



CITY COUNCIL

2013 CAPITAL BUDGET AGENDA

Tuesday, November 06, 2012 – Council Chambers, City Hall

Call to Order:	9:00 AM
Lunch Recess:	Noon to 1:00 PM
Supper Recess:	5:00 PM to 6:00 PM
Reconvene:	6:00 PM

1. IN CAMERA MEETING

1.1. Land Matter (*FOIP Section 25*)

2. PRESENTATIONS

2.1. City Manager Presentation

2.2. Chief Financial Officer Presentation

3. REPORTS

3.1. 2013 Capital Budget

(Agenda Pages 1 – 2)

3.2. Greening the Fleet

(Agenda Pages 3 – 13)

3.2.a. Motion to Lift from the Table

3.3. Conventional Transit Bus Purchase and Operation

(Agenda Pages 14 – 21)

3.3.a. Motion to Lift from the Table

- 3.4. Sunnybrook Farm Museum Request
(Agenda Pages 22 – 27)

3.4.a. Motion to Lift from the Table

- 3.5. Red Deer College Funding Request
(Agenda Pages 28 – 50)

3.5.a. Motion to Lift from the Table

- 3.6. 2013 Capital Budget Debate

- 3.7. Approve Estimated Funding Sources

- 3.8. Approve Operating Items Funded by Capital Funding

4. BYLAWS

- 4.1. Borrowing Bylaw 3489/2012 - 53 Avenue N. of Riverlands - Sanitary Trunk
Consideration of First Reading of the Bylaw
(Agenda Pages 51 – 54)

- 4.2. Amendment to Borrowing Bylaw 3376/2006 - Sanitary Offsite Levy Fund
Borrowing Bylaw Amendment 3376/B-2012
Consideration of First Reading of the Bylaw
(Agenda Pages 55 – 58)

- 4.3. Amendment to Borrowing Bylaw 3377/2006 - Storm Offsite Levy Fund
Borrowing Bylaw Amendment 3377/A-2012
Consideration of First Reading of the Bylaw
(Agenda Pages 59 – 61)

- 4.4. Amendment to Borrowing Bylaw 3459/2010 - Water Offsite Levy Fund
Borrowing Bylaw Amendment 3459/A-2012
Consideration of First Reading of the Bylaw
(Agenda Pages 62 – 64)

5. ADJOURNMENT



October 26, 2012

2013 Capital Budget

Financial Services

Report Summary & Recommendation:

The Capital Budget will require one new bylaw and the amendment of three existing bylaws.

The Borrowing Bylaws will be given first reading November 6, 2012. The bylaws will then be advertised to allow for public feedback prior to second and third readings of the bylaws. The second and third readings are currently scheduled for the regular Council meeting of January 21, 2013.

That City Council:

1. Accept the 2013-2022 Capital Plan for information and approve the 2013 Capital Budget.
2. Approve the estimated funding sources for the 2013 Capital Budget.



Report Details

Background:

Council will consider the 2013 Capital Budget at its meeting on November 6, 2012. Approval of the capital expenditures and the related funding during the month of November in advance of the discussion of the Operating Budget in January permits the impact of the Capital Budget decisions to be reflected in the Operating Budget. It also allows more time for staff to plan for major projects and for borrowing bylaws to be approved to take best advantage of the relatively short construction season.

Council will be presented with one new borrowing bylaw and three amendments to existing borrowing bylaws to receive 1st reading.

Discussion:

The Capital Plan and the 2013 Capital Budget includes several major projects. As well, 28 projects have been deferred beyond the Capital Plan to 2023 and future years. The requirements for capital funding can be met for the ten years of the plan. The plan does include some special government grant funding for future transportation projects and regionalization initiatives. There is a requirement for debt financing over the next ten years but the City remains at less than 75% of the debt limit set by the Municipal Government Act.

Due to the uncertainty in the economy a conservative approach with regards to the availability of grant funding has been taken. If grant funding is greater than anticipated then deferred projects may be able to be moved to earlier years of the plan.

A number of key assumptions have been made in preparing the Capital Budget. The most significant are:

- The amount and timing of grant programs
- Projections of population growth, cost of borrowing and inflation rates
- Cost and timing of projects



October 30, 2012

Greening the Fleet

Public Works

Report Summary & Recommendation:

At the Mid Year Budget Meeting held on Monday, August 20, 2012, Council agreed to table the Greening the Fleet request to the 2013 Capital Budget debate on November 6 and the 2013 Operating Budget debate in January, 2013.

Administration is recommending including estimated capital to purchase an Electric Vehicle and the required equipment to support for \$55,000 with an operational component of \$8,700.

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the report from the Public Works department, dated August 1, 2012, re: Greening the Fleet for consideration during the 2013 Capital Budget debate.



August 1, 2012

Greening the Fleet

Public Works

Report Originally Submitted to the
Monday, August 20, 2012 Mid-Year
Budget Review Meeting Agenda

Report Summary & Recommendation:

This report will map out what has been done and what is planned to Green the Fleet.

The estimated capital to purchase an Electric Vehicle and the required equipment to support is \$55,000 with an operational component of \$8,700. To enable the purchase in 2012, a mid-year budget request is included with funding coming from the EL&P portion of the Fleet growth reserve.

The Greening the Fleet Action Plan has been identified as an Environmental Master Plan initiative to be considered as a high priority and will be considered as part of the Public Works budget and service plan for 2013.

City Manager Comments:

I support the recommendation of Administration. There will be no impact on 2013 property taxes due to the one-time expenditure. The costs for 2014 will result in a 0.01% property tax increase based on 2013 tax revenue estimates.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Public Works department, dated August 1, 2012, re: Greening the Fleet, hereby approves an increase to the 2012 Capital Budget of \$55,000, one time funding, with the funding to come from the EL&P Portion of the Fleet Growth Reserve, for the purchase of an electric vehicle.

Resolved that Council of The City of Red Deer having considered the report from the Public Works department, dated August 1, 2012, re: Greening the Fleet, hereby approves an increase to the 2012 Operating Budget of \$2,175 of one-time funding, to be funded from the Tax Stabilization Reserve and an increase to the 2013 Base Budget of \$6,525 for the operational costs of the purchase of the electric vehicle.



Report Details

Background:

Identified as a top priority action within the Air section of the City's Environmental Master Plan, The City has embarked on a plan to inventory and identify opportunities to reduce Green House Gas (GHG) emissions. The plan has identified multiple GHG sources and Greening the Fleet was identified as one of many opportunities to meet the emission reduction target.

The City of Red Deer supports the move to Greening the Fleet; however, similar to other municipalities, we are just starting this journey. To complicate this forward progression, the 'Green Fleet roadmap' is an ever changing area of study going through technology advancements, sometimes politically charged, not all that well developed or understood, and has not been completely operationally proven.

Even with substantial gaps in information and limited real world experience, Public Works, along with select sub-fleets, have prepared a strategy to move forward to reach a short range goal to Green the Fleet. This report will map out what has been done and what is planned to Green the Fleet.

What is Greening the Fleet?

When thinking of Greening the Fleet, environmentally friendly, low impact, renewable energy, alternative fuels, electric cars, and green leaf decals all come to mind. These items are all elements of such a program; however, from a fleet management perspective, Greening the Fleet simply means to reduce the environmental impact of our fleet while balancing with fiscal responsibility. Generally, the reduction of environmental impacts can be achieved by right-sizing our fleet, reducing fuel consumption and through the reduction of emissions.

What Has Been Done So Far?

Although The City is still relatively new to the process of Greening the Fleet, some green fleet strategies have been, or are in the process of being, implemented. Below is a list of Green Fleet Initiatives The City has explored or is in the process of evaluating.

Natural Gas Fueled Vehicles

Starting in approximately 1995, The City explored the use of 38 natural gas fueled vehicles: 11 action buses, 16 pick up trucks and 11 ice resurfacing units. From this trial program, it was observed that the 27 converted action buses and pickups generally suffered from poor performance, maintenance issues and less than ideal reliability. Over time, these converted bus and pickup units were replaced with conventional diesel and gasoline powered vehicles to minimize service disruption and performance issues. With regard to the ice resurfacing units, these manufacturers designed and



supplied units have experienced much greater success. In fact, of the 11 units purchased over the last 20 plus years, six units are still in use at our recreational facilities.

Hybrids

Emergency Services currently uses two hybrid sedans in their day to day operations. These two vehicles, purchased in 2006 and 2008, serve the department during daily business travel, active responses and travels to regional partners.

Right Sizing

Within our procurement process, Public Works meets with subfleets to assist in the selection of a vehicle type based on the intended purpose and operational need. Through these discussions the goal is to identify and procure units that result in a good fit rather than the upsizing or oversizing of the unit based on one time or infrequent peak level needs. A good example of this process was the right-size selection of the 1/4 ton trucks for light duty service. Unfortunately, due to recent manufacturer supply and demand trends, economical mid size trucks are becoming less common and not always available when requested.

Biodiesel / Ethanol

Currently pre blended B5 (5%) biodiesel and up to 10% ethanol blended unleaded fuels are being supplied to City of Red Deer fleets at the Civic Yards fuel station. These 5 and 10% concentrations are suitable for all year use and do not void manufacturers warranties. Subject to further operational review, Public Works is planning to install a biodiesel tank at the Civic Yards in 2014 to provide higher concentrations of blended biodiesel. Although higher biodiesel concentrations yield fewer emissions, they can only be used during warmer periods of the year because bio elements start to separate and jell within the diesel fuel at cooler temperatures.

Idle Free Program

The goal idle free program, as initiated in 2009 and supported within the Environmental Master Plan, is to reduce emissions generated by combustion vehicles through the reduction of idle time. To date, the Idle free program has been implemented and adhered to by City fleet users, has been communicated within education programs at participating schools, and has been provided as a resource to local businesses and institutions to avoid unnecessary idling. Most recently, Environmental Services has been working on public education campaigns and will be monitoring air quality metrics in an effort to determine if current practices have been effective or if there is the need to recommend advancing our communities participation in this program to meet the 2015 air quality goals.



Electric Vehicle

Electric Light and Power (EL&P) and Public Works have been investigating electrical vehicle technologies and options and have determined that the Nissan Leaf would be the vehicle of choice for a pilot. The Nissan Leaf is a 100% electric vehicle. Depending on supply confirmation, this highly anticipated vehicle could be arriving later this year or early 2013. With this purchase, EL&P hopes to have multiple operators test the performance of this vehicle and track and monitor the recharging demand of such a unit. By developing a profile of the cars electrical demands, this will help us understand if our current electrical distribution network is adequate to meet these types of operational demands, or if upgrades would be required to our network if electric vehicles become common fixtures in our community.

The estimated capital required to purchase the Leaf and the required equipment to support is \$55,000. The ongoing operating costs are expected to be \$8700. To enable the purchase in 2012, a mid-year budget request is included with funding coming from the EL&P portion of the Fleet growth reserve.

Hybrid Transit Bus

Over the past year there has been considerable discussion and interest around the performance of hybrid vehicles, particularly hybrid transit busses. In short, there has been mixed reviews with regard to the performance of hybrid buses and the results vary greatly. The most recent findings from Ottawa, Toronto and Lethbridge, indicates that operational problems need to be worked out and full cost of ownership information needs to be evaluated before proceeding with the purchase of one of these units. Perhaps hydrogen-hybrid powered buses, which are being used in Whistler BC, might be a more viable alternative.

Next Steps

Public Works is proposing to advance the Greening the Fleet initiative firstly by rolling out some quick-win green initiatives and secondly by preparing a Greening the Fleet Action Plan.

Green Initiatives

Upon initial review, there are some green initiatives that can be deployed to minimize the impact of our fleet on the environment. Below is an initial list of such strategies:

EL&P Electric Vehicle

EL&P, subject to mid-year budget approval, will be taking possession of an electric vehicle in the short future. Through this pilot program, we will learn much about this technology as well as how it performs under the strain of all four Central Alberta seasons.



Smart Driver Training

Smart Driver Training, commonly referred to as fuel reduction training, provides drivers some simple to follow driving techniques and maintenance strategies that can be used to reduce fuel consumption. This behavioral change strategy has been identified by *Loop Initiatives* as a means to reduce fuel consumption and reduce GHG emissions. The plan is to develop an easy to follow program that can be delivered as a standalone or in concert with the driver training program that our staff receive periodically.

On-Demand System Upgrades

Driven by the need to increase vehicle efficiencies, there has been a shift towards on-demand systems versus full-time systems. For example, conventional transit buses have engine cooling fans that are tied directly to the engine with a fan belt. This full time configuration continually draws energy from the engine and reduces mileage efficiency. Alternatively, on-demand powered cooling fans are electrically powered and only draw energy when they are activated. The intention is to specify the use of on-demand fan systems for new transit units and to replace broken conventional fan systems with these electric powered systems.

To address increasing demand and maintain current levels of service that ensure schedule integrity during peak hours, an additional conventional bus is required. The type of bus will be specified to have an on-demand system as noted above.

As part of the mid year budget process a capital request and FAR were created by Transit outlining the costs associated with purchase and operation of an additional conventional bus for 2012.

Green Fuel Additives / Blends

Public Works will continue to purchase and support the use of biodiesel and ethanol enriched fuels. With advancements in technology, there might be the opportunity to increase biodiesel concentrations which has the potential to reduce vehicle emissions.

Greening the Fleet Action Plan

The second step towards Greening the Fleet is to conduct a state of the art review of fleet related technologies available. This review will shed light on where the industry may be heading, and it will help develop sound decisions to reduce risk and to minimize unintended additional capital, operational and maintenance costs.

This Greening the Fleet Action Plan has been identified as an Environmental Master Plan initiative and will be brought forward as part of the 2013 budget and service plan for Public Works. Based on initial discussions, this report will perform a situation assessment, followed with an analysis, and close with recommendations. A preliminary outline of the proposed study is as follows:



Situation Assessment

Baseline Control – Where are we at?

Discovery – Where are other organizations at?

What is viable?

Is there a benchmark, Green Fleet that we can learn from?

Analysis

Options possible

Pros / Cons

Goal / Thresholds / Measurable & Impact

Recommendation

Establish goals, targets & measures

Actions to meet goals

Required Resources and timeline



2012 CAPITAL BUDGET REQUEST

NEW

Section #

PROJECT NAME	Electric Vehicle Pilot Program	\$55,000
DEPARTMENT	Electric, Light & Power	Current Year
SECTION	E.L.&P. Utility Section	Budget Request

Project Description:

This project will purchase a new electric vehicle in 2012 for use by the Electric, Light and Power Department. Purchasing an electric vehicle will allow The City to better understand the impacts that electric vehicles will have on our power infrastructure and what challenges may exist to operate an electric vehicle in our fleet. Costs include the installation of a charging station and the decalling of the unit with an environmental message.

Additional Information

Funding Request Clarification

Multi-Year Project?

No

New Project?

Yes

Timing Change?

No

Scope Change?

No

Cost Adjustment?

Yes

Cost - Level of Confidence

☒ Over 95%☐ Between 25% and 50%☐ Between 50% and 95%☐ Less than 25%

Year	Annual Cost ('000)	Reserves	Grants	Operating	Offsites	Debentures	Other Sources
2012	55	55	-	-	-	-	-
2013	-	-	-	-	-	-	-
2014	-	-	-	-	-	-	-
2015	-	-	-	-	-	-	-
2016	-	-	-	-	-	-	-
2017	-	-	-	-	-	-	-
2018	-	-	-	-	-	-	-
2019	-	-	-	-	-	-	-
2020	-	-	-	-	-	-	-
2021	-	-	-	-	-	-	-
SUBTOTAL	55	55	-	-	-	-	-
Prior Approved	-	-	-	-	-	-	-
TOTAL	55	55	-	-	-	-	-

Incremental Operating Costs (Savings)

	2012	2013	2014
Fleet Equipment Expense	2,175	6,525	-
Select Account Range			
Select Account Range			
	2,175	6,525	-
Have operating impacts been budgeted for?	Yes-Current Yr Funding Adj		

No

Appendix 2**THE CITY OF RED DEER – 2012 MID YEAR BUDGET
FUNDING ADJUSTMENT RECOMMENDATION**Initiative Title (same title as used in service plan): [Electric Vehicle Pilot Program](#)Department Name & Reference #: [Electric, Light and Power](#)Business Unit No. & Name: [231 EL&P Administration](#)

A. This recommendation is related to (check one of the following):

- ☒ Strategy charter or sustainability priorities _____
- ☐ Basic service _____
- ☒ Capital Project [Electric Vehicle Pilot Program](#)

B. This recommendation is (check one of the following):

- ☐ Revenue [\\$](#)
- ☒ Expenditure [\\$8,700](#)

C.

Initiative overview for an **expenditure recommendation**:*Brief description**Why are you recommending this FAR?*[This FAR will help The City embark on one facet of its initiative to green the fleet.](#)*What change will we realize as a result (outcome)?*[The City will gain knowledge in the impacts of electric vehicles on the electrical infrastructure and in the operational challenges that come with electric vehicles.](#)*What other options did you consider to achieve this change?*[None](#)E. Financial impact [\\$8,700](#) (total \$ for the initiative)

Description	2012	2013	2014	Future Years	# of FTEs
Revenue					
Personnel					
Contracted Service					

Materials & Supplies					
Other					
Internal Charges	2,175	6,525	0	0	0
Net impact	2,175	6,525	0	0	0
Ongoing	2,175	6,525	0	0	0
One-Time					

F. City Manager comments:

* Please attach any applicable policy or legislation

ACCOUNT NUMBER DISTRIBUTION *(will be removed for budget binder printing)*

Acct #	Subl #	Subl Ty	Ongoing / One-Time	2012 Amount	2013 Amount	2014 Amount
231.8613			Ongoing	2,175	6,525	-

\$ 2,175 \$ 6,525 \$ -



Transit Department

October 26, 2012

Conventional Transit Bus Purchases for 2013 Budget

TRANSIT DEPARTMENT

Report Summary & Recommendation:

At the mid-year budget review held on August 20, 2012 Council tabled consideration of the report from Transit on conventional transit bus purchase and operations to the November 6, 2012 Capital budget meeting.

The purchase of the mentioned buses has been incorporated into the capital and operating budgets based on our current transit plans and the analysis contained in the August 20, 2012 report.

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the report from the Transit Department, dated October 26, 2012 and July 30, 2012 re: Conventional Transit Bus Purchases for 2013 Budget, for consideration during the 2013 Capital Budget debate.



Transit Department

Report Details

Background:

At the mid-year budget review held on August 20, 2012 Council tabled consideration of the report from Transit on conventional transit bus purchase and operations to the November 6, 2012 Capital budget meeting.

Discussion:

The purchase of the mentioned buses has been incorporated into the capital and operating budgets based on our current transit plans and the analysis contained in the August 20, 2012 report.

Analysis:

Replacement busses:

Based on the capital life cycle for a conventional transit vehicle of 18 years, we will require two additional replacement buses which would be delivered in 2014. The costs for these two busses are already incorporated into the Fleet costs so no additional funding is requested.

Growth busses:

Based on our current transit plan, we would request three additional growth busses and these are incorporated into the Transit sections of the in the capital and operating budgets. These growth buses would include one growth route for Timberlands, one additional capacity bus for growth and one additional spare bus. For each of these busses, we are requesting capital approval in 2013 and operating dollars to have the units in operation in September 2014 when they are delivered.

For the two growth route busses, A FAR for the labour and operating costs are included in the Transit operating budget section and the associated fleet costs for these units is incorporated into the Corporate Fleet FAR in the Public Works section of the operating budget. For the additional spare bus there is no additional operating costs required as this bus is used to replace an out of operation bus, however the associated Fleet costs are also in the Public Works Corporate Fleet FAR.



Report Originally Submitted
to the Monday, August 20,
2012 Mid-Year Budget Review
Council Meeting

July 30, 2012

Conventional Transit Bus Purchase and Operation

Transit

Report Summary & Recommendation:

As part of 2012 budget process City Council deferred the discussion relating to a conventional transit bus to the Mid Year budget. This bus is required to maintain current service levels and ensure passenger pick up and schedule integrity is maintained. Increased demand is creating this need. The intent of the deferral was to allow time for the Transit Department to explore and review “green” bus options. This review has now been completed.

Administration is recommending the purchase of an on-demand system diesel bus at a capital expenditure of \$445,000 funded through the Green Trip Program and Federal Gas Tax Refund.

Further it is recommended that the FAR for on going dollars of \$47,755 in 2013 and \$95,525 in 2014 be approved for the operational costs of the conventional bus.

City Manager Comments:

I support the recommendation of Administration. The costs for 2013 will result in a 0.05% property tax increased based on 2013 tax revenue estimates. The costs for 2014 will result in a 0.09% property tax increase based on 2013 tax revenue estimates.

Craig Curtis
City Manager

Proposed Resolution

Resolved that the Council of The City of Red Deer, having considered the report from the Transit department, dated July 30, 2012 re: Conventional Transit Bus Purchase and Operation, hereby agrees to increase the 2012 Capital Budget by \$445,000 for the purchase of an on-demand system diesel bus to be funded 2/3 from the Green Trip Program and 1/3 from the Federal Gas Tax Refund.

Resolved that the Council of The City of Red Deer, having considered the report from the Transit department, dated July 30, 2012 re: Conventional Transit Bus Purchase and Operation, hereby agrees to the purchase of an on-demand system diesel bus and include in the 2013 Base Budget an increase of \$47,775 and an increase in the 2014 Base Budget of \$95,525 for the operational costs of the bus.



Report Details

Background:

As part of 2012 budget process City Council deferred the discussion relating to a conventional transit bus to the Mid Year budget. This bus is required to maintain current service levels and ensure passenger pick up and schedule integrity. Increased demand is creating this need. The intent of the deferral was to allow time for the Transit Department to explore and review “green” bus options. This review has now been completed.

Discussion:


Transit staff explored three (3) options for greening conventional buses:

1. Hybrid Bus – Based on our research hybrid buses have been incorporated in a number of municipalities with mixed reviews relating to performance, specifically battery maintenance and replacement. Replacement batteries are \$50,000 to \$60,000 which are required 3 or 4 times over the course of the lifetime of the bus. These problems have resulted in significant over expenditures to the municipalities that have been using hybrids. The capital cost for a hybrid bus is approximately \$200,000 higher than a conventional unit. Administration feels that the operational problems associated with hybrid buses requires further technological development and the full cost of ownership information evaluated prior to proceeding with purchase.
2. Full Electric Bus – The technology for full electric buses is very new and there are few fully electric buses currently in the market. Charging and battery technology have not been fully developed to meet the commercial demands of a municipal transit system. (i.e. infrastructure to recharge batteries and battery length to sustain a full 18 hours of service)
3. On Demand System Diesel Bus – Driven by the need to increase vehicle efficiencies, there has been a shift towards on-demand systems versus full-time systems. For example, conventional transit buses have engine cooling fans that are tied directly to the engine with a fan belt. This full time configuration continually draws energy from the engine and reduces mileage efficiency. Alternatively, on-demand powered cooling fans are electrically powered and only draw energy when they are activated. Our intention is to specify the use of on-demand fan systems for new transit units and to replace broken conventional fan systems with these electric powered systems. This will increase mileage efficiency and reduce costs. (10-12%)

Analysis:

Financial Implications

The cost of purchasing a new on demand system diesel bus to augment the conventional transit system is \$445,000 which is proposed to be funded by the Green Trip Program and Federal Gas Tax Refund. The operating cost as outlined in the attached FAR is \$47,755 ongoing funding in 2013 and \$95,525 ongoing in 2014.

		2012 CAPITAL BUDGET REQUEST		NEW		Section #	
PROJECT NAME		Conventional Transit Bus				\$445,000 Current Year Budget Request	
DEPARTMENT		Transit					
SECTION		Transit Operations Section					
Project Description: This request is for the purchase of an additional conventional transit bus. This bus is required in order to maintain current levels of service insuring passenger pick up and schedule integrity during morning and afternoon peak hours. Increasing demand is creating this need.							
Although this is a new project for Transit, it is in the 10 year plan for Public Works.							
Additional Information							
Funding Request Clarification							
Multi-Year Project?		No		New Project?		Yes	
Timing Change?		No		Scope Change?		No	
Cost - Level of Confidence		<input type="radio"/> Over 95% <input type="radio"/> Between 25% and 50%					
		<input checked="" type="radio"/> Between 50% and 95% <input type="radio"/> Less than 25%					
Year	Annual Cost ('000)	Reserves	Grants	Operating	Offsites	Debentures	Other Sources
2012	445	-	445	-	-	-	-
2013	-	-	-	-	-	-	-
2014	-	-	-	-	-	-	-
2015	-	-	-	-	-	-	-
2016	-	-	-	-	-	-	-
2017	-	-	-	-	-	-	-
2018	-	-	-	-	-	-	-
2019	-	-	-	-	-	-	-
2020	-	-	-	-	-	-	-
2021	-	-	-	-	-	-	-
SUBTOTAL	445	-	445	-	-	-	-
Prior Approved	-	-	-	-	-	-	-
TOTAL	445	-	445	-	-	-	-
Incremental Operating Costs (Savings)							
					2012	2013	2014
Revenue					(12)	(24)	
Personnel					17	34	
Internal Charges & Expenses					43	85	
					48	95	-
Have operating impacts been budgeted for?				Yes-Current Yr Funding Adj			

[illegible]

**THE CITY OF RED DEER – 2013 BUDGET
FUNDING ADJUSTMENT RECOMMENDATION**

Initiative Title: [Conventional Transit Service Capacity Growth – Additional Spare Bus](#)

Department Name & Reference #: [Transit](#)

Business Unit No. & Name: [886 Transit Operations](#)

A. This recommendation is related to:

- ☐ Strategy charter or sustainability priorities
☒ Basic service
☐ Capital Project

B. This recommendation is:

- ☐ Revenue
☒ Expenditure [\\$143,280](#)

C. Initiative overview for a **revenue recommendation**:

Brief description

[Additional conventional bus to accommodate increased demand](#)

Why are you recommending this FAR?

[Revenue achieved from implemented expenditure.](#)

What are you doing to increase this revenue?

[Estimated revenue return with the bus in service.](#)

Is there an offsetting expenditure to achieve the desired revenue?

[Yes](#)

What other options did you consider to raise revenue without a related expenditure?

[Not applicable](#)

Initiative overview for an **expenditure recommendation**:

Why are you recommending this FAR?

[Additional bus required to maintain current levels of service insuring passenger pick up and schedule integrity during morning and afternoon peak hours. Increasing demand is creating this need.](#)

What change will we realize as a result (outcome)?

[No passengers passed by at bus stops with schedule integrity maintained.](#)

What other options did you consider to achieve this change?

[Examined leaving as is which could result in passengers being passed by.](#)

D. Financial impact \$143,280 (total \$ for the initiative)

Description	2013	2014	2015	Future Years	# of FTEs
Revenue	(11,759)	(23,521)			
Personnel	16,798	33,602			.6
Contracted Service					
Materials & Supplies					
Other					
Internal Charges	42,716	85,444			
Net impact	47,755	95,525			.6
Ongoing	47,755	95,525			.6
One-Time					

E. City Manager comments:

* Please attach any applicable policy or legislation

ACCOUNT NUMBER DISTRIBUTION (will be removed for budget binder printing)

Descr.	Acct #	Subl #	Subl Ty	Ongoing / One-Time	2013 Amount	2014 Amount	2015 Amount
Labour	886.7141				16,798	33,602	
Fleet	886.8613				42,716	85,444	
Revenue	885.5271				(11,759)	(23,521)	
TOTAL					\$ 47,755	\$ 95,525	\$ -

DATE: ~~November 20, 2012~~–January 15, 2013

TO: Greg Sikora, Public Works Manager
Kevin Joll, Transit Services Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Greening the Fleet and Conventional Transit Bus Purchases for 2013

Reference Reports:

Public Works dated October 30, 2011 and Transit department dated October 26, 2012.

Resolutions:

The following resolution was passed during the Capital Budget Council meeting held on Tuesday, November 6, 2012:

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
53	PWS	Fleet – Growth Vehicles	2,198

Report back to Council: No

Comments/Further Action:

Financial Services is to follow up with the 2013 Capital Budget items as presented at the November 6, 2012 Capital Budget Meeting of City Council.



Frieda McDougall
Legislative Services Manager

- c Director of Development Services
Director of Community Services
Development Services Divisional Controller
Community Services Divisional Controller
Director of Corporate Services
Financial Services Manager



October 30, 2012

Sunnybrook Farm Museum Request

Office of the Mayor and City Manager

Report Summary & Recommendation:

At the October 29, 2012 Council meeting, Council agreed to table the Sunnybrook Farm Museum Funding Request to the 2013 Capital Budget debate on November 6, 2012.

Administration is recommending including a capital contribution of \$85,000 towards the Calder School initiative (which includes site and infrastructure upgrades).

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the correspondence from the Sunnybrook Farm Museum dated August 24, 2012 and the report from the Recreation, Parks and Culture department, dated October 23, 2012, re: Sunnybrook Farm Museum Request for consideration during the 2013 Capital Budget debate.



Report Originally Submitted
to the Monday, October 29,
2012 Council Meeting

October 23, 2012

Sunnybrook Farm Museum Request

RECREATION, PARKS & CULTURE

Report Summary & Recommendation:

On August 24th the Sunnybrook Farm Museum submitted a letter to Council (attached) requesting funding support and special consideration for two projects on their site located at 4701 30th Street.

Administration is recommending a financial contribution of \$85,000 towards the Calder School initiative (which includes site and infrastructure upgrades) be included for consideration in the 2013 Capital Budget discussions.

In regards to the second request related to the Stormwater management re-development, it is recommended that the Museum work with the appropriate authorities to further explore the options and financial implications of this type of project.

City Manager Comments:

It is recommended that this request be referred to the 2013 Capital Budget debate for consideration.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from Recreation, Parks and Culture department, dated October 23, 2012, re: Sunnybrook Farm Museum Request, hereby agrees to consider the request for a financial contribution of \$85,000 towards the Calder School initiative (which includes site and infrastructure upgrades) be tabled for consideration at the 2013 Capital Budget Meeting on Tuesday, November 6, 2012.

Resolved that Council of The City of Red Deer, having considered the report from Recreation, Parks and Culture department, dated October 23, 2012, re: Sunnybrook Farm Museum Request, hereby directs the Sunnybrook Farm Museum work with the appropriate authorities to further explore the options and financial implications of the stormwater management re-development.



Report Details

Background:

The Sunnybrook Farm Museum site is privately owned and operated by the Sunnybrook Farm Society. The Museum is a strong example of a community built cultural facility that serves our community, particularly through its school and children's programs, sharing with current and future generations our rich agricultural history. This organization raises the majority of its own operating and capital funding through grants from other levels of government, sponsorship, fundraising and other revenue generation. Currently the organization receives Culture Fee for Service Program funding from The City.

In 2005 the Museum submitted a development permit application to the Inspections and Licensing Department for their Calder School initiative. As a part of the conditions of that permit they were requested to install sanitary mains and fire hydrants on their 10 acre site and also a sidewalk or trail on the north side of Botterill Crescent which would support their plan to move the main entrance of their facility.

On August 24th, 2012 the Museum submitted a letter to Council (attached) requesting funding support and special consideration for two projects on their site located at 4701 30th Street.

The two items they requested support for are:

1. Water and Sanitary service installation and sidewalk construction
2. Changes to the Stormwater management system

Discussion:

The Museum has been actively fundraising and applying for grants specific to the completion of the water and sanitary installation as well as the sidewalk project, and is requesting a financial contribution from The City to help complete the project.

The second part of the request is that the City replaces the current stormwater system (pond) that cuts through the Eastern portion of the Museum site. By replacing this pond with an underground culvert, the Museum could further develop this space.

The Sunnybrook Farm Society continues to improve and enhance the infrastructure and attractions at the Museum at their own expense. They maximize their fundraising dollars with matching grants. The attractions at the museum are offered to the community free of charge.

Administration is recommending a financial contribution of \$85,000 towards the Calder School initiative (which includes site and infrastructure upgrades) be included for consideration in the 2013 Capital Budget discussions.

In regards to the second request related to the Stormwater management re-development, it is recommended that the Museum work with the appropriate authorities to further explore the options and financial implications of this type of project.

**Analysis:**

The following options could be considered:

1. Council support the recommendations offered by administration.
2. Council choose an alternate recommendation.
3. Council not support the recommendations.

Financial Implications – Provided by Finance Department

If Council chooses to approve the first request in 2012 then this would require an increase to the 2012 operating budget in the amount of \$85,000 with funding recommended to come from the Capital Projects Reserve (CPR). This would result in the estimated year end balance for 2012 in the CPR being \$10m based on current projections. The lowest value in the CPR for the next 10 years is estimated to be \$1.4m.

The impact of supporting the second request is unknown until further direction is provided by Council.



August 24, 2012

Mayor Morris Flewwelling
Red Deer City Council
c/o Frieda McDougall, Legislative and Government Services
City of Red Deer
Box 5008
Red Deer, AB T4N 3T4

Re: Request for Support, Sunnybrook Farm Museum

Dear Mayor Flewwelling and City Councillors,

After discussions with several members of Council and with Kristina Oberg, Culture Superintendent, we have been asked to submit a formal request for support for our 2013 capital projects. Specifically, our Museum would like to request City of Red Deer funding and special consideration for the following projects:

1. Water and Sanitary Installation. As per our 2005 development permit for the Calder School initiative, we are hoping to move forward with the installation of water and sanitary mains and fire hydrants on the 10-acre Sunnybrook Farm Museum site, and the installation of the sidewalk on Botterill Crescent.

The overall cost for the project is estimated at \$258,500. We have applied for a federal Community Infrastructure Improvement Fund grant for \$129,250, and have set aside \$48,250 in Society funds. We are requesting that the City of Red Deer waive the estimated \$27,000 in water and sanitary connection costs, and assist the museum with the construction of the sidewalk on Botterill Crescent with an estimated cost of \$54,000.

2. Stormwater Pond Development. We are requesting that the City of Red Deer replace the current 1-in-100 year stormwater overflow ditch that cuts the Eastern portion of the Museum site in half with an underground culvert. This will allow the Museum to properly develop the outdoor interpretive display area and provide full access to the heritage site for thousands of Red Deer visitors each year.

The stormwater detention pond on the museum site was built to serve the Horizon Village community, and while it is an integral component of their stormwater management system it serves no function to the museum site itself. Our understanding is this stormwater pond is one of the first built in the city, and it has suffered from maintenance problems over the past three years. We believe some investment in the system would be warranted.

Rationale:

2013 is the 25th Anniversary of Sunnybrook Farm Museum. Since the site was gifted to the Red Deer and District Museum Society in 1988 it has undergone many changes. Over 3,000 artefacts have been donated to the Museum to establish our agricultural and pioneer collection. In 1996 an independent Society was founded, the Friends of Sunnybrook Farm Museum, and the Society has proven to be a stable and responsible steward of the site, with a current annual operating budget of \$200,000. In 2008 the site became a Recognized Museum under the Alberta Museums Association. The Society has received no direct funding from the MAG or the City of Red Deer for operating or capital projects, however we have received annual Fee-for-Service grants ranging from \$5,000-\$20,000 for our public interpretive programs.

The Museum is an important Red Deer heritage attraction, with over 12,000 people attending the Museum in 2011. In early summer, Pioneer Life and Science educational programs draw 2,500 students, parents and teachers, and in July and August day camp programs draw another 1,000 children. Special events were attended by more than 4,000 people last year, and about 4,500 drop-in visitors came to enjoy the park-like grounds, the playground, and the baby animal exhibition while touring the Museum heritage buildings. Our Museum remains free of any admission charge, but does solicit donations from visitors to help with upkeep.

In terms of capital projects: in 2012 the Museum will complete our \$188,000 South Development Project which includes the creation of a new parking area with 45 new stalls and the construction of a small Heritage Garage to store important vehicles under proper museum environmental conditions. We are planning on building a Cooperative Mercantile Store in 2013 and have received a \$50,000 donation from local cooperative businesses to support that project, with additional funds expected from the provincial government. And finally, our \$250,000 Calder School Interpretive Centre project is planned for 2014-15 and we have a strong lead on a donor for that project.

In 2012, the Boards of both societies approved the transfer of land title from the MAG to the Friends of Sunnybrook Farm Society. The real estate agreement is currently being finalized before the final transfer can take place. Protections are being built into the real estate agreement to ensure the land will not be used for any purpose other than the agricultural museum that Norman Bower originally intended in his gift agreement.

All told, over the next three years our capital projects represent an \$816,000 investment in the Sunnybrook Farm Museum site, and our board believes that a reasonable commitment on behalf of the City of Red Deer to help with the long term infrastructure needs of this important heritage site would be supported by the citizens of Red Deer who assist us through donations, volunteerism, visitation and general appreciation.

Respectfully Submitted,

A handwritten signature in black ink, reading "Ian Warwick", with a horizontal line underneath.

Ian Warwick
Executive Director

LEGISLATIVE SERVICES

November 20, 2012

Mr. Ian Warwick
Executive Director
Sunnybrook Farm Museum
4701 30 Street
Red Deer, AB T4N 5H7

Dear Mr. Warwick, -

**Re: Council Decision – November 6, 2012
Sunnybrook Farm Museum Request**

At the Tuesday, November 6, 2012 Capital Budget City Council meeting, the following resolutions were approved by Council:

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
126	RPC	Sunnybrook Farm Infrastructure Repairs	54

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
126.1	RPC	Sunnybrook Farm Infrastructure Repairs	27

If you have additional questions or comments please contact Ms. Shelley Gagnon, Recreation, Parks & Culture Manager directly at 403.342.8165.

Sincerely,



Frieda McDougall
Legislative Services Manager
c: Director of Community Services

DATE: November 20, 2012

TO: Shelley Gagnon, Recreation, Parks & Culture Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Sunnybrook Farm Museum Request

Reference Report:

Recreation, Parks & Culture department dated October 23, 2012.

Resolutions:

The following resolutions were passed during the Capital Budget Council meeting held on Tuesday, November 6, 2012:

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
126	RPC	Sunnybrook Farm Infrastructure Repairs	54

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
126.1	RPC	Sunnybrook Farm Infrastructure Repairs	27

Report back to Council: No

Comments/Further Action:

Financial Services is to follow up with the 2013 Capital Budget items as presented at the November 6, 2012 Capital Budget Meeting of City Council.



Frieda McDougall

Legislative Services Manager

c: Director of Community Services
Community Services Divisional Controller
Director of Corporate Services
Financial Services Manager



October 30, 2012

Red Deer College Funding Request

Office of the Mayor and City Manager

Report Summary & Recommendation:

At the October 29, 2012 Council meeting, Council agreed to table the Red Deer College Funding Request to the 2013 Capital Budget debate on November 6, 2012.

Administration is recommending including a capital contribution of \$1.4 million funded over a five year period.

City Manager Comments:

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the report from the Office of the Mayor and City Manager, dated October 17, 2012, re: Red Deer College Funding Request for consideration during the 2013 Capital Budget debate.



Report Originally Submitted to the
Monday, October 29, 2012
Council Meeting

October 17, 2012

Red Deer College Funding Request

Building Our Community - Forging Our Future

Office of The Mayor and City Manager

Report Summary & Recommendation:

That City Council consider tabling this funding request to the 2013 Capital Budget Council meeting on Tuesday, November 6, 2012.

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the report from the Office of the Mayor and City Manager, dated October 17, 2012 regarding the funding request from the Red Deer College.

Resolved that Council of The City of Red Deer, having considered the report from the Office of the Mayor and City Manager, dated October 17, 2012, re: Red Deer College Funding Request, Building our Community – Forging our Future, agrees to table consideration of this funding request to the 2013 Capital Budget Meeting on Tuesday, November 6, 2012.



Report Details

Background:

The Red Deer College and The City have partnered in a number of initiatives which serve the community well. These include the Arts Centre, the Library Information Common and the Donald School of Business in the downtown.

It is very common for cities to invest in facilities at Colleges and Universities. Partnerships enable education facilities to be enhanced and better serve the community. This is often the most cost effective way for community facilities to be developed.

Discussion:

The Red Deer College is proposing an investment by the City that will commemorate three milestone events:

- The Arts Centre's 25th Anniversary in 2012
- The 50th Anniversary of the Red Deer College in 2013
- The Centennial of Red Deer

The College is requesting the City to consider a capital investment of \$2,000,000 in support of four key initiatives. The City's contribution will be used to leverage Provincial grants and community contributions.

The key projects are described in the attached brief and include:

Arts Centre Technology Expansion

This includes enhancements to the lighting projection and image creation capabilities. This upgrade is required to bring the facility up to modern standards for teaching use as well as the staging of local and touring productions.

City Centre Stage Program and Facility Enhancement

This includes a proposed partnership with Central Alberta Theatre (CAT) to enhance City Centre stage and ensure its sustainability. Apart from theatre productions this facility will become an important teaching and Learning venue for the Donald School of Business.

Enable Future Growth at the Donald School of Business

This includes plans for the expansion of the Donald School of Business in the downtown.

**Program and Space Improvements – Library Information Common**

This includes investing significant funds in technology and other learning resources which will be accessible to the community. The Library Information Common is one of the few College or University libraries that are closely linked with the local public library.

I support the request from the Red Deer College in principle particularly as it relates to the consolidation of the Donald School of Business in the downtown. The proposed partnership with Central Alberta Theatre (CAT) is particularly important as the cost of renovating the former cinema was higher than originally anticipated. This request is strongly endorsed through the Culture Vision which recommends working with business, community, interested citizens and associations in the provision of culture and arts in the downtown.

I have reviewed our 10 year capital plan (2012 – 2021) with the Financial Services Manager and believe that a capital contribution of \$1.4 million could be supported and funded over a five year period. A capital request reflecting this has been included in the 10 year capital plan. In terms of PSAB accounting regulations this would need to be addressed as a grant with funding from the Capital Projects Reserve.

- c. Greg Scott
Shelley Gagnon
Dean Krejci
Dan Newton



Report Originally Submitted to
the Monday, October 15, 2012
Council Meeting

October 2, 2012

Red Deer College Funding Request – Building our Community, Forging our Future

Legislative Services

Report Summary & Recommendation:

Summary:

At the Mid-Year Budget Review Council Meeting held on August 20, 2012, Council tabled consideration of the funding request from Red Deer College for up to 8 weeks to allow for additional information to be brought forward. Red Deer College requires extra time to bring the additional information forward.

Recommendation:

That Council lift from the table consideration of the Red Deer College Funding Request, Building our Community - Forging Our Future and retable the request until such time as Red Deer College has the additional information available to bring forward.

City Manager Comments:

I support the recommendation of Administration.

Craig Curtis
City Manager

Proposed Resolution:

Resolved that Council of The City of Red Deer agrees to lift from the table consideration of the report from the Office of the Mayor and City Manager dated July 11, 2012 regarding Red Deer College Funding Request, Building our Community, Forging our Future.

Resolved that Council of The City of Red Deer agrees to table consideration of the report from the Office of the Mayor and City Manager dated July 11, 2012 regarding Red Deer College Funding Request, Building our Community, Forging our Future until Red Deer College has the additional information to bring forward.



Report Originally Submitted to the
August 20, 2012 Mid Year Budget
Review Meeting

August 8, 2012

Red Deer College Funding Request

Building Our Community – Forging Our Future

Legislative Services

Report Summary & Recommendation:

This item is being brought back to request Council to table consideration of the Red Deer College funding request for up to 8 weeks to allow for additional information to be brought forward.

City Manager Comments:

I support the recommendations of Administration.

Craig Curtis
City Manager

Proposed Resolutions:

Resolved that Council of The City of Red Deer, having considered the report from Legislative Services, dated August 8, 2012, re: Red Deer College Funding Request, Building Our Community – Forging Our Future hereby agrees to table consideration of the funding request for up to 8 weeks to allow for additional information to be brought forward.

Report Details

Background:

At the Monday, July 23, 2012 Council Meeting, Council considered a report from the Office of the Mayor and City Manager as well as a presentation from Red Deer College regarding Red Deer College Funding Request - Building Our Community - Forging our Future. Council agreed to consider the funding request at the Mid Year Budget Review Meeting on Monday, August 20, 2012. Additional information is needed to be brought forward from Red Deer College before Council can consider the funding request.



Report Originally Submitted
to the Monday, July 23, 2012
Council Meeting

July 11, 2012

Red Deer College Funding Request

Building Our Community - Forging Our Future

Office of The Mayor and City Manager

Report Summary & Recommendation:

That City Council consider this request at the mid year budget review on August 20th.

Proposed Resolution

Resolved that Council of The City of Red Deer, having considered the report from the Office of the Mayor and City Manager, dated July 11, 2012 re: Red Deer College Funding Request, Building Our Community - Forging our Future, agrees to consider this request at the Mid-Year Budget Review Council Meeting on Monday, August 20, 2012.



Report Details

Background:

The Red Deer College and The City have partnered in a number of initiatives which serve the community well. These include the Arts Centre, the Library Information Common and the Donald School of Business in the downtown.

It is very common for cities to invest in facilities at Colleges and Universities. Partnerships enable education facilities to be enhanced and better serve the community. This is often the most cost effective way for community facilities to be developed.

Discussion:

The Red Deer College is proposing an investment by the City that will commemorate three milestone events:

- The Arts Centre's 25th Anniversary in 2012
- The 50th Anniversary of the Red Deer College in 2013
- The Centennial of Red Deer

The College is requesting the City to consider a capital investment of \$2,000,000 in support of four key initiatives. The City's contribution will be used to leverage Provincial grants and community contributions.

The key projects are described in the attached brief and include:

Arts Centre Technology Expansion

This includes enhancements to the lighting projection and image creation capabilities. This upgrade is required to bring the facility up to modern standards for teaching use as well as the staging of local and touring productions.

City Centre Stage Program and Facility Enhancement

This includes a proposed partnership with Central Alberta Theatre (CAT) to enhance City Centre stage and ensure its sustainability. Apart from theatre productions this facility will become an important teaching and Learning venue for the Donald School of Business.

Enable Future Growth at the Donald School of Business

This includes plans for the expansion of the Donald School of Business in the downtown.

**Program and Space Improvements – Library Information Common**

This includes investing significant funds in technology and other learning resources which will be accessible to the community. The Library Information Common is one of the few College or University libraries that are closely linked with the local public library.

I support the request from the Red Deer College in principle particularly as it relates to the consolidation of the Donald School of Business in the downtown. The proposed partnership with Central Alberta Theatre (CAT) is particularly important as the cost of renovating the former cinema was higher than originally anticipated. This request is strongly endorsed through the Culture Vision which recommends working with business, community, interested citizens and associations in the provision of culture and arts in the downtown.

I have reviewed our 10 year capital plan (2012 – 2021) with the Financial Services Manager and believe that a capital contribution of between \$1.4 and \$1.5 million could be supported and funded over a five year period. In terms of PSAB accounting regulations this would need to be addressed as a grant with funding from the Capital Projects Reserve.

- c. Greg Scott
Shelley Gagnon
Dean Krejci
Dan Newton

Red Deer College and The City of Red Deer Building Our Community – Forging Our Future

July 2012



Executive Summary / Overview

An Opportunity to Reinvest

Red Deer College (RDC) is entering a new era in which it will play a leading role on the provincial and national stage.



Over almost 50 years, The City of Red Deer and RDC have built a partnership that serves as a model for building community assets, community sustainability and capacity while enriching the lives of the citizens in a vibrant, dynamic city. Red Deer and central Alberta have benefitted significantly from RDC's commitment to the communities we serve and the learners we support.

During the next 24 months, there will be much to celebrate in Red Deer, presenting an opportunity for the City of Red Deer to renew and reinvest in this sustained partnership. We propose an investment that will commemorate three milestone events in the history of our City:

- The Arts Centre's 25th Anniversary in 2012
- The 50th Anniversary of Red Deer College
- The Centennial of Red Deer – both in 2013

Concurrently, RDC will be undertaking significant facility, technical and program enhancements – four major projects that focuses on our existing partnership venues, which will directly support our learners and the citizens of Red Deer. As we renew our investments, we also seek an investment by the City of Red Deer in these community assets.

Reflecting the City's commitment to our partnership and in commemoration of three major Anniversaries, we respectfully request the City to consider a capital reinvestment for RDC of \$2,000,000.

This is an exciting opportunity for RDC and the City of Red Deer to build further upon what is a long-lasting partnership. Together we can have a significant impact on our learners and our community. It will commemorate three milestones for Red Deer, with a major investment that supports a natural evolution of a valued community asset – Red Deer College – toward venues that specifically and directly benefit all of our citizens. This will be a declaration by the City of Red Deer of its commitment to preserving and strengthening this partnership.

It will encompass a renewal of the original investment in the Arts Centre, the Library Information Common, the Donald School of Business and in the overall City / RDC partnership. It will build on our proven successes of working together, each serving as a backdrop. As in the past, it will be an investment that will not impose future burdens on the taxpayers of Red Deer with ongoing operational costs.

Over the next short while, the College plans to initiate several key projects and the City's investment will help support each of these:

- **Arts Centre Technology Expansion**

RDC will be undertaking a major enhancement to our lighting, projections, and image creation capabilities. Estimated to cost up to \$3.0 million, this expansion will enable RDC to advance the Arts Centre further as a true community cultural, teaching and learning facility for years to come.

- **City Centre Stage Program and Facility Enhancement**

As part of our investment in sustainability of the City Centre Stage and reflecting our commitment to a vibrant arts community, particularly downtown, we will incorporate new technology infrastructure at the City Centre Stage. This will be a further enhancement to the major renovations undertaken by CAT and will provide an important teaching and learning venue for the students attending the Donald School of Business, as well as community programming.

- **Enable Future Growth at the Donald School of Business**

RDC will be seeking very soon to expand our downtown footprint in our current DSB location. Already, demand for space at the school is significant and challenges our physical capacity in the Millennium Centre. While emphasising our desire to access space at the City Centre Stage, more notably we intend to acquire more leasable space at our current downtown site as it becomes available.

- **Program and Space Improvements – Library Information Common**

As technology and information demands have changed, the Library Information Common had adapted and grown. RDC continues to ensure this resource ranks as one of the best among colleges in the province. We are committed to investing significant funds in technology and other learning resources, including assistive learning tools that benefit those with physical disabilities and learning and reading challenges.

Your Community's College

For all that we have accomplished, we know that the world doesn't stand still.



RDC is integral in helping Red Deer and central Alberta communities offer a competitive advantage for growth and development. With the students we educate, the partnerships we engage and the team we employ, we have become a major contributor to the economic, social and cultural well-being of Red Deer and central Alberta.

The development of RDC hinges on significant investments from government, as well as major commitments from community partners, corporations, foundations and individual donors and philanthropists.

Over the past few years, private supporters have committed more than \$22 million to RDC, helping to expand our programs, our student support by \$6 million alone, and our facilities with an additional 200,000 square feet of new learning space.

The centerpiece for our most recent expansion was the **Four Centres**, (housing the Centres for Trades & Technology, Innovation in Manufacturing, Visual Arts and the J.B. Quinn Centre for Corporate Training), fully operational since June 2009. This facility provides student-centric, flexible and practical learning space and an open office area for RDC faculty and staff.

Whether attending an event, the RDC Open House or a presentation like our Report to the Community, the experience visiting Four Centres is exciting. Highly innovative, the Four Centres provides open-viewing with visibility into shops, studios and learning areas, and exposes structural mechanical and electrical systems throughout for optimal learning opportunities. Flexible learning spaces enable us to provide an array of learning environments that are welcoming - and can respond quickly to evolving needs of our learners and expectations of our community.

As an educational institution integral to our region's development, like our city, RDC is at the heart of the Edmonton-Calgary corridor, serving a catchment of 350,000 in our region. RDC is now the largest comprehensive community institution in Alberta, and we are proud to serve as the region's 'Community Learning Centre.' In addition to more than 8,000 full and part-time students in 75 programs, we welcome 14,000 continuing education students each year. Another 16,000 attend our renowned summer *Series* workshops.

But the people who enter RDC's doors are not only our students. We are, in fact, a community within a community. In total, over 125,000 people participate in some learning, cultural, sport or other activity at RDC every year – 75,000 people visited the Arts Centre last year alone. RDC is building communities through learning, providing Red Deer and the communities of central Alberta the opportunity to learn, live, work and play, right here at home.

The City of Red Deer and RDC – A Partnership That Builds Our Community

As demonstrated through past successful projects that served as the demonstrated pillars of our partnership, RDC invites **The City of Red Deer** to join with us once again in taking a leadership role in building the future for the people of Red Deer.



The Centre for Performing Arts is currently marking its 25th Anniversary, celebrated by RDC and its many community patrons and users. Since opening in 1986, the Arts Centre has served as Red Deer's premier performance venue, shared by RDC and the community. For our learners, the Arts Centre is a core teaching and performance space for theatre and music programs, housing the training of over 40,000 actors, technicians, musicians, filmmakers, and dancers that contribute to the vibrant arts and cultural scene of Alberta, Canada and internationally.

For our residents, the Arts Centre has hosted a wide array of local music, performance and dance companies, school choirs, bands, service clubs and corporate events, in our studios and on Main Stage – community members who take full advantage of this venue to enrich their lives. Access to bookings by community users, as a percentage of available time on the Main Stage, has consistently exceeded the 10% RDC first guaranteed to the City of Red Deer when we established our partnership. When community attendance and participation in events produced by RDC are taken into account, effective community use of the facility is much higher yet.

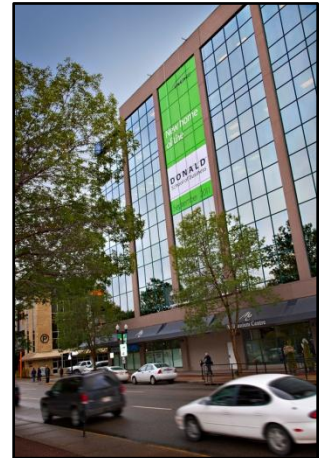
Nearly 25 years has culminated in approximately 1,000,000 audience members, primarily from Red Deer and central Alberta who have been entertained, taught and delighted during more than 5,000 performances and events. The citizens of Red Deer and central Alberta benefit from access to drama, dance, concerts, lectures featuring international dignitaries and authors, and other and other forms of presentation offered by RDC, by community organizations, or in partnership between the college and community. Arts Centre events create economic benefits for the city, by attracting visitors to our community and making our city a more desirable place to live.

This was the “first” of our formal partnerships and it has thrived. The opening of the Arts Centre 25 years ago was made possible in part through a \$1.0 million investment by the City of Red Deer toward its construction. Together, through our partnership, we established what has proven to be a legacy facility in our community, which continues to serve as a cornerstone for educational and cultural vibrancy in Red Deer. The Arts Centre is truly a shared college and community facility.

It's a well-used and much-loved facility – with patrons and community user groups dependent on this auditorium to make known their stories, their passions and to enable their dreams.

The Library Information Common (LIC) was opened officially in 2001, following the successful *Taking Charge of Tomorrow....Together* campaign. The Library Information Common was the visible hallmark of our expansion and once again, RDC and the City of Red Deer developed a unique and collaborative partnership to help this become a reality. Emphasizing the technology of the day, which RDC has adapted and grown since then, coupled with traditional library resources, this \$10 million facility was supported by a \$1.0 million capital investment by the City of Red Deer. This visionary collaboration not only provided RDC and our students with a fabulous new learning resource; it also gave residents of our community a new public library – benefitting the City of Red Deer directly - *without* the major capital and operational costs to be carried by municipal taxpayers. In addition, members of our community have full access to a comprehensive academic library not readily available in other cities – with only a Red Deer Public Library card. *The RDC Library Information Common remains the only academic library accessible with a public library card in Canada.*

The Donald School of Business (DSB) located at the Millennium Centre in downtown Red Deer, officially opened its doors to more than 550 students, in September 2011. The DSB embodies the concept of life-long learning, housing the College's business degree and its many diplomas, certificates, career advancement certificates, corporate training and professional development opportunities.



The DSB campus exudes vibrant and dynamic energy that supports applied, collaborative learning projects and student interactions with faculty, staff, administration and the business community of Red Deer. Credit and non-credit management education bring together a diverse group of learners in facilities designed to act as a hub for students and the communities we serve. Students, faculty and staff bringing vitality and contributing economically in our newest home. *Facilities located in the heart of Downtown Red Deer.*

We are committed to enhancing both the urban landscape and the cultural landscape – whether on campus or in the heart of our City. The DSB has helped advance the City of Red Deer *Greater Downtown Action Plan (2008)* – contributing to the priority of downtown “[being the] focal point for growth and development”. With our future vision to have the DSB serve as the hub in offering opportunities such as executive training and EMBA's, RDC is committed to a dynamic downtown campus; we want Historic Downtown to remain the civic centre for Red Deer.

RDC's commitment to this expansion and recognition of its importance to Red Deer, compelled us to move ahead with the required significant capital investment initially “on our own” – without advance commitment of any financial investment of capital or coverage of operational expense from provincial sources. Significant community investments from individual donors and business were secured; reflecting the shared vision for what remains *the only named school of business at a community college in Canada*. We were able to count again on the City of Red Deer, coming forward with financial assistance through reduced costs for our students to use Red Deer Transit and redesignating the downtown space for property tax purposes.

Where do we go next? RDC has very real, emerging needs.

At RDC, our programs and facilities have always and will always be designed to meet the learning needs of our communities. As Red Deer and central Alberta grows, RDC will grow in parallel. With the residents of Red Deer pivotal to our own growth, our vision for the future will be to build upon five key “Pillars” - programming and facilities that are essential for RDC to continue delivering the best for our students and for the region:

- **Arts** - including strong programs in Humanities and Social Sciences, in Visual Art (with the disciplines of painting, ceramics and sculpture now based in our fabulous new studios in the Centre for Visual Art), and in Performing Arts (with music, theatre, and film programs based in the Arts Centre).
- **Business** – with expanded business programming, including a business degree. The Donald School of Business in its downtown location is at the core.
- **Trades and Technology** – a major collection of programming that will remain integral to RDC's future, with expansion into two new Engineering Technology programs. Supported by our top-notch Centres for Trades & Technology and Innovation in Manufacturing – both offer significant opportunities for students and business innovators in the region.
- **Health and Wellness** – the need for RDC to move forward with “Component 2” that has been in the advanced planning stages for some time. Now redefined as a Centre for Health Education, it will enable us to respond to the ever-increasing demand for health / allied health programming – Nursing, LPN, Care Aide, Pharmacy Technology, among many others.
- **Athletics and Sport** – RDC is committed to the importance of athletics and sport facilities for a mature and growing institution. But at the same time, we will remain fully accessible by the community. With that, we announced our intention to move forward aggressively with planning for a multiplex to house an ice surface, field house, training spaces, seminar rooms and other related areas. An “Athletics Zone”, incorporating sports fields, tennis courts and ball diamonds, benefiting the City of Red Deer directly, will be a key element.

Our commitment to this vision has, at its heart, students, learning and our dedication to community. In each of these areas, growth and development require new capital investments (facilities and equipment) as well as new academic program investments (planning, program development and research). Each of these priorities carries a consistent underlying factor, and that is the direct support of our learners through scholarships and awards – what we call **Access & Excellence**.

Vital to our Pillars - Enhancing community access to contemporary arts & culture

RDC's Arts Centre has served many purposes for our community in the last 25 years. There is ever increasing demand for relevant technology in local performance venues – specifically with enhanced lighting and projection capabilities. The Arts Centre serves many, but we want to develop the capacity to serve more. With a major technology upgrade that enables us to meet learner and audience expectations, we look to create an optimal environment, filled with inspiring and invigorating sights, images and experiences. All of these bring opportunity to those working behind the technology and those experiencing the technology – our learners and our audiences.

Integral to this, we also see the opportunity to serve as a bridge to community performing arts activities, including specifically the now-renovated Uptown Theatre / City Centre Stage building downtown, in collaboration with Central Alberta Theatre (CAT). Helping to ensure the sustainability of this facility by increasing and establishing RDC as a principal user of that venue aligns with our own strategic vision. The City Centre Stage provides the ideal location for larger student learning gatherings associated with the Donald School of Business, in addition to business and community seminars hosted by RDC. It will provide an added teaching venue for our highly-regarded Motion Picture Arts Degree program. *But also very critical is that our expansion enables us to offer additional performance venues for many of the community groups who currently collaborate with RDC in the Arts Centre.*



The Investment: *Building Our Community – Forging Our Future*

Building on our Partnership - A continuing legacy for Red Deer College and our Community

Over the next 24 months, there will be much to celebrate in Red Deer – commemorating three milestone events in the history of our City:

- The Arts Centre's 25th Anniversary in 2012
- The 50th Anniversary of Red Deer College
- The Centennial of Red Deer – both in 2013

To celebrate each of these, RDC proposes a unique opportunity that reflects one of the City of Red Deer's values of serving and providing enhancements for the people of our community – an investment in our partnership that will enable RDC to continue to build on our role as a valued community asset.

We respectfully request consideration of an investment of \$2,000,000 by the City of Red Deer in the continuing partnership with Red Deer College

Over the next short while, the College plans to initiate several key projects and the City's investment will help support each of these.

- **Arts Centre Technology Expansion**

As a 25th Anniversary project, RDC will be undertaking a major enhancement to our lighting, projections, and image creation capabilities. Estimated to cost \$3.0 million, this expansion will enable RDC to advance the Arts Centre further as a true community cultural, teaching and learning facility for years to come. Just some of these enhancements will include:

- Updates to our infrastructure to allow us to integrate newer technologies
- Moving lights (aka. intelligent lighting) and LED theatrical lighting fixtures - theatrical lighting instruments that are an emerging standard in the entertainment industry
- Lighting control consoles - to control the numerous and various lighting instruments in our performance venues
- Multimedia projectors - bright and detailed projectors to show still images and videos
- Multimedia workstations – that will allow us to create, edit and generate media to use for performances and presentations

This investment will advance the Arts Centre's capabilities in a significant way, which will position us for the future.

- **City Centre Stage Program and Facility Enhancement**



As part of our investment in sustainability of the City Centre Stage and reflecting our commitment to a vibrant arts community, particularly downtown, we will incorporate new technology infrastructure at the City Centre Stage. This will be a further enhancement to the major renovations undertaken by CAT. These upgrades will be specific to RDC's educational programs, enabling us to facilitate use of that venue for our Motion Picture Arts Degree program, usage by faculty and students at the Donald School of Business and other academic programming. But we want to accomplish more. Further enhancement to this venue in

such close proximity to the School of Business will enable us to go beyond simply luncheon seminars.

The City Centre Stage will compliment the DSB's resources. RDC will be in a much better position to offer confidently, executive training and educational opportunities to businesses, their employees and individual community members in our downtown location. We will have a venue that supports our hosting of major business conferences – all with associated positive economic impact on the City. Moreover, it opens up for us, the opportunity to offer additional performance venues for groups that currently utilize the Arts Centre – which will directly benefit community accessibility that is often limited by the high demand on our Main Stage and studios. Local theatre groups will not only have a new stage venue, it will be complimented by technology and available technical support, also offering practicum opportunities for our students.

- **Enable Future Growth at the Donald School of Business**



In the near term, RDC will be seeking to expand our downtown footprint in our current DSB location. Already, demand for space at the school is significant and our recently-announced 4-year Business Degree will present challenges very soon to our physical capacity in the Millennium Centre. This underscores our desire to access space at

the City Centre Stage but more notably, we intend to acquire more leasable space at our current downtown site as it becomes available. Continuing our expansion at the Millennium Centre will enable us to house more students downtown, to the direct benefit of surrounding businesses which already enjoy up to 700 students, faculty and staff who add daily to the vibrancy of the immediate area. We will be able to enhance our current space to position us as we offer an Executive MBA, in collaboration with a partner University, other executive training and flexible learning space as our programs change.

At the time of our move to the Millennium Centre, we did not seek a capital investment from the City of Red Deer, opting to limit our request for financial support by the City primarily to indirect sources. As will be appreciated, there are considerable costs associated with any leasehold and teaching space development. While we will of course pursue traditional funding sources, a potential investment by the City will be a direct investment in the viability of downtown.

- **Program and Space Improvements – Library Information Common**



Since it opened in 2001, the Library Information Common (LIC) has served thousands of community members – ranging from children to seniors – all residents of Red Deer who only need their Red Deer Public Library card to do so. Access to an academic library, access to learning resources not customarily found in a community library, helps enrich not only the experience for a “traditional” reader, but offers a source of information for learning. Middle-school and High School students from Red Deer do research for projects and term assignments, accessing resources not readily available in larger cities. The Library Information Common at RDC is a

valuable community asset that encourages lifelong learning and seeking of information.

As technology and information demands changed, the Library Information Common adapted and grew and RDC invested in ensuring this resource was one of the best among colleges in the province. We continue to invest significant funds in technology and other learning resources, including assistive learning tools that benefit those with physical disabilities and learning and reading challenges. Throughout the past 10 years since the financial commitment by the City toward the LIC project, RDC has not only absorbed all operating costs, we have also invested capital funds in technology infrastructure – without seeking further investment by the City as our partner.

In order for us to continue meeting the needs of not only our learners, but for the users from the Red Deer community, a renewed investment by the City will materially augment and support our ability to deliver on the mandate of this valuable community resource.

Benefits to the City of Red Deer – Enhancing the Community

Community users are integral to our vision for the Arts Centre, the Library Information Common, the Donald School of Business and usage of the City Centre Stage venue. Upgrades to each of the facilities benefit community members directly through expanded cultural and lifelong learning experiences – whether as participants or as patrons.

In the Arts Centre, we can offer event producers and lighting designers and technicians, whether local or from outside central Alberta (e.g. corporate events, dance companies), a larger palette with which to showcase their event/talent/company/production.



From the RDSO at the Arts Centre, to local dance studios using the City Centre Stage, to conference groups from the DSB presenting on a variety of topics, all will have program and technical upgrading and renewal to enhance their value to all of us as residents of Red Deer. Financial support toward *Building Our Community – Forging Our Future* will provide a significant elevation of production standards for both internal and external events and user groups – and learning resources accessible for all of our community.

Stewarding Your Gift

Throughout the history of our partnerships with the City of Red Deer, as well as past financial investments, RDC has honoured these valued commitments.

The investment of \$1 million, 25 years ago, toward the original construction of the Arts Centre provided needed capital that helped bring this vision to reality. By virtue of this partnership, ongoing community access has been respected and ensured, providing the citizens of Red Deer endless opportunities to use and enjoy this remarkable facility. Since then, RDC has ensured the physical maintenance and financial sustainability of this College and community asset – *without seeking any operational subsidies from the taxpayers of Red Deer.*

The Arts Centre is more than a grand building – the quality of learning and the excitement of what takes place every day in the Arts Centre embody these themes. The Arts Centre was an integral element in achieving and celebrating Red Deer's designation as a Cultural Capital of Canada in 2003. *Building Our Community – Forging Our Future* embraces and builds on this committed community vision.

The Library Information Common, opened in 2001, was RDC's second major partnership with the City of Red Deer. The investment of \$1 million by the City provided the community with a new, additional library – a \$10 million facility – but with none of the associated operating costs. The Library Information Common at RDC remains the **only** academic library in Canada accessible with a public library card. It's been a valuable and proven investment by the City.

This proposed new investment by the City of Red Deer goes far beyond major maintenance and repair – all of which RDC has ensured continuously over the past 25 years – whether in the Arts Centre, the Library Information Common, and more recently, in the Donald School of Business.

It will ensure that a community facility like the Arts Centre maintains its place in the front rank of performance venues, on par with recognized venues throughout Canada – including the Winspear Centre, Jack Singer Concert Hall and Alberta Jubilee Auditoria in Alberta alone.

Concurrently, it will help ensure the long-term sustainability of cultural activities and the vibrancy of Downtown, as we work with Central Alberta Theatre and others to enhance the City Centre Stage venue as a major user.

This investment will help position the Donald School of Business as a business school that stands out. Already the only named school of business at any community college in Canada, together we can enable our journey to become a premier business school with unique program offerings that directly support learners, businesses and entrepreneurs in Red Deer and beyond.

An investment in our unique partnership in the Library Information Common will bring even greater benefits to our community and all of our citizens in accessing learning resources that will help position Red Deer as a learning community.

We will undertake upgrades and technology enhancements to help ensure the sustainability of the City Centre stage. Together with the Arts Centre improvements RDC will build on the themes of Discovery, Authenticity and Diversity included in the City of Red Deer's Community Culture Vision. RDC is a real and vital part of that Vision and our cultural sustainability.

RDC will invest its own resources in instructional, technical and support staff to bring these wonderful enhancements to reality – and will ensure ongoing operational costs and renewed investment in the evolving technology over time. As proven in the past all of these upgrades and enhancements will be without the need for future operational subsidy by the taxpayers of Red Deer.

The City of Red Deer & RDC: Creating Opportunities

This is an exciting opportunity for RDC and the City of Red Deer to build further upon a long-lasting partnership and relationship. Together we can have a significant impact on our learners and our community, commemorating three milestones for Red Deer, with a major investment that is a renewal of the City's commitment to this partnership and natural evolution for several valued community assets.

To advance the Arts Centre beyond its current history as a theatre and musical entertainment venue.

To invite the community downtown.

To encourage and welcome residents to venues where lifelong learning can be celebrated.

To build a future legacy for Red Deer and Red Deer College that is exciting.

An investment in the RDC partnership, with our proven successes of the past as a backdrop and without imposing future burdens on the taxpayers of Red Deer with ongoing operational costs.

We invite the City Council's thoughtful consideration in building on this legacy - *Building Our Community – Forging Our Future*.

LEGISLATIVE SERVICES

November 20, 2012

Mr. Joel Ward, President
Red Deer College
100 College Boulevard
P.O. Box 5005
Red Deer, AB T4N 5H5

Dear Mr. Ward,

**Re: Council Decision – November 20, 2012
Red Deer College Funding Request
Building Our Community – Forging Our Future**

Red Deer City Council reviewed the original funding request brought forward from Red Deer College at the Tuesday, November 20, 2012 Capital Budget Council Meeting and the following resolution was approved:

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
124	RPC	Red Deer College Anniversary Capital Initiatives	1,400

If you have any questions, or require additional information, please feel free contact me at 403.342.8132.

Sincerely,



Frieda McDougall
Legislative Services Manager

c: Director of Corporate Services
Financial Services Manager



Council Decision – November 6, 2012

DATE: November 20, 2012

TO: Craig Curtis, Office of the City Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Red Deer College Funding Request

Reference Report:

Office of the Mayor and City Manager dated October 30, 2012.

Resolutions:

The following resolution was passed during the Capital Budget Council meeting held on Tuesday, November 6, 2012:

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
124	RPC	Red Deer College Anniversary Capital Initiatives	1,400

Report back to Council: No

Comments/Further Action:

Financial Services is to follow up with the 2013 Capital Budget items as presented at the November 6, 2012 Capital Budget Meeting of City Council.

Frieda McDougall
Legislative Services Manager

c: Director of Community Services
Community Services Divisional Controller
Director of Corporate Services
Financial Services Manager
Information Technology Services Manager

DATE: November 20, 2012

TO: Shelley Gagnon, Recreation, Parks & Culture Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: 2013 Winter Games Bid

Reference Report:

No reference report was provided for this item.

Resolutions:

The following resolution was passed during the Capital Budget Council meeting held on Tuesday, November 6, 2012:

Resolved that Council of The City of Red Deer having considered the 2013 Multi-year Capital Infrastructure Plan, hereby approves the following projects as part of the 2013 Major Capital Budget:

Item	Department	Project Title	2013 Amount (in thousand of \$'s)
123	RPD	2019 Winter Games Bid	200

this item is to be funded as follows: \$50,000 from the Bid Reserve Fund and \$150,000 from the Capital Projects Reserve in 2013.

Report back to Council: No

Comments/Further Action:

Financial Services is to follow up with the 2013 Capital Budget items as presented at the November 6, 2012 Capital Budget Meeting of City Council.



Frieda McDougall
Legislative Services Manager

c: Director of Community Services
Community Services Divisional Controller
Director of Corporate Services
Financial Services Manager



October 22, 2012

Borrowing Bylaw 3489/2012 – 53 Avenue N. of Riverlands – Sanitary Trunk

Engineering Services

Report Summary & Recommendation:

A new Borrowing Bylaw is required for the above noted project.

The 2013 Capital budget is being considered for approval by Council on November 6, 2012. As part of the budget approval, the 53 Avenue N. of Riverlands – Sanitary Trunk project is expected to be approved. Budget item #28.17 is being submitted for multi-year approval with a request for \$1,500,000 in 2013 and \$2,095,000 in 2014 for a total of \$3,595,000. The recommended funding source is Tax Supported long term debt.

We request that Council approve borrowing Bylaw No. 3489/2012 for 53 Avenue N. of Riverlands – Sanitary Trunk for the total of \$3,595,000.

City Manager Comments:

I support the recommendation of Administration that Council consider first reading of Borrowing Bylaw 3489/2012. The bylaw would come back for consideration of second and third readings at the Monday, January 21, 2013 Council Meeting to allow time for advertising.

Craig Curtis
City Manager

Proposed Resolution

That Council consider first reading of Borrowing Bylaw 3489/2012.



Report Details

Background:

The purpose of this bylaw is to borrow funds to construct a sanitary trunk along 53 Avenue from Riverlands to just north of Taylor Drive in 2013 and from north of Taylor to 55 Street in 2014.

The construction of this trunk is necessary to provide servicing in the Riverlands area. The staging of this project was identified in the Riverlands Servicing Study.

It is critical to secure funding for the construction of the first phase of this sanitary trunk for 2013 in order to install all buried utilities prior to the surface construction at the intersection of Ross Street and Taylor Drive

BYLAW NO. 3489/2012
OF THE CITY OF RED DEER
IN THE PROVINCE OF ALBERTA

(the "Municipality")

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of \$3,595,000 for the purpose of 53 Avenue N. of Riverlands - Sani Trunk

WHEREAS:

- A. The Council of the Municipality has decided to issue a by-law pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of the 53 Avenue N. of Riverlands - Sani Trunk.
- B. The total cost of the project is estimated to be \$3,595,000 and the Municipality estimates the following funding sources will be applied to the projects:
- | | |
|----------------|--------------------|
| Offsite Levies | \$ 0 |
| Debenture(s) | <u>\$3,595,000</u> |
| Total Cost | \$3,595,000 |
- C. In order to complete the projects it will be necessary for the Municipality to borrow the sum of \$3,595,000, for a period not to exceed 20 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.
- D. The estimated lifetime of the project financed under this by-law is equal to, or in excess of 75 years.
- E. The principal amount of the outstanding debt of the Municipality at December 31, 2011 is \$196,758,000 and no part of the principal or interest is in arrears.
- F. All required approvals for the projects have been or will be obtained, and the projects are and will be in compliance with all *Acts* and *Regulations* of the Province of Alberta.

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

1. That for the purpose of the 53 Avenue N. of Riverlands - Sani Trunk, the sum of THREE MILLION FIVE HUNDRED AND NINETY FIVE THOUSAND DOLLARS (\$3,595,000) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large.
2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the Riverlands Project.
3. The Municipality shall repay the indebtedness according to the repayment structure negotiated with the lender which shall be equal semi-annual or annual payments of combined principal and interest installments not to exceed TWENTY (20) years calculated at the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution. The interest rate is not to exceed more than THREE (3) percent above the prevailing Alberta Capital Finance Authority rate on the date the bylaw is created or amended, therefore will not exceed SIX (6) percent (rounded up to the nearest whole percent).
4. The indebtedness is to be repaid by way of revenue raised through Municipal property tax and the Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the projects specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ FIRST TIME IN OPEN COUNCIL this day of 2012.

READ SECOND TIME IN OPEN COUNCIL this day of 2013.

READ THIRD TIME IN OPEN COUNCIL this day of 2013.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2013.

MAYOR

CITY CLERK



October 22, 2012

Amendment to Borrowing Bylaw 3376/2006 – Sanitary Offsite Levy Fund

Borrowing Bylaw Amendment 3376/B-2012

Engineering Department

Report Summary & Recommendation:

Borrowing Bylaw 3376/2006 is currently approved for a total of \$29,797,900. There are 3 submitted 2013 capital budget projects (pending approval) that will require the borrowing bylaw to be amended. They are:

1. The 2013 Capital Budget Item #36.3 is submitted for a total of \$544,000. The project is the NW Industrial Development (NW 36) On-site Trunks (64-65) in 2013 and On-site Trunks (65-66) in 2016. Of the total amount, \$386,000 is requested to be approved in 2013 and \$158,000 in 2016 is not requested for approval at this time.
2. The 2013 Capital Budget Item #36.7 is submitted for a total of \$788,000 for the Riverside Drive Trunks project.
3. The 2013 Capital Budget Item #36.8 is submitted for a total of \$3,255,000 for the NHC (EHN) Northland Dr Trunk – 30 Avenue.

Subject to budget approval, we request that Council amend the Sanitary Offsite Borrowing Bylaw 3376/2006 to include Capital budget items #36.3, #36.7, & #36.8.

Please note that this bylaw will require advertisement as the cost of the increase exceeds the 15% of the original amount of the bylaw.

This will bring the total of the borrowing bylaw to \$34,226,900.

City Manager Comments:

I support the recommendation of Administration that Council consider first reading of Borrowing Bylaw Amendment 3376/B-2012. The bylaw would come back for consideration of second and third readings at the Monday, January 21, 2013 Council Meeting to allow time for advertising.

Craig Curtis
City Manager



Proposed Resolution

That Council consider first reading of Borrowing Bylaw Amendment 3376/B-2012.

BYLAW NO. 3376/B-2012

**OF THE CITY OF RED DEER
IN THE PROVINCE OF ALBERTA**

Being a bylaw to amend Borrowing Bylaw No. 3376/2006 to increase the borrowing authority by \$4,429,000 to a total of \$34,226,900.

WHEREAS:

- A. In 2006, Council passed Bylaw 3376/2006 to fund the Sanitary Offsite Levy Projects in the total amount of \$17,350,000.
- B. In 2007, Council passed Bylaw 3376/A-2007 to amend the original bylaw to provide for increased funding of \$2,217,900, bringing the total project cost to \$19,567,900.
- C. In 2009, Council passed Bylaw 3376/A-2009 which added the East Hill Central Timberstone and Riverside Drive Twinning #2 to the list of projects covered by the Bylaw.
- D. In 2010, Council passed Bylaw 3376/B-2009 to add additional funding of \$7,350,000 for a total of \$26,917,900 to compensate for the loss of anticipated Offsite Levy funding, to provide for the cost of some components of the project whose costs had not previously been assigned, and to pay for additional project funding costs.
- E. In 2010, Council passed Bylaw 3376/A-2010 to add funding for Vanier East & North – Sanitary Trunk, which increased funding for the project by \$430,000.
- F. In 2011, Council passed Bylaw 3376/A-2011 to increase funding for the Riverside Drive Trunk Twinning project by \$950,000, bringing total project costs to \$28,297,900.
- G. In 2012, Council passed Bylaw 3376/A-2012 to increase funding for the NW Industrial – South '1B' Basin project by \$1,500,000, bringing total project costs to \$29,797,900.
- H. In order to provide for additional costs included in the Sanitary Offsite Levy Projects the following is required:
 - a. \$3,255,000 NHC-(EHN) Northland DR Trunk – 30 Ave – Riverside Drive
 - b. \$788,000 Riverside Dr Trunks
 - c. \$386,000 NW Industrial Dev – On-site & Off-site Trunks

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

1. Preamble paragraphs B and C of Bylaw 3376/2006 are deleted and replaced with the following new preamble paragraphs:

“B. The total cost of the projects are estimated to be \$34,226,900 and the Municipality estimates the following funding source(s) will be applied to the projects:

Sanitary Offsite Levy fund	\$	0
Debenture(s)		<u>\$34,226,900</u>
Total Cost		\$34,226,900

C. In order to complete the projects, it will be necessary for the Municipality to borrow the sum of \$34,226,900, for a period not to exceed 20 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.”

2. In paragraph 1, the words “TWENTY NINE MILLION SEVEN HUNDRED NINETY SEVEN THOUSAND AND NINE HUNDRED DOLLARS (\$29,797,900)” are deleted and replaced with the words “THIRTY FOUR MILLION TWO HUNDRED TWENTY SIX THOUSAND AND NINE HUNDRED DOLLARS (\$34,226,900).”

3. Paragraph 3 is deleted and replaced with the following new paragraph:

“3. The Municipality shall repay the indebtedness according to the repayment structure negotiated with the lender which shall be equal semi-annual or annual payments of combined principal and interest installments not to exceed TWENTY (20) years calculated at the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution. The interest rate is not to exceed more than THREE (3) percent above the prevailing Alberta Capital Finance Authority rate on the date the bylaw is created or amended, therefore will not exceed SIX (6) percent (rounded to the nearest whole percent).”

4. This bylaw comes into force on the date that it is passed.

READ A FIRST TIME IN OPEN COUNCIL this	day of	2012.
READ A SECOND TIME IN OPEN COUNCIL this	day of	2013.
READ A THIRD TIME IN OPEN COUNCIL this	day of	2013.
AND SIGNED BY THE MAYOR AND CITY CLERK this	day of	2013.

MAYOR

CITY CLERK



October 22, 2012

Amendment to Borrowing Bylaw 3377/2006 – Storm Offsite Levy Fund

Borrowing Bylaw Amendment 3377/A-2012

Engineering Department

Report Summary & Recommendation:

Borrowing Bylaw 3377/2006 is currently approved for a total of \$28,500,000.

The 2013 Capital Budget Item #37.25 is submitted for \$1,838,000. The project is the NHC (EHN) – Northland Dr Storm Trunk & Pond at River from River to 30 Avenue (81-78), and was previously approved for \$7,000,000 in the 2007-2010 budget years.

Subject to budget approval, we request that Council amend the Storm Offsite Borrowing Bylaw 3377/2006 to include the additional \$1,838,000.

This will bring the total of the borrowing bylaw to \$30,338,000.

City Manager Comments:

I support the recommendation of Administration that Council consider first reading of Borrowing Bylaw Amendment 3377/A-2012. The bylaw would come back for consideration of second and third readings at the Monday, January 21, 2013 Council meeting to allow time for advertising.

Craig Curtis
City Manager

Proposed Resolution

That Council consider first reading of Borrowing Bylaw Amendment 3377/A-2012.

BYLAW NO. 3377/A-2012**OF THE CITY OF RED DEER
IN THE PROVINCE OF ALBERTA**

Being a bylaw to amend Borrowing Bylaw No. 3377/2006 by increasing the borrowing authority by \$1,838,000 to a total of \$30,338,000 and by adding an additional project.

WHEREAS:

- A. It is desirable to add a new project to the list of Storm Offsite Levy Projects covered under this borrowing; and
- B. The total cost of the Storm Offsite Levy Projects has increased by \$1,838,000;

THEREFORE it is desirable to amend Borrowing Bylaw No. 3377/2006 accordingly.

**COUNCIL OF THE CITY OF RED DEER, IN THE PROVINCE OF ALBERTA,
ENACTS AS FOLLOWS:**

1. The following additional project is added to the list of Storm Offsite Levy Projects set out in the preamble to this Bylaw:
 - **NHC (EHN) 30 Ave to River Outfall – Storm Trunk to Pond**
2. Preamble paragraphs B and C are deleted and replaced with the following new paragraphs:

“B. The total cost of the projects is estimated to be \$30,338,000 and the Municipality estimates the following funding sources will be applied to the projects:

Offsite Levies	\$0
Debenture(s)	<u>\$30,338,000</u>
Total Cost	\$30,338,000

C. In order to complete the projects, it will be necessary for the municipality to borrow the sum of \$30,338,000, for a period not to exceed 20 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

3. In paragraph 1, the words "TWENTY EIGHT MILLION FIVE HUNDRED THOUSAND DOLLARS (\$28,500,000)" are deleted and replaced with the words "THIRTY MILLION THREE HUNDRED THIRTY EIGHT THOUSAND DOLLARS (\$30,338,000)".
4. This bylaw comes into force on the date that it is passed.

READ FIRST TIME IN OPEN COUNCIL this day of 2012.

READ SECOND TIME IN OPEN COUNCIL this day of 2013.

READ THIRD TIME IN OPEN COUNCIL this day of 2013.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2013.

MAYOR

CITY CLERK



October 22, 2012

Amendment to Borrowing Bylaw 3459/2010 – Water Offsite Levy Fund

Borrowing Bylaw Amendment 3459/A-2012

Engineering Department

Report Summary & Recommendation:

Borrowing Bylaw 3459/2010 is currently approved for a total of \$2,470,000.

The NW Industrial NE 36, SE 36, NE 25 (53-54) was included in the Borrowing Bylaw for 2011 Capital Budget item #40.1 for \$650,000. The project itself was approved for \$1,600,000 in the 2008-2011 budget years. The borrowing bylaw was not amended to reflect this.

We request that Council amend the Water Offsite Borrowing Bylaw 3459/2010 to include an additional \$850,000 to recognize the estimated 2013 construction amount required.

This will bring the total of the borrowing bylaw to \$3,320,000.

City Manager Comments:

I support the recommendation of Administration that Council consider first reading of Borrowing Bylaw Amendment 3459/A-2012. The bylaw would come back for consideration of second and third readings at the Monday, January 21, 2013 Council meeting to allow time for advertising.

Craig Curtis
City Manager

Proposed Resolution

That Council consider first reading of Borrowing Bylaw Amendment 3459/A-2012.

BYLAW NO. 3459/A-2012**OF THE CITY OF RED DEER
IN THE PROVINCE OF ALBERTA**

Being a bylaw to amend Borrowing Bylaw No. 3459/2010 to increase the borrowing authority by \$850,000 to a total of \$3,320,000.

WHEREAS:

- A. In 2010 The City passed Bylaw 3459/2010 to borrow the sum of \$2,120,000 to fund the Northwest Industrial NE 36, SE 36, NE 25 (53-54) and the 39 Street – Water Trunk Twinning (from Mountview).
- B. In 2011, Council passed Bylaw 3459/A-2011 to increase funding for the construction and completion of the 39 Street – Water Trunk Twinning (from Mountview) project, which increased funding by \$350,000.
- C. In order to undertake construction and completion of the Northwest Industrial NE 36, SE 36, NE 25 (53-54) project, additional borrowing of \$850,000 is required.

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:

- 1. Preamble paragraphs B and C of Bylaw 3459/2010 are deleted and replaced with the following new preamble paragraphs:

“B. The total cost of the projects is estimated to be \$3,320,000 and the Municipality estimates the following funding source(s) will be applied to the projects:

Debenture(s)	<u>\$3,320,000</u>
Total Cost	\$3,320,000

- C. In order to complete the projects, it will be necessary for the Municipality to borrow the sum of \$3,320,000, for a period not to exceed 20 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.”
- 2. In paragraph 1, the words “TWO MILLION FOUR HUNDRED AND SEVENTY THOUSAND DOLLARS (\$2,470,000)” are deleted and replaced with the words “THREE MILLION THREE HUNDRED AND TWENTY THOUSAND DOLLARS (\$3,320,000).”
- 3. Paragraph 3 is deleted and replaced with the following new paragraph:
 - “3. The Municipality shall repay the indebtedness according to the repayment structure negotiated with the lender which shall be equal semi-annual or annual payments of combined principal and interest installments not to exceed TWENTY (20) years calculated at the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial

institution. The interest rate is not to exceed more than THREE (3) percent above the prevailing Alberta Capital Finance Authority rate on the date the bylaw is created or amended, therefore will not exceed SIX (6) percent (rounded up to the nearest whole percent)."

4. This bylaw comes into force on the date that it is passed.

READ A FIRST TIME IN OPEN COUNCIL this	day of	2012.
READ A SECOND TIME IN OPEN COUNCIL this	day of	2013.
READ A THIRD TIME IN OPEN COUNCIL this	day of	2013.
AND SIGNED BY THE MAYOR AND CITY CLERK this	day of	2013.

MAYOR

CITY CLERK