kristin Walsh, Business Excellence Manager Tricia Hercina, Legal & Legislative Services Manager Michelle Baer, Recreation Superintendent Barb McKee, City Clerk Samantha Rodwell, Acting City Clerk Jackie Kurylo, Corporate Meeting Administrator Jennifer Hankey, Legislative Assistant Logan Skretting

1.1.c. Advice from Officials Development Process - FOIP Sections 23(1)(a) Local public body confidences, 24(1)(a) Advice from officials, 25(1)(c) Disclosure harmful to economic and other interests of a public body and 27(1)(a) Privileged information

The following people were in attendance:

Deputy Mayor Victor Doerksen, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

Interim City Manager Tara Lodewyk, General Manager Corporate & Employee Services Lisa Perkins, General Manager Community Services Sarah Titemore, Acting General Manager Development & Protective Services Ken McMullen, Deputy General Manager Development & Protective Services Erin Stuart, Legal & Legislative Services Manager Michelle Baer, City Clerk Samantha Rodwell, Acting City Clerk Jackie Kurylo, Corporate Meeting Administrator Jennifer Hankey, Legislative Assistant Logan Skretting

Councillor Kraymer Barnstable left the meeting at 12:35 p.m.

1.2. Motion to Revert to Open Meeting

Moved by Councillor Cindy Jefferies, seconded by Councillor Dianne Wyntjes



Resolved that Council of The City of Red Deer hereby agrees to enter into an open meeting of Council on Monday, June 20 2022 at 12:36 p.m.

IN FAVOUR: Deputy Mayor Victor Doerksen, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

ABSENT: Mayor Ken Johnston, Councillor Kraymer Barnstable

MOTION CARRIED

Council recessed at 12:36 p.m. and reconvened at 1:12 p.m. Councillor Kraymer Barnstable returned at this time.

Mayor Ken Johnston returned at 1:16 p.m. and assumed the Chair

2. CONSENT AGENDA

2.1. June 20, 2022 Consent Agenda

Moved by Councillor Bruce Buruma, seconded by Councillor Vesna Higham

Resolved that Council of The City of Red Deer having considered the Consent Calendar from Legal & Legislative Services hereby approves the following Minutes and Reports:

- Confirmation of the Minutes of the May 24, 2022 Regular Council Meeting
- Confirmation of the Minutes of the May 30, 2022 Special Council Meeting
- Confirmation of the Minutes of the June 10, 2022 Special Council Meeting
- Request for Combative Sports Event

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

3. REPORTS

Council recessed at 2:30 p.m. and reconvened at 2:45 p.m.

3.1. Permanent Shelter – Determining Site Criteria

Moved by Councillor Victor Doerksen, seconded by Councillor Lawrence Lee



Resolved that Council of The City of Red Deer having considered the report from Corporate Communications and Community Services dated June 20, 2022 re: Permanent Shelter – Determining Site Criteria hereby endorses the recommendation of Option D, Version 2; City Council establishes site criteria selection matrix through a Council Meeting. At the Meeting Council will suspend the Procedure Bylaw and enter into a facilitated engagement session

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

4. CLOSED MEETING - Continued

4.1. Motion to Closed Meeting

Moved by Councillor Kraymer Barnstable, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer hereby agrees to enter into a Closed Meeting of Council on Monday, June 20, 2022 at 3:19 p.m. and hereby agrees to exclude the following:

- All members of the media;
- All members of the public;
- And all non-related staff members

to discuss the following:

- Sponsorship Opportunity - FOIP Sections 25(1)(c) Disclosure harmful to economic and other interests of a public body

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

4.1.a. Sponsorship Opportunity - FOIP Section 25(1)(c) Disclosure harmful to economic and other interests of a public body - continued



The following people were in attendance:

Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

Interim City Manager Tara Lodewyk, General Manager Corporate & Employee Services Lisa Perkins, General Manager Community Services Sarah Tittlemore, Acting General Manager Community Services Greg Sikora, Deputy Acting General Manager Development & Protective Services Erin Stuart, Chief of Staff Sean McIntyre, Safe & Healthy Communities Manager Kristin Walsh, Business Excellence Manager Tricia Hercina, Legal & Legislative Services Manager Michelle Baer, Recreation Superintendent Barb McKee, City Clerk Samantha Rodwell, Acting City Clerk Jackie Kurylo, Corporate Meeting Administrator Jennifer Hankey, Legislative Assistant Logan Skretting

4.2. Motion to Revert to Open Meeting

Moved by Councillor Bruce Buruma, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer hereby agrees to enter into an open meeting of Council on Monday, June 20 2022 at 3:56 p.m.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

5. REPORTS - Continued

5.1. 2022-24 Annual Policing Priorities

RCMP Superintendent Holly Glassford presented this item.

Moved by Councillor Bruce Buruma, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer having considered the report from the RCMP dated June 20, 2022 re: Annual Policing Plan 2022-2024 Priorities hereby endorses the recommended priorities:

1. Police Response and Visibility
2. Crime Reduction
3. Engaged Community Partners



IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

Council recessed at 4:48 p.m. and reconvened at 5:08 p.m.

6. PUBLIC HEARING

6.1. Land Use Bylaw Amendment 3357/N-2022. To Rezone a portion of Timber Ridge from AI to RI, RIN, and PI

Mayor Ken Johnston declared open the Public Hearing for Land Use Bylaw 3357/N-2022. Rezoning a portion of the Timber Ridge Neighbourhood Area Structure Plan (NASP) area from AI Future Urban Development District to RI Residential (Low Density) District, RIN Residential (Narrow Lot) District, and PI Parks and Recreation District).

As no one was present to speak to this item, Mayor Ken Johnston declared the public hearing closed at 5:16 p.m.

6.1.a. Consideration of Second Reading of Bylaw 3357/N-2022

Moved by Councillor Lawrence Lee, seconded by Councillor Cindy Jefferies

SECOND READING: That Bylaw 3357/N-2022 (an amendment to the Land Use Bylaw to rezone a portion of the Timber Ridge Neighbourhood Area Structure Plan (NASP) area from AI Future Urban Development District to RI Residential (Low Density) District, RIN Residential (Narrow Lot) District, and PI Parks and Recreation District) be read a second time.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

6.1.b. Consideration of Third Reading of Bylaw 3357/N-2022

Moved by Councillor Lawrence Lee, seconded by Councillor Cindy Jefferies

THIRD READING: That Bylaw 3357/N-2022 be read a third time.



IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

Council recessed at 5:18 p.m. and reconvened at 5:25 p.m.

7. REPORTS - Continued

7.1. Permanent Shelter – Determining Site Criteria

Moved by Councillor Kraymer Barnstable, seconded by Councillor Vesna Higham

Resolved that Council of The City of Red Deer hereby establishes Special Meetings of Council on June 24, 2022 at 9:00 am and June 27, at 2:30 pm, on 2nd Floor of City Hall, for the purpose of Permanent Shelter.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

Mayor Ken Johnston left the meeting at 5:30 p.m. and Deputy Mayor Victor Doerksen assumed the Chair

7.2. Operating Grant Request – Central Alberta Sports Association

Moved by Councillor Bruce Buruma, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer hereby resumes consideration of the Report from Community Services re: Operating Grant Request – Central Alberta Sport Association that was postponed at the May 24, 2022 Regular Council Meeting.

IN FAVOUR: Deputy Mayor Victor Doerksen, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

ABSENT: Mayor Ken Johnston



MOTION TO RESUME CARRIED

Councillor Lawrence Lee left the meeting at 6:00 p.m. and did not return.

Moved by Councillor Kraymer Barnstable, seconded by Councillor Michael Dawe

Resolved that Council of The City of Red Deer, having considered the Report from Community Services dated June 20, 2022 re: Operating Grant Request – Central Alberta Sport Association hereby directs Administration to:

1. Regretfully decline the 2022 operating funding request of Central Alberta Sport Association; and
2. Submit recommendations for new funding investment opportunities within Community Development Grant policy in the areas of Sport and Recreation under the Strategic Investment Stream for Council consideration during the 2023/2024 budget.

Prior to consideration of the motion, the following motion to divide was introduced:

Moved by Councillor Bruce Buruma, seconded by Councillor Vesna Higham

Resolved that Council of The City of Red Deer, having considered the Report from Community Services dated June 20, 2022 re: Operating Grant Request – Central Alberta Sport Association hereby agrees to divide the resolution.

IN FAVOUR: Deputy Mayor Victor Doerksen, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT: Mayor Ken Johnston, Councillor Lawrence Lee

MOTION TO DIVIDE CARRIED

The original motion was then back on the floor as divided:

Moved by Councillor Kraymer Barnstable, seconded by Councillor Michael Dawe

Resolved that Council of The City of Red Deer, having considered the Report from Community Services dated June 20, 2022 re: Operating Grant Request – Central Alberta Sport Association hereby directs Administration to:

1. Regretfully decline the 2022 operating funding request of Central Alberta Sport Association

IN FAVOUR: Deputy Mayor Victor Doerksen, Councillor Michael Dawe



OPPOSED: Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT: Mayor Ken Johnston, Councillor Lawrence Lee

MOTION DEFEATED

Council recessed at 6:40 p.m. and reconvened at 6:45 p.m.

Moved by Councillor Vesna Higham, seconded by Councillor Kraymer Barnstable

Resolved that Council of The City of Red Deer, having considered the Report from Community Services dated June 20, 2022 re: Operating Grant Request – Central Alberta Sport Association hereby:

- I. Approves the Central Alberta Sport Associations request for \$75,000 for 2022, with funding to come from Operating Reserve Tax Supported (ORTS) to achieve the outcomes consistent with their letter of May 24, 2022.

IN FAVOUR: Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

OPPOSED: Deputy Mayor Victor Doerksen, Councillor Michael Dawe

ABSENT: Mayor Ken Johnston, Councillor Lawrence Lee

MOTION CARRIED

Moved by Councillor Bruce Buruma, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer, having considered the Report from Community Services dated June 20, 2022 re: Operating Grant Request – Central Alberta Sport Association hereby instructs Administration to:

- 2. Submit recommendations for new funding investment opportunities within Community Development Grant policy in the areas of Sport and Recreation under the Strategic Investment Stream for Council consideration during the 2023/2024 budget.

IN FAVOUR: Deputy Mayor Victor Doerksen, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT: Mayor Ken Johnston, Councillor Lawrence Lee



MOTION CARRIED

8. CLOSED MEETING - Continued**8.1. Motion to Closed Meeting**

Moved by Councillor Kraymer Barnstable, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer hereby agrees to enter into a closed meeting of Council on Monday, June 20, 2022 at 6:55 p.m. and hereby agrees to exclude the following:

- All members of the media;
- All members of the public;
- And all non-related staff members

to discuss the following:

- Sponsorship Opportunity - FOIP Sections 25(1)(c) Disclosure harmful to economic and other interests of a public body

IN FAVOUR: Deputy Mayor Victor Doerksen, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT Mayor Ken Johnston, Councillor Lawrence Lee

MOTION CARRIED

8.1.a. Sponsorship Opportunity - FOIP Section 25(1)(c) Disclosure harmful to economic and other interests of a public body - Continued

Mayor Ken Johnston returned at 7:05 p.m. and assumed the Chair

The following people were in attendance:

Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

Interim City Manager Tara Lodewyk, General Manager Corporate & Employee Services Lisa Perkins, Acting General Manager Community Services Greg Sikora, Chief of Staff Sean McIntyre, Safe & Healthy Communities Manager Kristin Walsh, Business Excellence Manager



Tricia Hercina, City Clerk Samantha Rodwell, Acting City Clerk Jackie Kurylo, Corporate Meeting Administrator Jennifer Hankey, Legislative Assistant Logan Skretting

8.2. Motion to Revert to Open Meeting

Moved by Councillor Victor Doerksen, seconded by Councillor Vesna Higham

Resolved that Council of The City of Red Deer hereby agrees to enter into an open meeting of Council on Monday, June 20 2022 at 7:35 p.m.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT: Councillor Lawrence Lee

MOTION CARRIED

9. BUSINESS ARISING FROM CLOSED MEETING

9.1. Sponsorship Opportunity

Moved by Councillor Victor Doerksen, seconded by Councillor Kraymer Barnstable

Resolved that Council of The City of Red Deer having considered the report from Business Excellence and Safe and Healthy Communities dated June 20, 2022 re: Sponsorship Opportunity hereby endorses the revised report as presented in the Closed Meeting and agrees that the contents of the report will remain confidential as protected under the Freedom of Information and Protection of Privacy Act Section 25(1)(c) Disclosure harmful to economic and other interests of a public body.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Cindy Jefferies,

OPPOSED Councillor Vesna Higham, Councillor Dianne Wyntjes

ABSENT Councillor Lawrence Lee

MOTION CARRIED

9.2. Exemption Compensation Policy



Moved by Councillor Vesna Higham, seconded by Councillor Cindy Jefferies

Resolved that Council of The City of Red Deer having considered Annual Exempt Staff Compensation Adjustment on June 20, 2022 hereby adopts the new Annual Exempt Staff Compensation Adjustment Policy CMD-2.3 and directs the City Manager for 2022 to apply the revised policy calculation as per June 20, 2022 data with an effective date of August 7, 2022.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT Councillor Lawrence Lee

MOTION CARRIED

10. ADJOURNMENT

Moved by Councillor Bruce Buruma, seconded by Councillor Vesna Higham

Resolved that Council of The City of Red Deer hereby agrees to adjourn the Monday, June 20, 2022 Regular Council Meeting of Red Deer City Council at 7:38 p.m.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Dianne Wyntjes

ABSENT: Councillor Lawrence Lee

MOTION CARRIED

MAYOR

CITY CLERK



UNAPPROVED - MINUTES

**of the Red Deer City Council Special Meeting,
held on, Friday, June 24 2022
commenced at 9:03 AM**

Present:

Mayor Ken Johnston
Councillor Kraymer Barnstable
Councillor Bruce Buruma
Councillor Michael Dawe
Councillor Victor Doerksen
Councillor Vesna Higham
Councillor Cindy Jefferies
Councillor Lawrence Lee
Councillor Dianne Wyntjes

Interim City Manager, Tara Lodewyk
General Manager Corporate & Employee Services, Lisa Perkins
General Manager Community Services, Sarah Tittlemore
Acting Deputy General Manager Development & Protective Services, Erin Stuart
Corporate Communications Manager, Tara Shand
Safe & Healthy Communities Supervisor, Ryan Veldkamp

City Clerk, Samantha Rodwell
Acting City Clerk, Jackie Kurylo
Corporate Meeting Administrator, Jennifer Hankey

Present (via teleconference):

Safe & Healthy Communities Manager, Kristin Walsh



I. REPORTS

I.1. Permanent Shelter

I.1.a. Motion to Suspend the Rules

Moved by Councillor Dianne Wyntjes, seconded by Councillor Vesna Higham

Resolved that Council of The City of Red Deer hereby:

- Agrees to suspend the Procedure Bylaw and Roberts Rules of Order to allow Council to conduct a facilitated engagement session on Permanent Shelter site criteria
- Directs Administration to facilitate the session
- The Procedure Bylaw and Roberts Rules of Order will be reinstated for presentation, debate, and a vote on the final proposed site criteria

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION TO SUSPEND THE RULES CARRIED

Corporate Communications Manager Tara Shand and Safe & Healthy Communities Supervisor Ryan Veldkamp facilitated the engagement session on Permanent Shelter

Councillor Vesna Higham left the meeting at 9:58 a.m. and returned at 10:01 a.m.

Councillor Kraymer Barnstable left the meeting at 9:58 a.m. and returned at 10:05 a.m.

Councillor Lawrence Lee left the meeting at 9:59 a.m. and returned at 10:01 a.m.

Council recessed at 10:02 a.m. and reconvened at 10:16 a.m.

Mayor Ken Johnston left the meeting at 11:11 a.m. and returned at 11:14 a.m.

Councillor Lawrence Lee left the meeting at 11:13 a.m. and returned at 11:14 a.m.

Council recessed at 11:27 a.m. and reconvened at 11:55 a.m.

Interim City Manager Tara Lodewyk left the meeting at 11:55 a.m. and did not return. General Manager Corporate & Employee Services Lisa Perkins assumed the role of Acting Interim City Manager.



2. ADJOURNMENT

Moved by Councillor Lawrence Lee, seconded by Councillor Bruce Buruma

Resolved that Council of The City of Red Deer hereby agrees to adjourn the Friday, June 24, 2022 Special Council Meeting of Red Deer City Council at 1:04 p.m.

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

MAYOR

CITY CLERK



UNAPPROVED - MINUTES

**of the Red Deer City Council Special Meeting,
held on, Monday, June 27, 2022
commenced at 2:30 PM**

Present:

Mayor Ken Johnston
Councillor Kraymer Barnstable
Councillor Bruce Buruma
Councillor Michael Dawe
Councillor Victor Doerksen
Councillor Vesna Higham
Councillor Cindy Jefferies
Councillor Lawrence Lee
Councillor Dianne Wyntjes

Acting Interim City Manager, Lisa Perkins
Acting Deputy General Manager Development & Protective Services, Erin Stuart
Corporate Communications Manager, Tara Shand
Safe & Healthy Communities Supervisor, Ryan Veldkamp

City Clerk, Samantha Rodwell
Acting City Clerk, Jackie Kurylo
Corporate Meeting Administrator, Jennifer Hankey
Legislative Assistant, Logan Skretting

Present (via teleconference):

General Manager Community Services, Sarah Tittlemore
Safe & Healthy Communities Manager, Kristin Walsh



I. REPORTS

I.1. Permanent Shelter

I.1.a. Motion to Suspend the Rules

Moved by Councillor Lawrence Lee, seconded by Councillor Victor Doerksen

Resolved that Council of The City of Red Deer hereby:

- Agrees to suspend the Procedure Bylaw and Roberts Rules of Order to allow Council to conduct a facilitated engagement session on Permanent Shelter site criteria
- Directs Administration to facilitate the session
- The Procedure Bylaw and Roberts Rules of Order will be reinstated for presentation, debate, and a vote on the final proposed site criteria

IN FAVOUR: Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION TO SUSPEND THE RULES CARRIED

Corporate Communications Manager Tara Shand and Safe & Healthy Communities Supervisor Ryan Veldkamp facilitated the engagement session on Permanent Shelter

Council recessed at 2:34 p.m. and reconvened at 2:38 p.m.

Council recessed at 3:54 p.m. and reconvened at 4:05 p.m.

Council recessed at 4:24 p.m. and reconvened at 4:35 p.m.

Council recessed at 5:07 p.m. and reconvened at 5:18 p.m.

Council recessed at 5:56 p.m. and reconvened at 6:03 p.m.

2. ADJOURNMENT

Moved by Councillor Dianne Wyntjes, seconded by Councillor Michael Dawe

Resolved that Council of The City of Red Deer hereby agrees to adjourn the Monday, June 27, 2022 Special Council Meeting of Red Deer City Council at 6:25 p.m.



City Council Special Meeting Minutes
Monday, June 27, 2022

IN FAVOUR:

Mayor Ken Johnston, Councillor Kraymer Barnstable, Councillor Bruce Buruma, Councillor Michael Dawe, Councillor Victor Doerksen, Councillor Vesna Higham, Councillor Cindy Jefferies, Councillor Lawrence Lee, Councillor Dianne Wyntjes

MOTION CARRIED

MAYOR

CITY CLERK



July 4, 2022

Reconsideration of November 30 – December 4, 2020, 2021-2022 Multi-Year Budget, Meeting Minutes

Prepared by: Samantha Rodwell, City Clerk
Department: Legal & Legislative Services

Report Summary

In the conduct of routine business, it was discovered that rows were missing from a chart contained in the 2021-2022 Multi-Year Budget Meeting Minutes. Administration has been conducting work including budget roll out and grant applications in alignment with the correct budget information as it was submitted to Council. It is necessary to correct the missing rows to ensure that Administrations work is in alignment with Council's decision making.

To correct the minutes they must be reconsidered. If reconsideration passes, Administration recommends that the minutes be approved with the required amendment.

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to reconsider the following resolution passed on February 1, 2021:

Moved by Councillor Ken Johnston, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer hereby approves the Minutes of the November 30 – December 4, 2020 Multi Year Budget Meeting with the following amendments:

- page 3 item 2.3. vote result changed from "CARRIED" to "DEFEATED"
- page 11 Item 7 delete the word "plan" from the title
- Page 30 Item 8 delete the word "plan" from the title
- Page 34 Item 9 "Minor Capital Budget Plan" was replaced with "Minor Capital Plan" in both resolutions
- Page 37 spelling of Councillor was corrected
- Page 45 "10:06 p.m." and replace with "10:06 a.m."
- Page 49 Councillor Wyntjes removed from the vote result where she was absent
- Page 46 insert the following:

The amended main motion was then back on the floor.

IN FAVOUR: Mayor Tara Veer, Councillor Michael Dawe, Councillor Tanya Handley,



Councillor Vesna Higham, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan

MOTION CARRIED

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Michael Dawe, Councillor Tanya Handley, Councillor Vesna Higham, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

If the motion to reconsider passes, the original motion would then be on the floor. It is recommended that the resolution be amended to read as follows:

Moved by Mayor Ken Johnston, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer hereby approves the Minutes of the November 30 – December 4, 2020 Multi Year Budget Meeting with the following amendments:

- Page 3 item 2.3. vote result changed from “CARRIED” to “DEFEATED”
- Page 11 Item 7 delete the word “plan” from the title
- Page 30 Item 8 delete the word “plan” from the title
- Page 30 by deleting the following:

Resolved that Council of The City of Red Deer having considered the 2021-2022 Multi-Year Budget hereby approves the top 20 Capital Projects for 2022.

Amounts in thousands of dollars

TAX SUPPORTED OPERATIONS										
Project	Dept	Item #	2022 Approval	2021	2022	2023	2024	2025	2026 - 2030	Capital Plan
INFRASTRUCTURE REPLACEMENTS										
2022 Bridge Rehabilitation and Replacement	PPW	78	1,416		1,416	618	1,376	7,156	49,205	58,355
2022 Information Technology Refresh	ITS	166	962		962	1,024	1,253	1,335	7,211	10,823



2022 Paved Roadway Network Management	PPW	73	14,599		14,599	14,197	14,682	15,257	81,151	125,287
CURRENT GROWTH										
College Park Servicing (Water/Sanitary)	ENG	4	4,719		4,719					

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Michael Dawe, Councillor Tanya Handley, Councillor Vesna Higham, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

And replacing it with the following:

Moved by Councillor Vesna Higham, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer having considered the 2021-2022 Multi-Year Budget hereby approves the top 20 Capital Projects for 2022.

Amounts in thousands of dollars

TAX SUPPORTED OPERATIONS										
Project	Dept	Item #	2022 Approval	2021	2022	2023	2024	2025	2026 - 2030	Capital Plan
INFRASTRUCTURE REPLACEMENTS										
2022 Bridge Rehabilitation and Replacement	PPW	78	1,416	-	1,416	618	1,376	7,156	49,205	58,355
2022 Information Technology Refresh	ITS	166	962	-	962	1,024	1,253	1,335	7,211	10,823
2022 Paved Roadway Network Management	PPW	73	14,599	-	14,599	14,197	14,682	15,257	81,151	125,287
Install New Parking Pay Infrastructure	INL	67	2,884	-	2,884	-	-	-	-	-
Traffic Control Systems Replacement	ENG	7	2,097	-	2,097	2,150	2,201	2,254	9,584	16,189
CURRENT GROWTH										
College Park Servicing (Water/Sanitary)	ENG	4	4,719	-	4,719	-	-	-	-	-



UTILITY SUPPORTED OPERATIONS											
Project	Dept	Item #	2022 Approval	2021	2022	2023	2024	2025	2026 - 2030	Capital Plan	
INFRASTRUCTURE REPLACEMENTS											
2022 Fleet Replacement Vehicles	TRN	75	6,214	-	6,214	7,784	7,146	12,947	37,641	65,619	
Development Servicing – Annual	ENV	204	1,462	-	1,462	1,527	1,595	1,666	9,528	14,316	
ELP Infrastructure Replacements & Upgrades 2022	ELP	173	2,595	-	2,595	2,902	3,302	3,381	18,198	27,783	
ELP Overhead & Underground Systems-Annual 2022	ELP	177	1,971	-	1,971	1,806	1,849	1,893	10,377	15,925	
Municipal 3 rd Party Capital Work	ENG	9	1,573	-	1,573	1,612	1,651	1,690	9,099,	14,053	
Wastewater Main Infrastructure	ENV	203	1,696,	-	1,696	28	20	37	182	267	
Wastewater Main Infrastructure – Annual Program	ENV	197	4,157	-	4,157	4,322	4,515	4,715	26,970	40,522	
Water Utility Infrastructure – Annual Program	ENV	194	7,927	-	7,927	10,522	10,990	11,478	65,661	98,652	
WTP Rehabilitation & Replacement	ENV	207	1,057	-	1,057	844	1,268	194	3,052	5,357	
WWTP Rehabilitation, Replacement and Upgrades – Annual Program	ENV	202	2,046	-	2,046	1,952	5,388	7,129	45,468	59,938	
CURRENT GROWTH											
ELP Enhancements of Electrical Service (Customer Driven) 2022	ELP	175	2,495	-	2,495	2,587	2,681	2,776	15,503	23,547	
Northland Dr from Hwy 2 to Taylor Dr – 4 lanes	ENG	5	4,089	-	4,089	-	-	-	-	-	



FUTURE GROWTH											
Sanitary Trunk (NE3) – adjacent to Hwy 2A, connecting shared Regional Line to the area (City Snow Site)	ENG	11	1,363	-	1,363	-	-	-	-	-	-

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Michael Dawe, Councillor Tanya Handley, Councillor Vesna Higham, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

- Page 34 Item 9 “Minor Capital Budget Plan” was replaced with “Minor Capital Plan” in both resolutions
- Page 37 spelling of Councillor was corrected
- Page 45 “10:06 p.m.” and replace with “10:06 a.m.”
- Page 49 Councillor Wyntjes removed from the vote result where she was absent
- Page 46 insert the following:

The amended main motion was then back on the floor.

IN FAVOUR: Mayor Tara Veer, Councillor Michael Dawe, Councillor Tanya Handley, Councillor Vesna Higham, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan

MOTION CARRIED

Rationale for Recommendation

- 1) Council’s budget minutes must accurately reflect Council’s decisions
- 2) Documentation and video footage from the meeting support the correction
- 3) Administration will be able to provide proof of city funding for grant programs that have a cost share component.



Background

Council considered a resolution for the top 20 capital project for 2022 on December 2, 2020. Administration watched back the video from that meeting and found that it was clearly stated that Council was considering Section 2 (Tab 2) pages 21 and 22 of the budget binder and only one item was severed. The Chair clearly repeated the severing before the motion was adopted by Council. The resolution was not later reconsidered or adjusted in the minutes. The minutes were missing 15 rows of data. The pages from the budget binder relating to this item are included as a reference.

The missing rows are consistently found throughout other resolutions like the capital plan and prior year budget meetings (as appropriate) demonstrating Council's ongoing support for these items.

Operational Impacts

Financial:

General accounting principles require municipalities to document financial decision making. Failure to correct this error would jeopardize funding and cause confusion between items that have been approved in prior years and in the capital plan. Finance has had grant applications associated with the missing rows approved.

Top 20 Capital Projects (Budget 2022)
Amounts in thousand of dollars

TAX-SUPPORTED OPERATIONS	INFRASTRUCTURE REPLACEMENTS										
	Project	Dept	Item #	2022 APPROVAL	2021	2022	2023	2024	2025	2026-2030	Capital Plan
	2022 Bridge Rehabilitation and Replacement	PPW	78	1,416	-	1,416	618	1,376	7,156	49,205	58,355
	2022 Information Technology Refresh	ITS	166	962	-	962	1,024	1,253	1,335	7,211	10,823
	2022 Paved Roadway Network Management	PPW	73	14,599	-	14,599	14,197	14,682	15,257	81,151	125,287
	Install New Parking Pay Infrastructure	INL	67	2,884	-	2,884	-	-	-	-	-
	Traffic Control Systems Replacement	ENG	7	2,097	-	2,097	2,150	2,201	2,254	9,584	16,189
	CURRENT GROWTH										
	College Park Servicing (Water/Sanitary)	ENG	4	4,719	-	4,719	-	-	-	-	-
	South East Sector Transportation System	ENG	1	22,395	-	15,624	6,771	-	-	-	-
	Total - Tax Operations			49,072	-	42,300	24,760	19,512	26,003	147,151	210,655

UTILTY/SELF SUPPORTED										
INFRASTRUCTURE REPLACEMENTS										
2022 Fleet Replacement Vehicles(Note2)	TRN	75	6,214	-	6,214	7,784	7,146	12,947	37,641	65,519
Development Servicing - Annual	ENV	204	1,462	-	1,462	1,527	1,595	1,666	9,528	14,316
ELP Infrastructure Replacements & Upgrades 2022 (FC)	ELP	173	2,595	-	2,595	2,902	3,302	3,381	18,198	27,783
ELP Overhead & Underground Systems-Annual 2022 (FC)	ELP	177	1,971	-	1,971	1,806	1,849	1,893	10,377	15,925
Municipal 3rd Party Capital Work	ENG	9	1,573	-	1,573	1,612	1,651	1,690	9,099	14,053
Wastewater Main Infrastructure	ENV	203	1,696	-	1,696	28	20	37	182	267
Wastewater Main Infrastructure - Annual Program	ENV	197	4,157	-	4,157	4,322	4,515	4,715	26,970	40,522
Water Utility Infrastructure- Annual Program	ENV	194	7,927	-	7,927	10,522	10,990	11,478	65,661	98,652
WTP Rehabilitation & Replacement	ENV	207	1,057	-	1,057	844	1,268	194	3,052	5,357
WWTP Rehabilitation, Replacement and Upgrades - Annual Program	ENV	202	2,046	-	2,046	1,952	5,388	7,129	45,468	59,938
CURRENT GROWTH										
ELP Enhancements of Electrical Service (Customer-Driven) 2022 (FC)	ELP	175	2,495	-	2,495	2,587	2,681	2,776	15,503	23,547
Northland Dr from Hwy 2 to Taylor Dr - 4 lanes	ENG	5	4,089	-	4,089	-	-	-	-	-
FUTURE GROWTH										
Sanitary Trunk (NE3) - adjacent to Hwy 2A, connecting shared Regional Line to the area (City Snow Site)	ENG	11	1,363	-	1,363	-	-	-	-	-
Total - Utility/Self Operations			38,644	-	38,644	35,886	40,405	47,908	241,680	365,879
Total for Top 20 (Current Budget)			87,716	-	80,944	60,645	59,917	73,910	388,832	576,533
% of Total Budget			90%		89%	64%	62%	68%	63%	63%
Total Cash Flow					157,466	131,113	115,705	97,578	109,705	616,456
Minus 2021 Approval (Including 2021 Multi Year Projects)					(157,466)	(40,363)	(20,958)	(220)	(225)	-
Total for remaining Minor projects (44 for 2022)			9,805	-	9,805	34,101	37,440	35,569	227,624	334,735
Total Budget			97,521	-	90,750	94,746	97,358	109,480	616,456	911,268
<i>NOTE 2: Projects under both Tax and Utility operations</i>										
Project			Tax		Utility					
2022 Fleet Replacement Vehicles			2%		98%					

Capital Detail Sheets available in order of Item # (see table of contents)