

# MG 262 Waskasoo Museum Foundation fonds

## Scope and Content

Fonds consists of the administrative and operational records created, accumulated, and used by the Waskasoo Museum Foundation while providing financial assistance for programming, acquisition of artifacts and employee education for the Red Deer & District Museum Society.

The types of records included are minutes, financial statements, correspondence, and bursary applications. There are also some resumes which are restricted access.

No series assignment has been applied to the records in this fonds.

## Date of Records

1984-2010

## Physical Description

52.194 cm of textual records

## Material Types (GMD)

Textual records

## Restrictions on Access

Some restrictions identified: PIPA - as noted on file lists.

## Creator Information

**Authority Name** Waskasoo Museum Foundation

**Authority History** The Waskasoo Museum Foundation was founded with the purpose to accept financial gifts and bequests and to be a source of extraordinary financial assistance to the Red Deer Museum. The Foundation supported research activities, provided bursaries for students, and assisted with the cost of special events. The Foundation also evaluated requests for money from the Red Deer Heritage Fund.

The funding to start the Foundation came from \$50,000 in excess funds from the campaign to build the Museum building. It also acquired funding from grants and donations.

The Foundation had up to 9 Directors serving 3 year terms. There was no general membership.

## Notes

### Finding Aids

File list available

### Related Materials

MG 261 Red Deer & District Museum Society fonds

MG 263 Normandeau Cultural and Natural History Society fonds

### Physical Condition

Records are in good condition.

### Arrangement

Original order is unknown.

Artificial order was imposed by archivist. Some files were arranged chronologically.

**Language of Material**

English

**Custodial History**

Records were transferred in 3 accessions between 2006 and 2020. Records created as per the business and operation function of the Waskasoo Museum Foundation. Records were in the custody of the secretary of the Foundation and/or the Red Deer Museum and Art Gallery.

Some records were interfiled among other Museum-related records and removed from that accession during processing.

**Accruals**

No further accruals are expected.

**Accession Numbers**

2006-070

2018-010

2020-213

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2006-070	1	1	Minutes	1999-2003	0.5		Minutes and agendas of the Foundation. Not a complete set.
2006-070	1	2	Financial Statements	1996, 1998-2003	0.7		Includes Auditor's report.

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-010	1	1	Financial Statements Mar. 31	1980-1981	0.1		Auditor's reports.
2018-010	1	2	Minutes	1978-1981	0.6		Minutes, agendas, correspondence, original list of members.
2018-010	1	3	Info and Correspondence	1980-1986	1.0		Includes naming and incorporation of the foundation; Kathleen Swallow bequest; Douglas Cardinal exhibit; Agreement between City of Red Deer and Waskasoo Museum Foundation; minutes of meeting between City and Museum Foundation; purchase fo Guatamala costumes
2018-010	1	4	Statement of Receipts and Disbursements Mar. 31, 1985	1985	0.1		Prepared for the auditors' report, explains where money came from and went to
2018-010	1	5	Financial Statements Mar. 31, 1986	1986	0.1		Auditor's reports.
2018-010	1	6	Alberta Consumer and Corporate Affairs Certificate	1980-1981	0.1		Copy of certificate of incorporation and application
2018-010	1	7	Financial Statements	1994	0.1		Auditor's reports.
2018-010	1	8	Correspondence	1985-1986	2.0		Includes rejected proposals; Madeleine E. Banister Memorial Bursary in Museum Studies program; and the Kathleen Anderson Swallow Bequest of Inuit and Indian Art;
2018-010	1	9	History	1991 [copied]	0.5		Copy of documents regarding the establishment of the 75th Anniversary Foundation and the transfer of control of excess funds to the Waskasoo Museum Foundation
2018-010	1	10	Agreement	1990	0.1		Agreement between City of Red Deer and Waskasoo Museum Foundation.
2018-010	1	11	Financial Statements	1990-1991	0.2		Auditor's reports.

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-010	1	12	Minutes	1982-1983	0.3		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	13	Minutes	1984-1985	1.0		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	14	Minutes	1986	0.6		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	15	Minutes	1988	0.8		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	16	Minutes	1989-1990	1.5		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	17	Minutes	1991	1.2		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	18	Minutes	1992-1993	1.2		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	1	19	Minutes	1994-1995	1.0		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	2	20	Minutes	1996-1997	1.0		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	2	21	Minutes	1998, 2000	1.5		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	2	22	Bursaries	1990-1991	1.5	PIPA	Correspondence; applications
2018-010	2	23	Correspondence	1990-1992	1.2		Correspondence from various organizations
2018-010	2	24	Correspondence	1990-1991	1.5		Correspondence from various organizations
2018-010	2	25	Financial Statements	1989-1990	0.2		Prepared for the auditors' report
2018-010	2	26	Bursaries	1990	1.2	PIPA	Correspondence; applications
2018-010	2	27	Bursaries	1989-1990	0.7	PIPA	Correspondence; report Successful Customer Relations Seminar A Practical Guide to Managing People
2018-010	2	28	Correspondence	1987-1990	1.6		Includes agreements
2018-010	2	29	Financial Statements 1988	1987-1988	0.1		Includes correspondence

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-010	2	30	Correspondence	1988	1.3		Includes invoices; pamphlets
2018-010	2	31	Correspondence	1987-1988	1.0		Includes some newspaper clippings
2018-010	3	32	Bursaries	1987-1988	1.5	PIPA	Includes correspondence; applications
2018-010	3	33	Financial Statements	1982-1984, 1992-1995	0.8		Prepared for the auditors' report
2018-010	3	34	Correspondence	1983-1984	0.6		Includes report on Stevenson Hall Block; agreement; bursary applications
2018-010	3	35	Correspondence	1985	1.0		Includes bursary applications; Manitoba Museum of Man and Nature Museum Technician Training Programme quarterly report; report on history of the Cronquist house
2018-010	3	36	Correspondence	1984-1985	1.5		Includes bursary outline; Manitoba Museum of Man and Nature Museum Technician Training Programme quarterly report; Red Deer and District Museum Annual Christmas Programme; report Association of Manitoba Museums Thirteenth Annual Fall Seminar and General Meeting notes; critique report The Future of Natural History Collections by Dr. McKillop; pamphlets
2018-010	3	37	Correspondence	1981-1983	1.0		Correspondence regarding finances and payments; Project Arrowhead monthly report;
2018-010	3	38	Bursaries	1993-1994	0.6	PIPA	Includes correspondence; applications
2018-010	3	39	Correspondence	1994-1995	1.0		Includes the Ian Carlyle estate.
2018-010	3	40	Correspondence	1993-1994	0.9		Includes copy of agreement between City of Red Deer and Native Friendship Society; bursary recipient final report

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-010	3	41	Correspondence	1993-1994	0.7		Includes Proposal to Channel Financial Resources within The Red Deer and District Museum and Archives; bursary applications
2018-010	3	42	Minutes	1989	1.0		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	3	43	Bursaries	1987-1989	1.2	PIPA	Correspondence; applications
2018-010	3	44	Bursaries	1989	0.6	PIPA	Correspondence; applications
2018-010	4	45	Correspondence	1988-1989	1.8		Correspondence from various organizations
2018-010	4	46	Financial Statement	1987	0.1		Prepared for the auditors' report
2018-010	4	47	Minutes	1987	0.8		Minutes and agendas of the Waskasoo Museum Foundation
2018-010	4	48	Correspondence	1986-1987	0.8		Correspondence from various organizations
2018-010	4	49	Correspondence	1986-1987	0.8		Correspondence from various organizations
2018-010	4	50	Bursaries	1985-1987	1.8	PIPA	Correspondence; applications
2018-010	4	51	Correspondence	1995-1996	0.7		Includes history of Alberta Gross Royalty Trusts; Red Deer: An Illustrated History reprint; Ian Carlyle estate
2018-010	4	52	Red Deer and District Community Foundation	1997, 1998, 2000	0.9		Annual Report; Policies
2018-010	4	53	Correspondence	1999-2000	0.5		Includes rejected bursary applications; bursary applications
2018-010	4	54	Correspondence	1997-1998	0.6	PIPA	Includes bursary applications; rejected bursary applications
2018-010	4	55	Financial Statements	1997	0.1		Prepared for the auditors' report
2018-010	4	56	Bursaries	1990-1992	2.7	PIPA	Includes correspondence and applications
2018-010	4	57	Correspondence	1991-1992	0.7		Correspondence from various organizations

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2018-010	4	58	Correspondence	1992-1993	0.9		Correspondence from various organizations



Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2020-213	1	1	Financial Statements	2004	0.5		Waskasoo Museum Foundation Financial Statements for the Year Ended March 31, 2004 and Auditors' Report
2020-213	1	2	Financial Statements	2005	0.5		Waskasoo Museum Foundation Financial Statements for the Year Ended March 31, 2005 and Auditors' Report
2020-213	1	3	Financial Statements	2006	0.5		Waskasoo Museum Foundation Financial Statements for the Year Ended March 31, 2006 and Auditors' Report
2020-213	1	4	Financial Statements	2007	0.5		Waskasoo Museum Foundation Financial Statements for the Year Ended March 31, 2007 and Auditors' Report
2020-213	1	5	Financial Statements	2008	0.5		Waskasoo Museum Foundation Financial Statements for the Year Ended March 31, 2008 and Auditors' Report
2020-213	1	6	Financial Statements	2009	0.5		Waskasoo Museum Foundation Financial Statements for the Year Ended March 31, 2009 and Auditors' Report
2020-213	1	7	Interpretive Program Brochures	1999-2000	1.3		Waskasoo Park Interpretive Program Brochures
2020-213	1	8	General Meeting Minutes	2007	0.1		Waskasoo Museum Foundation - General Meeting Minutes
2020-213	1	9	Corporation documents	2006-2010	0.3		Certificate of Status (2010), Certificate of Dissolution (2007), corporate access number
2020-213	1	10	Meeting minutes	2006	0.1		Minutes May 10 & November 24
2020-213	1	11	Waskasoo Museum Foundation - Meeting	1999	0.6		Agenda and minutes
2020-213	1	12	Waskasoo Museum Foundation - Meeting	2000	0.6		Agenda and minutes
2020-213	1	13	Waskasoo Museum Foundation - Meeting Agenda	2001	0.1		Agenda

2020-213	1	14	Waskasoo Museum Foundation - Meeting	2002	0.7		Agenda and minutes
2020-213	1	15	Waskasoo Museum Foundation - Meeting	2003	0.9		Agenda and minutes
2020-213	1	16	Waskasoo Museum Foundation - Meeting	2004	0.6		Agenda and minutes
2020-213	1	17	Waskasoo Museum Foundation - Meeting	2005	0.3		Agenda and minutes
2020-213	1	18	Waskasoo Museum Foundation - Meeting	2006	0.3		Agenda and minutes
2020-213	1	19	Waskasoo Museum Foundation - Meeting	2007	0.2		Agenda and minutes, AGM
2020-213	1	20	Waskasoo Museum Foundation - Meeting	2008	0.2		Agenda and minutes
2020-213	1	21	Waskasoo Museum Foundation - Meeting	2010	0.1		Agenda and minutes