

RG 28 Development Services division fonds

Scope and Content

Fonds consists of the administrative and operational records created, accumulated, and used by the Development Services division at the City of Red Deer between 2006 and 2016.

The types of records included are: Department Head meetings, environmental management, Land and Economic development, Ambulance transition, Capri Hotel Land (52 Avenue) expropriation, Michener Centre, Utility rate model, Municipal Users Group, annexation, North Highway Connector, intersection development, liaison files, publications: South Saskatchewan Regional Plan, Our Water Our Future - A Conversation with Albertans, Greening the Fleet, Neighbourhood Planning & Design Standards, Red Deer 300,000; geotechnical assessment - Riverview Park, and labour relations with the International Brotherhood of Electrical Workers (IBEW) Local 254.

Physical Description

67.6 cm of textual records

Restrictions on Access

No restrictions are indicated.

Creator Information

Authority Name City of Red Deer Development Services division

Authority History A major reorganization at The City of Red Deer took place in 1994 and 1995. As part of that change, there was a restructuring from City Commission form of governance to Directorates and Divisions.

Engineering Services was renamed the Development Services Directorate and expanded to include Engineering, Public Works, Fire, Electric Light and Power, Land and Economic Development, and By-laws / Inspections and Licensing. In 2004, the Public Works department was split into Environmental Services and Public Works and both departments stayed under Development Services.

In 2010, the Planning Division was formed and Inspections & Licensing and Land & Economic Development departments were transferred to that new division.

In 2017, the Protective Services Division was formed, and the Emergency Services department was transferred to that new division.

In May 2020, a reorganization reduced the number of divisions from five to four. It merged Planning and Development Services again into the Planning & Development Services division, with Inspections & Licensing, Land & Economic Development, Planning Services, and Engineering Services departments under them. The other departments moved to the new Utilities & Protective Services division. Divisional heads were renamed General Managers.

In September 2020, another reorganization took place, reducing the divisions to three. This division became known as Development & Protective Services, with Land & Economic Development, Planning, Inspections & Licensing, Engineering, Emergency Services, Municipal Policing departments, and the RCMP under it. Electric Light & Power and Environmental Services moved to the Community Services division.

Notes

Finding Aids

File list available

Related Materials

RG 9 Environmental Services department fonds

RG 12 Public Works section fonds

RG 30 Wastewater Treatment Plant section fonds

RG 31 Water Treatment Plant section fonds

Custodial History

Records were transferred in 2 accessions between 2018 and 2019 per the City's records scheduling, retention and disposition schedule. Records were created as per daily business and operation function of the City of Red Deer's Development Services division.

Accruals

Further accruals are expected

Accession Numbers

2018-062

2019-025

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-062	1	1	Department Head Meetings	2007-2009	0.7		Includes background materials, agenda
2018-062	1	2	Environmental Management	2008-2009	2.0		Includes landfill cutoff trench, fluoride treatment in drinking water, recycling of waste asphalt and concrete and aggregates
2018-062	1	3	Land & Economic Development	2007-2009	2.5		Includes assignment of land sale agreement - Riverside Meadows - former Harpers Metals site, correspondence regarding Clearview Ridge appraisals, purchase of Arlington Hotel, Alberta Feeds - Henderson Ventures - land exchange, Southbrook municipal reserve purchase, information regarding lot draw process, surplus landfill land development - Clearview Industrial Park, future river valley land opportunity - Pomerleau lands, offer to lease ATCO building
2018-062	1	4 (1 of 4)	Ambulance Transition	2006-2009	2.5		Includes newsletters, transition handbook - A Renewed Model for Patient-Centered and Coordinated EMS, reference, comments, update, news releases, expression of interest regarding provision of dispatch services, background information, request for proposals - Consolidated Ground EMS Dispatch Services

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2018-062	1	4 (2 of 4)	Ambulance Transition	2006-2009	2.5		Includes newsletters, transition handbook - A Renewed Model for Patient-Centered and Coordinated EMS, reference, comments, update, news releases, expression of interest regarding provision of dispatch services, background information, request for proposals - Consolidated Ground EMS Dispatch Services
2018-062	1	4 (3 of 4)	Ambulance Transition	2006-2009	2.5		Includes newsletters, transition handbook - A Renewed Model for Patient-Centered and Coordinated EMS, reference, comments, update, news releases, expression of interest regarding provision of dispatch services, background information, request for proposals - Consolidated Ground EMS Dispatch Services
2018-062	1	4 (4 of 4)	Ambulance Transition	2006-2009	1.0		Includes newsletters, transition handbook - A Renewed Model for Patient-Centered and Coordinated EMS, reference, comments, update, news releases, expression of interest regarding provision of dispatch services, background information, request for proposals - Consolidated Ground EMS Dispatch Services
2018-062	1	5	Capri Hotel Land (52 Avenue) Expropriation	2010	0.5		Includes emails, reply to application for determination of compensation
2018-062	1	6 (1 of 2)	Michener Centre - Fire Protection Services	2006-2008	2.5		Includes background information

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2018-062	2	6 (2 of 2)	Michener Centre - Fire Protection Services	2006-2008	1.6		Includes background information
2018-062	2	7	Utility Rate Model Project	2012	1.6		Includes presentation, Conroy Municipal Utility Scan results

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2019-025	1	1	Red Deer River Municipal Users Group	2008	0.2		Includes actions discussion paper
2019-025	1	2	City of Red Deer & Red Deer County Monthly Meetings	2007-2008	1.0		Includes minutes, background information
2019-025	1	3	Development Review Committee	2007-2008	1.7		Includes agenda, minutes, background materials
2019-025	1	4 (1 of 2)	Annexation - File 1 of 3	2007	2.5		Includes compensation study, compensation estimates, annexation transition team minutes, industrial annexation, Red Deer 300,000 minutes, maps, IDP development framework, news release, application to annex lands, compensation analysis
2019-025	1	4 (2 of 2)	Annexation - File 1 of 3	2007	1.8		Includes compensation study, compensation estimates, annexation transition team minutes, industrial annexation, Red Deer 300,000 minutes, maps, IDP development framework, news release, application to annex lands, compensation analysis
2019-025	1	5 (1 of 3)	Annexation - File 2 of 3	2007	2.5		Includes phase 1 annexation totals, order in council No. OC 529/2007, compensation analysis, assessment rolls, annexation transition team minutes, impact, preliminary annexation compensation proposal, Red Deer 300,000 minutes, industrial annexation, potential liabilities within city growth area, applications

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2019-025	1	5 (2 of 3)	Annexation - File 2 of 3	2007	2.5		Includes phase 1 annexation totals, order in council No. OC 529/2007, compensation analysis, assessment rolls, annexation transition team minutes, impact, preliminary annexation compensation proposal, Red Deer 300,000 minutes, industrial annexation, potential liabilities within city growth area, applications
2019-025	1	5 (3 of 3)	Annexation - File 2 of 3	2007	1.2		Includes phase 1 annexation totals, order in council No. OC 529/2007, compensation analysis, assessment rolls, annexation transition team minutes, impact, preliminary annexation compensation proposal, Red Deer 300,000 minutes, industrial annexation, potential liabilities within city growth area, applications
2019-025	2	6 (1 of 3)	Annexation - File 3 of 3	2006-2007	2.5		Includes board order NO. MGB 123/06 File AN04/STAL/C-01 annexed to St. Albert, fiscal impact analysis proposal, financial issues, CORD industrial annexation application, Red Deer County financial statements, growth study Red Deer at 300,000, land use decisions in rural municipality presentation, cost community services study for Red Deer County

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2019-025	2	6 (2 of 3)	Annexation - File 3 of 3	2006-2007	2.5		Includes board order NO. MGB 123/06 File AN04/STAL/C-01 annexed to St. Albert, fiscal impact analysis proposal, financial issues, CORD industrial annexation application, Red Deer County financial statements, growth study Red Deer at 300,000, land use decisions in rural municipality presentation, cost community services study for Red Deer County
2019-025	2	6 (3 of 3)	Annexation - File 3 of 3	2006-2007	1.4		Includes board order NO. MGB 123/06 File AN04/STAL/C-01 annexed to St. Albert, fiscal impact analysis proposal, financial issues, CORD industrial annexation application, Red Deer County financial statements, growth study Red Deer at 300,000, land use decisions in rural municipality presentation, cost community services study for Red Deer County

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2019-025	2	7	Annexation - General	2009-2010	1.8		Includes discussion regarding local improvements for water with comments, sewer and storm in developed and existing subdivided areas, annexation and compensation, City of Red Deer/Red Deer County - Annexation municipal government board order 83/09 - order in council 531/2009, rehearing correspondence, public hearing notice, ministerial order, summary or process, issues and witnesses, response to letter from College park home owners association, workshop discussion package, phase 11 annexation approach, board order No. MGB 083/09 file AN07/REDD/C-01, Red Deer 300,000 agenda
2019-025	2	8	Annexation - Phase II Analysis	2009-2012	2.0		Includes cash flow report 2012-2018, provincial 2009 equalized assessment report, costing analysis
2019-025	2	9	North Highway Connector	2008-2012	2.3		Includes concept review, special project funding requirement, emails, project status report #1 and 6, Building Canada Fund (BCFO major infrastructure component
2019-025	2	10	Taylor Drive, Ross St & 54 Avenue North Intersection	2012-2013	0.5		Includes memo re: Taylor Drive Concept Plan, concept plan, memos
2019-025	2	11	Awards & Recognition	2014	0.4		Includes Change of Command ceremony for Fire Chief Brian Makey speech and agenda

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2019-025	2	12	Liaison - General	2015	2.0	FOIP	Includes topics such as water fountains, telecommunications, Federation of Canadian Municipalities, 7920 50 Av (Kentwood) proposed gas station, and winter warming centre Restricted records include RFP competition grading
2019-025	3	13 (1 of 2)	Liaison - General	2016	2.5		Includes topics such as Melcor Developments, Bower Ecogift, North Red Deer water, Veteran's Park, waste management, electricity trading, and carbon levy implications
2019-025	3	13 (2 of 2)	Liaison - General	2016	1.5		Includes topics such as Melcor Developments, Bower Ecogift, North Red Deer water, Veteran's Park, waste management, electricity trading, and carbon levy implications.
2019-025	3	14	Liaison - Ministerial	2015	1.0		Includes correspondence
2019-025	3	15	Liaison - Ministerial	2016	0.2		Includes correspondence
2019-025	3	16	Publications - 2014 Draft South Saskatchewan Regional Plan & Our Water Our Future - A Conversation with Albertans	2013	1.6		Includes comments from water conversation workshop, RDRMUG submission to water conservations
2019-025	3	17	Geotechnical Assessment - Riverview Park	2003	0.3		Includes preliminary slope review LSD 1 & 2-18-28-27-W4M Red Deer County, Alberta
2019-025	3	18	Projects & Initiatives - Greening the Fleet	2013	1.0		
2019-025	3	19	Projects & Initiatives - Neighbourhood Planning & Design Standards	2013	0.8		

Accession #	Box #	File #	Record Description / File Title	Date Range	Extent (cm)	Restrictions	Description
2019-025	3	20 (1 of 2)	Red Deer 300,000	2008-2010	2.5		Includes agenda, growth strategy, annexation hearing preparation, overall direction to project with team members
2019-025	3	20 (2 of 2)	Red Deer 300,000	2008-2010	2.5		Includes agenda, growth strategy, annexation hearing preparation, overall direction to project with team members
2019-025	3	21 (1 of 2)	Labour Relations - Union - The International Brotherhood of Electrical Workers (IBEW) Local 254	2010-2011	2.5		Includes contracts and negotiations
2019-025	4	21 (2 of 2)	Labour Relations - Union - The International Brotherhood of Electrical Workers (IBEW) Local 254	2010-2011	2.5		Includes contracts and negotiations