

CITY COUNCIL

AGENDA

Monday, October 02, 2017 – Council Chambers, City Hall

Call to Order:	2:30 PM
Recess:	5:00 PM to 6:00 PM
Public Hearing(s):	6:00 PM

1. IN CAMERA

1.1. Motion to In Camera - Human Resource Matter (FOIP 24(1)(d))

1.2. Motion to Revert to Open Meeting

2. MINUTES

2.1. Confirmation of the Minutes of the September 18, 2017 Council Meeting
(Agenda Pages 1 – 9)

3. POINTS OF INTEREST

4. PRESENTATION

4.1. Canada Winter Games Update

5. REPORTS

5.1. Community Update - Windstorm

(Agenda Pages 10 – 12)

- 5.2. One-Time Grant Request - CAPRA

(Agenda Pages 13 – 17)

- 5.3. Comprehensive Strategy: Substance Abuse

(Agenda Pages 18 – 37)

6. BYLAWS

- 6.1. Emergency Management Bylaw 3468/A-2017

(Agenda Pages 38 – 50)

- 6.1.a. Consideration of Second Reading of the Bylaw

- 6.1.b. Consideration of Third Reading of the Bylaw

7. PUBLIC HEARINGS

- 7.1. Proposed Disposal and Redesignation of Municipal Reserve
Bylaw 3357/BB-2017 and Council Resolution

(Agenda Pages 51 – 67)

- 7.1.a. Consideration of Second Reading of the Bylaw

- 7.1.b. Consideration of Third Reading of the Bylaw

8. NOTICE OF MOTION

- 8.1. Notice of Motion Submitted by Councillor Paul Harris re: Downtown Utility
Connection Charges

(Agenda Pages 68 – 70)

- 8.1.a. Motion to Lift from the Table

- 8.2. Notice of Motion submitted by Councillor Paul Harris
Re: Support to Members of Council

(Agenda Pages 71 – 73)

9. ADJOURNMENT



UNAPPROVED - M I N U T E S

**of the Red Deer City Council Regular Meeting
held on, Monday, September 18, 2017
commenced at 2:30 P.M.**

PRESENT: Mayor Tara Veer
Councillor Buck Buchanan
Councillor Tanya Handley
Councillor Paul Harris
Councillor Ken Johnston
Councillor Lawrence Lee
Councillor Lynne Mulder
Councillor Frank Wong
Councillor Dianne Wyntjes

City Manager, Craig Curtis
Director of Communications & Strategic Planning, Julia Harvie-Shemko
Director of Community Services, Sarah Cockerill
Director of Corporate Services, Lisa Perkins
Director of Development Services, Kelly Kloss
Director of Planning Services, Tara Lodewyk
Director of Protective Services, Paul Goranson
Deputy City Clerk, Samantha Rodwell
Council Meeting Administrator, Amber Senuk
Council Meeting Support, Kaitlin Bishop
Inspections & Licensing Manager, Erin Stuart
Emergency Management Coordinator, Karen Mann

**I. IN CAMERA****I.1. Motion to In Camera - Financial Matter (FOIP 24(1)(a))**

Moved by Councillor Dianne Wyntjes, seconded by Councillor Lynne Mulder

Resolved that Council of The City of Red Deer hereby agrees to enter into an In-Camera meeting of Council on Tuesday, September 5, 2017 at 2:31 p.m. and hereby agrees to exclude the following:

- All members of the media; and
- All members of the public.

to discuss a Financial Matter as protected under the Freedom of Information & Protection of Privacy Act, Section 24(1)(a).

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

I.2. Motion to Revert to Open Meeting

Moved by Councillor Tanya Handley, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer hereby agrees to enter into an open meeting of Council on Monday, September 18, 2017 at 2:42 p.m.

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



2. REPORTS

2.1. Community Housing Advisory Board - Outreach and Support Services (OSSI) Recommendations for Funding Allocations

Ms. Evelyn Storm, Vice Chair, Community Housing Advisory Board presented this item.

Moved by Councillor Ken Johnston, seconded by Councillor Lawrence Lee

Resolved that Council of The City of Red Deer having considered the report from Social Planning re: Community Housing Advisory Board: Outreach and Support Services (OSSI) Recommendations for Funding Allocations hereby endorses the Red Deer Native Friendship Society Aboriginal Intensive Case Management project, utilizing up to \$646,000 of OSSI funding for the period October 1, 2017 to June 30, 2019.

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED

2.2. City of Red Deer Parking Strategy and Purpose Statement - Integrated and Accessible Transportation (PS-A-2.2)

Councillor Lynne Mulder left Council Chambers at 3:44 p.m. and did not return to the meeting.

Moved by Councillor Paul Harris, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the report from the Planning Services Division, dated August 28, 2017, re: City of Red Deer Parking Strategy and Amendment to Purpose Statement A-2.2, hereby approves the amended Purpose Statement, PS-A-2.2 Integrated & Accessible Transportation.

IN FAVOUR:

Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee,



Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan

ABSENT: Councillor Lynne Mulder

MOTION CARRIED

Councillor Harris left Council Chambers at 3:49 p.m.

Council recessed at 3:49 p.m. and reconvened at 3:54 p.m.

2.3. MGA Regulations

Moved by Councillor Lawrence Lee, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the report dated September 5, 2017 re: Municipal Government Act Regulations hereby endorses the report as presented as The City's formal response to the MGA Regulations, and provides the basis for advocacy efforts to be undertaken in responding to these regulations, and directs that it be submitted to Municipal Affairs and the Alberta Urban Municipalities Association (AUMA).

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

ABSENT: Councillor Paul Harris, Councillor Lynne Mulder

MOTION CARRIED

Councillor Paul Harris returned to Council Chambers at 4:12 p.m.

3. MINUTES

3.1. Confirmation of the Minutes of the September 5, 2017 Regular Council Meeting



Moved by Councillor Lawrence Lee, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer hereby approves the Minutes of the September 5, 2017 Council meeting as transcribed.

IN FAVOUR: Mayor Tara Veer, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong

OPPOSED: Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Dianne Wyntjes

ABSENT: Councillor Lynne Mulder

MOTION CARRIED

3. **REPORTS - continued**

3.1. **City of Red Deer Parking Strategy and Purpose Statement - Integrated and Accessible Transportation (PS-A-2.2)**

Moved by Councillor Paul Harris, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer, having considered the report from the Planning Services Directorate, dated August 28, 2017 re: City of Red Deer Parking Management Strategy and Amendment to Purpose Statement A-2.2, hereby accepts The City of Red Deer Parking Management Strategy, in alignment with the revised Purpose Statement A-2.2, as a guide for future Council and Corporate Administrative policy development.

IN FAVOUR: Mayor Tara Veer, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

OPPOSED: Councillor Buck Buchanan

ABSENT: Councillor Lynne Mulder



MOTION CARRIED

3.2. Municipal Government Act: City Charters

Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the report from the City Manager's Office dated September 5, 2017 re: Municipal Government Act: City Charters Regulations hereby recognizes City Charters as a useful tool that should be available to all municipalities and requests that Municipal Affairs consider a broadening of this legislation to other larger municipalities; and

Further, that the Alberta Urban Municipalities Association (AUMA) and other mid and/or large cities be asked to take an advocacy position in this regard.

Prior to voting on the motion above, Councillor Buck Buchanan and Councillor Dianne Wyntjes agreed to withdraw the motion.

The following motion was then introduced.

Moved by Councillor Buck Buchanan, seconded by Councillor Dianne Wyntjes

Resolved that Council of The City of Red Deer, having considered the report from the City Manager's Office dated September 5, 2017 re: Municipal Government Act: City Charters Regulations hereby agrees to enter into discussions with the Province to explore the expansion of charter provisions to mid-sized cities such as Red Deer.

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

ABSENT:

Councillor Lynne Mulder

MOTION CARRIED



4. BYLAWS

4.1. Emergency Management Bylaw 3468/A-2017

Moved by Councillor Tanya Handley, seconded by Councillor Buck Buchanan

FIRST READING: That Bylaw 3468/A-2017 (an amendment to the Emergency Management Bylaw to amend language and complete minor administrative changes) be read a first time.

IN FAVOUR: Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

ABSENT: Councillor Lynne Mulder

MOTION CARRIED

Council recessed at 4:55 p.m. and reconvened at 5:00 p.m.

5. NOTICE OF MOTION

The following Notice of Motion was introduced by Councillor Paul Harris

Whereas Council's governance role is to provide administration with direction through a one employee model in which the City Manager is supported by City of Red Deer Employees to fulfill their responsibilities to Council, and

Whereas Councillors have additional political governance responsibilities to engage, to represent and to advocate for the needs and positions of their constituents which can not be supported by City of Red Deer Employees under its governance model as currently developed, and

Whereas while The City has a well-developed administrative system and policies that enable the organization to achieve its objectives, Council itself does not have an equivalent level of support to assist Council members in fulfilling their elected



mandates, such as:

- research which supports or challenges constituent opinions;
- responding to constituents with individual councillor perspectives;
- exploration of effective, new, or current best practices;
- engaging and advocating more effectively with constituents and their issues;
- ensuring that status quo can be challenged in order to develop and implement robust policies; and

Whereas good governance in Alberta's third largest city is increasingly complex; and

Whereas Council members have a responsibility to be responsive and to advocate for citizens who identify as their constituents; and

Whereas while Council makes decisions with one voice at the Council table and are administratively supported, there remains a need for Council members to be able to act individually and politically with appropriate support in order to respond to the electorate;

Now Therefore Be It Resolved that Council of The City of Red Deer directs administration to explore

- what political support to Council members receive in other municipalities; and
- bring back a report in 2018 to provide Council with information, options, and implications to provide political support to members of Council

This Notice of Motion will be considered at the Monday, October 2, 2017 Regular Council Meeting.

As the September 18, 2017 Council meeting was his last, Councillor Paul Harris provided reflections on his past terms on Red Deer City Council.

6. ADJOURNMENT

Moved by Councillor Frank Wong, seconded by Councillor Ken Johnston

Resolved that Council of The City of Red Deer hereby agrees to adjourn the Monday, September 18, 2017 Regular Council Meeting of Red Deer City Council at 5:06 p.m.



IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Frank Wong, Councillor Dianne Wyntjes

ABSENT:

Councillor Lynne Mulder

MOTION CARRIED

MAYOR

CITY CLERK



September 19, 2017

June 20th, 2017 Windstorm Response & Recovery

Protective Services Division – Emergency Management

Background:

On the evening of June 20th, 2017, The City of Red Deer was impacted by damaging winds, gusting up to 111 km/h. These strong winds resulted in extensive damage to residential and commercial properties, area trees and parks. The impact to the power distribution system was widespread and initially resulted in power outages for nearly 40% of Electric Light and Power (ELP) customers. Three people received non-life threatening injuries.

The City quickly mobilized. The Emergency Operations Centre (EOC) was activated and a public Call Centre was established. Crews from ELP, Parks, Public Works, Emergency Services and the RCMP worked around the clock to respond to calls for service related to downed trees and power lines and to address the complex needs of the community. The Emergency Management Committee (EMC) met and declared a State of Local Emergency (SoLE) that remained in place until June 24th.

From the start of the response on June 20th, residents, businesses, other communities, contractors, volunteers and City staff worked together to ensure the safety of residents and to stage an efficient and orderly response to this unprecedented wind event.

City Manager Comments:

That City Council receives the report for information.

Craig Curtis
City Manager

Proposed Resolution:

That the report be received as information.

Discussion:

The windstorm of June 2017 was complex but staff from across the organization worked together, shared resources and followed a “borderless” approach to respond to and recover from storm impacts.

By the Numbers

- 111 km/h winds recorded in the City of Red Deer
- 15,000 properties without power for varying lengths of time
- 3,000+ (as many as 5,000) trees down in natural areas of the park system



- 600 City-owned trees that will require stump removal
- 3,636 calls received by the Call Centre
- 12x the average number of 9-1-1 calls were received during initial response phase
- 38 damaged power poles requiring removal and replacement
- 3,500+ metres of downed power lines
- 700 City staff involved in supporting windstorm response and recovery
- \$30M in insurance claims with this number expected to rise*

**Source: Insurance Bureau of Canada*

Communication

Emergency Communications began immediately on June 20, 2017 and continued throughout the duration of the event. This included, but was not limited to, public notification via Notify Red Deer as well as information sharing via traditional and social media as well as The City's website.

Following a detailed analysis of social media, website statistics, local and provincial media, communications during and after the windstorm were successful in ensuring people were informed about the event. Our analysis indicates the following:

- 25,365 people visit www.reddeer.ca on June 21, 2017
- 7,642 people visited www.reddeer.ca on June 22, 2017
- 1,921 people visited www.reddeer.ca on June 23, 2017
- Of the traditional media analyzed, information was reported with accuracy 100 per cent of the time
- All media stemming from a corporate release of information were either positive or neutral 100 per cent of the time
- The City's first social media post on June 20 reached approximately 67,172 people with 11,817 click-throughs, 260 comments and 587 shares
- 39,830 contacts made using Notify Red Deer system

Our success was due, in part, to the variety of mediums used to consistently and accurately communicate with citizens and the media. The biggest indicator of success is qualitative in nature - it was the positivity seen throughout the community and online. Residents were helping each other and sharing their experiences online.

Another area of strength related to communications was the use of the Notify Red Deer system. Of the 39,830 contacts in the system, some prefer to be contacted by phone, email or text message. The City is continuing to encourage residents to register for this valuable system in order to ensure the widest reach possible for important messaging related to emergency events.

Response & Recovery Costs

Though some recovery-related costs, such as stump removal, have yet to be incurred, to-date more than \$2.6M has been spent on response and recovery activities.



Costs related to this emergency event were tracked using a single work order across all departments.

Next Steps:

Lessons-Learned and Moving Forward

The City is committed to learning from emergency events when they occur. In the days and weeks since June 20th, departments conducted “Post Incident Assessments” and debriefings to identify areas of strength as well as challenges.

A summary report for administration was prepared by Emergency Management capturing key learnings from across the organization and identifying opportunities for improvement moving forward.

Disaster Recovery Program (DRP)

On July 14th, 2017, The City formally applied to the Government of Alberta for Disaster Recovery Program (DRP) assistance. If deemed eligible, the DRP would allow The City to submit eligible costs for full or partial reimbursement from the Province.

The Province formally acknowledged receipt of The City’s preliminary DRP application however a final decision on eligibility is pending.



Sep 15, 2017

One-Time Grant Request - CAPRA

SOCIAL PLANNING DEPARTMENT

Report Summary & Recommendation:

CAPRA seeks to further their research and expand their ability to engage with a broad range of stakeholders and the people in our community that are experiencing poverty. CAPRA has submitted a request to City Council for one-time funding to support this work on behalf of the community.

Administration is recommending that City Council allocate \$50,000 from the Housing Solutions Fund on a one-time basis to support CAPRA in hiring a consultant to guide their research, data analysis and consultation efforts in completing a Needs Assessment from which a Poverty Reduction Strategy will be developed internally.

City Manager Comments:

I support this recommendation which will assist CAPRA in undertaking research and developing a poverty strategy. It should be noted that although the City may participate in the plan development it will not become a City policy document. It will represent independent research that can be used to inform City policy in the future.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from the Social Planning Department dated September 15, 2017 re: One-Time Grant Request – CAPRA hereby approves CAPRA's one-time financial request to support the completion of a community needs assessment by providing a grant of \$50,000 to be funded from the City's Housing Solution Fund.



Report Details

Background:

There is no single definition of poverty, yet there are many different measures of poverty. The Central Alberta Poverty Reduction Alliance (CAPRA) indicates that poverty isn't just about a lack of income, it is also about having limited access to opportunities – *"Poverty is not just about income, but it is always about income."*

CAPRA operates as a collective impact; however, instead of a single backbone organization that assumes responsibility for administration and support of the collective, an alliance has formed that brings together representatives from five member organizations for the purpose of guiding the group's operations. Members participate voluntarily and generally seek to support the efforts of the group as a part of their regular workplace duties. A paid position of Community Mobilizer for CAPRA has been supported in the past through FCSS, although the funding for this position will expire in December 2017.

According to the recent economic data released from the 2016 federal census, 10% or 9,895 people in Red Deer were in low income¹ in 2015. According to CAPRA, poverty disproportionately affects lone parent families, recent immigrants, Aboriginal people, people with low levels of education and literacy, and persons with disabilities.

Across Alberta, three communities have established robust community poverty strategies – Edmonton, Calgary and Medicine Hat. In each case, the local municipalities were identified as key stakeholders and/or sponsors of the document. CAPRA initiated a process for the development of a community poverty reduction strategy in 2015, and by the end of 2015 identified the need to secure external resources in order to proceed further. In the early stages of developing a strategic community plan, eight strategy areas were proposed as a basis of further investigation, discussion and planning:

- | | |
|--------------------------------|---------------------------|
| 1. Affordable Housing | 2. Transportation |
| 3. Early Childhood Development | 4. Justice |
| 5. Economic Security | 6. Education and Literacy |
| 7. Social Environment | 8. Health and Wellness |

During a planning day held in August 2017, CAPRA identified their 2017 priorities as knowledge and awareness, financial empowerment, and voice and inclusion. As the group moves forward in their collective, they consistently seek to balance the need to respond to emerging issues facing people experiencing poverty, and longer term policy considerations across systems.

The Central Alberta Poverty Reduction Alliance acknowledges many of The City of Red Deer's initiatives as supportive in addressing poverty prevention and reduction – initiatives such as the Fee Assistance Program, Books on the Bus, Little Free Libraries, Great Neighbours, parks facilities, the 2017 Rip 'n Ride program, and outdoor rinks help to enhance the quality of life for Red Deerians regardless of economic barriers.



Discussion:

In working toward the development of an overarching community Poverty Reduction Strategy, CAPRA needs to understand and collect relevant data about our community. Who are the people experiencing poverty? What do they need? Does our broader community understand what poverty is and how they can help?

To that end, they have begun working closely with Red Deer College by engaging students in research activities, and expect to connect their research and engagement efforts to other significant community plans including Welcoming and Inclusive Communities, homelessness, Community Safety Strategy, and addictions.

CAPRA has submitted a request to City Council for one-time funding to support this work on behalf of the community.

Analysis:

The opportunity to engage in focused research, data analysis and consultation would help CAPRA to elevate the significance of this topic across the community, and provide a stronger foundation from which CAPRA can advance the education, programming and advocacy necessary to help lift Red Deerians out of poverty. Conducting research and strategic engagement requires significant effort and, for the most part, cannot be done by their volunteers within their existing resources. A one-time contribution from The City of Red Deer would enable the group to secure a Contractor to conduct research, more deeply explore and analyze local poverty related data, and to engage people and stakeholders.

This would inform their next steps, which includes the development of a Poverty Reduction Strategy. At present, it is envisioned that this Poverty Reduction Strategy would be put together by the five partners involved in CAPRA once the gaps and needs of those with lived experience is understood, and the baseline of community knowledge and understanding is established. This Strategy will then help to align and direct future work of the five partners involved in CAPRA, as well as other key stakeholders and organizations in our community.

A financial commitment to CAPRA's work would support many of Council's ongoing strategic initiatives such as:

- the Social Policy Framework's community goals of Poverty Prevention and Reduction, Housing, Jobs and Wages, and Health and Basic Needs;
- the 2017 Council directed mandate to the City Manager to "identify and develop strategies that will support those living in poverty in collaboration with agencies providing direct support";
- the analysis of the data may work to further support the 2017 Council directed mandate to the City Manager to advocate to the Province for a low income transit pass similar to the funding provided for the Cities of Calgary and Edmonton for the same;
- the City's Community Safety Strategy sites "Overlapping risk factors related to many of the underlying issues that create the context where crime and harm are more common include poverty, mental illness, and addictions. Lack of affordable housing and housing for those at-risk was commonly cited as a significant concern.



The prevention and mitigation of these risk factors would lead to numerous social benefits for all.”

During the 2017 Budget process, Council once again approved \$114,000 in the Housing Solutions Fund, designed to support new and emerging initiatives that contribute to our 5 Year Plan to End Homelessness or works to ensure the safety and security of those experiencing or at risk of experiencing homelessness. To date, no funds have been expended from Housing Solutions.

There is a significant correlation between poverty prevention and reduction and the root causes that prevent individuals and families from securing and maintaining housing. Should Council wish to support CAPRA’s request, alignment exists to utilize the 2017 Housing Solutions Fund on a one-time basis.

Recommendation:

Administration recommends that Council support CAPRA’s one-time financial request to support the completion of a community needs assessment by providing a grant of \$50,000 to be funded from the City’s Housing Solutions Fund.

¹ Low-income measure, after tax (LIM-AT) - The Low-income measure, after tax, refers to a fixed percentage (50%) of median-adjusted after-tax income of private households. The household after-tax income is adjusted by an equivalence scale to take economies of scale into account. This adjustment for different household sizes reflects the fact that a household's needs increase, but at a decreasing rate, as the number of members increases.



September 20, 2017

Dear Scott Cameron

According to recently released Stats Can economic data from the 2016 federal census, 10% or 9,895 people in Red Deer were living in low income in 2015.

As a regional collective Central Alberta Poverty Reduction Alliance (CAPRA) seeks to identify needs, advocate for and influence policy, promote and support poverty reduction programs and services, and educate the community about poverty related issues.

With appropriate funding CAPRA is in position to implement a needs assessment project that guides the foundation of a community based poverty reduction strategy.

Through community engagement and consultation research data will be collected, analyzed and shared. The community needs assessment will in turn guide the development of a community led poverty reduction strategy. This data will further inform not only the work of CAPRA going forward but will also align poverty reduction work planning within the city, including the SPF and other community tables. Through the community engagement process CAPRA will not only identify the issues facing our citizens experiencing poverty but will explore and determine the root causes of poverty in our community.

CAPRA would like to make a funding request of \$50,000. from Red Deer City Council to support the community needs assessment which will form the foundational development of a community based poverty reduction strategy.

Regards,

Monica Morrison
CAPRA Operations Team/Fiscal Agent

FILE COPY



Council Decision – October 2, 2017

DATE: October 4, 2017
TO: Scott Cameron, Social Planning Manager
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: One-Time Grant Request - CAPRA

Reference Report:

Social Planning Department, dated September 15, 2017.

Resolution:

At the Monday, October 2, 2017 Regular Council Meeting, Council passed the following Resolution:

Resolved that Council of The City of Red Deer having considered the report from the Social Planning Department dated September 15, 2017 re: One-Time Grant Request – CAPRA hereby approves CAPRA's one-time financial request to support the completion of a community needs assessment by providing a grant of \$50,000 to be funded from the City's Housing Solution Fund.

Report back to Council: No.

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall
Manager

c. Director of Community Services



LEGISLATIVE SERVICES

FILE COPY

October 4, 2017

Monica Morrison
Central Alberta Poverty Reduction Alliance (CAPRA)
4620-47A Avenue
Red Deer, AB T4N 3R4

Dear Ms. Morrison,

**Re: Council Decision
One-Time Grant Request - CAPRA**

At The City of Red Deer's Regular Council Meeting held on Monday, October 2, 2017 the following is the resolution that was passed:

Resolved that Council of The City of Red Deer having considered the report from the Social Planning Department dated September 15, 2017 re: One-Time Grant Request – CAPRA hereby approves CAPRA's one-time financial request to support the completion of a community needs assessment by providing a grant of \$50,000 to be funded from the City's Housing Solution Fund.

If you require any further information, please contact me.

Sincerely,

Frieda McDougall
Legislative Services Manager

c. Director of Community Services
Social Planning Manager



September 26, 2017

Comprehensive Strategy: Substance Abuse

City Manager's Office

Report Summary & Recommendation:

The opioid crisis across Canada is a serious issue which needs to be addressed by all levels of Government. The Province must develop a more comprehensive response to the overall issue of substance abuse. As this is primarily a health issue, initiatives are being primarily directed at the Federal and Provincial levels.

Nevertheless, decisions on how to address these issues have a significant impact on local municipalities. One of the initiatives being undertaken by the Province is a needs assessment for a Supervised Consumption Service in Red Deer.

While substance abuse is a complex issue facing municipalities, there are three individual issues which need to be urgently addressed:

- The need for a strategic Provincial approach to the substance abuse;
- The problems of needle debris;
- The development of Supervised Consumption Services in Red Deer.

The report has three sections for each of these issues. Background information and recommendations are provided for Council's consideration.

City Manager Comments:

I strongly support the advocacy positions and actions recommended to Council. The current Provincial approach to the substance abuse "crisis" is to develop a patchwork of programs at arm's length from the Government itself. There is a definite need for a more comprehensive approach which balances prevention, treatment, harm reduction and community safety. Without this, some of the programs are having unintended consequences and impacting overall community safety.

Craig Curtis
City Manager

**Proposed Resolution:**

Resolved that Council of The City of Red Deer having considered the report from the City Manager's Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions:

Comprehensive Strategic Provincial Approach:

- That City Council advocate that the Provincial Government develop a strategic response to substance abuse to ensure a balance between prevention, treatment, harm reduction and community safety with an emphasis on treatment as a priority; and
- That the City petition AUMA to urgently address the issue with the Province and request a more collaborative approach with municipalities in developing a response.

Resolved that Council of The City of Red Deer having considered the report from the City Manager's Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions:

Needle Debris

- That City Council advocate that Alberta Health assume responsibility for the impact of the needle distribution in the community and fund the City's cost for needles pickup; and
- That Alberta Health initiate a needle exchange program or similar initiative which would limit the needles dispensed throughout The City of Red Deer.

Resolved that Council of The City of Red Deer having considered the report from the City Manager's Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions:

Supervised Consumption Services in Red Deer

- That City Council indicate to the Federal Government, Provincial Government, the Red Deer Coalition on the Opioid Crisis and Turning Point that the "community discussions" should not be considered a reflection of the "the willingness of the municipality" and that a robust community consultation process be developed as part of the Needs Assessment; and
- That City Council's position on the provision of SCS be based on the results of such consultation balanced with the relevant local and provincial data related to the health and safety of all citizens.
- That should the Province through its agencies proceed with the implementation of Supervised Consumption Services, City Council advocate that concurrent plans be developed for enhanced prevention and treatment facilities in support of the Red Deer Alcohol and Drug Strategy.



- That administration report to City Council on the land use and development process for Supervised Consumption Services in Red Deer including options for process, consultation, development authorities and locational criteria.

Report Details

Background:

The Need for a Strategic Provincial Approach

Background

The City has documents to assist in this strategic approach – *Social Policy Framework* and *Red Deer Alcohol and Drug Strategy*.

Social Policy Framework

The City's Social Policy Framework provides the foundation for the City's work with other organizations, citizens, and visitors towards a specific set of social goals for the whole community of Red Deer. The framework defines the future as:

Red Deer is a strong, engaged community that embraces its diversity. Through leadership, support and partnerships, everyone can meet their needs and maintain a good quality of life. Equality, social well-being and a sense of belonging are supported, and decisions are just.

Two of the goals in the framework are safety and health and basic needs:

Safety: We live, work, learn and play in a safe and secure community and contribute to the actual and perceived safety and security of ourselves and others.

Health and Basic Needs: We lead healthy and dignified lives, with basic physical, mental, emotional, and spiritual needs consistently met.

Red Deer Alcohol and Drug Strategy

In response to growing concerns surrounding the negative impacts of substance use in our community, Council identified the need for a made-in-Red Deer, community-driven response to this issue. In 2014, the *Red Deer Alcohol and Drug Strategy* was prepared by the Central Alberta Addictions Consortium and presented to Council for information.

The strategy provides an evidence-based approach to harm and substance abuse in Red Deer based on a "Four Pillar" approach: Prevention, Treatment, Harm Reduction and Community Safety. There were also actions identified to begin addressing existing gaps in our service continuum.



It is considered that a successful strategy for Alberta and Red Deer specifically must ensure that all four pillars are in balance. Currently there is a patchwork of programs which are not well coordinated with each other and result in unintended consequences. The needle distribution program is a good example. The distribution of clean needles is a recognized harm reduction practice and has been proven to save lives. However the random disposal of thousands of needles across the community creates a major problem in terms of cleanup and community safety.

It is considered that the Province must develop a more comprehensive response to substance abuse which provides greater balance and addresses downstream impacts.

Recommendation

Administration is recommending the following advocacy positions and actions:

- That City Council advocate that the Provincial Government develop a strategic response to substance abuse to ensure a balance between prevention, treatment, harm reduction and community safety with an emphasis on treatment as a priority; and
- That the City petition AUMA to urgently address the issue with the Province and request a more collaborative approach with municipalities in developing a response.

The Problems of Needle Debris

Background

At the December 5, 2016 Regular City Council Meeting the following motion was passed:

Resolved that Council of The City of Red Deer having considered the report from Legislative Services dated November 22, 2016 and correspondence from the Downtown Business Association dated October 20, 2016 re: Downtown Business Association Annual Budget hereby directs administration to bring back a report within the next three months with respect to:

- Review of the clean-up contract particularly around the work related to needle pick up and human debris clean up*
- Clarity regarding the issue of needle collection*

Administration reported back to City Council at its meeting on March 20, 2017 outlining the current needle distribution program through Turning Point Society and its impact on the community.



Turning Point Society of Central Alberta (previously known as CAANS) is contracted by Alberta Community HIV Fund through the Alberta Ministry of Health to distribute harm reduction supplies in Central Alberta. The safer injection tools they distribute include syringes, filters, alcohol swabs, ties (also known as tourniquets), sharps containers, and other related materials. Turning Point Society reported the distribution of 422,675 new needles in 2014/2015 throughout Central Alberta and these numbers increased to 529,863 in 2015/2016.

This is not a needle exchange program and there is no requirement that needles be returned. Based on historical context, approximately 1/3 of needles are not returned to Turning Point Society, although they may also be disposed of through non-tracked means such as private pharmacies, or distributed in other communities.

The needles which are unaccounted for represent a significant community safety issue and the responsibility has fallen upon the City and other agencies to develop a collection program by default.

Over the past two years the City has expended significant resources of needle collection through three departments and a contract with the Downtown Business Association. It is estimated that the cost of needle pickup by the City alone exceeds \$75,000 which directly impacts the property taxpayer. The community is generally unaware how to react when they find a needle and who to contact.

The Downtown Community Development Consortium has identified needle pickup as a clear priority and has undertaken a number of initiatives. This includes the wide distribution of a Needle Disposal Guide promoting a 24 hour call line as well as 211.

An information booklet on who to call in the downtown when there is a concern including needles was also distributed to downtown businesses this summer by Administration.

As mentioned previously, Council addressed needle debris on March 20, 2017 when the following resolution was adopted:

Resolved that Council of The City of Red Deer having considered the report from the Community Services Directorate dated February 21, 2017 re: Downtown Update hereby agrees:

- 1. to implement an advocacy strategy to the Ministry of Health to articulate the community safety issue created with the provincially funded harm reduction initiative on the clean-up of unreturned needles, and the burden that has been placed on municipal taxpayers as a result; and*



2. *that Administration be directed to extend and enhance The City's communication program promoting the 24 hour call line as well as 211, which can be easily remembered and provides a multi-lingual service.*

Work is currently underway on this position, which includes asking that Alberta Ministry of Health assume responsibility for the impact of the needle distribution in the community, fund the City's cost for needle pickup and initiate a needle exchange program or similar initiative which would limit the number of needles dispensed throughout the city.

Recommendation

City Administration is recommending the following advocacy positions and actions:

- That City Council advocate that Alberta Health assume responsibility for the impact of the needle distribution in the community and fund the City's cost for needle pickup; and
- That Alberta Health initiate a needle exchange program or similar initiative which would limit the needles dispensed throughout the city.

Supervised Consumption Services in Red Deer

Background

The Federal Government defines Supervised Consumption Sites as “a location where people can bring their own illicit substances (substances obtained in an unauthorized manner) to consume under hygienic conditions with the supervision of trained workers thereby reducing health risks such as overdose, infections and increasing access to other health and social services including treatment.”

The Alberta Ministry of Health initiated a study of Supervised Consumption Services in eight different communities across Alberta in response to the opioid crisis. In Red Deer, Turning Point Society has been designated as the project lead and a “Red Deer Coalition on the Opioid Crisis” has been formed to undertake a needs assessment for a Supervised Consumption Site.

The needs assessment is being completed using the same doctor and methodology as the assessments in Calgary and Edmonton. The assessment gathers information from agencies, community and approximately 200 individuals who could potentially benefit from a Supervised Consumption Site. The point of this data is to align the service with the users of the service. The Coalition is working on a two-phase needs assessment with a completion date of September 30, 2017. However, on June 28, 2017 the group was informed by Alberta Health that this work must be submitted by July 31, 2017 even if not complete. Turning Point Society submitted a subsequent



letter (undated) outlining the change in timeline and requested a formal position from Red Deer City Council within two weeks.

It was considered that the request from Turning Point Society on behalf of Alberta Health related to the timelines were unreasonable. It was therefore recommended that City Council urgently request the Alberta Community Council on HIV and The Chief Medical Officer of Health allow for the full completion of the two-phase assessment as originally outlined.

At its meeting on July 10, 2017, City Council adopted the following resolution:

Resolved that Council of The City of Red Deer having considered the report from Community Services dated July 10, 2017 re: Turning Point Society of Central Alberta's Request for Letter of Opinion hereby agrees:

- 1. To make a written request to the Alberta Community Council on HIV and the Chief Medical Officer of Health and to the Minister of Health and the Associate Minister of Health to allow the full completion of the two-phase Needs and Assessment as originally outlined with the original completion date of September 30, 2017; and*
- 2. That Council of The City of Red Deer be provided with a completed copy of the two-phase needs assessment; and*
- 3. That after reviewing the report, The City of Red Deer submits their position on the matter no later than December 31, 2017.*

This resolution was forwarded to Turning Point Society and conveyed to the Minister of Health in a letter from the Mayor (attached). To date, no response has been received.

On July 21, 2017 Turning Point Society responded to the City stating that no funding allocations or decisions would be based solely on the preliminary data findings submitted by July 31, 2017. City Council would be provided with the completed needs assessment by September 30, 2017 in order to inform its position on the project. Turning Point Society would also provide City Council with access to the interim report available after July 31, 2017. At the time of the writing of this report, their interim report has not been received.

The Primary Needs Assessment: Current State (Phase I) is to determine the willingness of the community and potential clients. This is stated to include willingness of citizens, officials, enforcement and community organizations to support Supervised Consumption Services. Locations are also to be assessed in terms of



client willingness but detailed Bylaw assessment and review of municipal legislation is part of the Secondary Assessment: Future State (Phase 2).

Throughout August, Turning Point Society and the Red Deer Coalition on the Opioid Crisis hosted a series of nine “community discussions” on Supervised Consumption Services. Attendance was limited to fifteen members per session and pre-registration was required. It is Administration’s view that these meetings should not be relied upon to gauge “willingness of the community” at large.

On September 12, 2017, the Social Planning Department received a request from Turning Point Society to confirm current municipal zoning that would affect its existing site being used for Supervised Consumption Services. This is an indication that the proponents may be moving into the secondary assessment stage.

In view of this information, City Council needs to determine whether to take an earlier position on Supervised Consumption Services prior to the completion of the Needs Assessment.

Based on the initial discussions a Supervised Consumption Site would be defined as an Institutional Service Facility in the *Land Use Bylaw*. This is a discretionary use in the downtown area and an application would be considered by the Municipal Planning Commission, Council would not be the approving authority.

It should also be noted that the Federal Government has a Controlled Drug and Substance Act (CDSA). Supervised Consumption Sites will need approval from the Federal Government for an exemption from this act. The website says the applicant will need to complete the following:

“As per the CDSA, section 56.1 requires an application for an exemption to operate a supervised consumption site for medical purposes and requires that the applicant provide information regarding the intended public health benefits of the site and any available information related to:

- *Local conditions indicating a need for the site;*
- *Impact on crime rates;*
- *Administrative structure in place to support the facility;*
- *Resources available to support its maintenance; and*
- *Expressions of community support or opposition.”*

(<https://www.canada.ca/en/health-canada/services/substance-abuse/supervised-consumption-sites/status-application.html>)



The Health Canada website shows no pending applications for a Supervised Consumption Site in Red Deer.

Recommendation

City Administration is recommending the following advocacy positions and actions:

- That City Council indicate to the Federal Government, Provincial Government, the Red Deer Coalition on the Opioid Crisis and Turning Point Society that the “community discussions” should not be considered a reflection of “the willingness of the municipality” and that a robust community consultation process be developed as part of the Primary Needs Assessment;
- That City Council’s position on the provision of Supervised Consumption Services is based on the results of such consultation balanced with the relevant local and provincial data related to the health and safety of all citizens;
- That should the Province, through its agencies, proceed with the implementation of Supervised Consumption Services, City Council advocate that concurrent plans be developed for enhanced prevention and treatment facilities in support of the *Red Deer Alcohol and Drug Strategy*;
- That Administration report to City Council on the land use and development process for Supervised Consumption Services in Red Deer including options for process, consultation, development authorities, and locational criteria.



Attachments:

- 1) July 10, 2017 Report from Community Services Division titled *Turning Point Society of Central Alberta's Request for Letter of Opinion*
- 2) July 21, 2017 letter to Red Deer City Council from Turning Point Society regarding Turning Point Society of Central Alberta's Request for Letter of Opinion, from City Council Meeting on July 10, 2017
- 3) July 21, 2017 letter to the Province from Mayor Veer
- 4) September 12, 2017 email from Turning Point Society to Social Planning Department regarding zoning confirmation



Originally submitted to the July 10,
2017 Council Meeting.

July 10, 2017

Turning Point Society of Central Alberta's Request for Letter of Opinion

Community Services

Report Summary & Recommendation:

The Alberta Health Ministry has initiated a study of Supervised Consumption Services in eight different communities across Alberta in response to the opioid crisis. In Red Deer, Turning Point Society has been designated as the project lead and a "Red Deer Coalition on the Opioid Crisis" has been formed to undertake a needs assessment for a Supervised Consumption Service.

The Coalition has been working on a two-phase needs assessment with a completion date of September 30, 2017. However, on June 28 the group was informed by Alberta Health that this work must be submitted by July 31, even if not complete.

Turning Point Society has submitted a subsequent letter (undated) outlining the change in timelines and is requesting a formal position from Red Deer City Council within two weeks.

It is considered that the request from Turning Point Society on behalf of Alberta Health related to the timelines is unreasonable. This kind of initiative requires careful study and community consultation.

It is therefore recommended that City Council urgently request the Alberta Community Council on HIV and The Chief Medical Officer of Health to allow for the full completion of the two-phase needs assessment as originally outlined.

City Manager Comments:

I strongly support the recommendation. The new timeline for the needs assessment is not adequate to complete the study as proposed and consult with the community.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer having considered the report from Community Services dated July 10, 2017 re: Turning Point Society of Central Alberta's Request for Letter of Opinion hereby agrees:

1. To make a written request to the Alberta Community Council on HIV and the Chief Medical Officer of Health to allow the full completion of the two-phase Needs Assessment as originally outlined with the original completion date of September 30, 2017; and
2. That Council of The City of Red Deer be provided with a completed copy of the two-phase needs assessment; and
3. That after reviewing the report, The City of Red Deer submits their position on the matter no later than December 31, 2017.

Background:

Social Planning has been representing The City of Red Deer at the *Red Deer Coalition on the Opioid Crisis (RDCOC)* since its first meeting in January 2017. This coalition includes members from Turning Point, Alberta Health Services (including the Medical Officer of Health, Public Health and Addictions & Mental Health), Red Deer College's Nursing Faculty, Safe Harbour Society, Red Deer Primary Care Network, RCMP, Vantage Community Services, McMan Youth, The City of Red Deer and individuals with lived experience.

One of the first assigned tasks for this group has been to explore the concept of *Supervised Consumption Services*. Funding has been made available through the Government of Alberta's Health Ministry for all Alberta Community HIV Fund Agencies to complete a *Needs Assessment*. These *Needs Assessments* are occurring across Alberta in eight different communities. In Red Deer, the representative agency is Turning Point and they are the project lead for this initiative. To provide consistency, the University of Calgary's Faculty of Medicine has taken lead on research for several communities. Dr. Katrina Milaney will oversee the research for Calgary, Medicine Hat, Lethbridge and Red Deer.

The *Needs Assessment* is intended to accomplish the following:

- Answer the questions: Is Red Deer a city that needs *Supervised Consumption Services*? What are the services needed?
- Understanding the burdens of drug usage
- Explicit understanding of the needs of people who use drugs
- Answering the broader concerns including identification of barriers
- Informing a federal exemption application (if required)

An outline of the primary (current state) and secondary (future state) needs assessment (see Appendix A) was adopted by the coalition, and a deadline of September 30th, 2017 was assigned, as per the funder's original request. While this timeline was ambitious, both Turning Point and the RDCOC members felt it was manageable.

On June 28th it was shared with the RDCOC that Turning Point had received emails from both their funder (*Alberta Community Council on HIV*) and the Chief Medical Officer of Health for Alberta Health regarding revised timelines. As per the attached letter (Appendix B), the following is being requested prior to July 31, 2017:

- I. Population Data (use data for substances, services/supports, supplies, etc.)

2. A roll-up of the core client surveys for *Supervised Consumption Services* (Minimum 100 participants)
3. Readiness Data (e.g., views of *Supervised Consumption Services* from local leaders such as City Council & RCMP)
4. Role of Alberta Health Services
5. Relevant contextual information

It was also made known to the *Red Deer Coalition on the Opioid Crisis* that any funding would be contingent on the completion of the above.

Turning Point has also submitted a letter outlining the change in process, and requesting a formal position from City Council. (Appendix C)

Discussion and Analysis:

The new timelines imposed by the *Alberta Community Council on HIV* and the *Chief Medical Officer of Health* are unreasonable. The original timelines, with a September 30th deadline, were already ambitious. Diminishing the amount of time and relevant date, may result in missed opportunities for assisting individuals in a holistic manner. A strategy for new harm reduction amenities needs to be supported by quality research, data and consultation. The shortened process is not allowing for the completion of this important research.

Included in the original *Needs Assessment* was also a secondary phase that discussed the implementation and potential service delivery of a site delivering *Supervised Consumption Services*. It is important to take into account the amount of public consultation that has occurred with the community. Turning Point has yet to complete this important work, and would be unable to summarize what has been voiced in these important discussions. The City also has acknowledges that it will have an important role as the land-use authority in any further discussions related to a site for *Supervised Consumption Services* in Red Deer.

Recommendations:

Administration recommends that Council of The City of Red Deer:

- 1) Makes a written request to the *Alberta Community Council on HIV* and the *Chief Medical Officer of Health* to allow the full completion of the two-phase *Needs Assessment* as originally outlined with the original completion date of September 30, 2017.
 - 2) That the Council of The City of Red Deer be provided with a completed copy of the two-phase needs assessment. After reviewing the report, The City of Red Deer submit their position on the matter no later than December 31, 2017.
-

Appendix A:

Section	Category	Elements	Data Collection Method
Primary Needs Assessment - Current State			
Statistical Data	Population Data	Total city population	
		Drug using population (incl. estimates on consumption method preferences - injecting, inhaling, etc.)	
		% of the estimated drug using population SCS would benefit; % of the estimated drug using population that would use SCS.	
	Use Data	what drugs are being used	
		where are drugs being used	
		Current support and health services available in the area (incl. addiction services, private or AHS facilities, etc.)	
		Harm reduction supply debris in the city (e.g. used needles)	
		overdose and fatality data	
	STBBI rates in the area	HIV, HCV	
Readiness	Willingness of Municipality	Demonstrated willingness of citizens, officials, enforcement, community organizations, etc. to support SCS in their city	
		Proposed location(s), as informed by the client willingness, population and use data.	
	Willingness of Potential Clients	Any criteria the drug using population has for SCS and using SCS.	
		what is needed to support the potential clients of the SCS - health services, social supports, food security; etc.	
	Role of AHS	How is AHS integrated into the needs assessment	
Secondary Assessment - Future State (To be completed only after Alberta Health Approves and Provides Direction on Primary Assessment)			
Operations	Model of service delivery	Proposed model for SCS (e.g. multiple sites, mobile, stand alone site)	
		Bylaw assessment and review of relevant municipal/provincial laws	
		How is AHS integrated into the SCS model; how will services be delivered	
		Services to be available to clients	
		Hours of operation and location(s)	
	cost assessment (budget)	estimated cost per visit (e.g., per injection)	
		cost effectiveness	

Appendix B:

Good Afternoon,

The email sent to you by ACCH about the supervised consumption service (SCS) needs assessments has just come to my attention and I feel it is important to provide clarification. As you know, the Government is committed to making these services available, where needed, as quickly as possible. As such, the Minister's Office inquired about the ability to expedite the needs assessments within the resources provided by the grant agreement. In our discussion, ACCH indicated that each of you, by the end of July, would be in a position to provide preliminary findings related to:

1. Population data (use data for substances, services/supports, supplies, etc.),
2. A roll up of the core client surveys for SCS (100+ participants)
3. Readiness data (e.g., views of SCS from local leaders)
4. Role of Alberta Health Services
5. Relevant contextual information

These are the previously agreed upon criteria for the needs assessments. No additional information is requested.

You are also likely aware that recommendations regarding SCS are one aspect of the opioid response being considered by the Minister's Opioid Emergency Response Commission. The intention was to share these preliminary findings with Commission members at the August meeting in order to provide a provincial context for SCS. The August meeting is not intended to determine funding allocations or final decisions on SCS in all communities.

Thank you for your continued efforts towards SCS and the opioid response. We appreciate your commitment to ensuring Albertans have the services they need.

Thank you and please let me know if you have any questions,
Karen

Karen Grimsrud, MD, MHSc, FACPM

Chief Medical Officer of Health

Office of the Chief Medical Officer of Health

Alberta Health

24th Floor, ATB Place North Tower

10025 Jasper Avenue

Edmonton AB T5J 1S6

Telephone: (780) 415-2809

Fax: (780) 427-7683

E-mail: karen.grimsrud@gov.ab.ca

Appendix C:



Red Deer City Council
Box 5008
Red Deer, AB
T4N 3T9

To: Mayor and Council,

Turning Point Society of Central Alberta is a community health organization and the local harm reduction agency in the central zone. We are responsible for sexually transmitted and blood borne infection prevention and support in the Alberta Health Services Central Zone.

In response to the overdose crisis in Red Deer and across the province, Turning Point Society of Red Deer has been tasked by the ACCH (Alberta Community Council on HIV) through Alberta Health Ministry to conduct a needs assessment to determine possible need for supervised consumption services in Red Deer. This needs assessment includes surveys related to the health of people who use drugs, interviews with stakeholders, and community consultations. As part of this mandate, Turning Point is also chairing a local coalition, the Red Deer Coalition on the Opioid Crisis (RDCOC), with key stakeholders in Red Deer. This needs assessment is being conducted province wide by 7 community health organizations in 8 communities.

As a part of this Ministry of Alberta Health mandated needs assessment, we would like to request a letter of position on Supervised Consumption Services from Council. Based on the timeline provided by Alberta Health, we would request this letter by July 31, 2017.

Thank you for your consideration. Please contact me at any time to request additional information or if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Fleck".

Sarah Fleck RN, BScN
Interim Operations Manager
Turning Point Society of Central Alberta
(403) 346-8858
sarah.fleck@turningpoint-ca.org

Cc: Ryan Veldkamp, Social Planning

4511 - 50th Avenue
Red Deer, AB T4N 3Z9
403-346-8858
turningpoint.rocks





July 21, 2017

Red Deer City Council
Box 5008
Red Deer, AB
T4N 3T9

To: The Mayor and Council of The City of Red Deer:

RE: Turning Point Society of Central Alberta's Request for Letter of Opinion, from City Council Meeting on July 10th, 2017

Turning Point would like to provide clarification on and amend the following discussion points that occurred on July 10, 2017 at the City Council Meeting.

The Red Deer Coalition on the Opioid Crisis (RDCOC) has been working on a two-phase needs assessment with a completion date of September 30, 2017. It was stated at the Council meeting on July 10 that Alberta Health has requested the needs assessment work be submitted by July 31, 2017, even if not complete. Turning Point would like to clarify that the request from Alberta Health is that by July 31, 2017, the Coalition provide preliminary findings related to the previously agreed upon criteria for the needs assessments. No additional information was requested, and the timeline for the final report has not changed from the initial date of September 30, 2017. This information was included in an email from Karen Grimsrud, Chief Medical Officer of Health, that was submitted to Council on July 10.

It was also stated at the Council meeting on July 10 that funding for the project was contingent upon the completion of the needs assessment before July 31, 2017. Turning Point would like to amend this statement based on information included in the same email from Karen Grimsrud which was submitted to Council on July 10. Dr. Grimsrud states that: "The intention was to share these preliminary findings with Commission members at the August meeting in order to provide a provincial context for supervised consumption services (SCS). The August meeting is not intended to determine funding allocations or final decisions on SCS in all communities." No funding allocations or decisions will be made based solely on the preliminary data findings submitted by July 31, 2017.

As part of the Readiness Data for the preliminary findings report, Turning Point requested a letter of position on Supervised Consumption Services from City Council. As per the City Council meeting minutes from July 10, City Council will be provided with a completed needs assessment by September 30, 2017 in order to inform their position on the project. Turning Point would like to offer the City Council access to the interim report available after July 31, 2017 in an effort to maintain open communication and transparency of the ongoing needs assessment work. Turning Point will continue to inform the City Council of ongoing community engagement planning through the RDCOC.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sarah Fleck".

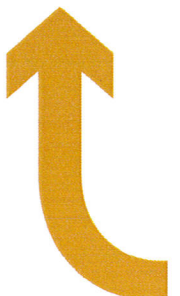
Sarah Fleck
Chair of Red Deer Coalition
on the Opioid Crisis

A handwritten signature in blue ink, appearing to read "Kaylynn Milgate".

Kaylynn Milgate
Chair
Turning Point Society of Central Alberta

Cc: Ryan Veldkamp, Social Planning

4611 - 50th Avenue
Red Deer, AB T4N 3Z9
403-346-8858
turningpoint.ocks





OFFICE OF THE MAYOR

July 21, 2017

Honourable Sarah Hoffman &
Honourable Brandy Payne
Minister of Health
423 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Hoffman and Associate Minister Payne,

Thank you for taking the time to speak with me on July 10, 2017, particularly on short notice. As per our discussion, I would like to update you on Council's current position regarding the Government of Alberta's proposal for a potential "Supervised Consumption Site" in The City of Red Deer. As we discussed prior to the Council meeting, the City of Red Deer is concerned with the ambitious timelines that were originally proposed to submit formal feedback by September 30, 2017, but the accelerated timeline of July 31, 2017 would be extremely difficult to allow for adequate information and analysis on this significant issue.

The decision unanimously supported by Council is to request and analyze the full information before providing a position on behalf of our community with the objective of submitting our position no later than December 31, 2017. A copy of the adopted resolution is provided. As a Council, we believe that it is important to engage with our community and to lead from their input and direction. We believe strongly in this principle and it is one of three priority areas of our strategic planning; we have publicly committed to community input and engagement and we need to uphold this commitment.

I would like to also mention that we are receiving conflicting information regarding the Government of Alberta's specific plans for Red Deer and would welcome any information and/or clarification you can provide. On our call you reassured me that the timelines are flexible for Councils to make the best possible decision. However, the attached correspondence from the Alberta Community Council on HIV indicates that the Provincial Government has advanced the timelines for funding projects/programming. Again, with the truncated timelines we are concerned that it will not allow our Council to have sufficient information to provide an informed position.

/2

Honourable Sarah Hoffman

July 21, 2017

Page 2

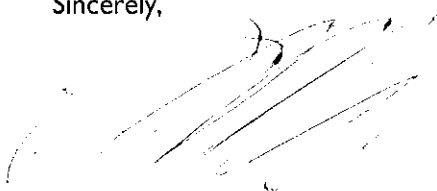
We hope that in moving forward that the Provincial Government would respect our Council's position and take this into consideration when making decisions that affect our community.

I would like emphasize that as a community we are concerned about the lives affected by addiction, especially with devastating effect that opioids are having on families in our city and province, but we believe it is in the best interest of our citizens to move forward in a manner that will provide the best solution for all involved. In order to do this, Council would like to have a full picture of information before taking a position on behalf of our community. In addition, in our deliberations members of Council expressed concern that the current consultation only focuses on one aspect of Government support – supervised consumption – and that access to treatment to enable long term recovery must be part of our local solution. However, in the absence of full information, we do not know if this is included in the current planning coming forward from the Provincial Government.

Please consider this letter as The City of Red Deer's formal request for an extension to submit our position regarding the Government of Alberta's proposal for a potential "Supervised Consumption Site" in Red Deer. We look forward to continued collaboration on this and other issues affecting The City of Red Deer.

As always, please feel free to contact my office if you would like to further discuss any of the above.

Sincerely,



Mayor Tara Veer
The City of Red Deer

Encl.

Cc. Craig Curtis, City Manager
Barb Miller, MLA Red Deer South
Kim Schreiner, MLA Red Deer North
Red Deer City Council

Date: September 12, 2017 at 8:41:37 AM MDT

To: Ryan Veldkamp <Ryan.Veldkamp@reddeer.ca>

Subject: SCS

Good morning Ryan,

As we move ahead with completing the needs assessment we would like to confirm the zoning for Turning Point, and speak to the Municipal laws that could affect supervised consumption servicing. I was wondering if you would have time for a phone call sometime soon to chat about these items?

With regards to zoning, I know this has been discussed before but I could use a few more details about where to look and who to speak with to get the right information. And I'm not sure if there are any Municipal laws that currently exist surrounding SCS, but either way our report needs to address the current municipal landscape.

I will be in the office all day today and tomorrow so feel free to give me a call if you have a chance.

Thanks and have a great day,
Rebecca

Rebecca Hare RD, BScAHN
Project Consultant, Supervised Consumption Services

Turning Point Society of Central Alberta
4611 - 50th Avenue
Red Deer, AB T4N 3Z9

Phone: 403-346-8858
Toll-free in Alberta: 1-877-346-8858
Fax: 403-346-2352

Email: rebecca.hare@turningpoint-ca.com

Scotiabank AIDS Walk, Red Deer,
**turning
point**
September, 24, 2017

Scotiabank[®] Banque Scotia[®]
**AIDS
WALK™** **MARCHE
ACTION
SIDA™**



Council Decision – October 2, 2017

DATE: October 4, 2017
TO: Andrea Smotra, Intergovernmental Strategist
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Comprehensive Strategy: Substance Abuse

Reference Report:

City Manager's Office, dated September 26, 2017.

Resolution:

At the Monday, October 2, 2017 Regular Council Meeting, Council passed the following Resolutions:

Resolved that Council of The City of Red Deer having considered the report from the City Manager's Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions:
Comprehensive Strategic Provincial Approach:

- That City Council advocate that the Provincial Government develop a strategic response to substance abuse to ensure a balance between prevention, treatment, harm reduction and community safety with an emphasis on treatment as a priority; and
- That The City petition AUMA to urgently address the issue with the Province and request a more collaborative approach with municipalities in developing a response.

Resolved that Council of The City of Red Deer having considered the report from the City Manager's Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions:
Needle Debris

- That City Council advocate that Alberta Health assume responsibility for the impact of the needle distribution in the community and fund The City's cost for needles pickup; and
- That Alberta Health initiate a needle exchange program or similar initiative which would limit the needles disposed of throughout the city of Red Deer.

Resolved that Council of The City of Red Deer having considered the report from the City Manager's Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions:
Supervised Consumption Services in Red Deer

- Part of the Federal and Provincial Government requirements is to

gauge the “willingness of the municipality”. With this understanding, City Council requests that a more robust general community consultation takes place as part of the local needs assessment.

Resolved that Council of The City of Red Deer having considered the report from the City Manager’s Office, dated September 26, 2017 re: Comprehensive Strategy: Substance Abuse hereby supports the following advocacy position and actions: Supervised Consumption Services in Red Deer

- That City Council’s position on the provision of supervised consumption services be based on the results of general community consultation balanced with the relevant local and provincial data related to the health and safety of all citizens.

The following motion was introduced and tabled to December 31, 2017:

Resolved that Council of The City of Red Deer hereby agrees to table consideration of the advocacy position and action: Supervised Consumption Services in Red Deer up to December 31, 2017, to allow administration to monitor Supervised Consumption Services action by the Federal and Provincial Government.

Report back to Council: Yes.



Frieda McDougall
Manager

- c. City Manager
Director of Planning Services
Director of Community Services
Corporate Meeting Administrator



September 19, 2017

Emergency Management Bylaw Bylaw 3468/A-2017

Consideration of Second and Third Readings of the Bylaw

Legislative Services

Report Summary & Recommendation:

Summary:

The attached report is being brought forward from the Monday, September 18, 2017 City Council meeting.

Recommendation:

That Council consider second and third readings to Emergency Management Bylaw 3468/A-2017.

Background:

At the Monday, September 18, 2017 Regular Council Meeting, Council gave first reading to Bylaw 3468/A-2017.

Proposed Resolution:

That Bylaw 3468/A-2017 (an amendment to the Emergency Management Bylaw to amend language and complete minor administrative changes) be read a second time.

That Bylaw 3468/A-2017 be read a third time.



Originally submitted to the
September 18, 2017 Council
Meeting.

August 25, 2017

Emergency Management Bylaw 3468/A-2017

Protective Services

Report Summary & Recommendation:

At the Thursday, August 24, 2017 Emergency Management Agency Meeting, the following resolution was passed:

Resolved that the Emergency Management Agency, having considered the Emergency Management Bylaw 3468/2011, hereby endorses the Emergency Management Bylaw 3468/2011 as amended.

It is recommended that City Council consider giving first reading to the updated version of the Emergency Management Bylaw No. 3468/A-2017.

City Manager Comments:

I support the recommendation of Administration. If first reading of Bylaw 3468/A-2017 is given, this bylaw will come back for consideration of second and third reading at the Monday, October 2, 2017 Council Meeting.

Craig Curtis
City Manager

Proposed Resolution

That Bylaw 3468/A-2017 be read a first time.



Report Details

Background:

In February 2011, Council requested that an Emergency Management bylaw be developed for The City of Red Deer. Emergency Management Bylaw No. 3468/2011 was adopted April 18, 2011.

This Bylaw was subsequently amended in December 2011 and October 2014 to amend language and complete minor administrative changes.

Discussion:

In August 2017, administration drafted amendments to Emergency Management Bylaw No. 3468/A-2011 as follows:

1. Updated the document to remove the list of EMA members. This content was resulting in frequent amendments to the bylaw. The section now outlines that the Director of Emergency Management (DEM), as chairperson of the Emergency Management Agency (EMA), is responsible for determining the membership.
2. Removed references to “Assistant Deputy Director of Emergency Management” as it is not a position required under the *Emergency Management Act*.
3. Completed minor administrative changes to improve consistency of the bylaw.



EMERGENCY MANAGEMENT AGENCY

DATE: August 24, 2017

TO: Paul Goranson, Director of Protective Services

FROM: Craig Curtis, Chair, Emergency Management Agency

SUBJECT: Decisions from the August 24, 2017 Emergency Management Agency Meeting

At the August 24, 2017 meeting of the Emergency Management Agency, the following motion was introduced and passed:

Resolved that the Emergency Management Agency, having considered the Emergency Management Bylaw 3468/2011, hereby endorses the Emergency Management Bylaw 3468/2011 as amended, and forwards this to Council for consideration.

The above is submitted for Council's consideration.

A handwritten signature in blue ink, appearing to read 'Craig Curtis', with a long horizontal flourish extending to the right.

Craig Curtis, City Manager
Chair, Emergency Management Agency

c: Karen Mann, Emergency Management Coordinator
Brian Makey, Emergency Services Manager

BYLAW NO. 3468/A-2017

Being a Bylaw to amend Bylaw No. 3468/ 2011, The Emergency Management Bylaw, of the City of Red Deer.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

Bylaw No. 3468/2011 has been amended to read the following:

1. Section **3 Definitions - Emergency Management Agency** is deleted in its entirety and replaced with the following:

Responsible for the direction and control of the City's response to emergencies including authorizing the taking of any action necessary to respond to an emergency event. The DEM is the chairperson and is responsible for determining membership.

2. Section **3 Definitions – Municipal Emergency Management Plan** is deleted in its entirety and replaced with the following:

The plan that outlines:

- How people and property will be protected in a real or imminent emergency situation;
- Who is responsible for carrying out specific actions before, during and/or after an emergency event;
- How emergency response and recovery actions will be coordinated.

3. Section **16** is deleted in its entirety and replaced with the following:

The Director of Emergency Management shall serve as chairperson.

4. Section **17** is deleted in its entirety and replaced with the following:

The chairperson is responsible for determining the membership of the EMA.

5. Section **18** is deleted in its entirety and replaced with the following:

Others may be invited to participate in EMA meetings at the call of the Chairperson.

6. Section **27** is is deleted in its entirety and replaced with the following:

The Emergency Management Coordinator is hereby designated as the Deputy Director of Emergency Management.

7. Section **28** has been deleted in its entirety.

8. The bylaw has been renumbered accordingly.

READ A FIRST TIME IN OPEN COUNCIL this	day of	2017.
READ A SECOND TIME IN OPEN COUNCIL this	day of	2017.
READ A THIRD TIME IN OPEN COUNCIL this	day of	2017.
AND SIGNED BY THE MAYOR AND CLERK this	day of	2017.

MAYOR

CITY CLERK

BYLAW NO. 3468/2011

Being a bylaw to establish policies for Emergency Management in The City of Red Deer.

COUNCIL OF THE CITY OF RED DEER ENACTS AS FOLLOWS:**Short Title**

1. This Bylaw shall be known as the, “The Emergency Management Bylaw.”

Purpose

2. The purpose of this Bylaw is to establish authorities in relation to Emergency Management pursuant to the Emergency Management Act, RSA 2000 c. E-6.8 (herein referred to as “the Act”) which states that the Council of a municipality is required or authorized to establish committees to declare local emergencies, develop emergency plans and direct emergency response.

Definitions

3. In this bylaw the following terms have the meanings shown:

All-Hazards:	Emergency management best-practice that recognizes the actions required to address the effects of emergencies are the same, irrespective of the nature of the event, thereby permitting an optimization of scarce planning, response and support resources.
Deputy Director of Emergency Management (DDEM):	The Emergency Management Coordinator or designate.
Director of Emergency Management (DEM):	The City Manager or designate.
Emergency:	Any occasion or instance that warrants action to save lives and to protect property, public health and safety and the environment.

Emergency Management Agency (EMA):

~~The Director, Deputy Director and Assistant Deputy Director of Emergency Management as well as members of the Corporate Leadership Team.~~

Responsible for the direction and control of the City's response to emergencies including authorizing the taking of any action necessary to respond to an emergency event.

Emergency Management Committee (EMC):

The Mayor and two Councillors, as appointed by Council, or designates drawn from the remaining members of Council. The Mayor is the chairperson of the committee.

Emergency Management:

The development, coordination and execution of plans, measures and programs pertaining to mitigation, preparedness, response and recovery before, during and after an emergency event.

Emergency Operations Centre (EOC):

A protected site from which civic officials coordinate, monitor and direct emergency response and recovery activities during an emergency event.

Municipal Emergency Management Plan (MEMP):

The plan that outlines:

- how people and property will be protected in a real or imminent emergency situation; H
- who is responsible for carrying out specific actions before, during and/or after an emergency event; W
- ~~the personnel, equipment, facilities, supplies and other resources available for use in responding to and/or recovering from an emergency;~~ T
- how emergency response and recovery actions will be coordinated. H

Emergency Management Committee (EMC)

4. The Emergency Management Committee (EMC) is hereby established for The City of Red Deer within the meaning of section 11.1(1) of the Act.
5. The EMC will consist of the Mayor and two councillors appointed by Council. All remaining members of Council will be alternate members. In the absence of a member, the Deputy Mayor or alternate Deputy Mayor will act in place of the Mayor and may appoint any of the remaining members of Council to act in place of an absent appointed councillor.
6. The EMC will be chaired by the Mayor, or in the absence of the Mayor, by the Deputy Mayor or alternate Deputy Mayor.
7. In accordance with its authority to delegate as set out in section 203 of the *Municipal Government Act*, Council hereby delegates to EMC its powers and duties under section 21 of the Act, in particular the power to declare, renew and terminate a declaration of a State of Local Emergency.

Emergency Management Committee (EMC) Meetings

8. ¹The EMC shall meet annually or more frequently as required and may meet on less than 24 hours' notice.
9. Where in person meetings are not possible, the EMC may convene by telephone or electronic means of communication.
10. Where the EMC is not able to meet promptly, its powers may be exercised by the Mayor acting alone or, in the absence of the Mayor, by the Deputy Mayor or alternate Deputy Mayor.

Duties of the Emergency Management Committee (EMC)

11. The EMC shall be responsible to advise the City on the development of emergency management plans and programs.
12. The EMC may expend all sums required for the response to and recovery from an emergency event.
13. The EMC may enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency management plans and programs.

Emergency Management Agency (EMA)

14. ¹In accordance with Section 11.2 (1) of the Act, The City of Red Deer will maintain an Emergency Management Agency to act as its agent in exercising the City's powers and duties under the Act.
15. There is hereby established an Emergency Management Agency (EMA).
- ~~16. ²The EMA in The City of Red Deer shall consist of the following members or their designates:~~
 - ~~a. City Manager;~~
 - ~~b. Emergency Management Coordinator, Emergency Services;~~
 - ~~c. Manager, Emergency Services;~~
 - ~~d. Director of Corporate Services;~~
 - ~~e. Director of Planning Services;~~
 - ~~f. Director of Development Services;~~
 - ~~g. Director of Community Services;~~

~~h. Director of Human Resources;~~

~~i. Director of Communications & Strategic Planning;~~

~~j. Director of Corporate Transformation;~~

The Director of Emergency Management shall serve as chairperson.

~~17. Others may be invited to participate in EMA meetings at the call of the Chairperson.~~

The chairperson is responsible for determining membership for the EMA.

~~18. The Director of Emergency Management will serve as Chairperson of the EMA.~~

Others may be invited to participate in EMA meetings at the call of the Chairperson.

Emergency Management Agency (EMA) Meetings

19. The EMA shall meet annually or more frequently as determined by the Director of Emergency Management and may meet on less than 24 hours' notice.

20. ³When in person meetings are not possible, the EMA may convene by telephone or electronic means of communication.

Duties of the Emergency Management Agency (EMA)

21. The EMA shall be responsible for the direction and control of the City's response to emergencies. In particular, the EMA may authorize the taking of any action necessary to respond to and/or recover from an emergency event.

22. The EMA has the authority to exercise the City's powers under Section 24 of the Act and, in particular, on the declaration of a State of Local Emergency (SOLE) by the Emergency Management Committee (EMC):

a. Shall cause any emergency plan or program to be put into operation; and

b. May exercise or authorize any person to exercise any power given to the Minister under Section 19(1) of the Act in relation to the part of the City affected by the SOLE declaration.

Director of Emergency Management

23. The City Manager is hereby established as the Director of Emergency Management (DEM).
24. ¹The Director of Emergency Management (DEM) shall:
- a. Appoint a person to act as the Director of Emergency Management (DEM) and Chairperson in the absence of the City Manager;
 - b. Determine the procedures to be followed by the Emergency Management Agency (EMA) in its deliberations;
 - c. ²Ensure the preparation, coordination and approval of emergency management plans and programs, including, but not limited to the Municipal Emergency Management Plan (MEMP);
 - d. Ensure the submission of annual reports to the Emergency Management Committee (EMC) on the status of all emergency management plans and programs.
25. ³The Director of Emergency Management (DEM) may delegate responsibilities to any member of the EMA to assist in the preparation, coordination and implementation of emergency management plans and programs.
26. ¹The Director of Emergency Management (DEM) may consult with or permit other stakeholders or interested parties who can advise or assist with emergency management activities to participate in meetings of the EMA or any subcommittees thereof.

Deputy Director of Emergency Management

27. ²The Emergency Management Coordinator, ~~Emergency Services~~, is hereby designated as the Deputy Director of Emergency Management.

~~Assistant Deputy Director of Emergency Management~~

- ~~28. The Manager of Emergency Services, Development Services, is hereby designated as the Assistant Deputy Director of Emergency Management.~~

READ A FIRST TIME IN OPEN COUNCIL this	day of	2017.
READ A SECOND TIME IN OPEN COUNCIL this	day of	2017.
READ A THIRD TIME IN OPEN COUNCIL this	day of	2017.
AND SIGNED BY THE MAYOR AND CITY CLERK this	day of	2017.

MAYOR

CITY CLERK



Council Decision – October 2, 2017

DATE: October 4, 2017
TO: Karen Mann, Emergency Management Coordinator
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Emergency Management Bylaw
Bylaw 3468/A-2017

Reference Report:

Legislative Services, dated September 19, 2017 and Protective Services, dated August 25, 2017.

Bylaw Reading:

At the Monday, October 2, 2017 Regular Council Meeting, Council gave second and third reading to Emergency Management Bylaw 3468/A-2017 – an amendment to the Emergency Management Bylaw to amend language and complete minor administrative changes.

Report back to Council: No.

Comments/Further Action:

This office will amend the Bylaw and distribute copies in due course.

A handwritten signature in blue ink, appearing to read 'F. McDougall'.

Frieda McDougall
Manager
/attach.

- c. Director of Protective Services
Acting Emergency Services Manager
Corporate Meeting Administrator



September 19, 2017

Proposed Disposition and Redesignation of Municipal Reserve

Land Use Bylaw 3357/BB-2017

Consideration of Second and Third Reading of the Bylaw

Legislative Services

Report Summary & Recommendation:

Summary:

The attached report is being brought forward from the Monday, September 5, 2017 City Council meeting.

Recommendation:

That Council approve the disposition of a $\pm 968\text{m}^2$ (10,419 sq.ft.) portion of a municipal reserve parcel at 2099-50 Avenue (Part of Lot 58MR, Block 5, Plan 812 3053).

That Council consider second and third readings to Land Use Bylaw Amendment 3357/BB-2017.

Background:

At the Monday, September 5, 2017 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department dated August 23, 2017 re: Proposed Disposition and Redesignation of Municipal Reserve Bylaw 3357/BB-2017 and Council Resolution hereby agrees that the following resolution be considered at the Council Meeting of Monday, October 2, 2017:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department dated August 23, 2017 re: Proposed Disposition and Redesignation of Municipal Reserve Bylaw 3357/BB-2017 and Council Resolution hereby agrees to the Disposal of Municipal Reserve lands described as:

“a $\pm 968\text{m}^2$ Part of Lot 58MR, Block 5, Plan 812 3053”



Council also gave first reading to Bylaw 3357/BB-2017 (a Land Use Bylaw Amendment for the disposition and rezoning of a $\pm 968\text{m}^2$ portion of a municipal reserve parcel at 2099-50 Avenue (Part of Lot 58MR, Block 5, Plan 812 3053) from PI – Parks and Recreation District to C4 – Commercial (Major Arterial) District.)

In accordance with Section 606 of the Municipal Government Act, this proposed disposal of Municipal Reserve and Land Use Bylaw Amendment was required to be advertised for two consecutive weeks. An advertisement was placed in the Red Deer Advocate on September 8 and September 15, 2017. A Public Hearing will be held on Monday, October 2, 2017 at 6:00 p.m. during Council's regular meeting.

Proposed Resolution:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department dated August 23, 2017 re: Proposed Disposition and Redesignation of Municipal Reserve Bylaw 3357/BB-2017 and Council Resolution hereby agrees to the Disposal of Municipal Reserve lands described as:

“a $\pm 968\text{m}^2$ Part of Lot 58MR, Block 5, Plan 812 3053”

That Bylaw 3357/BB-2017 be read a second and third time.

**Disposition of Municipal Reserve
and
Land Use Bylaw
3357/BB-2017**

Comments Received

#103-8047, 199 Street
Langley, BC V2Y 0E2
Telephone: (604) 888-2781
Fax: (604) 888-2771

REDSWISSCO HOLDINGS LTD.

September 12, 2017

The City of Red Deer
Legislative Services
4914 – 48 Avenue
Box 5008
Red Deer, Alberta T4N 3T4

Attention: Ms. Frieda McDougall, Legislative Services Manager

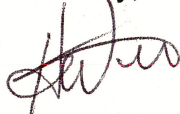
Dear Ms. McDougall and Council Members,

**Re: Disposition of Municipal Reserve
Part of Lot 58MR, Block 5, Plan 812 3053
Land Use Bylaw Amendment 3357/BB-2017
Redswissco Holdings Ltd. Property at 110 2085 50 Avenue, Red Deer**

Further to the September 7th, 2017 notification to the above-mentioned resolution to the municipal reserve (MR) sale (disposition of a portion), as an adjacent landholder, we support the proposed resolution!

Thank you.

Sincerely,



Harvey Weiss
For Redswissco Holdings Ltd

.....



August 23, 2017

Originally Submitted to the
September 5, 2017 Council
Meeting.

Proposed Disposition and Redesignation of Municipal Reserve

Bylaw 3357/BB-2017 and Council Resolution

Planning Department

Report Summary and Recommendation

Planning has received an application from the Land & Economic Development department for the disposition and rezoning of a $\pm 968 \text{ m}^2$ (10,419 sq. ft.) portion of a municipal reserve (MR) parcel at 2099 – 50 Avenue (Part of Lot 58MR, Block 5, Plan 812 3053), from *P1 - Parks and Recreation District* to *C4 - Commercial (Major Arterial) District*. The land is intended to be sold and developed as a parking lot.

Planning staff recommends Council give First Reading to Bylaw 3357/BB-2017 and schedule a public hearing as per the requirements of s674 of the Act, and following the public hearing, pass a resolution supporting the disposition of municipal reserve and give Second and Third Reading to Bylaw 3357/BB-2017.

City Manager Comments:

I support the recommendation of Administration. If consideration is given, a Public hearing would then be advertised for two consecutive weeks to be held on Monday, October 2, 2016 at 6:00 p.m. during Council's regular meeting.

Craig Curtis
City Manager

Proposed Resolution:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department dated August 23, 2017 re: Proposed Disposition and Redesignation of Municipal Reserve Bylaw 3357/BB-2017 and Council Resolution hereby agrees that the following resolution be considered at the Council Meeting of Monday, October 2, 2017:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department dated August 23, 2017 re: Proposed Disposition and Redesignation of Municipal Reserve Bylaw 3357/BB-2017 and Council Resolution hereby agrees to the Disposal of Municipal Reserve lands described as:

“a $\pm 968\text{m}^2$ Part of Lot 58MR, Block 5, Plan 812 3053”

That Council consider first reading of Bylaw 3357/BB-2017 at this time.

Rationale for Recommendation

1. **There is no opposition from area landowners.**
2. **Municipal Reserve disposal and rezoning will not impact existing park trail connections.**
3. **Administration supports the proposal.**
The subject area is within the Alta Link utility right-of-way. The right-of-way has limited development uses; a parking lot is an acceptable use within the right of way.

Discussion

The proposed C4 zoning will accommodate a proposed parking lot.

Background

On March 21, 2011 Council passed the following resolution:

“Resolved that Council of The City of Red Deer after considering the report from the Land Services Specialist and Land Coordinator, dated March 7, 2011, Re: Proposed Purchase of a portion of Lot 58 MR, Block 5, Plan 812 3053 (Earls) and MR Designation Removal hereby directs Administration to:

1. proceed with discussing with the applicant the potential for the sale of a smaller portion of municipal reserve, within the envelope as described in the above noted report, and if successful,
2. processing the application by arranging a neighbourhood meeting to determine neighbourhood support for the purchase.

This item is then to be brought back for Council’s consideration of a re-zoning and disposal of Municipal Reserve.”

It was later determined that a neighbourhood meeting was not necessary as all landowners within 100 metres have been notified of the current proposal.

The subject land is situated within AltaLink’s right-of-way and in 2015 AltaLink announced that they would need to remove the majority of the vegetation under their lines as part of the line and tower upgrades. The 2016 air photo and 2017 site photo in Appendix A shows that the

trees have all been removed from this area. The balance of Lot 58MR will still function as open space and the existing trail connection running east-west along the southern portion of Lot 58MR has been retained.

Compensation

If the MR is disposed of the City's municipal reserve fund will be compensated at fair market value. The municipal reserve fund can only be used to purchase other lands to be used as municipal reserve.

Dialogue

AltaLink has indicated that they do not object to the proposed disposal of the MR and development of a parking lot.

Twenty three (23) landowners within 100 metres of the subject site were sent referral packages. Two comment sheets were received (see Appendix C) and both did not object to the proposal.

Appendices

Appendix A – Location of Subject Site

Appendix B – Land Use Bylaw 3357/BB-2017

Appendix C – Comments from Landowners within 100 m of the subject land

Appendix A – Location of Subject Site

Location of Subject Site
2099 – 50 Avenue (Part of Lot 58MR, Block 5, Plan 812 3053)



Looking east from the Gaetz Avenue service road (July 18, 2017)



Appendix B - Land Use Bylaw 3357/BB-2017

BYLAW NO. 3357 / BB – 2017

Being a Bylaw to amend Bylaw No. 3357/2006, the Land Use Bylaw of The City of Red Deer as described herein.

COUNCIL OF THE CITY OF RED DEER, ALBERTA, ENACTS AS FOLLOWS:

Bylaw No. 3357/2006 is hereby amended as follows:

1. The land shown in the sketch attached as Schedule A to this Bylaw (Part of Lot 58MR, Block 5, Plan 812 3053) is redesignated from P1 - Parks and Recreation District to C4 - Commercial (Major Arterial) District.
2. The "Land Use District Map M11" contained in "Schedule A" of the Land Use Bylaw is hereby amended in accordance with the Land Use District Map 22 / 2017 attached hereto and forming part of the bylaw.

READ A FIRST TIME IN OPEN COUNCIL this day of 2017.

READ A SECOND TIME IN OPEN COUNCIL this day of 2017.

READ A THIRD TIME IN OPEN COUNCIL this day of 2017.

AND SIGNED BY THE MAYOR AND CITY CLERK this day of 2017.

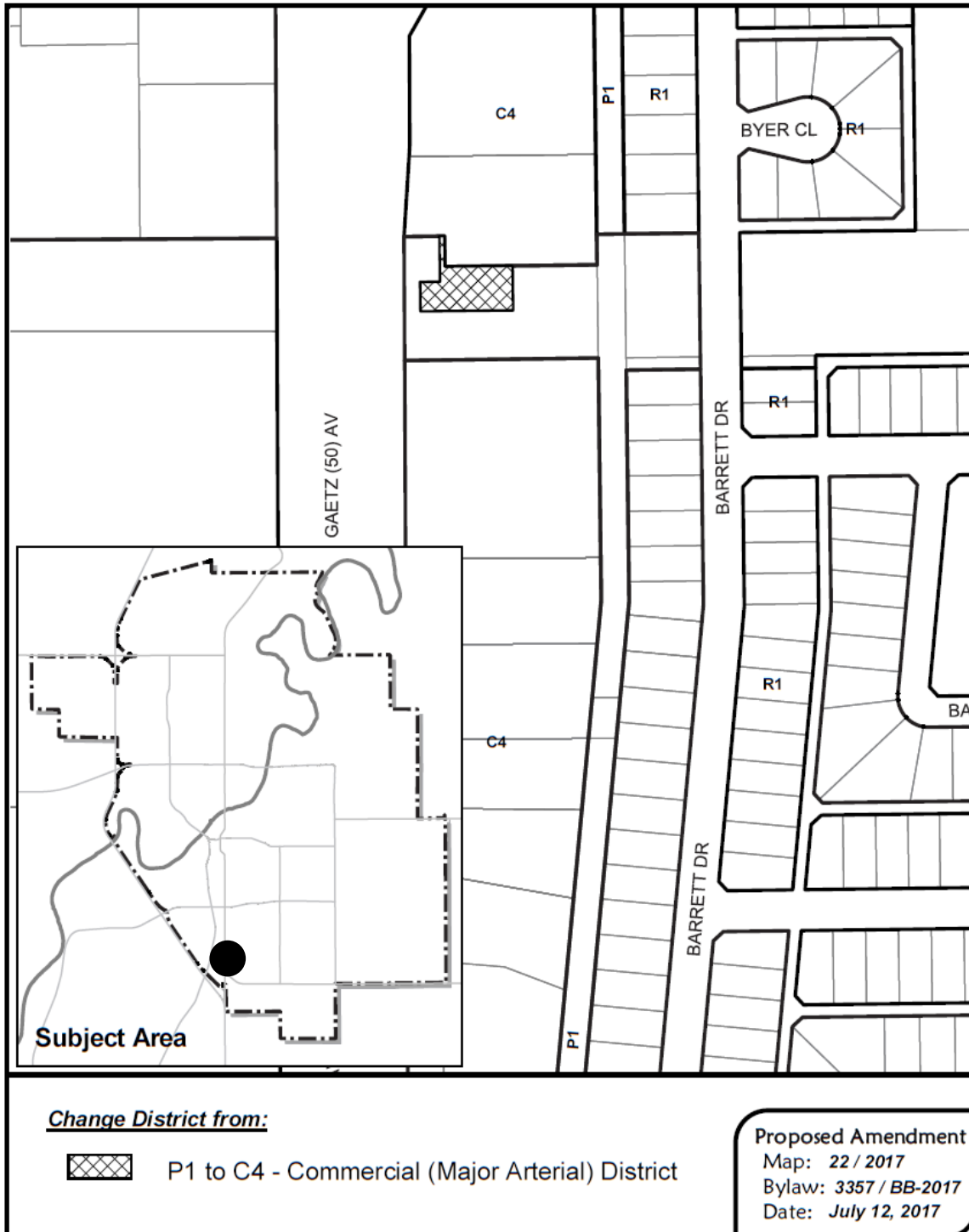
MAYOR

CITY CLERK

Schedule "A"



Proposed Amendment to Land Use Bylaw 3357/2006



Appendix C – Comments from Landowners within 100 m of the subject land



Comment Sheet

Please provide comments by 4:30 PM, July 28, 2017

You are invited to provide feedback regarding:

Proposed Disposal of Municipal Reserve and Land Use Bylaw 3357/BB-2017

Lot 58MR, Block 5, Plan 812 3053 at 2099 – 50 Avenue

Collection & Release of Your Information: The City is collecting your information as part of the referral process that is described in Section 2.19(5) of The City of Red Deer Land Use Bylaw. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Freedom of Information & Protection of Privacy (FOIP) Act. The City will seek to balance the dual objectives of open government and protection of privacy. If you have questions about the collection and use of this information, please contact the Manager of Planning at The City of Red Deer, 4914-48 Ave, Red Deer, AB 403-406-8700.

Contact Information

Your contact information allows administration to respond as needed.

Name: Intercity & Redwisco Holdings (Harvey Weiss)

General Comments

Your comments are important to us. Please provide any comments you may have regarding the proposed disposal of 968 m² of Municipal Reserve (MR) and rezoning from P1 – Parks and Recreation District to C4 – Commercial (Major Arterial) District.

We concur with the sale of these lands!
We may also wish to purchase the adjacent property
to abut to the lands being sold at a future date!
As this is a right-a-way for TRANS ALTO the present
use does not conform to the adjacent property's
and has remained in a state of disrepair for



the past 20 years! Using these Land for
parking is a Excellent well thought out
program! It also puts funds into city coffers
including ongoing tax's and removed a ongoing
Expense and a cost of maintaining for the Resee or
the city! - By the way the city of Red Deer.
Never maintain'd the Area for the past 20 years!
we have over the year's remove'd trash from the Area!
IF you have any question's please contact
US!

Andrew

Comment sheet may be submitted using the following options:

- Return, by mail to: City of Red Deer Planning Department, Box 5008, Red Deer, Alberta, T4N 3T4; or
- Drop off at the Planning Department counter on the 3rd floor of City Hall at 4914 - 48 Avenue; or
- Fax to the Planning Department at 403.342.8200; or
- Email to: orlando.toews@reddeer.ca

Thank you for your input!



Comment Sheet

Please provide comments by 4:30 PM, July 28, 2017

You are invited to provide feedback regarding:

Proposed Disposal of Municipal Reserve and Land Use Bylaw 3357/BB-2017

Lot 58MR, Block 5, Plan 812 3053 at 2099 – 50 Avenue

Collection & Release of Your Information: *The City is collecting your information as part of the referral process that is described in Section 2.19(5) of The City of Red Deer Land Use Bylaw. The personal information on this form is collected under the authority of the Municipal Government Act Section 3 and is protected under the provisions of the Freedom of Information & Protection of Privacy (FOIP) Act. The City will seek to balance the dual objectives of open government and protection of privacy. If you have questions about the collection and use of this information, please contact the Manager of Planning at The City of Red Deer, 4914-48 Ave, Red Deer, AB 403-406-8700.*

Contact Information

Your contact information allows administration to respond as needed.

Name: STEPHEN SMITH

General Comments

Your comments are important to us. Please provide any comments you may have regarding the proposed disposal of 968 m² of Municipal Reserve (MR) and rezoning from P1 – Parks and Recreation District to C4 – Commercial (Major Arterial) District.

SEE OVER.



MY WIFE AND I HAVE NO DISAGREEMENT
WITH THE REDIGNATION OF PART OF LOT
5BMR, BLOCK 5, PLAN 8123053.

WHAT WE WOULD LIKE TO SEE IS
THE REST OF THAT AREA BETTER
MAINTAINED. THE BUSHES NEED TO
BE REMOVED AND GRASS PLANTED
AND THE AREA MAINTAINED ~~BE~~ TO THE
SAME STANDARD AS THE LAND UNDER
THE TRANSMISSION LINES TO THE
EAST.

Comment sheet may be submitted using the following options:

- Return, by mail to: City of Red Deer Planning Department, Box 5008, Red Deer, Alberta, T4N 3T4; or
- Drop off at the Planning Department counter on the 3rd floor of City Hall at 4914 – 48 Avenue; or
- Fax to the Planning Department at 403.342.8200; or
- Email to: orlando.toews@reddeer.ca

Thank you for your input!



Council Decision – October 2, 2017

DATE: October 4, 2017
TO: Orlando Toews, Senior Planner
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Proposed Disposition and Redesignation of Municipal Reserve Land Use Bylaw 3357/BB-2017

Reference Report:

Legislative Services, dated September 19, 2017 and the Planning Department, dated August 23, 2017.

Resolution:

At the Monday, October 2, 2017 Regular Council Meeting, Council passed the following resolution:

Resolved that Council of The City of Red Deer having considered the report from the Planning Department dated August 23, 2017 re: Proposed Disposition and Redesignation of Municipal Reserve Bylaw 3357/BB-2017 and Council Resolution hereby agrees to the Disposal of Municipal Reserve lands described as:

“a $\pm 968\text{m}^2$ Part of Lot 58MR, Block 5, Plan 812 3053”

Bylaw Reading:

At the Monday, October 2, 2017 Regular Council Meeting, Council gave second and third reading to Bylaw 3357/BB-2017, an amendment to the Land Use Bylaw to the Land Use Bylaw Amendment for the disposition and rezoning of a $\pm 968\text{m}^2$ portion of a municipal reserve (MR) parcel at 2099-50 Avenue (Part of Lot 58MR, Block 5, Plan 812 3053) from P1 – Parks and Recreation District to C4 – Commercial (Major Arterial) District).

Report back to Council: No.

Comments/Further Action:

This office will amend the Bylaw and distribute copies in due course.

A handwritten signature in blue ink, appearing to read 'Frieda McDougall'.

Frieda McDougall
Manager
/attach.

- c. Director of Planning Services
Planning Services Manager
Corporate Meeting Administrator



September 19, 2017

Notice of Motion – Downtown Utility Connection Charges

Legislative Services

Report Summary & Recommendation:

This Notice of Motion was submitted by Councillor Paul Harris at the Monday, July 24, 2017 Council meeting.

This Notice of Motion was tabled at the August 21, 2017 Council Meeting to allow administration time to prepare the analysis required.

City Manager Comments:

I have had the opportunity to meet with Councillor Harris to further understand his intent. With his consent I am proposing an alternative to the Notice of Motion was presented on July 24, 2017, as follows:

Whereas, Developers have reported concerns to Council and Administration regarding the high cost of utility connection charges in the downtown; and

Whereas, Council approved the City of Red Deer Economic Development Strategy in July 2013 which states “The City will provide land for new development as the economy needs it, with special attention paid to revitalizing the downtown core and supporting Red Deer industry” (pg. 34); and

Whereas, a number of downtown studies have been completed or are in the process of being completed to close any gaps which may hinder increased economic activity in the downtown core; and

Whereas, Red Deer’s Municipal Development Plan Policy 5.10: Redevelopment and Intensification states “The City shall undertake reviews of potential redevelopment and intensification opportunities in established areas, including . . . the Greater Downtown.”; and

Whereas, any barriers to redevelopment cause The City to lose potential tax, meaning these charges have a negative net impact on city finances;

Therefore be it resolved that Council direct administration to consult with the development industry to identify barriers and potential solutions to attract redevelopment and further



that these solutions be incorporated in the Downtown Investment and Attraction Plan and subsequent implementation.

Craig Curtis
City Manager

Proposed Resolution

Resolved that Council of The City of Red Deer hereby agrees to lift from the table consideration of the Notice of Motion Submitted by Councillor Paul Harris re: Downtown Utility Connection Charges.

Whereas, Developers have reported concerns to Council and Administration regarding the high cost of utility connection charges in the downtown; and

Whereas, Council approved the City of Red Deer Economic Development Strategy in July 2013 which states “The City will provide land for new development as the economy needs it, with special attention paid to revitalizing the downtown core and supporting Red Deer industry” (pg. 34); and

Whereas, a number of downtown studies have been completed or are in the process of being completed to close any gaps which may hinder increased economic activity in the downtown core; and

Whereas, Red Deer’s Municipal Development Plan Policy 5.10: Redevelopment and Intensification states “The City shall undertake reviews of potential redevelopment and intensification opportunities in established areas, including . . . the Greater Downtown.”; and

Whereas, any barriers to redevelopment cause The City to lose potential tax, meaning these charges have a negative net impact on city finances;

Therefore be it resolved that Council direct administration to consult with the development industry to identify barriers and potential solutions to attract redevelopment and further that these solutions be incorporated in the Downtown Investment and Attraction Plan and subsequent implementation.



Report Details

Background:

The following is the Notice of Motion as presented by Councillor Paul Harris at the Monday, July 24, 2017 meeting of Red Deer City Council.

Whereas, Council Policy 4101-C Downtown Electrical Underground Grid Charges directs administration to assess costs for connection to the underground electrical system. The resulting costs are applied based on system configuration, land development, commodity prices and other factors resulting in varying connection charges that deter redevelopment. The connection rates vary and developers report charges can be in excess of \$50,000 for what appears to be minimal work by The City, and additional work, such as excavation, has been paid for by the property owners. The only factors considered are from ELP and do not consider long term economic development implications; and

Whereas, Utility Bylaw 3570/2016 sets water utility connection costs for Water Service in downtown. The cost for a typical connection for a redevelopment in the downtown is approximately \$16,000 which deters redevelopment; and

Whereas, Developers have continually reported concerns to individual Councillors and Administration regarding the high cost of utility connections in the downtown; and

Whereas, Council approved the City of Red Deer Economic Development Strategy in July 2013 which states "The City will provide land for new development as the economy needs it, with special attention paid to revitalizing the downtown core and supporting Red Deer industry" (pg. 34); and

Whereas, Red Deer's Municipal Development Plan Policy 5.10: Redevelopment and Intensification states "The City shall undertake reviews of potential redevelopment and intensification opportunities in established areas, including . . . the Greater Downton."; and

Whereas, electrical and water connection charges are deterring redevelopment causing The City to lose potential tax, meaning these charges have a negative net impact on city finances;

Therefore be it resolved that Council direct administration to draft amendments to Policy 4101-C Downtown Electrical Underground Grid Charges and Utility Bylaw 3570/2016 to remove excessive costs which deter economic revitalization for electrical and water connections on redevelopment in the downtown.



Council Decision – October 2, 2017

DATE: October 4, 2017

TO: Jim Jorgensen, Electric Light & Power Manager

FROM: Frieda McDougall, Legislative Services Manager

SUBJECT: Notice of Motion Submitted by Councillor Paul Harris
Re: Downtown Utility Connection Charges

Reference Report:

Legislative Services, dated September 19, 2017.

Resolution:

At the Monday, October 2, 2017 Regular Council Meeting, Council passed the following Resolution:

Whereas, Developers have reported concerns to Council and Administration regarding the high cost of utility connection charges in the downtown; and

Whereas, Council approved the City of Red Deer Economic Development Strategy in July 2013 which states “The City will provide land for new development as the economy needs it, with special attention paid to revitalizing the downtown core and supporting Red Deer industry” (pg. 34); and

Whereas, a number of downtown studies have been completed or are in the process of being completed to close any gaps which may hinder increased economic activity in the downtown core; and

Whereas, Red Deer’s Municipal Development Plan Policy 5.10: Redevelopment and Intensification states “The City shall undertake reviews of potential redevelopment and intensification opportunities in established areas, including . . . the Greater Downtown.”; and

Whereas, any barriers to redevelopment cause The City to lose potential tax, meaning these charges have a negative net impact on city finances;

Therefore be it resolved that Council direct administration to consult with the development industry to identify barriers and potential solutions to attract redevelopment and further that these solutions be incorporated in the Downtown Investment and Attraction Plan and subsequent implementation.

Page 2

October 2, 2017 – Council Decision Letter

Notice of Motion Re: Downtown Utility Connection Charges

Report back to Council: No.



Frieda McDougall
Manager

c. Director of Development Services



September 19, 2017

Notice of Motion – Support to Members of Council

Legislative Services

Report Summary & Recommendation:

This Notice of Motion was submitted by Councillor Paul Harris at the Monday, September 18, 2017 Council meeting.

City Manager Comments:

I support the operative clauses as outlined in the Notice of Motion. Administration will bring forward a report in 2018.

Craig Curtis
City Manager

Proposed Resolution

Whereas Council's governance role is to provide administration with direction through a one employee model in which the City Manager is supported by City of Red Deer Employees to fulfill their responsibilities to Council, and

Whereas Councillors have additional political governance responsibilities to engage, to represent and to advocate for the needs and positions of their constituents which can not be supported by City of Red Deer Employees under its governance model as currently developed, and

Whereas while The City has a well-developed administrative system and policies that enable the organization to achieve its objectives, Council itself does not have an equivalent level of support to assist Council members in fulfilling their elected mandates, such as:

- research which supports or challenges constituent opinions;
- responding to constituents with individual councillor perspectives;
- exploration of effective, new, or current best practices;
- engaging and advocating more effectively with constituents and their issues;
- ensuring that status quo can be challenged in order to develop and implement robust policies; and

Whereas good governance in Alberta's third largest city is increasingly complex; and



Whereas Council members have a responsibility to be responsive and to advocate for citizens who identify as their constituents; and

Whereas while Council makes decisions with one voice at the Council table and are administratively supported, there remains a need for Council members to be able to act individually and politically with appropriate support in order to respond to the electorate;

Now Therefore Be It Resolved that Council of The City of Red Deer directs administration to explore

- what political support to Council members receive in other municipalities; and
- bring back a report in 2018 to provide Council with information, options, and implications to provide political support to members of Council

Report Details

Background:

The following is the Notice of Motion as presented by Councillor Paul Harris at the Monday, September 18, 2017 meeting of Red Deer City Council.

Whereas Council's governance role is to provide administration with direction through a one employee model in which the City Manager is supported by City of Red Deer Employees to fulfill their responsibilities to Council, and

Whereas Councillors have additional political governance responsibilities to engage, to represent and to advocate for the needs and positions of their constituents which can not be supported by City of Red Deer Employees under its governance model as currently developed, and

Whereas while The City has a well-developed administrative system and policies that enable the organization to achieve its objectives, Council itself does not have an equivalent level of support to assist Council members in fulfilling their elected mandates, such as:

- research which supports or challenges constituent opinions;
- responding to constituents with individual councillor perspectives;
- exploration of effective, new, or current best practices;
- engaging and advocating more effectively with constituents and their issues;
- ensuring that status quo can be challenged in order to develop and implement robust policies; and

Whereas good governance in Alberta's third largest city is increasingly complex; and



Whereas Council members have a responsibility to be responsive and to advocate for citizens who identify as their constituents; and

Whereas while Council makes decisions with one voice at the Council table and are administratively supported, there remains a need for Council members to be able to act individually and politically with appropriate support in order to respond to the electorate;

Now Therefore Be It Resolved that Council of The City of Red Deer directs administration to explore

- what political support to Council members receive in other municipalities; and
- bring back a report in 2018 to provide Council with information, options, and implications to provide political support to members of Council



Council Decision – October 2, 2017

DATE: October 4, 2017
TO: Deputy City Clerk, Samantha Rodwell
FROM: Frieda McDougall, Legislative Services Manager
SUBJECT: Notice of Motion Submitted by Councillor Paul Harris
Re: Support to Members of Council

Reference Report:

Legislative Services Department, dated September 19, 2017.

Resolution:

At the Monday, October 2, 2017 Regular Council Meeting, Council defeated the following Resolutions:

Whereas Council's governance role is to provide administration with direction through a one employee model in which the City Manager is supported by City of Red Deer Employees to fulfill their responsibilities to Council, and

Whereas Councillors have additional political governance responsibilities to engage, to represent and to advocate for the needs and positions of their constituents which can not be supported by City of Red Deer Employees under its governance model as currently developed, and

Whereas while The City has a well-developed administrative system and policies that enable the organization to achieve its objectives, Council itself does not have an equivalent level of support to assist Council members in fulfilling their elected mandates, such as:

- research which supports or challenges constituent opinions;
- responding to constituents with individual councillor perspectives;
- exploration of effective, new, or current best practices;
- engaging and advocating more effectively with constituents and their issues;
- ensuring that status quo can be challenged in order to develop and implement robust policies; and

Whereas good governance in Alberta's third largest city is increasingly complex; and

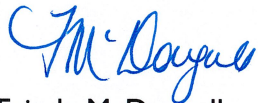
Whereas Council members have a responsibility to be responsive and to advocate for citizens who identify as their constituents; and

Whereas while Council makes decisions with one voice at the Council table and are administratively supported, there remains a need for Council members to be able to act individually and politically with appropriate support in order to respond to the electorate;

Now Therefore Be It Resolved that Council of The City of Red Deer directs administration to explore

- what political support to Council members receive in other municipalities; and
- bring back a report in 2018 to provide Council with information, options, and implications to provide political support to members of Council

Report back to Council: No.



Frieda McDougall
Manager

- c. City Manager
Director of Corporate Services